

City of Quincy

City Hall

404 West Jefferson Street

Quincy, Florida 32351

www.myquincy.net



COMMISSION MEETING

Tuesday, March 23, 2021

6:00 PM

City Hall

Commission Chambers

City Commission

Mayor Ronte R. Harris ~ District III

Mayor Pro-Tem Angela G. Sapp ~ District II

Commissioner Keith A. Dowdell ~ District I

Commissioner Freida Bass-Prieto ~ District IV

Commissioner Anessa A. Canidate ~ District V

"An All American City in the Heart of Florida's Future"



**City of Quincy, Florida
City Commission Meeting**

AGENDA

**March 23, 2021
6:00 P.M.**

City Hall Commission Chambers

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Approval of Agenda

Executive Session

Special Presentations

Presentation of Information Technology | Fiber Optic | WQTN Broadcasting

- James McKenzie, IT Administrator
- Jim Southerland, WQTN

Proclamations

Items for Consent by the Commission

1. Approval of Minutes of the March 9, 2021 Regular Meeting
 - Janice Shackelford, City Clerk
2. Human Resources Monthly Report
 - Marcia Carty, Acting City Manager
 - Ann Sherman, Human Resources Director
3. Customer Service Monthly Reports
Jump Start | Fresh Start | Net New Customers | Deposit Report
 - Marcia Carty, Acting City Manager
 - Ann Sherman, Human Resources Director
4. Police Monthly Reports
Traffic Report | Monthly Crime Report
 - Marcia Carty, Acting City Manager
 - Robert Mixson, Police Captain

5. Fire Monthly Reports

Monthly Activity Report | District Calls

- Marcia Carty, Acting City Manager
- Anthony Baker, Interim Fire Chief

6. Finance Monthly Reports

P-Card Statements | Allocations | Arrearage Report | Cash Requirements

Financial Report

- Marcia Carty, Acting City Manager/Finance Director

7. Crane Rental Request for New Transformer

- Marcia Carty, Acting City Manager
- Robin Ryals, Utilities Director

8. Utility Adjustments for Upcoming FDOT Project on North Adams Street

- Marcia Carty, Acting City Manager
- Robin Ryals, Utilities Director

9. United States Department of Agriculture (USDA), Rural Business Development (RBD) Program (Florida), Rural Business Enterprise Grants in Partnership with the North Star Legacy Communities Initiative

- Marcia Carty, Acting City Manager
- Beverly Nash, Grant Writer

Public Hearings and Ordinances as Scheduled or Agendaed

Public Opportunity to Speak on Commission Propositions – (Pursuant to Sec. 286.0114, Fla. Stat. and subject to the limitations of Sec. 286.0114(3)(a), Fla. Stat.)

Resolutions

Reports, Requests and Communications by the City Manager

Reports by Boards and Committees

Other Items Requested to Be Agendaed by Commission Member(s), the City Manager and Other City Officials

Comments

- a) City Manager
- b) City Clerk
- c) City Attorney
- d) Commission Members

Comments from the Audience

Adjournment

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting, he/she may need a record of the proceedings, and for such purpose, he/she may need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. FS 286.0105. Persons with disabilities who require assistance to participate in City meetings are requested to notify the City Clerk's Office at (850) 618-0020 in advance.

APPROVAL OF MINUTES

Regular Meeting

March 9, 2021

CITY COMMISSION
Tuesday, March 9, 2021
6:05 P.M. (Eastern)

REGULAR MEETING
QUINCY, FLORIDA 32351

CITY COMMISSION VIRTUAL REGULAR MEETING MINUTES

The City of Quincy City Commission met in a regular virtual session via Zoom Communication and Video Conferencing on Tuesday, March 9, 2021, with **Mayor Ronte Harris** presiding and the following Commissioners present:

Mayor Pro Tem Angela G. Sapp
Commissioner Anessa A. Canidate
Commissioner Keith A. Dowdell
Commissioner Freida Bass-Prieto

City Staff and Guests:

Marcia Carty, Acting City Manager and Finance Director
Gary Roberts, City Attorney
Janice Shackelford Clemons, City Clerk
DeCody Fagg, Parks and Recreations Director
Reggie Bell, Public Works Director
Ann Sherman, Director of Human Resources and Customer Service
Anthony Baker, Interim Fire Chief
Dr. Beverly Nash, Grants
Vancheria Perkins, Executive Assistant to the City Manager
Robin Ryals, Utilities Director
Rob Nixon, CRA Manager
Charles Hayes, Procurement Officer
Jim Southerland Sr., WQTN-13 Administrator
James McKenzie, IT Administrator

Ms. Darryl Johnson
Ms. Betty Harris
Women in Construction Representatives (NAWIC chapter #72)

The regular meeting was recorded, televised, and transmitted by way of the City of Quincy's Facebook page, TV Channel (WQTN-13), Zoom Communication, and Video Conferencing. (Note: Digital formatted documents/media are public records.)

• **Called to Order:**

Mayor Harris called the regular meeting to order at 6:05 pm., with the Rev. Robin Ryals providing the invocation. Mayor Harris led the reciting of the Pledge of Allegiance and requested a roll call.

• **Approval of Agenda**

Mayor Harris stated that before the Commission was an amended agenda.

Mayor Harris asked what is the will and pleasure of the Commission to approve the amended agenda.

Mayor Pro Tem Sapp offered a motion to approve the amended agenda as printed.

Commissioner Dowdell seconded the motion.

Commissioner	Vote
Commissioner Bass-Prieto	Yes
Commissioner Dowdell	Yes
Commissioner Canidate	Yes
Mayor Pro Tem Sapp	Yes
Mayor Harris	Yes

The Motion carried 5 to 0.

Mayor Harris stated that the first item on the amended agenda is an executive session, Enrique Barrera vs. The City of Quincy.

Mayor Harris asked what is the will and pleasure of the Commission.

Commissioner Dowdell offered a motion to move into executive session.

Mayor Pro Tem Sapp seconded the motion.

Commissioner	Vote
Commissioner Bass-Prieto	Yes
Commissioner Dowdell	Yes
Commissioner Canidate	Yes
Mayor Pro Tem Sapp	Yes
Mayor Harris	Yes

The Motion carried 5 to 0.

Executive Session

1. Executive Session – Enrique Barrera vs. The City of Quincy
 - Gary Roberts, City Attorney

Summary of the Discussion by the City Attorney and the Commission

City Attorney Gary Roberts stated that the settlement agreement is \$13,750.00

Mayor Harris asked what is the will and pleasure of the Commission to approve the \$13,750.00 settlement.

Mayor Pro Tem Sapp offered a motion to approve the \$13,750.00 settlement in the matter of Enrique Barrera vs. The City of Quincy.

Commissioner Canidate seconded the motion.

Commissioner	Vote
Commissioner Bass-Prieto	Yes
Commissioner Dowdell	No
Commissioner Canidate	Yes
Mayor Pro Tem Sapp	Yes
Mayor Harris	Yes

The Motion carried 4 to 1.

Mayor Harris stated that this was a frivolous lawsuit.

Mayor Harris stated that the City of Quincy has paid out too much money in lawsuits.

Mayor Harris asked the City Attorney to look into policies that would tighten the City’s current policies on renting the City of Quincy’s facilities.

Mayor Harris stated that we make it too easy for individuals to sue the City.

Mayor Harris stated that the next item on the amended agenda was a Special Presentation to the City Commission by Ms. Darryl Johnson and Ms. Betty Harris.

Special Presentations

- 2. Special Presentation to City Commission
 - Ms. Darryl Johnson
 - Ms. Betty Harris

Summary of the Discussion by Guests and the Commission.

Ms. Darryl Johnson stated that the Joyland Community is delighted to be a part of the City of Quincy utility customers.

Ms. Darryl Johnson stated that this was a long time coming.

Ms. Darryl Johnson stated that the Joyland Community could not have done this without the Commission's help.

Ms. Darryl Johnson read the plaque given on behalf of the Joyland Community to the Commission.

Mayor Harris stated that the Commission made the right decision by bringing the Joyland Community on board as customers.

Mayor Harris commended Ms. Johnson and Ms. Harris for standing up for their community.

Mayor Harris stated that this project came forth when the Commission acted on the Joyland community's concern.

Mayor Harris thanked Ms. Johnson and Ms. Harris for their presentation.

Mayor Harris stated that the next item on the agenda is a proclamation, Women in Construction Week.

Proclamations

3. Proclamations – Women in Construction Week
 - Mayor Ronte Harris, District 3

Summary of the Discussion by Guests and the Commission.

Mayor Harris read the proclamation.

Mayor Harris stated that women are at the forefront of many big businesses.

Mayor Harris recognized Mayor Pro Tem Sapp.

Mayor Pro Tem Sapp stated how much she enjoyed being a part of the Women in Construction activities this past week.

Mayor Pro Tem Sapp pointed out a slide presentation where students build coffee tables from real wood at GTI.

Mayor Pro Tem Sapp stated that the building project for the students at GTI would continue through partnerships and sponsors.

Mayor Pro Tem Sapp ended by saying, “Women Rock.”

Mayor Harris thanked the Women in Construction for all that they do in the community.

Items for Consent by the Commission

4. Approval of Minutes of the February 16, 2021, Special Meeting
 - Janice Shackelford-Clemons, City Clerk

5. Approval of Minutes of the February 23, 2021, Regular Meeting
 - Janice Shackelford-Clemons, City Clerk
6. RFP for Employees Health Insurance
 - Jack L. McLean Jr., City Manager
 - Ann Sherman, Human Resources Director

Summary of the Discussion by Staff and the Commission.

Mayor Harris stated that the next item on the amended agenda is the Items for Consent by the Commission.

Mayor Harris asked what the will and pleasure of the Commission is.

Mayor Harris recognized Mayor Pro Tem Sapp.

Mayor Pro Tem Sapp asked to pull items #4 Approval of the Minutes of February 16, 2021, Special Meeting, and #5 Approval of the Minutes of February 23, 2021, Regular Meeting.

Mayor Harris recognized Commissioner Dowdell.

Commissioner Dowdell offered a motion to approve item #6, RFP for Employees Health Insurance.

Commissioner Canidate seconded the motion.

Commissioner	Vote
Commissioner Bass-Prieto	Yes
Commissioner Dowdell	Yes
Commissioner Canidate	Yes
Mayor Pro Tem Sapp	Yes
Mayor Harris	Yes

The Motion carried 5 to 0.

Mayor Harris stated that the next item up for discussion is #4, Approval of the Minutes of February 16, 2021, Special Meeting.

Mayor Harris recognized Mayor Pro Tem Sapp.

Mayor Pro Tem Sapp stated that on page 5 of 10, line seventeen should read Mayor Pro Tem Sapp stated that Orlando Street off of MLK Street is a beautiful dirt road.

Mayor Pro Tem Sapp stated that on the same page, twenty-one lines down should read Mayor Pro Tem Sapp provided a suggested prioritized list of streets.

Mayor Pro Tem Sapp stated that the minutes of February 23, 2021, lists her as absent; however, it should reflect her as late.

Mayor Harris stated after hearing the corrections of the February 16 and February 23 minutes, what is the will and pleasure of the Commission.

Mayor Pro Tem Sapp offered a motion to approve items #4 Approval of the Minutes of February 16, 2021, Special Meeting, and #5 Approval of the Minutes of February 23, 2021, Regular Meeting with corrections.

Commissioner Dowdell seconded the motion.

Commissioner	Vote
Commissioner Bass-Prieto	Yes
Commissioner Dowdell	Yes
Commissioner Canidate	Yes
Mayor Pro Tem Sapp	Yes
Mayor Harris	Yes

The Motion carried 5 to 0.

Public Hearings and Ordinances as Scheduled or Agendaed

None

Public Opportunity to Speak on Commission Propositions – (Pursuant to Sec. 286.0114, Fla. Stat. and subject to the limitations of Sec. 286.0114(3)(a), Fla. Stat)

None

Resolutions

RESOLUTION NO.: 1411-2021

A RESOLUTION OF THE BOARD OF CITY COMMISSION MEMBERS OF THE CITY OF QUINCY, FLORIDA, AUTHORIZING THE MAYOR TO APPLY FOR FDOT FUNDING THROUGH THE “MUNICIPAL SMALL COUNTY OUTREACH PROGRAM (M-SCOP),” FOR RESURFACING ADAMS STREET.

7. Resolution 1411-2021 – FDOT Funding Application for M-SCOP – Resurfacing Adams Street
- Jack L. McLean Jr., City Manager
 - Reggie Bell, Public Works Director

Summary of the Discussion by Staff and the Commission.

Mayor Harris stated that the next item on the agenda is Resolution 1411-2021 – FDOT Funding Application for M-SCOP.

Mayor Harris recognized Public Works Director Reggie Bell.

Public Works Director Reggie Bell stated that The City of Quincy had been awarded five M-SCOP projects.

Public Works Director Reggie Bell stated that the Adams Street resurfacing and paving project would begin in a month.

Public Works Director Reggie Bell stated that Resolution 1411-2021 authorizes the Mayor or City Manager to use the financial assistance from FDOT.

Mayor Harris recognized Commissioner Bass-Prieto.

Commissioner Bass-Prieto stated that the tail end of King’s Street was excluded.

Mayor Pro Tem Sapp stated that because the sidewalk project was approved on Stewart Street to Adams Street, funds were asked to pave those streets to get the project completed.

Mayor Pro Tem Sapp stated that the next consideration could be at the Commissioners pleasure, the King Street to Cleveland Street and Lillian Springs area for paving.

Mayor Harris recognized Commissioner Dowdell.

Commissioner Dowdell made a motion to approve Resolution 1411-2021- Funding Application for M-SCOP- Resurfacing Adams Street.

Mayor Pro Tem Sapp seconded the motion.

Commissioner	Vote
Commissioner Bass-Prieto	Yes
Commissioner Dowdell	Yes
Commissioner Canidate	Yes
Mayor Pro Tem Sapp	Yes
Mayor Harris	Yes

The Motion carried 5 to 0.

Reports, Requests, and Communications by the City Manager

8. Request to Purchase Altec Bucket Truck and Altec Digger Derrick
 - Jack L. McLean Jr., City Manager
 - Robin Ryals, Utilities Directors
9. Florida Department of Economic Opportunity (DEO) Rebuild Florida Hometown Revitalization Funding Program for Hurricane Michael Recovery

- Jack L. McLean Jr., City Manager
- Dr. Beverly Nash, Grants Writer

10. Budget Amendments

- Jack L. McLean Jr., City Manager
- Marcia Carty, Finance Director

Summary of the Discussion by Staff and the Commission.

Mayor Harris stated that the next item up for discussion is #8, Request to Purchase an Altec Bucket Truck and Altec Digger Derrick.

Mayor Harris recognized Utilities Director Robin Ryals.

Utilities Director Robin Ryals stated that these trucks would be used for lifting heavy items such as transformers.

Utilities Director Robin Ryals stated that the Altec Truck is tall and would help reach stadium poles and transmission lines.

Utilities Director Robin Ryals stated that these trucks were built for heavy-duty operations.

Utilities Director Robin Ryals stated that he is confident in the Altec product.

Utilities Director Robin Ryals stated that the trucks would be here by July 2021.

Utilities Director Robin Ryals stated that the Terex product is design to be cheaper and not to last.

Utilities Director Robin Ryals stated that he would like to sell equipment, not in use.

With no further discussion, Mayor Harris asked what the will and pleasure of the Commission is.

Mayor Harris recognized Commissioner Dowdell.

Commissioner Dowdell offered a motion to authorize staff to purchase both units from Altec.

Mayor Harris seconded the motion.

Commissioner	Vote
Commissioner Bass-Prieto	Yes
Commissioner Dowdell	Yes
Commissioner Canidate	Yes
Mayor Pro Tem Sapp	Yes
Mayor Harris	Yes

The Motion carried 5 to 0.

Mayor Harris stated that the next item on the agenda is # 9, Florida Department of Economic Opportunity (DEO) Rebuild Florida Hometown Revitalization Funding Program for Hurricane Michael Recovery.

Mayor Harris recognized Dr. Beverly Nash.

Grants Writer Beverly Nash stated that this is a grant-writing opportunity.

Grants Writer Beverly Nash stated that the funds are for public improvements.

Grants Writer Beverly Nash stated that the project ties back to Hurricane Michael and serves the low to moderate-income population.

Grants Writer Beverly Nash stated that this project does not duplicate any previous benefits the City has received.

Grants Writer Beverly Nash stated that the project has a 24-month completion deadline.

Grants Writer Beverly Nash stated that the City of Quincy provided a pre-application in November 2020, which was approved.

Grants Writer Beverly Nash stated that the final application is due April 16, 2021.

Grants Writer Beverly Nash stated that the City would be requesting \$3 million.

Grants Writer Beverly Nash stated that the award's announcement would come out in the summer of 2021.

With no further discussion, Mayor Harris asked what will and pleasure is.

Mayor Harris recognized Commissioner Dowdell.

Commissioner Dowdell offered a motion to approve the City of Quincy's engagement in the application for funding and notice of public comments process and requirements for the Rebuild Florida Hometown Revitalization Funding Program.

Mayor Harris seconded the motion.

Commissioner	Vote
Commissioner Bass-Prieto	Yes
Commissioner Dowdell	Yes
Commissioner Canidate	Yes
Mayor Pro Tem Sapp	Yes
Mayor Harris	Yes

The Motion carried 5 to 0.

Mayor Harris stated that the next item up for discussion is item #10 budget amendments.

Mayor Harris recognized Finance Director Marcia Carty.

Finance Director Marcia Carty stated that she heard the Commission's concerns regarding adding timelines and where sources are coming from.

Finance Director Marcia Carty provided a chart entitled “New Activities to Include in the Budget” Sources and Expenditures, Fiscal Year Ending September 30, 2021, to the Commission.

Finance Director Marcia Carty stated that the breakdown consisted of Revenue Sources, Purchased Ordered (Encumbrances), and Grant Reductions.

Finance Director Marcia Carty stated that the net budget amendment is \$ 1,195,538.00, making the revised budget to be approved \$44,687,653.00, which is an increment of 2.7%.

Finance Director Marcia Carty stated that Chapter 166.241 of the Florida Statutes requires staff to present amendments to ensure that the General Fund's revenue equals appropriations for expenditures.

Commissioner Dowdell asked where all the money is coming from.

Finance Director Marcia Carty stated that the bank accounts have amounts of money sitting there until used.

Mayor Pro Tem Sapp asked for clarification of how much-unassigned funds are in a bank account.

Finance Director Marcia Carty stated that budget amendments happen because of life.

Finance Director Marcia Carty stated that the audit required a budget amendment.

Finance Director Marcia Carty stated that staff recommends approval of the budget amendments as presented.

Mayor Pro Tem Sapp stated how much she appreciated the budget workshop and explanation of the budget amendments that help to understand the process.

Commissioner Bass-Prieto asked for clarification on retained earnings and fund balance.

With no further discussion, Mayor Harris asked what the will and pleasure of the Commission.

Mayor Harris recognized Mayor Pro Tem Sapp.

Mayor Pro Tem Sapp offered a motion to approve the budget amendments as presented.

Commissioner Bass-Prieto seconded the motion.

Commissioner	Vote
Commissioner Bass-Prieto	Yes
Commissioner Dowdell	No
Commissioner Canidate	Yes
Mayor Pro Tem Sapp	Yes
Mayor Harris	Yes

The Motion carried 4 to 1.

Reports by Boards and Committees

None

Other Items Requested to Be Agendaed by Commission Member(s), the City Manager, and Other City Officials

None

Comments

- City Manager

Acting City Manager Marcia Carty

- Stated that Staff is operating as a team during the absence of City Manager Jack L. McLean Jr.
- Stated that Staff would achieve the expectations of the City Manager Jack L. McLean Jr. in his absence.

City Clerk Janice Shackelford

- Stated that she received correspondence via email from the City Manager on March 4, 2021.
- Stated that City Manager Jack L. McLean Jr., according to the City Charter Sec. 3.03, hereby, during his medical absence from March 8 through March 31, appoints Finance Director Marcia Carty as Acting City Manager.
- Stated that this action is subject to the approval of the Commission.

Summary of the Discussion by the Commission

Mayor Harris noted that there was an error in the email. Instead of Effective at 8:30 am March 8, 2019, it should read effective March 8, 2021.

Mayor Harris stated that this action is subject to the approval of the City Charter, sec. 3.03.

Mayor Harris stated what is the will and pleasure of the Commission.

Mayor Pro Tem Sapp offered a motion to approve the letter of March 4, 2021, sent by City Manager Jack L. McLean Jr., and designated Finance Director Marcia Carty as Acting City Manager in his absence.

Commissioner Canidate seconded the motion.

Commissioner Bass Prieto asked would the Commission specify a date.

City Attorney Gary Roberts stated that March 31, 2021, is the specific date given.

Commissioner Dowdell asked for clarification on the phrase “As I may direct.”

City Attorney Gary Roberts stated that the phrase is meant for his recovery period.

City Attorney Gary Roberts stated that Mr. McLean’s email is still subject to the Commission's continued approval.

Mayor Harris stated that sec. 3.03 gives the Commission the right to revoke the designation at any time.

Commissioner	Vote
Commissioner Bass-Prieto	Yes
Commissioner Dowdell	Yes
Commissioner Canidate	Yes
Mayor Pro Tem Sapp	Yes
Mayor Harris	Yes

The Motion carried 5 to 0.

Mayor Harris thanked Ms. Carty for her willingness to step in as Acting City Manager in Mr. McLean’s absence.

Mayor Harris stated that the Commission is available at any time.

City Attorney Gary Roberts

- Stated that he would be working with outside counsel to keep the negotiations to a minimum and that suing the City of Quincy will not be easy.

Commission

Commissioner Bass-Prieto

- Asked for the status of speed cam devices on Love and 9th Street.
- Stated that there is still a concern with semi-trucks on King and Madison Streets.

- Stated that on East Washington Street behind a hotel, there's a lot of trash.
- Stated that trash along East Carver Street.
- Kudos to the Crosswords Scorpions for making it in the final four.

Commissioner Dowdell

- Stated that lights are out throughout his district.

Commissioner Canidate

- Thanked the police department for placing the radar detectors on MLK Street.

Mayor Pro Tem Sapp

- Received a compliment from a business owner about the Customer Service Department.
- Stated that if the coupon program is implemented again placed for residential customers only on the coupon.
- Asked Mr. Bell if the street sweeper was in operation.

Mayor Harris

- No comments

Comments from the Audience

None

There being no further business to discuss. The adjournment was motioned by Mayor Harris and seconded by Commissioner Dowdell at 7:58 pm.

Please Note: The City Commission places the official copies of Commission Meeting Minutes on file with the City Clerk's Office upon approval.

Submitted by Janice Shackelford Clemons, City Clerk

APPROVED:

Ronte Harris, Mayor, and Presiding
Officer of the City Commission and
of the City of Quincy, Florida

ATTEST:

Janice Shackelford Clemons, City Clerk per
Clerk of the of Quincy, Florida
Clerk of the City Commission thereof

Human Resources

Monthly Reports

HUMAN REOSOURCES
MONTHLY REPORT
February 13, 2021– March 16, 2021

NEW HIRES

Name	Department	Ethnicity	Gender
Christopher Highman- (contract)	Public Works	B	M
Rashard Baker- (contract)	Public Works	B	M
Derrick Adams	Police	B	M
Patrick Bolds	Police	B	M

PROMOTIONS

	Department	Ethnicity	Gender
Alexia Sweet	Customer Service	B	F

RESIGNATIONS

Name	Department	Ethnicity	Gender
Jason Longfellow	Police	W	M
Eugene Kouchnir	Police	W	M
Jonathan Canceco	Police	W	M
Shawanna Moye	Parks & Recreation	B	F
Cervantez Galloway	Parks & Recreation	B	M
Guho Kwon	Police	A	M
Ebony Denson	Police	B	F

TERMINATIONS

Name	Department	Ethnicity	

RETIREMENT

Name	Department	Ethnicity	Gender

CUSTOMER SERVICE

Monthly Reports

CUSTOMER SERVICE MONTHLY REPORT

February 19, 2021 – March 16, 2021

New Accounts

Account #	Address	Ethnicity	Gender
8236023	Arbor Crest Apt 2303	W	F
1388032	105 N 9 th St Apt 4	W	M
6625017	Arbor Crest Apt 3203	B	F
4728026	Parkview Gardens Apt F-212	B	F
6691019	Arbor Crest Apt 1210	B	F
4532016	Gadsden Arms Apt 76	B	F
4688013	315 W Clark St	B	M
4269015	24122 Blue Star Hwy	H	F
2957014	789 S Love St	H	M
6629018	Arbor Crest Apt 3201	-	-
5725013	635 Strong Rd Apt 66	B	M
5741011	635 Strong Rd Apt 80	B	M
6735015	Arbor Crest Apt 1305	-	-
1815034	328 S Key St	B	M
6745012	Arbor Crest Apt 1208	W	F
4246027	177 Holly Cir	B	M
5126023	47 N Cone St Apt 1	B	M
8232012	Arbor Crest Apt 2215	B	W
8260005	515 Main St Apt A	B	W
3312016	1748 Martin Luther King Jr. Blvd	H	M
303021	103 Patten St	B	W
1896017	312 Cooper St	B	W
4458017	Gadsden Arms Apt 6	-	-
4477019	Gadsden Arms Apt 14	-	-
5047014	909 1 ST St	B	F
8209015	Arbor Crest Apt 2108	-	-
3548012	1902 W Franklin St	H	F
4959007	1803-A McKelvy St	B	M
4549021	Gadsden Arms Apt 67	B	M
3757040	53 Carrol Hopkins Ln	B	F
3376016	2034 Hamilton St	B	F
	Total : 31		

Closed Accounts

Account #	Address	Ethnicity	Gender
8236022	Arbor Crest Apt 2303	-	-
6625016	Arbor Crest Apt 3203	-	-
4728025	Parkview Gardens Apt F-212	-	-
6691018	Arbor Crest Apt 1210	-	-
4532015	Gadsden Arms Apt 76	-	-
4269014	24122 Blue Star Hwy	H	M
2957013	789 S Love St	B	F
6629019	Arbor Crest Apt 3201	B	M
3372012	2045 Osceola St	B	F
3939011	1106 PT Milligan RD	B	M
8223004	Arbor Crest Apt 2203	B	F
8246014	Arbor Crest Apt 2314	B	F
8227008	Arbor Crest Apt 2210	B	F
5152013	25 Ernest St	B	F
2957013	789 S Love St	W	F
2972015	716 S Madison St	H	M
6745011	Arbor Crest Apt 1208	B	F
4246026	177 Holly Cir	B`	M
8232011	Arbor Crest Apt 2215	-	-
303020	103 Patten St	B	W
4458016	Gadsden Arms Apt 6	B	F
4477018	Gadsden Arms Apt 14	B	F
3548011	1902 W Franklin St	W	M
3376015	2034 Hamilton St	B	M
5410007	542 N Adams St	B	F
8209014	Arbor Crest Apt 2108	B	F
3312016	1748 MLK Blvd	H	M
439012	420 N Madison St	B	M
177017	109 S Chalk St	W	M
729015	610 N Calhoun	H	M
8574001	711 3 rd St	B	M
3495015	41 Lillian Springs	H	W
4549020	Gadsden Arms Apt 67	-	-
4439034	1333 E Jefferson St Lot 20	B	F
5126024	47 N Cone St Apt 1	B	M
8220021	Arbor Crest Apt 2208	-	-

5668007	Triple Oaks Apt 18	B	F
1896016	312 Cooper St	B	F
1919027	218 S 10 th St	W	M
8052001	88 Cooper Blvd	B	f
	Total : 40		

Fresh Start Program

Account #	Address	Ethnicity	Gender

Jump Start Program

Account #	Address	Ethnicity	Gender
4532016	Gadsden Arms Apt 76	B	F

First Time Home Buyers

Account #	Address	Ethnicity	Gender

Monthly Cash Reports

Month	Cash	Checks	Point & Pay	Totals
January	\$285,933.16	\$694,896.00	\$147,862.92	\$1,128,692.08
February	\$251,641.24	\$1,135,533.40	\$122,734.66	\$1,509,909.30

Monthly Extensions

Date	Account #	Address
2/19/2021	8424003	445 Holly Cir
2/23/2021	2159025	1814 Elm St
2/23/2021	5219005	905 Sikes St
2/25/2021	4486018	Gadsden Arms Apt 25
2/25/2021	4493022	Gadsden Arms Apt 32
2/25/2021	239018	222 Stanley St
2/25/2021	1853029	201 S 10 TH St Apt A
2/26/2021	4712013	1513 Stevens St
2/26/2021	2347021	602 Cooper St

3/1/2021	195025	823 McGee St
3/1/2021	2193028	519 Thomas St
3/1/2021	4566020	Parkview Gardens A-103
3/1/2021	1490015	815 W Jefferson St
3/1/2021	5507024	415 B W Roberts St
3/1/2021	1742029	411 W Crawford St Apt B
3/1/2021	8261008	517 Main St Apt B
3/1/2021	4111016	Green Meadows Apt 25
3/1/2021	1579011	80 Pittman St
3/1/2021	4489026	Gadsden Arms Apt 28
3/2/2021	5164015	615 N 9th St
3/2/2021	234022	328 E Bay St
3/2/2021	5981011	820 Station St
3/2/2021	1498017	3 S Slappy St
3/2/2021	2657017	219 S Betlinet Dr
3/2/2021	3570018	70 N Virginia St
3/3/2021	5928006	826 S Virginia St
3/3/2021	8202015	Arbor Crest Apt 2101
3/3/2021	2962011	781 S Duval St
3/4/2021	474024	111 Johnson St
3/4/2021	3668016	42 Pavilion Dr
3/4/2021	163023	958 E Jefferson St
3/4/2021	6095015	242 Carver St
3/4/2021	5706011	635 Strong Rd Apt 50
3/8/2021	2193028	519 Thomas St
3/8/2021	3340013	733 S Shelfer St
3/9/2021	4617028	Parkview Gardens Apt M-154
3/9/2021	2072015	1509 Hardin St
3/11/2021	5261015	Parkview Gardens L-148
3/11/2021	3752028	37 Carroll Hopkins Ln
3/11/2021	4658035	Parkview Gardens Apt L-224
3/11/2021	3193014	610 Hogan Ln
3/11/2021	6583002	874 Arlington Cir
3/11/2021	3555014	215 Macon St
3/16/2021	4562021	Gadsden Arms Apt 96

POLICE DEPT

Monthly Reports

Quincy Police Department
Monthly Traffic Enforcement Report
February 2021

For the month of February 2021, the Quincy Police
Department reports:

Citations

4

Warnings

20

Quincy Police Department
Monthly Traffic Enforcement Report
November 2020

District 1

VIOLATION	DATE	LOCATION	WARNING	CITATION
Unlawful Speed				
Aggressive Driving				
DUI				
Other Moving				
Infractions				
Stop Sign Violation	02/24/2021	W Crawford St/S Main St	X	
Non-Moving				
Infractions				

Quincy Police Department
Monthly Traffic Enforcement Report
February 2021

District 2

VIOLATION	DATE	LOCATION	WARNING	CITATION
Unlawful Speed				
Unlawful Speed	02/03/2021	Pat Thomas Parkway/MLK BLVD	X	
Unlawful Speed	02/09/2021	W Jefferson St/Pat Thomas Parkway	X	
Unlawful Speed	02/24/2021	MLK BLVD/Pat Thomas Pkwy	X	
Aggressive Driving				
DUI				
Other Moving				
Infractions				
Red Light Violation	02/08/2021	W Jefferson St/S Ward St	X	
Non-Moving				
Infractions				
Seatbelt Violation	02/03/2021	MLK BLVD/S 9 th St	X	

Quincy Police Department
Monthly Traffic Enforcement Report
February 2021

District 3

VIOLATION	DATE	LOCATION	WARNING	CITATION
Unlawful Speed				
Unlawful Speed	02/18/2021	E Jefferson St/S Duval St	X	
Aggressive Driving				
DUI				
DUI	02/16/2021	E Jefferson St/S Patton St		X
Other Moving				
Infractions				
Non-Moving				
Infractions				

Quincy Police Department
Monthly Traffic Enforcement Report
February 2021

District 4

VIOLATION	DATE	LOCATION	WARNING	CITATION
Unlawful Speed				
Unlawful Speed	02/15/2021	W Jefferson St/N Jackson St	X	
Unlawful Speed	02/22/2021	W Jefferson St/Pat Thomas Pkwy		X
Unlawful Speed	02/23/2021	W Jefferson St/N Ward St	X	
Unlawful Speed	02/26/2021	E King St/N Love St	X	
Aggressive Driving				
DUI				
Other Moving				
Infractions				
Violation/Traffic Control Device	02/27/2021	W Jefferson St/N 10 th St	X	
Non-Moving				
Infractions				
DWLSR	02/10/2021	W Franklin St/N Ward St		X
No Headlights	02/18/2021	Pat Thomas Pkwy/W Jefferson St	X	
No Headlights	02/25/2021	W Jefferson St/N Monroe St	X	
Expired Registration	02/27/2021	E Jefferson St/N Adams St	X	

Quincy Police Department
Monthly Traffic Enforcement Report
February 2021

District 5

VIOLATION	DATE	LOCATION	WARNING	CITATION
Unlawful Speed				
Unlawful Speed	02/24/2021	MLK BLVD/S Virginia St	X	
Unlawful Speed	02/24/2021	MLK BLVD/Willie Ruth Ln	X	
Unlawful Speed	02/24/2021	MLK BLVD/S Virginia St	X	
Unlawful Speed	02/24/2021	MLK BLVD/S Shelfer St	X	
Unlawful Speed	02/24/2021	MLK BLVD/S Shelfer St	X	
Unlawful Speed	02/24/2021	MLK BLVD/Barack Obama BLVD	X	
Unlawful Speed	02/24/2021	MLK BLVD/S Shelfer St		X
Aggressive Driving				
DUI				
Other Moving				
Infractions				
Non-Moving				
Infractions				

