

# **City of Quincy**

City Hall

404 West Jefferson Street

Quincy, FL 32351

[www.myquincy.net](http://www.myquincy.net)



## **Meeting Agenda**

**Tuesday, April 23, 2013**

**6:00 PM**

**City Hall Commission Chambers**

## **City Commission**

**Angela Sapp, Mayor (Commissioner District Two)**

**Keith Dowdell, Mayor Pro-Tem (Commissioner District One)**

**Derrick Elias (Commissioner District Three)**

**Andy Gay (Commissioner District Four)**

**Larry Edwards (Commissioner District Five)**

**AGENDA FOR THE REGULAR MEETING OF  
THE CITY COMMISSION OF  
QUINCY, FLORIDA  
Tuesday  
April 23, 2013  
6:00 PM  
CITY HALL CHAMBERS**

**Call to Order**

**Invocation**

**Pledge of Allegiance**

**Roll Call**

**Agenda Approval**

**Approval of Minutes**

1. Approval of Minutes of the April 9, 2013 Regular Meeting  
(Sylvia Hicks, City Clerk)

**Public Hearings, Ordinances, Resolutions and Proclamations**

2. Ordinances No. 1052 (Second Reading)
3. Proclamation in Honor of Mrs. Joe Eda Dixie
4. \*\*Proclamation for the observing of the National Day of Prayer
5. \*\*Proclamation Honoring the Carter- Parramore High School Class of 1963

**Presentation(s)**

6. OMI Annual Report ( Terry Presnal)

**Citizen(s) to be Heard (3 Minute Limit)**

**Consent Agenda**

**Discussion(s)**

7. Historic Preservation Commission Membership Appointment  
(Jack L. McLean Jr. City Manager, Bernard Piawah, Planning Director)

8. Waterline Extension for the Fire Protection to Sawano Heights Subdivision  
(Jack L. McLean Jr. City Manager, Mike Wade Utilities Director, Scott Haire, Interim Fire Chief)

**Report(s)/ Information**

9. Quincy Bus Shuttle Fare Box Procedure  
(Jack L. McLean Jr. City Manager, Bernard Piawah, Planning Director)
10. QFD Monthly Activity Report  
(Jack L. McLean Jr. City Manager, Scott Haire, Interim Fire Chief)
11. Pre- Audit List  
(Jack L. McLean Jr. City Manager, Theresa Moore, Finance Director)
12. Financial Report /P-Card Statement  
(Jack L. McLean Jr. City Manager, Theresa Moore, Finance Director)

**City Manager's Report(s)**

**City Attorney's Report(s)**

**Commissioners' Reports**

**Other**

**Adjournment**

\*Item Not in Agenda Book

\*\* Proclamation Previously Issue by the Mayor (Should not be read)

CITY COMMISSION  
CITY HALL  
QUINCY, FLORIDA

REGULAR MEETING  
APRIL 09, 2013  
6:00 P.M.

The Quincy City Commission met in regular session Tuesday, April 09, 2013, with Mayor Commissioner Sapp presiding and the following present:

Commissioner Keith A. Dowdell  
Commissioner Larry D. Edwards  
Commissioner Gerald A. Gay, III  
Commissioner Derrick D. Elias

**Also Present:**

City Manager Jack L. McLean Jr.  
City Attorney Larry K. White  
City Clerk Sylvia Hicks  
Police Chief Walt McNeil  
Finance Director Theresa Moore  
Customer Service Director Ann Sherman  
Utilities Director Mike Wade  
Information Technology Director John Thomas  
Planning Director Bernard Piawah  
Recreation Director Greg Taylor  
Public Works Director Willie Earl Banks, Sr.  
Account Control Analyst Catherine Robinson  
CRA Director Charles Hayes  
Executive Assistant to City Manager Cynthia Shingles  
Acting Human Resources Director Bessie Evans  
Smart System Engineer Willie Mitchell  
Sergeant At Arms Assistant Chief Glen Sapp

**Call to Order:**

Mayor Commissioner Sapp called the meeting to order, followed by invocation and the Pledge of Allegiance.

**Approval of Agenda**

Commissioner Dowdell made a motion to approve the agenda. Commissioner Edwards seconded the motion. The ayes were unanimous.

### **Approval of Minutes:**

Commissioner Gay made a motion to approve the minutes of the March 26, 2013 regular meeting with corrections if necessary. Commissioner Dowdell seconded the motion. The ayes were unanimous.

### **Public Hearings, Ordinances, Resolutions, and Proclamations:**

At a public hearing, Commissioner Dowdell made a motion to read Ordinance No. 1052 by title only on first reading. Commissioner Gay seconded the motion. Upon roll call by the Clerk, the ayes were Commissioners Dowdell, Edwards, Gay, Elias, and Sapp. The Clerk read the title as follows:

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF QUINCY CHAPTER 74, SECTION 134 REGARDING THE USE OF SEWER TO ADD NEW LANGUAGE TO ITEM (b) PROVIDING THAT A DWELLING CAN NOT BE LIVED IN WITHOUT RUNNING WATER; REPEALLING ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR CODIFICATION AND PROVIDING AN EFFECTIVE DATE.**

There were no comments from the audience. Commissioner Gay made a motion to approve Ordinance No. 1052 on first reading. Commissioner Edwards seconded the motion. Commissioner Gay stated this is a good ordinance, Commissioner Dowdell asked the definition of occupy and Commissioner Elias asked time limits for code enforcement. The Attorney stated everyone will be given due process, it is up to the magistrate to determine the time limit. The Planning Director said the code has a definition of "occupy" and will send it out to the Commission. Upon roll by the Clerk, the ayes were Commissioners Dowdell, Gay, Edwards, Elias and Sapp. Nays were none. The motion carried.

### **Presentation(s): None**

### **Citizen(s) to be Heard**

Vivian Howard of 805 South Virginia Street came before the Commission to complain about the traffic that blocked the entrance to her home along with the trash that was left after the event. She told the Commission that people and cars were blocking Virginia Street. Commissioner Elias asked if there was a car show. The City Manager replied yes there was a car show. Commissioner Elias asked the Clerk to check the records to see if the Commission voted not to allow any car shows. Commissioner Elias asked if they were charging admission. Commissioner Dowdell stated this was part of his birthday celebration and admission was charged. City Manager McLean stated that an application was filled out by Commissioner Dowdell. The Manager stated he spoke with the Chief regarding the traffic and he stated that in about 30 to 40 minutes after the event, the streets were cleared.

Pat Higdon of 147 Mitchell Drive came before the Commission to request that the City install 6" waterlines instead of the 3" that is currently there. He stated the County would supply the fire

plugs for adequate fire protection. Commissioner Gay asked the City Manager to get with the County Manager to partner to see if we can work out an agreement for the water line.

**Consent Agenda: None**

**Discussions:**

*Agreement with Gadsden County regarding Big Bend Transit for the In-Town Quincy Bus Shuttle*

Commissioner Edwards made a motion to approve the Agreement between Gadsden County Board of County Commissioners, City of Quincy and Big Bend Transit, Inc. Commissioner Dowdell seconded the motion. Ms. Hannah suggested a day pass for the riders because this could become expensive to pay each time a rider boards the bus. Commissioner Dowdell asked how are the funds accounted for. The Manager stated that Big Bend Transit has been in business for a number of years and can manage their affairs quite well. Commissioner Gay stated we need to continue to look for alternative transportation not just Big Bend Transit. Commissioner Elias asked who controls the fare. The Manager stated the local governments controls the fares. City Manager McLean reported that the route will be modified to include Havana and Gretna. The ayes were Commissioners Dowdell, Edwards, Elias and Sapp. Nay was Commissioner Gay. The motion carried.

**Report(s)/Information:**

*Instant Alert*

Customer Service Director Ann Sherman stated that the City has purchased and installed an instant alert system. Instant Alert is a web-based notification service that delivers clear, consistent messages to any communication device – phone, cell phone, text and e-mail. She stated the system is hosted and managed in the Customer Service Department and will allow the Police Chief, Fire Chief, Mayor and City Manager during emergencies, traffic accidents, street closings, law enforcement alerts and fire control alerts to communicate with residents and account holders as well as members of the account holder home and/or business. Ms. Sherman stated that staff has developed a schedule to help educate citizens on the Instant Alert and benefits of the system. Citizens will be asked to go online at the City's website at [www.myquincy.net](http://www.myquincy.net) to add your cell phone, home phone and e-mail addresses or if you change the phone numbers and/or e-mail addresses of all residents at the address of the utility account. The Manager stated that the Commission will set the boundaries as to the protocol and the Commission will decide what is considered an emergency. This item will be brought back to the Commission.

*Audit Findings FY2011*

Finance Director Theresa Moore came before the Commission and gave a status report of the audit findings, she stated management recently hired an additional staff (Accountant III) and is currently undergoing training and will be responsible for reconciling all utility related accounts in the Enterprise Fund. Commissioner Gay stated he had noted that this had been an issue on several audits on the report regarding material weakness, asked on the Enterprise Fund if we had reconciled all of the accounts as of April 5, 2013. The Finance Director

indicated that all but two of the accounts had been reconciled, the operating and the CRA bank accounts. She indicated that the Consultant that we used made many of the adjustments but she needs to review them before they are finalized. Commissioner Gay stated at the end of this audit he will not see this item as a material weakness assuming the staff stay intact. The Finance Director replied that is correct. Commissioner Dowdell asked how many employees are in the Finance Department. The Finance Director stated there are five people including her and one vacant position. Commissioner Dowdell asked the Finance Director to explain segregation of duties. She stated that if the Account Control Specialist issues a vendor's number, the same person can't process the check. She stated that controls are and have been in place within ADG to address segregation issues when they occur including use of a system generated audit trail report which details all activity performed by user identification. She told the Commission that Finance will be submitting to our external auditor for review the city plan to ensure that segregation of duties issue is adequately addressed. Additionally, we will request that our external auditor submit a copy of the report of their review of the IT controls which was completed during a prior audit. Commissioner Dowdell stated in the Management Response section it is indicated that management does not concur, what does that mean. City Manager McLean responded. Commissioner Dowdell asked if the Finance Department had a SOP manual. She stated yes we do, but it is not up to date. Commissioner Dowdell asked how does the "due to and due from" look. The Finance Director stated that we are out approximately \$100,000 of \$13,000,000 in transactions. He then asked aren't we suppose to reconcile monthly. She stated yes and we do.

Commissioner Elias asked how do we look with our current "due to and due from". Ms. Moore stated as of now, we look okay, it is a bit difficult to say based on the way the system is set up and have not focused on that yet. She stated with the hiring of another person, we have additional personnel looking at the accounts. Commissioner Elias asked Mr. Ronald Thompkins of Watson Rice LLP when a finding is issued it is for management to concur or not concur what you are looking for as an auditor. Mr. Thompkins stated once a finding is issued, whether it is a material weakness or significant deficiencies, as Auditors we look to have the issue resolved. He indicated to the Commission that the Finance Director should be a member of two professional organizations. Commissioner Elias asked if the City had been put on notice since a lot of changes are coming down the pipeline. Commissioner Dowdell asked if this was a warning, then Mr. Thompkins replied, this is a warning of severity of deficiencies over the years. The City Manager expressed surprise with the warning since the auditor has not told him or the Finance Director of his concern that a qualify audit may be possible. The Commission advised the Manager, Finance Director and the Auditor to meet to discuss the issue.

### **City Manager's Report(s):**

City Manager McLean reported to the Commission that the overtime issue in the Fire Department is controlled by volunteer firemen and exempt employees filling in at the absent of another fireman.

City Manager McLean asked everyone to join the City in celebrating and honoring our local families and veterans on April 17, 2013 at the Joe Ferolito Recreation Center from 11:30 a.m. until 1:30 p.m. with Major (Retired) Willie Jackson as the speaker.

**City Attorney's Report(s):**

City Attorney White reported that the Internet Café bill passed both the Senate and House and is on the Governors' desk awaiting his signature.

City Attorney White reported that the red light camera is still in committee.

**Commissioners' Reports:**

Commissioner Elias requested a budget report on Smart-grid.

Commissioner Elias asked the Manager if he had made a decision on the position of Fire Chief and Human Resources Director. The Manager stated he had not made a decision as of yet, he need time to evaluate each of them.

Commissioner Elias asked if we are adhering to the hiring practices and if we had a local hiring preference. The Manager stated we do not have a local hiring policy; but we have a local vendor preference policy. .

Commissioner Elias asked how many consultants do we have employed with City.

Commissioner Elias asked how many contract workers do we have employed with the City

Commissioner Elias stated he is looking for a time when we can pay our vendors on time, not 45 days and come more current on paying our bills.

Commissioner Gay stated he appreciates Mr. Thompkins candidness about the audit and we rely on the auditors whether the result is popular or not.

Commissioner Edwards asked about the Commission's travel and wants to address the issue.

Commissioner Dowdell stated this is a warning from our auditor what steps we need to take not to receive a qualified audit. He suggested a workshop and time is not on our side.

Mayor Sapp asked if the Finance Director is a member of the Florida Certified Public Accountants. The Manager replied, yes. He also stated that we will have two CPAs on board when the Accountant III work under the Finance Director for a year.

Mayor Sapp asked the Clerk to have the minutes regarding the Commission's travel and car shows for the next meeting.

Mayor Sapp asked the Clerk the status of codifying the ordinances. The Clerk stated the ordinances are currently at municipal code and will check the status.

Mayor Sapp asked when we would begin spraying for mosquitoes. The Manager stated April 15<sup>th</sup> thru September.

Commissioner Sapp stated we need to limit the size of the vehicles in Tanyard Creek Park.



Mayor Sapp asked if the issue regarding the sewer on GF&A Drive has been taken care of.

Commissioner Dowdell made a motion to adjourn the meeting. Commissioner Gay seconded the motion. The meeting was adjourned.

APPROVED:

---

Angela G. Sapp Mayor and Presiding  
Officer of the City Commission and of  
City of Quincy, Florida

ATTEST:

---

Sylvia Hicks  
Clerk of the City of Quincy and  
Clerk of the City Commission thereof

**CITY OF QUINCY  
CITY COMMISSION  
AGENDA REQUEST**

Date of Meeting: April 23, 2013

Date Submitted: April 19, 2013

TO: Honorable Mayor and Members of the Commission

FROM: Jack L. McLean Jr., City Manager  
Bernard O. Piawah, Director, Building and Planning

SUBJECT: Ordinance 1052, **Second Reading**, Amending  
Chapter 74, Section 134, to Add Language Regarding  
the use of Sewer

---

**Statement of Issue:**

The is a request for Second Reading of Ordinance 1052 which was presented to the Commission on March 12, 2013, regarding the occupation of structures that are not supplied with utilities. The First Reading of the Ordinance took place on April 9, 2013. The Commission voted unanimously to direct staff to proceed with the draft ordinance as was presented in the agenda item. Attached to this memorandum is Ordinance 1052 for Second Reading. Also attached is the agenda item and minutes of the March 12, 2013 meeting. The Second Reading of the proposed ordinance has been advertised in the newspaper.

**Background:**

The Commission expressed concerns that some people were occupying residential dwellings that do not have utilities, particularly, running water and sewer services. While the City's code requires the disposal of human excrement in a toilet, there is no provision in the code stating clearly that residential dwellings cannot be occupied without running water. The attached ordinance is intended to provide clarity to the code regarding the requirement for running water in residential homes. The new language is shown in underline and the main point of it is that a person shall not occupy as owner-occupant or permit another person to occupy any structure if water is not supplied to the plumbing fixtures, toilet, devices and appurtenances in sufficient volume and at pressures adequate to enable the fixtures to function properly and safely.

**OPTIONS:**

Option 1: Vote to approve the Second Reading of Ordinance Number 1052

Option 2: Do not vote to approve the Second Reading of Ordinance Number 1052

**Staff Recommendation:**

Option 1

**Attachment**

1. Proposed Ordinance 1052
2. Agenda Item of March 12, 2013
3. Minutes of the March 12, 2013 meeting
4. Notice in the Gadsden County Times on April 4, 2013

## ORDINANCE NO. 1052

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF QUINCY CHAPTER 74, SECTION 134 REGARDING THE USE OF SEWER TO ADD NEW LANGUAGE TO ITEM (b) PROVIDING THAT A DWELLING CAN NOT BE LIVED IN WITHOUT RUNNING WATER; REPEALLING ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR CODIFICATION AND PROVIDING AN EFFECTIVE DATE.**

**Section 74-134 is proposed to be revised to add the following items:**

**Sec. 74-134. - Use of public sewers required.**

(a) All premises shall be provided, by the owner thereof, with at least one toilet. All toilets shall be kept clean and in a sanitary working condition.

(b) No person shall dispose of human excrement except in a toilet. A person shall not occupy as owner-occupant or permit another person to occupy any structure or premises that does not comply with this section. The water supply system shall be installed and maintained to provide a supply of water to plumbing fixtures, toilet, devices and appurtenances in sufficient volume and at pressures adequate to enable the fixtures to function properly, safely and free from defects and leaks in order to ensure that structures are safe, sanitary and fit for human occupation and use. A dwelling must have running water in order to reside in it.

(c) It shall be unlawful to discharge to any natural outlet within the city or in any area under the jurisdiction of the city any wastewater or other polluted waters, except where suitable treatment has been provided in accordance with provisions of this division.

(d) Except as provided in this division, it shall be unlawful to construct or maintain any privy, privy vault, septic tank, cesspool or other facility intended or used for the disposal of wastewater.

(e) The owners of all houses, buildings or properties used for human occupancy, employment, recreation or other purposes situated within the city jurisdiction and abutting on any street, alley or right-of-way in which there is located or may in the future be located a public sanitary sewer of the city are hereby required at the owners' expense to install suitable toilet facilities therein.

(f) All sinks, dishwashing machines, lavatories, basins, shower baths, bathtubs, laundry tubs, washing machines and similar plumbing fixtures or appliances shall be connected to the public sewer, provided that where no sewer is available, septic tanks or other

private subsurface disposal facilities, approved by the health officer and City may be used.

(g) The customer shall be notified when a sewer is available.

(1) A sewer shall be considered available to an existing single-family dwelling when the dwelling can be connected by gravity flow to a line in any public right-of-way or easement which passes the property at any point.

(2) A sewer shall be considered available to any new single-family dwelling when the dwelling can be connected by the installation of 200 linear feet of gravity flow line from the nearest point of the property.

(h) Sewer charges shall be in effect upon notification of the availability of sewer service.

Effective Date: This Ordinance shall be in full force and effect from and after its adoption and any publication as may be required by law.

INTRODUCED in open session of the City Commission of the City of Quincy, Florida on the 9<sup>th</sup> day of April, A.D. 2013.

PASSED in open session of the City Commission of the City of Quincy, Florida on the --  
--- day of -----, A.D. 2013

---

Angela G. Sapp  
Presiding Officer of the City Commission  
and of the City of Quincy, Florida

ATTEST:

---

Sylvia Hicks  
Clerk of the City of Quincy and  
Clerk of the City Commission thereof

**CITY OF QUINCY  
CITY COMMISSION  
AGENDA REQUEST**

Date of Meeting: March 12, 2013

Date Submitted: March 9, 2013

TO: Honorable Mayor and Members of the Commission

FROM: Jack L. McLean Jr., City Manager  
Bernard O. Piawah, Director, Building and Planning

SUBJECT: **Draft Ordinance to Amend Chapter 14 Relating to  
Building Regulations and Chapter 74 Relating to  
Use of Public Sewers**

---

**Statement of Issue:**

The City Commission has expressed concerns regarding the occupation of structures that are not supplied with utilities. Attached to this memorandum is a draft ordinance for your discussion and consideration which is intended to provide clarity in the City's code that will facility the enforcement of situations where a structure is occupied that does not have utilities. The proposed Ordinance has not been advertised in the newspaper.

**OPTIONS:**

- Option 1: Direct Staff to proceed with the drafting of the Ordinance and advertising it in the newspaper accordingly.
- Option 2: Do not direct staff to proceed with the drafting of the Ordinance.

**Staff Recommendation:**

Option 1.

**Attachment**

Draft Ordinance

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF QUINCY, CHAPTER 74, SECTION 134 REGARDING THE USE OF SEWER TO ADD NEW LANGUAGE TO ITEM (b) PROVIDING THAT DWELLING CAN NOT BE LIVED IN WITHOUT RUNNING WATER; REPEALLING ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR CODIFICATION AND PROVIDING AN EFFECTIVE DATE.

Section 74-134 is proposed to be revised to add the following items:

**Sec. 74-134. - Use of public sewers required.**

(a)

All premises shall be provided, by the owner thereof, with at least one toilet. All toilets shall be kept clean and in a sanitary working condition.

(b)

No person shall dispose of human excrement except in a toilet. A person shall not occupy as owner-occupant or permit another person to occupy any structure or premises that does not comply with this section. The water supply system shall be installed and maintained to provide a supply of water to plumbing fixtures, toilet, devices and appurtenances in sufficient volume and at pressures adequate to enable the fixtures to function properly, safely and free from defects and leaks in order to ensure that structures are safe, sanitary and fit for human occupation and use. A dwelling must have running water in order to live in.

(c)

It shall be unlawful to discharge to any natural outlet within the city or in any area under the jurisdiction of the city any wastewater or other polluted waters, except where suitable treatment has been provided in accordance with provisions of this division.

(d)

Except as provided in this division, it shall be unlawful to construct or maintain any privy, privy vault, septic tank, cesspool or other facility intended or used for the disposal of wastewater.

(e)

The owners of all houses, buildings or properties used for human occupancy, employment, recreation or other purposes situated within the city jurisdiction and abutting on any street, alley or right-of-way in which there is located or may in the future be located a public sanitary sewer of the city are hereby required at the owners' expense to install suitable toilet facilities therein.

