



City of Quincy
Commission Meeting
City Hall
404 West Jefferson Street
Quincy, Florida 32351

www.myquincy.net



Tuesday, December 14, 2021
6:00 PM

City Hall Commission Chambers

City Commission

Mayor Ronte R. Harris ~ District III
Mayor Pro-Tem Keith A. Dowdell ~ District I
Commissioner Angela G. Sapp ~ District II
Commissioner Freida Bass-Prieto ~ District IV
Commissioner Anessa A. Canidate ~ District V

"An All American City in the Heart of Florida's Future"



**City of Quincy, Florida
City Commission Meeting**



AGENDA

**December 14, 2021 | 6:00 P.M.
City Hall Commission Chambers**

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Approval of Agenda

Special Presentations

Proclamations

Items for Consent by the Commission

1. Approval of Minutes of the November 16, 2021 Special Meeting #1
 - Janice Shackelford, City Clerk
2. Approval of Minutes of the November 16, 2021 Special Meeting #2
 - Janice Shackelford, City Clerk
3. Approval of Minutes of the November 23, 2021 Regular Meeting
 - Janice Shackelford, City Clerk
4. Customer Service | Human Resources Monthly Report
 - Jack L. McLean Jr., City Manager | Ann Sherman, Human Resources Director
5. Police Monthly Reports: Traffic Report | Monthly Crime Report
 - Jack L. McLean Jr., City Manager | Timothy Ashley, Police Chief
6. Fire Monthly Reports: Monthly Activity Report | District Calls
 - Jack L. McLean Jr., City Manager | Anthony Baker, Fire Chief
7. Finance Monthly Reports: P-Card Statements | Allocations | Arrearage Report | Cash Requirements | Financial Report | Budget Transfers
 - Jack L. McLean Jr., City Manager | Marcia Carty, Finance Director
8. Code Enforcement Report | Building and Planning Permits Report
 - Jack L. McLean Jr., City Manager | Charles Hayes, Interim Planning Director
9. COVID-19 Implementation Plan Revision #2
 - Jack L. McLean Jr., City Manager | Ann Sherman, Human Resources Director

10. Land Use Change on E. Jefferson Street

- Jack L. McLean Jr., City Manager | Charles Hayes, Interim Planning Director

Public Hearings and Ordinances as Scheduled or Agendaed

11. Ordinance 1121-2021 - Sign Ordinance

- Jack L. McLean Jr., City Manager | Gary A. Roberts, City Attorney

Public Opportunity to Speak on Commission Propositions – (Pursuant to Sec. 286.0114, Fla. Stat. and subject to the limitations of Sec. 286.0114(3)(a), Fla. Stat.)

Reports, Requests and Communications by the City Manager

12. Flagler Street Funding Consultant Agreement

- Jack L. McLean Jr., City Manager | Reggie Bell, Public Works Director

13. Underground Utilities

- Jack L. McLean Jr., City Manager | Robin Ryals, Utilities Director

14. Housing Assistance – American Rescue

- Jack L. McLean Jr., City Manager | Robert Nixon, CRA Manager

15. Arbour Valley Annexation

- Jack L. McLean Jr., City Manager | Charles Hayes, Interim Planning Director

16. Anti-Crime Prevention Grant Funding – Final Round

- Jack L. McLean Jr., City Manager | Charles Hayes, Interim Planning Director

17. Risk Management Claim for Marilyn Woods

- Jack L. McLean Jr., City Manager | Charles Hayes, Interim Planning Director

18. 2021 Revenues and Unfunded Items

- Jack L. McLean Jr., City Manager | Marcia Carty, Finance Director

19. Departments Dire Needs

- Jack L. McLean Jr., City Manager | Marcia Carty, Finance Director

20. Unfunded Aid to Non-Profits

- Jack L. McLean Jr., City Manager | Marcia Carty, Finance Director

21. Police Department Requests: Dispatch Center | Firearms Purchase | Tasers Purchase

- Jack L. McLean Jr., City Manager | Timothy Ashley, Police Chief

22. Collective Bargaining Agreement/City of Quincy and Big Bend Police Benevolent Association

- Jack L. McLean Jr., City Manager | Timothy Ashley, Police Chief

Reports by Boards and Committees

Other Items Requested to Be Agendaed by Commission Member(s), the City Manager and Other City Officials

23. City Manager's Position

- Mayor Ronte R. Harris, District 3

Comments

- City Manager | City Clerk | City Attorney | Commission Members

Comments from the Audience

Adjournment

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting, he/she may need a record of the proceedings, and for such purpose, he/she may need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. FS 286.0105. Persons with disabilities who require assistance to participate in City meetings are requested to notify the City Clerk's Office at (850) 618-0020 in advance.



CITY COMMISSION
Tuesday, November 16, 2021
8:14 P.M. (Eastern)

SPECIAL MEETING - 1
QUINCY, FLORIDA 32351

CITY COMMISSION SPECIAL MEETING MINUTES

The City of Quincy City Commission met in a special in-person meeting on Tuesday, November 16, 2021, with **Mayor Ronte Harris** presiding and the following

Commissioners present:

Mayor Pro-Tem Keith A. Dowdell
Commissioner Angela G. Sapp
Commissioner Freida Bass-Prieto
Commissioner Anessa A. Canidate

City Staff and Guests:

Jack L. McLean Jr., City Manager
Marcia Carty, Finance Director
Gary Roberts, City Attorney
Janice Shackelford Clemons, City Clerk
DeCody Fagg, Parks and Recreations Director
Reggie Bell, Public Works Director
Ann Sherman, Director of Human Resources and Customer Service
Anthony Baker, Fire Chief
Vancheria Starling, Executive Assistant to the City Manager
Robin Ryals, Utilities Director
Charles Hayes, Procurement Officer
Jim Southerland Sr., WQTN-13 Administrator
Timothy Ashley, Police Chief

Mohammad O. Jazil, Esq., Holtzman Vogel Barab Torchinsky & Josefiak
PLLC

The special in-person meeting was recorded, televised, and transmitted through TV Channel (WQTN-13) and Facebook. (Note: Digital formatted documents/media are public records.)

Called to Order:

Mayor Ronte Harris called the special Commission meeting to order at 8:14 pm and requested a roll call.

Special Meeting Items of Discussion

Mayor Harris stated that there are two items for discussion.

1. American Rescue Act Fund

Mayor Harris stated that the Commission had a lengthy discussion on the American Rescue Fund Act.

City Manager Jack L. McLean Jr. provided an overview of the American Rescue Fund Act discussion.

City Manager Jack L. McLean Jr. stated:

- Staff to provide a list of employees eligible to receive premium pay.
- Commission to decide if premium pay should be retro or forward.
- Customer Assistance - staff to give a rebate option or other available options staff identifies.
- Unallocated funds – mental health, youth, or premium pay above and beyond as discussed during the workshop.

Mayor Pro Tem Dowdell offered a motion to place \$300,000 for premium pay, \$500,000 for household pay, \$140,000 for police software/hardware, and \$760,000 for Flagler Street/District One ditch, totaling 1.7 million. Commissioner Canidate seconded the motion.

Mayor Pro Tem Dowdell clarified that \$460,000 goes towards Flagler Street and \$300,000 for District One's ditch.

Commissioner Bass-Prieto stated that numerous items were taken out of the budget and have not been funded.

Commissioner Bass-Prieto asked when will they get addressed?

Commissioner Canidate rescinded her second.

Commissioner Canidate stated that she would like to see funds placed in the community for mental health.

Commissioner Canidate suggested that \$100,000 be allocated for citizens' well-being.

Mayor Pro Tem Dowdell offered a motion to place \$300,000 for premium pay, \$500,000 for household pay, \$140,000 for police software/hardware, \$660,000 for Flagler Street/District One ditch, and \$100,000 for citizens well-being. Commissioner Canidate seconded the motion.

Mayor Harris suggested that staff research what other municipalities have done in-household assistance.

Commissioner Canidate stated that the \$100,000 includes citizens' well-being and youth.

Commissioner Bass-Prieto reiterated her question regarding the unfunded items.

Finance Director Marcia Carty stated that some of the more significant unfunded items include:

- \$80,000 for the non-profits
- \$50,000 truck related to sewer

- \$50,000 for manholes.

Finance Director Marica Carty stated that these items were removed from the budget for consideration to be funded under the American Rescue Act.

Commissioner	Vote
Mayor Harris	Yes
Commissioner Sapp	No
Commissioner Bass-Prieto	No
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

The Motion Carried 3 to 2.

City Manager Jack L. McLean Jr. asked for clarification on the premium pay is going back or forward.

Commissioner Canidate requested to see the numbers on both back and forward.

Commissioner Bass-Prieto requested a list of employees who received Cares Act money and a list of employees who did not receive Cares Act money.

Mayor Harris reminded the Commission that the American Rescue Act guides who are eligible to receive premium pay.

2. Sign Ordinance

City Attorney Gary Roberts stated that the Commission should decide what goes into the sign ordinance and what comes out.

City Attorney Gary Roberts stated that the sign ordinance must be constitutionally correct.

City Attorney Gary Roberts stated that a few signs were placed in Commissioner Bass-Prieto’s district.

City Attorney Gary Roberts stated that Commissioner Bass-Prieto had concerns with signs being grandfathered in.

Attorney Mohammad Jazil attempted to give an overview via zoom of the sign ordinance and especially murals.

City Attorney Gary Roberts noted that the zoom audio is going in and out, hard to hear the presentation from Attorney Jazil.

Commissioner Bass-Prieto stated that there are signs in the City which violate this ordinance.

City Attorney Gary Roberts stated that a grandfather clause would be placed in the ordinance to satisfy the concerns of the Commission.

Commissioner Bass-Prieto expressed her concerns that many historical murals are not in compliance.

City Attorney Gary Roberts stated that the language would be clear on what signs/murals are appropriate and not.

City Attorney Gary Roberts suggested placing a maintenance and restoration clause in the ordinance.

City Attorney Gary Roberts stated that the Commission should vote to accept the changes to the sign ordinance so that advertising can begin.

Mayor Pro Tem Dowdell offered a motion to authorize the city attorney to make the agreed-upon changes to Ordinance No. 1125-2021. Commissioner Sapp seconded the motion.

Commissioner	Vote
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

The Motion Carried 5 to 0.

Mayor Harris asked when the Commission would receive the changes made to the budget.

Finance Director Marcia Carty stated that the changes are made and can be delivered to the Commission by tomorrow, per the city manager's direction.

Mayor Harris reminded the city manager that the Commission had not received the requested information on Category Z funding and which budget year the funds were placed.

City Manager Jack L. McLean Jr. stated that Category Z was allocated in last year's funding.

City Manager Jack L. McLean Jr. stated that he would provide the Commission a written response to Category Z.

Mayor Harris reminded City Manager Jack L. McLean Jr. about the correspondence to residents on the fuel adjustment rise.

The adjournment was motioned by Mayor Harris and seconded by Commissioner Sapp at 8:45 pm.

Please Note: The City Commission places the official copies of Commission Meeting Minutes on file with the City Clerk's Office upon approval.

Submitted by Janice Shackelford Clemons, City Clerk

APPROVED:

Ronte Harris, Mayor, and Presiding
Officer of the City Commission and
of the City of Quincy, Florida

ATTEST:

Janice Shackelford Clemons, City Clerk per
Clerk of the of Quincy, Florida
Clerk of the City Commission thereof

Corrected Copy

CITY COMMISSION
Tuesday, November 16, 2021
8:47 P.M. (Eastern)

SPECIAL MEETING - 2
QUINCY, FLORIDA 32351

CITY COMMISSION SPECIAL MEETING MINUTES

The City of Quincy City Commission met in a special in-person meeting on Tuesday, November 16, 2021, with **Mayor Ronte Harris** presiding and the following

Commissioners present:

Mayor Pro-Tem Keith A. Dowdell
Commissioner Angela G. Sapp
Commissioner Freida Bass-Prieto
Commissioner Anessa A. Canidate

City Staff and Guests:

Jack L. McLean Jr., City Manager
Marcia Carty, Finance Director
Gary Roberts, City Attorney
Janice Shackelford Clemons, City Clerk
DeCody Fagg, Parks and Recreations Director
Reggie Bell, Public Works Director
Ann Sherman, Director of Human Resources and Customer Service
Anthony Baker, Fire Chief
Vancheria Starling, Executive Assistant to the City Manager
Robin Ryals, Utilities Director
Charles Hayes, Procurement Officer
Jim Southerland Sr., WQTN-13 Administrator
Timothy Ashley, Police Chief

The special in-person meeting was recorded, televised, and transmitted through TV Channel (WQTN-13) and Facebook. (Note: Digital formatted documents/media are public records.)

Called to Order:

Mayor Ronte Harris called the special Commission meeting to order at 8:47 pm and requested a roll call.

Special Meeting Items of Discussion

1. City Manager's Contract

Mayor Harris thanked the Commission for adhering to the second special meeting.

Mayor Harris called the Commission's attention to the city manager's contract on page three of eight.

Commissioner Bass-Prieto offered a motion to table the discussion for the original date of December 14. Commissioner Sapp seconded the motion.

Commissioner	Vote
Mayor Harris	No
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	No
Commissioner Canidate	No

The Motion Carried 3 to 2.

Mayor Harris again called the Commission's attention to the city manager's contract on page three of eight, section 2, Term and Termination.

Mayor Harris read in part section 2, Term and Termination, part A.

Mayor Harris stated that the city manager's contract is for three years or until terminated by either party.

Mayor Harris stated that the agreement may be terminated by either party on thirty (30) days advance written notice.

Mayor Harris pointed to subsection B in section 2, Term and Termination of the city manager's contract.

Mayor Harris stated that in subsection B in Section 2, Term and Termination of the city manager's contract, the employee serves at the pleasure of the City Commission; and nothing in the agreement prevents, limits, or interferes with the rights of the City Commission to terminate the services of the city manager at any time.

Mayor Harris referred to subsection E in Section 2, Term and Termination of the city manager's contract.

Mayor Harris stated that in subsection E in Section 2, Term and Termination of the city manager's contract reads that upon the employee's execution of the contract agreement, he waives any and all rights under Section 3.02 of the City Charter.

Mayor Harris offered a motion for the Commission to authorize giving a 30-day written notice to the city manager terminating his contract and that the city manager waives all and any rights under Section 3.02 in the City's Charter. Mayor Pro Tem Dowdell seconded the motion.

Commissioner Bass-Prieto requested a legal opinion on possible litigation and how terminating the City Manager's contract would affect the city financially.

City Attorney Gary Roberts responded to Commissioner Bass-Prieto's request, stating that the action to terminate the city manager can be argued to appear retaliatory due to:

- A lawsuit filed by the city manager for declaratory relief on the November 9, 3-2 vote.
- The Commission and the city managers grand jury testimony on November 9.
- September 13, Hurricane Michael letter detailing malfeasance and misfeasance.

City Attorney Gary Roberts stated that he did not believe the League of Cities would cover the expense of a breach of contract lawsuit.

City Attorney Gary Roberts stated that if the city manager's argument is employment base, the City would be covered by the Florida League of Cities.

City Attorney Gary Roberts noted that there is a \$10,000 deductible.

City Attorney Gary Roberts stated that these are arguments that can be made if the city manager files a lawsuit.

Commissioner Bass-Prieto asked what our plan is if we terminate the city manager.

Mayor Harris stated that the city manager's contract is still on the December 14 agenda for discussion.

City Attorney Gary Roberts stated that the city manager would continue to work during the 30-day transactional period.

Commissioner Sapp stated that two years ago, two of the Commissioners were adamant about returning City Manager Jack L. McLean Jr. to his position with the City.

Commissioner Sapp asked the Commission to share why they want to dismiss the city manager from his position.

Commissioner Bass-Prieto stated that City Attorney Gary Roberts advised the Commission that terminating the city manager's contract could be expensive to the City's coffers.

Commissioner Bass-Prieto stated that Mayor Pro Tem Dowdell was against terminating the city manager a few years ago.

Commissioner Bass-Prieto stated that she remembered the City paid dearly when Jack L. McLean Jr. was terminated.

Commissioner Bass-Prieto stated that the right thing to do is let the city manager work out his contract.

Commissioner Bass-Prieto stated the Commission must work together.

Commissioner Bass-Prieto reiterated that terminating the city manager could cost the City dearly.

Comments from the audience

Emanuel Sapp, 821 2nd Street, Quincy, FL 32351. Commented on the following:

- Stated that the city manager's contract should be removed because of
 1. Stated that three commissioners already met on the removal of the city manager.
 2. Stated that a commissioner posted on Facebook a music song titled "See You Later Jack."
 3. Stated that two commissioners failed to appear in a state matter.
 4. Stated that some commissioners met at the Hotel Duval and the Parkway Center to discuss criminal activities against the City. A serious matter.
- Stated that his comments could be validated by an attorney or at the State Attorney Office.
- Stated that there would be serious consequences for those who choose not to correct their decisions.

Nekeshia Harris, no address provided. Commented on the following:

- Spoke on the youth crime prevention seed grant funding initiative.
- Stated that on October 1, YouRising met for a motivational mentoring session.
- Met with the assistant principal of Gadsden County High School on October 19 to offer assistance with the students.
- October 22, met with twelve students at CarterParramore and presented a life coaching assistance program.
- Conducted an assessment tour of the City and examined its condition.
- October 24, stated the youth symposium would take place.
- October 27 will be the next youth symposium.
- Thanked Commissioner Candidate for getting her questions answered.
- Do not trust staff to score the seed grant funding applications.
- Stated that she had spoken to several individuals, and no one knew about a Girl Scout troop in Quincy.

Rev. Nikki Henry-Clemons, 1236 Canal Street, Quincy, FL. Commented on the following:

- Asked where did the \$10,000 go to start a Girl Scout Program.
- Stated that she received a threatening phone call from Emanuel Sapp.
- Stated that Emanuel Sapp told her to stay out of City's business.
- Stated that Emanuel Sapp contacted her bishop.
- Said that she is a Reverend.
- Stated that she contacted Commissioner Sapp regarding the incident with her husband.
- Stated that who should be held accountable for her being threatened.

- Stated that correspondence regarding the mayor and mayor pro-tem was left on her door.
- Stated that based on the correspondence left on her door, she wonders whether the city manager was hired based on his ability to perform the job duties or did he buy the position with three votes.
- Heard about the \$20,000 loan from the city manager to Commissioner Sapp.
- Stated that money is being loaned to Mayor Harris and Commissioner Dowdell from the city manager.
- Stated that she did not asked for the information left on her door; it was given to her.
- Stated that she has issues with the Commission.
- Stated that she stands for social justice.
- Stated that she is not governed by a pastor; she is a pastor.
- Stated that she is governed by the AME Church and commissioned by God.
- Stated she needed answers.

Commissioner Sapp responses to Rev. Nikki Henry-Clemons:

- Cannot be responsible for her husband's actions.
- Returned call to Mrs. Clemons to address the issue concerning her husband.

Judy Russ Ware, 711 Circle Drive, Quincy, FL, commented on the following:

- Stated that Mayor Harris, Mayor Pro Tem Dowdell like titles, and more than likely, Commissioner Candidate.
- Stated that Mayor Harris, Mayor Pro Tem Dowdell, and Commissioner Candidate agreed to terminate the city manager.
- Asked what the plan for the City is.
- Stated that she knows there is a plan, and three of the Commissioners know what that is.
- Stated she's disappointed.
- Asked for the procedures on doing a recall because there are unethical things going on.
- Stated that she would begin a recall.

Former Commissioner Sherrie Taylor, 217 W. Clark Street, Quincy, FL. Commented on the following:

- Stated that she sat on the same dais for several years.
- Stated that this is a difficult decision.
- Stated that she has taken part in terminating a city manager, lawyers, and a county manager.
- Stated that she knows everyone sitting around the dais, except Commissioner Candidate.
- Stated that she is scared for the Commission, who will vote to terminate the city manager.

- Stated that Mayor Pro Tem Dowdell is aware that City Manager Jack L. McLean Jr. is smart, and she's scared.
- Stated that she is not saying not to terminate the city manager.
- Stated that if the majority of the Commission votes to terminate, do that, but in order.
- Stated that she had folks that came down on her because she would not fire a county manager.
- Stated that her reason for not firing the county manager was that the contract ended in three months.
- Stated that she waited for three months to terminate the county manager.
- Stated that she loves the Commission.
- Stated that there is information that will cause charges against you.
- Stated that she intends to help people no matter what anyone says.
- Reminded the Commission that the city attorney provided legal arguments that the city manager can raise.
- Stated that the headline on the recall would read 122% raise.
- Stated that there would be a recall.
- Stated that they are some valid points.
- Stated that the Commission should know what's in the budget.
- Stated how much she loves the county.
- Stated that terminating the city manager would be a black eye.
- Stated that terminating the city manager would come back to hurt you.
- Stated that the recall would happen.

Rolanda Jackson, no address provided. Made the following comments:

- Stated that this does not work.
- Stated that the Commission can keep playing games and flip-flopping.
- Stated that the community is hurting.
- Stated that someone caused her child to be fired from the city.
- Stated that she did not rally for that individual to get fired.
- Stated that she knows how to let go and move on.
- Stated that Commissioner Bass-Prieto has been against the city manager and now flip-flop and is no longer against the city manager.
- Stated that the City needs to get moving.
- Stated that Ms. Taylor played a part in getting Michael Brown on the Commission and the City Manager Jack L. McLean Jr. fired.
- Stated that whatever we're going to do, we have to take it to the Lord and live with it.
- Stated that the Commission hires the city manager.
- Stated that when the Commission makes a request to the city manager, he should respond and vice versa.
- Stated that the city must move forward or the Commission must go.
- Stated that too much time is taken by arguing.

Commissioner Canidate made the following comments in response to comments by the audience.

- Stated that she’s standing in the time and in her current position.
- Stated that she doesn’t know about what happened in the past.
- Stated that there is a lack of communication.
- Stated that there is a lack of respect.
- Stated that the City is at a stand-still.
- Stated that her phone had rung more than usual.
- Stated that she had been a listening ear.
- Stated that she has her own mind.
- Stated that people should not make assumptions.
- Stated that she chose to run for office because she cares about the people and Quincy and wants to see change.

Commissioner Bass-Prieto stated that Ms. Taylor provided good advice.

Commissioner Bass-Prieto reiterated her concerns regarding the future of the City.

Commissioner	Vote
Mayor Harris	Yes
Commissioner Sapp	No
Commissioner Bass-Prieto	No
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

The Motion Carried 3 to 2.

Mayor Harris requested an executive session on the pending litigation.

Commissioner Canidate asked for the status of an email sent to the Commission regarding allegations that City Manager Jack L. McLean Jr. loaned Commissioner Sapp \$20,000.

Commissioner Canidate asked if it was the Commission's duty to follow up on the allegations.

Commissioner Canidate asked if the allegations interfere with City business.

Commissioner Canidate asked if the matter was civil or criminal.

City Attorney Gary Roberts stated that he understood that P. Phillips's email address was under investigation and not the contents.

City Attorney Gary Roberts stated that he does not know if there is a loan between Commissioner Sapp and City Manager Jack L. McLean Jr.

City Attorney Gary Roberts stated that if such a loan exists between Commissioner Sapp and City Manager Jack L. McLean Jr., it may be a personal business matter which is not subject to a public records request or a concern of the Commission.

City Attorney Gary Roberts stated that the Commission of Ethics would determine if a conflict occurred.

City Attorney Gary Roberts stated that he would look into what the Commission should do in this matter.

City Attorney Gary Roberts stated that Attorney Larry White represents City Manager Jack L. McLean Jr. in the pending litigation.

City Attorney Gary Roberts stated that he forwarded the pending litigation to the League of Cities to determine coverage.

City Attorney Gary Roberts stated that he would speak with Attorney Jazil and Attorney White via telephone and determine what matters could get resolved and would bring it to the attention of each Commission.

The adjournment was motioned by Mayor Harris and seconded by Mayor Pro Tem Dowdell at 9:45 pm.

Please Note: The City Commission places the official copies of Commission Meeting Minutes on file with the City Clerk's Office upon approval.

Submitted by Janice Shackelford Clemons, City Clerk

APPROVED:

Ronte Harris, Mayor, and Presiding
Officer of the City Commission and
of the City of Quincy, Florida

ATTEST:

Janice Shackelford Clemons, City Clerk per
Clerk of the of Quincy, Florida
Clerk of the City Commission thereof

CITY COMMISSION
Tuesday, November 23, 2021
6:05 P.M. (Eastern)

REGULAR MEETING
QUINCY, FLORIDA 32351

CITY COMMISSION REGULAR MEETING MINUTES

The City of Quincy City Commission met in a regular in-person meeting on Tuesday, November 23, 2021, with **Mayor Ronte Harris** presiding and the following

Commissioners present:

Mayor Pro-Tem Keith A. Dowdell
Commissioner Angela G. Sapp
Commissioner Freida Bass-Prieto
Commissioner Anessa A. Canidate

City Staff and Guests:

Jack L. McLean Jr., City Manager
Marcia Carty, Finance Director
Gary Roberts, City Attorney
Janice Shackelford Clemons, City Clerk
DeCody Fagg, Parks and Recreations Director
Reggie Bell, Public Works Director
Ann Sherman, Director of Human Resources and Customer Service
Anthony Baker, Fire Chief
Vancheria Starling, Executive Assistant to the City Manager
Robin Ryals, Utilities Director
Charles Hayes, Procurement Officer
Jim Southerland Sr., WQTN-13 Administrator
Timothy Ashley, Police Chief

The regular in-person meeting was recorded, televised, and transmitted through TV Channel (WQTN-13) and Facebook. (Note: Digital formatted documents/media are public records.)

Called to Order:

Mayor Ronte Harris called the regular Commission meeting to order at 6:05 pm and requested a roll call.

Approval of Agenda

Mayor Harris stated that before the Commission is a printed amended agenda.

Commissioner Sapp offered a motion to approve the amended agenda as printed. Commissioner Canidate seconded the motion.

Mayor Harris stated that the amended agenda packet does not have material for agenda item #5, Revenues and Unfunded Items.

City Manager Jack L. McLean Jr. stated that the material for agenda item #5, Revenues and Unfunded Items, was emailed to the Commission this morning before noon.

City Manager Jack L. McLean Jr. stated that the material for agenda item #5, Revenues and Unfunded Items, are in the white notebook.

Mayor Harris stated that the Commission is receiving this material for the first time.

City Manager Jack L. McLean Jr. confirmed that the Commission is receiving material on agenda item #5 for the first time.

Mayor Harris stated that the Commission had requested that agenda items be received no later than Thursday.

Mayor Harris stated how the Commission can discuss materials not seen until this evening.

Mayor Harris stated that he is not in favor of the amended agenda as printed.

City Manager Jack L. McLean Jr. stated that Commissioner Bass-Prieto requested the item placed on the agenda.

Mayor Harris stated that his only request is to get the material to the Commission timely.

Commissioner Bass-Prieto stated her reasons for requesting Revenues and Unfunded Items placed on the amended agenda;

- The Commission had not finished completing the budget.
- She had been speaking on this matter several times.
- There are close to \$900,000 of unfunded items.
- It is unfair to the citizens, non-profits, and departments that the Commission did not complete the budget process timely.
- The Commission needs to decide on the unfunded items.

Mayor Harris suggested tabling agenda item #5, Revenues and Unfunded items.

Mayor Harris asked what the will and pleasure of the Commission is on agenda item #5.

Commissioner Bass-Prieto stated that she doesn't mind tabling item #5 until the next regular Commission Meeting.

Mayor Harris stated he had no issue scheduling a workshop before the next regular meeting.

Commissioner Bass-Prieto stated that this item had been discussed many times among the Commission.

Commissioner Bass-Prieto stated that the Commission needs to know where the City stands financially.

Commissioner Sapp amended her motion to table agenda item #5, Revenues and Unfunded Items, and approve the amended agenda as printed. Commissioner Canidate seconded the motion.

Commissioner	Vote
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

The Motion Carried 5 to 0.

Special Presentations

None

Proclamations

None

Items for Consent by the Commission

1. Approval of Minutes of the November 9, 2021, Regular Meeting
 - Janice Shackelford, City Clerk

Summary of the Discussion by Staff and the Commission

Commissioner Bass-Prieto offered a motion to approve the minutes as printed. Mayor Pro Tem Dowdell seconded the motion.

Commissioner	Vote
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

The Motion Carried 5 to 0.

City Manager Jack L. McLean Jr. noted that during his comments, the minutes reflect the Christmas parade being held on December 21 instead of December 10.

Mayor Harris instructed the city clerk to check the November 9 recordings and correct the date.

Public Hearings and Ordinances as Scheduled or Agendaed

None

Public Opportunity to Speak on Commission Propositions – (Pursuant to Sec. 286.0114, Fla. Stat. and subject to the limitations of Sec. 286.0114(3)(a), Fla. Stat.)

None

Resolutions

2. Resolution 1416-2021 Christmas Parade Road Closure

- Jack L. McLean Jr., City Manager
- Timothy Ashley, Police Chief

3. Resolution 1417-2021 Rescission of Commission November 9, 2021 Vote

- Jack L. McLean Jr., City Manager
- Gary Roberts, City Attorney

Agenda Item #2: Resolution 1416-2021 Christmas Parade Road Closure

Summary of the Discussion by Staff and the Commission

RESOLUTION NO. 1416-2021

A RESOLUTION GRANTING THE REQUEST OF THE CITY OF QUINCY THE TEMPORARY ROAD CLOSING FOR THE 2021 GADSDEN COUNTY HIGH SCHOOL PARADE.

Police Chief Ashley stated that the police department is ready to provide services for the parade.

Police Chief Ashley stated that the police department would be in position two hours before the parade began.

Commissioner Sapp offered a motion to approve Resolution No. 1416-2021 temporary road closure for the Christmas Parade. Commissioner Bass-Prieto seconded the motion.

Commissioner	Vote
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

The Motion Carried 5 to 0.

Agenda Item #3: Resolution 1417-2021 Rescission of Commission November 9, 2021 Vote

Summary of the Discussion by Staff and the Commission

RESOLUTION NO. 1417-2021

RESOLUTION OF THE CITY OF QUINCY, FLORIDA, SETTLING A LAWSUIT FILED BY THE CITY MANAGER AND PROVIDING FOR COMPLIANCE WITH LAW.

City Attorney Gary Roberts stated that City Manager Jack L. McLean Jr. filed a lawsuit pursuant to the November 9 vote to freeze hiring and pay raises.

City Attorney Gary Roberts stated that he provided the Commission an opinion on November 10 regarding the November 9 vote.

City Attorney Gary Roberts stated that during the November 16 hearing, the judge suggested resolving the matter at the Commission level.

City Attorney Gary Roberts stated that the City filed a motion to dismiss.

City Attorney Gary Roberts stated that the hearing on the motion to dismiss is December 3.

City Attorney Gary Roberts stated that the judge is looking to see if he and Attorney Jazil could resolve the matter tonight and report to him in the am.

City Attorney Gary Roberts stated that he had prepared a resolution for this matter.

City Attorney Gary Roberts stated that the resolution could settle the lawsuit filed.

City Attorney Gary Roberts asked that the Commission accept the resolution.

City Attorney Gary Roberts stated after he and Attorney Jazil reviewed the lawsuit filed by the city manager, it appears that the Commission may have infringed on the city manager's rights to do his job.

City Attorney Gary Roberts reminded the Commission that litigation is costly.

City Attorney Gary Roberts stated that accepting the resolution is an excellent way to resolve the litigation.

Mayor Pro Tem Dowdell stated that his motion intended to allow the city manager to hire with the understanding when he did, he would inform the Commission.

Mayor Pro Tem Dowdell stated that he has significant concerns about the City's finances.

Mayor Pro Tem Dowdell stated how negotiations could go forth with the police and fire departments not knowing the City's financial status.

Mayor Pro Tem Dowdell stated that the police and fire departments expect a salary increase.

Mayor Pro Tem Dowdell asked why the City has so many bank accounts.

Mayor Pro Tem Dowdell stated that the auditor expressed to him that it is unusual for a City this size to have numerous bank accounts.

Mayor Pro Tem questioned the location of the City's bank accounts.

Mayor Pro tem Dowdell stated that he is burdened with the City's finances.

Mayor Harris stated that he had no issue with the rescission.

Mayor Harris stated that the Commission voted to place restrictions on the city manager due to a management issue.

Mayor Harris stated that the city manager hired and paid an individual \$68,000 to work on the smart grid without the knowledge of the Commission.

Mayor Harris stated that it was the Mayor Pro Tem that kept inquiring about the smart grid contract and found it to be unsigned.

Mayor Harris stated that a person was hired as a grants writer before the position was available.

Mayor Harris stated that he knew of no other way but to deal with the problem hence the 30-day notice and move on.

Mayor Harris asked how the Commission can provide oversight to a city manager who does what he pleases.

Mayor Harris stated that he is not comfortable giving free rein to the city manager during the next 24 days.

Mayor Harris stated that he found out through a lawsuit that the City needed to hire police officers.

Mayor Harris stated that the city manager never brought to the Commission's attention the need to hire police officers.

Mayor Harris stated that the Commission would never vote not to hire police officers.

Mayor Harris stated that the city manager has an obligation by the charter to inform the Commission on items that affect the City financially.

City Attorney Gary Roberts stated that the judge determined the emergency injunction filed by City Manager Jack L. McLean Jr., not an emergency.

Mayor Harris stated that:

- With all of the pomp and circumstances written in the newspaper about needing police officers, the judge opined that the city manager's lawsuit was not an emergency.
- The newspaper projected that the City was in chaos.
- The City went several months without a police chief.
- The Commission forced the city manager to provide a deadline to hire a police chief and other vacant positions.

- The Commission every month receives a human resources report on job vacancies.
- The police departments vacancies were not reflected on the human resources monthly report.
- The human resources reports are not true and accurate.
- The Commission should have known about the vacancies in the police department before the city manager’s lawsuit.

Commissioner Bass-Prieto offered a motion to request an audit from the Auditor General’s Office of the State of Florida. Mayor Harris seconded the motion.

Mayor Pro Tem Dowdell stated that he has no issues with the auditor general’s audit.

Mayor Pro Tem Dowdell stated that the Commission needs to give its concerns to the auditor general.

Commissioner Bass-Prieto stated that the auditor general has a format for doing audits.

Commissioner Bass-Prieto stated that the auditor general’s audit is thorough.

Commissioner Bass-Prieto stated that the other option is a forensic audit, which looks for misuse of funds.

Commissioner Bass-Prieto stated that the auditor general would look into everything.

Commissioner Canidate stated that the check and balances are her concerns.

Commissioner Canidate suggested a forensic audit.

Commissioner Sapp asked City Attorney Gary Roberts to research the differences in a forensic and auditor general’s audit.

Commissioner Bass-Prieto amended her motion to approve an audit from the auditor general’s office or a forensic audit. Mayor Harris seconded the motion.

Commissioner	Vote
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

The Motion Carried 5 to 0.

Commissioner Sapp offered a motion to approve Resolution 1417-2021, the Rescission of the Commission November 9, 2021 vote. Commissioner Bass-Prieto seconded the motion.

Mayor Harris stated:

- That he supports the motion.
- He cares about the City of Quincy.
- What is the City’s recourse regarding the reckless behavior of the city manager?

City Attorney Gary Roberts stated that he doesn’t believe that the city manager would be careless when making decisions.

City Attorney Gary Roberts stated that the resolution states that everyone, including the city manager, must comply with the city charter.

City Attorney Gary Roberts stated that if the resolution passes, the litigation becomes moot.

Mayor Harris asked if the vacancies in the police department were budgeted.

Finance Director Marica Carty stated that all of the positions in the current budget are budgeted.

Police Chief Ashley confirmed that the police department needs five police officers.

Police Chief Ashley stated that some are going through the hiring process.

Mayor Pro Tem Dowdell stated that before hiring Police Chief Ashley, the city manager expressed to the Commission that the police department had no vacancies.

Mayor Harris stated that it is not the intent of the Commission to hinder the hiring of police officers.

Commissioner Bass-Prieto suggested listing departmental vacancies in the human resources monthly report.

Mayor Harris stated that before the post-budget workshops, he asked human resources for a list of vacancies.

Commissioner Bass-Prieto stated that it is unclear if some positions were added during the budget process.

With no further discussion, Mayor Harris asked what the will and pleasure on Resolution 1417-2021.

Commissioner	Vote
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Candidate	Yes

The Motion Carried 5 to 0.

Reports, Requests, and Communications by the City Manager

None

Other Items Requested to Be Agendaed by Commission Member(s), the City Manager, and Other City Officials

4. Toys for Tots

- Jack L. McLean Jr., City Manager
- Mayor Ronte Harris, District 3

5. Revenues and Unfunded Items

- Jack L. McLean Jr., City Manager
- Commissioner Freida Bass-Prieto, District 4

Agenda Item #4: Toys for Tots

Summary of the Discussion by Staff and the Commission

Mayor Harris stated that he asked to place agenda item #4, Toys for Tots, on the agenda due to time restraints.

Mayor Harris stated that he understands Commissioner Bass-Prieto’s concerns about funding the non-profits.

Mayor Harris stated that the Commission supported Toys for Tots for years.

Commissioner Bass-Prieto offered a motion to fund Toys for Tots from the Commission’s Contingency Line-Item for \$5000. Mayor Harris seconded the motion.

Commissioner Sapp stated that she would like the Commission to fund the non-profits, especially the Gadsden Arts Center who has always done excellent work and provided transparency to the Commission.

Mayor Harris stated that he would send the city manager a recommended agenda before the next Committee meeting to include funding of the non-profits.

Commissioner	Vote
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

The Motion Carried 5 to 0.

Mayor Harris requested that the city manager provides the distribution schedule for Toys for Tots.

Mayor Harris stated that maybe the Commission would volunteer with Toys for Tots during its distribution.

Comments

City Manager Jack L. McLean Jr.

- Cameras are up and running on Steward Street in the November timeframe as promised.
- City Hall will be closed Thursday and Friday in observance of Thanksgiving.
- Thanked all of the directors, especially Ann Sherman, for putting together the Thanksgiving baskets.
- Stated that each basket included a turkey and fixings for a complete Thanksgiving meal.
- Stated that forty families received a Thanksgiving basket.
- Stated that the Christmas lighting ceremony is on December 10.
- Thanked the two commissioners who donated towards the advertisement for the December 10 mailer.
- Stated that he welcomed a forensic audit.
- Stated that the forensic audit is costly.
- Stated that the City spent approximately \$130,000 on a forensic audit.
- Stated that the City conducted a forensic audit, and the findings were no more than what was known.
- Hopeful that the auditor general audit is not as expensive.
- Stated that the auditor general provides for more of a detailed audit.
- Stated that he welcomed the auditor's general audit and believes that there is a great deal and hopefully some innocent misunderstandings regarding the budget process.
- Stated that the number of bank accounts went down.
- Stated that the bank accounts were delivered on three occasions to the Commission and through a public records request.
- Stated that in the prior year's budget, the first investigative position was created.
- Stated that in this year's budget, the Commission created additional investigative positions.
- Stated that these positions were identified in the November 20 anti-crime fund and would be funded through the regular budget.
- Stated that there is a separate distinction between the \$100,000 placed in the anti-crime fund and the law enforcement police budget.
- Stated that these positions were part of the budget the city manager recommended, and the Commission approved.
- Stated that on November 8, Police Chief Ashley was sworn in and identified positions he wanted to create.
- Stated that the November 9 vote hiring freeze vote disabled the police department from moving forward on the chief's request.

- Stated that his lawsuit was about a declaration of rights for all parties to adhere to the charter.
- Stated that the charter provides for oversight.
- Stated that he spoke with three-five past city managers.
- Stated that the past city managers all agreed that Mayor Pro Tem Dowdell's motion interferes in day-to-day operations.
- Stated that a 2-15 is a part of the oversight.
- Stated that the example of \$55,000, \$68,000, and \$50,000 have been discussed on several occasions.
- Stated that the Commission did not help fill the IT position and stood in the way of filling the position.
- Stated that the city manager would not be reckless in the next 24 days and had not been reckless.
- Stated that the Commission would have the same oversight from the city manager.
- Stated that the city manager had placed the City in a better position while going through a hurricane and coming out in good shape.
- Stated that the City has \$2 million in reserves, which the City did not have before he got there.
- Stated that we will allow the auditor general to comment about the City's position.
- Stated that the City's position is getting difficult not because of the economy but due to the collective decisions.
- Stated that the City is not in a good position, and he would lay it out in due time.
- Stated that the Commission played a role, and he did too.
- Stated that the City is better off than it has been in 10-15 years.
- Stated that the problem is what the City does over the next three years.
- Stated that the first year the City received a perfect audit with no comments.
- Stated that the City gets a financial stress test every year through the audit process.
- Stated that when you don't like the city manager, do get into murky waters and speak on nick picky items.
- Stated that the Commission had a right to change the city manager but not to scare the public and say that the City was in bad shape.
- The public expects more from us.
- Stated that if we stick to the charter, we would be okay.
- Stated that you can get the leader you want, or the people can get the leader they choose.

City Attorney Gary Roberts

- No comments

City Clerk Janice Shackelford

- No comments

Commission

Commissioner Bass-Prieto

- Wished everyone a joyful and happy Thanksgiving.
- Stated that the pandemic placed a damper on things.
- Stated that Main Street, the County, and the City collaborated in lighting up Quincy for the holidays.
- Invited everyone out to Mistletoe Market on December 4.
- Stated that there is a lighting contest for businesses and residents.
- Stated that hopefully, some traditions could be established that can be passed on.
- Stated that after the Christmas parade, there would be food trucks.
- Stated that the Christmas parade is on December 10, starting at 6 pm.

Commissioner Sapp

- Asked that the post-budget workshops be minimal and that the Commission should come to the workshop and plan to take care of business.
- Appreciates the cameras going up on Stewart Street.
- Stated that more cameras would be going up throughout the City.
- Thanked Police Chief Ashley and Asst. Chief Mixson's for their video about the cameras and their usefulness.
- Thanked the city manager and others who helped get the cameras up.
- Stated that the stop signs along MLK are doing the job and slowing down traffic.
- Looking forward to the Thanksgiving holiday and wished everyone a Happy Thanksgiving.

Commissioner Canidate

- Wished the citizens a Happy Thanksgiving.
- Excited to hear the cameras are up.
- Asked if the IT position was filled.
- Thanked Ms. Helen Jackson for coming and speaking.
- Stated that she is committed to doing her best for the residents of Flagler Street.

City Manager Jack L. McLean Jr. responded to Commissioner Canidate's question.

- Stated that the IT position is not filled.
- Stated that he is working on filling the position through contract.
- Stated that he has approved invoices for work being completed in IT.
- Stated that the individual working on IT would prefer a vendor relationship as opposed to a contract relationship.
- Stated that there is not an IT employee.
- Stated that he's reviewing the contract.
- Stated that if the contract exceeds his authority, he will bring it to the Commission's attention.

Mayor Pro Tem Dowdell

- No comments

Mayor Harris

- Asked the city manager about the completion date of the smart grid.
- Asked the city manager for an update on police and fire negotiations.
- Asked the city manager to provide the status on projects before December 16.
- Stated that the city manager shared many accomplishments.
- Stated that the complaint from the residents on Flagler Street matters the most to him.
- Stated that what matters to people involves everyday living.
- Stated he, too, had made a tough decision.
- Stated his concerns on the phone not being answered at city hall, rudeness to customers, no returned phone calls, and lack of assistance.
- Stated that someone said that nothing had changed at city hall, but a picture on the wall.
- Stated that he had supported and defended the city manager.
- Stated that it was time to move for the citizens towards things that matter to them.
- Stated that he was described as an angry black man in a previous meeting.
- Stated that he would accept that title as an angry black man due to being compassionate about getting things done.
- Stated that the Commission must serve who elected them.
- Stated that the citizens want relief.
- Stated that change is painful but necessary.
- Wished everyone a Happy Thanksgiving.
- Stated to the believers to enjoy life and do the best you can while here because when crossing the other side, there will be a halleluiah good time.

City Manager Jack L. McLean Jr. responses to Mayor Harris:

- The smart grid would not be completed by December 16.
- Stated that the police negotiations is scheduled for next week.
- Stated that he would provide the Commission with an update after the police negotiation.
-

Comments from the Audience

Bobby Clemons, 1236 Canal St in Quincy, FL, asked the following questions:

- What is the criteria for getting speed humps?
- Who decides where speed humps are placed?
- What are the specifications on speed humps?

Public Works Director Reggie Bell responses to Bobby Clemons:

- A citizen must request speed humps.

- Conducts a petition from the neighbors where the speed hump is to be placed.
- Consults with the police department for safety measures.
- Petition is given to the city manager for approval.
- Public Works uses the City of Tallahassee's specifications.
- A speed hump ahead sign is placed before going over the actual speed hump.

Bobby Clemons followed up with the following responses:

- There are three-speed humps within 100 yards of each other.
- Stated that a neighbor with a high-performance vehicle is moving, and the residents are left with three-speed humps.
- Stated that this is unfair.
- Prepared to bring the City his bill for a front-end alignment.
- Stated that there are no speed humps ahead sign in this example.
- Stated that the City does not have its own specifications.

City Manager Jack L. McLean Jr. stated that he would asked Public Works Director Reggie Bell to provide the specifications used for speed humps to Bobby Clemons.

City Manager Jack L. McLean Jr. stated that specifications change from time to time.

Nekeshia Harris, no address provided, made the following comments:

- Provided part 2 for YouRising Crime Prevention Initiative.
- Stated that she and Rev. Nikki Clemons are determined to get into the community and not just be pastors.
- Utilizes the capstone project.
- Stated that YouRising is an evidence-based program.
- Utilizes the broken window theory.
- The organization is grassroots.
- Stated that the organization is local and willing to assist in preventing crime.

Helen Jackson, 2040 Flagler Street, Quincy, FL, made the following comments:

- Has lived on Flagler Street for more than 25 years.
- Has been dealing with the flooding issue for a long time.
- House floods and lost two cars due to excessive rain.
- No one provided her assistance to cover her lost.
- Stated that the residents on Flagler Street did not get a lawyer and sue the City.
- Stated that the City Manager had lost his job and went and got a lawyer to sue the City of Quincy.
- Stated that he should have lost his job and others should lose their job too.
- Stated that the citizens are not treated fairly.
- Stated that the residents on Flagler Street are afraid when it rains.
- Stated that there is never enough money to fix the flooding issue.
- State that something needs to be done about missing money.
- Stated that she's speaking for all residents living on Flagler Street.
- Stated that the street had been patched and not fixed.

Dr. Beverly Nash, 65 N Virginia St, Quincy, FL, made the following comments:

- Stated that the Girl Scouts for Gadsden County, the City of Quincy are well and alive.
- Stated that the Gateway Girl Scouts thank the Commission for the \$10,000 award towards crime prevention in the City.
- A person had been hired and being trained.
- Girls have been identified in the City to participate in the Girl Scouts.
- Develop a recruitment strategy and plan.
- Stating that the Girl Scouts will provide a progress report.
- Stated to City Manager Jack L. McLean Jr. to get respect, you have to give respect.
- Stated that she was disappointed after being terminated in the position of the grants.
- Stated that the city manager did not give her respect.
- Stated that she was on the team that rehired the city manager.
- Stated that she worked very hard and gave her finances towards the rehiring of the city manager.
- Stated that the city manager treated her as a stranger and did not have the decency to come to her.
- Stated that she feels disrespected and used.
- Stated that the city manager disappointed and hurt her.
- Stated that the city manager did not live up to the person she expected.
- Stated that the city manager is not a leader.
- Stated that a leader would have explained his intentions.
- Stated that she would not agree to lie for the city manager; he terminated her.
- Stated that she once respected the city manager but does not respect the city manager now.

City Manager Jack L. McLean Jr. responses to Dr. Beverly Nash:

- Stated that he did not like the decision he made.
- Stated that the paperwork speaks for itself.
- Stated that we were a part of a team.
- Stated that he did not enjoy making the decision.
- Stated that he intended to lift the suspension.
- Placed in the budget an administrative assistant before her 70 birthday to assist her.
- Stated that the last incident was with Hurricane Sally. The record in the personal file speaks for itself.
- Stated that he was sorry, it reached this point.

Summary of the Discussion on the City Manager's Position.

Commissioner Bass-Prieto offered a motion to put out an RFP for a city manager. Commissioner Sapp seconded the motion.

Commissioner Bass-Prieto stated that there is not much time.

Commissioner Bass-Prieto stated that the finance director is busy with the audit.

Commissioner Bass-Prieto stated that she would like to hire a new city manager as soon as possible.

Commissioner Sapp stated that she had heard comments that City Manager Jack L. McLean Jr. was brought back too soon.

Commissioner Sapp stated that the Commission appointed former City Manager Mike Wade without going through a process.

Commissioner Sapp stated that the Commission has an opportunity to get this done correctly.

Commissioner Sapp stated that she would like for the Commission to search for a city manager that would work with the Commission towards getting things done for the betterment of the community.

Mayor Harris stated that he had no issues with doing an RFP.

Mayor Harris stated that the Commission should undertake discussions on the process.

Mayor Harris stated that there would need to be an interim period until a permanent city manager is hired.

Mayor Harris stated that the city manager is agenda for the December 14 regular Commission meeting.

Commissioner Canidate stated that she would like to discuss the expectations for the city manager.

City Attorney Gary Roberts stated that the Commission could carry the motion, but the item should have been placed on the agenda.

Commissioner	Vote
Mayor Harris	No
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	No

The Motion Carried 3 to 2.

The adjournment was motioned by Mayor Harris and seconded by Commissioner Sapp at 8:45 pm.

Please Note: The City Commission places the official copies of Commission Meeting Minutes on file with the City Clerk's Office upon approval.

Submitted by Janice Shackelford Clemons, City Clerk

APPROVED:

Ronte Harris, Mayor, and Presiding
Officer of the City Commission and
of the City of Quincy, Florida

ATTEST:

Janice Shackelford Clemons, City Clerk per
Clerk of the of Quincy, Florida
Clerk of the City Commission thereof

CUSTOMER SERVICE



MONTHLY REPORT

October 18, 2021 – November 17, 2021

New Accounts

Account #	Address
8598000	802-B WILLIE RUTH LANE
6739025	64 N CLEVELAND ST APT 1304
4770018	614 WILLIAMS STREET
464016	106 S MADISON STREET
41013	21 PATTON STREET
1612022	17 N SHELFER STREET
6690019	64 N CLEVELAND STREET APT 1219
8211026	64 N CLEVELAND STREET APT 2110
2702016	715 HARDIN STREET
587019	104 E WASHINGTON ST SUITE (F)
3747020	394 ATTAPULGUS HIGHWAY
5132017	208 JOHNSON STREET
5169010	317 N MONROE STREET
402016	222 EAST KING STREET
6340005	405 STRONG ROAD APT 11-B
8241023	64 N CLEVELAND ST APT 2309
6737012	64 N CLEVELAND STREET APT 1307
5864004	405 STRONG ROAD APT 124
4931008	107 E WASHINGTON STREET
916027	807 W FRANKLIN STREET
6511004	417 6 TH STREET
1911012	935 W LAURA STREET
8604001	62 OAK GROVE LANE LOT 32
8605001	34 OAK GROVE LANE LOT 33
8606001	50 PEACH TREE DRIVE LOT 34

8603001	90 OAK GROVE LANE LOT 31
8601001	824 ARLINGTON CIRCLE
8599001	885 ARLINGTON CIRCLE
8602002	880 SELMAN ROAD
956012	331 N 11TH STREET
5219007	905 SIKES STREET
5873008	1131-C LIVE OAK OFFICE BUILDING
8607001	485 SPARKLEBERRY BLVD
4606028	500 BARACK OBAMA BLVD H-134
2061030	543 LINCOLN STREET
8608001	385 HOGUE LANE
4916017	1333 E JEFFERSON STREET LOT 31
4673028	Parkview Manor APT J-219
6739024	64 N CLEVELAND STREET APT 1304
4510021	427 S STEWART STREET APT 55
8214009	64 N CLEVELAND STREET APT 2113
466232	PARKVIEW MANOR APT 228
4642029	PARKVIEW MANOR APT D-207
8217017	64 N CLEVELAND ST APT 2116
5261016	PARKVIEW GARDENS APT L-148
66270015	64 N CLEVELAND STREET APT 3301
6701013	64 N CLEVELAND STREET APT 1216
4608031	PARKVIEW GARDEN APT K-146
8135016	64 N CLEVELAND STREET APT 2316
4629016	500 S ATLANTA STREET APT P-166
4528018	427 S STEWART STREET APT 64
4510022	427 S STEWART STREET APT 55
6678018	64 N CLEVELAND STREET APT 1318
4595033	500 BARACK OBAMA BLVD APT H-133
3548013	1902 W FRANKLIN STREET
3060022	348 A JOE KNIGHT ROAD
2980018	764 S MADISON STREET
4560023	427 S STEWART STREET APT 94
5309016	104 E WASHINGTON SUITE E
266016	611 B.W. ROBERT STREET
TOTAL:	61

Closed Accounts

Account #	Address
6618018	64 N CLEVELAND STREET APT 3302
6744006	64 N CLEVELAND STREET APT 1107
5261015	PARKVIEW GARDENS L-148
8214008	64 N CLEVELAND STREET APT 2113
8217017	64 N CLEVELAND STREET APT 2116
4266019	24010 BLUE STAR HIGHWAY
4600022	PARKVIEW GARDENS APT I-138
4606027	PARKVIEW GARDENS APT H-134
6739023	64 N CLEVELAND STREET APT 1304
44640014	427 S STEWART STREET APT 18
6156001	1215 HAVANA HIGHWAY
4558021	427 S STEWART STREET APT 92
8216006	64 N CLEVELAND STREET APT 2115
4209023	114 BERNICE COLLINS LANE
2625011	401 S LOVE STREET
4662031	PARKVIEW GARDENS APT 228
8211025	64 N CLEVELAND STREET APT 2110
224018	728 B.W. ROBERT STREET
8135014	64 N CLEVELAND STREET APT 2113
4492023	427 S STEWART STREET APT 31
1631014	1837 FLORIDA AVE
4646023	620 S ATLANTA STREET APT F-211
2609012	104 DAVIS STREET
266015	611 B.W. ROBERTS STREET
5038005	5038 BETSEY LANE
5219006	905 SIKES STREET
3548012	1902 W FRANKLIN STREET
2980017	764 S MADISON STREET
956011	331 N 11 TH STREET
2186012	433 WEST STREET
1826011	705 7 TH STREET
1106015	1131 PINE AVE
1044016	510 N BELLAMY DRIVE
273013	211 S SHADOW STREET

1612021	17 N SHELFER STREET
5132016	208 JOHNSON STREET
725011	904 ADAMS STREET
5169009	317 N MONROE STREET
4020015	222 E KING STREET
2625011	401 S LOVE STREET
52130014	9 NEW BETHEL ROAD
TOTAL:	41

Fresh Start Program

Account #	Address
3066022	348 A JOE KNIGHT ROAD
29800018	764 S MADISON STREET
Total:	2

Jump Start Program

Account #	Address
4560023	427 S STEWART STREET APT 94
4595033	500 BARACK OBAMA BLVD APT H-133
667801	64 N CLEVELAND STREET APT 1318
4528018	427 S STEWART STREET APT 64
4510022	427 S STEWART STREET APT 55
TOTAL:	5

Net New Customer Program

Account #	Address

Monthly Cash Report

Month	Cash	Checks	Point & Pay	ACH	Totals
January	\$285,933.16	\$694,896.00	\$407,956.08	\$81,460.42	\$1,388,785.24
February	\$251,641.24	\$1,135,533.40	\$447,196.11	\$83,177.73	\$1,834,370.75
March	\$273,641.24	\$948,916.60	\$574,549.81	\$106,141.65	\$1,903,249.30
April	\$205,143.89	\$978,641.23	\$370,146.66	\$87,279.61	\$1,553,931.78
May	\$160,194.41	\$1,008,771.50	\$348,116.45	\$83,265.75	\$1,517,082.36
June	\$255,843.84	\$801,429.68	\$429,485.88	\$88,426.35	\$1,575,185.75
July	\$196,000.33	\$1,024,905.38	\$458,057.43	\$81,849.12	\$1,760,812.26
August	\$198,753.85	\$1,068,074.11	\$434,705.71	\$104,703.66	\$1,806,237.33
September	\$215,561.25	\$1,130,028.01	\$435,454.96	\$105,034.03	\$1,886,078.25
October	\$190,255.37	\$971,046.34	\$444,410.13	\$86,026.82	\$1,691,738.66

Monthly Extensions

Date	Account #	Address
10/18	2743017	801 Martin L. King Blvd
10/19	1919029	218 S 10th St
10/20	2545035	122 N Cleveland St Apt 4-b
10/21	4553017	Gadsden Arms Apt. # 71
10/22	2989016	830 S Adams St
10/25	5043023	122 N Cleveland St Apt 11-a
10/26	3753038	35 Carrol Hopkins Ln
10/27	81340017	64 N Cleveland St Apt 2315
10/28	5172022	324 S Key St, Quincy
10/29	2616015	136 Davis St, Quincy
10/29	6561003	810 Arlington Cir
11/01	2397023	631 S 9th St
11/01	6314005	405 Strong Rd 5b
11/02	8291007	212 Johnson St
11/03	2397023	631 S 9th St
11/04	325017	120 Ernest St
11/05	5091003	1716 Lucky St

11/08	4606027	Parkview Gardens Apt H-134
11/09	4597032	620 S Atlanta St. Apt. I-135
11/10	5755006	766 S Virginia St, Quincy
11/11	255304	122 N Cleveland St Apt 9a
11/12	2618022	137 Davis St, Quincy
11/15	2165012	1831 Elm St, Quincy
11/16	5373010	130 Davis St
11/17	5665002	711 Circle Drive
11/17	3138011	85 Reed St
11/17	4524020	427 S Stewart St Apt 60
11/17	4478021	Gadsden Arms Apt#15
11/17	4540020	427 S Stewart St Apt 83
11/17	8146001	425 Hogan Ln
Total:	30	

HUMAN RESOURCES MONTHLY REPORT

October 21, 2021 –November 20, 2021

NEW HIRES

Name	Department	Ethnicity	Gender
Avigail Sandoval-Roman	Customer Service	H	F
Dexter Paul (contract)	Public Works	B	M
Kevin Hughes (contract)	Public Works	B	M
Timothy Ashley	Police	B	M
Artenia Jones	Finance	B	F
Daldrick Barnes	Public Works	B	M

PROMOTIONS

Name	Department	Ethnicity	Gender

TERMINATIONS

Name	Department	Ethnicity	Gender

RESIGNATIONS

Name	Department	Ethnicity	Gender

RETIREMENT

Name	Department	Ethnicity	Gender

HUMAN RESOURCES
MONTHLY REPORT
NOVEMBER 21, 2021 – DECEMBER 10, 2021

NEW HIRES

Name	Department	Ethnicity	Gender
De'Anthony Shamar	Police	B	M
Gene Sheheane	Police	W	M
Holly Ammons	Police	W	F

PROMOTIONS

Name	Department	Ethnicity	Gender
Shakendra Howard	Customer Service	B	F
Brandi Johnson	Police	B	F

TERMINATIONS

Name	Department	Ethnicity	Gender
Patrick Bolds	Police	B	M

RESIGNATIONS

Name	Department	Ethnicity	Gender
Robert Edwards, II	Police	B	M
Stephanie Tejeda	Customer Service	H	F

RETIREMENT

Name	Department	Ethnicity	Gender

VACANT POSITIONS

Positions	Department
Customer Service Rep	Customer Service
Police Officer (3)	Police
Investigator	Police
Dispatcher	Police
Equipment Operator	Public Works
Building & Planning Director	Building & Planning
Senior Accountant	Finance
Firefighter (2)	Fire
Utilities Service Technician	Utilities
HR Assistant/Receptionist	Human Resource

Quincy Police Department
Monthly Traffic Enforcement Report
October 2021

For the month of October 2021, the Quincy Police
Department reports:

Citations

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Warnings

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Quincy Police Department
 Monthly Traffic Enforcement Report
 October 2021

District 1

VIOLATION	DATE	LOCATION	WARNING	CITATION
Unlawful Speed				
Unlawful speed	10/04/2021	Pat Thomas Pkwy/Walmart	X	
Unlawful speed	10/04/2021	W Jefferson St/Sonic	X	
Unlawful speed	10/07/2021	Pat Thomas Pkwy/MLK BLVD	X	
Unlawful speed	10/09/2021	Pat Thomas Pkwy/MLK BLVD	X	
Unlawful speed	10/09/2021	W Jefferson St/Shelfer		X
Unlawful speed	10/21/2021	MLK BLVD/Williams St		X
Unlawful speed	10/22/2021	W Jefferson St/Cleveland Street	X	
Unlawful speed	10/23/2021	Pat Thomas Parkway/Highway 90	X	
Unlawful speed	10/28/2021	W Jefferson St/Sonic	X	
Unlawful speed	10/30/2021	Pat Thomas Pkwy/Centennial Bank	X	
Aggressive Driving				
DUI				
Other Moving				
Red Light Viol	10/13/2021	Pat Thomas Pkwy/Crawford St	X	
Stop Sign Viol	10/18/2021	MLK BLVD/9 th St	X	
Stop Sign Viol	10/31/2021	MLK BLVD/Pat Thomas Pkwy	X	
Traffic Accident	10/01/2021	Pat Thomas Pkwy/Murphy USA		X
Traffic Accident	10/07/2021	Pat Thomas Pkwy/Auto Shop		X
Traffic Accident	10/19/2021	Pat Thomas Pkwy/Kelly Jr 3		X
Traffic Accident	10/22/2021	W Jefferson St/KFC		X
Non-Moving				
Faulty Equipment	10/05/2021	Thomas St	X	
Faulty Equipment	10/31/2021	Pat Thomas Pkwy/Centennial Bank		

Quincy Police Department
 Monthly Traffic Enforcement Report
 October 2021

District 2

VIOLATION	DATE	LOCATION	WARNING	CITATION
Unlawful Speed				
Unlawful speed	10/19/2021	MLK BLVD/Track Field	X	
Unlawful speed	10/21/2021	MLK BLVD/Shelfer St	X	
Unlawful speed	10/22/2021	Crawford St/Pat Thomas Pkwy		X
Unlawful speed	10/23/2021	Crawford St	X	
Unlawful speed	10/23/2021	W Jefferson St/Dollar General Store		X
Unlawful speed	10/25/2021	9 th St/Jefferson St	X	
Unlawful speed	10/29/2021	MLK BLVD/GTI	X	
Unlawful speed	10/31/2021	W Jefferson St/Dollar General	X	
Aggressive Driving				
DUI				
Other Moving				
Stop Sign Viol	10/02/2021	MLK BLVD/Orlando St	X	
Stop Sign Viol	10/12/2021	MLK Blvd/GTI	X	
Stop Sign Viol	10/14/2021	S Stewart St/CP	X	
Stop Sign Viol	10/15/2021	Washington St/Madison St	X	
Stop Sign Viol	10/16/2021	S Adams St/Sunset Mart	X	
Stop Sign Viol	10/19/2021	S Stewart St/Gadsden Arms Apt	X	
Stop Sign Viol	10/27/2021	S Colhoun St/Tag Office	X	
Traffic Accident	10/03/2021	Pat Thomas Pkwy/Jefferson St		X
Non-Moving				
Expired Tag	10/19/2021	Clay St/Laura St	X	
Faulty Equipment	10/31/2021	Brumby St/Pat Thomas Pkwy	X	

Quincy Police Department
 Monthly Traffic Enforcement Report
 October 2021

District 3

VIOLATION	DATE	LOCATION	WARNING	CITATION
Unlawful Speed				
Unlawful speed	10/05/2021	Davis St/GFA Street		X
Unlawful speed	10/06/2021	E Jefferson St/Police Dept	X	
Unlawful speed	10/08/2021	Jefferson St/Circle St	X	
Unlawful speed	10/10/2021	Jefferson St/Duval St	X	
Unlawful speed	10/11/2021	Jefferson St/SOA		X
Unlawful speed	10/13/2021	Jefferson St/Stewart St		X
Unlawful speed	10/13/2021	E Jefferson St/Hilltop Trailer Pk	X	
Unlawful speed	10/14/2021	Jefferson St/Duval St	X	
Unlawful speed	10/18/2021	GFA/Jefferson St		X
Unlawful speed	10/19/2021	E Jefferson St/Sheriff Dept	X	
Unlawful speed	10/22/2021	E Jefferson St/Sheriff Dept	X	
Unlawful speed	10/22/2021	S Adams St/Buds Lounge	X	
Unlawful speed	10/30/2021	GFA/Jefferson St	X	
Aggressive Driving				
DUI				
Other Moving				
Stop Sign Viol	10/01/2021	Key St/MLK BLVD	X	
No Headlight	10/09/2021	Adams St/Washington St	X	
Stop Sign Viol	10/11/2021	MLK BLVD/Tanyard Creek Park		X
Stop Sign Viol	10/12/2021	MLK BLVD/Tanyard Creek Park	X	
Stop Sign Viol	10/27/2021	E Jefferson St/Maryland Chicken	X	
Traffic Accident	10/26/2021	E Jefferson St/Hilltop Trailer Park		X
Traffic Accident	10/27/2021	E Jefferson St		X
Traffic Accident	10/27/2021	E Jefferson St		X
Non-Moving				

Quincy Police Department
 Monthly Traffic Enforcement Report
 October 2021

District 4

VIOLATION	DATE	LOCATION	WARNING	CITATION
Unlawful Speed				
Unlawful speed	10/03/2021	Jefferson St/Jackson St	X	
Unlawful speed	10/03/2021	Jefferson St/Jackson St	X	
Unlawful speed	10/03/2021	W Jefferson St/City Hall	X	
Unlawful speed	10/08/2021	E Jefferson St/Courthouse	X	
Unlawful speed	10/10/2021	W Jefferson St/Marathon Store	X	
Unlawful speed	10/14/2021	E Jefferson St/Adams St	X	
Unlawful speed	10/15/2021	E Jefferson St/Sirmons Alignment	X	
Unlawful speed	10/23/2021	King St/13 th St	X	
Unlawful speed	10/24/2021	King St/Madison St	X	
Unlawful speed	10/29/2021	King St/Stewart St		X
Traffic speed	10/15/2021	W Washington St/Frist Baptist Church		X
Traffic speed	10/29/2021	E Jefferson St		X
Unlawful speed	10/15/2021	Jefferson St/GFA	X	
Unlawful speed	10/29/2021	Jefferson St/Strong Rd	X	
Non-Moving				
Stop Sign Viol	10/12/2021	King St/Calhoun St	X	
Stop Sign Viol	10/12/2021	King St/Key St	X	
Stop Sign Viol	10/13/2021	W King St/GEMS	X	
Stop Sign Viol	10/15/2021	W King St/GEMS		X
Stop Sign Viol	10/15/2021	W King St/GEMS		X
Stop Sign Viol	10/18/2021	9 th St/King St	X	
Stop Sign Viol	10/29/2021	E Jefferson St/Duval St	X	
Faulty Equip	10/16/2021	Washington St	X	
Traffic Accident	10/26/2021	E Washington St/		X

Quincy Police Department
 Monthly Traffic Enforcement Report
 October 2021

District 5

VIOLATION	DATE	LOCATION	WARNING	CITATION
Unlawful Speed				
Unlawful speed	10/09/2021	W Jefferson St/Kelly 9	X	
Unlawful speed	10/09/2021	Jefferson St/Shelfer St	X	
Unlawful speed	10/18/2021	W Jefferson St/Allen Sports	X	
Unlawful speed	10/21/2021	MLK BLVD/Shelfer St	X	
Unlawful speed	10/21/2021	MLK BLVD/Virginia St	X	
Unlawful speed	10/27/2021	W Jefferson St/Burger King	X	
Unlawful speed	10/27/2021	E Jefferson St/CVS Pharmacy	X	
Unlawful speed	10/31/2021	King St/Strong St	X	
Aggressive Driving				
DUI				
Other Moving				
Stop Sign Viol	10/02/2021	9 th St/King St	X	
Stop Sign Viol	10/08/2021	9 th St/King St	X	
No Headlights On	10/23/2021	King St/Jefferson St	X	
Traffic Accident	10/01/2021	10 th St/Jefferson St		X
Traffic Accident	10/07/2021	W King St/GWM School		X
Traffic Accident	10/25/2021	Bellamy Dr		X
Traffic Accident	10/31/2021	W Jefferson St		X
Non-Moving				

Quincy Police Department

Citywide Incident Summary

October 2021

	District One	District Two	District Three	District Four	District Five
Assault	4	4	4	0	3
Battery	2	5	3	1	2
Residential Burglary	1	2	6	1	1
Vehicle Burglary	2	1	2	4	4
Stolen Vehicle	0	1	0	1	0
Shooting Incident	6	7	3	0	3
House/Business Checks	222	182	148	112	196
Foot Patrols	5	11	1	2	14
Escorts, funeral	0	4	1	1	0
Escorts, business	1	6	6	34	2
Suspicious Incidents	15	22	11	16	9
Alarm Activations	17	8	6	15	12
Verbal Disturbance	21	45	14	4	17
Loud Noise/Music	5	4	2	2	4
Animal Complaint	5	1	1	0	2
Baker Act	3	11	0	0	4
Trespassing	8	7	3	1	13
Missing Person	0	1	0	0	0
Wanted Person	0	0	0	0	0
Lost/Stolen Tag	0	0	0	1	0
Bomb Threat	0	0	0	0	0
Fire	3	0	1	0	1



Quincy Fire Dept. Monthly Report October 2021



	<u>2021</u>	<u>2020</u>
Total Fire Calls	91	101
City	47	69
County	44	32
Total Man Hours	130 hrs 36 mins	102 hrs 58 mins
City	54 hrs 21 mins	36 hrs 40 mins
County	76 hrs 15 mins	66 hrs 18 mins
Type Fire Calls - City		
Structure Fire	0	0
Vehicle Fire	0	2
False Alarm	3	8
Hazard	1	2
Rescue	0	0
Wood & Grass	2	0
Other	23	13
Type Fire Calls - County		
Structure Fire	0	6
Vehicle Fire	1	9
False Alarm	3	2
Hazard	0	3
Rescue	0	0
Woods & Grass	2	10
Other	34	0
Fire Causes		
Accidental	5	5
Undetermined	4	4
Suspicious	0	0
Arson	0	0
Average Response Time		
City	6 mins	5.12 mins
County	8.96 mins	9.31 mins
Average Firefighters per Call		
City	3.85	3.91
County	3.3	2.89
Average Time Spent per Call		
City	18.4	15.37
County	24.66	35.62

	<u>2021</u>	<u>2020</u>
Responses Out of District	0	0
Mutual Aid Responses *	10	0
Deaths	0	0
Injuries	0	0
Fire Prevention Programs	2	1
Fire Safety Inspection	3	11
Fire Investigation	0	0
Plans Review	1	1
Training Man Hours	316 hrs	303.45 hrs
Hydrants Serviced/Painted	0	0
Utility Turn Ons	22	46
Smoke Detector/Battery Installs	5	0

- * 10/1 8715 FI Ga Hwy Vehicle Accident Havana VFD
- * 10/2 290 Hawk Ridge Rd Rubbish Fire Havana/Concord VFD
- * 10/5 Hwy 27 Lantern Lane Vehicle Accident Havana VFD
- * 10/9 100 Mary Brown Lane Smoke Scare Havana VFD
- * 10/16 Bluestar Hwy & Mt Pleasant Rd Transformer Fire Mt Pleasant VFD
- * 10/17 10 Cascade Falls Way Car Fire Havana VFD
- * 10/20 I-10 MM171 West Bound Vehicle Accident Greensboro VFD
- * 10/20 I-10 MM 164 East Bound Vehicle Accident Chattahoochee/Greensboro VFD
- * 10/31 Atwater Rd Aircraft Crash Mt Pleasant VFD



Quincy Fire Dept. District Fire Calls October 2021



<u>District</u>	<u>Location</u>	<u>Type of Incident</u>
District 1		
10/2/2021	1747 McKelvey Street	Medical assist
10/9/2021	790 S. Virginia Street	Smoke scare
10/11/2021	683 Camilla Drive	Smoke detector activation
10/19/2021	1939 Flagler Street	Canceled en route
10/20/2021	Cleveland St. & Main Line Dr.	Power line down
10/21/2021	546 Lincoln Street	Canceled en route
10/24/2021	1418 Live Oak Street	Smoke scare
10/29/2021	E. Jefferson St & N. Shelfer St.	Motor vehicle accident w/injuries
10/31/2021	1302 W. Jefferson Street	Motor vehicle accident w/injuries
District 2		
10/1/2021	820 w. Jefferson Street	Motor vehicle accident w/injuries
10/16/2021	Tanyard Creed Park	Grass fire
10/17/2021	Tanyard Creed Park	Grass fire
District 3		
10/1/2021	1120 Hill Street	Smoke scare
10/3/2021	1125 Strong Road	False alarm
10/11/2021	203 Patton Street	Overheated item on stove
10/13/2021	1125 Strong Road	Alarm activation
10/19/2021	Pat Thomas Pkwy & MLK, Jr. Blvd	Motor vehicle accident w/injuries
10/20/2021	117 S. Shadow Street	False alarm
10/25/2021	26 Circle Drive	False alarm
10/27/2021	339 E. Jefferson Street	Motor vehicle accident no injuries

District 4

10/4/2021
10/11/2021
10/13/2021
10/21/2021
10/24/2021
10/25/211
10/31/2021

314 E. Jefferson Street
10 E. Jefferson Street
328 N. Calhoun Street
Burma Heights Park
N. Love St. & King St.
S. Bellamy Drive
506 N. Stewart Street

Lock out
Smoke scare
Canceled en route
Good intent
Control traffic
Motor vehicle accident
Medical assist

District 5

10/1/2021

1400 W. King Street

Malicious alarm



Purchasing Card

FL CITY OF QUINCY
XXXX-XXXX-XXXX-5777
October 05, 2021 - November 04, 2021

Company Statement

Account Information	Payment Information	Account Summary
Mail Billing Inquiries to: BANKCARD CENTER PO Box 660441 Dallas, TX 75266-0441 TTY Hearing Impaired: Dial "711" Outside the U.S.: 1.509.353.6656 24 Hours For Lost or Stolen Card: 1.888.449.2273 24 Hours	Statement Date 11/04/21 Payment Due Date 11/18/21 Days in Billing Cycle 31 Credit Limit \$250,000 Cash Limit \$50,000 Total Payment Due \$8,676.63	Previous Balance \$7,605.91 Payments -\$7,605.91 Credits \$0.00 Cash \$0.00 Purchases \$8,676.63 Other Debits \$0.00 Overlimit Fee \$0.00 Late Payment Fee \$0.00 Cash Fees \$0.00 Other Fees \$0.00 Finance Charge \$0.00 Current Balance \$8,676.63

Important Messages

Please do not send payment. Your automatic payment is scheduled to be credited to this account on 11/18/21.

