



HISTORY MONTH

City of Quincy

City Hall
404 West Jefferson Street
Quincy, Florida 32351
www.myquincy.net

Since 1825 An All American City
Quincy
...in the heart of Florida's Future

COMMISSION MEETING

Tuesday, February 8, 2022
6:00 PM

City Hall Commission Chambers

City Commission

Mayor Ronte R. Harris - District III
Mayor Pro-Tem Keith A. Dowdell - District I
Commissioner Angela G. Sapp - District II
Commissioner Freida Bass-Prieto - District IV
Commissioner Anessa A. Canidate - District V

"An All American City in the Heart of Florida's Future"



**City of Quincy, Florida
Regular City Commission Meeting**

AGENDA

February 8, 2022

6:00 P.M.

City Hall Commission Chambers

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Approval of Agenda

Special Presentations –In celebration of Black History Month. . .

Song: Black National Anthem

Special Poem: Students Invited by Mayor Harris

Proclamations

Items for Consent by the Commission

1. Minutes: Approval of Minutes of the December 30, 2021 Special Meeting
 - Janice Shackelford, City Clerk
2. Minutes: Approval of Minutes of the January 11, 2022 Regular Meeting
 - Janice Shackelford, City Clerk
3. Minutes: Approval of Minutes of the January 18, 2022 Special Meeting
 - Janice Shackelford, City Clerk
4. Weekly Report: January 20, 2022 – January 26, 2022, Public Works Department
 - Dr. Beverly A. Nash, Interim City Manager
 - Reggie Bell, Director, Public Works Department
5. Weekly Report: January 21, 2022 – January 27, 2022, Parks and Recreation Department
 - Dr. Beverly A. Nash, Interim City Manager
 - DeCody Fagg, Director, Parks and Recreation Department
6. Weekly Report: January 24, 2022 – January 29, 2022, Customer Service and Human Resources Departments

- Dr. Beverly A. Nash, Interim City Manager
 - Carolyn Bush, Interim Director, Customer Service/Human Resources Departments
7. Monthly Reports: December 31, 2021 – Cash Lead Schedule – Net Operational Actual Results – 1st Quarter Electric Revenues – October to December 2021 – FY 2022 Grants – 1st Quarter Report
- Dr. Beverly A. Nash, Interim City Manager
 - Marcia Carty, Director, Finance Department

Comments from the Audience

Public Hearings and Ordinances as Scheduled or Agendaed

8. Ordinance 1128-2022 -Voluntary Annexation of Stones on Blue Star Highway on First Reading
- Dr. Beverly Nash, Interim City Manager
 - Charles Hayes, Interim Director, Building and Planning Department
9. Ordinance 1129-2022 -Voluntary Annexation of E. Jefferson Street and GF & A Drive on First Reading
- Dr. Beverly Nash, Interim City Manager
 - Charles Hayes, Interim Director, Building and Planning Department
10. Ordinance 1130-2022 – Future Land Map Use Amendment on First Reading
- Dr. Beverly Nash, Interim City Manager
 - Charles Hayes, Interim Director, Building and Planning Department
11. Ordinance 1127-2022 – Zoning Map Change on First Reading
- Dr. Beverly Nash, Interim City Manager
 - Charles Hayes, Interim Director, Building and Planning Department

Public Opportunity to Speak on Commission Propositions – (Pursuant to Sec. 286.0114, Fla. Stat. and subject to the limitations of Sec. 286.0114(3)(a), Fla. Stat.)

Resolutions

12. Resolution 1419-2022 – Road Closure for 2022 Black History Parade
- Dr. Beverly Nash, Interim City Manager
 - Charles Hayes, Interim Director, Building and Planning Department

Reports, Requests and Communications by the City Manager

13. Review and Approval of Virginia Street Drainage Basin Study
- Dr. Beverly A. Nash, Interim City Manager
 - Reggie Bell, Director, Public Works Department
14. Continuation of Professional Services: City of Quincy and Rostan Solution, LLC
- Dr. Beverly Nash, Interim City Manager
 - Marcia Carty, Finance Director
15. Contractual Agreement: City of Quincy and International Association of Firefighters Local 4343 Quincy Professional Firefighters
- Dr. Beverly Nash, Interim City Manager

- Anthony Baker, Fire Chief
16. Contractual Agreement: City of Quincy and SCG Governmental Affairs
- Dr. Beverly Nash, Interim City Manager
17. Contractual Agreement: City of Quincy/QCRA and the Florida Department of Economic Opportunity, Community Development Block Grant Disaster Recovery (CDBG-DR) Hometown Revitalization Program
- Dr. Beverly Nash, Interim City Manager
 - Rob Nixon, QCRA Manager

Reports by Boards and Committees

Other Items Requested to Be Agendaed by Commission Member(s), the City Manager and Other City Officials

Comments

- City Manager
- City Clerk
- City Attorney
- Commission Members

Adjournment

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting, he/she may need a record of the proceedings, and for such purpose, he/she may need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. FS 286.0105. Persons with disabilities who require assistance to participate in City meetings are requested to notify the City Clerk's Office at (850) 618-0020 in advance.

CITY COMMISSION
Thursday, December 30, 2021
5:06 P.M. (Eastern)

SPECIAL MEETING
QUINCY, FLORIDA 32351

Corrected

CITY COMMISSION SPECIAL MEETING MINUTES

The City of Quincy City Commission met in a special in-person meeting on Thursday, December 30, 2021, with **Mayor Ronte Harris** presiding and the following Commissioners present:

Mayor Ronte Harris
Commissioner Angela G. Sapp
Commissioner Freida Bass-Prieto
Commissioner Anessa A. Canidate

City Staff and Guests:

Dr. Beverly Nash, Interim City Manager
Gary Roberts, City Attorney
Janice Shackelford Clemons, City Clerk
Jim Southerland Sr., WQTN-13 Administrator

The special in-person meeting was recorded, televised, and transmitted through TV Channel (WQTN-13). (Note: Digital formatted documents/media are public records.)

Called to Order:

Mayor Harris called the special Commission meeting to order at 5:06 pm and requested a roll call.

Special Meeting Items of Discussion

I. City Manager's Lawsuit

Mayor Harris stated that there is one item for discussion on the agenda.

Mayor Harris stated that City Attorney Gary Roberts would update on former city manager Jack L. McLean Jr.'s current lawsuit.

City Attorney Gary Roberts stated that the City filed a motion to dismiss on December 29.

City Attorney Gary Roberts stated that the City filed an amended motion to dismiss on December 30 because of a scrivener's error.

City Attorney Gary Roberts stated that January 18, 20, and 26 are tentative hearing dates.

City Attorney Gary Roberts stated that he would confirm the court dates.

City Attorney Gary Roberts stated that Plaintiff's Jack L. McLean Jr. and Emanuel Ivan Sapp indicate their desire to take depositions.

City Attorney Gary Roberts stated that the defendants could also take depositions.

City Attorney Gary Roberts stated that Plaintiff filed a verified complaint, which means that the allegations are accurate.

City Attorney Gary Roberts stated that Plaintiff could rely on the information contained in the complaint and decide not to take depositions.

City Attorney Gary Roberts stated that the judge could decide the case without a hearing; however, a full hearing would occur.

Mayor Harris stated that his purpose for calling the special meeting is to get authorization from the Commission to hire an attorney for representation against the lawsuit filed by Jack L. McLean Jr. and Emanuel Ivan Sapp.

City Attorney Gary Roberts provided examples of elected officials being sued and hiring private attorneys.

City Attorney Gary Roberts stated that each Commissioner named in the lawsuit should retain counsel, and upon successfully winning the case, can receive reimbursement of attorney fees by the City.

City Attorney Gary Roberts stated based on his interpretation of the case law, the City would be required to reimburse the prevailing Commissioner(s).

Commissioner Candidate asked if there were any statutes where attorney fees were paid upfront.

City Attorney Gary Roberts stated that this case is on a Sunshine Law violation.

City Attorney Gary Roberts referred to the Government-In-The-Sunshine Manual, page 51, number 4 - attorney fees.

City Attorney Gary Roberts stated that Plaintiff's Jack L. McLean Jr. and Emanuel Ivan Sapp are at risk of paying everyone's attorney fees if they're not the prevailing party.

City Attorney Gary Roberts stated that the City and the Commissioners are at risk of paying the Plaintiff's attorney fees if they're not the prevailing party.

City Attorney Gary Roberts stated that the problem with paying attorney fees upfront is controlling the spending, finding the money, and paying back the City if found in violation of the Sunshine Law.

City Attorney Gary Roberts stated that former Commissioner Micah Brown was sued as a sitting Commissioner.

City Attorney Gary Roberts stated that the lawsuit is arranged where no one is named in their official capacity.

Mayor Harris noted that Ronte Harris an individual cannot violate the sunshine law, but Ronte Harris, in his official capacity as a Commissioner, can violate the sunshine law.

Mayor Harris stated that who knows when McLean and Sapp will stop filing lawsuits.

Mayor Harris stated that the City should pay upfront legal costs when an elected official is being sued because of a decision made on the dais.

City Attorney Gary Roberts stated that he had not receive an opinion from the Florida League of Cities and the Attorney General's Office regarding upfront fees.

City Attorney Gary Roberts stated he'd asked other attorneys and received various answers.

City Attorney Gary Roberts stated that he's trying to get the best opinion in this matter.

City Attorney Gary Roberts strongly suggested that the safest way would be for each Commissioner to pay the costs of hiring an attorney and, if successful, submit the bill to City for reimbursement.

City Attorney Gary Roberts stated that he's still waiting on the Florida League of Cities to get back to him on paying for four attorneys through the City's insurance.

Mayor Harris stated that time is of the essence.

City Attorney Gary Roberts stated that the case is moving fast and the Florida League of Cities is moving slowly.

Mayor Pro Tem Dowdell stated that he contacted the Division on Ethics regarding payment of upfront attorney fees.

Mayor Pro Tem Dowdell stated that the person he spoke with stated that the City could bear the upfront attorney costs because the lawsuit is based on an action taken by a sitting Commissioner.

Mayor Pro Tem Dowdell stated that he spoke with the Division on Ethics, who referred to the Louise Blackburn case.

City Attorney Gary Roberts reiterated that you couldn't go wrong with getting your attorney fees paid after successfully winning the case.

City Attorney Gary Roberts stated that the cure for authorizing payment of upfront attorney fees is repayment to the City.

City Attorney Gary Roberts stated that if the Florida League of Cities approves attorneys for the Commissioners, it would be with firms contracted by the league.

City Attorney Gary Roberts stated that if the league agrees to fund individual attorneys, he could assist with the pricing structure established by the league.

City Attorney Gary Roberts stated that this is the holiday season, and nothing is moving until the beginning of the year.

Mayor Harris offered a motion for the City to allow immediate representation to each Commissioner being sued by Jack L. McLean Jr. and Emanuel Ivan Sapp. Mayor Pro Tem Dowdell seconded the motion.

Commissioner Bass-Prieto noted a conflict for voting for one's self and it's against attorney's advice.

Commissioner Bass-Prieto stated that former Commissioners Micah Brown and Daniel McMillian recuse themselves from voting on matters concerning them.

City Attorney Gary Roberts stated that he did not know the answer to Commissioner Bass-Prieto's question concerning voting for self.

City Attorney Gary Roberts stated that he does not advise hiring the same attorney to represent the three Commissioners.

City Attorney Gary Roberts noted that the terms and conditions of the legal representation be spelled out.

Mayor Harris reiterated that the cure for voting is repayment to the City.

Mayor Pro Tem Dowdell suggested three individual motions.

City Attorney Gary Roberts stated that would be a good idea.

Mayor Harris expressed concerns with Commissioner Sapp voting due to her husband, Emanuel Sapp, being a Plaintiff in the lawsuit.

City Attorney Gary Roberts stated that Commissioner Sapp's voting could be a conflict.

Commissioner Sapp stated that she does not believe her voting in this matter is a conflict.

Commissioner Sapp stated that Plaintiff Emanuel Sapp represents the citizens in the lawsuit, which bears no monetary value.

City Attorney Gary Roberts reiterated that each attorney have written contracts spelling out the terms and conditions.

Commissioner Bass-Prieto reemphasized her concern of an ethical violation in voting for oneself.

City Attorney Gary Roberts stated that he would contact the Attorney General's office to answer Commissioner Bass-Prieto's question.

Mayor Harris stated that the Commission has voted collectively to send themselves to the Florida League of Cities and various conferences. Mayor Harris stated that these votes had monetary value and self-interest.

City Attorney Gary Roberts emphasized that the cure for the City paying attorney fees up front is reimbursement to the City.

Commissioner	Vote
Mayor Harris	Yes
Commissioner Sapp	No
Commissioner Bass-Prieto	No
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

Commissioner Bass-Prieto stated that she would like to add to the record that this vote was made against the advice of the City Attorney Gary Roberts.

Commissioner Bass-Prieto stated that the city attorney suggested how this could be done and this is our citizen's money.

Commissioner Bass-Prieto stated that there was no information provided for this meeting and she feels ambushed.

Commissioner Bass-Prieto stated that she would like on the record that the city attorney recommended hiring their attorneys first.

The adjournment was motioned by Mayor Harris and seconded by Mayor Pro Tem Dowdell at 5:41 pm.

Please Note: The City Commission places the official copies of Commission Meeting Minutes on file with the City Clerk's Office upon approval.

Submitted by Janice Shackelford Clemons, City Clerk

APPROVED:

Ronte Harris, Mayor, and Presiding
Officer of the City Commission and
of the City of Quincy, Florida

ATTEST:

Janice Shackelford Clemons, City Clerk per
Clerk of the of Quincy, Florida
Clerk of the City Commission thereof

CITY COMMISSION
Tuesday, January 11, 2022
6:03 P.M. (Eastern)

REGULAR MEETING
QUINCY, FLORIDA 32351

CITY COMMISSION REGULAR MEETING MINUTES

The City of Quincy City Commission met in a regular in-person meeting on Tuesday, January 11, 2022, with **Mayor Ronte Harris** presiding and the following Commissioners present:

Mayor Pro Tem Keith Dowdell – entered the meeting at 7:56 pm
Commissioner Angela G. Sapp
Commissioner Freida Bass-Prieto – via telephone
Commissioner Anessa A. Canidate

City Staff and Guests:

Dr. Beverly Nash, Interim City Manager
Marcia Carty, Finance Director
Gary Roberts, City Attorney
Janice Shackelford Clemons, City Clerk
Vancheria Starling, Executive Assistant to the City Manager
DeCody Fagg, Parks and Receptions Director
Reggie Bell, Public Works Director
Carolyn Bush, Human Resources and Customer Service
Anthony Baker, Fire Chief
Robin Ryals, Utilities Director
Charles J. Hayes, Interim Building and Planning Director
Jim Southerland Sr., WQTN-13 Administrator
Timothy Ashley, Police Chief

Leslie Steele, Gadsden County Public Information Officer
Tyler Graybill, Teramore Development LLC
Lure Strickland, Teramore Development LLC

The regular in-person meeting was recorded, televised, and transmitted through TV Channel (WQTN-13) and Facebook. (Note: Digital formatted documents/media are public records.)

Called to Order:

Mayor Harris called the regular Commission meeting to order at 6:03 pm and requested a roll call.

Mayor Harris noted the absence of Mayor Pro Tem Dowdell.

Commissioner Candidate offered a motion to excuse Mayor Pro Tem Dowdell from the meeting. Mayor Harris seconded the motion.

Commissioner	Vote
Mayor Harris	Yes
Commissioner Sapp	No
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Absent
Commissioner Candidate	Yes

The Motion Carried 3 to 1.

Approval of Agenda

Mayor Harris asked the Commission what the will and pleasure is on the printed agenda.

Interim City Manager Dr. Beverly Nash requested that agenda item #23, Personnel Action: Ms. Carolyn Bush's Promotion to Interim Director, Human Resources and Customer Service Departments, be removed from the agenda.

Commissioner Candidate offered a motion to approve the agenda as printed with the removal of item #23, Personnel Action: Ms. Carolyn Bush's Promotion to Interim Director, Human Resources and Customer Service Departments. Commissioner Sapp seconded the motion.

Commissioner	Vote
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Absent
Commissioner Candidate	Yes

The Motion Carried 4 to 0.

Special Presentations

None

Proclamations

None

Items for Consent by the Commission

1. Minutes: Approval of Minutes of the December 22, 2021, Special Meeting
 - Janice Shackelford, City Clerk
2. Minutes: Approval of Minutes of the December 28, 2021, Regular Meeting
 - Janice Shackelford, City Clerk
3. Monthly Report: Human Resources Department
 - Dr. Beverly A. Nash, Interim City Manager
4. Status Report: Usefulness and Effectiveness of Cameras
 - Dr. Beverly A. Nash, Interim City Manager
 - Timothy Ashley, Chief, Police Department
5. Monthly Report: Police Department and 21st Century Policing Initiative
 - Dr. Beverly A. Nash, Interim City Manager
 - Timothy Ashley, Chief, Police Department
6. Status Report: Fiber Optic Repairs
 - Dr. Beverly A. Nash, Interim City Manager
 - Robin Ryals, Director, Utilities Department
7. Status Report: Information Technology
 - Dr. Beverly A. Nash, Interim City Manager
 - John Thomas and Stephen Gauss, Contractors, Information Technology
8. Weekly Report: Public Works Department
 - Dr. Beverly A. Nash, Interim City Manager
 - Reggie Bell, Director, Public Works Department
9. Status Report: Street Sweeper Schedule and Gutter Maintenance Schedule
 - Dr. Beverly A. Nash, Interim City Manager
 - Reggie Bell, Director, Public Works Department
10. Weekly Report: Parks and Recreations Department
 - Dr. Beverly A. Nash, Interim City Manager
 - DeCody Fagg, Director, Parks and Recreations Department
11. Status Report: 2021 City of Quincy – Christmas Parade
 - Dr. Beverly A. Nash, Interim City Manager
 - DeCody Fagg, Director, Parks and Recreations Department

Summary of the Discussion by Staff and the Commission

Commissioner Sapp stated that she would like to pull agenda item #1, Approval of December 22, 2021, Special Meeting Minutes, and agenda item #2, Approval of December 28, 2021, Regular Meeting Minutes for discussion.

Commissioner Canidate offered a motion to approve agenda items # 3 -11, pulling agenda items #1 and #2 for discussion. Commissioner Sapp seconded the motion.

Commissioner	Vote
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Absent
Commissioner Canidate	Yes

The Motion Carried 4 to 0.

Agenda Item #1: Approval of Minutes of the December 22, 2021, Special Meeting

Commissioner Sapp noted that a few of Mayor Harris's comments made at the end of the meeting were overlooked and not in the minutes. Commissioner Sapp asked the city clerk to go back and review the tape and capture those comments missed. Commissioner Sapp shared with the city clerk some of the missing comments.

Mayor Harris asked Commissioner Sapp to share the comments with the Commission she's asking the city clerk to include in the minutes.

Commissioner Sapp shared the following comments.

- Stated can a commissioner accept \$20,000 from a sitting city manager and still be able to make necessary decisions when it comes to doing the city's work.
- Stated could I have accepted that and still voted to terminate.
- Stated could I have accepted and voted not to terminate.
- Stated if conscious decisions could be made when we have that type of relationship with a person.
- Stated that Mayor Harris believes it would be challenging and compromise decisions made when money is involved.

Commissioner Sapp stated that these are her corrections.

Mayor Harris indicated that he did not take issue with adding the comments.

Commissioner Sapp offered a motion to approve the December 22, 2021, minutes with the added corrections. Mayor Harris seconded the motion.

Commissioner	Vote
---------------------	-------------

Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Absent
Commissioner Candidate	Yes

The Motion Carried 4 to 0.

Agenda Item #2: Approval of Minutes of the December 28, 2021, Regular Meeting

Commissioner Sapp referred to page three of ten of the December 28, 2021, minutes.

Commissioner Sapp stated that agenda item #6 is not Ordinance No. 1121-2021 but the audit engagement extension.

Commissioner Sapp stated that it might be a typo error.

Commissioner Sapp offered a motion to approve the minutes of the December 28, 2021, regular meeting with the necessary corrections. Commissioner Candidate seconded the motion.

Commissioner	Vote
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Absent
Commissioner Candidate	Yes

The Motion Carried 4 to 0.

Comments from the Audience

Commissioner Sapp asked if placing the audience comments towards the beginning of the agenda would be the new format.

Commissioner Sapp suggested that Mayor Harris relay the new format to the audience.

Mayor Harris stated that he is following the agenda as printed.

Mayor Harris acknowledged that there had been a discussion around the date on placing audience comments on the agenda earlier.

Interim City Manager Dr. Beverly Nash stated that audience comments would appear earlier in the agenda.

Commissioner Bass-Prieto noted that the City Charter guides the format of the agenda.

Mayor Harris asked City Attorney Gary Roberts to clarify if moving audience comments earlier on the agenda could be done.

There were no audience comments.

Public Hearings and Ordinances as Scheduled or Agendaed

12. Ordinance 1126-2022 – Voluntary Annexation of Parcel on Pat Thomas Parkway on First Reading

- Interim City Manager Dr. Beverly Nash
- Charles Hayes, Interim Director, Building and Planning Department

ORDINANCE NO. 1126-2022

AN ORDINANCE OF THE CITY OF QUINCY, FLORIDA, RELATING TO THE ANNEXATION OF 16 ACRES OF CONTIGUOUS PROPERTY INTO THE CORPORATE LIMITS OF THE CITY, PROVIDING FOR AUTHORITY, PROVIDING FOR ANNEXATION, AND LEGAL DESCRIPTION; PROVIDING FOR A MAP FOR ANNEXED AREA; PROVIDING FOR ZONING AND LAND USE; PROVIDING FOR COMPLIANCE WITH THE LAW; PROVIDING FOR FILING AND PROVIDING FOR AN EFFECTIVE DATE.

Agenda Item #12: Ordinance 1126-2022 – Voluntary Annexation of Parcel on Pat Thomas Parkway - First reading

Summary of the Discussion by Staff and the Commission

Mayor Harris asked what the will and pleasure of the Commission is on reading Ordinance No. 1126-2022 by title only on the first read.

Commissioner Sapp offered a motion to read Ordinance No. 1126-2022 by title only on the first read. Commissioner Candidate seconded the motion.

Mayor Harris directed the city clerk to poll the Commission.

Commissioner	Vote
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Absent
Commissioner Candidate	Yes

The Motion Carried 4 to 0.

City Clerk Janice Shackelford Clemons read into the record by title only Ordinance No. 1126-2022.

