

City of Quincy

City Hall

404 West Jefferson Street

Quincy, Florida 32351

www.myquincy.net



COMMISSION MEETING

Tuesday, November 23, 2021

6:00 PM

City Hall Commission Chambers

City Commission

Mayor Ronte R. Harris - District III

Mayor Pro-Tem Keith A. Dowdell - District I

Commissioner Angela G. Sapp - District II

Commissioner Freida Bass-Prieto - District IV

Commissioner Anessa A. Canidate - District V

"An All American City in the Heart of Florida's Future"



**City of Quincy, Florida
City Commission Meeting**

AMENDED AGENDA

November 23, 2021

6:00 P.M.

City Hall Commission Chambers

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Approval of Agenda

Special Presentations

Proclamations

Items for Consent by the Commission

1. Approval of Minutes of the November 9, 2021 Regular Meeting
 - Janice Shackelford, City Clerk

Public Hearings and Ordinances as Scheduled or Agendaed

Public Opportunity to Speak on Commission Propositions – (Pursuant to Sec. 286.0114, Fla. Stat. and subject to the limitations of Sec. 286.0114(3)(a), Fla. Stat.)

Resolutions

2. Resolution 1416-2021 Christmas Parade Road Closure
 - Jack L. McLean Jr., City Manager
 - Timothy Ashley, Police Chief
3. Resolution 1417-2021 Rescission of Commission November 9, 2021 Vote
 - Jack L. McLean Jr., City Manager
 - Gary A. Roberts, City Attorney

Reports, Requests and Communications by the City Manager

Reports by Boards and Committees

Other Items Requested to Be Agendaed by Commission Member(s), the City Manager and Other City Officials

4. Toys for Tots
 - Jack L. McLean Jr., City Manager
 - Mayor Ronte R. Harris, District 3

5. Revenues and Unfunded Items
 - Jack L. McLean Jr., City Manager
 - Commissioner Freida Bass-Prieto, District 4

Comments

- City Manager
- City Clerk
- City Attorney
- Commission Members

Comments from the Audience

Adjournment

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting, he/she may need a record of the proceedings, and for such purpose, he/she may need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. FS 286.0105. Persons with disabilities who require assistance to participate in City meetings are requested to notify the City Clerk's Office at (850) 618-0020 in advance.

CITY COMMISSION
Tuesday, November 9, 2021
6:10 P.M. (Eastern)

REGULAR MEETING
QUINCY, FLORIDA 32351

CITY COMMISSION REGULAR MEETING MINUTES

The City of Quincy City Commission met in a regular in-person meeting on Tuesday, November 9, 2021, with **Mayor Ronte Harris** presiding and the following

Commissioners present:

Mayor Pro-Tem Keith A. Dowdell
Commissioner Angela G. Sapp
Commissioner Freida Bass-Prieto
Commissioner Anessa A. Canidate

City Staff and Guests:

Jack L. McLean Jr., City Manager
Marcia Carty, Finance Director
Gary Roberts, City Attorney
Janice Shackelford Clemons, City Clerk
DeCody Fagg, Parks and Recreations Director
Reggie Bell, Public Works Director
Ann Sherman, Director of Human Resources and Customer Service
Anthony Baker, Fire Chief
Vancheria Starling, Executive Assistant to the City Manager
Robin Ryals, Utilities Director
Charles Hayes, Procurement Officer
Jim Southerland Sr., WQTN-13 Administrator
Timothy Ashley, Police Chief

The regular in-person meeting was recorded, televised, and transmitted through TV Channel (WQTN-13) and Facebook. (Note: Digital formatted documents/media are public records.)

Called to Order:

Mayor Ronte Harris called the regular Commission meeting to order at 6:10 pm. Mayor Ronte Harris led out in the reciting of the pledge of allegiance and requested a roll call.

Approval of Agenda

Mayor Harris offered a motion to add the Fuel Adjustment as item #11 and American Rescue Act as item #12 to the amended agenda. Commissioner Canidate seconded the motion.

Commissioner Bass-Prieto asked if there was any information on the items added to the amended agenda. Mayor Harris presented two emails on Category Z and the Fuel Adjustment. Mayor Harris stated that he's resubmitting his proposal on the American Rescue Act presented to the Commission several meetings ago.

Commissioner Bass-Prieto stated that every Commissioner should be allowed to make proposals and bring them to the dais. Commissioner Bass-Prieto suggested scheduling a special meeting for the American Rescue Act.

Mayor Harris stated that he would like to discuss the forfeiture fund email during comments.

Commissioner	Vote
Mayor Harris	Yes
Commissioner Sapp	No
Commissioner Bass-Prieto	No
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

The Motion Carried 3 to 2.

Public Hearings and Ordinances as Scheduled or Agendaed

None

Special Presentations

Introduction of New Police of Chief

- Jack L. McLean Jr., City Manager

Summary of the Discussion by Staff and the Commission

City Manager Jack L. McLean Jr. formally introduced the City of Quincy’s New Police Chief Timothy Ashley.

Mayor Harris thanked Chief Ashley for his willingness to serve the City of Quincy and looked forward to working with him.

The entire Commission extended a hearty welcome to Police Chief Timothy Ashley.

Proclamations

None

Items for Consent by the Commission

1. Approval of Minutes of the October 19, 2021, Special Meeting
 - Janice Shackelford, City Clerk
2. Approval of Minutes of the October 26, 2021, Regular Meeting
 - Janice Shackelford, City Clerk

3. Approval of Minutes of the November 2, 2021, Special Meeting

- Janice Shackelford, City Clerk

4. City of Quincy Special Event Kit

- Jack L. McLean Jr., City Manager
- DeCody Fagg, Parks and Recreation Director

5. Exceleron Pay Options

- Jack L. McLean Jr., City Manager
- Ann Sherman, Human Resources Director

Summary of the Discussion by Staff and the Commission

Mayor Pro Tem Dowdell offered a motion to approve the items for consent. Commissioner Canidate seconded the motion.

Commissioner Sapp requested to pull item #3, Approval of Minutes of November 2, 2021, Special Meeting.

Mayor Harris requested to pull item #4, City of Quincy Special Event Kit.

Mayor Pro Tem Dowdell amended his motion to approve items numbers 1, 2, and 5 on the consent agenda, pulling items #3 and #4. Commissioner Canidate seconded the motion.

Commissioner	Vote
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

The Motion Carried 5 to 0.

Item #3: Approval of Minutes of the November 2, 2021, Special Meeting

Commissioner Sapp asked for clarification on the term members present during a commission meeting.

City Attorney Gary Roberts stated to be physically present or the appearance by telephone or media device.

Commissioner Sapp stated that City Clerk Janice Shackelford was not present during the meeting the special meeting.

Mayor Harris stated that the clerk was late for the meeting. Mayor Harris stated that he took notes during the first part of the meeting until the clerk arrived.

Commissioner Sapp offered a motion to approve item number 3. Mayor Pro Tem Dowdell seconded the motion.

Commissioner	Vote
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

The Motion Carried 5 to 0.

Item #2: Approval of Minutes of the October 26, 2021, Regular Meeting

City Attorney Gary Roberts requested the clerk to clarify his comments during the October 26 meeting; during the discussion of the city manager’s \$10,000 authority. City Attorney Gary Roberts stated that his statement should read the city manager’s \$10,000 limitation is only for procurement and does not apply to temporary employment.

Mayor Pro Tem Dowdell stated that there is not a temporary grant writer position. Mayor Pro Tem Dowdell stated that the city manager has a \$10,000 limit. Mayor Pro Tem Dowdell asked for the personnel rules and regulations on temporary employment.

City Attorney Gary Roberts stated that the city manager’s \$10,000 limit is under certain circumstances and not in the hiring of temporary employment. City Attorney Gary Roberts stated that the hiring of the temporary grant writer is proper. City Attorney provided a procurement example of the purchase of a truck over \$10,000 would come before the Commission; an employment matter would not.

City Manager Jack L. McLean Jr. stated that the personnel rules and regulations allow the city manager to place a person in a temporary position. City Manager Jack L. McLean Jr. stated that the old grant writer was not terminated until returning to work after being out ill. City Manager Jack L. McLean Jr. stated that once the grant writer returned to work, she was notified of the termination.

Mayor Harris stated that the grant writer was not out ill but indeed at work. City Manager Jack L. McLean Jr. stated that the timesheet shows the grant writer out ill during the week leading up to October 1.

Commissioner Bass-Prieto offered a motion to add a \$10,000 procurement limit to City Attorney Gary Roberts's comment versus authority limit on page 14 of the October 26, 2021 minutes. Commissioner Sapp seconded the motion.

Mayor Pro Tem Dowdell stated that he’s concerned that City Attorney Gary Roberts's comments were not made on October 26 and should not be added in the minutes. Mayor Pro Tem Dowdell stated that the grant writer position was not correctly advertised.

Commissioner Sapp stated that she remembered the procurement discussion and provided the dump truck example.

Commissioner	Vote
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	No
Commissioner Canidate	Yes

The Motion Carried 4 to 1.

Item #4: City of Quincy Special Event Kit

Mayor Harris asked if the event kit permitted the hiring of private security.

City Manager Jack L. McLean Jr. stated that the event kit does not allow the hiring of private security. City Manager Jack L. McLean Jr. stated that the event kit is uniform with Tallahassee’s event policies. City Manager Jack L. McLean Jr. stated that staff believes having sworn police officers in attendance at large events better fits the needs of the City.

Mayor Harris stated that a policy was developed allowing individuals to hire private security for events.

City Manager Jack L. McLean Jr. stated that on occasion, a substitution was made to allow the hiring of private security. City Manager Jack L. McLean Jr. stated that the policy could be changed.

Mayor Harris stated his displeasure with the event kit policy. Mayor Harris noted that his argument is to allow promoters to hire private security.

Commissioner Canidate expressed her concerns with not having enough police officers patrolling due to the high crime rate and having them work at an event. Commissioner Canidate stated that the City is working too hard having to reach out to other municipalities. Commissioner Canidate stated that utilizing armed security is an asset.

Commissioner Sapp stated that while implementing the event policy, the City did not have a police chief. Commissioner Sapp stated that now that Police Chief Ashley is on board, the Commission should turnover the event kit to him to familiarize himself with the Commission's concerns and the event kit and bring his opinion back to the Commission. Commissioner Sapp noted that Chief Ashely brings a considerable amount of resources on how to get things done.

Commissioner Bass-Prieto asked whether the business park would still be rented out after the completion of the solar field.

Commissioner Sapp offered a motion requesting that Chief Ashley work on the special event packet and address the concerns of the Commission, particularly the hiring of

private security with Parks and Recreation Director DeCody Fagg. Mayor Pro Tem seconded the motion.

Mayor Harris stated that the City should be fair across the board when renting facilities. Mayor Harris noted that he would like to see the number of police officers required at an event placed in the event kit. Mayor Harris stated that he would also like to see the option of hiring police officers or private security.

Commissioner Sapp noted the concert event in Texas at the Astroworld Festival. Commissioner Sapp stated that the concert promoted provided private security resulting in a stampede leaving a nine-year-old fighting for his life and several dead.

Commissioner Bass-Prieto stated that private security companies are not skilled as police officers. Commissioner Bass-Prieto stated that she does not take issue with supplementing private security companies.

Commissioner	Vote
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

The Motion Carried 5 to 0.

Public Opportunity to Speak on Commission Propositions – (Pursuant to Sec. 286.0114, Fla. Stat. and subject to the limitations of Sec. 286.0114(3)(a), Fla. Stat.)