Global Card Access - your card information whenever, wherever and however you need it. From the dashboard, you can quickly check your credit limit, balance, available credit and recent card activity. Other features like View PIN, Change PIN, Lock Card and Alerts help you keep your card secure. For added convenience, you can easily view or download your current statement up to 12 months of past statements. Visit www.bofa.com/globalcardaccess to register your card and start using Global Card Access today.

Cardholder Activity Summary

Account Number	Credits	Cash	Purchases and Other Debits	Total Activity
Credit Limit				

0760591 0867663 0867663 4715290003775777

BANK OF AMERICA
PO BOX 15731
WILMINGTON, DE 19886-5731

FL CITY OF QUINCY
404 W JEFFERSON ST
QUINCY, FL 32351-2328

Account Number: XXXX-XXXX-XXXX- 5777
October 05, 2021 - November 04, 2021

Total Payment Due \$8,676.63
Payment Due Date 11/18/21

Enter payment amount

\$

Mail this coupon along with your check payable to:
BANK OF AMERICA

Posting payments: Payments received by mail at the remittance address shown on the Payment Coupon portion of the face of this statement on a banking day will be posted to your account on the day received. If we receive your mailed payment on a non-banking day, we will post it to your account on the next banking day. There may be a delay of up to 5 banking days in posting payments made at a location other than the mailing address listed on the front of your payment coupon.

Service for the hearing impaired (TTY/TDD): We accept calls made through relay services (dial 711).

Telephone monitoring: For the purposes of monitoring and improving the quality of service, Bank's supervisory personnel may listen to and/or record telephone calls between Bank employees and any person acting on Company's behalf.

In case of errors or questions about your bill: Errors or questions about your bill must be received in writing no later than 60 days after we sent you the first statement on which the error or problem appeared. Please mail this information to BANKCARD CENTER, PO BOX 660441, DALLAS, TX 75266-0441. Your letter must include the following information:

- . The company name, cardholder name and account number in question.
- . The dollar amount of the suspected error.
- . A written description of the error and why you believe there is an error. If you need more information, describe the item you are unsure about.

Customer Service:	For questions regarding transactions, general assistance, and reporting lost and stolen cards, call:	
	<u>Within the U.S.</u> 1.888.449.2273	<u>Outside the U.S.</u> 1.509.353.6656 (collect calls accepted)

Thank you for your business.

Posting payments: Payments received by mail at the remittance address shown on the Payment Coupon portion of the face of this statement on a banking day will be posted to your account on the day received. If we receive your mailed payment on a non-banking day, we will post it to your account on the next banking day. There may be a delay of up to 5 banking days in posting payments made at a location other than the mailing address listed on the front of your payment coupon.

FL CITY OF QUINCY
 XXXX-XXXX-XXXX-5777
 October 05, 2021 - November 04, 2021

Page 3 of 4

Cardholder Activity Summary

Account Number	Credits	Cash	Purchases and Other Debits	Total Activity
BELL, REGINALD XXXX-XXXX-XXXX-5834				
5,000	0.00	0.00	406.83	406.83
DEPARTMENT, FIRE XXXX-XXXX-XXXX-1137				
5,000	0.00	0.00	2,919.81	2,919.81
FAGG, DECODY XXXX-XXXX-XXXX-7970				
5,000	0.00	0.00	346.21	346.21
JR., JACK L. MCLEAN XXXX-XXXX-XXXX-6847				
5,000	0.00	0.00	234.95	234.95
MIXSON, ROBERT XXXX-XXXX-XXXX-3421				
4,659	0.00	0.00	1,169.83	1,169.83
RYALS, ROBIN XXXX-XXXX-XXXX-3736				
5,000	0.00	0.00	178.37	178.37
SHERMAN, ANN XXXX-XXXX-XXXX-0634				
5,000	0.00	0.00	1,733.80	1,733.80
TECHNOLOGY, INFORMATION XXXX-XXXX-XXXX-5776				
5,000	0.00	0.00	144.96	144.96
ZONING, PLANNING AND XXXX-XXXX-XXXX-6723				
5,000	0.00	0.00	1,541.87	1,541.87

Transactions

Posting Date	Transaction Date	Description	Reference Number	MCC	Charge	Credit
FL CITY OF QUINCY						Total Activity
Account Number: XXXX-XXXX-XXXX-5777						-\$7,605.91
10/18	10/18	AUTO PAYMENT DEDUCTION		0071		7,605.91
BELL, REGINALD						Total Activity
Account Number: XXXX-XXXX-XXXX-5834						406.83
10/12	10/12	AMZN Mktp US*279FU2EU2	Amzn.com/billWA	24692161285100524219760	5942	59.96
10/14	10/13	AMZN Mktp US*271FK7UX1	Amzn.com/billWA	24692161286100643511708	5942	171.95
10/14	10/14	AMZN Mktp US*271HO2790	Amzn.com/billWA	24692161287100086990822	5942	16.46
11/03	11/02	INKJETSUPERSTORE.COM	888-7454316 CA	24436541307011715083378	5999	158.46
DEPARTMENT, FIRE						Total Activity
Account Number: XXXX-XXXX-XXXX-1137						2,919.81
10/15	10/14	GADSEN COUNTY TAX COLL	QUINCY FL	24427331287740292351581	9311	10.25
11/03	11/02	LOWES #00716*	TALLAHASSEE FL	24692161306100175881889	5200	1,478.56
11/03	11/02	LOWES #00716*	TALLAHASSEE FL	24692161306100175881947	5200	1,431.00
FAGG, DECODY						Total Activity
Account Number: XXXX-XXXX-XXXX-7970						346.21
10/29	10/28	WAL-MART #1408	TALLAHASSEE FL	24226381301360559418641	5411	170.00
10/29	10/28	WAL-MART #0488	QUINCY FL	24226381302091008554673	5411	119.28
11/04	11/03	LOWES #00716*	TALLAHASSEE FL	24692161307100873134077	5200	56.93
JR., JACK L. MCLEAN						Total Activity
Account Number: XXXX-XXXX-XXXX-6847						234.95
10/18	10/15	THE GREENERY FLORAL AND	QUINCY FL	24055231289091464000070	5992	55.00
10/18	10/15	GRAMMARLY COXNOJHEJ	GRAMMARLY.COMCA	24492151289717661178902	5734	139.95
11/03	11/02	ZOOM.US 888-799-9666	WWW.ZOOM.US CA	24011341306000035733266	4814	40.00
MIXSON, ROBERT						Total Activity
Account Number: XXXX-XXXX-XXXX-3421						1,169.83
10/07	10/06	USPS PO 1178450655	QUINCY FL	24137461280001403676165	9402	8.95
10/08	10/07	IDI 561-757-4000	FL	24431061281700448532651	8999	5.75
10/11	10/08	OFFICE DEPOT #108	TALLAHASSEE FL	24137461282200218050545	5943	41.99
10/13	10/12	SPECIAL TAG ISSUANCE	8506172000 FL	24431061286207075700085	9399	25.05
10/20	10/19	USPS PO 1178450655	QUINCY FL	24137461293001437706181	9402	9.24
10/25	10/21	PLATINUM AUTO SPA EXPRESS	QUINCY FL	24269791295500766853256	7542	11.00
10/25	10/23	GADSDEN MINI STORAGE	850-875-1077 FL	24194331297017029354942	4225	75.00
10/28	10/27	WILLIAMS COMMUNICATION	850-385-1121 FL	24055221300726200351396	7538	480.00
10/28	10/27	4TE*SONITROL OF TALLAHASS	850-205-5026 FL	24445001300200113798627	7393	110.00

Transactions

Posting Transaction

Date	Date	Description	Reference Number	MCC	Charge	Credit	
10/29	10/28	WAL-MART #4427 TALLAHASSEE FL	24226381302400005327068	5411	91.29		
11/01	10/30	4TE*SONITROL OF TALLAHASS850-205-5026 FL	24445001303200125947250	7393	203.00		
11/02	11/01	FLAGS IMPORTER CORP 909-605-2968 CA	24492151305743400932326	5999	108.56		
RYALS, ROBIN						Total Activity	178.37
Account Number: XXXX-XXXX-XXXX-3736							
10/14	10/13	SAMSClub #8120 TALLAHASSEE FL	24226381287091001686463	5300	120.40		
10/15	10/13	DOLLAR-GENERAL #1478 QUINCY FL	24445001287500509149492	5331	20.66		
11/03	11/02	WM SUPERCENTER #488 QUINCY FL	24445001307400196981545	5411	37.31		
SHERMAN, ANN						Total Activity	1,733.80
Account Number: XXXX-XXXX-XXXX-0634							
10/08	10/07	INDEED 203-564-2400 CT	24692161280100381229055	5969	525.33		
10/11	10/09	MONSTER WORLDWIDE, INC. 978-461-8366 NY	24492151282715057594275	7311	279.00		
10/14	10/13	INDEED 203-564-2400 CT	24692161286100907769828	5969	554.15		
11/02	11/01	INDEED 203-564-2400 CT	24692161305100595785653	5969	375.32		
TECHNOLOGY, INFORMATION						Total Activity	144.96
Account Number: XXXX-XXXX-XXXX-5776							
10/11	10/09	ADOBE PHOTOGRAPHY PLAN 408-536-6000 CA	24943001282700623352848	5734	9.99		
10/12	10/11	BESTBUYCOM806501114554 RICHFIELD MN	24399001284503509030463	5732	59.97		
11/02	11/01	IN *ZOEYBJ 850-5906513 FL	24692161305100508698175	7372	75.00		
ZONING, PLANNING AND						Total Activity	1,541.87
Account Number: XXXX-XXXX-XXXX-6723							
10/12	10/11	BESTBUYCOM806499325014 888BESTBUY MN	24399001284503512017457	5732	1,504.98		
10/25	10/21	WAL-MART #0488 QUINCY FL	24455011297141000181686	5411	36.89		

Finance Charge Calculation

Your **Annual Percentage Rate (APR)** is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	0.00%	\$0.00	\$0.00
CASH	0.00%	\$0.00	\$0.00

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.

P-Card Allocations for October 2021

BANK OF AMERICA			Vendor# 11646	5-Oct		October 5, 2021 - November 4, 2021
Department	Date	Amount	Vendor Name	GL Number	COVID	Justification
FIRE	10/14/2021	\$ 10.25	Gadsden County Tax Coll	001-230-522-30491	No	Lien Satisfaction on Old Ladder 1
FIRE	11/2/2021	\$ 1,478.56	LOWES	001-230-522-30522	No	New Stove and Dryer
FIRE	11/2/2021	\$ 1,431.00	LOWES	001-210-522-30494	No	Fire Prevention Smoke Detectors
POLICE	10/6/2021	\$ 8.95	USPS	001-220-521-30511	No	Sim Cards sent to eSouth for Cameras
POLICE	10/7/2021	\$ 5.75	IDI	001-210-521-30492	No	Investigative Research
POLICE	10/8/2021	\$ 41.99	Office Depot	001-220-521-30511	No	Gigabit Ethernet Card/Adapter for Dispatch
POLICE	10/12/2021	\$ 25.05	Special Tag Issuance	001-220-521-30407	No	Tag Renewal for 2 Cars
POLICE	10/19/2021	\$ 9.24	USPS	001-220-521-30511	No	Certified Mail for Project NOLA/eSouth
POLICE	10/21/2021	\$ 11.00	Platinum Auto Spa	001-220-521-30407	No	Car Wash for Police Vehicle
POLICE	10/23/2021	\$ 75.00	Gadsden Mini Storage	001-220-521-30511	No	Storage for Records
POLICE	10/27/2021	\$ 480.00	Williams Communication	001-220-521-30463	No	Removal of Radars from Police Vehicles
POLICE	10/27/2021	\$ 110.00	Sonitrol	001-210-521-60641	No	Sonitrol for Samens Maintenance
POLICE	10/28/2021	\$ 91.29	Walmart	001-220-521-30511	No	Cleaning Supplies/Batteries for Readers
POLICE	10/30/2021	\$ 203.00	Sonitrol	001-210-521-60641	No	Key Fobs for Police Department
POLICE	11/1/2021	\$ 108.56	Flags Importer Corp	001-220-521-30491	No	New Flags for Police Department
PLANNING	10/11/2021	\$ 1,504.98	Best Buy	001-284-515-30511	No	Camera for Code Enforcement
PLANNING	10/21/2021	\$ 36.89	Walmart	001-284-515-30511	No	Camera Accessories for Code Enforcement
PARKS & REC	10/28/2021	\$ 170.00	Walmart	001-310-572-30491	No	Halloween Candy for Football Games
PARKS & REC	10/28/2021	\$ 119.28	Walmart	001-310-572-30491	No	Halloween Candy for Football Games
PARKS & REC	11/3/2021	\$ 56.93	LOWES	001-440-572-30463	No	Ceiling Tile for Campbell Kelly Center
CITY MANAGER	10/15/2021	\$ 55.00	The Greenery Floral	001-160-512-30491	No	Floral Arrangement for Robin Ryals Sister-in-law
CITY MANAGER	10/15/2021	\$ 139.95	Grammarly	508-539-539-60644	No	Subscription Renewal
CITY MANAGER	11/2/2021	\$ 40.00	Zoom	508-539-539-60644	No	Monthly Subscription Fee
HUMAN RESOURCE	10/7/2021	\$ 525.33	Indeed	001-260-513-30341	No	Job Advertisement
HUMAN RESOURCE	10/9/2021	\$ 279.00	Monster Worldwide	001-260-513-30341	No	Job Advertisement
HUMAN RESOURCE	10/13/2021	\$ 554.15	Indeed	001-260-513-30341	No	Job Advertisement
HUMAN RESOURCE	11/1/2021	\$ 375.32	Indeed	001-260-513-30341	No	Job Advertisement

PUBLIC WORKS	10/12/2021	\$	59.96	AMAZON	001-110-511-30491	No	Lumbar Support Pillow
PUBLIC WORKS	10/13/2021	\$	171.95	AMAZON	001-410-539-30491	No	Wireless Headset for Admin Assistant
PUBLIC WORKS	10/14/2021	\$	16.46	AMAZON	001-410-539-30521	No	Office Stamp Use
PUBLIC WORKS	11/2/2021	\$	158.46	Inkjetsuperstore.com	001-410-539-30521	No	Toner for PW Copier
UTILITIES	10/13/2021	\$	120.40	Sams Club	403-520-531-30491	No	Items for Solar Groundbreaking
UTILITIES	10/13/2021	\$	20.66	Dollar General	403-520-531-30491	No	Items for Solar Groundbreaking
UTILITIES	11/2/2021	\$	37.31	Walmart	403-591-531-30521	No	Office Supplies
INFO TECH	10/9/2021	\$	9.99	Adobe	508-539-539-60644	No	Adobe Monthly Subscription
INFO TECH	10/11/2021	\$	59.97	Best Buy	508-539-539-30491	No	Items for IT
INFO TECH	11/1/2021	\$	75.00	In Zoey	508-539-539-60644	No	Monthly Website Hosting
		\$	8,676.63				

Age Accounts Receivable
Utility Accounts Current and 30 Days Past Due (or with Payment Plan
11/01/2021 Cycle 1

Account Number	Current 10.31.2021	30_Day 09.30.2021	60_Day 08.31.2021	90_Day 07.31.2021	Balance_	Status	Date Reviewed
85015	255.96	124.75	28.36	0	409.07	NC	11/23/2021
119020	296.22	164.83	43.22	0	504.27	NP	11/23/2021
143013	182.68	89.73	44.14	0	316.55	NP	11/23/2021
163023	220.33	254.3	255.45	109.49	839.57	NP	11/23/2021
186016	642.12	277.57	0	0	919.69	NP	11/23/2021
195025	726.37	1393.41	319.08	952.73	3391.59	PP	11/23/2021
262017	324.56	112.38	119.48	317.84	874.26	NP	11/23/2021
285016	468.85	354.83	267.13	1174.4	2265.21	NP	11/23/2021
335015	584.06	336.45	0	0	920.51	NP	11/23/2021
408013	845.55	799.44	638.38	0	2283.37	PP	11/23/2021
449019	472.23	43.06	0	0	515.29	C	11/23/2021
484011	297.91	154.85	150.36	1282.36	1885.48	NP	11/23/2021
492024	285.29	207.33	133.95	0	626.57	NP	11/23/2021
546014	1710.99	1057.83	725.81	1871.58	5366.21	NP	11/23/2021
586026	676.01	93.82	0	0	769.83	NP	11/23/2021
645011	524.17	374.96	278.68	0	1177.81	NP	11/23/2021
647012	1822.67	1332.22	866.22	1604.26	5625.37	NP	11/23/2021
654015	645.97	495.1	0	0	1141.07	NP	11/23/2021
659012	199.44	100.42	88.17	171.81	559.84	NP	11/23/2021
768014	498.42	292.03	165.61	0	956.06	NP	11/23/2021
942016	241.9	123.9	0	0	365.8	NP	11/23/2021
976015	1509.41	730.12	359.67	0	2599.2	PP	11/23/2021
1029012	897.39	352.6	370.81	436.92	2057.72	NP	11/23/2021
1122016	357.18	71.15	0	0	428.33	NC	11/23/2021
1129014	462.72	77.93	92.06	0	632.71	NP	11/23/2021
1138016	773.3	695.31	1494.14	0	2962.75	NP	11/23/2021
1252019	304.52	120.34	229.44	0	654.3	NP	11/23/2021
1481013	578.06	305.93	299.77	0	1183.76	NP	11/23/2021
1510016	500.71	354.5	131.6	0	986.81	NC	11/23/2021
1538012	1370.96	616.96	0	0	1987.92	NC	11/23/2021
1633011	1398.18	722.63	470.79	0	2591.6	NC	11/23/2021
1647012	198.43	100.17	0	0	298.6	NP	11/23/2021
1650016	511.1	135.32	135.32	125.2	906.94	NP	11/23/2021
1744017	439.05	404.11	0	0	843.16	NP	11/23/2021
1745012	37.88	19.55	129.51	0	186.94	NP	11/23/2021
1768008	602.67	169.79	168.75	583.51	1524.72	NP	11/23/2021
1801017	409.5	346.64	245.26	33.26	1034.66	NP	11/23/2021
1853029	414.89	134.91	0	0	549.8	NP	11/23/2021
1883031	274.13	120.35	0	0	394.48	NC	11/23/2021
1946025	626.03	304.02	314.29	1566.07	2810.41	PP	11/23/2021
1959019	245.29	137.1	0	0	382.39	NP	11/23/2021
2049029	539.73	69.24	0	0	608.97	NP	11/23/2021
2072016	823.84	329.34	0	0	1103.26	NP	11/23/2021
2097012	426.99	201.69	258.24	642.23	1529.15	NP	11/23/2021
2116016	355.02	229.16	0	0	584.18	NP	11/23/2021
2123013	188.2	146.82	12.76	0	347.78	NP	11/23/2021
2178013	159.02	81.57	81.45	4.43	326.47	NP	11/23/2021
2193028	588.48	146.26	0	0	734.74	NC	11/23/2021
2203015	399.99	187.62	22.12	0	609.73	NC	11/23/2021
2328022	209.41	115.2	112.85	0	437.46	NP	11/23/2021
2454012	267.04	139.66	0	0	406.7	NP	11/23/2021
2545035	288.2	144.56	0	0	432.76	C	11/23/2021
2570030	244.92	104.46	0	0	349.38	NC	11/23/2021
4717015	256.49	572.95	704.83	0	1534.27	NP	11/23/2021
4830019	251.67	119.83	118.37	215.07	704.94	NP	11/23/2021
5062019	235.37	10.47	0	0	245.84	NC	11/23/2021
5152015	673.85	44.3	0	0	718.15	NP	11/23/2021

5177015	306.79	18.32	0	0	325.11	NC	11/23/2021
5215001	29806.99	13951	1049.8	0	44807.79	NP	11/23/2021
5410008	536.01	155.96	0	0	691.97	NC	11/23/2021
5477003	2207.6	1406.2	0	0	3613.8	NC	11/23/2021
5667028	302.11	176.66	221.72	0	700.49	NP	11/23/2021
5753009	994.88	43.3	0	0	1038.18	NC	11/23/2021
5937002	5349.76	2714.21	2593.83	0	10657.8	C	11/23/2021
6024017	440.35	237.18	82.3	0	759.83	NC	11/23/2021
6056010	326.39	198.05	10.58	0	535.02	NC	11/23/2021
6420005	1015.5	167.72	0	0	1183.22	NC	11/23/2021
6622018	181.68	222.65	1934.26	0	2338.59	NP	11/23/2021
6735016	411.39	294.68	374.04	106.09	1186.2	NP	11/23/2021
6744006	254.98	101.99	0	0	356.97	F	11/23/2021
8205024	104	78.23	0	0	182.23	NP	11/23/2021
8210016	184.4	106.91	103.98	84.92	480.21	NP	11/23/2021
8219015	370.21	8.94	0	0	379.15	NP	11/23/2021
8232012	341.43	418.42	0	0	759.85	NP	11/23/2021
8239018	330.17	118.34	0	0	448.51	NP	11/23/2021
8250002	647.16	362.35	0	0	1009.51	NP	11/23/2021
8385002	324.87	179.7	85.26	0	589.83	NP	11/23/2021
8430001	370.52	206.29	0	0	576.81	NP	11/23/2021
8504002	477.73	22.97	0	0	500.7	NC	11/23/2021
8520001	1438.85	622.65	723.45	1300.79	4085.74	NP	11/23/2021
8564001	3456.67	135.76	0	0	3592.43	NC	11/23/2021
8592001	105	24.62	0	0	129.62	NP	11/23/2021
56670036	2808.09	1000	0	0	3808.09	NC	11/23/2021
566706691	3960.54	2133.85	0	0	6094.39	NP	11/23/2021

Total in Arrears	61,172	41,853	8,232	1,711	98,264
Arrears Percentages	62.3%	42.6%	8.4%	1.7%	100.0%
Total Billed	1,322,427	1,389,919	1,466,084	1,266,530	5,354,206
Total Arrears' Percentage	4.6%	3.0%	0.6%	0.1%	1.8%
Total Percentage Collected	95.4%	97.0%	99.4%	99.9%	98.2%

Age Accounts Receivable
Utility Accounts Current and 30 Days Past Due (or with Payment Plan
11/01/2021 Cycle 2

Account Number	Current 10.31.2021	30_Day 09.30.2021	60_Day 08.31.2021	90_Day 07.31.2021	Balance_	Status	Date
2626012	296.24	126.94	0	0	423.18	NC	11/17/2021
2659018	526.19	234.84	0	0	761.03	PP	11/17/2021
2678012	279.97	166.11	204.97	145.66	796.71	PP	11/17/2021
3134012	324.45	170.71	140.57	0	635.73	PP	11/17/2021
3239012	152.79	71.35	0	0	224.14	NP	11/17/2021
3324018	504.5	61.31	0	0	565.81	NC	11/17/2021
3342007	164.39	90.09	88.87	174.69	518.04	NP	11/17/2021
3351011	218.75	95.46	0	0	314.21	NC	11/17/2021
3377013	326.81	25.13	0	0	351.94	NC	11/17/2021
3449021	176.55	4.33	0	0	180.88	NP	11/17/2021
3491007	376.81	20.46	0	0	397.27	NC	11/17/2021
3555014	896.82	101.15	0	0	997.97	NC	11/17/2021
3592017	461.43	187.29	0	0	648.72	np	11/17/2021
3939012	30.47	14.22	15.05	115.65	175.39	NP	11/17/2021
4229013	2131	451	499.53	1404.61	4486.14	PP	11/17/2021
4286011	37.17	22.35	19.13	70.65	149.3	NP	11/17/2021
4456026	117.93	50.87	0	0	168.8	NP	11/17/2021
4465020	165.5	86.42	0	0	251.92	NP	11/17/2021
4524020	107.87	32.3	0	0	140.17	NC	11/17/2021
4525020	221.34	191.26	224.07	0	636.67	NP	11/17/2021
4533021	12.92	27.1	155.18	106.54	301.74	NP	11/17/2021
4534018	155.32	70.17	0	0	225.49	NP	11/17/2021
4538015	24.77	43.56	107.6	121.68	297.61	NP	11/17/2021
4540020	470.07	99.31	0	0	569.38	NP	11/17/2021
4550014	50.33	177.53	340.03	103.68	671.57	NP	11/17/2021
4555019	65.06	31.07	9.17	0	105.3	NP	11/17/2021
4566020	204.34	163.26	72.8	0	440.4	NC	11/17/2021
4650028	31.09	89.79	0	0	120.88	NP	11/17/2021
4667025	246.22	233.47	0	0	479.69	NP	11/17/2021
4963009	44.32	29.02	39.8	516.21	629.35	NP	11/17/2021
5255007	315.65	112.55	0	0	428.2	NP	11/17/2021
5330001	319.78	111.94	0	0	431.72	NC	11/17/2021
5562014	236.3	154.58	0	0	390.88	NP	11/17/2021
5694010	361.9	9.02	0	0	370.92	NC	11/17/2021
5726012	29.32	0	0	263.66	292.98	C	11/17/2021
5784010	303.89	34.58	0	0	338.47	NP	11/17/2021
6011002	62.5	64.55	64.55	278.21	469.81	NP	11/17/2021
6405001	395.15	173.84	99.82	0	668.81	NC	11/17/2021
6558004	63.41	26.64	21.17	0	111.22	NP	11/17/2021
8424003	396.58	182.13	73.03	0	651.74	NC	11/17/2021
8436002	1068.1	411.17	336.4	9.4	1825.07	NC	11/17/2021
8501006	231.33	0.83	0	0	232.16	NP	11/17/2021
56670130	27.95	16.32	124.01	0	168.28	NP	11/17/2021

Total in Arrears	11,531	3,938	2,431	3,165	21,065		
Arrears Percentages	54.7%	18.7%	11.5%	15.0%	100.0%		
Total Billed	576,096	638,711	664,132	664,521	5,354,206		
Total Arrears' Percentage	2.0%	0.6%	0.4%	0.5%	0.4%		
Total Percentage Collected	98.0%	99.4%	99.6%	99.5%	99.6%		

LEGEND MEANING

BA	Bankruptcy
B	Budget Plan
C	Current
CM	City Manager Discussion
DH	Door Hanger
F	Final
G	Gas, issue not resolved
N	NEW ACCOUNT
NA	No Activity
NC	Not Current, will set up payment plan
NP	Not Paying
NPA	Not Paying Agreement
P	Payment Plan
TRNSFR	Prior Bill Transferred
W	Water Issue
CA	COMMUNITY ACTION

CITY OF QUINCY, FL
BUDGET VS ACTUAL EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2021 BUDGET	1 MONTH YTD BUDGET 10/31/2021	1 MONTH ACTUAL YTD 10/31/2021	PURCHASE ORDERS	BUDGET BALANCE 10/31/2021	8.3% BUDGET YTD	1 MONTH PRIOR YTD ACTUALS 10/31/2020	PRIOR YTD 8.3% 10/31/2020
BUDGET VS ACTUAL EXPENSES									
GENERAL FUND EXPENSES									
CITY COMMISSION									
001-110-511-10110	SALARIES & WAGES	\$ 186,628	\$ 15,552	\$ 15,915	\$ -	\$ 170,713	8.5 %	\$ 3,120	3.40 %
001-110-511-10210	FICA TAXES	\$ 14,185	\$ 1,182	\$ 1,178	\$ -	\$ 13,007	8.3 %	\$ 223	3.34 %
001-110-511-10220	RETIREMENT CONTRIBUTIONS	\$ 22,251	\$ 1,854	\$ 1,910	\$ -	\$ 20,341	8.6 %	\$ 374	3.47 %
001-110-511-10230	LIFE & HEALTH INSURANCE	\$ 11,920	\$ 993	\$ 1,546	\$ -	\$ 10,374	13.0 %	\$ 540	3.63 %
001-110-511-30343	PROFESSIONAL SERVICES	\$ 40,600	\$ 3,383	\$ 2,000	\$ -	\$ 38,600	4.9 %	\$ 1,650	3.43 %
001-110-511-30390	CONTINGENCIES-RESERVES	\$ 177,080	\$ 14,757	\$ -	\$ -	\$ 177,080	0	\$ -	0
001-110-511-30435	JUNIOR COMMISSION	\$ 17,400	\$ 1,450	\$ -	\$ -	\$ 17,400	0	\$ -	0
001-110-511-30436	COMMUNITY OUTREACH - CRIME & C	\$ 11,550	\$ 963	\$ -	\$ -	\$ 11,550	0	\$ -	0
001-110-511-30491	OTHER EXPENSES	\$ 12,227	\$ 1,019	\$ 60	\$ -	\$ 12,167	0.5	\$ 856	3.56 %
001-110-511-31000	OTHER OPERATING IT SUPPORT	\$ 8,400	\$ 700	\$ 700	\$ -	\$ 7,700	8.3 %	\$ 1,050	17.50 %
001-110-511-80820	AID TO PRIVATE ORGANIZATIONS	\$ 5,000	\$ 417	\$ -	\$ -	\$ 5,000	0	\$ -	0
001-110-552-60620	CHAMBER BUILDING IMPROVEMENTS	\$ 190,000	\$ 15,833	\$ -	\$ -	\$ 190,000	0	\$ 35,500	16.13 %
001-110-552-60641	OFFICE FURNITURE & EQUIPMENT	\$ 15,000	\$ 1,250	\$ -	\$ -	\$ 15,000	0	\$ -	0
	TOTAL CITY COMMISSION	\$ 712,241	\$ 59,353	\$ 23,310	\$ -	\$ 688,931	3.0-%	\$ 43,314	7.00-%
CITY MANAGER									
001-160-512-10110	SALARIES & WAGES	\$ 76,841	\$ 6,403	\$ 8,806	\$ -	\$ 68,035	11.5 %	\$ 4,950	6.51 %
001-160-512-10120	REGULARY SALARIES & WAGES	\$ 50,183	\$ 4,182	\$ 5,750	\$ -	\$ 44,433	11.5 %	\$ 3,233	6.50 %
001-160-512-10210	FICA TAXES	\$ 9,717	\$ 810	\$ 1,108	\$ -	\$ 8,609	11.4 %	\$ 620	6.26 %
001-160-512-10220	RETIREMENT CONTRIBUTIONS	\$ 15,243	\$ 1,270	\$ 1,747	\$ -	\$ 13,496	11.5 %	\$ 982	6.32 %
001-160-512-10230	LIFE & HEALTH INSURANCE	\$ 10,294	\$ 858	\$ 855	\$ -	\$ 9,439	8.3 %	\$ 429	3.07 %
001-160-512-30341	CONTRACTUAL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	0	\$ 2,882	9.25 %
001-160-512-30343	PROFESSIONAL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	0	\$ 100	0.95
001-160-512-30403	GAS	\$ 1,297	\$ 108	\$ -	\$ -	\$ 1,297	0	\$ 61	3.17 %
001-160-512-30410	TELEPHONE	\$ 7,450	\$ 621	\$ 528	\$ -	\$ 6,922	7.1 %	\$ 769	9.91 %
001-160-512-30461	REPAIR & MAINTENANCE OFFICE EQ	\$ 89	\$ 7	\$ -	\$ -	\$ 89	0	\$ -	0
001-160-512-30491	OTHER OPERATING EXPENSE	\$ 4,548	\$ 379	\$ 70	\$ -	\$ 4,478	1.5 %	\$ 504	18.81 %
001-160-512-30511	OFFICE SUPPLIES GENERAL	\$ 1,007	\$ 84	\$ -	\$ -	\$ 1,007	0	\$ 148	15.73 %
001-160-512-31000	OTHER OPERATING EXP - IT SUPPO	\$ 8,400	\$ 700	\$ 700	\$ -	\$ 7,700	8.3 %	\$ 700	11.66 %
	TOTAL CITY MANAGER	\$ 185,069	\$ 15,422	\$ 19,563	\$ -	\$ 165,506	11.0-%	\$ 15,377	6.00-%
CITY ATTORNEY									
001-120-514-30341	CONTRACTUAL SERVICES	\$ 164,000	\$ 13,667	\$ -	\$ -	\$ 164,000	0	\$ 17,886	13.34 %
001-120-514-30402	TRAVEL	\$ 1,000	\$ 83	\$ -	\$ -	\$ 1,000	0	\$ -	0
001-120-514-30491	OTHER OPERATING EXPENSE	\$ 500	\$ 42	\$ -	\$ -	\$ 500	0	\$ -	0

CITY OF QUINCY, FL
BUDGET VS ACTUAL EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2021 BUDGET	1 MONTH YTD BUDGET 10/31/2021	1 MONTH ACTUAL YTD 10/31/2021	PURCHASE ORDERS	BUDGET BALANCE 10/31/2021	8.3% BUDGET YTD	1 MONTH PRIOR YTD ACTUALS 10/31/2020	PRIOR YTD 8.3% 10/31/2020
BUDGET VS ACTUAL EXPENSES									
001-120-514-31000	OTHER OPERATING EXP - IT SUPPO	\$ 8,400	\$ 700	\$ 700	\$ -	\$ 7,700	8.3 %	\$ 700	11.66 %
	TOTAL CITY ATTORNEY	\$ 173,900	\$ 14,492	\$ 700	\$ -	\$ 173,200	0	\$ 18,586	13.00-%
	CITY CLERK								
001-130-519-10110	SALARIES & WAGES	\$ 49,000	\$ 4,083	\$ 5,438	\$ -	\$ 43,562	11.1 %	\$ 5,229	11.01 %
001-130-519-10210	FICA TAXES	\$ 3,749	\$ 312	\$ 428	\$ -	\$ 3,321	11.4 %	\$ 411	10.88 %
001-130-519-10220	RETIREMENT CONTRIBUTIONS	\$ 5,880	\$ 490	\$ 653	\$ -	\$ 5,227	11.1 %	\$ 627	11.01 %
001-130-519-10230	LIFE & HEALTH INSURANCE	\$ 2,133	\$ 178	\$ 165	\$ -	\$ 1,968	7.7 %	\$ 165	7.78 %
001-130-519-30343	PROFESSIONAL SERVICES	\$ 1,616	\$ 135	\$ 175	\$ -	\$ 1,441	10.8 %	\$ 680	33.87 %
001-130-519-30402	TRAVEL EXPENSE	\$ 3,000	\$ 250	\$ -	\$ -	\$ 3,000	0	\$ -	0
001-130-519-30410	TELEPHONE	\$ 4,395	\$ 366	\$ 283	\$ -	\$ 4,112	6.4 %	\$ 335	6.84 %
001-130-519-30461	REPAIR & MAINT - OFFICE EQUIPM	\$ 100	\$ 8	\$ -	\$ -	\$ 100	0	\$ -	0
001-130-519-30491	OTHER OPERATING EXPENSE	\$ 1,144	\$ 95	\$ 965	\$ -	\$ 179	84.3 %	\$ 41	1.88 %
001-130-519-30493	TRAINING	\$ 1,000	\$ 83	\$ -	\$ -	\$ 1,000	0	\$ -	0
001-130-519-30500	LEGAL ADS AND RECORDING FEES	\$ 1,549	\$ 129	\$ -	\$ -	\$ 1,549	0	\$ 1,288	89.81 %
001-130-519-30511	OFFICE SUPPLIES-GENERAL	\$ 500	\$ 42	\$ 190	\$ -	\$ 310	38.0 %	\$ 45	37.40 %
001-130-519-31000	OTHER OPERATING EXP - IT SUPPO	\$ 5,000	\$ 417	\$ 417	\$ -	\$ 4,583	8.3 %	\$ 700	11.66 %
	TOTAL CITY CLERK	\$ 79,066	\$ 6,589	\$ 8,713	\$ -	\$ 70,353	11.0-%	\$ 9,521	12.00-%
	NON-DEPARTMENTAL								
001-001-519-10272	INVESTMENT EXPENSE	\$ 3,020	\$ 252	\$ -	\$ -	\$ 3,020	0	\$ -	0
001-001-519-30320	ACCOUNTING & AUDITING SERVICES	\$ 35,357	\$ 2,946	\$ -	\$ -	\$ 35,357	0	\$ -	0
001-001-519-30341	CONTRACTUAL SERVICES	\$ 43,220	\$ 3,602	\$ -	\$ -	\$ 43,220	0	\$ 314	0.83
001-001-519-30342	RECORDING OF THE COMMISSION MT	\$ 40,774	\$ 3,398	\$ 3,500	\$ -	\$ 37,274	8.6 %	\$ 3,500	8.30 %
001-001-519-30343	PROFESSIONAL SERVICES	\$ 3,178	\$ 265	\$ -	\$ -	\$ 3,178	0	\$ -	0
001-001-519-30410	TELEPHONE	\$ 2,300	\$ 192	\$ -	\$ -	\$ 2,300	0	\$ -	0
001-001-519-30440	SUMMER YOUTH WORK PROGRAM	\$ 22,710	\$ 1,893	\$ -	\$ -	\$ 22,710	0	\$ -	0
001-001-519-30451	INSURANCE	\$ 631,814	\$ 52,651	\$ 83,517	\$ -	\$ 548,297	13.2 %	\$ 97,638	16.62 %
001-001-519-30465	COPIER PAYMENT	\$ 1,898	\$ 158	\$ 169	\$ -	\$ 1,729	8.9 %	\$ 169	3.89 %
001-001-519-30490	INTEREST EXPENSE	\$ 3,083	\$ 257	\$ -	\$ -	\$ 3,083	0	\$ -	0
001-001-519-30491	OTHER OPERATING EXPENSE	\$ 12,681	\$ 1,057	\$ 101	\$ -	\$ 12,580	0.8	\$ 100	1.65 %
001-001-519-30512	POSTAGE	\$ 3,349	\$ 279	\$ -	\$ -	\$ 3,349	0	\$ 39	0.78
001-001-519-70730	TRANSFER DEBT SVC CAP IMP BOND	\$ 362,954	\$ 30,246	\$ 30,000	\$ -	\$ 332,954	8.3 %	\$ -	0
001-001-519-70731	HONEWELL LOAN PRINCIPAL	\$ 21,012	\$ 1,751	\$ -	\$ -	\$ 21,012	0	\$ -	0
001-001-519-70732	HONEYWELL LOAN INTEREST	\$ 2,677	\$ 223	\$ -	\$ -	\$ 2,677	0	\$ -	0
001-001-519-90000	TRANSFER TO INTERNAL SERVICE F	\$ 3,864	\$ 322	\$ 322	\$ -	\$ 3,542	8.3 %	\$ 5,150	18.08 %
001-001-552-30645	CRA TIF: ECONOMIC ENVIRON.	\$ 201,734	\$ 16,811	\$ -	\$ -	\$ 201,734	0	\$ -	0
	TOTAL NON-DEPARTMENTAL	\$ 1,395,625	\$ 116,302	\$ 117,609	\$ -	\$ 1,278,016	8.0-%	\$ 106,910	8.00-%

CITY OF QUINCY, FL
BUDGET VS ACTUAL EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2021 BUDGET	1 MONTH YTD BUDGET 10/31/2021	1 MONTH ACTUAL YTD 10/31/2021	PURCHASE ORDERS	BUDGET BALANCE 10/31/2021	8.3% BUDGET YTD	1 MONTH PRIOR YTD ACTUALS 10/31/2020	PRIOR YTD 8.3% 10/31/2020
BUDGET VS ACTUAL EXPENSES									
PERSONNEL									
001-260-513-10110	EXE SALARIES & WAGES	\$ 33,178	\$ 2,765	\$ 3,774	\$ -	\$ 29,404	11.4 %	\$ 2,122	6.51 %
001-260-513-10120	REGULAR SALARIES & WAGES	\$ 45,000	\$ 3,750	\$ 4,875	\$ -	\$ 40,125	10.8 %	\$ 2,973	6.28 %
001-260-513-10130	OTHER SALARIES & WAGES - P/T	\$ 15,450	\$ 1,288	\$ -	\$ -	\$ 15,450	0	\$ 385	4.49 %
001-260-513-10140	OVERTIME	\$ 668	\$ 56	\$ -	\$ -	\$ 668	0	\$ -	0
001-260-513-10210	FICA TAXES	\$ 7,214	\$ 601	\$ 634	\$ -	\$ 6,580	8.8 %	\$ 411	7.04 %
001-260-513-10220	RETIREMENT CONTRIBUTIONS	\$ 9,381	\$ 782	\$ 1,038	\$ -	\$ 8,343	11.1 %	\$ 583	6.50 %
001-260-513-10230	LIFE & HEALTH INSURANCE	\$ 6,727	\$ 561	\$ 546	\$ -	\$ 6,181	8.1 %	\$ 424	5.79 %
001-260-513-30314	PSYCHIATRIC EVALUATIONS	\$ 3,898	\$ 325	\$ 240	\$ -	\$ 3,658	6.2 %	\$ -	0
001-260-513-30315	EMPLOYEE QUALITY OF LIFE	\$ 5,000	\$ 417	\$ -	\$ -	\$ 5,000	0	\$ -	0
001-260-513-30341	CONTRACTUAL SERVICES	\$ 9,016	\$ 751	\$ 2,155	\$ -	\$ 6,861	23.9 %	\$ 2,008	16.31 %
001-260-513-30343	PROFESSIONAL SERVICES	\$ 11,797	\$ 983	\$ 478	\$ -	\$ 11,319	4.1 %	\$ 49	0.38
001-260-513-30402	TRAVEL EXPENSE	\$ 1,500	\$ 125	\$ -	\$ -	\$ 1,500	0	\$ -	0
001-260-513-30410	TELEPHONE	\$ 5,794	\$ 483	\$ 476	\$ -	\$ 5,318	8.2 %	\$ 658	10.69 %
001-260-513-30461	REPAIR AND MAINTENANCE OFFICE	\$ 1,000	\$ 83	\$ -	\$ -	\$ 1,000	0	\$ -	0
001-260-513-30491	OTHER OPERATING EXPENSE	\$ 2,000	\$ 167	\$ -	\$ -	\$ 2,000	0	\$ -	0
001-260-513-30493	TRAINING	\$ 3,474	\$ 290	\$ -	\$ -	\$ 3,474	0	\$ -	0
001-260-513-30511	OFFICE SUPPLIES GENERAL	\$ 1,545	\$ 129	\$ -	\$ -	\$ 1,545	0	\$ -	0
001-260-513-31000	OTHER OPERATING EXP - IT SUPPO	\$ 8,400	\$ 700	\$ 700	\$ -	\$ 7,700	8.3 %	\$ 700	11.66 %
	TOTAL PERSONNEL	\$ 171,042	\$ 14,254	\$ 14,916	\$ -	\$ 156,126	9.0-%	\$ 10,313	6.00-%
FINANCE									
001-271-513-10110	EXE SALARIES & WAGES	\$ 25,193	\$ 2,099	\$ 2,905	\$ -	\$ 22,288	11.5 %	\$ 1,633	6.38 %
001-271-513-10120	REGULAR SALARIES & WAGES	\$ 44,580	\$ 3,715	\$ 4,381	\$ -	\$ 40,199	9.8 %	\$ 3,019	7.11 %
001-271-513-10140	OVERTIME	\$ 1,074	\$ 90	\$ 14	\$ -	\$ 1,060	1.3 %	\$ 268	26.81 %
001-271-513-10210	FICA TAXES	\$ 5,420	\$ 452	\$ 534	\$ -	\$ 4,886	9.8 %	\$ 368	7.10 %
001-271-513-10220	RETIREMENT CONTRIBUTIONS	\$ 8,373	\$ 698	\$ 876	\$ -	\$ 7,497	10.5 %	\$ 529	6.51 %
001-271-513-10230	LIFE & HEALTH INSURANCE	\$ 8,976	\$ 748	\$ 693	\$ -	\$ 8,283	7.7 %	\$ 468	3.98 %
001-271-513-30343	PROFESSIONAL SERVICES	\$ 20,403	\$ 1,700	\$ -	\$ -	\$ 20,403	0	\$ 535	2.22 %
001-271-513-30402	TRAVEL EXPENSE	\$ 3,811	\$ 318	\$ -	\$ -	\$ 3,811	0	\$ -	0
001-271-513-30410	TELEPHONE	\$ 7,016	\$ 585	\$ 378	\$ -	\$ 6,638	5.4 %	\$ 743	10.74 %
001-271-513-30491	OTHER OPERATING EXPENSE	\$ 1,545	\$ 129	\$ -	\$ -	\$ 1,545	0	\$ 55	3.54 %
001-271-513-30493	TRAINING	\$ 2,060	\$ 172	\$ -	\$ -	\$ 2,060	0	\$ -	0
001-271-513-30511	OFFICE SUPPLIES GENERAL	\$ 6,423	\$ 535	\$ 662	\$ -	\$ 5,761	10.3 %	\$ -	0
001-271-513-30512	POSTAGE	\$ 31	\$ 3	\$ -	\$ -	\$ 31	0	\$ 26	17.56 %
001-271-513-30521	OPERATING SUPPLIES	\$ 1,016	\$ 85	\$ -	\$ -	\$ 1,016	0	\$ -	0
001-271-513-31000	OTHER OPERATING EXP - IT SUPPO	\$ 8,400	\$ 700	\$ 700	\$ -	\$ 7,700	8.3 %	\$ 700	11.66 %
	TOTAL FINANCE	\$ 144,321	\$ 12,027	\$ 11,142	\$ -	\$ 133,179	8.0-%	\$ 8,343	5.00-%

CITY OF QUINCY, FL
BUDGET VS ACTUAL EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2021 BUDGET	1 MONTH YTD BUDGET 10/31/2021	1 MONTH ACTUAL YTD 10/31/2021	PURCHASE ORDERS	BUDGET BALANCE 10/31/2021	8.3% BUDGET YTD	1 MONTH PRIOR YTD ACTUALS 10/31/2020	PRIOR YTD 8.3% 10/31/2020
BUDGET VS ACTUAL EXPENSES									
GENERAL SERVICES ADM									
001-276-513-10110	EXE SALARY & WAGES	\$ 45,675	\$ 3,806	\$ 7,221	\$ -	\$ 38,454	15.8 %	\$ -	0
001-276-513-10210	FICA	\$ 3,494	\$ 291	\$ 570	\$ -	\$ 2,924	16.3 %	\$ -	0
001-276-513-10220	RETIREMENT	\$ 5,481	\$ 457	\$ 867	\$ -	\$ 4,614	15.8 %	\$ -	0
001-276-513-10230	LIFE & HEALTH INSURANCE	\$ 1,305	\$ 109	\$ 202	\$ -	\$ 1,103	15.5 %	\$ -	0
	TOTAL GEN SERVICES ADM	\$ 55,955	\$ 4,663	\$ 8,859	\$ -	\$ 47,096	16.0-%	\$ -	0
LAW ENFORCEMENT ADM									
001-210-521-10110	EXE SALARIES & WAGES	\$ 81,200	\$ 6,767	\$ -	\$ -	\$ 81,200	0	\$ 5,231	7.12 %
001-210-521-10120	REGULAR SALARIES & WAGES	\$ 118,255	\$ 9,855	\$ 13,115	\$ -	\$ 105,140	11.1 %	\$ 7,073	6.38 %
001-210-521-10150	SPEC PAY-INCENTIVE,HOL,LV BUYB	\$ 943	\$ 79	\$ -	\$ -	\$ 943	0	\$ 46	5.51 %
001-210-521-10210	FICA TAXES	\$ 15,331	\$ 1,278	\$ 967	\$ -	\$ 14,364	6.3 %	\$ 926	7.40 %
001-210-521-10220	RETIREMENT CONTRIBUTIONS	\$ 29,016	\$ 2,418	\$ 1,574	\$ -	\$ 27,442	5.4 %	\$ 1,482	7.05 %
001-210-521-10230	LIFE & HEALTH INSURANCE	\$ 32,053	\$ 2,671	\$ 1,763	\$ -	\$ 30,290	5.5 %	\$ 1,900	5.95 %
001-210-521-30341	CONTRACTUAL SERVICES	\$ 20,000	\$ 1,667	\$ 13,314	\$ -	\$ 6,686	66.6 %	\$ 1,971	3.67 %
001-210-521-30402	TRAVEL EXPENSE	\$ 1,500	\$ 125	\$ -	\$ -	\$ 1,500	0	\$ -	0
001-210-521-30403	GAS & DIESEL	\$ 4,000	\$ 333	\$ -	\$ -	\$ 4,000	0	\$ 220	11.00 %
001-210-521-30404	OIL & GREASE	\$ 850	\$ 71	\$ -	\$ -	\$ 850	0	\$ -	0
001-210-521-30405	TIRES	\$ 110	\$ 9	\$ -	\$ -	\$ 110	0	\$ -	0
001-210-521-30406	VEHICLE PARTS ONLY	\$ 3,750	\$ 313	\$ -	\$ -	\$ 3,750	0	\$ -	0
001-210-521-30407	VEHICLE REPAIRS	\$ 1,500	\$ 125	\$ -	\$ -	\$ 1,500	0	\$ -	0
001-210-521-30410	TELEPHONE	\$ 40,000	\$ 3,333	\$ 252	\$ -	\$ 39,748	0.6	\$ 2,309	5.22 %
001-210-521-30430	UTILITIES	\$ 3,608	\$ 301	\$ 529	\$ -	\$ 3,079	14.7 %	\$ 587	6.98 %
001-210-521-30464	REPAIRS & MAINTENANCE-RADIO	\$ 580	\$ 48	\$ -	\$ -	\$ 580	0	\$ -	0
001-210-521-30491	OTHER OPERATING EXPENSE	\$ 2,946	\$ 246	\$ 313	\$ -	\$ 2,633	10.6 %	\$ 420	15.85 %
001-210-521-30492	INVESTIGATIVE FUNDS	\$ 1,588	\$ 132	\$ 6	\$ -	\$ 1,582	0.4	\$ -	0
001-210-521-30493	TRAINING	\$ 1,515	\$ 126	\$ -	\$ -	\$ 1,515	0	\$ -	0
001-210-521-30511	OFFICE SUPPLIES-GENERAL	\$ 14,000	\$ 1,167	\$ 80	\$ -	\$ 13,920	0.6	\$ 498	12.41 %
001-210-521-30521	OPERATING MATERIALS & SUPPLIES	\$ 1,047	\$ 87	\$ -	\$ -	\$ 1,047	0	\$ 73	7.21 %
001-210-521-30540	PUBLICATIONS, SUBSCRIP. & MEMB	\$ 1,065	\$ 89	\$ -	\$ -	\$ 1,065	0	\$ 521	56.06 %
001-210-521-31000	OTHER OPERATING EXP - IT SUPPO	\$ 8,400	\$ 700	\$ 700	\$ -	\$ 7,700	8.3 %	\$ 700	11.66 %
001-210-521-60641	OFFICE FURNITURE & EQUIPMENT	\$ 12,500	\$ 1,042	\$ -	\$ 4,888	\$ 7,612	0	\$ -	0
	TOTAL LAW ENFORCEMENT ADM	\$ 395,757	\$ 32,980	\$ 32,612	\$ 4,888	\$ 358,257	8.0-%	\$ 23,956	6.00-%
LAW ENFORCEMENT OPERATIONS									
001-220-521-10120	REGULAR SALARIES & WAGES	\$ 1,428,527	\$ 119,044	\$ 144,831	\$ -	\$ 1,283,696	10.1 %	\$ 104,649	8.47 %
001-220-521-10130	OTHER SALARIES & WAGES - P/T	\$ 45,260	\$ 3,772	\$ 5,932	\$ -	\$ 39,328	13.1 %	\$ 3,166	7.17 %
001-220-521-10140	OVERTIME	\$ 158,101	\$ 13,175	\$ 21,400	\$ -	\$ 136,701	13.5 %	\$ 15,439	8.09 %
001-220-521-10150	SPEC PAY-INCENTIVE,HOL, LV BUY	\$ 13,632	\$ 1,136	\$ 1,400	\$ -	\$ 12,232	10.3 %	\$ 448	3.09 %

CITY OF QUINCY, FL
BUDGET VS ACTUAL EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2021 BUDGET	1 MONTH YTD BUDGET 10/31/2021	1 MONTH ACTUAL YTD 10/31/2021	PURCHASE ORDERS	BUDGET BALANCE 10/31/2021	8.3% BUDGET YTD	1 MONTH PRIOR YTD ACTUALS 10/31/2020	PRIOR YTD 8.3% 10/31/2020
BUDGET VS ACTUAL EXPENSES									
001-220-521-10210	FICA TAXES	\$ 125,882	\$ 10,490	\$ 12,710	\$ -	\$ 113,172	10.1 %	\$ 9,272	8.54 %
001-220-521-10220	RETIREMENT CONTRIBUTIONS	\$ 474,370	\$ 39,531	\$ 40,482	\$ -	\$ 433,888	8.5 %	\$ 16,928	4.85 %
001-220-521-10230	LIFE & HEALTH INSURANCE	\$ 285,892	\$ 23,824	\$ 25,262	\$ -	\$ 260,630	8.8 %	\$ 16,964	5.22 %
001-220-521-30341	CONTRACTURAL SERVICES	\$ 5,413	\$ 451	\$ -	\$ -	\$ 5,413	0	\$ -	0
001-220-521-30402	TRAVEL EXPENSE	\$ 1,000	\$ 83	\$ -	\$ -	\$ 1,000	0	\$ -	0
001-220-521-30403	GASOLINE & DIESEL	\$ 33,000	\$ 2,750	\$ -	\$ -	\$ 33,000	0	\$ 3,509	8.50 %
001-220-521-30404	OIL & GREASE	\$ 3,110	\$ 259	\$ 88	\$ -	\$ 3,022	2.8 %	\$ 1,695	52.53 %
001-220-521-30405	TIRES	\$ 3,034	\$ 253	\$ -	\$ -	\$ 3,034	0	\$ 673	20.02 %
001-220-521-30406	VEHICLE PARTS ONLY	\$ 19,646	\$ 1,637	\$ 10	\$ -	\$ 19,636	0.1	\$ 7,832	37.46 %
001-220-521-30407	OTHER AUTO EXPENSE	\$ 1,342	\$ 112	\$ 36	\$ -	\$ 1,306	2.7 %	\$ 25	8.21 %
001-220-521-30435	YOUTH DEVELOPMENT ACADEMY & PR	\$ 2,000	\$ 167	\$ -	\$ -	\$ 2,000	0	\$ -	0
001-220-521-30462	REPAIR & MAINT.-EQUIPMENT & TO	\$ 600	\$ 50	\$ -	\$ -	\$ 600	0	\$ -	0
001-220-521-30464	REPAIR & MAINTENANCE - RADIOS	\$ 500	\$ 42	\$ 480	\$ -	\$ 20	96.0 %	\$ -	0
001-220-521-30491	OTHER OPERATING EXPENSE	\$ 34,892	\$ 2,908	\$ 8,931	\$ (6,881)	\$ 32,842	25.6 %	\$ -	0
001-220-521-30493	TRAINING	\$ 7,401	\$ 617	\$ -	\$ -	\$ 7,401	0	\$ 50	0.69
001-220-521-30499	CANINE EXPENSE	\$ 285	\$ 24	\$ -	\$ -	\$ 285	0	\$ -	0
001-220-521-30511	OFFICE SUPPLIES	\$ 1,694	\$ 141	\$ 226	\$ -	\$ 1,468	13.4 %	\$ 470	29.81 %
001-220-521-30514	HUMAN INTELLIGENCE - REWARDS	\$ 580	\$ 48	\$ -	\$ -	\$ 580	0	\$ -	0
001-220-521-30521	OPERATING MATERIALS & SUPPLIES	\$ 22,865	\$ 1,905	\$ 21	\$ 21,300	\$ 1,544	0.1	\$ 13,349	24.49 %
001-220-521-30522	OPERATING SUPPLIES - UNIFORMS	\$ 24,705	\$ 2,059	\$ 1,009	\$ -	\$ 23,696	4.1 %	\$ 209	0.83
001-220-521-60641	OFFICE FURNITURE & EQUIPMENT	\$ 1,377	\$ 115	\$ -	\$ -	\$ 1,377	0	\$ 390	0
001-220-521-60642	VEHICLES	\$ 76,628	\$ 6,386	\$ -	\$ -	\$ 76,628	0	\$ 4,648	8.60 %
001-220-521-60644	EQUIPMENT	\$ 32,000	\$ 2,667	\$ -	\$ -	\$ 32,000	0	\$ 16,375	12.36 %
	TOTAL LAW ENFORCEMENT OPERAT	\$ 2,803,736	\$ 233,645	\$ 262,820	\$ 14,419	\$ 2,526,497	9.0-%	\$ 216,090	8.00-%
	FIRE CONTROL ADM								
001-210-522-10110	EXE SALARIES & WAGES	\$ 120,909	\$ 10,076	\$ 7,560	\$ -	\$ 113,349	6.3 %	\$ 4,447	4.90 %
001-210-522-10120	REGULAR SALARIES & WAGES	\$ 50,173	\$ 4,181	\$ 5,202	\$ -	\$ 44,971	10.4 %	\$ 2,834	6.04 %
001-210-522-10150	SPEC PAY-INCENTIVE,HOL,LV BUYB	\$ 1,315	\$ 110	\$ 130	\$ -	\$ 1,185	9.9 %	\$ 46	1.58 %
001-210-522-10210	FICA TAXES	\$ 13,188	\$ 1,099	\$ 933	\$ -	\$ 12,255	7.1 %	\$ 536	5.48 %
001-210-522-10220	RETIREMENT CONTRIBUTIONS	\$ 20,529	\$ 1,711	\$ 1,547	\$ -	\$ 18,982	7.5 %	\$ 1,697	6.07 %
001-210-522-10230	LIFE & HEALTH INSURANCE	\$ 20,903	\$ 1,742	\$ 1,772	\$ -	\$ 19,131	8.5 %	\$ 1,435	5.65 %
001-210-522-30410	TELEPHONE	\$ 22,287	\$ 1,857	\$ 2,133	\$ -	\$ 20,154	9.6 %	\$ 1,695	7.35 %
001-210-522-30430	UTILITIES	\$ 14,615	\$ 1,218	\$ 1,419	\$ -	\$ 13,196	9.7 %	\$ 710	3.72 %
001-210-522-30461	REPAIR & MAINTENANCE-OFFICE EQ	\$ 1,421	\$ 118	\$ -	\$ -	\$ 1,421	0	\$ -	0
001-210-522-30463	REPAIR & MAINT.-BUILDINGS & GR	\$ 8,500	\$ 708	\$ -	\$ -	\$ 8,500	0	\$ 51	0.77
001-210-522-30464	REPAIR & MAINTENANCE-RADIO	\$ 1,915	\$ 160	\$ -	\$ -	\$ 1,915	0	\$ -	0
001-210-522-30465	COPIER PAYMENT	\$ 1,898	\$ 158	\$ 169	\$ -	\$ 1,729	8.9 %	\$ 169	7.97 %
001-210-522-30491	OTHER OPERATING EXPENSE	\$ 667	\$ 56	\$ -	\$ -	\$ 667	0	\$ -	0

