

City of Quincy

City Hall

404 West Jefferson Street

Quincy, Florida 32351

www.myquincy.net



COMMISSION MEETING

Tuesday, March 9, 2021

6:00 PM

City Hall

Commission Chambers

City Commission

Mayor Ronte R. Harris ~ District III

Mayor Pro-Tem Angela G. Sapp ~ District II

Commissioner Keith A. Dowdell ~ District I

Commissioner Freida Bass-Prieto ~ District IV

Commissioner Anessa A. Canidate ~ District V

"An All American City in the Heart of Florida's Future"



**City of Quincy, Florida
City Commission Meeting**

AMENDED AGENDA

**March 9, 2021
6:00 P.M.**

City Hall Commission Chambers

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Approval of Agenda

Executive Session

1. Executive Session – Enrique Barrera vs City of Quincy
 - Gary Roberts, City Attorney

Special Presentations

2. Special Presentation to City Commission
 - Ms. Darryl Johnson
 - Ms. Betty Harris

Proclamations

3. Proclamation – Women in Construction Week
 - Mayor Ronte Harris, District 3

Items for Consent by the Commission

4. Approval of Minutes of the February 16, 2021 Special Meeting
 - Janice Shackelford, City Clerk
5. Approval of Minutes of the February 23, 2021 Regular Meeting
 - Janice Shackelford, City Clerk
6. RFP for Employees Health Insurance
 - Jack L. McLean Jr., City Manager
 - Ann Sherman, Human Resources Director

Public Hearings and Ordinances as Scheduled or Agendaed

Public Opportunity to Speak on Commission Propositions – (Pursuant to Sec. 286.0114, Fla. Stat. and subject to the limitations of Sec. 286.0114(3)(a), Fla. Stat.)

Resolutions

7. Resolution 1411-2021 – FDOT Funding Application for M-SCOP - Resurfacing Adams Street
 - Jack L. McLean Jr., City Manager
 - Reggie Bell, Public Works Director

Reports, Requests and Communications by the City Manager

8. Request to Purchase Altec Bucket Truck and Altec Digger Derrick
 - Jack L. McLean Jr., City Manager
 - Robin Ryals, Utilities Director
9. Florida Department of Economic Opportunity (DEO) Rebuild Florida Hometown Revitalization Funding Program for Hurricane Michael Recovery
 - Jack L. McLean Jr., City Manager
 - Beverly Nash, Grants Writer

10. Budget Amendments

- Jack L. McLean Jr., City Manager
- Marcia Carty, Finance Director

Reports by Boards and Committees

Other Items Requested to Be Agendaed by Commission Member(s), the City Manager and Other City Officials

Comments

- a) City Manager
- b) City Clerk
- c) City Attorney
- d) Commission Members

Comments from the Audience

Adjournment

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting, he/she may need a record of the proceedings, and for such purpose, he/she may need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. FS 286.0105. Persons with disabilities who require assistance to participate in City meetings are requested to notify the City Clerk's Office at (850) 618-0020 in advance.

PROCLAMATION

Women in Construction



PROCLAMATION



WHEREAS, for more than 55 years, NAWIC (National Association of Women In Construction) has helped women take advantage of the opportunities in construction. Whether you want to embark on a new career, establish a networking base, be a mentor/mentee, make a difference in your community, continue your education, or invest in great friendships; and

WHEREAS, the focus of Women in Construction (WIC) Week is to highlight women as a visible component of the construction industry. WIC Week also provides an occasion for NAWIC's thousands of members across the country to raise awareness of the opportunities available for women in the construction industry and to emphasize the growing role of women in the industry. It is also a time for local chapters to give back to their communities; and

WHEREAS, NAWIC Chapter #72 would love the opportunity to encourage women in our viewing area to participate with us as we celebrate Women In Construction; and

WHEREAS, the NAWIC Chapter #72 has sought to achieve successful results for Gadsden County and surrounding areas in a cooperative spirit with other organizations;

Now Therefore, be it proclaimed that I, **Mayor Ronte R. Harris**, along with my colleagues, Mayor Pro Tem Angela G. Sapp, District Two, Commissioner Keith A. Dowdell, District One, Commissioner Frieda Bass-Prieto, District Four and Anessa A. Canidate, District Five and the citizens of the **City of Quincy, Florida** do hereby recognize the NAWIC Chapter #72 and its many dedicated volunteers for its steadfast work on behalf and support of women in construction, and do proudly proclaim the week of **March 7-13, 2021** as "**Women in Construction Week**," and encourage our citizens to congratulate the organization on its many accomplishments.

2021 Women in Construction Week
National Association of Women in Construction (NAWIC)

Dated this 9th day of March 2021

Ronte R. Harris

Ronte R. Harris, Mayor and Presiding Officer
of Quincy City Commission and
City of Quincy, Florida 32351

Janice Shackelford-Clemons

Janice Shackelford-Clemons, Clerk of the City of
Quincy Clerk of the City Commission
thereof

APPROVAL OF MINUTES

Special Meeting

February 16, 2021

CITY COMMISSION
Tuesday, February 16, 2021
6:05 P.M. (Eastern)

SPECIAL MEETING
QUINCY, FLORIDA 32351

CITY COMMISSION VIRTUAL SPECIAL MEETING MINUTES

The City of Quincy City Commission met in a special virtual session via Zoom Communication and Video Conferencing on Tuesday, February 16, 2021, with **Mayor Ronte Harris** presiding and the following Commissioners present:

Mayor Pro Tem Angela G. Sapp
Commissioner Anessa A. Canidate
Commissioner Keith A. Dowdell
Commissioner Freida Bass-Prieto

City Staff and Guests:

Jack L. McLean Jr., City Manager
Gary Roberts, City Attorney
Janice Shackelford Clemons, City Clerk -Absent
DeCody Fagg, Parks and Recreations Director
Reggie Bell, Public Works Director
Ann Sherman, Director of Human Resources and Customer Service
Anthony Baker, Interim Fire Chief
Dr. Beverly Nash, Grants
Vancheria Perkins, Executive Assistant to the City Manager
Robin Ryals, Utilities Director
Marcia Carty, Finance Director
Rob Nixon, CRA Manager
Charles Hayes, Procurement Officer
Jim Southerland Sr., WQTN-13 Administrator

Josh Williams, Fiber Project Coordinator

The special meeting was recorded, televised, and transmitted by way of the City of Quincy's Facebook page, TV Channel (WQTN-13), Zoom Communication, and Video Conferencing. (Note: Digital formatted documents/media are public records.)

• **Called to Order:**

Mayor Harris called the special meeting to order at 6:05 pm., with the Rev. Robin Ryals providing the invocation. Mayor Harris led the reciting of the Pledge of Allegiance and requested a roll call.

Mayor Harris announced that the Cold Weather Pop Up Shelter would be opened tonight (Tuesday); Thursday, February 18; and Friday, February 19, at the Joe Ferolito Recreation Center, from 6 pm – 7 am.

Mayor Harris stated that at 9 pm, the doors would be locked.

Mayor Harris stated that masks were required, and social distancing would be observed.

Mayor Harris urged everyone who needed or knew someone in need of shelter during these cold times to please go to the shelter or contact the number provided for transportation to the shelter.

- **Approval of Agenda**

Mayor Harris stated that there were three items on the agenda for discussion.

Mayor Harris asked if the will and pleasure of the Commission were to approve the agenda.

Commissioner Dowdell offered a motion to approve the agenda.

Commissioner Bass-Prieto seconded the motion.

Commissioner	Vote
Commissioner Bass-Prieto	Yes
Commissioner Dowdell	Yes
Commissioner Canidate	Yes
Mayor Pro Tem Sapp	Yes
Mayor Harris	Yes

The Motion carried 5 to 0.

Special Meeting Items of Discussion

1. Utilities Department Request to Purchase Bucket Truck
 - Jack L. McLean Jr., City Manager
 - Robin Ryals, Utilities Director
2. Priority List of Dirt Roads for DOT Paving Program
 - Jack L. McLean Jr., City Manager
 - Reggie Bell, Public Works Director
3. Fiber Status Update
 - Jack L. McLean Jr., City Manager
 - Josh Williams, Fiber Project Coordinator

Summary of the Discussion by Guests and the Commission

Mayor Harris stated that the first item up for discussion was the approval to purchase a Bucket Truck.

Mayor Harris recognized City Manager Jack L. McLean Jr. and Utilities Director Robin Ryals.

Utilities Director Robin Ryals stated that a Bucket Truck had been located and would fit the Department's needs.

Utilities Director Robin Ryals stated that the Bucket Truck could accommodate 50 – 60 feet in height.

Utilities Director Robin Ryals stated that the Bucket Truck does not require individuals to have a Commercial Driver License to operate.

Utilities Director Robin Ryals stated that the Bucket Truck was ready and could be delivered within a few days.

Utilities Director Robin Ryals stated that the Bucket Truck purchase price was \$149,400.

Utilities Director Robin Ryals stated that the Bucket Truck, when demonstrated, passed every feature that Staff required for working along crowded and narrow streets.

Utilities Director Robin Ryals stated that the Bucket Truck would work effectively during storms in managing outages.

Mayor Harris recognized Mayor Pro Tem Sapp.

Mayor Pro Tem Sapp questioned if there were a full warranty on the truck.

Utilities Director Robin Ryals stated that the warranty would begin when the truck is purchased.

Mayor Pro Tem Sapp asked if full payment was due when the Bucket Truck is purchased.

Utilities Director Robin Ryals stated, "Yes."

Mayor Pro Tem Sapp asked if the amount to purchase the Bucket Truck was in the Utilities Departmental Budget.

Utilities Director Robin Ryals stated, "Yes."

Mayor Harris asked how many trucks had been budgeted this past year.

Utilities Director Robin Ryals stated that three had been purchased and that this one was the first of the three.

Commissioner Bass-Prieto stated that she understood that only two trucks had been budgeted and that three additional trucks would be financed.

Commissioner Bass-Prieto asked for clarification on how much money was placed into the budget to purchase the trucks.

Finance Director Marcia Carty stated that the Utilities Director Robin Ryals was able to find a truck to pay for, in cash, without financing.

Commissioner Bass-Prieto asked if the vendor was State approved.

Mayor Harris recognized Commissioner Dowdell.

Commissioner Dowdell asked what the purchase price of a brand new 2019 Bucket Truck would be.

Utilities Director Robin Ryals stated approximately \$200,000.

Commissioner Dowdell asked about the Bucket Truck maintenance agreement.

Utilities Director Robin Ryals stated that the truck comes with a maintenance agreement of 36 months or 36,000 miles, whichever comes first.

Commissioner Dowdell asked if the total payment of \$149,400 would be paid in full for the Bucket Truck.

Commissioner Dowdell stated that he is aware of what is budgeted but wanted to know if the funds were in the bank.

Finance Director Marcia Carty stated that the funds were available.

Mayor Harris recognized Mayor Pro Tem Sapp.

Mayor Pro Tem Sapp offered a motion to approve the request to purchase the Versalift Bucket Truck for \$149,400.

Commissioner Canidate seconded the motion.

Commissioner	Vote
Commissioner Bass-Prieto	Yes
Commissioner Dowdell	No
Commissioner Canidate	Yes
Mayor Pro Tem Sapp	Yes
Mayor Harris	Yes

The Motion carried 4 to 1.

Mayor Harris stated that the next item on the agenda was the priority List of Dirt Roads for DOT Paving Program.

Mayor Harris recognized City Manager Jack L. McLean Jr. and Public Works Director Reggie Bell.

Public Works Director Reggie Bell stated that it was necessary to make improvements to the roads to maintain a safe environment for the residents and to avoid spending an excessive amount of funds on repairs.

Public Works Director Reggie Bell stated that staff had gone out and identified critical roads that need paving.

Public Works Director Reggie Bell stated that staff would like the Commission's input on which roads they'd like to see paved.

Mayor Harris recognized Mayor Pro Tem Sapp.

Mayor Pro Tem Sapp thanked Mr. Bell for the presentation.

Mayor Pro Tem Sapp stated that she drove around before coming to the meeting to locate the listed streets.

Mayor Pro Tem Sapp stated that some of the streets were hard to find without using a map.

Mayor Pro Tem Sapp stated that she agreed that Orlando Street should be listed as number 10.

Mayor Pro Tem Sapp stated that MLK St., leading to Orlando Street, is a beautiful dirt road.

Mayor Pro Tem Sapp stated that there were no trash or litter on the road.

Mayor Pro Tem Sapp stated that the road is always in excellent condition.

Mayor Pro Tem Sapp stated that she had no problem with the road being grazed at this time.

Mayor Pro Tem Sapp provided the streets prioritized to benefit the City, if they are done in the order listed for the Commission.

Mayor Pro Tem Sapp stated that N GF & A Dr. should be the number one on the list because it is frequently traveled and has several businesses housed there, which would look suitable for the City's infrastructure.

Mayor Harris stated that Mayor Pro Tem Sapp had given the Commission an excellent priority overview list of roads needing paving.

Mayor Harris stated that he agreed with Mayor Pro Tem Sapp that prioritization should benefit the entire City.

Mayor Pro Tem Sapp questioned that, if the Commission does no road paving, what could be done to prevent street flooding in District 5, where flooding is expected.

Mayor Pro Tem Sapp stated that the news media would target the same neighborhood and resident when flooding occurs and put the Commission on tv.

Mayor Harris recognized City Manager Jack L. McLean Jr.

City Manager Jack L. McLean Jr. stated that the funds are solely for paving dirt roads and cannot be allotted for anything else.

Mayor Harris recognized Commissioner Bass-Prieto.

Commissioner Bass-Prieto stated that she agreed with Mayor Pro Tem Sapp that paving should be done on roads where houses are.

Commissioner Bass-Prieto questioned if all the roads met the City's infrastructure and code of ordinances.

Mayor Harris recognized Commissioner Dowdell.

Commissioner Dowdell asked what the criteria was for getting funds from DOT.

City Manager Jack L. McLean Jr. stated that he did not know the criteria.

City Manager Jack L. McLean Jr. stated that the state legislature had emphasized that funds are available for paving dirt roads.

With no further discussion, Mayor Pro Tem Sapp offered a motion to authorize staff to use the prioritized list in the rankings as discussed by the Commission.

Mayor Harris seconded the motion.

Commissioner	Vote
Commissioner Bass-Prieto	Yes
Commissioner Dowdell	Yes
Commissioner Canidate	Yes
Mayor Pro Tem Sapp	Yes
Mayor Harris	Yes

The Motion carried 5 to 0.

Mayor Harris stated that the last item on the agenda was the Fiber Status Update.

Mayor Harris recognized City Manager Jack L. McLean Jr. and Fiber Project Coordinator Josh Williams.

Fiber Project Coordinator Josh Williams stated that the presentation was a six-month overview.

Fiber Project Coordinator Josh Williams stated that the first phase implemented was the discovery phase.

Fiber Project Coordinator Josh Williams stated that this project is reimbursable through FEMA.

Fiber Project Coordinator Josh Williams stated that the next phase was to rebuild Quincy Fiber Network.

Fiber Project Coordinator Josh Williams stated that the Implementation Phase is now.

Fiber Project Coordinator Josh Williams stated that he would provide an Implementation Phase schedule to the Commission.

Fiber Project Coordinator Josh Williams stated that media data readings are scheduled to be completed in June 2021.

Fiber Project Coordinator Josh Williams stated that, once the media data readings are up and running in specific areas indicated, areas hit by Hurricane Michael would be the next objective.

Fiber Project Coordinator Josh Williams stated that 95% of the work was completed.

Fiber Project Coordinator Josh Williams stated that another area being currently implemented was the field-testing phase.

Fiber Project Coordinator Josh Williams stated that all houses would not require a meter change.

Fiber Project Coordinator Josh Williams stated that, to install a new meter from an old meter, would take approximately 30 minutes.

Mayor Pro Tem Sapp asked how the new meters are authenticated.

Fiber Project Coordinator Josh Williams stated that there were additional duties that the City Manager asked if he would carry out.

Fiber Project Coordinator Josh Williams provided a list of what the other duties included.

Fiber Project Coordinator Josh Williams stated that a new Comcast phone system would be installed next week at City Hall.

Fiber Project Coordinator Josh Williams stated that the City would be responsible for handling the internet access internally.

Fiber Project Coordinator Josh Williams stated that Nokia would replace the old structure.

Fiber Project Coordinator Josh Williams stated that the Substation is the operation center for the project.

Fiber Project Coordinator Josh Williams stated that he would make everything available to the City so anyone could pick this project up when he leaves.

Fiber Project Coordinator Josh Williams stated that the fiber connections had been labeled.

Fiber Project Coordinator Josh Williams stated that weekly meetings are taking place with all subcontractors.

Mayor Harris recognized Commissioner Dowdell.

Commissioner Dowdell stated that he would not question Fiber Project Coordinator Josh Williams's expertise.

Commissioner Dowdell asked who provides the City with internet service.

Commissioner Dowdell asked for an update for the hub at the Substation.

Commissioner Dowdell asked what the goal of the fiber project was.

Fiber Project Coordinator Josh Williams stated the goal is to bring forth fiber optic to the City.

Fiber Project Coordinator Josh Williams stated that approximately \$300,000 had been spent, thus far, on the project.

Fiber Project Coordinator Josh Williams stated that the Commission had approved the hardware and software purchases in June.

Finance Direct Marcia Carty stated that, ultimately, approximately \$800,000 would be spent on the project.

Commissioner Dowdell stated that, what Mr. Williams was doing, is good.

Commissioner Dowdell stated that, at some point during the process, the Commission was not informed about certain things.

Commissioner Dowdell stated this was not the proper venue to ask the type of questions he would like to address.

Commissioner Dowdell stated that he would save his questions for another meeting.

Mayor Pro Tem Sapp stated that, at times, the Commission needs reminding of what they approved.

Mayor Harris recognized City Manager Jack L. McLean Jr.

City Manager Jack L. McLean Jr. stated that he would provide the Commission with the background overview for this project by the next Commission Meeting.

City Manager Jack L. McLean Jr. stated that Fiber Coordinator Josh Williams's contract is the only part the Commission had not seen.

Mayor Pro Tem Sapp questioned why the contract wasn't brought before the Commission.

City Manager Jack L. McLean Jr. stated that he didn't believe, at that time, the contract would go over budget, but in fact, it did.

City Manager Jack L. McLean Jr. stated that the contract went over budget by approximately \$10,000.

City Manager Jack L. McLean Jr. stated that the priority is to ensure that the Utilities and Customer Service systems are brought back up to speed.

Commissioner Bass-Prieto stated that she understood that the entire fiber system was being replaced and not just part of the fiber system.

Commissioner Bass-Prieto stated that this would cost the City another large sum of money to complete the fiber project.

City Manager Jack L. McLean Jr. stated that a request could be made to FEMA requesting more money for the fiber optic project.

Commissioner Bass-Prieto stated that the \$1.5 million could not be replaced.

Commissioner Dowdell stated that some of the equipment purchased is not FEMA-related.

Commissioner Dowdell reminded the Commission that this year's budget was balanced off of non-recurring funds.

Commissioner Dowdell asked how the City would balance the budget without the help of non-recurring funds.

Mayor Harris stated that he would allow Mr. Williams to finish his presentation.

Fiber Optic Coordinator Josh Williams invited the Commission to visit the Substation and look at the work completed.

Fiber Optic Coordinator Josh Williams stated that the Substations looks like a real data network center.

Mayor Harris thanked Mr. Williams for a superb presentation.

Mayor Harris recognized Finance Director Marcia Carty.

Finance Director Marcia Carty stated that she would respond to the non-recurring funds.

Finance Director Marcia Carty stated that the staff would begin to look at \$344,000 non-recurring funds in the Utilities Department sometime in the future of items currently covered under FEMA.

Commissioner Bass-Prieto stated that the line and tree-trimming crew are being charged to the Hurricane Michael surcharge and not FEMA or non-recurring funds.

Commissioner Bass-Prieto stated that the non-recurring funds were being used to purchase business cars and trucks and placing \$1.6 million in reserves and \$ 500,000 payment towards the Hurricane Michael loan.

City Manager Jack L. McLean Jr. stated that the City is not pressed for having non-recurring funds disable the City.

Finance Director Marcia Carty stated that a budget workshop is forthcoming.

Mayor Harris recognized Mayor Pro Tem Sapp.

Mayor Pro Tem Sapp thanked Fiber Optic Coordinator Josh Williams and Marcia Carty for their presentations.

Mayor Pro Tem Sapp stated that, as Commissioners, they ask a lot of questions to inform constituents when they ask questions.

Mayor Pro Tem Sapp stated that in no way is the Commission picking on staff.

Mayor Pro Tem Sapp stated that a budget workshop would be helpful.

There being no further business to discuss. The adjournment was motioned by Mayor Harris and seconded by Mayor Pro Tem Sapp at 7:58 pm.

Please Note: The City Commission places the official copies of Commission Meeting Minutes on file with the City Clerk's Office upon approval.

Submitted by Janice Shackelford Clemons, City Clerk

APPROVED:

Ronte Harris, Mayor, and Presiding
Officer of the City Commission and
of the City of Quincy, Florida

ATTEST:

Janice Shackelford Clemons, City Clerk per
Clerk of the of Quincy, Florida
Clerk of the City Commission thereof

APPROVAL OF MINUTES

Regular Meeting
February 23, 2021

CITY COMMISSION
Tuesday, February 23, 2021
6:10 P.M. (Eastern)

REGULAR MEETING
QUINCY, FLORIDA 32351

CITY COMMISSION VIRTUAL REGULAR MEETING MINUTES

The City of Quincy City Commission met in a regular virtual session via Zoom Communication and Video Conferencing on Tuesday, February 23, 2021, with **Mayor Ronte Harris** presiding and the following Commissioners present:

Mayor Pro Tem Angela G. Sapp - **Absent**
Commissioner Anessa A. Canidate
Commissioner Keith A. Dowdell
Commissioner Freida Bass-Prieto

City Staff and Guest:

Jack L. McLean Jr., City Manager
Gary Roberts, City Attorney
Janice Shackelford Clemons, City Clerk
DeCody Fagg, Parks and Recreations Director
Reggie Bell, Public Works Director
Ann Sherman, Director of Human Resources and Customer Service
Anthony Baker, Interim Fire Chief
Dr. Beverly Nash, Grants
Vancheria Perkins, Executive Assistant to the City Manager
Robin Ryals, Utilities Director
Marcia Carty, Finance Director
Rob Nixon, CRA Manager
Charles Hayes, Procurement Officer
Jim Southerland Sr., WQTN-13 Administrator
James McKenzie, IT Administrator

The regular meeting was recorded, televised, and transmitted by way of the City of Quincy's Facebook page, TV Channel (WQTN-13), Zoom Communication, and Video Conferencing. (Please note: digital formatted documents/media are public records.)

• **Called to Order:**

Mayor Harris called the regular meeting to order at 6:10 pm., with the Rev. Robin Ryals providing the invocation. Mayor Harris led the reciting of the Pledge of Allegiance and requested a roll call.

Mayor Harris offered a motion to excuse Mayor Pro Tem Angela Sapp from the meeting.

Commissioner Dowdell accepted and made a motion to excuse Mayor Pro Tem Angela Sapp from the meeting.

Commissioner Canidate seconded the motion.

Commissioner	Vote
Commissioner Bass-Prieto	Yes
Commissioner Dowdell	Yes
Commissioner Canidate	Yes
Mayor Pro Tem Sapp	Absent
Mayor Harris	Yes

The Motion carried 4 to 0.

- **Approval of Agenda**

Mayor Harris stated that before the Commission was an agenda.

Commissioner Dowdell offered a motion to approve the agenda.

Commissioner Canidate seconded the motion.

Commissioner	Vote
Commissioner Bass-Prieto	Yes
Commissioner Dowdell	Yes
Commissioner Canidate	Yes
Mayor Pro Tem Sapp	Absent
Mayor Harris	Yes

The Motion carried 4 to 0.

Executive Session

Executive Session: Shirley Sweet vs. The City of Quincy

- Gary Roberts, City Attorney

Mayor Harris stated that the first item on the agenda is the Executive Session in the matter of Shirley Sweet vs. The City of Quincy.

Mayor Harris offered a motion to move into Executive Session.

Commissioner Dowdell accepted and made a motion to move into Executive Session.

Commissioner Bass-Prieto seconded the motion.

Commissioner	Vote
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Commissioner Bass-Prieto	Yes
Commissioner Dowdell	Yes
Commissioner Canidate	Yes
Mayor Pro Tem Sapp	Absent
Mayor Harris	Yes

The Motion carried 4 to 0.

Summary of the Discussion by the City Attorney and the Commission

Mayor Harris recognized City Attorney Gary Roberts.

City Attorney Gary Roberts asked the Commission to approve the \$40,000 settlement in the case of Shirley Sweet vs. The City of Quincy.

Mayor Harris asked what the will and pleasure of the Commission is.

Commissioner Bass-Prieto made a motion to approve the \$40,000 settlement in the case of Shirley Sweet v. The City of Quincy.

Commissioner Canidate seconded the motion.

Mayor Harris recognized Commissioner Dowdell.

Commissioner Dowdell stated that he was against voting on the settlement.

Commissioner Dowdell stated that it sends a message that it is okay to interfere with police business, and you can sue the City of Quincy and obtain a \$40,000 settlement.

Commissioner	Vote
Commissioner Bass-Prieto	Yes
Commissioner Dowdell	No
Commissioner Canidate	Yes
Mayor Pro Tem Sapp	Absent
Mayor Harris	Yes

The Motion carried 3 to 1.

Special Presentations

None

Proclamations

None

Approval of Items for Consent by the Commission

1. Approval of Minutes of the February 9, 2021, Regular Meeting
 - Janice Shackelford, City Clerk
2. Human Resources Monthly Report
 - Jack L. McLean Jr., City Manager
 - Ann Sherman, Human Resources Director
3. Customer Service Monthly Reports
 - Jack L. McLean Jr., City Manager
 - Ann Sherman, Human Resources Director
4. Police Monthly Reports Traffic Report | Monthly Crime Report
 - Jack L. McLean Jr., City Manager
 - Ann Sherman, Human Resources Director
5. Fire Monthly Reports
Monthly Activity Report | District Calls
 - Jack L. McLean Jr., City Manager
 - Anthony Baker, Interim Fire Chief
6. Finance Monthly Reports
P-Card Statements | Allocations | Arrearage Report | Cash Requirements | Financial Reports
 - Jack L. McLean Jr., City Manager
 - Marcia Carty, Finance Director
7. Phase II of the Utility Bill Coupon
 - Jack L. McLean Jr., City Manager
 - Ann Sherman, Human Resources Director

Summary of the Discussion by Staff and the Commission

Mayor Harris stated that before the Commission were seven items for consent.

Mayor Harris asked what's the will and pleasure of the Commission.

Mayor Harris recognized Commissioner Canidate.

Commissioner Canidate offered a motion to accept the items for consent by the Commission.

Mayor Harris seconded the motion.

Commissioner	Vote
Commissioner Bass-Prieto	No
Commissioner Dowdell	Yes
Commissioner Canidate	Yes
Mayor Pro Tem Sapp	Absent
Mayor Harris	Yes

The Motion carried 3 to 1.

Mayor Harris recognized City Manager Jack L. McLean Jr.

City Manager Jack L. McLean Jr. stated this was phase II of the \$30 Utility coupon for customers.

City Manager Jack L. McLean Jr. stated that the winter months have been frigid.

City Manager Jack L. McLean Jr. stated that customers have seen a 15% kilowatt increase on their bill.

City Manager Jack L. McLean Jr. stated that of the \$250,000 received from the Cares Act funding, \$83,000 would go towards the coupon initiative.

City Manager Jack L. McLean Jr. stated that this will provide relief to our customers.

Jack L. McLean Jr. stated that the \$30 coupon represents up to 25 percent depending on the utility bill's size.

City Manager Jack L. McLean Jr. stated this is a significant help to our paying customers.

Public Hearings and Ordinances as Scheduled or Agendaed

None

Public Opportunity to Speak on Commission Propositions – (Pursuant to Sec.286.0114, Fla. Stat. and subject to the limitations of Sec. 286.0114(3)(a), Fla. Stat.)

None

Resolutions

None

Reports, Requests, and Communications by the City Manager

None

Reports by Boards and Committees

None

Other Items Requested to Be Amended by Commission Member(s), the City Manager, and Other City Officials

None

Comments by the City Staff

- **City Manager Jack L. McLean Jr.**
 - None

Comments by Staff and the Commission

- **City Clerk Janice Shackelford**

- None

- **City Attorney Gary Roberts**

- Stated that he would like to hold another executive session in the case of Enrique Barrera vs. The City of Quincy, during the next regular meeting.
- Stated that the settlement reached is smaller.
Stated that he argued against the \$40,000 payout amount from the Shirley Sweet vs. The City of Quincy.

