

# City of Quincy

City Hall

404 West Jefferson Street

Quincy, Florida 32351

[www.myquincy.net](http://www.myquincy.net)



Tuesday, April 28, 2020  
6:00 PM

City Hall  
Commission Chambers

## City Commission

Mayor Keith Dowdell - District I  
Mayor Pro-Tem Ronte Harris - District III  
Commissioner Angela Sapp - District II  
Commissioner Freida Bass-Prieto - District IV  
Commissioner Daniel McMillan - District V

*"An All American City in the Heart of Florida's Future"*



**City of Quincy, Florida  
City Commission Meeting**

**AMENDED AGENDA**

**April 28, 2020  
6:00 P.M.**

**City Hall Commission Chambers  
Via Zoom**

**Call to Order**

**Invocation**

**Pledge of Allegiance**

**Roll Call**

**Approval of Agenda**

**Special Presentations by Mayor or Commission**

**Approval of the Minutes of the Previous Meetings**

1. Approval of Minutes of the February 25, 2020 Regular Meeting
  - Sylvia Hicks, City Clerk
2. Approval of Minutes of the March 24, 2020 Regular Meeting
  - Beverly Nash, Grants
3. Approval of Minutes of the April 14, 2020 Regular Meeting
  - Beverly Nash, Grants

**Proclamations**

**Public Hearings and Ordinances as Scheduled or Agendaed**

**Public Opportunity to Speak on Commission Propositions – (Pursuant to Sec. 286.0114, Fla. Stat. and subject to the limitations of Sec. 286.0114(3)(a), Fla. Stat.)**

**Resolutions**

**Reports by Boards and Committees**

## **Reports, Requests and Communications by the City Manager**

### ~~4. Rural Infrastructure Grant Funding (Item removed from Agenda)~~

- ~~• Jack L. McLean Jr., City Manager~~
- ~~• Beverly Nash, Gran Writer~~

### ~~5. Partnership with Vista Americorp (Item removed from Agenda)~~

- ~~• Jack L. McLean Jr., City Manager~~
- ~~• Beverly Nash, Gran Writer~~

### 6. Human Resources Monthly Report

- Jack L. McLean Jr., City Manager
- Ann Sherman, Human Resources Director

### 7. Police Monthly Reports

- ◆ Monthly Traffic Report ◆ Monthly Crime Report
- Jack L. McLean Jr., City Manager
- Glenn Sapp, Police Chief

### 8. Fire Department Reports

- ◆ March Monthly Activity Report ◆ March District Calls
- Jack L. McLean Jr., City Manager
- Curtis Bridges, Fire Chief

### 9. Finance Monthly Reports

- ◆ P-Card Statements ◆ Allocations ◆ Arrearage Report ◆ Cash Requirements
- ◆ Financial Report
- Jack L. McLean Jr., City Manager
- Marcia Carty, Finance Director

## **Other Items Requested to Be Agendaed by Commission Member(s), the City Manager and Other City Officials**

### 10. Code of Ethics (Additional info added)

- Commissioner Frieda Bass-Prieto, District IV

### 11. Quincy Main Street (Additional info added)

- Commissioner Frieda Bass-Prieto, District IV

## **Comments**

- City Manager**
- City Clerk**
- City Attorney**
- Commission Members**

## **Comments from the Audience**

## **Adjournment**

*If a person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting, he/she may need a record of the proceedings, and for such purpose, he/she may need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. FS 286.0105. Persons with disabilities who require assistance to participate in City meetings are requested to notify the City Clerk's Office at (850) 618-0020 in advance.*

# **Approval of Minutes**

**February 25, 2020**

**Regular Meeting**

## February 25, 2020 Commission Minutes

CITY COMMISSION  
CITY HALL  
QUINCY, FLORIDA

REGULAR MEETING  
FEBRUARY 25, 2020  
6:00 P.M.

The Quincy City Commission met in regular session, Tuesday, February 25, 2020, with Mayor Commissioner Dowdell presiding and the following present:

Commissioner Daniel McMillan  
Commissioner Ronte Harris  
Commissioner Freida Bass-Prieto  
Commissioner Angela G. Sapp

### Staff Present:

City Manager, Jack L. McLean Jr.  
City Attorney, Gary Roberts  
City Clerk, Sylvia Hicks  
Police Chief, Glenn Sapp  
Planning Director, Dr. Bernard Piawah  
Finance Director, Marcia G. Carty  
Human Resources & Customer Service Director Ann Sherman  
Public Works Director, Reginald Bell  
Fire Chief, Curtis Bridges  
Parks and Recreation Director, DeCody Fagg  
Utilities Director, Robin Ryals  
Executive Assistant to the City Manager, Vancheria Perkins  
Grant Writer, Dr. Beverly Nash  
Bond Counsel of Bryant, Miller, Olive JoLinda Herring  
Sergeant at Arms, Lieutenant Eugene Monroe

Also Present: Former Mayor Commissioner E. W. Hinson

### **Call to Order:**

Mayor Dowdell called the meeting to order with invocation by Pastor Robin Ryals followed by the Pledge of Allegiance.

### **Special Presentations by Mayor or Commission**

#### **Approval of the Minutes of the Previous Meetings**

*Approval of Minutes of the January 21, 2020 Special Meeting*

Commissioner Sapp made a motion to approve the minutes of the January 21, 2020 special meeting, with the following change, page 6 district's II and IV, Commissioner Harris seconded the motion. The motion carried five to zero.

*Approval of Minutes of the January 28, 2020 Regular Meeting*

Commissioner Sapp made a motion to approve the minutes of the January 28, 2020 regular meeting. Commissioner Harris seconded the motion. The motion carried five to zero.

**Proclamations**

*Proclamation-Recognizing Women in Construction Week*

Mayor Dowdell presented following proclamation to Ms. Jackie Wilson in recognition of Women in Construction Week

Proclamation  
Recognizing  
Women in Construction Week

**Whereas**, the City of Quincy recognizes the National Association of Women in Construction (NAWIC) has distinguished itself for 55 years as the voice of women in construction; and

**Whereas**, the work done by the Chapter has benefited the City of Quincy as well as surrounding counties; and

**Whereas**, the Chapter has unceasingly promoted the employment and advancement of women in the construction industry; and

**Whereas**, in the construction community, the Chapter has been the driving force through renovation and beautification projects; promotion of skilled trades career; and a positive vision of the future; and

**Whereas**, we applaud the Chapter of the National Association of Women in Construction and its dedicated volunteers for its steadfast work on behalf and support of women in construction.

**NOW, THEREFORE** by the power vested in me, Keith A. Dowdell as Mayor of the City of Quincy and along with my colleagues Mayor Pro-Tem Ronte Harris, Commissioner Angela G. Sapp, Commissioner Freida Bass-Prieto, and Commissioner Daniel McMillan recognize the week of March 2-6, 2020 as

***Women in Construction Week***

and encourage our citizens to congratulate the organization on its many accomplishments.

DATED this 25<sup>th</sup> day of February, 2020.

**Public Hearings and Ordinances as Scheduled or Agendaed**

*Ordinance No. 1110-2020 Redistricting Election Date Change on First Reading*

Commissioner Harris made a motion to read Ordinance No. 1110-2020 by title only on first reading. Commissioner Sapp seconded the motion. Upon roll call by the Clerk the ayes were Commissioners McMillan, Harris, Bass-Prieto, Sapp, and Dowdell. The Clerk read the title as follows:

**AN ORDINANCE AMENDING SECTION 2.01 OF ARTICLE II OF THE CHARTER OF THE CITY OF QUINCY AND SECTION 26 CODE OF ORDINANCES OF THE CITY OF QUINCY TO CHANGE THE ELECTION DATES FOR THE OFFICE OF THE CITY COMMISSION; PROVIDING FOR THE ONE TIME EXTENSION OF THE TERMS OF THE EFFECTED CITY COMMISSION MEMBERS; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

Mayor Dowdell announced that this is a public hearing and is now open to the public for comments. There were no comments from the audience and the floor was closed.

Commissioner Bass-Prieto had a concern with the phrase under Section 2 (a) City Commission district for each of the five members shall be reapportioned at least ten years, within three years of the most recent federal census, if necessary, to apportion the districts so that City Commission members represent substantially equal populations to apportion districts so that the Commission will adhere to or follow state and federal guidelines. She stated we should strike substantially equal population and replace it with the City will equal populations to apportion districts so that the City Commission will adhere to or follow state and federal guidelines. Commissioner Bass made a motion to amend the ordinance to strike substantially equal population and include the statement the City Commission districts are apportion in accordance to state and federal law. Commissioner McMillan seconded the motion the motion carried five to zero.

Commissioner Sapp made a motion to approve Ordinance No. 1110-2020 on first reading with the amendment. Commissioner Harris seconded the motion. Upon roll call the ayes were Commissioners Harris, Sapp, and Dowdell. Nays were Commissioners McMillan and Bass-Prieto. The motion carried three to two.

**Public Opportunity to Speak on Commission Propositions- (Pursuant to Sec. 286.0114, Fla. Stat. and subject to the limitations of Sec. 286.0114(3)(a), Fla. Stat.)  
Resolutions**

*Resolution No. 1404-2020 for the Series 2020C Bond*

JoLinda Herring of Bryant, Miller, Olive P.A. Bond Counsel came before the Commission with the following recommendations which will pay off a portion the FDEP Loan (1) Accept Truist Bank offer of a 2.11% Series 2020C tax-exempt loan to achieve over \$109,000 in total debt service saving (2) Accept and approve the Utility System Supplemental Bond Resolution for the 2020C loan.

## February 25, 2020 Commission Minutes

Commissioner McMillan made a motion to approve options 1 and 3. Accept Truist Bank offer of a 2.11% Series 2020C tax-exempt loan to achieve over \$109,000 in total debt service saving (3) Accept and approve the Utility System Supplemental Bond Resolution for the 2020C loan. Commissioner Harris seconded the motion. The motion carried five to zero.

The Commission recessed for the Mayor to execute the documents at 6:25pm.

The Mayor reconvened the meeting 6:36pm.

### **Reports by Boards and Committees**

#### **Reports, Requests and Communications by the Managers**

##### *Downtown Code Violations Report*

Dr. Piawah Director of Building and Planning reported to the Commission that City staff along with the Gadsden County Building Official Al Smythe, conducted inspection of buildings in the downtown for code violations. Commissioners Sapp and Harris thanked Mr. Piawah for the report. Commissioner Harris asked if boarded windows and awnings were violations. Dr. Piawah replied no. Commissioner Harris stated the ordinance we should give a time frame for boarded windows to be repaired. Commissioner Harris stated we may need to change the ordinance. Commissioner Sapp thanked Dr. Piawah for the report. Her concern was the Guy Race Building the awning is dirty and torn and the plaster is dirty and moldy she thinks we should put more teeth in our Code Enforcement Ordinance with dates and restrictions. Commissioner Bass-Prieto stated that the scuppers are not draining proper into the drains and the water is coming down the side of the buildings and the plaster is pulling away from the walls. Commissioner Bass-Prieto also has had a concern with the 30day notice, she don't believe that is ample time. Dr. Piawah stated the Code Magistrate will grant them more time to correct the violation. Commissioner Sapp brought up the issue of frosted windows and asked if that was a security concern. The City Manager asked if the code require awnings. Dr. Piawah replied no, the code does not require awnings. Mr. Robert Finley of 311 West King Street asked what kind of code to we have and stated that his daughter had shingle damage on a lifetime roof and no one in the state of Florida would touch it because it was concrete asbestos. He then asked who enforces the codes. The City Manager stated that he will bring back a summary format to make adjustments to the code.

##### *South Adams Street Sidewalk Update*

City Manager McLean reported to the Commission that he had contacted the Florida Department of Transportation project coordinator Dustin Castells, to inquire the construction of the sidewalk is taking so long. Mr. Castells stated he met with the County and the County Public Works Interim Director and they stated the county will submit the engineering design by May 1<sup>st</sup>, 2020 to FDOT.

##### *Human Resources Monthly Report*



## February 25, 2020 Commission Minutes

Commissioner Bass-Prieto stated that there are three contract positions and asked if they are not tied to position numbers. The Manager replied no. She stated these are new positions. The Manager stated contract positions yes. Commissioner Bass-Prieto asked what the positions are. The Manager stated one was providing cleaning services to City Hall, one position working water and sewer with infiltration system to see where the leaks are, and the other is a mechanic. Commissioner Bass-Prieto stated she noticed we just lost two Police Officers.

### Police Department Reports- No Comments

- Traffic Report
- Crime Report

Fire Department Reports – Commissioner Bass-Prieto stated the Fire Department are still doing turn-ons after hours for Utilities and she noticed that the survey had some of the fire hydrant were in need of repair. She asked if we are going to get in a position wherein our Fire Fighters will not have to supplement our Utility Department with turn-ons and asked if that was standard for Firemen to do turn-ons Utilities during cutoff days. The Manager stated we have had this for some time and no it is not standard.

- Monthly Activity Report
- District Calls

Finance Monthly Reports Commissioner Bass-Prieto stated she thinks the cleaning supplies are being charge to personnel concepts and believe that is a mischarge. Commissioner Bass-Prieto thanked Ms. Carty for her hard work the new report answers her questions on transfers. She thanked Ms. Carty again. She stated she spoke with Ms. Carty on our bond covenants. She asked how we accept and approve the transfers. The Manager stated we have to notify the position of the transfers they are normal day to day transfers don't change the bottom line and is driven by operationally concerns. Commissioner Bass-Prieto made a motion to approve budget transfers for the year ending 1/31/2020 contained in the financial report. Commissioner Harris seconded the motion. The motion carried four to one with Commissioner McMillan casting the nay vote.

- P-Card Statements
- Allocations
- Arrearage Report
- Cash Requirements
- Financial Reports

### *Budget Transfers*

Commissioner Bass stated she have concerns with Hurricane Michael Surcharge funds being used to help fund the match for the grants. She stated the Commission never made a decision on the million dollars she asked what if we lose a major customer or a certain change in the economy that should be a priority to pay back the \$3-million-dollar loan. City Manager McLean stated we have to spend that money by the end of September. He stated in the document we did not promise the citizens who we were going to deal with the Michael recovery funds. He stated the options will come back to the Commission. Commissioner Bass-

Prieto made a motion to set a date certain to pay the funds back. She then withdrew her motion since the Manager is going to bring back options.

Comments:

**City Manager**

Chief Sapp reported that he and the Fire Chief are engaging in a new program for our youth to participate in called the City of Quincy Public Safety Youth Leadership Academy an eight-week program for 9<sup>th</sup> -12<sup>th</sup> grade student with a C average the first class will began in April with another in the fall with approximately 30 students with no behavior problems. The program will have 30 children and asked the Commission to recommend six students from our local high schools.

**City Clerk** – None

**City Attorney** – None

**City Commission**

Commissioner McMillan thanked Reggie Bell and his department of getting the 9<sup>th</sup> Street repaved.

Commissioner Harris – None

Commissioner Bass-Prieto stated two trash cans located on the vacant lot next to her house need to be removed. She also thanked the City Manager for his intervention with AT&T and asked if there are any guidelines for the contractors that use our right of ways. The City Manager stated he and staff would look for regulations for utility work on right of ways and bring it back to the Commission for action.

Commissioner Sapp thanked the Manager for taking care of the noise issue that was on Friday nights.

Mayor Dowdell - None

There being no further business to discuss the Mayor adjourned the meeting.

APPROVED:

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Keith A. Dowdell, Mayor and Presiding  
Officer of the City Commission and  
City of Quincy, Florida

February 25, 2020 Commission Minutes

ATTEST:

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Sylvia Hicks  
Clerk of the City of Quincy  
Clerk of the City Commission thereof

# **Approval of Minutes**

**March 24, 2020**

**Regular Meeting**

The City of Quincy City Commission met in regular session, Tuesday, March 24, 2020, with **Mayor Commissioner Dowdell** presiding and the following commissioners present:

Commissioner Daniel McMillan – by conference telephone  
Commissioner Ronte Harris  
Commissioner Freida Bass-Prieto - by conference telephone  
Commissioner Angela G. Sapp

City Staff and Guests Present:

Jack L. McLean Jr., City Manager  
Gary Roberts, City Attorney  
Chief Glenn Sapp, Police Department and Sergeant-At-Arms  
Reginald Bell, Director, Public Works Department  
Chief Curtis Bridges, Fire Department  
Ann Sherman, Director, Human Resources and Customer Services  
Dr. Beverly Nash, Grants  
Vancheria Perkins, Executive Assistant to the City Manager  
Robin Ryals, Director, Utilities Department  
Marcia Carty, Director, Finance Department

Kurt Spitzer, Kurt Spitzer and Associates, Inc.

**Called to Order:**

Mayor Dowdell called the regular meeting to order at 6:00 pm. Invocation provided by Rev. Rev. Robin Ryals. Pledge of Allegiance in unison. Roll call requested by Mayor Dowdell.

**1. Approval of Agenda**

Approval of agenda for March 24, 2020 (Regular Meeting) motioned by Commissioner Harris; seconded by Commissioner Sapp. The motion carried 5 to 0.

**2. Approval of Minutes of Previous Meetings**

Approval of Minutes of February 20, 2020 (Special Meeting) motioned by Commissioner Sapp; seconded by Commissioner Harris. The motion carried 5 to 0.

Approval of Minutes of March 13, 2020 (Special Meeting) motioned by Commissioner Harris; seconded by Commissioner Sapp. The motion carried 5 to 0.

**Public Opportunity to Speak - None**

**3. Resolution 1406-2020 – Redistricting Plan**

Commissioner Sapp motioned to read Resolution 1406-2020 by title only; seconded by Commissioner Harris. Roll call requested by Mayor Dowdell.

Commissioner McMillan	Yes
Commissioner Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	No
Mayor Dowdell	yes

The motion carried 4 to 1.

Resolution read by title and appeared below in its entirety.

**REDISTRICTING RESOLUTION NUMBER: 1406-2020**  
**RESOLUTION OF THE CITY OF QUINCY, FLORIDA, ADOPTING A**  
**REDISTRICTING PLAN, PROVIDING FOR COMPLIANCE WITH LAW.**

**WHEREAS**, Article VIII Section 2(b) of the Florida Constitution states that municipalities shall have the governmental powers to enable them to conduct municipal government, perform municipal functions and render municipal services, and may exercise any power for municipal purposes, except when expressly prohibited by law; and

**WHEREAS**, Section 166.021(4), Florida Statutes, provides that changes in terms of elected officers and the manner of their election shall be by charter amendment via referendum, except for the selection of election dates and qualifying periods for candidates and to changes in terms of office necessitated by such changes in elections dates; and

**WHEREAS**, Section 100.3605(2), Florida Statutes, further provides that the governing body may, by ordinance change the dates for qualifying and for the election of members of the governing body of the municipality and provide for the orderly transition of office resulting from such date changes; and

**WHEREAS**, the Florida Attorney General in 1995 opined that the changes to Section 100.3605 allow a municipality to amend their charter to change the election dates and qualifying periods for candidates, including any changes in terms of offices necessitated by such amendment, such as an extension of term, without a referendum (Op. Att’y Gen. Fla. 2000-61, Op. Att’y Gen. Fla. 2003-52, Op. Att’y Gen. Fla. 2007-34, Op. Att’y Gen. Fla. 2013-05); and

**WHEREAS**, the City Commission for the City of Quincy recently determined that the current district boundary result in malapportioned districts; and

**WHEREAS**, the City Commission for the City of Quincy determined that the current voting district boundaries do not achieve the “one person one vote” constitutional principle; and

**WHEREAS**, On January 30, 2020 in a Special Meeting, the City Commission for the City of Quincy voted to amend Section 2.01 of Article II of the Charter of the City of Quincy and to reapportion the City Commission districts for each of the five members; and,

**WHEREAS**, On January 30, 2020 in a Special Meeting, the City Commission for the City of Quincy voted to authorized Kurt Spitzer of Kurt Spitzer & Associates, Inc., Governmental Consultants to draft proposed redistricting plans for consideration by the City Commissioners as the City has not redrawn the City districts since 1974; and,

**WHEREAS**, the City Commission has considered the alternative Proposed Redistricting PLANS; and

**WHEREAS**, the City Commission has selected one of the Alternative Proposed Redistricting PLANS; and

**NOW, THEREFORE, BE IT RESOLVED** the City Commission for the City of Quincy, Florida, at an open public meeting, declares that:

**Section 1.** The City Commission for the City of Quincy adopts Redistricting Plan Alternative \_\_\_\_\_, as set forth in Exhibit A, attached hereto and made part hereof.

**PASSED AND DULY ADOPTED** by the City Commission of the City of Quincy, Florida this 24<sup>th</sup> day of March 2020.

**4. Summary of Redistricting Plan and Process: by Kurt Spitzer, Kurt Spitzer and Associates, Inc.**

City had not done redistricting in 45 years and current districts are not evenly populated. Three redistricting maps were previously presented in a commission workshop meeting. Other suggestions were provided and resulted in redistricting alternative 4. The guiding principle for alternative 4 was that each of the sitting commissioners would reside in their current districts. Adjustments were made so that the districts were equal enough in populations in order to meet redistricting criteria. In addition, the lower part of city around I-10 was connected to district two. With alternative 4, all districts were in acceptable tolerances in terms of populations and deviations from the mean.

There were four or more other alternative maps provided after the commission workshop by the city commissioners to Mr. Spitzer. In addition, there were two others, provided later by commissioners and one from a member of the public. The ones received by Mr. Spitzer relatively quickly were analyzed and produced alternatives 1-A, 1-B and 1-C (submitted by Commissioners Sapp and Harris). Received suggestion from Commissioner McMillan and one from the public that were similar in design in that the commissioner in district 5 would remain.

Commissioner Bass-Prieto's plan design indicated that each commissioner would remain in existing districts. She also recommended changes to redistricting alternative plan 4.

Commissioner Harris requested the data or numbers for the redistricting alternative plan 4 and commissioners were given updated and/or corrected copies of alternative plan 4. The statistics were as follows for alternative 4: for district number one = under-populated by 66 individuals; 3.83 percentage; for district two = over-populated by 42 individuals, 2.4 percentage; for district three = over-populated by 23 individuals, 1.3 percentage; for district four = over-populated by 39 individuals, 2.23 percentage; for district five = under-populated by 36 individuals, 2.1 percentage. The deviation between the largest to the smallest district was 6.23 percentage.

Please note per City Manager McLean – all hand-written copies of submitted maps will be held for official record.

In addition, please note information/data is per actual map and is located at the bottom of each map.

Alternative Plan 4 - Population Data by Districts:

District	Total Population	Populations by Race			Percentage
		Whites	Blacks	Other	Blacks
One	1699	316	1308	75	76.99%
Two	1720	189	1422	109	82.67%
Three	1689	161	1337	191	79.16%
Four	1821	1005	609	207	33.44.%
Five	1743	301	997	445	57.20%
TOTAL	8672	1972	5673	1027	

For the three other alternatives that were received and maps were readily printed by the consultant.

- Alternative 1-A, the deviation between largest and smallest districts was over 44 percentage (Requirement less than 10% percentage).

District	Total Population	Under vs Over	Deviation
One	1716	Under by 18	-1.06%
Two	1366	Under by 368	-21.24%
Three	2130	Over by 396	22.81%
Four	1739	Over by 5	0.27%
Five	1721	Under by 13	.077%

- Alternative 1-B, the deviation was almost 73% percentage. Similar to what was submitted by Commissioners Sapp and Harris.

District	Total Population	Under vs Over	Deviation
One	1656	Under by 78	-4.52%
Two	1248	Under by 486	-28.04%
Three	2514	Over by 780	44.95%
Four	1601	Under by 134	-7.72%
Five	1654	Under by 81	-4.66%

- Alternative 1-C, the deviation was

District	Total Population	Under vs Over	Deviation
One	1703	Under by 31	-1.81%
Two	1248	Under by 486	-28.04%
Three	2252	Over by 518	29.84%
Four	1739	Over by 5	0.27%
Five	1730	Under by 4	-0.25%



Commissioner Bass-Prieto stated that she did not receive the maps described as alternatives. The information sent to her was totally difference from what was explained. She stated that she was not provided the map for recommended alternative 4.

The City Manager asked that the map be sent to Commissioner Bass-Prieto. Mayor Dowdell stated that the commissioners had just received the recommended alternative 4 map. Commissioner Bass-Prieto asked "Why?" She expressed that she was being treated differently and expressed that she did not receive accurate information. In addition, she had concerns that the public did not receive the correct information. She expressed that she did not see her plan design being presented or produced for reasons of not getting it in on time. The map that was presented was not her map.

The City Manager explained, "When he received the maps, he immediately sent them out early in the morning. If there were mistakes . . . then, he pull the wrong ones, however he thinks that they may be there . . . given that we (the commissioners) have alternative 4." The City Manager further explained "the maps had been possibly sent . . . under 1A, 1B and 1C . . . and then moved into map 4."

Commissioner Bass-Prieto had objections . . . she stated, "Her map was not drawn or presented, and given her district is affected the most, she had a map that does not resemble what was presented." In addition, she had concerns that the wrong maps were on the City's website. She stated, "Yes, my map was late, but I was never sent the address for Mr. Spitzer . . . no one from Mr. McLean's office sent it to me. I even spoke to him about it . . . now I am being told that since I did not get it in on time, it is a combination of 3. . ."

City Manager McLean stated, "He had nothing to do with Commissioner Bass-Prieto's map." The situation "had to do with a timing issue with the consultant". In addition, he did "asked the consultant to bring to the meeting a copy of her (Commissioner Bass-Prieto) map and her hand-drawn plan design would be made a part of the official record". The consultant expressed, "He had not shared the numbers with Commissioner Bass-Prieto, however, they had email exchanges regarding her map and concluded that her design was similar to others hand-drawn maps that had been submitted."

The consultant expressed, "He did not have time to produce her map (like the others), but had data calculations based on his best interpretation of her map design. He had only total numbers to present."

<b>District</b>	<b>Total Population</b>	<b>Under vs Over</b>
One	1397	Under the mean by 19%
Two	1835	Over by 5.8%
Three	2009	Over by 15.9%
Four	1688	Under by 2.7%
Five	1743	Over 0.50%

The consultant stated, "Three of the maps were within acceptable tolerances and three were not."

The City Manager stated, "Commissioner Bass-Prieto's hand drawn map would become a part of the official records by way of the City Clerk."

The City Manager asked the consultant, "When you said we, did the City Manager have anything to do with your calculations?" The consultant stated, "No".

The City Manager asked the consultant to summarize and "if any of the maps sent to him meet the criteria?" He stated, "No (none of the alternative maps – 1A, 1B or 1C) and that the map from Commissioner Bass-Prieto specifically did not meet the criteria". The consultant did not check the map from Commissioner McMillan, but felt "it was very similar to map 4 which does meet the criteria."

The City Manager asked the consultant to identify those maps that met criteria. The consultant stated, "It was alternative 1, 2, 3, and 4 which the commission had seen . . . and they all meet current criteria as outlined".

Commissioner Sapp asked the consultant to elaborate on the criteria. The consultant stated, "the criteria was: districts needed to be as nearly even or equal as possible or practical; each district needed to be as close to a zero percentage point deviation from the average size; 2-3 percentage points over or under would be great, and a deviation of 10% or more (red flag) between largest and smallest districts that is an indication that the districts are not as equal in population as practical. The second criteria was that you needed to draw districts that do not dilute minority voting strength and should preserve communities of interest that vote in a similar fashion. Beyond that is a host of several other criteria . . ., which we tried to follow. We used census blocks because that data is presumed to be correct and are easily accessible; they integrate into commonly used redistricting software; try to follow man-made or natural boundaries so that the district boundaries are easy to understand for voters, and all of the maps do that . . . you try not to split city neighborhoods into two different districts. . . The primary two criteria are: equal population and do not dilute minority voting strength."

## **5. Summary of Public Comments from the Floor**

**Citizen #1 – (Ms. Julie)** - Presented a couple of questions and ideas – first one - was process related and the possibility of having a public committee that would take part. She indicated, "There were certain citizens had been asked to serve on this committee." Question: What happened to that committee? Second point, she felt that the process was a little rushed; she realized that there is a deadline because of the election. "In light of the new district format that was not visually seen by all citizens," she suggested, "The Commission may want to put the information up for a day or two in order to let citizens take note before making a final decision." She thought, "It would be important to slow thing down . . . in order to have transparency and maximum public participation on the part of the citizens and the City of Quincy." She expressed, "The decision will be something that we will have to live with forever. . ." In addition, she recommended, "The districts be disturbed as little as possible, especially districts 1 and 5 where individuals are up for reelection..." She agreed, "The redistricting issue needed to be looked at every ten years to make sure that we are re-apportioned properly

and balanced and that everyone has proper representation. . .” She thought it was important to “keep the incumbents in their districts . . . especially the seated commissioners.”

Commissioner Sapp commented, “. . . The public committee.” She stated, “She had made a suggestion to a former commissioner to be on a committee; she did not hear back from the individual until last week and felt that they did not have the interest of being on a committee.” She further stated, “A former commissioner did talk with Mr. Spitzer about the committee.”

**Citizen #2 – (Written/Phone Question) (Mr. Brad Farmer) –** “If the only challengers to an incumbent has his district redistricted into another district, does that mean the incumbent would be running unopposed or is there a provision to have another challenger added before the election date?”

The City Manager answered the question, “The ordinance provides for and the supervisor of election provides for . . . once you choose a map and submit by the end of this month, there will be a new period to petition to be on the ballot in the new districts. . . For those qualified candidates living in the district, they do not have to go back out to petition. Therefore, the answer is yes. A person can run for any of the seats up for re-election and there is a period of time to do that. . .”

**Citizen #3 (Mr. Richard May, 331 North Monroe Street) –** He expressed his opposition to the proposed changes to the voting districts in the City of Quincy. He expressed, “The importance of the city’s business affecting thousands of its constituents, during a national health emergency where everyone is asked to stay home and avoid unhealthy places . . .” He observed, “There were 20 people in the public meeting.” “You have specifically and purposefully moved the dates of the election, rushed the process of redistricting . . . to further your own agenda. You are using redistricting to remove challengers . . . from existing commissioners who are running for re-election. You have chosen to do all these things in the middle of a 2020 Census that is based on 10-year old data in an effort to expedite your agenda. This has been done without proper order because a large percentage of the citizens cannot come to the meeting. . . ”

No further comments from the public.

## **6. Summary of Discussion/Debate by Commissioners**

**Commissioner Sapp** commented that she has “sat, heard, studied and people historically do not like change . . . especially when somebody or a group of individuals think that they will not get it to work to their advantage. The whole purpose of redistricting is to make sure that populations are equally represented and there are challenges to that. . . Mr. Spitzer shared the criteria. Some say that we are rushing this, but we have been talking about this for months and months. . . My district is in the middle of the city and I am surrounded by everybody else . . . any way you cut the pie, I will have a difficult election. . . District boundaries have to be re-drawn, we should have done it years ago . . . we should have done it before. . . Mr. Farmer’s comments was very nice. . . Mr. May, I appreciate your comments tonight. I did not appreciate being called racist on last week, but I do appreciate your calmness . . . Mr. Farmer stated to me, I know that you will go ahead with it, because you have started, however,

maybe you can make some adjustments after 2020. All I asked is that you all trust the commissioners that you have elected to make the best decision. Trust us, we live and work in Quincy, too. . . We do not want to make anyone think that we have hidden agendas. . . While we are meeting, we need to get as much taken care of as possible. . . Trust us to do what is right.”