Interim Building and Planning Director Charles Hayes stated the following:

- The first reading of Ordinance No. 1126-2022 related to the annexation of a 16-acre parcel located on the westside of Pat Thomas Parkway.
- As of the meeting, no one had expressed any opposition to the proposed annexation.
- The annexation is for the proposed urgent care.

Mayor Harris opened Ordinance No. 1126-2022 for public comments.

Mayor Harris closed the public hearing.

Commissioner Sapp stated no map of the proposed area inside the agenda packet.

Commissioner Sapp thanked Interim Building and Planning Director Charles Hayes for the presentation and for bringing the Commission up to speed on the annexation of this project.

Commissioner Sapp offered a motion to approve Ordinance No. 1126-2022 on the first read. Commissioner Canidate seconded the motion.

Commissioner	Vote
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Absent
Commissioner Canidate	Yes

The Motion Carried 4 to 0.

13. Ordinance 1127-2022 - Zoning Map Change on First Reading

- Interim City Manager Dr. Beverly Nash
- Charles Hayes, Interim Director, Building and Planning Department

ORDINANCE NO. 1127-2022

AN ORDINANCE OF THE CITY OF QUINCY, FLORIDA, AMENDING THE CITY OF QUINCY ZONING MAP AS ADOPTED BY ORDINANCE NUMBER ON AUGUST 11, 1992, AS MAY HAVE BEEN AMENDED FROM TIME TO TIME; PROVIDING FOR FINDINGS; PROVIDING FOR PURPOSE AND INTENT; PROVIDING FOR TITLE OF ZONING MAP AMENDMENT; PROVIDING FOR ZONING MAP AMENDED BY ADOPTING NEW ZONING DESIGNATIONS FOR THE CERTAIN IDENTIFIED PARCELS TO CORRESPOND WITH CONTEMPORANEOUSLY ADOPTED FUTURE LAND USE DESIGNATIONS FOR SUCH PARCELS IN THE COMPREHENSIVE PLAN;

**PROVIDING FOR SEVERABILITY; PROVIDING FOR A COPY ON FILE; AND
PROVIDING FOR AN EFFECTIVE DATE.**

Agenda Item #13: Ordinance 1127-2022 – Zoning Map Change on First Reading

Mayor Harris asked what the will and pleasure of the Commission is on reading Ordinance No. 1127-2022 by title only on the first read.

Commissioner Sapp offered a motion to read Ordinance No. 1127-2022 by title only on the first read. Commissioner Candidate seconded the motion.

Mayor Harris directed the city clerk to poll the Commission.

Commissioner	Vote
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	No
Mayor Pro Tem Dowdell	Absent
Commissioner Candidate	Yes

The Motion Carried 3 to 1.

City Clerk Janice Shackelford Clemons read into the record by title only Ordinance No. 1127-2022.

Summary of the Discussion by Staff and the Commission

Interim Building and Planning Director Charles Hayes stated the following:

- The agenda item involves the request to revise the City's zoning atlas to assign properties to the City's zoning designations.
- The amendment proposal appeared before the Planning and Review Board on November 1, 2021. The board unanimously voted to recommend approval of the proposed land-use changes.
- Staff recommends approving Ordinance No. 1127-2022 on the first read.

Mayor Harris opened Ordinance No. 1127-2022 for public comments.

Mayor Harris closed the public hearing.

Commissioner Bass- Prieto referred to attachment 4 – the record of ownership, noting that the property does not appear in the city limits.

Commissioner Bass- Prieto stated that there had been no record of payment of city taxes for this land.

Commissioner Bass-Prieto asked for clarification on the area being designated for conservation.

Interim Building and Planning Director Charles Hayes stated that the property is within the City's limits.

Interim Building and Planning Director Charles Hayes stated he would research Commissioner Bass-Prieto's other question and provide an answer.

Commissioner Bass- Prieto requested that the city attorney get involved in the matter because of the uncertainty that the property is within the city limits.

Commissioner Bass-Prieto suggested tabling the agenda item until more definitive answers are received.

Commissioner Bass-Prieto reiterated that the City had not collected taxes on the property.

Commissioner Sapp also suggested tabling the agenda item in light of the information brought forth by Commissioner Bass-Prieto.

Teramore Development Representative Lure Strickland stated that based on the information provided by Gadsden County and the City of Quincy, this land is within the city limits.

Mayor Harris asked if there were any pressing issues about moving forward on the zoning change?

Teramore Development Representative Lure Strickland stated she did not see a problem with addressing the land-use change first.

Interim Building and Planning Director Charles Hayes noted a similar circumstance on Strong Road where half of the property location was in the County and half in the City.

City Attorney Gary Roberts stated that the Commission could act on the zoning change and address the property tax concern later.

Commissioner Bass-Prieto stated that she understands that the property is located in the city.

Commissioner Bass-Prieto noted that this needs doing correctly.

Commissioner Bass-Prieto stated that there needs to be a proper understanding of what the Commission is voting on.

Commissioner Bass-Prieto asked if the residents along GF & A Drive had gotten involved in the project.

Interim Building and Planning Director Charles Hayes stated that letters were mailed to the residents in that area, and no one had voiced any concerns.

Teramore Development Representative Lure Strickland stated that there needs to be an amendment to the map.

Teramore Development Representative Lure Strickland stated that the City had designated the parcel as conservation.

Teramore Development Representative Lure Strickland stated that the County does not have the parcel designated as anything.

Mayor Harris reminded the Commission that the request is for land-use change of City property.

Mayor Harris stated that he would allow staff to deal with the tax issue.

Teramore Development Representative Lure Strickland stated that the land-use change needs to be adopted to develop the parcel for commercial use.

Interim Building and Planning Director Charles Hayes stated that on November 21, the agenda item came before the building and planning committee.

Interim Building and Planning Director Charles Hayes stated that the board unanimously voted to approve the change.

With no further discussion, Commissioner Candidate offered a motion to approve Ordinance No. 1127-2022 on the first read. Mayor Harris seconded the motion.

Teramore Development Representative Lure Strickland stated that tonight's vote is for a future land-use change. At a future meeting, the Commission would undertake a vote for a zoning map change.

Commissioner	Vote
Mayor Harris	Yes
Commissioner Sapp	No
Commissioner Bass-Prieto	No
Mayor Pro Tem Dowdell	Absent
Commissioner Candidate	Yes

The Motion Failed 2 to 2.

Public Opportunity to Speak on Commission Propositions – (Pursuant to Sec. 286.0114, Fla. Stat. and subject to the limitations of Sec. 286.0114(3)(a), Fla. Stat.)

None

Reports, Requests, and Communications by the City Manager

14. Collective Bargaining Agreement: City of Quincy and Big Bend Police Benevolent Association

- Dr. Beverly Nash, Interim City Manager
- Sgt. H. Barber, City of Quincy Police Department and PBA Union Representative

15. Status Report: Invoices for Christmas Decorations

- Dr. Beverly Nash, Interim City Manager
- Charles Hayes, Interim Director, Building and Planning Department

16. Anti-Crime Prevention Grant Funding-Final Round

- Dr. Beverly Nash, Interim City Manager
- Charles Hayes, Interim Director, Building and Planning Department

17. Request for Voluntary Annexation of Stones on Blue Star Highway

- Dr. Beverly Nash, Interim City Manager
- Charles Hayes, Interim Director, Building and Planning Department

18. Grant Funding Status and Update

- Dr. Beverly Nash, Interim City Manager
- Marcia Carty, Finance Director

19. Department Dire Needs

- Dr. Beverly Nash, Interim City Manager
- Marcia Carty, Finance Director

20. 2021 Revenues and Unfunded Items

- Dr. Beverly Nash, Interim City Manager
- Marcia Carty, Finance Director

21. Unfunded Aid to Non-Profit Organizations

- Dr. Beverly Nash, Interim City Manager
- Marcia Carty, Finance Director

22. Audit Engagement Extension Letter (Contractual Agreement) – Update Resubmittal

- Dr. Beverly Nash, Interim City Manager
- Marcia Carty, Finance Director

~~23. Personnel Action: Ms. Carolyn Bush's Promotion to Interim Director, Human Resources and Customer Service Departments~~

- ~~• Dr. Beverly Nash, Interim City Manager~~

~~• Carolyn Bush, Interim Director, Human Resources~~

24. Policy: Telework Arrangement Associated with a Health Emergency
 - Dr. Beverly Nash, Interim City Manager
 - Carolyn Bush, Interim Director, Human Resources
25. Contractual Agreement: City of Quincy, Florida and Mrs. Deshaundra Jackson
 - Dr. Beverly Nash, Interim City Manager
 - Carolyn Bush, Interim Director, Human Resources
 - Marcia Carty, Director, Finance Department

Agenda Item: #14 Collective Bargaining Agreement: City of Quincy and Big Bend Police Benevolent Association

Summary of the Discussion by Staff and the Commission

Interim City Manager Dr. Beverly Nash provided an overview of the contract between the City of Quincy and the Big Bend Police Benevolent Association dated October 1, 2021 – September 30, 2024.

QPD Sgt. Harold Barber stated the following:

- Stated that the contract is ratified.
- Stated that the police department is waiting on Commission approval on the contract.
- Noted that the changes to the contract are in red. Those changes include; wages, holidays, and insurance.
- A step plan was added.

Finance Director Marcia Carty stated that a total of \$257,000 is needed to accommodate the change in the contract.

Finance Director Marcia Carty stated that the suggested funding sources are:

- Commission contingency reserves -\$102,000
- American Rescue Act – Premium pay balance over three years

Mayor Harris suggested locating the \$33,000 needed to fund this year's salary in the current budget.

Mayor Harris stated that he would not like to fund the police raises from non-recurring funds.

Finance Director Marcia Carty stated that finding money to fund the police raises for this year in the current budget is possible.

Commissioner Sapp stated that she supports the Mayor's position on not using non-recurring funds for the police raises.

Commissioner Sapp stated that she does want the police department to get raises.

Mayor Harris stated that the Commission voted to provide essential workers with premium pay set aside in the American Rescue Act Funds. Mayor Harris noted that he would like to get that done.

Finance Director Marcia Carty recommended taking \$102,000 from the Commission contingency reserves and the remaining money to fund the police department raises from the operating account.

Commissioner Bass-Prieto reminded the Commission that the contingency reserve line item is non-recurring funds.

Commissioner Bass-Prieto echoed Mayor Harris's comments of not funding the police raises from non-recurring funds.

Commissioner Bass-Prieto suggested to workshop this agenda item.

Mayor Harris reminded the Commission that there could not be any more police negotiations.

Mayor Harris stated that the Commission could only approve or not approve the contract.

Finance Director Marcia Carty recapped the funding source for the police raises.

- Commission reserve contingency
- Budget transfers from the operating account

Commissioner Sapp requested that the finance department provide the Commission with the funding source via email.

With no further discussion; Commissioner Sapp offered a motion to approve the new contract between the City of Quincy and the Big Bend Chapter of the Florida Police Benevolent Association. Commissioner Canidate seconded the motion.

Commissioner	Vote
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Absent
Commissioner Canidate	Yes

The Motion Carried 4 to 0.

Item #15: Status Report: Invoices for Christmas Decorations

Summary of the Discussion by Staff and the Commission

Interim City Manager Dr. Beverly Nash stated that in November 2021, a committee met to discuss the upcoming Christmas season.

Interim City Manager Dr. Beverly Nash stated that the committee consisted of staff members from Gadsden County Board of County Commission, Quincy Main Street, Commissioner Bass-Prieto, and local citizens.

Interim City Manager Dr. Beverly Nash stated that two invoices totaling \$15,960 remain outstanding.

Interim City Manager Dr. Beverly Nash stated that the \$15,960 exceeded her approval authority.

Interim City Manager Dr. Beverly Nash stated that based on discussions, the portion to be paid by the City is half of the \$15,960.00 or \$7,980.00.

Interim City Manager Dr. Beverly Nash stated that she received new information that donations from city businesses would cover some of the costs.

Interim City Manager Dr. Beverly Nash stated that the bill is still with the City of Quincy.

Interim Building and Planning Director Charles Hayes stated that Gadsden County Tourist Development Council (TDC) agreed to pay half the cost of the Christmas decorations.

Interim Building and Planning Director Charles Hayes stated that the bill remains unpaid due to non-receipt of invoice to TDC.

Gadsden County Public Information Officer Leslie Steele gave an overview of the committee meeting in November.

Gadsden County Public Information Officer Leslie Steele stated that the Interim Building and Planning Director Charles Hayes was asked to raise money for the Christmas lights.

Gadsden County Public Information Officer Leslie Steele stated that TDC approved the funding.

Gadsden County Public Information Officer Leslie Steele stated that TDC is waiting for the invoice to pay its portion of the \$15,960.00.

Interim Building and Planning Director Charles Hayes stated that \$5000 was raised towards the City's \$7980.00 portion.

Mayor Harris noted that the City would invoice TDC \$7980.00.

Mayor Harris stated that the remaining balance is \$2980.00.

Mayor Harris stated that this agenda item requires no action by the Commission.

Mayor Harris thanked everyone involved in putting together a fantastic Christmas event.

Commissioner Bass-Prieto thanked Gadsden County Public Information Officer Leslie Steele for her hard work towards the Christmas festivities.

Commissioner Sapp also thanked the committee for an excellent job organizing the holiday event and encouraged the committee to continue bringing forth cultural events that would bring the community together.

With no further discussion, Commissioner Sapp offered a motion to provide direction to staff from the Commission. Commissioner Canidate seconded the motion.

Commissioner	Vote
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Absent
Commissioner Canidate	Yes

The Motion Carried 4 to 0.

Agenda Item: #16: Anti-Crime Prevention Grant Funding-Final Round

Summary of the Discussion by Staff and the Commission

Interim City Manager Dr. Beverly Nash stated the following:

- This is the third and final round of funding for the Anti-Crime Prevention.
- The amount of the individual grant is not to exceed \$10,000.
- The total available funds is \$18,000.
- The City received six applications. Three organizations that applied did not meet the deadline.
- Three organizations' were scored based on the rubric.
- After scoring the three organizations, a balance of \$6,400 remains in the Anti-Crime Prevention fund.
- Suggested that the \$6,400 go toward bilingual services.
- Stated that bilingual services are needed in the City of Quincy.

Commissioner Sapp stated that the organizations had waited long enough.

Commissioner Sapp offered a motion to approve the recommended funding for the said organization at the levels indicated by staff and in accordance with the rubric, leaving the balance of \$6,400. Commissioner Bass-Prieto seconded the motion.

Commissioner Sapp suggested that the Commission come back and decide what to do with the remaining \$6,400.

Mayor Harris stated that the Commission set the bar and came back in the meeting and changed the bar.

Mayor Harris stated that there needs to be consistency.

Commissioner Sapp stated that she does not favor funding for bilingual services with the remaining \$6,400.

Commissioner Canidate suggested splitting the remaining balance between the three organizations.

Commissioner	Vote
Mayor Harris	No
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Absent
Commissioner Canidate	No

The Motion Failed 2 to 2.

Mayor Harris stated that he would support bilingual services.

Mayor Harris stated that the City should provide services to the Spanish population.

With no further discussion, Mayor Harris offered a motion to fund the three organizations at the levels indicated by staff and divide the remaining \$6400 equally among them. Commissioner Canidate seconded the motion.

Commissioner	Vote
Mayor Harris	Yes
Commissioner Sapp	No
Commissioner Bass-Prieto	No
Mayor Pro Tem Dowdell	Absent
Commissioner Canidate	Yes

The Motion Failed 2 to 2.

Mayor Harris offered a motion to table this item. Commissioner Canidate seconded the Motion.

Commissioner	Vote
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Absent
Commissioner Candidate	Yes

The Motion Carried 4 to 0.

Agenda Item #17: Request for Voluntary Annexation of Stones on Blue Star Highway

Summary of the Discussion by Staff and the Commission

Interim City Manager Dr. Beverly Nash stated that the request is to approve voluntary annexation into the City of Quincy for Stones Home Center located on Blue Star Highway.

Interim City Manager Dr. Beverly Nash stated that this request would also bring growth into the City of Quincy.

Interim Building and Planning Director Charles Hayes stated that this is an excellent way to expand the City's boundaries to include previously unincorporated properties.

Interim Building and Planning Director Charles Hayes stated that through grant funding, the City would provide the water and sewer.

Interim Building and Planning Director Charles Hayes stated that Talquin Electric would provide the electricity.

Interim Building and Planning Director Charles Hayes stated that staff recommends approving the authorization for staff to draft an Ordinance for first reading for voluntary annexation.

Interim Building and Planning Director Charles Hayes stated that Stones would provide themselves with water and sewer if the grant falls through.

With no further discussion, Commissioner Candidate offered a motion to approve the authorization for staff to draft Ordinance for first reading for voluntary annexation. Commissioner Sapp seconded the motion.

Commissioner	Vote
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Absent

Commissioner Candidate	Yes
------------------------	-----

The Motion Carried 4 to 0.

Commissioner Sapp noted that she appreciates when a long-standing company like Stones decides to expand its business and stay in the community.

Agenda Items #18 - #21: Grant Funding Status and Update, Department Dire Needs, 2021 Revenues, and Unfunded Items, and Unfunded Aid to Non-Profit Organizations

Summary of the Discussion by Staff and the Commission

Interim City Manager Dr. Beverly Nash stated that this item had been before the Commission several times and not addressed.

Interim City Manager Dr. Beverly Nash stated:

- That agenda item #18 Grant Funding Status and Update;
- Agenda item #19 Department Dire Needs;
- Agenda item # 20 2021 Revenues and Unfunded Items;
- And #21 Unfunded Aid to Non-Profit Organizations

all should be workshopped and brought back to the Commission in a special meeting for consideration.

Mayor Harris stated that he had no objections to workshop these agenda items.

Mayor Harris suggested holding a workshop and then a special meeting on Thursday to address agenda items #18-#21.

Commissioner Sapp stated that she had no objections to doing a workshop. However, she, along with the police department, is hosting a community event in district two on Thursday.

Commissioner Sapp stated that she would like to be present at a workshop.

Mayor Harris asked staff to look into a zoom option when Commissioners are not available to appear in person.

Mayor Harris suggested Tuesday, January 18, for a workshop to address agenda items #18 Grant Funding Status and Update, #19 Department Dire Needs, # 20 2021 Revenues and Unfunded Items, and #21 Unfunded Aid to Non-Profit Organizations, along with the Anti-Crime Prevention Funding.

Mayor Harris stated following the workshop would be a special meeting on the same agenda items.

Commissioner Bass-Prieto suggested notifying the non-profit organizations to attend the special meeting.

With no further discussion, Commissioner Sapp offered a motion to table agenda items 18 – 21 until the January 18 workshop and special meeting. Commissioner Candidate seconded the motion.

Commissioner	Vote
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Absent
Commissioner Candidate	Yes

The Motion Carried 4 to 0.

Agenda Item #22: Audit Engagement Extension Letter (Contractual Agreement) - Update Resubmittal

Summary of the Discussion by Staff and the Commission

Interim City Manager Dr. Beverly Nash stated that the termination clause was added to the contract of Moran and Smith LLP.

Interim City Manager Dr. Beverly Nash stated that staff recommends a three-year agreement.

Finance Director Maria Carty clarified Commissioner Sapp's question and noted and explained that whatever outstanding billable hours are incurred if the contract should terminate, the City is obligated to pay the outstanding billable hours.

City Attorney Gary Roberts stated that the interim city manager and finance director would determine the value of the outstanding billable hours.

Commissioner Sapp asked for clarification on the recommendation of a three-year contract.

Interim City Manager Dr. Beverly Nash stated Moran & Smith had demonstrated a duty to uphold the public trust. The staff has experienced them as trusted professionals who have the training and knowledge to help the City in many ways.

With no further discussion, Commissioner Sapp offered a motion to approve the three-year extension with the termination clause included. Mayor Pro Tem Dowdell seconded the motion.

Commissioner	Vote
Mayor Harris	Yes
Commissioner Sapp	Yes

Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Candidate	Yes

The Motion Carried 5 to 0.

Item #24: Policy: Telework Arrangement Associated with a Health Emergency

Summary of the Discussion by Staff and the Commission

Interim City Manager Dr. Beverly Nash stated that the City does not have a policy or provisions for telework. Due to an increase in the number of employees testing positive covid 19 and other variants, this policy is necessary.

Interim City Manager Dr. Beverly Nash stated that several employees currently work remotely without an approved policy.

Interim City Manager Dr. Beverly Nash stated during this ongoing public health crisis, employees have been allowed to work from home.

Interim City Manager Dr. Beverly Nash stated that without a Telework policy puts, the City in significant liability.

Interim City Manager Dr. Beverly Nash stated that the policy requires an agreement between the supervisor and employee specifying the work hours and assignment.

Interim City Manager Dr. Beverly Nash stated that there are advantages to having a Telework policy.

Commissioner Candidate asked the length of stay at home before an employee would return to work after testing positive for covid.

Commissioner Candidate stated that a person could stay positive with covid for up to ninety days.

Interim City Manager Dr. Beverly Nash stated that an employee must submit a negative covid test result before returning to work.

Interim City Manager Dr. Beverly Nash stated that the City would adhere to the CDC guidelines and follow the science.

Mayor Harris stated that it is necessary to have a Telework policy in place.

Mayor Harris stated that the Telework policy could be amended.

Interim City Manager Dr. Beverly Nash stated that the City would not provide a computer set-up for telework.

Interim City Manager Dr. Beverly Nash stated employees in the finance department would have the ability to access a city's computer device for work purposes while at home.

With no further discussion, Commissioner Sapp offered a motion to approve the Telework policy with attachment one and all necessary changes. Mayor Pro Tem Dowdell seconded the motion.

Commissioner	Vote
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

The Motion Carried 5 to 0.

Agenda Item #25: Contractual Agreement: City of Quincy, Florida and Mrs. Deshaundra Jackson

Summary of the Discussion by Staff and the Commission

Interim City Manager Dr. Beverly Nash stated that upon receiving new information from Mrs. Jackson, she has decided not to go through with the contract.

Interim City Manager Dr. Beverly Nash recommended no action be taken on the agenda item.

Interim City Manager Dr. Beverly Nash stated that Ms. Jackson was filling a vacant spot as the grant writer. The grant writer position is still vacant.

Comments

Interim City Manager Dr. Beverly Nash

- Wished everyone a Happy New Year.
- Stated that city hall would be closed in observance of Dr. Martin Luther King's Day on January 17, 2022.
- Reminded everyone how important it is to vote.
- Stated that there would be a complimentary breakfast on January 17 in observance of MLK Day at the recreation center. The speaker is Dr. Kevin Forehand.
- Stated that the city clerk, the interim city manager, and staff received twenty-five public records requests from December 20 thru January 5. Twenty of those

public records requests are completed, and five are outstanding. Thanked staff for completing the public records request timely.

