

City of Quincy

City Hall

404 West Jefferson Street

Quincy, Florida 32351

www.myquincy.net



COMMISSION MEETING

Tuesday, July 27, 2021

6:00 PM

City Hall

Commission Chambers

City Commission

Mayor Ronte R. Harris ~ District III

Mayor Pro-Tem Keith A. Dowdell ~ District I

Commissioner Angela G. Sapp ~ District II

Commissioner Freida Bass-Prieto ~ District IV

Commissioner Anessa A. Canidate ~ District V

"An All American City in the Heart of Florida's Future"



**City of Quincy, Florida
City Commission Meeting**

AGENDA

July 27, 2021

6:00 P.M.

City Hall Commission Chambers

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Approval of Agenda

Special Presentations

Proclamations

Items for Consent by the Commission

1. Approval of Minutes of the July 13 2021 Regular Meeting
 - Janice Shackelford, City Clerk
2. Grants Monthly Report
 - Jack L. McLean Jr., City Manager
 - Dr. Beverly Nash, Grant Writer
3. Human Resources Monthly Report
 - Jack L. McLean Jr., City Manager
 - Ann Sherman, Human Resources Director
4. Customer Service Monthly Reports
Jump Start | Fresh Start | Net New Customers | Deposit Report
 - Jack L. McLean Jr., City Manager
 - Ann Sherman, Human Resources Director
5. Police Monthly Reports
Traffic Report | Monthly Crime Report
 - Jack L. McLean Jr., City Manager
 - Robert Mixson, Interim Police Chief
6. Fire Monthly Reports
Monthly Activity Report | District Calls
 - Jack L. McLean Jr., City Manager
 - Anthony Baker, Interim Fire Chief

7. Finance Monthly Reports

P-Card Statements | Allocations | Arrearage Report | Cash Requirements | Financial Report| Budget Transfer

- Jack L. McLean Jr., City Manager
- Marcia Carty, Finance Director

Public Hearings and Ordinances as Scheduled or Agendaed

8. Ordinance 1120-2021 – Amending the Alcohol Ordinance on Second Reading

- Jack L. McLean Jr., City Manager
- Robert Nixon, CRA Manager
- Charles Hayes, Interim Planning Director

Public Opportunity to Speak on Commission Propositions – (Pursuant to Sec. 286.0114, Fla. Stat. and subject to the limitations of Sec. 286.0114(3)(a), Fla. Stat.)

Resolutions

9. Resolution 1414-2021 – Rodeo Temporary Road Closure

- Jack L. McLean Jr., City Manager
- Robert Mixson, Interim Police Chief

Reports, Requests and Communications by the City Manager

10. Approval of Revised Special Event Kit for Tanyard Creek and Quincy Business Park

- Jack L. McLean Jr., City Manager
- DeCody Fagg, Parks and Recreation Director

11. Hurricane Michael Insurance Recovery

- Jack L. McLean Jr., City Manager
- Ann Sherman, Human Resources Director

12. Approval of Anti-Crime Prevention Grant Applications

- Jack L. McLean Jr., City Manager
- Charles Hayes, Interim Planning Director

13. Approval of Budget Trim

- Jack L. McLean Jr., City Manager
- Marcia Carty, Finance Director

14. Approval of Net Metering Procedures

- Jack L. McLean Jr., City Manager

Reports by Boards and Committees

Other Items Requested to Be Agendaed by Commission Member(s), the City Manager and Other City Officials

Comments

- City Manager | City Clerk | City Attorney | Commission Members

Comments from the Audience

Adjournment

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting, he/she may need a record of the proceedings, and for such purpose, he/she may need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. FS 286.0105. Persons with disabilities who require assistance to participate in City meetings are requested to notify the City Clerk's Office at (850) 618-0020 in advance.

CITY COMMISSION
Tuesday, July 13, 2021
6:00 P.M. (Eastern)

REGULAR MEETING
QUINCY, FLORIDA 32351

CITY COMMISSION REGULAR MEETING MINUTES

The City of Quincy City Commission met in a regular in-person meeting on Tuesday, July 13, 2021, with **Mayor Pro Tem Keith Dowdell** presiding and the following Commissioners present:

Mayor Ronte R. Harris – by phone
Commissioner Angela G. Sapp
Commissioner Freida Bass-Prieto
Commissioner Anessa A. Canidate

City Staff and Guests:

Jack L. McLean Jr., City Manager
Marcia Carty, Finance Director
Gary Roberts, City Attorney
Janice Shackelford Clemons, City Clerk
DeCody Fagg, Parks and Recreations Director
Reggie Bell, Public Works Director
Ann Sherman, Director of Human Resources and Customer Service
Anthony Baker, Interim Fire Chief
Dr. Beverly Nash, Grant Writer
Vancheria Perkins, Executive Assistant to the City Manager
Robin Ryals, Utilities Director
Rob Nixon, CRA Manager
Charles Hayes, Procurement Officer
Jim Southerland Sr., WQTN-13 Administrator
James McKenzie, IT Administrator
Robert Mixson, Interim Police Chief

Pretty Elite Organization
Waste Pro Representatives

The regular in-person meeting was recorded, televised, and transmitted by way of the City of Quincy's Facebook page and TV Channel (WQTN-13). (Note: Digital formatted documents/media are public records.)

• **Called to Order:**

Mayor Pro Tem Dowdell called the regular meeting to order at 6:00 pm., with the Rev. Robin Ryals providing the Invocation. Mayor Pro Tem Dowdell led the reciting of the Pledge of Allegiance and requested a roll call.

• **Approval of Agenda**

Commissioner Sapp offered a motion to approve the Agenda as printed.

Commissioner Canidate seconded the motion.

Commissioner	Vote
Commissioner Sapp	Yes
Commissioner Prieto-Bass	Yes
Commissioner Canidate	Yes
Mayor Pro Tem Dowdell	Yes
Mayor Harris	Yes

The Motion carried 5 to 0.

Special Presentations

1. Special Presentation to Hunter Harris
 - Mayor Ronte Harris, District 3

Summary of the Discussion by Staff and the Commission

Grant Writer Dr. Beverly Nash stated Hunter Harris came to the City through a grant written after Hurricane Michael. Grant Writer Dr. Beverly Nash presented to Hunter a letter from President Biden for his public service work, the President Public Service Volunteer Award, and a plaque from the City of Quincy.

Proclamation

None

Items for Consent by the Commission

2. Approval of Minutes of the June 22, 2021, Regular Meeting
 - Janice Shackelford-Clemons, City Clerk
3. Approval of Minutes of the June 30, 2021, Special Meeting
 - Janice Shackelford-Clemons
4. Approval of Minutes of the June 30, 2021, Reorganization Meeting
 - Janice Shackelford-Clemons, City Clerk
5. FDOT Small Counties Outreach Program (SCOP) – Stewart Street from Stewart St. School to US 90 – FPID-446065-1-54-01/Contract No. G1P08
 - Jack L. McLean Jr., City Manager
 - Reggie Bell, Public Works Director
 - Mo Cox, Assistant Utilities Director
6. City Operating Projects Reports
 - Jack L. McLean Jr., City Manager

- Marcia Carty, Finance Director
7. Quarterly Grants Progress Reports for the Fiscal Year 2020 and 2021
Traffic Report | Monthly Crime Report
 - Jack L. McLean Jr., City Manager
 - Marcia Carty, Finance Director
 8. Budget Planning Process Calendar – Fiscal Year 2021-2022 Budget
 - Jack L. McLean Jr., City Manager
 - Marcia Carty, Finance Director
 9. Approval of Independent Auditors Report for Year Ended September 30, 2020
 - Jack L. McLean Jr. City Manager
 - Marcia Carty, Finance Director

Summary of the Discussion by Staff and the Commission.

Commissioner Bass-Prieto asked to pull **Item #7**, Quarterly Grants Progress Reports for the Fiscal Year 2020 and 2021, and **Item #9**, Approval of the Independent Auditors Report for the year ended September 30, 2020.

Commissioner Sapp offered a motion the pull **Items** #7 and #9 from the consent agenda.

Commissioner Bass-Prieto seconded the motion.

Commissioner	Vote
Commissioner Bass-Prieto	Yes
Commissioner Sapp	Yes
Commissioner Canidate	Yes
Mayor Pro Tem Dowdell	Yes
Mayor Harris	Yes

The motion carried 5 to 0.

Commissioner Sapp offered a motion to approve consent agenda **Items 2, 3, 4, 5, 6** and **8**. Commissioner Canidate seconded the motion.

Commissioner	Vote
Commissioner Bass-Prieto	Yes
Commissioner Sapp	Yes
Commissioner Canidate	Yes
Mayor Pro Tem Dowdell	Yes
Mayor Harris	Yes

The motion carried 5 to 0.

Item #7: Quarterly Grants Progress Reports for the Fiscal Year 2020 and 2021.

Commissioner Bass-Prieto commented on the solar project and the 1.5 million that should be spent by September 30, 2021. Finance Director Marcia Carty stated that the project would be completed by November 30, 2021, instead of September 30, 2021. Commissioner Bass-Prieto stated that the City should look at what it can complete by the end of the year.

Item #9: Approval of Independent Auditors Report for the Year Ended September 30, 2020.

Commissioner Bass-Prieto stated that the City is short \$149,000. Commissioner Bass-Prieto stated that this concerns her because the Auditor zeroed the amount out to make the book balance; and she could not accept \$149,000 written off without an explanation.

Commissioner Bass-Prieto made a motion to conduct a forensic audit and look for the \$149,000. Mayor Pro Tem Dowdell seconded the motion.

City Manager Jack L. McLean Jr. stated that the Auditor did not write off the \$149,000.

City Manager Jack L. McLean Jr. stated that an explanation was provided to the Auditor after he closed out his books, stating that the \$149,000 is an error and not a cash transaction.

Commissioner Sapp stated that reconciliation of accounts must be done every month.

Finance Director Marcia Carty stated that the Auditor would visit next week to view the bank reconciliation for June.

Commissioner Sapp requested a report from the Auditor after he reviews June's bank reconciliation.

Commissioner Canidate also requested a report from the Auditor after he reviews June's bank reconciliation.

City Manager Jack L. McLean Jr. stated that last year's audit had no comments and moving forward, he would be reviewing the reconciliations.

Mayor Pro Tem Dowdell asked Commissioner Bass-Prieto to delay her motion until the Auditor reports June's reconciliation.

Commissioner Bass-Prieto declined to hold off on her motion.

Finance Director Marcia Carty stated that the Auditor did provide the City a clean audit.

With no further discussion, Mayor Pro Tem Dowdell asked for a vote on the motion to conduct a forensic audit for the year 2019/2020.

Commissioner	Vote
Commissioner Bass-Prieto	Yes
Commissioner Sapp	No
Commissioner Canidate	No
Mayor Pro Tem Dowdell	Yes

Mayor Harris	No
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The motion was denied 3 to 2.

City Manager Jack L. McLean Jr. stated that the Commission should vote to accept the audit formally. Commissioner Sapp offered a motion to accept the audit for the year ending September 2019/2020. Commissioner Canidate seconded the motion.

Commissioner	Vote
Commissioner Bass-Prieto	No
Commissioner Sapp	Yes
Commissioner Canidate	Yes
Mayor Pro Tem Dowdell	No
Mayor Harris	Yes

The motion carried 3 to 2.

Public Hearings and Ordinances as Scheduled or Agendaed

Item #10: Ordinance 1120-2021 – Amending the Alcohol Ordinance on First Reading

- Jack L. McLean Jr.
- Robert Nixon, CRA Manager
- Charles Hayes, Interim Planning Director
- Gary Roberts, City Attorney

Discussion by the Staff and the Commission

Commissioner Sapp offered a motion to read Ordinance No. 1120-2021 by title on the first read. Commissioner Canidate seconded the motion.

Commissioner	Vote
Commissioner Bass-Prieto	No
Commissioner Sapp	Yes
Commissioner Canidate	Yes
Mayor Pro Tem Dowdell	Yes
Mayor Harris	Yes

The motion carried 4 to 1.

City Clerk Janice Shackelford Clemons read by title only Ordinance No. 1120-2021.

Ordinance Number 1120-2021

AN ORDINANCE OF THE CITY OF QUINCY, FLORIDA, AMENDING THE CITY CODE OF ORDINANCE; PROVIDING FOR FINDINGS; PROVIDING FOR AMENDMENTS TO CODE OF ORDINANCES CHAPTER 6 REPEALING THE SEPARATION REQUIREMENTS FOR ESTABLISHMENTS SELLING ALCOHOLIC BEVERAGES; AMENDING THE PROVISIONS REGARDING FOR SEVERABILITY; PROVIDING FOR COPY ON FILE; AND PROVIDING FOR AN EFFECTIVE DATE.

Mayor Pro Tem Dowdell stated that this is a public hearing to consider the approval of Ordinance No. 1120-2021 on the first reading.

Mayor Pro Tem Dowdell called upon the staff to summarize the revisions to the code, the proposal to amend the Alcohol Ordinance by the adoption of Ordinance No. 1120-2021.

QCRA Manager Rob Nixon stated that proximity restrictions and outdated clauses of the current alcohol ordinance do not allow certain establishments to sell alcoholic beverages and spirits in critical sectors of our marketplace, notably in Downtown Quincy and along the primary commercial corridors of highway 267 and highway 90. There are two primary recommendations for the proposed revision to the alcohol ordinance. First, repealing the separation requirements for establishments selling alcoholic beverages. Second, amend the provisions regarding the consumption of alcohol in public places targeted in the 9-block of Downtown Quincy and select venues during special events with the approval of the Office of the City Manager.

QCRA Manager Rob Nixon stated that the ordinance does not encourage outside drinking, and restaurants are required by law to make sure that 51 percent of sales are from food before they are allowed to sell liquor/spirits.

QCRA Manager Rob Nixon stated that there are a limit amount of spaces that can accommodate lounges, sport bars and restaurants.

QCRA Manager Rob Nixon stated that parking is not issue downtown.

QCRA Manager stated that current business owners are mandated through code enforcement to clean up around their businesses.

QCRA Manager stated that this ordinance does not encourage individuals to drink outside, only through special events and during specific times and in specific areas will "sipping and strolling" be allow.

Mayor Pro Tem Dowdell closed the public hearing and turned over the vote on the first read to the Commission.

Commissioner Sapp stated that the City needs to get a handle on enforcing the vagrancy as it exists now. She stated that the citizens suffer when music is played too loud, and noise is being kept up. Commissioner Sapp stated that individuals are consuming alcohol next to City Hall. Commissioner Sapp stated that she's all for bringing restaurants to the City. Commissioner Sapp stated that there is no definition of a sports bar. Commissioner Sapp stated that she thinks about her constituents, herself and others on how the City grows.

Commissioner Bass-Prieto stated that her issues are the nine-block corridor, and that a bar could open up next door to someone's house. Commissioner Bass-Prieto stated that she's interested in restaurants where 51% of sales is revenue from food. She stated that the City had not done a good job in monitoring what's going on with individual drinking.

Commissioner Bass-Prieto stated that there are too many people now "sipping and strolling" in the City. Commissioner Bass-Prieto stated that she does not want to see a prolific of bars in the City. Commissioner Bass-Prieto stated that she's not against drinking or restaurants. Her concern is with bars and nightclubs.

Mayor Harris stated that the purpose of the ordinance is to promote economic development within the corridors and not to hinder growth. Mayor Harris stated that he believes in an open market.

Commissioner Canidate stated that she's in favor of economic development in the City.

Mayor Harris offered a motion to approve Ordinance No. 1120-2021 on the first read. Mayor Pro Tem Dowdell seconded the motion.

Commissioner	Vote
Commissioner Bass-Prieto	No
Commissioner Sapp	No
Commissioner Canidate	Yes
Mayor Pro Tem Dowdell	Yes
Mayor Harris	Yes

The motion carried 3 to 2.

City Manager Jack L. McLean Jr. stated that as discussed staff would place the hours of operation and sound enforcement would into the ordinance. City Manager Jack L. McLean Jr. stated that staff would attempt to structure sound and noise per event.

Commissioner Sapp stated that noise comes from the cars parked in front of establishments with large speakers and music playing.

Public Opportunity to Speak on Commission Propositions – (Pursuant to Sec. 286.0114, Fla. Stat. and subject to the limitations of Sec. 286.0114(3)(a), Fla. Stat)

Emanuel Sapp, 821 2nd Street, Quincy, FL 32351, commented on the alcohol ordinance.

Crystle May, 210 W. King Street, Quincy, FL 32351, commented on the alcohol ordinance.

Resolutions

None

Reports, Requests, and Communications by the City Manager

- Appointment to Quincy – Gadsden Airport Authority
Jack L. McLean Jr., City Manager
- Approval of Broadband Grant
Jack L. McLean Jr., City Manager
James McKenzie, IT Administrator
- Status Update on Fiber
Jack L. McLean Jr., City Manager
James McKenzie, IT Administrator

Discussion by the Staff and the Commission.

Item #11: Appointment to Quincy – Gadsden Airport Authority

City Manager Jack L. McLean Jr. stated that the Quincy-Gadsden Airport Authority is composed of five volunteer members. He stated that the Quincy-Gadsden Airport Authority has recommended appointing Glenn Webber to the authority. City Manager Jack L. McLean Jr. stated that Mr. Webber is a member and business owner in the community.

Commissioner Bass-Prieto offered a motion to appoint Mr. Glenn Webber as a City of Quincy Representative on the Quincy-Gadsden Airport Authority. Commissioner Sapp seconded the motion.

Commissioner	Vote
Commissioner Bass-Prieto	Yes
Commissioner Dowdell	Yes
Commissioner Canidate	Yes
Mayor Pro Tem Sapp	Yes
Mayor Harris	Yes

The motion carried 5 to 0.

Item #12: Approval of Broadband Grant

City Manager Jack L. McLean Jr. stated that this is a collaboration that involves all the governmental entities in the County to discuss a joint submission of a broadband infrastructure grant and Congress had pass funding for broadband. The grant is due in forty-four days and the County would take the lead on the grant application. The County had identified The Integrity Group to prepare the grant application.

City Manager Jack L. McLean Jr. stated that once the Commission votes to approve the covered partnership, assignment of duties would be identified; staff recommends approval as a covered partner in the County’s broadband application and grant submission.

Commissioner Bass-Prieto stated that she is not sure what we’re applying for.

City Manager Jack L. McLean Jr. stated that, once the grant is submitted, he would bring the Commission more information about the grant.

Commissioner Sapp stated that this is an excellent opportunity to collaborate with other governmental agencies.

Commissioner Sapp offered a motion to approve the City as a covered partner in the County's broadband application and grant submission. Commissioner Canidate seconded the motion.

Commissioner	Vote
Commissioner Bass-Prieto	No
Commissioner Dowdell	Yes
Commissioner Canidate	Yes
Mayor Pro Tem Sapp	Yes
Mayor Harris	Yes

The motion carried 4 to 1.

Item #13: Status Update on Fiber

IT Administrator James McKenzie stated that the June 30th deadline was met and 4497 meters are in the field. IT Administrator James McKenzie provided a schedule of what would be taking place during the months of July and August.

City Manager Jack L. McLean Jr. stated that the concept is to get customers on an automatic disconnect.

Reports by Boards and Committees

None

Other Items Requested to Be Agendaed by Commission Member(s), the City Manager, and Other City Officials

None

Comments

City Manager Jack L. McLean Jr.

- Read into the record a letter from Ray Elias, 440 Circle Dr., Quincy, FL 32351, who provided compliments to Utilities Director Robin Ryals and Tommy LNU for their excellent customer service.

City Clerk Janice Shackelford

- No comments

City Attorney Gary Roberts

- No comments

Commission**Commissioner Bass-Prieto**

- Animal control is needed in Shaw Quarters.
- The rights-of-way in Shaw Quarters are overgrown.
- Announced District 4 Crime Watch meeting on July 15 at First Baptist Church.
- Announced the passing of Robert Finley.

Commissioner Sapp

- Thanked Pastor Gammon for coming and speaking on his concern.
- Code enforcement should be stricter.
- Thanked the City Manager for the hard work he is doing.

Commissioner Canidate

- The City needs stricter Code Enforcement.

Mayor Pro Tem Dowdell

- No comments

Mayor Harris

- No comments.

Comments from the Audience

Odis Gammon, 867 Howell Rd., Quincy, FL 32351, stated that the building next to him has a water leak that is leaking onto his property.

Other Comments

Public Works Director Reggie Bell stated that, in May 2021, calls came in concerning Waste Pro not picking up the trash.

Public Works Director Reggie Bell stated that he invited a Waste Pro spokesperson to the meeting to share what's going on with the commercial pick-up.

Waste Pro Representative stated that COVID put a damper on the pick-up service. The company experienced numerous losses because of COVID. The company is trying to get employees vaccinated. They are short front-line workers, but the company is trying to get back on track.

The adjournment was motioned by Mayor Harris and seconded by Mayor Pro Tem Sapp at 9:06 pm.

Please Note: The City Commission places the official copies of Commission Meeting Minutes on file with the City Clerk's Office upon approval.

Submitted by Janice Shackelford Clemons, City Clerk

APPROVED:

Ronte Harris, Mayor, and Presiding
Officer of the City Commission and
of the City of Quincy, Florida

ATTEST:

Janice Shackelford Clemons, City Clerk per
Clerk of the of Quincy, Florida
Clerk of the City Commission thereof

City of Quincy, Florida
GRANTS AND PROJECT MANAGEMENT REPORT
Dr. Beverly A. Nash
July 2021 – Monthly Report

Mission: to maximize funding opportunities for the City of Quincy.

Goals: securing additional funding opportunities; providing greater coordination of grant activities within the City, and facilitating grant activities throughout the City.

Motto: "If you are going to achieve excellence in big things, you develop the habits in little matters. Excellence is not an exception; it is a prevailing attitude." Colin Powell

- **Federal - Presidential Declarations – FEMA Public Assistance Program**
 - Hurricane Michael (4399DR-FL) – Request for information sent to the Finance Department from the State. Waiting on a response. Fiber optic project and CAT Z – Administrative Costs are still in review by the Florida Division of Emergency Management.
 - Hurricane Sally (4564DR-FL) – weekly conference calls with FEMA and State staff regarding deadlines, requirements and regulations – South Stewart Street damages. Send request for information to Procurement (Charles Hayes) and the Public Works Department (Reggie Bell). Waiting on a response. Also, FEMA (LaToya Bell) and the Florida Division of Emergency Management (Amy Brown) are waiting on a phone call from City Manager, Procurement and the Public Works Department regarding project. Phone call completed and State and FEMA are waiting on additional information from the Public Works Department.
- **State - Florida Department of Economic Opportunity (DEO), Rural Infrastructure Grant (RIF), Planning and Preparation Grant, Agreement Number: D0150** (Vendors/Contractors: Beth Cicchetti (Kirkland), Executive Director, Gadsden County Development Council (GCDC) and Dewberry Engineers) – Projects: Part 1 - Joe Adams Commerce/Business Park Expansion and Part 2 – Opportunity for All Economic Development Strategic Plan.
 - April-June quarterly report, along with deliverables from GCDC (Beth Kirkland and Ronnie Bryant) and the request for installment #2 of reimbursement were sent to FL DEO for review. Submitted: July 13, 2021.
- **State and Federal - Rebuild Florida – Hometown Revitalization Program, Florida Department of Economic Opportunity (DEO) and US Department of Housing and Urban Development (HUD) Community Development Block Grant (Partnership: The City of Quincy and Quincy Community Redevelopment Agency)**
 - Funds Requested: \$3,628,906.28.
 - Physical site visit conducted on Monday, June 28, 2021 with team from Florida DEO. Leadership for visit was provided by QCRA, Robert Nixon.
 - Follow-up statement from team: “Our team is in the recommendation phase of the awarding process. During this time, we’re working on our documentation to DEO leadership. After this phase, the recommendations will move onto the Governor’s Office for a press release.”
- **Federal - R2P2 Partnership Program, FEMA/US EPA, Region 4 – Part 2 – The Florida Panhandle Regional Recreation Economy – Building an Alliance for Long-Term Resilience and Economic Recovery.**

- Weekly zoom conference meetings, agenda and discussions with alliance and R2P2 team on regional recreational economy alliance (RREA) activities, funding and (federal and State) initiatives.
- In communications with Capital Regional Transportation Planning Agency (CRTPA) (Jack Kostrzewa, Assistant Director – leading feasibility study and funding opportunities for Old Spanish Trail and Havana Bike Trail)
- Focus this month: North Star Legacy Communities/North Star Black Heritage Region's Legacy Communities Trail System and the Old Spanish Trail.
- Designing a matrix (Backbone Mapping) to begin a preliminary listing for each county and respective Legacy Community by assets (houses, cemeteries, schools, events, murals, etc.)
- **Federal - AmeriCorps/VISTA/BRACE**
 - Hunter Harris was recognized at the City Commission, Tuesday, July 13, 2021.
 - Received a letter from President Biden and awarded national recognition as the 2021 President's Gold Volunteer Service Awardee, Point of Light recipient (over 1,603.65 volunteer hours). Hunter is the **first VISTA volunteer** for the City of Quincy and **the first VISTA volunteer working in Big Bend** to receive the President's Gold Volunteer Service Award.
- **State – Hazard Mitigation Grant Program (HMGP), Gadsden County Local Mitigation Strategy (LMS), Florida Division of Emergency Management, Project 4399 (278) – Virginia Street Lift Station.**
 - Received contract and scope of work from the State and FEMA. Emailed documents to the Utilities Department.
- **Federal – Special Appropriation Grant, U.S. Department of Environmental Protection Agency (EPA) and US Housing and Urban Development Small Cities Community Development Block Grant (CDBG), Project: South Sewer Trunk Line Rehabilitation (Agreement Number: H2355). Total Cost: \$1,054,611.25. Date of Substantial completion: Jan. 20, 2021.**
 - Working with Deborah Roumelis Belcher, President, Roumelis Planning and Development Services, Inc. regarding forms, records, signatures, financial payment processes. Challenge: US EPA Automated Standard Application for Payment (ASAP) electronic financial reporting system and registration for payments (cost reimbursements) and financial accounts. It is a multiple layered and paperwork intense process.
- **State – (Private/Public Partnership) – The Salvation Army of Tallahassee, Florida – Monthly Report.**
 - The **month of June** stats: **from the City of Quincy office**, the Salvation Army **provided 5 households with City of Quincy utility assistance**, 9 households with case management, 4 households with hygiene kits, 3 households with food pantry visits, and 3 individuals without homes meal bags. These numbers do not reflect clients from Gadsden County served from the Tallahassee office, nor does it include the daily bread shelves that is open to anyone without question.

HUMAN RESOURCES

MONTHLY REPORT

June 19, 2021 –July 20, 2021

NEW HIRES

Name	Department	Ethnicity	Gender
Darrius Givens	Fire	B	M
Ryan Anderson	Fire	W	M
James Sherrod	Fire	W	M
Adrian Malave	Police	H	M
Cynthia Figgers	Parks & Recreation (PT - Pool)	B	F
Riley Ward	Parks & Recreation (PT - Pool)	B	M
Malik Perkins	Parks & Recreation (PT - Pool)	B	M
Isaiah Brown	Parks & Recreation (PT - Pool)	B	M
Ma’Karius Johnson	Parks & Recreation (PT - Pool)	B	M
Marcus Fennell	Parks & Recreation (PT - Pool)	B	M
Ladeidra Gordon	Parks & Recreation (PT - Pool)	B	F
Nathaniel Dabady	Parks & Recreation (PT - Pool)	B	M
Trinity Belford	Parks & Recreation (PT - Pool)	B	F
Maurice Police	Parks & Recreation (PT - Pool)	B	M

SUMMER YOUTH PROGRAM

Name	Department	Commissioner Recommendation	Ethnicity	Gender
Anaya Belford	Finance	Canidate	B	F
Brice Jackson	Parks & Recreation	Canidate	B	M
LaCrystal Brown	CRA	Bass	B	F
RhMyria Betsey	Fire	Sapp	B	F
La’Darius Murray	Fire	Bass	B	M
Yocelyn Flores	Customer Service	Bass	H	F
Ta’Nyia Ferguson	Building & Planning	Harris	B	F
Ky’Nia Streets	Customer Service	Harris	B	F
NaTiyah Davis	Finance	Harris	B	F
De’Asia Brown	Building & Planning	Harris	B	F

Tarianna Sconyers	Parks & Recreation	Harris	B	F
Ja'Micheal Lee	Public Works	Dowdell	B	M
Dahila Jackson	Parks & Recreation	Dowdell	B	F
Phania Howard	City Manager Office	Dowdell	B	F
Andre Rosier	Utilities	Sapp	B	M
Shannon Clayton	Police	Walk-in	B	F
Ashton Hayes	Clerk Office	Walk-in	B	M
Rihanna Jackson	Parks & Recreation	Walk-In	B	F
Adia Enzor	Human Resource	Walk-in	B	F
Christol Harrell	Human Resource	Walk-in	B	F
Carlos Brown	No-show	Canidate	B	M

PROMOTIONS

Name	Department	Ethnicity	Gender
N/A			

TERMINATIONS

Name	Department	Ethnicity	Gender
Robin Martinez	Finance	W	F

RESIGNATIONS

Name	Department	Ethnicity	Gender
Seth Parsons	Police	W	M
Alexis Sweet	Customer Service	B	F

RETIREMENT

Name	Department	Ethnicity	Gender
N/A			

CUSTOMER SERVICE



MONTHLY REPORT June 22, 2021 – July 21, 2021 New Accounts

Account #		Address
1)	5043023	122 N Cleveland St apt 11A
2)	2913013	716 Sikes St
3)	3426020	649 Shelfer St
4)	880017	522 Highland Ave
5)	3426020	649 S Shelfer St
6)	1103025	1113 Pine Ave
7)	1859027	920 W Clark St
8)	1962015	347 S 12 th St
9)	2159027	1814 Elm St
10)	2913013	716 Sikes St
11)	2925016	215 Dupont Ave
12)	3426020	649 S Shelfer St
13)	3456018	1922 W Jefferson St
14)	3570020	70 N Virginia St
15)	3584014	20 N Virginia St
16)	4101210	Green Meadow Ct 15
17)	4577025	500 Parkview Garden D115
18)	4588024	500 Parkview F126
19)	4603022	500 Parkview J141
20)	4664025	620 S Atlanta St O230
21)	4947004	815 E Magnolia Dr
22)	5043023	122 N Cleveland St Apt 11A
23)	5129020	70 Marty St
24)	5285010	200 Greenwood Cir Apt 215
25)	5303010	9 W King St

26)	5664011	Triple Oaks Apt 15
27)	5667028	615 Williams St
28)	5667068	852 S Virginia St
29)	6180270	18 N Adams St
30)	8202016	64 N Cleveland St Apt 2101
31)	8207019	64 N Cleveland St Apt 2106
32)	8229017	64 N Cleveland St Apt 2212
33)	8362004	217 Stanley St
34)	8576002	287 Selman Rd
35)	8588002	2225 Hamilton St
36)	80700130	202 N Calhoun St
37)	82090160	64 N Cleveland St Apt 2108
Total:		37

Closed Accounts

Account #		Address
1)	2024027	615 Williams St
2)	3426019	649 S Shelfer St
3)	208011	803 McGee St
4)	4664024	620 S Atlanta St O-230
5)	2072015	1509 Hardin St
6)	8580001	405 Foxfire Ct
7)	8576001	287 Selman Rd
8)	8362003	217 Stanley St
9)	8557002	714 2 nd St
10)	8344005	1238 Canal St
11)	8243013	64 N Cleveland St Apt 2308
12)	8240014	64 N Cleveland St Apt 2308
13)	8239016	64 N Cleveland St Apt 2307
14)	8236023	64 N Cleveland St Apt 2303
15)	8229016	64 N Cleveland St Apt 2212
16)	8227009	64 N Cleveland St Apt 2210
17)	4885008	104 E Washington St
18)	4951022	227 S Corry St
19)	4749005	520 Circle Dr
20)	31013	15 McArthur St

21)	331015	385 E Jefferson St
22)	397033	327 N Love St
23)	449017	448 N Madison St
24)	537028	112 S Duval St
25)	863016	339 N 8 th St
26)	911014	816 W King St
27)	938015	405 N 10 th St
28)	1103023	1113 Pine Ave
29)	1118025	803 W Magnolia Dr
30)	1401024	603 W Washington St
Total:		30

Fresh Start Program

Account #	Address
1859027	920 W Clark St

Jump Start Program

Account #	Address
8209016	64 N Cleveland St Apt 2108

Net New Customer Program

Account #	Address

Monthly Cash Reports

Month	Cash	Checks	Point & Pay	ACH	Totals
January	\$285,933.16	\$694,896.00	\$407,956.08	\$81,460.42	\$1,388,785.24
February	\$251,641.24	\$1,135,533.40	\$447,196.11	\$83,177.73	\$1,834,370.75
March	\$273,641.24	\$948,916.60	\$574,549.81	\$106,141.65	\$1,903,249.30
April	\$205,143.89	\$978,641.23	\$370,146.66	\$87,279.61	\$1,553,931.78
May	\$160,194.41	\$1,008,771.50	\$348,116.45	\$83,265.75	\$1,517,082.36
June	\$255,843.84	\$801,429.68	\$429,485.88	\$88,426.35	\$1,575,185.75

Monthly Extensions

Date	Account #	Address
1) 06/23/21	4606027	50 Barack Obama BLVD H134
2) 07/06/21	5424003	651 Industrial Dr
3) 07/12/21	2962011	781 S Duval St
4) 07/12/21	2603019	400 S Adams St
5) 07/12/21	3179011	377 Hogan Lane
6) 07/13/21	4597032	500 I-135
7) 07/13/21	4597032	50 Barack Obama BLVD I-134
8) 07/15/21	2716011	644 S 11 th St
9) 07/16/21	4538015	427 S Stewart St Apt 81
10) 07/19/21	4540020	427 S Stewart St Apt 83
11) 07/19/21	4920001	322 Adams St
12) 07/19/21	4705013	1817 Inlet St
13) 07/19/21	2968018	721 S Duval
14) 07/20/21	6475105	171 High St
Total :	14	

Quincy Police Department
Monthly Traffic Enforcement Report
June 2021

For the month of June 2021, the Quincy Police
Department reports:

Citations

13

Warnings

48

Quincy Police Department
Monthly Traffic Enforcement Report
June 2021

District 1

VIOLATION	DATE	LOCATION	WARNING	CITATION
Unlawful Speed				
Unlawful Speed	06/08/2021	MLK BLVD/Barack Obama BLVD	X	
Aggressive Driving				
DUI				
Other Moving				
Infractions				
Ran Red Light	06/18/2021	W Jefferson St/S Cleveland St	X	
Ran Stop Sign	07/05/2021	S Cleveland St/MLK BLVD	X	
Non-Moving				
Infractions				

Quincy Police Department
Monthly Traffic Enforcement Report
June 2021

District 2

VIOLATION	DATE	LOCATION	WARNING	CITATION
Unlawful Speed				
Unlawful Speed	06/06/2021	W Jefferson St/Zeta Ln		X
Unlawful Speed	06/09/2021	W Jefferson St/S Stewart St	X	
Unlawful Speed	06/09/2021	W Jefferson St/S Stewart St	X	
Unlawful Speed	06/10/2021	MLK BLVD/S Stewart St	X	
Unlawful Speed	06/10/2021	MLK BLVD/S Stewart St		
Unlawful Speed	06/29/2021	MLK BLVD/S Stewart St	X	
Unlawful Speed	06/30/2021	W Jefferson St/S Pat Thomas Pkwy		X
Unlawful Speed	06/30/2021	W Jefferson St/S Jackson St		X
Unlawful Speed	07/02/2021	MLK BLVD/S Stewart St	X	
Aggressive Driving				
DUI				
Other Moving				
Infractions				
Ran Stop Sign	06/05/2021	W Jefferson St/W Crawford St		X
Ran Stop Sign	06/08/2021	W Jefferson St/Pat Thomas Pkwy	X	
Fail/Maintain Lane	06/15/2021	W Jefferson St/Pat Thomas Pkwy	X	
Ran Red Light	06/19/2021	W Crawford St/S Stewart St	X	
Ran Stop Sign	06/29/2021	W Jefferson St/S 10 th St	X	
Ran Stop Sign	07/02/2021	4 th St/11 th St		X
Ran Red Light	07/03/2021	W Jefferson St/S Monroe St	X	
Non-Moving				
Infractions				
Faulty Equipment	06/04/2021	W Jefferson St/Pat Thomas Pkwy	X	
No Tag	06/26/2021	W Jefferson St/Pat Thomas Pkwy	X	
Faulty Equipment	07/03/2021	W Jefferson St/S Monroe St	X	

Quincy Police Department
Monthly Traffic Enforcement Report
June 2021

District 3

VIOLATION	DATE	LOCATION	WARNING	CITATION
Unlawful Speed				
Unlawful Speed	06/10/2021	S Adams St/MLK BLVD	X	
Unlawful Speed	06/10/2021	S Adams St/Bay St	X	
Unlawful Speed	06/11/2021	E Jefferson St/E GF&A Dr		X
Unlawful Speed	06/18/2021	E Jefferson St/S Duval St		X
Unlawful Speed	06/29/2021	E Jefferson St/Earnest St		X
Unlawful Speed	06/30/2021	E Jefferson St/S Duval St	X	
Unlawful Speed	06/30/2021	E Jefferson St/Circle Dr	X	
Unlawful Speed	07/02/2021	E Jefferson St/S Adams St	X	
Aggressive Driving				
DUI				
Other Moving				
Infractions				
Ran Stop Sign	06/04/2021	S Adams St/MLK BLVD	X	
Ran Stop Sign	06/04/2021	S Adams St/MLK BLVD	X	
Ran Stop Sign	06/04/2021	S Adams St/MLK BLVD	X	
Ran Stop Sign	06/28/2021	S Adams St/MLK BLVD	X	
Ran Stop Sign	07/02/2021	S Adams St/MLK BLVD	X	
Ran Red Light	07/04/2021	E Jefferson St/S Duval St	X	
Non-Moving				
Infractions				
DWLSR	06/24/2021	S Adams St/MLK BLVD		X

Quincy Police Department
Monthly Traffic Enforcement Report
June 2021

District 4

VIOLATION	DATE	LOCATION	WARNING	CITATION
Unlawful Speed				
Unlawful Speed	06/01/2021	E Jefferson St/N Madison St		X
Unlawful Speed	06/05/2021	W Jefferson St/N 10 th St	X	
Unlawful Speed	06/06/2021	Malcolm St/Bradley St	X	
Unlawful Speed	06/20/2021	W Jefferson St/N Stewart St	X	
Unlawful Speed	06/24/2021	E Jefferson St/N Monroe St		X
Unlawful Speed	06/26/2021	W Jefferson St/N Ward St	X	
Unlawful Speed	06/29/2021	E Jefferson St/N Madison St	X	
Unlawful Speed	06/30/2021	E King St/Camellia St		X
Unlawful Speed	06/30/2021	E King St/Ralph Strong Rd		X
Unlawful Speed	07/02/2021	E King St/N Love St	X	
Unlawful Speed	07/03/2021	E Jefferson St/N Shadow St	X	
Unlawful Speed	07/03/2021	W Jefferson St/N 14 th St	X	
Unlawful Speed	07/07/2021	E Jefferson St/N Love St	X	
Unlawful Speed	07/07/2021	E Jefferson St/N Adams St	X	
Unlawful Speed	07/07/2021	E King St/N Love St	X	
Aggressive Driving				
DUI				
Non Moving Infractions				
No Headlights	07/03/2021	W Jefferson St/N Ward St	X	
Other Moving Infractions				
Ran Stop Sign				
Ran Stop Sign	06/11/2021	King St/Camellia St	X	
Ran Stop Sign	06/18/2021	N Ward St/W Washington St	X	
Ran Stop Sign	06/26/2021	W King St/11 th St	X	
Ran Red Light	06/30/2021	W King St/N Adams St	X	
Ran Stop Sign	07/01/2021	W Franklin St/N Stewart St	X	
Ran Stop Sign	07/01/2021	E Washington St/N Adams St	X	
Non Moving Infractions				
No Headlights	06/26/2021	N Madison St/E Washington St	X	

Quincy Police Department
Monthly Traffic Enforcement Report
June 2021

District 5

VIOLATION	DATE	LOCATION	WARNING	CITATION
Unlawful Speed				
Unlawful Speed	06/29/2021	W Jefferson St/Lillian Springs Dr	X	
Aggressive Driving				
DUI				
Other Moving				
Infractions				
Ran Red Light	07/04/2021	W Jefferson St/Graves St	X	
Non-Moving				
Infractions				

Quincy Police Department

Citywide Incident Summary

June 2021

	District One	District Two	District Three	District Four	District Five
Assault	2	5	3	0	2
Battery	4	5	2	0	1
Residential Burglary	1	6	6	3	3
Vehicle Burglary	4	0	3	7	8
Stolen Vehicle	1	0	3	2	1
Shooting Incident	0	3	2	0	2
House/Business Checks	183	165	200	109	123
Foot Patrols	3	1	11	2	8
Escorts, funeral	0	0	0	1	1
Escorts, business	2	5	6	24	3
Suspicious Incidents	27	18	17	3	14
Alarm Activations	10	6	11	9	16
Verbal Disturbance	24	18	8	9	14
Loud Noise/Music	4	7	3	1	4
Animal Complaint	1	3	1	4	3
Baker Act	5	7	0	0	1
Trespassing	3	9	2	1	8
Missing Person	4	1	1	0	3
Wanted Person	1	0	1	0	1
Lost/Stolen Tag	0	1	1	0	0
Bomb Threat	0	0	0	0	0
Fire	0	1	1	1	0



Quincy Fire Dept. Monthly Report June 2021



	<u>2021</u>	<u>2020</u>
Total Fire Calls	91	52
City	32	35
County	59	17
Total Man Hours	133 hrs 31 mins	91 hrs 51 mins
City	28 hrs 55 mins	50 hrs 14 mins
County	104 hrs 36 mins	41 hrs 37 mins
Type Fire Calls - City		
Structure Fire	1	2
Vehicle Fire	2	6
False Alarm	3	2
Hazard	1	5
Rescue	0	0
Wood & Grass	1	2
Other	14	7
Type Fire Calls - County		
Structure Fire	1	2
Vehicle Fire	11	5
False Alarm	2	0
Hazard	2	1
Rescue	0	0
Woods & Grass	2	0
Other	36	6
Fire Causes		
Accidental	0	6
Undetermined	5	3
Suspicious	0	0
Arson	0	0
Average Response Time		
City	5.14 mins	5 mins
County	7.39 mins	10.14 mins
Average Firefighters per Call		
City	3.64	3.79
County	2.79	4
Average Time Spent per Call		
City	21.50 mins	28.82 mins
County	27.57 mins	21.83 mins

	<u>2021</u>	<u>2020</u>
Responses Out of District	2	0
Mutual Aid Responses *	2	1
Deaths	0	0
Injuries	0	0
Fire Prevention Programs	0	0
Fire Safety Inspection	24	7
Fire Investigation	0	0
Plans Review	0	2
Training Man Hours	51.5 hrs	271 hrs
Hydrants Serviced/Painted	1	0
Utility Turn Ons	15	14
Smoke Detector/Battery Installs	7	9

* 6/16/21 Structure fire canceled en route 3136 Salem Rd Havana & Dogtown
6/22/21 Vehicle accident w/injuries I-10 MM168 west bound Greensboro & Chattahoochee



Quincy Fire Dept. District Fire Calls June 2021



<u>District</u>	<u>Location</u>	<u>Type of Incident</u>
District 1		
6/5/2021	1400 Gadsden St.	Alarm system activation, no fire
6/17/2021	Pat Thomas Pkwy & MLK Blvd.	Vehicle accident w/injuries
6/24/2021	1400 Gadsden St.	False alarm
6/30/2021	322 S. Adams St.	Carbon monoxide false alarm
District 2		
6/5/2021	427 S. Stewart St.	Smoke scare
6/12/2021	1013 W. Jefferson St.	Gas leak
6/12/2021	1126 Brumby St.	Good intent
District 3		
6/6/2021	830 E. Jefferson St.	Outside rubbish fire
6/7/2021	204 S. Lowe St.	Natural gas leak
6/10/2021	1181 Joe Adams Rd.	Structure fire
6/24/2021	952 E. Jefferson St.	Public service assistance
District 4		
6/2/2021	506 N. Stewart St.	Medical assist
6/10/2021	E. Jefferson & Duval St.	Vehicle accident w/injuries
6/12/2021	506 N. Jackson St.	EMS lift assist
6/19/2021	Hwy 90 & Ward St.	Vehicle accident w/injuries
District 5		
6/19/2021	530 S. Bellamy St.	Medical Assist

Purchasing Card

Company Statement

Important Messages

Global Card Access - your card information whenever, wherever and however you need it. From the dashboard, you can quickly check your credit limit, balance, available credit and recent card activity. Other features like View PIN, Change PIN, Lock Card and Alerts help you keep your card secure. For added convenience, you can easily view or download your current statement up to 12 months of past statements. Visit www.bofa.com/globalcardaccess to register your card and start using Global Card Access today.

Cardholder Activity Summary

<i>Account Number</i>			<i>Purchases and</i>	
<i>Credit Limit</i>	<i>Credits</i>	<i>Cash</i>	<i>Other Debits</i>	<i>Total Activity</i>

0781075 0698673 0698673 4715290003775777

Total Payment Due \$6,986.73
Payment Due Date 07/16/21

[illegible]

FL CITY OF QUINCY
404 W JEFFERSON ST
QUINCY, FL 32351-2328

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Page 3 of 4

Account Number Credit Limit	Credits	Cash	Purchases and Other Debits	Total Activity
BELL, REGINALD				
XXXX-XXXX-XXXX-5834				
5,000	0.00	0.00	811.96	811.96
DEPARTMENT, FIRE				
XXXX-XXXX-XXXX-1137				
5,000	0.00	0.00	7.92	7.92
FAGG, DECODEY				
XXXX-XXXX-XXXX-9825				
5,000	0.00	0.00	1,588.39	1,588.39
MIXSON, ROBERT				
XXXX-XXXX-XXXX-3421				
5,000	0.00	0.00	2,192.82	2,192.82
RYALS, ROBIN				
XXXX-XXXX-XXXX-3736				
5,000	0.00	0.00	1,371.35	1,371.35
SAPP, GLENN H				
XXXX-XXXX-XXXX-2285				
5,000	0.00	0.00	61.09	61.09
TECHNOLOGY, INFORMATION				
XXXX-XXXX-XXXX-5776				
5,000	0.00	0.00	290.06	290.06
ZONING, PLANNING AND				
XXXX-XXXX-XXXX-6723				
5,000	0.00	0.00	663.14	663.14

Posting Transaction							
Date	Date	Description		Reference Number	MCC	Charge	Credit
FL CITY OF QUINCY							Total Activity
Account Number: XXXX-XXXX-XXXX-5777							-\$7,810.75
06/18	06/18	AUTO PAYMENT DEDUCTION			0071		7,810.75
BELL, REGINALD							Total Activity
Account Number: XXXX-XXXX-XXXX-5834							811.96
06/29	06/28	SUNPASS*ACC107037471	888-865-5352 FL	24431061179083214278717	4784	578.02	
06/30	06/29	AMZN Mktp US*290CB91S1	Amzn.com/billWA	24692161180100134561110	5942	233.94	
DEPARTMENT, FIRE							Total Activity
Account Number: XXXX-XXXX-XXXX-1137							7.92
06/17	06/16	WM SUPERCENTER #488	QUINCY FL	24445001168400196562442	5411	7.92	
FAGG, DECODY							Total Activity
Account Number: XXXX-XXXX-XXXX-9825							1,588.39
06/08	06/07	GADSDEN COUNTY HEALTH DE	QUINCY FL	24431061159286284300014	8099	250.00	
06/11	06/10	LOWES #00716*	TALLAHASSEE FL	24692161161100811066006	5200	16.96	
06/24	06/23	FERGUSON ENT #159	TALLAHASSEE FL	24435651174839143624290	5074	105.80	
06/25	06/24	WM SUPERCENTER #4427	TALLAHASSEE FL	24445001176400194201126	5411	99.70	
06/25	06/24	GUIAR CENTER #780	TALLAHASSEE FL	24943001176985005555170	5733	654.96	
06/28	06/24	LESLIES POOLMART	TALLAHASSEE FL	24692161176100973298416	5996	379.96	
06/30	06/29	WAL-MART #0488	QUINCY FL	24226381181091000695991	5411	81.01	
MIXSON, ROBERT							Total Activity
Account Number: XXXX-XXXX-XXXX-3421							2,192.82
06/11	06/10	MAS MODERN MARKETING	901-312-8898 TX	24055231161083720789060	5999	519.97	
06/11	06/10	DOLLARTREE	QUINCY FL	24445001162000828844048	5331	14.00	
06/16	06/15	SQ *GFIXX REPAIRS	Quincy FL	24692161167100779343722	5999	50.00	
06/16	06/15	SQ *GFIXX REPAIRS	Quincy FL	24692161167100781777495	5999	20.00	
06/18	06/17	BUDGET PRINTING CENTERS	850-576-3332 FL	24607941169200616100017	7338	39.95	
06/21	06/18	TAKE 5 #477	QUINCY FL	24116411170837000055474	7538	56.78	
06/21	06/19	4TE*SONITROL OF TALLAHASS	850-205-5026 FL	24445001170200117799057	7393	110.00	
06/21	06/19	4TE*SONITROL OF TALLAHASS	850-205-5026 FL	24445001170200117799131	7393	110.00	
06/23	06/22	DALE EARNHARDT JR CHEVRO	TALLAHASSEE FL	24431051173286188800195	5511	610.37	
06/24	06/22	AMZN Mktp US*214NI3UE1	Amzn.com/billWA	24692161174100360165667	5942	20.98	
06/24	06/23	AMZN Mktp US*217XP4MD0	Amzn.com/billWA	24692161174100625177101	5942	22.98	
06/24	06/23	GADSDEN MINI STORAGE	850-875-1077 FL	24194331174017042840693	4225	75.00	
06/25	06/24	USPS PO 1188930693	TALLAHASSEE FL	24137461176001341916266	9402	22.80	
06/29	06/28	AMZN Mktp US*298AH2AD1	Amzn.com/billWA	24692161179100406642567	5942	87.99	
07/02	06/30	GRAND HYATT TAMPA	TAMPA FL	24943001182722883203637	3640	432.00	
Arrival: 06/27/21							

Transactions

Posting Transaction

Date	Date	Description	Reference Number	MCC	Charge	Credit
RYALS, ROBIN						Total Activity
Account Number: XXXX-XXXX-XXXX-3736						1,371.35
06/07	06/04	ANIXTER PS#71 TALLAHASSEE 224-5218000 FL	24436541156000014416225	5065	1,296.13	
06/09	06/08	WAL-MART #0488 QUINCY FL	24226381160091002410840	5411	75.22	
SAPP, GLENN H						Total Activity
Account Number: XXXX-XXXX-XXXX-2285						61.09
06/07	06/04	WAL-MART #0488 QUINCY FL	24226381156091003596502	5411	50.59	
06/07	06/04	IDI 561-757-4000 FL	24431061156700977014073	8999	10.50	
TECHNOLOGY, INFORMATION						Total Activity
Account Number: XXXX-XXXX-XXXX-5776						290.06
06/10	06/09	ADOBE PHOTOGRAPHY PLAN 408-536-6000 CA	24943001160700703168749	5734	9.99	
06/10	06/09	WM SUPERCENTER #488 QUINCY FL	24445001161400192350989	5411	86.00	
06/15	06/14	WAL-MART #0488 QUINCY FL	24226381166091006058888	5411	98.10	
06/17	06/15	OFFICE DEPOT #108 TALLAHASSEE FL	24137461167500972131641	5943	95.97	
ZONING, PLANNING AND						Total Activity
Account Number: XXXX-XXXX-XXXX-6723						663.14
06/15	06/14	Gadsden County Quincy FL	24204291165358235435858	9211	63.14	
07/01	06/29	SQ *REGINALD HENDERSON EMQuincy FL	24692161181100724584588	7299	600.00	

Finance Charge Calculation

Your **Annual Percentage Rate (APR)** is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	0.00%	\$0.00	\$0.00
CASH	0.00%	\$0.00	\$0.00

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.

P-Card Allocations for JUNE 2021

BANK OF AMERICA			Vendor# 11646	5-Jun		June 5, 2021 - July 4, 2021
Department	Date	Amount	Vendor Name	GL Number	COVID	Justification
FIRE	6/16/2021	\$ 7.92	WM Supercenter #488	001-210-522-30494		Water for ladder truck presentation
POLICE	6/10/2021	\$ 519.97	MAS Modern Marketing	001-220-521-30491		Child ID Info for Crime prevention
POLICE	6/10/2021	\$ 14.00	Dollar Tree	001-220-521-30521		July 4th Bldg beautification and celebration
POLICE	6/15/2021	\$ 50.00	SQ *GFIXX Repairs	001-210-521-30492		Repaired screen for CID phone
POLICE	6/17/2021	\$ 20.00	SQ* GFIXX repairs	001-210-521-30492		Charger cord and wall charger for CID phone
POLICE	6/18/2021	\$ 39.95	Budgeting Printing Center	001-210-521-30492		Inu Smith's business cards
POLICE	6/19/2021	\$ 56.78	Take 5 #477	001-220-521-30403		Oil change for Vehicle 20-101
POLICE	6/19/2021	\$ 110.00	Sontitrol of Tallahassee	001-210-521-30511		Sontitrol cameras at Police Dept
POLICE	6/22/2021	\$ 110.00	Sontitrol of Tallahassee	001-210-521-30511		Sontitrol cameras at Police Dept
POLICE	6/22/2021	\$ 610.37	Dale Earnhardt Jr Chevro	001-210-521-30406		Repair Vehicle 118 Ac Unit
POLICE	6/23/2021	\$ 20.98	Amzn Mktp	001-210-521-30492		Inu Smith City cell phone protector
POLICE	6/23/2021	\$ 22.98	Amzn Mktp	001-210-520-30492		Sim card reader for Patrol
POLICE	6/24/2021	\$ 75.00	Gadsden Mini Storage	001-220-521-30491		Shed storage for records
POLICE	6/24/2021	\$ 22.80	USPS PO	001-210-521-30492		Sent gun to defend Police as evidence
POLICE	6/28/2021	\$ 87.99	Amzn Mktp	001-210-521-30521		Replacement tent for QPD
POLICE	6/30/2021	\$ 432.00	Grand Hyatt Tampa	001-210-521-30493		Deedee's Hotels for victim advocate training
POLICE	6/4/2021	\$ 50.59	Wal-Mart #0488	001-220-521-30511		Cleaning supplies for office
POLICE	6/4/2021	\$ 10.50	IDI	001-210-521-30492		Investagations use for research
PLANNING	6/14/2021	\$ 63.14	Gadsden County	001-284-515-30491		Hillside park FRDAP project No.19070
PLANNING	6/29/2021	\$ 600.00	SQ*Reginald Henderson	001-110-511-30436		Stop the Violence tshirts
PARKS & REC	6/7/2021	\$ 250.00	Gadsden Co Health Dept	001-310-572-30524		Swimming pool permit
PARKS & REC	6/10/2021	\$ 16.96	Lowes #00716	001-310-572-30441		Floor patch for swimming pool
PARKS & REC	6/23/2021	\$ 105.80	Ferguson ENT#159	001-310-572-30441		Flush valve kit for urinal at swimming pool
PARKS & REC	6/24/2021	\$ 99.70	Wm Supercenter #4427	001-310-572-30524		Toys for swimming pool
PARKS & REC	6/24/2021	\$ 654.96	Guitar Center	001-310-572-30540		Cordless microphone for Rec Center
PARKS & REC	6/24/2021	\$ 379.96	Leslies Poolmart	001-310-572-30524		Rescue tubes for swimming pool

PARKS & REC	6/29/2021	\$	81.01	Wal-Mart #0488	001-110-511-30436	Snacks for Anti-Crime Meeting
PUBLIC WORKS	6/28/2021	\$	578.02	SunPass *Acc107037471	001-160-512-30402	Sunpass for City Manager
PUBLIC WORKS	6/29/2021	\$	233.94	Amzn Mktp	001-440-519-30463	July 4th decorations for City Hall
UTILITIES	6/4/2021	\$	1,296.13	Anixter PS#71	001-440-519-30463	City Hall AC panel
UTILITIES	6/8/2021	\$	75.22	Wal-Mart #0488	402-520-535-30521	Supplies for office
INFO TECH	6/9/2021	\$	9.99	Adobe Photography Plan	508-539-539-60644	Adobe monthly subscription
INFO TECH	6/9/2021	\$	86.00	WM Supercenter #488	508-539-539-60644	Router for Public Works
INFO TECH	6/14/2021	\$	98.10	Wal-Mart #0488	508-539-539-60644	Electrical supplies
INFO TECH	6/15/2021	\$	95.97	Office Depot #108	508-539-539-60644	Data supplies for Police Department
		\$	6,986.73			

City of Quincy, FL Aged Accounts Receivable
Utility Accounts Current and 30 Days Past Due (or with Payment Plans)
30-Jun-21

Cycle 1					
Account Number	Current 06.30.2021	30_Day 05.31.2021	60_Day 04.30.2021	90_Day 03.31.2021	Balance
1309011	\$ 287.44	\$ 150.22	\$ 154.26	\$ 6,737.91	\$ 7,329.83
546014	\$ 2,227.08	\$ 808.79	\$ 895.00	\$ 207.53	\$ 4,138.40
976015	\$ 1,368.57	\$ 468.37	\$ 437.71	\$ 687.03	\$ 2,961.68
8564001	\$ 2,678.89	\$ 201.87	\$ -	\$ -	\$ 2,880.76
1946025	\$ 517.97	\$ 183.26	\$ 219.75	\$ 1,312.02	\$ 2,233.00
195025	\$ 1,349.40	\$ 313.80	\$ -	\$ -	\$ 1,663.20
2097012	\$ 316.08	\$ -	\$ 167.45	\$ 1,163.43	\$ 1,646.96
4931007	\$ 1,010.30	\$ 285.34	\$ -	\$ -	\$ 1,295.64
285016	\$ 520.58	\$ 173.46	\$ 178.53	\$ 301.83	\$ 1,174.40
1024014	\$ 495.74	\$ 218.74	\$ 210.63	\$ 154.96	\$ 1,080.07
586025	\$ 840.35	\$ 226.51	\$ 5.23	\$ -	\$ 1,072.09
554031	\$ 329.54	\$ 163.31	\$ 168.54	\$ 368.96	\$ 1,030.35
1268006	\$ 881.18	\$ 137.33	\$ -	\$ -	\$ 1,018.51
654015	\$ 513.17	\$ 224.13	\$ 161.87	\$ -	\$ 899.17
1029012	\$ 576.19	\$ 276.11	\$ -	\$ -	\$ 852.30
4770017	\$ 159.02	\$ 164.42	\$ 191.99	\$ 331.98	\$ 847.41
1826011	\$ 168.01	\$ 88.38	\$ 94.80	\$ 361.51	\$ 712.70
4671041	\$ 594.87	\$ 117.09	\$ -	\$ -	\$ 711.96
262017	\$ 313.04	\$ 119.08	\$ 199.56	\$ 19.02	\$ 650.70
1594018	\$ 305.40	\$ 157.59	\$ 166.91	\$ -	\$ 629.90
1373022	\$ 380.45	\$ 223.10	\$ -	\$ -	\$ 603.55
1252019	\$ 401.52	\$ 180.23	\$ -	\$ -	\$ 581.75
1768008	\$ 334.54	\$ 193.25	\$ 47.61	\$ -	\$ 575.40
2203015	\$ 454.10	\$ 78.37	\$ -	\$ -	\$ 532.47
676012	\$ 192.28	\$ 81.73	\$ 81.72	\$ 171.82	\$ 527.55
4688014	\$ 445.47	\$ 55.35	\$ -	\$ -	\$ 500.82
729015	\$ 292.12	\$ 109.16	\$ 95.22	\$ -	\$ 496.50
1044016	\$ 331.91	\$ 105.00	\$ -	\$ -	\$ 436.91
582021	\$ 186.92	\$ 95.74	\$ 95.74	\$ 47.60	\$ 426.00
152017	\$ 289.24	\$ 128.07	\$ -	\$ -	\$ 417.31
710012	\$ 203.55	\$ 111.38	\$ 83.82	\$ -	\$ 398.75
2186012	\$ 169.43	\$ 45.92	\$ 73.68	\$ 90.00	\$ 379.03
85015	\$ 235.78	\$ 106.61	\$ 33.24	\$ -	\$ 375.63
273013	\$ 270.91	\$ 77.94	\$ -	\$ -	\$ 348.85
1129014	\$ 204.50	\$ 108.04	\$ -	\$ -	\$ 312.54
2147017	\$ 214.54	\$ -	\$ -	\$ 88.28	\$ 302.82
58021	\$ 66.27	\$ 36.26	\$ 57.14	\$ 106.70	\$ 266.37
146025	\$ -	\$ -	\$ -	\$ 86.93	\$ 86.93
4973004	\$ -	\$ -	\$ -	\$ 80.63	\$ 80.63

Total in Arrears	\$ 20,126.35	\$ 6,213.95	\$ 3,820.40	\$ 12,318.14	\$ 42,478.84
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Arrears Percentage	47.4%	14.6%	9.0%	29.0%	100.0%
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Total Billed	\$ 1,267,042.15	\$ 1,289,533.00	\$ 1,257,787.70	\$ 1,352,824.00	\$ 5,167,186.85
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Total Arrears Percentage	1.6%	0.5%	0.3%	0.9%	0.8%
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Total Percentage Collected	98.4%	99.5%	99.7%	99.1%	99.2%
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City of Quincy, FL Aged Accounts Receivable
Utility Accounts Current and 30 Days Past Due (or with Payment Plans)
30-Jun-21

Cycle 2					
Account Number	Current 06.30.2021	30_Day 05.31.2021	60_Day 04.30.2021	90_Day 03.31.2021	Balance
4229013	\$ 663.52	\$ 467.01	\$ 426.28	\$ 847.80	\$ 2,404.61
8436002	\$ 437.59	\$ 222.47	\$ 523.89	\$ 687.45	\$ 1,871.40
5784008	\$ 283.74	\$ 116.35	\$ 178.82	\$ 558.51	\$ 1,137.42
2678012	\$ 356.33	\$ 170.92	\$ 346.41	\$ -	\$ 873.66
2659018	\$ 416.88	\$ 343.12	\$ 100.98	\$ -	\$ 860.98
6405001	\$ 303.29	\$ 145.35	\$ 321.04	\$ -	\$ 769.68
5863006	\$ 127.16	\$ 78.26	\$ 160.47	\$ 371.32	\$ 737.21
3134012	\$ 248.15	\$ 164.22	\$ 244.60	\$ 26.05	\$ 683.02
8325010	\$ 606.74	\$ 73.79	\$ -	\$ -	\$ 680.53
8424003	\$ 271.19	\$ 214.68	\$ 110.96	\$ -	\$ 596.83
3417016	\$ 327.61	\$ 190.03	\$ -	\$ -	\$ 517.64
3752028	\$ 215.86	\$ 125.62	\$ 115.25	\$ -	\$ 456.73
3753038	\$ 319.92	\$ 88.81	\$ -	\$ -	\$ 408.73
4606027	\$ 270.17	\$ 124.24	\$ 7.93	\$ -	\$ 402.34
5672008	\$ 211.19	\$ 153.33	\$ -	\$ -	\$ 364.52
4922002	\$ -	\$ -	\$ -	\$ 347.81	\$ 347.81
8117013	\$ 106.74	\$ 160.31	\$ -	\$ -	\$ 267.05
4158024	\$ 76.47	\$ 36.40	\$ 35.79	\$ 14.32	\$ 162.98
8577001	\$ 39.44	\$ 21.99	\$ 19.18	\$ 51.85	\$ 132.46
3939012	\$ 21.69	\$ 46.00	\$ 47.96	\$ -	\$ 115.65
5954001	\$ 48.18	\$ 33.66	\$ 22.33	\$ -	\$ 104.17