6. Ordinance Number 1124-2021 – Voluntary Annexation
Main Street Urgent Care on Pat Thomas Parkway

- Jack L. McLean Jr., City Manager
- Charles Hayes, Interim Planning Director

**Ordinance No. 1124-2021
AN ORDINANCE OF THE CITY OF QUINCY, FLORIDA, RELATING TO THE
ANNEXATION OF 1.3 ACRES OF CONTIGUOUS PROPERTY INTO THE
CORPORATE LIMITS OF THE CITY, PROVIDING FOR AUTHORITY; PROVIDING
FOR ANNEXATION AND LEGAL DESCRIPTION' PROVIDING FOR A MAP OF
ANNEXED AREA; PROVIDING FOR ZONING AND LAND USE; PROVIDING FOR
COMPLIANCE WITH LAW; PROVIDING FOR FILING; AND PROVIDING FOR AN
EFFECTIVE DATE.**

Mayor Harris stated that before the Commission is Ordinance No. 1124-2021 on the second read.

Commissioner Sapp offered a motion to read by title only Ordinance No. 1124-2021 on the second read.

City Clerk Janice Shackelford polled the Commission to read Ordinance No. 1124-2021.

Commissioner	Vote
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

The Motion Carried 5 to 0.

Interim Building and Planning Director Charles Hayes stated that this is a request for voluntary annexation into the City of Quincy.

Interim Building and Planning Director Charles Hayes stated that the proposed annexation area is 1730 Pat Thomas Parkway.

Interim Building and Planning Director Charles Hayes stated that the proposed annexation meets the State's three requirements for voluntary annexation listed in Section 171.044.

Mayor Harris stated that this is a public hearing on Ordinance No. 1124-2021. Mayor Harris opened the public hearing to everyone desiring to speak on Ordinance No. 1124-2021. Mayor Harris closed the public hearing on Ordinance No. 1124-2021 and turned Ordinance No. 1124-2021 to the Commission for consideration.

Interim Building and Planning Director Charles Hayes stated that:

- He spoke with some of the residents living in that area.
- Only residents residing on Cox's lane did not want to annex.
- The City would gain approximately \$40,000 in tax dollars.

Mayor Pro Tem Dowdell stated that some residents are reluctant and do not want the traffic in the area.

Commissioner Sapp stated that she sees this as an opportunity for growth in the City, especially having two emergency facilities in the area.

Commissioner Sapp stated that this would be excellent for the community in that area.

Commissioner Bass-Prieto stated that she's concerned that there is no sewer in the area.

Mayor Pro Tem Dowdell offered a motion to approve Ordinance No. 1124-2021 on the second read. Commissioner Sapp seconded the motion.

Commissioner	Vote
Mayor Harris	Yes

Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

The Motion Carried 5 to 0

City Attorney Gary Roberts stated to Mayor Pro Tem Dowdell that the City Manager could keep him informed about the project's progress, as long as it doesn't interfere with day-to-day operations.

Resolutions

None

Reports, Requests, and Communications by the City Manager

7. Jacobs Contract Renewal

- Jack L. McLean Jr., City Manager
- Robin Ryals, Utilities Director

8. Special Land Use Permission

- Jack L. McLean Jr., City Manager
- Charles Hayes, Interim Planning Director

Summary of the Discussion by Staff and the Commission

Item #7: Jacobs Contract Renewal

Utilities Director Robin Ryals stated that the request is to increase the costs of repairs to the treatment plants and yearly costs of treatment in general.

Utilities Director Robins Ryals stated that Jacobs is proposing an increase of 2.6% or \$28,628.

Utilities Director Robin Ryals stated that the relateable repairs would stay at \$30,000.

Commissioner Bass-Prieto asked if the funds were budgeted.

City Manager Jack L. McLean Jr. stated that the funds were budgeted.

Commissioner Sapp offered a motion to amend the agreed-upon cost increase to 2.6% or \$28,628 per this contract. Commissioner Bass-Prieto seconded the motion.

Commissioner	Vote
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes

Commissioner Candidate	Yes
------------------------	-----

The Motion Carried 5 to 0.

Item #8: Special Land Use Permission

Commissioner Bass-Prieto stated that this item was voted on.

Interim Building and Planning Director Charles Hayes stated that the request changes to the City's comprehensive plan future land use map (FLUM).

Interim Building and Planning Director Charles Hayes stated that the designation is located on East Jefferson Street.

Interim Building and Planning Director Charles Hayes stated that the proposal would not impact the City's public facilities and services.

Interim Building and Planning Director Charles Hayes stated that the proposal was presented on November 1 at the Planning and Development Review Board (PDRB) meeting.

Interim Building and Planning Director Charles Hayes stated that PDRB approved the proposed land-use changes.

Interim Building and Planning Director Charles Hayes stated a 30-day window is needed to complete the process.

Interim Building and Planning Director Charles Hayes stated that staff recommends approval on the preparation of the draft ordinance for the amendment and to provide a date for a public hearing.

Commissioner Bass-Prieto shared her concerns about building on wetland and the bypass.

Commissioner Sapp stated that she needs to see the actual map of the land that is being recommended to build.

City Attorney Gary Roberts stated that out of the abundance of caution, this item should be tabled.

City Attorney Gary Roberts stated that if there's an issue of improper discussion, he will look into it.

City Attorney Gary Roberts stated that the request by Interim Building and Planning Director Charles Hayes could be addressed without discussing the details.

Mr. Strickland, an employee of the developer, stated that he's requesting that the item be tabled due to no advertisement.

Mayor Pro Tem Dowdell offered a motion to table the agenda item. Mayor Harris seconded the motion.

Commissioner Bass-Prieto requested that City Attorney Gary Roberts research the agenda item as to the current ordinance and if it was correctly done and the current request.

Commissioner	Vote
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

The Motion Carried 5 to 0.

Reports by Boards and Commission

None

Other Items requested to Be Agendaed by Commission Member(s), the City Manager and Other City Officials

9. Probationary Employees Raises

- Mayor Ronte Harris

Item #9: Probationary Employees Raises

Mayor Harris stated that the Commission approved raises for non-exempt employees.

Mayor Harris referenced an email sent by City Manager Jack L. McLean Jr. stating that probationary employees would not receive the raise until the completion of probation.

Mayor Harris stated that he had no issue with the City's practices.

Mayor Harris stated that things are brought to the Commission after an action is taken.

Mayor Harris stated that there was no discussion on probationary employees not receiving the increase.

Mayor Harris stated that the Commission should have been informed of the probationary employee practice.

Commissioner Bass-Prieto asked if the probationary period and raise were a part of our handbook.

City Manager Jack L. McLean Jr. stated that he believed the probationary period is part of the handbook.

City Manager Jack L. McLean Jr. stated that typical practices are not to adjust probationary employees' pay.

City Manager Jack L. McLean Jr. stated that once an employee completes probation, an adjustment is made back to the October 1 date.

City Manager Jack L. McLean Jr. stated that only five employees are affected by the pay increase.

Mayor Pro Tem Dowdell offered a motion that all non-exempt employees, including probationary employees, receive a pay increase. After the raises are given, freeze all pay raises and all hiring unless approved by the Commission. The motion was seconded by Mayor Harris.

Commissioner Sapp shared her concerns about just hired employees receiving pay increases.

Mayor Harris stated that he desires to give probationary employees raises to keep them employed with the City.

Mayor Harris shared his concerns with items voted on by the Commission and finding out that the City Manager does something different.

Human Resources Director Ann Sherman stated that she hired a new employee, not on the list for the pay increase.

Human Resources Director Ann Sherman stated that the City's practice is that probationary employees receive pay increase backdated to October 1 and after passing probation.

Commissioner Bass-Prieto expressed her concerns regarding interference in day-to-day operations.

Commissioner Bass-Prieto stated that the Commission could not micromanage the City Manager.

Commissioner Bass-Prieto requested the City Attorney Gary Roberts provide an opinion to Mayor Pro Tem Dowdell's motion.

Commissioner Bass-Prieto noted that the City is being set up for a bad experience.

City Attorney Gary Roberts stated that the powers and duties of the City Manager are clear in Sec. 3.04 of the charter.

City Attorney Gary Roberts read from Sec. 3.04 of the City’s charter, “ He shall employ or appoint all city employees.”

City Attorney Gary Roberts noted that he understood the concerns of Mayor Pro Tem Dowdell. However, Commissioner Bass-Prieto’s comments are solid.

City Attorney Gary Roberts cautioned the Commission on interference with day-to-day operations.

City Attorney Gary Roberts stated that the City Manager needs to operate day-to-day operations consistent with human resources policies.

Human Resources Director Ann Sherman stated that it is not in the City’s policies and procedures that probationary employees not receive a raise.

Mayor Harris reiterated that the City Manager should have informed the Commission of the practice of probationary employees not entitled to the raise until passing probation.

City Manager Jack L. McLean Jr. referred to his October 22 email to the Commission notification of the probationary employee practice of human resources.

City Manager Jack L. McLean Jr. stated that the Commission did not undertake employee raises until October 19.

City Attorney Gary Roberts stated that the Commission is the fiduciaries of the City.

Commissioner	Vote
Mayor Harris	Yes
Commissioner Sapp	No
Commissioner Bass-Prieto	No
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

The Motion Carried 3 to 2.

Mayor Pro Tem Dowdell reiterated his motion to freeze all hiring until it is brought back before the Commission.

Mayor Pro Tem Dowdell again stated that the City Manager could hire but just bring back to the Commission.

Commissioner Sapp requested an opinion from City Attorney on what person decides who gets hired.

Commissioner Bass-Prieto asked if the motion is to freeze hiring or Commission approval.

Mayor Pro Tem Dowdell stated, “Commission approval.”

Commissioner Bass-Prieto stated that this motion requires the City Manager must get approval to hire police officers and fire personnel.

Item #10: FEMA Category Z Funding

Mayor Harris stated that City Manager Jack L. McLean emailed the Commission referencing \$248,000 sent to the City.

City Manager Jack L. McLean Jr. stated that the funds had been appropriated into the budget as reimbursement.

Mayor Harris stated that how is money budgeted that the City had not received.

Mayor Harris stated that he had no idea what Category Z was.

City Manager Jack L. McLean Jr. stated that Category Z is a part of the work Rostan provides to the City.

Mayor Harris stated that the email sent by the City Manager did not provide the background as to what the City is being reimbursed for.

Mayor Pro Tem Dowdell requested that the finance director explain where the \$248,000 is located located in the budget.

Finance Director Marcia Carty stated she placed the \$248,000 in the budget last year.

Finance Director Marcia Carty stated that she thought the City would receive the \$248,000 during last year's budget.

Finance Director Marcia Carty stated that she could not confirm if the money was in the bank.

Finance Director Marcia Carty stated that she budgeted \$205,000 out of the \$248,000 for the fiscal year 2021-2022.

Finance Director Marcia Carty stated that she's researching whether the money would be treated as a receivable in the budget of 2020-2021 and will meet with the auditor next week.

Mayor Pro Tem Dowdell asked how is money the City doesn't have placed into the budget.

Finance Director Marcia Carty stated that information received from the State allows the City to provide a budget projection for every line item.

Finance Director Marcia Carty stated that the same approach is taken with FEMA funds.

Finance Director Marcia Carty reiterated that budgeting is a projection.

Finance Director Marcia Carty stated that she's in consultation with the City's consultant during budgeting.

City Manager Jack L. McLean Jr. stated that Category Z is money the City paid upfront and is being reimbursed.

City Manager Jack L. McLean Jr. stated that due to deficiencies in the grants department, Category Z funding was delayed.