Quincy Police Department

Citywide Incident Summary

February 2021

	District One	District Two	District Three	District Four	District Five
Assault	1	2	2	2	2
Battery	2	6	3	2	0
Residential Burglary	1	5	4	1	1
Vehicle Burglary	1	1	0	2	2
Stolen Vehicle	0	2	0	0	2
Shooting Incident	0	3	0	1	1
House/Business Checks	201	231	132	93	295
Foot Patrols	12	2	1	3	19
Escorts, funeral	2	0	0	1	0
Escorts, business	0	5	4	32	2
Suspicious Incidents	14	12	9	10	6
Alarm Activations	4	9	7	5	6
Verbal Disturbance	5	24	10	7	16
Loud Noise/Music	1	10	2	4	3
Animal Complaint	3	2	1	1	2
Baker Act	2	1	3	1	1
Trespassing	7	7	0	0	12
Missing Person	0	0	1	0	0
Wanted Person	0	0	0	0	0
Lost/Stolen Tag	0	1	0	0	0
Bomb Threat	0	0	1	0	0
Fire	1	1	1	4	3

FIRE DEPT

Monthly Reports



Quincy Fire Dept. Monthly Report February 2021



	<u>2021</u>	<u>2020</u>
Total Fire Calls	49	67
City	29	43
County	20	24
Total Man Hours	79 hrs 54 mins	144 hrs 30 mins
City	44 hrs 51 mins	66 hrs 52 mins
County	35 hrs 3 mins	77 hrs 38 mins
Type Fire Calls - City		
Structure Fire	2	1
Vehicle Fire	8	1
False Alarm	3	1
Hazard	0	2
Rescue	0	0
Wood & Grass	2	0
Other	7	9
Type Fire Calls - County		
Structure Fire	1	3
Vehicle Fire	6	3
False Alarm	1	3
Hazard	0	0
Rescue	1	0
Woods & Grass	1	3
Other	8	10
Fire Causes		
Accidental	7	2
Undetermined	3	3
Suspicious	0	0
Arson	0	0
Average Response Time		
City	5 mins	5.66 mins
County	8.89 mins	8.70 mins
Average Firefighters per Call		
City	3.24	3.66
County	3.18	3.08
Average Time Spent per Call		
City	28.64 mins	44 mins
County	30.65 mins	36.95 mins

	<u>2021</u>	<u>2020</u>
Responses Out of District	0	1
Mutual Aid Responses *	5	1
Deaths	0	0
Injuries	0	1
Fire Prevention Programs	0	0
Fire Safety Inspection	26	10
Fire Investigation	0	0
Plans Review	3	0
Training Man Hours	112 hrs 25 mins	280 hrs 45 mins
Hydrants Serviced/Painted	0	0
Utility Turn Ons	9	31
Smoke Detector/Battery Installs	0	0



Quincy Fire Dept. District Fire Calls February 2021



<u>District</u>	<u>Location</u>	<u>Type of Incident</u>
District 1	2012 Flagler Street	Malicious false alarm
	2039 W. Jefferson Street	Motor vehicle crash w/injuries
	6749 Ben Bostic Road	False alarm
	640 S. Pat Thomas Pkwy	Good intent
	2114 Pat Thomas Pkwy	Motor vehicle accident w/injuries
	18870 Blue Star Hwy	Motor vehicle accident no injuries
District 2	19 S. Stewart Street	EMS call
	Jefferson St & Pat Thomas Pkwy	Motor vehicle accident no injuries
District 3	1125 Strong Road	Alarm system activation no fire
	470 Ralph Strong Road	Smoke detector activated/malfunction
	South Lowe Street	Smoke scare
District 4	211 Marshall Street	Cooking fire
	215 N. Madison Street	Medical assist
District 5	205 Lillian Springs Road	Structure fire
	205 Lillian Springs Road	Structure fire
	1134 W. Jefferson Street	Vehicle fire
	1116 Pine Avenue	No incident found

FINANCE

P-Card Statements



Purchasing Card

FL CITY OF QUINCY
XXXX-XXXX-XXXX-5777
February 05, 2021 - March 04, 2021

Company Statement

Account Information	Payment Information	Account Summary
Mail Billing Inquiries to: BANKCARD CENTER PO BOX 982238 EL PASO, TX 79998-2238 TTY Hearing Impaired: Dial "711" Outside the U.S.: 1.509.353.6656 24 Hours For Lost or Stolen Card: 1.888.449.2273 24 Hours	Statement Date 03/04/21 Payment Due Date 03/18/21 Days in Billing Cycle 28 Credit Limit \$250,000 Cash Limit \$50,000 Total Payment Due \$3,850.96	Previous Balance \$8,815.09 Payments -\$8,815.09 Credits \$0.00 Cash \$0.00 Purchases \$3,850.96 Other Debits \$0.00 Overlimit Fee \$0.00 Late Payment Fee \$0.00 Cash Fees \$0.00 Other Fees \$0.00 Finance Charge \$0.00 Current Balance \$3,850.96

Important Messages

Please do not send payment. Your automatic payment is scheduled to be credited to this account on 03/18/21.

Global Card Access - your card information whenever, wherever and however you need it. From the dashboard, you can quickly check your credit limit, balance, available credit and recent card activity. Other features like View PIN, Change PIN, Lock card and Alerts help you keep your card secure. For added convenience, you can easily view or download your current statement and 12 months of past statements. Visit www.bofa.com/globalcardaccess to register your card and start using Global Card Access today.

Cardholder Activity Summary

Account Number	Credits	Cash	Purchases and Other Debits	Total Activity
Credit Limit				

0881509 0385096 0385096 4715290003775777

BANK OF AMERICA
PO BOX 15731
WILMINGTON, DE 19886-5731

FL CITY OF QUINCY
404 W JEFFERSON ST
QUINCY, FL 32351-2328

Account Number: XXXX-XXXX-XXXX- 5777
February 05, 2021 - March 04, 2021

Total Payment Due \$3,850.96
Payment Due Date 03/18/21

Enter payment amount

\$

Mail this coupon along with your check payable to:
BANK OF AMERICA

FL CITY OF QUINCY
XXXX-XXXX-XXXX-5777
February 05, 2021 - March 04, 2021
Page 3 of 4

Cardholder Activity Summary

Account Number	Credits	Cash	Purchases and Other Debits	Total Activity
BELL, REGINALD XXXX-XXXX-XXXX-5834				
5,000	0.00	0.00	366.99	366.99
DEPARTMENT, FIRE XXXX-XXXX-XXXX-1137				
5,000	0.00	0.00	729.69	729.69
FAGG, DECODY XXXX-XXXX-XXXX-9825				
5,000	0.00	0.00	627.44	627.44
JR., JACK L. MCLEAN XXXX-XXXX-XXXX-6847				
5,000	0.00	0.00	142.09	142.09
RYALS, ROBIN XXXX-XXXX-XXXX-3736				
5,000	0.00	0.00	538.40	538.40
SAPP, GLENN H XXXX-XXXX-XXXX-2285				
5,000	0.00	0.00	1,361.36	1,361.36
TECHNOLOGY, INFORMATION XXXX-XXXX-XXXX-5776				
5,000	0.00	0.00	84.99	84.99

Transactions

Posting Transaction	Date	Date	Description	Reference Number	MCC	Charge	Credit
FL CITY OF QUINCY							Total Activity
Account Number: XXXX-XXXX-XXXX-5777							-\$8,815.09
02/18 02/18			AUTO PAYMENT DEDUCTION		0071		8,815.09
BELL, REGINALD							Total Activity
Account Number: XXXX-XXXX-XXXX-5834							366.99
02/10 02/09			LOWES #00716* TALLAHASSEE FL	24692161040100047296994	5200	10.38	
03/02 03/01			LOWES #00716* TALLAHASSEE FL	24692161060100931142226	5200	319.00	
03/02 03/01			CELLULAR SALES AL-QY QUINCY FL	24210731061400384000034	4812	37.61	
DEPARTMENT, FIRE							Total Activity
Account Number: XXXX-XXXX-XXXX-1137							729.69
02/11 02/10			WM SUPERCENTER #488 QUINCY FL	24445001042400162791498	5411	384.69	
02/24 02/23			PARKWAY WRECKER SERVICE 850-8786811 FL	24755421054260546816802	7549	345.00	
FAGG, DECODY							Total Activity
Account Number: XXXX-XXXX-XXXX-9825							627.44
02/10 02/09			ADT SECURITY*074508951 800-238-2727 FL	24692161041100241431065	7393	163.41	
02/10 02/09			ADT SECURITY*074509102 800-238-2727 FL	24692161041100241431073	7393	181.38	
02/18 02/17			STEWART TV & APPLIANCE QUINCY FL	24493981049207246600034	5722	19.00	
02/18 02/17			STEWART TV & APPLIANCE QUINCY FL	24493981049207246600067	5722	4.30	
02/22 02/19			WAL-MART #0488 QUINCY FL	24226381051091007182354	5411	63.35	
03/02 03/01			WM SUPERCENTER #1408 TALLAHASSEE FL	24445001061400155893992	5411	196.00	
JR., JACK L. MCLEAN							Total Activity
Account Number: XXXX-XXXX-XXXX-6847							142.09
02/22 02/19			THE GREENERY FLORAL AND QUINCY FL	24055231051091460000104	5992	80.63	
02/22 02/19			ROSES EXPRSS STORE #665 QUINCY FL	24941441051091776000031	5651	21.46	
03/03 03/02			ZOOM.US 888-799-9666 WWW.ZOOM.US CA	24492151061637895021856	4814	40.00	
RYALS, ROBIN							Total Activity
Account Number: XXXX-XXXX-XXXX-3736							538.40
02/23 02/22			ANIXTER PS#71 TALLAHASSEE 224-5218000 FL	24436541054000017156771	5065	538.40	
SAPP, GLENN H							Total Activity
Account Number: XXXX-XXXX-XXXX-2285							1,361.36
02/08 02/05			GADSDEN MINI STORAGE 850-875-1077 FL	24194331036017040769157	4225	75.00	
02/18 02/16			STAPLES 00110726 TALLAHASSEE FL	24164071048105002088833	5943	548.90	
02/24 02/23			GADSDEN MINI STORAGE 850-875-1077 FL	24194331054017037869470	4225	75.00	
02/25 02/24			TAKE 5 #477 QUINCY FL	24116411056837000009603	7538	53.23	
03/01 02/28			AMZN MKTP US*1V2H78ZL3 AMAMZN.COM/BILLWA	24431061059083304596809	5942	159.23	
03/03 03/02			SQ *BARKLEY'S DETAILING LQuincy FL	24692161062100985847892	7542	450.00	
TECHNOLOGY, INFORMATION							Total Activity
Account Number: XXXX-XXXX-XXXX-5776							84.99
02/10 02/09			ADOBE PHOTOGRAPHY PLAN 408-536-6000 CA	24943001040700767626349	5734	9.99	
03/02 03/01			IN *ZOEYBJ 850-5906513 FL	24692161061100277537301	7372	75.00	



Finance Charge Calculation

Your **Annual Percentage Rate (APR)** is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	0.00%	\$0.00	\$0.00
CASH	0.00%	\$0.00	\$0.00

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.

FINANCE

Allocations

P-Card Allocations for FEBRUARY 2021

BANK OF AMERICA			Vendor# 11646	5-Feb		February 5, 2021 - March 4, 2021
Department	Date	Amount	Vendor Name	GL Number	COVID	Justification
FIRE	2/10/2021	\$ 384.69	Walmart	001-210-522-60641	No	Office Supplies
FIRE	2/23/2021	\$ 345.00	Parkway Wrecker Service	001-230-522-30491	No	Wrecker Service for E-2
POLICE	2/5/2021	\$ 75.00	Gadsden Mini Storage	001-210-521-60620	No	Records Storage
POLICE	2/16/2021	\$ 548.90	Staples	001-210-521-60641	No	Barriers for Dispatch
POLICE	2/23/2021	\$ 75.00	Gadsden Mini Storage	001-210-521-30491	No	Records Storage
POLICE	2/24/2021	\$ 53.23	Take 5	001-220-521-30404	No	Oil Change for Vehicle 20-105
POLICE	2/28/2021	\$ 159.23	Amazon	001-220-521-30491	No	ID Cards/Bathroom Carts
POLICE	3/2/2021	\$ 450.00	Barkley's Detailing	001-220-521-30491	No	Decontamination Cleaning
CITY MANAGER	2/19/2021	\$ 80.63	The Greenery Floral Shop	001-110-511-30491	No	Floral Arrangement for Citizen Funeral
CITY MANAGER	2/19/2021	\$ 21.46	Roses Express	001-110-511-30491	No	Frames for Proclamations
CITY MANAGER	3/2/2021	\$ 40.00	Zoom	508-539-539-60644	No	Zoom Monthly Subscription
PARKS & REC	2/9/2021	\$ 163.41	ADT Security	001-310-572-30491	No	Security Service for Rec Center
PARKS & REC	2/9/2021	\$ 181.38	ADT Security	001-310-572-30491	No	Security Service for Campbell Kelly Center
PARKS & REC	2/17/2021	\$ 19.00	Stewart TV	001-310-572-30491	No	Power Cord for Dryer at Rec Center
PARKS & REC	2/17/2021	\$ 4.30	Stewart TV	001-310-572-30491	No	Foil Flexible Duct for Dryer
PARKS & REC	2/19/2021	\$ 63.35	Walmart	001-310-572-30523	No	Air Fresheners /Detergent for Rec Center
PARKS & REC	3/1/2021	\$ 196.00	Walmart	001-310-572-60641	No	TV for Front Office at Rec Center
PUBLIC WORKS	2/9/2021	\$ 10.38	Lowes	407-422-536-30463	No	Clip for Board at Landfill
PUBLIC WORKS	3/1/2021	\$ 319.00	Lowes	407-422-536-30463	No	AC for Office Upstairs at Landfill
PUBLIC WORKS	3/1/2021	\$ 37.61	Cellular Sales	407-422-536-30491	No	Case for PW Director
UTILITIES	2/22/2021	\$ 538.40	Anixter Inc.	403-141-10000	No	Bare Copper Wire for Warehouse
INFO TECH	2/9/2021	\$ 9.99	Adobe	508-539-539-60644	No	Monthly Subscription
INFO TECH	3/1/2021	\$ 75.00	ZoeyBJ	508-539-539-60644	No	Monthly Website Hosting

\$ 3,850.96

FINANCE

Arrearage Report

Aged Accounts Receivable
Utility Accounts Current and 30 Days Past Due (or with Payment Plans)
FEBRUARY 2021

Account Number	Current 02.28.2021	30 Day 01.31.2021	60 Day 12.31.2020	90 Day 11.30.2020	Account Balance	STATUS	DATE
Cycle 1 Minimum Balance 50.00							
3223012	2,271	2,112	5,808	0	10,192	NC	3/12/2021
56670058	3,154	1,025	1,148	4,541	9,869	B	3/12/2021
647011	1,849	1,237	772	4,324	8,182	NP	3/12/2021
8564001	3,459	1,218	0	0	4,676	NC	3/12/2021
52025	3,947	80	0	0	4,027	NC	3/12/2021
546014	1,825	952	1,050	0	3,827	NP	3/12/2021
439012	1,483	491	680	371	3,025	F	3/12/2021
976015	834	423	421	1,134	2,813	PP	3/12/2021
1946025	2,422	228	0	0	2,650	W	3/12/2021
1118023	1,065	412	424	387	2,288	NP	3/12/2021
2097011	997	922	242	0	2,161	NP	3/12/2021
2485015	666	413	365	310	1,754	NP	3/12/2021
645011	615	246	228	537	1,626	NP	3/12/2021
1734021	906	442	173	0	1,521	NP	3/12/2021
710012	670	498	324	20	1,512	NP	3/12/2021
1010020	618	124	248	311	1,300	NP	3/12/2021
285016	383	223	651	0	1,257	W	3/12/2021
5522002	1,088	152	0	0	1,241	C	3/12/2021
1268006	565	325	294	35	1,219	W	3/12/2021
152017	701	478	24	0	1,203	CA	3/12/2021
8520001	113	0	0	1,066	1,179	NA	3/12/2021
654015	1,068	94	0	0	1,162	NC	3/12/2021
1024014	844	295	0	0	1,139	W	3/12/2021
1510016	446	203	216	250	1,115	NP	3/12/2021
659012	409	217	294	164	1,083	NC	3/12/2021
998012	685	271	46	0	1,002	PP	3/12/2021
8215007	517	199	138	110	965	NP	3/12/2021
262017	400	378	15	0	792	NC	3/12/2021
1077021	522	211	0	0	733	NC	3/12/2021
1252019	385	199	138	0	722	NC	3/12/2021
314025	464	240	0	0	704	NP	3/12/2021
5054012	469	235	0	0	703	NP	3/12/2021
1208013	546	137	0	0	682	NC	3/12/2021
644016	437	199	0	0	636	NC	3/12/2021
8211024	288	124	150	71	633	NP	3/12/2021
9997007	69	30	82	446	627	NP	3/12/2021
8259003	321	158	118	0	597	NC	3/12/2021
1768008	382	180	27	0	589	NC	3/12/2021
517019	519	67	0	0	587	NP	3/12/2021
2508012	438	147	0	0	585	NC	3/12/2021
30012	161	197	182	0	540	NP	3/12/2021
5043021	305	206	11	0	523	NC	3/12/2021
8231015	104	170	233	0	507	NP	3/12/2021
1453018	362	132	9	0	503	NC	3/12/2021
335015	408	74	0	0	482	NC	3/12/2021
8202015	278	127	72	0	477	NP	3/12/2021
5520008	340	136	0	0	476	NP	3/12/2021
5321012	160	85	88	142	475	NP	3/12/2021
2545033	265	197	0	0	461	NP	3/12/2021
467014	276	141	0	0	417	NC	3/12/2021
2057012	288	76	0	0	363	NC	3/12/2021
2503015	275	75	0	0	350	NC	3/12/2021
1044016	225	110	0	0	334	NP	3/12/2021

Aged Accounts Receivable
Utility Accounts Current and 30 Days Past Due (or with Payment Plans)
FEBRUARY 2021

8132017	177	108	25	0	310	NP	3/12/2021
1745012	179	21	20	79	299	C	3/12/2021
6708017	209	75	0	0	284	NC	3/12/2021
6602001	89	40	49	71	249	NP	3/12/2021
8383002	234	83	0	0	234	C	3/12/2021
146025	0	0	0	87	87	F	3/12/2021
4973004	0	0	0	81	81	F	3/12/2021
Total in Arrears	43,173	17,637	14,764	14,539	90,030		
Arrears Percentages	48.0%	19.6%	16.4%	16.1%	100.0%		
Total Billed	1,350,541	1,426,907	1,297,720	1,279,038	5,354,206		
Total Arrears' Percentage	3.2%	1.2%	1.1%	1.1%	1.7%		
Total Percentage Collected	96.8%	98.8%	98.9%	98.9%	98.3%		

Account Number	Current 02.28.2021	30 Day 01.31.2021	60 Day 12.31.2020	90 Day 11.30.2020	Account Balance	STATUS	DATE
Cycle 1 Minimum Balance 50.00							
8436002	971	343	383	769	2,466	NC	3/12/2021
4229013	1,084	497	440	27	2,048	NC	3/12/2021
2659018	1,063	267	33	0	1,363	NC	3/12/2021
2812018	1,131	90	0	0	1,221	NC	3/12/2021
3134012	700	193	155	90	1,137	NC	3/12/2021
5276012	570	284	206	73	1,133	NC	3/12/2021
2745020	375	169	244	308	1,096	NP	3/12/2021
5784008	333	432	131	162	1,059	NP	3/12/2021
4707014	331	246	210	0	787	NP	3/12/2021
2626011	286	101	115	128	630	NP	3/12/2021
2146016	398	174	0	0	572	NP	3/12/2021
3612019	277	211	0	0	489	NP	3/12/2021
4922002	0	0	0	348	348	F	3/12/2021
3169012	103	52	125	0	280	NP	3/12/2021
9294012	165	80	3	0	247	NP	3/12/2021
6011002	129	65	0	0	194	PP	3/12/2021
4108024	115	66	69	101	170	C	3/12/2021
56670065	67	45	55	0	167	C	3/12/2021
6570004	49	23	23	23	116	NP	3/12/2021
Total in Arrears	8,146	3,337	2,192	2,029	15,523		
Arrears Percentages	52.5%	21.5%	14.1%	13.1%	100.0%		
Total Billed	551,804	666,986	522,575	521,126	2,262,491		
Total Arrears' Percentage	1.5%	0.5%	0.4%	0.4%	0.7%		
Total Percentage Collected	98.5%	99.5%	99.6%	99.6%	99.3%		

LEGEND MEANING

BA	Bankruptcy
B	Budget Plan
C	Current
CM	City Manager Discussion
DH	Door Hanger
F	Final
G	Gas, issue not resolved
N	NEW ACCOUNT
NA	No Activity
NC	Not Current, will set up payment plan
NP	Not Paying
P	Payment Plan
TRNSFR	Prior Bill Transferred
W	Water Issue
CA	COMMUNITY ACTION

FINANCE

Cash Requirements

CITY OF QUINCY
Cash Requirements Report

By Vendor No

Vendor/ Invoice No	Vendor Name/ Invoice Date	Due Date 02.28.2021	Due Date 03.31.2021	Due Date 04.30.2021	Due Date 05.31.2021	Future Date	Retainage Amount	Invoice Amount
18	AMERICAN FUNDS							
	Vendor Total	55.69	23,962.30	0.00	0.00	0.00	0.00	24,017.99
21	THE EQUITABLE							
	Vendor Total	0.00	105.00	0.00	0.00	0.00	0.00	105.00
23	PRE-PAID LEGAL SERVICES, INC.							
	Vendor Total	82.71	41.36	0.00	0.00	0.00	0.00	124.07
26	FLORIDA POLICE BENEVOLENT							
	Vendor Total	510.00	225.00	0.00	0.00	0.00	0.00	735.00
28	UNITED WAY OF BIG BEND							
	Vendor Total	24.00	24.50	0.00	0.00	0.00	0.00	48.50
34	AFLAC WORLDWIDE HEADQUARTERS							
	Vendor Total	6,724.38	3,394.32	0.00	0.00	0.00	0.00	10,118.70
36	STATE OF FLA DISBURSEMENT UNIT							
	Vendor Total	0.00	2,571.65	0.00	0.00	0.00	0.00	2,571.65
39	AMERICAN GENERAL INSURANCE							
	Vendor Total	685.76	171.44	0.00	0.00	0.00	0.00	857.20
62	AFLAC FLEXIBLE SPENDING							
	Vendor Total	0.00	338.91	0.00	0.00	0.00	0.00	338.91
350	POLICE & FIRE FIGHTERS							
	Vendor Total	0.00	19,185.94	0.00	0.00	0.00	0.00	19,185.94
426	CONTINENTAL AMERICAN INSURANCE							
	Vendor Total	52.32	11.70	0.00	0.00	0.00	0.00	64.02
5603	ALLSTATE AMERICAN HERITAGE LIF							
	Vendor Total	241.08	120.54	0.00	0.00	0.00	0.00	361.62
9998	DEPARTMENT OF THE TREASURY							
	Vendor Total	0.00	48,150.03	0.00	0.00	0.00	0.00	48,150.03
11533	ICMA							
	Vendor Total	0.00	750.00	0.00	0.00	0.00	0.00	750.00
11857	QUINCY PROF. FIREFIGHTERS							
	Vendor Total	0.00	180.00	0.00	0.00	0.00	0.00	180.00
144958	CAPITAL HEALTH PLAN							
	Vendor Total	95,496.38	9,314.77	0.00	0.00	0.00	0.00	104,811.15
146884	THE STANDARD INSURANCE COMPANY							
	Vendor Total	1,231.11	1,223.29	0.00	0.00	0.00	0.00	2,454.40
146886	THE STANDARD INSURANCE COMPANY							
	Vendor Total	4,056.19	1,330.58	0.00	0.00	0.00	0.00	5,386.77
147043	THE STANDARD							
	Vendor Total	666.31	173.40	0.00	0.00	0.00	0.00	839.71

CITY OF QUINCY
Cash Requirements Report

By Vendor No

Vendor/ Invoice No	Vendor Name/ Invoice Date	Due Date 02.28.2021	Due Date 03.31.2021	Due Date 04.30.2021	Due Date 05.31.2021	Future Date	Retainage Amount	Invoice Amount
147049	APPLIED COM-TEK, LLC							
	Vendor Total	23,391.00	0.00	0.00	0.00	0.00	0.00	23,391.00
147187	ASSET ACCEPTANCE, LLC							
	Vendor Total	0.00	100.00	0.00	0.00	0.00	0.00	100.00
	REPORT TOTAL	133,216.93	111,374.73	0.00	0.00	0.00	0.00	244,591.66

FINANCE

Expenditures Report

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2021 BUDGET	5 MONTH YTD BUDGET	5 MONTHS YTD 2/28/2021	(OVER) UNDER	42%	PURCHASE ORDERS	PRIOR YTD AMOUNT 2/28/2020	PRIOR YTD% 2/28/2020
	GENERAL FUND EXPENSES								
	CITY COMMISSION								
001-110-511-10110	SALARIES & WAGES	85,428	35,595	38,241	47,187	45%	0	31,591	38%
001-110-511-10210	FICA TAXES	6,025	2,510	2,816	3,209	47%	0	2,316	38%
001-110-511-10220	RETIREMENT CONTRIBUTIONS	9,865	4,110	4,362	5,504	44%	0	3,791	38%
001-110-511-10230	LIFE & HEALTH INSURANCE	10,572	4,405	5,121	5,451	48%	0	0	0%
001-110-511-30343	PROFESSIONAL SERVICES	70,000	29,167	8,250	61,750	12%	0	14,392	28%
001-110-511-30402	TRAVEL	5,914	2,464	0	5,914	0%	0	2,670	115%
001-110-511-30435	JUNIOR COMMISSION	13,405	5,585	0	13,405	0%	0	0	0%
001-110-511-30436	COMMUNITY OUTREACH - CRIME & C	100,000	41,667	0	100,000	0%	0	0	0%
001-110-511-30491	OTHER EXPENSES	24,012	10,005	3,733	20,279	16%	0	5,542	37%
001-110-511-31000	OTHER OPERATING IT SUPPORT	8,400	3,500	3,150	5,250	38%	0	3,335	117%
001-110-511-80820	AID TO PRIVATE ORGANIZATIONS	80,000	33,333	67,000	13,000	84%	0	26,526	34%
001-110-552-60620	CHAMBER BUILDING IMPROVEMENTS	220,000	91,667	0	220,000	0%	0	0	0%
001-110-552-60641	OFFICE FURNITURE & EQUIPMENT	12,500	5,208	0	12,500	0%	0	0	0%
	TOTAL CITY COMMISSION	646,121	269,217	132,673	513,449	21%	0	90,163	30%
	CITY MANAGER								
001-160-512-10110	SALARIES & WAGES	75,704	31,543	28,246	47,458	37%	0	28,269	38%
001-160-512-10120	REGULAR SALARIES & WAGES	49,425	20,594	18,477	30,948	37%	0	13,953	38%
001-160-512-10210	FICA TAXES	9,894	4,123	3,422	6,472	35%	0	4,534	47%
001-160-512-10220	RETIREMENT CONTRIBUTIONS	15,521	6,467	5,603	9,918	36%	0	7,187	47%
001-160-512-10230	LIFE & HEALTH INSURANCE	16,066	6,694	4,156	11,910	26%	0	2,486	39%
001-160-512-30341	CONTRACTUAL SERVICES	31,126	12,969	15,128	15,998	49%	0	0	0%
001-160-512-30343	PROFESSIONAL SERVICES	10,465	4,360	5,075	5,390	49%	0	0	0%
001-160-512-30402	TRAVEL EXPENSE	1,362	568	111	1,251	8%	0	1,047	95%
001-160-512-30403	GAS	157	65	87	70	56%	0	82	33%
001-160-512-30410	TELEPHONE	7,359	3,066	3,164	4,195	43%	0	2,831	33%
001-160-512-30461	REPAIR & MAINTENANCE OFFICE EQ	382	159	0	382	0%	0	0	0%
001-160-512-30491	OTHER OPERATING EXPENSE	1,887	786	1,639	248	87%	0	503	16%
001-160-512-30493	TRAINING	520	217	0	520	0%	0	0	0%
001-160-512-30511	OFFICE SUPPLIES GENERAL	669	279	711	(42)	106%	0	419	70%
001-160-512-31000	OTHER OPERATING EXP - IT SUPPO	8,400	3,500	2,800	5,600	33%	0	3,335	117%
001-160-519-00001	ADMINISTRATIVE EXPENSE	20,050	8,354	0	20,050	0%	0	6,697	76%
	TOTAL CITY MANAGER	248,987	103,745	88,619	160,366	36%	0	71,343	40%
	CITY ATTORNEY								
001-120-514-30341	CONTRACTUAL SERVICES	164,000	68,333	46,401	117,599	28%	0	25,995	14%
001-120-514-30343	PROFESSIONAL SERVICES	1,000	417	0	1,000	0%	0	0	0%
001-120-514-30402	TRAVEL	1,000	417	0	1,000	0%	0	0	0%
001-120-514-30491	OTHER OPERATING EXPENSE	515	215	339	176	66%	0	0	0%
001-120-514-30540	PUBLICATIONS,SUBSCRIP. & MEMBER	1,485	619	0	1,485	0%	0	0	0%
001-120-514-31000	OTHER OPERATING EXP - IT SUPPO	8,400	3,500	2,800	5,600	33%	0	3,335	117%
	TOTAL CITY ATTORNEY	176,400	73,500	49,540	126,860	28%	0	29,330	16%
	CITY CLERK								
001-130-519-10110	SALARIES & WAGES	45,000	18,750	19,102	25,898	42%	0	25,739	47%
001-130-519-10210	FICA TAXES	3,443	1,435	1,519	1,924	44%	0	1,835	46%
001-130-519-10220	RETIREMENT CONTRIBUTIONS	5,399	2,250	2,289	3,110	42%	0	3,085	47%
001-130-519-10230	LIFE & HEALTH INSURANCE	4,500	1,875	838	3,662	19%	0	2,801	58%
001-130-519-30341	CONTRACTUAL SERVICES	2,060	858	0	2,060	0%	0	0	0%
001-130-519-30343	PROFESSIONAL SERVICES	1,594	664	1,393	201	87%	0	1,225	59%
001-130-519-30410	TELEPHONE	1,509	629	1,731	(222)	115%	0	589	27%
001-130-519-30461	REPAIR & MAINT - OFFICE EQUIPM	103	43	0	103	0%	0	0	0%
001-130-519-30491	OTHER OPERATING EXPENSE	1,376	573	88	1,288	6%	0	95	4%
001-130-519-30500	LEGAL ADS AND RECORDING FEES	1,656	690	385	1,271	23%	0	489	29%
001-130-519-30511	OFFICE SUPPLIES-GENERAL	119	50	45	74	37%	0	91	18%
001-130-519-31000	OTHER OPERATING EXP - IT SUPPO	8,400	3,500	3,075	5,325	37%	0	3,335	117%
	TOTAL CITY CLERK	75,159	31,316	30,465	44,694	41%	0	39,284	48%
	NON-DEPARTMENTAL								
001-001-519-10272	INVESTMENT EXPENSE	11,000	4,583	0	11,000	0%	0	0	0%
001-001-519-30320	ACCOUNTING & AUDITING SERVICES	30,062	12,526	11,840	18,222	39%	0	28,900	99%
001-001-519-30341	CONTRACTUAL SERVICES	20,000	8,333	11,659	8,342	58%	0	0	0%
001-001-519-30342	RECORDING OF THE COMMISSION MT	43,350	18,063	17,500	25,850	40%	0	14,000	33%
001-001-519-30343	PROFESSIONAL SERVICES	3,000	1,250	140	2,861	5%	0	0	0%
001-001-519-30390	CONTINGENCIES	33,792	14,080	1,000	32,792	3%	0	0	0%
001-001-519-30410	TELEPHONE	2,300	958	0	2,300	0%	0	0	0%
001-001-519-30440	SUMMER YOUTH WORK PROGRAM	10,300	4,292	0	10,300	0%	0	3,010	120%
001-001-519-30451	INSURANCE	526,064	219,193	238,873	287,191	45%	0	239,840	50%
001-001-519-30465	COPIER PAYMENT	2,119	883	676	1,443	32%	0	0	0%
001-001-519-30490	INTEREST EXPENSE	0	0	290	(290)	0%	0	0	0%
001-001-519-30491	OTHER OPERATING EXPENSE	33,695	14,040	3,833	29,862	11%	0	6,383	16%
001-001-519-30512	POSTAGE	3,976	1,657	1,407	2,569	35%	0	1,689	41%
001-001-519-70730	TRANSFER DEBT SVC CAP IMP BOND	365,130	152,138	150,000	215,130	41%	0	120,000	33%
001-001-519-70731	HONEWELL LOAN PRINCIPAL	20,421	8,509	8,953	11,468	44%	0	8,423	50%
001-001-519-70732	HONEYWELL LOAN INTEREST	2,307	961	1,258	1,049	55%	0	1,653	50%
001-001-519-90000	TRANSFER TO INTERNAL SERVICE F	61,800	25,750	20,600	41,200	33%	0	25,000	0%
001-001-552-30645	CRA TIF: ECONOMIC ENVIRON.	171,576	71,490	170,756	820	100%	0	168,102	100%
	TOTAL NON-DEPARTMENTAL	1,340,892	558,705	638,785	702,109	48%	0	617,000	53%
	PERSONNEL								
001-260-513-10110	EXE SALARIES & WAGES	32,445	13,519	12,119	20,326	37%	0	12,115	38%
001-260-513-10120	REGULAR SALARIES & WAGES	51,200	21,333	15,896	35,304	31%	0	15,675	37%
001-260-513-10130	OTHER SALARIES & WAGES - P/T	15,450	6,438	1,225	14,225	8%	0	0	0%
001-260-513-10140	OVERTIME	668	278	0	668	0%	0	0	0%
001-260-513-10210	FICA TAXES	7,632	3,180	2,135	5,497	28%	0	2,022	37%
001-260-513-10220	RETIREMENT CONTRIBUTIONS	11,972	4,988	3,329	8,643	28%	0	3,186	36%
001-260-513-10230	LIFE & HEALTH INSURANCE	9,910	4,129	2,965	6,945	30%	0	2,650	42%
001-260-513-30314	PSYCHIATRIC EVALUATIONS	4,500	1,875	2,160	2,340	48%	0	1,125	32%
001-260-513-30315	EMPLOYEE QUALITY OF LIFE	5,000	2,083	0	5,000	0%	0	2,500	78%
001-260-513-30319	TUITION REIMBURSEMENT	5,000	2,083	0	5,000	0%	0	0	0%
001-260-513-30341	CONTRACTUAL SERVICES	14,000	5,833	5,214	8,786	37%	0	1,870	17%
001-260-513-30343	PROFESSIONAL SERVICES	8,500	3,542	4,219	4,281	50%	0	1,538	20%
001-260-513-30345	VOLUNTEER SERVICES PROGRAM EXP	1,545	644	0	1,545	0%	0	0	0%
001-260-513-30402	TRAVEL EXPENSE	1,500	625	0	1,500	0%	0	0	0%
001-260-513-30410	TELEPHONE	5,211	2,171	2,426	2,785	47%	0	1,932	30%
001-260-513-30461	REPAIR AND MAINTENANCE OFFICE	1,000	417	0	1,000	0%	0	116	58%
001-260-513-30491	OTHER OPERATING EXPENSE	2,000	833	167	1,833	8%	0	66	15%
001-260-513-30493	TRAINING	2,000	833	0	2,000	0%	0	0	0%
001-260-513-30511	OFFICE SUPPLIES GENERAL	1,545	644	30	1,515	2%	0	0	0%
001-260-513-31000	OTHER OPERATING EXP - IT SUPPO	8,400	3,500	2,800	5,600	33%	0	3,335	117%
	TOTAL PERSONNEL	189,478	78,949	54,685	134,793	29%	0	48,130	34%
	FINANCE								
001-271-513-10110	EXE SALARIES & WAGES	24,978	10,408	9,325	15,653	37%	0	9,209	39%
001-271-513-10120	REGULAR SALARIES & WAGES	42,451	17,688	15,837	26,614	37%	0	14,710	36%

