

**HAPPY NEW YEAR**

## City of Quincy

City Hall  
404 West Jefferson Street  
Quincy, Florida 32351

[www.myquincy.net](http://www.myquincy.net)



### COMMISSION MEETING

Tuesday, January 11, 2022  
6:00 PM

City Hall Commission Chambers

### City Commission

Mayor Ronte R. Harris - District III  
Mayor Pro-Tem Keith A. Dowdell - District I  
Commissioner Angela G. Sapp - District II  
Commissioner Freida Bass-Prieto - District IV  
Commissioner Anessa A. Canidate - District V

*"An All American City in the Heart of Florida's Future"*



**City of Quincy, Florida  
Regular City Commission Meeting**

**AGENDA**

**January 11, 2022  
6:00 P.M.**

**City Hall Commission Chambers**

**Call to Order**

**Invocation**

**Pledge of Allegiance**

**Roll Call**

**Approval of Agenda**

**Special Presentations**

**Proclamations**

**Items for Consent by the Commission**

1. Minutes: Approval of Minutes of the December 22, 2021 Special Meeting
  - Janice Shackelford, City Clerk
2. Minutes: Approval of Minutes of the December 28, 2021 Regular Meeting
  - Janice Shackelford, City Clerk
3. Monthly Report: Human Resources Department
  - Dr. Beverly A. Nash, Interim City Manager
  - Carolyn Bush, Interim Director, Human Resources
4. Status Report: Usefulness and Effectiveness of Cameras
  - Dr. Beverly A. Nash, Interim City Manager
  - Timothy Ashley, Chief, Police Department
5. Monthly Report: Police Department and 21st Century Policing Initiative
  - Dr. Beverly A. Nash, Interim City Manager
  - Timothy Ashley, Chief, Police Department
6. Status Report: Fiber Optic Repairs
  - Dr. Beverly A. Nash, Interim City Manager
  - Robin Ryals, Director, Utilities Department

7. Status Report: Information Technology
  - Dr. Beverly A. Nash, Interim City Manager
  - John Thomas and Stephen Gauss, Contractors, Information Technology
8. Weekly Report: Public Works Department
  - Dr. Beverly A. Nash, Interim City Manager
  - Reggie Bell, Director, Public Works Department
9. Status Report: Street Sweeper Schedule and Gutter Maintenance Schedule
  - Dr. Beverly A. Nash, Interim City Manager
  - Reggie Bell, Director, Public Works Department
10. Weekly Report: Parks and Recreations Department
  - Dr. Beverly A. Nash, Interim City Manager
  - DeCody Fagg, Director, Parks and Recreations Department
11. Status Report: 2021 City of Quincy – Christmas Parade
  - Dr. Beverly A. Nash, Interim City Manager
  - DeCody Fagg, Director, Parks and Recreations Department

### **Comments from the Audience**

### **Public Hearings and Ordinances as Scheduled or Agendaed**

12. Ordinance 1126-2022 -Voluntary Annexation of Parcel on Pat Thomas Parkway on First Reading
  - Dr. Beverly Nash, Interim City Manager
  - Charles Hayes, Interim Director, Building and Planning Department
13. Ordinance 1127-2022 – Zoning Map Change on First Reading
  - Dr. Beverly Nash, Interim City Manager
  - Charles Hayes, Interim Director, Building and Planning Department

### **Public Opportunity to Speak on Commission Propositions – (Pursuant to Sec. 286.0114, Fla. Stat. and subject to the limitations of Sec. 286.0114(3)(a), Fla. Stat.)**

### **Resolutions**

### **Reports, Requests and Communications by the City Manager**

14. Collective Bargaining Agreement: City of Quincy and Big Bend Police Benevolent Association
  - Dr. Beverly Nash, Interim City Manager
  - Sgt. H. Barber, City of Quincy Police Department and PBA Union Representative
15. Status Report: Invoices for Christmas Decorations
  - Dr. Beverly Nash, Interim City Manager
  - Charles Hayes, Interim Director, Building and Planning Department
16. Anti-Crime Prevention Grant Funding – Final Round
  - Dr. Beverly Nash, Interim City Manager
  - Charles Hayes, Interim Director, Building and Planning Department

17. Request for Voluntary Annexation of Stones on Blue Star Highway
  - Dr. Beverly Nash, Interim City Manager
  - Charles Hayes, Interim Director, Building and Planning Department
18. Grant Funding Status and Update
  - Dr. Beverly Nash, Interim City Manager
  - Marcia Carty, Finance Director
19. Department Dire Needs
  - Dr. Beverly Nash, Interim City Manager
  - Marcia Carty, Finance Director
20. 2021 Revenues and Unfunded Items
  - Dr. Beverly Nash, Interim City Manager
  - Marcia Carty, Finance Director
21. Unfunded Aid to Non-Profit Organizations
  - Dr. Beverly Nash, Interim City Manager
  - Marcia Carty, Finance Director
22. Audit Engagement Extension Letter (Contractual Agreement) – Update/Resubmittal
  - Dr. Beverly Nash, Interim City Manager
  - Marcia Carty, Director, Finance Department
23. Personnel Action: Ms. Carolyn Bush’s Promotion to Interim Director, Human Resources and Customer Services Departments
  - Dr. Beverly Nash, Interim City Manager
24. Policy: Telework Arrangement Associated with a Health Emergency
  - Dr. Beverly Nash, Interim City Manager
  - Carolyn Bush, Interim Director, Human Resources
25. Contractual Agreement: City of Quincy, Florida and Ms. Deshaundra Jackson
  - Dr. Beverly Nash, Interim City Manager
  - Carolyn Bush, Interim Director, Human Resources
  - Marcia Carty, Director, Finance Department

### **Reports by Boards and Committees**

### **Other Items Requested to Be Agendaed by Commission Member(s), the City Manager and Other City Officials**

### **Comments**

■ City Manager ■ City Clerk ■ City Attorney ■ Commission Members

### **Adjournment**

*If a person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting, he/she may need a record of the proceedings, and for such purpose, he/she may need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. FS 286.0105. Persons with disabilities who require assistance to participate in City meetings are requested to notify the City Clerk’s Office at (850) 618-0020 in advance.*

**CITY COMMISSION**  
**Wednesday, December 22, 2021**  
**6:02 P.M. (Eastern)**

**SPECIAL MEETING**  
**QUINCY, FLORIDA 32351**

**CITY COMMISSION SPECIAL MEETING MINUTES**

The City of Quincy City Commission met in a special in-person meeting on Friday, December 22, 2021, with **Mayor Ronte Harris** presiding and the following

Commissioners present:

Mayor Pro-Tem Keith A. Dowdell  
Commissioner Angela G. Sapp  
Commissioner Freida Bass-Prieto  
Commissioner Anessa A. Canidate

City Staff and Guests:

Dr. Beverly Nash, Interim City Manager  
Marcia Carty, Finance Director  
Gary Roberts, City Attorney  
Janice Shackelford Clemons, City Clerk  
DeCody Fagg, Parks and Recreations Director  
Reggie Bell, Public Works Director  
Carolyn Bush, Human Resources and Customer Service  
Anthony Baker, Fire Chief  
Robin Ryals, Utilities Director  
Charles Hayes, Procurement Officer  
Jim Southerland Sr., WQTN-13 Administrator  
Timothy Ashley, Police Chief

John Thomas  
Steve Gauss

The special in-person meeting was recorded, televised, and transmitted through TV Channel (WQTN-13) and Facebook. (Note: Digital formatted documents/media are public records.)

**Called to Order:**

Mayor Ronte Harris called the special Commission meeting to order at 6:02 pm and requested a roll call.

**Special Meeting Items for Discussion**

1. IT Systems Data Back-up
  - Interim City Manager Dr. Beverly Nash

2. IT Consultant Contracts
  - Interim City Manager Dr. Beverly Nash
3. Unfunded items – Outstanding Invoices
  - Interim City Manager Dr. Beverly Nash
4. 2.15 Consideration (continuation)
  - Mayor Pro Tem Keith Dowdell

Mayor Harris stated that there are four items for discussion.

**Item #1 – IT Systems Data Back-up**

**Item #2 - IT Consultant Contracts**

**Summary of the Discussion by Staff and the Commission**

Mayor Harris thanked the Commission for their presence.

Mayor Harris stated that Interim City Manager Dr. Beverly Nash would bring the Commission some immediate needs of the City.

Interim City Manager Dr. Beverly Nash stated that Commissioner Candidate's persistence regarding the City's IT issues was on point.

Interim City Manager Dr. Beverly Nash stated that the City has an agreement until December 31 with the IT consultants that are unsigned.

Mayor Pro Tem Dowdell stated his concern regarding discussing sensitive material in public.

Interim City Manager Dr. Beverly Nash stated that because this is City business, we must discuss the topic openly.

Commissioner Bass-Prieto stated her concerns about announcing the City's IT weakness publicly.

Mayor Harris suggested tailoring the discussion to IT funding needs.

Interim City Manager Dr. Beverly Nash stated that the City entered into a contract with Expert in Sites LLC (John Thomas and Steve Gauss).

Interim City Manager Dr. Beverly Nash stated that Expert in Sites is not new to the City.

Interim City Manager Dr. Beverly Nash stated that the company had received total payments of \$8,800.

Interim City Manager Dr. Beverly Nash stated that Expert in Sites billing rate is \$125.00 per hour.

Interim City Manager Dr. Beverly Nash stated a need for a second contract through February.

Expert in Sites Representative John Thomas provided the scope of services the company would perform for the City.

Expert in Sites Representative Steve Gauss stated that there are several invoices for approval that are critical to the City's IT network.

Expert in Sites Representative Steve Gauss stated that the company is actively building a network blueprint.

Expert in Sites Representative Steve Gauss stated that the company would provide a help desk to the City.

Expert in Sites Representative Steve Gauss stated that there is a need to communicate with James McKenzie and Josh Williams to verify IP addresses.

Commissioner Bass-Prieto noted that one of the invoices in the Commission packet exceeds the interim city manager's approval.

Interim City Manager Dr. Beverly Nash stated that she seeks approval of the invoices exceeding her authority.

Interim City Manager Dr. Beverly Nash noted that approving the invoices would require a budget transfer.

Mayor Harris thanked Expert in Sites for coming to the meeting and clarifying the City's IT status.

Mayor Harris stated that the Commission had not seen an IT contract and had no knowledge of the IT status.

Mayor Harris stated that the Commission desires transparency that the IT department is working to clear up the City's deficiencies.

Commissioner Bass-Prieto noted that the Expert in Sites contract is only two months.

Interim City Manager Dr. Beverly Nash stated that Expert in Sites' two-month contract through February 2022 would allow the Commission to measure the company's progress.

Finance Director Marcia Carty stated that \$18,000 is the total amount needing Commission approval.

Commissioner Bass-Prieto requested a copy of the other invoices not included in the Commission packet.

Expert in Sites Representative John Thomas stated that the company's service hours are Monday-Friday 8 am – 5 pm and weekends as needed.

Commissioner Sapp asked if the two-month contract had been drawn up?

Interim City Manager Dr. Beverly Nash stated that due to time restraints, there had not been an extended contract drawn up.

Interim City Manager Dr. Beverly Nash noted that she would complete a contract.

Commissioner Sapp stated that she looks forward to working with Expert in Sites and have known them for quite some time.

Commissioner Sapp requested a meeting with Expert in Sites to discuss the warnings they provided to the Commission.

Interim City Manager Dr. Beverly Nash provided the Commission with the \$3,000 IT invoice.

Interim City Manager Dr. Beverly Nash stated that finance would give the Commission the \$5000 IT invoice.

Mayor Harris offered a motion allowing Interim City Manager Dr. Beverly Nash to engage in a two-month contract with Expert in Sites at the billing rate of \$4500 per month with work as described by the fact-finding as needed. Mayor Pro Tem Dowdell seconded the motion.

<b>Commissioner</b>	<b>Vote</b>
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

**The Motion Carried 5 to 0.**

Mayor Pro Tem Dowdell offered a motion to allow Interim City Manager Dr. Beverly Nash to spend up to \$20,000 for IT hardware. Commissioner Canidate seconded the motion.

<b>Commissioner</b>	<b>Vote</b>
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

**The Motion Carried 5 to 0.**



**Item #3 - Unfunded items – Outstanding Invoices**

**Summary of the Discussion by Staff and the Commission**

Interim City Manager Dr. Beverly Nash stated that the fiber optic is a critical item due to unpaid invoices.

Finance Director Marcia Carty stated that work on the fiber optic and smart grid projects is ongoing. However, the Commission had not funded the items in the current budget.

Mayor Harris stated that since the Commission did not fund the project, the work should have stopped.

Finance Director Marica Carty stated that invoices came from the vendor working on the smart grid project.

Finance Director Marcia Carty pointed to the unfunded items listed on the November 22 not funded list.

Finance Director Marcia Carty stated that the critical invoices are listed under fiber optic/broadband.

Finance Director Marica Carty stated that a total of \$73,000 in fiber optic invoices were submitted.

Mayor Harris asked if the contractors were notified that the work should stop because of a funding issue. Finance Director Marcia Carty stated that she did not know.

Utilities Director Robin Ryals stated that Applied ComTek is the vendor working on the fiber optic project.

Finance Director Marcia Carty stated that she would provide the Commission with the contract from Applied ComTek.

Finance Director Marcia Carty stated that there are items on the unfunded list that were completed and paid in the prior year's budget.

Commissioner Bass-Prieto stated that she had brought up the unfunded list numerous times to the Commission.

Commissioner Bass-Prieto stated she would like to see the items on the unfunded list funded.

Commissioner Bass-Prieto offered a motion to use the \$900,000 held in a Hurricane Michael reserve account to fund the unfunded items. Commissioner Sapp seconded the Motion.

<b>Commissioner</b>	<b>Vote</b>
Mayor Harris	No

Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	No
Commissioner Canidate	No

**The Motion Failed 3 to 2.**

Commissioner Bass-Prieto stated that she would like Finance Director Marcia Carty to speak on the unfunded items in this budget.

Mayor Harris stated that he agreed to place funds from the Hurricane Michael surcharge in reserve until the City's finances are understood.

Mayor Harris stated that the Commission tried to end the Hurricane Michael surcharge.

Mayor Harris reiterated to the interim manager to relay a message to the fiber optic vendor to stop work and allow the Commission to regroup and access where the City is so that work can begin again.

Finance Director Marcia Carty stated that she did not know about the \$800,000 Commissioner Bass-Prieto is speaking of from FEMA.

Finance Director Marcia Carty stated that someone came out to the City and assessed the cost to be \$800,000 to bring the fiber back up.

Finance Director Marcia Carty stated that the \$800,000 was placed in the budget for fiber optic based on the assessment.

Finance Director Marcia Carty stated that money spent on the fiber optic project is being billed to FEMA for reimbursement.

Finance Director Marcia Carty stated that the City would not be reimbursed for all of the money spent on project management line items due to a cap held by FEMA.

Finance Director Marcia Carty stated that no one understood the reimbursement process.

Finance Director Marcia Carty stated that reimbursements previously submitted to FEMA; were denied because no one understood the process.

Finance Director Marcia Carty stated that now the process is understood, the consultant is preparing the buckets for reimbursement to FEMA.

Commissioner Bass-Prieto reiterated that the finance director would have trouble locating funds to pay the Hurricane Michael loan.

Commissioner Bass-Prieto noted that the Commission should allow the finance director access to the \$900,000 in reserves.

Mayor Harris asked Finance Director Marcia Carty whether she had budgeted funds to pay the Hurricane Michael loan.

Finance Director Marcia Carty stated that she is paying the Hurricane Michael loan.

Finance Director Marcia Carty stated that the loan has gone from \$981,000 to \$250,000, with the balance paid off in January 2022.

Finance Director Marcia Carty stated that she would alert the interim city manager if she had problems locating funds to pay off the Hurricane Michael loan.

Finance Director Marcia Carty stated that fiber optic invoices are pending.

Finance Director Marcia Carty stated that the grant budget needs approval.

Finance Director Marcia Carty stated that her recommendation is to pull money from the American Rescue Fund to pay the outstanding fiber optic invoices.

Finance Director Marcia Carty stated that the Commission approved \$500,000 for household assistance that could cover the fiber optic invoices.

Mayor Harris recommended allocating \$100,000 from the American Rescue Fund to cover the outstanding fiber optic invoices.

Mayor Harris requested a presentation from the Applied ComTek contractors at the first meeting in January.

Commissioner Bass-Prieto stated that in a previous meeting, she made a motion to place \$50,000 for flood assistance.

Commissioner Bass-Prieto stated that Ms. Wood came before the Commission complaining that her home had mold due to street flooding.

Mayor Pro Tem Dowdell stated that Ms. Wood would need to exhaust all avenues before receiving any funds from the flood assistance program.

Mayor Pro Tem Dowdell stated that the Commission is waiting on a report from the insurance company on her claim.

Commissioner Sapp requested that the finance department provide the Commission with a report after transferring money to cover the fiber optic invoices.

Commissioner Canidate offered a motion to transfer \$100,000 from the American Rescue Fund household assistance line item to cover the four critical line items in fiber optic. Mayor Harris seconded the motion.

<b>Commissioner</b>	<b>Vote</b>
Mayor Harris	Yes

Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

**The Motion Carried 5 to 0.**

Finance Director Marcia Carty stated that the dire needs list could be handled among the directors and the interim city manager.

Finance Director Marcia Carty stated that the truck for utilities is not on the dire needs lists but the critical needs list.

Finance Director Marcia Carty stated that the truck is not working.

Interim City Manager Dr. Beverly Nash stated that critical 2 and 3 items are being worked out at the staff level.

Interim City Manager Dr. Beverly Nash stated that staff would update the Commission on critical 2 and 3 items.

Commissioner Bass-Prieto requested a report on where the dire needs list would get its funding.

Finance Director Marcia Carty stated that the Hurricane Sally grant is active.

Public Works Director Reggie Bell stated that bids for paving Stewart Street are coming in.

Public Works Director Reggie Bell stated that the bids are overly pricey.

Commissioner Sapp stated that she hopes to get bids within the price range.

Commissioner Sapp stated that she would like to see the Stewart Street project move forward.

Finance Director Marcia Carty stated that the police union is progressing with negotiations.

City Attorney Gary Roberts clarified Commissioner Bass-Prieto's question that the PBA and city manager agreed to the negotiation terms, and now the Commission must approve or deny the agreement.

Interim City Manager Dr. Beverly Nash stated that she would place the PBA's contract on the first Commission meeting in January.

**Item #4 - 2-15 Consideration - Continued**

**Summary of the Discussion by Staff and the Commission**

Mayor Harris stated that he agrees with Commissioner Bass-Prieto that the Commission should not chase anonymous emails or written notices being sent to the Commission.

Mayor Harris stated that he does believe that the Commission should know if it is a violation of a Commission to hire a city contractor.

Mayor Harris requested the city attorney research can a Commissioner hire a city contractor.

Mayor Harris stated that every Commissioner should know what can or cannot be done.

Mayor Harris stated that he somewhat agrees with Commissioner Sapp that this matter is her personal business.

Mayor Harris stated that he agrees with Commissioner Canidate that the email content is disturbing.

Mayor Harris stated that there is skepticism when entering the political arena.

Mayor Harris stated that the question remains can an elected official accept \$20,000 from an interim official and still be able to be impartial.

Mayor Harris stated that his generation believes that elected officials are brought puppets.

Mayor Harris stated that before the email surfaced, he heard about the loan in the streets.

Mayor Harris stated that he asked former City Manager Jack L. McLean Jr. about the loan and knew what he said.

Mayor Harris stated he does not believe that a conscious decision can be made when money is involved.

Mayor Harris stated that he does not want anything not given above board.

Mayor Harris stated that the Commission should let go of the past and concentrate on getting things done for the community.

Mayor Harris requested that the city clerk not provide any information on the motion passed in the previous meeting publicly.

Mayor Harris stated that the Commission was threatened with dire repercussions with continuing a 2-15.

Commissioner Bass-Prieto stated that she does not want any information to be provided to her.

Commissioner Bass-Prieto referred to Judge Frank's opinion.

Commissioner Bass-Prieto stated investigations should not be handled on the dais.

Commissioner Bass-Prieto stated that voters should decide.

Commissioner Bass-Prieto noted that the city charter states that all Commissioners must be on board in an investigation.

### **Comments from the Audience**

Emanuel Sapp, 821 2<sup>nd</sup> Street, Quincy, FL 3235, made the following comments:

- Stated that this is a sworn statement.
- Stated the city clerk provided information to Mayor Harris and Mayor Pro Tem Dowdell in this matter.
- Stated that he and Commissioner Sapp are legally married.
- Stated that husband and wife can communicate what happens on their property. Stated that Mayor Harris and Mayor Pro Tem Dowdell purchased tires from Mr. Tribute on numerous occasions.
- Stated that Public Works Director Reggie Bell could attest to a conversation with Commissioner Candidate's husband regarding the sale of land to the City for \$250,000.
- Stated that Mayor Harris had met on several occasions with three commissioners, Candidate, Dowdell, and Interim City Manager Dr. Beverly Nash.
- Stated that two commissioners, along with Mrs. Jackson, met at Texas Roadhouse.
- Stated that 8.15 deals with personal computer information.
- Stated that the actions will not rest.
- Stated that three Commissioners are making rules and controlling the City.
- Reminded the Commission of what happened in Tuskegee, Alabama.
- Stated that the information on the loan was given by the city clerk.

### **Comments**

Mayor Harris instructed Emanuel Sapp to refrain from pointing at the city clerk.

Mayor Harris announced an executive session for December 28.

City Attorney Gary Roberts stated that former Police Chief Glenn Sapp is suing the City for retaliation.

City Attorney Gary Roberts stated that the City settled the Bradwell lawsuit.

City Attorney Gary Roberts stated that Judge Frank denied former City Manager Jack L. McLean's emergency injunction.

Commissioner Sapp requested a discussion on the interim city manager's contract at the next commission meeting.

Mayor Harris announced the City's holiday schedule.

The adjournment was motioned by Mayor Harris and seconded by Commissioner Sapp at 8:38 pm.

**Please Note:** The City Commission places the official copies of Commission Meeting Minutes on file with the City Clerk's Office upon approval.