CITY OF QUINCY, FL
BUDGET VS ACTUAL EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2021 BUDGET	1 MONTH YTD BUDGET 10/31/2021	1 MONTH ACTUAL YTD 10/31/2021	PURCHASE ORDERS	BUDGET BALANCE 10/31/2021	8.3% BUDGET YTD	1 MONTH PRIOR YTD ACTUALS 10/31/2020	PRIOR YTD 8.3% 10/31/2020
BUDGET VS ACTUAL EXPENSES									
001-210-522-30494	FIRE PREVENTION AND EDUCATION	\$ 2,730	\$ 228	\$ 1,431	\$ -	\$ 1,299	52.4 %	\$ -	0
001-210-522-30511	OFFICE SUPPLIES-GENERAL	\$ 766	\$ 64	\$ 35	\$ -	\$ 731	4.5 %	\$ 41	5.85 %
001-210-522-30521	OPERATING MATERIALS & SUPPLIES	\$ 4,002	\$ 334	\$ 159	\$ -	\$ 3,843	4.0 %	\$ 161	4.35 %
001-210-522-30522	OPERATING SUPPLIES - UNIFORMS	\$ 3,477	\$ 290	\$ 75	\$ -	\$ 3,402	2.2 %	\$ 93	2.79 %
001-210-522-31000	OTHER OPERATING EXP -IT SUPPOR	\$ 8,400	\$ 700	\$ 700	\$ -	\$ 7,700	8.3 %	\$ 700	11.66 %
001-210-522-60620	Buildings and Other Improvemen	\$ -	\$ -	\$ -	\$ -	\$ -	0	\$ 950	1.18 %
001-210-522-60641	OFFICE FURNITURE & EQUIPMENT	\$ 5,150	\$ 429	\$ -	\$ -	\$ 5,150	0	\$ -	0
	TOTAL FIRE CONTROL ADM	\$ 302,845	\$ 25,237	\$ 23,265	\$ -	\$ 279,580	8.0-%	\$ 15,565	4.00-%
	FIRE CONTROL OPERATIONS								
001-230-522-10120	REGULAR SALARIES & WAGES	\$ 710,500	\$ 59,208	\$ 87,116	\$ -	\$ 623,384	12.3 %	\$ 48,870	6.76 %
001-230-522-10130	OTHER SALARIES & WAGES - P/T	\$ 21,321	\$ 1,777	\$ -	\$ -	\$ 21,321	0	\$ -	0
001-230-522-10140	OVERTIME	\$ 57,093	\$ 4,758	\$ 4,705	\$ -	\$ 52,388	8.2 %	\$ 4,121	6.93 %
001-230-522-10150	SPEC PAY-INCENTIVE,HOL,LV BUYB	\$ 12,150	\$ 1,013	\$ 950	\$ -	\$ 11,200	7.8 %	\$ 406	3.17 %
001-230-522-10210	FICA TAXES	\$ 61,281	\$ 5,107	\$ 6,853	\$ -	\$ 54,428	11.2 %	\$ 3,994	6.89 %
001-230-522-10220	RETIREMENT CONTRIBUTIONS	\$ 331,184	\$ 27,599	\$ 32,910	\$ -	\$ 298,274	9.9 %	\$ 11,788	3.83 %
001-230-522-10230	LIFE & HEALTH INSURANCE	\$ 179,052	\$ 14,921	\$ 17,295	\$ -	\$ 161,757	9.7 %	\$ 9,977	4.97 %
001-230-522-30345	VOLUNTEER FIREFIGHTER PROGRAM	\$ 25,200	\$ 2,100	\$ -	\$ -	\$ 25,200	0	\$ -	0
001-230-522-30402	TRAVEL EXPENSE	\$ 1,500	\$ 125	\$ -	\$ -	\$ 1,500	0	\$ -	0
001-230-522-30403	GASOLINE & DIESEL	\$ 12,200	\$ 1,017	\$ -	\$ -	\$ 12,200	0	\$ 611	4.12 %
001-230-522-30404	OIL & GREASE	\$ 1,175	\$ 98	\$ -	\$ -	\$ 1,175	0	\$ 81	7.33 %
001-230-522-30405	TIRES	\$ 648	\$ 54	\$ -	\$ -	\$ 648	0	\$ -	0
001-230-522-30406	VEHICLE PARTS ONLY	\$ 1,674	\$ 140	\$ -	\$ -	\$ 1,674	0	\$ 311	19.24 %
001-230-522-30462	REPAIR & MAINT. - EQUIPMENT &	\$ 20,642	\$ 1,720	\$ -	\$ -	\$ 20,642	0	\$ 1,290	9.66 %
001-230-522-30491	OTHER OPERATING EXPENSE	\$ 1,603	\$ 134	\$ 69	\$ -	\$ 1,534	4.3 %	\$ 6	0.37
001-230-522-30493	TRAINING	\$ 10,000	\$ 833	\$ -	\$ -	\$ 10,000	0	\$ -	0
001-230-522-30511	OFFICE SUPPLIES	\$ 426	\$ 36	\$ -	\$ -	\$ 426	0	\$ 24	2.39 %
001-230-522-30521	OPERATING MATERIALS & SUPPLIES	\$ 11,612	\$ 968	\$ 192	\$ -	\$ 11,420	1.7 %	\$ 7	0.07
001-230-522-30522	OPERATING SUPPLIES - UNIFORMS	\$ 58,459	\$ 4,872	\$ 2,465	\$ -	\$ 55,994	4.2 %	\$ 1,417	6.25 %
	TOTAL FIRE CONTROL OPERATIONS	\$ 1,517,720	\$ 126,477	\$ 152,555	\$ -	\$ 1,365,165	10.0-%	\$ 82,903	3.00-%
	BUILDING & PLANNING								
001-284-515-10110	EXE SALARIES & WAGES	\$ 72,140	\$ 6,012	\$ -	\$ -	\$ 72,140	0	\$ 4,647	6.26 %
001-284-515-10120	REGULAR SALARIES & WAGES	\$ 79,279	\$ 6,607	\$ 8,595	\$ -	\$ 70,684	10.8 %	\$ 5,009	6.76 %
001-284-515-10140	OVERTIME	\$ 125	\$ 10	\$ 98	\$ -	\$ 27	78.1 %	\$ 66	5.19 %
001-284-515-10210	FICA TAXES	\$ 11,584	\$ 965	\$ 615	\$ -	\$ 10,969	5.3 %	\$ 724	5.75 %
001-284-515-10220	RETIREMENT CONTRIBUTIONS	\$ 18,170	\$ 1,514	\$ 1,031	\$ -	\$ 17,139	5.7 %	\$ 1,129	7.33 %
001-284-515-10230	LIFE & HEALTH INSURANCE	\$ 15,224	\$ 1,269	\$ 1,440	\$ -	\$ 13,784	9.5 %	\$ 1,501	6.08 %
001-284-515-30341	CONTRACTUAL SERVICES	\$ 41,000	\$ 3,417	\$ -	\$ -	\$ 41,000	0	\$ 3,450	1.30 %

CITY OF QUINCY, FL
BUDGET VS ACTUAL EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2021 BUDGET	1 MONTH YTD BUDGET 10/31/2021	1 MONTH ACTUAL YTD 10/31/2021	PURCHASE ORDERS	BUDGET BALANCE 10/31/2021	8.3% BUDGET YTD	1 MONTH PRIOR YTD ACTUALS 10/31/2020	PRIOR YTD 8.3% 10/31/2020
BUDGET VS ACTUAL EXPENSES									
001-284-515-30343	PROFESSIONAL SERVICES	\$ 2,320	\$ 193	\$ -	\$ -	\$ 2,320	0	\$ -	0
001-284-515-30402	TRAVEL EXPENSE	\$ 2,000	\$ 167	\$ -	\$ -	\$ 2,000	0	\$ -	0
001-284-515-30403	GAS & DIESEL	\$ 200	\$ 17	\$ -	\$ -	\$ 200	0	\$ 63	29.41 %
001-284-515-30404	OIL & GREASE	\$ 200	\$ 17	\$ -	\$ -	\$ 200	0	\$ -	0
001-284-515-30405	TIRES	\$ 1,000	\$ 83	\$ -	\$ -	\$ 1,000	0	\$ -	0
001-284-515-30406	VEH PARTS ONLY	\$ 1,000	\$ 83	\$ -	\$ -	\$ 1,000	0	\$ -	0
001-284-515-30407	VEH REPAIRS	\$ 277	\$ 23	\$ -	\$ -	\$ 277	0	\$ 295	59.00 %
001-284-515-30410	TELEPHONE	\$ 6,727	\$ 561	\$ 378	\$ -	\$ 6,349	5.6 %	\$ 697	9.70 %
001-284-515-30461	REPAIR & MAINT. OFFICE EQUIPME	\$ 437	\$ 36	\$ -	\$ -	\$ 437	0	\$ -	0
001-284-515-30491	OTHER OPERATING EXPENSE	\$ 1,288	\$ 107	\$ -	\$ -	\$ 1,288	0	\$ 400	20.00 %
001-284-515-30493	TRAINING	\$ 4,000	\$ 333	\$ -	\$ -	\$ 4,000	0	\$ 348	7.66 %
001-284-515-30500	ADVERTISEMENTS	\$ 1,044	\$ 87	\$ -	\$ -	\$ 1,044	0	\$ 84	4.29 %
001-284-515-30511	OFFICE SUPPLIES GENERAL	\$ 1,856	\$ 155	\$ 1,856	\$ -	\$ -	100.0 %	\$ 70	4.50 %
001-284-515-31000	OTHER OPERATING EXP - IT SUPPO	\$ 8,400	\$ 700	\$ 700	\$ -	\$ 7,700	8.3 %	\$ 863	14.38 %
001-284-515-60641	OFFICE FURNITURE & EQUIPMENT	\$ -	\$ -	\$ -	\$ -	\$ -	0	\$ 478	5.97 %
	TOTAL BUILDING & PLANNING	\$ 268,271	\$ 22,356	\$ 14,713	\$ -	\$ 253,558	5.0-%	\$ 19,824	4.00-%
	RECREATIONAL ACTIVITY								
001-310-572-10110	EXE SALARIES & WAGES	\$ 52,000	\$ 4,333	\$ 5,666	\$ -	\$ 46,334	10.9 %	\$ 3,185	6.12 %
001-310-572-10120	REGULAR SALARIES & WAGES	\$ 219,801	\$ 18,317	\$ 23,959	\$ -	\$ 195,842	10.9 %	\$ 13,448	6.26 %
001-310-572-10130	OTHER SALARIES & WAGES - P/T	\$ 7,150	\$ 596	\$ 2,850	\$ -	\$ 4,300	39.9 %	\$ 147	0.35
001-310-572-10140	OVERTIME	\$ 1,407	\$ 117	\$ 1,406	\$ -	\$ 1	99.9 %	\$ -	0
001-310-572-10210	FICA TAXES	\$ 21,356	\$ 1,780	\$ 2,479	\$ -	\$ 18,877	11.6 %	\$ 1,245	5.53 %
001-310-572-10220	RETIREMENT CONTRIBUTIONS	\$ 32,616	\$ 2,718	\$ 3,586	\$ -	\$ 29,030	11.0 %	\$ 1,854	5.24 %
001-310-572-10230	LIFE & HEALTH INSURANCE	\$ 69,859	\$ 5,822	\$ 4,835	\$ -	\$ 65,024	6.9 %	\$ 3,516	5.31 %
001-310-572-30341	CONTRACTUAL SERVICES	\$ 5,000	\$ 417	\$ -	\$ -	\$ 5,000	0	\$ 1,611	23.73 %
001-310-572-30402	TRAVEL EXPENSE	\$ 1,000	\$ 83	\$ -	\$ -	\$ 1,000	0	\$ -	0
001-310-572-30403	GAS & DIESEL	\$ 8,176	\$ 681	\$ -	\$ -	\$ 8,176	0	\$ 759	7.57 %
001-310-572-30404	OIL & GREASE	\$ 660	\$ 55	\$ 122	\$ -	\$ 538	18.6 %	\$ 71	11.35 %
001-310-572-30405	TIRES	\$ 1,022	\$ 85	\$ -	\$ -	\$ 1,022	0	\$ 287	24.91 %
001-310-572-30406	VEH PARTS ONLY	\$ 494	\$ 41	\$ 144	\$ -	\$ 350	29.0 %	\$ 180	25.97 %
001-310-572-30407	VEHICLE REPAIRS	\$ 92	\$ 8	\$ -	\$ -	\$ 92	0	\$ -	0
001-310-572-30410	TELEPHONE	\$ 6,900	\$ 575	\$ 1,252	\$ -	\$ 5,648	18.1 %	\$ 735	9.11 %
001-310-572-30440	RENTAL OF EQUIPMENT & BUILDING	\$ 585	\$ 49	\$ 110	\$ -	\$ 475	18.8 %	\$ 63	10.41 %
001-310-572-30441	SWIMMING POOL REPAIRS	\$ 8,324	\$ 694	\$ -	\$ -	\$ 8,324	0	\$ -	0
001-310-572-30462	REPAIR & MAINT-EQUIPMENT & TOO	\$ 2,004	\$ 167	\$ 26	\$ -	\$ 1,978	1.3 %	\$ 67	2.80 %
001-310-572-30491	OTHER OPERATING EXPENSES	\$ 19,277	\$ 1,606	\$ 1,536	\$ -	\$ 17,741	8.0 %	\$ 551	2.56 %
001-310-572-30492	MAINTENANCE OF TANYARD CREEK P	\$ 6,883	\$ 574	\$ -	\$ -	\$ 6,883	0	\$ 5	0.08
001-310-572-30493	TRAINING	\$ 2,000	\$ 167	\$ -	\$ -	\$ 2,000	0	\$ -	0

CITY OF QUINCY, FL
BUDGET VS ACTUAL EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2021 BUDGET	1 MONTH YTD BUDGET 10/31/2021	1 MONTH ACTUAL YTD 10/31/2021	PURCHASE ORDERS	BUDGET BALANCE 10/31/2021	8.3% BUDGET YTD	1 MONTH PRIOR YTD ACTUALS 10/31/2020	PRIOR YTD 8.3% 10/31/2020
BUDGET VS ACTUAL EXPENSES									
001-310-572-30511	OFFICE SUPPLIES - GENERAL	\$ 1,541	\$ 128	\$ -	\$ -	\$ 1,541	0	\$ 790	47.93 %
001-310-572-30521	OPERATING MATERIALS & SUPPLIES	\$ 3,387	\$ 282	\$ 558	\$ -	\$ 2,829	16.5 %	\$ 174	5.75 %
001-310-572-30522	OPERATING SUPPLIES - UNIFORMS	\$ 4,247	\$ 354	\$ 188	\$ -	\$ 4,059	4.4 %	\$ 392	9.14 %
001-310-572-30523	OPERATING SUP - CHEM	\$ 409	\$ 34	\$ 409	\$ -	\$ -	99.9 %	\$ -	0
001-310-572-30524	SWIMMING POOL SUPPLIES	\$ 1,611	\$ 134	\$ -	\$ -	\$ 1,611	0	\$ 250	16.24 %
001-310-572-30525	ATHLETIC EQUIPMENT - FOOTBALL	\$ 18,511	\$ 1,543	\$ 1,825	\$ -	\$ 16,686	9.9 %	\$ -	0
001-310-572-30526	ATHLETIC EQUIP BASEBALL & SOFT	\$ 375	\$ 31	\$ -	\$ -	\$ 375	0	\$ -	0
001-310-572-30528	ATHLETIC EQUIPMENT - BASKETBAL	\$ 1,099	\$ 92	\$ -	\$ -	\$ 1,099	0	\$ -	0
001-310-572-30529	ATHLETIC EQUIPMENT - OTHER	\$ 1,389	\$ 116	\$ -	\$ -	\$ 1,389	0	\$ -	0
001-310-572-30540	OTHER RECREATIONAL ACTIVITIES	\$ 9,469	\$ 789	\$ 597	\$ -	\$ 8,872	6.3 %	\$ -	0
001-310-572-31000	OTHER OPERATING EXP - IT SUPPO	\$ 8,400	\$ 700	\$ 700	\$ -	\$ 7,700	8.3 %	\$ 700	11.66 %
	TOTAL RECREATIONAL ACTIVITY	\$ 517,044	\$ 43,087	\$ 52,246	\$ -	\$ 464,798	10.0%	\$ 30,030	5.00%
	PARKS								
001-440-572-30341	CONTRACTUAL SERVICES	\$ 22,859	\$ 1,905	\$ 1,169	\$ -	\$ 21,690	5.1 %	\$ -	0
001-440-572-30391	PARKS & FACILITY	\$ 29,197	\$ 2,433	\$ 1,725	\$ -	\$ 27,472	5.9 %	\$ 248	0.93
001-440-572-30430	UTILITIES	\$ 22,670	\$ 1,889	\$ 4,569	\$ -	\$ 18,101	20.2 %	\$ 997	2.67 %
001-440-572-30462	REPAIR & MAINT.-EQUIPMENT & TO	\$ 869	\$ 72	\$ -	\$ -	\$ 869	0	\$ -	0
001-440-572-30463	REPAIR & MAINTENANCE-BLDGS. &	\$ 10,889	\$ 907	\$ 57	\$ -	\$ 10,832	0.5	\$ 405	3.81 %
001-440-572-30491	OTHER OPERATING EXPENSES	\$ 46	\$ 4	\$ -	\$ -	\$ 46	0	\$ -	0
001-440-572-60644	EQUIPMENT	\$ 15,000	\$ 1,250	\$ -	\$ -	\$ 15,000	0	\$ -	0
	TOTAL PARKS	\$ 101,530	\$ 8,461	\$ 7,520	\$ -	\$ 94,010	7.0%	\$ 1,650	2.00%
	PUBLIC WORKS ADM								
001-410-539-10110	EXE SALARIES & WAGES	\$ 47,415	\$ 3,951	\$ 5,443	\$ -	\$ 41,972	11.5 %	\$ 3,060	6.27 %
001-410-539-10120	REGULAR SALARIES & WAGES	\$ 17,521	\$ 1,460	\$ 2,016	\$ -	\$ 15,505	11.5 %	\$ 519	2.82 %
001-410-539-10140	OVERTIME	\$ 500	\$ 42	\$ -	\$ -	\$ 500	0	\$ -	0
001-410-539-10210	FICA TAXES	\$ 5,006	\$ 417	\$ 541	\$ -	\$ 4,465	10.8 %	\$ 263	5.49 %
001-410-539-10220	RETIREMENT CONTRIBUTIONS	\$ 7,792	\$ 649	\$ 653	\$ -	\$ 7,139	8.4 %	\$ 429	6.64 %
001-410-539-10230	LIFE & HEALTH INSURANCE	\$ 11,834	\$ 986	\$ 842	\$ -	\$ 10,992	7.1 %	\$ 654	5.27 %
001-410-539-30410	TELEPHONE	\$ 8,775	\$ 731	\$ 295	\$ -	\$ 8,480	3.4 %	\$ 449	5.87 %
001-410-539-30430	UTILITIES	\$ 59,600	\$ 4,967	\$ 4,758	\$ -	\$ 54,842	8.0 %	\$ 6,147	8.49 %
001-410-539-30440	REPAIR & MAINT BUILDING	\$ 1,500	\$ 125	\$ -	\$ -	\$ 1,500	0	\$ -	0
001-410-539-30491	OTHER OPERATING EXPENSE	\$ 10,552	\$ 879	\$ 172	\$ -	\$ 10,380	1.6 %	\$ 5,786	55.99 %
001-410-539-30493	TRAINING	\$ 3,000	\$ 250	\$ -	\$ -	\$ 3,000	0	\$ -	0
001-410-539-30511	OFFICE SUPPLIES	\$ 400	\$ 33	\$ -	\$ -	\$ 400	0	\$ 78	19.49 %
001-410-539-30521	OPERATING MATERIALS & SUPPLIES	\$ 4,387	\$ 366	\$ 175	\$ -	\$ 4,212	4.0 %	\$ -	0
001-410-539-30522	OPERATING EXPENSE - UNIFORMS	\$ 15,932	\$ 1,328	\$ 280	\$ -	\$ 15,652	1.8 %	\$ 1,976	12.51 %
001-410-539-30524	OPERATING SUPPLIES - TOOLS	\$ 500	\$ 42	\$ -	\$ -	\$ 500	0	\$ -	0

CITY OF QUINCY, FL
BUDGET VS ACTUAL EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2021 BUDGET	1 MONTH YTD BUDGET 10/31/2021	1 MONTH ACTUAL YTD 10/31/2021	PURCHASE ORDERS	BUDGET BALANCE 10/31/2021	8.3% BUDGET YTD	1 MONTH PRIOR YTD ACTUALS 10/31/2020	PRIOR YTD 8.3% 10/31/2020
BUDGET VS ACTUAL EXPENSES									
001-410-539-31000	OTHER OPERATING EXP - IT SUPPO	\$ 8,400	\$ 700	\$ 700	\$ -	\$ 7,700	8.3 %	\$ 700	11.66 %
	TOTAL PUBLIC WORKS ADM	\$ 203,114	\$ 16,926	\$ 15,875	\$ -	\$ 187,239	8.0-%	\$ 20,062	9.00-%
	ROADS & STREETS								
001-430-541-10110	SALARIES & WAGES	\$ 15,835	\$ 1,320	\$ 2,117	\$ -	\$ 13,718	13.4 %	\$ 437	4.94 %
001-430-541-10120	REGULAR SALARIES & WAGES	\$ 339,814	\$ 28,318	\$ 32,335	\$ -	\$ 307,479	9.5 %	\$ 27,126	8.55 %
001-430-541-10140	OVERTIME	\$ 3,000	\$ 250	\$ 430	\$ -	\$ 2,570	14.3 %	\$ 559	15.94 %
001-430-541-10210	FICA TAXES	\$ 27,437	\$ 2,286	\$ 2,502	\$ -	\$ 24,935	9.1 %	\$ 2,491	10.44 %
001-430-541-10220	RETIREMENT CONTRIBUTIONS	\$ 42,678	\$ 3,557	\$ 4,087	\$ -	\$ 38,591	9.6 %	\$ 2,599	6.84 %
001-430-541-10230	LIFE & HEALTH INSURANCE	\$ 90,891	\$ 7,574	\$ 5,774	\$ -	\$ 85,117	6.4 %	\$ 9,690	10.25 %
001-430-541-30341	CONTRACTUAL SERVICES	\$ 54,275	\$ 4,523	\$ 6,308	\$ -	\$ 47,967	11.6 %	\$ 4,129	6.89 %
001-430-541-30343	PROFESSIONAL SERVICES	\$ 30,000	\$ 2,500	\$ -	\$ -	\$ 30,000	0	\$ -	0
001-430-541-30403	GASOLINE & DIESEL	\$ 53,152	\$ 4,429	\$ -	\$ -	\$ 53,152	0	\$ 3,889	6.49 %
001-430-541-30462	REPAIR & MAINT - HEAVY EQUIPME	\$ 5,000	\$ 417	\$ 557	\$ -	\$ 4,443	11.1 %	\$ -	0
001-430-541-30491	OTHER OPERATING EXPENSE	\$ 331	\$ 28	\$ -	\$ -	\$ 331	0	\$ -	0
001-430-541-30521	OPERATING MATERIALS & SUPPLIES	\$ 711	\$ 59	\$ -	\$ -	\$ 711	0	\$ -	0
001-430-541-30524	OPERATING SUPPLIES - SMALL TOO	\$ 12,896	\$ 1,075	\$ 1,098	\$ -	\$ 11,798	8.5 %	\$ 364	13.98 %
001-430-541-30530	ROAD MATERIALS & SUPPLIES	\$ 63,000	\$ 5,250	\$ 2,133	\$ -	\$ 60,867	3.4 %	\$ 1,736	4.51 %
001-430-541-60632	RESURF & SIDEWALKS	\$ 480,054	\$ 40,005	\$ (14,155)	\$ -	\$ 494,209	2.9-%	\$ 4,990	1.97 %
001-430-541-60642	VEHICLES	\$ 50,000	\$ 4,167	\$ -	\$ 38,821	\$ 11,179	0	\$ -	0
001-430-541-60643	HEAVY EQUIPMENT	\$ 175,000	\$ 14,583	\$ -	\$ 169,272	\$ 5,728	0	\$ 7,325	3.88 %
	TOTAL ROADS & STREETS	\$ 1,444,074	\$ 120,340	\$ 43,186	\$ 208,094	\$ 1,192,794	3.0-%	\$ 65,334	5.00-%
	CEMETERIES & GROUNDS								
001-431-542-10120	REGULAR SALARIES & WAGES	\$ 83,317	\$ 6,943	\$ 9,967	\$ -	\$ 73,350	12.0 %	\$ 6,150	7.66 %
001-431-542-10140	OVERTIME	\$ 864	\$ 72	\$ 111	\$ -	\$ 753	12.9 %	\$ 158	17.16 %
001-431-542-10210	FICA TAXES	\$ 6,440	\$ 537	\$ 721	\$ -	\$ 5,719	11.2 %	\$ 467	8.17 %
001-431-542-10220	RETIREMENT CONTRIBUTIONS	\$ 9,998	\$ 833	\$ 1,180	\$ -	\$ 8,818	11.8 %	\$ 571	6.09 %
001-431-542-10230	LIFE & HEALTH INSURANCE	\$ 19,943	\$ 1,662	\$ 1,685	\$ -	\$ 18,258	8.4 %	\$ 1,031	4.63 %
001-431-542-30521	OPERATING SUPPLIES	\$ 1,000	\$ 83	\$ -	\$ -	\$ 1,000	0	\$ -	0
	TOTAL CEMETERIES & GROUNDS	\$ 121,562	\$ 10,130	\$ 13,664	\$ -	\$ 107,898	11.0-%	\$ 8,378	7.00-%
	BUILDINGS & GROUNDS								
001-440-519-10120	REGULAR SALARIES & WAGES	\$ 177,797	\$ 14,816	\$ 17,508	\$ -	\$ 160,289	9.8 %	\$ 12,767	7.85 %
001-440-519-10140	OVERTIME	\$ 1,238	\$ 103	\$ 142	\$ -	\$ 1,096	11.5 %	\$ 190	6.33 %
001-440-519-10210	FICA TAXES	\$ 13,696	\$ 1,141	\$ 1,270	\$ -	\$ 12,426	9.3 %	\$ 962	7.28 %
001-440-519-10220	RETIREMENT CONTRIBUTIONS	\$ 21,336	\$ 1,778	\$ 2,085	\$ -	\$ 19,251	9.8 %	\$ 1,245	6.01 %
001-440-519-10230	LIFE & HEALTH INSURANCE	\$ 39,670	\$ 3,306	\$ 2,838	\$ -	\$ 36,832	7.2 %	\$ 2,182	5.17 %
001-440-519-30341	CONTRACTUAL SERVICES	\$ 50,000	\$ 4,167	\$ 169	\$ -	\$ 49,831	0.3	\$ -	0

CITY OF QUINCY, FL
BUDGET VS ACTUAL EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2021 BUDGET	1 MONTH YTD BUDGET 10/31/2021	1 MONTH ACTUAL YTD 10/31/2021	PURCHASE ORDERS	BUDGET BALANCE 10/31/2021	8.3% BUDGET YTD	1 MONTH PRIOR YTD ACTUALS 10/31/2020	PRIOR YTD 8.3% 10/31/2020
BUDGET VS ACTUAL EXPENSES									
001-440-519-30463	REPAIR & MAINT.-BUILDINGS & GR	\$ 40,000	\$ 3,333	\$ 289	\$ -	\$ 39,711	0.7	\$ 260	0.52
001-440-519-30491	OTHER OPERATING EXPENSE	\$ 13,593	\$ 1,133	\$ -	\$ -	\$ 13,593	0	\$ 1,698	11.21 %
001-440-519-60610	LAND	\$ 168,164	\$ 14,014	\$ -	\$ -	\$ 168,164	0	\$ 1,279	0.71
	TOTAL BUILDINGS & GROUNDS	\$ 525,494	\$ 43,791	\$ 24,300	\$ -	\$ 501,194	5.0-%	\$ 20,584	3.00-%
	FLEET MAINTENANCE								
001-450-541-10120	REGULAR SALARIES & WAGES	\$ 75,424	\$ 6,285	\$ 9,812	\$ -	\$ 65,612	13.0 %	\$ 4,922	6.39 %
001-450-541-10140	OVERTIME	\$ 1,000	\$ 83	\$ 25	\$ -	\$ 975	2.5 %	\$ 5	0.99
001-450-541-10210	FICA TAXES	\$ 5,846	\$ 487	\$ 712	\$ -	\$ 5,134	12.2 %	\$ 363	6.27 %
001-450-541-10220	RETIREMENT CONTRIBUTIONS	\$ 9,051	\$ 754	\$ 1,177	\$ -	\$ 7,874	13.0 %	\$ 505	5.52 %
001-450-541-10230	LIFE & HEALTH INSURANCE	\$ 13,348	\$ 1,112	\$ 1,342	\$ -	\$ 12,006	10.1 %	\$ 814	5.31 %
001-450-541-30404	OIL & GREASE	\$ 2,783	\$ 232	\$ 262	\$ -	\$ 2,521	9.4 %	\$ 253	7.66 %
001-450-541-30405	TIRES	\$ 10,985	\$ 915	\$ 950	\$ -	\$ 10,035	8.6 %	\$ 2,594	24.10 %
001-450-541-30406	VEH PARTS ONLY	\$ 40,000	\$ 3,333	\$ 2,657	\$ -	\$ 37,343	6.6 %	\$ 7,052	24.36 %
001-450-541-30407	VEHICLE REPAIRS	\$ 24,915	\$ 2,076	\$ -	\$ -	\$ 24,915	0	\$ 231	1.07 %
001-450-541-30491	OTHER OPER EXPENSE	\$ 13,500	\$ 1,125	\$ 80	\$ -	\$ 13,420	0.6	\$ 229	2.91 %
	TOTAL FLEET MAINT	\$ 196,852	\$ 16,404	\$ 17,017	\$ -	\$ 179,835	9.0-%	\$ 16,968	9.00-%
	COMMUNITY REDEVELOPMENT AGENCY								
002-250-552-10110	EXECUTIVE SALARIES & WAGES	\$ 68,705	\$ 5,725	\$ 7,579	\$ -	\$ 61,126	11.0 %	\$ 4,295	6.25 %
002-250-552-10120	REGULAR SALARIES & WAGES	\$ 15,000	\$ 1,250	\$ 390	\$ -	\$ 14,610	2.6 %	\$ 1,560	13.06 %
002-250-552-10210	FICA	\$ 6,404	\$ 534	\$ 555	\$ -	\$ 5,849	8.7 %	\$ 320	4.97 %
002-250-552-10220	RETIREMENT CONTRIBUTIONS	\$ 10,045	\$ 837	\$ 910	\$ -	\$ 9,135	9.1 %	\$ 515	5.28 %
002-250-552-10230	LIFE & HEALTH INSURANCE	\$ 12,046	\$ 1,004	\$ 985	\$ -	\$ 11,061	8.2 %	\$ 643	4.91 %
002-250-552-30341	CONTRACTUAL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	0	\$ 500	3.33 %
002-250-552-30343	PROFESSIONAL SERVICES	\$ 41,200	\$ 3,433	\$ -	\$ -	\$ 41,200	0	\$ 1,192	3.07 %
002-250-552-30390	CONTINGENCIES - TANYARD CREEK	\$ 3,700	\$ 308	\$ -	\$ -	\$ 3,700	0	\$ -	0
002-250-552-30402	TRAVEL EXPENSES	\$ 500	\$ 42	\$ -	\$ -	\$ 500	0	\$ -	0
002-250-552-30403	GAS & DIESEL	\$ 250	\$ 21	\$ -	\$ -	\$ 250	0	\$ -	0
002-250-552-30410	TELEPHONE	\$ 2,200	\$ 183	\$ -	\$ -	\$ 2,200	0	\$ -	0
002-250-552-30490	BANK CHARGES	\$ 500	\$ 42	\$ 20	\$ -	\$ 480	4.0 %	\$ 22	4.41 %
002-250-552-30491	OTHER OPERATING EXPENSES	\$ 5,000	\$ 417	\$ 175	\$ -	\$ 4,825	3.5 %	\$ 270	5.39 %
002-250-552-30493	TRAINING	\$ 1,000	\$ 83	\$ -	\$ -	\$ 1,000	0	\$ -	0
002-250-552-30500	LEGAL ADS & RECORDINGS	\$ 1,500	\$ 125	\$ -	\$ -	\$ 1,500	0	\$ -	0
002-250-552-30512	POSTAGE	\$ 250	\$ 21	\$ -	\$ -	\$ 250	0	\$ -	0
002-250-552-30521	OPERATING SUPPLIES	\$ 7,500	\$ 625	\$ -	\$ -	\$ 7,500	0	\$ 171	3.26 %
002-250-552-31000	OTHER OPERATING EXPENSE- IT SU	\$ 4,000	\$ 333	\$ 333	\$ -	\$ 3,667	8.3 %	\$ 333	8.33 %
002-250-552-32000	ADMINISTRATIVE SUPPORT SERVICE	\$ 20,000	\$ 1,667	\$ 1,668	\$ -	\$ 18,332	8.3 %	\$ 1,668	8.33 %
002-250-552-60000	SENIOR ENERGY EFF PROGRAM	\$ 100,000	\$ 8,333	\$ -	\$ -	\$ 100,000	0	\$ -	0

CITY OF QUINCY, FL
BUDGET VS ACTUAL EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2021 BUDGET	1 MONTH YTD BUDGET 10/31/2021	1 MONTH ACTUAL YTD 10/31/2021	PURCHASE ORDERS	BUDGET BALANCE 10/31/2021	8.3% BUDGET YTD	1 MONTH PRIOR YTD ACTUALS 10/31/2020	PRIOR YTD 8.3% 10/31/2020
BUDGET VS ACTUAL EXPENSES									
002-250-552-60010	BEAUTIFICATION PROJECTS	\$ 1,630	\$ 136	\$ -	\$ -	\$ 1,630	0	\$ -	0
002-250-552-60040	CRA CATALYST PROJECTS	\$ 301,600	\$ 25,133	\$ -	\$ -	\$ 301,600	0	\$ 3,700	1.14 %
002-250-552-60641	OFFICE FURNITURE & EQUIPMENT	\$ 1,000	\$ 83	\$ -	\$ -	\$ 1,000	0	\$ -	0
002-250-552-70711	CRA LINE OF CREDIT INTEREST	\$ -	\$ -	\$ -	\$ -	\$ -	0	\$ 429	28.58 %
	TOTAL CRA	\$ 604,030	\$ 50,336	\$ 12,614	\$ -	\$ 591,416	2.0-%	\$ 15,619	2.00-%
	TOTAL GEN FUND EXPENDITURES	\$ 11,919,248	\$ 993,271	\$ 877,199	\$ 227,400	\$ 10,814,649	8.0-%	\$ 32,432	6.00-%
	ENTERPRISE FUND								
	FINANCIAL SERVICES								
400-271-513-10110	EXECUTIVE SALARIES & WAGES	\$ 76,208	\$ 6,351	\$ 9,742	\$ -	\$ 66,466	12.8 %	\$ 4,899	6.18 %
400-271-513-10120	REGULAR SALARIES & WAGES	\$ 188,918	\$ 15,743	\$ 12,155	\$ -	\$ 176,763	6.4 %	\$ 9,859	7.77 %
400-271-513-10210	FICA TAXES	\$ 20,185	\$ 1,682	\$ 1,601	\$ -	\$ 18,584	7.9 %	\$ 1,104	7.42 %
400-271-513-10220	RETIREMENT CONTRIBUTIONS	\$ 31,662	\$ 2,639	\$ 2,628	\$ -	\$ 29,034	8.3 %	\$ 1,586	6.57 %
400-271-513-10230	LIFE & HEALTH INSURANCE	\$ 26,926	\$ 2,244	\$ 2,079	\$ -	\$ 24,847	7.7 %	\$ 1,404	4.88 %
400-271-513-30341	CONTRACTUAL SERVICES	\$ 5,000	\$ 417	\$ -	\$ -	\$ 5,000	0	\$ 2,380	10.00 %
	TOTAL FINANCIAL SERVICES	\$ 348,899	\$ 29,075	\$ 28,205	\$ -	\$ 320,694	8.0-%	\$ 21,231	7.00-%
	CUSTOMER SERVICES								
400-274-513-10110	EXE SALARIES & WAGES	\$ 32,691	\$ 2,724	\$ 3,774	\$ -	\$ 28,917	11.5 %	\$ 2,122	6.51 %
400-274-513-10120	REGULAR SALARIES & WAGES	\$ 98,043	\$ 8,170	\$ 6,293	\$ -	\$ 91,750	6.4 %	\$ 5,108	6.70 %
400-274-513-10140	OVERTIME	\$ 3,058	\$ 255	\$ 597	\$ -	\$ 2,461	19.5 %	\$ 634	17.48 %
400-274-513-10210	FICA TAXES	\$ 10,912	\$ 909	\$ 807	\$ -	\$ 10,105	7.4 %	\$ 603	5.81 %
400-274-513-10220	RETIREMENT CONTRIBUTION	\$ 15,688	\$ 1,307	\$ 1,208	\$ -	\$ 14,480	7.7 %	\$ 840	5.15 %
400-274-513-10230	LIFE & HEALTH INSURANCE	\$ 10,331	\$ 861	\$ 720	\$ -	\$ 9,611	7.0 %	\$ 488	4.49 %
400-274-513-30280	Credit Card Processing Charges	\$ 141,608	\$ 11,801	\$ -	\$ -	\$ 141,608	0	\$ 90	0.09
400-274-513-30410	TELEPHONE	\$ 7,081	\$ 590	\$ 467	\$ -	\$ 6,614	6.6 %	\$ 809	10.78 %
400-274-513-30461	REPAIR & MAINTAIN OFFICE EQUIP	\$ 2,138	\$ 178	\$ 169	\$ -	\$ 1,969	7.9 %	\$ 169	6.37 %
400-274-513-30491	OTHER OPERATING EXPENSES	\$ 2,000	\$ 167	\$ 199	\$ -	\$ 1,801	9.9 %	\$ 76	0.22
400-274-513-30493	TRAINING	\$ 404	\$ 34	\$ -	\$ -	\$ 404	0	\$ -	0
400-274-513-30511	OFFICE SUPPLIES-GENERAL	\$ 750	\$ 63	\$ 112	\$ -	\$ 638	14.9 %	\$ -	0
400-274-513-31000	OTHER OPERATING EXPENSE IT SUP	\$ -	\$ -	\$ -	\$ -	\$ -	0	\$ 700	11.66 %
	TOTAL CUSTOMER SERVICES	\$ 324,704	\$ 27,059	\$ 14,345	\$ -	\$ 310,359	4.0-%	\$ 11,637	4.00-%
	SEWER ADMINISTRATION								
402-520-535-10110	EXE SALARIES & WAGES	\$ 14,139	\$ 1,178	\$ 1,698	\$ -	\$ 12,441	12.0 %	\$ 955	6.40 %
402-520-535-10120	REGULAR SALARIES & WAGES	\$ 115,932	\$ 9,661	\$ 4,999	\$ -	\$ 110,933	4.3 %	\$ 4,622	4.11 %
402-520-535-10140	OVERTIME	\$ 4,572	\$ 381	\$ 149	\$ -	\$ 4,423	3.2 %	\$ 243	5.43 %
402-520-535-10210	FICA TAXES	\$ 10,300	\$ 858	\$ 494	\$ -	\$ 9,806	4.8 %	\$ 428	4.63 %

CITY OF QUINCY, FL
BUDGET VS ACTUAL EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2021 BUDGET	1 MONTH YTD BUDGET 10/31/2021	1 MONTH ACTUAL YTD 10/31/2021	PURCHASE ORDERS	BUDGET BALANCE 10/31/2021	8.3% BUDGET YTD	1 MONTH PRIOR YTD ACTUALS 10/31/2020	PRIOR YTD 8.3% 10/31/2020
BUDGET VS ACTUAL EXPENSES									
402-520-535-10220	RETIREMENT CONTRIBUTIONS	\$ 15,609	\$ 1,301	\$ 804	\$ -	\$ 14,805	5.1 %	\$ 615	4.24 %
402-520-535-10230	LIFE & HEALTH INSURANCE	\$ 24,762	\$ 2,064	\$ 1,211	\$ -	\$ 23,551	4.9 %	\$ 1,304	4.91 %
402-520-535-30320	ACCOUNTING & AUDITING SERVICES	\$ 12,154	\$ 1,013	\$ -	\$ -	\$ 12,154	0	\$ -	0
402-520-535-30341	CONTRACTUAL SERVICES	\$ 7,400	\$ 617	\$ 32	\$ -	\$ 7,368	0.4	\$ -	0
402-520-535-30343	PROFESSIONAL SERVICES	\$ 23,514	\$ 1,960	\$ -	\$ -	\$ 23,514	0	\$ -	0
402-520-535-30402	TRAVEL EXPENSE	\$ 200	\$ 17	\$ -	\$ -	\$ 200	0	\$ -	0
402-520-535-30403	GAS & DIESEL	\$ 200	\$ 17	\$ -	\$ -	\$ 200	0	\$ -	0
402-520-535-30404	OIL & GREASE	\$ 400	\$ 33	\$ -	\$ -	\$ 400	0	\$ -	0
402-520-535-30405	TIRES	\$ 200	\$ 17	\$ -	\$ -	\$ 200	0	\$ -	0
402-520-535-30410	TELEPHONE	\$ 10,317	\$ 860	\$ 655	\$ -	\$ 9,662	6.3 %	\$ 1,251	11.36 %
402-520-535-30440	RENTALS & LEASES	\$ 553	\$ 46	\$ -	\$ -	\$ 553	0	\$ 115	11.51 %
402-520-535-30451	INSURANCE - PROPERTY LIABILITY	\$ 45,165	\$ 3,764	\$ 10,659	\$ -	\$ 34,506	23.6 %	\$ 9,729	24.92 %
402-520-535-30491	OTHER OPERATING EXPENSE	\$ 6,494	\$ 541	\$ 315	\$ -	\$ 6,179	4.9 %	\$ 356	5.63 %
402-520-535-30511	OFFICE SUPPLIES	\$ 97	\$ 8	\$ -	\$ -	\$ 97	0	\$ -	0
402-520-535-30521	OPERATING SUPPLIES	\$ 134	\$ 11	\$ 134	\$ -	\$ -	99.9 %	\$ 31	10.35 %
402-520-535-30522	OPERATING SUPPLIES - UNIFORMS	\$ 249	\$ 21	\$ 13	\$ -	\$ 236	5.1 %	\$ 16	5.22 %
402-520-535-31000	OTHER OPERATING EXP - IT SUPPO	\$ 8,400	\$ 700	\$ 700	\$ -	\$ 7,700	8.3 %	\$ 700	11.66 %
402-520-535-60644	EQUIPMENT	\$ 10,000	\$ 833	\$ -	\$ -	\$ 10,000	0	\$ -	0
402-520-535-70031	2020A BOND DEBT SERVICE PRINCI	\$ 97,096	\$ 8,091	\$ 49,303	\$ -	\$ 47,793	50.8 %	\$ 48,298	49.74 %
402-520-535-70032	2003 BOND DEBT SERVICE INTERES	\$ 20,373	\$ 1,698	\$ 9,432	\$ -	\$ 10,941	46.3 %	\$ 10,437	51.22 %
402-520-535-70111	2020B BOND DEBT SERVICE PRINCI	\$ 27,600	\$ 2,300	\$ 13,705	\$ -	\$ 13,895	49.7 %	\$ 13,333	49.65 %
402-520-535-70112	2020B BOND DEBT SERVICE INTERE	\$ 15,446	\$ 1,287	\$ 7,820	\$ -	\$ 7,626	50.6 %	\$ 8,190	45.01 %
402-520-535-70731	HONEYWELL LOAN PRINCIPAL	\$ 51,203	\$ 4,267	\$ -	\$ -	\$ 51,203	0	\$ -	0
402-520-535-70732	HONEWELL LOAN INTEREST	\$ 3,926	\$ 327	\$ -	\$ -	\$ 3,926	0	\$ -	0
402-520-535-70733	DEBT SERVICE SRL 641090 PRINCI	\$ 12,706	\$ 1,059	\$ -	\$ -	\$ 12,706	0	\$ -	0
402-520-535-70734	DEBT SERVICE SRL 641090 INTERE	\$ 5,251	\$ 438	\$ -	\$ -	\$ 5,251	0	\$ -	0
402-520-535-70735	DEBT SERVICE SRL 200100 PRINCI	\$ 23,468	\$ 1,956	\$ -	\$ -	\$ 23,468	0	\$ 276	1.18 %
402-520-535-70736	DEBT SERVICE SRL 200100 INTERE	\$ 3,737	\$ 311	\$ -	\$ -	\$ 3,737	0	\$ 14	0.22
402-520-535-70737	DEBT SERVICE SRL 200110	\$ 39,200	\$ 3,267	\$ -	\$ -	\$ 39,200	0	\$ -	0
402-520-535-70738	DEBT SERVICE SRL 200110 INTERE	\$ 3,500	\$ 292	\$ -	\$ -	\$ 3,500	0	\$ -	0
402-520-535-90990	TRANSFER OF PROFIT	\$ 109,011	\$ 9,084	\$ 9,849	\$ -	\$ 99,162	9.0 %	\$ 11,817	8.33 %
402-520-535-91000	BUSINESS ACTIVITY SHARED EXP	\$ 54,519	\$ 4,543	\$ 4,543	\$ -	\$ 49,976	8.3 %	\$ 4,060	8.33 %
	TOTAL SEWER ADM	\$ 777,827	\$ 64,819	\$ 116,513	\$ -	\$ 661,314	15.0-%	\$ 116,788	13.00-%
	SEWER TREATMENT								
402-531-535-30341	CONTRACTUAL SERVICES	\$ 890,955	\$ 74,246	\$ 128,460	\$ -	\$ 762,495	14.4 %	\$ 116,842	13.11 %
402-531-535-30343	PROFESSIONAL SERVICES	\$ 28,584	\$ 2,382	\$ -	\$ -	\$ 28,584	0	\$ -	0
402-531-535-30430	UTILITIES	\$ 139,315	\$ 11,610	\$ 19,246	\$ -	\$ 120,069	13.8 %	\$ 3,477	1.93 %
402-531-535-30466	REPAIR & MAINTENANCE - PLANT	\$ 12,000	\$ 1,000	\$ -	\$ -	\$ 12,000	0	\$ -	0

CITY OF QUINCY, FL
BUDGET VS ACTUAL EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2021 BUDGET	1 MONTH YTD BUDGET 10/31/2021	1 MONTH ACTUAL YTD 10/31/2021	PURCHASE ORDERS	BUDGET BALANCE 10/31/2021	8.3% BUDGET YTD	1 MONTH PRIOR YTD ACTUALS 10/31/2020	PRIOR YTD 8.3% 10/31/2020
BUDGET VS ACTUAL EXPENSES									
402-531-535-30491	OTHER OPERATING EXPENSE	\$ 12,000	\$ 1,000	\$ -	\$ -	\$ 12,000	0	\$ -	0
	TOTAL SEWER TREATMENT	\$ 1,082,854	\$ 90,238	\$ 147,706	\$ -	\$ 935,148	14.0%	\$ 120,320	2.00%
	HURRICANE MICHAEL-SEWER								
402-539-531-10120	REGULAR SALARIES & WAGES - LIN	\$ 17,728	\$ 1,477	\$ -	\$ -	\$ 17,728	0	\$ 1,427	8.26 %
402-539-531-10140	OVERTIME - LINE CLEARING CREW	\$ 4,068	\$ 339	\$ -	\$ -	\$ 4,068	0	\$ 133	3.48 %
402-539-531-10210	FICA TAXES- LINE CLEARING CREW	\$ 1,667	\$ 139	\$ -	\$ -	\$ 1,667	0	\$ 117	7.80 %
402-539-531-10220	RETIREMENT CONTRIBUTIONS - LIN	\$ 2,127	\$ 177	\$ -	\$ -	\$ 2,127	0	\$ 132	6.96 %
402-539-531-10230	LIFE & HEALTH INS - LINE CLEAR	\$ 3,550	\$ 296	\$ -	\$ -	\$ 3,550	0	\$ 186	4.99 %
	TOTAL HURRICANE MICHAEL- SEWER	\$ 29,140	\$ 2,428	\$ -	\$ -	\$ 29,140	0	\$ 1,995	7.00%
	SEWER DISTRIBUTION								
402-540-535-10120	REGULAR SALARIES & WAGES	\$ 82,518	\$ 6,877	\$ 8,333	\$ -	\$ 74,185	10.1 %	\$ 6,387	6.60 %
402-540-535-10140	OVERTIME	\$ 7,055	\$ 588	\$ 523	\$ -	\$ 6,532	7.4 %	\$ 331	4.23 %
402-540-535-10210	FICA TAXES	\$ 6,852	\$ 571	\$ 632	\$ -	\$ 6,220	9.2 %	\$ 495	5.83 %
402-540-535-10220	RETIREMENT CONTRIBUTIONS	\$ 9,902	\$ 825	\$ 968	\$ -	\$ 8,934	9.8 %	\$ 590	6.07 %
402-540-535-10230	LIFE & HEALTH INSURANCE	\$ 23,199	\$ 1,933	\$ 1,925	\$ -	\$ 21,274	8.3 %	\$ 1,549	6.19 %
402-540-535-30312	ENGINEERING STUDY	\$ 2,060	\$ 172	\$ -	\$ -	\$ 2,060	0	\$ -	0
402-540-535-30341	CONTRACTUAL SERVICES	\$ 3,000	\$ 250	\$ -	\$ -	\$ 3,000	0	\$ -	0
402-540-535-30393	RATE STABILIZATION	\$ 2,000	\$ 167	\$ -	\$ -	\$ 2,000	0	\$ -	0
402-540-535-30401	AUTO EXPENSE	\$ 500	\$ 42	\$ -	\$ -	\$ 500	0	\$ -	0
402-540-535-30403	GASOLINE & DIESEL	\$ 1,861	\$ 155	\$ -	\$ -	\$ 1,861	0	\$ 151	6.73 %
402-540-535-30404	OIL & GREASE	\$ 1,197	\$ 100	\$ -	\$ -	\$ 1,197	0	\$ 92	7.65 %
402-540-535-30405	TIRES	\$ 1,382	\$ 115	\$ -	\$ -	\$ 1,382	0	\$ 20	0.27
402-540-535-30406	AUTO PARTS	\$ 1,075	\$ 90	\$ -	\$ -	\$ 1,075	0	\$ 240	20.88 %
402-540-535-30407	VEHICLE REPAIRS-PARTS AND LABO	\$ 6,000	\$ 500	\$ -	\$ -	\$ 6,000	0	\$ -	0
402-540-535-30462	REPAIR & MAINT.-EQUIPMENT & TO	\$ 923	\$ 77	\$ -	\$ -	\$ 923	0	\$ 197	4.91 %
402-540-535-30467	MAINTENANCE OF MAINS & LINES	\$ 45,000	\$ 3,750	\$ -	\$ -	\$ 45,000	0	\$ 1,960	0.46
402-540-535-30491	OTHER OPERATING EXPENSE	\$ 271	\$ 23	\$ -	\$ -	\$ 271	0	\$ -	0
402-540-535-30521	OPERATING SUPPLIES	\$ 244	\$ 20	\$ 80	\$ -	\$ 164	32.6 %	\$ 26	6.43 %
402-540-535-30522	OPERATING SUPPLIES - UNIFORMS	\$ 2,206	\$ 184	\$ 115	\$ -	\$ 2,091	5.2 %	\$ 141	6.26 %
402-540-535-60644	EQUIPMENT	\$ 80,000	\$ 6,667	\$ -	\$ -	\$ 80,000	0	\$ (527)	0.09
402-540-535-60646	EQUIPMENT - FIBER OPTIC SYSTEM	\$ -	\$ -	\$ -	\$ -	\$ -	0	\$ 891	1.37 %
	TOTAL SEWER DISTRIBUTION	\$ 277,245	\$ 23,104	\$ 12,576	\$ -	\$ 264,669	5.0%	\$ 12,541	1.00%
	TOTAL SEWER FUND	\$ 2,167,066	\$ 180,589	\$ 276,795	\$ -	\$ 1,890,271	10.0%	\$ 300,132	4.00%
	ELECTRIC ADMINISTRATION								
403-520-531-10110	EXE SALARIES & WAGES	\$ 147,432	\$ 12,286	\$ 7,170	\$ -	\$ 140,262	4.9 %	\$ 4,031	6.51 %

CITY OF QUINCY, FL
BUDGET VS ACTUAL EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2021 BUDGET	1 MONTH YTD BUDGET 10/31/2021	1 MONTH ACTUAL YTD 10/31/2021	PURCHASE ORDERS	BUDGET BALANCE 10/31/2021	8.3% BUDGET YTD	1 MONTH PRIOR YTD ACTUALS 10/31/2020	PRIOR YTD 8.3% 10/31/2020
BUDGET VS ACTUAL EXPENSES									
403-520-531-10120	REGULAR SALARIES & WAGES	\$ 40,291	\$ 3,358	\$ 13,138	\$ -	\$ 27,153	32.6 %	\$ 6,704	6.75 %
403-520-531-10140	OVERTIME	\$ 3,350	\$ 279	\$ 155	\$ -	\$ 3,195	4.6 %	\$ 233	6.63 %
403-520-531-10210	FICA TAXES	\$ 14,537	\$ 1,211	\$ 1,520	\$ -	\$ 13,017	10.5 %	\$ 868	3.69 %
403-520-531-10220	RETIREMENT CONTRIBUTIONS	\$ 22,403	\$ 1,867	\$ 2,437	\$ -	\$ 19,966	10.9 %	\$ 1,288	6.48 %
403-520-531-10230	LIFE & HEALTH INSURANCE	\$ 12,917	\$ 1,076	\$ 2,624	\$ -	\$ 10,293	20.3 %	\$ 571	3.64 %
403-520-531-30320	ACCOUNTING & AUDITING SERVICES	\$ 26,518	\$ 2,210	\$ -	\$ -	\$ 26,518	0	\$ -	0
403-520-531-30341	CONTRACTUAL SERVICES	\$ 96,313	\$ 8,026	\$ 3,082	\$ -	\$ 93,231	3.2 %	\$ 5,791	6.21 %
403-520-531-30343	PROFESSIONAL SERVICES	\$ 33,124	\$ 2,760	\$ -	\$ -	\$ 33,124	0	\$ -	0
403-520-531-30370	PURCHASED ELECTRIC	\$ 6,622,343	\$ 551,862	\$ -	\$ -	\$ 6,622,343	0	\$ 590,358	7.82 %
403-520-531-30391	TRANSFER TO RESERVES	\$ 981,660	\$ 81,805	\$ -	\$ -	\$ 981,660	0	\$ -	0
403-520-531-30402	TRAVEL EXPENSE	\$ 2,815	\$ 235	\$ -	\$ -	\$ 2,815	0	\$ 2,108	70.27 %
403-520-531-30403	GASOLINE & DIESEL	\$ 15,039	\$ 1,253	\$ -	\$ -	\$ 15,039	0	\$ 972	5.35 %
403-520-531-30404	OIL & GREASE	\$ 250	\$ 21	\$ -	\$ -	\$ 250	0	\$ -	0
403-520-531-30405	TIRES	\$ 400	\$ 33	\$ -	\$ -	\$ 400	0	\$ -	0
403-520-531-30406	VEHICLE PARTS ONLY	\$ 500	\$ 42	\$ -	\$ -	\$ 500	0	\$ -	0
403-520-531-30407	VEHICLE REPAIRS	\$ 200	\$ 17	\$ -	\$ -	\$ 200	0	\$ -	0
403-520-531-30410	TELEPHONE	\$ 3,744	\$ 312	\$ 398	\$ -	\$ 3,346	10.6 %	\$ 249	6.53 %
403-520-531-30440	RENTALS/LEASES	\$ 10,000	\$ 833	\$ -	\$ -	\$ 10,000	0	\$ 115	0.76
403-520-531-30451	INSURANCE - PROPERTY LIABILITY	\$ 174,325	\$ 14,527	\$ 41,111	\$ -	\$ 133,214	23.6 %	\$ 37,527	24.94 %
403-520-531-30462	REAPIR & MAINT-EQUIPMENT & TO	\$ 3,000	\$ 250	\$ -	\$ -	\$ 3,000	0	\$ -	0
403-520-531-30491	OTHER OPERATING EXPENSE	\$ 25,420	\$ 2,118	\$ 520	\$ -	\$ 24,900	2.0 %	\$ 381	2.96 %
403-520-531-30493	TRAINING	\$ 14,365	\$ 1,197	\$ -	\$ -	\$ 14,365	0	\$ 847	6.51 %
403-520-531-30500	LEGAL ADS & RECORDING	\$ 601	\$ 50	\$ 310	\$ -	\$ 291	51.6 %	\$ 56	5.60 %
403-520-531-30511	OFFICE SUPPLIES	\$ 574	\$ 48	\$ -	\$ -	\$ 574	0	\$ 495	96.09 %
403-520-531-30512	POSTAGE	\$ 29,624	\$ 2,469	\$ 2,591	\$ -	\$ 27,033	8.7 %	\$ 2,405	7.96 %
403-520-531-30521	OPERATING SUPPLIES	\$ 434	\$ 36	\$ 202	\$ -	\$ 232	46.6 %	\$ 255	36.48 %
403-520-531-30522	OPERATING SUPPLIES - UNIFORMS	\$ 768	\$ 64	\$ 38	\$ -	\$ 730	5.0 %	\$ 47	4.70 %
403-520-531-30540	DUES, PUBLICATION, & MEMBERSHI	\$ 41,824	\$ 3,485	\$ 716	\$ -	\$ 41,108	1.7 %	\$ 22,906	60.87 %
403-520-531-30580	STATE ASSESSMENT TAXES	\$ 2,801	\$ 233	\$ -	\$ -	\$ 2,801	0	\$ -	0
403-520-531-30591	UNCLAIMED PROPERTY UTILITY REF	\$ 5,000	\$ 417	\$ -	\$ -	\$ 5,000	0	\$ -	0
403-520-531-30646	ECONOMIC DEVELOPMENT INITIATIV	\$ 46,335	\$ 3,861	\$ -	\$ -	\$ 46,335	0	\$ 2,504	1.36 %
403-520-531-31000	OTHER OPERATING EXP - IT SUPPO	\$ 16,800	\$ 1,400	\$ 1,400	\$ -	\$ 15,400	8.3 %	\$ 1,974	4.39 %
403-520-531-70031	2020A BOND DEBT SERVICE PRINCI	\$ 194,193	\$ 16,183	\$ 98,606	\$ -	\$ 95,587	50.8 %	\$ 96,596	49.74 %
403-520-531-70032	2020A BOND DEBT SERVICE INTERE	\$ 40,747	\$ 3,396	\$ 18,863	\$ -	\$ 21,884	46.3 %	\$ 20,873	51.22 %
403-520-531-70111	2020B BOND DEBT SERVICE PRINCI	\$ 129,507	\$ 10,792	\$ 64,308	\$ -	\$ 65,199	49.7 %	\$ 62,563	49.65 %
403-520-531-70112	2020 BOND DEBT SERVICE INTERES	\$ 72,476	\$ 6,040	\$ 36,677	\$ -	\$ 35,799	50.6 %	\$ 38,428	50.57 %
403-520-531-90990	TRANSFER OF PROFIT	\$ 4,259,385	\$ 354,949	\$ 352,667	\$ -	\$ 3,906,718	8.3 %	\$ 384,162	8.27 %
403-520-531-90991	TRANSFER OF TECH COSTS	\$ -	\$ -	\$ -	\$ -	\$ -	0	\$ 2,628	0
403-520-531-90993	INTERFUND TRANSFER TO SEWER	\$ 12,288	\$ 1,024	\$ -	\$ -	\$ 12,288	0	\$ 26,167	8.33 %

CITY OF QUINCY, FL
BUDGET VS ACTUAL EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2021 BUDGET	1 MONTH YTD BUDGET 10/31/2021	1 MONTH ACTUAL YTD 10/31/2021	PURCHASE ORDERS	BUDGET BALANCE 10/31/2021	8.3% BUDGET YTD	1 MONTH PRIOR YTD ACTUALS 10/31/2020	PRIOR YTD 8.3% 10/31/2020
BUDGET VS ACTUAL EXPENSES									
403-520-531-90994	INTERFUND TRANSFER TO WATER	\$ 10,970	\$ 914	\$ -	\$ -	\$ 10,970	0	\$ -	0
403-520-531-90995	INTERFUND TRANSFER TO GAS	\$ -	\$ -	\$ -	\$ -	\$ -	0	\$ 10,192	8.33 %
403-520-531-91000	BUSINESS ACTIVITY SHARED EXP	\$ 410,888	\$ 34,241	\$ 34,241	\$ -	\$ 376,647	8.3 %	\$ 32,345	8.33 %
	TOTAL ELECTRIC ADM	\$ 13,526,161	\$ 1,127,180	\$ 682,775	\$ -	\$ 12,843,386	5.0-%	\$ 1,356,642	9.00-%
	ELECTRIC DISTRIBUTION								
403-591-531-10120	REGULAR SALARIES & WAGES	\$ 398,491	\$ 33,208	\$ 44,877	\$ -	\$ 353,614	11.3 %	\$ 27,701	7.07 %
403-591-531-10140	OVERTIME	\$ 15,319	\$ 1,277	\$ 1,283	\$ -	\$ 14,036	8.4 %	\$ 525	3.10 %
403-591-531-10210	FICA TAXES	\$ 31,656	\$ 2,638	\$ 3,368	\$ -	\$ 28,288	10.6 %	\$ 2,087	7.14 %
403-591-531-10220	RETIREMENT CONTRIBUTIONS	\$ 49,657	\$ 4,138	\$ 5,282	\$ -	\$ 44,375	10.6 %	\$ 2,772	5.27 %
403-591-531-10230	LIFE & HEALTH INSURANCE	\$ 89,153	\$ 7,429	\$ 7,061	\$ -	\$ 82,092	7.9 %	\$ 4,428	4.54 %
403-591-531-30341	CONTRACTUAL SERVICES	\$ 343,281	\$ 28,607	\$ -	\$ -	\$ 343,281	0	\$ -	0
403-591-531-30403	GASOLINE & DIESEL	\$ 11,565	\$ 964	\$ -	\$ -	\$ 11,565	0	\$ 847	6.60 %
403-591-531-30404	OIL & GREASE	\$ 1,272	\$ 106	\$ -	\$ -	\$ 1,272	0	\$ 68	4.80 %
403-591-531-30405	TIRES	\$ 810	\$ 68	\$ 168	\$ -	\$ 642	20.8 %	\$ -	0
403-591-531-30406	PARTS	\$ 2,907	\$ 242	\$ -	\$ -	\$ 2,907	0	\$ 11	0.31
403-591-531-30407	VEHICLE REPAIRS-LABOR & PARTS	\$ 9,163	\$ 764	\$ 292	\$ -	\$ 8,871	3.2 %	\$ 1,065	5.91 %
403-591-531-30430	UTILITIES	\$ 53,682	\$ 4,474	\$ 6,001	\$ -	\$ 47,681	11.2 %	\$ 1,477	2.18 %
403-591-531-30440	RENTALS / LEASES	\$ 2,000	\$ 167	\$ -	\$ -	\$ 2,000	0	\$ -	0
403-591-531-30461	REPAIR & MAINT - OFFICE EQUIPM	\$ 2,500	\$ 208	\$ -	\$ -	\$ 2,500	0	\$ -	0
403-591-531-30462	REPAIR & MAINT - EQUIPMENT & T	\$ 1,579	\$ 132	\$ -	\$ -	\$ 1,579	0	\$ 547	5.84 %
403-591-531-30467	REPAIR & MAINT-MAINS & LINES	\$ 12,507	\$ 1,042	\$ -	\$ -	\$ 12,507	0	\$ 1,850	7.99 %
403-591-531-30468	REPAIR & MAINTENANCE - SERVICE	\$ 4,113	\$ 343	\$ 200	\$ -	\$ 3,913	4.9 %	\$ 200	4.74 %
403-591-531-30469	CONTRACTUAL TREE TRIMMING & LI	\$ 16,561	\$ 1,380	\$ -	\$ -	\$ 16,561	0	\$ -	0
403-591-531-30491	OTHER OPERATING EXPENSES	\$ 50,000	\$ 4,167	\$ -	\$ -	\$ 50,000	0	\$ -	0
403-591-531-30521	OPERATING SUPPLIES	\$ 298	\$ 25	\$ 48	\$ -	\$ 250	16.1 %	\$ 88	11.02 %
403-591-531-30522	OPERATING SUPPLIES - UNIFORMS	\$ 17,539	\$ 1,462	\$ 903	\$ -	\$ 16,636	5.2 %	\$ 1,088	6.08 %
403-591-531-60635	STREET LIGHTS	\$ 20,600	\$ 1,717	\$ -	\$ -	\$ 20,600	0	\$ -	0
403-591-531-60644	EQUIPMENT	\$ 125,000	\$ 10,417	\$ -	\$ -	\$ 125,000	0	\$ (2,471)	4.94-%
403-591-531-60646	EQUIPMENT - FIBER OPTIC SYSTEM	\$ -	\$ -	\$ -	\$ -	\$ -	0	\$ 3,829	1.25 %
403-591-531-70731	HONEYWELL LOAN PRINCIPAL	\$ 91,028	\$ 7,586	\$ -	\$ -	\$ 91,028	0	\$ -	0
403-591-531-70732	HONEYWELL LOAN INTEREST	\$ 6,979	\$ 582	\$ -	\$ -	\$ 6,979	0	\$ -	0
403-591-531-70733	BUCKET TRUCKS LOAN PRINCIPAL	\$ 100,000	\$ 8,333	\$ -	\$ -	\$ 100,000	0	\$ -	0
403-591-531-70734	BUCKET TRUCK LOAN INTEREST	\$ 3,982	\$ 332	\$ -	\$ -	\$ 3,982	0	\$ -	0
	TOTAL ELECTRIC DISTRIBUTION	\$ 1,461,642	\$ 121,804	\$ 69,483	\$ -	\$ 1,392,159	5.0-%	\$ 46,113	2.00-%
	ELECTRIC WAREHOUSE								
403-502-531-10120	REGULAR SALARIES & WAGES	\$ 33,196	\$ 2,766	\$ 3,770	\$ -	\$ 29,426	11.4 %	\$ 2,500	7.90 %
403-502-531-10140	OVERTIME	\$ 1,531	\$ 128	\$ 371	\$ -	\$ 1,160	24.2 %	\$ 143	3.89 %

CITY OF QUINCY, FL
BUDGET VS ACTUAL EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2021 BUDGET	1 MONTH YTD BUDGET 10/31/2021	1 MONTH ACTUAL YTD 10/31/2021	PURCHASE ORDERS	BUDGET BALANCE 10/31/2021	8.3% BUDGET YTD	1 MONTH PRIOR YTD ACTUALS 10/31/2020	PRIOR YTD 8.3% 10/31/2020
BUDGET VS ACTUAL EXPENSES									
403-502-531-10210	FICA TAXES	\$ 2,657	\$ 221	\$ 290	\$ -	\$ 2,367	10.9 %	\$ 192	7.24 %
403-502-531-10220	RETIREMENT CONTRIBUTIONS	\$ 3,984	\$ 332	\$ 452	\$ -	\$ 3,532	11.4 %	\$ 244	5.86 %
403-502-531-10230	LIFE & HEALTH INSURANCE	\$ 7,159	\$ 597	\$ 584	\$ -	\$ 6,575	8.2 %	\$ 386	4.98 %
403-502-531-30430	UTILITIES	\$ 3,403	\$ 284	\$ 272	\$ -	\$ 3,131	8.0 %	\$ 894	22.35 %
403-502-531-30461	R/M-OFFICE EQUIPMENT	\$ 149	\$ 12	\$ -	\$ -	\$ 149	0	\$ -	0
403-502-531-30462	REPAIR & MAINT - EQUIP AND TOO	\$ 247	\$ 21	\$ 134	\$ -	\$ 113	54.2 %	\$ -	0
403-502-531-30463	REPAIR & MAINT - BLDS AND GROU	\$ 1,184	\$ 99	\$ -	\$ -	\$ 1,184	0	\$ -	0
403-502-531-30491	OTHER OPERATING EXPENSE	\$ 1,100	\$ 92	\$ 86	\$ -	\$ 1,014	7.9 %	\$ 103	9.29 %
403-502-531-30521	OPERATING SUPPLIES	\$ 1,612	\$ 134	\$ -	\$ -	\$ 1,612	0	\$ -	0.02
403-502-531-30522	OPERATING SUPPLIES - UNIFORMS	\$ 723	\$ 60	\$ 38	\$ -	\$ 685	5.3 %	\$ 47	6.35 %
	TOTAL ELECTRIC WAREHOUSE	\$ 56,945	\$ 4,745	\$ 5,998	\$ -	\$ 50,947	11.0-%	\$ 4,510	7.00-%
	HURRICANE MICHEAL- ELECTRIC								
403-539-531-10120	REGULAR SALARIES & WAGES - LIN	\$ 85,803	\$ 7,150	\$ 17,857	\$ -	\$ 67,946	20.8 %	\$ 5,960	7.06 %
403-539-531-10140	OVERTIME - LINE CLEARING CREW	\$ 5,017	\$ 418	\$ 2,042	\$ -	\$ 2,975	40.7 %	\$ 384	6.18 %
403-539-531-10210	FICA TAXES - LINE CLEARING CRE	\$ 6,948	\$ 579	\$ 1,445	\$ -	\$ 5,503	20.8 %	\$ 452	7.29 %
403-539-531-10220	RETIREMENT CONTRIBUTIONS - LIN	\$ 10,898	\$ 908	\$ 2,017	\$ -	\$ 8,881	18.5 %	\$ 573	6.24 %
403-539-531-10230	LIFE & HEALTH INS - LINE CLEAR	\$ 22,186	\$ 1,849	\$ 2,968	\$ -	\$ 19,218	13.4 %	\$ 1,130	4.63 %
403-539-531-30343	PROFESSIONAL SERVICES	\$ 16,176	\$ 1,348	\$ -	\$ -	\$ 16,176	0	\$ 3,191	12.02 %
403-539-531-30469	CONTRACTUAL SRVC TREE TRIMMING	\$ 172,855	\$ 14,405	\$ 7,383	\$ -	\$ 165,472	4.3 %	\$ 15,504	8.61 %
403-539-531-60640	STORM HARDENING POLES EQUIPME	\$ 10,000	\$ 833	\$ -	\$ -	\$ 10,000	0	\$ -	0
403-539-531-70191	H-M LOAN CCB 3M '19 PRINCIPAL	\$ 982,704	\$ 81,892	\$ 182,707	\$ -	\$ 799,997	18.6 %	\$ -	0
403-539-531-70192	H-M LOAN CCB 3M '19 INT	\$ 30,000	\$ 2,500	\$ -	\$ -	\$ 30,000	0	\$ -	0
	TOTAL HURRICANE MICHAEL	\$ 1,342,587	\$ 111,882	\$ 216,420	\$ -	\$ 1,126,167	16.0-%	\$ 27,193	2.00-%
	TOTAL ELECTRIC FUND	\$ 16,387,335	\$ 1,365,613	\$ 974,676	\$ -	\$ 15,412,659	6.0-%	\$ 1,434,458	7.00-%
	WATER ADMINISTRATION								
404-520-533-10110	EXE SALARIES & WAGES	\$ 14,139	\$ 1,178	\$ 1,698	\$ -	\$ 12,441	12.0 %	\$ 955	6.40 %
404-520-533-10120	REGULAR SALARIES & WAGES	\$ 46,511	\$ 3,876	\$ 7,978	\$ -	\$ 38,533	17.2 %	\$ 2,851	6.34 %
404-520-533-10140	OVERTIME	\$ 3,659	\$ 305	\$ 362	\$ -	\$ 3,297	9.9 %	\$ 190	4.92 %
404-520-533-10210	FICA TAXES	\$ 4,920	\$ 410	\$ 721	\$ -	\$ 4,199	14.7 %	\$ 306	6.43 %
404-520-533-10220	RETIREMENT CONTRIBUTIONS	\$ 7,717	\$ 643	\$ 1,161	\$ -	\$ 6,556	15.0 %	\$ 457	6.38 %
404-520-533-10230	LIFE & HEALTH INSURANCE	\$ 6,871	\$ 573	\$ 1,225	\$ -	\$ 5,646	17.8 %	\$ 307	4.16 %
404-520-533-30320	ACCOUNTING & AUDITING SERVICES	\$ 12,154	\$ 1,013	\$ -	\$ -	\$ 12,154	0	\$ -	0
404-520-533-30341	CONTRACTUAL SERVICES	\$ 8,088	\$ 674	\$ 32	\$ -	\$ 8,056	0.4	\$ -	0
404-520-533-30343	PROFESSIONAL SERVICES	\$ 4,675	\$ 390	\$ -	\$ -	\$ 4,675	0	\$ -	0
404-520-533-30402	TRAVEL EXPENSE	\$ 200	\$ 17	\$ -	\$ -	\$ 200	0	\$ -	0
404-520-533-30404	OIL & GREASE	\$ 100	\$ 8	\$ -	\$ -	\$ 100	0	\$ -	0

CITY OF QUINCY, FL
BUDGET VS ACTUAL EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2021 BUDGET	1 MONTH YTD BUDGET 10/31/2021	1 MONTH ACTUAL YTD 10/31/2021	PURCHASE ORDERS	BUDGET BALANCE 10/31/2021	8.3% BUDGET YTD	1 MONTH PRIOR YTD ACTUALS 10/31/2020	PRIOR YTD 8.3% 10/31/2020
BUDGET VS ACTUAL EXPENSES									
404-520-533-30405	TIRES	\$ 400	\$ 33	\$ -	\$ -	\$ 400	0	\$ -	0
404-520-533-30410	TELEPHONE	\$ 1,553	\$ 129	\$ 95	\$ -	\$ 1,458	6.1 %	\$ 249	8.97 %
404-520-533-30440	RENTALS & LEASES	\$ 553	\$ 46	\$ -	\$ -	\$ 553	0	\$ 115	7.54 %
404-520-533-30451	INSURANCE - PROPERTY LIABILITY	\$ 51,617	\$ 4,301	\$ 12,181	\$ -	\$ 39,436	23.6 %	\$ 11,119	24.92 %
404-520-533-30490	BANK CHARGES	\$ 5	\$ 0	\$ 5	\$ -	\$ -	100.0 %	\$ -	0
404-520-533-30491	OTHER OPERATING EXPENSE	\$ 4,431	\$ 369	\$ 315	\$ -	\$ 4,116	7.1 %	\$ 356	7.84 %
404-520-533-30493	TRAINING	\$ 1,000	\$ 83	\$ -	\$ -	\$ 1,000	0	\$ -	0
404-520-533-30501	PERMITS & FEES	\$ 87	\$ 7	\$ -	\$ -	\$ 87	0	\$ -	0
404-520-533-30511	OFFICE SUPPLIES	\$ 208	\$ 17	\$ -	\$ -	\$ 208	0	\$ -	0
404-520-533-30521	OPERATING SUPPLIES	\$ 300	\$ 25	\$ -	\$ -	\$ 300	0	\$ -	0
404-520-533-30522	OPERATING SUPPLIES - UNIFORMS	\$ 252	\$ 21	\$ 13	\$ -	\$ 239	5.1 %	\$ 16	5.26 %
404-520-533-31000	OTHER OPERATING EXP - IT SUPPO	\$ 8,400	\$ 700	\$ 700	\$ -	\$ 7,700	8.3 %	\$ 700	11.66 %
404-520-533-70031	2020A BOND SERVICE PRINCIPAL	\$ 97,096	\$ 8,091	\$ 49,303	\$ -	\$ 47,793	50.8 %	\$ 48,298	49.74 %
404-520-533-70032	2020A BOND DEBT SERVICE INTERE	\$ 20,373	\$ 1,698	\$ 9,432	\$ -	\$ 10,941	46.3 %	\$ 10,437	51.22 %
404-520-533-70111	2020B BOND DEBT SERVICE PRINCI	\$ 27,600	\$ 2,300	\$ 13,705	\$ -	\$ 13,895	49.7 %	\$ 13,333	49.65 %
404-520-533-70112	2020 BOND DEBT SERVICE INTERES	\$ 15,446	\$ 1,287	\$ 7,820	\$ -	\$ 7,626	50.6 %	\$ 8,190	36.73 %
404-520-533-70710	SRL DRNK WTR 200601 PRIN	\$ 241,894	\$ 20,158	\$ -	\$ -	\$ 241,894	0	\$ -	0
404-520-533-70720	DRK WTR SRL 200601 INT	\$ 15,143	\$ 1,262	\$ -	\$ -	\$ 15,143	0	\$ -	0
404-520-533-70722	2020C FDEP BBT PRINCIPAL	\$ 144,063	\$ 12,005	\$ -	\$ -	\$ 144,063	0	\$ -	0
404-520-533-70723	2020C FDEP BBT INTEREST	\$ 38,367	\$ 3,197	\$ -	\$ -	\$ 38,367	0	\$ -	0
404-520-533-70731	HONEYWELL LOAN PRINCIPAL	\$ 28,446	\$ 2,371	\$ -	\$ -	\$ 28,446	0	\$ -	0
404-520-533-70732	HONEYWELL LOAN INTEREST	\$ 2,181	\$ 182	\$ -	\$ -	\$ 2,181	0	\$ -	0
404-520-533-90420	Transfer to Sewer	\$ -	\$ -	\$ -	\$ -	\$ -	0	\$ 11,167	8.33 %
404-520-533-90990	TRANSFER OF PROFIT	\$ 736,927	\$ 61,411	\$ 61,411	\$ -	\$ 675,516	8.3 %	\$ 3,026	8.33 %
404-520-533-90991	TRANSFER TO REFUSE	\$ 5,883	\$ 490	\$ 1,514	\$ -	\$ 4,369	25.7 %	\$ 4,720	8.33 %
404-520-533-91000	BUSINESS ACTIVITY SHARED EXP	\$ 87,328	\$ 7,277	\$ 7,277	\$ -	\$ 80,051	8.3 %	\$ 5,417	8.33 %
	TOTAL WATER ADM	\$ 1,638,587	\$ 136,549	\$ 176,949	\$ -	\$ 1,461,638	11.0-%	\$ 122,208	11.00-%
	WATER TREATMENT								
404-530-533-30341	CONTRACTUAL SERVICES	\$ 384,719	\$ 32,060	\$ 55,054	\$ -	\$ 329,665	14.3 %	\$ 62,915	16.01 %
404-530-533-30430	UTILITIES	\$ 99,294	\$ 8,275	\$ 813	\$ -	\$ 98,481	0.8	\$ 7,531	7.32 %
404-530-533-30469	REPAIR & MAINT RESERVOIRS	\$ 3,892	\$ 324	\$ -	\$ -	\$ 3,892	0	\$ -	0
	TOTAL WATER TREATMENT	\$ 487,905	\$ 40,659	\$ 55,868	\$ -	\$ 432,037	11.0-%	\$ 70,446	12.00-%
	HURRICANE MICHAEL - WATER								
404-539-531-10120	REGULAR SALARIES & WAGES - LIN	\$ 17,728	\$ 1,477	\$ -	\$ -	\$ 17,728	0	\$ 1,427	8.26 %
404-539-531-10140	OVERTIME- LINE CLEARING CREW	\$ 4,067	\$ 339	\$ -	\$ -	\$ 4,067	0	\$ 133	3.48 %
404-539-531-10210	FICA TAXES - LINE CLEARING CRE	\$ 1,667	\$ 139	\$ -	\$ -	\$ 1,667	0	\$ 117	7.80 %
404-539-531-10220	RETIREMENT CONTRIBUTIONS - LIN	\$ 2,127	\$ 177	\$ -	\$ -	\$ 2,127	0	\$ 132	6.96 %

CITY OF QUINCY, FL
BUDGET VS ACTUAL EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2021 BUDGET	1 MONTH YTD BUDGET 10/31/2021	1 MONTH ACTUAL YTD 10/31/2021	PURCHASE ORDERS	BUDGET BALANCE 10/31/2021	8.3% BUDGET YTD	1 MONTH PRIOR YTD ACTUALS 10/31/2020	PRIOR YTD 8.3% 10/31/2020
BUDGET VS ACTUAL EXPENSES									
404-539-531-10230	LIFE & HEALTH INS - LINE CLEAR	\$ 3,549	\$ 296	\$ -	\$ -	\$ 3,549	0	\$ 186	5.00 %
	TOTAL HURRICANE MICHAEL -WATER	\$ 29,138	\$ 2,428	\$ -	\$ -	\$ 29,138	0	\$ 1,995	7.00-%
	WATER DISTRIBUTION								
404-539-533-10120	REGULAR SALARIES & WAGES	\$ 82,516	\$ 6,876	\$ 8,333	\$ -	\$ 74,183	10.1 %	\$ 6,387	6.81 %
404-539-533-10140	OVERTIME	\$ 7,052	\$ 588	\$ 523	\$ -	\$ 6,529	7.4 %	\$ 331	4.23 %
404-539-533-10210	FICA TAXES	\$ 6,852	\$ 571	\$ 632	\$ -	\$ 6,220	9.2 %	\$ 495	6.06 %
404-539-533-10220	RETIREMENT CONTRIBUTIONS	\$ 9,902	\$ 825	\$ 968	\$ -	\$ 8,934	9.8 %	\$ 590	6.53 %
404-539-533-10230	LIFE & HEALTH INSURANCE	\$ 23,180	\$ 1,932	\$ 1,925	\$ -	\$ 21,255	8.3 %	\$ 1,535	6.14 %
404-539-533-30403	GASOLINE & DIESEL	\$ 294	\$ 25	\$ -	\$ -	\$ 294	0	\$ 254	10.78 %
404-539-533-30405	TIRES	\$ 37	\$ 3	\$ -	\$ -	\$ 37	0	\$ -	0
404-539-533-30406	AUTO PARTS	\$ 1,122	\$ 94	\$ -	\$ -	\$ 1,122	0	\$ 608	61.61 %
404-539-533-30407	VEHICLE REPAIRS-PARTS AND LABO	\$ 1,207	\$ 101	\$ -	\$ -	\$ 1,207	0	\$ 1,031	69.92 %
404-539-533-30462	REPAIR & MAINT- EQUIPMENT & TO	\$ 815	\$ 68	\$ -	\$ -	\$ 815	0	\$ -	0
404-539-533-30467	REPAIR & MAINT.-MAINS & LINES	\$ 2,340	\$ 195	\$ -	\$ -	\$ 2,340	0	\$ -	0
404-539-533-30468	REPAIR & MAINT.- SERVICES	\$ 437	\$ 36	\$ -	\$ -	\$ 437	0	\$ -	0
404-539-533-30491	OTHER OPERATING EXPENSE	\$ 304	\$ 25	\$ -	\$ -	\$ 304	0	\$ 26	2.57 %
404-539-533-30521	OPERATING SUPPLIES	\$ 202	\$ 17	\$ -	\$ -	\$ 202	0	\$ 1	0.49
404-539-533-30522	OPERATING SUPPLIES - UNIFORMS	\$ 2,487	\$ 207	\$ 115	\$ -	\$ 2,372	4.6 %	\$ 141	5.65 %
404-539-533-60644	EQUIPMENT	\$ -	\$ -	\$ -	\$ -	\$ -	0	\$ (527)	1.46-%
404-539-533-60646	EQUIPMENT FIBER OPTIC SYSTEM U	\$ -	\$ -	\$ -	\$ -	\$ -	0	\$ 891	1.37 %
	TOTAL WATER DISTRIBUTION	\$ 138,747	\$ 11,562	\$ 12,496	\$ -	\$ 126,251	9.0-%	\$ 11,762	4.00-%
	TOTAL WATER FUND	\$ 2,294,377	\$ 191,198	\$ 245,312	\$ -	\$ 2,049,065	11.0-%	\$ 206,411	10.00-%
	GAS ADMINISTRATION								
405-520-532-10110	EXE SALARIES & WAGES	\$ 14,139	\$ 1,178	\$ 1,698	\$ -	\$ 12,441	12.0 %	\$ 955	6.46 %
405-520-532-10120	REGULAR SALARIES & WAGES	\$ 19,842	\$ 1,654	\$ 2,386	\$ -	\$ 17,456	12.0 %	\$ 1,324	6.51 %
405-520-532-10140	OVERTIME	\$ 1,675	\$ 140	\$ 77	\$ -	\$ 1,598	4.6 %	\$ 116	6.63 %
405-520-532-10210	FICA TAXES	\$ 2,728	\$ 227	\$ 309	\$ -	\$ 2,419	11.3 %	\$ 180	6.68 %
405-520-532-10220	RETIREMENT CONTRIBUTIONS	\$ 4,078	\$ 340	\$ 490	\$ -	\$ 3,588	12.0 %	\$ 273	6.51 %
405-520-532-10230	LIFE & HEALTH INSURANCE	\$ 4,862	\$ 405	\$ 398	\$ -	\$ 4,464	8.2 %	\$ 245	4.68 %
405-520-532-30320	ACCOUNTING & AUDITING SERVICES	\$ 12,154	\$ 1,013	\$ -	\$ -	\$ 12,154	0	\$ -	0
405-520-532-30341	CONTRACTUAL SERVICES	\$ 22,120	\$ 1,843	\$ 32	\$ -	\$ 22,088	0.1	\$ -	0
405-520-532-30343	PROFESSIONAL SERVICES	\$ 9,046	\$ 754	\$ -	\$ -	\$ 9,046	0	\$ -	0
405-520-532-30380	PURCHASED GAS	\$ 775,257	\$ 64,605	\$ -	\$ -	\$ 775,257	0	\$ 38,627	4.64 %
405-520-532-30402	TRAVEL EXPENSE	\$ 200	\$ 17	\$ -	\$ -	\$ 200	0	\$ -	0
405-520-532-30403	GAS & DIESEL	\$ 500	\$ 42	\$ -	\$ -	\$ 500	0	\$ -	0
405-520-532-30404	OIL & GREASE	\$ 100	\$ 8	\$ -	\$ -	\$ 100	0	\$ -	0

CITY OF QUINCY, FL
BUDGET VS ACTUAL EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2021 BUDGET	1 MONTH YTD BUDGET 10/31/2021	1 MONTH ACTUAL YTD 10/31/2021	PURCHASE ORDERS	BUDGET BALANCE 10/31/2021	8.3% BUDGET YTD	1 MONTH PRIOR YTD ACTUALS 10/31/2020	PRIOR YTD 8.3% 10/31/2020
BUDGET VS ACTUAL EXPENSES									
405-520-532-30405	TIRES	\$ 100	\$ 8	\$ -	\$ -	\$ 100	0	\$ -	0
405-520-532-30410	TELEPHONE EXPENSE	\$ 1,713	\$ 143	\$ 95	\$ -	\$ 1,618	5.5 %	\$ 249	9.59 %
405-520-532-30440	RENTALS/LEASES	\$ 553	\$ 46	\$ -	\$ -	\$ 553	0	\$ 115	19.19 %
405-520-532-30451	INSURANCE - PROPERTY LIABILITY	\$ 32,261	\$ 2,688	\$ 7,613	\$ -	\$ 24,648	23.6 %	\$ 6,949	24.86 %
405-520-532-30491	OTHER OPERATING EXPENSE	\$ 4,721	\$ 393	\$ 315	\$ -	\$ 4,406	6.7 %	\$ 356	7.45 %
405-520-532-30493	TRAINING	\$ 162	\$ 14	\$ -	\$ -	\$ 162	0	\$ -	0
405-520-532-30511	OFFICE SUPPLIES	\$ 337	\$ 28	\$ -	\$ -	\$ 337	0	\$ 219	73.01 %
405-520-532-30521	OPERATING SUPPLIES	\$ 2,021	\$ 168	\$ -	\$ -	\$ 2,021	0	\$ -	0
405-520-532-30522	OPERATING SUPPLIES - UNIFORMS	\$ 280	\$ 23	\$ 13	\$ -	\$ 267	4.6 %	\$ 16	2.41 %
405-520-532-30580	TAXES-STATE ASSESMENT	\$ 3,056	\$ 255	\$ -	\$ -	\$ 3,056	0	\$ -	0
405-520-532-31000	OTHER OPERATING EXP - IT SUPPO	\$ 8,400	\$ 700	\$ 700	\$ -	\$ 7,700	8.3 %	\$ 700	11.66 %
405-520-532-70111	2020B BOND DEBT SERVICE PRINCI	\$ 27,600	\$ 2,300	\$ 13,705	\$ -	\$ 13,895	49.7 %	\$ 13,333	49.65 %
405-520-532-70112	2020 BOND DEBT SERVICE INTERES	\$ 15,446	\$ 1,287	\$ 7,820	\$ -	\$ 7,626	50.6 %	\$ 8,190	50.56 %
405-520-532-90990	TRANSFER OF PROFIT	\$ 403,820	\$ 33,652	\$ 34,805	\$ -	\$ 369,015	8.6 %	\$ 28,459	8.33 %
405-520-532-91000	BUSINESS ACTIVITY SHARED EXP	\$ 57,666	\$ 4,806	\$ 4,806	\$ -	\$ 52,860	8.3 %	\$ 3,865	8.33 %
	TOTAL GAS ADM	\$ 1,424,837	\$ 118,736	\$ 75,262	\$ -	\$ 1,349,575	5.0-%	\$ 104,170	7.00-%
	GAS DISTRIBUTION								
405-561-532-10120	REGULAR SALARIES & WAGES	\$ 164,386	\$ 13,699	\$ 18,266	\$ -	\$ 146,120	11.1 %	\$ 10,768	6.69 %
405-561-532-10140	OVERTIME	\$ 6,078	\$ 507	\$ 416	\$ -	\$ 5,662	6.9 %	\$ 196	3.11 %
405-561-532-10210	FICA TAXES	\$ 13,041	\$ 1,087	\$ 1,405	\$ -	\$ 11,636	10.8 %	\$ 831	6.80 %
405-561-532-10220	RETIREMENT CONTRIBUTIONS	\$ 19,726	\$ 1,644	\$ 2,188	\$ -	\$ 17,538	11.1 %	\$ 1,089	5.76 %
405-561-532-10230	LIFE & HEALTH INSURANCE	\$ 23,990	\$ 1,999	\$ 1,871	\$ -	\$ 22,119	7.8 %	\$ 1,119	4.33 %
405-561-532-30403	GASOLINE & DIESEL	\$ 2,236	\$ 186	\$ -	\$ -	\$ 2,236	0	\$ 222	8.49 %
405-561-532-30404	OIL & GREASE	\$ 290	\$ 24	\$ -	\$ -	\$ 290	0	\$ 100	26.55 %
405-561-532-30405	TIRES	\$ 783	\$ 65	\$ -	\$ -	\$ 783	0	\$ 22	3.25 %
405-561-532-30406	VEHICLE PARTS	\$ 20	\$ 2	\$ -	\$ -	\$ 20	0	\$ 7	2.62 %
405-561-532-30430	UTILITIES	\$ 2,145	\$ 179	\$ 124	\$ -	\$ 2,021	5.8 %	\$ 127	5.73 %
405-561-532-30462	REPAIR & MAINT-EQUIPMENT & TOO	\$ 364	\$ 30	\$ -	\$ -	\$ 364	0	\$ -	0
405-561-532-30467	MAINT. OF MAINS & LINES - GAS	\$ 11,001	\$ 917	\$ -	\$ -	\$ 11,001	0	\$ 1,795	18.85 %
405-561-532-30468	MAINTENANCE OF SERVICES - GAS	\$ 4,348	\$ 362	\$ -	\$ -	\$ 4,348	0	\$ 402	4.23 %
405-561-532-30491	OTHER OPERATING EXPENSE	\$ 318	\$ 27	\$ 4	\$ -	\$ 314	1.3 %	\$ 44	8.74 %
405-561-532-30520	OPER SUPP-WATER HEATERS	\$ 500	\$ 42	\$ -	\$ -	\$ 500	0	\$ -	0
405-561-532-30521	OPERATING SUPPLIES	\$ 181	\$ 15	\$ -	\$ -	\$ 181	0	\$ 90	45.01 %
405-561-532-30522	OPERATING SUPPLIES - UNIFORMS	\$ 2,486	\$ 207	\$ 128	\$ -	\$ 2,358	5.1 %	\$ 157	6.18 %
405-561-532-60644	EQUIPMENT	\$ 40,000	\$ 3,333	\$ -	\$ -	\$ 40,000	0	\$ (437)	77.27-%
405-561-532-60646	EQUIPMENT - FIBER OPTIC SYSTEM	\$ -	\$ -	\$ -	\$ -	\$ -	0	\$ 891	1.37 %
	TOTAL GAS DISTRIBUTION	\$ 291,893	\$ 24,324	\$ 24,402	\$ -	\$ 267,491	8.0-%	\$ 17,423	5.00-%

CITY OF QUINCY, FL
BUDGET VS ACTUAL EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2021 BUDGET	1 MONTH YTD BUDGET 10/31/2021	1 MONTH ACTUAL YTD 10/31/2021	PURCHASE ORDERS	BUDGET BALANCE 10/31/2021	8.3% BUDGET YTD	1 MONTH PRIOR YTD ACTUALS 10/31/2020	PRIOR YTD 8.3% 10/31/2020
BUDGET VS ACTUAL EXPENSES									
	TOTAL GAS FUND	\$ 1,716,730	\$ 143,061	\$ 99,664	\$ -	\$ 1,617,066	6.0-%	\$ 121,594	7.00-%
	REFUSE ADMINISTRATION								
406-410-539-30320	ACCOUNTING & AUDITING SERVICES	\$ 12,154	\$ 1,013	\$ -	\$ -	\$ 12,154	0	\$ -	0
406-410-539-30443	RESIDENTIAL REFUSE	\$ 579,105	\$ 48,259	\$ -	\$ -	\$ 579,105	0	\$ 53,138	8.16 %
406-410-539-30451	INSURANCE - PROPERTY LIABILITY	\$ 25,809	\$ 2,151	\$ 6,091	\$ -	\$ 19,718	23.6 %	\$ 5,560	24.86 %
406-410-539-30480	YARD/SOLID WASTE TIPPING FEES	\$ 95,506	\$ 7,959	\$ -	\$ -	\$ 95,506	0	\$ 11,269	9.57 %
406-410-539-30491	Other Operating Expense	\$ 842	\$ 70	\$ 86	\$ -	\$ 756	10.3 %	\$ 76	1.11 %
406-410-539-31443	COMMERCIAL REFUSE	\$ 572,571	\$ 47,714	\$ -	\$ -	\$ 572,571	0	\$ 45,884	8.34 %
406-410-539-90000	TRANSFER TO LANDFILL	\$ -	\$ -	\$ -	\$ -	\$ -	0	\$ 1,023	8.33 %
406-410-539-90990	TRANSFER PROFITS TO GF	\$ 89,670	\$ 7,473	\$ 7,473	\$ -	\$ 82,197	8.3 %	\$ 2,813	8.33 %
406-410-539-91000	BUSINESS ACTIVITY SHARED EXP	\$ 57,688	\$ 4,807	\$ 4,807	\$ -	\$ 52,881	8.3 %	\$ 4,060	8.33 %
	TOTAL REFUSE FUND	\$ 1,433,345	\$ 119,445	\$ 18,457	\$ -	\$ 1,414,888	1.0-%	\$ 123,823	8.00-%
	LANDFILL OPERATIONS								
407-422-536-10120	REGULAR SALARIES & WAGES	\$ 63,250	\$ 5,271	\$ 6,524	\$ -	\$ 56,726	10.3 %	\$ 5,233	8.42 %
407-422-536-10140	OVERTIME	\$ 635	\$ 53	\$ 181	\$ -	\$ 454	28.5 %	\$ 9	0.36
407-422-536-10210	FICA TAXES	\$ 4,887	\$ 407	\$ 493	\$ -	\$ 4,394	10.1 %	\$ 390	8.70 %
407-422-536-10220	RETIREMENT CONTRIBUTIONS	\$ 7,590	\$ 633	\$ 783	\$ -	\$ 6,807	10.3 %	\$ 447	6.16 %
407-422-536-10230	LIFE & HEALTH INSURANCE	\$ 15,416	\$ 1,285	\$ 793	\$ -	\$ 14,623	5.1 %	\$ 839	5.42 %
407-422-536-30312	ENGINEERING FEES	\$ 4,500	\$ 375	\$ -	\$ -	\$ 4,500	0	\$ -	0
407-422-536-30341	CONTRACTUAL SERVICES	\$ 21,000	\$ 1,750	\$ -	\$ -	\$ 21,000	0	\$ -	0
407-422-536-30346	MONITORING FEES	\$ 30,000	\$ 2,500	\$ -	\$ -	\$ 30,000	0	\$ -	0
407-422-536-30430	UTILITIES	\$ 917	\$ 76	\$ 81	\$ -	\$ 836	8.8 %	\$ 78	6.85 %
407-422-536-30462	REPAIR & MAINT-EQUIPMENT & TOO	\$ 2,807	\$ 234	\$ -	\$ -	\$ 2,807	0	\$ -	0
407-422-536-30463	REPAIR & MAINT.-BUILDINGS & GR	\$ 2,450	\$ 204	\$ 51	\$ -	\$ 2,399	2.1 %	\$ 9	0.41
407-422-536-30491	OTHER OPERATING EXPENSE	\$ 1,137	\$ 95	\$ 86	\$ -	\$ 1,051	7.6 %	\$ 76	3.91 %
407-422-536-30493	TRAINING	\$ 692	\$ 58	\$ -	\$ -	\$ 692	0	\$ -	0
407-422-536-90990	TRANSFER PROFIT	\$ 1,002	\$ 84	\$ 447	\$ -	\$ 555	44.6 %	\$ 3,158	8.33 %
407-422-536-91000	BUSINESS ACTIVITY SHARED EXP	\$ 5,512	\$ 459	\$ 459	\$ -	\$ 5,053	8.3 %	\$ 417	8.33 %
	TOTAL LANDFILL FUND	\$ 161,795	\$ 13,483	\$ 9,899	\$ -	\$ 151,896	6.0-%	\$ 10,656	6.00-%
	TELECOMMUNICATIONS								
508-539-539-10110	EXECUTIVE SALARIES & WAGES	\$ 55,000	\$ 4,583	\$ -	\$ -	\$ 55,000	0	\$ 3,209	13.33 %
508-539-539-10210	FICA	\$ 4,208	\$ 351	\$ -	\$ -	\$ 4,208	0	\$ 193	11.21 %
508-539-539-10220	RETIREMENT CONTRIBUTIONS	\$ 6,600	\$ 550	\$ -	\$ -	\$ 6,600	0	\$ 385	13.34 %
508-539-539-10230	LIFE & HEALTH INSURANCE	\$ 6,719	\$ 560	\$ -	\$ -	\$ 6,719	0	\$ 687	12.55 %
508-539-539-30341	CONTRACTUAL SERVICES	\$ 36,036	\$ 3,003	\$ 265	\$ -	\$ 35,771	0.7	\$ (2,722)	4.31-%
508-539-539-30343	PROFESSIONAL SERVICES	\$ 1,000	\$ 83	\$ -	\$ -	\$ 1,000	0	\$ 182	43.00 %

CITY OF QUINCY, FL
BUDGET VS ACTUAL EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2021 BUDGET	1 MONTH YTD BUDGET 10/31/2021	1 MONTH ACTUAL YTD 10/31/2021	PURCHASE ORDERS	BUDGET BALANCE 10/31/2021	8.3% BUDGET YTD	1 MONTH PRIOR YTD ACTUALS 10/31/2020	PRIOR YTD 8.3% 10/31/2020
BUDGET VS ACTUAL EXPENSES									
508-539-539-30402	TRAVEL EXPENSE	\$ 1,000	\$ 83	\$ -	\$ -	\$ 1,000	0	\$ -	0
508-539-539-30403	GAS & DIESEL	\$ 500	\$ 42	\$ -	\$ -	\$ 500	0	\$ -	0
508-539-539-30410	TELEPHONE	\$ 3,000	\$ 250	\$ 296	\$ -	\$ 2,704	9.9 %	\$ (341)	40.94-%
508-539-539-30430	UTILITIES	\$ 6,270	\$ 523	\$ 741	\$ -	\$ 5,529	11.8 %	\$ 749	8.81 %
508-539-539-30491	OTHER OPERATING EXPENSES	\$ 26,932	\$ 2,244	\$ 146	\$ -	\$ 26,786	0.5	\$ 76	0.15
508-539-539-60644	EQUIPMENT	\$ -	\$ -	\$ -	\$ -	\$ -	0	\$ 25,794	183.79 %
	TOTAL TELECOMMUNICATIONS	\$ 147,265	\$ 12,272	\$ 1,448	\$ -	\$ 145,817	1.0-%	\$ 28,212	17.00-%
	TOTAL ENTERPRISE FUND	\$ 24,981,516	\$ 2,081,795	\$ 1,668,801	\$ -	\$ 23,312,715	7.0-%	\$ 2,258,154	7.00-%
	TOTAL ALL FUNDS	\$ 36,900,764	\$ 3,075,066	\$ 2,546,000	\$ 227,400	\$ 34,127,364	7.0-%	\$ 2,958,991	6.00-%

CITY OF QUINCY, FL
BUDGET VS ACTUAL REVENUES

ACCOUNT_#	ACCOUNT DESCRIPTION	FY 2021 BUDGET	1 MONTH YTD BUDGET 10/31/2021	1 MONTH YTD 10/31/2021	BUDGET BALANCE 10/31/2021	8.3% BUDGET YTD	1 MONTHS PRIOR YTD ACTUALS 10/31/2020	PRIOR YTD 8.3% 10/31/2020
BUDGET TO ACTUAL REVENUES								
	GEN FUND REV							
001-311-10000	CURRENT AD VALOREM TAX	\$ 1,336,663	\$ 111,389	\$ 566	\$ 1,336,097	0%	\$ 66	0 %
001-312-41000	SALES-LOCAL OPTION GAS TAX	\$ 234,362	\$ 19,530	\$ 42,733	\$ 191,629	18%	\$ 11,727	5 %
001-312-60000	LOCAL GOV INFRASTRUCTURE SURTA	\$ 646,757	\$ 53,896	\$ 38,847	\$ 607,910	6%	\$ 34,662	7 %
001-314-80000	UTILITY SERVICE TAX - PROPANE	\$ 7,001	\$ 583	\$ 639	\$ 6,362	9%	\$ 457	5 %
001-315-00000	COMMUNICATION SERVICES TAX	\$ 234,785	\$ 19,565	\$ 20,146	\$ 214,639	9%	\$ 19,465	9 %
001-321-10000	PROFESSIONAL & OCCUPATION LICE	\$ 27,529	\$ 2,294	\$ 11,494	\$ 16,035	42%	\$ 10,929	99 %
001-322-10000	PERMITS	\$ 111,404	\$ 9,284	\$ 11,250	\$ 100,154	10%	\$ 13,253	9 %
001-329-10000	OTHER LICENSES, FEES & PERMITS	\$ 1,420	\$ 118	\$ 20	\$ 1,400	1%	\$ 25	2 %
001-331-50000	FEMA REIMBURSEMENT MICHAEL	\$ 373,294	\$ 31,108	\$ -	\$ 373,294	0%	\$ 10,059	2 %
001-335-12000	STATE REVENUE SHARING PROCEEDS	\$ 372,325	\$ 31,027	\$ 28,387	\$ 343,938	8%	\$ 24,089	10 %
001-335-14000	STATE - MOBILE HOME LICENSE	\$ 1,695	\$ 141	\$ 44	\$ 1,651	3%	\$ 78	5 %
001-335-15000	STATE - ALCOHOLIC BEVERAGE LIC	\$ 5,954	\$ 496	\$ 2,189	\$ 3,765	37%	\$ -	0 %
001-335-17000	STATE - D O T REIMBURSEMENT	\$ 156,490	\$ 13,041	\$ -	\$ 156,490	0%	\$ 7,250	6 %
001-335-18000	STATE - HALF CENT SALES TAX	\$ 345,881	\$ 28,823	\$ -	\$ 345,881	0%	\$ 26,179	10 %
001-335-23000	FIREFIGHTERS SUPP COMPENSATION	\$ 2,974	\$ 248	\$ -	\$ 2,974	0%	\$ -	0 %
001-335-41000	STATE - REBATE ON MUN VEH FUEL	\$ 11,907	\$ 992	\$ 1,135	\$ 10,772	10%	\$ 2,279	22 %
001-335-43000	STATE DEPARTMENT OF HIGHWAY PA	\$ 812	\$ 68	\$ 130	\$ 682	16%	\$ 30	5 %
001-340-21000	SERVICES - COUNTY FIRE PROTECT	\$ 486,668	\$ 40,556	\$ -	\$ 486,668	0%	\$ 121,672	26 %
001-340-21500	SERVICES-FIRE INSPECTIONS	\$ 5,281	\$ 440	\$ 200	\$ 5,081	4%	\$ 250	10 %
001-347-21000	REVENUE - BASEBALL	\$ 8,670	\$ 723	\$ -	\$ 8,670	0%	\$ -	0 %
001-347-22000	REVENUE - FOOTBALL	\$ 5,610	\$ 468	\$ 1,200	\$ 4,410	21%	\$ -	0 %
001-347-23000	REVENUE - BASKETBALL	\$ 5,538	\$ 462	\$ -	\$ 5,538	0%	\$ -	0 %
001-347-24000	REVENUE - DAY CAMP	\$ 3,570	\$ 298	\$ -	\$ 3,570	0%	\$ -	0 %
001-347-26000	REVENUE - SOFTBALL	\$ 1,530	\$ 128	\$ -	\$ 1,530	0%	\$ -	0 %
001-347-27000	REVENUE - OTHER ACTIVITY FEES	\$ 2,666	\$ 222	\$ -	\$ 2,666	0%	\$ -	0 %
001-347-30000	RENT ON FACILITIES	\$ 18,723	\$ 1,560	\$ 2,767	\$ 15,956	15%	\$ -	0 %
001-347-41000	REVENUE - POOL ADMISSION FEES	\$ 368	\$ 31	\$ -	\$ 368	0%	\$ -	0 %
001-347-46993	QuincyFest Vendors	\$ 643	\$ 54	\$ -	\$ 643	0%	\$ -	0 %
001-347-50000	COKE FUND REVENUE	\$ 288	\$ 24	\$ -	\$ 288	0%	\$ 27	4 %
001-359-10000	OTH FINES & FORFEITS	\$ 33,186	\$ 2,766	\$ 1,595	\$ 31,591	5%	\$ 1,155	3 %
001-364-11000	SALE OF LAND - HILLCREST CEMET	\$ 26,249	\$ 2,187	\$ 2,534	\$ 23,715	10%	\$ 6,840	18 %

CITY OF QUINCY, FL
BUDGET VS ACTUAL REVENUES

ACCOUNT_#	ACCOUNT DESCRIPTION	FY 2021 BUDGET	1 MONTH YTD BUDGET 10/31/2021	1 MONTH YTD 10/31/2021	BUDGET BALANCE 10/31/2021	8.3% BUDGET YTD	1 MONTHS PRIOR YTD ACTUALS 10/31/2020	PRIOR YTD 8.3% 10/31/2020
BUDGET TO ACTUAL REVENUES								
001-364-12000	SALE OF LAND - SUNNYVALE CEMET	\$ 78,404	\$ 6,534	\$ 4,457	\$ 73,947	6%	\$ 8,200	15 %
001-366-00004	DONATIONS	\$ 1,059	\$ 88	\$ -	\$ 1,059	0%	\$ -	0 %
001-366-10004	FLORIDA DEM HURRICANE MICHAEL	\$ 168,164	\$ 14,014	\$ -	\$ 168,164	0%	\$ -	0 %
001-366-10011	VISTA BRACE VOLUNTEER GRANT	\$ 29,536	\$ 2,461	\$ -	\$ 29,536	0%	\$ 2,882	10 %
001-366-10015	AMERICAN RESCUE PLAN GRANT	\$ -	\$ -	\$ 854,832	\$ (854,832)	0%	\$ -	0 %
001-369-90000	OTHER MISCELLANEOUS REVENUES	\$ 98,866	\$ 8,239	\$ 3,317	\$ 95,549	3%	\$ 3,700	8 %
001-369-92000	CRA Administrative Fees	\$ 20,000	\$ 1,667	\$ 1,668	\$ 18,332	8%	\$ 1,668	8 %
001-369-95000	Insurance Proceeds	\$ 14,658	\$ 1,222	\$ -	\$ 14,658	0%	\$ 4,646	9 %
001-369-96000	DONATIONS	\$ 1,469	\$ 122	\$ -	\$ 1,469	0%	\$ 200	0 %
001-382-10000	CONTRIBUTION FR INTER OPER-ELE	\$ 4,232,005	\$ 352,667	\$ 352,667	\$ 3,879,338	8%	\$ 384,162	8 %
001-382-20000	CONTRIBUTION FR INTER OPER-GAS	\$ 417,663	\$ 34,805	\$ 34,805	\$ 382,858	8%	\$ 28,459	8 %
001-382-30000	CONTRIBUTION FR INTER OPER-WAT	\$ 736,927	\$ 61,411	\$ 61,411	\$ 675,516	8%	\$ 3,026	8 %
001-382-40000	CONTRIBUTION FR INTER OPER-REF	\$ 89,670	\$ 7,473	\$ 7,473	\$ 82,198	8%	\$ 2,813	8 %
001-382-50000	CONTRIBUTION FR INTER OPER-SEW	\$ 118,189	\$ 9,849	\$ 9,849	\$ 108,340	8%	\$ 11,817	8 %
001-382-60000	CONTRIBUTION FR INTER OPER LAN	\$ 5,362	\$ 447	\$ 447	\$ 4,915	8%	\$ 3,158	8 %
001-389-00000	USE OF FUND BALANCE	\$ 833,000	\$ 69,417	\$ -	\$ 833,000	0%	\$ -	0 %
	TOTAL GENERAL FUND REVS	\$ 11,315,215	\$ 942,935	\$ 1,496,803	\$ 9,818,412	13%	\$ 745,219	6 %
COMMUNITY REDEVELOPMENT FUND								
002-341-00000	CRA TIF COUNTY FUNDS	\$ 311,609	\$ 25,967	\$ -	\$ 311,609	0%	\$ -	0 %
002-341-10000	CRA TIF CITY FUNDS	\$ 201,734	\$ 16,811	\$ -	\$ 201,734	0%	\$ -	0 %
002-361-10000	INTEREST REVENUE	\$ -	\$ -	\$ -	\$ -	0%	\$ 9	0 %
002-389-00000	USE OF FUND BALANCE	\$ 90,685	\$ 7,557	\$ -	\$ 90,685	0%	\$ -	0 %
	TOTAL CRA REVENUE	\$ 604,028	\$ 50,336	\$ -	\$ 604,028	0%	\$ 9	0 %
	TOTAL GENERAL FUND REVS	\$ 11,919,248	\$ 993,270	\$ 1,496,803	\$ 10,422,440	13%	\$ 745,228	6 %
BUSINESS ACTIVITY AND CUSTOMER								
400-381-10000	INTERFUND TRANSFER	\$ 673,603	\$ 56,134	\$ 56,133	\$ 617,468	8%	\$ 50,163	8 %
ENTERPRISE FUND REVENUES								
SEWER								
402-331-33000	AMERICAN RESCUE PLAN GRANT	\$ -	\$ -	\$ 854,832	\$ (854,832)	0%	\$ -	0 %

CITY OF QUINCY, FL
BUDGET VS ACTUAL REVENUES

ACCOUNT_#	ACCOUNT DESCRIPTION	FY 2021 BUDGET	1 MONTH YTD BUDGET 10/31/2021	1 MONTH YTD 10/31/2021	BUDGET BALANCE 10/31/2021	8.3% BUDGET YTD	1 MONTHS PRIOR YTD ACTUALS 10/31/2020	PRIOR YTD 8.3% 10/31/2020
BUDGET TO ACTUAL REVENUES								
402-343-10000	SALES	\$ 2,046,420	\$ 170,535	\$ 162,510	\$ 1,883,910	8%	\$ 186,876	9 %
402-343-16000	CONNECTIONS	\$ 8,637	\$ 720	\$ -	\$ 8,637	0%	\$ 588	15 %
402-343-17000	FORFEITED DISCOUNTS - PENALTIE	\$ 31,005	\$ 2,584	\$ 2,334	\$ 28,671	8%	\$ 2,915	11 %
402-343-50000	SEWER SURCHARGE O/S	\$ 62,514	\$ 5,210	\$ 4,086	\$ 58,428	7%	\$ 5,713	673 %
402-361-10000	INTEREST REVENUE	\$ 321	\$ 27	\$ 27	\$ 294	8%	\$ 25	0 %
402-381-10000	INTERFUND TRANSFER	\$ 18,171	\$ 1,514	\$ 1,514	\$ 16,657	8%	\$ 37,334	8 %
	TOTAL SEWER REV	\$ 2,167,066	\$ 180,589	\$ 1,081,437	\$ 1,759,232	38%	\$ 283,614	4 %
	ELECTRIC							
403-331-01019	H-M FEMA REIMB MICHAEL	\$ 205,000	\$ 17,083	\$ -	\$ 205,000	0%	\$ -	0 %
403-343-11000	RESIDENTIAL SALES	\$ 5,386,439	\$ 448,870	\$ 440,188	\$ 4,946,251	8%	\$ 487,792	9 %
403-343-12000	COMMERCIAL SALES	\$ 6,963,630	\$ 580,303	\$ 598,811	\$ 6,364,819	9%	\$ 641,270	9 %
403-343-13000	INDUSTRIAL SALES	\$ 1,392,262	\$ 116,022	\$ 137,801	\$ 1,254,461	10%	\$ 111,676	8 %
403-343-14000	STREET LIGHTING SALES	\$ 10,244	\$ 854	\$ 3,765	\$ 6,479	37%	\$ 133	0 %
403-343-15000	INTERDEPARTMENTAL SALES	\$ 315,779	\$ 26,315	\$ 30,729	\$ 285,050	10%	\$ 22,606	9 %
403-343-16000	CONNECTIONS	\$ 52,881	\$ 4,407	\$ 548	\$ 52,333	1%	\$ 309	0 %
403-343-16500	Hurricane Michael Surcharge	\$ 981,660	\$ 81,805	\$ 80,579	\$ 901,081	8%	\$ 91,183	10 %
403-343-16710	VISTA BRACE VOLUNTEER GRANT	\$ 29,536	\$ 2,461	\$ -	\$ 29,536	0%	\$ 2,882	10 %
403-343-17000	FORFEITED DISCOUNTS - PENALTIE	\$ 149,640	\$ 12,470	\$ 13,189	\$ 136,451	9%	\$ 12,647	8 %
403-343-18000	SALE OF MATERIAL	\$ -	\$ -	\$ 10,077	\$ (10,077)	0%	\$ -	0 %
403-343-19000	CUT ON/OFF FEES	\$ 29,097	\$ 2,425	\$ 510	\$ 28,587	2%	\$ 6,368	19 %
403-343-24000	TRANSFORMER RENT	\$ 8,590	\$ 716	\$ 705	\$ 7,885	8%	\$ 705	9 %
403-343-27000	MISCELLANEOUS CHARGES	\$ 7,325	\$ 610	\$ (258)	\$ 7,583	-4%	\$ 908	5 %
403-343-90000	MISCELLANEOUS REVENUES	\$ -	\$ -	\$ 84	\$ (84)	0%	\$ 123	1 %
403-361-10000	INTEREST REVENUE	\$ 1,008	\$ 84	\$ 40	\$ 968	4%	\$ 39	2 %
403-389-90001	USE OF RETAINED EARNINGS	\$ 854,251	\$ 71,188	\$ -	\$ 854,251	0%	\$ -	0 %
	TOTAL ELECTRIC REV	\$ 16,387,335	\$ 1,365,611	\$ 1,316,768	\$ 15,070,574	8%	\$ 1,378,642	7 %
	WATER							
404-343-10000	SALES	\$ 2,028,145	\$ 169,012	\$ 136,261	\$ 1,891,884	7%	\$ 157,246	9 %
404-343-15000	INTERDEPARTMENTAL SALES	\$ 87,195	\$ 7,266	\$ 6,162	\$ 81,033	7%	\$ 4,340	6 %
404-343-16000	CONNECTIONS	\$ 23,165	\$ 1,930	\$ 2,112	\$ 21,053	9%	\$ 572	2 %
404-343-17000	FORFEITED DISCOUNTS-PENALTIES	\$ 25,439	\$ 2,120	\$ 1,945	\$ 23,494	8%	\$ 2,529	12 %

CITY OF QUINCY, FL
BUDGET VS ACTUAL REVENUES

ACCOUNT_#	ACCOUNT DESCRIPTION	FY 2021 BUDGET	1 MONTH YTD BUDGET 10/31/2021	1 MONTH YTD 10/31/2021	BUDGET BALANCE 10/31/2021	8.3% BUDGET YTD	1 MONTHS PRIOR YTD ACTUALS 10/31/2020	PRIOR YTD 8.3% 10/31/2020
BUDGET TO ACTUAL REVENUES								
404-343-27000	MISCELLANEOUS CHARGES	\$ 21,856	\$ 1,821	\$ -	\$ 21,856	0%	\$ 4,704	36 %
404-343-30000	WATER SURCHARGE O/S	\$ 106,759	\$ 8,897	\$ 6,330	\$ 100,429	6%	\$ 9,006	9 %
404-361-10000	INTEREST REVENUE	\$ 1,818	\$ 152	\$ 95	\$ 1,723	5%	\$ 209	5 %
	TOTAL WATER REV	\$ 2,294,377	\$ 191,198	\$ 152,905	\$ 2,141,472	7%	\$ 178,606	9 %
	GAS							
405-343-10000	GAS SALES	\$ 1,532,086	\$ 127,674	\$ 101,357	\$ 1,430,729	7%	\$ 63,147	5 %
405-343-15000	GAS INTERDEPARTMENTAL SALES	\$ 9,408	\$ 784	\$ 148	\$ 9,260	2%	\$ 170	2 %
405-343-16000	GAS CONNECTIONS	\$ 10,962	\$ 914	\$ 1,275	\$ 9,687	12%	\$ 250	5 %
405-343-17000	GAS FORFEITED DISCS-PENALTIES	\$ 26,981	\$ 2,248	\$ 1,884	\$ 25,097	7%	\$ 1,356	11 %
405-343-27000	GAS OTHER CHARGES	\$ 654	\$ 55	\$ (192)	\$ 846	-29%	\$ -	0 %
405-361-10000	INTEREST REVENUE	\$ 137	\$ 11	\$ 9	\$ 128	6%	\$ 8	0 %
405-369-90000	MISCELLANEOUS REVENUE	\$ 136,502	\$ 11,375	\$ -	\$ 136,502	0%	\$ -	0 %
405-381-10000	INTERFUND TRANSFER	\$ -	\$ -	\$ -	\$ -	0%	\$ 10,192	4 %
	TOTAL GAS REV	\$ 1,716,730	\$ 143,061	\$ 104,481	\$ 1,612,249	6%	\$ 75,124	4 %
	REFUSE							
406-343-11000	RESIDENTIAL SALES	\$ 742,742	\$ 61,895	\$ 61,458	\$ 681,284	8%	\$ 60,506	8 %
406-343-12000	COMMERCIAL SALES	\$ 527,503	\$ 43,959	\$ 44,638	\$ 482,865	8%	\$ 42,011	8 %
406-343-15000	YARD TRASH COLLECTION	\$ 144,538	\$ 12,045	\$ 11,936	\$ 132,602	8%	\$ 11,817	9 %
406-343-17000	FORFEITED DISCOUNTS-PENALTIES	\$ 18,561	\$ 1,547	\$ 1,449	\$ 17,112	8%	\$ 1,485	5 %
406-381-00010	Non-Operating Transfer	\$ -	\$ -	\$ -	\$ -	0%	\$ 4,720	8 %
	TOTAL REFUSE REV	\$ 1,433,345	\$ 119,445	\$ 119,481	\$ 1,313,863	8%	\$ 120,538	8 %
	LANDFILL							
407-343-44000	GARBAGE TIPPING FEES	\$ 150,825	\$ 12,569	\$ 29,146	\$ 121,679	19%	\$ 13,920	8 %
407-381-00010	Non-Operating Transfer	\$ 10,970	\$ 914	\$ 914	\$ 10,056	8%	\$ 1,023	8 %
	TOTAL LANDFILL REV	\$ 161,795	\$ 13,483	\$ 30,060	\$ 131,735	19%	\$ 14,942	8 %
	TELECOMMUNICATION							
508-381-00010	Non-Operating Transfer	\$ 139,400	\$ 11,617	\$ 10,917	\$ 128,483	8%	\$ 12,474	9 %
508-381-10000	INTERFUND TRANSFER FROM GENERA	\$ 3,864	\$ 322	\$ 322	\$ 3,542	8%	\$ 5,150	18 %
508-381-20000	INTERFUND TRNFR FROM ENTERPRIS	\$ -	\$ -	\$ -	\$ -	0%	\$ 2,628	0 %

CITY OF QUINCY, FL
BUDGET VS ACTUAL REVENUES

ACCOUNT_#	ACCOUNT DESCRIPTION	FY 2021 BUDGET	1 MONTH YTD BUDGET 10/31/2021	1 MONTH YTD 10/31/2021	BUDGET BALANCE 10/31/2021	8.3% BUDGET YTD	1 MONTHS PRIOR YTD ACTUALS 10/31/2020	PRIOR YTD 8.3% 10/31/2020
BUDGET TO ACTUAL REVENUES								
508-381-30000	INTERFUND TRANSFER FROM CRA	\$ 4,000	\$ 333	\$ 333	\$ 3,667	8%	\$ 333	8 %
	TOTAL TELECOMMUNICATIONS REV	\$ 147,265	\$ 12,272	\$ 11,572	\$ 135,692	8%	\$ 20,586	12 %
	TOTAL ENTERPRISE FND REVS	\$ 24,981,516	\$ 2,081,793	\$ 2,872,837	\$ 22,782,285	11%	\$ 2,122,215	6 %
	TOTAL REVENUES	\$ 36,900,764	\$ 3,075,064	\$ 4,369,640	\$ 33,204,725	12%	\$ 2,867,443	6 %

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2022 BUDGET	1 MONTH YTD ACTUAL 10/31/2021	BUDGET BALANCE 10/31/2021	BUDGET TRANSFER TO ACCOUNT	BUDGET TRANSFER FROM ACCOUNT	COMMENTS
001-310-572-10140	OVERTIME	\$ 207.00	\$ 17.25	\$ (1,198.98)	\$ 1,200.00		
001-310-572-10230	LIFE & HEALTH INSURANCE	\$ 71,059.00	\$ 5,921.58	\$ 66,224.45		\$ (1,200.00)	
001-284-515-30511	OFFICE SUPPLIES GENERAL	\$ 1,452.00	\$ 121.00	\$ (403.72)	\$ 404.00		
001-284-515-30491	OTHER OPERATING EXPENSE	\$ 1,692.00	\$ 141.00	\$ 1,692.00		\$ (404.00)	
001-310-572-30523	OPERATING SUP - CHEM	\$ 111.00	\$ 9.25	\$ (297.52)	\$ 298.00		
001-310-572-30491	OTHER OPERATING EXPENSES	\$ 19,575.00	\$ 1,631.25	\$ 18,038.70		\$ (298.00)	
001-284-515-10140	OVERTIME	\$ -	\$ -	\$ (97.57)	\$ 125.00		
001-284-515-10230	LIFE & HEALTH INSURANCE	\$ 15,349.00	\$ 1,279.08	\$ 13,908.78		\$ (125.00)	
402-520-535-30521	OPERATING SUPPLIES	\$ 123.00	\$ 10.25	\$ (10.82)	\$ 11.00		
402-520-535-30491	OTHER OPERATING EXPENSE	\$ 6,505.00	\$ 542.08	\$ 6,189.84		\$ (11.00)	
404-520-533-30490	BANK CHARGES	\$ -	\$ -	\$ (5.00)	\$ 5.00		
404-520-533-30491	OTHER OPERATING EXPENSE	\$ 4,436.00	\$ 369.67	\$ 4,120.84		\$ (5.00)	
	TOTALS				\$ 2,043.00	\$ (2,043.00)	\$ -

CODE ENFORCEMENT ACTIVITY REPORT

OCTOBER/NOVEMBER 2021

SUMMARY OF CASES:

Breakdown by Districts

DISTRICT 1

#	DATE	Property Address	Nature of Code Violation	Code Action Taken	Time to Act	Comment /Note
1		1619 Hardin St	Un-registered Vehicle/Non-Operative	Requested Hearing before Code Magistrate/ 30 days to comply	Dec 16 th	complied
2		Vacant Lot 600 block of Williams St	Overgrown property	Request hearing before Magistrate	Dec 16 th	Have not complied
3		621 Williams St	Dangerous building	Request hearing before Magistrate	Dec 16 th	Have not complied
4		628 Williams St.	Dangerous/burned Building	Request hearing before Magistrate	Dec 16 th	Have not complied
5		1826 Hamilton St	Dangerous Building	Request hearing before Magistrate	Dec 16 th	complied
6		422 Thomas Alley	Un-registered Vehicle/Non-Operative/Overgrown lot	Request hearing before Magistrate	Dec 16 th	Have not complied
7		549 Cleveland St	Dangerous Building	Request hearing	Dec 16 th	Have not Complied

				before Magistrate		
8		636 Camilla Ave	Overgrown property/unse- cure-dangerous building	Request hearing before Magistrate	Dec 16 th	Have not complied
9		618 Lincoln St	Un-registered Vehicle/Non- Operative/Unse- cured- Dangerous Building	Request hearing before Magistrate	Dec 16 th	Have not complied
10		349 S. Cone St	Accumulated trash and debris on property	N.O.V sent	10 days	Complied
11		902 S. Pat Thomas Pkwy	Neighbor pet on property	Talked with Mrs. Lewis	n/a	investigat ed
12		912 S. pat Thomas pkwy	Un-restraint pet(Rabbit)	NOV Sent	7 days	Determin ed rabbit don't belong to address

DISTRICT 2

#	DATE	Property Address	Nature of Code Violation	Code Taken	Action	Time to Act	Comme nt/Note
1		504 6 th St	Overgrown property/ dangerous structure	Requested Hearing before Code Magistrate/30 days extension		Dec 16 th	Have not complie d
2		917 1 st St	Un-registered Vehicle/Non- Operative vehicle	Requested Hearing before Code Magistrate/30 days extension		Dec 16 th	Complie d
3		212 Clark St.	Dangerous Building	N.O.V Sent		30 days w/ more	Workin g on it

				Trying to get building Historic status	time requested	
4		535 Key St	Dangerous Building	Request hearing before Magistrate	Dec. 16 th	Completed
5		608 4 th St	Overgrown Property	N.O.V Sent	10 days	Completed
6		410 9 th St	Dangerous/unsecured Building	Request hearing before Magistrate	Dec. 16 th	Working with owner
7		817 Laura St	Overgrown property/dilapidated building	N.O.V Sent	30 days	Trying to sell but working with owner
8		610 6 th St.	Dangerous building/overgrown property	Request hearing before Magistrate	Dec 16 th	Working with owner
9		907 3 rd St	Dangerous building/overgrown property	Request hearing before Magistrate	Dec 16 th	Trying to sell but working with owner
10		525 10 th St	Dangerous building/overgrown property	Request hearing before Magistrate	Dec 16 th	Trying to sell but working with owner
11		523 10 th St	Dangerous building/overgrown property	Request hearing before Magistrate	Dec 16 th	Trying to sell but working with owner
12		305 W. Crawford St	Trash on Property	Notice sent	7 days	Completed
13		117 S. ward St	Un-registered Vehicle/Non-	N.O.V Sent	10 days	

			Operative vehicle			
14		723 Pat Thomas PKWY	Keeping of Livestock on property	NOV Sent	10 days	Working with property owner to comply
15		540 11 th St	Dangerous building/overgrown property	NOV Sent	30 days	
16		799 Pat Thomas Pkwy	Overgrown property	NOV sent	10 days	
17		935 Pat Thomas Pkwy	Overgrown property	NOV sent	10 days	
18		618 MLK BLVD	Work w/o permit	Talked with worker	0 days	In compliance
19		545 S. 9 th St	Un-registered Vehicle/Non-Operative vehicle	Stopped and talked with owner and gave courtesy notice	10 days	Working on it
20		200 BLK of Key St	Dangerous/unsecured building	Talked w/ homer about it. Mr. Cunningham wouldn't provide address for Judge Gardner to send Official notice	45 days	Working on restoration at beginning of year
21		Kelly Jr #3	Accumulated Trash by dumpster	Talked With Store	7 days	Completed
22		Dead end of S 9 th St	Dangerous/unsecured building	Trying to find data on property to send Notice		
23		Dead end of S 9 th St	Dangerous/unsecured building	Trying to find data on property to send Notice		
24		Dead end of S 9 th St	Un-registered Vehicle/Non-Operative vehicle	Courtesy Notice left	10 days	completed

25		111 Ward St	Complaint about Accumulated Trash behind residence	Mrs. Gaines was the complainant. After an address was found at the location in question a letter was sent out	10 days	Investigated
26		411 W. Crawford St	Accumulated Trash	NOV sent	10 days	Complied
27		319 N. 11 th St	Mr. Jones complained about dog in the neighbor doing excess howling and barking at night around 9-10	Spoke with Mr. Jones and he don't know what house it coming from	n/a	Investigated
28		11 S. 9 th St	Un-registered Vehicle/Non-Operative vehicle	Courtesy Notice Left	10 days	Complied

DISTRICT 3

#	DATE	Property Address	Nature of Code Violation	Code Action Taken	Time to Act	Comment /Note
1		121 BW Roberts	Dangerous/unsecured building	Request hearing before Magistrate	Dec 16 th	Working on it
2		324 S Shadow St	Un-registered Vehicle/Non-Operative vehicle	N.O.V Sent	10 days	Moving to next step
3		229 Ivey Dr	Un-registered Vehicle/Non-	N.O.V Sent	10 days	Moving to next step

			Operative vehicle			
4		230 Ivey Dr	Un-registered Vehicle/Non-Operative vehicle	N.O.V Sent	10 days	Moving to next step
5		111 Johnson St	Un-registered Vehicle/Non-Operative vehicle	Request hearing before Magistrate	Dec 16 th	Have not complied
6		204 Lowe St	Dangerous building/ overgrown property	N.O.V Sent	30 Days	complied
7		16 Malcolm St	Overgrown Property	N.O.V Sent	10 Days	Complied
8		105 Johnson St	Dangerous building/ overgrown property	Request hearing before Magistrate	Dec 16 th	Have not complied
9		224 Ivey Dr	Overgrown Property	N.O.V Sent	10 Days	Complied
10		E G F & A Dr	Overgrown Property	N.O.V Sent	15 days	Working with RR company
11		729 S. Duval St	Wanting to know is burning allowed in burn barrel	Talked with Mrs. M. Stephens	N/A	Asst. Chief Matthew advised her on the do's and don'ts
12		326 Circle Dr.	Mrs. Cassandra complained about mold in house	Talked with Cassandra	n/a	Investigated

DISTRICT 4

#	DATE	Property Address	Nature of Code Violation	Code Action Taken	Time to Act	Comment /Note
1		911 Myrtle Ave	Accumulated junk/unregistered vehicle	Request hearing before Magistrate	Dec 16 th	Have not complied
2		521 W. Washington St	unregistered vehicle	7 days	Dec 16 th	Moving to next step
3		12 W. Washington St	Torn & dirty Awning	NOV Sent	15 days	Moving to next step
4		250 Marshall St	Dangerous building/overgrown property	NOV Sent	30 days	Not complied. Has Lien on property
5		936 Yon St	Dangerous building/overgrown property/Unregistered vehicle	NOV Sent	30 days	Moving to next step
6		10 W. Franklin St	Vines on Building	NOV Sent	10 days	Complied
7		203 N. 10th St	Overgrown property	NOV Sent	10 days	Moving to next step
8		622 W Franklin St	Overgrown property	NOV sent	10 days	Moving to next step
9		821 W. Franklin St.	Overgrown Property	NOV Sent	10 days	Moving to next step
10		722 Bonita Ave	Vehicle w/o doors	Request to see magistrate	Dec 16 th	Complied
11		343 E. King St	Operating w/o permit	Courtesy Notice	30 days	Working on it
14		223 N. Lowe St	Questions about doing a Drive-way	Talked with Mrs. Elore and went by property, Gave her several options to consider before moving	n/a	Waiting to hear back from her

				forward with driveway		
15		423 N. Corry St	Dangerous building/ overgrown property	Request hearing before Magistrate	Dec 16 th	Non-Compliance

DISTRICT 5

#	DATE	Property Address	Nature of Code Violation	Code Action Taken	Time to Act	Comment /Note
1		102 Virginia St	Burned/dangerous building	Will foreclose	Dec 16 th	Moving to next step
2		1819 Church Road	Un-registered Vehicle/Non-Operative vehicle	Request hearing before Magistrate	Dec 16 th	Moving to next step
3		67 Virginia St	Un-registered Vehicle/Non-Operative vehicle	Request hearing before Magistrate	Dec 16 th	Moving to next step

N.O.V = Notice of Violation

SUMMARY BY DISTRICT

DISTRICT I

ACTIVITY	PROCESSED	COMPLIED	PENDING
Door Hangers	0	0	0
N.O.V Letters	3	1	2
Complaints	1	0	0
Untagged/Junk vehicles	3	1	2
Dangerous/unsecure Building	7	1	6
Overgrown Property	1	0	1

Code Magistrate Cases: 8

DISTRICT II

ACTIVITY	PROCESSED	COMPLIED	PENDING
Door Hangers	2	2	0
N.O.V Letters	9	9	9
Complaints	3	3	0
Untagged/Junk vehicles	3	0	3
Dangerous Building	13	1	12
Overgrown Property	10	2	8

Code Magistrate Cases: 8

DISTRICT III

ACTIVITY	PROCESSED	COMPLIED	PENDING
Door Hangers	0	0	0
N.O.V Letters	7	1	6
Complaints	1	1	0
Untagged/Junk vehicles	4	0	4

Dangerous Building	3	0	3
Overgrown Property	3	2	1

Code Magistrate Cases: 3

DISTRICT IV

	PROCESSED	COMPLIED	PENDING
Door Hangers	0	0	0
N.O.V Letters	7	0	7
Complaints	2	0	1
Untagged/Junk vehicles	4	1	3
Dangerous Building	2	0	2
Overgrown Property	6	0	6

Code Magistrate Cases: 7

DISTRICT V

ACTIVITY	PROCESSED	COMPLIED	PENDING
Door Hangers	0	0	0
N.O.V Letters	0	0	0
Complaints	0	0	0
Untagged/Junk vehicles	2	0	2
Dangerous Building	1	0	1
Overgrown Property	0	0	0

Code Magistrate Cases: 3

SUMMARY: 97 Cases

YTD-Fees Collected

Permit Report ([AppLabel])

\$105,542.46

10/1/2021 - 11/30/2021

Permit #	Permit Date	Permit Type	Project Type	Applicant Name	Applicant Address	Description	Project Cost	Total Fees	Company	Parcel #
Group:										
4360	10/1/2021		New Residential	JACQUELINE BROWN	614 WILLIAMS STREET	NEW RESIDENTIAL	150,000.00	\$1,882.42	GOLDEN GREEN BUILDERS LLC	12-2N-4W-0980-0000L-0050
4361	10/1/2021		Residential Addition	DIERRA MILTON	810 ARLINGTON CIRCLE	RESIDENTIAL ADDITION	7,500.00	\$384.00	BWI	14-2N-4W-1527-0000E-0140
4362	10/4/2021		New Residential	LISA WHITE	429 WEST STREET	NEW RESIDENTIAL	125,000.00	\$1,272.73	STONEWATER, INC.	12-2N-4W-0000-00323-3700
4363	10/4/2021		New Residential	DeJUANA ELLIS	31 DEZELL STREET	NEW RESIDENTIAL	155,000.00	\$1,507.85	STONEWATER, INC.	06-2N-3W-0640-00002-0010
4364	10/4/2021		Service	MIKE TILLER	764 MADISON S	REPAIR & REPLACE SERVICE FOR 200 AMP	2,400.00	\$150.00	G Allen Clark Electric	18-2N-3W-0830-0000A-0180
4365	10/4/2021		RE-ROOF	TILETHA WELLS	1522 LIVE OAK STREET	RE-ROOF	4,000.00	\$97.50		12-2N-4W-1060-00005-0060
4366	10/4/2021		Storage/Carport	DEBORA ALBRITTON	1820 MLK JR BLVD	STORAGE SHED	8,000.00	\$165.00	SOUTHEAST PORTABLE BUILDINGS	11-2N-4W-0000-00443-2500
4367	10/4/2021		Storage/Carport	DEBORAH ALBRITTON	1820 MLK BLVD	STORAGE SHED	4,700.00	\$165.00	HOME DEPOT USA, INC.	11-2N-4W-0000-00443-2500
4368	10/4/2021		Window	RICHARD LEE	510 N 14TH STREET	REPLACEMENT OF WINDOW	4,110.00	\$100.00	WINDOW WORLD OF TALLAHASSEE	01-2N-4W-0000-00343-0200
4369	10/5/2021		Sign	2nd HELPIN CATERING, LLC	18 ADAMS STREET N	SIGN	3,570.00	\$165.00	1 HOUR SIGNS, INC / APOGEE SIGNS	07-2N-3W-0730-00000-0930
4370	10/6/2021		Commercial Renovation	CONSOLIDATED BURGER HOLDINGS, LLC	1400 JEFFERSON STREET W	COMMERCIAL RENOVATIONS	115,000.00	\$3,128.40		
4371	10/6/2021		CODE COMPLIANCE	JTJ ROBINSON ENTERPRISES, LLC	11 BRADLEY STREET	CODE COMPLIANCE	300.00	\$100.00		08-2N-3W-0780-00000-0030
4372	10/7/2021		CODE COMPLIANCE	LEIGH DIAL	1013 FRANKLIN STREET W	CODE COMPLIANCE	200.00	\$100.00		12-2N-4W-0000-00123-0600
4373	10/11/2021		Gas	MARIO THEODORE	615 CALHOUN STREET N	FURNISH AND INSTALL REGULATORS TO EXISTING GAS APPLIANCES/METER UPGRADE	1,500.00	\$100.00	KEITH MCNEILL PLUMBING CON INC	06-2N-3W-0650-0000C-0050
4374	10/11/2021		Service	NORTH FLORIDA EDUCATION SERVICES	860 STRONG ROAD	ELECTRICAL FIREL ALARM	3,121.88	\$100.00	LAWSON & LAWSON ELECTRICAL SER	3-17-2N-3W-0000-00432-0100
4375	10/11/2021		Change-Out	ALEX & JANET SINK	235 KING STREET E	HVAC CHANGE-OUT	5,082.00	\$123.50	KEITH LAWSON SERVICE	07-2N-3W-0730-00000-0282
4376	10/11/2021		PORCH COVER/ROOF	ARHUR M SWEET & LATONYA S LODMAN	645 CIRCLE DRIVE	PORCH COVER/ROOF	1,100.00	\$100.00		17-2N-3W-0790-0000B-0080
4377	10/12/2021		New Residential	GROWTH WORKS DEVELOPMENT PARTNERS, LLC	881 ARLINGTON CIRCLE	NEW RESIDENTIAL	210,000.00	\$386.00	CHARIOT CONSTRUCTION LLC	14-2N-4W-1527-0000C-0180
4378	10/12/2021		Change-Out	JOANNE CHESSER	118 WARD STREET N	CHANGE-OUT	4,500.00	\$100.00	BURDICK'S HEAT & A/C	12-2N-4W-0000-00114-0700
4379	10/12/2021		Sewer	AMANDA BUSH	502 BELLAMY DRIVE	REPLACE MAIN SEWER LINE	1,200.00	\$100.00	CAPITAL PLUMBING	01-2N-4W-0860-0000X-0160
4380	10/13/2021		CODE COMPLIANCE	JOAN FREGLY	2500S BLUE STAR HWY	TIRE WAREHOUSE	500.00	\$150.00		3-22-2N-3W-0000-00134-

										0500
4381	10/13/2021		CODE COMPLIANCE	SAMUEL DIXIE, III	1316 MLK, JR. BLVD	CODE COMPLIANCE	300.00	\$100.00		12-2N-4W-0980-0000K-0120
4382	10/18/2021		Renovation Work	ANDREWS MANAGEMENT & DEVELOPMENT	922 SIKES STREET	BATHROOM & LAUNDRY	2,000.00	\$100.00	KENON PLUMBING	3-18-2N-3W-0820-0000C-0030
4383	10/18/2021		Renovation Work	ANDREWS MANAGEMENT & DEVELOPMENT	922 SIKES STREET	RESIDENTIAL RENOVATION	50,000.00	\$381.15	JONES CONSTRUCTION & DESIGN, LLC	18-2N-3W-0820-0000C-0030
4384	10/18/2021		Gas Pressure Reconnect	EPISCOPAL DIOCESE OF FLORIDA	338 10TH STREET N	GAS PIPE PRESSURE TEST	300.00	\$30.00	SAMFORD PLUMBING	12-2N-4W-0970-00003-0160
4385	10/21/2021		New Residential	YICHUN HAN	885 ARLINGTON CIRCLE	NEW RESIDENTIAL	150,000.00	\$395.00	A-1 SERVICE, LLC	14-2N-4W-1527-0000C-0190
4386	10/22/2021		Change-Out	LORENE KITZMILLER	222 KING STREET E	A/C CHANGE-OUT	5,000.00	\$100.00	BURDICK'S HEAT & A/C	07-2N-3W-0730-00000-0014
4387	10/26/2021		New Commercial	FIRST BAPTIST CHURCH	117 WASHINGTON STREET W	NEW STORAGE BUILDING	100,000.00	\$1,567.50	NAILED IT CONSTRUCTION, LLC	07-2N-3W-0730-00000-0790
4388	10/28/2021		New Residential	YICUN HAN	885 ARLINGTON CIRCLE	INSTALL 3.5 TON HEAT PUMP SYSTEM	8,000.00	\$100.00	A-1 SERVICE, LLC	14-2N-4W-1527-0000C-0190
4389	10/28/2021		New Residential	YICHUN HAN	885 ARLINGTON CIRCLE	ELECTRICAL NEW RESIDENTIAL	8,000.00	\$100.00	A-1 SERVICE, LLC	14-2N-4W-1527-0000C-0190
4390	10/28/2021		New Residential	YICHUN HAN	885 ARLINGTON CIRCLE	NEW RESIDENTIAL	8,000.00	\$100.00	GADSDEN PLUMBING & HEATING, LLC	14-2N-4W-1527-0000C-0190
4391	10/29/2021		Gas Pressure Reconnect	CONNIE JONES	613 WASHINGTON STREET W	GAS PRESSURE TEST	200.00	\$30.00	KEITH LAWSON SERVICE	12-2N-4W-0000-00142-0600
4392	10/29/2021		Change-Out	BAILEY R FOLLY, LLC	730 SIKES STREET	REPLACE HVAC 3 TON UNIT	5,912.00	\$100.00	BARINEAU HEATING & AIR CONDITIONING	18-2N-3W-0810-0000B-0010
4393	11/1/2021		Residential Addition	DIERRA MICTON	202 McARTHUR STREET	REMODEL	800.00	\$100.00	ROBERT SEEDERS PLUMBING, INC	07-2N-3W-0750-00011-0071
4394	11/4/2021		General Repair	MICHAEL FRANCIS	112 DUVAL STREET S	GENERAL REPAIRS HOUSE FIRE	10,000.00	\$250.00	M FRANZ ENTERPRISES, INC	07-2N-3W-0730-00000-1685
4395	11/5/2021		Commercial Renovation	WILSON HINSON	23 MADISON STREET N	UPGRADE OF ELECTRICAL, PLUMBING, HVAC	80,000.00	\$950.00	MAXWELL CONSTRUCTION, MAXWELL CUSTOM HOMES, INC	3-07-2N-3W-0730-00000-0960
4396	11/8/2021		CODE COMPLIANCE	EDWARD HINSON	22 WASHINGTON STREET	CODE COMPLIANCE	2,000.00	\$250.00	BROCK ELECTRIC SERVICE, LLC	07-2N-3W-0730-00000-0431
4397	11/8/2021		Driveway	LARRY MALONE	202 WASHINGTON STREET E	DRIVEWAY	2,000.00	\$150.00		3-07-2N-3W-0730-00000-0306
4398	11/8/2021		Change-Out	MARJAN CLAYTON	24 DEZELL STREET		9,000.00	\$100.00	SAMMY'S HEATING & COOLING, LLC	06-2N-3W-0640-00001-0020
4399	11/9/2021		Sewer	MARJAN CLAYTON	21 DEZELL STREET	NEW SEWER LINE	2,500.00	\$100.00	ENFINGER PLUMBING COMPANY, INC.	06-2N-3W-0640-00001-0020
4400	11/9/2021		New System	LISA WHITE	429 WEST STREET	INSTALL HVAC SYSTEM	10,000.00	\$100.00	CLIMATE COMFORT, LLC	12-2N-4W-0000-00323-3700
4401	11/9/2021		New System	DEJUANA ELLIS	31 DEZELL STREET	NEW HVAC INSTALLATION	10,000.00	\$100.00	CLIMATE COMFORT, LLC	06-2N-3W-0640-00002-0010
4402	11/9/2021		Window	MICHAEL TILLER	728 LOVE STREET S	WINDOW	3,615.00	\$100.00	WINDOW WORLD OF TALLAHASSEE	18-2N-3W-0830-0000C-0160
4403	11/9/2021		RE-ROOF	FRANK & ELLEN DISALVO	404 MADISON STREET N	RE-ROOF	37,100.00	\$345.00	EXTERIOR SPECIALTIES	06-2N-3W-0000-00343-1900
4404	11/12/2021		New Residential	DEJUANA ELLIS	31 DEZELL STREET	PLUMBING NEW RESIDENTIAL	10,000.00	\$100.00	NEALY PLUMBING LLC	06-2N-3W-0640-00002-0010

4403	11/12/2021	New Residential	LISA WHITE	429 WEST STREET	PLUMBING NEW RESIDENTIAL	10,000.00	\$100.00	NEALY PLUMBING LLC	12-2N-4W-0000-00323-3700
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Permit #	Permit Date	Permit Type	Project Type	Applicant Name	Applicant Address	Description	Project Cost	Fees Paid	Company	Permit #
4406	11/12/2021		Gas Pressure Reconnect	WILLIE D MIMS	230 LOWE STREET S	GAS PRESSURE TEST	400.00	\$30.00	GADSDEN PLUMBING & HEATING, LLC	07-2N-3W-0720-0000A-0031
4407	11/15/2021		RE-ROOF	TORRIS BETHEA	115 10TH STREET N	RE-ROOF	5,000.00	\$105.00	MATHEWS & SON ROOFING	12-2N-4W-0000-00124-1200
4408	11/15/2021		Change-Out	JOAN NEEL	761 PAT THOMAS PKWY	CHANGE-OUT	7,185.00	\$100.00	KEY HEATING AND COOLING	13-2N-4W-0000-00213-0200
4409	11/16/2021		RE-ROOF	MICHAEL FRANCIS	112 DUVAL STREET S	RE-ROOF	10,000.00	\$142.50	MATHEWS AND SONS INC	07-2N-3W-0730-00000-1685
4410	11/17/2021		Window	VANESTER ESLAND	643 SHELPER STREET S	REPLACE WINDOW	3,745.00	\$100.00	WINDOW WORLD OF TALLAHASSEE	11-2N-4W-0000-00443-2300
4411	11/17/2021		RE-ROOF	GRAZYNA RYGIEL	2042 JEFFERSON STREET W	GABLE ROOF	30,000.00	\$481.80		11-2N-4W-0000-00244-0100
4412	11/17/2021		Sign	ROBERT FLETCHER	1013 JEFFERSON STREET W	NEW SIGN INSTALLATION	10,920.00	\$165.00	1 HOUR SIGNS, INC. d/b/a APOGEE SIGNS	12-2N-4W-0000-00132-1400
4413	11/17/2021		Commercial Addition	GUSTAVO DEZZUTO	1218 CLARK STREET W	INSTALLATION MICROWAVE DISH	10,000.00	\$165.00	INSPIRED TECHNOLOGIES, INC	12-2N-4W-0000-00243-0500
4414	11/22/2021		Service	YESENIA M. ROMERO	622 JEFFERSON STREET W	INSTALL 100 AMP SERVICE ON POLE	800.00	\$250.00	SMITH ELECTRICAL OF TALLAHASSEE, LLC	12-2N-4W-0000-00142-1200
4415	11/22/2021		Commercial Renovation	HUT AMERICAN GROUP	1600 JEFFERSON STREET W	COMMERCIAL RENOVATION	140,000.00	\$2,095.50	WATHCO, INC	12-2N-4W-0000-00233-0100
4416	11/23/2021		RE-ROOF	ASCENSION CRUZ	2210 JEFFERSON STREET W	RE-ROOF	8,000.00	\$127.50	METAL ROOFING OF FLORIDA, LLC	11-2N-4W-0000-00312-0400
4417	11/23/2021		RE-ROOF	JANICE WALDEN	605 BETLINET STREET	RE-ROOF	3,300.00	\$135.00	EXTERIOR SPECIALTIES	07-2N-3W-0660-0000D-0010
4418	11/24/2021		DOOR	JUAN HERNANDEZ	716 WOODLAND AVENUE	REPLACE DOOR	900.00	\$100.00		01-2N-4W-0860-0000W-0030
4419	11/24/2021		Window	JUAN HERNANDEZ	716 WOODLAND AVENUE	REPLACE WINDOW	1,200.00	\$100.00		01-2N-4W-0860-0000W-0030
4420	11/24/2021		Change-Out	ELIZABETH CLARY	116 JEFFERSON STREET W	COMMERCIAL CHANGE-OUT	21,000.00	\$250.00	TERRY FORREST LLC	07-2N-3W-0730-00000-0802
4421	11/29/2021		General Repair	MICHAEL FRANCIS	112 DUVAL STREET	EXISTING SERVICE REPAIR	400.00	\$150.00	COLE & SON ELECTRICAL SERVICE	07-2N-3W-0730-00000-1685
4422	11/29/2021		Service	TYRONE WILLIAMS	542 LINCOLN STREET	CODE COMPLIANCE	1,500.00	\$150.00	COLE & SON ELECTRICAL SERVICE	12-2N-4W-0980-0000E-0100
4423	11/29/2021		RE-ROOF	JULIAN GALAVIZ	135 LILLIAN SPRINGS	RE-ROOF	5,000.00	\$105.00	KOCH BROTHERS ROOF REPAIR, INC	11-2N-4W-0000-00123-0300
4424	11/29/2021		RE-ROOF	PERRY CATTALU	909 JETTY AVENUE	RE-ROOF	15,000.00	\$180.00	METAL ROOFING OF FLORIDA, LLC	08-2N-3W-0760-0000F-0040
4425	11/29/2021		RE-ROOF	SHARON M. HILL	100 BETLINET DRIVE	RE-ROOF	6,500.00	\$120.00		07-2N-3W-0660-0000G-0010
4426	11/30/2021		RE-ROOF	ANDREWS MGMT & DEVELOPMENT GROUP, LLC	922 SIKES STREET	RE-ROOF	11,550.00	\$157.50	KOCH BROTHERS ROOF REPAIR, INC	18-2N-3W-0820-0000C-0030
4427	11/30/2021		CODE COMPLIANCE	BURGER KING	1400 JEFFERSON ST W	CODE COMPLIANCE	500.00	\$250.00	REIFF ELECTRICAL SERVICES LLC	12-2N-4W-0000-00231-0600

								5/1, 5/5, 5/9	
									Group Total: 68
								5/1, 5/5, 5/9	

Total Records: 68

12/8/2021

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**City of Quincy
City Commission
Agenda Request**

Date of Meeting: December 14, 2021

Date Submitted: December 3, 2021

To: Honorable Mayor and Members of the City Commission

From: Jack L. McLean Jr., City Manager
Ann Sherman, Director of Human Resources

Subject: COVID-19 Implementation Plan Revision #2

Statement of Issue:

Honorable Mayor, and Members of the City Commission, this is a request to seek approval to implement revision #2 to the City of Quincy COVID -19 Implementation Plan.

This request is a result of the recent court ruling orchestrated by Governor Ron DeSantis, referencing that it is illegal to require governmental employees to get vaccinated or face termination.

Background:

The Commission approved the COVID- Implementation Plan on August 10, 2021 as a result of the continuous spread of the COVID-19 Delta Variant within the City. However, since the implementation plan we are currently at a 97% vaccination rate. At the time of the request our employee vaccination rate was at **70.8 %**.

The revision being requested is found in **#2 Vaccinations** of the COVID-19 implementation plan below and covers the entire section.

Implementation Plan

1. Testing (Non Vaccinated)

- The City will return to on-site testing of non-vaccinated employees beginning August 17th for a period of 30 days
- Employees who are still not vaccinated after this 30 day period will be required to test weekly at their expense and provide documentation.

2. Vaccinations

- Vaccinations will become a condition of employment.
- Employees will have until **October 1, 2021** to get vaccinated.
- Any employee who have not meet the deadline of **October 1, 2021** Will be required to provide medical documentation to support the decision of non-vaccination or face termination.
- Accommodations can be made for sincerely held religious belief
 - a. All employees who continue to violate the Vaccination Policy will be given two **(2)** warnings of **30** days each if still not vaccinated.
 - b. Following the second **30** day warning the employee will be terminated for violation of the City's Vaccination Policy.

3 Mask Requirements

- **Non Vaccinated Employees-** All employees who are not vaccinated **MUST** wear their mask at all times while on the job.
 - a. Employees who are found in violation of this mandate will receive (2) warnings when detected without a mask.
 - b. Following the second warning a more severe disciplinary action will occur up to and including termination.
- **Vaccinated Employees** – CDC recommends that everyone wear a mask when you are in a public indoor setting. It is further

recommended that individuals with underlying health issues wear their mask regardless of the level of transmission.

Conclusion:

The requested revisions are necessary to protect the City of Quincy from fines and possible law-suits. Leon County was recently fined for \$3.5 million due to the termination of employees. The City of Quincy has **NOT** terminated any employees and has only three **(3)** who are not vaccinated as they claimed “Religious held beliefs”.

Options:

Option 1. Approve COVID-19 Implementation Plan (**Revision #2**)

Option 2. Commission Direction

Staff Recommendation:

Option I

Attachments:

Florida Senate **Order #20-00004-21B**

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- 291 (1) For purposes of this section, the term:
- 292 (a) "COVID-19" has the same meaning as in s. 381.00317(1).
- 293 (b) "Educational institution" means an institution under
- 294 the control of a district school board; a charter school; a
- 295 state university; a developmental research school; a Florida
- 296 College System institution; the Florida School for the Deaf and
- 297 the Blind; and the Florida Virtual School.
- 298 (c) "Governmental entity" has the same meaning as in s.
- 299 768.38.
- 300 (2) (a) Notwithstanding any other law to the contrary, an
- 301 educational institution or a governmental entity may not impose
- 302 a COVID-19 vaccination mandate for any full-time, part-time, or
- 303 contract employee. Any existing ordinance, rule, or policy
- 304 imposing such mandate is null and void as of the effective date
- 305 of this act.
- 306 (b) An educational institution or a governmental entity
- 307 that imposes a COVID-19 vaccination mandate for any full-time,
- 308 part-time, or contract employee commits a violation of this
- 309 section for each employee subject to the employer's COVID-19
- 310 vaccination mandate. The Department of Health may impose a fine
- 311 not to exceed \$5,000 per violation. Fines collected pursuant to
- 312 this subsection must be deposited in the General Revenue Fund.
- 313 (3) (a) If an educational institution or a governmental
- 314 entity fails to comply with subsection (2) and terminates an
- 315 employee based on the employee's noncompliance with a COVID-19
- 316 vaccination mandate, the terminated employee may be eligible for
- 317 reemployment assistance under chapter 443 in addition to any
- 318 other remedy available to the employee.
- 319 (b) If an employee is terminated by an educational

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262 Economic Opportunity shall begin rulemaking under s. 120.54 (2)
 263 and (3) immediately after filing the emergency rules.

264 (7) An employer may not impose a policy that prohibits an
 265 employee from choosing to receive a COVID-19 vaccination.

266 (8) This section expires June 1, 2023.

267 Section 2. Section 381.00319, Florida Statutes, is created
 268 to read:

269 381.00319 Prohibition on COVID-19 vaccination mandates for
 270 students.-

271 (1) For purposes of this section, the term:

272 (a) "COVID-19" has the same meaning as in s. 381.00317(1).

273 (b) "Educational institution" has the same meaning as in s.
 274 112.0441(1).

275 (c) "Parent" has the same meaning as in s. 1000.21(5).

276 (2) Notwithstanding any other law to the contrary, an
 277 educational institution or elected or appointed local official
 278 may not impose a COVID-19 vaccination mandate for any student.

279 (3) A parent of a student, a student who is an emancipated
 280 minor, or a student who is 18 years of age or older may bring an
 281 action against the educational institution to obtain a
 282 declaratory judgment that an act or practice violates this
 283 section and to seek injunctive relief. A prevailing parent or
 284 student, as applicable, must be awarded reasonable attorney fees
 285 and court costs.

286 (4) This section expires June 1, 2023.

287 Section 3. Section 112.0441, Florida Statutes, is created
 288 to read:

289 112.0441 Prohibition on public employee COVID-19
 290 vaccination mandates.-

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320 institution or a governmental entity for refusing to comply with
321 any COVID-19 vaccination mandate:

322 1. Such refusal may not be deemed misconduct for the
323 purpose of reemployment assistance under chapter 443.

324 2. Notwithstanding any provision of chapter 443, work is
325 not deemed suitable and benefits may not be denied under s.
326 443.101 to the terminated employee for refusing to accept new
327 work if the terminated employee is otherwise eligible and the
328 position requires compliance with a COVID-19 vaccination mandate
329 contrary to this section or s. 381.00317.

330 (4) Notwithstanding s. 120.74(4) and (5), the Department of
331 Health and the Department of Economic Opportunity are
332 authorized, and all conditions are deemed met, to adopt
333 emergency rules pursuant to s. 120.54(4) to implement this
334 section. Such rulemaking must occur initially by filing
335 emergency rules within 15 days after the effective date of this
336 act. Notwithstanding s. 120.54(4)(c), emergency rules adopted
337 pursuant to this subsection remain in effect until replaced by
338 rules adopted under regular rulemaking. The Department of Health
339 and the Department of Economic Opportunity shall begin
340 rulemaking under s. 120.54(2) and (3) immediately after filing
341 the emergency rules.

342 (5) This section expires June 1, 2023.

343 Section 4. The Chief Financial Officer shall immediately
344 transfer \$5 million from the General Revenue Fund to a
345 designated account within the Department of Legal Affairs
346 Operating Trust Fund. For the 2021-2022 fiscal year, the
347 nonrecurring sum of \$5 million is appropriated to the Department
348 of Legal Affairs from the Operating Trust Fund for complaint and

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349 investigation activities and for taking legal action to stop the
350 enforcement of COVID-19 vaccination mandates imposed by the
351 Federal Government. Any moneys remaining in the designated
352 account on June 1, 2023, must be transferred to the General
353 Revenue Fund unallocated.

354 Section 5. Paragraph (n) is added to subsection (3) of
355 section 1002.20, Florida Statutes, to read:

356 1002.20 K-12 student and parent rights.—Parents of public
357 school students must receive accurate and timely information
358 regarding their child's academic progress and must be informed
359 of ways they can help their child to succeed in school. K-12
360 students and their parents are afforded numerous statutory
361 rights including, but not limited to, the following:

362 (3) HEALTH ISSUES.—

363 (n) Face covering mandates and quarantine mandates in
364 response to COVID-19.—

365 1. A district school board, a district school
366 superintendent, an elected or appointed local official, or any
367 district school board employee may not:

368 a. Require a student to wear a face mask, a face shield, or
369 any other facial covering that fits over the mouth or nose.

370 However, a parent, at the parent's sole discretion, may allow
371 his or her child to wear a face mask, a face shield, or any
372 other facial covering that fits over the mouth or nose. This
373 prohibition does not apply to safety equipment required as part
374 of a course of study consistent with occupational or laboratory
375 safety requirements.

376 b. Prohibit a student from attending school or school-
377 sponsored activities, prohibit a student from being on school

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378 property, or subject a student to restrictions or disparate
379 treatment, based on an exposure to COVID-19, so long as the
380 student remains asymptomatic and has not received a positive
381 test for COVID-19 as defined in s. 381.00317(1).

382
383 A parent of a student, a student who is an emancipated minor, or
384 a student who is 18 years of age or older may bring an action
385 against the school district to obtain a declaratory judgment
386 that an act or practice violates this subparagraph and to seek
387 injunctive relief. A prevailing parent or student, as
388 applicable, must be awarded reasonable attorney fees and court
389 costs.

390 2. A district school board, a district school
391 superintendent, an elected or appointed local official, or any
392 school district employee may not prohibit an employee from
393 returning to work or subject an employee to restrictions or
394 disparate treatment based on an exposure to COVID-19 so long as
395 the employee remains asymptomatic and has not received a
396 positive test for COVID-19 as defined in s. 381.00317(1).

397 3. This paragraph expires June 1, 2023.

398 Section 6. The Division of Law Revision is directed to
399 replace the phrase "the effective date of this act" wherever it
400 occurs in this act with the date the act becomes a law.

401 Section 7. This act shall take effect upon becoming a law.

**CITY OF QUINCY
CITY COMMISSION
AGENDA REQUEST**

Date of Meeting: December 14, 2021

Date Submitted: December 7, 2021

To: Honorable Mayor and Members of the City Commission

From: Jack L. McLean Jr. Manager, City Manager
Charles J. Hayes, Interim Building and Planning Director

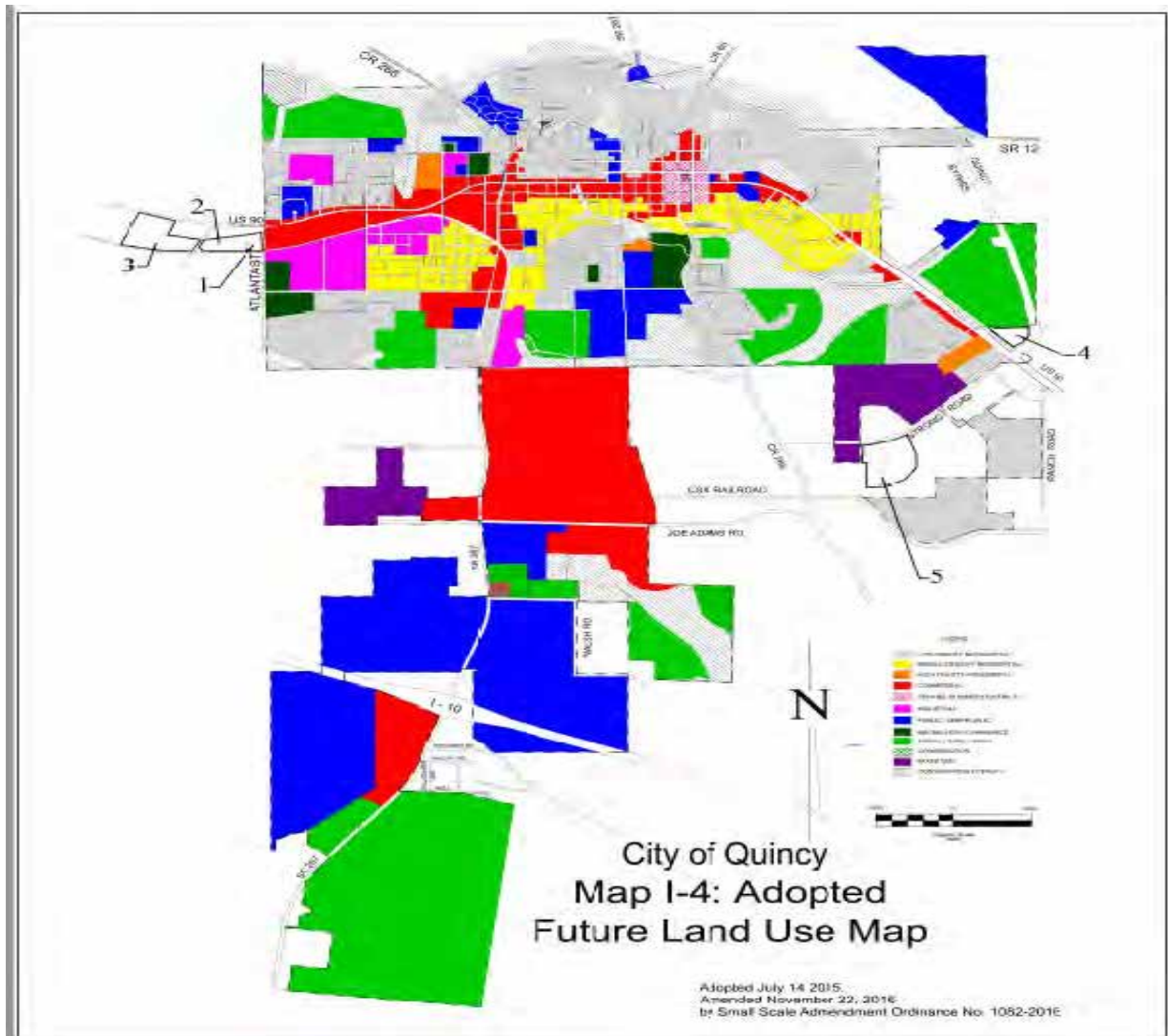
Subject: Request to prepare an Ordinance to amend the Future Land Use Map of the City's Comprehensive Plan to Assign City Land Use Designation

Statement of Issue:

This is a request to make some changes to the City's comprehensive plan Future Land Use map (FLUM) in order to change the designation of located on East Jefferson Street in the City's FLUM.

The proposed FLUM designations are similar to the designation that Gadsden County had assigned to these properties. So, the proposed land use designations, in general, will not have any additional impact on the city's public facilities and services. The amendment proposal appeared before the Planning and Development Review Board (PDRB) on November 1, 2021 during which the board voted unanimously to recommend approval of the proposed land use changes.

The City's staff has identified no issue with the proposed amendments and is, therefore, recommending that the City Commission give approval to prepare the amendment for land use change.



OPTIONS:

- Option 1: Vote to approve the preparation of draft ordinance for the amendment Provide a date for Public Hearing.
- Option 2: Do not vote to approve the preparation of draft ordinance for amending the FLUM

STAF RECOMMENDATION:

Option 1:

SUPPLEMENTAL AGENDA

MAY 25, 2020

COMPREHENSIVE PLAN AMENDMENT PROCEDURES

ANNOUNCEMENT OF THE MATTER AND OPENING OF PUBLIC HEARING FOR CONSIDERATION OF THE AMENDMENT BY THE CITY COMMISSION OF THE CITY OF QUINCY:

The City of Quincy proposes to consider a recommendation to adopt the following ordinance:

ORDINANCE NO. 1112-2020

AN ORDINANCE OF THE CITY OF QUINCY, FLORIDA, AMENDING THE CITY OF QUINCY COMPREHENSIVE PLAN, ORDINANCE NUMBER 1010, ADOPTED JANUARY 8, 2008, TO ADOPT AMENDMENTS TO THE FUTURE LAND USE MAP; PROVIDING FOR FINDINGS; PROVIDING FOR PURPOSE AND INTENT; PROVIDING FOR TITLE OF COMPREHENSIVE PLAN AMENDMENT; PROVIDING FOR COMPREHENSIVE PLAN AMENDMENT ADOPTED BY ADOPTING NEW FUTURE LAND USE MAP DESIGNATIONS FOR THE CERTAIN IDENTIFIED PARCELS; PROVIDING APPROPRIATE FUTURE LAND USE DESIGNATIONS FOR SUCH PARCELS IN THE COMPREHENSIVE PLAN, FUTURE LAND USE ELEMENT, MAP I - 4, FUTURE LAND USE MAP; PROVIDING FOR SEVERABILITY; PROVIDING FOR COPY ON FILE; AND PROVIDING FOR AN EFFECTIVE DATE.

PRESENTATION OF STAFF REPORTS AND COMMENTS:

RECEIPT OF COMMENTS FROM THE PROPONENTS AND OPPONENTS OF THE MATTER IN NEARLY AS EQUAL PROPORTIONS AS POSSIBLE (speakers are required to fill out speaker card so that an accurate record of participants can be maintained).

CLOSE INPUT EXCEPT FOR DIRECT QUESTIONS AS MAY BE INITIATED BY THE MEMBERS OF THE CITY COMMISSION.

CITY COMMISSION DISCUSSTION, DEBATE AND CONSIDERATION OF APPROVAL OF AMENDMENT ON FIRST READING AND OF TRANSMITTAL TO THE STATE DEPARTMENT OF ECONOMIC OPPORTUNITY FOR REVIEW.

ATTACHMENT 1:

Draft 2020-1 FLUM Amendment Ordinance

ORDINANCE NO. 1112-2020

AN ORDINANCE OF THE CITY OF QUINCY, FLORIDA, AMENDING THE CITY OF QUINCY COMPREHENSIVE PLAN, ORDINANCE NUMBER 1010, ADOPTED JANUARY 8, 2008, TO ADOPT AMENDMENTS TO THE FUTURE LAND USE MAP; PROVIDING FOR FINDINGS; PROVIDING FOR PURPOSE AND INTENT; PROVIDING FOR TITLE OF COMPREHENSIVE PLAN AMENDMENT; PROVIDING FOR COMPREHENSIVE PLAN AMENDMENT ADOPTED BY ADOPTING NEW FUTURE LAND USE MAP DESIGNATIONS FOR THE CERTAIN IDENTIFIED PARCELS; PROVIDING APPROPRIATE FUTURE LAND USE DESIGNATIONS FOR SUCH PARCELS IN THE COMPREHENSIVE PLAN, FUTURE LAND USE ELEMENT, MAP I - 4, FUTURE LAND USE MAP; PROVIDING FOR SEVERABILITY; PROVIDING FOR COPY ON FILE; AND PROVIDING FOR AN EFFECTIVE DATE.

SECTION 1. Findings.

WHEREAS, pursuant to the requirements of the Community Planning Act, Chapter 2011-139, Laws of Florida, amending Chapter 163, Part II, Florida Statutes, (formerly the Local Government Comprehensive Planning and Land Development Regulation Act of Chapter 163, Part II, Florida Statutes, and former Chapter 9J-5, Florida Administrative Code) (hereinafter "Community Planning Act") the City of Quincy has adopted and has in effect the City of Quincy Comprehensive Plan; and

WHEREAS, over the last several years the City has annexed a number of parcels into the City limits which are required by law to have future land use designations on the Future Land Use Map of the Comprehensive Plan; and

WHEREAS, after careful consideration of the characteristics of such parcels under the minimum criteria of the Community Planning Act, the City Commission has determined the appropriate land use designation for such parcels; and

WHEREAS, the public hearings required to be held by Florida Statutes were appropriately noticed and held by the Planning and Development Review Board, functioning as the Local Planning Agency, and by the City Commission.

NOW THEREFORE, BE IT ENACTED BY THE CITY OF QUINCY, FLORIDA THAT THE CITY OF QUINCY COMPREHENSIVE PLAN, IS HEREBY AMENDED AS FOLLOWS:

SECTION 2. Purpose and Intent

This ordinance is enacted to carry out the purpose and intent of, and exercise the authority set out in, the Community Planning Act, Sections 163.3161 through 3215, Florida Statutes.

SECTION 3. Title of Comprehensive Plan Amendment

This comprehensive plan amendment for the City of Quincy, Florida shall be entitled Comprehensive Plan Amendment 2020 –1.

SECTION 4. Comprehensive Plan Amendment Adopted

The City of Quincy Comprehensive Plan (Ordinance No. 1010, as may have been amended thereafter), Future Land Use Element, Map I – 4, Future Land Use Map (FLUM), is hereby amended as follows:

Amendment 1; Parcel 1: *Located on Barack Obama Blvd; (2.5 acres, Parcel Number 3-11-2N-4W-0000-00324-0200), FLUM Designation is hereby changed from Gadsden County “Commercial” to City of Quincy “High Density Residential” as depicted on Exhibits “A” hereto;*

Amendment 2; Parcel 2: *Located on the eastern side of Ben Bostic Road (7.6 Acres, Parcel Number 3-11-2N-4W-0000-00324-0100, FLUM Designation is hereby changed from Gadsden County “Commercial” to City of Quincy “Commercial” as depicted on Exhibits “A” hereto;*

Amendment 3: Parcels 3A & 3B: *Located on the western side of Ben Bostic Road involves 30 acres (20.97 acres; Parcel Number 3-10-2N-4W-0000-00144-0200 and 10 acres; Parcel Number 3-10-2N-4W-0000-00144-0100), FLUM Designations are hereby changed from Gadsden County “Commercial” to City of Quincy “Commercial” as depicted on Exhibits “3A” & “3B” hereto;*

Amendment 4: Parcel 5: *Located on the eastern outskirts of Quincy, on the northern side of US 90, (17.54 acres, Parcel Number 3-16-2N-3W-0000-00200-0000), FLUM Designation hereby changed from Gadsden County “Agriculture” to City of Quincy “Commercial” as depicted on Exhibit “A” hereto;*

Amendment 5: Parcel 6: *Located at 470 Strong Road (12.27 acres, Parcel Number 3-20-2N-3W-0000-00221-0000), FLUM Designation is hereby changed from Gadsden County “Urban Service Area” to City of Quincy “Mixed Use” as depicted on Exhibit “A” hereto;*

SECTION 4. Severability

If any portion of this ordinance is deemed by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then the remaining provisions and portions shall remain in full force and effect.

SECTION 5. Copy on File

A certified copy of the enacting Ordinance as well as certified copies of the City of Quincy Comprehensive Plan Amendment cited in Section 3 above shall be filed with the City Clerk of the City of Quincy.

SECTION 6. Effective Date

This Ordinance shall become effective as provided in the State Land Planning Agency’s Notice of Intent to Find Plan Amendment in Compliance, or if a timely challenge is filed, upon the issuance of a final order by the Administration Commission determining this amendment to be in compliance. If a final order of noncompliance is issued by the Administration Commission, this amendment may nevertheless be made effective by adoption of a resolution affirming its effective status, a copy of which resolution shall be sent to the Department of Economic Opportunity.

INTRODUCED on first reading in open session of the City Commission of the City of Quincy, Florida, on this 25th day of May, A.D. 2020.

PASSED on second and final reading in open session of the City Commission of the City of Quincy, Florida, on this ___day of ___, A.D. 2020.

Keith A. Dowdell, Mayor
Presiding Officer of the City Commission of
the City of Quincy, Florida

ATTEST:

Beverly Nash, Ph.D.
Clerk of the City of Quincy and
Clerk of the City Commission thereof

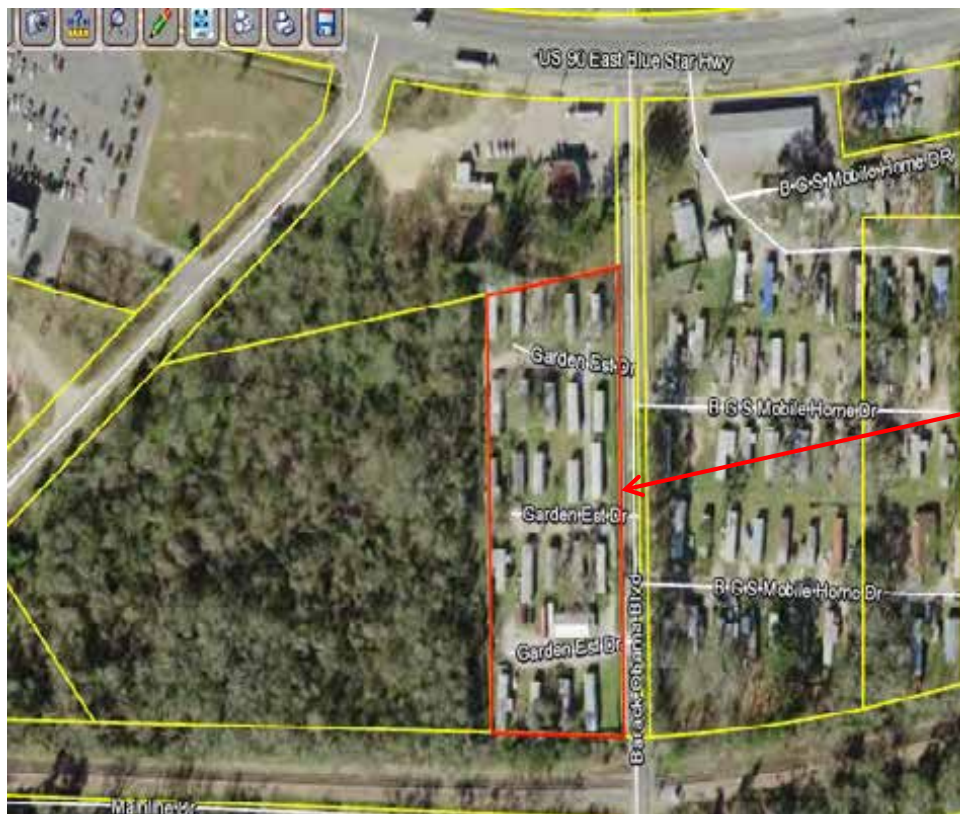
ATTACHMENT 2:

Summary and Analysis of Proposed Amendment

Analysis of the Proposed Amendments:

Amendment 1: Future Land Use Map Change from County Commercial to High Density Residential.

This amendment involves a 2.5-acre parcel that was annexed into the City in 2016. The parcel is located on the western outskirts of the City (along Barack Obama Blvd, formerly Atlanta Street). The parcel has been developed into a mobile home park. It is currently designated Commercial on the Gadsden County Future Land Use Map (FLUM). The surrounding FLUM designations are County Commercial on the north, south and west, and City High Density Residential on the west. The City is proposing to designate the property "High Density Residential" which allows mobile home parks and it is consistent with the current use of the site. See attached map below.



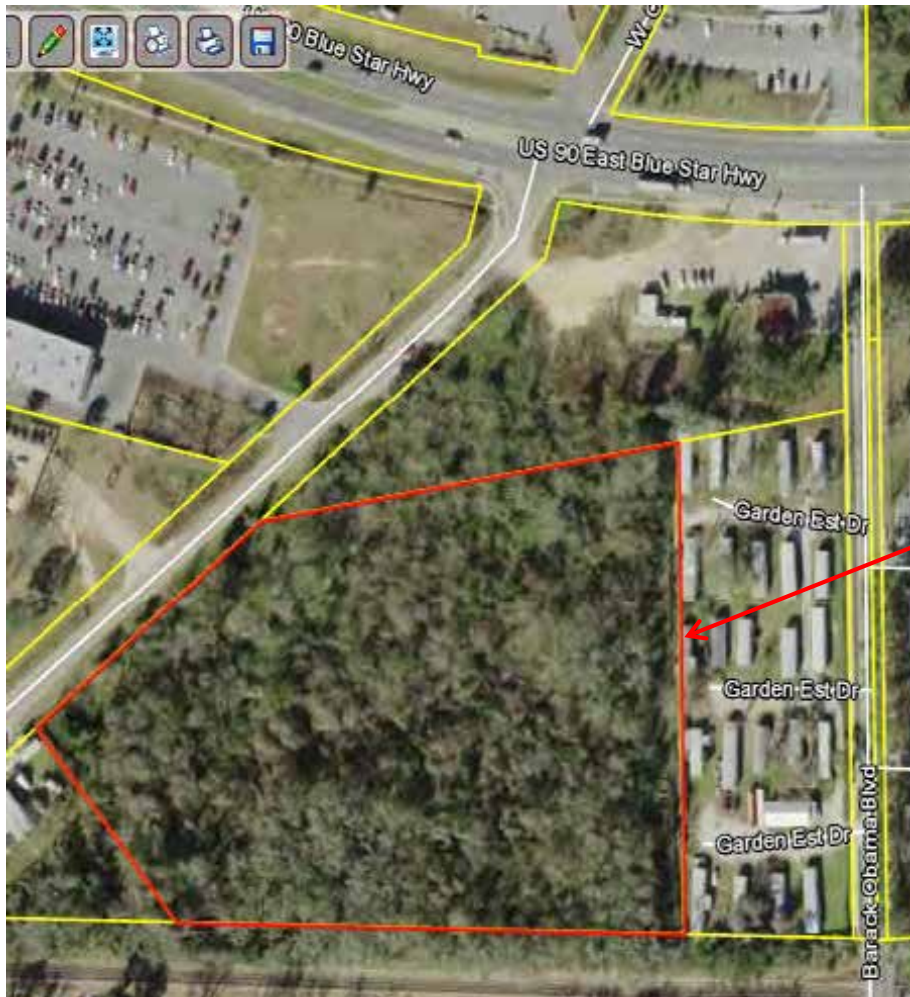
Amendment 1

Public facility Impact:

The property is already receiving City water, sewer and other services. No change in use or potential development is anticipated for this property in the future; therefore, no impact on public facilities: water, sewer, transportation, and recreational will occur as a result of the change to City designation.

Amendment 2: Change from County Commercial to City Commercial:

Amendment 2 involves a 7.6-acre parcel that was annexed into the City in 2016. It is currently vacant and designated Commercial on the Gadsden County Future Land Use Map; the City is proposing to designate the site for Commercial Use as well. The surrounding land use designations are County Commercial on the north, south and west and City High density Residential on the east. See attached map below.



Amendment 2

Suitability:

The parcel has no wetlands; in not in a floodplain and it is clearly suitable for commercial designations.

Traffic Impact:

The property is already in Commercial designation under the County's FLUM; therefore, the potential impact of commercial development on this site is already addressed. However, for the sake of illustration; of the 7.6 acres, when the area for roads, setbacks and other things are removed, the area left for commercial use will be about 5 acres (which is about 217,800 square feet).

Using ITE, Code 813; average PM Peak Hour trip generation for a free standing discount store is 4.03/1000 square feet. The number of trips to be generated will be about 878 trips. US 90, has an adopted LOS of C (49,000 max volume) and it is operating at LOS B about 12,507 trips. The additional, approximately 2,155 trips will not cause the LOS standard to fall below C, particularly in light of the fact no significant development has occurred along US 90 for the past 10 years.

Potable Water:

Potable water is available to the site. As stated in the City's comprehensive plan (Potable Water Element, Policy 1.1.1), the City of Quincy operates a water treatment plant which provides top grade water for the City. The plant has a permitted maximum capacity of 8.8 MGD, with an average current demand of 1.35 MGD. The plant is currently operating at about 15 % of its capacity.

The adopted level of service (LOS) standard for Potable Water (Potable Water Element: Policy 1.1.1) is 1,740 gallons per day per acre for non-residential development.

The site involve a 7.6-acres which will result in an additional water demand of 7.6 acres X 1,740 gpd/acre, which is 13,224 gallons per day. This amount of additional water demand is insignificant compared to the existing capacity of the City's potable water system.

Sewer:

Sewer service is available to the site. The adopted LOS standard for sewer (Sanitary Sewer Policy 1.1.1), is 1,212 gpd/acre which amounts to 1,212 gpd X 7.6 acres = 9,211 gpd.

The City's sewer plant has capacity of 1.5 MGD with a current demand of 1.15 MGD which is about 77% of the plant capacity. Thus, the plant is operating below its capacity and has plenty of capacity left to serve new development.

Recreational Facility Impact: None

Drainage: Drainage shall be constructed consistent with the City's code and comprehensive plan.

Amendment 3: Change from County Commercial to City Commercial:

This amendment involves a 30.97-acre site that was annexed into the City. It involves two parcels: Parcel No. 3-10-2N-4W-0000-00144-0100, and Parcel No. 3-10-2N-4W-0000-00144-0200, located on Ben Bostic Road, Quincy, Florida. The site is already developed with warehouse use and a marijuana grow facility. Access to the property is from Ben Bostic Road which abuts its eastern boundary. It is currently designated Commercial on the County's FLUM and the City is proposing to designate it Commercial as well. The surrounding land use designations are County Commercial on the north, south, east and west.



**Amendment 3
Parcel A**



**Amendment 3
Parcel B**

Public facility Impact and Suitability Analyses:

The public facility impact of this amendment has already occurred. The subject development on the site is currently receiving water, sewer and gas services from the City and there is no potential for additional development on the site. Therefore, the proposed amendment will not create any additional demand on the City's services.

No change in use or potential development is anticipated for these parcels in the future; therefore, no impact on public facilities: water, sewer, transportation, and recreational will occur.

Suitability Analysis is not necessary for this amendment because it has already been developed and it does not involve a change in designation and use. On the southwestern part of the property is located about 2 acres of wetland which is well protected by about 4 acres of vegetative upland buffer between the wetland and the developments on the site.

Amendment 4: Change From County Agriculture to City Commercial:

This amendment involves a 17.54-acre property located on the eastern outskirts of the City (along US 90) that was annexed into the City. The property is currently vacant (in Timber

use). It is designated Ag 3 on the County's FLUM; the City is proposing to designate it Commercial on the City's FLUM. The surrounding land use designations are County Agriculture designation on the north, east and west and City Commercial on the south. See attached map below.



Amendment 4

Suitability Analysis: The subject site is suitable for commercial use because it does not contain environmental resources that need to be protected and it is bounded by the Quincy Loop on the east and US 90 on the south which makes it more suitable for commercial use. Access to the property for commercial use will be from US 90 and roadway access permit will be obtained from FDOT prior to any development on the site.

Traffic Impact:

Of the 17.54 acres, when the area for roads, setbacks and other things are removed, the area left for commercial use will be about 12.278 acres (which is about 534,830 square feet).

Using ITE, Code 813; average PM Peak Hour trip generation for a free standing discount store is 4.03/1000 square feet. The number of trips to be generated will be about 2,155. US 90, from Quincy to Midway has an adopted LOS of C (49,000 max volume) and it is operating at LOS B about 12,507 trips. The additional, approximately 2,155 trips will not cause the LOS standard to fall below C.

Potable Water:

Potable water is available to the site. As stated in the City's comprehensive plan (Potable Water Element, Policy 1.1.1), the City of Quincy operates a water treatment plant which provides top grade water for the City. The plant has a permitted maximum capacity of 8.8 MGD, with a average current demand of 1.35 MGD. The plant is currently operating at about 15 % of its capacity.

The adopted level of service (LOS) standard for Potable Water (Potable Water Element: Policy 1.1.1) is 1,740 gallons per day per acre for non-residential development.

The site involve a 17.54 acres which will result in an additional water demand of 17.54 acres X 1,740 gpd/acre, which is 30,519.6 gallons per day. This amount of additional water demand is insignificant compared to the existing capacity of the City's potable water system.

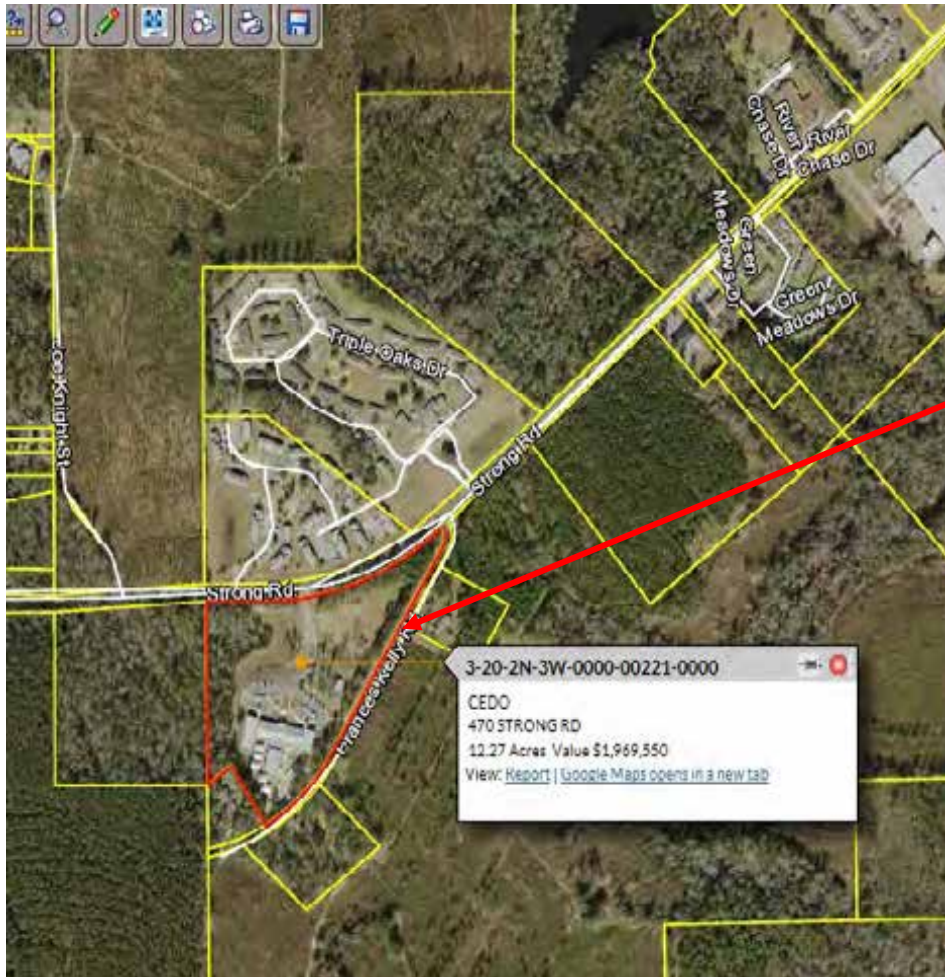
Sewer:

Sewer service is available to the site. The adopted LOS standard for sewer (Sanitary Sewer Policy 1.1.1), is 1,212 gpd/acre which amounts to 1,212 gpd X 17.54 acres = 21,258 gpd.

The City's sewer plant has capacity of 1.5 MGD with a current demand of 1.15 MGD which is about 77% of the plant capacity. Thus, the plant is operating below its capacity and has plenty of capacity left to serve new development

Amendment 5: Change from County Urban Service Area to City Mixed Use:

This amendment involves a 12.27-acre site that was annexed into the City. The property is located at 470 Strong Road on the eastern outskirts of the City. The site is already developed into an educational facility (Cross Road Academy), a K-12 charter school. It is currently designated Urban Service Area on the County's Future Land Use Map. The City is proposing to designate it Mixed Use which allows the same type of uses. The surrounding land use designations are County Urban Service Area on north and east, Heavy Industrial on the south, and City Mixed Use on the west. See attached map below.



Amendment 5

Public facility Impact Analyses:

The public facility impact of this amendment has already occurred. Access to the property is from Strong Road, a local road. The property is already receiving City of Quincy services: water, sewer, electricity and garbage collection. No additional development is anticipated on the site, therefore, the amendment will not have any impact on public facilities.

Consistency with the Comprehensive Plan

Commercial Areas: Future Land Use Element Policy of 2.1.3 requires that commercial areas and uses that have the potential to “generate high traffic load must be located adjacent to collector or arterial roadways”. The proposed designation of Amendments 2, 3, 4 and for commercial use is clearly consistent with this policy.

Residential Areas: Future Land Use Element Policy 2.1.2 requires that residential neighborhoods be planned to include an efficient system of internal circulation, including collector streets to connect with arterial roads and connecting pedestrian systems. Amendment 1 is proposed to be designated “High Density Residential” which will provide for planned residential communities on the western outskirts of the City as called for by this policy. However, the site is already in mobile home park development.

Mixed Use Areas: Goal 2 of the City’s Future Land Use Map states that the City shall seek to enhance the livability and character of Quincy through “a functional mix of residential, commercial, educational, cultural and recreation land uses.” Amendment 5 is located on Strong Road on the eastern outskirts of the City; the site is proposed to be designated Mixed Use on the City’s FLUM. This is because this designation is ideally suitable for the area and it is consistent with and compatible with existing mixed use community that has occurred in this area. This area is currently designated “Urban Service Area” on the County’s FLUM. The majority of these uses around the subject site are developed in medical facilities, apartments, retirement homes and nursing homes. The City’s proposed designation of Mixed Use for this site is exactly what is needed and it is supported by the City’s comprehensive plan.

ATTACHMENT 3

404 West Jefferson Street



Quincy, Florida 32351

PLANNING AND DEVELOPMENT REVIEW BOARD

MEETING MINUTES

MARCH 25, 2020

6:00 P.M.

Members Present:

Mr. Dan Hooker, Chairperson

Mr. Alvin Young

Mrs. Denise Hannah, via phone

Ms. Judy Ware, via phone

Ms. Kimberly W. Ray, via phone

Members Absent:

Mr. Thomas Skipper

Mr. Willie Reeves

Staff Present:

Bernard Piawah, Building & Planning

Joann G. Kimble, Administrative Assistant

Gary Roberts, City Attorney

The meeting was called to order by Chairman, Dan Hooker followed by roll call, meeting a quorum.

The previous minutes were reviewed by members of the Planning & Development Review Board.

Action Taken: The Chairman, Mr. Hooker, and for a motion on the approval of the minutes of the April 10, 2019 meeting. Mr. Alvin Young motioned for approval with any corrections deemed appropriate. Mrs. Denise Hannah second. The motion carried.

New Business:

1. The Review of Variance Request for Property located at 229 E Washington Street.

Mr. Sampson requested for a variance from the setback requirement of the code for the addition for a laundry room. Mr. Piawah has viewed the site and no issues have been identified with the application. The adjacent property owner has been informed of the variance request. The recommendation to board is to approve the request.

Mr. Alvin Young motioned to approve Option 1: Vote to approve the request for variance by Mr. Joel Sampson for the property located at 229 E Washington Street. The motion was seconded by Judy Ware. The motion carried.

2. The Review of Special Use from Gadsden County to Construct a New Telecommunication Tower behind the County Jail on Pat Thomas Pkwy.

Mr. Piawah addressed the board with a Special Use Request from Gadsden County. The county will build a new tower adjacent to its existing tower located behind the Gadsden County jail. Mr. Piawah explained that the request to build the cell tower also includes a request for a waiver of the height restriction because the proposed exceeds the height prescribed by the code. Furthermore, Mr. Piawah explained the requirements of the code for cell tower and the extent to which the applicant addressed those requirements. Some of the requirements include the design of the tower, FAA assessment, the height of the

tower and balloon test Mr. Piawah told the PDRB that the applicant addressed all the requirements of the code and is asking the board to recommend approval of the application. The County representatives at the meeting, Mr. Meade and co; spoke on the application and stressed the need for the tower and asked the board to recommend approval of the request.

Mrs. Hannah asked if the County will come with another request for height change since the original tower is about 40 years old and they are asking for a height change now. Mr. Meade stated that there would be no future changes to the tower.

After discussion, Mr. Alvin Young motioned to vote Option 1: To recommend approval of the proposal from Gadsden County to build a new 400-foot telecommunication tower. Judy Ware seconded. The motion carried.

3. Review of City Initiated Comprehensive Plan Future Land Use Map (FLUM) Amendment to Assign City FLUM designations to Annexed Properties and to Assign City Zoning Designation as well.

Mr. Piawah, explained that in recent years the City has annexed certain properties into its jurisdiction. He stated that under state law, the City is required to submit a comprehensive plan FLUM amendment to the state changing the FLUM designation of those properties from County designation to City designation. He also stated that, in general, the amendments will not result in increased development potential because the City is simply assigning identical designations to those properties and also, for the fact that almost all of the properties have already been developed.

Zoning: Furthermore, Mr. Piawah stated that the City is also going to assign the appropriate zoning designations to those properties. Below is a summary of the amendments:

- **Amendment 1:** Future Land Use Map Change from County Commercial to High Density Residential. The City is proposing to designate a 2.5-acre parcel that was annexed into the City in 2016. It has been developed into a mobile home park.

Zoning Assignment: Multifamily Residential (R-3)

- **Amendment 2:** Change from County Commercial To City Commercial. The change request involves a 7.6-acre parcel annexed into the City in 2016. The parcel is currently vacant and designated Commercial on the Gadsden County FLUM. The City wants to designate the property as Commercial as well.

Zoning Assignment: Heavy Commercial (C-2)

- **Amendment 3:** Change From County Commercial To City Commercial. The amendment involves a 30.97-acre site annexed into the City. The property contains two parcels located on the Ben Bostic Road. The subject site is already developed into warehouse use and marijuana grow facility. The City is proposing to designate it Commercial as well.

Zoning Assignment: Heavy Commercial (C-2).

- **Amendment 4:** Change From County Agriculture to City Commercial – The amendment involves a 17.54-acre property located on the eastern outskirts of the City along US 90. The property is currently vacant and designated County Ag 3. The City is proposing to designate it Commercial.

Zoning Assignment: Heavy Commercial (C-2)

- **Amendment 5:** Change From County Urban Service Area to City Mixed Use: The amendment involves a 12-27-acre site previously annexed into the City. The property is located at 470 Strong Road on the eastern outskirts of the City. The City is proposing to designate the property to “Mixed Use”. Zoning Assignment: Mixed Use.

The City staff asked the Planning and Development Review Board to recommend approval of the proposed amendments and corresponding zoning classifications. Mr. Dan Hooker motioned to vote to recommend approval of the amendments and the corresponding zoning assignments. Alvin Young seconded. The motion carried.

Stating no further business, the meeting adjourned.

Dan Hooker, Chairperson

Date:

ORDINANCE NUMBER 1121-2021

**AN ORDINANCE OF THE CITY OF QUINCY, FLORIDA, AMENDING
AND REPEALING CERTAIN SECTIONS OF THE SIGN CODE;
PROVIDING FOR SEVERABILITY; PROVIDING FOR COPY ON FILE;
AND PROVIDING FOR AN EFFECTIVE DATE.**

SECTION 1. Findings.

WHEREAS, as provided in Section 2(b), Article VIII of the Constitution of the State of Florida, and Section 166.021(1), Florida Statutes, the City of Quincy, Florida, a municipal corporation, enjoys all governmental, corporate, and proprietary powers necessary to conduct municipal government, perform municipal functions, and render municipal services, and may exercise any power for municipal purposes, except as expressly prohibited by law; and

WHEREAS, courts have recognized that municipalities may implement laws and regulations furthering their substantial interests in traffic safety, aesthetics, and preventing public nuisances or hazards to pedestrians and motorists by restricting distracting or intrusive signs and displays; and

WHEREAS, the City of Quincy has an interest in preserving its aesthetics and rural character, promoting the public health, safety, and general welfare, and in protecting its small-town community environment and appearance against sight pollution, increased traffic, and other public disturbances or nuisances; and

WHEREAS, the State of Florida's Administrative Procedure Act requires that applications for licenses be approved or denied within 90 days after receipt of a completed application, Fla. Stat. §120.60, and the City of Quincy has determined that a 45-day processing period effectively balances both the interests of applicants in prompt processing of permits with the City's interests in effective and thorough review of applications; and

WHEREAS, the City of Quincy has previously adopted regulations for the erection and use of signs and other outdoor advertising displays within the City of Quincy; and

WHEREAS, this ordinance will provide clarity for signage and update the Sign code to promote the overall economic well-being of the businesses in within in the City while at the same time protecting the public health, welfare, and the safety of its citizens of the City of Quincy;

**NOW THEREFORE, BE IT ENACTED BY THE CITY OF QUINCY, FLORIDA, AS
FOLLOWS:**

SECTION 2. Amendments of Code of Ordinances Chapter 46, Sections 902; 906; 907; 909; 911; 912; 913; and 914. The Sign Ordinances are hereby amended as follows:

Chapter 46 – SIGNS

Sec. 46-902. - Permitting.

A permit is required for all signs proposed within the city with the exception of exempt signs as noted in section 46-907 of this division. The permit is obtained from the office of the building official. All sign applications shall be processed within 45 days. If an application is not granted or denied within 45 days, the applicant shall notify the building official in writing and the building official shall have 10 days from receipt to conclude the application processing. If the application still has not been granted or denied after 10 days, it shall be deemed permitted.

Sec. 46-906. - Definitions.

Unless otherwise specifically provided, the words and phrases defined in this section shall have the following meanings when used in this chapter:

Abandoned sign. A sign that is located on a property which becomes vacant and is unoccupied for a period of at least 90 days or any sign that pertains to a time, event or purpose that no longer applies. Signs applicable to a business temporarily suspended due to change of ownership or management of such business shall not be deemed abandoned unless the property remains vacant for at least 180 days.

~~*Accessory sign.* A permanent ground or building sign that is permitted under this code as incidental to an existing or proposed use of land. This includes signs that denote entrances, exits, hours of operation and any other signs determined to fall within this category by the director.~~

Bench sign. A sign located on any part of the surface of a bench or seat placed on or adjacent to public right-of-way.