Mayor Pro Tem Sapp is marked present.

- **Commissioners**

- **Commissioner Bass-Prieto**

- Stated that the school zone on Key Street was marked only on one side.
- Stated that wild hogs (11) appeared in her yard.
- Stated the importance of working with fish and wildlife and animal control.
- Stated that wild hogs can be dangerous.
- Sent a shout-out to Crossroads Boys Basketball Team making it to the semi-finals.
- Thanked to Public Works Director and the City Manager for the continued hard work.

- **Commissioner Dowdell**

- None

- **Commissioner Canidate**

- Concerned about the speeding on MLK St headed towards Atlantic St.

- **Mayor Pro Tem Sapp**

- Stated that there be a closer look at the speeders on MLK Street, especially during school hours.
- Thanked the City Manager for looking into those items on Key Street.
- Echoed Commissioner Bass-Prieto's concern about wild hogs showing up in her yard.
- Stated that three weeks ago, wild hogs invaded another citizen's yard.
- Would like to meet with the City Manager about the start-up of the Community Crime Prevention Program.

- **Mayor Harris**

- Asked for a status update on the S. Adams Street sidewalk project.
- Asked about lobbying efforts to tie in Tanyard Creek to downtown.
- Stated that he attended a task force meeting at The City of Gretna.

- Stated that there were some water issues on Patton Street.

Comments from the Audience

None

There being no further business to discuss. The adjournment was motioned by Commissioner Dowdell and seconded by Commissioner Canidate at 6:54 pm.

Please Note: The City Commission places the official copies of Commission Meeting Minutes on file with the City Clerk's Office upon approval.

Submitted by Janice Shackelford Clemons, City Clerk

APPROVED:

Ronte Harris, Mayor, and Presiding
Officer of the City Commission and
of the City of Quincy, Florida

ATTEST:

Janice Shackelford Clemons, City Clerk per
Clerk of the of Quincy, Florida
Clerk of the City Commission thereof

RFP

Employees Health Insurance

**City of Quincy
City Commission
Agenda Request**

Date of Meeting: March 9, 2021

Date Submitted: March 2, 2021

To: Honorable Mayor and Members of the City Commission

From: Jack L. McLean Jr., City Manager
Ann Sherman, Human Resources Director

Subject: RFP for Employees Health Insurance

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Statement of Issue:

This Agenda Item is a request to explore options via a Request for Proposal (RFP) for Employees Health Insurance.

Background:

The City made changes to the Employees Health Insurance Plan in 2006, moving from a series of options to the current plan which is Capital Health as the sole provider. Capital Health Plan provides all health insurance coverage for City employees and Florida Blue (under Capital Health Plan umbrella) is the carrier for City Retirees' health insurance.

Standard Insurance Company is a stand-alone carrier providing Life, Long Term Disability, Dental and Vision coverage. However, there is also a desire to include

Standard Insurance offerings as part of the RFP, specifically the life insurance portion.

By allowing this process to be more competitive, could potentially provide employees with greater life and health insurance benefit options similar to what they once had, possibly savings on monthly premiums and reducing the overall annual premium cost to the City.

Conclusion

In conclusion, the RFP will open the doors of opportunity for Staff to determine if there are other carriers available who may offer a more robust and enhanced level of service than the one currently being offered. Additionally, the RFP will also provide insight as to whether the City is getting the best bang for the cost we are paying for health insurance coverage.

Options

Option 1: Motion to authorize Staff to pursue a Request for Proposal (RFP)

Option 2: Provide Directions.

Staff Recommendation

Option 1

RESOLUTION 1411-2021
FDOT Application For M-SCOP
Resurfacing Adams Street

**CITY OF QUINCY
CITY COMMISSION
AGENDA REQUEST**

MEETING DATE: March 9, 2021

DATE OF REQUEST: March 1, 2021

TO: Honorable Mayor and Members of the City Commission

FROM: Jack McLean Jr., City Manager
Reginald T. Bell, Public Works Director

SUBJECT: Approval for Resolution #1411-2021 (Application for
FDOT M-SCOP Grant)

Statement of Issue:

This agenda item seeks the Commission approval of Resolution #1411-2021 authorizing the Mayor or City Manager to apply for financial assistance from the Florida Department of Transportation (FDOT) for one (1) M-SCOP grant.

Background:

Through efforts of Staff, the City of Quincy has been awarded five M-SCOP grant projects. There were two SCOP grant projects that were awarded to the City of Quincy for the MLK Blvd resurfacing and paving project. There were two more SCOP grants that were awarded to the City for the King Street resurfacing and paving project, and one SCOP grant on Stewart Street (from Hwy 90 to Stewart Street Elementary School). In preparation for the award of project funds, our consultant has advised Staff that it is required that the Commission approve, by Resolution, the City's application for the M-SCOP funding from FDOT. Attached for the Commission's approval is Resolution 1411-2021, authorizing the Mayor or City Manager to apply for financial assistance from the Florida Department of Transportation for this grant.

Options:

Option 1: Approved Resolution 1411-2021, authorizing the Mayor or City Manager to apply for financial assistance from the Florida Department of Transportation for the M-SCOP grant

Option 2: Provide Direction

Staff Recommendation:

Option 1

ATTACHMENTS:

- Resolution #1411-2021

RESOLUTION NO.: 1411-2021

A RESOLUTION OF THE BOARD OF CITY COMMISSION MEMBERS OF THE CITY OF QUINCY, FLORIDA, AUTHORIZING THE MAYOR TO APPLY FOR FDOT FUNDING THROUGH THE “MUNICIPAL SMALL COUNTY OUTREACH PROGRAM (M-SCOP)”, FOR RESURFACING ADAMS STREET.

WHEREAS, The City of Quincy, Florida has requested the State of Florida Department of Transportation for financial assistance through their M-SCOP grant program for the resurfacing of Adams Street from MLK Blvd to US 90.

WHEREAS, the State of Florida has requested that The City of Quincy submit one (1) M-SCOP application attached hereto; and

WHEREAS, the State of Florida Department of Transportation requires that a resolution be passed by the Board of City Commission Members in support for applying for financial assistance through their M-SCOP grant program.

NOW THEREFORE BE IT RESOLVED BY THE CITY OF QUINCY BOARD OF COMMISSION MEMBERS, OF FLORIDA THAT:

1. The Mayor or City Manager of the City of Quincy, Florida apply for financial assistance from the Florida Department of Transportation for one (1) M-SCOP grant program.

DULY PASSED AND ADOPTED by the Board of Commission Members of Quincy, Florida, on this _____ day of _____, 2021.

**BOARD OF CITY COMMISSION MEMBERS
CITY OF QUINCY, FLORIDA**

RONTE HARRIS, MAYOR

ATTEST:

CITY MANAGER

REQUEST TO PURCHASE

Bucket Truck and
Digger Derrick

**CITY OF QUINCY
CITY COMMISSION
AGENDA REQUEST**

MEETING DATE: March 9, 2021

DATE OF REQUEST: March 4, 2021

TO: Honorable Mayor and Members of the City Commission

FROM: Jack L. McLean Jr., City Manager
Robin Ryals, Utilities Director

SUBJECT: REQUEST TO PURCHASE ALTEC BUCKET TRUCK AND
ALTEC DIGGER DERRICK

Statement of Issue:

The Utilities Department is seeking the Commission approval for the purchase of a new Altec Bucket Truck along with a new Altec Digger Derrick to replace the existing aging stock.

Background:

The stock that is being replaced is a 2004 55-foot Boom Terex Bucket. The Utilities Department has had numerous issues with the truck, such as recent motor problems, electrical issues in the rotation part of the boom, and hydraulic leak issues. All of these issues are expensive and time consuming. The Digger Derrick being replaced is a 2003 that has hydraulic issues and extensive electrical problems. Both trucks are over 16 years old and have surpassed their life expectancy. The Department's largest concern is having reliable equipment for the upcoming storm season.

Staff Recommendation:

Staff is presenting three quotes:

- Altec (Bucket Truck \$206,795.00/Digger Derrick \$188,600.00)
- Versa Lift (Bucket Truck \$224,000.00/Digger Derrick \$205,000.00)
- Terex (Bucket Truck \$183,000.00/Digger Derrick \$203,000.00).

If the Department purchases both trucks from the same company, the totals are as follows:

- Altec (\$395,395.00)
- Terex (\$386,000.00)
- Versalift (\$429,000.00)

Staff recommendation is to purchase both units from Altec even though their quote was approximately \$9,000 more than the other two quotes. Reasons for selecting Altec are longevity, ability to service on site, and experience with Altec equipment. Estimated delivery date is late July to August for both suppliers. This is due to current supplier overload for new equipment.

Options:

- Option 1. Authorize the Utilities Department to purchase both units from Altec.
- Option 2. Provide direction on the purchase of two units.
- Option 3. Take no action at this time.

Recommended Option

Option 1

ATTACHMENTS:

Suppliers Quotes

March 1, 2021
Our 92nd Year**Ship To:**GLOBAL RENTAL CO INC
33 INVERNESS CENTER PKWY STE 250
(DO NOT MAIL INVOICES)
BIRMINGHAM, AL 35242
US**Bill To:**GLOBAL RENTAL CO INC
33 INVERNESS CENTER PKWY STE 250
(DO NOT MAIL INVOICES)
BIRMINGHAM, AL 35242
USAttn:
Phone: 816-676-4098
Email:**Altec Sales Order:** 5886117
Altec Quotation Number: 766033 - 2
Run Number: 1114657
Account Manager: Jared E. Braswell
Technical Sales Rep: Leslie J Handley
Reference WO: New Spec-New Chassis Model
Year**X7 Discrete Job:** 78995269
X7 Configured Item: 000000000-7738796
Quantity: 1
X4 Discrete Job: 79030729
X4 Configured Item: 000093011-7738790
System Engineer: Joshua Green**Customer Inspection:**
Customer Truck Number:**Structural Engineer:** Eric Stinson-3
Line Set Date:

<u>Item</u>	<u>Description</u>	<u>Qty</u>
	<u>Unit</u>	
1.	Altec Model TA60 Articulating Telescopic Aerial Device with a fiberglass upper boom and fiberglass insulator in the articulating arm and a proportional joystick upper control and toggle switches. Built in accordance to ALTEC's standard specifications and to include the following features:	1
2.	Automatic Upper Boom Stow Securing System with support cradle.	1
3.	Pedestal, Rear Mount, High Cab Height - includes 43 inch (1092 mm) pedestal height, 91.5 inch (2324 mm) mast height - recommended for T55 and TA60, installed in tall cab height chassis	1
4.	220 Single Two-Man Platform with hydraulically articulating jib (Altec ARM Jib) - Platform end mounted, rotates 180 degrees around boom tip. Platform has a capacity of 600lbs without liner. Material handling system comes with 80ft of 0.50 inch polyester double braid rope, a metal thimble in the working end and jib rated at a maximum capacity of 1,000 lbs	1
5.	Soft Platform Cover For Two Man Platform (24x48)	1
6.	259 Polyethylene platform liner for two man platform, 50 kV rating (minimum)	1
7.	Engine Start/Stop & Secondary Stowage System: 12 VDC powered motor and pump assembly for temporary operation of the unit in a situation wherein the primary hydraulic source fails. Electric motor is powered by the chassis battery. This feature allows the operator to completely stow the booms, platform, and outriggers. Secondary Stowage & Start/Stop is activated with an air plunger at the platform or momentary switch at the lower control station and outriggers.	1

<u>Item</u>	<u>Description</u>	<u>Qty</u>
8.	241 - Outrigger A-Frame with Flat-shoe - provides 149 inch (3785 mm) maximum spread outside to outside of shoe.	1
9.	240 Modified flat-shoe, A-frame, Fixed Shoe, Outrigger installed at rear of body, with 101 inches (2565 mm) of spread at maximum penetration.	1
10.	Electric Over Hydraulic Outrigger Control Valve	1
11.	Altec Unit Powder Painted White	1
<u>Unit and Hydraulic Acc.</u>		
12.	Swivel Hook For Winch Load Line	1
13.	Standard Spacer between Subbase and frame for hose routing and ease of maintenance.	1
14.	Reservoir, 30 Gallon, Triangular, Mounted in Cargo Area	1
15.	TA Series Subbase	1
16.	HVI-22 Hydraulic Oil (Standard).	35
17.	Standard Pump For PTO	1
18.	Hot shift PTO for automatic transmission	1
19.	Muncie PTO (Altec Standard)	1
20.	Standard PTO/Transmission Functionality for Automatic Transmissions -If chassis is in gear, and PTO switch is activated, PTO will not engage. Chassis will remain in gear. Once the chassis is shifted back into gear the PTO will disengage. For some truck configurations the PTO switch must be turned off to allow the transmission to shift into gear.	1
21.	Install Tool Circuit with Quick Disconnects, Below Rotation (Male Pressure, Female Return)	1
<u>Body</u>		
22.	160 inch Universal Aerial Body with outrigger housings, suitable for installing on any 4x2 chassis with an approximate CA dimension of 108 inches, built in accordance with the following specifications:	1
A.	Basic body fabricated from A40 grade 100% zinc alloy steel.	
B.	All doors are full, double paneled, self-sealed with built-in drainage for maximum weather-tightness. Stainless steel hinge rods extend full length of door.	
C.	All doors are to contain stainless steel flush type, single point, two-stage rotary paddle latches with recessed handles, including keyed locks and strikers. door latches are bolted to the outer door panel.	
D.	Heavy-gauge welded steel frame construction with smooth floor with lattice understructure.	
E.	Possible contact edges are folded for safety.	
F.	Integrated door header drip rail at top for maximum weather protection.	
G.	Fender panels are either roll formed or have neoprene fenderettes mechanically fastened.	
H.	Steel treated for improved primer bond and rust resistance.	
I.	Automotive undercoating applied to entire underside of body.	

<u>Item</u>	<u>Description</u>	<u>Qty</u>
J.	Primer applied to complete interior and exterior of body.	
K.	Automotive type non-porous door seals fastened to the door facing.	
L.	160 inch overall body length.	
M.	94 inch overall body width.	
N.	46 inch overall body height.	
O.	18 inch body compartment depth.	
P.	Finish paint body Altec White at body manufacturer.	
Q.	2 inch x 6 inch drop-in wooden cargo retaining board at rear of body.	
R.	2 inch x 6 inch drop-in wooden cargo retaining board at top of side access step.	
S.	Gas shock type rigid door holders for vertical doors.	
T.	Standard master body locking system.	
U.	One (1) wheel chock holder installed in fender panel on each side of body.	
V.	Hotstick shelf extending the full length of body on streetside.	
W.	Two (2) hotstick brackets installed on streetside.	
X.	Standard size bottom-hinged hotstick door installed on streetside.	
Y.	1st vertical streetside (LH) - Two (2) adjustable shelves with removable dividers on 4 inch centers.	
Z.	2nd vertical streetside (LH) - Six (6) locking swivel hooks on adjustable rails. 2-2-2 configuration.	
AA.	3rd vertical streetside (LH) - Six (6) locking swivel hooks on adjustable rails. 2-2-2 configuration.	
AB.	1st horizontal streetside (LH) - One (1) adjustable shelf with removable dividers on 4 inch centers.	
AC.	Rear vertical streetside (LH) - Five (5) locking swivel hooks on adjustable rails. 1-3-1 configuration.	
AD.	Rear vertical streetside (LH) - Outrigger housing.	
AE.	1st vertical curbside (RH) - Three (3) adjustable shelves with removable dividers on 4 inch centers.	
AF.	2nd vertical curbside (RH) - Six (6) locking swivel hooks on adjustable rails. 2-2-2 configuration.	
AG.	3rd vertical curbside (RH) - Gripstrut access steps with two (2) sloped grab handles.	
AH.	1st horizontal curbside (RH) - One (1) adjustable shelf with removable dividers on 4 inch centers and one (1) shelf with removable dividers on 4 inch centers installed on bottom of compartment.	
AI.	Rear vertical curbside (RH) - Five (5) locking swivel hooks on adjustable rails. 1-3-1 configuration.	
AJ.	Rear vertical curbside (RH) - Outrigger housing.	
AK.	Platform access step installed in the cargo area.	
AL.	29 inch long x 94 inch wide steel tailshelf, with two (2) U-shaped grab handles, installed at rear of body.	

Body and Chassis Accessories

23.	ICC (Underride Protection) Bumper Installed At Rear	1
24.	T-125 Style Pintle Hitch (30,000 LB MGTW with 6,000 LB MVL)	1
25.	Set Of Eye Bolts for Trailer Safety Chain, installed one each side of towing device mount.	1
26.	Glad Hands At Rear, Straight Type	1
27.	Cable Step Installed At Rear, Double Step with Rigid Top Step	2

Sales Text: Install one each side

Last Updated By: Leslie J Handley on 20-OCT-2020 12:13

We Wish To Thank You For Giving Us The Pleasure
And Opportunity of Serving You
UTILITY EQUIPMENT AND BODIES SINCE 1929

<u>Item</u>	<u>Description</u>	<u>Qty</u>
28.	Rigid Step Mounted Beneath Side Access Steps (Installed To Extend Approx. 2" Outward)	1
29.	Platform Access Step From Body Floor	1
30.	Platform Rest, Rigid with Rubber Tube	1
31.	Lower Boom Rest Weldment	1
32.	Mounting Brackets for Lights, Located on Lower Boom Rest	1
33.	Wood Outrigger Pad, 24 x 24 x 2.5 Inch, With Rope Handle	4
34.	Pendulum Retainers For Outrigger Pad Holders	4
35.	Outrigger Pad Holder, 25" L x 25" W x 5" H, Fits 24.5" x 24.5" x 4" And Smaller Pads, Bolt-On, Bottom Washout Holes, 3/4" Lip Retainer	4
36.	Mud Flaps With Altec Logo (Pair)	1
37.	Wheel Chocks, Rubber, 9.75" L x 7.75" W x 5.00" H, with 4" L Metal Hairpin Style Handle (Pair)	1
38.	Dock Bumpers (Pair), Fixed Mounting (Rectangular Bumper), Installed At Rear Frame Rails So They Are The Furthest Point Back	1
39.	U-Shaped Grab Handle	2
<u>Sales Text:</u> install one each side at rear of tailshelf		
Last Updated By: Leslie J Handley on 20-OCT-2020 12:13		
40.	Small Grab Handle Installed At Rear	2
41.	Slope Indicator Assembly (Pair) For Machine With Outriggers	1
42.	Safety Harness And 4.5' Lanyard (Fits Medium To Xlarge) Includes Pouch and Placards	2
<u>Sales Text:</u> Install in cab		
Last Updated By: Leslie J Handley on 20-OCT-2020 12:13		
43.	Triangular reflector and flare kit, Installed. Contains 3 reflectors and 3 fuses (20 Minutes Each).	1
44.	5 LB Fire Extinguisher With Light Duty Bracket, Installed (In Cab or Inside Compartment Only)	1
<u>Sales Text:</u> 2nd vertical SS		
Last Updated By: Leslie J Handley on 20-OCT-2020 12:13		
45.	Vinyl manual pouch for storage of all operator and parts manuals	1
<u>Sales Text:</u> Install in cab		
Last Updated By: Leslie J Handley on 20-OCT-2020 12:13		
<u>Electrical Accessories</u>		
46.	Lights and reflectors in accordance with FMVSS #108 lighting package. (Complete LED, including LED reverse lights)	1

<u>Item</u>	<u>Description</u>	<u>Qty</u>
47.	Altec Standard Amber LED Strobe Light with Brush Guard	2
<u>Sales Text:</u> Installed on lower boom rest. One(1) each side. Last Updated By: Leslie J Handley on 20-OCT-2020 12:13		
48.	Dual Tone Back-Up With Outrigger Motion Alarm	1
49.	Altec Standard Multi-Point Grounding System	6
50.	Copper U Shaped Grounding Lug (Threaded)	2
<u>Sales Text:</u> to be installed at curbside front and curbside rear of vehicle. Last Updated By: Leslie J Handley on 20-OCT-2020 12:13		
51.	6-Way Trailer Receptacle (Pin Type) Installed At Rear	1
52.	Relocate Trailer Receptacle Supplied With Chassis	1
53.	Altec Modular Panel System (AMPS) - Includes Mounting Panel and Accessory Switches	1
54.	Pre-Wire Power Distribution Module (Includes Operators Manual)	1
55.	Install secondary stowage system.	1
56.	Install Remote Start/Stop system in Final Assembly.	1
57.	Install Outrigger Interlock System	1
<u>Finishing Details</u>		
58.	Finish Paint Body Accessories Above Body Floor Altec White	1
59.	Additional Black Undercoating, Applied per Altec Standard	1
60.	Altec Standard; Components mounted below frame rail shall be coated black by Altec. i.e. step bumpers, steps, frame extension, pintle hook mount, dock bumper mounts, D-rings, receiver tubes, accessory mounts, light brackets, under-ride protection, etc. Components mounted to under side of body shall be coated black by Altec. i.e. Wheel chock holders, mud flap brackets, pad carriers, boxes, lighting brackets, steps, and ladders.	1
61.	Apply Non-Skid Coating to all walking surfaces	1
62.	Apply Additional Undercoating from behind chassis cab to rear of truck.	1
63.	English Safety And Instructional Decals	1
64.	Vehicle Height Placard - Installed In Cab	1
65.	Globalization includes Unit Condition Report and Placards	1
66.	Placard, HVI-22 Hydraulic Oil	1
67.	Dielectric test unit according to ANSI requirements.	1
68.	Stability test unit according to ANSI requirements.	1

<u>Item</u>	<u>Description</u>	<u>Qty</u>
69.	DOT Certification Required	1
	Sales Text: 33 Inverness Center Parkway Birmingham AL 35242 Last Updated By: Leslie J Handley on 20-OCT-2020 12:13	
70.	Focus Factory Build	1
71.	Globalized Per Global Rental's Specification To Include Following:	1
	A. Global Key Rings Installed on Keys	
	B. Global Decal Kit	
	C. Full Discrete Job Numbers Located on Front Streetside and Curbside Rear of Vehicle	
	D. Fuse Kit in the Manual Pouch	
	E. Completed Service Sticker Located Next to the DOT Sticker	
	F. Weight Slip	
	G. Signed/Dated Dielectric and Stability Test	
	H. Completed Unit Condition Reports	
	I. Four (4) Pictures Showing the Front, Rear, Curbside and Streetside of the Full Truck	
	J. Temp Tag	
72.	Inbound Freight	1
73.	Altec Global Spec TA60 M2 4x2	1
74.	TA60, Line Body, Freightliner M-2, 4x2, Automatic Transmission	1
	<u>Chassis</u>	
75.	Altec Supplied Chassis	1
76.	2022 Model Year	1
77.	Freightliner M2-106	1
78.	4x2	1
79.	109 Clear CA (Round To Next Whole Number)	1
80.	Regular Cab	1
81.	Chassis Cab	1
82.	Chassis Color - White	1
83.	Chassis Wheelbase Length - 178	1
84.	Cummins B6.7	1
85.	250 HP Engine Rating	1
86.	Allison 3500 RDS Automatic Transmission (Left and Right Side PTO Openings Only)	1
87.	GVWR 33,000 LBS	1
88.	13,300 LBS Front GAWR	1

<u>Item</u>	<u>Description</u>	<u>Qty</u>
89.	21,000 LBS Rear GAWR	1
90.	11R22.5 Front Tire	1
91.	11R22.5 Rear Tire	1
92.	Air Brakes	1
93.	Park Brake In Rear Wheels	1
94.	016-1C3 - Freightliner Horizontal Exhaust (Right-Horizontal-Under Cab-Horizontal)	1
95.	Freightliner - Pre-Wire Chassis with Cab Backwall Pass-Thru (33U-001)	1
96.	No Idle Engine Shut-Down Required	1
97.	No California Emission Requirements	1
98.	204-215 Freightliner 50 Gallon Fuel Tank (Left Hand Under Cab)	1
99.	23U-001, 43X-002 Freightliner 6 Gallon DEF Tank (Under Cab Left Hand)	1
100.	Chassis Without Front Frame Extensions	1
101.	Battery Under Cab Left Hand	1
102.	Vinyl Split Bench Seat	1
<u>Additional Pricing</u>		
103.	Standard Altec Warranty: One (1) year parts warranty, one (1) year labor warranty, ninety (90) days warranty for travel charges, limited lifetime structural warranty	1
<u>Miscellaneous</u>		
104.	Global Spec Modification	1

Altec Industries, Inc.