City Manager Jack L. McLean Jr. stated that the deficiencies were cleared in order to receive funding.

City Manager Jack L. McLean Jr. stated that he would provide by Friday to the Commission if the City had received the Category Z funding and identify which line item the funding was placed.

Item #11: Fuel Adjustment

City Manager Jack L. McLean Jr. stated that when gas prices go up, that cost is passed to the customer.

City Manager Jack L. McLean Jr. stated that the City has no control over the gas price increase.

City Manager Jack L. McLean Jr. stated that an educational program is forthcoming to educate the citizens on the fuel adjustment costs and how to lower the bill.

Commissioner Sapp agreed that an educational program is needed that will inform residents on what the fuel adjustment rate is and how it is calculated.

Commissioner Sapp requested that charts and graphics be added to the presentation and a workshop scheduled for citizens.

Item #12: American Rescue Act

Mayor Harris stated that he would like to discuss the American Rescue Act.

Mayor Harris stated that he understood the Commission's request to workshop the item.

Mayor Harris stated that the City received \$1.7 million and will receive an additional \$1.7 million.

Mayor Harris stated that he desires to frame the workshop around:

- Premium pay – employees working through the pandemic
- Household assistance – relief from paying Hurricane Michael surcharge
- Flagler street flooding and District One, stormwater drainage
- Hardware for the police department

Mayor Harris restated his motion from a previous meeting; \$300,000 for premium pay, \$500,000 for household assistance, \$500,000 for Flagler street and District One stormwater drainage, and \$140,000 for hardware for the police department. The remainder of \$260,000 is to be determined by the Commission. Mayor Pro Tem Dowdell seconded the motion.

Commissioner Canidate requested to schedule a date to workshop the American Rescue Act so that other Commissioners may submit their request(s) to fund specific projects or items.

Commissioner Canidate stated that she researched and found several ways that the American Rescue Act could be used.

Commissioner Canidate asked if the status of the IT position.

City Manager Jack L. McLean Jr. stated that he's waiting on a contract from John Thomas.

City Manager Jack L. McLean Jr. stated that James McKenzie is still providing IT services pro bono.

Commissioner Bass-Prieto stated that she's concerned about not having an opportunity to provide her suggestions on how the American Rescue funds could be used.

Commissioner Bass-Prieto reiterated needing a workshop on the American Rescue Act.

Commissioner Bass-Prieto stated that there are great opportunities on how the funds could be utilized.

Mayor Harris noted that his recommendation is only a matter of framing the workshop.

Commissioner Sapp agreed that a workshop is necessary so that every Commissioner can bring ideas to the table on utilizing these funds.

City Manager Jack L. McLean Jr. recommended Tuesday, November 16, for a workshop.

Mayor Pro Tem Dowdell rescinded his second.

Mayor Harris stated that he would like to see staff follow up on:

- Premium pay – who qualifies
- Household assistance – examples on the distribution from other municipalities.
- Hardware/software for the police department.
- Flagler street/district one storm ditch.

Comments

City Manager Jack L. McLean Jr.

- City Hall is closed on November 11 and will reopen on November 12.
- Public Works' annual clean-up begins on November 8 through November 19.
- Usually, the second Commission meeting in November is canceled due to the Thanksgiving holiday, unless the Commission objects.
- Seed grant submissions are to be brought back to the Commission in December and not November 9, as stated in the minutes.
- The Christmas parade is scheduled for December 21 at 6 pm.
- Will email to the Commission a list of proposed scheduled holiday festivities.
- Asked Interim Building and Planning Director Charles Hayes to contact Leslie Steele on public relations for the holiday events.
- Stated that the holiday festivities are a community-wide effort which includes Main Street and Parks and Recreation.

Commission

City Clerk Janice Shackelford-Clemons

- No comments

City Attorney Gary Roberts

- Requested to add the sign ordinance to the upcoming workshop or special meeting.

Commissioner Bass-Prieto

- Thanked the police and utility departments for repairing a utility pole struck over the weekend.
- Noted that there have been two individuals killed on King Street and car that struck a power pole.
- Stated that speeding on King Street is a huge problem and needs to be addressed. Asked Police Chief Ashley for assistance in the speeding issue.
- Provided an overview of her experience living in subsidized housing. Asked the Commission to come up with a plan on what affordable housing looks like for the City of Quincy.
- Stated that there is a need for affordable housing in Quincy.
- Invited everyone to Mistletoe Market on December 4.
- Wished everyone a Happy Veteran's Day.

Commissioner Sapp

- Welcomed Police Chief Ashley to the City.
- Noted that each four of the meet and greet for Police Chief Ashley provided a good representation of the City.
- Commended the agencies involved in returning a young lady home safely to her mother. Women to Women agency is providing services to this family.
- Stated that the Women to Women organization funded through the seed grant initiative is working towards the mission set by the Commission.
- Stated that Quincy needs housing. Asked the Commission to stop referencing Gadsden Arms during conversations in incorrect manners. The residents living in Gadsden Arms are not responsible for the conditions; the conditions of the apartments are from years of poor management and maintenance.
- Stated that the Commission should hold apartment management accountable, which has not been the case for Gadsden Arms Apartments.

Commissioner Canidate

- Asked if the accident on Kings Street was related to a DUI.
- Asked Chief Ashley how DUI breathalyzers are administered.

Police Chief Ashley stated that a trained police officer could administer breathalyzers or can defer the observation of an individual to another police municipality.

- Asked the city manager for the status of a response on a Facebook post on the seed grant application.

Interim Building and Planning Director Charles Hayes stated that he is working on responding to the questions.

Mayor Pro Tem Dowdell

- Stated that District One's Halloween event was a success.
- Thanked the city manager and staff personnel for coming out to the haunted house.
- Asked the city manager to follow up with Hattie Demus.
- Welcomed Police Chief Ashley to the City. Looks forward to working with him.

Mayor Harris

- Apologize to Police Chief Ashley for not attending the meet and greet.
- Stated to Police Chief Ashley through the city manager he would like to meet with him.
- Stated that there is an issue with crime that needs addressing.
- Reiterated Rolanda Jackson's comments that it's not working for the citizens. Stated that it's not working for him as well.
- Stated that he feels disrespected by the city manager that he didn't set up a private meeting for each Commission with the new police chief before the public meet and greet.
- Stated that he took no offense to the missing mayor comment.
- Stated that there is a communication problem with the city manager.
- There are some management issues that need to be addressed.
- Time to deal with the management issue.
- Asked the city manager for an update in contacting Mi Mi Robinson.
- Noted the issue with an email thread regarding an IT issue.
- Stated that the city manager was non-responsive during the IT issue.
- Noted an email from Jim Southerland, referencing the city manager's non-response to meet with him.
- Asked that the city manager's contract be placed on the agenda during the first Commission meeting in December.
- Stated that he would bring his concerns about the future of the city manager to the December meeting.

City Manager Jack L. McLean Jr. responds to Mayor Harris' comments:

- Human Resources has set up a meeting with Mi Mi Robinson.
- Stated that the email thread regarding the IT issue be shared with the Commission.
- Stated that the clerk received an update from his executive assistant on the IT issue.
- Stated that the mayor was aware of the IT problems and the timeframe given for resolution.

- Stated that the mayor has not addressed his concern on fair treatment from an appointed official.
- Stated that he texted Mr. Southerland back.
- Stated that he did not know that Mr. Southerland was waiting to speak with him.
- Stated that he did not believe that he disrespected the Commission by moving forward with the meet and greet for Police Chief Ashley.
- Stated that the mayor chose not to communicate.
- Stated that a good police chief was hired.
- Stated to the mayor to do as he pleased in the December meeting.
- Stated that he had done his job well and had not been disrespectful.
- Stated that the mayor had disrespected a colleague sitting on the dais.
- Stated that the mayor had disrespected him.
- Stated that the mayor had not gone by the charter.
- Asked that the December meeting be an open discussion about his future.
- Asked what his charges are.

Mayor Harris responses to City Manager Jack L. McLean Jr.:

- Stated that the city manager is not telling the truth.
- Stated that the city manager has not responded to several emails.
- Stated that other Commissioners can express how they feel towards the mayor.
- Stated that the city manager should bring his concerns to the December meeting.

Comments from the Audience

Rolanda Jackson, no address provided.

- Stated that it is evident that there is a communication problem.
- Stated that the Commission needs to work together.
- Stated that the community is tired of the Commission coming to meetings unprepared.
- Stated that the city manager should brief each Commissioner before the meeting.
- Stated that the city manager and the Commission must work together.
- Stated that there are too many workshops.
- Would like to see more growth with the Commission.
- Stated that change needs to be made.
- Stated that the citizens need relief from the American Rescue Act.
- The fighting needs to stop.
- Stated that a group of citizens is still waiting for cameras to be installed since the August 6 meeting.
- The Commission should work for the better of everyone.

The adjournment was motioned by Mayor Harris and seconded by Commissioner Sapp at 9:50 pm.

Please Note: The City Commission places the official copies of Commission Meeting Minutes on file with the City Clerk's Office upon approval.

Submitted by Janice Shackelford Clemons, City Clerk

APPROVED:

Ronte Harris, Mayor, and Presiding
Officer of the City Commission and
of the City of Quincy, Florida

ATTEST:

Janice Shackelford Clemons, City Clerk per
Clerk of the of Quincy, Florida
Clerk of the City Commission thereof

**THE CITY OF QUINCY
POLICE DEPARTMENT**

121 East Jefferson Street

Quincy, Florida 32351

Phone: (850) 875-7335

Fax: (850) 627-3979

**PARADE/EVENT
PERMIT**

NAME OF ORGANIZATION		PERSON IN CHARGE		DATE	
City of Quincy Florida		Lt. Larry Gilyard		11/17/2021	
ADDRESS OF ORGANIZATION				TELEPHONE NUMBER	
404 W. Jefferson Street, Quincy FL 32351				850-443-9008	
TITLE OF EVENT					
A Candyland Christmas					
DATE OF EVENT:	ALTERNATE DATE:	START TIME	DURATION OF EVENT	ENDING TIME	
11/17/2021		4pm	7 hours	11:00pm	
EVENT LOCATION OR PARADE ROUTE: (if Permit is for parade, attach map indicating route, starting point and ending point.) :					
The parade will start at Stewart Street and Washington Street and travel East to North Madison Street. The parade will end at North Madison Street and Washington Street.					
SPECIAL CONDITIONS OR NEEDS: (Any applicable rental fees, clean up fees, Utility fees, or other services required must be approved by the City Manager prior to permit approval.)					
Trash pick up will be conducted by the City of Quincy Public Works Department					
LIABILITY INSURANCE IN THE AMOUNT OF \$1,000,000.00 LISTING THE CITY OF QUINCY AS AN ADDITIONAL INSURED, WITH A HOLD HARMLESS AGREEMENT, MUST BE OBTAINED AND ATTACHED TO PERMIT.					
Insurance and Agreement Attached: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>					
Parade / Event Permit: <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <i>Chief Jitty J. Ashby 11-23-2021</i>					
Parade / Event Permit: <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied _____					
FDOT Permit: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> N/A					
COMMENTS: <u>The police dept. will seek permission from FDOT to close N. Madison St., after the commission approval</u>					

TEMPORARY CLOSING OF STATE ROAD PERMIT

Date: 11-17-2021

Permit No. _____

Governmental Entity

Approving Local Government CITY OF QUINCY Contact Person LT LARRY GILYARD
 Address 121 E. JEFFERSON STREET QUINCY FL 32351
 Telephone 8509442335 Email lgilyard@myquincy.net

Organization Requesting Special Event

Name of Organization CITY OF QUINCY Contact Person DELODY FAGG
 Address 404 W. JEFFERSON STREET QUINCY FL 32351
 Telephone 8505084599 Email dfagg@myquincy.net

Description of Special Event

Event Title A CANDYLAND CHRISTMAS Date of Event 12-10-2021
 Start Time 6:00 PM End Time 8:00 PM
 Event Route (attach map) 2021 CHRISTMAS PARADE (SEE ATTACHED MAP)
 Detour Route (attach map) 2021 CHRISTMAS PARADE (SEE ATTACHED MAP)

Law Enforcement Agency Responsible for Traffic Control

Name of Agency QUINCY POLICE DEPARTMENT

US Coast Guard Approval for Controlling Movable Bridge

Not Applicable
 Copy of USCG Approval Letter Attached
 Bridge Location _____

The Permittee will assume all risk of and indemnify, defend and save harmless the State of Florida and the FDOT from and against any and all loss, damage, cost or expense arising in any manner on account of the exercise of this event.

