

City of Quincy



2020-2021

ADOPTED

BUDGET



To: Honorable Mayor, Members of the Commission, and the Citizens of the City of Quincy

The total proposed Fiscal year 2021 budget of the City of Quincy is \$43,492,116. This is an increase of \$3,898,148 or 10% more than FY 2019 budget of \$39,593,967. The General Fund's total proposed budget for 2021 is \$10,572,178, up from \$10,524,563 for FY 2020, an \$47,615 increase. The Enterprise Fund's total proposed budget for FY 2020 is \$32,919,938, compared to the prior year budget of \$29,069,404, which is an increase of \$3,850,533 or a 13 percent increase, attributed primarily to the increase in grants.

General Fund Revenues

The General Fund's total revenues are budgeted to increase \$47,614, which is composed of \$31,553 from the millage rate using the rolled back rate of 5.0038 in FY 2021. The property tax levy is not an increase. The City will be receiving \$472,939 from the Florida Department of Transportation; County Fire Protection is budgeted to remain level at \$460,000; \$273,158 grant will be received from Florida DEO RIF; \$50,000 is budgeted for insurance proceeds; and \$75,000 grant to be received from State Economic Funds. It is also anticipated that the City will receive at least \$500,000 from FEMA for reimbursement for expenditures related to Hurricane Michael.



Pay Increases and health Insurance

The key to providing exceptional city services is our well trained, properly equipped, motivated city employees. The FY 2020 budget generally provides for a 3% across the board wage and salary increase. This amounts to a \$208,711 increase for the City of Quincy, with \$72,398 allocated to the General Fund employees and \$136,113 budgeted for the Enterprise fund employees.

City Commission

Aid to Nonprofit Organizations is budgeted at \$80,000, a new community outreach initiative called Anti-Violence Outreach is funded at the level of \$100,000, \$10,572 for commissioners' health insurance, \$70,000 for contractual services of a Lobbyist and Public Information Officer, and \$12,500 in capital to improve the commission chambers and other related expenditures.

City Manager

Marketing and community outreach is a top priority in order to communicate to the City's population all of the many improvements, particularly emphasizing the use of social media, and budgeting contractual services in administrative expenses.



Purchasing

With this budget year, the Purchasing Department will be operated and managed by a fulltime position, "Procurement Officer", due to the increased disbursements and grants of the City, and will manage the purchase orders, requisitions, and procurement process of the City.

Fire Department

Fire Department improvements will include computer equipment, uniform purchases, and \$35,000 in equipment replacements and purchases, such as fans, rescue saws, turnout gear, bunker gear, replacement of worn out and old equipment.

Police Department

Police Department is continuing its operations and is increasing staff by one (1) CDI employee and reward and intelligence resources, totaling \$65,000, and an additional police car (\$25,000). Training is increased when compared to the prior year due to new police officers and in the increased in reportable crime incidents.



Building and Planning

The City places a high priority on building code enforcement and nuisance abatement. The department will continue its commitment to demolish dilapidated and dangerous buildings (\$30,000), a new program of Neighborhood and Compliance Outreach, and an additional part time position of Assistant Permitting Technician. There is a new grant, which focuses on Rural Infrastructure with a remaining amount of \$273,518. The office furniture and equipment are expected to be replaced by \$10,800.

Parks and Recreation

Many lives have been positively impacted by involvement in the City's Recreation program. Interest and neighborhood participation in our recreation programs has increased, but due to the COVID-19 pandemic, the activity was reduced for our traditional structured programs such as football, basketball, baseball, and softball from \$56,000 to \$48,500. Parks budget has decreased by \$60,000 primarily due to the completion of the Hillside Park Development in FY 2019-2020.

Public Works

The 2020 Budget provides for a \$770,939 investment in Public Works infrastructure, which includes \$472,939 from the Florida Department of Transportation as part of the Small County Outreach Program. There is also \$223,000 budgeted to improve Macon and



Sharon Streets, with \$75,000 for routine maintenance of the roads and streets. The 2020 Budget provides for \$50,000 to repair the tire loader at the Landfill, \$75,000 repairs on City's ditches, and a vehicle of \$26,000. There is also \$80,000 budgeted for anticipated repairs in City Hall and an edging services.

Enterprise Fund Expenses

Business Activity Fund which includes the services of Customer Service, Utility Billing, and Finance increased by \$107,321 mainly due to increase in credit card processing fees and contractual services of a Grants Accountant.

In the Sewer Fund, expenses increased by \$3,317,918 primarily because of the expenditures of the grants of Florida DEP Clean Water \$3,577,000, Local Mitigation Strategies \$115,000, CDBG Sewer \$686,140, and EPA Grant \$663,485. Additional funds are budgeted for \$100,000 backhoe loader tractor, \$55,000 raising man holes and valve boxes Adam Street, \$80,000 re-activating force main and in pressure line from 267 Joe Adams to Strong, \$90,000 skid steer with right of way attachments, and engineering and professional services of \$95,000.

Electric Fund expenses increased by \$759,212, and is budgeted to expend SCADA costs of \$200,000, replacement of two 70 year-old breakers \$150,000, new bucket truck of \$200,000, Engineering services of \$120,000, and GIS design of \$75,000. One million dollars is budgeted to reduce the loan principal related to Hurricane Michael. There is a continued commitment to storm hardening cost of



\$155,000 (tree trimming and equipment), with line-clearing crew amount of \$138,850 reflected in the budget. The Department is purchasing a bucket truck, a U16 truck, and a U10 truck totaling \$550,000.

One million six hundred twenty-one thousand and seven hundred sixty-four dollars (\$1,621,764) of FEMA monies will be placed in reserves.

Enterprise transfers to the General Fund decreased from 50% to 49%, when compared to FY 2019-2020. (In Fiscal Year 2018-2019, the transfers were 53%.) This decrease places the City in a better position for rating purposes by agencies such as Standard & Poors. The commitment to grow the utility accounts with various initiatives of \$100,000 is being continued. These initiatives include Jump Start, Fresh Start, and Springboard.

Water Fund expenses decreased by \$71,036, due to the progress made with the Fiber Optic project in the prior budget period. Upgrading equipment is still a priority and \$64,000 is included in the budget.

Gas Fund expenses decreased by \$104,075, due to reduction in planned equipment purchases, including the fiber optic upgrade.

Fiber Optic upgrade is included in the Funds of Electric, Water, Sewer, and Gas, totaling \$300,000 for this current fiscal year.



Refuse Fund expenses increased by \$60,767, mainly due to the related increase in contractual tipping fees and the cost of commercial refuse. Landfill Fund expenses increased by \$13,587, primarily because of allocating funds to contingency and reserves.

Enterprise Fund Revenues

Enterprise Fund FY 2020-2021 revenues are budgeted at \$32,919,938, which is an increase of \$3,850,533. This is a 13% increase when compared to \$29,069,404 for fiscal year 2018-2019, primarily due to the various grants detailed in the various funds.

Hurricane Michael surcharge is budgeted for \$927,294, which will cover the expenses of line clearing crews, tree trimming, storm hardening and Hurricane Michael loan principal and interest. The budget also includes FEMA reimbursable revenues, totaling \$1,341,486.



The total amount budgeted for residential, commercial, and industrial sales is \$21,213,112, of which \$14,301,593 is for Electric (1.07% more than actual prior year proceeds), \$1,920,145 is Water (.74% more than actual prior year proceeds), \$2,043,823 for Sewer (level with actual prior year proceeds), \$2,947,551 for Gas, Refuse, and Landfill (6.7% more than actual prior year proceeds).

Jack L. McLean Jr.
City Manager

Overall Expenditure Summary

	2,020	2,020	2,021
<u>Fund</u>	Projected	Budget	Budget
General	\$9,584,001	\$10,524,563	\$10,582,178
CRA	\$645,597	\$798,415	\$564,973
Business Activity	\$478,528	\$494,632	\$601,953
Sewer	\$2,467,243	\$4,320,891	\$7,638,809
Electric	\$15,110,622	\$17,814,657	\$18,573,869
Water	\$1,794,020	\$2,140,482	\$2,069,447
Gas	\$1,465,492	\$1,665,600	\$1,561,525
Refuse	\$1,327,001	\$1,409,700	\$1,470,467
Landfill	\$138,080	\$177,998	\$191,865
Telecom Utility	\$0	\$0	\$0
Internal Service	\$182,334	\$247,029	\$247,029
Total	\$33,192,919	\$39,593,967	\$43,502,116

Overall Expenditure Summary, continued

<u>Category</u>			
Personnel	\$7,606,144	\$8,346,084	\$8,554,795
Operating	\$13,743,439	\$18,832,348	\$17,724,227
Capital	\$3,633,591	\$4,252,773	\$8,223,657
Debt	\$2,127,051	\$2,090,553	\$2,125,393
Aid to Other	\$77,600	\$77,600	\$80,000
Transfers	\$6,005,094	\$5,994,609	\$6,794,043
	<u>\$33,192,919</u>	<u>\$39,593,967</u>	<u>\$43,502,116</u>

General Fund Expenditure Summary, continued

		2,020	2,020	2,021
	<u>Department</u>	<u>Projected</u>	<u>Budget</u>	<u>Budget</u>
001-001	Non Departmental	\$1,270,815	\$1,282,183	\$1,340,892
001-110	City Commission	\$275,093	\$266,324	\$426,121
001-120	City Attorney	\$109,500	\$176,400	\$176,400
001-130	City Clerk	\$98,293	\$106,310	\$75,159
001-160	City Manager	\$177,864	\$187,377	\$219,451
001-210-521	Police Administration	\$327,734	\$367,411	\$385,573
001-210-522	Fire Administration	\$391,488	\$435,093	\$279,869
001-220-521	Police Operating	\$2,112,816	\$2,164,282	\$2,191,848
001-230-522	Fire Operating	\$1,254,652	\$1,487,280	\$1,319,691
001-260	Human Resources	\$122,027	\$161,665	\$189,478
001-271	Finance	\$146,955	\$150,370	\$158,744
001-276	Purchasing	\$16,265	\$13,998	\$60,593

General Fund Expenditure Summary, continued

001-284	Building and Planning	\$260,541	\$434,096	\$658,627
001-310	Recreation Operating	\$614,165	\$708,759	\$583,876
001-410	Public Works Administration	\$175,154	\$180,691	\$193,918
001-430	Public Works Road and Streets	\$1,532,474	\$1,610,313	\$1,546,451
001-431	Public Works Cemeteries and Groun	\$83,576	\$107,675	\$105,856
001-440-572	Parks Operating	\$129,302	\$162,893	\$82,395
001-440-519	Public Works Buildings and Grounds	\$355,563	\$348,777	\$428,048
001-450	Public Works Fleet Maintenance	\$129,725	\$172,666	\$159,187
		\$9,584,001	\$10,524,563	\$10,582,178

Category

Personnel	\$5,575,213	\$5,927,469	\$5,999,867
Operating	\$1,951,427	\$2,381,557	\$2,794,787
Capital	\$1,360,003	\$1,526,755	\$1,086,290
Debt	\$391,656	\$386,353	\$387,858
Aid to Other	\$77,600	\$77,600	\$80,000
Transfers	\$228,102	\$224,829	\$233,376
	\$9,584,001	\$10,524,563	\$10,582,178

General Fund Revenues

G/L ACCOUNT	ACCOUNT_TITLE	FY20 Projected	FY20 Budget	FY21 Budget
001-311-10000	CURRENT AD VALOREM TAX	1,071,830	1,105,818	1,137,371
001-312-41000	SALES-LOCAL OPTION GAS TAX	217,948	250,000	223,214
001-312-60000	LOCAL GOV INFRASTRUCTURE SURTAX	517,564	500,000	502,191
001-314-20000	UTILITY SERVICE TAX - TELECOMMUNICA			
001-314-80000	UTILITY SERVICE TAX - PROPANE	6,772	11,550	8,800
001-315-00000	COMMUNICATION SERVICES TAX	204,568	214,000	219,559
001-321-10000	PROFESSIONAL & OCCUPATION LICENSE	8,189	11,000	11,000
001-321-11000	COMPETENCY LICENSE	0	800	275
001-322-10000	PERMITS	135,839	120,000	148,608
001-329-10000	OTHER LICENSES, FEES & PERMITS	537	3,811	1,660
001-331-20000	FEDERAL PUBLIC SAFETY GRANT	0		
001-334-49000	State Grant - Transportation	0		
001-331-50000	FEDERAL HURRICANE REIMBURSEMENT	791,486	400,000	500,000
001-334-49000	STATE GRANT - TRANSPORTATION	360,000	360,000	472,939
001-335-12000	STATE REVENUE SHARING PROCEEDS	269,234	300,000	246,411
001-335-14000	STATE - MOBILE HOME LICENSE	1,551	1,400	1,423
001-335-15000	STATE - ALCOHOLIC BEVERAGE LICENSE	4,586	3,000	5,043
001-335-17000	STATE - D O T REIMBURSEMENT	27,472	90,000	123,345
001-335-18000	STATE - HALF CENT SALES TAX	281,802	300,000	259,356
001-335-23000	FIREFIGHTERS SUPP COMPENSATION FUND	2,735	1,500	1,474
001-335-41000	STATE - REBATE ON MUN VEH FUEL TAX	11,304	9,000	10,483
001-335-43000	STATE DEPARTMENT OF HIGHWAY PATROL	587	0	605
001-335-50000	STATE - ECONOMIC DEVELOPMENT	0	75,000	75,000
001-340-21000	SERVICES - COUNTY FIRE PROTECTION	460,000	460,000	460,000

General Fund Revenues, continued

001-340-21500	SERVICES-FIRE INSPECTIONS	1,581	2,500	2,500
001-340-21750	SERVICES - CROSSING GUARDS	0	150	0
001-341-50000	SALE OF SOD	0	4,000	0
001-341-53000	INVESTIGATIVE FEES			
001-347-21000	REVENUE - BASEBALL	0	8,681	8,500
001-347-22000	REVENUE - FOOTBALL	2,178	5,695	5,500
001-347-23000	REVENUE - BASKETBALL	6,657	0	5,428
001-347-24000	REVENUE - DAY CAMP	0	3,780	3,500
001-347-25000	REVENUE - CHEERLEADING	-76	0	0
001-347-26000	REVENUE - SOFTBALL	0	1,600	1,500
001-347-27000	REVENUE - OTHER ACTIVITY FEES	929	17,000	1,500
001-347-30000	RENT ON FACILITIES	7,297	0	12,701
001-347-30010	RENTAL TANYARD CREEK	0	2,600	2,600
001-347-41000	REVENUE - POOL ADMISSION FEES - K S			
001-347-46991	Quincy Fest DONATIONS: OUTSIDE			