**Commissioner Bass-Prieto** asked a question about one of the maps – “On alternative 4 that was emailed, is that someone’s map or is that one that you adjusted?” The consultant answered, “It is a map based on suggestions received and we did adjust the numbers with acceptable tolerances.” She voiced some of her concerns: “She did not find out until last week that she could even draw a map. . . .The meetings were not given very much notice. She was supposed to given an address, that was not given . . . was not given an opportunity to work on map. . . If we are going to have this process, we need to have everyone . . . our citizens never got to see alternative 4 map. . . I do not think this process was open, was not fair. We are doing this during a pandemic. . . We have a meeting at 4:00 pm, when most of our citizens are at work. . . Mr. Spitzer has stated time and time again, that he has never done one this quickly. . . this is not how it is usually done. To say that we have spent all this time in meeting is not so . . . every citizen has not been given an opportunity. . . This is not the way to have open government . . . and not the way to involve our citizens. . . This process is one big rush and nothing open to our citizens. . . as a commissioner with health issues, I was told this morning that he did not have time to run my numbers. . . I did not know that alternative 4 even existed. . . . I think we are rushing and will put a wedge in this community . . . our citizens need to be able to look at these maps. A lot of citizens do not have Internet . . . or cable TV, we are not even including them. . . We need to have our citizens involved. . . We need to slow this process down. . . Thank you. ”

**Commissioner McMillan** commented, “. . . . He has same feeling as Commissioner Bass-Prieto. Redistricting should have the community involved and there has been no attempt to do that. . . Having 4:00 pm meetings is very suspect. . . It felt to me that we are not including the community and I object to any map that would exclude and remove any commissioner and would benefit any commissioner. . . Thank you.”

Mayor Dowdell called for a motion to adopt the maps to be considered.

**Commissioner McMillan** stated, “Also, at our last meeting it was brought to our attention by Mr. Spitzer and the City Attorney that it is optional to include the prison and jail numbers”. These numbers were not excluded in any of the maps. “I would like to see a map that removes the prison and jail populations . . . who are generally not Gadsden County residents. . .”

**Commissioner Bass-Prieto** agreed with Commissioner McMillan that this is another thing that has not been done. She stated, “There was another issue . . . , we, as commissioners, received two sets of numbers; one from the first consultant and another from Mr. Spitzer. The first set of numbers was 677 persons less than the second set of numbers that we had . . . which there is a big discrepancy. . . We did pay the first consultant and we are paying Mr. Spitzer . . . we are getting a lot of variation. We need to look at the numbers and the deviations . . . and an explanation as to why these numbers vary so greatly. . . ”

**Commissioner Harris** requested clarification on the instructions from the Mayor. . . "To adopt the resolution and narrow down the plans that are within the legal ramification of the 10 percentage point margin. Are you asking us to narrow it down to two and the question that I am asking is if we narrow it down to two, are we locked in to those two plans as drawn or we going to go back and revisit those? Can we go back and revisit those?"

**Commissioner Harris** continued by saying, "with all of the plans given to us by the consultant, we are well within the 10 percentage points; there is room to not divide neighborhoods if we do not have to . . . What I saying is that we can play around with the 10% if we keep neighborhoods cohesive. . . I would like us to try to keep neighborhoods together and I think the other commissioners would like to see that as well. Once we chose the two, will we have room to make minor adjustments . . .?"

Response from the consultant, "the short answer is yes, but. . . it depends on the variations of where you might want to move; how the blocks are configured in the lines that you may want to move; how many people live in that block and things like that. . . You can make minor adjustments to any of these (maps/plans), recognizing that if you move one block from District A to B within tolerances, but if you make more significant changes, then. . . "

In addition, Commissioner Harris commented, "We are using the Census blocks, those Census blocks appear to be drawn arbitrarily . . . , can we adjust those numbers within the blocks?"

Response from consultant, "You are not confirmed to those blocks, but when you use the blocks, the numbers are presumed to be correct. However, you can split blocks, we try and stay away from that . . . then the question becomes what percentage will you use to split the block, 50/50 or 75/25 or 90/10 or 80/20. In two of the plans, alternative 1A, 1B and 1C, we did split blocks. . . It is tricky. . . If you want to split a block, then the city commission needs to tell us tonight."

**Commissioner Sapp** questioned the consultant, "Back to your total population 2010, you had 8,672 as opposed to 7,972 that is a difference of about 670 people; where is this is from?" Reply from consultant, "I will have to look at it."

City Manager McLean commented, "Commissioner Bass-Prieto had also asked the question in terms of the comparison between what KMR had done and KSA; an explanation would be helpful?" Reply from the consultant, "I don't know where KMR got their numbers; by looking at the map that they had given was not the current map; not the current municipal boundaries . . . beyond that I do not know. The area to the west of the city was not included and the part of the area to the south of the city was also not included in that map. . ."

City Manager McLean further explained for the record, "What KMR produced and the material provided were sent over to the consultant. They (KMR) addressed the issues of the population that was being considered at the time and their annexation stopped short of not including what Mr. Spitzer mentioned . . . not including the 2015 annexation explained the difference."

Commissioner Bass-Prieto expressed, "She was looking at the 2010 Census that indicated less than what we have. . ." She asked the question, "Does that mean that they (KMR) did not do

it right and that they gave us wrong number?" Reply from the City Manager, "No, that is not correct. They did a preliminary assessment to determine if we needed to go further. Because they were only looking at mal-apportionment. Their second phase was the decision of the commission to go for a more detailed and deeper scope. Their (KMR) scope was much more limited and at a level to determine whether to redistrict. . . Mr. Spitzer's work has confirmed that. . ."

The City Manager explained, "Whatever two maps selected and whatever comments or changes that you want to see need to be told to Mr. Spitzer tonight."

Commissioner Harris seeking clarification, "We are adopting the resolution and whatever two maps that we want to see to go along with the resolution? But the work continues on these maps?"

Commissioner Sapp commented, "She did not ask Mr. Spitzer if she could submit a map. I assumed it was my duty as a commissioner to offer my suggestion since I did not like the maps that I saw. . ."

City Manager McLean commented, "Staff recommended maps into the initial RFP that went out about the public being able to submit maps. It was mentioned in the workshop and told before that they could do it. . ."

Commissioner Harris restated the motioned to **adopt Resolution 1406-2020 Redistricting Plan** to take into consideration **alternative plans 1 and 4** as presented at commission meeting. Seconded by Commissioner Sapp. Roll call requested by Mayor Dowdell:

Commissioner McMillan	No
Commissioner Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	No
Mayor Dowdell	yes

The motion carried 3 to 2.

Commissioner Sapp offered a suggestion to Mr. Spitzer; the City Manager recommended that tweets to maps be given or send to him. She recommended, The meeting be adjusted from Wednesday to Thursday in order to give Mr. Spitzer time; staff time to email the correct maps and the public time to see the maps. Mayor Dowdell asked Commissioners McMillan and Bass-Prieto about changing the meeting. Mayor Dowdell announced the meeting for Thursday at 5:00 pm as a continuation of current meeting agenda.

**7. Reports, Request and Communications by the City Manager**

- a. Request to Purchase Pump for Redundancy at Eight Lift Stations within the City of Quincy's Sewer Collection System by Robin Ryals, Director, Utilities Department.**

The agenda item request is to purchase a diesel self-priming trailer mounted pump to relieve the flow at eight lift stations. Per the Florida Department of Environmental Protection Consent Order 18-0059, this item will serve as the required in-kind project.

The City of Quincy in late February 2020 with a due date of March 13, 2020, sent out an invitation to bid, along with specifications. The 2019-2020 budgeted amount was \$54,000 (GL number 402-540-535-60644). Staff received two bids . . . one from TAW Power Systems, Inc. (a Kohler dealer) and one from Hydra Service, Inc. The TAW bid was for \$94,808 and the Hydra Service bid was for \$38,000. Staff recommended the Hydra Service Godwin Dri-Prime Yanmar pump and hose at a cost of \$38,000.

Commissioner Harris motioned to approve, seconded by Commissioner Sapp. The motion carried 5 to 0.

## **8. Reports from Departments**

- a. Human Resources Monthly Report – Ann Sherman, Director, Human Resources Department** – no questions or comments by commissioners. Commissioner Sapp commented on a new employee who appeared to be really enjoying his job.
- b. Fire Department Monthly Activities and District Calls – Chief Bridges, Fire Department** – Commissioner Bass-Prieto questioned, “The fire inspections . . . are so much higher than last year – what is that attributed to?” Response from Chief Bridges, “The inspections vary from year to year . . . are done according to requests.” Commissioner Bass-Prieto expressed, “They are extremely high . . . much higher than last year. . .” Chief Bridges stated, “He would check and get back with her.”
- c. Finance Monthly Reports – (P-Card Statements and Allocations, Expenditures, and Budget Transfers) – Marcia Carty, Director, Finance Department** – Commissioner Bass-Prieto commented, “Under the Law Enforcement Administration, the utilities . . . how did we managed to have negative utilities?” Response from Ms. Carty, “she will look into it, she believed it was an credit or correction for that month . . . She is accurately studying that . . .”

Ms. Carty reviewed the “month of February, the expenditures are supposed to be at 42% for the entire City, have spent approximately \$14 million, the actual is at 38% which is not bad. . . It means that we are controlling costs. . .” “We have spent most of the reroofing monies . . . and will start spending on the fire burn tower in March. . .” “Regarding revenue . . . the budget is approximately \$36 million . . . we should be at 46% of our budget and we are. . . In reference to the arrearage report, a subsequent modification was sent out. Staff is looking at it to understand why people are behind and how to improve on what is happening. The revised account receivable report, looked at 72 accounts, of the 72, there were one account who had been meeting with the City Manager; five that were water and gas issues; 14 accounts had become current between the time this report was produced . . . 15 accounts on payment plans. . .” She reviewed cycle 1 (20,874 means 1% of the billing) and dollars it represented. She proceeded to explain “cycle 2 with 22,000 behind . . .”

## 9. Comments – Summary

### a. City Manager

The City Manager announced an emergency issue, "There was a deep hole (25 ft.) on North Cleveland (near Shanks) and the issue would be put on the next commission agenda."

The Mayor has increased the Declaration Emergency Resolution . . . that included Internet Cafes' that have been shut down for 14 days (reflected in City Ordinance); original Declaration has 250 people gatherings, has been lowered to 50 in public places. Added feature: on private and public properties, no gatherings of more than 10 people in a space. "Things are changing in other communities, for example, Leon County is going to a curfew, dusk to dawn (11:00 pm – 5:00 am) . . ."

### Discussion

Commission Harris requested, "We need not overreact to the situation . . . and there are no active cases in Gadsden County. . ." Mayor Dowdell agreed with Commissioner Harris. Commissioner Sapp had an opposing opinion. She did not believe that the City needed to wait. . .

Commissioner Bass-Prieto asked, ". . . How many had been tested?" Answer: "18".

b. **City Clerk** – no comments.

c. **City Attorney** – Reminder: Executive Session following meeting. "There are two cases. . ."

### d. Commissioners

i. **Commissioner McMillan** – He expressed the demographics of the City and that the City needed to be proactive.

The City Manager responded, "The City requested testing by way of the Gadsden County Emergency Management. Also, a request as gone forward for quarantine. . . we have supported the use of the hospital which appears to be a more appropriate place. . . In terms of being proactive, we have suggested alternative sites in Quincy to have testing. . . mobile places. . . Our staff has done a very good job. . . we have been meeting . . . we are putting a lot of materials on the street and in the community . . . and we are trying to stay active. . . How we expand and how far we go . . . are commission issues. . ."

Commissioner Harris observations, "There is currently no testing site in Gadsden County. . ." The City Manager affirmed, "No. . . you have to go to Leon County. . ."

The City Manager stated, "Regarding jobs, I have visited companies and they have been laying people off. . . and are unemployed. The City and CRA are working together to bring to the community information about the Governor's new Bridge Program and what the federal government is doing . . . We are looking at the stay-in-place . . . I am signing-off by departments on several things with staff. . . trying to lessen



the number of people being exposed. . . some people will be working remotely and we have brought additional equipment. . . you will see the technology show up in the budget. . . Some staff will be working from home. Customer Services lobby is being closed. . . we will only use the drive-thru. . . encouraging people to use point and pay or call-in to get it done. . . No one is being laid off, in fact, we have given staff an additional week in case staff need to be out. . .”

**ii. Commissioner Harris**

He expressed appreciation on the Joyland project and requested an update. In addition, he inquired about the “Jump Start Program” for new houses being built and other new program for young utility customers. He wants to look at storm water drains in District 3. He requested an update from code enforcement for downtown.

**iii. Commissioner Bass-Prieto**

She requested, “we need to be wise about our budget based on forecast of a recession.” She requested, “a plan of action where we look at 3/6 months in the future. . . need to look at where we can save money by looking at non-essential. . .” She extended a thank you to Ms. Haygood, Ms. Figgers and others for feeding the students in the park. Ms. Sapp on King Street is concerned about her ditch and went over other citizen’s’ concerns. Commissioner Bass-Prieto expressed concerns from citizens regarding damaged tire that occurred at the Boy Scouts Center. In addition, she expressed technical problems during meeting, accommodation issues, concerns and opposition regarding transparency and equality regarding the redistricting process. Likewise, she expressed concerns regarding COVID-19 and the City needing proactive strategies.

**iv. Commissioner Sapp**

She extended a thank you to the City of Quincy Parks and Receptions and Public Works Department, her church, the CRA and others in the distribution of food to the students at Campbell-Kelly Recreational Center. Thank you to the City for fixing the icemaker and refrigerator. She thanked staff for taking care of the open sewer problem behind Campbell-Kelly. “Shout out to all the staff of the City of Quincy. . .”

Commissioner Sapp commented, “When we review the position of the city clerk, I would like to see the job be taken from under the commission and put under the city manager’s office so that there is more oversight of that person’s duties and responsibilities. . .”

**v. Commissioner/Mayor Dowdell** – He inquired about the status of the city clerk.

The City Manager commented, “She will remain on the payroll until June 2. . . Staff is assuming some of her responsibilities. . . and phone calls are going to staff. . .” “Thank you to the City of Quincy employees on behalf of all commissioners. . .”

There being no further business to discuss, therefore meeting adjournment at 8:11 pm.

**Please Note**: The City places a typed hardcopy of meeting minutes and electronic data version on file with the Office of the City Clerk upon approval.

Submitted by: Dr. Beverly A. Nash, Acting Clerk

APPROVED:

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Keith A. Dowdell, Mayor and Presiding  
Officer of the City Commission and of the  
City of Quincy, Florida

ATTEST:

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Dr. Beverly A. Nash, Acting Clerk per  
Sylvia Hicks, Clerk of the of Quincy, Florida  
Clerk of the City Commission thereof

# **Approval of Minutes**

**April 14, 2020**

**Regular Meeting**

**CITY COMMISSION  
CITY HALL, COMMISSION CHAMBER and Zoom Video Conferencing  
QUINCY, FLORIDA 32351**

**REGULAR MEETING  
April 14, 2020  
6:07 P.M. (Eastern)**

The City of Quincy City Commission met in regular session via Zoom Video Conferencing, Tuesday, April 14, 2020, with **Mayor Commissioner Dowdell** presiding and the following commissioners present:

Commissioner Daniel McMillan  
Commissioner Ronte Harris  
Commissioner Freida Bass-Prieto  
Commissioner Angela G. Sapp

City Staff and Guests Present:

Jack L. McLean Jr., City Manager  
Gary Roberts, City Attorney  
Chief Glenn Sapp, Police Department  
Dr. Bernard Piawah, Director, Building and Planning Department  
Reginald Bell, Director, Public Works Department  
Chief Curtis Bridges, Fire Department  
Ann Sherman, Director, Human Resources and Customer Services  
Dr. Beverly Nash, Grants  
Vancheria Perkins, Executive Assistant to the City Manager  
Robin Ryals, Director, Utilities Department  
Marcia Carty, Director, Finance Department  
David Rittman, IT, Administrator

Josh Williams, IT Consultant

The regular meeting was recorded, televised and transmitted by way of the City of Quincy's Facebook page, TV Channel (WQTN-13) and Zoom Video Conferencing.

**Called to Order:**

Mayor Dowdell called the regular meeting to order at 6:07 pm. Invocation provided by Rev. Robin Ryals. Pledge of Allegiance in unison. Roll call requested by Mayor Dowdell.

Mayor Dowdell summarized the process and procedures for the City's Zoom Video Conferencing and explained how to access the regular commission meeting using this technology.

**1. Approval of Amended-Amended Agenda**

City Manager McLean provided changes and added agenda item: Coronavirus Testing. Removal from agenda item #4 - Gadsden County Cell Tower and Ordinance 1111-2020 Redistricting Ordinance Change – Public Hearing continuation (to be continued at later date – April 24, 2020, 6:00 pm).

Approval of Amended-Amended agenda for April 14, 2020 (Regular Meeting) (with changes) motioned by Commissioner Sapp; seconded by Commissioner Harris. The motion carried 5 to 0.

## **2. Special Presentation by Mayor and Commission**

Special thank you was extended to the following individuals and entities who helped-out in the feeding of the students and 1<sup>st</sup> Responders, Fire Fighters, Police etc. - KFC of Quincy, St. James AME Church (assisted District 2), and Mr. Quintin Vickers (donated money to the Gadsden County School lunches). In addition, Mr. Alex Sink (gave snacks to the City employees), Mrs. Bernice McLean (assisted District 2), Mr. Robert Keon (assisted District 3), Mr. James Butler (assisted District 3), the City of Quincy Recreations Department (delivered and provided meals for District 1) and Rob Nixon (coordinated lunches thru the Gadsden County Schools).

## **3. Approval of Minutes of Previous Meetings**

Correction: Called to Order, 1<sup>st</sup> page, 3<sup>rd</sup> paragraph, Per Commissioner Bass-Prieto a correction to "a physical phone line to accommodate communication issues". The communication issues **were unresolved**.

Approval of Minutes of March 26, 2020 (Special Meeting) with correction motioned by Commissioner Harris; seconded by Commissioner Sapp. The motion carried 5 to 0.

## **4. Reports, Request and Communications by the City Manager (Summary of Individual Item)**

- a. Authorization to Submit Grant to FDLE – FIBRS Florida Incident-Based Reporting, Chief Glenn Sapp, Police Department – Chief Glenn Sapp, Police Department** – The Florida Department of Law Enforcement (FDLE) issued an RFP for funding to support efforts of local law enforcement agencies in reporting incident-based crime data to the National Incident-Based Reporting System (NIBRS). The RFP was seeking proposals under the program named: FIBRS Implementation Assistance Program. This funding would upgrade the computer-aided dispatch, CAD and records management system. In addition, the funding would replace police field laptop computers, in-care laptop docking stations, office computers, departmental server and software upgrades for report templates. The proposal is in the amount of \$127,693.00; deadline for RFP was April 15, 2020.

Commissioner Harris motioned to approve the request; Commissioner Sapp seconded. Commissioners Sapp, McMillan and Bass-Prieto also had several questions regarding the grant. The motion carried 5 to 0.

- b. Coronavirus Testing – Jack L. McLean Jr.** – City Manager McLean received inquiries about testing. Commissioner Sapp asked the City Manager about the sites in Gadsden County. The City Manager summarized the importance of the testing in this pandemic. Questioned - how do we manage the health and care of our citizens? The City

Manager stated he discussed this issue with the County and Sheriff Young. "Testing is limited and there is a need to advocate for Gadsden County."

Mayor Dowdell recommended, "A message be sent to the Governor regarding Gadsden County's situation." Mayor Dowdell suggested, "He was willing to take up the fight." Commissioner Bass-Prieto agreed that the word needed to go forward regarding our county and on behalf of underserved individuals. She recommended a meeting of all municipalities to address the issue of testing and the procedures – and come up with a plan. She stated, ". . . All citizens should have testing on demand." Commissioner Harris agreed with Commissioners Bass-Prieto and Sapp. He stated, "It is time to overreact. . . "Commissioner Bass-Prieto posed the question: "What can we do?"

Commissioner Harris asked about a certain business in the city. The City Manager McLean stated he "spoke to Dr. Cooksey, Gadsden Department of Health, about the particular business regarding their procedures for those who had tested positive and those under medical care." "The procedures are specific to each business. The City does not know the procedures for each of the businesses regarding their handling of COVID-19 procedures. . . There is a need for a consistent understanding of these procedures for the business that we support and it is our desire to make sure that they succeed in handling each of their individual cases . . . noting that they will vary depending on the business. . . The City has received several complaints from citizens and employees about the procedures and how they are being applied and implemented . . . whether they had proper personal protective equipment. . ."

Commissioner Harris (along with Commissioners Sapp and Bass-Prieto) addressed the concern regarding the migrant population. The City Manager stated, "Nothing has occurred in talking with the employers." He talked with the Health Department regarding their procedures, "however do not know the procedures to be used when the community gets new arrivals (i.e., migrant workers). Commissioner Harris asked, "If there were any plans by the Health Department and what can the City do?"

The City Manager explained, "The layers of responsibilities, i.e., the Health Department is responsible for the health and well-being of the citizens and residents along with the county by law. . . The City is not the proper vehicle to carry out these responsibilities. The directives should come from the county and health department. . ."

Mayor Dowdell expressed that he has been in communication with Dr. Viegbesie (Chair) at the County. He "will personally take on the responsibility of contacting the Governor."

- c. **Downtown Code Violations Update – Dr. Bernard Piawah, Director, Building and Planning Department** – Dr. Piawah summarized the inspections of buildings (with pictures) in the downtown area with code violations. He described eleven properties that were identified.

Mayor Dowdell questioned, "Out of the eleven businesses identified, four are not in compliance?" Regarding Legacy School of Performing Arts. . . "do we need to give

them a time limit in order to fully comply or go to the next step?" Dr. Piawah replied, ". . . the Magistrate is the next step."

- d. Budget Amendments – Marcia Carty, Director, Finance Department** – In accordance with Chapter 166.241 (F.S.) – all municipalities are required to prepare, approve, adopt and execute an annual budget . . . Ms. Carty summarized the budget amendments required within the General Fund due to received grants that generated additional revenues and expenditures after the original budget hearings and approval by the Commission. In addition, Ms. Carty reviewed grants awarded to the City of Quincy after 9/30/2019, recommended budget amendments for revenues and expenditures, and reviewed the original vs. amended budget amounts per the general ledger. The recommended amendments ensure the City's compliance with the Statutes.

In her review (referred to documents attached to agenda item), Ms. Carty stated, "total grants/projects received = \$2,816,173; federal/state portion = \$2,442,605; City of Quincy's match requirements = \$348,568. Budget amendments to reflect the increased grant and other revenue/expenditures = \$2,250,360." In addition, she explained the handout representing, "total amended budgeted expenditures – original budget = \$2,196,018, adjusted budget = \$4,446,378, amendment = \$2,250,360."

Mayor Dowdell had concerns about the housing/reroofing efforts. Commissioner Bass-Prieto questioned the victim advocacy program and the line item dealing with office supplies. Commissioner Sapp questioned the person budgeted as full-time. "Is this a new position?"

Commissioner Sapp motioned to approve, seconded by Commissioner Harris. The motion carried 4 to 1.

## 5. Comments

### a. City Manager

The City Manager announced the reinstatement of Project HELP to deal with the pandemic, individuals losing their jobs, reduction in work hours, quarantined and the financial and medical stresses as results of COVID-19 on our citizens. Financial contributions are being accepted. Commissioner Sapp asked, "How the fund would be distributed?"

**b. City Clerk** – no comments.

**c. City Attorney** – no comments.

### d. Commissioners

**i. Commissioner McMillan**

He commented that staff need to work on technical issues with Zoom.

**ii. Commissioner Harris**

He stated that Zoom works best when everyone is in different locations to eliminate the background feedback. Commissioner Harris stressed the need to move quickly on the testing issue.

**iii. Commissioner Bass-Prieto**

She questioned the Redistricting Resolution that was adopted on March 26, 2020. She was concerned that the redistricting adversely affected Commissioner McMillan. Commissioner Bass-Prieto asked that the topic: "Code of Ethics" added to the next commission agenda. She stated that she would like to see a "one-stop shop website" with information on Farm Share and other available feeding programs. She also extended a thank you to B. Farmer for donating snacks.

**iv. Commissioner Sapp**

She observed, "We are not being notified when people test positive for COVID-19." In addition, she recommended a Zoom workshop.

**v. Commissioner/Mayor Dowdell**

He has scheduled a Special Meeting for Friday, April 24, 2020 at 6:00 pm.

There being no further business to discuss, therefore meeting adjournment by Mayor Dowdell at 7:34 pm.

**Please Note:** Recorded copy of meeting minutes placed on file with the Office of the City Clerk upon approval by the City Commission.

Submitted by: Dr. Beverly A. Nash, Acting Clerk

APPROVED:

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Keith A. Dowdell, Mayor and Presiding  
Officer of the City Commission and of the  
City of Quincy, Florida

ATTEST:

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Dr. Beverly A. Nash, Acting Clerk per  
Clerk of the of Quincy, Florida  
Clerk of the City Commission thereof



# Human Resources Monthly Report

**HUMAN REOSOURCES**  
**MONTHLY REPORT**  
 March 21, 2020–April 23, 2020

**NEW HIRES**

<b>Name</b>	<b>Department</b>	<b>Ethnicity</b>	<b>Gender</b>
<b>Debrale Smiley</b>	<b>Police</b>	<b>B</b>	<b>M</b>
<b>Robert Ford</b>	<b>Police</b>	<b>W</b>	<b>M</b>
<b>Andres Castro (temporary)</b>	<b>Finance</b>	<b>H</b>	<b>M</b>

**PROMOTIONS**

<b>Name</b>	<b>Department</b>	<b>Ethnicity</b>	<b>Gender</b>

**RESIGNATIONS**

<b>Name</b>	<b>Department</b>	<b>Ethnicity</b>	<b>Gender</b>
<b>Justin Garrison</b>	<b>Police</b>	<b>W</b>	<b>M</b>

**TERMINATIONS**

<b>Name</b>	<b>Department</b>	<b>Ethnicity</b>	<b>Gender</b>
<b>Michael Thomas</b>	<b>Utilities</b>	<b>B</b>	<b>M</b>

**RETIREMENT**

<b>Name</b>	<b>Department</b>	<b>Ethnicity</b>	<b>Gender</b>

# Police Department

## Monthly Reports

- Monthly Traffic Report
- Monthly Crime Report

Quincy Police Department  
Monthly Traffic Enforcement Report  
March 2020

Quincy Police Department reports:

Citations

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Warnings

22

March 2020

## District 1

<b>VIOLATION</b>	<b>DATE</b>	<b>LOCATION</b>	<b>WARNING</b>	<b>CITATION</b>
<b>Unlawful Speed</b>				
<b>Aggressive Driving</b>				
<b>DUI</b>				
<b>Other Moving</b>				
<b>Infractions</b>				
Ran Stop Sign	03/08/2020	MLK BLVD/S Shelfer St	X	
<b>Non-Moving</b>				
<b>Infractions</b>				
No Headlights	03/06/2020	W Jefferson St/S Shelfer St	X	
DWLSR	03/07/2020	Barack Obama BLVD/Mainline Dr		X
Faulty Equipment	03/14/2020	W Jefferson St/S Shelfer St	X	
DWLSR	03/22/2020	W Jefferson St		X

Monthly Traffic Enforcement Report  
March 2020

District 2

<b>VIOLATION</b>	<b>DATE</b>	<b>LOCATION</b>	<b>WARNING</b>	<b>CITATION</b>
<b>Unlawful Speed</b>				
<b>Aggressive Driving</b>				
<b>DUI</b>				
<b>Other Moving</b>				
<b>Infractions</b>				
Improper Start	03/07/2020	W Jefferson St/S Stewart St	X	
Careless Driving	03/16/2020	W Jefferson St/S 10 <sup>th</sup> St	X	
Child Restraint Violation	03/24/2020	Pat Thomas Pkwy/Clark St	X	
<b>Non-Moving</b>				
<b>Infractions</b>				
DWLSR	03/01/2020	MLK BLVD/S Adams St		X
Faulty Equipment	03/02/2020	W Jefferson St/S 10 <sup>th</sup> St	X	
No Headlights	03/04/2020	W Crawford St/Pat Thomas Pkwy	X	
DWLSR	03/05/2020	S Adams St/Wallace Dr		X
DWLSR	03/11/2020	W Jefferson St/S Stewart St		X
DWLSR	03/11/2020	W Crawford St/S 10 <sup>th</sup> St		X
No Headlights	03/12/2020	MLK BLVD/S Stewart St	X	
Expired Tag >6 Months	03/12/2020	W Crawford St/S Monroe St		X
Faulty Equipment	03/13/2020	W Jefferson St/S Jackson St	X	
Tag Attached Not Assigned	03/24/2020	Pat Thomas Pkwy/W Crawford St		X
DWLSR	03/25/2020	W Crawford St/S Stewart St		X

Quincy Police Department  
 Monthly Traffic Enforcement Report  
 March 2020

### District 3

<b>VIOLATION</b>	<b>DATE</b>	<b>LOCATION</b>	<b>WARNING</b>	<b>CITATION</b>
<b>Unlawful Speed</b>				
<b>Aggressive Driving</b>				
<b>DUI</b>				
<b>Other Moving</b>				
<b>Infractions</b>				
<b>Non-Moving</b>				
<b>Infractions</b>				
Faulty Equipment	03/02/2020	E Jefferson St/Duval St	X	
No Tag Attached	03/02/2020	E Jefferson St/Duval St	X	
Faulty Equipment	03/14/2020	E Jefferson St/N Shadow St	X	

Quincy Police Department  
 Monthly Traffic Enforcement Report  
 March 2020

## District 4

<b>VIOLATION</b>	<b>DATE</b>	<b>LOCATION</b>	<b>WARNING</b>	<b>CITATION</b>
<b>Unlawful Speed</b>				
Unlawful Speed	03/25/2020	E Jefferson St/Malcolm St	X	
<b>Aggressive Driving</b>				
<b>DUI</b>				
<b>Other Moving</b>				
<b>Infractions</b>				
Improper Turn	03/07/2020	E Jefferson St/N Madison St	X	
<b>Non-Moving</b>				
<b>Infractions</b>				
No Headlights	03/05/2020	W Washington St/N Calhoun St	X	
No Headlights	03/07/2020	W Washington St/N Adams St	X	
DWLSR	03/07/2020	King St/N Adams St		X
Faulty Equipment	03/08/2020	E Washington St/N Love St	X	
DWLSR	03/08/2020	W Jefferson St/Pat Thomas Pkwy		X
No Valid DL	03/12/2020	E King St/N Madison St		X
Faulty Equipment	03/14/2020	W Jefferson St/N Key St	X	
Faulty Equipment	03/14/2020	W Washington St/N 9 <sup>th</sup> St	X	
DWLSR	03/20/2020	North St/N Jackson St		X



Quincy Police Department  
 Monthly Traffic Enforcement Report  
 March 2020

## District 5

<b>VIOLATION</b>	<b>DATE</b>	<b>LOCATION</b>	<b>WARNING</b>	<b>CITATION</b>
<b>Unlawful Speed</b>				
Unlawful Speed	03/09/2020	W Jefferson St/N Shelfer St	X	
<b>Aggressive Driving</b>				
<b>DUI</b>				
<b>Other Moving</b>				
<b>Infractions</b>				
<b>Non-Moving</b>				
<b>Infractions</b>				
DWLSR	03/01/2020	W Jefferson St/N Shelfer St		X
Faulty Equipment	03/13/2020	W Jefferson St/N Graves St	X	