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2021 BUDGET	5 MONTH YTD BUDGET	5 MONTHS YTD 2/28/2021	(OVER) UNDER	42%	PURCHASE ORDERS	PRIOR YTD AMOUNT 2/28/2020	PRIOR YTD% 2/28/2020
001-271-513-10140	OVERTIME	1,000	417	753	247	75%	0	151	41%
001-271-513-10210	FICA TAXES	5,175	2,156	1,853	3,322	36%	0	1,735	37%
001-271-513-10220	RETIREMENT CONTRIBUTIONS	8,118	3,383	3,001	5,117	37%	0	2,870	38%
001-271-513-10230	LIFE & HEALTH INSURANCE	13,530	5,638	3,851	9,679	29%	0	3,775	42%
001-271-513-30343	PROFESSIONAL SERVICES	24,000	10,000	12,939	11,061	54%	0	15,404	85%
001-271-513-30402	TRAVEL EXPENSE	3,811	1,588	0	3,811	0%	0	3,535	96%
001-271-513-30410	TELEPHONE	6,059	2,525	2,458	3,601	41%	0	2,313	32%
001-271-513-30491	OTHER OPERATING EXPENSE	1,545	644	277	1,268	18%	0	259	5%
001-271-513-30493	TRAINING	2,060	858	0	2,060	0%	0	0	0%
001-271-513-30511	OFFICE SUPPLIES GENERAL	5,322	2,218	2,567	2,755	48%	0	2,756	39%
001-271-513-30512	POSTAGE	150	63	26	124	18%	0	0	0%
001-271-513-30521	OPERATING SUPPLIES	1,545	644	876	669	57%	0	734	88%
001-271-513-30540	DUES, PUBLICATIONS, & MEMBERSH	2,500	1,042	0	2,500	0%	0	0	0%
001-271-513-31000	OTHER OPERATING EXP - IT SUPPO	8,400	3,500	2,800	5,600	33%	0	3,335	117%
001-271-513-60000	Software	2,575	1,073	0	2,575	0%	0	0	0%
001-271-513-60641	OFFICE FURNITURE & EQUIPMENT	5,525	2,302	0	5,525	0%	0	1,440	288%
	TOTAL FINANCE	158,744	66,143	56,563	102,182	36%	0	62,226	43%
	GENERAL SERVICES ADM								
001-276-513-10110	EXE SALARY & WAGES	45,000	18,750	5,280	39,720	12%	0	4,651	38%
001-276-513-10210	FICA	3,443	1,435	407	3,036	12%	0	329	37%
001-276-513-10220	RETIREMENT	5,400	2,250	422	4,978	8%	0	557	36%
001-276-513-10230	LIFE & HEALTH INSURANCE	6,750	2,813	27	6,723	40%	0	671	40%
	TOTAL GEN SERVICES ADM	60,593	25,247	6,136	54,457	10%	0	6,208	38%
	LAW ENFORCEMENT ADM								
001-210-521-10110	EXE SALARIES & WAGES	80,000	33,333	29,873	50,127	37%	0	29,075	38%
001-210-521-10120	REGULAR SALARIES & WAGES	105,174	43,823	40,414	64,760	38%	0	40,446	38%
001-210-521-10150	SPEC PAY-INCENTIVE,HOL,LV BUYB	1,522	634	566	957	37%	0	585	36%
001-210-521-10210	FICA TAXES	14,282	5,951	4,815	9,467	34%	0	5,191	38%
001-210-521-10220	RETIREMENT CONTRIBUTIONS	22,404	9,335	8,493	13,911	38%	0	8,404	38%
001-210-521-10230	LIFE & HEALTH INSURANCE	26,138	10,891	15,585	10,553	60%	0	10,693	39%
001-210-521-30341	CONTRACTUAL SERVICES	54,995	22,915	3,192	51,803	6%	0	183	47%
001-210-521-30402	TRAVEL EXPENSE	1,500	625	0	1,500	0%	0	405	81%
001-210-521-30403	GAS & DIESEL	4,000	1,667	539	3,461	14%	0	2,014	55%
001-210-521-30404	OIL & GREASE	361	150	0	361	0%	0	0	0%
001-210-521-30405	TIRES	824	343	55	769	7%	0	0	0%
001-210-521-30406	VEHICLE PARTS ONLY	3,750	1,563	57	3,693	2%	0	15	15%
001-210-521-30407	VEHICLE REPAIRS	1,500	625	825	675	55%	0	0	0%
001-210-521-30410	TELEPHONE	37,000	15,417	13,752	23,248	37%	0	17,437	40%
001-210-521-30430	UTILITIES	9,000	3,750	992	8,008	11%	0	(817)	48%

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2021 BUDGET	5 MONTH YTD BUDGET	5 MONTHS YTD 2/28/2021	(OVER) UNDER	42%	PURCHASE ORDERS	PRIOR YTD AMOUNT 2/28/2020	PRIOR YTD% 2/28/2020
	FIRE CONTROL OPERATIONS								
001-230-522-10120	REGULAR SALARIES & WAGES	725,205	302,169	273,776	451,429	38%	0	256,258	36%
001-230-522-10130	OTHER SALARIES & WAGES - P/T	21,321	8,884	0	21,321	0%	0	0	0%
001-230-522-10140	OVERTIME	51,072	21,280	18,204	32,868	36%	0	33,783	70%
001-230-522-10150	SPEC PAY-INCENTIVE,HOL,LV BUYB	14,695	6,123	5,306	9,389	36%	0	5,880	39%
001-230-522-10210	FICA TAXES	62,140	25,892	21,747	40,393	35%	0	21,444	38%
001-230-522-10220	RETIREMENT CONTRIBUTIONS	191,836	79,932	81,430	110,406	42%	0	68,855	20%
001-230-522-10230	LIFE & HEALTH INSURANCE	170,582	71,076	79,112	91,470	46%	0	68,087	37%
001-230-522-30402	TRAVEL EXPENSE	1,500	625	0	1,500	0%	0	0	0%
001-230-522-30403	GASOLINE & DIESEL	8,500	3,542	4,237	4,263	50%	0	3,948	49%
001-230-522-30404	OIL & GREASE	500	208	560	(60)	112%	0	255	46%
001-230-522-30405	TIRES	3,090	1,288	23	3,068	70%	0	231	12%
001-230-522-30406	VEHICLE PARTS ONLY	1,766	736	353	1,413	20%	0	996	50%
001-230-522-30462	REPAIR & MAINT. - EQUIPMENT &	8,422	3,509	7,538	884	90%	0	3,701	39%
001-230-522-30464	REPAIRS TURNKEY - HURRICANE MI	0	0	0	0	0%	0	18,771	100%
001-230-522-30491	OTHER OPERATING EXPENSE	1,200	500	580	620	48%	0	384	32%
001-230-522-30493	TRAINING	5,019	2,091	3,192	1,827	64%	0	3,618	90%
001-230-522-30511	OFFICE SUPPLIES	1,000	417	37	963	4%	0	125	13%
001-230-522-30521	OPERATING MATERIALS & SUPPLIES	1,560	650	787	773	50%	0	997	22%
001-230-522-30522	OPERATING SUPPLIES - UNIFORMS	15,283	6,368	10,797	4,486	71%	0	5,783	36%
001-230-522-60644	EQUIPMENT	35,000	14,583	7,192	27,808	21%	0	11,704	27%
	TOTAL FIRE CONTROL OPERATIONS	1,319,691	549,871	514,871	804,821	39%	0	504,820	34%
	BUILDING & PLANNING								
001-284-515-10110	EXE SALARIES & WAGES	74,213	30,922	42,831	31,382	58%	0	25,531	38%
001-284-515-10120	REGULAR SALARIES & WAGES	74,079	30,866	19,040	55,039	26%	0	29,714	40%
001-284-515-10130	OTHER SALARIES & WAGES - P/T	15,000	6,250	0	15,000	0%	0	0	0%
001-284-515-10140	OVERTIME	1,247	520	406	841	33%	0	336	20%
001-284-515-10210	FICA TAXES	12,587	5,245	4,611	7,976	37%	0	4,087	38%
001-284-515-10220	RETIREMENT CONTRIBUTIONS	19,744	8,227	7,389	12,355	37%	0	5,606	35%
001-284-515-10230	LIFE & HEALTH INSURANCE	24,681	10,284	7,318	17,363	30%	0	8,748	38%
001-284-515-30341	CONTRACTUAL SERVICES	288,158	120,066	12,350	275,808	4%	0	15,650	17%
001-284-515-30342	CONTRACTUAL SERVICES HOUSING D	30,000	12,500	0	30,000	0%	0	3,000	100%
001-284-515-30402	TRAVEL EXPENSE	2,000	833	0	2,000	0%	0	0	0%
001-284-515-30403	GAS & DIESEL	200	83	63	137	32%	0	323	46%
001-284-515-30404	OIL & GREASE	200	83	0	200	0%	0	0	0%
001-284-515-30405	TIRES	1,000	417	0	1,000	0%	0	0	0%
001-284-515-30406	VEH PARTS ONLY	1,000	417	118	882	12%	0	3	3%
001-284-515-30407	VEH REPAIRS	0	0	225	(225)	0%	0	0	0%
001-284-515-30410	TELEPHONE	7,178	2,991	3,053	4,125	43%	0	2,760	32%
001-284-515-30461	REPAIR & MAINT. OFFICE EQUIPME	1,000	417	295	705	30%	0	228	46%
001-284-515-30491	OTHER OPERATING EXPENSE	2,000	833	633	1,367	32%	0	(715)	31%
001-284-515-30493	TRAINING	4,540	1,892	348	4,192	8%	0	2,324	86%
001-284-515-30500	ADVERTISEMENTS	1,900	792	84	1,816	4%	0	364	22%
001-284-515-30511	OFFICE SUPPLIES GENERAL	1,500	625	503	997	34%	0	154	12%
001-284-515-31000	OTHER OPERATING EXP - IT SUPPO	8,400	3,500	2,963	5,437	35%	0	3,335	117%
001-284-515-60641	OFFICE FURNITURE & EQUIPMENT	8,000	3,333	478	7,522	6%	0	0	0%
001-284-515-60642	VEHICLES	30,000	12,500	0	30,000	0%	0	0	0%
	TOTAL BUILDING & PLANNING	608,627	253,595	102,708	505,920	17%	0	101,448	32%
	RECREATIONAL ACTIVITY								
001-310-572-10110	EXE SALARIES & WAGES	52,000	21,667	18,201	33,799	35%	0	16,646	37%
001-310-572-10120	REGULAR SALARIES & WAGES	220,551	91,896	73,129	147,422	33%	0	83,801	38%
001-310-572-10130	OTHER SALARIES & WAGES - P/T	41,541	17,309	307	41,234	70%	0	4,477	67%
001-310-572-10140	OVERTIME	675	281	0	675	0%	0	225	34%
001-310-572-10210	FICA TAXES	24,080	10,033	6,530	17,550	27%	0	7,431	39%
001-310-572-10220	RETIREMENT CONTRIBUTIONS	37,772	15,738	10,792	26,980	29%	0	12,024	38%
001-310-572-10230	LIFE & HEALTH INSURANCE	66,101	27,542	28,999	37,102	44%	0	29,879	41%
001-310-572-30341	CONTRACTUAL SERVICES	5,000	2,083	1,877	3,123	38%	0	120	5%
001-310-572-30390	CONTINGENCY	10,000	4,167	0	10,000	0%	0	0	0%
001-310-572-30402	TRAVEL EXPENSE	1,000	417	0	1,000	0%	0	0	0%
001-310-572-30403	GAS & DIESEL	5,998	2,499	2,820	3,178	47%	0	3,003	38%
001-310-572-30404	OIL & GREASE	468	195	292	176	62%	0	231	46%
001-310-572-30405	TIRES	460	192	403	57	88%	0	16	2%
001-310-572-30406	VEH PARTS ONLY	693	289	310	383	45%	0	0	0%
001-310-572-30407	VEHICLE REPAIRS	158	66	0	158	0%	0	121	20%
001-310-572-30410	TELEPHONE	9,765	4,069	2,718	7,047	28%	0	4,295	43%
001-310-572-30440	RENTAL OF EQUIPMENT & BUILDING	400	167	271	129	68%	0	305	61%
001-310-572-30441	SWIMMING POOL REPAIRS	7,000	2,917	0	7,000	0%	0	0	0%
001-310-572-30462	REPAIR & MAINT-EQUIPMENT & TOO	5,150	2,146	813	4,337	16%	0	399	20%
001-310-572-30464	REPAIRS TURNKEY - HURRICANE MI	0	0	0	0	0%	0	74,700	100%
001-310-572-30491	OTHER OPERATING EXPENSES	20,600	8,583	5,901	14,699	29%	0	8,163	54%
001-310-572-30492	MAINTENANCE OF TANYARD CREEK P	5,150	2,146	5	5,145	10%	0	179	4%
001-310-572-30511	OFFICE SUPPLIES - GENERAL	1,648	687	1,075	573	65%	0	216	17%
001-310-572-30521	OPERATING MATERIALS & SUPPLIES	2,060	858	1,300	760	63%	0	83	3%
001-310-572-30522	OPERATING SUPPLIES - UNIFORMS	3,614	1,506	1,588	2,026	44%	0	1,480	39%
001-310-572-30523	OPERATING SUP - CHEM	515	215	63	452	12%	0	0	0%
001-310-572-30524	SWIMMING POOL SUPPLIES	515	215	250	265	49%	0	0	0%
001-310-572-30525	ATHLETIC EQUIPMENT - FOOTBALL	23,934	9,973	0	23,934	0%	0	18,396	100%
001-310-572-30526	ATHLETIC EQUIP BASEBALL & SOFT	2,060	858	0	2,060	0%	0	13	43%
001-310-572-30528	ATHLETIC EQUIPMENT - BASKETBAL	6,010	2,504	528	5,482	9%	0	2,169	43%
001-310-572-30529	ATHLETIC EQUIPMENT - OTHER	1,790	746	0	1,790	0%	0	679	14%
001-310-572-30540	OTHER RECREATIONAL ACTIVITIES	14,649	6,104	0	14,649	0%	0	8,531	61%
001-310-572-31000	OTHER OPERATING EXP - IT SUPPO	8,400	3,500	2,800	5,600	33%	0	3,335	117%
001-310-572-60641	OFFICE FURNITURE & EQUIPMENT	4,120	1,717	196	3,924	5%	0	0	0%
	TOTAL RECREATIONAL ACTIVITY	583,877	243,282	161,168	422,707	28%	0	280,917	45%
	PARKS								
001-440-572-30341	CONTRACTUAL SERVICES	20,000	8,333	18,219	1,781	91%	0	2,198	29%
001-440-572-30391	PARKS & FACILITY	22,000	9,167	7,779	14,221	35%	0	1,858	13%
001-440-572-30430	UTILITIES	13,395	5,581	15,856	(2,461)	118%	0	6,051	25%
001-440-572-30440	RENTAL OF EQUIPMENT & BUILDING	5,000	2,083	0	5,000	0%	0	0	0%
001-440-572-30462	REPAIR & MAINT.-EQUIPMENT & TO	4,000	1,667	35	3,965	90%	0	0	0%
001-440-572-30463	REPAIR & MAINTENANCE-BLDGS. &	10,000	4,167	1,410	8,590	14%	0	5,034	77%
001-440-572-30464	REPAIRS TURNKEY - HURRICANE MI	0	0	0	0	0%	0	24,393	100%
001-440-572-60610	HILLSIDE PARK DEVELOPMENT	0	0	5,975	(5,975)	0%	0	0	0%
001-440-572-60644	EQUIPMENT	8,000	3,333	0	8,000	0%	0	0	0%
	TOTAL PARKS	82,395	34,331	49,274	33,120	60%	0	39,534	26%
	PUBLIC WORKS ADM								
001-410-539-10110	EXE SALARIES & WAGES	45,489	18,954	19,277	26,212	42%	0	17,491	38%
001-410-539-10120	REGULAR SALARIES & WAGES	7,608	3,170	5,345	2,263	70%	0	2,945	38%
001-410-539-10140	OVERTIME	500	208	0	500	0%	0	60	44%
001-410-539-10210	FICA TAXES	4,100	1,708	1,746	2,354	43%	0	1,429	37%
001-410-539-10220	RETIREMENT CONTRIBUTIONS	6,432	2,680	2,709	3,723	42%	0	2,453	38%
001-410-539-10230	LIFE & HEALTH INSURANCE	11,255	4,690	5,360	5,895	48%	0	4,558	40%
001-410-539-30410	TELEPHONE	8,775	3,656	2,574	6,201	29%	0	3,574	39%
001-410-539-30430	UTILITIES	68,000	28,333	27,595	40,405	41%	0	22,215	33%
001-410-539-30440	REPAIR & MAINT BUILDING	1,500	625	0	1,500	0%	0	0	0%

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2021 BUDGET	5 MONTH YTD BUDGET	5 MONTHS YTD 2/28/2021	(OVER) UNDER	42%	PURCHASE ORDERS	PRIOR YTD AMOUNT 2/28/2020	PRIOR YTD% 2/28/2020
001-410-539-30491	OTHER OPERATING EXPENSE	10,041	4,184	8,324	1,717	83%	0	4,340	50%
001-410-539-30493	TRAINING	3,000	1,250	1,480	1,520	49%	0	0	0%
001-410-539-30511	OFFICE SUPPLIES	400	167	205	195	51%	0	0	0%
001-410-539-30521	OPERATING MATERIALS & SUPPLIES	2,000	833	209	1,791	11%	0	624	50%
001-410-539-30522	OPERATING EXPENSE - UNIFORMS	15,000	6,250	5,676	9,324	38%	0	3,773	30%
001-410-539-30524	OPERATING SUPPLIES - TOOLS	500	208	104	396	21%	0	80	16%
001-410-539-31000	OTHER OPERATING EXP - IT SUPPO	8,400	3,500	2,800	5,600	33%	0	3,335	113%
001-410-539-60641	OFFICE FURNITURE & EQUIPMENT	918	383	333	585	36%	0	0	0%
	TOTAL PUBLIC WORKS ADM	193,918	80,799	83,737	110,183	43%	0	66,877	37%
	ROADS & STREETS								
001-430-541-10110	SALARIES & WAGES	15,835	6,598	2,754	13,081	17%	0	3,363	41%
001-430-541-10120	REGULAR SALARIES & WAGES	304,003	126,668	125,951	178,052	41%	0	115,443	38%
001-430-541-10140	OVERTIME	5,000	2,083	1,386	3,614	28%	0	2,350	29%
001-430-541-10210	FICA TAXES	24,850	10,354	9,670	15,180	39%	0	8,729	38%
001-430-541-10220	RETIREMENT CONTRIBUTIONS	38,982	16,243	14,574	24,408	37%	0	14,100	37%
001-430-541-10230	LIFE & HEALTH INSURANCE	63,842	26,601	41,681	22,161	65%	0	24,581	35%
001-430-541-30341	CONTRACTUAL SERVICES	50,000	20,833	18,688	31,312	37%	0	830	2%
001-430-541-30343	PROFESSIONAL SERVICES	30,000	12,500	0	30,000	0%	0	0	0%
001-430-541-30403	GASOLINE & DIESEL	50,000	20,833	19,269	30,731	39%	0	24,988	48%
001-430-541-30462	REPAIR & MAINT - HEAVY EQUIPME	5,000	2,083	1,254	3,746	25%	0	0	0%
001-430-541-30524	OPERATING SUPPLIES - SMALL TOO	5,000	2,083	822	4,178	16%	0	202	5%
001-430-541-30530	ROAD MATERIALS & SUPPLIES	37,000	15,417	21,374	15,626	58%	0	9,703	32%
001-430-541-60632	RESURF & SIDEWALKS	817,939	340,808	19,756	798,183	2%	72,000	569,672	126%
001-430-541-60634	STORM WATER FACILITIES	227,002	94,584	138	226,863	10%	4,591	229,515	55%
001-430-541-60642	VEHICLES	26,000	10,833	0	26,000	0%	0	0	0%
001-430-541-60643	HEAVY EQUIPMENT	50,000	20,833	76,297	(26,297)	153%	0	10,000	15%
	TOTAL ROADS & STREETS	1,750,453	729,355	353,614	1,396,839	20%	76,591	1,013,476	56%
	CEMETERIES & GROUNDS								
001-431-542-10120	REGULAR SALARIES & WAGES	76,116	31,715	29,155	46,961	38%	0	21,917	35%
001-431-542-10140	OVERTIME	2,122	884	370	1,752	17%	0	427	21%
001-431-542-10210	FICA TAXES	6,215	2,590	2,079	4,136	33%	0	1,590	32%
001-431-542-10220	RETIREMENT CONTRIBUTIONS	4,155	1,731	3,295	860	79%	0	2,579	32%
001-431-542-10230	LIFE & HEALTH INSURANCE	16,248	6,770	8,365	7,883	52%	0	5,125	37%
001-431-542-30521	OPERATING SUPPLIES	1,000	417	37	963	4%	0	0	0%
	TOTAL CEMETERIES & GROUNDS	105,856	44,107	43,301	62,555	41%	0	31,638	34%
	BUILDINGS & GROUNDS								
001-440-519-10120	REGULAR SALARIES & WAGES	169,608	70,670	60,953	108,655	36%	0	59,414	38%
001-440-519-10140	OVERTIME	3,000	1,250	492	2,508	16%	0	639	24%
001-440-519-10210	FICA TAXES	13,205	5,502	4,350	8,855	33%	0	4,284	38%
001-440-519-10220	RETIREMENT CONTRIBUTIONS	20,713	8,630	6,981	13,732	34%	0	7,059	35%
001-440-519-10230	LIFE & HEALTH INSURANCE	34,522	14,384	17,319	17,203	50%	0	14,407	40%
001-440-519-30341	CONTRACTUAL SERVICES	70,000	29,167	25,716	44,284	37%	0	29,852	88%
001-440-519-30463	REPAIR & MAINT.-BUILDINGS & GR	80,000	33,333	40,922	39,078	51%	0	20,499	55%
001-440-519-30464	REPAIRS TURNKEY - HURRICANE MI	0	0	0	0	0%	0	2,841	100%
001-440-519-30491	OTHER OPERATING EXPENSE	15,000	6,250	7,169	7,831	48%	0	12,883	82%
001-440-519-60610	LAND	178,500	74,375	4,168	174,332	2%	178,500	0	0%
001-440-519-60641	OFFICE FURNITURE & EQUIPMENT	10,000	4,167	0	10,000	0%	0	0	0%
001-440-519-60644	EQUIPMENT	12,000	5,000	0	12,000	0%	0	2,135	142%
	TOTAL BUILDINGS & GROUNDS	606,548	252,728	168,070	438,477	28%	178,500	154,013	31%
	FLEET MAINTENANCE								
001-450-541-10120	REGULAR SALARIES & WAGES	60,000	25,000	24,556	35,444	41%	0	12,539	27%
001-450-541-10140	OVERTIME	1,000	417	60	940	6%	0	118	51%
001-450-541-10210	FICA TAXES	4,667	1,945	1,783	2,884	38%	0	868	27%
001-450-541-10220	RETIREMENT CONTRIBUTIONS	7,320	3,050	2,855	4,465	39%	0	1,502	27%
001-450-541-10230	LIFE & HEALTH INSURANCE	12,200	5,083	5,083	7,117	42%	0	3,625	31%
001-450-541-30404	OIL & GREASE	4,000	1,667	1,451	2,549	36%	0	1,170	24%
001-450-541-30405	TIRES	6,500	2,708	4,118	2,382	63%	0	3,685	45%
001-450-541-30406	VEH PARTS ONLY	35,000	14,583	12,174	22,826	35%	0	9,819	32%
001-450-541-30407	VEHICLE REPAIRS	20,000	8,333	17,952	2,048	90%	0	5,538	45%
001-450-541-30491	OTHER OPER EXPENSE	8,500	3,542	759	7,741	9%	0	3,099	53%
	TOTAL FLEET MAINT	159,187	66,328	70,791	88,393	44%	0	41,963	32%
	TOTAL GEN FUND EXPENDITURES	11,550,658	4,812,774	3,984,752	7,565,904	34%	294,144	4,262,067	40%
	COMMUNITY REDEVELOPMENT AGENCY								
002-250-552-10110	EXECUTIVE SALARIES & WAGES	68,705	28,627	24,533	44,172	36%	0	25,291	38%
002-250-552-10120	REGULAR SALARIES & WAGES	15,000	6,250	5,804	9,197	39%	0	0	0%
002-250-552-10210	FICA	6,438	2,683	1,775	4,663	28%	0	1,912	31%
002-250-552-10220	RETIREMENT CONTRIBUTIONS	10,044	4,185	2,941	7,103	29%	0	606	8%
002-250-552-10230	LIFE & HEALTH INSURANCE	7,346	3,061	5,224	2,122	71%	0	880	12%
002-250-552-30341	CONTRACTUAL SERVICES	15,000	6,250	6,550	8,450	44%	0	3,568	14%
002-250-552-30343	PROFESSIONAL SERVICES	41,200	17,167	4,234	36,966	10%	0	300	75%
002-250-552-30390	CONTINGENCIES - TANYARD CREEK	3,700	1,542	0	3,700	0%	0	0	0%
002-250-552-30402	TRAVEL EXPENSES	500	208	0	500	0%	0	0	0%
002-250-552-30403	GAS & DIESEL	250	104	0	250	0%	0	0	0%
002-250-552-30410	TELEPHONE	1,500	625	0	1,500	0%	0	252	45%
002-250-552-30463	RENTAL EXPENSE	0	0	0	0	0%	0	3,000	60%
002-250-552-30490	BANK CHARGES	500	208	83	417	17%	0	305	51%
002-250-552-30491	OTHER OPERATING EXPENSES	5,000	2,083	1,434	3,566	29%	0	0	0%
002-250-552-30493	TRAINING	1,000	417	0	1,000	0%	0	175	18%
002-250-552-30500	LEGAL ADS & RECORDINGS	800	333	0	800	0%	0	0	0%
002-250-552-30512	POSTAGE	100	42	0	100	0%	0	0	0%
002-250-552-30521	OPERATING SUPPLIES	5,250	2,188	897	4,353	17%	0	2,258	53%
002-250-552-31000	OTHER OPERATING EXPENSE- IT SU	4,000	1,667	1,333	2,667	33%	0	415	42%
002-250-552-32000	ADMINISTRATIVE SUPPORT SERVICE	20,000	8,333	6,671	13,329	33%	0	8,335	42%
002-250-552-60000	SENIOR ENERGY EFF PROGRAM	32,040	13,350	32,040	0	100%	0	7,300	98%
002-250-552-60010	BEAUTIFICATION PROJECTS	5,000	2,083	0	5,000	0%	0	0	0%
002-250-552-60040	CRA CATALYST PROJECTS	397,486	165,619	73,571	323,915	19%	142,486	160,331	57%
002-250-552-60641	OFFICE FURNITURE & EQUIPMENT	1,000	417	0	1,000	0%	0	0	0%
002-250-552-70710	CRA LINE OF CREDIT PRINCIPAL	64,100	26,708	64,100	0	100%	0	0	0%
002-250-552-70711	CRA LINE OF CREDIT INTEREST	1,500	625	1,094	406	73%	0	689	24%
	TOTAL CRA	707,459	294,775	232,284	475,176	33%	142,486	215,617	27%
	FINANCIAL SERVICES								
400-271-513-10110	EXECUTIVE SALARIES & WAGES	74,933	31,222	27,974	46,959	37%	0	25,117	36%
400-271-513-10120	REGULAR SALARIES & WAGES	127,355	53,065	49,766	77,589	39%	0	47,088	37%
400-271-513-10210	FICA TAXES	15,475	6,448	5,558	9,917	36%	0	5,205	37%
400-271-513-10220	RETIREMENT CONTRIBUTIONS	24,274	10,114	9,002	15,272	37%	0	8,610	38%
400-271-513-10230	LIFE & HEALTH INSURANCE	28,320	11,800	11,551	16,769	41%	0	11,323	42%
400-271-513-30341	CONTRACTUAL SERVICES	26,500	11,042	10,308	16,192	39%	0	1,704	12%
	TOTAL FINANCIAL SERVICES	296,857	123,690	114,159	182,698	38%	0	99,047	36%
	CUSTOMER SERVICES								
400-274-513-10110	EXE SALARIES & WAGES	32,445	13,519	12,119	20,326	37%	0	12,142	38%
400-274-513-10120	REGULAR SALARIES & WAGES	100,243	41,768	28,299	71,944	28%	0	27,839	39%