BY _____

Leslie J Handley , Technical Sales Representative

<u>Item Number</u>	<u>Unselected Items</u> <u>Description</u>
<u>Item Number</u>	<u>New Selected Items</u> <u>Description</u>

Notes:

March 1, 2021
Our 92nd Year**Ship To:**GLOBAL RENTAL CO INC
33 INVERNESS CENTER PKWY STE 250
(DO NOT MAIL INVOICES)
BIRMINGHAM, AL 35242
US**Bill To:**GLOBAL RENTAL CO INC
33 INVERNESS CENTER PKWY STE 250
(DO NOT MAIL INVOICES)
BIRMINGHAM, AL 35242
USAttn:
Phone: 816-676-4098
Email:**Altec Sales Order:** 5858652
Altec Quotation Number: 751123 - 2
Run Number: 1108809
Account Manager: Jared E. Braswell
Technical Sales Rep: Leslie J Handley
Reference WO: New Spec-New Chassis Model
Year**X7 Discrete Job:** 78359578
X7 Configured Item: 000000000-7424371
Quantity: 1
X4 Discrete Job: 78389237
X4 Configured Item: 000092001-7424365
System Engineer: Joshua Green**Customer Inspection:**
Customer Truck Number:**Structural Engineer:** John Ottinger-3
Line Set Date: 11/20/2020

<u>Item</u>	<u>Description</u>	<u>Qty</u>
	<u>Unit</u>	
1.	Altec DC47 - 47 Foot Hydraulic Derrick, Rear mount, designed for mounting over rear axle, built in accordance with standard specifications and to include the following features	1
2.	Rear mount pedestal	1
3.	Rear Mount - Traditional Control Seat, installed on curb side of turntable, includes single control station	1
4.	Foot throttle.	1
5.	No hard wired upper controls and NO TOOL CIRCUIT at boom tip	1
6.	Turntable Mounted Winch	1
7.	Winch: Normal Speed with 15,000 lbs. bare drum capacity.	1
8.	Digger, Two-Speed Mechanical Shift, 12,000 ft-lbs. Includes a rapid reversing shake feature for quick and convenient cleaning of dirt from the auger and all of the components necessary to operate digger, installed.	1
9.	Digger Storage: located on the Street Side (Normal) with Nylon auger wind up strap (NOTE: for behind the cab mount derricks, the digger will be located on the curbside)	1
10.	Derrick is Rated for Platform Use: Unit is designed and tested for combined use as a digger derrick and personnel handler per ANSI standards.	1
11.	No Platform	1

<u>Item</u>	<u>Description</u>	<u>Qty</u>
12.	No Derrick Tong Protectors	1
13.	169 - Single handle, multi-function T-style Joystick Controller - A Single three-axis, three function T-style joystick controls boom raise/lower, rotation, and intermediate boom extend/retract. Individual levers located on the same control panel to the left of the joystick operate pole guides and to the right of the joystick operates upper boom extend/retract.	1
14.	Code 450 Outriggers, A-frame, folding shoe, 153 maximum spread, for use as auxiliary or primary outriggers	1
15.	450 - Outriggers, A-frame, folding shoe, 153 maximum spread, for use as auxiliary outriggers on all units or primary outriggers on select units, includes:	1
16.	Powder coat unit Altec White.	1
<u>Unit and Hydraulic Acc.</u>		
17.	Unit Installation Components.	1
18.	Dirt Auger, 18" DIA, With 2-1/2" Hex X 104" L (Pro-Dig)	1
19.	Winch Rope For Turntable Winch	1
20.	Load Line Swivel Hook, 8-1/2 Ton (Crosby)	1
21.	Standard Spacer between Subbase and frame for hose routing and ease of maintenance.	1
22.	DL/DM, DC Series Derrick Subbase (Rigid)	1
23.	Subbase Storage With Drop Down Door (Paddle Latch) At Rear Notched for Tool Storage	1
24.	Reservoir, 60 Gallon, (Altec Standard)	1
25.	HVI-22 Hydraulic Oil (Standard).	65
26.	Standard Pump For PTO	1
27.	Hot shift PTO for automatic transmission	1
28.	Muncie PTO (Altec Standard)	1
29.	Standard PTO/Transmission Functionality for Automatic Transmissions -If chassis is in gear, and PTO switch is activated, PTO will not engage. Chassis will remain in gear. Once the chassis is shifted back into gear the PTO will disengage. For some truck configurations the PTO switch must be turned off to allow the transmission to shift into gear.	1
30.	Spring Loaded Hose Reel, 50 FT Hose Capacity	1
<u>Sales Text: Installed at the rear, payout to the rear</u>		
<u>Last Updated By: Leslie J Handley on 02-OCT-2020 13:27</u>		
31.	50' Non-Conductive Hose Kit, Orange, Includes Quick Disconnects and Dust Caps (Male Pressure, Female Return)	1

Body

We Wish To Thank You For Giving Us The Pleasure
And Opportunity of Serving You
UTILITY EQUIPMENT AND BODIES SINCE 1929

<u>Item</u>	<u>Description</u>	<u>Qty</u>
32.	142 inch Universal Bobtail Service Line Body, suitable for installing on any 4x2 chassis with an approximate CA dimension of 120 inches, built in accordance with the following specifications: A. Basic body fabricated from A40 grade 100% zinc alloy steel. B. All doors are full, double paneled, self-sealed with built-in drainage for maximum weather-tightness. Stainless steel hinge rods extend full length of door. C. All doors are to contain stainless steel flush type, single point, two-stage rotary paddle latches with recessed handles, including keyed locks and strikers. door latches are bolted to the outer door panel. D. Heavy-gauge welded steel frame construction with smooth floor with lattice understructure. E. Possible contact edges are folded for safety. F. Integrated door header drip rail at top for maximum weather protection. G. Fender panels are either roll formed or have neoprene fenderettes mechanically fastened. H. Steel treated for improved primer bond and rust resistance. I. Automotive underseal applied to entire underside of body. J. Primer applied to complete interior and exterior of body. K. Automotive type non-porous door seals fastened to the door facing. L. 142 inch overall body length. M. 94 inch overall body width. N. 46 inch overall body height. O. 18 inch body compartment depth. P. Finish paint body Altec White at body manufacturer. Q. 2 inch x 6 inch drop-in wooden cargo retaining board at rear of body. R. 2 inch x 6 inch drop-in wooden cargo retaining board at top of side access step. S. Gas shock type rigid door holders for vertical doors. T. Standard master body locking system. U. One (1) wheel chock holder installed in fender panel on each side of body. V. Hotstick shelf extending full length of body on streetside. W. Two (2) hotstick brackets installed on streetside. X. Standard size bottom-hinged hotstick door installed on streetside. Y. 1st vertical streetside (LH) - Three (3) adjustable shelves with removable dividers on 4 inch centers. Z. 2nd vertical streetside (LH) -Six (6) locking swivel hooks on adjustable rails. 1-4-1 configuration. AA. 3rd vertical streetside (LH) - Six (6) locking swivel hooks on adjustable rails. 1-4-1 configuration. AB. 1st horizontal streetside (LH) - One (1) adjustable shelf with slots, no dividers provided. AC. 1st vertical curbside (RH) - Six (6) locking swivel hooks on adjustable rails. 1-4-1 configuration. AD. 2nd vertical curbside (RH) - Gripstrut access steps with two (2) sloped grab handles. AE. 3rd vertical curbside (RH) - Six (6) locking swivel hooks on adjustable rails. 2-2-2 configuration. AF. 1st horizontal curbside (RH) - Two (2) adjustable shelves with removable dividers on 8 inch centers. AG. Compartment top access step installed on curbside. AH. 34 inch long x 94 inch wide steel tailshelf, with 3 inch high retainer rail around sides and rear, installed at rear of body. AI. Four (4) recessed D-rings installed in body floor, one (1) at each corner.	1

Body and Chassis Accessories

<u>Item</u>	<u>Description</u>	<u>Qty</u>
33.	ICC (Underride Protection) Bumper Installed At Rear	1
34.	T-125 Style Pintle Hitch (30,000 LB MGTW with 6,000 LB MVL)	1
35.	Set Of Eye Bolts for Trailer Safety Chain, installed one each side of towing device mount.	1
36.	Glad Hands At Rear, Straight Type	1
37.	Rigid Step Mounted Beneath Side Access Steps (Installed To Extend Approx. 2" Outward)	1
38.	Riding Seat Access Step (For Derricks)	1
39.	Compartment Top Access Step from Body Floor	1
40.	Lower Boom Rest Weldment	1
41.	Mounting Brackets for Lights, Located on Lower Boom Rest	1
42.	Wood Outrigger Pad, 24 x 24 x 2.5 Inch, With Rope Handle	4
43.	Outrigger Pad Holder, 25" L x 25" W x 5" H, Fits 24.5" x 24.5" x 4" And Smaller Pads, Bolt-On, Bottom Washout Holes, 3/4" Lip Retainer	4
44.	Pendulum Retainers For Outrigger Pad Holders	4
45.	Mud Flaps With Altec Logo (Pair)	1
46.	Wheel Chocks, Rubber, 9.75" L x 7.75" W x 5.00" H, with 4" L Metal Hairpin Style Handle (Pair)	1
47.	Dock Bumpers (Pair), Fixed Mounting (Rectangular Bumper), Installed At Rear Frame Rails So They Are The Furthest Point Back	1
48.	No Grab Handles Required	1
49.	Slope Indicator Assembly (Pair) For Machine With Outriggers	1
50.	Pole Rack Two Pole Capacity With Ratchet Tie Binders (Behind The Cab Mount)	1

Sales Text: located on streetside and ratchets low enough that they can be reached from the ground.

Last Updated By: Leslie J Handley on 02-OCT-2020 13:27

51.	Secondary Boom Saddle For Offset Stowing Of Derrick Due To Pole Rack	1
52.	Pole Rack Provision	1
53.	Triangular reflector and flare kit, Installed. Contains 3 reflectors and 3 fuses (20 Minutes Each).	1
54.	5 LB Fire Extinguisher With Light Duty Bracket, Installed (In Cab or Inside Compartment Only)	1

Sales Text: 2nd vertical streetside

Last Updated By: Leslie J Handley on 02-OCT-2020 13:27

<u>Item</u>	<u>Description</u>	<u>Qty</u>
55.	Vinyl manual pouch for storage of all operator and parts manuals	1
<u>Sales Text: Install in cab</u> Last Updated By: Leslie J Handley on 02-OCT-2020 13:27		
<u>Electrical Accessories</u>		
56.	Lights and reflectors in accordance with FMVSS #108 lighting package. (Complete LED, including LED reverse lights)	1
57.	Altec Standard Amber LED Strobe Light with Brush Guard	2
<u>Sales Text: Install on boom stow one each side curbside and streetside.</u> Last Updated By: Leslie J Handley on 02-OCT-2020 13:27		
58.	Dual Tone Back-Up With Outrigger Motion Alarm	1
59.	Altec Standard Multi-Point Grounding System	5
60.	Copper U Shaped Grounding Lug (Threaded)	2
<u>Sales Text: Install curbside front and curbside tailshelf</u> Last Updated By: Leslie J Handley on 02-OCT-2020 13:27		
61.	7-Way Trailer Receptacle (Pin Type) Installed At Rear	1
62.	Relocate Trailer Receptacle Supplied With Chassis	1
63.	Electric Trailer Brake Controller (Draw-Tite Activator II #5504)	1
64.	Altec Modular Panel System (AMPS) - Includes Mounting Panel and Accessory Switches	1
65.	Pre-Wire Power Distribution Module (Includes Operators Manual)	1
66.	Install Outrigger Interlock System	1
<u>Finishing Details</u>		
67.	Powder Coat Unit Altec White	1
68.	Finish Paint Body Accessories Above Body Floor Altec White	1
69.	Additional Black Undercoating, Applied per Altec Standard	1
70.	Altec Standard; Components mounted below frame rail shall be coated black by Altec. i.e. step bumpers, steps, frame extension, pintle hook mount, dock bumper mounts, D-rings, receiver tubes, accessory mounts, light brackets, under-ride protection, etc. Components mounted to under side of body shall be coated black by Altec. i.e. Wheel chock holders, mud flap brackets, pad carriers, boxes, lighting brackets, steps, and ladders.	1
71.	Apply Non-Skid Coating to Curbside Compartment Top for use as a Non-Walking Surface	1
72.	Apply Non-Skid Coating to Streetside Compartment Top for use as a Non-Walking Surface	1
73.	Apply Non-Skid Coating to all walking surfaces	1

<u>Item</u>	<u>Description</u>	<u>Qty</u>
74.	Apply Additional Undercoating from behind chassis cab to rear of truck.	1
75.	Globalization includes Unit Condition Report and Placards	1
76.	Globalization includes Unit Condition Report and Placards	1
77.	English Safety And Instructional Decals	1
78.	Vehicle Height Placard - Installed In Cab	1
79.	Globalization includes Unit Condition Report and Placards	1
80.	Globalization includes Unit Condition Report and Placards	1
81.	Placard, HVI-22 Hydraulic Oil	1
82.	Dielectric test unit according to ANSI requirements.	1
83.	DOT Certification Required	1
<p><u>Sales Text: 33 Inverness Center Parkway</u> <u>Birmingham AL 35242</u> <u>Last Updated By: Leslie J Handley on 02-OCT-2020 13:27</u></p>		
84.	Stability test unit according to ANSI requirements.	1
85.	Focus Factory Build	1
86.	Globalized Per Global Rental's Specification To Include Following:	1
	<p>A. Global Key Rings Installed on Keys</p> <p>B. Global Decal Kit</p> <p>C. Full Discrete Job Numbers Located on Front Streetside and Curbside Rear of Vehicle</p> <p>D. Fuse Kit in the Manual Pouch</p> <p>E. Completed Service Sticker Located Next to the DOT Sticker</p> <p>F. Weight Slip</p> <p>G. Signed/Dated Dielectric and Stability Test</p> <p>H. Completed Unit Condition Reports</p> <p>I. Four (4) Pictures Showing the Front, Rear, Curbside and Streetside of the Full Truck</p> <p>J. Temp Tag</p>	
87.	Inbound Freight	1
88.	Altec Global Spec DC47TR RS No Uppers Batwing Line Body Freightliner 4x2	1
89.	DC47TR-RS, Global, No Platform, Line Body, Freightliner, 4x2, Automatic Transmission	1
<u>Chassis</u>		
90.	Altec Supplied Chassis	1
91.	2022 Model Year	1
92.	Freightliner M2-106	1

<u>Item</u>	<u>Description</u>	<u>Qty</u>
93.	4x2	1
94.	121 Clear CA (Round To Next Whole Number)	1
95.	Regular Cab	1
96.	Chassis Cab	1
97.	Chassis Color - White	1
98.	Chassis Wheelbase Length - 190	1
99.	Cummins B6.7	1
100.	250 HP Engine Rating	1
101.	Allison 3500 RDS Automatic Transmission (Left and Right Side PTO Openings Only)	1
102.	GVWR 33,000 LBS	1
103.	14,700 LBS Front GAWR	1
104.	21,000 LBS Rear GAWR	1
105.	315/80R22.5 Front Tire	1
106.	11R22.5 Rear Tire	1
107.	Air Brakes	1
108.	Park Brake In Rear Wheels	1
109.	016-1C3 - Freightliner Horizontal Exhaust (Right-Horizontal-Under Cab-Horizontal)	1
110.	Freightliner - Pre-Wire Chassis with Cab Backwall Pass-Thru (33U-001)	1
111.	No Idle Engine Shut-Down Required	1
112.	No California Emission Requirements	1
113.	204-215 Freightliner 50 Gallon Fuel Tank (Left Hand Under Cab)	1
114.	23U-001, 43X-002 Freightliner 6 Gallon DEF Tank (Under Cab Left Hand)	1
115.	Chassis Without Front Frame Extensions	1
116.	Battery Under Cab Left Hand	1
117.	Vinyl Split Bench Seat	1
<u>Additional Pricing</u>		
118.	Standard Altec Warranty: One (1) year parts warranty, one (1) year labor warranty, ninety (90) days warranty for travel charges, limited lifetime structural warranty	1
<u>Miscellaneous</u>		
119.	Global Spec Modification	1

Altec Industries, Inc.

BY _____

Leslie J Handley , Technical Sales Representative

<u>Item Number</u>	<u>Unselected Items Description</u>
<u>Item Number</u>	<u>New Selected Items Description</u>
970775925-	14,700 LBS Front GAWR

Created By:Leslie J Handley on 09-DEC-2020 10:40

Notes:



Quotation

Page 1 of 9

Ring Power Corporation
500 World Commerce Parkway
St. Augustine, FL 32092

Josh Ratcliff
Cell – (352)262-1530

3/3/21

Quote Number: 062620N

City Of Quincy

Attention: Michael Pennington

Phone: (850) 528-5630

Qty.	Description
------	-------------

Qty.	Description
------	-------------

- | | |
|---|---|
| 1 | <p>One (1) new Terex Hi-Ranger Optima TC55 insulated non-overcenter aerial device providing a working height of 60.0 ft (18.3 m) and a side reach of 42.8 ft (13.0 m).</p> <p>Design Criteria:</p> <ul style="list-style-type: none">* Design criteria is in accordance with current industry and engineering standards applicable and accepted for structural and hydraulic design. <p>Turntable:</p> <ul style="list-style-type: none">* A self-locking worm gear rotation drive is provided and equipped with a bi-directional motor. <p>Continuous & Unrestricted Rotation:</p> <ul style="list-style-type: none">* A hydraulic rotary manifold provides a rotating oil distribution system for continuous and unrestricted rotation.* A minimum 6-channel electric collector ring is also provided. <p>Hydraulic System:</p> <ul style="list-style-type: none">* The hydraulic system used for operating the boom functions is a open-center, parallel-circuit system.* Hydraulic hoses are equipped with permanent type hose fittings. <p>Miscellaneous:</p> <ul style="list-style-type: none">* A load chart stating actual lifting capacity considering all final options, chassis, body, outriggers, and other fixed equipment with final readings based on completed unit stability is standard.* All metallic components of the complete aerial device are powder coat white.* The fiberglass upper boom lower boom insert platforms and covers are white.* Two complete manuals providing operation and maintenance procedures and a replacement parts listing.* Warning decals are provided with unit. |
| 1 | <p>The 32" pedestal is designed with access holes for maintenance of hydraulic plumbing.</p> |
| 1 | <p>Boom with 116 degree lower boom articulation to ground access in the non-overcenter position.</p> <p>Lower Boom:</p> <ul style="list-style-type: none">* Filament wound high strength fiberglass insert providing an insulation gap. <p>Upper Boom:</p> <ul style="list-style-type: none">* Filament wound tapered fiberglass boom providing a clear span insulation gap. |

Leveling Chain:

Extended life leveling chain.

1 Upper boom rest with a cam type tie down strap.

1 Boom Tip with Hydraulic Platform Rotator:
Upper Controls: "Control-Plus" single stick controller.
* Enable lever must be actuated before operation.

1 The platform rotator offering 90 degrees of forward rotation.
Platform Leveling:
* Platform leveling control is located at the top controls for ease of personnel rescue and platform debris clean out.

Hydraulic Platform Tilt is provided at platform and lower controls.

Engine Stop/Start controlled at platform and lower controls.

Engine Throttle Advance:

* An automatic two speed engine throttle control is provided and shall advance the engine to a pre-set speed when the single stick enabling lever is engaged and decrease when it is disengaged.

Dual Hydraulic Tool Outlets At Platform With Flow Control:

- * Installed at the platform to accommodate two open center hydraulic tools.
- * Tools cannot be operated simultaneously.
- * Bleeder spool provides for ease in connecting and disconnecting couplers.
- * Includes port relief to limit pressure to 2250 psi.
- * Allows standard operation of tools with unit in low speed.
- * Quick disconnect couplers.
- * Tool return back pressure is less than 200 psi with ISO 15 hydraulic oil.

Lower Controls:

- * Individual control levers are provided and located in an accessible location on the turntable.
- * An upper/lower control selector provides override of platform controls.
- * Winch control at the lower controls.

Boom Compensation System:

- * Optima TC55 to be non-compensated

1 Aerial device is designed as a Category C machine in accordance and is dielectrically tested and rated for operation on systems up to 46 KV phase to phase per ANSI/SIA A92.2-2015

1 Demand Throttle Disable:
*Feature disables the Demand Throttle feature so that aerial device runs at low idle speed at all times.

- 1 Side Mounted Fiberglass Platform 24" x 48" x 42": (Curbside)
 - * Includes (2) two outside access steps with a slip-resistant surface.
- 2 Safety harnesses with lanyard is provided for fall arrest.
- 1 A padded saddle rest provides platform support during road travel.
- 1 Insulated Platform Liner For 24" x 48" x 42" Platform:
 - * Tested at 50 KV AC.
- 1 Vinyl Platform Cover For 24" x 48" Platform:
 - * Waterproof with internal elastic cord around edge.
- 1 700 lbs. Rated Platform Capacity.
- 1 Simplified Compact Hydraulic Extend Under Load Jib and Winch:
 - * Infinite positioning through the 120-degree articulation envelope (-20 to +105 degrees)
 - * Load radius of 0 to 65"
 - * Hydraulic Extension to reposition the jib (no re-pinning required).
 - * The jib's compact size barely goes below the bottom of the platform.
 - * Includes a 2000 lb. full drum capacity self-locking worm gear winch complete with 1/2" x 75' load line with swivel hook and latch and a load chart.
- 1 Auxiliary Let Down for use with Open Center Hydraulics:
 - * Allows for the descent of the boom (platform) in the most direct manner for a time limited by the duty cycle of the electric motor.
 - * Includes 12 volt electric motor for use on a 12 volt chassis.

Note: This includes a switch for activation at pedestal for electric or air function.
- 1 Terex Chassis Controller (DTS51) 12 volt:
 - *Display Screen - Provides Inputs and Outputs indication for trouble shooting.
 - *Warning screens.
 - *Switch Buttons have LED indicators to show when active.
 - *Recommended for all Class 6 and above Chassis types.
 - *One system for all Chassis Types
 - *Controller programmable for communication with different Chassis manufacturers.
- 1 Subframe constructed with an open center.
- 1 Tie Down Kit.
- 1 Hydraulic Reservoir:

A 30 gallon hydraulic oil reservoir is provided and includes a 100 mesh filter, a 10u return filter and a ball type shut off valve..
- 2 Heavy Duty A-Frame Outriggers with swivel type stabilizer pads. (9283)

- 1 Controls For 2-Sets Of Outriggers And Auxiliary Tool Outlets (Open center systems) Below Rotation:
 - * Recessed at rear of truck each side for ease of view for outrigger placement.
 - * Includes switches and alarm for outrigger in motion alarm.
- 1 Adjustable flow divider for auxiliary tool outlets below rotation.
- 1 Outrigger Interlock:
 - * To operate the boom the outriggers must be extended.
- 1 Pump, Vane, 14GPM, CW, (AUTO)

BODY

- 1 Dakota Bodies Inc. Line Body
 - 168 inches long x 46 inches high x 94 inches wide
 - Chassis cab to axle (CA) of 120 inches with dual rear wheel.

Body Dimensions:

- 46 Inches - Compartment height
- 18 Inches - Compartment depth
- 58 Inches - Load space width
- 25 Inches - Top of body to the top of the floor
- 24 Inches - Horizontal compartment height

Body Materials:

- 16 gauge galvalume. - Main body material
- 12 gauge hot rolled treadplate compartment tops with DBI style drip edge.
- 18 gauge galvalume - Inner door panels
- 18 gauge galvalume - Outer door panels
 - 5/16" Stainless Steel continuous rod - Door Hinge Rod.
 - Stainless Steel - Door Hinge Sockets.
- 14 gauge galvalume - Wheel Panels
- 14 gauge galvalume - Front bulkhead with removable pin access cover. (Bolt in – installed)
- 18 gauge galvanized - Shelving installed on Dual Uni-Strut for infinite adjustment.

Subframe Installation:

- Install customer supplied subframe, with outriggers attached, to body (include tie down kit if necessary).
- Subframe is to be Bolted to Body (Test Fitted) Do Not Weld to Sub Frame
- Subframe and O/R's will be wet painted Black
- Areas on the subframe where the tie down angles need to be mounted prime painted only
- Grounding Bracket to be welded to Subframe at rear of truck and body
- Provide "Bolt In" style Filler Plate between Rear Jacks

Stringer style body mounting includes the following:

- Dakota to provide lower and upper boom rest sections
- Lower Section to be welded to Front Jack Assembly
- Upper section to be test fit into lower section prior to shipment.
- Dakota to provide pins with the body to secure upper section to lower section.
- Welding on DB supplied Body Mounting Angles

Body Floor and Understructure:

- Cut out in bed area floor for customer supplied aerial/digger
- Add plug weld holes in the floor.
- 12 gauge hot rolled treadplate - Floor
- Steel Frame per drawing.

Cargo Tie Downs:

- Six (6) D - Ring tie downs 4 1/2" dia. mounted in floor of bed area 10-40 ZN .
- * Four (4) in the bed area, and two (2) in the tailshelf. Ref DB26292 for specific locations.

Accessories:

- Stainless Steel automotive rotary type door latches - Ring Power Logo.
- Stud mounted latches have hidden fasteners inside the door.
- Adjustable striker brackets wrap around the weatherstrip.
- Stud mounted automotive style latches have interior plastic latch covers.
- Chain stops on all doors.
- Rubber rolled crown type fenders - Pn 30136 (Installed with wheel cut-outs)
- Automotive Bulb Type Weatherstripping
- Master door lock system.
- Install two pieces of uni-strut on curbside compartment top 60" L starting at the rear. 12" between uni-strut.

Paint

- Finish Paint white
- Compartment interiors to be prime only.

Streetside Compartmentation**1st Vertical:**

30" Wide x 46" High x 18" Deep

- Five (5) locking swivel 1/2" carriage bolt material hooks 1-3-1 installed on Uni-strut for height adjustment.
- Outtrigger cut outs with covers in this compartment

2nd Vertical:

30" Wide x 46" High x 18" Deep

- Two (2) adjustable shelves each with divider slots on 2" centers installed on Uni-strut each shelf will have Five (5) adjustable dividers.

3rd Vertical:

30" Wide x 46" High x 18" Deep

- Two (2) adjustable shelves each with divider slots on 2" centers installed on Uni-strut each shelf will have Five (5) adjustable dividers.

Horizontal Compartment:

54" Wide x 24" High x 18" Deep

- Eight (8) adjustable dividers installed on compartment bottom

Rear Vertical:

24" Wide x 46" High x 18" Deep

- Five (5) locking swivel 1/2" carriage bolt material hooks 1-3-1 installed on Uni-strut for height adjustment.
- Outtrigger cut outs with covers in this compartment

Hotstick Shelf:

168 Inch long shelf installed on the streetside with a rear dropdown access door.

- Stainless steel automotive rotary paddle latches with hidden stud mounts and latch covers.
- Automotive Bulb Type Weatherstripping.

Curbside Compartmentation**1st Vertical:**

30" Wide x 46" High x 18" Deep

- Five (5) locking swivel 1/2" carriage bolt material hooks 1-3-1 installed on Uni-strut for height adjustment.
- Outrigger cut outs with covers in this compartment

Curb Side Access 30" Wide

Gripstrut access steps to bed area with 12 gauge galvalume risers and side kickplates.

Two (2) weld on angled grab handles at the side access of the body.

One (1) Rigid type access step under the side access step.

- To have a 1/4" x 4" flat added to bottom of step for mounting
- Removable composite retainer 6" high X full width of bed area access

3rd Vertical:

30" Wide x 46" High x 18" Deep

- Two (2) adjustable shelves each with divider slots on 2" centers installed on Uni-strut each shelf will have Five (5) adjustable dividers.

Horizontal Compartment:

54" Wide x 24" High x 18" Deep

- One (1) adjustable shelf with divider slots on 2" centers installed on Uni-strut shelf will have Eight (8) adjustable dividers.

Rear Vertical:

24" Wide x 46" High x 18" Deep

- Five (5) 1/2" locking swivel 1/2" carriage bolt material hooks 1-3-1 installed on Uni-strut for height adjustment.
- Outrigger cut outs with covers in this compartment

Tailshelf:

- 12 Ga. treadplate tailshelf 30 inches long X 94 inches wide x 6 inches high with smooth sides.
- 6 Inch structural steel channel full frame.
- 1/4 x 4" Lasered flat installed around the perimeter of the tailshelf with the corners notched for drainage.

Tailshelf Rear Lighting:

- 94" Wide 7-Lamp light bar installed at rear of tailshelf
- Light kit with harness
- Two (2) stop/tail/turn lights - Peterson Brand M826R-7 LED
- Two (2) clear back up lights - Peterson Brand M826R-7 LED
- Two (2) front clearance lights reflector style- Peterson brand M173A L.E.D
 - 8 foot wire coil in front compartment.
- Two (2) side clearance lights reflector style- Peterson brand M173R L.E.D
- Two (2) rear clearance lights reflector style - Peterson brand M173R L.E.D
- Three (3) light center cluster reflector Style - Peterson brand M173R L.E.D

- 7-Lamp light wiring harness.

Wheel Chock Storage:

- Two (2) built into body fender panel on streetside and curbside.

Outrigger Pad Holders - bolt on:

- Four (4) under body mounted outrigger pad holders.

Access Steps - bolt on:

- One (1) Double rung Cable type access step for installation under the tailshelf.
- One gripstrut cargo area step, per drawing.

Bucket Access Step - bolt on :

- Step previously built on PT13566

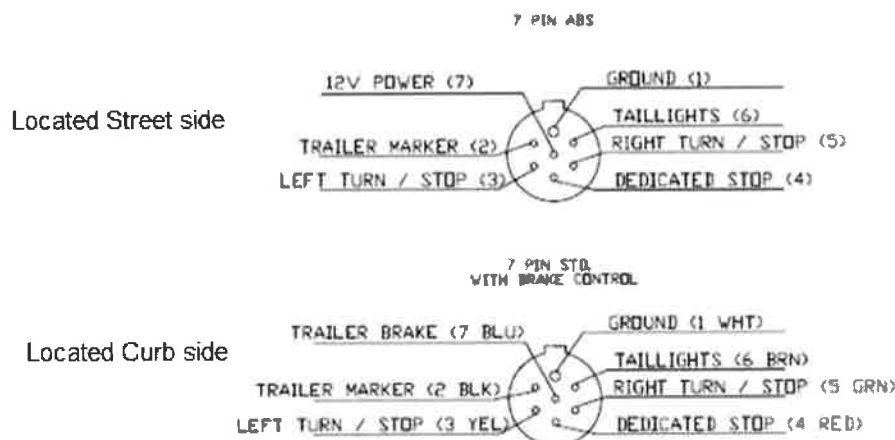
Grab Handle - bolt ons:

- Two (2) Standard 12 3/4" OD wide pool type grab handle installed on top of tailshelf - Streetside

INSTALLATION

- 1 Install Aerial Device Over Rear Axle And Install All Associated Components:
 - * Final test and inspect completed unit including stability and dielectric testing per manufacturers requirements and ANSI/SIA A92.2-2015.
- 1 Hose and fittings to connect the hydraulic system from the oil reservoir to the pump and unit.
- 1 Power take off with indicator light for automatic transmission.
- 1 DOT Inspection.
- 1 Set chassis parameters.
- 1 Back-up alarm to sound when the vehicle is shifted into reverse.
- 4 DICA Outrigger Pads
- 4 Rubber wheel chocks with eye bolt
- 1 Mud flap with logo 30" tall.
Note: Trim As-Required.
- 1 Under body mounting kit for a pair of mud flaps.
- 1 Bracket for storing grounding cable.
Install in curbside rear compartment.
- 1 2/0 Black Electrical Cable used for grounding per ASTM F855-04:
 - * 50' of multi-strand flexible copper cable, three grounding lugs, two ferrules and grounding clamp.
 - * Three point grounding system for grounding vehicle during work operations.
 - * Cable must be fully removed from bracket before use.**NOTE!** Purchaser to verify this meets their company's requirements for fault current.
- 1 Boom rest

- 1 Lighted License Plate Bracket Kit
- 2 Amber strobe light (LED) with 4" tall & 6" dia. lens, and branch guard.
Install one each side of boom support.
- 2 Strobe light mounting bracket.
- 1 Hour meter for power take off engagement time or engine hours.
- 1 Remote engine stop/start control from rear of vehicle.
* Install at curbside rear.
- 1 15 ton Pintle hook:
* Safety chain eyes.
**Pintle hook brackets and attachment methods are designed to meet the associated pintle hook ratings. They are not designed for recovery purposes. If recovery attachments are required, please order the appropriate tow eyes."
- 1 ICC rear bumper.
- 1 Install glad hands at the rear.
- 1 Electric brake controller.
- 2 7-prong trailer socket per the attached diagram.
NOTE: Stop & turn signal lights on combined circuit.