General Fund Revenues, continued

General Fund Revenues, continued

G/L ACCOUNT	ACCOUNT_TITLE	FY20 Projected	FY20 Budget	FY21 Budget
001-347-46993	Quincy Fest Vendors	0	420	0
001-347-50000	COKE FUND REVENUE	543	0	600
001-359-10000	OTH FINES & FORFEITS	31,992	35,500	35,500
001-361-10000	INTEREST INC ON INVESTMENTS	0	7,000	2,500
001-361-13000	UNREALIZED GAIN	0	10,000	0
001-361-13500	CAPITAL GAINS	37,326	12,000	
001-361-14000	DIVIDENDS	51,512	35,000	
001-361-15000	INTEREST INC ON BANK ACCT			
001-364-11000	SALE OF LAND - HILLCREST CEMETERY			39,000
001-364-12000	SALE OF LAND - SUNNYVALE CEMETERY			53,000
001-366-00000	WALMART - FIRE SAFETY GRANT			
001-366-00521	WALMART GRANT - POLICE	5,000	5,000	
001-366-00004	DONATIONS			0
001-365-11000	SALE OF EQUIPMENT/VEHILCES			
001-366-00000	WALMART - FIRE SAFETY GRANT			0
001-366-10009	QuincyFest Sponsorship			0
001-366-10000	OFFICE OF ATTORNEY GENERAL VOCA GRANT	16,000	16,000	0
001-366-10001	GADSDEN COUNTY FIRE TRAINING STATION	150,000	75,000	0
001-366-10003	FLORIDA DEO RIF GRANT	0	148,900	273,158
001-366-10004	FLORIDA DEM HURRICANE MICHAEL GRANT	121,613	121,613	0

General Fund Revenues, continued

001-366-10010	Hillside Park Grant	0	50,000	0
001-369-90000	OTHER MISCELLANEOUS REVENUES	39,539	84,000	44,725
001-369-92000	REIMBURSE OF ADMIN EXPEND CRA	20,000	20,000	20,000
001-369-95000	INSURANCE PROCEEDS	173,496	100,000	50,000
001-381-00010	NON-OPERATING TRANSFER	0	0	0
001-382-10000	CONTRIBUTION FR INTER OPER-ELECTRIC	4,360,899	4,360,899	4,609,940
001-382-20000	CONTRIBUTION FR INTER OPER-GAS FUND	349,981	349,981	341,507
001-382-30000	CONTRIBUTION FR INTER OPER-WATER FD	37,215	37,215	36,311
001-382-40000	CONTRIBUTION FR INTER OPER-REFUSE	34,600	34,600	33,758
001-382-50000	CONTRIBUTION FR INTER OPER-SEWER FUND	115,038	115,038	141,800
001-382-60000	CONTRIBUTION FR INTER OPER LANDFILL	38,831	38,831	37,892
001-382-70000	CONTRIBUTION FR INTER OPER-TELE			0
001-385-00000	USE OF FUND BALANCE		300,000	400,000
	TOTAL GENERAL FUND	9,976,158	10,219,883	10,572,178

City Commission

	2,020	2,020	2,021
	Projected	Budget	Budget
Personnel	108,383	107,222	111,890
Operating	86,798	69,627	221,731
Aid to Other Organizations *	77,600	77,600	80,000
Capital	2,312	11,875	12,500
Total	275,093	266,324	426,121

* Described in detail on the next page

G/L ACCOUNT	ACCOUNT_TITLE	FY20 Projected	FY20 Budget	FY21 Budget
001-110-511-10110	SALARIES & WAGES	82,940	82,135	85,428
001-110-511-10210	FICA TAXES	5,850	6,283	6,025
001-110-511-10220	RETIREMENT CONTRIBUTIONS	9,577	9,804	9,865
001-110-511-10230	LIFE HEALTH INSURANCE	10,016	9,000	10,572
001-110-511-30343	PROFESSIONAL SERVICES	59,255	51,000	70,000
001-110-511-30402	TRAVEL	2,913	2,800	5,914
001-110-511-30435	JUNIOR COMMISSION	13,015	7,827	13,405
001-110-511-30436	COMMUNITY OUTREACH-CRIME/CENSUS			100,000
001-110-511-30491	OTHER EXPENSES	3,616	0	24,012
001-110-511-31000	OTHER OPERATING IT SUPPORT	8,000	8,000	8,400
001-110-511-80810	AID TO GOVERNMENT AGENCIES			0
001-110-511-80820	AID TO PRIVATE ORGANIZATIONS	77,600	77,600	80,000
001-110-552-60641	OFFICE FURNITURE & EQUIPMENT	2,312	11,875	12,500
001-110-552-60610	LAND	0	0	0
	TOTAL	275,093	266,324	426,121

City Attorney

	2,020	2,020	2,021
	Projected	Budget	Budget
Operating	109,500	176,400	176,400

G/L ACCOUNT	ACCOUNT_TITLE	FY20 Projected	FY20 Budget	FY21 Budget
001-120-514-30341	CONTRACTUAL SERVICES	100,000	164,000	164,000
001-120-514-30343	PROFESSIONAL SERVICES	500	1,000	1,000
001-120-514-30402	TRAVEL	500	1,000	1,000
001-120-514-30491	OTHER OPERATING EXPENSE	500	0	515
001-120-514-30500	LEGAL & RECORDING FEES	0	0	0
001-120-514-30501	ONLINE LIBRARY SERVICES	0		0
001-120-514-30540	PUBLICATIONS,SUBSCRIP,& MEMBER	0	2,400	1,485
001-120-514-31000	OTHER OPERATING EXP - IT SUPPO	8,000	8,000	8,400
		109,500	176,400	176,400

City Manager

	2,020	2,020	2,021
	Projected	Budget	Budget
Personnel	144,902	133,823	166,610
Operating	32,962	53,554	52,841
Total	177,864	187,377	219,451

	2020	2020
Authorized Positions (Full Time Equivalents):	Budget	Budget
City Manager	0.70	0.70
Executive Assistant	<u>0.75</u>	<u>0.75</u>
Total Full Time Equivalent Employees	1.45	1.45

G/L ACCOUNT	ACCOUNT_TITLE	FY20 Projected	FY20 Budget	FY21 Budget
001-160-512-10110	SALARIES & WAGES	78,750	73,500	75,705
001-160-512-10120	REGULAR SALARIES & WAGES	35,115	29,683	49,425
001-160-512-10140	OVERTIME	0	2,512	0
001-160-512-10210	FICA TAXES	9,742	8,897	9,894
001-160-512-10220	RETIREMENT CONTRIBUTIONS	15,463	13,957	15,521
001-160-512-10230	LIFE & HEALTH INSURANCE	5,833	5,274	16,066

City Manager, continued

001-160-512-30341	CONTRACTUAL SERVICES	1,500	3,000	1,590
001-160-512-30343	PROFESSIONAL SERVICES	500	1,100	515
001-160-512-30402	TRAVEL EXPENSE	1,322	1,100	1,362
001-160-512-30403	GAS	152	250	157
001-160-512-30410	TELEPHONE	7,145	6,304	7,359
001-160-512-30461	REPAIR & MAINTENANCE OFFICE EQ	370	800	382
001-160-512-30491	OTHER OPERATING EXPENSE	1,832	1,900	1,887
001-160-512-30493	TRAINING	505	500	520
001-160-512-30511	OFFICE SUPPLIES GENERAL	650	600	669
001-160-512-31000	OTHER OPERATING EXP - IT SUPPO	8,000	8,000	8,400
001-160-519-00001	ADMINISTRATIVE EXPENSE	10,985	30,000	30,000
		177,864	187,377	219,451

Purchasing

	2,020	2,020	2,021
	Projected	Budget	Budget
Personnel	16,265	13,998	60,593

	2020	2020
<u>Authorized Positions (Full Time Equivalents):</u>	Budget	Budget
Executive Assistant	0.25	0.00
Procurement Officer	0.00	1.00
	<u>0.25</u>	<u>1.00</u>

G/L ACCOUNT	ACCOUNT_TITLE	FY20 Projected	FY20 Budget	FY21 Budget
001-276-513-10110	EXE SALARIES & WAGES	11,705	10,322	45,000
001-276-513-10140	OVERTIME	800		0
001-276-513-10210	FICA TAXES	828	790	3,443
001-276-513-10220	RETIREMENT CONTRIBUTIONS	1,404	1,239	5,400
001-276-513-10230	LIFE & HEALTH	1,529	1,647	6,750
		<u>16,265</u>	<u>13,998</u>	<u>60,593</u>

City Clerk

	2,020	2,020	2,021
	Projected	Budget	Budget
Personnel	82,121	84,018	58,343
Operating	16,172	22,292	16,817
Capital	0	0	0
	98,293	106,310	75,159

	2020	2020
<u>Authorized Positions (Full Time Equivalents):</u>	Budget	Budget
City Clerk (position is phased out FY20 Budget/21)	1.00	1.00

G/L ACCOUNT	ACCOUNT_TITLE	FY20 Projected	FY20 Budget	FY21 Budget
001-130-519-10110	SALARIES & WAGES	64,898	64,898	45,000
001-130-519-10210	FICA TAXES	4,331	4,965	3,443
001-130-519-10220	RETIREMENT CONTRIBUTIONS	7,232	7,788	5,400

City Clerk, continued

001-130-519-10230	LIFE & HEALTH INSURANCE	5,660	6,367	4,500
001-130-519-30341	CONTRACTUAL SERVICES	2,000	6,000	2,060
001-130-519-30343	PROFESSIONAL SERVICES	1,547	3,000	1,594
001-130-519-30402	TRAVEL EXPENSE	0	500	0
001-130-519-30410	TELEPHONE	1,466	1,842	1,509
001-130-519-30461	REPAIR & MAINT - OFFICE EQUIPM	100	100	103
001-130-519-30491	OTHER OPERATING EXPENSE	1,336	1,000	1,376
001-130-519-30493	TRAINING	0	100	0
001-130-519-30500	LEGAL ADS AND RECORDING FEES	1,608	1,250	1,656
001-130-519-30511	OFFICE SUPPLIES-GENERAL	115	500	119
001-130-519-31000	OTHER OPERATING EXP - IT SUPPO	8,000	8,000	8,400
001-130-519-60000	CAPITAL BUSINESS LICENSE SOFTWARE			
		98,293	106,310	75,159

Finance

	2,020	2,020	2,021
	Projected	Budget	Budget
Personnel	85,775	82,470	95,252
Operating	53,316	54,650	55,392
Capital	7,864	13,250	8,100
	<u>146,955</u>	<u>150,370</u>	<u>158,744</u>

	2020	2020
<u>Authorized Positions (Full Time Equivalents):</u>	Budget	Budget
Director	0.25	0.25
Accountant II	0.25	0.25
Accountant I	0.25	0.25
Accts Control Specialist	0.00	0.00
Accts Payable & Payroll Clerk	0.25	0.25
Utility Billing Clerk	0.25	0.25
<u>Total Full Time Equivalent Employees</u>	<u>1.25</u>	<u>1.25</u>

G/L_ACCOUNT	ACCOUNT_TITLE	FY20 Projected	FY20 Budget	FY21 Budget
001-271-513-10110	EXE SALARIES & WAGES	24,250	21,718	24,978
001-271-513-10120	REGULAR SALARIES & WAGES	41,215	36,226	42,451

Finance, continued

001-271-513-10140	OVERTIME	216	770	1,000
001-271-513-10210	FICA TAXES	4,454	4,492	5,175
001-271-513-10220	RETIREMENT CONTRIBUTIONS	7,201	7,045	8,118
001-271-513-10230	LIFE & HEALTH INSURANCE	8,439	12,219	13,530
001-271-513-30343	PROFESSIONAL SERVICES	24,000	24,000	24,000
001-271-513-30402	TRAVEL EXPENSE	3,700	3,700	3,811
001-271-513-30410	TELEPHONE	5,882	6,600	6,059
001-271-513-30461	REPAIR & MAINT OFFICE EQUIPMEN	0	500	0
001-271-513-30491	OTHER OPERATING EXPENSE	1,500	1,500	1,545
001-271-513-30493	TRAINING	2,000	2,000	2,060
001-271-513-30511	OFFICE SUPPLIES GENERAL	5,167	5,950	5,322
001-271-513-30512	POSTAGE	67	150	150
001-271-513-30521	OPERATING SUPPLIES	1,500	1,500	1,545
001-271-513-30540	PUBLICATIONS, SUBSCRIP. & MEMBERSHP	1,500	750	2,500
001-271-513-31000	OTHER OPERATING EXP - IT SUPPO	8,000	8,000	8,400
001-271-513-60000	SOFTWARE -Time and Attendance	2,500	8,000	2,575
001-271-513-60641	OFFICE FURNITURE & EQUIPMENT	5,364	5,250	5,525
		146,955	150,370	158,744

Human Resources

	2,020	2,020	2,021
	Projected	Budget	Budget
Personnel	91,292	114,865	129,277
Operating	30,735	46,800	60,201
	<u>122,027</u>	<u>161,665</u>	<u>189,478</u>

	FY 2020	FY 2021
<u>Authorized Positions (Full Time Equivalents):</u>	Budget	Budget
Director	0.50	0.50
Human Resources Specialist	1.00	1.00
Human Resources Clerk	0.50	0.50
Total Full Time Equivalent Employees	<u>2.00</u>	<u>2.00</u>

G/L ACCOUNT	ACCOUNT_TITLE	FY20 Projected	FY20 Budget	FY21 Budget
001-260-513-10110	EXE SALARIES & WAGES	31,500	31,500	32,445
001-260-513-10120	REGULAR SALARIES & WAGES	40,294	65,678	66,650
001-260-513-10130	OTHER SALARIES & WAGES - P/T	0	0	0
001-260-513-10140	OVERTIME	0	649	668
001-260-513-10210	FICA TAXES	5,158	5,325	7,632
001-260-513-10220	RETIREMENT CONTRIBUTIONS	8,320	6,489	11,972
001-260-513-10230	LIFE & HEALTH INSURANCE	6,019	5,224	9,910
001-260-513-30314	PSYCHIATRIC EVALUATIONS	3,411	3,500	4,500
001-260-513-30319	TUITION REIMBURSEMENT			5,000

Human Resources, continued

001-260-513-30315	EMPLOYEE QUALITY OF LIFE	3,158	5,000	5,000
001-260-513-30341	CONTRACTUAL SERVICES	4,623	10,500	14,000
001-260-513-30343	PROFESSIONAL SERVICES	6,165	8,500	8,500
001-260-513-30345	VOLUNTEER SERVICES PROGRAM EXP	0	1,500	1,545
001-260-513-30402	TRAVEL EXPENSE			1,500
001-260-513-30410	TELEPHONE	5,060	3,800	5,211
001-260-513-30461	REPAIR AND MAINTENANCE OFFICE	146	1,000	1,000
001-260-513-30491	OTHER OPERATING EXPENSE	119	1,500	2,000
001-260-513-30493	TRAINING	0	2,000	2,000
001-260-513-30511	OFFICE SUPPLIES GENERAL	471	1,500	1,545
001-260-513-31000	OTHER OPERATING EXP - IT SUPPO	7,583	8,000	8,400
		122,027	161,665	189,478

Fire Administration

	2,020	2,020	2,021
	Projected	Budget	Budget
Personnel	168,150	173,198	188,806
Operating	68,338	76,395	70,913
Capital	155,000	185,500	20,150
Debt Service	0	0	0
	391,488	435,093	279,869

	2020	2021
<u>Authorized Positions (Full Time Equivalents):</u>	Budget	Budget
Chief	1.00	1.00
Fire Marshall/Asst Fire Chief		
Administrative Assistant	1.00	1.00
Total Full Time Equivalent Employees	2.00	2.00

G/L ACCOUNT	ACCOUNT_TITLE	FY20 Projected	FY20 Budget	FY21 Budget
001-210-522-10110	EXE SALARIES & WAGES	66,043	66,043	73,347
001-210-522-10120	REGULAR SALARIES & WAGES	45,505	45,505	46,870
001-210-522-10150	SPEC PAY-INCENTIVE,HOL,LV BUYB	1,478	1,545	2,874
001-210-522-10210	FICA TAXES	7,540	8,652	9,774
001-210-522-10220	RETIREMENT CONTRIBUTIONS	24,826	28,575	30,579
001-210-522-10230	LIFE & HEALTH INSURANCE	22,758	22,878	25,362
001-210-522-30410	TELEPHONE	19,213	16,995	19,789