(f)

All sinks, dishwashing machines, lavatories, basins, shower baths, bathtubs, laundry tubs, washing machines and similar plumbing fixtures or appliances shall be connected to the public sewer, provided that where no sewer is available, septic tanks or other

private subsurface disposal facilities, approved by the health officer and city may be used.

(g)

The customer shall be notified when a sewer is available.

(1)

A sewer shall be considered available to an existing single-family dwelling when the dwelling can be connected by gravity flow to a line in any public right-of-way or easement which passes the property at any point.

(2)

A sewer shall be considered available to any new single-family dwelling when the dwelling can be connected by the installation of 200 linear feet of gravity flow line from the nearest point of the property.

(h)

Sewer charges shall be in effect upon notification of the availability of sewer service.

Effective Date: This Ordinance shall be in full force and effect from and after its adoption and any publication as may be required by law.

INTRODUCED in open session of the City Commission of the City of Quincy, Florida on the ----- day of-----, A.D. 2013.

PASSED in open session of the City Commission of the City of Quincy, Florida on the --- day of -----, A.D. 2013

---

Angela G. Sapp  
Presiding Officer of the City Commission  
and of the City of Quincy, Florida

ATTEST:

---

Sylvia Hicks  
Clerk of the City of Quincy and



CITY COMMISSION  
CITY HALL  
QUINCY, FLORIDA

REGULAR MEETING  
MARCH 12, 2013  
6:00 P.M.

The Quincy City Commission met in regular session Tuesday, March 12, 2013, with Mayor Pro-Tem Commissioner Dowdell presiding and the following present:

Mayor Commissioner Angela G. Sapp (absent)  
Commissioner Larry D. Edwards  
Commissioner Gerald A. Gay, III  
Commissioner Derrick D. Elias

**Also Present:**

City Manager Jack L. McLean Jr.  
City Attorney Larry K. White  
City Clerk Sylvia Hicks  
Police Chief Walt McNeil  
Acting Fire Chief Scott Haire  
Finance Director Theresa Moore  
Customer Service Director Ann Sherman  
Utilities Director Mike Wade  
Planning Director Bernard Piawah  
Account Control Analyst Catherine Robinson  
Information Technology Director John Thomas  
CRA Director Charles Hayes  
Executive Assistant to the City Manager, Cynthia Shingles  
Acting Human Resources Director Bessie Evans  
Public Works Director Willie Earl Banks, Sr.  
Code Enforcement  
Sergeant At Arms Glenn Sapp

**Guest Present:**

Gadsden County Board of Commissioner, Sherrie Taylor  
Gadsden County Board of Commissioner, Eric Hinson

**Call to Order:**

Mayor Pro-Tem Commissioner Dowdell called the meeting to order, followed by invocation (Lord's Prayer) and the Pledge of Allegiance.

Commissioner Edwards made a motion to excuse Mayor Sapp. Commissioner Elias seconded the motion. The ayes were unanimous.

### **Approval of Agenda:**

Commissioner Elias made a motion to approve the agenda with the following: Commissioner Elias stated Under Discussion(s) the item should have read Traffic Calming Devices: Commissioner Gay seconded the motion. The ayes were unanimous.

### **Approval of Minutes:**

Commissioner Gay made a motion to approve the February 26, 2013 regular meeting minutes with any corrections if necessary. Commissioner Edwards seconded the motion. The ayes were unanimous.

### **Public Hearings, Ordinances, Resolutions and Proclamations:**

At a public hearing, Commissioner Edwards made a motion to read Ordinance No. 1050 (Traffic Infraction) by title only. Mayor Pro-Tem Commissioner Dowdell seconded the motion. Upon roll call by the Clerk, the ayes were Commissioner Edwards and Mayor Pro-Tem Commissioner Dowdell. The motion did not pass. There were no comments from the audience.

At a public hearing, Commissioner Elias made a motion to read Ordinance No. 1051 (Amending Chapter 10 Animals) by title only. Commissioner Gay seconded the motion. Upon roll call by the Clerk, the ayes were Commissioners Elias, Gay, Edwards, and Dowdell. The Clerk read the title as follows:

**AN ORDINANCE AMENDING CHAPTER 10 OF THE QUINCY CODE OF ORDINANCES TO ADD A NEW INTRODUCTORY LANGUAGE TO DEFINITIONS SECTION; TO NUMBER THE EXISTING DEFINITIONS 1 THROUGH 18 AND TO ADD NEW DEFINITIONS NUMBERED 19 THROUGH 24; TO ADD SECTION 10-5.5 ESTABLISHING REQUIREMENT FOR THE PROPER REMOVAL AND DISPOSAL OF ANIMAL WASTE IN THE CITY OF QUINCY; TO PRESCRIBE PENALTIES FOR FAILURE TO COMPLY; REPEALING ALL ORDINANCES IN CONFLICT HERewith; PROVIDING FOR CODIFICATION AND PROVIDING AN EFFECTIVE DATE.**

There were no comments from the audience. Commissioner Elias made a motion to approve Ordinance No. 1051 on first reading. Commissioner Edwards seconded the motion. Commissioner Elias asked what mechanisms are in place for enforcement. City Manager McLean stated Code Enforcement and the Police Department are the enforcing agents as described in the ordinance. Upon roll call by the Clerk, the ayes were Commissioners Elias, Gay, Edwards, and Dowdell. The ayes were unanimous.

Mayor Pro-Tem Dowdell read the following Proclamation Military Family and Community Covenant Day

**CITY OF QUINCY, FLORIDA  
PROCLAIMS APRIL 17, 2013 AS  
MILITARY FAMILY AND COMMUNITY COVENANT DAY**

WHEREAS, for more than 230 years, individuals from all walks of life have taken up arms and sworn an oath to support and defend the principles upon which our country was founded; and

WHEREAS, whether serving at home or abroad, Florida's active duty reserve and National Guard military and civil servants, protect our homeland, respond to national disasters, assist humanitarian emergencies and protect against all threats foreign and domestic; and

WHEREAS, created in 2008, the United States Army Community Covenant program was designed to foster and sustain effective state and community partnerships with all of the armed services, improving the quality of life for service men and women and their families; and;

WHEREAS, the State of Florida has conducted a state-wide community covenant signing ceremony; and

WHEREAS, community support is essential to the readiness of the military and contributes to strengthening the resilience of U.S. military personnel; and

WHEREAS, Americans recognize that military personnel and their families make considerable sacrifices as they defend the Nation, as multiple long deployments, frequent moves, and visible/invisible wounds of war are a few of the unique stresses military families face; and

WHEREAS, today, Floridians support service members, veterans, and their families by stepping forward to help mitigate stresses associated with military life while also striving to inspire their fellow Americans to continue to recognize and support military and veteran families in their communities.

NOW, THEREFORE, BE IT RESOLVED that the City of Quincy hereby proclaims April 17, 2013 as

**MILITARY FAMILY AND COMMUNITY COVENANT DAY**

and hereby express their unwavering support and admiration to all current and former military personnel for their true and faithful service and further recognize the tremendous sacrifices of their families.

BE IT FURTHER RESOLVED that the City of Quincy, Florida through the Florida Military Family and Community Covenant and Operation Strong Families, accepts the call to action to support and honor all service members, veterans and their families, past and present.

DULY ADOPTED AND PROCLAIMED this 12<sup>th</sup> day of March 2013.

Mayor Pro-Tem Dowdell asked all the Veterans in the Audience to stand and introduce themselves.

**Presentation(s):**

**Citizens to be Heard:**

Bishop Sylvester Robinson of St. Mark Primitive Baptist Church came before the Commission to request that they approve the funding for the Quincy Shuttle. He conveyed to the Commission three (3) points **1)** Transportation **2)** Education **3)** Economic Development. He stated without some kind of transit system, there is no economic growth and no one can get around to spend any money. He also stated the churches can get involved in assisting with transportation.

Mr. Arnold Hankerson of 209 South Love Street came before the Commission to inform them that no one had contacted him to discuss his utility bill. Ms. Sherman stated that she had spoken with Mr. Jones to do an energy audit on Mr. Hankerson's house and informed him that it is urgent. She also stated that she had a wrong number of Mr. Hankerson. Ms. Sherman informed the Commission that she had removed the penalties from his bill. The Manager stated that he would meet with Mr. Hankerson at 9:00 a.m., Wednesday, March 13, 2013. Commissioner Edwards asked just what will the audit show. Ms. Sherman stated it will show the following: type of heat used, gas malfunctions, water leakage, bad meter and will show if the City needs to correct something on our side. Commissioner Gay stated the bill seems to be excessively high and asked if his old meter could be tested. Commissioner Elias stated this should not take two (2) weeks.

Ms. Vivian Howard of 805 South Virginia Street came before the Commission to discuss Traffic Infraction Detectors. The Manager apologized to Ms. Howard regarding a phone call he stated that Ms. Howard had not made to him, he stated that he checked his messages at the office phone but in reality Ms. Howard had called his cell phone, therefore he publicly apologized.

Ms. Denise Pouncey Hannah of 714 North 9<sup>th</sup> Street came before the Commission to ask if the street sweeper is working because it had not been on her street in three weeks. Ms. Hannah asked the City for a records request in January and had not received the documents. She stated she spoke with the Finance Director to make sure she understood exactly what she was looking for on a particular line item. The document she received was not what she requested. Ms. Hannah's request was that two Commissioners went on a trip. The Manager stated that Commissioner Dowdell went to Orlando for a Florida League of Cities Conference and the Mayor went to Washington, D.C. for an Inaugural Meeting and was given \$500.00 for expenses. Commissioner Elias stated that we adopted a policy that all travel must come before the Commission for approval. Commissioner Edwards stated that he thought it was for employees but we should have a policy. Mayor Pro-Tem Dowdell stated that he refuse to announce that he will be out of town because his house was broken in. The Clerk was asked to pull the minutes regarding the approval of travel.

## **Consent Agenda:**

### **Discussion(s):**

#### *Rehearing of the Request to Fund the Big Bend Quincy In-Town Bus Shuttle*

Ms. Sherrie Taylor of 217 West Clark Street came before the Commission to urge them to support funding for the Quincy Shuttle. Ms. Taylor thanked the Commission for giving her the opportunity to speak to them and stated this is a positive move, the County voted at their last meeting to approve the funding. Ms. Taylor also had several supporters of the Quincy Shuttle in the audience. She reported to the Commission that the Gadsden County Board of County Commission approved a motion to support the funding in the amount of \$36,000. She stated the importance of transportation and it will never be self supportive because it serves the handicap and disadvantage. Mayor Pro-Tem Dowdell stated he and the Manager met with the Director of Transportation for the Gadsden County School Board and several options were discussed: such as dedicated bus, City can purchase a bus from the School Board. Commissioner Elias asked the Manager where the funds were coming from, he replied from the repayment from CRA. Commissioner Elias stated he would support it for one more time and to make sure we come up with something that is more viable. Commissioner Edwards stated one of his constituents said that the shuttle bus is his only means of transportation to the doctor, grocery store, and etc. Commissioner Gay stated we can purchase a bus and a driver if the City and County pool the \$36,000, we need to be financially responsible. Commissioner Edwards made a motion to approve the request to fund the Quincy Shuttle for one (1) year from April 2013 until March 2014 in the amount of \$36,000. Commissioner Elias seconded the motion. The ayes were Commissioners Elias, Edwards, and Dowdell. Nays were Commissioner Gay. The motion carried.

#### *Speed Calming Devices at Tanyard Creek Park*

Commissioner Elias made a motion to approve installing speed calming devices in Tanyard Creek Park. Commissioner Gay seconded the motion. The ayes were Commissioner Elias and Gay. Nays were Commissioners Edwards and Dowdell. The motion ended in a two – two vote (died).

#### *Amendment to the Code to require utility connection for inhabitant structures*

Bernard Piawah, Director of Building and Planning presented to the Commission draft language to clarify the City's code that will facilitate the enforcement of situations where a structure is occupied that does not have utilities. The language reads as follows: A person shall not occupy as owner-occupant or permit another person to occupy any structure or premises that does not comply with this section. The water supply system shall be installed and maintained to provide a supply of water to plumbing fixtures, toilet, devices and appurtenances in sufficient volume and at pressures adequate to enable the fixtures to function properly, safely and free from defects and leaks and in order to ensure that structures are safe, sanitary and fit for human occupation and use. A dwelling must have running water in order to live in.

Commissioner Edwards made the motion to direct staff to advertise the proposed ordinance. Commissioner Gay seconded the motion. The ayes were unanimous.

#### *Purchasing Card Policy Amendment - Section 7*

City Manager McLean reported to the Commission that based on review of activity on the purchasing card since June 12, 2012, Staff noted that innocence/non-intentional violation of Section 7 would lead to employment termination. Section 7 allows an employee who spends \$40.00 or less on a disallowed item to reimburse the City and receive a written reprimand. If the \$40.00 limit is exceeded, the employee must be discharged even though the use of the card for the disallowed item may be inadvertent, unwittingly or unintentional. City Manager McLean stated he brought the policy back to the Commission because it was too stringent thus provided the following changes: 1<sup>st</sup> occurrence of misuse or abuse – written reprimand, 2<sup>nd</sup> occurrence of misuse or abuse – suspension without pay, and 3<sup>rd</sup> occurrence of misuse or abuse – dismissal or forfeiture of office. Commissioner Elias made a motion to leave the policy as it. Commissioner Gay seconded the motion. Commissioner Gay stated if the person self reports the incident immediately and repay the funds, he did not have a problem with the change. The ayes were Commissioners Elias. Nays were Commissioners Gay, Edwards, and Dowdell. The motion did not carry. The Manager stated he would bring the item back to the Commission.

#### **Reports(s)/Information:**

Code Compliance Case Report – Commissioner Gay stated he did not agree with the justification/narrative regarding the house without utilities.

2012 Power Outage Report – No comments

#### **City Manager's Report(s):**

City Manager McLean thanked the Citizens for participating in the following projects; Round-up and Project Help.

City Manager McLean informed the Commission that the new utility bills will be out soon.

City Manager McLean reported that Instant Alert is up and running and it is important that we update everyone's information i.e. telephone numbers, email address and mailing address.

#### **City Attorney Report(s):**

City Attorney White reported to the Commission that after researching the legality of withdrawing the RFP for Auditing Services, he found that it is against their general practices to have a RFP out with an ongoing audit. It is unethical according to case study. Commissioner Gay asked at what point we should put the bid out. The Finance

Director stated at the end of the auditing process. Commissioner Elias said make sure you all do not drop the ball on the RFP.

**Commissioner Concerns:**

Commissioner Elias had the following concerns;

- The back side of Sunnyvale needs to be cleaned up
- Stripping on Martin Luther King Jr. Blvd. near the complex needs to be stripped
- Commissioner Dowdell stated there are also pot holes on MLK at the complex
- G. F. & A Drive on US 90 to Love Street needs to be cleaned up
- Asked if the deposit from the concert had been deposited in the bank. The Finance Director replied, no, we have to set up a separate account.
- Commissioner Elias stated he remembered that all travel by the Commissioners must be approved. The Clerk will search the minutes and report back.

Commissioner Gay – None

Commissioner Edwards concerns:

- Asked Mr. Banks if he had taken care of the issue of the trash in the street off Santa Clara
- Commissioner Edwards made a motion to table the red light camera item until the legislature makes a decision. Commissioner Elias seconded the motion. The ayes were unanimous.

Mayor Pro-Tem Dowdell concerns:

- Advised the City Manager that he would coordinate a meeting with Mr. Owen Calloway on his utility bill and Mr. Doug Harris regarding the ditch.

Commissioner Dowdell made a motion to adjourn the meeting. Commissioner Edwards seconded the motion, the meeting was adjourned.

APPROVED:

\_\_\_\_\_  
Angela G. Sapp Mayor and Presiding  
Officer of the City Commission and of  
City of Quincy, Florida

ATTEST:

\_\_\_\_\_  
Sylvia Hicks  
Clerk of the City of Quincy and  
Clerk of the City Commission thereof

participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the Office of Court Administration, Leon County Courthouse, 301 S. Monroe Street, Tallahassee, Florida 32301, Tel: (850) 577 4401 within 7 working days of your receipt of this notice; if you are hearing or voice impaired, call 1-800-955-8771.  
April 4 & 11, 2013 File #1210938

Misc. Notices

Misc. Notices

Misc. Notices

4540-0418 GCT  
PUBLIC NOTICE

**NOTICE OF INTENT TO CONSIDER ENACTMENT OF ORDINANCE**

Notice is hereby given to all concerned that the City Commission of the City of Quincy, Florida, intends, at a meeting in the City Hall in Quincy, Florida, at 6:00 p.m. on the 9th day of April, A.D. 2013 and 23rd day of April, A.D. 2013, to consider the enactment of the following proposed ordinance entitled:

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF QUINCY, CHAPTER 74, SECTION 134 REGARDING THE USE OF SEWER TO ADD NEW LANGUAGE TO ITEM (B) PROVIDING THAT A DWELLING CANNOT BE LIVED IN WITHOUT RUNNING WATER; REPEALING ALL ORDINANCES IN CONFLICT HERewith, PROVIDING FOR CODIFICATION AND PROVIDING FOR AN EFFECTIVE DATE**

Such ordinance may be inspected by the public at the office of the City Clerk in the City Hall in such City.

Interested parties may appear in the meeting and be heard with respect to the proposed ordinance.

If a person decides to appeal any decision made by the Commission with

respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and for such purpose, he may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be heard.

This 21st day of March A.D. 2013.

Sylvia Hicks, City Clerk  
April 4 and 18, 2013

4542-0425 GCT  
PUBLIC NOTICE

FLORIDA CRIMINAL JUSTICE STANDARDS & TRAINING COMMISSION



# PROCLAMATION

In Honor of Mrs. Joe Eda Dixie

*WHEREAS, it has come to the attention of the City of Quincy, Florida that a local resident, Mrs. Joe Eda Dixie will celebrate a momentous occasion, one that few will ever succeed her One Hundredth (100<sup>th</sup>) birthday; and*

*WHEREAS, the said Mrs. Joe Eda Dixie was born on April 30, 1913 in Quincy, Florida and was the daughter of the late Joe and Mary Johnson; and*

*WHEREAS, the said Mrs. Joe Eda Dixie was married to the late Reverend A. I. Dixie and they parented 9 children, 13 grand-children, 4 great-grand children; and*

*WHEREAS, the said Mrs. Joe Eda Dixie is a member of Antioch Missionary Baptist Church and where she served as a Deaconess, and attended Church School as her health permitted; and*

*WHEREAS, the City of Quincy, Florida, now wishes to recognize Mrs. Joe Eda Dixie's longevity and to honor her birthday by proclaiming April 30, 2013 as Mrs. Joe Eda Dixie Day in the City of Quincy, Florida; and*

*NOW THEREFORE, I Angela G. Sapp, Mayor of the City of Quincy and Commissioner of District II, by virtue of the authority vested in me, by the Charter and Laws of the City of Quincy and on behalf of my colleagues, Mayor Pro-Tem Keith A. Dowdell, Commissioners, Derrick D. Elias, Gerald A. Gay, III, and Larry D. Edwards, hereby extend warm wishes and congratulations to Mrs. Joe Eda Dixie in celebrating her One Hundredth (100<sup>th</sup>) Birthday.*

*As God adds life to your years, may He add years to your life, Happy Birthday*

*Dated this 23<sup>rd</sup> day of April, A.D. 2013.*

---

*Sylvia Hicks Clerk of the City of Quincy  
Clerk of the City Commission*

---

*Angela G. Sapp, Mayor, City of Quincy  
City Commissioner, District II*

# PROCLAMATION

## OBSERVING NATIONAL DAY OF PRAYER

*Whereas*, on Thursday, May 2, 2013, Americans will gather in the City of Quincy on the Gadsden County Courthouse and towns across the nation to celebrate the National Day of Prayer; and,

*Whereas*, The National Day of Prayer calls on all people of different faiths in the United States to pray for the nation and its leaders; and,

*Whereas*, each year since its inception, the President has signed a proclamation, encouraging all Americans to pray on this day, and;

*Whereas*, Prayer has always been a part of the American Story, today, countless Americans rely on prayer for comfort, direction and strength, praying not only for themselves, but for their communities, their country and the world.

*Whereas*, on this National Day of Prayer, we give thanks to our democracy that respects the beliefs and protects the religious freedom of all people to pray, worship or abstain according to the dictates of their conscience.

*Whereas*, Let us also pay tribute to men and women of our Armed Forces who have answered our country's call to serve with honor in the pursuit of peace. Our grateful Nation is humbled by the sacrifices made to protect and defend our security and freedom. Let us pray for the continued strength and safety of our service members and their families; and,

***NOW, THEREFORE***, I, Angela G. Sapp, Mayor of the City of Quincy, do hereby proclaim May, 2, 2013, as a National Day of Prayer. I invite all citizens in the City of Quincy and Gadsden County, as their own faith directs them, to join me in giving thanks for the many blessings we enjoy, and call upon individuals of all faiths to pray for guidance, grace and protection for our City and County as we address the challenges of our time.

