

City of Quincy

City Hall

404 West Jefferson Street

Quincy, Florida 32351

www.myquincy.net



COMMISSION MEETING

Tuesday, September 14, 2021
6:00 PM

City Hall Commission Chambers

City Commission

Mayor Ronte R. Harris ~ District III
Mayor Pro-Tem Keith A. Dowdell ~ District I
Commissioner Angela G. Sapp ~ District II
Commissioner Freida Bass-Prieto ~ District IV
Commissioner Anessa A. Canidate ~ District V

"An All American City in the Heart of Florida's Future"



**City of Quincy, Florida
City Commission Meeting**

AMENDED AGENDA

September 14, 2021

6:00 P.M.

City Hall Commission Chambers

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Approval of Agenda

Special Presentations

1. Special Presentation
 - Mimi Robinson, Volunteer

Proclamations

Items for Consent by the Commission

2. Approval of Minutes of the August 17, 2021 Special Meeting
 - Janice Shackelford, City Clerk
3. Approval of Minutes of the August 20, 2021 Special Meeting
 - Janice Shackelford, City Clerk
4. Approval of Minutes of the August 24, 2021 Regular Meeting
 - Janice Shackelford, City Clerk
5. Approval of Minutes of the August 30, 2021 Special Meeting
 - Janice Shackelford, City Clerk
6. City of Quincy Revised COVID-19 Implementation Plan
 - Jack L. McLean Jr., City Manager
 - Ann Sherman, Human Resources Director
7. Code Enforcement Report
 - Jack L. McLean Jr., City Manager
 - Charles Hayes, Interim Planning Director

8. AmeriCorp Volunteer Year 2 - Continuation of the Federal Grant between Communities Organizations Active in Disaster, Inc. d/b/a Be Ready Alliance Coordinating for Emergencies (BRACE)/AmeriCorps/VISTA Volunteers and the City of Quincy, Florida
 - Jack L. McLean Jr., City Manager
 - Dr. Beverly Nash, Grant Writer
9. Request to Purchase Back Hoe and Bat Wings
 - Jack L. McLean Jr., City Manager
 - Reggie Bell, Public Works Director

Public Hearings and Ordinances as Scheduled or Agendaed

Public Opportunity to Speak on Commission Propositions – (Pursuant to Sec. 286.0114, Fla. Stat. and subject to the limitations of Sec. 286.0114(3)(a), Fla. Stat.)

Resolutions

10. Refinancing of Taxable Bonds

- Jack L. McLean Jr., City Manager
- Marcia Carty, Finance Director

Reports, Requests and Communications by the City Manager

11. Extending the Sign Moratorium

- Jack L. McLean Jr., City Manager
- Gary Roberts, Finance Director

Reports by Boards and Committees

Other Items Requested to Be Agendaed by Commission Member(s), the City Manager and Other City Officials

12. City Manager
 - Keith A. Dowdell, Mayor Pro-Tem
 - Gary Roberts, City Attorney

Comments

- City Manager
- City Clerk
- City Attorney
- Commission Members

Comments from the Audience

Adjournment

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting, he/she may need a record of the proceedings, and for such purpose, he/she may need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. FS 286.0105. Persons with disabilities who require assistance to participate in City meetings are requested to notify the City Clerk's Office at (850) 618-0020 in advance.

CITY COMMISSION
Tuesday, August 17, 2021
6:04 P.M. (Eastern)

SPECIAL MEETING
QUINCY, FLORIDA 32351

CITY COMMISSION SPECIAL MEETING MINUTES

The City of Quincy City Commission met in a special in-person meeting on Tuesday, August 17, 2021, with **Mayor Ronte Harris** presiding and the following

Commissioners present:

Mayor Pro-Tem Keith A. Dowdell
Commissioner Angela G. Sapp
Commissioner Freida Bass-Prieto
Commissioner Anessa A. Canidate

City Staff and Guests:

Jack L. McLean Jr., City Manager
Marcia Carty, Finance Director
Gary Roberts, City Attorney
Janice Shackelford Clemons, City Clerk
DeCody Fagg, Parks and Recreations Director
Reggie Bell, Public Works Director
Ann Sherman, Director of Human Resources and Customer Service
Anthony Baker, Interim Fire Chief
Dr. Beverly Nash, Grant Writer
Vancheria Starling, Executive Assistant to the City Manager
Robin Ryals, Utilities Director
Rob Nixon, CRA Manager
Charles Hayes, Procurement Officer
Jim Southerland Sr., WQTN-13 Administrator
James McKenzie, IT Administrator
Robert Mixson, Interim Police Chief

Pat Thomas Insurance Agency
South Group Insurance
Capital Health Plan

The special in-person meeting was recorded, televised, and transmitted by way of the City of Quincy's Facebook Page and TV Channel (WQTN-13). (Note: Digital formatted documents/media are public records.)

• **Called to Order:**

Mayor Ronte Harris called the special meeting to order at 6:04 pm., with the Rev. Robin Ryals providing the Invocation. Mayor Ronte Harris led the reciting of the Pledge of Allegiance and requested a roll call.

Special Meeting Items of Discussion

1. Seed Grant Application
 - Jack L. McLean Jr., City Manager
 - Charles Hayes, Purchasing Director
2. Award for Health Care Insurance RFPP
 - Jack L. McLean Jr., City Manager
 - Charles Hayes, Purchasing Director
3. Information Technology Contracts
 - Jack L. McLean Jr., City Manager
 - Ann Sherman, Human Resources Director

Summary of Discussion by Staff and the Commission

Mayor Harris listed the three items before the Commission for discussion.

Item #1: Seed Grant Application

Purchasing Director Charles Hayes stated that a five-member staff re-evaluated and re-scored the nine applications requested by the Commission. The team met and scored each application with the rubric. No funding was given for scores less than 4. The reminding funds were calculated and given. One did not meet the criteria.

City Manager Jack L. McLean Jr. stated that his recommendation is to fund what staff came up with on the rubric.

Purchasing Director Charles Hayes stated that there is a reporting criterion that must be completed at the end of the program.

After Commissioners voiced their various concerns, Commissioner Sapp offered a motion to accept the funding sources with the rankings that were provided by staff. Mayor Harris seconded the motion.

Commissioner	Vote
Commissioner Sapp	Yes
Commissioner Prieto-Bass	Yes
Commissioner Canidate	Yes
Mayor Pro Tem Dowdell	No
Mayor Harris	Yes

The Motion Carried 4 to 1.

Item #2: Award for Health Care Insurance RFP.

Purchasing Director Charles Hayes stated that staff prepared an RFP for Group Medical Insurance. Bidders were requested to submit a proposal for broker/agent service as well as a carrier proposal for Group Medical Insurance for health, dental, vision, and life

policies. There were three proposals submitted. Staff recommended continuing utilizing Capital Health Plan as our Provider for Insurance. There will be a seven percent increase in the upcoming year.

South Group Insurance Representative Reginald Thompson provided an overview of the company's history and function. South Group Representative Reginald Thompson stated that the company is opening an office at 19 West Jefferson Street.

Commissioner Canidate requested the RFP documents to compare each agency's RFP

City Manager Jack L. McLean Jr. stated that a utilization report was requested but never received. Action by the Commission is needed to meet the enrollment deadline. The bids were received on July 26.

Pat Thomas Insurance Representative Bradley Joyner stated that they had provided service to the City for over 11 years, and the company welcomed continuing working with the City.

With no further discussion, Commissioner Bass-Prieto offered a motion to continue utilizing Capital Health Plan as our Provider for Insurance. In addition to this, continue the service of our agent/broker for the upcoming fiscal year. The motion died for lack of a second.

Mayor Pro Tem Dowdell offered a motion to continue utilizing Capital Health Plan as our Provider for Insurance. In addition to this, use South Group as the broker/agent. The motion died for lack of a second.

Commissioner Canidate offered a motion to table the agenda item until next Tuesday so that the Commission can review and compare the RFPs. Mayor Harris seconded the motion.

Mayor Harris requested the RFP and the current policy.

Commissioner	Vote
Commissioner Sapp	Yes
Commissioner Prieto-Bass	Yes
Commissioner Canidate	Yes
Mayor Pro Tem Dowdell	Yes
Mayor Harris	Yes

The Motion Carried 5 to 0.

Item #3: Information Technology Contract.

Human Resources Director Ann Sherman stated that the IT contract is back before the Commission. Mayor Harris stated that the information requested by the Commission on the IT contracts had been provided.

City Manager Jack L. McLean Jr. stated that James McKenzie is actively working and fulfilling the contract. City Manager Jack L. McLean Jr. recommended approving the IT Contract. City Manager Jack L. McLean Jr. stated that the contract exceeded the

amount of his authorization approval, and due to his illness and medical leave on March 8, he did not bring the contract before the Commission.

Mayor Pro Tem Dowdell and Commissioner Bass-Prieto stated their concerns about hiring contract laborers and the City Manager signing contracts that exceed \$10,000, which is an Ordinance violation.

Mayor Pro Tem Dowdell stated that he had asked the City Manager about the IT contract since his return from medical leave and hadn't received an answer to his satisfaction.

City Attorney Gary Roberts stated that it had been established that City Manager Jack L. McLean Jr. exceeded his \$10,000 authorization limit and is in violation of the City's ordinance. City Attorney Gary Roberts stated that a public reprimand is a form of punishment.

Mayor Harris was concerned about having positions being filled by interims for long periods. City Manager Jack L. McLean Jr. stated that Interim Fire Chief Anthony Baker would be assuming the role of the Fire Chief. Applicants for the Chief of Police position is currently be screened. The community will be involved in the selection of the Police Chief.

Mayor Pro Tem Dowdell stated that he's willing to give the City Manager the opportunity of filling positions and resolve the IT issue by the next Commission Meeting. Mayor Pro Tem Dowdell stated that the City Manager should receive some sort of punishment due to his ordinance violation. Mayor Pro Tem Dowdell stated he will recommend one-week suspension without pay or termination.

Mayor Pro Tem Dowdell offered a motion that the City Manager must have, by next Commission Meeting, a plan and dates on filling the following positions: Police Chief, Fire Chief, Building and Planning, and IT. Commissioner Canidate seconded the motion.

Commissioner	Vote
Commissioner Sapp	Yes
Commissioner Prieto-Bass	Yes
Commissioner Canidate	Yes
Mayor Pro Tem Dowdell	Yes
Mayor Harris	Yes

The Motion Carried 5 to 0.

City Attorney Gary Roberts stated that he is in receipt of a letter from the Nelson Mullins Law Firm regarding Pine Lakes Apartments. The letter refers that Archway is not being treated in the same matter as other developers. Archway is requesting that the verification of infrastructure and verification of zoning be signed by the City. City Attorney stated that Archway believes that the issue should have been handled at the staff level.

Commissioner Bass-Prieto stated that the item was not placed on the agenda, and it was a staff issue. City Attorney Gary Roberts asked if the rules could be suspended due to the deadline being the next day. Mayor Harris suspended the rule.

Mayor Harris asked for guidance on the vote re approving the Pine Lakes Apartment and an update on where we are in providing Archway the correct documents.

City Attorney Gary Roberts stated that there is no intent for the Commission to act on this item. Roberts will get with the City Manager and provide all documents to the developer based on the City Ordinance.

Concerns from a citizen regarding the length of the meeting and Commissioner Bass-Prieto, Mayor Harris stated that the Commission should adjust the agenda to have comments from the public towards the front. Moving forward, the agenda packet should be given to each Commissioner by Thursday before the Commission Meeting. Nothing should be given out to the Commission after the **Thursday** deadline. Mayor Harris requested the City Manager to email the Commission the rule on receiving agenda items. Mayor Harris stated that when there is a special or emergency meeting, all documents should be prepared at that time or within a reasonable time.

Commissioner Canidate stated that she needs all details in the packet.

The adjournment was motioned by Mayor Harris and seconded by Commissioner Sapp at 9:38 pm.

Please Note: The City Commission places the official copies of Commission Meeting Minutes on file with the City Clerk's Office upon approval.

Submitted by Janice Shackelford Clemons, City Clerk

APPROVED:

Ronte Harris, Mayor, and Presiding
Officer of the City Commission and
of the City of Quincy, Florida

ATTEST:

Janice Shackelford Clemons, City Clerk per
Clerk of the of Quincy, Florida
Clerk of the City Commission thereof

CITY COMMISSION
Friday, August 20, 2021
6:04 P.M. (Eastern)

SPECIAL MEETING
QUINCY, FLORIDA 32351

CITY COMMISSION SPECIAL MEETING MINUTES

The City of Quincy City Commission met in a special in-person meeting on Friday, August 20, 2021, with **Mayor Ronte Harris** presiding and the following

Commissioners present:

Mayor Pro-Tem Keith A. Dowdell
Commissioner Angela G. Sapp
Commissioner Freida Bass-Prieto
Commissioner Anessa A. Canidate

City Staff and Guests:

Jack L. McLean Jr., City Manager
Marcia Carty, Finance Director
Gary Roberts, City Attorney
Janice Shackelford Clemons, City Clerk
DeCody Fagg, Parks and Recreations Director
Reggie Bell, Public Works Director
Ann Sherman, Director of Human Resources and Customer Service
Anthony Baker, Interim Fire Chief
Vancheria Starling, Executive Assistant to the City Manager
Robin Ryals, Utilities Director
Rob Nixon, CRA Manager
Charles Hayes, Procurement Officer
Jim Southerland Sr., WQTN-13 Administrator
Robert Mixson, Interim Police Chief

The special in-person meeting was recorded, televised, and transmitted by way of the City of Quincy's Facebook page and TV Channel (WQTN-13). (Note: Digital formatted documents/media are public records.)

- **Called to Order:**

Mayor Ronte Harris called the special meeting to order at 6:04 pm., with the Rev. Robin Ryals providing the Invocation. Mayor Ronte Harris led the reciting of the Pledge of Allegiance and requested a roll call.