- Stated that covid is rising in the city hall and everyone should be safe and careful.
- Stated customer surveys are going well and that an update is forthcoming.
- Looks forward to working with all of the Commission and will arrange a meeting with each of them.

City Clerk Janice Shackelford-Clemons

- No comments

City Attorney Gary Roberts

- Stated that Judge Frank dismissed the conspiracy count from the lawsuit filed by Jack McLean and Emanuel Sapp.
- Stated that Judge Frank also dismissed Willie Canidate and Rolanda Jackson from the lawsuit.
- Stated that a hearing date is February 17, and a final hearing on all matters is scheduled for February 25.

Commission

Commissioner Bass-Prieto

- Thanked everyone who walked the Shaw Quarters area.
- Stated that there was a shooting on Kings Street and that more cameras are needed. The incident frightened the neighborhood, especially the children. Suggested a workshop to look into funding more cameras.
- A big thank you to the public works department for keeping the City clean and working hard while short-staffed.
- Wished everyone a Happy New Year.

Commissioner Sapp

- Requested more patrolling along MLK.
- Caution everyone on the usage of heaters during the cold weather.
- Noted a fire that destroyed a house fire on 4th street. Caused by a space heater.
- Noted that there are animals left outside in the cold. Stated that animal owners should take better care of them.
- Noted that citizens are complaining about estimated bills. Stated that she hopes the smart grid gets up and running.
- Happy to see a schedule for the street sweeper.
- Stated that it is essential to continue live-streaming the Commission meetings. Some citizens do not have cable, and we live in a covid era where many citizens are not comfortable coming to an in-person meeting—noted that there are large followers that view the Commission meetings.
- Looking forward to the MLK breakfast.
- Asked for an update on the Stewart street paving project.

Commissioner Candidate

- Hoped everyone is off to a great start this year.
- Noted that the utility department was out replacing lights.

Mayor Pro Tem Dowdell

- Wished everyone a Happy New Year.
- Stated to all employees to keep up the excellent work.

Mayor Harris

- Stated that there is a charter review to be sure that comments from the audience could be moved up on the agenda.
- Thanked the City Attorney Gary Roberts on his stellar work to the City.
- Requested premium pay be added to agenda in the near future.
- Requested a financial status workshop.
- Thanked the staff for the hard work.
- Appreciates the transparency.
- Be safe during this pandemic.
- Would like to see live streaming of the Commission meetings via the website and you-tube.

Comments from the audience

None

Citizens to be heard

None

The adjournment was motioned by Commissioner Sapp and seconded by Mayor Pro Tem Dowdell at 9:37 pm.

Please Note: The City Commission places the official copies of Commission Meeting Minutes on file with the City Clerk's Office upon approval.

Submitted by Janice Shackelford Clemons, City Clerk

APPROVED:

Ronte Harris, Mayor, and Presiding
Officer of the City Commission and
of the City of Quincy, Florida

ATTEST:

Jantee Shackelford Clemons, City Clerk per
Clerk of the of Quincy, Florida
Clerk of the City Commission thereof

CITY COMMISSION
Tuesday, January 18, 2022
8:33 P.M. (Eastern)

SPECIAL MEETING
QUINCY, FLORIDA 32351

CITY COMMISSION REGULAR MEETING MINUTES

The City of Quincy City Commission met in a special in-person meeting on Tuesday, January 18, 2022, with **Mayor Ronte Harris** presiding and the following Commissioners present:

Mayor Pro Tem Keith Dowdell
Commissioner Angela G. Sapp
Commissioner Freida Bass-Prieto - via telephone
Commissioner Anessa A. Canidate

City Staff and Guests:

Dr. Beverly Nash, Interim City Manager
Marcia Carty, Finance Director
Gary Roberts, City Attorney
Vancheria Starling, Executive Assistant to the City Manager
DeCody Fagg, Parks and Recreations Director
Reggie Bell, Public Works Director
Carolyn Bush, Human Resources and Customer Service
Anthony Baker, Fire Chief
Robin Ryals, Utilities Director
Charles J. Hayes, Interim Building and Planning Director
Jim Southerland Sr., WQTN-13 Administrator
Timothy Ashley, Police Chief

The special in-person meeting was recorded, televised, and transmitted through TV Channel (WQTN-13) and Facebook. (Note: Digital formatted documents/media are public records.)

Called to Order:

Mayor Harris called the special Commission meeting to order at 8:33 pm and requested a roll call.

Approval of Agenda

Mayor Harris asked the Commission what the will and pleasure is on the printed agenda.

Mayor Pro Tem Dowdell offered a motion to approve the printed agenda. Mayor Harris seconded the motion.

Commissioner	Vote
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

The Motion Carried 5 to 0.

Items for Consent by the Commission

1. Minutes: Approval of Minutes of the December 22, 2021, Special Meeting (corrected)
 - Janice Shackelford, City Clerk
2. Minutes: Approval of Minutes of the December 28, 2021, Regular Meeting (corrected)
 - Janice Shackelford, City Clerk
3. Weekly Report: Building and Planning Department
 - Dr. Beverly Nash, Interim City Manager
 - Charles Hayes, Interim Building and Planning Director
4. Weekly Report: Public Works Department
 - Dr. Beverly Nash, Interim City Manager
 - Reggie Bell, Public Works Director
5. November 2021 Financial Reports:
 - a. P-Card Statement | Allocations
 - b. Arrearage Report
 - c. Cash Requirements
 - d. Financial Expenditures
 - e. Financial Revenues
 - f. Budget Transfers
 - g. Grants Report
 - h. Cash Lead Schedule
 - i. City Bank Statement
 - Dr. Beverly Nash, Interim City Manager
 - Marcia Carty, Finance Department

Agenda Items for Consent by the Commission # 1-5

Summary of the Discussion by Staff and the Commission

With no discussion, Mayor Pro Tem Dowdell offered a motion to approve the items for consent. Commissioner Canidate seconded the motion.

Mayor Harris noted to the Finance Director Maria Carty that each Commissioner, if needed, would email her their questions regarding November's financial report.

Commissioner	Vote
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

The Motion Carried 5 to 0.

Special Meeting Items of Discussion

6. City of Quincy Budget Fiscal Year 2021-2022
- a. Grant Funding Status and Update
 - b. Department Dire Needs
 - c. 2021 Revenues and Unfunded Items
 - d. Unfunded Aid to Non-Profit Organizations
 - Dr. Beverly A. Nash, Interim City Manager
 - Robin Ryals, Director, Utilities Department

7. Anti-Crime Prevention Grant Funding - Final Round
- Dr. Beverly A. Nash, Interim City Manager
 - Charles Hayes, Interim Building and Planning Director

~~8. Acting City Manager's Position~~

- ~~• Dr. Beverly A. Nash, Interim City Manager~~
- ~~• Mayor Ronte Harris, District 3~~

Agenda Item #6: City of Quincy Budget Fiscal Year 2021-2022

Summary of the Discussion by Staff and the Commission

Mayor Harris stated that there had been a lengthy discussion on agenda item #6.

Mayor Harris stated that the Commission would undertake each subsection under item #6 separately.

Agenda item #6a: Grant Funding Status and Update

Mayor Harris asked what the will and pleasure of the Commission on agenda item #6a is - Grant Funding Status and Update.

Finance Director Marcia Carty indicated that she completed the changes per the direction of the Commission.

Finance Director Marcia Carty clarified that \$100,000 was transferred from the American Rescue Grant for the fiber optic upgrade, per Commission approval to pay the outstanding invoices.

Finance Director Marcia Carty pointed out that presented is the current American Rescue Grant funding balance.

Finance Director Marcia Carty stated that staff is working on the plan to spend the American Rescue Grant funds.

Finance Director Marcia Carty stated that the auditor recognizes unspent money as a liability and not revenue.

With no further discussion, Commissioner Sapp offered a motion to approve the recommended grant funding indicated by staff. Commissioner Bass-Prieto seconded the motion.

Commissioner	Vote
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Candidate	Yes

The Motion Carried 5 to 0.

Agenda Item #6b: Department Dire Needs

Mayor Harris asked what the will and pleasure of the Commission on agenda item #6b is - Department Dire Needs.

With no further discussion, Mayor Pro Tem Dowdell offered a motion to approve the recommended departmental/directors' dire needs listing as indicated by staff. Commissioner Sapp seconded the motion.

Commissioner	Vote
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	No
Mayor Pro Tem Dowdell	Yes
Commissioner Candidate	Yes

The Motion Carried 4 to 1.

Agenda Item #6c: 2021 Revenues and Unfunded Items

Mayor Harris asked what the will and pleasure of the Commission on agenda item #6c is - Revenues and Unfunded Items.

Commissioner Sapp asked if the \$300,000 needed for fiber optic is still budgeted.

Finance Director Marcia Carty referred to page 7 of the City of Quincy, Items Not Funded by the Approved Budget as of November 22, 2021.

Finance Director Marcia Carty stated that \$100,000 is already funded.

Finance Director Marcia Carty stated that she recommends financing the \$200,000 for fiber optic from the American Rescue Grant.

Commissioner Bass-Prieto noted that fiber optic is scheduled for a workshop.

With no further discussion, Commissioner Bass-Prieto offered a motion to table agenda item #6c. Mayor Pro Tem Dowdell seconded the motion.

Commissioner	Vote
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Candidate	Yes

The Motion Carried 5 to 0.

Agenda Item #6d: Unfunded Aid to Non-Profit Organizations

Mayor Harris asked what the will and pleasure of the Commission on agenda item #6d is - Aid to Non-Profit Organizations.

Finance Director Marcia Carty stated that \$5000 was already awarded to Toys-for-Tots.

Finance Director Marcia Carty stated that there is a balance of \$80,000 to get funded.

With no further discussion, Mayor Pro Tem Dowdell offered a motion to approve funding to the organizations that made presentations to the Commission this evening during the Commission meeting. The organizations are Shaw Quarters Neighborhood Watch, Gadsden County NAACP, Quincy Mainstreet, Gadsden Arts Center & Museum, Closing the Achievement Gap, Inc., Gadsden County Development Council, North Florida Educational Development Corp, Legal Services of North Florida, and Stallworth & Associates Global. Mayor Harris seconded the motion.

Finance Director Marcia Carty indicated that the funding source would be \$59,000 from the Commission Contingency Reserves.

Finance Director Marcia Carty stated that \$74,600 remains in the Commission Contingency Reserves after funding the police raises.

Commissioner	Vote
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Candidate	Yes

The Motion Carried 5 to 0.

Commissioner Sapp noted that it says a lot about an organization when they come and sit through a Commission meeting to ask for funding.

Commissioner Sapp stated that the motion was good.

Agenda Item #7: Anti-Crime Prevention Grant Funding - Final Round

Mayor Harris asked what the will and pleasure of the Commission on agenda item #7 is – Anti-Crime Prevention Grant Funding - Final Round.

Commissioner Sapp asked as a point of clarification the sentence on page 42 of the agenda packet. Upon additional review of the listing of applicants, the City Commission agreed to and requested staff to equally divide the remaining amount of \$6,400 between the entities listed.

Commissioner Sapp stated that the Commission did not decide to equally divide the remaining amount of \$6,400 between the entities listed.

Commissioner Sapp stated that during a previous meeting, both motions on this matter failed.

Mayor Harris stated that Commissioner Sapp is correct.

Mayor Harris stated that the third organization might not be a 501c3.

Mayor Harris asked if staff received any paperwork clarifying the 501c3 status of Boys that Skate?

Mayor Harris stated that he would like to see all funds dispersed in the Anti-Crime Prevention line item.

With no further discussion, Mayor Harris offered a motion to approve funding as recommended by staff to the three organizations which met the deadline. These organizations are: Closing the Achievement Gap, Incorporated, Gadsden County Men of Action, and Boys that Skate. Closing the Achievement Gap would be funded at \$7,133. Gadsden County Men of Action would get \$5,433, and Boys that Skate \$5,433. If the organization Boys that Skate is verified not to be a 501c3, their award will be equally

divided between Closing the Achievement Gap, Incorporated, and Gadsden County Men of Action. Commissioner Canidate seconded the motion.

Mayor Harris stated that the City had not funded any organizations, not listed as a 501c3.

Mayor Harris stated that the City required that all organizations requesting funding be a 501c3.

Mayor Harris stated that this would complete the funding for Anti-Crime Prevention.

Commissioner	Vote
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	No
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

The Motion Carried 4 to 1.

Agenda Item #8: Acting City Manager's Position - Removed

Mayor Harris noted the removal of agenda item #8.

Commissioner Sapp requested to look at a new rubric for future use. The item should be placed on the agenda for discussion.

Interim City Manager Dr. Beverly Nash requested that the fiber optic workshop be scheduled for February 1 to allow all participants time to plan.

The Commission agreed to a February 1 fiber optic workshop.

The adjournment was motioned by Commissioner Sapp and seconded by Mayor Harris [at 10:22 pm.

Please Note: The City Commission places the official copies of Commission Meeting Minutes on file with the City Clerk's Office upon approval.

Submitted by Janice Shackelford Clemons, City Clerk

APPROVED:

Ronte Harris, Mayor, and Presiding
Officer of the City Commission and
of the City of Quincy, Florida

ATTEST:

Janice Shackelford Clemons, City Clerk per
Clerk of the of Quincy, Florida
Clerk of the City Commission thereof

**CITY OF QUINCY, FLORIDA
REGULAR CITY COMMISSION
Weekly Report**

Date of Meeting: February 8, 2022
Date Submitted: January 27, 2022
To: Honorable Mayor and Members of the City Commission
From: Dr. Beverly Nash, Ph.D., Interim City Manager
Reggie Bell, Director, Public Works Department
Subject: Weekly Report: **January 20 thru January 26, 2022**

Per the Public Works Department and staff.

January 24, 2022

Public Works Department
Weekly Report: Week of January 20 through January 26, 2022

Still short 2 employees that were injured in auto accidents. Will be out 4 to 6 months before coming back.

Thursday, January 20th

Tomey Donaldson and Demetric Donald

Mahaffey Farm: The Beaver Dam drainpipe needed to be cleaned out and then spread some sandy clay out on the berm wash out.

Hillcrest Cemetery: Sandy clay was put around a grave that was washing out.

Theodore Canidate, Lewis Wood, Dexter Paul

Hamilton St. & Willie Ruth St, S. Shelfer St, Flagler St., & Virginia St. they were weed eating, edging, and blowing off the debris from the curbs.

Sunset Acres, they were cleaning and removed leaves from the drain tops.

Sidney Miller and Kevin Hughes

Hamilton St & Willie Ruth: Started edging, weed eating, and blowing debris. They also picking up piles of grass.

S. Adams Street: Picked up paper in the ditches.

S. Virginia Street: Used the tractor to edge the grass from the curb.

S. Virginia St. & M.L.K. Blvd.: Rake the straw from the top of the drain.

S. Duval St. & B.W. Roberts: Rake the leaves & straw off the drain tops and put the top back on the other drain.

GF&A & McArthur Street: Rake straw & dirt off the top of the drain.

Circle Drive: Rake the straw & leaves off the top of the drain tops.

David Rodriguez & 2 Inmates

Arlington Circle: Edged the sidewalk & curb and cut the grass in the cracks.

Hwy 90, Hwy 12, Station St. & 7th St.: Picked up the trash & paper from the right of way.

Sammy McCray & Mark Davis

Boom Truck #59: Picking up bulk Yard Waste on Wednesday Route

Mike Williams

Boom Truck #57: Picking up bulk Solid Waste on Wednesday Route.

Chad Price, Heavy Equipment Operator

Checked out tools.

Worked the limb pit.

Took sandy clay to S. Virginia St.

Jamichael Move, Fleet Maintenance

Daily Maintenance check on tools, & mechanic truck.
Working on edger, needs parts (steel rod shaft needs replacing) and checking older edgers.
Edger needs parts ordered, checking prices and places.
Aired up tires on backhoe, checking places for oil cap replacement.
Went & put DEF fuel in backhoe at beaver dam and greased backhoe.
Put DEF fuel in sweeper.
Checked loader for an oil leak, tighten clap & checked oil
Went to unlock backhoe, doors locked with tractor running.

Troy Lee

City Hall, NetQuincy, & Police Station: General cleaning & sanitizing, emptied trash cans
Across from Recreation Department had to repost a Speed Hump sign.
2nd St & S. 9th St. had to repost a Speed Hump Ahead sign
Put up new street signs on E. Clark St & S. Adams St., 3rd St & S. Stewart St, S. Love St., 6th St. & S. Stewart St.

Friday, January 21st

Tomey Donaldson & Demertric Donald

M.L. K. Blvd: Dirt was removed where it was too high so water would drain better.
S. Virginia St.: Had to cut a bigger hole in the manhole for faster drainage of water.

Theodore Canidate, Lewis Wood, Dexter Paul

City Hall: Moving boxes to another room.
Wednesday Route: Picking up bags of yard waste.

Sidney Miller, Kevin Hughes

Thursday Route: Picking up bags of yard waste.
Trash Cans: Delivered trash cans to residents on Carolina St, M.L.K. Blvd., & Williams St.
Tuesday Route: Started picking up bags of yard waste.
Pittman St & Church St: Rake dirt & straw from both drains.
Franklin St. & N. Love St: Put drain top back on both drains.
Hwy 90: Picked up paper out of the highway and side of the road & took to the landfill.

Mike Williams & Daldrick Barnes

Boom Truck #57: Picking up bulk Solid Waste on Thursday Route

Sammy McCray & Mark Davis

Boom Truck #59: Picking up bulk Yard Waste on Thursday Route

Troy Lee

City Hall, NetQuincy, Police Station: General Cleaning and sanitizing. Also straighten up flowers at City Hall and watered them.
Landfill: General cleaning & sanitizing breakroom bathrooms and office.

Chad Price, Heavy Equipment Operator

Was on standby in the tool room for equipment sign out.
Pushing up the rock pile and leave piles.
Picked up trash and emptied all trash cans at landfill.
Fixed limb pit and pushed limb piles.
Pushed limb pile after lunch and spread-out leaves
Worked on tool inventory
Spotted citizens dumping trash and pushed limb piles

Jamichael Move, Fleet Maintenance

Daily maintenance check on mechanic truck, tools & shop.
Went after diesel for shop heaters and tractor. Ran tractor.
Went to air up tires for Munroe at the Police Station
Moved sweeper & checked tires and charging system.
Charged diesel truck & added oil and water.
Changed oil in Inmate Van.
Fixed grass crew's trailer lights, bad connection. Pigtail still needs replacing.

Monday, January 24th

Troy Lee

City Hall, NetQuincy, Police Station: cleaning and sanitizing, and taking out the trash. Help Theodore Canidate & crew set up furniture in Police Station, then had to sweep and had to mop floors again.
N. Franklin St & N. Love St.: Stop sign had been knocked down, put up new post and rehung stop sign back in its proper place.

Todd Laster, Kevin Hughes, Lewis Wood

South Virginia St: Weed eating, edging curbs, blowing debris, and picking up piles of grass
Police Station: Moved file cabinets to another room

Chad Price, Heavy Equipment Operator

Checked out tools
Street Sweeper: Monday Route

Theodore Canidate, Bobby James, Dexter Paul

S. Virginia St.: Weed eating, edging & blowing debris
NetQuincy: Moved desk from NetQuincy to Police Station
S. Virginia St.: Went back to work on where we left off before being sent to NetQuincy

Sammy McCray & Mark Davis

Boom Truck #59: Monday and some of Tuesday Route bulk yard waste

Mike Williams & Daldrick Barnes

Boom Truck #57: Monday and some of Tuesday Route bulk solid waste

David Rodriguez and 2 Inmates

Courthouse Square: Emptied trash can and put in new trash bags
Hwy 90, Hwy 12, GF&A and Pat Thomas Parkway: Picking up trash and paper on right of way

Tomey Donaldson and Demetric Donald

Police Station: Door would not open, they pulled door in to open with a key
Clark Street: Put out barricades from Clark Street to B.W. Roberts
Mahaffey Farm: Cleaned the pipe out at the beaver dam for better water flow
M.L.K. Blvd: Pulled dirt out of the ditch

Jamichael Moya, Fleet Maintenance

Police Dept: Check police truck lights & starter for malfunctions. Waiting for 2nd opinion.
Public Works: Plugged tire on Larry's truck.
Public Works: Boom Truck #57 had a hydraulic line that busted. Waiting for parts.

Tuesday, January 25th

Short handed today, 1 supervisor out and 5 workers out.

T. Canidate, Dexter Paul, Lewis Wood

2021 M.L.K. Blvd.: delivered new trash can and picked up old can
S. Shephard St.: Edging curbs

Todd Laster, Kevin Hughes

Shelfer Street: Edging curbs
Tuesday Route (Southwest Zone): Checking drains

David Rodriguez & 2 Inmates

Frierson St., Kent St., Brumby St., 9th St., 10th St., Obama St., 14th St., Fletcher St., Adams St.: Picking up trash and paper on the right of way.

Sammy McCray & Mark Davis

Boom Truck #90: Picking up bulk yard waste on Tuesday Route and some on Wednesday Route.

Chad Price, Heavy Equipment Operator

Landfill: Checking out equipment
Pushing up limb piles
Boom Truck #57: Picking up bulk solid waste on Tuesday Route

Tomey Donaldson and Demetric Donald

Police Station: Moved bulletin board to another office
Clark Street: Picked up barricades
GF&A: Checking beaver dam to see if it needed cleaning
Love St. and Franklin St.: Repair manhole top by welding a piece of angle iron on it.
13th St.: Checking potholes for repair
Willie Ruth St. dirt road: Checking for all repairs to dirt road

Troy Lee

City Hall, NetQuincy, & Police Station: General Cleaning and sanitizing and taking out trash
E. Franklin St. & N. Love St.: Stop sign and post had been knocked down again, put it back up.
W. Clark St. & S 9th St., & S. Cooper St.: Changed out old stop signs and put up a new sign.

Lamonte Marshall & Jamichael Moya, Fleet Maintenance

Public Works: Put new filling inside boom truck #57 cylinder & checked for leaks
Police Dept.: Checked police truck lights and starting problems, waiting for response
Public Works: Fixed boom truck #57 grappler, replaced bolts in grappler
Public Works: Fixed Supervisor Larry Daniels front tire, plugged & put air in it
Public Works: Fixed grass crew trailer tires, right rear needed plugging & air
Utility Dept. Took batteries out of utility truck to be charged up.