Total in Arrears	\$ 5,351.86	\$ 2,976.56	\$ 2,661.89	\$ 2,905.11	\$ 13,895.42
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Arrears Percentage	38.5%	21.4%	19.2%	20.9%	100.0%
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Total Billed	\$ 663,357.64	\$ 488,894.00	\$ 542,003.00	\$ 551,504.00	\$ 2,245,758.64
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Total Arrears Percentage	0.8%	0.6%	0.5%	0.5%	0.6%
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Total Percentage Collected	99.2%	99.4%	99.5%	99.5%	99.4%
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LEGEND MEANING

BA	Bankruptcy
B	Budget Plan
C	Current
CM	City Manager Discussion
DH	Door Hanger
F	Final
G	Gas, issue not resolved
N	NEW ACCOUNT
NA	No Activity
NC	Not Current, will set up payment plan
NP	Not Paying
P	Payment Plan
TRNSFR	Prior Bill Transferred
W	Water Issue
CA	COMMUNITY ACTION

CITY OF QUINCY
Cash Requirements Report

By Vendor No

Vendor/ Invoice No	Vendor Name/ Invoice Date	Due Date 06.30.2021	Due Date 07.31.2021	Due Date 08.31.2021	Due Date 09.30.2021	Future Date	Retainage Amount	Invoice Amount
10	UTILITY REFUNDS							
	Vendor Total	0.00	791.11	0.00	0.00	0.00	0.00	791.11
18	AMERICAN FUNDS							
	Vendor Total	0.00	23,320.22	0.00	0.00	0.00	0.00	23,320.22
21	THE EQUITABLE							
	Vendor Total	0.00	105.00	0.00	0.00	0.00	0.00	105.00
23	PRE-PAID LEGAL SERVICES, INC.							
	Vendor Total	82.71	41.36	0.00	0.00	0.00	0.00	124.07
26	FLORIDA POLICE BENEVOLENT							
	Vendor Total	495.00	285.00	0.00	0.00	0.00	0.00	780.00
28	UNITED WAY OF BIG BEND							
	Vendor Total	49.00	24.50	0.00	0.00	0.00	0.00	73.50
34	AFLAC WORLDWIDE HEADQUARTERS							
	Vendor Total	6,177.13	3,199.22	0.00	0.00	0.00	0.00	9,376.35
36	STATE OF FLA DISBURSEMENT UNIT							
	Vendor Total	2,492.00	2,492.00	0.00	0.00	0.00	0.00	4,984.00
39	AMERICAN GENERAL INSURANCE							
	Vendor Total	342.88	171.44	0.00	0.00	0.00	0.00	514.32
62	AFLAC FLEXIBLE SPENDING							
	Vendor Total	0.00	338.91	0.00	0.00	0.00	0.00	338.91
229	RING POWER CORPORATION							
	Vendor Total	0.00	177.62-	0.00	0.00	0.00	0.00	177.62-
350	POLICE & FIRE FIGHTERS							
	Vendor Total	0.00	20,554.54	0.00	0.00	0.00	0.00	20,554.54
426	CONTINENTAL AMERICAN INSURANCE							
	Vendor Total	28.95	11.70	0.00	0.00	0.00	0.00	40.65
5603	ALLSTATE AMERICAN HERITAGE LIF							
	Vendor Total	482.16	120.54	0.00	0.00	0.00	0.00	602.70
9998	DEPARTMENT OF THE TREASURY							
	Vendor Total	0.00	47,088.71	0.00	0.00	0.00	0.00	47,088.71
11857	QUINCY PROF. FIREFIGHTERS							
	Vendor Total	0.00	150.00	0.00	0.00	0.00	0.00	150.00
144958	CAPITAL HEALTH PLAN							
	Vendor Total	99,844.51	10,618.34	0.00	0.00	0.00	0.00	110,462.85
146884	THE STANDARD INSURANCE COMPANY							
	Vendor Total	2,489.32	1,246.96	0.00	0.00	0.00	0.00	3,736.28
146886	THE STANDARD INSURANCE COMPANY							
	Vendor Total	3,997.12	1,397.50	0.00	0.00	0.00	0.00	5,394.62

CITY OF QUINCY
Cash Requirements Report

By Vendor No

Vendor/ Invoice No	Vendor Name/ Invoice Date	Due Date 06.30.2021	Due Date 07.31.2021	Due Date 08.31.2021	Due Date 09.30.2021	Future Date	Retainage Amount	Invoice Amount
146919	IRONHORSE EQUIPMENT SERVICES, INC							
	Vendor Total	68.31-	0.00	0.00	0.00	0.00	0.00	68.31-
147043	THE STANDARD							
	Vendor Total	341.76	170.88	0.00	0.00	0.00	0.00	512.64
147187	ASSET ACCEPTANCE, LLC							
	Vendor Total	0.00	100.00	0.00	0.00	0.00	0.00	100.00
	REPORT TOTAL	116,754.23	112,050.31	0.00	0.00	0.00	0.00	228,804.54

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2021 BUDGET	9 MONTH YTD BUDGET 6/30/2021	9 MONTH YTD BUDGET 06/30/2021	BUDGET BALANCE 06/30/2021	75% BUDGET YTD	9 MONTHS PRIOR YTD ACTUALS 6/30/2020	PRIOR YTD% 6/30/2020
BUDGET VS ACTUAL EXPENSES								
GEN FUND EXPENSES								
	CITY COMMISSION							
001-110-511-10110	SALARIES & WAGES	\$85,428	\$64,071	\$67,525	\$17,903	79.0 %	\$60,022	72.24 %
001-110-511-10210	FICA TAXES	\$6,025	\$4,519	\$4,963	\$1,062	82.4 %	\$4,401	72.36 %
001-110-511-10220	RETIREMENT CONTRIBUTIONS	\$9,865	\$7,399	\$7,876	\$1,989	79.8 %	\$7,203	72.24 %
001-110-511-10230	LIFE & HEALTH INSURANCE	\$10,572	\$7,929	\$8,786	\$1,786	83.1 %	\$7,929	72.86 %
001-110-511-30343	PROFESSIONAL SERVICES	\$60,000	\$45,000	\$15,025	\$44,975	25.0 %	\$45,260	87.25 %
001-110-511-30402	TRAVEL	\$5,914	\$4,436	\$0	\$5,914	0	\$2,306	99.20 %
001-110-511-30435	JUNIOR COMMISSION	\$15,405	\$11,554	\$15,000	\$405	97.4 %	\$0	0
001-110-511-30436	COMMUNITY OUTREACH - CRIME & C	\$100,000	\$75,000	\$9,957	\$90,043	10.0 %	\$0	0
001-110-511-30491	OTHER EXPENSES	\$24,012	\$18,009	\$7,594	\$16,418	31.6 %	\$12,966	86.45 %
001-110-511-30492	PROPERTY TAX CERTIFICATES	\$0	\$0	\$0	\$0	0	\$2,862	95.40 %
001-110-511-31000	OTHER OPERATING IT SUPPORT	\$8,400	\$6,300	\$6,300	\$2,100	75.0 %	\$6,003	210.63 %
001-110-511-80820	AID TO PRIVATE ORGANIZATIONS	\$80,000	\$60,000	\$67,000	\$13,000	83.8 %	\$66,526	85.72 %
001-110-552-60620	CHAMBER BUILDING IMPROVEMENTS	\$220,000	\$165,000	\$35,500	\$184,500	16.1 %	\$0	0
001-110-552-60641	OFFICE FURNITURE & EQUIPMENT	\$10,500	\$7,875	\$0	\$10,500	0	\$1,830	34.04 %
	TOTAL CITY COMMISSION	\$636,121	\$477,091	\$245,525	\$390,596	39.0-%	\$217,309	73.00-%
	CITY MANAGER							
001-160-512-10110	SALARIES & WAGES	\$75,704	\$56,778	\$54,454	\$21,250	71.9 %	\$53,711	72.19 %
001-160-512-10120	REGULARY SALARIES & WAGES	\$49,425	\$37,069	\$35,591	\$13,834	72.0 %	\$26,415	72.00 %
001-160-512-10210	FICA TAXES	\$9,894	\$7,421	\$6,717	\$3,177	67.9 %	\$7,395	76.10 %
001-160-512-10220	RETIREMENT CONTRIBUTIONS	\$15,521	\$11,641	\$10,802	\$4,719	69.6 %	\$11,736	76.02 %
001-160-512-10230	LIFE & HEALTH INSURANCE	\$16,066	\$12,050	\$7,420	\$8,646	46.2 %	\$4,551	71.95 %
001-160-512-30341	CONTRACTUAL SERVICES	\$31,126	\$23,345	\$24,494	\$6,632	78.7 %	\$0	0
001-160-512-30343	PROFESSIONAL SERVICES	\$10,465	\$7,849	\$10,050	\$415	96.0 %	\$0	0
001-160-512-30402	TRAVEL EXPENSE	\$1,317	\$988	\$689	\$628	52.3 %	\$1,047	95.13 %
001-160-512-30403	GAS	\$1,157	\$868	\$1,118	\$39	96.7 %	\$145	58.19 %
001-160-512-30410	TELEPHONE	\$7,359	\$5,519	\$6,042	\$1,317	82.1 %	\$6,156	71.97 %
001-160-512-30461	REPAIR & MAINTENANCE OFFICE EQ	\$382	\$287	\$77	\$305	20.1 %	\$293	36.65 %
001-160-512-30491	OTHER OPERATING EXPENSE	\$1,887	\$1,415	\$1,680	\$207	89.0 %	\$1,451	45.68 %
001-160-512-30493	TRAINING	\$520	\$390	\$0	\$520	0	\$400	80.00 %
001-160-512-30511	OFFICE SUPPLIES GENERAL	\$1,314	\$986	\$868	\$446	66.1 %	\$514	85.74 %
001-160-512-31000	OTHER OPERATING EXP - IT SUPPO	\$8,400	\$6,300	\$6,300	\$2,100	75.0 %	\$6,003	210.63 %
001-160-519-00001	ADMINISTRATIVE EXPENSE	\$18,450	\$13,838	\$2,400	\$16,050	13.0 %	\$8,697	98.93 %
	TOTAL CITY MANAGER	\$248,987	\$186,740	\$168,702	\$80,285	68.0-%	\$128,514	72.00-%
	CITY ATTORNEY							
001-120-514-30341	CONTRACTUAL SERVICES	\$134,000	\$100,500	\$79,890	\$54,110	59.6 %	\$73,448	40.17 %
001-120-514-30343	PROFESSIONAL SERVICES	\$1,000	\$750	\$0	\$1,000	0	\$0	0
001-120-514-30402	TRAVEL	\$1,000	\$750	\$0	\$1,000	0	\$0	0
001-120-514-30491	OTHER OPERATING EXPENSE	\$515	\$386	\$339	\$176	65.8 %	\$0	0
001-120-514-30540	PUBLICATIONS,SUBSCRIP,& MEMBER	\$1,485	\$1,114	\$0	\$1,485	0	\$0	0
001-120-514-31000	OTHER OPERATING EXP - IT SUPPO	\$8,400	\$6,300	\$6,300	\$2,100	75.0 %	\$6,003	210.63 %
	TOTAL CITY ATTORNEY	\$146,400	\$109,800	\$86,528	\$59,872	59.0-%	\$79,451	43.00-%
	CITY CLERK							
001-130-519-10110	SALARIES & WAGES	\$45,000	\$33,750	\$34,679	\$10,321	77.1 %	\$47,741	87.44 %
001-130-519-10210	FICA TAXES	\$3,443	\$2,582	\$2,756	\$687	80.1 %	\$3,429	86.47 %
001-130-519-10220	RETIREMENT CONTRIBUTIONS	\$5,399	\$4,049	\$4,158	\$1,241	77.0 %	\$5,726	86.91 %
001-130-519-10230	LIFE & HEALTH INSURANCE	\$4,500	\$3,375	\$1,497	\$3,003	33.3 %	\$4,481	92.05 %
001-130-519-30341	CONTRACTUAL SERVICES	\$1,460	\$1,095	\$0	\$1,460	0	\$0	0
001-130-519-30343	PROFESSIONAL SERVICES	\$1,594	\$1,196	\$1,393	\$201	87.4 %	\$1,225	58.52 %
001-130-519-30410	TELEPHONE	\$3,709	\$2,782	\$3,590	\$119	96.8 %	\$1,228	56.47 %
001-130-519-30461	REPAIR & MAINT - OFFICE EQUIPM	\$103	\$77	\$77	\$26	74.4 %	\$0	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2021 BUDGET	9 MONTH YTD BUDGET 6/30/2021	9 MONTH YTD BUDGET 06/30/2021	BUDGET BALANCE 06/30/2021	75% BUDGET YTD	9 MONTHS PRIOR YTD ACTUALS 6/30/2020	PRIOR YTD% 6/30/2020
BUDGET VS ACTUAL EXPENSES								
001-130-519-30491	OTHER OPERATING EXPENSE	\$1,376	\$1,032	\$986	\$390	71.6 %	\$1,518	69.81 %
001-130-519-30500	LEGAL ADS AND RECORDING FEES	\$1,656	\$1,242	\$1,335	\$321	80.6 %	\$1,273	74.86 %
001-130-519-30511	OFFICE SUPPLIES-GENERAL	\$119	\$89	\$45	\$74	37.4 %	\$91	18.24 %
001-130-519-31000	OTHER OPERATING EXP - IT SUPPO	\$8,400	\$6,300	\$6,300	\$2,100	75.0 %	\$6,003	210.63 %
	TOTAL CITY CLERK	\$76,759	\$57,569	\$56,816	\$19,943	74.0-%	\$72,714	88.00-%
	NON-DEPARTMENTAL							
001-001-519-10272	INVESTMENT EXPENSE	\$11,000	\$8,250	\$0	\$11,000	0	\$0	0
001-001-519-30320	ACCOUNTING & AUDITING SERVICES	\$30,562	\$22,922	\$30,480	\$82	99.7 %	\$28,900	99.02 %
001-001-519-30341	CONTRACTUAL SERVICES	\$37,500	\$28,125	\$37,259	\$242	99.4 %	\$0	0
001-001-519-30342	RECORDING OF THE COMMISSION MT	\$43,350	\$32,513	\$31,650	\$11,700	73.0 %	\$31,535	74.90 %
001-001-519-30343	PROFESSIONAL SERVICES	\$3,000	\$2,250	\$2,740	\$261	91.3 %	\$2,290	91.60 %
001-001-519-30390	CONTINGENCIES	\$61,347	\$46,010	\$0	\$61,347	0	\$0	0
001-001-519-30410	TELEPHONE	\$2,300	\$1,725	\$0	\$2,300	0	\$0	0
001-001-519-30440	SUMMER YOUTH WORK PROGRAM	\$10,300	\$7,725	\$0	\$10,300	0	\$324	12.95 %
001-001-519-30451	INSURANCE	\$526,064	\$394,548	\$500,609	\$25,455	95.2 %	\$440,898	91.89 %
001-001-519-30465	COPIER PAYMENT	\$2,119	\$1,589	\$1,467	\$652	69.2 %	\$1,459	66.40 %
001-001-519-30490	INTEREST EXPENSE	\$500	\$375	\$290	\$210	58.1 %	\$0	0
001-001-519-30491	OTHER OPERATING EXPENSE	\$23,195	\$17,396	\$3,962	\$19,233	17.1 %	\$25,977	64.94 %
001-001-519-30512	POSTAGE	\$3,976	\$2,982	\$2,887	\$1,089	72.6 %	\$3,082	74.80 %
001-001-519-70730	TRANSFER DEBT SVC CAP IMP BOND	\$365,130	\$273,848	\$240,000	\$125,130	65.7 %	\$300,000	83.33 %
001-001-519-70731	HONEWELL LOAN PRINCIPAL	\$20,421	\$15,316	\$18,114	\$2,307	88.7 %	\$16,847	100.00 %
001-001-519-70732	HONEYWELL LOAN INTEREST	\$2,307	\$1,730	\$2,307	\$0	100.0 %	\$3,306	99.99 %
001-001-519-90000	TRANSFER TO INTERNAL SERVICE F	\$61,800	\$46,350	\$46,350	\$15,450	75.0 %	\$45,000	0
001-001-552-30645	CRA TIF: ECONOMIC ENVIRON.	\$171,576	\$128,682	\$170,756	\$820	99.5 %	\$168,102	100.00 %
	TOTAL NON-DEPARTMENTAL	\$1,376,447	\$1,032,335	\$1,088,871	\$287,576	79.0-%	\$1,067,720	92.00-%
	PERSONNEL							
001-260-513-10110	EXE SALARIES & WAGES	\$32,445	\$24,334	\$23,351	\$9,094	72.0 %	\$23,019	72.16 %
001-260-513-10120	REGULAR SALARIES & WAGES	\$51,200	\$38,400	\$30,404	\$20,796	59.4 %	\$30,046	72.39 %
001-260-513-10130	OTHER SALARIES & WAGES - P/T	\$15,450	\$11,588	\$2,099	\$13,351	13.6 %	\$2,687	42.30 %
001-260-513-10140	OVERTIME	\$668	\$501	\$0	\$668	0	\$0	0
001-260-513-10210	FICA TAXES	\$7,632	\$5,724	\$4,076	\$3,556	53.4 %	\$3,862	69.90 %
001-260-513-10220	RETIREMENT CONTRIBUTIONS	\$11,972	\$8,979	\$6,418	\$5,554	53.6 %	\$6,219	69.45 %
001-260-513-10230	LIFE & HEALTH INSURANCE	\$9,910	\$7,433	\$4,968	\$4,942	50.1 %	\$4,733	74.49 %
001-260-513-30314	PSYCHIATRIC EVALUATIONS	\$4,500	\$3,375	\$2,880	\$1,620	64.0 %	\$2,700	98.18 %
001-260-513-30315	EMPLOYEE QUALITY OF LIFE	\$5,000	\$3,750	\$0	\$5,000	0	\$2,500	78.12 %
001-260-513-30319	TUITION REIMBURSEMENT	\$3,000	\$2,250	\$0	\$3,000	0	\$0	0
001-260-513-30341	CONTRACTUAL SERVICES	\$14,000	\$10,500	\$7,556	\$6,444	54.0 %	\$3,606	33.08 %
001-260-513-30343	PROFESSIONAL SERVICES	\$9,500	\$7,125	\$9,360	\$140	98.5 %	\$4,881	68.73 %
001-260-513-30345	VOLUNTEER SERVICES PROGRAM EXP	\$1,545	\$1,159	\$0	\$1,545	0	\$0	0
001-260-513-30402	TRAVEL EXPENSE	\$1,500	\$1,125	\$0	\$1,500	0	\$0	0
001-260-513-30410	TELEPHONE	\$5,211	\$3,908	\$4,819	\$392	92.5 %	\$4,447	68.70 %
001-260-513-30461	REPAIR AND MAINTENANCE OFFICE	\$1,000	\$750	\$36	\$964	3.6 %	\$116	57.98 %
001-260-513-30491	OTHER OPERATING EXPENSE	\$2,000	\$1,500	\$283	\$1,717	14.1 %	\$95	20.93 %
001-260-513-30493	TRAINING	\$3,000	\$2,250	\$2,995	\$5	99.8 %	\$0	0
001-260-513-30511	OFFICE SUPPLIES GENERAL	\$1,545	\$1,159	\$246	\$1,299	15.9 %	\$373	27.64 %
001-260-513-31000	OTHER OPERATING EXP - IT SUPPO	\$8,400	\$6,300	\$6,300	\$2,100	75.0 %	\$6,003	210.63 %
	TOTAL PERSONNEL	\$189,478	\$142,109	\$105,791	\$83,687	56.0-%	\$95,287	69.00-%
	FINANCE							
001-271-513-10110	EXE SALARIES & WAGES	\$24,978	\$18,734	\$18,470	\$6,508	73.9 %	\$17,026	71.18 %
001-271-513-10120	REGULAR SALARIES & WAGES	\$42,451	\$31,838	\$30,478	\$11,973	71.8 %	\$29,371	71.59 %
001-271-513-10140	OVERTIME	\$1,000	\$750	\$940	\$60	94.0 %	\$151	40.85 %
001-271-513-10210	FICA TAXES	\$5,175	\$3,881	\$3,578	\$1,597	69.1 %	\$3,352	70.69 %
001-271-513-10220	RETIREMENT CONTRIBUTIONS	\$8,118	\$6,089	\$5,858	\$2,260	72.2 %	\$5,435	71.09 %

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2021 BUDGET	9 MONTH YTD BUDGET 6/30/2021	9 MONTH YTD BUDGET 06/30/2021	BUDGET BALANCE 06/30/2021	75% BUDGET YTD	9 MONTHS PRIOR YTD ACTUALS 6/30/2020	PRIOR YTD% 6/30/2020
BUDGET VS ACTUAL EXPENSES								
001-271-513-10230	LIFE & HEALTH INSURANCE	\$13,530	\$10,148	\$6,602	\$6,928	48.8 %	\$6,668	73.93 %
001-271-513-30343	PROFESSIONAL SERVICES	\$24,000	\$18,000	\$17,589	\$6,411	73.3 %	\$15,939	88.01 %
001-271-513-30402	TRAVEL EXPENSE	\$3,811	\$2,858	\$0	\$3,811	0	\$3,535	95.53 %
001-271-513-30410	TELEPHONE	\$6,059	\$4,544	\$5,929	\$130	97.9 %	\$5,117	71.07 %
001-271-513-30491	OTHER OPERATING EXPENSE	\$1,545	\$1,159	\$511	\$1,034	33.1 %	\$587	10.39 %
001-271-513-30493	TRAINING	\$2,060	\$1,545	\$0	\$2,060	0	\$1,330	66.50 %
001-271-513-30511	OFFICE SUPPLIES GENERAL	\$5,322	\$3,992	\$5,023	\$299	94.4 %	\$4,091	58.02 %
001-271-513-30512	POSTAGE	\$150	\$113	\$26	\$124	17.6 %	\$53	35.13 %
001-271-513-30521	OPERATING SUPPLIES	\$1,545	\$1,159	\$876	\$669	56.7 %	\$734	88.47 %
001-271-513-30540	DUES, PUBLICATIONS, & MEMBERSH	\$2,500	\$1,875	\$0	\$2,500	0	\$0	0
001-271-513-31000	OTHER OPERATING EXP - IT SUPPO	\$8,400	\$6,300	\$6,300	\$2,100	75.0 %	\$6,003	210.63 %
001-271-513-60000	Software	\$2,575	\$1,931	\$0	\$2,575	0	\$0	0
001-271-513-60641	OFFICE FURNITURE & EQUIPMENT	\$5,525	\$4,144	\$0	\$5,525	0	\$4,803	9606.80 %
	TOTAL FINANCE	\$158,744	\$119,058	\$102,181	\$56,563	64.0-%	\$104,198	72.00-%
	GENERAL SERVICES ADM							
001-276-513-10110	EXE SALARY & WAGES	\$45,000	\$33,750	\$22,123	\$22,877	49.2 %	\$8,805	71.45 %
001-276-513-10210	FICA	\$3,443	\$2,582	\$1,758	\$1,685	51.1 %	\$623	70.01 %
001-276-513-10220	RETIREMENT	\$5,400	\$4,050	\$2,444	\$2,956	45.3 %	\$1,056	68.59 %
001-276-513-10230	LIFE & HEALTH INSURANCE	\$6,750	\$5,063	\$759	\$5,991	11.2 %	\$1,205	72.73 %
	TOTAL GEN SERVICES ADM	\$60,593	\$45,445	\$27,084	\$33,509	45.0-%	\$11,689	71.00-%
	LAW ENFORCEMENT ADM							
001-210-521-10110	EXE SALARIES & WAGES	\$80,000	\$60,000	\$63,565	\$16,435	79.5 %	\$55,218	71.21 %
001-210-521-10120	REGULAR SALARIES & WAGES	\$105,174	\$78,881	\$79,126	\$26,049	75.2 %	\$76,799	72.25 %
001-210-521-10150	SPEC PAY-INCENTIVE,HOL,LV BUYB	\$1,522	\$1,142	\$826	\$697	54.2 %	\$1,105	67.58 %
001-210-521-10210	FICA TAXES	\$14,282	\$10,712	\$10,200	\$4,082	71.4 %	\$9,858	71.65 %
001-210-521-10220	RETIREMENT CONTRIBUTIONS	\$22,404	\$16,803	\$17,214	\$5,190	76.8 %	\$15,967	71.66 %
001-210-521-10230	LIFE & HEALTH INSURANCE	\$26,138	\$19,604	\$24,406	\$1,732	93.4 %	\$19,277	70.66 %
001-210-521-30341	CONTRACTUAL SERVICES	\$54,995	\$41,246	\$3,366	\$51,629	6.1 %	\$29,326	76.54 %
001-210-521-30402	TRAVEL EXPENSE	\$1,500	\$1,125	\$155	\$1,345	10.3 %	\$405	81.00 %
001-210-521-30403	GAS & DIESEL	\$4,000	\$3,000	\$1,360	\$2,640	34.0 %	\$3,054	83.67 %
001-210-521-30404	OIL & GREASE	\$361	\$271	\$180	\$181	49.9 %	\$0	0
001-210-521-30405	TIRES	\$824	\$618	\$95	\$729	11.5 %	\$0	0
001-210-521-30406	VEHICLE PARTS ONLY	\$3,750	\$2,813	\$1,408	\$2,342	37.5 %	\$15	15.00 %
001-210-521-30407	VEHICLE REPAIRTS	\$1,500	\$1,125	\$1,060	\$440	70.7 %	\$982	85.38 %
001-210-521-30410	TELEPHONE	\$36,820	\$27,615	\$28,753	\$8,067	78.1 %	\$32,817	75.30 %
001-210-521-30430	UTILITIES	\$9,000	\$6,750	\$3,110	\$5,890	34.6 %	\$2,155	126.75 %
001-210-521-30464	REPAIRS & MAINTENANCE-RADIO	\$2,000	\$1,500	\$500	\$1,500	25.0 %	\$0	0
001-210-521-30491	OTHER OPERATING EXPENSE	\$2,000	\$1,500	\$1,335	\$665	66.8 %	\$1,131	42.68 %
001-210-521-30492	INVESTIGATIVE FUNDS	\$2,960	\$2,220	\$1,369	\$1,591	46.3 %	\$2,275	89.22 %
001-210-521-30493	TRAINING	\$3,800	\$2,850	\$1,306	\$2,494	34.4 %	\$330	38.82 %
001-210-521-30511	OFFICE SUPPLIES-GENERAL	\$3,611	\$2,708	\$3,062	\$549	84.8 %	\$2,378	65.19 %
001-210-521-30521	OPERATING MATERIALS & SUPPLIES	\$910	\$683	\$902	\$8	99.2 %	\$295	16.97 %
001-210-521-30522	OPERATING SUPPLIES-UNIFORMS	\$500	\$375	\$0	\$500	0	\$58	29.22 %
001-210-521-30540	PUBLICATIONS, SUBSCRIP. & MEMB	\$930	\$698	\$927	\$3	99.7 %	\$190	76.00 %
001-210-521-31000	OTHER OPERATING EXP - IT SUPPO	\$8,400	\$6,300	\$6,300	\$2,100	75.0 %	\$6,003	210.63 %
001-210-521-60620	BUILDINGS	\$1,187	\$890	\$422	\$765	35.6 %	\$0	0
001-210-521-60641	OFFICE FURNITURE & EQUIPMENT	\$20,303	\$15,227	\$19,456	\$847	95.8 %	\$912	0
001-210-521-60644	EQUIPMENT	\$0	\$0	\$0	\$0	0	\$1,382	92.10 %
	TOTAL LAW ENFORCEMENT ADM	\$408,871	\$306,653	\$270,404	\$138,467	66.0-%	\$261,932	73.00-%

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2021 BUDGET	9 MONTH YTD BUDGET 6/30/2021	9 MONTH YTD BUDGET 06/30/2021	BUDGET BALANCE 06/30/2021	75% BUDGET YTD	9 MONTHS PRIOR YTD ACTUALS 6/30/2020	PRIOR YTD% 6/30/2020
BUDGET VS ACTUAL EXPENSES								
	LAW ENFORCEMENT OPERATIONS							
001-220-521-10120	REGULAR SALARIES & WAGES	\$1,250,676	\$938,007	\$884,791	\$365,885	70.7 %	\$899,697	71.10 %
001-220-521-10130	OTHER SALARIES & WAGES - P/T	\$35,314	\$26,486	\$33,233	\$2,081	94.1 %	\$26,286	74.68 %
001-220-521-10140	OVERTIME	\$158,101	\$118,576	\$146,465	\$11,636	92.6 %	\$142,594	72.21 %
001-220-521-10150	SPEC PAY-INCENTIVE,HOL, LV BUY	\$15,561	\$11,671	\$10,428	\$5,133	67.0 %	\$11,320	70.33 %
001-220-521-10210	FICA TAXES	\$110,898	\$83,174	\$79,057	\$31,841	71.3 %	\$79,353	71.84 %
001-220-521-10220	RETIREMENT CONTRIBUTIONS	\$208,958	\$156,719	\$202,093	\$6,865	96.7 %	\$135,705	37.81 %
001-220-521-10230	LIFE & HEALTH INSURANCE	\$242,565	\$181,924	\$210,305	\$32,260	86.7 %	\$206,713	72.06 %
001-220-521-30341	CONTRACTURAL SERVICES	\$4,671	\$3,503	\$4,667	\$5	99.9 %	\$800	80.00 %
001-220-521-30402	TRAVEL EXPENSE	\$900	\$675	\$0	\$900	0	\$19	18.50 %
001-220-521-30403	GASOLINE & DIESEL	\$31,750	\$23,813	\$31,528	\$222	99.3 %	\$27,772	73.08 %
001-220-521-30404	OIL & GREASE	\$2,750	\$2,063	\$2,681	\$69	97.5 %	\$499	55.44 %
001-220-521-30405	TIRES	\$2,974	\$2,231	\$2,616	\$358	88.0 %	\$2,862	82.96 %
001-220-521-30406	VEHICLE PARTS ONLY	\$17,050	\$12,788	\$16,811	\$239	98.6 %	\$4,915	85.47 %
001-220-521-30407	OTHER AUTO EXPENSE	\$1,305	\$979	\$259	\$1,046	19.9 %	\$1,234	44.88 %
001-220-521-30435	YOUTH DEVELOPMENT ACADEMY & PR	\$2,000	\$1,500	\$0	\$2,000	0	\$500	93.68 %
001-220-521-30462	REPAIR & MAINT.-EQUIPMENT & TO	\$600	\$450	\$0	\$600	0	\$86	86.00 %
001-220-521-30464	REPAIR & MAINTENANCE - RADIOS	\$500	\$375	\$0	\$500	0	\$0	0
001-220-521-30491	OTHER OPERATING EXPENSE	\$7,610	\$5,708	\$2,847	\$4,763	37.4 %	\$14,256	95.89 %
001-220-521-30493	TRAINING	\$6,000	\$4,500	\$4,558	\$1,442	76.0 %	\$3,041	95.02 %
001-220-521-30499	CANINE EXPENSE	\$1,500	\$1,125	\$242	\$1,258	16.2 %	\$667	95.32 %
001-220-521-30511	OFFICE SUPPLIES	\$1,500	\$1,125	\$1,460	\$40	97.3 %	\$490	23.34 %
001-220-521-30514	HUMAN INTELLIGENCE - REWARDS	\$13,000	\$9,750	\$500	\$12,500	3.8 %	\$0	0
001-220-521-30521	OPERATING MATERIALS & SUPPLIES	\$22,559	\$16,919	\$19,711	\$2,848	87.4 %	\$10,483	75.09 %
001-220-521-30522	OPERATING SUPPLIES - UNIFORMS	\$21,729	\$16,297	\$21,296	\$433	98.0 %	\$21,950	91.45 %
001-220-521-60641	OFFICE FURNITURE & EQUIPMENT	\$1,377	\$1,033	\$390	\$987	28.3 %	\$1,058	755.70 %
001-220-521-60642	VEHICLES	\$59,000	\$44,250	\$49,235	\$9,765	83.4 %	\$816	2.34 %
001-220-521-60644	EQUIPMENT	\$154,723	\$116,042	\$135,851	\$18,872	87.8 %	\$2,826	34.25 %
	TOTAL LAW ENFORCEMENT OPERAT	\$2,375,571	\$1,781,678	\$1,861,025	\$514,546	78.0-%	\$1,595,944	65.00-%
	FIRE CONTROL ADM							
001-210-522-10110	EXE SALARIES & WAGES	\$73,347	\$55,010	\$72,847	\$500	99.3 %	\$48,033	72.12 %
001-210-522-10120	REGULAR SALARIES & WAGES	\$46,870	\$35,153	\$31,204	\$15,666	66.6 %	\$32,039	72.90 %
001-210-522-10150	SPEC PAY-INCENTIVE,HOL,LV BUYB	\$2,874	\$2,156	\$956	\$1,919	33.2 %	\$1,105	69.71 %
001-210-522-10210	FICA TAXES	\$9,774	\$7,331	\$7,622	\$2,152	78.0 %	\$5,680	73.26 %
001-210-522-10220	RETIREMENT CONTRIBUTIONS	\$40,579	\$30,434	\$20,383	\$20,196	50.2 %	\$18,673	71.61 %
001-210-522-10230	LIFE & HEALTH INSURANCE	\$25,362	\$19,022	\$15,322	\$10,040	60.4 %	\$17,974	70.27 %
001-210-522-30410	TELEPHONE	\$19,089	\$14,317	\$17,455	\$1,634	91.4 %	\$15,345	75.23 %
001-210-522-30430	UTILITIES	\$22,317	\$16,738	\$12,599	\$9,718	56.5 %	\$17,346	77.78 %
001-210-522-30461	REPAIR & MAINTENANCE-OFFICE EQ	\$1,548	\$1,161	\$1,225	\$323	79.2 %	\$1,190	91.51 %
001-210-522-30463	REPAIR & MAINT.-BUILDINGS & GR	\$6,577	\$4,933	\$4,292	\$2,285	65.3 %	\$6,592	83.97 %
001-210-522-30464	REPAIR & MAINTENANCE-RADIO	\$1,915	\$1,436	\$0	\$1,915	0	\$1,472	94.97 %
001-210-522-30465	COPIER PAYMENT	\$2,119	\$1,589	\$1,467	\$652	69.2 %	\$1,459	67.88 %
001-210-522-30491	OTHER OPERATING EXPENSE	\$650	\$488	\$574	\$76	88.3 %	\$181	36.15 %
001-210-522-30494	FIRE PREVENTION AND EDUCATION	\$3,424	\$2,568	\$2,086	\$1,338	60.9 %	\$2,631	53.70 %
001-210-522-30511	OFFICE SUPPLIES-GENERAL	\$700	\$525	\$660	\$40	94.3 %	\$461	61.44 %
001-210-522-30521	OPERATING MATERIALS & SUPPLIES	\$1,208	\$906	\$1,116	\$92	92.4 %	\$928	43.18 %
001-210-522-30522	OPERATING SUPPLIES - UNIFORMS	\$2,966	\$2,225	\$2,786	\$180	93.9 %	\$312	31.20 %
001-210-522-31000	OTHER OPERATING EXP -IT SUPPOR	\$8,400	\$6,300	\$6,300	\$2,100	75.0 %	\$6,003	210.63 %
001-210-522-60620	Buildings and Other Improvemen	\$80,000	\$60,000	\$79,895	\$105	99.9 %	\$0	0
001-210-522-60641	OFFICE FURNITURE & EQUIPMENT	\$5,150	\$3,863	\$1,855	\$3,295	36.0 %	\$888	44.39 %
	TOTAL FIRE CONTROL ADM	\$354,869	\$266,152	\$280,644	\$74,225	79.0-%	\$178,314	44.00-%
	FIRE CONTROL OPERATIONS							
001-230-522-10120	REGULAR SALARIES & WAGES	\$710,005	\$532,504	\$514,582	\$195,423	72.5 %	\$510,613	71.14 %
001-230-522-10130	OTHER SALARIES & WAGES - P/T	\$21	\$16	\$0	\$21	0	\$0	0
001-230-522-10140	OVERTIME	\$49,572	\$37,179	\$41,423	\$8,149	83.6 %	\$39,065	82.06 %

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2021 BUDGET	9 MONTH YTD BUDGET 6/30/2021	9 MONTH YTD BUDGET 06/30/2021	BUDGET BALANCE 06/30/2021	75% BUDGET YTD	9 MONTHS PRIOR YTD ACTUALS 6/30/2020	PRIOR YTD% 6/30/2020
BUDGET VS ACTUAL EXPENSES								
001-230-522-10150	SPEC PAY-INCENTIVE,HOL,LV BUYB	\$14,695	\$11,021	\$9,206	\$5,489	62.6 %	\$10,640	70.93 %
001-230-522-10210	FICA TAXES	\$62,140	\$46,605	\$41,481	\$20,659	66.8 %	\$40,558	72.06 %
001-230-522-10220	RETIREMENT CONTRIBUTIONS	\$191,836	\$143,877	\$183,174	\$8,662	95.5 %	\$139,375	40.80 %
001-230-522-10230	LIFE & HEALTH INSURANCE	\$170,582	\$127,937	\$132,104	\$38,478	77.4 %	\$131,206	72.15 %
001-230-522-30402	TRAVEL EXPENSE	\$300	\$225	\$0	\$300	0	\$0	0
001-230-522-30403	GASOLINE & DIESEL	\$10,700	\$8,025	\$10,520	\$180	98.3 %	\$6,162	77.02 %
001-230-522-30404	OIL & GREASE	\$1,100	\$825	\$1,013	\$87	92.1 %	\$355	64.55 %
001-230-522-30405	TIRES	\$1,590	\$1,193	\$559	\$1,032	35.1 %	\$231	14.68 %
001-230-522-30406	VEHICLE PARTS ONLY	\$1,616	\$1,212	\$1,429	\$187	88.4 %	\$1,358	67.88 %
001-230-522-30462	REPAIR & MAINT. - EQUIPMENT &	\$9,572	\$7,179	\$9,451	\$121	98.7 %	\$6,739	76.79 %
001-230-522-30464	REPAIRS TURNKEY - HURRICANE MI	\$0	\$0	\$0	\$0	0	\$18,771	100.00 %
001-230-522-30491	OTHER OPERATING EXPENSE	\$1,600	\$1,200	\$1,382	\$218	86.4 %	\$384	54.85 %
001-230-522-30493	TRAINING	\$5,019	\$3,764	\$4,403	\$616	87.7 %	\$3,858	96.45 %
001-230-522-30511	OFFICE SUPPLIES	\$1,000	\$750	\$248	\$752	24.8 %	\$249	71.27 %
001-230-522-30521	OPERATING MATERIALS & SUPPLIES	\$1,560	\$1,170	\$1,209	\$351	77.5 %	\$1,199	26.63 %
001-230-522-30522	OPERATING SUPPLIES - UNIFORMS	\$16,983	\$12,737	\$16,722	\$261	98.5 %	\$11,469	73.51 %
001-230-522-60642	VEHICLES	\$205,000	\$153,750	\$0	\$205,000	0	\$0	0
001-230-522-60644	EQUIPMENT	\$69,800	\$52,350	\$24,764	\$45,036	35.5 %	\$33,081	76.82 %
	TOTAL FIRE CONTROL OPERATIONS	\$1,524,691	\$1,143,518	\$993,670	\$531,021	65.0-%	\$955,313	65.00-%
	BUILDING & PLANNING							
001-284-515-10110	EXE SALARIES & WAGES	\$74,213	\$55,660	\$42,831	\$31,382	57.7 %	\$48,576	71.38 %
001-284-515-10120	REGULAR SALARIES & WAGES	\$74,079	\$55,559	\$30,966	\$43,113	41.8 %	\$54,217	72.89 %
001-284-515-10140	OVERTIME	\$1,247	\$935	\$884	\$363	70.9 %	\$894	70.20 %
001-284-515-10210	FICA TAXES	\$12,587	\$9,440	\$5,493	\$7,094	43.6 %	\$7,589	70.76 %
001-284-515-10220	RETIREMENT CONTRIBUTIONS	\$19,244	\$14,433	\$8,820	\$10,424	45.8 %	\$11,312	70.59 %
001-284-515-10230	LIFE & HEALTH INSURANCE	\$24,681	\$18,511	\$9,371	\$15,310	38.0 %	\$16,493	71.22 %
001-284-515-30341	CONTRACTUAL SERVICES	\$288,158	\$216,119	\$67,845	\$220,313	23.5 %	\$54,742	58.92 %
001-284-515-30342	CONTRACTUAL SERVICES HOUSING D	\$0	\$0	\$0	\$0	0	\$3,000	100.00 %
001-284-515-30343	PROFESSIONAL SERVICES	\$2,000	\$1,500	\$2,000	\$0	100.0 %	\$2,000	100.00 %
001-284-515-30403	GAS & DIESEL	\$200	\$150	\$63	\$137	31.5 %	\$455	64.94 %
001-284-515-30404	OIL & GREASE	\$200	\$150	\$0	\$200	0	\$0	0
001-284-515-30405	TIRES	\$1,000	\$750	\$0	\$1,000	0	\$0	0
001-284-515-30406	VEH PARTS ONLY	\$1,000	\$750	\$278	\$722	27.8 %	\$9	8.79 %
001-284-515-30407	VEH REPAIRS	\$500	\$375	\$225	\$275	45.0 %	\$0	0
001-284-515-30410	TELEPHONE	\$7,178	\$5,384	\$5,581	\$1,597	77.8 %	\$6,072	69.43 %
001-284-515-30461	REPAIR & MAINT. OFFICE EQUIPME	\$1,000	\$750	\$372	\$628	37.2 %	\$228	45.60 %
001-284-515-30491	OTHER OPERATING EXPENSE	\$2,000	\$1,500	\$859	\$1,141	43.0 %	\$1,000	43.47 %
001-284-515-30493	TRAINING	\$4,540	\$3,405	\$567	\$3,973	12.5 %	\$3,489	129.22 %
001-284-515-30500	ADVERTISEMENTS	\$1,900	\$1,425	\$900	\$1,000	47.4 %	\$448	27.15 %
001-284-515-30511	OFFICE SUPPLIES GENERAL	\$1,500	\$1,125	\$1,092	\$408	72.8 %	\$1,041	80.04 %
001-284-515-31000	OTHER OPERATING EXP - IT SUPPO	\$8,400	\$6,300	\$6,300	\$2,100	75.0 %	\$6,003	210.63 %
001-284-515-60641	OFFICE FURNITURE & EQUIPMENT	\$8,000	\$6,000	\$478	\$7,522	6.0 %	\$1,231	77.97 %
	TOTAL BUILDING & PLANNING	\$533,627	\$400,220	\$184,925	\$348,702	35.0-%	\$218,798	69.00-%
	RECREATIONAL ACTIVITY							
001-310-572-10110	EXE SALARIES & WAGES	\$52,000	\$39,000	\$35,063	\$16,937	67.4 %	\$31,694	70.19 %
001-310-572-10120	REGULAR SALARIES & WAGES	\$214,551	\$160,913	\$131,735	\$82,816	61.4 %	\$158,606	71.87 %
001-310-572-10130	OTHER SALARIES & WAGES - P/T	\$41,541	\$31,156	\$2,104	\$39,437	5.1 %	\$5,855	88.16 %
001-310-572-10140	OVERTIME	\$675	\$506	\$81	\$594	12.0 %	\$519	77.39 %
001-310-572-10210	FICA TAXES	\$24,080	\$18,060	\$12,134	\$11,946	50.4 %	\$13,919	72.88 %
001-310-572-10220	RETIREMENT CONTRIBUTIONS	\$37,772	\$28,329	\$19,858	\$17,914	52.6 %	\$22,823	71.82 %
001-310-572-10230	LIFE & HEALTH INSURANCE	\$66,101	\$49,576	\$45,573	\$20,528	68.9 %	\$53,365	73.05 %
001-310-572-30341	CONTRACTUAL SERVICES	\$5,000	\$3,750	\$2,265	\$2,735	45.3 %	\$216	9.00 %
001-310-572-30390	CONTINGENCY	\$5,000	\$3,750	\$0	\$5,000	0	\$0	0
001-310-572-30402	TRAVEL EXPENSE	\$500	\$375	\$0	\$500	0	\$0	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2021 BUDGET	9 MONTH YTD BUDGET 6/30/2021	9 MONTH YTD BUDGET 06/30/2021	BUDGET BALANCE 06/30/2021	75% BUDGET YTD	9 MONTHS PRIOR YTD ACTUALS 6/30/2020	PRIOR YTD% 6/30/2020
BUDGET VS ACTUAL EXPENSES								
001-310-572-30403	GAS & DIESEL	\$7,398	\$5,549	\$7,048	\$350	95.3 %	\$5,366	70.60 %
001-310-572-30404	OIL & GREASE	\$618	\$464	\$500	\$118	80.8 %	\$350	69.94 %
001-310-572-30405	TIRES	\$835	\$626	\$709	\$126	84.9 %	\$353	44.15 %
001-310-572-30406	VEH PARTS ONLY	\$693	\$520	\$426	\$267	61.4 %	\$533	53.28 %
001-310-572-30407	VEHICLE REPAIRS	\$158	\$119	\$79	\$79	50.3 %	\$121	20.24 %
001-310-572-30410	TELEPHONE	\$9,765	\$7,324	\$5,836	\$3,929	59.8 %	\$7,468	75.43 %
001-310-572-30440	RENTAL OF EQUIPMENT & BUILDING	\$600	\$450	\$445	\$155	74.1 %	\$305	60.98 %
001-310-572-30441	SWIMMING POOL REPAIRS	\$7,400	\$5,550	\$7,176	\$225	97.0 %	\$0	0
001-310-572-30462	REPAIR & MAINT-EQUIPMENT & TOO	\$5,150	\$3,863	\$1,342	\$3,808	26.1 %	\$1,006	50.28 %
001-310-572-30464	REPAIRS TURNKEY - HURRICANE MI	\$0	\$0	\$0	\$0	0	\$74,700	100.00 %
001-310-572-30491	OTHER OPERATING EXPENSES	\$19,875	\$14,906	\$14,643	\$5,232	73.7 %	\$13,105	85.93 %
001-310-572-30492	MAINTENANCE OF TANYARD CREEK P	\$6,150	\$4,613	\$5,934	\$216	96.5 %	\$939	19.76 %
001-310-572-30511	OFFICE SUPPLIES - GENERAL	\$1,648	\$1,236	\$1,075	\$573	65.2 %	\$234	18.74 %
001-310-572-30521	OPERATING MATERIALS & SUPPLIES	\$2,360	\$1,770	\$2,124	\$236	90.0 %	\$83	2.68 %
001-310-572-30522	OPERATING SUPPLIES - UNIFORMS	\$3,614	\$2,711	\$3,474	\$140	96.1 %	\$2,652	69.79 %
001-310-572-30523	OPERATING SUP - CHEM	\$515	\$386	\$95	\$420	18.5 %	\$0	0
001-310-572-30524	SWIMMING POOL SUPPLIES	\$1,315	\$986	\$980	\$335	74.5 %	\$0	0
001-310-572-30525	ATHLETIC EQUIPMENT - FOOTBALL	\$20,534	\$15,401	\$2,394	\$18,140	11.7 %	\$18,396	99.84 %
001-310-572-30526	ATHLETIC EQUIP BASEBALL & SOFT	\$2,060	\$1,545	\$323	\$1,737	15.7 %	\$13	0.43
001-310-572-30528	ATHLETIC EQUIPMENT - BASKETBAL	\$6,010	\$4,508	\$528	\$5,482	8.8 %	\$4,619	92.38 %
001-310-572-30529	ATHLETIC EQUIPMENT - OTHER	\$1,790	\$1,343	\$1,197	\$593	66.9 %	\$1,376	27.51 %
001-310-572-30540	OTHER RECREATIONAL ACTIVITIES	\$10,649	\$7,987	\$6,331	\$4,318	59.5 %	\$11,259	80.42 %
001-310-572-31000	OTHER OPERATING EXP - IT SUPPO	\$8,400	\$6,300	\$6,300	\$2,100	75.0 %	\$6,003	210.63 %
001-310-572-60641	OFFICE FURNITURE & EQUIPMENT	\$4,120	\$3,090	\$796	\$3,324	19.3 %	\$705	0
001-310-572-60642	VEHICLES	\$0	\$0	\$0	\$0	0	\$25,668	57.87 %
	TOTAL RECREATIONAL ACTIVITY	\$568,877	\$426,658	\$318,567	\$250,310	56.0-%	\$462,251	75.00-%
	PARKS							
001-440-572-10130	OTHER SALARIES & WAGES - P/T	\$500	\$375	\$80	\$420	16.0 %	\$0	0
001-440-572-10210	FICA TAXES	\$100	\$75	\$6	\$94	6.1 %	\$0	0
001-440-572-30341	CONTRACTUAL SERVICES	\$19,880	\$14,910	\$19,537	\$343	98.3 %	\$6,487	84.24 %
001-440-572-30391	PARKS & FACILITY	\$25,120	\$18,840	\$25,115	\$5	100.0 %	\$3,338	23.00 %
001-440-572-30430	UTILITIES	\$19,895	\$14,921	\$19,542	\$353	98.2 %	\$11,367	47.08 %
001-440-572-30440	RENTAL OF EQUIPMENT & BUILDING	\$500	\$375	\$0	\$500	0	\$1,290	86.03 %
001-440-572-30462	REPAIR & MAINT.-EQUIPMENT & TO	\$3,000	\$2,250	\$749	\$2,251	25.0 %	\$99	19.76 %
001-440-572-30463	REPAIR & MAINTENANCE-BLDGS. &	\$10,000	\$7,500	\$8,958	\$1,042	89.6 %	\$5,142	79.10 %
001-440-572-30464	REPAIRS TURNKEY - HURRICANE MI	\$0	\$0	\$0	\$0	0	\$24,393	100.00 %
001-440-572-30491	OTHER OPERATING EXPENSES	\$2,400	\$1,800	\$0	\$2,400	0	\$0	0
001-440-572-60610	HILLSIDE PARK DEVELOPMENT	\$6,000	\$4,500	\$5,975	\$25	99.6 %	\$0	0
001-440-572-60644	EQUIPMENT	\$8,000	\$6,000	\$40	\$7,960	0.5	\$16,649	98.51 %
	TOTAL PARKS	\$95,395	\$71,546	\$80,003	\$15,392	84.0-%	\$68,765	46.00-%
	PUBLIC WORKS ADM							
001-410-539-10110	EXE SALARIES & WAGES	\$42,489	\$31,867	\$35,476	\$7,013	83.5 %	\$33,216	72.08 %
001-410-539-10120	REGULAR SALARIES & WAGES	\$13,608	\$10,206	\$13,088	\$520	96.2 %	\$5,551	71.92 %
001-410-539-10140	OVERTIME	\$500	\$375	\$35	\$465	6.9 %	\$120	87.28 %
001-410-539-10210	FICA TAXES	\$4,100	\$3,075	\$3,461	\$639	84.4 %	\$2,713	70.59 %
001-410-539-10220	RETIREMENT CONTRIBUTIONS	\$6,432	\$4,824	\$4,861	\$1,571	75.6 %	\$4,659	71.91 %
001-410-539-10230	LIFE & HEALTH INSURANCE	\$11,255	\$8,441	\$8,829	\$2,426	78.4 %	\$8,211	72.78 %
001-410-539-30410	TELEPHONE	\$8,775	\$6,581	\$5,877	\$2,898	67.0 %	\$6,845	75.21 %
001-410-539-30430	UTILITIES	\$65,000	\$48,750	\$48,029	\$16,971	73.9 %	\$56,449	83.97 %
001-410-539-30440	REPAIR & MAINT BUILDING	\$1,500	\$1,125	\$247	\$1,253	16.5 %	\$0	0
001-410-539-30491	OTHER OPERATING EXPENSE	\$10,041	\$7,531	\$9,034	\$1,007	90.0 %	\$7,603	87.89 %
001-410-539-30493	TRAINING	\$3,000	\$2,250	\$1,480	\$1,520	49.3 %	\$0	0
001-410-539-30511	OFFICE SUPPLIES	\$400	\$300	\$276	\$124	69.1 %	\$109	27.18 %
001-410-539-30521	OPERATING MATERIALS & SUPPLIES	\$3,500	\$2,625	\$2,856	\$644	81.6 %	\$624	49.91 %

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2021 BUDGET	9 MONTH YTD BUDGET 6/30/2021	9 MONTH YTD BUDGET 06/30/2021	BUDGET BALANCE 06/30/2021	75% BUDGET YTD	9 MONTHS PRIOR YTD ACTUALS 6/30/2020	PRIOR YTD% 6/30/2020
BUDGET VS ACTUAL EXPENSES								
001-410-539-30522	OPERATING EXPENSE - UNIFORMS	\$13,500	\$10,125	\$12,970	\$530	96.1 %	\$9,722	77.77 %
001-410-539-30524	OPERATING SUPPLIES - TOOLS	\$500	\$375	\$307	\$193	61.4 %	\$80	79.98 %
001-410-539-31000	OTHER OPERATING EXP - IT SUPPO	\$8,400	\$6,300	\$6,300	\$2,100	75.0 %	\$6,003	203.73 %
001-410-539-60641	OFFICE FURNITURE & EQUIPMENT	\$918	\$689	\$350	\$568	38.1 %	\$705	1410.40 %
	TOTAL PUBLIC WORKS ADM	\$193,918	\$145,439	\$153,475	\$40,443	79.0-%	\$142,610	80.00-%
	ROADS & STREETS							
001-430-541-10110	SALARIES & WAGES	\$15,835	\$11,876	\$5,068	\$10,767	32.0 %	\$6,114	75.25 %
001-430-541-10120	REGULAR SALARIES & WAGES	\$304,003	\$228,002	\$234,367	\$69,636	77.1 %	\$217,828	71.92 %
001-430-541-10140	OVERTIME	\$5,000	\$3,750	\$2,522	\$2,478	50.4 %	\$5,947	72.65 %
001-430-541-10210	FICA TAXES	\$24,850	\$18,638	\$17,637	\$7,213	71.0 %	\$16,386	71.54 %
001-430-541-10220	RETIREMENT CONTRIBUTIONS	\$35,182	\$26,387	\$27,721	\$7,461	78.8 %	\$28,451	74.87 %
001-430-541-10230	LIFE & HEALTH INSURANCE	\$67,642	\$50,732	\$67,157	\$485	99.3 %	\$47,435	66.57 %
001-430-541-30341	CONTRACTUAL SERVICES	\$50,000	\$37,500	\$39,025	\$10,975	78.0 %	\$2,174	5.73 %
001-430-541-30343	PROFESSIONAL SERVICES	\$30,000	\$22,500	\$7,550	\$22,450	25.2 %	\$0	0
001-430-541-30403	GASOLINE & DIESEL	\$49,395	\$37,046	\$45,820	\$3,575	92.8 %	\$39,844	77.61 %
001-430-541-30462	REPAIR & MAINT - HEAVY EQUIPME	\$5,000	\$3,750	\$1,076	\$3,924	21.5 %	\$0	0
001-430-541-30524	OPERATING SUPPLIES - SMALL TOO	\$5,000	\$3,750	\$2,077	\$2,923	41.5 %	\$1,836	57.37 %
001-430-541-30530	ROAD MATERIALS & SUPPLIES	\$37,000	\$27,750	\$25,487	\$11,513	68.9 %	\$21,248	70.94 %
001-430-541-60632	RESURF & SIDEWALKS	\$842,629	\$631,972	\$45,076	\$797,553	5.3 %	\$643,069	141.98 %
001-430-541-60634	STORM WATER FACILITIES	\$227,002	\$170,252	\$174,140	\$52,862	76.7 %	\$242,315	58.04 %
001-430-541-60642	VEHICLES	\$26,000	\$19,500	\$25,695	\$305	98.8 %	\$0	0
001-430-541-60643	HEAVY EQUIPMENT	\$50,605	\$37,954	\$49,952	\$653	98.7 %	\$47,298	72.01 %
	TOTAL ROADS & STREETS	\$1,775,143	\$1,331,357	\$770,371	\$1,004,771	43.0-%	\$1,319,943	73.00-%
	CEMETERIES & GROUNDS							
001-431-542-10120	REGULAR SALARIES & WAGES	\$73,766	\$55,325	\$56,020	\$17,746	75.9 %	\$43,089	67.99 %
001-431-542-10140	OVERTIME	\$2,122	\$1,592	\$679	\$1,443	32.0 %	\$1,148	55.70 %
001-431-542-10210	FICA TAXES	\$6,215	\$4,661	\$3,999	\$2,216	64.4 %	\$3,111	62.80 %
001-431-542-10220	RETIREMENT CONTRIBUTIONS	\$6,505	\$4,879	\$6,490	\$15	99.8 %	\$5,799	72.56 %
001-431-542-10230	LIFE & HEALTH INSURANCE	\$16,248	\$12,186	\$14,425	\$1,823	88.8 %	\$9,870	70.71 %
001-431-542-30521	OPERATING SUPPLIES	\$1,000	\$750	\$42	\$958	4.2 %	\$59	58.99 %
	TOTAL CEMETERIES & GROUNDS	\$105,856	\$79,392	\$81,656	\$24,200	77.0-%	\$63,075	67.00-%
	BUILDINGS & GROUNDS							
001-440-519-10120	REGULAR SALARIES & WAGES	\$169,608	\$127,206	\$113,518	\$56,090	66.9 %	\$113,685	72.56 %
001-440-519-10140	OVERTIME	\$3,000	\$2,250	\$908	\$2,092	30.3 %	\$1,615	60.60 %
001-440-519-10210	FICA TAXES	\$13,205	\$9,904	\$8,101	\$5,104	61.4 %	\$8,142	72.85 %
001-440-519-10220	RETIREMENT CONTRIBUTIONS	\$20,713	\$15,535	\$13,261	\$7,452	64.0 %	\$14,745	74.15 %
001-440-519-10230	LIFE & HEALTH INSURANCE	\$34,522	\$25,892	\$29,061	\$5,461	84.2 %	\$26,890	74.62 %
001-440-519-30341	CONTRACTUAL SERVICES	\$64,375	\$48,281	\$39,488	\$24,887	61.3 %	\$47,881	141.87 %
001-440-519-30463	REPAIR & MAINT.-BUILDINGS & GR	\$80,000	\$60,000	\$30,336	\$49,664	37.9 %	\$27,952	74.59 %
001-440-519-30464	REPAIRS TURNKEY - HURRICANE MI	\$0	\$0	\$0	\$0	0	\$2,841	100.00 %
001-440-519-30491	OTHER OPERATING EXPENSE	\$20,625	\$15,469	\$9,937	\$10,688	48.2 %	\$11,585	73.79 %
001-440-519-60610	LAND	\$178,500	\$133,875	\$4,168	\$174,332	2.3 %	\$0	0
001-440-519-60641	OFFICE FURNITURE & EQUIPMENT	\$10,000	\$7,500	\$720	\$9,280	7.2 %	\$4,796	99.91 %
001-440-519-60644	EQUIPMENT	\$12,000	\$9,000	\$1,493	\$10,507	12.4 %	\$3,318	221.18 %
	TOTAL BUILDINGS & GROUNDS	\$606,548	\$454,911	\$250,992	\$355,556	41.0-%	\$263,452	52.00-%
	FLEET MAINTENANCE							
001-450-541-10120	REGULAR SALARIES & WAGES	\$60,000	\$45,000	\$50,887	\$9,113	84.8 %	\$33,899	72.81 %
001-450-541-10140	OVERTIME	\$1,000	\$750	\$86	\$914	8.6 %	\$118	51.15 %
001-450-541-10210	FICA TAXES	\$4,667	\$3,500	\$3,693	\$974	79.1 %	\$2,350	74.04 %
001-450-541-10220	RETIREMENT CONTRIBUTIONS	\$7,320	\$5,490	\$6,015	\$1,305	82.2 %	\$4,065	73.24 %
001-450-541-10230	LIFE & HEALTH INSURANCE	\$12,200	\$9,150	\$9,466	\$2,734	77.6 %	\$8,144	70.36 %
001-450-541-30404	OIL & GREASE	\$4,000	\$3,000	\$2,175	\$1,825	54.4 %	\$2,707	56.39 %