# Quincy Police Department

## Citywide Incident Summary

### February 2020

	District One	District Two	District Three	District Four	District Five
Assault	0	0	2	1	3
Battery	3	4	6	1	5
Residential Burglary	2	0	3	2	6
Vehicle Burglary	4	0	2	5	3
Stolen Vehicle	0	0	0	0	0
Shooting Incident	2	3	1	0	3
House/Business Checks	252	140	128	114	227
Foot Patrols	23	17	8	4	40
Escorts, funeral	0	0	0	1	0
Escorts, business	1	3	2	32	4
Suspicious Incidents	15	17	9	11	18
Alarm Activations	13	15	4	8	10
Verbal Disturbance	15	17	12	8	17
Loud Noise/Music	2	10	6	3	9
Animal Complaint	2	0	0	0	0
Baker Act	1	5	1	3	1
Trespassing	2	3	5	0	8
Missing Person	2	1	0	0	5
Wanted Person	2	1	2	0	3
Lost/Stolen Tag	0	0	0	0	0
Bomb Threat	0	0	0	0	0
Fire	3	4	0	0	0

# **Fire Department Monthly Reports**

- **Monthly Activity Report**
  - **District Calls**



## Quincy Fire Dept. Monthly Report March 2020

	<u>2020</u>	<u>2019</u>
<b>Total Fire Calls</b>	76	87
City	43	50
County	33	37
<b>Total Man Hours</b>	106 hrs 34 mins	95 hrs 4 mins
City	91 hrs 6 mins	36 hrs 12 mins
County	66 hrs 41 mins	58 hrs 12 mins
<b>Type Fire Calls - City</b>		
Structure	0	1
Vehicle	4	5
False Alarm	6	3
Hazard	2	6
Rescue	0	0
Wood & Grass	1	2
Other	5	6
<b>Type Fire Calls - County</b>		
Structure	3	4
Vehicle	7	9
False Alarm	2	1
Hazard	1	0
Rescue	0	0
Woods & Grass	4	8
Other	9	4
<b>Fire Causes</b>		
Accidental	9	11
Undetermined	3	4
Suspicious	0	0
Arson	0	0
<b>Average Response Time</b>		
City	4	
County	4.66 mins	4.40 mins
	4.76 mins	8.34 mins
<b>Average Firefighters per Call</b>		
City	3.95	2.9
County	3.1	3.23
<b>Average Time Spent per Call</b>		
City	19.28 mins	19.68 mins
County	31.95 mins	44.84 mins

	<u>2020</u>	<u>2019</u>
Responses Out of District	1	0
Mutual Aid Responses *	2	1
Deaths	0	0
Injuries	0	0
Fire Prevention Programs	0	1
Fire Safety Inspection	6	10
Fire Investigation	0	0
Plans Review	0	1
Training Man Hours	227 hrs	188 hrs
Hydrants Serviced/Painted	0	0
Utility Turn Ons	32	39
Smoke Detector/Battery Installs	3	4

\* 3/29 Havana/Concord 740 Colonial Dr. Structure  
3/21 Havana Dogtown Rd & Salem Rd Vehicle Accident



## Quincy Fire Dept. District Fire Calls March 2020



<b>District</b>	<b><u>District</u></b>	<b><u>Location</u></b>	<b><u>Type of Incident</u></b>
<b>District 1</b>			
	3/20/2020	MLK Blvd & Pat Thomas Pkwy	MVA, no injuries
<b>District 2</b>			
	3/11/2020	427 S Stewart St	Woods fired
	3/13/2020	820 4th St	Arcing electrical equipment
	3/20/2020	416 W Crawford St	Vehicle fire
<b>District 3</b>			
	3/10/2020	220 E Clark St	Alarm System Activation
<b>District 4</b>			
	3/21/2020	621 W King St	No incident found
	3/21/2020	621 W King St	Oil Spill
<b>District 5</b>			
	3/12/2020	64 N Cleveland St	False alarm
	3/19/2020	1400 King St	False Alarm
	3/27/2020	122 N Graves St	Fire alarm activation

# FINANCIAL REPORTS

- P-Card Statements
  - Allocations
- Arrearage Report
- Cash Requirements
  - Financial Report



FL CITY OF QUINCY  
 XXXX-XXXX-XXXX-5777  
 March 05, 2020 - April 04, 2020

Purchasing Card

Company Statement

Account Information	Payment Information	Account Summary
<b>Mail Billing Inquiries to:</b> BANKCARD CENTER PO BOX 982238 EL PASO, TX 79998-2238  <b>Customer Service:</b> 1.888.449.2273 24 Hours  <b>TTY Hearing Impaired:</b> 1.800.222.7365 24 Hours  <b>Outside the U.S.:</b> 1.509.353.6656 24 Hours  <b>For Lost or Stolen Card:</b> 1.888.449.2273 24 Hours	Statement Date ..... 04/04/20 <b>Payment Due Date ..... 04/17/20</b> Days in Billing Cycle ..... 31 Credit Limit ..... \$250,000 Cash Limit ..... \$50,000 <b>Total Payment Due ..... \$19,141.72</b>	Previous Balance ..... \$6,235.49 Payments ..... -\$6,235.49 Credits ..... -\$539.98 Cash ..... \$0.00 Purchases ..... \$19,681.70 Other Debits ..... \$0.00 Overlimit Fee ..... \$0.00 Late Payment Fee ..... \$0.00 Cash Fees ..... \$0.00 Other Fees ..... \$0.00 Finance Charge ..... \$0.00 <b>Current Balance ..... \$19,141.72</b>

**Important Messages**

Please do not send payment. Your automatic payment is scheduled to be credited to this account on 04/17/20.

**Cardholder Activity Summary**

Account Number Credit Limit	Credits	Cash	Purchases and Other Debits	Total Activity
BELL, REGINALD XXXX-XXXX-XXXX-5834 5,000	0.00	0.00	487.75	487.75
DEPARTMENT, FIRE XXXX-XXXX-XXXX-1137 5,000	0.00	0.00	660.31	660.31

0623549 1914172 1914172 4715290003775777

  
 BANK OF AMERICA  
 PO BOX 15731  
 WILMINGTON, DE 19886-5731

  
 FL CITY OF QUINCY  
 404 W JEFFERSON ST  
 QUINCY, FL 32351-2328  
 \*\*0006352

Account Number: XXXX-XXXX-XXXX-5777  
 March 05, 2020 - April 04, 2020

**Total Payment Due ..... \$19,141.72**  
**Payment Due Date ..... 04/17/20**

Enter payment amount  
 \$

Check here for a change of mailing address or phone numbers.  
 Please provide all corrections on the reverse side.

Mail this coupon along with your check payable to:  
 BANK OF AMERICA

⑆54999001⑆00050003775777⑈





Cardholder Activity Summary				
Account Number	Credits	Cash	Purchases and Other Debits	Total Activity
<b>FAGG, DECODY</b> XXXX-XXXX-XXXX-9825				
5,000	0.00	0.00	355.85	355.85
<b>HICKS, SYLVIA</b> XXXX-XXXX-XXXX-6876				
5,000	0.00	0.00	45.00	45.00
<b>JR., JACK L. MCLEAN</b> XXXX-XXXX-XXXX-6847				
5,000	0.00	0.00	611.73	611.73
<b>PIAWAH, BERNARD 0</b> XXXX-XXXX-XXXX-6434				
5,000	0.00	0.00	1,165.54	1,165.54
<b>RYALS, ROBIN</b> XXXX-XXXX-XXXX-3736				
5,000	0.00	0.00	185.28	185.28
<b>SAPP, GLENN H</b> XXXX-XXXX-XXXX-2286				
5,000	369.99	0.00	2,199.46	1,829.47
<b>TECHNOLOGY, INFORMATION</b> XXXX-XXXX-XXXX-6776				
17,000	169.99	0.00	13,970.78	13,800.79

Transactions						
Posting Date	Transaction Date	Description	Reference Number	MCC	Charge	Credit
<b>FL CITY OF QUINCY</b>						<b>Total Activity</b>
Account Number: XXXX-XXXX-XXXX-6777						<b>-6,236.49</b>
03/18	03/18	AUTO PAYMENT DEDUCTION		0071		6,236.49
<b>BELL, REGINALD</b>						<b>Total Activity</b>
Account Number: XXXX-XXXX-XXXX-5834						<b>487.76</b>
03/19	03/18	CVS/PHARMACY #03624 QUINCY FL	24137460079001243277787	5912	10.49	
03/19	03/18	ESPOSITO GARDEN CTR TALLAHASSEE FL	24431060079091204000127	5251	148.80	
03/20	03/18	OFFICE DEPOT #447 TALLAHASSEE FL	24137460079500563643136	5943	258.55	
03/26	03/25	WM SUPERCENTER #488 QUINCY FL	24445000086400144677202	5411	44.91	
04/03	04/02	SQ *GFIXX REPAIRS Quincy FL	24692160093100357457507	5999	25.00	
<b>DEPARTMENT, FIRE</b>						<b>Total Activity</b>
Account Number: XXXX-XXXX-XXXX-1137						<b>660.31</b>
03/05	03/04	WALMART.COM 8009666546 800-966-6546 AR	24055230064083310381955	5310	419.99	
03/05	03/04	CABELA'S PROMOTIONS 800-237-4444 NE	24733090064083723823288	5941	44.13	
03/13	03/12	WAL-MART #0488 QUINCY FL	24226380073091007102846	5411	10.89	
03/18	03/17	WM SUPERCENTER #488 QUINCY FL	24445000078400211030947	5411	80.61	
03/19	03/17	DOLLAR GENERAL #13434 QUINCY FL	24445000078100130921677	5331	14.94	
03/24	03/23	SP * PROPELGEAR.COM HTTPSVIRTUALAMD	24492150083637603248953	5734	69.97	
<b>FAGG, DECODY</b>						<b>Total Activity</b>
Account Number: XXXX-XXXX-XXXX-9825						<b>355.85</b>
03/12	03/11	WM SUPERCENTER #488 QUINCY FL	24445000072400207535194	5411	37.25	
03/20	03/19	GADSEN COUNTY TAX COLL QUINCY FL	24427330079740258904294	9311	130.21	
03/20	03/19	ADVANCE AUTO PARTS #9509 QUINCY FL	24326880080042000022241	5533	141.84	
03/30	03/27	WAL-MART #0488 QUINCY FL	24226380088091008688770	5411	28.60	
04/02	04/01	WAL-MART #0488 QUINCY FL	24226380093091001596262	5411	17.95	
<b>HICKS, SYLVIA</b>						<b>Total Activity</b>
Account Number: XXXX-XXXX-XXXX-6876						<b>45.00</b>
03/19	03/18	SAMSClub #9120 TALLAHASSEE FL	24226380079091000791375	5300	45.00	
<b>JR., JACK L. MCLEAN</b>						<b>Total Activity</b>
Account Number: XXXX-XXXX-XXXX-6847						<b>611.73</b>
03/23	03/22	Amazon Prime*CI1D90263 Amzn.com/billWA	24692160082100836128490	5968	13.07	
03/23	03/22	AMZN Mktp US*A54345713 Amzn.com/billWA	24692160082100071868420	5942	439.98	
03/30	03/29	Amazon Music*BYCQW3EC3 888-802-3080 WA	24692160089100945761648	5818	8.80	
04/03	04/02	ZOOM.US 888-799-9666 CA	24493980094026420803887	5968	149.90	
<b>PIAWAH, BERNARD 0</b>						<b>Total Activity</b>
Account Number: XXXX-XXXX-XXXX-6434						<b>1,165.54</b>
03/16	03/14	HAMPTON INNS 800-4807332 FL	24755420075160752165331	3665	1,165.54	
Arrival: 03/08/20						
<b>RYALS, ROBIN</b>						<b>Total Activity</b>
Account Number: XXXX-XXXX-XXXX-3736						<b>185.28</b>
03/17	03/16	O'REILLY AUTO PARTS 1735 QUINCY FL	24431050077838000580873	5533	185.28	



**Transactions**

Posting Transaction	Date	Description	Reference Number	MCC	Charge	Credit
<b>SAPP, GLENN H</b>						<b>Total Activity</b>
<b>Account Number: XXXX-XXXX-XXXX-2285</b>						<b>1,829.47</b>
03/05	03/04	BEST BUY 00004358 888-BESTBUY FL	24399000064295063081986	5732	432.00	
03/08	03/04	OFFICE DEPOT #108 TALLAHASSEE FL	24137460065500904412916	5943	569.97	
03/09	03/08	IDI 581-757-4000 FL	24431060067026933188862	8999	5.75	
03/09	03/08	WM SUPERCENTER #488 QUINCY FL	24445000067400202265166	5411	8.33	
03/12	03/11	STERICYCLE 886-783-7422 IL	24492150072027011779489	7399	199.32	
03/12	03/10	OFFICE DEPOT #108 TALLAHASSEE FL	74137460071500850389206	5943		369.99
03/16	03/13	LOWES #00716* 850-575-1435 FL	24692160073100492675777	5200	155.74	
03/17	03/16	MORROW CLEANERS QUINCY FL	24013390076002242578867	7216	67.32	
03/18	03/16	OFFICE DEPOT #108 TALLAHASSEE FL	24137460077500684217473	5943	341.99	
03/20	03/19	WM SUPERCENTER #488 QUINCY FL	24445000080400187543390	5411	2.97	
03/24	03/23	MEDTECH FOR 800-596-6420 FL	24492150083852190975955	5199	101.75	
03/24	03/23	WM SUPERCENTER #488 QUINCY FL	24445000084400162445153	5411	57.09	
03/25	03/24	GADSDEN MINI STORAGE 850-875-1077 FL	24194330084017033565771	4225	70.00	
03/25	03/24	WAL-MART #0488 QUINCY FL	24226380085091000453457	5411	10.97	
03/27	03/26	AUTOZONE #2455 QUINCY FL	24137460087000949280257	5533	5.79	
03/27	03/26	ACE BANNERMAN CROSSING TALLAHASSEE FL	24431060087400428000494	5251	24.57	
03/30	03/28	AMZN Mktg US*TV9PQ0BA3 Amzn.com/blllWA	24692160088100461610451	5942	83.99	
04/03	04/02	WM SUPERCENTER #488 QUINCY FL	24445000094400143468173	5411	61.91	
<b>TECHNOLOGY, INFORMATION</b>						<b>Total Activity</b>
<b>Account Number: XXXX-XXXX-XXXX-5776</b>						<b>13,800.79</b>

03/09	03/07	NEST LABS 855-469-6378 CA	24492150068027743726101	5065	135.00	
03/13	03/13	MYFAX *PROTUS IP SOLN 866-563-9212 CA	24692160073100383976783	5968	100.00	
03/18	03/18	COMCAST/XFINITY 800-266-2278 FL	24692160076100586643975	4899	1,865.22	
03/20	03/19	BEST BUY 00004358 TALLAHASSEE FL	24399000079295019092429	5732	379.99	
03/20	03/19	BEST BUY 00004358 TALLAHASSEE FL	24399000079295019092429	5732	169.99	
03/20	03/19	GUITAR CENTER #780 TALLAHASSEE FL	24431060080985005198526	5733	272.97	
03/23	03/20	BEST BUY 00004358 TALLAHASSEE FL	24399000080295064065137	5732	699.99	
03/23	03/20	BEST BUY 00004358 TALLAHASSEE FL	24399000080295064065145	5732	699.99	
03/23	03/20	BEST BUY 00004358 TALLAHASSEE FL	74399000080295041053417	5732		189.99
03/24	03/23	WAL-MART #0488 QUINCY FL	24226380084091002437822	5411	35.85	
03/26	03/25	BESTBUYCOM805699480513 888-BESTBUY MN	24399000085503265028431	5732	1,410.41	
03/26	03/25	BESTBUYCOM805699491404 888-BESTBUY MN	24399000085503270098601	5732	1,399.98	
03/27	03/26	BESTBUYCOM805699448770 888-BESTBUY MN	24399000086503286040638	5732	1,410.41	
03/27	03/26	BESTBUYCOM805699557962 888-BESTBUY MN	24399000086503294039143	5732	629.99	
03/27	03/26	BESTBUYCOM805699534939 888-BESTBUY MN	24399000086503294039937	5732	629.99	
03/27	03/26	BESTBUYCOM805699557962 888-BESTBUY MN	24399000086503276036034	5732	636.95	
03/27	03/26	BESTBUYCOM805699534939 888-BESTBUY MN	24399000086503279040777	5732	636.95	
03/30	03/27	BESTBUYCOM805699966394 888-BESTBUY MN	24399000087503310085451	5732	204.98	
03/30	03/27	BESTBUYCOM805699966394 888-BESTBUY MN	24399000087503310097363	5732	19.99	
03/31	03/30	BESTBUYCOM805700367186 888-BESTBUY MN	24399000090503364090269	5732	1,399.98	
04/01	03/31	BESTBUYCOM805703078933 888-BESTBUY MN	24399000091503395067913	5732	707.45	
04/02	04/01	IN *ZOEYBJ 850-5906513 FL	24692160092100745202855	7372	75.00	
04/03	04/02	ZOOM.US 888-799-9666 CA	24493980094028423650554	5968	449.70	

**Finance Charge Calculation**

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	0.00%	\$0.00	\$0.00
CASH	0.00%	\$0.00	\$0.00

V = Variable Rate (rate may vary). Promotional Balance = APR for limited time on specified transactions.

# P-Card Allocations for January 2020

BANK OF AMERICA			Vendor# 11646	5-Mar	March 5, 2020 - April 4, 2020
DEPARTMENT	Date	Amount	Vendor Name	GL Number	Justification
FIRE	3/4/2020	\$ 419.98	Walmart	001-230-522-60644	EMT First Aid Trauma Bag w/Medical Supplies
FIRE	3/4/2020	\$ 44.13	Cabela's Promotion	001-230-522-60644	Emergency Throw Rope
FIRE	3/12/2020	\$ 10.68	Walmart	001-210-522-30463	Dano's for Sink
FIRE	3/17/2020	\$ 80.61	Walmart	001-210-522-30521	Cleaning Supplies/Coronavirus Supplies
FIRE	3/17/2020	\$ 14.94	Dollar General	001-210-522-30521	Cleaning Supplies/Coronavirus Supplies
FIRE	3/23/2020	\$ 89.97	Propelgear.com	001-230-522-60644	Digital Thermometer
POLICE	3/4/2020	\$ 432.00	Best Buy	001-210-521-31000	Adode Acrobat for Victim Advocate Office
POLICE	3/4/2020	\$ 569.97	Office Depot	001-210-521-60641	Chairs for Dispatchers
POLICE	3/6/2020	\$ 5.75	IDI	001-210-521-30492	Investigation Software and Searches
POLICE	3/6/2020	\$ 8.33	Walmart	001-220-521-30511	Cleaning Wipes for Bathrooms
POLICE	3/11/2020	\$ 199.32	Stericycle	001-210-521-30521	Payment for Haz Mat at QPD Evidence
POLICE	3/10/2020	\$ (369.99)	Office Depot	001-220-521-60641	Refund for Office Chair
POLICE	3/13/2020	\$ 155.74	Lowe's	001-220-521-30511	N95 Masks, Glasses and Lysol Spray
POLICE	3/16/2020	\$ 67.32	Morrow Cleaners	001-220-521-30522	Dry Cleaning for Police Uniforms
POLICE	3/16/2020	\$ 341.99	Office Depot	001-210-521-60641	Chair Purchased for Dispatch
POLICE	3/19/2020	\$ 2.97	Walmart	001-220-521-30521	Wasps Spray for QPD
POLICE	3/23/2020	\$ 101.75	Medtech	001-210-521-30521	Sealing Tape for Evidence
POLICE	3/23/2020	\$ 57.09	Walmart	001-220-521-30521	Cleaning Items to Wash Police Cars
POLICE	3/24/2020	\$ 70.00	Gadsden Mini Storage	001-210-521-30491	Storage Shed for Records
POLICE	3/24/2020	\$ 10.97	Walmart	001-210-521-30511	Surge Protector for Property Evidence
POLICE	3/26/2020	\$ 5.79	Autozone	001-210-521-30521	Key Fob Battery
POLICE	3/26/2020	\$ 24.57	Ace Bannerman Crossing	001-210-521-30521	Hand Sanitizer and Lysol Spray
POLICE	3/28/2020	\$ 83.99	Amazon	001-210-521-30521	Thermometer to Check Employees Temp
POLICE	4/2/2020	\$ 61.91	Walmart	001-210-521-30511	Disinfectant for Officers
CITY CLERK	3/18/2020	\$ 45.00	Sams Club	001-130-519-30491	Membership Renewal Fee
CITY MANAGER	3/22/2020	\$ 13.07	Amazon Prime	001-160-512-30491	Amazon Prime Membership Fee
CITY MANAGER	3/22/2020	\$ 439.96	Amazon Marketplace	001-160-512-30491	Face Masks
CITY MANAGER	3/29/2020	\$ 8.80	Amazon	001-160-512-30491	Amazon Subscription
CITY MANAGER	4/2/2020	\$ 149.90	Zoom.us	001-160-512-30491	Zoom Subscription for Manager
BUILDING & PLANNING	3/16/2020	\$ 1,165.54	Hampton Inns	001-284-515-30493	Code Enforcement Officer Hotel for Training
PARKS & REC	3/11/2020	\$ 37.25	Walmart	001-310-572-30491	Lysol for Facilities
PARKS & REC	3/19/2020	\$ 130.21	Gadsden Co Tax Collector	001-310-572-30406	Tag for Chevy Traverse
PARKS & REC	3/19/2020	\$ 141.84	Advance Auto Parts	001-310-572-30406	Battery for City Ford Expedition
PARKS & REC	3/27/2020	\$ 28.60	Walmart	001-310-572-30491	Cleaning Supplies for City Vehicles
PARKS & REC	4/1/2020	\$ 17.95	Walmart	001-310-572-30511	Signs for Parks
PUBLIC WORKS	3/18/2020	\$ 10.49	CVS	001-440-519-30463	Gloves for City Employees
PUBLIC WORKS	3/18/2020	\$ 148.80	Esposito	001-430-541-30530	Sod for King Street
PUBLIC WORKS	3/18/2020	\$ 258.55	Office Depot	001-440-519-30491	Easels for City Hall
PUBLIC WORKS	3/25/2020	\$ 44.91	Walmart	001-430-541-30530	Flower Replacement for Citizen
PUBLIC WORKS	4/2/2020	\$ 25.00	GFIXX Repairs	001-410-539-30511	Case for Computer Tablet
UTILITIES	3/16/2020	\$ 185.28	O'Reilly Auto Parts	402-520-535-30491	Hand Cleaner
INFO TECH	3/7/2020	\$ 135.00	Nest Labs	400-274-513-60641	Nest Aware 30-Day Video History

INFO TECH	3/13/2020	\$	14.28	MyFax Protus IP Sol	001-160-512-30410	Online fax for City Manager's Office
INFO TECH	3/13/2020	\$	14.28	MyFax Protus IP Sol	001-210-521-30410	Online fax for Police Dept
INFO TECH	3/13/2020	\$	14.28	MyFax Protus IP Sol	001-210-522-30410	Online fax for Fire Dept
INFO TECH	3/13/2020	\$	14.29	MyFax Protus IP Sol	001-271-513-30410	Online fax for Finance Dept
INFO TECH	3/13/2020	\$	14.29	MyFax Protus IP Sol	001-310-572-30410	Online fax for Recreation Dept
INFO TECH	3/13/2020	\$	14.29	MyFax Protus IP Sol	001-260-513-30491	Online fax for HR
INFO TECH	3/13/2020	\$	14.29	MyFax Protus IP Sol	002-250-552-30410	Online fax for CRA
INFO TECH	3/18/2020	\$	1,865.22	Comcast	508-539-539-60641	TV Monitors for Finance Department
INFO TECH	3/19/2020	\$	379.99	Best Buy	508-539-539-60644	Camera System and Microphone
INFO TECH	3/19/2020	\$	169.99	Best Buy	508-539-539-60644	Professional USB Mic
INFO TECH	3/19/2020	\$	272.97	Guitar Center	508-539-539-60644	Mic Stand/Project Mic/36 Mn Replacement Plan
INFO TECH	3/20/2020	\$	699.99	Best Buy	403-320-531-60641	Laptop for Utilities
INFO TECH	3/20/2020	\$	699.99	Best Buy	508-539-539-60644	IT Laptop
INFO TECH	3/20/2020	\$	(169.99)	Best Buy	508-539-539-60644	Returned Professional Mic
INFO TECH	3/23/2020	\$	35.85	Walmart	508-539-539-60641	Wall Chargers
INFO TECH	3/25/2020	\$	1,410.41	Best Buy	001-310-572-60641	400-274-513-60641 Laptops for Rec/HR
INFO TECH	3/25/2020	\$	1,399.98	Best Buy	508-539-539-60641	Laptops for Finance
INFO TECH	3/26/2020	\$	1,410.41	Best Buy	001-410-539-60641	001-284-515-60641 Laptops for PW/B & P
INFO TECH	3/26/2020	\$	629.99	Best Buy	403-520-531-60641	Laptop for Utilities
INFO TECH	3/26/2020	\$	629.99	Best Buy	001-271-513-60641	Laptop for Finance
INFO TECH	3/26/2020	\$	636.95	Best Buy	001-271-513-60641	Laptop for Finance
INFO TECH	3/27/2020	\$	636.95	Best Buy	400-274-513-60641	Laptop for HR
INFO TECH	3/27/2020	\$	204.98	Best Buy	508-539-539-60644	IT Tablet
INFO TECH	3/30/2020	\$	19.99	Best Buy	508-539-539-60641	Warranty for IT Tablet
INFO TECH	3/31/2020	\$	1,399.98	Best Buy	001-210-522-60641	001-220-521-60641 Laptops for QFD/QPD
INFO TECH	3/31/2020	\$	707.45	Best Buy	508-539-539-60644	Laptop for City Manager's Office
INFO TECH	4/1/2020	\$	75.00	In *ZoeyBJ	508-539-539-30341	Monthly Website Hosting
INFO TECH	4/2/2020	\$	449.70	Zoom.us	508-539-539-60641	Zoom Standard Pro-Annual Cost
			\$	19,141.72		

**Aged Accounts Receivable**

Utility Accounts Current and 30 Days Past Due (or with Payment Plans)

March 2020

Account Number	Service Address	Current 03.31.2020	30 Day 02.29.2020	60 Day 01.31.2020	90 Day 12.31.2019	Account Balance	STATUS
<b>Cycle 1 Minimum Balance 50.00</b>							
5301001	Highway # 267	12,702	549	0	0	13,251	C
6607001	2520 Mount Pleasant	2,290	2,290	2,390	4,579	11,548	CM
976015	911 Myrtle Ave	492	477	423	1,560	2,953	W
5477003	1013 W Jefferson St	1,448	1,402	0	0	2,851	D
497011	208 S Love St	503	657	994	595	2,750	W
8430001	CHALLENGES TO CHAMPI	686	494	583	94	1,858	W
998012	901 W Bellamy Dr	363	300	320	545	1,528	W
1560019	1709 W Jefferson St	892	385	0	0	1,277	NP
5989001	31 N Cone St	12	12	12	1,112	1,148	W
5759003	302 B W Roberts St	255	278	351	253	1,136	F
6691017	64 N Cleveland St Ap	175	218	101	593	1,086	PP
8520001	1509 W Jefferson St	0	0	0	1,066	1,066	NO USAGES
620028	14 N Adams St	194	194	125	534	1,047	F
1724020	120 S 8th St	355	460	208	0	1,024	PP
195025	823 Mcgee St	484	366	122	0	0	PP
1078012	910 Dogwood Dr	321	285	266	3	874	PP
654015	19 E Jefferson St	489	278	55	0	823	NP
1859025	920 W Clark St	183	274	276	39	772	NP
1844027	203 S 9th St	360	370	31	0	762	F
8524001	120 Earnest St.	31	31	31	657	749	CB
2097011	1632 Smith St	299	445	0	0	744	NP
1734021	416 W Crawford St	374	355	0	0	729	NP
2338015	1004 4th St	37	37	37	613	723	NP
1561012	1715 W Jefferson St	356	310	0	0	666	NP
1873014	1103 W Clark St	312	236	107	0	655	PP
1538012	43 N Cleveland St	550	91	0	0	640	NP
56671519	511 Thomas St	217	174	242	0	632	F
846014	316 N Key St	416	213	0	0	629	B
239016	222 Stanley St	198	196	197	34	625	F
179016	114 S Chalk St	301	249	35	0	584	PP
1633011	1840 Live Oak St	318	225	35	0	578	PP
4828016	1023 4th St	118	229	168	43	558	PP
949016	1002 W King St	293	234	0	0	527	NP
4869002	316 N Adams St	397	116	0	0	513	C
2049028	1417 Elm St	412	70	0	0	482	F
1510016	1118 W Jefferson St	222	254	0	0	477	BP
4866031	1632 Hardin St	365	106	0	0	471	PP
30012	11 Mcarthur St	396	71	0	0	467	PP
4825007	1033 Green St	274	184	0	0	458	PP
314024	315 Mcarthur St	286	167	0	0	453	NP
1946025	911 7th St	378	75	0	0	453	NP
2325011	1314 Live Oak St	327	81	0	0	407	NP
539016	106 S Duval St Apt A	326	51	0	0	377	PP
6085005	9 S Jackson St	142	145	81	0	368	NP
1342033	W 1013b Franklin St	152	208	0	0	360	NP
230011	715 E Gf And A Dr	301	196	0	0	358	PP
2080011	632 Lincoln St	228	119	0	0	346	NP
1106014	1131 Pine Ave	276	58	0	0	334	NP
112014	240 N Chalk St	259	65	0	0	324	PP
2427015	411 S 12th St	261	55	0	0	316	C
124029	217 Marshall St	261	51	0	0	312	C
2296002	1410 Live Oak St	132	126	47	0	305	F

Account Number	Service Address	Current 03.31.2020	30 Day 02.29.2020	60 Day 01.31.2020	90 Day 12.31.2019	Account Balance	STATUS
<b>Cycle 1 Minimum Balance 50.00</b>							
56670158	313 S 12th St		230	52	0	0	282 C
8541001	1600 Florida Ave.		79	69	118	0	266 NP
794013	210 N Monroe St		45	83	104	29	262 F
6619012	64 N Cleveland St-bl		119	121	0	0	240 NP
712014	52 Dezell St		179	56	0	0	234 P
4671041	1013 W Franklin St F		159	62	0	0	221 NP
8244074	64 N Cleveland St Ap		107	95	0	0	202 NP
2366011	610 S 11th St		99	60	0	0	159 NP
392012	381 E Sharon St		61	63	0	0	124 C
146025	211 Bradley St		0	0	0	87	87 F
4973004	122 N Cleveland St A		0	0	0	81	81 F
<b>Total in Arrears</b>			<b>32,496</b>	<b>15,174</b>	<b>7,457</b>	<b>12,516</b>	<b>66,533</b>
<b>Arrears Percentages</b>			<b>49%</b>	<b>23%</b>	<b>11%</b>	<b>19%</b>	<b>100%</b>
<b>Total Billed</b>			<b>1,254,600</b>	<b>1,245,204</b>	<b>1,297,188</b>	<b>1,297,360</b>	<b>5,094,352</b>
<b>Total Arrears' Percentage</b>			<b>2.6%</b>	<b>1.2%</b>	<b>0.6%</b>	<b>1.0%</b>	<b>1.3%</b>