Special Meeting Items of Discussion

1. Approval of Infrastructure and Affordable Housing Documentations for Pine Lake Apartments
 - Jack L. McLean Jr., City Manager
 - Gary Roberts, City Attorney

Summary of Discussion by Staff and the Commission

City Attorney Gary Roberts stated that in a previous meeting, the Commission voted against approving the certification and verification of the availability of infrastructure and removing the impact fee. City Attorney Gary Roberts stated that he would like the Commission to give the City Manager and staff permission to sign off on the certification and verification of the availability of infrastructure. City Attorney Gary Roberts stated that there would be a need to discuss rescinding the previous vote by the Commission.

Commissioner Sapp offered a motion to allow the City Manager or staff to follow the City's ordinance that is consistent with the normal practices and procedures in signing off on the certification and verification of the availability of infrastructure. Commissioner Bass-Prieto seconded the motion.

Commissioner	Vote
Commissioner Sapp	Yes
Commissioner Prieto-Bass	Yes
Commissioner Canidate	Yes
Mayor Pro Tem Dowdell	Yes
Mayor Harris	Yes

The Motion Carried 5 to 0.

City Attorney Gary Roberts cited sec. 2-62, Motion to Rescind in the City's Ordinance as the procedure to follow when rescinding the previous vote taken.

The adjournment was motioned by Commissioner Bass-Prieto and seconded by Mayor Harris at 6:12 pm.

Please Note: The City Commission places the official copies of Commission Meeting Minutes on file with the City Clerk's Office upon approval.

Submitted by Janice Shackelford Clemons, City Clerk

APPROVED:

Ronte Harris, Mayor, and Presiding
Officer of the City Commission and
of the City of Quincy, Florida

ATTEST:

Janice Shackelford Clemons, City Clerk per
Clerk of the of Quincy, Florida
Clerk of the City Commission thereof

CITY COMMISSION
Tuesday, August 24, 2021
6:00 P.M. (Eastern)

REGULAR MEETING
QUINCY, FLORIDA 32351

CITY COMMISSION REGULAR MEETING MINUTES

The City of Quincy City Commission met in a regular in-person meeting on Tuesday, August 24, 2021, with **Mayor Ronte Harris** presiding and the following Commissioners present:

Mayor Pro-Tem Keith A. Dowdell
Commissioner Angela G. Sapp
Commissioner Freida Bass-Prieto
Commissioner Anessa A. Canidate

City Staff and Guests:

Jack L. McLean Jr., City Manager
Marcia Carty, Finance Director
Gary Roberts, City Attorney
Janice Shackelford Clemons, City Clerk
DeCody Fagg, Parks and Recreations Director
Reggie Bell, Public Works Director
Ann Sherman, Director of Human Resources and Customer Service
Anthony Baker, Interim Fire Chief
Vancheria Starling, Executive Assistant to the City Manager
Robin Ryals, Utilities Director
Rob Nixon, CRA Manager
Charles Hayes, Procurement Officer
Jim Southerland Sr., WQTN-13 Administrator
James McKenzie, IT Administrator
Robert Mixson, Interim Police Chief

Gadsden Woman to Woman
Pat Thomas Insurance Agency
South Group Insurance
Capital Health Plan

The regular in-person meeting was recorded, televised, and transmitted by way of the City of Quincy's Facebook page and TV Channel (WQTN-13). (Note: Digital formatted documents/media are public records.)

• **Called to Order:**

Mayor Ronte Harris called the regular Commission meeting to order at 6:00 pm., with the Rev. Robin Ryals providing the Invocation. Mayor Ronte Harris led the reciting of the Pledge of Allegiance and requested a roll call.

Approval of Agenda

Commissioner Sapp offered a motion to approve the amended agenda as printed. Commission Canidate seconded the motion.

Executive Session

City Attorney Gary Roberts asked the Commission to approve the settlement agreement in the case of New South Media Group LLC vs. the City of Quincy, as discussed during the Executive Session. Commissioner Bass-Prieto offered a motion to approve the settlement in New South Media Group LLC vs. the City of Quincy. Commissioner Sapp seconded the motion.

Special Presentations

1. Presentation by Gadsden Woman to Woman
 - April McCray, Therapist/Special Projects

Summary of Discussion by Staff and the Commission

Gadsden Woman-to-Woman Representative Sharon Donaldson provided an overview of the history of the organization. Representative Sharon Donaldson stated that the organization's goal is to educate and support. The organization offers case management and counseling services to women; peer support, education groups, and parental training are a part of the services provided.

Gadsden Woman-to-Woman Representative Carol Gagliano stated that food insecurities are a major concern in Gadsden County, including high infant mortality rate.

Mayor Harris thanked the Gadsden Woman-to-Woman for the presentation.

Commissioner Sapp commented on the following:

- Tracking data
- Outreach
- Partnership
- Individualized services

Mayor Harris stated that there would be a second round of seed grant funding and information on how to apply are forthcoming.

Items for Consent by the Commission

2. Approval of Minutes of the August 3, 2021, Special Meeting
 - Janice Shackelford, City Clerk
3. Approval of Minutes of the August 10, 2021, Regular Meeting
 - Janice Shackelford, City Clerk
4. Approval of Minutes of the August 11, 2021, Special Meeting
 - Janice Shackelford, City Clerk

5. Human Resources Monthly Report
 - Jack L. McLean Jr., City Manager
 - Ann Sherman, Human Resources Director
6. Customer Service Monthly Reports
Jump Start| Fresh Start| Net New Customers| Deposit Report
 - Jack L. McLean Jr., City Manager
 - Ann Sherman, Human Resources Director
7. Police Monthly Reports
Traffic Report - Monthly Crime Report
 - Jack L. McLean Jr., City Manager
 - Robert Mixson, Interim Police Chief
8. Fire Monthly Reports
Monthly Activity Report| District Calls
 - Jack L. McLean Jr., City Manager
 - Anthony Baker, Interim Fire Chief
9. Finance Monthly Reports
P-Card Statements| Allocations| Updated Arrearage Report |Cash Requirements| Financial Report | Budget Transfer
 - Jack L. McLean Jr., City Manager
 - Marcia Carty, Finance Director

Summary of Discussion by Staff and the Commission

Mayor Pro Tem Dowdell offered a motion to approve the Items for Consent. Commissioner Canidate seconded the motion.

Commissioner	Vote
Commissioner Sapp	Yes
Commissioner Prieto-Bass	Yes
Commissioner Canidate	Yes
Mayor Pro Tem Dowdell	Yes
Mayor Harris	Yes

The Motion Carried 5 to 0.

Public Hearings and Ordinances as Scheduled or Agendaed

None

Public Opportunity to Speak on Commission Propositions – (Pursuant to Sec. 286.0114, Fla. Stat. and subject to the limitations of Sec. 286.0114(3)(a), Fla. Stat.)

None

Resolutions

10. Resolution 1415-2021 FDOT Small Counties Outreach Program (SCOP) - Funding

- Jack L. McLean Jr., City Manager
- Reggie Bell, Public Works Director

Summary of Discussion by Staff and the Commission

Public Works Director Reggie Bell stated that SCOP program would be continued in 2021-22 with an additional allocation for municipal projects. Staff agrees that the City could use assistance in projects concerning our major collectors, such as previous SCOP Projects on MLK Boulevard and West and King Street. Public Works Director Reggie Bell stated that this year's funding is set for three blocks of North Stewart Street. Reggie Bell stated that the City was awarded the fourth cycle for the milling and resurfacing of South Stewart for Stewart Street School. The City Commission approved to apply for the sum of up to \$472,939.00. The project has an extended deadline of December 31, 2021. Reggie Bell requested that the City Attorney reviews the agreement and bring to the Commission any reservations he may have. Reggie Bell stated that 4th Street and Key Street were added to this year's fiscal budget.

Commissioner Sapp offered a motion to enter into a said agreement with FDOT, have the Mayor execute two originals of the agreement, and approve the enclosed resolution entering into a contract with FDOT for the Stewart Street II Project as proposed. Mayor Pro Tem seconded the motion.

Commissioner	Vote
Commissioner Sapp	Yes
Commissioner Prieto-Bass	Yes
Commissioner Canidate	Yes
Mayor Pro Tem Dowdell	Yes
Mayor Harris	Yes

The Motion Carried 5 to 0.

FDOT Representative stated that no road work would be done during the times that students are being dropped off for school.

Reports, Requests, and Communication by the City Manager

11. Award for Health Care Insurance RFP.

- Jack L. McLean Jr., City Manager
- Charles Hayes, Purchasing Director

12. Status Report on Vacant Positions.

- Jack L. McLean Jr., City Manager

- Ann Sherman, Human Resources Director

13.COVID-19 Pandemic Disaster Declaration - CARES ACT Funding

- Jack L. McLean Jr., City Manager
- Beverly Nash, Grants Writer
- Marcia Carty, Finance Director

Summary of Discussion by Staff and the Commission

Item #11: Award for Health Care Insurance RFP

Purchasing Director Charles Hayes stated that the Commission, in a Special Session last week, asked to review the supporting documentation for group medical insurance. Additional information was provided to the Commission.

Commissioner Sapp offered a motion to approve option 1, continue to utilize Capital Health Plan as our provider for insurance. In addition to this, continue the service of our current agent/broker for the upcoming fiscal year. Commissioner Bass-Prieto seconded the motion.

Commissioner	Vote
Commissioner Sapp	Yes
Commissioner Prieto-Bass	Yes
Commissioner Canidate	No
Mayor Pro Tem Dowdell	No
Mayor Harris	No

The Motion Failed 3 to 2.

Mayor Pro Tem Dowdell offered a motion to continue to utilize Capital Health Plan as our Provider for insurance but use South Group as the agent/broker. Mayor Harris seconded the motion.

City Manager Jack L. McLean Jr. stated that the agent/broker could be changed at anytime.

Commissioner Sapp stated that she would like the Commission to take careful consideration when making changes. Commissioner Sapp stated that the current broker should be given a chance to find out if the City is unhappy with their services.

Commissioner	Vote
Commissioner Sapp	No
Commissioner Prieto-Bass	No
Commissioner Canidate	Yes
Mayor Pro Tem Dowdell	Yes
Mayor Harris	Yes

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The Motion Carried 3 to 2.

Item #12: Status Report on Vacant Positions

City Manager Jack L. McLean Jr. stated that the Commission requested a status report on vacant positions.

City Manager Jack L. McLean Jr. stated the following:

- Interim Fire Chief Baker had been promoted to the chief position as of 8-17-2021.
- Human Resources narrowed the 69 applicants for Police Chief to 11 applications.
- City Manager to review the 11 applicants and narrow list down to 3-5, with a committee of six to conduct interviews of candidates.
- The hiring process for police chief will be completed by October 31, 2021.
- Stated that the process may take less than 60 days to fill the vacancy of the police chief.
- Two offers were made for the Building and Planning Director job. Both candidates rejected the offer. The hiring process for this job opening will be completed by September 30, 2021.
- Will schedule another interview for the Building and Planning Director job within the next seven days.
- James McKenzie accepted the IT job Senior System Analyst position as of August 27, 2021.
- James McKenzie will work full time and be on-site five days a week.
- James McKenzie will only be paid for assuming the role as the IT Director.
- James McKenzie will not be working remotely.
- James McKenzie will be looking for someone to fill a second position within the Department.

Item #13: COVID-19 Pandemic Disaster Declaration - CARES ACT Funding

Mayor Pro Tem Dowdell stated that, at the last meeting, the agenda was given to the Commission; no new items should be added to the agenda.

City Manager Jack L. McLean Jr. stated that the item could be scheduled at a later date.

Mayor Pro Tem Dowdell offered a motion to table the COVID -19 Pandemic Disaster Declaration. Mayor Harris seconded the motion.

Commissioner Bass-Prieto stated a workshop should be scheduled to discuss how the funds should be allocated.

Finance Director Marcia Carty stated that she would provide a separate budget for all grants and operating accts.

Commissioner	Vote
Commissioner Sapp	Yes
Commissioner Prieto-Bass	Yes
Commissioner Canidate	Yes

Mayor Pro Tem Dowdell	Yes
Mayor Harris	Yes

The Motion Carried 5 to 0.

Reports by Boards and Committees

None

Other Items Requested to Be Agendaed by Commission Member(s), the City Manager, and Other City Officials

None

Comments

City Manager

- Hamilton Street project is completed.

City Clerk

- No Comments

City Attorney

- Workshop needed for the sign ordinance.
- Must incorporate religious belief as a reason not to get vaccinated into the COVID Policy.

Commission

Commissioner Bass-Prieto

- Right-a-ways are getting high due to the amount of rain.
- Thanked public works for sweeping the streets in District 4.
- Thanked the police department for assisting in the stray dog's situation.
- Keep Penny O'Connell in prayer.
- Thanked the City Manager and City Attorney for resolving an issue related to a new business.

Commissioner Sapp

- Stated that trash is piled up behind Dollar General
- Commented on the Code Enforcement flyer
- Will get with the City Manager and Code Enforcement Officer regarding abandoned houses people are living in.
- Commented on enforcing and banning large trucks parking or driving along MLK.
- Commented on placing stop signs on 9th and 11th street along MLK.
- Reminder to take care of the bad looking signs at Tanyard Creek.

- Stevens Park drive-in gate needs to be locked at night.
- Thanked the Commission for a good meeting.
- Commented on a letter from disgruntle employee.

Commissioner Canidate

- Encouraged citizens to keep their doors locked.
- Commented on promoting wellness.

Mayor Pro Tem Dowdell

- Commented on the City Manager's violation of the City's policy.

Mayor Harris

- Thanked the Commission for a good meeting.
- Welcomed the new Broker.

The adjournment was motioned by Mayor Harris and seconded by Commissioner Sapp at 7:47 pm.

Please Note: The City Commission places the official copies of Commission Meeting Minutes on file with the City Clerk's Office upon approval.