Wednesday, January 26th

Tomey Donaldson & Demetric Donald

B. W. Roberts: Clearing ditch of trees and debris
Industrial Drive: Repaired banks on ditch
Landfill: Welding bucket on boom truck #59
N. Betlinet St., B.W. Roberts, McArthur St: Pothole repair

David Rodriguez & 2 Inmates

B.W. Roberts: Clearing ditch

Sidney Miller, Todd Laster, Kevin Hughes

Southwest Zone: Weed eating and edging curbs

Theodore Canidate, Lewis Wood, Dexter Paul

Southwest Zone: Weed eating and edging curbs

Troy Lee

City Hall, NetQuincy, Police Station: General Cleaning and sanitizing
Sidewalk assessment

Chad Price, Heavy Equipment Operator

Checking out tools
Pushing up limb pile
Street Sweeper: Wednesday Route

Mike Williams & Daldrick Barnes

Boom Truck #57: Picking up bulk solid waste on Wednesday Route

Sammy McCray & Mark Davis

Boom Truck #59: Picking up bulk yard waste on Wednesday Route

Lamonte Marshall & Jamichael Moya, Fleet Maintenance

Public Works: Daily maintenance on trucks, tools, and shop
Police Dept.: Changed oil in Police Chief's truck and checked fluids. Also out computer in

Public Works Department

Public Works: Went to Sam's for chairs for breakroom.

Public Works: Checked Boom Truck #59's grappler needs repaired, Tomey is made repair by welding.

Public Works: Went to Bell & Bates to get status on concrete saw

Position Vacancies:

2 Inmate Supervisors with a clean criminal record and driver license

Agenda Request In Progress:

Notebook of departmental forms

Sidewalk assessments

New glass for City Hall door will be installed between Friday the 28th or Monday the 31st.

**CITY OF QUINCY, FLORIDA
REGULAR CITY COMMISSION
WEEKLY REPORT**

Date of Meeting: February 8, 2022
Date Submitted: January 27, 2022
To: Honorable Mayor and Members of the City Commission
From: Dr. Beverly Nash, Ph.D., Interim City Manager
DeCody Fagg, Director, Parks and Recreation
Department
Subject: Weekly Report: **January 21 thru January 27, 2022**

Per the Parks and Recreation Department and staff.

**CITY OF QUINCY PARKS & RECREATION DEPARTMENT
DAILY WORK
Friday, January 21, 2022**

Facility/Building	Description	CONT
	<i>Swept & mopped entrance & gym floor</i>	
Ferolito Rec Center	<i>Kitchen & Bathrooms cleaned & mopped</i>	<i>Trash picked up/trash cans emptied</i>
	<i>Fitness room wiped down</i>	<i>Fence line cleaned</i>
	<i>Cleaned Glass Doors</i>	<i>Checked for dangers & graffiti</i>
	<i>Floors swept and mopped</i>	
	<i>All offices Vacuumed</i>	
CKCC		<i>Trash picked up outside</i>
		<i>Checked for danger/ graffiti</i>
Tanyard Creek Park	<i>Restrooms cleaned and mopped</i>	<i>Trash picked up/trash cans emptied</i>
		<i>Fence line cleaned Danger/graffiti</i>
<i>King street pool</i>	<i>Checked for dangers/&graffiti</i>	<i>Trash picked up/trash can emptied</i>
<i>Splash pad</i>	<i>Checked for dangers& graffiti</i>	<i>Trash picked up/ fence line cleaned</i>
Leisure Park	<i>Restrooms cleaned and mopped</i>	<i>Trash picked up / trash can emptied</i>
		<i>Weed eater Horseshoe Pit</i>
		<i>Checked for dangers& graffiti</i>
MLK Track Field	<i>Restrooms cleaned & mopped</i>	<i>Trash picked up trash can emptied</i>
		<i>Fence line Cleaned</i>
		<i>Checked for dangers& graffiti</i>
Corry Football Field		<i>Trash picked up trash can emptied</i>
		<i>Fence line Cleaned</i>
		<i>Checked for dangers& graffiti</i>

<i>Bobby Nealy Complex</i>	<i>Trash picked up/ trash cans emptied</i>	<i>Checked Danger/graffiti check</i>
<i>Connors Field</i>	<i>Trash picked up/ trash cans emptied</i>	Fence line cleaned
		<i>Checked Danger/graffiti check</i>
Alphonso Figgers Park	Trash picked up/ trash cans emptied grounds blown	Fence line cleaned/ Danger/check
<i>Tim Lane Park</i>	<i>Trash picked up/ trash cans emptied</i>	<i>Danger/graffiti check/ fence line cleaned</i>
<i>Burmah Heights Park</i>	<i>Trash picked up/ trash cans emptied</i>	
<i>Sunset Park</i>	<i>Trash picked up/ trash cans emptied</i>	<i>Danger/graffiti check/ fence line cleaned</i>
<i>Curtis Green Park</i>	<i>Trash picked up/ trash cans emptied/ blown</i>	<i>Fence line cleaned/Danger check</i>
<i>Stevens Park</i>	<i>Trash picked up/ trash cans emptied</i>	<i>Danger/graffiti check/ fence line cleaned</i>
<i>Earnest Street Park</i>	<i>Trash picked up/ trash cans emptied/ Restrooms cleaned/ground blown</i>	<i>Danger/graffiti check</i>
<i>Key Street Park</i>	<i>Trash picked up/ trash cans emptied</i>	<i>Danger/graffiti check/fence line cleaned</i>
<i>Carl Daniels BBALL</i>	<i>Trash picked up/ trash cans emptied</i>	<i>Danger/graffiti check/fence line cleaned</i>

OTHER: Cleaned off bleachers inside gym

CITY OF QUINCY PARKS & RECREATION DEPARTMENT

DAILY WORK

Monday, January 24, 2022

Facility/Building	Description	CONT
	<i>Swept & mopped entrance & gym floor</i>	
Ferolito Rec Center	<i>Kitchen & Bathrooms cleaned & mopped</i>	<i>Trash picked up/trash cans emptied</i>
	<i>Fitness room wiped down</i>	<i>Fence line cleaned</i>
	<i>Cleaned Glass Doors</i>	<i>Checked for dangers & graffiti</i>
	<i>Floors swept and mopped</i>	
	<i>All offices Vacuumed</i>	
CKCC		<i>Trash picked up outside</i>
		<i>Checked for danger/ graffiti</i>
		<i>Fence line cleaned</i>
Tanyard Creek Park	<i>Restrooms cleaned and mopped</i>	<i>Trash picked up/trash cans emptied</i>
		<i>Fence line cleaned Danger/graffiti</i>
<i>King street pool</i>	<i>Checked for dangers/&graffiti</i>	<i>Trash picked up/trash can emptied</i>
<i>Splash pad</i>	<i>Checked for dangers& graffiti</i>	<i>Trash picked up/ fence line cleaned</i>
Leisure Park	<i>Restrooms cleaned and mopped</i>	<i>Trash picked up / trash can emptied</i>
		<i>Checked for dangers& graffiti</i>
MLK Track Field	<i>Restrooms cleaned & mopped</i>	<i>Trash picked up trash can emptied</i>
		<i>Fence line Cleaned</i>
		<i>Checked for dangers& graffiti</i>
Corry Football Field		<i>Trash picked up trash can emptied</i>
		<i>Fence line Cleaned</i>
		<i>Checked for dangers& graffiti</i>

<i>Bobby Nealy Complex</i>	<i>Trash picked up/ trash cans emptied</i>	<i>Fence line cleaned</i>
		<i>Checked Danger/graffiti check</i>
<i>Connors Field</i>	<i>Trash picked up/ trash cans emptied</i>	<i>Fence line cleaned</i>
		<i>Checked Danger/graffiti check</i>
<i>Alphonso Figgers Park</i>	<i>Trash picked up/ trash cans emptied grounds blown</i>	<i>Fence line cleaned/ Danger/check</i>
<i>Tim Lane Park</i>	<i>Trash picked up/ trash cans emptied</i>	<i>Danger/graffiti check/ fence line cleaned</i>
<i>Burmah Heights Park</i>	<i>Trash picked up/ trash cans emptied</i>	
<i>Sunset Park</i>	<i>Trash picked up/ trash cans emptied</i>	<i>Danger/graffiti check/ fence line cleaned</i>
<i>Curtis Green Park</i>	<i>Trash picked up/ trash cans emptied/ blown</i>	<i>Fence line cleaned/Danger check</i>
<i>Stevens Park</i>	<i>Trash picked up/ trash cans emptied</i>	<i>Danger/graffiti check/ fence line cleaned</i>
<i>Earnest Street Park</i>	<i>Trash picked up/ trash cans emptied/ Restrooms cleaned/ground blown</i>	<i>Danger/graffiti check</i>
<i>Key Street Park</i>	<i>Trash picked up/ trash cans emptied</i>	<i>Danger/graffiti check/fence line cleaned</i>
<i>Carl Daniels BBALL</i>	<i>Trash picked up/ trash cans emptied</i>	<i>Danger/graffiti check/fence line cleaned</i>

OTHER: Cleaned behind bleachers inside gym

**CITY OF QUINCY
PARKS & RECREATION DEPARTMENT
OFFICE STAFF DAILY WORK
Monday, January 24, 2022**

NAME/TITLE	Description	CONT
	<p><i>Logged all money orders on Deposit log to be turned in from rentals and basketball</i></p>	<p><i>Stamped invoices filled in the invoice no. and vendor no. had Mr. Fagg to sign, & made copies before turning them in</i></p>
<p>Alicia Sherman Administrative Assistant</p>	<p><i>Updated Basketball roosters and payments, made copies of updated roosters. Collected payments for basketball</i></p> <p><i>Made copies of basketball schedule to give to cheerleaders. Started back up with cheerleaders. Mr. Fagg was out today and Mr. Dabady was off b/c he worked Saturday for basketball practice. I didn't get a lunch Mr. Eric Walker went to meeting @ City Hall @2 returning 3:45 Mr. Dabady clocked in @ 4:40</i></p>	<p><i>Reserved dates for rental property... Updated all rentals to calendars of each building or park.</i></p>
	<p><i>Made timecards for next pay period</i></p>	<p><i>Typed up all maintenance workers daily work Took notes to what I do and type it up</i></p>
	<p><i>Answered phone calls (Still receiving a lot of Public Works calls) transfer calls to Public Works. Worked with youth workers update basketball registration with payment receipts.</i></p>	<p><i>Outlook Still doesn't work , texted Mr. Thomas again</i></p>

CITY OF QUINCY PARKS & RECREATION DEPARTMENT
DAILY WORK
Monday, January 25, 2022

Facility/Building	Description	CONT
	<i>Swept & mopped entrance & gym floor</i>	
Ferolito Rec Center	<i>Kitchen & Bathrooms cleaned & mopped</i>	<i>Trash picked up/trash cans emptied</i>
	<i>Fitness room wiped down</i>	<i>Fence line cleaned</i>
		<i>Checked for dangers & graffiti</i>
	<i>Floors swept and mopped</i>	
	<i>All offices Vacuumed</i>	
CKCC		<i>Trash picked up outside</i>
		<i>Checked for danger/ graffiti</i>
		<i>Fence line cleaned</i>
Tanyard Creek Park	<i>Restrooms cleaned and mopped</i>	<i>Trash picked up/trash cans emptied</i>
		<i>Fence line cleaned Danger/graffiti</i>
<i>King street pool</i>	<i>Checked for dangers/&graffiti</i>	<i>Trash picked up/trash can emptied</i>
<i>Splash pad</i>	<i>Checked for dangers& graffiti</i>	<i>Trash picked up/ fence line cleaned</i>
Leisure Park	<i>Restrooms cleaned and mopped</i>	<i>Trash picked up / trash can emptied</i>
		<i>Checked for dangers& graffiti</i>
MLK Track Field	<i>Restrooms cleaned & mopped</i>	<i>Trash picked up trash can emptied</i>
		<i>Fence line Cleaned</i>
		<i>Checked for dangers& graffiti</i>
Corry Football Field		<i>Trash picked up trash can emptied</i>
		<i>Fence line Cleaned</i>
		<i>Checked for dangers& graffiti</i>

<i>Bobby Nealy Complex</i>	<i>Trash picked up/ trash cans emptied</i>	<i>Fence line cleaned</i>
		<i>Checked Danger/graffiti check</i>
<i>Connors Field</i>	<i>Trash picked up/ trash cans emptied</i>	<i>Fence line cleaned</i>
		<i>Checked Danger/graffiti check</i>
<i>Alphonso Figgers Park</i>	<i>Trash picked up/ trash cans emptied grounds blown</i>	<i>Fence line cleaned/ Danger/check</i>
<i>Tim Lane Park</i>	<i>Trash picked up/ trash cans emptied</i>	<i>Danger/graffiti check/ fence line cleaned</i>
<i>Burmah Heights Park</i>	<i>Trash picked up/ trash cans emptied</i>	
<i>Sunset Park</i>	<i>Trash picked up/ trash cans emptied</i>	<i>Danger/graffiti check/ fence line cleaned</i>
<i>Curtis Green Park</i>	<i>Trash picked up/ trash cans emptied/ blown</i>	<i>Fence line cleaned/Danger check</i>
<i>Stevens Park</i>	<i>Trash picked up/ trash cans emptied</i>	<i>Danger/graffiti check/ fence line cleaned</i>
<i>Earnest Street Park</i>	<i>Trash picked up/ trash cans emptied/ Restrooms cleaned/ground blown</i>	<i>Danger/graffiti check</i>
<i>Key Street Park</i>	<i>Trash picked up/ trash cans emptied</i>	<i>Danger/graffiti check/fence line cleaned</i>
<i>Carl Daniels BBALL</i>	<i>Trash picked up/ trash cans emptied</i>	<i>Danger/graffiti check/fence line cleaned</i>

**CITY OF QUINCY
PARKS & RECREATION DEPARTMENT
OFFICE STAFF DAILY WORK
Thursday, January 27, 2022**

NAME/TITLE	Description	CONT
	<p><i>Logged all money orders on Deposit log to be turned in from rentals and basketball payments</i></p>	<p><i>stamped invoices filled in the invoice no. and vendor no. had Mr. Fagg to sign, & made copies before turning them in</i></p>
<p>Alicia Sherman <i>Administrative Assistant</i></p>	<p><i>Updated Basketball rosters and payments, made copies of updated rosters. Collected payments for basketball</i></p> <p><i>Made coordinators a daily work sheet Made folders for youth workers to keep a log of what they do daily Will have cheerleaders at game tonight.</i></p>	<p><i>Reserved dates for rental property... Updated all rentals to calendars of each building or park.</i></p>
	<p><i>Wiped down my desk (sanitized)</i></p>	<p><i>Typed up all maintenance workers daily work. Took notes to what I do and type it up</i></p>
	<p><i>Answered phone calls (Still receiving a lot of Public Works calls) transfer calls to Public Works. Worked with youth workers update basketball registration with payment receipts. They put ice on sodas for concession and took hot dog buns and other items for sale in the kitchen.</i></p>	<p><i>Outlook Still doesn't work, texted Mr. Thomas again</i></p>

**CITY OF QUINCY
PARKS & RECREATION DEPARTMENT
DAILY WORK
Thursday, January 27, 2022**

Facility/Building	Description	CONT
	Swept & mopped entrance & gym floor	
Ferolito Rec Center	Kitchen & Bathrooms cleaned & mopped	Trash picked up/trash cans emptied
	Fitness room wiped down	Fence line cleaned
		Checked for dangers & graffiti
	Floors swept and mopped	
	All offices Vacuumed	
CKCC		Trash picked up outside
		Checked for danger/ graffiti
		Fence line cleaned
Tanyard Creek Park	Restrooms cleaned and mopped	Trash picked up/trash cans emptied
		Fence line cleaned Danger/graffiti
King street pool	Checked for dangers/&graffiti	Trash picked up/trash can emptied
Splash pad	Checked for dangers& graffiti	Trash picked up/ fence line cleaned
Leisure Park	Restrooms cleaned and mopped	Trash picked up / trash can emptied
		Checked for dangers& graffiti
MLK Track Field	Restrooms cleaned & mopped	Trash picked up trash can emptied
		Fence line Cleaned
		Checked for dangers& graffiti

Corry Football Field		Trash picked up trash can emptied
		Fence line Cleaned
		Checked for dangers& graffiti
Bobby Nealy Complex	Trash picked up/ trash cans emptied	Fence line cleaned
		Checked Danger/graffiti check
Connors Field	Trash picked up/ trash cans emptied	Fence line cleaned
		Checked Danger/graffiti check
Alphonso Figgers Park	Trash picked up/ trash cans emptied grounds blown	Fence line cleaned/ Danger/check
Tim Lane Park	Trash picked up/ trash cans emptied	Danger/graffiti check/ fence line cleaned
Burmah Heights Park	Trash picked up/ trash cans emptied	
Sunset Park	Trash picked up/ trash cans emptied	Danger/graffiti check/ fence line cleaned
Curtis Green Park	Trash picked up/ trash cans emptied/ blown	Fence line cleaned/Danger check
Stevens Park	Trash picked up/ trash cans emptied	Danger/graffiti check/ fence line cleaned
Earnest Street Park	Trash picked up/ trash cans emptied/ Restrooms cleaned/ground blown	Danger/graffiti check
Key Street Park	Trash picked up/ trash cans emptied	Danger/graffiti check/fence line cleaned
Carl Daniels BBALL	Trash picked up/ trash cans emptied	Danger/graffiti check/fence line cleaned

**CITY OF QUINCY, FLORIDA
REGULAR CITY COMMISSION
AGENDA REQUEST**

MEETING DATE: February 8, 2022

DATE OF REQUEST: February 3, 2022

TO: Honorable Mayor and Members of the City Commission

FROM: Dr. Beverly A. Nash, Ph.D. Interim City Manager
Carolyn Bush, Interim Director, Customer Service and Human
Resources Departments

SUBJECT: Weekly Report: January 24, 2022 – January 29, 2022

Per staff.

WEEKLY ACTIVITY

DEPARTMENT: Customer Service & Human Resources

WEEK:01/24/22 -01/29/22

COMPLETED TASK

Complete first Cut-Off for year 2022. Learned and discussed ways to better serve customers
New hire orientation of new employees – Holly Ammons - Dispatcher
Customer Service Reports – prepared by S. Howard for Commission meetings
HR Reports – prepared by C Bush for Commission meetings
Complete advertisement of Inmate Supervisor
Complete forms for AFLAC participants (4 employees)
Completed Medical authorization for 3 Firefighters conditional offer
Completed Background checks for 3 Firefighters
Communicating with many customers such as extensions, pay plan, high consumptions, water issues, etc.
Meeting with staff committee members and insurance brokers on the organization of the City "New" Wellness Program.

ONGOING TASK

Continue to balance and deposit utility monies daily
Worked and trained several SOAR students – working on backlog filing in Personnel
Customer service focused – working with delinquent customers account and setting up plans to bring accounts current.
Submitting bi-weekly retirement files

TASKS FOR NEXT WEEK

Complete advertisements of Executive Administrative Assistant, Human Resource Specialist
Complete Record Requests
Setup Worker Comp pre-deposition & deposition for employee
Complete ALL payroll tasks
Complete billing for insurance (CHP, AFLAC, Vision, Dental, Allstate, BCBS Medicare, Liberty National, Life, etc.)
Prepare for next cut-off February 15th- Cycle 2 and February 28th - Cycle 1
Meeting with Chief of Police on position descriptions
Exit interview for employee(s) leaving
Assisted 3rd party Retirement company Azalea Administration retrieving information on deceased employee
Preparing to look for new vendor for company drug screening – Mr. Phillips retiring mid-March.

**CITY OF QUINCY, FLORIDA
REGULAR CITY COMMISSION
AGENDA REQUEST**

MEETING DATE: February 8, 2022

DATE OF REQUEST: February 3, 2022

TO: Honorable Mayor and Members of the City Commission

FROM: Dr. Beverly A. Nash, Ph.D. Interim City Manager
Marcia Carty, Director, Finance Department

SUBJECT: Reports: December 31, 2021 - Cash Lead Schedule /
Net Operational Actual Results / 1st Quarter Electric
Revenues – October to December 2021 / FY 2022
Grants – 1st Quarter Report

Per Finance Department and staff.