Submitted by Janice Shackelford Clemons, City Clerk

**APPROVED:**

\_\_\_\_\_  
Ronte Harris, Mayor, and Presiding  
Officer of the City Commission and  
of the City of Quincy, Florida

**ATTEST:**

\_\_\_\_\_  
Janice Shackelford Clemons, City Clerk per  
Clerk of the of Quincy, Florida  
Clerk of the City Commission thereof

**CITY COMMISSION**  
**Tuesday, December 28, 2021**  
**6:01 P.M. (Eastern)**

**REGULAR MEETING**  
**QUINCY, FLORIDA 32351**

**CITY COMMISSION REGULAR MEETING MINUTES**

The City of Quincy City Commission met in a regular in-person meeting on Tuesday, December 28, 2021, with **Mayor Pro Tem Keith Dowdell** presiding and the following Commissioners present:

Mayor Ronte Harris - Late  
Commissioner Angela G. Sapp  
Commissioner Freida Bass-Prieto  
Commissioner Anessa A. Canidate

City Staff and Guests:

Dr. Beverly Nash, Interim City Manager  
Marcia Carty, Finance Director  
Gary Roberts, City Attorney  
Janice Shackelford Clemons, City Clerk  
DeCody Fagg, Parks and Recreations Director  
Reggie Bell, Public Works Director  
Carolyn Bush, Human Resources and Customer Service  
Anthony Baker, Fire Chief  
Robin Ryals, Utilities Director  
Jim Southerland Sr., WQTN-13 Administrator  
Timothy Ashley, Police Chief

The regular in-person meeting was recorded, televised, and transmitted through TV Channel (WQTN-13) and Facebook. (Note: Digital formatted documents/media are public records.)

**Called to Order:**

Mayor Pro Tem Keith Dowdell called the regular Commission meeting to order at 6:01 pm and requested a roll call.

Mayor Pro Tem Keith Dowdell asked if anyone knew where Mayor Harris was.

City Clerk Janice Shackelford stated that Mayor Harris called and would be late.

**Approval of Agenda**

Interim City Manager Dr. Beverly Nash noted a correction in agenda item #6.



Interim City Manager Dr. Beverly Nash stated that Finance Director Marcia Carty would present agenda item #6 and not Police Chief Timothy Ashley. Commissioner Bass-Prieto offered a motion to approve the agenda with the correction to agenda item # 6. Commissioner Sapp seconded the motion.

<b>Commissioner</b>	<b>Vote</b>
Mayor Harris	Absent
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

**The Motion Carried 4 to 0.**

**Special Presentations**

None

**Proclamations**

None

**Items for Consent by the Commission**

1. Approval of Minutes of the November 23, 2021, Regular Meeting
  - Janice Shackelford, City Clerk
2. Approval of Minutes of the December 14, 2021, Special Meeting
  - Janice Shackelford, City Clerk
3. Approval of Minutes of the December 17, 2021, Special Meeting
  - Janice Shackelford, City Clerk
4. Fire Monthly Reports: Monthly Activity Report | District Calls
  - Interim City Manager Dr. Beverly Nash
  - Anthony Baker, Police Chief

**Summary of the Discussion by Staff and the Commission**

Commissioner Sapp offered a motion to approve the items for consent. Commissioner Canidate seconded the motion.

<b>Commissioner</b>	<b>Vote</b>
Mayor Harris	Absent

Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

**The Motion Carried 4 to 0.**

**Public Hearings and Ordinances as Scheduled or Agendaed**

5. Ordinance 1121-2021 Sign Ordinance – Second Reading

- Interim City Manager Dr. Beverly Nash
- Gary A. Roberts, City Attorney

**ORDINANCE NO. 1121-2021**

**AN ORDINANCE OF THE CITY OF QUINCY, FLORIDA, AMENDING AND REPEALING CERTAIN SECTIONS OF THE SIGN CODE; PROVIDING FOR SEVERABILITY; PROVIDING FOR COPY ON FILE; AND PROVIDING FOR AN EFFECTIVE DATE.**

**Agenda Item #6 – Ordinance No. 1121-2021**

**Summary of the Discussion by Staff and the Commission**

City Attorney Gary Roberts stated that the ordinance came about after New South filed a lawsuit against the City.

City Attorney Gary Roberts stated that after several workshops, the sign ordinance complies with the statutory requirements.

City Attorney Gary Roberts stated that the ordinance captures

City Clerk Janice Shackelford polled the Commission on the second read of Ordinance No. 1121-2021.

<b>Commissioner</b>	<b>Vote</b>
Mayor Harris	Absent
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

**The Motion Carried 4 to 0.**

City Clerk Janice Shackelford read Ordinance No. 1121-2021.

Mayor Pro Tem Dowdell opened the public hearing on Ordinance No. 1121-2021.

Mayor Pro Tem Dowdell asked if there was any member of the public who desired to speak on Ordinance No. 1121-2021.

Mayor Pro Tem Dowdell closed the public hearing and turned Ordinance No. 1121-2021 over to the Commission for consideration.

Commissioner Sapp offered a motion to approve Ordinance No. 1121-2021 on the second read. Commissioner Bass-Prieto seconded the motion.

<b>Commissioner</b>	<b>Vote</b>
Mayor Harris	Absent
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

**The Motion Carried 4 to 0.**

**Public Opportunity to Speak on Commission Propositions – (Pursuant to Sec. 286.0114, Fla. Stat. and subject to the limitations of Sec. 286.0114(3)(a), Fla. Stat.)**

None

**Reports, Requests, and Communications by the City Manager**

6. Audit Engagement Extension
  - Dr. Beverly Nash, Interim City Manager
  - Marcia Carty, Finance Director
7. Police Department Request for Tasers Purchase
  - Dr. Beverly Nash, Interim City Manager
  - Timothy Ashley, Police Chief

**Summary of the Discussion by Staff and the Commission**

**Agenda Item #6 – Audit Engagement Extension**

Interim City Manager Dr. Beverly Nash stated that Moran and Smith had been the City's auditor for eight years.

Interim City Manager Dr. Beverly Nash stated that Moran and Smith had done considerable work on improving the debt schedules and teaching staff the importance of maintaining these schedules.

Interim City Manager Dr. Beverly Nash stated that staff recommends the City enter into a three-year contract with Moran and Smith to continue auditing services.

Commissioner Bass-Prieto stated that she prefers a one-year contract.

Commissioner Bass-Prieto stated that it is a good idea to have another set of eyes look at the books, especially since a lot is going on in the City.

Commissioner Bass-Prieto offered a motion to renew Moran and Smith's contract for one year. The motion died for lack of a second.

Commissioner Sapp stated that she would feel comfortable maintaining the same set of eyes on the City's books.

Commissioner Sapp stated that she is please with the auditing reports.

Finance Director Marcia Carty stated that Moran and Smith had been helpful with the grant process and making sure the City complies.

Finance Director Marcia Carty stated that Moran and Smith are helping update policies and procedures in the finance department.

Finance Director Marcia Carty stated that it would be a good idea to have eyes that are familiar with the City's books.

Finance Director Marcia Carty stated that the City had increased its growth by \$10 million.

Commissioner Bass-Prieto stated that after the one-year contract period ends, the City could extend the contract.

City Attorney Gary Roberts stated that there does not appear to be a termination clause in the contract.

City Attorney Gary Roberts stated that a one-year termination option could be added to Moran and Smith contract.

Commissioner Sapp offered a motion to table the agenda item and allow staff to contact Moran and Smith and insert a termination clause into the contract and bring it back before the Commission. Commissioner Canidate seconded the motion.

<b>Commissioner</b>	<b>Vote</b>
Mayor Harris	Absent
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

**The Motion Carried 4 to 0.**

**Agenda Item #7 – Police Department Request for Tasers Purchase**

**Summary of the Discussion by Staff and the Commission**

Police Chief Ashley stated that the tasers are old and outdated.

Police Chief Ashley stated that the company would not provide service for the tasers.

Police Chief Ashley stated that deploying the tasers would be costly.

Police Chief Ashley stated that the police department is at risk for liability if something goes wrong electronically or through the Taser's functioning.

Police Chief Ashley stated that the quote is for 25X7 tasers with five years for a yearly cost of \$15,949.99.

Police Chief Ashley stated that this would assist in moving the police department into the 21<sup>st</sup> century.

Police Chief Ashley stated that money had been identified to cover the cost of the tasers.

Commissioner Sapp stated that she supports getting the police department what it needs to work effectively.

Commissioner Sapp offered a motion authorizing the police department to enter into a contract with Taser International/Axon to purchase 25 Taser X7. Commissioner Sapp seconded the motion.

<b>Commissioner</b>	<b>Vote</b>
Mayor Harris	Absent
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

**The Motion Carried 4 to 0.**

**Other Items Requested to Be Agendaed by Commission Member(s), the City Manager, and Other City Officials**

8. Acting City Manager

- Mayor Ronte R. Harris, District 3

**Summary of the Discussion by Staff and the Commission**

City Attorney Gary Roberts stated that Judge Frank ruled that the City could not hire a permanent city manager or enter into a contract with a person holding the city manager's position.

City Attorney Gary Roberts stated that Judge Frank ruled that the City could designate an interim city manager to maintain and control governmental operations during the brief period.

City Attorney Gary Roberts stated that the Commission could discuss an appropriate salary for Interim City Manager Dr. Beverly Nash.

City Attorney Gary Roberts stated that former City Manager Jack L. McLean Jr.'s yearly salary, while he was interim city manager, was \$85,000.

City Attorney Gary Roberts stated that former City Manager Mike Wade started at lower pay and worked his way up to \$85,000.

Finance Director Marcia Carty stated that former City Manager Jack L. McLean Jr. ended up with a yearly salary of \$105,000 as a permanent city manager.

Mayor Pro Tem Dowdell suggested \$87,000 yearly or a monthly salary.

Commissioner Sapp stated that with the information received, it might not be possible to make a decision this evening.

Commissioner Sapp suggested tabling the discussion.

Commissioner Bass-Prieto stated that it is unfair to ask employees to work without knowing what they're being paid.

Commissioner Sapp stated that she's comfortable with a salary of \$85,000.

Mayor Pro Tem Dowdell suggested a salary of \$7250 monthly.

Mayor Pro Tem Dowdell stated that this is a temporary position until a permanent city manager is located.

Commissioner Sapp offered a motion to pay the appointed city manager Dr. Beverly Nash an annual salary of \$85,000. Commissioner Bass-Prieto seconded the motion.

<b>Commissioner</b>	<b>Vote</b>
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes

Commissioner Candidate	Yes
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**The Motion Carried 5 to 0.**

City Attorney Gary Roberts stated that this would comply with the judge's order.

**Comments**

Interim City Manager Dr. Beverly Nash

- Stated that the City would be closed on December 31 and January 3.
- Stated that the City implemented a customer satisfaction survey.
- Announced that Quincy's Fire Department is featured in the 2022 Florida Fire Rescue Calendar for February.
- Stated that the fire department is working on creating a pink fire truck.
- Stated that staff is engaged in weekly and monthly reports.

City Clerk Jance Shackelford-Clemons

- No comments

City Attorney Gary Roberts

- Stated that according to Judge Frank's orders, the case against the commissioners must conclude by January 26, 2022.
- Stated that a possible hearing date is January 18.

**Commission**

Commissioner Bass-Prieto

- Hoped everyone enjoyed the Christmas holiday and wish everyone a happy new year.
- Stated that there is an excessive amount of trash on Kelly Street and Strong Road.
- Asked for the status of the auditor general.
- Asked for the status of Levine and Stivers investigation.
- Concern that the Covid numbers have increased.
- Asked for the dire needs funding report.
- Asked for the complete packet of the voluntary annexation passed in a previous meeting.
- Asked for the additional invoices for fiber optic not in the special meeting Commission packet.
- Stated that there is a surge of fireworks going off in the early am.

Commissioner Sapp

- Stated that there is a lot of trash around the City.

- Commend Public Works for the workaround Ms. Irene Jackson's house.
- Would like to speak with Police Chief Ashley regarding some concerns.
- Fireworks are out of hand.
- Hats off to Public Works and all departments for doing a fantastic job all year long.

#### Commissioner Candidate

- Wished everyone a Happy New Year.

#### Mayor Pro Tem Dowdell

- Thanked Police Chief Ashley for walking district one.
- Stated that there was a shooting in district one resulting in a person dying.
- Wished everyone a Happy New Year.

#### Mayor Harris

- Thanked the police department staff for helping at the Second Harvest food distribution.
- Thanked Interim City Manager Dr. Beverly Nash for initiating a customer service survey.
- Thanked Interim City Manager Dr. Beverly Nash for ensuring that staff is held accountable and for providing accurate reports.
- Congratulations to the fire department for being featured in the 2022 Florida Fire Rescue Calendar.
- Requested a presentation from the finance department in January.
- Stated that Covid is on the rise and asked that everyone stay safe.
- Stated that 2022 would be a better year for the City.

#### **Comments from the audience**

None

#### **Citizens to be heard**

None

The adjournment was motioned by Mayor Harris and seconded by Mayor Pro Tem Dowdell at 7:03 pm.

**Please Note:** The City Commission places the official copies of Commission Meeting Minutes on file with the City Clerk's Office upon approval.



Submitted by Janice Shackelford Clemons, City Clerk

**APPROVED:**

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Ronte Harris, Mayor, and Presiding  
Officer of the City Commission and  
of the City of Quincy, Florida

**ATTEST:**

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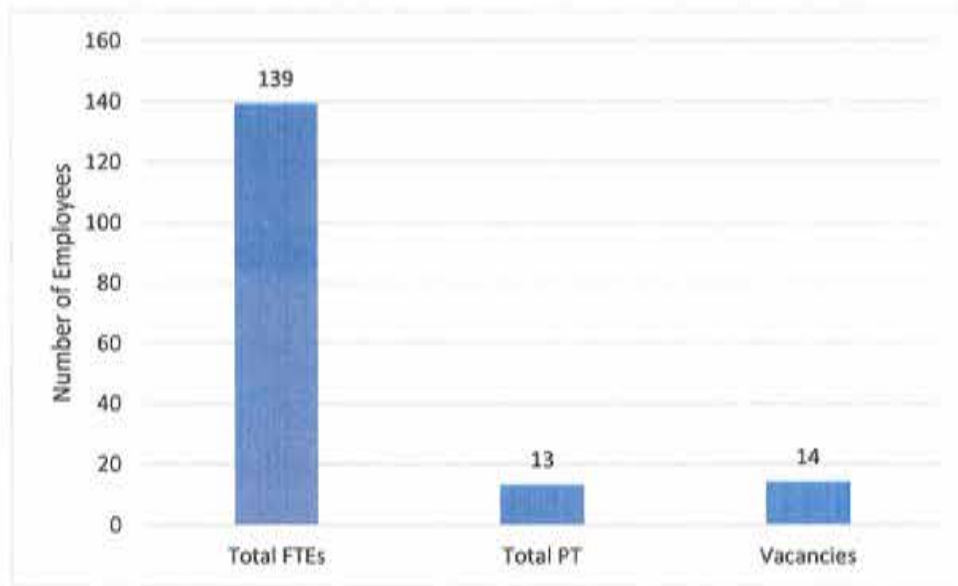
Janice Shackelford Clemons, City Clerk per  
Clerk of the of Quincy, Florida  
Clerk of the City Commission thereof

**CITY OF QUINCY, FLORIDA  
CITY COMMISSION  
Monthly Report**

**Date of Meeting:** January 11, 2022  
**Date Submitted:** January 4, 2022  
**To:** Honorable Mayor and Members of the City Commission  
**From:** Dr. Beverly Nash, Ph.D., Interim City Manager  
Carolyn Bush, Interim Director, Human Resources Department  
**Subject:** Monthly Report: December 11, 2021 – January 10, 2022

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Per the Human Resources Department and staff.



**City of Quincy Workforce**

# HUMAN RESOURCES DEPARTMENT

Carolyn Bush, Interim Director

## MONTHLY REPORT

DECEMBER 11, 2021 – JANUARY 10, 2022

Total FTEs: 139 (active)

Total Part-Time: 13 (active)

### NEW HIRES

Name	Department	Ethnicity	Gender
Tiffany Parsons-Buckhalt	Police	W	F
Beverly Nash	City Manager's Office	B	F
Jennifer Stiles	Dispatcher	W	F

### PROMOTION

Name	Department	Ethnicity	Gender
Carolyn Bush	Human Resources/CS	B	F

### TERMINATION

Name	Department	Ethnicity	Gender
Jack McLean	City Manager Office	B	M

### RESIGNATIONS

Name	Department	Ethnicity	Gender
Damion Bryant	Fire	B	M
Ryan Anderson	Fire	W	M

## RETIREMENT

	<b>Name</b>	<b>Department</b>	<b>Ethnicity</b>	<b>Gender</b>
	<b>Ann Sherman</b>	<b>Human Resource/Customer Service</b>	<b>B</b>	<b>F</b>

## VACANT POSITIONS (14)

	<b>Positions</b>	<b>Department</b>
	<b>Customer Service Rep</b>	<b>Customer Service</b>
	<b>Police Officer (3)</b>	<b>Police</b>
	<b>Equipment Operator</b>	<b>Public Works</b>
	<b>Building &amp; Planning Director</b>	<b>Building &amp; Planning</b>
	<b>Senior Accountant</b>	<b>Finance</b>
	<b>Firefighter (4)</b>	<b>Fire</b>
	<b>Utilities Service Technician</b>	<b>Utilities</b>
	<b>HR Assistant/Receptionist</b>	<b>Human Resource</b>
	<b>Human Resource Specialist</b>	<b>Human Resource</b>

January 4, 2022

## **Police Department**

### **Status Report**

**Usefulness and effectiveness of the cameras** installed, inclusive of the most recent installation:

- Proven to significantly reduce/prevent crime (Gadsden Arms/ Arbor Crest).
- Real Time data of occurrences (24/7/365).
- Suspect identification, apprehension, and prosecution.
- Monitored by QPD Staff and NOLA Camera Project Center (24/7/365).
- Reliability due to Internet Transmitted (Power Outages doesn't affect process).
- Have been cost efficient to purchase.

**CITY OF QUINCY, FLORIDA  
CITY COMMISSION  
Monthly Report**

**Date of Meeting:** January 11, 2022

**Date Submitted:** January 4, 2022

**To:** Honorable Mayor and Members of the City Commission

**From:** Dr. Beverly Nash, Ph.D., Interim City Manager  
Timothy Ashley, Chief, Police Department

**Subject:** Monthly Report and 21<sup>st</sup> Century Policing Initiative  
**November 2021**

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Attachments:

- Citywide Incident Summary
- Traffic Enforcement Report
- Memo: 21<sup>st</sup> Century Policing Initiative

# Quincy Police Department

## Citywide Incident Summary

### November 2021

Incident	District One	District Two	District Three	District Four	District Five	Total for the Month
Assault	1	2	2	1	1	7
Battery	0	2	2	0	0	4
Residential Burglary	2	0	3	1	1	7
Vehicle Burglary	0	0	1	1	1	3
Stolen Vehicle	0	0	2	0	2	4
Shooting Incident	4	3	0	0	1	8
House/Business Checks	191	199	128	137	145	800 (may be duplicated checks)
Foot Patrols	4	0	1	2	8	15
Escorts, funeral	0	0	0	1	1	2
Escorts, business	0	2	3	22	2	29
Suspicious Incidents	0	1	0	1	1	3
Alarm Activations	13	6	6	15	12	52
Verbal Disturbance	2	4	1	3	0	10
Loud Noise/Music	1	6	1	5	5	18
Animal Complaint	0	0	1	1	0	2
Baker Act	1	3	1	1	1	7
Trespassing	7	6	0	0	3	16
Missing Person	0	0	1	0	0	1
Wanted Person	0	1	0	0	0	1
Lost/Stolen Tag	0	0	0	1	0	1
Bomb Threat	0	0	0	0	0	0
Fire	5	2	0	1	1	9

Quincy Police Department  
Monthly Traffic Enforcement Report  
November 2021

For the month of **November 2021**  
Quincy Police Department reports:

Citations

6

Warnings

67



Quincy Police Department  
 Monthly Traffic Enforcement Report  
 November 2021

## District 1

VIOLATION	DATE	LOCATION	WARNING	CITATION
<b>Unlawful Speed</b>				
Unlawful speed	11/01/2021	Pat Thomas Pkwy/Elm St	X	
Unlawful speed	11/03/2021	W Jefferson St/Walgreen	X	
Unlawful speed	11/04/2021	MLK BLVD/Lincoln St	X	
Unlawful speed	11/13/2021	Pat Thomas Pkwy/Centennial Bank	X	
Unlawful speed	11/17/2021	MLK BLVD/Hinson Oil	X	
Unlawful speed	11/18/2021	MLK BLVD/Virginia St		X
Unlawful speed	11/18/2021	Williams St/MLK BLVD	X	
Unlawful speed	11/18/2021	MLK BLVD/Virginia St		X
Unlawful speed	11/23/2021	Pat Thomas Pkwy/MLK BLVD	X	
Unlawful speed	11/26/2021	Pat Thomas Pkwy/Osceola St	X	
Unlawful speed	11/27/2021	MLK BLVD/Williams St	X	
Unlawful speed	11/27/2021	Pat Thomas Pkwy/Post Office	X	
Unlawful speed	11/27/2021	Pat Thomas Pkwy/Library	X	
Unlawful speed	11/27/2021	MLK BLVD/Pat Thomas Pkwy	X	
Unlawful speed	11/28/2021	Hardin St/Cleveland St	X	
Unlawful speed	11/28/2021	Pat Thomas Pkwy/Centennial Bank	X	
Unlawful speed	11/29/2021	Pat Thomas Pkwy/Centennial Bank	X	
<b>Aggressive Driving</b>				
<b>DUI</b>				
<b>Other Moving</b>				
Right of Way Viol	11/16/2021	9 <sup>th</sup> St/MLK BLVD	X	
Traffic Light Viol	11/23/2021	MLK BLVD/Pat Thomas Pkwy	X	
<b>Non-Moving</b>				
Faulty Equipment	11/16/2021	Hardin St/Cleveland St	X	
Faulty Equipment	11/21/2021	Pat Thomas Pkwy	X	
Faulty Equipment	11/22/2021	W Jefferson St/Citi Trends	X	
Faulty Equipment	11/23/2021	Cleveland St/Stevens St	X	
Faulty Equipment	11/24/2021	Capt. D's/Pat Thomas Pkwy	X	

## District 2

VIOLATION	DATE	LOCATION	WARNING	CITATION
<b>Unlawful Speed</b>				
Unlawful speed	11/03/2021	E King St	X	
Unlawful speed	11/06/2021	Jefferson St/Ward St	X	
Unlawful speed	11/23/2021	MLK BLVD/Track Field	X	
Unlawful speed	11/27/2021	Brumby St/Pat Thomas Pkwy	X	

Quincy Police Department  
 Monthly Traffic Enforcement Report  
 November 2021

VIOLATION	DATE	LOCATION	WARNING	CITATION
Unlawful speed	11/27/2021	Pat Thomas Pkwy/Laura St	X	
Unlawful speed	11/27/2021	Pat Thomas Pkwy/Brumby St	X	
<b>Aggressive Driving</b>				
<b>DUI</b>				
<b>Other Moving</b>				
Traffic Light Viol	11/02/2021	W Jefferson St/AJ's		X
Traffic Light Viol	11/15/2021	Adams St/Jefferson St	X	
Traffic Light Viol	11/19/2021	Jackson St/Jefferson St	X	
Stop Sign Viol	11/21/2021	Crawford St	X	
<b>Non-Moving</b>				