~~*Billboard sign.* Means any sign, framework or portion of a building installed for the purpose of advertising merchandise, services or entertainment sold, produced, manufactured or furnished at a site other than the location of the business. This does not include directional signs.~~

Building sign. A sign displayed upon or attached to any part of the exterior of a building, including walls, windows, doors, parapets, marquees, and roof slopes of 45 degrees or steeper.

Central business district. Those nine blocks centered around the courthouse and bounded on the North by Franklin Street, on the East by Duval Street, on the South by Crawford Street, and on the West by Munroe Street, within the city.

Clear visibility triangle. A triangle starting at the point of intersection of a street and driveway with each leg extending 18 feet along the street and driveway and the third leg connecting the end points of the first two legs.

Damaged or deteriorating sign. A sign that has its color and/or graphics significantly damaged to change the original look of the sign.

Dangerous sign. A sign, which due to its condition, endangers the public safety.

Directional sign. A sign used to make the public aware of the location of a business or other lawful use located off of a collector or arterial road.

Directory. Panel(s) placed on the entrance wall of a building listing the room and/or floor number of the occupants and/or businesses.

Erect a sign. To construct, reconstruct, build, relocate, raise, assemble, place, affix, attach, create, paint, draw, or in any other way bring into being or establish; but it shall not include any of the foregoing activities when performed as an incident to the change of message, or routine maintenance.

Free-standing or ground sign. Means any sign not attached to a building but that is freestanding and within the property boundaries of the site.

Hanging sign. Means any sign suspended from the building or an attached structure.

Multiple occupancy complex. A commercial use, (i.e. any use other than residential or agricultural), consisting of a parcel of property, or parcel of immediately adjacent properties, existing as a unified or coordinated project, with a building or buildings housing more than one occupant.

Mural sign. Means a [painted picture that is at least 15 feet in height and 30 feet in length and that is made as an integral part of an outdoor wall surface of a building.](#)

Nonconforming sign. Any sign in existence on the date of the passage of this code which violates any provisions contained herein.

Parcel. A unit of land within legally established property lines. If, however, the property lines are such as to defeat the purposes of this code or lead to absurd results, a parcel may be as designated for a particular site by the city building official.

Permanent. Designed, constructed, and intended for more than short term use.

Portable sign. Any sign which is manifestly designed to be transported by trailer or on its own wheels, including such signs even though the wheels may be removed and the remaining chassis or support structure converted to an A or T frame sign and attached temporarily or permanently to the ground.

Roof sign. A sign placed above the roof line of a building or on or against a roof slope of less than 45 degrees.

Sign. Any writing, pictorial presentation, number, illustration, or decoration, flag, banner or pennant, or other device which is used to announce, direct attention to, identify, advertise or otherwise make anything known. The term sign shall not be deemed to include the terms "building" or "landscaping," or any architectural embellishment of a building not intended to communicate information.

Sign face. The part of a sign that is or may be used for copy.

Sign structure. Any construction used or designed to support a sign.

Snipe sign. Any sign of any size, made of any materials, including paper, cardboard, wood, metal, when such sign is tacked, nailed, posted, pasted, glued or otherwise attached to trees, poles, fences or other objects, and the advertising matter appearing thereon is not applicable to the premises upon which the sign is located.

Storefront. The side of the building on street frontage or contains the main entrance(s) whichever is greater. Any store on a corner may have multiple different storefronts (one on each street front), all others have only one.

Street. A public or private right of way for vehicular traffic, including highways, thoroughfares, lanes, roads, ways, and boulevards.

Vehicle sign. Any sign affixed to a vehicle.

Window or door sign. Shall mean any sign installed so as to be of a permanent nature in or on the window or door of any building, visible from any public right of way.

Sec. 46-907. - Exempt signs.

Except as specifically provided below, the following signs are exempt from these sign regulations, and from the requirement in this code that a permit be obtained for the erection of permanent signs, provided they are not placed or constructed so as to create a hazard of any kind:

- (1) Signs that are not designed or located so as to be visible from any street or adjoining property.
- (2) ~~Signs of 32 square feet or less and signs that include no letters, symbols, logos or designs in excess of two inches in vertical or horizontal dimension are exempted from the requirement that a permit be obtained but not otherwise from these sign regulations, provided that such sign, or combination of such signs, does not constitute a sign prohibited by section 46-909 of this division.~~
- (3) ~~Signs necessary to promote health, safety and welfare, and other regulatory, statutory, traffic control or directional signs erected on public property with permission as appropriate from the State of Florida, the United States, the City of Quincy, and Gadsden County.~~ Signs necessary to promote public safety, to ensure compliance with state or federal regulatory or statutory requirements, or for traffic control, and which are erected on public property with permission as appropriate from the State of Florida, the United States, the City of Quincy, or Gadsden County.
- (4) Legal notices and official instruments.
- (5) ~~Decorative flags and bunting for a celebration, convention, or commemoration of significance to the entire community when authorized by the city manager for a prescribed period of time.~~
- (6) ~~Holiday lights and decorations.~~
- (7) Merchandise displays behind storefront windows so long as no part of the display moves or contains flashing lights.
- (8) ~~Memorial signs or tablets, names of buildings and dates of erection when~~ Text or images cut into any masonry surface or when constructed of bronze or other incombustible materials and attached to the surface of a building.
- (9) Signs incorporated into machinery or equipment by a manufacturer or distributor, ~~which identify or advertise only the product or service dispensed by the machine or equipment,~~ such as signs customarily affixed to vending machines, newspaper racks, telephone booths, and gasoline pumps.
- (10) ~~Advertising and identifying signs located on taxicabs, buses, trailers, trucks, or vehicle bumpers.~~
- (11) Public warning signs to indicate the dangers of trespassing, swimming, animals, or similar hazards.
- (12) Signs carried by a person.
- (13) ~~Religious displays.~~
- (14) ~~Billboard signs that are prohibited within the city limits, but which were erected prior to the effective date of this division.~~ Free-standing or ground signs larger than 60 square feet in size or 20 feet in height that were erected prior to the effective date of this division.
- (15) ~~Signs constructed or placed by the city itself or with the city's consent or approval, such as signs for special events.~~
- (16) All valid state and local traffic and parking regulation signs.
- (17) Real estate. ~~One unlighted real estate sign located on the premises being advertised for sale or rent, provided that each such sign shall not exceed 32 square feet in area in commercial districts~~

~~and four square feet in area in residential districts. In new subdivisions and planned unit developments one sign not to exceed 32 square feet in area is allowed until permanent signage is in place or active sales cease.~~

- (18) Signs on building doors, or inside door glass, at the street level entrance ~~Logo, slogan or name of business~~ that do not exceed 50 percent of the door's surface area.
- b. ~~Applied address numbers over the door or at the top or bottom of door.~~
- e. ~~Days and hours of operation.~~

Sec. 46-909. - Prohibited signs.

- (a) It shall be unlawful to erect, cause to be erected, maintain, or cause to be maintained, any sign not expressly authorized by, or exempted from this code.
- (b) The following signs are expressly prohibited unless exempted by section 46-907 of this division or expressly authorized by sections 46-911 through 46-914 of this division:
- (1) Signs that are in violation of the building code or electrical code adopted by the city.
 - (2) Any sign that, in the judgment of the building official and/or chief of police, does or will constitute a safety hazard.
 - (3) Signs with visible moving (or with the optical illusion of movement by means of a design that presents a pattern capable of giving the illusion of motion or changing of copy), revolving, or rotating parts or visible mechanical movement of any description or other apparent visible movement achieved by electrical, electronic, or mechanical means. ~~except for traditional barber poles.~~
 - (4) Signs with lights or illuminations that flash, move, rotate, scintillate, blink, flicker, or vary in intensity or color, except that the following are permitted: (a) flashing or illuminated storefront window signs that are one foot or less in height and two feet or less in length, and (b) merchandise displays behind storefront windows where no part of the display moves or contains flashing lights. ~~or color except for time-temperature-date signs.~~
 - (6) Signs that incorporate projected images, emit any sound that is intended to attract attention, or involve the use of live animals.
 - (7) Signs that emit audible sound, odor, or visible matter such as smoke or steam.
 - (8) Signs or sign structures that interfere in any way with free use of any fire escape, emergency exit, or standpipe, or otherwise obstruct any window to such an extent that light or ventilation is reduced to a point below that required by any provision of this division or other ordinance of the city.
 - (9) Signs that resemble any official sign or marker erected by any governmental agency, or that by reason of position, shape or color, would conflict with the proper functioning of any traffic sign or signal, or be of a size, location, movement, content, color, or illumination that may be reasonably confused with, construed as, or conceal, a traffic control device.
 - (10) Signs that obstruct the vision of pedestrians, cyclists, or motorists traveling on or entering public streets.
 - (11) Signs that contain any lighting or control mechanism that causes unreasonable interference with radio, television or other communication signals.
 - (12) Searchlights. ~~Searchlights used to advertise or promote a business or to attract customers to a property.~~

- (13) Signs that are painted, pasted, or printed on any curbstone, flagstone, pavement, or any portion of any sidewalk or street, except house numbers and traffic control signs for public safety purposes.
- (14) Signs erected on public property, other than signs erected by public authority for public purposes, and signs authorized in writing pursuant to F.S. § 337.407.
~~and except governmental signs erected by or on the order of a public officer.~~
- (16) Vehicle signs with a total sign area on any vehicle in excess of ten square feet.
- ~~(17) Billboard signs unless such signs were erected prior to the effective date of this division. Free-standing or ground signs larger than 60 square feet in size or 20 feet in height, unless such signs were erected prior to the effective date of this division.~~
- (18) Snipe signs as defined by this division

Sec. 46-911. – Permanent Signs ~~identifying activity conducted on premises.~~

~~Signs identifying the name and type of activity conducted on the same premises shall be permitted for the uses listed below. Site development permits and certificates of completion shall be required for all such permanent signs. The following permanent signs shall be permitted: unless otherwise excepted by this code:~~

- (1) *Multi-family dwelling*. One sign not exceeding 32 square feet in sign surface area and not exceeding eight feet in height above finished grade on each street side on a parcel containing a three-or-more family dwelling. Such sign shall not contain interior illumination. ~~Upon request of the applicant, the city manager has the authority to approve a second such sign for a maximum of two per parcel.~~
- (2) *Subdivision entrance*. One sign per entrance not exceeding 32 feet in sign surface area and not exceeding eight feet in height above finished grade on each street side from which the subdivision is entered. Such sign shall contain no interior illumination. ~~Such sign may be located in street right-of-way with approval of the city manager.~~ A second sign is allowed as a conditional use.
- (3) *Residential care facility or day care facility*. For purposes of public safety, one unlighted attached sign not exceeding six square feet in sign surface area on a parcel containing a residential care facility or a day care facility located in a residential district. Such use located where permitted in any other zoning district shall comply with code provisions.
- (4) *Public and semi-public*. One attached sign not exceeding 12 square feet in sign surface area and one detached or freestanding sign not exceeding 32 square feet in sign surface area and not exceeding 15 feet in height above finished grade on each street side on a parcel containing uses indicated in the land use regulation schedules as public and semi-public.
- (5) *Commercial and industrial*. Signs ~~identifying the name and type of activity conducted on the same premises~~ shall be permitted on ~~for all uses indicated~~ commercially and industrially zoned parcels ~~shall be~~ subject to the following provisions:
 - a. The aggregate sign surface area of all attached signs on any parcel shall not exceed ten percent of the total area of the front building facade (height in linear feet times width in linear feet).
 - b. One freestanding or detached sign shall be allowed provided that the aggregate sign surface area of all such freestanding signs on any parcel shall not exceed ten percent of the

total area of the front building facade (height in linear feet times width in linear feet). No freestanding sign shall exceed 25 feet in overall height above finished grade.

- (c) One freestanding or detached sign per store front shall be permitted.
- (d) Two freestanding or detached signs per store front shall be permitted as a conditional use if:
 - 1. The parcel is being utilized for multiple approved uses, ~~a hotel or motel and the addition of a second freestanding or detached sign would serve a use other than the hotel or motel located on the premises such as but not limited to a restaurant or retail sales or services establishment.~~
 - 2. The parcel contains two or more buildings, each of which contain a ~~business establishment~~ or use under separate ownership and with a separate identity from other uses on the premises.
- (e) Signage protruding over the public right-of-way shall be, at a minimum, nine feet in height above the sidewalk and cannot extend more than within 18 inches of the curbline.
- (f) In a multiple occupancy complex (more than one business in a building) a directory sign not to exceed four square feet in area can be placed in addition to other signage allowed in this section. This sign must be mounted on the wall adjacent to the main building entrance.
- (g) No building sign shall extend beyond any edge of the surface to which it is attached.
- (h) A portable sign shall be allowed in the commercial and industrial districts in addition to the freestanding or detached signs allowed. The portable sign can be used for up to 30 days at a time up to three times a year (not to exceed 90 days a year) and requires a permit from the building official.
- (i) Conditional use approval. Conditional use approval of two freestanding or detached signs shall not increase the maximum aggregate sign surface area of the freestanding or detached sign in question.
- (j) The total signage allowed on a site cannot exceed 20 percent of the store front area. Transfer of area between building signs and freestanding signs is allowed.

Sec. 46-912. - Temporary signs.

- (a) *Size.* ~~Non-permanent~~ Signs announcing candidate seeking office and other data pertinent thereto shall be permitted up to a total of nine square feet on a parcel for residential land uses and 32 square feet on a parcel for commercial and industrial uses.
- (b) *Location.* All such ~~campaign~~ signs shall be located on private property, ~~In addition, campaign signs with a sign surface area of nine square feet or greater shall not be less than 30 feet from the curbing of any street intersection, Campaign signs and shall not be located in a street right-of-way.~~
- (c) *Signs over or across public streets ~~or sidewalks~~.* To further the city's interests in public safety and aesthetics, except as otherwise expressly authorized by this division, signs over or across any public street ~~or sidewalk~~ are permitted only on a temporary basis and only pursuant to the obtaining of a permit under Section 62-121, et seq., of the Code of Ordinances of Quincy, Florida.

Sec. 46-913. - Murals.

All ~~murals~~ mural signs shall conform to the following guidelines, except for those already in existence prior to the effective date of this division:

- (1) Murals ~~are permitted up to a size of 32 square feet~~ must be at least 15 feet in height and 30 feet in length. ~~provided that no advertising message is included, unless the advertising message is~~

~~proven to be of historical significance and receives the approval hereinafter referred to in subsection 46-913(3).~~

(2) Murals may co-exist with other types of signs.

(3) All mural designs shall first be submitted to ~~and approved by~~ the Quincy Planning and Development Review Board prior to permitting by the building official.

Sec. 46-914. – Entrance and exit ~~Directional~~ signs.

One sign no larger than 12 square feet in size and located within 20 feet of an entrance or exit route to any use is allowed without permit.

SECTION 3. Severability.

If any portion of this Ordinance is deemed by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then the remaining provisions and portions shall remain in full force and effect.

SECTION 4. Copy on File.

A certified copy of this Ordinance shall be filed with the City Clerk of the City of Quincy.

SECTION 5. Effective Date.

This Ordinance shall take effect upon passage. This Ordinance applies to all signs permitted on or after [DATE]. This Ordinance does not apply to routine maintenance or preservation of signs already in existence prior to the effective date of this division.

INTRODUCED on first reading in open session of the City Commission of the City of Quincy, Florida, on this _____ day of ~~August~~November, A.D. 2021.

PASSED on second and final reading in open session of the City Commission of the City of Quincy, Florida, on this _____ day of ~~August~~November 2021.

APPROVED:

Ronte R. Harris, Mayor
Presiding Officer of the City Commission and
The City of Quincy, Florida

ATTEST:

Janice Y. Shackelford
Clerk of the City of Quincy and
Clerk of the City Commission thereof

**CITY OF QUINCY
CITY COMMISSION
AGENDA REQUEST**

MEETING DATE: December 14, 2021

DATE OF REQUEST: November 29, 2021

TO: Honorable Mayor and Members of the City Commission

FROM: Jack L. McLean Jr., City Manager
Reggie Bell, Public Works Director

SUBJECT: Review and Approval of Virginia Street Drainage Basin Study

Statement of Issue:

The information provided herein concerns the Commission approval to enter into an agreement with Dewberry Engineers Inc. for Virginia Street Drainage Basin Study.

Background:

As the Commission is aware, through efforts of staff and Dewberry, the City of Quincy has reached out to Dewberry Engineers Inc. to provide a study for the Virginia Street Drainage Area. There was a study completed back in 2011 by Hatch McDonald in reference to localized flooding. Several years ago, staff has gone out and installed storm drain housing at the corner of Martin Luther King Blvd and Virginia Street and a storm water catch basin at the corner of Virginia Street and Flagler Street. Unfortunately, that didn't rectify the flooding issues.

Staff Recommendation:

Staff feels it is important to precede in making the proper approach to repairing the flooding issues that Virginia Street and Flagler Street are experiencing. This report provides generalized recommendations of proposed improvements that would mitigate

future flooding. After meeting with Dewberry, Staff asked Dewberry to prepare a Scope of Work to implement the recommendation of the evaluation. Dewberry proposes to provide these services for a lump sum fee of \$ 19,550.00 (GL: 001-430-541-60634). See Exhibit "A" - Task Order attached.

Options:

- 1) Vote to approve the Task Order with Dewberry Engineering for the proposed work of Design and Permitting, Surveying and Contractor Procurement for the Virginia Street Drainage Basin Study for \$19,550.
- 2) Provide further direction to proceed with the project.

ATTACHMENTS:

- 1) Virginia Street Drainage Basin Study
- 2) Dewberry Engineering Inc. Task Order



November 29, 2021

Jack L. McLean, City Manager
 City of Quincy
 204 W. Jefferson Street
 Quincy, IL 62450

RE: City of Quincy – Virginia Street Drainage Basin Study

Dear Mr. McLean,

It is our understanding that the City has a history with stormwater flooding in the Virginia Street Drainage Area and wishes to make improvements to mitigate future occurrences. It is also our understanding that Hatch Mott MacDonald completed an evaluation in 2011 of the areas within the City that were historically susceptible to localized flooding. This report provided generalized recommendations of proposed improvements that would mitigate future flooding. After reviewing this report and meeting with City Staff, Dewberry has prepared a scope of work to implement the recommendations of the aforementioned evaluation. Exhibit A contains this detailed scope of work and associated fees. This approach is dependent on the City's ability to secure the required drainage easement as outlined in the evaluation. Dewberry proposes to provide these services for a lump sum fee of \$19,550.00. If this proposal is satisfactory to the City, please sign and return the attachment to our Bloomington office.

If you have any questions or comments, please give me a call at 830.814.3907. We look forward to the opportunity of working with you on this project.

Sincerely,

DEWBERRY

EXHIBIT "A"
TASK ORDER
AUGUST 2021

DEWBERRY ENGINEERS INC.

This Task Order is for the purpose of Dewberry Engineers Inc (Dewberry) as the ENGINEER to provide professional services for the Virginia Street Drainage Basin Improvements project for the City of Quincy (City) acting by and through its Commission.

SCOPE OF SERVICES

Surveying

1. DEI shall complete a topographic survey of area which contributes to the Virginia St / Flagler St drainage system. This survey will include all drainage structures, pipes, and open channel swales. Impervious areas such as buildings and paved areas shall be determined from current aerial imagery.
Proposed Fee: \$6,500.00

Design & Permitting

1. DEI shall evaluate the existing conditions survey outlined above to determine what improvements can be made to re-direct a portion of the contributing flow or enhance the capacity of the existing storm sewer infrastructure. Recommendations will be provided to the City based on the findings of this review. The City shall negotiate required drainage easements with private land owners.
2. DEI shall complete, as necessary, a Hydrologic and Hydraulic (H&H) study of the subject basin to evaluate pipe sizes and provide recommendations for new pipe sizes.
3. DEI shall prepare construction drawings necessary to bid and build all proposed improvements.
4. DEI shall prepare all necessary permit applications and respond to regulatory agency comments.
Proposed Fee: \$11,250.00

Contractor Procurement

1. DEI shall develop project bid package and technical specifications required for contractor procurement.
2. DEI shall respond to all Requests for Additional Information from bidders.
3. DEI shall review all bids and make recommendations on bid award.
Proposed Fee: \$ 1,800.00

TOTAL PROJECT FEES: \$ 19,550.00

DELIVERABLES

1. Topographic survey of area of interest
2. Completed H&H study
3. Design Drawings
4. Permits
5. Bid Documents

NOTE: The following services are not included in this Task Order:

- | | |
|-----------------------------------|---|
| 1. Environmental resource studies | 4. Construction stakeout |
| 2. Title searches | 5. Engineering services other than those listed above |
| 3. Inspection services | 6. Permitting fees |

IN WITNESS WHEREOF, the parties hereto have caused this Task Order to be executed by their undersigned officials as duly authorized.

DEWBERRY

20584 Central Avenue East
Blountstown, FL 32424

By: 
Name and Title: Justin Ford, PE, Assoc. Vice President

Witnessed: 

Date: 8/12/21

CITY OF QUINCY

404 West Jefferson Street
Quincy, FL 32351

By: _____
Name and Title: Jack McLean, City Manager

Witnessed: _____

Date: _____



**CITY OF QUINCY
CITY COMMISSION
AGENDA REQUEST**

MEETING DATE: December 14, 2021

DATE OF REQUEST: December 9, 2021

TO: Honorable Mayor and Members of the City Commission

FROM: Jack L. McLean Jr.
Robin Ryals, Utilities Director

SUBJECT: Various Recommended Projects for Conversion of Existing Overhead Distribution to Underground Trunk Lines Within the Electrical System (Grid)

Statement of Issue:

Continuation of the plan undergrounding of electric and trunk feeder lines outlined and approved by the Commission in the \$10M grant application for the State Hurricane Michael Funding.

Background:

The City made steady and good progress on the undergrounding plan described in the State Hurricane Michael Grant Application. The completed projects below were funded by the Hurricane Michael State \$1 million award and city funds appropriated in last two budget year's budgets.

- (1) Purchased and Installed (2) 20-Megawatt Substation Transformers with City Electric Crews and a Contracted Engineer to Commission the Transformer with the existing current relays.
- (2) Purchased (3) New 72 KV SF-6 Gas Protection breakers to replace the old Oil Type-70-year-old and began removing the old ones to install the new Breakers.
- (3) Purchased (2) R-Mag 2000-amp Vacuum style low side protection Breakers to replace the old Oil type currently in place.
- (4) Purchased (2) New Bucket Trucks and (1) New Digger Derrick Pole Truck.
- (5) Installed 1.5 miles Underground electric feeder lines on North 14th Street to Solomon Dairy road.
- (6) Installed 2.5 miles of underground electric lines on North Madison Street/Attapulgus Highway.
- (7) Installed 1500 Feet of underground electric at Parkview Garden Apartments, completing a loop feed circuit.
- (8) Installed 700 feet of underground electric lines at Parkview Manor, completing a loop feed.
- (9) Installed 1000 feet of underground electric lines at Green Meadows apartments on Strong Road to replace all the old underground lines.
- (10) Installed 500 feet of underground lines at Greenwood Terrace Apartments to complete a loop Feed.

The City continues to seek funding to complete the underground of the utility system to harden the grid more with the result of increased reliability and diminishing outages with less impact on the customer base. Three other projects already presented to the Commission and proposed to other agencies for funding are:

(A) South Substation to Adams and up to Crawford Street. (\$1,477,000 Est.)

(B) South Substation to Orlando Street to 267 at Walmart. (\$2,953,000 Est.)

(C) North Substation to King Street to Lillian Springs Road. (\$3,668,000 Est.)

Discussion:

Staff proposes that the Commission approve one of the three projects below from the American Rescue Act funding.

- (1) North Substation south trunk feeder. The length of this underground feeder is **3,250'** and the purpose will be to provide a protected feeder which will serve the entire City by avoiding overhead obstacles such as trees thru the North Stewart street Right-of-way. It will provide a trouble-free route to the South Substation and a switching alternative to all The City. (**\$615,530.00** Est.) Customer served, **4,000** customers. The project can be completed in the fiscal year, depending on the supply chain.
- (2) North Substation East trunkline, underground feeder. The length of this Feeder line is 6471 feet. It will provide a trouble-free route from the North Substation to East King Street, ending at Camellia Drive and East King St. It will eliminate a troublesome right-of-way and current tree nuisance. This will provide better service to approximately **600 customers** along Highway 12 and East Quincy. (**\$1,225,000** Est.) The project can be completed in the fiscal year, depending on the supply chain.
- (1) On Saturday, November 27, 2021, the Adams Street outage was caused by a tree-related issue. This feeder line is far off the now City-owned Right-of-Way along Highway 12 or East King Street. We want to begin converting the line to underground electric lines. It will require 4500 feet of trenching or Directional Boring (or Both) to include 3 phase wiring with an extension of fiber optic cable for our fiber optic Grid and meter reading out to Point Milliken. This will help eliminate the Northeast feeder from losing power in this tree-troubled wetland area. It will also eliminate changing out 5 or 6 utility poles currently standing in water 40 to 55 years old in need of changing. It will remove areal lines in front of the airport. The estimated cost by Contract plus City Crews is **\$198,000**. Estimate customers **served, 75 to up to 600**. The project can be completed in the fiscal year, depending on the supply chain.

Once completed, each of these projects will result in a "Hardened Electrical System." Any one of the projects will alleviate portions of problematic areas. Two options represent less than 10% and no more than 33% of the estimated \$1.7M American Recuse Act funds (to be receive shortly), leaving significant funds to fund other city priorities. Based on the high priority placed on hardening the system in the aftermath of Hurricane Michael, staff recommends Option 1. It provides the greatest protection to the customer base and amply increases operational flexibility to address four thousand plus customers in the entire customer base.

Staff Recommendation:

(1) Replace the overhead lines with underground to eliminate future pole changes and Tree/Hurricane problems. The City is scheduled to receive an additional \$1.7 million in American Rescue Act Funding in April, 2022.

Options:

- Option (1)** Replace overhead lines with underground lines
- Option (2) Commissioners provide direction for Department

Recommended Option

Option 1

**CITY OF QUINCY
CITY COMMISSION
AGENDA REQUEST**

DATE OF MEETING: December 14, 2021

DATE SUBMITTED: December 9, 2021

TO: Honorable Mayor and Members of the City Commission

FROM: Jack L. McLean Jr., City Manager
Robert Nixon, CRA Manager

SUBJECT: **American Rescue Plan Funding for Housing Program**

Statement of Issue:

The City of Quincy appropriated \$500,000 under the American Rescue Plan for eligible housing assistance in the city in the last meeting. Presently, the citizenry is affected by an array of housing issues including prevalence of aging housing stock in poor condition, limited availability of affordable and workforce housing, inefficient household energy use, and limited access to temporary or transitional housing.

In order to formulate an action plan to address immediate concerns related to housing in Quincy, City and CRA staffs have researched notable community housing plans, housing best practices compiled by state and federal housing agencies, and reviewed the Housing Element of the Comprehensive Plan for Quincy and Gadsden County and Section 163.3177 (6)(f), Florida Statutes. Specifically, City and CRA staffers are engaged in the following activities:

- Completing an inventory of housing, particularly for elderly homeowners, low-income families and renters.
- Inventorying residential property owned by the City.
- Comparing local housing characteristics in Quincy with Gadsden County and the Tallahassee MSA in order to analyze the area housing market.
- Identifying opportunities for affordable and workforce housing construction and redevelopment.
- Monitoring permitting activity for housing construction and renovations.
- Determining housing needs which can be addressed through private, public-private and not-for-profit developers.

As a result of our preliminary research efforts, City and CRA staffs are recommending considering

of a comprehensive set of housing assistance activities to the City Manager. These specific activities are based upon the Quincy Comprehensive Plan, the CRA Redevelopment Plan, U.S.D.A. and HUD programs and best practices, Florida Housing Finance Corporation resources, The Sadowski Housing Coalition programs and resources from both the National and Florida Housing Trusts. Additional research and grant-writing support from the Apalachee Regional Planning Council is expected to be provided as the City's plan and programs evolve.

Summary of the Proposed Housing Assistance Activities:

The following is a summary of the program recommendations from staff.

1. Energy Efficiency and Weatherization Program- This program is an expansion of the QCRA's roof replacement program. Funding would also be dedicated to weatherization activities like insulating homes, repairing window and doors, etc.
2. Flood Temporary Housing Assistance- In the occurrence of a flood event, limited funding would be available to provide temporary, short-term living accommodations to impacted flood victims.
3. Emergency Rental Arrears to Stop Evictions (ERASE) Program-this program will enhance the City's partnership with Community Action Agency by providing funding to ensure second chance participation in one-time rent arrearage payment program.
4. Fair Housing and Tenants Rights Initiative-an educational program to ensure that tenants and landlords have access to current information and standards regarding the rights of tenants in local rental housing. The goal of this training initiative is to empower tenants and landlords alike to reduce problematic rental arrangements and eliminate inadequate housing conditions created by "slum lord" methods.
5. Net Zero Customer Program-this program is presently in effect and requires additional funding. This year 3 new net customers have been approved for funding and two applications are pending. With the turning in the economy and the housing market the Customer Service Department is receiving a heighten interest from realtors and bankers.
6. Utilities Coupon Program-provides funding to all customers via coupon which discounts customers' monthly bill from 10% to 15% twice a year. This program has been popular with citizens and has allowed a significant savings to remain in the hands of our utility's customers. Customer Service Department has this program.

In addition to the suggested programs, it is recommended that the CRA administer the approved housing programs to be funded by the American Rescue Plan resources, excep the coupon and

net zero customer programs. Given the scope of this work and the current CRA workload, based on discussion with the CRA director, it will be necessary for the CRA to secure an additional staff person to assist with the coordination of the housing assistance programs. Indeed, the city would allow need funding for this program. CRA's mission and focus, in the judgment of staff, is positioned to operate the program. The American Rescue Act allows for staff funding to a third party.

Options:

Option 1: Authorized and approve the development of the recommended housing assistance programs to be funded by the American Rescue Plan resources AND Charge the QCRA with the development of program criteria, application process and implementation of the recommended set of housing assistance programs.

Option 2: Commission direction

Staff Recommendation:

Option 1

**CITY OF QUINCY
CITY COMMISSION
AGENDA REQUEST**

Date of Meeting: December 14, 2021

Date Submitted: December 7, 2021

To: Honorable Mayor and Members of the City Commission

From: Jack L. McLean Jr., City Manager
Charles J. Hayes, Interim Planning Director

Subject: Proposed Affordable Housing Development (Arbor Valley)

Statement of Issue:

This is a request for a voluntary annexation into the City of Quincy by Mr. David Sumrall of Arbour Valley Community. Per Section 171.044, Florida Statutes (FS), “the owner of real property in an unincorporated area of a county which is contiguous to municipality and reasonably compact may petition the governing body of said municipality that said property be annexed to the municipality”. The proposed annexation area is compact and contiguous to the City’s southern boundary on Pat Thomas Parkway.

Voluntary Annexation Requirement:

The proposed annexation meets the State’s three requirements for voluntary annexation listed in Section 171/044, FS; because: 1) The subject area is contiguous to the City’s boundary, 2) it is compact and 3) the annexation shall not result in the creation of an enclave.

Property Description:

Parcel Number: 3-24-2N-4W-0000-00230-0100

Background:

Arbour Valley Communities was founded by principals with backgrounds in real estate acquisition, land development and syndication, single-family and multi-family

construction, property management, and mortgage banking and real estate finance. Arbour Valley market-rate projects complement their communities with attractive amenities, spacious and original floor plans, and numerous features that set them apart from other residential complexes. Their affordable housing projects, designed to provide very attractive and comfortable housing with rental rate and income caps, allow local governments to attract a plentiful entry-level labor force, enabling city managers and economic development directors to bring businesses to their communities.

Arbour Valley projects utilize state-of-the-art best-practice construction techniques, are environmentally conscious, strive to maximize green space, and emphasize a “live-work-play” environment. Whether it is the latest fiber-optic high-speed connectivity, or central gazebos designed as community gathering points, or nine-foot vaulted ceilings and screened porches, or even rooftop solar panels to reduce energy consumption, an Arbour Valley Communities development is designed with the resident, the community, and the environment in mind.

Arbour Valley has been in existence since 1999. During this time, they have 21 properties that they currently own. Mr. Sumrall has shared that since their existence they have not sold any of their properties, vouchers are accepted, however he explained that the classification of a “Project Housing” is based on 60% of it rental or vouchered based, which they are not.

Walmart has agreed to give Arbour Valley easement for operation of a sewer line, together with the right to go upon said land to install said sewer line and inspect, maintain and repair the same as may from time to time be necessary; with all the rights, members and appurtenances to said easement in anywise appertaining to or belonging. Walmart has given easement to its lift pumping station and South Spring Road. Arbour Valley has agreed to provide the City of Quincy with a traffic study. For the projected traffic at the intersection of South Springs and Pat Thomas Pkwy.

Staff will continue to discuss with Walmart to have South Springs dedicated to the City.

Gadsden AMI Chart

FY 2021 Income Limit Area	Median Family Income Click for More Detail	FY 2021 Income Limit Category	Persons in Family							
			1	2	3	4	5	6	7	8
Tallahassee, FL HUD Metro FMR Area	\$76,400	Very Low (50%) Income Limits (\$) Click for More Detail	26,750	30,550	34,350	38,150	41,250	44,300	47,350	50,400
		Extremely Low Income Limits (\$)* Click for More Detail	16,050	18,350	21,960	26,500	31,040	35,580	40,120	44,660
		Low (80%) Income Limits (\$) Click for More Detail	42,750	48,850	54,950	61,050	65,950	70,850	75,750	80,600

Rental Rates Range - Arbour Valley

- One Bedrooms 855 sq ft: \$750 - \$950
- Two Bedrooms 1200 sq ft: \$850 - \$1050
- Three Bedrooms: 1350 sq ft \$950 - \$1200

OPTIONS:

Option 1: Authorize staff to prepare Annexation Ordinance for first reading for the annexation of listed parcel.

Option 2: Do not authorize staff.

Staff Recommendation:

Option 1

After recording, return to:
Gregory Clark
Coleman Talley LLP
1 Independent Drive, Suite 3130
Jacksonville, FL 32202

Tax Parcel ID:
3-24-2N-4W-6820-00000-0010

ACCESS EASEMENT

THIS ACCESS EASEMENT (“Easement”) is entered into as of the ____ day of July, 2021, by and between WAL-MART STORES EAST, L.P., a Delaware limited partnership with an address of 702 S.W. 8th Street, Bentonville, AR 72716 and with notices sent to 2001 SE 10th Street, Bentonville, AR 72716-0550, Attention: Realty Manager of Florida (“Wal-Mart”); and ARBOURS AT QUINCY, LLC, a/an Florida Limited Liability Company with an address of 242 Inverness Center Drive, Birmingham, Alabama 35242 (“Grantee”).

WITNESSETH

WHEREAS, Wal-Mart is the owner of that certain tract or parcel of land situated in the City of Quincy, County of Gadsden, State of Florida, identified as Tract 1 on the site plan attached hereto as Exhibit “A” and more fully described on Exhibit “B” (“Tract 1”); and

WHEREAS, Grantee is or will be by the time this instrument is recorded the owner of that 19.51 acre, more or less, tract or parcel of land in the same city, county, and state, which tract lies adjacent to Tract 1 and is identified as Tract 2 on Exhibit “A” and more fully described on Exhibit “B” (“Tract 2”); and

WHEREAS, Grantee has requested from Wal-Mart, and Wal-Mart is desirous of granting to Grantee, a non-exclusive easement for pedestrian and vehicular ingress and egress over and across that portion of Tract 1 identified as the Access Area on Exhibit “A” and more fully described on Exhibit “C” (“Access Area”).

NOW THEREFORE, in consideration of one dollar (\$1.00) and other good and valuable consideration, Wal-Mart does hereby grant to Grantee a non-exclusive easement for vehicular and pedestrian ingress and egress (but not parking) over and across the Access Area for access to and from Tract 2, subject to the following terms and conditions to which the parties hereto do hereby agree:

1. **Grant of Easement and Use of Access Area.** Wal-Mart hereby grants to Grantee a non-exclusive easement for pedestrian and vehicular ingress and egress (but not parking) over and across the Access Area. The ingress and egress rights granted hereby may be used non-exclusively by, and are limited to, Grantee and its tenants and their respective guests, invitees, employees,

agents, contractors, subcontractors, successors-in-title, and assigns associated with the multifamily apartment complex to be located on Tract 2. Only passenger vehicles, light trucks, vehicles and machinery associated with the development and construction of the multifamily apartment complex, and pedestrian traffic associated with Tract 2 may use the Access Area, but nothing herein shall be construed to limit or restrict ingress or egress associated with Tract 1 or any part thereof. Grantee shall not be allowed to use the Access Area for heavy truck traffic, delivering merchandise to the business operation to be located on Tract 2 or parking of any kind. Wal-Mart shall have the right, at Wal-Mart's sole discretion and expense to relocate the Access Area upon Wal-Mart's property. Upon termination of this Easement, Grantee shall provide a release and extinguishment of all Grantee's rights granted hereunder in recordable form.

2. Restrictions. Grantee covenants that Tract 2 will only be used for purposes of the kind typically found in the construction and operation of multifamily apartment complexes, and for no other purpose without the prior written consent of Wal-Mart, or its successors. Grantee further covenants that Tract 2 shall not be used for or in support of the following: (i) a discount store including but not limited to, a variety, general or "dollar" type store in excess of eight thousand (8,000) square feet in floor size, wholesale membership/warehouse club, grocery store/supermarket, pharmacy/drug store; (ii) car wash, convenience store, gas station, quick lube/oil change facility, automobile tire sales; (iii) movie theater, bowling alley, health spa/fitness center; (iv) adult book store, adult video store (an adult video store is a video store that sells or rents videos that are rated NC-17, X, XX, XXX, or of a rating assigned to works containing material more sexually explicit than XXX, by the film rating board of the Classification and Rating Administration), pawn shop, bar, night club, billiard parlor, any place of recreation/amusement, or any business whose principal revenues are from the sale of alcoholic beverages; or (v) any business whose major source of business is derived from the cashing of checks or making loans. This is not to exclude the regular business of any bank or financial institution insured by the F.D.I.C.

3. Maintenance.

(a) In the event Wal-Mart fails to reasonably maintain or repair the Access Area, Grantee may do so at its sole expense, provided Grantee uses like or similar quality and type of materials originally installed on the Access Area, and further provided Grantee does not change the grade or elevation of the Access Area without the permission of Wal-Mart. Any repair or maintenance performed within the Access Area must be preceded by a thirty (30) day written notice to Wal-Mart.

(b) Grantee shall, at its sole cost and expense pave any unpaved portion of the curb cut area from Tract 2 to the Access Area, and if, in the process of paving and developing the Access Area, Grantee encounters any irrigation equipment previously installed by Wal-Mart in the Access Area, Grantee shall disconnect and relocate any such equipment at Grantee's sole cost. If Grantee encounters any utility lines under the Access Area, Grantee shall encase said lines in order to protect same. If it is necessary for Grantee to remove trees or any other type of landscaping, it shall relocate same adjacent to the Access Area in a location acceptable to Wal-Mart.

4. Damage to Access Area, or Other Improvements. If, in the process of developing Tract 2, Grantee damages, breaks, destroys, or in any way impairs the Access Area, or any other

improvements of Wal-Mart, Wal-Mart in its sole discretion, may require Grantee to either: (i) restore at Grantee's sole cost and expense the Access Area, or Wal-Mart's improvements, to their original quality and condition; or (ii) upon thirty (30) days prior written notice to Grantee, Wal-Mart may restore the Access Area, or improvements, and invoice Grantee for Wal-Mart's costs incurred restoring the damaged Access Area, or improvements; whereupon Grantee agrees to reimburse Wal-Mart within thirty (30) days of receipt of an invoice for such expenses.

5. Indemnification. Grantee shall indemnify and hold harmless Wal-Mart, Wal-Mart Stores, Inc., and all affiliates and subsidiaries thereto, and all officers, directors, shareholders employees and agents thereof (collectively the "Wal-Mart Entities"), from any damages or liability to persons or property that might arise from the use of the Access Area by Grantee and its tenants and their respective guests, invitees, employees, agents, contractors, subcontractors, successors-in-title, and assigns using the Access Area for ingress and egress to and from Tract 2. Grantee further agrees that Grantee will at all times during the duration of this easement maintain and pay for comprehensive general liability insurance affording protection to Wal-Mart and Grantee naming Wal-Mart as an additional insured on the policy or policies for a combined bodily injury and property damage limit of liability not less than \$1,000,000.00 for each occurrence. Grantee further agrees, upon request to deliver to Wal-Mart a certificate or certificates from an insurance company or insurance companies satisfactory to Wal-Mart evidencing the existence of such insurance and naming Wal-Mart as an additional insured.

6. Curb Cuts. Grantee shall be entitled to install no more than one (1) sixty (60') foot curb cut(s) as shown on the Grantee's Plan of Development as approved by Wal-Mart.

7. Relocation. Wal-Mart reserves the right in its sole and absolute discretion to modify or relocate the Access Area provided such modification or relocation does not materially restrict or prevent ingress and egress to and from Tract 2.

8. Compliance. Grantee hereby warrants and represents to Wal-Mart that Grantee in exercising its rights under this Easement shall comply fully with any federal, state or local laws, regulations, ordinances, permits or other authorizations. In addition to the other representations contained herein, Grantee hereby warrants and represents to Wal-Mart that Grantee shall comply fully with any federal, state or local laws, regulations, ordinances, permits or other authorizations or approvals or other requirements relating to storm water discharges or the control of erosion or sediment discharges from construction projects, including but not limited to the Clean Water Act, 33 U.S.C. § 1251 et seq., and the Storm Water General Permit for Discharges Associated with Construction Activities (collectively the "Storm Water Requirements") (including without limitation preparing a Storm Water Pollution Prevention Plan (if applicable) to avoid negatively impacting any erosion or sediment controls during earth-disturbing activities, if any) in exercising any rights or privileges under this Easement, Grantee recognizing and affirming Wal-Mart would not enter into this Easement without this warranty and representation from Grantee. Furthermore, Grantee hereby warrants and represents to Wal-Mart that Grantee has a policy to (i) comply in all respects with all immigration laws, statutes, rules, codes and regulations, (ii) properly maintain all records required by the United States Citizenship and Immigration Services (the "USCIS"), including, without limitation, the completion and maintenance of the Form I-9 for each of Grantee's employees, and (iii) respond in a timely fashion to any inspection requests related to

such I-9 Forms. Grantee warrants and represents it has a policy to fully cooperate in all respects with any audit, inquiry, inspection or investigation that may be conducted by the USCIS of Grantee or any of its employees. Grantee warrants and represents to Wal-Mart it has a policy to conduct an annual audit of the I-9 Forms for its employees and has a policy to promptly correct any defects or deficiencies which are identified as a result of such audit. Grantee warrants and represents it has a policy to require all subcontractors performing any work for Grantee to comply with the covenants set forth in this Section. Grantee recognizes and affirms Wal-Mart would not enter into this Easement if Grantee did not have such policies.

9. Payment. Any reimbursable due under this agreement (payment reimbursing Wal-Mart for an expenditure made on behalf of Grantee) should be sent to either of the following addresses:

(Regular Mail)
Wal-Mart Stores, Inc.
P.O. Box 502215
St. Louis, MO 63150-2215

OR

(Overnight Mail)
Wal-Mart Stores, Inc.
800 Market St., 4th Floor
Lockbox # 502215
St. Louis, MO 63101

Any receivable (excepting reimbursable) due Wal-Mart under the terms of this agreement should be sent to either of the following addresses:

(Regular Mail)
Wal-Mart Stores, Inc.
P.O. Box 500620
St. Louis, MO 63150-0620

OR

(Overnight Mail)
Wal-Mart Stores, Inc.
800 Market St., 4th Floor
Lockbox # 500620
St. Louis, MO 63101

10. Public Grant. Nothing contained herein shall be used or construed as a grant of any rights to any public or governmental authority or agency.

11. Duration. The agreements contained herein and the rights granted hereby shall run with the titles to Tract 2 and the Access Area and shall bind and inure to the benefit of the parties hereto and their respective heirs, successors, and assigns.

12. Change of Ownership. In the event Grantee conveys or transfers title to Tract 2 to another party, Wal-Mart shall be notified thereof within thirty (30) days thereafter. Wal-Mart shall be provided the name and address of such transferee.

13. Effective Date. This instrument shall become effective on the date first written above.

14. Headings. The headings of the paragraphs contained herein are intended for reference purposes only and shall not be used to interpret the agreements contained herein or the rights granted hereby.

15. Notice of Neighboring Uses. By virtue of its ownership or occupancy of Tract 2, all owners or occupants (including but not limited to, any tenants or lessees) are deemed to acknowledge and agree that Tract 1 is an operating retail store, including without limitation, loading areas, parking lot, common area, and store lighting, delivery traffic, together with accompanying and associated sounds, noises, odors, and light which may occur at any time and from time to time as associated with a retail store of similar size, stature, and level of operation (collectively, "Retail Operational Activities"). Such Retail Operational Activities shall be presumed to be at all times within the law, including compliance with all applicable local ordinances regarding sound and light and other such transmissions that may emanate from Tract 1 to portions of Tract 2 from time to time. Each owner and occupant, by virtue of its ownership or occupancy of Tract 2 hereby acknowledges and agrees that the Retail Operational Activities shall not be deemed to be (or rise to the level of) a nuisance, annoyance, or other actionable disturbance of residential or commercial activity as such terms (or similar terms or concepts) are understood colloquially, at law or in equity, and further shall not allege any objection or complaint to any governmental entity related to the Retail Operational Activities. Should any owner or occupant challenge this presumption in a judicial or quasi-judicial form, they shall be required to prove such fact pursuant to this Agreement, subject to the highest standard of proof. Regardless of the foregoing, no costs incurred or associated with any owner or occupant, judicial or quasi-judicial decision to reduce or otherwise mitigate light or sound levels caused by Retail Operational Activities or emanating from Tract 1, shall be paid or otherwise charged against Wal-Mart.

16. Counterparts. This document, and any modifications, may be executed in one or more counterparts, including by facsimile, all parties need not be signatories to the same documents, and all counterpart signed documents shall be deemed to be an original and one (1) instrument.

17. Severability. Every provision of this Easement is hereby declared to be independent of, and separable from, every other provision hereof. If any provision shall be held to be invalid or unenforceable, that holding shall be without effect upon the validity, enforceability or running of any other provision of this Easement.

18. Jurisdiction; Venue. This Easement shall be construed, interpreted, enforced and governed by and under the laws of the State of Florida, without regard to its principles of conflicts of law. Each party to this Easement hereby irrevocably agrees that any legal action or proceeding arising out of or relating to this Easement or any of the agreements or transactions contemplated hereby must be exclusively brought in the courts of Gadsden County, in the State of Florida and

hereby expressly submits to the personal jurisdiction and exclusive venue of such courts for the purposes thereof and expressly waives any claim of improper venue and any claim that such courts are an inconvenient forum.

19. Recordation. Grantee may record this Easement in real property records of the Gadsden County, Florida.

20. No Joint Venture. Nothing in this Easement shall be construed to make the parties hereto partners or joint venturers. No party hereto shall be obligated to take any action to enforce the terms of this Easement or to exercise any easement, right, power, privilege or remedy granted, created, conferred or established hereunder. No party, nor any direct or indirect partner, member, shareholder, beneficial interest owner, beneficiary, trustee, manager, director, officer or joint venturer of such party shall have any personal liability by virtue of this Easement or with respect to the covenants and obligations set forth herein.

21. Amendment. This Easement may be amended, modified or terminated only in writing, executed and acknowledged by all parties to this Easement or their respective successors or assigns.

22. Entire Agreement. This Easement contains that entire understanding among the parties as to the subject matter hereof and supersedes any prior understanding and agreements between them respecting said subject matter.

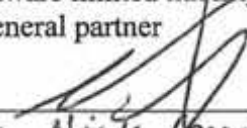
IN WITNESS WHEREOF, the parties hereto have executed this instrument the day and year first above written.

ATTEST:

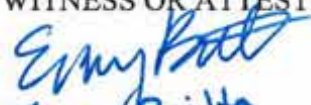

Bernard W. Coerber
Assistant Secretary

WAL-MART STORES EAST, L.P.,
a Delaware limited partnership

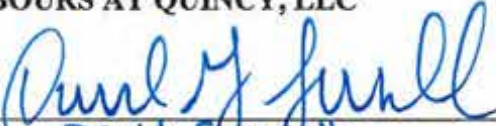
By: WSE MANAGEMENT, LLC,
a Delaware limited liability company
and general partner

By: 
Name: Nick Goodner
Title: Senior Director

WITNESS OR ATTEST:


Emory Builta

ARBOURS AT QUINCY, LLC

By: 
Name: David Sumkall
Title: Member

TRUST ACKNOWLEDGMENT

STATE OF ARKANSAS)
) ss.
COUNTY OF BENTON)

On this 29th day of July, 2021, before me, the undersigned notary public in and for said County and State, personally appeared before me Nick Goodner to me personally known, who, being by me duly sworn, did say that he is Senior ~~Realty Manager~~ ^{Director} of Wal-Mart Real Estate Business Trust, and that the seal affixed to the foregoing instrument is the seal of said trust, and that said instrument was signed, sealed and delivered on behalf of said trust by authority of its Managing Trustee and said Senior Director acknowledged said instrument to be the free act and deed of said trust.

WITNESS my hand and notarial seal subscribed and affixed in said county and state, the day and year in this certificate above written.


NOTARY PUBLIC

My Commission Expires: 5.27.2030

Sheri Fiel-Torbett
Washington COUNTY
NOTARY PUBLIC - ARKANSAS
My Commission Expires 05/27/2030
Commission No. 12377216

CORPORATE ACKNOWLEDGMENT

STATE OF Alabama)
) ss.
COUNTY OF Shelby)

On this 30th day of September, 2021, before me, the undersigned notary public in and for said County and State, personally appeared before me David Sumrall to me personally known, who, being by me duly sworn, did say that he is Member of Arbours at Quincy, LLC and that the seal affixed to the foregoing instrument is the corporate seal of said corporation, and that said instrument was signed, sealed and delivered on behalf of said corporation by authority of its Board of Directors, and said David Sumrall acknowledged said instrument to be the free act and deed of said corporation.

WITNESS my hand and notarial seal subscribed and affixed in said County and State the 30th day of September, 2021.


NOTARY PUBLIC

My Commission Expires: 1-15-25



EXHIBIT "A"

Site Plan

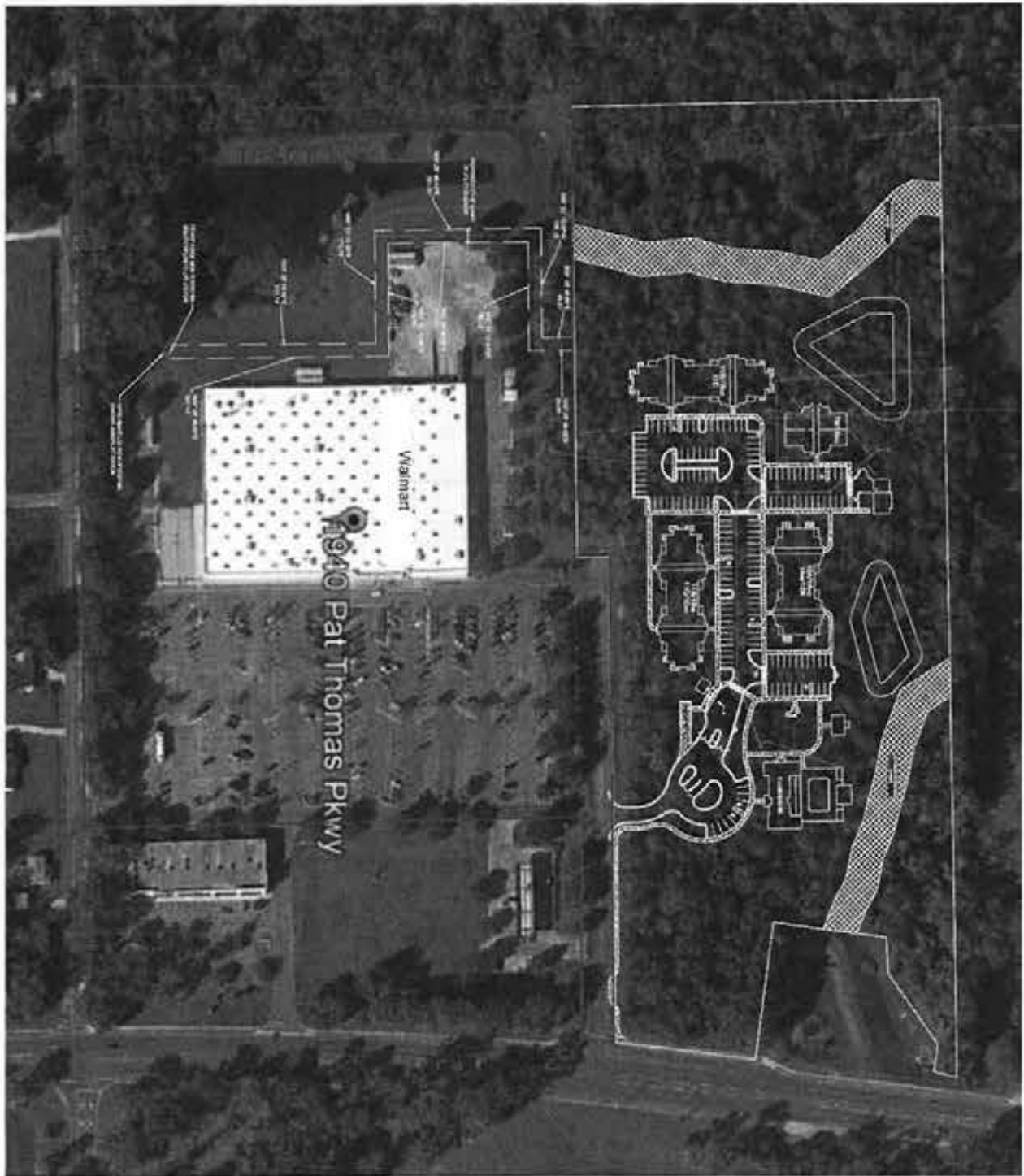


EXHIBIT "B"

Tract 1

(Wal-Mart's Tract legal description)

Legal Description: A parcel of land lying in the South 1/2 of the Northwest 1/4 of Section 24, Township 2 North, Range 4 West, Gadsden County, Florida, being more particularly described as follows: Commence at the Northwest corner of the South 1/2 of the Northwest 1/4 of said Section 24, being on the Northerly line of those lands described in O.R. Book 512, Page 1121, Public Records of Gadsden County, Florida; thence along the Northerly and Easterly lines of said lands for the following two courses; North 88° 55' 29" East, 54.54 feet; thence South 01° 05' 37" East, 508.46 feet to the POINT OF BEGINNING; thence North 89° 17' 58" East, 1419.48 feet to a point on the Westerly Right of Way of State Road No. 267, as shown on the Florida Department of Transportation Right of Way Map Section 50080-2511, sheets 6 and 7 of 16, dated April 3, 1991, said point being on a curve, concave Easterly, having a radius of 5779.65 feet and a chord bearing of South 06° 06' 36" West; thence run Southerly along the arc of said curve and Westerly Right of Way line through a central angle of 01° 01' 20" for a distance of 103.11 feet to the cusp of a curve concave Southwesterly and having a radius of 35.00 feet and a chord bearing and distance of North 39° 06' 48" West, 49.25 feet; thence run Northwesterly along the arc of said curve through a central angle of 89° 25' 28" for a distance 54.63 feet to the point of tangency; thence North 83° 49' 32" West, 56.64 feet to the point of curvature of a curve concave Southerly, having a radius of 975.00 feet; thence run Westerly along the arc of said curve through a central angle of 6° 52' 30" for a distance of 118.99 feet to the point of tangency, thence run South 89° 17' 58" West, for a distance of 1203.37 feet; thence North 01° 05' 37" West for a distance of 50.00 feet to the POINT OF BEGINNING.

Tract 2

(Grantee's Tract legal description)

A PARCEL OF LAND LYING IN THE SOUTH ONE HALF OF THE NORTHWEST ONE QUARTER OF SECTION 24, AND THE NORTHEAST ONE QUARTER OF SECTION 23, ALL IN TOWNSHIP 2 NORTH, RANGE 4 WEST, GADSDEN COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

COMMENCE AT A FOUND IRON PIPE (2 INCH) KNOWN AS MARKING THE NORTHWEST CORNER OF SAID SECTION 24 OR THE NORTHEAST CORNER OF SAID SECTION 23, AND RUN; THENCE SOUTH 01 DEGREE 13 MINUTES, 29 SECONDS EAST, 1323.76 FEET TO A CONCRETE MONUMENT (RLS #3286) MARKING THE NORTHWEST CORNER OF SAID SOUTH ONE HALF OF THE NORTHWEST ONE QUARTER; THENCE NORTH 88 DEGREES 55 MINUTES 44 SECONDS EAST ALONG THE NORTHERN BOUNDARY OF SAID SOUTH ONE HALF OF THE NORTHWEST ONE QUARTER A DISTANCE OF 1306.53 FEET TO A REBAR (LB #732); THENCE NORTH 89 DEGREES 11 MINUTES 15 SECONDS EAST ALONG SAID NORTHERN BOUNDARY A DISTANCE OF 231.23 FEET TO A REBAR (LB #732) ON THE WESTERLY RIGHT OF WAY BOUNDARY OF STATE ROAD NO. 267 (LAKE TALQUIN ROAD, AS PER STATE RIGHT OF WAY MAP SECTION NO. 50080-2511, SHEETS 6 AND 7 OF 16, DATED 04-03-91, LAST REVISION 11-13-91); THENCE SOUTH 14 DEGREES 34 MINUTES 41 SECONDS WEST ALONG SAID WESTERLY RIGHT OF WAY BOUNDARY A DISTANCE OF 40.20 FEET TO A REBAR (PSM #3031), MARKING THE NORTHEAST CORNER OF A DETENTION AREA AS DESCRIBED IN OFFICIAL RECORD BOOK 405, PAGE 1734, OF THE PUBLIC RECORDS OF SAID COUNTY; THENCE ALONG THE BOUNDARIES OF SAID DETENTION AREA AS FOLLOWS: THENCE NORTH 81 DEGREES 18 MINUTES 54 SECONDS WEST, 40.56 FEET TO A FOUND REBAR; THENCE SOUTH 54 DEGREES 38 MINUTES 05 SECONDS WEST, 131.02 FEET TO A REBAR (PSM #3031); THENCE NORTH 89 DEGREES 52 MINUTES 50 SECONDS WEST, 58.67 FEET TO A REBAR (PSM #3031); THENCE SOUTH 07 DEGREES 27 MINUTES 12 SECONDS WEST, 174.77 FEET TO A FOUND REBAR; THENCE SOUTH 82 DEGREES 32 MINUTES 44 SECONDS EAST, 209.98 FEET TO A REBAR (PSM #3031) ON SAID WESTERLY RIGHT OF WAY BOUNDARY; THENCE LEAVING SAID BOUNDARIES RUN ALONG SAID WESTERLY RIGHT OF WAY BOUNDARY AS FOLLOWS: THENCE SOUTH 07 DEGREES 27 MINUTES 12 SECONDS WEST, 146.36 FEET TO A REBAR (PSM #3031) FOR A POINT OF CURVE TO THE LEFT; THENCE SOUTHERLY ALONG SAID CURVE WITH A RADIUS OF 5779.65 FEET THROUGH A CENTRAL ANGLE OF 5 DEGREES 47 MINUTES 45 SECONDS FOR AN ARC DISTANCE OF 584.66 FEET (THE CHORD OF SAID ARC BEING SOUTH 04 DEGREES 33 MINUTES 20 SECONDS WEST 584.44 FEET) TO A REBAR (PSM #3031); Tract 2

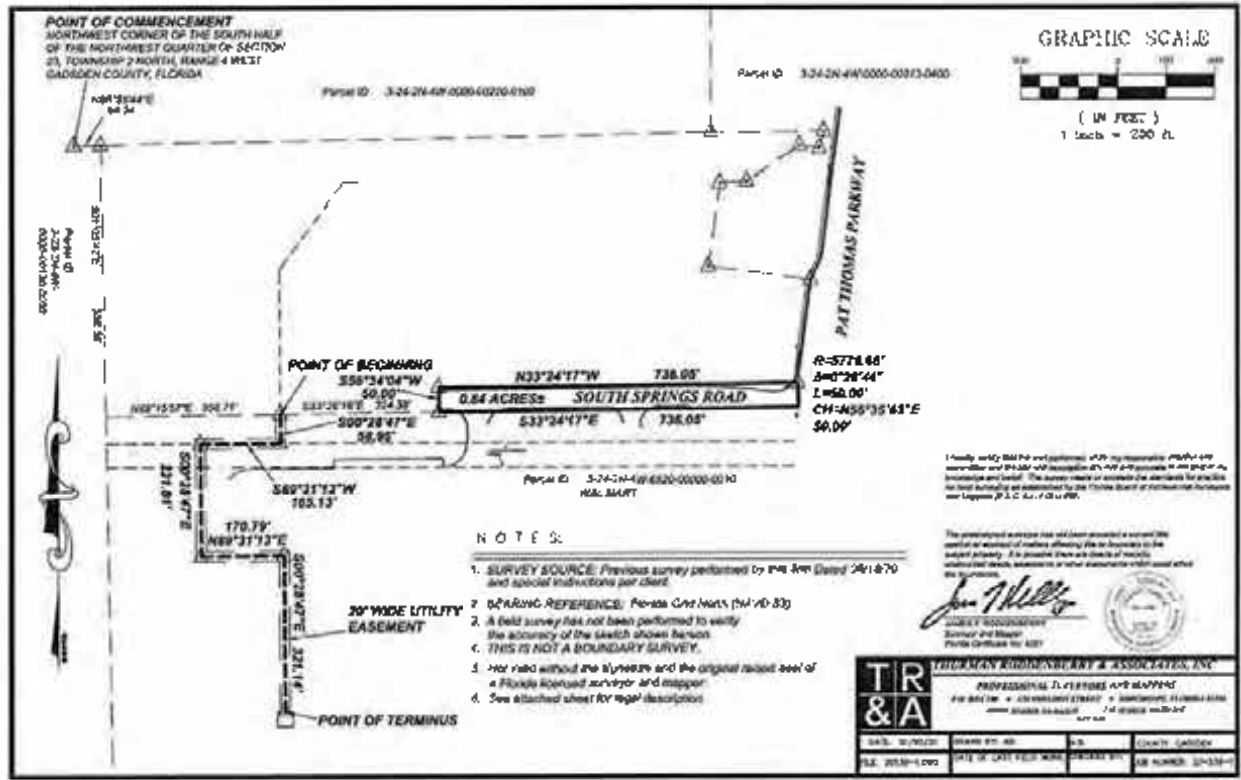
(Grantee's Tract legal description)

{Continued}

THENCE NORTH 88 DEGREES 32 MINUTES 38 SECONDS WEST 10.00 FEET TO A REBAR (PSM #3031); THENCE SOUTH 01 DEGREE 35 MINUTES 22 SECONDS WEST, 15.00 FEET TO A REBAR (PSM #3031); THENCE SOUTH 88 DEGREES 40 MINUTES 43 SECONDS EAST, 10.00 FEET TO A REBAR (PSM #3031) TO A POINT ON SAID CURVE CONCAVE TO THE EAST; THENCE SOUTHERLY ALONG SAID CURVE WITH A RADIUS OF 5779.65 FEET THROUGH A CENTRAL ANGLE OF 02 DEGREES 18 MINUTES 18 SECONDS FOR AN ARC DISTANCE OF 232.51 FEET (THE CHORD OF SAID ARC BEING SOUTH 00 DEGREES 21 MINUTES 25 SECONDS WEST, 232.50 FEET) TO A REBAR (PSM #3031); THENCE SOUTH 51 DEGREES 43 MINUTES 47 SECONDS WEST, 8.62 FEET TO A REBAR (PSM #3031) ON THE NORTHERLY MAINTAINED RIGHT OF WAY BOUNDARY OF A COUNTRY PAVED ROADWAY KNOWN AS HOGAN LANE; THENCE LEAVING SAID WESTERLY RIGHT OF WAY BOUNDARY AND RUN; THENCE SOUTH 89 DEGREES 28 MINUTES 31 SECONDS WEST ALONG SAID NORTHERLY MAINTAINED RIGHT OF WAY BOUNDARY A DISTANCE OF 30.87 FEET TO A REBAR (PSM #3031); THENCE SOUTH 89 DEGREES 22 MINUTES 34 SECONDS WEST ALONG SAID NORTHERLY MAINTAINED RIGHT OF WAY BOUNDARY A DISTANCE OF 1380.20 FEET TO A REBAR (PSM #3031) ON THE EASTERN BOUNDARY OF THE SOUTH ONE HALF OF THE SOUTH ONE HALF OF THE SOUTHEAST ONE QUARTER OF THE NORTHEAST ONE QUARTER OF SAID SECTION 23; THENCE NORTH 01 DEGREE 05 MINUTES 22 SECONDS WEST, 285.89 FEET TO A CONCRETE MONUMENT (PSM #3031) MARKING THE NORTHEAST CORNER OF SAID SOUTH ONE HALF OF THE SOUTH ONE HALF OF THE SOUTHEAST ONE QUARTER OF THE NORTHEAST ONE QUARTER; THENCE SOUTH 89 DEGREES 40 MINUTES 39 SECONDS WEST, 1334.78 FEET TO A CONCRETE MONUMENT (PSM #3031) MARKING THE NORTHWEST CORNER OF SAID SOUTH ONE HALF OF THE SOUTH ONE HALF OF THE SOUTHEAST ONE QUARTER OF THE NORTHEAST ONE QUARTER; THENCE SOUTH 00 DEGREES 47 MINUTES 37 SECONDS EAST, 330.09 FEET TO A REBAR (PSM #3031) MARKING THE SOUTHWEST CORNER OF SAID SOUTH ONE HALF OF THE SOUTH ONE HALF OF THE SOUTHEAST ONE QUARTER OF THE NORTHEAST ONE QUARTER, ALSO SAID POINT LYING ON SAID NORTHERLY MAINTAINED RIGHT OF WAY BOUNDARY OF HOGAN LANE; THENCE SOUTH 89 DEGREES 41 MINUTES 38 SECONDS WEST ALONG SAID NORTHERLY MAINTAINED RIGHT OF WAY BOUNDARY AND THE SOUTHERN BOUNDARY OF THE SOUTHWEST ONE QUARTER OF THE NORTHEAST ONE QUARTER OF SAID SECTION 23, A DISTANCE OF 25.00 FEET TO THE REBAR (PSM #3031); THENCE CONTINUE SOUTH 89 DEGREES 41 MINUTES 38 SECONDS WEST ALONG SAID SOUTHERN BOUNDARY A DISTANCE OF 1311.49 FEET TO A CONCRETE MONUMENT (PSM #3031) MARKING THE SOUTHWEST CORNER OF SAID SOUTHWEST ONE QUARTER OF THE NORTHEAST ONE QUARTER; THENCE NORTH 00 DEGREES 25 MINUTES 45 SECONDS WEST, 1318.80 FEET TO THE NORTHWEST CORNER OF SAID SOUTHWEST ONE QUARTER OF THE NORTHEAST ONE QUARTER; THENCE NORTH 89 DEGREES 37 MINUTES 43 SECONDS EAST, 1328.09 FEET TO A CONCRETE MONUMENT (PSM #3031) MARKING THE SOUTHWEST CORNER OF THE WEST ONE HALF OF THE NORTHEAST ONE QUARTER OF THE NORTHEAST ONE QUARTER OF SAID SECTION 23; THENCE NORTH 00 DEGREES 47 MINUTES 37 SECONDS WEST, 1321.14 FEET TO A REBAR (PSM #3031) MARKING THE NORTHWEST CORNER OF SAID WEST ONE HALF OF THE NORTHEAST ONE QUARTER OF THE NORTHEAST ONE QUARTER; THENCE NORTH 89 DEGREES 31 MINUTES 11 SECONDS EAST 659.84 FEET TO A CONCRETE MONUMENT (RLS #3266) MARKING THE NORTHWEST CORNER OF THE EAST ONE HALF OF THE NORTHEAST ONE QUARTER OF THE NORTHEAST ONE QUARTER OF SAID SECTION 23; THENCE SOUTH 01 DEGREE 00 MINUTES 34 SECONDS EAST (BEARING BASE) 1322.44 FEET TO A CONCRETE MONUMENT (RLS #3266) MARKING THE SOUTHWEST CORNER OF SAID EAST ONE HALF OF THE NORTHEAST ONE QUARTER OF THE NORTHEAST ONE QUARTER; THENCE NORTH 89 DEGREES 37 MINUTES 43 SECONDS EAST, 664.83 FEET TO THE POINT OF BEGINNING, LESS AND EXCEPT CONVEYANCES AND INTEREST OF RECORD, INCLUDING, BUT NOT LIMITED TO OFFICIAL RECORDS BOOK 512, AT PAGE 1119, AND OFFICIAL RECORDS BOOK 542, AT PAGE 884, AND ANY PART IN ROAD RIGHT OF WAY.