Fire Administration, continued

001-210-522-30430	UTILITIES	21,667	30,000	22,317
001-210-522-30461	REPAIR & MAINTENANCE-OFFICE EQ	1,503	1,800	1,548
001-210-522-30463	REPAIR & MAINT.-BUILDINGS & GR	8,327	6,500	8,577
001-210-522-30464	REPAIR & MAINTENANCE-RADIO	1,860	1,500	1,915
001-210-522-30465	COPIER PAYMENT	2,057	1,550	2,119
001-210-522-30491	OTHER OPERATING EXPENSE	228	1,000	500
001-210-522-30494	FIRE PREVENTION & EDUCATION	3,324	6,500	3,424
001-210-522-30511	OFFICE SUPPLIES-GENERAL	582	550	700
001-210-522-30521	OPERATING MATERIALS & SUPPLIES	1,173	1,000	1,208
001-210-522-30522	OPERATING SUPPLIES - UNIFORMS	404	1,000	416
001-210-522-31000	OTHER OPERATING EXP -IT SUPPOR	8,000	8,000	8,400
001-210-522-60620	BUILDINGS AND OTHER IMPROVEMENTS - Rep	150,000	175,000	15,000
001-210-522-60641	OFFICE FURNITURE & EQUIPMENT Server and	5,000	10,500	5,150
001-210-522-70711	VEHICLE LOAN CCBG - PRINCIPAL			0
001-210-522-70721	VEHICLE LOAN CCBG - INTEREST			0
		391,488	435,093	279,869

Fire Operating

	2,020	2,020	2,021
	Projected	Budget	Budget
Personnel	1,151,665	1,331,759	1,236,850
Operating	61,201	80,521	47,841
Capital	41,786	75,000	35,000
	1,254,652	1,487,280	1,319,691

	2,020	2,021
<u>Authorized Positions (Full Time Equivalents):</u>	Budget	Budget
Captains	3.00	3.00
Lieutenants	3.00	3.00
Firefighters	15.00	15.00
Firefighters-P/T (4)	1.12	1.12
Total Full Time Equivalent Employees	22.12	22.12

G/L ACCOUNT	ACCOUNT_TITLE	FY20 Projected	FY20 Budget	FY21 Budget
001-230-522-10120	REGULAR SALARIES & WAGES	681,611	762,681	725,205
001-230-522-10130	OTHER SALARIES & WAGES - P/T	0	20,600	21,321
001-230-522-10140	OVERTIME	49,345	107,000	51,072
001-230-522-10150	SPEC PAY-INCENTIVE,HOL,LV BUYB	14,198	17,000	14,695
001-230-522-10210	FICA TAXES	53,918	61,278	62,140
001-230-522-10220	RETIREMENT CONTRIBUTIONS	186,248	195,561	191,835

Fire Operating, continued

001-230-522-10230	LIFE & HEALTH INSURANCE	166,345	167,639	170,582
001-230-522-30402	TRAVEL EXPENSE	0	500	1,500
001-230-522-30403	GASOLINE & DIESEL	7,064	9,500	8,500
				0
001-230-522-30404	OIL & GREASE	448	1,250	500
001-230-522-30405	TIRES	3,000	4,500	3,090
001-230-522-30406	VEHICLE PARTS ONLY	1,715	3,000	1,766
001-230-522-30407	OTHER AUTO EXPENSE	0	0	0
001-230-522-30462	REPAIR & MAINT. - EQUIPMENT &	8,176	13,400	8,422
001-230-522-30464	REPAIRS TURNKEY - HURRICANE MICHAEL	18,771	18,771	0
001-230-522-30491	OTHER OPERATING EXPENSE	485	1,200	1,200
001-230-522-30493	TRAINING	4,873	10,000	5,019
001-230-522-30511	OFFICE SUPPLIES	315	1,000	1,000
001-230-522-30521	OPERATING MATERIALS & SUPPLIES	1,514	1,400	1,560
001-230-522-30522	OPERATING SUPPLIES - Uniforms	14,838	16,000	15,283
001-230-522-60642	VEHICLES			0
001-230-522-60644	EQUIPMENT	41,786	75,000	35,000
		<u>1,254,652</u>	<u>1,487,280</u>	<u>1,319,691</u>

Police Administration

	2,020	2,020	2,021
	Projected	Budget	Budget
Personnel	237,591	237,381	249,521
Operating	88,331	127,030	132,866
Capital	1,812	3,000	3,187
	327,734	367,411	385,573

	2020	2021
<u>Authorized Positions (Full Time Equivalents):</u>	Budget	Budget
Chief	1.00	1.00
Administrative Assistant	1.00	1.00
Captain	1.00	1.00
Total Full Time Equivalent Employees	3.00	3.00

G/L ACCOUNT	ACCOUNT_TITLE	FY20 Projected	FY20 Budget	FY21 Budget
001-210-521-10110	EXE SALARIES & WAGES	75,232	75,232	80,000
001-210-521-10120	REGULAR SALARIES & WAGES	102,111	99,900	105,174
001-210-521-10140	OVERTIME			0
001-210-521-10150	SPEC PAY-INC	1,478	1,030	1,522
001-210-521-10210	FICA TAXES	13,106	14,458	14,282

Police Administration, continued

001-210-521-10220	RETIREMENT CONTRIBUTIONS	21,231	22,680	22,404
001-210-521-10230	LIFE & HEALTH INSURANCE	24,432	24,081	26,138
001-210-521-30341	CONTRACTUAL SERVICES	22,728	50,000	50,000
001-210-521-30402	TRAVEL EXPENSE	512	1,500	1,500
001-210-521-30403	GAS & DIESEL	3,514	4,000	4,000
001-210-521-30404	OIL & GREASE	350	350	361
001-210-521-30405	TIRES	800	800	824
001-210-521-30406	VEHICLE PARTS ONLY	19	3,750	3,750
001-210-521-30407	VEHICLE REPAIRS	1,240	1,000	1,500
001-210-521-30410	TELEPHONE	40,215	37,080	40,000
001-210-521-30430	UTILITIES	1,887	9,000	9,000
001-210-521-30464	REPAIRS & MAINTENANCE-RADIO	0	2,000	2,000
001-210-521-30491	OTHER OPERATING EXPENSE	1,429	2,050	2,000
001-210-521-30492	INVESTIGATIVE FUNDS	2,874	2,450	2,960
001-210-521-30493	TRAINING	417	800	800
001-210-521-30511	OFFICE SUPPLIES-GENERAL	3,661	2,250	3,771
001-210-521-30521	OPERATING MATERIALS & SUPPLIES	372	750	750
001-210-521-30522	OPERATING SUPPLIES-UNIFORMS	74	500	500
001-210-521-30540	PUBLICATIONS, SUBSCRIP. & MEMB	240	750	750
001-210-521-31000	OTHER OPERATING EXP - IT SUPPO	8,000	8,000	8,400
001-210-521-60620	BUILDINGS	1,152	1,000	1,187
001-210-521-60641	OFFICE FURNITURE & EQUIPMENT	660	2,000	2,000
001-210-521-60644	EQUIPMENT -			
		327,734	367,411	385,573

Police Operating

	2,020	2,020	2,021
	Projected	Budget	Budget
Personnel	1,999,867	1,990,632	2,022,073
Operating	106,294	111,300	139,399
Capital	6,655	62,350	30,377
Debt Service	0	0	0
	<u>2,112,816</u>	<u>2,164,282</u>	<u>2,191,848</u>

	2020	2021
<u>Authorized Positions (Full Time Equivalents):</u>	Budget	Budget
Lieutenants	3.00	3.00
Sergeants	4.00	4.00
Police Officers	17.00	17.00
Police Officers- P/T (2)	0.50	0.50
CDI	0.00	1.00
Communication Officers	6.00	6.00
Communication Officers P/T (3)	1.50	1.50
Records Supervisor	1.00	1.00
Assistant Records Clerk	1.00	1.00
Crossing Guards (3)	0.80	0.80
Property and Evidence Technician	1.00	1.00
<u>Total Full Time Equivalent Employees</u>	<u>35.80</u>	<u>36.80</u>

Police Operating, continued

G/L ACCOUNT	ACCOUNT_TITLE	FY20 Projected	FY20 Budget	FY21 Budget
001-220-521-10110	EXE SALARIES & WAGES			
001-220-521-10120	REGULAR SALARIES & WAGES	1,195,781	1,206,275	1,270,676
001-220-521-10120	REGULAR SALARIES & WAGES Additional Personnel			
001-220-521-10130	OTHER SALARIES & WAGES - P/T	34,453	31,197	35,314
001-220-521-10140	OVERTIME	187,476	145,252	138,101
001-220-521-10150	SPEC PAY-INCENTIVE,HOL,LV BUYB	15,107	15,795	15,561
001-220-521-10210	FICA TAXES	105,196	101,144	110,898
001-220-521-10220	RETIREMENT CONTRIBUTIONS	200,000	228,811	173,958
001-220-521-10230	LIFE & HEALTH INSURANCE	261,853	262,158	277,565
001-220-521-30341	CONTRACTURAL SERVICES	1,011	1,000	1,071
001-220-521-30402	TRAVEL EXPENSE	23	1,000	1,000
001-220-521-30403	GASOLINE & DIESEL	31,746	39,000	33,000
001-220-521-30404	OIL & GREASE	631	1,750	1,750
001-220-521-30405	TIRES	3,616	3,250	3,724
001-220-521-30406	VEHICLE PARTS ONLY	5,499	7,250	7,250
001-220-521-30407	OTHER AUTO EXPENSE	1,559	1,500	1,605
001-220-521-30435	YOUTH DEVELOPMENT ACADEMY PROGRAM	632	2,000	2,000
001-220-521-30462	REPAIR & MAINT.-EQUIPMENT & TO	109	600	600
001-220-521-30464	REPAIR & MAINTENANCE - RADIOS	0	500	500

Police Operating, continued

001-220-521-30491	OTHER OPERATING EXPENSE	17,019	13,300	17,530
001-220-521-30493	TRAINING	3,841	4,000	6,000
001-220-521-30499	CANINE EXPENSE	797	6,500	1,500
001-220-521-30511	OFFICE SUPPLIES	619	3,500	1,500
001-220-521-30514	REWARD MONIES/HUMAN INTELLIGENCE			20,000
001-220-521-30521	OPERATING MATERIALS & SUPPLIES	13,242	10,150	13,639
001-220-521-30522	OPERATING SUPPLIES - UNIFORMS	25,951	16,000	26,729
001-220-521-60641	OFFICE FURNITURE EQUIPMENT	1,336	2,500	1,377
001-220-521-60642	VEHICLES	1,749	50,000	25,000
001-220-521-60644	EQUIPMENT	3,570	9,850	4,000
001-220-521-70710	CAPITAL EQUIPMENT LOAN- PRINCI			0
001-220-521-70711	VEHICLE LOAN CCBG (4)-PRINCIPA			0
001-220-521-70720	CAPITAL EQUIPMENT LOAN- INTERE			0
001-220-521-70721	VEHICLE LOAN CCBG (4)- INTERES			0
		2,112,816	2,164,282	2,191,848

Building and Planning

	2,020	2,020	2,021
	Projected	Budget	Budget
Personnel	191,289	193,651	221,551
Operating	67,696	229,645	399,076
Capital	1,556	10,800	38,000
	<u>260,541</u>	<u>434,096</u>	<u>658,627</u>

	2,020	2,021
<u>Authorized Positions (Full Time Equivalents):</u>	Budget	Budget
Director	1.00	1.00
Administrative Assistant	1.00	1.00
Permitting Technician	0.25	0.25
Code Enforcement Officer	1.00	1.00
Building Inspector P/T	0.50	0.50
<u>Total Full Time Equivalent Employees</u>	<u>3.75</u>	<u>3.75</u>

G/L ACCOUNT	ACCOUNT_TITLE	FY20 Projected	FY20 Budget	FY21 Budget
001-284-515-10110	EXE SALARIES & WAGES	72,051	72,051	74,213
001-284-515-10120	REGULAR SALARIES & WAGES	71,921	72,173	74,079
001-284-515-10130	OTHER SALARIES WAGES PT			15,000
001-284-515-10140	OVERTIME	1,211	1,724	1,247

Building and Planning, continued

001-284-515-10210	FICA TAXES	10,084	10,725	12,587
001-284-515-10220	RETIREMENT CONTRIBUTIONS	15,103	16,824	19,745
001-284-515-10230	LIFE & HEALTH INSURANCE	20,919	20,154	24,681
001-284-515-30341	CONTRACTUAL SERVICES	34,926	164,900	288,158
001-284-515-30342	CONTRACTUAL SERVICES HOUSING DEMOLTIC	3,789	35,000	30,000
001-284-515-30343	PROFESSIONAL SERVICES	5,621	2,500	50,000
001-284-515-30402	TRAVEL EXPENSE	540	1,400	2,000
001-284-515-30403	GAS & DIESEL	0	200	200
001-284-515-30404	OIL & GREASE	0	200	200
001-284-515-30405	TIRES	11	1,000	1,000
001-284-515-30406	VEH PARTS ONLY	0	1,000	1,000
001-284-515-30407	VEH REPAIRS			0
001-284-515-30410	TELEPHONE	6,969	6,045	7,178
001-284-515-30461	REPAIR & MAINT. OFFICE EQUIPME	288	500	1,000
001-284-515-30491	OTHER OPERATING EXPENSE	1,263	2,000	2,000
001-284-515-30493	TRAINING	4,407	3,700	4,540
001-284-515-30500	ADVERTISEMENTS	566	1,900	1,900
001-284-515-30511	OFFICE SUPPLIES GENERAL	1,314	1,300	1,500
001-284-515-31000	OTHER OPERATING EXP - IT SUPPO	8,000	8,000	8,400
001-284-515-60641	OFFICE FURNITURE & EQUIPMENT	1,556	10,800	8,000
001-284-515-60642	VEHICLES			30,000
		260,541	434,096	658,627

Recreation Operating

	2,020	2,020	2,021
	Projected	Budget	Budget
Personnel	388,623	449,709	442,719
Operating	189,119	212,300	137,037
Capital	36,423	46,750	4,120
	<u>614,165</u>	<u>708,759</u>	<u>583,876</u>
		2,020	2,021
		Budget	Budget
<u>Authorized Positions (Full Time Equivalents):</u>			
Director		1.00	1.00
Admin Assistant / Program Coordinator		0.70	0.70
Recreation Coordinators		2.00	2.00
Recreation Supervisor		1.00	1.00
Maintenance Workers		4.00	4.00
Total Full Time Equivalent Employees		<u>8.70</u>	<u>8.70</u>
P/T & Seasonal			
Cheer Leading Coaches (4)		0.25	0.25
Pool Manager		0.23	0.23
Lifeguards (6)		0.57	0.57
Junior Lifeguards (4)		0.34	0.34
Splash Pad Supervisor		0.12	0.12
Program Assistant Summer P/T (2)		0.25	0.25
Officials (3)		0.21	0.21
Total Full Time Equivalent Employees		<u>1.97</u>	<u>1.97</u>