### District 3

VIOLATION	DATE	LOCATION	WARNING	CITATION
<b>Unlawful Speed</b>				
Unlawful speed	11/01/2021	Jefferson St/Circle Dr.	X	
Unlawful speed	11/03/2021	King St/Cleveland St	X	
Unlawful speed	11/03/2021	Jefferson St/Shadow St	X	
Unlawful speed	11/17/2021	Cleveland St	X	
Unlawful speed	11/22/2021	E Jefferson St/Kelly Jr	X	
Unlawful speed	11/22/2021	Jefferson St/90		X
Unlawful speed	11/24/2021	Jefferson St	X	
Unlawful speed	11/24/2021	Jefferson St/Adams St	X	
<b>Aggressive Driving</b>				
<b>DUI</b>				
<b>Other Moving</b>				
No Headlight	11/04/2021	Clark St/Adams St	X	
Stop Sign Viol	11/05/2021	Adams St/Stewart St	X	
Stop Sign Viol	11/24/2021	Hardin St/9 <sup>th</sup> St	X	
<b>Non-Moving</b>				
Faulty Equip	11/23/2021	Calhoun St/Jefferson St		X

Quincy Police Department  
 Monthly Traffic Enforcement Report  
 November 2021

## District 4

VIOLATION	DATE	LOCATION	WARNING	CITATION
<b>Unlawful Speed</b>				
Unlawful speed	11/12/2021	King St/Camellia St	X	
Unlawful speed	11/12/2021	King St/Camellia St	X	
Unlawful speed	11/12/2021	King St/Camellia St	X	
Unlawful speed	11/17/2021	MLK BLVD/Williams St	X	
Unlawful speed	11/17/2021	Madison St/Adams St	X	
Unlawful speed	11/19/2021	King St/Camellia St	X	
Unlawful speed	11/19/2021	King St/Camellia St	X	
Unlawful speed	11/22/2021	King St/Camellia St	X	
Unlawful speed	11/24/2021	W Jefferson St/TNT Mart	X	
<b>Non-Moving</b>				
Stop Sign Viol	11/05/2021	King St/10 <sup>th</sup> St	X	
Traffic Accident Viol	11/13/2021	W Jefferson St/Marathon Station	X	
Failure To Stop Viol	11/17/2021	Jefferson St/Earnest St	X	
Stop Sign Viol	11/22/2021	E Jefferson St/Royal INN	X	

## District 5

VIOLATION	DATE	LOCATION	WARNING	CITATION
<b>Unlawful Speed</b>				
Unlawful speed	11/01/2021	W Jefferson St	X	
Unlawful speed	11/02/2021	King St/Stewart St	X	
Unlawful speed	11/06/2021	W Jefferson St/McDonalds		X
Unlawful speed	11/06/2021	W Jefferson St/Kelly Jr 2	X	
Unlawful speed	11/10/2021	W King St/11 <sup>th</sup> St	X	
Unlawful speed	11/10/2021	W Jefferson St/Kangaroo Stop	X	
Unlawful speed	11/17/2021	W Jefferson St/Kangaroo Stop	X	
Unlawful speed	11/17/2021	MLK BLVD/Virginia St	X	
Unlawful speed	11/23/2021	King St/Camila St	X	
Unlawful speed	11/23/2021	King St/Camila St	X	

Quincy Police Department  
 Monthly Traffic Enforcement Report  
 November 2021

<b>VIOLATION</b>	<b>DATE</b>	<b>LOCATION</b>	<b>WARNING</b>	<b>CITATION</b>
Unlawful speed	11/28/2021	W Jefferson St/CVS	X	
<b>Aggressive Driving</b>				
<b>DUI</b>				
<b>Other Moving</b>				
Stop Sign Viol	11/05/2021	W Jefferson St/Popeye's	X	
Stop Sign Viol	11/07/2021	W King St/Shanks Middle	X	
Stop Sign Viol	11/15/2021	W Jefferson St/Kangaroo	X	
Stop Sign Viol	11/17/2021	Ward St/Franklin St	X	
Faulty Equip	11/21/2021	Grace St/Franklin St	X	
No Lights	11/27/2021	W Jefferson St/Popeye's	X	
Traffic Control Viol	11/29/2021	King St/Ward St	X	
<b>Non-Moving</b>				

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# MEMORANDUM

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**TO:** All Staff  
**FROM:** De'Anthony Shamar, Assistant Chief of Police  
**VIA:** Chain of Command  
**DATE:** January 1<sup>st</sup>, 2022  
**SUBJECT:** 21<sup>st</sup> Century Policing



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In January 2009, when I assumed the role of Sole Community Policing Practitioner for the Sanford Police Department, I collectively met with all the agency lieutenants and developed a viable community-policing model that embraces a neighborhood oriented and geographically based approach to policing for the City of Sanford. As it relates to the City of Quincy, we could take this same approach. I met with most of you in small group meetings to determine your personal assessment of the agency.

You overwhelmingly shared with your belief the Quincy Police Department is capable of providing a greater level of service and that we should extend beyond a complaint driven-reactive law enforcement organization.

We must ask ourselves if there is a better and smarter way to provide law enforcement services. With this theme in mind, we must build a team to collectively develop a viable community policing model that embraces a neighborhood oriented and geographically based approach to policing for the City of Quincy.

In developing this policing model, we must consider:

- Combining several jobs into one.
- Performing work processes in a natural order.
- Utilizing multiple versions of work processes.
- Performing work where it makes the most sense.
- Centralization and decentralization of operations as needed.

As part of this process, we must ask ourselves, "Why do we do what we do and why do it the way we do?" The basic assumptions of policing must be challenged in search of identifying more meaningful and effective ways to impact crime and the fear of crime in the City of Quincy.

In our community policing setting we recognize that our citizens, who in actuality are our customers, have a large say in determining our product. Allowing our citizens to nominate, identify and prioritize the law enforcement services they desire is fundamental to the success of community policing. As the Quincy Police Department implements practical and unorthodox crime prevention tactics, it will be necessary for us to:

- Refine the mission of the Police Officer to provide for more holistic delivery of services.

This is the most basic reengineering process to combine several jobs into one by integrating and compressing formerly distinct jobs and tasks;

- Assign Police Officer to work smaller areas with less population and land area to promote proactive and personal interaction between Police Officer's and residents. Effective management of Community Service Areas (CSA) by assigned Police Officer's is the key to success. In this role, Police Officer's make their own work-related decisions with minimal supervisory assistance. This establishes ownership of the CSA on the part of the Police Officer and vice versa, ownership of the Police Officer by the neighborhood resident. Innovation and initiative is a part of the overall responsibility of personnel assigned to CSAs;
  - Create a sense of community awareness as it is relating to crime and other associated issues.
  - Ensure that the public is aware of and enlightened in matters of crime prevention and personal safety, prevention and personal safety.
  - Empower Police Officer's and communities they serve with the latitude and resources to collectively effect positive change from within. Personnel are less controlled and more empowered.
  - Transition from specialists to generalists to perform work where it makes the most sense
- Community oriented policing is not a community relations or crime prevention plan in the direct sense, although both are anticipated results. Community oriented policing is aggressive toward crime and seeks to engage a community that will cooperate with law enforcement and deprive the criminal of their anonymity.

Community oriented policing will not totally decentralize the Police Department. There is only one headquarters and there will always be a need for one central office to provide and manage the totality of law enforcement services throughout our community.

January 5, 2022

**Utilities Department**  
**Robin Ryals, Director**

## **Status Report on Fiber Optic Repairs**

This status report is designed to bring each person up to a **“where we are currently”**, as much as is possible and to describe the **“what is next”** for the fiber optic repairs for the City of Quincy Smart Grid system.

As we all know, the fiber optic lines on the utility poles in the City of Quincy was severely damaged by Hurricane Michael in October 2018. Applied Com-Tek, Inc. was given the task of placing the fiber lines back into service. The initial part of the agreement was an RFP to repair the “backbone fiber on West King Street on August 19, 2020. Since that date, Applied Com-Tek worked off and on to assist former employees, James McKenzie, Josh Williams and David Rittman in the fiber replacement.

On September 13, 2021, the Utilities Department started receiving invoices from Applied Com-Tek to pay for work, such as replacing Hurricane damage areas where the fiber was completely gone. There has been a steady flow of invoices coming into the office since 9-13-2021.

The supervisor of Applied Com-Tek (Sam Powell) has kept me up-to-date with where they are working and how it should be affecting our system. He has consistently provided several responses that must be listed.

- Applied Com-Tek need the fiber lit-up or energized so that the testing the splice can occur and as crews put the fiber back together for connectivity to the system's integrity.
- The more Applied Com-Tek finds and are able to fix; the more it exposes un-foreseen problems farther down the line.
- Cable (to purchase commercially) is difficult to find and has a long waiting period till it arrives.

- Communication with the system engineer has been poor. (This has currently been resolved with the bringing together of James McKenzie, Josh Williams, John Thomas and Stephen Gauss.
- Currently, light is being seen at the cabinets however, the AMS is still being configured to see the collectors on the homes.
- Mr. Powell suggested locating added collectors at the Comcast power supply sites through-out the city to collect meter readings and information without running lines to some of the homes and build redundancy. ONT's will need to be purchased (which is an unexpected and unfunded expenditures).
- The LCC cabinets are experiencing (Splitter) issues from age (18 yrs.) and lack of maintenance. Splitters cost \$1,500 each to purchase. Some are showing up as inoperable now. (unexpected and unbudgeted/unfunded expenditures)
- Three (3) cabinets are completely destroyed. The estimated cost is \$28-\$30,000 each depending on the number of splices. (Locations: Crawford and Adams Street, Strong Rd. and Blue Star Highway, Magnolia Forest and Blue Star Highway). (unexpected and unbudgeted/unfunded expenditures)

Currently, there are (17) cabinets trying to communicate meter readings with the AMS Cabinets 8,19, and 20 must be replaced due to Rodent damage such as rats, squirrels and birds. Cabinet 17 was never built but got meshed into cabinet 16. Cabinet 16 and 22 are not complete as of 1-5-2022. Cabinets 16/17 and 22 are currently under repair.

Mr. Powell commented that our system needs to be looped back into itself so if a fiber gets broken it can re-route itself around the damage. This builds redundancy and back-up for the AMS system. Mr. Powell also commented that once AMS starts reporting Tantalus will begin to receive data from the active collectors at the electric meters. Water and Gas meters used to work thru a system called Elec solve to read those meters, the Utilities Department is not sure how that works. The Utilities Department was never included on anything beyond the point of the meter.

Concerning the computer operations of City Hall, Police and Fire Departments, as well as, all City Buildings. The main distribution of City Hall is an un-organized bowl of spaghetti wiring. It is very time consuming to determine what goes where and necessities labeling and securing in order to reasonably configuration. All fiber needs to be updated to a City map and matrix.

It is strongly recommended that the City go into an agreement or maintenance contract with a RFP for a single vendor to repair all wiring and technical duties associated with the entire fiber system, including field service and repair, City



computer wiring repair and maintenance. Most of these services can be handled thru a continuing service agreement with the contractor currently diligently working on the existing RFP (request for proposal). A contractor is already familiar with the system as it stands and will not require a lot of extra communication from the current administration.

It is very unlikely that anyone can give an exact quote or number as to exactly what the total cost of remaining repair will equate. There are too many variables such as mid-span shattered fiber from trees that fell during the storm and broke the glass fibers. As well as damaging splices and other animal damages or acts of nature.

Thank you.

# City of Quincy

## Information Technology Status Report

January 11, 2022

### Overview:

The foundation of the City's technology infrastructure is currently marginally functional. Staff can complete their daily tasks at the present time even though those tasks could be completed in a more efficient, safe and quicker environment. As stated in a previous meeting with the Commission it was noted that the City is exposed when it comes to protecting the network from hackers, viruses and other focused attacks on our system. To that end we have asked and receive funding to begin the process of building a new foundation based on industry standards in the technology world. The Police and Fire Departments will require much more attention due to the inherent nature of their mission. This status report will attempt to give you an inside look at what we feel is the reality of the technology in its current state and the vision for what we think it can be. A spreadsheet and supporting documents are attached.

### WEBSITE:

The new city website is ready to launch. I am attaching a link for all of you to view and comment prior to going live. Click or type in the link and it will take you to the site.

<http://quincyfl.civiccms.acsitefactory.com/>

### City Hall

Currently the City Hall is hub of the Local Area Network for Police, Fire, Utilities, CRA (Old Netquincy Bldg.) Being the hub means that when the City Hall has issues with connectivity all of the places mentioned above will have issues also. There are wiring issues (Network) which needs to be addressed along with the security issues with the wireless network. Servers and desktops will require upgrades and appropriate licensing of software going forward. Recommendation is that the City engaged into Enterprise class licensing for all productivity software being used. This will cover all departments to include police and fire. No department should have a license for software that is being used by the City as whole. For example, the Police Department should not have an Adobe license when all staff uses the software. It should be licensed to the City. Recommend that all PC's be acquired from the same vendor and an image be applied to each to provide uniformity in software and troubleshooting. Much more thought should be given to allowing staff/users to surf the web without filters and blocking sites. This is a major concern. The majority of compromised networks happen from inside due to staff clicking or downloading dangerous content.

### **Police Dept.**

Most of what has been said regarding the City Hall (I regards to network security) can be mirrored by the Police Department. The servers are not physically secure. Anyone could intentionally or accidentally unplug and otherwise do damage to the devices. The Department is engaging in an upgrade to rugged laptops for their vehicles and change to a more robust and cloud based CAD. Both of these projects are time consuming and not be a plug and play scenario.

### **Fire Dept.**

No evaluation at this time. We have responded to calls regarding phones and internet. An evaluation will be forthcoming.

### **Utilities**

Most of our work with utilities will be focused on the Smart Grid. Comcast installed the router prior to the Christmas break. Our plans are to engage with Nokia (Provider) to ensure proper programming of the shelf. This work will include coordination with the Outside plant contractor and the Utility department.

### **Public Works**

Responded to ticket for internet down. Also the wiring(Data) wiring in the Admin office needs to be cleaned up and properly identified.

### **Parks and Rec**

There have been no tickets addressed at this location. However, an evaluation of their technology needs will be completed.

J. Thomas

S. Gauss

Item/Service	Vendor	Use by City	Pricing	Comments
Barracuda Back Up	International Data Consultants	Backup Data	\$3,132.00/Yr	Purchase Order Complete
Barracuda Essentials	International Data Consultants	Email and Cloud Backup, Archiving and Security Next Gen Firewall Scans and Protects all Traffic to/from Internet, provides VPN connections, Intrusion Detection and Prevention, Malware Protection, Web and Application Filtering	\$10,692.00/Yr	Purchase Order Complete
Fortigate Firewall	CDWG		\$6,541.66/yr	Purchase Order Complete
ADG Production Server	Unknown	Houses Financial Software for The City	Unknown	In Process of obtaining Quotes
ADG Citizen Link Server	Unknown	Provides Access to Online Data for Payments	Unknown	In Process of obtaining Quotes
Server and PC Software License	Microsoft/Reseller	Production Software to complete Tasks	Unknown	In Process of obtaining Quotes
Uninterruptible Power Source	Unknown	Backup Power for server racks	Unknown	In Process of obtaining Quotes
New Desktop PC & Monitors	Dell	Daily Productivity	Unknown	In Process of obtaining Quotes
Secure Wireless Network	Unknown	Prevent Hack from unknown users	Unknown	In Process of obtaining Quotes
Network Switches	Various	Provide Fast and Secure Network Traffic	Unknown	Reviewing and Documenting Current Devices
Single VMWare/ESX Server	Unknown	DC, DNS, DHCP, File and Print Services, etc	Unknown	Documenting Current Devices



13302 SW 128 Street  
 Miami, FL 33186  
 Ph:305-253-7677  
 Fax: 305-256-4133

# Sales Order

Date	S.O. No.
12/22/2021	5111

<b>Name / Address</b>
City of Quincy Account Payable 404 W Jefferson St. Quincy, FL 32351

<b>Ship To</b>
City of Quincy 404 W Jefferson St. Quincy, FL 32351

P.O. No.	Terms	Rep	Project
	Net 30		

Item	Description	Ordered	Rate	Amount
BAR390E3	Barracuda Backup Server 390 Energize Updates - 3 Year	1	1,620.00	1,620.00
BAR390UC1	Barracuda Backup Server 390 Unlimited Cloud Storage - 1 Year	1	1,512.00	1,512.00
*For BAR-BS-881690 (reinstates and renews the EU and UCS subscriptions through 2/10/2023).				

We appreciate your business. Thank you.		<b>Subtotal</b>	\$3,132.00
		<b>Sales Tax (7.0%)</b>	\$0.00
		<b>Total</b>	\$3,132.00

<b>Fax #</b>



13302 SW 128 Street  
 Miami, FL 33186  
 Ph:305-253-7677  
 Fax: 305-256-4133

# Sales Order

Date	S.O. No.
6/11/2021	4881

<b>Name / Address</b>
City of Quincy Account Payable 404 W Jefferson St. Quincy, FL 32351

<b>Ship To</b>
City of Quincy 404 W Jefferson St. Quincy, FL 32351

P.O. No.	Terms	Rep	Project
	Net 30		

Item	Description	Ordered	Rate	Amount
BAR-ES-CO1	Barracuda Essentials Complete Edition Account - 1 User License - 1 Year *For BAR-EOE-1384088 (renews subscription until 8/8/2022).	150	71.28	10,692.00

We appreciate your business. Thank you.		<b>Subtotal</b>	\$10,692.00
		<b>Sales Tax (7.0%)</b>	\$0.00
		<b>Total</b>	\$10,692.00

<b>Fax #</b>

# QUOTE CONFIRMATION



DEAR JOHN THOMAS,

Thank you for considering CDW•G LLC for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
MNKH082	1/4/2022	201F 1YR	1098699	\$6,541.66

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Fortinet FortiGate 301F - security appliance - with 1 year ASE FortiCare an	1	6707421	\$6,541.66	\$6,541.66
Mfg. Part#: FG-201F-BDL-841-12 Contract: MARKET				

PURCHASER BILLING INFO		SUBTOTAL	\$6,541.66
<b>Billing Address:</b> CITY OF QUINCY FINANCE DEPT. 404 W JEFFERSON ST QUINCY, FL 32351-2328 Phone: (850) 627-7681 Payment Terms: Net 30 Days-Govt State/Local		SHIPPING	\$0.00
<b>DELIVER TO</b>  <b>Shipping Address:</b> CITY OF QUINCY FINANCE DEPT. 404 W JEFFERSON ST QUINCY, FL 32351-2328 Phone: (850) 627-7681 Shipping Method: DROP SHIP-GROUND		SALES TAX	\$0.00
		<b>GRAND TOTAL</b>	<b>\$6,541.66</b>
		<b>Please remit payments to:</b>  CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515	

Need Assistance? CDW•G LLC SALES CONTACT INFORMATION



John Vrablik

(877) 466-6333

johnvra@cdwg.com

LEASE OPTIONS			
FMV TOTAL	FMV LEASE OPTION	BO TOTAL	BO LEASE OPTION
\$6,541.66	\$183.76/Month	\$6,541.66	\$209.92/Month

Monthly payment based on 36 month lease. Other terms and options are available. Contact your Account Manager for details. Payment quoted is subject to change.

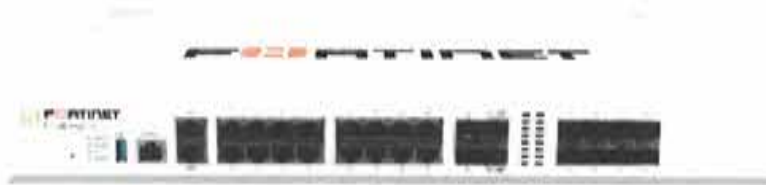
Why finance?

- Lower Upfront Costs. Get the products you need without impacting cash flow. Preserve your working capital and existing credit line.
- Flexible Payment Terms. 100% financing with no money down, payment deferrals and payment schedules that match your company's business cycles.
- Predictable, Low Monthly Payments. Pay over time. Lease payments are fixed and can be tailored to your budget levels or revenue streams.

# FortiGate® 200F Series

FG-200F and FG-201F

Next Generation Firewall  
Secure SD-WAN  
Secure Web Gateway



The FortiGate 200F series provides an application-centric, scalable and secure SD-WAN solution with next generation firewall (NGFW) capabilities for mid-sized to large enterprises deployed at the campus or enterprise branch level. Protects against cyber threats with system-on-a-chip acceleration and industry-leading secure SD-WAN in a simple, affordable, and easy to deploy solution. Fortinet’s Security-Driven Networking approach provides tight integration of the network to the new generation of security.