CITY OF QUINCY, FL
Cash Lead Schedule - Commissioners' Request
December 31, 2021

<u>last 4 digits</u>	<u>Description</u>	<u>Amount</u>
6401	CASH-POOLED CASH	1,449,343.93
cent 0096	CASH-UTIL SYS IMPR REFD REV BD 03	77,520.20
3401	LANDFILL LT CARE ESCROW	47,911.80
0002	CASH-CP IM REV BND DBT SVC BANK1	239,245.35
0901	CASH - CRA SEPARATE BANK CCB	123,825.14
CENT8679	CENTENNIAL INVESMENT	509,922.09
1001	CASH-ARPA GRANT FUNDS	1,709,664.00
6701	CASH-SRF SEWER	471,342.08
6702	CASH - DRINKING WATER LOAN	660,010.57
cent2829	CASH - CONFISCATED PROPERTY	25,848.75
4801	CASH - CCB QUINCY BEND ACCOUNT 4801	6,907.61
3920	RATE STABILIZATION/SAVINGS	2,000,950.33
6711	CASH - SEWER SMTGRD CONSTRUCTION	1,551,519.21
	HURRICANE MICHAEL RECOVERY FEE	161,664.91
	SRL Loan Reserve Grant	156.05
	GRAND TOTAL	9,035,832.02

CHECKING ACCOUNT

ANALYZED BUS CHECKING		Images	
Account Number	XXXXXXXX6401	Statement Dates	12/01/21 thru 12/31/21
Previous Balance	2,375,245.63	Days in this Statement Period	
109 Deposits/Credits	2,795,181.65	Avg Ledger Balance	2,324,220
253 Checks/Debits	3,572,904.12	Avg Collected Balance	2,300,773
Service Charges	.00		
Interest Paid	.00		
Ending Balance	1,597,523.16		

Bank Statement Balance, 12/31/2021 \$ **1,597,523.16**

Dec Deposit in Transit - CRCPT \$ -
 Dec Point and pay in Transit Deposits in Transit \$46,922.01
 Dec O/S AP Transactions \$ -
 Dec outstanding checks \$ (195,101.24)

Reconciled Balance, 12/31/2021 \$ **1,449,343.93**

General Ledger Balance, 12/31/2021 \$ **1,473,351.29**

Cleared on the Bank but not in General Ledger

page 9 \$ (94.20)
 November page 10 \$ (282.36)
 PNP returned checks adjustments posted in Dec 21 \$ (380.88)
 Nov- Gloria GL F433 \$ 914.17
 Dec - page 0 \$ 857.15
 ec - page 10 \$ (280.00)
 Dec - page 11 \$ (2,845.82)
 Dec - page 12 \$ (464.01)
 transfer to loan reserve account \$ (150.00)
 Pending Adjustments \$ (26,441.79)
 Dec GL cell F609 \$ 914.17
 Point n Pay \$4,246.21

General Ledger Balance 10/31/2021 \$ **1,449,343.93**

Difference \$ **-**



e | statement

Capital City Bank OnLine

NOW hiring, and offering sign-on & retention bonuses for qualifying positions. Excellent benefits, paid time off, stock purchase plan & tuition assistance plan. Apply today! www.ccbg.com/careers EEO: Disabled Veterans & Drug Free Workplace

CITY OF QUINCY
OPERATING ACCOUNT
404 W JEFFERSON ST
QUINCY FL 32351-2328

Date 12/31/21
Primary Account

Page 1
XXXXXXXX6401

CHECKING ACCOUNT

ANALYZED BUS CHECKING		Images	226
Account Number	XXXXXXXX6401	Statement Dates	12/01/21 thru 12/31/21
Previous Balance	2,375,245.63	Days in this Statement Period	31
109 Deposits/Credits	2,795,181.65	Avg Ledger Balance	2,324,220.66
253 Checks/Debits	3,572,904.12	Avg Collected Balance	2,300,773.99
Service Charges	.00		
Interest Paid	.00		
Ending Balance	1,597,523.16		

DEPOSITS AND OTHER CREDITS

Date	Description	Amount
12/01	PNP BILLPAYMENT 112621SETTCCD 6058	10,671.38
12/01	PNP BILLPAYMENT 112721SETTCCD 6058	6,139.46
12/01	PNP BILLPAYMENT 112821SETTCCD 6058	3,816.16
12/01	TRSF TO CHECKING XX6401 TRANSF COQ OPERATING FOR ADMIN SUPPO	1,666.67
12/01	CASS INFO. CARR.CONC ACCTSCCD CITY032351A	1,137.81
12/01	DEPOSIT	52,299.15
12/01	DEPOSIT	681.13



e | statement

Capital City Bank OnLine

CITY OF QUINCY
 OPERATING ACCOUNT
 404 W JEFFERSON ST
 QUINCY FL 32351-2328

Date 12/31/21
 Primary Account

Page 2
 XXXXXXX6401

ANALYZED BUS CHECKING

XXXXXXX6401 (Continued)

DEPOSITS AND OTHER CREDITS		
Date	Description	Amount
12/02	STATE OF FLORIDAPAYMENTS CTX ISA*00*NV *00*NV *ZZ*9001395052 *ZZ*NV *211201*1133*U*00200*	124,366.07
12/02	PNP BILLPAYMENT 112921SETTCCD 6058	27,461.84
12/02	STATE OF FLORIDAPAYMENTS CTX ISA*00*NV *00*NV *ZZ*9001395052 *ZZ*NV *211201*1133*U*00200*	36.00
12/02	DEPOSIT	52,443.90
12/03	PNP BILLPAYMENT 113021SETTCCD 6058	14,567.04
12/03	STATE OF FLORIDAPAYMENTS CTX ISA*00*NV *00*NV *ZZ*9001395052 *ZZ*NV *211202*1430*U*00200*	1,548.22
12/03	ACTIVE MINERALS ALLOCATED CCD CITY OF QUINCY	817.16
12/03	STATE OF FLORIDAPAYMENTS CTX ISA*00*NV *00*NV *ZZ*9001395052 *ZZ*NV *211202*1430*U*00200*	78.50
12/03	STATE OF FLORIDAPAYMENTS CTX ISA*00*NV *00*NV *ZZ*9001395052 *ZZ*NV *211202*1431*U*00200*	15.00
12/03	DEPOSIT	19,640.22
12/06	PNP BILLPAYMENT 120121SETTCCD 6058	25,190.33
12/06	ENGIE INSIGHT 820EFT0001CCD EF1120311541475	3,315.62



**Capital City
Bank**

e | statement

Capital City Bank OnLine

CITY OF QUINCY
OPERATING ACCOUNT
404 W JEFFERSON ST
QUINCY FL 32351-2328

Date 12/31/21
Primary Account

Page 3
XXXXXXXX6401

ANALYZED BUS CHECKING

XXXXXXXX6401 (Continued)

DEPOSITS AND OTHER CREDITS		
Date	Description	Amount
	RMR*IV*5794001 **1004.30**\ DTM*003*20211206**\ STATE OF FLORIDAPAYMENTS CTX	61.48
12/06	ISA*00*NV *00*NV *ZZ*9001395052 *ZZ*NV *211203*1133*U*00200*	
12/06	STATE OF FLORIDAPAYMENTS CTX ISA*00*NV *00*NV *ZZ*9001395052 *ZZ*NV *211203*1133*U*00200*	5.00
12/06	DEPOSIT	34,650.86
12/07	STATE OF FLORIDAPAYMENTS CTX ISA*00*NV *00*NV *ZZ*9001395052 *ZZ*NV *211206*1132*U*00200*	29,368.98
12/07	PNP BILLPAYMENT 120221SETTCCD 6058	12,593.43
12/07	ENGIE INSIGHT 820EFT0001CCD EF1120611531451 RMR*IV*651014 **307.73**\ DTM*003*20211207**\ CASS INFO. CARR.COMC ACCTSCCD CITY032351A	6,983.44
12/07	DEPOSIT	2,921.14
12/07	PNP BILLPAYMENT 120321SETTCCD 6058	62,189.43
12/08	PNP BILLPAYMENT 120521SETTCCD 6058	30,551.75
12/08	PNP BILLPAYMENT 120421SETTCCD 6058	8,250.18
12/08	PNP BILLPAYMENT 120421SETTCCD 6058	3,605.11
12/08	STATE OF FLORIDAPAYMENTS CTX	61.48



e | statement

Capital City Bank OnLine

CITY OF QUINCY
 OPERATING ACCOUNT
 404 W JEFFERSON ST
 QUINCY FL 32351-2328

Date 12/31/21
 Primary Account

Page 4
 XXXXXX6401

ANALYZED BUS CHECKING

XXXXXXX6401 (Continued)

DEPOSITS AND OTHER CREDITS		
Date	Description	Amount
	ISA*00*NV *00*NV	
	*ZZ*9001395052 *ZZ*NV	
	*211207*1133*U*00200*	
12/08	ENGIE INSIGHT 820EFT0001CCD	33.00
	EF1120711071456	
	RMR*IV*8538001	
	33.00\	
	DTM*003*20211208**\	
12/08	DEPOSIT	88,442.84
12/08	DEPOSIT	21,091.21
12/09	AP CHECK PAYABLES CCD	60,520.75
	71323	
12/09	PNP BILLPAYMENT 120621SETTCCD	31,119.21
	6058	
12/09	CITY OF QUINCY UTILITY PDPPD	28,645.44
12/09	ENGIE INSIGHT 820EFT0001CCD	996.07
	EF1120811281538	
	RMR*IV*6419001	
	996.07\	
	DTM*003*20211209**\	
12/09	DEPOSIT	479,687.08
12/10	PNP BILLPAYMENT 120721SETTCCD	34,287.78
	6058	
12/10	ACTIVE MINERALS ALLOCATED CCD	26,968.07
	CITY OF QUINCY	
12/10	STATE OF FLORIDAPAYMENTS CTX	14,389.01
	ISA*00*NV *00*NV	
	*ZZ*9001395052 *ZZ*NV	
	*211209*1132*U*00200*	
12/10	ENGIE INSIGHT 820EFT0001CCD	79.92
	EF1120911301504	
	RMR*IV*8541001	
	79.92\	



e | statement

Capital City Bank Online

CITY OF QUINCY
OPERATING ACCOUNT
404 W JEFFERSON ST
QUINCY FL 32351-2328

Date 12/31/21
Primary Account

Page 5
XXXXXXX6401

ANALYZED BUS CHECKING

XXXXXXX6401 (Continued)

DEPOSITS AND OTHER CREDITS		
Date	Description	Amount
12/10	DTM*003*20211210**\ DEPOSIT	12,771.35
12/13	PNP BILLPAYMENT 120821SETTCCD 6058	22,849.26
12/13	TRSF TO CHECKING XX6401 FUNDS TRANSFER VIA ONLINE	3,287.10
12/13	STATE OF FLORIDAPAYMENTS CTX ISA*00*NV *00*NV *ZZ*9001395052 *ZZ*NV *211210*1134*U*00200*	35.00
12/13	DEPOSIT	16,504.35
12/14	PNP BILLPAYMENT 120921SETTCCD 6058	17,520.13
12/14	STATE OF FLORIDAPAYMENTS CTX ISA*00*NV *00*NV *ZZ*9001395052 *ZZ*NV *211213*1133*U*00200*	1,699.80
12/14	DEPOSIT	40,442.89
12/15	PNP BILLPAYMENT 121021SETTCCD 6058	8,314.58
12/15	PNP BILLPAYMENT 121121SETTCCD 6058	6,748.99
12/15	PNP BILLPAYMENT 121221SETTCCD 6058	5,036.99
12/15	STATE OF FLORIDAPAYMENTS CTX ISA*00*NV *00*NV *ZZ*9001395052 *ZZ*NV *211214*1133*U*00200*	33.50
12/15	DEPOSIT	32,204.07
12/16	STATE OF FLORIDAPAYMENTS CTX ISA*00*NV *00*NV *ZZ*9001395052 *ZZ*NV *211215*1133*U*00200*	28,386.90



e | statement

Capital City Bank OnLine

CITY OF QUINCY
OPERATING ACCOUNT
404 W JEFFERSON ST
QUINCY FL 32351-2328

Date 12/31/21
Primary Account

Page 6
XXXXXXXX6401

ANALYZED BUS CHECKING

XXXXXXXX6401 (Continued)

DEPOSITS AND OTHER CREDITS		
Date	Description	Amount
12/16	PNP BILLPAYMENT 121321SETTCCD 6058	19,806.64
12/16	TALLAHASSEE COMMPAYMENT CCD SU-001067	556.11
12/16	DEPOSIT	17,204.26
12/17	PNP BILLPAYMENT 121421SETTCCD 6058	11,947.32
12/17	STATE OF FLORIDAPAYMENTS CTX ISA*00*NV *00*NV *ZZ*9001395052 *ZZ*NV *211216*1133*U*00200*	39.25
12/17	DEPOSIT	27,939.88
12/17	DEPOSIT	21,234.59
12/20	ENGIE INSIGHT 820EFT0001CCD EF1121711391483 RMR*IV*8570001 **18.48**\ DTM*003*20211220**\ STATE OF FLORIDAPAYMENTS CTX ISA*00*NV *00*NV *ZZ*9001395052 *ZZ*NV *211217*1134*U*00200*	56,519.81
12/20	STATE OF FLORIDAPAYMENTS CTX ISA*00*NV *00*NV *ZZ*9001395052 *ZZ*NV *211217*1134*U*00200*	20,683.39
12/20	PNP BILLPAYMENT 121521SETTCCD 6058	12,906.36
12/20	STATE OF FLORIDAPAYMENTS CTX ISA*00*NV *00*NV *ZZ*9001395052 *ZZ*NV *211217*1133*U*00200*	2,297.28
12/20	STATE OF FLORIDAPAYMENTS CTX ISA*00*NV *00*NV *ZZ*9001395052 *ZZ*NV *211217*1133*U*00200*	10.97
12/20	STATE OF FLORIDAPAYMENTS CTX	5.00



e | statement

Capital City Bank OnLine

CITY OF QUINCY
OPERATING ACCOUNT
404 W JEFFERSON ST
QUINCY FL 32351-2328

Date 12/31/21
Primary Account

Page 7
XXXXXXXX6401

ANALYZED BUS CHECKING

XXXXXXXX6401 (Continued)

DEPOSITS AND OTHER CREDITS		
Date	Description	Amount
	ISA*00*NV *00*NV *ZZ*9001395052 *ZZ*NV *211217*1134*U*00200*	
12/21	STATE OF FLORIDAPAYMENTS CTX ISA*00*NV *00*NV *ZZ*9001395052 *ZZ*NV *211220*1132*U*00200*	14,309.00
12/21	PNP BILLPAYMENT 121621SETTCCD 6058	11,967.21
12/21	SBA COMMUNICATIOPAYABLES CTX ISA*00* *00* *ZZ*5BAC *ZZ*WELLS FARGO *211220*1411*U*00401*	2,343.75
12/21	ENGIE INSIGHT 820EFT0001CCD EF1122011381447 RMR*IV*8559001 **515.85**\	648.79
12/21	DTM*003*20211221**\	
12/21	DEPOSIT	487,013.09
12/22	CITY OF QUINCY UTILITY PDPPD	61,273.85
12/22	STATE OF FLORIDAPAYMENTS CTX ISA*00*NV *00*NV *ZZ*9001395052 *ZZ*NV *211221*1133*U*00200*	17,304.29
12/22	PNP BILLPAYMENT 121721SETTCCD 6058	13,462.79
12/22	PNP BILLPAYMENT 121821SETTCCD 6058	7,932.47
12/22	PNP BILLPAYMENT 121921SETTCCD 6058	7,814.43
12/22	STATE OF FLORIDAPAYMENTS CTX ISA*00*NV *00*NV *ZZ*9001395052 *ZZ*NV	82.00



e | statement

Capital City Bank OnLine

CITY OF QUINCY
 OPERATING ACCOUNT
 404 W JEFFERSON ST
 QUINCY FL 32351-2328

Date 12/31/21
 Primary Account

Page 8
 XXXXXX6401

ANALYZED BUS CHECKING

XXXXXX6401 (Continued)

DEPOSITS AND OTHER CREDITS		
Date	Description	Amount
12/22	*211221*1133*U*00200* ENGIE INSIGHT 820EFT0001CCD EF1122111141522 RMR*IV*3745011 **72.05**\	72.05
12/22	DTM*003*20211222**\ DEPOSIT	28,839.19
12/22	2631211 IEC 122121 ADDITION ERROR IN DEPOSIT	80.00
12/23	PNP BILLPAYMENT PAYABLES CCD 6058	19,412.85
12/23	STATE OF FLORIDAPAYMENTS CTX ISA*00*NV *00*NV *ZZ*9001395052 *ZZ*NV	13,242.25
12/23	*211222*1134*U*00200* CASS INFO. CARR.CONC ACCTSCCD CITY032351A	2,607.60
12/23	DEPOSIT	72,991.22
12/23	DEPOSIT	34,948.84
12/24	PNP BILLPAYMENT 122121SETTCCD 6058	24,528.22
12/27	STATE OF FLORIDAPAYMENTS CTX ISA*00*NV *00*NV *ZZ*9001395052 *ZZ*NV	40,385.92
12/27	*211223*1134*U*00200* STATE OF FLORIDAPAYMENTS CTX ISA*00*NV *00*NV *ZZ*9001395052 *ZZ*NV	35,884.35
12/27	*211223*1134*U*00200* STATE OF FLORIDAPAYMENTS CTX ISA*00*NV *00*NV *ZZ*9001395052 *ZZ*NV	7,826.00
12/27	*211223*1134*U*00200* STATE OF FLORIDAPAYMENTS CTX	43.50



e | statement

Capital City Bank OnLine

CITY OF QUINCY
 OPERATING ACCOUNT
 404 W JEFFERSON ST
 QUINCY, FL 32351-2328

Date 12/31/21
 Primary Account

Page 9
 xxxxxx6401

ANALYZED BUS CHECKING

xxxxxxx6401 (Continued)

DEPOSITS AND OTHER CREDITS		
Date	Description	Amount
	ISA*00*NV *00*NV *ZZ*9001395052 *ZZ*NV *211223*1134*U*00200*	
12/28	PNP BILLPAYMENT 122221SETTCCD 6058	30,942.23
12/29	PNP BILLPAYMENT 122321SETTCCD 6058	15,415.18
12/29	CASS INFO, CARR.CONC ACCTS CCD CITY032351A	5,244.50
12/29	PNP BILLPAYMENT 122421SETTCCD 6058	3,785.60
12/29	PNP BILLPAYMENT 122621SETTCCD 6058	3,713.65
12/29	ENGIE INSIGHT 820EFT0001CCD EF1122811351672 RMR*IV*6426002 **3075.72**\	3,075.72
12/29	DTM*003*20211229**\ PNP BILLPAYMENT 122521SETTCCD 6058	1,493.44
12/30	PNP BILLPAYMENT 122721SETTCCD 6058	15,917.30
12/30	STATE OF FLORIDAPAYMENTS CTX ISA*00*NV *00*NV *ZZ*9001395052 *ZZ*NV *211229*1132*U*00200*	2,193.40
12/30	DEPOSIT	37,102.10
12/30	DEPOSIT	25,528.08
12/30	DEPOSIT	20,242.12
12/30	DEPOSIT ADJUSTMENT - CREDIT	19.90
12/31	PNP BILLPAYMENT 122821SETTCCD 6058	14,257.53
12/31	ACTIVE MINERALS ALLOCATED CCD CITY OF QUINCY	857.15



e | statement

Capital City Bank OnLine

CITY OF QUINCY
 OPERATING ACCOUNT
 404 W JEFFERSON ST
 QUINCY FL 32351-2328

Date 12/31/21
 Primary Account

Page 10
 XXXXXX6401

ANALYZED BUS CHECKING

XXXXXXXX6401 (Continued)

OTHER DEBITS		
Date	Description	Amount
12/01	TRSF TO CHECKING XX6051 OCTOBE R 2021 SURCHARGE REVENUE	80,579.00-
12/01	TRSF TO CHECKING XX0002 TRSF T O CHECKING XX0002 DEBT SERVIC	30,000.00-
12/01	AFT TRSFR TO LOAN ACCT NO. XXXXXXX3101	22,368.31-
12/01	TRSF TO CHECKING XX6702 FUNDS TRANSFER VIA ONLINE	21,419.77-
12/01	TRSF TO CHECKING XX6701 FUNDS TRANSFER VIA ONLINE	20,813.63-
12/02	PNP BILLPAYMENT 112921SD CCD 6058	295.65-
12/03	2673286 IEC 120221 ADDITION ERROR IN DEPOSIT	34.00-
12/03	CITY OF QUINCY A/P PAYMTCTX	26,521.82-
12/03	CITY OF QUINCY A/P PAYMTCTX	589.25-
12/09	CHARGEBACK	500.00-
12/09	CHARGEBACK	280.00-
12/10	CHARGEBACK	300.00-
12/10	CITY OF QUINCY PAYROLL PPD	170,532.78-
12/10	CITY OF QUINCY A/P PAYMTCTX	3,531.04-
12/10	CITY OF QUINCY PAYROLL PPD	390.12-
12/13	TRSF TO CHECKING XX3401 TRANSF ER TO LANDFILL ACCOUNT	800.89-
12/13	CITY OF QUINCY A/P PAYMTCTX	317,742.76-
12/13	AMER FUNDS INST PAYMENTS CTX ISA*00* *00* *ZZ*AMER FUNDS INST*ZZ*THE CI TY OF QUI*211210*1036*U*00400*	28,170.99-
12/13	FL DEPT OF REVENCHILDSUPP CCD 202112130002671	3,153.72-



e | statement

Capital City Bank OnLine

CITY OF QUINCY
 OPERATING ACCOUNT
 404 W JEFFERSON ST
 QUINCY FL 32351-2328

Date 12/31/21
 Primary Account

Page 11
 XXXXXX6401

ANALYZED BUS CHECKING

XXXXXX6401 (Continued)

OTHER DEBITS		
Date	Description	Amount
12/14	IRS USATAXPYMTCCD 270174893479573	52,439.89-
12/14	CITY OF QUINCY PAYROLL PPD	221.72-
12/15	2933751 IEC 121421	7.00-
12/16	ADDITION ERROR IN DEPOSIT TRSF TO CHECKING XX6051 TRANSF	81,085.91-
12/16	ER HURRICANE MICHAEL SURCHARGE TRANSFER PER EMAIL FROM MARCIA TO PAY DOWN LOC 3101	300,000.00-
12/17	CITY OF QUINCY A/P PAYMTCTX	315,314.13-
12/20	CITY OF QUINCY A/P PAYMTCTX	463,599.76-
12/20	BANK CARD PAYMENT CCD 471529000377577	6,538.42-
12/21	TRSF TO CHECKING XX0901 CITY P ORTION OF BRADWELL HOUSE REPAI	20,000.00-
12/21	IRS USATAXPYMTCCD 270175571467068	10,969.40-
12/22	CITY OF QUINCY PAYROLL PPD	176,334.91-
12/22	FLA DEPT REVENUEC01 PPD	51,892.74-
12/22	FLA DEPT REVENUEC22 PPD	37,326.05-
12/22	PNP BILLPAYMENT PNP FEES CCD 6058	13,542.52-
12/22	CITY OF QUINCY A/P PAYMTCTX	4,508.97-
12/23	2703491 IEC 122121	19.90-
12/23	ADDITION ERROR IN DEPOSIT AMER FUNDS INST PAYMENTS CTX ISA*00* *00*	39,057.66-
	*ZZ*AMER FUNDS INST*ZZ*THE CI TY OF QUI*211222*1551*U*00400*	
12/23	CITY OF QUINCY PAYROLL PPD	1,633.15-
12/23	IRS USATAXPYMTCCD 270175732349483	541.28-
12/23	CITY OF QUINCY PAYROLL PPD	472.24-
12/24	CHARGEBACK	2,845.82-



e | statement

Capital City Bank OnLine

CITY OF QUINCY
 OPERATING ACCOUNT
 404 W JEFFERSON ST
 QUINCY FL 32351-2328

Date 12/31/21
 Primary Account

Page 12
 XXXXXX6401

ANALYZED BUS CHECKING

XXXXXX6401 (Continued)

OTHER DEBITS		
Date	Description	Amount
12/24	CHARGEBACK	332.46-
12/24	CHARGEBACK	207.00-
12/24	CITY OF QUINCY A/P PAYMTCTX	316,639.30-
12/24	IRS USATAXPYMTCCD 270175890801563	54,665.92-
12/24	FL DEPT OF REVENCHILDSUPP CCD 202112240002155	3,153.72-
12/24	PNP BILLPAYMENT 122121SD CCD 6058	257.01-
12/27	ACCOUNT ANALYSIS CHARGE	636.23-
12/29	CITY OF QUINCY A/P PAYMTCTX	80,357.76-
12/30	TRSF TO SAVINGS XX3611 FUNDS T RANSFER VIA ONLINE	150.00-
12/31	TRANSFER PER MARICA TO LOC	151,196.66-