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2021 BUDGET	9 MONTH YTD BUDGET 6/30/2021	9 MONTH YTD BUDGET 06/30/2021	BUDGET BALANCE 06/30/2021	75% BUDGET YTD	9 MONTHS PRIOR YTD ACTUALS 6/30/2020	PRIOR YTD% 6/30/2020
BUDGET VS ACTUAL EXPENSES								
001-450-541-30405	TIRES	\$8,500	\$6,375	\$8,308	\$192	97.7 %	\$6,456	78.62 %
001-450-541-30406	VEH PARTS ONLY	\$31,000	\$23,250	\$23,373	\$7,627	75.4 %	\$23,555	76.46 %
001-450-541-30407	VEHICLE REPAIRS	\$22,000	\$16,500	\$21,478	\$522	97.6 %	\$12,104	98.65 %
001-450-541-30491	OTHER OPER EXPENSE	\$8,500	\$6,375	\$5,940	\$2,560	69.9 %	\$5,307	91.50 %
	TOTAL FLEET MAINT	\$159,187	\$119,390	\$131,422	\$27,765	83.0-%	\$98,705	76.00-%
	COMMUNITY REDEVELOPMENT AGENCY							
002-250-552-10110	EXECUTIVE SALARIES & WAGES	\$68,705	\$51,529	\$47,287	\$21,418	68.8 %	\$48,084	72.08 %
002-250-552-10120	REGULAR SALARIES & WAGES	\$15,000	\$11,250	\$7,175	\$7,825	47.8 %	\$0	0
002-250-552-10210	FICA	\$6,438	\$4,829	\$3,422	\$3,016	53.2 %	\$3,566	57.05 %
002-250-552-10220	RETIREMENT CONTRIBUTIONS	\$9,744	\$7,308	\$5,671	\$4,073	58.2 %	\$3,342	41.35 %
002-250-552-10230	LIFE & HEALTH INSURANCE	\$9,146	\$6,860	\$8,889	\$257	97.2 %	\$4,404	59.27 %
002-250-552-30341	CONTRACTUAL SERVICES	\$15,000	\$11,250	\$10,050	\$4,950	67.0 %	\$5,568	21.41 %
002-250-552-30343	PROFESSIONAL SERVICES	\$39,700	\$29,775	\$13,292	\$26,408	33.5 %	\$6,120	15.45 %
002-250-552-30344	MOM AND POP BUSINESS GRANT PRO	\$0	\$0	\$0	\$0	0	\$140,500	46.21 %
002-250-552-30390	CONTINGENCIES - TANYARD CREEK	\$3,700	\$2,775	\$2,715	\$985	73.4 %	\$0	0
002-250-552-30402	TRAVEL EXPENSES	\$500	\$375	\$0	\$500	0	\$0	0
002-250-552-30403	GAS & DIESEL	\$250	\$188	\$0	\$250	0	\$0	0
002-250-552-30410	TELEPHONE	\$1,500	\$1,125	\$0	\$1,500	0	\$516	91.80 %
002-250-552-30463	RENTAL EXPENSE	\$0	\$0	\$0	\$0	0	\$4,000	80.00 %
002-250-552-30490	BANK CHARGES	\$500	\$375	\$173	\$327	34.6 %	\$477	79.94 %
002-250-552-30491	OTHER OPERATING EXPENSES	\$5,000	\$3,750	\$1,520	\$3,480	30.4 %	\$0	0
002-250-552-30493	TRAINING	\$1,000	\$750	\$0	\$1,000	0	\$175	17.50 %
002-250-552-30500	LEGAL ADS & RECORDINGS	\$800	\$600	\$0	\$800	0	\$0	0
002-250-552-30512	POSTAGE	\$100	\$75	\$0	\$100	0	\$0	0
002-250-552-30521	OPERATING SUPPLIES	\$5,250	\$3,938	\$1,373	\$3,877	26.1 %	\$2,532	59.60 %
002-250-552-31000	OTHER OPERATING EXPENSE- IT SU	\$4,000	\$3,000	\$3,000	\$1,000	75.0 %	\$747	74.70 %
002-250-552-32000	ADMINISTRATIVE SUPPORT SERVICE	\$20,000	\$15,000	\$15,009	\$4,991	75.0 %	\$18,337	91.68 %
002-250-552-60000	SENIOR ENERGY EFF PROGRAM	\$32,040	\$24,030	\$32,040	\$0	100.0 %	\$7,300	98.15 %
002-250-552-60010	BEAUTIFICATION PROJECTS	\$5,000	\$3,750	\$0	\$5,000	0	\$0	0
002-250-552-60040	CRA CATALYST PROJECTS	\$322,062	\$241,547	\$208,681	\$113,381	64.8 %	\$136,138	48.79 %
002-250-552-60641	OFFICE FURNITURE & EQUIPMENT	\$1,000	\$750	\$0	\$1,000	0	\$385	36.21 %
002-250-552-70710	CRA LINE OF CREDIT PRINCIPAL	\$64,100	\$48,075	\$64,100	\$0	100.0 %	\$0	0
002-250-552-70711	CRA LINE OF CREDIT INTEREST	\$1,500	\$1,125	\$1,094	\$406	72.9 %	\$1,830	63.38 %
	TOTAL CRA	\$632,035	\$474,026	\$425,490	\$206,544	67.0-%	\$384,021	48.00-%
	TOTAL GEN FUND EXPENDITURES	\$12,228,116	\$9,171,088	\$7,684,142	\$4,543,973	62.8%	\$7,790,005	69.00-%
	ENTERPRISE FUND							
	FINANCIAL SERVICES							
400-271-513-10110	EXECUTIVE SALARIES & WAGES	\$74,933	\$56,200	\$55,410	\$19,523	73.9 %	\$48,568	70.33 %
400-271-513-10120	REGULAR SALARIES & WAGES	\$127,355	\$95,516	\$94,244	\$33,111	74.0 %	\$91,069	71.80 %
400-271-513-10210	FICA TAXES	\$15,475	\$11,606	\$10,733	\$4,742	69.4 %	\$10,056	71.13 %
400-271-513-10220	RETIREMENT CONTRIBUTIONS	\$24,274	\$18,206	\$17,573	\$6,701	72.4 %	\$16,305	71.50 %
400-271-513-10230	LIFE & HEALTH INSURANCE	\$28,320	\$21,240	\$19,804	\$8,516	69.9 %	\$20,003	74.96 %
400-271-513-30341	CONTRACTUAL SERVICES	\$26,500	\$19,875	\$19,837	\$6,663	74.9 %	\$9,261	66.77 %
	TOTAL FINANCIAL SERVICES	\$296,857	\$222,643	\$217,601	\$79,257	73.0-%	\$195,263	71.00-%
	CUSTOMER SERVICES							
400-274-513-10110	EXE SALARIES & WAGES	\$32,445	\$24,334	\$23,351	\$9,094	72.0 %	\$23,046	72.24 %
400-274-513-10120	REGULAR SALARIES & WAGES	\$100,243	\$75,182	\$55,295	\$44,948	55.2 %	\$53,152	73.71 %

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2021 BUDGET	9 MONTH YTD BUDGET 6/30/2021	9 MONTH YTD BUDGET 06/30/2021	BUDGET BALANCE 06/30/2021	75% BUDGET YTD	9 MONTHS PRIOR YTD ACTUALS 6/30/2020	PRIOR YTD% 6/30/2020
BUDGET VS ACTUAL EXPENSES								
400-274-513-10140	OVERTIME	\$2,947	\$2,210	\$2,466	\$481	83.7 %	\$344	30.60 %
400-274-513-10210	FICA TAXES	\$10,376	\$7,782	\$6,188	\$4,188	59.6 %	\$5,434	72.73 %
400-274-513-10220	RETIREMENT CONTRIBUTION	\$16,276	\$12,207	\$9,398	\$6,878	57.7 %	\$9,589	74.37 %
400-274-513-10230	LIFE & HEALTH INSURANCE	\$20,345	\$15,259	\$7,586	\$12,759	37.3 %	\$12,300	81.07 %
400-274-513-30280	Credit Card Processing Charges	\$96,436	\$72,327	\$113,120	-\$16,684	117.3 %	\$85,110	78.44 %
400-274-513-30410	TELEPHONE	\$7,499	\$5,624	\$5,916	\$1,583	78.9 %	\$6,299	71.50 %
400-274-513-30461	REPAIR & MAINTAIN OFFICE EQUIP	\$2,119	\$1,589	\$1,544	\$575	72.9 %	\$1,459	65.73 %
400-274-513-30491	OTHER OPERATING EXPENSES	\$1,130	\$848	\$1,121	\$9	99.2 %	\$247	1.66 %
400-274-513-30493	TRAINING	\$1,900	\$1,425	\$348	\$1,552	18.3 %	\$0	0
400-274-513-30511	OFFICE SUPPLIES-GENERAL	\$750	\$563	\$39	\$711	5.2 %	\$429	85.80 %
400-274-513-31000	OTHER OPERATING EXPENSE IT SUP	\$8,400	\$6,300	\$6,430	\$1,970	76.5 %	\$6,003	75.03 %
400-274-513-60641	OFFICE FURNITURE & EQUIPMENT	\$4,230	\$3,173	\$1,063	\$3,167	25.1 %	\$3,251	135.45 %
	TOTAL CUSTOMER SERVICES	\$305,096	\$228,822	\$233,866	\$71,230	77.0-%	\$206,661	72.00-%
SEWER ADMINISTRATION								
402-520-535-10110	EXE SALARIES & WAGES	\$14,901	\$11,176	\$10,505	\$4,397	70.5 %	\$10,803	72.83 %
402-520-535-10120	REGULAR SALARIES & WAGES	\$112,426	\$84,320	\$46,374	\$66,052	41.2 %	\$43,417	70.18 %
402-520-535-10140	OVERTIME	\$4,474	\$3,356	\$3,439	\$1,035	76.9 %	\$2,903	61.86 %
402-520-535-10210	FICA TAXES	\$9,241	\$6,931	\$4,106	\$5,135	44.4 %	\$3,969	70.56 %
402-520-535-10220	RETIREMENT CONTRIBUTIONS	\$14,495	\$10,871	\$6,766	\$7,729	46.7 %	\$6,419	71.20 %
402-520-535-10230	LIFE & HEALTH INSURANCE	\$24,160	\$18,120	\$18,240	\$5,920	75.5 %	\$16,342	72.53 %
402-520-535-30320	ACCOUNTING & AUDITING SERVICES	\$11,083	\$8,312	\$10,478	\$606	94.5 %	\$6,463	80.34 %
402-520-535-30341	CONTRACTUAL SERVICES	\$45,669	\$34,252	\$6,300	\$39,369	13.8 %	\$4,492	66.05 %
402-520-535-30343	PROFESSIONAL SERVICES	\$46,625	\$34,969	\$20,271	\$26,354	43.5 %	\$30,716	56.46 %
402-520-535-30390	CONTINGENCY	\$18,700	\$14,025	\$0	\$18,700	0	\$0	0
402-520-535-30402	TRAVEL EXPENSE	\$200	\$150	\$0	\$200	0	\$30	15.13 %
402-520-535-30403	GAS & DIESEL	\$200	\$150	\$0	\$200	0	\$0	0
402-520-535-30404	OIL & GREASE	\$400	\$300	\$49	\$351	12.2 %	\$0	0
402-520-535-30405	TIRES	\$200	\$150	\$0	\$200	0	\$0	0
402-520-535-30410	TELEPHONE	\$13,000	\$9,750	\$8,785	\$4,215	67.6 %	\$9,798	69.98 %
402-520-535-30440	RENTALS & LEASES	\$3,000	\$2,250	\$477	\$2,523	15.9 %	\$341	34.07 %
402-520-535-30451	INSURANCE - PROPERTY LIABILITY	\$39,041	\$29,281	\$38,936	\$105	99.7 %	\$35,071	97.60 %
402-520-535-30491	OTHER OPERATING EXPENSE	\$4,239	\$3,179	\$3,476	\$764	82.0 %	\$3,173	45.85 %
402-520-535-30511	OFFICE SUPPLIES	\$300	\$225	\$75	\$225	25.2 %	\$236	59.05 %
402-520-535-30521	OPERATING SUPPLIES	\$300	\$225	\$106	\$194	35.4 %	\$21	6.90 %
402-520-535-30522	OPERATING SUPPLIES - UNIFORMS	\$300	\$225	\$195	\$105	65.0 %	\$140	46.68 %
402-520-535-31000	OTHER OPERATING EXP - IT SUPPO	\$8,400	\$6,300	\$6,303	\$2,097	75.0 %	\$6,003	75.03 %
402-520-535-60644	EQUIPMENT	\$10,000	\$7,500	\$1,515	\$8,485	15.1 %	\$0	0
402-520-535-70031	2020A BOND DEBT SERVICE PRINCI	\$97,096	\$72,822	\$97,096	\$0	100.0 %	\$106,394	100.00 %
402-520-535-70032	2003 BOND DEBT SERVICE INTERES	\$20,373	\$15,280	\$20,373	\$0	100.0 %	\$35,596	53.13 %
402-520-535-70111	2011 BOND DEBT SERVICE PRINCIP	\$26,851	\$20,138	\$26,851	\$0	100.0 %	\$27,400	100.00 %
402-520-535-70112	2011 BOND DEBT SERVICE INTERES	\$16,195	\$12,146	\$16,195	\$0	100.0 %	\$24,605	71.63 %
402-520-535-70720	DEBT SRL 12064107P	\$0	\$0	\$0	\$0	0	\$108,484	49.68 %
402-520-535-70721	DEBT SRL 12064107P	\$0	\$0	\$0	\$0	0	\$2,795	66.52 %
402-520-535-70731	HONEYWELL LOAN PRINCIPAL	\$48,907	\$36,680	\$48,907	\$0	100.0 %	\$45,487	99.99 %
402-520-535-70732	HONEWELL LOAN INTEREST	\$6,230	\$4,673	\$6,230	\$0	100.0 %	\$8,926	85.38 %
402-520-535-70733	DEBT SERVICE SRL 641090 PRINCI	\$12,438	\$9,329	\$12,438	\$0	100.0 %	\$12,176	99.99 %
402-520-535-70734	DEBT SERVICE SRL 641090 INTERE	\$5,518	\$4,139	\$5,518	\$0	100.0 %	\$5,780	74.29 %
402-520-535-70735	DEBT SERVICE SRL 200100 PRINCI	\$23,188	\$17,391	\$11,834	\$11,354	51.0 %	\$11,420	49.84 %
402-520-535-70736	DEBT SERVICE SRL 200100 INTERE	\$4,019	\$3,014	\$2,058	\$1,961	51.2 %	\$2,183	49.87 %
402-520-535-70737	DEBT SERVICE SRL 200110	\$63,386	\$47,540	\$63,383	\$3	100.0 %	\$0	0
402-520-535-70738	DEBT SERVICE SRL 200110 INTERE	\$5,847	\$4,385	\$5,761	\$86	98.5 %	\$0	0
402-520-535-90990	TRANSFER OF PROFIT	\$141,800	\$106,350	\$106,350	\$35,450	75.0 %	\$86,283	75.00 %
402-520-535-90991	TRANSFER CAPITAL IMPROVEMENT	\$30,000	\$22,500	\$0	\$30,000	0	\$50,000	100.00 %
402-520-535-91000	BUSINESS ACTIVITY SHARED EXP	\$48,719	\$36,539	\$36,539	\$12,180	75.0 %	\$33,975	67.54 %
	TOTAL SEWER ADM	\$931,921	\$698,941	\$645,929	\$285,992	69.0-%	\$741,839	71.00-%

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2021 BUDGET	9 MONTH YTD BUDGET 6/30/2021	9 MONTH YTD BUDGET 06/30/2021	BUDGET BALANCE 06/30/2021	75% BUDGET YTD	9 MONTHS PRIOR YTD ACTUALS 6/30/2020	PRIOR YTD% 6/30/2020
BUDGET VS ACTUAL EXPENSES								
	SEWER TREATMENT							
402-531-535-30341	CONTRACTUAL SERVICES	\$816,000	\$612,000	\$703,834	\$112,166	86.3 %	\$472,034	60.18 %
402-531-535-30343	PROFESSIONAL SERVICES	\$125,000	\$93,750	\$0	\$125,000	0	\$219,710	58.90 %
402-531-535-30430	UTILITIES	\$145,000	\$108,750	\$120,099	\$24,901	82.8 %	\$114,996	55.02 %
402-531-535-30464	REPAIRS TURNKEY - HURRICANE MI	\$0	\$0	\$0	\$0	0	\$3,300	100.00 %
402-531-535-30466	REPAIR & MAINTENANCE - PLANT	\$10,000	\$7,500	\$0	\$10,000	0	\$6,760	96.57 %
402-531-535-30491	OTHER OPERATING EXPENSE	\$7,000	\$5,250	\$5,497	\$1,503	78.5 %	\$149,000	99.63 %
402-531-535-60620	BUILDING AND BUILDING IMPROVEM	\$3,530,067	\$2,647,550	\$0	\$3,530,067	0	\$0	0
402-531-535-60644	EQUIPMENT	\$202,972	\$152,229	\$75,460	\$127,512	37.2 %	\$0	0
	TOTAL SEWER TREATMENT	\$4,836,039	\$3,627,029	\$904,890	\$3,931,149	19.0-%	\$965,800	60.00-%
	HURRICANE MICHAEL-SEWER							
402-539-531-10120	REGULAR SALARIES & WAGES - LIN	\$13,745	\$10,309	\$13,145	\$600	95.6 %	\$10,294	62.01 %
402-539-531-10140	OVERTIME - LINE CLEARING CREW	\$1,873	\$1,405	\$2,527	-\$654	134.9 %	\$710	45.39 %
402-539-531-10210	FICA TAXES- LINE CLEARING CREW	\$1,057	\$793	\$1,145	-\$88	108.3 %	\$788	58.75 %
402-539-531-10220	RETIREMENT CONTRIBUTIONS - LIN	\$1,582	\$1,187	\$1,437	\$145	90.9 %	\$1,190	59.39 %
402-539-531-10230	LIFE & HEALTH INS - LINE CLEAR	\$2,967	\$2,225	\$2,614	\$353	88.1 %	\$2,344	56.38 %
	TOTAL HURRICANE MICHAEL- SEWER	\$21,224	\$15,918	\$20,868	\$356	98.0-%	\$15,326	60.00-%
	SEWER DISTRIBUTION							
402-540-535-10120	REGULAR SALARIES & WAGES	\$101,453	\$76,090	\$57,360	\$44,093	56.5 %	\$57,972	65.95 %
402-540-535-10140	OVERTIME	\$7,626	\$5,720	\$4,831	\$2,795	63.3 %	\$2,764	66.56 %
402-540-535-10210	FICA TAXES	\$8,482	\$6,362	\$4,351	\$4,131	51.3 %	\$4,141	52.79 %
402-540-535-10220	RETIREMENT CONTRIBUTIONS	\$13,382	\$10,037	\$6,521	\$6,861	48.7 %	\$6,841	55.15 %
402-540-535-10230	LIFE & HEALTH INSURANCE	\$21,972	\$16,479	\$17,173	\$4,799	78.2 %	\$20,495	71.40 %
402-540-535-30312	ENGINEERING STUDY	\$2,060	\$1,545	\$0	\$2,060	0	\$0	0
402-540-535-30341	CONTRACTUAL SERVICES	\$3,000	\$2,250	\$0	\$3,000	0	\$0	0
402-540-535-30390	BAD DEBTS	\$200	\$150	\$0	\$200	0	\$0	0
402-540-535-30393	RATE STABILIZATION	\$2,000	\$1,500	\$0	\$2,000	0	\$0	0
402-540-535-30401	AUTO EXPENSE	\$500	\$375	\$29	\$471	5.7 %	\$0	0
402-540-535-30403	GASOLINE & DIESEL	\$2,000	\$1,500	\$1,605	\$395	80.2 %	\$1,017	50.87 %
402-540-535-30404	OIL & GREASE	\$1,197	\$898	\$498	\$699	41.6 %	\$222	44.38 %
402-540-535-30405	TIRES	\$7,050	\$5,288	\$1,192	\$5,858	16.9 %	\$901	45.05 %
402-540-535-30406	AUTO PARTS	\$1,150	\$863	\$927	\$223	80.6 %	\$920	83.63 %
402-540-535-30407	VEHICLE REPAIRS-PARTS AND LABO	\$0	\$0	\$0	\$0	0	\$6,128	76.59 %
402-540-535-30462	REPAIR & MAINT.-EQUIPMENT & TO	\$4,000	\$3,000	\$565	\$3,435	14.1 %	\$1,393	34.82 %
402-540-535-30467	MAINTENANCE OF MAINS & LINES	\$421,116	\$315,837	\$406,312	\$14,804	96.5 %	\$90,859	9.29 %
402-540-535-30491	OTHER OPERATING EXPENSE	\$500	\$375	\$214	\$286	42.8 %	-\$15	3.05-%
402-540-535-30521	OPERATING SUPPLIES	\$400	\$300	\$210	\$190	52.5 %	\$42	10.40 %
402-540-535-30522	OPERATING SUPPLIES - UNIFORMS	\$2,000	\$1,500	\$1,728	\$272	86.4 %	\$1,307	68.78 %
402-540-535-60644	EQUIPMENT	\$534,917	\$401,188	\$480,398	\$54,519	89.8 %	\$63,583	60.55 %
402-540-535-60646	EQUIPMENT - FIBER OPTIC SYSTEM	\$65,000	\$48,750	\$7,128	\$57,872	11.0 %	\$78	0.07
	TOTAL SEWER DISTRIBUTION	\$1,200,005	\$900,004	\$991,040	\$208,965	83.0-%	\$258,648	19.00-%
	TOTAL SEWER FUND	\$6,989,189	\$5,241,892	\$2,562,727	\$4,426,462	37%	\$1,981,613	51.00-%

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2021 BUDGET	9 MONTH YTD BUDGET 6/30/2021	9 MONTH YTD BUDGET 06/30/2021	BUDGET BALANCE 06/30/2021	75% BUDGET YTD	9 MONTHS PRIOR YTD ACTUALS 6/30/2020	PRIOR YTD% 6/30/2020
BUDGET VS ACTUAL EXPENSES								
	ELECTRIC ADMINISTRATION							
403-520-531-10110	EXE SALARIES & WAGES	\$170,423	\$127,817	\$44,347	\$126,076	26.0 %	\$44,965	27.18 %
403-520-531-10120	REGULAR SALARIES & WAGES	\$134,292	\$100,719	\$68,529	\$65,763	51.0 %	\$64,971	50.21 %
403-520-531-10140	OVERTIME	\$2,557	\$1,918	\$2,531	\$26	99.0 %	\$417	28.63 %
403-520-531-10210	FICA TAXES	\$23,506	\$17,630	\$8,791	\$14,715	37.4 %	\$7,427	56.25 %
403-520-531-10220	RETIREMENT CONTRIBUTIONS	\$36,873	\$27,655	\$13,538	\$23,335	36.7 %	\$11,981	69.30 %
403-520-531-10230	LIFE & HEALTH INSURANCE	\$49,164	\$36,873	\$9,337	\$39,827	19.0 %	\$11,249	70.86 %
403-520-531-30320	ACCOUNTING & AUDITING SERVICES	\$26,779	\$20,084	\$22,860	\$3,919	85.4 %	\$20,000	96.06 %
403-520-531-30341	CONTRACTUAL SERVICES	\$149,536	\$112,152	\$81,707	\$67,829	54.6 %	\$41,847	22.80 %
403-520-531-30343	PROFESSIONAL SERVICES	\$75,000	\$56,250	\$28,555	\$46,445	38.1 %	\$64,202	78.24 %
403-520-531-30370	PURCHASED ELECTRIC	\$6,600,000	\$4,950,000	\$5,314,694	\$1,285,306	80.5 %	\$5,224,399	69.99 %
403-520-531-30390	CONTINGENCY	\$138,500	\$103,875	\$0	\$138,500	0	\$0	0
403-520-531-30391	RESERVES	\$1,621,764	\$1,216,323	\$1,207,843	\$413,921	74.5 %	\$0	0
403-520-531-30402	TRAVEL EXPENSE	\$3,000	\$2,250	\$2,427	\$573	80.9 %	\$2,208	73.58 %
403-520-531-30403	GASOLINE & DIESEL	\$15,000	\$11,250	\$12,965	\$2,035	86.4 %	\$12,320	77.44 %
403-520-531-30404	OIL & GREASE	\$250	\$188	\$7	\$243	2.6 %	\$0	0
403-520-531-30405	TIRES	\$400	\$300	\$0	\$400	0	\$0	0
403-520-531-30406	VEHICLE PARTS ONLY	\$500	\$375	\$56	\$444	11.1 %	\$0	0
403-520-531-30407	VEHICLE REPAIRS	\$200	\$150	\$0	\$200	0	\$0	0
403-520-531-30410	TELEPHONE	\$3,500	\$2,625	\$2,906	\$594	83.0 %	\$2,444	72.26 %
403-520-531-30440	RENTALS/LEASES	\$15,000	\$11,250	\$577	\$14,423	3.8 %	\$341	12.24 %
403-520-531-30451	INSURANCE - PROPERTY LIABILITY	\$150,419	\$112,814	\$150,280	\$139	99.9 %	\$135,213	100.00 %
403-520-531-30462	REAPIR & MAINT-EQUIPMENT & TO	\$3,000	\$2,250	\$0	\$3,000	0	\$7	2.39 %
403-520-531-30491	OTHER OPERATING EXPENSE	\$26,500	\$19,875	\$3,481	\$23,019	13.1 %	\$19,486	27.03 %
403-520-531-30493	TRAINING	\$13,000	\$9,750	\$12,384	\$616	95.3 %	\$6,133	39.56 %
403-520-531-30500	LEGAL ADS & RECORDING	\$1,000	\$750	\$518	\$482	51.8 %	\$168	6.72 %
403-520-531-30511	OFFICE SUPPLIES	\$515	\$386	\$495	\$20	96.1 %	\$39	7.70 %
403-520-531-30512	POSTAGE	\$23,294	\$17,471	\$23,097	\$197	99.2 %	\$7,684	34.13 %
403-520-531-30521	OPERATING SUPPLIES	\$700	\$525	\$366	\$334	52.3 %	\$229	32.76 %
403-520-531-30522	OPERATING SUPPLIES - UNIFORMS	\$1,000	\$750	\$585	\$415	58.5 %	\$436	65.23 %
403-520-531-30540	DUES, PUBLICATION, & MEMBERSHI	\$37,300	\$27,975	\$34,362	\$2,938	92.1 %	\$34,796	96.44 %
403-520-531-30580	STATE ASSESSMENT TAXES	\$2,100	\$1,575	\$1,258	\$842	59.9 %	\$2,513	93.05 %
403-520-531-30591	UNCLAIMED PROPERTY UTILITY REF	\$5,000	\$3,750	\$0	\$5,000	0	\$3,036	86.74 %
403-520-531-30646	ECONOMIC DEVELOPMENT INITIATIV	\$183,000	\$137,250	\$87,413	\$95,587	47.8 %	\$10,000	9.79 %
403-520-531-31000	OTHER OPERATING EXP - IT SUPPO	\$23,690	\$17,768	\$17,768	\$5,922	75.0 %	\$17,253	115.02 %
403-520-531-60641	OFFICE FURNITURE & EQUIPMENT	\$3,145	\$2,359	\$0	\$3,145	0	\$2,417	84.81 %
403-520-531-70031	2003 BOND DEBT SERVICE PRINCIP	\$194,193	\$145,645	\$194,193	\$0	100.0 %	\$212,787	100.00 %
403-520-531-70032	BOND DEBT SERVICE INTEREST	\$40,747	\$30,560	\$40,747	\$0	100.0 %	\$71,193	53.13 %
403-520-531-70111	2011 BOND DEBT SERVICE PRINCIP	\$125,993	\$94,495	\$125,993	\$0	100.0 %	\$128,569	100.00 %
403-520-531-70112	2011 BOND DEBT SERVICE INTERES	\$75,990	\$56,993	\$75,990	\$0	100.0 %	\$138,847	100.00 %
403-520-531-90990	TRANSFER OF PROFIT	\$4,639,940	\$3,479,955	\$3,457,455	\$1,182,485	74.5 %	\$3,270,672	74.99 %
403-520-531-90991	TRANSFER OF TECH COSTS	\$31,529	\$23,647	\$23,654	\$7,875	75.0 %	\$60,939	40.33 %
403-520-531-90993	INTERFUND TRANSFER TO SEWER	\$314,002	\$235,502	\$235,501	\$78,501	75.0 %	\$0	0
403-520-531-90995	INTERFUND TRANSFER TO GAS	\$122,308	\$91,731	\$91,731	\$30,577	75.0 %	\$0	0
403-520-531-91000	BUSINESS ACTIVITY SHARED EXP	\$388,139	\$291,104	\$291,105	\$97,034	75.0 %	\$225,549	66.36 %
	TOTAL ELECTRIC ADM	\$15,472,748	\$11,604,561	\$11,690,044	\$3,782,704	76.0-%	\$9,856,737	70.00-%
	ELECTRIC DISTRIBUTION							
403-591-531-10120	REGULAR SALARIES & WAGES	\$415,273	\$311,455	\$277,630	\$137,643	66.9 %	\$248,809	70.18 %
403-591-531-10140	OVERTIME	\$31,885	\$23,914	\$11,034	\$20,851	34.6 %	\$10,834	45.93 %
403-591-531-10210	FICA TAXES	\$34,208	\$25,656	\$20,627	\$13,581	60.3 %	\$18,758	70.28 %
403-591-531-10220	RETIREMENT CONTRIBUTIONS	\$53,659	\$40,244	\$31,899	\$21,760	59.4 %	\$28,734	71.34 %
403-591-531-10230	LIFE & HEALTH INSURANCE	\$67,074	\$50,306	\$65,078	\$1,996	97.0 %	\$42,668	71.16 %
403-591-531-30341	CONTRACTUAL SERVICES	\$360,000	\$270,000	\$1,549	\$358,451	0.4	\$0	0
403-591-531-30403	GASOLINE & DIESEL	\$11,560	\$8,670	\$9,970	\$1,590	86.2 %	\$6,614	31.49 %

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2021 BUDGET	9 MONTH YTD BUDGET 6/30/2021	9 MONTH YTD BUDGET 06/30/2021	BUDGET BALANCE 06/30/2021	75% BUDGET YTD	9 MONTHS PRIOR YTD ACTUALS 6/30/2020	PRIOR YTD% 6/30/2020
BUDGET VS ACTUAL EXPENSES								
403-591-531-30404	OIL & GREASE	\$1,330	\$998	\$1,097	\$233	82.4 %	\$1,022	92.88 %
403-591-531-30405	TIRES	\$2,545	\$1,909	\$0	\$2,545	0	\$2,729	77.98 %
403-591-531-30406	PARTS	\$13,000	\$9,750	\$2,763	\$10,237	21.3 %	\$11,050	73.66 %
403-591-531-30407	VEHICLE REPAIRS-LABOR & PARTS	\$18,000	\$13,500	\$7,551	\$10,449	42.0 %	\$14,737	62.46 %
403-591-531-30430	UTILITIES	\$47,000	\$35,250	\$46,278	\$722	98.5 %	\$11,782	63.82 %
403-591-531-30440	RENTALS / LEASES	\$2,000	\$1,500	\$0	\$2,000	0	\$0	0
403-591-531-30461	REPAIR & MAINT - OFFICE EQUIPM	\$2,500	\$1,875	\$0	\$2,500	0	\$1,875	37.50 %
403-591-531-30462	REPAIR & MAINT - EQUIPMENT & T	\$8,500	\$6,375	\$1,120	\$7,380	13.2 %	\$368	4.33 %
403-591-531-30467	REPAIR & MAINT-MAINS & LINES	\$35,000	\$26,250	\$9,317	\$25,683	26.6 %	\$12,506	88.94 %
403-591-531-30468	REPAIR & MAINTENANCE - SERVICE	\$6,816	\$5,112	\$3,196	\$3,620	46.9 %	\$4,107	41.07 %
403-591-531-30469	CONTRACTUAL TREE TRIMMING & LI	\$30,000	\$22,500	\$14,344	\$15,656	47.8 %	\$8,600	52.40 %
403-591-531-30491	OTHER OPERATING EXPENSES	\$454,408	\$340,806	\$449,434	\$4,974	98.9 %	\$50	0.01
403-591-531-30521	OPERATING SUPPLIES	\$800	\$600	\$247	\$553	30.9 %	\$483	40.23 %
403-591-531-30522	OPERATING SUPPLIES - UNIFORMS	\$14,049	\$10,537	\$13,621	\$428	97.0 %	\$10,339	68.92 %
403-591-531-60635	STREET LIGHTS	\$20,600	\$15,450	\$18,294	\$2,306	88.8 %	\$0	0
403-591-531-60636	SIGNALIZATION	\$40,000	\$30,000	\$0	\$40,000	0	\$90	0
403-591-531-60642	VEHICLES	\$265,581	\$199,186	\$149,400	\$116,181	56.3 %	\$0	0
403-591-531-60644	EQUIPMENT	\$0	\$0	-\$1,427	\$1,427	0	\$0	0
403-591-531-60646	EQUIPMENT - FIBER OPTIC SYSTEM	\$305,000	\$228,750	\$33,094	\$271,906	10.9 %	\$366	0.07
403-591-531-70731	HONEYWELL LOAN PRINCIPAL	\$86,946	\$65,210	\$86,946	\$0	100.0 %	\$80,865	100.00 %
403-591-531-70732	HONEYWELL LOAN INTEREST	\$11,076	\$8,307	\$11,075	\$1	100.0 %	\$15,869	82.86 %
	TOTAL ELECTRIC DISTRIBUTION	\$2,338,810	\$1,754,108	\$1,264,136	\$1,074,674	54.0-%	\$533,257	30.00-%
	ELECTRIC WAREHOUSE							
403-502-531-10120	REGULAR SALARIES & WAGES	\$31,022	\$23,267	\$22,797	\$8,225	73.5 %	\$21,826	71.02 %
403-502-531-10140	OVERTIME	\$3,667	\$2,750	\$1,101	\$2,566	30.0 %	\$430	25.07 %
403-502-531-10210	FICA TAXES	\$2,654	\$1,991	\$1,553	\$1,101	58.5 %	\$1,446	62.25 %
403-502-531-10220	RETIREMENT CONTRIBUTIONS	\$4,163	\$3,122	\$2,677	\$1,486	64.3 %	\$2,616	71.84 %
403-502-531-10230	LIFE & HEALTH INSURANCE	\$6,938	\$5,204	\$5,270	\$1,668	76.0 %	\$4,760	71.95 %
403-502-531-30430	UTILITIES	\$4,000	\$3,000	\$2,933	\$1,067	73.3 %	\$2,034	50.84 %
403-502-531-30461	R/M-OFFICE EQUIPMENT	\$300	\$225	\$129	\$171	42.9 %	\$199	49.68 %
403-502-531-30462	REPAIR & MAINT - EQUIP AND TOO	\$4,450	\$3,338	\$213	\$4,237	4.8 %	\$132	16.52 %
403-502-531-30463	REPAIR & MAINT - BLDS AND GROU	\$1,050	\$788	\$743	\$307	70.8 %	\$1,247	38.95 %
403-502-531-30464	REPAIRS TURNKEY - HURRICANE MI	\$0	\$0	\$0	\$0	0	\$12,375	100.00 %
403-502-531-30491	OTHER OPERATING EXPENSE	\$1,000	\$750	\$833	\$167	83.3 %	\$137	4.65 %
403-502-531-30521	OPERATING SUPPLIES	\$1,500	\$1,125	\$1,262	\$238	84.2 %	\$760	76.04 %
403-502-531-30522	OPERATING SUPPLIES - UNIFORMS	\$700	\$525	\$585	\$115	83.6 %	\$467	70.81 %
	TOTAL ELECTRIC WAREHOUSE	\$61,444	\$46,083	\$40,096	\$21,348	65.0-%	\$48,429	69.00-%
	HURRICANE MICHEAL- ELECTRIC							
403-539-531-10120	REGULAR SALARIES & WAGES - LIN	\$94,378	\$70,784	\$58,060	\$36,318	61.5 %	\$68,962	50.43 %
403-539-531-10140	OVERTIME - LINE CLEARING CREW	\$6,200	\$4,650	\$3,981	\$2,219	64.2 %	\$4,480	53.61 %
403-539-531-10210	FICA TAXES - LINE CLEARING CRE	\$7,694	\$5,771	\$4,409	\$3,285	57.3 %	\$6,597	61.27 %
403-539-531-10220	RETIREMENT CONTRIBUTIONS - LIN	\$12,069	\$9,052	\$6,446	\$5,623	53.4 %	\$7,687	47.26 %
403-539-531-10230	LIFE & HEALTH INS - LINE CLEAR	\$18,508	\$13,881	\$16,271	\$2,237	87.9 %	\$14,002	52.75 %
403-539-531-30343	PROFESSIONAL SERVICES	\$55,462	\$41,597	\$11,030	\$44,432	19.9 %	\$136,238	76.97 %
403-539-531-30469	CONTRACTUAL SRVC TREE TRIMMING	\$140,000	\$105,000	\$132,198	\$7,802	94.4 %	\$143,588	73.58 %
403-539-531-60640	STORM HARDENING POLES EQUIPME	\$15,000	\$11,250	\$0	\$15,000	0	\$6,503	86.70 %
403-539-531-70191	H-M LOAN CCB 3M '19 PRINCIPAL	\$1,000,000	\$750,000	\$500,000	\$500,000	50.0 %	\$497,622	99.52 %
403-539-531-70192	H-M LOAN CCB 3M '19 INT	\$65,500	\$49,125	\$68,727	-\$3,227	104.9 %	\$99,498	84.42 %
	TOTAL HURRICANE MICHAEL	\$1,414,811	\$1,061,108	\$801,123	\$613,688	57.0-%	\$985,179	82.00-%
	TOTAL ELECTRIC FUND	\$19,287,813	\$14,465,860	\$13,795,398	\$5,492,415	72.0-%	\$11,423,602	67.00-%
	WATER ADMINISTRATION							
404-520-533-10110	EXE SALARIES & WAGES	\$14,901	\$11,176	\$10,505	\$4,397	70.5 %	\$10,803	72.55 %

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2021 BUDGET	9 MONTH YTD BUDGET 6/30/2021	9 MONTH YTD BUDGET 06/30/2021	BUDGET BALANCE 06/30/2021	75% BUDGET YTD	9 MONTHS PRIOR YTD ACTUALS 6/30/2020	PRIOR YTD% 6/30/2020
BUDGET VS ACTUAL EXPENSES								
404-520-533-10120	REGULAR SALARIES & WAGES	\$29,685	\$22,264	\$31,686	-\$2,001	106.7 %	\$14,236	38.40 %
404-520-533-10140	OVERTIME	\$2,800	\$2,100	\$2,209	\$591	78.9 %	\$208	22.77 %
404-520-533-10210	FICA TAXES	\$3,551	\$2,663	\$3,344	\$207	94.2 %	\$1,846	64.24 %
404-520-533-10220	RETIREMENT CONTRIBUTIONS	\$4,147	\$3,110	\$5,057	-\$910	122.0 %	\$3,003	66.56 %
404-520-533-10230	LIFE & HEALTH INSURANCE	\$4,535	\$3,401	\$4,951	-\$416	109.2 %	\$3,237	70.59 %
404-520-533-30320	ACCOUNTING & AUDITING SERVICES	\$8,408	\$6,306	\$10,478	-\$2,070	124.6 %	\$6,463	67.71 %
404-520-533-30341	CONTRACTUAL SERVICES	\$10,369	\$7,777	\$6,894	\$3,475	66.5 %	\$8,354	77.35 %
404-520-533-30343	PROFESSIONAL SERVICES	\$27,866	\$20,900	\$4,030	\$23,836	14.5 %	\$21,716	42.78 %
404-520-533-30390	CONTINGENCY	\$20,750	\$15,563	\$0	\$20,750	0	\$0	0
404-520-533-30402	TRAVEL EXPENSE	\$200	\$150	\$0	\$200	0	\$0	0
404-520-533-30404	OIL & GREASE	\$100	\$75	\$0	\$100	0	\$0	0
404-520-533-30405	TIRES	\$400	\$300	\$0	\$400	0	\$0	0
404-520-533-30410	TELEPHONE	\$3,594	\$2,696	\$1,287	\$2,307	35.8 %	\$2,804	78.45 %
404-520-533-30440	RENTALS & LEASES	\$2,000	\$1,500	\$477	\$1,523	23.8 %	\$341	17.03 %
404-520-533-30451	INSURANCE - PROPERTY LIABILITY	\$44,611	\$33,458	\$44,498	\$113	99.7 %	\$40,081	94.96 %
404-520-533-30491	OTHER OPERATING EXPENSE	\$3,753	\$2,815	\$3,480	\$273	92.7 %	\$2,800	46.66 %
404-520-533-30493	TRAINING	\$1,000	\$750	\$0	\$1,000	0	\$0	0
404-520-533-30501	PERMITS & FEES	\$1,000	\$750	\$75	\$925	7.5 %	\$0	0
404-520-533-30511	OFFICE SUPPLIES	\$208	\$156	\$0	\$208	0	\$160	53.33 %
404-520-533-30521	OPERATING SUPPLIES	\$300	\$225	\$14	\$286	4.7 %	\$0	0
404-520-533-30522	OPERATING SUPPLIES - UNIFORMS	\$198	\$149	\$195	\$3	98.5 %	\$145	58.09 %
404-520-533-31000	OTHER OPERATING EXP - IT SUPPO	\$8,400	\$6,300	\$6,300	\$2,100	75.0 %	\$6,003	75.03 %
404-520-533-70031	2003 BOND DEBT SERVICE PRINCIP	\$97,096	\$72,822	\$97,096	\$0	100.0 %	\$106,394	100.00 %
404-520-533-70032	2003 BOND DEBT SERVICE INTERES	\$20,373	\$15,280	\$20,373	\$0	100.0 %	\$35,596	53.13 %
404-520-533-70111	2011 BOND DEBT SERVICE PRINCIP	\$26,851	\$20,138	\$26,851	\$0	100.0 %	\$27,400	100.00 %
404-520-533-70112	2011 BOND DEBT SERVICE INTERES	\$16,195	\$12,146	\$16,195	\$0	100.0 %	\$29,590	86.29 %
404-520-533-70710	SRL DRNK WTR 200601 PRIN	\$230,722	\$173,042	\$230,722	\$0	100.0 %	\$229,974	115.71 %
404-520-533-70720	DRK WTR SRL 200601 INT	\$26,315	\$19,736	\$26,315	\$0	100.0 %	\$58,916	72.51 %
404-520-533-70722	2020C FDEP BBT PRINCIPAL	\$141,071	\$105,803	\$141,071	\$0	100.0 %	\$50,000	100.00 %
404-520-533-70723	2020C FDEP BBT INTEREST	\$41,360	\$31,020	\$41,360	\$0	100.0 %	\$12,946	55.15 %
404-520-533-70731	HONEYWELL LOAN PRINCIPAL	\$27,171	\$20,378	\$27,171	\$0	100.0 %	\$25,270	100.00 %
404-520-533-70732	HONEYWELL LOAN INTEREST	\$3,461	\$2,596	\$3,461	\$0	100.0 %	\$4,959	85.38 %
404-520-533-90420	Transfer to Sewer	\$134,005	\$100,504	\$100,504	\$33,501	75.0 %	\$0	0
404-520-533-90990	TRANSFER OF PROFIT	\$36,311	\$27,233	\$27,233	\$9,078	75.0 %	\$27,909	22.46 %
404-520-533-90991	TRANSFER TO REFUSE	\$56,639	\$42,479	\$42,479	\$14,160	75.0 %	\$0	0
404-520-533-91000	BUSINESS ACTIVITY SHARED EXP	\$64,998	\$48,749	\$48,749	\$16,250	75.0 %	\$45,297	59.55 %
404-520-535-30393	RATE STABILIZATION	\$30,000	\$22,500	\$0	\$30,000	0	\$0	0
404-520-535-90991	RATE STABILIZATION	\$0	\$0	\$0	\$0	0	\$50,000	100.00 %
	TOTAL WATER ADM	\$1,145,344	\$859,008	\$985,059	\$160,285	86.0-%	\$826,453	76.00-%
	WATER TREATMENT							
404-530-533-30341	CONTRACTUAL SERVICES	\$390,844	\$293,133	\$306,303	\$84,541	78.4 %	\$253,414	67.04 %
404-530-533-30430	UTILITIES	\$88,523	\$66,392	\$78,730	\$9,793	88.9 %	\$68,618	74.80 %
404-530-533-30469	REPAIR & MAINT RESERVOIRS	\$3,398	\$2,549	\$3,355	\$43	98.7 %	\$75	0.48
404-530-533-60644	EQUIPMENT	\$111,972	\$83,979	\$5,450	\$106,522	4.9 %	\$0	0
	TOTAL WATER TREATMENT	\$594,737	\$446,053	\$393,839	\$200,898	66.0-%	\$322,106	65.00-%
	HURRICANE MICHAEL - WATER							
404-539-531-10120	REGULAR SALARIES & WAGES - LIN	\$13,745	\$10,309	\$13,145	\$600	95.6 %	\$10,294	62.01 %
404-539-531-10140	OVERTIME- LINE CLEARING CREW	\$2,571	\$1,928	\$2,527	\$44	98.3 %	\$708	45.37 %
404-539-531-10210	FICA TAXES - LINE CLEARING CRE	\$1,156	\$867	\$1,145	\$11	99.0 %	\$788	58.75 %
404-539-531-10220	RETIREMENT CONTRIBUTIONS - LIN	\$1,582	\$1,187	\$1,437	\$145	90.8 %	\$1,190	59.39 %
404-539-531-10230	LIFE & HEALTH INS - LINE CLEAR	\$2,967	\$2,225	\$2,614	\$353	88.1 %	\$2,344	56.39 %
	TOTAL HURRICANE MICHAEL -WATER	\$22,021	\$16,516	\$20,867	\$1,154	95.0-%	\$15,324	60.00-%
	WATER DISTRIBUTION							

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2021 BUDGET	9 MONTH YTD BUDGET 6/30/2021	9 MONTH YTD BUDGET 06/30/2021	BUDGET BALANCE 06/30/2021	75% BUDGET YTD	9 MONTHS PRIOR YTD ACTUALS 6/30/2020	PRIOR YTD% 6/30/2020
BUDGET VS ACTUAL EXPENSES								
404-539-533-10120	REGULAR SALARIES & WAGES	\$98,260	\$73,695	\$57,359	\$40,901	58.4 %	\$57,969	65.35 %
404-539-533-10140	OVERTIME	\$7,458	\$5,594	\$4,828	\$2,630	64.7 %	\$2,761	39.48 %
404-539-533-10210	FICA TAXES	\$8,161	\$6,121	\$4,357	\$3,804	53.4 %	\$4,140	55.86 %
404-539-533-10220	RETIREMENT CONTRIBUTIONS	\$12,876	\$9,657	\$6,521	\$6,355	50.6 %	\$6,840	71.01 %
404-539-533-10230	LIFE & HEALTH INSURANCE	\$21,130	\$15,848	\$17,158	\$3,972	81.2 %	\$20,492	71.39 %
404-539-533-30403	GASOLINE & DIESEL	\$2,351	\$1,763	\$254	\$2,097	10.8 %	\$2,012	69.37 %
404-539-533-30404	OIL & GREASE	\$399	\$299	\$0	\$399	0	\$307	61.34 %
404-539-533-30405	TIRES	\$489	\$367	\$0	\$489	0	\$376	50.08 %
404-539-533-30406	AUTO PARTS	\$986	\$740	\$967	\$19	98.1 %	\$450	66.73 %
404-539-533-30407	VEHICLE REPAIRS-PARTS AND LABO	\$1,475	\$1,106	\$1,041	\$434	70.6 %	\$0	0
404-539-533-30440	RENTALS/LEASES	\$500	\$375	\$0	\$500	0	\$0	0
404-539-533-30462	REPAIR & MAINT- EQUIPMENT & TO	\$746	\$560	\$703	\$43	94.2 %	\$496	16.00 %
404-539-533-30464	REPAIRS TURNKEY - HURRICANE MI	\$0	\$0	\$0	\$0	0	\$47,712	100.00 %
404-539-533-30467	REPAIR & MAINT.-MAINS & LINES	\$3,800	\$2,850	\$2,018	\$1,782	53.1 %	\$1,500	20.66 %
404-539-533-30468	REPAIR & MAINT.- SERVICES	\$3,200	\$2,400	\$377	\$2,823	11.8 %	\$1,062	9.92 %
404-539-533-30491	OTHER OPERATING EXPENSE	\$1,000	\$750	\$192	\$808	19.2 %	\$0	0
404-539-533-30521	OPERATING SUPPLIES	\$500	\$375	\$174	\$326	34.8 %	\$98	19.68 %
404-539-533-30522	OPERATING SUPPLIES - UNIFORMS	\$1,986	\$1,490	\$1,970	\$16	99.2 %	\$1,307	68.66 %
404-539-533-60610	JOYLAND WELL LAND & EQUIPMENT	\$55,277	\$41,458	\$0	\$55,277	0	\$0	0
404-539-533-60644	EQUIPMENT	\$36,000	\$27,000	-\$304	\$36,304	0.8	\$36,414	84.68 %
404-539-533-60646	EQUIPMENT FIBER OPTIC SYSTEM U	\$65,000	\$48,750	\$16,556	\$48,444	25.5 %	\$78	0.07
	TOTAL WATER DISTRIBUTION	\$321,594	\$241,196	\$114,168	\$207,426	36.0-%	\$184,014	36.00-%
	TOTAL WATER FUND	\$2,083,696	\$1,562,772	\$1,513,932	\$569,763	73.0-%	\$1,347,897	63.00-%
	GAS ADMINISTRATION							
405-520-532-10110	EXE SALARIES & WAGES	\$14,758	\$11,069	\$10,505	\$4,253	71.2 %	\$10,803	73.04 %
405-520-532-10120	REGULAR SALARIES & WAGES	\$19,496	\$14,622	\$14,571	\$4,925	74.7 %	\$14,236	72.23 %
405-520-532-10140	OVERTIME	\$1,298	\$974	\$1,265	\$33	97.5 %	\$208	28.63 %
405-520-532-10210	FICA TAXES	\$2,643	\$1,982	\$1,924	\$719	72.8 %	\$1,847	69.89 %
405-520-532-10220	RETIREMENT CONTRIBUTIONS	\$4,148	\$3,111	\$3,007	\$1,141	72.5 %	\$3,003	72.14 %
405-520-532-10230	LIFE & HEALTH INSURANCE	\$5,183	\$3,887	\$3,556	\$1,627	68.6 %	\$3,236	72.20 %
405-520-532-30320	ACCOUNTING & AUDITING SERVICES	\$10,483	\$7,862	\$10,478	\$6	99.9 %	\$6,463	67.71 %
405-520-532-30341	CONTRACTUAL SERVICES	\$19,020	\$14,265	\$18,990	\$30	99.8 %	\$12,390	71.20 %
405-520-532-30343	PROFESSIONAL SERVICES	\$10,041	\$7,531	\$7,798	\$2,243	77.7 %	\$7,718	100.00 %
405-520-532-30380	PURCHASED GAS	\$722,911	\$542,183	\$668,325	\$54,586	92.4 %	\$484,526	62.89 %
405-520-532-30390	CONTINGENCY	\$11,819	\$8,864	\$0	\$11,819	0	\$0	0
405-520-532-30393	RATE STAABILIZATION	\$16,750	\$12,563	\$0	\$16,750	0	\$0	0
405-520-532-30402	TRAVEL EXPENSE	\$200	\$150	\$0	\$200	0	\$0	0
405-520-532-30403	GAS & DIESEL	\$500	\$375	\$0	\$500	0	\$0	0
405-520-532-30404	OIL & GREASE	\$100	\$75	\$0	\$100	0	\$43	42.97 %
405-520-532-30405	TIRES	\$100	\$75	\$0	\$100	0	\$0	0
405-520-532-30410	TELEPHONE EXPENSE	\$3,595	\$2,696	\$1,342	\$2,253	37.3 %	\$2,794	77.70 %
405-520-532-30440	RENTALS/LEASES	\$543	\$407	\$477	\$66	87.8 %	\$341	17.03 %
405-520-532-30451	INSURANCE - PROPERTY LIABILITY	\$27,944	\$20,958	\$27,811	\$133	99.5 %	\$25,051	94.96 %
405-520-532-30491	OTHER OPERATING EXPENSE	\$3,750	\$2,813	\$3,727	\$23	99.4 %	\$2,644	42.64 %
405-520-532-30493	TRAINING	\$5,000	\$3,750	\$140	\$4,860	2.8 %	\$0	0
405-520-532-30511	OFFICE SUPPLIES	\$300	\$225	\$291	\$9	96.8 %	\$12	3.93 %
405-520-532-30521	OPERATING SUPPLIES	\$300	\$225	\$19	\$281	6.3 %	\$33	0.75
405-520-532-30522	OPERATING SUPPLIES - UNIFORMS	-\$3,350	-\$2,513	\$222	-\$3,572	6.6-%	\$145	58.09 %
405-520-532-30580	TAXES-STATE ASSESMENT	\$2,756	\$2,067	\$879	\$1,877	31.9 %	\$2,311	79.67 %
405-520-532-31000	OTHER OPERATING EXP - IT SUPPO	\$8,400	\$6,300	\$6,300	\$2,100	75.0 %	\$6,003	75.03 %
405-520-532-70111	2011 BOND DEBT SERVICE PRINCIP	\$26,851	\$20,138	\$26,851	\$0	100.0 %	\$27,400	100.00 %
405-520-532-70112	2011 BOND DEBT SERVICE INTERES	\$16,195	\$12,146	\$16,195	\$0	100.0 %	\$29,590	85.40 %
405-520-532-90990	TRANSFER OF PROFIT	\$341,507	\$256,130	\$256,130	\$85,377	75.0 %	\$262,485	99.05 %
405-520-532-91000	BUSINESS ACTIVITY SHARED EXP	\$46,377	\$34,783	\$34,783	\$11,594	75.0 %	\$32,175	67.16 %

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2021 BUDGET	9 MONTH YTD BUDGET 6/30/2021	9 MONTH YTD BUDGET 06/30/2021	BUDGET BALANCE 06/30/2021	75% BUDGET YTD	9 MONTHS PRIOR YTD ACTUALS 6/30/2020	PRIOR YTD% 6/30/2020
BUDGET VS ACTUAL EXPENSES								
	TOTAL GAS ADM	\$1,319,618	\$989,714	\$1,115,586	\$204,032	85.0-%	\$935,456	69.00-%
	GAS DISTRIBUTION							
405-561-532-10120	REGULAR SALARIES & WAGES	\$126,836	\$95,127	\$115,708	\$11,128	91.2 %	\$73,828	70.89 %
405-561-532-10140	OVERTIME	\$4,748	\$3,561	\$4,681	\$67	98.6 %	\$2,372	58.12 %
405-561-532-10210	FICA TAXES	\$8,974	\$6,731	\$8,907	\$67	99.3 %	\$5,415	70.50 %
405-561-532-10220	RETIREMENT CONTRIBUTIONS	\$13,608	\$10,206	\$13,511	\$97	99.3 %	\$8,751	71.36 %
405-561-532-10230	LIFE & HEALTH INSURANCE	\$20,847	\$15,635	\$17,461	\$3,386	83.8 %	\$16,988	73.19 %
405-561-532-30403	GASOLINE & DIESEL	\$2,000	\$1,500	\$1,928	\$72	96.4 %	\$1,699	41.24 %
405-561-532-30404	OIL & GREASE	\$500	\$375	\$250	\$250	50.1 %	\$10	1.91 %
405-561-532-30405	TIRES	\$676	\$507	\$675	\$1	99.9 %	\$211	42.10 %
405-561-532-30406	VEHICLE PARTS	\$700	\$525	\$17	\$683	2.4 %	\$213	16.39 %
405-561-532-30407	VEHICLE REPAIR PARTS AND LABO	\$500	\$375	\$0	\$500	0	\$0	0
405-561-532-30430	UTILITIES	\$2,520	\$1,890	\$1,849	\$671	73.4 %	\$2,117	84.67 %
405-561-532-30440	RENTALS/LEASES	\$400	\$300	\$0	\$400	0	\$0	0
405-561-532-30462	REPAIR & MAINT-EQUIPMENT & TOO	\$600	\$450	\$314	\$286	52.3 %	\$54	10.80 %
405-561-532-30467	MAINT. OF MAINS & LINES - GAS	\$9,484	\$7,113	\$9,483	\$1	100.0 %	\$2,145	35.64 %
405-561-532-30468	MAINTENANCE OF SERVICES - GAS	\$4,730	\$3,548	\$3,476	\$1,254	73.5 %	\$3,866	85.91 %
405-561-532-30491	OTHER OPERATING EXPENSE	\$500	\$375	\$230	\$270	46.0 %	\$26	2.63 %
405-561-532-30520	OPER SUPP-WATER HEATERS	\$200	\$150	\$0	\$200	0	\$0	0
405-561-532-30521	OPERATING SUPPLIES	\$200	\$150	\$120	\$80	60.2 %	\$0	0
405-561-532-30522	OPERATING SUPPLIES - UNIFORMS	\$1,984	\$1,488	\$1,950	\$34	98.3 %	\$1,452	69.14 %
405-561-532-60644	EQUIPMENT	\$2,900	\$2,175	-\$214	\$3,114	7.4-%	\$0	0
405-561-532-60646	EQUIPMENT - FIBER OPTIC SYSTEM	\$65,000	\$48,750	\$7,128	\$57,872	11.0 %	\$78	0.07
	TOTAL GAS DISTRIBUTION	\$267,907	\$200,930	\$187,475	\$80,432	70.0-%	\$119,224	38.00-%
	TOTAL GAS FUND	\$1,587,525	\$1,190,644	\$1,303,060	\$284,465	82.0-%	\$1,054,680	63.00-%
	REFUSE ADMINISTRATION							
406-410-539-30320	ACCOUNTING & AUDITING SERVICES	\$10,608	\$7,956	\$10,478	\$131	98.8 %	\$6,463	55.98 %
406-410-539-30390	CONTINGENCY	\$20,773	\$15,580	\$0	\$20,773	0	\$0	0
406-410-539-30393	RATE STABILIZATION	\$5,000	\$3,750	\$0	\$5,000	0	\$0	0
406-410-539-30443	RESIDENTIAL REFUSE	\$650,628	\$487,971	\$484,959	\$165,669	74.5 %	\$480,924	74.51 %
406-410-539-30451	INSURANCE - PROPERTY LIABILITY	\$22,355	\$16,766	\$22,249	\$106	99.5 %	\$20,041	87.82 %
406-410-539-30480	YARD/SOLID WASTE TIPPING FEES	\$117,682	\$88,262	\$73,109	\$44,573	62.1 %	\$90,451	76.22 %
406-410-539-30491	Other Operating Expense	\$750	\$563	\$659	\$91	87.9 %	\$79	31.47 %
406-410-539-31443	COMMERCIAL REFUSE	\$547,920	\$410,940	\$409,622	\$138,298	74.8 %	\$394,281	74.54 %
406-410-539-90000	TRANSFER TO LANDFILL	\$12,274	\$9,206	\$9,205	\$3,069	75.0 %	\$0	0
406-410-539-90990	TRANSFER PROFITS TO GF	\$33,758	\$25,319	\$25,318	\$8,440	75.0 %	\$25,947	79.59 %
406-410-539-91000	BUSINESS ACTIVITY SHARED EXP	\$48,719	\$36,539	\$36,539	\$12,180	75.0 %	\$33,975	75.00 %
	TOTAL REFUSE FUND	\$1,470,467	\$1,102,850	\$1,072,139	\$398,328	73.0-%	\$1,052,160	75.00-%
	LANDFILL OPERATIONS							
407-422-536-10120	REGULAR SALARIES & WAGES	\$48,390	\$36,293	\$43,848	\$4,542	90.6 %	\$35,140	66.25 %
407-422-536-10140	OVERTIME	\$2,575	\$1,931	\$507	\$2,068	19.7 %	\$904	35.09 %
407-422-536-10210	FICA TAXES	\$3,899	\$2,924	\$3,157	\$742	81.0 %	\$2,554	44.24 %
407-422-536-10220	RETIREMENT CONTRIBUTIONS	\$6,116	\$4,587	\$5,074	\$1,042	83.0 %	\$4,023	44.42 %
407-422-536-10230	LIFE & HEALTH INSURANCE	\$11,293	\$8,470	\$11,244	\$49	99.6 %	\$10,087	69.92 %
407-422-536-30312	ENGINEERING FEES	\$4,500	\$3,375	\$0	\$4,500	0	\$0	0
407-422-536-30341	CONTRACTUAL SERVICES	\$19,675	\$14,756	\$0	\$19,675	0	\$0	0
407-422-536-30346	MONITORING FEES	\$30,000	\$22,500	\$12,125	\$17,875	40.4 %	\$20,370	47.15 %
407-422-536-30390	CONTINGENCY	\$10,000	\$7,500	\$0	\$10,000	0	\$0	0
407-422-536-30393	RATE STABILIZATION	\$5,000	\$3,750	\$0	\$5,000	0	\$0	0
407-422-536-30430	UTILITIES	\$1,200	\$900	\$858	\$342	71.5 %	\$676	59.19 %
407-422-536-30462	REPAIR & MAINT-EQUIPMENT & TOO	\$500	\$375	\$75	\$425	15.0 %	\$29	7.24 %
407-422-536-30463	REPAIR & MAINT.-BUILDINGS & GR	\$2,100	\$1,575	\$2,097	\$3	99.9 %	\$2,176	98.90 %

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2021 BUDGET	9 MONTH YTD BUDGET 6/30/2021	9 MONTH YTD BUDGET 06/30/2021	BUDGET BALANCE 06/30/2021	75% BUDGET YTD	9 MONTHS PRIOR YTD ACTUALS 6/30/2020	PRIOR YTD% 6/30/2020
BUDGET VS ACTUAL EXPENSES								
407-422-536-30491	OTHER OPERATING EXPENSE	\$925	\$694	\$909	\$16	98.3 %	\$256	28.23 %
407-422-536-30493	TRAINING	\$2,800	\$2,100	\$592	\$2,208	21.2 %	\$1,639	84.05 %
407-422-536-90990	TRANSFER PROFIT	\$37,892	\$28,419	\$28,419	\$9,473	75.0 %	\$29,124	75.00 %
407-422-536-91000	BUSINESS ACTIVITY SHARED EXP	\$5,000	\$3,750	\$3,750	\$1,250	75.0 %	\$0	0
	TOTAL LANDFILL FUND	\$191,865	\$143,899	\$112,657	\$79,208	59.0-%	\$106,978	60.00-%
	TELECOMMUNICATIONS							
508-539-539-10110	EXECUTIVE SALARIES & WAGES	\$50,000	\$37,500	\$45,220	\$4,780	90.4 %	\$34,850	64.34 %
508-539-539-10210	FICA	\$3,825	\$2,869	\$1,722	\$2,103	45.0 %	\$2,475	69.82 %
508-539-539-10220	RETIREMENT CONTRIBUTIONS	\$6,000	\$4,500	\$2,885	\$3,115	48.1 %	\$4,179	56.36 %
508-539-539-10230	LIFE & HEALTH INSURANCE	\$10,000	\$7,500	\$5,469	\$4,531	54.7 %	\$8,385	71.48 %
508-539-539-30341	CONTRACTUAL SERVICES	\$70,000	\$52,500	\$24,313	\$45,687	34.7 %	\$31,524	62.42 %
508-539-539-30343	PROFESSIONAL SERVICES	\$1,000	\$750	\$422	\$579	42.2 %	\$175	35.00 %
508-539-539-30402	TRAVEL EXPENSE	\$1,000	\$750	\$0	\$1,000	0	\$0	0
508-539-539-30403	GAS & DIESEL	\$500	\$375	\$0	\$500	0	\$72	8.99 %
508-539-539-30410	TELEPHONE	\$3,000	\$2,250	-\$372	\$3,372	12.4-%	\$182	7.14 %
508-539-539-30430	UTILITIES	\$8,231	\$6,173	\$5,326	\$2,905	64.7 %	\$4,808	48.07 %
508-539-539-30491	OTHER OPERATING EXPENSES	\$26,983	\$20,237	\$12,025	\$14,958	44.6 %	\$48,816	88.74 %
508-539-539-60642	VEHICLES	\$26,000	\$19,500	\$0	\$26,000	0	\$0	0
508-539-539-60644	EQUIPMENT	\$40,490	\$30,368	\$40,304	\$186	99.5 %	\$18,746	73.76 %
	TOTAL TELECOMMUNICATIONS	\$247,029	\$185,272	\$137,312	\$109,717	56.0-%	\$154,212	62.00-%
	TOTAL ENTERPRISE FUND	\$32,459,537	\$24,344,653	\$20,948,692	\$11,510,844	65.0-%	\$17,523,066	64.00-%
	TOTAL ALL FUNDS	\$44,687,653	\$33,515,741	\$28,632,834	\$16,054,817	64.0-%	\$25,313,071	65.00-%