**Security**

- Identifies thousands of applications inside network traffic for deep inspection and granular policy enforcement
- Protects against malware, exploits, and malicious websites in both encrypted and non-encrypted traffic
- Prevent and detect against known and unknown attacks using continuous threat intelligence from AI-powered FortiGuard Labs security services

**Performance**

- Delivers industry’s best threat protection performance and ultra-low latency using purpose-built security processor (SPU) technology
- Provides industry-leading performance and protection for SSL encrypted traffic

**Certification**

- Independently tested and validated best security effectiveness and performance
- Received unparalleled third-party certifications from NSS Labs

**Networking**

- Delivers advanced networking capabilities that seamlessly integrate with advanced layer 7 security and virtual domains (VDOMs) to offer extensive deployment flexibility, multi-tenancy and effective utilization of resources
- Delivers high-density, flexible combination of various high-speed interfaces to enable best TCO for customers for data center and WAN deployments

**Management**

- Includes a management console that is effective, simple to use, and provides comprehensive network automation and visibility
- Provides Zero Touch Integration with Security Fabric’s Single Pane of Glass Management
- Predefined compliance checklist analyzes the deployment and highlights best practices to improve overall security posture

**Security Fabric**

- Enables Fortinet and Fabric-ready partners’ products to provide broader visibility, integrated end-to-end detection, threat intelligence sharing, and automated remediation

Firewall	IPS	NGFW	Threat Protection	Interfaces
<b>27 Gbps</b>	<b>5 Gbps</b>	<b>3.5 Gbps</b>	<b>3 Gbps</b>	Multiple GE RJ45, GE SFP and 10 GE SFP+ slots

Refer to specification table for details

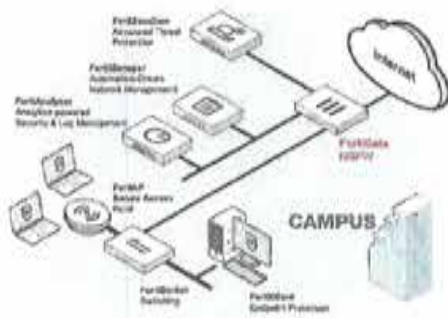


## DEPLOYMENT



### Next Generation Firewall (NGFW)

- Reduce the complexity and maximize your ROI by integrating threat protection security capabilities into a single high-performance network security appliance, powered by Fortinet's Security Processing Unit (SPU)
- Full visibility into users, devices, applications across the entire attack surface and consistent security policy enforcement irrespective of asset location
- Protect against network exploitable vulnerabilities with industry-validated IPS that offers low latency and optimized network performance
- Automatically block threats on decrypted traffic using the industry's highest SSL inspection performance, including the latest TLS 1.3 standard with mandated ciphers
- Proactively block newly discovered sophisticated attacks in real-time with AI-powered FortiGuard Labs and advanced threat protection services included in the Fortinet Security Fabric

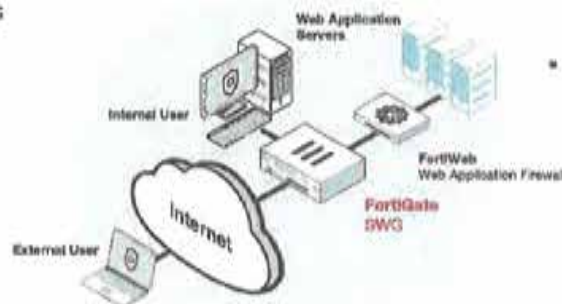


FortiGate 200F Campus Deployment (NGFW)



### Secure Web Gateway (SWG)

- Secure web access from both internal and external risks, even for encrypted traffic at high performance
- Enhanced user experience with dynamic web and video caching
- Block and control web access based on user or user groups across URL's and domains
- Prevent data loss and discover user activity to known and unknown cloud applications
- Block DNS requests against malicious domains
- Multi-layered advanced protection against zero-day malware threats delivered over the web

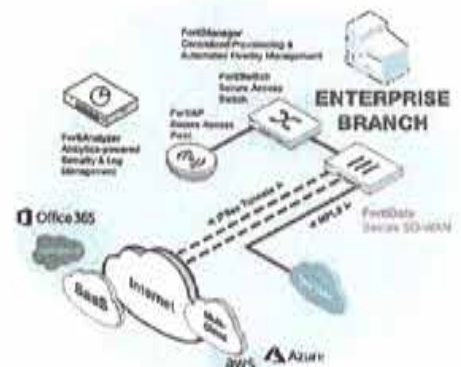


FortiGate 200F SWG Deployment



### Secure SD-WAN

- Consistent business application performance with accurate detection, dynamic WAN path steering on any best-performing WAN transport
- Accelerated Multi-cloud access for faster SaaS adoption with cloud-on-ramp
- Self-healing networks with WAN edge high availability, sub-second traffic switchover-based and real-time bandwidth compute-based traffic steering
- Automated Overlay tunnels provides encryption and abstracts physical hybrid WAN making it simple to manage.
- Simplified and intuitive workflow with FortiManger for management and zero touch deployment
- Enhanced analytics both real-time and historical provides visibility into network performance and identify anomalies
- Strong security posture with next generation firewall and real-time threat protection

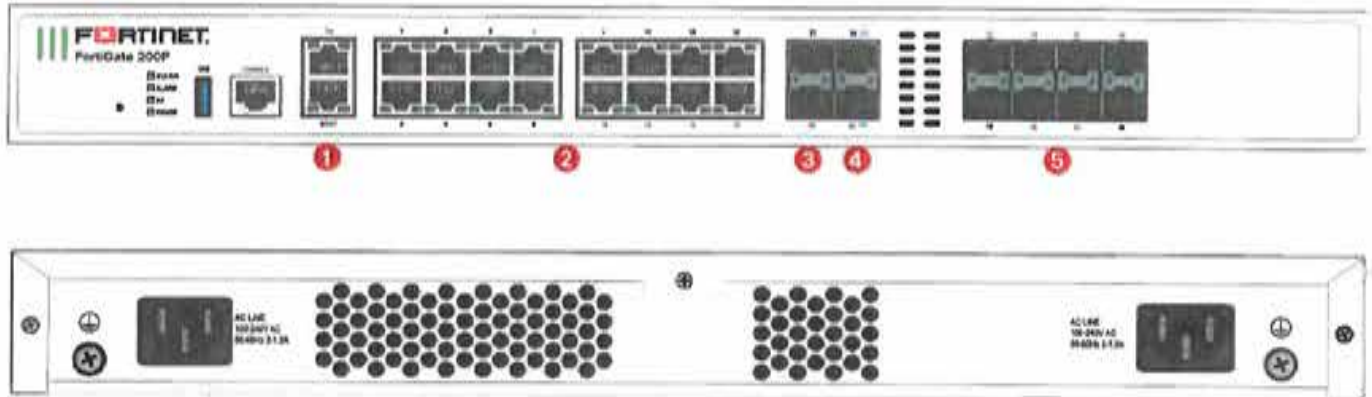


FortiGate 200F Enterprise Branch Deployment (Secure SD-WAN)



## HARDWARE

### FortiGate 200F/201F



#### Interfaces

1. 2x GE RJ45 HA / MGMT Ports
2. 16x GE RJ45 Ports
3. 2x 10 GE SFP+ Slots
4. 2x 10 GE SFP+ FortiLink Slots
5. 8x GE SFP Slots

#### Hardware Features



#### Trusted Platform Module (TPM)

The FortiGate 200F Series features a dedicated module that hardens physical networking appliances by generating, storing, and authenticating cryptographic keys. Hardware-based security mechanisms protect against malicious software and phishing attacks.

#### Powered by SPU

- Fortinet's custom SPU processors deliver the power you need to detect malicious content at multi-Gigabit speeds
- Other security technologies cannot protect against today's wide range of content- and connection-based threats because they rely on general-purpose CPUs, causing a dangerous performance gap
- SPU processors provide the performance needed to block emerging threats, meet rigorous third-party certifications, and ensure that your network security solution does not become a network bottleneck



#### Network Processor

Fortinet's new, breakthrough SPU NP6X Lite network processor works inline with FortiOS functions delivering:

- Superior firewall performance for IPv4/IPv6, SCTP and multicast traffic with ultra-low latency
- VPN, CAPWAP and IP tunnel acceleration
- Anomaly-based intrusion prevention, checksum offload, and packet defragmentation
- Traffic shaping and priority queuing

#### Content Processor

Fortinet's ninth generation custom SPU CP9 content processor works outside of the direct flow of traffic and accelerates the inspection.

#### Access Layer Security

FortiLink protocol enables you to converge security and the network access by integrating the FortiSwitch into the FortiGate as a logical extension of the NGFW. These FortiLink enabled ports can be reconfigured as regular ports as needed.



## FORTINET SECURITY FABRIC

### Security Fabric

The industry's highest-performing cybersecurity platform, powered by FortiOS, with a rich ecosystem designed to span the extended digital attack surface, delivering fully automated, self-healing network security.

- **Broad:** Coordinated detection and enforcement across the entire digital attack surface and lifecycle with converged networking and security across edges, clouds, endpoints, and users
- **Integrated:** Integrated and unified security, operation, and performance across different technologies, location, deployment options, and the richest ecosystem
- **Automated:** Context aware, self-healing network and security posture leveraging cloud-scale and advanced AI to automatically deliver near-real-time, user-to-application coordinated protection across the Fabric

The Fabric empowers organizations of any size to secure and simplify their hybrid infrastructure on the journey to digital innovation.



### FortiOS™ Operating System

FortiOS, Fortinet's leading operating system enable the convergence of high performing networking and security across the Fortinet Security Fabric delivering consistent and context-aware security posture across network endpoint, and clouds. The organically built best of breed capabilities and unified approach allows organizations to run their businesses without compromising performance or protection, supports seamless scalability, and simplifies innovation consumption.

The release of FortiOS 7 dramatically expands the Fortinet Security Fabric's ability to deliver consistent security across hybrid deployment models of Hardware, Software, and Software As-a-Service with SASE and ZTNA, among others.

## SERVICES

### FortiGuard™ Security Services

FortiGuard Labs offer real-time Intelligence on the threat landscape, delivering comprehensive security updates across the full range of Fortinet's solutions. Comprised of security threat researchers, engineers, and forensic specialists, the team collaborates with the world's leading threat monitoring organizations and other network and security vendors, as well as law enforcement agencies.

### FortiCare™ Services

Fortinet is dedicated to helping our customers succeed, and every year FortiCare services help thousands of organizations get the most from their Fortinet Security Fabric solution. We have more than 1000 experts to help accelerate technology implementation, provide reliable assistance through advanced support, and offer proactive care to maximize security and performance of Fortinet deployments.



## SPECIFICATIONS

	FORTIGATE 200F	FORTIGATE 201F
<b>Interfaces and Modules</b>		
GE RJ45 Ports	16	
GE RJ45 Management / HA	1 / 1	
GE SFP Slots	8	
10 GE SFP+ FortiLink Slots (default)	2	
10 GE SFP+ Slots	2	
USB Port	1	
Console Port	1	
Onboard Storage	0	1* 480 GB SSD
Trusted Platform Module (TPM)	Yes	
Included Transceivers	0	
<b>System Performance — Enterprise Traffic Mix</b>		
IPS Throughput <sup>1</sup>	5 Gbps	
NGFW Throughput <sup>1,4</sup>	3.5 Gbps	
Threat Protection Throughput <sup>4,5</sup>	3 Gbps	
<b>System Performance and Capacity</b>		
IPv4 Firewall Throughput (151B / 512 / 84 byte, UDP)	27 / 27 / 11 Gbps	
Firewall Latency (84 byte, UDP)	4.78 µs	
Firewall Throughput (Packet per Second)	16.5 Mpps	
Concurrent Sessions (TCP)	3 Million	
New Sessions/Second (TCP)	280 000	
Firewall Policies	10 000	
IPsec VPN Throughput (512 byte) <sup>1</sup>	13 Gbps	
Gateway-to-Gateway IPsec VPN Tunnels	2000	
Client-to-Gateway IPsec VPN Tunnels	16 000	
SSL-VPN Throughput	2 Gbps	
Concurrent SSL-VPN Users (Recommended Maximum, Tunnel Mode)	500	
SSL Inspection Throughput (IPS, avg. HTTPS) <sup>3</sup>	4 Gbps	
SSL Inspection CPS (IPS, avg. HTTPS) <sup>3</sup>	3500	
SSL Inspection Concurrent Session (IPS, avg. HTTPS) <sup>3</sup>	300 000	
Application Control Throughput (HTTP 64K) <sup>3</sup>	13 Gbps	
CAPWAP Throughput (HTTP 64K)	20 Gbps	
Virtual Domains (Default / Maximum)	10 / 10	
Maximum Number of FortiSwitches Supported	64	
Maximum Number of FortiAPs (Total / Tunnel)	256 / 128	
Maximum Number of FortiTokens	5000	
High Availability Configurations	Active-Active, Active-Passive, Clustering	

Note: All performance values are "up to" and vary depending on system configuration.

- IPsec VPN performance test uses AES256-SHA256.
- IPS (Enterprise Mix), Application Control, NGFW and Threat Protection are measured with Logging enabled.
- SSL inspection performance values use an average of HTTPS sessions of different cipher suites.

	FORTIGATE 200F	FORTIGATE 201F
<b>Dimensions and Power</b>		
Height x Width x Length (inches)	1.73 x 17.01 x 13.47	
Height x Width x Length (mm)	44 x 432 x 342	
Weight	9.92 lbs (4.5 kg)	10.14 lbs (4.6 kg)
Form Factor (supports EIA/non-EIA standards)	Ear Mount, 1 RU	
AC Power Supply	100-240V AC, 50/60 Hz	
Power Consumption (Average / Maximum)	101.02 W / 118.90 W	104.62 W / 121.94 W
Current (Maximum)	100V / 2A, 240V / 1.2A	
Heat Dissipation	405.70 BTU/h	436.98 BTU/h
Redundant Power Supplies	Yes	
<b>Operating Environment and Certifications</b>		
Operating Temperature	32-104°F (0-40°C)	
Storage Temperature	-31-158°F (-35-70°C)	
Humidity	20-90% non-condensing	
Noise Level	49.9 dBA	
Forced Airflow	Side to Back	
Operating Altitude	Up to 7400 ft. (2250 m)	
Compliance	FCC Part 15B, Class A, CE, RCM, VCCI, UL / cUL, CB, BSMI	
Certifications	ICSA Labs: Firewall, IPsec, IPS, Antivirus, SSL-VPN, IPv6	

- NGFW performance is measured with Firewall, IPS and Application Control enabled.
- Threat Protection performance is measured with Firewall, IPS, Application Control, URL filtering, and Malware Protection with sandboxing enabled.

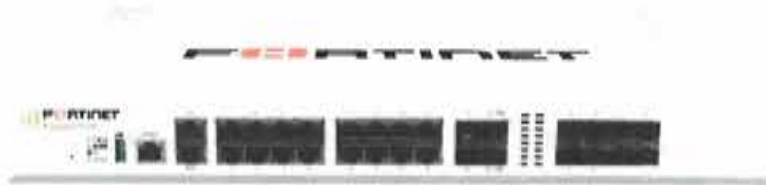


DATA SHEET

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Next Generation Firewall  
Secure SD-WAN  
Secure Web Gateway



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### Security

- Identifies thousands of applications inside network traffic for deep inspection and granular policy enforcement
- Protects against malware, exploits, and malicious websites in both encrypted and non-encrypted traffic
- Prevent and detect against known and unknown attacks using continuous threat intelligence from AI-powered FortiGuard Labs security services

### Performance

- Delivers industry's best threat protection performance and ultra-low latency using purpose-built security processor (SPU) technology
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Firewall	IPS	NGFW	Threat Protection	Interfaces
<b>27 Gbps</b>	<b>5 Gbps</b>	<b>3.5 Gbps</b>	<b>3 Gbps</b>	Multiple GE RJ45, GE SFP and 10 GE SFP+ slots

Refer to specification table for details

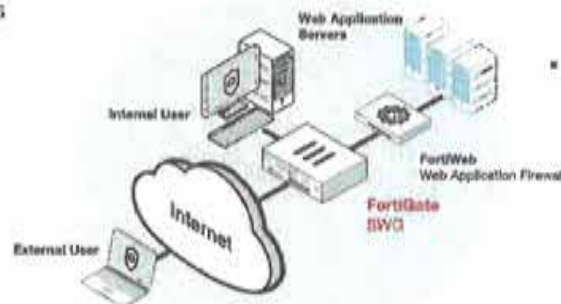
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- Reduce the complexity and maximize your ROI by integrating threat protection security capabilities into a single high-performance network security appliance, powered by Fortinet's Security Processing Unit (SPU)
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### Secure Web Gateway (SWG)

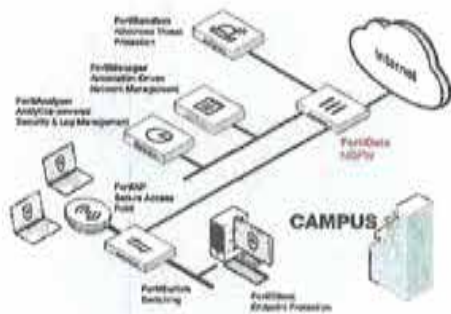
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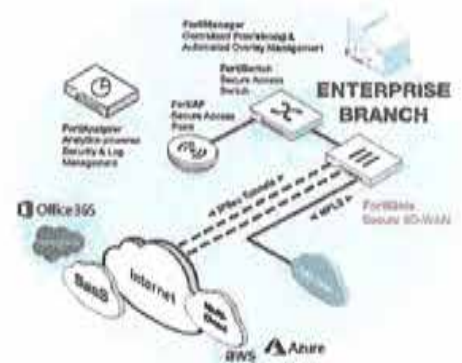
FortiGate 200F SWG Deployment

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FortiGate 200F Campus Deployment (NGFW)

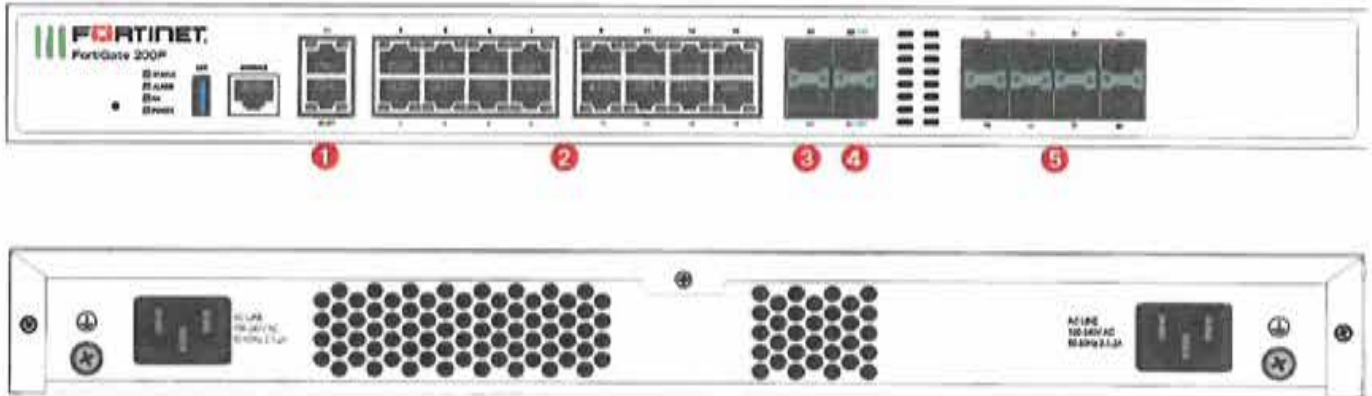


FortiGate 200F Enterprise Branch Deployment (Secure SD-WAN)



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FortiGuard Labs offer real-time intelligence on the threat landscape, delivering comprehensive security updates across the full range of Fortinet's solutions. Comprised of security threat researchers, engineers, and forensic specialists, the team collaborates with the world's leading threat monitoring organizations and other network and security vendors, as well as law enforcement agencies.

### FortiCare™ Services

Fortinet is dedicated to helping our customers succeed, and every year FortiCare services help thousands of organizations get the most from their Fortinet Security Fabric solution. We have more than 1000 experts to help accelerate technology implementation, provide reliable assistance through advanced support, and offer proactive care to maximize security and performance of Fortinet deployments.



## SPECIFICATIONS

	FORTIGATE 200F	FORTIGATE 200F
<b>Interfaces and Modules</b>		
GE RJ45 Ports	16	
GE RJ45 Management / HA	1 / 1	
GE SFP Slots	8	
10 GE SFP+ FortiLink Slots (default)	2	
10 GE SFP+ Slots	2	
USB Port	1	
Console Port	1	
Onboard Storage	0	1x 480 GB SSD
Trusted Platform Module (TPM)	Yes	
Included Transceivers	0	
<b>System Performance — Enterprise Traffic Mix</b>		
IPS Throughput <sup>1</sup>	5 Gbps	
NGFW Throughput <sup>1,4</sup>	3.5 Gbps	
Threat Protection Throughput <sup>1,5</sup>	3 Gbps	
<b>System Performance and Capacity</b>		
IPv4 Firewall Throughput (1518 / 512 / 64 byte, UDP)	27 / 27 / 11 Gbps	
Firewall Latency (64 byte, UDP)	4.78 µs	
Firewall Throughput (Packet per Second)	18.5 Mpps	
Concurrent Sessions (TCP)	3 Million	
New Sessions/Second (TCP)	280 000	
Firewall Policies	10 000	
IPsec VPN Throughput (612 byte) <sup>1</sup>	13 Gbps	
Gateway-to-Gateway IPsec VPN Tunnels	2000	
Client-to-Gateway IPsec VPN Tunnels	16 000	
SSL-VPN Throughput	2 Gbps	
Concurrent SSL-VPN Users (Recommended Maximum, Tunnel Mode)	500	
SSL Inspection Throughput (IPS, avg. HTTPS) <sup>3</sup>	4 Gbps	
SSL Inspection CPS (IPS, avg. HTTPS) <sup>3</sup>	3500	
SSL Inspection Concurrent Session (IPS, avg. HTTPS) <sup>3</sup>	300 000	
Application Control Throughput (HTTP 64K) <sup>1</sup>	13 Gbps	
CAPWAP Throughput (HTTP 64K)	20 Gbps	
Virtual Domains (Default / Maximum)	10 / 10	
Maximum Number of FortiSwitches Supported	64	
Maximum Number of FortiAPs (Total / Tunnel)	256 / 128	
Maximum Number of FortiTokens	5000	
High Availability Configurations	Active-Active, Active-Passive, Clustering	

Note: All performance values are "up to" and vary depending on system configuration.

- IPsec VPN performance test uses AES256-SHA256.
- IPS (Enterprise Mix), Application Control, NGFW and Threat Protection are measured with Logging enabled.
- SSL inspection performance values use an average of HTTPS sessions of different cipher suites.

	FORTIGATE 200F	FORTIGATE 200F
<b>Dimensions and Power</b>		
Height x Width x Length (inches)	1.73 x 17.01 x 13.47	
Height x Width x Length (mm)	44 x 432 x 342	
Weight	9.92 lbs (4.5 kg)	10.14 lbs (4.6 kg)
Form Factor (supports EIA/non-EIA standards)	Ear Mount, 1 RU	
AC Power Supply	100–240V AC, 50/60 Hz	
Power Consumption (Average / Maximum)	101.92 W / 118.00 W	104.92 W / 121.94 W
Current (Maximum)	100V / 2A, 240V / 1.2A	
Heat Dissipation	405.70 BTU/h	436.98 BTU/h
Redundant Power Supplies	Yes	
<b>Operating Environment and Certifications</b>		
Operating Temperature	32–104°F (0–40°C)	
Storage Temperature	-31–158°F (-35–70°C)	
Humidity	20–90% non-condensing	
Noise Level	49.9 dBA	
Forced Airflow	Side to Back	
Operating Altitude	Up to 7400 ft (2250 m)	
Compliance	FCC Part 15B, Class A, CE, RCM, VCCI, UL/cUL, CB, BSMI	
Certifications	ICSA Labs: Firewall, IPSec, IPS, Antivirus, SSL-VPN, IPv6	

- NGFW performance is measured with Firewall, IPS and Application Control enabled.
- Threat Protection performance is measured with Firewall, IPS, Application Control, URL filtering, and Malware Protection with sandboxing enabled.