The Permittee shall be responsible to maintain the portion of the state road it occupies for the duration of this event, free of litter and providing a safe environment to the public.

Signatures of Authorization

Event Coordinator LT LARRY GILYARD Signature _____ Date _____
 Law Enforcement Name/Title Chief John J. Gashley Signature Chief John J. Gashley Date 11-23-2021
 Government Official Name/Title _____ Signature _____ Date _____

FDOT Special Conditions

FDOT Authorization

Name/Title _____ Signature _____ Date _____

RESOLUTION No. 1416-2021

A RESOLUTION GRANTING THE REQUEST OF THE CITY OF QUINCY THE TEMPORARY ROAD CLOSING FOR THE 2021 GADSDEN COUNTY HIGH SCHOOL HOMECOMING PARADE

WHEREAS, the City of Quincy has requested the closing of certain roads for its 2021 Christmas Parade to be held on Friday, December 10th, 2021; and,

WHEREAS, the City of Quincy has determined that said road closings are necessary in order for the 2021 Christmas Parade to take place as planned and that such use will not interfere with the safe and efficient movement of traffic or cause danger to the public.

NOW THEREFORE BE IT RESOLVED by the City Commission of the City of Quincy, Florida, in lawful session assembled, that the city of Quincy does hereby authorize and permit the temporary closing of the following State/County and City Roads; North Madison Street between the intersections of Jefferson Street (Hwy 90) and King Street, North Adams Street between the intersections of Jefferson Street (Hwy 90) and King Street, Washington Street between the intersections of North Madison Street and Ward Street, Monroe Street between the intersections of Jefferson Street (Hwy 90) and Franklin Street, Jackson Street between the intersections of Jefferson Street (Hwy 90) and Franklin Street, Calhoun Street between the intersections of Jefferson Street (Hwy 90) and Franklin Street, and Stewart Street between the intersections of Jefferson Street (Hwy 90) and Franklin Street (Hwy 90). This road closure will be from 4:30p.m. until 11:00p.m. on Friday, December 10th, 2021, for its 2021 Christmas Parade.

PASSED in open session of the City Commission of the City of Quincy, Florida
on the ____ day of _____, A.D., 2021

Ronte Harris
Presiding Officer of the City Commission of the
City of Quincy, Florida

ATTEST:

Janice Shackelford
Clerk of City of Quincy and
Clerk of the City Commission thereof

Law Offices of
GARY A. ROBERTS & ASSOCIATES, LLC

A Limited Liability Company

Gary A. Roberts, Esq.
Municipal Law
Personal Injury
Wrongful Death
Criminal Defense

Tiffani N. Brown, Esq.
Criminal Defense
Family Law
Personal Injury
Contract Disputes

E-mail: Garyr@garyrobertslaw.com

E-mail: Tiffani@garyrobertslaw.com

City of Quincy, City Hall
404 West Jefferson Street
Quincy, Florida 32351

**RE: LEGAL OPINION ON CITY COMMISSIONER'S MOTION TO FREEZE
PAY AND HIRING BY THE CITY MANAGER**

Dear Commissioners:

At the November 9, 2021, City Commission meeting, a motion was made and passed by the City Commissioners, by a 3-2 vote, to prohibit the City Manager from hiring new employees and to freeze all pay raises. As such, I was asked if the stated motion caused the Commissioners to interfere with the day-to-day activities of the City Manager as described in the Charter. The Charter states in part:

Sec. 2.04. - Prohibitions.

(c) Interference with administration. Except for the purpose of inquiries under section 2.15, the commission or its members shall deal with city officers and employees who are subject to the direction and supervision of the city manager solely through the city manager, and neither the commission nor its members shall give orders to any such officer or employee, either publicly or privately. Violation of this provision shall constitute a misdemeanor to be prosecuted and punished as provided by state law.

The Charter, as currently written, prohibits the interference of the day-to-day activities/administration of the City Manager by the City Commission. Therefore, the motion places the City Commission as a de facto City Manager in violation of the Sec. 2.04, as freezing hiring and pay raises infringes on the City Manager's ability to carry out his duties and responsibilities under the Charter. In particular:

Sec. 3.04. - Powers and duties of the city manager.

The city manager shall be the chief administrative officer of the city. He shall be responsible to the commission for the administration of all city

affairs placed in his charge by or under this charter. He shall have the following powers and duties:

- (1) He shall employ or appoint all city employees and appointive administrative officers provided for by or under this charter, except as otherwise provided by law, this charter, or rules adopted by the commission pursuant to this charter. All such employees shall serve at the pleasure of the city manager....*

Under the powers and duty of the City Manager, the Charter states “**he shall employ or appoint all city employees...**” This language is unambiguous and clearly means the City Manager has power to hire and pay employees of the City of Quincy at his discretion and this duty cannot be usurped by the City Commission by motion, only by charter amendment. The proper direction from this point forward is to rescind the motion.

Respectfully yours,

GARY A. ROBERTS & ASSOCIATES, LLC

Gary A. Roberts, Esq.

Gary A. Roberts, Esq.
City Attorney

RESOLUTION NUMBER: 1417-2021

**RESOLUTION OF THE CITY OF QUINCY, FLORIDA, SETTLING
A LAWSUIT FILED BY THE CITY MANAGER AND PROVIDING
FOR COMPLIANCE WITH LAW**

WHEREAS, on November 9, 2021, the City Commissioners voted 3-2, to prohibit the City Manager from hiring new employees and to freeze all pay raises unless it's brought before the City Commission; and,

WHEREAS, on November 10, the City Attorney wrote an opinion letter that stated the November 9, 2021, vote infringed upon the City Manager's powers and duties under the charter of the City of Quincy; and,

WHEREAS, on November 15, 2021, the City Manager filed a lawsuit in the Circuit Court of Gadsden County, seeking a declaratory judgment and injunction against the City of Quincy pursuant to the November 9, 2021, vote restricting his authority; and,

WHEREAS, on November 17, 2021, a court hearing was conducted on the City Manager's motion and the court encouraged the parties to resolve this matter at the City Commission level in lieu of judicial intervention in City matters; and,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSIONERS OF THE CITY OF QUINCY, AS FOLLOWS:

Section I. The City Commission for the City of Quincy, Florida, rescinds its 3-2 vote on November 9, 2021, and allows the City Manager to perform his duties and responsibilities as outlined in the City Charter, in particular, sections 2.04 and 3.04.

Section II. The City Commission for the City of Quincy adopts the narrative description set forth above and will comply with its Charter.

PASSED AND DULY ADOPTED by the City Commission of the City of Quincy, Florida this _____ day of November 2021.

CITY OF QUINCY, FLORIDA

By: _____
Name: RONTE R. HARRIS
Title: Mayor

Approved as to form:

Attest:

By: _____
Name: GARY A. ROBERTS
Title: City Attorney

By: _____
Name: JANICE SHACKLEFORD
Title: City Clerk

Gadsden County Men Of Action

109 North Madison Street

Quincy, Florida 32351

City of Quincy, 404 West Street, Quincy, FL 32351

May, 12, 2021

To: Quincy City Commissioners

Thanks for your financial support for Toys for Tots. You have provided steadfast support for several years. Your support enabled 3,120 children to receive toys. The funds were used to purchase toys and transport toys from South Florida. We distributed 2,789 toys, 464 books and 1,000 stockings.

We would like to upgrade the toys given to our youth this year. Our goal is always to insure every child that makes a request has a merry Christmas.

I am requesting \$5,000.00 for this year as before. If approved, please remit payable: Toys For Tots. Mail funds to: Gadsden County Men Of Action, 109 N, Madison Street, Quincy, FL 32351

Thanks for your support



Sam Palmer, Toys For Tots Coordinator



Henry Gunn, President

Gadsden County Men Of Action

Gifts purchased by Local Campaign

Toys, Books, and Stocking Stuffers purchased by the Local Campaign or Unit.

Total number of toys:	669
Total number of books:	0
Total number of stocking stuffers:	0

Gifts Collected by Local Campaign

All Toys, Books, and Stocking Stuffers not included in the total numbers above.

These represent donations from the local community and local campaign sponsors.

EXAMPLES: Toy Donation Boxes, Local Events and Parties, Local Gift In Kind

Total number of toys:	2789
Total number of books:	12
Total number of stocking stuffers:	280

Section 7: Gift Distributions, and Children Assisted

Total Gift Distribution

Total number of Toys, Books, and Stocking Stuffers distributed by your local campaign or Unit.

DOES NOT include gifts transferred to another Local Campaign(s) or UNIT(s)

Total number of toys:	9337
Total number of books:	464
Total number of stocking stuffers:	1000

Adjusted Distribution Total For Release To Public: (Auto-Calculated) 9691

Numbers are based on following formula:

One (1) Toy = 1 Toy

Three (3) books = 1 Toy

Five (5) stocking stuffers = 1 Toy

Total number of children receiving toys:

3120

Local Campaign Inventory Summary

Based on the numbers you reported in the previous sections, your local campaign inventory:

BALANCES

If you After Action Report Balances, click the Submit button to continue.

If your After Action Report Does Not Balance, your Inventory MUST balance before you can continue with the After Action Report.