- 1 Heat shields, as required to protect hydraulic system from exhaust.

- 1 Oil tank mounting for external reservoirs.
- 1 Fill with Hydraulic oil for general purpose use.
* Refer to the product maintenance manual for specific type to be used.
- 1 Safety Kit consists of the following:
* 5-lb ABC fire extinguisher with bracket.
* James King triangle reflector kit.
- 1 Paint body floor with non-skid paint.
- 1 Paint compartment top with non-skid paint.

CHASSIS

- 1 Freightliner M2 106 4x2 Cab and Chassis as per the attached dealer proposal.

Price

\$183,000.00

Delivery

Not

Included

Notes:

- 1. Prices are FOB Jacksonville FL. Customer pick up available. Delivery will be quoted upon request.
- 2. Prices exclude any applicable taxes or license fees.
- 3. If Federal Excise Tax has not been included, you could still responsible unless a current exemption/resale certificate must be on file or provided with purchase order for tax exempt sale. Federal Excise Tax will be added if certificate is not supplied with order.
- 4. Terms: Net due upon delivery.
- 5. Chassis pricing is based upon current model year production availability. Any Federal mandated costs, such as 2010 emission requirements, will be passed on at cost.
- 6. Availability may vary and is subject to prior sale.
- 7. Chassis requires clean frame rails, side and top. Relocation of chassis components, to facilitate equipment installation, will be in addition to above quoted price.
- 8. Terex South Dakota, Inc. is ISO 9001:2000 Certified.

Accepted By:

PO Number: _____

Date: _____

Account Manager – Josh Ratcliff



Quotation

Page 1 of 10

Ring Power Corporation
500 World Commerce Parkway
St. Augustine, FL 32092

Josh Ratcliff
Cell – (352) 262-1530

3/3/2021

Quote Number: 070920N

City Of Quincy

Attention: : Michael Pennington

Phone: (850) 528-5630

Qty.	Description
	DERRICK
1	<p>One (1) new Terex Commander 4047 model hydraulic rotating digger derrick with a turntable winch.</p> <p>Design Criteria:</p> <ul style="list-style-type: none">* Design criteria is in accordance with current industry and engineering standards applicable and accepted for structural and hydraulic design.* Meets ANSI/ASSE A10.31-2013. <p>Elevation:</p> <ul style="list-style-type: none">* From +80 degrees above horizontal to -20 degrees below horizontal. <p>Pedestal And Turntable:</p> <ul style="list-style-type: none">* Square constructed pedestal has access holes for maintenance of hydraulic plumbing. The turntable is fabricated from high-strength steel utilizing thick side plates and a single-piece thick bottom plate. The bearing mounting surface is machined after welding to maintain a flat bearing mounting surface. The boom to turntable connection and lift cylinder to boom are equipped with self-aligning steel ball bushings. <p>Dual Lift Cylinders:</p> <ul style="list-style-type: none">* Double-acting cylinders with chrome plated rods and integral holding valves. Trapezoid mounting design offers greater boom support and stability providing less wear and longer life. Either cylinder can hold the rated lifting capacity of the derrick. <p>Steel Lower Boom:</p> <ul style="list-style-type: none">* The boom is a fabricated box utilizing high-strength steel plates. <p>Steel Intermediate Boom:</p> <ul style="list-style-type: none">* Fabricated box constructed of high strength steel. Powered by a double acting hydraulic cylinder equipped with integral holding valves on both extend and retract ports. <p>Fiberglass Hydraulic Upper Boom:</p> <ul style="list-style-type: none">* Capable of lifting the hydraulic capacity of the derrick in all positions.* Tested and rated for line voltage up to and including 46 KV AC.* Tapered non-metallic rollers mounted at the end of the intermediate boom support the fiberglass boom under load minimizing scratches and abrasions. The sides of the fiberglass boom are supported and guided by non-metallic rollers to reduce tracking.

Outrigger Interlock:

- * To operate the boom all outriggers must be extended.

Continuous And Unrestricted Rotation:

- * A hydraulic rotary manifold provides a rotating oil distribution system for continuous and unrestricted rotation.
- * Provided by worm gear drive through reversible hydraulic motor. Worm gear drive powers a special design long life hardened "shear ball" ball bearing rotation gear

Combined Speed Hydraulic System:

- * Provides a shared digger / winch flow with boom operation.
- * 50 gallon hydraulic oil reservoir includes 10 micron replaceable cartridge type return line filter mounted in reservoir with bypass valve incorporated in filter to prevent restricted flow.
- * A 100 mesh in screen in filter cap. A 40 mesh screen included in tank outlet and a 2 1/2" full flow gate type shut off valve.
- * Relief valves to protect the derrick circuits and digger-winch circuits.
- * Hydraulic hoses are equipped with permanent type hose fittings.

Miscellaneous:

- * A custom load chart stating actual lifting capacity considering all final options, chassis, body, outriggers, and other fixed equipment with capacity based on completed unit stability is included.
- * A boom-angle indicator and decal are mounted on each side of the lower boom.
- * All metallic components of the complete digger derrick device are prime painted.
- * Two complete manuals providing operational and maintenance procedures, and a replacement parts listing.
- * Warning decals provided with unit.
- * Clevis for two part line attachment.

Turntable Winch Including Transferable Pole Buddy Assembly:

- * 15,000 lb. bare drum capacity worm gear winch equipped with hydraulic counterbalance valve mounted on the derrick turntable. Equipped with flanged pole buddy transferable from intermediate boom to upper boom.
- * Note: For use of a synthetic rope on worm gear winch (wire rope not acceptable option).

Bare Boom Lift Capacities:

- * Boom Angle: All Booms Retracted
- * Maximum Elevation 24750 lbs.
- * 10 Ft. Radius 11000 lbs.

Work Zone Capacities:

Median Digging Radius 20.5 ft.
Digging Capacity at Median Radius 2542 lbs.
Lift Capacity at Median Radius 4524 lbs.

Sheave Height:

- * With intermediate boom extended, 38.6 ft. at maximum elevation.
- * With upper boom extended, 47.4 ft. at maximum elevation.
- * Dimensions are based on a 40" chassis frame height.

Load Radius:

- * 28.5 ft. from C/L of rotation, at 0 degree, intermediate boom extended.
- * 37.5 ft. from C/L of rotation, at 0 degree, upper boom extended.

- 1 RH Command Post:
 - * Glycerin filled pressure gauge is provided to monitor system pressure.
 - * Permanent type control decals are provided.
 - * Adjustable cushioned operator seat is provided as standard and includes side rails.
 - * Electric foot throttle provided in lieu of standard hydraulic foot throttle.
 - * Includes a control and horn.
 - * Stop/start at control station.
- 1 Pole Guide and Interlock For Transferable Pole Buddy:
 - * Hydraulic cylinders equipped with holding valves operate the tilt and open/close on pole guide arms.
 - * Pole guide hoses are contained in a chain type carrier, installed on the side of the boom.
 - * Transfers from the end of the intermediate boom to the end of the upper boom and vice versa.
 - * The pole guide is installed on the transferable pole buddy flange assembly.
 - * Protects both the pole guide and the boom from accidental damage caused by extending the upper boom while the pole guide is on the intermediate boom and tilted downward. Includes actuating plunger and two poppet valves.
- 1 Pole Claw Arms:
 - * Unique circular design of arms that handle poles up to 23 inch diameter.
- 1 Exclusive Single Stick T" Control:
 - * Control allows one hand to operate three functions: rotation, boom elevation, and intermediate boom extension.
 - * Upper boom extension and other functions have individual controls.
- 1 Load Moment Limiter (Hydraulic Overload Protection) for Boom and Rotation systems:
 - * An Operator aid to prevent damage to the derrick by stopping selected functions if an over load occurs. The functions necessary to eliminate the overload condition remain operational, to relieve the cause of overload.
 - * Disables boom down, boom extend, winch up, and digger dig when boom lift or rotation senses an overloaded condition.
 - * The system is fully automatic relative to the operation and re-set functions.
- 1 12,000 ft-lb Two Speed Digger With Hydraulic Shift (ESK 76BA):
 - * Planetary gear drive powered by reversible hydraulic motor.
 - * Telescopic trombone tube is provided to shift the two-speed digger hydraulically.
- 1 LH Auger Storage and Digger Hanger:
 - * Digger hanger bracket is box section and is equipped with a transfer protection system, auger stowage bracket with self-latching auger catch and hydraulic auger release.
 - * The auger stowage bracket stores up to a 24" diameter auger, in the standard position.
 - * Digger storage protection system to protect the auger storage cable from damage caused by over-winding. Oil from the digger system is returned to tank before the cable is over-stressed.
- 1 Nylon 1" flat webbing strap for auger roll-up.
- 1 Solid Hex Auger Shaft with Coupler:
 - * 60" long x 2-5/8" hex auger shaft with auger adjustment holes.
- 1 Terex Texoma 18" TXC (carbide tooth auger) x 104" long - 60" of 5/16" flighting, 2 5/8" hex bushing. Rollup dish and cable pin welded in place and auger painted Terex Red.
- 1 Pump For Use (Required Approximate 120% PTO):
 - Tandem vane high efficiency 3000 psi rated hydraulic pump providing 40 gallons per minute combined

flow.

- * Provides 16 gallons per minute to boom functions and 24 gallons per minute to digger/winch functions and combines flow when boom is not in operation providing 40 gallons per minute to digger/winch at 1600 rpm engine speed, boom extension is faster than winch.

- * Provides up to 6 gallons per minute for tools at 700 rpm engine speed.

- * Includes pump kit.

1 Hydraulic Reservoir:

50 gallon hydraulic oil reservoir includes 10 micron replaceable cartridge type return line filter mounted in reservoir with bypass valve incorporated in filter to prevent restricted flow.

- * A 100 mesh in screen in filter cap. A 40 mesh screen included in tank outlet and a 2 1/2" full flow gate type shut off valve.

- * Relief valves to protect the derrick circuits and digger-winch circuits.

1 Extra Heavy Duty A-frame Outriggers with swivel type stabilizer pads. (8348)

1 Heavy Duty A-Frame Outriggers with swivel type stabilizer pads. (9283)

1 Controls For 2-Sets Of Outriggers And Auxiliary Tool Outlets Below Rotation (Diggers):

- * Recessed at rear of truck each side for ease of view for outrigger placement.

- * Includes switches and alarm for outrigger in motion alarm.

1 Adjustable flow divider for auxiliary tool outlets below rotation.

1 Full length subframe for 120" CA chassis.

- * Constructed with 6" x 6" x 3/8" wall square tubing with 5/16" thick steel plate.

1 Tie Down Kit.

1 Remote Sensor Bracket:

- * Bracket to be used with the Williams remote sensor. Installed to supply sensor to work with truck engine.

BODY

1 Dakota Bodies Inc. Line Body

168 inches long x 46 inches high x 94 inches wide

Chassis cab to axle (CA) of 120 inches with dual rear wheel.

Body Dimensions:

46 Inches - Compartment height

18 Inches - Compartment depth

58 Inches - Load space width

28 Inches - Top of body to the top of the floor

24 Inches - Horizontal compartment height

Body Materials:

16 gauge galvalume. - Main body material

12 gauge hot rolled treadplate compartment tops with DBI style drip edge.

18 gauge galvalume - Inner door panels

18 gauge galvalume - Outer door panels

- 5/16" Stainless Steel continuous rod - Door Hinge Rod.

- Stainless Steel - Door Hinge Sockets.

14 gauge galvalume - Wheel Panels

- 14 gauge galvalume - Front bulkhead with removable pin access cover. (Bolt in – installed)
- 18 gauge galvanized - Shelving installed on Dual Uni-Strut for infinite adjustment.

Subframe Installation:

- Install customer supplied subframe, with outriggers attached, to body (include tie down kit if necessary).
- Subframe is to be Bolted to Body (Test Fitted) Do Not Weld to Sub Frame
- Subframe and O/R's will be wet painted Black
- Grounding Bracket to be welded to Subframe at rear of truck and body
- Provide "Bolt In" style Filler Plate between Rear Jacks

Stringer style body mounting includes the following:

- Dakota to provide lower and upper boom rest sections
- Lower Section to be welded to Front Jack Assembly
- Upper section to be test fit into lower section prior to shipment.
- Dakota to provide pins with the body to secure upper section to lower section.
- DB supplied Body Mounting Angles

Body Floor and Understructure:

- Cut out in bed area floor for customer supplied aerial/digger
- Add plug weld holes in the floor.
- 12 gauge hot rolled treadplate - Floor
- Steel Frame per drawing

Cargo Tie Downs:

- Six (6) D-Ring tie down 4 1/2" diameter mounted in floor of bed area 10-40ZN
- Four (4) in the bed area and two (2) in the tailshelf.

Accessories:

- Stainless Steel automotive rotary type door latches - Ring Power Logo.
- Stud mounted latches have hidden fasteners inside the door.
- Adjustable striker brackets wrap around the weatherstrip.
- Stud mounted automotive style latches have interior plastic latch covers.
- Chain stops on all doors.
- Rubber rolled crown type fenders - Pn 30136 (Installed with wheel cut-outs)
- Master door lock system.
- Two (2) 60" long pieces of unistrut mount on rear of curbside compartment top
- 12" between unistrut
- Automotive Bulb Type Weatherstripping
- Install two pieces of uni-strut on curbside compartment top 60" L starting at the rear. 12" between uni-strut.

Paint

- Finish paint white
- Compartment interiors to be prime only.

Streetside Compartmentation**1st Vertical:**

30" Wide x 46" High x 18" Deep

Five (5) 1/2" round stock locking swivel material hooks 1-3-1 installed on Uni-strut for height adjustment.

- Outrigger cut outs with covers in this compartment

2nd Vertical:

30" Wide x 46" High x 18" Deep

- Two (2) adjustable shelves each with divider slots on 2" centers installed on Uni-strut each shelf will have Five (5) adjustable dividers.

3rd Vertical:

30" Wide x 46" High x 18" Deep

- Two (2) adjustable shelves each with divider slots on 2" centers installed on Uni-strut each shelf will have Five (5) adjustable dividers.

Horizontal Compartment:

54" Wide x 24" High x 18" Deep

- Eight (8) adjustable dividers installed on compartment bottom

Rear Vertical:

24" Wide x 46" High x 18" Deep

- Five (5) 1/2" round stock locking swivel material hooks 1-3-1 installed on Uni-strut for height adjustment.
- Outrigger cut outs with covers in this compartment

Hotstick Shelf:

168 Inch long shelf installed on the streetside with a rear dropdown access door.

- Stainless steel automotive rotary paddle latches with hidden stud mounts and latch covers.
- Automotive Bulb Type Weatherstripping.

1st Vertical:

30" Wide x 46" High x 18" Deep

- Five (5) 3/8" round stock fixed material hooks 1-3-1 installed on Uni-strut for height adjustment.
- Outrigger cut outs with covers in this compartment

Curb Side Access 30" Wide

- Gripstrut access steps to bed area with
- 12 gauge galvanneal risers and side kickplates.
- Two (2) weld on angled grabhandles at the side access of the body.
- One (1) Rigid type access step under the side access steps. (Ship loose)
- To have a 1/4" x 4" flat added to bottom of step for mounting
- Removable composite retainer 6" high X full width of bed area access
- Include pins and lanyards

3rd Vertical:

30" Wide x 46" High x 18" Deep

- Two (2) adjustable shelves each with divider slots on 2" centers installed on Uni-strut each shelf will have Five (5) adjustable dividers.

Horizontal Compartment:

54" Wide x 24" High x 18" Deep

- One (1) adjustable shelf with divider slots on 2" centers installed on Uni-strut shelf will have Eight (8) adjustable dividers.

Rear Vertical:

24" Wide x 46" High x 18" Deep

- Five (5) 1/2" round stock locking swivel material hooks 1-3-1 installed on Uni-strut for height adjustment.
- Outrigger cut outs with covers in this compartment

Tailshelf:

- 12 Ga. treadplate tailshelf 30 inches long X 94 inches wide x 6 inches high with smooth sides.
- 6 Inch structural steel channel full frame.
- 1/4" x 4" Lasered retainer rail around perimeter of tailshelf

Tailshelf Rear Lighting:

- 94" Wide 7-Lamp light bar installed at rear of tailshelf
- Rubber mounted recessed rear lighting kit with harness
- Two (2) stop/tail/turn lights - Peterson Brand M826R-7 LED
- Two (2) clear back up lights - Peterson Brand M826C-7 LED
- Two (2) front clearance lights reflector style- Peterson brand M173A L.E.D
- 8 foot wire coil in front compartment.
- Two (2) side clearance lights reflector style- Peterson brand M173R L.E.D
- Two (2) rear clearance lights reflector style - Peterson brand M173R L.E.D
- Three (3) light center cluster reflector Style - Peterson brand M173R L.E.D
- 7-Lamp light wiring harness.

Wheel Chock Storage:

- Two (2) built into body fender panel on streetside and curbside.

Outrigger Pad Holders:

- Four (4) under body mounted outrigger pad holders.

Access Steps:

- Two (2) Double rung Cable type access step for installation under the tailshelf.

Bed Area Steps:

- Bed area step bolted on to 1/2" tapped flats (curbside)
- Install 1/2" Flats W/Tapped Holes For Bolting In Step On Load Area Floor
- Bed area step bolted on to 1/2" tapped flats (curbside)
- Install 1/2" Flats W/Tapped Holes For Bolting on top of CS compartment

Grab Handles:

- Two (2) Standard 12 3/4" OD wide pool type grab handle installed on top of tailshelf - Streetside
- Two (2) Standard 12 3/4" OD wide pool type grab handle installed on top of tailshelf - Curbside

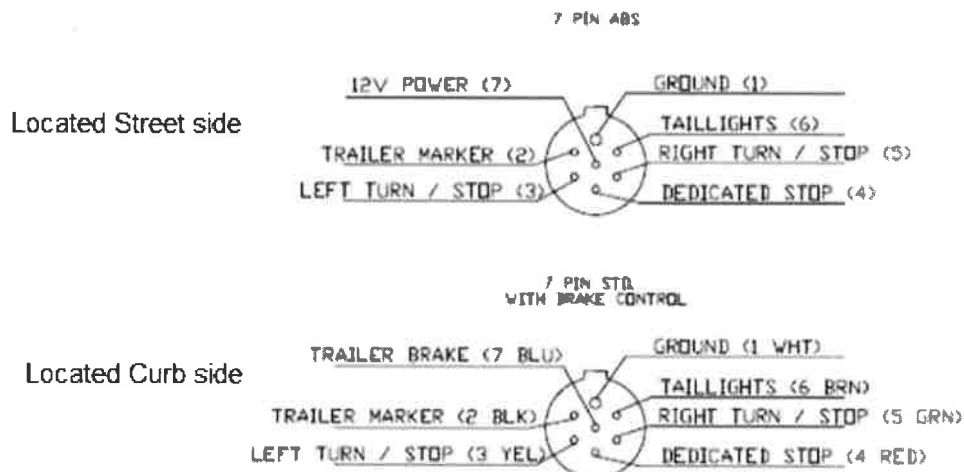
Pole Racks:

- Front and rear pole racks provided with auxiliary storage when not in use.

INSTALLATION AND ACCESSORIES

- 1 Install Derrick Over Rear Axle And Install All Associated Components:
* Final test and inspect completed unit including stability and dielectric testing per manufacturers requirements and ANSI/ASSE A10.31-2013.
- 1 Hose and fittings to connect the hydraulic system from the oil reservoir to the pump and unit.
- 1 Power take off with indicator light for automatic transmission.
- 1 DOT Inspection.
- 1 Set chassis parameters.

- 1 Back-up alarm to sound when the vehicle is shifted into reverse.
- 4 DICA Poly pads 24" x 24" x 1"
- 4 Rubber wheel chocks with eye bolt
- 1 Mud flaps with logo 30" tall.
Note: Trim As-Required.
- 1 Under body mounting kit for a pair of mud flaps.
- 1 Bracket for storing grounding cable.
Install in curbside rear compartment.
- 1 2/0 Black Electrical Cable used for grounding per ASTM F855-04:
 - * 50' of multi-strand flexible copper cable, three grounding lugs, two ferrules and grounding clamp.
 - * Three point grounding system for grounding vehicle during work operations.
 - * Cable must be fully removed from bracket before use.NOTE! Purchaser to verify this meets their company's requirements for fault current.
- 1 Boom rest
- 1 Digger Derrick dual position boom rest saddle.
- 1 Lighted License Plate Bracket Kit
- 2 Amber strobe light (LED) with 4" tall & 6" dia. lens, and branch guard.
 - * Install one each side of boom support.
- 2 Strobe light mounting bracket.
- 1 Remote engine stop/start control from rear of vehicle.
 - * Install at curbside rear.
- 1 Remote two-speed control from rear of vehicle.
- 1 Install glad hands at the rear.
- 1 Electric brake controller.
- 1 15 ton pintle hook:
 - * Safety chain eyes.
 - * Pintle hook brackets and attachment methods are designed to meet the associated pintle hook ratings. They are not designed for recovery purposes.
- 1 ICC rear bumper.
- 2 7-prong trailer socket per the diagram below
NOTE: Stop & turn signal lights on combined circuit.



- 1 Heat shields, as required to protect hydraulic system from exhaust.
- 1 Oil tank mounting for external reservoirs.
- 60 Fill with Hydraulic oil for general purpose use.
* Refer to the product maintenance manual for specific type to be used.
- 1 1 1/8" x 100' Samson, 2-IN-1 Stable Braid uncoated rope.
- 1 Gunnebo Johnson 7JH swivel hook.
- 1 Spring loaded hydraulic hose reel with 4-way roller assembly.
* 50' of 1/2" Hose Set.
* Quick disconnect HTMA male and female flush faced couplers and dust covers.
* Installed on hose reel with ball stop.
* Install at curbside rear top of tailshelf.
- 1 Safety Kit consists of the following:
* 5-lb ABC fire extinguisher with bracket.
* James King triangle reflector kit.
- 1 Paint C4047, Body and Accessories White to match Cab and Chassis.
- 1 Paint body floor with black non-skid paint.
- 1 Paint compartment top with black non-skid paint.

CHASSIS

- 1 Freightliner M2 106 4x2 Cab and Chassis per the attached dealer proposal.

Price **\$203,000.00**
(Delivery Not Included)

Notes:

1. Prices are FOB Jacksonville, FL. Customer pick up available. Delivery will be quoted upon request.
2. Prices exclude any applicable taxes or license fees.
3. If Federal Excise Tax has not been included, you could still responsible unless a current exemption/resale certificate must be on file or provided with purchase order for tax exempt sale. Federal Excise Tax will be added if certificate is not supplied with order.
4. Terms: Net due upon delivery.
5. Chassis pricing is based upon current model year production availability. Any Federal mandated costs, such as 2010 emission requirements, will be passed on at cost.
6. Availability may vary and is subject to prior sale.
7. Chassis requires clean frame rails, side and top. Relocation of chassis components, to facilitate equipment installation, will be in addition to above quoted price.
8. Terex South Dakota, Inc. is ISO 9001:2000 Certified.

Accepted By:

PO Number:

Date:

Account Manager – Salesman

Customer: CITY OF QUINCY
Attn:

Date: July 1, 2020
Model: TMD-2047-T

RUCK EQUIPMENT

SALES, INC.

LARRY
REEVES

We are pleased to quote the **VERSALIFT TMD-2047-T Insulated derrick with Turret mounted winch** including the following items:

- **Boom assembly** consists of the lower boom, intermediate boom, upper boom, and extension system. The lower boom is constructed of high strength steel forming a 9.75 x 12.75 rectangular section. The intermediate boom is constructed of high strength steel forming an 8 x 10.13 rectangular section. The upper boom is constructed of high strength, filament wound, epoxy resin, fiberglass with a 7 x 9 rectangular section and incorporates a fiberglass tip. The extension system includes two double-acting hydraulic cylinders. Each cylinder incorporates dual counterbalance holding valves.
- **Boom lift cylinders** are dual double-acting cylinders equipped with dual counterbalance holding valves and self-aligning spherical bearing. Each cylinder is capable of fully supporting the rated lifting capacity of the derrick.
- **Turntable** is constructed from 5/8" plate wings and a 1.5" thick base plate. The base plate is machined flat to support the rotation bearing.
- **Rotation drive** consists of a hydraulically driven worm and spur gear acting on a shear ball rotation bearing. The gearbox incorporates a load sense feature to measure the side loads applied to the boom.
- **15,000 lb. maximum capacity turntable winch** consists of a worm gearbox, hydraulic motor, holding valve, and drum. At 40 GPM flow, the winch provides an average line speed of 35 fpm.
- **Hydraulic overload protection** is purely hydraulic and uses no electronics or electrical components. The system senses the boom lift cylinder pressure and side loads at the rotation gearbox. When an overload condition is detected, the system disables the following: digger dig, winch raise, boom lower, upper boom extend, and intermediate boom extend.
- **Transferable pole guide** can be pinned to either the inner boom tip or the intermediate boom. The pole guide includes hydraulic tilt and hydraulic operation of the pole claws. Holding valves are included to lock both cylinders in position.
- **Pole guide interlock** prevents inner boom from extending unless either of the following conditions is satisfied: 1. The pole guide tilt is fully raised. 2. Or the pole guide is properly pinned to the upper boom.
- **Continuous rotation** is continuous and unrestricted in either direction.
- **Pins, bearings and lubrication** - The main pivot and cylinder joints use high strength hard chrome plated steel pins with fiberglass reinforced Teflon non-lube bearings.
- **Open center hydraulic system** uses a tandem gear pump system which supplies a combined 40 GPM for the digger and winch circuits and 15 GPM for the boom functions.
- **50 gallon bulkhead mount reservoir** includes cleanout, 10 micron return filter that can be replaced without draining the reservoir, dipstick, 100 mesh (149 micron) suction screen, gate valve, and magnetic drain plug.
- **Fiberglass insulation** is certified for 46kV and below in accordance with ANSI A10.31 dielectric rating requirements.
- **52 in. tall pedestal** is a fabricated steel structure incorporating a 1.5" thick top plate which is machined flat to support the rotation bearing.
- **Sub-frame** is full length and constructed of 6 x 6 square tubing and 5/16" plate.
- **Main outriggers** are designed and constructed from high-strength steel. At maximum extension the outriggers provide 158" of spread and 7.9" of penetration based on a 40" frame height. Outriggers are equipped with pilot operated check valves, internal thermal relief valves, and separate operating controls for each outrigger. Slide pads at each leg ensure smooth operation. The standard pivot feet swivel a minimum of 10° each way.
- **Auxiliary A-frame outriggers** are designed and constructed from high-strength steel. At maximum extension the outriggers provide 151" of spread and 6.1" of penetration based on a 40" frame height. Outriggers are equipped with pilot operated check valves, internal thermal relief valves, and separate operating controls for each outrigger. Slide pads at each leg ensure smooth operation. The standard pivot feet swivel a minimum of 10° each way.

- **Outrigger boom interlock system** is designed to prevent the boom from operating until the outriggers contact the ground. It also prevents the outriggers from being retracted before the boom is properly stowed.
- **Outrigger motion alarm** will sound while the outriggers are in motion.
- **Riding seat lower controls with T handle** consists of a turntable mounted deck, seat, access ladder, and control console. Includes full pressure, full flow hydraulic controls with a single handle joystick for boom raise-lower, rotate, and intermediate boom extend-retract. Additional hydraulic valve levers are included to control winch, dig, upper boom extend, pole guide tilt, and pole claw open-close.
- **Digger assembly** consists of the digger hanger (which is automatically transferred from the lower boom to the intermediate boom when the auger is unstowed) and the auger stow bracket includes an over-stow protection valve.
- **Winch line** is 1" diameter x 100 ft. Stable Braid
- **7 ton rated swivel hook**
- **Digger drive** is two speed 12,000/3,000 ft-lb. with 2-1/2 in. hex
- 72 in. Kelly Bar (auger extension) for 2-1/2 hex drive to 2-1/2 auger
- **Auger** - 18 in. auger with Rock Ripper Head
- **Auger stow sling** with 7/8" diameter synthetic rope.
- **Digger/winch pressure gage** on the lower control panel senses the pressure generated while using the digger and winch.
- **Boom load indicator gauge** on the lower control panel senses the pressure generated in lower boom cylinders as a percentage of maximum.
- **Custom load capacity chart.**
- **Engine start/stop control** operated by a toggle switch at the lower controls.
- **Throttle control** is variable speed foot operated pedal used to control the engine speed from the lower control station.
- **Tool/Pole puller tool circuit** consists of a hydraulic sectional valve with integrated adjustable flow control and pressure relief. The 3-position control valve allows operation of a tamper or pole puller, while still allowing operation of the digger at the same time
- Complete unit is primed and painted prior to assembly. The standard color is white urethane.
- **Slope indicators** shall be installed to indicate the level of rotation bearing relative to the ground.
- Two (2) Operator's Manuals, two (2) Service Manuals, one (1) Manual of Responsibilities, and one (1) EMI Safety Manual are included with each aerial lift.