Submitted by Janice Shackelford Clemons, City Clerk

APPROVED:

Ronte Harris, Mayor, and Presiding
Officer of the City Commission and
of the City of Quincy, Florida

ATTEST:

Janice Shackelford Clemons, City Clerk per
Clerk of the of Quincy, Florida
Clerk of the City Commission thereof

CITY COMMISSION
Monday, August 30, 2021
5:17 P.M. (Eastern)

SPECIAL MEETING
QUINCY, FLORIDA 32351

CITY COMMISSION SPECIAL MEETING MINUTES

The City of Quincy City Commission met in a special in-person meeting on Monday, August 30, 2021, with **Mayor Ronte Harris** presiding and the following Commissioners present:

Mayor Pro-Tem Keith A. Dowdell
Commissioner Angela G. Sapp
Commissioner Freida Bass-Prieto
Commissioner Anessa A. Canidate

City Staff and Guests:

Jack L. McLean Jr., City Manager
Marcia Carty, Finance Director
Gary Roberts, City Attorney
Janice Shackelford Clemons, City Clerk
DeCody Fagg, Parks and Recreations Director
Reggie Bell, Public Works Director
Ann Sherman, Director of Human Resources and Customer Service
Anthony Baker, Interim Fire Chief
Vancheria Starling, Executive Assistant to the City Manager
Robin Ryals, Utilities Director
Rob Nixon, CRA Manager
Charles Hayes, Procurement Officer
Jim Southerland Sr., WQTN-13 Administrator
Robert Mixson, Interim Police Chief

The special in-person meeting was **Not** recorded, televised, and transmitted by way of the City of Quincy's Facebook page and TV Channel (WQTN-13). (Note: Digital formatted documents/media are public records.)

• Called to Order:

Mayor Ronte Harris called the special meeting to order at 5:17 pm., with the Rev. Robin Ryals providing the Invocation. Mayor Ronte Harris led the reciting of the Pledge of Allegiance and requested a roll call.

Special Meeting Items of Discussion

1. Security Light Poles on S. Stewart Street
 - Jack L. McLean Jr., City Manager
 - Robin Ryals, Utilities Director

2. COVID -19 Pandemic Disaster Declaration – Cares Act Funding
 - Jack L. McLean Jr., City Manager
 - Marcia Carty, Finance Director
3. Quincy Main Street QuincyFest
 - Jack L. McLean Jr., City Manager
 - Crystal Mays, Quincy Main Street
4. Arbor Valley Annexation
 - Jack L. McLean Jr., City Manager
 - Charles Hayes, Purchasing Director
5. Main Street Urgent Care Annexation
 - Jack L. McLean Jr., City Manager
 - Charles Hayes, Purchasing Director

Summary of Items Voted on by the Commission

Item #1 – Security Light Poles on S. Stewart Street

Commissioner Sapp offered a motion to authorize staff to procure the cameras from Project Nola, placing them along South Stewart Street in the amount of \$21,050.

Commissioner	Vote
Commissioner Sapp	Yes
Commissioner Prieto-Bass	Yes
Commissioner Canidate	Yes
Mayor Pro Tem Dowdell	Yes
Mayor Harris	Yes

The Motion Carried 5 to 0.

Item #2 – COVID-19 Pandemic Disaster Declaration – Cares Act Funding

Commissioner Sapp offered a motion to authorize the Mayor/City Manager to execute the American Recuse Plan Act Coronavirus Local Fiscal Recovery Fund Agreement. Commissioner Bass-Prieto seconded the motion.

Commissioner	Vote
Commissioner Sapp	Yes
Commissioner Prieto-Bass	Yes
Commissioner Canidate	Yes
Mayor Pro Tem Dowdell	Yes
Mayor Harris	Yes

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The Motion Carried 5 to 0.

Commissioner Bass-Prieto offered a motion to place funds into an interest-bearing account. Commissioner Canidate seconded the motion.

Commissioner	Vote
Commissioner Sapp	Yes
Commissioner Prieto-Bass	Yes
Commissioner Canidate	Yes
Mayor Pro Tem Dowdell	Yes
Mayor Harris	Yes

The Motion Carried 5 to 0.

Item #3 – Quincy Main Street

Quincy Main Street Representative Crystal Mays stated that the QuincyFest is on hold due to the increase in COVID-19.

Quincy Main Street Representative Crystal Mays stated that prayers are needed for Executive Director Penny O’Connell.

No action was taken on this item.

Item #4 – Arbor Valley Annexation

This item was tabled.

Item #5 – Main Street Urgent Care Annexation

This item was tabled.

The adjournment was motioned by Mayor Harris and seconded by Commissioner Sapp at 6:32 pm.

Please Note: The City Commission places the official copies of Commission Meeting Minutes on file with the City Clerk's Office upon approval.

Submitted by Janice Shackelford Clemons, City Clerk

APPROVED:

Ronte Harris, Mayor, and Presiding

Officer of the City Commission and
of the City of Quincy, Florida

ATTEST:

Janice Shackelford Clemons, City Clerk per
Clerk of the of Quincy, Florida
Clerk of the City Commission thereof

**City of Quincy
City Commission
Agenda Request**

Date of Meeting: September 14, 2021

Date Submitted: September 7, 2021

To: Honorable Mayor and Members of the City Commission

From: Jack L. McLean Jr., City Manager
Ann Sherman, Human Resources Director

Subject: City of Quincy COVID-19 Implementation Plan Revision

Statement of Issue:

Honorable Mayor and Members of the City Commission, this is a request to seek approval to implement a revision to the City of Quincy COVID -19 Plan.

Background:

The Commission approved the COVID-19 Implementation Plan on August 10, 2021 as a result of the continuous spread of the COVID-19/Delta Variant within the City.

Currently, City employee's vaccination rate is **88.8%**; however, our goal is 100% surpassing the President's goal of **70%**. At the time of the request, our employee vaccination rate was at **70.8%** which reflects an **18%** (119) increase in the vaccination rate as a result of the City's Implementation Plan effective October 1st.

Gadsden County remains at a **Severe Risk Status** due to the low county-wide vaccination rate of **46.8%** fully vaccinated and **55.9%** with at least one dose. Over the past two week the County has averaged **39** new cases a day.

Staff is currently working on an advertising campaign to challenge the County to step-up and join the City of Quincy to help in the fight of this deadly virus.

The revision being requested is found in #2 of the implementation plan (**Vaccinations**) and highlighted for your review.

Implementation Plan

1. Testing (Non Vaccinated)

- The City will return to on-site testing of non-vaccinated employees beginning August 17th for a period of 30 days.
- Employees who are still not vaccinated after this 30-day period will be required to test weekly at their expense and provide documentation.

2. Vaccinations

- Vaccinations will become a condition of employment.
- Employees will have until **October 1, 2021** to get vaccinated.
- Any employee who have not meet the deadline of **October 1, 2021** will be required to provide medical documentation to support the decision of non-vaccination or face termination.
 - a. All employees who continue to violate the Vaccination Policy will be given two **(2)** warnings of **30** days each if still not vaccinated.
 - b. Following the second **30-day** warning, the employee will be terminated for violation of the City's Vaccination Policy.
- Accommodations can be made for sincerely held religious belief
- Florida Police Benevolent Association (PBA) has served the City notice to "Cease and Desist" the implementation of any changes regarding a mandatory vaccination process (see attached notice).

3. Mask Requirements

- **Non Vaccinated Employees-** All employees who are not vaccinated **MUST** wear their mask at all times while on the job.
 - a. Employees who are found in violation of this mandate will receive two **(2)** warnings when detected without a mask.
 - b. Following the second warning a more severe disciplinary action will occur up to and including termination.
- **Vaccinated Employees** – CDC recommends that everyone wear a mask when you are in a public indoor setting. It is further recommended that individuals with underlying health issues wear their mask regardless of the level of transmission.

Conclusion:

After a discussion with the City Attorney, staff was advised that the City Implementation Plan should be revised to include the religious statement.

Options:

Option 1. Approve COVID Implementation Plan (**Revision**)

Option 2. Commission Direction

Staff Recommendation:

Option I

Attachment:

- Notice from Florida Police Benevolent Association



Florida Police Benevolent Association, Inc.

The Voice of Florida's Law Enforcement Officers

September 7, 2021

John Kazanjian
President

Mick McHale
Senior Vice President

James Baiardi
Vice President for Services

Jeff Marano
Vice President for Charters

Steve Slade
Vice President for Chapters

William Smith
*Vice President for
Legislative Affairs*

John Rivera
Treasurer

Steadman Stahl
Secretary

Nick Marolda
Sergeant-at-Arms

Matt Puckett
Executive Director

Stephanie Dobson Webster
General Counsel

VIA EMAIL TO:

*Robert Mixon, Interim Chief of Police
Quincy Police Department
339 East Jefferson Street
Quincy, Florida 32351*

*Gary Roberts, City Attorney
City of Quincy
404 West Jefferson Street
Quincy, Florida 32351*

Re: COVID-19 Vaccination Demand to Bargain

Dear Chief Mixon and Mr. Roberts,

*The Big Bend Police Benevolent Association, a Chapter of the Florida Police Benevolent Association represents the officers, sergeants, and lieutenants of the **Quincy Police Department**. This correspondence shall serve as the PBA's notice to cease and desist the implementation of any changes regarding a mandatory vaccination process until the PBA and the Agency have engaged in collective bargaining and bargaining the impacts of any such plan. This notice shall also serve as the Union's demand to bargain over the **Quincy Police Department's** other recent changes of conditions of employment with regard to mandated testing and mask wearing as it relates to the PBA collective bargaining unit.*

The Union recently became aware of the City of Quincy's intent to implement a "Mandatory Vaccination Program" for all employees. This policy change was mandated on August 16, 2021. The City of Quincy sent an email directing staff to develop a plan to have all CITY employees receive a COVID-19 vaccination as a mandatory requirement of employment. This was a unilateral action taken by the City of Quincy without any reasonable notice provided to the Union. In addition, the Union has not had reasonable opportunity to bargain with respect to these policy changes and the Union demands a reasonable period to review and determine all issues related to wages, hours, and terms and conditions of employment.

It is the Union's position this policy change will result in changes to mandatory subjects of bargaining to include wages, hours, and terms and conditions of employment and any changes to these subjects must be negotiated. The City of Quincy COVID-19 Implementation Plan specifically states that "vaccinations will become a condition of employment."

Dr. David Murrell Building • 300 East Brevard Street • Tallahassee, FL 32301

Phone: (850) 222-3329 • Toll Free: 1-800-733-3722 • Fax: (850) 561-0192

www.flpba.org

Without waiving our position that the City of Quincy may have already committed an unfair labor practice, and without prejudice to any grievance that may be filed, the Florida PBA hereby demands that bargaining commence immediately over all these changes. The Union expects the City of Quincy to resume the status quo pending negotiations and demands the City of Quincy cease and desist from implementing any policy concerning mandated COVID-19 vaccinations, COVID-19 testing, or any other requirement related to COVID-19.

Please contact me as soon as possible to arrange a mutually acceptable date, time, and location to begin collective bargaining over this matter.

Sincerely,



*Richard Murphy
Chapter President, Big Bend Police Benevolent Association*

Cc: Stephanie Dobson Webster, General Counsel – Florida Police Benevolent Association



The Voice of Law Enforcement

CODE ENFORCEMENT ACTIVITY REPORT
July 26, 2021 – August 2021
Reported by: Donny Young, Code Enforcement Officer

SUMMARY OF CASES:

CODE MAGISTRATE HEARING
October, 2021

- All N/A will be re-checked and all non-compliance will received further notice and action from this office

DISTRICT 1

#	DATE	Property Address	Nature of Code Violation	Code Action Taken	Time to Act	Comment /Note
1	Aug 2021	524 Thomas St.	Non-operative Vehicle	Notice sent	10 Days	Non-compliance
2	"	514 Lincoln St.	Non-operative Vehicle	Notice sent	10 Days	N/A
3	"	613 Lincoln St	Non-operative Vehicle	Notice sent	10 Days	N/A
4		540 Williams St.	Non-operative Vehicle	Notice sent	10 Days	N/A
5		517 Williams St	Non-operative Vehicle	Notice sent	10 Days	Complied
6		524 Main St	Non-operative Vehicle	Notice sent	10 Days	Complied
7		525 Williams St	Non-operative Vehicle	Notice sent	10 Days	N/A
8		1506 Hardin St.	Non-operative Vehicle	Notice sent	10 Days	N/A
9		1511 Hardin St	Non-operative Vehicle	Notice sent	10 Days	Will comply
10		1619 Hardin St	Non-operative Vehicle	Notice sent	20 Days	Working to comply

11		1629 Hardin St.	Non-operative Vehicle	Notice sent	10 Days	Complied
12		609 Camilla Ave	Non-operative Vehicle	Notice sent	10 Days	N/A
13		610 Camilla Ave	Non-operative Vehicle	Notice sent	10 Days	N/A
14		1632 Smith St	Non-operative Vehicle	Notice sent	10 Days	N/A
15		1618 Smith St.	Non-operative Vehicle	Notice sent	10 Days	N/A
16		1603 Smith St	Non-operative Vehicle	Notice sent	10 Days	Working to comply
17		1803 Mckelvey St	Non-operative Vehicle	Notice sent	10 Days	N/A
18		1821 Mckelvey St	Non-operative Vehicle	Notice sent	10 Days	Working to comply
19		426 Thomas Alley	Non-operative Vehicle	Notice sent	10 Days	N/A
20		411b Thomas Alley	Non-operative Vehicle	Notice sent	10 Days	N/A
21		1751 MLKBLVD	Non-operative Vehicle	Notice sent	10 Days	N/A
22		1800 MLK BKLVD	Non-operative Vehicle	Notice sent	10 Days	Letter came back
23		204 Hamilton St	Non-operative Vehicle	Notice sent	10 Days	N/A
24		2040 Hamilton St	Non-operative Vehicle	Notice sent	10 Days	Working to comply
25		643 Lincoln St	Non-operative Vehicle	Notice sent	10 Days	N/A
26		1510 MLK BLVD	Non-operative Vehicle	Notice sent	10 Days	N/A
27		313 S 12th St	Non-operative Vehicle	Notice sent	10 Days	N/A
28		411 S 12th St	Non-operative Vehicle	Notice sent	10 Days	complied
29		924 W. Clark St	Non-operative Vehicle	Notice sent	10 Days	N/A
30		11 S. 9th St	Non-operative Vehicle	Notice sent	10 Days	N/A