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2021 BUDGET	5 MONTH YTD BUDGET	5 MONTHS YTD 2/28/2021	(OVER) UNDER	42%	PURCHASE ORDERS	PRIOR YTD AMOUNT 2/28/2020	PRIOR YTD% 2/28/2020
400-274-513-10140	OVERTIME	2,947	1,228	1,571	1,376	53%	0	234	21%
400-274-513-10210	FICA TAXES	10,376	4,323	3,179	7,197	31%	0	2,814	38%
400-274-513-10220	RETIREMENT CONTRIBUTION	16,276	6,782	4,811	11,465	30%	0	5,235	41%
400-274-513-10230	LIFE & HEALTH INSURANCE	20,345	8,477	4,302	16,043	21%	0	6,814	45%
400-274-513-30280	Credit Card Processing Charges	96,436	40,182	48,434	48,002	50%	0	44,734	41%
400-274-513-30410	TELEPHONE	7,499	3,125	3,258	4,241	43%	0	2,834	32%
400-274-513-30461	REPAIR & MAINTAIN OFFICE EQUIP	2,119	883	676	1,443	32%	0	0	0%
400-274-513-30491	OTHER OPERATING EXPENSES	1,030	429	796	234	77%	0	142	95%
400-274-513-30493	TRAINING	2,000	833	0	2,000	0%	0	0	0%
400-274-513-30511	OFFICE SUPPLIES-GENERAL	750	313	0	750	0%	0	400	80%
400-274-513-31000	OTHER OPERATING EXPENSE IT SUP	8,400	3,500	2,800	5,600	33%	0	3,335	42%
400-274-513-60641	OFFICE FURNITURE & EQUIPMENT	4,230	1,763	300	3,930	7%	0	1,051	44%
	TOTAL CUSTOMER SERVICES	305,096	127,123	110,545	194,551	36%	0	107,574	37%
	ENTERPRISE FUND								
	SEWER ADMINISTRATION								
402-520-535-10110	EXE SALARIES & WAGES	14,901	6,209	5,452	9,449	37%	0	5,404	36%
402-520-535-10120	REGULAR SALARIES & WAGES	112,426	46,844	24,290	88,136	22%	0	22,044	36%
402-520-535-10140	OVERTIME	4,474	1,864	966	3,508	22%	0	1,266	27%
402-520-535-10210	FICA TAXES	9,241	3,850	2,028	7,213	22%	0	1,986	35%
402-520-535-10220	RETIREMENT CONTRIBUTIONS	14,495	6,040	3,510	10,985	24%	0	3,228	36%
402-520-535-10230	LIFE & HEALTH INSURANCE	24,160	10,067	10,689	13,471	44%	0	9,069	40%
402-520-535-30320	ACCOUNTING & AUDITING SERVICES	8,408	3,503	4,070	4,338	48%	0	4,950	62%
402-520-535-30341	CONTRACTUAL SERVICES	45,844	19,102	154	45,690	30%	0	2,327	34%
402-520-535-30343	PROFESSIONAL SERVICES	49,125	20,469	10,271	38,854	21%	0	30,078	55%
402-520-535-30390	CONTINGENCY	41,000	17,083	0	41,000	0%	0	0	0%
402-520-535-30402	TRAVEL EXPENSE	200	83	0	200	0%	0	30	15%
402-520-535-30403	GAS & DIESEL	200	83	0	200	0%	0	0	0%
402-520-535-30404	OIL & GREASE	400	167	0	400	0%	0	0	0%
402-520-535-30405	TIRES	200	83	0	200	0%	0	0	0%
402-520-535-30410	TELEPHONE	14,000	5,833	4,622	9,378	33%	0	5,343	38%
402-520-535-30440	RENTALS & LEASES	3,000	1,250	230	2,770	8%	0	110	11%
402-520-535-30451	INSURANCE - PROPERTY LIABILITY	38,041	15,850	19,458	18,583	51%	0	17,535	49%
402-520-535-30491	OTHER OPERATING EXPENSE	4,239	1,766	1,618	2,621	38%	0	715	10%
402-520-535-30511	OFFICE SUPPLIES	300	125	0	300	0%	0	223	56%
402-520-535-30521	OPERATING SUPPLIES	300	125	31	269	10%	0	0	0%
402-520-535-30522	OPERATING SUPPLIES - UNIFORMS	300	125	88	212	29%	0	85	28%
402-520-535-31000	OTHER OPERATING EXP - IT SUPPO	8,400	3,500	2,800	5,600	33%	0	3,335	42%
402-520-535-60644	EQUIPMENT	10,000	4,167	0	10,000	0%	0	0	0%
402-520-535-70031	2003 BOND DEBT SERVICE PRINCIP	97,096	40,457	48,298	48,798	50%	0	86,250	81%
402-520-535-70032	2003 BOND DEBT SERVICE INTERES	20,373	8,489	10,437	9,936	51%	0	32,344	48%
402-520-535-70111	2011 BOND DEBT SERVICE PRINCIP	26,851	11,188	13,333	13,518	50%	0	23,400	85%
402-520-535-70112	2011 BOND DEBT SERVICE INTERES	16,195	6,748	8,190	8,005	51%	0	22,085	64%
402-520-535-70731	HONEYWELL LOAN PRINCIPAL	48,907	20,378	24,173	24,734	49%	0	22,743	50%
402-520-535-70732	HONEWELL LOAN INTEREST	6,230	2,596	3,395	2,835	55%	0	4,463	43%
402-520-535-70733	DEBT SERVICE SRL 641090 PRINCI	12,438	5,183	6,186	6,252	50%	0	6,056	50%
402-520-535-70734	DEBT SERVICE SRL 641090 INTERE	5,518	2,299	2,792	2,726	51%	0	2,923	38%
402-520-535-70735	DEBT SERVICE SRL 200100 PRINCI	23,188	9,662	276	22,912	1%	0	0	0%
402-520-535-70736	DEBT SERVICE SRL 200100 INTERE	4,019	1,675	14	4,006	30%	0	0	0%
402-520-535-70737	DEBT SERVICE SRL 200110	44,586	18,578	9,809	34,777	22%	0	0	0%
402-520-535-70738	DEBT SERVICE SRL 200110 INTERE	2,347	978	404	1,943	17%	0	0	0%
402-520-535-90990	TRANSFER OF PROFIT	141,800	59,083	47,267	94,533	33%	0	47,935	42%
402-520-535-90991	TRANSFER CAPITAL IMPROVEMENT	30,000	12,500	0	30,000	0%	0	50,000	100%
402-520-535-91000	BUSINESS ACTIVITY SHARED EXP	48,719	20,300	16,240	32,479	33%	0	18,875	38%
	TOTAL SEWER ADM	931,921	388,300	281,091	650,830	30%	0	424,802	41%
	SEWER TREATMENT								
402-531-535-30341	CONTRACTUAL SERVICES	816,000	340,000	300,283	515,717	37%	0	298,075	38%
402-531-535-30343	PROFESSIONAL SERVICES	125,000	52,083	0	125,000	0%	0	0	0%
402-531-535-30430	UTILITIES	145,000	60,417	63,380	81,620	44%	0	58,116	28%
402-531-535-30464	REPAIRS TURNKEY - HURRICANE MI	0	0	0	0	0%	0	3,300	100%
402-531-535-30466	REPAIR & MAINTENANCE - PLANT	12,000	5,000	0	12,000	0%	0	0	0%
402-531-535-30491	OTHER OPERATING EXPENSE	5,000	2,083	2,773	2,227	56%	0	149,000	100%
402-531-535-60620	BUILDING AND BUILDING IMPROVEM	3,530,067	1,470,861	0	3,530,067	0%	0	0	0%
402-531-535-60644	EQUIPMENT	270,000	112,500	2,800	267,200	1%	0	0	0%
	TOTAL SEWER TREATMENT	4,903,067	2,042,945	369,236	4,533,832	8%	0	508,491	32%
	HURRICANE MICHAEL-SEWER								
402-539-531-10120	REGULAR SALARIES & WAGES - LIN	13,745	5,727	7,097	6,648	52%	0	5,420	33%
402-539-531-10140	OVERTIME - LINE CLEARING CREW	1,023	426	1,219	(196)	119%	0	341	22%
402-539-531-10210	FICA TAXES- LINE CLEARING CREW	1,057	440	608	449	58%	0	413	31%
402-539-531-10220	RETIREMENT CONTRIBUTIONS - LIN	1,582	659	746	836	47%	0	626	31%
402-539-531-10230	LIFE & HEALTH INS - LINE CLEAR	2,967	1,236	1,531	1,436	52%	0	1,300	31%
	TOTAL HURRICANE MICHAEL- SEWER	20,374	8,489	11,201	9,173	55%	0	8,100	32%
	SEWER DISTRIBUTION								
402-540-535-10120	REGULAR SALARIES & WAGES	102,303	42,626	34,598	67,705	34%	0	31,324	36%
402-540-535-10140	OVERTIME	7,626	3,178	1,161	6,465	15%	0	1,433	35%
402-540-535-10210	FICA TAXES	8,482	3,534	2,445	6,037	29%	0	2,236	29%
402-540-535-10220	RETIREMENT CONTRIBUTIONS	13,382	5,576	3,850	9,532	29%	0	3,692	30%
402-540-535-10230	LIFE & HEALTH INSURANCE	21,972	9,155	11,540	10,432	53%	0	11,557	40%
402-540-535-30312	ENGINEERING STUDY	2,060	858	0	2,060	0%	0	0	0%
402-540-535-30341	CONTRACTUAL SERVICES	3,000	1,250	0	3,000	0%	0	0	0%
402-540-535-30390	BAD DEBTS	200	83	0	200	0%	0	0	0%
402-540-535-30393	RATE STABILIZATION	2,000	833	0	2,000	0%	0	0	0%
402-540-535-30401	AUTO EXPENSE	500	208	0	500	0%	0	0	0%
402-540-535-30403	GASOLINE & DIESEL	2,000	833	612	1,388	31%	0	892	45%
402-540-535-30404	OIL & GREASE	1,197	499	122	1,075	10%	0	170	34%
402-540-535-30405	TIRES	7,400	3,083	1,192	6,208	16%	0	343	17%
402-540-535-30406	AUTO PARTS	800	333	292	508	37%	0	633	58%
402-540-535-30462	REPAIR & MAINT.-EQUIPMENT & TO	4,000	1,667	289	3,711	7%	0	1,393	35%
402-540-535-30467	MAINTENANCE OF MAINS & LINES	421,116	175,465	754,246	(333,130)	179%	0	23,724	2%
402-540-535-30491	OTHER OPERATING EXPENSE	500	208	4	496	80%	0	65	13%
402-540-535-30521	OPERATING SUPPLIES	400	167	96	304	24%	0	42	10%
402-540-535-30522	OPERATING SUPPLIES - UNIFORMS	2,000	833	764	1,236	38%	0	768	40%
402-540-535-60644	EQUIPMENT	534,917	222,882	92,156	442,761	17%	0	6,500	6%
402-540-535-60646	EQUIPMENT - FIBER OPTIC SYSTEM	65,000	27,083	3,965	61,035	6%	0	0	0%
	TOTAL SEWER DISTRIBUTION	1,200,855	500,356	907,332	293,522	76%	0	84,772	6%
	TOTAL SEWER FUND	7,056,217	2,940,090	1,568,860	5,487,357	24%	0	1,026,165	27%
	ELECTRIC ADMINISTRATION								
403-520-531-10110	EXE SALARIES & WAGES	171,023	71,260	23,009	148,014	14%	0	22,924	14%
403-520-531-10120	REGULAR SALARIES & WAGES	134,567	56,070	35,824	98,743	27%	0	34,038	26%
403-520-531-10140	OVERTIME	1,682	701	1,238	444	74%	0	230	16%
403-520-531-10210	FICA TAXES	23,506	9,794	4,548	18,958	19%	0	3,492	26%
403-520-531-10220	RETIREMENT CONTRIBUTIONS	36,873	15,364	7,053	29,820	19%	0	5,665	33%
403-520-531-10230	LIFE & HEALTH INSURANCE	49,164	20,485	5,268	43,896	11%	0	6,142	39%
403-520-531-30320	ACCOUNTING & AUDITING SERVICES	26,779	11,158	8,880	17,899	33%	0	12,300	59%

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2021 BUDGET	5 MONTH YTD BUDGET	5 MONTHS YTD 2/28/2021	(OVER) UNDER	42%	PURCHASE ORDERS	PRIOR YTD AMOUNT 2/28/2020	PRIOR YTD% 2/28/2020
403-520-531-30341	CONTRACTUAL SERVICES	149,536	62,307	28,253	121,283	19%	0	18,851	10%
403-520-531-30343	PROFESSIONAL SERVICES	75,000	31,250	3,883	71,117	5%	0	62,054	76%
403-520-531-30370	PURCHASED ELECTRIC	6,600,000	2,750,000	3,075,251	3,524,749	47%	0	2,785,697	37%
403-520-531-30390	CONTINGENCY	160,000	66,667	0	160,000	0%	0	0	0%
403-520-531-30391	RESERVES	1,621,764	675,735	1,207,843	413,921	75%	0	0	0%
403-520-531-30402	TRAVEL EXPENSE	3,000	1,250	2,427	573	81%	0	2,208	74%
403-520-531-30403	GASOLINE & DIESEL	15,000	6,250	5,237	9,763	35%	0	8,086	51%
403-520-531-30404	OIL & GREASE	250	104	0	250	0%	0	0	0%
403-520-531-30405	TIRES	400	167	0	400	0%	0	0	0%
403-520-531-30406	VEHICLE PARTS ONLY	500	208	0	500	0%	0	0	0%
403-520-531-30407	VEHICLE REPAIRS	200	83	0	200	0%	0	0	0%
403-520-531-30410	TELEPHONE	3,500	1,458	1,168	2,332	33%	0	1,316	39%
403-520-531-30440	RENTALS/LEASES	15,000	6,250	330	14,670	2%	0	110	4%
403-520-531-30451	INSURANCE - PROPERTY LIABILITY	131,919	54,966	75,154	56,765	57%	0	67,596	50%
403-520-531-30462	REAPIR & MAINT-EQUIPTMENT & TO	3,000	1,250	0	3,000	0%	0	0	0%
403-520-531-30491	OTHER OPERATING EXPENSE	37,000	15,417	1,560	35,440	4%	0	1,174	2%
403-520-531-30493	TRAINING	10,000	4,167	7,556	2,444	76%	0	4,416	28%
403-520-531-30500	LEGAL ADS & RECORDING	1,000	417	112	888	11%	0	112	4%
403-520-531-30511	OFFICE SUPPLIES	515	215	495	20	96%	0	39	8%
403-520-531-30512	POSTAGE	10,094	4,206	11,860	(1,766)	118%	0	2,607	12%
403-520-531-30521	OPERATING SUPPLIES	700	292	339	361	49%	0	0	0%
403-520-531-30522	OPERATING SUPPLIES - UNIFORMS	1,000	417	264	736	26%	0	256	38%
403-520-531-30540	DUES, PUBLICATION, & MEMBERSHI	40,000	16,667	27,245	12,755	68%	0	32,733	91%
403-520-531-30580	STATE ASSESSMENT TAXES	2,100	875	1,258	842	60%	0	1,431	53%
403-520-531-30591	UNCLAIMED PROPERTY UTILITY REF	5,000	2,083	0	5,000	0%	0	0	0%
403-520-531-30646	ECONOMIC DEVELOPMENT INITIATIV	183,000	76,250	2,314	180,686	1%	0	0	0%
403-520-531-31000	OTHER OPERATING EXP - IT SUPPO	23,690	9,871	7,897	15,793	33%	0	9,585	64%
403-520-531-60641	OFFICE FURNITURE & EQUIPMENT	3,145	1,310	0	3,145	0%	0	1,087	38%
403-520-531-70031	2003 BOND DEBT SERVICE PRINCIP	194,193	80,914	96,596	97,597	50%	0	172,500	81%
403-520-531-70032	BOND DEBT SERVICE INTEREST	40,747	16,978	20,873	19,874	51%	0	64,688	48%
403-520-531-70111	2011 BOND DEBT SERVICE PRINCIP	125,993	52,497	62,563	63,430	50%	0	109,800	85%
403-520-531-70112	2011 BOND DEBT SERVICE INTERES	75,990	31,663	38,428	37,562	51%	0	127,026	91%
403-520-531-90990	TRANSFER OF PROFIT	4,639,940	1,933,308	1,536,647	3,103,293	33%	0	1,817,040	42%
403-520-531-90991	TRANSFER OF TECH COSTS	31,529	13,137	10,513	21,016	33%	0	33,855	22%
403-520-531-90993	INTERFUND TRANSFER TO SEWER	314,002	130,834	104,667	209,335	33%	0	0	0%
403-520-531-90995	INTERFUND TRANSFER TO GAS	122,308	50,962	40,769	81,539	33%	0	0	0%
403-520-531-91000	BUSINESS ACTIVITY SHARED EXP	388,139	161,725	129,380	258,759	33%	0	125,305	37%
	TOTAL ELECTRIC ADM	15,472,748	6,446,978	6,586,702	8,886,046	43%	0	5,534,363	39%
	ELECTRIC DISTRIBUTION								
403-591-531-10120	REGULAR SALARIES & WAGES	415,273	173,030	144,311	270,962	35%	0	125,110	35%
403-591-531-10140	OVERTIME	31,885	13,285	4,209	27,676	13%	0	5,463	23%
403-591-531-10210	FICA TAXES	34,208	14,253	10,533	23,675	31%	0	9,367	35%
403-591-531-10220	RETIREMENT CONTRIBUTIONS	53,659	22,358	16,266	37,393	30%	0	14,454	36%
403-591-531-10230	LIFE & HEALTH INSURANCE	67,074	27,948	37,434	29,640	56%	0	23,758	40%
403-591-531-30341	CONTRACTUAL SERVICES	360,000	150,000	0	360,000	0%	0	0	0%
403-591-531-30403	GASOLINE & DIESEL	7,560	3,150	4,103	3,457	54%	0	4,139	20%
403-591-531-30404	OIL & GREASE	1,330	554	1,038	292	78%	0	428	39%
403-591-531-30405	TIRES	2,545	1,060	0	2,545	0%	0	978	28%
403-591-531-30406	PARTS	15,000	6,250	1,925	13,075	13%	0	2,415	16%
403-591-531-30407	VEHICLE REPAIRS-LABOR & PARTS	20,000	8,333	5,854	14,146	29%	0	14,048	60%
403-591-531-30430	UTILITIES	45,000	18,750	7,155	37,845	16%	0	5,732	31%
403-591-531-30440	RENTALS / LEASES	2,000	833	0	2,000	0%	0	0	0%
403-591-531-30461	REPAIR & MAINT - OFFICE EQUIPM	2,500	1,042	0	2,500	0%	0	0	0%
403-591-531-30462	REPAIR & MAINT - EQUIPMENT & T	8,500	3,542	1,024	7,476	12%	0	0	0%
403-591-531-30467	REPAIR & MAINT-MAINS & LINES	35,000	14,583	3,376	31,624	10%	0	10,071	71%
403-591-531-30468	REPAIR & MAINTENANCE - SERVICE	6,816	2,840	2,396	4,420	35%	0	3,092	31%
403-591-531-30469	CONTRACTUAL TREE TRIMMING & LI	30,000	12,500	13,041	16,959	44%	0	3,200	20%
403-591-531-30491	OTHER OPERATING EXPENSES	454,408	189,337	219,706	234,702	48%	0	50	1%
403-591-531-30521	OPERATING SUPPLIES	800	333	105	695	13%	0	65	5%
403-591-531-30522	OPERATING SUPPLIES - UNIFORMS	14,049	5,854	6,089	7,960	43%	0	6,164	41%
403-591-531-60635	STREET LIGHTS	20,600	8,583	9,147	11,453	44%	0	0	0%
403-591-531-60636	SIGNALIZATION	40,000	16,667	0	40,000	0%	0	90	0%
403-591-531-60642	VEHICLES	110,000	45,833	149,400	(39,400)	136%	0	0	0%
403-591-531-60646	EQUIPMENT - FIBER OPTIC SYSTEM	305,000	127,083	18,249	286,751	6%	0	0	0%
403-591-531-70731	HONEYWELL LOAN PRINCIPAL	86,946	36,228	42,974	43,972	49%	0	40,433	50%
403-591-531-70732	HONEYWELL LOAN INTEREST	11,076	4,615	6,036	5,040	55%	0	7,934	41%
403-591-531-70733	BUCKET TRUCKS LOAN PRINCIPAL	141,495	58,956	0	141,495	0%	0	0	0%
403-591-531-70734	BUCKET TRUCK LOAN INTEREST	14,086	5,869	0	14,086	0%	0	0	0%
	TOTAL ELECTRIC DISTRIBUTION	2,336,810	973,671	704,371	1,632,436	30%	0	276,991	16%
	ELECTRIC WAREHOUSE								
403-502-531-10120	REGULAR SALARIES & WAGES	31,022	12,926	12,070	18,952	39%	0	11,501	37%
403-502-531-10140	OVERTIME	3,667	1,528	411	3,256	11%	0	290	17%
403-502-531-10210	FICA TAXES	2,654	1,106	778	1,876	29%	0	786	34%
403-502-531-10220	RETIREMENT CONTRIBUTIONS	4,163	1,735	1,389	2,774	33%	0	1,377	38%
403-502-531-10230	LIFE & HEALTH INSURANCE	6,938	2,891	3,092	3,846	45%	0	2,655	40%
403-502-531-30430	UTILITIES	4,000	1,667	1,654	2,346	41%	0	990	25%
403-502-531-30461	R/M-OFFICE EQUIPMENT	300	125	129	171	43%	0	199	50%
403-502-531-30462	REPAIR & MAINT - EQUIP AND TOO	5,000	2,083	213	4,787	4%	0	5	67%
403-502-531-30463	REPAIR & MAINT - BLDs AND GROU	3,000	1,250	0	3,000	0%	0	1,247	39%
403-502-531-30464	REPAIRS TURNKEY - HURRICANE MI	0	0	0	0	0%	0	12,375	100%
403-502-531-30491	OTHER OPERATING EXPENSE	500	208	511	(11)	102%	0	12	39%
403-502-531-30521	OPERATING SUPPLIES	1,500	625	554	946	37%	0	760	76%
403-502-531-30522	OPERATING SUPPLIES - UNIFORMS	700	292	264	436	38%	0	282	43%
	TOTAL ELECTRIC WAREHOUSE	63,444	26,435	21,065	42,379	33%	0	32,479	46%
	HURRICANE MICHEAL- ELECTRIC								
403-539-531-10120	REGULAR SALARIES & WAGES - LIN	94,378	39,324	29,990	64,388	32%	0	42,569	31%
403-539-531-10140	OVERTIME - LINE CLEARING CREW	6,200	2,583	1,387	4,813	22%	0	1,992	24%
403-539-531-10210	FICA TAXES - LINE CLEARING CRE	7,694	3,206	2,223	5,471	29%	0	4,604	43%
403-539-531-10220	RETIREMENT CONTRIBUTIONS - LIN	12,069	5,029	3,282	8,787	27%	0	4,904	30%
403-539-531-10230	LIFE & HEALTH INS - LINE CLEAR	18,508	7,712	9,465	9,043	51%	0	7,427	28%
403-539-531-30343	PROFESSIONAL SERVICES	(41,566)	(17,319)	4,354	(45,920)	11%	0	95,239	54%
403-539-531-30469	CONTRACTUAL SRVC TREE TRIMMING	140,000	58,333	52,141	87,859	37%	0	88,224	45%
403-539-531-60640	STORM HARDENING POLES EQUIPME	15,000	6,250	0	15,000	0%	0	6,503	87%
403-539-531-70191	H-M LOAN CCB 3M '19 PRINCIPAL	1,000,000	416,667	500,000	500,000	50%	0	497,622	100%
403-539-531-70192	H-M LOAN CCB 3M '19 INT	65,000	27,292	39,075	26,425	60%	0	56,172	48%
	TOTAL HURRICANE MICHAEL	1,317,783	549,076	641,917	675,867	49%	0	805,256	67%
	TOTAL ELECTRIC FUND	19,190,785	7,996,160	7,954,055	11,236,728	41%	0	6,649,089	39%
	WATER ADMINISTRATION								
404-520-533-10110	EXE SALARIES & WAGES	14,901	6,209	5,452	9,449	37%	0	5,404	36%
404-520-533-10120	REGULAR SALARIES & WAGES	19,685	8,202	16,309	3,376	83%	0	7,498	20%
404-520-533-10140	OVERTIME	800	333	863	(63)	108%	0	115	13%
404-520-533-10210	FICA TAXES	2,551	1,063	1,683	868	66%	0	951	33%
404-520-533-10220	RETIREMENT CONTRIBUTIONS	4,147	1,728	2,606	1,541	63%	0	1,546	34%
404-520-533-10230	LIFE & HEALTH INSURANCE	4,535	1,890	2,797	1,738	62%	0	1,788	39%

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2021 BUDGET	5 MONTH YTD BUDGET	5 MONTHS YTD 2/28/2021	(OVER) UNDER	42%	PURCHASE ORDERS	PRIOR YTD AMOUNT 2/28/2020	PRIOR YTD% 2/28/2020
404-520-533-30320	ACCOUNTING & AUDITING SERVICES	8,408	3,503	4,070	4,338	48%	0	4,950	52%
404-520-533-30341	CONTRACTUAL SERVICES	10,369	4,320	154	10,215	2%	0	2,327	22%
404-520-533-30343	PROFESSIONAL SERVICES	27,866	11,611	4,030	23,836	15%	0	21,078	42%
404-520-533-30390	CONTINGENCY	40,000	16,667	0	40,000	0%	0	0	0%
404-520-533-30402	TRAVEL EXPENSE	200	83	0	200	0%	0	0	0%
404-520-533-30404	OIL & GREASE	100	42	0	100	0%	0	0	0%
404-520-533-30405	TIRES	400	167	0	400	0%	0	0	0%
404-520-533-30410	TELEPHONE	3,594	1,498	659	2,935	18%	0	1,515	42%
404-520-533-30440	RENTALS & LEASES	2,000	833	230	1,770	12%	0	110	6%
404-520-533-30451	INSURANCE - PROPERTY LIABILITY	39,111	16,296	22,238	16,873	57%	0	20,041	47%
404-520-533-30491	OTHER OPERATING EXPENSE	3,753	1,564	1,618	2,135	43%	0	715	12%
404-520-533-30493	TRAINING	1,000	417	0	1,000	0%	0	0	0%
404-520-533-30501	PERMITS & FEES	1,000	417	0	1,000	0%	0	0	0%
404-520-533-30511	OFFICE SUPPLIES	208	87	0	208	0%	0	0	0%
404-520-533-30521	OPERATING SUPPLIES	300	125	0	300	0%	0	0	0%
404-520-533-30522	OPERATING SUPPLIES - UNIFORMS	198	83	88	110	44%	0	85	34%
404-520-533-31000	OTHER OPERATING EXP - IT SUPPO	8,400	3,500	2,800	5,600	33%	0	3,335	42%
404-520-533-70031	2003 BOND DEBT SERVICE PRINCIP	97,096	40,457	48,298	48,798	50%	0	86,250	81%
404-520-533-70032	2003 BOND DEBT SERVICE INTERES	20,373	8,489	10,437	9,936	51%	0	32,344	48%
404-520-533-70111	2011 BOND DEBT SERVICE PRINCIP	26,851	11,188	13,333	13,518	50%	0	23,400	85%
404-520-533-70112	2011 BOND DEBT SERVICE INTERES	16,195	6,748	8,190	8,005	51%	0	27,071	79%
404-520-533-70710	SRL DRNK WTR 200601 PRIN	230,433	96,014	113,890	116,543	49%	0	87,443	44%
404-520-533-70720	DRK WTR SRL 200601 INT	26,604	11,085	14,629	11,975	55%	0	41,075	51%
404-520-533-70722	2020C FDEP BBT PRINCIPAL	141,071	58,780	70,165	70,906	50%	0	0	0%
404-520-533-70723	2020C FDEP BBT INTEREST	41,360	17,233	21,050	20,310	51%	0	0	0%
404-520-533-70731	HONEYWELL LOAN PRINCIPAL	27,171	11,321	13,430	13,741	49%	0	12,635	50%
404-520-533-70732	HONEYWELL LOAN INTEREST	3,461	1,442	1,886	1,575	55%	0	2,480	43%
404-520-533-90420	Transfer to Sewer	134,005	55,835	44,668	89,337	33%	0	0	0%
404-520-533-90990	TRANSFER OF PROFIT	36,311	15,130	12,104	24,207	33%	0	15,505	12%
404-520-533-90991	TRANSFER TO REFUSE	56,639	23,600	18,880	37,759	33%	0	0	0%
404-520-533-91000	BUSINESS ACTIVITY SHARED EXP	64,998	27,083	21,666	43,332	33%	0	25,165	33%
404-520-535-30393	RATE STABILIZATION	30,000	12,500	0	30,000	0%	0	0	0%
404-520-535-90991	RATE STABILIZATION	0	0	0	0	0%	0	50,000	100%
	TOTAL WATER ADM	1,146,094	477,539	478,223	667,871	42%	0	474,826	44%
	WATER TREATMENT								
404-530-533-30341	CONTRACTUAL SERVICES	395,044	164,602	160,792	234,252	41%	0	159,743	42%
404-530-533-30430	UTILITIES	88,523	36,885	42,540	45,983	48%	0	37,211	41%
404-530-533-30469	REPAIR & MAINT RESERVOIRS	98	41	0	98	0%	0	0	0%
404-530-533-60644	EQUIPMENT	111,972	46,655	0	111,972	0%	0	0	0%
	TOTAL WATER TREATMENT	595,637	248,182	203,332	392,305	34%	0	196,954	40%
	HURRICANE MICHAEL - WATER								
404-539-531-10120	REGULAR SALARIES & WAGES - LIN	13,745	5,727	7,097	6,648	52%	0	5,420	33%
404-539-531-10140	OVERTIME- LINE CLEARING CREW	1,021	425	1,219	(198)	119%	0	340	22%
404-539-531-10210	FICA TAXES - LINE CLEARING CRE	1,056	440	608	448	58%	0	413	31%
404-539-531-10220	RETIREMENT CONTRIBUTIONS - LIN	1,582	659	746	836	47%	0	626	31%
404-539-531-10230	LIFE & HEALTH INS - LINE CLEAR	2,967	1,236	1,531	1,436	52%	0	1,300	31%
	TOTAL HURRICANE MICHAEL - WATER	20,371	8,488	11,201	9,171	55%	0	8,099	32%
	WATER DISTRIBUTION								
404-539-533-10120	REGULAR SALARIES & WAGES	98,260	40,942	34,598	63,662	35%	0	31,323	35%
404-539-533-10140	OVERTIME	7,458	3,108	1,160	6,298	16%	0	1,432	20%
404-539-533-10210	FICA TAXES	8,161	3,400	2,451	5,710	30%	0	2,236	30%
404-539-533-10220	RETIREMENT CONTRIBUTIONS	12,876	5,365	3,850	9,026	30%	0	3,692	38%
404-539-533-10230	LIFE & HEALTH INSURANCE	21,130	8,804	11,526	9,604	55%	0	11,555	40%
404-539-533-30403	GASOLINE & DIESEL	2,351	980	254	2,097	11%	0	1,255	43%
404-539-533-30404	OIL & GREASE	399	166	0	399	0%	0	34	7%
404-539-533-30405	TIRES	489	204	0	489	0%	0	255	34%
404-539-533-30406	AUTO PARTS	786	328	608	178	77%	0	129	19%
404-539-533-30407	VEHICLE REPAIRS-PARTS AND LABO	1,475	615	1,031	444	70%	0	0	0%
404-539-533-30440	RENTALS/LEASES	500	208	0	500	0%	0	0	0%
404-539-533-30462	REPAIR & MAINT- EQUIPMENT & TO	646	269	0	646	0%	0	496	16%
404-539-533-30464	REPAIRS TURNKEY - HURRICANE MI	0	0	0	0	0%	0	47,712	100%
404-539-533-30467	REPAIR & MAINT.-MAINS & LINES	4,000	1,667	68	3,932	2%	0	1,500	21%
404-539-533-30468	REPAIR & MAINT.- SERVICES	3,500	1,458	0	3,500	0%	0	1,062	10%
404-539-533-30491	OTHER OPERATING EXPENSE	1,000	417	26	974	3%	0	0	0%
404-539-533-30521	OPERATING SUPPLIES	500	208	27	473	5%	0	32	6%
404-539-533-30522	OPERATING SUPPLIES - UNIFORMS	1,786	744	791	995	44%	0	768	40%
404-539-533-60610	JOYLAND WELL LAND & EQUIPMENT	55,277	23,032	0	55,277	0%	55,277	0	0%
404-539-533-60644	EQUIPMENT	36,000	15,000	0	36,000	0%	0	0	0%
404-539-533-60646	EQUIPMENT FIBER OPTIC SYSTEM U	65,000	27,083	13,392	51,608	21%	0	0	0%
	TOTAL WATER DISTRIBUTION	321,594	133,998	69,782	251,813	22%	55,277	103,481	20%
	TOTAL WATER FUND	2,083,696	868,207	762,538	1,321,160	37%	55,277	783,360	37%
	GAS ADMINISTRATION								
405-520-532-10110	EXE SALARIES & WAGES	14,758	6,149	5,452	9,306	37%	0	5,404	37%
405-520-532-10120	REGULAR SALARIES & WAGES	19,496	8,123	7,564	11,932	39%	0	7,498	38%
405-520-532-10140	OVERTIME	298	124	619	(321)	208%	0	115	16%
405-520-532-10210	FICA TAXES	2,643	1,101	987	1,657	37%	0	951	36%
405-520-532-10220	RETIREMENT CONTRIBUTIONS	4,148	1,728	1,560	2,588	38%	0	1,546	37%
405-520-532-10230	LIFE & HEALTH INSURANCE	5,183	2,160	2,061	3,122	40%	0	1,788	40%
405-520-532-30320	ACCOUNTING & AUDITING SERVICES	8,408	3,503	4,070	4,338	48%	0	4,950	52%
405-520-532-30341	CONTRACTUAL SERVICES	16,120	6,717	154	15,966	1%	0	10,226	59%
405-520-532-30343	PROFESSIONAL SERVICES	10,041	4,184	425	9,616	4%	0	7,391	96%
405-520-532-30380	PURCHASED GAS	722,911	301,213	344,921	377,990	48%	0	368,214	48%
405-520-532-30390	CONTINGENCY	17,794	7,414	0	17,794	0%	0	0	0%
405-520-532-30393	RATE STAABILIZATION	16,750	6,979	0	16,750	0%	0	0	0%
405-520-532-30402	TRAVEL EXPENSE	200	83	0	200	0%	0	0	0%
405-520-532-30403	GAS & DIESEL	500	208	0	500	0%	0	0	0%
405-520-532-30404	OIL & GREASE	100	42	0	100	0%	0	43	43%
405-520-532-30405	TIRES	100	42	0	100	0%	0	0	0%
405-520-532-30410	TELEPHONE EXPENSE	3,595	1,498	659	2,936	18%	0	1,516	42%
405-520-532-30440	RENTALS/LEASES	443	185	230	213	52%	0	110	6%
405-520-532-30451	INSURANCE - PROPERTY LIABILITY	24,444	10,185	13,899	10,545	57%	0	12,525	47%
405-520-532-30491	OTHER OPERATING EXPENSE	3,550	1,479	1,869	1,681	53%	0	1,119	18%
405-520-532-30493	TRAINING	5,000	2,083	0	5,000	0%	0	0	0%
405-520-532-30511	OFFICE SUPPLIES	300	125	262	38	87%	0	12	4%
405-520-532-30521	OPERATING SUPPLIES	300	125	19	281	6%	0	33	75%
405-520-532-30522	OPERATING SUPPLIES - UNIFORMS	200	83	115	85	58%	0	85	34%
405-520-532-30580	TAXES-STATE ASSESMENT	3,006	1,253	879	2,127	29%	0	919	32%
405-520-532-31000	OTHER OPERATING EXP - IT SUPPO	8,400	3,500	2,800	5,600	33%	0	3,335	42%
405-520-532-70111	2011 BOND DEBT SERVICE PRINCIP	26,851	11,188	13,333	13,518	50%	0	23,400	85%