Account Number	Service Address	Current 03.31.2020	30 Day 02.29.2020	60 Day 01.31.2020	90 Day 12.31.2019	Account Balance	STATUS
<b>Cycle 2 Minimum Balance 50.00</b>							
4229013	23617 Blue Star Hwy		785	500	505	298	2,088 NP
5667014	635 Strong Rd Apt 17		288	134	165	1,382	1,969 GAS
8436002	328 E Jefferson, St.		753	367	258	230	1,608 PP
2678012	13 Wallace Dr		687	366	332	17	1,402 PP
6414006	1966 Pat Thomas Pkwy		999	373	0	0	1,372 NP
2659018	206 S Betlinet Dr		777	365	200	0	1,342 NP
3237018	1664 Pat Thomas Pkwy		833	380	0	0	1,213 PP
5768001	614 Hogan Ln		818	337	0	0	1,155 C
4465020	Gadsden Arms Apt. #		288	111	117	575	1,091 NP
6011002	18520 Blue Star Hwy		121	62	62	826	1,071 PP
8146001	425 Hogan Ln		992	56	0	0	1,048 PP
5028003	799 S Pat Thomas Pkw		494	535	19	0	1,048 F
5219005	905 Sikes St		492	175	165	187	1,019 NP
8420001	395 Foxfire Ct		549	265	105	0	919 PP
4046016	325 Circle Dr		588	307	0	0	895 NP
8424003	FREDDIE MARTIN / 445		761	104	0	0	865 PP
664007	598 Hogan Ln		378	365	92	0	835 F
3376015	2034 Hamilton St		657	144	0	0	801 F
6218001	1189 Joe Adams Rd		660	50	0	0	710 NP
4045023	326 Circle Dr		636	59	0	0	696 NP
5642008	1110 Hill St		458	196	35	0	689 F
3914020	45 Milliken Dr		380	193	91	0	665 B
4600022	Parkview Gardens I-1		14	0	0	643	656 NP
3412011	2043 Martin L.king J		335	212	83	0	630 NP
4246025	177 Holly Cir		485	137	0	0	622 NP
4605024	Parkview Garden #k-1		309	167	140	0	615 PP
4530023	427 S Stewart St Apt		503	51	0	0	555 NP
4884016	Parkveiw Garden L150		332	144	27	0	504 F
2841019	1031 Martin L.king J		270	227	0	0	497 NP
3672017	76 Pavilion Dr		434	62	0	0	496 NP
2745020	706 S 9th St		366	66	0	0	432 NP
5079013	Parkview D-117		316	90	18	0	423 F
4838021	Sarges Ln. Lot 98		326	95	0	0	421 NC
27752025	1416 Gilchrist St		235	182	0	0	417 F

Account Number	Service Address	Current 03.31.2020	30 Day 02.29.2020	60 Day 01.31.2020	90 Day 12.31.2019	Account Balance	STATUS
<b>Cycle 2 Minimum Balance 50.00</b>							
6087004	279 Walsh Rd	161	61	120	75	417	PP
3138011	85 Reed St	319	68	0	0	387	PP
4726026	500 S Atlanta St Apt	76	89	106	97	368	NP
4922002	1318 E Jefferson St	0	0	0	348	348	F
6062001	117 Shiloh Church Rd	36	19	15	260	330	C
5255006	Greenwood Terrace Ap	131	140	0	0	271	F
8332001	707 Woodberry Road	41	18	20	13	92	PAID
<b>Total in Arrears</b>		<b>18,083</b>	<b>7,274</b>	<b>2,672</b>	<b>4,952</b>	<b>32,981</b>	
<b>Arrears Percentages</b>		<b>55%</b>	<b>22%</b>	<b>8%</b>	<b>15%</b>	<b>100%</b>	
<b>Total Billed</b>		<b>521,055</b>	<b>551,804</b>	<b>538,030</b>	<b>531,915</b>	<b>2,142,804</b>	
<b>Total Arrears' Percentage</b>		<b>3.5%</b>	<b>1.3%</b>	<b>0.5%</b>	<b>0.9%</b>	<b>1.5%</b>	

Monthly Totals	2016	2017	2018	2019	2020
January	36,744	28,650	46,365	119,212	106,158
February	35,814	27,878	42,279	79,186	78,522
March	44,392	29,712	45,533	104,529	99,514
April	45,894	31,333	53,352	84,493	
May	29,268	14,758	40,466	73,385	
June	27,211	15,627	34,262	284,496	
July	24,849	11,830	49,365	110,781	
August	17,152	16,468	42,957	119,639	
September	29,558	21,731	37,099	92,842	
October	25,142	16,688	54,650	90,800	
November	38,602	22,411	131,020	98,700	
December	34,457	33,202	118,463	112,280	

LEGEND MEANING	
CM	City Manager Discussion
W	Water Issue
C	Current
P	Payment Plan
DH	Door Hanger
NC	Not Current
F	Final
NA	No Activity
P	Paid
NP	Not Paying
B	Budget Plan



CITY OF QUINCY  
Cash Requirements Report

By Vendor No

Vendor/ Invoice No	Vendor Name/ Invoice Date	Due Date 03.31.2020	Due Date 04.30.2020	Due Date 05.31.2020	Due Date 06.30.2020	Future Date	Retainage Amount	Invoice Amount
10	UTILITY REFUNDS							
	Vendor Total	2,695.12	0.00	0.00	0.00	0.00	0.00	2,695.12
18	AMERICAN FUNDS							
	Vendor Total	19,961.98	0.00	0.00	0.00	0.00	0.00	19,961.98
34	AFLAC WORLDWIDE HEADQUARTERS							
	Vendor Total	7,225.74	0.00	0.00	0.00	0.00	0.00	7,225.74
39	AMERICAN GENERAL INSURANCE							
	Vendor Total	380.54	0.00	0.00	0.00	0.00	0.00	380.54
426	CONTINENTAL AMERICAN INSURANCE							
	Vendor Total	28.92	0.00	0.00	0.00	0.00	0.00	28.92
1631	MRS. NANCY SADLER							
	Vendor Total	0.00	50.00	0.00	0.00	0.00	0.00	50.00
5603	ALLSTATE AMERICAN HERITAGE LIF							
	Vendor Total	430.97	0.00	0.00	0.00	0.00	0.00	430.97
6597	Florida Combined Life/LTD							
	Vendor Total	352.95	0.00	0.00	0.00	0.00	0.00	352.95
11646	BANK OF AMERICA							
	Vendor Total	0.00	0.00	0.00	0.00	0.00	0.00	0.00
144959	BCBS - FLORIDA							
	Vendor Total	0.00	0.00	1,579.96	0.00	0.00	0.00	1,579.96
145219	Florida Combined Life/AD&D							
	Vendor Total	599.50	0.00	0.00	0.00	0.00	0.00	599.50
146884	THE STANDARD INSURANCE COMPANY							
	Vendor Total	2,836.10	0.00	0.00	0.00	0.00	0.00	2,836.10
146886	THE STANDARD INSURANCE COMPANY							
	Vendor Total	3,931.74	0.00	0.00	0.00	0.00	0.00	3,931.74
147043	THE STANDARD							
	Vendor Total	279.21	0.00	0.00	0.00	0.00	0.00	279.21
	REPORT TOTAL	38,722.77	50.00	1,579.96	0.00	0.00	0.00	40,352.73

Account Number	Description	Approved Budget 10/1/2019	Adjusted Budget 03/31/2020	MTD Actual Amount 03/31/2020	YTD Actual Amount 03/31/2020 Without FY 2019 Encumbrances	FY2019 Encumbrance Remaining	Remaining Budget Balance as of 03/31/2020	50%	PRIOR YTD Amount 03/31/2019	COMMENTS
<b>BUDGET TO ACTUAL EXPENDITURES</b>										
<b>GEN FUND EXP</b>										
<b>CITY COMMISSION</b>										
001-110-511-10110	SALARIES & WAGES	84,599	84,599	6,318	37,909	0	46,690	45%	37,909	
001-110-511-10210	FICA TAXES	6,471	6,471	461	2,776	0	3,695	43%	2,783	
001-110-511-10220	RETIREMENT CONTRIBUTIONS	10,152	10,152	758	4,549	0	5,603	45%	4,549	
001-110-511-30343	PROFESSIONAL SERVICES LOBBYIST	31,000	31,000	11,750	26,142	0	4,858	84%	14,250	actual exp
001-110-511-30402	TRAVEL	2,800	2,800	0	2,670	0	130	95%	736	actual exp
001-110-511-30491	OTHER EXPENSES	13,702	13,702	953	6,495	0	7,207	47%	5,090	
001-110-511-31000	OTHER OPERATING IT SUPPORT	8,000	8,000	667	4,002	0	3,998	50%	6,824	
001-110-511-80820	AID TO PRIVATE ORGANIZATIONS	74,600	74,600	5,000	23,000	0	51,600	31%	0	
001-110-552-60641	OFFICE FURNITURE & EQUIPMENT	15,000	15,000	0	0	0	15,000	0%	0	
	<b>TOTAL CITY COMMISSION</b>	<b>246,324</b>	<b>246,324</b>	<b>25,907</b>	<b>107,543</b>	<b>0</b>	<b>138,781</b>	<b>44%</b>	<b>72,142</b>	
<b>CITY MANAGER</b>										
001-160-512-10110	SALARIES & WAGES	73,500	73,500	5,654	33,923	0	39,577	46%	42,338	
001-160-512-10120	REGULARY SALARIES & WAGES	29,683	29,683	2,769	16,722	0	12,961	56%	15,469	
001-160-512-10140	OVERTIME	2,512	2,512	0	0	0	2,512	0%	2,439	
001-160-512-10210	FICA TAXES	8,897	8,897	635	5,169	0	3,728	58%	4,507	
001-160-512-10220	RETIREMENT CONTRIBUTIONS	13,957	13,957	1,011	8,198	0	5,759	59%	6,564	
001-160-512-10230	LIFE & HEALTH INSURANCE	18,280	5,274	511	2,997	0	2,277	57%	2,615	
001-160-512-30341	CONTRACTUAL SERVICES	3,000	3,000	0	0	0	3,000	0%	6,939	
001-160-512-30343	PROFESSIONAL SERVICES	1,700	1,600	0	0	0	1,600	0%	435	
001-160-512-30402	TRAVEL EXPENSE	1,000	1,100	0	1,047	0	54	95%	648	actual exp
001-160-512-30403	GAS	250	250	0	82	0	168	33%	95	
001-160-512-30410	TELEPHONE	6,304	6,304	883	3,714	0	2,590	59%	3,237	
001-160-512-30461	REPAIR & MAINTENANCE OFFICE EQUIP	800	800	0	0	0	800	0%	108	
001-160-512-30491	OTHER OPERATING EXPENSE	400	400	612	1,115	0	(715)	279%	365	actual exp
001-160-512-30511	OFFICE SUPPLIES GENERAL	600	600	0	419	0	181	70%	63	actual exp
001-160-512-31000	OTHER OPERATING EXP - IT SUPPORT	8,000	8,000	667	4,002	0	3,998	50%	7,677	
001-160-519-00001	ADMINISTRATIVE EXPENSE	30,000	30,000	2,000	8,697	0	21,303	29%	0	
	<b>TOTAL CITY MANAGER</b>	<b>198,883</b>	<b>185,877</b>	<b>14,741</b>	<b>86,084</b>	<b>0</b>	<b>99,793</b>	<b>46%</b>	<b>93,499</b>	
<b>CITY ATTORNEY</b>										
001-120-514-30341	CONTRACTUAL SERVICES	164,000	164,000	0	25,995	0	138,005	16%	70,379	
001-120-514-30343	PROFESSIONAL SERVICES	1,000	1,000	0	0	0	1,000	0%	0	
001-120-514-30500	LEGAL & RECORDING FEES	1,000	1,000	0	0	0	1,000	0%	0	
001-120-514-30540	PUBLICATIONS,SUBSCRIP,& MEMBERSHIPS	2,400	2,400	0	0	0	2,400	0%	0	
001-120-514-31000	OTHER OPERATING EXP - IT SUPPORT	8,000	8,000	667	4,002	0	3,998	50%	6,824	
	<b>TOTAL CITY ATTORNEY</b>	<b>176,400</b>	<b>176,400</b>	<b>667</b>	<b>29,997</b>	<b>0</b>	<b>146,403</b>	<b>17%</b>	<b>77,203</b>	
<b>CITY CLERK</b>										
001-130-519-10110	SALARIES & WAGES	64,898	64,898	5,142	30,881	0	34,017	48%	29,981	
001-130-519-10210	FICA TAXES	4,965	4,965	364	2,198	0	2,767	44%	2,125	
001-130-519-10220	RETIREMENT CONTRIBUTIONS	7,788	7,788	617	3,702	0	4,086	48%	3,594	
001-130-519-10230	LIFE & HEALTH INSURANCE	6,367	6,367	540	3,341	0	3,026	52%	3,129	
001-130-519-30341	CONTRACTUAL SERVICES	6,000	6,000	0	0	0	6,000	0%	0	
001-130-519-30343	PROFESSIONAL SERVICES	3,000	3,000	0	1,225	0	1,775	41%	1,225	
001-130-519-30402	TRAVEL EXPENSE	1,000	1,000	0	0	0	1,000	0%	0	
001-130-519-30410	TELEPHONE	1,842	1,842	117	706	0	1,136	38%	580	
001-130-519-30461	REPAIR & MAINT - OFFICE EQUIPMENT	100	100	0	0	0	100	0%	0	
001-130-519-30491	OTHER OPERATING EXPENSE	300	300	805	899	0	(599)	300%	113	actual exp
001-130-519-30493	TRAINING	100	100	0	0	0	100	0%	0	
001-130-519-30500	LEGAL ADS AND RECORDING FEES	750	750	0	489	0	261	65%	10	actual exp

Account Number	Description	Approved Budget 10/1/2019	Adjusted Budget 03/31/2020	MTD Actual Amount 03/31/2020	YTD Actual Amount 03/31/2020 Without FY 2019 Encumbrances	FY2019 Encumbrance Remaining	Remaining Budget Balance as of 03/31/2020	50%	PRIOR YTD Amount 03/31/2019	COMMENTS
001-130-519-30511	OFFICE SUPPLIES-GENERAL	500	500	0	91	0	409	18%	250	
001-130-519-31000	OTHER OPERATING EXP - IT SUPPORT	8,000	8,000	667	4,002	0	3,998	50%	6,824	
	<b>TOTAL CITY CLERK</b>	<b>105,610</b>	<b>105,610</b>	<b>8,252</b>	<b>47,536</b>	<b>0</b>	<b>58,074</b>	<b>45%</b>	<b>47,832</b>	
	<b>NON-DEPARTMENTAL</b>									
001-001-519-30320	ACCOUNTING & AUDITING SERVICES	29,186	29,186	0	30,400	0	(1,214)	104%	12,800	actual exp
001-001-519-30341	CONTRACTUAL SERVICES	20,000	20,000	0	0	0	20,000	0%	0	
001-001-519-30342	RECORDING OF THE COMMISSION MTG	42,000	42,000	7,035	21,035	0	20,965	50%	21,000	
001-001-519-30343	PROFESSIONAL SERVICES	2,000	2,000	0	0	0	2,000	0%	0	
001-001-519-30390	CONTINGENCIES	58,023	58,023	0	0	0	58,023	0%	0	
001-001-519-30410	TELEPHONE	667	667	0	0	0	667	0%	24	
001-001-519-30435	JUNIOR COMMISSION	7,769	7,769	0	0	0	7,769	0%	0	
001-001-519-30440	SUMMER YOUTH WORK PROGRAM	20,000	20,000	0	3,010	0	16,990	15%	0	
001-001-519-30451	INSURANCE	489,013	489,013	166,847	424,329	0	64,684	87%	234,611	actual exp
001-001-519-30465	COPIER PAYMENT	12,023	12,023	0	0	0	12,023	0%	1,201	
001-001-519-30491	OTHER OPERATING EXPENSE	15,000	15,000	0	8,740	0	6,260	58%	10,048	
001-001-519-30500	LEGAL ADS & RECORDINGS	1,200	1,200	0	0	0	1,200	0%	0	
001-001-519-30512	POSTAGE	4,120	4,120	0	1,689	0	2,431	41%	2,408	
001-001-519-70730	TRANSFER DEBT SVC CAP IMP BOND	366,200	366,200	60,517	183,102	0	183,098	50%	210,000	
001-001-519-70731	HONEYWELL LOAN PRINCIPAL	17,042	17,042	0	8,423	0	8,619	49%	7,581	
001-001-519-70732	HONEYWELL LOAN INTEREST	3,111	3,111	0	1,653	0	1,458	53%	2,009	
001-001-519-90000	TRANSFER TO INTERNAL SERVICE FUND	60,000	60,000	5,000	30,000	0	30,000	50%	0	
001-001-552-30645	CRA TIF: ECONOMIC ENVIRON.	164,829	164,829	0	168,102	0	(3,273)	102%	162,203	
	<b>TOTAL NON-DEPARTMENTAL</b>	<b>1,312,183</b>	<b>1,312,183</b>	<b>239,399</b>	<b>880,485</b>	<b>0</b>	<b>431,698</b>	<b>67%</b>	<b>663,886</b>	
	<b>PERSONNEL</b>									
001-260-513-10110	EXE SALARIES & WAGES	31,500	31,500	2,423	14,538	0	16,962	46%	0	
001-260-513-10120	REGULAR SALARIES & WAGES	50,146	50,146	3,130	18,805	0	31,341	37%	17,346	
001-260-513-10130	OTHER SALARIES & WAGES - P/T	15,532	15,532	0	0	0	15,532	0%	8,848	
001-260-513-10140	OVERTIME	649	649	0	0	0	649	0%	248	
001-260-513-10210	FICA TAXES	5,325	5,325	402	2,424	0	2,901	46%	1,923	
001-260-513-10220	RETIREMENT CONTRIBUTIONS	6,489	6,489	666	3,853	0	2,636	59%	2,078	
001-260-513-10230	LIFE & HEALTH INSURANCE	5,224	5,224	429	3,080	0	2,144	59%	2,263	
001-260-513-30314	PSYCHIATRIC EVALUATIONS	3,500	3,500	675	1,800	0	1,700	51%	1,275	
001-260-513-30315	EMPLOYEE QUALITY OF LIFE	5,000	5,000	0	2,500	0	2,500	50%	1,561	
001-260-513-30341	CONTRACTUAL SERVICES	10,500	10,500	236	2,106	0	8,394	20%	7,032	
001-260-513-30343	PROFESSIONAL SERVICES	8,500	8,500	0	1,538	0	6,963	18%	(157)	
001-260-513-30402	TRAVEL EXPENSE	1,500	1,500	0	0	0	1,500	0%	793	
001-260-513-30410	TELEPHONE	3,800	3,800	697	2,628	0	1,172	69%	2,106	actual exp
001-260-513-30461	REPAIR AND MAINTENANCE OFFICE EQ	1,000	1,000	0	116	0	884	12%	49	
001-260-513-30491	OTHER OPERATING EXPENSE	1,500	1,500	14	80	0	1,420	5%	675	
001-260-513-30493	TRAINING	2,000	2,000	0	0	0	2,000	0%	0	
001-260-513-30511	OFFICE SUPPLIES GENERAL	1,500	1,500	0	0	0	1,500	0%	942	
001-260-513-31000	OTHER OPERATING EXP - IT SUPPORT	8,000	8,000	667	4,002	0	3,998	50%	6,824	
	<b>TOTAL PERSONNEL</b>	<b>161,665</b>	<b>161,665</b>	<b>9,339</b>	<b>57,470</b>	<b>0</b>	<b>104,195</b>	<b>36%</b>	<b>53,805</b>	
	<b>FINANCE</b>									
001-271-513-10110	EXE SALARIES & WAGES	21,718	21,718	0	4,183	0	17,535	19%	9,275	
001-271-513-10120	REGULAR SALARIES & WAGES	36,226	36,226	4,686	24,422	0	11,804	67%	17,066	
001-271-513-10140	OVERTIME	770	770	0	151	0	619	20%	668	
001-271-513-10210	FICA TAXES	4,492	4,492	335	2,070	0	2,422	46%	1,910	
001-271-513-10220	RETIREMENT CONTRIBUTIONS	7,045	7,045	562	3,433	0	3,612	49%	3,165	
001-271-513-10230	LIFE & HEALTH INSURANCE	12,219	12,219	752	4,527	0	7,692	37%	5,291	
001-271-513-30343	PROFESSIONAL SERVICES	24,000	24,000	0	12,404	0	11,596	52%	12,654	
001-271-513-30402	TRAVEL EXPENSE	3,200	3,200	0	2,002	0	1,198	63%	648	actual exp

Account Number	Description	Approved Budget 10/1/2019	Adjusted Budget 03/31/2020	MTD Actual Amount 03/31/2020	YTD Actual Amount 03/31/2020 Without FY 2019 Encumbrances	FY2019 Encumbrance Remaining	Remaining Budget Balance as of 03/31/2020	50%	PRIOR YTD Amount 03/31/2019	COMMENTS
001-271-513-30410	TELEPHONE	6,600	6,600	772	3,086	0	3,514	47%	3,130	
001-271-513-30461	REPAIR & MAINT OFFICE EQUIPMENT	500	500	0	0	0	500	0%	40	
001-271-513-30491	OTHER OPERATING EXPENSE	1,000	1,800	950	2,742	0	(942)	152%	581	actual exp
001-271-513-30493	TRAINING	2,000	2,000	0	0	0	2,000	0%	130	
001-271-513-30511	OFFICE SUPPLIES GENERAL	8,000	7,200	0	2,409	0	4,791	33%	3,168	
001-271-513-30521	OPERATING SUPPLIES	600	600	0	734	0	(134)	122%	364	actual exp
001-271-513-30540	DUES, PUBLICATIONS, & MEMBERSHP	750	750	0	0	0	750	0%	0	
001-271-513-31000	OTHER OPERATING EXP - IT SUPPORT	8,000	8,000	667	4,002	0	3,998	50%	6,824	
001-271-513-60000	Software	8,000	8,000	0	0	0	8,000	0%	0	
001-271-513-60641	OFFICE FURNITURE & EQUIPMENT	5,250	5,250	1,267	2,707	0	2,543	52%	0	
	<b>TOTAL FINANCE</b>	<b>150,370</b>	<b>150,370</b>	<b>9,992</b>	<b>68,871</b>	<b>0</b>	<b>81,499</b>	<b>46%</b>	<b>64,914</b>	
	<b>GENERAL SERVICES ADM</b>									
001-276-513-10110	EXE SALARY & WAGES	10,322	10,322	923	5,574	0	4,748	54%	5,156	
001-276-513-10140	OVERTIME	0	0	0	0	0	0	0%	813	
001-276-513-10210	FICA	790	790	65	394	0	396	50%	425	
001-276-513-10220	RETIREMENT	1,239	1,239	111	668	0	571	54%	619	
001-276-513-10230	LIFE & HEALTH INSURANCE	1,647	1,647	132	803	0	845	49%	756	
	<b>TOTAL GENERAL SERVICES ADM</b>	<b>13,998</b>	<b>13,998</b>	<b>1,230</b>	<b>7,439</b>	<b>0</b>	<b>6,559</b>	<b>53%</b>	<b>7,769</b>	
	<b>LAW ENFORCEMENT ADM</b>									
001-210-521-10110	EXE SALARIES & WAGES	75,232	75,232	5,810	34,885	0	40,347	46%	33,793	
001-210-521-10120	REGULAR SALARIES & WAGES	99,900	99,900	8,078	48,524	0	51,376	49%	45,189	
001-210-521-10150	SPEC PAY-INCENTIVE,HOL,LV BUYBACK	1,030	1,030	130	715	0	315	69%	0	
001-210-521-10210	FICA TAXES	14,458	14,458	1,034	6,225	0	8,233	43%	5,757	
001-210-521-10220	RETIREMENT CONTRIBUTIONS	22,680	22,680	1,682	10,086	0	12,594	44%	9,469	
001-210-521-10230	LIFE & HEALTH INSURANCE	32,350	24,081	2,135	12,828	0	11,253	53%	14,861	
001-210-521-30341	CONTRACTUAL SERVICES	50,000	50,000	0	183	0	49,817	0%	32,844	
001-210-521-30402	TRAVEL EXPENSE	1,500	1,500	0	405	0	1,095	27%	0	
001-210-521-30403	GAS & DIESEL	4,000	4,000	0	2,014	0	1,986	50%	1,652	
001-210-521-30404	OIL & GREASE	350	350	0	0	0	350	0%	108	
001-210-521-30405	TIRES	800	800	0	0	0	800	0%	292	
001-210-521-30406	VEHICLE PARTS ONLY	3,750	3,750	0	15	0	3,735	0%	2,212	
001-210-521-30407	VEHICLE REPAIRS	1,000	1,000	0	0	0	1,000	0%	250	
001-210-521-30410	TELEPHONE	37,080	37,080	3,551	20,988	0	16,092	57%	17,709	
001-210-521-30430	UTILITIES	10,000	9,000	579	(237)	0	9,237	-3%	3,481	
001-210-521-30464	REPAIRS & MAINTENANCE-RADIO	2,000	2,000	0	0	0	2,000	0%	0	
001-210-521-30491	OTHER OPERATING EXPENSE	2,500	2,250	70	1,014	0	1,236	45%	1,380	
001-210-521-30492	INVESTIGATIVE FUNDS	1,000	2,250	6	2,129	0	121	95%	418	actual exp
001-210-521-30493	TRAINING	800	800	0	281	0	519	35%	0	
001-210-521-30511	OFFICE SUPPLIES-GENERAL	2,250	2,250	534	1,791	0	459	80%	1,007	actual exp
001-210-521-30521	OPERATING MATERIALS & SUPPLIES	750	750	415	415	0	335	55%	434	
001-210-521-30522	OPERATING SUPPLIES-UNIFORMS	500	500	0	58	0	442	12%	16	
001-210-521-30540	PUBLICATIONS, SUBSCRIP. & MEMBERSHP	750	750	0	190	0	560	25%	869	
001-210-521-31000	OTHER OPERATING EXP - IT SUPPORT	8,000	8,000	2,254	5,589	0	2,411	70%	6,824	
001-210-521-60620	BUILDINGS	0	0	0	0	0	0	0%	253	
001-210-521-60641	OFFICE FURNITURE & EQUIPMENT	500	500	912	912	0	(412)	182%	325	
001-210-521-60644	EQUIPMENT	2,000	2,000	0	523	0	1,477	26%	0	
	<b>TOTAL LAW ENFORCEMENT ADM</b>	<b>375,180</b>	<b>366,911</b>	<b>27,191</b>	<b>149,532</b>	<b>0</b>	<b>217,379</b>	<b>41%</b>	<b>179,143</b>	
	<b>LAW ENFORCEMENT OPERATIONS</b>									
001-220-521-10110	EXE SALARIES & WAGES			0	0				19,450	
001-220-521-10120	REGULAR SALARIES & WAGES	1,195,275	1,206,275	94,593	569,187	0	637,088	47%	478,943	
001-220-521-10130	OTHER SALARIES & WAGES - P/T	31,197	31,197	3,692	19,365	0	11,832	62%	18,828	
001-220-521-10140	OVERTIME	145,252	145,252	13,161	86,579	0	58,673	60%	84,069	

Account Number	Description	Approved Budget 10/1/2019	Adjusted Budget 03/31/2020	MTD Actual Amount 03/31/2020	YTD Actual Amount 03/31/2020 Without FY 2019 Encumbrances	FY2019 Encumbrance Remaining	Remaining Budget Balance as of 03/31/2020	50%	PRIOR YTD Amount 03/31/2019	COMMENTS
001-220-521-10150	SPEC PAY-INCENTIVE,HOL, LV BUYBACK	15,795	15,795	1,375	7,470	0	8,325	47%	9,300	
001-220-521-10210	FICA TAXES	101,144	101,144	8,254	50,250	0	50,894	50%	45,299	
001-220-521-10220	RETIREMENT CONTRIBUTIONS	228,811	228,811	14,943	84,626	0	144,185	37%	73,796	
001-220-521-10230	LIFE & HEALTH INSURANCE	234,553	262,158	22,318	134,321	0	127,837	51%	114,393	
001-220-521-30341	CONTRACTURAL SERVICES	1,000	1,000	0	0	0	1,000	0%	231	
001-220-521-30402	TRAVEL EXPENSE	1,000	1,000	0	19	0	982	2%	645	
001-220-521-30403	GASOLINE & DIESEL	43,000	39,000	0	16,722	0	22,278	43%	15,813	
001-220-521-30404	OIL & GREASE	1,750	1,750	0	37	0	1,713	2%	789	
001-220-521-30405	TIRES	3,250	3,250	69	1,324	0	1,926	41%	828	
001-220-521-30406	VEHICLE PARTS ONLY	7,750	7,750	369	2,292	0	5,458	30%	5,268	
001-220-521-30407	OTHER AUTO EXPENSE	1,000	1,000	0	386	0	614	39%	15	
001-220-521-30435	YOUTH DEVELOPMENT ACADEMY & PROGRAM	0	2,000	0	500	0	1,500	25%	0	
001-220-521-30462	REPAIR & MAINT.-EQUIPMENT & TOOLS	600	600	0	86	0	514	14%	0	
001-220-521-30464	REPAIR & MAINTENANCE - RADIOS	500	500	0	0	0	500	0%	0	
001-220-521-30491	OTHER OPERATING EXPENSE	6,000	6,000	1,328	7,247	0	(1,247)	121%	1,386	actual exp
001-220-521-30493	TRAINING	7,000	7,000	0	300	0	6,700	4%	2,510	
001-220-521-30499	CANINE EXPENSE	10,000	10,000	0	458	0	9,542	5%	97	
001-220-521-30511	OFFICE SUPPLIES	1,000	3,500	187	393	0	3,107	11%	124	
001-220-521-30521	OPERATING MATERIALS & SUPPLIES	7,000	9,150	984	6,881	0	2,269	75%	5,391	actual exp
001-220-521-30522	OPERATING SUPPLIES - UNIFORMS	10,000	12,000	302	11,776	0	224	98%	12,197	actual exp
001-220-521-60641	OFFICE FURNITURE & EQUIPMENT	0	2,500	330	330	0	2,170	13%	0	
001-220-521-60642	VEHICLES	50,000	50,000	0	0	0	50,000	0%	0	
001-220-521-60644	EQUIPMENT	7,000	9,850	0	2,826	0	7,024	29%	0	
001-220-521-70711	VEHICLE LOAN CCBG (4)-PRINCIPAL PYM	0	0	0	0	0	0	0%	26,359	
001-220-521-70721	VEHICLE LOAN CCBG (4)- INTEREST PYM	0	0	0	0	0	0	0%	1,019	
	<b>TOTAL LAW ENFORCEMENT OPERATIONS</b>	<b>2,109,877</b>	<b>2,158,482</b>	<b>161,906</b>	<b>1,003,374</b>	<b>0</b>	<b>1,155,108</b>	<b>46%</b>	<b>897,299</b>	
	<b>FIRE CONTROL ADM</b>									
001-210-522-10110	EXE SALARIES & WAGES	66,043	66,043	5,080	30,507	0	35,536	46%	29,621	
001-210-522-10120	REGULAR SALARIES & WAGES	45,505	45,505	3,237	20,710	0	24,795	46%	21,552	
001-210-522-10150	SPEC PAY-INCENTIVE,HOL,LV BUYBACK	1,545	1,545	130	715	0	830	46%	780	
001-210-522-10210	FICA TAXES	8,652	8,652	571	3,599	0	5,053	42%	3,604	
001-210-522-10220	RETIREMENT CONTRIBUTIONS	28,575	28,575	1,962	11,903	0	16,672	42%	11,736	
001-210-522-10230	LIFE & HEALTH INSURANCE	22,878	22,878	2,002	11,968	0	10,910	52%	10,600	
001-210-522-30410	TELEPHONE	16,995	16,995	1,586	9,725	0	7,270	57%	9,169	
001-210-522-30430	UTILITIES	30,000	30,000	1,765	11,841	0	18,159	39%	14,559	
001-210-522-30461	REPAIR & MAINTENANCE-OFFICE EQUIP.	1,800	1,800	0	0	0	1,800	0%	0	
001-210-522-30463	REPAIR & MAINT.-BUILDINGS & GROUNDS	6,500	6,500	53	4,190	0	2,310	64%	1,944	actual exp
001-210-522-30464	REPAIR & MAINTENANCE-RADIO	1,500	1,500	0	15	0	1,485	1%	0	
001-210-522-30465	COPIER PAYMENT	1,550	1,550	0	0	0	1,550	0%	259	
001-210-522-30491	OTHER OPERATING EXPENSE	1,000	1,000	151	181	0	819	18%	308	
001-210-522-30494	FIRE PREVENTION & EDUCATION	6,500	6,500	0	2,631	0	3,869	40%	2,173	
001-210-522-30511	OFFICE SUPPLIES-GENERAL	550	550	151	461	0	89	84%	235	actual exp
001-210-522-30521	OPERATING MATERIALS & SUPPLIES	1,000	1,000	150	473	0	527	47%	730	
001-210-522-30522	OPERATING SUPPLIES - UNIFORMS	1,000	1,000	31	196	0	804	20%	165	
001-210-522-31000	OTHER OPERATING EXP -IT SUPPORT	8,000	8,000	667	4,002	0	3,998	50%	6,824	
001-210-522-60620	Buildings and Other Improvements	25,000	175,000	0	100,000	75,000	75,000	57%	0	
001-210-522-60641	OFFICE FURNITURE & EQUIPMENT	10,500	10,500	700	888	0	9,612	8%	780	
	<b>TOTAL FIRE CONTROL ADM</b>	<b>285,093</b>	<b>435,093</b>	<b>18,235</b>	<b>214,006</b>	<b>75,000</b>	<b>221,087</b>	<b>49%</b>	<b>115,039</b>	
	<b>FIRE CONTROL OPERATIONS</b>									
001-230-522-10120	REGULAR SALARIES & WAGES	837,681	762,681	51,191	307,450	0	455,231	40%	290,212	
001-230-522-10130	OTHER SALARIES & WAGES - P/T	20,600	20,600	0	0	0	20,600	0%	583	
001-230-522-10140	OVERTIME	32,000	107,000	2,912	36,695	0	70,305	34%	76,141	
001-230-522-10150	SPEC PAY-INCENTIVE,HOL,LV BUYBACK	17,000	17,000	1,160	7,040	0	9,960	41%	8,160	