ACCOUNT_#	ACCOUNT DESCRIPTION	FY 2021 BUDGET	9 MONTHS YTD BUDGET 06/30/2021	9 MONTHS YTD ACTUALS 6/30/2021	BUDGET BALANCE 6/30/2021	75% BUDGET YTD	9 MONTHS PRIOR YTD ACTUALS 6/30/2020	PRIOR YTD% 6/30/2020
BUDGET TO ACTUAL REVENUES								
	GEN FUND REV							
001-311-10000	CURRENT AD VALOREM TAX	\$1,137,371	\$853,028	\$1,101,610	\$35,761	97%	\$1,071,393	97 %
001-312-41000	SALES-LOCAL OPTION GAS TAX	\$223,214	\$167,411	\$184,702	\$38,512	83%	\$172,543	69 %
001-312-60000	LOCAL GOV INFRASTRUCTURE SURTA	\$502,191	\$376,643	\$456,316	\$45,876	91%	\$409,738	82 %
001-314-80000	UTILITY SERVICE TAX - PROPANE	\$8,800	\$6,600	\$5,214	\$3,586	59%	\$5,241	45 %
001-315-00000	COMMUNICATION SERVICES TAX	\$219,559	\$164,669	\$174,965	\$44,594	80%	\$161,950	76 %
001-321-10000	PROFESSIONAL & OCCUPATION LICE	\$11,000	\$8,250	\$22,094	-\$11,094	201%	\$6,445	59 %
001-321-11000	COMPETENCY LICENSE	\$275	\$206	\$0	\$275	0%	\$0	0 %
001-322-10000	PERMITS	\$148,608	\$111,456	\$82,949	\$65,659	56%	\$99,723	83 %
001-329-10000	OTHER LICENSES, FEES & PERMITS	\$1,660	\$1,245	\$410	\$1,250	25%	\$425	11 %
001-331-50000	FEMA REIMBURSEMENT MICHAEL	\$500,000	\$375,000	\$291,394	\$208,606	58%	\$791,486	89 %
001-334-49000	State Grant - Transportation	\$472,939	\$354,704	\$26,955	\$445,984	6%	\$317,165	88 %
001-335-12000	STATE REVENUE SHARING PROCEEDS	\$246,411	\$184,808	\$216,802	\$29,609	88%	\$213,144	71 %
001-335-14000	STATE - MOBILE HOME LICENSE	\$1,423	\$1,067	\$1,347	\$76	95%	\$1,228	88 %
001-335-15000	STATE - ALCOHOLIC BEVERAGE LIC	\$5,043	\$3,782	\$4,857	\$186	96%	\$3,631	121 %
001-335-17000	STATE - D O T REIMBURSEMENT	\$123,345	\$92,509	\$119,162	\$4,183	97%	\$14,499	16 %
001-335-18000	STATE - HALF CENT SALES TAX	\$259,356	\$194,517	\$253,682	\$5,674	98%	\$223,093	74 %
001-335-23000	FIREFIGHTERS SUPP COMPENSATION	\$1,474	\$1,106	\$2,430	-\$956	165%	\$810	54 %
001-335-41000	STATE - REBATE ON MUN VEH FUEL	\$10,483	\$7,862	\$6,798	\$3,685	65%	\$7,979	89 %
001-335-43000	STATE DEPARTMENT OF HIGHWAY PA	\$605	\$454	\$559	\$47	92%	\$435	0 %
001-335-50000	STATE - ECONOMIC DEVELOPMENT	\$75,000	\$56,250	\$0	\$75,000	0%	\$0	0 %
001-340-21000	SERVICES - COUNTY FIRE PROTECT	\$460,000	\$345,000	\$243,344	\$216,656	53%	\$345,000	75 %
001-340-21500	SERVICES-FIRE INSPECTIONS	\$2,500	\$1,875	\$3,615	-\$1,115	145%	\$1,202	48 %
001-347-21000	REVENUE - BASEBALL	\$8,500	\$6,375	\$390	\$8,110	5%	\$0	0 %
001-347-22000	REVENUE - FOOTBALL	\$5,500	\$4,125	\$3,775	\$1,725	69%	\$1,364	24 %
001-347-23000	REVENUE - BASKETBALL	\$5,429	\$4,072	\$1,880	\$3,549	35%	\$5,235	0 %
001-347-24000	REVENUE - DAY CAMP	\$3,500	\$2,625	\$0	\$3,500	0%	\$0	0 %
001-347-25000	REVENUE - CHEERLEADING	\$0	\$0	\$0	\$0	0%	-\$60	0 %
001-347-26000	REVENUE - SOFTBALL	\$1,500	\$1,125	\$0	\$1,500	0%	\$0	0 %
001-347-27000	REVENUE - OTHER ACTIVITY FEES	\$1,500	\$1,125	\$2,178	-\$678	145%	\$736	4 %
001-347-30000	RENT ON FACILITIES	\$12,701	\$9,526	\$11,187	\$1,514	88%	\$4,127	0 %
001-347-30010	RENTAL TANYARD CREEK	\$2,600	\$1,950	\$0	\$2,600	0%	\$0	0 %
001-347-46993	QuincyFest Vendors	\$0	\$0	\$525	-\$525	0%	\$0	0 %
001-347-50000	COKE FUND REVENUE	\$600	\$450	\$121	\$479	20%	\$405	0 %
001-359-10000	OTH FINES & FORFEITS	\$35,500	\$26,625	\$22,846	\$12,654	64%	\$23,186	65 %
001-361-10000	INTEREST INC ON INVESTMENTS	\$2,500	\$1,875	\$0	\$2,500	0%	\$0	0 %
001-364-11000	SALE OF LAND - HILLCREST CEMET	\$39,000	\$29,250	\$18,908	\$20,092	48%	\$26,050	217 %
001-364-12000	SALE OF LAND - SUNNYVALE CEMET	\$53,000	\$39,750	\$55,348	-\$2,348	104%	\$34,280	98 %
001-366-00004	DONATIONS	\$0	\$0	\$865	-\$865	0%	\$0	0 %
001-366-00521	WALMART GRANT - POLICE	\$0	\$0	\$0	\$0	0%	\$5,000	100 %
001-366-10000	OFFICE OF ATTORNEY GENERAL VOC	\$0	\$0	\$0	\$0	0%	\$3,878	24 %
001-366-10001	GADSDEN COUNTY FIRE TRAINING S	\$0	\$0	\$75,000	-\$75,000	0%	\$0	0 %

ACCOUNT_#	ACCOUNT DESCRIPTION	FY 2021 BUDGET	9 MONTHS YTD BUDGET 06/30/2021	9 MONTHS YTD ACTUALS 6/30/2021	BUDGET BALANCE 6/30/2021	75% BUDGET YTD	9 MONTHS PRIOR YTD ACTUALS 6/30/2020	PRIOR YTD% 6/30/2020
BUDGET TO ACTUAL REVENUES								
001-366-10003	FLORIDA DEO RIF GRANT	\$273,158	\$204,869	\$49,283	\$223,875	18%	\$0	0 %
001-366-10004	FLORIDA DEM HURRICANE MICHAEL	\$280,502	\$210,376	\$106,170	\$174,332	38%	\$121,613	21 %
001-366-10011	VISTA BRACE VOLUNTEER GRANT	\$29,536	\$22,152	\$24,494	\$5,042	83%	\$0	0 %
001-366-10012	FDLE CJIS GRANT	\$26,453	\$19,840	\$11,409	\$15,044	43%	\$0	0 %
001-366-10013	COVID19 GADSDEN COUNTY PUBLIC	\$250,000	\$187,500	\$250,000	\$0	100%	\$0	0 %
001-366-10014	CORONAVIRUS POLICE GRANT	\$50,000	\$37,500	\$45,705	\$4,295	91%	\$0	0 %
001-369-90000	OTHER MISCELLANEOUS REVENUES	\$44,725	\$33,544	\$77,664	-\$32,939	174%	\$31,064	48 %
001-369-92000	CRA Administrative Fees	\$20,000	\$15,000	\$15,009	\$4,991	75%	\$18,337	92 %
001-369-95000	Insurance Proceeds	\$50,000	\$37,500	\$10,231	\$39,769	20%	\$137,351	137 %
001-369-96000	DONATIONS	\$0	\$0	\$1,200	-\$1,200	0%	\$0	0 %
001-382-10000	CONTRIBUTION FR INTER OPER-ELE	\$4,639,940	\$3,479,955	\$3,457,455	\$1,182,485	75%	\$3,270,672	75 %
001-382-20000	CONTRIBUTION FR INTER OPER-GAS	\$341,507	\$256,130	\$256,130	\$85,377	75%	\$262,485	99 %
001-382-30000	CONTRIBUTION FR INTER OPER-WAT	\$36,311	\$27,233	\$27,233	\$9,078	75%	\$27,909	22 %
001-382-40000	CONTRIBUTION FR INTER OPER-REF	\$33,758	\$25,319	\$25,318	\$8,440	75%	\$25,947	80 %
001-382-50000	CONTRIBUTION FR INTER OPER-SEW	\$141,800	\$106,350	\$106,350	\$35,450	75%	\$86,283	75 %
001-382-60000	CONTRIBUTION FR INTER OPER LAN	\$37,892	\$28,419	\$28,419	\$9,473	75%	\$29,124	75 %
001-389-00000	USE OF FUND BALANCE	\$777,413	\$583,060	\$114,053	\$663,360	15%	\$0	0 %
	TOTAL GENERAL FUND REVS	\$11,616,082	\$8,712,061	\$7,998,351	\$3,617,731	69%	\$7,962,115	75 %
	COMMUNITY REDEVELOPMENT FUND							
002-341-00000	CRA TIF COUNTY FUNDS	\$297,973	\$223,480	\$296,215	\$1,758	99%	\$292,137	100 %
002-341-10000	CRA TIF CITY FUNDS	\$171,576	\$128,682	\$170,756	\$820	100%	\$168,102	102 %
002-361-10000	INTEREST REVENUE	\$0	\$0	\$78	-\$78	0%	\$310	0 %
002-385-00000	CREDIT LINE	\$0	\$0	\$0	\$0	0%	\$64,100	100 %
002-389-00000	USE OF FUND BALANCE	\$142,486	\$106,864	\$142,486	\$0	100%	\$0	0 %
	TOTAL CRA REVENUE	\$612,035	\$459,026	\$609,534	\$2,501	100%	\$524,650	66 %
	TOTAL GENERAL FUND REVS	\$12,228,116	\$9,171,087	\$8,607,885	\$3,620,231	70%	\$8,486,765	71%
	BUSINESS ACTIVITY AND CUSTOMER							
400-381-10000	INTERFUND TRANSFER	\$601,953	\$451,465	\$451,465	\$150,488	75%	\$370,971	66 %
	ENTERPRISE FUND REVENUES							
	SEWER							
402-331-32000	DEM HAZARD MITIGATION GRANT	\$35,979	\$26,984	\$0	\$35,979	0%	\$0	0 %
402-331-35000	EPA Grant Reimbursement	\$364,917	\$273,688	\$364,917	\$0	100%	\$348,568	191 %
402-331-35001	FLORIDA DEM HURRICANE MICHAEL	\$0	\$0	\$0	\$0	0%	\$3,300	100 %
402-331-36000	CDBG GRANT	\$376,116	\$282,087	\$631,429	-\$255,313	168%	\$2,000	0 %
402-331-37000	SAND & GRIT GRANT	\$0	\$0	\$0	\$0	0%	\$149,000	100 %
402-331-38000	FLORIDA DEO GAA GRANT	\$75,000	\$56,250	\$75,000	\$0	100%	\$0	0 %
402-343-10000	SALES	\$1,999,365	\$1,499,524	\$1,532,477	\$466,888	77%	\$1,464,705	72 %
402-343-16000	CONNECTIONS	\$3,823	\$2,867	\$7,056	-\$3,233	185%	\$2,324	93 %

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BUDGET TO ACTUAL REVENUES								
402-343-17000	FORFEITED DISCOUNTS - PENALTIE	\$25,936	\$19,452	\$22,441	\$3,495	87%	\$18,126	91 %
402-343-19000	CUT ON/OFF FEES	\$13,850	\$10,388	\$0	\$13,850	0%	\$0	0 %
402-343-50000	SEWER SURCHARGE O/S	\$849	\$637	\$46,486	-\$45,637	5475%	\$41,770	70 %
402-361-10000	INTEREST REVENUE	\$0	\$0	\$238	-\$238	0%	\$648	1234 %
402-381-10000	INTERFUND TRANSFER	\$448,007	\$336,005	\$336,005	\$112,002	75%	\$110,939	85 %
402-381-39000	CLEAN WATER SRL GRANT	\$3,577,000	\$2,682,750	\$0	\$3,577,000	0%	\$0	0 %
402-389-90000	LOAN PROCEEDS	\$30,354	\$22,766	\$4,327	\$26,027	14%	\$0	0 %
402-389-90001	USE OF RETAINED EARNINGS	\$37,993	\$28,495	\$0	\$37,993	0%	\$0	0 %
	TOTAL SEWER REV	\$7,591,142	\$5,693,357	\$3,471,841	\$4,119,301	46%	\$2,512,351	55 %
	ELECTRIC							
403-331-01019	H-M FEMA REIMB MICHAEL	\$2,950,000	\$2,212,500	\$2,451,697	\$498,303	83%	\$0	0 %
403-331-35000	FLORIDA DEM HURRICANE MICHAEL	\$0	\$0	\$0	\$0	0%	\$478,807	128 %
403-343-11000	RESIDENTIAL SALES	\$5,109,653	\$3,832,240	\$3,923,625	\$1,186,028	77%	\$3,714,106	69 %
403-343-12000	COMMERCIAL SALES	\$7,081,029	\$5,310,772	\$5,053,699	\$2,027,330	71%	\$5,044,946	70 %
403-343-13000	INDUSTRIAL SALES	\$1,296,684	\$972,513	\$1,025,268	\$271,416	79%	\$992,420	71 %
403-343-14000	STREET LIGHTING SALES	\$126,917	\$95,188	\$8,411	\$118,507	7%	\$81,824	82 %
403-343-15000	INTERDEPARTMENTAL SALES	\$261,952	\$196,464	\$248,216	\$13,736	95%	\$199,465	61 %
403-343-16000	CONNECTIONS	\$86,514	\$64,886	\$11,327	\$75,187	13%	\$28,068	33 %
403-343-16500	Hurricane Michael Surcharge	\$927,294	\$695,471	\$712,118	\$215,176	77%	\$712,726	74 %
403-343-16710	VISTA BRACE VOLUNTEER GRANT	\$29,536	\$22,152	\$24,494	\$5,042	83%	\$0	0 %
403-343-17000	FORFEITED DISCOUNTS - PENALTIE	\$148,887	\$111,665	\$108,476	\$40,411	73%	\$98,952	70 %
403-343-18000	SALE OF MATERIAL	\$3,396	\$2,547	\$0	\$3,396	0%	\$0	0 %
403-343-18500	SPECIAL PROJECT - MATERIAL SAL	\$111,459	\$83,594	\$0	\$111,459	0%	\$2,612	622 %
403-343-19000	CUT ON/OFF FEES	\$33,046	\$24,785	\$23,050	\$9,996	70%	\$23,097	60 %
403-343-24000	TRANSFORMER RENT	\$7,750	\$5,813	\$6,344	\$1,406	82%	\$6,344	73 %
403-343-27000	MISCELLANEOUS CHARGES	\$18,072	\$13,554	\$4,226	\$13,846	23%	\$3,027	18 %
403-343-28000	REIMBURSEMENT-HURRICANE IRMA	\$0	\$0	\$0	\$0	0%	\$4,133	4 %
403-343-90000	MISCELLANEOUS REVENUES	\$16,232	\$12,174	\$1,475	\$14,757	9%	\$3,105	25 %
403-361-10000	INTEREST REVENUE	\$2,552	\$1,914	\$788	\$1,764	31%	\$2,100	0 %
403-389-90000	LOAN PROCEEDS	\$142,432	\$106,824	\$19,951	\$122,481	14%	\$0	0 %
403-389-90001	USE OF RETAINED EARNINGS	\$934,408	\$700,806	\$449,408	\$485,000	48%	\$450,000	100 %
	TOTAL ELECTRIC REV	\$19,287,813	\$14,465,860	\$14,072,571	\$5,215,242	73%	\$11,845,733	69 %
	WATER							
404-331-32000	DEM HAZARD MITIGATION GRANT	\$35,979	\$26,984	\$0	\$35,979	0%	\$0	0 %
404-331-35000	FLORIDA DEM HURRICANE MICHAEL	\$0	\$0	\$0	\$0	0%	\$47,712	100 %
404-343-10000	SALES	\$1,681,097	\$1,260,823	\$1,463,463	\$217,634	87%	\$1,246,753	75 %
404-343-15000	INTERDEPARTMENTAL SALES	\$78,527	\$58,895	\$71,208	\$7,319	91%	\$70,106	70 %
404-343-16000	CONNECTIONS	\$29,257	\$21,943	\$17,514	\$11,743	60%	\$25,918	259 %
404-343-17000	FORFEITED DISCOUNTS-PENALTIES	\$21,532	\$16,149	\$18,237	\$3,295	85%	\$14,741	70 %
404-343-19000	CUT ON/OFF FEES	\$135	\$101	\$0	\$135	0%	\$0	0 %

ACCOUNT_#	ACCOUNT DESCRIPTION	FY 2021 BUDGET	9 MONTHS YTD BUDGET 06/30/2021	9 MONTHS YTD ACTUALS 6/30/2021	BUDGET BALANCE 6/30/2021	75% BUDGET YTD	9 MONTHS PRIOR YTD ACTUALS 6/30/2020	PRIOR YTD% 6/30/2020
BUDGET TO ACTUAL REVENUES								
404-343-27000	MISCELLANEOUS CHARGES	\$13,028	\$9,771	\$18,179	-\$5,151	140%	\$17,252	288 %
404-343-30000	WATER SURCHARGE O/S	\$96,570	\$72,428	\$78,579	\$17,991	81%	\$68,920	73 %
404-361-10000	INTEREST REVENUE	\$3,947	\$2,960	\$1,372	\$2,575	35%	\$4,178	70 %
404-361-14000	DIVIDENDS	\$0	\$0	\$0	\$0	0%	\$2,818	0 %
404-381-10000	INTERFUND TRANSFER	\$47,972	\$35,979	\$0	\$47,972	0%	\$50,000	100 %
404-389-90000	LOAN PROCEEDS	\$30,354	\$22,766	\$13,755	\$16,599	45%	\$0	0 %
404-389-90001	USE OF RETAINED EARNINGS	\$45,298	\$33,973	\$0	\$45,298	0%	\$0	0 %
	TOTAL WATER REV	\$2,083,696	\$1,562,772	\$1,682,306	\$401,390	81%	\$1,548,398	73 %
	GAS							
405-343-10000	GAS SALES	\$1,328,981	\$996,736	\$1,163,738	\$165,243	88%	\$975,507	67 %
405-343-15000	GAS INTERDEPARTMENTAL SALES	\$7,066	\$5,300	\$7,714	-\$648	109%	\$5,643	63 %
405-343-16000	GAS CONNECTIONS	\$4,644	\$3,483	\$7,745	-\$3,101	167%	\$4,057	193 %
405-343-17000	GAS FORFEITED DISCS-PENALTIES	\$12,680	\$9,510	\$19,708	-\$7,028	155%	\$9,230	66 %
405-343-19000	GAS CUT ON/OFF FEES	\$140	\$105	\$0	\$140	0%	\$196	196 %
405-343-27000	GAS OTHER CHARGES	\$621	\$466	\$537	\$84	86%	\$30	0 %
405-361-10000	INTEREST REVENUE	\$0	\$0	\$104	-\$104	0%	\$418	0 %
405-369-90000	MISCELLANEOUS REVENUE	\$54,731	\$41,048	\$112,071	-\$57,340	205%	\$113,106	113 %
405-381-10000	INTERFUND TRANSFER	\$122,308	\$91,731	\$91,731	\$30,577	75%	\$0	0 %
405-389-90000	LOAN PROCEEDS	\$30,354	\$22,766	\$4,327	\$26,027	14%	\$0	0 %
405-389-90001	USE OF RETAINED EARNINGS	\$26,000	\$19,500	\$0	\$26,000	0%	\$0	0 %
	TOTAL GAS REV	\$1,587,525	\$1,190,644	\$1,407,674	\$179,851	89%	\$1,108,186	67 %
	REFUSE							
406-343-11000	RESIDENTIAL SALES	\$724,668	\$543,501	\$548,726	\$175,942	76%	\$546,814	73 %
406-343-12000	COMMERCIAL SALES	\$524,491	\$393,368	\$389,008	\$135,483	74%	\$385,416	76 %
406-343-15000	YARD TRASH COLLECTION	\$137,194	\$102,896	\$106,778	\$30,416	78%	\$107,203	74 %
406-343-17000	FORFEITED DISCOUNTS-PENALTIES	\$27,475	\$20,606	\$13,673	\$13,802	50%	\$11,297	73 %
406-381-00010	Non-Operating Transfer	\$56,639	\$42,479	\$42,479	\$14,160	75%	\$0	0 %
	TOTAL REFUSE REV	\$1,470,467	\$1,102,850	\$1,100,664	\$369,803	75%	\$1,050,729	75 %
	LANDFILL							
407-343-27000	MISCELLANEOUS INCOME	\$0	\$0	\$0	\$0	0%	\$503	0 %
407-343-44000	GARBAGE TIPPING FEES	\$179,591	\$134,693	\$108,866	\$70,725	61%	\$142,610	80 %
407-381-00010	Non-Operating Transfer	\$12,274	\$9,206	\$9,205	\$3,069	75%	\$0	0 %
	TOTAL LANDFILL REV	\$191,865	\$143,899	\$118,072	\$73,793	62%	\$143,113	80 %
	TELECOMMUNICATION							
508-381-00010	Non-Operating Transfer	\$149,690	\$112,268	\$112,268	\$37,422	75%	\$84,042	62 %
508-381-10000	INTERFUND TRANSFER FROM GENERA	\$61,800	\$46,350	\$46,350	\$15,450	75%	\$45,000	75 %
508-381-20000	INTERFUND TRNFR FROM ENTERPRIS	\$31,539	\$23,654	\$23,654	\$7,885	75%	\$38,268	75 %
508-381-30000	INTERFUND TRANSFER FROM CRA	\$4,000	\$3,000	\$3,000	\$1,000	75%	\$747	0 %

ACCOUNT_#	ACCOUNT DESCRIPTION	FY 2021 BUDGET	9 MONTHS YTD BUDGET 06/30/2021	9 MONTHS YTD ACTUALS 6/30/2021	BUDGET BALANCE 6/30/2021	75% BUDGET YTD	9 MONTHS PRIOR YTD ACTUALS 6/30/2020	PRIOR YTD% 6/30/2020
BUDGET TO ACTUAL REVENUES								
508-389-00000	OTHER REVENUE	\$0	\$0	\$0	\$0	0%	\$1,772	0 %
	TOTAL TELECOMMUNICATIONS REV	\$247,029	\$185,272	\$185,272	\$61,757	75%	\$169,829	69 %
	TOTAL ENTERPRISE FND REVS	\$32,459,537	\$24,344,653	\$22,038,399	\$10,421,138	68%	\$18,378,338	67 %
	TOTAL REVENUES	\$44,687,653	\$33,515,740	\$30,646,284	\$14,041,369	69%	\$26,865,103	69 %

CITY OF QUINCY, FL
BUDGET TRANSFER REPORT FOR THE NINE MONTHS ENDED JUNE 30, 2021

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2021 APPROVED BUDGET	9 MONTH YTD BUDGET 06/30/2021	9 MONTH YTD ACTUAL 06/30/2021	BUDGET BALANCE 06/30/2021	BUDGET TRANSFER TO ACCOUNT	BUDGET TRANSFER FROM ACCOUNT	COMMENTS
001-001-519-30320	ACCOUNTING & AUDITING SERVICES	\$ 26,562.00	\$ 19,921.50	\$ 30,480.00	\$ (3,918.00)	\$ 4,000.00		
001-001-519-30341	CONTRACTUAL SERVICES	\$ 31,000.00	\$ 23,250.00	\$ 37,258.50	\$ (6,258.50)	\$ 6,500.00		
001-001-519-30390	CONTINGENCIES	\$ 33,792.00	\$ 25,344.00	\$ 1,150.00	\$ 32,642.00		\$ (6,845.00)	Ordinance allows emergency exps
001-001-519-30491	OTHER OPERATING EXPENSE	\$ 33,695.00	\$ 25,271.25	\$ 2,443.96	\$ 31,251.04		\$ (10,500.00)	Ordinance allows emergency exps
001-210-521-60641	OFFICE FURNITURE & EQUIPMENT	\$ 13,458.00	\$ 10,093.50	\$ 19,456.35	\$ (5,998.35)	\$ 6,845.00		Necessary - exps exceed budget
001-210-522-30463	REPAIR & MAINT.-BUILDINGS	\$ 7,077.00	\$ 5,307.75	\$ 4,292.35	\$ 2,784.65		\$ (500.00)	10% ordinance met
001-210-522-30491	OTHER OPERATING EXPENSE	\$ 500.00	\$ 375.00	\$ 573.99	\$ (73.99)	\$ 150.00		Necessary - exps exceed budget
001-210-522-30522	OPERATING SUPPLIES - UNIFORMS	\$ 2,616.00	\$ 1,962.00	\$ 2,786.03	\$ (170.03)	\$ 350.00		Necessary - exps exceed budget
001-220-521-10220	RETIREMENT CONTRIBUTION	\$ 173,958.00	\$ 130,468.50	\$ 202,093.21	\$ (28,135.21)	\$ 35,000.00		Necessary - exps exceed budget
001-220-521-10230	LIFE & HEALTH INSURANCE	\$ 277,565.00	\$ 208,173.75	\$ 210,305.20	\$ 67,259.80		\$ (35,000.00)	Ordinance allows emergency exps
001-220-521-30341	CONTRACTUAL SERVICES	\$ 4,571.00	\$ 3,428.25	\$ 4,666.50	\$ (95.50)	\$ 100.00		Necessary - exps exceed budget
001-220-521-30402	TRAVEL EXPENSE	\$ 1,000.00	\$ 750.00	\$ -	\$ 1,000.00		\$ (100.00)	Ordinance allows emergency exps
001-220-521-30403	GASOLINE & DIESEL	\$ 31,000.00	\$ 23,250.00	\$ 31,527.85	\$ (527.85)	\$ 750.00		Necessary - exps exceed budget
001-220-521-30405	TIRES	\$ 3,724.00	\$ 2,793.00	\$ 2,615.78	\$ 1,108.22		\$ (750.00)	Ordinance allows emergency exps
001-220-521-30406	VEHICLE PARTS ONLY	\$ 16,750.00	\$ 12,562.50	\$ 16,810.87	\$ (60.87)	\$ 300.00		Necessary - exps exceed budget
001-220-521-30407	OTHER AUTO EXPENSE	\$ 1,605.00	\$ 1,203.75	\$ 259.39	\$ 1,345.61		\$ (300.00)	Ordinance allows emergency exps
001-220-521-30514	HUMAN INTELLIGENCE - REVENUE	\$ 16,500.00	\$ 12,375.00	\$ 500.00	\$ 16,000.00		\$ (3,500.00)	Ordinance allows emergency exps
001-220-521-30522	OPERATING SUPPLIES - UNIFORMS	\$ 18,229.00	\$ 13,671.75	\$ 21,295.97	\$ (3,066.97)	\$ 3,500.00		Necessary - exps exceed budget
001-230-522-30402	TRAVEL EXPENSE	\$ 1,500.00	\$ 1,125.00	\$ -	\$ 1,500.00		\$ (1,200.00)	Ordinance allows emergency exps
001-230-522-30403	GASOLINE & DIESEL	\$ 9,500.00	\$ 7,125.00	\$ 10,519.57	\$ (1,019.57)	\$ 1,200.00		Necessary - exps exceed budget
001-230-522-30404	OIL & GREASE	\$ 1,000.00	\$ 750.00	\$ 1,013.37	\$ (13.37)	\$ 100.00		Necessary - exps exceed budget
001-230-522-30405	TIRES	\$ 2,090.00	\$ 1,567.50	\$ 558.50	\$ 1,531.50		\$ (500.00)	Ordinance allows emergency exps
001-230-522-30406	VEHICLE PARTS ONLY	\$ 1,766.00	\$ 1,324.50	\$ 1,429.30	\$ 336.70		\$ (150.00)	10% ordinance met
001-230-522-30462	REPAIR & MAINT. - EQUIPMENT	\$ 9,422.00	\$ 7,066.50	\$ 9,451.12	\$ (29.12)	\$ 150.00		Necessary - exps exceed budget
001-230-522-30491	OTHER OPERATING EXPENSE	\$ 1,200.00	\$ 900.00	\$ 1,381.65	\$ (181.65)	\$ 400.00		Necessary - exps exceed budget
001-230-522-30522	OPERATING SUPPLIES - UNIFORMS	\$ 15,283.00	\$ 11,462.25	\$ 16,722.48	\$ (1,439.48)	\$ 1,700.00		Necessary - exps exceed budget
001-230-522-60644	EQUIPMENT	\$ 35,000.00	\$ 26,250.00	\$ 71,500.00	\$ (36,500.00)		\$ (1,700.00)	10% ordinance met
001-260-513-30319	TUITION REIMBURSEMENT	\$ 5,000.00	\$ 3,750.00	\$ -	\$ 5,000.00		\$ (2,000.00)	Ordinance allows emergency exps
001-260-513-30343	PROFESSIONAL SERVICES	\$ 8,500.00	\$ 6,375.00	\$ 9,360.00	\$ (860.00)	\$ 1,000.00		Necessary - exps exceed budget
001-260-513-30493	TRAINING	\$ 2,000.00	\$ 1,500.00	\$ 2,995.00	\$ (995.00)	\$ 1,000.00		Necessary - exps exceed budget
001-284-515-30343	PROFESSIONAL SERVICES	\$ -	\$ -	\$ 2,000.00	\$ (2,000.00)	\$ 2,000.00		Necessary - exps exceed budget
001-284-515-30402	TRAVEL EXPENSE	\$ 2,000.00	\$ 1,500.00	\$ -	\$ 2,000.00		\$ (2,000.00)	Ordinance allows emergency exps
001-310-572-30403	GAS & DIESEL	\$ 5,998.00	\$ 4,498.50	\$ 7,048.12	\$ (1,050.12)	\$ 1,400.00		Necessary - exps exceed budget
001-310-572-30440	RENTAL OF EQUIPMENT & BUILDINGS	\$ 400.00	\$ 300.00	\$ 444.63	\$ (44.63)	\$ 200.00		Necessary - exps exceed budget
001-310-572-30441	SWIMMING POOL REPAIRS	\$ 7,000.00	\$ 5,250.00	\$ 7,175.50	\$ (175.50)	\$ 400.00		Necessary - exps exceed budget
001-310-572-30492	MAINTENANCE OF TANYARD	\$ 5,850.00	\$ 4,387.50	\$ 5,933.57	\$ (83.57)	\$ 300.00		Necessary - exps exceed budget
001-310-572-30521	OPERATING MATERIALS & SUPPLIES	\$ 2,060.00	\$ 1,545.00	\$ 2,124.22	\$ (64.22)	\$ 300.00		Necessary - exps exceed budget
001-310-572-30524	SWIMMING POOL SUPPLIES	\$ 515.00	\$ 386.25	\$ 979.66	\$ (464.66)	\$ 800.00		Necessary - exps exceed budget
001-310-572-30525	ATHLETIC EQUIPMENT - FOOTWEAR	\$ 23,934.00	\$ 17,950.50	\$ 2,394.00	\$ 21,540.00		\$ (3,400.00)	Ordinance allows emergency exps

CITY OF QUINCY, FL
BUDGET TRANSFER REPORT FOR THE NINE MONTHS ENDED JUNE 30, 2021

001-430-541-10220	RETIREMENT CONTRIBUTION	\$ 38,982.00	\$ 29,236.50	\$ 27,721.18	\$ 11,260.82		\$ (3,800.00)	10% ordinance met
001-430-541-10230	LIFE & HEALTH INSURANCE	\$ 63,842.00	\$ 47,881.50	\$ 67,157.17	\$ (3,315.17)	\$ 3,800.00		Necessary - exps exceed budget
001-440-572-30430	UTILITIES	\$ 17,395.00	\$ 13,046.25	\$ 19,542.42	\$ (2,147.42)	\$ 2,500.00		Necessary - exps exceed budget
001-440-572-30440	RENTAL OF EQUIPMENT & BU	\$ 2,000.00	\$ 1,500.00	\$ -	\$ 2,000.00		\$ (1,500.00)	Ordinance allows emergency exps
001-440-572-30462	REPAIR & MAINT.-EQUIPMEN	\$ 4,000.00	\$ 3,000.00	\$ 749.05	\$ 3,250.95		\$ (1,000.00)	Ordinance allows emergency exps
001-450-541-30406	VEH PARTS ONLY	\$ 33,000.00	\$ 24,750.00	\$ 23,372.98	\$ 9,627.02		\$ (2,000.00)	10% ordinance met
001-450-541-30407	VEHICLE REPAIRS	\$ 20,000.00	\$ 15,000.00	\$ 21,478.30	\$ (1,478.30)	\$ 2,000.00		Necessary - exps exceed budget
002-250-552-10220	RETIREMENT CONTRIBUTION	\$ 10,044.00	\$ 7,533.00	\$ 5,671.17	\$ 4,372.83		\$ (300.00)	10% ordinance met
002-250-552-10230	LIFE & HEALTH INSURANCE	\$ 8,846.00	\$ 6,634.50	\$ 8,888.83	\$ (42.83)	\$ 300.00		Necessary - exps exceed budget
400-274-513-30491	OTHER OPERATING EXPENSE	\$ 1,030.00	\$ 772.50	\$ 1,121.13	\$ (91.13)	\$ 100.00		Necessary - exps exceed budget
400-274-513-30493	TRAINING	\$ 2,000.00	\$ 1,500.00	\$ 348.00	\$ 1,652.00		\$ (100.00)	10% ordinance met
402-520-535-30320	ACCOUNTING & AUDITING SE	\$ 8,583.00	\$ 6,437.25	\$ 10,477.50	\$ (1,894.50)	\$ 2,500.00		Necessary - exps exceed budget
402-520-535-30343	PROFESSIONAL SERVICES	\$ 49,125.00	\$ 36,843.75	\$ 20,270.94	\$ 28,854.06		\$ (2,500.00)	10% ordinance met
402-520-535-30410	TELEPHONE	\$ 14,000.00	\$ 10,500.00	\$ 8,784.94	\$ 5,215.06		\$ (1,000.00)	10% ordinance met
402-520-535-30451	INSURANCE - PROPERTY LIAB	\$ 38,041.00	\$ 28,530.75	\$ 38,935.61	\$ (894.61)	\$ 1,000.00		Necessary - exps exceed budget
402-531-535-30466	REPAIR & MAINTENANCE - PL	\$ 12,000.00	\$ 9,000.00	\$ -	\$ 12,000.00		\$ (2,000.00)	Ordinance allows emergency exps
402-531-535-30491	OTHER OPERATING EXPENSE	\$ 5,000.00	\$ 3,750.00	\$ 5,496.76	\$ (496.76)	\$ 2,000.00		Necessary - exps exceed budget
402-540-535-30405	TIRES	\$ 7,400.00	\$ 5,550.00	\$ 1,191.71	\$ 6,208.29		\$ (350.00)	10% ordinance met
402-540-535-30406	AUTO PARTS	\$ 800.00	\$ 600.00	\$ 926.88	\$ (126.88)	\$ 350.00		Necessary - exps exceed budget
403-502-531-30462	REPAIR & MAINT - EQUIP AN	\$ 4,800.00	\$ 3,600.00	\$ 213.27	\$ 4,586.73		\$ (350.00)	10% ordinance met
403-502-531-30463	REPAIR & MAINT - BLDS AND	\$ 700.00	\$ 525.00	\$ 743.12	\$ (43.12)	\$ 350.00		Necessary - exps exceed budget
403-520-531-30390	CONTINGENCY	\$ 160,000.00	\$ 120,000.00	\$ -	\$ 160,000.00		\$ (21,500.00)	Ordinance allows emergency exps
403-520-531-30451	INSURANCE - PROPERTY LIAB	\$ 131,919.00	\$ 98,939.25	\$ 150,280.21	\$ (18,361.21)	\$ 18,500.00		Necessary - exps exceed budget
403-520-531-30493	TRAINING	\$ 10,000.00	\$ 7,500.00	\$ 12,384.03	\$ (2,384.03)	\$ 3,000.00		Necessary - exps exceed budget
403-520-531-30512	POSTAGE	\$ 22,294.00	\$ 16,720.50	\$ 23,097.35	\$ (803.35)	\$ 1,000.00		Necessary - exps exceed budget
403-520-531-30540	DUES, PUBLICATION, & MEM	\$ 38,300.00	\$ 28,725.00	\$ 34,361.57	\$ 3,938.43		\$ (1,000.00)	10% ordinance met
403-591-531-30403	GASOLINE & DIESEL	\$ 7,560.00	\$ 5,670.00	\$ 9,969.71	\$ (2,409.71)	\$ 4,000.00		Necessary - exps exceed budget
403-591-531-30406	PARTS	\$ 17,000.00	\$ 12,750.00	\$ 2,762.57	\$ 14,237.43		\$ (4,000.00)	Ordinance allows emergency exps
403-591-531-30407	VEHICLE REPAIRS-LABOR & P	\$ 20,000.00	\$ 15,000.00	\$ 7,551.41	\$ 12,448.59		\$ (2,000.00)	10% ordinance met
403-591-531-30430	UTILITIES	\$ 45,000.00	\$ 33,750.00	\$ 46,277.82	\$ (1,277.82)	\$ 2,000.00		Necessary - exps exceed budget
403-591-531-60642	VEHICLES	\$ 150,000.00	\$ 112,500.00	\$ 149,400.00	\$ 600.00	\$ 115,581.00		Necessary - exps exceed budget
403-591-531-70733	BUCKET TRUCKS LOAN PRINC	\$ 101,495.00	\$ 76,121.25	\$ -	\$ 101,495.00	\$ (101,495.00)		Necessary - exps exceed budget
403-591-531-70734	BUCKET TRUCK LOAN INTERE	\$ 14,086.00	\$ 10,564.50	\$ -	\$ 14,086.00	\$ (14,086.00)		Necessary - exps exceed budget
404-520-533-30390	CONTINGENCY	\$ 27,000.00	\$ 20,250.00	\$ -	\$ 27,000.00		\$ (6,250.00)	Ordinance allows emergency exps
404-520-533-30451	INSURANCE - PROPERTY LIAB	\$ 39,111.00	\$ 29,333.25	\$ 44,497.84	\$ (5,386.84)	\$ 5,500.00		Necessary - exps exceed budget
404-520-533-70710	SRL DRNK WTR 200601 PRIN	\$ 230,433.00	\$ 172,824.75	\$ 230,721.92	\$ (288.92)	\$ 288.92		Necessary - exps exceed budget
404-520-533-70720	DRK WTR SRL 200601 INT	\$ 26,604.00	\$ 19,953.00	\$ 26,315.37	\$ 288.63		\$ (288.63)	10% ordinance met
404-520-533-70722	2020C FDEP BBT PRINCIPAL	\$ 141,071.00	\$ 105,803.25	\$ 141,070.54	\$ 0.46		\$ (0.29)	10% ordinance met
404-520-533-70731	HONEYWELL LOAN PRINCIPA	\$ 27,171.00	\$ 20,378.25	\$ 27,170.69	\$ 0.31		\$ (0.05)	10% ordinance met
404-520-533-70732	HONEYWELL LOAN INTEREST	\$ 3,461.00	\$ 2,595.75	\$ 3,461.05	\$ (0.05)	\$ 0.05		Necessary - exps exceed budget
404-539-531-10140	OVERTIME- LINE CLEARING C	\$ 1,921.00	\$ 1,440.75	\$ 2,526.57	\$ (605.57)	\$ 650.00		Necessary - exps exceed budget
404-539-531-10210	FICA TAXES - LINE CLEARING	\$ 1,056.00	\$ 792.00	\$ 1,144.67	\$ (88.67)	\$ 100.00		Necessary - exps exceed budget
404-539-533-30406	AUTO PARTS	\$ 786.00	\$ 589.50	\$ 966.99	\$ (180.99)	\$ 200.00		Necessary - exps exceed budget
404-539-533-30462	REPAIR & MAINT- EQUIPMEN	\$ 646.00	\$ 484.50	\$ 702.89	\$ (56.89)	\$ 100.00		Necessary - exps exceed budget
404-539-533-30467	REPAIR & MAINT.-MAINS & L	\$ 4,000.00	\$ 3,000.00	\$ 2,017.53	\$ 1,982.47		\$ (200.00)	10% ordinance met
404-539-533-30468	REPAIR & MAINT.- SERVICES	\$ 3,500.00	\$ 2,625.00	\$ 376.52	\$ 3,123.48		\$ (300.00)	10% ordinance met

CITY OF QUINCY, FL
BUDGET TRANSFER REPORT FOR THE NINE MONTHS ENDED JUNE 30, 2021

404-539-533-30522	OPERATING SUPPLIES - UNIFORMS	\$ 1,786.00	\$ 1,339.50	\$ 1,970.42	\$ (184.42)	\$ 200.00		Necessary - exps exceed budget
405-520-532-30320	ACCOUNTING & AUDITING SERVICES	\$ 8,583.00	\$ 6,437.25	\$ 10,477.50	\$ (1,894.50)	\$ 1,900.00		Necessary - exps exceed budget
405-520-532-30341	CONTRACTUAL SERVICES	\$ 18,220.00	\$ 13,665.00	\$ 18,990.29	\$ (770.29)	\$ 800.00		Necessary - exps exceed budget
405-520-532-30390	CONTINGENCY	\$ 14,519.00	\$ 10,889.25	\$ -	\$ 14,519.00		\$ (2,700.00)	Ordinance allows emergency exps
405-520-532-30440	RENTALS/LEASES	\$ 443.00	\$ 332.25	\$ 476.76	\$ (33.76)	\$ 100.00		Necessary - exps exceed budget
405-520-532-30451	INSURANCE - PROPERTY LIABILITY	\$ 24,444.00	\$ 18,333.00	\$ 27,811.13	\$ (3,367.13)	\$ 3,500.00		Necessary - exps exceed budget
405-520-532-30491	OTHER OPERATING EXPENSES	\$ 3,550.00	\$ 2,662.50	\$ 3,726.84	\$ (176.84)	\$ 200.00		Necessary - exps exceed budget
405-520-532-30493	TRAINING	\$ 5,000.00	\$ 3,750.00	\$ 140.00	\$ 4,860.00		\$ (3,800.00)	Ordinance allows emergency exps
405-520-532-30522	OPERATING SUPPLIES - UNIFORMS	\$ 200.00	\$ 150.00	\$ 222.18	\$ (22.18)	\$ 250.00		Necessary - exps exceed budget
405-520-532-30580	TAXES-STATE ASSESMENT	\$ 3,006.00	\$ 2,254.50	\$ 879.32	\$ 2,126.68		\$ (250.00)	10% ordinance met
405-561-532-10140	OVERTIME	\$ 3,748.00	\$ 2,811.00	\$ 4,681.04	\$ (933.04)	\$ 1,000.00		Necessary - exps exceed budget
405-561-532-10210	FICA TAXES	\$ 7,974.00	\$ 5,980.50	\$ 8,907.27	\$ (933.27)	\$ 1,000.00		Necessary - exps exceed budget
405-561-532-10220	RETIREMENT CONTRIBUTION	\$ 12,508.00	\$ 9,381.00	\$ 13,510.76	\$ (1,002.76)	\$ 1,100.00		Necessary - exps exceed budget
405-561-532-30467	MAINT. OF MAINS & LINES - C	\$ 9,184.00	\$ 6,888.00	\$ 9,483.41	\$ (299.41)	\$ 300.00		Necessary - exps exceed budget
405-561-532-30468	MAINTENANCE OF SERVICES	\$ 5,030.00	\$ 3,772.50	\$ 3,476.09	\$ 1,553.91		\$ (300.00)	10% ordinance met
405-561-532-30520	OPER SUPP-WATER HEATERS	\$ 1,200.00	\$ 900.00	\$ -	\$ 1,200.00		\$ (1,000.00)	Ordinance allows emergency exps
405-561-532-60644	EQUIPMENT	\$ 5,000.00	\$ 3,750.00	\$ (214.20)	\$ 5,214.20		\$ (2,100.00)	Ordinance allows emergency exps
406-410-539-30320	ACCOUNTING & AUDITING SERVICES	\$ 8,908.00	\$ 6,681.00	\$ 10,477.50	\$ (1,569.50)	\$ 1,700.00		Necessary - exps exceed budget
406-410-539-30451	INSURANCE - PROPERTY LIABILITY	\$ 19,555.00	\$ 14,666.25	\$ 22,248.94	\$ (2,693.94)	\$ 2,800.00		Necessary - exps exceed budget
406-410-539-31443	COMMERCIAL REFUSE	\$ 552,420.00	\$ 414,315.00	\$ 409,622.37	\$ 142,797.63		\$ (4,500.00)	10% ordinance met
407-422-536-10230	LIFE & HEALTH INSURANCE	\$ 10,193.00	\$ 7,644.75	\$ 11,244.26	\$ (1,051.26)	\$ 1,100.00		Necessary - exps exceed budget
407-422-536-30341	CONTRACTUAL SERVICES	\$ 20,775.00	\$ 15,581.25	\$ -	\$ 20,775.00		\$ (1,100.00)	10% ordinance met
508-539-539-30341	CONTRACTUAL SERVICES	\$ 75,000.00	\$ 56,250.00	\$ 24,312.62	\$ 50,687.38		\$ (5,000.00)	10% ordinance met
508-539-539-60644	EQUIPMENT	\$ 35,490.00	\$ 26,617.50	\$ 40,303.90	\$ (4,813.90)	\$ 5,000.00		Necessary - exps exceed budget

TOTALS	\$ 3,246,358.00	\$ 2,434,768.50	\$ 2,544,443.25	\$ 701,914.75	\$ 139,633.97	\$ (139,633.97)
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**CITY OF QUINCY
CITY COMMISSION
AGENDA REQUEST**

DATE OF MEETING: July 27, 2021

DATE SUBMITTED: July 22, 2021

TO: Honorable Mayor and Members of the City Commission

FROM: Jack L. McLean Jr., City Manager
Gary Roberts, City Attorney
Charles Hayes, Interim Building and Planning Director
Rob Nixon, QCRA Manager

SUBJECT: **Ordinance No. 1120-2021: Alcohol Ordinance *Changes on Second Reading***

Statement of Issue:

This agenda item involves the request for first reading of Ordinance 1120-2021 to revise the City's alcohol ordinance. The intent of the recommended changes is to ensure that the City of Quincy's local alcohol ordinance is not more restrictive than the State's regulations governing alcohol sales and use. City staff did review local ordinances from vibrant communities in Florida and South Georgia.

In its current form, the City of Quincy's alcohol ordinance, due to proximity restrictions and outdated clauses, does not allow certain establishments to sell alcoholic beverages and spirits in key sectors of our marketplace, notably in Downtown Quincy and along the primary commercial corridors of highway 267 and Highway 90.

The City Commission reviewed prospective language changes included in this proposal in May and June, 2021. The City Commission did approve Ordinance 1120-2021 on first reading on July 13, 2021.

Summary of the Proposed Alcohol Ordinance Changes:

There are two primary recommendations for the proposed revisions to the alcohol ordinance. The recommendations are to:

1. **Repeal the separation requirements for establishments selling alcoholic beverages.** Repealing the separation requirement will allow legally organized establishment which have secure a state license to serve alcohol within the 9-block downtown district and in appropriately zoned areas along the primary commercial corridors of Highway 267 and Highway 90.
2. **Amend the provisions regarding the consumption of alcohol in public places.** Amending the provision on the consumption of alcohol in public places will allow the public to consume alcohol in the targeted geographic areas of the 9-blocks of Downtown Quincy and select venues during special events with the approval of the Office of the City Manager.

The recommended changes will not authorize public consumption in area outside of the targeted areas or at times other than approved special events.

The ability to expand businesses selling alcoholic beverages and spirits has been available for a significant period of time in the community. However, it should be noted that since the last revision to this ordinance in 2012, no business entity selling alcoholic beverages or spirits has located or operated in any of the areas zoned commercial in the areas in Quincy, including areas outside of the targeted commercial corridors or downtown district.

Consistency with the State's Regulations on Alcohol Sales and Use:

The proposed changes to Quincy's Alcohol ordinance are consistent with the State of Florida's Regulations governing the sale and use of alcohol. Legally-organized establishments seeking to sell alcoholic beverages and spirits must be appropriately licensed by the State of Florida and must have a current business license from the City of Quincy.

OPTIONS:

- Option 1: Adopt Ordinance No. 1120-2021 on second reading making changes to the local alcohol ordinance.
- Option 2: Do not approve Ordinance No. 1120-2021 on second reading making changes to the local alcohol ordinance.

Staff Recommendation:

Option 1

ATTACHMENTS:

1. Ordinance 1120-2021
2. Summary of Clarifications per comments from First Reading

ATTACHMENT 1

ORDINANCE NUMBER 1120-2021

AN ORDINANCE OF THE CITY OF QUINCY, FLORIDA, AMENDING THE CITY CODE OF ORDINANCES; PROVIDING FOR FINDINGS; PROVIDING FOR AMENDMENTS TO CODE OF ORDINANCES CHAPTER 6 REPEALING THE SEPARATION REQUIREMENTS FOR ESTABLISHMENTS SELLING ALCOHOLIC BEVERAGES; AMENDING THE PROVISIONS REGARDING THE CONSUMPTION OF ALCOHOL IN PUBLIC PLACES; PROVIDING FOR SEVERABILITY; PROVIDING FOR COPY ON FILE; AND PROVIDING FOR AN EFFECTIVE DATE.

SECTION 1. Findings.

WHEREAS, as provided in Section 2(b), Article VIII of the Constitution of the State of Florida, and Section 166.021(1), Florida Statutes, the City of Quincy, Florida, a municipal corporation, enjoys all governmental, corporate, and proprietary powers necessary to conduct municipal government, perform municipal functions, and render municipal services, and may exercise any power for municipal purposes, except as expressly prohibited by law; and

WHEREAS, as provided in Section 166.021(3), Florida Statutes, the governing body of each municipality in the state has the power to enact legislation concerning any subject matter upon which the state legislature may act, except when expressly prohibited by law; and

WHEREAS, City Code of Ordinances Sec. 6-1 establishes, among other things, separation distances between business establishments selling alcoholic beverages and other land uses in the City including churches, schools, County Courthouse, City Hall, cemeteries, day care centers and other like kind establishments including package stores; and

WHEREAS, City Code of Ordinances Sec. 6-4 establishes, prohibited public places for the consumption of alcoholic beverages; and

WHEREAS, the City Commission has carefully weighed and considered the concern for limiting the proliferation of businesses selling alcoholic beverages as compared to the need for greater flexibility in the location of businesses to promote and encourage economic development and investment; and

WHEREAS, this Ordinance is consistent with, and in the interest of, protecting and promoting the public health, safety and welfare.

NOW THEREFORE, BE IT ENACTED BY THE CITY OF QUINCY, FLORIDA, AS FOLLOWS:

SECTION 2. Amendments of Code of Ordinances Chapter 6, Sections 6-1 and 6-4. Code of Ordinances Chapter 6, Sections 6-1 and 6-4 are hereby amended as follows:

Chapter 6 – ALCOHOLIC BEVERAGES

Sec. 6-1. - Location of alcohol-related business.

- (a) It shall be unlawful for any person licensed under the state beverage law to conduct, operate or carry on any place of business for the sale of alcoholic beverages within the following places:

All parts of the city except those portions thereof lying along the commercial transportation corridors of U.S. Highway 90, State Road 267, ~~the nine (9) block downtown district and Crawford Street~~ located within the Quincy Community Redevelopment District and or on lands zoned C-1, C-2, LC-1 (subject to section 46-172: Special Uses) and M-1 as shown upon and according to the present official zoning map of the city that exists on ~~August 28, 2012~~ July 1, 2021 (attached as exhibit A; provided, however, that no subsequent change, addition or alteration of any such zone shall in any way enlarge, alter, restrict or change any area within the city insofar as the provisions of this chapter are concerned, unless otherwise provided by ordinance. The distance requirements set forth below are applicable to all establishments except in the case of restaurants located on the corridor which shall be subject to only paragraphs ~~(1) (churches), (2) (1) (schools), and (5) (distance from another alcohol-related business)- (2) (city hall).~~

- ~~(1) No package store, lounge, convenience store (selling alcohol beverage of any kind) or establishment selling any alcoholic beverage that does not exist on the effective date of the ordinance from which this chapter derives shall be located 150 feet of an existing established church, which distance shall be measured along the shortest straight line from the nearest point of the property on which the place of business is located to the nearest point of the property on which the church is located and in use for religious purposes~~
- ~~(2) (1) No package store, lounge, convenience store (selling alcohol beverage of any kind) or establishment selling any alcoholic beverage shall operate 750 500 feet of a school, which distance shall be measured along the shortest straight line from the nearest point of the property on which the place of business is located to the nearest point of the school grounds in use as part of the school facilities.~~
- ~~(3) No package store, lounge, convenience store (selling alcohol beverage of any kind) or establishment selling any alcoholic beverage shall operate 150 feet of the county courthouse, which distance shall be measured along the shortest straight line from the nearest point of the property on which the place of business is located to the nearest point of the property on which the county courthouse is located, except for bona fide restaurants, and special events when a permit has been approved and issued by the city commission.~~
- ~~(4) (2) No change~~

~~(5) No lounge, convenience store (selling alcohol beverage of any kind) or establishment selling any alcoholic beverage shall operate (however see subsection (8), package stores below) 150 feet of any other established, location in the city for which a license has been issued under the state beverage law, which distance shall be measured along the shortest straight line between the nearest point of the respective properties on which the places of business are located, except for bona fide restaurants located in the downtown district area and special events when a permit has been approved and issued by the city commission.~~

~~(6)~~ (3) No change

~~(7) No lounge, convenience store (selling alcohol beverage of any kind) or establishment selling any alcoholic beverage shall operate on all portions of those blocks adjoining the courthouse square or those blocks within one block of the courthouse square, which portions are beyond 150 feet of the county courthouse, except bona fide restaurants, and special events when a permit has been approved and issued by the city commission.~~

~~(8) No package stores location in the city for which a license has been issued under the state beverage law shall be within one mile of each other, which distance shall be measured along the shortest straight line between the nearest point of the respective properties on which the place of business are located. All package stores must be located along the identified commercial transportation corridor within the City of Quincy indicated in paragraph (a) above.~~

~~(9)~~ (4) No change

(b)-(e) No change.

Sec. 6-4. - Consumption in public places.

~~No person shall partake of any alcoholic beverage upon the public streets or alleys, parks, recreation areas, sidewalk, cemeteries, playgrounds or athletic stadiums of the city. Except to the extent otherwise specifically permitted, no person shall consume any alcoholic beverage while such person is located in or upon any public street, road, alley, lane or sidewalk of the city or upon the premises of any building owned or leased by the city or upon the premises of any other property, either real or personal, owned or leased by the city. Functions sponsored by the city, Quincy CRA, any other governmental unit or any not-for-profit (as designated by the Internal Revenue Service and Florida Division of Corporations) approved by the Quincy City Manager.~~

SECTION 3. Severability.

If any portion of this Ordinance is deemed by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then the remaining provisions and portions shall remain in full force and effect.

SECTION 4. Copy on File.

A certified copy of this Ordinance shall be filed with the City Clerk of the City of Quincy.

SECTION 5. Effective Date.

This Ordinance shall take effect upon passage.

INTRODUCED on first reading in open session of the City Commission of the City of Quincy, Florida, on this _____ day of July, A.D. 2021.

PASSED on second and final reading in open session of the City Commission of the City of Quincy, Florida, on this _____ day of July 2021.

APPROVED:

Ronte R. Harris, Mayor
Presiding Officer of the City Commission and
The City of Quincy, Florida

ATTEST:

Janice Shackelford Clemons
Clerk of the City of Quincy and
Clerk of the City Commission thereof

**CITY OF QUINCY
CITY COMMISSION
AGENDA REQUEST**

Date of Meeting: July 27, 2021

Date Submitted: July 22, 2021

To: Honorable Mayor and Members of the City Commission

From: Jack L. McLean Jr., City Manager
Robert Mixson, Interim Chief of Police

Subject: Request to Close Road for Horseman Association Event

Statement of Issue:

The Gadsden County Horseman's Association is asking to close roads for their annual event: **2021 Horseman's Association Big Bend Rodeo**. The road closure would be East Pavillion Drive on (West Linda Street) behind the Live Stock Pavilion from West Jefferson Street (Highway 90) to Pavilion Drive. The road closure would be on Friday, August 27, 2021 from 4:00pm to 10:00pm and Saturday, August 28, 2021 from 4:00pm to 10:00pm.

Background and discussion:

The Horseman's Association has been in existence for over 25 years and has used the William Inman Live Stock Pavilion's parking spaces and greenway for their events and rodeos. This rodeo event brings people from all around. Historically, the roads have been closed for a short period of time with little interruption to the flow of traffic. This allows and assists for the flow of horses from parking locations to the event competition. The Horseman's Association Big Bend Rodeo is a family orientated event that will have horse owners and riders in a competition for awards.

Mr. Danny Parramore, who is an officer/director of the Gadsden Horseman's Association, met with the police department to ensure the safety of the event and the event participants. The road asking to be closed does not have any residences and abuts to the competition area and Conner Field. The road closure is for 6 hours a night for two nights.

OPTIONS:


- Option 1: Vote to approve the closure of the road and the Horseman's Association event.
- Option 2: Provide direction

Staff Recommendation:

- Option 1

PARADE/EVENT PERMIT

NAME OF ORGANIZATION	PERSON IN CHARGE	DATE
Gadsden Horseman's Association	Danny Parramore	07/15/2021
ADDRESS OF ORGANIZATION		TELEPHONE NUMBER
Pavillion Dr, Quincy, Florida 32351		850-556-6183
TITLE OF EVENT		
2021 Horseman's Association Big Bend Rodeo		
DATE OF EVENT: <u>08/27-08/28/21</u>	START TIME	DURATION OF EVENT
ALTERNATE DATE: _____	4pm	6 hours
		10pm
EVENT LOCATION OR PARADE ROUTE: (If Permit is for parade, attach map indicating route, starting point and ending point)		
On Friday, 08/23/2021, and on Saturday, 08/28/2021, from 4pm to 10pm, Pavillion Road off West		
Jefferson Street will be closed to traffic. Pavillion Road traveling in a northwest direction to Pavilion Street		
will be closed. The intersection on both ends will be open. An orange pedestrian net will be used in		
conjunction with the fence at Connor Field. (Director Fagg of Parks and Recreation has been notified)		
SPECIAL CONDITIONS OR NEEDS: (Any applicable rental fees, clean up fees, Utility fees, or other services required must be approved by the City Manager prior to permit approval. NO FEES WILL BE WAIVED)		
Gadsden Horseman Association has secured permission from the Gadsden County Livestock		
Pavillion for people to park on their property.		
LIABILITY INSURANCE IN THE AMOUNT OF \$1,000,000.00 LISTING THE CITY OF QUINCY AS AN ADDITIONAL INSURED, WITH A HOLD HARMLESS AGREEMENT, MUST BE OBTAINED AND ATTACHED TO PERMIT.		
Insurance and Agreement Attached: YES <input type="checkbox"/> NO <input type="checkbox"/>		
Pursuant to Section 62-106, City Ordinance		
Parade / Event Permit: <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Robert E Mixson, Interim Police Chief		
Chief of Police		
Parade / Event Permit: <input type="checkbox"/> Approved <input type="checkbox"/> Denied _____		
Mayor		
FDOT Permit: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input checked="" type="checkbox"/> N/A		
Comments: <u>Hold Harmless Agreement signed; Insurance will be submitted later</u>		



 7-21-2021

CITY OF QUINCY
INDEMNIFICATION AND HOLD HARMLESS

WHERE AS, The Horseman's Association Big Bend Rodeo has requested the CITY OF QUINCY, FLORIDA, to permit the temporary road closing of certain city streets for the Horseman's Association Big Bend Rodeo to be held on Friday August 27, 2021 and Saturday, August 28, 2021 from 4pm ending promptly at 10:00 pm, and

WHERE AS, in order for such temporary closure to take place, the CITY OF QUINCY, FLORIDA, requires that the requesting party agrees to certain conditions and by the City's policy for such event including entering into this Hold Harmless Agreement.

NOW THEREFORE, THIS INDENTURE, made and entered into this 27th day of August and 28th of August, A.D. 2021, by and between the Horseman's Association Big Bend Rodeo, hereinafter call the PERMITEE, and the CITY OF QUINCY,, 404 West Jefferson Street, Quincy, Florida, 32351-2328.

WITNESSETH:

That for and in consideration of the CITY OF QUINCY, FLORIDA, granting certain city streets, the PERMITEE does hereby agree as follows, to wit:

That the **PERMITEE** will be issued a permit by the CITY OF QUINCY for the 2021 Horseman's Association Big Bend Rodeo to be held on Friday, 27th day of August and Saturday, 28th of August, A.D. 2021, from 4pm and ending promptly at 10pm.

That the **PERMITEE** will assume all responsibility for any liability claims arising from or based upon all activities connected with the 2021 Horseman's Association Big Bend Rodeo , and the expenses arising in any manner as a result of the aforementioned event.

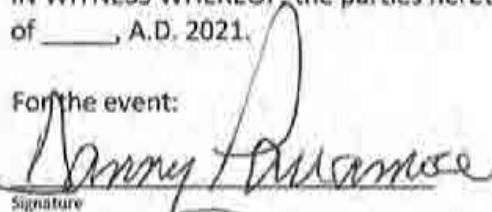

That the **PERMITEE** will purchase at its own expense liability insurance providing special events coverage for the limits of at least \$1,000,000 and showing the CITY OF QUINCY as an additional named insured, and a copy of said policy shall be provided to the CITY OF QUINCY prior to such event.

That the **PERMITEE** will indemnify and hold the CITY OF QUINCY harmless and against all claims, losses, injuries, damages, liabilities, or of nature, which may arise out of result from the 2021 Horseman's Association Big Bend Rodeo.

That the **PERMITEE** will not authorize or permit any commercial use of the roadways involved or temporarily closed for the 2021 Horseman's Association Big Bend Rodeo.

IN WITNESS WHEREOF, the parties hereto have affixed their hands and signed and sealed this ____ day of ____, A.D. 2021.

For the event:


Signature

Print Name

For the CITY OF QUINCY:

Signature

Print Name

RESOLUTION No. 1414-2021

A RESOLUTION GRANTING THE REQUEST OF THE CITY OF QUINCY THE TEMPORARY ROAD CLOSING FOR THE 2021 HORSEMAN'S ASSOCIATION BIG BEND RODEO.

WHEREAS, The City of Quincy has requested the closing of certain roads for its 2021 Horseman's Association Big Bend Rodeo to be held Friday August 27, 2021 and Saturday, August 28, 2021.

WHEREAS, The City of Quincy has determined that said road closings are necessary in order for the 2021 Horseman's Association Big Bend Rodeo to take place as planned and that such use will not interfere with the safe and efficient movement of traffic or cause danger to the public.

NOW THEREFORE BE IT RESOLVED by the City Commission of the City of Quincy, Florida, in lawful session assembled, that the city of Quincy does hereby authorize and permit the temporary closing of the following State/County and City Road;

And on Friday, August 27, 2021 and Saturday, August 28, 2021 beginning at 4:00pm, E. Pavilion Road off west Jefferson Street will be closed to traffic. Pavilion Road, traveling in a northwest direction to Pavilion Drive between E. Pavilion Drive will be closed until 10:00pm.