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2021 BUDGET	5 MONTH YTD BUDGET	5 MONTHS YTD 2/28/2021	(OVER) UNDER	42%	PURCHASE ORDERS	PRIOR YTD AMOUNT 2/28/2020	PRIOR YTD% 2/28/2020
405-520-532-70112	2011 BOND DEBT SERVICE INTERES	16,195	6,748	8,190	8,005	51%	0	27,071	78%
405-520-532-90990	TRANSFER OF PROFIT	341,507	142,295	113,836	227,671	33%	0	145,825	55%
405-520-532-91000	BUSINESS ACTIVITY SHARED EXP	46,377	19,324	15,459	30,918	33%	0	17,875	37%
	TOTAL GAS ADM	1,319,618	549,841	539,363	780,256	41%	0	641,951	47%
	GAS DISTRIBUTION								
405-561-532-10120	REGULAR SALARIES & WAGES	126,836	52,848	60,372	66,464	48%	0	39,055	38%
405-561-532-10140	OVERTIME	3,148	1,312	1,393	1,755	44%	0	1,089	27%
405-561-532-10210	FICA TAXES	7,974	3,323	4,505	3,469	57%	0	2,850	37%
405-561-532-10220	RETIREMENT CONTRIBUTIONS	12,508	5,212	6,965	5,543	56%	0	4,628	38%
405-561-532-10230	LIFE & HEALTH INSURANCE	20,847	8,686	10,138	10,709	49%	0	9,602	41%
405-561-532-30403	GASOLINE & DIESEL	2,000	833	931	1,069	47%	0	1,017	25%
405-561-532-30404	OIL & GREASE	500	208	222	278	45%	0	10	2%
405-561-532-30405	TIRES	500	208	22	478	4%	0	211	42%
405-561-532-30406	VEHICLE PARTS	1,300	542	7	1,293	50%	0	213	16%
405-561-532-30407	VEHICLE REPAIR PARTS AND LABO	500	208	0	500	0%	0	0	0%
405-561-532-30430	UTILITIES	2,520	1,050	1,036	1,484	41%	0	496	20%
405-561-532-30440	RENTALS/LEASES	400	167	0	400	0%	0	0	0%
405-561-532-30462	REPAIR & MAINT-EQUIPMENT & TOO	600	250	206	394	34%	0	0	0%
405-561-532-30467	MAINT. OF MAINS & LINES - GAS	9,360	3,900	6,683	2,677	71%	0	2,139	36%
405-561-532-30468	MAINTENANCE OF SERVICES - GAS	5,030	2,096	3,418	1,612	68%	0	0	0%
405-561-532-30491	OTHER OPERATING EXPENSE	500	208	97	403	20%	0	26	3%
405-561-532-30520	OPER SUPP-WATER HEATERS	1,200	500	0	1,200	0%	0	0	0%
405-561-532-30521	OPERATING SUPPLIES	200	83	101	99	51%	0	0	0%
405-561-532-30522	OPERATING SUPPLIES - UNIFORMS	1,984	827	879	1,105	44%	0	853	41%
405-561-532-60644	EQUIPMENT	5,000	2,083	0	5,000	0%	0	0	0%
405-561-532-60646	EQUIPMENT - FIBER OPTIC SYSTEM	65,000	27,083	3,965	61,035	6%	0	0	0%
	TOTAL GAS DISTRIBUTION	267,907	111,628	100,940	166,966	38%	0	62,189	20%
	TOTAL GAS FUND	1,587,525	661,469	640,303	947,222	40%	0	704,140	42%
	REFUSE ADMINISTRATION								
406-410-539-30320	ACCOUNTING & AUDITING SERVICES	8,408	3,503	4,070	4,338	48%	0	4,950	43%
406-410-539-30390	CONTINGENCY	21,273	8,864	0	21,273	0%	0	0	0%
406-410-539-30393	RATE STABILIZATION	5,000	2,083	0	5,000	0%	0	0	0%
406-410-539-30443	RESIDENTIAL REFUSE	650,628	271,095	267,586	383,042	41%	0	267,724	41%
406-410-539-30451	INSURANCE - PROPERTY LIABILITY	19,555	8,148	11,119	8,436	57%	0	10,020	44%
406-410-539-30480	YARD/SOLID WASTE TIPPING FEES	117,682	49,034	42,560	75,122	36%	0	47,264	40%
406-410-539-30491	Other Operating Expense	750	313	364	386	49%	0	0	0%
406-410-539-31443	COMMERCIAL REFUSE	552,420	230,175	225,690	326,730	41%	0	217,990	41%
406-410-539-90000	TRANSFER TO LANDFILL	12,274	5,114	4,091	8,183	33%	0	0	0%
406-410-539-90990	TRANSFER PROFITS TO GF	33,758	14,066	11,253	22,505	33%	0	14,415	44%
406-410-539-91000	BUSINESS ACTIVITY SHARED EXP	48,719	20,300	16,240	32,479	33%	0	18,875	42%
	TOTAL REFUSE ADM	1,470,467	612,695	582,973	887,494	40%	0	581,238	41%
	LANDFILL OPERATIONS								
407-422-536-10120	REGULAR SALARIES & WAGES	48,390	20,163	22,947	25,443	47%	0	16,395	31%
407-422-536-10140	OVERTIME	2,575	1,073	181	2,394	7%	0	497	19%
407-422-536-10210	FICA TAXES	3,899	1,625	1,644	2,255	42%	0	1,199	21%
407-422-536-10220	RETIREMENT CONTRIBUTIONS	6,116	2,548	2,567	3,549	42%	0	1,960	22%
407-422-536-10230	LIFE & HEALTH INSURANCE	10,193	4,247	6,460	3,733	63%	0	4,725	33%
407-422-536-30312	ENGINEERING FEES	4,500	1,875	0	4,500	0%	0	0	0%
407-422-536-30341	CONTRACTUAL SERVICES	21,000	8,750	0	21,000	0%	0	0	0%
407-422-536-30346	MONITORING FEES	30,000	12,500	12,125	17,875	40%	0	12,125	28%
407-422-536-30390	CONTINGENCY	10,000	4,167	0	10,000	0%	0	0	0%
407-422-536-30393	RATE STABILIZATION	5,000	2,083	0	5,000	0%	0	0	0%
407-422-536-30430	UTILITIES	1,200	500	407	793	34%	0	322	28%
407-422-536-30462	REPAIR & MAINT-EQUIPMENT & TOO	500	208	0	500	0%	0	0	0%
407-422-536-30463	REPAIR & MAINT.-BUILDINGS & GR	2,100	875	2,095	5	100%	0	1,938	88%
407-422-536-30491	OTHER OPERATING EXPENSE	500	208	564	(64)	113%	0	17	2%
407-422-536-30493	TRAINING	3,000	1,250	0	3,000	0%	0	1,705	87%
407-422-536-90990	TRANSFER PROFIT	37,892	15,788	12,631	25,261	33%	0	16,180	42%
407-422-536-91000	BUSINESS ACTIVITY SHARED EXP	5,000	2,083	1,667	3,333	33%	0	0	0%
	TOTAL LANDFILL OPERATIONS	191,865	79,944	63,288	128,577	33%	0	57,063	32%
	TELECOMMUNICATIONS								
508-539-539-10110	EXECUTIVE SALARIES & WAGES	50,000	20,833	22,571	27,429	45%	0	18,355	34%
508-539-539-10210	FICA	3,825	1,594	1,284	2,541	34%	0	1,303	37%
508-539-539-10220	RETIREMENT CONTRIBUTIONS	6,000	2,500	2,198	3,802	37%	0	2,199	30%
508-539-539-10230	LIFE & HEALTH INSURANCE	10,000	4,167	5,480	4,520	55%	0	4,685	40%
508-539-539-30341	CONTRACTUAL SERVICES	75,000	31,250	11,601	63,399	16%	0	22,825	45%
508-539-539-30343	PROFESSIONAL SERVICES	1,000	417	422	579	42%	0	0	0%
508-539-539-30402	TRAVEL EXPENSE	1,000	417	0	1,000	0%	0	0	0%
508-539-539-30403	GAS & DIESEL	500	208	0	500	0%	0	0	0%
508-539-539-30410	TELEPHONE	3,000	1,250	(1,394)	4,394	0%	0	656	26%
508-539-539-30430	UTILITIES	8,231	3,430	3,906	4,325	48%	0	2,185	22%
508-539-539-30491	OTHER OPERATING EXPENSES	26,983	11,243	364	26,619	1%	0	48,538	88%
508-539-539-60642	VEHICLES	26,000	10,833	0	26,000	0%	0	0	0%
508-539-539-60644	EQUIPMENT	35,490	14,788	29,384	6,106	83%	0	2,901	11%
	TOTAL TELECOMMUNICATIONS	247,029	102,929	75,816	171,213	31%	0	103,647	42%
	TOTAL ENTERPRISE FUND	33,136,996	13,807,082	12,104,821	21,032,177	37%	197,762	10,326,940	37%
	TOTAL ALL FUNDS	44,687,653	18,619,856	16,089,573	28,598,081	36%	491,906	14,589,007	38%

FINANCE

Revenues Report

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2021 BUDGET	5 MONTH YTD BUDGET	5 MONTHS YTD 2/28/2021	OVER (UNDER) BUDGET	42%	PRIOR YTD AMOUNT 2/28/2020	PRIOR YTD % 2/28/2020
GENERAL FUND REVENUE								
001-311-10000	CURRENT AD VALOREM TAX	1,137,371	473,905	897,844	239,527	79%	866,739	78 %
001-312-41000	SALES-LOCAL OPTION GAS TAX	223,214	93,006	59,935	163,279	27%	67,565	27 %
001-312-60000	LOCAL GOV INFRASTRUCTURE SURTA	502,191	209,246	255,179	247,012	51%	240,902	48 %
001-314-80000	UTILITY SERVICE TAX - PROPANE	8,800	3,667	3,339	5,461	38%	3,732	32 %
001-315-00000	COMMUNICATION SERVICES TAX	219,559	91,483	94,850	124,709	43%	89,907	42 %
001-321-10000	PROFESSIONAL & OCCUPATION LICE	11,000	4,583	15,767	(4,767)	143%	4,582	42 %
001-321-11000	COMPETENCY LICENSE	275	115	0	275	0%	0	0 %
001-322-10000	PERMITS	148,608	61,920	52,632	95,976	35%	72,080	60 %
001-329-10000	OTHER LICENSES, FEES & PERMITS	1,660	692	360	1,300	22%	225	6 %
001-331-50000	FEMA REIMBURSEMENT MICHAEL	500,000	208,333	291,394	208,606	58%	0	0 %
001-334-49000	State Grant - Transportation	472,939	197,058	5,543	467,397	1%	191,265	53 %
001-335-12000	STATE REVENUE SHARING PROCEEDS	246,411	102,671	120,446	125,965	49%	133,223	44 %
001-335-14000	STATE - MOBILE HOME LICENSE	1,423	593	1,014	410	71%	1,050	75 %
001-335-15000	STATE - ALCOHOLIC BEVERAGE LIC	5,043	2,101	3,521	1,522	70%	3,631	121 %
001-335-17000	STATE - D O T REIMBURSEMENT	123,345	51,394	62,486	60,859	51%	7,250	8 %
001-335-18000	STATE - HALF CENT SALES TAX	259,356	108,065	133,862	125,494	52%	125,531	42 %
001-335-23000	FIREFIGHTERS SUPP COMPENSATION	1,474	614	1,620	(146)	110%	810	54 %
001-335-41000	STATE - REBATE ON MUN VEH FUEL	10,483	4,368	5,265	5,218	50%	3,857	43 %
001-335-43000	STATE DEPARTMENT OF HIGHWAY PA	605	252	190	415	31%	310	0 %
001-335-50000	STATE - ECONOMIC DEVELOPMENT	75,000	31,250	0	75,000	0%	0	0 %
001-340-21000	SERVICES - COUNTY FIRE PROTECT	460,000	191,667	243,344	216,656	53%	230,000	50 %
001-340-21500	SERVICES-FIRE INSPECTIONS	2,500	1,042	954	1,546	38%	752	30 %
001-347-21000	REVENUE - BASEBALL	8,500	3,542	0	8,500	0%	0	0 %
001-347-22000	REVENUE - FOOTBALL	5,500	2,292	60	5,440	1%	1,284	23 %
001-347-23000	REVENUE - BASKETBALL	5,429	2,262	315	5,114	6%	5,215	0 %
001-347-24000	REVENUE - DAY CAMP	3,500	1,458	0	3,500	0%	0	0 %
001-347-25000	REVENUE - CHEERLEADING	0	0	0	0	0%	(60)	0 %
001-347-26000	REVENUE - SOFTBALL	1,500	625	0	1,500	0%	0	0 %
001-347-27000	REVENUE - OTHER ACTIVITY FEES	1,500	625	0	1,500	0%	1,312	8 %
001-347-30000	RENT ON FACILITIES	12,701	5,292	2,100	10,601	17%	5,377	0 %
001-347-30010	RENTAL TANYARD CREEK	2,600	1,083	0	2,600	0%	0	0 %
001-347-50000	COKE FUND REVENUE	600	250	100	500	17%	331	0 %
001-359-10000	OTH FINES & FORFEITS	35,500	14,792	12,894	22,606	36%	14,545	41 %
001-361-10000	INTEREST INC ON INVESTMENTS	2,500	1,042	0	2,500	0%	0	0 %
001-364-11000	SALE OF LAND - HILLCREST CEMET	39,000	16,250	9,360	29,640	24%	15,250	127 %
001-364-12000	SALE OF LAND - SUNNYVALE CEMET	53,000	22,083	32,388	20,612	61%	17,180	49 %
001-366-00004	DONATIONS	0	0	865	(865)	0%	0	0 %
001-366-00521	WALMART GRANT - POLICE	0	0	0	0	0%	5,000	100 %
001-366-10003	FLORIDA DEO RIF GRANT	273,158	113,816	0	273,158	0%	0	0 %
001-366-10004	FLORIDA DEM HURRICANE MICHAEL	280,502	116,876	102,002	178,500	0%	121,613	21 %
001-366-10011	VISTA BRACE VOLUNTEER GRANT	29,536	12,307	15,128	14,408	51%	0	0 %
001-366-10012	FDLE CJIS GRANT	26,453	11,022	0	26,453	0%	0	0 %
001-366-10013	COVID19 GADSDEN COUNTY PUBLIC	250,000	104,167	250,000	0	100%	0	0 %
001-366-10014	CORONAVIRUS POLICE GRANT	50,000	20,833	0	50,000	0%	0	0 %
001-369-90000	OTHER MISCELLANEOUS REVENUES	44,725	18,635	51,200	(6,475)	114%	18,441	29 %
001-369-92000	CRA Administrative Fees	20,000	8,333	6,671	13,329	33%	8,335	42 %
001-369-95000	Insurance Proceeds	50,000	20,833	10,231	39,769	20%	0	0 %
001-369-96000	DONATIONS	0	0	1,200	(1,200)	0%	0	0 %
001-382-10000	CONTRIBUTION FR INTER OPER-ELE	4,639,940	1,933,308	1,536,647	3,103,293	33%	1,817,040	42 %
001-382-20000	CONTRIBUTION FR INTER OPER-GAS	341,507	142,295	113,836	227,671	33%	145,825	55 %
001-382-30000	CONTRIBUTION FR INTER OPER-WAT	36,311	15,130	12,104	24,207	33%	15,505	12 %
001-382-40000	CONTRIBUTION FR INTER OPER-REF	33,758	14,066	11,253	22,505	33%	14,415	44 %
001-382-50000	CONTRIBUTION FR INTER OPER-SEW	141,800	59,083	47,267	94,533	33%	47,935	42 %
001-382-60000	CONTRIBUTION FR INTER OPER LAN	37,892	15,788	12,631	25,261	33%	16,180	42 %
001-389-00000	USE OF FUND BALANCE	711,990	296,663	0	711,990	0%	0	0 %
	TOTAL GENERAL FUND REVS	11,550,658	4,812,774	4,477,797	7,072,864	37%	4,314,134	40 %
COMMUNITY REDEVELOPMENT FUND								
002-341-00000	CRA TIF COUNTY FUNDS	297,973	124,155	0	297,973	0%	0	0 %
002-341-10000	CRA TIF CITY FUNDS	171,576	71,490	170,756	820	100%	168,102	102 %
002-361-10000	INTEREST REVENUE	0	0	28	(28)	0%	243	0 %
002-385-00000	CREDIT LINE	0	0	0	0	0%	64,100	100 %
002-389-00000	USE OF FUND BALANCE	237,909	99,129	0	237,909	0%	0	0 %
	TOTAL CRA REVENUE	707,459	294,774	170,784	536,674	28%	232,445	29 %
BUSINESS ACTIVITY AND CUSTOMER								
400-381-10000	INTERFUND TRANSFER	601,953	250,814	200,651	401,302	33%	206,095	37 %
ENTERPRISE FUND REVENUES								
SEWER								
402-331-35000	EPA Grant Reimbursement	364,917	152,049	0	364,917	0%	348,568	191 %
402-331-35001	FLORIDA DEM HURRICANE MICHAEL	0	0	0	0	0%	3,300	100 %
402-331-36000	CDBG GRANT	376,116	156,715	495,226	(119,110)	132%	2,000	0 %
402-331-37000	SAND & GRIT GRANT	0	0	0	0	0%	149,000	100 %
402-331-38000	FLORIDA DEO GAA GRANT	75,000	31,250	0	75,000	0%	0	0 %
402-343-10000	SALES	1,999,365	833,069	855,835	1,143,530	43%	829,663	41 %
402-343-16000	CONNECTIONS	3,823	1,593	2,940	883	77%	1,176	47 %
402-343-17000	FORFEITED DISCOUNTS - PENALTIE	25,936	10,807	13,747	12,189	53%	12,995	65 %
402-343-19000	CUT ON/OFF FEES	13,850	5,771	0	13,850	0%	0	0 %
402-343-50000	SEWER SURCHARGE O/S	849	354	27,618	(26,769)	3253%	22,735	38 %
402-361-10000	INTEREST REVENUE	0	0	114	(114)	0%	531	1011 %
402-381-10000	INTERFUND TRANSFER	448,007	186,670	149,336	298,671	33%	83,855	64 %
402-381-39000	CLEAN WATER SRL GRANT	3,577,000	1,490,417	0	3,577,000	0%	0	0 %
402-389-90000	LOAN PROCEEDS	30,354	12,648	0	30,354	0%	0	0 %
402-389-90001	USE OF RETAINED EARNINGS	141,000	58,750	0	141,000	0%	0	0 %
	TOTAL SEWER REV	7,056,217	2,940,090	1,544,816	5,511,402	23%	1,453,823	36 %

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2021 BUDGET	5 MONTH YTD BUDGET	5 MONTHS YTD 2/28/2021	OVER (UNDER) BUDGET	42%	PRIOR YTD AMOUNT 2/28/2020	PRIOR YTD % 2/28/2020
	ELECTRIC							
403-331-01019	H-M FEMA REIMB MICHAEL	2,950,000	1,229,167	2,445,319	504,681	83%	0	0 %
403-331-35000	FLORIDA DEM HURRICANE MICHAEL	0	0	0	0	0%	478,807	128 %
403-343-11000	RESIDENTIAL SALES	5,109,653	2,129,022	2,344,975	2,764,678	46%	2,150,801	40 %
403-343-12000	COMMERCIAL SALES	7,226,029	3,010,845	2,870,434	4,355,595	40%	2,891,968	40 %
403-343-13000	INDUSTRIAL SALES	1,296,684	540,285	565,957	730,727	44%	553,198	40 %
403-343-14000	STREET LIGHTING SALES	(18,083)	(7,535)	660	(18,743)	-4%	81,417	81 %
403-343-15000	INTERDEPARTMENTAL SALES	261,952	109,147	123,321	138,631	47%	111,257	34 %
403-343-16000	CONNECTIONS	86,514	36,048	2,381	84,133	3%	6,902	8 %
403-343-16500	Hurricane Michael Surcharge	927,294	386,373	419,329	507,965	45%	414,208	43 %
403-343-16710	VISTA BRACE VOLUNTEER GRANT	29,536	12,307	15,128	14,408	51%	0	0 %
403-343-17000	FORFEITED DISCOUNTS - PENALTIE	148,887	62,036	64,509	84,378	43%	73,663	52 %
403-343-18000	SALE OF MATERIAL	3,396	1,415	0	3,396	0%	0	0 %
403-343-18500	SPECIAL PROJECT - MATERIAL SAL	111,459	46,441	0	111,459	0%	0	0 %
403-343-19000	CUT ON/OFF FEES	33,046	13,769	17,292	15,754	52%	18,409	48 %
403-343-24000	TRANSFORMER RENT	7,750	3,229	3,525	4,226	45%	3,525	40 %
403-343-27000	MISCELLANEOUS CHARGES	18,072	7,530	167	17,905	1%	2,299	13 %
403-343-28000	REIMBURSEMENT-HURRICANE IRMA	0	0	0	0	0%	4,133	4 %
403-343-90000	MISCELLANEOUS REVENUES	16,232	6,763	859	15,373	5%	2,209	18 %
403-361-10000	INTEREST REVENUE	2,552	1,063	110	2,442	4%	1,784	0 %
403-389-90000	LOAN PROCEEDS	142,432	59,347	0	142,432	0%	0	0 %
403-389-90001	USE OF RETAINED EARNINGS	837,380	348,908	0	837,380	0%	0	0 %
	TOTAL ELECTRIC REV	19,190,785	7,996,160	8,873,966	10,316,819	46%	6,794,580	40 %
	WATER							
404-331-35000	FLORIDA DEM HURRICANE MICHAEL	0	0	0	0	0%	47,712	100 %
404-343-10000	SALES	1,681,097	700,457	726,333	954,764	43%	721,415	44 %
404-343-15000	INTERDEPARTMENTAL SALES	78,527	32,720	34,282	44,245	44%	37,100	37 %
404-343-16000	CONNECTIONS	29,257	12,190	7,976	21,281	27%	8,544	85 %
404-343-17000	FORFEITED DISCOUNTS-PENALTIES	21,532	8,972	11,234	10,298	52%	10,755	51 %
404-343-19000	CUT ON/OFF FEES	135	56	0	135	0%	0	0 %
404-343-27000	MISCELLANEOUS CHARGES	13,028	5,428	(824)	13,852	-6%	645	11 %
404-343-30000	WATER SURCHARGE O/S	96,570	40,238	44,835	51,735	46%	37,788	40 %
404-361-10000	INTEREST REVENUE	3,947	1,645	788	3,159	20%	2,245	37 %
404-381-10000	INTERFUND TRANSFER	47,972	19,988	0	47,972	0%	50,000	100 %
404-389-90000	LOAN PROCEEDS	30,354	12,648	0	30,354	0%	0	0 %
404-389-90001	USE OF RETAINED EARNINGS	81,277	33,865	0	81,277	0%	0	0 %
	TOTAL WATER REV	2,083,696	868,207	824,624	1,259,072	40%	916,204	43 %
	GAS							
405-343-10000	GAS SALES	1,328,981	553,742	696,316	632,665	52%	558,665	38 %
405-343-15000	GAS INTERDEPARTMENTAL SALES	7,066	2,944	5,081	1,985	72%	4,005	45 %
405-343-16000	GAS CONNECTIONS	4,644	1,935	6,435	(1,791)	139%	2,396	114 %
405-343-17000	GAS FORFEITED DISCS-PENALTIES	12,680	5,283	11,736	944	93%	6,250	45 %
405-343-19000	GAS CUT ON/OFF FEES	140	58	0	140	0%	118	118 %
405-343-27000	GAS OTHER CHARGES	621	259	(11)	632	-2%	40	0 %
405-361-10000	INTEREST REVENUE	0	0	54	(54)	0%	372	0 %
405-369-90000	MISCELLANEOUS REVENUE	54,731	22,805	0	54,731	0%	1,443	1 %
405-381-10000	INTERFUND TRANSFER	122,308	50,962	40,769	81,539	33%	0	0 %
405-389-90000	LOAN PROCEEDS	30,354	12,648	0	30,354	0%	0	0 %
405-389-90001	FIBER OPTIC USE OF FUND BALANC	26,000	10,833	0	26,000	0%	0	0 %
	TOTAL GAS REV	1,587,525	661,469	760,380	827,145	48%	573,289	34 %
	REFUSE							
406-343-11000	RESIDENTIAL SALES	724,668	301,945	303,595	421,073	42%	303,811	41 %
406-343-12000	COMMERCIAL SALES	524,491	218,538	215,883	308,608	41%	217,897	43 %
406-343-15000	YARD TRASH COLLECTION	137,194	57,164	59,220	77,974	43%	59,584	41 %
406-343-17000	FORFEITED DISCOUNTS-PENALTIES	27,475	11,448	8,150	19,325	30%	8,232	53 %
406-381-00010	Non-Operating Transfer	56,639	23,600	18,880	37,759	33%	0	0 %
	TOTAL REFUSE REV	1,470,467	612,695	605,728	864,740	41%	589,524	42 %
	LANDFILL							
407-343-44000	GARBAGE TIPPING FEES	179,591	74,830	60,502	119,089	34%	74,210	42 %
407-381-00010	Non-Operating Transfer	12,274	5,114	4,091	8,183	33%	0	0 %
	TOTAL LANDFILL REV	191,865	79,944	64,593	127,272	34%	74,210	42 %
	TELECOMMUNICATION							
508-381-00010	Non-Operating Transfer	149,690	62,371	49,897	99,793	33%	46,690	34 %
508-381-10000	INTERFUND TRANSFER FROM GENERA	61,800	25,750	20,600	41,200	33%	25,000	42 %
508-381-20000	INTERFUND TRNFR FROM ENTERPRIS	31,539	13,141	10,513	21,026	33%	21,260	42 %
508-381-30000	INTERFUND TRANSFER FROM CRA	4,000	1,667	1,333	2,667	33%	415	0 %
508-389-00000	OTHER REVENUE	0	0	0	0	0%	1,772	0 %
	TOTAL TELECOMMUNICATIONS REV	247,029	102,929	82,343	164,686	33%	95,137	39 %
	TOTAL ENTERPRISE FND REVS	33,136,995	13,807,081	13,127,885	20,009,111	40%	10,935,307	39 %
	TOTAL REVENUES	44,687,653	18,619,855	17,605,682	27,081,975	40%	15,249,441	40 %

Crane Rental Request

For New Transformer

**CITY OF QUINCY
CITY COMMISSION
AGENDA REQUEST**

MEETING DATE: March 23, 2021

DATE OF REQUEST: March 10, 2021

TO: Honorable Mayor and Members of the City Commission

FROM: Marcia Carty, Acting City Manager
Robin Ryals, Utilities Director

SUBJECT: Crane Rental for Substation Work

Statement of Issue:

The Utilities Department is seeking the Commission approval for the rental of a 175-ton crane to move (4) 69kv transformers out and install (1) 69kv transformer in the place of the 4. This will complete the installation process on this project for the North Substation.

Background:

Utilities Department has recently installed one of two power transformers in the North Substation. The second transformer is due to arrive the first week in April. Approval of this crane rental request will allow Staff to be ready for the transformer arrival that week.

Staff Recommendation:

Three quotes are being presented for the Commission review:

- Sims Crane for \$14,416.00
- Southway Crane for \$17,561.00
- Deep South Crane for \$13,950.00

The prices are lower because the crane set up is closer to the pad than the previous transformer that was installed which allows for a smaller crane to be used. Staff is recommending the lowest quote that was submitted by Deep South Crane. The cost for the rental will be paid out of GL # 403-520-531-30341.

Options:

1. Vote to approved the rental of the crane from Deep South Crane.
2. Provide direction.

Recommendation

Option 1

Attachments:

- Quote from Sims Crane
- Quote from Southway Crane
- Quote from Deep South Crane



Quote : 136525
3/1/2021

Customer

CITY OF QUINCY
404 W JEFFERSON ST
QUINCY
FL 32351

Job Site

N SUBSTATION
1006 N ADAMS STREET
QUINCY
FL 32352

Report To : **MICHAEL PENNINGTON**

Ordered By

MICHAEL PENNINGTON
MPENNINGTON@MYQUINCY.NET

Cell: (850) 528-5630
Office:

Sims Representative

Korey Taylor (813) 624-7327
korey.taylor@sims Crane.com

Job Date: 04/01/2021

Job Time: 08:00 AM

Ending Date: 04/01/2021

Ending Time: 05:00 PM

P.O:

Checked By: **HARVEY, KENT**

Taken By:

Back:

Up:

In:

Radius: 35

Heaviest Pick: 77,000

Description of Work: SETTING NEW TRANSFORMER

Equipment Required: 200T
MB
FULL CWT
32 DURABASE MATS

Comments:

Item Description	Quantity	Unit Meas	Rate	Amount
200 Ton All Terrain Crane Operated Rental Hourly QUOTED BASED ON 2 8 HR WORK DAYS. CRANE HAS 8HR MIN PER DAY TIME STARTS ONCE CRANE IS HOOK READY	16.00	Hour	\$500.00	\$8,000.00
Mobilization INLCUDES TRAVEL IN AND ERECTION OF CRANE	1.00	Each	\$2,200.00	\$2,200.00
De-Mobilization INCLUDES DEMOB OF CRANE AND TRAVEL OUT	1.00	Each	\$2,200.00	\$2,200.00
Operator & Oiler (Crew) Overtime ANYTHING AFTER 8 OR ON SATURDAYS	0.00	Hour	\$80.00	\$0.00
Operator & Oiler (Crew) Doubletime SUNDAYS AND HOLIDAYS ONLY	0.00	Hour	\$160.00	\$0.00
Mats Rental Daily 32 mats	1.00	Lump Sum	\$1,200.00	\$1,200.00
Regulatory Compliance Fee	1.00	Each	6.00%	\$816.00
Estimated Minimum Total:				\$14,416.00

****Quote valid for 30 days-Subject to confirmed acknowledgement of availability at time of order****

TAMPA-ORLANDO-MULBERRY-VERO BEACH-MIAMI-FT MYERS-JACKSONVILLE-OCALA-
WEST PALM BEACH-SPACECOAST-TALLAHASSEE



Quote : 136525
3/1/2021

Customer

CITY OF QUINCY
404 W JEFFERSON ST
QUINCY
FL 32351

Job Site

N SUBSTATION
1006 N ADAMS STREET
QUINCY
FL 32352

Report To : MICHAEL PENNINGTON

Ordered By

MICHAEL PENNINGTON
MPENNINGTON@MYQUINCY.NET

Cell: (850) 528-5630
Office:

Sims Representative

Korey Taylor (813) 624-7327
korey.taylor@sims Crane.com

Terms & Conditions:**Operated Cranes - Terms and Conditions**

Monthly quote is based on an eight (8) hour minimum day, Monday Thru Friday, 40 hours per week, and 160 hours per month.

A minimum hourly charge applies to all cranes. All hours in addition to the minimum are billed in 30-minute increments.

Overtime charges are in addition to our hourly rate, per quote as follows:

1. **Overtime** = Time and ½ per man.
2. **Double-Time** = Time double time per man.

Time and ½ (**OTA**) =

All hours Monday through Friday before 6:00 AM or after 5:00 PM.

All hours Monday through Friday worked over 8 hours per day.

All hours Monday through Friday worked through lunch period.

All hours worked Saturdays.

Double-Time = All hours worked Sundays and recognized holidays.

All operated cranes include labor, fuel, maintenance, insurance and ****Basic Rigging Accessories****

****Basic Rigging Accessories included with operated crane** (4) 1" shackles, (4) 10' x 5/8" chokers.**

All rigging accessories not carried by cranes must be requested at time of rental.

Special required rigging accessories not carried by Sims are to be supplied by customer or billed to the Customers account.

Customer supplied rigging will be of domestic material and subject to approval by the Customers designated lift director.

Rigging accessories that cannot be transported on the crane will require additional transportation charge (buckets, spreader bars, man baskets, etc.)

Crane time including all travel and job time applies to the minimum and may exceed the quoted minimum charge based on total actual hours. All cranes are subject to a Daily minimum rental charge based on the crane type or size and the workday scheduled.

Portal to Portal - Actual time billed from Sims yard to job and job to Sims yard. Crane time including all travel and job time applies to the minimum and may exceed the quoted minimum charge based on total actual hours. All cranes are subject to a Daily minimum rental charge based on the crane type or size and the workday scheduled. Hydraulic truck cranes rated over 60 tons that require additional assist trucks to carry crane components for DOT weight restrictions are billed in addition to crane travel time. Assist trucks (as needed) will be billed as **Counterweight truck in** and **Counterweight truck out** per quote based on travel time and distance. Crane time including all travel and job time applies to the minimum and may exceed the quoted minimum charge based on total actual hours. All cranes are subject to a Daily minimum rental charge based on the crane type or size and the workday scheduled. Erection time, dismantle time, positioning of crane, delay and waiting time is billed hourly as work time.

Mobilization/Demobilization - Conventional truck cranes, crawler cranes, and larger hydraulic cranes may be quoted flat rates for freight in and erect ("mobilization") and dismantle and freight out ("de-mobilization"). Hourly rates are to start when crane is fully erected. Positioning crane after erected and/or moving to lay down area after job stops is on hourly rate. This proposal allows for one hour of on-site truck time during erection. Any delays caused by parties, other than Sims Crane will be billed at our published rate schedule including applicable overtime, or quoted rates in this proposal.

