

SMALL BUSINESS EMERGENCY ASSISTANCE MINI-GRANT

Purpose: The purpose of this program is to provide Small Business Assistance for emergency repairs on buildings, acquisition of production materials or lease-hold improvements to eligible small businesses spaces. Applications will be accepted on September 13, 2021. Applications may be picked up at the QCRA Office located at 320 West Jefferson Street, Quincy, Fl. 32351.

Eligibility Requirements: In order to qualify for grant assistance from the CRA, the recipient must satisfy all the following requirements:

1. Must be located in the Quincy CRA District.
2. Must have a current business license with the City of Quincy and be Quincy Utilities customer.
3. Must be located in Historic Downtown or primary commercial corridors of Highway 90 or Highway 267.
4. Must be located in “brick and mortar” store-front or commercial facility.
5. May be a for profit corporation located within the boundary of the targeted area and registered with the Florida Division of Corporations;
6. Must provide proof that the business pays taxes on sales and wages;
7. The business must have been in operation prior to March 18, 2021.
8. Have at least one employee but fewer than 50 employees.
9. Pledge in good faith to remain in business for at least 90 days following the receipt of the CRA Small Business Emergency Assistance Program grant funding.
10. For eligibility consideration, Applicants must provide listing of all grant funds received from the QCRA, City of Quincy or Gadsden County within the past 60 months.

Eligible Uses: Building repairs, Production (raw) materials, parking space enhancements or reimbursement of assets purchased subsequent to grant award. No individual business will be awarded more than \$10,000.

Selection Criteria:

- Must submit completed application and all requested supporting documents.
- All awards are contingent upon funding availability. CRA Small Business Assistance grant recipients will be selected solely on the eligibility requirements above and available funding. Each grant applicant will be screened for compliance with the eligibility requirements on an objective and nondiscriminatory basis by CRA staff or other persons designated by the CRA Manager.
- Approved Capital Improvements grants will be paid directly to contractor selected by the applicant or reimbursed with proof of payment to licensed contractor; Product materials purchases may be reimbursed to business operator upon showing proof of purchase.
- Each grant recipient will be required to provide CRA with documentation that the grant was used in a manner consistent with the terms of the grant. All information submitted may be subject to Public Records Laws unless there is a statutory exemption.
- If business closes, or for any misuse, unconfirmed use or undisclosed use of funds will result in the full repayment of grant.
- Recipients of this grant award will not be considered for any new grant from the QCRA offered during FY 2021-22.