To revise your numbers do one of the following:

Revise Gift Transfers

Revise Gifts Collected

Revise Gift Distributions

Revise Total Remaining Inventory after the current Campaign

For numbers that are auto-calculated and you are not able to revise, contact your Accounting Specialist

Total Remaining Inventory reported in Section 3:	Auto-Calculated Remaining Inventory based on Sections 4, 5, and 6:
---	---

Total number of toys:	501	501
Total number of books:	63	63
Total number of stocking stuffers:	300	300

Total number of children receiving toys:	3120
Average number of toys given to each child: (Auto-calculated)	3.11

Section 8: Media Support

Television

List the TV stations supporting, and their network affiliation (ABC, NBC, CBS, FOX, etc.):

Radio

List the radio stations supporting, and their network affiliation (ABC, NBC, CBS, FOX, etc.):

CITY OF QUINCY, FL
REGULAR COMMISSION MEETING
TABLE OF CONTENTS

1. October, 2021 Actual Net Operational Results
2. Projected First Quarter (October thru December, 2021) Net Operational Results
3. Analysis of October, 2021 Revenues – Budget vs Actual and Current Year vs Prior Year Results
4. Use of Fund Balance & Retained Earnings in FY 2021-2022 Approved Budget
5. General and Enterprise Funds' Usage of Prior Year Funds in Approved Budgets for Fiscal Years 2019-2020, 2020-2021, and 2021-2022
6. Governmental Funds Unassigned Fund Balance and Proprietary Funds Unrestricted Retained Earnings
7. Items Not Funded by the Approved Budget for 2021-2022
8. Approved Appropriation for American Rescue Plan Act Grant
9. IAFF Fire Union Contract Negotiations
10. Police Union Contract Negotiations
11. Punch Clock Plus \$2,600 Plan, approved by Commissioners

City of Quincy, FL
Month of October, 2021
Net Operational Actual Results

	<u>General Fund</u>	<u>Enterprise Fund</u>	<u>Total Funds</u>
Revenues	\$670,311	\$1,960,928	\$2,631,239
Less Surcharge Monies Restriction		(\$80,579)	(\$80,579)
Revenues Available for Operations	<u>\$670,311</u>	<u>\$1,880,349</u>	<u>\$2,550,660</u>
Expenses	<u>(\$839,824)</u>	<u>(\$1,525,839)</u>	<u>(\$2,365,663)</u>
Net Results	<u>(\$169,513)</u>	<u>\$354,511</u>	<u>\$184,998</u>

①

City of Quincy, FL
Projections for the Quarter Ending December 31, 2021
Projected Net Operational Results

	<u>General Fund</u>	<u>Enterprise Fund</u>	<u>Total Fund</u>
Revenues	\$2,709,233	\$5,882,785	\$8,592,018
Less Surcharge Monies Restriction	\$0	(\$241,737)	(\$241,737)
Revenues Available for Operations	<u>\$2,709,233</u>	<u>\$5,641,048</u>	<u>\$8,350,281</u>
Expenses	<u>(\$2,519,471)</u>	<u>(\$5,379,206)</u>	<u>(\$7,898,677)</u>
Net Results	<u>\$189,762</u>	<u>\$261,843</u>	<u>\$451,605</u>

FY 2022 Enterprise Transfers to General Fund	\$1,399,954
FY 2022 Percentage of Enterprise Transfers	51.67%
FY 2021 Enterprise Transfers to General Fund	\$1,300,302
FY 2021 Percentage of Enterprise Transfers	39.84%

②

City of Quincy, FL
 Analysis of October 2021 Revenue
 Budget vs Actual and Current vs Prior Year
 as of November 22, 2021

Account Number	Description	FY 2022 Adjusted Budget	FY 2022 YTD Budget	FY 2022 YTD Amount	FY 2022 Budget vs Actual Variance	Prior YTD FY 2021 Amount	Current vs Prior YTD Variance
402-343-10000	SALES	\$2,046,420	\$170,535	\$162,510	(\$8,025)	\$186,876	(\$24,366)
402-343-16000	CONNECTIONS	\$8,637	\$720	\$0	(\$720)	\$588	(\$588)
402-343-17000	FORFEITED DISCOUNTS - PENALTIE	\$31,005	\$2,584	\$2,334	(\$249)	\$2,915	(\$581)
402-343-19000	CUT ON/OFF FEES					\$0	\$0
402-343-50000	SEWER SURCHARGE O/S	\$62,514	\$5,210	\$4,086	(\$1,123)	\$5,713	(\$1,627)
402-361-10000	INTEREST REVENUE	\$321	\$27	\$18	(\$9)	\$25	(\$7)
402-381-10000	INTERFUND TRANSFER	\$18,171	\$1,514	\$1,514	\$0	\$37,334	(\$35,820)
403-331-01019	H-M FEMA REIMB MICHAEL	\$205,000	\$17,083	\$0	(\$17,083)	\$0	\$0
403-343-11000	RESIDENTIAL SALES	\$5,386,439	\$448,870	\$440,188	(\$8,682)	\$487,792	(\$47,604)
403-343-12000	COMMERCIAL SALES	\$6,963,630	\$580,303	\$598,811	\$18,508	\$641,270	(\$42,460)
403-343-13000	INDUSTRIAL SALES	\$1,392,262	\$116,022	\$137,801	\$21,780	\$111,676	\$26,125
403-343-14000	STREET LIGHTING SALES	\$10,244	\$854	\$3,765	\$2,911	\$133	\$3,632
403-343-15000	INTERDEPARTMENTAL SALES	\$315,779	\$26,315	\$30,729	\$4,414	\$22,606	\$8,122
403-343-16000	CONNECTIONS	\$52,881	\$4,407	\$548	(\$3,859)	\$309	\$239
403-343-16500	Hurricane Michael Surcharge	\$981,660	\$81,805	\$80,579	(\$1,226)	\$91,183	(\$10,605)
403-343-16710	VISTA BRACE VOLUNTEER GRANT	\$29,536	\$2,461	\$0	(\$2,461)	\$2,882	(\$2,882)
403-343-17000	FORFEITED DISCOUNTS - PENALTIE	\$149,640	\$12,470	\$13,189	\$719	\$12,647	\$541
403-343-18000	SALE OF MATERIAL	\$0	\$0	\$10,077	\$10,077	\$0	\$10,077
403-343-19000	CUT ON/OFF FEES	\$29,097	\$2,425	\$510	(\$1,915)	\$6,368	(\$5,858)
403-343-24000	TRANSFER RENT	\$8,590	\$716	\$705	(\$11)	\$705	\$0
403-343-27000	MISCELLANEOUS CHARGES	\$7,325	\$610	(\$258)	(\$868)	\$908	(\$1,166)
403-343-90000	MISCELLANEOUS REVENUES	\$0	\$0	\$84	\$84	\$123	(\$39)
403-361-10000	INTEREST REVENUE	\$1,008	\$84	\$0	(\$84)	\$39	(\$39)
403-389-90001	USE OF RETAINED EARNINGS	\$854,251	\$71,188	\$0	(\$71,188)	\$0	\$0
404-343-10000	SALES	\$2,028,145	\$169,012	\$136,261	(\$32,751)	\$157,246	(\$20,985)
404-343-15000	INTERDEPARTMENTAL SALES	\$87,195	\$7,266	\$6,162	(\$1,104)	\$4,340	\$1,822
404-343-16000	CONNECTIONS	\$23,165	\$1,930	\$2,112	\$182	\$572	\$1,540
404-343-17000	FORFEITED DISCOUNTS-PENALTIES	\$25,439	\$2,120	\$1,945	(\$175)	\$2,529	(\$584)
404-343-27000	MISCELLANEOUS CHARGES	\$21,856	\$1,821	\$0	(\$1,821)	\$4,704	(\$4,704)
404-343-30000	WATER SURCHARGE O/S	\$106,759	\$8,897	\$6,330	(\$2,567)	\$9,006	(\$2,676)
404-361-10000	INTEREST REVENUE	\$1,818	\$152	\$24	(\$127)	\$209	(\$185)
405-343-10000	GAS SALES	\$1,532,086	\$127,674	\$101,357	(\$26,316)	\$63,147	\$38,210
405-343-15000	GAS INTERDEPARTMENTAL SALES	\$9,408	\$784	\$148	(\$636)	\$170	(\$22)
405-343-16000	GAS CONNECTIONS	\$10,962	\$914	\$1,275	\$362	\$250	\$1,025
405-343-17000	GAS FORFEITED DISCS-PENALTIES	\$26,981	\$2,248	\$1,884	(\$364)	\$1,356	\$528
405-343-27000	GAS OTHER CHARGES	\$654	\$55	(\$192)	(\$247)	\$0	(\$192)
405-361-10000	INTEREST REVENUE	\$137	\$11	\$0	(\$11)	\$8	(\$8)
405-369-90000	MISCELLANEOUS REVENUE	\$136,502	\$11,375	\$0	(\$11,375)	\$0	\$0
406-343-11000	RESIDENTIAL SALES	\$742,742	\$61,895	\$61,458	(\$438)	\$60,506	\$952
406-343-12000	COMMERCIAL SALES	\$527,503	\$43,959	\$44,638	\$680	\$42,011	\$2,627
406-343-15000	YARD TRASH COLLECTION	\$144,538	\$12,045	\$11,936	(\$109)	\$11,817	\$120
406-343-17000	FORFEITED DISCOUNTS-PENALTIES	\$18,561	\$1,547	\$1,449	(\$98)	\$1,485	(\$36)
406-381-00010	Non-Operating Transfer					\$4,720	(\$4,720)
407-343-44000	GARBAGE TIPPING FEES	\$150,825	\$12,569	\$29,146	\$16,577	\$13,920	\$15,226
407-381-00010	Non-Operating Transfer	\$10,970	\$914	\$914	\$0	\$1,023	(\$109)

** GRAND TOTAL ** \$24,160,656 \$2,013,388 \$1,894,038 (\$119,350) \$1,991,111 (\$97,074)

Conclusion: FY 2021-2022 actual revenues are less than budgeted revenues by \$119,350, and less than prior year revenues by \$97,074.

3

CITY OF QUINCY, FL
USE OF FUND BALANCE & RETAINED EARNINGS IN FY 2021-2022 BUDGET

GENERAL FUND USE OF FUND BALANCE		
001-430-541-60632	RESURF & SIDEWALKS	\$430,054
001-430-541-60643	Shop Truck	\$175,000
001-440-572-60644	EQUIPMENT Utility Trailers/ Weedeaters	\$15,000
001-110-552-60620	CHAMBER BUILDING IMPROVEMENTS	\$190,000
001-110-552-60641	OFFICE FURNITURE & EQUIPMENT	\$10,446
001-210-521-60641	OFFICE FURNITURE & EQUIPMENT	\$12,500
001-389-00000	USE OF FUND BALANCE	<u><u>\$833,000</u></u>
ENTERPRISE FUND USE OF RETAINED EARNINGS		
402-520-535-60644	EQUIPMENT	\$10,000
403-539-531-60640	STORM HARDENING EQUIPMENT	\$10,000
403-591-531-60644	EQUIPMENT	\$125,000
405-561-532-60644	EQUIPMENT	\$40,000
402-540-535-60644	EQUIPMENT	\$80,000
403-591-531-30341	CONTRACTUAL SERVICES	\$343,281
403-539-531-30469	CONTRACTUAL TREE TRIMMING	\$172,855
403-539-531-10120	REGULAR SALARIES WAGES - LINE CLEARING	\$73,115
403-389-90001	USE OF RETAINED EARNINGS	<u><u>\$854,251</u></u>

4

CITY OF QUINCY, FL
GENERAL & ENTERPRISE FUNDS' USAGE OF PRIOR YEAR FUNDS IN APPROVED BUDGETS
Fiscal Years FY 2020 to 2022

GENERAL FUND USAGE OF FUND BALANCE (BUDGET)

	FY 2021-2022	FY 2020-2021		FY 2019-2020
Total Revenues	\$11,315,216	\$11,616,082	(*)	\$9,853,370
Revenues and Transfers	\$10,482,216	\$10,838,669		\$9,553,370
Fund Balance Usage	\$833,000	\$777,413		\$300,000
Percentage - Fund Balance	7.4%	6.7%		3.0%

(*) Grants Included

ENTERPRISE FUND USAGE OF RETAINED EARNINGS (BUDGET)

	FY 2021-2022	FY 2020-2021		FY 2019-2020
Total Revenues	\$24,918,519	\$32,459,337	(*)	\$25,841,244
Revenues and Transfers	\$24,064,268	\$31,101,187		\$25,841,244
Retained Earnings Usage	\$854,251	\$1,358,150		\$954,347
Percentage - Retained Earnings	3.4%	4.2%		3.7%