Delivery/Pick Up - Rough terrain hydraulic cranes transportation will be quoted **Delivery** and **Pick Up** charges to and from the job based on size of crane and distance.



Quote : 136525
3/1/2021

Customer

CITY OF QUINCY
404 W JEFFERSON ST
QUINCY
FL 32351

Job Site

N SUBSTATION
1006 N ADAMS STREET
QUINCY
FL 32352

Report To : **MICHAEL PENNINGTON**

Ordered By

MICHAEL PENNINGTON
MPENNINGTON@MYQUINCY.NET

Cell: (850) 528-5630
Office:

Sims Representative

Korey Taylor (813) 624-7327
korey.taylor@sims Crane.com

Rental rate starts after delivery and ends the day the crane is racked up and ready for pick up.

DOT Compliance - Curfew time for night, weekend and holiday travel restrictions will be billed at our published rate schedule including applicable overtime, or quoted rates in the proposal.

Regulatory Compliance Surcharge (RCS) - an additional **7% surcharge** applied to all equipment and labor charges. RCS covers the increasing cost of Governmental, Entity Specific and Contractual Regulations. I.e. cost associated with Safety and Training cost as well as OSHA, MSHA, FDOT, Port Authority, NCCCCO, EPA.

Layover (jobs lasting more than one day) charges apply:

1. Cranes must work to end of work day or a minimum of 8 hours to be left on the job site.
2. Cranes left on jobs for following day must start work by 8:00 am.
3. Crane charges for succeeding days will be charged at applicable minimum for crane size.
4. In addition to crane time, labor charges for operator or operator and oiler travel time will be charged actual time from job to yard on first day and from yard to job on last day.

All Customer Required Job Orientation (including security clearances, drug screening, and employees time/travel, etc.) cost will be billed as an extra to the customer's account at our published hourly labor rate per man per hour.

Inclement weather charges (rain, lightning, or excessive wind) daily, hourly taxi rental will be billed by rounding upwards to the next hour at the applicable hourly rates for all equipment and labor. Any equipment canceled after dispatched will be charged at 50% of the minimum rental or actual time to and from job as proposal time if the actual time is greater than half the minimum charge. Weekly and monthly rental cranes that are left on job after canceled due to inclement weather will be charged for actual time worked and labor charges for operator or operator and oiler travel time from and to job on the following work day.

Cancellation - Jobs canceled within 24 hours of confirmed schedule services will be subject to 50% of applicable minimum charge for the equipment and cost incurred (loading, unloading, truck staging, permits, MOT etc.) whichever is greater.

Projects that get canceled when in route or onsite will be billed at the applicable minimum charge for the equipment.

Please note that emails, text messages or voicemails left do not constitute a cancellation unless a member of our team has replied in writing to you that cancellation has been received.

Customer responsibilities:

1. Provide designated certified flagman per OSHA requirements.
2. Provide designated certified riggers to rig (hook up load) tag line and (if necessary) land and unhook the load per OSHA requirements.
3. If applicable, provide aviation, street closure, MOT or special work permits.
4. Crane shall be supplied with operator, fuel, maintenance, insurance, full operated crane to the hook. Additional and optional rigging hardware and accessories shall be quoted separately and the customer shall be responsible for up keep, inspection and inventory. All **rigging** not returned in **usable** condition at job end will be **billed** to the customer's account including lost, kinked, cut or excessively worn chokers, nylons, shackles, or related hardware. All concrete buckets are to be returned cleaned, excessive concrete build-up in and on buckets will be charged to customer's account.



Quote : 136525
3/1/2021

Customer

CITY OF QUINCY
404 W JEFFERSON ST
QUINCY
FL 32351

Job Site

N SUBSTATION
1006 N ADAMS STREET
QUINCY
FL 32352

Report To : **MICHAEL PENNINGTON**

Ordered By

MICHAEL PENNINGTON
MPENNINGTON@MYQUINCY.NET

Cell: (850) 528-5630
Office:

Sims Representative

Korey Taylor (813) 624-7327
korey.taylor@sims Crane.com

5. Contractor to provide stable, compact ground access without delay and free of obstructions for assembly/disassembly as well as compacted road for the crane to travel and work. Customer must be in **compliance with OSHA 1926.1402**. Sims Crane will not be held responsible for damage to underground structures, voids or utilities, or for damage to concrete or asphalt not specifically identified in advance. Protection of identified underground items, concrete or asphalt must be agreed to by all parties, in advance, in writing.

6. Rental quotation is valid for (30) days from date of quotation. Equipment is subject to availability at time an order is accepted.

7. Terms of payment shall be net due upon receipt delinquent at thirty (30) days. After thirty (30) days interest will be applied at the rate of 1 ½% per month. No retainage shall apply to our services.

All payments are due and payable to the lockbox address below:

Sims Crane & Equipment Co. Dept. 9890, PO Box 850001, Orlando, FL 32885-9890

8. **VENUE AND WAIVER OF JURY TRIAL** - BOTH PARTIES HEREBY WAIVE THEIR RIGHTS TO A JURY TRIAL IN ANY AND ALL DISPUTES OR CLAIMS ARISING OUT OF OR IN RELATION TO THIS AGREEMENT.

The Contract and any Disputes arising therefrom, shall be governed by, construed and enforced in accordance with the Laws of the State of Florida in Hillsborough County.

9. **QUOTE TERMS AND CONDITIONS** - Terms and conditions of the rental quote shall be included in and part of any purchase order, etc. (if the proposal is accepted).

(Revision 5/19/17)



Quote

Date: March, 03 2021

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Job Dates:

Quote

TAC-152794

Customer : City of Quincy
404 West Jefferson Street
Quincy, FL 32351

Contact : Mike Pennington

Phone : (850) 528-5630

Fax :

Email : mpennington@myquincy.net

Job Site : Substation
1006 North Adams Street
Quincy, FL 32351

Salesperson : Nunn, Kip

Phone : (229) 563-0977

Fax : (229) 244-7140

Email : kip@southwaycrane.com

Estimate is valid for 30 Days from Quote Date

Item Description	Quantity	Unit Meas	Rate	Amount
IN & UP Travel & Building	2.00	Hours	\$450.00	\$900.00
250T AT/TRUCK CRANE AND OPER/ 2x8 hour days per customer (8hr minimum per day)	16.00	Hours	\$450.00	\$7,200.00
OVERTIME (80T-275T) per hour additional (after 8 hours or 4pm M-F, All Saturday)	0.00	Hours	\$70.00	\$0.00
C/W TRANSPORTATION Counterweights In/Out (4 loads) \$500 each way per load	8.00	Each	\$500.00	\$4,000.00
PERMITS (210T-300T) DOT Permits	1.00	Each	\$225.00	\$225.00
DOWN & OUT Dismantle & Travel	2.00	Hours	\$450.00	\$900.00
MATS Delivery & Pickup of Mats (Customer to offload/set and remove/load with their skid steer)	1.00	Weeks	\$3,500.00	\$3,500.00
FUEL SURCHARGE 5% of total amount	1.00	Percent	5.00%	\$836.25

Estimate **\$17,561.25**

Scope of Work

Remove existing equipment and set new transformer

Comments

Third Party mats will be delivered prior to job and will be laid by customer by customer's skid steer. Crane will then come in and will remove any existing equipment. Once clear, crane will place new transformer. Mats then to be load by customer and hauled off by Third Party company.



Quote

Date: March, 03 2021

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Job Dates:

Quote

TAC-152794

Lift Info

Back from Struct	Up	In	Load Weight	77000
Radius 45	Boom Length	Jib	Counter Weight	
Allowable GBP	Misc			

ESTIMATE IS VALID FOR 30 DAYS FROM THE QUOTE DATE

-THE ABOVE "ESTIMATE" IS BASED STRICTLY ON ABOVE QUOTED UNIT PRICING. CUSTOMER SHALL BE RESPONSIBLE FOR THE FINAL AMOUNT INVOICED FOR WORK PERFORMED WHICH MAY EXCEED THE ABOVE ESTIMATE.

- ALL QUOTES ARE PORTAL TO PORTAL WITHIN OUR NORMAL OPERATING HOURS OF 7:00AM TO 3:00PM (MONDAY THROUGH FRIDAY)
- CRANES THAT ARE REQUESTED TO BE DELIVERED PRIOR TO THE JOB START DATE WILL BE ASSESSED A MINIMUM FOUR (4) HOUR CHARGE
- CRANES THAT CANNOT BE RETURNED TO OUR YARD DURING LEGAL DAYLIGHT HOURS PER DOT REGULATION WILL BE ASSESSED A MINIMUM FOUR (4) HOUR CHARGE FOR POST-JOB RETURN
- CUSTOMER IS RESPONSIBLE FOR INGRESS AND EGRESS OF ALL SOUTHWAY CRANE & RIGGING, LLC EQUIPMENT
- QUOTES DO NOT INCLUDE ANY APPLICABLE FEDERAL, STATE OR LOCAL TAXES - ANY APPLICABLE TAXES WILL BE THE RESPONSIBILITY OF THE CUSTOMER

The undersigned affirms that s/he is an Authorized Customer Representative and hereby accepts the terms of this Quote on behalf of the Customer name above and agrees that the attached Standard Terms and Conditions shall apply to all work performed by Southway Crane & Rigging, LLC "(Crane Company)".

Authorized Customer Representative:

Print Name _____ Signature: _____

Date: _____

Terms & Conditions

STANDARD TERMS AND CONDITIONS (FL_030120)

1. **Effective Date:** These terms and conditions, between the Lessor (referred to herein as "Crane Company") and the named Lessee (referred to herein as "Contractor"), shall apply to all work performed by Crane Company for Contractor including work performed pursuant to any quote ("Quote"), or invoice issued pursuant to a purchase order number ("PO#") by Crane Company to such Contractor ("Invoice"), and shall be binding on the parties upon "Acceptance" by the Contractor which is defined as the earliest to occur of the following: (i) Delivery (as defined in §3 below); (ii) the issuance of a PO# by the Contractor for work to be performed pursuant to a Quote (collectively, "Work"); or (iii) confirmation in writing by the parties of agreement to the terms of the Quote. Unless otherwise amended or mutually agreed to by the parties, this agreement shall be binding with respect to all Work performed for the Contractor for one year from the latest date of execution of the Daily Field Ticket by an Authorized Customer Representative or until the Work is completed, whichever is later. Contractor shall be responsible for the acts and/or omission of any third party hired or retained by Contractor with respect to any duties and/or responsibilities of Contractor hereunder that are delegated to any such third party and any liability arising therefrom shall be joint and several as to Contractor and such third party.

2. **Quote Estimate:** Unless otherwise stated, the "Estimate" stated on the Quote ("Estimate"): (i) is only applicable to Work performed by the Crane Company branch whose address appears in the Quote; (ii) is subject to availability at the time Acceptance; (iii) does not include applicable sales and use taxes; (iv) is based on weight, load, radius and special rigging specifications provided by Contractor to Crane Company; (v) is based on continuous operation with no delays caused by factors outside the control of Crane Company; and (vi) is provided without a Jobsite inspection and is subject to the Jobsite Conditions set forth in §5. Upon Acceptance, the pricing terms quoted in the Quote shall be final subject to adjustments as outlined in these terms and conditions. For the avoidance of doubt, in the event the final amount invoiced for Work performed exceeds the Estimate, Contractor agrees that its approval of such Work by its signature on confirmatory documentation constitutes its agreement to amend the Quote to the extent thereof and Contractor shall be responsible for the final amount invoiced.

3. **Delivery:** As used herein, "Delivery" is the earliest date on which Crane Company (i) takes possession of Contractor's equipment for purposes of performing the Work; (ii) arrives at the Contractor's Job Location ("Jobsite") with its equipment (collectively, "Equipment" which includes crane, rigging, and/or related accessories listed in the Quote) in preparation for the performance of the Work. Contractor acknowledges and agrees that Crane Company's possession of Contractor's Equipment is solely for the benefit and convenience of Contractor and that between the time when such Equipment is delivered to Crane Company and until such time the Equipment is installed, the Equipment shall be held by Crane Company at the sole risk and responsibility of Contractor for loss, theft, destruction of such Equipment and/or for any damage incurred by Contractor or Crane Company arising out of such possession, in whole or in part, whether with or without fault on the part of Crane Company. Further, in the event such Contractor Equipment is held by Crane Company for any period greater than 48 hours, Crane Company shall have the right to charge Contractor a storage fee which shall be included as part of the price for the Work.

4. **Payment:** All payments will be due thirty (30) days after the date of each Invoice. All payment shall be paid and delivered to the address designated by Crane Company on the face of the Invoice. Past due amounts plus any unpaid interest shall bear interest at 1.5% per month or to the maximum amount allowable under law.

5. **Jobsite Conditions-Ground/Powerlines/Rigging:** Contractor shall provide appropriate Jobsite clearance and access as necessary for Crane Company's performance of the Work, including but not limited to, appropriate staging area for crane pre/post rig up/down. Contractor shall be solely responsible for costs and/or damages caused by or arising out of delays to the Work due to inadequate Jobsite conditions. Contractor hereby agrees that it will assume all responsibility for the ground or soil conditions in the area where the crane is to be stored, parked or operated. The Contractor shall perform or have performed all necessary inspections or testing to determine the nature of the ground or soil and its ability to support the crane while in operation or otherwise. If the ground or soil condition is such that it cannot support the crane, the Contractor shall take all necessary measures to ensure that these conditions are remedied prior to the crane being placed on that ground or soil. These measures include, but are not limited to, the provision of proper shoring or cribbing or other measures. Contractor assumes all responsibility to protect the Equipment and persons in or around the Equipment from the danger of power lines. Contractor shall not expose the Equipment or any persons in or around such Equipment to the danger of energized power lines. All power lines in the work area shall be identified prior to the work beginning. All power lines are to be de-energized prior to the Equipment being operated in or around such power lines. Contractor shall contact the local electric utility or other such authorized entity to arrange to have the power lines de-energized prior to beginning work. Even if power lines are de-energized, Contractor shall keep the Equipment clear of such power lines at the distances required by OSHA, ANSI and any other safety regulations or standards. If it is not possible to de-energize power lines, then the Contractor shall be responsible for the insulating of any power lines, the grounding of all Equipment and will be required to use rigging or other Equipment designed to prevent electrocution. Contractor is required to provide any and all rigging to be used with the Equipment. Any chokers, slings, straps, chains, hooks, spreaders, fittings, rope or wire, etcetera, loaned to the Contractor by the Crane Company for the Contractor's convenience shall be used and accepted by Contractor at its sole risk and responsibility. Contractor assumes responsibility for any defects in any rigging, whether the property of Contractor or otherwise. Contractor assumes the responsibility for damage to any load on hook due to a failure of the rigging. **Contractor assumes the responsibility for the method of rigging and agrees that all persons involved in the rigging process are qualified according to OSHA's definition 1926.1401, and are under Contractor's direct supervision and control.**

6. **Scope of Work:** The Work to be performed shall be as stated on the Quote unless otherwise mutually amended by the parties. Crane Company shall provide Equipment in good working condition, capable of performing to published data, and, when applicable, operating personnel who are competent and experienced in the operation of the Equipment. Crane Company shall provide barricade for cranes per OSHA 29 CFR 1926.1424 (a)(2)(i)(ii) or equivalent standard that may be applicable from time to time. If not specified in the Quote, Contractor is solely responsible for rigging the load. Contractor likewise assumes all liability relating to the adequacy of design or the strength of any lifting lug or device embedded in or attached to any object. Crane Company makes no express or implied warranty of any kind whatsoever, with respect to such assistance or loaned Equipment. In the event of Contractor provided rigging Equipment and/or personnel, Contractor shall bear all risk and be responsible for any damage caused by failed rigging or personnel supplied by Contractor, including damage to Crane Company Equipment. Contractor will provide competent personnel, when needed, to direct or flag the operation of Crane Company's Equipment, and agrees to use standard crane and derrick hand signals in accordance with the American Standard B 30.2-2011, OSHA 29CFR1926.1427 Crane & Derricks in Construction, and/or the latest ANSI standard for the type of crane in use to direct or flag Crane Company's Equipment. Contractor further agrees to provide or otherwise select competent and experienced personnel to direct the operation of the Equipment, in accordance with OSHA 29 CFR 1926.1428 signal person qualifications and Contractor further agrees that the standard of care and responsibilities will be in accordance with all American National Standards Institute (ANSI) specifications and that ASME B30.5-2014 (and as amended) shall be used when operating the Equipment, specifically Chapter 5-3 Operation, as well as the OSHA 29 CFR Subpart CC Cranes and Derricks in Construction sections 1926.1400 - 1926.1442. Contractor specifically agrees that the Crane Company has absolutely no control over any person operating or assisting in operating, repairing, or maintaining the leased Equipment. Crane Company may provide an operator with the Equipment. Contractor may reject this operator; however, if operator is not rejected, the



Quote

Date: March, 03 2021

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Job Dates:

Quote

TAC-152794

operator is under the Contractor's exclusive direction and control and is Contractor's agent, servant, and employee.

7. No Reliance on Load Measuring Device: If any crane has been fitted with a load measuring device, the Contractor hereby acknowledges and agrees that the Crane Company has made no warranties or representations whatsoever with respect to the ability of the said load measuring device to accurately or consistently measure the weight of loads being lifted by such crane. The Contractor further acknowledges and agrees that it is the responsibility of the Contractor to independently determine the weight of every load to be lifted by any crane comprising all or portion of the Equipment so as to ensure that any such load measuring device shall be used as an operator-aid only. As well, the Contractor acknowledges and agrees that if it relies in any way whatsoever on any load measuring device that it does so completely at its own risk.

8. FLORIDA INDEMNIFICATION - To the fullest extent permitted by law, Contractor agrees to indemnify, defend, and save Crane Company, its employees and agents harmless from all claims for death or injury to persons, including Crane Company's employees, of all loss, damage or injury to property, including the Equipment, arising directly, indirectly, or in any manner out of Contractor's work, use, operation and possession of the crane and operator. Contractor's duty to indemnify hereunder shall include all costs or expenses arising out of all claims specified herein, including all court and/or arbitration costs, filing fees, attorneys' fees and costs of settlement. Contractor shall be required to indemnify Crane Company for Crane Company's own negligence or fault, whether the negligence or fault of the Crane Company be direct, indirect or derivative in nature and whether the damages claimed are caused in whole or in part by the acts, errors or omissions of the Crane Company or its employees and agents. However, the indemnification above shall not be limited in any way by any limitation on the type of damage, compensation or benefits payable by or for the Contractor under workers' compensation acts, disability benefits acts, or other employee benefits acts. **If this Crane Rental Subcontract is for the performance of work on a public project, Contractor's indemnification obligations are further limited by FL ST §725.06(2) and (3). Specifically, on public projects Contractor shall only indemnify, hold harmless and defend Crane Company and its employees and agents from liabilities, damages, losses, and costs, including but not limited to, reasonable attorneys' fees, to the extent caused by the negligence, recklessness or intentional wrong misconduct of Contractor and persons employed or utilized by Contractor in the performance of the public project.** The Contractor's obligations hereunder shall further not be limited by the amount of its liability insurance and the purchase of such insurance for Crane Company shall not operate to waive any of the above obligations. This provision is separate and distinct from any other provision or paragraph in this contract, including any provision or paragraph concerning partial indemnification or procurement of insurance. If any word, phrase, or sentence of this paragraph or any other paragraph is declared invalid, then all other words, phrases, or sentences of all paragraphs of this contract shall stand. If this paragraph or any other paragraph is declared invalid, then all other paragraphs of this contract shall stand. Furthermore, as part of Contractor's additional obligations hereunder, Contractor shall bear the cost of any investigation or adjustment (including but not limited to, attorneys' fees and costs, private investigator/adjuster fees and costs, expert fees and costs, costs of storage and down time for inability to use the Equipment, and costs of testing of property, Equipment, or other items) initiated by the Crane Company, Crane Company's insurance carriers or Crane Company's third party adjusters into any accident of any kind, when such accident, or occurrence happens, involving directly or indirectly the leased Equipment, whether or not such accident involves personal injury, death or damage to the leased Equipment or other property or all of these. **Pursuant to the provisions of FL ST § 725.06 the parties hereby agree that the indemnification obligations of the above paragraph are limited to the amount of \$5,000,000.** The parties hereby further agree that this limitation bears a commercially reasonable relationship to the contract and is incorporated as part of the project specifications or bid documents, if any, and further, that the amounts of the indemnification limitation specified herein bear a commercially reasonable relationship to the contract in light of the risks to person and property which may arise from or relate to the project and work contemplated by this agreement, Crane Company and Contractor expressly acknowledge and agree that these indemnification provisions pertain only to claimed damages arising from this contract or its performance and, also, that these provisions shall not require Contractor to indemnify Crane Company for damages to persons or property caused in whole or in part by any act, error, or omission of a party other than: (a) Contractor; (b) Contractor's Contractors, sub Contractors, sub-sub Contractors, material men or agents or any tier or their respective employees; or (c) the Crane Company or its officers, directors, agents or employees provided, however, such indemnification shall not include claims of, or damages resulting from gross negligence or willful, wanton, or intentional misconduct of the Crane Company or its officers, directors, agents or employees, or for statutory violations or punitive damages except and to the extent the statutory violations and punitive damages are caused by or result from the acts, errors or omissions of the Contractor or any of Contractor's Contractors, sub Contractors, sub-sub Contractors, material men or agents of any tier or their respective employees.

9. INSURANCE - The Contractor and Crane Company agree that Contractor shall carry the following insurance coverages prior to the Equipment's arrival on the job site and that the insurance purchased shall be in compliance with the above referenced by State Statute(s). To the fullest extent permitted by law the Contractor shall procure the following coverages for Crane Company: a) worker's compensation and employer's liability insurance, with limits of at least the statutory minimum or \$1,000,000, whichever is greater; b) primary non-contributory commercial general liability (CGL) insurance with minimum limits of \$1,000,000 per occurrence and \$2,000,000 in the aggregate; c) excess/umbrella non-contributory insurance in the amount of at least \$5,000,000 and Contractor's primary and excess/umbrella policies must be endorsed so that they are primary and non-contributory to all of Crane Company's insurance policies and Crane Company's policies are excess to Contractor's policies; d) inland marine/all-risk physical damage insurance, on a primary non-contributory basis, to cover the full insurable value of the Equipment, including any boom or jib, for its loss or damage from any and all causes, including, but not limited to, overloading, misuse, fire, theft, flood, explosion, overturn, accident, and acts of God occurring during the rental term; e) all policies are to be written by insurance companies acceptable to the Crane Company; f) the Crane Company and all affiliated partnerships, joint ventures, corporations and anyone else who Crane Company is required to name as an additional insured, are to be included as additional insured on all liability insurance policies, including excess/umbrella policies (ISO Form CG 20 10 10 01, ISO CG 20 37 10 01, CG 20 28 07 04, and CG 20 34 03 97 must be used as modified to be in compliance with the above referenced State Statute(s) on any CGL and any excess/umbrella policies), Contractor shall name Crane Company as a Primary Loss Payee on all insurance policies, and Contractor shall provide all insurance certificates to Crane Company when requested; No Claim Made policies are allowed; g) all policies shall be endorsed to require the insurer to give thirty (30) days advance notice to all insured's prior to cancellation; h) all of Crane Company's policies, and the policies of anyone Crane Company is required to insure are excess over all of Contractor's policies. In the event of loss, proceeds of property damage insurance on the Equipment shall be first made payable to Crane Company first before any other payments are made to any other party including the named insured. Contractor's agreements to indemnify and hold Crane Company harmless from any liability, damage and loss are in addition to, and not an alternative to, these insurance provisions and the purchase of any of the above coverages shall not operate to waive any of the above indemnity provisions. To the extent that the Contractor may perform under this lease without obtaining the above coverages, such an occurrence shall not operate, in any way, as a waiver of the Crane Company's right to maintain any breach of contract action against the Contractor. Contractor hereby agrees to waive any and all rights of subrogation and any and all lien rights (including those arising from worker's compensation/employer's liability policies or other employee benefit programs, commercial general liability policies, or similar policies) which may accrue to it or its insurers. This shall include, but not be limited to, rights of subrogation and lien rights. The Contractor understands that this waiver shall bind its insurers of all levels, and agrees to put these insurers on notice of this waiver and to have any necessary endorsements added to the insurance policies applicable to this lease.

10. Force Majeure: The obligations of Crane Company under this agreement shall be suspended to the extent that Crane Company is hindered or prevented from performing its obligations because of labor disturbances or differences with workmen or employees, including strikes and lockouts or acts of God. Crane Company shall not be liable for non-delivery or delay in Delivery or for consequential damage which may arise if such failure is the result of fires, embargo, storms, accidents, delays caused by independent freight companies, federal, state, municipal or other governmental action, statutes, ordinances, regulations, shortages of the Equipment, inability to obtain raw materials, labor, fuel or supplies, or interferences, or any contingency, circumstance or cause whatsoever beyond the control of Crane Company. At Crane Company's sole option, Crane Company shall have the right to either extend time for Delivery or charge Contractor for stand-by cost at the standard T&M or other agreed upon rate.

11. Events of Default: The occurrence of any of the following shall constitute an "event of default" under this agreement: (i) Contractor shall fail to pay any Invoice or other sum due under this agreement, including, without limitation, interest within ten (10) days after such sum is due; (ii) Contractor shall fail to observe or perform any other covenant or agreement contained herein; (iii) Any petition shall be filed by or against Contractor under any section or chapter of the United States Code - Bankruptcy Act, as amended, or under any similar law or statute of the United States or any state thereof, or Contractor shall become insolvent or make a transfer in fraud of creditors or for the benefit of creditors, or a receiver shall be appointed for Contractor or any of the assets of Contractor; (iv) Any lien attached to or filed against any Equipment leased hereunder or, any of Contractor's assets or any attachment, sequestration or similar proceedings shall be commenced against any of Contractor's assets; or (v) If Contractor fails to keep the Equipment in good repair, safe and efficient working order, or if the Equipment is removed from the location where delivered other than for return to Crane Company.

12. Remedies: Upon the occurrence of an event of default, Crane Company shall have the right to exercise any one or more of the following remedies: (i) To declare the entire amount of all sums due under this agreement immediately payable without notice or demand to Contractor; (ii) To terminate this agreement as to any or all items of Equipment or Work and/or take possession of any or all items of Equipment, without demand or notice, wherever the Equipment may be located, without any court order or other process by law; Contractor waives any and all damages caused by such taking of possession provided that any such taking of possession shall not constitute a termination of this agreement as to any or all items of Equipment unless Crane Company otherwise notified in writing; and/or (iii) To sue for and recover all sums due under this agreement and/or pursue any other remedy at law or in equity. Notwithstanding any action which Crane Company may take, Contractor shall be and remain liable for the full performance of all obligations on the part of Contractor to be performed under this agreement. All such remedies are cumulative and may be exercised concurrently or separately. Contractor shall be liable to Crane Company or all of Crane Company's attorneys' fees and other expenses in connection with exercising any of its rights under this agreement, including cost to demobilize the Work and any cost incurred in connection with taking possession of the Equipment and repairing and restoring the Equipment to the condition in which it was leased.

13. No Encumbrances: Crane Company shall retain title to the Equipment at all times. Contractor shall, at its own cost and expense, protect and defend the title and rights of Crane Company to or in the Equipment from and against all claims, liens, charges, encumbrances and legal process, whether imposed, asserted or instituted by creditors of Contractor or otherwise, and Contractor shall promptly take all action necessary, at its own expense, to discharge any claims, liens, charges, encumbrances or legal process.

14. Limitation of Liability. In consideration for Crane Company's agreement to enter into this lease agreement, Contractor agrees as a limitation of liability that Crane Company, its employees, directors, officers, partners, affiliates, insurers and agents shall not be liable for direct, indirect or consequential loss, however caused, including but not limited to loss of use, loss of revenue and profit or added costs of construction resulting from Contractor's operation or use of the Equipment. Crane Company shall not be responsible for direct, indirect or consequential damages arising out of the operation of the Equipment, delay or loss of use of the Equipment for any reason, including but not limited to any act, failure to act or negligence of Crane Company or any of its servants, agents or employees, or any theories of strict liability.

15. Choice of Law/Dispute Resolution. The rights, duties and obligations of the parties hereunder shall be governed and construed in accordance with the laws of the State of Texas, excluding any conflicts or laws or rules which would refer its interpretation to the laws of another jurisdiction. At Crane Company's option, all claims, disputes, and other matters in question arising out of or raising to this Agreement, or the breach thereof, may be decided by arbitration, which shall be conducted in accordance with the Crane Industry Arbitration Rules of the American Arbitration Association then in effect with a single arbitrator under fast track procedures unless otherwise elected by Crane Company. All arbitration proceedings will be in Houston Texas. This Agreement to arbitrate shall be specifically enforceable under the Federal Arbitration Act. It is agreed that the Work performed and/or Equipment provided pursuant to this Agreement affects and involves interstate commerce. The award rendered by the arbitrators shall be final and judgment may be entered upon it in accordance with the applicable law in the court having jurisdiction thereof. Any legal action against the Crane Company arising out of or relating to this agreement, or the breach thereof, shall be commenced within one (2) years from the date of the completion of the Work or the Equipment is rented to Contractor. Venue for any state court action taken against Crane Company shall be in Harris County, Texas, and venue for any federal court action taken against Crane Company shall be in the Southern District of Texas, Houston Division.

16. Severability/Entire Agreement: If any one or more of the provisions contained in this agreement shall be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision and this agreement shall be construed as if such invalid, illegal or unenforceable provision did not exist. Unless there is an existing and valid master service agreement or other written agreement that has been mutually negotiated, agreed to, and signed by the parties after the date of this Agreement, these terms and conditions shall supersede any and all prior offers, agreements, or understandings and comprises the entire agreement and contract between the parties and there are no understandings, representations, warranties or promises, verbal or otherwise, pertaining to the Work or to the Equipment, which are not incorporated in or attached to this agreement. This agreement is made with the specific understanding that language in any agreements or contracts referring to "Paid if Paid, Retention," or "No Lien Contract" shall be deemed as null and inapplicable.

17. Authorized signature: Contractor warrants and represents to Crane Company that Authorized Customer Representative has the capacity and authority to enter into this agreement on behalf of Contractor.

Deep South Crane Rentals, Inc.

P.O. Box 37159
Pensacola FL 32526
Phone 800-826-2849
Fax 850-944-1394

QUOTATION

Date	Estimate #
3/4/2021	35110

PURCHASE ORDER # _____

Customer Name / Address	
CITY OF QUINCY 404 W JEFFERSON STREET QUINCY, FL. 32351 MICHAEL 850-528-5690 MPENNINGTON@MYQUINCY.NET	DEEP SOUTH CRANE RENTALS INC. IS PLEASED TO PROVIDE YOU WITH THE FOLLOWING QUOTATION. WE APPRECIATE THIS OPPORTUNITY! CHECK US OUT AT: WWW.DEEPSOUTHCranES.COM

Job Location

1006 N ADAMS ST QUINCY FL

Description	Daily Min.(Hrs)	Rate
175 TON CRANE OPERATED AND MAINTAINED & 2 LOADS OF MATS		
SET PRICE FOR TWO 8 HOUR DAYS		13,950.00
IF JOB EXCEEDS 8 HOUR PER DAY FOR TWO DAYS; THE HOURLY RATE WILL BE \$450.00 PER HOUR		
*** Our records indicate that your company does not have an "ACTIVE" Account with DSC. Currently your company is considered C.O.D. status and Payment will due upon completion of job*** Please contact our office for further details.		0.00
We appreciate your consideration and look forward to serving you. Please Contact JAMES BRYAN @ 1-850-227-6366 For any further questions.		0.00
Sales Tax		0.00%

***OVERTIME RATES APPLY BEFORE 7:00AM & AFTER 3:30PM WEEK DAYS; OVER (8) HOURS PER DAY & ALL DAY WEEKENDS & HOLIDAYS; UNLESS OTHERWISE SPECIFIED

James H. White Jr.- Vice President

Customer Signature-(REQUIRED) & DATE

*****SEND ALL PURCHASE ORDERS TO:
PURCHASING@DEEPSOUTHCranES.COM**

Quotation is good for 60 days; Thank you for your business!

Utility Adjustments

Upcoming FDOT Project

North Adams Street

**CITY OF QUINCY
CITY COMMISSION
AGENDA REQUEST**

MEETING DATE: March 23,2021

DATE OF REQUEST: March 18, 2021

TO: Honorable Mayor and Members of the City Commission

FROM: Marcia Carty, Acting City Manager
Robin Ryals, Utilities Director

SUBJECT: Utility Adjustments for Upcoming FDOT Project on North Adams Street

Statement of Issue:

The information provided herein concerns the Commission approval for work on North Adams Street in conjunction with the FDOT Construction Project from US 90 to the County Line.

Background:

The FDOT Project for the resurfacing/rehab of SR 267 North in Quincy has been heading for construction since last year. The utility adjustments, which is the subject of this item, refers to City of Quincy infrastructure (manholes/valve boxes/poles/water lines/etc.) that exist within the FDOT right of way of North Adams. We were given several options for this work by FDOT at the beginning and they were 1) Have FDOT include these items in their bid documents to be done and then reimburse them for their contractor's bid costs for the work or 2) Handle these adjustments ourselves by use of our own contractor while working within FDOT time frames for the project. Staff did apply to FDOT for monetary assistance to pay for these costs but were denied based on the City's most recent audit. Staff chose to go with option 2 based on past experience and the fact that we would have more control working with our contractor. The fact that this project has been in the picture for some time allowed the Utilities Department to establish these needed funds in this year's budget. (\$55,000-GL#402-531-535-60644)

In an effort to bid this work for to Raise and lower 13 Manholes, 32 Valve Boxes, and Maintenance of Traffic, we requested quotations from six local vendors:

- 1) CWR Contracting (No Bid)
- 2) Tanner Concrete (No Bid)
- 3) High Concrete (No Bid)
- 4) Capital Asphalt (No Bid)

- 5) Hale Contracting (Quotation)
- 6) Cantrell Excavating (Quotation)

Staff Recommendation:

Attached for your information are the two quotes we received for the proposed work. These quotes were from Hale Contracting (\$43,000) and Cantrell Excavating (\$39,600), with Cantrell being the lower of the two. Staff also feels that Cantrell is also the most responsive as this company has been doing this sort of work for us for over fifteen years with no issues arising from delays or quality of work. A side note, Cantrell Excavating is associated with Peavy & Sons which was the low bidder on the FDOT Adams Street job and will be performing the work for the State. Just to say they have a very good relationship which will reduce any conflicts which will come up.

Options:

- Option 1: The City Commission votes to approve to award this work to Cantrell Excavation for the sum of \$39,600.
- Option 2: The City Commission votes to give staff further direction as how to proceed with the work.

ATTACHMENTS:

- Hale and Cantrell Quotes

PROPOSAL



CANTRELL EXCAVATING, LLC
P.O. Box 216
Havana, FL. 32333
879-2221

No. _____

Date 3-15-2021

Sheet No. _____

Proposal Submitted To:

Name _____
Street _____
City City of Quincy
State _____
Phone _____

Work To Be Performed At:

Street State Rd 267
City Quincy State FL
Date of Plans _____
Architect _____

We hereby propose to furnish the materials and perform the labor necessary for the completion of

Adjust Manhole Ring + Covers For Mill + Pave @ 1200. each
Adjust Valve Box^s For Mill + Pave @ 600 each

APPROX. quantities 32 Valve Boxes
13 Manholes

Price For MOT 4800.7
Based on amount done.

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of

Dollars (\$ _____)

with payments to be made as follows:

HALF the total when lowering operation is
complete, FINAL HALF when all are raised
after paving operation is done.

Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance upon above work. Workmen's Compensation and Public Liability Insurance on above work to be taken out by

Respectfully submitted Don Cantrell

Per _____

Note — This proposal may be withdrawn by us if not accepted
within _____ days

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date 3-16-2021

Signature _____

Re: FDOT Job North Adams Quincy

Mo Cox <mcox@myquincy.net>

Tue 3/16/2021 3:45 PM

To: Del Tucker <d.tucker@halecontracting.net>

Thank you for your quick response.

Mo

From: Del Tucker <d.tucker@halecontracting.net>

Sent: Tuesday, March 16, 2021 3:34 PM

To: Mo Cox <mcox@myquincy.net>

Cc: Christi Hale <C.hale@halecontracting.net>

Subject: RE: FDOT Job North Adams Quincy

Good afternoon Mo,

I have reviewed the plans and put some numbers together for you.

MOB.	\$5,000.00
MOT	\$4,500.00
Manhole Adjust	13 = \$14,300.00 (Lower before milling & Raise after paving)
Water Valves	32 = \$19,200.00 (Lower before milling & Raise after paving)

TOTAL----- \$43,000.00

NOTE: Price based on work by FDOT Standards. Price is based on using the existing materials. Replacement Valve Boxes and Lids & Rings would be provided by City of Quincy if needed. 50% billed upon completion of lowering and remaining balance paid upon final completion.

Please let me know if you need any further information.

Thank you!

Del E. Tucker Sr.
Project Manager / Estimator
Hale Contracting, Inc.
1736 Commerce Blvd.
Midway, Fl. 32343
(850) 575-2506 office
(850) 575-0836 fax
(850) 843-8263 cell



WBE/DBE Certified



**BIG BEND
CONTRACTORS
ASSOCIATION**



From: Mo Cox <mcox@myquincy.net>
Sent: Tuesday, March 16, 2021 12:49 PM
To: Del Tucker <d.tucker@halecontracting.net>
Subject: FDOT Job North Adams Quincy

Dale,

Here is what I have. 13 MH's and 32 VB's plus MOT for the job.

Thanks,

Mo

USDA/RDB GRANT

With North Star Legacy
Communities Initiative

**CITY OF QUINCY
CITY COMMISSION
AGENDA REQUEST**

SPECIAL MEETING DATE: March 23, 2021

DATE OF REQUEST: March 16, 2021

TO: Honorable Mayor and Members of the City Commission

FROM: Marcia Carty, Acting City Manager
Dr. Beverly A. Nash, Grants Writer

SUBJECT: United States Department of Agriculture (USDA), Rural Business Development (RBD) Program (Florida), Rural Business Enterprise Grants in Partnership with the North Star Legacy Communities Initiative

Background:

The North Star Legacy Communities Initiative is an effort to unify African-American communities formed shortly after Emancipation. It is documented and recognized that these communities survived for decades while withstanding enormous amounts of pressure from racist policies, such as Jim Crow Laws, acts of violence and governmental neglect. This initiative seeks to take these areas' sense of community and share it with the world, as well as, provide an invitation to history-seekers and weekenders to explore their communities that are located throughout Northern Florida. In addition, the initiative seeks to market local small businesses; highlight community leaders; popularize parks, recreational outlets and resources, cultural and social events, and provide overall support for these communities.

The North Star Legacy Communities Initiative is currently operating in Jackson County and wants to expand throughout the Panhandle of North Florida. The initiative is supported by Florida State University's Department of Urban and Regional Planning, Florida Department of State, Florida Agricultural & Mechanical University (FAMU), National Park Services and the R2P2 Partnership Program.

To be eligible for consideration of funding, applicants must propose a project that aligns with the North Star Legacy Communities Initiative and RBD requirements and priorities and includes, but not limited to, the following:

- Project must include willingness to participate in the selection process for the designation of Legacy Community.
- Project must not duplicate benefits.
- Project must benefit a diversity of emerging, new or existing private businesses (minimum 10) in rural areas.
- The small business receiving assistance must meet the definition contained in § 1942.304. Must be located in the rural community with a population of 50,000 or less population. All businesses assisted with grant funds must be at least 51% owned by U.S. citizen or resident aliens.
- Project must be primarily located in a community of (1) between 15,000 and 25,000 population or (2) between 5,000 and 15,000 population or (3) under 5,000 populations.

Funds may be used for:

- Loans for start-up operating cost and working capital.
- Technical assistance for private business enterprises.
- Reasonable fees and charges for professional services necessary for the planning and development of the business.
- Training, when necessary, in connection with technical assistance.
- Production of television programs to provide information on issues of importance to farmers and rural residents.
- Create, expand, and operate rural distance learning networks or rural learning programs that provide educational instruction or job training instruction related to potential employment or job advancement for adult students.

This grant program is designed to provide technical assistance and training for small rural businesses. Small means that the business has fewer than 50 new workers and less than \$1 million in gross revenue.

There is no maximum grant amount; however, smaller requests are given higher priority. There is no cost sharing requirement.

The pre-application submission cycle ended February 27, 2021. The City of Quincy submitted a letter of support to the pre-application process on February 10, 2021.

As a R2P2 Partnership Program partner, the North Star Legacy Communities Initiative plans to link more than 200 Legacy communities [Jackson, Gadsden, Leon, Jefferson (Apalachee Region) and Madison (North Central Region)] across five counties to create a platform to protect, reveal and promote the cultural and social heritage and natural resources that exist and drive an inflow of resources to these areas through cultural events, trails and tourism.

Statement of Issues:

The R2P2 Partnership has worked with the City of Quincy for approximately two years. Along with the City of Quincy, one of its partners has been the North Star Legacy Communities Initiative, Dr. Sandra Thompson, CEO and Faculty, FAMU, Cooperative Extension Program.

The proposed project: The Quincy North Star Legacy Community Women's Entrepreneurial Project will focus on assistance in the development of small, new and/or emerging rural women-owned businesses, particularly those impacted by the COVID-19 pandemic. The proposed project will provide training, technical assistance and unique supportive physical business services.

The number of businesses = up to 30 (maximum). The **technical assistance** will concentrate on increasing business competencies and certifications, identification of capital and funding opportunities, partnership opportunities, business acumen, product/services/marketing, enhancement and development, building support networks, business retention, strategic planning, branding and social media impact and presence.

In addition, the proposed project will seek to provide exposure to Downtown Quincy and direct/recruit new and emerging businesses to existing vacant spaces and properties. Therefore, enhancing the overall community economic development for the City of Quincy. The assumption is that in a pandemic environment, these new businesses will need business development assistance and in turn will contribute to a more sustained local economic growth and simulation of job growth. Entrepreneurship, particularly for women is a strong part of the culture or economic development strategy for rural communities, the proposed project will assist in the work to educate and demonstrate the impacts that start-up, new and emerging businesses can have on the overall community.

The maximum requested amount will be seventy-five thousand (\$75,000).

City Commission Action Needed:

Options:

- Option 1: Vote to approve the engagement of the City of Quincy in the application for funding and approval of signatory requirements of the Mayor and/or Interim City Manager for the United States Department of Agriculture, Rural Business Development (RBD) Program (Florida), Rural Business Enterprise Grant Program in Partnership with the North Star Legacy Communities Initiative.
- Option 2: Vote to deny the approve the engagement of the City of Quincy in the application for funding and approval of signatory requirements of the Mayor and/or Interim City Manager for the United States Department of Agriculture, Rural Business Development (RBD) Program (Florida), Rural Business Enterprise Grant Program in Partnership with the North Star Legacy Communities Initiative.

Option 3: Provide directions to City Staff from Commission.

Staff Recommendation:

Option 1

Attachments:

Exhibit A: Pre-Application Letter of Support submitted by the City of Quincy.

Exhibit B: USDA, Rural Business Development (RBD) Program (Florida), Rural Business Enterprise Grant Program Application (Blank) (Please note: grant program application is currently being worked on.)

Exhibit C: North Star Black Heritage Region, North Star Legacy Communities Trail

February 10, 2021

TO: USDA/RD/Rural Business Development Program (Florida)
RE: RBEG/RBOG – 2021
North Star Legacy Communities Initiative

FROM: Dr. Beverly A. Nash
City of Quincy, Florida 32351
Grants

Subject: Letter of Support

This letter comes as a letter of support for the North Star Legacy Communities Initiative and its application for the USDA/RD/Rural Business Development Grant Program.

The City of Quincy embraces the initiative's vision and sees itself as a vibrant community drawing inspiration from its cultural, social, economic and natural resources-based roots. The City of Quincy has a substantial number of minority/Black-and-Brown-owned businesses and various enterprises that exist not only in the City, but also located in Gadsden County.

As of July 2019 (U.S. Census Bureau), for the City of Quincy, the single largest population demographic remains Blacks at 63.5%, Whites at 23.60% and Hispanic or Latino population at 12.20% and Asian at 0.80%. The City of Quincy's population economic status category is a rural area of economic concern and a rural area of opportunity (S. 288.0656, Florida Statutes). The population is 7,914 residents. Currently, there is a need and opportunity for substantial development, expansion and growth.

The City of Quincy is very much interested in a partnership with the North Star Legacy Communities Initiative. In addition, the City would be interested in being selected as a legacy community and being engaged in the process of business identification and expansion, along with providing needed services and resources to these entities.

If you have any questions and/or need additional information, please contact me by telephone (850-618-1888) or by email address: bnash@myquincy.net.

Thank you for this opportunity.

USDA Rural Development
Rural Business Development Grant
Application Toolkit

USDA Rural Business Development Grant

Application Toolkit

Background

USDA Rural Development is charged with assisting in the startup, development and expansion of small and emerging businesses and/or non-profits in rural communities. Rural Development supports this portion of the overall mission through two grant programs, the RBEG and RBOG programs.

The Agency combined 7 CFR part 1942, subpart G and 7 CFR part 4284, subpart G into the RBDG rule at 7 CFR part 4280, subpart E. Rural Development has also integrated applicable general provisions of 7 CFR part 4284, subpart A into the RBDG rule. Essentially, the Agency did not change any of the requirements of either program but blended the two regulations into one and eliminated duplicative portions so that there is only one set of requirements. The Agency also combined definitions so that the public has one definition for both programs as well as blended the scoring requirements of both former regulations. Finally, the Agency blended the application processes into one streamlined set of procedures under the RBDG funding, incorporating the statutory language of the 2014 Farm Bill (7 U.S.C. 1932(c)) specifying how the funding would be split.

Rural Development makes RBEGs to public bodies, non-profit corporations and federally recognized Indian Tribes so that they may support the development and/or expansion of small and emerging businesses in rural communities.

Enterprise Grant type funds may be used to: Acquire or develop land, buildings, plants, equipment; access streets and roads, parking areas, utility extensions, necessary water and supply and waste disposal facilities; provide technical assistance; establish revolving loan funds; and to create, expand, or operate rural distance learning programs that provide educational or job training instruction related to potential employment or job advancement to adult students.

Opportunity Grant type funds are made to public bodies, non-profit corporations and federally recognized Indian Tribes to analyze rural business (small and emerging or larger business) opportunities, identify and/or provide training opportunities to rural entrepreneurs, conduct leadership development, establish training or technology centers and conduct technical assistance or area-wide planning activities.

Grant funds may be used for projects identified as either business opportunity type grants or business enterprise type grants. The Agency will set aside 10 percent of its RBDG appropriation for business opportunity type grants. The Agency reserves the right to reallocate funds set aside for business opportunity type grants to business enterprise type grants if it becomes apparent to the Agency that there is insufficient demand for the funds set aside for the business opportunity type grants.

Please provide one original via regular mail of complete application package to the appropriate office:

USDA Rural Development home page is: <http://www.rd.usda.gov/>

USDA Rural Development Pennsylvania home page is: <https://www.rd.usda.gov/pa>

USDA Rural Business Development Grant

Application Toolkit

Checklist

Before submitting your application, please insure that you have completed the following:

SAMS Registration

All applicants for Federal grant funding must register in the Central Contractor Registration (CCR) database, or its successor database, known as the System for Award Management (SAM), at <https://www.sam.gov>, whether applying electronically or by paper, and at no cost. Registration may take 1-1.5 hours to complete and requires a DUNS #, tax ID and business name, statistical and financial information about the business (including number of employees and annual receipts for each of previous 3 years), and Electronic Funds Transfer information for payment of grant disbursements to grantee (Routing #, Account #, ACH contact). Registration activation will take 1-5 days with an established tax ID; OR 2-5 weeks if a new Employer Identification Number is used. A cage code number and expiration date will be provided when the registration is activated and **must** be included in your RBDG application information. For technical assistance, call the toll-free assistance line at 1-866-606-8220 and press "1." Enter the registration cage code and expiration date in field 5(a), "Federal Entity Identifier," on Form SF-424.

This registration must remain active, with current information, at all times during which an entity has an application under consideration by an Agency or has an active Federal Award. To remain registered in the database after the initial registration, the applicant is required to review and annually update its information in the database to ensure it is current, accurate and complete.

Required Forms:

- ☐ Form SF-424, "Application for Federal Assistance"
- ☐ Form SF-424A, "Budget Information-Non-Construction Programs"
- ☐ Form RD 400-1, "Equal Opportunity Agreement"
- ☐ Form RD 400-4, "Assurance Agreement"
- ☐ RD Inst. 1940-Q, EXH A-1, "Certification for Contracts, Grants, & Loans"
- ☐ Environmental Checklist
- ☐ Section 6025 Strategic Economic and Community Development Information (Verify with USDA if appropriate for your project)

Environmental Requirements:

- ☐ Environmental Information Packet: Consult USDA for project appropriate material.
- ☐ Intergovernmental Review Comments: Consult USDA for state specific requirements.

Non-Profits: Include in Appendix A:

- ☐ Articles of Incorporation (including any amendments)
- ☐ Bylaws (including any amendments)
- ☐ Current (within 12 months) Certificate of Good Standing issued by the appropriate Secretary of State.
- ☐ Board Resolution authorizing entity to apply and administer the RBEG/RBOG including the name and title of the person authorized to sign grant documents.

USDA Rural Business Development Grant

Application Toolkit

Public Bodies: Include in Appendix A:

- ☐ Documentation of organization (dated established if other than city, county, or state government).
- ☐ Resolution passed by the governing board authorizing entity to apply and administer the RBDG/RBOG, including the name and title of the person authorized to sign grant documents.

Section 1. Summary Information:

- ☐ Legal name of applicant
- ☐ Requested Grant Amount
- ☐ DUNS #
- ☐ SAM Registration Cage Code and Expiration Date
- ☐ Certification of Relationship to RD employee
- ☐ Certification of serving rural areas
- ☐ Certification of Citizenship
- ☐ Certification of assisting small and emerging businesses (Enterprise Grant only)

Section 2. Applicant Type:

- ☐ Non-profit corporation
- ☐ Public Body / Municipality
- ☐ Federally recognized Indian Tribe

REAP ZONE APPLICANTS ONLY (ND, NY & VT) - ☐ Assigned Benchmark Number:

Section 3. Project Eligibility:

☐ Business **Enterprise** Project

OR

☐ Business **Opportunity** Project

- ☐ Demonstration of Need
- ☐ Clear identification (list) of Small and Emerging Business(es) to be assisted
- ☐ Suggested Performance Criteria

- ☐ Demonstration of Need
- ☐ Economic Development Result
- ☐ Local and Area Strategic Plans
- ☐ Suggested Performance Criteria

Section 4. Scope of Work:

- ☐ Project Type / Description: RLF, Tech Assistance, Site, Feasibility Study
- ☐ Proposed Activities to be Accomplished
- ☐ Timeframe for Individual Activity Completion
- ☐ Timeframe (months) To Project Completion
- ☐ Timeframe from Grant Approval to Project Start

Checklist Continued:

USDA Rural Business Development Grant

Application Toolkit

Section 5. Written Narrative:

- ☐ Project Need
- ☐ Project Benefits
- ☐ Demonstrate Project Meets Eligible Grant Purpose
- ☐ Area(s) to be Served (be specific)
- ☐ Project Coordination with Area Economic Development Plans
- ☐ Goals to be Accomplished
- ☐ Identify Business(es) to be Assisted (if appropriate)
- ☐ Economic Development to be Accomplished
- ☐ Summary: How the Project will result in Created, Saved or Supported Jobs
- ☐ Quantify: Jobs Created, Saved and/or Supported for next 3 Year Period
- ☐ Description of Applicant Experience – Demonstrated Ability – Key Staff that Support Project
- ☐ Method and Rationale to Select Service Area and Proposed Benefitting Businesses
- ☐ Description of Project Methodology: Use of Organization Staff; Consultants; Contractors or Other
- ☐ Work Plan and Budget

Appendices:

- ☐ Appendix A – Organizational Documents §4280.427(b)
- ☐ Appendix B – Latest 3 Years Financial Information §4280.427(e)
- ☐ Appendix C – Supplemental Funds Verification §4280.427(g)
- ☐ Appendix D – Letters of Commitment from Businesses to be assisted (include jobs saved/created)
Letters of Support §4280.435(h)
- ☐ Appendix E – Additional Supporting Documentation

Rural Business Development Grant Instructions: <https://www.rd.usda.gov/files/4280e.pdf>

USDA Rural Business Development Grant

Application Toolkit

Application Template

Section 1: Summary Information

Legal Name of Applicant:
(Verify from Articles/Bylaws)

Requested Grant Amount: \$

Applicant Type—Check One:

☐ Nonprofit Entity

☐ Public Body/Government Entity

☐ Federally recognized Indian Tribe

Project Type – Check One:

☐ Enterprise Grant

☐ Opportunity Grant

DUNS #

SAM/CCR Registration Cage Code:

Expiration Date:

REAP ZONE APPLICANTS ONLY [ND, NY and VT] : Assigned Benchmark Number

Jobs Summary: *[Provide a summary of jobs on an FTE basis "prior to" and "projected at Year 3"]*

Full Time Part Time

Current- Existing # of jobs	0	0
Projected jobs to be created as a result of this project	0	0
Projected jobs to be saved as a result of this project	0	0

Businesses Assisted Summary:

Number of Businesses

Total Businesses to be assisted:	0
Type of Sub-Business assisted: ¹	
Farmer/Rancher	0
Small Business	0
Individuals	0
Groups	0
Cooperatives	0
Type of Plan to be accomplished for the business (i.e. feasibility, business plans):	

¹ "Total Businesses Assisted" must equal the sum of "Sub-Businesses Assisted"

USDA Rural Business Development Grant

Application Toolkit

Project Summary *(Provide a concise summary of your proposed project)*

All Grant Applicants – Complete certifications 1 – 3.

1. Relationships to RD employees

To assure the high standards of honesty, integrity, and impartiality maintained by Rural Development employees, we need to identify any Rural Development assistance to be provided to employees, their relatives, or their business or close personal associates. This includes insured or guaranteed, loans or grants to individuals or organizations. If you know of any relationship or association you (the applicant) may have with a Rural Development employee, please provide this information, or advise if there is none. Your response will allow us to make special provisions for processing but will not affect your application status.

Immediate family, other relatives or close associates who are USDA Rural Development employees, if any, are listed here
If none, indicate here

2. Rural Location

Applicant (grantee) organizations may be located in "rural" or "non-rural" communities. **Benefitting business (es)** must be located in a rural community with a population of 50,000 or less population and not located in a city or town located within the urbanized area contiguous and adjacent to a city or town with a population over 50,000. You may verify rural eligibility of **benefitting business (es)** using the **Rural Eligibility Website**. Note your agreement here that all business(es) to be served will be located in eligible rural area(s).

3. Citizenship Requirement

All business (es) assisted with grant funds must be at least 51 % owned by U.S. citizens or resident aliens (persons legally admitted for permanent residence). Note your agreement here that all proposed businesses assisted will be at least 51 % owned by U.S. citizens or resident aliens

Enterprise Grant Applicants Only

4. Small and Emerging Private Business Enterprise Requirement

Enterprise Grant Funds. All businesses assisted with RBDG enterprise grant funds must meet the following definition: "Any private business which will employ 50 or fewer new employees and has less than \$1 million in projected gross revenues." Note your agreement here that all business (es) assisted will meet the RBDG program definition of small and emerging private business enterprise

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5. Development or Financing of Small & Emerging Private Businesses - §4280.417(b)(2)

(Describe how grant funds will be used to finance and/or develop Small and Emerging Businesses in Rural Areas. Supporting documentation may be included in Appendix E)

6. Revolving Loan Fund Requests Only - §4280.453

RBDG Revolving Loan Funds are processed in accordance with Subpart 4274-D, Intermediary Relending Program and serviced in accordance with Subpart 1951-R. RBDG revolving loan funds are limited to financing no more than 75% of total project costs. Applicants must identify in the Project Budget the minimum 25% non-federal leverage funds.

Use of Funds: All Agency funds must be used for the purpose of making eligible loan(s). Loans cannot exceed 75% of total project costs in accordance with §4274.331(b)(2).

RLF Operating Budget: RLF applications must include an Annual Budget in accordance with §4274.332(b)(2). RBDG revolving loan fund initial administrative costs are the responsibility of the applicant. As loans are repaid, principal and interest are the basis of the continuation of the revolving loan fund. Subject to an approved Operating Budget, interest collected may be used to offset administrative costs of the Loan Fund.

7. Equipment Purchase Requests Only

Provide a detailed list of equipment to be acquired along with supplemental funding (if applicable):

Equipment Description	RBDG Funds	Supplemental Funds If Applicable	Notes / Supplement Source
Total	\$	\$	

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Pass Thru Prohibition §4280.423(m)(4)

[To prevent the grant funds from being classified as "Pass Thru" please provide a description of how the grantee (applicant) will establish and charge benefitting businesses (ultimate recipients) for the "fair market use" of the equipment.]

Opportunity Grant Applicants Only

8. Economic Development Result - §4280.417(b)(1)

Opportunity Type Grants may be made only when there is reasonable prospect that the project will result in economic development of a rural area. *[Describe the economic development that will occur as a result of the proposed project. Include demonstration of project sustainability. Supporting Documentation can be inserted in Appendix E]*

9. Consistency with Local and Area Strategic Plans - §4280.417(d)

Grants may be made only when the proposed project is consistent with local and area-wide strategic plans for community and economic development, coordinated with other economic development activities in the project area and consistent with USDA Rural Development State Strategic Plan. *[Describe how the project coincides with local or regional strategic plans. Supporting Documentation can be inserted in Appendix E]*

All Grant Applicants:

Basis for Project Success or Failure §4280.417(c)

[A] Demonstrated Need: *[Describe the demonstrated need for the project]* _____

[B] Project Evaluation: *[Describe the basis for determining the success or failure of the project]* _____

[C] Project Elements: *[Describe the major elements of the project]* _____

[D] Project Impact: *[Describe the procedures that will be used to assess project impact at its conclusion]* _____

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Proposed Scope of Work - §4280.427(c)

3.1 Project Description – Opportunity Projects §4280.417(a)(1) or Enterprise Projects §4280.417(a)(2)

[Describe the project type: Technical Assistance, Revolving Loan Fund, Industrial Site or Business Opportunity.]

3.2 Project Activities and Timeline

[Detail the key project activities to be accomplished and identify corresponding timeframes for each task.]

3.2 Project Duration

[Outline the months of project duration – explain (if applicable) any major breaks between activity points.]

3.2 Project Implementation

[Identify the expected timeframe between Award of Funds and Project Start – explain (if applicable) any delays.]

Written Narrative - §4280.427(d)

4.1 Project Need

[Explain the project need. Supporting documentation can be inserted in Appendix E]

4.2 Project Benefits

[Explain the benefits of the proposed project. Supporting documents can be inserted in Appendix E]

4.3 Eligible Grant Purpose

See: Opportunity Projects §4280.417(a)(1) or Enterprise Projects §4280.417(a)(2)

[Explain how the proposed project meets an eligible grant purpose. Supporting documents can be inserted in Appendix E]

USDA Rural Business Development Grant

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4.4 Area to be Served

[Describe the area to be served, identifying each governmental unit (i.e. town, county, etc.) to be affected by the project.]

4.5 Description of Project Coordination with Area Economic Development

[Describe the area to be served, identifying each governmental unit (i.e. town, county, etc.) to be affected by the project.]

4.6 Businesses Assisted – Economic Development

[Describe the business(es) to be assisted, if appropriate; and Economic Development to be accomplished.]

4.7 Job Impact – 3 Years

[Explain how the project will result in newly created, increased or supported jobs and the number of projected new and supported jobs within 3 years.]

4.8 Applicant Experience – Key Personnel

[Describe applicant entity demonstrated capability and experience in providing the proposed assistance or similar economic development activities. Include experience of key personnel providing project activities and managing project.]

4.9 Rationale: Project Area

[Describe the method and rationale used to select the area(s) and business(es) that will benefit from assistance.]

4.10: Project Execution

[Describe how the work will be performed including whether organization staff, consultants or contractors will be used.]

Scoring Criteria: Population - Proposed project(s) will be located in a community of:

- | | |
|---------------------------------------|-----------|
| 1. Under 5,000 | 15 points |
| 2. Between 5,000 and less than 15,000 | 10 points |
| 3. Between 15,000 and 25,000 | 5 points |

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Scoring Criteria: Unemployment - Proposed project(s) will be located in areas where the unemployment rate:

- | | |
|--|-----------|
| 1. Exceeds the State rate by 25% or more | 20 points |
| 2. Exceeds the State rate by less than 25% | 10 points |
| 3. Is equal to or less than the State rate | 0 points |

Scoring Criteria: Medium Household income - Proposed project(s) will be located in areas where the median household income (MHI) for the State is:

- | | |
|---|-----------|
| 1. Less than poverty line | 25 points |
| 2. More than poverty line but less than 65% | 15 points |
| 3. Between 65% and 85% | 10 points |
| 4. Equal to or greater than 85% | 0 points |

Scoring Criteria: Economic Distress - Points will be awarded for each of the following criteria met by the community or communities to benefit from the grant (cannot exceed 40 points total):

- | | | |
|--|-----------|------------------------|
| 1. Trauma
(Natural disaster occurred not more than 3 years prior to filing application) | 15 points | FEMA Designation _____ |
| 2. Economic distress
(Military Base/Employer 20% or more loss in total jobs) | 15 points | |
| 3. Long-Term Poverty
(Demonstrated by being a former EZ/EC, REAP, CC or a persistent poverty county) - indicate which _____ | 10 points | |
| 4. Long-term population decline
(Demonstrated by latest 3 decennial Census) - Show amounts _____ | 10 points | |

Subtotal _____ (Cannot Exceed 40 Points)

4.10 Coordination with Area Economic Development Activities

[Description of how the project will coordinate Economic Development activities with other Economic Development Activities within the project area. Supporting Documentation can be inserted in Appendix G] _____

4.11 Businesses to be Assisted and Economic Development to be Accomplished

[Describe Businesses to be assisted (if appropriate) and Economic Development to be accomplished. Supporting Documentation can be inserted in Appendix G] _____

Scoring Criteria: Applicant has written evidence that small business development will be supported by startup or expansion as a result of the grant. 5 points for each letter for separate businesses up to 25 points

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4.12 Jobs Created/Saved

[Describe how the proposed project will create jobs or save existing jobs in the service area and provide an estimated number of jobs created and jobs saved. This is evidenced by letters from rural businesses that will be directly assisted in Appendix F.]

Number of jobs expected to be created or saved

Jobs created are the jobs created by the "businesses assisted" and are directly related to, a result of, and attributed to the project funded by the RBDG project. Jobs created are generally located at the project site; however, jobs created may be located off site if they are employed by the business assisted and are directly related to the project. Examples may include increases in off-site sales staff due to a production expansion project. Enter the estimated number of jobs that will be created if the project is implemented. Part-time and seasonal jobs will be converted to full-time equivalents (FTE): count 2 part-time jobs as 1 full-time job; count 3 seasonal jobs as 1 full-time job. If part-time and/or seasonal jobs add up to a fraction, round up to the next whole number.

Scoring Criteria: Applicant has written evidence that the proposed project will create and/or support existing jobs. The number of jobs must be evidenced by a **written commitment from the business to be assisted.**

- | | |
|--|-----------|
| 1. One job for less than \$5,000 | 25 points |
| 2. One job for 5,000 but less than \$10,000 | 20 points |
| 3. One job for \$10,000 but less than \$15,000 | 15 points |
| 4. One job for \$15,000 but less than \$20,000 | 10 points |
| 5. One job for \$20,000 but less than \$25,000 | 5 points |

Amount of Grant divided by number of jobs = \$ /jobs

4.13 Applicant Expertise

[Insert key personnel, names and experience of personnel on staff and, if applicable, under contract to be utilized for delivery of project tasks. Identify their connection to the project and include a resume of their experience. Attach resumes and other supporting documentation of experience in Appendix E.]

Scoring Criteria: Applicant has evidence of successful experience in type of activity.

- | | |
|--------------------------------------|-----------|
| 1. 10 or more years | 30 points |
| 2. At least 5 but less than 10 years | 20 points |
| 3. At least 3 but less than 5 years | 10 points |
| 4. At least 1 but less than 3 years | 5 points |

Number of years' experience

4.14 Work Plan Narrative

[Insert work plan narrative including how the grant purposes will be accomplished and milestones for accomplishing the proposed tasks. Additionally, if selected for funding, provide a statement indicating how soon after notification of grant obligation project will begin]

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a. Project Budget Summary

Summarize the total project budget by task. Project should reasonably be completed within 1 full year after it has begun. Insert additional rows as needed.

Activity #	Task Name and Description	Start Date	End Date	RBDG Funds	Supplemental Funds	Total Project Costs
	TOTAL PROJECT			\$	\$	\$

b. Sources of Funding

(Identify sources and amounts of matching funds. Provide written verifiable commitment of funds from other sources. An authorized representative of the organization contributing funds from another source must provide evidence that the funds are available and will be used for the proposed project. Verification of matching funds documentation should be in Appendix D.)

c. Task Budget Format

Provide a budget table for each task that will be completed for each main activity listed above. Add additional task tables as needed.

Task #1 Budget Categories	RBDG Funds	Supplemental Funds	Total Project Costs
Personnel			
Fringe Benefits			
Travel			
Supplies			
Contractual			
Total	\$	\$	\$

Provide explanation/clarification of the basis for the above budget figures:

(Insert task budget explanation)

Task #2 Budget Categories	RBDG Funds	Supplemental Funds	Total Project Costs
Personnel			

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Fringe Benefits			
Travel			
Supplies			
Contractual			
Total	\$	\$	\$

Provide explanation/clarification of the basis for the above budget figures:

[Insert task budget explanation]

Scoring Criteria: Leveraging - Applicant has evidence of commitment of funds from nonfederal sources for proposed project. If Rural Development portion of project funding is:

- | | |
|--------------------------------|-----------|
| 1. Less than 20 percent | 30 points |
| 2. 20 but less than 50 percent | 20 points |
| 3. 50 but less than 75 percent | 10 points |
| 4. 75 percent or more | 0 points |

Rural Development funds divided by total project costs \$ ____ X 100 = ____ % which is Rural Development's portion of project funding

Scoring Criteria: Size of Grant Request

- | | |
|--|-----------|
| 1. Less than \$100,000 | 25 points |
| 2. \$100,000 to \$200,000 | 15 points |
| 3. More than \$200,000 but not more than \$500,000 | 10 points |

Scoring Criteria: Indirect cost - Applicant is **not** requesting grant funds to cover their administrative or indirect costs. 5 points

Suggested Performance Criteria:

Suggest one or more relevant criterion to be used to evaluate the performance of the grant project during its operational phase post-award, as benchmarks to assess whether or not the primary goals and objectives proposed in the scope of work are accomplished during the project period. These criteria should relate to the overall project goal of financing and/or assisting small and emerging businesses or conducting business opportunity projects, with a resulting creation or saving of jobs.