Line Body to the following specifications:

- 156 in. x 48 in. x 94 in. line body including the following:
- Stainless steel automotive rotary type door latches and hinges.
- Chain stops on all compartment doors.
- Rubber rolled crown type fenders and automotive bulb type weather stripping.
- Master door lock system.
- Two (2) under body mounted 20" x 20" x 4" outrigger pad holders

Street side compartments:

- **1st vertical:** Five (5) fixed material hooks.
- **2nd vertical:** Two (2) adjustable shelves with dividers
- **3rd vertical:** Two (2) adjustable shelves with dividers
- **Horizontal:** Adjustable dividers on compartment bottom
- **Rear vertical:** Five (5) fixed material hooks.
- **Hot stick:** 156 in. long with wood lined shelf and rear dropdown access door.

Curbside compartments:

- **1st vertical:** Five (5) fixed material hooks.
- **2nd vertical:** Tread plate access steps to bed area with grab handle on each side
- **3rd vertical:** Two (2) adjustable shelves with dividers
- **Horizontal:** One (1) removable divider shelf with dividers
- **Rear vertical:** Five (5) fixed material hooks.
- **Tail shelf:** 30 in. tread plate tail shelf.
- **Rear lighting:** 9-lamp light bar installed at rear of tail shelf and rubber mounted recessed rear lighting kit with incandescent lights.
- **Wheel chock storage:** - One (1) each side built into wheel wells.

Cab and chassis to the following specifications:

- 2021 Freightliner M2 106 4X2 cab and chassis
- Cummins B6.7 260 HP diesel engine
- Allison 3500 RDS automatic transmission
- 33,000 lb. GVWR: 13,220 lb. front GAWR (14,600 lb. suspension) and 21,000 lb. rear GAWR (23,000 lb. suspension)
- 22.5x8.25 painted steel disc wheels with 11R22.5 tires.
- 120 inch C.A.
- Engine block heater with socket located below driver's door
- Air brake system
- Air conditioning
- AM/FM radio
- Painted White Elite
- Full specifications available upon request

Installation to include the following:

- Install VERSALIFT TMD-2047-T, mounting hardware, PTO, and pump
- Install and paint line body to match cab and chassis and no-skid treadplate floor black.
- Install back up alarm, park brake interlock and slope indicators
- Install quick disconnects with dust caps at the ground tool power
- Relocate glad hands to the rear of the body
- Install 3-point grounding system
- Install a ground reel with 50' of 1/0 black cable and a hydraulic hose reel with 50' of conductive hose
- Install two (2) amber strobe lights off of the lower boom rest
- Install a BP100A 15-ton pintle hitch, two (2) safety "D" rings, 6 prong and 7 prong trailer receptacles
- Install ICC rear bumper
- Install start/stop switch at the rear of the body
- Install a single pole rack with ratchet tie down straps
- Install mud flaps, electronic brake controller
- Furnish fire extinguisher and a 3-piece triangle reflector kit
- Furnish four (4) wooden outrigger pads and two (2) rubber wheel chocks
- Test ride completed unit for 1 hour
- Test and Certify per ANSI A92.2

SALE PRICE DELIVERED TO CUSTOMER: \$205,500.00

UNIT SUBJECT TO AVAILIBLTY

Versalift
7601 Imperial Drive
Waco, Texas 76712-6608
254.399.2100



QUOTATION

S-11370

Customer: RTG 11370 VST-6000-MHI

Date: 5-07-2019

We are pleased to quote the VERSALIFT VST-6000-MHI-03, insulated 60 ft. (18.3 m) telescopic aerial platform lift, 65 ft. (19.8 m) working height including the following items:

- Standard platform capacity of 650 lbs. with platform elevator **but** without jib and winch attached.
- Platform capacity with the jib and winch and platform elevator is 500 lbs.
- VERSALIFT TruGuard™2.0 dielectric isolating system with RH single stick control. All control handles are isolated and tested per ANSI 92.2 2009. The high resistive dielectric system is protected from direct environmental and job related contamination. TruGuard™2.0 technology incorporates the use of full hydraulic controls with durable metal handles and linkages. Includes 180° platform rotator.
- Platform elevator allowing operator 24 in. additional height from standard.
- Hydraulic dual arm articulating jib pole and winch package for up to 1000 lbs. (454 kg) maximum capacity.
- Radio controlled remote engine start/stop and emergency power from platform
- Continuous rotation
- 7.5 GPM open center hydraulic system with a 2250 psi (158 kg/cm²) operating pressure.
- Side mounted telescopic upper boom allows low stowing of platform. Fiberglass inner boom provides insulation gap of 48 inches fully retracted meeting ANSI A92.2.
- Chassis insulating system (fiberglass lower boom insert) providing 24 in. (0.61 m) insulation gap and including accommodations to bridge insulation gap for testing per ANSI 92.2.
- ANSI 92.2 Category B 69 KV rating including test bends on inner boom.
- Inner boom finished with white urethane paint over a white gel coat.
- Non-lube bearings used throughout.
- One set of hydraulic tool outlets at platform. Quick disconnect fittings included.
- Tubular pedestal including sub frame mounted A-frame outriggers with pivot feet, two control valves, and a selector valve.
- Auxiliary outriggers with pivot feet and two control valves
- Outrigger boom interlock system for main and auxiliary outriggers
- Integral reservoir with a 25-gallon (94.5 l) capacity and dual sight gauges.
- Closed heavy-duty one-step 24 in. X 48 in. X 42 in. (0.61m X 1.22m X 1.07m) fiberglass platform.
- Platform liner and vinyl cover.
- Master/slave hydraulic leveling with upper and lower control to tilt for cleanout or rescue.
- 12V DC backup pump
- Automatic boom latch for upper boom
- Full length sub frame with tubular rubber platform support
- Painted Time standard White Urethane
- Two safety harnesses and lanyards.
- Two operator manuals and service manuals

Cab and chassis specifications include the following:

- 2020 Freightliner M2 106 4X4 cab and chassis
- Cummins ISB 260 HP diesel engine
- Allison 3500 RDS automatic transmission
- 33,000 lb. GVWR: 13,220 lb. front GAWR (14,600 lb. suspension) and 21,000 lb. rear GAWR (23,000 lb. suspension)
- 22.5x8.25 painted steel disc wheels with 11R22.5 Continental tires.
- 108 inch C.A.
- Engine block heater with socket located below driver's door

- Air brake system
- Back up alarm
- Air conditioning
- AM/FM radio
- Painted White Elite

Brand FX 102T fiberglass line body with the following specifications:

- Aluminum tread plate floor and steel understructure
- Compartment height-48 inches and compartment depth-18 inches
- Flexglo compartment lights mounted in top and sides of all compartments
- LED lighting package with standard backup light
- Stainless steel rotary latches and hardware
- Clear vinyl rock guards
- Aluminum tread plate tail shelf
- Wheel chock storage
- Master locking system excluding 1st vertical curbside

Street side compartments:

- 1st Vertical - Two (2) adjustable shelves with dividers
- 2nd Vertical - Two (2) adjustable shelves with dividers
- 3rd Vertical - Three (3) adjustable shelves with dividers
- Horizontal - One (1) fixed shelf with dividers and divider tray
- Rear Vertical - Five (5) locking swivel hooks

Curbside compartments:

- 1st Vertical - Two (2) adjustable shelves with dividers
- 2nd Vertical – Access steps to bed area with grab handle and cable step
- 3rd Vertical - Three (3) adjustable shelves with dividers
- Horizontal - One (1) adjustable shelf with dividers
- Rear Vertical – Five (5) locking swivel hooks

Installation includes the following:

- Install VERSALIFT VST-6000-MHI, mounting hardware, ballast, PTO and pump.
- Install Brand FX Line Body and accessories.
- Install main and auxiliary outriggers, BP-100A pintle hitch, reinforcements, and 7 prong trailer connector
- Install two (2) amber strobe light in rear tail shelf and two (2) strobe lights in front grill.
- Install mud flaps, outrigger pad holders, slope indicators, access steps and handrails.
- Relocate glad hands to rear of chassis
- Install grounding kit system, park brake interlock system and quick disconnect fittings.
- Paint black non-skid on body floor.
- Furnish outrigger pads, wheel chocks, fire extinguisher, and 3 piece triangle reflector kit.
- Test ride completed unit for one (1) hour.
- Test and certify per ANSI A92.2

SALE PRICE: \$224,000.00 DELIVERED TO CUSTOMER

DEO REBUILD FLORIDA
Hometown Revitalization
Funding Program

**CITY OF QUINCY
CITY COMMISSION
AGENDA REQUEST**

SPECIAL MEETING DATE: March 09, 2021

DATE OF REQUEST: March 01, 2021

TO: Honorable Mayor and Members of the City Commission

FROM: Jack L. McLean Jr., City Manager
Dr. Beverly A. Nash, Grants

SUBJECT: Florida Department of Economic Opportunity (DEO), Rebuild Florida Hometown Revitalization Funding Program for Hurricane Michael Recovery

Background:

The Florida Division of Economic Opportunity announced the availability of funds to local governments, state agencies, Community Revitalization agencies, Community Development Districts and non-profits in communities impacted by Hurricane Michael through the Rebuild Florida Hometown Revitalization Program. The program is designed to support the recovery of economic activity in commercial areas of Hurricane Michael-impacted communities, facilitating the return and recovery of businesses, jobs and provision of goods and services to the area.

The funds are allocated through the U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant-Disaster Recovery (CDBG-DR) program (Public Law 115-254 and the additional Supplemental Appropriations for Disaster Relief Act, 2019, Public Law 116-20).

The funds are for the revitalization of a designated commercial district that has been damaged by Hurricane Michael. Eligible uses of funds include, but are not limited to:

- Public facility improvements, including streetscapes, lighting, sidewalks and other physical improvements to commercial areas;
- Assistance to small businesses for rehabilitation and physical improvements to their places of business, and
- Façade improvements to private or public structures in commercial areas.

To be eligible for consideration of funding, applicants must propose projects that align with CDBG-DR and DEO requirements and priorities and including, but not limited to:

- Projects must demonstrate damage tie-back to Hurricane Michael.

- Projects must primarily serve low and moderate income (LMI) populations.
- Projects must not duplicate benefits.
- Projects must be intended to benefit a diversity of business occupants located within the designated commercial area.
- Projects must designate a specific, identifiable commercial area as the project location, which must be located entirely within the applying entity's jurisdiction, be in one contiguous commercial area and be primarily commercial in nature.
- Projects must be completed within twenty-four (24) months of agreement execution.

The pre-application submission cycle officially opened: November 16, 2020. The City of Quincy submitted a pre-application and letter of interest on November 24, 2020 with the following opening/partial wording to a 5,000-word project description:

“Project Downtown Quincy is a blueprint for development of the City of Quincy’s downtown historic district core. It builds upon the uniqueness of our community and it casts visions for the future, especially after the long-term effects of Hurricane Michael both physically and economically. The plan focuses on a key area of our downtown, illustrating the potential the City of Quincy has as a community to grow. Project Downtown Quincy benefits the public and private sectors and guides strategic decisions and public investment. The key to the plan's success was/is the initial community engagement, orchestrated by way of the **Recovery and Resiliency Partnership Project (R2P2)**. During 2019-2020, the R2P2 Partnership Project allowed the City of Quincy to reimagine and redesigned areas to achieve the following goals: • Integrate long-term sustainability and resilience into rebuilding. • Support a vibrant and prosperous downtown with improved streetscapes. • Connect neighborhoods, create new outdoor experiences and recreation opportunities. • Provide safe pedestrian and bicycle connections to businesses and community amenities. • Improve pedestrian and bicycling safety at key connections. • Create connections between downtown businesses and regional recreation opportunities.”

In December 2020, DEO approved the pre-application and assigned to the City of Quincy a technical assistance team (headed by Jill Reyes and Daina Ruback, Tidal Basin Group - experts specializing in emergency and preparedness, response, recovery, mitigation management, and funding, especially through FEMA grants). The team immediately made contact and began Zoom meetings. The project capacity and partnership has expanded to include: Apalachee Regional Planning Council, City of Quincy CRA, Dewberry Engineers, R2P2 Partnership, and DEO. Dewberry Engineers are responsible for the scope of work and assisting with the budget. Others have been assigned writing and/or data collection and analysis responsibilities.

The final application due date: April 16, 2021. For the application, the proposed project must meet minimum award amount of \$250,000 and must not exceed the maximum award of \$15 million.

CDBG funds may be used as a local match for another federal program, and the use of CDBG funds must meet the requirements of the CDBG program. CDBG funds can be leveraged with other Federal, state, local or private funds to increase the impact of the funds. CDBG funding remains a crucial source of funding that helps communities leverage funds for key infrastructure and economic development projects.

Statement of Issues:

The R2P2 Partnership has worked with the City of Quincy for approximately two years. The initial partnership focused on sustainable ways to make the City of Quincy more resilient, able to build back better post-Hurricane Michael and able to improve the quality of life for the community. In particular, the team wanted to assist the City in preparing for the critical need of long-term recovery, the rebuilding of downtown and other economic development significant areas, such as Tanyard Creek and the Commercial/Business Park.

The **downtown streetscape design concept** is the project proposed for this funding. The design concept is the basic DNA/elements of the project and/or the big picture idea for the project. It shows the overall intent, but not necessarily the final product or outcome. There are more decisions/details that have to be made later. For example, type of trees, native vegetation, plants and other amenities. However, at this time, it's critical to nail down the design concept and not risk creating a project that looks pieced together, doesn't flow right, and all-around doesn't look consistent.

- **Convertible Event Street (Washington Street)**

- Improved streetscapes that include wide, safe sidewalks and street crossings, outdoor gathering areas and visibility for storefronts.
- Redevelopment that includes first floor commercial and residential use on higher floors that can help extend downtown activity past workday hours.
- Signage that identifies Quincy's assets can promote historic walking tours, the Black Heritage Trail, recreation opportunities, and linkages to regional trail systems.
- Design concepts focus on creating improvements on one block of Washington Street adjacent to the courthouse for daytime and event use, as well as, streetscape designs that can be extended throughout downtown to improve walkability, storefront visibility and indoor/outdoor spaces.

Curb extensions are recommended for safer pedestrian crossings at 16 locations in the historic downtown area. The curb extensions will incorporate curb cuts for stormwater planters and feature native plants. Special features, such as bike racks will be also incorporated. The design areas are bounded by the following streets: North Franklin Street, West Monroe Street, South Crawford, and East Duval Street.

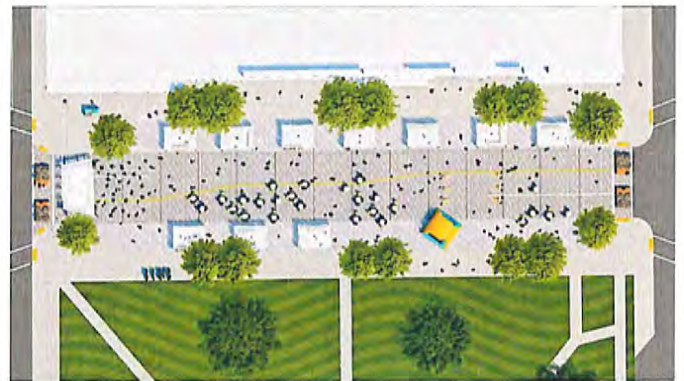
In addition, the proposed project will include the Kelly Lot (to be renamed the Andy Gay Park) which will also be suitable for public gathering and parking to support any event; incorporated will be public restrooms, improved streetscapes and features to address vehicular traffic volume and speed.

Along with the partners, the application will be co-sponsored by the Quincy Community Redevelopment Agency (CRA). **The maximum requested amount will be three million dollars (\$3,000,000.00).**

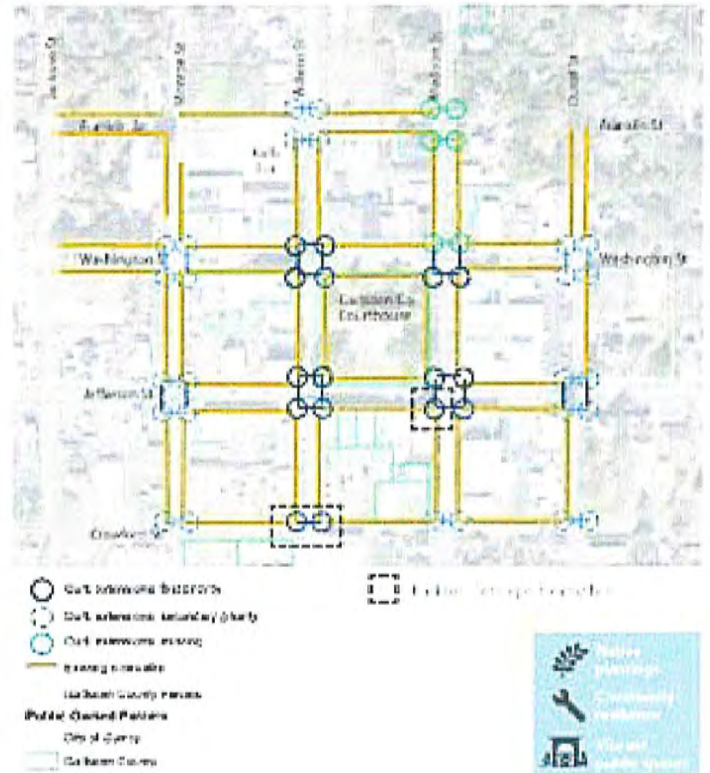
The Kelly Lot Design Concept:



The Event Plaza Design Concept:



The Parklet Design Concept:



Citizen participation requirement: The applicant must conduct a publicly noticed meeting or public comment period to discuss the proposed project and application. DEO is allowing applicants to receive public input by:

- Posting information about the project online to its public website and allow for a 14-day public comment period. Applicant must advertise the posting in a newspaper of general circulation.
- Virtual public meeting which includes documentation that meeting was held, minutes and public notice.
- Documentation required that the needs of non-English speaking citizens have been met. Public notice document will need to be translated into Spanish.

GL Number: Purpose: Notice of Public Comments and Intent to Apply for Grant Funds (see Exhibit D) _____.

City Commission Action Needed:

Options:

- Option 1: Vote to approve the engagement of the City of Quincy in the application for funding and notice of public comments process and requirements for the Rebuild Florida Hometown Revitalization Funding Program.
- Option 2: Vote to deny the engagement of the City of Quincy in the application for funding and notice of public comments process and requirements for the Rebuild Florida Hometown Revitalization Funding Program.
- Option 3: Provide directions to City Staff from Commission.

Staff Recommendation:

Option 1

Attachments:

- Exhibit A: Pre-Application submitted by the City of Quincy.**
- Exhibit B: Rebuild Florida Hometown Revitalization Program Guidelines**
- Exhibit C: Rebuild Florida Hometown Revitalization Program Application**
- Exhibit D: Notice of Public Comments and Intent to Apply for Grant Funds**

Inst1.

Rebuild Florida Technical Assistance Grant Program for Hurricane Michael

Welcome to the Florida Department of Economic Opportunity's (DEO) application for the Rebuild Florida Technical Assistance Grant Program for Hurricane Michael-impacted communities. Please note that this application is intended for units of local government, not for individuals or homeowners. If you require assistance completing this application, please contact the DEO Office of Disaster Recovery at CDBG-DR@deo.myflorida.com.

Q1. Name of entity applying for Technical Assistance grant

City of Quincy, Gadsden County, Florida

Q2. FEIN# of entity applying for Technical Assistance grant

85-8012621675C-7

Q3. First Name of primary contact person

Beverly

Q4. Last Name of primary contact person

Nash

Q5. DUNS# (if applicable)

Q6. Email Address

bnash@myquincy.net

Q7. Phone Number

Project Downtown Quincy is a blueprint for development of the City of Quincy's downtown historic district core. It builds upon the uniqueness of our community and it casts visions for the future, especially after the long-term effects of Hurricane Michael both physically and economically. The plan focuses on a key area of our downtown, illustrating the potential the City of Quincy has as a community to grow. Project Downtown Quincy benefits the public and private sectors and will guides strategic decisions and public investment. The key to the plan's success was/is community engagement, orchestrated by way of the Recovery and Resiliency Partnership Project (R2P2). During 2019-2020, the R2P2 Partnership Project allowed the City of Quincy to reimagine and redesigned areas to achieve the following goals: • Integrate long-term sustainability and resilience into rebuilding. • Support a vibrant and prosperous downtown with improved streetscapes. • Connect neighborhoods, create new outdoor experiences and recreation opportunities. • Provide safe pedestrian and bicycle connections to businesses and community amenities. • Improve pedestrian and bicycling safety at key connections. • Create connections between downtown businesses and regional recreation opportunities. Regarding R2P2 and downtown Quincy, the focus was on improvements and upgrades to Washington Street that provided a concept designing for a convertible festival street, accommodating everyday use and special events. In addition, streetscape improvements to improve pedestrian visibility and visitation to the downtown historic district. Discussions also converged on increased public art, improved commercial signage, sidewalk extensions, parklets, native plantings placed along various sidewalks for added beautification and facade improvements. Project Downtown Quincy is requesting technical assistance to achieve several key outcomes: • To build upon the R2P2 Partnership Project; • To provide specific action-oriented development strategies, including implementation plans; • To define the vision for Downtown; • To establish a strong base for the plan to recognize economic analysis and realities; • To ensure the effort will maximize private/public sectors investment and return on public sector investment. • To further solidify the identity of our city and community. • To address issues of largescale commercial vacancy. In addition, as a result of such technical assistance, the City of Quincy overall would like: • To assist the community in retaining young people, families and jobs; • To increase tourism; • To grow existing tax base revenues, and • To make the City of Quincy competitive in state and regional markets. The City of Quincy historic district, which was listed in the National Register of Historic Places on November 9, 1978, is roughly bounded by Sharon Street on the north, Ward and Stewart Streets on the west, Clark Street on the south, and Corry Street on the east. It is a 36 block area and is centered around an historic courthouse square, which has been used continuously since 1827 for both government and commerce. Until the 1970s, the main economic commerce in the City of Quincy was agricultural and tobacco. Today, the City has begun the slow process of moving away from primarily an agricultural-based economy to a more diverse one. Surrounding the courthouse square are two to four stories high structures built in the early 1900s. They are in varied conditions: some are vacant and/or derelict, some have been restored, well maintained and active. Approximately, half of the buildings that surround the square are vacant and may not represent the best use of these properties. Total buildings in downtown Quincy is 72, including six governmental buildings and three churches. Currently, the spaces are used for mix purposes, including religious, commercial and county governmental services. As of July 2019 (U.S. Census Bureau), the single largest population demographic remains Blacks at 63.5%, Whites at 23.60% and Hispanic or Latino population at 12.20% and Asian at 0.80%. For Gadsden County under 18 children poverty (zip code 32351) is = 59.0%. Black Floridians are more than 2-3 times as likely to live below the poverty level compared to White Floridians. The percentage of residents living in poverty: 8.0% for White, Non-Hispanic residents, 37.7% for Black residents, and 23.2% for Hispanic or Latino residents. The City of Quincy's population economic status category is a rural area of economic concern and a rural area of opportunity (S. 288.0656, Florida Statutes). The population is 7,914 residents (July 2019) with median household income of \$35,509. Over the past ten years, the population has declined. Currently, there is a need and opportunity for substantial growth. The City of Quincy provides for the following services: water, sewer, gas and electric. About 33.3% of the population have a high school education.

Q29. Signed

•
•

clear

Q30. Date

11/24/2020

Location Data

This question was not displayed to the respondent.

Q13.b. Email address of co-applicant 1

This question was not displayed to the respondent.

Q13.c. Is there another co-applicant?

This question was not displayed to the respondent.

Q13.d. Entity name of co-applicant 2

This question was not displayed to the respondent.

Q13.e. Email address of co-applicant 2

This question was not displayed to the respondent.

Q13.f. Is there another co-applicant?

This question was not displayed to the respondent.

Q13.g. Entity name of co-applicant 3

This question was not displayed to the respondent.

Q13.h. Email address of co-applicant 3

This question was not displayed to the respondent.

Inst2. Section 2: Grant Request Information

Q27. Technical Assistance Area (select at least one Rebuild Florida program where Technical Assistance is needed):

- ☒ Rebuild Florida Hometown Revitalization Program
- ☐ Rebuild Florida General Infrastructure Repair Program
- ☐ Rebuild Florida Voluntary Home Buyout Program
- ☐ Use of CDBG-DR funding as HMGP match

Q28.
General Description of Technical Assistance Needed (5,000 characters or less):

850-618-1888

Q8. County (more than one county may be selected if applicable)

- ☐ Calhoun
- ☒ Gadsden
- ☐ Gulf
- ☐ Franklin
- ☐ Holmes
- ☐ Jackson
- ☐ Liberty
- ☐ Taylor
- ☐ Washington
- ☐ Wakulla

Q9. Street Address

404 W. Jefferson Street

Q10. City

Quincy

Q11. State

FL

Q12. Zip Code

32351

Q13. Entity is applying with a co-applicant

- ☐ Yes
- ☒ No

Q13.a. Entity name of co-applicant 1

Location: ([30.586807250977](#), [-84.60880279541](#))

Source: GeoIP Estimation





REBUILD FLORIDA HOMETOWN REVITALIZATION PROGRAM GUIDELINES

This document provides the guidelines for implementation of the Rebuild Florida Hometown Revitalization Program administered by the Florida Department of Economic Opportunity (DEO). This program is funded by the U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant – Disaster Recovery (CDBG-DR) allocation described in the *Supplemental Appropriations for Disaster Relief Act, 2018* (Public Law 115-254) and the *Additional Supplemental Appropriations for Disaster Relief Act, 2019* (Public Law 116-20).

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DEFINITION AND ACRONYMS

Action Plan: The State of Florida's Action Plan for Hurricane Michael long-term recovery provides the high-level strategy to carry out strategic and high-impact activities to minimize or eliminate risks and reduce losses from future disasters. The Plan also describes the opportunity to improve state and local planning protocols and procedures. The Plan was approved by HUD on June 26, 2020.

Applicant: Any entity that submits a response to the request for applications (RFA) for potential funding through the CDBG-DR program.

AMI – Area Median Income: The median (middle point) household income for an area adjusted for household size as published and annually updated by the United States Department of Housing and Urban Development (HUD). Once household income is determined, it is compared to HUD's income limit for that household size.

CDBG-DR: Community Development Block Grant - Disaster Recovery: Federal funding provided by HUD to help communities, especially low-income areas, recover from Presidentially declared disasters.

Commercial: Any building other than a residential or governmental, including any building constructed for industrial, retail, business, or public purposes.

Community Based Development Organization (CBDO) – CBDOs are generally nonprofit organizations that undertake specific kinds of CDBG-funded activities. CBDOs can be for-profit or nonprofit organizations but cannot be governmental entities. A CBDO may be designated as a subrecipient by the grantee.

Community Development District (CDD) – A local, special-purpose government framework authorized by Chapter 190 of the Florida Statutes as amended and is an alternative to municipal incorporation for managing and financing infrastructure required to support development of a community.

Community Revitalization Agency (CRA) – A dependent special district in which any future increases in property values are set aside to support economic development projects within that district (F.S. 163.356).

DBA – Davis-Bacon Act (DBA): Federal law requiring contractors and subcontractors performing on federally funded or assisted contracts for the construction, alteration, or repair of public buildings or public works to pay their laborers and mechanics employed under the contract no less than the locally prevailing wages and fringe benefits for corresponding work on similar projects in the area.