Dated this 23rd day of April, A.D. 2013

---

Angela G. Sapp, Mayor and Presiding Officer  
of the City of Quincy and the City Commission

Attest:

---

Sylvia Hicks, Clerk of the City of Quincy  
Clerk of the City Commission

# PROCLAMATION

## HONORING Carter-Parramore High School Class of 1963

Whereas, on behalf of the Commissioners and Staff of the City of Quincy, I am delighted to welcome you on this milestone occasion, your 50<sup>th</sup> Class Reunion; and,

Whereas, I know you have been looking forward to the week of May 3, thru May 5, 2013 and the coming together of your fellow classmates; and

Whereas, while some of you have remained in our Premier City, some have traveled near and far to start new and successful lives elsewhere; and,

Whereas, it is occasions such as this, that allow friends, to come together, reminisce together and grow together; and,

Whereas, in 1963, the residents of Quincy and Gadsden County saluted 200 plus local youth and had achieved what some mothers and fathers had only dreamed of, a high school education; and,

Whereas, this achievement has paved the way for some of you becoming nurses, lawyers, doctors, business owners, politicians and educators; and,

Whereas, while each of you experienced personal achievements, I am certain that all of you had an impact on your community as well as your individual families in some way. As you look back on days gone by and remember those who have passed on, I encourage you to hold fast to family, support your community and continue to live out your dreams and reach your goals; and,

Now Therefore, I, Angela G. Sapp, Mayor of the City of Quincy, do hereby proclaim the weekend of May 3, thru May 5, 2013 as "Carter-Parramore High School Class of 1963 Weekend" in the City of Quincy and welcome each of you and may your time spent with your fellow classmates remind you of the laughter and fun that you experienced at the great Carter-Parramore High School, home of the Fighting Lions.

Dated this 3<sup>rd</sup> day of May, A.D. 2013.

\_\_\_\_\_  
Sylvia Hicks, Clerk of the City of Quincy  
Clerk of the City Commission

\_\_\_\_\_  
Angela G. Sapp, Mayor, City of Quincy  
City Commissioner, District II

**CITY OF QUINCY  
CITY COMMISSION  
AGENDA REQUEST**

Date of Meeting: April 23, 2013

Date Submitted: April 18, 2013

To: Honorable Mayor and Members of the City Commission

From: Jack L. McLean Jr., City Manager  
Bernard O. Piawah, Director, Building and Planning

Subject: Historic Preservation Commission Membership Appointment

---

**Statement of Issue:**

This is a request to add a new member, Mr. Joe Munroe, to the Quincy Historic Preservation Commission (QHPC), and to reappoint Mr. Joel Sampson and Mary Ann Thomas to a new term of three years respectively. Currently, the QHPC consists of six members. Under the City's code, Section 46-623, the QHPC should consist of five to seven members. The current members would like the membership to consist of seven people so as to remove the possibility of a tie vote. In view of that, they have unanimously nominated Mr. Joe Munroe, who resides at 313 Jackson Street, and he has agreed to join the QHPC.

**Background:**

Mr. Joe Munroe is uniquely qualified to serve on the QHPC. He was born and raised in the City of Quincy. He currently resides at 313 N. Jackson Street, the very house in which he was born and raised. He possesses a bachelor's degree in architecture and has over 30 years of architectural and interior design experience. He co-authored a recently published book about the County entitled "Heritage of America: Gadsden County".

In addition, the City's staff is asking the City Commission to reappoint Mr. Joel Sampson and Mary Ann Thomas, whose terms expired on March 9, 2013, to a new term of three years respectively. Under the code, two or three members should be appointed for two year terms and one or two members for a one-year term, and thereafter, all appointments shall be for terms of three years. The new terms of office for these members will be as follows:

Joel Sampson: April 2013 to April 2016  
Mary Ann Thomas: April 2013 to April 2016  
Joe Munroe: April 2013 to April 2015

Please see the attached agenda item of March 13, 2012 that discussed the appointment of the QHPC members and their terms of office.

**Options:**

1. Appoint Joe Munroe as a new member of the QHPC, and reappoint Joel Sampson and Mary Ann Thomas to new terms of office on the QHPC.
2. Do not appoint Joe Munroe to the QHPC and do not reappoint Joel Sampson and Mary Ann Thomas to new terms of office on the QHPC.
3. Do not appoint Joe Munroe to the QHPC; but reappoint Joel Sampson and Mary Ann Thomas to new terms of office on the QHPC.

**Staff Recommendation:**

Option 1

**Attachment:**

March 13, 2012 Agenda Item

**ATTACHMENT 1**

**CITY OF QUINCY**

**CITY COMMISSION AGENDA REQUEST**

Date of Meeting: March 13, 2012

Date Submitted: March 9, 2012

TO: Honorable Mayor and Members of the City Commission

FROM: Jack L. McLean Jr., City Manager  
Bernard O. Piawah, Director, Building and Planning

SUBJECT: Request for Reappointment of Historic Preservation  
Commission Members

---

**Statement of Issue:** On March 5, 2012, the Quincy Historic Preservation Commission (QHPC) held its meeting. One of the issues discussed at the meeting is the reappointment of the members of the Commission. The QHPC currently consists of six members whose terms of office have expired. Under the City's code, Section 46-623, the QHPC should consist of five to seven members, of which two or three are to be appointed for two year terms and one or two for terms of one year. Thereafter, all appointments shall be for terms of three years. The current members have all agreed to continue their service on the Commission. In view of this, the City's staff is requesting that the City Commission reappoint the individuals identified below to continue their service on the QHPC for the terms indicated:

Marva Davis:-	Two-year Term
James Auman:-	Two-year Term
Mary Katherine Faircloth:	Two-year Term
Ellen DiSalvo	Three-year Term
Joel Sampson	One-year Term
Mary Ann Thomas	One-year Term

**Options:**

1. Reappoint the QHPC membership
2. Do not reappoint the QHPC membership

**City of Quincy  
City Commission  
Agenda Request**

Date of Meeting: April 23, 2013

Date Submitted: April 18, 2013

To: Honorable Mayor and Members of the Commission

From: Jack L. McLean Jr., City Manager  
Mike Wade, Director of Utilities  
Scott Haire, Interim Fire Chief

Subject: Waterline Extension for Fire Protection to Sawano Heights Subdivision

---

**Statement of Issue:**

During the April 9, 2013 meeting of the Quincy City Commission, Mr. Pat Higdon came before the Commission to request that the existing waterline which provides domestic water supply to the Sawano Heights Subdivision and surrounding area be upgraded to provide fire protection service to the area. The subdivision located just north of Quincy on County Road 65 (aka Attapulcus Highway) was approved as a platted subdivision by the Gadsden County Board of Commissioners in 1960 and is currently located outside the City limits of Quincy.

The City provides domestic water service to the area through an existing water main which consists of a combination of 3 inch, 2-1/2 inch and 2 inch water pipes that provides an adequate supply of water to the area for potable use, but the size pipes will not supply sufficient water for fire protection. In case of a fire, the Fire Department would use a water shuttle from the nearest water supply source to the folding tank which is continuously having water drawn out of it during the fire fighting period. Though not an ideal means for fire protection, it is a viable solution in lieu of a line upgrade. An upgrade to the existing line in Sawano Heights Subdivision would require an extension of approximately 1800 feet of new water main at an estimated cost of \$50,000. There are other nearby areas that are in the same position as Sawano Heights Subdivision. To provide fire protection to all of the City of Quincy water customers in the area would require at a minimum, an additional 2500 feet of water main extension beyond the Sawano Heights extension at a cost of \$75,000-\$100,000.

The City water extension policy is that the City does not extend water services beyond the City limits, even to pick up a customer. The water extension policy has been in place since the 1960's. The developer of a parcel of land must pay for the line extension. The only exception to the water extension policy is grant funded water extension projects/developments. For example, Hogans Lane and Joe Adams Road's water extensions occurred with grant funding. On rare occasion, bond funding was used for water extension; however, the addition of new customers helps offset the bond repayment. Existing Sawano Heights Subdivision water revenue is only adequate to cover cost of water production, delivery and O&M (operations and maintenance) services, but does not cover the expense of new line extensions.

There is no new revenue anticipated from the upgrade of the existing water line at this location. Under the current County Land Development Code, the developer of Sawano Heights Subdivision would not be required to extend water system to the subdivision. The current County Land Development Code requires developers of subdivisions to extend water systems to a subdivision if there is an existing water system with a 6 inch or greater water line within ¼ mile of the subdivision. The distance to the requested area is greater than ¼ mile so even by today's Land Development Code, a developer is not required to extend fire protection to the location.

The following alternatives are available for consideration in regards to the request:

- 1) Gadsden County provides funding for the upgrade. The subdivision and surrounding area is outside of the Quincy City limits; therefore Gadsden County is the taxing authority and receives all associated ad valorem taxes. Gadsden County has been proactive in providing water systems to include fire protection to much of the unincorporated areas of the County through grants and other funding sources.
- 2) The City of Quincy provides funding for the upgrade if the residents want to annex into the City. This area is outside the City limits; therefore Quincy receives no tax benefits from the area to offset the capital water line extension. The City would need to allocate funds for this project in a new budget year. If a decision is made to extend water service to Sawano Heights Subdivision based on an annexation petition, staff suggests that nearby areas also be included in the annexation.



- 3) Residents to provide funding. Except when funding sources such as grants or bond issues have been available, residents outside the City limits have provided funding for water line extensions. This could be a shared expense for the 20 to 25 residents in the area. Typically, the City would accept ownership of the line after installation and provide all necessary maintenance and repairs after acceptance. For example, Woodberry residents out West 90 provided the funding for the water line extension to their community.

**Staff Recommendation**

Staff recommends either option 1 or option 3.

**CITY OF QUINCY  
CITY COMMISSION  
AGENDA REQUEST**

Date of Meeting: April 23, 2013

Date Submitted: April 19, 2013

To: Honorable Mayor and Members of the City Commission

From: Jack L. McLean Jr., City Manager  
Bernard O. Piawah, Director, Building and Planning

Subject: Quincy Bus Shuttle Fare Box Procedure

---

**Statement of Issue:**

During the meeting of April 9, 2013, the Commission wanted to know the procedure for the shuttle fare box. To answer this question, on Friday April 12, 2013, the City's staff rode on the shuttle to observe how the fare is collected and kept and to also make some general observations regarding the shuttle route. The procedure for the fare collection is as follows:

- The passenger gives his payment to the driver, who puts it in a bag.
- The driver then marks on their chart (fare collected sheet) that someone has joined the bus at that particular stop. If two people get on the bus at that location, the driver makes two marks on the chart.
- The driver then calls the office to inform them that someone has boarded the bus at that location.
- At the end of the day the driver hands in the bag containing the fare to the office; the money is reconciled (i.e., counted) against the number of people marked on the fare collected sheet for that day.
- Only exact change is accepted.
- According to Mr. Eric Landis, Account Manager with Big Bend, this is the same method of fare collection that Big Bend is using in other counties; for example, Madison County and Taylor County.



*QFD Monthly Activity Report  
Jan, Feb, March 2013*

	<b><u>2013</u></b>	<b><u>2012</u></b>
Responses Out of District	5	3
Mutual Aid Responses *	3	1
Deaths	0	0
Injuries	0	0
Fire Prevention Programs	6	3
Fire Safety Inspection	6	4
Fire Investigation	0	0
Plans Review	6	7
Training Man Hours	626 hrs	631 hrs
Hydrants Serviced/Painted	0	0
Utility Turn Ons	266	247
Smoke Detector Installs	0	0

**TCBA Watson Rice**  
**Audit of City of Quincy as of September 30, 2012**  
**Client Preparation List**

Tasks	Assigned To	Status
<p><b>1 Typed Confirmations</b></p> <p>Please prepare confirmation requests for the following third parties: templates provided during prior year should be used.</p> <ul style="list-style-type: none"> <li>a) Creditors and grantors</li> <li>b) Legal counsel; and</li> <li>c) Related parties</li> </ul> <p>Please have confirmations typed on the City's letterhead and signed</p>	Catherine	COQ completed task; waiting for materiality factor from auditors before letters are finalized
<p>We have also enclosed 10 blank bank confirmation forms. For each bank account, please furnish the contact person's name, address, and phone number (for later follow-up, if required). Also note if any bank accounts were opened at the beginning of the year but closed by the end of the year, we will still need to confirm the bank accounts. (PLEASE DO NOT MAIL CONFIRMATION FORMS. Also return all unused forms directly to us).</p>	Catherine	Completed
<p><b>2 Closing the Books</b></p> <ul style="list-style-type: none"> <li>a) All regular year-end adjustments known to be necessary should be made on the books before closing. The closing entries you prepared at the end of the previous year should be reviewed for any necessary year-end entries which otherwise might be overlooked.</li> <li>b) Trial balance for each fund. (They should reflect all transactions for the period.) Please download the file in "MS Excel format and provide us a soft copy.</li> <li>c) After the general ledger is closed and a trial balance prepared, no other entries should be recorded in the general ledger for the year under audit, or as various schedules are prepared; if any adjustments are required, prepare journal entries for inclusion</li> </ul>	Theresa	Complete
	Theresa	Complete
	Theresa	Complete

**TCBA Watson Rice**  
**Audit of City of Quincy as of September 30, 2012**  
**Client Preparation List**

Tasks	Assigned To	Status
with audit adjustments.	Theresa	Complete
d) Copy of changes to the chart of accounts.		Complete
<b>3 City Documents and Contracts</b>		
a) City charter amendments, if any	Sharolyn	Complete
b) Copies of all minutes of the City Commission meetings held from October 1, 2011 to present.	Sharolyn	Complete
c) Copies of the adopted and modified approved budget of the City for the year ended September 30, 2012. Please download the file in MS Excel format and provide us a hard copy.	Theresa	Complete
d) Listing of all City Commissioners and their business affiliations, indicate whether such person, or through an affiliated business entity, conducted any business with the City. (If so, indicate dates, amounts and nature of business transacted.)	Catherine	Complete
e) List of City Commission and organizational chart.	Catherine	Complete
f) Copies of any changes to City Administrative policies and procedures.	Catherine	Complete
g) Latest actuarial valuation report on employee pension plan and other employee benefits plan.	Theresa	Complete
h) Copies of all contracts and agreements (including lease agreements) entered into during the audit period.	Catherine	Complete
i) Copies of all grant agreements in effect during the year.	Catherine	Complete
j) Latest engineering study on the City's landfill cells, identifying the percentage filled, remaining life and related closure and post closure care costs as of September 30, 2012.	Theresa / Banks / HMM	Complete

**TCBA Watson Rice**  
**Audit of City of Quincy as of September 30, 2012**  
**Client Preparation List**

Tasks	Assigned To	Status
<p><b>4 Accounting and Finance</b></p> <p>a) Updated accounting policies and procedures manual.</p> <p>b) Current listing of all bank accounts, investment custodians, outside legal counsel(s), funding agencies and related parties.</p> <p>c) Cut off information on checks used for all bank accounts through September 30, 2012.</p> <p>d) Bank reconciliations for all bank accounts throughout the fiscal year ended September 30, 2012. (Include all GASB 40 disclosures, Exhibit I)</p> <p>e) Schedule of investments and related income including accrued interest receivable; by type of security, fund and where held, cost and market value.</p> <p>f) Aging analysis of Accounts Receivable – Utilities / Telecommunications and reconciliation of balance with general ledger.</p> <p>g) Analysis of allowance for uncollectible accounts.</p> <p>h) Schedule of other receivable accounts including employee related accounts</p> <p>i) Listing of inventories including quantities and cost; and analysis of obsolete and slow moving items</p> <p>j) Copy of current investment policy</p> <p>k) Analysis of prepaid assets, including original amount, expense portion and remaining balance as of September 30, 2012.</p> <p>l) Listing of all fixed assets of the City. The schedule should</p>	<p>Catherine</p> <p>Catherine</p> <p>Catherine</p> <p>Theresa, Catherine, Yvette</p> <p>Yvette</p> <p>Theresa &amp; Yvette</p> <p>Theresa &amp; Yvette</p> <p>Yvette</p> <p>Theresa &amp; Yvette</p> <p>Catherine</p> <p>Catherine</p> <p>Theresa</p>	<p><b>Complete</b></p> <p><b>Complete</b></p> <p><b>Complete</b></p> <p><b>Complete</b></p> <p><b>Complete</b></p> <p><b>Complete</b></p> <p><b>Complete</b></p> <p><b>Complete</b></p> <p><b>Complete</b></p> <p><b>Complete</b></p> <p><b>Complete</b></p> <p><b>Complete</b></p> <p><b>Complete</b></p>

**TCBA Watson Rice**  
**Audit of City of Quincy as of September 30, 2012**  
**Client Preparation List**

Tasks	Assigned To	Status
include beginning balance for cost and accumulated depreciation per asset type, additions/disposals during the period, analysis of gain/loss on the sale or disposal and ending balance. Additions should include any interest capitalized and contributions received.		
m) Reconciliation and analysis of the due to/from accounts as of September 30, 2012. Please provide a description of any especially authorized items or any that are not of a short-term nature.	Theresa, Yvette	<b>Complete</b>
n) Schedule of accounts payable and accrued expenses by fund, vendor and invoice number as of September 30, 2012.	Catherine	<b>Complete</b>
o) Schedule of construction commitments at September 30, 2012 (if applicable).	Catherine	<b>Completed</b>
p) Schedule of retainage payable to developers/contractors, if any by individual contract. Indicate the balance at October 1, 2011, new contracts and payments and ending balances as of September 30, 2012.	Yvette	<b>Completed</b>
q) Schedule of notes and bonds payable including annual payments broken down between principal and interest.	Theresa & Yvette	<b>Complete</b>
r) Schedule of accrued sick and vacation pay by fund segregating the vested and non-vested amounts.	Catherine	<b>Completed</b>
s) Schedule of other liabilities	Yvette	<b>Completed</b>
t) Schedule of capital leases disclosing dates by individual lease and by fund. The annual lease payments should be indicated for each fiscal year through 9/30/2016 and the five-year increments thereafter. Annual lease commitments should be broken down between principal and interest.	Yvette	<b>Complete</b>
u) Explanation of significant fluctuations of current year amounts	Theresa, Catherine, Yvette	<b>COQ completed; auditors may request additional explanations based on</b>



**TCBA Watson Rice**  
**Audit of City of Quincy as of September 30, 2012**  
**Client Preparation List**

<b>Tasks</b>	<b>Assigned To</b>	<b>Status</b>
compared to last year's actual and budget figures for revenue and expenditures, by fund and category.		materiality factor.
v) Analysis of fund balance / retained earnings rolled forward from the audited 9/30/2011 balances. Include a copy of the resolution approving the "Committed" funds.	Theresa	Complete
w) Analysis of expenditures from the various restricted / reserve and replacement funds.	Theresa	Complete
x) Summary of deposits and disbursements of the landfill management escrow account for the fiscal year ended September 30, 2012.	Yvette	Complete
y) Statement of revenue and expenses of the Police and Firefighter's Supplemental Pension Plan investment account. Please follow the schedule provided by the Department of Management Services.	Theresa	Completed
z) Schedule of Expenditures of Federal and State Awards (SEFA), if applicable.	Theresa	Complete
aa) Reconciliation of SEFA to the general ledger	Theresa	Complete
bb) Copies of any correspondence from funding sources and/or grantors relative to any financial or compliance audits conducted by them as well as any monitoring visits.	Catherine	Complete
cc) Management's Discussion and Analysis	Theresa	Typically not provided at the start of fieldwork; will be completed approx. a week after fieldwork has begun
dd) Electronic file of all journal entries made during the year.	Theresa	Complete
ee) First and last check number for all bank accounts.	Catherine	Completed
ff) Electronic submission of all cash receipts	Theresa	Complete

**TCBA Watson Rice**  
**Audit of City of Quincy as of September 30, 2012**  
**Client Preparation List**

Tasks	Assigned To	Status
gg) GASB 40 disclosure.	Theresa	Complete
hh) Employee listing	Sharolyn	Complete
ii) Bi-weekly pay schedule	Sharolyn	Complete
jj) September 30, 2012 bank statements for all bank accounts.	Yvette	Complete
kk) October 2012 bank statements for all bank accounts	Yvette	Completed
ll) Most recent actuarial valuations for Police & Fireman's Pension Plan	Theresa	Completed
mm) Most recent actuarial report for Other Post Employment Benefit Plan	Theresa	Completed

**City of Quincy  
City Commission  
Agenda Request**

Date of Meeting: April 23, 2013  
Date Submitted: April 19, 2013  
To: Honorable Mayor and Commissioners  
From: Jack L. McLean Jr., City Manager  
Theresa Moore, Finance Director  
Subject: Financial Report as of **March 31, 2013 (FY2013)**

---

Attached you will find preliminary financial data for March 31, 2013 relating to the City of Quincy. As we progress through this fiscal year, Finance will provide monthly reports to keep the Mayor and the Commission abreast of the financial activity of the City. We have completed six months (50%) of financial activity for the current fiscal year. Below are some highlights for the fiscal year (FY2013).

**Revenue:**

- Overall, General Fund revenues reflect that we have received 48.1% of budgeted revenues. Ad valorem tax revenue received to date total \$749,651 which represents 75.9% of its budget. Tax payments are due to the tax collector's office beginning in November and continue throughout the year. Once payment is received by the tax collector, it is subsequently submitted to the City.
- Revenues pertaining to the transfer of profit from the Enterprise Fund to the General Fund amount to \$1,896,578 or 49% of the revenues received to date for the General Fund. As deemed necessary, the monthly transfers will be adjusted to only transfer to the general fund the amount actually required to meet the expenses through the current period.
- The overall Enterprise Fund revenues reflect that we have received \$9.744 million or 42% of the budgeted revenues.

**Expenses:**

- The General Fund expended 47.9% of its budgeted expenses. There were no unusual expenses included in this total.
- The Enterprise Fund expended 41.7% of its budgeted expenses. There are no unusual expenses included in these expenses.

The additional financial data is presented below for your review.

**Current Cash Balances:**

	<b><u>Mar 31, 2013</u></b>	<b><u>Feb 28, 2013</u></b>
Cash Balance Operating - (Capital City)	\$ 77,558	\$ 261,601
Operating - (Premier)	\$ 76,051	\$ 75,998
<b>Total</b>	<b>\$ 153,609</b>	<b>\$ 337,599</b>

**Line of Credit (Capital City Bank)**

Beginning Balance	\$ 543,856	\$ 492,456
Draws	\$ 200,000	\$ 76,400
Repayment	\$ 340,000	\$ 25,000
<b>Ending Balance</b>	<b>\$ 403,856</b>	<b>\$ 543,856</b>

**Reserves:**

Investments Unrestricted	\$1,947,160	\$1,986,003
*Investments Restricted	\$2,992,514	\$3,072,399

(\*Includes funds placed in escrow to cover debt service.)

**Accounts Payable**

Current (0 -30 days)	\$1,283,081
31 – 60 days	295,142
61 – 90 days	<u>148,254</u>
<b>Total</b>	<b>\$1,726,477</b>

**Note:**

The amount of accounts payable greater than 60 days is \$148,254 or 9% of total outstanding accounts payable. Included are the following:

- 31 – 60 days – includes invoices from SEPA, OMI. The SEPA invoice is being paid consistent with the payment plan previously provided.
- 61 – 90 days – majority of amount includes 2 invoices for OMI.

**ATTACHMENTS**

Budget to Actual Revenue – March 31, 2013  
Budget to Actual Expenses – March 31, 2013

**CITY OF QUINCY, FLORIDA  
BUDGET TO ACTUAL REVENUE  
AS OF MARCH 31, 2013 (FY2013)**

<u>G/L ACCT #</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL YTD</u>	<u>(OVER) UNDER BUDGET</u>	<u>PERCENT</u>
<b>GEN FUND REVENUE</b>					
001-311-10000	CURRENT AD VALOREM TAX	987,997	749,651.27	238,345.73	75.9%
001-312-41000	SALES-LOCAL OPTION GAS TAX	274,544	173,380.25	101,163.75	63.2%
001-312-60000	LOCAL GOV INFRASTRUCTURE SURTA	325,000	169,475.25	155,524.75	52.1%
001-314-80000	UTILITY SERVICE TAX - PROPANE	7,699	4,478.77	3,220.23	58.2%
001-315-00000	COMMUNICATION SERVICES TAX	205,000	144,686.87	60,313.13	70.6%
001-321-10000	PROFESSIONAL & OCCUPATION LICE	46,800	40,513.77	6,286.23	86.6%
001-321-11000	COMPETENCY LICENSE	228	1,805.00	(1,577.00)	791.7%
001-322-10000	PERMITS	63,997	29,797.55	34,199.45	46.6%
001-329-10000	OTHER LICENSES, FEES & PERMITS	2,075	225.00	1,850.00	10.8%
001-335-12000	STATE REVENUE SHARING PROCEEDS	222,764	118,041.12	104,722.88	53.0%
001-335-14000	STATE - MOBILE HOME LICENSE	2,704	1,532.75	1,171.25	56.7%
001-335-15000	STATE - ALCOHOLIC BEVERAGE LIC	4,995	3,860.29	1,134.71	77.3%
001-335-17000	STATE - D O T REIMBURSEMENT	63,104	31,552.10	31,551.90	50.0%
001-335-18000	STATE - HALF CENT SALES TAX	185,000	105,487.74	79,512.26	57.0%
001-335-41000	STATE - REBATE ON MUN VEH FUEL	6,625	769.42	5,855.58	11.6%
001-335-42000	STATE - UNCLAIMED PROPERTY	418	-	418.00	0.0%
001-340-21000	SERVICES - COUNTY FIRE PROTECT	405,000	202,500.00	202,500.00	50.0%
001-340-21500	SERVICES-FIRE INSPECTIONS	2,475	650.00	1,825.00	26.3%
001-347-21000	REVENUE - BASEBALL	-	125.00	(125.00)	0.0%
001-347-22000	REVENUE - FOOTBALL	6,207	3,840.00	2,367.00	61.9%
001-347-23000	REVENUE - BASKETBALL	6,546	4,065.00	2,481.00	62.1%
001-347-27000	REVENUE - OTHER ACTIVITY FEES	5,813	470.00	5,343.00	8.1%
001-347-30000	RENT ON FACILITIES	4,273	1,749.07	2,523.93	40.9%
001-347-41000	REVENUE - POOL ADMISSION FEES	5,118	-	5,118.00	0.0%
001-347-50000	COKE FUND REVENUE	108	72.82	35.18	0.0%
001-359-10000	OTH FINES & FORFEITS	16,528	11,788.62	4,739.38	71.3%
001-361-10000	INTEREST INC ON INVESTMENTS	500	-	500.00	0.0%
001-361-13000	UNREALIZED GAIN	500	-	500.00	0.0%
001-361-15000	INTEREST INC ON BANK ACCT	355	23.25	331.75	6.5%
001-364-11000	SALE OF LAND - HILLCREST CEMET	6,000	1,015.00	4,985.00	16.9%
001-364-12000	SALE OF LAND - SUNNYVALE CEMET	18,000	13,305.00	4,695.00	73.9%
001-369-90000	OTHER MISCELLANEOUS REVENUES	228,768	124,920.89	103,847.11	54.6%
001-382-10000	CONTRIBUTION FR INTER OPER-ELE	3,845,121	1,489,984.39	2,355,136.61	38.8%
001-382-20000	CONTRIBUTION FR INTER OPER-GAS	577,537	223,795.59	353,741.41	38.8%
001-382-30000	CONTRIBUTION FR INTER OPER-WAT	167,000	64,712.50	102,287.50	38.8%
001-382-40000	CONTRIBUTION FR INTER OPER-REFUS	125,950	48,805.63	77,144.38	38.8%
001-382-50000	CONTRIBUTION FR INTER OPER-SEW	135,271	52,417.51	82,853.49	38.8%
001-382-60000	CONTRIBUTION FR INTER OPER LAN	43,515	16,862.06	26,652.94	38.8%
	<b>TOTAL GENERAL FUND REVS</b>	<b>7,999,535</b>	<b>3,836,359.48</b>	<b>4,163,175.53</b>	<b>48.0%</b>

**ENTERPRISE FUND REVENUES**

**BUSINESS ACTIVITY**

400-381-10000	INTERFUND TRANSFER	653,139	326,569.50	326,569.50	50.00%
	<b>TOTAL BUSINESS ACTIVITY</b>	<b>653,139</b>	<b>326,569.50</b>	<b>326,569.50</b>	<b>50.00%</b>

**CITY OF QUINCY, FLORIDA  
BUDGET TO ACTUAL REVENUE  
AS OF MARCH 31, 2013 (FY2013)**

<u>G/L ACCT #</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL YTD</u>	<u>(OVER) UNDER BUDGET</u>	<u>PERCENT</u>
<b>SEWER</b>					
402-343-10000	SALES	1,836,242	709,949.91	1,126,292.09	38.7%
402-343-16000	CONNECTIONS	2,507	-	2,507.00	0.0%
402-343-17000	FORFEITED DISCOUNTS - PENALTIE	24,665	13,538.89	11,126.11	54.9%
402-343-50000	SEWER SURCHARGE O/S	34,203	17,320.78	16,882.22	50.6%
402-361-10000	INTEREST REVENUE	41	15.20	25.80	37.1%
402-381-10000	INTERFUND TRANSFER	128,681	-	128,681.00	0.0%
	<b>TOTAL SEWER REV</b>	<b>2,026,339</b>	<b>740,824.78</b>	<b>1,285,514.22</b>	<b>36.6%</b>
<b>ELECTRIC</b>					
403-343-11000	RESIDENTIAL SALES	5,855,463	2,394,692.39	3,460,770.61	40.9%
403-343-12000	COMMERCIAL SALES	6,685,382	2,743,598.46	3,941,783.54	41.0%
403-343-13000	INDUSTRIAL SALES	1,774,379	678,813.54	1,095,565.46	38.3%
403-343-14000	STREET LIGHTING SALES	241,167	64,609.96	176,557.04	26.8%
403-343-15000	INTERDEPARTMENTAL SALES	430,759	165,570.88	265,188.12	38.4%
403-343-16000	CONNECTIONS	1,452	964.00	488.00	66.4%
403-343-17000	FORFEITED DISCOUNTS - PENALTIE	115,741	70,130.94	45,610.06	60.6%
403-343-18500	SPECIAL PROJECT - MATERIAL SAL	511	50.40	460.60	9.9%
403-343-19000	CUT ON/OFF FEES	27,199	17,223.43	9,975.57	63.3%
403-343-24000	TRANSFORMER RENT	8,627	4,352.67	4,274.33	50.5%
403-343-27000	MISCELLANEOUS CHARGES	2,112	19,383.82	(17,271.82)	917.8%
403-343-90000	MISCELLANEOUS REVENUES	11,546	39.20	11,506.80	0.3%
403-361-10000	INTEREST REVENUE	2,712	-	2,712.00	0.0%
403-361-13000	UNREALIZED GAIN-PRUDENTIAL BAC	14,395	-	14,395.00	0.0%
403-369-90000	MISCELLANEOUS REVENUES	1,410	7,204.44	(5,794.44)	511.0%
	<b>TOTAL ELECTRIC REV</b>	<b>15,172,855</b>	<b>6,166,634.13</b>	<b>9,006,220.87</b>	<b>40.6%</b>
<b>WATER</b>					
404-343-10000	SALES	1,333,091	564,213.33	768,877.67	42.3%
404-343-15000	INTERDEPARTMENTAL SALES	59,512	46,202.95	13,309.05	77.6%
404-343-16000	CONNECTIONS	10,835	74.00	10,761.00	0.7%
404-343-17000	FORFEITED DISCOUNTS-PENALTIES	26,215	15,247.22	10,967.78	58.2%
404-343-19000	CUT ON/OFF FEES	125	969.60	(844.60)	775.7%
404-343-27000	MISCELLANEOUS CHARGES	-	(23,290.35)	23,290.35	0.0%
404-343-30000	WATER SURCHARGE O/S	57,715	26,196.60	31,518.40	45.4%
404-361-10000	INTEREST REVENUE	10,507	23.48	10,483.52	0.2%
404-361-13000	UNREALIZED GAIN	500	-	500.00	0.0%
404-381-10000	INTERFUND TRANSFER	96,033	-	96,033.00	0.0%
	<b>TOTAL WATER REV</b>	<b>1,594,533</b>	<b>629,636.83</b>	<b>964,896.17</b>	<b>39.5%</b>
<b>GAS</b>					
405-343-10000	GAS SALES	1,814,205	1,044,783.42	769,421.58	57.6%
405-343-15000	GAS INTERDEPARTMENTAL SALES	9,854	6,889.78	2,964.22	69.9%
405-343-16000	GAS CONNECTIONS	419	696.00	(277.00)	166.1%
405-343-17000	GAS FORFEITED DISCS-PENALTIES	18,609	13,783.47	4,825.53	74.1%
405-343-19000	GAS CUT ON/OFF FEES	132	22.40	109.60	17.0%
405-343-27000	GAS OTHER CHARGES	0	(360.52)	360.52	0.0%
405-381-10000	INTERFUND TRANSFER	183,120	-	183,120.00	0.0%
	<b>TOTAL GAS REV</b>	<b>2,026,339</b>	<b>1,065,814.55</b>	<b>960,524.45</b>	<b>52.6%</b>

**CITY OF QUINCY, FLORIDA  
BUDGET TO ACTUAL REVENUE  
AS OF MARCH 31, 2013 (FY2013)**

<u>G/L ACCT #</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL YTD</u>	<u>(OVER) UNDER BUDGET</u>	<u>PERCENT</u>
<b>REFUSE</b>					
406-343-11000	RESIDENTIAL SALES	646,369	306,717.81	339,651.19	47.5%
406-343-12000	COMMERCIAL SALES	483,618	240,842.92	242,775.08	49.8%
406-343-15000	YARD TRASH COLLECTION	132,726	62,325.78	70,400.22	47.0%
406-343-17000	FORFEITED DISCOUNTS-PENALTIES	18,716	10,913.56	7,802.44	58.3%
	<b>TOTAL REFUSE REV</b>	<b>1,281,429</b>	<b>620,800.07</b>	<b>660,628.93</b>	<b>48.4%</b>
<b>LANDFILL</b>					
407-343-44000	GARBAGE TIPPING FEES	252,445	75,004.61	177,440.39	29.7%
407-361-10000	INTEREST INCOME	60	19.65	40.35	32.8%
	<b>TOTAL LANDFILL REV</b>	<b>252,505</b>	<b>75,024.26</b>	<b>177,480.74</b>	<b>29.7%</b>
<b>TELECOMMUNICATION</b>					
408-340-00000	INTERNET PROVIDER FEES	456	263.60	192.40	57.8%
408-340-20000	BROADBAND SALES	50,247	52,337.99	(2,090.99)	104.2%
408-340-30000	ARBOR CREST CABLE SALES	-	800.00	(800.00)	0.0%
408-340-40000	BROADBAND - BUSINESS	10,265	6,594.89	3,670.11	64.2%
408-340-50000	BROADBAND - GOVERNMENT	6,159	3,713.60	2,445.40	60.3%
408-345-10000	QFONE-RESIDENTIAL SALES	8,359	-	8,359.00	0.0%
408-345-20000	QFONE RESIDENTIAL INSTALLATION	54	-	54.00	0.0%
408-349-00000	OTHER CHARGES FOR SERVICES	25	-	25.00	0.0%
408-355-10000	QFONE BUSINESS SALES	5,876	-	5,876.00	0.0%
408-382-10000	INTERFUND TRANSFER	131,839	54,932.92	76,906.08	41.67%
	<b>TOTAL TELECOMMUNICATIONS REV</b>	<b>213,280</b>	<b>118,643.00</b>	<b>94,637.00</b>	<b>55.6%</b>
	<b>TOTAL ENTERPRISE FND REVS</b>	<b>23,220,419</b>	<b>9,743,947.12</b>	<b>13,476,471.88</b>	<b>42.0%</b>
	<b>TOTAL REVENUES</b>	<b>31,219,954</b>	<b>13,580,306.59</b>	<b>17,639,647.41</b>	<b>43.5%</b>

**CITY OF QUINCY, FLORIDA  
BUDGET TO ACTUAL EXPENSES  
AS OF MARCH 31, 2013 (FY2013)**

<u>G/L ACCT #</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL YTD</u>	<u>(OVER) UNDER BUDGET</u>	<u>PERCENT</u>
<b>GEN FUND EXP</b>					
<b>CITY COMMISSION</b>					
001-110-511-10110	SALARIES & WAGES	77,135	38,567.10	38,567.90	50.00%
001-110-511-10210	FICA TAXES	5,901	2,950.37	2,950.63	50.00%
001-110-511-30402	TRAVEL	4,000	1,345.50	2,654.50	33.64%
001-110-511-30491	OTHER EXPENSES	8,000	5,552.13	2,447.87	69.40%
001-110-511-31000	OTHER OPERATING IT SUPPORT	4,000	1,999.98	2,000.02	50.00%
001-110-511-80810	AID TO GOVERNMENT AGENCIES	5,300	1,500.00	3,800.00	28.30%
001-110-511-80820	AID TO PRIVATE ORGANIZATIONS	19,000	4,800.00	14,200.00	25.26%
	<b>TOTAL CITY COMMISSION</b>	<b>123,336</b>	<b>56,715.08</b>	<b>66,620.92</b>	<b>45.98%</b>
<b>CITY MANAGER</b>					
001-160-512-10110	SALARIES & WAGES	140,111	70,156.79	69,954.21	50.07%
001-160-512-10120	REGULARY SALARIES & WAGES	30,069	15,113.90	14,955.10	50.26%
001-160-512-10210	FICA TAXES	13,019	4,494.74	8,524.26	34.52%
001-160-512-10220	RETIREMENT CONTRIBUTIONS	30,470	15,851.35	14,618.65	52.02%
001-160-512-10230	LIFE & HEALTH INSURANCE	20,769	13,203.65	7,565.35	63.57%
001-160-512-30341	CONTRACTUAL SERVICES	8,800	8,684.00	116.00	98.68%
001-160-512-30343	PROFESSIONAL SERVICES	1,800	2,500.00	(700.00)	138.89%
001-160-512-30402	TRAVEL EXPENSE	2,300	-	2,300.00	0.00%
001-160-512-30403	GAS	4,000	869.70	3,130.30	21.74%
001-160-512-30410	TELEPHONE	5,140	1,704.89	3,435.11	33.17%
001-160-512-30461	REPAIR & MAINTENANCE OFFICE EQ	500	630.33	(130.33)	126.07%
001-160-512-30491	OTHER OPERATING EXPENSE	2,800	3,135.03	(335.03)	111.97%
001-160-512-30511	OFFICE SUPPLIES GENERAL	1,300	763.95	536.05	58.77%
001-160-512-31000	OTHER OPERATING EXP - IT SUPPO	8,000	4,000.02	3,999.98	50.00%
	<b>TOTAL CITY MANAGER</b>	<b>269,078</b>	<b>141,108.35</b>	<b>127,969.65</b>	<b>52.44%</b>
<b>CITY ATTORNEY</b>					
001-120-514-30341	CONTRACTUAL SERVICES	115,000	78,585.50	36,414.50	68.34%
001-120-514-30343	PROFESSIONAL SERVICES	900	9,251.70	(8,351.70)	1027.97%
001-120-514-30402	TRAVEL	500	-	500.00	0.00%
001-120-514-30491	OTHER OPERATING EXPENSE	1,500	523.15	976.85	34.88%
001-120-514-30500	LEGAL & RECORDING FEES	3,500	900.00	2,600.00	25.71%
001-120-514-30501	ONLINE LIBRARY SERVICES	5,000	2,400.00	2,600.00	48.00%
001-120-514-30540	PUBLICATIONS,SUBSCRIP,& MEMBER	1,000	-	1,000.00	0.00%
001-120-514-31000	OTHER OPERATING EXP - IT SUPPO	8,000	4,000.02	3,999.98	50.00%
	<b>TOTAL CITY ATTORNEY</b>	<b>135,400</b>	<b>95,660.37</b>	<b>39,739.63</b>	<b>70.65%</b>
<b>CITY CLERK</b>					
001-130-519-10110	SALARIES & WAGES	57,754	29,033.21	28,720.79	50.27%
001-130-519-10210	FICA TAXES	4,418	2,052.10	2,365.90	46.45%
001-130-519-10220	RETIREMENT CONTRIBUTIONS	6,930	3,465.28	3,464.72	50.00%
001-130-519-10230	LIFE & HEALTH INSURANCE	5,591	2,949.33	2,641.67	52.75%
001-130-519-30343	PROFESSIONAL SERVICES	4,600	550.00	4,050.00	11.96%
001-130-519-30410	TELEPHONE	2,300	489.41	1,810.59	21.28%
001-130-519-30461	REPAIR & MAINT - OFFICE EQUIPM	500	9.95	490.05	1.99%
001-130-519-30491	OTHER OPERATING EXPENSE	200	79.00	121.00	39.50%
001-130-519-30493	TRAINING	255	133.00	122.00	52.16%



**CITY OF QUINCY, FLORIDA  
BUDGET TO ACTUAL EXPENSES  
AS OF MARCH 31, 2013 (FY2013)**

<b>G/L ACCT #</b>	<b>ACCOUNT DESCRIPTION</b>	<b>ANNUAL BUDGET</b>	<b>ACTUAL YTD</b>	<b>(OVER) UNDER BUDGET</b>	<b>PERCENT</b>
001-130-519-30500	LEGAL ADS AND RECORDING FEES	2,525	602.15	1,922.85	23.85%
001-130-519-30511	OFFICE SUPPLIES-GENERAL	750	525.85	224.15	70.11%
001-130-519-31000	OTHER OPERATING EXP - IT SUPPO	8,000	4,000.02	3,999.98	50.00%
	<b>TOTAL CITY CLERK</b>	<b>93,823</b>	<b>43,889.30</b>	<b>49,933.70</b>	<b>46.78%</b>
<b>NON-DEPARTMENTAL</b>					
001-001-519-30320	ACCOUNTING & AUDITING SERVICES	113,500	23,050.00	90,450.00	20.31%
001-001-519-30342	RECORDING OF THE COMMISSION MT	36,000	15,000.00	21,000.00	41.67%
001-001-519-30343	PROFESSIONAL SERVICES	10,000	137.20	9,862.80	1.37%
001-001-519-30390	CONTINGENCIES	100,000	23,383.67	76,616.33	23.38%
001-001-519-30410	TELEPHONE	1,000	4.30	995.70	0.43%
001-001-519-30430	SALES & USE TAXES (DOR AUDIT)	150,000	94,500.00	55,500.00	63.00%
001-001-519-30440	SUMMER YOUTH WORK PROGRAM	29,000	-	29,000.00	0.00%
001-001-519-30451	INSURANCE	505,000	262,543.58	242,456.42	51.99%
001-001-519-30465	COPIER PAYMENT	7,500	2,995.26	4,504.74	39.94%
001-001-519-30491	OTHER OPERATING EXPENSE	66,645	20,828.99	45,816.01	31.25%
001-001-519-30500	LEGAL ADS & RECORDINGS	500	-	500.00	0.00%
001-001-519-30512	POSTAGE	10,000	3,819.60	6,180.40	38.20%
001-001-519-31000	OTHER OPERATING EXP - IT SUPPO	117,730	58,864.98	58,865.02	50.00%
001-001-519-70730	TRANSFER DEBT SVC CAP IMP BOND	460,981	192,183.82	268,797.18	41.69%
	<b>TOTAL NON-DEPARTMENTAL</b>	<b>1,607,856</b>	<b>697,311.40</b>	<b>910,544.60</b>	<b>43.37%</b>
<b>PERSONNEL</b>					
001-260-513-10110	EXE SALARIES & WAGES	62,520	25,725.28	36,794.72	41.15%
001-260-513-10120	REGULAR SALARIES & WAGES	37,644	20,404.13	17,239.87	54.20%
001-260-513-10210	FICA TAXES	7,663	3,120.61	4,542.39	40.72%
001-260-513-10220	RETIREMENT CONTRIBUTIONS	12,020	4,954.47	7,065.53	41.22%
001-260-513-10230	LIFE & HEALTH INSURANCE	16,170	5,893.32	10,276.68	36.45%
001-260-513-30314	PSYCHIATRIC EVALUATIONS	875	350.00	525.00	40.00%
001-260-513-30315	EMPLOYEE QUALITY OF LIFE	2,000	524.99	1,475.01	26.25%
001-260-513-30341	CONTRACTUAL SERVICES	3,000	7,050.00	(4,050.00)	235.00%
001-260-513-30343	PROFESSIONAL SERVICES	4,930	4,354.85	575.15	88.33%
001-260-513-30402	TRAVEL EXPENSE	1,000	-	1,000.00	0.00%
001-260-513-30410	TELEPHONE	2,280	1,095.17	1,184.83	48.03%
001-260-513-30461	REPAIR AND MAINTENANCE OFFICE	250	-	250.00	0.00%
001-260-513-30491	OTHER OPERATING EXPENSE	800	52.30	747.70	6.54%
001-260-513-30493	TRAINING	3,300	345.00	2,955.00	10.45%
001-260-513-30511	OFFICE SUPPLIES GENERAL	2,740	816.17	1,923.83	29.79%
001-260-513-31000	OTHER OPERATING EXP - IT SUPPO	8,000	4,000.02	3,999.98	50.00%
001-260-513-60641	OFFICE FURNITURE & EQUIPMENT	500	-	500.00	0.00%
	<b>TOTAL PERSONNEL</b>	<b>165,692</b>	<b>78,686.31</b>	<b>87,005.69</b>	<b>47.49%</b>
<b>FINANCE</b>					
001-271-513-10110	EXE SALARIES & WAGES	19,538	9,795.92	9,742.08	50.14%
001-271-513-10120	REGULAR SALARIES & WAGES	31,749	13,994.94	17,754.06	44.08%
001-271-513-10140	OVERTIME	-	32.20	(32.20)	0.00%
001-271-513-10210	FICA TAXES	3,923	1,715.75	2,207.25	43.74%
001-271-513-10220	RETIREMENT CONTRIBUTIONS	6,154	2,754.17	3,399.83	44.75%
001-271-513-10230	LIFE & HEALTH INSURANCE	10,621	3,825.78	6,795.22	36.02%
001-271-513-30343	PROFESSIONAL SERVICES	28,800	3,672.25	25,127.75	12.75%
001-271-513-30402	TRAVEL EXPENSE	2,500	1,369.20	1,130.80	54.77%

**CITY OF QUINCY, FLORIDA  
BUDGET TO ACTUAL EXPENSES  
AS OF MARCH 31, 2013 (FY2013)**

<u>G/L ACCT #</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL YTD</u>	<u>(OVER) UNDER BUDGET</u>	<u>PERCENT</u>
001-271-513-30410	TELEPHONE	4,500	1,448.90	3,051.10	32.20%
001-271-513-30461	REPAIR & MAINT OFFICE EQUIPMEN	1,800	1,465.51	334.49	81.42%
001-271-513-30470	PRINTING & BINDING-BUDGET	1,500	156.69	1,343.31	10.45%
001-271-513-30491	OTHER OPERATING EXPENSE	2,700	673.94	2,026.06	24.96%
001-271-513-30493	TRAINING	2,000	310.00	1,690.00	15.50%
001-271-513-30511	OFFICE SUPPLIES GENERAL	2,800	1,876.20	923.80	67.01%
001-271-513-30512	POSTAGE	2,000	190.46	1,809.54	9.52%
001-271-513-30521	OPERATING SUPPLIES	6,300	5,979.92	320.08	94.92%
001-271-513-30540	DUES, PUBLICATIONS, & MEMBERSH	750	100.00	650.00	13.33%
001-271-513-31000	OTHER OPERATING EXP - IT SUPPO	8,000	4,000.02	3,999.98	50.00%
001-271-513-60641	OFFICE FURNITURE & EQUIPMENT	2,000	-	2,000.00	0.00%
	<b>TOTAL FINANCE</b>	<b>137,635</b>	<b>53,361.85</b>	<b>84,273.15</b>	<b>38.77%</b>
<b>PURCHASING</b>					
001-276-513-10110	EXE SALARY & WAGES	10,023	5,037.97	4,985.03	50.26%
001-276-513-10210	FICA	767	378.15	388.85	49.30%
001-276-513-10220	RETIREMENT	1,203	604.55	598.45	50.25%
001-276-513-10230	LIFE & HEALTH	1,402	985.66	416.34	70.30%
	<b>TOTAL GEN SERVICES ADM</b>	<b>13,395</b>	<b>7,006.33</b>	<b>6,388.67</b>	<b>52.31%</b>
<b>LAW ENFORCEMENT ADM</b>					
001-210-521-10110	EXE SALARIES & WAGES	82,127	41,172.38	40,954.62	50.13%
001-210-521-10120	REGULAR SALARIES & WAGES	182,304	91,294.84	91,009.16	50.08%
001-210-521-10130	OTHER SALARIES & WAGES	-	120.00	(120.00)	0.00%
001-210-521-10210	FICA TAXES	20,229	9,875.30	10,353.70	48.82%
001-210-521-10220	RETIREMENT CONTRIBUTIONS	31,732	15,846.55	15,885.45	49.94%
001-210-521-10230	LIFE & HEALTH INSURANCE	36,184	18,257.39	17,926.61	50.46%
001-210-521-30341	CONTRACTUAL SERVICES	31,420	18,130.73	13,289.27	57.70%
001-210-521-30403	GAS & DIESEL	6,000	1,442.77	4,557.23	24.05%
001-210-521-30410	TELEPHONE	22,000	17,509.42	4,490.58	79.59%
001-210-521-30430	UTILITIES	24,000	10,161.47	13,838.53	42.34%
001-210-521-30461	REPAIR & MAINTENANCE-OFFICE EQ	500	-	500.00	0.00%
001-210-521-30464	REPAIRS & MAINTENANCE-RADIO	4,500	1,970.64	2,529.36	43.79%
001-210-521-30491	OTHER OPERATING EXPENSE	4,600	1,255.19	3,344.81	27.29%
001-210-521-30492	INVESTIGATIVE FUNDS	3,000	-	3,000.00	0.00%
001-210-521-30493	TRAINING	-	20.00	(20.00)	0.00%
001-210-521-30511	OFFICE SUPPLIES-GENERAL	2,000	852.84	1,147.16	42.64%
001-210-521-30521	OPERATING MATERIALS & SUPPLIES	1,500	304.86	1,195.14	20.32%
001-210-521-30522	OPERATING SUPPLIES-UNIFORMS	1,000	-	1,000.00	0.00%
001-210-521-30540	PUBLICATIONS, SUBSCRIP. & MEMB	1,000	423.44	576.56	42.34%
001-210-521-31000	OTHER OPERATING EXP - IT SUPPO	8,000	4,000.02	3,999.98	50.00%
001-210-521-60620	BUILDINGS	3,800	-	3,800.00	0.00%
001-210-521-60641	OFFICE FURNITURE & EQUIPMENT	3,300	199.94	3,100.06	6.06%
001-210-521-60644	EQUIPMENT	3,800	-	3,800.00	0.00%
	<b>TOTAL LAW ENFORCEMENT ADM</b>	<b>472,996</b>	<b>232,837.78</b>	<b>240,158.22</b>	<b>49.23%</b>
<b>LAW ENFORCEMENT OPERATIONS</b>					
001-220-521-10120	REGULAR SALARIES & WAGES	879,741	459,500.29	420,240.71	52.23%
001-220-521-10130	OTHER SALARIES & WAGES - P/T	38,000	19,250.10	18,749.90	50.66%
001-220-521-10140	OVERTIME	34,510	44,815.97	(10,305.97)	129.86%
001-220-521-10150	SPEC PAY-INCENTIVE,HOL, LV BUY	12,480	7,200.00	5,280.00	57.69%

**CITY OF QUINCY, FLORIDA  
BUDGET TO ACTUAL EXPENSES  
AS OF MARCH 31, 2013 (FY2013)**

<u>G/L ACCT #</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL YTD</u>	<u>(OVER) UNDER BUDGET</u>	<u>PERCENT</u>
001-220-521-10210	FICA TAXES	73,802	39,474.18	34,327.82	53.49%
001-220-521-10220	RETIREMENT CONTRIBUTIONS	115,768	58,053.36	57,714.64	50.15%
001-220-521-10230	LIFE & HEALTH INSURANCE	195,265	92,679.95	102,585.05	47.46%
001-220-521-30341	CONTRACTURAL SERVICES	3,500	120.00	3,380.00	3.43%
001-220-521-30402	TRAVEL EXPENSE	645	381.00	264.00	59.07%
001-220-521-30403	GASOLINE & DIESEL	69,000	26,530.79	42,469.21	38.45%
001-220-521-30462	REPAIR & MAINT.-EQUIPMENT & TO	1,587	837.60	749.40	52.78%
001-220-521-30464	REPAIR & MAINTENANCE - RADIOS	241	-	241.00	0.00%
001-220-521-30491	OTHER OPERATING EXPENSE	4,132	4,282.71	(150.71)	103.65%
001-220-521-30493	TRAINING	39,000	6,039.68	32,960.32	15.49%
001-220-521-30499	CANINE EXPENSE	7,000	870.61	6,129.39	12.44%
001-220-521-30511	OFFICE SUPPLIES	1,714	374.88	1,339.12	21.87%
001-220-521-30521	OPERATING MATERIALS & SUPPLIES	2,069	936.77	1,132.23	45.28%
001-220-521-30522	OPERATING SUPPLIES - UNIFORMS	11,423	1,282.87	10,140.13	11.23%
001-220-521-60644	EQUIPMENT	1,902	23,988.20	(22,086.20)	1261.21%
001-220-521-70710	CAPITAL EQUIPMENT LOAN- PRINCI	14,964	7,448.48	7,515.52	49.78%
001-220-521-70711	VEHICLE LOAN CCBG (4)-PRINCIPA	28,000	14,827.56	13,172.44	52.96%
001-220-521-70720	CAPITAL EQUIPMENT LOAN- INTERE	662	472.89	189.11	71.43%
001-220-521-70721	VEHICLE LOAN CCBG (4)- INTERES	3,491	1,852.04	1,638.96	53.05%
	<b>TOTAL LAW ENFORCEMENT OPERAT</b>	<b>1,538,896</b>	<b>811,219.93</b>	<b>727,676.07</b>	<b>52.71%</b>
<b>FIRE CONTROL ADM</b>					
001-210-522-10110	EXE SALARIES & WAGES	63,934	32,072.58	31,861.42	50.17%
001-210-522-10120	REGULAR SALARIES & WAGES	88,293	44,420.34	43,872.66	50.31%
001-210-522-10150	SPEC PAY-INCENTIVE,HOL,LV BUYB	3,160	1,495.00	1,665.00	47.31%
001-210-522-10210	FICA TAXES	11,887	5,499.06	6,387.94	46.26%
001-210-522-10220	RETIREMENT CONTRIBUTIONS	18,646	8,722.91	9,923.09	46.78%
001-210-522-10230	LIFE & HEALTH INSURANCE	29,815	14,082.95	15,732.05	47.23%
001-210-522-30410	TELEPHONE	8,085	1,506.46	6,578.54	18.63%
001-210-522-30430	UTILITIES	32,550	5,170.09	27,379.91	15.88%
001-210-522-30461	REPAIR & MAINTENANCE-OFFICE EQ	2,260	-	2,260.00	0.00%
001-210-522-30463	REPAIR & MAINT.-BUILDINGS & GR	3,000	2,178.91	821.09	72.63%
001-210-522-30464	REPAIR & MAINTENANCE-RADIO	18,000	1,745.32	16,254.68	9.70%
001-210-522-30465	COPIER PAYMENT	1,350	600.00	750.00	44.44%
001-210-522-30491	OTHER OPERATING EXPENSE	1,145	1,575.94	(430.94)	137.64%
001-210-522-30494	FIRE PREVENTION & EDUCATION	2,550	1,087.80	1,462.20	42.66%
001-210-522-30511	OFFICE SUPPLIES-GENERAL	967	525.00	442.00	54.29%
001-210-522-30521	OPERATING MATERIALS & SUPPLIES	655	102.09	552.91	15.59%
001-210-522-30522	OPERATING SUPPLIES - UNIFORMS	1,150	21.20	1,128.80	1.84%
001-210-522-31000	OTHER OPERATING EXP -IT SUPPOR	8,000	4,000.02	3,999.98	50.00%
001-210-522-60641	OFFICE FURNITURE & EQUIPMENT	2,500	979.88	1,520.12	39.20%
001-210-522-70711	VEHICLE LOAN CCBG - PRINCIPAL	5,490	3,182.40	2,307.60	57.97%
001-210-522-70721	VEHICLE LOAN CCBG - INTEREST	625	415.50	209.50	66.48%
	<b>TOTAL FIRE CONTROL ADM</b>	<b>304,062</b>	<b>129,383.45</b>	<b>174,678.55</b>	<b>42.55%</b>
<b>FIRE CONTROL OPERATIONS</b>					
001-230-522-10120	REGULAR SALARIES & WAGES	667,108	302,671.48	364,436.52	45.37%
001-230-522-10130	OTHER SALARIES & WAGES - P/T	39,000	29,470.00	9,530.00	75.56%
001-230-522-10140	OVERTIME	-	23,079.99	(23,079.99)	0.00%
001-230-522-10150	SPEC PAY-INCENTIVE,HOL,LV BUYB	34,360	13,620.00	20,740.00	39.64%
001-230-522-10210	FICA TAXES	56,645	26,282.18	30,362.82	46.40%
001-230-522-10220	RETIREMENT CONTRIBUTIONS	88,856	38,731.69	50,124.31	43.59%

**CITY OF QUINCY, FLORIDA  
BUDGET TO ACTUAL EXPENSES  
AS OF MARCH 31, 2013 (FY2013)**

<u>G/L ACCT #</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL YTD</u>	<u>(OVER) UNDER BUDGET</u>	<u>PERCENT</u>
001-230-522-10230	LIFE & HEALTH INSURANCE	158,081	70,990.38	87,090.62	44.91%
001-230-522-30402	TRAVEL EXPENSE	1,650	-	1,650.00	0.00%
001-230-522-30403	GASOLINE & DIESEL	16,135	6,377.69	9,757.31	39.53%
001-230-522-30404	OIL & GREASE	550	-	550.00	0.00%
001-230-522-30405	TIRES	1,000	-	1,000.00	0.00%
001-230-522-30406	VEHICLE PARTS ONLY	1,500	170.28	1,329.72	11.35%
001-230-522-30462	REPAIR & MAINT. - EQUIPMENT &	4,165	885.40	3,279.60	21.26%
001-230-522-30491	OTHER OPERATING EXPENSE	1,327	1,016.08	310.92	76.57%
001-230-522-30493	TRAINING	5,800	1,061.64	4,738.36	18.30%
001-230-522-30511	OFFICE SUPPLIES	640	103.10	536.90	16.11%
001-230-522-30521	OPERATING MATERIALS & SUPPLIES	909	684.27	224.73	75.28%
001-230-522-30522	OPERATING SUPPLIES - UNIFORMS	33,068	8,217.93	24,850.07	24.85%
001-230-522-60644	EQUIPMENT	8,630	954.29	7,675.71	11.06%
	<b>TOTAL FIRE CONTROL OPERATIONS</b>	<b>1,119,424</b>	<b>524,316.40</b>	<b>595,107.60</b>	<b>46.84%</b>
<b>BUILDING &amp; PLANNING</b>					
001-284-515-10110	EXE SALARIES & WAGES	55,628	27,920.13	27,707.87	50.19%
001-284-515-10120	REGULAR SALARIES & WAGES	61,886	30,533.83	31,352.17	49.34%
001-284-515-10140	OVERTIME	-	28.51	(28.51)	0.00%
001-284-515-10210	FICA TAXES	8,990	4,114.12	4,875.88	45.76%
001-284-515-10220	RETIREMENT CONTRIBUTIONS	14,102	6,979.77	7,122.23	49.49%
001-284-515-10230	LIFE & HEALTH INSURANCE	30,629	15,201.49	15,427.51	49.63%
001-284-515-30341	CONTRACTUAL SERVICES	40,025	12,429.79	27,595.21	31.06%
001-284-515-30343	PROFESSIONAL SERVICES	14,025	1,600.00	12,425.00	11.41%
001-284-515-30402	TRAVEL EXPENSE	2,000	89.13	1,910.87	4.46%
001-284-515-30403	GAS & DIESEL	2,500	1,449.87	1,050.13	57.99%
001-284-515-30410	TELEPHONE	2,500	905.51	1,594.49	36.22%
001-284-515-30461	REPAIR & MAINT. OFFICE EQUIPME	500	225.00	275.00	45.00%
001-284-515-30491	OTHER OPERATING EXPENSE	2,200	327.95	1,872.05	14.91%
001-284-515-30493	TRAINING	-	55.00	(55.00)	0.00%
001-284-515-30500	ADVERTISEMENTS	2,500	60.00	2,440.00	2.40%
001-284-515-30511	OFFICE SUPPLIES GENERAL	3,000	455.05	2,544.95	15.17%
001-284-515-31000	OTHER OPERATING EXP - IT SUPPO	8,000	4,000.02	3,999.98	50.00%
001-284-515-60641	OFFICE FURNITURE & EQUIPMENT	1,000	1,016.12	(16.12)	101.61%
	<b>TOTAL BUILDING &amp; PLANNING</b>	<b>249,485</b>	<b>107,391.29</b>	<b>142,093.71</b>	<b>43.05%</b>
<b>RECREATIONAL ACTIVITY</b>					
001-310-572-10110	EXE SALARIES & WAGES	43,737	37,110.22	6,626.78	84.85%
001-310-572-10120	REGULAR SALARIES & WAGES	56,020	25,722.79	30,297.21	45.92%
001-310-572-10210	FICA TAXES	8,303	4,788.56	3,514.44	57.67%
001-310-572-10220	RETIREMENT CONTRIBUTIONS	13,025	5,985.47	7,039.53	45.95%
001-310-572-10230	LIFE & HEALTH INSURANCE	3,280	5,658.39	(2,378.39)	172.51%
001-310-572-30343	PROFESSIONAL SERVICES	12,000	4,739.56	7,260.44	39.50%
001-310-572-30390	CONTINGENCY	2,000	-	2,000.00	0.00%
001-310-572-30402	TRAVEL EXPENSE	2,000	-	2,000.00	0.00%
001-310-572-30403	GAS & DIESEL	2,000	570.06	1,429.94	28.50%
001-310-572-30410	TELEPHONE	5,100	2,182.06	2,917.94	42.79%
001-310-572-30440	RENTAL OF EQUIPMENT & BUILDING	3,000	50.00	2,950.00	1.67%
001-310-572-30462	REPAIR & MAINT-EQUIPMENT & TOO	45,000	-	45,000.00	0.00%
001-310-572-30491	OTHER OPERATING EXPENSES	34,000	5,538.69	28,461.31	16.29%
001-310-572-30493	TRAINING	2,000	-	2,000.00	0.00%
001-310-572-30511	OFFICE SUPPLIES - GENERAL	1,500	1,056.05	443.95	70.40%

**CITY OF QUINCY, FLORIDA  
BUDGET TO ACTUAL EXPENSES  
AS OF MARCH 31, 2013 (FY2013)**

<b>G/L ACCT #</b>	<b>ACCOUNT DESCRIPTION</b>	<b>ANNUAL BUDGET</b>	<b>ACTUAL YTD</b>	<b>(OVER) UNDER BUDGET</b>	<b>PERCENT</b>
001-310-572-30521	OPERATING MATERIALS & SUPPLIES	2,000	1,017.05	982.95	50.85%
001-310-572-30523	OPERATING SUP - CHEM	2,000	-	2,000.00	0.00%
001-310-572-30524	SWIMMING POOL SUPPLIES	6,807	-	6,807.00	0.00%
001-310-572-30525	ATHLETIC EQUIPMENT - FOOTBALL	15,000	2,622.20	12,377.80	17.48%
001-310-572-30526	ATHLETIC EQUIP BASEBALL & SOFT	1,000	-	1,000.00	0.00%
001-310-572-30528	ATHLETIC EQUIPMENT - BASKETBAL	2,000	789.40	1,210.60	39.47%
001-310-572-30529	ATHLETIC EQUIPMENT - OTHER	5,500	155.00	5,345.00	2.82%
001-310-572-30540	OTHER RECREATIONAL ACTIVITIES	31,000	16,376.96	14,623.04	52.83%
001-310-572-31000	OTHER OPERATING EXP - IT SUPPO	8,000	4,000.02	3,999.98	50.00%
	<b>TOTAL RECREATIONAL ACTIVITY</b>	<b>306,272</b>	<b>118,362.48</b>	<b>187,909.52</b>	<b>38.65%</b>
<b>PARKS</b>					
001-440-572-10120	REGULAR SALARIES & WAGES	37,812	24,609.34	13,202.66	65.08%
001-440-572-10130	OTHER SALARIES & WAGES - P/T	25,500	12,139.54	13,360.46	47.61%
001-440-572-10140	OVERTIME	-	476.95	(476.95)	0.00%
001-440-572-10210	FICA TAXES	3,072	3,028.63	43.37	98.59%
001-440-572-10220	RETIREMENT CONTRIBUTIONS	4,819	2,247.09	2,571.91	46.63%
001-440-572-10230	LIFE & HEALTH INSURANCE	6,338	4,506.33	1,831.67	71.10%
001-440-572-30391	PARKS & FACILITY	10,000	1,414.42	8,585.58	14.14%
001-440-572-30430	UTILITIES	38,000	13,214.96	24,785.04	34.78%
001-440-572-30440	RENTAL OF EQUIPMENT & BUILDING	3,000	400.00	2,600.00	13.33%
001-440-572-30463	REPAIR & MAINTENANCE-BLDGS. &	6,000	4,217.76	1,782.24	70.30%
001-440-572-30491	OTHER OPERATING EXPENSES	-	360.83	(360.83)	0.00%
	<b>TOTAL PARKS</b>	<b>134,541</b>	<b>66,615.85</b>	<b>67,925.15</b>	<b>49.51%</b>
<b>PUBLIC WORKS ADM</b>					
001-410-539-10110	EXE SALARIES & WAGES	41,202	20,044.33	21,157.67	48.65%
001-410-539-10120	REGULAR SALARIES & WAGES	8,784	4,980.94	3,803.06	56.70%
001-410-539-10210	FICA TAXES	3,824	1,762.85	2,061.15	46.10%
001-410-539-10220	RETIREMENT CONTRIBUTIONS	5,998	2,990.37	3,007.63	49.86%
001-410-539-10230	LIFE & HEALTH INSURANCE	12,774	6,268.23	6,505.77	49.07%
001-410-539-30402	TRAVEL EXPENSE	1,500	-	1,500.00	0.00%
001-410-539-30410	TELEPHONE	6,800	2,810.17	3,989.83	41.33%
001-410-539-30430	UTILITIES	81,269	35,813.75	45,455.25	44.07%
001-410-539-30440	REPAIR & MAINT BUILDING	3,500	276.20	3,223.80	7.89%
001-410-539-30491	OTHER OPERATING EXPENSE	5,000	1,917.69	3,082.31	38.35%
001-410-539-30493	TRAINING	5,000	-	5,000.00	0.00%
001-410-539-30511	OFFICE SUPPLIES	500	225.48	274.52	45.10%
001-410-539-30521	OPERATING MATERIALS & SUPPLIES	3,000	692.23	2,307.77	23.07%
001-410-539-30522	OPERATING EXPENSE - UNIFORMS	16,000	4,519.00	11,481.00	28.24%
001-410-539-30524	OPERATING SUPPLIES - TOOLS	1,000	11.51	988.49	1.15%
001-410-539-31000	OTHER OPERATING EXP - IT SUPPO	8,000	4,000.02	3,999.98	50.00%
	<b>TOTAL PUBLIC WORKS ADM</b>	<b>204,151</b>	<b>86,312.77</b>	<b>117,838.23</b>	<b>42.28%</b>
<b>ROADS &amp; STREETS</b>					
001-430-541-10110	SALARIES & WAGES	5,886	736.77	5,149.23	12.52%
001-430-541-10120	REGULAR SALARIES & WAGES	122,561	66,187.89	56,373.11	54.00%
001-430-541-10130	OTHER SALARIES & WAGES - P/T	-	13,899.38	(13,899.38)	0.00%
001-430-541-10140	OVERTIME	-	1,492.60	(1,492.60)	0.00%
001-430-541-10210	FICA TAXES	9,826	6,038.48	3,787.52	61.45%
001-430-541-10220	RETIREMENT CONTRIBUTIONS	15,414	6,307.59	9,106.41	40.92%

**CITY OF QUINCY, FLORIDA  
BUDGET TO ACTUAL EXPENSES  
AS OF MARCH 31, 2013 (FY2013)**

<u>G/L ACCT #</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL YTD</u>	<u>(OVER) UNDER BUDGET</u>	<u>PERCENT</u>
001-430-541-10230	LIFE & HEALTH INSURANCE	30,995	10,349.95	20,645.05	33.39%
001-430-541-30341	CONTRACTUAL SERVICES	35,600	3,600.00	32,000.00	10.11%
001-430-541-30403	GASOLINE & DIESEL	75,000	34,570.49	40,429.51	46.09%
001-430-541-30524	OPERATING SUPPLIES - SMALL TOO	1,000	302.70	697.30	30.27%
001-430-541-30530	ROAD MATERIALS & SUPPLIES	25,000	4,991.86	20,008.14	19.97%
001-430-541-60632	RESURF & SIDEWALKS	168,100	24,589.19	143,510.81	14.63%
001-430-541-60634	STORM WATER FACILITIES	5,000	-	5,000.00	0.00%
001-430-541-60643	HEAVY EQUIPMENT	58,776	87,233.62	(28,457.62)	148.42%
001-430-541-70710	CCB LOAN- GRAPPLE TRUCK PRINCI	29,488	14,568.14	14,919.86	49.40%
001-430-541-70720	CCB LOAN GRAPPLE TRUCK - INTER	1,602	932.92	669.08	58.23%
	<b>TOTAL ROADS &amp; STREETS</b>	<b>584,248</b>	<b>275,801.58</b>	<b>308,446.42</b>	<b>47.21%</b>
<b>CEMETERIES &amp; GROUNDS</b>					
001-431-542-10110	SALARIES & WAGES	5,886	2,115.21	3,770.79	35.94%
001-431-542-10120	REGULAR SALARIES & WAGES	3,698	2,847.67	850.33	77.01%
001-431-542-10140	OVERTIME	-	51.84	(51.84)	0.00%
001-431-542-10210	FICA TAXES	733	347.87	385.13	47.46%
001-431-542-10220	RETIREMENT CONTRIBUTIONS	1,150	595.65	554.35	51.80%
001-431-542-10230	LIFE & HEALTH INSURANCE	2,806	1,320.29	1,485.71	47.05%
001-431-542-30521	OPERATING SUPPLIES	5,000	-	5,000.00	0.00%
	<b>TOTAL CEMETERIES &amp; GROUNDS</b>	<b>19,273</b>	<b>7,278.53</b>	<b>11,994.47</b>	<b>37.77%</b>
<b>BUILDINGS &amp; GROUNDS</b>					
001-440-519-10110	SALARIES & WAGES	5,865	2,115.21	3,749.79	36.06%
001-440-519-10120	REGULAR SALARIES & WAGES	150,218	86,723.05	63,494.95	57.73%
001-440-519-10140	OVERTIME	-	1,821.03	(1,821.03)	0.00%
001-440-519-10210	FICA TAXES	11,940	6,304.96	5,635.04	52.81%
001-440-519-10220	RETIREMENT CONTRIBUTIONS	18,730	9,986.69	8,743.31	53.32%
001-440-519-10230	LIFE & HEALTH INSURANCE	40,891	21,104.94	19,786.06	51.61%
001-440-519-30341	CONTRACTUAL SERVICES	30,000	12,288.30	17,711.70	40.96%
001-440-519-30463	REPAIR & MAINT.-BUILDINGS & GR	45,000	33,745.00	11,255.00	74.99%
001-440-519-30491	OTHER OPERATING EXPENSE	12,000	6,187.44	5,812.56	51.56%
001-440-519-60644	EQUIPMENT	2,500	-	2,500.00	0.00%
	<b>TOTAL BUILDINGS &amp; GROUNDS</b>	<b>317,144</b>	<b>180,276.62</b>	<b>136,867.38</b>	<b>56.84%</b>
<b>FLEET MAINTENANCE</b>					
001-450-541-10120	REGULAR SALARIES & WAGES	81,349	46,500.53	34,848.47	57.16%
001-450-541-10210	FICA TAXES	6,223	3,168.30	3,054.70	50.91%
001-450-541-10220	RETIREMENT CONTRIBUTIONS	9,762	5,542.96	4,219.04	56.78%
001-450-541-10230	LIFE & HEALTH INSURANCE	19,007	11,648.24	7,358.76	61.28%
001-450-541-30404	OIL & GREASE	1,198	468.56	729.44	39.11%
001-450-541-30405	TIRES	11,381	11,007.36	373.64	96.72%
001-450-541-30406	VEH PARTS ONLY	56,475	31,726.97	24,748.03	56.18%
001-450-541-30407	VEHICLE REPAIRS	17,430	12,653.02	4,776.98	72.59%
	<b>TOTAL FLEET MAINT</b>	<b>202,825</b>	<b>122,715.94</b>	<b>80,109.06</b>	<b>60.50%</b>
	<b>TOTAL GEN FUND EXPENDITURES</b>	<b>7,999,532</b>	<b>3,836,251.61</b>	<b>4,163,280.39</b>	<b>47.96%</b>

**CITY OF QUINCY, FLORIDA  
BUDGET TO ACTUAL EXPENSES  
AS OF MARCH 31, 2013 (FY2013)**

<u>G/L ACCT #</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL YTD</u>	<u>(OVER) UNDER BUDGET</u>	<u>PERCENT</u>
<b>ENTERPRISE FUND</b>					
<b>FINANCIAL SERVICES</b>					
400-271-513-10110	EXECUTIVE SALARIES & WAGES	58,613	29,384.75	29,228.25	50.13%
400-271-513-10120	REGULAR SALARIES & WAGES	143,498	52,078.72	91,419.28	36.29%
400-271-513-10210	FICA TAXES	13,961	5,890.78	8,070.22	42.19%
400-271-513-10220	RETIREMENT CONTRIBUTIONS	23,253	8,742.09	14,510.91	37.60%
400-271-513-10230	LIFE & HEALTH INSURANCE	25,049	12,322.04	12,726.96	49.19%
	<b>TOTAL FINANCIAL SERVICES</b>	<b>264,374</b>	<b>108,418.38</b>	<b>155,955.62</b>	<b>41.01%</b>
<b>CUSTOMER SERVICES</b>					
400-274-513-10110	EXE SALARIES & WAGES	64,225	32,221.17	32,003.83	50.17%
400-274-513-10120	REGULAR SALARIES & WAGES	124,531	78,824.67	45,706.33	63.30%
400-274-513-10140	OVERTIME	8,526	5,171.77	3,354.23	60.66%
400-274-513-10210	FICA TAXES	15,092	8,432.06	6,659.94	55.87%
400-274-513-10220	RETIREMENT CONTRIBUTION	21,274	10,567.58	10,706.42	49.67%
400-274-513-10230	LIFE & HEALTH INSURANCE	34,516	17,833.96	16,682.04	51.67%
400-274-513-30341	CONTRACTUAL SERVICES	30,800	900.00	29,900.00	2.92%
400-274-513-30390	CONTINGENCY	10,000	1,350.00	8,650.00	13.50%
400-274-513-30402	TRAVEL EXPENSES	5,000	-	5,000.00	0.00%
400-274-513-30403	GAS & DIESEL	6,500	2,257.47	4,242.53	34.73%
400-274-513-30410	TELEPHONE	6,500	1,653.26	4,846.74	25.43%
400-274-513-30461	REPAIR & MAINTAIN OFFICE EQUIP	3,000	732.72	2,267.28	24.42%
400-274-513-30491	OTHER OPERATING EXPENSES	1,500	205.08	1,294.92	13.67%
400-274-513-30493	TRAINING	3,500	-	3,500.00	0.00%
400-274-513-30511	OFFICE SUPPLIES-GENERAL	5,000	2,698.01	2,301.99	53.96%
400-274-513-30522	OPERATING SUPPLIES - UNIFORMS	4,000	1,048.17	2,951.83	26.20%
400-274-513-31000	OTHER OPERATING EXPENSE IT SUP	8,000	4,155.02	3,844.98	51.94%
400-274-513-31500	ENERGY PROGRAM EXPENSES	6,000	562.96	5,437.04	9.38%
400-274-513-60641	OFFICE FURNITURE & EQUIPMENT	10,000	-	10,000.00	0.00%
400-274-513-70711	NETQUINCY BLDG PRINCIPAL 50%	19,200	9,775.83	9,424.17	50.92%
400-274-513-70722	NETQUINCY BLDG INTEREST 50%	1,600	577.05	1,022.95	36.07%
	<b>TOTAL CUSTOMER SERVICES</b>	<b>388,764</b>	<b>178,966.78</b>	<b>209,797.22</b>	<b>46.03%</b>
	<b>TOTAL BUSINESS ACTIVITY</b>	<b>653,138</b>	<b>287,385.16</b>	<b>365,752.84</b>	<b>44.00%</b>
<b>SEWER ADMINISTRATION</b>					
402-520-535-10110	EXE SALARIES & WAGES	13,089	6,568.04	6,520.96	50.18%
402-520-535-10120	REGULAR SALARIES & WAGES	32,380	12,569.18	19,810.82	38.82%
402-520-535-10140	OVERTIME	20	21.33	(1.33)	106.65%
402-520-535-10210	FICA TAXES	3,480	1,292.14	2,187.86	37.13%
402-520-535-10220	RETIREMENT CONTRIBUTIONS	5,459	2,191.18	3,267.82	40.14%
402-520-535-10230	LIFE & HEALTH INSURANCE	9,975	4,467.41	5,507.59	44.79%
402-520-535-30341	CONTRACTUAL SERVICES	23,500	2,050.50	21,449.50	8.73%
402-520-535-30343	PROFESSIONAL SERVICES	81,189	48,575.50	32,613.50	59.83%
402-520-535-30410	TELEPHONE	6,340	2,462.00	3,878.00	38.83%
402-520-535-30440	RENTALS & LEASES	2,100	355.00	1,745.00	16.90%
402-520-535-30491	OTHER OPERATING EXPENSE	6,257	2,617.56	3,639.44	41.83%
402-520-535-30511	OFFICE SUPPLIES	125	38.60	86.40	30.88%
402-520-535-30521	OPERATING SUPPLIES	128	57.90	70.10	45.23%
402-520-535-30522	OPERATING SUPPLIES - UNIFORMS	89	54.22	34.78	60.92%
402-520-535-31000	OTHER OPERATING EXP - IT SUPPO	8,000	4,000.02	3,999.98	50.00%

**CITY OF QUINCY, FLORIDA  
BUDGET TO ACTUAL EXPENSES  
AS OF MARCH 31, 2013 (FY2013)**

<b>G/L ACCT #</b>	<b>ACCOUNT DESCRIPTION</b>	<b>ANNUAL BUDGET</b>	<b>ACTUAL YTD</b>	<b>(OVER) UNDER BUDGET</b>	<b>PERCENT</b>
402-520-535-70710	DEBT SERVICE PRINCIPAL	82,500	82,075.00	425.00	99.48%
402-520-535-70711	DEBT SERVICE PRIN-SERIES 2003	115,533	61,121.00	54,412.00	52.90%
402-520-535-70720	DEBT SERVICE DEP STATE LOAN PR	182,741	90,789.49	91,951.51	49.68%
402-520-535-70721	DEBT SERVICE DEP STATE LOAN IN	39,818	20,489.88	19,328.12	51.46%
402-520-535-70730	NOTE PAY EQUIP LOAN- PRINCIPAL	16,212	7,864.43	8,347.57	48.51%
402-520-535-70731	NOTE PAY EQUIP LOAN- INTEREST	716	491.00	225.00	68.58%
402-520-535-90990	TRANSFER OF PROFIT	135,271	52,417.51	82,853.49	38.75%
402-520-535-91000	BUSINESS ACTIVITY SHARED EXP	54,170	27,085.00	27,085.00	50.00%
	<b>TOTAL SEWER ADM</b>	<b>819,092</b>	<b>429,653.89</b>	<b>389,438.11</b>	<b>52.45%</b>
	<b>SEWER TREATMENT</b>				
402-531-535-30341	CONTRACTUAL SERVICES	756,274	263,306.03	492,967.97	34.82%
402-531-535-30430	UTILITIES	257,861	107,159.15	150,701.85	41.56%
402-531-535-30466	REPAIR & MAINTENANCE - PLANT	35	-	35.00	0.00%
402-531-535-30501	PERMITS	114	450.00	(336.00)	394.74%
402-531-535-60644	EQUIPMENT	58,500	-	58,500.00	0.00%
	<b>TOTAL SEWER TREATMENT</b>	<b>1,072,784</b>	<b>370,915.18</b>	<b>701,868.82</b>	<b>34.58%</b>
	<b>SEWER DISTRIBUTION</b>				
402-540-535-10120	REGULAR SALARIES & WAGES	71,211	30,189.75	41,021.25	42.39%
402-540-535-10140	OVERTIME	2,284	1,542.15	741.85	67.52%
402-540-535-10210	FICA TAXES	5,622	2,253.56	3,368.44	40.08%
402-540-535-10220	RETIREMENT CONTRIBUTIONS	8,819	3,340.46	5,478.54	37.88%
402-540-535-10230	LIFE & HEALTH INSURANCE	16,131	8,564.27	7,566.73	53.09%
402-540-535-30312	ENGINEERING STUDY	2,000	-	2,000.00	0.00%
402-540-535-30341	CONTRACTUAL SERVICES	1,745	-	1,745.00	0.00%
402-540-535-30401	AUTO EXPENSE	200	-	200.00	0.00%
402-540-535-30403	GASOLINE & DIESEL	3,024	688.87	2,335.13	22.78%
402-540-535-30404	OIL & GREASE	576	-	576.00	0.00%
402-540-535-30405	TIRES	150	-	150.00	0.00%
402-540-535-30406	AUTO PARTS	150	-	150.00	0.00%
402-540-535-30407	VEHICLE REPAIRS-PARTS AND LABO	200	-	200.00	0.00%
402-540-535-30440	RENTALS/LEASES	200	-	200.00	0.00%
402-540-535-30462	REPAIR & MAINT.-EQUIPMENT & TO	5,300	2,028.08	3,271.92	38.27%
402-540-535-30467	MAINTENANCE OF MAINS & LINES	16,215	5,097.20	11,117.80	31.44%
402-540-535-30491	OTHER OPERATING EXPENSE	203	61.82	141.18	30.45%
402-540-535-30521	OPERATING SUPPLIES	200	-	200.00	0.00%
402-540-535-30522	OPERATING SUPPLIES - UNIFORMS	1,167	638.48	528.52	54.71%
	<b>TOTAL SEWER DISTRIBUTION</b>	<b>135,397</b>	<b>54,404.64</b>	<b>80,992.36</b>	<b>40.18%</b>
	<b>TOTAL SEWER FUND</b>	<b>2,027,273</b>	<b>854,973.71</b>	<b>1,172,299.29</b>	<b>42.17%</b>
	<b>ELECTRIC ADMINISTRATION</b>				
403-520-531-10110	EXE SALARIES & WAGES	26,179	13,135.93	13,043.07	50.18%
403-520-531-10120	REGULAR SALARIES & WAGES	64,758	25,138.20	39,619.80	38.82%
403-520-531-10140	OVERTIME	41	42.64	(1.64)	104.00%
403-520-531-10210	FICA TAXES	6,960	2,583.95	4,376.05	37.13%
403-520-531-10220	RETIREMENT CONTRIBUTIONS	10,917	4,382.60	6,534.40	40.14%
403-520-531-10230	LIFE & HEALTH INSURANCE	19,962	8,935.33	11,026.67	44.76%
403-520-531-30341	CONTRACTUAL SERVICES	213,501	27,515.50	185,985.50	12.89%
403-520-531-30343	PROFESSIONAL SERVICES	-	4,695.32	(4,695.32)	0.00%
403-520-531-30370	PURCHASED ELECTRIC	8,071,340	3,401,551.95	4,669,788.05	42.14%
403-520-531-30391	RESERVES	341,350	-	341,350.00	0.00%