(*) Grants Included

5

Excerpt from Fiscal Year 2020 Audit Report

Governmental Funds Unassigned Fund Balance

\$1,096,829

and

Proprietary Funds Unrestricted Retained

Earnings \$3,110,037

6

CITY OF QUINCY, FLORIDA
BALANCE SHEET-GOVERNMENTAL FUNDS
SEPTEMBER 30, 2020

	<u>General Fund</u>	<u>Community Redevelopment Agency</u>	<u>Non-Major Governmental</u>	<u>Total Governmental Funds</u>
Assets				
Cash and Cash Equivalent	\$ 870,440	\$ 241,203	\$ 175,458	\$ 1,287,101
Investments	851,141	0	0	851,141
Receivables (Net)	378,185	0	0	378,185
Assessment Receivables (Net)	172,699	0	0	172,699
Due from Other Governments	318,124	0	0	318,124
Prepaid Expenses	0	0	0	0
Total Assets	<u>2,590,589</u>	<u>241,203</u>	<u>175,458</u>	<u>3,007,250</u>
Liabilities and Fund Balances				
Liabilities				
Accounts Payable	339,330	14,537	0	353,867
Accrued Expenses	482,267	4,453	0	486,720
Due to Other Governments	0	0	0	0
Advances from Other Funds	0	0	0	0
Unearned Revenue	379,785	0	0	379,785
Total Liabilities	<u>1,201,382</u>	<u>18,990</u>	<u>0</u>	<u>1,220,372</u>
Deferred Inflows of Resources	<u>119,679</u>	<u>0</u>	<u>0</u>	<u>119,679</u>
Fund Balances				
Nonspendable:				
Prepays	0	0	0	0
Advances to Other Funds	0	0	0	0
Restricted for:				
Law Enforcement	0	0	25,879	25,879
Physical Environment	0	0	0	0
Economic Environment	0	222,213	0	222,213
Debt Service	172,699	0	149,579	322,278
Assigned	0	0	0	0
Unassigned	1,096,829	0	0	1,096,829
Total Fund Balances	<u>1,269,528</u>	<u>222,213</u>	<u>175,458</u>	<u>1,667,199</u>
Total Liabilities and Fund Balance	<u>\$ 2,590,589</u>	<u>\$ 241,203</u>	<u>\$ 175,458</u>	<u>\$ 3,007,250</u>

(69)

See accompanying notes to Financial Statements

CITY OF QUINCY, FLORIDA
STATEMENT OF FUNDS NET POSITION-PROPRIETARY FUNDS
FOR THE YEAR ENDED SEPTEMBER 30, 2020

	Business-Type Activities					
	Enterprise Funds			Total		Internal Service Fund
	Water Fund	Major Funds Electric Fund	Wastewater Fund	Non-Major Funds	Enterprise Funds	
Liabilities						
Current Liabilities						
Accounts Payable	\$ 163,245	\$ 1,489,702	\$ 553,299	\$ 210,897	\$ 2,417,143	\$ 12,262
Accrued Payroll	12,398	95,561	14,688	16,714	139,361	3,431
Due to other Governments	0	0	0	26,878	26,878	0
Accrued Interest Payable	30,905	95,883	19,766	8,190	154,744	0
Current Portion:						
Bonds Payable	265,018	320,186	123,947	26,851	736,002	0
Notes Payable	230,433	0	27,717	0	258,150	0
Capitalized Leases Payable	27,464	87,884	49,435	0	164,783	0
Compensated Absences Payable	2,164	19,342	2,425	6,292	30,223	1,553
Deferred Revenue	0	0	20,000	0	20,000	0
Total Current Liabilities	731,627	2,108,558	811,277	295,822	3,947,284	17,246
Noncurrent Liabilities						
Customer Deposits	21,573	1,477,730	0	8,623	1,507,926	0
Advances from Other Funds	0	1,439,829	200,000	0	1,639,829	0
Long-term Portion:						
Bonds Payable	3,329,922	4,471,181	1,475,739	564,461	9,841,303	0
Notes Payable	385,309	1,982,707	591,609	0	2,959,625	0
Capitalized Lease Payable	54,122	173,189	97,419	0	324,730	0
Compensated Absences	6,491	59,065	7,275	17,838	90,669	4,658
Land Fill Closure Liability	0	0	0	239,559	239,559	0
Total Noncurrent Liabilities	3,797,417	9,603,701	2,372,042	830,481	16,603,641	4,658
Total Liabilities	4,529,044	11,712,259	3,183,319	1,126,303	20,550,925	21,904
Net Position						
Net Investment in Capital Assets	(1,372,120)	4,104,500	2,375,231	68,682	5,176,293	61,491
Restricted for Debt Service	1,316,472	2,346,516	666,705	273,273	4,602,966	0
Unrestricted	1,756,063	(55,034)	643,929	765,079	3,110,037	21,147
Total Net Position	1,700,415	6,395,982	3,685,865	1,107,034	12,889,296	82,638
Total Liabilities and Net Position	\$ 6,229,459	\$ 18,108,241	\$ 6,869,184	\$ 2,233,337	\$ 33,440,221	\$ 104,542

66

City of Quincy, FI
Items Not Funded by the Approved Budget
as of November 22, 2021

Dire Needs List \$120,778 (Contingency-Reserves \$182,080 possible source)

Capital Items and Aid to Private Organizations moved to Grants Budget, but not funded by ARPA (\$1,709,664):

		Purpose
001-110-511-80820	AID TO PRIVATE ORGANIZATIONS	\$80,000 Non-profit organizations
402-520-535-60644	EQUIPMENT	\$25,000 Sewer infrastructure improvement
402-540-535-60642	VEHICLE	\$50,000 Truck to mount sewer flush machine
402-531-535-60644	EQUIPMENT	\$50,000 Replace manholes/valve boxes
402-531-535-60646	EQUIPMENT	\$39,000 Fiber Optic/Broadband Infratructure
403-591-531-60646	EQUIPMENT	\$183,000 Fiber Optic/Broadband Infratructure
404-539-533-60646	EQUIPMENT	\$39,000 Fiber Optic/Broadband Infratructure
405-561-532-60646	EQUIPMENT	\$39,000 Fiber Optic/Broadband Infratructure
404-520-533-30343	PROFESSIONAL SERVICES	\$25,000 Consultant - water infrastructure/consent analysis
404-539-533-60644	EQUIPMENT	\$75,000 Water 300KWH diesel generator
404-539-533-60644	EQUIPMENT	\$25,000 Purchase a water leak detection system

ORGANIZATION EXPENSES MOVED
FROM ORIGINAL BUDGET TO ARPA
Grant \$630,000

Commissioners Allocation for Fire and Police Union Negot \$150,000 (Contingency-Reserves \$182,080 possible source)

Total Amount Not Yet Funded or Appropriated in Approve \$900,778



FY 2021-2022 CITY OF QUINCY, FL GRANT BUDGET

American Rescue Plan Act Grant

G/L ACCOUNT	ACCOUNT_TITLE	FY22 Budget
Revenues		
001 TO 405-331-39500	AMERICAN RESCUE PLAN ACT GRANT	\$1,709,665
	TOTAL REVENUES	\$1,709,665
Expenses		
001-260-513-30315	COMMUNITY SERVICES - MENTAL HEALTH	\$100,000
001-430-541-60634	STORM WATER FACILITIES	\$660,000
403-591-531-30646	ECONOMIC DEVELOPMENT INITIATIVE	\$500,000
001-220-521-60641	EQUIPMENT	\$140,000
TBD		\$309,665
	TOTAL EXPENSES	\$1,709,665

Flagler Street
 Flooding \$460,000
 and Ditch on Florida
 Avenue & Lincoln to
 Williams Street
 \$200,000
 Utility Assistance
 Police
 Premium Pay

CITY OF QUINCY, FL
 IAFF CONTRACT UNION NEGOTIATIONS
 PROJECTED COST FOR YEARS ONE THRU THREE

	Name	IAFF CONTRACT SALARY 2021- 2022 STEP ONE	IAFF CONTRACT SALARY 2022-2023 STEP TWO	IAFF CONTRACT SALARY 2023-2024 STEP THREE	JOB TITLE
1	BARRETT, MATTHEW P	\$35,858.54	\$38,576.51	\$40,000.00	FIREFIGHTER II
2	BARRINEAU, COLIN D	\$35,858.54	\$38,576.51	\$40,000.00	FIREFIGHTER II
3	BRYANT, DAMION T	\$35,858.54	\$38,576.51	\$40,000.00	FIREFIGHTER II
4	CLARK, MICHAEL N	\$53,739.88	\$56,782.28	\$60,000.00	CAPTAIN
5	DAVIS, DIANTE L	\$35,858.54	\$38,576.51	\$40,000.00	FIREFIGHTER II
6	DUDLEY, DARRIUS	\$53,739.88	\$56,782.28	\$60,000.00	CAPTAIN
7	GIVENS, DARIUS T	\$35,858.54	\$38,576.51	\$40,000.00	FIREFIGHTER II
8	HALL, PHATARIOS C	\$35,858.54	\$38,576.51	\$40,000.00	FIREFIGHTER II
9	HONDERICK, JAMES P	\$46,465.77	\$48,501.58	\$50,000.00	LIEUTENANT
10	JACKSON, SHAVAR'RIS N	\$35,858.54	\$38,576.51	\$40,000.00	FIREFIGHTER II
11	MARTINEZ, ENRIQUE D	\$35,858.54	\$38,576.51	\$40,000.00	FIREFIGHTER II
12	NOTTAGE, KYLE A	\$35,858.54	\$38,576.51	\$40,000.00	FIREFIGHTER II
13	PIAZZA, VINCENT C	\$35,858.54	\$38,576.51	\$40,000.00	FIREFIGHTER II
14	PRIDEMORE, KENT A	\$46,465.77	\$48,501.58	\$50,000.00	LIEUTENANT
15	ROCK JR, STEVEN R	\$35,858.54	\$38,576.51	\$40,000.00	FIREFIGHTER II
16	SADLER, SHELBY D	\$35,858.54	\$38,576.51	\$40,000.00	FIREFIGHTER II
17	SANDERS JR, CHARLIE B	\$46,465.77	\$48,501.58	\$50,000.00	LIEUTENANT
18	SHERROD, JAMES T	\$35,858.54	\$38,576.51	\$40,000.00	FIREFIGHTER II
19	STALLWORTH, ULRICK O	\$46,465.77	\$48,501.58	\$50,000.00	LIEUTENANT
20	TURNAGE, CHRISTOPHER	\$35,858.54	\$38,576.51	\$40,000.00	FIREFIGHTER II