31		510 Station St	Non-operative Vehicle	Notice sent	10 Days	Stated he'll comply
32		930 MLK BLVD	Non-operative Vehicle	Notice sent	10 Days	N/A
33		917 MLK BLVD	Non-operative Vehicle	Notice sent	10 Days	One car moved
34		923 MLK BLVD	Non-operative Vehicle	Notice sent	10 Days	complied
35		1523 Osceola St.	Non-operative Vehicle	Notice sent	10 Days	N/A
36		1504 Osceola St.	Non-operative Vehicle	Notice sent	10 Days	N/A
37		1509 Osceola St.	Non-operative Vehicle	Notice sent	10 Days	N/A
38		918 Cleveland St	Non-operative Vehicle	Notice sent	10 Days	N/A
39		936 Cleveland St.	Non-operative Vehicle	Notice sent	10 Days	Complied
40		1835 Inlet St	Non-operative Vehicle	Notice sent	10 Days	N/A
41		1721 Inlet St	Non-operative Vehicle	Notice sent	10 Days	N/A
42		1710 Lucky St.	Non-operative Boat	Notice sent	10 Days	Complied
43		525 Williams St	Junky Property	Notice Sent	10 days	Non-compliance
44		Live Oak 1305 & 1307 St-	Junky Property/Abandon cars	Notice Sent	15 Days	Non-compliance
45		1717 Inlet St	Pile of Tree debris	Notice Sent	10 Days	Complied
46		1821 MLK BLVD-	Overgrown property/weed and vines on house	Notice Sent	10 Days	n/a
47		1315 Live Oak St	Abandon/unsecure house	Notice sent	15 days	Non-compliance
48		524 Thomas Alley	Burned building /Junk truck	Notice sent	15 days	Non compliance

49		1317 Elm St	Overgrown property	Notice left	10 days	n/a
50		1818 Hamilton St	Overgrown property	Notice left	10 days	Complied
51		515 Williams St	Pile of wood debris	Notice left/ letter will be sent	10 days	n/a
52		349 Cones St	Pile of junk/debris belongs to truelieve	Will sent letter	10 days	Working with Truelieve
53		1731 Inlet St	Overgrown property	Notice left	10 days	Complied

DISTRICT 2

#	DATE	Property Address	Nature of Code Violation	Code Taken	Action	Time to Act	Comment/ Note
1	Aug 2021	411 S. 9th St	Non-operative Vehicle	Notice sent		10 Days	N/a
2	"	430 S. 9th St	Non-operative Vehicle	Notice sent		10 Days	n/a
3	"	410 S. 11th St	Non-operative Vehicle	Notice sent		10 Days	Complied
4	"	923 7th St	Non-operative Vehicle	Notice sent		10 days	n/a
5	"	903 7th St	Non-operative Vehicle	Notice sent		10 days	n/a
6	"	627 7th St	Non-operative Vehicle	Notice sent		10 days	n/a
7	"	321 Key St	Non-operative Vehicle	Notice sent		10 days	n/a
8	"	917 1st St	Non-operative Vehicle	Notice sent		10 days	n/a

9	"	4 th Street Lot located beside 616 4 th St	Overgrown Property	Notice Sent	15 Days	Complied
10	"	315 W. Jefferson St/Dollar generals	Trash/junk on property	Notice Sent	10 Days	Complied
11	"	504 6 th Street	Overgrown property	Notice Sent	15 DAYS	N/A
12	"	741 S. Stewart St.	Overgrown property	Notice sent	10 days	Partial complied
13	"	Cemetery by First Elizabeth Baptist church	Overgrown property	Talked with owner Sestez	10 days	Complied
14	"	Vacant lot across from 707 Smith St	Overgrown property	Contacted owner	10 days	n/a
15	"	922 Sikes St.	Overgrown property	Notice left and contacted owner Mr. Wade	10 days	Complied
16	"	101 Crawford St	Overgrown property	Letter will be sent	15 days	n/a
17	"	105 Crawford St	Overgrown property/ Abandon cars	Letter will be sent	15 days	n/a
18	"	313 Cooper St	Overgrown property	Notice left	10 days	N/a
19	"	921 Warren St	Overgrown property	Notice left	10 days	N/a
20		1127 Laura St	Unsecure dwelling	Notice left/letter will be sent	10 days	n/a
21		Crawford St Lot/ Kelly James owner	Overgrown Property	Notice sent	10 days	Complied
22		507 Crawford St	Overgrown property	Notice sent	10 days	Complied
23		Crawford St Lot/ Frances Kelly	Overgrown property	Notice sent	10 days	Complied
24		610 Cooper St	Non-operative vehicle	Notice sent	10 days	n/a
25		756 Sikes St	Non-operative vehicle	Notice sent	10 days	n/a

26		800 Sikes St	Non-operative vehicle	Notice sent	10 days	n/a
27		839 Sikes St	Non-operative vehicle	Notice sent	10 days	n/a
28		846 Sikes St	Non-operative vehicle	Notice sent	10 days	n/a
29		212 Collins St.	Large pile of tree debris left from contractor	Notice Sent	10 days	n/a

DISTRICT 3

#	DATE	Property Address	Nature of Code Violation	Code Action Taken	Time to Act	Comment /Note
1	Aug 2021	212 S. Chalk St	Non-operative Vehicle	Notice sent	10 Days	n/a
2		229 Ivey Dr.	Non-operative Vehicle	Notice sent	10 Days	n/a
3		230 Ivey Dr.	Non-operative Vehicle	Notice sent	10 Days	n/a
4		233 S. Malcolm St	Non-operative Vehicle	Notice sent	10 Days	n/a
5		203 B.W Roberts	Non-operative Vehicle	Notice sent	10 Days	n/a

6		201 Love St	Non-operative Vehicle	Notice sent	10 Days	N/A
7		315 McArthur St	Non-operative Vehicle	Notice sent	10 Days	n/a
8		11 McArthur St	Non-operative Vehicle	Notice sent	10 Days	Moved 2 and working on one more
9		28 Patton St	Non-operative Vehicle	Notice sent	10 Days	n/a
10		604 GF&A DR	Overgrown property	Notice sent	10 days	Working with out of town owner
11		217 E. Clark St	Overgrown property and abandon house	Notice Sent	15 Days	N/A
12		209 Love St	Overgrown property/ abandon house	Notice sent	15 days q	N/A
13		106 S. Madison St	Large Pile of tree debris	Talked with contractor	7 days	Complied
14		764 S. Madison St	Overgrown property	Notice left	10 days	Complied
15		120 Madison St.	Large pile of junk/debris, ETC	Letter sent	10 days	n/a
16		755 Adams St	Livestock within city limits	Letter sent/ not livestock/Pet Pot Belly Pig	10 days	In compliance

DISTRICT 4

#	DATE	Property Address	Nature of Code Violation	Code Action Taken	Time to Act	Comment /Note
1	Aug 2021	936 East Jefferson St.	Non-operative Vehicle	Notice sent	10 Days	n/a
2	"	118 Bradley St	Non-operative Vehicle	Notice sent	10 Days	Will Comply
3	"	135 Bradley St	Non-operative Vehicle	Notice sent	10 Days	Complied
4	"	211 Bradley St	Non-operative Vehicle	Notice sent	10 Days	n/a
5	"	227 Bradley St	Non-operative Vehicle	Notice sent	10 Days	n/a
6	"	235 Bradley St	Non-operative Vehicle	Notice sent	10 Days	n/a
7		240 Bradley St	Non-operative Vehicle	Notice sent	10 Days	n/a
8		258 Marshall St	Non-operative Vehicle	Notice sent	10 Days	n/a
9		211 Marshall St	Non-operative Vehicle	Notice sent	10 Days	n/a
10		229 Carver St	Non-operative Vehicle	Notice sent	10 Days	Complied
11		212 Carver St	Non-operative Vehicle	Notice sent	10 Days	Can't find owner as of yet

12		518 Washington St	Over grown property	Notice Sent	15 Days	Non-compliance
13		512 Bellamy Dr.	Junky property/ non-operative vehicles/ Overgrown property	Notice sent	10 Days	Non-compliance
14		722 Bonita Ave	Non-operative vehicle	Notice sent	10 days	N/A
15		521 Washington St	Non-operative vehicle	Notice left	10 days	N/A

DISTRICT 5

#	DATE	Property Address	Nature of Code Violation	Code Action Taken	Time to Act	Comment /Note
1	Aug 2021	2034 Jefferson Str.	Overgrown lot; vacant (Pentecostal Holiness Church) / MEE Holdings LLC	Notice letter sent	10 days	Property sold/sent letter to new owners
2	"	20 and 26 Lillian Springs Road	Overgrown and junky property	Notice Sent	15 Days	Non-compliance
3	"	14 Cone St	Overgrown Property/ Damaged building	Notice Sent	15 Days	Working with owner
4	"	1310 Jefferson St	Overgrown Property Lot/ Jimmy Subs by Popeye	Notice Sent	20 Days	complied
5	"	50 Lillian Springs Road	Overgrown property	Notice left	10 days	Complied
6	"	205 Lillian Spring road	Overgrown property	Notice left	10 days	Complied
7	"	22 Pittman St	Junk under porch	Notice left	10 days	Non-compliance
8	"	733 S. Shelfer St	Overgrown property	Notice left	10 days	n/a
9	"					
10	"					

**CITY OF QUINCY
CITY COMMISSION
AGENDA REQUEST**

MEETING DATE: September 14, 2021

DATE OF REQUEST: August 16, 2021

TO: Honorable Mayor and Members of the City Commission

FROM: Jack L. McLean Jr., City Manager
Dr. Beverly A. Nash, Grants

SUBJECT: Year 2 - Continuation of the Federal Grant between
Communities Organizations Active in Disaster, Inc. d/b/a Be
Ready Alliance Coordinating for Emergencies
(BRACE)/AmeriCorps/VISTA Volunteers and the City of
Quincy, Florida

Background:

On February 14, 2020, the City Commission approved and authorized the Mayor and/or City Manager to sign the AmeriCorps/Volunteers in Service to America (VISTA) Application and Proposed AmeriCorps/VISTA Assignment Description (VAD) for one (1) volunteer position under the job description of **Economic Development Specialist**.

On March 10, 2020, the City Commission approved the Memorandum of Understanding (MOU) between Communities Organizations Active in Disaster, Inc. d/b/a Be Ready Alliance Coordinating for Emergencies (BRACE)/AmeriCorps/VISTA Volunteers. The memorandum of understanding defined the responsibilities of the BRACE organization, as the Project Sponsor and the City of Quincy, as the Project Host and detailed the coordination of the assignment of the AmeriCorps BRACE/VISTA volunteer position.

The average market value for this federally funded grant volunteer position (per BRACE) for Year 1 was: \$58,000 (including benefits). In Year 2, the average market value is: \$59,740.00 (including benefits and 3% cost of living). The AmeriCorps BRACE/VISTA organizations provides (as a condition for service) the volunteer member: travel allocation, along with a bi-monthly living expense stipend and medical benefits.

The physical commitment by the City of Quincy has been office space, a computer and office supplies.

The grant funding is as follows.

AmeriCorps BRACE/VISTA (Federal Grant)	Federal Share	City of Quincy Share
Year 1 (2020-2021)	\$58,000.00 (included benefits)	\$0.00
Year 2 (2021-2022)	\$59,740.00 (includes benefits and 3% cost of living)	\$6,500.00
TOTAL Funding	\$117,740.00	\$6,500.00

GL Numbers:

Category (split between two GL Numbers)	GL Number	Amount	Total
Expenses #1	001-160-512-30341	\$3,250.00	
Expenses #2	403-520-531-30341	\$3,250.00	\$6,500.00

Job Number: 116

Statement of Issue:

For Year 1, Mr. Hunter Harris was the City of Quincy's first VISTA to serve. His volunteer services ended: July 16, 2021 with over 1,700 hours of volunteer service.

For Year 2, the AmeriCorps BRACE/VISTA organizations conducted a nationwide application and recruitment search. **Mr. Isam W. Khan** was vetted by the VISTA/BRACE organization for the position. Mr. Khan is a 2021 graduate of the University of Buffalo at Amherst with a double major in Political Science and Criminal Justice. His experiences include: after-school tutoring program in an under-resourced community; working in the Suffern Free Library organizing and stocking books, and participated in a Model European Union simulation where he played the role of the Head of Government for the country of Austria. He stated: "I want to serve because I want to give back to my community and help those in need. AmeriCorps provides a pathway for me to do so." His start date was: August 16, 2021. From August 16-27, 2021, Isam participated in BRACE on-boarding and worked remotely, taking FEMA classes/webinars/workshops. His volunteer service timeframe: one year from start date, ending **August 15, 2022**.

City Commission Action Needed:

Options:

- Option 1: **Vote to approve** the continuation of the partnership with AmeriCorps BRACE/VISTA (Year 2) volunteer position (federally-funded grant) and **volunteer services by Mr. Isam W. Khan.**

Option 2: **Vote to deny** the continuation of the partnership with AmeriCorps BRACE/VISTA (Year 2) volunteer position (federally-funded grant) and **volunteer services by Mr. Isam W. Khan.**

Option 3: Guidance and instructions provided by City Commissioners.

STAFF RECOMMENDATION:

Option 1.

Attachments:

Exhibit A: Application – Isam W. Khan

Exhibit B: VISTA Assignment Description (VAD): Economic Development Specialist

Exhibit C: Letter from BRACE, Pensacola, Florida

Application - *Isam W Khan*

Name: Isam W Khan
Preferred Name: Isam
Applicant ID: 1856855
NSPID:
SSN Status: ?
Citizenship Status: ?