DEO – Florida Department of Economic Opportunity: Administrator of the CDBG-DR program funded by HUD under Public Law 115-254 and 116-20. DEO is the governor-designated state authority responsible for administering all long-term disaster recovery funds awarded to Florida from HUD.

DOB – Duplication of Benefits: A duplication of benefits occurs if DEO provides assistance to a participant for the same purpose as any previous financial or in-kind assistance provided to that participant for the same purpose. The DEO CDBG-DR program is prohibited from creating a DOB. This prohibition comes from the Robert T. Stafford Disaster Assistance and Emergency Relief Act (Stafford Act) and therefore, other sources of funds must be deducted from any potential award or expenditures for individual participants.

FR - Federal Register: The official journal of the Federal government of the United States that contains government agency rules, proposed rules, and public notices. A Federal Register Notice (FRN) is issued for each CDBG-DR funded disaster. The FRN outlines the rules that apply to each allocation of disaster funding.

HRP - Hometown Revitalization Program: HRP is an economic development program within DEO's economic revitalization activities for recovery from Hurricane Michael.

HUD - United States Department of Housing and Urban Development: The federal agency responsible for national policy and programs that address America's housing needs, that improve and develop the Nation's communities, and enforce fair housing laws.

Income – Annual income as reported under the Census long-form for the most recent available decennial Census. This definition includes:

- A. Wages, salaries, tips, commissions, etc.;
- B. Self-employment income from own nonfarm business, including proprietorships and partnerships;
- C. Farm self-employment income;
- D. Interest, dividends, net rental income, or income from estates or trusts;
- E. Social Security or railroad retirement;
- F. Supplemental Security Income, Aid to Families with Dependent Children, or other public assistance or public welfare programs;
- G. Retirement, survivor, or disability pensions; and
- H. Any other sources of income received regularly, including Veterans' (VA) payments, unemployment compensation, and alimony.

LMH - Low to Moderate Income Household: A household having an income equal to or less than the Section 8 low income limit established by HUD.

LMI - Low-and-Moderate-Income National Objective: Activities that benefit households whose total annual gross income does not exceed 80% of AMI, adjusted for family size.

- **Extremely low:** Household's annual income is up to 30% of the area median family income, as determined by HUD, adjusted for family size.
- **Very Low:** Household's annual income is between 31% and 50% of the area median family income, as determined by HUD, adjusted for family size.
- **Low:** Household's annual income is between 51% and 80% of the area median family income, as determined by HUD, adjusted for family size.

Low- and Moderate- Income (LMI) Person – A member of a household having an income equal to or less than the Section 8 low-income limit established by HUD. Unrelated individuals will be considered as one-person household for this purpose.

Low-Income Person – A member of a family that has an income equal to or less than the Section 8 very low-income limit established by HUD. Unrelated individuals shall be considered as one-person families for this purpose.

MID - Most Impacted and Distressed Areas: Areas of most impact as determined by HUD or the state using the best available data sources to calculate the amount of disaster damage. The HUD-designated MID areas include Bay, Calhoun, Franklin, Gadsden, Gulf, Jackson, Liberty, Wakulla and Washington Counties; The state-identified MID areas, Holmes, Leon and Taylor Counties are also eligible for funding due to having received both Individual Assistance (IA) and Public Assistance (PA) through the Federal Emergency Management Agency (FEMA).

REDI – Rural Economic Development Initiative: Section 288.0656, F.S., establishes the Rural Economic Development Initiative (REDI) to better serve Florida's economically distressed rural communities by providing a more focused and coordinated effort among state and regional agencies that provide programs and services for rural areas. Rural Areas of Opportunity (RAO) are priority assignments for REDI (288.0656(2)(d), F.S.).

Slum and Blight National Objective: Activities under this national objective are carried out to address one or more of the conditions which have contributed to the deterioration of an area designated as a slum or blighted area. The focus is a change in the physical environment of a deteriorating area. Under the elimination of slum and blight national objective, determining the extent of and physical conditions that contribute to blight is central to qualifying an activity.

Small Business: A business is considered a small business, if it meets the definition of small business as defined by the SBA pursuant to 13 CFR Part 121. The SBA's size standards define whether a business entity is small, and, thus, eligible for government programs and preferences reserved for "small business" concerns. Size standards have been established for types of economic activity, or industry, generally under the North American Industry Classification System (NAICS). See <https://www.sba.gov/document/support-table-size-standards>.

State Agency – Structure of executive branch. The executive branch of state government is structured as follows: (1) the department is the principal administrative unit of the executive branch. Each department must bear a title beginning with the words "State of Florida" and continuing with "Department of" (F.S. 20.04).

Subrecipient: Any entity that has been awarded funding by DEO to implement and administer a CDBG-DR project and has executed a subrecipient agreement.

Subrecipient Agreement: An agreement between DEO and a subrecipient that has been awarded funding to implement a CDBG-DR project. The agreement details the conditions under which funds are provided and the contractual obligations to which the subrecipient must adhere.

Subrogation: Subrogation is a legal doctrine that allows one entity to take on the rights of another. In the context of disaster recovery grants, a subrecipient must enter into a subrogation agreement in which the funding agency (DEO) obtains the right to collect any additional disaster recovery payments the entity obtains for the same purpose after the entity has received disaster recovery benefits.

UGLG - Units of General Local Government: A city, county, town, parish, village, or other general-purpose political subdivision of a State.

Urgent Need National Objective: Designed only for activities that alleviate emergency conditions. Qualified activities must meet the following criteria:

- The existing conditions must pose a serious and immediate threat to the health or welfare of the community;
- The existing conditions are of recent origin or recently became urgent (generally, within the past 18 months);
- The grantee is unable to finance the activity on its own; and
- Other sources of funding are **not** available.

2 CFR 200 Subpart E: Code of Federal Regulations passage that governs CDBG-DR administrative requirements and cost principles.

INTRODUCTION

The Florida Department of Economic Opportunity (DEO) has allocated \$60,406,429 in funding for the Rebuild Florida Hometown Revitalization Program through the Community Development Block Grant – Disaster Recovery (CDBG-DR) Program by the U.S. Department of Housing and Urban Development (HUD) to address unmet disaster recovery needs related to damage from Hurricane Michael. This guidebook will describe applicant and project eligibility, program guidelines and application procedures for the funding.

On October 10, 2018, Hurricane Michael made landfall near Mexico Beach in Bay County as a Category 5 storm. The hurricane moved northeast across several Florida counties before traveling into Georgia and across the southeastern United States. As one of the strongest hurricanes on record, Hurricane Michael caused unprecedented damage to housing, businesses, and infrastructure in Florida's Panhandle. The impacts of Hurricane Michael demonstrated the need for an effective, comprehensive long-term recovery plan that would address and meet the remaining unmet needs of Floridians.

Small businesses are the lifeblood of local economies throughout Florida. This can include typical small shops and restaurants in communities' commercial districts, often the central hub of small and rural communities. Impacts on specific businesses may filter throughout the commercial area, as a few businesses unable to reopen after the disaster may reduce visitors to the commercial district, which then impacts the viability of the remaining businesses. Supporting the recovery of commercial areas is essential to ensuring that commercial tenants, customers and jobs are restored. By facilitating the return of commercial districts and businesses to profitability, jobs will be created or retained within the community and residents will continue to have access to the products and services they need within their local community.

Utilizing data from the unmet needs assessment and research on economic disaster recovery programs in other states, DEO developed the Rebuild Florida Hometown Revitalization Program (HRP) for communities impacted by Hurricane Michael. The program's goal is to support the recovery of economic activity in commercial areas of impacted towns and cities, facilitating the return and recovery of businesses, jobs, and provision of goods and services to the community.

Eligible applicants in the following counties may apply for funding based on the terms and conditions in this application:

Eligible Counties that Experienced Storm Damage

Bay*	Gadsden*	Jackson*	Wakulla*
Calhoun*	Gulf*	Leon**	Washington*
Franklin*	Holmes*	Liberty*	Taylor**

*HUD Most Impacted and Distressed (MID) Counties

**State Most Impacted and Distressed (MID) Counties

State Agencies as defined in section 20.04 F.S., counties and municipalities, as defined in section 180.01 F.S., located in the HUD and State designated MID areas that experienced Hurricane Michael storm damage are eligible to apply for funding based on the terms and conditions in this application. Applicants must provide a detailed description of damage caused by Hurricane Michael. Applications should include plans to mitigate against future damage and show how the proposed project will assist the community in rebuilding after Hurricane Michael.

DEO encourages all prospective applicants to read the State Action Plan for Hurricane Michael long-term recovery located at: <http://www.floridajobs.org/community-planning-and-development/assistance-for-governments-and-organizations/disaster-recovery-initiative/hurricane-michael>

BACKGROUND

Following a major disaster, Congress can appropriate funds through the CDBG-DR program to satisfy a portion of unmet need that remains after other federal assistance such as the Federal Emergency Management Agency (FEMA), Small Business Administration (SBA) or private insurance have been allocated. DEO is the lead agency and responsible entity for administering the CDBG-DR funds allocated to the State of Florida.

HUD uses the best available data to identify and calculate unmet needs for disaster relief, long-term recovery, restoration of infrastructure, housing and economic revitalization. Based on this assessment, HUD announced that the State of Florida would receive an allocation of \$735,553,000 in disaster recovery funds to assist in the long-term recovery from the hurricane.

To ensure the funds assist the most impacted areas as outlined in the Federal Register, 80 percent of funding awarded to the state will go to the HUD-identified Most Impacted and Distressed (MID) counties. The remaining 20 percent of funding may be awarded to state-designated MID areas.

During the implementation process, program funding will be provided to subrecipient awardees. Subrecipients must develop and implement policies, procedures, and processes to deliver and maintain projects. Projects may be provided by the subrecipient directly or in partnership with governmental, private sector, or non-profit partners. At the end of the term specified in the subrecipient agreement, the grant will be closed. DEO, with the support provided by its designated partners, will monitor subrecipients throughout the life of the project.

GENERAL INFORMATION

The availability of the funding was formally announced by publication in the Federal Register, Volume 85, Number 17 on January 27, 2020.

<https://www.govinfo.gov/content/pkg/FR-2020-01-27/pdf/2020-01204.pdf>

Federal Register requirements clearly state that funds may be used only for disaster relief and long-term recovery in communities affected by the specified disaster. Requirements provide that funds be directed to areas with the greatest need. All CDBG-DR funded eligible activities must tie to storm damage as specified in and not prior to the Presidential Disaster Declaration 4399 for Hurricane Michael on October 11, 2018. (<https://www.fema.gov/disaster/4399>). All projects must be directly related to damage caused by Hurricane Michael and evidence must be produced that documents the damage caused by Hurricane Michael. CDBG-DR funds cannot be used to replace or reimburse any available funding, such as FEMA Individual and Public Assistance (IA/PA). However, in certain situations, CDBG-DR funds can serve as the local match portion for eligible projects.

HRP is not a direct grant program. No funds will be paid directly to businesses seeking rehabilitation of their physical structures.

HUD CDBG-DR PROGRAM AND PROJECT FUNDING DIRECTIVES

In response to HUD directives, the Action Plan directs DEO to fund projects and programs that:

1. Provide the maximum feasible priority to activities that will benefit low- and moderate-income (LMI) families.

The aggregate use of the CDBG-DR funds made available under this application shall principally benefit LMI families in a manner that ensures that at least 70 percent of the grant amount is expended for activities that benefit such persons.

2. Focus first on unmet housing needs.

Federal Register Volume 85, Number 17 dated January 27, 2020 states: "Grantees receiving an allocation of funds under this notice are subject to the requirements of the Prior Notices, as amended by this notice or by subsequent notices. Pursuant to the Prior Notices, each grantee receiving an allocation for a 2018 or 2019 disaster is required to primarily consider and address its unmet housing recovery needs. These grantees may, however, propose the use of funds for unmet economic revitalization and infrastructure needs unrelated to the grantee's unmet housing needs if the grantee demonstrates in its needs assessment that there is no remaining unmet housing need or that the remaining unmet housing need will be addressed by other sources of funds" (p. 4682).

For more information: <https://www.govinfo.gov/content/pkg/FR-2020-01-27/pdf/2020-01204.pdf>

3. Projects or programs must address a clear unmet need:

- Have demonstrated physical damages or other direct impact from Hurricane Michael, not including economic impacts; and
- Primarily serving LMI populations.

4. Projects must designate a specific, identifiable commercial area as the project location, which must:

- Be located entirely within the applying entity's or entities' jurisdiction;
- Be in one (1) contiguous commercial area
- Be primarily commercial in nature. Mixed use areas are eligible if commercial uses are the majority (51%) of the units with the area, however, HRP funding may only be utilized for the commercial component(s) of the project and may not be used for housing components;
- Include multiple (minimum 3) separate commercial businesses within the commercial area;

5. Projects must include a credible financial and development plan for completion and occupancy.

6. Projects must demonstrate ability to utilize the requested funding and complete all components of the project within twenty-four (24) months of subrecipient agreement execution.

7. Projects may not be undertaken for the benefit of any single business; projects must be intended to benefit a diversity of business occupants located within the designated commercial area.

8. Subrecipient must document the general use of each business location/property and the national objective it expects to meet. The subrecipient of the program must also make a written commitment that each business property will remain under the general use that will meet the specified national objective as described in the application for the economic development project for a minimum of five (5) years.

PRE-AWARD AND PRE-CONSTRUCTION COSTS

HUD eligible pre-award and pre-construction costs may be eligible for reimbursement by DEO provided that all HUD and applicable Florida procurement rules and regulations have been followed and the applicant can demonstrate proper procedure was followed.

THRESHOLD AND SCORING CRITERIA

DEO will apply a two-phased process to review applications. First, proposals must pass DEO CDBG-DR Threshold Compliance Criteria. Next, DEO will review and score each proposal based on Scoring Criteria. If a proposal does not meet any of the Threshold Criteria, DEO cannot proceed to score it for funding consideration. The maximum score for Scoring Criteria is 140 points.

Proposed project must meet minimum award amount of \$250,000 and may not exceed the maximum award of \$15,000,000.

A. Threshold Compliance Criteria

Every project application must meet the following threshold criteria to be determined eligible:

- Be located entirely within the applying entity's or entities' jurisdiction;
- Located within an eligible HUD or State designated MID area;
- Benefit to LMI Persons, Aid in the prevention or elimination of slums and blight, or Meeting a need having a particular urgency (urgent need);
- Is an eligible activity under HUD Guidelines;
- Is an eligible activity under the State of Florida Hurricane Michael Action Plan; and
- Addresses an unmet need tied to damage caused by Hurricane Michael

1. Projects must meet a CDBG-DR National Objective such as:

- Benefit LMI persons;
- Slum and Blight; or
- Address an urgent need

2. Hometown Revitalization Projects must be considered as CDBG-DR Eligible Activities.

HRP awards are for the revitalization of a designated commercial district that has been damaged by Hurricane Michael. Projects may focus on the physical revitalization of a commercial district through rehabilitation, reconstruction, or demolition. Eligible uses of funds include, but are not limited to:

- Public facility improvements, including streetscapes, lighting, sidewalks, and other physical improvements to commercial areas;
- Acquisition, demolition, site preparation, or rehabilitation of commercial structures carried out by a unit of local government;
- Assistance to small businesses for rehabilitation and physical improvements to their places of business; and
- Façade improvements to private or public structures in commercial areas.

For more detail see Housing and Community Development Act, Sections 105(a)(1), (2), (4), (14), (15), and (17).

<https://www.hudexchange.info/sites/onecpd/assets/File/CDBG-State-National-Objectives-Eligible-Activities-Appendix-A.pdf>

B. Scoring Criteria

Once a proposal is determined to satisfy CDBG-DR's Threshold Compliance Criteria, DEO will apply scoring based on the following Scoring Criteria. The maximum Scoring Criteria score is 140.

The following chart further defines each category and lists the maximum point allocation for each scoring category. In the event of a scoring tie, projects that have a higher LMI or are located within HUD designated MID areas will be considered first.

		Max Points
1	Overall LMI Benefit (percent LMI benefit of the activity): The LMI score will be determined on the service area the project serves, in order to calculate the LMI score. The applicant should provide their LMI data for the project service area in a percentage form. For example, if the service area LMI is 65%, DEO will multiply by 30 (the maximum amount of points) to receive the final LMI score of 19.5 points. The LMI percentage will be calculated by DEO using the formula outlined on the CDBG LMI Data website: https://www.hudexchange.info/programs/cdbg/cdbg-low-moderate-income-data/	30
2	Project Description: Write an overview/summary, not to exceed 2,500 words, of the project being proposed. 1. State the project purpose and include a description of the proposed activity. 2. Specify the businesses that will be assisted by completion of this project. 3. Describe the tie-back to Hurricane Michael. 4. Describe how the work will be done and the team assembled to complete work. 5. Explain the method used to determine project funding requirements. 6. Describe anticipated outcomes. 7. Describe how the project will be maintained after it is completed. 8. If not using LMI national objective, provide justification for using slum or blight; or urgent need national objective	20
3	Project Impact: The impact of the project in expanding permanent employment opportunities, including opportunities for LMI individuals.	20
4	Leverage of Funds: <ul style="list-style-type: none">• CDBG-DR funds used as federal program local match – 10 points• CDBG-DR funds used along with leveraged funds from the applicant – 10 points	20
5	Management Capacity Plan: Provide a strategic plan overview of 1,500 words or less that addresses goals, stakeholders, the work plan (major tasks and deliverables), resources (staffing and budget) and monitoring/quality controls. Describe any community partnerships and roles. Identify the staff members who will be responsible and/or positions that will be filled for the HRP project management and maintenance. Provide a short profile on each person on your current staff who perform project-related tasks and a brief position description for any new hires who will be assigned to project work.	10
6	Special Designation: Application outlines qualification as a special designation <ul style="list-style-type: none">• Rural Economic Development Initiative (REDI) eligible county or community (see section F.S. 288.0656)	10

7	Budget: Include your project budget using the Budget Worksheet provided as Appendix A. The project budget must be cost-reasonable, appropriate and accurate. Budgeted items must be consistent with the project description and tasks. The funding requested must meet the HRP minimum award of \$250,000. Applicant must demonstrate there is no duplication of benefits.	10
8	Project Readiness: <ul style="list-style-type: none"> • Planning is complete, and the project is ready to break ground after the completion of a required HUD compliant environmental review or assessment and funds are available – 10 points • Initial planning has been completed and the procurement process is ready to begin – 5 points 	10
9	Project Located in HUD or state-identified MID area HUD MID – 10 pts. State MID – 5 pts.	10
Total Maximum Score		140

ELIGIBLE APPLICANTS

Entities applying to receive assistance through the HRP must meet the following eligibility requirements:

- Unit of general local government (UGLG);
- State agency;
- Community revitalization agency (CRA);
- Community development district (CDD);
- Community-based development organization (CBDO); or
- Non-profit primarily engaged in community redevelopment activities that applies in partnership with their local UGLG or a state agency; and
- Must not appear on the Excluded Parties Listing System. The Excluded Parties List System (EPLS) is an electronic directory of individuals and organizations that are not permitted to receive federal contracts or assistance from the United States government. Any company doing business-or hoping to do business-with the U.S. government or federal agencies must assure that it has no affiliation with excluded parties. For search, go to:
<https://sam.gov/SAM/pages/public/searchRecords/search.jsf>

DEO will maintain one subrecipient agreement and relationship with the eligible applicant. Applicants may only submit one project per application. Proposals for funding may only serve eligible counties. DEO encourages eligible applicants to form partnerships that provide the necessary capacity to successfully administer the proposed CDBG-DR projects and programs.

If allocated funds by DEO, applicants that are working as a group or in partnership with non-profits, not for profits, nongovernmental organizations or other eligible applicant, must have a signed Interlocal Agreement or Memorandum of Understanding between the partnering entities prior to execution of the subrecipient agreement with DEO.

ELIGIBLE ACTIVITIES

To be eligible for consideration of funding, applicants must propose programs or projects that align with CDBG-DR and DEO requirements and priorities as outlined in the action plan and the Federal Register, including but not limited to those set forth below:

- Projects must demonstrate damage tie-back to Hurricane Michael.
- Projects must primarily serve LMI populations.
- Projects must not duplicate benefits.

Activities

1. Public facility improvements, including streetscapes, lighting, sidewalks, and other physical improvements to commercial areas;
2. Acquisition, demolition, site preparation, or rehabilitation of commercial structures carried out by a unit of local government;
3. Assistance to small businesses for rehabilitation and physical improvements to their places of business; and
4. Façade improvements to private or public structures in commercial area.

INELIGIBLE USES

Ineligible uses of HRP funds include, but are not limited to:

- Working capital, operational capital, or startup capital for a business or business incubator;
- New construction of a commercial building(s) that was not present prior to Hurricane Michael;
- Purchase of equipment;
- Inventory, furnishings, equipment, or similar items provided to a business that are not related to improvements of real property;
- Acquisition of property via Eminent Domain;
- Activities relating to a building or portion of a building used for the general conduct of government; and
- General government expenses.

BUSINESS ELIGIBILITY

- Business must be located in Florida
- Business must be owned and controlled by persons who are eligible to work in the U.S.
- Business must have been established prior to October 10, 2018
- Be appropriately be registered with the State of Florida, as documented in a certificate of status obtained from the Florida Department of State
- Business is required to provide the following documentation, if applicable:
 - State Certificate of Status;
 - State/Local Tax Registration or Certificate of Exemption; and
 - State business or professional license
- Business must currently have a least two (2) full-time employees, and must have employed at least two (2) full-time employees prior to October 10, 2018
 - This includes microenterprises. A microenterprise is a commercial enterprise that has five (5) or fewer employees, one or more of who owns the enterprise

BUSINESS INELIGIBILITY

- A business deriving more than one-third of gross annual revenue from legal gambling activities.
- A business engaged in any illegal activity.
- A business that presents live performances of an indecent sexual nature or derive directly or indirectly more than 2.5 percent of gross revenues through the sales of products and services, or the presentation of any depictions or displays, of an indecent sexual nature.
- A business that has a primary purpose of facilitating polyamorous relationships.
- Massage parlors.
- Hot tub facilities.
- Escort services.

ENVIRONMENTAL CLEARANCE

All CDBG-DR activities are to comply with the provisions of the National Environmental Policy Act of 1969 (NEPA), as well as all HUD environmental regulations provided in 24 CFR part 58. All subrecipients will be responsible for determining the appropriate level of environmental clearance required for the project, conducting the required environmental study, and supplying the information to DEO. The environmental clearance must be completed and approved prior to any release of funds for the project or construction commencing. If an identified environmental condition for a site or project cannot be cleared, the site or project may not be an eligible location for CDBG-DR activities and may be deemed ineligible for funding.

DUPLICATION OF BENEFITS

Eligible entities may have previously received assistance from other sources for the same purpose as the HRP. Under the requirements of *The Robert T. Stafford Disaster Assistance and Emergency Relief Act*, as interpreted and applied by HUD, DEO, and its subrecipients, DEO and subrecipients must take into account certain aid received by a person or entity in determining the amount of assistance which can be granted. DEO and subrecipients must follow HUD's Duplication of Benefits (DOB) Guidance. Individual applicants and entities must provide any information on benefits received that may create a DOB during the application process and upon request. The subrecipient must perform due diligence verification of DOB information.

The Supplemental Appropriations Act authorizing CDBG funding and the Stafford Act include restrictions on using CDBG-DR program funds to provide assistance when other entities have already funded all or a portion of the activity. The Stafford Act also contains eligibility requirements for recipients who have received prior disaster funding based upon whether or not they are in compliance with requirements associated with receipt of those funds. Where applicable, recipients must be in compliance with these restrictions or funding will be denied. Applicants and partner entities must report all financial assistance, other local, state, or federal programs, private or non-profit charitable organizations and other assistance received for the purpose for which the participant is applying for, and receiving, funding or services.

Funds provided by any federal, state, or local government entity, or non-profit or private source intended for the same purpose as the HRP are considered a DOB and under federal law **must** be deducted from the assistance provided by the HRP. Any additional funds paid to entities for the same purpose as the HRP after the HRP projects are completed **must** be returned to DEO. Entities in the HRP must agree to repay any duplicative assistance considered a duplication of benefits.

SUBROGATION

Subrogation is a legal doctrine that allows one person to take on the rights of another. In the context of disaster recovery grants, a HRP subrecipient must enter into a subrogation agreement where the funding agency (DEO) obtains the right to collect any additional payments the subrecipient receives for the same purpose after the subrecipient has entered into a grant agreement for HRP benefits.

All duplicative funding received must be remitted to or accounted for by the program, regardless of when it is received by the subrecipient. If a subrecipient receives additional funding for the same purpose as the HRP award, including after the HRP award is executed or HRP services are completed, the subrecipient is required to report the additional funding to the program.

By accepting the award, subrecipient agrees that they will report any duplicative funds to the program whenever received. Upon receipt of a report that additional benefits have been received, the program will recalculate the subrecipient's award and provide instructions whether the subrecipient's award will be reduced by such amount, or whether the subrecipient must remit such amounts to the program as reimbursement (when additional assistance received after program disbursements). Each subrecipient will execute and be bound by a subrogation agreement.

Entities listed in the subrecipient application must also agree to subrogate (commit to the state of Florida) any future payments they may receive after award from any sources that represent a potential duplication of benefits. The subrogation agreement requires the subrecipient to notify DEO if additional funds are received and to assist DEO in collecting any amounts owed to them from these sources. All parties shall comply with standard anti-fraud measures. DEO will exercise all normal due diligence in collection of amounts owed through contact with awardees and will pursue investigation and collection efforts which may include demand letters, small claims court, filing of judgments, and/or other collection activity. Collection activity following demand letters will be determined in consultation with DEO and/or the Florida Attorney General's Office.

CDBG-DR COMPLIANCE

All applicants with proposals approved for CDBG-DR funds under this application must execute a subrecipient agreement with DEO which will specify all terms and conditions for successful program and/or project and compliance management of a grant. The DEO subrecipient agreement will include, but is not limited to, the following topics:

A. National Objectives

All activities must meet one of the national objectives set out in the Housing and Community Development Act, with at least 70 percent of the dollars going towards projects benefiting LMI persons. In the Rebuild Florida Hometown Revitalization Program, the three National Objectives that will be addressed are:

- 1) Benefit LMI persons;
- 2) Slum and Blight; or
- 3) Meet an urgent need.

B. Cross-Cutting Federal Regulations

DEO requires projects or programs selected for CDBG-DR funding to meet HUD crosscutting federal regulations, such as NEPA environmental review, duplication of benefits, fair housing, Section 3

employment, Davis Bacon wages and others which will be specified in the subrecipient funding agreement. For more information please see:

<https://www.hudexchange.info/resources/documents/CDBG-DR-Cross-CuttingTraining-Resources.pdf>

C. Citizen Participation Requirements

All applicants must submit evidence of a publicly noticed meeting or public comment period to discuss the proposed project and application for the HRP. Counties eligible to receive funds must consider the needs of all municipalities (and federally recognized tribes) within the incorporated and unincorporated area of the county (and reservations contiguous to the county).

Due to the impacts of COVID-19, DEO is allowing applicants to receive public input on their HRP application by the following meeting formats:

1. Posting information about the project online: An applicant posts the information about the project and the program to its public website and allows for 14-day public comment period. Please submit a copy of the post and any public comments to DEO as part of the application. In choosing this option for public comment, the entity will still need to follow proper public noticing guidelines such as advertising the posting in a newspaper of general circulation for five (5) days.

2. Virtual public meetings: An applicant would need to supply the same documentation that would normally be required to demonstrate if a meeting was held, including minutes and a public meeting notice.

Evidence of public meeting with city and tribal governments must meet the following requirements:

- Notice of the public meeting must be provided at least five (5) days prior to the meeting.
- Documentation of the meeting must include sign-in sheets and minutes.

Prior to applying for CDBG-DR funding, applicants are required to post a public notice in a newspaper of general circulation and to their website that states the types of projects to be undertaken, the source and amount of funding available for the activities, the date by which comments must be made and a contact person for a copy of the proposed application. Applicants must provide for a 10-day comment period, which must be published prior to the submission of the application.

Evidence of the public notice must meet the following requirements:

- Documentation of newspaper advertisement.
- Print-out of county webpage showing public notice.
- Documentation that the needs of non-English speaking citizens have been met where a significant number of non-English speaking citizens can be reasonably expected to participate. In this case, documentation will need to be translated into Spanish.