Account Number	Description	Approved Budget 10/1/2019	Adjusted Budget 03/31/2020	MTD Actual Amount 03/31/2020	YTD Actual Amount 03/31/2020 Without FY 2019 Encumbrances	FY2019 Encumbrance Remaining	Remaining Budget Balance as of 03/31/2020	50%	PRIOR YTD Amount 03/31/2019	COMMENTS
001-230-522-10210	FICA TAXES	61,278	61,278	3,960	25,404	0	35,874	41%	27,084	
001-230-522-10220	RETIREMENT CONTRIBUTIONS	195,561	195,561	14,165	83,020	0	112,541	42%	77,174	
001-230-522-10230	LIFE & HEALTH INSURANCE	167,639	167,639	13,802	81,889	0	85,750	49%	75,666	
001-230-522-30402	TRAVEL EXPENSE	500	500	0	0	0	500	0%	0	
001-230-522-30403	GASOLINE & DIESEL	9,500	9,500	0	3,948	0	5,552	42%	3,880	
001-230-522-30404	OIL & GREASE	1,250	1,250	13	268	0	982	21%	240	
001-230-522-30405	TIRES	4,500	4,500	0	231	0	4,269	5%	0	
001-230-522-30406	VEHICLE PARTS ONLY	3,000	3,000	0	996	0	2,004	33%	824	
001-230-522-30462	REPAIR & MAINT. - EQUIPMENT & TOOLS	13,400	13,400	0	3,701	0	9,699	28%	4,570	
001-230-522-30464	REPAIRS TURNKEY - HURRICANE MICHAEL	0	18,771	0	18,771	0	0	100%	0	actual exp
001-230-522-30491	OTHER OPERATING EXPENSE	1,500	1,500	0	384	0	1,116	26%	1,286	
001-230-522-30493	TRAINING	10,000	10,000	90	3,708	0	6,292	37%	3,211	
001-230-522-30511	OFFICE SUPPLIES	1,000	1,000	26	151	0	849	15%	57	
001-230-522-30521	OPERATING MATERIALS & SUPPLIES	1,100	1,100	138	1,134	0	(34)	103%	495	actual exp
001-230-522-30522	OPERATING SUPPLIES - UNIFORMS	16,000	16,000	1,441	7,224	0	8,776	45%	5,860	
001-230-522-60644	EQUIPMENT	75,000	75,000	4,711	16,415	0	58,585	22%	3,425	
	<b>TOTAL FIRE CONTROL OPERATIONS</b>	<b>1,468,509</b>	<b>1,487,280</b>	<b>93,610</b>	<b>598,431</b>	<b>0</b>	<b>888,849</b>	<b>40%</b>	<b>578,867</b>	
	<b>BUILDING &amp; PLANNING</b>									
001-284-515-10110	EXE SALARIES & WAGES	80,051	72,051	5,101	30,632	0	41,419	43%	29,737	
001-284-515-10120	REGULAR SALARIES & WAGES	72,173	72,173	5,458	35,171	0	37,002	49%	28,244	
001-284-515-10140	OVERTIME	1,724	1,724	126	462	0	1,262	27%	1,478	
001-284-515-10210	FICA TAXES	10,725	10,725	773	4,860	0	5,866	45%	4,291	
001-284-515-10220	RETIREMENT CONTRIBUTIONS	16,824	16,824	1,267	6,873	0	9,951	41%	6,951	
001-284-515-10230	LIFE & HEALTH INSURANCE	35,672	20,154	1,865	10,613	0	9,541	53%	12,197	
001-284-515-30341	CONTRACTUAL SERVICES	8,000	164,900	0	15,650	0	149,250	9%	3,150	
001-284-515-30342	CONTRACTUAL SERVICES HOUSING DEMOLITION	35,000	35,000	0	3,000	0	32,000	9%	0	
001-284-515-30343	PROFESSIONAL SERVICES	2,500	2,500	0	0	0	2,500	0%	0	
001-284-515-30403	GAS & DIESEL	1,400	1,400	0	323	0	1,077	23%	324	
001-284-515-30404	OIL & GREASE	200	200	0	0	0	200	0%	0	
001-284-515-30405	TIRES	200	200	0	0	0	200	0%	19	
001-284-515-30406	VEH PARTS ONLY	1,000	1,000	0	3	0	997	0%	0	
001-284-515-30407	VEH REPAIRS	1,000	1,000	0	0	0	1,000	0%	0	
001-284-515-30410	TELEPHONE	6,045	6,045	861	3,621	0	2,424	60%	2,956	
001-284-515-30461	REPAIR & MAINT. OFFICE EQUIPMENT	500	500	0	228	0	272	46%	360	
001-284-515-30491	OTHER OPERATING EXPENSE	3,000	3,000	1,315	600	0	2,400	20%	2,295	
001-284-515-30493	TRAINING	1,500	2,700	1,166	3,489	0	(789)	129%	0	
001-284-515-30500	ADVERTISEMENTS	2,200	2,200	0	364	0	1,836	17%	1,008	
001-284-515-30511	OFFICE SUPPLIES GENERAL	1,000	1,000	875	1,029	0	(29)	103%	391	actual exp
001-284-515-31000	OTHER OPERATING EXP - IT SUPPORT	8,000	8,000	667	4,002	0	3,998	50%	6,824	
001-284-515-60641	OFFICE FURNITURE & EQUIPMENT	12,000	10,800	705	705	0	10,095	7%	0	
	<b>TOTAL BUILDING &amp; PLANNING</b>	<b>300,714</b>	<b>434,096</b>	<b>20,178</b>	<b>121,625</b>	<b>0</b>	<b>312,471</b>	<b>28%</b>	<b>100,225</b>	
	<b>RECREATIONAL ACTIVITY</b>									
001-310-572-10110	EXE SALARIES & WAGES	63,155	63,155	3,307	19,954	0	43,201	32%	20,590	
001-310-572-10120	REGULAR SALARIES & WAGES	214,127	214,127	16,643	100,444	0	113,683	47%	65,417	
001-310-572-10130	OTHER SALARIES & WAGES - P/T	41,541	41,541	1,378	5,855	0	35,686	14%	7,115	
001-310-572-10140	OVERTIME	670	670	0	225	0	446	34%	565	
001-310-572-10210	FICA TAXES	24,398	24,398	1,503	8,934	0	15,464	37%	6,473	
001-310-572-10220	RETIREMENT CONTRIBUTIONS	33,274	33,274	2,394	14,418	0	18,856	43%	10,106	
001-310-572-10230	LIFE & HEALTH INSURANCE	63,356	72,544	5,850	35,729	0	36,815	49%	28,685	
001-310-572-30341	CONTRACTUAL SERVICES	10,000	10,000	0	120	0	9,880	1%	1,230	
001-310-572-30402	TRAVEL EXPENSE	1,000	1,000	0	0	0	1,000	0%	375	
001-310-572-30403	GAS & DIESEL	8,000	8,000	0	3,003	0	4,997	38%	3,185	
001-310-572-30404	OIL & GREASE	500	500	0	231	0	269	46%	134	

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001-310-572-30405	TIRES	500	500	25	41	0	460	8%	304	
001-310-572-30406	VEH PARTS ONLY	1,000	1,000	469	469	0	531	47%	43	
001-310-572-30407	VEHICLE REPAIRS	800	800	0	121	0	679	15%	23	
001-310-572-30410	TELEPHONE	8,200	8,200	793	5,088	0	3,112	62%	3,820	actual exp
001-310-572-30440	RENTAL OF EQUIPMENT & BUILDINGS	500	500	0	281	0	219	56%	0	
001-310-572-30441	SWIMMING POOL REPAIRS	10,000	10,000	0	0	0	10,000	0%	0	
001-310-572-30462	REPAIR & MAINT-EQUIPMENT & TOOLS	5,000	5,000	290	688	0	4,312	14%	4,702	
001-310-572-30464	REPAIRS TURNKEY - HURRICANE MICHAEL	0	74,700	0	74,700	0	0	100%	0	
001-310-572-30491	OTHER OPERATING EXPENSES	15,000	15,000	1,362	9,492	0	5,508	63%	9,526	
001-310-572-30492	MAINTENANCE OF TANYARD CREEK PARK	5,000	5,000	0	179	0	4,821	4%	0	
001-310-572-30493	TRAINING	2,000	2,000	0	0	0	2,000	0%	573	
001-310-572-30511	OFFICE SUPPLIES - GENERAL	1,600	1,600	18	234	0	1,366	15%	500	
001-310-572-30521	OPERATING MATERIALS & SUPPLIES	2,000	2,000	0	83	0	1,917	4%	1,831	
001-310-572-30522	OPERATING SUPPLIES - UNIFORMS	5,000	5,000	342	1,822	0	3,178	36%	0	
001-310-572-30523	OPERATING SUP - CHEM	1,500	1,500	0	0	0	1,500	0%	0	
001-310-572-30524	SWIMMING POOL SUPPLIES	4,000	4,000	0	0	0	4,000	0%	0	
001-310-572-30525	ATHLETIC EQUIPMENT - FOOTBALL	20,000	20,000	0	18,396	0	1,604	92%	586	actual exp
001-310-572-30526	ATHLETIC EQUIP BASEBALL & SOFTBALL	4,000	4,000	0	13	0	3,987	0%	253	
001-310-572-30528	ATHLETIC EQUIPMENT - BASKETBALL	5,000	5,000	2,450	4,619	0	381	92%	2,792	actual exp
001-310-572-30529	ATHLETIC EQUIPMENT - OTHER	4,000	4,000	0	679	0	3,321	17%	1,814	
001-310-572-30540	OTHER RECREATIONAL ACTIVITIES	15,000	15,000	2,352	9,307	0	5,693	62%	3,866	actual exp
001-310-572-31000	OTHER OPERATING EXP - IT SUPPORT	8,000	8,000	667	4,002	0	3,998	50%	6,988	
001-310-572-60641	OFFICE FURNITURE & EQUIPMENT	0	0	705	705	0	(705)	100%	0	
001-310-572-60642	VEHICLES	46,000	46,000	0	0	0	46,000	0%	0	
	<b>TOTAL RECREATIONAL ACTIVITY</b>	<b>624,121</b>	<b>708,009</b>	<b>40,549</b>	<b>319,833</b>	<b>0</b>	<b>388,176</b>	<b>45%</b>	<b>181,497</b>	
	<b>PARKS</b>									
001-440-572-10130	OTHER SALARIES & WAGES - P/T	0	0	0	0	0	0	0%	550	
001-440-572-10210	FICA TAXES	0	0	0	0	0	0	0%	42	
001-440-572-30341	CONTRACTUAL SERVICES	12,500	12,500	0	0	0	12,500	0%	0	
001-440-572-30391	PARKS & FACILITY	5,000	5,000	0	4,056	0	944	81%	2,208	actual exp
001-440-572-30430	UTILITIES	30,000	30,000	1,580	7,631	0	22,369	25%	19,058	
001-440-572-30440	RENTAL OF EQUIPMENT & BUILDINGS	8,500	8,500	0	0	0	8,500	0%	0	
001-440-572-30462	REPAIR & MAINT.-EQUIPMENT & TOOLS	15,000	10,000	41	41	0	9,959	0%	2,200	
001-440-572-30463	REPAIR & MAINTENANCE-BLDGS. & GRNDS	0	5,000	14	5,048	0	(48)	101%	9,175	actual exp
001-440-572-30464	REPAIRS TURNKEY - HURRICANE MICHAEL	0	24,393	0	24,393	0	0	100%	0	actual exp
001-440-572-60610	HILLSIDE PARK DEVELOPMENT	50,000	50,000	0	0	0	50,000	0%	0	
001-440-572-60644	EQUIPMENT	17,500	17,500	0	0	0	17,500	0%	1,422	
	<b>TOTAL PARKS</b>	<b>138,500</b>	<b>162,893</b>	<b>1,635</b>	<b>41,170</b>	<b>0</b>	<b>121,723</b>	<b>25%</b>	<b>34,654</b>	
	<b>PUBLIC WORKS ADM</b>									
001-410-539-10110	EXE SALARIES & WAGES	43,182	43,082	3,494	20,985	0	22,097	49%	20,524	
001-410-539-10120	REGULAR SALARIES & WAGES	7,018	7,018	590	3,534	0	3,484	50%	3,516	
001-410-539-10140	OVERTIME	37	137	0	60	0	77	44%	0	
001-410-539-10210	FICA TAXES	3,843	3,843	282	1,711	0	2,132	45%	1,674	
001-410-539-10220	RETIREMENT CONTRIBUTIONS	6,029	6,029	490	2,943	0	3,086	49%	2,865	
001-410-539-10230	LIFE & HEALTH INSURANCE	9,932	9,932	911	5,469	0	4,463	55%	5,058	
001-410-539-30410	TELEPHONE	10,000	10,000	714	4,288	0	5,712	43%	4,070	
001-410-539-30430	UTILITIES	68,000	68,000	5,554	27,769	0	40,231	41%	26,547	
001-410-539-30440	REPAIR & MAINT BUILDING	1,500	1,500	0	0	0	1,500	0%	0	
001-410-539-30491	OTHER OPERATING EXPENSE	5,000	5,000	3,006	7,346	0	(2,346)	147%	1,080	actual exp
001-410-539-30493	TRAINING	1,000	1,000	0	0	0	1,000	0%	0	
001-410-539-30511	OFFICE SUPPLIES	400	400	25	25	0	375	6%	386	
001-410-539-30521	OPERATING MATERIALS & SUPPLIES	2,000	2,000	0	217	0	1,783	11%	0	
001-410-539-30522	OPERATING EXPENSE - UNIFORMS	13,500	13,500	779	4,494	0	9,006	33%	5,960	

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001-410-539-30524	OPERATING SUPPLIES - TOOLS	500	500	0	80	0	420	16%	0	
001-410-539-31000	OTHER OPERATING EXP - IT SUPPORT	8,000	8,000	667	4,002	0	3,998	50%	6,824	
001-410-539-60641	OFFICE FURNITURE & EQUIPMENT	0	0	705	705	0	(705)	100%		
	<b>TOTAL PUBLIC WORKS ADM</b>	<b>179,941</b>	<b>179,941</b>	<b>17,217</b>	<b>83,628</b>	<b>0</b>	<b>97,018</b>	<b>46%</b>	<b>78,504</b>	
	<b>ROADS &amp; STREETS</b>									
001-430-541-10110	SALARIES & WAGES	15,374	15,374	499	3,862	0	11,512	25%	8,078	
001-430-541-10120	REGULAR SALARIES & WAGES	295,149	295,149	22,099	137,542	0	157,607	47%	119,261	
001-430-541-10140	OVERTIME	9,785	9,785	823	3,173	0	6,612	32%	6,091	
001-430-541-10210	FICA TAXES	22,501	22,501	1,661	10,391	0	12,110	46%	9,651	
001-430-541-10220	RETIREMENT CONTRIBUTIONS	35,296	35,296	2,683	16,783	0	18,513	48%	14,518	
001-430-541-10230	LIFE & HEALTH INSURANCE	57,028	57,028	5,638	30,219	0	26,809	53%	27,951	
001-430-541-30341	CONTRACTUAL SERVICES	44,000	32,000	1,008	1,838	0	30,163	6%	270	
001-430-541-30403	GASOLINE & DIESEL	60,000	60,000	11	24,999	0	35,001	42%	22,969	
001-430-541-30524	OPERATING SUPPLIES - SMALL TOOLS	5,000	5,000	1,507	1,708	0	3,292	34%	52	
001-430-541-30530	ROAD MATERIALS & SUPPLIES	37,500	37,500	3,741	13,406	0	24,094	36%	25,695	
001-430-541-60632	RESURF & SIDEWALKS	710,000	710,000	25,881	595,552	0	114,448	84%	60,424	actual exp
001-430-541-60634	STORM WATER FACILITIES	25,000	254,680	12,800	20,376	7,741	234,304	82%	0	actual exp
001-430-541-60643	HEAVY EQUIPMENT	76,000	76,000	0	10,000	0	66,000	13%	0	
	<b>TOTAL ROADS &amp; STREETS</b>	<b>1,392,633</b>	<b>1,610,313</b>	<b>78,351</b>	<b>869,850</b>	<b>7,741</b>	<b>740,463</b>	<b>54%</b>	<b>294,959</b>	
	<b>CEMETERIES &amp; GROUNDS</b>									
001-431-542-10120	REGULAR SALARIES & WAGES	76,812	76,812	4,443	26,360	0	50,452	34%	25,615	
001-431-542-10140	OVERTIME	2,060	2,060	167	594	0	1,466	29%	1,279	
001-431-542-10210	FICA TAXES	5,954	5,954	323	1,913	0	4,041	32%	1,928	
001-431-542-10220	RETIREMENT CONTRIBUTIONS	9,341	9,341	527	3,106	0	6,235	33%	2,759	
001-431-542-10230	LIFE & HEALTH INSURANCE	12,508	12,508	1,163	6,288	0	6,220	50%	5,755	
001-431-542-30521	OPERATING SUPPLIES	1,000	1,000	9	9	0	991	1%	0	
	<b>TOTAL CEMETERIES &amp; GROUNDS</b>	<b>107,675</b>	<b>107,675</b>	<b>6,632</b>	<b>38,270</b>	<b>0</b>	<b>69,405</b>	<b>36%</b>	<b>37,335</b>	
	<b>BUILDINGS &amp; GROUNDS</b>									
001-440-519-10120	REGULAR SALARIES & WAGES	164,668	164,668	11,975	71,389	0	93,279	43%	76,494	
001-440-519-10140	OVERTIME	5,665	5,665	293	932	0	4,733	16%	3,628	
001-440-519-10210	FICA TAXES	12,676	12,676	863	5,147	0	7,529	41%	5,681	
001-440-519-10220	RETIREMENT CONTRIBUTIONS	19,884	19,884	1,431	8,489	0	11,395	43%	8,714	
001-440-519-10230	LIFE & HEALTH INSURANCE	32,235	32,235	3,090	17,497	0	14,738	54%	20,534	
001-440-519-30341	CONTRACTUAL SERVICES	60,800	50,800	1,960	31,812	0	18,988	63%	67,252	actual exp
001-440-519-30463	REPAIR & MAINT.-BUILDINGS & GROUNDS	24,600	42,100	1,804	30,829	0	11,271	73%	13,003	actual exp
001-440-519-30464	REPAIRS TURNKEY - HURRICANE MICHAEL	0	3,749	0	2,841	0	908	76%	0	actual exp
001-440-519-30491	OTHER OPERATING EXPENSE	8,000	12,500	723	13,605	0	(1,105)	109%	11,302	actual exp
001-440-519-60644	EQUIPMENT	4,500	4,500	553	2,688	0	1,812	60%	1,856	actual exp
	<b>TOTAL BUILDINGS &amp; GROUNDS</b>	<b>333,028</b>	<b>348,777</b>	<b>22,691</b>	<b>185,228</b>	<b>0</b>	<b>163,549</b>	<b>53%</b>	<b>208,464</b>	
	<b>FLEET MAINTENANCE</b>									
001-450-541-10120	REGULAR SALARIES & WAGES	78,556	78,556	4,752	17,292	0	61,264	22%	29,745	
001-450-541-10140	OVERTIME	1,030	1,030	0	118	0	912	11%	494	
001-450-541-10210	FICA TAXES	6,088	6,088	331	1,199	0	4,889	20%	2,283	
001-450-541-10220	RETIREMENT CONTRIBUTIONS	9,550	9,550	570	2,072	0	7,478	22%	3,564	
001-450-541-10230	LIFE & HEALTH INSURANCE	9,042	9,042	1,130	4,755	0	4,287	53%	5,227	
001-450-541-30404	OIL & GREASE	3,700	3,700	334	1,503	0	2,197	41%	2,367	
001-450-541-30405	TIRES	3,000	5,000	0	3,685	0	1,315	74%	1,742	actual exp
001-450-541-30406	VEH PARTS ONLY	35,000	35,000	3,715	13,534	0	21,466	39%	10,580	
001-450-541-30407	VEHICLE REPAIRS	20,000	18,000	360	5,898	0	12,102	33%	4,495	
001-450-541-30491	OTHER OPER EXPENSE	6,700	6,700	651	3,749	0	2,951	56%	1,153	
	<b>TOTAL FLEET MAINTENANCE</b>	<b>172,666</b>	<b>172,666</b>	<b>11,843</b>	<b>53,806</b>	<b>0</b>	<b>118,860</b>	<b>31%</b>	<b>61,649</b>	



Account Number	Description	Approved Budget 10/1/2019	Adjusted Budget 03/31/2020	MTD Actual Amount 03/31/2020	YTD Actual Amount 03/31/2020 Without FY 2019 Encumbrances	FY2019 Encumbrance Remaining	Remaining Budget Balance as of 03/31/2020	50%	PRIOR YTD Amount 03/31/2019	COMMENTS
	<b>TOTAL GEN FUND EXPENDITURES</b>	<b>9,853,370</b>	<b>10,524,563</b>	<b>809,564</b>	<b>4,964,176</b>	<b>82,741</b>	<b>5,561,092</b>	<b>47%</b>	<b>3,848,685</b>	
	<b>COMMUNITY REDEVELOPMENT AGENCY</b>									
002-250-552-10110	EXECUTIVE SALARIES & WAGES	66,705	66,705	5,108	30,399	0	36,306	46%	30,390	
002-250-552-10120	REGULAR SALARIES & WAGES	15,000	8,000	0	0	0	8,000	0%	0	
002-250-552-10210	FICA	6,250	6,250	368	2,281	0	3,969	36%	2,331	
002-250-552-10220	RETIREMENT CONTRIBUTIONS	9,131	9,131	613	1,219	0	7,912	13%	565	
002-250-552-10230	LIFE & HEALTH INSURANCE	6,930	6,930	880	1,759	0	5,171	25%	503	
002-250-552-30341	CONTRACTUAL SERVICES	26,000	26,000	0	3,568	0	22,433	14%	74,761	
002-250-552-30342	CONTRACTUAL SERVICES HOUSING DEMOLITION	100,000	100,000	0	0	0	100,000	0%	0	
002-250-552-30343	PROFESSIONAL SERVICES	43,600	43,600	0	300	0	43,300	1%	13,796	
002-250-552-30390	CONTINGENCIES - TANYARD CREEK	3,350	3,350	0	0	0	3,350	0%	0	
002-250-552-30402	TRAVEL EXPENSES	1,000	1,000	0	0	0	1,000	0%	0	
002-250-552-30403	GAS & DIESEL	250	250	0	0	0	250	0%	0	
002-250-552-30410	TELEPHONE	550	550	50	302	0	248	55%	218	
002-250-552-30463	R/M HOUSING	0	5,000	0	3,000	0	2,000	60%	7,000	actual exp
002-250-552-30490	BANK CHARGES	0	500	40	345	0	155	69%	352	actual exp
002-250-552-30491	OTHER OPERATING EXPENSES	5,000	5,000	0	0	0	5,000	0%	0	
002-250-552-30493	TRAINING	1,000	1,000	0	175	0	825	18%	620	
002-250-552-30500	LEGAL ADS & RECORDINGS	800	800	0	0	0	800	0%	175	
002-250-552-30511	OFFICE SUPPLIES	0	0	0	0	0	0	0%	408	
002-250-552-30512	POSTAGE	100	100	0	0	0	100	0%	0	
002-250-552-30521	OPERATING SUPPLIES	4,249	4,249	0	2,258	0	1,991	53%	1,419	
002-250-552-31000	OTHER OPERATING EXPENSE- IT SUPPORT	1,000	1,000	83	498	0	502	50%	625	
002-250-552-32000	ADMINISTRATIVE SUPPORT SERVICES	20,000	20,000	0	8,335	0	11,665	42%	0	
002-250-552-60000	SENIOR ENERGY EFF PROGRAM	100,000	100,000	0	7,300	0	92,700	7%	13,000	
002-250-552-60010	BEAUTIFICATION PROJECTS	5,000	5,000	0	0	0	5,000	0%	2,250	
002-250-552-60040	CRA CATALYST PROJECTS	204,000	203,500	(55,427)	104,904	0	98,596	52%	60,273	
002-250-552-60641	OFFICE FURNITURE & EQUIPMENT	1,000	1,000	0	0	0	1,000	0%	0	
002-250-552-70711	CRA LINE OF CREDIT INTEREST	0	2,000	0	689	0	1,311	34%	0	
	<b>TOTAL COMMUNITY REDEVELOPMENT AGENCY</b>	<b>620,915</b>	<b>620,915</b>	<b>(48,284)</b>	<b>167,332</b>	<b>0</b>	<b>453,583</b>	<b>27%</b>	<b>208,687</b>	
	<b>FINANCIAL SERVICES</b>									
400-271-513-10110	EXECUTIVE SALARIES & WAGES	65,153	65,153	5,019	30,136	0	35,017	46%	27,825	
400-271-513-10120	REGULAR SALARIES & WAGES	111,130	111,130	9,038	56,126	0	55,004	51%	53,198	
400-271-513-10210	FICA TAXES	13,486	13,486	1,005	6,209	0	7,277	46%	5,728	
400-271-513-10220	RETIREMENT CONTRIBUTIONS	21,154	21,154	1,687	10,297	0	10,857	49%	9,495	
400-271-513-10230	LIFE & HEALTH INSURANCE	36,651	25,532	2,257	13,580	0	11,952	53%	15,871	
400-271-513-30341	CONTRACTUAL SERVICES	0	11,119	1,609	3,313	0	7,806	30%	0	
	<b>TOTAL FINANCIAL SERVICES</b>	<b>247,574</b>	<b>247,574</b>	<b>20,615</b>	<b>119,661</b>	<b>0</b>	<b>127,913</b>	<b>48%</b>	<b>112,117</b>	
	<b>CUSTOMER SERVICES</b>									
400-274-513-10110	EXE SALARIES & WAGES	31,500	31,500	2,423	14,566	0	16,935	46%	26,681	
400-274-513-10120	REGULAR SALARIES & WAGES	99,750	99,750	5,733	33,572	0	66,178	34%	39,667	
400-274-513-10140	OVERTIME	523	523	35	269	0	254	51%	224	
400-274-513-10210	FICA TAXES	11,471	11,471	583	3,397	0	8,074	30%	4,921	
400-274-513-10220	RETIREMENT CONTRIBUTION	17,993	17,993	979	6,214	0	11,779	35%	7,955	
400-274-513-10230	LIFE & HEALTH INSURANCE	24,038	24,038	1,515	8,329	0	15,709	35%	8,908	
400-274-513-30280	Credit Card Processing Charges	36,283	36,283	0	5,740	0	30,543	16%	8,831	
400-274-513-30402	TRAVEL EXPENSES	1,000	1,000	0	0	0	1,000	0%	0	
400-274-513-30410	TELEPHONE	7,000	7,000	910	3,744	0	3,256	53%	3,804	
400-274-513-30461	REPAIR & MAINTAIN OFFICE EQUIPMENT	2,500	2,500	0	0	0	2,500	0%	0	
400-274-513-30491	OTHER OPERATING EXPENSES	2,000	2,000	0	142	0	1,858	7%	952	