## ORDERING INFORMATION

Product	SKU	Description
FortiGate 200F	FO-200F	18 x GE RJ45 (including 1 x MGMT port, 1 X HA port, 16 x switch ports), 8 x GE SFP slots, 4 x 10GE SFP+ slots, NP6000 and CP9 hardware accelerated.
FortiGate 201F	FO-201F	18 x GE RJ45 (including 1 x MGMT port, 1 X HA port, 16 x switch ports), 8 x GE SFP slots, 4 x 10GE SFP+ slots, NP6000 and CP9 hardware accelerated, 480GB onboard SSD storage
Optional Accessories	SKU	Description
1 GE SFP RJ45 transceiver module	FN-TRAN-GC	1 GE SFP RJ45 transceiver module for all systems with SFP and SFP/SFP+ slots
1 GE SFP SX transceiver module	FN-TRAN-SX	1 GE SFP SX transceiver module for all systems with SFP and SFP/SFP+ slots.
1 GE SFP LX transceiver module	FN-TRAN-LX	1 GE SFP LX transceiver module for all systems with SFP and SFP/SFP+ slots.
10 GE SFP+ RJ45 transceiver module	FN-TRAN-SFP+GC	10 GE SFP+ RJ45 transceiver module for systems with SFP+ slots.
10 GE SFP+ transceiver module, short range	FN-TRAN-SFP+SR	10 GE SFP+ transceiver module, short range for all systems with SFP+ and SFP/SFP+ slots.
10 GE SFP+ transceiver module, long range	FN-TRAN-SFP+LR	10 GE SFP+ transceiver module, long range for all systems with SFP+ and SFP/SFP+ slots.
10 GE SFP+ transceivers, extended range	FN-TRAN-SFP+ER	10 GE SFP+ transceiver module, extended range for all systems with SFP+ and SFP/SFP+ slots.

## BUNDLES



### FortiGuard Bundle

FortiGuard Labs delivers a number of security intelligence services to augment the FortiGate firewall platform. You can easily optimize the protection capabilities of your FortiGate with one of these FortiGuard Bundles.

Bundles	Enterprise Protection	Unified Threat Protection	Advanced Threat Protection
FortiCare	24x7	24x7	24x7
FortiGuard App Control Service	*	*	*
FortiGuard IPS Service	*	*	*
FortiGuard Advanced Malware Protection (AMP) — Antivirus, Mobile Malware, Botnet, CDR, Virus Outbreak Protection and FortiSandbox Cloud Service	*	*	*
FortiGuard Web and Video <sup>1</sup> Filtering Service	*	*	*
FortiGuard Antispam Service	*	*	*
FortiGuard Security Rating Service	*	*	*
FortiGuard IoT Detection Service	*	*	*
FortiGuard Industrial Service	*	*	*
FortiConverter Service	*	*	*

1. Available when running FortiOS 7.0



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January 4, 2022

## **Public Works Department**

### **Weekly Report: Week of December 24 through December 30, 2021**

#### **Tuesday, Dec. 28<sup>th</sup>, 2021**

We returned to work on Tuesday the 28 with several employees out. We have 2 employees that have been injured in wrecks, 1 the weekend of December 18<sup>th</sup> and 1 that has been out for several weeks due to injuries. There are 3 employees out that have tested positive for the Covid-19 virus.

The staff has been moving desk and other furniture around for the Police Department, along with fixing closet space in offices at City Hall. The staff is also moving some other office's around in City Hall. Other staff members were picking up bags of yard waste on North and Southside.

#### **Wednesday, Dec. 29<sup>th</sup>, 2021**

Crews still picking up bags of leaves while some were picking up paper on the right of way. Boom truck helped the Rec. Department with picking up leaves at the parks. Also, helped Rec. Dept. spray City Hall with sanitizer.

Tomey & Dexter were fixing drain on S. Duval & Johnson St.

#### **Thursday, Dec. 30<sup>th</sup>, 2021**

Two crews were picking up bagged yard waste and some solid waste on Wednesday and Thursday route.

One crew was picking up trash on city right of ways.

Tomey & Dexter went to check the Beaver Dam on Mahaffey Farm to make sure that pipe was clear and water was running freely.

Call from resident about someone cleaning out a house. The situation was checked out and staff let the resident know that this would be turned over to Code Enforcement.

Had a sidewalk repair to be done on N. Adams Street that was reported by Capital City Bank.

It being the end of the week crews came in early to wash and clean trucks.

**City of Quincy, Florida  
City Commission  
STATUS REPORT**

**Date of Meeting:** January 11, 2022  
**Date Submitted:** January 04, 2022  
**To:** Honorable Mayor and Members of the City Commission  
**From:** Dr. Beverly A. Nash, Ph.D., Interim City Manager  
Reggie Bell, Director, Public Works Department  
**Subject:** Street Sweeper Schedule and Gutter Maintenance Schedule

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**For review and reporting to the City of Quincy's City Commission.**

January 4, 2022

TO: Dr. Beverly A. Nash, Ph.D.

FROM: Reggie Bell

Subject: Information For Regular City Commission Meeting, Tuesday January 11, 2022

Information—street sweeper/gutter maintenance schedule

**Street Sweeper schedule**

Attached is the Street Sweeper schedule for each day of the week. If for some reason the operator does not get through with the day, he will pick up the next day where he left off. Once that is done, he will continue onto the next schedule days streets. There is no specific schedule for Friday, the purpose of this is to leave it open so if the operator needs to finish the Thursday route.

These reports are turned in daily and filed with the daily reports.

**Gutter Maintenance Schedule**

Attached is the Storm Drainage Cleaning schedule and a copy of the Storm Drain Inspection Sheet. Each week a crew will inspect x number of streets until all have been done. A report will be filled out as the drain is inspected and comments will be added as to the condition of each drain. These reports will be turned in and if further work needs to be done it will be scheduled to be corrected.

The 1st month there are 68 streets, 2<sup>nd</sup> month 59 streets, 3<sup>rd</sup> month 41 streets, and 4<sup>th</sup> month 39 streets. By following this schedule, we will be able to inspect the storm drainage system three (3) times a year.

These reports will be filed daily as inspections are done. If any corrective measures are needed, then a separate report will be done at the time of repair and filed with the original report.

## STREET SWEEPER SCHEDULE

**\*CONTINGENT UPON NO TECHNICALITIES WITH EQUIPMENT**

Monday	Tuesday	Wednesday	Thursday	Friday
Street Route	Street Route	Street Route	Street Route	Street Route
N. GF & A Drive	N. 9th Street	Hilltop Trailer Park	Bay Street	Osceola Street
Bradley Street	W. King Street	Circle Drive	S Sikes Street	Lincoln Street
Lyons Street	W. Franklin Street	Berry Street	Collins Street	Cleveland Street
Peacock Street	W. Washington Street	Hill Street	Warren Street	Sumter Street
Marshall Street	N. 10th Street	Canal Street	S Monroe Street	Gilchrist Street
N. Malcolm Street	N. 11th Street	S. GF & A Drive	W Clark Street	Dave Street
N. Chalk Street	N. 12th Street	S. Chalk Street	W Crawford Street	Ray Road (check)
N. Lowe Street	Forest Drive	McGee Street	S Jackson Street	S. Main Street
Carver Street	Dogwood Drive	S. Lowe Street	S Calhoun Street	Williams Street
Kelly Street	Fletcher Drive	Ivey Drive	W.GF& A Drive	Lincoln Street
N. Shadow Street	Magnolia Drive	S. Malcolm Street	S. Stewart Street	Mainline Street
Sargent Street	Pine Avenue	BW Roberts Street	MLK Blvd	S. Cleveland Street
Camellia Drive	Hillcrest Avenue	Short Street	S. Key Street	Live Oak Street
Jetty Avenue	Myrtle Avenue	Bay Street	S. Ward Street	Elm Street
Alba Avenue	Sunset Drive	Stanley Street	S. 8th Street	West Street
King Street	Park Avenue	Valley Drive	7th Street	Stevens Street
N. Corry Street	Clayton Avenue	S. Shadow Street	Station Street	Smith Street
E. Sharon Street	Rosewood Street	Patton Street	6th Street	Hardin Street
N. Love Street	N. 13th Street	McArthur Street	5th Street	Camilla Street
N. Duval Street	14th Street	Santa Clara Ave	4th Street	Caldwell Street
Franklin Street	Fowler Drive	Syndicate Street	3rd Street	Holland Street
Washington Street	N. Graves Street	Earnest Street	2nd Street	S. Cone Street
N. Madison Street	N. Cleveland Street	Crawford Street	1st Street	Florida Avenue
Elise Drive	Pittman Street	S Corry Street	Smith Street	Thomas Alley
Buena Vista Avenue	N. Cone Street	S Love Street	Hardin Street	Thomas Street
N. Adams Street	Church Street	S. Duval Street	S. 9th Street	McKelvey Street
Dezell Street	W. Washington Street	S. Madison Street	S. 10th Street	Lucky Street
North Street	N. Shelfer Street	E Clark Street	S. 11th Street	Inlet Street
W. Sharon Street	Macon Street	Johnson Street	S. 12th Street	S. Shelfer Street
N. Monroe Street	W. Sharon Street	Davis Street	Jefferson Court	MLK Blvd
N. Jackson Street	W. Franklin Street	Crofton Street	W. Crawford Street	Flagler Street
N. Calhoun Street	Lillian Springs Road	S Adams Street	Kent Street	Frierson Street
N. Stewart Street	N. Virginia Street	N Betlinet Dr	S. Porro Street	Hamilton Street
N. Key Street	Carolina Street	S Betlinet Dr	S. Slappey Street	Willie Ruth Williams Lane
N. 8th Street	Pavilion Street	E Betlinet Dr	W. Clark Street	S. Virginia Street
Bonita Drive	Linda Street	W-Betlinet Dr	Laura Street	Osceola Street
Highland Avenue	Marty Street	Wallace Dr	Cooper Street	Kennedy Lane
Forest Drive	Ocean Street	Cheeseborough Ave	Brumby Street	Arlington Circle
Bellamy Drive	Northside of 90 (check)	S Madison Street	Live Oak Street	Industrial Drive
Burmah Drive		S Love Street	Green Street	Atlanta Street
		S Duval St	George Street	Southside of 90 (check)
		Dupont Ave	Orlando Street	
		Greenwood Dr	PTP	

## SCHEDULE FOR STORM DRAINAGE CLEANING

1 <sup>st</sup> Month Southeast Zone	2 <sup>nd</sup> Month Southwest Zone	3 <sup>rd</sup> Month Northeast Zone	4 <sup>th</sup> Month Northwest Zone
<b>STREET ROUTE</b>	<b>STREET ROUTE</b>	<b>STREET ROUTE</b>	<b>STREET ROUTE</b>
Hilltop Trailer Park	S. 9th Street	N. GF & A Drive	N. 8th Street
Circle Drive	S. 10th Street	Bradley Street	W. King Street
Berry Street	S. 11th Street	Lyons Street	W. Franklin Street
Hill Street	S. 12th Street	Peacock Street	W. Washington Street
Canal Street	Jefferson Court	Marshall Street	N. 10th Street
S. GF & A Drive	W. Crawford Street	N. Malcolm Street	N. 11th Street
S. Chalk Street	Kent Street	N. Chalk Street	N. 12th Street
McGee Street	S. Porro Street	N. Lowe Street	Forest Drive
S. Lowe Street	S. Slappey Street	Carver Street	Dogwood Drive
Ivey Drive	W. Clark Street	Kelly Street	Fletcher Drive
S. Malcolm Street	Laura Street	N. Shadow Street	Magnolia Drive
BW Roberts Street	Cooper Street	Sargeant Street	Pine Avenue
Short Street	Brumby Street	Camellia Drive	Hillcrest Avenue
Bay Street	W. Live Oak Street	Jetty Avenue	Myrtle Avenue
Stanley Street	Green Street	Alba Avenue	Sunset Drive
Valley Drive	George Street	King Street	Park Avenue
S. Shadow Street	Orlando Street	N. Corry Street	Clayton Avenue
Patton Street	PTP	E. Sharon Street	Rosewood Street
McArthur Street	Osceola Street	N. Love Street	N. 13th Street
Santa Clara Ave	Lincoln Street	N. Duval Street	14th Street
Syndicate Street	Cleveland Street	Franklin Street	Fowler Drive
Earnest Street	Sumter Street	Washington Street	N. Graves Street
Crawford Street	Gilchrist Street	N. Madison Street	N. Cleveland Street
S. Corry Street	Dave Street	Elise Drive	Pittman Street
S. Love Street	Ray Road (check)	Buena Vista Avenue	N. Cone Street
S. Duval Street	S. Main Street	N. Adams Street	Church Street
S. Madison Street	Williams Street	Dezell Street	W. Washington Street
E. Clark Street	Lincoln Street	North Street	N. Sheffer Street
Johnson Street	Mainline Street	W. Sharon Street	Macon Street
Davis Street	S. Cleveland Street	N. Monroe Street	W. Sharon Street
Crofton Street	E. Live Oak Street	N. Jackson Street	W. Franklin Street
S. Adams Street	Elm Street	N. Calhoun Street	Lillian Springs Road
N. Bellinet Dr	West Street	N. Stewart Street	N. Virginia Street
S. Bellinet Dr	Stevens Street	N. Key Street	Carolina Street
E. Bellinet Dr	Smith Street	N. 8th Street	Pavilion Street
W. Bellinet Dr	Hardin Street	Bonita Drive	Linda Street
Wallace Dr	Camilla Street	Highland Avenue	Marty Street
Cheeseborough Ave	Caldwell Street	Forest Drive	Ocean Street
S. Madison Street	Holland Street	Bellamy Drive	Northside of 90 (check)
S. Love Street	S. Cone Street	Burmah Drive	
S. Duval St	Florida Avenue	Woodland Avenue	
Dupont Ave	Thomas Alley		
Greenwood Dr	Thomas Street		
Bay Street	McKelvey Street		
S. Sikes Street	Lucky Street		
Collins Street	Inlet Street		
Warren Street	S. Sheffer Street		
S. Monroe Street	MLK Blvd		
W. Clark Street	Flagler Street		
W. Crawford Street	Frierson Street		
S. Jackson Street	Hamilton Street		
S. Calhoun Street	Wille Ruth Williams Lane		
W. GF & A Drive	S. Virginia Street		
S. Stewart Street	Osceola Street		
MLK Blvd	Kennedy Lane		
S. Key Street	Arlington Circle		
S. Ward Street	Industrial Drive		
S. 8th Street	Atlanta Street		
7th Street	Southside of 90 (check)		
Station Street			
6th Street			
5th Street			
4th Street			
3rd Street			
2nd Street			
1st Street			
Smith Street			
Hardin Street			

**Public Works Staff will perform the cleanup of Storm Drains on the streets listed 3 times a year.**



404 West Jefferson Street  
www.myquincy.net



Quincy, FL 32351  
850-618-1899

**PUBLIC WORKS  
STORM DRAIN INSPECTION SHEET**

Date \_\_\_\_\_

Street Name \_\_\_\_\_

Drain # \_\_\_\_\_

Inspected By \_\_\_\_\_

Condition \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**After initial inspection:**

Corrective Measures \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date to be done \_\_\_\_\_

Completion date \_\_\_\_\_

Inspected by \_\_\_\_\_

December 30, 2021

**Weekly Departmental Report**

## **Parks and Recreations Department**

- Youth basketball practice Monday-Sunday weekly.
- Basketball games start on January 10, 2022.
- Basketball development league for ages 3 & 4-year-old start January 15, 2022.
- All parks will be cleaned & leaves blown off the ground & picked up for the holidays.
- Birthday party at Campbell Kelly on Thursday 12/30/21 @3pm-8pm.
- Meeting with staff will take place on January 4, 2022.
- Starting January 4, 2022 we will began repainting the parking space lines at Tanyard Creek.
- During the first 3-4 months of the 2022 - every park in the city will be updated, painted & given a safety check.
- Zumba class for adults in 2022 at the Rec Center or Campbell Kelly Center.

January 5, 2022

## **Parks and Recreations Department DeCody Fagg, Director**

### **Status Report: 2021 City of Quincy - Christmas Parade**

On December 10, 2021 the City of Quincy, Florida held its annual Christmas Parade which was canceled in 2019 and 2020 due to COVID – 19. The Christmas began at 6pm and started on Washington Street behind Fire Station #1 then ended at the courthouse square downtown Quincy. There were over 40 participants in the parade, which one of the largest participant total since starting the Christmas parade several years ago.

This parade was the best Christmas parade the city has experience, which got a huge participating role from all the City of Quincy departments and employees. 2021 Christmas parade also had a large number of spectators than was expected. This was the first year the city had food trucks at the parade, which was provided by Main Street. The commentators did a wonderful job: Michael Parks & Ron Green) and the judges for the best float competition were Cedric Akins, Monica Smart & Dollene Williams). Gadsden County High School and West Gadsden Middle School were the two bands represented in the city of Quincy Christmas Parade. The parade estimated ending time was between 8pm and 8:30pm.

#### **Best Float Winners**

1<sup>st</sup> Place – DJ Trucker

2<sup>nd</sup> Place – Gadsden County Sherriff Department

3<sup>rd</sup> Place – City of Gretna

**CITY OF QUINCY, FLORIDA  
CITY COMMISSION  
AGENDA REQUEST**

**Date of Meeting:** January 11, 2022

**Date Submitted:** January 4, 2022

**To:** Honorable Mayor and Members of the City Commission

**From:** Dr. Beverly Nash, Ph.D., Interim City Manager, City of Quincy  
Charles J. Hayes, Interim Director, Building and Planning

**Subject:** **Ordinance No. 1126-2022 Annexation - FIRST READING**

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**Statement of Issue:**

This is the first reading of Ordinance 1126-2020 relating to the annexation of a 16-acre parcel located on the westside of Pat Thomas Parkway. The Notice of the annexation was published in the Gadsden County Times, on January 5, 2022. As required by state law. As of today, no members of the public have expressed any opposition to the proposal for annexation. The City's staff has identified no issues with the proposed annexation and is therefore recommending the passage of Ordinance Number 1126-2022 on First Reading. (Please see attached Ordinance 1126-2022).

**Voluntary Annexation Requirement:** The proposed annexation meets the State's three requirements for voluntary annexation listed in Section 171.044, FS; stating that: 1) the subject area for the annexation be contiguous to the City's boundary, 2) the subject area for annexation be compact, and 3) the annexation does not result in the creation of an enclave. The subject area for this annexation abuts the City's boundary on the south; it is a compact development area currently serving as an institution; the annexation will not result in the creation of an enclave (see attached map).

**Property Description:**

**The subject site for annexation involves a 16-acre property (Parcel 3-24-2N-4W-0000-00230-0100, located on Pat Thomas Parkway.**

**Why is the Annexation Necessary?**

Annexation is the process of bringing property into the City limits. It is one of the primary means by which cities grow. Cities annex territory to provide urbanizing areas with municipal services and to exercise regulatory authority necessary to protect public health and safety. The proposed annexation area will expand the City's boundary further to the south.

**Infrastructure Availability:**

Utility Availability: The subject site receives utility services from the city: water, sewer, electric, gas; etc. The infrastructure needed to supply these services are already in place and **no new cost will be borne by the city** as a result of the annexation.

**Cost/Benefit:**

This property is currently served by the City's utilities: water, sewer, electric, gas; etc. The city charges a 25% surcharge on water and sewer recipients that are located outside the City's jurisdiction.

In addition, the City will charge permit fees for any work performed on the property for which a permit is required, for example, plumbing, mechanical, electrical, and gas, upgrades, and repairs.

Thus, **the gain in permit fees** will more than compensate for the money lost by removing the water and sewer surcharge.

**Conclusion:**

The City's staff recommends that the proposed annexation benefits the City of Quincy. In view of this, the City's staff is requesting the City Commission to approve Ordinance 1126-2020 on first reading.

**OPTIONS:**

Option 1: Approve Ordinance No. 1126-2022 on First reading.

Option 2: Do not approve Ordinance No. 1126-2022 on first reading.

## **ORDINANCE NUMBER: 1126-2022**

**AN ORDINANCE OF THE CITY OF QUINCY, FLORIDA, RELATING TO THE ANNEXATION OF 16 ACRES OF CONTIGUOUS PROPERTY INTO THE CORPORATE LIMITS OF THE CITY, PROVIDING FOR AUTHORITY; PROVIDING FOR ANNEXATION AND LEGAL DESCRIPTION; PROVIDING FOR A MAP OF ANNEXED AREA; PROVIDING FOR ZONING AND LAND USE; PROVIDING FOR COMPLIANCE WITH LAW; PROVIDING FOR FILING; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City Commission has received a Petition for Voluntary Annexation of property Exhibit "A", attached, and made a part hereof by reference, regarding the property described hereinbelow, which is within Gadsden County, Florida, and which is compact and contiguous to City of Quincy, City limits.

**NOW THEREFORE BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF QUINCY, FLORIDA, AS FOLLOWS:**

**SECTION 1. AUTHORITY.** The authority for enactment of this Ordinance is Sections 166.021 and 171.044 of Florida Statutes.

**SECTION 2. ANNEXATION AND LEGAL DESCRIPTION.** The property described below, which is situated in Gadsden County, Florida, and compact and contiguous to the City of Quincy, Florida, is hereby annexed to the City of Quincy and the City of Quincy's boundary lines shall be redefined and hereby amended to include such property within its City limits, to wit:

**Parcel ID** 3-24-2N-4W-0000-00230-0100

**Location Address** PAT THOMAS PKWY, QUINCY 32351

**Brief Tax Description**

OR 732 P 1128 OR 571 P 1723 OR 486 P 1197, OR 512 P 1119 THE SW1/4 OF THE NW1/4 OF SECT 24-2N-4W, LYING WEST OF SR 267 AND NORTH OF HOGAN LANE; LESS PART PER OR 512 P 1119 AND LESS PART TO DOT AND LESS THE FOLLOWING: COMM AT THE NWC OF THE S1/2 OF THE NW1/4 OF SECT 24-2N-4W,RUN N88\*55'29"E 54.54 FT; S01\*05' 37"E 558.46 FT TO BEGIN; N89\* 17'58"E 683.09 FT; N00\*42'02"W 50.0 FT; N89\*17'58"E 736.05 FT TO A POINT ON THE W/LY RT/WY OF SR 267; S/LY ALONG SAID SR 267 517.73 FT; N88\*43'41"W 10.0 FT; S01\*24'13"W 15.0 FT; S88\*51'22"E 10.0 FT; S/LY ALONG SAID RT/WY 232.54 FT; S51\*33'14"W 8.62 FT TO HOGAN LANE; S89\*17'58"W 1411.86 FT; N01\*13'44"W 285.15 FT; N89\*40' 24"E 52.20 FT;

N01°05'37"W 433.71 FT TO POB ALSO LESS & EXCEPT PER DEED OR 732 P 1128 TO FLA DOT COMMENCE AT THE NWC OF THE S 1/2 OF THE NW 1/4 OF SECT 24 2N 4W BEING ON THE NORTHERLY LINE OF THOSE LANDS DESCRIBED IN OR 512 P 1121; THENCE ALONG THE NORTHERLY & EASTERLY OF SAID LANDS FOR THE FOLLOWING 2 COURSES; RUN N 88°55'29" E A DISTANCE OF 54.54 FT; THENCE RUN S 01°05'37" E A DISTANCE OF 508.46 FT; THENCE RUN N 89°17'58" E A DISTANCE OF 1409.40 FT T POB. THENCE CONTINUE N 89°17'58" E A DISTANCE OF 10.08 FT TO A POINT ON THE WESTERLY ROW OF STATE RD NO 267, SAID POINT BEING ON A CURVE, CONCAVE EASTERLY, HAVING A RADIUS OF 5779.55 FT; A CHORD BEARING OF N 07°32'34" EAST AND A CHORD DISTANCE OF 185.97 FT; THENCE RUN NORTHEASTERLY ALONG SAID ROW LINE THROUGH A CENTRAL ANGLE OF 01°50'37" FOR AN ARC DISTANCE OF 185.98 FT, TO A POINT OF TANGENCY; THENCE CONTINUE N 07°18'26" E A DISTANCE OF 27.33 FT; THENCE DEPARTING ROW LINE RUN N 82°43'34" W A DISTANCE OF 10.00 FT; THENCE RUN S 07°16'28" W ALONG A LINE 10.00 FT WEST OF & PARALLEL TO WESTERLY ROW OF STATE RD 267 A DISTANCE OF 27.22 FT; TO THE POINT OF CURVATURE OF A CURVE CONCAVE EASTERLY HAVING A RADIUS OF 5789.65 FT; THENCE RUN SOUTHWESTERLY ALONG THE ARC THROUGH A CENTRAL ANGLE OF 01°51'19"; FOR AN ARC DISTANCE OF 187.48 FT TO POB.