PASSED in open session of the City Commission of the City of Quincy, Florida on the _____ day of _____, A.D., 2021

Ronte Harris
Presiding Officer of the City Commission of the
City of Quincy, Florida

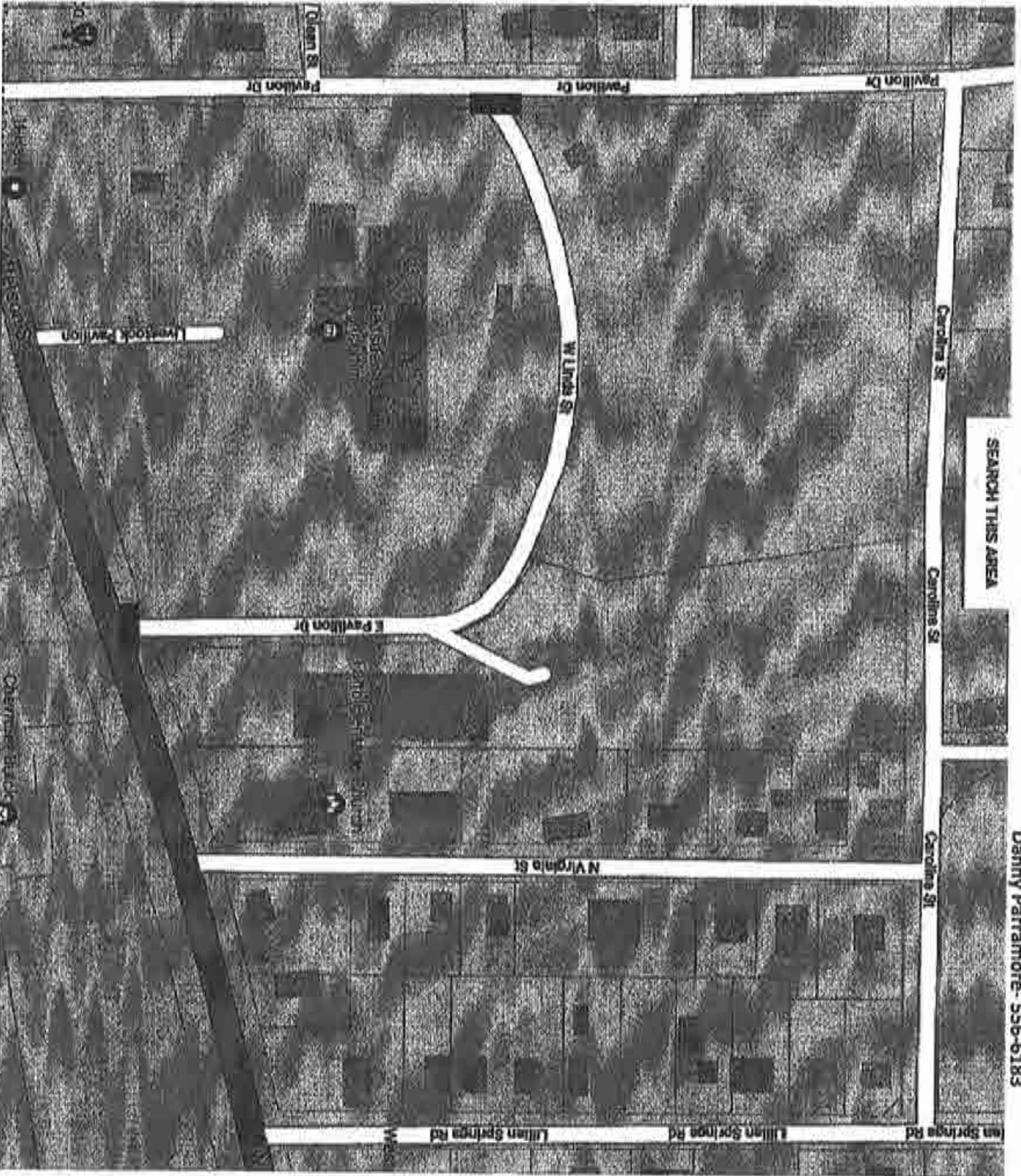
ATTEST:

Janice Shackleford-Clemons
Clerk of City of Quincy and
Clerk of the City Commission thereof

CLATION

SEARCH THIS AREA

Danny Parramore- 556-6183



**CITY OF QUINCY
CITY COMMISSION
AGENDA REQUEST**

MEETING DATE: July 27, 2021

DATE OF REQUEST: July 23, 2021

TO: Honorable Mayor and Members of the City Commission

FROM: Jack L. McLean Jr., City Manager
DeCody Fagg, Parks and Recreation Director

SUBJECT: Revised City of Quincy Event Planning Kit for Quincy
Business Park and Tanyard Creek Amphitheater

Statement of Issue:

The information provided is a revised City of Quincy Event Planning Kit for the rental and use of the Quincy Business Park and Tanyard Creek Amphitheater.

Background:

Previously, staff submitted revisions to the Tanyard Creek Amphitheater Event Planning Kit. Staff was instructed to make additional revisions to the Kit to make it more user friendly for the event organizer and better serve the City of Quincy.

Revisions were made to the Event Planning Kit which now includes rental information on both the Quincy Business Park and the Amphitheater. The Rental Fee Schedule and the Police Event Management/Security Management Policy have been amended and are included in the kit along with the City of Quincy Occupational License/Vendor Permit and Business and Professional Regulations Alcohol and Beverage One Day Permit.

The Rental Fee Schedule has been revised to allow renters to use their own staff for clean-up after the event. A refundable clean-up deposit will be required based on the number of expected participants. The renter will be refunded the clean-up deposit upon Staff completing an inspection of the business park or amphitheater after the event. If Staff finds that the event organizer did not properly clean-up and remove trash, then the renter will forfeit their deposit.

Staff Recommendation:

It is staff recommendation that the Commission approves the revised the City of Quincy Event Planning Kit for the rental of Quincy Business Park and Tanyard Creek Amphitheater.

Options:

- Option 1: Vote to approve the revised City of Quincy Event Planning Kit for the rental of Quincy Business Park and Tanyard Creek Amphitheater.
- Option 2: Vote to deny the approval of the revised City of Quincy Event Planning Kit for the rental of Quincy Business Park and Tanyard Creek Amphitheater.

Staff Recommendation:

Option 1

Attachments:

- City of Quincy Event Planning Kit for Quincy Business Park and Tanyard Creek Amphitheater

404 West Jefferson Street



Quincy, Florida 32351

CITY OF QUINCY BUSINESS PARK AND AMPHITHEATER



Event Planning Kit

Venue Information

Permitting Checklist

Business Park and Amphitheater Rules and Regulations

Insurance Requirements

Payment Terms

Event Permit Application

Hold Harmless Agreement

Rental Fee Schedule

Police Department Event Management/Security Management

Occupational License /Vendor Application

Alcohol and Beverage Permit

Venue Information

Tanyard Creek Park is a 32-acre park site that sits adjacent to the Tanyard Creek Greenway and is also within the geographic center of City of Quincy. The park consists of family sized pavilions, meadow open spaces, hiking and walking paths. Other parts of the park include a nature center, planted grove, "boundless" playground, a large grassy open space, meadow and amphitheater. A restored wetland with new storm water features provide the needed storm water management on the site as well.



Location: 20 Martin Luther King, Jr. Blvd., Quincy, Florida 32351

Tanyard Creek Amphitheater

Covered Stage:	Yes
Number of fixed seats:	None, areas all uncovered
Lawn:	Length = 262 ft., Width = 227 ft.
Total Capacity:	8,500
Stage Depth:	36 ft., 6 inches
Stage Width:	50 ft., 6 inches
Loading Zone to Stage:	NO
Dressing Room	NO
Private Restrooms:	2 (Location: Ticket Booth)
Public Restrooms:	2
Parking On-Site:	153 (of these 15 are handicapped accessible)
Parking Off-Site:	Parking is available off Martin Luther King Blvd. in the adjacent football field and the empty field on the south side of Martin Luther King Blvd. (must contact the Gadsden County School Board for permission – Saturdays and Sundays only).
Programmable Hours:	Sunday – Thursday: 8 am – 9 pm Friday – Saturday: 8 am – 10:00 pm

Venue Map



Permitting Checklist

Please use the checklist to make sure that you are following the permitting process:

Establish date and are of use. ☐ Yes ☐ No

Submit Event Permit Application

With all applicable paperwork.

- | | | |
|--------------------------------------|------------------------------|-----------------------------|
| • Application Fee | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| • Pay Rental Deposit | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| • General Liability Insurance | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| • Tax Exempt Certificate | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| • Non-Profit Documentation | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| • Occupational License/Vendor Permit | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| • Alcohol and Beverage Permit | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| • Security | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| • Road Closure | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| • Site and Accessibility Planning | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| • City of Quincy Manager and/or | | |

Parks and Recreation Director

Will contact you for site Planning

Meeting. ☐ Yes ☐ No

***Pease Note: Marketing of any kind may not take place until the application has been approved.**

CITY OF QUINCY
BUSINESS PARK AND AMPHITHEATER
EVENT PLANNING KIT

Rules and Regulations

The use of the Business Park and/or Amphitheater is determined on first come, first served basis and may be reserved up to one (1) year in advance. Reservations are not confirmed until the application is approved by the City Manager and all appropriate fees have been paid.

All events must end no later than 10:00pm Fridays and Saturdays, and no later than 9:00pm Sundays through Thursdays. No event shall begin earlier than 8:00am Saturdays and Sundays, and no earlier than 7:00am Mondays through Fridays. No amplified sound in the amphitheater any day of the week prior to 10:00am.

No oral agreement for use of the parks, facilities, and/or amphitheater shall valid.

In the event that a "lighting warning" alert occurs, the City of Quincy staff will immediately stop the event and evacuate the event space. All participants, organizers and staff should immediately seek shelter under a safe structure or in personal vehicles. Once the alert has expired, the City of Quincy staff will contact the organizers/users to inform them that the event may resume.

Fees and Definitions

Reservation Fee: A \$500.00 rental fee is required to secure the date and must be paid in advance. The user of the Business Park or Amphitheater is responsible for all repairs due to damages incurred as a result of the event. The user planning the event will be responsible for any extra cost incurred for using an outside company for sound or any other services. Company will be required to follow all sound system and noise policy regulations.

Rental Fees: See Chart in Back

Payment Terms:

- 90 days before the event: 25% of fees.
- 30 days before the event: 50% of remainder.
- 14 days before the event: all of the remainder balance.
- The \$500.00 rental deposit shall be applied to the total amount.
- Users of the Business Park or Amphitheater are responsible for all repairs due to damages incurred during the event.

Cancellation: If the user violates any of the terms and conditions of the application, the City of Quincy shall have the right to immediately terminate or cancel without notice of refund due to special circumstances, including, but not limited to the following: weather, misuse or abuse of facilities, non-compliance with the city of Quincy event guidelines and un-permitted/prohibited events.

The City of Quincy may pursue all of its rights and remedies in accordance with the law, including the right to recover court costs and attorney fees.

The cancellation notice must be done in writing and will be as follows:

- Cancellation of an event 30 plus (+) days before an event will result in loss application fee.
- Cancellation 14 to 30 days before an event will result in loss of deposit and application fee.
- Cancellation less than 14 days result in loss of **ALL** fees.

Insurance Requirements: General Liability Insurance is required for all public events. For events requiring an alcohol license, the minimum amount of coverage in the general liability insurance policy shall be \$2,000,000 general aggregate, \$1,000,000 personal injury and \$1,000,000 each occurrence. For all other events held on property, the minimum amount of coverage for the general liability insurance policy will be \$1,000,000 per occurrence. The insurance policy must cover, in addition to the general public, but also entertainers and their support staff and any individual participating in or attending the activity for which the facility is rented. Coverage should meet the following:

- Deductibles shall be listed on the Certificate of insurance and are acceptable only on per occurrence basis for property damage only.
- Claims-made policies will not be accepted.
- The coverage shall contain no special limitation on the scope of protection afforded to the City, its officials, agents, servants, representatives, volunteers, subcontractors and employees.
- Certified copies of all insurance policies and/or certificates of insurance shall be furnished to the City of Quincy without cost to the City not less than thirty (30) calendar days prior to the scheduled activity.

Vendors: The organizer must complete the section of the application requesting the listing of vendors, including name, mailing address and phone number. The organizer can request the Vendor Permit form from the vendor upon check in at the event.

Before Event: Fill out and submit an Occupational License/Vendor Permit Form. Display the form in your booth at the event.

After Event: Complete the portion of the form with the amount of sales collected. Remit 7.500% sales tax to the City of Quincy. Payment is due by the 20th of the month following the period of the event. If the 20th falls on a weekend or holiday, the return is due the next business day.

Food Vending Regulations: As the organizer, it is your responsibility to communicate the vending regulation to your food vendors prior to the event. Proof of necessary license and insurance must be provided for each vendor.

General Vending Regulations: Vendor may not arrive earlier than set-up time provided by the event organizer. Vendor must stop serving immediately at event/activity ending time and start breaking down. Break down must be completed within 1.5 hours of event of conclusion. Food vendors may only sell during the official event times. All waste must be disposed of properly. Large trash, boxes and items

must go with vendor upon leaving the space. Grease, charcoal, grill drippings and oil **MAY NOT** be dumped in City garbage cans. Vendors must make their own arrangements for disposing of these items. Food items must be placed in bags before deposited into waste cans. Fire Safety Code requires a portable fire extinguisher. Check the local Fire Department for specific requirements pertaining to size and type of required fire extinguishers or other fire related requirements. Vehicles **Will NOT** be allowed to stay in the vendor area. Vendor area **Will Not** allow vehicle access once event begins. Walkways must remain clear of debris and extension cords must be secured.

*It is estimated that 20% - 30% of the attendees to an event will eat at the event. The industry standard is one (1) truck per 300 people that you anticipate will eat. Caterers will also be required to adhere to these regulations.

State of Florida Department of Business and Professional Regulations (DBPR) Regulations Vending Requirements

Licensing and inspection may be conducted on-site by DBPR, Division of Hotels & Restaurants Inspector. All vendors are required to hold a license to be a vendor. If you have any questions, please call DBPR Customer Center at 850-487-1395.



Event Permit Application

Business Park /Tanyard Creek Amphitheater

Applicant Information

Name of Applying Organization/Individual:

Address:

Phone Number:

Alternate Phone Number:

Email Address:

Organization/Event Website (if applicable):

Contact Name:

Contact Mailing Address:

City:

State:

Zip Code:

Contact Phone Number:		
Alternate Phone Number		
Non-Profit Status ID# (Must attach copy):		
Name of Event:		
Public Event: <input type="checkbox"/> Yes <input type="checkbox"/> No		
Requested Date: Choose three (3) possible dates; list in order of importance.		
1.		
2.		
3.		
Set-Up Time:	Event Start Time:	Event End Time:
Breakdown/Offsite Time:		
All events must conclude by 9pm Sundays – Thursdays and 10pm Fridays and Saturdays		
Anticipated Attendance:		

Other Factors (Check all that apply):

☐ Alcohol (submit Alcohol Permit)

☐ Medical/First Aid

☐ Tents What size: _____

☐ Banners/Signs

☐ Portable Restrooms

☐ Use of sound system

Anticipated number of food vendors:

Merchandise Sales? ☐ Yes ☐ No

Anticipated number of merchant vendors:

What type of merchandise do you plan to sell?

Will food and/or non-alcoholic beverages be served and/or sold? ☐ Yes ☐ No

Who will dispense the food or beverage (i.e., caterers, staff, etc.)?

If caterers are being used, please list the names and DBPR license number of each caterer:

Electric, sanitation and water requirements will be determined based on needs.

**All sales tax is to be reported by vendor and is not the
City of Quincy's responsibility to report sales tax.**

Release and Hold Harmless Agreement

In consideration of the City of Quincy, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Quincy, its employees, representatives and agents against all claims, liabilities, losses or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from normal City regulations in the area.

The undersigned further agrees to indemnify and hold harmless the City of Quincy, its employees, representatives and agents against any loss, injury, death or damage to person or property and against all claims, demands, fines, suits, actions, proceedings, orders, decrees and judgments of any kind or nature and from and against any and all costs and expenses including reasonable attorney fees which at any time may be suffered or sustained by the undersigned or by any person who may, at any time, be using or occupying or visiting the premises of the undersigned or the above-referenced public property or be in, on or about the same, when such loss, injury, death or damage shall be caused by or in any way result from or rising out of any act, omission or negligence of any of the undersigned or any occupant, visitor, or user of any portion of the premises or shall result from or be caused by any other matters or things whether the same kind, as, or of a different kind that the matters or things above set forth.

The undersigned hereby waives all claims against the City of Quincy for damages to the building or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above.

The undersigned further agrees to comply with all the rules, regulations, terms and conditions established by the City of Quincy, Florida.

THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS THIS DOCUMENT, INCLUDING THE FACT IT IS RELEASING AND WAIVING CERTAIN POTENTIAL RIGHTS, AND VOLUNTARILY AND FREELY AGREES TO THE TERMS AND CONDITIONS AS SET FORTH HEREIN.

Applicant Signature: _____

Print Name: _____

Date: _____ Phone Number: _____

Economic Impact

Potential Economic Impact Factors:

Possible Sponsors and/or Partnerships:

Anticipated Immediate Impact to Community:

CITY MANAGER APPROVAL

_____ Approved _____ Denied Date: _____

City Manager's Signature: _____

Jack L. McLean Jr.

Department Head Approval

1. _____ Approved _____ Denied Date: _____

Police Chief's Signature: _____

2. _____ Approved _____ Denied Date: _____

Building & Planning Signature: _____

3. _____ Approved _____ Denied Date: _____

Public Works Signature: _____

4. _____ Approved _____ Denied Date: _____

Parks & Recreation Signature: _____

Quincy Business Park and Tanyard Creek Amphitheater Rental Fee Schedule

	General Groups		Non-Profit Groups	
	Public Event	Private Event	Public Event	Private Event
Business Park and Tanyard Creek Amphitheater	0-4 hours \$900.00 \$100 each additional hour	0-4 hours \$1,050.00 \$125 each additional hour	0-4 hours \$400.00 \$50.00 each additional hour	0-4 hours \$550.00 \$75.00 each additional hour
Non-Refundable Rental Deposit	\$500.00	\$500.00	\$500.00	\$500.00
Refundable Damage Deposit	\$50 or 25% of total rental fees; whichever is greater	\$50 or 25% of total rental fees; whichever is greater	\$50 or 25% of total rental fees; whichever is greater	\$50 or 25% of total rental fees; whichever is greater
Event Staff (overtime rates may apply)	\$10.00 per hour	\$10.00 per hour	\$10.00 per hour	\$10.00 per hour
Bathroom Attendants (1 male and 1 female)	\$25.00 per hour	\$25.00 per hour	\$25.00 per hour	\$25.00 per hour
Waste Cans (15)	\$12.50 per can (total \$187.50)	\$12.50 per can (total \$187.50)	\$12.50 per can (total \$187.50)	\$12.50 per can (total \$187.50)
Event Application Fee	\$31.50	\$31.50	\$31.50	\$31.50
Police (for Traffic Control)	\$35 per hour	\$35 per hour	\$35 per hour	\$35 per hour
Security	If the event organizer elect to provide their own security, the organizer shall provide a copy of the executed security contract to the Police Dept at least 7 days prior to the event for review and verification.			
Maintenance Deposit (Organizer responsible for clean-up)	Anticipated Attendance Fees (for Public or Private Events) <ul style="list-style-type: none"> ▪ 100-Under: \$100 ▪ 150-300: \$250 ▪ 300-700: \$500 ▪ 700-Up: \$1,000 			



THE QUINCY POLICE DEPARTMENT EVENT MANAGEMENT/SECURITY MANAGEMENT

The following information has been developed to provide guidelines and requirements associated with security and special event management in the City of Quincy, Florida. The Organization/Event Sponsor must provide a safe and secure environment for the event. This is accomplished through sound pre-planning by anticipating potential problems and concerns related to the event activities, surrounding environment and by being prepared to react during the event to any unanticipated problems. The size, type, time of day and location of the event, as well as the overall activities proposed to take place in association with the event, are all areas that need to be analyzed in depth and addressed through the security plan.

The Quincy Police Department will require a specific number of officers/sworn officers/armed security to be present at the event.

- Sworn police officers are there to enforce laws and to perform traffic related duties.
- Security officers cannot enforce state criminal/traffic laws; only rules on the property. (It is not the responsibility of police officers to provide the services that are the job of private security staff.)

If the special event affects the community outside the venue, police services in addition to those needed to directly support the event may be required. The Quincy Police Department (Event Security Supervisor) has final authority over the event safety requirements.

1 officer for every anticipated 300 people who attend the event (does not include traffic positions)(these officers are for the inside of the event and not attached to a traffic position)
For any event that has more than 4 officers a police dispatcher shall be hired as communications for the police officers working the event.
Officers shall be paid at least 1 hour before the start time of the event for briefing, closing of the roads, etc. For events that require the "staging" of floats, etc., it may be reasonable to close earlier and thus the event organizer will have to hire for the road closure.
Officers shall be paid at least 2 hours after the event for ensuring that all patrons of the event have left the area, ensure that the management of the location is properly done, debriefing of officers and staff, etc...

If a licensed, private security company is contracted, all officers shall be armed, licensed security officers pursuant to Florida Statute 493. The following rubric will be used to hire officers/security staff for the event.

1 armed, licensed (F.S. 493) officer for every anticipated 300 attendees (does not include traffic positions)(these officers are for the inside of the event and not attached to a traffic position)
The event organizer shall provide a copy of the executed security contract to the Chief of Police or their designee no less than 14 calendar days prior to the event for review and verification.
The event organizer or their designee shall provide a written security plan no less than 10 calendar days prior to the event for review and approval by the Quincy Police Department.

The security company shall coordinate all aspects of the event as to their security, deployment of officers, location, etc., with the police department's assigned personnel and comply with all requirements. The security company's manager and/or owner shall attend the meeting with the police department no less than 10 days prior to the day of the event.

TRAFFIC MANAGEMENT

Sworn law enforcement officers perform traffic control on city, county, or state streets; however, individuals trained in traffic enforcement through a police department may be given duties in this area. (this is at the approval of the Police Chief or their designee) The need for a traffic post is at the discretion of the Chief of Police or their designee. This plan may include, but not be limited to, the location, type of area, road structure, ingress/egress of the event area, number of attendees, time and day of the event, etc...

At minimum, one officer at intersections and points of ingress and egress where the traffic flow influences the community and the event for the safety of all involved will be needed. In a typical event, where the minimum number of officers may be 4 to properly provide safety, the number of officers may exceed based on several factors. There may be a need for more details to be provided and thus a meeting with the police department would be required. If the event impacts a state road with a road closure, an approval has to be obtained from the Florida Department of Transportation. (the DOT permit is handled by the police department) The police department will need the event's insurance, commission approval, and site plan to deliver to the Florida DOT permitting location.

If the location requires an officer to be at an intersection for traffic control, that officer would need to be at the location 1 hour before the event, during the event, and the 2 hours after the event (see above rubric). This is for traffic management, safety, and managed ingress and egress of vehicles. The following rubric will be used for traffic decisions:

1 officer for each impacted intersection or identified location.
1 supervisor (if there are 5 traffic officers or more)
3 officers if the intersection has 3 or more lanes of traffic (e.g. Jefferson Street, Pat Thomas Parkway, etc...)
1 police dispatcher for 4 or more traffic officers (If 4 officers are working the event, only one dispatcher will be needed)

Event organizers should contact the police department no less than 4 weeks prior to the event date. This will allow for the proper and successful management of the event and submit any documents to the necessary areas such as the Florida DOT or the city commission.

If you have any questions or need more information, please contact the Quincy Police Department at (850) 627-7111 and speak with Lt. Monroe, Lt. Gilyard, or the on-duty supervisor.

BUILDING AND PLANNING
OCCUPATIONAL LICENSE APPLICATION

A. BUSINESS

Business Name: _____

Business Location: _____

Mailing Address: _____

City, State, Zip: _____

Telephone Business: _____ Home: _____

Business Description: _____

Owner Name: _____ FEIN: _____

Operator Name: _____

Applicant Signature: _____

FOR CITY STAFF USE ONLY

B. REQUIRED CERTIFICATES

- ☐ Daycare (Children and Families/Health Department)
☐ Body shop (Department of Agriculture and consumer Services)
☐ Food Vendors (DBPR, Department of Agriculture and Consumer Services, State Inspection of Certification, Backflow Devices)
☐ Pawnshops (Department of Agriculture and Consumer Services)
☐ Car Wash (Department of Environmental Protection)
☐ Hair Salon/Barber shop (DEPR and Backflow Device)

C. CITY INSPECTIONS

☐ Mail License ☐ Hold License

Fee: _____ Date Received: _____ Receipt # _____

License # _____ Date Issued: _____ Issued By: _____

Building Inspection: _____ Date: _____
 Reviewed by _____ Passed: _____ Yes No See Note

Fire Inspection: _____ Date: _____
 Reviewed by _____ Passed: _____ Yes No See Note

Site Review: _____ Date: _____
 Reviewed by _____ Passed: _____ Yes No See Note

**INSTRUCTIONS FOR COMPLETING
DBPR ABT- 6003
DIVISION OF ALCOHOLIC BEVERAGES AND TOBACCO
APPLICATION FOR ONE/TWO/THREE DAY PERMIT OR SPECIAL SALES LICENSE**

If you have any questions or need assistance in completing this application, please contact the Division of Alcoholic Beverages & Tobacco's (AB&T) local district office. Please submit your completed application to your local district office at least seven (7) days prior to the first date of the event to insure the permit is issued by the event date. This application may be submitted by mail, through appointment, or it can be dropped off. A District Office Address and Contact Information Sheet can be found on AB&T's page of the DBPR web site at the link provided below.

Local ABT Licensing Offices

This application is used for obtaining a One, Two, Three Day Permit to sell alcoholic beverages for consumption on the reported premises only.

A special sales license may also be obtained by the use of this application for the sale of alcoholic beverages for a period of up to three days. This license does not permit the sale of alcoholic beverages for consumption on the premises and only allows package sales in the manufacturer's original sealed containers.

GENERAL INSTRUCTIONS

Submitting Your Application

The Division of Alcoholic Beverages and Tobacco, Bureau of Licensing, accepts applications for one, two, and three day events and special sales licenses. Please complete all required information. All questions must be answered fully and truthfully. You must provide an original application and supporting documentation that may be required by the local authorities. All signatures must be original.

Contact Person

All communications regarding your application will be sent to the applicant at the mailing or email address provided. However, if you would like for us to communicate with someone other than the applicant regarding your application, please provide the name and contact information for that person in the "Permit or License Information" section. Your named contact person will be permitted to make changes to the application paperwork on your behalf and we will communicate directly with them regarding any application issues or deficiencies. You will not be copied by the division with the correspondence.

APPLICATION REQUIREMENTS AND INSTRUCTIONS FOR COMPLETING THIS APPLICATION

Florida Law for One/Two/Three Day Permit

Per Florida Statute 561.422, upon the filing of an application and payment of a fee of **\$25 per permit**, the division may issue a permit authorizing a bona-fide non-profit civic organization to sell alcoholic beverages for consumption on premises only for a period not to exceed 3 days for a single event, subject to any state law or municipal or county ordinance regulating the time for selling such beverages. Any such civic organization may be issued only three such permits per calendar year except in those counties or cities with special acts governing the number of permits allowed. Any bona-fide non-profit civic organization permitted under this section may purchase alcoholic beverages from a distributor or vendor licensed under the beverage law. The applicable statute can be found at: [Temporary Permit \(ODP\) Special Acts](#)

The following cities have special acts which permit the issuance of more than three permits per calendar year if the event is held in a specific geographical area:

City of St. Petersburg; City of Tallahassee; City of Leesburg; City of Eustis; City of Tavares; City of Mount Dora; City of Clearwater. The special acts may be viewed at [Temporary Permit Special Act Information](#)

All sections of the application must be completed except the section titled Affidavit for Special Sales License.

Registration of Legal Entity or Proof of Non-Profit Status

All corporations, domestic or foreign and limited liability companies seeking this permit are required to be registered with the Florida Secretary of State, Division of Corporations, as "non-profit" and the status of the registered entity must be "active." Organizations NOT incorporated must submit one of the following: a letter

outlining the purpose and the goals of the event and who will benefit from the event's profits; organization's National, State, or Local charter, organization's by-laws, 501(c)3 registration, or Minutes of Meeting. If you have not already registered, you will need to contact the Department of State at (850) 488-9000 or www.sunbiz.org for further information. Your application will be considered incomplete without this active registration or proof of non-profit status.

Sales Tax Certification to be completed by the Florida Department of Revenue. Please take this application form to the **Department of Revenue** for their approval. The address for the office serving your area of interest can be found at Local ABT Licensing Offices. Applications must be submitted within **90 days** of receiving this approval.

Zoning Approval

This section only applies to applications for a One, Two, Three Day Permit. The city or county zoning authority in which the event or special sale will be held executes zoning approval. Please check with your local authority for their requirements. The address for the zoning office serving your area of interest can be found at Local ABT Licensing Offices. Applications must be submitted within **180 days** of receiving this approval.

Sketch of Premises

A complete sketch of the premises, drawn in ink or computer generated (letter size) which includes all permanent walls, doors, windows, counters, labeling each room and area. Include any outside areas where alcoholic beverages will be sold, consumed, or served. **Due to the difficulty of scanning, no blueprints are accepted.** When the event of the non profit organization is being held at a location that is already licensed for the sale of alcoholic beverages, a sketch of the entire premises **must** be submitted. If the event does not include the entire premises, the sketch must identify the area of the licensed premises where the event is to be held and must be a separate room or enclosure. The attestation included with this application must have the original signature of the permanent license holder and must be submitted by the non-profit group as part of the completed application.

Affidavit of Applicant for One, Two, Three Day Permit

Read and sign in the presence of a notary. The affidavit must be signed by an officer of the Non-Profit Civic Organization; or in the case of a church, synagogue, school, or fraternity/sorority, the signature of an authorized representative of the church, synagogue, school, or fraternity/sorority.

There are several important points you should be aware of:

1. The legal drinking age is 21. Please ensure that no one under 21 years of age is served an alcoholic beverage or allowed to consume alcoholic beverages.
2. The purpose of this permit is to provide your *non-profit organization* with a permit to sell alcoholic beverages to generate funds for your civic or charitable cause.
3. Your organization, as the permit holder, is the **ONLY** entity that may receive any of the profits from the sale of alcoholic beverages on this permit. You must have responsible members of your organization at the alcoholic beverage sales location at all times. Your event **CANNOT** involve the **SHARING OF ANY PROFITS OR RECEIPTS**, or a "DONATION" to your cause if you obtain a temporary permit. Participation in this practice subjects your organization to jeopardy and denial of future alcoholic beverage permits.
4. All records of alcoholic beverage purchases and sales must be retained for examination by the Division of Alcoholic Beverages and Tobacco personnel.
5. No One, Two, Three Day Permit will be issued to any organization in connection with any type of gambling activity, i.e. Casino Night, Las Vegas Night, Monte Carlo Night, etc.
6. If your event is cancelled due to acts of nature, and you plan to reschedule, you need to notify the division within **14 days** of the cancellation so that you will be eligible for re-issuance of the permit at no fee to you.
7. The Division of Alcoholic Beverages and Tobacco will issue One, Two, Three Day Permits to College fraternities and sororities only when the following conditions are met:
 - a) The permit is being requested for an event that clearly has a designated charitable or civic purpose, such as a charity fundraiser.
 - b) The Division must have written approval for the holding of such event from a designated

- c) school official with responsibility over fraternity or sorority activities, such as the organization's advisor, or the director of student activities or his/her designee.
- The Division must receive a specific written outline from the fraternity or sorority as to where the event will be held, how entry into the event will be controlled so as to prevent the attendance of minors, and how control of the event will be maintained by the fraternity or sorority to prevent such matters as excess consumption, improper distribution of alcoholic beverages and the like.

Florida Law for Special Sales License

Florida Statute 561.20(12)(a), upon the filing of an application and payment of a fee of \$25 per permit, the division may issue a license authorizing the sale of alcoholic beverages in sealed containers only, for a period not to exceed 3 days. This license is issued only for the purpose of authorizing a sale pursuant to: levy and execution; bankruptcy sale; a sale by an insurance company in possession of alcoholic beverages; a sale resulting from a license suspension or revocation; a sale of damaged goods by a common carrier; a sale by a bona fide wine collector; or a sale pursuant to part V of chapter 679. [Florida Law for Special Sales License](#)

Registration of Legal Entity

All corporations, domestic or foreign; general partnerships; limited liability companies; limited liability partnerships; and limited partnerships are required to be registered with the Florida Department of State, Division of Corporations. If you have not already registered, you will need to contact the Department of State at (850) 488-9000 or www.sunbiz.org for further information. Your application will be considered incomplete without this active registration.

Sales Tax Certification to be completed by the Florida Department of Revenue. Please take this application form to the **Department of Revenue** for their approval. The address for the office serving your area of interest can be found at [Local ABT Licensing Offices](#). Applications must be submitted within **90 days** of receiving this approval.

Affidavit of Applicant for Special Sales License

Read and sign in the presence of a notary. The affidavit must be signed by the individual applicant, each partner of a general partnership, a general partner of a general partnership of a limited partnership, a managing member manager, or officer of a limited liability company, each partner of a limited liability partnership, or one of the officers of a corporate applicant. All signatures must be original.

APPLICATION CHECKLIST

TRANSACTION	APPLICATION REQUIREMENTS
One/Two/Three Day Permit	<input type="checkbox"/> Complete DBPR ABT-6003 Division of Alcoholic Beverages and Tobacco Application for One/Two/Three Day Permit or Special Sales License. You may apply for multiple event dates. <input type="checkbox"/> Pay \$25 fee for each event (make check payable to the Division of Alcoholic Beverages and Tobacco). <input type="checkbox"/> College fraternities and sororities must meet certain conditions which are outlined in the application instructions and requirements.
Special Sales License	<input type="checkbox"/> Complete DBPR ABT-6003 Division of Alcoholic Beverages and Tobacco Application for One/Two/Three Day Permits or Special Sales License. <input type="checkbox"/> Pay \$25 fee (make check payable to the Division of Alcoholic Beverages and Tobacco).

DBPR ABT-6003 – Division of Alcoholic Beverages and Tobacco
Application for One/Two/Three Day Permit or Special Sales License

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

DBPR Form
ABT- 6003
Revised 08/2013

If you have any questions or need assistance in completing this application, please contact the Division of Alcoholic Beverages & Tobacco's (AB&T) local district office. Please submit your completed application to your local district office at least (7) days prior to the first date of the event to insure the permit is issued by the event date. This application may be submitted by mail, or it can be dropped off. A District Office Address and Contact Information Sheet can be found on AB&T's page of the DBPR web site at the link provided below.

Local ABT Licensing Offices

SECTION 1 -- CHECK TRANSACTION REQUESTED

Transaction Type:

☐ One/Two/Three Day Permit

☐ Special Sales License

SECTION 2 – PERMIT or LICENSE INFORMATION

If the applicant is a corporation or other legal entity, enter the name and the document number as registered with the Florida Department of State Division of Corporations on the line below.

FEIN Number Business Telephone Number E-Mail Address (Optional)

Full Name of Applicant(s): (This is the name the permit or license will be issued in) Department of State Document #

Business Name (D/B/A) or Name of Event

Location of Event (Street and Number)

City County State Zip Code
FL

Mailing Address (Street or P.O. Box)

City State Zip Code

Contact Person - This section is optional, see application instructions for details

Contact Person Telephone Number ext.

Email Address (Optional)

Mailing Address (Street or P.O. Box)

City State Zip Code

Date(s) Permit Desired

ABT District Office Received Date Stamp

SECTION 3 – SALES TAX TO BE COMPLETED BY THE DEPARTMENT OF REVENUE	
Full Name of Applicant Organization Error! Reference source not found.	
The named applicant for a license/permit has complied with the Florida Statutes concerning registration for Sales and Use Tax and has agreed to pay any applicable taxes due.	
Signed _____	Date _____
Title _____	
Department of Revenue Stamp:	

SECTION 4 - ZONING TO BE COMPLETED BY THE ZONING AUTHORITY GOVERNING THE EVENT LOCATION	
Location of Event (Street and Number)	
City _____	County _____
The location complies with zoning requirements for the temporary sale of alcoholic beverages pursuant to this application for a One/Two/Three Day Permit.	
Signed _____	Date _____
Title _____	

Note: College fraternities and sororities must meet certain additional conditions which can be found in the application instructions and requirements.

SECTION 5 – DESCRIPTION OF PREMISES TO BE LICENSED
AB&T AUTHORIZED SIGNATURE REQUIRED

Business Name (D/B/A) or Name of Event

Neatly draw a floor plan of the premises in ink, including sidewalks and other outside areas which are contiguous to the premises, walls, doors, counters, sales areas, storage areas, restrooms, bar locations and any other specific areas which are part of the premises where the event will be held. A multi-story building where the entire building is to be licensed must show the details of each floor.

**SECTION 6 - AFFIDAVIT OF APPLICANT
FOR NON-PROFIT CIVIC ORGANIZATION ALCOHOLIC BEVERAGE PERMIT**

NOTARIZATION REQUIRED

Full Name of Applicant Organization

"This is to certify that the applicant requesting the permit in the above and foregoing application is a non-profit civic organization and that the permit, if used, will be used only by the organization making application, on the date(s) requested and at the location stated. By acceptance of this permit, we agree that the applicant organization, as the permit holder, is the ONLY entity that will receive any of the profits from the sale of alcoholic beverages on this permit. This is to further certify that the applicant organization has not received more than three (3) permits within the calendar year, unless otherwise authorized by law, and acknowledge that the location may be inspected and searched during the time that the permit is issued and business is being conducted without a search warrant by authorized agents or employees of the Division of Alcoholic Beverages and Tobacco, the Sheriff, his Deputies, and Police Officers for purposes of determining compliance with the alcoholic beverage laws.

I, the undersigned individual, hereby swear or affirm that I am an officer or authorized representative and am duly authorized to make the above and foregoing statements on behalf of the applicant organization. Furthermore, I swear under oath or affirmation under penalty of perjury as provided for in Sections 559.791, 562.45, and 837.06, Florida Statutes, that the foregoing information is true to the best of my knowledge."

STATE OF _____

COUNTY OF _____

APPLICANT/ AUTHORIZED REPRESENTATIVE NAME

APPLICANT/ AUTHORIZED REPRESENTATIVE SIGNATURE

The foregoing was () Sworn to and Subscribed before me this _____ Day

of _____, 20_____. By _____ who is () personally known to me
(print name(s) of person making statement)

OR () who produced _____ as identification.

Notary Public

Commission Expires: _____

SECTION 7 - AFFIDAVIT OF APPLICANT
FOR SPECIAL SALES LICENSE

NOTARIZATION REQUIRED

Full Name of Applicant Organization

"I, the undersigned individual, or if a corporation, its authorized representative, hereby swear or affirm that I am duly authorized to make the above and foregoing application for a special sales license which authorizes the sale of alcoholic beverages for period of up to three (3) days. I understand this license does not permit the sale of alcoholic beverages for consumption on the premises and only allows package sales in sealed containers and acknowledge that the location may be inspected and searched during the hours that the special sale is being conducted without a search warrant by authorized agents or employees of the Division of Alcoholic Beverages and Tobacco, the Sheriff, his Deputies, and Police Officers for purposes of determining compliance with the beverages laws.

I swear under oath or affirmation under penalty of perjury as provided for in Sections 559.791, 562.45, and 837.06, that the foregoing information is true to the best of my knowledge and that no other person or entity except as indicated herein has an interest in the special sales license and that all of the above listed persons or entities meet the qualifications necessary to hold this special sales license."

STATE OF _____

COUNTY OF _____

APPLICANT/ AUTHORIZED REPRESENTATIVE NAME

APPLICANT/ AUTHORIZED REPRESENTATIVE SIGNATURE

The foregoing was () Sworn to and Subscribed before me this _____ Day

of _____, 20_____. By _____ who is () personally known to me
(print name(s) of person making statement)

OR () who produced _____ as identification.

Notary Public Commission Expires: _____

ATTESTATION

This form is to be completed by the alcoholic beverage license holder **ONLY** when the event of the non profit organization is being held at a location that is licensed by the Division of Alcoholic Beverages & Tobacco for the sale of alcoholic beverages.

Note: This attestation must have the original signature of the alcoholic beverage license holder (only persons on file with the division may sign) and must be submitted by the non-profit group along with the application for the One/Two/Three Day Permit.

Licensee:		
Business Name (DBA):		
License #:	Series of Permanent License Type:	
Contact Person	Telephone Number	ext.
E-Mail Address (Optional)		
Name of Non-Profit Group:		
Date(s) of Event:		

IMPORTANT

A One/Two/Three Day permit is being requested for an event to be held on your licensed premises. During the event, no sales or service of alcoholic beverages may be made under your alcoholic beverage license in the area identified for use by the non-profit organization. Failure to comply will result in administrative charges being filed against your license.

Signature of Licensee _____

Date: _____

**City of Quincy
City Commission
Agenda Request**

Date of Meeting: July 27, 2021

Date Submitted: July 22, 2021

To: Honorable Mayor and Members of the City Commission

From: Jack L. McLean Jr., City Manager
Ann Sherman, Human Resources Director

Subject: Hurricane Michael Insurance Recovery

Statement of Issue:

This is a request to pursue additional Insurance Funds from our carrier Florida Municipal Insurance Trust (FMIT).

Background:

The City of Quincy was seriously impacted by Hurricane Michael on October 10, 2018. The damage to City infrastructure, facilities and equipment resulted in claims to our carrier FMIT. However, the repairs were performed through the “Turn Key Program” which expedited the City’s repair and replacement process.

Recently, the City Manager attended a meeting with the County where presentations were made focusing on how municipalities can recover additional disaster funds within a three (3) year window which is rapidly approaching. As a result of that meeting staff was directed to schedule a meeting with The Integrity Group (Subcontractor Phoenix Claims Consulting) to determine if the City could possibly recover any additional funds from our carrier.

Conclusion:

Based on a preliminary review of the City’s Insurance Policy, a list of claims and the amount paid along with the list of the property damages, it was concluded that

there is a strong possibility of additional funds that are recoverable from our carrier. As a result of those opinions staff is requesting approval to move into an agreement with The Integrity Group via the attached contract.

Options:

Option 1: Motion to allow staff to pursue additional insurance funds.

Option 2: Commissioners direction.

Recommendations:

Option 1



City of Quincy Disaster Recovery Funding Analyses (Insurance Claims) Task Order

Task Order Number: 2021-1

Date: July 19, 2021

Topic: Comprehensive Audit & Funding Strategy relative to Insurance Claims

Contractor: The Integrity Group (with Subcontractor Phoenix Claims Consulting)

Background & Focus

The City of Quincy was seriously impacted by Hurricane Michael on October 10, 2018. The damage to City infrastructure and facilities resulted in claims to the City's Insurance Carrier and FEMA totaling millions of dollars. The City has determined that an analysis of past and current disaster funding claims to insurance providers could prove valuable in attempts to maximize funding as part of the City's long-term recovery effort. Time is of the essence in this regard, as the three year period for addressing insurance claims is rapidly approaching.

This project will be completed in two phases. The first phase consists of activities described in Sections **A thru C below**. These tasks focus on analyses of FEMA and insurance claims and the development of estimates of funding that could be recovered and a specific strategy to pursue funding. The second phase will include the engagement of a law firm to conduct highly specialized services related to the development of new claims and pursuit of dispute resolution activities described in Section D below.

Phase One: Major Tasks

The Integrity Group/Phoenix are tasked to provide professional consulting services to conduct a review of all disaster recovery claims. This will include a pre-audit of all claims filed with FEMA and other governmental entities as well as a thorough review of all insurance claims. As part of this effort, efforts will be made to maximize insurance proceeds. Tasks may include the following:

A. Review of Insurance Claims

- ✦ Conduct a comprehensive assessment of all insurance claims and issues, including:
 - Review all applicable insurance policies.
 - Review any previous insurance estimates of damages.
 - Review any relevant management and/or guideline documents, so that all written estimates conform to the proper form pertaining to the insurance policy.
 - Formulation of an insurance claim settlement plan to ensure that the claim presentation conforms to all coverages.

- ✦ Conduct a full Investigation into all insurance claim matters that indicate less than optimum

payments, including:

- Preparation of a detailed estimate of damages based upon a proper scope of damages as ascertained by the inspection. Unit cost pricing will conform to accepted insurance standards or pricing methodologies.
- Calculation of Replacement Cost/ACV to ascertain compliance with co-insurance.
- Coordinate and meet with adjusters from the insurance company to inspect and attempt to agree on the proper scope of damages based upon our detailed estimate of damages versus estimates prepared by the insurance adjuster.
- Discuss and evaluate proper unit pricing to be used in preparation of the insurance estimate.
- Meet with experts, general contractors and sub-contractors, officials or others needed to view and discuss the proper scope of repair as needed to formulate a representative estimate of the damages.
- Coordinate and meet with specialists regarding nuclear, infrared, or other pertinent testing of the damaged system(s).
- Prepare and bind all documentation necessary to support the claim. Submit prepared documentation to the insurance company for their review.

B. Pursuit of Insurance Settlement

- ✦ Prepare documentation for meeting with insurance company representative to facilitate an amicable negotiation of the claims.
 - Meet with the City to provide a status report of the progression of the claim.
 - Facilitate the settlement and payment of the claim resolution.

Phase One: Project Deliverables & Costs:

<i>Deliverable</i>	<i>Description</i>	<i>Fixed Cost</i>	<i>Payment</i>
1	Complete assessment and coordination of corrective actions related to insurance claims, including dispute resolution activities.	10% of all additional insurance claims funded by Carrier	Payment due no later than 30 days upon receipt of funding from insurance carrier

City of Quincy

Approved by:

Signature_____

Name:_____

Title:_____

Date:_____

The Integrity Group

Accepted by:

Signature: _____

Name: _____

Title: _____

Date: _____

Phase Two: Anticipated Tasks (Via Separate Continency Contract with Berger Singerman, LLP)

C. Dispute Resolution Activities

✦ In the event that the claim cannot be settled amicably and fairly after the investigation process, then it may become necessary to pursue one of at least three methods of insurance claim dispute resolution typical to almost every jurisdiction in the United States. They are 1) Mediation (2) Appraisal or Arbitration, and (3) Litigation. Tasks during these separate processes will be as follows:

- Facilitate the filing of the proper notices, documents, or communications to engage the Mediation process. Firm will be party to necessary and pertinent phone teleconferences and other meetings that come about as a result of preparation and or settlement of the claim to ensure a strong relationship with the insured and their various interested parties.
- In the event that no legal representative is retained by the Client, Company will serve as the representative to assist the Client with the Mediation including presentation of the issues, explanation and justification for the damages claimed and facilitate the settlement of the claim during and after the Mediation event.
- Advise the Client and other interested parties as to the pertinent dates, events, and other important details regarding the Mediation.
- If either party to the claim invokes the Appraisal provision within the policy, both the insured and the insurer must comply as is legally required. When possible and in the best interest of the claim resolution, Subcontractor will serve as the Appraiser for the insured. In the event that this is not possible, Subcontractor will support the Client's claim through the Appraisal process by assisting the named Appraiser or insured in preparation, facilitation and negotiation as requested and is appropriate given the specifics of the claim.
- Subcontractor will comply with all document requests as demanded or deemed necessary in the event that Litigation is used for the purposes of settlement. This includes submitting our complete claims package, related communication records, and any other document(s) required by the courts or legal process that are within our means to produce.
- Subcontractor will assist in the facilitation and coordination and attend in person or by teleconference calls, meetings or otherwise in which we are needed to facilitate and support the Litigation process. This includes Mediation and or Appraisal, if necessary, during the Litigation process.
- Subcontractor will assist in the facilitation and coordination and attend inspections at the loss in person when necessary and appropriate to facilitate and support the Litigation process.
- Subcontractor will be involved in whatever manner is needed during the settlement and negotiation process to help facilitate the most equitable and beneficial resolution possible.

**CITY OF QUINCY
CITY COMMISSION
AGENDA REQUEST**

Date of Meeting: July 27, 2021

Date Submitted: July 23, 2021

To: Honorable Mayor and Members of the City Commission

From: Jack L McLean Jr., City Manager
Charles J. Hayes, Interim Planning Director

Subject: Score Sheet for Anti-Crime Prevention Grant

Statement of Issue:

The Family Based Prevention/Community Programs provides an instrument for funding to reduce gang activity and gun violence. Staff developed a process for the Commission to approve funding for local Non-Profits 501(c) 3 organizations, local government and school districts that serve Gadsden County. The amount of the grants will not exceed \$10,000. The total available funds approved to disperse is \$50,000.

Background:

The Family-Based Prevention/Community Program application packet is a seed grant up to a maximum of \$10,000 with a match of 25%. The match can be in-kind or a combination of cash and in-kind. Applications were submitted to the Project Coordinator. Applications have been reviewed by staff and scored.

Conclusion/Recommendation:

Staff has scored applications and provided them for review and/or approval for funding.

404 West Jefferson Street
www.myquincy.net



Quincy, FL 32351
850-618-0020

Anti-Crime Prevention Seed Grant Application

Applicant Information

Name: Harrison Russell E

Last	First	Middle Initial
------	-------	----------------

Address: 405 Strong Rd 15B/154 Quincy Florida 32351

Street / P O Box	City	State	Zip Code
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Organization Name: Born2BeAMan INC

Organization Contact:

Harrison Russell E

Last Name	First Name	Middle Initial
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born2beaman@gmail.com 850)264-5145

Email	Office Phone	Cell Phone
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There are five Eligible Grant Activities:

Prenatal and Postnatal care of the Child
Behavioral Parent Management Training
Functional Family Therapy for Delinquent Youths
Addictions/Treatment and Youth Programming/Mentoring Program

Please Identify the Eligible Activity that your program is applying for.

Please provide the scope of your proposed project.
Youth Programming/Mentoring Program

Please include with your application the following:

Proof of your 501(c)(3) status

Number of years the non-profit organization has been established as verified through non-profit status letter via the U.S Department of Treasury (IRS) and/or a copy of your Consumer Exemption Certificate from the Florida Department of Revenue and/or Articles of Incorporation from the Florida Department of State. (

Number of years: 1 _____ Years and Months 3 _____

Description of 501(c)(3) non-profit organizations considered a public charity by the IRS:

We are a nonprofit mentoring program for young men ages 4-19 that's been operating in Gadsden County for 3 years. The program works with young men teaching them how to handle problems and disagreements without violence, how to walk away from those problems and also conflict resolution. We also teach them skills that will benefit them for years to come such as changing oil in cars, changing tires, changing brakes, etc.

Do you have any other partnering organizations? X ___ Yes ___ No

Do you have any other funds being leverage for this grant ___ Yes ___x No

Do you have a Fiscal Sponsor? ____Yes ____x No

Have you received any other funding for this project? If so, list the funding source. None

**Project Narrative Consistent with Anti Crime Preventon Plan /Family-
Based Prevention/Community Program**

**Receiving this money will help us take 40 young men on a 5 day 4 night male
retreat where we will continue our training on conflict resolution, ways to keep
them from joining a gang and getting out of a gang. Also, we will be teaching
them cooking skills, cleaning skills, proper grooming skills, and survival
skills.**_____

(Please use additional sheet if necessary)

Tell us about your neighborhood in which this project would benefit.

We service all of Gadsden county. The unique thing about our organization we have young men
from every neighborhood so this will continue to be a county wide project that will continue to

bring all our young men together.

How will these funds assist Crime Prevention in your community? Points will be scored with consistent of the Anti-Crime Prevention Plan.

By giving these young men the opportunity to get away and see the world will open their eyes to all the possibilities that awaits them to pursue in life. It will also give them some skills that will put them in place to secure jobs, friends, and create a brotherhood that will gain the peace back in our neighborhoods for years to come.

Provide Budget. Administrative fees shall not exceed 25% of the maximum amount the total Grant. (Please use separate sheet if needed)

Housing \$6700.00

Food \$3000.00

Transportation plus fuel \$1300.00

CERTIFICATION AND COMPLIANCE STATEMENT

We hereby certify that the information contained in this application is true and correct to the best of my knowledge and that I have read the Program Guidelines of the City of Quincy Seed Grant Application Program and will abide by all legal, financial, and reporting requirements as a condition of receiving grant funds from the City. The City of Quincy requires two signatures from organization officers that have been given the authority to sign on behalf of the organization. By signing the application, each person is affirming their authorization to sign on behalf of the organization. Note: Final funding approval may not occur until the City of Quincy Commission review application.

Signature of Organization's Officer: Russell E. Harrison Sr.

Title of Officer: President _____

Print Name: Russell E Harrison Sr. _____

Signature of Organization's Officer: Clarissa Harrison

Title of Officer: Print Name: Secretary Clarissa Harrison

July 7, 2021

City of Quincy
Committee Member of the Grant Department
Quincy, Florida 32351

Dear Committee Member:

I would like to take this opportunity to give my highest recommendation to Russell Harrison, Sr. for his unconditional commitment to the youth of Gadsden County.

Mr. Harrison has volunteered and dedicated endless hours of service to ensure our youth in Gadsden County receive the guidance they need to become our future leaders. Mr. Harrison's program, Born2BeAMan, has brought our community together to assist and support these young men, and Mr. Harrison's dedication to his program is nothing short of astonishing.

Through Mr. Harrison's dedication to his program, he has provided young people in our community an opportunity to excel and learn good decision making skills. It has been a privilege to work with Mr. Harrison in guiding these young men in our community, and I look forward to seeing Mr. Harrison and his program Born2BeAMan continue to do great things in the lives of our youth.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "William F. Buckhalt".

William Buckhalt
Citizen of Gadsden County



THE CITY OF QUINCY POLICE DEPARTMENT



121 East Jefferson St Quincy, Florida 32351 Phone (850) 627-7111 Fax (866) 884-5865

July 6th, 2021

City of Quincy
404 West Jefferson Street
Quincy, Florida 32351

To Whom It May Concern:

This letter is in support of "Born 2 Be A Man", a non-governmental organization. The Quincy Police Department has reached out to the organization through Mr. Russell Harrison collaborating with them to reach some of our youth in the community.

As a community partner with them, we strive to teach, mentor, and educate the young participants. These mentorships and relationships we build with the young people builds a stronger community and builds trust in our citizens.

Previously, our agency police officers have had conversations with the young men in their organization. Future outreach events and partnerships would include how to be professional, positive inter and intra conversations, being a good community citizen, and positive planning for the future. We look forward to our continued relationship with "Born 2 Be A Man".

I support the organization in applying for the grant to continue to be a positive role model and organization for young adolescents in our community.

With warm regards,

Robert Wixson, Interim Police Chief

**THE PARKWAY CENTER OF QUINCY
1415 PAT THOMAS PARKWAY
QUINCY, FLORIDA 32351**

Date: July 7, 2021

RE: Anti-Crime Prevention Seeds Grant Application, City of Quincy, Florida

Organization: Born 2 BE A Man, Inc.

TO WHOM IT MAY CONCERN:

I am writing to express enthusiasm and endorsement of the grant application from the Born 2 BE A Man, Inc. community prevention and mentoring outreach organization. This organization is a local and federal 501(c)(3) program/organization that has been actively involved in the community. I have been associated with the organization since its inception and have witnessed the impact it has had on the young men and the positive power it has had in the community.

Its mission is to provide direction, mentoring and a better future for the black young men in the community. Given that the prevalence of crime is too common in the community and we need programs and organizations that are willing to address the issues and do the work in an intentional and consistent matter, Born 2 BE A Man, Inc. has done the work in terms of meeting the needs of the young men in the community and providing the support that is needed to lead to the prevention of crime. The organization is based on morals and values that enable a person to focus on the achievements and successes of life, positive activities, service projects, role models, career goals and abstain from conducting any kinds of criminal and/or violent acts.

As a social worker and resident of Gadsden County, I understand the value of result-oriented programming and Born 2 BE A Man, Inc. has delivered and continues to work tirelessly with our young men and their parents.

My business has physically and financially (In-kind contributions) supported the organization by providing a meeting space for the program and the parents. I have been associated with the organization for more than a year.

The City of Quincy need successful programs and partners to contribute to a positive image and serve in making our communities safer for all by helping to develop our young people. In conclusion, I fully support the efforts of the Born 2 BE A Man, Inc. in seeking seed grant funding from the City of Quincy.

Sincerely,



Rolanda M. Jackson
Business Owner

404 West Jefferson Street
www.myquincy.net



Quincy, FL 32351
850-618-0020

Dear Partner:

The Family-Based Prevention/Community Program Application packet is a seed grant with a maximum of \$10,000. The match can be in-kind or a combination of cash and in-kind. The application packet should be submitted to the Purchasing Officer as the point of contact person for the anti-crime effort.

An application may be submitted on the 7th day of the month and will be considered if funds are available. Grant funds are available for 501(3)c and not-for-profit organizations.

Grant funds will be awarded on a competitive basis and shall only be provided for events occurring after applications have been approved and the recipient has entered into a grant agreement with the City of Quincy. Organizations wishing to receive funding assistance for their event must submit a grant application for review. Applications are available the City of Quincy website page at myquincy.net for printing.

Gadsden County American Rescue Plan fund can be used as additional source for your project with the grant. Information is attached on the process for applying for these funds.

If you have any question relative to the application process, please feel free to contact Charles Hayes at 850.618.1886 or via email at chayes@myquincy.net.

Sincerely,

Jack L. McLean, Jr

Jack L. McLean, Jr.
City Manager

404 West Jefferson Street
www.myquincy.net



Quincy, FL 32351
850-618-0020

Anti-Crime Prevention Seed Grant Application

Applicant Information

Name: Hutley-Figgers Latisha L
Last First Middle Initial

Address: 716 Pt. Miligan Quincy FL 32352
Street / P O Box City State Zip Code

Organization Name: Good Shepherd Life Changing Outreach

Organization Contact:

Hutley-Figgers Latisha L
Last Name First Name Middle Initial
latfig88@gmail.com 850-508-3777 850-545-0526
Email Office Phone Cell Phone

There are five Eligible Grant Activities:

- Prenatal and Postnatal care of the Child
- Behavioral Parent Management Training
- Functional Family Therapy for Delinquent Youths
- Addictions/Treatment and Youth Programming/Mentoring Program

Please Identify the Eligible Activity that your program is applying for.

Please provide the scope of your proposed project.

Project Narrative Consistent with Anti Crime Prevention Plan /Family-Based Prevention/Community Program

To bring the community together to develop ways to foster crime/gang prevention in the Gadsden Arms area.

(Please use additional sheet if necessary)

Tell us about your neighborhood in which this project would benefit.

This neighborhood has been plagued with deaths due to gang violence, suicide & drug overdoses. The residents are afraid to talk & give information due to fear of retaliation from the gang members.

How will these funds assist Crime Prevention in your community? Points will be scored with consistent of the Anti-Crime Prevention Plan.

We would educate the residents on how to use Crime Stoppers to report anything they see or know about crimes being committed. Guest speakers will be used in workshops about Crime Prevention.

Provide Budget. Administrative fees shall not exceed 25% of the maximum amount the total Grant. (Please use separate sheet if needed)

See Attachment

Additional materials

Three (3) letters of support from partners of your project

Progress Report

In accordance with Grant Award you will be required to provide two progress reports. The first progress report is due at mid-point of your program. The final report is due at the end or one year of starting your program.

Upon being awarded a grant, a signed grant agreement will be executed between the Grantee and the City of Quincy.

Grading Grid for Proposal

CERTIFICATION AND COMPLIANCE STATEMENT

We hereby certify that the information contained in this application is true and correct to the best of my knowledge and that I have read the Program Guidelines of the City of Quincy Seed Grant Application Program and will abide by all legal, financial, and reporting requirements as a condition of receiving grant funds from the City. The City of Quincy requires two signatures from organization officers that have been given the authority to sign on behalf of the organization. By signing the application, each person is affirming their authorization to sign on behalf of the organization. Note: Final funding approval may not occur until the City of Quincy Commission review application.

Signature of Organization's Officer: 788

Title of Officer: President

Print Name: LaTisha Hutley-Figgers

Signature of Organization's Officer: _____

Title of Officer: Print Name: _____

may be deemed ineligible for future disbursements of Grant Funds.

7. Insurance. GRANTEE will obtain and maintain, at its own expense, commercial general liability insurance, insuring against any claim or liability arising from the event, naming the City of Quincy as additional insured, with a liability limit of no less than One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) aggregate. Insurance is to be placed with Florida admitted Insurers rated B+ or better by A.M. Best's rating service. The insurance coverage shall contain a provision that forbids any cancellation, change or material alteration in the coverage without providing thirty (30) days written notice to the City. GRANTEE will provide certificates of insurance to the City prior to any Program for which there is the expenditure or disbursement of any Grant Funds.

8. Indemnification. The GRANTEE will indemnify, save and hold the City of Quincy harmless from any and all liability, claims, demands, damages, expenses, fees, fines, penalties, suits, proceedings, actions and cost of actions, including attorneys' fees for trial and on appeal, of any kind and nature arising from or relating to any event that is held.

9. Non-discrimination; Compliance with Law; Permits. GRANTEE agrees it will not discriminate on the basis of race, color, creed, sex, age, national origin, disability, sexual orientation or marital status, and that it will comply with all applicable federal, state or local laws, rules and regulations, concerning the Seed Grant Program and any activities, functions or operations associated therewith. GRANTEE shall be solely responsible for obtaining any required permits or licenses.

10. Records. GRANTEE shall maintain books and records concerning the Program event in accordance with generally accepted accounting principles. Such books and records shall be open to and available for inspection and audit by the City of Quincy upon reasonable notice during the operation of the Agreement and for a period of three (3) years following the date of the last disbursement of any Grant Funds under this Agreement.

11. Constitutional Prohibition. GRANTEE shall not use Grant Funds for the acquisition, construction, reconstruction, rehabilitation, or operation of any structure used for religious purposes.

12. No Joint Venture. It is mutually understood and agreed that nothing contained in this Agreement is intended, or shall be construed, as in anyway creating or establishing the relationship of partnership or joint venture between the parties hereto or as constituting GRANTEE as the agent or representative of the City of Quincy for any purpose or in any manner whatsoever.

Gadsden County, Florida. The parties waive the right to trial by jury in any dispute or litigation arising from, concerning or relating to this Agreement.

23. Entire Agreement. This Agreement constitutes the entire agreement between the parties hereto with respect to the subject matter hereof; any representations or statements heretofore made with respect to such subject matter, whether verbal or written, are merged herein. No other agreement, whether verbal or written, with regard to the subject matter hereof shall be deemed to exist.

24. Authority to Sign. By executing this Agreement, the undersigned represent and certify that they have the authority to enter into and execute this Agreement on behalf of their respective parties.

IN WITNESS THEREOF, the City and the GRANTEE have executed this Agreement as of the Effective Date above written.

By: _____
(Signature)

(Print Name)

Its: _____
(Office or Title with Grantee)

COUNTY OF _____
STATE OF FLORIDA

The foregoing instrument was acknowledged before me, by

_____, as _____ of _____

who is personally known to me, or has provided _____ as identification?

Witness my hand and official seal in the County and State last aforesaid this
_____ day of _____ 2021.

NOTARY PUBLIC

Gadsden

AMERICAN RESCUE PLAN

HOLA GADSDEN MITIN

VIERNES, 2 DE JULIO | 9AM-12PM

en Quincy Convenience Store

113 W. Jefferson St., Quincy, FL 32351

(A una cuadra del Palacio de Justicia)



Huggerson
GROUP



NON-PROFIT HEALTHCARE ORGANIZATION ASSISTANCE PROGRAM CHECKLIST:

- ☒ Non-Profit Healthcare Organization Executive Director/ Administrative Head **MUST** submit copy of Florida Driver's License, State ID or other documentation validating that the business is located in Gadsden County.
- ☒ Non-Profit Healthcare Organization Executive Director/ Administrative Head **MUST** submit tax returns or other business records reflecting loss of revenue in 2020 compared to 2019, or increased expenditures/ costs due to operating in a COVID-19 environment.
- ☒ Non-Profit Healthcare Organization Company **MUST** submit documentation showing the lost donations/ revenue due to the COVID-19 pandemic with a description of how this loss negatively impacted the community.
- ☒ Have a copy of 501c3 determination letter (Non-profit organization certificate) or, State of Florida Tax Exemption Certification.
- ☒ Have a copy of most recent 2021 utility bill for Gadsden County address verification.
- ☒ Non-Profit Healthcare Organization Executive Director/ Administrative Head **MUST** submit a completed IRS W-9 form prior to receipt of funding.
- ☒ Did the business receive any Payroll Protection Program (PPP) funding or other COVID-19 related grant funding in 2020 or 2021? (If YES, then LOSS CALCULATION will be reduced by the amount received through other assistance programs. Other grant award documentation will need to be submitted for Gadsden County American Rescue Plan (GCARP) Program staff review).
- ☒ The Non-Profit Healthcare Organization (NPHO) Assistance Programs will assist NPHOs in Gadsden County that COVID-19 has impacted. ALL NPHOs that apply will have had to provide the following services within the healthcare community: medical, food, educational, or childcare services.

www.Gadsdenrescue.com
(850)-273-7989



**NON-PROFIT
ORGANIZATION
ASSISTANCE PROGRAM
CHECKLIST:**

- ☒ Non-Profit Organization Executive Director/ Administrative Head **MUST** submit copy of Florida Driver's License, State ID, or other documentation validating that the business is located in Gadsden County.
- ☒ Non-Profit Organization Executive Director/ Administrative Head **MUST** submit tax returns or other business records reflecting loss of revenue in 2020 compared to 2019, or increased expenditures/ costs due to operating in a COVID-19 environment.
- ☒ Non-Profit Organization Company **MUST** submit documentation showing the lost donations/ revenue due to the COVID-19 pandemic with a description of how this loss negatively impacted the community.
- ☒ Have a copy of 501c3 determination letter (Non-profit organization certificate) or, State of Florida Tax Exemption Certification.
- ☒ Have a copy of most recent 2021 utility bill for Gadsden County address verification.
- ☒ Non-Profit Organization Executive Director/ Administrative Head **MUST** submit a completed IRS W-9 Form prior to receipt of funding.
- ☒ Did the business receive any Payroll Protection Program (PPP) funding or other COVID-19 related grant funding in 2020 or 2021? (If YES, then LOSS CALCULATION will be reduced by the amount received through other assistance programs. Other grant award documentation will need to be submitted for Gadsden County American Rescue Plan (GARP) Program staff review).
- ☒ Non-Profit Organization Company/ Applicant provided one of the following services: medical, food, educational and/ or childcare services to residents in Gadsden County during the COVID-19 pandemic. The service(s) that our organization provides is the following: _____

www.Gadsdenrescue.com

(850)-273-7989

Expenses

Food	3,500.00
Tents & Chairs	1,400.00
Bouncers	2,000.00
Equipment/Rental for Activities	1,000.00
DJ	600.00
Security (8)	1,300.00

Crime Prevention Event

The Greatness of a Community

Friday, July 23, 2021

11am-7pm

Carter Parramore Field

Guest Speakers:

Family Members of the Deceased

Vendors:

Health Department

Aetna

GCS Parent Services

Activities:

Bouncers

Flag Football

Volleyball Games

Kick Ball Games

Spade Tournament

Water Play Relays

Entertainment

Local Artist

Expenses

Food	3,500.00
Tents & Chairs	1,400.00
Bouncers	2,000.00
Equipment/Rental for Activities	1,000.00
DJ	600.00
Security (8)	1,300.00



NORTH FLORIDA EDUCATIONAL DEVELOPMENT CORPORATION

Post Office Box 550, Gretna, Florida 32332 • Telephone: 850-856-5025

July 12, 2021

Jack L. McClean, Jr.
City Manager
4040 West Jefferson Street
Quincy Florida 32351

Dear Mr. McClean,

It is a pleasure for North Florida Educational Development Corporation (NFEDC) to submit a Family-Based Prevention/Community Application to the City of Quincy. This community engagement project is a collaborative agreement between NFEDC and Zeta Phi BETA Sorority Incorporated, Tau Zeta Chapter (ZETA) of Quincy, Florida.

This is a great opportunity to bring community groups together to learn how to lift all of our voices to solve our many problems. NFEDC (Crime Survivors for Safety and Justice) Network will bring to this community a body of knowledge that are tested and true.

Tau Zeta Chapter (Zeta) and auxiliary will form a professional team and synergistically will work with NFEDC to complete to work most needed in our community.

Thank you for your consideration of this request.

Sincerely,

A handwritten signature in cursive script that reads 'Carolyn Ford'.

Carolyn Ford, Ed.S
Executive Director



A UNITED WAY MEMBER AGENCY

404 West Jefferson Street
www.myquincy.net



Quincy, FL 32351
850-618-0020

Anti-Crime Prevention Seed Grant Application

Applicant Information

Name: Tau Zeta of Quincy, Zeta Phi Beta Inc.
Last First Middle Initial

Address: P.O. Box 708 Quincy FL 32353
Street / P O Box City State Zip Code

Organization Name: Tau Zeta Chapter of Quincy, FL Zeta Phi Beta Inc.

Organization Contact:

Thomas Cassundra L.
Last Name First Name Middle Initial
Tauzetagquincy@gmail.com 1904 3339696
Email Office Phone Cell Phone

There are five Eligible Grant Activities:

Prenatal and Postnatal care of the Child
Behavioral Parent Management Training
Functional Family Therapy for Delinquent Youths
Addictions/Treatment and Youth Programming/Mentoring Program

Please Identify the Eligible Activity that your program is applying for.

Please provide the scope of your proposed project.

Please include with your application the following:

Proof of your 501(3) c status

Number of years the non-profit organization has been established as verified through non-profit status letter via the U.S Department of Treasury (IRS) and/or a copy of your Consumer Exemption Certificate from the Florida Department of Revenue and/or Articles of Incorporation from the Florida Department of State. (

Number of years: 65 Years and Months _____

Incorporated for 65 yrs, Nonprofit status for 2 years

Description of 501©(3) non-profit organizations considered a public charity by the IRS

Do you have any other partnering organizations? ☒ Yes ☐ No

Do you have any other funds being leverage for this grant ☒ Yes ☐ No

Do you have a Fiscal Sponsor? ☐ Yes ☒ No

Have you received any other funding for this project? If so, list the funding source.

none

Project Narrative Consistent with Anti Crime Prevention Plan /Family-Based Prevention/Community Program

(Please use additional sheet if necessary)

Tell us about your neighborhood in which this project would benefit.

How will these funds assist Crime Prevention in your community? Points will be scored with consistent of the Anti-Crime Prevention Plan.

Provide Budget. Administrative fees shall not exceed 25% of the maximum amount the total Grant. (Please use separate sheet if needed)

Additional materials

Three (3) letters of support from partners of your project

Progress Report

In accordance with Grant Award you will be required to provide two progress reports. The first progress report is due at mid-point of your program. The final report is due at the end or one year of starting your program.

Upon being awarded a grant, a signed grant agreement will be executed between the Grantee and the City of Quincy.

Grading Grid for Proposal

Each grant will be evaluated on the six (6) Guiding Principles: Maximum score 100 points

Inclusiveness: Plan to support resident participation (10 points)_____

Collaborative: Ventures with other entities (15 points) _____

Resourceful: Leverage to make the most out of what the community has (15 Points) _____

Reflective: Learn how your proposal will build on the work of others (20 Points) _____

Adaptive: Building flexibility into the proposal approach (10 Points) _____

Aligned: Show collaboration with others working toward a similar vision (30 Points) ____

CERTIFICATION AND COMPLIANCE STATEMENT

We hereby certify that the information contained in this application is true and correct to the best of my knowledge and that I have read the Program Guidelines of the City of Quincy Seed Grant Application Program and will abide by all legal, financial, and reporting requirements as a condition of receiving grant funds from the City. The City of Quincy requires two signatures from organization officers that have been given the authority to sign on behalf of the organization. By signing the application, each person is affirming their authorization to sign on behalf of the organization. Note: Final funding approval may not occur until the City of Quincy Commission review application.

Signature of Organization's Officer: Cassundra Thomas

Title of Officer: President

Print Name: Cassundra Thomas

Signature of Organization's Officer: _____

Title of Officer: Print Name: _____

CITY OF QUINCY SEED GRANT PROGRAM

No.: _____

This AGREEMENT ("Agreement") is entered this ___ day of _____ (the "Effective Date") by and between the CITY OF QUINCY), whose address is 404 W Jefferson St Quincy, Florida, 32351, and _____

WHEREAS, on _____, the City of Quincy authorized the award of up to TEN THOUSAND DOLLARS (\$10,000) in grant funds to GRANTEE for direct costs associated with the Crime Prevention;

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties intending to be legally bound hereby agree as follows:

1. **Amount.** The City agrees to provide grant funds to the GRANTEE in the amount of _____ (\$) (the "Grant Funds") subject to the terms and conditions stated herein.
2. **Limitations on Use.** The Grant Funds shall be used solely for the payment of direct expenses arising from the expenses associated with program narrative presented for crime prevention.
3. **Disbursement.** Grant Funds shall be disbursed to GRANTEE following submission of pay requests submitted to the City and for those costs and expenses approved by the Manager or his designee.
4. **Personnel.** GRANTEE represents that it has, or will secure at its own expense, all personnel required to conduct the narratives listed in the Grant, and that such personnel shall be fully qualified and licensed, to the extent required, under any applicable law.
5. **Signage.** The City shall be identified as a major sponsor on event signage and promotional materials including, but not limited to, flyers, radio announcements, and newspaper and magazine advertisements.
6. **Reporting.** GRANTEE shall submit to the City post-event reports within seven (7) days of each event. Each post-event report shall provide the costs and expenses of producing the event, particularly those expenses paid with Grant Funds, and shall include copies of contracts, invoices and other documentation reflecting the expenses. GRANTEE shall submit a year-end report by or before January 30, 2021. The year-end report shall describe the promotion, organization, operation, revenues, expenses and attendance for the events and particularly costs which were paid with Grant Funds. If the GRANTEE fails to submit any report as required under this paragraph, GRANTEE

may be deemed ineligible for future disbursements of Grant Funds.

7. Insurance. GRANTEE will obtain and maintain, at its own expense, commercial general liability insurance, insuring against any claim or liability arising from the event, naming the City of Quincy as additional insured, with a liability limit of no less than One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) aggregate. Insurance is to be placed with Florida admitted insurers rated B+ or better by A.M. Best's rating service. The insurance coverage shall contain a provision that forbids any cancellation, change or material alteration in the coverage without providing thirty (30) days written notice to the City. GRANTEE will provide certificates of insurance to the City prior to any Program for which there is the expenditure or disbursement of any Grant Funds.

8. Indemnification. The GRANTEE will indemnify, save and hold the City of Quincy harmless from any and all liability, claims, demands, damages, expenses, fees, fines, penalties, suits, proceedings, actions and cost of actions, including attorneys' fees for trial and on appeal, of any kind and nature arising from or relating to any event that is held.

9. Non-discrimination; Compliance with Law; Permits. GRANTEE agrees it will not discriminate on the basis of race, color, creed, sex, age, national origin, disability, sexual orientation or marital status, and that it will comply with all applicable federal, state or local laws, rules and regulations, concerning the Seed Grant Program and any activities, functions or operations associated therewith. GRANTEE shall be solely responsible for obtaining any required permits or licenses.

10. Records. GRANTEE shall maintain books and records concerning the Program event in accordance with generally accepted accounting principles. Such books and records shall be open to and available for inspection and audit by the City of Quincy upon reasonable notice during the operation of the Agreement and for a period of three (3) years following the date of the last disbursement of any Grant Funds under this Agreement.

11. Constitutional Prohibition. GRANTEE shall not use Grant Funds for the acquisition, construction, reconstruction, rehabilitation, or operation of any structure used for religious purposes.

12. No Joint Venture. It is mutually understood and agreed that nothing contained in this Agreement is intended, or shall be construed, as in anyway creating or establishing the relationship of partnership or joint venture between the parties hereto or as constituting GRANTEE as the agent or representative of the City of Quincy for any purpose or in any manner whatsoever.

13. Default. GRANTEE'S failure to comply with any provision of this Agreement, shall constitute a default upon the occurrence of which the City may, in its sole discretion, (i) withhold, temporarily or permanently, all, or any unpaid portion of the Grant Funds, and/or (ii) terminate this Agreement and demand a full refund of any Grant Funds which have been disbursed. Upon default as provided herein the City shall have no further obligations to GRANTEE under this Agreement.

14. Repayment of Funds. GRANTEE shall repay the City for any unauthorized, illegal or unlawful expenditure of Grant Funds.

15. City's Rights and Remedies. Nothing contained herein shall be construed as limiting or waiving any right of the City to pursue any remedy which may be available to it in law or in equity, nor shall anything contained herein act as a limitation of the City's rights in the event that GRANTEE fails to comply with the terms of this Agreement.

16. Attorney's Fees. In the event the City brings any action to enforce any right or obligation contained in this Agreement, it shall be entitled to recover its reasonable attorney's fees and costs in such action.

17. Assignment. There shall be no assignment, transfer of interest or delegation of GRANTEE'S rights, duties or responsibilities under this Agreement without the prior written approval of the City.

18. No Waiver. The failure of the City to require performance of any duty or condition under this Agreement shall not affect the City's right to require performance at any time thereafter, nor shall the City waiver of any condition, breach or default under this Agreement constitute a waiver of any subsequent failure of such condition, breach or default.

19. Severability. In the event any provision of this Agreement is declared or determined to be unlawful or invalid, such declaration shall not affect the remaining provisions of the Agreement.

20. No Third-Party Beneficiaries. Nothing contained in this Agreement shall be construed so as to confer upon any other party the rights of a third-party beneficiary.

21. Compliance with Laws and Regulations. Grantee shall comply with all applicable laws and regulations.

22. Governing Law; Venue in Gadsden County; Waiver of Jury Trial. This agreement shall be governed by and construed under the laws of the State of Florida. Any litigation arising from, concerning or relating to this Agreement shall be resolved by a court of competent jurisdiction in

Gadsden County, Florida. The parties waive the right to trial by jury in any dispute or litigation arising from, concerning or relating to this Agreement.

23. Entire Agreement. This Agreement constitutes the entire agreement between the parties hereto with respect to the subject matter hereof; any representations or statement heretofore made with respect to such subject matter, whether verbal or written, are merged herein. No other agreement, whether verbal or written, with regard to the subject matter hereof shall be deemed to exist.

24. Authority to Sign. By executing this Agreement, the undersigned represent and certify that they have the authority to enter into and execute this Agreement on behalf of their respective parties.

IN WITNESS THEREOF, the City and the GRANTEE have executed this Agreement as of the Effective Date above written.

By: _____
(Signature)

(Print Name)

Its: _____
(Office or Title with Grantee)

COUNTY OF _____
STATE OF FLORIDA

The foregoing instrument was acknowledged before me, by

_____, as _____ of _____

who is personally known to me, or has provided _____ as identification?

Witness my hand and official seal in the County and State last aforesaid this
_____ day of _____ 2021.

NOTARY PUBLIC

CITY OF QUNICY

ATTEST:

By: _____
Jack L. McLean Jr.
City Manager

Ronte Harris
City Mayor

Stork's Nest was launched in 1971 by Epsilon Zeta chapter of Atlanta, Georgia. It was one of many educational and service projects of Better Infant Births (BIB), a highly successful program sponsored by the Fulton-DeKalb-Clayton Chapter of the March of Dimes. The program was so successful that Zeta Phi Beta Sorority, Inc. adopted Stork's Nest in 1972 as its national project. The first Nest to open after it was adopted as Zeta's national project was by Lambda Zeta chapter in Houston, Texas. Stork's Nest is a jointly owned trademark of Zeta Phi Beta Sorority, Inc. and March of Dimes Foundation and can only be implemented by these two organizations.

The program is designed to promote prenatal care participation and encourage healthy behaviors during pregnancy through two components-incentives and education. Stork's Nest clients "earn" points toward incentives such as maternity or baby care items through a variety of positive, health-promoting activities: attending prenatal visits, participating in prenatal education classes, stopping at-risk behaviors such as smoking cigarettes and consuming alcoholic beverages, reducing stress, etc.

Zeta Prematurity Awareness Program- occurs annually during the entire month of November in support of the March of Dimes' Prematurity Awareness Month and World Prematurity Day on November 17th. Since 2003, Zeta chapters and auxiliaries reach out to over 300 houses of worship annually across the country and distribute information on prematurity awareness, causes of prematurity and the importance of seeking prenatal care in an effort to decrease infant mortality and the number of low-birth-weight babies. Over the past six years, Zeta has documented a global impact of reaching more than 543,000 people through the Sorority's signature grassroots campaign.

Adopt-A-School- allows members of Zeta Phi Beta to identify low performing schools and provide assistance in a number of ways to enhance the educational experience, increase test scores and grades. Members purchase supplies and/or equipment, provide volunteer hours, assist with parent engagement programs and work with administrators to identify needs that may be specific to that particular school.

Adult and Youth Auxiliaries-

Amicae- Are Non degree seeking women interested in assisting the ladies of Zeta Phi Beta Sorority, Inc. in their local, state, regional and national efforts.

Archonettes are high school-aged young ladies who demonstrate an interest in the goals and the ideals of scholarship, sisterly love, and community service. Archonette groups are affiliated through local chapters.

Amicettes are girls 9 to 13 years of age who are willing to strive toward the high ideals of Zeta Phi Beta Sorority and who demonstrate potential for leadership in service to the community. Amicettes are affiliated through local chapters.

Pearlettes are girls under 9 years old who are mentored by ladies of Zeta Phi Beta Sorority, Inc. to become outstanding leaders in their community.

Finer Academy 950- All of our youth groups participate in our local initiative to teach various life skills over a 6-week program.

Zeta Male Network- The mission of the Zeta Male Network is to form a strong male auxiliary to help support and enhance the programs and initiatives of Zeta Phi Beta Sorority, Inc. including providing scholarships.

Zeta National Education Fund and Local Chapter Scholarships- The National Educational Foundation of Zeta Phi Beta Sorority, Inc. with 501 (c) 3 status is created and operated exclusively for charitable and educational purposes. The principal activities and purpose of the trust are to award

scholarship grants to worthy students for the pursuit of higher education; to conduct community educational programs which will aid in the educational and vocational improvement in individual and community living standards; to engage in activities which will aid in the educational development of all women; and to engage in any appropriate research related to the purposes of the Foundation scholarship.

Get Engaged- The program was designed to address the underlying issues in our communities: drive individual and community engagement; empower citizens to get involved; and cultivate a culture of mutual respect in our communities.

Z-HOPE- Zetas Helping Other People Excel was approved at the 2008 National Boule as the National Service Program of Zeta Phi Beta Sorority, Inc.

An interactive holistic multidimensional outreach program designed to enhance, cultivate and empower participants to develop health promoting lifestyle choices across the lifespan. Specific to the population groups; Women, Youth, Seniors, Men, and International Women of Color.

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date:

JUL 10 2019

TAU ZETA ALUMNI CHAPTER ZETA PHI
ZETA SORORITY INC STORKS NEST
PO BOX 708
QUINCY, FL 32351

Employer Identification Number:
59-1205917

DIN:

17053056578009

Contact Person:

JULIE CHEN

ID# 31261

Contact Telephone Number:

(877) 829-5500

Accounting Period Ending:

December 31

Public Charity Status:

170(b)(1)(A)(vi)

Form 990/990-EZ/990-N Required:

Yes

Effective Date of Exemption:

February 20, 2019

Contribution Deductibility:

Yes

Addendum Applies:

No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 947

Quincy Community Benefit

The proposal will be implemented in the Quincy area. It is a predominately African American Community. It has been inundated recently by a hurricane and COVID-19. Violence has skyrocketed and our young people have suffered the most. Most children have gotten behind in their academic skills and knowledge and Families have been out of work for about 18 months.

This project will benefit this community by:

- Helping families find their voices.
- Creating a sense that others care and giving hope.
- Build relationships and partnerships.
- Providing assistance to their families, esp. youth and children through homework tutoring.
- Providing mentoring services to families for youth male and female.
- Create a space where friendships can be achieved between the community and law enforcement.
- Teaching families to advocate for themselves as to be leaders.
- To expose our youth to productive career paths.

Narrative

This proposal will make available all of the included activities stated by the City of Quincy depending on the needs of affected families.

- Prenatal and postnatal care of the child.
- Behavioral Parent Management Training.
- Functional and Family Therapy for delinquent youths.
- Addiction/Treatment and youth programming and mentoring programs.

The scope of this proposal will target four (4) communities in Quincy and will last for a duration of one (1) year.

- Gadsden Arms Apartments
- Arbor Crest Apartments

- Park View Manor
- Shaw Quarters Subdivision

The Scope is not just limited to these locations, but can be adjusted based upon need and requests.

Strategies

All four communities will be organized around a resident driven model.

- Partnerships and relationships will be created and developed.
- An information and Referral (IR) component will be developed and maintained.
- A mentorship project will be created and assigned to the family structure.
- A mental health resource manual will be developed and used.
- Positive relationships will be encouraged between neighbors (tenants) and managers.
- Listening circles will be created and maintained.

Project Narrative

This project is consistent with the City of Quincy Anti Crime Prevention Plan/ Family-Based Prevention/Community Program, but it also includes an intervention strategy. The community is hurting now and a healing method is also embedded in this project. Tau Zeta of Quincy Florida, Zeta Phi Beta Incorporated, will plan, learn, teach and train themselves and others using a "community systems of care method" that should address the needs of the whole family that affect childrens' health, safety and emotional well-being. This collaborative team will bring expertise from many different sectors, both formal and informal.

March of Dimes North Florida

Market Board Chair
Lisa Owens
Senior Director
Growing Room Childcare Center

Leadership:
Mary Stafford
Former Chair 2018-2019
Vice President Business Development
Offices
Prime Meridian Bank

Catherine Lee
Former Chair
March for Babies Chair 2020
Owner & Operator
Growing Room Child Development Center-
Tallahassee
Hangar 38

Market Board State Maternal and Child
Health Representative
Susan Gilson
Retired

Members:

Emily Beale, RNC
Director
Women's and Children's Services
Capital Regional Medical Center

Rueben Byrd
Sales Representative
New York Life-Pensacola/PC

Joe Burgess
Principal
Lawton Chiles High School

Thomas McClung
Perry Foundation

Bill Hambsh
CEO
North Florida Women's Care

Nick McCarthy
New York Life

Felicia Floyd
BS, CLC, IBCLC
Proprietor of Beyond Breastfeeding

Ashley Scott
Title I Administrator
Leon County Schools



April 8, 2020

Phi Beta Sorority, Inc. Tau Zeta Chapter
P.O. Box 708
Quincy, FL 32353

Attn: Cassundrea L. Thomas, Chapter President

Greetings!! I am so honored to send your organization, Zeta Phi Beta Sorority, Inc. Tau Zeta a letter to support the Chapter Stork's Nest in Quincy, FL. I am eager to see your efforts that would include; working in partnership with North Florida March of Dimes and Healthy Start programs in hopes of bringing consistent prenatal health support program to our local community of low-income pregnant women. Offering a safe and confidential place for women to come for supplies, education and professional support will be most helpful to your community. The location of Stork's nest is at our Chapter's Sorority House at 19 Zeta Lane, Quincy, FL (Old Poror St. behind Subway) is also centrally located for families. I understand you will have the following available:

Safe Location
Partnerships
Goods
Services
Volunteers
Finance Books/Records

Thank you for taking on this most needed service in Gadsden County, I know your efforts will be well rewarded and will make a difference to those in need within the community.

I look forward to being a part of this wonderful community effort.

Warmest regards,

LANISHA WETHERINGTON
Assoc Exec Dir Mrkt Dvlpmnt

**HEALTHY
MOMS.
STRONG
BABIES.**



NORTHERN FLORIDA MARKET
T (850) 727-9461
M 850-556-4419
MARCHOFDIMES.ORG

MEMORANDUM OF AGREEMENT

Between

The Gadsden County Head Start Program

And

Zeta Phi Beta Sorority, Incorporated Tau Zeta Chapter

The above identified agency confirms their continued support and commitment to the strategies set forth in this document to assure all children and families participating in the Gadsden County Head Start Program will receive quality Comprehensive services for the 2021-2022 school term.

Role and Responsibilities:

Tau Zeta Chapter of Quincy, Florida will:

1. Provide food and clothing assistance to the families of the Gadsden County Head Start Program as needed.
2. Collaborate with Gadsden County Head Start to provide an effective learning environment and to increase the awareness of the Program.
3. Provide and promote prenatal care participation and encourage healthy behaviors during pregnancy through incentives and education to the Mothers of Gadsden County Head Start children.

The Gadsden County Head Start Program will:

1. Accept referrals from Tau Zeta Chapter of Quincy, Florida for consideration of placement of age appropriate children into the Gadsden County Head Start Program.
2. Will Acknowledge Tau Zeta Chapter of Quincy, Florida for their in kind Service and contributions to Gadsden County Head Start Program.
3. Will refer families to The Stork's Nest to participate in prenatal education classes, stopping at-risk behaviors such as smoking cigarettes and consuming alcoholic beverages, and reducing stress.

In the spirit of collaboration to provide a comprehensive Head Start/ Pre-Kindergarten Program of quality to the children and families of Gadsden County, we the undersigned partners do agree to the Roles and Responsibilities defined above:

 7/8/2021

Chapter President/Date
Tau Zeta Chapter

 7-8-2021

Gadsden County Head Start Program/Date

A Collaborative Memorandum of Agreement

**Collaborative Memorandum of Agreement (CMOA)
between
North Florida Educational Development Cooperation (NFEDC)
and
Zeta Phi BETA Sorority Incorporated
Tau Zeta Chapter (ZETA)**

This Collaborative Agreement sets forth terms between NFEDC and Tau Zeta Chapter to carry out the purpose and objectives of an approved grant by the City of Quincy, Florida set forth family-based prevention/community programs.

Purpose

This collaborative agreement will establish a team between these two (2) organization to coordinate a community response to community violence in Quincy, Gadsden County.

Partnership Activities

NFEDC will coordinate the following:

1. Organize community groups and families to build a base of knowledge in family and community violence.
2. To create a community manual of resources that will be accessible.
3. To build a based knowledge around understanding self-interest and the impact of community powers.
4. Raising resident's voices by advocating for one another.
5. Tracking all activities and making adjustments when needed.
6. Assessing the needs of the project and provide appropriate training.
7. Establish an information and referral system.

Tau Zeta Chapter

Provide accessibility to all of the Stork's Nest: aims to increase women receiving early and regular prenatal care, prevent low-weight, premature birth and infant deaths.

Community Awareness:

Tutoring: Children and youth mentoring families and youth support organizing workshops and celebration of events.

Highlights

- Project _____ will assist families in the Quincy Community Training them to drive this project.
- This is collaborative partnership between North Florida Educational Development Corporation and Tau Zeta Chapter of Gadsden County.

- All the skills and knowledge of the two (2) groups will be brought to bear the community. Most of the members are professional in education mental health, community development and organizing.
- This project is reflective in that direct members who are involved and are from this community. Their roots run deep and the history and culture are intertwined.
- The mission and vision of the City of Quincy is finally in-line with the community mission/vision.

Duration

This agreement is at will and may be modified by mutual consent of authorized partners. This agreement shall become effective upon signatures of partners. This agreement will end on June 30, 2022 unless extended by all partners.

Partner Name: North Florida Educational Development Corporation
Partner Representative: Carolyn Ford
Position: Executive Director
Address: P. O. Box 550, Gretna, FL 32332
Telephone: 850-933-9404
Email: bossnfedc@gmail.com

Partner Name: Tau Zeta of Gadsden County
Partner Representative: Cassundrea L. Thomas
Position: President
Address: P.O. Box 708 Quincy, Florida 32353
Telephone: 904-333-9696
Email: Tauzetaquincy@gmail.com

Signature: Carolyn Ford Date: 7/12/2021
NFEDC Executive Director

Signature: Cassundrea Thomas Date: 7/12/2021
Tau Zeta of Gadsden County

Project Budget 2021-2022

Income

<i>NFEDC</i>	\$ 2,500.00	
City of Quincy	\$10,000.00	
Subtotal		\$12,500.00
 <i>Tau Zeta (In Kind)</i>	 \$ 2,500.00	
City of Quincy	\$10,000.00	
Subtotal		\$12,500.00
 Grand Total		 \$25,000.00

Expenses

Professional Consultants (2)	\$ 5,000.00	
Trainer	\$ 2,500.00	
Event Planning		
Community One (3)	\$ 1,000.00	
Community Two (3)	\$ 1,000.00	
Community Three (3)	\$ 1,000.00	
Community Four (3)	\$ 1,000.00	
Capacity Building		
Stipends (20) x \$300.00	\$ 6,000.00	
Transportation	\$ 1,500.00	
Equipment	\$ 500.00	
Materials	\$ 1,000.00	
Family Emergency Support	\$ 3,500.00	
Maintenance/Clean-up	\$ 1,000.00	
 Grand Total		 \$25,000.00

404 West Jefferson Street
www.myquincy.net



Quincy, FL 32351
850-618-0020

Anti-Crime Prevention Seed Grant Application

Applicant Information

Name:

FORD

Last

CAROLYN

First

G.

Middle Initial

Address:

P.O. Box 550

Street / P O Box

Gretna

City

FL

State

32332

Zip Code

Organization Name:

North Fl. Educational Development Corp.

Organization Contact:

FRED

Last Name

CAROLYN

First Name

G.

Middle Initial

BOSSNFEDC@gmail.com

Email

850 856 5025

Office Phone

850 933 9404

Cell Phone

There are five Eligible Grant Activities:

Prenatal and Postnatal care of the Child

Behavioral Parent Management Training

Functional Family Therapy for Delinquent Youths

Addictions/Treatment and Youth Programming/Mentoring Program

Please Identify the Eligible Activity that your program is applying for.

see attached

Please provide the scope of your proposed project.

see attached

Please include with your application the following:

Proof of your 501(3) c status

Number of years the non-profit organization has been established as verified through non-profit status letter via the U.S Department of Treasury (IRS) and/or a copy of your Consumer Exemption Certificate from the Florida Department of Revenue and/or Articles of Incorporation from the Florida Department of State. (

Number of years: 34 Years and Months _____

Description of 501©(3) non-profit organizations considered a public charity by the IRS

see attached

Do you have any other partnering organizations? ☒ Yes ☐ No

Do you have any other funds being leverage for this grant ☒ Yes ☐ No

Do you have a Fiscal Sponsor? ☐ Yes ☒ No

Have you received any other funding for this project? If so, list the funding source.

no

Project Narrative Consistent with Anti Crime Prevention Plan /Family-Based Prevention/Community Program

See attached

(Please use additional sheet if necessary)

Tell us about your neighborhood in which this project would benefit.

See attached

How will these funds assist Crime Prevention in your community? Points will be scored with consistent of the Anti-Crime Prevention Plan.

See attached

Provide Budget. Administrative fees shall not exceed 25% of the maximum amount the total Grant. (Please use separate sheet if needed)

See attached

Additional materials

Three (3) letters of support from partners of your project

Progress Report

In accordance with Grant Award you will be required to provide two progress reports. The first progress report is due at mid-point of your program. The final report is due at the end or one year of starting your program.

Upon being awarded a grant, a signed grant agreement will be executed between the Grantee and the City of Quincy.

Grading Grid for Proposal

Each grant will be evaluated on the six (6) Guiding Principles: Maximum score 100 points

Inclusiveness: Plan to support resident participation (10 points)_____

Collaborative: Ventures with other entities (15 points) _____

Resourceful: Leverage to make the most out of what the community has (15 Points) _____

Reflective: Learn how your proposal will build on the work of others (20 Points) _____

Adaptive: Building flexibility into the proposal approach (10 Points) _____

Aligned: Show collaboration with others working toward a similar vision (30 Points) ____

CERTIFICATION AND COMPLIANCE STATEMENT

We hereby certify that the information contained in this application is true and correct to the best of my knowledge and that I have read the Program Guidelines of the City of Quincy Seed Grant Application Program and will abide by all legal, financial, and reporting requirements as a condition of receiving grant funds from the City. The City of Quincy requires two signatures from organization officers that have been given the authority to sign on behalf of the organization. By signing the application, each person is affirming their authorization to sign on behalf of the organization. Note: Final funding approval may not occur until the City of Quincy Commission review application.

Signature of Organization's Officer: Carolyn Ford

Title of Officer: EXECUTIVE DIRECTOR

Print Name: CAROLYN FORD

Signature of Organization's Officer: _____

Title of Officer: Print Name: _____

CITY OF QUINCY SEED GRANT PROGRAM

No.: _____

This AGREEMENT ("Agreement") is entered this ___ day of _____ (the "Effective Date") by and between the CITY OF QUINCY), whose address is 404 W Jefferson St Quincy, Florida, 32351, and _____

WHEREAS, on _____, the City of Quincy authorized the award of up to TEN THOUSAND DOLLARS (\$10,000) in grant funds to GRANTEE for direct costs associated with the Crime Prevention;

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties intending to be legally bound hereby agree as follows:

1. Amount. The City agrees to provide grant funds to the GRANTEE in the amount of _____ (\$) (the "Grant Funds") subject to the terms and conditions stated herein.
2. Limitations on Use. The Grant Funds shall be used solely for the payment of direct expenses arising from the expenses associated with program narrative presented for crime prevention.
3. Disbursement. Grant Funds shall be disbursed to GRANTEE following submission of pay requests submitted to the City and for those costs and expenses approved by the Manager or his designee.
4. Personnel. GRANTEE represents that it has, or will secure at its own expense, all personnel required to conduct the narratives listed in the Grant, and that such personnel shall be fully qualified and licensed, to the extent required, under any applicable law.
5. Signage. The City shall be identified as a major sponsor on event signage and promotional materials including, but not limited to, flyers, radio announcements, and newspaper and magazine advertisements.
6. Reporting. GRANTEE shall submit to the City post-event reports within seven (7) days of each event. Each post-event report shall provide the costs and expenses of producing the event, particularly those expenses paid with Grant Funds, and shall include copies of contracts, invoices and other documentation reflecting the expenses. GRANTEE shall submit a year-end report by or before January 30, 2021. The year-end report shall describe the promotion, organization, operation, revenues, expenses and attendance for the events and particularly costs which were paid with Grant Funds. If the GRANTEE fails to submit any report as required under this paragraph, GRANTEE

may be deemed ineligible for future disbursements of Grant Funds.

7. Insurance. GRANTEE will obtain and maintain, at its own expense, commercial general liability insurance, insuring against any claim or liability arising from the event, naming the City of Quincy as additional insured, with a liability limit of no less than One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) aggregate. Insurance is to be placed with

Florida admitted insurers rated B+ or better by A.M. Best's rating service. The insurance coverage shall contain a provision that forbids any cancellation, change or material alteration in the coverage without providing thirty (30) days written notice to the City. GRANTEE will provide certificates of insurance to the City prior to any Program for which there is the expenditure or disbursement of any Grant Funds.

8. Indemnification. The GRANTEE will indemnify, save and hold the City of Quincy harmless from any and all liability, claims, demands, damages, expenses, fees, fines, penalties, suits, proceedings, actions and cost of actions, including attorneys' fees for trial and on appeal, of any kind and nature arising from or relating to any event that is held.

9. Non-discrimination; Compliance with Law; Permits. GRANTEE agrees it will not discriminate on the basis of race, color, creed, sex, age, national origin, disability, sexual orientation or marital status, and that it will comply with all applicable federal, state or local laws, rules and regulations, concerning the Seed Grant Program and any activities, functions or operations associated therewith. GRANTEE shall be solely responsible for obtaining any required permits or licenses.

10. Records. GRANTEE shall maintain books and records concerning the Program event in accordance with generally accepted accounting principles. Such books and records shall be open to and available for inspection and audit by the City of Quincy upon reasonable notice during the operation of the Agreement and for a period of three (3) years following the date of the last disbursement of any Grant Funds under this Agreement.

11. Constitutional Prohibition. GRANTEE shall not use Grant Funds for the acquisition, construction, reconstruction, rehabilitation, or operation of any structure used for religious purposes.

12. No Joint Venture. It is mutually understood and agreed that nothing contained in this Agreement is intended, or shall be construed, as in anyway creating or establishing the relationship of partnership or joint venture between the parties hereto or as constituting GRANTEE as the agent or representative of the City of Quincy for any purpose or in any manner whatsoever.

13. Default. GRANTEE'S failure to comply with any provision of this Agreement, shall constitute a default upon the occurrence of which the City may, in its sole discretion, (i) withhold, temporarily or permanently, all, or any unpaid portion of the Grant Funds, and/or (ii) terminate this Agreement and demand a full refund of any Grant Funds which have been disbursed. Upon default as provided herein the City shall have no further obligations to GRANTEE under this Agreement.

14. Repayment of Funds. GRANTEE shall repay the City for any unauthorized, illegal or unlawful expenditure of Grant Funds.

15. City's Rights and Remedies. Nothing contained herein shall be construed as limiting or waiving any right of the City to pursue any remedy which may be available to it in law or in equity, nor shall anything contained herein act as a limitation of the City's rights in the event that GRANTEE fails to comply with the terms of this Agreement.

16. Attorney's Fees. In the event the City brings any action to enforce any right or obligation contained in this Agreement, it shall be entitled to recover its reasonable attorney's fees and costs in such action.

17. Assignment. There shall be no assignment, transfer of interest or delegation of GRANTEE'S rights, duties or responsibilities under this Agreement without the prior written approval of the City.

18. No Waiver. The failure of the City to require performance of any duty or condition under this Agreement shall not affect the City's right to require performance at any time thereafter, nor shall the City waiver of any condition, breach or default under this Agreement constitute a waiver of any subsequent failure of such condition, breach or default.

19. Severability. In the event any provision of this Agreement is declared or determined to be unlawful or invalid, such declaration shall not affect the remaining provisions of the Agreement.

20. No Third-Party Beneficiaries. Nothing contained in this Agreement shall be construed so as to confer upon any other party the rights of a third-party beneficiary.

21. Compliance with Laws and Regulations. Grantee shall comply with all applicable laws and regulations.

22. Governing Law; Venue in Gadsden County; Waiver of Jury Trial. This agreement shall be governed by and construed under the laws of the State of Florida. Any litigation arising from, concerning or relating to this Agreement shall be resolved by a court of competent jurisdiction in

Gadsden County, Florida. The parties waive the right to trial by jury in any dispute or litigation arising from, concerning or relating to this Agreement.

23. Entire Agreement. This Agreement constitutes the entire agreement between the parties hereto with respect to the subject matter hereof; any representations or statement heretofore made with respect to such subject matter, whether verbal or written, are merged herein. No other agreement, whether verbal or written, with regard to the subject matter hereof shall be deemed to exist.

24. Authority to Sign. By executing this Agreement, the undersigned represent and certify that they have the authority to enter into and execute this Agreement on behalf of their respective parties.

IN WITNESS THEREOF, the City and the GRANTEE have executed this Agreement as of the Effective Date above written.

By: _____
(Signature)

(Print Name)

Its: _____
(Office or Title with Grantee)

COUNTY OF _____
STATE OF FLORIDA

The foregoing instrument was acknowledged before me, by

_____, as _____ of _____

who is personally known to me, or has provided _____ as identification?

Witness my hand and official seal in the County and State last aforesaid this
_____ day of _____ 2021.

NOTARY PUBLIC

CITY OF QUNICY

ATTEST:

By: _____
Jack L. McLean Jr.
City Manager

Ronte Harris
City Mayor

Description of 501 © (3) Non-Profit Organization

North Florida Educational Development Corporation (NFEDC) is an organization that was incorporated in 1987, that pursues a comprehensive and holistic approach to developing, transforming and sustaining communities. We believe that we must develop or redevelop communities where families can live in a safe and profitable environment. They should be able to feed their families, educate their children, provide adequate healthcare and pursue happiness. We also, believe that each of us have a right to a just and equitable society.

NFEDC has several programs that will support this project, Crime Survivors and Safety Chapter with 26 members strong, include representatives from the general local community, churches, government and law enforcement. Our chapter is connected to the State of Florida and is part of a national network of over 40,000 crime survivors from across the country. We have over of dozen chapters in the State of Florida from the Panhandle to Miami. Each chapter works with communities mostly impacted by crime and violence.



Consumer's Certificate of Exemption

Issued Pursuant to Chapter 212, Florida Statutes

DR-14
R. 01/18

85-8012674657C-9	09/30/2019	09/30/2024	501(C)(3) ORGANIZATION
Certificate Number	Effective Date	Expiration Date	Exemption Category

This certifies that

NORTH FLORIDA EDUCATIONAL DEVELOPMENT
CORPORATION
100 BEECH AVE
GRETNA FL 32332-2003

is exempt from the payment of Florida sales and use tax on real property rented, transient rental property rented, tangible personal property purchased or rented, or services purchased.



Important Information for Exempt Organizations

DR-14
R. 01/18

1. You must provide all vendors and suppliers with an exemption certificate before making tax-exempt purchases. See Rule 12A-1.038, Florida Administrative Code (F.A.C.).
2. Your Consumer's Certificate of Exemption is to be used solely by your organization for your organization's customary nonprofit activities.
3. Purchases made by an individual on behalf of the organization are taxable, even if the individual will be reimbursed by the organization.
4. This exemption applies only to purchases your organization makes. The sale or lease to others of tangible personal property, sleeping accommodations, or other real property is taxable. Your organization must register, and collect and remit sales and use tax on such taxable transactions. Note: Churches are exempt from this requirement except when they are the lessor of real property (Rule 12A-1.070, F.A.C.).
5. It is a criminal offense to fraudulently present this certificate to evade the payment of sales tax. Under no circumstances should this certificate be used for the personal benefit of any individual. Violators will be liable for payment of the sales tax plus a penalty of 200% of the tax, and may be subject to conviction of a third-degree felony. Any violation will require the revocation of this certificate.
6. If you have questions about your exemption certificate, please call Taxpayer Services at 850-458-6800. The mailing address is PO Box 6480, Tallahassee, FL 32314-6480.

INTERNAL REVENUE SERVICE
DISTRICT DIRECTOR
C - 1130
ATLANTA, GA 30301

DEPARTMENT OF THE TREASURY

AUG 11 1989

Date: AUG 9 1989

Employer Identification Number:
59-2901357

Contact Persons:

BARBARA HARRIS

Contact Telephone Number:
(404) 331-0170

NORTH FLORIDA EDUCATIONAL
DEVELOPMENT CORPORATION
PO BOX 56
GRETNA, FL 32832

Our Letter Dated:
February 22, 1989
Addendum Applies:
No

Dear Applicant:

This modifies our letter of the above date in which we stated that you would be treated as an organization which is not a private foundation until the expiration of your advance ruling period.

Your exempt status under section 501(c)(3) of the Internal Revenue Code as an organization described in section 501(c)(3) is still in effect. Based on the information you submitted, we have determined that you are ~~not~~ a private foundation within the meaning of section 509(a) of the code because you are an organization of the type described in section 509(a)(1) and 170(b)(1)(A)(vi).

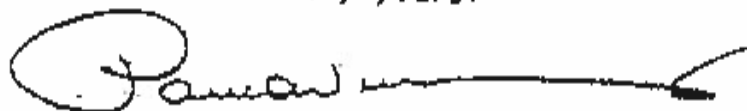
Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(1) organization.

If we have indicated in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Because this letter could help resolve any questions about your private foundation status, please keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown above.

Sincerely yours,



Paul Williams
District Director

ZETA PHI BETA SORORITY, INCORPORATED

Tau Zeta Chapter

The Tau Zeta Chapter was organized May 26, 1956 with the following named persons as chartered members:

**Sorors: Ursula Williams
Carrie Wright
Eleanor Wiggins
Leona Sumpter**

**Ruth Robinson
Olivia Robinson
Betty D. Bryant
Maurine Branch**

Dorothy E. Harmon

Tau Zeta Chapter 1st

- **1st Greek Organization to Charter Chapter in Quincy, FL**
- **The first Amicae Workshop in Florida was held May 6, 1967 at First Elizabeth MB Church in Quincy under the direction of Triumphant Soror Ursula Williams, Tau Zeta President.**
- **1st Greek Organization to have a school for at risk kids called Last Stop**
- **1st Greek Organization to have a school program recorded in Gadsden County School board minutes**
- **1st Greek Organization to present youth program 2/23/1969 in Gadsden County**
- **1st Greek Organization to have Debutante Ball May 1969 in Gadsden County**
- **1st Greek Organization to own Sorority House in Gadsden County**
- **1st Greek Organization to establish a Stork's Nest in Gadsden County**
- **1st Greek Organization to have street name after them in Gadsden County: 1920 Zeta Lane, Quincy, FL 32351**

National Programs and Services

Elder Care Initiative- strives to provide education and awareness about preparing for your senior years. The African American community is least prepared when it comes to retirement, estate planning and understanding the legal and financial preparation needed to care for parents, grandparents and ultimately, for our own long-term care. It is a comprehensive program that also focuses on elder abuse awareness, financial peace, supporting the caregiver and volunteering at senior care facilities.

Stork's Nest-cooperative project of Zeta Phi Beta Sorority, Inc. and the March of Dimes Foundation, for more than forty years, Stork's Nest aims to increase the number of women receiving early and regular prenatal care in an effort to prevent cases of low birth-weight, premature births and infant deaths. The first

Quincy Community Benefit

The proposal will be implemented in the Quincy area. It is a predominately African American Community. It has been inundated recently by a hurricane and COVID-19. Violence has skyrocketed and our young people have suffered the most. Most children have gotten behind in their academic skills and knowledge and Families have been out of work for about 18 months.

This project will benefit this community by:

- Helping families find their voices.
- Creating a sense that others care and giving hope.
- Build relationships and partnerships.
- Providing assistance to their families, esp. youth and children through homework tutoring.
- Providing mentoring services to families for youth male and female.
- Create a space where friendships can be achieved between the community and law enforcement.
- Teaching families to advocate for themselves as to be leaders.
- To expose our youth to productive career paths.

Narrative

This proposal will make available all of the included activities stated by the City of Quincy depending on the needs of affected families.

- Prenatal and postnatal care of the child.
- Behavioral Parent Management Training.
- Functional and Family Therapy for delinquent youths.
- Addiction/Treatment and youth programming and mentoring programs.

The scope of this proposal will target four (4) communities in Quincy and will last for a duration of one (1) year.

- Gadsden Arms Apartments
- Arbor Crest Apartments

- Park View Manor
- Shaw Quarters Subdivision

The Scope is not just limited to these locations, but can be adjusted based upon need and requests.

Strategies

All four communities will be organized around a resident driven model.

- Partnerships and relationships will be created and developed.
- An information and Referral (IR) component will be developed and maintained.
- A mentorship project will be created and assigned to the family structure.
- A mental health resource manual will be developed and used.
- Positive relationships will be encouraged between neighbors (tenants) and managers.
- Listening circles will be created and maintained.

Project Narrative

This project is consistent with the City of Quincy Anti Crime Prevention Plan/ Family-Based Prevention/Community Program, but it also includes an intervention strategy. The community is hurting now and a healing method is also embedded in this project. NFEDC already has the framework for such a program through its Crime Survivors for Safety and Justice Chapter along with representatives from the Sheriffs Department and Quincy Police Department. The Collaborative component with Tau Zeta Chapter of Quincy Florida will help to double the efforts of this project.

May 19, 2021

Carolyn Ford, Executive Director
North Florida Educational Development Corporation
P. O. Box 550
Gretna, FL 32332

Dear Ms. Ford:

The City of Quincy Community Redevelopment Agency is providing a Letter of Intent for \$10,000.00. These funds will support the Community Heart & Soul Project for our community.

Partnering with your organization will give the City of Quincy the opportunity to serve our community in a creative and productive way.

I have reviewed the Community Heart & Soul Model. I agree that it is a perfect fit for our community. The requirements are understood concerning the adaptation from the Community Heart & Soul. This is a new way of building community and economic development. This is also a three (3) year commitment.

Sincerely,

Robert Nixon
City of Quincy



Investing In Our Youth, Inc.
155 Martin Street, Quincy, FL 32351
(850) 570-2003
almavenisee@aol.com

May 20, 2021

Ms. Carolyn Ford, ED.S.
Executive Director
North Florida Educational Development Corporation
Gretna, Florida 32332

Dear Ms. Ford:

Investing In Our Youth, Inc. (IOY) would like to formally offer support and commitment to North Florida Education Development Corporation (NFEDC) to secure funding for "Community Heart and Soul" being submitted by NFEDC. We strongly support this grant application and its focus on a resident-driven process that engages the entire population of a town in identifying what they love most about their community, what future they want for it, and how to achieve it.

IOY strongly supports your program and its uniqueness in how it engages residents. It is a highly inclusive process that reaches deep into communities to ensure all voices are represented in determining a town's future.

In conclusion, we fully support the efforts of NFEDC as they seek funding to bring the table to residents at community events, neighborhood block parties, school, businesses, and virtual gatherings. Consequently, this partnership will assist with establishing communities that will be more economically viable and socially productive.

Sincerely,

Alma L Venisee, Director
Investing In Our Youth, Inc.



July 12, 2021

Dorothy F. Thomas, Executive Director
Gadsden Family Literacy Enhancement Inc.
586 Shiloh Road
Quincy, Florida 32351

RE: Family Prevention/Community Program

Dear Ms. Ford:

I am Dorothy F. Thomas, Gadsden Family Literacy Enhancement Inc. (GGFLE) Director, writing in support of, "**Family Prevention/Community Program**" initiative. This project is proposed to reduce gang activity and gun violence in the schools and communities of Gadsden.

The project is an initiative sponsored by the North Florida Educational Development Corporation (NFEDC) who has played a major part in the life of the community of Gadsden County, in Quincy, Florida for decades. GGFLE has partnered with NFEDC in different capacities for the last three years with great success in community projects that have successfully enhanced our communities and have caused them to come together in unity for the betterment of Gadsden County, and its citizens.

As a Director, I willingly partner with NFEDC, and Gadsden County in supporting, "**The Family Prevention/Community Program**," because this partnership will clearly demonstrate, based on the strength of the logic, a compelling potential to reduce gang activity and gun violence in Gadsden County school districts that serves its citizens.

As a partner in this great project, GGFLE commits to helping NFEDC, and Gadsden County in helping residents to reduce gang activity and gun violence. In doing this we will have safer communities and less crimes that sometimes leads in death.

GGFLE is all in for reduce gang activity and gun violence in Gadsden County. As a team, we will be fulfilling our purpose to our communities by providing a safe environment that will help students and families of Gadsden to succeed in school and life with good crime prevention, tutoring, mentoring, and more. Together we are stronger!

If you have any further concerning our commitment, please feel free to contact me, Mrs. Dorothy F. Thomas, @ 850-510-8693.

Sincerely,

Dorothy F. Thomas

Dorothy F. Thomas

Director

Gadsden Global Family Literacy Enrichment, Inc.

Quincy, Florida 32351



July 12, 2021

TO: North Florida Educational Development Corporation

FROM: Deborah Porter
CSSJ Co-Coordinator

RE: Family Prevention/Community Program

My name is Deborah Porter and I am the Co-Coordinator for Crime Survivors for Safety and Justice. I am writing in support of the Family Prevention/Community Program to reduce community violence throughout Gadsden County.

Crime Survivors for Safety and Justice (CSSJ) is a national network of crime survivors joining together to create healing communities and shape public policy. We believe we can create a more effective justice system by prioritizing healing, prevention, rehabilitation and recovery.

We support this request.

Thank you!

Sincerely,

Deborah Porter
CSSJ Co-Coordinator

404 West Jefferson Street
www.myquincy.net



Quincy, FL 32351
850-618-0020

Anti-Crime Prevention Seed Grant Application

Applicant Information

Name:

FORD

Last

CAROLYN

First

G.

Middle Initial

Address:

P.O. Box 550

Street / P O Box

Gretna

City

FL

State

32332

Zip Code

Organization Name:

North Fl. Educational Development Corp.

Organization Contact:

FRED

Last Name

CAROLYN

First Name

G.

Middle Initial

BOSSNFEDC@gmail.com

Email

850 856 5025

Office Phone

850 933 9404

Cell Phone

There are five Eligible Grant Activities:

Prenatal and Postnatal care of the Child

Behavioral Parent Management Training

Functional Family Therapy for Delinquent Youths

Addictions/Treatment and Youth Programming/Mentoring Program

Please Identify the Eligible Activity that your program is applying for.

see attached

Please provide the scope of your proposed project.

see attached

Please include with your application the following:

Proof of your 501(3) c status

Number of years the non-profit organization has been established as verified through non-profit status letter via the U.S Department of Treasury (IRS) and/or a copy of your Consumer Exemption Certificate from the Florida Department of Revenue and/or Articles of Incorporation from the Florida Department of State. (

Number of years: 34 Years and Months _____

Description of 501©(3) non-profit organizations considered a public charity by the IRS

see attached

Do you have any other partnering organizations? ☒ Yes ☐ No

Do you have any other funds being leverage for this grant ☒ Yes ☐ No

Do you have a Fiscal Sponsor? ☐ Yes ☒ No

Have you received any other funding for this project? If so, list the funding source.

no

Project Narrative Consistent with Anti Crime Prevention Plan /Family-Based Prevention/Community Program

See attached

(Please use additional sheet if necessary)

Tell us about your neighborhood in which this project would benefit.

See attached

How will these funds assist Crime Prevention in your community? Points will be scored with consistent of the Anti-Crime Prevention Plan.

See attached

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See attached

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Three (3) letters of support from partners of your project

Progress Report

In accordance with Grant Award you will be required to provide two progress reports. The first progress report is due at mid-point of your program. The final report is due at the end or one year of starting your program.

Upon being awarded a grant, a signed grant agreement will be executed between the Grantee and the City of Quincy.

Grading Grid for Proposal

Each grant will be evaluated on the six (6) Guiding Principles: Maximum score 100 points

Inclusiveness: Plan to support resident participation (10 points)_____

Collaborative: Ventures with other entities (15 points) _____

Resourceful: Leverage to make the most out of what the community has (15 Points) _____

Reflective: Learn how your proposal will build on the work of others (20 Points) _____

Adaptive: Building flexibility into the proposal approach (10 Points) _____

Aligned: Show collaboration with others working toward a similar vision (30 Points) ____

CERTIFICATION AND COMPLIANCE STATEMENT

We hereby certify that the information contained in this application is true and correct to the best of my knowledge and that I have read the Program Guidelines of the City of Quincy Seed Grant Application Program and will abide by all legal, financial, and reporting requirements as a condition of receiving grant funds from the City. The City of Quincy requires two signatures from organization officers that have been given the authority to sign on behalf of the organization. By signing the application, each person is affirming their authorization to sign on behalf of the organization. Note: Final funding approval may not occur until the City of Quincy Commission review application.

Signature of Organization's Officer: Carolyn Ford

Title of Officer: EXECUTIVE DIRECTOR

Print Name: CAROLYN FORD

Signature of Organization's Officer: _____

Title of Officer: Print Name: _____

CITY OF QUINCY SEED GRANT PROGRAM

No.: _____

This AGREEMENT ("Agreement") is entered this ___ day of _____ (the "Effective Date") by and between the CITY OF QUINCY), whose address is 404 W Jefferson St Quincy, Florida, 32351, and _____

WHEREAS, on _____, the City of Quincy authorized the award of up to TEN THOUSAND DOLLARS (\$10,000) in grant funds to GRANTEE for direct costs associated with the Crime Prevention;

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties intending to be legally bound hereby agree as follows:

1. Amount. The City agrees to provide grant funds to the GRANTEE in the amount of _____ (\$) (the "Grant Funds") subject to the terms and conditions stated herein.
2. Limitations on Use. The Grant Funds shall be used solely for the payment of direct expenses arising from the expenses associated with program narrative presented for crime prevention.
3. Disbursement. Grant Funds shall be disbursed to GRANTEE following submission of pay requests submitted to the City and for those costs and expenses approved by the Manager or his designee.
4. Personnel. GRANTEE represents that it has, or will secure at its own expense, all personnel required to conduct the narratives listed in the Grant, and that such personnel shall be fully qualified and licensed, to the extent required, under any applicable law.
5. Signage. The City shall be identified as a major sponsor on event signage and promotional materials including, but not limited to, flyers, radio announcements, and newspaper and magazine advertisements.
6. Reporting. GRANTEE shall submit to the City post-event reports within seven (7) days of each event. Each post-event report shall provide the costs and expenses of producing the event, particularly those expenses paid with Grant Funds, and shall include copies of contracts, invoices and other documentation reflecting the expenses. GRANTEE shall submit a year-end report by or before January 30, 2021. The year-end report shall describe the promotion, organization, operation, revenues, expenses and attendance for the events and particularly costs which were paid with Grant Funds. If the GRANTEE fails to submit any report as required under this paragraph, GRANTEE

may be deemed ineligible for future disbursements of Grant Funds.

7. Insurance. GRANTEE will obtain and maintain, at its own expense, commercial general liability insurance, insuring against any claim or liability arising from the event, naming the City of Quincy as additional insured, with a liability limit of no less than One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) aggregate. Insurance is to be placed with

Florida admitted insurers rated B+ or better by A.M. Best's rating service. The insurance coverage shall contain a provision that forbids any cancellation, change or material alteration in the coverage without providing thirty (30) days written notice to the City. GRANTEE will provide certificates of insurance to the City prior to any Program for which there is the expenditure or disbursement of any Grant Funds.

8. Indemnification. The GRANTEE will indemnify, save and hold the City of Quincy harmless from any and all liability, claims, demands, damages, expenses, fees, fines, penalties, suits, proceedings, actions and cost of actions, including attorneys' fees for trial and on appeal, of any kind and nature arising from or relating to any event that is held.

9. Non-discrimination; Compliance with Law; Permits. GRANTEE agrees it will not discriminate on the basis of race, color, creed, sex, age, national origin, disability, sexual orientation or marital status, and that it will comply with all applicable federal, state or local laws, rules and regulations, concerning the Seed Grant Program and any activities, functions or operations associated therewith. GRANTEE shall be solely responsible for obtaining any required permits or licenses.

10. Records. GRANTEE shall maintain books and records concerning the Program event in accordance with generally accepted accounting principles. Such books and records shall be open to and available for inspection and audit by the City of Quincy upon reasonable notice during the operation of the Agreement and for a period of three (3) years following the date of the last disbursement of any Grant Funds under this Agreement.

11. Constitutional Prohibition. GRANTEE shall not use Grant Funds for the acquisition, construction, reconstruction, rehabilitation, or operation of any structure used for religious purposes.

12. No Joint Venture. It is mutually understood and agreed that nothing contained in this Agreement is intended, or shall be construed, as in anyway creating or establishing the relationship of partnership or joint venture between the parties hereto or as constituting GRANTEE as the agent or representative of the City of Quincy for any purpose or in any manner whatsoever.

13. Default. GRANTEE'S failure to comply with any provision of this Agreement, shall constitute a default upon the occurrence of which the City may, in its sole discretion, (i) withhold, temporarily or permanently, all, or any unpaid portion of the Grant Funds, and/or (ii) terminate this Agreement and demand a full refund of any Grant Funds which have been disbursed. Upon default as provided herein the City shall have no further obligations to GRANTEE under this Agreement.

14. Repayment of Funds. GRANTEE shall repay the City for any unauthorized, illegal or unlawful expenditure of Grant Funds.

15. City's Rights and Remedies. Nothing contained herein shall be construed as limiting or waiving any right of the City to pursue any remedy which may be available to it in law or in equity, nor shall anything contained herein act as a limitation of the City's rights in the event that GRANTEE fails to comply with the terms of this Agreement.

16. Attorney's Fees. In the event the City brings any action to enforce any right or obligation contained in this Agreement, it shall be entitled to recover its reasonable attorney's fees and costs in such action.

17. Assignment. There shall be no assignment, transfer of interest or delegation of GRANTEE'S rights, duties or responsibilities under this Agreement without the prior written approval of the City.

18. No Waiver. The failure of the City to require performance of any duty or condition under this Agreement shall not affect the City's right to require performance at any time thereafter, nor shall the City waiver of any condition, breach or default under this Agreement constitute a waiver of any subsequent failure of such condition, breach or default.

19. Severability. In the event any provision of this Agreement is declared or determined to be unlawful or invalid, such declaration shall not affect the remaining provisions of the Agreement.

20. No Third-Party Beneficiaries. Nothing contained in this Agreement shall be construed so as to confer upon any other party the rights of a third-party beneficiary.

21. Compliance with Laws and Regulations. Grantee shall comply with all applicable laws and regulations.

22. Governing Law; Venue in Gadsden County; Waiver of Jury Trial. This agreement shall be governed by and construed under the laws of the State of Florida. Any litigation arising from, concerning or relating to this Agreement shall be resolved by a court of competent jurisdiction in

Gadsden County, Florida. The parties waive the right to trial by jury in any dispute or litigation arising from, concerning or relating to this Agreement.

23. Entire Agreement. This Agreement constitutes the entire agreement between the parties hereto with respect to the subject matter hereof; any representations or statement heretofore made with respect to such subject matter, whether verbal or written, are merged herein. No other agreement, whether verbal or written, with regard to the subject matter hereof shall be deemed to exist.

24. Authority to Sign. By executing this Agreement, the undersigned represent and certify that they have the authority to enter into and execute this Agreement on behalf of their respective parties.

IN WITNESS THEREOF, the City and the GRANTEE have executed this Agreement as of the Effective Date above written.

By: _____
(Signature)

(Print Name)

Its: _____
(Office or Title with Grantee)

COUNTY OF _____
STATE OF FLORIDA

The foregoing instrument was acknowledged before me, by

_____, as _____ of _____

who is personally known to me, or has provided _____ as identification?

Witness my hand and official seal in the County and State last aforesaid this
_____ day of _____ 2021.

NOTARY PUBLIC

CITY OF QUNICY

ATTEST:

By: _____
Jack L. McLean Jr.
City Manager

Ronte Harris
City Mayor

Description of 501 © (3) Non-Profit Organization

North Florida Educational Development Corporation (NFEDC) is an organization that was incorporated in 1987, that pursues a comprehensive and holistic approach to developing, transforming and sustaining communities. We believe that we must develop or redevelop communities where families can live in a safe and profitable environment. They should be able to feed their families, educate their children, provide adequate healthcare and pursue happiness. We also, believe that each of us have a right to a just and equitable society.

NFEDC has several programs that will support this project, Crime Survivors and Safety Chapter with 26 members strong, include representatives from the general local community, churches, government and law enforcement. Our chapter is connected to the State of Florida and is part of a national network of over 40,000 crime survivors from across the country. We have over of dozen chapters in the State of Florida from the Panhandle to Miami. Each chapter works with communities mostly impacted by crime and violence.



Consumer's Certificate of Exemption

Issued Pursuant to Chapter 212, Florida Statutes

DR-14
R. 01/18

85-8012674657C-9	09/30/2019	09/30/2024	501(C)(3) ORGANIZATION
Certificate Number	Effective Date	Expiration Date	Exemption Category

This certifies that

NORTH FLORIDA EDUCATIONAL DEVELOPMENT
CORPORATION
100 BEECH AVE
GRETNA FL 32332-2003

is exempt from the payment of Florida sales and use tax on real property rented, transient rental property rented, tangible personal property purchased or rented, or services purchased.



Important Information for Exempt Organizations

DR-14
R. 01/18

1. You must provide all vendors and suppliers with an exemption certificate before making tax-exempt purchases. See Rule 12A-1.038, Florida Administrative Code (F.A.C.).
2. Your Consumer's Certificate of Exemption is to be used solely by your organization for your organization's customary nonprofit activities.
3. Purchases made by an individual on behalf of the organization are taxable, even if the individual will be reimbursed by the organization.
4. This exemption applies only to purchases your organization makes. The sale or lease to others of tangible personal property, sleeping accommodations, or other real property is taxable. Your organization must register, and collect and remit sales and use tax on such taxable transactions. Note: Churches are exempt from this requirement except when they are the lessor of real property (Rule 12A-1.070, F.A.C.).
5. It is a criminal offense to fraudulently present this certificate to evade the payment of sales tax. Under no circumstances should this certificate be used for the personal benefit of any individual. Violators will be liable for payment of the sales tax plus a penalty of 200% of the tax, and may be subject to conviction of a third-degree felony. Any violation will require the revocation of this certificate.
6. If you have questions about your exemption certificate, please call Taxpayer Services at 850-458-6800. The mailing address is PO Box 6480, Tallahassee, FL 32314-6480.

INTERNAL REVENUE SERVICE
DISTRICT DIRECTOR
C - 1130
ATLANTA, GA 30301

DEPARTMENT OF THE TREASURY

AUG 11 1989

Date: AUG 9 1989

Employer Identification Number:
59-2901357

Contact Persons:

BARBARA HARRIS

Contact Telephone Number:
(404) 331-0170

NORTH FLORIDA EDUCATIONAL
DEVELOPMENT CORPORATION
PO BOX 56
GRETNA, FL 32832

Our Letter Dated:
February 22, 1989
Addendum Applies:
No

Dear Applicant:

This modifies our letter of the above date in which we stated that you would be treated as an organization which is not a private foundation until the expiration of your advance ruling period.

Your exempt status under section 501(c)(3) of the Internal Revenue Code as an organization described in section 501(c)(3) is still in effect. Based on the information you submitted, we have determined that you are not a private foundation within the meaning of section 509(a) of the code because you are an organization of the type described in section 509(a)(1) and 170(b)(1)(A)(vi).

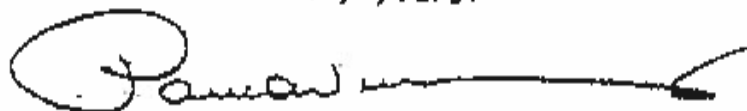
Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(1) organization.

If we have indicated in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Because this letter could help resolve any questions about your private foundation status, please keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown above.

Sincerely yours,



Paul Williams
District Director

ZETA PHI BETA SORORITY, INCORPORATED

Tau Zeta Chapter

The Tau Zeta Chapter was organized May 26, 1956 with the following named persons as chartered members:

**Sorors: Ursula Williams
Carrie Wright
Eleanor Wiggins
Leona Sumpter**

**Ruth Robinson
Olivia Robinson
Betty D. Bryant
Maurine Branch**

Dorothy E. Harmon

Tau Zeta Chapter 1st

- **1st Greek Organization to Charter Chapter in Quincy, FL**
- **The first Amicae Workshop in Florida was held May 6, 1967 at First Elizabeth MB Church in Quincy under the direction of Triumphant Soror Ursula Williams, Tau Zeta President.**
- **1st Greek Organization to have a school for at risk kids called Last Stop**
- **1st Greek Organization to have a school program recorded in Gadsden County School board minutes**
- **1st Greek Organization to present youth program 2/23/1969 in Gadsden County**
- **1st Greek Organization to have Debutante Ball May 1969 in Gadsden County**
- **1st Greek Organization to own Sorority House in Gadsden County**
- **1st Greek Organization to establish a Stork's Nest in Gadsden County**
- **1st Greek Organization to have street name after them in Gadsden County: 1920 Zeta Lane, Quincy, FL 32351**

National Programs and Services

Elder Care Initiative- strives to provide education and awareness about preparing for your senior years. The African American community is least prepared when it comes to retirement, estate planning and understanding the legal and financial preparation needed to care for parents, grandparents and ultimately, for our own long-term care. It is a comprehensive program that also focuses on elder abuse awareness, financial peace, supporting the caregiver and volunteering at senior care facilities.

Stork's Nest-cooperative project of Zeta Phi Beta Sorority, Inc. and the March of Dimes Foundation, for more than forty years, Stork's Nest aims to increase the number of women receiving early and regular prenatal care in an effort to prevent cases of low birth-weight, premature births and infant deaths. The first

Quincy Community Benefit

The proposal will be implemented in the Quincy area. It is a predominately African American Community. It has been inundated recently by a hurricane and COVID-19. Violence has skyrocketed and our young people have suffered the most. Most children have gotten behind in their academic skills and knowledge and Families have been out of work for about 18 months.

This project will benefit this community by:

- Helping families find their voices.
- Creating a sense that others care and giving hope.
- Build relationships and partnerships.
- Providing assistance to their families, esp. youth and children through homework tutoring.
- Providing mentoring services to families for youth male and female.
- Create a space where friendships can be achieved between the community and law enforcement.
- Teaching families to advocate for themselves as to be leaders.
- To expose our youth to productive career paths.

Narrative

This proposal will make available all of the included activities stated by the City of Quincy depending on the needs of affected families.

- Prenatal and postnatal care of the child.
- Behavioral Parent Management Training.
- Functional and Family Therapy for delinquent youths.
- Addiction/Treatment and youth programming and mentoring programs.

The scope of this proposal will target four (4) communities in Quincy and will last for a duration of one (1) year.

- Gadsden Arms Apartments
- Arbor Crest Apartments

- Park View Manor
- Shaw Quarters Subdivision

The Scope is not just limited to these locations, but can be adjusted based upon need and requests.

Strategies

All four communities will be organized around a resident driven model.

- Partnerships and relationships will be created and developed.
- An information and Referral (IR) component will be developed and maintained.
- A mentorship project will be created and assigned to the family structure.
- A mental health resource manual will be developed and used.
- Positive relationships will be encouraged between neighbors (tenants) and managers.
- Listening circles will be created and maintained.

Project Narrative

This project is consistent with the City of Quincy Anti Crime Prevention Plan/ Family-Based Prevention/Community Program, but it also includes an intervention strategy. The community is hurting now and a healing method is also embedded in this project. NFEDC already has the framework for such a program through its Crime Survivors for Safety and Justice Chapter along with representatives from the Sheriffs Department and Quincy Police Department. The Collaborative component with Tau Zeta Chapter of Quincy Florida will help to double the efforts of this project.

May 19, 2021

Carolyn Ford, Executive Director
North Florida Educational Development Corporation
P. O. Box 550
Gretna, FL 32332

Dear Ms. Ford:

The City of Quincy Community Redevelopment Agency is providing a Letter of Intent for \$10,000.00. These funds will support the Community Heart & Soul Project for our community.

Partnering with your organization will give the City of Quincy the opportunity to serve our community in a creative and productive way.

I have reviewed the Community Heart & Soul Model. I agree that it is a perfect fit for our community. The requirements are understood concerning the adaptation from the Community Heart & Soul. This is a new way of building community and economic development. This is also a three (3) year commitment.

Sincerely,

Robert Nixon
City of Quincy



Investing In Our Youth, Inc.
155 Martin Street, Quincy, FL 32351
(850) 570-2003
almavenisee@aol.com

May 20, 2021

Ms. Carolyn Ford, ED.S.
Executive Director
North Florida Educational Development Corporation
Gretna, Florida 32332

Dear Ms. Ford:

Investing In Our Youth, Inc. (IOY) would like to formally offer support and commitment to North Florida Education Development Corporation (NFEDC) to secure funding for "Community Heart and Soul" being submitted by NFEDC. We strongly support this grant application and its focus on a resident-driven process that engages the entire population of a town in identifying what they love most about their community, what future they want for it, and how to achieve it.

IOY strongly supports your program and its uniqueness in how it engages residents. It is a highly inclusive process that reaches deep into communities to ensure all voices are represented in determining a town's future.

In conclusion, we fully support the efforts of NFEDC as they seek funding to bring the table to residents at community events, neighborhood block parties, school, businesses, and virtual gatherings. Consequently, this partnership will assist with establishing communities that will be more economically viable and socially productive.

Sincerely,

Alma L Venisee, Director
Investing In Our Youth, Inc.



July 12, 2021

Dorothy F. Thomas, Executive Director
Gadsden Family Literacy Enhancement Inc.
586 Shiloh Road
Quincy, Florida 32351

RE: Family Prevention/Community Program

Dear Ms. Ford:

I am Dorothy F. Thomas, Gadsden Family Literacy Enhancement Inc. (GGFLE) Director, writing in support of, "**Family Prevention/Community Program**" initiative. This project is proposed to reduce gang activity and gun violence in the schools and communities of Gadsden.

The project is an initiative sponsored by the North Florida Educational Development Corporation (NFEDC) who has played a major part in the life of the community of Gadsden County, in Quincy, Florida for decades. GGFLE has partnered with NFEDC in different capacities for the last three years with great success in community projects that have successfully enhanced our communities and have caused them to come together in unity for the betterment of Gadsden County, and its citizens.

As a Director, I willingly partner with NFEDC, and Gadsden County in supporting, "**The Family Prevention/Community Program,**" because this partnership will clearly demonstrate, based on the strength of the logic, a compelling potential to reduce gang activity and gun violence in Gadsden County school districts that serves its citizens.

As a partner in this great project, GGFLE commits to helping NFEDC, and Gadsden County in helping residents to reduce gang activity and gun violence. In doing this we will have safer communities and less crimes that sometimes leads in death.

GGFLE is all in for reduce gang activity and gun violence in Gadsden County. As a team, we will be fulfilling our purpose to our communities by providing a safe environment that will help students and families of Gadsden to succeed in school and life with good crime prevention, tutoring, mentoring, and more. Together we are stronger!

If you have any further concerning our commitment, please feel free to contact me, Mrs. Dorothy F. Thomas, @ 850-510-8693.

Sincerely,

Dorothy F. Thomas

Dorothy F. Thomas

Director

Gadsden Global Family Literacy Enrichment, Inc.

Quincy, Florida 32351



July 12, 2021

TO: North Florida Educational Development Corporation

FROM: Deborah Porter
CSSJ Co-Coordinator

RE: Family Prevention/Community Program

My name is Deborah Porter and I am the Co-Coordinator for Crime Survivors for Safety and Justice. I am writing in support of the Family Prevention/Community Program to reduce community violence throughout Gadsden County.

Crime Survivors for Safety and Justice (CSSJ) is a national network of crime survivors joining together to create healing communities and shape public policy. We believe we can create a more effective justice system by prioritizing healing, prevention, rehabilitation and recovery.

We support this request.

Thank you!

Sincerely,

Deborah Porter
CSSJ Co-Coordinator



NORTH FLORIDA EDUCATIONAL DEVELOPMENT CORPORATION

Post Office Box 550, Gretna, Florida 32332 • Telephone: 850-856-5025

July 12, 2021

Jack L. McClean, Jr.
City Manager
4040 West Jefferson Street
Quincy Florida 32351

Dear Mr. McClean,

It is a pleasure for North Florida Educational Development Corporation (NFEDC) to submit a Family-Based Prevention/Community Application to the City of Quincy. This community engagement project is a collaborative agreement between NFEDC and Zeta Phi BETA Sorority Incorporated, Tau Zeta Chapter (ZETA) of Quincy, Florida.

This is a great opportunity to bring community groups together to learn how to lift all of our voices to solve our many problems. NFEDC (Crime Survivors for Safety and Justice) Network will bring to this community a body of knowledge that are tested and true.

Tau Zeta Chapter (Zeta) and auxiliary will form a professional team and synergistically will work with NFEDC to complete to work most needed in our community.

Thank you for your consideration of this request.

Sincerely,

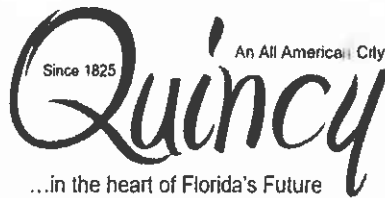
A handwritten signature in cursive script that reads 'Carolyn Ford'.

Carolyn Ford, Ed.S
Executive Director



A UNITED WAY MEMBER AGENCY

404 West Jefferson Street
www.myquincy.net



Quincy, FL 32351
850-618-0020

Anti-Crime Prevention Seed Grant Application

Applicant Information

Name: Tau Zeta of Quincy, Zeta Phi Beta Inc.
Last First Middle Initial

Address: P.O. Box 708 Quincy FL 32353
Street / P O Box City State Zip Code

Organization Name: Tau Zeta Chapter of Quincy, FL Zeta Phi Beta Inc.

Organization Contact:

Thomas Cassundra L.
Last Name First Name Middle Initial

Tauzetaquincy@gmail.com 1904 333 9696
Email Office Phone Cell Phone

There are five Eligible Grant Activities:

Prenatal and Postnatal care of the Child
Behavioral Parent Management Training
Functional Family Therapy for Delinquent Youths
Addictions/Treatment and Youth Programming/Mentoring Program

Please Identify the Eligible Activity that your program is applying for.

Please provide the scope of your proposed project.

Please include with your application the following:

Proof of your 501(3) c status

Number of years the non-profit organization has been established as verified through non-profit status letter via the U.S Department of Treasury (IRS) and/or a copy of your Consumer Exemption Certificate from the Florida Department of Revenue and/or Articles of Incorporation from the Florida Department of State. (

Number of years: 65 Years and Months _____

Incorporated for 65 yrs, Nonprofit status for 2 years

Description of 501©(3) non-profit organizations considered a public charity by the IRS

Do you have any other partnering organizations? ☒ Yes ☐ No

Do you have any other funds being leverage for this grant ☒ Yes ☐ No

Do you have a Fiscal Sponsor? ☐ Yes ☒ No

Have you received any other funding for this project? If so, list the funding source.

none

Project Narrative Consistent with Anti Crime Prevention Plan /Family-Based Prevention/Community Program

(Please use additional sheet if necessary)

Tell us about your neighborhood in which this project would benefit.

How will these funds assist Crime Prevention in your community? Points will be scored with consistent of the Anti-Crime Prevention Plan.

Provide Budget. Administrative fees shall not exceed 25% of the maximum amount the total Grant. (Please use separate sheet if needed)

Additional materials

Three (3) letters of support from partners of your project

Progress Report

In accordance with Grant Award you will be required to provide two progress reports. The first progress report is due at mid-point of your program. The final report is due at the end or one year of starting your program.

Upon being awarded a grant, a signed grant agreement will be executed between the Grantee and the City of Quincy.

Grading Grid for Proposal

Each grant will be evaluated on the six (6) Guiding Principles: Maximum score 100 points

Inclusiveness: Plan to support resident participation (10 points) _____

Collaborative: Ventures with other entities (15 points) _____

Resourceful: Leverage to make the most out of what the community has (15 Points) _____

Reflective: Learn how your proposal will build on the work of others (20 Points) _____

Adaptive: Building flexibility into the proposal approach (10 Points) _____

Aligned: Show collaboration with others working toward a similar vision (30 Points) _____

CERTIFICATION AND COMPLIANCE STATEMENT

We hereby certify that the information contained in this application is true and correct to the best of my knowledge and that I have read the Program Guidelines of the City of Quincy Seed Grant Application Program and will abide by all legal, financial, and reporting requirements as a condition of receiving grant funds from the City. The City of Quincy requires two signatures from organization officers that have been given the authority to sign on behalf of the organization. By signing the application, each person is affirming their authorization to sign on behalf of the organization. Note: Final funding approval may not occur until the City of Quincy Commission review application.

Signature of Organization's Officer: Cassundra Thomas

Title of Officer: President

Print Name: Cassundra Thomas

Signature of Organization's Officer: _____

Title of Officer: Print Name: _____

CITY OF QUINCY SEED GRANT PROGRAM

No.: _____

This AGREEMENT ("Agreement") is entered this ___ day of _____ (the "Effective Date") by and between the CITY OF QUINCY), whose address is 404 W Jefferson St Quincy, Florida, 32351, and

WHEREAS, on _____, the City of Quincy authorized the award of up to TEN THOUSAND DOLLARS (\$10,000) in grant funds to GRANTEE for direct costs associated with the Crime Prevention;

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties intending to be legally bound hereby agree as follows:

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2. Limitations on Use. The Grant Funds shall be used solely for the payment of direct expenses arising from the expenses associated with program narrative presented for crime prevention.
3. Disbursement. Grant Funds shall be disbursed to GRANTEE following submission of pay requests submitted to the City and for those costs and expenses approved by the Manager or his designee.
4. Personnel. GRANTEE represents that it has, or will secure at its own expense, all personnel required to conduct the narratives listed in the Grant, and that such personnel shall be fully qualified and licensed, to the extent required, under any applicable law.
5. Signage. The City shall be identified as a major sponsor on event signage and promotional materials including, but not limited to, flyers, radio announcements, and newspaper and magazine advertisements.
6. Reporting. GRANTEE shall submit to the City post-event reports within seven (7) days of each event. Each post-event report shall provide the costs and expenses of producing the event, particularly those expenses paid with Grant Funds, and shall include copies of contracts, invoices and other documentation reflecting the expenses. GRANTEE shall submit a year-end report by or before January 30, 2021. The year-end report shall describe the promotion, organization, operation, revenues, expenses and attendance for the events and particularly costs which were paid with Grant Funds. If the GRANTEE fails to submit any report as required under this paragraph, GRANTEE

may be deemed ineligible for future disbursements of Grant Funds.

7. Insurance. GRANTEE will obtain and maintain, at its own expense, commercial general liability insurance, insuring against any claim or liability arising from the event, naming the City of Quincy as additional insured, with a liability limit of no less than One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) aggregate. Insurance is to be placed with

Florida admitted insurers rated B+ or better by A.M. Best's rating service. The insurance coverage shall contain a provision that forbids any cancellation, change or material alteration in the coverage without providing thirty (30) days written notice to the City. GRANTEE will provide certificates of insurance to the City prior to any Program for which there is the expenditure or disbursement of any Grant Funds.

8. Indemnification. The GRANTEE will indemnify, save and hold the City of Quincy harmless from any and all liability, claims, demands, damages, expenses, fees, fines, penalties, suits, proceedings, actions and cost of actions, including attorneys' fees for trial and on appeal, of any kind and nature arising from or relating to any event that is held.

9. Non-discrimination; Compliance with Law; Permits. GRANTEE agrees it will not discriminate on the basis of race, color, creed, sex, age, national origin, disability, sexual orientation or marital status, and that it will comply with all applicable federal, state or local laws, rules and regulations, concerning the Seed Grant Program and any activities, functions or operations associated therewith. GRANTEE shall be solely responsible for obtaining any required permits or licenses.

10. Records. GRANTEE shall maintain books and records concerning the Program event in accordance with generally accepted accounting principles. Such books and records shall be open to and available for inspection and audit by the City of Quincy upon reasonable notice during the operation of the Agreement and for a period of three (3) years following the date of the last disbursement of any Grant Funds under this Agreement.

11. Constitutional Prohibition. GRANTEE shall not use Grant Funds for the acquisition, construction, reconstruction, rehabilitation, or operation of any structure used for religious purposes.

12. No Joint Venture. It is mutually understood and agreed that nothing contained in this Agreement is intended, or shall be construed, as in anyway creating or establishing the relationship of partnership or joint venture between the parties hereto or as constituting GRANTEE as the agent or representative of the City of Quincy for any purpose or in any manner whatsoever.

13. Default. GRANTEE'S failure to comply with any provision of this Agreement, shall constitute a default upon the occurrence of which the City may, in its sole discretion, (i) withhold, temporarily or permanently, all, or any unpaid portion of the Grant Funds, and/or (ii) terminate this Agreement and demand a full refund of any Grant Funds which have been disbursed. Upon default as provided herein the City shall have no further obligations to GRANTEE under this Agreement.

14. Repayment of Funds. GRANTEE shall repay the City for any unauthorized, illegal or unlawful expenditure of Grant Funds.

15. City's Rights and Remedies. Nothing contained herein shall be construed as limiting or waiving any right of the City to pursue any remedy which may be available to it in law or in equity, nor shall anything contained herein act as a limitation of the City's rights in the event that GRANTEE fails to comply with the terms of this Agreement.

16. Attorney's Fees. In the event the City brings any action to enforce any right or obligation contained in this Agreement, it shall be entitled to recover its reasonable attorney's fees and costs in such action.

17. Assignment. There shall be no assignment, transfer of interest or delegation of GRANTEE'S rights, duties or responsibilities under this Agreement without the prior written approval of the City.

18. No Waiver. The failure of the City to require performance of any duty or condition under this Agreement shall not affect the City's right to require performance at any time thereafter, nor shall the City waiver of any condition, breach or default under this Agreement constitute a waiver of any subsequent failure of such condition, breach or default.

19. Severability. In the event any provision of this Agreement is declared or determined to be unlawful or invalid, such declaration shall not affect the remaining provisions of the Agreement.

20. No Third-Party Beneficiaries. Nothing contained in this Agreement shall be construed so as to confer upon any other party the rights of a third-party beneficiary.

21. Compliance with Laws and Regulations. Grantee shall comply with all applicable laws and regulations.

22. Governing Law; Venue in Gadsden County; Waiver of Jury Trial. This agreement shall be governed by and construed under the laws of the State of Florida. Any litigation arising from, concerning or relating to this Agreement shall be resolved by a court of competent jurisdiction in

Gadsden County, Florida. The parties waive the right to trial by jury in any dispute or litigation arising from, concerning or relating to this Agreement.

23. Entire Agreement. This Agreement constitutes the entire agreement between the parties hereto with respect to the subject matter hereof; any representations or statement heretofore made with respect to such subject matter, whether verbal or written, are merged herein. No other agreement, whether verbal or written, with regard to the subject matter hereof shall be deemed to exist.

24. Authority to Sign. By executing this Agreement, the undersigned represent and certify that they have the authority to enter into and execute this Agreement on behalf of their respective parties.

IN WITNESS THEREOF, the City and the GRANTEE have executed this Agreement as of the Effective Date above written.

By: _____
(Signature)

(Print Name)

Its: _____
(Office or Title with Grantee)

COUNTY OF _____
STATE OF FLORIDA

The foregoing instrument was acknowledged before me, by

_____, as _____ of _____

who is personally known to me, or has provided _____ as identification?

Witness my hand and official seal in the County and State last aforesaid this
_____ day of _____ 2021.

NOTARY PUBLIC

CITY OF QUNICY

ATTEST:

By: _____
Jack L. McLean Jr.
City Manager

Ronte Harris
City Mayor

Stork's Nest was launched in 1971 by Epsilon Zeta chapter of Atlanta, Georgia. It was one of many educational and service projects of Better Infant Births (BIB), a highly successful program sponsored by the Fulton-Dekalb-Clayton Chapter of the March of Dimes. The program was so successful that Zeta Phi Beta Sorority, Inc. adopted Stork's Nest in 1972 as its national project. The first Nest to open after it was adopted as Zeta's national project was by Lambda Zeta chapter in Houston, Texas. Stork's Nest is a jointly owned trademark of Zeta Phi Beta Sorority, Inc. and March of Dimes Foundation and can only be implemented by these two organizations.

The program is designed to promote prenatal care participation and encourage healthy behaviors during pregnancy through two components-incentives and education. Stork's Nest clients "earn" points toward incentives such as maternity or baby care items through a variety of positive, health-promoting activities: attending prenatal visits, participating in prenatal education classes, stopping at-risk behaviors such as smoking cigarettes and consuming alcoholic beverages, reducing stress, etc.

Zeta Prematurity Awareness Program- occurs annually during the entire month of November in support of the March of Dimes' Prematurity Awareness Month and World Prematurity Day on November 17th. Since 2003, Zeta chapters and auxiliaries reach out to over 300 houses of worship annually across the country and distribute information on prematurity awareness, causes of prematurity and the importance of seeking prenatal care in an effort to decrease infant mortality and the number of low-birth-weight babies. Over the past six years, Zeta has documented a global impact of reaching more than 543,000 people through the Sorority's signature grassroots campaign.

Adopt-A-School- allows members of Zeta Phi Beta to identify low performing schools and provide assistance in a number of ways to enhance the educational experience, increase test scores and grades. Members purchase supplies and/or equipment, provide volunteer hours, assist with parent engagement programs and work with administrators to identify needs that may be specific to that particular school.

Adult and Youth Auxiliaries-

Amicae- Are Non degree seeking women interested in assisting the ladies of Zeta Phi Beta Sorority, Inc. in their local, state, regional and national efforts.

Archonettes are high school-aged young ladies who demonstrate an interest in the goals and the ideals of scholarship, sisterly love, and community service. Archonette groups are affiliated through local chapters.

Amicettes are girls 9 to 13 years of age who are willing to strive toward the high ideals of Zeta Phi Beta Sorority and who demonstrate potential for leadership in service to the community. Amicettes are affiliated through local chapters.

Pearlettes are girls under 9 years old who are mentored by ladies of Zeta Phi Beta Sorority, Inc. to become outstanding leaders in their community.

Finer Academy 850- All of our youth groups participate in our local initiative to teach various life skills over a 6-week program.

Zeta Male Network- The mission of the Zeta Male Network is to form a strong male auxiliary to help support and enhance the programs and initiatives of Zeta Phi Beta Sorority, Inc. including providing scholarships.

Zeta National Education Fund and Local Chapter Scholarships- The National Educational Foundation of Zeta Phi Beta Sorority, Inc. with 501 (c) 3 status is created and operated exclusively for charitable and educational purposes. The principal activities and purpose of the trust are to award

scholarship grants to worthy students for the pursuit of higher education; to conduct community educational programs which will aid in the educational and vocational improvement in individual and community living standards; to engage in activities which will aid in the educational development of all women; and to engage in any appropriate research related to the purposes of the Foundation scholarship.

Get Engaged- The program was designed to address the underlying issues in our communities: drive individual and community engagement; empower citizens to get involved; and cultivate a culture of mutual respect in our communities.

Z-HOPE- Zetas Helping Other People Excel was approved at the 2008 National Boule as the National Service Program of Zeta Phi Beta Sorority, Inc.

An interactive holistic multidimensional outreach program designed to enhance, cultivate and empower participants to develop health promoting lifestyle choices across the lifespan. Specific to the population groups; Women, Youth, Seniors, Men, and International Women of Color.

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date:

JUL 10 2019

TAU ZETA ALUMNI CHAPTER ZETA PHI
BETA SORORITY INC STORKS NEST
PO BOX 708
QUINCY, FL 32351

Employer Identification Number:
59-3205917
DIN:
17053056578009
Contact Person:
JULIE CHEN ID# 31261
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
February 20, 2019
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Quincy Community Benefit

The proposal will be implemented in the Quincy area. It is a predominately African American Community. It has been inundated recently by a hurricane and COVID-19. Violence has skyrocketed and our young people have suffered the most. Most children have gotten behind in their academic skills and knowledge and Families have been out of work for about 18 months.

This project will benefit this community by:

- Helping families find their voices.
- Creating a sense that others care and giving hope.
- Build relationships and partnerships.
- Providing assistance to their families, esp. youth and children through homework tutoring.
- Providing mentoring services to families for youth male and female.
- Create a space where friendships can be achieved between the community and law enforcement.
- Teaching families to advocate for themselves as to be leaders.
- To expose our youth to productive career paths.

Narrative

This proposal will make available all of the included activities stated by the City of Quincy depending on the needs of affected families.

- Prenatal and postnatal care of the child.
- Behavioral Parent Management Training.
- Functional and Family Therapy for delinquent youths.
- Addiction/Treatment and youth programming and mentoring programs.

The scope of this proposal will target four (4) communities in Quincy and will last for a duration of one (1) year.

- Gadsden Arms Apartments
- Arbor Crest Apartments

- Park View Manor
- Shaw Quarters Subdivision

The Scope is not just limited to these locations, but can be adjusted based upon need and requests.

Strategies

All four communities will be organized around a resident driven model.

- Partnerships and relationships will be created and developed.
- An information and Referral (IR) component will be developed and maintained.
- A mentorship project will be created and assigned to the family structure.
- A mental health resource manual will be developed and used.
- Positive relationships will be encouraged between neighbors (tenants) and managers.
- Listening circles will be created and maintained.

Project Narrative

This project is consistent with the City of Quincy Anti Crime Prevention Plan/ Family-Based Prevention/Community Program, but it also includes an intervention strategy. The community is hurting now and a healing method is also embedded in this project. Tau Zeta of Quincy Florida, Zeta Phi Beta Incorporated, will plan, learn, teach and train themselves and others using a “community systems of care method” that should address the needs of the whole family that affect childrens’ health, safety and emotional well-being. This collaborative team will bring expertise from many different sectors, both formal and informal.

March of Dimes North Florida

Market Board Chair

Lisa Owens

Senior Director

Growing Room Childcare Center

Leadership:

Mary Stafford

Former Chair 2018-2019

Vice President, Business Development

Officer

Prime Meridian Bank

Catherine Lee

Former Chair

March for Babies Chair 2020

Owner & Operator

Growing Room Child Development Center-

Tallahassee

Hangar 38

Market Board State Maternal and Child

Health Representative

Susan Gilson

Retired

Members:

Emily Beale, RNC

Director

Women's and Children's Services

Capital Regional Medical Center

Rueben Byrd

Sales Representative

New York Life-Pensacola PC

Joe Burgess

Principal

Lawton Chiles High School

Thomas McClung

Perry Foundation

Bill Hamby

CEO

North Florida Women's Care

Vicki McCarthy

New York Life

Felicia Floyd

BS, CEC, HCLE

Proprietor of Beyond Breastfeeding

Ashley Scott

Gifts & Administration

Leon County Schools



April 8, 2020

Phi Beta Sorority, Inc. Tau Zeta Chapter

P.O. Box 708

Quincy, FL 32353

Attn: Cassundrea L. Thomas, Chapter President

Greetings! I am so honored to send your organization, Zeta Phi Beta Sorority, Inc. Tau Zeta a letter to support the Chapter Stork's Nest in Quincy, FL. I am eager to see your efforts that would include; working in partnership with North Florida March of Dimes and Healthy Start programs in hopes of bringing consistent prenatal health support program to our local community of low-income pregnant women. Offering a safe and confidential place for women to come for supplies, education and professional support will be most helpful to your community. The location of Stork's nest is at our Chapter's Sorority House at [19 Zeta Lane, Quincy, FL](#) (Old Poror St. behind Subway) is also centrally located for families. I understand you will have the following available:

Safe Location

Partnerships

Goods

Services

Volunteers

Finance Books/Records

Thank you for taking on this most needed service in Gadsden County, I know your efforts will be well rewarded and will make a difference to those in need within the community.

I look forward to being a part of this wonderful community effort.

Warmest regards,

LANISHA WETHERINGTON

Assoc Exec Dir Mrkt Dulpmnt

**HEALTHY
MOMS.
STRONG
BABIES.**



NORTHERN FLORIDA MARKET

T (850) 727-9461

M 850-556-4419

MARCHOFDIMES.ORG

MEMORANDUM OF AGREEMENT

Between

The Gadsden County Head Start Program

And

Zeta Phi Beta Sorority, Incorporated Tau Zeta Chapter

The above identified agency confirms their continued support and commitment to the strategies set forth in this document to assure all children and families participating in the Gadsden County Head Start Program will receive quality Comprehensive services for the 2021-2022 school term.

Role and Responsibilities:

Tau Zeta Chapter of Quincy, Florida will:

1. Provide food and clothing assistance to the families of the Gadsden County Head Start Program as needed.
2. Collaborate with Gadsden County Head Start to provide an effective learning environment and to increase the awareness of the Program.
3. Provide and promote prenatal care participation and encourage healthy behaviors during pregnancy through incentives and education to the Mothers of Gadsden County Head Start children.

The Gadsden County Head Start Program will:

1. Accept referrals from Tau Zeta Chapter of Quincy, Florida for consideration of placement of age appropriate children into the Gadsden County Head Start Program.
2. Will Acknowledge Tau Zeta Chapter of Quincy, Florida for their in kind Service and contributions to Gadsden County Head Start Program.
3. Will refer families to The Stork's Nest to participate in prenatal education classes, stopping at-risk behaviors such as smoking cigarettes and consuming alcoholic beverages, and reducing stress.

In the spirit of collaboration to provide a comprehensive Head Start/ Pre-Kindergarten Program of quality to the children and families of Gadsden County, we the undersigned partners do agree to the Roles and Responsibilities defined above:

 7/8/2021

Chapter President/Date
Tau Zeta Chapter

 7-8-2021

Gadsden County Head Start Program/Date

A Collaborative Memorandum of Agreement

**Collaborative Memorandum of Agreement (CMOA)
between
North Florida Educational Development Cooperation (NFEDC)
and
Zeta Phi BETA Sorority Incorporated
Tau Zeta Chapter (ZETA)**

This Collaborative Agreement sets forth terms between NFEDC and Tau Zeta Chapter to carry out the purpose and objectives of an approved grant by the City of Quincy, Florida set forth family-based prevention/community programs.

Purpose

This collaborative agreement will establish a team between these two (2) organization to coordinate a community response to community violence in Quincy, Gadsden County.

Partnership Activities

NFEDC will coordinate the following:

1. Organize community groups and families to build a base of knowledge in family and community violence.
2. To create a community manual of resources that will be accessible.
3. To build a based knowledge around understanding self-interest and the impact of community powers.
4. Raising resident's voices by advocating for one another.
5. Tracking all activities and making adjustments when needed.
6. Assessing the needs of the project and provide appropriate training.
7. Establish an information and referral system.

Tau Zeta Chapter

Provide accessibility to all of the Stork's Nest: aims to increase women receiving early and regular prenatal care, prevent low-weight, premature birth and infant deaths.

Community Awareness:

Tutoring: Children and youth mentoring families and youth support organizing workshops and celebration of events.

Highlights

- Project _____ will assist families in the Quincy Community Training them to drive this project.
- This is collaborative partnership between North Florida Educational Development Corporation and Tau Zeta Chapter of Gadsden County.

- All the skills and knowledge of the two (2) groups will be brought to bear the community. Most of the members are professional in education mental health, community development and organizing.
- This project is reflective in that direct members who are involved and are from this community. Their roots run deep and the history and culture are intertwined.
- The mission and vision of the City of Quincy is finally in-line with the community mission/vision.

Duration

This agreement is at will and may be modified by mutual consent of authorized partners. This agreement shall become effective upon signatures of partners. This agreement will end on June 30, 2022 unless extended by all partners.

Partner Name: North Florida Educational Development Corporation
Partner Representative: Carolyn Ford
Position: Executive Director
Address: P. O. Box 550, Gretna, FL 32332
Telephone: 850-933-9404
Email: bossnfedc@gmail.com

Partner Name: Tau Zeta of Gadsden County
Partner Representative: Cassundra L. Thomas
Position: President
Address: P.O. Box 708 Quincy, Florida 32353
Telephone: 904-333-9696
Email: Tauzetaquincy@gmail.com

Signature:  Date: 7/12/2021
NFEDC Executive Director

Signature:  Date: 7/12/2021
Tau Zeta of Gadsden County

Project Budget 2021-2022

Income

<i>NFEDC</i>	\$ 2,500.00	
City of Quincy	\$10,000.00	
Subtotal		\$12,500.00
<i>Tau Zeta (In Kind)</i>	\$ 2,500.00	
City of Quincy	\$10,000.00	
Subtotal		\$12,500.00
<i>Grand Total</i>		<i>\$25,000.00</i>

Expenses

Professional Consultants (2)	\$ 5,000.00	
Trainer	\$ 2,500.00	
Event Planning		
Community One (3)	\$ 1,000.00	
Community Two (3)	\$ 1,000.00	
Community Three (3)	\$ 1,000.00	
Community Four (3)	\$ 1,000.00	
Capacity Building		
Stipends (20) x \$300.00	\$ 6,000.00	
Transportation	\$ 1,500.00	
Equipment	\$ 500.00	
Materials	\$ 1,000.00	
Family Emergency Support	\$ 3,500.00	
Maintenance/Clean-up	\$ 1,000.00	
<i>Grand Total</i>		<i>\$25,000.00</i>

404 West Jefferson Street
www.myquincy.net



Quincy, FL 32351
850-618-0020

Anti-Crime Prevention Seed Grant Application

Applicant Information

Name:	Hannigon	Stacey	
	Last	First	Middle Initial
Address:	102 N. Adams Street	Quincy	Florida 32351
	Street / P O Box	City	State Zip Code

Organization Name: Beyond Before Community Development Corporation

Organization Contact:

Hannigon	Stacey	
Last Name	First Name	Middle Initial
BeyondBeforeGadsden@hotmail.com	850-662-1299	850-321-5148 (preferred)
Email	Office Phone	Cell Phone

There are five Eligible Grant Activities:

Prenatal and Postnatal care of the Child
Behavioral Parent Management Training
Functional Family Therapy for Delinquent Youths
Addictions/Treatment and Youth Programming/Mentoring Program

Please Identify the Eligible Activity that your program is applying for.

Youth programming Postnatal Care of the Child

Please provide the scope of your proposed project.

See Attachment 1

Please include with your application the following:

Proof of your 501(c)(3) status

Number of years the non-profit organization has been established as verified through non-profit status letter via the U.S Department of Treasury (IRS) and/or a copy of your Consumer Exemption Certificate from the Florida Department of Revenue and/or Articles of Incorporation from the Florida Department of State. (

Number of years: 2 Years and Months 2 See Attachment 2

Description of 501(c)(3) non-profit organizations considered a public charity by the IRS

Beyond Before CDC was established as a 501C3 charitable organization with a
simple mission, to raise the standard of living in Gadsden County through the
provision of programs, services, and resources that meet the needs of residents of
all ages. Our vision is a healthy, wealthy and progressive Gadsden County.

Do you have any other partnering organizations? ☒ Yes ☐ No

Do you have any other funds being leverage for this grant ☐ Yes ☒ No

Do you have a Fiscal Sponsor? ☐ Yes ☒ No We are applying under our 501C3 status

Have you received any other funding for this project? If so, list the funding source.

We have not received any other funding from any other resources to support the proposed projects.

Project Narrative Consistent with Anti Crime Prevention Plan /Family-Based Prevention/Community Program

Attachment

3

(Please use additional sheet if necessary)

Tell us about your neighborhood in which this project would benefit.

The neighborhood of focus for the proposed programs is the City of Quincy District Two. Of particular interest within District Two are the residents of Gadsden Arms Apartments.

How will these funds assist Crime Prevention in your community? Points will be scored with consistent of the Anti-Crime Prevention Plan.

See Attachment 4

Provide Budget. Administrative fees shall not exceed 25% of the maximum amount the total Grant. (Please use separate sheet if needed)

See Attachment 5

Additional materials

Three (3) letters of support from partners of your project **See Attachment 6A, 6B 6C**

Progress Report

In accordance with Grant Award you will be required to provide two progress reports. The first progress report is due at mid-point of your program. The final report is due at the end or one year of starting your program.

Upon being awarded a grant, a signed grant agreement will be executed between the Grantee and the City of Quincy.

Grading Grid for Proposal

Each grant will be evaluated on the six (6) Guiding Principles: Maximum score 100 points

Inclusiveness: Plan to support resident participation (10 points)_____

Collaborative: Ventures with other entities (15 points)_____

Resourceful: Leverage to make the most out of what the community has (15 Points) _____

Reflective: Learn how your proposal will build on the work of others (20 Points) _____

Adaptive: Building flexibility into the proposal approach (10 Points) _____

Aligned: Show collaboration with others working toward a similar vision (30 Points) ____

CERTIFICATION AND COMPLIANCE STATEMENT

We hereby certify that the information contained in this application is true and correct to the best of my knowledge and that I have read the Program Guidelines of the City of Quincy Seed Grant Application Program and will abide by all legal, financial, and reporting requirements as a condition of receiving grant funds from the City. The City of Quincy requires two signatures from organization officers that have been given the authority to sign on behalf of the organization. By signing the application, each person is affirming their authorization to sign on behalf of the organization. Note: Final funding approval may not occur until the City of Quincy Commission review application.

Signature of Organization's Officer: S. Hannigon

Title of Officer: Executive Director

Print Name: Stacey Hannigon

Signature of Organization's Officer: Marilyne McClendon

Title of Officer: Print Name: Marilyne McClendon, Co Chair

ATTACHMENT 1



102 North Adams Street ~ Suite 3A ~ Quincy, FL 32351

BeyondBeforeGadsden@hotmail.com

(850) 321-5148

City of Quincy Anti-Crime Prevention Seed Grant Application

Project Scope

With the increase of criminal activity and gun violence in the City of Quincy over the past few years, there is now an increased need to identify meaningful ways to counter these behaviors among youth and adults. Through available data, we are able to pinpoint areas of heightened criminal activity and subsequently develop targeted programming to address this activity. Within district two is one of the city's subsidized / low income housing communities, which has been the scene of numerous criminal activities, including those involving gun violence. Over the course of the next year, Beyond Before CDC will collaborate with local stakeholders from a variety of sectors to help combat crime, through prevention, in the City of Quincy. We will specifically targeting the district two community, Gadsden Arms Apartments, and single mother households.

Raising the standard of living in Gadsden County through the provision of programs, services, and resources that meet the needs of residents of all ages.

ATTACHMENT 2



Department of the Treasury
Internal Revenue Service
Tax Exempt and Government Entities
P.O. Box 2508
Cincinnati, OH 45201

BEYOND BEFORE COMMUNITY DEVELOPMENT
CORPORATION
216 SOUTH JACKSON STREET
QUINCY, FL 32351-0000

Date: 08/21/2020
Employer ID number: 84-2008589
Person to contact: Name: Customer Service
ID number: 31954
Telephone: 877-829-5500
Accounting period ending: December 31
Public charity status: 509(a)(2)
Form 990 / 990-EZ / 990-N required: Yes
Effective date of exemption: May 28, 2019
Contribution deductibility: Yes
Addendum applies: No
OLN: 28053602002180

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

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If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

Stephen A. Martin

Stephen A. Martin
Director, Exempt Organizations
Rulings and Agreements



102 North Adams Street ~ Suite 3A ~ Quincy, FL 32351

BeyondBeforeGadsden@hotmail.com

(850) 321-5148

City of Quincy Anti-Crime Prevention Seed Grant Application

Project Narrative

Beyond Before Community Development Corporation proposes to implement several programs over the next twelve months within its Higher Standard Crime Prevention Initiative for the City of Quincy. At the heart of our initiative is inclusion among our residents, as well as collaboration among law enforcement, local government, anti-crime organizations, community based organizations, and the faith community. In researching the prevalence of crime in various neighborhoods, one finding that was highlighted was the association between criminal activity and low-income / subsidized housing communities. It has been found that these neighborhoods serve to increase the concentration of poverty, which can have damaging effects on communities, particularly in terms of limiting access to good jobs, schools, and other means to achieve upward economic and social mobility. As we consider these probable outcomes, it is not surprising that in these same neighborhoods is also the presence of increased criminal activity.

To help combat criminal activity in the City of Quincy, we must work to raise the standard of living of its residents. One way we plan to do so is to form the District-2 Neighborhood Network (D2N2) for and by district two residents, both young and old alike. This group will meet on a regular basis to discuss and make decisions regarding the immediate and future needs of district two, focusing on a variety of areas including crime prevention. D2N2 will engage in research to identify model initiatives across the nation that can be modified to meet our local needs. This body of residents will also work closely with local elected officials to realize the positive changes they desire for their community while leveraging the knowledge, capital and infrastructure that are already available.

People living in high crime neighborhoods are more likely to be victims of crime, suffering physical, financial, and/or psychological harm. Some research even suggests that neighborhood violent crime affects a student's performance on standardized tests. For these reasons, we have partnered with The University of Florida Extension Services to provide their First Time Homebuyer Education Program, specifically targeting families residing in areas that have experienced an increased level of criminal activity. Equipping a parent with the necessary tools to secure safe and stable housing for their family could mean the difference between success or failure, and even life or death. By engaging parents in our First Time Homebuyer classes we will help them realize that homeownership is possible, and owning a home in a safer community will result in lifelong benefits for them and their children. We plan to engage at least 30 adults in this program.

Until parents are able to establish their family in safer neighborhoods, it is important to provide an outlet for their children to engage in safe and uplifting activities. Through Project Image and Sew & Reap program, participants will receive the support and services they need to increase self-esteem and better deal with the hardships they may have faced thus far. We realize that in addition to preventing our youth from engaging in criminal activity, what's equally important is preventing our youth from witnessing criminal activity, both violent and non-violent. Being a witness to violent crime or living in fear of victimization can lead to stress and even psychological difficulties for youth, as well as adults. For these reasons, we will enlist the assistance of a Licensed Clinical Social Worker (LCSW) to lead group activities during in-person and virtual sessions, as well as render individual counseling services whenever necessary. The Sew & Reap program will allow them to engage with their peers on a regular basis, in a productive environment away from home that will encourage and foster creativity, as well as an entrepreneurial mindset. In carrying out this program we will partner with Sunshine Inspirations and a local LCSW, serving at least 40 youth eight years old and older.

In addition to the youth focused programming, we plan to also host an annual community crime prevention program under our SMILE (Single Mothers Influencing Lives Everyday) initiative. This event will specifically target single mothers and their children. Through partnership with the Quincy Police Department, we will host this event to include a vendor showcase, workshops, and presentations centered around crime prevention, gun safety, mental health / wellness, proper parenting, etc. We plan to collaborate with our local victim advocates to identify youth and adults in the community who can directly benefit from this event. Our overall goal will be to educate, equip, and empower our residents to further assist the City of Quincy in reducing the prevalence of crime and gun violence in our community. We plan to serve 200 residents through this initiative.

*Raising the standard of living in Gadsden County through the provision of programs,
services, and resources that meet the needs of residents of all ages.*

ATTACHMENT 4



102 North Adams Street ~ Suite 3A ~ Quincy, FL 32351

BeyondBeforeGadsden@hotmail.com

(850) 321-5148

Through the implementation of the programs mentioned, Beyond Before CDC will promote positive youth development and develop conditions to prevent young people from becoming involved in gangs and violence within district two of the City of Quincy. The planned programs will offer youth positive alternatives to engaging in negative behaviors, as well as the opportunity to socialize in a productive setting while discovering / enhancing their creative abilities, all while improving their self-esteem. Research has shown that youth who become involved in criminal activity tend to follow a path towards delinquency rather than engaging randomly. These same youth oftentimes experiences the onset of severe antisocial behavior. The challenge for many youths who reside in low-income subsidized housing is identifying those positive environments where they can engage in positive behavior and experience positive outcomes.

As a result of participating in our programs, the youth in district two will be able to exit their normal living environment several hours each week to engage with their peers. Through the utilization of these grant funds, Beyond Before CDC will assist in the City's efforts by reducing the opportunity for youth to engage in criminal activity, while building community pride and enhancing their personal outlook. In addition, by hosting what will become an annual community crime prevention conference focused on single mothers and their children, we will equip these parents with the tools they need to encourage positive behavior among their children, create positive and safe environments within their homes, as well as educate our youth on how to take the necessary steps to live safe. Collectively, these activities will address the needs of the whole family and subsequently help raise the standard of living for City of Quincy residents.

Raising the standard of living in Gadsden County through the provision of programs, services, and resources that meet the needs of residents of all ages.

ATTACHMENT 5



**COQ CRIME Prevention Grant
Proposed Operating Budget**

REVENUE

REVENUE SOURCE	AMOUNT
GRANTS	\$ 10,000
25% MATCH	\$ 2,500
TOTAL REVENUE	\$ 12,500

EXPENDITURES

CATEGORY	AMOUNT
EXECUTIVE SALARIES & WAGES	\$ 2,500
CONTRACTUAL SERVICES	\$ 1,150
IT SERVICES	\$ 900
SPECIAL EVENTS (STUDENT SHOWCASE & CONFERENCE)	\$ 3,500
PROGRAM EQUIPMENT & SUPPLIES	\$ 1,500
OFFICE SUPPLIES	\$ 150
OPERATING SUPPLIES	\$ 300
FACILITY RENTAL	\$ 2,500
TOTAL EXPENDITURES	\$ 12,500



Gadsden County
2140 West Jefferson St.
Quincy, FL 32351
Tel: 850-875-7255
Fax: 850-875-7257

Laurie Osgood, Family and Consumer Sciences Agent
UF/IFAS Extension, Gadsden County, FL
2140 W. Jefferson St. Quincy, FL 32351

July 8, 2021

Dear Sirs,

The University of Florida University of Florida Institute of Food and Agriculture Sciences (UF/IFAS) Extension Services of Gadsden County strongly supports the Beyond Before Community Development Corporation for the City of Quincy's Family Based Prevention Community Program Grant.

Crime is often associated with inadequate or unsafe housing, the UF/IFAS Extension's First Time Homebuyer Education Program provides financial management and housing education that helps families make informed choices and implement financial practices that promote stability and financial wellbeing. Housing stability ensures that children can do well in school and that parents can provide a safe environment for their families, which reduces overall stress for the households. Individuals and families face many financial challenges including mounting student debt, unemployment, and credit card debt. Sound financial management skills and personal financial management is important for individuals and families to achieve the American dream of owning a home.

The UF/IFAS Extension continues to enjoy a strong partnership with the Beyond Before Community Development Corporation and their ongoing and past efforts to reduce crime in our community.

We look forward to working with you in eliminating crime in our community and achieving health equity.

Sincerely,

A handwritten signature in black ink that reads "Laurie B. Osgood". The signature is written in a cursive, flowing style.

Laurie B. Osgood
Family and Consumer Sciences Agent
UF/IFAS Extension
2140 W. Jefferson St. Quincy, FL 32351

ATTACHMENT 6B



**THE CITY OF QUINCY
POLICE DEPARTMENT**



121 East Jefferson St Quincy, Florida 32351 Phone (850) 627-7111 Fax (866) 884-5865

July 9th, 2021

City of Quincy
404 West Jefferson Street
Quincy, Florida 32351

To Whom It May Concern:

This letter is in support of "Beyond Before Community Development Corporation", a non-governmental organization. Through their program, Single Mothers Influencing Lives Everyday (SMNILE) they take a group of individuals to make them stronger through discussions, positive relationships, and after school sessions for youths and adults.

I support Stacy Hannigon, the Executive Director of the organization, in applying for the grant to continue to be a positive role model and organization for adults, adolescents, and other youth in our community.

With warm regards,

A handwritten signature in black ink, appearing to read "Robert Mixson". The signature is stylized with a large, sweeping loop at the end.

Robert Mixson, Interim Police Chief

Gadsden Community Strike Team
Quincy, Florida

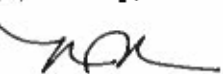
July 7, 2021

To Whom It May Concern:

On behalf of the Gadsden Community Strike Team, we offer this letter of support for Beyond Before Community Development Corporation's application for the City of Quincy's Crime Prevention Grant. In recent months, Gadsden County has been faced with several unprecedented events that have drawn attention to a number of issues in our community which desperately need addressing. These same events have also ignited a sense of unity and problem-solving among our local residents. In a desire to play an active role in assisting to combat the prevalence of gun violence in our community, in 2020 the Strike Team partnered with Beyond Before CDC to host our first countywide Shop With A Cop event. As a result we were able to bridge the gap between law enforcement, the community and the judicial system, allowing our local youth between the ages of 15 to 21 to engage positively with law enforcement officers from their city / town as they shopped for Christmas gifts. Since then, we have also partnered to host several community forums via Facebook to inform the community about available summer and year long youth and adult programs for Gadsden County youth and adults. Most recently, we also partnered to recognize and show support for local mothers who lost a child to gun violence in 2020 and 2021.

Thanks to the continued support of Beyond Before CDC as our fiscal agent, and partnership on several events, we are continuing to do our part to realize a decrease in gun violence in the Gadsden County and the City of Quincy. I have seen firsthand Ms. Hannigon 's commitment to our community and I gladly provide this letter of support for her application for the City of Quincy's Crime Prevention grant.

Sincerely,



Monica Smart-Gainous, Chair

Gadsden Community Strike Team

(850) 510-4015

404 West Jefferson Street
www.myquincy.net



Quincy, FL 32351
850-618-0020

Anti-Crime Prevention Seed Grant Application

Applicant Information

Name: Jackson	Willie	A.
Last	First	Middle Initial
Address: 902 Solomon Dairy Rd.	Quincy	FL 32352
Street / P O Box	City	State Zip Code

Organization Name: Gadsden County Men of Action

Organization Contact:

Jackson	Willie	A.
Last Name	First Name	Middle Initial
Jacksonwa6@gmail.com	(850) 627-6030	(850) 508-9985
Email	Office Phone	Cell Phone

There are five Eligible Grant Activities:

Prenatal and Postnatal care of the Child
Behavioral Parent Management Training
Functional Family Therapy for Delinquent Youths
Addictions/Treatment and Youth Programming/Mentoring Program

Please Identify the Eligible Activity that your program is applying for.
Youth Programming/Mentoring Program

Please provide the scope of your proposed project.

The scope of mentoring programs is to provide youths with positive adults to reduce risk factors such as antisocial behavior, alienation, family management problems, lack of commitment to school by enhancing protective factors (e.g., healthy beliefs, opportunities for involvement, and social and material reinforcement for appropriate behavior). The mentors are all members of the organization and trained in conflict resolution, goals setting and crime prevention. The program setting and model follows the formal mentoring framework. The mentoring relationship is between one or more youths and the volunteer, which is fostered through a structured program operated by GCMA organization. The organizations has a structured program that includes recruitment of youth and volunteers, training of volunteers, guidelines for matching volunteers and youth, and ongoing monitoring and training.

Proof of your 501(3) c status

Number of years the non-profit organization has been established as verified through non-profit status letter via the U.S Department of Treasury (IRS) and/or a copy of your Consumer Exemption Certificate from the Florida Department of Revenue and/or Articles of Incorporation from the Florida Department of State.

Number of years: 34 Years and Months: 4

Description of 501(c)(3) non-profit organizations considered a public charity by the IRS

In March 1997, the Internal Revenue Service issued a determination letter that recognized Gadsden County Men of Action, Inc as exempt from federal income tax. The organization is exempt under section 501(c)(3) of the Internal Revenue Code. The organization is also classified as a public charity under section 509 (a)(2) of the Internal Revenue Code.

Do you have any other partnering organizations? ☒ Yes ☐ No

Do you have any other funds being leverage for this grant ☒ Yes ☐ No

Do you have a Fiscal Sponsor? ☒ Yes ☐ No

Have you received any other funding for this project? **NO** If so, list the funding source.

Internal Revenue Service

Date: February 16, 2006

**GADSDEN COUNTY MEN OF ACTION INC
PO BOX 1526
QUINCY FL 32353-1526**

**Department of the Treasury
P. O. Box 2508
Cincinnati, OH 45201**

Person to Contact:
Viola Wahoff 31-07420
Customer Service Specialist
Toll Free Telephone Number:
877-829-5500
Federal Identification Number:
31-1490151

Dear Sir or Madam:

This is in response to your request of February 16, 2006, regarding your organization's tax-exempt status.

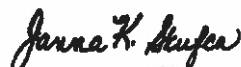
In March 1997 we issued a determination letter that recognized your organization as exempt from federal income tax. Our records indicate that your organization is currently exempt under section 501(c)(3) of the Internal Revenue Code.

Our records indicate that your organization is also classified as a public charity under section 509(a)(2) of the Internal Revenue Code.

Our records indicate that contributions to your organization are deductible under section 170 of the Code, and that you are qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Internal Revenue Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely,



Janna K. Skufca, Director, TE/GE
Customer Account Services

Project Narrative Consistent with Anti Crime Prevention Plan /Family-Based Prevention/Community Program

Gadsden County Men of Action Mentoring Program is an After School Enrichment program for at-risk students attending the alternative school and referred by the court system. The overarching focus of the program is to show youth a better way to achieve success in a positive way instead of a negative way. Furthermore, the program provides at-risk youth with positive and consistent adult advocate contacts to promote healthy development and functioning by reducing risk factors. Adult advocate practice is rated effective in reducing delinquency outcomes and promising in reducing the use of alcohol and drugs, improving school attendance, grades, achievement test scores, social skills, and peer relationships. The program is community-based and centered around the community schools with a goal of reducing youth crimes and addressing the underlying and systemic issues that lead to youth crimes. The Computer Coding component of the program helps teens develop technology and workforce skills taught in the context of the needs and priorities of youth. During the 10 months course, teens learn coding skills required to receive Micro Soft Certification.

Tell us about your neighborhood in which this project would benefit.

The Gadsden County Men of Action Mentoring Program is a school-based program that services youth of the entire county. The school-based mentoring (SBM) program involves the pairing a young person with a positive role model while learning computer skills in an after school setting. The mentor and mentee meet at a GCMA building and school rather than various places within the community. The SBM pair usually also meets at the school in a supervised setting for about one hour, once a week, during or after school. In a most cases, SBM is provided through a community agency, and the youth meets with his or her mentor at the GCMA building for three hours, three days a week.. The mentoring activities are concentrated on academics, along with social activities. The relationship usually lasts about 10 months during one school year. In a few cases, the pair meets during the summer or even in the next school year.

How will these funds assist Crime Prevention in your community? Points will be scored with consistent of the Anti-Crime Prevention Plan.

The program will give priority through an equity funding framework that clearly demonstrates immediate intentionality around crime prevention and support programs using proven or promising strategies that:Focus on integrated, evidence-based outreach activities through discrete activities, active violence disruption and community canvassing/outreach that targets, engages, and involves at-risk youths connected to gun-violence related activities.

Provide intervention services to youth (13-19) currently interacting with the criminal justice system to prevent future violent crimes in Gadsden County.

Improve neighborhood safety within Quincy's Police Department patrolled districts through community mobilization efforts to reduce or prevent crime in a specific geographical area.

Partner with public agencies (Gadsden County Schools, Gadsden County Courts, and local law enforcement) to help or prevent crime in our community.

Provide Budget. Administrative fees shall not exceed 25% of the maximum amount the total Grant. (Please use separate sheet if needed)

The proposed budget for the Anti-crime Prevention mentoring Program is \$15,000, in which the GCMA will allocate \$2000 fiscally and \$3000 in-kind.

Line Item	Amount	Comment
Administrative Fee	\$2500	
Goal Setting Workshops	\$2000	
Conflict Resolution Workshops	\$2000	
Career Exploration Workshops	\$2000	
CodingCertification Software Upgrade	\$3500	
Instructors Stipend	\$2000	
Coding ertification License	\$1000	
Total	\$15,000	

Additional materials

Three (3) letters of support from partners of your project

Progress Report

In accordance with Grant Award you will be required to provide two progress reports. The first progress report is due at mid-point of your program. The final report is due at the end or one year of starting your program.

Upon being awarded a grant, a signed grant agreement will be executed between the Grantee and the City of Quincy.

Grading Grid for Proposal

Each grant will be evaluated on the six (6) Guiding Principles: Maximum score 100 points

Inclusiveness: Plan to support resident participation (10 points) _____

Collaborative: Ventures with other entities (15 points) _____

Resourceful: Leverage to make the most out of what the community has (15 Points) _____

Reflective: Learn how your proposal will build on the work of others (20 Points) _____

Adaptive: Building flexibility into the proposal approach (10 Points) _____

Aligned: Show collaboration with others working toward a similar vision (30 Points) _____

CERTIFICATION AND COMPLIANCE STATEMENT

We hereby certify that the information contained in this application is true and correct to the best of my knowledge and that I have read the Program Guidelines of the City of Quincy Seed Grant Application Program and will abide by all legal, financial, and reporting requirements as a condition of receiving grant funds from the City. The City of Quincy requires two signatures from organization officers that have been given the authority to sign on behalf of the organization. By signing the application, each person is affirming their authorization to sign on behalf of the organization. Note: Final funding approval may not occur until the City of Quincy Commission review application.

Signature of Organization's Officer: Henry Gunn Sr.

Title of Officer: President

Henry Gunn Sr.
Print Name: Henry Gunn Sr.

Signature of Organization's Officer: John Youman

Title of Officer: Vice President

Print Name: John Youman

CITY OF QUINCY SEED GRANT PROGRAM

No.: _____

This AGREEMENT ("Agreement") is entered this ___ day of _____
(the "Effective Date") by and between the CITY OF QUINCY), whose address is
404 W Jefferson St Quincy, Florida, 32351, and

WHEREAS, on _____, the City of Quincy authorized the award
of up to TEN THOUSAND DOLLARS (\$10,000) in grant funds to GRANTEE for
direct costs associated with the Crime Prevention;

NOW, THEREFORE, in consideration of the mutual covenants and agreements
contained herein and other good and valuable consideration, the receipt and sufficiency
of which is hereby acknowledged, the parties intending to be legally bound hereby
agree as follows:

1. Amount. The City agrees to provide grant funds to the GRANTEE in the
amount of _____ (\$) (the "Grant Funds") subject to the terms and
conditions stated herein.
2. Limitations on Use. The Grant Funds shall be used solely for the payment of
direct expenses arising from the expenses associated with program narrative presented
for crime prevention.
3. Disbursement. Grant Funds shall be disbursed to GRANTEE following
submission of pay requests submitted to the City and for those costs and expenses
approved by the Manager or his designee.
4. Personnel. GRANTEE represents that it has, or will secure at its own expense,
all personnel required to conduct the narratives listed in the Grant, and that such
personnel shall be fully qualified and licensed, to the extent required, under any
applicable law.
5. Signage. The City shall be identified as a major sponsor on event signage and
promotional materials including, but not limited to, flyers, radio announcements, and
newspaper and magazine advertisements.
6. Reporting. GRANTEE shall submit to the City post-event reports within seven
(7) days of each event. Each post-event report shall provide the costs and expenses of
producing the
event, particularly those expenses paid with Grant Funds, and shall include copies of
contracts, invoices and other documentation reflecting the expenses. GRANTEE shall
submit a year-end report by or before January 30, 2021. The year-end report shall

describe the promotion, organization, operation, revenues, expenses and attendance for the events and particularly costs which were paid with Grant Funds. If the GRANTEE fails to submit any report as required under this paragraph, GRANTEE may be deemed ineligible for future disbursements of Grant Funds.

7. Insurance. GRANTEE will obtain and maintain, at its own expense, commercial general liability insurance, insuring against any claim or liability arising from the event, naming the City of Quincy as additional insured, with a liability limit of no less than One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) aggregate. Insurance is to be placed with Florida admitted insurers rated B+ or better by A.M. Best's rating service. The insurance coverage shall contain a provision that forbids any cancellation, change or material alteration in the coverage without providing thirty (30) days written notice to the City. GRANTEE will provide certificates of insurance to the City prior to any Program for which there is the expenditure or disbursement of any Grant Funds.

8. Indemnification. The GRANTEE will indemnify, save and hold the City of Quincy harmless from any and all liability, claims, demands, damages, expenses, fees, fines, penalties, suits, proceedings, actions and cost of actions, including attorneys' fees for trial and on appeal, of any kind and nature arising from or relating to any event that is held.

9. Non-discrimination; Compliance with Law; Permits. GRANTEE agrees it will not discriminate on the basis of race, color, creed, sex, age, national origin, disability, sexual orientation or marital status, and that it will comply with all applicable federal, state or local laws, rules and regulations, concerning the Seed Grant Program and any activities, functions or operations associated therewith. GRANTEE shall be solely responsible for obtaining any required permits or licenses.

10. Records. GRANTEE shall maintain books and records concerning the Program event in accordance with generally accepted accounting principles. Such books and records shall be open to and available for inspection and audit by the City of Quincy upon reasonable notice during the operation of the Agreement and for a period of three (3) years following the date of the last disbursement of any Grant Funds under this Agreement.

11. Constitutional Prohibition. GRANTEE shall not use Grant Funds for the acquisition, construction, reconstruction, rehabilitation, or operation of any structure used for religious purposes.

12. No Joint Venture. It is mutually understood and agreed that nothing contained in this Agreement is intended, or shall be construed, as in anyway creating or establishing the relationship of partnership or joint venture between the parties hereto or as constituting GRANTEE as the agent or representative of the City of Quincy for any purpose or in any manner whatsoever.

13. Default. GRANTEE'S failure to comply with any provision of this Agreement, shall constitute a default upon the occurrence of which the City may, in its sole discretion, (i) withhold, temporarily or permanently, all, or any unpaid portion of the Grant Funds, and/or (ii) terminate this Agreement and demand a full refund of any Grant Funds which have been disbursed. Upon default as provided herein the City shall have no further obligations to GRANTEE under this Agreement.

14. Repayment of Funds. GRANTEE shall repay the City for any unauthorized, illegal or unlawful expenditure of Grant Funds.

15. City's Rights and Remedies. Nothing contained herein shall be construed as limiting or waiving any right of the City to pursue any remedy which may be available to it in law or in equity, nor shall anything contained herein act as a limitation of the City's rights in the event that GRANTEE fails to comply with the terms of this Agreement.

16. Attorney's Fees. In the event the City brings any action to enforce any right or obligation contained in this Agreement, it shall be entitled to recover its reasonable attorney's fees and costs in such action.

17. Assignment. There shall be no assignment, transfer of interest or delegation of GRANTEE'S rights, duties or responsibilities under this Agreement without the prior written approval of the City.

18. No Waiver. The failure of the City to require performance of any duty or condition under this Agreement shall not affect the City's right to require performance at any time thereafter, nor shall the City waiver of any condition, breach or default under this Agreement constitute a waiver of any subsequent failure of such condition, breach or default.

19. Severability. In the event any provision of this Agreement is declared or determined to be unlawful or invalid, such declaration shall not affect the remaining provisions of the Agreement.

20. No Third-Party Beneficiaries. Nothing contained in this Agreement shall be construed so as to confer upon any other party the rights of a third-party beneficiary.

21. Compliance with Laws and Regulations. Grantee shall comply with all applicable laws and regulations.

22. Governing Law; Venue in Gadsden County; Waiver of Jury Trial. This agreement shall be governed by and construed under the laws of the State of Florida. Any litigation arising from, concerning or relating to this Agreement shall be resolved by a court of competent jurisdiction in

Gadsden County, Florida. The parties waive the right to trial by jury in any dispute or litigation arising from, concerning or relating to this Agreement.

23. Entire Agreement. This Agreement constitutes the entire agreement between the parties hereto with respect to the subject matter hereof; any representations or statement heretofore made with respect to such subject matter, whether verbal or written, are merged herein. No other agreement, whether verbal or written, with regard to the subject matter hereof shall be deemed to exist.

24. Authority to Sign. By executing this Agreement, the undersigned represent and certify that they have the authority to enter into and execute this Agreement on behalf of their respective parties.

IN WITNESS THEREOF, the City and the GRANTEE have executed this Agreement as of the Effective Date above written.

By: _____
(Signature)

(Print Name)

Its: _____
(Office or Title with Grantee)

COUNTY OF _____
STATE OF FLORIDA

The foregoing instrument was acknowledged before me, by
_____, as _____ of _____
who is personally known to me, or has provided _____ as identification?

Witness my hand and official seal in the County and State last aforesaid this
_____ day of _____ 2021.

NOTARY PUBLIC

From: Sam Palmer, NAACP President

To: Quincy City Commissioners

Subject: Gadsden County Men of Action Grant Support

Date: July 12, 2021

The Gadsden NAACP support the Men of Action in all programs to assist children and elderly citizens. We support them in mentoring and financial support. We fully support the programs that are in their planning stages concerning computer literacy and computer skills. We share the same interest by supporting our children as a priority.

The Gadsden County NAACP support the GOMA for the Anti-Crime Prevention Grant.

The NAACP strongly support the funding request submitted by the Men of Action and request your favorable approval.

Respectfully Submitted


Sam Palmer, President

Gadsden County NAACP Branch #5149

404 West Jefferson Street
www.myquincy.net



Quincy, FL 32351
850-618-0020

Anti-Crime Prevention Seed Grant Application

Applicant Information

Name:

Griffin

Jimmie

H.

Last

First

Middle Initial

Address: 280 Sparkleberry Blvd., Quincy, FL 32351

P.O. Box 887

Midway

FL

32343

Street / P O Box

City

State

Zip Code

Organization Name: Healthy United Resources, Inc. (HURI)

Organization Contact:

Griffin

Jimmie

H.

Last Name

First Name

Middle Initial

healthyunitedresourcesinc@gmail.com (850) 320-5323 (850) 320-5323

Email

Office Phone

Cell Phone

There are five Eligible Grant Activities:

Prenatal and Postnatal care of the Child

Behavioral Parent Management Training

Functional Family Therapy for Delinquent Youths

Addictions/Treatment and Youth Programming/Mentoring Program

Please Identify the Eligible Activity that your program is applying for.

Please provide the scope of your proposed project.

Please Identify the Eligible Activity your Program is applying for.

Behavioral Parent Management Training

Please Provide the Scope of your proposed project.

The scope of the project will involve each municipality of Gadsden County, beginning with the initiation of a pilot project in Quincy for six months. Upon evaluation of the efficacy of the project and associated interventions, the project will branch out to Chattahoochee, Greensboro, Sawdust, Havana, Midway and Gretna, Florida, respectively. Assistance will be solicited from subject matter experts (SMEs) for practical child-rearing methods for the identified population of interest, in alignment with appropriate developmental milestones, in relation with gang prevention education. What HURI has to offer is our professional knowledge (all of our Board members have established histories of serving the public; in-kind services). Several Board members have collective experience in planning and coordinating community events for over a decade.

Please include the following with your application:

Proof of your 501(c)(3) non-profit organizations considered a public charity by the IRS

Number of years: 3 Years 3 Months 27 days

Description of 501(c)(3) status of your organization:

Healthy united Resources, Inc. is exempt from federal income tax under Internal Revenue Code (IRC) Section 501 (c)(3). Donors can deduct contributions they make to Healthy United Resources, Inc. under IRC Sections 170. Healthy United Resources, Inc. Also, qualify to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106, or 2522. Healthy United Resources, Inc. has public Charity Status; 170(b)(1)(A)(vi).

Do you have any partnering organizations? X-Yes; HURI already has formed partnerships with many community agencies, businesses and churches. HURI is a member of the Gadsden County Health Council and partners with the Gadsden County Health Department, Gadsden County School District, Gadsden County Library, Gadsden Art Center and many more.

Do you have any other funds being leverage for this grant? X-No

Do you have a Fiscal Sponsor? X-No

Have you received any other funding for this project? X-No If so, list the funding source. X-N/A

Project Narrative Consistent with Anti-Crime Prevent Plan/Family-Based Prevention/Community Project

The project will consist of a developed questionnaire, focused on the targeted population of parents of the children aged three to ten years. The questionnaire will be used in conjunction with intake forms at the local county health department during WIC (Women, Infant & Children) program visits, Healthy Start Activities, Well child visits, PTO meetings and other school related and

Family-Based Prevention/Community Programs
"If You See Something, Say Something"

The City is committed to increasing family-based prevention/community programs to reduce gang activity and gun violence, youth involvement in gangs and youth violence through Enhance a sense of community responsibility and commitment to address youth violence; and the Promotion of positive youth development and develop conditions to prevent young people from becoming involved in gangs and violence.

Vision

Quincy and the surrounding area are free from gangs and youth violence.

Our Partners

We support 501(c)3 nonprofit organizations, local units of government, and school districts that provide services Gadsden County.

The Grant Application Objectives...

- Will build a base of knowledge about gangs and gang and youth violence.
 - Will work collaboratively with others, such as the Sherriff's reentry program, to create a community-wide approach to address the issue of gangs and gang and youth violence.
 - Will include a regular opportunity for "reflection in action" on a quarterly basis, to track what is learned about and make changes accordingly.
 - Will increase community awareness.
-

Eligible Activities

- Prenatal And Postnatal Care of The Child, The Importance of Proper Nutrition.
-







- Behavioral Parent Management Training to Train Parents in Effective 3- To 10-Year-Old Child-Rearing Methods
- Functional Family Therapy for Delinquent Youths Aimed to Modify Family Interaction Patterns
- Addictions/Treatment
- Youth Programming/Mentoring Program

Amount & Duration

Up to a suggested maximum of **\$10,000**, 25% match of request required (combination of cash and in-kind). 1 year duration.

The City's Guiding Principles are the lens used to evaluate grant applications.

The City learned from previous grantees and partners that long-lasting results involve deep collaboration, creative use of existing resources, and remain flexible to adapt to changing circumstances. We evaluate your work in six (6) areas, to evaluate grant applications. We do not expect applicants to excel in all criteria. These are aspirational goals, and we encourage changemakers to grow into these criteria over time.

 <p>1 KNOW Know your community</p> <p>Those closest to an issue have the strong solutions for a way forward. Plan additional capacity to support resident participation.</p>	 <p>2 COLLABORATE Collaborate with others</p> <p>We are stronger and smarter together. Collaborative work, strengthen your proposal. Collaboration can take a variety of forms, from an advisory team to a joint venture</p>	 <p>3 RESPOND Respond to community needs</p> <p>Creatively leveraging the knowledge, capital and infrastructure that is already available makes for sustainable, relevant initiatives. Consider other funding opportunities.</p>	 <p>4 LEARN Learn from others</p> <p>Learn from what is happening globally and nationally; in your local contexts and demonstrate how your proposal builds on the work of others.</p>	 <p>5 BUILD Build flexibility into your proposal</p> <p>Building flexibility into proposal approach. Give examples in your proposal to show a learn as you go and approach. Do what is doable.</p>	 <p>6 SHOW Show collaboration</p> <p>Show collaboration with others working toward a similar vision, in ways that complement each other.</p>
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INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **AUG 13 2018**

HEALTHY UNITED RESOURCES INC
280 SPARKLEBERRY BLVD
QUINCY, FL 32351-0000

Employer Identification Number:
82-5190329
DLN:
26053621001948
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
March 14, 218
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

State of Florida



Department of State

I certify from the records of this office that HEALTHY UNITED RESOURCES, INC. is a corporation organized under the laws of the State of Florida, filed on March 14, 2018.

The document number of this corporation is N18000002743.

I further certify that said corporation has paid all fees due this office through December 31, 2018, and its status is active.

I further certify that said corporation has not filed Articles of Dissolution.



CR2EO22 (1-11)

Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this the
Fourteenth day of March, 2018

Ken Detzner
Ken Detzner
Secretary of State

community functions. The questionnaire(s) will be utilized to obtain data on parental involvement, cultural beliefs and values relative to child rearing practices, beliefs on discipline, stress reduction activities, academic involvement, demographics, safety measures and issues, gang prevention education, children's extracurricular activities and preventative interventions. HURI along with our community partners will coordinate and host two health and resource fairs annually to bring together a multitude of health and community service partners. Organizations and individual professional and community partners will relay information relating to health, education and employment in different municipalities in Gadsden County. Fairs will be hosted at local schools, churches and other community venues.

Additional distribution of factual information on the prevention of gang involvement and related education will occur via HURI's website, at the health and resources fairs and by distributing free written materials. Reading and learning materials will be on the grade level, appropriate for comprehension by children aged 3 – 10 years of age and the parents. These methods of outreach are in alignment with HURI's mission of "Connecting resources for a better life in Gadsden County". Our organization will encourage our community partners as well as Gadsden County citizens to frequently visit our website. Incentives and cultural enrichment for both children and parents will occur as a result of educational field trips and exposure to alternative life experiences, following all CDC guidelines to ensure public health and safety. Educational and literacy status are also factors to consider, when developing interventions for improvement in the community, and school-aged children's decision-making processes, and academic readiness and success.

Formal evaluation of our interventions will occur after the first six months for reflective purposes and necessary modifications to ensure project sustainability.

***Please Note:** HURI's website will be used for educational purposes and connecting resources, until our Board of Directors determine it is safe to return to the coordination and execution of in-person community events.

Tell us about your neighborhood in which this project would benefit.

The pilot initiative will begin in Quincy as an effort to reduce the occurrence of gang involvement for the identified population. 2019 data retrieved from the Child Health Status Profile revealed the following:

- the county rate for children under 18 in single-parent households measures at 118.8%, as compared to 46.8% for the state of Florida
- violent crimes measure at 352.6 in Gadsden County, compared to 381.3 for the state of Florida
- the absence rate of 21+ days for K-12 students is 9.8% in Gadsden County, compared to 11.3% for the state of Florida
- births to moms ages 13-20 per 1000 ages 13-20 is 34% in Gadsden County, compared to 17.5% for the state of Florida
- percent of children in schools; grades K-12 with emotional/behavioral disability ranks at 0.8% in Gadsden County, compared to the state's rate of 0.5%

- out of school suspensions K-12, per 1000 5-12 students, measures 193.9 compared to 55.6 for the state of Florida
- school environmental safety incidents (Violent Act K-12), measures at 128.9 for the Gadsden County compared to 30.5 for the state of Florida

Data Sources:

Florida Department of Health

Florida Department of Juvenile Justice

Florida Youth Survey

National Survey of Children's Health and Florida Department of Health, Division of Children's Medical Services, Bureau of Early Steps & Newborn Screening

These statistics highlight the necessity for behavioral parent management training for the specified population of interest.

How will these funds assist Crime Prevention in your community?

Awarded funding will assist in the purchase of updated IT equipment to ensure programs and applications, for the distribution of educational materials and website maintenance. Funds will assist in the purchase of duplication of written literature for distribution throughout the school district and other community activities. HURI in collaboration with guest speakers and subject matter experts will host in-person and virtual townhall meetings and webinars.

Administrative fees will be incurred for postage, Zoom meetings and other virtual platforms. Formal evaluations will be required at the onset and during facilitation of the project. Equipment will be required for printing/scanning materials and the maintenance of vehicles when utilized for community services. Incentives such as gift cards, grocery vouchers, gas cards, etc., will be utilized to maintain engagement of participants.

July 12, 2021

Healthy United Resources, Inc.

Proposed Detailed Budget

Program Expenses:

<u>Health & Resource Fair</u>	<u>Projected Cost</u>
Tent Rental (1 tent x \$150 x 2 events)	\$300.00
Tables Rental (20 tables x \$7.50 x 2 events)	\$300.00
Chairs Rental (40 chairs x 1.25 x 2 events)	\$100.00
Table Cloths (40 chairs x 1.25 x 2 events)	\$100.00
Educational Materials (20 chairs x \$5 x 2 events)	\$1,000.00
(Health related materials concerning diabetes and obesity prevention along with healthy eating habits, etc.)	
Materials & Supplies (20 chairs x \$5 x 2 events)	\$1,000.00
(Health related materials concerning diabetes and obesity prevention along with healthy eating habits, etc.)	
Children & Family Activities (\$350 x 2 events)	\$ 700.00
Health Fair Set-up Crew (\$300 x 2 events)	\$ 600.00
Advertisement (\$300 x 2 events)	\$ 600.00

Program Expenses Subtotal: \$4,700.00

Professional Services:

Guest Speaker Fee (\$150 x 2 events) \$ 300.00
Caterer/Food (\$300 x 2 events) \$1,300.00

Proposed Budget Summary:

Health & Resource Fairs Subtotal \$ 300.00
Professional Services Subtotal \$1,300.00
Office Supplies Subtotal \$ 500.00
Non-Recurring Expenses Subtotal \$1,600.00

PROJECTED TOTAL BUDGET: \$10,000

Prepared by:

Healthy United Resources, Inc.

July 12, 2021

Each grant will be evaluated on the six (6) Guiding Principles: Maximum score : 100 points

Inclusiveness: Plan to support resident participation (10 points) _____

Collaborative: Ventures with other entities (15 points) _____

Resourceful: Leverage to make the most out of what the community has (15 Points) _____

Reflective: Learn how your proposal will build on the work of others (20 Points) _____

Adaptive: Building flexibility into the proposal approach (10 Points) _____

Aligned: Show collaboration with others working toward a similar vision (30 Points) _____

CERTIFICATION AND COMPLIANCE STATEMENT

We hereby certify that the information contained in this application is true and correct to the best of my knowledge and that I have read the Program Guidelines of the City of Quincy Seed Grant Application Program and will abide by all legal, financial, and reporting requirements as a condition of receiving grant funds from the City. The City of Quincy requires two signatures from organization officers that have been given the authority to sign on behalf of the organization. By signing the application, each person is affirming their authorization to sign on behalf of the organization. Note: Final funding approval may not occur until the City of Quincy Commission review application.

Signature of Organization's Officer Pamela H. Jeffers

Title of Officer: Founder/President, Registered Agent

Print Name: Jimmie H. Griffin

Signature of Organization's Officer: _____

Title of Officer, Print Name: _____

CITY OF QUINCY SEED GRANT PROGRAM

No.: _____

This AGREEMENT ("Agreement") is entered this ___ day of _____ (the "Effective Date") by and between the CITY OF QUINCY, whose address is 404 W. Jefferson St Quincy, Florida, 32351, and _____

WHEREAS, on _____, the City of Quincy authorized the award of up to TEN THOUSAND DOLLARS (\$10,000) in grant funds to GRANTEE for direct costs associated with the Crime Prevention;

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties intending to be legally bound hereby agree as follows:

1. Amount. The City agrees to provide grant funds to the GRANTEE in the amount of _____ (\$) (the "Grant Funds") subject to the terms and conditions stated herein.
2. Limitations on Use. The Grant Funds shall be used solely for the payment of direct expenses arising from the expenses associated with program narrative presented for crime prevention.
3. Disbursement. Grant Funds shall be disbursed to GRANTEE following submission of pay requests submitted to the City and for those costs and expenses approved by the Manager or his designee.
4. Personnel. GRANTEE represents that it has, or will secure at its own expense, all personnel required to conduct the narratives listed in the Grant, and that such personnel shall be fully qualified and licensed, to the extent required, under any applicable law.
5. Signage. The City shall be identified as a major sponsor on event signage and promotional materials including, but not limited to, flyers, radio announcements, and newspaper and magazine advertisements.
6. Reporting. GRANTEE shall submit to the City post-event reports within seven (7) days of each event. Each post-event report shall provide the costs and expenses of producing the event, particularly those expenses paid with Grant Funds, and shall include copies of contracts, invoices and other documentation reflecting the expenses. GRANTEE shall submit a year-end report by or before January 30, 2021. The year-end report shall describe the promotion, organization, operation, revenues, expenses and attendance for the events and particularly costs which were paid with Grant Funds. If the GRANTEE fails to submit any report as required under this paragraph, GRANTEE

may be deemed ineligible for future disbursements of Grant Funds.

7. Insurance. GRANTEE will obtain and maintain, at its own expense, commercial general liability insurance, insuring against any claim or liability arising from the event, naming the City of Quincy as additional insured, with a liability limit of no less than One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) aggregate. Insurance is to be placed with Florida admitted insurers rated B+ or better by A.M. Best's rating service. The insurance coverage shall contain a provision that forbids any cancellation, change or material alteration in the coverage without providing thirty (30) days written notice to the City. GRANTEE will provide certificates of insurance to the City prior to any Program for which there is the expenditure or disbursement of any Grant Funds.
8. Indemnification. The GRANTEE will indemnify, save and hold the City of Quincy harmless from any and all liability, claims, demands, damages, expenses, fees, fines, penalties, suits, proceedings, actions and cost of actions, including attorneys' fees for trial and on appeal, of any kind and nature arising from or relating to any event that is held.
9. Non-discrimination; Compliance with Law; Permits. GRANTEE agrees it will not discriminate on the basis of race, color, creed, sex, age, national origin, disability, sexual orientation or marital status, and that it will comply with all applicable federal, state or local laws, rules and regulations, concerning the Seed Grant Program and any activities, functions or operations associated therewith. GRANTEE shall be solely responsible for obtaining any required permits or licenses.
10. Records. GRANTEE shall maintain books and records concerning the Program event in accordance with generally accepted accounting principles. Such books and records shall be open to and available for inspection and audit by the City of Quincy upon reasonable notice during the operation of the Agreement and for a period of three (3) years following the date of the last disbursement of any Grant Funds under this Agreement.
11. Constitutional Prohibition. GRANTEE shall not use Grant Funds for the acquisition, construction, reconstruction, rehabilitation, or operation of any structure used for religious purposes.
12. No Joint Venture. It is mutually understood and agreed that nothing contained in this Agreement is intended, or shall be construed, as in anyway creating or establishing the relationship of partnership or joint venture between the parties hereto or as constituting GRANTEE as the agent or representative of the City of Quincy for any purpose or in any manner whatsoever.

13. Default. GRANTEE'S failure to comply with any provision of this Agreement, shall constitute a default upon the occurrence of which the City may, in its sole discretion, (i) withhold, temporarily or permanently, all, or any unpaid portion of the Grant Funds, and/or (ii) terminate this Agreement and demand a full refund of any Grant Funds which have been disbursed. Upon default as provided herein the City shall have no further obligations to GRANTEE under this Agreement.
14. Repayment of Funds. GRANTEE shall repay the City for any unauthorized, illegal or unlawful expenditure of Grant Funds.
15. City's Rights and Remedies. Nothing contained herein shall be construed as limiting or waiving any right of the City to pursue any remedy which may be available to it in law or in equity, nor shall anything contained herein act as a limitation of the City's rights in the event that GRANTEE fails to comply with the terms of this Agreement.
16. Attorney's Fees. In the event the City brings any action to enforce any right or obligation contained in this Agreement, it shall be entitled to recover its reasonable attorney's fees and costs in such action.
17. Assignment. There shall be no assignment, transfer of interest or delegation of GRANTEE'S rights, duties or responsibilities under this Agreement without the prior written approval of the City.
18. No Waiver. The failure of the City to require performance of any duty or condition under this Agreement shall not affect the City's right to require performance at any time thereafter, nor shall the City's waiver of any condition, breach or default under this Agreement constitute a waiver of any subsequent failure of such condition, breach or default.
19. Severability. In the event any provision of this Agreement is declared or determined to be unlawful or invalid, such declaration shall not affect the remaining provisions of the Agreement.
20. No Third-Party Beneficiaries. Nothing contained in this Agreement shall be construed so as to confer upon any other party the rights of a third-party beneficiary.
21. Compliance with Laws and Regulations. Grantee shall comply with all applicable laws and regulations.
22. Governing Law; Venue in Gadsden County; Waiver of Jury Trial. This agreement shall be governed by and construed under the laws of the State of Florida. Any litigation arising from, concerning or relating to this Agreement shall be resolved by a court of competent jurisdiction in

Gadsden County, Florida. The parties waive the right to trial by jury in any dispute or litigation arising from, concerning or relating to this Agreement.

23. Entire Agreement. This Agreement constitutes the entire agreement between the parties hereto with respect to the subject matter hereof; any representations or statement heretofore made with respect to such subject matter, whether verbal or written, are merged herein. No other agreement, whether verbal or written, with regard to the subject matter hereof shall be deemed to exist.

24. Authority to Sign. By executing this Agreement, the undersigned represent and certify that they have the authority to enter into and execute this Agreement on behalf of their respective parties.

IN WITNESS THEREOF, the City and the GRANTEE have executed this Agreement as of the Effective Date above written.

By: _____
(Signature)

(Print Name)

Its: _____
(Office or Title with Grantee)

COUNTY OF _____
STATE OF FLORIDA

The foregoing instrument was acknowledged before me, by

_____, as _____ of _____

who is personally known to me, or has provided _____ as identification?

Witness my hand and official seal in the County and State last aforesaid this
_____ day of _____ 2021.

NOTARY PUBLIC

July 12,2021

Healthy United Resources, Inc.

**Budget Narrative
for
City of Quincy Anti-Crime Prevention Seed Grant**

Introduction

Formed in 2018, Healthy United Resources, Inc. ("HURI") is a non-profit, charitable 501(c)(3) organization. HURI's mission is to improve the health of all who work, live, learn and play in Gadsden County by connecting residents to resources for improved lives. HURI was created to bring awareness of available health resources, social services, educational opportunities, and employment opportunities to the Gadsden County Community.

Background

HURI has provided free services and education through the coordination of health and resource fairs in the Gadsden County community, local schools, and local churches. At these health and resource fairs, HURI has provided free factual health, education, and employment information to the Gadsden County residents.

To date, HURI has held several health and resource fairs in the Gadsden County community, and have served approximately 100-250 residents at each event. HURI has partnered with various groups and organizations to provide information and services during the health and resource fairs. The organizations share resources that are available to the community members which can be accessed after the fairs and when the residents need them. Partners who have supported the health and resource fairs include the Gadsden County Health Department, the Gadsden County School Board, TMH Physician Partners(Quincy),Gadsden County Health Council, RiverChase Health and Rehabilitation Center, along with several others.

In addition, on May 16, 2020 HURI recently hosted a community drive-thru food, masks, and COVID-19 information give away in Gretna. In this event, HURI provided free food, masks, and COVID-19 information to a total of 301 Gadsden County residents. On May 23, 2020, HURI hosted another mask, water, and COVID-19 information giveaway in the City of Gretna. This event provided free masks, water, and COVID-19 information to a total of 222 Gadsden County residents.



July 12, 2021

Jack Mclean, City Manager
City of Quincy
404 West Jefferson Street
Quincy, Florida 32351

Dear Mr. Mclean:

On behalf of the City of Gretna, please accept this letter as a reference for Healthy United Resources, Inc. (HURI). For more than a decade, citizens of Gretna have benefited from HURI's initiatives. One of HURI's most successful activities in Gretna has been their annual community event titled "Gretna Health and Help Day." In partnership with churches in Gretna, HURI, through Gretna Health and Help Day, created opportunities for citizens from Gretna and surrounds to obtain access to healthcare, social workers, and consultations with local attorneys on legal issues from estate planning to real estate law.

HURI has always made themselves available to meet and discuss community issues in Gretna, and we consider them as a partner in meeting the needs of our citizens. We ask that you give HURI favorable funding consideration.

If you have any questions concerning this reference please do not hesitate to give me a call at (850) 856-5257.

Respectfully Submitted,

[Evelyn Riley-Goldwire \(Jul 12, 2021 15:03 EDT\)](#)

Evelyn Riley-Goldwire
Mayor

**Mayor Evelyn Riley-Goldwire – Mayor Pro-Tem Gary Russ Jr.
Commissioner Anthony Baker – Commissioner James Payne – Commissioner Jeff McNealy**

**Post Office Drawer 220 Gretna, Florida 32332
Voice 850-856-5257**

www.mygretna.com






Healthy United Resources Reference Letter

Final Audit Report

2021-07-12

Created:	2021-07-12
By:	Antonio Jefferson (ajefferson@mygretna.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAASHZ4fUmthYfZUeKg7n_5kr0Krk1JufC

"Healthy United Resources Reference Letter" History

-  Document created by Antonio Jefferson (ajefferson@mygretna.com)
2021-07-12 - 6:51:24 PM GMT - IP address: 97.64.243.26
-  Document emailed to Evelyn Riley-Goldwire (egoldwire@mygretna.com) for signature
2021-07-12 - 6:52:05 PM GMT
-  Email viewed by Evelyn Riley-Goldwire (egoldwire@mygretna.com)
2021-07-12 - 6:53:06 PM GMT - IP address: 173.31.226.119
-  Document e-signed by Evelyn Riley-Goldwire (egoldwire@mygretna.com)
Signature Date: 2021-07-12 - 7:03:42 PM GMT - Time Source: server - IP address: 173.31.226.119
-  Agreement completed.
2021-07-12 - 7:03:42 PM GMT

Mr. Charlie D. Frost, Sr.
Gadsden County School Board
District 4
35 Martin Luther King Blvd
Quincy, Florida 32351

Mr. Jack L. McLean, Jr.
Quincy City Manager
404 West Jefferson Street
Quincy, Florida 32351

July 12, 2021

Re: Letter of Support

Dear Mr. McLean:

It is my pleasure to write a letter in support of a grant request for funding by Healthy United Resources, Inc., Non-Profit Organization (HURI).

I had the opportunity to attend one of the Health and Resource Fairs that was held in my community. I was amazed at the different activities, the resources, the educational, health and employment information that was presented at the event. The Event was well planned, organized and of great benefit to the citizens of Gadsden County.

In conclusion, I fully support the efforts of HURI as they seek funding from the Quincy Anti- Crime Prevention Seed Grant. Any program or event that can help our children, is greatly needed. I believe HURI would be an excellent choice to award funding.

Thank you for allowing me to share my experience and express my support.

Sincerely,

A handwritten signature in blue ink that reads "Charlie D. Frost Sr." The signature is fluid and cursive, with the first name "Charlie" being the most prominent.

Charlie D. Frost, Sr.
Gadsden County School Board-District 4

Mission:

To protect, promote & improve the health of all people in Florida through integrated state, county & community efforts.



Ron DeSantis
Governor

Scott A. Rivkees, MD
State Surgeon General

Vision: To be the Healthiest State in the Nation

July 12, 2021

City of Quincy
404 West Jefferson Street
Quincy, FL 32351

RE: Anti-Crime Prevention Grant

To Whom It May Concern:

Florida Department of Health in Gadsden County is pleased to provide this letter of support for Healthy United Resources, Inc.'s (HURI) application for the City of Quincy Anti-Crime Prevention grant to identify and provide crime prevention resources for local residents. HURI'S mission is to connect resources for a better life for the residents of Gadsden in the areas of health, education and employment. Acquiring the crime prevention grant will allow this organization to expand its reach within the county, positively impact the lives of our residents, and assist the City of Quincy in its efforts to reduce the incidence of crime and gun violence.

If you should have any questions or need further information regarding this letter of support, please feel free to contact via phone at 875-7200, ext. 6081.

Respectfully,

A handwritten signature in black ink, appearing to read "Adrian Cooksey", written over a horizontal line.

Adrian Cooksey, DrPh, MPH
Health Officer

RANKING FOR ANTI-CRIME PREVENTION GRANT

Organization Name	Total Points Scored (Hayes)	Total Points Scored (Nixon)	Total Points	Average Points
Beyond Before	75	100	175	87.50
Healthy United Resources	85	70	155	77.50
Latisha Hutley	5	60	65	32.50
Men of Action	73	65	138	69
NFEDC	86	70	156	78
Sunshine Inspiration, Inc.	53	85	138	69
Tau Zeta	91	70	161	80.50
Youth Rising	74			
Closing the Achievement Gap		100		

**City of Quincy
City Commission
Agenda Request**

Date of Meeting: July 27, 2021

Date Submitted: July 22, 2021

To: Honorable Mayor and Members of the City Commission

From: Jack L. McLean Jr., City Manager
Ann Sherman, Human Resources Director

Subject: Hurricane Michael Insurance Recovery

Statement of Issue:

This is a request to pursue additional Insurance Funds from our carrier Florida Municipal Insurance Trust (FMIT).

Background:

The City of Quincy was seriously impacted by Hurricane Michael on October 10, 2018. The damage to City infrastructure, facilities and equipment resulted in claims to our carrier FMIT. However, the repairs were performed through the “Turn Key Program” which expedited the City’s repair and replacement process.

Recently, the City Manager attended a meeting with the County where presentations were made focusing on how municipalities can recover additional disaster funds within a three (3) year window which is rapidly approaching. As a result of that meeting staff was directed to schedule a meeting with The Integrity Group (Subcontractor Phoenix Claims Consulting) to determine if the City could possibly recover any additional funds from our carrier.

Conclusion:

Based on a preliminary review of the City’s Insurance Policy, a list of claims and the amount paid along with the list of the property damages, it was concluded that

there is a strong possibility of additional funds that are recoverable from our carrier. As a result of those opinions staff is requesting approval to move into an agreement with The Integrity Group via the attached contract.

Options:

Option 1: Motion to allow staff to pursue additional insurance funds.

Option 2: Commissioners direction.

Recommendations:

Option 1

CITY OF QUINCY, FL
2021-2020
TENTATIVE
PROPERTY TAX
MILLAGE RATE

**City of Quincy
City Commission
Agenda Request**

Date of Meeting: July 27, 2021
Date Submitted: July 23, 2021
To: Honorable Mayor and Commissioners
From: Jack L. McLean Jr., City Manager
Marcia Carty, Finance Director
Subject: Tentative Property Tax Millage Rate

Chapter 200 of Florida Statutes sets a timetable for the calculating and notifying the public of the process of setting ad valorem millage rates and adopting a budget. The statute identifies timeframes and briefly describes the tasks to be accomplished (see Table 1).

We have received the certification of tax value from the County Appraiser. For fiscal year 2021, the preliminary gross taxable value is \$254,748,137, which is a 12.80% increase from the 2020 final value of \$225,848,898.

Table 1 - Determination of Millage

1. Day 1 is on or by July 1 - (July 1) The Property Appraiser certifies the taxable value of real property within the jurisdiction of the taxing authority.
2. Within 35 days - (by August 4) the City shall advise the Property Appraiser of: a) Proposed/tentative millage rate; b) current year rolled-back rate - the rolled back rate is the tax rate that would raise the same amount of revenue as last year using the increased taxable value; and c) date, time and place of tentative budget hearings.
3. 55th day - (by August 24) No later than 55 days after certification of value, the Property Appraiser shall mail out to the City and the property owners a Notice of Proposed Property Taxes (TRIM Notice).
4. 80th day - (September 3 - 18) - (Sept. 11) No earlier than 65 days after certification, but within 80 days of certification of value, the City shall hold a public hearing on the tentative budget and proposed millage rate. The school district and county will have the first choice of meeting dates.
5. 95th day - (September 8 - September 23) - (Sept. 21) within 15 days of the tentative budget hearing, the City shall advertise its intent to adopt a final millage and budget.
6. 97th to 100th day - (September 12 to October 3) - (Sept. 26) A public hearing to adopt a final millage rate and budget that shall be held not less than 2 days or more than 5 days, after the day that the advertisement is first published.
7. Within 3 days of the second and final budget hearing - (Sept. 30) The resolution or ordinance adopting the final millage rate shall be forwarded to the Property Appraiser and the Tax Collector.
8. The Property Appraiser notifies the City of the final adjusted tax roll.
9. Within 30 days of the final hearing - (Oct. 26) No later than 30 days following the adoption of the millage and budget ordinances or resolutions, each City shall certify that they have complied with the provision of Chapter 200, F.S., to the Division of ad valorem Tax, Department of Revenue.

The City must notify the County Appraiser by August 2nd of its calculated rolled-back rate, its tentative millage rate, and the date of the first public hearing for the budget. The rolled-back rate has been calculated to be 5.2470.

The rolled-back rate of 5.2470 is not a tax increase, since the percentage of the difference between current proposed rate and current year aggregate rolled-back rate would be zero (see the attached DR-420, page 3).

Using the proposed rolled-back rate of 5.2470 rate would generate gross receipts of \$1,336,663, and is consistent with the City of Quincy's past pattern and the method adopted by the Cities of Midway and Gretna.

The City of Quincy has tentatively adopted a measure to increase its property tax levy.

Last year's property tax levy:

A. Initial proposed tax levy.....	\$ 1,137,371
B. Changes due to Value Adjustment Board and Other assessment changes.....	\$ (7,279)
C. Actual tax levy proceeds	\$ 1,130,092

This Year's property tax levy..... \$ 1,336,663

All concerned citizens are invited to attend a public hearing on the millage rate to be held on:
Tuesday September 21, 2021
6:00 p.m.
at City Hall, 404 West Jefferson

A final decision on the proposed tax increase and the budget will be made at this hearing

The staff recommendation is to adopt the rolled-back rate as the tentative millage.

Options:

Option 1 Adopt the rolled-back millage rate of 5.2470.

Option 2 Do not adopt the rolled-back millage rate.

Recommendation

Option 1

ATTACHED:

- DR-420 - Certification of Taxable Values (rolled-back millage rate)
- DR-420TIF – Tax Incremental Adjustment Worksheet for CRA Area # 1
- DR-420TIF – Tax Incremental Adjustment Worksheet for CRA Area # 2
- DR-420MM-P – Maximum Millage Levy Calculation Preliminary Disclosure using rolled-back millage rate

2020-2021 Budgeted General Fund Revenues			
Ad Valorem Taxes	\$	1,137,371.00	9.79%
State & Federal Revenue Sources	\$	1,965,750.63	16.92%
State Tax Sources	\$	1,213,120.00	10.44%
Fire Service	\$	460,000.00	3.96%
Other	\$	1,608,632.00	13.85%
Contributions from Utility Funds	\$	5,231,208.00	45.03%
Total General Fund Revenues	\$	11,616,081.63	100.00%

ROLLED-BACK MILLAGE RATE



CERTIFICATION OF TAXABLE VALUE

[Reset Form](#)
[Print Form](#)

DR-420
R. 5/12
Rule 12D-16.002
Florida Administrative Code
Effective 11/12

Year: 2021	County: GADSDEN
Principal Authority: CITY OF QUINCY	Taxing Authority: CITY OF QUINCY

SECTION I: COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value of real property for operating purposes	\$	209,347,989	(1)
2.	Current year taxable value of personal property for operating purposes	\$	44,704,110	(2)
3.	Current year taxable value of centrally assessed property for operating purposes	\$	696,038	(3)
4.	Current year gross taxable value for operating purposes (Line 1 plus Line 2 plus Line 3)	\$	254,748,137	(4)
5.	Current year net new taxable value (Add new construction, additions, rehabilitative improvements increasing assessed value by at least 100%, annexations, and tangible personal property value over 115% of the previous year's value. Subtract deletions.)	\$	925,339	(5)
6.	Current year adjusted taxable value (Line 4 minus Line 5)	\$	253,822,798	(6)
7.	Prior year FINAL gross taxable value from prior year applicable Form DR-403 series	\$	225,846,834	(7)
8.	Does the taxing authority include tax increment financing areas? If yes, enter number of worksheets (DR-420TIF) attached. If none, enter 0	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Number 2	(8)
9.	Does the taxing authority levy a voted debt service millage or a millage voted for 2 years or less under s. 9(b), Article VII, State Constitution? If yes, enter the number of DR-420DEBT, Certification of Voted Debt Millage forms attached. If none, enter 0	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Number 0	(9)
Property Appraiser Certification		I certify the taxable values above are correct to the best of my knowledge.		
SIGN HERE	Signature of Property Appraiser:		Date:	
	Electronically Certified by Property Appraiser		6/23/2021 1:07 PM	

SECTION II: COMPLETED BY TAXING AUTHORITY

If this portion of the form is not completed in FULL your taxing authority will be denied TRIM certification and possibly lose its millage levy privilege for the tax year. If any line is not applicable, enter -0-.

10.	Prior year operating millage levy (If prior year millage was adjusted then use adjusted millage from Form DR-422)	5.0038	per \$1,000	(10)
11.	Prior year ad valorem proceeds (Line 7 multiplied by Line 10, divided by 1,000)	\$	1,130,092	(11)
12.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value (Sum of either Lines 6c or Line 7a for all DR-420TIF forms)	\$	0	(12)
13.	Adjusted prior year ad valorem proceeds (Line 11 minus Line 12)	\$	1,130,092	(13)
14.	Dedicated increment value, if any (Sum of either Line 6b or Line 7e for all DR-420TIF forms)	\$	38,443,285	(14)
15.	Adjusted current year taxable value (Line 6 minus Line 14)	\$	215,379,513	(15)
16.	Current year rolled-back rate (Line 13 divided by Line 15, multiplied by 1,000)	5.2470	per \$1000	(16)
17.	Current year proposed operating millage rate	5.2470	per \$1000	(17)
18.	Total taxes to be levied at proposed millage rate (Line 17 multiplied by Line 4, divided by 1,000)	\$	1,336,663	(18)

19.	TYPE of principal authority (check one)	<input type="checkbox"/> County	<input type="checkbox"/> Independent Special District	(19)
		<input checked="" type="checkbox"/> Municipality	<input type="checkbox"/> Water Management District	
20.	Applicable taxing authority (check one)	<input checked="" type="checkbox"/> Principal Authority	<input type="checkbox"/> Dependent Special District	(20)
		<input type="checkbox"/> MSTU	<input type="checkbox"/> Water Management District Basin	
21.	Is millage levied in more than one county? (check one)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	(21)
DEPENDENT SPECIAL DISTRICTS AND MSTUs			STOP HERE - SIGN AND SUBMIT	
22.	Enter the total adjusted prior year ad valorem proceeds of the principal authority, all dependent special districts, and MSTUs levying a millage. <i>(The sum of Line 13 from all DR-420 forms)</i>	\$	1,130,092	(22)
23.	Current year aggregate rolled-back rate <i>(Line 22 divided by Line 15, multiplied by 1,000)</i>	5.2470	per \$1,000	(23)
24.	Current year aggregate rolled-back taxes <i>(Line 4 multiplied by Line 23, divided by 1,000)</i>	\$	1,336,663	(24)
25.	Enter total of all operating ad valorem taxes proposed to be levied by the principal taxing authority, all dependent districts, and MSTUs, if any. <i>(The sum of Line 18 from all DR-420 forms)</i>	\$	1,336,663	(25)
26.	Current year proposed aggregate millage rate <i>(Line 25 divided by Line 4, multiplied by 1,000)</i>	5.2470	per \$1,000	(26)
27.	Current year proposed rate as a percent change of rolled-back rate <i>(Line 26 divided by Line 23, minus 1, multiplied by 100)</i>		0.00 %	(27)
First public budget hearing		Date :	Time :	Place :
S I G N H E R E	Taxing Authority Certification		I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.	
	Signature of Chief Administrative Officer :			Date :
	Title :		Contact Name and Contact Title :	
	Jack L. McLean Jr., City Manager		Marcia G. Carty, CPA, Finance Director	
	Mailing Address :		Physical Address :	
404 W JEFFERSON ST		404 W JEFFERSON ST		
City, State, Zip :		Phone Number :	Fax Number :	
QUINCY, FL 32351		8506181894	8508750128	

CERTIFICATION OF TAXABLE VALUE INSTRUCTIONS

DR-420
R. 5/12
Page 3

"Principal Authority" is a county, municipality, or independent special district (including water management districts).

"Taxing Authority" is the entity levying the millage. This includes the principal authority, any special district dependent to the principal authority, any county municipal service taxing unit (MSTU), and water management district basins.

Each taxing authority must submit to their property appraiser a DR-420 and the following forms, as applicable:

- DR-420TIF, Tax Increment Adjustment Worksheet
- DR-420DEBT, Certification of Voted Debt Millage
- DR-420MM-P, Maximum Millage Levy Calculation - Preliminary Disclosure

Section I: Property Appraiser

Use this DR-420 form for all taxing authorities except school districts. Complete Section I, Lines 1 through 9, for each county, municipality, independent special district, dependent special district, MSTU, and multicounty taxing authority. Enter only taxable values that apply to the taxing authority indicated. Use a separate form for the principal authority and each dependent district, MSTU and water management district basin.

Line 8

Complete a DR-420TIF for each taxing authority making payments to a redevelopment trust fund under Section 163.387 (2)(a), Florida Statutes or by an ordinance, resolution or agreement to fund a project or to finance essential infrastructure.

Check "Yes" if the taxing authority makes payments to a redevelopment trust fund. Enter the number of DR-420TIF forms attached for the taxing authority on Line 8. Enter 0 if none.

Line 9

Complete a DR-420DEBT for each taxing authority levying either a voted debt service millage (s. 12, Article VII, State Constitution) or a levy voted for two years or less (s. 9(b), Article VII, State Constitution).

Check "Yes" if the taxing authority levies either a voted debt service millage or a levy voted for 2 years or less (s. 9(b), Article VII, State Constitution). These levies do not include levies approved by a voter referendum not required by the State Constitution. Complete and attach DR-420DEBT. Do not complete a separate DR-420 for these levies.

Send a copy to each taxing authority and keep a copy. When the taxing authority returns the DR-420 and the accompanying forms, immediately send the original to:

Florida Department of Revenue
Property Tax Oversight - TRIM Section
P. O. Box 3000
Tallahassee, Florida 32315-3000

Section II: Taxing Authority

Complete Section II. Keep one copy, return the original and one copy to your property appraiser with the applicable DR-420TIF, DR-420DEBT, and DR-420MM-P within 35 days of certification. Send one copy to the tax collector. "Dependent special district" (ss. 200.001(8)(d) and 189.403(2), F.S.) means a special district that meets at least one of the following criteria:

- The membership of its governing body is identical to that of the governing body of a single county or a single municipality.
- All members of its governing body are appointed by the governing body of a single county or a single municipality.
- During their unexpired terms, members of the special district's governing body are subject to removal at will by the governing body of a single county or a single municipality.
- The district has a budget that requires approval through an affirmative vote or can be vetoed by the governing body of a single county or a single municipality.

"Independent special district" (ss. 200.001(8)(e) and 189.403 (3), F.S.) means a special district that is not a dependent special district as defined above. A district that includes more than one county is an independent special district unless the district lies wholly within the boundaries of a single municipality.

"Non-voted millage" is any millage not defined as a "voted millage" in s. 200.001(8)(f), F.S.

Lines 12 and 14

Adjust the calculation of the rolled-back rate for tax increment values and payment amounts. See the instructions for DR-420TIF. On Lines 12 and 14, carry forward values from the DR-420TIF forms.

Line 24

Include only those levies derived from millage rates.




MAXIMUM MILLAGE LEVY CALCULATION
PRELIMINARY DISCLOSURE
For municipal governments, counties, and special districts

[Reset Form](#)[Print Form](#)

DR-420MM-P
R. 5/12
Rule 12D-16.002
Florida Administrative Code
Effective 11/12

Year: 2021		County: GADSDEN	
Principal Authority: CITY OF QUINCY		Taxing Authority: CITY OF QUINCY	
1.	Is your taxing authority a municipality or independent special district that has levied ad valorem taxes for less than 5 years?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No (1)
IF YES,  STOP HERE. SIGN AND SUBMIT. You are not subject to a millage limitation.			
2.	Current year rolled-back rate from Current Year Form DR-420, Line 16	5.2470	per \$1,000 (2)
3.	Prior year maximum millage rate with a majority vote from 2020 Form DR-420MM, Line 13	8.4197	per \$1,000 (3)
4.	Prior year operating millage rate from Current Year Form DR-420, Line 10	5.0038	per \$1,000 (4)
If Line 4 is equal to or greater than Line 3, skip to Line 11. If less, continue to Line 5.			
Adjust rolled-back rate based on prior year majority-vote maximum millage rate			
5.	Prior year final gross taxable value from Current Year Form DR-420, Line 7	\$ 225,846,834	(5)
6.	Prior year maximum ad valorem proceeds with majority vote (Line 3 multiplied by Line 5 divided by 1,000)	\$ 1,901,563	(6)
7.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value from Current Year Form DR-420 Line 12	\$ 0	(7)
8.	Adjusted prior year ad valorem proceeds with majority vote (Line 6 minus Line 7)	\$ 1,901,563	(8)
9.	Adjusted current year taxable value from Current Year form DR-420 Line 15	\$ 215,379,513	(9)
10.	Adjusted current year rolled-back rate (Line 8 divided by Line 9, multiplied by 1,000)	8.8289	per \$1,000 (10)
Calculate maximum millage levy			
11.	Rolled-back rate to be used for maximum millage levy calculation (Enter Line 10 if adjusted or else enter Line 2)	8.8289	per \$1,000 (11)
12.	Adjustment for change in per capita Florida personal income (See Line 12 Instructions)	1.0443	(12)
13.	Majority vote maximum millage rate allowed (Line 11 multiplied by Line 12)	9.2200	per \$1,000 (13)
14.	Two-thirds vote maximum millage rate allowed (Multiply Line 13 by 1.10)	10.1420	per \$1,000 (14)
15.	Current year proposed millage rate	5.2470	per \$1,000 (15)
16.	Minimum vote required to levy proposed millage: (Check one) (16)		
<input checked="" type="checkbox"/>	a. Majority vote of the governing body: Check here if Line 15 is less than or equal to Line 13. The maximum millage rate is equal to the majority vote maximum rate. Enter Line 13 on Line 17.		
<input type="checkbox"/>	b. Two-thirds vote of governing body: Check here if Line 15 is less than or equal to Line 14, but greater than Line 13. The maximum millage rate is equal to proposed rate. Enter Line 15 on Line 17.		
<input type="checkbox"/>	c. Unanimous vote of the governing body, or 3/4 vote if nine members or more: Check here if Line 15 is greater than Line 14. The maximum millage rate is equal to the proposed rate. Enter Line 15 on Line 17.		
<input type="checkbox"/>	d. Referendum: The maximum millage rate is equal to the proposed rate. Enter Line 15 on Line 17.		
17.	The selection on Line 16 allows a maximum millage rate of (Enter rate indicated by choice on Line 16)	9.2200	per \$1,000 (17)
18.	Current year gross taxable value from Current Year Form DR-420, Line 4	\$ 254,748,137	(18)

Continued on page 2

Taxing Authority : CITY OF QUINCY		DR-420MM-P R. 5/12 Page 2	
19.	Current year proposed taxes (Line 15 multiplied by Line 18, divided by 1,000)	\$ 1,336,663	(19)
20.	Total taxes levied at the maximum millage rate (Line 17 multiplied by Line 18, divided by 1,000)	\$ 2,348,778	(20)
DEPENDENT SPECIAL DISTRICTS AND MSTUs			STOP HERE. SIGN AND SUBMIT.
21.	Enter the current year proposed taxes of all dependent special districts & MSTUs levying a millage. (The sum of all Lines 19 from each district's Form DR-420MM-P)	\$ 0	(21)
22.	Total current year proposed taxes (Line 19 plus Line 21)	\$ 1,336,663	(22)
Total Maximum Taxes			
23.	Enter the taxes at the maximum millage of all dependent special districts & MSTUs levying a millage (The sum of all Lines 20 from each district's Form DR-420MM-P)	\$ 0	(23)
24.	Total taxes at maximum millage rate (Line 20 plus Line 23)	\$ 2,348,778	(24)
Total Maximum Versus Total Taxes Levied			
25.	Are total current year proposed taxes on Line 22 equal to or less than total taxes at the maximum millage rate on Line 24? (Check one)	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	(25)
SIGN HERE	Taxing Authority Certification		I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.
	Signature of Chief Administrative Officer :		Date :
	Title : Jack L. McLean Jr., City Manager	Contact Name and Contact Title : Marcia G. Carty, CPA, Finance Director	
	Mailing Address : 404 W JEFFERSON ST	Physical Address : 404 W JEFFERSON ST	
	City, State, Zip : QUINCY, FL 32351	Phone Number : 8506181894	Fax Number : 8508750128

Complete and submit this form DR-420MM-P, Maximum Millage Levy Calculation-Preliminary Disclosure, to your property appraiser with the form DR-420, Certification of Taxable Value.

**MAXIMUM MILLAGE LEVY CALCULATION
PRELIMINARY DISCLOSURE
INSTRUCTIONS**

DR-420MM-P
R. 5/12
Page 3

General Instructions

Each of the following taxing authorities must complete a DR-420MM-P.

- County
- Municipality
- Special district dependent to a county or municipality
- County MSTU
- Independent special district, including water management districts
- Water management district basin

Voting requirements for millages adopted by a two-thirds or a unanimous vote are based on the full membership of the governing body, not on the number of members present at the time of the vote.

This form calculates the maximum tax levy for 2021 allowed under s. 200.065(5), F.S. Counties and municipalities, including dependent special districts and MSTUs, which adopt a tax levy at the final hearing higher than allowed under s. 200.065, F.S., may be subject to the loss of their half-cent sales tax distribution.

DR-420MM-P shows the preliminary maximum millages and taxes levied based on your proposed adoption vote. Each taxing authority must complete, sign, and submit this form to their property appraiser with their completed DR-420, Certification of Taxable Value.

The vote at the final hearing and the resulting maximum may change. After the final hearing, each taxing authority will file a final Form DR-420MM, Maximum Millage Levy Calculation Final Disclosure, with Form DR-487, Certification of Compliance, with the Department of Revenue.

Specific tax year references in this form are updated each year by the Department.

Line Instructions

Lines 5-10

Only taxing authorities that levied a 2020 millage rate less than their maximum majority vote rate must complete these lines. The adjusted rolled-back rate on Line 10 is the rate that would have been levied if the maximum vote rate for 2020 had been adopted. If these lines are completed, enter the adjusted rate on Line 11.

Line 12

This line is entered by the Department of Revenue. The same adjustment factor is used statewide by all taxing authorities. It is based on the change in per capita Florida personal income (s. 200.001(8)(i), F.S.), which Florida Law requires the Office of Economic and Demographic Research to report each year.

Lines 13 and 14

Millage rates are the maximum that could be levied with a majority or two-thirds vote of the full membership of the governing body. With a unanimous vote of the full membership (three-fourths vote of the full membership if the governing body has nine or more members) or a referendum, the maximum millage rate that can be levied is the taxing authority's statutory or constitutional cap.

Line 16

Check the box for the minimum vote necessary at the final hearing to levy your adopted millage rate.

Line 17

Enter the millage rate indicated by the box checked in Line 16. If the proposed millage rate is equal to or less than the majority vote maximum millage rate, enter the majority vote maximum. If a two-thirds vote, a unanimous vote, or a referendum is required, enter the proposed millage rate. For a millage requiring more than a majority vote, the proposed millage rate must be entered on Line 17, rather than the maximum rate, so that the comparisons on Lines 21 through 25 are accurate.



Reset Form

Print Form

TAX INCREMENT ADJUSTMENT WORKSHEETDR-420TIF
R. 6/10
Rule 12D-16.002
Florida Administrative Code
Effective 11/12

Year : 2021	County : GADSDEN
Principal Authority : CITY OF QUINCY	Taxing Authority : CITY OF QUINCY
Community Redevelopment Area : Redev. Area#1	Base Year : 2000

SECTION I : COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value in the tax increment area	\$	102,984,865	(1)
2.	Base year taxable value in the tax increment area	\$	63,384,202	(2)
3.	Current year tax increment value (Line 1 minus Line 2)	\$	39,600,663	(3)
4.	Prior year Final taxable value in the tax increment area	\$	97,935,263	(4)
5.	Prior year tax increment value (Line 4 minus Line 2)	\$	34,551,061	(5)

SIGN HERE	Property Appraiser Certification	I certify the taxable values above are correct to the best of my knowledge.	
	Signature of Property Appraiser :	Date :	
	Electronically Certified by Property Appraiser	6/23/2021 1:07 PM	

SECTION II: COMPLETED BY TAXING AUTHORITY Complete EITHER line 6 or line 7 as applicable. Do NOT complete both.

6. If the amount to be paid to the redevelopment trust fund IS BASED on a specific proportion of the tax increment value:				
6a.	Enter the proportion on which the payment is based.	95.00 %	(6a)	
6b.	Dedicated increment value (Line 3 multiplied by the percentage on Line 6a) If value is zero or less than zero, then enter zero on Line 6b	\$	37,620,630	(6b)
6c.	Amount of payment to redevelopment trust fund in prior year	\$	0	(6c)
7. If the amount to be paid to the redevelopment trust fund IS NOT BASED on a specific proportion of the tax increment value:				
7a.	Amount of payment to redevelopment trust fund in prior year	\$	0	(7a)
7b.	Prior year operating millage levy from Form DR-420, Line 10	0.0000	per \$1,000	(7b)
7c.	Taxes levied on prior year tax increment value (Line 5 multiplied by Line 7b, divided by 1.000)	\$	0	(7c)
7d.	Prior year payment as proportion of taxes levied on increment value (Line 7a divided by Line 7c, multiplied by 100)		0.00 %	(7d)
7e.	Dedicated increment value (Line 3 multiplied by the percentage on Line 7d) If value is zero or less than zero, then enter zero on Line 7e	\$	0	(7e)

S I G N H E R E	Taxing Authority Certification	I certify the calculations, millages and rates are correct to the best of my knowledge.		
	Signature of Chief Administrative Officer :		Date :	
	Title : Jack L. McLean Jr., City Manager		Contact Name and Contact Title : Marcia G. Carty, CPA, Finance Director	
	Mailing Address : 404 W JEFFERSON ST		Physical Address : 404 W JEFFERSON ST	
	City, State, Zip : QUINCY, FL 32351		Phone Number : 8506181894	Fax Number : 8508750128

TAX INCREMENT ADJUSTMENT WORKSHEET INSTRUCTIONS

Property appraisers must complete and sign Section I of this worksheet and provide it with form DR-420, *Certification of Taxable Value*, to all taxing authorities who make payments to a redevelopment trust fund under:

- s. 163.387(2)(a), Florida Statutes, or
- An ordinance, resolution, or agreement to fund a project or to finance essential infrastructure.

"Tax increment value" is the cumulative increase in taxable value from the base year to the current year within the defined geographic area. It is used to determine the payment to a redevelopment trust fund under:

- s. 163.387(1), F.S. or
- An ordinance, resolution, or agreement to fund a project or finance essential infrastructure. In this case, the taxing authority must certify the boundaries and beginning date to the property appraiser.

"Dedicated increment value" is the portion of the tax increment value used to determine the payment to the redevelopment trust fund. (See s. 200.001(8)(h), F.S.) Calculate the dedicated increment value on this form and enter on either Line 6b or Line 7e.

"Specific proportion," used to determine whether to complete Line 6 or Line 7, refers to the calculation of the tax increment payment. Examples:

• **Example 1**

Section 163.387(1), F.S., states the payment made by the taxing authority should equal 95% of the millage levied times the tax increment value. The specific proportion in this case is 95%. The ordinance providing for the payment may set a percentage lower than 95%. In these cases, the lower percentage would be the specific proportion.

• **Example 2**

Some required tax increment payments are not directly related to the tax increment value. A constant dollar payment is a payment not based on a specific proportion of the tax increment value. Line 7 converts these payments into a proportion based on the prior year's payment and tax increment value to reach the current year's dedicated increment value.

Section I: Property Appraiser

A. Complete Section I of this form for each county, municipality, independent special district, dependent special district, and MSTU that:

- Has a tax increment value and
- Is not exempted from making payments to a community redevelopment trust fund based on tax increments (s. 163.387(2)(c), F.S.).

If a taxing authority has more than one tax increment value, they must complete a separate form for each tax increment value. Send a copy to each taxing authority with the DR-420 and keep a copy. When the taxing authority returns the completed forms, immediately send the original to:

Florida Department of Revenue
Property Tax Oversight Program - TRIM Section
P. O. Box 3000
Tallahassee, Florida 32315-3000

B. Enter only tax increment values that apply to the value located within the taxing authority indicated

Section II: Taxing Authority

Complete Section II of the form, keep one copy, and return the original and one copy to your property appraiser with DR-420 within 35 days of certification. Send one copy to your tax collector.

Additional Instructions for Lines 6 and 7

Complete Line 6 if the payment into the redevelopment trust fund is a specific proportion of the tax increment value.

Complete Line 7 if the payment is based on a calculation other than a specific proportion. Do not complete both Lines 6 and 7.


[Reset Form](#)
[Print Form](#)

TAX INCREMENT ADJUSTMENT WORKSHEET

DR-420TIF
R. 6/10
Rule 12D-16.002
Florida Administrative Code
Effective 11/12

Year : 2021	County : GADSDEN
Principal Authority : CITY OF QUINCY	Taxing Authority : CITY OF QUINCY
Community Redevelopment Area : Redev. Area #2	Base Year : 2003

SECTION I : COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value in the tax increment area	\$	5,769,012	(1)
2.	Base year taxable value in the tax increment area	\$	4,903,059	(2)
3.	Current year tax increment value (Line 1 minus Line 2)	\$	865,953	(3)
4.	Prior year Final taxable value in the tax increment area	\$	5,361,071	(4)
5.	Prior year tax increment value (Line 4 minus Line 2)	\$	458,012	(5)

**SIGN
HERE**

Property Appraiser Certification

I certify the taxable values above are correct to the best of my knowledge.

Signature of Property Appraiser :

Date :

Electronically Certified by Property Appraiser

6/23/2021 1:07 PM

SECTION II: COMPLETED BY TAXING AUTHORITY Complete EITHER line 6 or line 7 as applicable. Do NOT complete both.

6. If the amount to be paid to the redevelopment trust fund IS BASED on a specific proportion of the tax increment value:				
6a.	Enter the proportion on which the payment is based.		95.00 %	(6a)
6b.	Dedicated increment value (Line 3 multiplied by the percentage on Line 6a) If value is zero or less than zero, then enter zero on Line 6b	\$	822,655	(6b)
6c.	Amount of payment to redevelopment trust fund in prior year	\$	0	(6c)
7. If the amount to be paid to the redevelopment trust fund IS NOT BASED on a specific proportion of the tax increment value:				
7a.	Amount of payment to redevelopment trust fund in prior year	\$	0	(7a)
7b.	Prior year operating millage levy from Form DR-420, Line 10	0.0000	per \$1,000	(7b)
7c.	Taxes levied on prior year tax increment value (Line 5 multiplied by Line 7b, divided by 1,000)	\$	0	(7c)
7d.	Prior year payment as proportion of taxes levied on increment value (Line 7a divided by Line 7c, multiplied by 100)		0.00 %	(7d)
7e.	Dedicated increment value (Line 3 multiplied by the percentage on Line 7d) If value is zero or less than zero, then enter zero on Line 7e	\$	0	(7e)

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Taxing Authority Certification

I certify the calculations, millages and rates are correct to the best of my knowledge.

Signature of Chief Administrative Officer :

Date :

Title :
Jack L. McLean Jr., City Manager

Contact Name and Contact Title :
Marcia G. Carty, CPA, Finance Director

Mailing Address :
404 W JEFFERSON ST

Physical Address :
404 W JEFFERSON ST

City, State, Zip :
QUINCY, FL 32351

Phone Number :
8506181894

Fax Number :
8508750128

TAX INCREMENT ADJUSTMENT WORKSHEET INSTRUCTIONS

Property appraisers must complete and sign Section I of this worksheet and provide it with form DR-420, *Certification of Taxable Value*, to all taxing authorities who make payments to a redevelopment trust fund under:

- s. 163.387(2)(a), Florida Statutes, or
- An ordinance, resolution, or agreement to fund a project or to finance essential infrastructure.

"Tax increment value" is the cumulative increase in taxable value from the base year to the current year within the defined geographic area. It is used to determine the payment to a redevelopment trust fund under:

- s. 163.387(1), F.S. or
- An ordinance, resolution, or agreement to fund a project or finance essential infrastructure. In this case, the taxing authority must certify the boundaries and beginning date to the property appraiser.

"Dedicated increment value" is the portion of the tax increment value used to determine the payment to the redevelopment trust fund. (See s. 200.001(8)(h), F.S.) Calculate the dedicated increment value on this form and enter on either Line 6b or Line 7e.

"Specific proportion," used to determine whether to complete Line 6 or Line 7, refers to the calculation of the tax increment payment. Examples:

• **Example 1.**

Section 163.387(1), F.S., states the payment made by the taxing authority should equal 95% of the millage levied times the tax increment value. The specific proportion in this case is 95%. The ordinance providing for the payment may set a percentage lower than 95%. In these cases, the lower percentage would be the specific proportion.

• **Example 2**

Some required tax increment payments are not directly related to the tax increment value. A constant dollar payment is a payment not based on a specific proportion of the tax increment value. Line 7 converts these payments into a proportion based on the prior year's payment and tax increment value to reach the current year's dedicated increment value.

Section I: Property Appraiser

A. Complete Section I of this form for each county, municipality, independent special district, dependent special district, and MSTU that:

- Has a tax increment value and
- Is not exempted from making payments to a community redevelopment trust fund based on tax increments (s. 163.387(2)(c), F.S.).

If a taxing authority has more than one tax increment value, they must complete a separate form for each tax increment value. Send a copy to each taxing authority with the DR-420 and keep a copy. When the taxing authority returns the completed forms, immediately send the original to:

Florida Department of Revenue
Property Tax Oversight Program - TRIM Section
P. O. Box 3000
Tallahassee, Florida 32315-3000

B. Enter only tax increment values that apply to the value located within the taxing authority indicated.

Section II: Taxing Authority

Complete Section II of the form, keep one copy, and return the original and one copy to your property appraiser with DR-420 within 35 days of certification. Send one copy to your tax collector.

Additional Instructions for Lines 6 and 7

Complete Line 6 if the payment into the redevelopment trust fund is a specific proportion of the tax increment value.

Complete Line 7 if the payment is based on a calculation other than a specific proportion. Do not complete both Lines 6 and 7.