CHECKS IN NUMBER ORDER					
Date	Check No	Amount	Date	Check No	Amount
12/31	994761	755.73	12/02	9948598*	176.31
12/08	9948138*	41.52	12/28	9948600*	223.45
12/02	9948298*	195.81	12/03	9948601	9.60
12/30	9948337*	143.40	12/07	9948602	89.37
12/06	9948483*	231.88	12/06	9948603	819.16
12/07	9948484	154.62	12/02	9948604	17,390.03
12/07	9948507*	280.00	12/03	9948605	2,248.40
12/02	9948521*	217.03	12/15	9948606	89.79
12/01	9948532*	664.53	12/08	9948607	140.00
12/06	9948583*	56.78	12/03	9948608	520.33
12/08	9948587*	147.69	12/07	9948609	44.56
12/06	9948588	715.96	12/06	9948610	76.78
12/02	9948590*	177.61	12/03	9948611	23.12
12/01	9948596*	100.00	12/02	9948612	17.00

* Denotes missing check numbers



e | statement

Capital City Bank OnLine

CITY OF QUINCY
 OPERATING ACCOUNT
 404 W JEFFERSON ST
 QUINCY FL 32351-2328

Date 12/31/21
 Primary Account

Page 13
 XXXXXX6401

ANALYZED BUS CHECKING

XXXXXX6401 (Continued)

CHECKS IN NUMBER ORDER

Date	Check No	Amount	Date	Check No	Amount
12/03	9948614*	417.79	12/09	9948651	281.25
12/01	9948615	275.00	12/07	9948652	1,351.86
12/08	9948616	163.07	12/10	9948653	100.00
12/06	9948617	810.00	12/07	9948654	39.00
12/13	9948618	181.38	12/07	9948655	1,484.84
12/03	9948619	37.65	12/15	9948657*	4,800.00
12/06	9948620	309.00	12/22	9948658	270.40
12/06	9948621	95.00	12/14	9948659	4,159.51
12/03	9948622	1,050.00	12/14	9948660	119.42
12/03	9948623	4,203.60	12/10	9948661	183.83
12/08	9948624	1,434.00	12/17	9948662	42.73
12/08	9948625	2,265.00	12/08	9948664*	1,410.75
12/06	9948626	1,738.79	12/10	9948665	316.38
12/08	9948627	4,160.00	12/09	9948666	652.87
12/02	9948628	1,384.10	12/10	9948667	264.00
12/03	9948629	1,000.00	12/23	9948668	22.50
12/10	9948631*	2,351.77	12/10	9948669	226.00
12/09	9948635*	1,902.80	12/14	9948670	695.00
12/10	9948636	217.66	12/14	9948671	195.89
12/06	9948637	197.16	12/15	9948672	1,107.69
12/07	9948638	184.38	12/24	9948673	1,000.00
12/06	9948639	105.00	12/09	9948674	94.00
12/07	9948640	660.00	12/13	9948675	2,625.00
12/06	9948641	782.91	12/15	9948676	476.24
12/08	9948642	280.00	12/10	9948677	1,080.16
12/08	9948643	228.40	12/17	9948678	1,358.10
12/10	9948644	89.97	12/22	9948679	140.42
12/10	9948645	349.20	12/10	9948680	170.20
12/06	9948646	415.79	12/22	9948681	41,745.00
12/13	9948647	718.17	12/13	9948682	2,010.00
12/09	9948648	19,800.00	12/14	9948683	9,860.60
12/08	9948649	310.00	12/09	9948684	1,560.00
12/09	9948650	206.48	12/10	9948685	140.00

* Denotes missing check numbers



e | statement

Capital City Bank Online

CITY OF QUINCY
 OPERATING ACCOUNT
 404 W JEFFERSON ST
 QUINCY FL 32351-2328

Date 12/31/21
 Primary Account

Page 14
 XXXXXX6401

ANALYZED BUS CHECKING

XXXXXX6401 (Continued)

CHECKS IN NUMBER ORDER

Date	Check No	Amount	Date	Check No	Amount
12/15	9948686	1,152.25	12/27	9948722	241.08
12/09	9948687	82.11	12/21	9948723	831.58
12/13	9948688	3,800.00	12/20	9948724	50.00
12/16	9948689	168.72	12/29	9948725	20.25
12/10	9948691*	1,726.20	12/23	9948726	1,742.40
12/10	9948692	2,820.00	12/23	9948728*	365.40
12/13	9948693	23,096.60	12/22	9948729	2,234.85
12/17	9948694	219.96	12/21	9948730	4,910.16
12/15	9948695	513.43	12/21	9948731	4,284.50
12/14	9948696	30.29	12/24	9948732	100.00
12/17	9948697	1,463.54	12/29	9948733	5,462.50
12/13	9948698	100.00	12/28	9948734	4,160.00
12/15	9948699	5,000.00	12/23	9948735	825.84
12/20	9948700	280.00	12/22	9948736	1,999.00
12/15	9948701	50.00	12/21	9948737	91,215.07
12/23	9948702	150.00	12/23	9948738	329.94
12/23	9948703	34.39	12/14	9948739	5,000.00
12/20	9948705*	98.82	12/17	9948741*	6,646.92
12/21	9948706	388.37	12/22	9948742	212.00
12/20	9948707	105.00	12/22	9948743	6,412.50
12/22	9948708	82.71	12/21	9948744	4,828.60
12/17	9948709	29.00	12/21	9948745	406.00
12/21	9948710	6,770.09	12/21	9948746	606.40
12/23	9948711	685.76	12/22	9948749*	16,561.50
12/23	9948713*	186.45	12/15	9948750	24,641.66
12/21	9948714	778.85	12/15	9948751	24,641.66
12/21	9948715	23.40	12/15	9948752	24,641.66
12/31	9948716	275.37	12/20	9948754*	250.00
12/20	9948717	69.96	12/24	9948755	197.77
12/23	9948718	250.72	12/28	9948756	151.02
12/27	9948719	54.00	12/30	9948758*	218.31
12/23	9948720	44.00	12/28	9948760*	948.00
12/24	9948721	305.00	12/28	9948763*	551.50

* Denotes missing check numbers



e | statement

Capital City Bank Online

CITY OF QUINCY
 OPERATING ACCOUNT
 404 W JEFFERSON ST
 QUINCY FL 32351-2328

Date 12/31/21
 Primary Account

Page 15
 XXXXXX6401

ANALYZED BUS CHECKING

XXXXXX6401 (Continued)

CHECKS IN NUMBER ORDER

Date	Check No	Amount	Date	Check No	Amount
12/28	9948764	49.21	12/28	9948792	32,225.00
12/28	9948765	128.00	12/21	9948793	1,500.00
12/27	9948766	175.00	12/21	9948796*	4,000.00
12/31	9948767	405.44	12/17	9948797	76,931.59
12/28	9948768	198.44	12/17	9948798	23,210.60
12/28	9948769	23.29	12/17	9948799	2,135.20
12/29	9948770	749.70	12/21	9948800	500.00
12/28	9948772*	1,800.00	12/22	9948801	2,500.00
12/29	9948773	263.78	12/23	9948802	1,781.59
12/30	9948775*	148.34	12/29	9948803	544.84
12/27	9948776	71.67	12/28	9948811*	226.00
12/29	9948779*	540.08	12/31	9948812	125.62
12/28	9948780	7.46	12/30	9948816*	120.00
12/27	9948783*	1,822.50	12/30	9948823*	451.50
12/28	9948784	2,500.20	12/31	9948824	152.13
12/30	9948785	209.00	12/31	9948827*	50.00
12/28	9948786	239.12	12/31	9948828	150.12
12/23	9948787	34,530.00	12/31	9948833*	42.37
12/23	9948788	14,355.00	12/31	9948839*	2,300.00
12/28	9948789	4,136.00	12/31	9948841*	1,156.38
12/22	9948790	341.00	12/31	9948842	1,351.86
12/28	9948791	4,203.60			

* Denotes missing check numbers

DAILY BALANCE INFORMATION

Date	Balance	Date	Balance	Date	Balance
12/01	2,275,437.15	12/09	3,343,603.05	12/17	2,178,251.87
12/02	2,459,891.42	12/10	3,247,309.87	12/20	1,799,682.72
12/03	2,459,902.00	12/13	2,907,586.07	12/21	2,163,952.14
12/06	2,516,771.08	12/14	2,894,526.57	12/22	1,944,708.64
12/07	2,626,538.87	12/15	2,859,743.32	12/23	1,990,883.18
12/08	2,767,994.01	12/16	2,544,442.60	12/24	1,635,707.40



e | statement

Capital City Bank OnLine

CITY OF QUINCY
OPERATING ACCOUNT
404 W JEFFERSON ST
QUINCY FL 32351-2328

Date 12/31/21
Primary Account

Page 16
XXXXXXXX6401

ANALYZED BUS CHECKING

XXXXXXXX6401 (Continued)

DAILY BALANCE INFORMATION

Date	Balance	Date	Balance	Date	Balance
12/27	1,716,846.69	12/29	1,640,807.81	12/31	1,597,523.16
12/28	1,696,018.63	12/30	1,740,370.16		

-----END OF STATEMENT-----



P.O. BOX 906
 CONWAY, AR 72033
 888-372-9788
 www.my100bank.com

RECEIVED
 JAN 07 2022
 FINANCE



*****AUTO**SCH 5-DIGIT 32351
 450 0.4670 AV 0.426 3 1 53
 |||||
 CITY OF QUINCY
 UTILITY BOND FUNDS
 404 W JEFFERSON ST
 QUINCY FL 32351-2328

12/31/21
 *****0096
 DORMANT

Banking with You in Mind

*** CHECKING *** 1406 PAN BUS MMA NI
 ACCOUNT NUMBER 0111010096
 PREVIOUS STATEMENT BALANCE AS OF 11/30/21 77,518.62
 PLUS 1 DEPOSITS AND OTHER CREDITS 6.58
 LESS 1 CHECKS AND OTHER DEBITS 5.00
 CURRENT STATEMENT BALANCE AS OF 12/31/21 77,520.20
 NUMBER OF DAYS IN THIS STATEMENT PERIOD 31

CHECKING ACCOUNT TRANSACTIONS

DATE	DESCRIPTION	DEBITS	CREDITS
12/31	INTEREST PAYMENT		6.58
12/31	DORMANT ACCOUNT CHARGE	5.00	

BALANCE BY DATE

DATE	BALANCE	DATE	BALANCE
11/30	77,518.62	12/31	77,520.20

PAYER FEDERAL ID NUMBER..... 71-0009885
 INTEREST PAID YEAR TO DATE..... 77.49



e statement

Capital City Bank OnLine

Now hiring, and offering sign-on & retention bonuses for qualifying positions. Excellent benefits, paid time off, stock purchase plan & tuition assistance plan. Apply today! www.ccbg.com/careers EEO: Disabled Veterans & Drug Free Workplace

CITY OF QUINCY
LANDFILL LONG-TERM CARE ESCROW
404 W JEFFERSON ST
QUINCY FL 32351-2328

Date 12/31/21
Primary Account

Page 1
XXXXXXXX3401

CHECKING ACCOUNT

ANALYZED BUS CHECKING		Images	0
Account Number	XXXXXXXX3401	Statement Dates	12/01/21 thru 12/31/21
Previous Balance	47,110.91	Days in this Statement Period	31
1 Deposits/Credits	800.89	Avg Ledger Balance	47,601.77
Checks/Debits	.00	Avg Collected Balance	47,601.77
Service Charges	.00		
Interest Paid	.00		
Ending Balance	47,911.80		

DEPOSITS AND OTHER CREDITS

Date	Description	Amount
12/13	TRSF TO CHECKING XX3401 TRANSFER TO LANDFILL ACCOUNT	800.89

DAILY BALANCE INFORMATION

Date	Balance	Date	Balance
12/01	47,110.91	12/13	47,911.80

-----END OF STATEMENT-----



**Capital City
Bank**

e | statement

Capital City Bank OnLine

Now hiring, and offering sign-on & retention bonuses for qualifying positions. Excellent benefits, paid time off, stock purchase plan & tuition assistance plan. Apply today! www.ccbg.com/careers EEO: Disabled Veterans & Drug Free Workplace

CITY OF QUINCY
CAPITAL IMPROVEMENT
REVENUE BONDS SERIES 2002
404 W JEFFERSON ST
QUINCY FL 32351-2328

Date 12/31/21
Primary Account

Page 1
XXXXXXXX0002

CHECKING ACCOUNT

SUPERNOW		Images	0
Account Number	XXXXXXXX0002	Statement Dates	12/01/21 thru 12/31/21
Previous Balance	209,254.84	Days in this Statement Period	31
1 Deposits/Credits	30,000.00	Avg Ledger Balance	239,251.67
1 Checks/Debits	19.65	Avg Collected Balance	239,251.67
Service Charges	.00	Interest Earned	10.16
Interest Paid	10.16	Annual Percentage Yield Earned	0.05%
Ending Balance	239,245.35	2021 Interest Paid	103.30

DEPOSITS AND OTHER CREDITS

Date	Description	Amount
12/01	TRSF TO CHECKING XX0002 TRSF T	30,000.00
12/31	O CHECKING XX0002 DEBT SERVIC INTEREST DEPOSIT	10.16

OTHER DEBITS

Date	Description	Amount
12/27	ACCOUNT ANALYSIS CHARGE	19.65-



e | statement

Capital City Bank OnLine

CITY OF QUINCY
CAPITAL IMPROVEMENT
REVENUE BONDS SERIES 2002
404 W JEFFERSON ST
QUINCY FL 32351-2328

Date 12/31/21
Primary Account

Page 2
XXXXXXXX0002

SUPERNOW

XXXXXXXX0002 (Continued)

DAILY BALANCE INFORMATION

Date	Balance	Date	Balance	Date	Balance
12/01	239,254.84	12/27	239,235.19	12/31	239,245.35

INTEREST RATE SUMMARY

Date	Rate
11/30	0.050000%

-----END OF STATEMENT-----



e | statement

Capital City Bank OnLine

Now hiring, and offering sign-on & retention bonuses for qualifying positions. Excellent benefits, paid time off, stock purchase plan & tuition assistance plan. Apply today! www.ccbg.com/careers EEO: Disabled Veterans & Drug Free Workplace

CITY OF QUINCY
COMMUNITY REDEVELOPMENT AREA
TRUST FUND
404 W JEFFERSON ST
QUINCY FL 32351-2328

Date 12/31/21
Primary Account

Page 1
XXXXXXXX0901

CHECKING ACCOUNT

SUPERNOW		Images	5
Account Number	XXXXXXXX0901	Statement Dates	12/01/21 thru 12/31/21
Previous Balance	113,139.23	Days in this Statement Period	31
1 Deposits/Credits	20,000.00	Avg Ledger Balance	116,755.51
10 Checks/Debits	9,319.05	Avg Collected Balance	116,755.51
Service Charges	.00	Interest Earned	4.96
Interest Paid	4.96	Annual Percentage Yield Earned	0.05%
Ending Balance	123,825.14	2021 Interest Paid	93.41

DEPOSITS AND OTHER CREDITS

Date	Description	Amount
12/21	TRSF TO CHECKING XX0901 CITY P ORTION OF BRADWELL HOUSE REPAIR	20,000.00
12/31	INTEREST DEPOSIT	4.96

OTHER DEBITS

Date	Description	Amount
12/01	TRSF TO CHECKING XX6401 TRANSF COQ OPERATING FOR ADMIN SUPPO	1,666.67-
12/10	CITY OF QUINCY A/P PAYMTCIX	260.00-
12/17	CITY OF QUINCY A/P PAYMTCIX	1,000.00-



e | statement

Capital City Bank Online

CITY OF QUINCY
COMMUNITY REDEVELOPMENT AREA
TRUST FUND
404 W JEFFERSON ST
QUINCY FL 32351-2328

Date 12/31/21
Primary Account

Page 2
XXXXXXXX0901

SUPERNOW

XXXXXXXX0901 (Continued)

OTHER DEBITS

Date	Description	Amount
12/22	CITY OF QUINCY A/P PAYMTCTX	143.00-
12/27	ACCOUNT ANALYSIS CHARGE	17.19-

CHECKS IN NUMBER ORDER

Date	Check No	Amount	Date	Check No	Amount
12/21	12069	175.00	12/21	12074	1.40
12/14	12071*	582.40	12/29	12075	5,239.36
12/07	12073*	234.03			

* Denotes missing check numbers

DAILY BALANCE INFORMATION

Date	Balance	Date	Balance	Date	Balance
12/01	111,472.56	12/17	109,396.13	12/29	123,820.18
12/07	111,238.53	12/21	129,219.73	12/31	123,825.14
12/10	110,978.53	12/22	129,076.73		
12/14	110,396.13	12/27	129,059.54		

INTEREST RATE SUMMARY

Date	Rate
11/30	0.050000%

-----END OF STATEMENT-----



P.O. BOX 066
 CONWAY, AR 72033
 888-372-9788
 www.my100bank.com

RECEIVED
 JAN 07 2022
 FINANCE



*****AUTO**SCH 5-DIGIT 32351

452 0.4670 AV 0.428 3 1 55



CITY OF QUINCY
 RENEWAL AND REPLACEMENT
 404 W JEFFERSON ST
 QUINCY FL 32351-2328

12/31/21
 *****8679

DORMANT

Banking with You in Mind

*** CHECKING *** 1406 PAN BUS MNA NI
 ACCOUNT NUMBER 0502158679
 PREVIOUS STATEMENT BALANCE AS OF 11/30/21 509,874.18
 PLUS 1 DEPOSITS AND OTHER CREDITS 47.91
 LESS 0 CHECKS AND OTHER DEBITS00
 CURRENT STATEMENT BALANCE AS OF 12/31/21 509,922.09
 NUMBER OF DAYS IN THIS STATEMENT PERIOD 31

CHECKING ACCOUNT TRANSACTIONS

DATE	DESCRIPTION	DEBITS	CREDITS
12/31	INTEREST PAYMENT		47.91

BALANCE BY DATE

DATE	BALANCE	DATE	BALANCE	DATE	BALANCE	DATE	BALANCE
11/30	509,874.18	12/31	509,922.09				

PAYER FEDERAL ID NUMBER..... 71-0009085
 INTEREST PAID YEAR TO DATE..... 807.35



e | statement

Capital City Bank OnLine

Now hiring, and offering sign-on & retention bonuses for qualifying positions. Excellent benefits, paid time off, stock purchase plan & tuition assistance plan. Apply today! www.ccbg.com/careers EEO: Disabled Veterans & Drug Free Workplace

CITY OF QUINCY
IMPROVEMENT & REFUNDING
REVENUE BONDS, SERIES 2003
404 W JEFFERSON ST
QUINCY FL 32351-2328

Date 12/31/21
Primary Account

Page 1
XXXXXXXX1001

CHECKING ACCOUNT

ANALYZED BUS CHECKING		Images	0
Account Number	XXXXXXXX1001	Statement Dates	12/01/21 thru 12/31/21
Previous Balance	1,709,664.00	Days in this Statement Period	31
Deposits/Credits	.00	Avg Ledger Balance	1,709,664.00
Checks/Debits	.00	Avg Collected Balance	1,709,664.00
Service Charges	.00		
Interest Paid	.00		
Ending Balance	1,709,664.00		

DAILY BALANCE INFORMATION

Date	Balance
12/01	1,709,664.00

-----END OF STATEMENT-----



e | statement

Capital City Bank Online

Now hiring, and offering sign-on & retention bonuses for qualifying positions. Excellent benefits, paid time off, stock purchase plan & tuition assistance plan. Apply today! www.ccbg.com/careers EEO: Disabled Veterans & Drug Free Workplace

CITY OF QUINCY
STATE DEP LOAN REPAYMENT RESERVE
404 W JEFFERSON ST
QUINCY FL 32351-2328

Date 12/31/21
Primary Account

Page 1
XXXXXXXX6701

CHECKING ACCOUNT

SUPERNOW		Images	0
Account Number	XXXXXXXX6701	Statement Dates	12/01/21 thru 12/31/21
Previous Balance	450,508.44	Days in this Statement Period	31
1 Deposits/Credits	20,813.63	Avg Ledger Balance	471,322.07
Checks/Debits	.00	Avg Collected Balance	471,322.07
Service Charges	.00	Interest Earned	20.01
Interest Paid	20.01	Annual Percentage Yield Earned	0.05%
Ending Balance	471,342.08	2021 Interest Paid	177.28

DEPOSITS AND OTHER CREDITS

Date	Description	Amount
12/01	TRSF TO CHECKING XX6701 FUNDS	20,813.63
	TRANSFER VIA ONLINE	
12/31	INTEREST DEPOSIT	20.01

DAILY BALANCE INFORMATION

Date	Balance	Date	Balance
12/01	471,322.07	12/31	471,342.08



e | statement

Capital City Bank OnLine

Now hiring, and offering sign-on & retention bonuses for qualifying positions. Excellent benefits, paid time off, stock purchase plan & tuition assistance plan. Apply today! www.ccbg.com/careers EEO: Disabled Veterans & Drug Free workplace

CITY OF QUINCY
DRINKING WATER LOAN REPAYMENT
RESERVE ACCOUNT
404 W JEFFERSON ST
QUINCY FL 32351-2328

Date 12/31/21
Primary Account

Page 1
XXXXXXXX6702

CHECKING ACCOUNT

SUPERNOW		Images	0
Account Number	XXXXXXXX6702	Statement Dates	12/01/21 thru 12/31/21
Previous Balance	638,562.77	Days in this Statement Period	31
1 Deposits/Credits	21,419.77	Avg Ledger Balance	659,982.54
Checks/Debits	.00	Avg Collected Balance	659,982.54
Service Charges	.00	Interest Earned	28.03
Interest Paid	28.03	Annual Percentage Yield Earned	0.05%
Ending Balance	660,010.57	2021 Interest Paid	416.18

DEPOSITS AND OTHER CREDITS

Date	Description	Amount
12/01	TRSF TO CHECKING XX6702 FUNDS	21,419.77
12/31	TRANSFER VIA ONLINE	
	INTEREST DEPOSIT	28.03

DAILY BALANCE INFORMATION

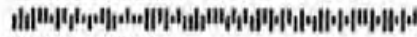
Date	Balance	Date	Balance
12/01	659,982.54	12/31	660,010.57