Account Number	Description	Approved Budget 10/1/2019	Adjusted Budget 03/31/2020	MTD Actual Amount 03/31/2020	YTD Actual Amount 03/31/2020 Without FY 2019 Encumbrances	FY2019 Encumbrance Remaining	Remaining Budget Balance as of 03/31/2020	50%	PRIOR YTD Amount 03/31/2019	COMMENTS
400-274-513-30493	TRAINING	2,000	2,000	0	0	0	2,000	0%	0	
400-274-513-30511	OFFICE SUPPLIES-GENERAL	500	500	0	400	0	100	80%	134	actual exp
400-274-513-31000	OTHER OPERATING EXPENSE IT SUPPORT	8,000	8,000	667	4,002	0	3,998	50%	7,925	
400-274-513-60641	OFFICE FURNITURE & EQUIPMENT	2,500	2,500	1,477	2,528	0	(28)	101%	0	
	<b>TOTAL CUSTOMER SERVICES</b>	<b>247,058</b>	<b>247,058</b>	<b>14,322</b>	<b>82,903</b>	<b>0</b>	<b>164,155</b>	<b>34%</b>	<b>110,003</b>	
	<b>TOTAL BUSINESS ACTIVITY &amp; CUTIONMER SERVICE</b>	<b>494,632</b>	<b>494,632</b>	<b>34,937</b>	<b>202,564</b>	<b>-</b>	<b>292,068</b>	<b>41%</b>	<b>222,120</b>	
	<b>SEWER ADMINISTRATION</b>									
402-520-535-10110	EXE SALARIES & WAGES	14,032	14,032	1,080	6,484	0	7,548	46%	6,295	
402-520-535-10120	REGULAR SALARIES & WAGES	34,538	34,538	4,859	26,903	0	7,635	78%	10,247	
402-520-535-10140	OVERTIME	2,265	2,265	407	1,672	0	593	74%	409	
402-520-535-10210	FICA TAXES	2,681	2,681	439	2,425	0	256	90%	1,244	
402-520-535-10220	RETIREMENT CONTRIBUTIONS	4,599	4,599	691	3,919	0	680	85%	1,965	
402-520-535-10230	LIFE & HEALTH INSURANCE	7,633	20,429	1,817	10,886	0	9,543	53%	2,015	
402-520-535-30320	ACCOUNTING & AUDITING SERVICES	9,543	9,543	0	4,950	0	4,593	52%	4,400	
402-520-535-30341	CONTRACTUAL SERVICES	4,000	4,000	0	2,327	0	1,673	58%	2,160	
402-520-535-30343	PROFESSIONAL SERVICES	35,000	35,000	0	30,078	0	4,922	86%	16,300	Debt Refinance
402-520-535-30390	CONTINGENCY	50,000	65,904	0	0	0	65,904	0%	0	
402-520-535-30402	TRAVEL EXPENSE	200	200	0	30	0	170	15%	0	
402-520-535-30403	GAS & DIESEL	200	200	0	0	0	200	0%	0	
402-520-535-30404	OIL & GREASE	400	400	0	0	0	400	0%	0	
402-520-535-30405	TIRES	200	200	0	0	0	200	0%	0	
402-520-535-30410	TELEPHONE	14,000	14,000	1,065	6,408	0	7,592	46%	6,467	
402-520-535-30440	RENTALS & LEASES	3,000	3,000	115	226	0	2,774	8%	348	
402-520-535-30451	INSURANCE - PROPERTY LIABILITY & WC	36,933	36,933	0	17,535	0	19,398	47%	16,100	
402-520-535-30491	OTHER OPERATING EXPENSE	5,000	5,000	257	973	0	4,028	19%	3,487	
402-520-535-30511	OFFICE SUPPLIES	300	300	0	223	0	77	74%	0	actual exp
402-520-535-30521	OPERATING SUPPLIES	300	300	0	0	0	300	0%	0	
402-520-535-30522	OPERATING SUPPLIES - UNIFORMS	300	300	10	96	0	204	32%	58	
402-520-535-31000	OTHER OPERATING EXP - IT SUPPORT	8,000	8,000	667	4,002	0	3,998	50%	7,507	
402-520-535-60644	EQUIPMENT	10,000	10,000	0	0	0	10,000	0%	0	
402-520-535-70031	2003 BOND DEBT SERVICE PRINCIPAL	115,575	106,394	20,144	106,394	0	0	100%	83,750	allocation
402-520-535-70032	2003 BOND DEBT SERVICE INTEREST	83,792	35,596	3,253	35,596	0	0	100%	63,803	allocation
402-520-535-70111	2011 BOND DEBT SERVICE PRINCIPAL	23,400	27,400	4,000	27,400	0	0	100%	22,100	allocation
402-520-535-70112	2011 BOND DEBT SERVICE INTEREST	31,761	18,648	2,519	29,590	0	(10,942)	159%	32,700	allocation
402-520-535-70720	DEBT SERVICE DEP STATE LOAN PRINCIP	218,358	218,358	108,484	108,484	0	109,874	50%	117,042	
402-520-535-70721	DEBT SERVICE DEP STATE LOAN INTERES	22,159	22,159	2,795	2,795	0	19,364	13%	16,818	
402-520-535-70731	HONEYWELL LOAN PRINCIPAL	45,487	45,487	0	22,743	0	22,744	50%	20,470	
402-520-535-70732	HONEWELL LOAN INTEREST	8,926	8,926	0	4,463	0	4,463	50%	5,424	
402-520-535-70733	DEBT SERVICE SRL 641090 PRINCIPAL	0	0	0	6,056	0	(6,056)	0%	0	
402-520-535-70734	DEBT SERVICE SRL 641090 INTEREST	0	0	0	2,923	0	(2,923)	0%	0	
402-520-535-70735	DEBT SERVICE SRL 200100 PRINCIPAL	0	0	11,420	11,420	0	(11,420)	0%	0	
402-520-535-70736	DEBT SERVICE SRL 200110 INTEREST	0	0	2,183	2,183	0	(2,183)	0%	0	
402-520-535-90990	TRANSFER OF PROFIT	115,038	115,038	9,587	57,522	0	57,516	50%	60,000	
402-520-535-90991	TRANSFER CAPITAL IMPROVEMENT	50,000	50,000	0	50,000	0	0	100%	0	actual exp
402-520-535-91000	BUSINESS ACTIVITY SHARED EXP	45,300	45,300	3,775	22,650	0	22,650	50%	20,826	
	<b>TOTAL SEWER ADMINISTRATION</b>	<b>1,002,920</b>	<b>965,130</b>	<b>179,566</b>	<b>609,355</b>	<b>0</b>	<b>355,775</b>	<b>63%</b>	<b>521,935</b>	
	<b>SEWER TREATMENT</b>									
402-531-535-30341	CONTRACTUAL SERVICES	800,000	800,000	58,421	356,496	0	443,504	45%	402,652	
402-531-535-30343	PROFESSIONAL SERVICES	0	373,000	73,574	73,574	0	299,426	20%	0	
402-531-535-30430	UTILITIES	220,000	220,000	16,280	74,397	0	145,603	34%	114,529	
402-531-535-30464	REPAIRS TURNKEY - HURRICANE MICHAEL	0	3,300	0	3,300	0	0	100%	0	actual exp
402-531-535-30466	REPAIR & MAINTENANCE - PLANT	7,000	7,000	0	0	0	7,000	0%	0	

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402-531-535-30491	OTHER OPERATING EXPENSE	144,550	149,550	0	149,000	0	550	100%	0	actual exp
402-531-535-60644	EQUIPMENT	143,500	125,704	0	0	0	125,704	0%	0	
	<b>TOTAL SEWER TREATMENT</b>	<b>1,315,050</b>	<b>1,678,554</b>	<b>148,276</b>	<b>656,767</b>	<b>0</b>	<b>1,021,787</b>	<b>39%</b>	<b>517,181</b>	
	<b>HURRICANE MICHAEL - SEWER</b>									
402-539-531-10120	REGULAR SALARIES & WAGES - LINE CLEARING CREW	0	17,000	1,103	6,523	0	10,477	38%	0	
402-539-531-10140	OVERTIME - LINE CLEARING CREW	0	1,163	173	514	0	650	44%	0	
402-539-531-10210	FICA TAXES- LINE CLEARING CREW	0	1,341	91	504	0	837	38%	0	
402-539-531-10220	RETIREMENT CONTRIBUTIONS - LINE CLEARIN	0	2,003	125	751	0	1,252	38%	0	
402-539-531-10230	LIFE & HEALTH INS - LINE CLEARING CREW	0	4,158	261	1,561	0	2,596	38%	0	
	<b>TOTAL HURRICANE MICHAEL - SEWER</b>	<b>0</b>	<b>25,665</b>	<b>1,753</b>	<b>9,854</b>	<b>0</b>	<b>15,812</b>	<b>38%</b>	<b>0</b>	
	<b>SEWER DISTRIBUTION</b>									
402-540-535-10120	REGULAR SALARIES & WAGES	111,585	94,585	6,225	37,549	0	57,036	40%	34,767	
402-540-535-10140	OVERTIME	8,316	7,153	190	1,623	0	5,529	23%	6,411	
402-540-535-10210	FICA TAXES	9,184	7,843	429	2,665	0	5,178	34%	2,885	
402-540-535-10220	RETIREMENT CONTRIBUTIONS	14,406	12,403	743	4,435	0	7,967	36%	4,073	
402-540-535-10230	LIFE & HEALTH INSURANCE	23,673	19,515	2,422	13,979	0	5,536	72%	11,000	
402-540-535-30312	ENGINEERING STUDY	2,000	2,000	0	0	0	2,000	0%	0	
402-540-535-30341	CONTRACTUAL SERVICES	3,000	3,000	0	0	0	3,000	0%	1,676	
402-540-535-30401	AUTO EXPENSE	200	200	0	0	0	200	0%	0	
402-540-535-30403	GASOLINE & DIESEL	2,000	2,000	0	892	0	1,108	45%	1,055	
402-540-535-30404	OIL & GREASE	500	500	52	222	0	278	44%	0	
402-540-535-30405	TIRES	2,000	2,000	0	193	0	1,807	10%	441	
402-540-535-30406	AUTO PARTS	1,000	1,000	0	633	0	367	63%	405	
402-540-535-30407	VEHICLE REPAIRS-PARTS AND LABOR	1,500	1,500	6,128	6,128	0	(4,628)	409%	0	actual exp- turbo charger
402-540-535-30440	RENTALS/LEASES	200	200	0	0	0	200	0%	0	
402-540-535-30462	REPAIR & MAINT.-EQUIPMENT & TOOLS	4,000	4,000	0	1,393	0	2,607	35%	3,007	
402-540-535-30467	MAINTENANCE OF MAINS & LINES	751,215	1,282,243	0	23,724	0	1,258,519	2%	0	
402-540-535-30491	OTHER OPERATING EXPENSE	500	500	0	65	0	435	13%	293	
402-540-535-30521	OPERATING SUPPLIES	400	400	0	42	0	358	10%	25	
402-540-535-30522	OPERATING SUPPLIES - UNIFORMS	1,500	1,500	93	861	0	639	57%	520	
402-540-535-60644	EQUIPMENT	209,000	105,000	0	6,500	0	98,500	6%	41,023	
402-540-535-60646	EQUIPMENT - FIBER OPTIC SYSTEM UPGRADE	0	104,000	0	0	0	104,000	0%	0	
	<b>TOTAL SEWER DISTRIBUTION</b>	<b>1,146,179</b>	<b>1,651,542</b>	<b>16,283</b>	<b>100,904</b>	<b>0</b>	<b>1,550,638</b>	<b>6%</b>	<b>107,582</b>	
	<b>TOTAL SEWER FUND</b>	<b>3,464,149</b>	<b>4,320,891</b>	<b>345,878</b>	<b>1,376,879</b>	<b>-</b>	<b>2,944,013</b>	<b>32%</b>	<b>1,146,697</b>	
	<b>ELECTRIC ADMINISTRATION</b>									
403-520-531-10110	EXE SALARIES & WAGES	165,407	165,407	4,583	27,507	0	137,900	17%	48,714	
403-520-531-10120	REGULAR SALARIES & WAGES	129,391	129,391	6,798	40,836	0	88,555	32%	19,314	
403-520-531-10140	OVERTIME	656	656	91	322	0	334	49%	487	
403-520-531-10210	FICA TAXES	13,202	13,202	849	4,340	0	8,862	33%	5,129	
403-520-531-10220	RETIREMENT CONTRIBUTIONS	20,707	14,288	1,366	7,031	0	7,257	49%	3,825	
403-520-531-10230	LIFE & HEALTH INSURANCE	12,873	12,873	1,274	7,416	0	5,457	58%	4,254	
403-520-531-30320	ACCOUNTING & AUDITING SERVICES	20,820	20,820	0	10,800	0	10,020	52%	9,600	
403-520-531-30341	CONTRACTUAL SERVICES	190,000	190,000	5,479	24,330	0	165,670	13%	22,374	
403-520-531-30343	PROFESSIONAL SERVICES	20,000	20,000	0	62,054	0	(42,054)	310%	3,125	debt refinance
403-520-531-30370	PURCHASED ELECTRIC	7,549,900	7,549,900	0	2,785,697	0	4,764,203	37%	2,744,840	
403-520-531-30390	CONTINGENCY	166,361	222,702	0	0	0	222,702	0%	0	
403-520-531-30402	TRAVEL EXPENSE	3,000	3,000	0	2,208	0	792	74%	1,928	actual exp
403-520-531-30403	GASOLINE & DIESEL	7,000	7,000	0	8,086	0	(1,086)	116%	1,599	actual exp
403-520-531-30404	OIL & GREASE	250	250	0	0	0	250	0%	53	
403-520-531-30405	TIRES	400	400	0	0	0	400	0%	0	
403-520-531-30406	VEHICLE PARTS ONLY	500	500	0	0	0	500	0%	0	

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403-520-531-30407	VEHICLE REPAIRS	200	200	0	0	0	200	0%	0	
403-520-531-30410	TELEPHONE	3,362	3,362	262	1,578	0	1,784	47%	1,668	
403-520-531-30440	RENTALS/LEASES	2,782	2,782	115	226	0	2,556	8%	348	
403-520-531-30451	INSURANCE - PROPERTY LIABILITY & WC	105,350	105,350	0	47,596	0	57,754	45%	43,701	
403-520-531-30462	REAPIR & MAINT-EQUIPMENT & TOOLS	300	300	0	0	0	300	0%	0	
403-520-531-30491	OTHER OPERATING EXPENSE	201,850	123,855	72	1,246	0	122,609	1%	9,876	
403-520-531-30493	TRAINING	20,000	20,000	858	5,275	0	14,725	26%	3,045	
403-520-531-30500	LEGAL ADS & RECORDING	5,000	5,000	0	112	0	4,888	2%	3,981	
403-520-531-30511	OFFICE SUPPLIES	500	500	0	39	0	461	8%	431	
403-520-531-30512	POSTAGE	22,525	22,525	15	320	0	22,205	1%	489	
403-520-531-30521	OPERATING SUPPLIES	200	200	0	0	0	200	0%	49	
403-520-531-30522	OPERATING SUPPLIES - UNIFORMS	450	450	31	287	0	163	64%	173	actual exp
403-520-531-30540	DUES, PUBLICATION, & MEMBERSHIPS	40,000	40,000	0	32,166	0	7,834	80%	23,087	actual exp
403-520-531-30580	STATE ASSESSMENT TAXES	2,100	2,100	0	1,431	0	669	68%	1,193	actual exp
403-520-531-30591	UNCLAIMED PROPERTY UTILITY REFUND	2,000	2,000	0	0	0	2,000	0%	0	
403-520-531-30646	ECONOMIC DEVELOPMENT INITIATIVES	102,127	102,127	10,000	10,000	0	92,127	10%	0	
403-520-531-31000	OTHER OPERATING EXP - IT SUPPORT	47,000	23,000	1,917	11,502	0	11,498	50%	7,507	
403-520-531-60641	OFFICE FURNITURE & EQUIPMENT	0	1,850	1,330	2,417	0	(567)	131%	0	
403-520-531-70031	2003 BOND DEBT SERVICE PRINCIP	113,850	212,787	40,287	212,787	0	0	100%	167,500	allocation
403-520-531-70032	BOND DEBT SERVICE INTEREST	82,541	71,193	6,505	71,193	0	(0)	100%	68,875	allocation
403-520-531-70111	2011 BOND DEBT SERVICE PRINCIPAL	109,800	128,569	18,769	128,569	0	0	100%	103,700	allocation
403-520-531-70112	2011 BOND DEBT SERVICE INTEREST	149,031	87,503	11,821	138,847	0	(51,344)	159%	153,438	allocation
403-520-531-90990	TRANSFER OF PROFIT	4,360,899	4,360,899	363,408	2,180,448	0	2,180,451	50%	2,008,791	
403-520-531-90991	TRANSFER OF TECH COSTS	232,279	232,279	0	127,084	0	105,195	55%	0	
403-520-531-91000	BUSINESS ACTIVITY SHARED EXP	307,035	307,035	25,061	150,366	0	156,669	49%	149,015	
	<b>TOTAL ELECTRIC ADMINISTRATION</b>	<b>14,211,648</b>	<b>14,206,256</b>	<b>500,892</b>	<b>6,104,115</b>	<b>0</b>	<b>8,102,141</b>	<b>43%</b>	<b>5,612,108</b>	
	<b>ELECTRIC DISTRIBUTION</b>									
403-591-531-10120	REGULAR SALARIES & WAGES	494,525	354,525	27,370	152,479	0	202,046	43%	165,106	
403-591-531-10140	OVERTIME	47,658	42,557	1,065	6,528	0	36,030	15%	36,950	
403-591-531-10210	FICA TAXES	29,484	18,717	2,050	11,417	0	7,300	61%	15,169	
403-591-531-10220	RETIREMENT CONTRIBUTIONS	46,249	23,773	3,345	17,800	0	5,973	75%	18,476	
403-591-531-10230	LIFE & HEALTH INSURANCE	47,368	33,457	4,915	28,673	0	4,784	86%	23,751	
403-591-531-30341	CONTRACTUAL SERVICES	25,000	25,000	0	0	0	25,000	0%	0	
403-591-531-30403	GASOLINE & DIESEL	25,000	25,000	0	4,139	0	20,861	17%	18,583	
403-591-531-30404	OIL & GREASE	1,000	1,000	88	516	0	484	52%	322	
403-591-531-30405	TIRES	3,500	3,500	0	978	0	2,522	28%	2,369	
403-591-531-30406	PARTS	15,000	15,000	4,646	7,060	0	7,940	47%	10,209	
403-591-531-30407	VEHICLE REPAIRS-LABOR & PARTS	16,000	16,000	0	14,048	0	1,952	88%	13,370	actual exp
403-591-531-30430	UTILITIES	80,000	80,000	1,402	7,135	0	72,865	9%	4,270	
403-591-531-30440	RENTALS / LEASES	2,000	2,000	0	0	0	2,000	0%	0	
403-591-531-30461	REPAIR & MAINT - OFFICE EQUIPMENT	5,000	5,000	0	0	0	5,000	0%	255	
403-591-531-30462	REPAIR & MAINT - EQUIPMENT & TOOLS	8,500	8,500	368	368	0	8,132	4%	1,476	
403-591-531-30467	REPAIR & MAINT-MAINS & LINES	76,528	542,960	0	10,071	0	532,889	2%	15,406	
403-591-531-30468	REPAIR & MAINTENANCE - SERVICES	10,000	10,000	250	3,342	0	6,658	33%	1,171	
403-591-531-30469	CONTRACTUAL TREE TRIMMING & LINE CLEARING	30,000	30,000	0	3,200	0	26,800	11%	11,578	
403-591-531-30491	OTHER OPERATING EXPENSES	1,200	547,100	0	50	545,900	547,050	0%	998	
403-591-531-30521	OPERATING SUPPLIES	800	800	0	65	0	735	8%	354	
403-591-531-30522	OPERATING SUPPLIES - UNIFORMS	10,000	10,000	752	6,916	0	3,084	69%	4,501	actual exp
403-591-531-60635	STREET LIGHTS	30,000	30,000	0	0	0	30,000	0%	6,498	
403-591-531-60636	SIGNALIZATION	40,000	40,000	0	90	0	39,910	0%	27,471	
403-591-531-60642	VEHICLES	50,000	50,000	0	0	0	50,000	0%	17,553	
403-591-531-60644	EQUIPMENT	488,000	0	0	0	0	0	0%	166,631	
403-591-531-60646	EQUIPMENT - FIBER OPTIC SYSTEM UPGRADE	0	488,000	0	0	0	488,000	0%	36,391	
403-591-531-70731	HONEYWELL LOAN PRINCIPAL	80,865	80,865	0	40,433	0	40,432	50%	9,643	

Account Number	Description	Approved Budget 10/1/2019	Adjusted Budget 03/31/2020	MTD Actual Amount 03/31/2020	YTD Actual Amount 03/31/2020 Without FY 2019 Encumbrances	FY2019 Encumbrance Remaining	Remaining Budget Balance as of 03/31/2020	50%	PRIOR YTD Amount 03/31/2019	COMMENTS
403-591-531-70732	HONEYWELL LOAN INTEREST	15,869	15,869	0	7,934	0	7,935	50%	6,295	
	<b>TOTAL ELECTRIC DISTRIBUTION</b>	<b>1,679,546</b>	<b>2,499,623</b>	<b>46,251</b>	<b>323,244</b>	<b>545,900</b>	<b>2,176,380</b>	<b>13%</b>	<b>614,797</b>	
	<b>ELECTRIC WAREHOUSE</b>									
403-502-531-10120	REGULAR SALARIES & WAGES	29,829	29,829	2,294	13,795	0	16,034	46%	13,616	
403-502-531-10140	OVERTIME	3,526	3,526	32	323	0	3,203	9%	2,783	
403-502-531-10210	FICA TAXES	2,322	2,322	153	938	0	1,384	40%	1,140	
403-502-531-10220	RETIREMENT CONTRIBUTIONS	3,641	3,641	275	1,652	0	1,989	45%	1,631	
403-502-531-10230	LIFE & HEALTH INSURANCE	6,216	6,216	516	3,172	0	3,044	51%	2,975	
403-502-531-30430	UTILITIES	4,000	4,000	255	1,245	0	2,755	31%	977	
403-502-531-30461	R/M-OFFICE EQUIPMENT	400	400	0	199	0	201	50%	0	
403-502-531-30462	REPAIR & MAINT - EQUIP AND TOOLS	1,000	1,000	0	5	0	995	1%	0	
403-502-531-30463	REPAIR & MAINT - BLDG AND GROUNDS	3,000	3,000	0	1,247	0	1,753	42%	289	
403-502-531-30464	REPAIRS TURNKEY - HURRICANE MICHAEL	0	12,375	0	12,375	0	0	100%	0	actual exp
403-502-531-30491	OTHER OPERATING EXPENSE	500	500	0	12	0	488	2%	64	
403-502-531-30521	OPERATING SUPPLIES	1,000	1,000	0	760	0	240	76%	0	actual exp
403-502-531-30522	OPERATING SUPPLIES - UNIFORMS	400	400	31	313	0	87	78%	173	actual exp
	<b>TOTAL ELECTRIC WAREHOUSE</b>	<b>55,834</b>	<b>68,209</b>	<b>3,557</b>	<b>36,036</b>	<b>0</b>	<b>32,173</b>	<b>53%</b>	<b>23,647</b>	
	<b>HURRICANE MICHAEL</b>									
403-539-531-10120	REGULAR SALARIES & WAGES - LINE CLEARING CREW	0	140,000	5,671	48,240	0	91,760	34%	0	
403-539-531-10140	OVERTIME - LINE CLEARING CREW	0	5,101	258	2,250	0	2,851	44%	0	
403-539-531-10210	FICA TAXES - LINE CLEARING CREW	0	10,767	420	5,023	0	5,743	47%	0	
403-539-531-10220	RETIREMENT CONTRIBUTIONS - LINE CLEARING CREW	0	16,263	466	5,371	0	10,892	33%	0	
403-539-531-10230	LIFE & HEALTH INS - LINE CLEARING CREW	0	26,543	1,644	9,071	0	17,472	34%	0	
403-539-531-30343	PROFESSIONAL SERVICES	0	60,000	0	35,755	0	24,245	60%	0	actual exp
403-539-531-30469	CONTRACTUAL SRVC TREE TRIMMING	0	127,000	9,253	97,478	0	29,522	77%	28,431	actual exp
403-539-531-30521	STORMS- FOOD	0	0	0	0	0	0	0%	15,379	
403-539-531-60610	ELECTRIC REBUILD - MUTUAL AID	0	0	0	0	0	0	0%	1,832,505	
403-539-531-60630	STORM EQUIPMENT	0	36,145	0	0	0	36,145	0%	134,974	
403-539-531-60640	STORM HARDENING POLES EQUIPMENT	200,000	13,000	0	0	0	13,000	0%	0	
403-539-531-70191	H-M LOAN CCB 3M '19 PRINCIPAL	50,000	500,000	0	497,622	0	2,378	100%	0	
403-539-531-70192	H-M LOAN CCB 3M '19 INT	41,750	105,750	0	56,172	0	49,578	53%	0	
	<b>TOTAL HURRICANE MICHAEL</b>	<b>291,750</b>	<b>1,040,569</b>	<b>17,712</b>	<b>756,982</b>	<b>0</b>	<b>283,587</b>	<b>73%</b>	<b>2,011,289</b>	
	<b>TOTAL ELECTRIC FUND</b>	<b>16,238,778</b>	<b>17,814,657</b>	<b>568,412</b>	<b>7,220,376</b>	<b>545,900</b>	<b>10,594,280</b>	<b>41%</b>	<b>8,261,841</b>	
	<b>WATER ADMINISTRATION</b>									
404-520-533-10110	EXE SALARIES & WAGES	13,390	13,390	1,080	6,484	0	6,906	48%	8,734	
404-520-533-10120	REGULAR SALARIES & WAGES	37,064	37,064	1,497	8,995	0	28,069	24%	244	
404-520-533-10140	OVERTIME	515	515	46	161	0	354	31%	1,115	
404-520-533-10210	FICA TAXES	2,874	2,874	191	1,142	0	1,732	40%	1,802	
404-520-533-10220	RETIREMENT CONTRIBUTIONS	4,511	4,511	309	1,856	0	2,655	41%	2,015	
404-520-533-10230	LIFE & HEALTH INSURANCE	4,285	4,285	361	2,149	0	2,136	50%	0	
404-520-533-30312	ENGINEERING FEES	2,000	2,000	0	0	0	2,000	0%	0	
404-520-533-30314	ANNUAL MEMBERSHIP FEES	600	600	0	0	0	600	0%	4,400	
404-520-533-30320	ACCOUNTING & AUDITING SERVICES	9,543	9,543	0	4,950	0	4,593	52%	2,188	
404-520-533-30341	CONTRACTUAL SERVICES	10,000	10,000	0	2,327	0	7,673	23%	0	
404-520-533-30343	PROFESSIONAL SERVICES	5,000	5,000	0	21,078	0	(16,078)	422%	0	debt refinance
404-520-533-30390	CONTINGENCY	119,058	39,403	0	0	0	39,403	0%	0	
404-520-533-30402	TRAVEL EXPENSE	200	200	0	0	0	200	0%	0	
404-520-533-30404	OIL & GREASE	100	100	0	0	0	100	0%	0	
404-520-533-30405	TIRES	400	400	0	0	0	400	0%	0	
404-520-533-30410	TELEPHONE	3,374	3,374	302	1,817	0	1,557	54%	1,668	
404-520-533-30440	RENTALS & LEASES	2,000	2,000	115	226	0	1,774	11%	348	

Account Number	Description	Approved Budget 10/1/2019	Adjusted Budget 03/31/2020	MTD Actual Amount 03/31/2020	YTD Actual Amount 03/31/2020 Without FY 2019 Encumbrances	FY2019 Encumbrance Remaining	Remaining Budget Balance as of 03/31/2020	50%	PRIOR YTD Amount 03/31/2019	COMMENTS
404-520-533-30451	INSURANCE - PROPERTY LIABILITY & WC	42,208	42,208	0	20,041	0	22,167	47%	18,400	
404-520-533-30491	OTHER OPERATING EXPENSE	6,000	6,000	632	1,347	0	4,653	22%	2,814	
404-520-533-30493	TRAINING	2,500	2,500	0	0	0	2,500	0%	0	
404-520-533-30501	PERMITS & FEES	4,000	4,000	0	0	0	4,000	0%	170	
404-520-533-30511	OFFICE SUPPLIES	300	300	0	0	0	300	0%	0	
404-520-533-30521	OPERATING SUPPLIES	300	300	0	0	0	300	0%	0	
404-520-533-30522	OPERATING SUPPLIES - UNIFORMS	200	200	10	96	0	104	48%	58	
404-520-533-31000	OTHER OPERATING EXP - IT SUPPORT	8,000	8,000	667	4,002	0	3,998	50%	7,507	
404-520-533-70031	2003 BOND DEBT SERVICE PRINCIPAL	115,575	106,394	20,144	106,394	0	0	100%	83,750	allocation
404-520-533-70032	2003 BOND DEBT SERVICE INTEREST	83,792	35,596	3,253	35,596	0	0	100%	63,803	allocation
404-520-533-70111	2011 BOND DEBT SERVICE PRINCIPAL	23,400	27,400	4,000	27,400	0	0	100%	22,100	allocation
404-520-533-70112	2011 BOND DEBT SERVICE INTEREST	31,761	18,648	2,519	29,590	0	(10,942)	159%	32,700	allocation
404-520-533-70710	PRINCIPAL	176,140	263,047	0	87,443	0	175,604	33%	84,991	
404-520-533-70720	DEBT SERVICE INTEREST	80,897	89,549	0	41,075	0	48,474	46%	43,528	
404-520-533-70731	HONEYWELL LOAN PRINCIPAL	25,270	25,270	0	12,635	0	12,635	50%	11,372	
404-520-533-70732	HONEYWELL LOAN INTEREST	4,959	4,959	0	2,480	0	2,479	50%	3,013	
404-520-533-90990	TRANSFER OF PROFIT	37,215	37,215	3,101	18,606	0	18,609	50%	90,000	
404-520-533-91000	BUSINESS ACTIVITY SHARED EXP	60,400	60,400	5,033	30,198	0	30,202	50%	27,966	
404-520-535-90991	RATE STABILIZATION	50,000	50,000	0	50,000	0	0	100%	0	
	<b>TOTAL WATER ADMINISTRATION</b>	<b>967,831</b>	<b>917,245</b>	<b>43,259</b>	<b>518,088</b>	<b>0</b>	<b>399,158</b>	<b>56%</b>	<b>514,686</b>	
	<b>WATER TREATMENT</b>									
404-530-533-30341	CONTRACTUAL SERVICES	383,538	383,538	31,458	191,201	0	192,337	50%	210,086	
404-530-533-30430	UTILITIES	100,940	100,940	6,889	44,100	0	56,840	44%	39,604	
404-530-533-30466	REPAIR & MAINTENANCE - PLANT	4,120	4,120	0	0	0	4,120	0%	0	
404-530-533-30469	REPAIR & MAINT RESERVOIRS	15,450	15,450	0	0	0	15,450	0%	0	
404-530-533-60644	EQUIPMENT	179,000	179,000	0	0	0	179,000	0%	0	
	<b>TOTAL WATER TREATMENT</b>	<b>683,048</b>	<b>683,048</b>	<b>38,347</b>	<b>235,301</b>	<b>0</b>	<b>447,747</b>	<b>34%</b>	<b>249,691</b>	
	<b>HURRICANE MICHAEL</b>									
404-539-531-10120	REGULAR SALARIES & WAGES - LINE CLEARING CREW	0	17,000	1,103	6,523	0	10,477	38%	0	
404-539-531-10140	OVERTIME- LINE CLEARING CREW	0	1,161	173	513	0	648	44%	0	
404-539-531-10210	FICA TAXES - LINE CLEARING CREW	0	1,341	91	504	0	837	38%	0	
404-539-531-10220	RETIREMENT CONTRIBUTIONS - LINE CLEARING CREW	0	2,003	125	751	0	1,252	38%	0	
404-539-531-10230	LIFE & HEALTH INS - LINE CLEARING CREW	0	4,156	261	1,561	0	2,595	38%	0	
	<b>TOTAL HURRICANE MICHAEL</b>	<b>0</b>	<b>25,661</b>	<b>1,753</b>	<b>9,852</b>	<b>0</b>	<b>15,809</b>	<b>38%</b>	<b>0</b>	
	<b>WATER DISTRIBUTION</b>									
404-539-533-10120	REGULAR SALARIES & WAGES	107,697	90,697	6,224	37,546	0	53,151	41%	34,766	
404-539-533-10140	OVERTIME	8,153	6,992	189	1,621	0	5,371	23%	6,408	
404-539-533-10210	FICA TAXES	8,751	7,410	429	2,665	0	4,746	36%	2,885	
404-539-533-10220	RETIREMENT CONTRIBUTIONS	11,636	9,633	743	4,435	0	5,198	46%	4,073	
404-539-533-10230	LIFE & HEALTH INSURANCE	24,856	20,699	2,422	13,977	0	6,722	68%	10,998	
404-539-533-30403	GASOLINE & DIESEL	2,500	2,500	0	1,255	0	1,245	50%	975	
404-539-533-30404	OIL & GREASE	500	500	0	34	0	466	7%	62	
404-539-533-30405	TIRES	750	750	121	376	0	374	50%	0	
404-539-533-30406	AUTO PARTS	675	675	9	138	0	537	20%	256	
404-539-533-30407	VEHICLE REPAIRS-PARTS AND LABOR	1,500	1,500	0	0	0	1,500	0%	544	
404-539-533-30440	RENTALS/LEASES	600	600	0	0	0	600	0%	0	
404-539-533-30462	REPAIR & MAINT- EQUIPMENT & TOOLS	3,100	3,100	0	496	0	2,604	16%	1,078	
404-539-533-30464	REPAIRS TURNKEY - HURRICANE MICHAEL	0	47,712	0	47,712	0	0	100%	0	actual exp
404-539-533-30467	REPAIR & MAINT.-MAINS & LINES	14,160	14,160	0	1,500	0	12,660	11%	0	
404-539-533-30468	REPAIR & MAINT.- SERVICES	10,700	10,700	0	1,062	0	9,638	10%	0	
404-539-533-30491	OTHER OPERATING EXPENSE	1,000	1,000	0	0	0	1,000	0%	97	
404-539-533-30521	OPERATING SUPPLIES	500	500	66	98	0	402	20%	138	