EXHIBIT "C"

Access Area (Part of Tract 1 legal description)

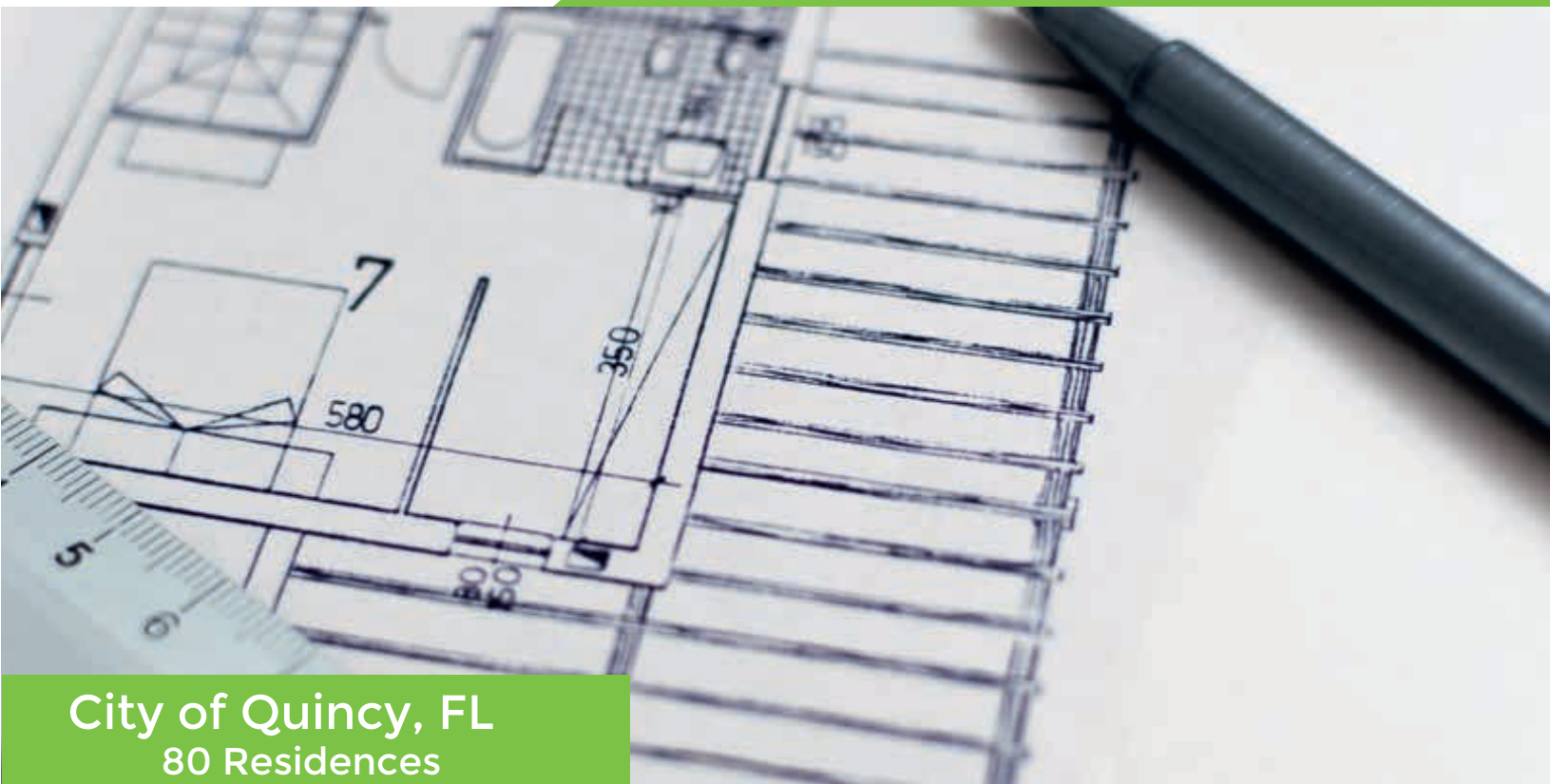


50.00 FOOT WIDE ROADWAY AND UTILITY EASEMENT

Commence at the Northwest corner of the South half of the Northwest quarter of Section 23, Township 2 North, Range 4 West, Gadsden County, Florida: thence run North 88 degrees 55 minutes 44 seconds East 54.54 feet: thence run South 01 degree 05 minutes 42 seconds East 558.59 feet: thence run North 89 degrees 15 minutes 57 seconds East 358.71 feet, thence run South 33 degrees 26 minutes 18 seconds East 324.38 feet to the POINT OF BEGINNING. From said POINT OF BEGINNING run South 33 degrees 24 minutes 17 seconds East 736.05 feet to a point lying on the Westerly right-of-way boundary of Pat Thomas Parkway, said point also lying on a curve concave to the Easterly, thence run Northwesterly along said right-of-way boundary and curve having a radius of 5779.65 feet, through a central angle of 00 degrees 29 minutes 44 seconds, for an arc distance of 50.00 feet, chord being North 56 degrees 35 minutes 43 seconds East 50.00 feet: thence leaving said right-of-way boundary run North 33 degrees 24 minutes 17 seconds West 736.05 feet, thence run South 56 degrees 34 minutes 04 seconds West 50.00 feet to the POINT OF BEGINNING containing 0.84 acres more or less.



Arbours at Quincy



City of Quincy, FL
80 Residences

**Arbour Valley
Communities**

www.arbourvalley.com

Development Plan

Arbours at Quincy is a new residential community consisting of 80 residences of class-A construction and design for the working family. Financing includes 4% Federal, multifamily revenue bonds issued through the local issuing authority and a new FHA 221 (d)4 loan. The development will accommodate workforce families earning up to 60% of the Area Median Income based on the Tallahassee Metro Area for a 50+ year period.

The new community will offer working families the option of one, two, and three bedroom open floor plan layouts and extensive community amenities designed with the residents in mind. Residents will have access to many educational, health, and community programs offered at no cost. In addition, each residential unit will adhere to energy efficient standards to reduce the residents' monthly living expenses as well as the community's carbon footprint.



Arbours at Crown Point - Ocoee, Florida

Community Amenities

Community amenities include on-site management and maintenance, ADA playground, grilling areas with covered pavilion, pool, and a resident community center furnished with a kitchen, meeting area, business center, and workout facility.

Building Construction

The buildings will contain 50%+ Brick and cementitious siding combination facade built with wood frame construction on concrete slabs with 35 year architectural shingled roof. Architectural design and color pallet will complement the area.

Unit Features

Every residence will be equipped with electric energy star appliances, range/ oven, refrigerator, dishwasher, microwave, central HVAC heat pump, washer/ dryer connections, ceilings fans, and patio/ balcony area.

Building Design

The buildings are designed with central fire sprinkler systems, ADA compliant residences and complex grounds, and built to green energy certifications. Some additional units will be equipped for handicapped accessibility and sensory impairment.



Grilling Area with Pavilion



Resident Playground

Property Amenities

Our developments utilize state-of-the-art best practice techniques in construction, property management and development, are environmentally conscious, strive to maximize green space, and accentuate a work-play community. Whether it is covered pavilions with grills designed as community gathering points, community center equipped with a business center and kitchen, or manicured landscaping and unit porches, our properties are designed with the resident, the surrounding community, and the environment in mind.



Community Center and Office Building

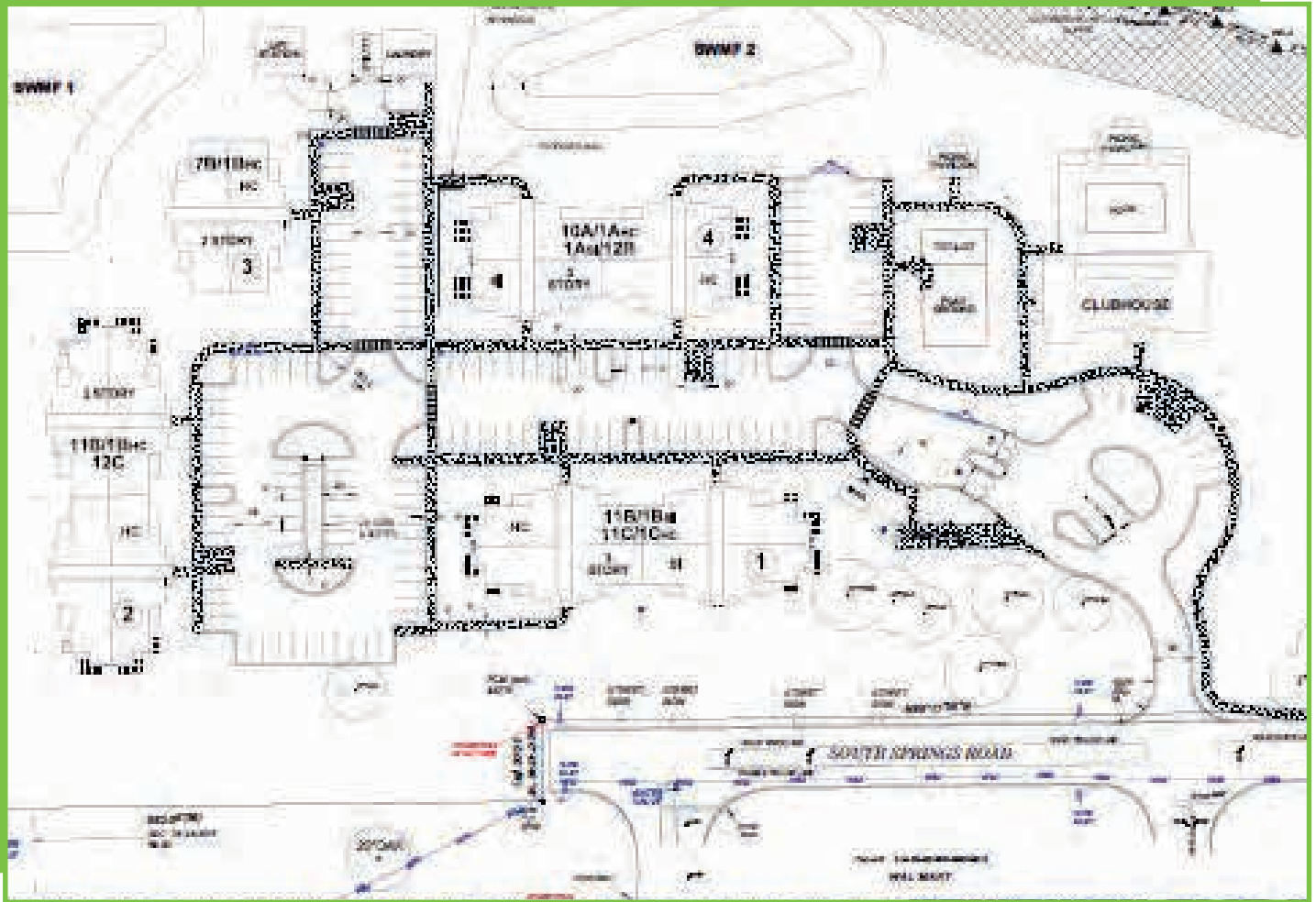


Community Meeting Area with Kitchen



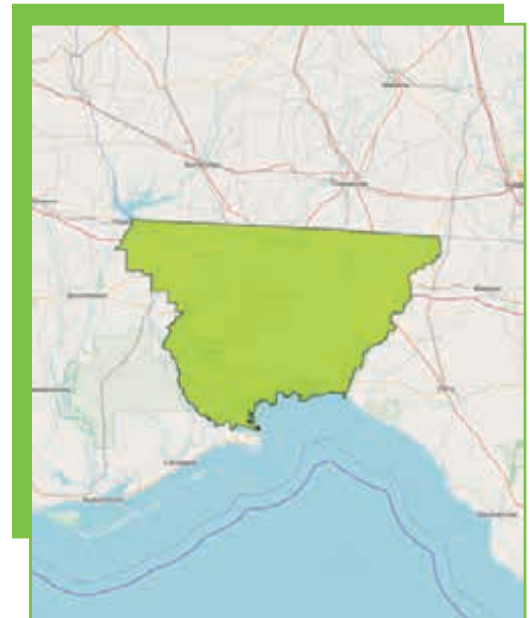
Community Workout Facility

Site Layout



Site Location

Arbours at Quincy is well located in central Gadsden County, Florida, at the corner of Pat Thomas Boulevard and South Springs Drive. The site is adjacent to the Walmart Shopping Center and across Pat Thomas Boulevard from Joe Adams Commerce Park in the City of Quincy. The site is easily accessible to I-10 and close to major employers such as TruValue Distribution Center, Quincy Correctional Institution, North Florida Research and Education Center and Specialty Chemical Manufacturing.



Economic Benefits

- New Obtainable Workforce Housing (80 Residences)
- 3 Permanent new Jobs (Average \$40,000 per year)
- New Property Tax Revenue \$70,000 or \$1,400,000 over 20 years
- New Utility Income (Avg. water/ sewer bill \$75 X 80 units = \$72,000 per year)
- Sales Tax Avg. Revenue \$201,600 (80 families X \$36,000 X 70%)

Affordable Solutions

Governmental funding programs:

Tax credits, CDBG, SPLOT, HOME Funds, SAIL Dollars, Bonds, tax grants, or permit waivers.

Other Regulatory solutions:

Favorable zoning, inclusionary zoning, streamlined permitting and fees waivers without Commissioner approval.

Workforce Housing

Workforce Housing is housing that is obtainable to families and in close proximity to their employment. It includes homeownership, as well as rental housing, that can be priced affordably to a moderate to middle income person or household. The Urban Land Institute, defines workforce housing as: “housing that is affordable to households earning 60% to 120% of the median area income.” The typical standard to verify affordability defined as obtainable housing is no more than 30% to 40% percent of their annual income.

The housing should be thought of as housing for public employees – teachers, police officers, firefighters, and others who are integral to a community, yet who struggle to live in the communities they serve. However, workforce housing also includes housing for young professionals, workers in the construction trades, retail, office and service workers.

Tallahassee Metro Area

Population	1990	2000	2010	2018*
Tallahassee MSA	259,107	320,259	368,770	385,145
Leon County	192,493	239,509	275,484	292,502
Gadsden County	41,116	45,017	47,744	45,894
Jefferson County	11,296	12,876	14,759	14,288
Wakulla	14,202	22,857	30,783	32,461

The Tallahassee Metropolitan area includes the counties of Leon, Gadsden, Jackson, and Wakulla.

Proposed Design



Three Story Walk-up Building



Community and Office Building Design



Outdoor Community Area

Unit Mix

Bedroom Type	# of Units	SQFT	Avg. Rent
1 Bedroom/ 1 Bath	24	815	\$589
2 Bedroom/ 2 Bath	52	1,075	\$695
3 Bedroom/ 2 Bath	24	1,250	\$805

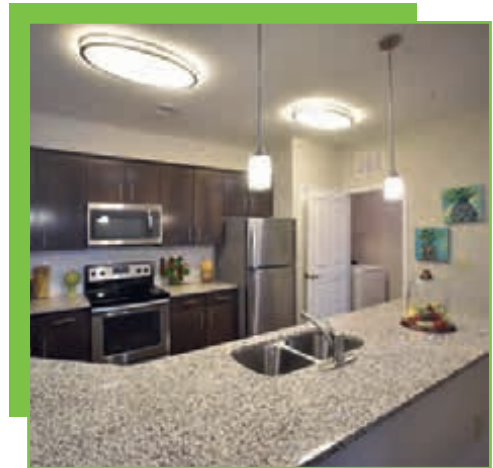
Separate Community and Leasing Building



One Bedroom and One Bath Layout



Two Bedroom and Two Bath Layout



Three Bedroom and Two Bath Layout



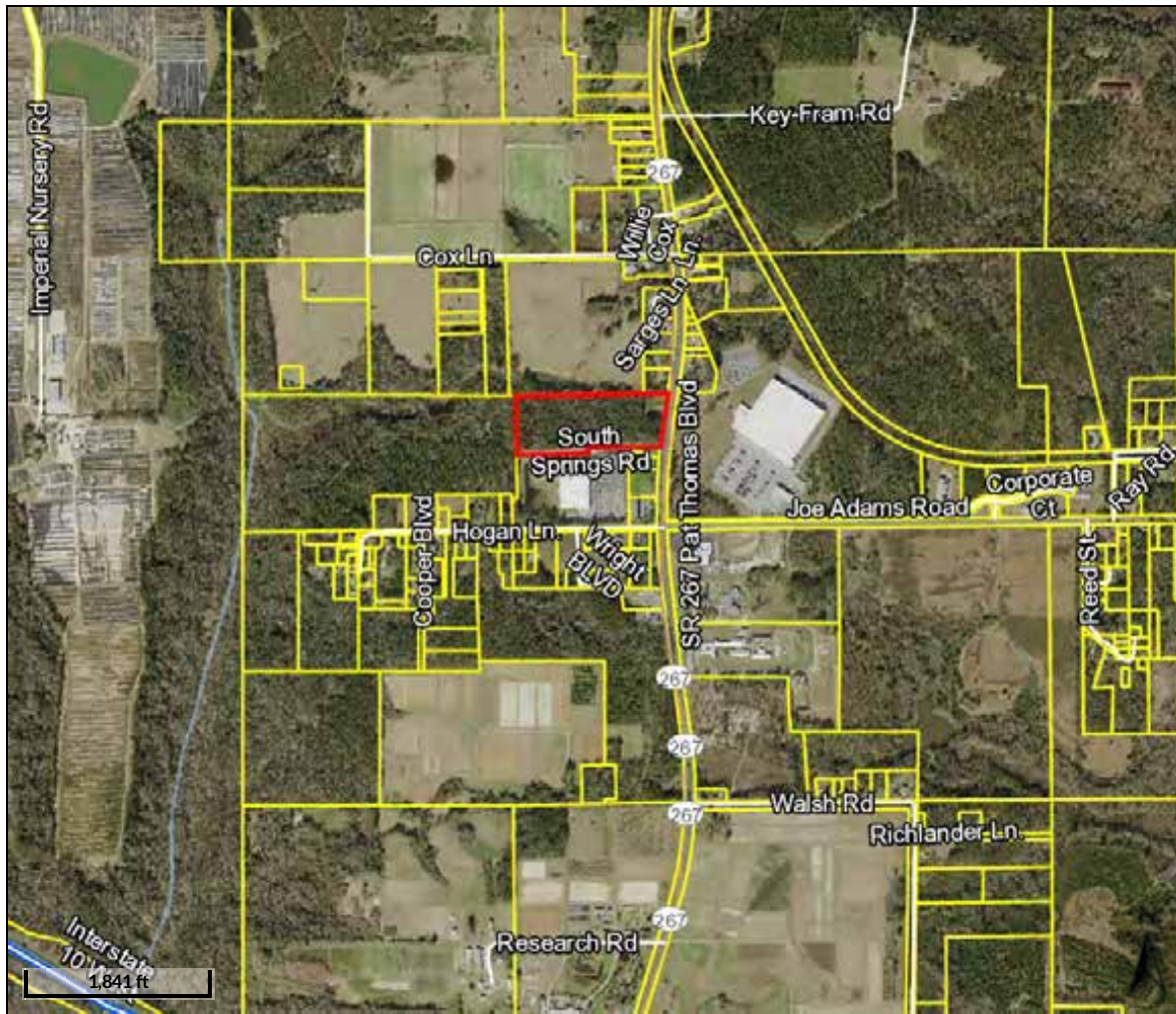
Arbours at Shoemaker Place - *Defuniak Springs, Florida*

Contact Us

242 Inverness Center Drive
Birmingham, AL 35242

Phone: 205-981-3300
info@arbourvalley.com




www.arbourvalley.com



Overview



Legend

-  Parcels
-  Roads (Local)
-  Roads (Major)
-  Streams and River (Large)

Parcel ID	3-24-2N-4W-0000-00230-0100	Alternate ID	3N2W4240000002300100	Owner Address	EB PROPERTIES LLC
Sec/Twp/Rng	24-2N-4W	Class	NO AG ACRE		10106 BEAR PAW LANE
Property Address	PAT THOMAS PKWY QUINCY	Acreage	16.001		PANAMA CITY, FL 32404

District 7
Brief Tax Description OR 732 P 1128

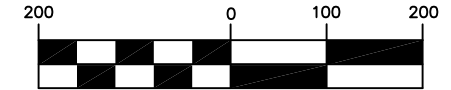
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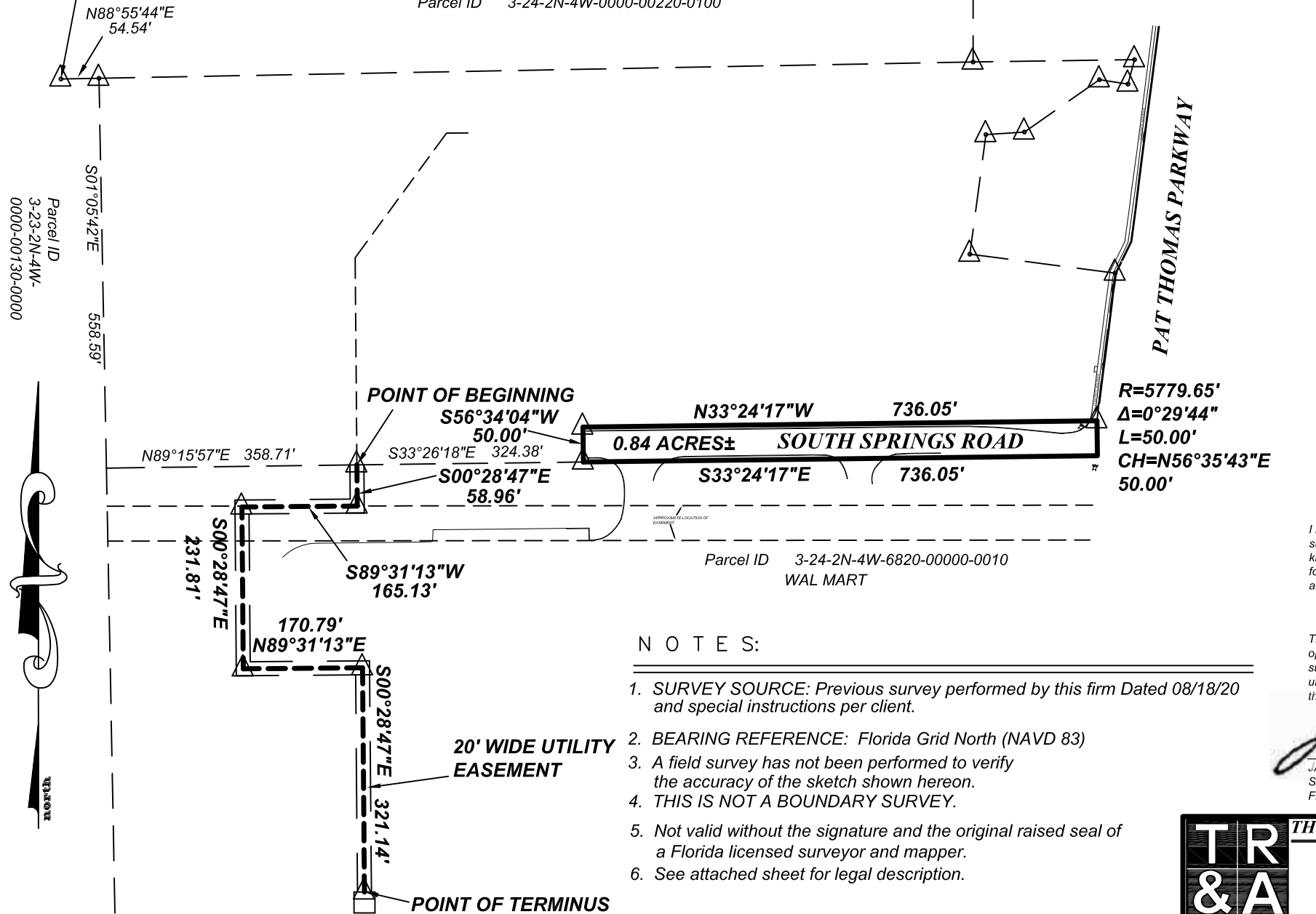
Developed by 

POINT OF COMMENCEMENT
 NORTHWEST CORNER OF THE SOUTH HALF
 OF THE NORTHWEST QUARTER OF SECTION
 23, TOWNSHIP 2 NORTH, RANGE 4 WEST,
 GADSDEN COUNTY, FLORIDA

GRAPHIC SCALE



(IN FEET)
 1 inch = 200 ft.



NOTES:

1. **SURVEY SOURCE:** Previous survey performed by this firm Dated 08/18/20 and special instructions per client.
2. **BEARING REFERENCE:** Florida Grid North (NAVD 83)
3. A field survey has not been performed to verify the accuracy of the sketch shown hereon.
4. **THIS IS NOT A BOUNDARY SURVEY.**
5. Not valid without the signature and the original raised seal of a Florida licensed surveyor and mapper.
6. See attached sheet for legal description.

I hereby certify that this was performed under my responsible direction and supervision and the plat and description are true and accurate to the best of my knowledge and belief. The survey meets or exceeds the standards for practice for land surveying as established by the Florida Board of Professional Surveyors and Mappers (F.A.C. 5J-17.051/.052).

The undersigned surveyor has not been provided a current title opinion or abstract of matters affecting title or boundary to the subject property. It is possible there are deeds of records, unrecorded deeds, easements or other instruments which could affect the boundaries.

James T. Roddenberry
 JAMES T. RODDENBERRY
 Surveyor and Mapper
 Florida Certificate No: 4261



TR & A THURMAN RODDENBERRY & ASSOCIATES, INC
 PROFESSIONAL SURVEYORS AND MAPPERS
 P.O. BOX 100 • 125 SHELDON STREET • SOPCHOPPY, FLORIDA 32358
 PHONE NUMBER: 850-962-2538 FAX NUMBER: 850-962-1103
 LB # 7160

DATE: 01/05/21	DRAWN BY: MD	N.B.	COUNTY: GADSDEN
FILE: 20539-1.DWG	DATE OF LAST FIELD WORK:	CHECKED BY:	JOB NUMBER: 20-539-1

**CITY OF QUINCY
CITY COMMISSION
AGENDA REQUEST**

Date of Meeting: December 14, 2021
Date Submitted: December 7, 2021
To: Honorable Mayor and Members of the City Commission
From: Jack L. McLean Jr., City Manager
Charles J. Hayes, Interim Planning Director
Subject: Score Sheet for Anti-Crime Prevention Grant (Final Round)

Statement of Issue:

The Provide an instrument for funding for Family Based Prevention/Community Programs to reduce gang activity and gun violence, staff developed a process for the Commission to approve funding for Non-Profits 501(c) 3 Organizations, local governments and school districts that serves Gadsden County. The amount of the grants will not exceed \$10,000. The Total available funds remaining to disperse is \$18,000.

Background:

The family-based prevention/community program application packet is a seed grant up to a maximum of \$10,000 with a match of 25%. This will be the final round of funding. The match can be in-kind. Applications were submitted to the Project Coordinator. Applications were reviewed by the staff members and scored. Staff selected a committee of 4 was put together to review and score the applications according to the attached Rubric.

The committee discussed each application and individually provided their scores. Scores was tallied and provided.

The application deadline was set November 19, 2021, one new application was received by the deadline, we re-scored the two previous applications as directed. The others were received after the deadline; however, they were given a score.

Conclusion

Discretion of the Commission.

YOUTH ANTI-VIOLENCE GRANT PROPOSAL SCORES- SECOND ROU

ORGANIZATION	SCORES			
	REVIEWER 1	REVIEWER 2	REVIEWER 3	REVIEWER 4
Closing the Gap	4.15	8	8.5	
Men of Action	5.95	5.85	6.2	
Boys that Skate (BTS)	4.95	4.9	8	
Herz 2 Yourz	6.2	5.7	6	
ARTS	4.65	7.85	8.5	
Melanin Mothers Meet (M3)	5	6.5	7	

Score between 2 (lowest) and 9 (highest)

No funding for score less than 4

Score between 4 and 5 to secure 33% of requested funding

Score between 5.1 and 6.9 to secure 50% of requested funding

Score between 7 and 8 to secure 75% of requested funding

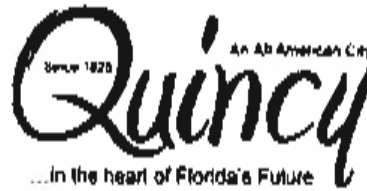
Score between 8.1 and 9 to secure 100% of requested funding

ND

Average Score	Requested Funding	Suggested Funding
5.1625	\$ 10,000.00	Commissoners
4.5	\$ 10,000.00	"
4.4625	\$ 10,000.00	Rcvd 11/19
4.475	\$ 10,000.00	Rcvd 11/23
5.25	\$ 10,000.00	Rcvd 12/3
4.625	\$ 10,000.00	Rcvd 12/3

Application # 1

404 West Jefferson Street
www.myquincy.net



Quincy, FL 32351
850-618-0020

Anti-Crime Prevention Seed Grant Application

Applicant Information

Name:	Harris,	Nekeshia	S.
	Last	First	Middle Initial
Address:	709 South Adams Street	Quincy	FL
	Street / P O Box	City	State
Code			32351
			Zip

Organization Name: Closing The Achievement Gap, Incorporated

Organization Contact:

Harris	Nekeshia	S.
Last Name	First Name	Middle Initial
<u>Ignitethegift2020@gmail.com</u>	(850) 661-0977	(850) 661-
0977		
Email	Office Phone	Cell
Phone		

There are five Eligible Grant Activities:

- Prenatal and Postnatal care of the Child**
- Behavioral Parent Management Training**
- Functional Family Therapy for Delinquent Youths**
- Addictions/Treatment and Youth Programming/Mentoring Program**

Please Identify the Eligible Activity that your program is applying for.

Youth Programming/Mentoring Program and Behavioral Parent Management Training

Please provide the scope of your proposed project.

Please include with your application the following:

Proof of your 501(3) c status

Number of years the non-profit organization has been established as verified through non-profit status letter via the U.S Department of Treasury (IRS) and/or a copy of your Consumer Exemption Certificate from the Florida Department of Revenue and/or Articles of Incorporation from the Florida Department of State. (

Number of years: 2 Years and 10 Months

Description of 501©(3) non-profit organizations considered a public charity by the IRS

Closing The Achievement Gap, Incorporated is organized to provide Gadsden County youth and their families with various services, opportunities, trainings and experiences that will impact and elevate their achievement in all areas of their lives.

Do you have any other partnering organizations? YES

IgniteTheGift, LLC

That's Enough, LLC

Xtreme Athletics

Do you have any other funds being leverage for this grant? YES

Do you have a Fiscal Sponsor? NO

Have you received any other funding for this project? YES

Received funds from Round One of the Quincy Anti-Crime Prevention Grant

Receiving funding from IgniteTheGift, LLC and That's Enough, LLC

Project Narrative Consistent with Anti Crime Prevention Plan /Family-Based Prevention/Community Program

Closing The Achievement Gap, Inc. Youth Crime Prevention Initiative:

YouRising

Scriptural Focus—Isaiah 52:2 "Shake the dust from yourself and ARISE!"

Vision: The vision of CTAG, Inc's YouRising Youth Crime Prevention Initiative is to decrease youth crime activity in the city of Quincy.

Mission: YouRising facilitates a master life coaching curriculum designed for Quincy's Generation Z to create a diverse, inclusive, and safe community built on a spirit of R.E.S.P.E.C.T: Responsibility, Empathy, Success, Patience, Expectations, Choices and Trust. To ensure that we are able to manifest our mission, we have obtain the direction of Dr. Anton G. Elwood, pastor of New Mount Zion AME Church in Tallahassee, and Professor Lavonia McIntyre from the Interdenominational Theological Seminary.

Recruitment: CTAG, Inc.'s YouRising has formed relationships with the following schools to receive access to Quincy's youth and to offer life coaching/mentoring to students who may be in crisis, at-risk, exhibiting signs of future at-risk behaviors, previously justice-involved youth, as well as students who request to receive coaching/mentoring through YouRising: Carter-Parramore Academy, Gadsden County High School, Stewart Street Elementary and James A. Shanks High School.

Launching Event: The YouRising Youth Crime Prevention Initiative's launching event will be a Youth Symposium held on Sunday, October 24, 2021 from 2 pm-4pm at the Campbell Kelly Center. With this first youth symposium, the youth will begin a discussion called "Our Voices, Our Views, Our Vision." This discussion will lead to the creation of a GenZ Vision for the City of Quincy. The youth will grapple with the following questions:

1. **Preservation Goals:** What does the City of Quincy have or do now for its youth that you want it to maintain?

2. **Elimination Goals:** What does the City of Quincy have or do now for its youth that you don't want it to have?

3. **Adjustment Goals:** What are some things the City of Quincy does or has for its youth that you like, but want to see part of it changed?

4. **Achievement Goals:** What do you want the City of Quincy to have for its youth that it doesn't have now?

5. Avoidance Goals: What does the City of Quincy have or do now for its youth that you don't want it to have or do anymore?

6. Elevation Goals: What are some things that the City of Quincy does or has for its youth that you would like to see taken to a higher level?

From these goals, the Youth will determine which one they want to champion for the remainder of the 2021-2022 YouRising year under the R.E.S.P.E.C.T campaign, and then create their own action plan as service learning project. The goal is to help them transition to builders and preservers of this community. In addition, YouRising will form a Youth Executive Board that will present their vision to the City Commissioners during the December or January meeting.

To assist with facilitating this youth symposium, Shaun Potter, Sr.---father of Shaun Potter, Jr. who was shot and killed in Quincy in June 2021--- will assist along with Shontell Rittman and Adrian Williams. Students will be given T-shirts and journals as well as incentives and door prizes. They will also be fed at the end of this first symposium.

(Please use additional sheet if necessary)

Tell us about your neighborhood in which this project would benefit.

According to data reported by the Gadsden County Sheriff's Department, a crime occurs every 14 hours and 45 minutes in Quincy. The rate of violent crime in Quincy is 4.74 per 1000 residents during a standard year. It is believed that most of those involved in the rash violent crime are teens ages 15 to 25. We will especially

target the neighborhoods in Districts One and Two where the latest streams of violent crimes were committed.

How will these funds assist Crime Prevention in your community? Points will be scored.

These funds will assist with creating a platform and opportunities for CTAG, Inc. to provide free life coaching to the youth of Quincy as well as their parents with the expectation that they will gain tools for facing life's struggles in a healthy manner rather than crime. These funds will give them exposure that will motivate them to make smart decisions that will allow them to pursue and achieve their goals. These funds will allow CTAG, Inc. to bring in resources and form partnerships that will exclusively target Quincy's youth and help the City lessen gaps that it has not been able to close on its own. Finally, these will empower CTAG, Inc. to organize activities and events that give the Youth an outlet that keeps them positively and productively engaged in the community.

Provide Budget. Administrative fees shall not exceed 25% of the maximum amount the total Grant. (Please use separate sheet if needed)

Administrative 25%: \$2500

Facilitators (2)

Project Coach (1)

Mentors (5)

Materials: \$2000

Life Coaching Workbooks

Journals

Chart Paper

Writing Utensils

Dry Erase Board and Markers

Binders

Notebook Paper

T-Shirts: \$2000

Youth Incentives: \$500

Activities (includes Facilities and Transportation): \$3000

Saturday/Sunday Youth Symposiums

GenZ Life Coaching Seminars

Raising GenZ Coaching

Youth Service Learning Projects

College Tours

Application #2

Application # 2

404 West Jefferson Street
www.myquincy.net



Quincy, FL 32351
850-618-0020

Anti-Crime Prevention Seed Grant Application

Applicant Information

Name: Jackson	Willie	A.	
Last	First	Middle Initial	
Address: 902 Solomon Dairy Rd.	Quincy	FL	32352
Street / P O Box	City	State	Zip Code

Organization Name: Gadsden County Men of Action

Organization Contact:

Jackson	Willie	A.
Last Name	First Name	Middle Initial
Jacksonwa6@gmail.com	(850) 627-6030	(850) 508-9985
Email	Office Phone	Cell Phone

There are five Eligible Grant Activities:

Prenatal and Postnatal care of the Child
Behavioral Parent Management Training
Functional Family Therapy for Delinquent Youths
Addictions/Treatment and Youth Programming/Mentoring Program

Please Identify the Eligible Activity that your program is applying for.
Youth Programming/Mentoring Program

Please provide the scope of your proposed project.

The scope of mentoring programs is to provide youths with positive adults to reduce risk factors such as antisocial behavior, alienation, family management problems, lack of commitment to school by enhancing protective factors (e.g., healthy beliefs, opportunities for involvement, and social and material reinforcement for appropriate behavior). The mentors are all members of the organization and trained in conflict resolution, goals setting and crime prevention. The program setting and model follows the formal mentoring framework. The mentoring relationship is between one or more youths and the volunteer, which is fostered through a structured program operated by GCMA organization. The organizations has a structured program that includes recruitment of youth and volunteers, training of volunteers, guidelines for matching volunteers and youth, and ongoing monitoring and training.

Proof of your 501(3) c status

Number of years the non-profit organization has been established as verified through non-profit status letter via the U.S Department of Treasury (IRS) and/or a copy of your Consumer Exemption Certificate from the Florida Department of Revenue and/or Articles of Incorporation from the Florida Department of State.

Number of years: 34 Years and Months: 8

Description of 501(c)(3) non-profit organizations considered a public charity by the IRS

In March 1997, the Internal Revenue Service issued a determination letter that recognized Gadsden County Men of Action, Inc as exempt from federal income tax. The organization is exempt under section 501c(3) of the Internal Revenue Code. The organization is also classified as a public charity under section 509 (a)(2) of the Internal Revenue Code.

Do you have any other partnering organizations? Yes No

Do you have any other funds being leverage for this grant Yes No

Do you have a Fiscal Sponsor? Yes No

Have you received any other funding for this project? **NO** If so, list the funding source.

Project Narrative Consistent with Anti Crime Prevention Plan /Family-Based Prevention/Community Program

Gadsden County Men of Action Mentoring Program is an After School Enrichment program for at-risk students attending the alternative school and referred by the court system. The overarching focus of the program is to show youth a better way to achieve success in a positive way instead of a negative way. Furthermore, the program provides at-risk youth with positive and consistent adult advocate contacts to promote healthy development and functioning by reducing risk factors. Adult advocate practice is rated effective in reducing delinquency outcomes and promising in reducing the use of alcohol and drugs, improving school attendance, grades, achievement test scores, social skills, and peer relationships. The program is community-based and centered around the community schools with a goal of reducing youth crimes and addressing the underlying and systemic issues that lead to youth crimes. The Computer Coding component of the program helps teens develop technology and workforce skills taught in the context of the needs and priorities of youth. During the 10 months course, teens learn coding skills required to receive Micro Soft Certification.

Tell us about your neighborhood in which this project would benefit.

The Gadsden County Men of Action Mentoring Program is a school-based program that services youth of the entire county. The school-based mentoring (SBM) program involves the pairing a young person with a positive role model while learning computer skills in an after school setting. The mentor and mentee meet at a GCMA building and school rather than various places within the community. The SBM pair usually also meets at the school in a supervised setting for about one hour, once a week, during or after school. In a most cases, SBM is provided through a community agency, and the youth meets with his or her mentor at the GCMA building for three hours, three days a week. The mentoring activities are concentrated on academics, along with social activities. The relationship usually lasts about 10 months during one school year. In a few cases, the pair meets during the summer or even in the next school year.

How will these funds assist Crime Prevention in your community? Points will be scored with consistent of the Anti-Crime Prevention Plan.

The program will give priority through an equity funding framework that clearly demonstrates immediate intentionality around crime prevention and support programs using proven or promising strategies that focus evidence-based outreach activities to prevent at-risk behavior in youths.

The goal is for all 12 youths in the program to avoid situations that leads to an arrest or court appearance.

Provide intervention services to youth (13-19) currently interacting with the criminal justice system to prevent future violent crimes in Gadsden County

Improve neighborhood safety within Quincy's Police Department patrolled districts through community mobilization efforts to reduce or prevent crime in a specific geographical area.

Partner with public agencies (Gadsden County Schools, Gadsden County Courts, and local law enforcement) to help or prevent crime in our community.

Provide Budget. Administrative fees shall not exceed 25% of the maximum amount the total Grant. (Please use separate sheet if needed)

The proposed budget for the Anti-crime Prevention mentoring Program is \$10,000, in which the GCMA will allocate \$2000 fiscally and \$3000 in-kind.

Line Item	Amount	Comment
Administrative Fee	\$1000	
Life Sequence of Success Workshops	\$1000	
Anti-Crime Basketball Tournament	\$1000	
Hopes and Dreams Workshops	\$1000	
Coding Certification Software Upgrade	\$3500	
Instructors Stipend	\$1000	4 @ \$250
Coding Certificates	\$1000	
Mentees Bags and Binders	\$500	
Total	\$10,000	

The mentoring program consists of 12 at-risk student enrolled at Carter-Parramore Academy representing different neighborhoods in the Quincy community. The goal is 100% of the students will avoid situations which leads to an arrest/court appearance. School-based mentors will conduct workshops bi-weekly to ensure mentees track goals, understand conflict resolution and familiar with career paths after school. GCMOA mentors and mentees will meet monthly for a cookout and discuss goals, conflict resolution, and career exploration.

The Focus Question: "Am I doing the right thing, at the right time, for the right reason?"

Name	Neighborhood	Court Record
Pete, Terrance	Lick Skillet	
Brown, Carlos	Arbor Crest	
Hover, Tel"Metrius	Sub Division	
Baker, Hykeem	Sunset Acreas	
Sanders, Jaylyn	Pepper Hill	
Jones, Kevion	Hillside	
Russ, Jartavious	Circle Drive	
Pruitt, Kemonta	Sub Division	
Dennis, Dailynn	Sub Divsion	
Thomas, Michael	Pole Cat Alley	
Winbush, Jamaud	Friendship	
Perkins, Malik	Joe Adams Road	

*Need to coordinate a December basketball tournament for the County mentoring programs

Additional materials

Three (3) letters of support from partners of your project

Additional materials

Three (3) letters of support from partners of your project

Progress Report

In accordance with Grant Award you will be required to provide two progress reports. The first progress report is due at mid-point of your program. The final report is due at the end or one year of starting your program.

Upon being awarded a grant, a signed grant agreement will be executed between the Grantee and the City of Quincy.

Grading Grid for Proposal

Each grant will be evaluated on the six (6) Guiding Principles: Maximum score 100 points

Inclusiveness: Plan to support resident participation (10 points) _____

Collaborative: Ventures with other entities (15 points) _____

Resourceful: Leverage to make the most out of what the community has (15 Points) _____

Reflective: Learn how your proposal will build on the work of others (20 Points) _____

Adaptive: Building flexibility into the proposal approach (10 Points) _____

Aligned: Show collaboration with others working toward a similar vision (30 Points) _____

CERTIFICATION AND COMPLIANCE STATEMENT

We hereby certify that the information contained in this application is true and correct to the best of my knowledge and that I have read the Program Guidelines of the City of Quincy Seed Grant Application Program and will abide by all legal, financial, and reporting requirements as a condition of receiving grant funds from the City. The City of Quincy requires two signatures from organization officers that have been given the authority to sign on behalf of the organization. By signing the application, each person is affirming their authorization to sign on behalf of the organization. Note: Final funding approval may not occur until the City of Quincy Commission review application.

Signature of Organization's Officer: Henry Gunn Sr

Title of Officer: President

Print Name: Henry Gunn Sr.

Signature of Organization's Officer: [Signature]

Title of Officer: Vice President

Print Name: John Youman



Carter-Parramore/Gadsden Central Academy

631 South Stewart Street

Quincy, Florida 32351

Phone: (850) 627-6030

Fax: (850) 875-3197

Major (Ret.) Willie A. Jackson, Principal

LaRonda Frazier-Lee, Assistant Principal

October 19, 2021

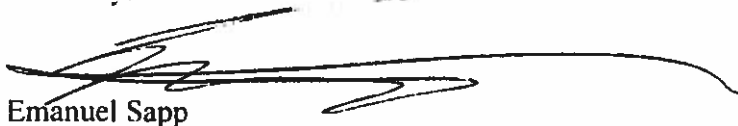
Re. Letter of Support

City of Quincy

ATTN: Mr. Charles Hayes

It is a pleasure to write a letter of support for the Gadsden County Men of Action, Inc. Anti-Crime Prevention Mentoring Program. The school advisory council (SAC) received a presentation from the leadership at CPA explaining a partnership with GCMA to assist at-risk youth. I was impressed after listening to principal's presentation of how 12 At-risk students were chosen to participate in a mentoring program that is both school and community based. I was even more impressed with the goal established by GCMA, CPA, and the students. A simple goal that all students will avoid situations that require an arrest of court appearance. I believe the mentoring program designed to prevent crime in the community will be beneficial for the youths and the community.

Sincerely,



Emanuel Sapp

School Advisory Council Chair Person

"I will practice and study so when my time comes, I will be ready."

Abraham Lincoln

Friendship African Methodist Episcopal Church
The Reverend Charles F. Flowers, Pastor
401 E Martin Luther King Jr Blvd
Chattahoochee, FL 32324
Phone: (850) 663-4771

October 19, 2021

Dear City of Quincy:

Re: Anti-Crime Prevention Grant

It is my pleasure to write a letter in support of GCMA for the Anti-Crime Prevention Grant. As pastor of Friendship African Methodist Episcopal Church in Chattahoochee, FL the members and I feel that the GCMA Anti-Crime Prevention Mentoring Program will be very beneficial for the youth because it will provide positive adult volunteers to be mentors to youth guiding them in exhibiting right behaviors in their daily lives. We desire our youth to avoid getting involved in any trouble or crime. Through conflict resolution training in the mentoring program our youth will learn appropriate behavior responses to various situations they may encounter. We strongly believe the mentoring program will be effective in crime prevention.

Please let me know if any further information is needed. I can be reached at (850) 766-2883.

Sincerely,

Rev. Charles F. Flowers

Reverend Charles F. Flowers, Pastor
Friendship African Methodist Episcopal Church – Chattahoochee, FL



Florida A & M University National Alumni Association Inc.
Gadsden County Alumni Chapter

July 12, 2021

To Whom It May Concern,

The Gadsden County Alumni Chapter of the FAMU National Alumni Association, Inc., "works to influence community and governmental activities that will support the University's priorities," as research, public service, cultural diversity, and education, to name a few.

The Gadsden County Men of Action's Anti-crime Prevention Mentoring Program will provide youths with positive adult role models to help reduce risk factors that negatively impact the county. Such mentorship opportunities generally align with the chapter's overall mission of public service to the betterment of our community. Therefore, the Gadsden County FAMU Alumni Chapter wholeheartedly supports this organization's Anti-Crime Prevention Grant initiatives.

Regards,

Patricia Hinson

Patricia Hinson, President

POST OFFICE BOX 1285
QUINCY, FLORIDA 32353



Florida A & M University
www.gadsdenattlers.org

Application # 3

RECEIVED

NOV 19 2021

JK

Shaderica Bell
Application #3

BUILDING & PLANNING

An All American City



404 West Jefferson Street
www.myquincy.net

Quincy, FL 32351
850-618-0020

Dear Partner:

The Family-Based Prevention/Community Program Application packet is a seed grant with a maximum of \$10,000. The match can be in-kind or a combination of cash and in-kind. The application packet should be submitted to the Purchasing Officer as the point of contact person for the anti-crime effort.

An application may be submitted on the 12th day of the month and will be considered if funds are available. Grant funds are available for 501(3)c and not-for-profit organizations.

Grant funds will be awarded on a competitive basis and shall only be provided for events occurring after applications have been approved and the recipient has entered into a grant agreement with the City of Quincy. Organizations wishing to receive funding assistance for their event must submit a grant application for review. Applications are available the City of Quincy website page at myquincy.net for printing.

Gadsden County American Rescue Plan fund can be used as additional source for your project with the grant. Information is attached on the process for applying for these funds.

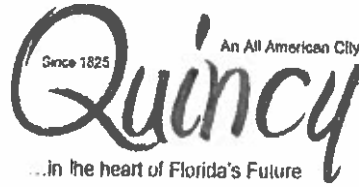
If you have any question relative to the application process, please feel free to contact Charles Hayes at 850.618.1886 or via email at chayes@myquincy.net.

Sincerely,

Jack L. McLean, Jr

Jack L. McLean, Jr.
City Manager

404 West Jefferson Street
www.myquincy.net



Quincy, FL 32351
850-618-0020

Anti-Crime Prevention Seed Grant Application

Applicant Information

Name: Bell Shaderica L
Last First Middle Initial

Address: 903 W Washington St Quincy FL 32351
Street / P O Box City State Zip Code

Organization Name: BTS Boys That Succeed

Organization Contact:

Bell Shaderica L
Last Name First Name Middle Initial

Shaderica@btsbts.com 850-618-0020
Email Office Phone Cell Phone

There are five Eligible Grant Activities:

- Prenatal and Postnatal care of the Child
- Behavioral Parent Management Training
- Functional Family Therapy for Delinquent Youths
- Addictions/Treatment and Youth Programming/Mentoring Program

Please identify the Eligible Activity that your program is applying for.

Addiction / Treatment or Youth Programming/Mentoring Program

Please provide the scope of your proposed project.

Please see Attachment

Please include with your application the following:

Proof of your 501(3) c status

Number of years the non-profit organization has been established as verified through non-profit status letter via the U.S Department of Treasury (IRS) and/or a copy of your Consumer Exemption Certificate from the Florida Department of Revenue and/or Articles of Incorporation from the Florida Department of State. (

Number of years: _____ Years and Months 9

Description of 501(c)(3) non-profit organizations considered a public charity by the IRS

This is a private foundation that has been established
to provide financial support to the [unclear] [unclear]
up.

Do you have any other partnering organizations? ___ Yes No

Do you have any other funds being leverage for this grant ___ Yes No

Do you have a Fiscal Sponsor? ___ Yes No

Have you received any other funding for this project? If so, list the funding source.

N/A

**Project Narrative Consistent with Anti Crime Preventon Plan /Family-
Based Prevention/Community Program**

See Attachment

(Please use additional sheet if necessary)

Tell us about your neighborhood in which this project would benefit.

See Attachment

How will these funds assist Crime Prevention in your community? Points will be scored
with consistent of the Anti-Crime Prevention Plan.

See Attachment

Provide Budget. Administrative fees shall not exceed 25% of the maximum amount the total Grant. (Please use separate sheet if needed)

See Attachment

Additional materials

Three (3) letters of support from partners of your project

Progress Report

In accordance with Grant Award you will be required to provide two progress reports. The first progress report is due at mid-point of your program. The final report is due at the end or one year of starting your program. Agree

Upon being awarded a grant, a signed grant agreement will be executed between the Grantee and the City of Quincy.

Grading Grid for Proposal

Each grant will be evaluated on the six (6) Guiding Principles: Maximum score 100 points

Inclusiveness: Plan to support resident participation (10 points) _____

Collaborative: Ventures with other entities (15 points) _____

Resourceful: Leverage to make the most out of what the community has (15 Points) _____

Reflective: Learn how your proposal will build on the work of others (20 Points) _____

Adaptive: Building flexibility into the proposal approach (10 Points) _____

Aligned: Show collaboration with others working toward a similar vision (30 Points) _____



CITY OF QUINCY SEED GRANT PROGRAM

No.: _____

This AGREEMENT ("Agreement") is entered this ___ day of _____ (the "Effective Date") by and between the CITY OF QUINCY), whose address is 404 W Jefferson St Quincy, Florida, 32351, and _____

WHEREAS, on _____, the City of Quincy authorized the award of up to TEN THOUSAND DOLLARS (\$10,000) in grant funds to GRANTEE for direct costs associated with the Crime Prevention;

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties intending to be legally bound hereby agree as follows:

1. **Amount.** The City agrees to provide grant funds to the GRANTEE in the amount of _____ (\$) (the "Grant Funds") subject to the terms and conditions stated herein.
2. **Limitations on Use.** The Grant Funds shall be used solely for the payment of direct expenses arising from the expenses associated with program narrative presented for crime prevention.
3. **Disbursement.** Grant Funds shall be disbursed to GRANTEE following submission of pay requests submitted to the City and for those costs and expenses approved by the Manager or his designee.
4. **Personnel.** GRANTEE represents that it has, or will secure at its own expense, all personnel required to conduct the narratives listed in the Grant, and that such personnel shall be fully qualified and licensed, to the extent required, under any applicable law.
5. **Signage.** The City shall be identified as a major sponsor on event signage and promotional materials including, but not limited to, flyers, radio announcements, and newspaper and magazine advertisements.
6. **Reporting.** GRANTEE shall submit to the City post-event reports within seven (7) days of each event. Each post-event report shall provide the costs and expenses of producing the event, particularly those expenses paid with Grant Funds, and shall include copies of contracts, invoices and other documentation reflecting the expenses. GRANTEE shall submit a year-end report by or before January 30, 2021. The year-end report shall describe the promotion, organization, operation, revenues, expenses and attendance for the events and particularly costs which were paid with Grant Funds. If the GRANTEE fails to submit any report as required under this paragraph, GRANTEE

may be deemed ineligible for future disbursements of Grant Funds.

7. Insurance. GRANTEE will obtain and maintain, at its own expense, commercial general liability insurance, insuring against any claim or liability arising from the event, naming the City of Quincy as additional insured, with a liability limit of no less than One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) aggregate. Insurance is to be placed with Florida admitted insurers rated B+ or better by A.M. Best's rating service. The insurance coverage shall contain a provision that forbids any cancellation, change or material alteration in the coverage without providing thirty (30) days written notice to the City. GRANTEE will provide certificates of insurance to the City prior to any Program for which there is the expenditure or disbursement of any Grant Funds.

8. Indemnification. The GRANTEE will indemnify, save and hold the City of Quincy harmless from any and all liability, claims, demands, damages, expenses, fees, fines, penalties, suits, proceedings, actions and cost of actions, including attorneys' fees for trial and on appeal, of any kind and nature arising from or relating to any event that is held.

9. Non-discrimination; Compliance with Law; Permits. GRANTEE agrees it will not discriminate on the basis of race, color, creed, sex, age, national origin, disability, sexual orientation or marital status, and that it will comply with all applicable federal, state or local laws, rules and regulations, concerning the Seed Grant Program and any activities, functions or operations associated therewith. GRANTEE shall be solely responsible for obtaining any required permits or licenses.

10. Records. GRANTEE shall maintain books and records concerning the Program event in accordance with generally accepted accounting principles. Such books and records shall be open to and available for inspection and audit by the City of Quincy upon reasonable notice during the operation of the Agreement and for a period of three (3) years following the date of the last disbursement of any Grant Funds under this Agreement.

11. Constitutional Prohibition. GRANTEE shall not use Grant Funds for the acquisition, construction, reconstruction, rehabilitation, or operation of any structure used for religious purposes.

12. No Joint Venture. It is mutually understood and agreed that nothing contained in this Agreement is intended, or shall be construed, as in anyway creating or establishing the relationship of partnership or joint venture between the parties hereto or as constituting GRANTEE as the agent or representative of the City of Quincy for any purpose or in any manner whatsoever.

13. **Default.** GRANTEE'S failure to comply with any provision of this Agreement, shall constitute a default upon the occurrence of which the City may, in its sole discretion, (i) withhold, temporarily or permanently, all, or any unpaid portion of the Grant Funds, and/or (ii) terminate this Agreement and demand a full refund of any Grant Funds which have been disbursed. Upon default as provided herein the City shall have no further obligations to GRANTEE under this Agreement.
14. **Repayment of Funds.** GRANTEE shall repay the City for any unauthorized, illegal or unlawful expenditure of Grant Funds.
15. **City's Rights and Remedies.** Nothing contained herein shall be construed as limiting or waiving any right of the City to pursue any remedy which may be available to it in law or in equity, nor shall anything contained herein act as a limitation of the City's rights in the event that GRANTEE fails to comply with the terms of this Agreement.
16. **Attorney's Fees.** In the event the City brings any action to enforce any right or obligation contained in this Agreement, it shall be entitled to recover its reasonable attorney's fees and costs in such action.
17. **Assignment.** There shall be no assignment, transfer of interest or delegation of GRANTEE'S rights, duties or responsibilities under this Agreement without the prior written approval of the City.
18. **No Waiver.** The failure of the City to require performance of any duty or condition under this Agreement shall not affect the City's right to require performance at any time thereafter, nor shall the City waiver of any condition, breach or default under this Agreement constitute a waiver of any subsequent failure of such condition, breach or default.
19. **Severability.** In the event any provision of this Agreement is declared or determined to be unlawful or invalid, such declaration shall not affect the remaining provisions of the Agreement.
20. **No Third-Party Beneficiaries.** Nothing contained in this Agreement shall be construed so as to confer upon any other party the rights of a third-party beneficiary.
21. **Compliance with Laws and Regulations.** Grantee shall comply with all applicable laws and regulations.
22. **Governing Law; Venue in Gadsden County; Waiver of Jury Trial.** This agreement shall be governed by and construed under the laws of the State of Florida. Any litigation arising from, concerning or relating to this Agreement shall be resolved by a court of competent jurisdiction in

Gadsden County, Florida. The parties waive the right to trial by jury in any dispute or litigation arising from, concerning or relating to this Agreement.

23. Entire Agreement. This Agreement constitutes the entire agreement between the parties hereto with respect to the subject matter hereof; any representations or statement heretofore made with respect to such subject matter, whether verbal or written, are merged herein. No other agreement, whether verbal or written, with regard to the subject matter hereof shall be deemed to exist.

24. Authority to Sign. By executing this Agreement, the undersigned represent and certify that they have the authority to enter into and execute this Agreement on behalf of their respective parties.

IN WITNESS THEREOF, the City and the GRANTEE have executed this Agreement as of the Effective Date above written.

By: _____
(Signature)

(Print Name)

Its: _____
(Office or Title with Grantee)

COUNTY OF _____
STATE OF FLORIDA

The foregoing instrument was acknowledged before me, by

_____, as _____ of _____

who is personally known to me, or has provided _____ as identification?

Witness my hand and official seal in the County and State last aforesaid this
_____ day of _____ 2021.

NOTARY PUBLIC

CITY OF QUNICY

ATTEST:

By: _____

Jack L. McLean Jr.
City Manager

Ronte Harris
City Mayor

My name is Shaderica Bell, Owner of Rolling Times Skating rink and Organization Coordinator of the group BTS (Boys that Skate) and family advocate. Being a single mother of three girls I understands the importance of societal companionship and community building.

Boy's That Skate is an all-boys organizational group that brings young men together to build brotherhood and informational knowledge to avoid gangs' violence. I feel that the Crime rate here in Quincy Fl are base of one thing # Gang Violence # and It's the youth that are been drawn into it and they are out of control because there is no structure and no knowledge of what else there in life other then being in a gang. The youth must understand that a gang only give you 2 choices in which both are negative (Prison or Dead) in which this doesn't benefit no one everyone will hurt in the end.

My goal is to host more events that focuses on bringing young men(youth) together through the love of music and skating. Skating encourages Social Skills and Friends and for Introverted children, skating is a great helpful social activity to help them go out and make friendships. Also, skating helps with stress relief, with it being a physical activity, skating is to be good for relieving stress, which is great for defusing aggravation that can lead to violence.

Also, skating can aid in physical health benefits. It burns calories, build muscles, lubricates joints and improves mental health. This is a great way for kids and event adults to stay active and busy. With skating events that teach people how to skate can help build stronger bonds and create mentorships, all while working out. There are several protective factors that decrease the likelihood of youth violence, Shaderica believes that through the arts of music and dance infuse with skating can reduce this risk.

The risk factors that increase the likelihood of violence include being hyperactive without engagement, poor education, exposure to TV violence, antisocial attitudes, substance use, poverty, gang membership, and abusive or neglecting parents. However, proactive factors such as positive social interactions, perceived sanctions for transgressions, parental monitoring, and school recognition for involvement in conventional activities and this organization can provide all these factors to our young men's.

BTS Budget

Building Lease	\$2500 fixed	Monthly
Electricity	\$2000	Adjustable
Skate Vendors	\$ 2000 fixed	Adjustable
Office Supplies	\$ 250	Adjustable
Travel & Gas Fee	\$300	Adjustable
Group Shirts	\$100	Adjustable
Advertisement	\$2300	Adjustable
Donations <ul style="list-style-type: none"> • Socks • Guys Deodorant • Boys' underwear's • Travel size toilette • Cash 	Anything will be accepted unopened	Anytime
Fundraisers <ul style="list-style-type: none"> • World Finest Chocolate • Car Washes 		



I believe with the help of funding I would be able to provide more resource to more young men to pull them from the way of violence to ways to cope with stress but most of the time violence is the result from being stress with nothing or no one to vent to work out that steam so the next way is to violence. The funds will be used to keep the organization center open more as well so that these teens will have somewhere they can go to work off some of that unused energy. I have about 8-10 young men's that comes faithfully and has stated to me that they enjoy coming because when they first started coming, they dint know how to skate now they have learned to skate and wanting to come every day. They come have a quiet place to do their homework learn cleaning responsibility etc.

This generation of young men feel like they must prove a point to the peers and the surrounding group, they feel the need to fit in or to belong to something, to be a part of something, because some of these young men's lack that father figure to show and pave a positive path. Some young men as raised by there mother with a softer touch but with the help and the use of another mother figure like myself this group will push this generation to the path for success and not grief.

Please help me help our young men to fight against gang violence / all activities that increase violence .

November 19, 2021

Dear City of Quincy,

During the twenty-seven years I have been Shaderica Bell's Manager at Rolling Times Skating Rink LLC, I have witnessed her display exceptional organizational skills, leadership ability, strong work ethic, compassion and teamwork as a Owner.

I am confident that Shaderica's attitude and skills would make her a valuable contributor to your organization. Please do not hesitate to contact me with any additional questions you may have.

Sincerely,

Juanita Bell
(850) 228-3278

A handwritten signature in cursive script that reads "Juanita Bell". The signature is written in black ink and is positioned to the right of the typed name and contact information.

Juanitabell09@gmail.com

To whom it may concern,

I am delighted to write this letter of recommendation on behalf of Shadenica Bell. In retrospect of professional relational, Ms. Bell and I have spent 3 years working together at Trulieve. Watching her grow from entry level employee to a manager in a short span of her career has truly impressed me. I have been working in cannabis cultivation for 20 years and being a manager now, I enjoy seeing Black people, especially women excel in this company, which is heavily dominated by men. With Shadenica's experience in the Correctional Facility, she understands the importance of following orders set forth by her superiors and can take roles in leadership, which is important in cultivation. She is a dedicated employee, and despite the adversity in her life, she is always committed to help others to become their best self.

Our friendship has deepened throughout the years as we worked together. Such much so that she shared a business venture of opening a community-based skating rink the emphasized on societal change. She confided in me that the youth violence has increased over the years, and she wanted to open a skating rink so the kid can be introduced to more engaging activities. I am all about the community so I assisted in any way I could however, with the amount of obligation she has as a full-time single mother and employee, she in need of assistance.

As an entrepreneur and full-time manager, I am aware of the influence of having financial help. And with the proper assistance, anyone can achieve greatness. Shadenica Bell has all the qualities and variables for her to succeed, and with the aid of this grant, she can exceed her own expectations.

Cory Williams

To whom this my concerns,

I am writing to you this letter to send and spread my support for BTS (Boy's That Skate) This organization is just what our young generation need there is so much crime in this community that is brought by our young men that we need to bond together to help organization and create more like BTS. In order to pull and grab the attention of our young men's this generation needs something else in their life to be apart of instead of a gang. BTS - is an organization that allow young men to come blow off some steam by skating the stress off. This group also provide a safe environment for them to hang out and complete their homework, learn to skate, and learn the responsibility of being a young man and not an adult. Kids these days are going up to fast this group give them the opportunity to live life as a child. Any young men I come across I tel them about the BTS (Boy's That Skate).

Date: 12/15/21

Charlie Harris

Your Truly,

Application #4

RECEIVED

NOV 23 2021

JK

BUILDING & PLANNING

404 West Jefferson Street
www.myquincy.net



Application # 4

Dear Partner:

The Family-Based Prevention/Community Program Application packet is a seed grant with a maximum of \$10,000. The match can be in-kind or a combination of cash and in-kind. The application packet should be submitted to the Purchasing Officer as the point of contact person for the anti-crime effort.

An application may be submitted on the 12th day of the month and will be considered if funds are available. Grant funds are available for 501(3)c and not-for-profit organizations.

Grant funds will be awarded on a competitive basis and shall only be provided for events occurring after applications have been approved and the recipient has entered into a grant agreement with the City of Quincy. Organizations wishing to receive funding assistance for their event must submit a grant application for review. Applications are available the City of Quincy website page at myquincy.net for printing.