P.O. BOX 968
 CONWAY, AR 72033
 888-372-9785
 www.my100bank.com

RECEIVED
 JAN 07 2022
 FINANCE



*****AUTO**SCH 5-DIGIT 32351
 451 0.4670 AV 0.426 3 154

 CITY OF QUINCY
 LAW ENFORCEMENT TRUST FUND ACCOUNT
 404 W JEFFERSON ST
 QUINCY FL 32351-2328

12/31/21
 *****2829

DORMANT

Banking with You in Mind

*** CHECKING *** 1506 PAN BUSINESS MM
 ACCOUNT NUMBER 0111012829
 PREVIOUS STATEMENT BALANCE AS OF 11/30/21 25,852.65
 PLUS 1 DEPOSITS AND OTHER CREDITS 1.10
 LESS 1 CHECKS AND OTHER DEBITS 5.00
 CURRENT STATEMENT BALANCE AS OF 12/31/21 25,848.75
 NUMBER OF DAYS IN THIS STATEMENT PERIOD 31

CHECKING ACCOUNT TRANSACTIONS

DATE	DESCRIPTION	DEBITS	CREDITS
12/31	INTEREST PAYMENT		1.10
12/31	DORMANT ACCOUNT CHARGE	5.00	

BALANCE BY DATE

DATE	BALANCE	DATE	BALANCE
11/30	25,852.65	12/31	25,848.75

PAYER FEDERAL ID NUMBER..... 71-0009885
 INTEREST PAID YEAR TO DATE..... 18.37



e | statement

Capital City Bank OnLine

Now hiring, and offering sign-on & retention bonuses for qualifying positions. Excellent benefits, paid time off, stock purchase plan & tuition assistance plan. Apply today! www.ccbg.com/careers EEO: Disabled Veterans & Drug Free Workplace

CITY OF QUINCY
QUINCY BEND ACCOUNT
404 W JEFFERSON ST
QUINCY FL 32351-2328

Date 12/31/21
Primary Account

Page 1
XXXXXXXX4801

CHECKING ACCOUNT

PREMIUM BUSINESS CHECKING		Images	0
Account Number	XXXXXXXX4801	Statement Dates	12/01/21 thru 12/31/21
Previous Balance	7,033.04	Days in this Statement Period	31
2 Deposits/Credits	344.50	Avg Ledger Balance	6,933.10
6 Checks/Debits	469.93	Avg Collected Balance	6,933.10
Service Charges	.00		
Interest Paid	.00		
Ending Balance	6,907.61		

DEPOSITS AND OTHER CREDITS

Date	Description	Amount
12/13	CITY OF QUINCY A/P PAYMTCTX ISA*00*0000000000*00*000000000 0*ZZ*CITY OF QUINCY*ZZ*VENDOR PAYMENTS*211213*1342*U*00200*0	172.25
12/24	CITY OF QUINCY A/P PAYMTCTX ISA*00*0000000000*00*000000000 0*ZZ*CITY OF QUINCY*ZZ*VENDOR PAYMENTS*211224*1204*U*00200*0	172.25



**Capital City
Bank**

e | statement

Capital City Bank OnLine

CITY OF QUINCY
QUINCY BEND ACCOUNT
404 W JEFFERSON ST
QUINCY FL 32351-2328

Date 12/31/21
Primary Account

Page 2
XXXXXXXX4801

PREMIUM BUSINESS CHECKING

XXXXXXXX4801 (Continued)

OTHER DEBITS			
Date	Description		Amount
12/02	WAGWORKS FSA INV3219478	RECEIVABLECCD	50.00-
12/09	WAGWORKS FSA INV3231259	RECEIVABLECCD	70.00-
12/14	WAGWORKS FSA INV3238055	RECEIVABLECCD	121.50-
12/14	WAGWORKS FSA INV3243376	RECEIVABLECCD	88.43-
12/23	WAGWORKS FSA INV3261346	RECEIVABLECCD	40.00-
12/27	WAGWORKS INV3209849	RECEIVABLECCD	100.00-

DAILY BALANCE INFORMATION					
Date	Balance	Date	Balance	Date	Balance
12/01	7,033.04	12/13	7,085.29	12/24	7,007.61
12/02	6,983.04	12/14	6,875.36	12/27	6,907.61
12/09	6,913.04	12/23	6,835.36		

-----END OF STATEMENT-----



e | statement

Capital City Bank OnLine

Now hiring, and offering sign-on & retention bonuses for qualifying positions. Excellent benefits, paid time off, stock purchase plan & tuition assistance plan. Apply today! www.ccbg.com/careers EEO: Disabled Veterans & Drug Free workplace

CITY OF QUINCY
UTILITY DEPOSIT ACCOUNT
404 W JEFFERSON ST
QUINCY FL 32351-2328

Date 12/31/21
Primary Account

Page 1
XXXXXXXX3920

SAVINGS ACCOUNT

REGULAR SAVINGS BUSINESS

Account Number	XXXXXXXX3920	Statement Dates	10/01/21 thru 12/31/21
Previous Balance	2,000,698.18	Days in this Statement Period	92
Deposits/Credits	.00	Avg Ledger Balance	2,000,698.18
Checks/Debits	.00	Avg Collected Balance	2,000,698.18
Service Charge	.00	Interest Earned	252.15
Interest Paid	252.15	Annual Percentage Yield Earned	0.05%
Ending Balance	2,000,950.33	2021 Interest Paid	950.33

CREDITS AND DEBITS

Date	Description	Amount
12/31	INTEREST DEPOSIT	252.15

DAILY BALANCE INFORMATION

Date	Balance	Date	Balance
10/01	2,000,698.18	12/31	2,000,950.33



e | statement

Capital City Bank OnLine

Now hiring, and offering sign-on & retention bonuses for qualifying positions. Excellent benefits, paid time off, stock purchase plan & tuition assistance plan. Apply today! www.ccbg.com/careers EEO: Disabled Veterans & Drug Free Workplace

CITY OF QUINCY
SMART GRID CONSTRUCTION ACCOUNT
404 W JEFFERSON ST
QUINCY FL 32351-2328

Date 12/31/21
Primary Account

Page 1
XXXXXXXX6711

CHECKING ACCOUNT

SUPERNOW		Images	0
Account Number	XXXXXXXX6711	Statement Dates	12/01/21 thru 12/31/21
Previous Balance	1,551,453.32	Days in this Statement Period	31
Deposits/Credits	.00	Avg Ledger Balance	1,551,453.32
Checks/Debits	.00	Avg Collected Balance	1,551,453.32
Service Charges	.00	Interest Earned	65.89
Interest Paid	65.89	Annual Percentage Yield Earned	0.05%
Ending Balance	1,551,519.21	2021 Interest Paid	760.98

DEPOSITS AND OTHER CREDITS

Date	Description	Amount
12/31	INTEREST DEPOSIT	65.89

DAILY BALANCE INFORMATION

Date	Balance	Date	Balance
12/01	1,551,453.32	12/31	1,551,519.21



e | statement

Capital City Bank OnLine

Now hiring, and offering sign-on & retention bonuses for qualifying positions.
Excellent benefits, paid time off, stock purchase plan & tuition assistance plan.
Apply today! www.ccbg.com/careers EEO: Disabled Veterans & Drug Free Workplace

CITY OF QUINCY
HURRICANE MICHAEL FEE ACCOUNT
404 W JEFFERSON ST
QUINCY FL 32351-2328

Date 12/31/21
Primary Account

Page 1
XXXXXXXX6051

CHECKING ACCOUNT

EVERYDAY CHECKING FOR BUSINESS	Images	0
Account Number XXXXXX6051	Statement Dates	12/01/21 thru 12/31/21
Previous Balance 3,287.10	Days in this Statement Period	31
2 Deposits/Credits 161,664.91	Avg Ledger Balance	123,702.21
1 Checks/Debits 3,287.10	Avg Collected Balance	123,702.21
Service Charges .00		
Interest Paid .00		
Ending Balance 161,664.91		

DEPOSITS AND OTHER CREDITS

Date	Description	Amount
12/01	TRSF TO CHECKING XX6051 OCTOBE R 2021 SURCHARGE REVENUE	80,579.00
12/16	TRSF TO CHECKING XX6051 TRANSF ER HURRICANE MICHAEL SURCHARGE	81,085.91

OTHER DEBITS

Date	Description	Amount
12/13	TRSF TO CHECKING XX6401 FUNDS TRANSFER VIA ONLINE	3,287.10-



**Capital City
Bank**

e | statement

Capital City Bank OnLine

Now hiring, and offering sign-on & retention bonuses for qualifying positions.
Excellent benefits, paid time off, stock purchase plan & tuition assistance plan.
Apply today! www.ccbg.com/careers EEO: Disabled Veterans & Drug Free workplace

CITY OF QUINCY
WW 200110 LOAN RESERVE
404 W JEFFERSON ST
QUINCY FL 32351-2328

Date 12/31/21
Primary Account

Page 1
XXXXXXXX3611

SAVINGS ACCOUNT

Everyday Savings for Business

Account Number	XXXXXXXX3611	Statement Dates	10/01/21 thru 12/31/21
Previous Balance	15.05	Days in this Statement Period	92
1 Deposits/Credits	150.00	Avg Ledger Balance	18.72
Checks/Debits	.00	Avg Collected Balance	18.72
Service Charge	9.00		
Interest Paid	.00		
Ending Balance	156.05	2021 Interest Paid	13.97

CREDITS AND DEBITS

Date	Description	Amount
10/29	SERVICE CHARGE	3.00-
11/30	SERVICE CHARGE	3.00-
12/30	TRSF TO SAVINGS XX3611 FUNDS T	150.00
	RANSFER VIA ONLINE	
12/31	SERVICE CHARGE	3.00-

DAILY BALANCE INFORMATION

Date	Balance	Date	Balance	Date	Balance
10/01	15.05	11/30	9.05	12/31	156.05
10/29	12.05	12/30	159.05		

City of Quincy, Florida
Utility Billings Analysis - Cycle 1 From October 2020 to September 2022

FY 2022	FY 2021	FY 2022	FY 2021	FY 2022	FY 2021	FY 2022	FY 2021	
10/6/2021	10/6/2020	Variance	11/6/2021	11/6/2020	Variance	12/6/2021	12/6/2020	Variance
2,269	2,254	15	2,264	2,266	(2)	2,266	2,269	(3)
88	106	(18)	14	95	(81)	34	97	(63)
9,163,192	9,751,301	(588,109)	9,211,030	8,507,872	703,158	8,419,259	8,350,359	68,900
\$1,093,542	\$1,328,950	(\$235,409)	\$1,152,868	\$1,096,316	\$56,552	\$1,127,763	\$1,113,668	\$14,095

Observation: First quarter bills increased by 10; the number of estimated bills decreased by 162; consumption increased by 183 kwh; and billings decreased by \$164,762, when comparing to the prior fiscal year of 2021.

First Quarter

No. of Bills
 No. Bills Estimated
 Consumption
 Total Billings

FY 2022	FY 2021	FY 2022	FY 2021		
Quarter					
12/6/2021	12/6/2020	Variance	12/22/2021	12/22/2020	Variance
6,799	6,789	10	6,799	6,789	10
136	298	(162)	136	298	(162)
26,793,481	26,609,532	183,949	26,793,481	26,609,532	183,949
\$3,374,172	\$3,538,934	(\$164,762)	\$3,374,172	\$3,538,934	(\$164,762)

CITY OF QUINCY, FL
 FY 2022 GRANTS' 1ST QUARTER REPORT

Job #	ACCOUNT_#	ACCOUNT DESCRIPTION	FY 2022 BUDGET	3 MONTHS YTD BUDGET 12/31/2021	3 MONTHS YTD ACTUAL 12/31/2021	BUDGET BALANCE 12/31/2021	25% BUDGET YTD
AMERICAN RESCUE PLAN GRANT							
REVENUES							
123	001-366-10015	AMERICAN RESCUE PLAN GRANT	\$1,209,664	\$302,416	\$1,209,664	\$0	100%
123	402-331-39000	AMERICAN RESCUE PLAN ACT GRANT	\$13,000	\$3,250	\$13,000	\$0	100%
123	404-331-39000	AMERICAN RESCUE PLAN ACT GRANT	\$13,000	\$3,250	\$13,000	\$0	100%
123	405-331-39000	AMERICAN RESCUE PLAN ACT GRANT	\$13,000	\$3,250	\$13,000	\$0	100%
123	403-331-33000	AMERICAN RESCUE PLAN ACT GRANT	\$461,000	\$115,250	\$461,000	\$0	100%
TOTAL REVENUES			\$1,709,664	\$427,416	\$1,709,664	\$0	100%
EXPENSES							
123	001-260-513-30315	COMMUNITY SERVICES - MENTAL HEALTH	\$100,000	\$25,000	\$0	\$100,000	0%
123	001-430-541-60634	STORM WATER FACILITIES	\$660,000	\$165,000	\$0	\$660,000	0%
123	403-520-531-30646	ECONOMIC DEVELOPMENT INITIATIV	\$400,000	\$100,000	\$0	\$400,000	0%
123	402-540-535-60646	EQUIPMENT - FIBER OPTIC SYSTEM	\$13,000	\$3,250	\$9,635	\$3,365	74%
123	403-591-531-60646	EQUIPMENT - FIBER OPTIC SYSTEM	\$61,000	\$15,250	\$45,235	\$15,765	74%
123	404-529-533-60646	EQUIPMENT - FIBER OPTIC SYSTEM	\$13,000	\$3,250	\$9,635	\$3,365	74%
123	405-561-532-60646	EQUIPMENT - FIBER OPTIC SYSTEM	\$13,000	\$3,250	\$9,635	\$3,365	74%
123	001-220-521-60641	EQUIPMENT	\$140,000	\$35,000	\$0	\$140,000	0%
123	001-220-521-10120	REGULAR SALARIES - PREMIUM PAY	\$309,664	\$77,416	\$0	\$309,664	0%
TOTAL EXPENSES			\$1,709,664	\$427,416	\$74,140	\$1,635,524	4%
FEMA HURRICANE SALLY COST-REIMBURSEMENT GRANT							
REVENUES							
125	001-331-50000	FEMA FEDERAL HURRICANE REIMBURSEMENT	\$107,146	\$26,787	\$0	\$107,146	0%
TOTAL REVENUES			\$107,146	\$26,787	\$0	\$107,146	0%
EXPENSES							
125	001-430-541-60634	STORM WATER FACILITIES	\$107,146	\$26,787	\$0	\$107,146	0%
TOTAL EXPENSES			\$107,146	\$26,787	\$0	\$107,146	0%

CITY OF QUINCY, FL
 FY 2022 GRANTS' 1ST QUARTER REPORT

FDLE EDWARD BYRNE MEMORIAL JAG PROGRAM						
REVENUES						
124 001-366-10016	FDLE Edward Byrne Memorial JAG	\$2,980	\$745	\$0	\$2,980	0%
	TOTAL REVENUES	\$2,980	\$745	\$0	\$2,980	0%

EXPENSES						
124 001-220-521-10140	OVERTIME	\$700	\$175	\$0	\$700	0%
124 001-220-521-60641	EQUIPMENT	\$2,280	\$570	\$0	\$2,280	0%
	TOTAL EXPENSES	\$2,980	\$745	\$0	\$2,980	0%

SCOP SOUTH STEWART DOT GRANT						
REVENUES						
112 001-334-49000	STATE GRANT - SCOP TRANSPORTATION	\$437,858	\$109,465	\$0	\$437,858	0%
	TOTAL REVENUES	\$437,858	\$109,465	\$0	\$437,858	0%

EXPENSES						
112 001-430-541-60632	RESURF & SIDEWALKS	\$437,858	\$109,465	\$0	\$437,858	0%
	TOTAL EXPENSES	\$437,858	\$109,465	\$0	\$437,858	0%

FLORIDA DEO RIF GRANT						
REVENUES						
107 001-366-10003	FLORIDA DEO RIF GRANT	\$115,670	\$28,918	\$115,670	\$0	100%
	TOTAL REVENUES	\$115,670	\$28,918	\$115,670	\$0	100%

EXPENSES						
107 001-284-515-30341	CONTRACTUAL SERVICES	\$115,670	\$28,918	\$115,670	\$0	100%
	TOTAL EXPENSES	\$115,670	\$28,918	\$115,670	\$0	100%

CITY OF QUINCY, FL
 FY 2022 GRANTS' 1ST QUARTER REPORT

SCOP NORTH STEWART DOT GRANT						
REVENUES						
125 001-334-49000	STATE GRANT - SCOP TRANSPORTATION	\$145,228	\$36,307	\$0	\$145,228	0%
	TOTAL REVENUES	\$145,228	\$36,307	\$0	\$145,228	0%
EXPENSES						
125 001-430-541-60632	RESURF & SIDEWALKS	\$145,228	\$36,307	\$0	\$145,228	0%
	TOTAL EXPENSES	\$145,228	\$36,307	\$0	\$145,228	0%
HOMETOWN REVITALIZATION GRANT						
REVENUES						
126 002-334-90000	HOMETOWN REVITALIZATION GRANT	\$2,949,428	\$737,357	\$0	\$2,949,428	0%
	TOTAL REVENUES	\$2,949,428	\$737,357	\$0	\$2,949,428	0%
EXPENSES						
126 002-250-552-30491	CONTRACTUAL SERVICES	\$2,949,428	\$737,357	\$0	\$2,949,428	0%
	TOTAL EXPENSES	\$2,949,428	\$737,357	\$0	\$2,949,428	0%
CLEAN WATER SOLAR ARRAY GRANT						
REVENUES						
104 402-381-39000	CLEAN WATER SRL GRANT	\$3,576,868	\$894,217	\$0	\$3,576,868	0%
	TOTAL REVENUES	\$3,576,868	\$894,217	\$0	\$3,576,868	0%
EXPENSES						
104 402-531-535-60620	BUILDING & BUILDING IMPROVEMENTS	\$3,576,868	\$894,217	\$0	\$3,576,868	0%
	TOTAL EXPENSES	\$3,576,868	\$894,217	\$0	\$3,576,868	0%

CITY OF QUINCY, FL
 FY 2022 GRANTS' 1ST QUARTER REPORT

DEM HAZARD MITIGATION GRANT						
REVENUES						
114 402-331-32000	DEM HAZARD MITIGATION GRANT	\$35,979	\$8,995	\$0	\$35,979	0%
114 402-389-90001	USE OF RETAINED EARNINGS	\$11,993	\$2,998	\$0	\$11,993	0%
114 404-331-32000	DEM HAZARD MITIGATION GRANT	\$35,979	\$8,995	\$0	\$35,979	0%
114 404-389-90001	USE OF RETAINED EARNINGS	\$11,993	\$2,998	\$0	\$11,993	0%
	TOTAL REVENUES	\$95,944	\$23,986	\$0	\$95,944	0%
EXPENSES						
114 402-531-535-60644	EQUIPMENT	\$47,972	\$11,993	\$0	\$47,972	0%
114 404-530-533-60644	EQUIPMENT	\$47,972	\$11,993	\$0	\$47,972	0%
	TOTAL EXPENSES	\$95,944	\$23,986	\$0	\$95,944	0%
	TOTAL GRANT REVENUES	\$9,140,786	\$2,285,197	\$1,825,334	\$7,315,452	20%
	TOTAL GRANT EXPENSES	\$9,140,786	\$2,285,197	\$189,810	\$8,950,976	2%

City of Quincy, Florida
1st Quarter Electric Revenues
From October to December, 2021

Account Number	Description	Current Year			Budget vs			Prior Year	
		Budget YTD	YTD	Actual Variance	Actual Variance	Prior Year YTD	Variance YTD	Prior Year YTD	Variance YTD
403-331-01019	H-M FEMA REIMB MICHAEL	\$51,250	\$0	\$51,250	\$1,857,971	(\$1,857,971)			
403-331-33000	AMERICAN RESCUE PLAN ACT GRANT	\$115,250	\$461,000	(\$345,750)	\$0	\$461,000			
403-343-11000	RESIDENTIAL SALES	\$1,346,610	\$1,316,729	\$29,881	\$1,246,296	\$70,433			
403-343-12000	COMMERCIAL SALES	\$1,740,908	\$1,881,773	(\$140,866)	\$1,775,535	\$106,238			
403-343-13000	INDUSTRIAL SALES	\$348,066	\$437,736	(\$89,671)	\$337,706	\$100,031			
403-343-14000	STREET LIGHTING SALES	\$2,561	\$26,464	(\$23,903)	\$397	\$26,067			
403-343-15000	INTERDEPARTMENTAL SALES	\$78,945	\$87,735	(\$8,791)	\$61,932	\$25,803			
403-343-16000	CONNECTIONS	\$13,220	\$29,622	(\$16,402)	\$1,457	\$28,165			
403-343-16500	Hurricane Michael Surcharge	\$245,415	\$237,086	\$8,329	\$242,017	(\$4,931)			
403-343-16710	VISTA BRACE VOLUNTEER GRANT	\$7,384	\$0	\$7,384	\$9,365	(\$9,365)			
403-343-17000	FORFEITED DISCOUNTS - PENALTIES	\$37,410	\$47,217	(\$9,807)	\$37,510	\$9,706			
403-343-18000	SALE OF MATERIAL	\$0	\$10,077	(\$10,077)	\$0	\$10,077			
403-343-18500	SPECIAL PROJECT - MATERIAL SALES	\$0	\$28,420	(\$28,420)	\$0	\$28,420			
403-343-19000	CUT ON/OFF FEES	\$7,274	\$3,203	\$4,071	\$15,207	(\$12,004)			
403-343-24000	TRANSFORMER RENT	\$2,148	\$2,115	\$33	\$2,115	\$0			
403-343-27000	MISCELLANEOUS CHARGES	\$1,831	\$2,638	(\$807)	(\$44)	\$2,682			
403-343-90000	MISCELLANEOUS REVENUES	\$0	\$296	(\$296)	\$306	(\$10)			
403-361-10000	INTEREST REVENUE	\$252	\$333	(\$81)	\$179	\$153			
403-369-90000	MISCELLANEOUS REVENUES	\$0	\$2,464	(\$2,464)	\$0	\$2,464			
403-389-90001	USE OF RETAINED EARNINGS	\$213,563	\$0	\$213,563	\$0	\$0			
** GRAND TOTAL **		\$4,212,086	\$4,574,908	(\$362,823)	\$5,587,949	(\$1,013,041)			

COMMENT: Without the FEMA Reimbursement, the revenue from the prior year would be \$3,729,978.

City of Quincy, FL
 First Quarter Ended December, 2021
 Net Operational Actual Results

	<u>General Fund</u>	<u>Enterprise Fund</u>	<u>Total Funds</u>
Revenues	\$2,924,319	\$6,130,762	\$9,055,081
Expenses	(\$2,716,451)	(\$6,160,943)	(\$8,877,394)
Net Results	\$207,869	(\$30,181)	\$177,687
Percentage of Gross Revenues	7.1%	-0.5%	2.0%
**Does not include grant revenues and expenses			
Surcharge Monies Restriction	\$0	(\$237,086)	(\$237,086)
Monies Available for Operations	\$2,924,319	\$5,893,676	\$8,817,995

Comment

Further analysis of expenses is being conducted to determine if we can limit the timing of expenditures in order to maintain a 5% to 10% profit quarterly. Currently, a .5% loss has been incurred year-to-date.