[Insert Performance Evaluation Criteria]

Additional Scoring Criteria

Scoring Criteria: Discretionary points - Either the State Director or Administrator may assign up to 50 discretionary points to an application. Assignment of discretionary points must include a written justification. Permissible justifications are geographic

USDA Rural Business Development Grant

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distribution of funds, special Secretary of Agriculture initiatives such as Priority Communities, or a state's strategic goals. Discretionary points may only be assigned to initial grants.

However, in the case where two projects have the same score, the State Director may add one point to the project that best fits the State's strategic plan regardless of whether the project is an initial or subsequent grant.

Identified State Strategic Goals

- *Projects that support the USDA's Bio Economy Initiative*
- *Projects that impact locally produced / locally manufactured food networks and/or distribution systems*
- *Projects located in USDA's targeted High Poverty Areas in support of USDA's Poverty Funding Initiative*

Appendices

USDA Rural Business Development Grant

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Appendix A: Organizational Documents

Please attach evidence of Legal Authority and Good-standing (Examples: By-Laws, Articles of Incorporation or Organization, Letter or Certificate of Good Standing from your Secretary of State or equivalent agency).

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Appendix B: Proposed Scope of Work

Please attach Proposed Scope of Work.

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Appendix C: Supporting Financial Documentation

Please attach latest Three (3) years financial statements including, balance sheets, income statements and current audited report if available.

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Appendix D: Supplemental Funds Verification

Documentation verifying eligible supplemental funds are available and have been committed to the project must be included in your application to qualify for consideration under applicable scoring criterion.

Examples of acceptable documentation include: a signed letter from the source of funds stating the amount of funds, when the funds will be provided, and what the funds can be used for, an executed grant agreement, and a signed resolution from your governing board authorizing the use of a specified amount of funds for the project (if funds will be contributed by the applicant organization).

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Appendix E: Documentation of Experience

Please attach documentation of experience for proposed project activities.



Appendix F: Letters of Support

Rural Business Development Grant

Application Guide

RURAL BUSINESS DEVELOPMENT GRANT APPLICATION

Submitted by:

Applicant Name: _____

Address: _____

City: _____

County: _____

State: _____

Zip Code: _____

Phone #: _____

Email: _____

Choose One

_____ Business Opportunity Grant Project

☒ Business Enterprise Grant Project

\$_____ Grant Request

The 2015 RBDG program will operate under the Interim Final Rule located at:

*<http://www.gpo.gov/fdsys/pkg/FR-2015-03-25/pdf/2015-06489.pdf> This application template is a guide created to assist the applicant in submitting a complete RBDG application. The application guide does not replace the Interim Final Rule. **Use of the application guide is not required (Optional).** However, applicants must provide all required information as stated in the Interim Final Rule. The Agency may request additional information to assist in the application review process. Applicants are encouraged to read the Interim Final Rule and discuss the program requirements with USDA Rural Development staff.*

April 2, 2015

Rural Business Development Grant

Application Guide

CHECKLIST

Before you submit your application, please be sure you have addressed all of the following elements.

Required forms

- ☐ Form SF-424, "Application for Federal Assistance"
- ☐ Form SF-424A, "Budget Information-Non-Construction Programs"
- ☐ Form SF-424B, "Assurances - Non-Construction Programs"
- ☐ Form SF-424C, "Budget Information -Construction Programs" (for construction projects only)
- ☐ Form SF-424D, "Assurances - Construction Programs" (for construction projects only)
- ☐ Form RD 400-1, "Equal Opportunity Agreement"
- ☐ Form RD 400-4, "Assurance Agreement"
- ☐ Form AD 1047, "Certification Regarding Debarment"
- ☐ Form AD 1049, "Certification Regarding Drug Free Workplace"
- ☐ RD Inst. 1940-Q, Exhibit A-1, "Certification for Contracts, Grants, & Loans"
- ☐ Form RD 1940-20, "Request for Environmental Information"
- ☐ "Attachment-Addressing questions 1, 2, 13, 15, 16 and 17 of Form RD 1940-20"
- ☐ Form AD-3030, "Representations Regarding Felony Conviction and Tax Delinquency Status for Corporate Applicants"
- ☐ Intergovernmental Clearance Letter (Executive Order 12372) from the ND Department of Commerce (NOT REQUIRED FOR FL)
- ☐ Survey on Ensuring Equal Opportunity for Applicants
- ☐ Compliance with RD 1900-D Instruction

Section 1. Summary Information

- ☐ Legal name of applicant
- ☐ Requested Grant Amount
- ☐ DUNS #
- ☐ SAM Registration Cage Code and Expiration Date
- ☐ REAP Zone Benchmark Number (REAP Zone Set Aside Applications only)

Section 2. Applicant Eligibility

- ☐ Applicant Type

Rural Business Development Grant

Application Guide

Section 3. Project Eligibility

- ☐ Business Enterprise Grant Project
 - ☐ Demonstration of Need
 - ☐ Suggested Performance Criteria
 - ☐ Development or Financing of Small & Emerging Business

Section 4. Written Narrative

- ☐ Project Need
- ☐ Project Benefits
- ☐ Eligible Grant Purpose
- ☐ Area to be Served
- ☐ Coordination with Area Economic Development Activities
- ☐ Businesses to be Assisted and Economic Development to be Accomplished
- ☐ Jobs Created/Saved
- ☐ Applicant Expertise
- ☐ Method and Rationale to Select Service Area and Business Recipients
- ☐ Work Performance
- ☐ Work Plan Budget
 - ☐ Project Budget Summary
 - ☐ Task Budget Format

Appendices

- ☐ Appendix A – Organizational Documents and Attorney Opinion
- ☐ Appendix B – Financial Documentation
- ☐ Appendix C – Proposed Scope of Work
- ☐ Appendix D – Leveraged Funds Verification
- ☐ Appendix E – Documentation of Experience
- ☐ Appendix F – Letters from Businesses to be Assisted
- ☐ Appendix G – Economic Distress
- ☐ Appendix H – Population and Median Household Income
- ☐ Appendix I – Unemployment
- ☐ Appendix J – Intergovernmental Clearance

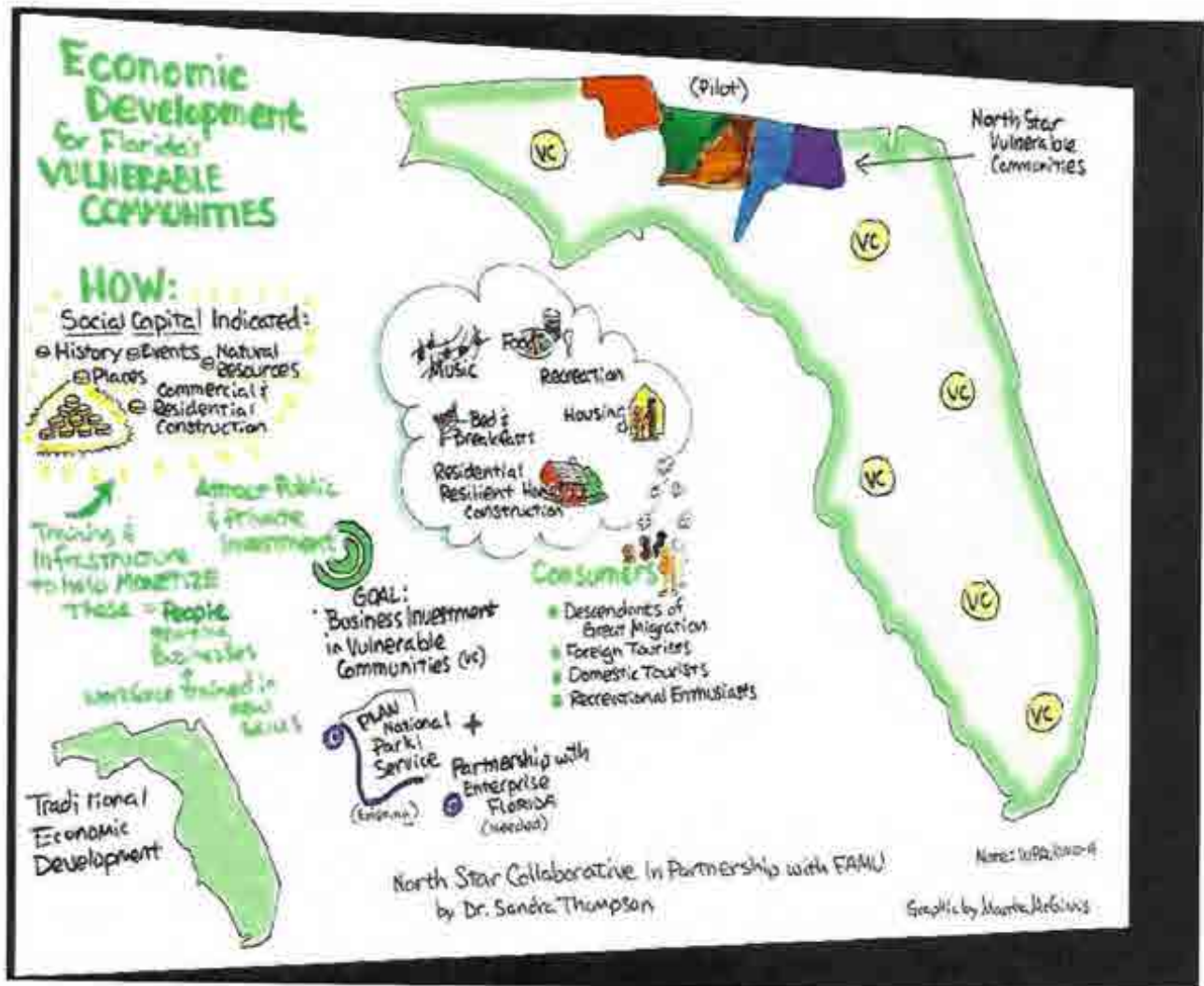
- The Collaborative, founding members of the North Star Black Heritage Region



The Collaborative, founding members of the North Star Legacy Communities Initiative:

Dr. Sandra Thompson (Leon County)
 Florida A&M University Cooperative Extension Program – Community Resource Development
 Mr. John Nelson (Jefferson County)
 Ms. Ann Herring (Jefferson County)
 Ms. Gloria Jefferson-Anderson (Leon County)
 Dr. Ray Mobley (Madison County)
 Mr. Eugene Pitman (Jackson County)
 Mr. Danny Sylvester (Jackson County)
 Ms. Althemese Barnes (Leon County)
 Ms. Faith Clarke (Leon County)

- Visual Illustration of the North Star Black Heritage Region.



- Media Coverage: To create awareness and support for Legacy Communities, the first Juke Joint Jam Florida Festival was held on June 2, 2018:
 - (a) <https://www.tallahassee.com/story/news/2018/05/30/juke-joint-jam-seeks-honor-leons-legacy-communities/604775002/>).
 - (b) <https://www.tallahasseearts.org/event/juke-joint-iam-florida/>.
 - (c) <http://www.thefamuanonline.com/2018/03/07/famu-alumna-to-coordinate-juke-joint-iam-florida/>.
- Jackson County Legacy Communities Project: In partnership with FSU-DURP, the North Star Legacy Communities effort has benefited from a 2020 Florida Department of State Division of Historical Resources grant. The funds were used to conduct summer and fall graduate studio labs and community training, resulting in the first virtual Legacy Community demonstration site (prototype), inclusive of oral histories and marketplace.:
 - (a) <http://northstarlegacies.com/> and
 - (b) https://drive.google.com/file/d/1XQltsLBR3kMZ4aG_LTPlpp8pTWth1nk8/view

Letters of Support

- CONCERNED UNITED PEOPLE, INC. (CUP) Letter of Support.docx[74].pdf
- From the desk of John R. Nelson; Letter of Support 2-25-2021.pdf
- FloridaA&MUniversity_Cooperative Extension Program.pdf
- SouthernRegionalDevelopmentCenter.pdf
- GloriaJeffersonAnderson_IndependentGeneologist_Historian and CommunityAdvocate.pdf
- JohnG.RileyCenter/Museum.pdf
- EugenePittman_Retired USDA Area Director_JacksonCounty.pdf
- Ann Herring_JeffersonCounty_CommunityAdvocate.pdf
- AlthemeseBarnesFounderJohnGRiley&FloridaAfricanAmericanHeritagePreservationNetwork.pdf
- MadisonCountyRecreationAssociation.pdf
- FloridaStateUniversity_Dept of Urban and Regional Planning.pdf
- MadisonCounty_CountyCommission.pdf
- SoutheasternConservationAdaptionStrategy.pdf
- CityofQuincyCommission.pdf

February 12, 2021

TO: National Park Services
RE: Technical Assistance Grant Program
Florida North Star Legacy Communities Initiative

FROM: Dr. Beverly A. Nash
City of Quincy, Florida 32351
Grants

Subject: Letter of Support

This letter comes as a letter of support for the Florida North Star Legacy Communities Initiative and its application to the National Park Services Technical Assistance Grant Program.

The City of Quincy embraces the initiative's vision and sees itself as a vibrant community drawing inspiration from its people, language, cultural, social, economic and natural resources-based roots. The City of Quincy has a substantial number of communities or neighborhoods of color with a rich and active history in the Florida Panhandle. The county (Gadsden) is one of seven recorded to contain the largest concentration of slave owning plantations in the region. It is also a living museum of African-American heritage, culture, economic resiliency and creativity.

As of July 2019 (U.S. Census Bureau), for the City of Quincy, the single largest population demographic remains Blacks at 63.5%, Whites at 23.60% and Hispanic or Latino population at 12.20% and Asian at 0.80%. The City of Quincy's population economic status category is a rural area of economic concern and a rural area of opportunity (S. 288.0656, Florida Statutes). The population is 7,914 residents. Existing today are multiple communities of color in the City of Quincy. For example, separate identifiable communities such are: Shaw Quarters, St. John, St. Hebron, Friendship, Shiloh, Subdivision (Sub "D"), Pepper Hill, Hillside, High Bridge, Circle Drive and East Quincy.

The City of Quincy is very much interested in a partnership with the Florida North Star Legacy Communities Initiative and the National Park Services. In addition, the City would be interested in being selected as a legacy community and being engaged in the process of creating collective economic vibrancy, preserving history and heritage, and assembling and dissemination of self-defined knowledge and accurate history-telling about its diverse population.

If you have any questions and/or need additional information, please contact me by telephone (850-618-1888) or by email address: bnash@myquincy.net.

Thank you for this opportunity.



Southeast Conservation Adaptation Strategy

1751 University Drive, 5th Floor
Raleigh, NC 27606-2270
919-707-0121

secassoutheast.org

February 10, 2021

Dr. Sandra Thompson
North Star Legacy Communities

Dear Dr. Thompson,

I am writing in my capacity as Coordinator of the Southeast Conservation Adaptation Strategy (SECAS) to express support for your proposal to the National Park Service Rivers, Trails, and Conservation Assistance program (RTCA) to develop a series of trails within North Star Legacy Communities. SECAS brings together diverse partners across the Southeastern US and Caribbean to design and achieve a connected network of lands and waters that supports thriving fish and wildlife populations and improved quality of life for people. The development of a trail system within the Florida North Star Black Heritage Region offers an opportunity to protect and enhance both natural and cultural resources of the area. It also aligns with the overarching goal of SECAS: a 10% or greater improvement in the health, function, and connectivity of Southeastern ecosystems by 2060.

The Southeast Conservation Blueprint is the primary product of SECAS. It is a living spatial plan that identifies important areas for conservation and restoration across the region. The Florida North Star Black Heritage Region provides excellent alignment with high-value Blueprint areas and exemplifies a complementary landscape-scale approach to conservation that links local actions with conservation outcomes that contribute at a broader geographic scale. In fact, almost 80% of the North Star Black Heritage Region, which includes five counties, is identified as priority area in the Blueprint due to its overall conservation and restoration value. Those areas are also recognized for their resilience in supporting biodiversity and ecosystem function in the face of climate change. Achieving the SECAS Goal requires increased conservation action within Blueprint priority areas and designation of this landscape aligns with that regional strategy.

The development of a trail system within an area where natural, cultural, and historic resources combine can amplify the importance of these resources in the Florida Panhandle and can help support conservation actions and contribute to the overarching goal of SECAS. We are also happy to offer our assistance and expertise to work with the North Star Legacy Communities Collaborative to identify areas where the Blueprint can help inform conservation decisions.

I am pleased to support this proposal as it addresses shared conservation values and goals for the Southeast region. Please contact me if you have questions or desire further information about SECAS.

Sincerely,

Mallory G. Martin
Coordinator, Southeast Conservation Adaptation Strategy (SECAS)



Florida State University
College of Social Sciences & Public Policy
Department of Urban & Regional Planning

February 15, 2021

Mr. Jason Brower,
Acting State Director
U.S. Department of Agriculture
Rural Development
4500 NW 27th Avenue
Suite D-2
Gainesville, FL 32606

Re: USDA/RD/Rural Business Development Program (Florida)
RBEG/RBOG – 2021

Dear Sir/Madam:

Legacy Communities of North Florida (LCNF) are African American communities that formed shortly after Emancipation in north Florida. These self-reliant and economically sustainable communities have survived decades withstanding pressure from racist policies such as Jim Crow laws, acts of violence, loss of land (heirs property) and government neglect. In Florida, these communities predominate in the rich agricultural lands of the Panhandle, the center of the state's former slave-labor dependent agricultural economy. To document the often overlooked and forgotten history of Legacy Communities in historical narratives about Florida, the Florida State University (FSU) Department of Urban and Regional Planning (DURP), working through a grant from the Florida Department of State, Division of Historical Resources, developed a pilot North Star Legacy Communities Initiative project focused on Jackson County, Florida.

Our project was the brainchild of Dr. Sandra Thompson from the FAMU Cooperative Extension Program, who also served as a project advisor and community partner. Through two semesters, graduate students and community members worked together to record personal and collective histories through oral histories, interviews, documenting community assets, and building tools, including an eChamber of Commerce website. These various community engagement and historical data collection were all used to build momentum for community members to better identify, market and realize meaningful economic return from their works and their shared history through our dedicated eChamber of Commerce website platform.

113 Collegiate Loop, 330 Bellamy Building, P.O. Box 3062280, Tallahassee, FL 32306-2280
850.644.4510 – www.coss.fsu.edu/durp

Madison County Recreation Association, Inc.

(MCRAI)

Ray Mobley, President

Madison, Florida

FEI #:59-6215265

February 15, 2021

National Park Service (NPS)
Technical Application

Dear Sir or Madam:

On behalf of the Madison County Recreation Association, I am pleased to endorse and offer my support to the Legacy Project and grant application. As a member of the community, I have been impacted by the traditions, culture, and investments in our lives. I agree that this project will preserve and sustain our heritage and will serve as a source of inspiration for generations to come. We need to know and understand our history in order to appreciate where we are and where we can go.

I applaud the North Star Legacy Community Trail effort, which includes Madison County. This effort working in concert with other communities will greatly benefit the entire region and serve as a blue print for other efforts across the nation.

I wholeheartedly indorse this effort and pledge my support. I look forward any engagement the applicants feel appropriate for me and my board. Thanks again.

Sincerely

Ray Mobley



The John G. Riley Center/Museum for
African American History & Culture, Inc.

419 East Jefferson Street • Tallahassee, Florida, 32301

Phone: (904) 681-7881 • Fax: (904) 681-7400

Web: www.jgrc.org • Email: info@jgrc.org



National Park Service Grant Application

February 17, 2021

North Star Legacy Communities Regional Trail Grant Application

Dear Officials:

Equipping and empowering oneself for the future and knitting generations is the mindset and principles that I bring personally to this project. Often, in my role as a public servant in the field of historic preservation I have drawn upon my upbringing and the history of those who came before me who, though severely challenged with barriers of legal segregation against them and obstacles applied, still forged ahead, survived and endured the many pressures.

Foremost in my memory is the strong passion of my parents for education and property ownership. This, they passed on and though unable to gain a higher education degree, made it possible for all nine of their offspring to acquire a college education. Simultaneously, they purchased and farmed acres of land and also built their own home once leaving the sharecropping and tenant farmlands. My family is but one example of this occurring in Leon County. It is in this vain that I highly support the proposed grant as a way of researching and documenting this such history for its value to present and future generations.

The mission of John G. Riley House is to enrich lives by increasing awareness of African American history and culture and to share knowledge of people, places and events that have shaped the foundations of our society.

Ann Herring
P. O. Box 451
Monticello, FL 32345
February 17, 2021

FLORIDA-National Park Service Rivers, Trails, and Conservation Assistance Program
North Star Legacy Communities Trail
c/o Dr. Sandra Thompson

Dear Dr. Thompson,

This is a letter of support for the application to secure technical assistance from the National Park Service in establishing a five-county Legacy Communities regional trail. The need for this is critical, not only from a historical standpoint, but also from a community revitalization perspective.

The North Star Legacy Communities trail system will create what amounts to a living museum of the African American experience in the designated geographic areas and function as a mechanism by which people can gain knowledge and a better understanding of the life and culture of these communities. By its very nature, preservation creates an atmosphere of excitement and creativity that can fuel entrepreneurial activities to help reinvigorate communities that are fading away. Each of these communities has a rich heritage and unique character that should be shared with the world.

My family owns a historical structure, Elizabeth Elementary School in Monticello, Florida. The school functioned to educate Black children during segregation. The school when restored and listed on the North Star Legacy Communities Trail will function as a space for community/social engagement and educational learning opportunities. Further, the grounds are conducive to engagement with nature, another learning opportunity for visitors. The trail will help Elizabeth Elementary School and other historical spaces and places regain purpose in Jefferson county and expand reach domestically and globally.

The establishment of the North Star Legacy Communities Trail is an action step that will help protect our treasures before they vanish and are lost to us forever. Thank you for the opportunity to express my thoughts in favor of this worthy project.

Sincerely,

Ann Herring

Eugene Pittman
P. O. Box 313
Marianna, FL 32447
(850) 573-6732

February 17, 2021

RE: Letter of support-North Park Service
Technical Assistance

TO: Whom it may concern:

It is with stupendous delight that I have been asked to provide this letter of support on the behalf of the North Park Service Technical Assistance for the North Star Legacy Communities.

I continue to support its role in remaining economically vibrant in promoting the programs that are fueled by residents with flourishing business enterprises connected to their culture and continue to play a vital role throughout Florida's Tourism Platform.

This group positive impacts the lives of many individually, financially, socially and mentally throughout the entire area .

I wholehearted endorse their application without reservations. If warranted, I can be contacted at (850) 573-6732.

Sincerely

Eugene Pittman

Retired Area Director, (USDA)



419 EAST JEFFERSON STREET
TALLAHASSEE, FL 32301
PHONE: (850) 681-2881
FAX: (850) 681-7000
STAFF@RILEYMUSEUM.ORG
WWW.RILEYMUSEUM.ORG

February 17, 2021
National Park Service

Dear Grant Officials:

The John Gilmore Riley Center and Museum is providing this letter of support for the grant for North Star Legacy Communities Regional Trail. The Riley Center and Museum was established in 1996 in the historic Riley House, constructed in 1890 for John Gilmore Riley and his family. Mr. Riley was born into slavery in Leon County and after slavery acquired an education and became the first Black principal of the freedmen school, Lincoln Academy (later High School), built to educate descendants of slaves in Leon County. The Riley Center and Museum also established the Florida African American Heritage Preservation Network (FAAHPN) in 1997 to bring African American Museums in Florida out of the shadows to be more valued as contributors to cultural and historical initiatives across the state of Florida.

We enthusiastically support this grant and funding to research, preserve and document the history of legacy communities, one that has the potential to uncover, discover and present in accessible formats the attributes of early African Americans post Emancipation. These families and communities became independent, lived off of the land and developed economic enterprises that in turn supported their communities. The collections that can be gained, still, from this research is possible, but becoming less so as the "history holders" have aged or have medical situations that adversely affect memory.

I look forward to this project as an awakening to this valuable history and solicit your utmost support for its funding.

Sincerely,

Dr. Aron Myers, Executive Director

P R E S E R V I N G H I S T O R Y & C U L T U R E

Gloria Jefferson Anderson

Post Office Box 5412, Tallahassee, Florida 32314

18 February 2021

Dr. Sandra Thompson
North Star Black Heritage Region
Tallahassee, Florida 32310

RE: National Park Service Rivers, Trails, and
Conservation Assistance Program

This letter comes in support of the North Star Legacy Communities Trail in North Florida. The initiative will support plans for connecting trails through the identified North Star Legacy communities. Many of these communities suffer from the result of decades of under investments and economic exclusion, especially for communities of color. The target communities also, struggle with poverty and lack of resources needed to provide community development and improvements in these rural areas.

The Initiative will foster positive economic, social, environmental and health outcomes, thus uplifting minds, body and spirits. I wholeheartedly support this planned project and look forward to it becoming a partnership that will provide opportunities for the disconnected many years to come.

Sincerely,

Gloria Jefferson Anderson
Independent Genealogist, Historian and
Community Advocate



February 23, 2021

FLORIDA - National Park Service Rivers, Trails, and Conservation Assistance Program
North Star Legacy Communities Trail
c/o Dr. Sandra Thompson,
Program Leader, CRD Specialist
Florida A&M University
215 Perry-Paige Bldg. South
Tallahassee, FL 32307

Dear Dr. Thompson:

As Director of the Southern Rural Development Center (SRDC), I am writing this letter of support for the proposed project, "North Star Legacy Community Trail (NSLCT)", which is an effort by the North Star Legacies Communities Collaborative. The SRDC serves thirty land grant universities in the thirteen southern United States and focuses on research and outreach (Extension) efforts related to rural community development issues. These thirty universities include 1862, 1890, and 1994 institutions that service the entire population with targeted emphasis on minority (1890) and Native Americans (1994) populations. The NSLCT is a prime example of a regional effort to enhance the health and economic well-being of not only the local population of Northwest Florida, but also increase the understanding of the rich African American heritage and contributions. We have learned that regional efforts, such as NSLCT, have an increased chance of successful implementation and continuation, as opposed to individual town, city, or county efforts. Thus, we commend the North Star Legacies Communities Collaborative for initiating this project.

In summation, I would like to convey my strongest enthusiasm for this proposed project, which is important to Florida and our other southern neighbors. I look forward to providing supportive assistance to you and other members of your team should the project be funded.

Sincerely,

A handwritten signature in dark ink, appearing to read "Steven C. Turner".

Steven C. Turner
Director
Southern Rural Development Center



Florida Agricultural and Mechanical University

TALLAHASSEE, FLORIDA 32307-4100

FAMU Research & Extension Center
4250 Hawthorne Hwy
Quincy, FL 32352

Office (850) 875-8554
Fax (850) 876-8558
news@famu.edu

February 22, 2021

RE: National Park Service Rivers, Trails, and Conservation Assistance program (RTCA) • North Star Legacy Communities Trail System

Dear RTCA Florida Coordinator

Florida A&M University (FAMU) Cooperative Extension Program submits this letter in support of the proposed North Star Legacy Communities Trail (NSLCT) as a first step in developing the North Star Black Heritage Region (NSBHR). The significance of the Region is that it was the economic engine that undergirded Florida's plantation economy based on the labor of enslaved people. In present day, the communities (i.e., Legacy Communities) are rapidly eroding in large part due to heirs' property, urban sprawl, and restrictive use permitting. These circumstances have created a patchwork of invisible and underserved communities. The trail system will facilitate acknowledgement and engagement with the resilience and ingenuity applied by Black residents to create community while living under horrific circumstances. And critically it will help to advance the vision for NSBHR.

FAMU's Cooperative Extension Program is the outreach arm of the University's land-grant mission and is uniquely positioned to support development and sustainability of NSBHR's trail system. We bring expert experience and research-based solutions to help individuals, families and communities thrive in Florida's ever-changing economy. Our Extension specialists, agents, educators, program assistants and support personnel provide educational programs in four areas that are critical for success:

- 4-H/Youth Development
- Agriculture & Natural Resources
- Community Resource Development
- Family & Consumer Sciences

FAMU Cooperative Extension Program has provided direct education and technical assistance to this initiative since 2019, through Dr. Sandra Thompson. Therefore, we are fully committed to expand this support by providing education for the public, promoting tourism, highlighting the socio-cultural values of the area, providing space to organize activities and by promoting business development and expansion, and natural resources preservation.

We believe that the establishment of a NSLCT system toward a NSBR will contribute to north Florida's economic growth as a cultural heritage and recreation tourism destination. Therefore, we fully support North Star Legacy Communities Trail effort and look forward to being a part of the success ahead.

Sincerely,

Vonda H. Richardson
Director/Associate Administrator

FAMU IS AN EQUAL OPPORTUNITY/EQUAL ACCESS UNIVERSITY AUTHORIZED TO PROVIDE RESEARCH, EDUCATIONAL INFORMATION AND OTHER SERVICES TO INDIVIDUALS AND FAMILIES WITHOUT REGARD TO RACE, COLOR, SEX, AGE, HANDICAP OR NATIONAL ORIGIN. U.S. DEPARTMENT OF AGRICULTURE COOPERATIVE EXTENSION SERVICE, UNIVERSITY OF FLORIDA, IFAS, FLORIDA A&M UNIVERSITY COOPERATIVE EXTENSION PROGRAM AND BOARDS OF COUNTY COMMISSIONS COOPERATING

From the desk of
John R. Nelson, Sr.

Post Office Box 678 - Monticello, Florida 32345
Telephone #: (850) 241-2745
Email Address: nelsonrj@monticello.com



February 25, 2021

Florida - National Park Service Rivers
and Conservation Assistance program
North Star Legacy Communities Trails
c/o Dr. Sandra Thompson
Tallahassee, Florida

TO WHOM IT MAY CONCERN (Letter of Support):

I am John R. Nelson, Sr., life long resident of Monticello, Jefferson County, Florida, born February 17, 1948, just celebrated my 73rd birthday. I lived my youth and young adulthood as a resident, attended the Jefferson County School District, within a segregated system, and was an honor graduate of Howard Academy High School, 1966. I resided in other areas of Florida, states in the U. S. and in foreign countries after 1966 to attend college, serve in the United States Armed Forces (Vietnam War and Germany) and returned to Monticello to live in 1972. I resided in other areas of Florida, 1977 and returned to Monticello in 1981 to present.

1972 through present, my involvement as a civic, social and community leader, local/state governmental leader and affiliation with history makers, has allowed me to share platforms with Black Leaders as well as become a history maker myself within local community and the state of Florida. To name leadership roles held are as follow: NAACP President (1986 through 1992); City of Monticello and Jefferson County Fire Chief (1975 through 1977); Florida State Fire Marshal Office - Fire Protection Specialist (1977 through 1979); State Fire Marshal's central Florida Regional Supervisor (presiding over 33 Counties 1979 through 1981); Florida's Chief Deputy of Fire Protection and Technical Services (1981 through 1992) and Florida's Property Insurance Administrator and Chief Insurance Adjuster (1992 to retirement in 2010).

Further, I am an elected and sworn Jefferson County Commissioner (2010 through 2018); served as several Commissioner's Committee chairmanships and Chairman, Jefferson County Board of Commissioners (2012 through 2013).

Jefferson County is located 26 miles east of the State Capitol, became a governmental body in 1826 - in 1830 with a county population of 3,312; about 10% of the state's population. Today, Monticello - Jefferson is less than 1% of 1% of Florida's population. The county is in the Tallahassee Metropolitan Statistical Area. It is designated as a "Fiscally Constrained County" and is the western-most county within the North Central Rural Area of Critical Economic Concern. However, the county maintains pertinent Florida history, both in white and black communities; but most political leadership has devoted little or no efforts and funds to preserve black historical facilities. The county has developed and preserved historical buildings, rivers and trails all within white communities.

Over the last two to three years, and due to my knowledge of Jefferson's Black History and historical places, I've worked with Dr. Sandra Thompson - FAMU Extension, to document and preserve aforementioned facilities and serve on a multi-county committee (North Star Legacy Communities Collaborative) that will promote and enhance jobs and economic development.

For this cause, I write and provide this **Letter of Support**, vow to continue work that will make Monticello - Jefferson County and Legacy Communities a better place for prosperity and to live.

With sincere dedication, I remain,

John R. Nelson, Sr.



**CONCERNED UNITED PEOPLE, INC.
(CUP)**

P.O. BOX 606



FEBRUARY 27, 2021

FLORIDA – Jefferson County
National Park Service Rivers, Trails, and Conservation Assistance Program
North Star Legacy Communities Trail System -
c/o Dr. Sandra Thompson

Dear Dr. Thompson,

On behalf of Concerned United People, Inc., we strongly support the application to secure technical assistance from the National Park Service in establishing a five-county Legacy Communities regional trail in the North Star Black Heritage Region. This opportunity will give capacity for Legacy Communities within Jefferson to access community and economic development resources.

Concerned United People, Inc. (CUP) is uniquely positioned to support this initiative. CUP, Inc. was organized in 1989 as a 501 (c) (3), non-profit tax exempt organization, chartered by Florida Secretary of State. Serving Jefferson County citizens for almost 30 years, CUP became the primary organization in the county to influence major changes to overall community, society and government. Many of those changes include community and economic improvements, including community cleanup, changes to local government structure, citizens safety, road improvement, social events and working together with other community-based organizations to better conditions for humanity, preservation of African American History.

Therefore, we will support the project in the following ways: advocate and champion the Region's Trail System to local government and other stakeholders across the region, facilitate community engagement and participate as a grant writing partner.

Sincerely,

C. P. MILLER, PRESIDENT

John R. Nelson, Sr.

BOARD MEMBER