Recreation Operating, continued

G/L ACCOUNT	ACCOUNT_TITLE	FY20 Projected	FY20 Budget	FY21 Budget
001-310-572-10110	EXE SALARIES & WAGES	42,333	63,155	52,000
001-310-572-10120	REGULAR SALARIES & WAGES	214,127	214,127	220,551
001-310-572-10120	REGULAR SALARIES & WAGES New Positions	0	0	0
001-310-572-10130	OTHER SALARIES & WAGES - P/T	15,000	41,541	41,541
001-310-572-10140	OVERTIME	655	670	675
001-310-572-10210	FICA TAXES	18,483	24,398	24,080
001-310-572-10220	RETIREMENT CONTRIBUTIONS	30,367	33,274	37,772
001-310-572-10230	LIFE & HEALTH INSURANCE	67,658	72,544	66,101
001-310-572-30341	CONTRACTUAL SERVICES	863	10,000	5,000
001-310-572-30343	PROFESSIONAL SERVICES			0
001-310-572-30390	CONTINGENCY			10,000
001-310-572-30402	TRAVEL EXPENSE	0	1,000	1,000
001-310-572-30403	GAS & DIESEL	5,823	8,000	5,998
001-310-572-30404	OIL & GREASE	455	500	468
001-310-572-30405	TIRES	446	500	460
001-310-572-30406	VEH PARTS ONLY	673	1,000	693
001-310-572-30407	VEHICLE REPAIRS	153	800	158
001-310-572-30410	TELEPHONE	9,480	8,200	9,765
001-310-572-30430	UTILITIES	0	0	0
001-310-572-30440	RENTAL OF EQUIPMENT & BUILDING	385	500	400
001-310-572-30441	SWIMMING POOL REPAIRS	3,000	10,000	7,000
001-310-572-30462	REPAIR & MAINT-EQUIPMENT & TOO	5,000	5,000	5,150
001-310-572-30491	OTHER OPERATING EXPENSES	20,000	15,000	20,600

Recreation Operating, continued

001-310-572-30464	REPAIRS TURNKEY - HURRICANE MICHAEL	74,700	74,700	0
001-310-572-30492	MAINTENANCE OF TANYARD CREEK PARK	5,000	5,000	5,150
001-310-572-30493	TRAINING	0	2,000	0
001-310-572-30511	OFFICE SUPPLIES - GENERAL	1,600	1,600	1,648
001-310-572-30521	OPERATING MATERIALS & SUPPLIES	2,000	2,000	2,060
001-310-572-30522	OPERATING SUPPLIES - UNIFORMS	3,509	5,000	3,614
001-310-572-30523	OPERATING SUP - CHEM	500	1,500	515
001-310-572-30524	SWIMMING POOL SUPPLIES	500	4,000	515
001-310-572-30525	ATHLETIC EQUIPMENT - FOOTBALL	23,237	20,000	23,934
001-310-572-30526	ATHLETIC EQUIP BASEBALL & SOFT	2,000	4,000	2,060
001-310-572-30528	ATHLETIC EQUIPMENT - BASKETBAL	5,835	5,000	6,010
001-310-572-30529	ATHLETIC EQUIPMENT - OTHER	1,738	4,000	1,790
001-310-572-30540	OTHER RECREATIONAL ACTIVITIES	14,222	15,000	14,649
001-310-572-31000	OTHER OPERATING EXP - IT SUPPO	8,000	8,000	8,400
001-310-572-60641	OFFICE FURNITURE EQUIPMENT	4,000	750	4,120
001-310-572-60642	VEHICLES 2 Cab truck	32,423	46,000	0
		614,165	708,759	583,876

Parks Operating

		2,020	2,020	2,021
		Projected	Budget	Budget
	Personnel	27,384	63,500	57,395
	Operating	30,888	31,893	10,000
	Capital	71,030	67,500	15,000
		129,302	162,893	82,395
G/L ACCOUNT	ACCOUNT_TITLE	FY20 Projected	FY20 Budget	FY21 Budget
001-440-572-10120	REGULAR SALARIES & WAGES			
001-440-572-10130	OTHER SALARIES & WAGES - P/T			
001-440-572-10140	OVERTIME			
001-440-572-10210	FICA TAXES			
001-440-572-10220	RETIREMENT CONTRIBUTIONS			
001-440-572-10230	LIFE & HEALTH INSURANCE			
001-440-572-30341	CONTRACTUAL SERVICES	8,194	12,500	20,000
001-440-572-30391	PARKS & FACILITY	4,430	12,000	15,000
001-440-572-30430	UTILITIES	13,005	30,000	13,395
001-440-572-30440	RENTAL OF EQUIPMENT & BUILDING	1,630	5,000	5,000
001-440-572-30462	REPAIR & MAINT.-EQUIPMENT & TO	125	4,000	4,000
001-440-572-30463	REPAIR & MAINTENANCE-BLDGS. &	6,495	7,500	10,000
001-440-572-30464	REPAIRS TURNKEY - HURRICANE MICHAEL	24,393	24,393	0
001-440-572-30491	OTHER OPERATING EXPENSES			0
001-440-572-60610	HILLSIDE PARK DEVELOPMENT	50,000	50,000	0
001-440-572-60620	BUILDINGS			0
001-440-572-60642	VEHICLES 2 Cab truck			0
001-440-572-60644	EQUIPMENT Utility Trailers/ Weedeaters / Edg	21,030	17,500	15,000
		129,302	162,893	82,395

Public Works Administration

	2,020	2,020	2,021
	Projected	Budget	Budget
Personnel	71,897	70,041	75,384
Operating	102,366	109,900	117,616
Capital	891	750	918
	175,154	180,691	193,918
Public Works Allocation in General Fund		2,020	2,021
<u>Authorized Positions (Full Time Equivalents):</u>		Budget	Budget
Director		1.00	1.00
Admin Assistant		0.30	0.30
Maintenance Worker		12.00	12.00
Equipment Operator (3)		1.90	1.90
Inmate Supervisor (2)		1.90	1.90
Heavy Equipment Operator		1.00	1.00
Trade Worker @ 85%		0.85	0.85
Mechanic II @ 80%		0.80	0.80
Mechanic III @ 80%		0.80	0.80
Field Supervisor (2)		1.65	1.65
Total Full Time Equivalent Employees		22.20	22.20

Public Works Administration, continued

G/L ACCOUNT	ACCOUNT_TITLE	FY20 Projected	FY20 Budget	FY21 Budget
001-410-539-10110	EXE SALARIES & WAGES	44,164	43,082	45,489
001-410-539-10120	REGULAR SALARIES & WAGES	7,387	7,018	7,608
001-410-539-10140	OVERTIME	151	137	500
				0
001-410-539-10210	FICA TAXES	3,605	3,843	4,100
001-410-539-10220	RETIREMENT CONTRIBUTIONS	6,195	6,029	6,432
001-410-539-10230	LIFE & HEALTH INSURANCE	10,395	9,932	11,255
001-410-539-30402	TRAVEL EXPENSE			0
001-410-539-30410	TELEPHONE	8,278	8,500	8,775
001-410-539-30430	UTILITIES	62,516	68,000	68,000
001-410-539-30440	REPAIR & MAINT BUILDING	0	750	1,500
001-410-539-30491	OTHER OPERATING EXPENSE	9,748	8,000	10,041
001-410-539-30493	TRAINING	0	1,000	3,000
001-410-539-30511	OFFICE SUPPLIES	137	400	400
001-410-539-30521	OPERATING MATERIALS & SUPPLIES	788	1,250	2,000
001-410-539-30522	OPERATING EXPENSE - UNIFORMS	12,797	13,500	15,000
001-410-539-30524	OPERATING SUPPLIES - TOOLS	101	500	500
001-410-539-31000	OTHER OPERATING EXP - IT SUPPO	8,000	8,000	8,400
001-410-539-60641	OFFICE FURNITURE EQUIPMENT	891	750	918
		175,154	180,691	193,918

Public Works Road and Streets

	2,020	2,020	2,021
	Projected	Budget	Budget
Personnel	430,620	435,133	452,512
Operating	77,429	134,500	197,000
Capital	1,024,425	1,040,680	896,939
Debt Service	0	0	0
	1,532,474	1,610,313	1,546,451

G/L ACCOUNT	ACCOUNT_TITLE	FY20 Projected	FY20 Budget	FY21 Budget
001-430-541-10110	SALARIES & WAGES	8,038	15,374	15,835
001-430-541-10120	REGULAR SALARIES & WAGES	295,149	295,149	304,003
001-430-541-10130	OTHER SALARIES & WAGES - P/T			0
001-430-541-10140	OVERTIME	7,763	9,785	5,000
001-430-541-10210	FICA TAXES	21,770	22,501	24,850
001-430-541-10220	RETIREMENT CONTRIBUTIONS	37,672	35,296	38,981
001-430-541-10230	LIFE & HEALTH INSURANCE	60,228	57,028	63,842
001-430-541-30341	CONTRACTUAL SERVICES	2,745	32,000	50,000
001-430-541-30403	GASOLINE & DIESEL	45,099	60,000	55,000
001-430-541-30462	REPAIR & MAINT-HEAVY EQUIP&TOOLS			50,000
001-430-541-30491	OTHER OPERATING EXPENSE			0
001-430-541-30524	OPERATING SUPPLIES - SMALL TOO	2,319	5,000	5,000
001-430-541-30530	ROAD MATERIALS & SUPPLIES	27,265	37,500	37,000

Public Works Road and Streets, continued

001-430-541-60632	RESURF & SIDEWALKS	710,000	710,000	770,939
001-430-541-60634	STORM WATER FACILITIES	254,680	254,680	100,000
001-430-541-60643	HEAVY EQUIPMENT /VEHICLE	59,745	76,000	26,000
001-430-541-60643	2 Superintendent Trucks			0
001-430-541-60643	Shop Truck	0		0
001-430-541-60643	2 Crew Cabs	0		0
001-430-541-70710	CCB LOAN- GRAPPLE TRUCK PRINCI	0		0
001-430-541-70711	Street Sweeper Loan	0	0	0
001-430-541-70720	CCB LOAN GRAPPLE TRUCK - INTER	0		0
001-430-541-70721	INTEREST - CCB LOAN EQUIPMENT	0		0
		1,532,474	1,610,313	1,546,451
		1,532,474	1,610,313	1,546,451

Public Works Cemeteries and Grounds

	2,020	2,020	2,021
	Projected	Budget	Budget
Personnel	83,469	106,675	104,856
Operating	107	1,000	1,000
	83,576	107,675	105,856

G/L ACCOUNT	ACCOUNT_TITLE	FY20 Projected	FY20 Budget	FY21 Budget
001-431-542-10120	REGULAR SALARIES & WAGES	57,568	76,812	79,116
001-431-542-10140	OVERTIME	1,519	2,060	2,122
001-431-542-10210	FICA TAXES	4,158	5,954	6,215
001-431-542-10220	RETIREMENT CONTRIBUTIONS	7,683	9,341	1,155
001-431-542-10230	LIFE & HEALTH INSURANCE	12,541	12,508	16,248
001-431-542-30521	OPERATING SUPPLIES	107	1,000	1,000
001-435-542-30491	OTHER OPERATING EXPENSES			0
		83,576	107,675	105,856

Public Works Buildings and Grounds

		2,020	2,020	2,021
		Projected	Budget	Budget
	Personnel	231,284	235,128	241,048
	Operating	114,030	104,349	165,000
	Capital	10,249	9,300	22,000
		355,563	348,777	428,048
G/L ACCOUNT	ACCOUNT_TITLE	FY20 Projected	FY20 Budget	FY21 Budget
001-440-519-10120	REGULAR SALARIES & WAGES	164,668	164,668	169,608
001-440-519-10140	OVERTIME	2,121	5,665	3,000
001-440-519-10210	FICA TAXES	10,815	12,676	13,205
001-440-519-10220	RETIREMENT CONTRIBUTIONS	19,559	19,884	20,713
001-440-519-10230	LIFE & HEALTH INSURANCE	34,120	32,235	34,522
001-440-519-30341	CONTRACTUAL SERVICES	60,482	50,800	70,000
001-440-519-30463	REPAIR & MAINT.-BUILDINGS & GR	35,276	37,300	80,000
001-440-519-30464	REPAIRS TURNKEY - HURRICANE MICHAEL	3,749	3,749	
001-440-519-30491	OTHER OPERATING EXPENSE	14,524	12,500	15,000
001-440-519-60641	OFFICE FURNITURE EQUIPMENT	6,058	4,800	10,000
001-440-519-60644	EQUIPMENT	4,191	4,500	12,000
		355,563	348,777	428,048

Public Works Fleet Maintenance

		2,020	2,020	2,021
		Projected	Budget	Budget
	Personnel	64,637	104,266	85,187
	Operating	65,088	68,400	74,000
	Capital	0	0	0
		<u>129,725</u>	<u>172,666</u>	<u>159,187</u>
G/L ACCOUNT	ACCOUNT_TITLE	FY20 Projected	FY20 Budget	FY21 Budget
001-450-541-10120	REGULAR SALARIES & WAGES	45,612	78,556	60,000
001-450-541-10140	OVERTIME	149	1,030	1,000
001-450-541-10210	FICA TAXES	3,105	6,088	4,667
001-450-541-10220	RETIREMENT CONTRIBUTIONS	5,470	9,550	7,320
001-450-541-10230	LIFE & HEALTH INSURANCE	10,301	9,042	12,200
001-450-541-30404	OIL & GREASE	3,447	3,700	4,000
001-450-541-30405	TIRES	8,106	6,000	6,500
001-450-541-30406	VEH PARTS ONLY	31,438	34,000	35,000
001-450-541-30407	VEHICLE REPAIRS	15,394	18,000	20,000
001-450-541-30491	OTHER OPER EXPENSE	6,704	6,700	8,500
001-450-541-60644	EQUIPMENT	0	0	0
		<u>129,725</u>	<u>172,666</u>	<u>159,187</u>

Non-Departmental

		2,020	2,020	2,021
		Projected	Budget	Budget
	Operating	651,057	671,001	719,658
	Debt Service	391,656	386,353	387,858
	Transfers	228,102	224,829	233,376
		1,270,815	1,282,183	1,340,892
G/L ACCOUNT	ACCOUNT_TITLE	FY20 Projected	FY20 Budget	FY21 Budget
001-001-519-10272	INVESTMENT EXPENSE	11,000	0	11,000
001-001-519-30320	ACCOUNTING & AUDITING SERVICES	29,186	29,186	30,062
001-001-519-30341	CONTRACTUAL SERVICES Bus Service	20,000	20,000	20,000
001-001-519-30342	RECORDING OF THE COMMISSION MT	42,000	42,000	43,350
001-001-519-30343	PROFESSIONAL SERVICES	2,893	2,000	3,000
001-001-519-30390	CONTINGENCY	0	28,023	33,792
001-001-519-30410	TELEPHONE	2,310	667	2,300
001-001-519-30420	REIMBURSEMENT TO CRA	0	0	0
001-001-519-30430	SALES & USE TAXES (DOR AUDIT)	0	7,769	0
001-001-519-30440	SUMMER YOUTH WORK PROGRAM	10,000	20,000	10,300
	JUNIOR COMMISSION	0	0	0
001-001-519-30451	INSURANCE	495,005	489,013	526,064
	2019 Workers Comp , Property, Liability distributed to Utility Funds			0

Non-Departmental, continued

001-001-519-30465	COPIER PAYMENT	2,057	12,023	2,119
001-001-519-30491	OTHER OPERATING EXPENSE	32,713	15,000	33,695
001-001-519-30500	LEGAL ADS & RECORDINGS	0	1,200	0
001-001-519-30510	EMPLOYEE HEALTH AWARENESS INIT			0
001-001-519-30512	POSTAGE	3,893	4,120	3,978
001-001-519-70730	TRANSFER DEBT SVC CAP IMP BOND	366,200	366,200	365,130
001-001-519-70731	HONEWELL LOAN PRINCIPAL	21,280	16,847	20,421
001-001-519-70732	HONEYWELL LOAN INTEREST	4,176	3,306	2,307
001-001-519-90407	TRANSFER TO LANDFILL			0
001-001-519-90000	TRANS TO INTERNAL SERVICE FUND	60,000	60,000	61,800
	TRANSFER TO CRA - ADMINISTRATIVE			0
001-001-552-30645	CRA TIF: ECONOMIC ENVIRON.	168,102	164,829	171,576
001-001-552-90645	CRA TIF: ECONOMIC ENVIRON.			0
001-001-574-31699	QuincyFest: Operating			0
		1,270,815	1,282,183	1,340,892

Business Activity Finance

	2,020	2,020	2,021
	Projected	Budget	Budget
Interfund Transfer	494,631	494,631	601,953
	2,020	2,020	2,021
	Projected	Budget	Budget
Personnel	256,671	236,455	270,358
Operating	12,268	11,119	26,500
	<u>268,939</u>	<u>247,574</u>	<u>296,858</u>
		2020	2,021
<u>Authorized Positions (Full Time Equivalents):</u>		Budget	Budget
Director		0.75	0.75
Accountant III		0.00	0.00
Accountant II		0.75	0.75
Accountant I		0.75	0.75
Accts Control Specialist		0.00	0.00
Accts Payable & Payroll Clerk		0.75	0.75
Utility Billing Clerk		0.75	0.75
<u>Total Full Time Equivalent Employees</u>		<u>3.75</u>	<u>3.75</u>

Business Activity Finance, continued

G/L ACCOUNT	ACCOUNT_TITLE	FY20 Projected	FY20 Budget	FY21 Budget
400-271-513-10110	EXECUTIVE SALARIES & WAGES	72,750	65,153	74,933
400-271-513-10120	REGULAR SALARIES & WAGES	123,646	111,130	127,355
400-271-513-10210	FICA TAXES	13,360	13,486	15,475
400-271-513-10220	RETIREMENT CONTRIBUTIONS	21,600	21,154	24,275
400-271-513-10230	LIFE & HEALTH INSURANCE	25,315	25,532	28,320
400-271-513-30341	CONTRACTUAL SERVICES	12,268	11,119	26,500
400-271-513-30390	CONTINGENCY			
		268,939	247,574	296,858

Business Activity Customer Service

	2,020	2,020	2,021
	Projected	Budget	Budget
Personnel	174,024	185,275	182,632
Operating	35,564	58,333	118,234
Capital	0	3,450	4,230
Debt Service	0	0	0
	209,589	247,058	305,095

	2020	2021
<u>Authorized Positions (Full Time Equivalents):</u>	Budget	Budget
<u>Customer Service Director</u>	0.50	0.50
Customer Service Supervisor		
Customer Service Representative	1.00	1.00
Customer Service Cashiers	2.00	2.00
<u>Total Full Time Equivalent Employees</u>	<u>3.50</u>	<u>3.50</u>

G/L ACCOUNT	ACCOUNT_TITLE	FY20 Projected	FY20 Budget	FY21 Budget
400-274-513-10110	EXE SALARIES & WAGES	31,500	31,500	32,445
400-274-513-10120	REGULAR SALARIES & WAGES	69,346	99,750	102,743
400-274-513-10140	OVERTIME	434	523	447
400-274-513-10210	FICA TAXES	7,133	11,471	10,376
400-274-513-10220	RETIREMENT CONTRIBUTION	12,565	17,993	16,276

Business Activity Customer Service, continued

400-274-513-10230	LIFE & HEALTH INSURANCE	15,555	24,038	20,345
400-274-513-30280	Credit Card Processing Charges	93,628	36,283	96,436
400-274-513-30341	CONTRACTUAL SERVICES			
400-274-513-30402	TRAVEL EXPENSES	0	1,000	0
400-274-513-30403	GAS & DIESEL			
400-274-513-30410	TELEPHONE	7,281	7,000	7,499
400-274-513-30461	REPAIR & MAINTAIN OFFICE EQUIP	2,057	2,500	2,119
400-274-513-30491	OTHER OPERATING EXPENSES	1,000	1,050	1,030
400-274-513-30493	TRAINING	0	2,000	2,000
400-274-513-30495	Over or Under			
400-274-513-30511	OFFICE SUPPLIES-GENERAL	542	500	750
400-274-513-30522	OPERATING SUPPLIES - UNIFORMS			
400-274-513-31000	OTHER OPERATING EXPENSE IT SUP	8,000	8,000	8,400
400-274-513-31500	ENERGY PROGRAM EXPENSES			
400-274-513-60620	BUILDING MODIFICATION SECURITY			
400-274-513-60641	OFFICE FURNITURE & EQUIPMENT	4,106	3,450	4,230
400-274-513-70711	NETQUINCY BLDG PRINCIPAL 50%			
400-274-513-70722	NETQUINCY BLDG INTEREST 50%			
		253,146	247,058	305,095

Sewer Fund

	2,020	2,020	2,021
	Projected	Budget	Budget
<u>REVENUES</u>	0		
EPA GRANT	348,568	531,028	663,485
FLORIDA DEM HURRICANE MICHAEL GR/	3,300	3,300	0
CDBG GRANT	14150	735,000	686,140
SAND & GRIT GRANT	149,000	149,000	0
FLORIDA DEO GAA GRANT	0	75,000	75,000
CLEAN WATER SRL GRANT	298,000	298,000	3,577,000
SRL SMALL COMMUNITY GRANT 641090	0	0	0
SALES	1,850,153	2,042,552	1,999,365
CONNECTIONS	2,936	2,500	3,823
FORFEITED DISCOUNTS - PENALTIES	22,658	20,000	25,936
CUT ON/OFF FEES	52,763	60,000	13,850
SEWER SURCHARGE O/S	808	53	849
INTEREST REVENUE	140,133	131,250	0
OTHER MISCELLANEOUS REVENUE			
INTERFUND TRANSFER			448,007
USE OF RETAINED EARNINGS	0	242,850	115,000
LOAN PROCEEDS	0	80,945	30,354
	2,882,469	4,371,478	7,638,809

Sewer Fund, continued

EXPENDITURES

Administration

Personnel	111,287	78,544	179,698
Operating	176,749	156,076	213,957
Capital and Depreciation	9,000	10,000	10,000
Debt Service	430,584	510,172	307,747
Transfer	234,971	210,338	220,520
Total	962,592	965,130	931,921

Treatment

Operating	1,172,595	1,552,850	1,103,000
Capital	0	125,704	3,800,067
Total	1,172,595	1,678,554	4,903,067

Collection

Personnel	141,366	167,164	174,139
Operating	60,832	1,301,043	757,197
Capital	129,859	209,000	872,485
Total	332,057	1,677,207	1,803,821

Grand Total

2,467,243	4,320,891	7,638,809
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Sewer Fund Expenditures, continued

	2,020	2,021
<u>Authorized Positions (Full Time Equivalents):</u>	Budget	Budget
Director (1) @ 20%	0.20	0.20
Assistant Director (2) @ 20%	0.20	0.40
Administrative Assistant (1) @ 20%	0.20	0.20
Engineer (1) @ 20%	0.20	0.00
Engineer Survey Tech (1) @ 20%	0.20	0.00
Water and Sewer Superintendent @ 50%	0.50	0.50
Senior Utility Service Technician	1.00	1.00
Utility Service Technician (3)	1.00	3.00
Meter Readers (4) at 25%	0.75	1.00
Total Full Time Equivalent Employees	4.25	6.30

Sewer Administration

G/L ACCOUNT	ACCOUNT_TITLE	FY20 Projected	FY20 Budget	FY21 Budget
402-520-535-10110	EXE SALARIES & WAGES	14,328	14,032	14,901
402-520-535-10120	REGULAR SALARIES & WAGES	58,102	34,538	112,426
402-520-535-10140	OVERTIME	4,302	2,265	4,475
402-520-535-10210	FICA TAXES	5,331	2,681	9,241
402-520-535-10220	RETIREMENT CONTRIBUTIONS	8,547	4,599	14,495
402-520-535-10230	LIFE & HEALTH INSURANCE	20,677	20,429	24,160
402-520-535-30320	ACCOUNTING & AUDITING SERVICES	8,163	9,543	8,408

Sewer Fund Expenditures, continued

402-520-535-30341	CONTRACTUAL SERVICES	5,674	4,000	45,844
402-520-535-30343	PROFESSIONAL SERVICES	100,517	56,078	49,125
402-520-535-30390	CONTINGENCY	0	17,622	41,000
402-520-535-30402	TRAVEL EXPENSE	38	200	200
402-520-535-30403	GAS & DIESEL	0	200	200
402-520-535-30404	OIL & GREASE	0	400	400
402-520-535-30405	TIRES	0	200	200
402-520-535-30410	TELEPHONE	12,394	14,000	14,000
402-520-535-30440	RENTALS & LEASES	430	3,000	3,000
402-520-535-30451	INSURANCE	36,933	36,933	38,041
402-520-535-30491	OTHER OPERATING EXPENSE	4,115	5,000	4,239
402-520-535-30511	OFFICE SUPPLIES	298	300	300
402-520-535-30521	OPERATING SUPPLIES	0	300	300
402-520-535-30522	OPERATING SUPPLIES - UNIFORMS	186	300	300

Sewer Fund Expenditures, continued

G/L ACCOUNT	ACCOUNT_TITLE	FY20 Projected	FY20 Budget	
402-520-535-30560	BAD DEBT			
402-520-535-31000	OTHER OPERATING EXP - IT SUPPO	8,000	8,000	8,400
402-520-535-60644	EQUIPMENT	9,000	10,000	10,000
402-520-535-60670	DEPRECIATION			
402-520-535-70031	2003 BOND DEBT SERVICE PRINCIP	106,394	106,394	97,096
402-520-535-70032	2003 BOND DEBT SERVICE INTERES	35,596	35,596	20,373
402-520-535-70111	2011 BOND DEBT SERVICE PRINCIP	27,400	27,400	26,851
402-520-535-70112	2011 BOND DEBT SERVICE INTERES	31,079	18,648	16,195
402-520-535-70720	DEBT SERVICE DEP STATE LOAN PR	137,033	218,358	0
402-520-535-70721	DEBT SERVICE DEP STATE LOAN IN	3,531	4,201	0
402-520-535-70731	HONEYWELL LOAN PRINCIPAL	45,487	45,487	48,907
402-520-535-70732	HONEWELL LOAN INTEREST	8,926	8,926	6,230
402-520-535-70733	DEBT SERVICE SRL 641090 PRINCIPAL	12,176	12,176	12,438
402-520-535-70734	DEBT SERVICE SRL 641090 INTEREST	5,780	5,780	5,518
402-520-535-70735	DEBT SERVICE SRL 200100 PRINCIPAL	14,425	22,908	23,186
402-520-535-70736	DEBT SERVICE SRL 200100 INTEREST	2,757	4,297	4,019
402-520-535-70735	DEBT SERVICE SOLAR ARRAY GRANT PRIN			44,586
402-520-535-70736	DEBT SERVICE SOLARY ARRAY GRANT INT			2,347
402-520-535-90990	TRANSFER OF PROFIT	137,670	115,038	141,800
402-520-535-90991	TRANSFER TO RESERVES	50,000	50,000	30,000
402-520-535-91000	BUSINESS ACTIVITY SHARED EXP	47,300	45,300	48,719
402-520-535-92000	ELECT FUND SHARE SMART G DEBT			0
		962,592	965,130	931,921

Sewer Fund Expenditures, continued

Sewer Treatment

402-531-535-30341	CONTRACTUAL SERVICES	670,049	800,000	816,000
402-531-535-30343	PROFESSIONAL SERVICES	208,653	373,000	125,000
402-531-535-30430	UTILITIES	133,054	220,000	145,000
402-531-535-30464	REPAIRS TURNKEY - HURRICANE MICHAEL	3,300	3,300	0
402-531-535-30466	REPAIR & MAINTENANCE - PLANT	8,539	7,000	12,000
402-531-535-30491	OTHER OPERATING EXPENSE	149,000	149,550	5,000
402-531-535-30501	PERMITS			0
402-531-535-60620	BUILDING & BUILDING IMPROVEMENTS		0	3,530,067
402-531-535-60644	EQUIPMENT Local Mitigation Strategies	0	125,704	115,000
402-531-535-60644	EQUIPMENT			155,000
		1,172,595	1,678,554	4,903,067

Sewer Fund Expenditures, continued

Sewer Collection

G/L ACCOUNT	ACCOUNT_TITLE	FY20 Projected	FY20 Budget	FY21 Budget
402-539-531-10120	REGULAR SALARIES WAGES - LINE CLEARING (	13,745	0	13,745
402-539-531-10140	OVERTIME - LINE CLEARING CREW	1,023	0	1,023
402-539-531-10210	FICA TAXES- LINE CLEARING CREW	1,057	0	1,057
402-539-531-10220	RETIREMENT CONTRIBUTIONS - LINE CLEARIN	1,582	0	1,582
402-539-531-10230	LIFE HEALTH INS - LINE CLEARING CREW	2,967	0	2,967
402-540-535-10120	REGULAR SALARIES & WAGES	76,962	111,585	102,303
402-540-535-10140	OVERTIME	3,551	8,316	7,626
402-540-535-10210	FICA TAXES	5,477	9,184	8,482
402-540-535-10220	RETIREMENT CONTRIBUTIONS	9,084	14,406	13,382
402-540-535-10230	LIFE & HEALTH INSURANCE	25,917	23,673	21,972
402-540-535-30312	ENGINEERING STUDY	2,000	2,000	2,060
402-540-535-30341	CONTRACTUAL SERVICES	0	3,000	3,000
402-540-535-30390	BAD DEBTS	0	200	200
402-540-535-30393	RATE STABILIAZATION	1,232	2,000	2,000
402-540-535-30401	AUTO EXPENSE	280	500	500
402-540-535-30403	GASOLINE & DIESEL	1,138	2,000	2,000
402-540-535-30404	OIL & GREASE	1,162	1,000	1,197
402-540-535-30405	TIRES	7,741	8,000	8,000

Sewer Fund Expenditures, continued

402-540-535-30406	AUTO PARTS	0	200	200
402-540-535-30407	VEHICLE REPAIRS-PARTS AND LABO			0
402-540-535-30440	RENTALS/LEASES			0
402-540-535-30462	REPAIR & MAINT.-EQUIPMENT & TO	1,759	4,000	4,000
402-540-535-30467	MAINTENANCE OF MAINS & LINES	43,752	1,275,743	731,140
402-540-535-30491	OTHER OPERATING EXPENSE	-19	500	500
402-540-535-30521	OPERATING SUPPLIES	53	400	400
402-540-535-30522	OPERATING SUPPLIES - UNIFORMS	1,734	1,500	2,000
402-540-535-60644	EQUIPMENT	64,859	105,000	170,000
402-540-535-60644	EQUIPMENT - EPA GRANT			663,485
402-540-535-60644	EQUIPMENT FIBER OPTIC UPGRADE	65,000	104,000	39,000
	Total	332,057	1,677,207	1,803,821
	Sewer Fund Total Expenditures	2,467,243	4,320,891	7,638,809

Electric Fund

	2,020	2,020	2,021
	Projected	Budget	Budget
<u>REVENUES</u>			
Sales	12,725,252	14,549,669	13,896,235
Connections	67,989	10,000	66,514
Penalties	124,168	140,823	148,887
Hurricane Michael Surcharge	900,286	961,300	927,294
Grants	478,807	478,807	2,950,000
Other	68,263	197,168	192,508
Transfers	0	0	0
Loan Proceeds & Use of Retained Earnings	0	829,818	392,432
	14,364,764	17,167,585	18,573,870
<u>EXPENDITURES</u>			
Warehouse			
Personnel	41,007	45,534	48,444
Operating	18,278	22,675	15,000
	59,285	68,209	63,444

Electric Fund, continued

Administration			
Personnel	186,998	335,817	416,815
Operating	7,041,234	8,467,323	9,007,411
Capital and Depreciation	3,053	2,850	3,145
Debt Service	587,935	500,053	436,923
Transfer	4,900,213	4,900,213	5,465,918
Hurricane Michael	1,194,440	841,895	1,414,811
	13,913,874	15,048,151	16,745,023
 Distribution (591)			
Personnel	531,136	684,703	602,099
Operating	109,592	1,308,860	556,099
Capital	400,000	608,000	353,600
Debt Service	96,734	96,734	253,605
	1,137,463	2,698,297	1,765,402
 Grand Total	15,110,622	17,814,657	18,573,869

Electric Fund Revenues

G/L ACCOUNT	ACCOUNT_TITLE	FY20 Projected	FY20 Budget	FY21 Budget
403-331-0109	HURRICANE MICHAEL FEMA REIMB	0	0	2,950,000
403-331-35000	FLORIDA DEM HURRICANE MICHAEL	478,807	478,807	0
403-343-11000	RESIDENTIAL SALES	4,691,503	5,586,000	5,449,653
403-343-12000	COMMERCIAL SALES	6,372,563	7,138,669	6,536,029
403-343-13000	INDUSTRIAL SALES	1,253,583	1,400,000	1,476,684
403-343-14000	STREET LIGHTING SALES	155,647	100,000	126,917
403-343-15000	INTERDEPARTMENTAL SALES	251,955	325,000	306,952
403-343-16000	CONNECTIONS	67,989	10,000	66,514
403-343-16500	HURRICANE MICHAEL SURCHARGE	900,286	961,300	927,294
403-343-17000	FORFEITED DISCOUNTS - PENALTIES	124,168	140,823	148,887
403-343-18000	SALE OF MATERIAL	3,299	420	3,398
403-343-18500	SPECIAL PROJECT - MATERIAL SALES	29,282	31,500	111,459
403-343-19000	CUT ON/OFF FEES	8,014	8,715	33,046
403-343-24000	TRANSFORMER RENT	4,210	7,350	7,750
403-343-27000	MISCELLANEOUS CHARGES	5,221	123,868	18,072
403-343-28000	REIMBURSEMENT-HURRICANE IRMA	0	25,000	0
403-343-29000	POLE RENT-CABLEVISION			0
403-343-90000	MISCELLANEOUS REVENUES	15,759	315	16,232

Electric Fund Revenues, continued

403-361-10000	INTEREST REVENUE	2,478	0	2,552
403-361-13000	UNREALIZED GAIN-PRUDENTIAL BACHE			0
403-361-13500	CAPITAL GAINS			
403-361-14100	DIVIDENDS			
403-369-90000	MISCELLANEOUS REVENUES			0
403-381-10000	INTERFUND TRANSFER			0
403-389-90000	LOAN PROCEEDS	0	379,818	142,432
403-389-90001	USE OF RETAINED EARNINGS	0	450,000	250,000
		<u>14,364,764</u>	<u>17,167,585</u>	<u>18,573,870</u>

Electric Fund Expenditures

	2020	2021
<u>Authorized Positions (Full Time Equivalents):</u>	Budget	Budget
Director (1) @ 40%	0.40	0.40
Assistant Director (2) @ 40%	0.40	0.80
Administrative Assistant (1) @ 40%	0.40	0.40
City Manager Administration	0.30	0.30
Infrastructure Development/Grant Writer	1.00	1.00
Building Official	0.75	0.00
Engineer (1) @ 40%	0.40	0.00
Engineer Survey Tech (1) @ 40%	0.40	0.00
Lineman Foreman	1.00	1.00
Senior Lineman	0.00	1.00
Lineman (3)	3.00	3.00
Lineman Apprentice	1.00	1.00
Line Helper (3)	2.00	3.00
Tree Trimmer	1.00	1.00
Tree Trimmer Helper	1.00	1.00
Storekeeper	1.00	1.00
Utilities Service Technician	1.00	1.00
Meter Readers (4) at 25%	0.75	1.00
Total Full Time Equivalent Employees	15.80	16.90

Electric Fund Expenditures. Continued

Electric Warehouse

G/L ACCOUNT	ACCOUNT_TITLE	FY20 Projected	FY20 Budget	FY21 Budget
403-502-531-10120	REGULAR SALARIES & WAGES	29,018	29,829	31,022
403-502-531-10140	OVERTIME	557	3,526	3,667
403-502-531-10210	FICA TAXES	1,919	2,322	2,654
403-502-531-10220	RETIREMENT CONTRIBUTIONS	3,478	3,641	4,163
403-502-531-10230	LIFE & HEALTH INSURANCE	6,034	6,216	6,938
403-502-531-30430	UTILITIES	2,258	4,000	4,000
403-502-531-30461	R/M-OFFICE EQUIPMENT	251	400	300
403-502-531-30462	REPAIR & MAINT - EQUIP AND TOO	167	800	5,000
403-502-531-30463	REPAIR & MAINT - BLDS AND GROU	1,575	3,000	3,000
403-502-531-30464	REPAIRS TURNKEY - HURRICANE MICHAEL	12,375	12,375	
403-502-531-30491	OTHER OPERATING EXPENSE	74	500	500
403-502-531-30521	OPERATING SUPPLIES	961	1,000	1,500
403-502-531-30522	OPERATING SUPPLIES - UNIFORMS	618	600	700
403-511-531-30560	PENALTIES AND INTEREST	0	0	0
		59,285	68,209	63,444

Electric Fund Expenditures. Continued

Electric Administration

G/L ACCOUNT	ACCOUNT_TITLE	FY20 Projected	FY20 Budget	FY21 Budget
403-520-531-10110	EXE SALARIES & WAGES	59,693	165,407	86,109
403-520-531-10110	EXE SALARIES & WAGES - Grant Writer			53,469
403-520-531-10110	EXE SALARIES & WAGES - 30 % City Manager's			32,445
403-520-531-10120	REGULAR SALARIES & WAGES	86,482	129,391	134,567
403-520-531-10140	OVERTIME	578	656	682
403-520-531-10210	FICA TAXES	9,926	13,202	23,506
403-520-531-10220	RETIREMENT CONTRIBUTIONS	16,011	14,288	36,873
403-520-531-10230	LIFE & HEALTH INSURANCE	14,308	12,873	49,164
403-520-531-30320	ACCOUNTING & AUDITING SERVICES	25,263	20,820	26,779
403-520-531-30341	CONTRACTUAL SERVICES	54,926	183,500	120,000
403-520-531-30343	PROFESSIONAL SERVICES	81,097	82,054	75,000
403-520-531-30370	PURCHASED ELECTRIC	6,599,241	7,549,900	6,600,000
403-520-531-30390	CONTINGENCY	0	160,648	160,000
403-520-531-30391	TRANSFER TO RESERVES			1,621,764
403-520-531-30402	TRAVEL EXPENSE	2,789	3,000	3,000
403-520-531-30403	GASOLINE & DIESEL	13,948	12,000	15,000
403-520-531-30404	OIL & GREASE	0	250	250
403-520-531-30405	TIRES	0	400	400
403-520-531-30406	VEHICLE PARTS ONLY	0	500	500
403-520-531-30407	VEHICLE REPAIRS	0	200	200
403-520-531-30410	TELEPHONE	3,086	3,362	3,500
403-520-531-30440	RENTALS/LEASES	430	2,782	15,000

Electric Fund Expenditures. Continued

403-520-531-30451	INSURANCE	128,077	105,350	131,919
403-520-531-30462	REPAIR & MAINT-EQUIPMENT & TO	2,500	300	3,000
403-520-531-30491	OTHER OPERATING EXPENSE	24,562	123,855	37,000
403-520-531-30493	TRAINING	8,816	20,000	10,000
403-520-531-30500	LEGAL ADS & RECORDING	212	5,000	1,000
403-520-531-30511	OFFICE SUPPLIES	49	500	515
403-520-531-30512	POSTAGE	9,726	22,525	10,094
403-520-531-30521	OPERATING SUPPLIES	290	700	700
403-520-531-30522	OPERATING SUPPLIES - UNIFORMS	578	450	1,000
403-520-531-30540	DUES, PUBLICATION, & MEMBERSHI	43,953	40,000	40,000
403-520-531-30560	BAD DEBTS			
403-520-531-30580	STATE ASSESSMENT TAXES	3,174	2,100	2,100
403-520-531-30591	UNCLAIMED PROPERTY UTILITY REF	3,835	2,000	5,000
403-520-531-30646	ECONOMIC DEVELOPMENT - UTILITIES	12,632	102,127	100,000
403-520-531-31000	OTHER OPERATING EXP - IT SUPPO	22,052	23,000	23,690
403-520-531-60641	OFFICE FURNITURE EQUIPMENT	3,053	2,850	3,145
403-520-531-60670	DEPRECIATION			0
403-520-531-70031	2003 BOND DEBT SERVICE PRINCIP	212,787	212,787	194,193
403-520-531-70032	2003 BOND DEBT SERVICE INTERES	71,193	71,193	40,747
403-520-531-70111	2011 BOND DEBT SERVICE PRINCIP	128,569	128,569	125,993
403-520-531-70112	2011 BOND DEBT SERVICE INTERES	175,386	87,503	75,990

Electric Fund Expenditures. Continued

403-520-531-90990	TRANSFER OF PROFIT	4,360,899	4,360,899	4,609,940
403-520-531-90991	TRANSFR TO WATER			0
403-520-531-90991	TRANSFER TO IT			31,529
403-520-531-90991	TRANSFER TO GAS	151,027	151,027	122,308
403-520-531-90991	TRANSFR TO SEWER	81,252	81,252	314,002
403-520-531-91000	BUSINESS ACTIVITY SHARED EXP	307,035	307,035	388,139
403-520-531-92000	ELECT FUND SHARE SMART G DEBT			0
403-539-531-10120	REGULAR SALARIES WAGES - LINE CLEARING (	90,748	0	94,378
403-539-531-10140	OVERTIME - LINE CLEARING CREW	5,961	0	6,200
403-539-531-10210	FICA TAXES - LINE CLEARING CREW	8,607	0	7,694
403-539-531-10220	RETIREMENT CONTRIBUTIONS - LINE CLEARIN	10,119	0	12,069
403-539-531-10230	LIFE HEALTH INS - LINE CLEARING CREW	17,796	0	18,508
403-539-531-30343	PROFESSIONAL SERVICES	172,091	60,000	55,462
403-539-531-30467	REPAIR MAINT. - MAINS LINES			
403-539-531-30469	CONTRACTUAL TREE TRIMMING	181,374	127,000	140,000
403-539-531-30521	STORMS- FOOD	0	36,145	0
403-539-531-60610	ELECTRIC REBUILD - MUTUAL AID			0
403-539-531-60630	STORM EQUIPMENT			0
403-539-531-60640	STORM HARDENING EQUIPMENT	8,214	13,000	15,000
403-539-531-70191	H-M LOAN CCB 3M '19 PRINCIPAL	628,576	500,000	1,000,000
403-539-531-70192	H-M LOAN CCB 3M '19 INT	70,954	105,750	65,500
		13,913,874	15,048,151	16,745,023

Electric Fund Expenditures. Continued

Electric Distribution

G/L ACCOUNT	ACCOUNT_TITLE	FY20 Projected	FY20 Budget	FY21 Budget
403-591-531-00960	INVESTMENT EXPENSES			
403-591-531-10110	SALARIES WAGES			
403-591-531-10120	REGULAR SALARIES & WAGES	399,301	494,525	415,273
403-591-531-10120	Two Positions Tree Trimmer and Helper			
403-591-531-10140	OVERTIME	14,453	30,658	31,885
403-591-531-10210	FICA TAXES	24,932	29,484	34,208
403-591-531-10220	RETIREMENT CONTRIBUTIONS	38,278	52,036	53,659
403-591-531-10230	LIFE & HEALTH INSURANCE	54,172	78,000	67,074
403-591-531-30341	CONTRACTUAL SERVICES	0	25,000	360,000
403-591-531-30403	GASOLINE & DIESEL	7,340	25,000	7,560
403-591-531-30404	OIL & GREASE	1,291	1,000	1,329
403-591-531-30405	TIRES	2,471	3,500	2,545
403-591-531-30406	PARTS	11,755	15,000	15,000
403-591-531-30407	VEHICLE REPAIRS-LABOR & PARTS	17,813	16,000	20,000
403-591-531-30430	UTILITIES	13,074	80,000	45,000
403-591-531-30440	RENTALS / LEASES	0	2,000	2,000
403-591-531-30461	REPAIR & MAINT - OFFICE EQUIPM	2,368	5,000	2,500
403-591-531-30462	REPAIR & MAINT - EQUIPMENT & T	7,465	8,500	8,500
403-591-531-30467	REPAIR & MAINT-MAINS & LINES	15,797	529,960	35,000

Electric Fund Expenditures. Continued

403-591-531-30468	REPAIR & MAINTENANCE - SERVICE	5,315	10,000	6,816
403-591-531-30469	CONTRACTUAL TREE TRIMMING LINE CLEARIN	10,863	30,000	30,000
403-591-531-30491	OTHER OPERATING EXPENSES	63	547,100	5,000
403-591-531-30521	OPERATING SUPPLIES	338	800	800
403-591-531-30522	OPERATING SUPPLIES - UNIFORMS	13,640	10,000	14,049
403-591-531-60635	STREET LIGHTS - Audobaghn	20,000	30,000	20,600
403-591-531-60636	SIGNALIZATION Stewart and Crawford	25,000	40,000	40,000
403-591-531-60642	VEHICLES	50,000	50,000	110,000
403-591-531-60644	EQUIPMENT FIBER OPTIC UPGRADE	305,000	488,000	183,000
403-591-531-60644	EQUIPMENT	0	0	0
403-591-531-70731	TRUCK LOANS PRINCIPAL			141,495
403-591-531-70732	TRUCK LOANS INTEREST			14,088
403-591-531-70731	HONEYWELL LOAN PRINCIPAL	80,865	80,865	86,946
403-591-531-70732	HONEYWELL LOAN INTEREST	15,869	15,869	11,076
		1,137,463	2,698,297	1,765,402
TOTAL ELECTRIC FUND EXPENDITURES		15,110,622	17,814,657	18,573,869

Water Fund

	2,020	2,020	2,021
	Projected	Budget	Budget
<u>REVENUES</u>			
Sales	1,712,710	1,752,112	1,770,624
Other	152,727	145,300	153,468
Interfund Transfers	0	165,000	115,000
Loan Proceeds		80,945	30,354
	1,865,436	2,143,357	2,069,447
<u>EXPENDITURES</u>			
Administration			
Personnel	44,110	62,639	46,120
Operating	100,076	157,798	147,408
Capital and Depreciation	0	0	0
Debt Service	572,409	549,193	630,615
Transfer	148,358	147,615	321,953
	864,952	917,245	1,146,096

Water Fund, continued

Treatment			
Operating	469,577	504,048	483,664
Capital	0	179,000	179,000
	<u>469,577</u>	<u>683,048</u>	<u>662,664</u>
 Distribution (539)			
Personnel	141,349	161,092	168,256
Operating	57,146	85,097	17,431
Capital	260,997	294,000	75,000
	<u>459,491</u>	<u>540,189</u>	<u>260,687</u>
 Grand Total	 <u><u>1,794,020</u></u>	 <u><u>2,140,482</u></u>	 <u><u>2,069,447</u></u>

Water Fund Revenues

G/L ACCOUNT	ACCOUNT_TITLE	FY20 Projected	FY20 Budget	FY21 Budget
404-331-35000	FLORIDA DEM HURRICANE MICHAEL GRANT	47,712	47,712	0
404-343-10000	SALES	1,574,846	1,652,112	1,681,097
404-343-15000	INTERDEPARTMENTAL SALES	88,555	100,000	89,527
404-343-16000	CONNECTIONS	34,507	10,000	18,257
404-343-17000	FORFEITED DISCOUNTS-PENALTIES	18,472	21,000	21,532
404-343-19000	CUT ON/OFF FEES	0	300	134
404-343-27000	MISCELLANEOUS CHARGES	21,792	6,000	13,028
404-343-30000	WATER SURCHARGE O/S	87,057	95,000	96,570
404-361-10000	INTEREST REVENUE	4,145	6,000	3,947
404-361-13000	UNREALIZED GAIN	0	7,000	0
404-381-10000	INTERFUND TRANSFER	50,000	50,000	0
404-381-10000	USE OF RETAINED EARNINGS	0	115,000	115,000
404-389-90000	LOAN PROCEEDS	0	80,945	30,354
		1,927,085	2,191,069	2,069,447

Water Fund Expenditures

	2020	2021
<u>Authorized Positions (Full Time Equivalents):</u>	Budget	Budget
Director (1) @ 20%	0.20	0.20
Assistant Director (2) @ 20%	0.20	0.40
Administrative Assistant (1) @ 20%	0.20	0.20
Engineer (1) @ 20%	0.20	0.20
Engineer Survey Tech (1) @ 20%	0.20	0.20
Water and Sewer Superintendent @ 50%	0.50	0.50
Senior Utility Service Technician	1.00	1.00
Utility Service Technician (2)	1.00	2.00
<u>Meter Readers (4) at 25%</u>	0.75	1.00
Total Full Time Equivalent Employees	4.25	5.70

Water Administration

G/L ACCOUNT	ACCOUNT_TITLE	FY20 Projected	FY20 Budget	FY21 Budget
404-520-533-10110	EXE SALARIES & WAGES	14,328	13,390	14,901
404-520-533-10120	REGULAR SALARIES & WAGES	18,928	37,064	19,685
404-520-533-10140	OVERTIME	289	515	300
404-520-533-10210	FICA TAXES	2,453	2,874	2,551
404-520-533-10220	RETIREMENT CONTRIBUTIONS	3,988	4,511	4,148
404-520-533-10230	LIFE & HEALTH INSURANCE	4,124	4,285	4,535
404-520-533-30312	ENGINEERING FEES	0	2,000	0
404-520-533-30314	ANNUAL MEMBERSHIP FEES	0	600	0

Water Fund Expenditures, continued

404-520-533-30320	ACCOUNTING & AUDITING SERVICES	8,163	9,543	8,408
404-520-533-30341	CONTRACTUAL SERVICES	10,553	10,000	10,869
404-520-533-30390	CONTINGENCY	0	42,573	40,000
404-520-533-30343	PROFESSIONAL SERVICES	27,430	23,500	27,866
404-520-533-30402	TRAVEL EXPENSE	0	200	200
404-520-533-30404	OIL & GREASE	0	100	100
404-520-533-30405	TIRES	0	400	400
404-520-533-30410	TELEPHONE	3,489	3,374	3,594
404-520-533-30440	RENTALS & LEASES	430	2,000	2,000
404-520-533-30451	INSURANCE	37,972	42,208	39,111
404-520-533-30491	OTHER OPERATING EXPENSE	3,644	6,000	3,753
404-520-533-30493	TRAINING	0	2,500	1,000
404-520-533-30501	PERMITS & FEES	0	4,000	1,000

Water Fund Expenditures, continued

Water Administration - Continued

G/L ACCOUNT	ACCOUNT_TITLE	FY20 Projected	FY20 Budget	
404-520-533-30511	OFFICE SUPPLIES	202	300	208
404-520-533-30521	OPERATING SUPPLIES	0	300	300
404-520-533-30522	OPERATING SUPPLIES - UNIFORMS	193	200	198
404-520-533-30560	BAD DEBT			0
404-520-533-31000	OTHER OPERATING EXP - IT SUPPO	8,000	8,000	8,400
404-520-533-60670	DEPRECIATION			0
404-520-533-70031	2003 BOND DEBT SERVICE PRINCIP	106,394	106,394	97,096
404-520-533-70032	2003 BOND DEBT SERVICE INTERES	35,596	35,596	20,373
404-520-533-70111	2011 BOND DEBT SERVICE PRINCIP	27,400	27,400	26,851
404-520-533-70112	2011 BOND DEBT SERVICE INTERES	29,590	29,590	16,195
404-520-533-70710	PRINCIPAL - Drinking water	198,740	198,740	230,433
404-520-533-70720	DEBT SERVICE INTEREST - Drinking Water	58,297	58,297	26,604
404-520-533-70722	2020C FDEP BBT PRINCIPAL	63,158	50,000	141,071
404-520-533-70723	2020C FDEP BBT INTEREST	16,353	12,946	41,360
404-520-533-70731	HONEYWELL LOAN PRINCIPAL	31,921	25,270	27,171
404-520-533-70732	HONEYWELL LOAN INTEREST	4,959	4,959	3,461
404-520-533-90420	TRANSFER TO REFUSE			56,639
404-520-533-90990	TRANSFER OF PROFIT	35,253	37,215	36,311
404-520-533-90991	TRANSFER TO SEWER			134,005
404-520-535-30393	RATE STABILIAZATION	50,000	50,000	30,000
404-520-533-91000	BUSINESS ACTIVITY SHARED EXP	63,105	60,400	64,998
404-520-533-92000	WATER FUND SHARE SMART G DEBT			0
		864,952	917,245	1,146,096

Water Fund Expenditures, continued

Water Treatment

		FY20 Projected	FY20 Budget	FY21 Budget
404-530-533-30341	CONTRACTUAL SERVICES	383,538	383,538	395,044
404-530-533-30430	UTILITIES	85,944	100,940	88,523
404-530-533-30466	REPAIR & MAINTENANCE - PLANT	0	4,120	0
404-530-533-30469	REPAIR & MAINT RESERVOIRS	95	15,450	98
404-530-533-60644	EQUIPMENT Local Mitigation Strategies	0	115,000	115,000
404-530-533-60644	EQUIPMENT		64,000	64,000
		469,577	683,048	662,664

Water Distribution

		FY20 Projected	FY20 Budget	FY21 Budget
404-539-531-10120	REGULAR SALARIES WAGES - LINE CLEARING C	13,745	0	13,745
404-539-531-10140	OVERTIME- LINE CLEARING CREW	1,021	0	1,021
404-539-531-10210	FICA TAXES - LINE CLEARING CREW	1,056	0	1,056
404-539-531-10220	RETIREMENT CONTRIBUTIONS - LINE CLEARING	1,582	0	1,582
404-539-531-10230	LIFE HEALTH INS - LINE CLEARING CREW	2,967	0	2,967
404-539-533-10120	REGULAR SALARIES & WAGES	76,958	107,697	98,260
404-539-533-10140	OVERTIME	3,547	8,153	7,458
404-539-533-10210	FICA TAXES	5,476	8,751	8,161
404-539-533-10220	RETIREMENT CONTRIBUTIONS	9,083	11,636	12,876
404-539-533-10230	LIFE & HEALTH INSURANCE	25,913	24,855	21,130
404-539-533-30403	GASOLINE & DIESEL	2,282	2,500	2,351
404-539-533-30404	OIL & GREASE	387	500	399
404-539-533-30405	TIRES	475	750	489
404-539-533-30406	AUTO PARTS	569	675	586

Water Fund Expenditures, continued

404-539-533-30407	VEHICLE REPAIRS-PARTS AND LABO	0	1,500	675
404-539-533-30440	RENTALS/LEASES	0	600	500
404-539-533-30462	REPAIR & MAINT- EQUIPMENT & TO	627	3,100	646
404-539-533-30464	REPAIRS TURNKEY - HURRICANE MICHAEL	47,712	47,712	0
404-539-533-30467	REPAIR & MAINT.-MAINS & LINES	1,895	14,160	5,000
404-539-533-30468	REPAIR & MAINT.- SERVICES	1,342	10,700	3,500
404-539-533-30491	OTHER OPERATING EXPENSE	0	1,000	1,000
404-539-533-30521	OPERATING SUPPLIES	124	500	500
404-539-533-30522	OPERATING SUPPLIES - UNIFORMS	1,734	1,400	1,786
404-539-539-00960	INVESTMENT EXPENSES			0
404-539-533-60000	PURCHASE OF LANDWATER RIGHTS	80,000	80,000	0
404-539-533-60610	JOY LAND WELL/LAND/EQUIPMT	70,000	70,000	0
404-539-533-60644	EQUIPMENT	45,997	40,000	36,000
404-539-533-60644	EQUIPMENT FIBER OPTIC UPGRADE	65,000	104,000	39,000
		459,491	540,189	260,687
	TOTAL WATER FUND EXPENDITURES	1,794,020	2,140,482	2,069,447

Gas Utility Fund

	2,020	2,020	2,021
	Projected	Budget	Budget
<u>REVENUES</u>			
Sales	1,462,739	1,468,455	1,338,547
Other	140,087	116,200	70,316
Interfund Transfers	0	0	122,308
Loan Proceeds		80,945	30,354
	1,602,826	1,665,600	1,561,525
<u>EXPENDITURES</u>			
Administration			
Personnel	44,109	42,461	46,523
Operating	777,739	895,787	825,414
Capital - Depreciation	0	0	0
Debt Service	46,048	46,048	43,046
Transfer	376,587	392,883	404,634
	1,244,483	1,377,179	1,319,618
Distribution			
Personnel	141,514	122,171	171,313
Operating	14,495	32,250	26,594
Capital	65,000	134,000	44,000
	221,009	288,421	241,907
Expenditure Grand Total	1,465,492	1,665,600	1,561,525

Gas Utility Fund

	2020	2021
<u>Authorized Positions (Full Time Equivalents):</u>	Budget	Budget
Director (1) @ 20%	0.20	0.20
Assistant Director (2) @ 20%	0.20	0.40
Administrative Assistant (1) @ 20%	0.20	0.20
Engineer (1) @ 20%	0.20	0.20
Engineer Survey Tech (1) @ 20%	0.20	0.20
Gas Superintendent	1.00	1.00
Utility Service Technician (2)	1.00	2.00
Meter Readers (4) at 25%	0.75	1.00
<u>Total Full Time Equivalent Employees</u>	<u>3.75</u>	<u>5.20</u>

Gas Utility Fund Revenues

G/L ACCOUNT	ACCOUNT_TITLE	FY20 Projected	FY20 Budget	FY21 Budget
405-343-10000	GAS SALES	1,232,219	1,459,455	1,331,481
405-343-15000	GAS INTERDEPARTMENTAL SALES	7,128	9,000	7,066
405-343-16000	GAS CONNECTIONS	5,124	2,100	2,144
405-343-17000	GAS FORFEITED DISCS-PENALTIES	11,624	14,000	12,680
405-343-19000	GAS CUT ON/OFF FEES	248	100	140
405-343-27000	GAS OTHER CHARGES	353	0	621
405-369-90000	MISCELLANEOUS REVENUE	517	100,000	54,731
405-381-10000	INTERFUND TRANSFER	142,871	0	122,308
405-389-90000	LOAN PROCEEDS	0	80,945	30,354
		<u>1,400,083</u>	<u>1,665,600</u>	<u>1,561,525</u>

Gas Utility Fund Expenditures

Administration

G/L ACCOUNT	ACCOUNT_TITLE	FY20 Projected	FY20 Budget	FY21 Budget
405-520-532-10110	EXE SALARIES & WAGES	14,328	13,390	14,758
405-520-532-10120	REGULAR SALARIES & WAGES	18,928	19,459	19,496
405-520-532-10140	OVERTIME	289	328	298
405-520-532-10210	FICA TAXES	2,453	1,909	2,643
405-520-532-10220	RETIREMENT CONTRIBUTIONS	3,988	3,093	4,146
405-520-532-10230	LIFE & HEALTH INSURANCE	4,123	4,282	5,183
405-520-532-30320	ACCOUNTING & AUDITING SERVICES	8,163	9,543	8,408
405-520-532-30341	CONTRACTUAL SERVICES	15,651	20,000	16,120
405-520-532-30343	PROFESSIONAL SERVICES	9,748	7,718	10,041
405-520-532-30380	PURCHASED GAS	701,855	801,855	722,911
405-520-532-30390	CONTINGENCY	0	1,395	17,795
405-520-532-30402	TRAVEL EXPENSE	0	200	200
405-520-532-30403	GAS & DIESEL	0	500	500
405-520-532-30404	OIL & GREASE	54	100	100
405-520-532-30405	TIRES	0	100	100
405-520-532-30410	TELEPHONE EXPENSE	3,491	3,296	3,595
405-520-532-30440	RENTALS/LEASES	430	2,000	443
405-520-532-30451	INSURANCE	23,732	26,380	24,444
405-520-532-30491	OTHER OPERATING EXPENSE	3,447	5,000	3,550
405-520-532-30493	TRAINING Cathodic Protection	0	6,000	5,000
405-520-532-30511	OFFICE SUPPLIES	15	300	300

Gas Utility Fund Expenditures, continued

405-520-532-30521	OPERATING SUPPLIES	41	300	300
405-520-532-30522	OPERATING SUPPLIES - UNIFORMS	193	200	200
405-520-532-30560	BAD DEBTS			0
405-520-532-30580	TAXES-STATE ASSESMENT	2,919	2,900	3,006
405-520-532-31000	OTHER OPERATING EXP - IT SUPPO	8,000	8,000	8,400
405-520-532-60670	DEPRECIATION			0
405-520-532-70111	2011 BOND DEBT SERVICE PRINCIP	27,400	27,400	26,851
405-520-532-70112	2011 BOND DEBT SERVICE INTERES	18,648	18,648	16,195
405-520-532-90990	TRANSFER OF PROFIT	331,560	349,981	341,507
405-520-532-90991	TRANSFER TO SEWER			0
405-520-532-30393	RATE STABILIAZATION			16,750
405-520-532-91000	BUSINESS ACTIVITY SHARED EXP	45,027	42,902	46,377
		1,244,483	1,377,179	1,319,618
		1,244,483	1,377,179	1,319,618