Date of Birth: 07/14/1999

Username: iwkhan
E-mail: isamk1999@gmail.com

Current Mailing Address:
8317 Timber Ln
Mason, OH 45040 - 8686
Preferred Phone: 845-200-0910
Other Phone:
Preferred Method of Communication: Phone

Permanent Address:
8317 Timber Ln
Mason, OH 45040 - 8686
Preferred Phone: 845-200-0910
Other Phone:

Residence Information:

Status: U.S. Citizen

City: Suffern

State: NY

Country: United States of America

Additional Information:

Earliest Availability Date: 05/10/2021

Moving in six months: Yes

Move Date: 05/17/2021

Interests:

My passion in politics has guided me to your program. I believe a core aspect of politics is the betterment of society, and I see this being an achievable goal under Americorps.

Highest Level of Education: College graduate

University at Buffalo

Location of School: Amherst

Attended from: 08/2017

Attended through: 05/2021

Major: Political Science/Crim

Type of degree or certificate: B.A

Date received or expected: 05/01/2021

Skills

- **Education :** I have participated in a voluntary after-school tutoring program in an elementary school that provided education to children who lived in an under resourced community.
- **Leadership :** I have taken the lead role in many projects that have been assigned in my university as well as a lead role in a MEU simulation. I believe I thrive in the leadership role because it feels natural.
- **Writing/Editing :** I have taken multiple writing courses during my time as an undergraduate. This has allowed me to develop my writing skills and techniques that have translated well to my coursework.
- **Public Speaking :** I have taken a course in public speaking and have spoken at a Model European Union simulation. I believe possess the knowledge of an effective public speaker and can display those attributes.

Languages

- Applicant does not speak any foreign languages.

Experience

Crew Member

Wendy's, Buffalo, NY

- *Drive thru and grill*

07/2019 to 03/2020

8 hours per week.

Supervisor: Nicole

Phone: (716) 862-3511

E-mail: notavailable@aol.com

Reason for leaving: COVID-19 Pandemic

- **This was my first job. I have applied to jobs once I turned 18 because I was allowed to do so by my parents, but did not get any offers until my university started.**

Motivational Statement:

Three major elements have influenced my desire to be a part of AmeriCorps. First, your program's values reflect my own. I firmly believe that poverty and those living in under resourced communities are in need of help. As a son of Bangladeshi immigrants, I am acutely aware of how education and quest for better life has played a pivotal role in my family's successful pursuit of the American Dream. I believe, and perhaps more importantly, access to a quality life is a fundamental right. Unfortunately, these days it seems some people are just not able to make it. As an AmeriCorps member, I hope to do my part in improving people's lives. Second, I see AmeriCorps giving me an opportunity to align my strengths with my values. I have acquired a valuable set of skills and experiences that I believe will make me an effective contributor under your program. I've had experience working in under resourced communities. My work as an elementary school tutor gave me real-life experience in the classroom where I learned practical skills such as setting objectives, creating step-by-step lesson plans, and time management. I also honed softer skills such as patience and active listening. Both of which I attribute to my success in motivating students from different sociocultural backgrounds with varying learning styles and abilities. I have continued to deepen and broaden my professional toolkit through the leadership roles I have taken on in college. Most recently, I played a role as the Head of Government of Austria in my university's Model European Union Club. As country's lead, I was tasked with delivering a unified stance on issues such as establishing bilateral relationships with Saudi Arabia. I accomplished this by listening to my teammates and identifying complementary elements that would advance our collective goal. Finally, AmeriCorps will help me learn and develop my leadership skills. I see helping these less fortunate

neighborhoods as a tremendous opportunity to continue to sharpen what I consider to be my strengths as a leader, problem solving and relationship-building, while simultaneously focusing on my areas of development, effective communication and leadership presence. But good leadership goes beyond problem solving and effective communication. Good leaders invest their time, energy, and skills into growing those around them. This is why the leadership opportunities with AmeriCorps are especially exciting for me. The communities that your program serves are untapped agents of change that I hope to empower. This is why an opportunity to serve as a member of AmeriCorps is especially exciting for me.

Why Do I Volunteer:

I have not yet been able to participate in any activity that I was able to help others in a significant way. I have always aspired to, hence my ambition for joining AmeriCorps. I want to serve because I want to give back to my community and help those in need. I was fortunate enough to live a comfortable life and I want to do all that is within my power to give others that same opportunity. AmeriCorps provides a pathway for me to do so. I believe the feeling I would get in return in helping such people would be an unforgettable one and a satisfying one, as I will be achieving one of my life goals, to have a positive impact on my community.

Suffern Free Library

City: Suffern

State: NY

Phone: (845) 357-1237

Description of Involvement:

At this institution, I assisted with organizing books and stocking them as well. I also did whatever the librarians told me to do and helped visitors find what they needed if I could. If not, I directed them to a librarian.

Dates of Involvement and Hours:

From (mm/yyyy): 08/2016

To (mm/yyyy): 12/2016

Hours/month: 16

Applicant has not been convicted of any criminal offense and is not facing any pending charges or on probation/parole.

References

Michelle Green Frank

Title: Adjunct Professor

Organization: University at Buffalo

E-mail: mgreenfr@buffalo.edu

Work Phone: 7166452141

Collin Anderson

Title: Lecturer

Organization: SUNY Geneseo

E-mail: collinan@buffalo.edu

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VISTA Assignment Description (VAD)
City of Quincy, Florida 32351
Mr. Isam W. Khan

Position	Economic Development Specialist
Project Period	August 15, 2021 — August 15, 2022
Project Name	BRACE/VISTA
Project Number	12VSSFLOO4
Focus Areas	Capacity Building/Economic Development Opportunities

Project Goal: to build capacity for the City of Quincy in order to manage and implement its vision for the City of Quincy, its neighborhoods and its commercial park providing for economic development and long-term recovery after the devastation caused by Hurricane Michael.

Objective 1: to build capacity in order to manage and assist in the implementation of economic development projects, programs and the City of Quincy's vision.

Activity 1	Work with the City and stakeholders to identify and prioritize projects for downtown economic development.
	Identified projects (short list): <ul style="list-style-type: none"> • Rural Infrastructure Fund (RIF), Florida Department of Economic Development, Bureau of Small cities and Rural Communities, Project Planning and Preparation Grant — county/city-wide economic development plan and preparation of commercial/business park. • R2P2 Partnership Projects, FEMA/US EPA, Part 1 and Part 2. • Rebuild Florida Hometown Revitalization Program Grant Funding, QCRA and the City of Quincy.
Activity 2	Develop an electronic tracking system for tracking resources, partners and funding in order to manage all potential projects and needs.
Activity 3	Assist with the implementation of R2P2 Partnership Projects, FEMA/US EPA. <ul style="list-style-type: none"> • Participate in Zoom Communication and Video Conferencing meetings with staff and various partners. • Participate in community engagement sessions. • Identify additional efforts, ideas, etc. that will benefit the R2P2 Partnership Program. For example, <ul style="list-style-type: none"> o Coke cap designed bike racks. o Refreshing Coke murals (2) — locating contacts, partners and possible funding.

	<ul style="list-style-type: none"> o Oral history, stories, questions, interviews about persons and/ or events. o Participating with the North Star Legacy Communities Project.
Activity 4	Assist with the implementation plans of the National Parks Service concept design for parks, trails, greenspaces, and pedestrian facilities. (R2P2 Partnership Projects — Tanyard Creek extension, city and regional connectivity.
Activity 5	<p>Convene meetings/conversations with funders and stakeholders to identify appropriate funding sources and projects. For example,</p> <ul style="list-style-type: none"> • R2P2 Partnership Projects and stakeholders • Water Infrastructure Finance and Innovation Act of 2014 (WIFIA) established the WIFIA program, a federal credit program administered by EPA for eligible water and wastewater infrastructure projects. • Great American Outdoor Act (GAOA) — conservation efforts, parks, public lands and outdoor recreation.

Objective 2: to build the capacity of the City of Quincy for communication and engagement with the community.

Activity 1	<p>Support community engagement, communication and outreach for the various city projects, priorities and future disasters. Development of the following for the City of Quincy:</p> <ul style="list-style-type: none"> • Disaster Preparedness Manual/ Brochure. • Long-Term Community Recovery and Resiliency Manual/ Plan and/or Tool Kit.
Activity 2	Create a communications plan that outlines best practices for future volunteers and community engagement.
Activity 3	Identify creative ways to engage stakeholders, including businesses, not-for-profits organizations, governmental entities, volunteers and community residents, for example, monthly schedule of events or other outreach efforts and formats.

Objective 3: Assist in the implementation of strategies for economic development/ growth, financial stability (grants sustainability), collection and analysis of information/ data).

Activity 1	Collect and analyze data pertaining to economic development, land use, demographic and future projections.
Activity 2	Identify trends, best practices and research data/reports. Present information as requested.

Objective 4: Assemble and coordinate research into reports suitable for funding

proposals and project compliance reporting.

Objective 5: Communicate with the public/communities via social platforms like Facebook, Twitter, Instagram, and where online content can be created and shared, as well as, traditional media platforms, i.e., newsletters, newspapers, flyers, radio, television, etc.

Activity 1	Assist with the design and execution of social media campaigns/ strategies to boost community engagement, capacity building, education and information to communities about services and programs/ projects.
Activity 2	Submit biweekly time tracking reports thru On-Corps Reporting (AmeriCorps/VISTA/BRACE).
Activity 3	Develop tracking tools or utilize software for capturing progress/ data related to performance objectives.
Activity 4	Submit monthly reports by the 25th, which shares stories on the impact of your volunteer work.

Objective 6: Assemble, coordinate and take advantage of opportunities for professional development inside and outside of the City of Quincy.

Activity 1	Ensure that the City of Quincy provides the professional development support and tools based on individual goals. For example, <ul style="list-style-type: none"> • Webinars • Zoom Communication and Video Conferencing • Research journals and articles, books • Meetings • Coaching and mentoring • Self-study
Activity 2	Work with site supervisor in proactively recommending professional development based on skills, experience and development areas.
	Identified professional development subject areas, for example: <ul style="list-style-type: none"> • Leadership • Grant research and development • Data collection • effective decision-making in communities • job creation, retention, and expansion, and entrepreneurship • citizen participation • land use and sustainable development • community structure and processes that affect development and well-being • Project management • etc.

Activity 3	Document 'success stories' and/or maintain a professional development log on horizontal movement in meeting personal goals.
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150 West Maxwell Street
Pensacola, Florida 32501
www.BeReadyAlliance.org
Office: (850) 739-3975

August 13th, 2021

Dear City of Quincy and Dr. Beverly Nash,

The Be Ready Alliance Coordinating for Emergencies (BRACE). Inc. is happy to confirm the assignment of a new VISTA with AmeriCorps to serve for BRACE, Inc in the City of Quincy. Mr. Isam Khan has accepted the position and will be serving as the City of Quincy Economic Development Specialist VISTA.

Mr. Khan will begin his service year on August 16th, 2021 in the City of Quincy and serve until August 15th, 2022. During this term he will be following the VISTA Assignment Description (VAD) that is on file with City of Quincy.

We look forward to Mr. Isam Khan joining the team and relocating to the City of Quincy from Mason, Ohio. Please help us welcome him to the team.

Sincerely,

Robin Bridges
VISTA Supervisor
Be Ready Alliance Coordinating for Emergencies

**City of Quincy
City Commission
Agenda Request**

Date of Meeting: September 14, 2021

Date Submitted: September 9, 2021

To: Honorable Mayor and Members
of the Commission

From: Jack L. McLean Jr., City Manager
Reggie Bell, Public Works Director

Subject: Capital Equipment Purchase

Statement of Issue:

The Public Works Department is requesting approval for the purchase of a Caterpillar 430D Back Hoe and two (2) John Deere Bat Wings.

Background:

Back Hoe (1) and Bat Wings (2): The Public Works Department is requesting approval for the purchase of a Caterpillar 430D Back Hoe for the cost of \$106,000.00. This Back Hoe will replace the 2003 Back Hoe that is currently being used in Public Works Department. The 2003 Back Hoe is constantly overheating and having transmission problems.

Bat Wings: Public Works owns two tractors; however, there is only one Bat Wing use to provide mowing service for the entire City. The purchase of another Bat Wing is needed in Public Works Department to assist with cutting City properties, such as the Business Park. The Bat Wing currently used has many technical issues and most of them cannot be repaired. The cost to purchase the John Deere Bat Wings is \$22,714.00 each (a total of \$45,428.26 for two).

Analysis:

The price of the new equipment consists of a Caterpillar 430D Back Hoe and two (2) John Deere Bat Wings. Both, the Back Hoe and the two (2) Bat Wings are Capital Equipment Purchases in the Public Works Department.

Recommendation:

Option 1. Approve Public Works request to purchase a Caterpillar 430 D Back Hoe and two (2) John Deere Bat Wings.

Option 2. Do not approve Public Works request to purchase a Caterpillar Back Hoe and two (2) John Deere Bat Wings.

Staff Recommendation:

Option 1.

**City of Quincy
City Commission
Agenda Request**

Date of Meeting: September 14, 2021

Date Submitted: September 10, 2021

To: Honorable Mayor and Members
of the Commission

From: Jack L. McLean Jr., City Manager
Marcia Carty, Finance Director
Gary Roberts, City Attorney

Subject: Refunding of the City's Series Taxable 2020B Bond

Statement of Issue:

On January 28, 2020, the City Commission authorized the issuance of its Utility Revenue Refunding Bond, Series 2020A (the "Series 2020A Bond") and its Taxable Utility Revenue Refunding Bond, Series 2020B (the "Taxable Series 2020B Bond") pursuant to Resolution No. 1400-2020 adopted on January 28, 2020, as supplemented by Resolution No. 1401-2020 adopted on January 28, 2020. In 2020, it was contemplated that if tax-exempt interest were lowered the City would refinance the Taxable Series 2020B Bond into a Tax-Exempt Series 2021 Bond to achieve additional savings. Approval of the Series 2021 Note will achieve additional savings.

Analysis:

Jim Gollahon, the City's Financial Advisor, worked with the City Manager, Financial Director, City Attorney and Bond Counsel to structure the refunding of the Taxable Series 2020B Bonds to maximize annual and total debt service. On August 11, 2021, Truist Bank, formerly BB&T Bank, offered a favorable interest rate. The refunding of the Taxable Series 2020B Bond into a Tax-Exempt Series 2021 Bond will save an additional amount of \$355,776, which equates to present value savings of \$324,139 and 7.64% of the debt being refunded.