**CITY OF QUINCY, FLORIDA  
BUDGET TO ACTUAL EXPENSES  
AS OF MARCH 31, 2013 (FY2013)**

<b>G/L ACCT #</b>	<b>ACCOUNT DESCRIPTION</b>	<b>ANNUAL BUDGET</b>	<b>ACTUAL YTD</b>	<b>(OVER) UNDER BUDGET</b>	<b>PERCENT</b>
403-520-531-30392	REPAIRS & REPLACEMENT	67,000	29,850.00	37,150.00	44.55%
403-520-531-30393	RATE STABILIZATION FUND	875,000	314,739.00	560,261.00	35.97%
403-520-531-30402	TRAVEL EXPENSE	1,550	112.44	1,437.56	7.25%
403-520-531-30403	GASOLINE & DIESEL	1,911	1,021.22	889.78	53.44%
403-520-531-30404	OIL & GREASE	218	-	218.00	0.00%
403-520-531-30405	TIRES	150	-	150.00	0.00%
403-520-531-30406	VEHICLE PARTS ONLY	50	-	50.00	0.00%
403-520-531-30407	VEHICLE REPAIRS	200	1.88	198.12	0.94%
403-520-531-30410	TELEPHONE	4,480	1,820.51	2,659.49	40.64%
403-520-531-30440	RENTALS/LEASES	2,250	355.00	1,895.00	15.78%
403-520-531-30491	OTHER OPERATING EXPENSE	16,876	15,780.01	1,095.99	93.51%
403-520-531-30493	TRAINING	6,600	2,111.64	4,488.36	31.99%
403-520-531-30511	OFFICE SUPPLIES	153	82.81	70.19	54.12%
403-520-531-30512	POSTAGE	25,000	15,200.00	9,800.00	60.80%
403-520-531-30521	OPERATING SUPPLIES	200	57.90	142.10	28.95%
403-520-531-30522	OPERATING SUPPLIES - UNIFORMS	268	162.60	105.40	60.67%
403-520-531-30540	DUES, PUBLICATION, & MEMBERSHI	34,300	21,347.11	12,952.89	62.24%
403-520-531-30580	STATE ASSESSMENT TAXES	2,976	1,072.27	1,903.73	36.03%
403-520-531-30591	UNCLAIMED PROPERTY UTILITY REF	3,783	-	3,783.00	0.00%
403-520-531-31000	OTHER OPERATING EXP - IT SUPPO	8,000	4,000.02	3,999.98	50.00%
403-520-531-70710	DEBT SERVICE PRIN-SERIES 2003	40,425	40,425.00	-	100.00%
403-520-531-70720	DEBT SERVICE INTEREST-SERIES 2003	59,575	30,104.25	29,470.75	50.53%
403-520-531-90990	TRANSFER OF PROFIT	3,845,121	1,489,984.39	2,355,136.61	38.75%
403-520-531-90996	INTERFUND TRANSFER TO TELECOM	131,839	65,919.50	65,919.50	50.00%
403-520-531-91000	BUSINESS ACTIVITY SHARED EXP	238,138	119,069.00	119,069.00	50.00%
	<b>TOTAL ELECTRIC ADM</b>	<b>14,121,071</b>	<b>5,641,197.97</b>	<b>8,479,873.03</b>	<b>39.95%</b>
	<b>ELECTRIC DISTRIBUTION</b>				
403-591-531-10120	REGULAR SALARIES & WAGES	279,062	126,006.25	153,055.75	45.15%
403-591-531-10140	OVERTIME	20,300	8,549.88	11,750.12	42.12%
403-591-531-10210	FICA TAXES	22,901	9,997.99	12,903.01	43.66%
403-591-531-10220	RETIREMENT CONTRIBUTIONS	35,923	14,416.93	21,506.07	40.13%
403-591-531-10230	LIFE & HEALTH INSURANCE	50,459	20,457.18	30,001.82	40.54%
403-591-531-30341	CONTRACTUAL SERVICES	2,000	-	2,000.00	0.00%
403-591-531-30403	GASOLINE & DIESEL	16,455	5,347.87	11,107.13	32.50%
403-591-531-30404	OIL & GREASE	750	-	750.00	0.00%
403-591-531-30405	TIRES	55	-	55.00	0.00%
403-591-531-30406	PARTS	150	-	150.00	0.00%
403-591-531-30407	VEHICLE REPAIRS-LABOR & PARTS	15,304	4,742.34	10,561.66	30.99%
403-591-531-30430	UTILITIES	432,110	160,571.15	271,538.85	37.16%
403-591-531-30440	RENTALS / LEASES	305	-	305.00	0.00%
403-591-531-30462	REPAIR & MAINT - EQUIPMENT & T	5,623	3,139.10	2,483.90	55.83%
403-591-531-30467	REPAIR & MAINT-MAINS & LINES	71,819	29,363.67	42,455.33	40.89%
403-591-531-30468	REPAIR & MAINTENANCE - SERVICE	18,475	12,400.25	6,074.75	67.12%
403-591-531-30469	LINE CLEARING CREW	30,000	-	30,000.00	0.00%
403-591-531-30491	OTHER OPERATING EXPENSES	800	247.86	552.14	30.98%
403-591-531-30521	OPERATING SUPPLIES	761	60.70	700.30	7.98%
403-591-531-30522	OPERATING SUPPLIES - UNIFORMS	10,072	3,615.65	6,456.35	35.90%
403-591-531-60635	STREET LIGHTS	3,645	610.01	3,034.99	16.74%
403-591-531-60636	SIGNALIZATION	3,000	-	3,000.00	0.00%
	<b>TOTAL ELECTRIC DISTRIBUTION</b>	<b>1,019,969</b>	<b>399,526.83</b>	<b>620,442.17</b>	<b>39.17%</b>
	<b>ELECTRIC WAREHOUSE</b>				
403-502-531-10120	REGULAR SALARIES & WAGES	15,834	-	15,834.00	0.00%

**CITY OF QUINCY, FLORIDA  
BUDGET TO ACTUAL EXPENSES  
AS OF MARCH 31, 2013 (FY2013)**

<u>G/L ACCT #</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL YTD</u>	<u>(OVER) UNDER BUDGET</u>	<u>PERCENT</u>
403-502-531-10140	OVERTIME	508	-	508.00	0.00%
403-502-531-10210	FICA TAXES	1,250	-	1,250.00	0.00%
403-502-531-10220	RETIREMENT CONTRIBUTIONS	1,961	-	1,961.00	0.00%
403-591-531-10230	LIFE & HEALTH INSURANCE	5,251	-	5,251.00	0.00%
403-502-531-30430	UTILITIES	4,657	1,963.91	2,693.09	42.17%
403-502-531-30462	REPAIR & MAINT - EQUIP AND TOO	30	-	30.00	0.00%
403-502-531-30463	REPAIR & MAINT - BLDG AND GROU	468	192.00	276.00	41.03%
403-502-531-30491	OTHER OPERATING EXPENSE	907	432.81	474.19	47.72%
403-502-531-30521	OPERATING SUPPLIES	680	607.25	72.75	89.30%
403-502-531-30522	OPERATING SUPPLIES - UNIFORMS	269	162.61	106.39	60.45%
	<b>TOTAL ELECTRIC WAREHOUSE</b>	<b>31,815</b>	<b>3,358.58</b>	<b>28,456.42</b>	<b>10.56%</b>
	<b>TOTAL ELECTRIC FUND</b>	<b>15,172,855</b>	<b>6,044,083.38</b>	<b>9,128,771.62</b>	<b>39.83%</b>
	<b>WATER ADMINISTRATION</b>				
404-520-533-10110	EXE SALARIES & WAGES	13,089	6,568.04	6,520.96	50.18%
404-520-533-10120	REGULAR SALARIES & WAGES	32,380	12,569.18	19,810.82	38.82%
404-520-533-10140	OVERTIME	20	21.33	(1.33)	106.65%
404-520-533-10210	FICA TAXES	3,480	1,292.15	2,187.85	37.13%
404-520-533-10220	RETIREMENT CONTRIBUTIONS	5,459	2,191.19	3,267.81	40.14%
404-520-533-10230	LIFE & HEALTH INSURANCE	9,975	4,467.42	5,507.58	44.79%
404-520-533-30341	CONTRACTUAL SERVICES	20,000	17,432.50	2,567.50	87.16%
404-520-533-30343	PROFESSIONAL SERVICES	5,714	-	5,714.00	0.00%
404-520-533-30402	TRAVEL EXPENSE	200	-	200.00	0.00%
404-520-533-30404	OIL & GREASE	40	-	40.00	0.00%
404-520-533-30410	TELEPHONE	3,862	1,229.79	2,632.21	31.84%
404-520-533-30440	RENTALS & LEASES	2,101	355.00	1,746.00	16.90%
404-520-533-30491	OTHER OPERATING EXPENSE	6,822	2,595.14	4,226.86	38.04%
404-520-533-30501	PERMITS & FEES	4,571	4,000.00	571.00	87.51%
404-520-533-30511	OFFICE SUPPLIES	150	37.31	112.69	24.87%
404-520-533-30521	OPERATING SUPPLIES	127	57.90	69.10	45.59%
404-520-533-30522	OPERATING SUPPLIES - UNIFORMS	90	54.27	35.73	60.30%
404-520-533-31000	OTHER OPERATING EXP - IT SUPPO	8,000	4,000.02	3,999.98	50.00%
404-520-533-70710	PRINCIPAL	82,500	82,050.00	450.00	99.45%
404-520-533-70711	PRINCIPAL-2003 BOND	115,533	71,670.47	43,862.53	62.03%
404-520-533-70720	DEBT SERVICE INTEREST	144,365	56,848.15	87,516.85	39.38%
404-520-533-70721	INTEREST-2003 BOND	112,670	61,120.75	51,549.25	54.25%
404-520-533-90990	TRANSFER OF PROFIT	167,000	64,712.50	102,287.50	38.75%
404-520-533-91000	BUSINESS ACTIVITY SHARED EXP	53,093	26,546.50	26,546.50	50.00%
	<b>TOTAL WATER ADM</b>	<b>791,241</b>	<b>419,819.61</b>	<b>371,421.39</b>	<b>53.06%</b>
	<b>WATER TREATMENT</b>				
404-530-533-30341	CONTRACTUAL SERVICES	328,909	141,780.13	187,128.87	43.11%
404-530-533-30391	RESERVES	75,000	-	75,000.00	0.00%
404-530-533-30430	UTILITIES	219,851	68,501.60	151,349.40	31.16%
404-530-533-30466	REPAIR & MAINTENANCE - PLANT	4,492	274.19	4,217.81	6.10%
404-530-533-30469	REPAIR & MAINT RESERVOIRS	7,500	3,695.00	3,805.00	49.27%
404-530-533-60644	EQUIPMENT	20,000	-	20,000.00	0.00%
	<b>TOTAL WATER TREATMENT</b>	<b>655,752</b>	<b>214,250.92</b>	<b>441,501.08</b>	<b>32.67%</b>
	<b>WATER DISTRIBUTION</b>				
404-539-533-10120	REGULAR SALARIES & WAGES	71,211	30,190.62	41,020.38	42.40%
404-539-533-10140	OVERTIME	2,284	1,543.19	740.81	67.57%

**CITY OF QUINCY, FLORIDA  
BUDGET TO ACTUAL EXPENSES  
AS OF MARCH 31, 2013 (FY2013)**

<u>G/L ACCT #</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL YTD</u>	<u>(OVER) UNDER BUDGET</u>	<u>PERCENT</u>
404-539-533-10210	FICA TAXES	5,622	2,253.70	3,368.30	40.09%
404-539-533-10220	RETIREMENT CONTRIBUTIONS	8,666	3,340.59	5,325.41	38.55%
404-539-533-10230	LIFE & HEALTH INSURANCE	16,131	8,563.82	7,567.18	53.09%
404-539-533-30403	GASOLINE & DIESEL	2,300	1,040.18	1,259.82	45.23%
404-539-533-30404	OIL & GREASE	500	-	500.00	0.00%
404-539-533-30405	TIRES	100	-	100.00	0.00%
404-539-533-30406	AUTO PARTS	50	-	50.00	0.00%
404-539-533-30407	VEHICLE REPAIRS-PARTS AND LABO	50	-	50.00	0.00%
404-539-533-30440	RENTALS/LEASES	200	-	200.00	0.00%
404-539-533-30462	REPAIR & MAINT- EQUIPMENT & TO	3,100	762.32	2,337.68	24.59%
404-539-533-30467	REPAIR & MAINT.-MAINS & LINES	24,160	3,169.99	20,990.01	13.12%
404-539-533-30468	REPAIR & MAINT.- SERVICES	10,700	4,436.94	6,263.06	41.47%
404-539-533-30491	OTHER OPERATING EXPENSE	1,000	369.79	630.21	36.98%
404-539-533-30521	OPERATING SUPPLIES	300	-	300.00	0.00%
404-539-533-30522	OPERATING SUPPLIES - UNIFORMS	1,167	487.97	679.03	41.81%
	<b>TOTAL WATER DISTRIBUTION</b>	<b>147,541</b>	<b>56,159.11</b>	<b>91,381.89</b>	<b>38.06%</b>
	<b>TOTAL WATER FUND</b>	<b>1,594,534</b>	<b>690,229.64</b>	<b>904,304.36</b>	<b>43.29%</b>
	<b>GAS ADMINISTRATION</b>				
405-520-532-10110	EXE SALARIES & WAGES	13,089	6,568.04	6,520.96	50.18%
405-520-532-10120	REGULAR SALARIES & WAGES	32,380	12,569.18	19,810.82	38.82%
405-520-532-10140	OVERTIME	20	21.33	(1.33)	106.65%
405-520-532-10210	FICA TAXES	3,480	1,292.17	2,187.83	37.13%
405-520-532-10220	RETIREMENT CONTRIBUTIONS	5,459	2,191.22	3,267.78	40.14%
405-520-532-10230	LIFE & HEALTH INSURANCE	9,975	4,467.49	5,507.51	44.79%
405-520-532-30341	CONTRACTUAL SERVICES	53,501	2,752.25	50,748.75	5.14%
405-520-532-30380	PURCHASED GAS	1,105,378	437,889.89	667,488.11	39.61%
405-520-532-30402	TRAVEL EXPENSE	200	-	200.00	0.00%
405-520-532-30403	GAS & DIESEL	750	-	750.00	0.00%
405-520-532-30404	OIL & GREASE	50	-	50.00	0.00%
405-520-532-30405	TIRES	100	-	100.00	0.00%
405-520-532-30410	TELEPHONE EXPENSE	1,000	794.45	205.55	79.45%
405-520-532-30440	RENTALS/LEASES	2,250	355.00	1,895.00	15.78%
405-520-532-30491	OTHER OPERATING EXPENSE	9,700	5,290.24	4,409.76	54.54%
405-520-532-30493	TRAINING	1,527	1,200.00	327.00	78.59%
405-520-532-30511	OFFICE SUPPLIES	175	37.32	137.68	21.33%
405-520-532-30521	OPERATING SUPPLIES	150	57.90	92.10	38.60%
405-520-532-30522	OPERATING SUPPLIES - UNIFORMS	135	54.19	80.81	40.14%
405-520-532-30580	TAXES-STATE ASSESMENT	-	1,137.99	(1,137.99)	0.00%
405-520-532-31000	OTHER OPERATING EXP - IT SUPPO	8,000	4,000.02	3,999.98	50.00%
405-520-532-90990	TRANSFER OF PROFIT	577,537	223,795.59	353,741.41	38.75%
405-520-532-91000	BUSINESS ACTIVITY SHARED EXP	86,468	43,234.00	43,234.00	50.00%
	<b>TOTAL GAS ADM</b>	<b>1,911,324</b>	<b>747,708.27</b>	<b>1,163,615.73</b>	<b>39.12%</b>
	<b>GAS DISTRIBUTION</b>				
405-561-532-10120	REGULAR SALARIES & WAGES	54,613	12,046.53	42,566.47	22.06%
405-561-532-10140	OVERTIME	2,068	106.17	1,961.83	5.13%
405-561-532-10210	FICA TAXES	4,336	867.27	3,468.73	20.00%
405-561-532-10220	RETIREMENT CONTRIBUTIONS	6,802	1,441.79	5,360.21	21.20%
405-561-532-10230	LIFE & HEALTH INSURANCE	10,586	2,672.22	7,913.78	25.24%
405-561-532-30403	GASOLINE & DIESEL	3,500	1,186.85	2,313.15	33.91%
405-561-532-30404	OIL & GREASE	300	-	300.00	0.00%

**CITY OF QUINCY, FLORIDA  
BUDGET TO ACTUAL EXPENSES  
AS OF MARCH 31, 2013 (FY2013)**

<u>G/L ACCT #</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL YTD</u>	<u>(OVER) UNDER BUDGET</u>	<u>PERCENT</u>
405-561-532-30405	TIRES	150	-	150.00	0.00%
405-561-532-30406	VEHICLE PARTS	150	-	150.00	0.00%
405-561-532-30407	VEHICLE REPAIR PARTS AND LABO	200	-	200.00	0.00%
405-561-532-30430	UTILITIES	2,450	1,062.63	1,387.37	43.37%
405-561-532-30440	RENTALS/LEASES	328	-	328.00	0.00%
405-561-532-30462	REPAIR & MAINT-EQUIPMENT & TOO	927	478.11	448.89	51.58%
405-561-532-30467	MAINT. OF MAINS & LINES - GAS	18,585	21,768.75	(3,183.75)	117.13%
405-561-532-30468	MAINTENANCE OF SERVICES - GAS	6,120	228.15	5,891.85	3.73%
405-561-532-30491	OTHER OPERATING EXPENSE	200	59.83	140.17	29.92%
405-561-532-30520	OPER SUPP-WATER HEATERS	2,000	-	2,000.00	0.00%
405-561-532-30521	OPERATING SUPPLIES	200	-	200.00	0.00%
405-561-532-30522	OPERATING SUPPLIES - UNIFORMS	1,502	542.17	959.83	36.10%
	<b>TOTAL GAS DISTRIBUTION</b>	<b>115,017</b>	<b>42,460.47</b>	<b>72,556.53</b>	<b>36.92%</b>
	<b>TOTAL GAS FUND</b>	<b>2,026,341</b>	<b>790,168.74</b>	<b>1,236,172.26</b>	<b>38.99%</b>
	<b>REFUSE ADMINISTRATION</b>				
406-410-539-30443	RESIDENTIAL REFUSE	540,710	280,514.81	260,195.19	51.88%
406-410-539-30480	LANDFILL TIPPING FEES	56,618	24,680.94	31,937.06	43.59%
406-410-539-31443	COMMERCIAL REFUSE	488,601	242,150.77	246,450.23	49.56%
406-410-539-90990	TRANSFER OF PROFIT	125,950	48,805.63	77,144.37	38.75%
406-410-539-91000	BUSINESS ACTIVITY SHARED EXP	29,018	14,509.00	14,509.00	50.00%
	<b>TOTAL REFUSE ADM</b>	<b>1,240,897</b>	<b>610,661.15</b>	<b>630,235.85</b>	<b>49.21%</b>
	<b>TOTAL REFUSE FUND</b>	<b>1,240,897</b>	<b>610,661.15</b>	<b>630,235.85</b>	<b>49.21%</b>
	<b>LANDFILL OPERATIONS</b>				
407-422-536-10120	REGULAR SALARIES & WAGES	38,296	32,823.72	5,472.28	85.71%
407-422-536-10140	OVERTIME	5,075	2,181.24	2,893.76	42.98%
407-422-536-10210	FICA TAXES	4,851	2,409.72	2,441.28	49.67%
407-422-536-10220	RETIREMENT CONTRIBUTIONS	6,684	3,997.15	2,686.85	59.80%
407-422-536-10230	LIFE & HEALTH INSURANCE	14,266	8,751.26	5,514.74	61.34%
407-422-536-30312	ENGINEERING FEES	20,973	(3,000.00)	23,973.00	-14.30%
407-422-536-30346	MONITORING FEES	49,950	17,919.37	32,030.63	35.87%
407-422-536-30430	UTILITIES	1,104	530.11	573.89	48.02%
407-422-536-30462	REPAIR & MAINT-EQUIPMENT & TOO	1,234	-	1,234.00	0.00%
407-422-536-30463	REPAIR & MAINT.-BUILDINGS & GR	1,002	-	1,002.00	0.00%
407-422-536-30491	OTHER OPERATING EXPENSE	6,680	2,158.76	4,521.24	32.32%
407-422-536-30493	TRAINING	1,000	-	1,000.00	0.00%
407-422-536-30501	PERMITS	200	-	200.00	0.00%
407-422-536-31000	OTHER OPERATING EXP - IT SUPPO	8,000	4,000.02	3,999.98	50.00%
407-422-536-90990	TRANSFER PROFIT	43,515	16,862.06	26,652.94	38.75%
407-422-536-91000	BUSINESS ACTIVITY SHARED EXP	49,675	24,837.50	24,837.50	50.00%
	<b>TOTAL LANDFILL OPERATIONS</b>	<b>252,505</b>	<b>113,470.91</b>	<b>139,034.09</b>	<b>44.94%</b>
	<b>TOTAL LANDFILL FUND</b>	<b>252,505</b>	<b>113,470.91</b>	<b>139,034.09</b>	<b>44.94%</b>
	<b>TELECOMMUNICATIONS</b>				
408-539-539-10110	EXECUTIVE SALARIES & WAGES	22,507	11,295.90	11,211.10	50.19%
408-539-539-10120	REGULAR SALARIES & WAGES	20,391	10,248.38	10,142.62	50.26%
408-539-539-10210	FICA	3,282	1,471.06	1,810.94	44.82%

**CITY OF QUINCY, FLORIDA  
BUDGET TO ACTUAL EXPENSES  
AS OF MARCH 31, 2013 (FY2013)**

<b>G/L ACCT #</b>	<b>ACCOUNT DESCRIPTION</b>	<b>ANNUAL BUDGET</b>	<b>ACTUAL YTD</b>	<b>(OVER) UNDER BUDGET</b>	<b>PERCENT</b>
408-539-539-10220	RETIREMENT CONTRIBUTIONS	5,148	2,573.87	2,574.13	50.00%
408-539-539-10230	LIFE & HEALTH INSURANCE	9,292	5,985.97	3,306.03	64.42%
408-539-539-30341	CONTRACTUAL SERVICES	44,776	34,018.40	10,757.60	75.97%
408-539-539-30343	PROFESSIONAL SERVICES	26,200	-	26,200.00	0.00%
408-539-539-30360	ADMINISTRATIVE SERVICES	454	-	454.00	0.00%
408-539-539-30370	MARKETING & ADVERTISING	2,000	-	2,000.00	0.00%
408-539-539-30402	TRAVEL EXPENSES	810	-	810.00	0.00%
408-539-539-30403	GAS & DIESEL	6,600	2,875.30	3,724.70	43.57%
408-539-539-30410	TELEPHONE	12,800	6,166.13	6,633.87	48.17%
408-539-539-30430	UTILITIES	13,126	6,606.90	6,519.10	50.33%
408-539-539-30461	REPAIR & MAINTENANCE	2,136	-	2,136.00	0.00%
408-539-539-30470	PRINTING & BINDING	2,200	-	2,200.00	0.00%
408-539-539-30491	OTHER OPERATING EXPENSES	5,350	7,303.15	(1,953.15)	136.51%
408-539-539-30511	OFFICE SUPPLIES	363	148.00	215.00	40.77%
408-539-539-30521	OPERATING SUPPLIES	7,819	1,268.37	6,550.63	16.22%
408-539-539-60644	EQUIPMENT	7,320	-	7,320.00	0.00%
408-539-539-70711	PRINCIPAL-NET QUINCY BLDG	19,535	9,775.83	9,759.17	50.04%
408-539-539-70721	INTEREST-NET QUINCY BLDG	1,172	577.05	594.95	49.24%
	<b>TOTAL TELECOMMUNICATIONS</b>	<b>213,281</b>	<b>100,314.31</b>	<b>112,966.69</b>	<b>47.03%</b>
	<b>TOTAL ENTERPRISE FUND</b>	<b>23,180,824</b>	<b>9,491,287.00</b>	<b>13,689,537.00</b>	<b>40.94%</b>
	<b>TOTAL ALL FUNDS</b>	<b>31,180,356</b>	<b>13,327,538.61</b>	<b>17,852,817.39</b>	<b>42.74%</b>



RECEIVED

MAR 11 2013

*Redacted*

FINANCE

FL CITY OF QUINCY

February 05, 2013 - March 04, 2013

Purchasing Card

Company Statement

Account Information	Payment Information	Account Summary
<b>Mail Billing Inquiries to:</b> BANKCARD CENTER PO BOX 982238 EL PASO, TX 79998-2238  <b>Customer Service:</b> 1.888.449.2273 24 Hours  <b>TTY Hearing Impaired:</b> 1.800.222.7365 24 Hours  <b>Outside the U.S.:</b> 1.509.353.6656 24 Hours  <b>For Lost or Stolen Card:</b> 1.888.449.2273 24 Hours	Statement Date ..... 03/04/13 Payment Due Date ..... 03/18/13 Days in Billing Cycle ..... 28 Credit Limit ..... \$250,000 Cash Limit ..... \$250,000 Total Payment Due ..... \$10,772.78	Previous Balance ..... \$14,204.86 Payments ..... -\$9,015.55 Credits ..... -\$1.88 Cash ..... \$0.00 Purchases ..... \$5,585.35 Other Debits ..... \$0.00 Overlimit Fee ..... \$0.00 Late Payment Fee ..... \$0.00 Cash Fees ..... \$0.00 Other Fees ..... \$0.00 Finance Charge ..... \$0.00  Current Balance ..... \$10,772.78 <i>Payment 3-4-13</i> ..... <i>-5,187.31</i> <i>Balance</i> ..... <i>5,583.47</i>

**Important Messages**  
 Your account is past due. If payment has already been made, thank you and please disregard this reminder.