CURRENT SALARY \$795,362.40 \$847,642.02 \$880,000.00
FRINGE BENEFITS \$397,681.20 \$423,821.01 \$440,000.00

TOTAL SALARY WITH FRINGE BENEFITS \$1,193,043.60 \$1,271,463.03 \$1,320,000.00

2021-2022 BUDGET -1,052,016.00 -1,052,016.00 -1,052,016.00

ADDITIONAL FUNDS TO BUDGET \$141,027.60 \$219,447.03 \$267,984.00

CUMULATIVE INCREASE OVER 3 YEARS (*) \$360,474.63 \$628,458.63

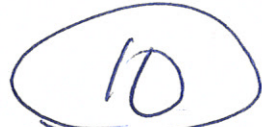
6

**CITY OF QUINCY, FL
POLICE RATES PER NEGOTIATION
FISCAL YEARS 2021-2022 TO 2023-2024**

Name	HIRE DATE	HR RATE	ANNUAL SALARY	INCREASE PER STEP PLAN	FY 2021-2022 Hourly Rate	JOB TITLE	STEP ONE - 2080 and 2184 HRS	STEP TWO - 2080 and 2184 HRS	STEP THREE - 2080 and 2184 HRS
1 CLARK, ASHLEY J	2/5/2018	17.06	\$35,484.80	\$4,534.40	19.24	DETECTIVES/CRIMINAL INV	\$ 40,019.20	\$ 41,204.80	\$ 42,452.80
2 SMITH, ERIC D	8/26/2019	17.06	\$35,484.80	\$4,534.40	19.24	DETECTIVES/CRIMINAL INV	\$ 40,019.20	\$ 41,204.80	\$ 42,452.80
3 ADAMS, DERRICK L	3/15/2021	16.73	\$36,538.32	\$5,481.84	19.24	POLICE OFFICER	\$ 42,020.16	\$ 43,265.04	\$ 44,575.44
4 BARBER, HAROLD J	7/8/2002	21.26	\$46,431.84	\$6,071.52	24.04	POLICE SERGEANT	\$ 52,503.36	\$ 54,075.84	\$ 55,692.00
5 BOLDS, PATRICK J	2/19/2021	16.23	\$35,446.32	\$6,573.84	19.24	POLICE OFFICER	\$ 42,020.16	\$ 43,265.04	\$ 44,575.44
6 BOYD, SHAWN F	7/9/2012	19.26	\$42,063.84	\$10,439.52	24.04	POLICE OFFICER/SERGEANT	\$ 52,503.36	\$ 54,075.84	\$ 55,692.00
7 CANCECO, CHRISTOPHER R	5/17/2021	16.23	\$35,446.32	\$6,573.84	19.24	POLICE OFFICER	\$ 42,020.16	\$ 43,265.04	\$ 44,575.44
8 CANCECO, JONATHAN L	12/3/2018	17.06	\$37,259.04	\$4,761.12	19.24	POLICE OFFICER	\$ 42,020.16	\$ 43,265.04	\$ 44,575.44
9 CENTENO, ANA M	12/4/2006	20.25	\$44,226.00	\$808.08	20.62	POLICE OFFICER	\$ 45,034.08	\$ 46,285.84	\$ 47,537.60
10 VACANT - DAHLKE	3/9/2020	16.64	\$36,341.76	\$5,678.40	19.24	POLICE OFFICER	\$ 42,020.16	\$ 43,265.04	\$ 44,575.44
11 DILMORE, STACY D	5/17/2021	17.23	\$37,630.32	\$4,389.84	19.24	POLICE OFFICER	\$ 42,020.16	\$ 43,265.04	\$ 44,575.44
12 EDWARDS III, ROBERT J	5/4/2020	16.64	\$36,341.76	\$5,678.40	19.24	POLICE OFFICER	\$ 42,020.16	\$ 43,265.04	\$ 44,575.44
13 GARDNER JR, EDWARD J	10/21/2019	16.64	\$36,341.76	\$5,678.40	19.24	POLICE OFFICER	\$ 42,020.16	\$ 43,265.04	\$ 44,575.44
14 GILYARD JR, LARRY D	3/10/1997	28.24	\$61,676.16	\$1,332.24	28.85	LIEUTENANT	\$ 63,008.40	\$ 65,192.40	\$ 67,376.40
15 HARTIN, ADAM C	5/17/2021	16.23	\$35,446.32	\$6,573.84	19.24	POLICE OFFICER	\$ 42,020.16	\$ 43,265.04	\$ 44,575.44
16 HILL, CARLOS A	10/23/2017	19.74	\$43,112.16	\$9,391.20	24.04	POLICE SERGEANT	\$ 52,503.36	\$ 54,075.84	\$ 55,692.00
17 JORDAN, DEMARLON	1/25/2021	16.32	\$35,642.88	\$6,377.28	19.24	POLICE OFFICER	\$ 42,020.16	\$ 43,265.04	\$ 44,575.44
18 MALAVE, ADRIAN R	7/6/2021	16.23	\$35,446.32	\$6,573.84	19.24	POLICE OFFICER	\$ 42,020.16	\$ 43,265.04	\$ 44,575.44
19 MONROE JR, EUGENE	7/21/2003	24.35	\$53,180.40	\$9,828.00	28.85	LIEUTENANT	\$ 63,008.40	\$ 65,192.40	\$ 67,376.40
20 VACANT - OCONNOR	2/12/2021	16.23	\$35,446.32	\$6,573.84	19.24	POLICE OFFICER	\$ 42,020.16	\$ 43,265.04	\$ 44,575.44
21 RITTMAN, DESMOND	2/5/2021	16.23	\$35,446.32	\$6,573.84	19.24	POLICE OFFICER	\$ 42,020.16	\$ 43,265.04	\$ 44,575.44
22 ROBINSON, GLENDON W	6/6/2005	21.53	\$47,021.52	\$15,986.88	28.85	LIEUTENANT	\$ 63,008.40	\$ 65,192.40	\$ 67,376.40
23 SCHMITT, PHILIPPE N	12/9/2020	16.23	\$35,446.32	\$6,573.84	19.24	POLICE OFFICER	\$ 42,020.16	\$ 43,265.04	\$ 44,575.44
24 SMILEY, DEBRALE L	3/31/2020	16.64	\$36,341.76	\$5,678.40	19.24	POLICE OFFICER	\$ 42,020.16	\$ 43,265.04	\$ 44,575.44
25 TAYLOR, JARVIS L	4/3/2017	19.26	\$42,063.84	\$10,439.52	24.04	POLICE SERGEANT	\$ 52,503.36	\$ 54,075.84	\$ 55,692.00
26 MIMS, OMON	9/13/2021	16.23	\$35,446.32	\$6,573.84	19.24	POLICE OFFICER	\$ 42,020.16	\$ 43,265.04	\$ 44,575.44

CURRENT SALARY \$1,026,753.52
INCREASED SALARY - STEP PLAN \$169,680.16
FRINGE BENEFITS - 66.4% FOR POLICE
TOTAL SALARY FOR UNION POLICE WITH FRINGE BENEFITS
TOTAL AMOUNT INCLUDED IN BUDGET
PROJECTED PBA NEGOTIATIONS' ANNUAL AMOUNT NEEDED IN EXCESS OF BUDGET
 PRIOR YEAR (S) AMOUNT IN EXCESS OF BUDGET
ACCUMULATED AMOUNT NEEDED TO BUDGET THE SALARY INCREASE

\$1,196,433.68	\$1,240,606.64	\$1,278,701.84
\$794,431.96	\$823,762.81	\$849,058.02
\$1,990,865.64	\$2,064,369.45	\$2,127,759.86
\$ (1,875,090.00)	\$ (1,875,090.00)	\$ (1,875,090.00)
\$ 115,775.64	\$ 189,279.45	\$ 252,669.86
\$ 115,775.64	\$ 305,055.09	\$ 557,724.95



CITY OF QUINCY, FL
 COMMISSIONERS' PUNCH CLOCK PLUS \$2,600 PLAN
 FY 2021-2022 BUDGET

Position	Name	HIRE DATE	HR RATE	PER HRS ANNUAL		YEARS OF SERVICE	JOB TITLE	SALARY as of		Revised Salary with 1.5% raise &
				09/30/2021	09/30/2021			1.50%	\$2,600	
FINANCE										
1	REEVES, DONNA M	11/26/2007	\$ 16.59	\$34,507.20	13.89	BILLING AND POSTING CLERK	\$35,024.81	\$ 2,600.00	\$37,624.81	
2	VACANT	6/1/2021	\$ 18.50	\$38,480.00	18.78	GRANT ACCOUNTANT/ACCOUNTANT I	\$39,057.20	\$ 2,600.00	\$41,657.20	
3	WOODARD, GLORIA A	12/1/2003	\$ 22.04	\$45,843.20	17.88	ADMINISTRATIVE ASSY/FINANCIAL CLERK	\$46,530.85	\$ 2,600.00	\$49,130.85	
CUSTOMER SERVICE										
4	HOWARD, SHAKENDRA M	10/21/2019	\$ 12.36	\$25,708.80	1.98	CUSTOMER SERVICE CASHIER	\$26,094.43	\$ 2,600.00	\$28,694.43	
5	TEADA, STEPHANIE M	8/10/2020	\$ 12.10	\$25,170.08	1.18	CUSTOMER SERVICE CASHIER	\$25,547.63	\$ 2,600.00	\$28,147.63	
6	vacant - alexis		\$ 12.81	\$26,634.40		CUSTOMER SERVICE EMPLOYEE	\$27,033.92	\$ 2,600.00	\$29,633.92	
BUILDING & PLANNING										
7	YOUNG, DONNY L	7/26/2021	18.51	\$38,500.80	0.22	BUILDING INSPECTORS	\$39,078.31	\$ 2,600.00	\$41,678.31	
8	KIMBLE, JOANN G	4/8/2019	\$ 16.48	\$34,278.40	2.52	ADMINISTRATIVE ASSISTANT/PERMIT TECH	\$34,792.58	\$ 2,600.00	\$37,392.58	
POLICE										
9	MOORE, ADMETRIC S	11/5/2001	\$ 21.22	\$44,137.60	19.95	ADMINISTRATIVE ASSISTANT	\$44,799.66	\$ 2,600.00	\$47,399.66	
10	MANUEL, SYLVIA	3/7/2016	\$ 13.75	\$28,600.00	5.61	EVIDENCE TECH	\$29,029.00	\$ 2,600.00	\$31,629.00	
11	BASS, JOEL	6/12/2000	\$ 14.77	\$30,721.60	21.35	COMMUNICATION OFFICER	\$31,182.42	\$ 2,600.00	\$33,782.42	
12	KILPATRICK, JANET N	6/15/2015	\$ 12.00	\$24,960.00	6.34	DISPATCHERS/COMMUNICATION OFFICER	\$25,334.40	\$ 2,600.00	\$27,934.40	
13	MATHENEY, DIANE L	2/28/2005	\$ 17.77	\$36,961.60	16.64	OFFICE CLERKS, GENERAL	\$37,516.02	\$ 2,600.00	\$40,116.02	
14	OLIVER, LINDA D	2/20/1989	\$ 18.04	\$37,523.20	32.67	COMMUNICATIONS OFFICER	\$38,086.05	\$ 2,600.00	\$40,686.05	
15	SYKES, TAMMIE L	1/12/2013	\$ 13.00	\$27,040.00	8.76	DISPATCHERS/COMMUNICATION OFFICER	\$27,445.60	\$ 2,600.00	\$30,045.60	
16	WHITEHEAD, HELEN	5/6/2002	\$ 15.61	\$32,468.80	19.45	COMMUNICATIONS OFFICERS	\$32,955.83	\$ 2,600.00	\$35,555.83	
17	FINUFF, LAURIE A	9/25/2019	\$ 12.00	\$24,960.00	2.05	DISPATCHERS/COMMUNICATION OFFICER	\$25,334.40	\$ 2,600.00	\$27,934.40	
18	JOHNSON, BRANDI J	5/1/2019	\$ 12.00	\$24,960.00	2.46	DISPATCHERS/COMMUNICATION OFFICER	\$25,334.40	\$ 2,600.00	\$27,934.40	
FIRE										
19	WHIDDON, CELESE M	2/22/1995	\$ 20.84	\$43,347.20	26.66	ADMINISTRATIVE ASSISTANT	\$43,997.41	\$ 2,600.00	\$46,597.41	
PARKS & RECREATION										
20	DABADY, JEAN M	7/8/2019	\$ 14.86	\$30,908.80	2.27	RECREATION COORDINATOR	\$31,372.43	\$ 2,600.00	\$33,972.43	
21	FIELDS, IRVIN Q	12/27/2010	\$ 14.00	\$29,120.00	10.81	MAINTENANCE WORKER	\$29,556.80	\$ 2,600.00	\$32,156.80	
22	HIGHMAN, CHRISTOPHER L	5/3/2021	\$ 11.33	\$23,566.40	0.45	MAINTENANCE & REPAIR WORKERS - GENERAL	\$23,919.90	\$ 2,600.00	\$26,519.90	
23	SHERMAN, AUCIA L	10/1/2018	\$ 14.42	\$29,993.60	3.04	ADMINISTRATIVE ASSISTANT	\$30,443.50	\$ 2,600.00	\$33,043.50	
24	SWEET III, WILLIAM L	9/17/2018	\$ 11.33	\$23,566.40	3.08	MAINTENANCE & REPAIR WORKERS - GENERAL	\$23,919.90	\$ 2,600.00	\$26,519.90	
25	WALKER, ERIC T	12/12/2016	\$ 16.83	\$34,999.95	4.84	PARKS & RECREATION SUPERVISOR	\$35,524.95	\$ 2,600.00	\$38,124.95	
26	WILLIAMS, CHRISTOPHER M	10/6/2014	\$ 13.25	\$27,560.00	7.03	Maintenance Worker I	\$27,973.40	\$ 2,600.00	\$30,573.40	
PUBLIC WORKS										
27	UBEVY, ABDULLAH	8/9/2021	\$ 11.33	\$23,566.40	0.18	MAINTENANCE AND REPAIR WORKER, GENERAL	\$23,919.90	\$ 2,600.00	\$26,519.90	
28	CANDIATE, THEODORE R	4/15/2019	\$ 11.59	\$24,107.20	2.50	MAINTENANCE AND REPAIR WORKER, GENERAL	\$24,468.81	\$ 2,600.00	\$27,068.81	
29	DANIELS, LARRY D	7/30/2018	\$ 18.94	\$39,395.20	3.21	PUBLIC WORK SUPERVISOR	\$39,986.13	\$ 2,600.00	\$42,586.13	
30	DAVIS, LITTLE M	8/5/2019	\$ 11.59	\$24,107.20	2.19	MAINTENANCE & REPAIR WORKERS - GENERAL	\$24,468.81	\$ 2,600.00	\$27,068.81	
31	DONALD, DEMETRIC	1/8/2018	\$ 11.33	\$23,566.40	3.77	MAINTENANCE & REPAIR WORKERS - GENERAL	\$23,919.90	\$ 2,600.00	\$26,519.90	
32	JAMES, BOBBY L	2/17/2020	\$ 11.33	\$23,566.40	1.66	MAINTENANCE AND REPAIR WORKER, GENERAL	\$23,919.90	\$ 2,600.00	\$26,519.90	
33	LEE, TROY	6/7/2021	\$ 11.33	\$23,566.40	0.35	MAINTENANCE AND REPAIR WORKER, GENERAL	\$23,919.90	\$ 2,600.00	\$26,519.90	
34	MCCRAY, SAMMY D	5/14/2018	\$ 15.00	\$31,200.00	3.42	Equipment Operator	\$31,668.00	\$ 2,600.00	\$34,268.00	
35	MILLER, SIDNEY M	8/17/2020	\$ 12.50	\$26,000.00	1.16	MAINTENANCE AND REPAIR WORKER, GENERAL	\$26,390.00	\$ 2,600.00	\$28,990.00	
36	PRICE, CHABRICK D	9/10/2012	\$ 16.54	\$34,403.20	9.10	HEAVY EQUIPMENT OPERATOR	\$34,919.25	\$ 2,600.00	\$37,519.25	
37	PRIDE, DEANGELO R	5/14/2018	\$ 15.00	\$31,200.00	3.42	MAINTENANCE WORKER I	\$31,668.00	\$ 2,600.00	\$34,268.00	
38	RODRIGUEZ, DAVID	1/8/2018	\$ 11.85	\$24,648.00	3.77	MAINTENANCE & REPAIR WORKERS - GENERAL	\$25,017.72	\$ 2,600.00	\$27,617.72	
39	VACANT	10/7/2021	\$ 11.33	\$23,566.40	0.02	MAINTENANCE AND REPAIR WORKER, GENERAL	\$23,919.90	\$ 2,600.00	\$26,519.90	