**CITY OF QUINCY
CITY COMMISSION
AGENDA REQUEST**

Date of Meeting: February 8, 2022
Date Submitted: February 1, 2022
To: Honorable Mayor and Members of the City Commission
From: Dr. Beverly Nash., Appointed City Manager
Charles J. Hayes Interim Building and Planning Director
Subject: First Reading of Ordinance No. 1128-2022 Annexation

Statement of Issue:

In our last regular commission meeting, the city commission approved for staff to draft an Ordinance for first reading for volunteer annexation of Stones Home Center.

This request is for voluntary annexation into the City of Quincy. Stones Home Center 18785 Blue Star Hwy. Per Section 171.044, Florida Statutes (FS), "the owner of real property in an unincorporated area of a county which is contiguous to the municipality and reasonably compact may petition the governing body of the said municipality that said property be annexed to the municipality". The proposed annexation area is compact and contiguous to the City's western boundary on Jefferson Street, and it complies with State Law. The City's staff is recommending that the City Commission approve Ordinance 1128-2022 (see attached) on the first reading for volunteer annexation.

Voluntary Annexation Requirement: The proposed annexation meets the State's three requirements for voluntary annexation listed in Section 171.044, FS; because 1) the subject area is contiguous to the City's boundary, 2) it is compact, and 3) the annexation shall not result in the creation of an enclave.

Property Description:

The subject site for annexation involves a 1.3-acre property (Parcel ID – 3-10-2N-4W-0000-00212-0500 located on Blue Star Hwy.

Why is the Annexation Necessary?

Cities grow through annexation in order to stay abreast of the demand for land to support the economic and population growth of the city. The proposed annexation area will expand the City's boundary further to the west.

Conclusion:

The City's staff believes that the proposed annexation is in the best interest of Quincy. In view of this, the City's staff is asking the City Commission to approve this proposed voluntary annexation petition and authorize staff to prepare Ordinance for annexation first reading after proper notification

Options:

Option 1: Approve Ordinance 1128-2022 on first reading

Option 2: Do not approve ordinance 1128-2022 on first reading

Staff Recommendation:

Option 1

Attachment:

1. Ordinance 1128-2022
2. Voluntary Annexation Petition
3. Signed Survey
4. Warranty Deed
5. Map of Proposed Annexation Area

ORDINANCE NUMBER: 1128-2022

AN ORDINANCE OF THE CITY OF QUINCY, FLORIDA, RELATING TO THE ANNEXATION OF 1.3 ACRES OF CONTIGUOUS PROPERTY INTO THE CORPORATE LIMITS OF THE CITY, PROVIDING FOR AUTHORITY; PROVIDING FOR ANNEXATION AND LEGAL DESCRIPTION; PROVIDING FOR A MAP OF ANNEXED AREA; PROVIDING FOR ZONING AND LAND USE; PROVIDING FOR COMPLIANCE WITH LAW; PROVIDING FOR FILING; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission has received a Petition for Voluntary Annexation of property Exhibit "A", attached, and made a part hereof by reference, regarding the property described hereinbelow, which is within Gadsden County, Florida, and which is compact and contiguous to City of Quincy, City limits.

NOW THEREFORE BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF QUINCY, FLORIDA, AS FOLLOWS:

SECTION 1. AUTHORITY. The authority for enactment of this Ordinance is Sections 166.021 and 171.044 of Florida Statutes.

SECTION 2. ANNEXATION AND LEGAL DESCRIPTION. The property described below, which is situated in Gadsden County, Florida, and compact and contiguous to the City of Quincy, Florida, is hereby annexed to the City of Quincy and the City of Quincy's boundary lines shall be redefined and hereby amended to include such property within its City limits, to wit:

Parcel ID 3-10-2N-4W-0000-00212-0500

Location Address Blue Star Hwy, QUINCY 32351

Brief Tax Description

OR 523 P 1160 12.62 ACRES MORE OR LESS PER OR 311 P 1463.FURTHER DESCR AS COMM AT THE NWC OF THE 51/2 OF SECT 3-2N-4W, RUN N89°12'43"E 1485.80 FT; S00°05'17"W 3271.43 FT TO N/LY RT/WY OF SR-10; S68°32'36"E 458.07 FT; S26°49'47"W 5.00 FT; S62°38' 19"E 45.30 FT; S62°06'25"E 2727.05 FT; S63°02'44"E 178.22 FT; N26°00'57"E 10.0 FT; S67° 00'18"E 572.33 FT; N02°04'42"E 26.61 FT; S87°55'18"E 50.0 FT; N02°04'42"E 30.89 FT; N70°07' 39"W 40.81 FT TO BEGIN; N66° 00'29"W 729.36 FT; S27°53'35"W 10.0 FT; N62°06'25"W 520.08 FT N27°53'35"E 262.56 FT; S82°07' 55"E 1158.34 FT; S09°28'25"E 81.57 FT; S13°36'30"W 35.48 FT S16°27'43"W 510.50 FT TO POB

[Note: *The Description above is not to be used on legal documents.]

ANNEXATION AREA: 1.6-acre parcel of land on which is currently located. The Gadsden County Property Appraiser under Parcel ID is located at Blue Star Hwy.

SECTION 3. MAP OF ANNEXED AREA. The property annexed is specifically set forth in the map marked as Exhibit "A", attached hereto, and made a part hereof by reference.

SECTION 4. ZONING AND LAND USE. Pursuant to general law, the property hereby annexed was subject to Gadsden County land development, land use plan, zoning, and subdivision regulations which remain in full force and effect until rezoned by the City of Quincy to comply with the comprehensive plan.

SECTION 5. COMPLIANCE WITH LAW. The property shall be subject to all the laws, ordinances, and regulations in effect in the City of Quincy upon the effective date of this Ordinance.

SECTION 6. FILING. Upon passage, the City Clerk is directed to file a certified copy of this ordinance with the Clerk of Circuit Court of Gadsden County, the Chief Administrative Officer of Gadsden County, and with the Florida Department of State, within 7 days after adoption of this ordinance, as directed by general law.

SECTION 7. EFFECTIVE DATE. This ordinance shall become effective upon its adoption by the City of Quincy City Commission and signature of the mayor.

INTRODUCED IN OPEN SESSION OF THE CITY COMMISSION OF THE CITY OF QUINCY, FLORIDA THIS 8TH DAY OF FEBURARY 2022.

ADOPTED BY THE CITY COMMISSION OF THE CITY OF QUINCY, FLORIDA, THIS _____ DAY OF FEBRUARY 2022

APPROVED:

Ronte Harris, Mayor
Presiding Officer of the City Commission and
The City of Quincy, Florida

ATTEST:

Janice Shackleford-Clemons
Clerk of the City of Quincy and
Clerk of the City Commission thereof

404 West Jefferson Street
Phone: (850) 618-1886
Email: kimble@mvquincy.net
chaves@mvquincy.net



Quincy, Florida 32351
(850) 618-1883
www.mvquincy.net

PETITION FOR VOLUNTARY ANNEXATION

The undersigned owner of real property located within certain unincorporated area of Gadsden County, Florida, which is or will be contiguous to and reasonably compact with the City of Quincy, Florida, a municipal corporation located in the said Gadsden County, Florida, and which are is more particularly described and shown in Exhibit "A" attached hereto and made a part hereof, does hereby voluntarily consent to, agree with and request the annexation of the said described real property by and to the said City of Quincy, Florida through the adoption of the appropriate ordinance by the City Commission of the said City of Quincy, Florida, pursuant to Section 171.044, Florida Statutes.

The undersigned does hereby agree the executed copies of this same Petition by all of the owners of the real property in the aforesaid described area consenting to, agreeing with, and requesting said voluntary annexation.

Date this 1st day of December, A.D. 2021

PROPERTY OWNER:

Name: Stone's, Inc.

Signature: T. N. Bell

WITNESSES:

1. Name: Bobby Cook

Signature: Bobby Cook

2. Name: David Helms

Signature: David Helms

AS TO PARCEL NUMBER: 3-10-2N-4W-0000-00212-0500; located on Blue Star Highway, Quincy, Florida 32351

THIS INSTRUMENT PREPARED BY:

Benjamin B. Bush, Esq.
Gardner, Bist, Bowden, Bush,
Dec. LaVia, Wright & Perry, P.A.
1300 Thomaswood Drive
Tallahassee, FL 32308
(850) 385-0070
Matter No. 21,2003 BBB

Parcel ID No. 3102N4W2121500

SPECIAL WARRANTY DEED

THIS SPECIAL WARRANTY DEED is made on this 12th day of March, 2021, by **REDD FAMILY PARTNERSHIP, LLLP**, a Florida limited liability limited partnership, whose mailing address is 2648 Lucerne Drive, Tallahassee, Florida 32303, as Grantor, to **STONE'S, INC.**, a Georgia corporation, whose mailing address is P.O. Box 986, Bainbridge, Georgia 39818, as Grantee.

WITNESSETH:

The Grantor, for and in consideration of the sum of Ten Dollars and No Cents (\$10.00) and other good and valuable consideration in hand paid to the Grantor by the Grantee, the receipt whereof is hereby acknowledged, has granted, bargained and sold to the Grantee and Grantee's successors and assigns forever, Grantor's interest in the property located in **GADSDEN COUNTY, FLORIDA**, more particularly described as follows:

See attached Exhibit "A"

Subject to Ad Valorem Taxes for the year 2021 and subsequent years, zoning or other regulatory laws and ordinances affecting the land, and all easements, rights of way, limitations, reservations, covenants and restrictions of record, if any, which are not hereby reimposed.

And the Grantor does hereby warrant that the property is free from all encumbrances made by Grantor; and that Grantor will warrant and defend the interest in the property hereby conveyed against the lawful claims and demands of all persons claiming by, through, or under it, but against none other.

IN WITNESS WHEREOF, the Grantor has hereunto set Grantor's hand and seal on the day and year first above written.

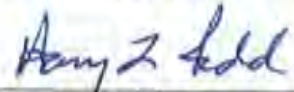
WITNESSES:


Print Name: Charles R. Anderson


Print Name: Benjamin B. Bush

GRANTOR:

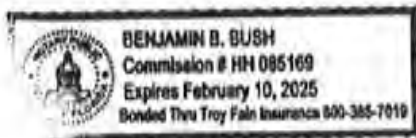
REDD FAMILY PARTNERSHIP, LLLP,
a Florida limited liability limited partnership

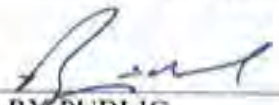
By: 
Harry L. Redd
Its: General Partner

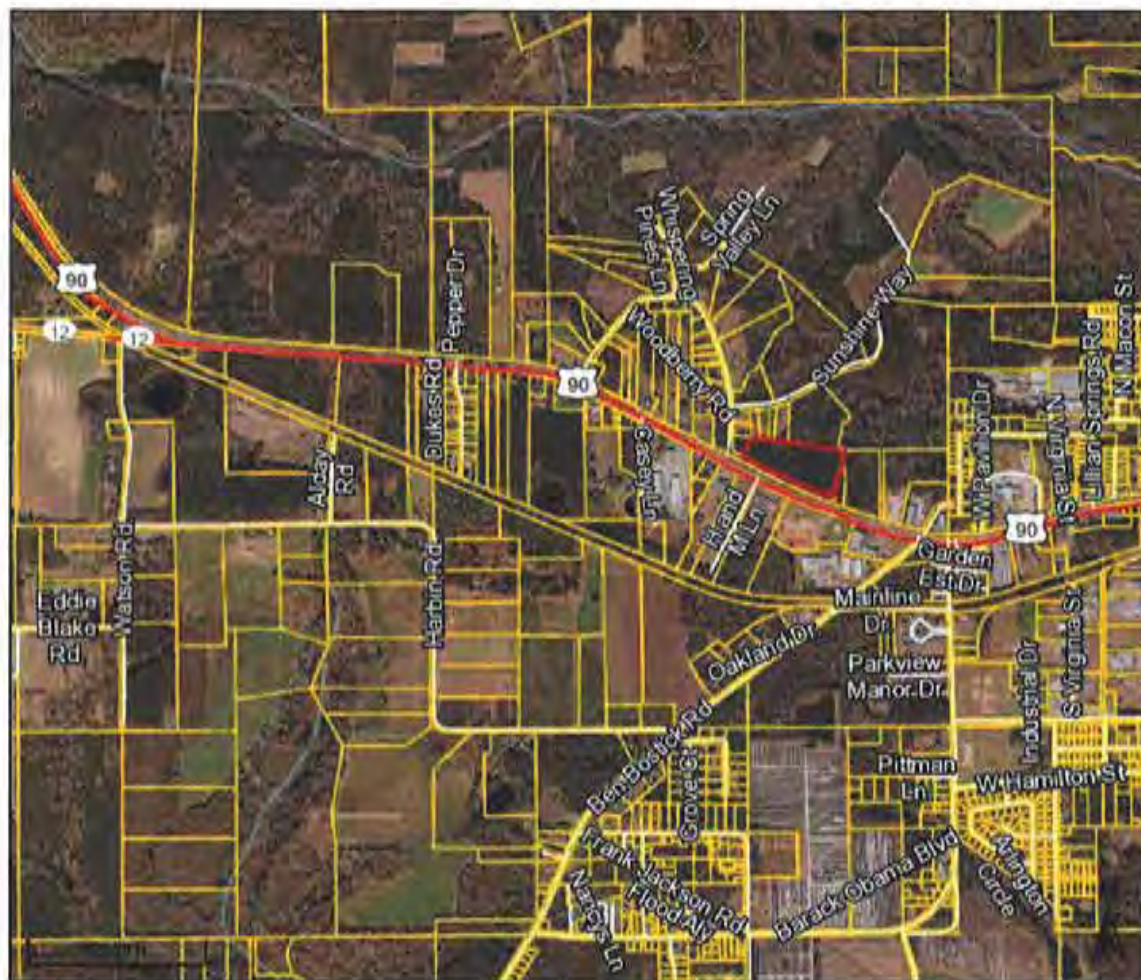
STATE OF FLORIDA,
COUNTY OF LEON.

The foregoing instrument was acknowledged before me by means of physical presence or
() online notarization this 12th day of March, 2021, by Harry L. Redd, as the General Partner of
REDD FAMILY PARTNERSHIP, LLLP, a Florida limited liability limited partnership, on behalf of
the partnership.

He is personally known to me; or
() He has produced his _____ as identification.




NOTARY PUBLIC
Print Name: _____
My Commission Expires: _____



Overview



Legend

- Parcels
- Roads (Local)
- Roads (Major)
- Streams and River (Large)

Parcel ID	3-10-2N-4W-0000-00212-0500	Alternate ID	19421	Owner Address	REDD FAMILY PARTNERSHIP LLLP
Sec/Twp/Rng	10/2N/4W	Class	TIMBER II 80-90 (5500)		2648 LUCERNE DR
Property Address	BLUE STAR HWY QUINCY	Acreage	12.62		TALLAHASSEE, FL 32303

District COUNTY
Brief Tax Description OR 523 P 1160 12.62 ACRES MORE
 (Note: Not to be used on legal documents)

Date created: 1/24/2022
 Last Data Uploaded: 1/24/2022 7:55:45 AM

**CITY OF QUINCY, FLORIDA
REGULAR CITY COMMISSION
AGENDA REQUEST**

Date of Meeting: February 8, 2022

Date Submitted: February 1, 2022

To: Honorable Mayor and Members of the City Commission

From: Dr. Beverly Nash, Ph.D., Interim City Manager, City of Quincy
Charles J. Hayes, Interim Director, Building and Planning

Subject: **First Reading of Ordinance Number: 1129-2022 Annexation**

Statement of Issue/Justification:

This is the **first reading** of Ordinance 1129-2022 relating to the annexation of a parcel located on the Northside of the corner of GF&A and East Jefferson Street. The notice of the annexation was published in the Tallahassee Democrat, on January 28, 2022; as required by state law. As of today, no members of the public have expressed any opposition to the proposal for annexation.

The City's staff have identified no issues with the proposed annexation and is therefore recommending the passage of **Ordinance Number: 1129-2022 on first reading**. (Please see attached Ordinance Number: 1129-2022).

After discovering that this parcel was not located within the boundaries of the City Limits, the representative for the developer and the landowner have submitted a petition for voluntarily annexation. (See attachment.)

Also, tax receipt was provided displaying paid taxes on said property. (See attachment.)

Voluntary Requirement:

The proposed annexation meets the State's three requirements for voluntary annexation listed in Section 171.044, FS; stating that: 1) the subject area for the

annexation be contiguous to the City's boundary, 2) the subject area for annexation be compact, and 3) the annexation does not result in the creation of an enclave. The subject area for this annexation abuts the City's boundary on the south; it is a compact development area currently serving as an institution; the annexation will not result in the creation of an enclave (see attached map).

Property Description:

The subject site for annexation involves **PARCEL 3-08-2N-3W-0000-00340-0000**

Why is the Annexation Necessary?

The growth through annexation is necessary for the City to stay abreast of the demand for land in order to support the economic and population growth and development of the City. The proposed annexation area will expand the City's boundary further to the east.

Infrastructure Availability:

Utility Availability: The subject site receives utility services from the city: water, sewer, electric, gas; etc. The infrastructure needed to supply these services are already in place and no new cost will be borne by the city as a result of the annexation.

Cost/Benefit:

This property is currently served by the City's utilities: water, sewer, electric, gas; etc. The city charges a 25% surcharge on water and sewer recipients that are located outside the City's jurisdiction.

In addition, the City will charge permit fees for any work performed on the property for which a permit is required, for example, plumbing, mechanical, electrical, and gas, upgrades, and repairs.

Thus, the gain in permit fees will more than compensate for the money lost by removing the water and sewer surcharge.

OPTIONS:

Option 1: Approve Ordinance Number: 1129-2022 on first reading.

Option 2: Do not approve Ordinance Number: 1129-2022 on first reading.

STAFF RECOMMENDATION: Option 1

ATTACHMENTS:

- 1. Ordinance 1129-2022**
- 2. Petition for voluntary annexation**
- 3. Annexed Area Map**
- 4. Legal/Tax Assessment**
- 5. Proof of Advertisement**

ORDINANCE NUMBER: 1129-2022

AN ORDINANCE OF THE CITY OF QUINCY, FLORIDA, RELATING TO THE ANNEXATION OF +/- ACRES OF CONTIGUOUS PROPERTY INTO THE CORPORATE LIMITS OF THE CITY, PROVIDING FOR AUTHORITY; PROVIDING FOR ANNEXATION AND LEGAL DESCRIPTION; PROVIDING FOR A MAP OF ANNEXED AREA; PROVIDING FOR COMPLIANCE WITH LAW; PROVIDING FOR A REPEALER, PROVIDING FOR FILING; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission has received a Petition for Voluntary Annexation of property Exhibit "2", attached, and made a part hereof by reference, regarding the property described hereinbelow, which is within Gadsden County, Florida, and which is compact and contiguous to City of Quincy, City limits.

NOW THEREFORE BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF QUINCY, FLORIDA, AS FOLLOWS:

SECTION 1. AUTHORITY. The authority for enactment of this Ordinance is Sections 166.021 and 171.044 of Florida Statutes.

SECTION 2. ANNEXATION AND LEGAL DESCRIPTION. The property described below, which is situated in Gadsden County, Florida, and compact and contiguous to the City of Quincy, Florida, is hereby annexed to the City of Quincy and the City of Quincy's boundary lines shall be redefined and hereby amended to include such property within its City limits, to wit:

Parcel ID a PORTION OF 3-08-2N-3W-0000-00340-0000
Location Address East Jefferson St, QUINCY 32351

Brief Tax/Legal Description: SEE EXHIBIT 4

SAID TRACT CONTAINS 2.000 ACRES ~ 87,120 SQ. FT.

SAID TRACT IS A PART OF TAX PARCEL 3-08-2N-3W-0000-00340-0000.

*(Note: *The Description above is not to be used on legal documents.)*

ANNEXATION AREA: A +/- acre parcel of land.

SECTION 3. MAP OF ANNEXED AREA. The property annexed is specifically set forth in the map marked as Exhibit "3", attached hereto, and made a part hereof by reference.

SECTION 4. ZONING AND LAND USE. Pursuant to general law, the property hereby annexed was subject to Gadsden County land development, land use plan, zoning, and subdivision regulations which remain in full force and effect until rezoned by the City of Quincy and assigned a Future Land Use Map category.

SECTION 5. COMPLIANCE WITH LAW. The property shall be subject to all the laws, ordinances, and regulations in effect in the City of Quincy upon the effective date of this Ordinance.

SECTION 6. FILING. Upon passage, the City Clerk is directed to file a certified copy of this ordinance with the Clerk of Circuit Court of Gadsden County, the Chief Administrative Officer of Gadsden County, and with the Florida Department of State, within 7 days after adoption of this ordinance, as directed by general law.

SECTION 7. EFFECTIVE DATE. This ordinance shall become effective upon its adoption by the City of Quincy City Commission and signature of the mayor.

INTRODUCED IN OPEN SESSION OF THE CITY COMMISSION OF THE CITY OF QUINCY, FLORIDA THIS 8TH DAY OF FEBURARY 2022.

ADOPTED BY THE CITY COMMISSION OF THE CITY OF QUINCY, FLORIDA, THIS _____ DAY OF FEBRUARY 2022.

APPROVED:

Ronte Harris, Mayor
Presiding Officer of the City Commission
and
The City of Quincy, Florida

ATTEST:

Janice Shackelford
Clerk of the City of Quincy and
Clerk of the City Commission thereof

PETITION FOR VOLUNTARY ANNEXATION

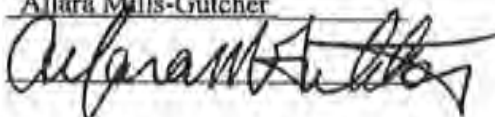
The undersigned owner of real property located within certain unincorporated area of Gadsden County, Florida, which is or will be contiguous to and reasonably compact with the City of Quincy, Florida, a municipal corporation located in the said Gadsden County, Florida, and which area is more particularly described and shown in hatched markings on Exhibit "A" attached hereto and made a part hereof, does hereby voluntarily consent to, agree with, and request the annexation of the said described real property by and to the said City of Quincy, