



CITY OF QUINCY, FLORIDA

"In the Heart of Florida's Future"

SERVICE REQUEST FORM

Customer Services

404 W. Jefferson St.

Phone: (850)618-0017

Fax: (850)875-0128

Webpage: myquincy.net

ACCOUNT NO. _____ SERVICE CODE _____ DATE _____

SERVICE LOCATION _____

	SERVICE TYPE	CHECKED BY	NO. OF DIALS	METER MAKE	SIZE	METER #	BEGIN READ
	ELECTRIC ENERGY (EL)						
	WATER (WA)						
	GAS (GA)						
	SEWER (SW)						
	SECURITY LIGHT (SL)						
	GARBAGE (GB)						

NAME _____

MAILING ADDRESS _____

DEPOSIT INFORMATION

	TYPE	DATE	AMOUNT	RECEIPT NO.	TRANSFERRED FROM ACCOUNT NO.		
	ELECTRIC						
	WATER						
	GAS						

TURN ON DATE _____ SIGNATURE _____

SS# OR FEID# _____ PHONE NO. _____

****IMPORTANT** CONNECTION OF UTILITIES IS ON A TEMPORARY BASIS UNTIL STRUCTURE IS INSPECTED BY THE BUILDING OFFICIAL AND THE FIRE INSPECTOR. ANY EXISTING CONDITIONS DISCOVERED DURING THESE INSPECTIONS THAT POSE AN IMMEDIATE THREAT TO LIFE OR PROPERTY SHALL BE CORRECTED BEFORE PERMANENT CONNECTION IS AUTHORIZED. FAILURE TO CORRECT CITED DEFICIENCIES WITHIN 30 DAYS OF NOTIFICATION CAN RESULT IN DISCONNECTION OF UTILITIES.**

SIGNATURE _____

DATE SUBMITTED TO UTILITIES DEPARTMENT _____ BY _____

Please submit this form along with the Application for Utility Services