Gas Utility Fund Expenditures, continued

Distribution

405-561-532-10120	REGULAR SALARIES & WAGES	98,142	82,638	126,836
405-561-532-10140	OVERTIME	3,056	6,065	3,148
405-561-532-10210	FICA TAXES	7,179	6,480	7,974
405-561-532-10220	RETIREMENT CONTRIBUTIONS	11,635	10,163	12,508
405-561-532-10230	LIFE & HEALTH INSURANCE	21,502	16,825	20,847
405-561-532-30403	GASOLINE & DIESEL	1,881	4,120	2,000
405-561-532-30404	OIL & GREASE	12	500	500
405-561-532-30405	TIRES	266	500	500
405-561-532-30406	VEHICLE PARTS	269	1,300	1,300
405-561-532-30407	VEHICLE REPAIR PARTS AND LABO	0	500	500
405-561-532-30430	UTILITIES	2,447	2,200	2,520
405-561-532-30440	RENTALS/LEASES	0	330	400
405-561-532-30462	REPAIR & MAINT-EQUIPMENT & TOO	68	500	600
405-561-532-30467	MAINT. OF MAINS & LINES - GAS	2,710	12,000	9,360
405-561-532-30468	MAINTENANCE OF SERVICES - GAS	4,883	6,000	5,030
405-561-532-30491	OTHER OPERATING EXPENSE	33	500	500
405-561-532-30520	OPER SUPP-WATER HEATERS	0	2,000	1,200
405-561-532-30521	OPERATING SUPPLIES	0	200	200
405-561-532-30522	OPERATING SUPPLIES - UNIFORMS	1,926	1,600	1,984
405-561-532-60644	EQUIPMENT	0	30,000	5,000
405-561-532-60644	EQUIPMENT FIBER OPTIC UPGRADE	65,000	104,000	39,000
		221,009	288,421	241,907
	Total Gas Fund Expenditures	1,465,492	1,665,600	1,561,525

Public Works Refuse

	2,020	2,020	2,021
	Projected	Budget	Budget
<u>Refuse Revenues</u>			
RESIDENTIAL SALES	690,712	744,000	748,168
COMMERCIAL SALES	486,841	504,600	500,991
YARD TRASH COLLECTION	135,414	145,600	148,194
FORFEITED DISCOUNTS-PENALTIES	14,122	15,500	16,475
MISCELLANEOUS REVENUE	0	0	0
Non-Operating Transfer	0	0	56,639
	1,327,090	1,409,700	1,470,467

Refuse Expenditures

Operating	1,246,925	1,329,800	1,370,716
Capital	0	0	0
Transfers	80,075	79,900	99,751
	1,327,001	1,409,700	1,470,467

Public Works Refuse Expenditures

G/L ACCOUNT	ACCOUNT_TITLE	FY20 Projected	FY20 Budget	FY21 Budget
406-410-539-30320	ACCOUNTING AUDITING SERVICES	8,163	11,543	8,408
406-410-539-30390	CONTINGENCY	0	42,205	22,023
406-410-539-30443	RESIDENTIAL REFUSE	607,483	645,386	650,628
406-410-539-30451	INSURANCE - PROPERTY LIABILITY WC	18,986	23,068	19,555
406-410-539-30480	LANDFILL TIPPING FEES	114,254	91,671	117,682
406-410-539-30320	ACCOUNTING & AUDITING SERVICES			
406-410-539-30560	BAD DEBT			
406-410-539-31443	COMMERCIAL REFUSE	498,040	515,927	552,420
406-410-539-30451	INSURANCE			
406-410-532-60644	EQUIPMENT PAYMENT OF GRAPPLE TRUCK			
406-410-539-60670	DEPRECIATION			
406-410-539-90000	TRANSFER TO LANDFILL			12,274
406-410-539-90000	RATE STABILIAZATION			5,000
406-410-539-90990	TRANSFER PROFITS TO GF	32,775	34,600	33,758
406-410-539-91000	BUSINESS ACTIVITY SHARED EXP	47,300	45,300	48,719
	Total Public Works Refuse	1,327,001	1,409,700	1,470,467

Public Works Landfill

	2,020	2,020	2,021
<u>Landfill Revenues</u>	Projected	Budget	Budget
MISCELLANEOUS INCOME	442		0
GARBAGE TIPPING FEES	200,612	177,998	179,591
INTEREST INCOME	0	0	0
NON-OPERATING TRANSFER	0	0	12,274
	200,612	177,998	191,865
<u>Landfill Expenditures</u>			
Personnel	69,730	98,367	71,173
Operating	31,561	40,800	72,800
Capital	0	0	0
Transfer	36,788	38,831	47,892
	138,080	177,998	191,865

Public Works Landfill, continued

	2020	2021
Public Works Allocation at Landfill	Budget	Budget
Field Supervisor (1) @ 25%	0.25	0.25
Field Supervisor (1) @ 10%	0.10	0.10
Equipment Operator (1) @ 50%	0.50	0.50
Equipment Operator (2) @ 30%	0.60	0.60
Inmate Supervisor (1) @10%	0.10	0.10
Trade Worker (1) @15 %	0.15	0.15
Mechanic II (1) @ 20%	0.20	0.20
Mechanic III @ 20%	0.20	0.20
Total Full Time Equivalent Employees	2.10	2.10

Public Works Landfill Expenditures

G/L ACCOUNT	ACCOUNT_TITLE	FY20 Projected	FY20 Budget	FY21 Budget
407-422-536-10120	REGULAR SALARIES & WAGES	47,038	71,390	48,390
407-422-536-10140	OVERTIME	1,142	2,575	2,575
407-422-536-10210	FICA TAXES	3,399	5,773	3,899
407-422-536-10220	RETIREMENT CONTRIBUTIONS	5,361	9,056	6,116
407-422-536-10230	LIFE & HEALTH INSURANCE	12,790	9,573	10,193
407-422-536-30312	ENGINEERING FEES	0	4,500	4,500
407-422-536-30341	CONTRACTUAL SERVICES	0	0	21,000
407-422-536-30346	MONITORING FEES	25,731	30,000	30,000
407-422-536-30390	CONTINGENCY			10,000
407-422-536-30430	UTILITIES	752	1,200	1,200
407-422-536-30462	REPAIR & MAINT-EQUIPMENT & TOO	37	400	500
407-422-536-30463	REPAIR & MAINT.-BUILDINGS & GR	2,748	2,200	2,100
407-422-536-30490	BANK CHARGES			
407-422-536-30491	OTHER OPERATING EXPENSE	224	550	500
407-422-536-30493	TRAINING	2,070	1,950	3,000
407-422-536-30501	PERMITS			
407-422-536-31000	OTHER OPERATING EXP - IT SUPPO			
407-422-536-60670	DEPRECIATION			
407-422-536-60000	PURCHASE OF LAND			
407-422-536-90406	TRANFER TO REFUSE			
407-422-536-30393	RATE STABILIAZATION			5,000
407-422-536-90990	TRANSFER PROFIT	36,788	38,831	37,892
407-422-536-91000	BUSINESS ACTIVITY SHARED EXP			5,000
		138,080	177,998	191,865

Community Redevelopment Agency

	2,020 Projected	2,020 Budget	2,021 Budget
<u>CRA Revenues</u>			
GRANT PROCEEDS	0	0	0
CRA TIF FUNDS	292,137	291,440	297,973
TIF FUNDS REVENUE - TRIM	168,102	164,829	171,576
MISCELLANEOUS REVENUE	326	0	0
INTEREST REVENUE			0
USE OF LOAN PROCEEDS - LINE OF CRED	64,100	64,100	0
USE OF FUND BALANCE	200,000	278,046	95,424
TOTAL COMMUNITY REDEVELOPMENT A	<u>724,666</u>	<u>798,415</u>	<u>564,973</u>
 <u>CRA Expenditure Summary</u>	 Projected	 Budget	 Budget
Personnel	81,607	97,016	107,533
Operating	378,621	412,399	98,800
Capital	183,971	287,000	293,040
Debt Service	1,398	2,000	65,600
	<u>645,597</u>	<u>798,415</u>	<u>564,973</u>

Community Redevelopment Agency, continued

	2,020	2,021
<u>Authorized Positions (Full Time Equivalents):</u>	Budget	Budget
CRA Director	1.00	1.00
Administrator		0.50
Total Full Time Equivalent Employees		1.50

Community Redevelopment Agency Expenditures

G/L ACCOUNT	ACCOUNT_TITLE	FY20 Projected	FY20 Budget	FY21 Budget
002-250-552-10110	EXECUTIVE SALARIES & WAGES	66,705	66,705	68,705
002-250-552-10120	REGULAR SALARIES & WAGES	0	8,000	15,000
002-250-552-10140	OVERTIME			
002-250-552-10210	FICA	4,734	6,250	6,438
002-250-552-10220	RETIREMENT CONTRIBUTIONS	4,604	9,131	10,045
002-250-552-10230	LIFE & HEALTH INSURANCE	5,564	6,930	7,346
002-250-552-30341	CONTRACTUAL SERVICES	7,033	26,000	15,000
002-250-552-30341	CONTRACTUAL SERVICES Other Organizations	0	0	0
002-250-552-30342	CONTRACTUAL SERVICES HOUSING DEMOLITION			
002-250-552-30343	PROFESSIONAL SERVICES	40,000	43,600	41,200
002-250-552-30344	MOM AND POP BUSINESS GRANT PROGRAM	300,000	300,000	0
002-250-552-30345	MAINSTREET SUPPORT			
002-250-552-30345	GADSDEN ARTS CENTER			

Community Redevelopment Agency Expenditures

002-250-552-30390	CONTINGENCIES -	0	3,350	3,700
002-250-552-30402	TRAVEL EXPENSES	0	1,000	500
002-250-552-30403	GAS & DIESEL	0	250	250
002-250-552-30410	TELEPHONE	554	550	1,500
002-250-552-30420	SPECIAL EVENTS			0
002-250-552-30463	RENTAL	5,053	5,000	0
002-250-552-30490	BANK CHARGES	504	500	500
002-250-552-30491	OTHER OPERATING EXPENSES	0	5,000	5,000
002-250-552-30493	TRAINING	221	1,000	1,000
002-250-552-30500	LEGAL ADS & RECORDINGS	0	800	800
002-250-552-30511	OFFICE SUPPLIES			
002-250-552-30512	POSTAGE	0	100	100
002-250-552-30521	OPERATING SUPPLIES	3,199	4,249	5,250
002-250-552-30390	CONTINGENCIES - BOARD APPROVED			
002-250-552-31000	OTHER OPERATING EXPENSE- IT SU	1,000	1,000	4,000
002-250-552-32000	ADMINISTRATIVE SUPPORT SERVICES	21,057	20,000	20,000
002-250-552-60000	SENIOR ENERGY EFF PROGRAM	9,221	31,500	32,040
002-250-552-60010	BEAUTIFICATION PROJECTS	2,300	5,000	5,000
002-250-552-60020	AFFORDABLE HOUSING PURCHASE &			
002-250-552-60030	R D Edwards Building			
002-250-552-60040	CRA CATALYST PROJECTS	171,964	249,500	255,000
002-250-552-60641	OFFICE FURNITURE & EQUIPMENT	486	1,000	1,000
002-250-572-63100	CAPITAL-IMPS OTB			
002-250-552-70710	CRA LOAN PRINCIPAL - REGIONS B			64,100
002-250-552-70711	CRA LOAN INTEREST - REGIONS BA	1,398	2,000	1,500
		645,597	798,415	564,973

Aid to Other Organizations

	2,020 Projected	2020 Budget	2,021 Budget
Unallocated			80,000
Main Street (will be moved to employee status)		35,000	
Quincy Fest -Combined 2016			
Community Action	3,000	5,000	
Gadsden Arts Center		1,000	
Gadsden Arts Center Expansion		0	
Gadsden County Development Council		15,000	
Gadsden County Library		0	
Gadsden County Senior Council	5,000	0	
Quincy Music Theater		1,000	
Alzheimer's Foundation		0	
Gadsden County Chamber of Commerce		0	
Organization for Learning & Human Development	1,000	0	
Gadsden Garden Club		8,600	
Legal Service of North Florida		5,000	
Pregnancy Center of Gadsden County	5,000	0	
<i>Men of Action -- Toys for Tots</i>		3,000	
Legacy School of Performing Arts	5,000	0	
Neighborhood Watch and Community Act		0	
NAACP		3,000	
Shaw Quarters		1,000	
Totals	19,000	77,600	80,000
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Information Technology Internet -- Internal Service Fund

	2,020	2,020	2,021
	Projected	Budget	Budget
<u>REVENUES</u>			
Non-Operating Transfer	136,000	136,000	149,690
Interfund Transfer General Fund	60,000	60,000	61,800
Interfund Transfer Enterprise funds	51,029	51,029	31,539
Interfund Transfer CRA Fund	1,000	0	4,000
Other Revenue	1,772	0	0
	249,801	247,029	247,029
<u>EXPENDITURES</u>			
Personnel	66,022	101,377	69,825
Operating	101,027	125,652	115,714
Capital	15,000	20,000	61,490
Debt Service	285	0	0
Transfers	0	0	0
	182,334	247,029	247,029

	2020	2021
<u>Authorized Positions (Full Time Equivalents):</u>	Budget	Budget
Senior System Analyst	1.00	1.00
Telecommunication / Computer Tech	1.00	1.00
Total Full Time Equivalent Employees	2.00	2.00

Information Technology Internet Expenditures - Internal Service Fund

G/L ACCOUNT	ACCOUNT_TITLE	FY20 Projected	FY20 Budget	FY21 Budget
508-539-539-10110	EXECUTIVE SALARIES & WAGES	47,000	54,164	50,000
508-539-539-10120	REGULAR SALARIES & WAGES	0	25,180	0
508-539-539-10140	OVERTIME	0	846	0
508-539-539-10210	FICA	3,260	3,544	3,825
508-539-539-10220	RETIREMENT CONTRIBUTIONS	5,419	7,414	6,000
508-539-539-10230	LIFE & HEALTH INSURANCE	10,343	10,229	10,000
508-539-539-30341	CONTRACTUAL SERVICES	36,500	50,500	75,000
508-539-539-30343	PROFESSIONAL SERVICES	0	500	1,000
508-539-539-30360	ADMINISTRATIVE SERVICES	0		
508-539-539-30402	TRAVEL EXPENSE	0	2,000	1,000
508-539-539-30403	GAS & DIESEL	235	804	500
508-539-539-30410	TELEPHONE	-2,187	1,848	3,000
508-539-539-30430	UTILITIES	6,480	10,000	8,231
508-539-539-30491	OTHER OPERATING EXPENSES	60,000	60,000	26,983

Information Technology Internet Expenditures - Internal Service Fund

508-539-539-30511	OFFICE SUPPLIES	0		
508-539-539-30521	OPERATING SUPPLIES	0		
508-539-539-60644	EQUIPMENT	15,000	20,000	35,490
508-539-539-60642	VEHICLE	0	0	26,000
508-539-539-60670	Depreciation Expense	0		
508-539-539-70710	2003 BOND DEBT SERVICE PRINCIP	0		
508-539-539-70711	NETQUINCY BLDG PRINCIPAL 50%			
508-539-539-70721	DEBT SERVICE PRINCIPAL CCBG EQ			
508-539-539-70722	NETQUINCY BLDG INTEREST 50%			
508-539-539-70725	DEBT SERICE INTEREST CCBG EQ L	285		0
508-539-539-90991	TRANSFER TO GENERAL FUND			
508-539-539-90403	TRANSFER TO ELECTRIC			
		182,334	247,029	247,029
	BUDGETED EXPENDITURES TOTALS	33,192,919	39,593,967	43,502,116