Account Number	Description	Approved Budget 10/1/2019	Adjusted Budget 03/31/2020	MTD Actual Amount 03/31/2020	YTD Actual Amount 03/31/2020 Without FY 2019 Encumbrances	FY2019 Encumbrance Remaining	Remaining Budget Balance as of 03/31/2020	50%	PRIOR YTD Amount 03/31/2019	COMMENTS
404-539-533-30522	OPERATING SUPPLIES - UNIFORMS	1,400	1,400	93	861	0	539	61%	520	actual exp
404-539-533-60000	PURCHASE OF LAND&WATER RIGHTS	80,000	80,000	0	0	0	80,000	0%	0	
404-539-533-60610	JOYLAND WELL LAND & EQUIPMENT	70,000	70,000	0	0	0	70,000	0%	0	
404-539-533-60644	EQUIPMENT	144,000	40,000	0	0	0	40,000	0%	41,023	
404-539-533-60646	EQUIPMENT FIBER OPTIC SYSTEM UPGRADE	0	104,000	0	0	0	104,000	0%	0	
	<b>TOTAL WATER DISTRIBUTION</b>	<b>492,478</b>	<b>514,528</b>	<b>10,296</b>	<b>113,775</b>	<b>0</b>	<b>400,753</b>	<b>22%</b>	<b>103,823</b>	
	<b>TOTAL WATER</b>	<b>2,143,357</b>	<b>2,140,482</b>	<b>93,655</b>	<b>877,015</b>	<b>-</b>	<b>1,263,467</b>	<b>41%</b>	<b>868,199</b>	
	<b>GAS ADMINISTRATION</b>									
405-520-532-10110	EXE SALARIES & WAGES	13,390	13,390	1,080	6,484	0	6,906	48%	6,295	
405-520-532-10120	REGULAR SALARIES & WAGES	19,459	19,459	1,497	8,995	0	10,464	46%	8,734	
405-520-532-10140	OVERTIME	328	328	46	161	0	167	49%	244	
405-520-532-10210	FICA TAXES	1,909	1,909	191	1,142	0	767	60%	1,115	
405-520-532-10220	RETIREMENT CONTRIBUTIONS	3,093	3,093	309	1,855	0	1,238	60%	1,802	
405-520-532-10230	LIFE & HEALTH INSURANCE	4,282	4,282	360	2,149	0	2,133	50%	2,015	
405-520-532-30320	ACCOUNTING & AUDITING SERVICES	9,543	9,543	0	4,950	0	4,593	52%	4,400	
405-520-532-30341	CONTRACTUAL SERVICES	20,000	20,000	0	9,658	0	10,342	48%	3,290	
405-520-532-30343	PROFESSIONAL SERVICES	0	0	0	7,391	0	(7,391)	100%	0	debt refinance
405-520-532-30380	PURCHASED GAS	801,855	801,855	0	368,214	0	433,641	46%	471,632	
405-520-532-30390	CONTINGENCY	0	9,113	0	0	0	9,113	0%	0	
405-520-532-30402	TRAVEL EXPENSE	200	200	0	0	0	200	0%	0	
405-520-532-30403	GAS & DIESEL	500	500	0	0	0	500	0%	0	
405-520-532-30404	OIL & GREASE	100	100	0	43	0	57	43%	0	
405-520-532-30405	TIRES	100	100	0	0	0	100	0%	0	
405-520-532-30410	TELEPHONE EXPENSE	3,296	3,296	302	1,818	0	1,478	55%	1,668	
405-520-532-30440	RENTALS/LEASES	2,000	2,000	115	226	0	1,774	11%	348	
405-520-532-30451	INSURANCE - PROPERTY LIABILITY & WC	26,380	26,380	0	12,525	0	13,855	47%	11,500	
405-520-532-30491	OTHER OPERATING EXPENSE	5,000	5,000	72	1,191	0	3,809	24%	1,437	
405-520-532-30493	TRAINING	6,000	6,000	0	0	0	6,000	0%	779	
405-520-532-30511	OFFICE SUPPLIES	300	300	0	12	0	288	4%	0	
405-520-532-30521	OPERATING SUPPLIES	300	300	0	33	0	268	11%	0	
405-520-532-30522	OPERATING SUPPLIES - UNIFORMS	200	200	10	96	0	104	48%	58	
405-520-532-30580	TAXES-STATE ASSESSMENT	2,900	2,900	0	919	0	1,981	32%	1,024	
405-520-532-31000	OTHER OPERATING EXP - IT SUPPORT	8,000	8,000	667	4,002	0	3,998	50%	7,507	
405-520-532-70111	2011 BOND DEBT SERVICE PRINCIPAL	23,400	27,400	4,000	27,400	0	0	100%	22,100	allocation
405-520-532-70112	2011 BOND DEBT SERVICE INTEREST	31,761	18,648	2,519	29,590	0	(10,942)	159%	32,700	allocation
405-520-532-90990	TRANSFER OF PROFIT	349,981	349,981	29,165	174,990	0	174,991	50%	188,107	
405-520-532-91000	BUSINESS ACTIVITY SHARED EXP	42,902	42,902	3,575	21,450	0	21,452	50%	20,826	
	<b>TOTAL GAS ADMINISTRATION</b>	<b>1,377,179</b>	<b>1,377,179</b>	<b>43,909</b>	<b>685,293</b>	<b>0</b>	<b>691,886</b>	<b>50%</b>	<b>787,581</b>	
	<b>GAS DISTRIBUTION</b>									
405-561-532-10120	REGULAR SALARIES & WAGES	82,638	82,638	7,968	47,023	0	35,615	57%	38,288	
405-561-532-10140	OVERTIME	6,065	6,065	232	1,321	0	4,744	22%	5,077	
405-561-532-10210	FICA TAXES	6,480	6,480	577	3,427	0	3,053	53%	3,142	
405-561-532-10220	RETIREMENT CONTRIBUTIONS	10,163	10,163	953	5,580	0	4,583	55%	4,497	
405-561-532-10230	LIFE & HEALTH INSURANCE	16,825	16,825	2,034	11,636	0	5,189	69%	7,477	
405-561-532-30403	GASOLINE & DIESEL	4,120	4,120	0	1,017	0	3,103	25%	2,800	
405-561-532-30404	OIL & GREASE	500	500	0	10	0	490	2%	0	
405-561-532-30405	TIRES	500	500	0	211	0	289	42%	0	
405-561-532-30406	VEHICLE PARTS	1,300	1,300	0	213	0	1,087	16%	6	
405-561-532-30407	VEHICLE REPAIR PARTS AND LABOR	1,000	1,000	0	0	0	1,000	0%	0	
405-561-532-30430	UTILITIES	1,700	1,700	124	620	0	1,080	36%	127	
405-561-532-30440	RENTALS/LEASES	330	330	0	0	0	330	0%	0	
405-561-532-30462	REPAIR & MAINT-EQUIPMENT & TOOLS	500	500	0	0	0	500	0%	95	

Account Number	Description	Approved Budget 10/1/2019	Adjusted Budget 03/31/2020	MTD Actual Amount 03/31/2020	YTD Actual Amount 03/31/2020 Without FY 2019 Encumbrances	FY2019 Encumbrance Remaining	Remaining Budget Balance as of 03/31/2020	50%	PRIOR YTD Amount 03/31/2019	COMMENTS
405-561-532-30467	MAINT. OF MAINS & LINES - GAS	12,000	12,000	0	2,139	0	9,861	18%	1,209	
405-561-532-30468	MAINTENANCE OF SERVICES - GAS	6,000	6,000	0	0	0	6,000	0%	0	
405-561-532-30491	OTHER OPERATING EXPENSE	500	500	0	26	0	474	5%	67	
405-561-532-30520	OPER SUPP-WATER HEATERS	2,000	2,000	0	0	0	2,000	0%	0	
405-561-532-30521	OPERATING SUPPLIES	200	200	0	0	0	200	0%	2	
405-561-532-30522	OPERATING SUPPLIES - UNIFORMS	1,600	1,600	104	956	0	644	60%	577	actual exp
405-561-532-60644	EQUIPMENT	134,000	30,000	0	0	0	30,000	0%	0	
405-561-532-60646	EQUIPMENT - FIBER OPTIC SYSTEM UPGRADE	0	104,000	0	0	0	104,000	0%	0	
	<b>TOTAL GAS DISTRIBUTION</b>	<b>288,421</b>	<b>288,421</b>	<b>11,990</b>	<b>74,179</b>	<b>0</b>	<b>214,242</b>	<b>26%</b>	<b>63,364</b>	
	<b>TOTAL GAS FUND</b>	<b>1,665,600</b>	<b>1,665,600</b>	<b>55,900</b>	<b>759,471</b>	<b>-</b>	<b>906,129</b>	<b>46%</b>	<b>850,945</b>	
	<b>REFUSE ADMINISTRATION</b>									
406-410-539-30320	ACCOUNTING & AUDITING SERVICES	11,543	11,543	0	4,950	0	6,593	43%	4,400	
406-410-539-30390	CONTINGENCY	42,205	42,205	0	0	0	42,205	0%	0	
406-410-539-30443	RESIDENTIAL REFUSE	645,386	645,386	0	267,724	0	377,662	41%	282,154	
406-410-539-30451	INSURANCE - PROPERTY LIABILITY & WC	23,068	23,068	0	10,020	0	13,048	43%	9,200	
406-410-539-30480	YARD/SOLID WASTE TIPPING FEES	91,671	91,671	0	47,264	0	44,407	52%	32,486	
406-410-539-31443	COMMERCIAL REFUSE	515,927	515,927	0	217,990	0	297,937	42%	220,151	
406-410-539-90990	TRANSFER PROFITS TO GF	34,600	34,600	2,883	17,298	0	17,302	50%	57,000	
406-410-539-91000	BUSINESS ACTIVITY SHARED EXP	45,300	45,300	3,775	22,650	0	22,650	50%	20,826	
	<b>TOTAL REFUSE ADMINISTRATION</b>	<b>1,409,700</b>	<b>1,409,700</b>	<b>6,658</b>	<b>587,897</b>	<b>0</b>	<b>821,803</b>	<b>42%</b>	<b>626,218</b>	
	<b>LANDFILL OPERATIONS</b>									
407-422-536-10120	REGULAR SALARIES & WAGES	72,890	72,390	3,774	20,169	0	52,221	28%	23,033	
407-422-536-10140	OVERTIME	2,575	2,575	96	593	0	1,982	23%	1,456	
407-422-536-10210	FICA TAXES	5,773	5,773	271	1,470	0	4,303	25%	1,789	
407-422-536-10220	RETIREMENT CONTRIBUTIONS	9,056	9,056	453	2,412	0	6,644	27%	2,759	
407-422-536-10230	LIFE & HEALTH INSURANCE	9,573	9,573	1,331	6,056	0	3,517	63%	5,053	
407-422-536-30312	ENGINEERING FEES	4,500	4,500	0	0	0	4,500	0%	0	
407-422-536-30346	MONITORING FEES	30,000	30,000	0	12,125	0	17,875	40%	1,933	
407-422-536-30430	UTILITIES	1,200	1,200	99	421	0	779	35%	278	
407-422-536-30462	REPAIR & MAINT-EQUIPMENT & TOOLS	500	500	17	17	0	483	3%	0	
407-422-536-30463	REPAIR & MAINT.-BUILDINGS & GROUNDS	2,100	2,100	58	1,996	0	104	95%	139	actual exp
407-422-536-30491	OTHER OPERATING EXPENSE	0	50	100	117	0	(67)	235%	6	actual exp
407-422-536-30493	TRAINING	1,000	1,450	0	1,705	0	(255)	118%	0	actual exp
407-422-536-90990	TRANSFER PROFIT	38,831	38,831	3,236	19,416	0	19,415	50%	18,000	
	<b>LANDFILL OPERATIONS</b>	<b>177,998</b>	<b>177,998</b>	<b>9,436</b>	<b>66,499</b>	<b>0</b>	<b>111,499</b>	<b>37%</b>	<b>54,446</b>	
	<b>TELECOMMUNICATIONS</b>									
508-539-539-10110	EXECUTIVE SALARIES & WAGES	54,164	54,164	3,666	22,021	0	32,143	41%	0	
508-539-539-10120	REGULAR SALARIES & WAGES	50,180	25,180	0	0	0	25,180	0%	21,643	
508-539-539-10140	OVERTIME	846	846	0	0	0	846	0%	821	
508-539-539-10210	FICA	3,544	3,544	258	1,561	0	1,983	44%	1,581	
508-539-539-10220	RETIREMENT CONTRIBUTIONS	7,414	7,414	440	2,639	0	4,775	36%	2,594	
508-539-539-10230	LIFE & HEALTH INSURANCE	10,229	10,229	903	5,588	0	4,641	55%	5,119	
508-539-539-30341	CONTRACTUAL SERVICES	70,000	55,000	1,075	23,900	0	31,100	43%	14,597	
508-539-539-30402	TRAVEL EXPENSE	2,000	2,000	0	0	0	2,000	0%	0	
508-539-539-30403	GAS & DIESEL	1,804	1,804	0	0	0	1,804	0%	166	
508-539-539-30410	TELEPHONE	1,848	1,848	(244)	413	0	1,435	22%	(1,447)	
508-539-539-30430	UTILITIES	10,000	10,000	322	2,507	0	7,493	25%	4,399	
508-539-539-30491	OTHER OPERATING EXPENSES	20,000	60,000	0	48,538	0	11,462	81%	1,962	actual exp
508-539-539-60644	EQUIPMENT	15,000	15,000	4,171	7,072	0	7,928	47%	2,514	
	<b>TOTAL TELECOMMUNICATIONS</b>	<b>247,029</b>	<b>247,029</b>	<b>10,591</b>	<b>114,238</b>	<b>0</b>	<b>132,791</b>	<b>46%</b>	<b>53,949</b>	



Account Number	Description	Approved Budget 10/1/2019	Adjusted Budget 03/31/2020	MTD Actual Amount 03/31/2020	YTD Actual Amount 03/31/2020 Without FY 2019 Encumbrances	FY2019 Encumbrance Remaining	Remaining Budget Balance as of 03/31/2020	50%	PRIOR YTD Amount 03/31/2019	COMMENTS
	<b>TOTAL ENTERPRISE FUND</b>	26,462,158	28,891,904	1,077,181	11,372,271	545,900	17,519,632	39%	12,293,102	
	<b>TOTAL FUNDS</b>	36,315,528	39,416,467	1,886,745	16,336,447	628,641	23,080,725	41%	16,141,787	
	<b>PRIOR YR 2019 ENCUMBRANCES</b>		(850,580)							
	<b>FY 2020 TOTAL FUND</b>		38,565,887							
	<b>FY 2019 ENCUMBRANCES</b>				<b>BEGINNING BAL</b>	<b>REMAINING BAL</b>				
	FIRE BURN HOUSE				75,000	75,000				
	RE-ROOFING PROGRAM				229,680	7,741				
	ELECTRIC TRANSFORMERS				545,900	545,900				
	<b>TOTAL</b>				<b>850,580</b>	<b>628,641</b>				

Account Number	Account Description	Annual Budget 10/1/2019	Adjusted Budget	YTD 3/31/2020	OVER (UNDER)	50%	YTD 3/31/2019
<b>BUDGET TO ACTUAL REVENUES</b>							
	<b>GEN FUND REV</b>						
001-311-10000	CURRENT AD VALOREM TAX	1,105,818	1,105,818	904,715	(201,103)	82%	195,210
001-312-41000	SALES-LOCAL OPTION GAS TAX	250,000	250,000	150,137	(99,863)	60%	86,664
001-312-60000	LOCAL GOV INFRASTRUCTURE SURTAX	500,000	500,000	273,249	(226,751)	55%	232,600
001-314-80000	UTILITY SERVICE TAX - PROPANE	11,550	11,550	4,141	(7,409)	36%	4,430
001-315-00000	COMMUNICATION SERVICES TAX	214,000	214,000	108,258	(105,742)	51%	98,807
001-321-10000	PROFESSIONAL & OCCUPATION LICENSE	11,000	11,000	4,980	(6,021)	45%	16,858
001-321-11000	COMPETENCY LICENSE	800	800	0	(800)	0%	775
001-322-10000	PERMITS	120,000	120,000	83,451	(36,549)	70%	52,479
001-329-10000	OTHER LICENSES, FEES & PERMITS	3,811	3,811	275	(3,536)	7%	3,550
001-331-50000	FEMA REIMBURSEMENT MICHAEL	400,000	400,000	0	(400,000)	0%	70,000
001-334-49000	State Grant - Transportation	360,000	360,000	191,265	(168,735)	53%	351,000
001-335-12000	STATE REVENUE SHARING PROCEEDS	300,000	300,000	159,868	(140,132)	53%	160,975
001-335-14000	STATE - MOBILE HOME LICENSE	1,400	1,400	1,117	(283)	80%	790
001-335-15000	STATE - ALCOHOLIC BEVERAGE LICENSE	3,000	3,000	3,631	631	121%	5,884
001-335-17000	STATE - D O T REIMBURSEMENT	90,000	90,000	7,250	(82,750)	8%	95,866
001-335-18000	STATE - HALF CENT SALES TAX	300,000	300,000	148,515	(151,485)	50%	124,116
001-335-23000	FIREFIGHTERS SUPP COMPENSATION FUND	1,500	1,500	810	(690)	54%	(480)
001-335-41000	STATE - REBATE ON MUN VEH FUEL TAX	9,000	9,000	5,671	(3,329)	63%	300
001-335-43000	STATE DEPARTMENT OF HIGHWAY PATROL	0	0	340	340	100%	0
001-335-50000	STATE - ECONOMIC DEVELOPMENT	75,000	75,000	0	(75,000)	0%	0
001-340-21000	SERVICES - COUNTY FIRE PROTECTION	460,000	460,000	230,000	(230,000)	50%	200,574
001-340-21500	SERVICES-FIRE INSPECTIONS	2,500	2,500	115,852	113,352	4634%	948
001-340-21750	SERVICES - CROSSING GUARDS	150	150	0	(150)	0%	0
001-341-50000	SALE OF SOD	4,000	4,000	0	(4,000)	0%	0
001-347-21000	REVENUE - BASEBALL	8,681	8,681	0	(8,681)	0%	2,850
001-347-22000	REVENUE - FOOTBALL	5,695	5,695	1,284	(4,411)	23%	9,885
001-347-23000	REVENUE - BASKETBALL	0	0	5,215	5,215	0%	1,680
001-347-24000	REVENUE - DAY CAMP	3,780	3,780	0	(3,780)	0%	0
001-347-25000	REVENUE - CHEERLEADING	0	0	(60)	(60)	0%	35
001-347-26000	REVENUE - SOFTBALL	1,600	1,600	0	(1,600)	0%	3,600
001-347-27000	REVENUE - OTHER ACTIVITY FEES	17,000	17,000	4,279	(12,721)	25%	(2,642)
001-347-30000	RENT ON FACILITIES	0	0	5,877	5,877	100%	18,340
001-347-30010	RENTAL TANYARD CREEK	2,600	2,600	0	(2,600)	0%	0
001-347-46993	QuincyFest Vendors	420	420	0	(420)	0%	0
001-347-50000	COKE FUND REVENUE	0	0	331	331	0%	39
001-359-10000	OTH FINES & FORFEITS	35,500	35,500	17,606	(17,894)	50%	24,804
001-361-10000	INTEREST INC ON INVESTMENTS	7,000	7,000	0	(7,000)	0%	16,000
001-361-13000	UNREALIZED GAIN	10,000	10,000	0	(10,000)	0%	35,000
001-364-11000	SALE OF LAND - HILLCREST CEMETERY	12,000	12,000	16,250	4,250	135%	1,650
001-364-12000	SALE OF LAND - SUNNYVALE CEMETERY	35,000	35,000	22,880	(12,120)	65%	10,550
001-366-00000	WALMART - FIRE SAFETY GRANT	0	0	5,000	5,000	100%	(500)
001-366-00521	WALMART GRANT - POLICE	0	5,000	0	(5,000)	0%	0

Account Number	Account Description	Annual Budget 10/1/2019	Adjusted Budget	YTD 3/31/2020	OVER (UNDER)	50%	YTD 3/31/2019
001-366-10000	OFFICE OF ATTORNEY GENERAL VOCA GRANT	0	16,000	0	(16,000)	0%	0
001-366-10001	GADSDEN COUNTY FIRE TRAINING STATION	0	75,000	0	(75,000)	0%	0
001-366-10003	FLORIDA DEO RIF GRANT	0	148,900	0	(148,900)	0%	0
001-366-10004	FLORIDA DEM HURRICANE MICHAEL GRANT	0	121,613	0	(121,613)	0%	0
001-366-10010	HILLSIDE PARK GRANT	50,000	50,000	0	(50,000)	0%	0
001-369-90000	OTHER MISCELLANEOUS REVENUES	84,000	84,000	20,774	(63,226)	25%	64,182
001-369-92000	CRA Administrative Fees	0	20,000	8,335	(11,665)	42%	5,000
001-369-95000	Insurance Proceeds	120,000	100,000	261	(99,739)	0%	(160,503)
001-382-10000	CONTRIBUTION FR INTER OPER-ELECTRIC	4,360,899	4,360,899	2,180,448	(2,180,451)	50%	2,008,790
001-382-20000	CONTRIBUTION FR INTER OPER-GAS FUND	349,981	349,981	174,990	(174,991)	50%	188,107
001-382-30000	CONTRIBUTION FR INTER OPER-WATER FD	37,215	37,215	18,606	(18,609)	50%	90,000
001-382-40000	CONTRIBUTION FR INTER OPER-REFUSE	34,600	34,600	17,298	(17,302)	50%	57,000
001-382-50000	CONTRIBUTION FR INTER OPER-SEWER FD	115,038	115,038	57,522	(57,516)	50%	60,000
001-382-60000	CONTRIBUTION FR INTER OPER LANDFILL	38,831	38,831	19,416	(19,415)	50%	18,000
001-389-00000	USE OF FUND BALANCE	300,000	300,000	0	(300,000)	0%	305,413
	<b>TOTAL GENERAL FUND REVS</b>	<b>9,853,370</b>	<b>10,219,883</b>	<b>4,969,833</b>	<b>(5,250,050)</b>	<b>49%</b>	<b>4,458,627</b>
	<b>COMMUNITY REDEVELOPMENT FUND</b>						
002-341-00000	CRA TIF FUNDS	291,441	291,441	0	(291,441)	0%	249,662
002-341-10000	TIF FUNDS REVENUE	164,829	164,829	168,102	3,274	102%	(32,203)
002-361-10000	INTEREST REVENUE	0	0	258	258	100%	(729)
002-385-00000	CREDIT LINE	135,000	135,000	64,100	(70,900)	47%	0
002-389-00000	USE OF FUND BALANCE	29,646	29,646	0	(29,646)	0%	300,000
	<b>TOTAL CRA REVENUE</b>	<b>620,915</b>	<b>620,915</b>	<b>232,461</b>	<b>(388,455)</b>	<b>37%</b>	<b>516,729</b>
	<b>BUSINESS ACTIVITY AND CUSTOMER</b>						
<b>400-381-10000</b>	<b>INTERFUND TRANSFER</b>	<b>494,631</b>	<b>494,631</b>	<b>247,314</b>	<b>(247,317)</b>	<b>50%</b>	<b>239,459</b>
	<b>ENTERPRISE FUND REVENUES</b>						
	<b>SEWER</b>						
402-331-35000	EPA Grant Reimbursement	0	531,028	0	(531,028)	0%	0
402-331-35001	FLORIDA DEM HURRICANE MICHAEL GRANT	0	3,300	0	(3,300)	0%	0
402-331-36000	CDBG GRANT	735,000	735,000	2,000	(733,000)	0%	0
402-331-37000	SAND & GRIT GRANT	172,850	149,000	149,000	0	100%	0
402-331-38000	FLORIDA DEO GAA GRANT	0	75,000	0	(75,000)	0%	0
402-343-10000	SALES	2,044,858	2,042,552	986,710	(1,055,842)	48%	1,012,395
402-343-16000	CONNECTIONS	2,500	2,500	1,764	(736)	71%	2,500
402-343-17000	FORFEITED DISCOUNTS - PENALTIES	20,000	20,000	15,436	(4,564)	77%	7,768
402-343-50000	SEWER SURCHARGE O/S	60,000	60,000	27,520	(32,480)	46%	34,019
402-361-10000	INTEREST REVENUE	53	53	584	532	1113%	(1,167)
402-381-10000	INTERFUND TRANSFER	347,944	131,250	77,084	(54,166)	59%	0
402-381-39000	CLEAN WATER SRL GRANT	0	298,000	0	(298,000)	0%	0
402-389-90000	LOAN PROCEEDS	80,945	80,945	0	(80,945)	0%	0
402-389-90001	USE OF RETAINED EARNINGS	0	242,850	0	(242,850)	0%	117,956
	<b>TOTAL SEWER REV</b>	<b>3,464,150</b>	<b>4,371,478</b>	<b>1,260,099</b>	<b>(3,111,379)</b>	<b>29%</b>	<b>1,173,471</b>

Account Number	Account Description	Annual Budget 10/1/2019	Adjusted Budget	YTD 3/31/2020	OVER (UNDER)	50%	YTD 3/31/2019
	<b>ELECTRIC</b>						
403-331-35000	FLORIDA DEM HURRICANE MICHAEL	0	478,807	1,000,000	521,193	209%	0
403-343-11000	RESIDENTIAL SALES	5,586,000	5,586,000	2,582,635	(3,003,365)	46%	2,879,563
403-343-12000	COMMERCIAL SALES	7,138,669	7,138,669	3,443,269	(3,695,400)	48%	3,242,775
403-343-13000	INDUSTRIAL SALES	1,400,000	1,400,000	674,007	(725,993)	48%	797,890
403-343-14000	STREET LIGHTING SALES	100,000	100,000	81,550	(18,450)	82%	99,766
403-343-15000	INTERDEPARTMENTAL SALES	325,000	325,000	135,913	(189,087)	42%	101,277
403-343-16000	CONNECTIONS	10,000	10,000	8,100	(1,900)	81%	16,006
403-343-16500	Hurricane Michael Surcharge	961,300	961,300	495,539	(465,761)	52%	376,182
403-343-17000	FORFEITED DISCOUNTS - PENALTIES	140,823	140,823	85,687	(55,136)	61%	68,997
403-343-18500	SPECIAL PROJECT - MATERIAL SALES	420	420	2,612	2,192	622%	(73,348)
403-343-19000	CUT ON/OFF FEES	31,500	31,500	21,877	(9,623)	69%	18,194
403-343-24000	TRANSFORMER RENT	8,715	8,715	4,229	(4,486)	49%	4,075
403-343-27000	MISCELLANEOUS CHARGES	7,350	7,350	2,110	(5,240)	29%	(2,275)
403-343-28000	REIMBURSEMENT-HURRICANE IRMA	123,868	123,868	4,133	(119,734)	3%	0
403-343-29000	POLE RENT-CABLEVISION	25,000	25,000	0	(25,000)	0%	(916)
403-343-90000	MISCELLANEOUS REVENUES	315	315	2,534	2,219	805%	300
403-361-10000	INTEREST REVENUE	0	0	1,883	1,883	100%	(5,244)
403-389-90000	LOAN PROCEEDS	379,818	379,818	0	(379,818)	0%	3,000,000
403-389-90001	USE OF RETAINED EARNINGS	0	450,000	0	(450,000)	0%	0
	<b>TOTAL ELECTRIC REV</b>	<b>16,238,778</b>	<b>17,167,585</b>	<b>8,546,079</b>	<b>(8,621,507)</b>	<b>50%</b>	<b>10,523,242</b>
	<b>WATER</b>						
404-331-35000	FLORIDA DEM HURRICANE MICHAEL	0	47,712	0	(47,712)	0%	0
404-343-10000	SALES	1,652,112	1,652,112	852,715	(799,397)	52%	776,768
404-343-15000	INTERDEPARTMENTAL SALES	100,000	100,000	46,858	(53,142)	47%	98,344
404-343-16000	CONNECTIONS	10,000	10,000	19,157	9,157	192%	(14,143)
404-343-17000	FORFEITED DISCOUNTS-PENALTIES	21,000	21,000	12,635	(8,365)	60%	9,321
404-343-19000	CUT ON/OFF FEES	300	300	0	(300)	0%	300
404-343-27000	MISCELLANEOUS CHARGES	6,000	6,000	8,916	2,916	149%	4,998
404-343-30000	WATER SURCHARGE O/S	95,000	95,000	45,203	(49,797)	48%	50,516
404-361-10000	INTEREST REVENUE	6,000	6,000	1,873	(4,127)	31%	2,581
404-361-13000	UNREALIZED GAIN	7,000	7,000	0	(7,000)	0%	7,000
404-381-10000	INTERFUND TRANSFER	165,000	50,000	50,000	0	100%	0
404-389-90000	LOAN PROCEEDS	80,945	80,945	0	(80,945)	0%	0
404-389-90001	USE OF RETAINED EARNINGS	0	115,000	0	(115,000)	0%	0
	<b>WATER</b>	<b>2,143,357</b>	<b>2,191,069</b>	<b>1,037,358</b>	<b>(1,153,712)</b>	<b>47%</b>	<b>935,684</b>

Account Number	Account Description	Annual Budget 10/1/2019	Adjusted Budget	YTD 3/31/2020	OVER (UNDER)	50%	YTD 3/31/2019
	<b>GAS</b>						
405-343-10000	GAS SALES	1,459,455	1,459,455	710,521	(748,934)	49%	544,151
405-343-15000	GAS INTERDEPARTMENTAL SALES	9,000	9,000	5,038	(3,963)	56%	5,801
405-343-16000	GAS CONNECTIONS	2,100	2,100	2,396	296	114%	1,746
405-343-17000	GAS FORFEITED DISCS-PENALTIES	14,000	14,000	7,831	(6,169)	56%	3,057
405-343-19000	GAS CUT ON/OFF FEES	100	100	157	57	157%	100
405-343-27000	GAS OTHER CHARGES	0	0	40	40	100%	(143)
405-361-10000	INTEREST REVENUE	0	0	392	392	100%	(872)
405-369-90000	MISCELLANEOUS REVENUE	100,000	100,000	1,443	(98,557)	1%	96,400
405-389-90000	LOAN PROCEEDS	80,945	80,945	0	(80,945)	0%	0
	<b>TOTAL GAS REV</b>	<b>1,665,600</b>	<b>1,665,600</b>	<b>727,817</b>	<b>(937,783)</b>	<b>44%</b>	<b>650,241</b>
	<b>REFUSE</b>						
406-343-11000	RESIDENTIAL SALES	744,000	744,000	364,508	(379,492)	49%	360,652
406-343-12000	COMMERCIAL SALES	504,600	504,600	260,251	(244,349)	52%	242,488
406-343-15000	YARD TRASH COLLECTION	145,600	145,600	71,499	(74,101)	49%	70,065
406-343-17000	FORFEITED DISCOUNTS-PENALTIES	15,500	15,500	9,565	(5,935)	62%	6,674
	<b>TOTAL REFUSE REV</b>	<b>1,409,700</b>	<b>1,409,700</b>	<b>705,824</b>	<b>(703,876)</b>	<b>50%</b>	<b>679,879</b>
	<b>LANDFILL</b>						
407-343-44000	GARBAGE TIPPING FEES	177,998	177,998	91,139	(86,859)	51%	84,912
	<b>TELECOMMUNICATION</b>						
508-381-00010	Non-Operating Transfer	136,000	136,000	56,028	(79,972)	41%	12,936
508-381-10000	INTERFUND TRANSFER FROM GENERAL FUN	60,000	60,000	30,000	(30,000)	50%	48,132
508-381-20000	INTERFUND TRNFR FROM ENTERPRISE FD	51,029	51,029	25,512	(25,517)	50%	25,465
508-381-30000	INTERFUND TRANSFER FROM CRA	0	0	498	498	100%	(2,500)
508-389-00000	OTHER REVENUE	0	0	1,772	1,772	100%	0
	<b>TOTAL TELECOMMUNICATIONS REV</b>	<b>247,029</b>	<b>247,029</b>	<b>113,810</b>	<b>(133,219)</b>	<b>46%</b>	<b>84,033</b>
	<b>TOTAL ENTERPRISE FND REVS</b>	<b>26,462,159</b>	<b>28,346,006</b>	<b>12,961,900</b>	<b>(15,384,106)</b>	<b>46%</b>	<b>14,887,649</b>
	<b>TOTAL REVENUES</b>	<b>36,315,528</b>	<b>38,565,888</b>	<b>17,931,732</b>	<b>(20,634,156)</b>	<b>46%</b>	<b>19,346,276</b>
	<b>BUDGET ADJUSTMENT</b>		<b>(2,250,360)</b>				
	<b>ORIGINAL BUDGET</b>		<b>36,315,528</b>				

# **CODE OF ETHICS**

# **QUINCY MAIN STREET**

**Commissioner Bass-Prieto**

## **Vancheria Perkins**

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**From:** Freida Bass-Prieto  
**Sent:** Wednesday, April 15, 2020 9:07 AM  
**To:** Jack McLean  
**Subject:** Agenda Item  
**Attachments:** Public Code of Ethical Conduct\_final\_10\_28\_2013\_201402191119432677.pdf

Mr. McLean,

Could you please add Code of Ethics to the April 28th agenda? Also, I have attached a sample from the City of Dunnellon Florida and am asking that it be provided in the agenda or to the Commissioners for discussion.