D. Use of CDBG-DR as Match

Funds may be used to meet a matching, share, or contribution requirement for another federal program when used to carry out an eligible CDBG-DR activity. This includes programs or activities administered by the Federal Emergency Management Agency (FEMA) or the U.S. Army Corps of Engineers (USACE). By law, the amount of CDBG-DR funds that may be contributed to a USACE project is \$250,000 or less. Note that the Appropriations Act prohibits supplanting the use of CDBG-DR funds for any activity reimbursable by, or for which funds are also made available, by FEMA or USACE.

E. System of Record and Compliance Verifications

Subrecipients will be required to submit information and reports in the means, format, and frequency required by DEO.

F. Anti-Fraud and Compliance Policies

HUD requires policies to prevent fraud, waste, and abuse. DEO is committed to aggressively detecting and eradicating fraud, waste, and abuse to ensure that DEO-administered programs provide services effectively and efficiently and that taxpayer funds are protected. Each employee, provider, vendor, contractor, consultant, partner, citizen, applicant, and beneficiary has a role and responsibility to ensure that every project is in compliance with local, state, and federal laws and policies, and that any incidents are reported immediately for investigation and resolution.

DEO has established procedures for verifying the accuracy of information provided by subrecipients, applicants, and participants. The program will investigate all allegations regarding eligibility, disbursement of funds, or any other allegations of fraud or noncompliance. Where appropriate, the program will assist federal, state, and local agencies in investigations.

Instances of suspected fraud, waste, and abuse should be reported to the DEO Office of Inspector General and to the HUD OIG Fraud Hotline at:

Office of Inspector General
Florida Department of Economic Opportunity
107 East Madison Street
Caldwell Building, MSC 300
Tallahassee, FL 32399-4126
(850) 245-7135
OIG@deo.myflorida.com
Online complaint form:
<http://www.floridajobs.org/office-directory/office-of-the-inspector-general/request-for-assistance/general-complaint-form>

HUD Inspector General Hotline (GFI)
451 7th Street, SW
Washington, DC 20410
1-800-347-3735
hotline@hudoig.gov
More information and online complaint form: www.hudoig.gov/report-fraud

Any complaints or allegations of fraud, waste, abuse, or noncompliance reported to a subrecipient involving HRP or funds must be reported by the subrecipient to the DEO Office of the Inspector General.

G. CDBG-DR Costs Guidance

Applicants in their budget proposals must include all costs related to the construction and ongoing, necessary maintenance, of the project.

DEO will apply the following standards in the analysis and ongoing compliance review of allowable costs. Please see <https://files.hudexchange.info/resources/documents/CDBG-DR-Cost-Types-Summary.pdf> for HUD guidance.

As outlined in 2 CFR 200 Subpart E, all costs must meet four (4) criteria:

- **Necessary:** CDBG-DR funding will fill a necessary gap to address an unmet need that cannot be filled by another funding source. This is demonstrated by conducting a duplication of benefits analysis and calculation for each activity.
- **Reasonable:** Costs do not exceed what a prudent person would incur under similar circumstances as demonstrated by the market price for comparable goods and services.
- **Allowable:** Costs must be allowable under CDBG-DR rules and regulations and under 2 CFR 200 Subpart E. Some costs such as lobbying, entertainment, and alcohol are never allowed under any circumstances.
- **Allocable:** Costs must be clearly allocated, meaning the cost is assigned to a CDBG eligible activity with a methodology for determining where to attribute cost.

Activity Delivery Costs must be tied to the time staff and contractors dedicate to a specific project. Applicants must show how the proposed Activity Delivery Costs are or will be cost reasonable through procurement of professional services and/or cost of in-house staff to provide program or project related services. All Activity Delivery Costs must be included as part of the total project costs in a request for CDBG-DR funding. Please include a cost reasonable estimate for all administrative costs associated with the proposed project.

H. Conflict of Interest

State officials and employees, DEO employees, subrecipients, contractors, and consultants who exercise function with respect to CDBG-DR activities or who are in a position to participate in a decision-making process or gain inside information with regard to such activities, are prohibited from receiving any benefit from the activity either for themselves or for those with whom they have family or business ties, during their tenure.

For purposes of this section, “family” is defined to include parents (including mother-in-law and father-in-law), grandparents, siblings (including sister-in-law and brother-in-law) and children of an official covered under the conflict of interest regulations at 24 CFR 570.489(h).

An exception to the conflict of interest provision may be granted should it be determined that all the concerns generated by the potential conflict of interest have been adequately and publicly addressed and that an exception would serve to further the purposes of Title I of the Housing and Community Development Act of 1974 and the effective administration of the program. No party will enter into a conflict of interest until a request for an exception has been granted by DEO.

I. Public Records

Pursuant to Article 1, Section 24, Florida Constitution, and Chapter 119, Florida Statutes, DEO is subject to Florida's public records laws. Accordingly, unless an exemption exists, all records produced or received pursuant to law or in connection with the official business of DEO can be requested and provided for inspection. Subrecipients participating in the HRP are also subject to Florida's public records laws. All public records requests made to DEO will be processed in accordance with DEO Administrative Policy 1.06, Processing Public Records Request. Public records held by subrecipients may be requested by contacting the relevant subrecipient.

APPLICATION PROCEDURES

- A. NOTE: The application submission cycle will officially open on November 16, 2020 through February 16, 2021. DEO will take questions about HRP throughout the application process. Please email any question regarding the application to:
CDBG-DRMichaelHRP@deo.myflorida.com.
- B. All eligible applicants are invited to visit the Hurricane Michael Rebuild Florida Hometown Revitalization Program webpage and click on "Online Application" found at the following link: <http://www.floridajobs.org/community-planning-and-development/assistance-for-governments-and-organizations/disaster-recovery-initiative/hurricane-michael>. The applicant will then be prompted to provide contact information and an email address. Once registered, the applicant will receive an individualized application link via the provided email.
- C. All eligible applicants will be expected to complete and submit all required attachments to the application which are listed below. DEO may request additional supporting documents during the application review period and site visit period.
1. Cover letter detailing the project and the importance to the community that the project will serve.
 2. Project budget estimates. Please include all estimates for administration of the grant in the budget. If an applicant is attempting to leverage funds from another program or is committing additional local funds, please clearly list these funds on the budget worksheet.
 3. Projected project work plan, including which segments of the project are expected to be carried out by contractors or applicant staff.
 4. Organization Chart or Schedule of Team Roles, such as staff, contractor, vendor and community partners illustrating their roles and responsibilities as it relates to the proposed project.
 5. Public Meeting Notice, which includes meeting agenda, meeting minutes, and any received public comments pertaining to the proposed project.
 6. Maps illustrating the following:
 1. Total service area;
 2. Proposed project area;
 3. Zoning of proposed project area; and
 4. Most recent flood plain map of the proposed project area.
 7. Pictures of damage caused by Hurricane Michael and the current condition. Applicants will have the ability to upload up to ten (10) pictures of the damage caused to the project/project area and the current conditions of the project/project area.
 8. Documentation of REDI eligibility.
 9. List of businesses to be assisted in proposed project. Also, include FEIN for each business.

- D. DEO will score each proposed project separately based on information provided in the application packet. DEO reserves the option to fund none, a selection of, or all of the project proposed by an applicant.
- E. DEO will conduct site visits and reserves the opportunity to interview applicants and request follow-up clarification information.
- F. If an applicant is planning to submit more than one project proposal, please fill out a different application packet for each of the proposed projects.

TECHNICAL ASSISTANCE FOR THE APPLICATION PROCESS

DEO will host a live webinar on 12/3/2020 at 2:00 EST to provide an overview of the application process and answer questions. DEO will also host 20-minute one on one meetings with potential applicants to discuss any questions that may arise during the application process beginning after the live webinar. Please email any question to CDBG-DRMichaelHRP@deo.myflorida.com.

Rebuild Florida Hometown Revitalization Program for Hurricane Michael



Applicant Information Form									
Type of Eligible Entity Applying:	Unit of General Local Government (UGLG) <input type="checkbox"/>	State Agency <input type="checkbox"/>	Community Based Development Organization (CBDO) <input type="checkbox"/>	Community Development District (CDD) <input type="checkbox"/>	Community Revitalization Agency (CRA) <input type="checkbox"/>				
Name of Entity Submitting Application: (i.e. Green County, Green Park Community Development District)									
Official Project Title:									
DUNS #:									
Qualifying County the Project is Located:	Bay <input type="checkbox"/>	Calhoun <input type="checkbox"/>	Franklin <input type="checkbox"/>	Gadsden <input type="checkbox"/>	Gulf <input type="checkbox"/>	Holmes <input type="checkbox"/>			
	Jackson <input type="checkbox"/>	Leon <input type="checkbox"/>	Liberty <input type="checkbox"/>	Wakulla <input type="checkbox"/>	Washington <input type="checkbox"/>	Taylor <input type="checkbox"/>			
Application Preparer Name: (This is the person that DEO will contact regarding any questions within your submitted application)									
Title:			Phone Number:			Email Address:			
Mailing Address:			City:			State:		Zip:	
Local Project Manager/Lead Contact Name: (If different from Application Preparer)									
Title:			Phone Number:			Email Address:			
Total CDBG-DR Requested (in dollars)					Total Project Budget (in dollars)				
Will this project use CDBG-DR funds to meet a match, share, or contribution requirement for another federal program?			YES <input type="checkbox"/>		NO <input type="checkbox"/>				
If yes, select which matching funds have been procured for the program or project, if any (select all that apply):			FEMA <input type="checkbox"/>	LOCAL MATCH <input type="checkbox"/>	STATE FUNDS <input type="checkbox"/>	PRIVATE FUNDS <input type="checkbox"/>	OTHER <input type="checkbox"/>		
If other, please specify which leveraged funds have been procured:									
Does the proposed recovery activity reside within any tribal governments?			YES <input type="checkbox"/>		NO <input type="checkbox"/>				
If yes, please state with tribal government:									
Is the proposed recovery activity located entirely within the applying entity's jurisdiction?						YES <input type="checkbox"/>		NO <input type="checkbox"/>	
Is the proposed recovery activity located in one (1) contiguous commercial area?						YES <input type="checkbox"/>		NO <input type="checkbox"/>	

Rebuild Florida Hometown Revitalization Program for Hurricane Michael



Are there any co-applicants involved in this project?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	
If yes, list all co-applicants below (if additional space is needed, attach list to application as an addendum)				
PARTNER INFORMATION				
PROPOSED PARTNERSHIP(S) (LWDBs, educational organizations, non-profits, private vendors, government entities, etc.)	PROPOSED ACTIVITIES AND SERVICES PARTNER WILL PROVIDE		LIST PARTNER QUALIFICATIONS AND EXPERIENCES IN IMPLEMENTING THE PROPOSED ACTIVITIES AND SERVICES	
Location of Proposed Project				
Street Address:				
City:		Zip:		
If more than one address involved in proposed project, please list:				
Street Address 2:				
City:		Zip:		
Street Address 3:				
City:		Zip:		
If more than 3 addresses are involved in proposed project, please attach a list to this application as an addendum.				

Rebuild Florida Hometown Revitalization Program for Hurricane Michael



Give a brief description of the proposed project (3-4 sentences max):

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Select which National Objective the project addresses:	Low- and Moderate Income Persons <input type="checkbox"/>	Slum and Blight <input type="checkbox"/>	Urgent Need <input type="checkbox"/>
--	--	---	---

Total service area population served by project:		Total LMI population served by project:	
--	--	---	--

Total number of households served by project:		Total number of LMI households served by project:	
---	--	---	--

How was the LMI data obtained for this project?	Survey Data <input type="checkbox"/>	Census Block Data <input type="checkbox"/>
---	--------------------------------------	--

If Census Block Data used, specify which census blocks were used:	
---	--

If Survey Data used, please attach LMI Survey template used to collect the data to application as addendum.

Select which Congressional District the project resides in (select all that apply):

District 1 <input type="checkbox"/>	District 2 <input type="checkbox"/>	District 5 <input type="checkbox"/>
-------------------------------------	-------------------------------------	-------------------------------------

Select which Florida Senate District the project resides in (select all that apply):

District 1 <input type="checkbox"/>	District 2 <input type="checkbox"/>	District 3 <input type="checkbox"/>
-------------------------------------	-------------------------------------	-------------------------------------

Select which Florida House District the project resides in (select all that apply):

District 3 <input type="checkbox"/>	District 4 <input type="checkbox"/>	District 5 <input type="checkbox"/>	District 6 <input type="checkbox"/>	District 7 <input type="checkbox"/>	District 8 <input type="checkbox"/>	District 9 <input type="checkbox"/>
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Please select the Eligible Activity that best describes the proposed program or project (select all that may apply):

<input type="checkbox"/>	Public facility improvements, including streetscapes, lighting, sidewalks, and other physical improvements to commercial areas	<input type="checkbox"/>	Acquisition, demolition, site preparation, or rehabilitation of commercial structures carried out by a unit of general local government
<input type="checkbox"/>	Assistance to small businesses for rehabilitation and physical improvements to their places of business	<input type="checkbox"/>	Façade improvements to private or public structures in commercial areas
<input type="checkbox"/>	Other	If other, specify what Eligible Activity best describes your project in box below:	

Rebuild Florida Hometown Revitalization Program for Hurricane Michael



Project Description

Please provide a written overview/summary of the project being proposed.

- State the project purpose and description of the proposed activity
- Specify the businesses and respective FEIN that will be assisted by completion of this project
- Describe the tie-back to Hurricane Michael
- Describe how the work will be done and the team assembled to complete work
- Explain the method used to determine project funding requirements
- Describe anticipated outcomes
- Describe how the project will be maintained after it is completed
- Provide justification if using slum or blight or urgent need national objective

Attach the Project Description to this application as an addendum (limit to 2,500 words)

Damage Summary

Please provide a written overview/summary of how Hurricane Michael's damage impacted the service area.

- Include impacts other than physical
- Describe if and how Hurricane Michael exacerbated any previous service area issues
- Describe the project impact in expanding permanent employment opportunities, including opportunities for LMI individuals

Attach the Damage Summary to this application as an addendum (limit to 2,500 words)

For the following questions, please attach the written response as an addendum to the application (limit to 2,500 words for each question, please answer each question separately in sequential order):

1. Describe how the proposed CDBG-DR funded program and/or project will pro-actively invest in resilience to damage from future storms as specified in the Federal Register and State Action plan.

2. Describe how the proposed activity will address the Unmet Need tied to the impact of damage from the disaster (Note: All CDBG-DR activities must clearly address an impact of the disaster. Mitigation or preparedness activities that are not part of rebuilding efforts are generally ineligible as CDBG-DR recovery activities).

3. Provide a strategic plan overview that addresses goals, stakeholders, the work plan (major tasks and deliverables), resources (staffing and budget) and monitoring/quality controls. Describe any community partnerships and roles.

4. Identify the staff members who will be responsible and/or positions that will be filled for the HRP project management and maintenance. Provide a short profile on each person on your current staff who perform project-related tasks and a brief description for any new hires who will be assigned to project work.

5. Describe any projects comparable to the one in this application that the applicant has administered in the last five (5) years.

Is the management team fully formed?

YES ☐

NO ☐

Do you plan to augment existing staff with contractors or vendors in any aspect of the project?

YES ☐

NO ☐

List any contractors or vendors who will augment staff:

Have you participated in the CDBG Small Cities Program in the past five (5) years?

YES ☐

NO ☐

Are you a CDBG entitlement community?

YES ☐

NO ☐

Rebuild Florida Hometown Revitalization Program for Hurricane Michael



Are you a Rural Economic Development Initiative (REDI) eligible county or community?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
Provide a description of the procurement process the Applicant will follow to cultivate program and project management capacity. Attach written response (2,500 word limit) to application as an addendum.			
Does the applicant have a citizen complaint policy, acquisition and relocation policy, housing assistance plan and procurement policy in place that meets HUD guidelines? (select all that apply)			
Citizen Complaint Policy <input type="checkbox"/>	Acquisition and Relocation Policy <input type="checkbox"/>	Housing Assistance Plan <input type="checkbox"/>	Procurement Policy <input type="checkbox"/>
Project Readiness			
Do you have Site Control?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, attach supporting documentation to application. Types of documentation acceptable include: Property Deed, Easement Agreement, Lease.
Is Zoning complete?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Attach supporting documentation to application. Types of documentation acceptable include: Zoning maps.
Does project have Environmental Clearance?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, attach supporting documentation to application. Types of documentation acceptable include: Initial Assessment, Phase I.
Budget			
Attach a completed budget using the Budget Template found on: http://floridajobs.org/community-planning-and-development/assistance-for-governments-and-organizations/disaster-recovery-initiative/hurricane-michael/hometown-revitalization/			
<ul style="list-style-type: none"> • Attach any quotes related to the project; • Attach any bids related to the project; • Attach any schedules related to the project; and • Attach any estimates related to the project 			
Duplication of Benefits			
Describe how the proposed project shall not duplicate benefits as specified in the CDBG-DR Action Plan. Attach written response (2,500 word limit) to application as an addendum.			
Additional Required Documentation			
Attach the following additional required documents to the application as an addendum. Please respond and attach in sequential order.			
Map showing the total service area <input type="checkbox"/>	Map showing the proposed project area <input type="checkbox"/>	Map showing zoning of proposed project area <input type="checkbox"/>	Map showing most recent flood plain of the proposed project area <input type="checkbox"/>
<input type="checkbox"/>	Attach a projected Work Plan using the Work Plan Template found on: http://floridajobs.org/community-planning-and-development/assistance-for-governments-and-organizations/disaster-recovery-initiative/hurricane-michael/hometown-revitalization/		
<input type="checkbox"/>	Attach a projected Organizational Chart using the Organizational Chart Template found on: http://floridajobs.org/community-planning-and-development/assistance-for-governments-and-organizations/disaster-recovery-initiative/hurricane-michael/hometown-revitalization/		

Rebuild Florida Hometown Revitalization Program for Hurricane Michael



<input type="checkbox"/>	Attach up to ten (10) photos of the service area and proposed project or other relevant photos showing tie-back to Hurricane Michael.				
<input type="checkbox"/>	Attach the project's public meeting notice, meeting minutes, meeting agenda, and any received public comments.				
Authorized Signature					
As authorized Executive Officer, I certify that staff, contractors, vendors and community partners of our storm recovery initiative:					
<input type="checkbox"/>	Will comply with all HUD and Florida requirements in the administration of the proposed CDBG-DR funded activities;				
<input type="checkbox"/>	Will work in a cooperative manner to execute the Subrecipient Agreement that provides the pathway for successful CDBG-DR program(s) and/or project(s); and				
<input type="checkbox"/>	Certify that all information submitted in this Application is true and accurate.				
<table border="1" style="width: 100%;"> <tr> <td style="width: 30%;">Signature of Executive Officer</td> <td></td> </tr> <tr> <td>Date</td> <td></td> </tr> </table>		Signature of Executive Officer		Date	
Signature of Executive Officer					
Date					

Notice of Public Comments and Intent to Apply for Grant Funds CDBG – Rebuild Florida Hometown Revitalization Funding Program for Hurricane Michael Recovery

The City of Quincy, Florida anticipates applying for Rebuild Florida Hometown Revitalization Program Funding for Hurricane Michael Recovery in the maximum amount of three million dollars (\$3,000,000.00) provided by the U.S. Department of Housing and Urban Development (HUD) to assist in the recovery efforts from Hurricane Michael, Oct. 10, 2018 event. The co-applicant will be the Quincy Community Redevelopment Agency (CRA) and funding will be administered by the Florida Department of Economic Opportunity (DEO). It can only be used for selected activities that are directly related to the disaster or for disaster mitigation. Activities that are typically eligible for funding under the Community Development Block Grant (CDBG) Program are eligible projects if no other funding is available to meet the need.

Any resident wishing to know more about the proposed project should contact:
**Dr. Beverly A. Nash, City of Quincy, 850-618-1888 or email:
bnash@myquincy.net.**

Public input is a critical factor in the ranking of the City's grant application. **All comments from the public must be received no later than noon on Tuesday, March 30, 2021.** The public is invited to provide written comments and questions by way of Citizens To Be Heard (citizenstobeheard@myquincy.net). All comments will be considered and proposed changes will be submitted to DEO. Physical information relating to the proposed project will be available for review between 10:00 am and 4:00 pm at the former Net Quincy Building, located **320 West Jefferson Street, Quincy, Florida 32351**, starting March 15 to March 30, 2021. When entering the building, please adhere to CDC guidelines of wearing a mask and social distancing.

Any non-English speaking person wishing to provide a response to this public notice should make contact . . . at least five calendar days prior to March 30, 2021, and assistance will be provided.

The program guidelines and request for application for the Rebuild Florida Hometown Revitalization Funding Program are available on the DEO website.

The City of Quincy has selected the **Project Downtown Quincy** as the project that best meets the requirements of the Rebuild Florida Hometown Revitalization Program. It builds upon the uniqueness of our communities, culture and economy, and it casts visions for the future, especially post-Hurricane Michael, both physically and economically. Project Downtown Quincy benefits the public and private sectors and guides strategic decisions and public investment. The key to the plan's success is community engagement. During 2019-2020, the **R2P2 Partnership Project** allowed the City of Quincy to reimagine and redesigned various areas, including downtown Quincy, to achieve the following goals: • Integrate long-term sustainability and resilience into rebuilding. • Support a vibrant and prosperous downtown with improved streetscapes. • Connect neighborhoods, create new outdoor experiences and recreation opportunities. • Provide safe pedestrian and bicycle connections to businesses and community amenities. • Improve pedestrian and bicycling safety at key connections. • Create connections between downtown businesses and regional recreation opportunities. Specially, the project will extend placemaking strategies, streetscape enhancements and pedestrian safety features throughout downtown. The streetscape improvements will focus on 16 parklets, which includes seating and planting areas that incorporates curb cuts to allow for the stormwater to flow. Special features, such as bike racks will be also incorporated. The design areas are bounded by the following streets: North Franklin Street, West Monroe Street, South Crawford, and East Duval Street.

In addition, the proposed project will include the Kelly Lot which also will be suitable for public gathering and parking to support any event; incorporated will be public restrooms, improved streetscapes and features to address vehicular traffic volume and speed.

In total, 60 million dollars has recently become available through the DEO's Hometown Revitalization Program to fund infrastructure and improvement projects with a focus on improvements to commercial areas; assistance to small business and façade improvement to private or public spaces within Low to Moderate Income (LMI) neighborhoods that were impacted by Hurricane Michael. In addition, the program will facilitate the return and recovery of businesses, jobs and provision of goods and services to the area.

Any person who believes that he/she has been discriminated or retaliated against in violation of Section 504 of the Rehabilitation Act of 1973 and/or the Americans with Disabilities Act of 1990 may file a complaint by contacting:

- Americans with Disabilities & Civil Rights Acts – The City of Quincy, Florida does not discriminate on the basis of race, color, national origin,


sex, age, disability, religion or marital status in any of its programs or services.

- Equal Opportunity Employment – for questions about the Equal Opportunity Employment compliance, please contact City of Quincy, Director of Human Resources, Ann Sherman, 850-618-1899.

Budget Amendments for Revenue and Expenditures

**City of Quincy
City Commission
Agenda Request**

Date of Meeting: March 9, 2021
Date Submitted: March 8, 2021
To: Honorable Mayor and Commissioners
From: Jack L. McLean Jr., City Manager
Marcy G. Carty, Finance Director
Subject: Budget Amendments for Fiscal Year 2021



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Issue:

Chapter 166.241 of the Florida Statutes require that all municipalities prepare, approve, adopt and execute an annual budget for such funds as may be required by law or by sound financial practices and general accepted accounting principles. Staff is presenting amendments to ensure that the General Fund's revenue equals appropriations for expenditures, primarily due to increased grants awarded and received during the fiscal year and loan payments due to Hurricane Michael (not originally budgeted).

Analysis:

The attached documents summarize the amendments required within the General fund to ensure that the total revenue and expenditures agree, due to the City receiving grants generating additional revenue and expenditures after the time of the original budget hearings and approval by the Commission. These amendments, when recorded, ensures the City's compliance with the Statutes.

Options:

Option 1 Approve budget amendments as presented.

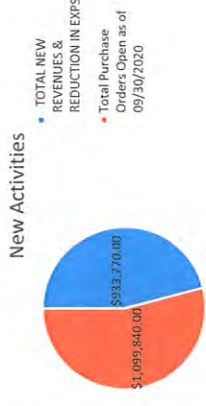
Option 2 Do not approve budget amendments and offer direction.

Attachments:

- ❖ Budget Amendments for Revenue and Expenditures
- ❖ Grants Awarded after 09/30/2020 (to be spent during FY2021)

CITY OF QUINCY, FL
NEW ACTIVITIES TO INCLUDE IN BUDGET - SOURCES AND EXPENDITURES
FISCAL YEAR ENDING SEPTEMBER 30, 2021

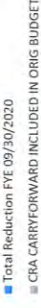
REVENUE SOURCES	TOTAL	Current Year FY2021	Prior Years FY2020	FY2019
COVID19 GADSDEN COUNTY PUBLIC SAFETY GRANT	\$	250,000.00	\$	250,000.00
VISTA BRACE VOLUNTEER GRANT	\$	29,536.00	\$	29,536.00
VISTA BRACE VOLUNTEER GRANT	\$	29,536.00	\$	29,536.00
FIBER OPTIC - USE OF FUND BALANCE	\$	200,000.00	\$	200,000.00
USE OF INSURANCE PROCEEDS FROM FUND BALANCE	\$		\$	
(CHAMBER RENOVATIONS)	\$	220,000.00	\$	152,000.00
CORONAVIRUS POLICE GRANT	\$	50,000.00	\$	
FDLE CJS GRANT	\$	26,453.00	\$	
INTERFUND TRANSFER	\$	30,000.00	\$	
BUDGET TRANSFERS - DITCH, BODY CAMERAS, CIVICCMS	\$	98,245.00	\$	
TOTAL NEW REVENUES & REDUCTION IN EXPS	\$933,770.00	\$513,770.00	\$268,000.00	\$152,000.00



PURCHASE ORDERS (ENCUMBRANCES)	PO Carry Forward Amount	Current Year FY2021	Prior Years FY2020	FY2019
FIRE TRAINING FACILITY	\$	61,115.00	\$	61,115.00
POLICE CAR LEASE - ENTERPRISE	\$	34,000.00	\$	34,000.00
POLICE SECURITY CAMERAS	\$	5,053.00	\$	5,053.00
PUBLIC WORKS HURRICANE SALLY	\$	72,000.00	\$	72,000.00
PUBLIC WORKS LAND AND BUILDING PURCHASE	\$	84,000.00	\$	84,000.00
PUBLIC WORKS ENGINEERING, SURVEY, DESIGN	\$	94,500.00	\$	94,500.00
PUBLIC WORKS HAMILTON DITCH	\$	102,001.63	\$	102,001.63
CRA FUND BALANCE ENCUMBRANCE/CARRYFORWARD	\$	142,485.65	\$	142,485.65
20 MVA MEDIUM POWER TRANSFORMERS	\$	449,408.00	\$	449,408.00
JOYLAND - BADGER METERS	\$	55,276.72	\$	55,276.72

Total Purchase Orders Open as of 09/30/2020 **\$1,099,840.00** **\$0.00** **\$589,317.00** **\$510,523.00**

GRANT REDUCTIONS	TOTAL	Current Year FY2021	Prior Years FY2020	FY2019
EQUIPMENT LOCAL MITIGATION STRATEGIES	\$	(67,028.00)	\$	(67,028.00)
CDBG MAINTENANCE OF MAINS & LINES	\$	(310,024.00)	\$	(310,024.00)
EQUIPMENT - EPA GRANT	\$	(298,568.00)	\$	(298,568.00)
EQUIPMENT LOCAL MITIGATION STRATEGIES	\$	(67,028.00)	\$	(67,028.00)



Revised vs Approved



■ NET BUDGET AMENDMENTS
 ■ COMMISSIONERS' APPROVED BUDGET
 ■ REVISED BUDGET TO BE APPROVED

NET BUDGET AMENDMENTS **\$1,195,538.00** **(\$324,302.00)** **\$857,317.00** **\$662,523.00**

COMMISSIONERS' APPROVED BUDGET **\$ 43,492,115.00**

REVISED BUDGET TO BE APPROVED **\$ 44,687,653.00**

PERCENTAGE OF CHANGE **2.7%**

COVID19 Gadsden County Public Safety Grant

MUNICIPAL PASS-THROUGH

BUDGET: \$400,000

The County will pass-through to the six municipalities funding for the payment of expenses related to COVID-19. This will include local government operations, mitigation, and response to Covid-19, including CARES Act program implementation and compliance costs for municipalities. The municipalities have provided specific needs and cost estimates that meet the CARES Act guidelines. Fund distribution will be as follows:

Municipality	Amount
Quincy	\$250,000.00
Midway	\$60,000.00
Chattahoochee	\$20,000.00
Havana	\$0.00
Gretna	\$60,000.00
Greensboro	\$10,000.00
Total	\$400,000.00

EXAMPLES OF ELIGIBLE COSTS

- **Public employee reassignment** to cover payroll expenses related to the reassignment of existing employees for substantially different uses related to COVID-19 mitigation or response duties, as well as new hires necessary for COVID-19 mitigation and response.
- **Telework** costs for employees, i.e., equipment, hotspots, broadband enhancements.
- **Communication** costs for signage, legal ads, marketing etc. to inform the public on County actions, decisions, etc. regarding COVID-19.
- **Workplace Safety** - PPE, Sanitizing Stations common areas, plexiglass, etc.