Gadsden County American Rescue Plan fund can be used as additional source for your project with the grant. Information is attached on the process for applying for these funds.

If you have any question relative to the application process, please feel free to contact Charles Hayes at 850.618.1886 or via email at chayes@myquincy.net.

Sincerely,

Jack L. McLean, Jr

Jack L. McLean, Jr.
City Manager

Family-Based Prevention/Community Programs
"If You See Something, Say Something"

The City is committed to increasing family-based prevention/community programs to reduce gang activity and gun violence, youth involvement in gangs and youth violence through Enhance a sense of community responsibility and commitment to address youth violence; and the Promotion of positive youth development and develop conditions to prevent young people from becoming involved in gangs and violence.

Vision

Quincy and the surrounding area are free from gangs and youth violence.

Our Partners

We support 501(c)3 nonprofit organizations, local units of government, and school districts that provide services Gadsden County.

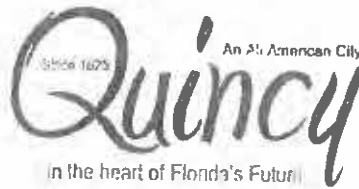
The Grant Application Objectives...

- Will build a base of knowledge about gangs and gang and youth violence.
- Will work collaboratively with others, such as the Sherriff's reentry program, to create a community-wide approach to address the issue of gangs and gang and youth violence.
- Will include a regular opportunity for "reflection in action" on a quarterly basis, to track what is learned about and make changes accordingly.
- Will increase community awareness.

Eligible Activities

- Prenatal And Postnatal Care of The Child, The Importance of Proper Nutrition.

404 West Jefferson Street
www.myquincy.net



Quincy, FL 32351
850-618-0020

Anti-Crime Prevention Seed Grant Application

Applicant Information

Name: Carter Erica L
Last First Middle Initial

Address: 152 Atsco St Quincy FL 32352
Street / P O Box City State Zip Code

Organization Name: H2Y (Herz 2 Yourz)

Organization Contact:

Carter Erica L
Last Name First Name Middle Initial

herz_creations25@yahoo.com 850-743-9823
Email Office Phone Cell Phone

There are five Eligible Grant Activities:

- Prenatal and Postnatal care of the Child
- Behavioral Parent Management Training
- Functional Family Therapy for Delinquent Youths
- Addictions/Treatment and Youth Programming/Mentoring Program

Please Identify the Eligible Activity that your program is applying for.

Youth Programming / mentoring Program

Please provide the scope of your proposed project. →






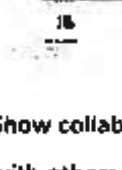
- Behavioral Parent Management Training to Train Parents in Effective 3- To 10-Year-Old Child-Rearing Methods
- Functional Family Therapy for Delinquent Youths Aimed to Modify Family Interaction Patterns
- Addictions/Treatment
- Youth Programming/Mentoring Program

Amount & Duration

Up to a suggested maximum of **\$10,000**, 25% match of request required (combination of cash and in-kind). 1 year duration.

The City's Guiding Principles are the lens used to evaluate grant applications.

The City learned from previous grantees and partners that long-lasting results involve deep collaboration, creative use of existing resources, and remain flexible to adapt to changing circumstances. We evaluate your work in six (6) areas, to evaluate grant applications. We do not expect applicants to excel in all criteria. These are aspirational goals, and we encourage changemakers to grow into these criteria over time.

 <p>1. KNOWLEDGE Those closest to an issue have the strong solutions for a way forward. Plan additional capacity to support resident participation.</p>	 <p>2. COLLABORATION We are stronger and smarter together. Collaborative work, strengthen your proposal. Collaboration can take a variety of forms, from an advisory team to a joint venture</p>	 <p>3. RESOURCES Creatively leveraging the knowledge, capital and infrastructure that is already available makes for sustainable, relevant initiatives. Consider other funding opportunities.</p>	 <p>4. LEARNING Learn from what is happening globally and nationally; in your local contexts and demonstrate how your proposal builds on the work of others.</p>	 <p>5. FLEXIBILITY Building flexibility into proposal approach. Give examples in your proposal to show a learn as you go and approach. Do what is doable.</p>	 <p>6. COLLABORATION Show collaborative working toward a similar vision, in ways that complement each other.</p>
---	--	---	---	---	--

Please include with your application the following:

Proof of your 501(c)(3) status

Number of years the non-profit organization has been established as verified through non-profit status letter via the U.S Department of Treasury (IRS) and/or a copy of your Consumer Exemption Certificate from the Florida Department of Revenue and/or Articles of Incorporation from the Florida Department of State. {

Number of years: 1 Years and Months 2

Description of 501(c)(3) non-profit organizations considered a public charity by the IRS

Please see attachment for description of the non-profit organizations. I have not registered it with the state.

Do you have any other partnering organizations? Yes No

Do you have any other funds being leverage for this grant Yes No

Do you have a Fiscal Sponsor? Yes No

Have you received any other funding for this project? If so, list the funding source.

No.

**Project Narrative Consistent with Anti Crime Preventon Plan /Family-
Based Prevention/Community Program**

Please see attachment

(Please use additional sheet if necessary)

Tell us about your neighborhood in which this project would benefit.

please see attachment

How will these funds assist Crime Prevention in your community? Points will be scored
with consistent of the Anti-Crime Prevention Plan.

please see attachment

Provide Budget. Administrative fees shall not exceed 25% of the maximum amount the total Grant. (Please use separate sheet if needed)

please see attachment

Additional materials

Three (3) letters of support from partners of your project : Attached

Progress Report

In accordance with Grant Award you will be required to provide two progress reports. The first progress report is due at mid-point of your program. The final report is due at the end or one year of starting your program.

understood...

Upon being awarded a grant, a signed grant agreement will be executed between the Grantee and the City of Quincy.

Grading Grid for Proposal

Each grant will be evaluated on the six (6) Guiding Principles: Maximum score 100 points

Inclusiveness: Plan to support resident participation (10 points) _____

Collaborative: Ventures with other entities (15 points) _____

Resourceful: Leverage to make the most out of what the community has (15 Points) _____

Reflective: Learn how your proposal will build on the work of others (20 Points) _____

Adaptive: Building flexibility into the proposal approach (10 Points) _____

Aligned: Show collaboration with others working toward a similar vision (30 Points) _____

CERTIFICATION AND COMPLIANCE STATEMENT

We hereby certify that the information contained in this application is true and correct to the best of my knowledge and that I have read the Program Guidelines of the City of Quincy Seed Grant Application Program and will abide by all legal, financial, and reporting requirements as a condition of receiving grant funds from the City. The City of Quincy requires two signatures from organization officers that have been given the authority to sign on behalf of the organization. By signing the application, each person is affirming their authorization to sign on behalf of the organization. Note: Final funding approval may not occur until the City of Quincy Commission review application.

Signature of Organization's Officer: Erica L. Carter

Title of Officer: Group Director

Print Name: Erica L. Carter

Signature of Organization's Officer: _____

Title of Officer: Print Name: _____



CITY OF QUINCY SEED GRANT PROGRAM

No.: _____

This AGREEMENT ("Agreement") is entered this ___ day of _____ (the "Effective Date") by and between the CITY OF QUINCY), whose address is 404 W Jefferson St Quincy, Florida, 32351, and _____

WHEREAS, on _____, the City of Quincy authorized the award of up to TEN THOUSAND DOLLARS (\$10,000) in grant funds to GRANTEE for direct costs associated with the Crime Prevention;

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6. Reporting. GRANTEE shall submit to the City post-event reports within seven (7) days of each event. Each post-event report shall provide the costs and expenses of producing the event, particularly those expenses paid with Grant Funds, and shall include copies of contracts, invoices and other documentation reflecting the expenses. GRANTEE shall submit a year-end report by or before January 30, 2021. The year-end report shall describe the promotion, organization, operation, revenues, expenses and attendance for the events and particularly costs which were paid with Grant Funds. If the GRANTEE fails to submit any report as required under this paragraph, GRANTEE

may be deemed ineligible for future disbursements of Grant Funds.

7. Insurance. GRANTEE will obtain and maintain, at its own expense, commercial general liability insurance, insuring against any claim or liability arising from the event, naming the City of Quincy as additional insured, with a liability limit of no less than One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) aggregate. Insurance is to be placed with Florida admitted insurers rated B+ or better by A.M. Best's rating service. The insurance coverage shall contain a provision that forbids any cancellation, change or material alteration in the coverage without providing thirty (30) days written notice to the City. GRANTEE will provide certificates of insurance to the City prior to any Program for which there is the expenditure or disbursement of any Grant Funds.

8. Indemnification. The GRANTEE will indemnify, save and hold the City of Quincy harmless from any and all liability, claims, demands, damages, expenses, fees, fines, penalties, suits, proceedings, actions and cost of actions, including attorneys' fees for trial and on appeal, of any kind and nature arising from or relating to any event that is held.

9. Non-discrimination; Compliance with Law; Permits. GRANTEE agrees it will not discriminate on the basis of race, color, creed, sex, age, national origin, disability, sexual orientation or marital status, and that it will comply with all applicable federal, state or local laws, rules and regulations, concerning the Seed Grant Program and any activities, functions or operations associated therewith. GRANTEE shall be solely responsible for obtaining any required permits or licenses.

10. Records. GRANTEE shall maintain books and records concerning the Program event in accordance with generally accepted accounting principles. Such books and records shall be open to and available for inspection and audit by the City of Quincy upon reasonable notice during the operation of the Agreement and for a period of three (3) years following the date of the last disbursement of any Grant Funds under this Agreement.

11. Constitutional Prohibition. GRANTEE shall not use Grant Funds for the acquisition, construction, reconstruction, rehabilitation, or operation of any structure used for religious purposes.

12. No Joint Venture. It is mutually understood and agreed that nothing contained in this Agreement is intended, or shall be construed, as in anyway creating or establishing the relationship of partnership or joint venture between the parties hereto or as constituting GRANTEE as the agent or representative of the City of Quincy for any purpose or in any manner whatsoever.

13. Default. GRANTEE'S failure to comply with any provision of this Agreement, shall constitute a default upon the occurrence of which the City may, in its sole discretion, (i) withhold, temporarily or permanently, all, or any unpaid portion of the Grant Funds, and/or (ii) terminate this Agreement and demand a full refund of any Grant Funds which have been disbursed. Upon default as provided herein the City shall have no further obligations to GRANTEE under this Agreement.
14. Repayment of Funds. GRANTEE shall repay the City for any unauthorized, illegal or unlawful expenditure of Grant Funds.
15. City's Rights and Remedies. Nothing contained herein shall be construed as limiting or waiving any right of the City to pursue any remedy which may be available to it in law or in equity, nor shall anything contained herein act as a limitation of the City's rights in the event that GRANTEE fails to comply with the terms of this Agreement.
16. Attorney's Fees. In the event the City brings any action to enforce any right or obligation contained in this Agreement, it shall be entitled to recover its reasonable attorney's fees and costs in such action.
17. Assignment. There shall be no assignment, transfer of interest or delegation of GRANTEE'S rights, duties or responsibilities under this Agreement without the prior written approval of the City.
18. No Waiver. The failure of the City to require performance of any duty or condition under this Agreement shall not affect the City's right to require performance at any time thereafter, nor shall the City waiver of any condition, breach or default under this Agreement constitute a waiver of any subsequent failure of such condition, breach or default.
19. Severability. In the event any provision of this Agreement is declared or determined to be unlawful or invalid, such declaration shall not affect the remaining provisions of the Agreement.
20. No Third-Party Beneficiaries. Nothing contained in this Agreement shall be construed so as to confer upon any other party the rights of a third-party beneficiary.
21. Compliance with Laws and Regulations. Grantee shall comply with all applicable laws and regulations.
22. Governing Law; Venue in Gadsden County; Waiver of Jury Trial. This agreement shall be governed by and construed under the laws of the State of Florida. Any litigation arising from, concerning or relating to this Agreement shall be resolved by a court of competent jurisdiction in

Gadsden County, Florida. The parties waive the right to trial by jury in any dispute or litigation arising from, concerning or relating to this Agreement.

23. Entire Agreement. This Agreement constitutes the entire agreement between the parties hereto with respect to the subject matter hereof; any representations or statement heretofore made with respect to such subject matter, whether verbal or written, are merged herein. No other agreement, whether verbal or written, with regard to the subject matter hereof shall be deemed to exist.

24. Authority to Sign. By executing this Agreement, the undersigned represent and certify that they have the authority to enter into and execute this Agreement on behalf of their respective parties.

IN WITNESS THEREOF, the City and the GRANTEE have executed this Agreement as of the Effective Date above written.

By: _____
(Signature)

(Print Name)

Its: _____
(Office or Title with Grantee)

COUNTY OF _____
STATE OF FLORIDA

The foregoing instrument was acknowledged before me, by

_____, as _____ of _____

who is personally known to me, or has provided _____ as identification?

Witness my hand and official seal in the County and State last aforesaid this
_____ day of _____ 2021.

NOTARY PUBLIC

CITY OF QUNICY

ATTEST:

By: _____

Jack L. McLean Jr.
City Manager

Ronte Harris
City Mayor



My name is Erica Carter (Maples) I've been with my husband for 13 years with 5 kids. I have lived in Quincy, Florida for 32 years and I've continuously seen the increase in crime in our community. I feel that this generation has lost touch with the basic skills for survival and understanding. Most crimes that this City deals with has some level of the three things below.

- #1 Crime of passion not knowing how to cope with emotions,
- #2 Shooting over misunderstanding this group will teach proper communication and listening skills,
- #3 Stealing and Robbery this group discuss the correct way to get the things you need vs things you want

My Mission for this organization is to create knowledgeable young ladies who can take the information and tools and rise within the community and not within the county to build a safer and healthy city.

"Herz 2 Yourz "

This all-girls non-profit organizational group targeting young girls ages 5-17 years of age. This group focus on building and maintain all skills and mindsets to grow until an adult. Below are some of the major topics discuss.

- **Money & Budgeting Skills** – these skills help teenagers learn the value of money separating the needs from the wants. Knowing and understanding when to spend and when to save. How to use a debit card (Identifying how money is made/earn not given). These skills will teach the kids to not take from others they will understand how other work for the things they have. Within this organization they learn how to use a cash register / correct change return.
- **Personal Grooming** -this skill helps kids learn the importance of staying healthy. Teaching and giving advice on daily activities that should be carried out such as brushing teeth, bathing daily, wearing underarm odor protection, staying clean during periods, properly disposal of sanitary pads, how to prevent mishap during those times of the month. Just information teaches the young ladies to take care of themselves to prevent being bullied. I teach the girls basic hair skills such as Braiding technique, using styling products etc.
- **Communication & Listening Skills** – these skills kids must understand and learn at an early age. This will allow them to be comfortable letting you know anything it will give the voice of being heard. If a child feels like they won't be heard or taking seriously they will shut down and shut, you out. This group will focus on the understanding and the overall

H2Y

Group-Director

CONTACT

PHONE:
8507439823

EMAIL:
Herzcreations25@yahoo.com/

CONCEPT OF COMMUNICATING as well being able to Listen. Listening skills is huge essential of communication it builds trust, it reduces misunderstanding that may lead to violence conflicts, improve relationship with family and friends. The group discusses different forms of communication such as body language to avoid when communication, inappropriate eye gesture, hand movements, text via phone communication etc. These skills along will change the outcome of most situation.

- **Coping with Emotions – Teaching teens to cope with emotions will allow them to see both sides of the situation. It will teach self management given them different scenarios to work through and different ways, so they understand how to avoid making impulsive decisions that may result and a more severe consequence. Helping them understand the healthy way to manage feeling using the think and act method rather than just react. Thinking through the situation decreases the outcome of a regretful decision. They will also understand coping method for handling stress whether it's from school, home, or relationship. As I am aware most suicidal act is from kids not knowing and understanding what and how to handle stressful situations. Kids need to understand that it's okay to feel emotions happy, sad, afraid, angry, aroused, silly, jealous., and even guilty they need to know there is no good or bad emotions. Teaching them different ways to deal with their emotions, such as physical activity, meditation, listening to music, singing, or just talking about it.**

The list goes on for all the tools and information I have to offer the youth that I feel will be very helpful to eliminate the crime rate here in Quincy Fl. (Brief below)

- **Dress Sense & Clothing Skills -teaching how to pick the right-sized clothes, choosing the right kind of clothes for the right occasion, Doing Laundry, Folding Clothes**
- **Physical & Cyber Bullying**
- **Dance -Hip Hop, Majorette & Step**
- **Skills to Staying Safe around the home and away**
- **Avoiding Teen Pregnancy & Dealing with Teen Pregnancy**

We can do so much for our youth, and I feel the kids in our community need better understanding of basic skills in life to be a productive adult. They also need the support and understanding of life as a child. This pandemic has allowed a lot of free time for the kids to indulge in not just criminal trends, but social media negative trends and activities has also seen an increase.

I will be Collaborating with the Owner of Rolling Times Skating Rink here in Quincy as the event center for some of these activities. Which

we will be hosting web site parties for family and friends, talent show, movie nights etc. This will pull the kids from their phone and outside distraction for a greater cause.

Budget & Expenses

Lease	\$2500 fixed
Electric	\$2000 fixed
Event	\$300 a day
Advertisement	\$2000
Office Supplies	\$300
COS (Cost of goods)	\$1000
Travel & Mileage	\$400
Technology & Phone	\$800
Donations <ul style="list-style-type: none"> • Small Toiletries - travel-size • Toothpaste/toothbrushes • Soap / Shampoo • Deodorant • Handheld mirrors • Comb/Brush set • Hair accessories • Composition Book / or Diary • Small purse / handbag • Healthy Fruits & Snacks 	Anything that is given
Fundraisers <ul style="list-style-type: none"> • Car Washes • Bake Sale • Krispy Kreme (donut sales) • World's Chocolate Candy Bars • Girl's Scout Cookies • Old Fashion Candy • Tasty Cookie Dough • Gourmet Classics 	Will be a start on the plan of action

Fund Assist

Funding this organization will allow me to provide the youth with the necessary tools and information to better understand their own self-awareness, to be self-sufficient, and building and maintaining self-esteem. This information is desideratum for the youth to understand in order to make it top and through adulthood.



The Crime rate here in Quincy Florida are based solely on the fact our kids lack knowledge and understanding for the basic life skills that our youth needs to know to make it through life itself. The lack of knowledge could be from many different reasons for in which the youth to not receiving the information (Single working parent, absent parent, lack of interest in delivery etc.)

H2Y will provide the youth with a great learning experience for basic life skills, it will grab their attention to a more exciting cause that will pave a more positive path in their future, and it will create and mold knowledgeable, respectful, empowered young ladies for a better and safer community, Starting with our Future Generation. Let's grab hold of our youth and guide them with the guidance we have received from our parents and grandparents

December Herz 2 Yourz



2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 Start Month Meeting	2	3	4 Girls Interaction / Introduction / Communication & Listening Skills
5 Hair & Band Skills	6	7	8	9	10	11 Hair & Band Skills
12 Hair & Band Skills	13	14	15 Mid-Month Meeting	16	17	18 Girls Interaction / Introduction / Communication & Listening Skills
19 Girls Interaction / Money Budgeting / Needs Vs Wants	20 Holiday Break Week	21	22	23	24	25
26	27	28	29 End of Year Meeting	30	31 Girls Night at the Skating Rink	

SHANDREKA WIGGINS

Dance Director for H2Y

Dated: 11/11/21

To the City of Quincy,

To Whom this may concern,

I Shandrea Wiggins / Dance Director and Group Co-Coordinator of H2Y. This all-girls group provides different activities our young ladies other than the drain of social media. This group focus on building leaderships, strive for excellent, self-motivation and overall creating and maintaining positivity. It also builds a sisterly bond (sisterhood) as an organization. We teach them to use the terms We & Us and not I & Me. My partner and I have been pulling this organization together for over a year but with the pandemic arise, the crime rate increase in the area, and the lack of funds days we had to call off meeting due to the fact paying for a building(center) to operate in. But with our dedication and determination we will push through and make this group thrive to be the biggest in Gadsden County Area. As we trust and believe our kids are the future and change need to start now

Sincerely,

My name is Ms. Donna Cannon, I am a parent volunteer for the H2Y (all-girls organization) I support this group 100% being a single mother of 2 (young girl 15 & young men 17) has really helped my daughter she experiences a great deal of social anxiety. At time she would be so self-conscious about herself worrying about what others may think and see as. At times she was so ashamed to where her natural as the surrounding girls was wearing bundles, lace-fronts etc. This group has boosted her level of confident that she has found that its not all about the appearance its about what the heart is all about. At time my daughter use to act out for attention because I wasn't always there to give her attention as I am a working mother as well to the point this group has gave her some to put her energy to doing things that she loves to do Dance and learn how to do her own hair. She has so much confident that she has over 5-8000 tiktok followers with her doing different dance routine. She now isn't afraid of what people may think of her all she cares about is how she feel about herself. I really appreciate H2Y.

Dated: 11/12/21

Sincerely, *Donna R. Cannon*
(850) 728-9477

I Ke'Amber Francis, the spokesperson as youth/ teen advocate & Social Media Editor of H2Y group. This group has help young ladies like myself find who I am and what I deserve and mean to the world. This group also provide sisterly support when we meet up its like what ever I was going through I don't remember because this group focus on building positivity and helping and loving everyone respectfully.

I support this group 100% and I recommend this group to all the young ladies like myself that wants to feel that they belong. Most of the young ladies have problems getting to the group meeting which is their main down fall with help and providing transportation for the group it will help a lot of young ladies find the answer to most questions and concern they have in life because kids like me don't feel comfortable talking to our parent but will open to other teens going through the same situation.

I attest this statement.

Sincerely, *Ke' Amber Francis*

Application #5

Application # 5

Audrey Lewis
12/3/21

404 West Jefferson Street
www.myquincy.net



Quincy, FL 32351
850-618-0020

Anti-Crime Prevention Seed Grant Application

Applicant Information

Name: Lewis Audrey D.
Last First Middle Initial

Address: 303 Bill McGill Rd. Havana, FL 32333
Street / P O Box City State Zip Code

Organization Name: Alternative Resources & Technical Services, Inc

Organization Contact:

Lewis Audrey D.
Last Name First Name Middle Initial
art9319@aol.com (850)933-8478 (850)933-8478
Email Office Phone Cell Phone

There are five Eligible Grant Activities:

- Prenatal and Postnatal care of the Child
- Behavioral Parent Management Training
- Functional Family Therapy for Delinquent Youths
- Addictions/Treatment and Youth Programming/Mentoring Program

Please Identify the Eligible Activity that your program is applying for.

Please provide the scope of your proposed project.

Please include with your application the following:

Proof of your 501(3) c status

Number of years the non-profit organization has been established as verified through non-profit status letter via the U.S Department of Treasury (IRS) and/or a copy of your Consumer Exemption Certificate from the Florida Department of Revenue and/or Articles of Incorporation from the Florida Department of State. (

Number of years: 14 Years and Months 10 months

Description of 501©(3) non-profit organizations considered a public charity by the IRS

See attached

Do you have any other partnering organizations? Yes No

Do you have any other funds being leverage for this grant Yes No

Do you have a Fiscal Sponsor? Yes No

Have you received any other funding for this project? If so, list the funding source.

NO

Alternative Resources and Technical Services, Inc.

→ ARTS' Inc. Background

Alternative Resources and Technical Services Incorporated (ARTS, Inc.), a non-profit organization who has addressed for over a decade continuous learning, and beyond the school day. ARTS, Inc. provides **literacy** in the community for students (books) to include information to those children and adult individuals who have been **mentally and physically abused and or threaten through gun violence**. This information is given throughout the Gadsden area to faith-based organizations, housing complexes and community organizations, along with social, mental, and educational topics for schools, parents, and community engagement activities. ARTS, Inc. brings resources to enhance student success and unity between schools, families, community, and faith-based organizations. Our belief is, it is necessary for families and the community to prosper and be informed, along with parents, educators, and faith-based organizations which should help ensure the best academic opportunities for every child to succeed despite their families' difficulties and struggles.

In 2019, ARTS maintained funding as much as possible to assist in bringing resources to families and to the impoverished and the under-served (i.e., clothing, furniture, parent trainings, job opportunities, and especially, books to children) in the community. However, once COVID 19 disrupted the normal flow of meeting face-to face to provide services, caution was of the utmost of importance. For example, during food distributions, literacy resources, masks, and COVID information were given in boxes and bags of books were given to churches. Safe protocol information and resources as well as *literacy* was a main undertaking due to the need according to the data given by the state during the pandemic. Therefore, access and travel expenses became enormous at times in trying to get to individuals safely. One observation noted were the number of children running rampant throughout the neighborhood even when schools were no longer in session. To my surprise, groups of children ages ranging from younger (Pre k) children as well as teenagers using this as an opportunity to vandalized and congregate on street corners. ARTS, Inc. wants to expand our services to include decreasing gang activity and violence to other communities throughout Gadsden, especially in the Quincy area.

- ARTS further engages parents in meaningful activities and offer needed resources from parenting skills, financial literacy, healthy life styles to budgeting, Standardized Assessments for parental understanding, along with incorporating federal programs such as Exceptional Student Education, English Language Learners, Migrant Education, PreK Head Start, Early Learning, and a plethora of other parent trainings, and special events to include discipline, career education planning, and a graduating path for college or a career. ARTS has been in operation for almost fifteen years and has been reviewed by several educational institutions such as the American Institute of Higher Education (2012), DI.OPI (Different Levels of Parental Involvement): A Critical Key to Student Success, and A Federal Education Initiative Embodied In No Child Left Behind (The United States of America Federal Education Act). International Conference of Education, Research, and Innovation (ICERI--Seville, Spain), (2013) also arbitrated the validity of the program with great success.

Alternative Resources & Technical Services, Inc.

ARTS' mission holds many worthwhile traditions, with none being more important than continuing to build upon our tradition of excellence in education.

Our vision? Simply put: Embrace Opportunities... Impact the Outcome...

Unlock Potential... Inspire Excellence!

Alternative Resources and Technical Services, Inc.

ARTS, Inc. founder, has provided workshop trainings throughout the State of Florida, nationally, and on the international level. In her former position as Parent & Community Coordinator, she brought to her district over ten years, millions of dollars in federal money to support parental choice options, parent awareness, and parenting opportunities. Some of her most requested professional development trainings include how to incorporate the standards for educators and parents when there is a need to design parent and educator trainings to meet state and federal mandates. Utilizing DLOPI is the key to increasing and *measuring* parent involvement school-wide and in after school programs. The DLOPI program is enlightening, systemic, but practical!

Please Identify the Eligible Activity that your program is applying for:

The vision of Alternative Resources and Technical Services Incorporated, ruled by the Department of Treasury on February 14, 2007, is aligned with your guiding principles. Therefore, Alternative Resources & Technical Services wishes to address a ***Behavioral Parent Management Training Activity Program***, one of the City of Quincy's five eligible grant activities. Funding will afford ARTS a window of opportunity to foster more needed educational topics for schools, parents, and increase more community engagement activities, especially when it comes to reducing gang activity, discipline problems, and a decrease in violence in our schools and neighborhoods.

Scope of Project

ARTS, Inc. plans to bring along with our partners, resources to enhance student success and unity between our schools and families. Our belief is built on building relationships which is necessary for parents and educators to ensure the safety and the best academic opportunities for every child to succeed. To do this, non-violent behavior modeling and training is needed.

For continuous growth and success in parent involvement, ARTS Inc. offers the "Different Levels of Parent Involvement" model (DLOPI), which emphasizes engaging parents at different levels of participation in their children lives, both at school and at home. The DLOPI model begins with parents' understanding of their responsibilities at level one and leadership and partnership at level five as schools also engage the community. Training parents on how to increase their involvement by engaging more positively in their children's lives is paramount to the success of student achievement. The measurement component of the program assists teachers, parents, and others to observe the child's and see if there has been a sincere effort of involvement on behalf of the parent. Teachers are trained and may get in-service points for their involvement as measuring parents' involvement when determining students' behavior. Parents are also given the opportunity to assess themselves, which is a significant eye-opener in itself.

Research – Choosing the Population to Serve

The main objective of the DLOPI program is to combat gang activity, gang violence, and disciplinary issues of our children. ARTS, INC. has researched the data to horn in on the two communities needing the most support. After speaking with law enforcement and school administrators and even some parents, it was the communities of Havana and Quincy. Therefore, two of Gadsden's schools have been identified by ARTS, Inc. with the sentiments of the Superintendent of Schools (Stewart Street Elementary School (Prek-5th grade and Havana Magnet School Prek-8th). It has been recognized that including (*3-13years old*) students, there may also be others in that middle school age range who may be identified by the school's administrator or

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law enforcement. However, these students and their parents will be included. Collaboration with our County Sheriff's prevention programs will continue, and additional community recreational activities for students and their families will continue, but structured. The DLOPI program provides an array of activities, but it begin with prevention activities and then move towards providing intervention strategies, positive behavioral exercises, community activities, and training of our parents of troubled children.

Description of 501©3 non-profit organizations considered a public charity by the IRS

(See enclosed letter from Department (Of Treasury) number of years 14years, 10 months

Project Narrative: Anti-Crime Prevention Plan/Family-Based Prevention/Community

ARTS Inc. is committed to providing assistance through the Different Levels Of Parent Involvement (DLOPI) program which aligns with the City of Quincy's guiding principles and the application's objectives to build a base of knowledge about gangs, and gang and youth violence. ARTS will work collaboratively with our existing agencies (i.e., Sheriff and Chiefs of Police) and our partners to provide more community awareness and town hall or community center "open mic" so parents and students may express their ideas and concerns. To accomplish this project with fidelity, there must be accountability and times to reflect what works and what doesn't. The objectives, timeline, and quarterly reporting is as follows:

- (1). *Once funding is received* - Meet with school administration, explain the program's concept, and elicit support.**
- (2). *In one month* - Capture the number of students referred by the school's administration and law enforcement (Havana Magnet School and Stewart Street Elementary).**
- (3). *In one month of receiving funding* - Introduce the program through different medians - Begin marketing (flyers), newspapers, Facebook, and other social media websites.**
- (4). *One month after receiving funding* - Meet with school administrators and schedule times and dates to have parent meetings on discipline, gangs, and gun violence as an introduction to parents of the program, sharing strategies and planning together with parents to assist with this entire project.**
- (5). *Contact and/or meet with parents-biweekly, follow-up with school personnel on student's behavior.***
- (6). *Solicit volunteers and mentors if needed to assist with students and their families.***
- (7). *Plan celebratory activities when improvement is shown during reporting quarterly.***
- (8). *Within a year of the project, an evaluation will be composed with feedback from all participants involved in the project. After a year's analysis and results reveal areas to further the project's work, ARTS, Inc. will consult for sustainability.***

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Tell us About your neighborhood in which the project will benefit?

In the neighborhood, in which I live, I have seen groups of children against another group just because they live in Quincy, and the other group lives in Havana. The community, students and their families are experiencing more and more violence in our rural Gadsden County with countless unnecessary violence. Most of these have been teenagers, even though there is a significant shift in our society physically, financially, and mentally. We are tracking more, and more, younger children acting out and having that sense of wanting to belong, unfortunately, a lot of times the choice is traumatic. They end up choosing a gang. We want to give their parents the tools to begin early when interacting with their children and not waiting until they are in trouble. Once the mission is clear and the vision of this project is embraced by the implementation of the DLOPI program in (Quincy and Havana) neighborhoods and communities, then we should see a glimmer of light for these communities. There will be less violent behaviors as it is seen presently.

How will these funds assist Crime Prevention in Your community?

Funds will assist the DLOPI program in providing training to parents and their children by giving them practical but much needed information, more community meetings with "open mic" as was done at the Quincy Recreation facility where there were "express themselves moments." ARTS Inc. plan to seek out meetings and trainings at various locations, such as the Gadsden Arts Center or the Joe Ferolito City's Recreational Center and the school's gym/cafeteria. Bringing awareness to the forefront of the community is through marketing! Our citizens must be aware of the project. Therefore, using multiple media outlets and community campaigning, materials and supplies to create marketable items. These activities of marketing the message of "no gangs, no violence" will be done as an activity with parents and their child. The program DLOPI will be used as a guide to address the structure of this program. "If you See Something, Say something."

Budget

<u>Item</u>	<u>Description</u>	<u>Expense</u>	<u>Total</u>
Office supplies: materials and goods	notebooks, binders, name tags, pens, markers, paper for printing, printer ink cartridges, staplers, paperclips, white board w/markers, post-it notes, external hard drive for digital file storage, file cabinet, envelopes, postage.	\$1,500.00	\$1,500.00

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Program Marketing	marketing materials: graphic designs, educational pamphlets, brochures, video graphing, commercials, photographs, newspaper articles, press releases, radio spots, social media, and digital products for community outreach activities	\$2,000.00	\$2,000.00
Parent meetings materials & incentives	Venue costs, materials, brochures, journals, refreshments, travel expenses, educational brochures, and incentives	\$1,500.00	\$1,500.00
(2) Employees for project duties	Assist ARTS Inc. with organizing meetings, set-up, collecting data and other project duties	\$2,500.00	\$2,500.00
Administrative cost and In-kind services	Administration of the grant, coordinating training services, meeting with partners, soliciting community support and submitting quarterly reports	\$2,500.00	\$2,500.00
Grand Total		\$10,000.00	\$10,000.00

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4713 Hibiscus Avenue
Tallahassee, Florida 32305

December 3, 2021

To whom it may concern:

There is a growing concern and need for action in our community, where gang activity and violence are at an alarming rate. So much is said about the issue but not enough is done to fix or detour the issue at hand. To many young men of color (African American) are labeled and treated harshly by the system that should be in support and nurturing their need to become productive citizens in this community of Gadsden County. Where does this situation start to turn for the better you may ask. Audrey Lewis a retired educator, speech pathologist, and school administrator has seen the distresses of this in our community and has pushed and pressed the strong force of no child left behind and the need for parent and community involvement. As the CEO of ARTS, Inc., she has worked tirelessly in speaking to youth and parenting groups. The lack of family structure and closeness with the absence of either parent promotes a void in which the youth try to fulfill in a gang, while others are discipline problems in their schools and communities. Promoting anti-violence is implicated in one of ARTS Inc. discipline workshops to parents.

Ms. Lewis has been working to involve more participation of her community as she has written a book on parent involvement. She has worked with local, state, and federal officials to showcase the need of total involvement in the lives of our youth because they are the greatest resource we could ever have. I am asking for aid of resources to support the growth of an initiative to save the lives of our youth. I. Thomas Jones a federal employee and father have witnessed this dedicated educator work to detour, to teach, to council, and revive the need for excellence in these young children lives.

My company, TNT LLC is in support of this project and willing to be a partner and offer support of in-kind services. Your sincere assistance is greatly appreciated.

Respectfully,

Thomas A. Jones

Thomas A. Jones, Owner
TNT LLC

Walk With God Ministry
157 Roger Lewis Ln
Havana, FL 32333

December 3, 2021

To Whom It May Concern:

It is with great pleasure that I write this letter to you regarding the ARTS, Inc programs (Audrey Lewis, CEO). She has been a valued participant in the Gadsden School District in which she served for 26 years as the Coordinator for Parent Services. In that capacity she worked to build a bridge between community relations, parent involvement, faith-based organizations and the school district. Through her committee participation on the State of Florida Faith-Based Council, Walk With God Ministries became a participant/donor in many of the back to school projects. She was an instrumental part in WWGM's development of its own Outreach Ministry program which was geared toward the many children in our county who are homeless or in need of temporary assistance. Walk With God's Ministry proceeded to assist in order to help ensure that our children are equipped to receive a quality education. It is the ministries' goal to help support the family of an identified child who may need assistance (i.e., clothing, food, school supplies, spiritual counseling and/or financial assistance). All geared toward the benefit of the children who through unforeseen circumstances need assistance that they otherwise would have difficulty receiving. Far too many times some of our children's needs can slip through the cracks unnoticed and it is through faith-based alliances that some of the assistance can be afforded to those students.

With the unforeseen onset of the Covid epidemic, WWGM had to halt its activities as we are not governmentally funded in any capacity. However, as things begin to get better, we look forward to again working with Ms. Lewis to help our children of need in our community. We sincerely hope that Ms. Lewis is given the funding she needs to carry out the much-needed work of promoting the health and welfare of our children and families.

Sincerely,



Rev. Victor T. Lewis

Walk With God Ministry

December 03, 2021

To whom it may concern:

Supporting those who have boots on the ground actively against gang violence in our community, is vital. If we are not doing the work, supporting organizations like ARTS, Inc., should be treated with as much importance as breathing. Gang violence puts a halt on the success our youth can experience, and ARTS, Inc. applies tactful solutions with structure and organized thought to everyday gang problems in the African American community. It would be a disservice for myself and others to do otherwise.

ARTS, Inc. provides a plethora of literacy services for children and adults centered around parent development and educational resources like, books, workshops, seminars and more. During workshops and seminars, Ms. Audrey Lewis, the founder, speaks on social, mental, and educational topics for not just the parents and children, but for the entire community. Mentally and physically abused or those threatened with gun violence are her top priority reach.

ARTS, Inc. offers encouragement to families through faith-based organizations and resources to make sure every child succeeds, despite their families' problems and struggles. I, as a parent of an Autistic teenager have experienced the verbal abuse of violence with my child, bullying and threatening behaviors from other students. Disruptive students, including drug gangs are seen more and more in our communities. I firmly stand with ARTS, Inc. and would love to partner my services to help continue to expand literacy, provide parenting skills of those students who are involved in violence and further educate the community.

Please consider ARTS, Inc. with the funding needed to help improve our community.

Sincerely,

Tammy Koonce

Tammy Koonce

Dynamic Communications, Planning & Management

DynaCom

P.O. Box 6008
Tallahassee, FL 32314-6008
Office Phone: 850-222-6181
Mobile Phone: 850-264-4142
E-mail: dynacom@embarqmail.com



December 2, 2021

To Whom It May Concern:

This letter is being provided as support for the grant proposal being submitted by ARTS, Inc. in response to the City of Quincy's Family-Based Prevention/Community application. We strongly support this grant application and its focus on reducing gang involvement and violence. We have agreed to partner with ARTS, Inc. in this endeavor to build safe communities in Gadsden County overall.

The majority of youth who become involved in gang activities are usually members of dysfunctional families. The parents are usually quite young and ill-equipped with adequate parenting skills to provide their children with the proper guidance and personal fortitude to disassociate with those involved in criminal activities. Unfortunately, their parenting skills are the results of a generational and cyclical atmosphere. The parents are mostly products of their childhood environment and the parenting skills they use, and will probably pass on to their children, are patterned after those they were exposed to as children.

While the ultimate goal of the proposed program is to reduce gang violence, the path for achieving that goal is centered on breaking the cycle of disconnected family dynamics. Ms. Lewis has a history of working with troubled families. Her professional career has primarily been centered on family involvement. She has written and published a book on techniques for increasing parental involvement. She has also facilitated numerous workshops across the state promoting the power of parental involvement.

We believe that Ms. Lewis has the professional background and passion to implement the proposed program with fidelity that will ultimately provide Gadsden County with a model that could be replicated in the future. In conclusion, we fully support the efforts of ARTS, Inc. as they seek funding to address gang and youth violence. We strongly believe that by extending these services to adult family members that the entire family will benefit. Consequently, the success and future expansion of this program concept could be of benefit by creating communities that will be more economically viable and socially productive.

Sincerely,

Gregory Downing

Gregory Downing, Executive Director
DynaCom Planning and Management

CERTIFICATION AND COMPLIANCE STATEMENT

We hereby certify that the information contained in this application is true and correct to the best of my knowledge and that I have read the Program Guidelines of the City of Quincy Seed Grant Application Program and will abide by all legal, financial, and reporting requirements as a condition of receiving grant funds from the City. The City of Quincy requires two signatures from organization officers that have been given the authority to sign on behalf of the organization. By signing the application, each person is affirming their authorization to sign on behalf of the organization. Note: Final funding approval may not occur until the City of Quincy Commission review application.

Signature of Organization's Officer:

Audrey D. Lewis

Title of Officer:

Executive Director

Print Name:

Audrey D. Lewis

Signature of Organization's Officer:

Melanie Davis


Title of Officer: Print Name:

Treasurer - Melanie Davis

[Skip Navigation](#)[IRS Logo](#)

Confirmation

- [Home](#)
- [Security Profile](#)
- [Logout](#)

e-Postcard Profile**Select EIN****Organization Details****Contact Information****Confirmation** progress

Your Form 990-N(e-Postcard) has been submitted to the IRS

- **Organization Name:** ALTERNATIVE RESOURCES & TECHNICAL SERVICES INC
- **EIN:** 061786456
- **Tax Year:** 2020
- **Tax Year Start Date:** 01-01-2020
- **Tax Year End Date:** 12-31-2020
- **Submission ID:** 10065520210534353180
- **Filing Status Date:** 02-22-2021
- **Filing Status:** Accepted

MANAGE FORM 990-N SUBMISSIONS

- [Support](#)
- [Privacy Policy](#)
- [Links](#)
- [Requirements and Tips](#)
- [FAQ](#)

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: FEB 14 2007

ALTERNATIVE RESOURCES AND
TECHNICAL SERVICES
C/O AUDREY LEWIS-POTTER
303 BILL MCGILL RD
HAVANA, FL 32333

Employer Identification Number:
06-1786456
DLN:
17053234093006
Contact Person: SANDRA MAK ID# 95023
Contact Telephone Number:
(877) 829-5500

Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
June 16, 2006
Contribution Deductibility:
Yes
Advance Ruling Ending Date:
December 31, 2010

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. During your advance ruling period, you will be treated as a public charity. Your advance ruling period begins with the effective date of your exemption and ends with advance ruling ending date shown in the heading of the letter.

Shortly before the end of your advance ruling period, we will send you Form 8734, Support Schedule for Advance Ruling Period. You will have 90 days after the end of your advance ruling period to return the completed form. We will then notify you, in writing, about your public charity status.

Please see enclosed Information for Exempt Organizations Under Section 501(c)(3) for some helpful information about your responsibilities as an exempt organization.

Letter 1045 (DO/CG)

Each grant will be evaluated on the six (6) Guiding Principles: Maximum score 100 points

Inclusiveness: Plan to support resident participation (10 points) _____

Collaborative: Ventures with other entities (15 points) _____

Resourceful: Leverage to make the most out of what the community has (15 Points) _____

Reflective: Learn how your proposal will build on the work of others (20 Points) _____

Adaptive: Building flexibility into the proposal approach (10 Points) _____

Aligned: Show collaboration with others working toward a similar vision (30 Points) _____

Application #6

Applications

Trishay Burton
12/3/21
JK

404 West Jefferson Street
www.myquincy.net



Quincy, FL 32351
850-618-0020

Dear Partner:

The Family-Based Prevention/Community Program Application packet is a seed grant with a maximum of \$10,000. The match can be in-kind or a combination of cash and in-kind. The application packet should be submitted to the Purchasing Officer as the point of contact person for the anti-crime effort.

An application may be submitted on the 7th day of the month and will be considered if funds are available. Grant funds are available for 501(3)c and not-for-profit organizations.

Grant funds will be awarded on a competitive basis and shall only be provided for events occurring after applications have been approved and the recipient has entered into a grant agreement with the City of Quincy. Organizations wishing to receive funding assistance for their event must submit a grant application for review. Applications are available on the City of Quincy website page at myquincy.net for printing.

Gadsden County American Rescue Plan fund can be used as additional source for your project with the grant. Information is attached on the process for applying for these funds.

If you have any question relative to the application process, please feel free to contact Charles Hayes at 850.618.1886 or via email at chayes@myquincy.net.

Sincerely,

Jack L. McLean Jr.

Jack L. McLean Jr.

Family-Based Prevention/Community Programs
"If You See Something, Say Something"

The City is committed to increasing family-based prevention/community programs to reduce gang activity and gun violence, youth involvement in gangs and youth violence through Enhance a sense of community responsibility and commitment to address youth violence; and the Promotion of positive youth development and develop conditions to prevent young people from becoming involved in gangs and violence.

Vision

Quincy and the surrounding area are free from gangs and youth violence.

Our Partners

We support 501(c)3 nonprofit organizations, local units of government, and school districts that provide services Gadsden County.

The Grant Application Objectives...

- Will build a base of knowledge about gangs and gang and youth violence.
 - Will work collaboratively with others, such as the Sherriff's reentry program, to create a community-wide approach to address the issue of gangs and gang and youth violence.
 - Will include a regular opportunity for "reflection in action" on a quarterly basis, to track what is learned about and make changes accordingly.
 - Will increase community awareness.
-

Eligible Activities

- Prenatal And Postnatal Care of The Child, The Importance of Proper Nutrition.







- Behavioral Parent Management Training to Train Parents in Effective 3- To 10-Year-Old Child-Rearing Methods
- Functional Family Therapy for Delinquent Youths Aimed to Modify Family Interaction Patterns
- Addictions/Treatment
- Youth Programming/Mentoring Program

Amount & Duration

Up to a suggested maximum of **\$10,000**, 25% match of request required (combination of cash and in-kind). 1 year duration.

The City's Guiding Principles are the lens used to evaluate grant applications.

The City learned from previous grantees and partners that long-lasting results involve deep collaboration, creative use of existing resources, and remain flexible to adapt to changing circumstances. We evaluate your work in six (6) areas, to evaluate grant applications. We do not expect applicants to excel in all criteria. These are aspirational goals, and we encourage changemakers to grow into these criteria over time.

 PROUD <small>TO SUPPORT</small>	 COLLABORATION <small>TO MAKE THINGS HAPPEN</small>	 RESOURCEFUL <small>TO MAKE THE MOST OF WHAT YOU HAVE</small>	 EFFICIENT <small>TO GET THE JOB DONE</small>	 <small>TO MAKE A DIFFERENCE</small>	 <small>TO MAKE A DIFFERENCE</small>
<p>Those closest to an issue have the strong solutions for a way forward.</p> <p>Plan additional capacity to support resident participation.</p>	<p>We are stronger and smarter together. Collaborative work strengthens your proposal.</p> <p>Collaboration can take a variety of forms, from an advisory team to a joint venture.</p>	<p>Creatively leveraging the knowledge, capital and infrastructure that is already available makes for sustainable, relevant initiatives. Consider other funding opportunities.</p>	<p>Learn from what is happening globally and nationally; in your local context and demonstrate how your proposal builds on the work of others.</p>	<p>Building flexibility into proposal approach.</p> <p>Give examples in your proposal to show a learn as you go and approach. Do what is doable.</p>	<p>Show collaboration with others working toward a similar vision, in ways that complement each other.</p>

Please include with your application the following:

Proof of your 501(3) c status

Number of years the non-profit organization has been established as verified through non-profit status letter via the U.S Department of Treasury (IRS) and/or a copy of your Consumer Exemption Certificate from the Florida Department of Revenue and/or Articles of Incorporation from the Florida Department of State. (

Number of years: _____ Years and Months _____

Description of 501©(3) non-profit organizations considered a public charity by the IRS

please see attached

Do you have any other partnering organizations? Yes No

Do you have any other funds being leverage for this grant Yes No

Do you have a Fiscal Sponsor? Yes No

Have you received any other funding for this project? If so, list the funding source.

No

Project Narrative Consistent with Anti Crime Prevention Plan /Family-Based Prevention/Community Program

Melanin Mothers Meet/M3 will provide tools and resources to minority moms and families to prepare them for a healthy prenatal and postnatal experience. We will host workshops, prepare focus groups for victims of abuse and seminars centered around the benefits of clean eating for mother and child and how to prepare the body and mind for a healthy pregnancy for prevention and decrease infant mortality. Please see attached for objectives and timeline.

(Please use additional sheet if necessary)

Tell us about your neighborhood in which this project would benefit.

There is a high risk maternal population in Gadsden County, specifically in the Quincy area. Mothers literally have to travel to neighboring counties for much needed prenatal and postnatal services. With this program M3 can bring some of those needed services to mothers that live in the Gadsden County Community. We will offer the county solutions to some causes of infant death like; preterm and low birth rate, pregnancy complications and injuries.

How will these funds assist Crime Prevention in your community? Points will be scored with consistent of the Anti-Crime Prevention Plan.

These funds will assist M3 in creating focus groups for abused pregnant moms who are victims of domestic violence and offer a safety prevention plan to avoid these horrific situations all while learning how to better care for themselves by bringing awareness to body positivity mindful eating and confidence building.

Provide Budget. Administrative fees shall not exceed 25% of the maximum amount the total Grant. (Please use separate sheet if needed)

Please see attached

Additional materials

Three (3) letters of support from partners of your project Please see attached

Progress Report

In accordance with Grant Award you will be required to provide two progress reports. The first progress report is due at mid-point of your program. The final report is due at the end or one year of starting your program.

Upon being awarded a grant, a signed grant agreement will be executed between the Grantee and the City of Quincy.

Grading Grid for Proposal

Each grant will be evaluated on the six (6) Guiding Principles: Maximum score 100 points

Inclusiveness: Plan to support resident participation (10 points)_____

Collaborative: Ventures with other entities (15 points) _____

Resourceful: Leverage to make the most out of what the community has (15 Points) _____

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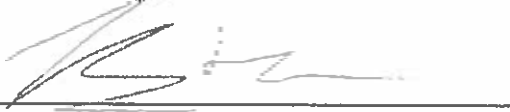
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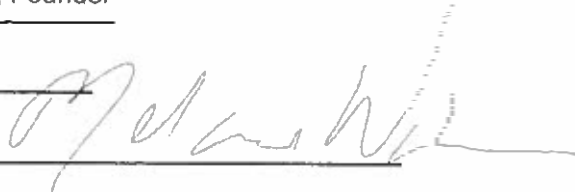
Signature of Organization's Officer: _____



Title of Officer: _____ Trishay Burton, Founder

Print Name: _____ Trishay Burton

Signature of Organization's Officer: _____



Title of Officer: Print Name: _____ Melanie Williams



Dear Committee:

This letter comes in support of Melanin Mothers Meet (M3) pursuit of funding from the city of Quincy's Family Prevention/Community Program application. As a grandmother, I have had the opportunity to see this program in action. The help and support provided by Trishay Burton, the founder and all its members to local women of color is second to none.

The speakers and wealth of information provided by M3 has helped not only my daughter but my grandchildren as well. There are a variety of topics to help mothers in their desire to be healthy mothers, mentally, physically, emotionally, spiritually, socially, financially and ensure that children of color are healthy in every area of life. It must begin with MOTHER.

One of the bonus areas is in education! Before Covid-19, I looked forward to M3's Homeschooling In Color event. As a grandparent I have become most interested in homeschooling for my grandchildren. This has made it possible and I look forward to a plethora of information and tools that are provided each year! This grant will make so many more ways possible for M3 to help those mothers and families be ALL they can be in life!

Tracey Bryant
A supportive Community Member
& Eastern Star Representative

December 3, 2021

To Whom This May Concern,

Melanin Mothers Meet (M3) is an organization that was started to help African American mothers. Since its inception it has grown to include educational programs on topics ranging from breastfeeding to afrocentric homeschooling, and a pre- and post-natal care program. M3 focuses on ensuring mothers have the tools, resources and confidence needed for a healthy and successful pregnancy and delivery. Trishay Bryant-Burton has dedicated herself to ensuring that women are equipped to plan their prenatal and postnatal care of their children. The post-natal program in particular has been monumental in helping women to adjust to life postpartum. Trishay organizes groups of women to help mothers transition from pregnancy to the fourth trimester. She communicated the new mother's needs to the group, and they each signed up for different shifts and responsibilities. They made sure that the new mother's had meals to eat, company, someone to watch the baby so that they could shower, nap or just have a break. With this grant, M3 will be able to help women who are most vulnerable and at-risk. Trishay has brought African American women of different professions, backgrounds, and socio-economic levels together to not only participate in these existing programs, but to help plan future endeavors for the organization. MWRD LLC has agreed to partner with M3. With this grant they will be able to fulfill much needed work for mothers in Gadsden County.

Thank you, your help is greatly appreciated.

Melanie Andrade Williams

MWRD LLC

Dear Sir,

I am writing this letter in support of Melanin Mothers Meet (M3) in their quest to receive funding from the City of Quincy's Family-Based Prevention/Community program application. This organization has supported many African American mothers during their prenatal and postnatal experience with an emphasis on good sound nutrition, their personal selves, and the journey of birthing a healthy child. I have observed M3 commitment to increasing the awareness of women in the community pertaining to their health, education, business/finance & spiritual wellness. The amazing significance of their structure is made clear by the founder of Melanin Mothers Meet, Ms. TraShay Burton; life is the greatest gift. The (M3) entire team is committed to educating not only expecting mothers, but also physicians, nurses, and patients about the rising maternal mortality rate of women of color in our communities.

Since the formation of Melanin Mothers Meet, a growing community of women have joined and are willing to be that support to new mothers. M(3) has expanded its mission to include educational programs on topics ranging from breastfeeding benefits, to the mom and baby, postpartum care, and how extremely important it is when having a natural birth to have natural pain relief options for a more pleasant and natural experience. M3 focuses on ensuring mothers have the tools, resources and confidence needed for a healthy and successful pregnancy and delivery and strives to educate despite the biases of natural birthing.

Melanin Mothers Meet are also on a mission to educate parents about the dangers their children face in hopes of keeping them protected. This has brought on more of a need to ensure parents are aware of the presence of violence and adverse effects some battered expectant mothers face. This type of present is very needed in a county with a high mortality rate and the victims many mothers become.

Without a doubt, Melanin Mothers Meet is a good candidate to receive funding for such an important concern. ARTS, Inc. plans to partner with (M3) to further make the community aware of the pure nature of the safety and welfare of our mothers.

Sincerely,

Andre Young, Board Member
POTTERS LLC.

Melanin Mothers Meet

Budget for 12 Month Grant

	<u>Item</u>	<u>Description</u>	<u>Expense</u>	<u>Total</u>
1.	Coordinator	Two speakers per event (3 events). Event space cost, speaker cost, food cost, decoration	\$1,000	\$1,000/yr
2.	Administrative Materials & Supplies	<ul style="list-style-type: none"> • Office supplies: Notebooks, binders, name tags, pens, fabric for baby wrapping and head wrapping, markers, paper for printing, printer ink cartridges, staplers, paperclips, white board w/markers, post-it notes, external hard drive for digital file storage, file cabinet, desk and folding chairs, PO Box, envelopes, postage, etc. • Electronic Devices: Lap Top (1) 	\$100/month \$600	\$1,200 \$600
3.	Program Marketing	<ul style="list-style-type: none"> • M3 marketing materials: Graphic Designer, videographer, commercials, photographer, educational pamphlets, brochures, ebooks and digital products for community outreach • Newspaper articles, press releases, radio spots, social media, etc. • Fundraisers 	\$1,100	\$1,100

3.	Workshops & Trainings	<ul style="list-style-type: none"> • Event space cost, food cost, decoration, • Cooking classes for moms, assistance in household chores, childcare for moms with multiples. Develop a Safety plan with moms and families. • Dance Therapy for exercise • Postpartum Group therapy to assist with ending depression and anxiety • Travel expenses for moms who need transportation. 	<p>\$1,400</p> <p>\$600</p> <p>\$500</p> <p>\$1,000</p> <p>\$100</p>	<p>\$1,400</p> <p>\$600</p> <p>\$500</p> <p>\$1,000</p> <p>\$100</p>
4.	Administrative Cost & In-kind services	Administration of the grant, facilitating training services, meeting with community sponsors to solicit community support and reporting quarterly.	\$2,500	\$2,500
	Grand Total			\$10,000 for 12 months

Melanin Mothers Meet

Budget for 12 Month Grant

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4.	Administrative Cost & In-kind services	Administration of the grant, facilitating training services, meeting with community sponsors to solicit community support and reporting quarterly.	\$2,500	\$2,500
	Grand Total			\$10,000 for 12 months

CITY OF QUINCY SEED GRANT PROGRAM

No.: _____

This AGREEMENT ("Agreement") is entered this ___ day of _____ (the "Effective Date") by and between the CITY OF QUINCY), whose address is 404 W Jefferson St Quincy, Florida, 32351, and _____

WHEREAS, on _____, the City of Quincy authorized the award of up to TEN THOUSDAND DOLLARS (\$10,000) in grant funds to GRANTEE for direct costs associated with the Crime Prevention;

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties intending to be legally bound hereby agree as follows:

1. **Amount.** The City agrees to provide grant funds to the GRANTEE in the amount of _____ (\$) (the "Grant Funds") subject to the terms and conditions stated herein.
2. **Limitations on Use.** The Grant Funds shall be used solely for the payment of direct expenses arising from the expenses associated with program narrative presented for crime prevention.
3. **Disbursement.** Grant Funds shall be disbursed to GRANTEE following submission of pay requests submitted to the City and for those costs and expenses approved by the Manager or his disignee.
4. **Personnel.** GRANTEE represents that it has, or will secure at its own expense, all personnel required to conduct the narratives listed in the Grant, and that such personnel shall be fully qualified and licensed, to the extent required, under any applicable law.
5. **Signage.** The City shall be identified as a major sponsor on event signage and promotional materials including, but not limited to, flyers, radio announcements, and newspaper and magazine advertisements.
6. **Reporting.** GRANTEE shall submit to the City post-event reports within seven (7) days of each event. Each post-event report shall provide the costs and expenses of producing the event, particularly those expenses paid with Grant Funds, and shall include copies of contracts, invoices and other documentation reflecting the expenses. GRANTEE shall submit a year-end report by or before January 30, 2021. The year-end report shall describe the promotion, organization, operation, revenues, expenses and attendance for the events and particularly costs which were paid with Grant Funds. If the GRANTEE fails to submit any report as required under this paragraph, GRANTEE

may be deemed ineligible for future disbursements of Grant Funds.

7. **Insurance.** GRANTEE will obtain and maintain, at its own expense, commercial general liability insurance, insuring against any claim or liability arising from the event, naming the City of Quincy as additional insured, with a liability limit of no less than One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) aggregate. Insurance is to be placed with Florida admitted insurers rated B+ or better by A.M. Best's rating service. The insurance coverage shall contain a provision that forbids any cancellation, change or material alteration in the coverage without providing thirty (30) days written notice to the City. GRANTEE will provide certificates of insurance to the City prior to any Program for which there is the expenditure or disbursement of any Grant Funds.

8. **Indemnification.** The GRANTEE will indemnify, save and hold the City of Quincy harmless from any and all liability, claims, demands, damages, expenses, fees, fines, penalties, suits, proceedings, actions and cost of actions, including attorneys' fees for trial and on appeal, of any kind and nature arising from or relating to any event that is held.

9. **Non-discrimination; Compliance with Law; Permits.** GRANTEE agrees it will not discriminate on the basis of race, color, creed, sex, age, national origin, disability, sexual orientation or marital status, and that it will comply with all applicable federal, state or local laws, rules and regulations, concerning the Seed Grant Program and any activities, functions or operations associated therewith. GRANTEE shall be solely responsible for obtaining any required permits or licenses.

10. **Records.** GRANTEE shall maintain books and records concerning the Program event in accordance with generally accepted accounting principles. Such books and records shall be open to and available for inspection and audit by the City of Quincy upon reasonable notice during the operation of the Agreement and for a period of three (3) years following the date of the last disbursement of any Grant Funds under this Agreement.

11. **Constitutional Prohibition.** GRANTEE shall not use Grant Funds for the acquisition, construction, reconstruction, rehabilitation, or operation of any structure used for religious purposes.

12. **No Joint Venture.** It is mutually understood and agreed that nothing contained in this Agreement is intended, or shall be construed, as in anyway creating or establishing the relationship of partnership or joint venture between the parties hereto or as constituting GRANTEE as the agent or representative of the City of Quincy for any purpose or in any manner whatsoever.

13. Default. GRANTEE'S failure to comply with any provision of this Agreement, shall constitute a default upon the occurrence of which the City may, in its sole discretion, (i) withhold, temporarily or permanently, all, or any unpaid portion of the Grant Funds, and/or (ii) terminate this Agreement and demand a full refund of any Grant Funds which have been disbursed. Upon default as provided herein the City shall have no further obligations to GRANTEE under this Agreement.
14. Repayment of Funds. GRANTEE shall repay the City for any unauthorized, illegal or unlawful expenditure of Grant Funds.
15. City's Rights and Remedies. Nothing contained herein shall be construed as limiting or waiving any right of the City to pursue any remedy which may be available to it in law or in equity, nor shall anything contained herein act as a limitation of the City's rights in the event that GRANTEE fails to comply with the terms of this Agreement.
16. Attorney's Fees. In the event the City brings any action to enforce any right or obligation contained in this Agreement, it shall be entitled to recover its reasonable attorney's fees and costs in such action.
17. Assignment. There shall be no assignment, transfer of interest or delegation of GRANTEE'S rights, duties or responsibilities under this Agreement without the prior written approval of the City.
18. No Waiver. The failure of the City to require performance of any duty or condition under this Agreement shall not affect the City's right to require performance at any time thereafter, nor shall the City waiver of any condition, breach or default under this Agreement constitute a waiver of any subsequent failure of such condition, breach or default.
19. Severability. In the event any provision of this Agreement is declared or determined to be unlawful or invalid, such declaration shall not affect the remaining provisions of the Agreement.
20. No Third-Party Beneficiaries. Nothing contained in this Agreement shall be construed so as to confer upon any other party the rights of a third-party beneficiary.
21. Compliance with Laws and Regulations. Grantee shall comply with all applicable laws and regulations.
22. Governing Law; Venue in Gadsden County; Waiver of Jury Trial. This agreement shall be governed by and construed under the laws of the State of Florida. Any litigation arising from, concerning or relating to this Agreement shall be resolved by a court of competent jurisdiction in

Gadsden County, Florida. The parties waive the right to trial by jury in any dispute or litigation arising from, concerning or relating to this Agreement.

23. **Entire Agreement.** This Agreement constitutes the entire agreement between the parties hereto with respect to the subject matter hereof; any representations or statement heretofore made with respect to such subject matter, whether verbal or written, are merged herein. No other agreement, whether verbal or written, with regard to the subject matter hereof shall be deemed to exist.

24. **Authority to Sign.** By executing this Agreement, the undersigned represent and certify that they have the authority to enter into and execute this Agreement on behalf of their respective parties.

IN WITNESS THEREOF, the City and the GRANTEE have executed this Agreement as of the Effective Date above written.

By: _____
(Signature)

(Print Name)

Its: _____
(Office or Title with Grantee)

COUNTY OF _____
STATE OF FLORIDA

The foregoing instrument was acknowledged before me, by

_____, as _____ of _____

who is personally known to me, or has provided _____ as identification?

Witness my hand and official seal in the County and State last aforesaid this
_____ day of _____ 2021.

NOTARY PUBLIC

CITY OF QUNICY

ATTEST:

By:

Jack L. McLean Jr.
City Manager

Ronte Harris
City Mayor



DEPARTMENT OF THE TREASURY
INTERNAL REVENUE SERVICE
CINCINNATI OH 45999-0023

Date of this notice: 01-24-2020

Employer Identification Number:
84-4420947

Form: SS-4

Number of this notice: CP 575 E

MELANIN MOTHERS MEET INC
2841 DUFFTON LOOP
TALLAHASSEE, FL 32303

For assistance you may call us at:
1-800-829-4933

IF YOU WRITE, ATTACH THE
STUB AT THE END OF THIS NOTICE.

WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER

Thank you for applying for an Employer Identification Number (EIN). We assigned you EIN 84-4420947. This EIN will identify you, your business accounts, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

When filing tax documents, payments, and related correspondence, it is very important that you use your EIN and complete name and address exactly as shown above. Any variation may cause a delay in processing, result in incorrect information in your account, or even cause you to be assigned more than one EIN. If the information is not correct as shown above, please make the correction using the attached tear-off stub and return it to us.

When you submitted your application for an EIN, you checked the box indicating you are a non-profit organization. Assigning an EIN does not grant tax-exempt status to non-profit organizations. Publication 557, Tax-Exempt Status for Your Organization, has details on the application process, as well as information on returns you may need to file. To apply for recognition of tax-exempt status under Internal Revenue Code Section 501(c)(3), organizations must complete a Form 1023-series application for recognition. All other entities should file Form 1024 if they want to request recognition under Section 501(a).

Nearly all organizations claiming tax-exempt status must file a Form 990-series annual information return (Form 990, 990-EZ, or 990-PF) or notice (Form 990-N) beginning with the year they legally form, even if they have not yet applied for or received recognition of tax-exempt status.

Unless a filing exception applies to you (search www.irs.gov for Annual Exempt Organization Return: Who Must File), you will lose your tax-exempt status if you fail to file a required return or notice for three consecutive years. We start calculating this three-year period from the tax year we assigned the EIN to you. If that first tax year isn't a full twelve months, you're still responsible for submitting a return for that year. If you didn't legally form in the same tax year in which you obtained your EIN, contact us at the phone number or address listed at the top of this letter.

For the most current information on your filing requirements and other important information, visit www.irs.gov/charities.

IMPORTANT REMINDERS:

- * Keep a copy of this notice in your permanent records. **This notice is issued only one time and the IRS will not be able to generate a duplicate copy for you.** You may give a copy of this document to anyone asking for proof of your EIN.
- * Use this EIN and your name exactly as they appear at the top of this notice on all your federal tax forms.
- * Refer to this EIN on your tax-related correspondence and documents.
- * Provide future officers of your organization with a copy of this notice.

Your name control associated with this EIN is MELA. You will need to provide this information, along with your EIN, if you file your returns electronically.

If you have questions about your EIN, you can contact us at the phone number or address listed at the top of this notice. If you write, please tear off the stub at the bottom of this notice and include it with your letter. Thank you for your cooperation.

Keep this part for your records,

CP 575 E (Rev. 7-2007)

Return this part with any correspondence so we may identify your account. Please correct any errors in your name or address.

CP 575 E

9999999999

Your Telephone Number Best Time to Call
() -

DATE OF THIS NOTICE: 01-24-2020
EMPLOYER IDENTIFICATION NUMBER: 84-4420947
FORM: SS-4 NOBOD

INTERNAL REVENUE SERVICE
CINCINNATI OH 45999-0023



MELANIN MOTHERS MEET INC
2841 DUFFTON LOOP
TALLAHASSEE, FL 32303

Project Narrative

Once I receive funding:

Step 1. Reach out to the Gadsden County Health Department (WIC) and The Center for Health Equity & Gadsden Woman to Woman for the population to participate.

Step 2. In one month Capture the personal issues these women face on a day to day basis dealing with abuse.

Step 3. In one month of receiving funding- Meet with coordinators at WIC department to send out notice that M3 is providing pre and postnatal services.

Step 4. Within 3 months of receiving funding- I will host the initial workshop for minority mothers.

Step 5. Set up a task force to create accountability partners within the community.

Step 6. Create a Volunteer list of mentors and educators who are interested in supporting these ventures.

Step 7. Create improvement incentives when mothers complete training.

Step 8. Use an evaluation tool to measure the success of the components learned during workshops and report quarterly.

CITY OF QUNICY

ATTEST:

By: _____
Jack L. McLean Jr.
City Manager

Ronte Harris
City Mayor