Thank you,

Freida Bass-Prieto

850-583-7200 office fprieto@myquincy.net

**EXHIBIT "A"**

**City of Dunnellon  
Public Code of Ethical Conduct  
Adopted by the Dunnellon City Council  
October 28, 2013**

**Preamble**

The citizens and businesses of Dunnellon are entitled to have a fair, ethical and accountable local government process which has earned the public's full confidence for integrity. Good ethics in government is about open and honest discussion between all public stakeholders.

The effective functioning of democratic government therefore requires that:

All public business will be transacted in the public arena, meaning open and duly announced public forums.

Public officials, both elected and appointed, comply with both the letter and spirit of the laws and policies affecting the operations of government.

Public officials and city board/commission members be independent, impartial and fair in their judgment and actions; public office be used for the public good, not for personal gain; and public deliberations and processes be conducted openly, unless legally confidential, in an atmosphere of respect and civility.

Any person addressing public business before the City Council and boards/commissions complies with the spirit of the laws and policies affecting the operations of government.

To this end, the Dunnellon City Council has adopted a Public Code of Ethical Conduct to assure public confidence in the integrity of local government, and provide for an effective and fair public process.

**1. Act in the Public Interest**

Recognizing that stewardship of the public interest must be their primary concern, City Council and board/commission members will work for the common good of the people of Dunnellon and not for any private or personal interest; and, they will assure fair and equal treatment of all persons, claims and transactions coming before the Dunnellon City Council and boards/commissions



## **2. Comply with the Law**

City Council and board/commission members shall comply with the laws of the nation, the State of Florida and the City of Dunnellon in the performance of their public duties. These laws include, but are not limited to: the United States and Florida constitutions; the Florida State Code of Ethics; the Florida State Sunshine Laws; the Dunnellon City Charter; laws pertaining to conflicts of interest, election campaigns, financial disclosures, employer responsibilities, and open processes of government; and City ordinances and policies.

City Council and board/commission members will err on the side of more public disclosure, not less. Council and board/commission members will disclose when even the appearance of a conflict of interest might exist to promote integrity with the public process.

## **3. Conduct of City Council and Board/Commission Members**

The professional and personal conduct of members must be above reproach and avoid even the appearance of impropriety. Members shall refrain from abusive conduct, personal charges or verbal attacks upon the character or motives of other members of Council, boards and commissions, the staff or public.

## **4. Respect for Process**

Members shall perform their duties in accordance with the processes and rules of order established by the City Council and board/commissions governing the deliberation of public policy issues; actively solicit meaningful involvement of the public; and support implementation of policy decisions of the City Council by City staff.

## **5. Conduct of Council and Board/Commission Members at Public Meetings**

Members shall prepare themselves for public issues; listen courteously and attentively to all public discussions before the body; and focus on the business at hand. They shall refrain from interrupting other speakers; making personal comments not germane to the business of the body; or otherwise interfering with the orderly conduct of meetings.

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Prior to decisions by the full board or commission, the Chair shall allow the public to participate and comment on specific agenda items of a legislative or administrative nature. Prior to making comments, each person wishing to address the board/commission should fill out a form provided by the City to give his/her name and address. If the person so chooses, (s)he can indicate his or her designation of a representative to speak for him or her on the proposition.

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*Exceptions when public participation is not required.* The right of the public to a reasonable opportunity to be heard does not apply:

When an action of the board/commission must be taken to deal with an emergency situation affecting the public health, welfare, or safety, if compliance with the requirements for public participation would cause an unreasonable delay in the ability of the City to act;

When an official act involves a ministerial act, including but not limited to, approval of minutes; and

When a public hearing is held before the board/commission acting in its quasi-judicial capacity, pursuant to a separate Resolution of Council. This paragraph does not affect the right of a person to be heard as otherwise provided by law.

## **7. Conduct of the Public at Public Forums**

Members of the public in attendance at public forums should listen courteously and attentively to all public discussions before the body; and focus on the business at hand. They shall refrain from interrupting other speakers; making personal comments not germane to the business of the body; or otherwise interfering with the orderly conduct of meetings.

At the outset of public discussion, the Chair will ask all members of the public addressing City Council and boards/commissions on a specific project or proposal to disclose any personal interest or relationship; and any business, professional, or financial interests with any individual, group, project or proposal regarding the subject matter under review. Members of the public

should always err on the side of more public disclosure, not less, in order to provide integrity to the public process.

#### **8. Decisions Based on Merit**

Members of City Council and boards/commissions shall base their decisions on the merits and substance of the matter at hand, rather than on unrelated considerations.

#### **9. Communication**

Council and board/commission members shall publicly share substantive information that is relevant to a matter under consideration by the Council or boards/commissions, which they may have received from sources outside of the public decision-making process.

#### **10. Conflict of Interest**

In order to assure their independence and impartiality on behalf of the common good, members shall not use their official positions to influence government decisions in which they have a material financial interest, where they have an organizational responsibility, or personal relationship which may give the appearance of a conflict of interest.

City Council members will fully and publicly disclose any business, professional, or financial interests with any individual, group, project or proposal that comes before the City at the outset of public discussion. City Council members will excuse themselves from any decision making process where they have any such interest.

#### **11. Gifts and Favors**

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#### **12. Confidential Information**

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#### **19. Implementation**

As an expression of support for good government and ethical conduct expected of City Council, board/commission members and the public, the Dunnellon Public Code of Ethical Conduct is intended to be self-enforcing. It therefore becomes most effective when all stakeholders are thoroughly familiar with it, embrace its provisions, and hold each other accountable to the process.

For this reason, ethical standards shall be included in the regular orientations for candidates for City Council, applicants to board and commissions, and newly elected and appointed officials. Members entering office shall sign a statement affirming they read and understood the City of Dunnellon Public Code of Ethical Conduct. In addition, the entire code will be made available to the public, and posted on the City web site.

**Dunnellon Boards and Commissions  
MEMBER STATEMENT**

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\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board/Commission Member  
Signature

\_\_\_\_\_  
Board/Commission which I serve

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Date

\_\_\_\_\_  
Board/Commission Member  
Signature

\_\_\_\_\_  
Board/Commission which I serve

# MEMORANDUM

FROM: Quincy Main Street

TO: Quincy City Commissioners

DATE: April 23, 2020

RE: CITY OF QUINCY FUNDING SUPPORT REQUEST FROM QUINCY MAIN STREET

Dear City Commissioners:

The Quincy Main Street Board and its Executive Director, Penny O'Connell, submit this funding request for your consideration. We understand that this fiscal year is nearly complete and that we are in the middle of an unforeseen pandemic, thus, we have compiled a set of deliverables that we think are potentially attainable. It is difficult to make forecasts with the current state of affairs related to the COVID-19 shut down. Thus, we have some contingencies and seek some possible considerations on timelines. We ask that you review our proposal below on how we would endeavor to provide deliverables for the funding that we seek from the city for the current fiscal year.

<u>Cost</u>	<u>Activity</u>
\$15,000	Operational costs associated with the administration of QMS
\$13,000	Quincy Fest in early to mid October 2020. If the county/region remains in a state of emergency an alternative plan is for us to do a Christmas Bash in December. It is too far away to consider a third option at this time. Additionally, these dates fall outside of the current fiscal year. Thus, we are seeking allowances for this timeline.
\$2,000	Food Truck Friday for the months of June-September, 2020 .
\$1,500	Provide professional analysis and design of the Kelly Lot furnishing enhancements ie., benches, bike rack, trash receptacle, other landscaping plus cost opinions for these items.
\$5,000	Provide consulting services to study the facade of vacant buildings (5-6) in need of repair by professional designers with years of experience and expertise. The work product will provide design studies for each building, a front elevation depicting colors, awnings and an opinion of construction cost for each.
\$36,500	<b>Total cost of expenditures exceeds requested fiscal support</b>

We are also in agreement with the Commissioners' desire for fiscal accountability. We will provide the city commissioners with written documentation on our use of the funds in quarterly updates and in-person around the time of the city budget workshops or some other designated time that works for both the city and QMS.

Quincy Main Street is devoted to improving Downtown Quincy, specifically our 9-block historic district. We are a diverse board of community members from all ethnic groups who are committed to providing programming for the City of Quincy that can be enjoyed by the entire community.

# QUINCYCRA

Quincy Community Redevelopment Agency

24APRIL2020

QUINCY CRA BOARD  
404 West Jefferson Street  
Quincy, Florida 32351

RE: Quincy Main Street CRA Grant Expenditure Report

Dear QCRA Board Members:

Please accept this correspondence as a formal review of Quincy Main Street's use of grant funding provided by the Quincy CRA for the period of FY2018-2019. The following list of expenditures has been verified by the invoices or other records attached as supporting documentations.

	<u>USE of FUNDS</u>
QMS Grant from QCRA	\$39,000.00
Less Beautification Projects	-\$22,196.50
Less Economic Development Tasks	<u>-\$10,000.00</u>
Unspent Balance	\$6,803.50*

*\*approximately \$4,600.00 of the unspent balance will be encumbered to purchase the remaining trash receptacles and banners for the Franklin/Adams Street Redevelopment Project.*

Quincy Main Street (QMS) was responsible for purchases or tasks related to beautification of the CRA District and economic development assistance activities.

Beautification:

1. Trash Receptacles. Invoice Number 15118.01 confirms that Quincy Main Street paid for 5 trash receptacles with dome covers in the amount of \$4,380.00. Notes from former QMS Executive Director dated March 18, 2019 provides support that the trash cans were purchased to fulfill this QMS deliverable. The trash receptacles were installed by Quincy Public Works per notes provided by Mr. Reggie Bell. The total budget for this item was \$5,500 of which \$1,120.00 has



not been expended. However, QMS has committed to purchasing two new trash receptacles with covers, at a cost of approximately \$1,600.00\*, to be located on the Franklin/Adams Redevelopment Project.

2. Banners. The three banners have not been purchased yet. Consequently, the budgeted amount of \$3,000.00 has not been expended. The three banners are to be installed on light poles that will be located on the Franklin/Adams Street Redevelopment Project. The QMS has committed to purchasing the banners, in the amount of \$3,000.00\*, once the lighting for the site is installed by the QCRA.
3. Way-Finder Signage. Invoice Number DP34387 confirms that QMS paid \$17,816.50 of \$35,633.00 for this item. The balance of this item will be paid by a state grant. The total budget for this item in the QCRA grant to QMS was \$20,500.00. The unspent balance is \$2,683.50. It should be noted that two additional tasks were part of this item, a mural and soundstage enhancements. It has been determined by the QCRA and its architect that the wall upon which the mural was to be painted is damaged beyond reasonable repair. Consequently, a mural cannot be painted there. However, QMS has secured 25 Natchez Crape Myrtle trees in the amount of \$3,850.00 to be installed on the site to enhance the overall aesthetic appeal on the Franklin/Adams Redevelopment Project and obscure the damaged wall. Finally, the soundstage enhancements have not been installed. However, QMS has committed to employing its resources for ensuring quality sound-work for QMS events.

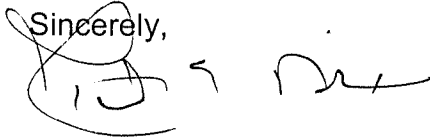
#### Economic Development:

- A. Downtown Business Survey. Completed. The total budget for this item was \$5,000.00. QMS staff and volunteers coordinated the completion of this item in-house. Funds were expended to cover staff time and related materials and production costs. The Survey may be viewed at: [https://www.quincymainstreet.org/wp-content/uploads/2020/02/QuincyMainStreetBusinessAssetGuide\\_2020.pdf](https://www.quincymainstreet.org/wp-content/uploads/2020/02/QuincyMainStreetBusinessAssetGuide_2020.pdf)
- B. Business Asset Guide Completed. The budget for this item was \$2,500.00. This item was coordinated in-house by QMS staff. Funding was used to cover staff time and project-related expenses to the organization. This item may be viewed at <https://www.quincymainstreet.org/historic-quincy-walking-tour-audio-app-is-now-available/>.
- C. Existing Business Capacity-Building Training. Completed (see flyers). The total budget for this item was \$2,500.00. QMS partnered with several regional entities to host small business training workshops. Funds were used to cover staff time,

copied materials and facilitate a reduced rate for attendees participating in TCC's Entrepreneurial Boot Camp in Quincy.

Should there be any questions or clarification required, please feel free to contact me at your earliest convenience.

Sincerely,

A handwritten signature in black ink, appearing to read "Rob Nixon", written in a cursive style.

Rob Nixon  
QCRA Manager

## TRASH RECEPTACLES



# REP SERVICES, INC.

Experts at Play & Outdoor Spaces

581 Technology Park, STE 1009 · Lake Mary, FL 32746-7127 · 407.831.9658 (P) · 866.232.8532 (F)

Account No: 024115

## Invoice

Page 1 of 1

Invoice No: 15118.01.01

Invoice To: Alex Sink  
Quincy Main Street, Inc  
104-A North Adams Street  
Quincy, FL 32351

Ship To: Reggie Bell  
City of Quincy  
1650 Selman Road  
Quincy, FL 32351-2328

County: Gadsden

Customer PO

Project Name

Order No Inv Date Due Date

Payment Terms

SP 15118.01

Quincy Main Street

15118.01 08/21/18 09/20/18

Net 30

Vendor: DuMor

Proj Drawings:

Class	Part No	Qty	Description	Unit Price	Net Price	Ext Price
Receptacles	84-22	5 EA	22-GALLON ALL-STEEL RECEPTACLE WITH LINER	675.00	675.00	3,375.00
	DM	5 EA	DOME TOP RECEPTACLE COVER OPTION, IN LIEU OF STANDARD FLAT COVER	125.00	125.00	625.00
Freight: Prepaid Ship Method: Federal Express FOB: Destination Weight: 745 lbs				Product Subtotal:		\$4,000.00
				Freight Charge:		\$380.00
				DuMor Total:		\$4,380.00
				Grand Total:		\$4,380.00
				Amount Paid:		\$4,380.00
				Amount Due:		\$0.00

Please make your checks payable to Rep Services, Inc. and mail them to our address noted in the header.

We appreciate your prompt payment.

1.5% finance charge per month imposed on payments received after the due date.

Richard + Donaldson 9/20/18

7:30 started

NEW TRASH Can - ~~new~~ donut shop

Hair cut place - new TRASH Can

Leaf Theater - new TRASH Can

Work out place - new TRASH Can

Don Hair - NEW TRASH Can

9:50 ENDED

Cut Limb on - G.F. + A. + Valley DR

Took chainsaw to - Larry

Kill on - Denzel St.

went to landfill - pick up - Concrete

put up Stop Sign on - Valley + G.F. + DR. - 10:50 - 11:04

went Back To landfill pick up ~~up~~  
2 poles + 2 Bags Cement 11:10 - 11:22

March 18, 2019

Executive Director Report

- We received our city funding for the 2018-2019 fiscal year on 2/28/19. The city financial office approved \$39,000 of the original \$40,000 request for funding. This funding was distributed through the CRA and I am currently working with the CRA on our first set of items that we have agreed to complete as part of the funding agreement. The first deliverable was the trash receptacles that were installed in October 2018, and the second is a survey of the downtown businesses. The CRA will be providing first draft of the survey this week for any additional information that we would like to add or any revisions to existing survey. Funding did not include the \$13,000 that we receive for Quincyfest, so I am working with the city about future plans for the festival and funding.
- We continue to support the S. Adams St. project, headed by the CRA. Many of the businesses have requested an event once the renovations are completed. I have reached out to the CRA to see if they are interested in co-hosting an event, and they are interested in doing so. Construction should be completed in May, so details of event will be available in the coming weeks.
- The Florida Main Street spring quarterly conference is going to be held in Tallahassee on 4/28-4/30. I reached out to the state director and have organized hosting a tour of downtown Quincy for all of the state directors to attend. The tour will feature our Historic Walking tour, Gadsden Arts Center, Quincy Music Theater, and Marie Brooks Gallery. Directors will have the opportunity to get lunch at Damfinos after the tour, before returning to Tallahassee. I think this will be a great opportunity for us to show others what we are working on, and the potential of our downtown. Joe Munroe has agreed to co-lead the tour with me.

# WAY-FINDER SIGNAGE PROJECT

# CREATIVE SIGN DESIGNS

CONSULT. DESIGN. FABRICATE. INSTALL.

Return all correspondence to:  
12801 Commodity Place, Tampa, FL 33626

## DEPOSIT INVOICE

Invoice #: DP34387

Inv Date: 01/31/20  
Customer #: CRM020657  
Page: 5 of 5

<b>SOLD TO:</b> Quincy Main Street, Inc 104-A N. Adams St Quincy FL 32351	<b>JOB LOCATION:</b> Quincy Main Street, Inc 104-A N. Adams St Quincy FL 32351  REQUESTED BY: Dawn McMillan
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ORDERED BY	PO NUMBER	SALESPERSON	ORDER DATE	PAYMENT TERMS	DUE DATE
Dawn McMillan		Alex Bennett	10/28/19	50.0% Due Upon Receipt	03/31/20

QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	QUOTE #83588 Quincy Main Street, Inc. - City of Quincy Wayfinding		
1	QUOTE #83588A INSTALLATION SERVICE - (NOT A PHASED INSTALL)	\$8,316.00	\$8,316.00
1	QUOTE #83588B Quincy Main Street, Inc. - City of Quincy Wayfinding		
4	QUOTE #83588C DOUBLE-POST DOUBLE-SIDED WAYFINDING DIRECTORY SIGN - 2'-8" x 6'-5" x .080 ALUM PANEL PAINTED & CLEAR COATED, DIGITALLY PRINTED GRAPHICS APPLIED 1ST SURFACE w/ LUSTER LAM OVERLAY. MOUNTED TO (2) 3" x SCH 40 POLES W/ SB80 BASE & ROUND FINIALS, DIRECT BURIAL IN LANDSCAPE, MOT NOT INCLUDED. PERMITS NOT INCLUDED. IF REQUIRED, ADDITIONAL COST WILL BE ADDED TO FINAL INVOICE.	\$2,758.00	\$11,032.00
10	QUOTE #83588C2 SINGLE-POST SINGLE-SIDED WAYFINDING DIRECTORY SIGN - 1'-4" x 3'-2" x .080 ALUM PANEL PAINTED & CLEAR COATED, DIGITALLY PRINTED GRAPHICS APPLIED 1ST SURFACE w/ LUSTER LAM OVERLAY. MOUNTED TO (1) 3" x SCH 40 POLE W/ SB80 BASE & ROUND FINIAL. DIRECT BURIAL IN LANDSCAPE, MOT NOT INCLUDED. PERMITS NOT INCLUDED. IF REQUIRED, ADDITIONAL COST WILL BE ADDED TO FINAL INVOICE.	\$877.00	\$8,770.00
1	QUOTE #83588D GENERAL CONDITIONS: PROJECT COORDINATION, SURVEY, DELIVERY, FREIGHT, DESIGN AND FABRICATION DRAWINGS.	\$7,515.00	\$7,515.00
<p><i>Paid</i> <i>\$17,816.50</i> <i>✓ #1504</i> <i>2-18-2020</i></p>			
		TOTAL PROPOSAL AMOUNT	\$35,633.00
		*** FINAL INVOICE AMOUNT MAY VARY UPON COMPLETION ***	

PLEASE PAY THIS DEPOSIT AMOUNT: \$17,816.50







32 NORTH ADAMS ST  
QUINCY, IL 62422-2081  
TEL: 618-242-2299  
FAX: 618-242-2298  
EQ-TR-458

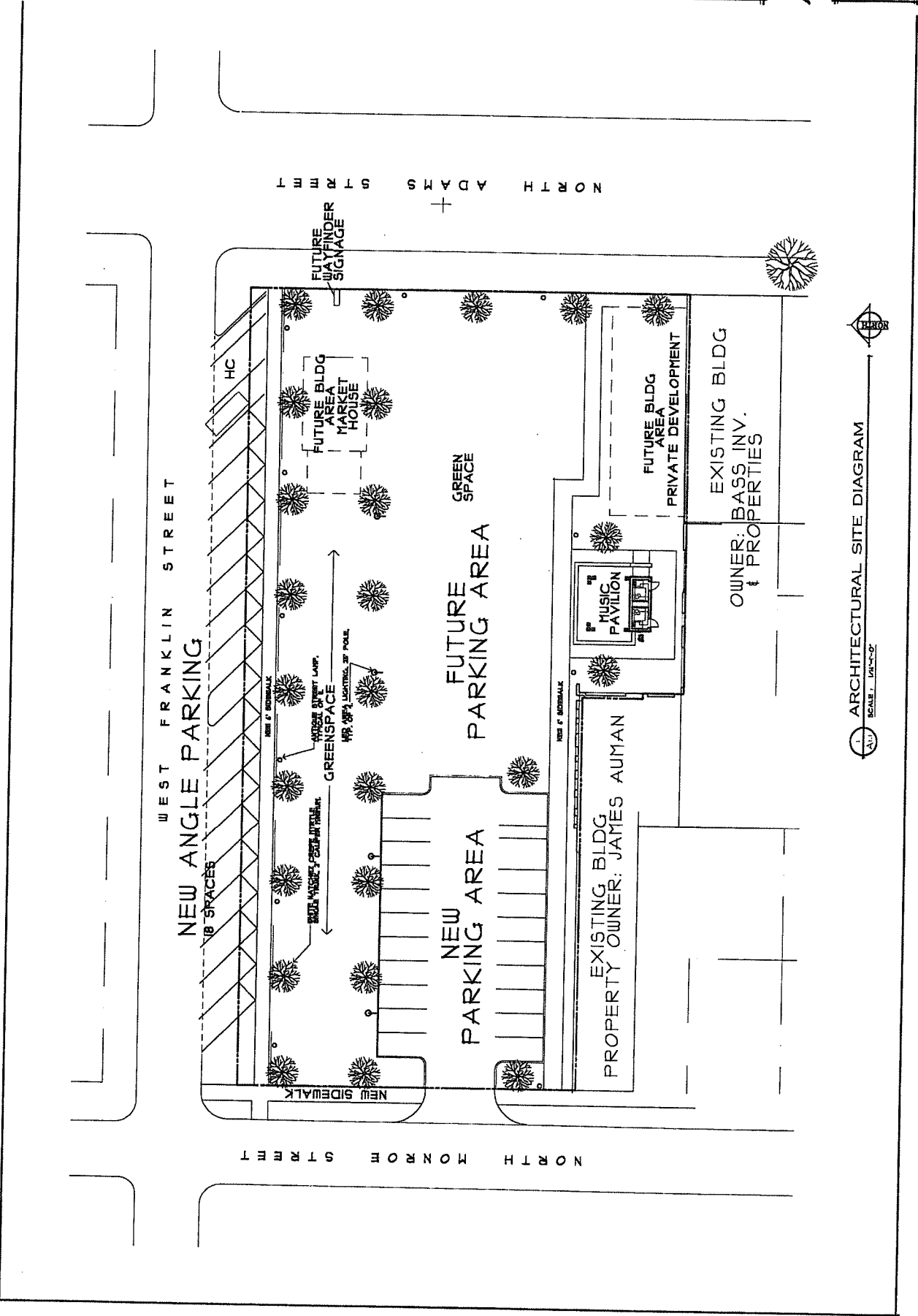
PRELIMINARY SITE DRAWINGS  
NEW FRANKLIN/ADAMS PARKING UPGRADES  
QUINCY COMMUNITY REDEVELOPMENT AGENCY

116 NORTH ADAMS STREET QUINCY, FLORIDA

DATE: 4/24/19  
REV: 3/10/20  
JOB NO: 18-04

A1.1

SHEET NO.



ARCHITECTURAL SITE DIAGRAM  
SCALE: 1/8"=1'-0"

## CAPACITY-BUILDING FLYERS



TCC GADSDEN CENTER PRESENTS

# ENTREPRENEURIAL BOOT CAMP

*Get the motivation you need to start or grow your very own business!*

**April 13 | 8 a.m. – 5 p.m. | \$75**

**Register Today ■ [gadsdenebootcamp18.eventbrite.com](https://gadsdenebootcamp18.eventbrite.com)**

TCC Gadsden Center | 223 Pat Thomas Parkway, Quincy | (850) 558-3620 | [GadsdenCenter@tcc.fl.edu](mailto:GadsdenCenter@tcc.fl.edu)



*The TCC Spark! program is sponsored by a five-year, \$300,000 grant from First Commerce Credit Union, a full service financial institution with locations throughout North Florida and South Georgia.*



U.S. Small Business  
Administration

## ***Gadsden County Small Business & Entrepreneur Event***

**Hosted by:  
Quincy Main Street &  
Gadsden County Chamber of Commerce**

This event will be held at the Gadsden County Chamber of Commerce, and will provide information, resources, and tools that one can use to help start or expand a small business, plus learn how to gain access to capital. You will also have the opportunity to network, speak one-on-one with each presenter plus walk away with a wealth of information, that will get you headed in the right direction of becoming successful. Seats are limited, so if you're planning on attending this **FREE** event, you must register to save your space!

**Monday, September 9, 2019**

**6:00 PM — 8:00 PM**

### **LOCATION:**

Gadsden County Chamber of Commerce  
208 N. Adams Street  
Quincy, Florida 32351

### **TOPICS:**

\* Access to Capital \* Business Development \* Grants \* Resources Available

**This is a free event to register online, go to [www.quincymainstreet.org](http://www.quincymainstreet.org) by phone call (850)662-1812 or email [info@quincymainstreet.org](mailto:info@quincymainstreet.org)**

*SBA's participation in this activity is not an endorsement of the views, opinions, products or services of any participant or other person or entity. All SBA programs and services are extended to the public on a nondiscriminatory basis.*

Sec. 2-60. - Rules of debate.

- (a) *Presiding officer's role.* The presiding officer of the commission may debate from the chair and without relinquishing the chair may move and second. He or she shall not be deprived of any of the rights and privileges of a commission member because of his or her acting as the presiding officer.
- (b) *Obtaining the floor.* Every person desiring to speak shall address the chair and, upon recognition by the presiding officer, shall confine himself or herself to the question under debate, avoiding all personalities and indecorous language.
- (c) *Interruptions.* A commission member or the public, once recognized, shall not be interrupted when speaking unless it is to call him or her to order or as otherwise provided in this section.
- (d) *Motion to limit debate.* A motion to limit debate shall take precedence over all motions, except a motion to adjourn, a point of order or a motion to table. None of such motions shall be debatable, and they shall require an affirmative vote of at least three commission members in order to carry.
- (e) *Order of recognition.* The commission members, the mayor and city officials shall be recognized first on any matter under discussion before any member of the public shall be allowed to address the commission, except as otherwise agendaed. If a public hearing is scheduled or agendaed, the hearing may be introduced by a brief presentation or report on the particular matter by the city manager or his designee or some other city official, as the presiding officer shall deem appropriate. Thereafter, members of the public in favor of the specific matter or proposal may be recognized and heard first, then those opposed to such matter or proposal shall be recognized and heard, then a brief rebuttal may be allowed in the discretion of the chair.

(Ord. No. [1058-2013](#), § 3, 10-8-13)