(Note: \*The Description above is not to be used on legal documents.)

**ANNEXATION AREA:** 16-acre parcel of land on which is currently located. The Gadsden County Property Appraiser under Parcel ID 3-24-2N-4W-0000-00230-0100 is located at Pat Thomas Parkway.

**SECTION 3. MAP OF ANNEXED AREA.** The property annexed is specifically set forth in the map marked as Exhibit "B", attached hereto, and made a part hereof by reference.

**SECTION 4. ZONING AND LAND USE.** Pursuant to general law, the property hereby annexed was subject to Gadsden County land development, land use plan, zoning, and subdivision regulations which remain in full force and effect until rezoned by the City of Quincy to comply with the comprehensive plan.

**SECTION 5. COMPLIANCE WITH LAW.** The property shall be subject to all the laws, ordinances, and regulations in effect in the City of Quincy upon the effective date of this Ordinance.

**SECTION 6. FILING.** Upon passage, the City Clerk is directed to file a certified copy of this ordinance with the Clerk of Circuit Court of Gadsden County, the Chief Administrative Officer of Gadsden County, and with the Florida Department of State, within 7 days after adoption of this ordinance, as directed by general law.

**SECTION 7. EFFECTIVE DATE.** This ordinance shall become effective upon its adoption by the City of Quincy City Commission and signature of the mayor.

INTRODUCED IN OPEN SESSION OF THE CITY COMMISSION OF THE CITY OF QUINCY, FLORIDA THIS 11th DAY OF JANUARY 2022.

ADOPTED BY THE CITY COMMISSION OF THE CITY OF QUINCY, FLORIDA, THIS \_\_\_\_\_ DAY OF JANUARY 2022.

APPROVED:

\_\_\_\_\_  
**Ronte Harris, Mayor**  
Presiding Officer of the City Commission  
and The City of Quincy, Florida

**ATTEST:**

**Approved as to Form:**

\_\_\_\_\_  
Janice Shackelford  
Clerk of the City of Quincy and  
Clerk of the City Commission thereof

\_\_\_\_\_  
Attorney Gary Roberts  
City Attorney, City of Quincy, Florida



**CITY OF QUINCY, FLORIDA  
CITY COMMISSION  
AGENDA REQUEST**

**DATE OF MEETING:** January 11, 2022

**DATE SUBMITTED:** January 4, 2022

**TO:** Honorable Mayor and Members of the City Commission

**FROM:** Dr. Beverly Nash, Ph.D., Interim City Manager, City of Quincy  
Charles J. Hayes, Interim Director, Building and Planning

**SUBJECT:** **Ordinance No. 1127-2022: Zoning Map Change - FIRST READING**

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**Statement of Issue:**

This agenda item involves the request for the first reading of Ordinance 1127-2022 to revise the City's zoning atlas to assign properties to the City's zoning designations. This will be consistent with the Future Land Use Map designations assigned to these properties, as required by State law. The amendment proposal appeared before the Planning and Development Review Board (PDRB) on November 1, 2021, during which the board voted unanimously to recommend approval of the proposed land-use changes. Staff is recommending that the City Commission approve the first reading of Ordinance 1127-2022.

**OPTIONS:**

- Option 1: Approve Ordinance No. 1127-2022 on first reading making changes to the zoning map.
- Option 2: Do not approve Ordinance No. 1127-2022 on first reading making changes to the zoning map.

**Staff Recommendation:**

Option 1

**ATTACHMENTS:**

1. Ordinance 1127-2022.
2. Zoning Map
3. Sample copy of the advertisement (notification)
4. Complete application for Small Scale Comprehensive Plan Map and Rezoning  
Future land Use Map Change from Conservation

## **ORDINANCE NO. 1127-2022**

**AN ORDINANCE OF THE CITY OF QUINCY, FLORIDA, AMENDING THE CITY OF QUINCY ZONING MAP AS ADOPTED BY ORDINANCE NUMBER ON AUGUST 11, 1992, AS MAY HAVE BEEN AMENDED FROM TIME TO TIME; PROVIDING FOR FINDINGS; PROVIDING FOR PURPOSE AND INTENT; PROVIDING FOR TITLE OF ZONING MAP AMENDMENT; PROVIDING FOR ZONING MAP AMENDMENT BY ADOPTING NEW ZONING DESIGNATIONS FOR THE CERTAIN IDENTIFIED PARCELS TO CORRESPOND WITH CONTEMPORANEOUSLY ADOPTED FUTURE LAND USE DESIGNATIONS FOR SUCH PARCELS IN THE COMPREHENSIVE PLAN; PROVIDING FOR SEVERABILITY; PROVIDING FOR COPY ON FILE; AND PROVIDING FOR AN EFFECTIVE DATE.**

### **SECTION 1. Findings.**

**WHEREAS**, pursuant to the requirements of the Community Planning Act, Chapter 2011-139, Laws of Florida, amending Chapter 163, Part II, Florida Statutes, (formerly the Local Government Comprehensive Planning and Land Development Regulation Act of Chapter 163, Part II, Florida Statutes, and former Chapter 9J-5, Florida Administrative Code) (hereinafter "Community Planning Act") the City of Quincy has adopted and has in effect the City of Quincy Comprehensive Plan; and

**WHEREAS**, to implement the Comprehensive Plan and as required by Section 163.3202, Florida Statutes, the City has adopted a Land Development Code by Ordinance No. 789 effective on August 11, 1992, as may have been amended from time to time, which code includes Zoning Designations that are consistent with and implement the Comprehensive Plan Future Land Use Map designations for all parcels of land within the City; and

**WHEREAS**, the City recently adopted amendments to the Comprehensive Plan Future Land Use Map to include land use designations for a number of recently annexed parcels and to change the designations for four additional parcels; and

**WHEREAS**, the City now desires to enact amendments and additions to the City Zoning Map to include zoning designations for all parcels included in the Comprehensive Plan Future Land Use Map amendments that are consistent with and implement the Plan designations; and

**WHEREAS**, the public hearings required to be held by Florida Statutes and City code have been appropriately noticed and held by the Planning and Development Review Board, functioning as the Local Planning Agency, and by the City Commission.

**NOW, THEREFORE, BE IT ENACTED BY THE CITY OF QUINCY, FLORIDA THAT THE CITY OF QUINCY ZONING MAP IS HEREBY AMENDED AS FOLLOWS:**

**SECTION 2. Purpose and Intent**

This ordinance is enacted pursuant to Section 2(b), Article VIII of the Constitution of the State of Florida to carry out the purpose and intent of and exercise the authority set out in, the Community Planning Act, Sections 163.3161 through 3215, Florida Statutes.

**SECTION 3. Title of City Zoning Map Amendment**

This zoning map amendment of the City of Quincy, Florida shall be entitled Zoning Map Amendment 2015 – 1.

**SECTION 3. Zoning Map Amendment Adopted**

The City of Quincy Zoning Map (Ordinance No. 789 effective on August 11, 1992, as may have been amended from time to time), is hereby amended as follows:

**PARCEL 1: Located on E Jefferson Street 3-08-2N-3W-0000-00340-0000**

**SECTION 4. Severability**

If any portion of this ordinance is deemed by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then the remaining provisions and portions shall remain in full force and effect.

**SECTION 5. Copy on File**

A certified copy of the enacting Ordinance, as well as, certified copies of the City of Quincy Zoning Map Amendment, cited in Section 3 above shall be filed with the City Clerk of the City of Quincy, Florida.

**SECTION 6. Effective Date**

This Ordinance shall become effective upon passage.

INTRODUCED on first reading in open session of the City Commission of the City of Quincy, Florida, on this \_\_\_ day of \_\_\_, A.D. 2022.

PASSED on second and final reading in open session of the City Commission of the City of Quincy, Florida, on this \_\_\_ day of \_\_\_, A.D. 2022.

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**Ronte Harris, Mayor**

Presiding Officer of the City Commission of  
the City of Quincy, Florida

**ATTEST:**

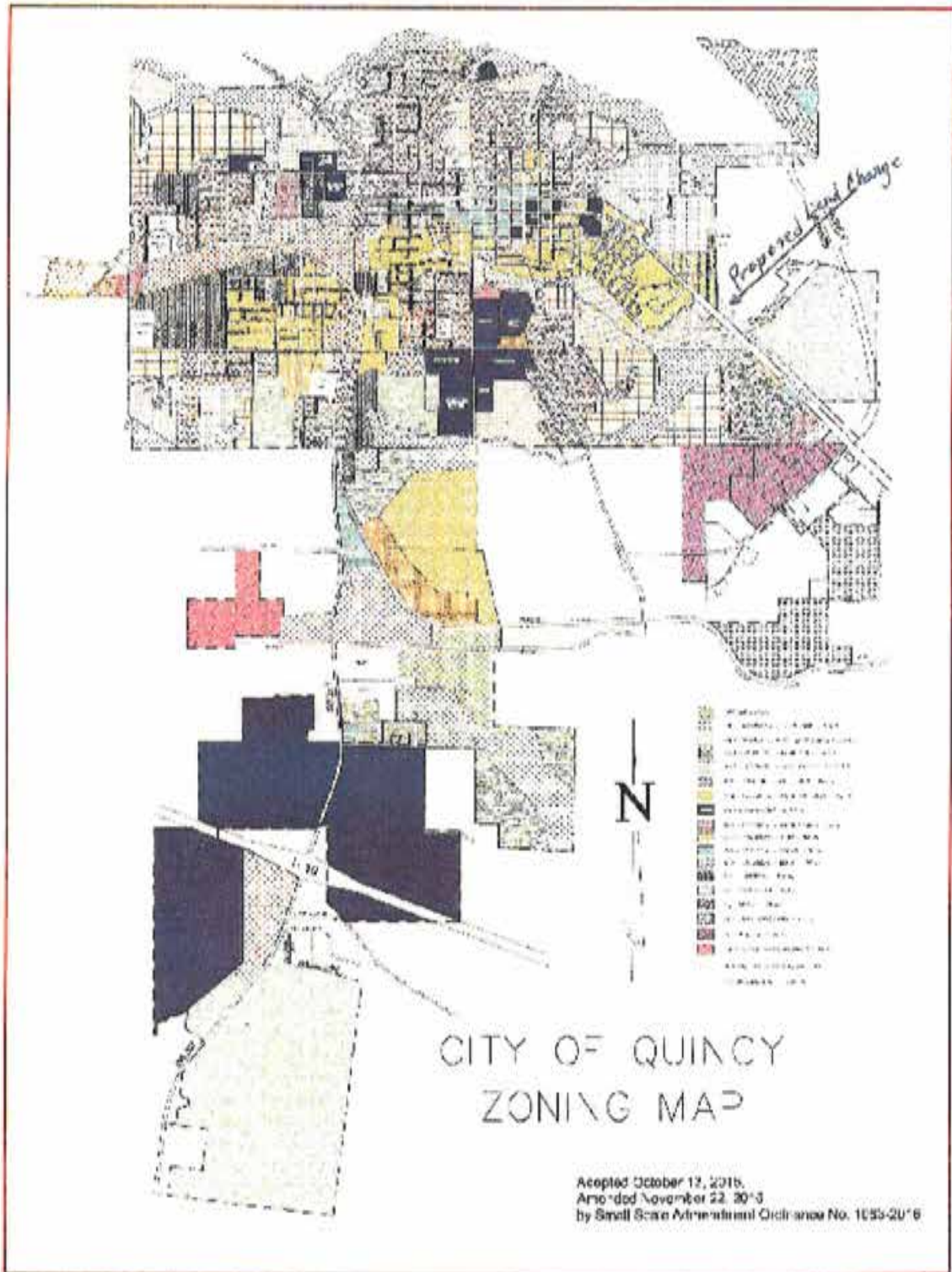
**Approved as to Form:**

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Janice Shackelford  
Clerk of the City of Quincy and  
Clerk of the City Commission thereof

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Attorney Gary Roberts  
City Attorney, City of Quincy, Florida



**NOTICE OF INTENT  
AND ADOPTION PUBLIC HEARING  
TO ADOPT CHANGES TO THE ZONING  
MAP OF THE CITY OF QUINCY, FLORIDA**

Notice is hereby given to all concerned that the Quincy City Commission will hold its meeting on January 11, 2022 at 6:00 P.M. in the Quincy City Hall, 404 W. Jefferson Street to conduct a First Reading of the following Ordinance to adopt changes to the zoning map of the City of Quincy. The ordinance is entitled:

**ORDINANCE NO. 1127-2022**

**AN ORDINANCE OF THE CITY OF QUINCY, FLORIDA, AMENDING THE CITY OF QUINCY ZONING MAP AS ADOPTED BY ORDINANCE NUMBER ON AUGUST 11, 1992, AS MAY HAVE BEEN AMENDED FROM TIME TO TIME; PROVIDING FOR FINDINGS; PROVIDING FOR PURPOSE AND INTENT; PROVIDING FOR TITLE OF ZONING MAP AMENDMENT; PROVIDING FOR ZONING MAP AMENDMENT BY ADOPTING NEW ZONING DESIGNATIONS FOR THE CERTAIN IDENTIFIED PARCELS TO CORRESPOND WITH CONTEMPORANEOUSLY ADOPTED FUTURE LAND USE DESIGNATIONS FOR SUCH PARCELS IN THE COMPREHENSIVE PLAN; PROVIDING FOR SEVERABILITY; PROVIDING FOR COPY ON FILE; AND PROVIDING FOR AN EFFECTIVE DATE.**

The subject parcels for the amendment are identified in Table 1, below, and in the area described on the attached Map. Interested parties may view the amendment at the Office of the Building and Planning Director during weekdays from 8:00 A.M. to 5:00 P.M., in the City Hall at 404 W. Jefferson Street, Quincy, Florida; and may also appear at the meeting and be heard with respect to the amendment.

Submitted to the City of Quincy

September 21, 2021

Request for Small Scale Comprehensive Plan Map Amendment and Rezoning

Future Land Use Map Change from: Conservation Overlay To: Commercial

Zoning Map Change from: Conservation To: C-1 General Commercial

#### APPLICANT INFORMATION

Owner: North Florida Asphalt Incorporated (Contact: Tim Harrell)

Address: 4801 Old Bainbridge Road Tallahassee, FL 32303

Authorized Representative: Allara Mills-Gutcher, AICP, the planning collaborative

Address: 2311 Lee Street, Lynn Haven, FL 32444

E-mail address: allara@theplanningcollaborative.com Telephone: 850.319.9180

#### PROPERTY INFORMATION

Property Address: None assigned. At the northwest corner of the intersection of HWY 90 (Blue Star Highway) and G F&A Drive, Quincy, Florida

Property Appraiser Tax ID Number: a portion of 3-08-2N-3W-0000-00340-0000

Legal Description: See Attached Survey Total Acres: 2.0

Current Use of Property: Vacant Proposed Use of Property: Retail Store

Describe the reason for the request: This amendment is needed in order to develop the property commercially. The frontage on HWY 90 is ideal for commercial development. The site is at the high point of the property.

Attached to this request for a Future Land Use Map amendment and a zoning change are the following documents:

Description to support the request

Attachment 1 – A vicinity map showing the location of the property

Attachment 2 – The legal description of the property

Attachment 3 – Survey of the property

Attachment 4 – Tax bill to show ownership of the property

Attachment 5 – Zoning Map of the property

Attachment 6 – National Wetlands Inventory Map of the property



Attachment 7 – FEMA Flood Insurance Rate Map of the property

As authorized agent of this application for Parcel ID 3-08-2N-3W-0000-00340-0000 within the city limits of Quincy, Florida, I hereby certify that:

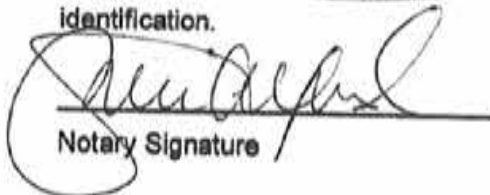
- 1) I am duly qualified as the authorized agent to make this application.
- 2) All information given is accurate to the best of my knowledge and belief, and I understand that deliberate misrepresentation of such information will be grounds for denial of this application.
- 3) I authorize the City staff to place a public notice sign on the property referenced herein, and make public notice of this request as required by Florida law.

  
Signature of Authorized Agent

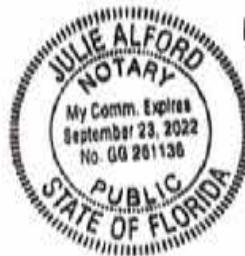
Allara Mills-Gutcher  
Printed name of Authorized Agent

STATE of Florida, COUNTY of Bay

This instrument was acknowledged before me this 20 day of September 2021 by Allara Mills-Gutcher who is personally known to me or has produced \_\_\_\_\_ as identification.

  
Notary Signature

Julie Alford  
Notary Name Printed



Notary Seal

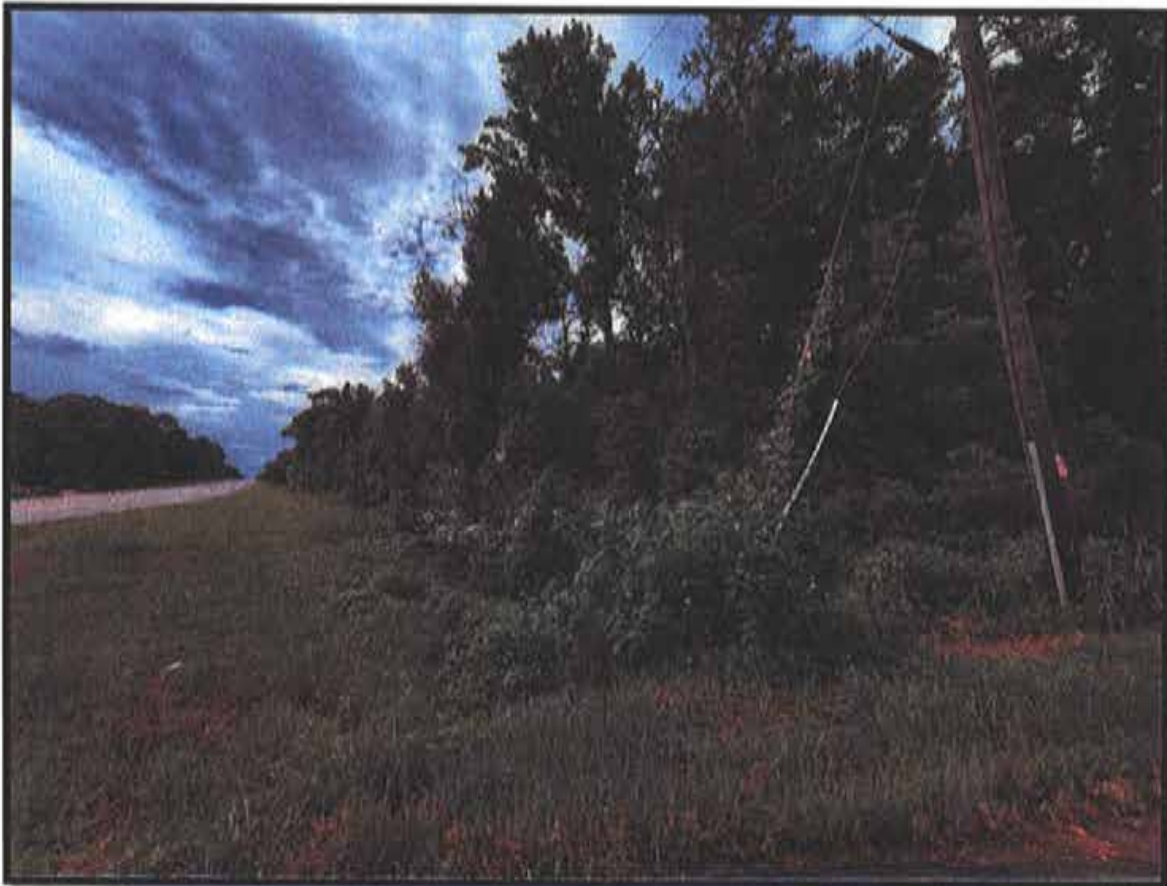
**Description to support the request**

Parcel Location and Description

This request is a combination Future Land Use Map amendment and rezoning of an approximate 2.0 acre parcel, which will be a newly created parcel from the parent eighty (80) acre parcel assigned a Property ID Code of 3-08-2N-3W-0000-00340-0000 by the Gadsden County Property Appraiser. Attachment 1 depicts a vicinity map of the subject parcel. The legal description is included as Attachment 2. A survey of the property is included herein as Attachment 3.

The property fronts HWY 90 (Blue Star Highway) within the City limits, with additional frontage along G F&A Drive. The parcel is currently vacant with some vegetation. There is an existing utility easement at the north border of the site. Figures 1 and 2 show recent photographs taken of the parcel.