**CITY OF QUINCY, FL
COMMISSIONERS' PUNCH CLOCK PLUS \$2,600 PLAN
FY 2021-2022 BUDGET**

40	VACANT	10/7/2021	\$ 15.00	\$31,200.00	0.02	EQUIPMENT OPERATOR	\$31,668.00	\$	2,600.00	\$34,268.00
41	VACANT	10/7/2021	\$ 15.00	\$31,200.00	0.02	EQUIPMENT OPERATOR	\$31,668.00	\$	2,600.00	\$34,268.00
42	WILLIAMS, MICHAEL L	2/25/2013	\$ 15.51	\$32,260.80	8.64	INMATE SUPERVISOR	\$32,744.71	\$	2,600.00	\$35,344.71
43	DONALDSON, TOMMY	12/13/2017	\$ 16.00	\$33,280.00	3.84	MAINTENANCE & REPAIR WORKERS - GENERAL	\$33,779.20	\$	2,600.00	\$36,379.20
44	GREEN, RICHARD	3/31/1987	\$ 17.80	\$37,024.00	34.56	TRADES WORKER II	\$37,579.36	\$	2,600.00	\$40,179.36
45	WOOD, LEWIS J	5/14/2018	\$ 11.33	\$23,566.40	3.42	MAINTENANCE WORKER I	\$23,919.90	\$	2,600.00	\$26,519.90
46	MARSHALL, LAMONTE A	12/16/2013	\$ 21.85	\$45,448.00	7.83	MECHANIC III	\$46,129.72	\$	2,600.00	\$48,729.72
47	MOYE, JAMICHAEL T	4/19/2021	\$ 16.00	\$33,280.00	0.49	SMALL ENGINE MECHANICS	\$33,779.20	\$	2,600.00	\$36,379.20
UTILITIES										
48	HAMMELMAN, MARK G	8/27/2007	\$ 14.91	\$31,012.80	14.14	STOREKEEPER - UTILITIES	\$31,477.99	\$	2,600.00	\$34,077.99
49	JOYNER, TRINA	7/11/2016	\$ 17.55	\$36,504.00	5.26	ADMINISTRATIVE ASSISTANT	\$37,051.56	\$	2,600.00	\$39,651.56
50	BAILEY, RICHARD B	2/26/2018	\$ 17.39	\$36,171.20	3.63	LINEMAN	\$36,713.77	\$	2,600.00	\$39,313.77
51	BRYANT, TONAYNE L	2/29/2016	\$ 19.28	\$40,102.40	5.63	LINEMAN	\$40,703.94	\$	2,600.00	\$43,303.94
52	CAMPBELL, EDMOND G	5/22/2017	\$ 16.29	\$33,883.20	4.40	TREE TRIMMER	\$34,391.45	\$	2,600.00	\$36,991.45
53	ROBERSON, JAMES	8/7/2017	\$ 16.00	\$33,280.00	4.19	LINEMAN HELPER/LABORER	\$33,779.20	\$	2,600.00	\$36,379.20
54	ALBRITTON, ANTHONY W	11/12/2020	\$ 11.70	\$24,336.00	0.92	METER READER - UTILITIES	\$24,701.04	\$	2,600.00	\$27,301.04
55	BOTELLO, ISRAEL	8/17/2017	\$ 12.98	\$26,998.40	4.16	TREE TRIMMER HELPER	\$27,403.38	\$	2,600.00	\$30,003.38
56	BOJUE, MICHAEL	11/3/1997	\$ 26.17	\$54,433.60	23.96	LINEMAN FOREMAN	\$55,250.10	\$	2,600.00	\$57,850.10
57	CASEY, CHRISTOPHER C	2/20/2018	\$ 20.81	\$43,284.80	3.65	LINEMAN	\$43,934.07	\$	2,600.00	\$46,534.07
58	COLON, JOSE J	7/15/2020	\$ 11.70	\$24,336.00	1.25	METER READER - UTILITIES	\$24,701.04	\$	2,600.00	\$27,301.04
59	VACANT	10/7/2021	\$ 11.50	\$23,920.00	0.02	UTILITIES SERVICE TECH	\$24,278.80	\$	2,600.00	\$26,878.80
60	GREEN, AARON T	9/24/2019	\$ 16.64	\$34,611.20	2.06	LINEMAN HELPER/LABORER	\$35,130.37	\$	2,600.00	\$37,730.37
61	JOHNSON SR, KENNETH B	8/3/2020	\$ 24.96	\$51,916.80	1.20	LINEMAN	\$52,695.55	\$	2,600.00	\$55,295.55
62	JOHNSON, BRIAN S	5/17/2021	\$ 11.25	\$23,400.00	0.41	METER READER - UTILITIES	\$23,751.00	\$	2,600.00	\$26,351.00
63	NGUYEN, TYLER JAMES H	10/5/2020	\$ 11.70	\$24,336.00	1.02	METER READER - UTILITIES	\$24,701.04	\$	2,600.00	\$27,301.04
64	PARKER, CHARLIE L	8/18/1986	\$ 25.49	\$53,019.20	35.18	SENIOR LINEMAN	\$53,814.49	\$	2,600.00	\$56,414.49
65	RHAMES, SAMUEL L	9/28/2017	\$ 19.50	\$40,560.00	4.05	UTILITIES SERVICE TECH	\$41,168.40	\$	2,600.00	\$43,768.40
66	BROWN, RAYMOND L	5/10/2021	\$ 19.25	\$40,040.00	0.43	SENIOR UTILITIES SERVICE TECH	\$40,640.60	\$	2,600.00	\$43,240.60
67	COX, JOSHUA W	3/4/2019	\$ 20.94	\$43,555.20	2.62	WATER & SEWER SUPERINTENDENT	\$44,208.53	\$	2,600.00	\$46,808.53
68	FIGUEROA, DAMIAN	9/1/2020	\$ 11.70	\$24,336.00	1.12	UTILITIES SERVICE TECH	\$24,701.04	\$	2,600.00	\$27,301.04
69	COLON, JOSE	5/22/2017	\$ 16.62	\$34,569.60	4.40	UTILITIES SERVICE TECH	\$35,088.14	\$	2,600.00	\$37,688.14
70	BARNES, GEORGE	1/3/2017	\$ 15.60	\$32,448.00	4.78	UTILITIES SERVICE TECH	\$32,934.72	\$	2,600.00	\$35,534.72
71	BROCK, DAVID L	11/19/2002	\$ 18.72	\$38,937.60	18.92	SENIOR UTILITIES SERVICE TECH	\$39,521.66	\$	2,600.00	\$42,121.66
72	CONE, THOMAS E	10/5/2020	\$ 24.00	\$49,920.00	1.02	SUPERINTENDENT GAS	\$50,688.80	\$	2,600.00	\$53,288.80

\$2,344,582.03

\$2,379,750.76

\$2,566,951

Fringe Benefits - 28% \$187,200.00
 Total Salaries with fringe benefits \$718,746
 Included in the Adopted Budget FY 2021-2022 \$3,285,697
 Amount Unfunded -\$3,001,065
 Contingency - Reserve (\$147,446)
 Amount Unfunded \$284,632

Amount Unfunded - Punch clock/Non-exempt positions \$137,186

\$112,736

Note: The highlighted positions are non-exempt positions who do not punch the clock. The value of these positions is \$20,611.

1/9