Recommendation:

Staff recommends the acceptance of Truist Bank's offer of a tax-exempt rate of 1.65% to achieve an additional \$355,776 in total debt service savings and approval of the Utility System Supplemental Bond Resolution for the Series 2021 Bond.

Options:

Option 1: Accept Truist Bank's offer of a 1.65% tax-exempt loan to achieve over \$355,776 additional in total debt service savings.

Option 2: Reject Truist Bank's offer of a 1.65% tax-exempt loan to achieve over a \$355,776 additional in total debt service savings.

Option 3: Accept and approve the Utility System Supplemental Bond Resolution for the Series 2021 Bond.

Option 4: Reject the Utility System Supplemental Bond Resolution for the Series 2021 Bond.

Staff Recommendation:

Option 1 & 3.

Attachments:

1. Gollahon Financial Services, Inc. letter dated September 6, 2021 with 2 attachments.
2. Utility System Supplemental Bond Resolution

RESOLUTION NO. 1415-2021

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF QUINCY, FLORIDA AUTHORIZING A LOAN FROM TRUIST BANK IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$4,236,584.24 FOR THE PURPOSE OF REFUNDING CERTAIN OUTSTANDING OBLIGATIONS; PROVIDING FOR THE RIGHTS AND SECURITIES OF THE OWNER OF THE BOND; MAKING CERTAIN OTHER COVENANTS AND AGREEMENTS IN CONNECTION THEREWITH; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission (the "City Commission") of the City of Quincy, Florida (the "Issuer") authorized the issuance of its Utility Revenue Refunding Bond, Series 2020A (the "Series 2020A Bond") and its Taxable Utility Revenue Refunding Bond, Series 2020B (the "Series 2020B Bond") pursuant to Resolution No. 1400-2020 adopted on January 28, 2020 ("Master Resolution"), as supplemented by Resolution No. 1401-2020 adopted on January 28, 2020 (the "2020 Resolution"); and

WHEREAS, the City Commission issued the Series 2020B Bond on a taxable basis and now desires to refinance it on a tax-exempt basis for interest rate savings; and

WHEREAS, the City Commission received a proposal from Truist Bank for a tax-exempt loan; and

WHEREAS, the Issuer is a duly organized and validly existing municipality of the State of Florida, with requisite powers derived from the Constitution and Laws of the State of Florida; and

WHEREAS, the City Commission hereby determines, based on recommendation from Gollahon Financial Services, Inc., the Issuer's financial advisor, and Issuer staff, that the proposal from Truist Bank (the "Bank") dated August 11, 2021 (the "Proposal") contains terms and provisions that are favorable for the Issuer; and

WHEREAS, the debt service on the Series 2021 Bond shall be payable from and secured solely by Net Revenues of the System and amounts in the funds and accounts established under the Master Resolution (the "Pledged Revenues"); and

WHEREAS, because of the characteristics of the security pledged to repay the loan, prevailing conditions in the financial markets, it is in the best interest of the Issuer to accept the offer of the Bank and sell the Series 2021 Bond at a negotiated sale. Prior to the issuance of the Series 2021 Bond, the Issuer shall receive from the Bank a Lender's Certificate, the form of which

is attached hereto as Exhibit "A" and a Disclosure Letter containing the information required by Section 218.385, Florida Statutes, the form of which is attached hereto as Exhibit "B"; and

WHEREAS, In consideration of the purchase and acceptance by the Bank of the Series 2021 Bond authorized to be issued hereunder, the Resolution, shall constitute a contract between the Issuer and the Bank; and

WHEREAS, the Issuer has determined it to be in its best interests and to serve a paramount public purpose to provide in this Resolution for the issuance of the Series 2021 Bond to refinance the outstanding obligations; and

WHEREAS, the Series 2021 Bond will be secured by a lien on the Pledged Revenues and, upon issuance of the Series 2021 Bond, the Pledged Revenues will not be pledged or encumbered in any manner, except to the Utility Revenue Refunding Bond, Series 2020A and the Utility Revenue Bond, Series 2020C (the "Outstanding Parity Bonds").

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF QUINCY, FLORIDA, as follows:

SECTION 1. Authority for this Resolution. This resolution is adopted pursuant to the provisions of the Constitution and laws of the State of Florida, Chapter 166, Florida Statutes, as amended, the Issuer's Charter, the Master Resolution, and other applicable provisions of law (the "Act").

SECTION 2. Definitions. All capitalized undefined terms shall have the meaning ascribed thereto in the Master Resolution. Words importing singular number shall include plural number in each case and vice versa, and words importing persons shall include firms and corporations.

SECTION 3. Approval of Issuance of Series 2021 Bond; Term of Series 2021 Bond. (A) The issuance of the Series 2021 Bond is hereby authorized. There is hereby authorized to be issued the "City of Quincy, Florida Utility Revenue Refunding Bond, Series 2021," in an aggregate principal amount of FOUR MILLION TWO HUNDRED THIRTY-SIX THOUSAND FIVE HUNDRED EIGHTY-FOUR DOLLARS AND 24/100 (\$4,236,584.24), which shall secure amounts outstanding hereunder, and will be repaid on October 1, 2032 unless earlier prepaid as provided herein and in the Series 2021 Bond. The Series 2021 Bond shall bear interest at a fixed interest rate of 1.65% per annum, calculated on a 30/360 day basis, and shall be dated the date of delivery. Interest and principal shall be payable semiannually commencing October 1, 2021 and on each October 1 and April 1 thereafter until the Series 2021 Bond is paid in full. Debt service on the Series 2021 Bond shall be due and paid as set forth on Schedule I attached to the Series 2021 Bond. Upon five days' written notice to the Bank, the Series 2021 Bond may be prepaid by the Issuer, in whole, at any time without a prepayment premium or penalty.

Upon an Event of Default, the Series 2021 Bond shall bear interest at a default rate equal to the interest rate on the Series 2021 Bond plus 2% per annum, commencing five (5) days after the Event of Default. The interest rate on the Series 2021 Bond shall be subject to adjustment to a rate of interest which, from and after the date on which the interest on the Bond is includable in the gross income of the Bank as the result of a Determination of Taxability (as defined below), will result in the same after-tax yield to the Bank as received before interest became includable in gross income. The adjustment described above shall survive payment of the Series 2021 Bond until such time as the federal statute of limitations under which the interest on the Series 2021 Bond could be declared taxable under the Code shall have expired. "Determination of Taxability" shall mean, with respect to the Series 2021 Bond, the circumstance that shall be deemed to have occurred if interest paid or payable on the Series 2021 Bond becomes includable for federal income tax purposes in the gross income of the Owner as a consequence of any act, omission or event whatsoever, and regardless of whether the same was within or beyond the control of the Issuer. A Determination of Taxability will be deemed to have occurred upon (a) the receipt by the Issuer or the Bank of an original or a copy of an Internal Revenue Service Technical Advice Memorandum or Statutory Notice of Deficiency which holds that any interest payable on the Series 2021 Bond is includable in the gross income of the Bank; (b) the issuance of any public or private ruling of the Internal Revenue Service that any interest payable on the Series 2021 Bond is includable in the gross income of the Bank; or (c) receipt by the Issuer or the Bank of an opinion of an attorney at law or firm of attorneys of nationally recognized standing in matters pertaining to the federal tax exemption of interest on obligations issued by states and political subdivisions to the effect that any interest on the Series 2021 Bond is includable in the gross income of the Bank for federal income tax purposes. A Determination of Taxability shall not occur in the event such interest is taken into account in determining adjusted current earnings for the purpose of the alternative minimum tax imposed on corporations.

(B) The Series 2021 Bond shall be substantially in the form attached to the Master Resolution, with such changes not inconsistent with this Resolution as shall be approved by the Mayor, such approval to be conclusively evidenced by the execution thereof by the Mayor. The Series 2021 Bond shall be executed on behalf of the Issuer with the manual signature of the Mayor and attested to by the City Clerk and the official seal of the Issuer, and be approved as to form and correctness with the manual signature of the City Attorney. In case any one or more of the officers who shall have signed or sealed the Series 2021 Bond shall cease to be such officer of the Issuer before the Series 2021 Bond so signed and sealed has been actually sold and delivered, such Series 2021 Bond may nevertheless be sold and delivered as herein provided and may be issued as if the person who signed or sealed such Series 2021 Bond had not ceased to hold such office. The Series 2021 Bond may be signed and sealed on behalf of the Issuer by such person who at the actual time of the execution of such Series 2021 Bond shall hold the proper office of the Issuer, although, at the date of such Series 2021 Bond, such person may not have held such office or may not have been so authorized. All covenants contained in the Master Resolution with respect to the Bonds shall be applicable to the Series 2021 Bond.

SECTION 4. Payment of Principal and Interest; Limited Obligation. The Issuer promises that it will promptly pay the principal of and interest on the Series 2021 Bond and all

other amounts due hereunder and under the Series 2021 Bond at the place, on the dates and in the manner provided to the Issuer by the Bank according to the true intent and meaning hereof and thereof. The Series 2021 Bond is a limited obligation of the Issuer and the payment of principal and interest on the Series 2021 Bond shall be payable from and is secured as set forth in the Master Resolution and this section. While the Series 2021 Bond is outstanding and unpaid, the Issuer is and shall be irrevocably and unconditionally obligated to collect the Pledged Revenues, sufficient in an amount together with other available monies, to pay the principal of and interest on the Series 2021 Bond as the same shall become due at maturity.

SECTION 5. Application of Series 2021 Bond Proceeds. The proceeds received from the sale of the Series 2021 Bond, shall be applied by the Issuer to pay in full the Series 2020B Bond, as contemplated by Resolution No. 1401-2020.

SECTION 6. Registration of Transfer; Assignment of Rights of Bank. The Finance Director is hereby designated as the Registrar and Paying Agent for the Series 2021 Bond. The Issuer shall keep at the office of the City Clerk, in the Issuer's records the registration of the Series 2021 Bond and the registration of transfers of the Series 2021 Bond as provided in this Resolution. Subject to the restriction set forth in the fourth paragraph of this Section, the transfer of the Series 2021 Bond may be registered only upon the books kept for the registration of the Series 2021 Bond and registration of transfer thereof upon surrender thereof to the Issuer together with an assignment duly executed by the Bank or its attorney or legal representative in the form of the assignment set forth on the form of the Series 2021 Bond; provided, however, that the Series 2021 Bond may be transferred only in whole and not in part. In the case of any such registration of transfer, the Issuer shall execute and deliver in exchange for the applicable Series 2021 Bond a new Series 2021 Bond registered in the name of the transferee. In all cases in which the Series 2021 Bond shall be transferred hereunder, the Issuer shall execute and deliver at the earliest practicable time a new Series 2021 Bond, in accordance with the provisions of this Resolution. The Issuer may make a charge for every such registration of transfer of the Series 2021 Bond sufficient to reimburse it for any tax or other governmental charges required to be paid (other than a tax or other governmental charge imposed by the Issuer) with respect to such registration of transfer, but no other charge shall be made for registering the transfer. The Series 2021 Bond shall be issued in fully registered form and shall be payable in any coin or currency of the United States.

The registration of transfer of the Series 2021 Bond on the registration books of the Issuer shall be deemed to affect a transfer of the rights and obligations of the Bank under this Resolution to the transferee. Thereafter, such transferee shall be deemed to be the Bank under this Resolution and shall be bound by all provisions of this Resolution that are binding upon the Bank. The Issuer and the transferor shall execute and record such instruments and take such other actions as the Issuer and such transferee may reasonably request in order to confirm that such transferee has succeeded to the capacity of Bank under this Resolution and the Series 2021 Bond.

In the event the Series 2021 Bond are mutilated, lost, stolen, or destroyed, the Issuer shall execute a new Series 2021 Bond of like date and denomination as that mutilated, lost, stolen or

destroyed, provided that, in the case of such a mutilated Series 2021 Bond, such mutilated Series 2021 Bond shall first be surrendered to the Issuer, and in the case of a lost, stolen, or destroyed Series 2021 Bond, there first shall be furnished to the Issuer evidence of such loss, theft or destruction together with an indemnity satisfactory to it.

Notwithstanding anything herein, or in the Series 2021 Bond to the contrary, the Bank shall not assign, transfer, convey, or otherwise dispose of the Series 2021 Bond, or any or all of its rights, title or interest thereinto any person, company or corporation without the prior written consent of the Issuer and upon compliance with all federal and state securities laws applicable thereto.

The Bank may transfer the Series 2021 Bond in whole only. Any Owner shall, prior to becoming a registered owner, shall execute a lender's certificate in the form attached to this Resolution certifying, among other things, that such registered owner is an "accredited investor" as such term is defined in the Securities Act of 1933, as amended, and Regulation D thereunder.

SECTION 7. Bank Qualified. The Issuer hereby designates the Series 2021 Bond as a "qualified tax-exempt obligation" within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the "Code"). The Issuer and any subordinate entities of the Issuer and any issuer of "tax-exempt" debt that issues "on behalf of" the Issuer do not reasonably expect during the calendar year 2021 to issue more than \$10,000,000 of "tax-exempt" obligations including the Series 2021 Bond, exclusive of any private activity bonds as defined in Section 141(a) of the Code (other than qualified 501(c)(3) bonds as defined in Section 145 of the Code).

SECTION 8. Reserve Fund. The Issuer hereby determines that there shall not be any Reserve Funds securing the Series 2021 Bond.

SECTION 9. Covenant of the Issuer.

(A) *Financial Statements.* The Issuer shall provide to the Bank its audited year-end financial statements no later than 270 days after the end of each Fiscal Year prepared in accordance with Generally Accepted Accounting Principles.