**Figure 1. Street View of Property from the Intersection of HWY 90 and G F&A Road, Looking West**



**Figure 2. Street View of Property from G F&A Road Looking South Toward HWY 90**

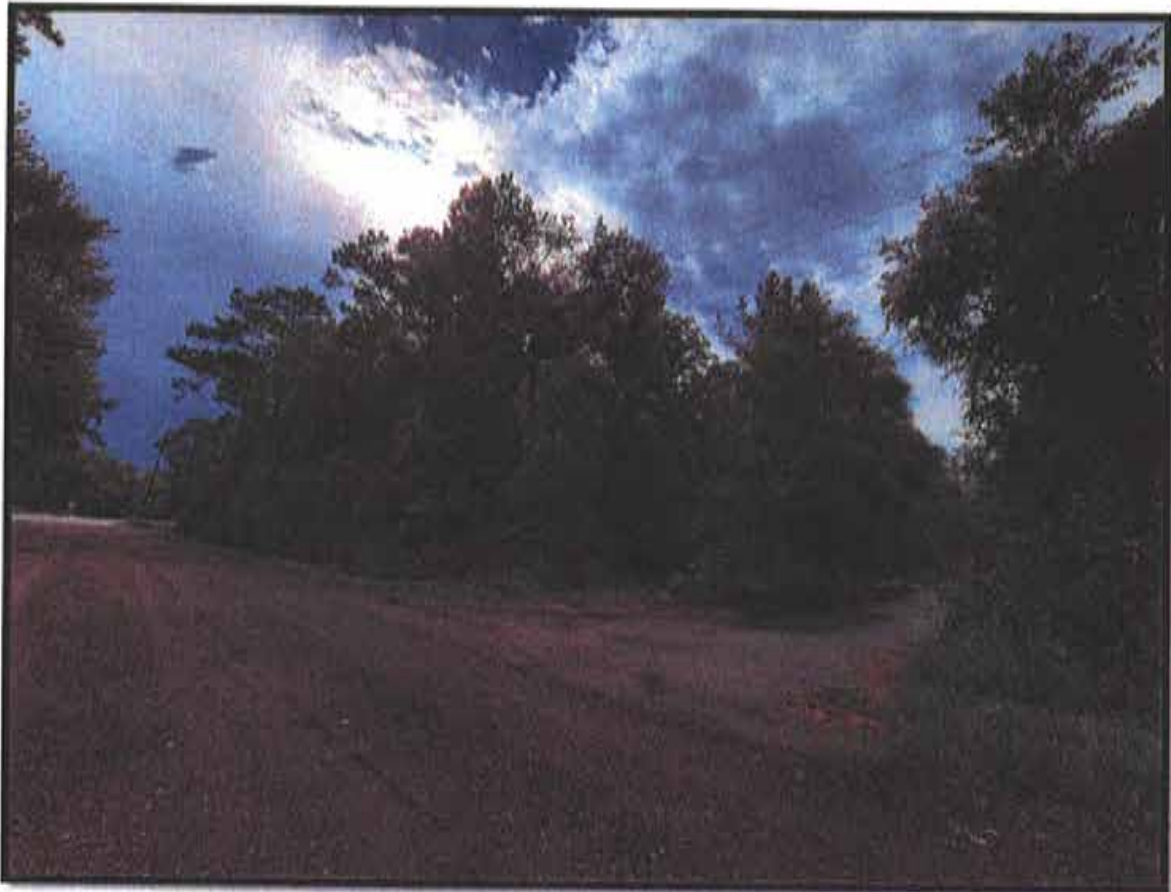
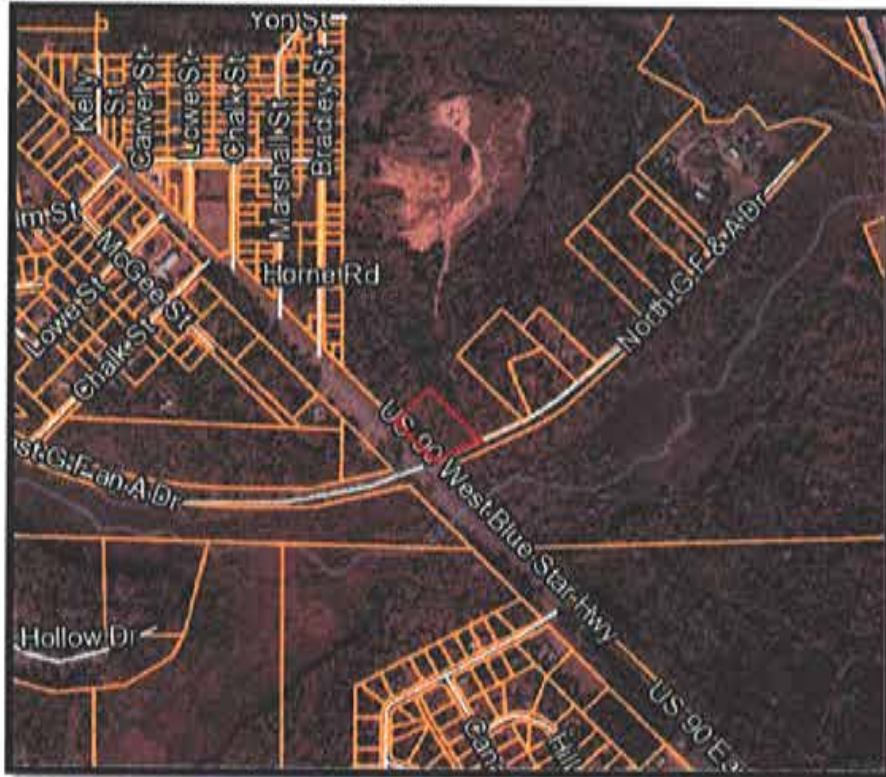


Figure 3 below shows the aerial photograph of the vicinity, as taken from the Gadsden County Property Appraiser website. The aerial photograph is dated 2019, and shows the general development pattern in the area. There are several larger parcels north of the site along G F&A Drive. Some are used residentially. The City of Quincy wastewater treatment plant is located at the north end of this road.

Immediately bordering the new parcel on the west is the same property owner, and therefore the use of the property is currently identical and is considered vacant. Further to the west and on the north side of HWY 90 (Blue Star Highway) are residential uses. Along HWY 90 are a variety of commercial uses. A property taxed "nightclub/bar" is directly west and diagonal to the site across HWY 90.

The parent parcel owned by the applicant is classified as "vacant commercial" by the Gadsden County Property Appraiser.

**Figure 3. Aerial Photograph of the Site**



Source: Gadsden County Property Appraiser  
 Property Boundary noted is for illustrative purposes only and should not be used for legal determinations.

Approximate Property Boundary      Gadsden County Parcel Boundaries

Comprehensive Plan Consistency

Currently the Future Land Use Map (FLUM) category assigned to the parcel is Conservation Overlay. The Future Land Use categories assigned to adjacent parcels are noted in Table 1 below.

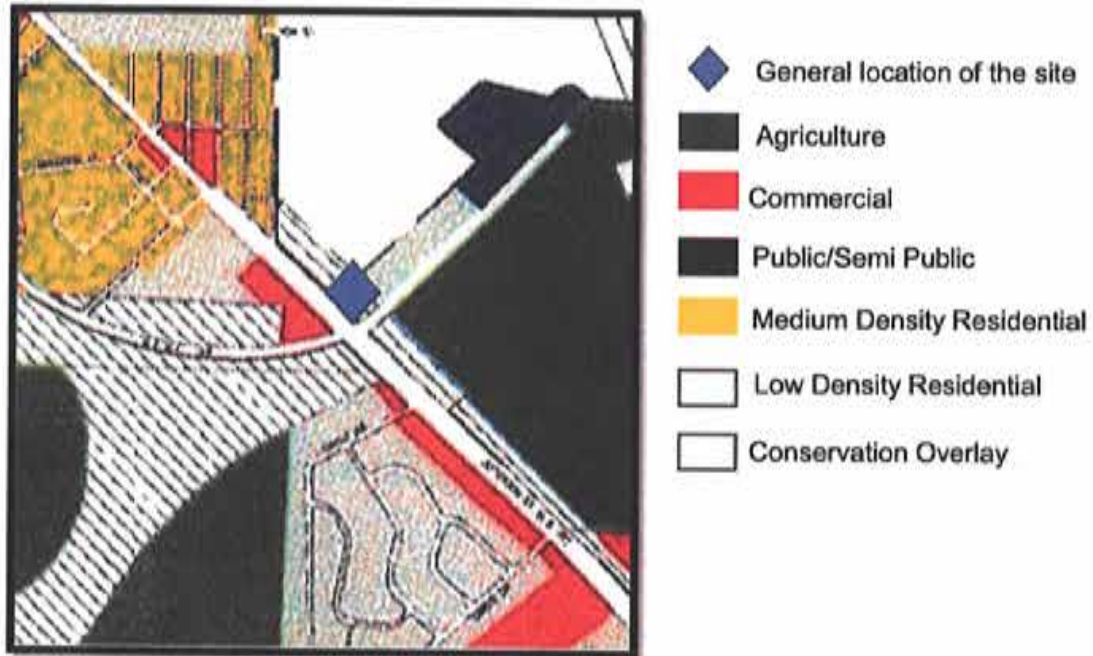
**Table 1. Subject and Abutting Parcel Future Land Use Map Designations**

Subject Parcel	North	South	East	West
Conservation Overlay (proposed to become Commercial)	Unincorporated Gadsden County and Low-Density Residential	(Across HWY 90) Commercial	Conservation Overlay and Agriculture/Rural	Conservation Overlay

Source: City of Quincy Comprehensive Plan Map I-4: Adopted Future Land Use Map, last amended July 28, 2020

The request is to amend the FLUM to the same category that is currently south across HWY 90 (Blue Star Highway). Figure 4 below is a clip from the Future Land Use Map, showing the vicinity.

Figure 4. Future Land Use Map of the vicinity



Source: City of Quincy Comprehensive Plan, Map I-4.

The following objectives and policies are included to demonstrate that this request is consistent with the City of Quincy Comprehensive Plan.

FLU Element Objective 1:4 *Discourage Urban Sprawl and Encourage Redevelopment* states that the City will adopt regulations to limit the proliferation of urban sprawl. Furthering this objective, Policy 1.4.1 encourages infill development within "urbanized areas of the City".

**Response:** This request supports this objective and policy and is **consistent** by not creating sprawl, and by choosing a site that is within the urbanized area of the City. This site is located adjacent to already developed portions of Quincy. It has the necessary services available, with available capacities including potable water, wastewater, and transportation facilities, which is demonstrated later in this report. In fact, the Florida Department of Transportation classifies this portion of HWY 90 as an "urban arterial" roadway, opposed to a rural roadway, confirming that this site is within an urbanized area.

Sprawl is created when "leapfrog" development occurs, or in other words where development occurs outside of already urbanized areas, leaving green field and rural areas before becoming developed again, typically with low-density or low-intensity uses. This is not the case in this portion of Quincy, where urban development already exists in this area.

FLU Element Policy 1.5.2 *Inconsistencies* requires Future Land Use amendments to be consistent with the character of the community and adjacent Future Land Use categories.

**Response:** This amendment is **consistent** with this policy. The Commercial Future Land Use category is assigned to the parcel directly adjacent to this site, across HWY 90. Although not abutting, there is also a Commercial Future Land Use designation assigned to parcels both to the east and west of this site along HWY 90 (see Figure 4). The extension of this commercial area is in character of the development along this roadway corridor.

FLU Element Objective 1.7 *Transportation/Land Use Compatibility* states that the City "will ensure that population densities, housing types, employment patterns, and land uses are consistent with the City's transportation network."

**Response:** This request supports and is **consistent** with this objective. HWY 90 is part of the City's transportation network, and is the major east-west thoroughfare in Quincy. Additionally, Comprehensive Plan Map II-1 *Existing Major Thoroughfares and Functional Classification* depicts HWY 90 as a principal arterial, as well as a major thoroughfare. Therefore, the proposed land use of Commercial is supported at this location as one located on a principal arterial.

FLU Element Policy states "the City shall prohibit proposed land use amendments which are anticipated to reduce LOS of service (sic) for transportation facilities below the standard."

**Response:** This request is **consistent** with this policy. No level of service standards will be reduced to a point below the adopted standards as a result of this amendment. This is demonstrated toward the end of this report.

FLU Element Objective 1.8 *Adjacent Jurisdictions* requires Quincy to promote compatibility of adjacent land uses with unincorporated adjacent areas of Gadsden County.

**Response:** FLU Element Policy 1.8.1 furthers this objective by stating that when considering land use amendments, Quincy shall "consider existing and proposed land uses that are adjacent to the proposed amendment in Gadsden County."

The only portion of the site that abuts unincorporated areas within Gadsden County is that which is part of the same land-owner's property. In other words, the unincorporated area is owned by the same person as this request. This development will be **compatible** with the property to the north, once development, by means of setback, buffering, and other development considerations.

FLU Element Policy 2.1.3 requires "commercial areas" to be located "adjacent to collector or arterial roadways".

**Response:** According to the Florida Department of Transportation (FDOT) Gadsden County Functional Classification of Roadways Map, dated May 4, 2014, HWY 90 is classified as an urban arterial. Additionally, Comprehensive Plan Map II-1 *Existing Major Thoroughfares and Functional Classification* map shows HWY 90 as a principal arterial. Therefore, this request is **consistent** with FLU Policy 2.1.3.

Traffic Circulation Element Policy 1.1.2 states that the minimum level of service standards for all arterials and collectors is "C", except for the area between Pat Thomas Parkway and the western city limits, which this site is not within.

**Response:** According to FDOT, the year 2020 recorded an average annual daily traffic (AADT) count of 14,100 trips for the segment of HWY 90 from G F&A Drive to CR 268.<sup>1</sup> From G F&A Drive westward to Madison Street, the 2020 AADT is 15,400 trips.

According to the Institute of Traffic Engineers, a "variety store" generates 6.84 peak hour trips per 1,000 square feet of space.<sup>2</sup> Because the anticipated square footage of a store developed on this property is 10,640 square feet, an additional seventy-two (72) peak hour trips may be generated. However, approximately thirty-four (34) percent of those trips are considered pass-by trips, or those that are making an intermittent stop along a roadway without a specific purpose of driving to this store.<sup>3</sup> Therefore, thirty (34) percent of the trips can be removed, as they are existing trips. This leaves approximately forty-seven (47) new peak hour trips as a result of this development.

The Capital Region Transportation Planning Agency (CRTPA) Congestion Management Process Report, dated September 2018 reports the factors needed to determine the peak hour/peak directional (PH/PD) trips on the segment of HWY 90 from the Quincy city limits to Stewart Street. Using this methodology, an existing 785 PH/PD trips exist in 2020. The new development will add an additional forty-seven (47) trips, bringing the total PH/PD trips to 832 trips.

The peak hour flow capacity for this roadway is 3,272 trips. With the additional trip generation, this segment will be at twenty-five (25) percent of the peak hour flow capacity.

Economic Element Goal 1 directs the City to "retain and expand existing business as well as recruit new businesses to the community."

**Response:** This request is consistent with the Economic Element goal, in that the City of Quincy will support the expansion of new business with the adoption of the land use amendment and the zoning change.

According to the City of Quincy, as of May, 2020 the City's water treatment plant, which provides potable water to Quincy, has a permitted maximum capacity of 8.8MGD (million gallons daily), with an average demand of 1.35 MGD. Policy 1.1.1 of the Potable Water Element states the adopted level of service (LOS) standard for potable water is 1,740 gallons per day per acre of non-residential development.

**Response:** This two-acre site will create a demand of 3,480 gallons per day. This level of service is met as it will not increase the threshold of available capacity to a limit the City cannot provide.

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<sup>1</sup> <https://tdaappsprod.dot.state.fl.us/fto/>

<sup>2</sup> ITE Trip Generation Handbook, 10<sup>th</sup> Edition, Land Use 816, Variety Store

<sup>3</sup> ITE Trip Generation Handbook, 3<sup>rd</sup> Edition

Sanitary Sewer Element Policy 1.1.1 states that the level of service standard for the sewer treatment plant is 1,212 gallons per day per acre of commercial/industrial lands.

**Response:** With two (2) acres this site will generate a service demand of 2,424 gallons per day. According to the City of Quincy, as of May, 2020 the City's wastewater treatment plan has a capacity of 1.5 MGD, with a demand of 1.15 MGD. An additional 2,424 gallons per day will not exceed the capacity of the City's plant. This policy is met.

### Zoning Regulations

The current zoning designation of the property is Conservation. The Conservation district allows for the following uses (Section 46-201):

1. Single Family dwellings with accessory structures when on the same lot.
2. Resource-based passive recreational uses.

The requested zoning designation is General Commercial (C-1) district. The General Commercial district allows for the following uses (Section 46-209): Note that the proposed use of this site falls within those uses listed in Number 5 below.

1. Any use permitted in LC-1 (Light Commercial)
2. Trade and personal service establishments, except automobile service stations or sales lots within one block of the courthouse square
3. Automobile, trailer and farm implement sales lots, but excluding the storage of wrecked or partially dismantled cars.
4. Commercial amusements, including ballrooms, theaters, commercial games and sports,
5. Retail stores, excluding lumberyards, junk dealers or any business where the materials sold are not housed within a building.
6. Hotels and motels
7. Automobile service stations
8. Garages, but excluding the storage of wrecked or partially dismantled cars
9. Funeral homes
10. Veterinary hospitals, kennels or clinics,
11. Maintenance and storage facilities
12. Miniwarehouses
13. Malls and mini-malls
14. Nightclubs, bars and cocktail lounges, with certain location criteria.
15. Temporary office spaces
16. Special events

Therefore, the proposed use of a neighborhood retail store is consistent with the General Commercial (C-1) zoning district. Retail stores are an allowable use within this zoning district.



The City of Quincy has adopted in the Land Development Regulations the following criteria for approval of a zoning change. The response to the section requirements are answered inline to the criteria.

**Sec. 46-80. - Criteria for approval of changes in zoning districts.**

When the boundary lines of an established zoning district are proposed for change (rezoning), the planning and development review board and the city commission shall consider the following criteria in making recommendations and decisions on such changes:

- (1) The existing use and zoning of nearby property.

**Response:** The existing use of the property is "vacant". The existing zoning is "Conservation". The adjacent properties are zoned as shown below. Also refer to Attachment 5 for the Zoning Map.

**Table 2. Zoning District Designation of Subject Parcel and Adjacent Parcels**

Subject Parcel	North	South	East	West
Conservation (proposed C-1)	Unincorporated Gadsden County and R-1 Residential	(Across HWY 90) Government	Conservation Flood Prone and Agriculture	Conservation

This representation shows that there is existing commercial in the area, to the west. The parcel with a "Government" zoning district designation has a tax classification as "office/non-profit", so is also used commercially.

- (2) Whether the property affected by the zoning decision has a reasonable economic use as currently zoned.

**Response:** The property with the current designation of "Conservation" cannot be developed other than with a single family home (See Land Development Regulation Section 206-41), providing no economic benefit to the City of Quincy.

- (3) The extent to which the destruction of property values resulting from existing zoning of specific parcels promotes the health, safety, morals or general welfare of the public.

**Response:** This amendment and rezoning will not cause a "destruction" of property values. The increase in property value from a vacant to a developed lot is exponential. In addition, studies have shown that surrounding property values increase as development ensues within a jurisdiction. Therefore, this requirement is met.

- (4) The relative gain to the public as compared to the hardship imposed upon the individual property owner by the proposed zoning classification.

**Response:** The adjoining property owner will be the same company who owns this piece, which will be created as a smaller, two-acre parcel at approval of these requests. Therefore, there is no hardship to the individual property owner. The property owner in this case is the same company.

The gain to the public is that where more retail shopping options will be made available to the citizens of Quincy. This neighborhood store offers goods in close proximity to residential customers, and to those who are passing by the store on a daily basis.

(5) The suitability of the subject property for the zoning purposes as proposed.

**Response:** This site, located immediately abutting a major roadway classified as an arterial, (HWY 90/Blue Star Highway) is a prime location for a non-residential use. In fact, FLU Element Policy 2.1.3 requires commercial uses to be located adjacent to an arterial or collector roadway. Additionally, this site is high and dry, and not located within a wetland or flood zone. See Attachment 6 for the National Wetlands Inventory Map, and Attachment 7 for the FEMA Flood Insurance Rate Map.

Community residential will easily be able to access a commercial establishment at this intersection. This site provides a prime location for a quick stop to shop for daily needs on the way home from or to work.

No concerns exist within the Comprehensive Plan or Land Development Code to prevent the Future Land Use Map amendment or rezoning of this property to the C-1 designation. This requirement is met.

(6) The length of time the property has been vacant under the present zoning classification considered in the context of land development in the vicinity of the property.

**Response:** Records do not indicate that this parcel has ever been developed. The site is currently vegetated and vacant with no evidence of previous development.

(7) Conformity with the city's comprehensive plan and future land use map.

**Response:** As demonstrated in this report, this request is consistent with the City's Comprehensive Plan.

(8) Whether the zoning decision will result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities or schools.

**Response:** The site has access to existing infrastructure. The City of Quincy wastewater treatment plan is on the same road to the north. There is a sanitary sewer utility easement on the north side of the newly created parcel (See Attachment 3), offering easy connectivity to the site.

Although the site abuts a major roadway (HWY 90), for safety purposes the ingress and egress to the site will be via G F&A Drive. This will provide a safe environment for those vehicles pulling into and out of the site.

No school impact is created since this development will not generate any dwellings or an increase in population.

The requirements of this section, which are to prevent the development from causing levels of service issues to city infrastructure, **are met**.

(9) Whether other conditions exist that affect the use and development of the property in question and support either approval or denial of the zoning decision.

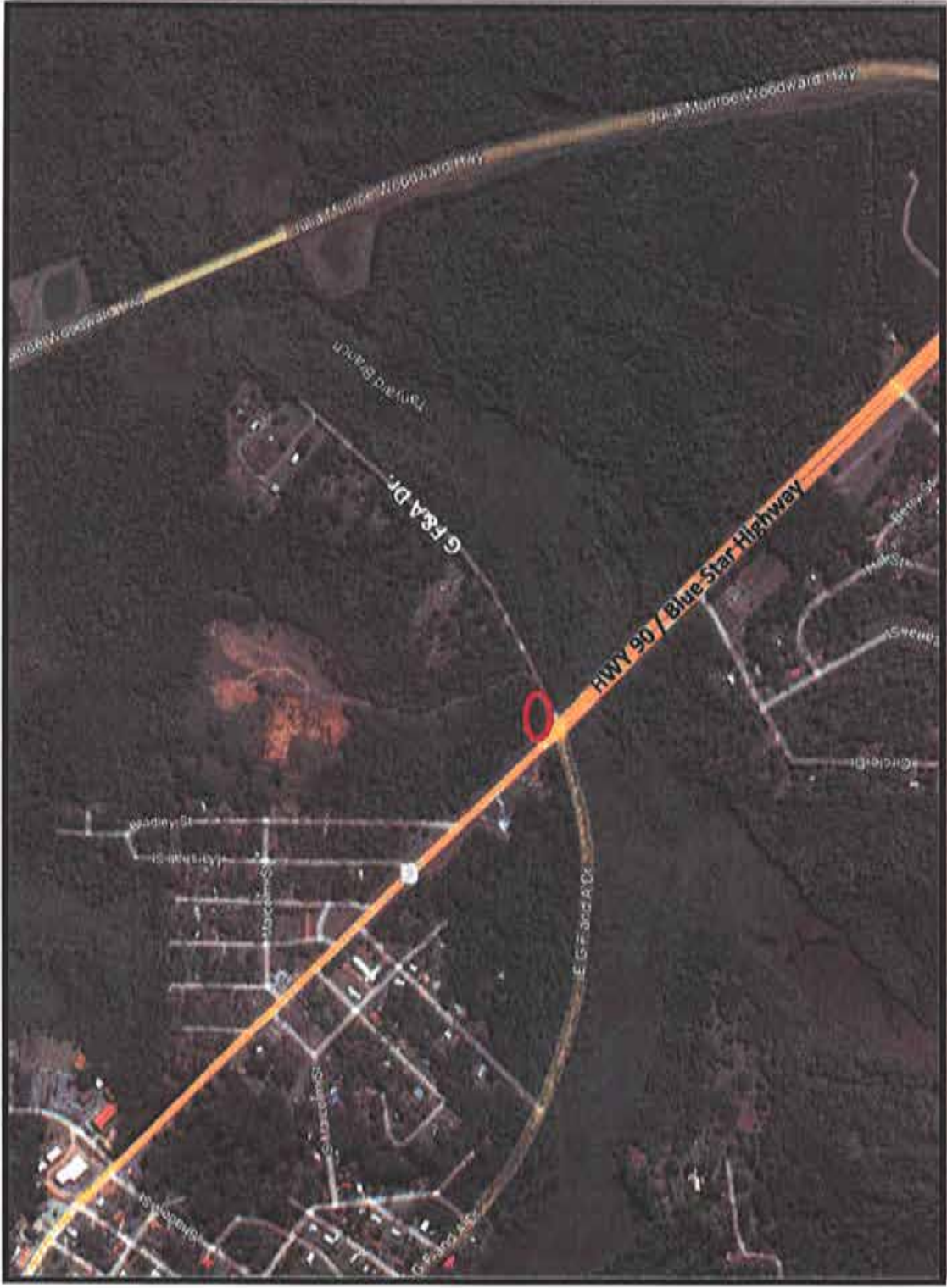
**Response:** All the conditions which are applicable to this request support the development of this site commercially. No conditions exist, such as wetlands or floodways that inhibit the development of this site. The infrastructure needed to support this development is in place, and will not need to be expanded.

### Conclusion

This amendment and rezoning will not cause any level of service standard to city potable water, sanitary sewer, or transportation system to fall below an adopted level. No residential development is part of the request, and therefore no demand is placed upon park space or public school systems. Other factors of consistency are demonstrated to meet the requirements of both the Comprehensive Plan and Land Development Code.

Specifically, this request meets all of the requirements of Section 46-80, naming the criteria for the support of rezoning this property to the C-1 General Commercial designation. Importantly, this request for a Future Land Use Map amendment to Commercial is consistent with the applicable Goals, Objectives and Policies of the Comprehensive Plan.

**ATTACHMENT 1 – Vicinity Map**



Source: Google Earth  General Location of Subject Parcel

## **ATTACHMENT 2 – Legal Description**

### **SURVEYED LEGAL DESCRIPTION DEVELOPMENT TRACT ~ PART OF TAX PARCEL 3-08-2N-3W-0000-00340-0000**

ALL OF THAT TRACT OR PARCEL OF LAND LYING AND BEING IN SECTION 8, TOWNSHIP 2 NORTH, RANGE 3 WEST, GADSDEN COUNTY, FLORIDA AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

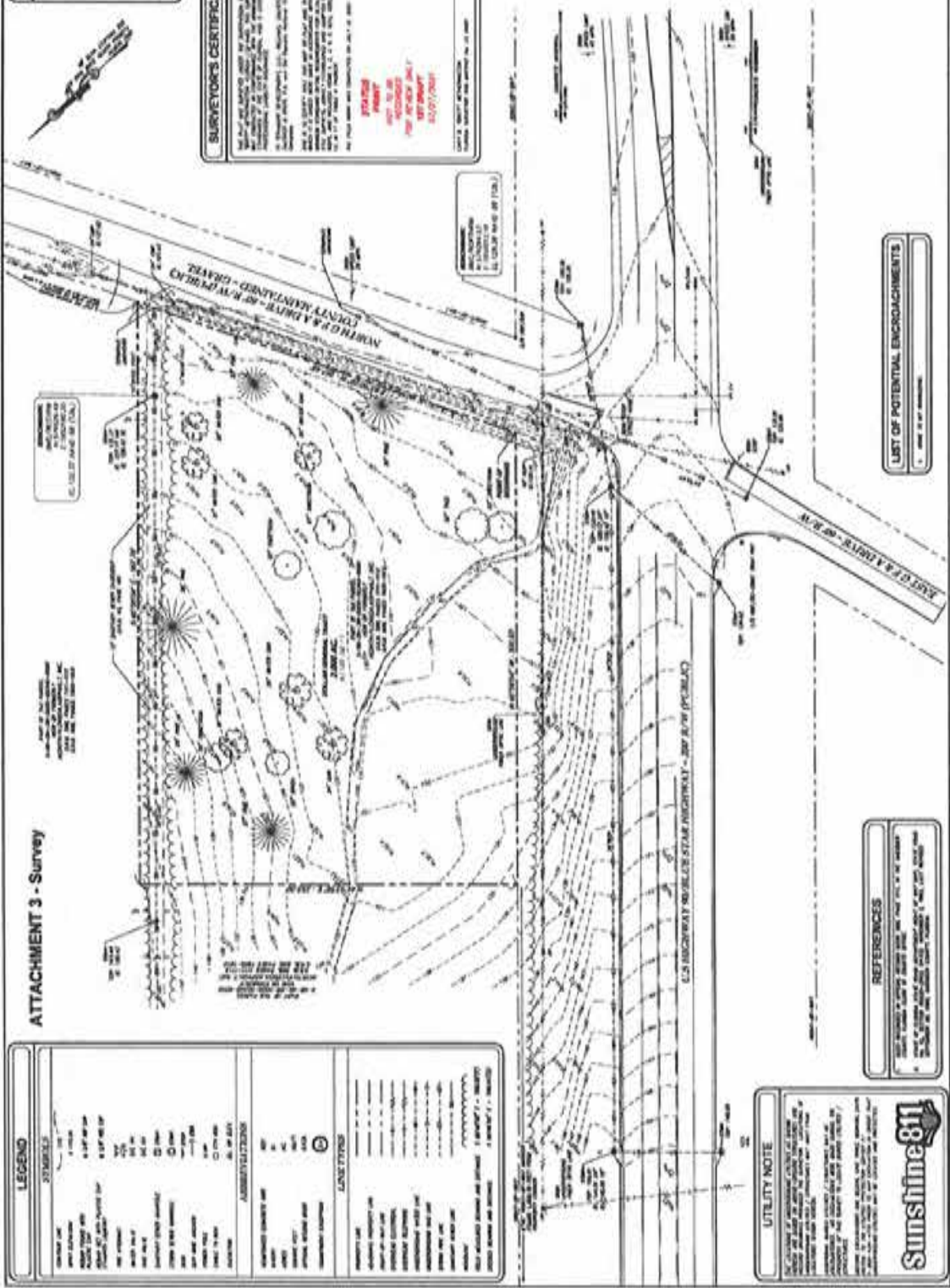
BEGIN AT A 5/8" REBAR SET CAPPED LB#8367 AT THE INTERSECTION OF THE NORTHEASTERLY RIGHT-OF-WAY LINE OF U.S HIGHWAY 90/STATE ROAD No. 10/BLUE STAR HIGHWAY (200' R/W) AND THE SOUTHERLY RIGHT-OF-WAY LINE OF NORTH G F & A DRIVE (60' R/W) AND GO NORTH 45 DEGREES 06 MINUTES 04 SECONDS WEST ALONG THE NORTHEASTERLY RIGHT-OF-WAY LINE OF U.S HIGHWAY 90/STATE ROAD No. 10/BLUE STAR HIGHWAY FOR A DISTANCE OF 300.93 FEET TO A 5/8" REBAR SET CAPPED LB#8367; THENCE LEAVING THE NORTHEASTERLY RIGHT-OF-WAY LINE OF U.S HIGHWAY 90/STATE ROAD No. 10/BLUE STAR HIGHWAY GO NORTH 44 DEGREES 53 MINUTES 56 SECONDS EAST FOR A DISTANCE OF 253.00 FEET TO A 5/8" REBAR SET CAPPED LB#8367; THENCE GO SOUTH 45 DEGREES 06 MINUTES 04 SECONDS EAST FOR A DISTANCE OF 387.76 FEET TO A 5/8" REBAR SET CAPPED LB#8367 ON THE SOUTHERLY RIGHT-OF-WAY LINE OF NORTH G F & A DRIVE; THENCE GO SOUTH 63 DEGREES 50 MINUTES 28 SECONDS WEST ALONG THE SOUTHERLY RIGHT-OF-WAY LINE OF NORTH G F & A DRIVE FOR A DISTANCE OF 267.48 FEET TO A 5/8" REBAR SET CAPPED LB#8367 AT THE INTERSECTION OF THE NORTHEASTERLY RIGHT-OF-WAY LINE OF U.S HIGHWAY 90/STATE ROAD No. 10/BLUE STAR HIGHWAY AND THE SOUTHERLY RIGHT-OF-WAY LINE OF NORTH G F & A DRIVE SAID POINT BEING THE POINT OF BEGINNING.

SAID TRACT CONTAINS 2.000 ACRES ~ 87,120 SQ. FT.

SAID TRACT IS A PART OF TAX PARCEL 3-08-2N-3W-0000-00340-0000.



**ATTACHMENT 3 - Survey**



LEGEND	
<b>SYMBOLS</b>	
...	...
<b>ADJUSTMENTS</b>	...
<b>LAND USE</b>	...
<b>UTILITY NOTES</b>	...

**SURVEYOR'S CERTIFICATION**

I, the undersigned, being a duly licensed Surveyor under the laws of the State of Florida, do hereby certify that the foregoing is a true and correct copy of the original survey as shown to me by the owner of the premises, and that the same was conducted in accordance with the rules and regulations of the State Board of Surveying, and that the same is a true and correct copy of the original survey as shown to me by the owner of the premises, and that the same was conducted in accordance with the rules and regulations of the State Board of Surveying.

**FOR RECORD**  
**FILED**  
**RECORDED**  
**BY**  
**DATE**

- PROJECT NOTES**
1. THIS SURVEY WAS CONDUCTED ON JULY 14, 2010.
  2. ALL MEASUREMENTS WERE MADE IN ACCORDANCE WITH THE RULES AND REGULATIONS OF THE STATE BOARD OF SURVEYING.
  3. THE SURVEY WAS CONDUCTED IN ACCORDANCE WITH THE RULES AND REGULATIONS OF THE STATE BOARD OF SURVEYING.
  4. THE SURVEY WAS CONDUCTED IN ACCORDANCE WITH THE RULES AND REGULATIONS OF THE STATE BOARD OF SURVEYING.
  5. THE SURVEY WAS CONDUCTED IN ACCORDANCE WITH THE RULES AND REGULATIONS OF THE STATE BOARD OF SURVEYING.
  6. THE SURVEY WAS CONDUCTED IN ACCORDANCE WITH THE RULES AND REGULATIONS OF THE STATE BOARD OF SURVEYING.
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  8. THE SURVEY WAS CONDUCTED IN ACCORDANCE WITH THE RULES AND REGULATIONS OF THE STATE BOARD OF SURVEYING.
  9. THE SURVEY WAS CONDUCTED IN ACCORDANCE WITH THE RULES AND REGULATIONS OF THE STATE BOARD OF SURVEYING.
  10. THE SURVEY WAS CONDUCTED IN ACCORDANCE WITH THE RULES AND REGULATIONS OF THE STATE BOARD OF SURVEYING.

**UTILITY NOTE**

ALL UTILITIES SHOWN ON THIS SURVEY WERE LOCATED BY VISUAL INSPECTION AND RECORD DRAWING. THE SURVEYOR DOES NOT WARRANT THE ACCURACY OF ANY UTILITIES NOT SHOWN ON THIS SURVEY. THE SURVEYOR IS NOT RESPONSIBLE FOR ANY DAMAGE TO UTILITIES OR PERSONS OR PROPERTY AS A RESULT OF THIS SURVEY.

**REFERENCES**

1. STATE BOARD OF SURVEYING RULES AND REGULATIONS

2. STATE BOARD OF SURVEYING RULES AND REGULATIONS

3. STATE BOARD OF SURVEYING RULES AND REGULATIONS

**LIST OF POTENTIAL ENCROACHMENTS**

1. ...
2. ...

**PREPARED FOR:** TERRAMORE DEVELOPMENT, LLC

**EMC ENGINEERING SERVICES, INC.**

1 OF 2 SHEETS

PROJECT NO.	10-000	DATE	07/14/10
PROJECT NAME	ALTAUNO'S LAND TITLE SURVEY	SCALE	AS SHOWN
CLIENT	DOLLAR GENERAL GADSDEN COUNTY, FLORIDA	PROJECT	SECTION 8, TOWNSHIP 2 NORTH, RANGE 3 WEST
ADDRESS	SECTION 8, TOWNSHIP 2 NORTH, RANGE 3 WEST	SHEET	1 OF 2
LOCATION	GADSDEN COUNTY, FLORIDA	DATE	07/14/10
DRAWN BY	...	CHECKED BY	...
DATE	...	DATE	...

**WEXTON SERVICES, LLC**  
 PROFESSIONAL SURVEYING & PLANNING



**ATTACHMENT 4 - Record of Ownership**

**W. Dale Summerford**

Ad Valorem Taxes and Non-Ad Valorem Assessments

**Gadsden County Tax Collector**

REAL ESTATE 2020 115487

Account Number	Payor	Exemptions	Taxable Value	Millage Code
3082N3W0000003400000		See Below	See Below	007

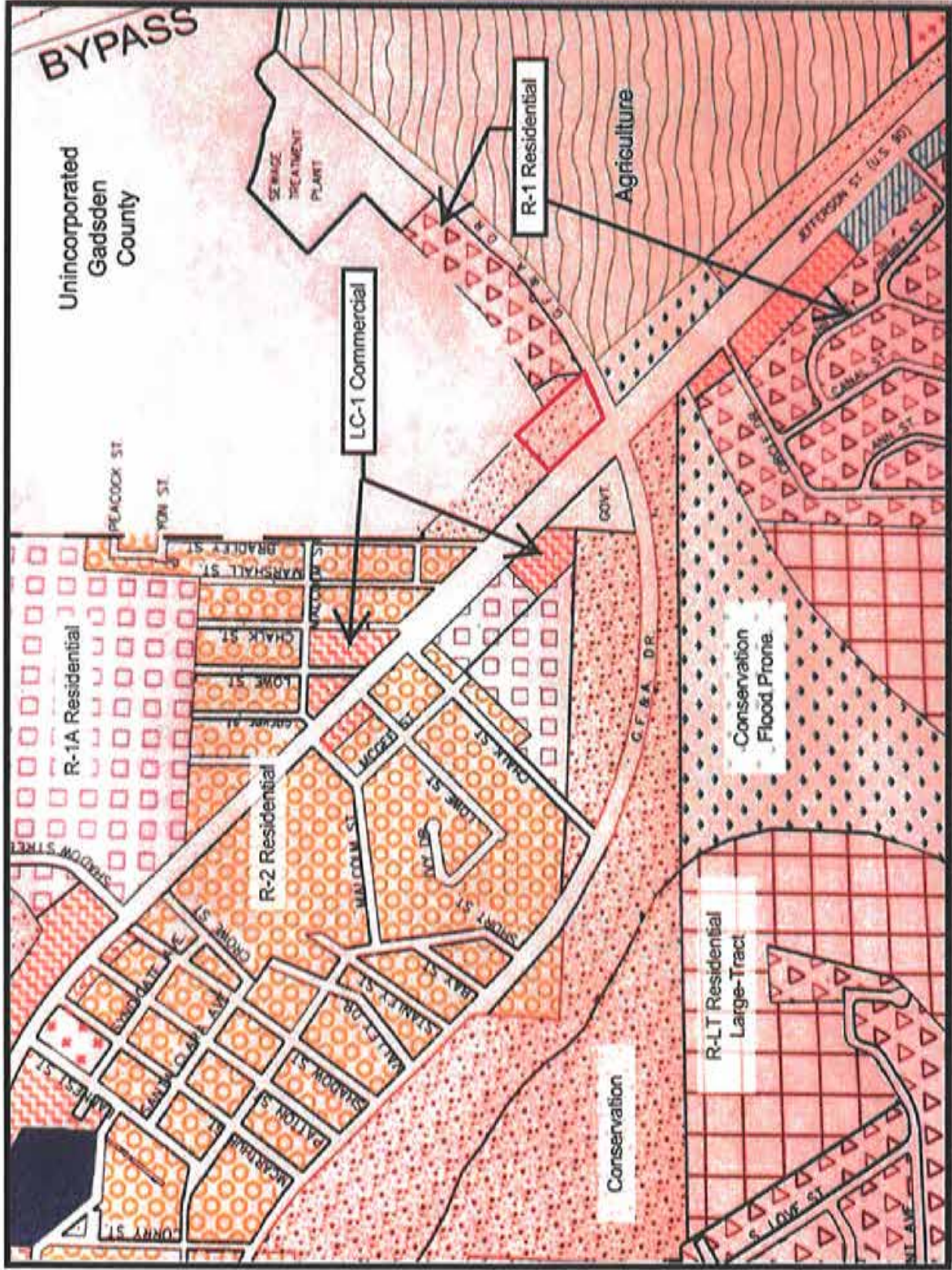
NORTH FLORIDA ASPHALT INC  
 4801 OLD BAINBRIDGE RD  
 TALLAHASSEE FL 32303

G F & A DR N QUINCY 08-2N-3W  
 1000/80.05 Acres OR 598 P 1111;  
 COMM AT IRON PIPE MARKING NWC OF NE  
 1/4 OF SW 1/4 OF SECTION 8, MARKING  
 THE NEC OF SHAW'S ADDITION MARKING  
 THE POB: SOUTH ALONG EAST BNDRY OF  
 SHAW ADDITION 1647.89 FT TO IRON  
 See Tax Roll For Extra Legal

Ad Valorem Taxes					
Taxing Authority	Rate	Assessed Value	Exemption Amount	Taxable Value	Taxes Levied
GADSDEN CO BOARD OF CO COMM	8.9064	160,100		\$160,100	\$1,425.91
SCHOOL-REQUIRED LOCAL EFFORT	3.6750	160,100		\$160,100	\$588.37
SCHOOL-DISCRETIONARY	2.2480	160,100		\$160,100	\$359.90
NW FLORIDA WATER MGT DIST	0.0311	160,100		\$160,100	\$4.98
<b>Total Millage</b>	<b>14.8605</b>		<b>Total Taxes</b>		<b>\$2,379.16</b>
Non-Ad Valorem Assessments					
Code	Levying Authority			Amount	
				<b>Total Assessments</b>	<b>\$0.00</b>
<b>Taxes &amp; Assessments</b>					<b>\$2,379.16</b>



**ATTACHMENT 5 – City of Quincy Zoning Map**



Source: City of Quincy    Disclaimer: This map is not to be used for legal boundary determinations.     Approximate Boundary of Request



U.S. Fish and Wildlife Service

# National Wetlands Inventory




## Attachment 6 - North Florida Asphalt Inc. Wetlands Map



Date Printed: September 16, 2021

### Wetlands

-  Estuarine and Marine Deepwater
-  Estuarine and Marine Wetland

-  Freshwater Emergent Wetland
-  Freshwater Forested/Shrub Wetland
-  Freshwater Pond

-  Lake
-  Other
-  Riverine

-  Approximate Location of Project
-  Boundary

This map is for general reference only. The US Fish and Wildlife Service is not responsible for the accuracy or currentness of the base data shown on this map. All wetlands related data should be used in accordance with the layer metadata found on the Wetlands Mapper web site.

National Wetlands Inventory (NWI)  
This page was produced by the NWI mapper

# Attachment 7 - FEMA Flood Insurance Rate Map



0 250 500 1,000 1,500 2,000 Feet 1:6,000  
 Basemap: USGS National Map. Orthoimagery: Data refreshed October, 2020

## Legend

SEE THIS REPORT FOR DETAILED LEGEND AND INDEX MAP FOR FLOOD PANEL LAYOUT

**SPECIAL FLOOD HAZARD AREAS**

- Without Base Flood Elevation (BFE) Zone A, V, VE
- With BFE or Depth Zone AE, AO, AH, VE, AF
- Regulatory Floodway

**OTHER AREAS OF FLOOD HAZARD**

- 0.2% Annual Chance Flood Hazard, Areas of 1% annual chance flood with average depth less than one foot or with drainage areas of less than one square mile Zone X
- Future Conditions 1% Annual Chance Flood Hazard Zone X
- Area with Reduced Flood Risk due to Levees. See Notes. Zone B
- Area with Flood Risk due to Levees Zone D

**OTHER AREAS**

- Area of Minimal Flood Hazard Zone A
- Effective LOMR
- Area of Undetermined Flood Hazard Zone D

**GENERAL STRUCTURES**

- Channel, Culvert, or Storm Sewer
- Levee, Dike, or Floodwall

**OTHER FEATURES**

- Cross Sections with 1% Annual Chance Water Surface Elevation
- Coastal Transsect
- Base Flood Elevation Line (BFE)
- Limit of Study
- Jurisdiction Boundary
- Coastal Transsect Baseline
- Profile Baseline
- Hydrographic Feature

**MAP PANELS**

- Digital Data Available
- No Digital Data Available
- Unmapped

The pin displayed on the map is an approximate point selected by the user and does not represent an authoritative property location.

This map complies with FEMA's standards for the use of digital flood maps if it is not void as described below. The basemap shown complies with FEMA's basemap accuracy standards.

The flood hazard information is derived directly from the authoritative NFHL web services provided by FEMA. This map was exported on 9/16/2023 at 5:27 PM and does not reflect changes or amendments subsequent to this date and time. The NFHL and effective information may change or become superseded by new data over time.

This map image is void if the one or more of the following map elements do not appear: basemap imagery, flood zone labels, legend, scale bar, map creation date, community identifiers, FIRM panel number, and FIRM effective date. Map images for unmapped and unmodernized areas cannot be used for regulatory purposes.