**Cardholder Activity Summary**

Account Number Credit Limit	Credits	Cash	Purchases and Other Debits	Total Activity
XXXX-XXXX-XXXX 1,500	0.00	0.00	1,059.74	1,059.74
XXXX-XXXX-XXXX 1,000	1.88	0.00	391.57	389.69

0901555 1077278 1077278 4715290003775777



BANK OF AMERICA  
 PO BOX 15731  
 WILMINGTON, DE 19886-5731



FL CITY OF QUINCY  
 404 W JEFFERSON ST  
 QUINCY, FL 32351-2328

\*\*P0002187

Account Number: XXXX-XXXX-XXXX  
 February 05, 2013 - March 04, 2013

Total Payment Due ..... \$10,772.78  
 Payment Due Date ..... 03/18/13

Enter payment amount

\$

Check here for a change of mailing address or phone numbers.  
 Please provide all corrections on the reverse side.

Mail this coupon along with your check payable to:  
 BANK OF AMERICA



**Posting payments:** Payments received by mail at the remittance address shown on the Payment Coupon portion of the face of this statement on a banking day will be posted to your account on the day received. If we receive your mailed payment on a non-banking day, we will post it to your account on the next banking day. There may be a delay of up to 5 banking days in posting payments made at a location other than the mailing address listed on the front of your payment coupon.

**Service for the hearing impaired (TTY/TDD):** Contact our service for the hearing-impaired at 1.800.222.7365.

**Telephone monitoring:** For the purposes of monitoring and improving the quality of service, Bank's supervisory personnel may listen to and/or record telephone calls between Bank employees and any person acting on Company's behalf.

**Disclosure:** We may furnish to your employer information concerning your use of your account. To read more about our information disclosure, please visit [www.bankofamerica.com/corporatecarddisclosure](http://www.bankofamerica.com/corporatecarddisclosure) or call the customer service number listed on your statement to request a copy.

**In case of errors or questions about your bill:** Errors or questions about your bill must be received in writing no later than 60 days after we sent you the first statement on which the error or problem appeared. Please mail this information to BANKCARD CENTER, PO BOX 982238, EL PASO, TX 79998-2238. Your letter must include the following information:

- The company name, cardholder name and account number in question.
- The dollar amount of the suspected error.
- A written description of the error and why you believe there is an error. If you need more information, describe the item you are unsure about.



<p><b>Customer Service:</b> For questions regarding transactions, general assistance, and reporting lost and stolen cards, call:</p> <p style="text-align: center;"><u>Within the U.S.</u> 1.888.449.2273</p> <p style="text-align: center;"><u>Outside the U.S.</u> 1.509.353.6656 (collect calls accepted)</p>
--

Thank you for your business.

Please write your change of address here:

Street \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_

( ) ( ) \_\_\_\_\_

Home Phone \_\_\_\_\_ Business Phone \_\_\_\_\_

**Posting payments:** Payments received by mail at the remittance address shown on the Payment Coupon portion of the face of this statement on a banking day will be posted to your account on the day received. If we receive your mailed payment on a non-banking day, we will post it to your account on the next banking day. There may be a delay of up to 5 banking days in posting payments made at a location other than the mailing address listed on the front of your payment coupon.

**Cardholder Activity Summary**

Account Number Credit Limit	Credits	Cash	Purchases and Other Debits	Total Activity
XXXX-XXXX-XXXX 3,500	0.00	0.00	27.95	27.95
XXXX-XXXX-XXXX 1	0.00	0.00	103.93	103.93
XXXX-XXXX-XXXX 1,058	0.00	0.00	167.98	167.98
XXXX-XXXX-XXXX 1	0.00	0.00	161.22	161.22
XXXX-XXXX-XXXX 1,000	0.00	0.00	935.34	935.34
XXXX-XXXX-XXXX 1,500	0.00	0.00	1,413.83	1,413.83
XXXX-XXXX-XXXX 2,500	0.00	0.00	1,313.58	1,313.58
XXXX-XXXX-XXXX 500	0.00	0.00	10.21	10.21

**Transactions**

Posting Date	Transaction Date	Description	Reference Number	MCC	Charge	Credit
FL CITY OF QUINCY						<b>Total Activity</b>
Account Number: XXXX-XXXX-XXXX						<b>-\$9,015.55</b>
02/06	02/05	PAYMENT THANK YOU	3772124100056AZ	70000003036825067212410	0008	9,015.55
Account Number: XXXX-XXXX-XXXX						<b>Total Activity</b>
Account Number: XXXX-XXXX-XXXX						<b>1,059.74</b>
02/08	02/07	LOWES #00716*	TALLAHASSEE FL	24692163038000322403762	5200	948.87
03/01	02/27	WAL-MART #0488	QUINCY FL	24226383059360502250588	5411	9.97
03/04	03/01	12 HOUR AWARDS	904-388-3411 FL	24388963060980014315981	5999	100.90
Account Number: XXXX-XXXX-XXXX						<b>Total Activity</b>
Account Number: XXXX-XXXX-XXXX						<b>389.69</b>
02/13	02/12	STONES HOME CENTERS STORE	QUINCY FL	24013393043000755415505	5200	12.00
02/18	02/15	STONES HOME CENTERS STORE	QUINCY FL	24013393046000942655457	5200	269.57
02/20	02/19	DON SIRMONS ALIGNMENT & BQ	QUINCY FL	24755423050260509479846	7538	110.00
03/01	02/28	CHVRLT BUICKOFQUINCY INC	SARASOTA FL	74431063059207679900020	5599	1.88
Account Number: XXXX-XXXX-XXXX						<b>Total Activity</b>
Account Number: XXXX-XXXX-XXXX						<b>27.95</b>
02/20	02/18	MYFLORIDACOUNTY.COM	877-3268689 FL	24121573050615607268624	9211	27.95
Account Number: XXXX-XXXX-XXXX						<b>Total Activity</b>
Account Number: XXXX-XXXX-XXXX						<b>103.93</b>
02/13	02/13	MYFAX *PROTUS IP SOLN	866-563-9212 GA	24692163044000174641024	5968	103.93
Account Number: XXXX-XXXX-XXXX						<b>Total Activity</b>
Account Number: XXXX-XXXX-XXXX						<b>167.98</b>
02/11	02/08	NAFE	800-927-6233 NY	24431053040286602960721	7311	39.00
02/25	02/23	TBE*COLLECTIBLES TODAY	877-268-6638 IL	24692163054000730149642	5969	128.98
Account Number: XXXX-XXXX-XXXX						<b>Total Activity</b>
Account Number: XXXX-XXXX-XXXX						<b>161.22</b>
02/15	02/14	LOWES #00716*	TALLAHASSEE FL	24692163045000786255071	5200	59.97
02/27	02/26	WM SUPERCENTER#0488	QUINCY FL	24226383057360479631374	5411	87.49
02/28	02/27	WAL-MART #0488	QUINCY FL	24226383058360499478326	5411	13.76
Account Number: XXXX-XXXX-XXXX						<b>Total Activity</b>
Account Number: XXXX-XXXX-XXXX						<b>935.34</b>
02/06	02/05	WM SUPERCENTER#0488	QUINCY FL	24226383036360001447691	5411	68.64
02/15	02/14	AZAR'S UNIFORM TALLAHASSE	850-4021133 FL	24050803045900015100013	5137	70.00
02/25	02/23	Galls Intern*	859-266-7227 KY	24692163054000679751309	5964	375.00
02/27	02/26	WM SUPERCENTER#0488	QUINCY FL	24226383057360478998733	5411	83.72
03/04	03/01	AZAR'S UNIFORM TALLAHASSE	850-4021133 FL	24050803060900016200036	5137	78.00
03/04	03/01	OFFICE DEPOT #2669	TALLAHASSEE FL	24445743061300290856416	5943	259.98





**Transactions**

Posting Transaction							
Date	Date	Description	Reference Number	MCC	Charge	Credit	Total Activity
Account Number: XXXX-XXXX-XXXX							1,413.83
02/11	02/08	STONES HOME CENTERS STOREQUINCY FL	24013393039000507628625	5200	65.13		
02/12	02/11	WM SUPERCENTER#0488 QUINCY FL	24226383042360141130019	5411	33.88		
02/12	02/11	STONES HOME CENTERS STOREQUINCY FL	24013393042000695375463	5200	13.26		
02/13	02/11	WM SUPERCENTER#0488 QUINCY FL	24226383043360147562750	5411	6.27		
02/13	02/11	WM SUPERCENTER#0488 QUINCY FL	24226383043360141130026	5411	5.96		
02/14	02/13	FOSCAM 713-893-7869 TX	24493983045286773800449	5072	74.99		
02/18	02/15	WM SUPERCENTER#0488 QUINCY FL	24226383046360237852571	5411	19.88		
02/18	02/15	LOWES #00716* TALLAHASSEE FL	24692163046000109276878	5200	59.88		
02/18	02/14	BELL & BATES HOME CENTER QUINCY FL	24632693046046112169104	5251	229.93		
02/18	02/15	MICHAELS #1551 TALLAHASSEE FL	24610433046004017068118	5331	139.96		
02/20	02/18	BELL & BATES HOME CENTER QUINCY FL	24632693050050145544500	5251	95.97		
02/21	02/20	LOWES #00716* TALLAHASSEE FL	24692163051000822583065	5200	129.00		
02/22	02/20	DOLLAR GENERAL #13434 QUINCY FL	24445003052100431256645	5331	3.50		
02/22	02/21	WM SUPERCENTER#0488 QUINCY FL	24226383052360372611270	5411	16.94		
02/25	02/22	BELL & BATES HOME CENTER QUINCY FL	24632693054054148895600	5251	63.98		
02/25	02/22	BELL & BATES HOME CENTER QUINCY FL	24632693054054148895709	5251	91.98		
02/26	02/25	LOWES #00716* TALLAHASSEE FL	24692163056000510762430	5200	59.96		
03/04	03/01	WAL-MART #0488 QUINCY FL	24226383060360544146882	5411	113.76		
03/04	03/01	WAL-MART #1408 TALLAHASSEE FL	24226383060360544146874	5411	189.60		
Account Number: XXXX-XXXX-XXXX							1,313.58
02/11	02/08	CTO*GOTOMEETING.COM 800-263-6317 CA	24692163039000546808936	5968	49.00		
02/12	02/11	THE SERVINT CORPORATION 703-338-6269 VA	24493983043286666200360	7399	402.00		
02/14	02/13	WM SUPERCENTER#0488 QUINCY FL	24226383044360187120237	5411	29.96		
02/14	02/13	ACCUWEATHER INC 814-235-8540 PA	24492153045200905600602	8999	7.95		
02/18	02/15	BARRACUDA NETWORKS INC 888-2684772 CA	24436543047004484327549	7372	200.00		
02/19	02/18	WM SUPERCENTER#0488 QUINCY FL	24226383049360309087210	5411	29.96		
02/25	02/22	WM SUPERCENTER#0488 QUINCY FL	24226383053360393236338	5411	75.89		
02/25	02/22	GK GROUP LLC 866-776-7584 TX	24493983054207439600781	4816	3.99		
02/26	02/25	NEWTEK TECHNOLOGY SERV 877-323-4678 AZ	24988943056700051733553	7372	19.95		
02/26	02/25	CTC*CONSTANTCONTACT.COM 855-2295506 MA	24906413056000418869676	5968	15.00		
03/01	02/28	NEXWAYSOFTWARE.COM 415-4494713 CA	24412893059700348739629	5734	149.00		
03/04	03/01	ADT*SECURITY SERVICES 800-238-2455 FL	24692163060000929751408	7393	150.61		
03/04	03/01	DT2GO 850-810-4246 FL	24506013060980169911148	7372	75.00		
03/04	03/02	8X8, INC. 888-898-8733 888-8988733 CA	24436543062004527376529	4816	35.09		
03/04	03/02	8X8, INC. 888-898-8733 888-8988733 CA	24436543062004527473524	4816	35.09		
03/04	03/02	8X8, INC. 888-898-8733 888-8988733 CA	24436543062004527475040	4816	35.09		
Account Number: XXXX-XXXX-XXXX							10.21
02/14	02/12	BELL & BATES HOME CENTER QUINCY FL	24632693044044137778209	5251	10.21		

**Finance Charge Calculation**

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	0.00%	\$0.00	\$0.00
CASH	0.00%	\$0.00	\$0.00

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.

Time Period 2/05/13 - 03/04/13	Due Date: Invoice Date: Invoice #:	3/18/2013 3/4/2013 Mar2013	BANK OF AMERICA P-CARD STATEMENT Vendor# 11646
Vendor	Amount	General Ledger #	Justification
12 HOUR AWARDS	100.90	001-410-539-30491	PLAQUE FOR FIRE CHIEF RETIREMENT
8X8 INC	35.09	408-539-539-30410	AFTER HOURS TECHNOLOGY
8X8 INC	35.09	508-539-539-30410	QPD - TIPLINE
8X8 INC	35.09	508-539-539-30410	HR - HOTLINE
ACCUWEATHER IN	7.95	508-539-539-30491	WEATHER DATA FOR UTILITY REPORTS
ADT*SECURITY SERVICES	150.61	408-539-539-30491	SECURITY MONITORING - CUSTOMER SERVICE
AZAR'S UNIFORMS	78.00	001-220-521-30491	FLASHLIGHT VEHICLE CHARGERS
AZAR'S UNIFORMS	70.00	001-220-521-30522	SHIRTS FOR OFF. BROCK
BARRACUDA NETWORKS	200.00	508-539-539-30341	OFFSITE BACK-UP SERVICE
BELL & BATES	10.21	001-210-522-30462	MAILING AIR SAMPLES
BELL & BATES	91.98	001-310-572-30491	WATER HOSE FOR PRESSURE WASHER
BELL & BATES	229.93	001-440-572-30463	PAINT FOR BOBBY NEALY COMPLEX
BELL & BATES	95.97	001-440-572-30463	PAINT FOR LEISURE PARK
BELL & BATES	63.98	001-440-572-30463	PAINT FOR LEISURE PARK
CHVRLT BUICKOFQUINCY	(1.88)	001-450-541-30407	KEY MADE FOR GENE SUTTON CAR - TAX REFUND
CTC*CONSTANTCONTACT.COM	15.00	408-539-539-30521	EMAIL NOTIFICATION SYSTEM
CTO*GOTOMEETING.COM	49.00	508-539-539-30491	CITY WEB CONFERENCE TOOL
DOLLAR GENERAL	3.50	001-440-572-30463	BLEACH FOR PRESSURE WASHER FOR LEISURE PARK
DON SIRMONS ALIGNMENT	110.00	001-450-541-30407	FLASH TRUCK UTILITY DEPT
DT2GO	75.00	508-539-539-30341	CITY WEBSITE HOSTING
FOSCAM	74.99	001-310-572-30521	SECURITY CAMERA FOR THE REC DEPT
GALLS INTERN*	375.00	001-220-521-30522	DUTY GEAR FOR K-9 OFFICER TO REPLACE OLD BROKEN GEAR
GK GROUP LLC	3.99	508-539-539-30491	DNS FOR QUINCY CRA
LOWES	59.97	001-230-522-30462	FLASHLIGHT
LOWES	129.00	001-310-572-30491	VACUUM FOR REC
LOWES	59.96	001-310-572-30491	FLOOR MATS FOR THE FOYER AT THE REC
LOWES	59.88	001-310-572-30521	PLANT HOLDERS FOR REC PLANTS
LOWES	948.87	001-410-539-30440	PRESSURE WASHER FOR LANDFILL
MICHAELS	139.96	001-310-572-30521	PLANTS FOR REC
Myfax *Protus IP Soln-CRA	10.00	002-250-552-30410	Online Fax Acct
Myfax *Protus IP Soln-FIN	13.93	001-271-513-30410	Online Fax Acct
Myfax *Protus IP Soln-FIRE	10.00	001-210-522-30410	Online Fax Acct
Myfax *Protus IP Soln-HR	10.00	001-260-513-30491	Online Fax Acct
Myfax *Protus IP Soln-MGR	20.00	001-160-512-30410	Online Fax Acct
Myfax *Protus IP Soln-NQ	10.00	408-539-539-30410	Online Fax Acct
Myfax *Protus IP Soln-Police	20.00	001-210-521-30410	Online Fax Acct
Myfax *Protus IP Soln-Rec	10.00	001-310-572-30410	Online Fax Acct
MYFLORIDACOUNTY.COM	27.95	002-250-552-30491	To file lien at Courthouse on Raymond Lanier
NAFE	39.00	400-274-513-30511	National Association for Female Executives annual fee.
NEWTEK TECHNOLOGY	19.95	508-539-539-30491	DNS FOR MAINSTREET
NEXWAYSOFTWARE.COM	149.00	508-539-539-30521	RECOVERY SOFTWARE FOR DATA RESTORATION
OFFICE DEPOT	259.98	001-210-521-60644	PC MONITORS FOR BOOKING ROOM
STONES	65.13	001-440-572-30463	BATHROOM SIGNS PAINT
STONES	13.26	001-440-572-30463	PAINT BRUSHES FOR CONNERS
STONES HOME CENTERS	269.57	001-430-541-60632	BATHROOM AT MLK TRACK FIELD
STONES HOME CENTERS	12.00	001-440-519-30491	KEY FOR REC DEPT
TBE*COLLECTIBLES	128.98	001-210-522-30491	Chief Smith retirement watch.
THE SERVINT CORPORATION	402.00	312-591-531-30491	SMART GRID PORTAL
WAL-MART	113.76	001-310-572-30491	CHAIRS FOR REC
WAL-MART	189.60	001-310-572-30491	CHAIRS FOR REC
WAL-MART	9.97	001-410-539-30491	CAN CUTTER FOR CHIEF SMITH PARTY
WM SUPERCENTER	68.64	001-220-521-30521	CD'S FOR PHOTOGRAPHS AND STATEMENTS
WM SUPERCENTER	83.72	001-220-521-30521	BATT. FOR CAMERA EQUIPMENT, VOICE RECORDERS, KEYBOARDS, NOTE PADS
WM SUPERCENTER	87.49	001-230-522-30491	CHIEF'S RETIREMENT PARTY
WM SUPERCENTER	13.76	001-230-522-30491	CHIEF'S RETIREMENT PARTY
WM SUPERCENTER	16.94	001-310-572-30491	AIR FRESHNER FOR GYM
WM SUPERCENTER	6.27	001-310-572-30521	LOCK FOR BACK DOOR OF REC
WM SUPERCENTER	5.96	001-310-572-30521	BLEACH TO PRESSURE WASH FLOOR AT CONNERS PARK
WM SUPERCENTER	19.88	001-310-572-30521	FLOWER POTS FOR REC FOYER
WM SUPERCENTER	33.88	001-440-572-30463	DOOR KNOB FOR CORRY FIELD PAINT FOR LEISURE PARK
WM SUPERCENTER	29.96	408-539-539-30491	CUSTOMER ROUTER (RETAIL) - AVO BRIDGES
WM SUPERCENTER	29.96	408-539-539-30491	ROUTER FOR CUSTOMER - RETAIL
WM SUPERCENTER	59.92	408-539-539-30491	ROUTER (2) FOR CUSTOMER INSTALL
WM SUPERCENTER	15.97	508-539-539-30491	INK FOR CITY PRINTER
Total	\$ 5,583.47		