(B) *Annual Budget and Other Information.* The Issuer will prepare its annual budget in accordance with the Act, and will provide to the Bank a copy of its final annual budget for each Fiscal Year within 30 days of adoption thereof by the City Commission, but in no event later than 30 days after the start of the fiscal year for which the budget applies. The Issuer shall provide the Bank such other financial or public information as the Bank may reasonably request.

(C) *Tax-Exemption.* The Issuer covenants with the Bank that it shall not use the proceeds of such Series 2021 Bond in any manner which would cause the interest on such Series 2021 Bond to be or become includable in the gross income of the Bank thereof for federal income tax purposes.

The Issuer covenants that neither the Issuer nor any person under its control or direction will make any use of the proceeds of such Series 2021 Bond (or amounts deemed to be proceeds under the Code) in any manner which would cause such Series 2021 Bond to be an "arbitrage bond" within the meaning of Section 148 of the Code and neither the Issuer nor any other person shall do any act or fail to do any act which would cause the interest on such Series 2021 Bond to become includable in the gross income of the Bank thereof for federal income tax purposes.

SECTION 10. Members of the City Commission Exempt From Personal Liability. No recourse under or upon any obligation, covenant or agreement of this Resolution, the Master Resolution or the Series 2021 Bond or for any claim based thereon or otherwise in respect thereof, shall be had against any member of the City Commission, as such, of the Issuer, past, present or future, either directly or through the Issuer it being expressly understood (a) that no personal liability whatsoever shall attach to, or is or shall be incurred by, the members of the City Commission, as such, under or by reason of the obligations, covenants or agreements contained in this Resolution, the Master Resolution or the Series 2021 Bond or implied therefrom, and (b) that any and all such personal liability, either at common law or in equity or by constitution or statute, of, and any and all such rights and claims against, every such member of the City Commission, as such, are waived and released as a condition of, and as a consideration for, the execution of this Resolution, the Master Resolution, and the issuance of the Series 2021 Bond, on the part of the Issuer.

SECTION 11. Severability and Invalid Provisions. If any one or more of the covenants, agreements or provisions herein contained shall be held contrary to any express provision of law or contrary to the policy of express law, but not expressly prohibited or against public policy, or shall for any reason whatsoever be held invalid, then such covenants, agreements or provisions shall be null and void and shall be deemed separable from the remaining covenants, agreements or provisions and shall in no way affect the validity of the other provisions hereof or of the Series 2021 Bond.

SECTION 12. Master Resolution to Continue in Force. The Master Resolution and all the terms and provisions thereof are and shall remain in full force and effect.

SECTION 13. Ratification. All actions taken by the City Manager, City Attorney, Finance Director and the City Commission in furtherance of the issuance of the Series 2021 Bond is hereby confirmed and ratified.

SECTION 14. Effective Date. This resolution shall take effect immediately upon its adoption.

[Remainder of page intentionally left blank]

Passed and adopted by the City Commission of the City of Quincy, Florida this _____ day of September, 2021.

CITY OF QUINCY, FLORIDA

By: _____

Name: Ronte R. Harris

Title: Mayor

Attest:

By: _____

Name: Janice Shackelford

Title: City Clerk

Approved as to form:

By: _____

Name: Gary A. Roberts

Title: City Attorney

EXHIBIT A

FORM OF LENDER'S CERTIFICATE

This is to certify that Truist Bank (the "Lender") has not required the City of Quincy, Florida (the "Issuer") to deliver any offering document and has conducted its own investigation, to the extent it deems satisfactory or sufficient, into matters relating to business affairs or conditions (either financial or otherwise) of the Issuer in connection with the issuance of the Issuer's Utility Revenue Refunding Bond, Series 2021 (the "Series 2021 Bond"), and no inference should be drawn that the Lender, in the acceptance of said Series 2021 Bond, is relying on Bryant Miller Olive P.A. ("Bond Counsel") or Gary A. Roberts, Esq., ("City Attorney") on any such matters other than the legal opinions rendered by Bond Counsel and City Attorney, respectively. In making its decision to make the loans represented by the Series 2021 Bond, the Lender has relied upon the accuracy of the information provided to the Lender by the Issuer and its Financial Advisor. Any capitalized undefined terms used herein not otherwise defined shall have the meaning set forth in the Master Utility Revenue and Refunding Bond Resolution No. _____ adopted on January 28, 2020 and the Supplemental Resolution No. 1415-2021 adopted on September 14, 2021 (collectively, the "Resolution") pursuant to which the Series 2021 Bond is issued.

We acknowledge and understand that the Resolution is not being qualified under the Trust Indenture Act of 1939, as amended (the "1939 Act"), and is not being registered in reliance upon the exemption from registration under Section 3(a)(2) of the Securities Act of 1933, Section 517.051(1), Florida Statutes, and/or Section 517.061(7), Florida Statutes, and that neither the Issuer nor Bond Counsel shall have any obligation to effect any such registration or qualification.

We are not acting as a broker or other intermediary, and are purchasing the Series 2021 Bond as an investment for our own account and not with a present view to a resale or other distribution to the public. Any subsequent disposition or transfer of the Series 2021 Bond will be done in accordance with the Resolution and all applicable federal and state securities laws. We understand that the Series 2021 Bond may be transferred only in whole as a single bond. We are an "accredited investor" as such term is defined in the Securities Act of 1933, as amended, and Regulation D thereunder.

Neither the Lender nor any of its affiliates have acted as a fiduciary for the Issuer or in the capacity of broker, dealer, municipal securities underwriter or municipal advisor with respect to the proposed issuance of the Series 2021 Bond. Neither the Lender nor any of its affiliates has provided, and will not provide, financial, legal, tax, accounting or other advice to or on behalf of the Issuer with respect to the issuance of the Series 2021 Bond. The Issuer has represented to the Lender that it has sought and obtained financial, legal, tax, accounting and other advice (including as it relates to structure, timing, terms and similar matters) with respect to the proposed issuance of the Series 2021 Bond from its financial, legal and other advisors (and not the Lender or any of its affiliates) to the extent that the Issuer desired to obtain such advice.

DATED this ____ day of _____, 2021.

TRUIST BANK

By: _____

Name:

Title:

EXHIBIT B

FORM OF DISCLOSURE LETTER

The undersigned, as lender (the "Lender"), proposes to negotiate with the City of Quincy, Florida (the "Issuer") for the private purchase of the City of Quincy, Florida Utility Revenue Refunding Bond, Series 2021 (the "Series 2021 Bond") securing amounts due under a Master Utility Revenue and Refunding Bond Resolution and Supplemental Resolution of the Issuer (collectively, the "Resolution") in the aggregate principal amount of \$4,236,584.24. Capitalized terms used herein and not otherwise defined shall have the meaning ascribed to them in the Resolution. Prior to the award of the Series 2021 Bond, the following information is hereby furnished to the Issuer:

1. Set forth is an itemized list of the nature and estimated amounts of expenses to be incurred for services rendered to us in connection with the issuance of the Series 2020 Bonds (such fees and expenses to be paid by the Issuer):

Lender's Counsel -- \$_____

2. (a) No fee, bonus or other compensation is estimated to be paid by the Lender in connection with the issuance of the Series 2021 Bond to any person not regularly employed or retained by the Lender (including any "finder" as defined in Section 218.386(1)(a), Florida Statutes).

(b) No person has entered into an understanding with the Lender, or to the knowledge of the Lender, with the Issuer, for any paid or promised compensation or valuable consideration, directly or indirectly, expressly or implied, to act solely as an intermediary between the Issuer and the Lender or to exercise or attempt to exercise any influence to effect any transaction in the purchase of the Series 2021 Bond.

3. The amount of the underwriting spread expected to be realized by the Lender is \$0.

4. The management fee to be charged by the Lender is \$0.

5. Truth-in-Bonding Statement:

(a) The Series 2021 Bond is being issued primarily to refinance certain improvements to the Issuer's utility system.

(b) Unless earlier redeemed, the Series 2021 Bond is expected to be repaid by October 1, 2032. At a fixed rate of interest, calculated at 1.65%, total interest paid over the life of the Series 2021 Bond is estimated to equal \$_____.

(c) The Series 2021 Bond will be payable solely from the Pledged Revenues as defined in the Resolution, in a manner sufficient to pay the principal of and interest due on the Series 2021 Bond and the outstanding parity bonds. Issuance of the Series 2021 Bond is estimated to result in a maximum of approximately \$_____ of the Pledged Revenues not being available to finance the services of the Issuer in any one fiscal year during the life of the Series 2021 Bond.

(d) The name and address of the Lender is as follows:

Truist Bank
5130 Parkway Plaza Boulevard
Charlotte, North Carolina 28217

This letter is provided for the sole purpose of complying with Section 218.385, Florida Statutes, as amended, and does not change the terms of and is not evidence of the terms of the Series 2021 Bond. It is the understanding of the Lender that the Issuer has not requested any further disclosure from the Lender.

Dated this _____ day of _____, 2021.

TRUIST BANK

By: _____

Name:

Title :

FINANCIAL ANALYSIS



Gollahon Financial Services, Inc.
4125 Bayshore Blvd. N.E.
St. Petersburg, FL 33703

September 6, 2021

The Honorable Mayor and
City Commission
City of Quincy
404 West Jefferson Street
Quincy, Florida 32351

Ladies and Gentlemen:

The City, early last year, advanced refunded its Utility System Bonds, Series 2011 bonds with a 2.77% taxable Series 2020B loan from BB&T Bank (now part of Truist Bank). This refunding allowed the City to lock in \$769,279 of total savings, which equated to \$483,457 of net present value (npv) savings and was 9.89% for the 2011 bonds' remaining principal. It also facilitated the refunding of the Utility System Bonds, Series 2003 and the 3.07% FDEP loan.

The taxable loan was a short-term solution with the expectation of replacing it with a tax-exempt loan on October 1, 2021, which is the optional call date of the Series 2011 Bonds. Your bond and tax counsel have given their opinions that this refunding is permitted under the federal tax laws. In anticipation of the tax-exempt loan on October 1, 2021 and to lock in additional savings, BB&T Bank committed, last year, to convert or refund the 2020B taxable loan to a 2.21% tax-exempt loan. In addition to the savings listed above, the 2021 refunding was expected to save the City an additional \$178,563 with present value savings of \$157,747 and 3.72% of the remaining 2020B principal.

Interest rates have trended down most of 2021 and are lower than most expected last year. Therefore, I asked BB&T to update their January 17, 2020 proposal to reflect current market conditions. BB&T has provided the attached updated August 16, 2021 proposal. This proposal offers the City a 1.65% bank qualified tax-exempt interest rate, since the City expects to borrow less than \$10 million this calendar year. The reduction of the interest rate from 2.21% to 1.65% nearly doubles the savings estimate that I calculated early last year for this refunding related to the Series 2011 bonds.

The attached refunding analysis, with a 1.65% rate has total savings of \$355,776, npv savings of \$324,139 and 7.64% of the refunded principal. The expenses for the 2021 refunding loan were included as part of the 2020B loan and escrowed for payment of the 2021 loan expenses at 50% of the standard fees. The 2020B and 2021 loan expenses were netted from the gross savings calculation of the 2020B refunding of the Series 2011 bonds. Therefore, expenses are not part of the 2021 refunding analysis.

In my February 20, 2020 letter to the Mayor and the Commission, I stated that the City will save a total of \$1,916,987 in debt service after the 2020A, 2020B, 2020C and 2021 loans are closed. Given the much lower interest rate for the 2021 loan, total savings are now \$2,094,200.



Gollahon Financial Services, Inc.

I recommend that you accept BB&T's August 16, 2021 proposal given their very favorable interest rate and the substantial debt service savings possible with their loan. Bond counsel has been drafting the legal documents and working with the city attorney and the bank's counsel to proceed with a pre-closing on September 14th and closing on October 1, 2021.

I am available to discuss these matters with you by phone at your September 14, 2021 meeting.

Sincerely,

Gollahon Financial Services, Inc.

A handwritten signature in black ink, reading "Jim Gollahon", is written over a horizontal line.

Jim Gollahon
Independent Municipal Financial Advisor

cc: Jack McLean, City Manager
Marcia Carty, Finance Director
Gary Roberts, City Attorney
JoLinda Herring, Bond Counsel, Bryant Miller Olive P.A.



Branch Banking & Trust Company

Governmental Finance

5130 Parkway Plaza Boulevard
Charlotte, North Carolina 28217
Phone (704) 954-1700
Fax (704) 954-1799

August 16, 2021

Ms. Maria Carty
City of Quincy, FL
404 W. Jefferson St.
Quincy, FL 32351

Revised: September 7, 2021

Dear Ms. Carty:

Truist Bank ("Lender") is pleased to offer this proposal for the financing requested by the City of Quincy, FL ("Borrower").

PROJECT:	2021 Refunding Revenue Bond
AMOUNT:	\$4,342,007.83
MATURITY DATE:	October 1, 2032
INTEREST RATE:	1.65% (Bank Qualified) 1.73% (Non-Bank Qualified)
TAX STATUS:	Tax Exempt
PAYMENTS:	<u>Interest:</u> Semi-Annual <u>Principal:</u> Semi-Annual
INTEREST RATE CALCULATION:	30/360
SECURITY:	Pledge of revenues derived from the Borrower's utility system
PREPAYMENT TERMS:	Prepayable in whole at any time without penalty
DEBT SERVICE COVERAGE/ ABT:	1.00x; 1.15x
RATE EXPIRATION:	October 1, 2021
DOCUMENTATION/ LEGAL REVIEW FEE:	\$2,500

FUNDING: The financing shall be fully funded at closing and allow for a maximum of four funding disbursements in the form of wires or checks.

DOCUMENTATION: It shall be the responsibility of the Borrower to retain and compensate counsel to appropriately structure the financing documents according to Federal and State statutes. Documents shall include provisions that will outline appropriate changes to be implemented in the event that this transaction is determined to be taxable in accordance with the Internal Revenue Code. These provisions must be acceptable to Lender. In the event of default, any amount due, and not yet paid, shall bear interest at a default rate equal to the interest rate on the 2021 Refunding Revenue Bond plus 2% per annum from and after five (5) days after the date due.