VISTA/BRACE Volunteer Grant

**CITY OF QUINCY
CITY COMMISSION
AGENDA REQUEST**

MEETING DATE: February 11, 2020

DATE OF REQUEST: February 07, 2020

TO: Honorable Mayor and Members of the City Commission

FROM: Jack L. McLean Jr., City Manager
Dr. Beverly A. Nash, Grant Writer

SUBJECT: US Department of Environmental Protection Agency (EPA)
and Integrated Recovery Coordination (IRC) Region 4
Recovery and Resilience Partnership (R2P2) Program.
Partnership with FEMA and AmeriCorps VISTA.

Background:

AmeriCorps VISTA volunteer members serve full time (40 hours/week) for one full year (52 weeks) at a community organization (nonprofit, college/university, local government office, etc.). AmeriCorps VISTA members work on projects that build the capacity of the organization or community. Projects can vary and are not limited to: developing outreach and marketing campaigns, building a social media presence, creating a program database, writing grants, managing a program in its first year, and recruiting volunteers. The financial value (2020) of the full-time volunteer position (one year) is approximately: \$50,000 - \$58,000 (including benefits) (average).

AmeriCorps VISTA program is more than a service opportunity; it is designed to also build valuable leadership and project management skills. AmeriCorps VISTA members earn a Segal Education award, which can be put towards future higher education expenses or to pay off student loans. AmeriCorps VISTA members who successfully complete a year of service can opt to receive either the education award (approximately \$6,000) or the end-of-service cash stipend (\$1,800). In addition, AmeriCorps VISTA members/volunteers receive one year of Federal Non-Competitive (NCE) hiring eligibility, which provides advantages in the federal hiring process.

Full-time AmeriCorps members receive a modest living allowance for service and health care. However, if a member is 55 years of age or older at the time they start service, they can transfer their education award to an eligible child or grandchild.

VISTA Assignment Description (VAD)

City of Quincy, Florida

VISTA Volunteer: Hunter Harris

Position	Economic Development Specialist
Project Period	July 20, 2020 – July 19, 2021
Project Name	BRACE/VISTA
Project Number	12VSSFL004
Focus Areas	Capacity Building/Economic Opportunity

Project Goal: to build capacity for the City of Quincy in order to manage and implement its vision for the downtown and its commercial park providing for economic development in its long-term recovery after the devastation caused by Hurricane Michael.

Objective 1: to build capacity in order to manage and assist in the implementation of economic development projects and the City of Quincy's vision.

Activity 1	Work with the City and stakeholders to identify and prioritize projects for downtown economic development.
	Identified projects (short list): <ul style="list-style-type: none">• South Adams sidewalk project, Florida Department of Transportation – construction of alternative transportation and connector between Tanyard Creek, the nearby neighborhoods, the redevelopment area on South Adams and downtown.• Rural Infrastructure Fund (RIF), Florida Department of Economic Development, Bureau of Small cities and Rural Communities, Project Planning and Preparation Grant – county/city wide economic development plan and preparation of commercial/business park.• R2P2 Partnership Projects, FEMA
Activity 2	Develop an electronic tracking system for tracking resources, partners and funding needed to manage all projects and efforts.
Activity 3	Assist with the implementation of R2P2 Partnership Projects (FEMA). <ul style="list-style-type: none">• Participate in Zoom Communication and Video Conferencing meetings with staff and partners.• Participate in community engagement sessions.

11 mths FYE 2020
41 mths FYE 2021

	<ul style="list-style-type: none"> • Identify additional efforts, ideas, etc. that will benefit the R2P2 Partnership. For example, <ul style="list-style-type: none"> ◦ Coke cap designed bike racks. ◦ Refreshing Coke murals (2) – locating contacts, partners and possible funding. ◦ Oral history, stories, questions, interviews about persons and/or events.
Activity 4	Assist with the implementation plans of the National Parks Service concept design for parks, trails, greenspaces, and pedestrian facilities. (R2P2 Partnership Projects – Tanyard Creek extension, city and regional connectivity.
Activity 5	<p>Convene meetings/conversations with funders and stakeholders to identify appropriate funding sources and projects. For example,</p> <ul style="list-style-type: none"> • R2P2 Partnership Projects and stakeholders • Water Infrastructure Finance and Innovation Act of 2014 (WIFIA) established the WIFIA program, a federal credit program administered by EPA for eligible water and wastewater infrastructure projects. • Great American Outdoor Act (GAOA) – conservation efforts, parks, public lands and outdoor recreation.

Objective 2: to build capacity of the City of Quincy to communicate with and engage the community.

Activity 1	<p>Support community engagement, communication and outreach for the various city projects and priorities.</p> <ul style="list-style-type: none"> • The Joyland Well Project – involves community engagement and communication related to outreach and educational programs around pricing and scheduling for the completion of the project, economic growth of the City’s water system, and building upon the neighborhood organization capacity to develop into a neighborhood association. • South Adams Sidewalk Project – furthers the downtown development and CRA comprehensive plans, providing for opportunities for building community capacity, outreach and education about the city’s plans for downtown development. • Solar Array Project, Commercial/Business Park – electric system expansion into clear energy (solar) and the integration of the solar array project in the future development of the commercial park. • R2P2 Partnership Projects
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Activity 2	Create a communications plan that outlines best practices for future volunteers and community engagement.
Activity 3	Identify creative ways to engage stakeholders, including businesses, not for profits organizations, governmental entities, volunteers and community residents, for example, monthly schedule of events or other outreach efforts.

Objective 3: Assist in the implementation of strategies for economic development/growth, financial stability (grants sustainability), collection and analysis of information/data.

Activity 1	Collect and analyze data pertaining to development, land use, demographic and future projections.
Activity 2	Identify trends, best practices and research data/reports. Present information as requested.

Objective 4: Assemble and coordinate research into reports suitable for funding proposals and project compliance reporting.

Objective 5: Communicate with the public/communities via social platforms like Facebook, Twitter, Instagram, and where online content can be created and shared, as well as, traditional media platforms, i.e., newsletters, newspapers, flyers, radio, television, etc.

Activity 1	Assist with the design and execution of social media campaigns/strategies to boost community engagement, capacity building, education and information to communities about services and programs/projects.
Activity 2	Submit biweekly time tracking reports thru OnCorps Reporting.
Activity 3	Develop tracking tools for capturing progress/data related to performance objectives.
Activity 4	Submit monthly reports by the 25 th , which shares stories on the impact of your work.

Objective 6: Assemble, coordinate and take advantage of opportunities for professional development inside and outside of the City of Quincy.

Activity 1	<p>Ensure that the City of Quincy provides the professional development support and tools based on individual goals. For example,</p> <ul style="list-style-type: none"> • Webinars • Zoom Communication and Video Conferencing • Research journals and articles, books • Meetings
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	<ul style="list-style-type: none"> • Coaching and mentoring • Self-study
Activity 2	Work with site supervisor in proactively recommending professional development based on skills, experience and development areas.
	<p>Identified professional development subject areas:</p> <ul style="list-style-type: none"> • Leadership • Grant research and development • Data collection • effective decision-making in communities • job creation, retention, and expansion, and entrepreneurship • citizen participation • land use and sustainable development • community structure and processes that affect development and well-being • Project management • etc.
Activity 3	Document 'success stories' or maintain a professional development log on horizontal movement in meeting personal goals.

Coronavirus Police Grant

Coronavirus Emergency Supplemental Funding (CESF) Program

CERTIFICATE OF SUBAWARD

Subrecipient: City of Quincy

Subrecipient DUNS: 093596070

Date of Award: 11/05/2020

Grant Period: From: 10/01/2020 TO: 01/31/2022

Project Title: 2020 CESF PROGRAM

Subgrant Number: 2021-CESF-GADS-1-C9-139

Federal Funds: \$50,000.00

Matching Funds: \$0.00

Total Project Cost: \$50,000.00

CFDA Number: 16.034

Federal Award Number: 2020-VD-BX-0174

Federal Awarding Agency: U.S. Department of Justice (USDOJ)

Pass-through Entity: Florida Department of Law Enforcement (FDLE)

Research and Development: No

Indirect Cost: No

A subaward agreement is entered into by and between the Florida Department of Law Enforcement (herein referred to as "FDLE" or "Department") and the City of Quincy (herein referred to as "Subrecipient");

WHEREAS, the Department has the authority pursuant to Florida law and does hereby agree to provide federal financial assistance to the Subrecipient in accordance with the terms and conditions set forth in the subgrant agreement, and

WHEREAS, the Department has available funds resulting from a federal Coronavirus Emergency Supplemental Funding Program Grant award issued under FY20(BJA - CESF) Pub. L. No. 116-136, Div. B; 28 U.S.C. 530C.

WHEREAS, the Subrecipient and the Department have each affirmed they have read and understood the agreement in its entirety and the Subrecipient has provided an executed agreement to the Department.

NOW THEREFORE, in consideration of the foregoing:

A subaward is hereby made to the Subrecipient identified above. The subaward is for the amount and time period specified above.

This award is a cost-reimbursement agreement. Requests for reimbursement must be submitted on either a monthly or quarterly basis, as designated in the Financial Section of the agreement. The Subrecipient must maintain original supporting documentation for all funds expended and received under this agreement in sufficient detail for proper pre- and post-audit and to verify work performed was in accordance with the deliverable(s) and not eligible for payment under another state or federal funding source. Supporting documentation includes, but is not limited to: timesheets, activity reports, paystubs, third-party contracts, quotes, procurement documents, equipment inventory records, purchase orders, original receipts, invoices, canceled checks or EFT records, or bank statements, as

Coronavirus Emergency Supplemental Funding (CESF) Program

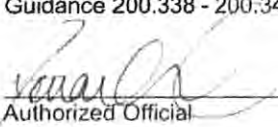
CERTIFICATE OF SUBAWARD (continued)

applicable. Payment shall be contingent upon the Department's grant manager receiving and accepting the invoice and requested supporting documentation.

The Subrecipient must provide Performance Reports on either a monthly or quarterly basis, as designated in the Performance Section of the agreement, to the Department attesting to the progress toward deliverables and to validate the required minimum acceptable level of service performed. Performance Reports are due no later than 15 days after the end of each reporting period.

This award is subject to all applicable rules, regulations, and conditions as contained in the Office of Justice Programs (OJP) Financial Guide, and/or the Office of Management and Budget (OMB) Uniform Grant Requirements (2 C.F.R. Part 200), in their entirety. It is also subject to the standard and special conditions attached and such further rules, regulations and policies as may be reasonably prescribed by the State or Federal Government.

Failure to comply with provisions of this agreement, or failure to meet minimum performance specified in the agreement will result in required corrective action up to and including project costs being disallowed, withholding of federal funds and/or termination of the project, as specified within the terms of the agreement and OMB Uniform Guidance 200.338 - 200.342.



Authorized Official
Rona Kay Cradit
Bureau Chief

11/17/2020
Date

This award is subject to the special conditions (if any) prescribed below.

Ref# S44251: WITHHOLDING OF FUNDS: Prior to the drawdown of funds, the subgrantee must submit a properly executed Certification Regarding Lobbying, Suspension and Debarment, and Drug Free Workplace to the Office of Criminal Justice Grants. The submitted form did not indicate which of the three certifications the subgrantee was complying with.

Coronavirus Emergency Supplemental Funding (CESF) Program

ACCEPTANCE OF FEDERAL FUNDING ASSISTANCE

Subrecipient: City of Quincy

Subgrant Number: 2021-CESF-GADS-1-C9-139

Project Title: 2020 CESF PROGRAM

Pass-through Entity: Florida Department of Law Enforcement

This award is subject to all applicable rules, regulations, and conditions, as contained in the Department of Justice Grants Financial Guide, and the Office of Management and Budget Uniform Grant Requirements (2 C.F.R. Part 200). This award is also subject to the incorporated standard and special conditions, and such further rules, regulations, and policies as may be reasonably prescribed by the State or Federal Government.

In witness whereof, the parties affirm they each have read and understand the conditions set forth in this agreement, have read and understand the agreement in its entirety, and accept this agreement through the signature of their duly authorized officers on the date, month, and year set out below.

City of Quincy

Authorizing Official (Commission Chairperson, Mayor, or Designated Representative)

Jack L. McLan Jr 11/17/2020
Signature Date

Jack L. McLan Jr
Printed Name and Title

City of Quincy Police Department

Authorizing Official (Official, Administrator, or Designated Representative)

Glenn H. Sapp 11-6-20
Signature Date

Glenn H. Sapp, Chief of Police
Printed Name and Title

Florida Department of Law Enforcement

Office of Criminal Justice Grants

Rona Kay Cradit 11/17/2020
Signature Date

Rona Kay Cradit
Bureau Chief

Printed Name and Title

FY2020 Coronavirus Emergency Supplemental Funding (CESF) Application

Explanations provided below must relate directly to prevention, preparation, and/or response efforts connected to the coronavirus. The explanations should be generic and explain the activity's correlation to coronavirus. Specific line items will be detailed on the budget worksheet.

Does your agency intend to use funds for:

a) Salary and benefits for hiring personnel?

☐ Yes

☒ No

Amount Allocated: _____

If yes, explain correlation to preventing, preparing for, or responding to coronavirus pandemic.

b) Overtime for personnel?

☐ Yes

☒ No

Amount Allocated: _____

If yes, explain correlation to preventing, preparing for, or responding to coronavirus pandemic.

c) Equipment?

☒ Yes

☐ No

Amount Allocated: \$ 50,000.00

If yes, explain correlation to preventing, preparing for, or responding to coronavirus pandemic.

Microsoft Surface Pro LTE- 12.3" Core i5 7300U-8G RAM (30) X \$1,333.99=	\$40,019.70
UAG Rugged case for Surface Pro LTE (30) X \$50.00=	\$1,500.00
Canon PIXMA TR150- printer color inkjet (17) X \$195.00 =	\$3,315.00
Logitech K380 Multi device Bluetooth Keyboard (30) X \$29.50=	\$870.00
RAM X-Grip holder for tablet (17) X \$67.00 =	\$1,139.00
In car computer inverters (30) X \$80.00 =	\$2,400.00
Extra ink cartridges	\$756.30
	Total \$50,000.00

FDLE

**Criminal Justice Information
Services Grant**

**State of Florida
Criminal Justice Information Services
Florida Department of Law Enforcement
2331 Phillips Road
Tallahassee, Florida 32308**

GRANT AWARD

Recipient: Quincy Police Department

Grant Period: From: 7/1/2020 To: 6/30/2021

Project Title: FY 20/21 FIBRS IMPLEMENTATION ASSISTANCE PROGRAM: SUPPORT FOR LOCAL LAW ENFORCEMENT AGENCIES

Grant Number: 2020-FBSFA-F2-035

Awarded Funds: \$28,453.00

CSFA Catalog Number: 71043

This agreement is entered into by and between the Department and Recipient shown above, and

WHEREAS the Department pursuant to Fiscal Years 2019-2020 and 2020-2021, General Appropriations Act 1306 has authority to distribute up to \$810,523 supporting local agencies' efforts in transitioning to incident-based crime data reporting. FDLE's Florida Incident-Based Reporting System (FIBRS) repository will receive and process the data submitted by local agencies and report it to the Federal Bureau of Investigation and

WHEREAS the Recipient represents that it is fully qualified, possesses the requisite skills, knowledge, qualifications and experience to carry out the state project identified herein, and does offer to perform such services, and

Failure to comply with provisions of this agreement, or failure to meet minimum performance specified in the agreement will result in required corrective action up to and including project costs being disallowed, withholding of funds and/or termination of the project, as specified within the terms of the agreement and 215.97 F.S.

The proviso language from the General Appropriations Act (GAA) is copied below and provides information on the legislative intent for use of these funds:

From the funds in Specific Appropriation 1306, the Florida Department of Law Enforcement is authorized to issue a competitive procurement solicitation for the Florida Incident Based Reporting System. The Department shall submit monthly independent verification and validation assessments and quarterly project status reports to the Executive Office of the Governor's Office of Policy and Budget and the chairs of the Senate Committee on Appropriations and the House of Representatives Appropriations Committee. Each status report must include progress made to date for each project milestone, planned and actual costs incurred, and any current project issues and risks.

This award is subject to enclosed special conditions.

[REDACTED]

In witness whereof, the parties affirm they each have read and agree to the conditions set forth in this agreement, have read and understand the agreement in its entirety and have executed this agreement by their duly authorized officers on the date, month and year set out below.

Corrections on this page, including strikeouts, whiteout, etc. are not permitted.

[REDACTED]

Signature: _____

Typed Name and Title: Charles J. Schaeffer, Director

Date: 10/26/2020

[REDACTED]

Signature: Jack L McLean Jr

Typed Name and Title: Jack L McLean Jr, City Manager

Date: 10/27/2023

The following describes the proposed budget for the project. All amounts noted in budget are estimates based on preliminary quotes or prior program activities. Deviations from this budget that exceed 10% of the total amount in any budget category must be approved by FDLE CJIS Director's Office in writing prior to payment.

A. Personnel (Salary/Overtime)	
B. Fringe Benefits	
C. Expenses (Supplies)	
D. Equipment (OCO)	\$11,458.00
E. Travel	
F. Construction	
G. Contractual Services & Subcontracts	\$14,995.00
H. Other Costs	

Budget Narrative:

HPE ProLiant DL380 Gen10 5218 1P 32GB-R P4081-a NC 6SFF 800W PS Server with Accessories - \$11,458.00

USA Software FIBRS Transition Project - \$9,995.00
 Version 8 Upgrade - \$2,500.00
 RMS Server Migration - \$2,500.00

EPA Grant Equipment

**Preadward Compliance Review Report for
All Applicants and Recipients Requesting EPA Financial Assistance**

Note: Read Instructions before completing form.

I. A. Applicant/Recipient (Name, Address, City, State, Zip Code)

Name:
Address:
City:
State: Zip Code:

B. DUNS No.

II. Is the applicant currently receiving EPA Assistance? ☐ Yes ☒ No

III. List all civil rights lawsuits and administrative complaints pending against the applicant/recipient that allege discrimination based on race, color, national origin, sex, age, or disability. (Do not include employment complaints not covered by 40 C.F.R. Parts 5 and 7.)

IV. List all civil rights lawsuits and administrative complaints decided against the applicant/recipient within the last year that allege discrimination based on race, color, national origin, sex, age, or disability and enclose a copy of all decisions. Please describe all corrective actions taken. (Do not include employment complaints not covered by 40 C.F.R. Parts 5 and 7.)

V. List all civil rights compliance reviews of the applicant/recipient conducted by any agency within the last two years and enclose a copy of the review and any decisions, orders, or agreements based on the review. Please describe any corrective action taken. (40 C.F.R. § 7.80(c)(3))

VI. Is the applicant requesting EPA assistance for new construction? If no, proceed to VII; if yes, answer (a) and/or (b) below.

☐ Yes ☒ No

a. If the grant is for new construction, will all new facilities or alterations to existing facilities be designed and constructed to be readily accessible to and usable by persons with disabilities? If yes, proceed to VII; if no, proceed to VI(b).

☐ Yes ☐ No

b. If the grant is for new construction and the new facilities or alterations to existing facilities will not be readily accessible to and usable by persons with disabilities, explain how a regulatory exception (40 C.F.R. 7.70) applies.

VII. Does the applicant/recipient provide initial and continuing notice that it does not discriminate on the basis of race, color, national origin, sex, age, or disability in its program or activities? (40 C.F.R. 5.140 and 7.95)

☒ Yes ☐ No

a. Do the methods of notice accommodate those with impaired vision or hearing?

☒ Yes ☐ No

b. Is the notice posted in a prominent place in the applicant's offices or facilities or, for education programs and activities, in appropriate periodicals and other written communications?

☒ Yes ☐ No

c. Does the notice identify a designated civil rights coordinator?

☒ Yes ☐ No

VIII. Does the applicant/recipient maintain demographic data on the race, color, national origin, sex, age, or handicap of the population it serves? (40 C.F.R. 7.85(a))

☒ Yes ☐ No

IX. Does the applicant/recipient have a policy/procedure for providing access to services for persons with limited English proficiency? (40 C.F.R. Part 7, E.O. 13166)

☒ Yes ☐ No

- X. If the applicant is an education program or activity, or has 15 or more employees, has it designated an employee to coordinate its compliance with 40 C.F.R. Parts 5 and 7? Provide the name, title, position, mailing address, e-mail address, fax number, and telephone number of the designated coordinator.

Ann Sherman, Human Resources Director, 404 West Jefferson Street, Quincy, FL 32351, asherman@myquincy.net, phone (850) 618-1899, fax (850) 627-1621

- XI. If the applicant is an education program or activity, or has 15 or more employees, has it adopted grievance procedures that assure the prompt and fair resolution of complaints that allege a violation of 40 C.F.R. Parts 5 and 7? Provide a legal citation or Internet Address for, or a copy of, the procedures.

Contact info on city website <http://www.myquincy.net/i/contact-us>
Also see copies of policies provided
Florida Relay Service is provided for individuals using TDY

For the Applicant/Recipient

I certify that the statements I have made on this form and all attachments thereto are true, accurate and complete. I acknowledge that any knowingly false or misleading statement may be punishable by fine or imprisonment or both under applicable law. I assure that I will fully comply with all applicable civil rights statutes and EPA regulations.

A. Signature of Authorized Official



B. Title of Authorized Official

Mayor, Presiding Officer City Commission

C. Date

6/23/2020

For the U.S. Environmental Protection Agency

I have reviewed the information provided by the applicant/recipient and hereby certify that the applicant/recipient has submitted all preaward compliance information required by 40 C.F.R. Parts 5 and 7; that based on the information submitted, this application satisfies the preaward provisions of 40 C.F.R. Parts 5 and 7; and that the applicant has given assurance that it will fully comply with all applicable civil rights statutes and EPA regulations.

A. *Signature of Authorized EPA Official

B. Title of Authorized Official

C. Date

PROJECT WORK PLAN (Revised 7/8/2020)

Grantee Name: City of Quincy, Florida

Project Title: City of Quincy Wastewater I & I, South Sewer Trunk Line Rehab

Project Objective and Need:

The City of Quincy will use its EPA Special Appropriation grant to repair a portion of its failing sewer (wastewater) collection trunk line in the south part of the city. The sewer trunk line pipe is in very poor condition, leaking raw sewage into the ground. There is both inflow and infiltration during rainfall, which is causing excess wastewater to overflow from manholes, releasing untreated sewage into the streets and surrounding area, as well as contributing to surges at the wastewater treatment plant. The City has started this project using a Florida Small Cities Community Development Block Grant subgrant (US HUD grant to Florida DEO), but does not have the financial capability to rehabilitate the entire trunk line. The EPA grant is needed to extend the project, rehabilitating more of the trunk line.

Environmental Results or Benefits of Project:

Rehabilitating the sewer trunk line will eliminate seepage of raw sewage into the ground from the trunk line. Rehabilitation will also stop inflow and infiltration (I & I) of groundwater into the sewer collection trunk line, which will prevent overflows of raw sewage at manholes during periods of heavy rain. Furthermore, eliminating the I & I from this segment of the trunk line will reduce the wastewater surges at the sewage treatment plant during periods of heavy rain.

Project Description and Activities:

The City initiated the sewage trunk line repair/replacement project in 2019, using US Housing and Urban Development (US HUD) Small Cities Community Development Block Grant (CDBG) funds received through the competitive program administered by the Florida Department of Economic Opportunity (DEO). US HUD allows local governments to serve as the environmental responsible entity, and the Florida DEO reviews and approves the local government's environmental review process on HUD's behalf. The City conducted a full environmental assessment of the CDBG project area, obtained the DEO environmental clearance and release of funds, and Florida DEP's determination of "no permit required" prior to contracting the work.

A competitive bid process was utilized by the City to award the construction contract, which DEO approved. All applicable state and federal requirements are contained in the construction contract, such as contractor eligibility, EEO/MBE and Davis-Bacon Act. The construction contract includes unit pricing for replacing pipe, and for lining the pipe in lieu of replacing, as well as manhole rehabilitation. The sewer lateral pipes will also be rehabilitated several feet from the trunk line, to assure a secure water-proof collection system. The original contract will be amended through a change order to extend the construction for the EPA phase of the project.

Part of the scope of work of the CDBG construction contract is the video camera inspection of the entire affected segment of the collection trunk line, including a short segment of each service lateral where it feeds into the trunk line. The inspection has identified no areas that need to be replaced, instead of lining. Based on the internal inspection, the City has determined more precisely how far the repair work will go using the CDBG grant and the EPA grant.

During the CDBG grant application process, the segment of sewer trunk line estimated to be addressed by the CDBG grant was identified. The original confirmed CDBG area, approximately 3,500 linear feet, begins nearly two blocks north of W Jefferson Street (US Highway 90) east of 9th Street, crosses under W Jefferson Street, then runs southeast between S 9th Street to S Adams Street. A secondary CDBG project area, to be addressed if there were sufficient CDBG funds, included the trunk line from S Adams Street to S Love Street, approximately 1500 linear feet. Because the City will be able to line all of the pipe instead of replacing it, the CDBG project area will now be extended from S Love Street east approximately 2095 feet to approximately Short Street. This CDBG extension will be match for the EPA grant.

The EPA grant will fund the extension of the sewer trunk line rehabilitation from the ending point of the CDBG funded rehabilitation (Short Street) approximately 2830 linear feet east. The estimated ending point for the EPA project will be near US 90 East/E Jefferson Street. **The total estimated project, including all CDBG and EPA, will be approximately 9920 linear feet of sewer trunk line rehabilitation.**

The City is in the process of updating the CDBG grant environmental assessment to include the extended project area, from S Love Street to US 90 East.

Geographic Location:

The project is located in the City of Quincy, Gadsden County, Florida. The total project, including the original CDBG project area, spans approximately 9920 linear feet, beginning 2 blocks north of US 90 (west)/Jefferson Street, running south under 90 and running southeast. The southeast route is primarily aligned with G F & A Drive, ending at approximately US 90 East. The northern beginning point is in Section 12, Township 2 North, Range 4 West, and the southeastern ending point is in Section 38, Township 2 North, Range 3 West.

Project Schedule

The estimated project timeline is as follows:

<u>Item</u>	<u>Completion Date</u>
Environmental clearance for HUD CDBG grant issued by State	September 25, 2019
CDBG plans, specifications, bid documents approved by State	October 25, 2019
Construction bidding, award, State approval	February 4, 2020
Execute construction contract, receive bonds, notice to proceed	March 30, 2020
Construction commencement, CDBG-funded	March 31 – October 31, 2020

Grant application to EPA, complete	July 2020
EPA final approval of funding	August 2020
Environmental Review Update	July – August 2020
Construction Change Order Executed for EPA funded work	August – September 2020
Construction start on EPA-funded project extension	September – October 2020
Construction end	December 31, 2020
Final contractor payment, reimbursement request, grant closeout	January 2021

Project Budget:

The project will utilize \$364,917 in EPA funds matched with \$690,000 in Florida Small Cities Community Development Block Grant funds. The budget includes rehabilitation of the trunk line, funded by both grants. The City is contributing \$50,000 in local funds to the CDBG project cost, to pay for engineering services (bidding, permit, inspection). However, that contribution and use of funds is not included in the EPA project because only 1 engineer responded to the City's regionally advertised request for qualifications/proposals.

Pre-Award Costs:

The City requests approval of the \$690,000 ongoing Florida Small Cities Community Development Block Grant construction activity to be used as the City's match. The project was environmentally cleared, competitively bid, and fully approved by the Florida Department of Economic Opportunity as the pass-through agency for the U. S. Department of Housing and Urban Development.

Reporting:

The City will submit quarterly reports as required, along with necessary closeout documents, in addition to the documentation required for financial reimbursements.