Lender shall also require the Borrower to provide an unqualified bond counsel opinion, a no litigation certificate, and evidence of IRS Form 8038 filing. Lender and its counsel reserve the right to review and approve all documentation before closing. Lender will not be required to present the bond for payment.

REPORTING REQUIREMENTS: Lender will require financial statements to be delivered within 270 days after the conclusion of each fiscal year-end throughout the term of the financing or in accordance with state requirements.

Lender shall have the right to cancel this offer by notifying the Borrower of its election to do so (whether this offer has previously been accepted by the Borrower) if at any time prior to the closing there is a material adverse change in the Borrower's financial condition, if we discover adverse circumstances of which we are currently unaware, if we are unable to agree on acceptable documentation with the Borrower or if there is a change in law (or proposed change in law) that changes the economic effect of this financing to Lender.

Costs of counsel for the Borrower and any other costs will be the responsibility of the Borrower.

The stated bank qualified interest rate assumes that the Borrower expects to borrow no more than \$10,000,000 in the current calendar year and that the financing will qualify as qualified tax-exempt financing under the Internal Revenue Code. Lender reserves the right to terminate this bid or to negotiate a mutually acceptable interest rate if the financing is not qualified tax-exempt financing.

We appreciate the opportunity to offer this financing proposal. Please call me at (803) 413-4991 with your questions and comments. We look forward to hearing from you.

Sincerely,

Truist Bank



Andrew G. Smith
Senior Vice President

City of Quincy, Florida

Sources & Uses Report

Refund 2020B 2.77% Taxable BB&T Loan to 2021 Tax-Exempt BB&T Loan - 1.65% final numbers

Sources of Funds:

Principal Amount of Current Interest Bonds (CIBs)	4,236,584.24
Total SOURCES of Funds	\$4,236,584.24

Uses of Funds:

Prepay at par 2020B BB&T 2.77% taxable loan on 10-01-21	4,236,584.24
Total USES of Funds	\$4,236,584.24

Miscellaneous Bond Issuance Information:

Delivery Date:	10/01/2021
Principal Amount of Bonds Being Refunded	4,236,584.24
Principal Amount of the Refunding Bonds	4,236,584.24
Proceeds of "The (new) Bonds"	4,236,584.24
Rate/Yield on the Refunded Bonds	2.77000000%
"All Costs Included" TIC on the New Issue is	1.64999999%
Federal Arbitrage Yield on the New Issue is	1.64999999%
Yield on Escrow	-
Total Debt Service Savings	355,775.94
Present Value Savings @ 1.64999999%	324,139.38
Total Debt Service Savings as a Percent of Total Debt Service of Refunded Bonds	6.97554920%
Present Value Savings as a Percent of Principal Amount of Bonds Being Refunded	7.65095976%

City of Quincy, Florida

Refunding Effects

Refund 2020B 2.77% Taxable BB&T Loan to 2021 Tax-Exempt BB&T Loan - 1.65% final numbers

Year Ending 09/30	Less: Debt Service		Plus:			Post Rfndg Debt Service	Post Rfndg Savings
	Current Total Debt Service	on Refunded Bonds(1)	Current Interest Bonds Principal	Interest	Capital Appr Bonds		
2022	165,560	165,560	114,437	34,952		149,389	16,172
2023	331,121	331,121	231,714	67,064		298,778	32,343
2024	331,121	331,121	235,553	63,224		298,778	32,343
2025	331,121	331,121	239,456	59,322		298,778	32,343
2026	331,121	331,121	243,423	55,355		298,778	32,343
2027	331,121	331,121	247,456	51,321		298,778	32,343
2028	331,121	331,121	251,556	47,222		298,778	32,343
2029	331,121	331,121	255,724	43,054		298,778	32,343
2030	574,121	574,121	502,961	38,817		541,778	32,343
2031	817,121	817,121	756,298	28,479		784,778	32,343
2032	817,121	817,121	768,829	15,949		784,778	32,343
2033	408,560	408,560	389,178	3,211		392,389	16,172
Totals	\$5,100,330	\$5,100,330	\$4,236,585	\$507,970		\$4,744,558	\$355,776

(1) - This column only reflects debt payments scheduled after the closing date of 10/01/2021.

City of Quincy, Florida

Refund 2020B 2.77% Taxable BB&T Loan to 2021 Tax-Exempt BB&T Loan - 1.65% final numbers

Dated Date = 10/01/2021

Delivery Date = 10/01/2021

Maturity Dates	Term Bond Maturities	Bond Redemptions	Proceeds	Coupon Rate	Yield	Price	Interest Amount	Total Debt Service	FY(ends 09/30) Debt Service
04/01/2022	-	114,436.94	114,436.94	1.650	1.650000	100.000000	34,951.82	149,388.76	-
10/01/2022	-	115,381.05	115,381.05	1.650	1.650000	100.000000	34,007.72	149,388.77	298,777.53
04/01/2023	-	116,332.95	116,332.95	1.650	1.650000	100.000000	33,055.82	149,388.77	-
10/01/2023	-	117,292.69	117,292.69	1.650	1.650000	100.000000	32,096.07	149,388.76	298,777.53
04/01/2024	-	118,260.35	118,260.35	1.650	1.650000	100.000000	31,128.41	149,388.76	-
10/01/2024	-	119,236.00	119,236.00	1.650	1.650000	100.000000	30,152.76	149,388.76	298,777.52
04/01/2025	-	120,219.70	120,219.70	1.650	1.650000	100.000000	29,169.07	149,388.77	-
10/01/2025	-	121,211.51	121,211.51	1.650	1.650000	100.000000	28,177.25	149,388.76	298,777.53
04/01/2026	-	122,211.51	122,211.51	1.650	1.650000	100.000000	27,177.26	149,388.77	-
10/01/2026	-	123,219.75	123,219.75	1.650	1.650000	100.000000	26,169.01	149,388.76	298,777.53
04/01/2027	-	124,236.31	124,236.31	1.650	1.650000	100.000000	25,152.45	149,388.76	-
10/01/2027	-	125,261.26	125,261.26	1.650	1.650000	100.000000	24,127.50	149,388.76	298,777.52
04/01/2028	-	126,294.67	126,294.67	1.650	1.650000	100.000000	23,094.09	149,388.76	-
10/01/2028	-	127,336.60	127,336.60	1.650	1.650000	100.000000	22,052.16	149,388.76	298,777.52
04/01/2029	-	128,387.13	128,387.13	1.650	1.650000	100.000000	21,001.64	149,388.77	-
10/01/2029	-	129,446.32	129,446.32	1.650	1.650000	100.000000	19,942.44	149,388.76	298,777.53
04/01/2030	-	373,514.25	373,514.25	1.650	1.650000	100.000000	18,874.51	392,388.76	-
10/01/2030	-	376,595.74	376,595.74	1.650	1.650000	100.000000	15,793.02	392,388.76	784,777.52
04/01/2031	-	379,702.66	379,702.66	1.650	1.650000	100.000000	12,686.10	392,388.76	-
10/01/2031	-	382,835.21	382,835.21	1.650	1.650000	100.000000	9,553.56	392,388.77	784,777.53
04/01/2032	-	385,993.60	385,993.60	1.650	1.650000	100.000000	6,395.17	392,388.77	-
10/01/2032	-	389,178.04	389,178.04	1.650	1.650000	100.000000	3,210.72	392,388.76	784,777.53
Total	-	4,236,584.24	4,236,584.24				507,968.55	4,744,552.79	4,744,552.79
Acc Int	-	-	-				-	-	-
Grand Ttls	-	4,236,584.24	4,236,584.24				507,968.55	4,744,552.79	4,744,552.79
TIC (Incl. all expenses) 1.64999999% Average Coupon 1.64999999% TIC (Arbitrage TIC) 1.64999999% Average Life (yrs) ... 7.27 IRS Form 8038-G NIC = 1.650000% (with Adjstmnt of \$0.00). Bond Years 30,785.97 WAM (yrs) 7.266697 NIC = 1.650000% (with Adjstmnt of \$0.00).									

City of Quincy, Florida

Refund 2020B 2.77% Taxable BB&T Loan to 2021 Tax-Exempt BB&T Loan - 1.65% final numbers

Dated Date = 10/01/2021

Remaining Balance of Taxable 2020B Loan

Delivery Date = 10/01/2021

Maturity Dates	Term Bond Maturities	Bond Redemptions	Proceeds	Coupon Rate	Yield	Price	Interest Amount	Total Debt Service	FY(ends 09/30) Debt Service	Debt Service to Call
10/01/2021	-	-	-	-	-	-	-	-	-	4,236,584.24
04/01/2022	-	106,883.70 *	106,883.70	2.770	2.770000	100.000000	58,676.69	165,560.39	-	-
10/01/2022	-	108,364.04 *	108,364.04	2.770	2.770000	100.000000	57,196.35	165,560.39	331,120.78	-
04/01/2023	-	109,864.89 *	109,864.89	2.770	2.770000	100.000000	55,695.51	165,560.40	-	-
10/01/2023	-	111,386.51 *	111,386.51	2.770	2.770000	100.000000	54,173.88	165,560.39	331,120.79	-
04/01/2024	-	112,929.22 *	112,929.22	2.770	2.770000	100.000000	52,631.18	165,560.40	-	-
10/01/2024	-	114,493.29 *	114,493.29	2.770	2.770000	100.000000	51,067.11	165,560.40	331,120.80	-
04/01/2025	-	116,079.02 *	116,079.02	2.770	2.770000	100.000000	49,481.38	165,560.40	-	-
10/01/2025	-	117,686.71 *	117,686.71	2.770	2.770000	100.000000	47,873.68	165,560.39	331,120.79	-
04/01/2026	-	119,316.67 *	119,316.67	2.770	2.770000	100.000000	46,243.72	165,560.39	-	-
10/01/2026	-	120,969.21 *	120,969.21	2.770	2.770000	100.000000	44,591.19	165,560.40	331,120.79	-
04/01/2027	-	122,644.63 *	122,644.63	2.770	2.770000	100.000000	42,915.76	165,560.39	-	-
10/01/2027	-	124,343.26 *	124,343.26	2.770	2.770000	100.000000	41,217.13	165,560.39	331,120.78	-
04/01/2028	-	126,065.42 *	126,065.42	2.770	2.770000	100.000000	39,494.98	165,560.40	-	-
10/01/2028	-	127,811.42 *	127,811.42	2.770	2.770000	100.000000	37,748.97	165,560.39	331,120.79	-
04/01/2029	-	129,581.61 *	129,581.61	2.770	2.770000	100.000000	35,978.79	165,560.40	-	-
10/01/2029	-	131,376.32 *	131,376.32	2.770	2.770000	100.000000	34,184.08	165,560.40	331,120.80	-
04/01/2030	-	376,195.88 *	376,195.88	2.770	2.770000	100.000000	32,364.52	408,560.40	-	-
10/01/2030	-	381,406.19 *	381,406.19	2.770	2.770000	100.000000	27,154.21	408,560.40	817,120.80	-
04/01/2031	-	386,688.67 *	386,688.67	2.770	2.770000	100.000000	21,871.73	408,560.40	-	-
10/01/2031	-	392,044.31 *	392,044.31	2.770	2.770000	100.000000	16,516.09	408,560.40	817,120.80	-
04/01/2032	-	397,474.12 *	397,474.12	2.770	2.770000	100.000000	11,086.28	408,560.40	-	-
10/01/2032	-	402,979.15 *	402,979.15	2.770	2.770000	100.000000	5,581.26	408,560.41	817,120.81	-
Total	-	4,236,584.24	4,236,584.24				863,744.49	5,100,328.73	5,100,328.73	4,236,584.24
Acc Int	-	-	-				-	-	-	-
Grand Ttls	-	4,236,584.24	4,236,584.24				863,744.49	5,100,328.73	5,100,328.73	4,236,584.24

* - Bonds callable ... 10/01/2021 @ 100.000

TIC (Incl. all expenses) 2.77000000% Average Coupon 2.77000000%

TIC (Arbitrage TIC) 0.00000000% Average Life (yrs) ... 7.36

IRS Form 8038-G NIC = 2.770000% (with Adjstmnt of \$0.00).

Bond Years 31,182.11 WAM (yrs) 7.360201

NIC = 2.770000% (with Adjstmnt of \$0.00).

QUINCY2019: OLD2020B

Prepared by: Gollahon Financial Services, Inc.

09/03/2021 @ 16:11 v10.91

Extending the Sign Moratorium

AN EXTENSION OF AN EMERGENCY ORDINANCE OF THE CITY OF QUINCY, FLORIDA IMPOSING A TEMPORARY MORATORIUM ON THE ACCEPTANCE OF APPLICATIONS FOR LARGE SIGNS; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Quincy, Florida (“City”) encompasses several sensitive areas and the City endeavors to protect its scenic character through undertaking proper controls on development; and

WHEREAS, the City regulates signage for purposes of protecting public safety in addition to the City’s aesthetic interests;

WHEREAS, the City officials have become aware that there may be unconstitutional or otherwise invalid provisions in the City’s current sign ordinances; and

WHEREAS, the City seeks to maintain the status quo while it undertakes to expeditiously revise and/or readopt its sign ordinances if needed; and

WHEREAS, the City Commission seeks to prevent any off premise signs from being erected during this period of evaluation and revision of the sign ordinance.

NOW THEREFORE, in order to maintain the status quo while City officials expeditiously undertake a review of the City’s sign ordinances, City officials are directed to immediately stop accepting applications for permission to erect or install any large signs. This is an extension of the temporary emergency measure and shall be in place only until such time as the City Commission has duly adopted a new or revised set of sign ordinances or for 60 days from June 30, 2021, whichever comes first.

This emergency provision, having been approved by the majority of the City Commission, shall take effect immediately.

PASSED in open session of the City Commission of the City of Quincy, Florida, on this _____ day of September 2021.

APPROVED:

Ronte R. Harris, Mayor
Presiding Officer of the City Commission and
The City of Quincy, Florida

ATTEST:

Janice Y. Shackelford
Clerk of the City of Quincy and
Clerk of the City Commission thereof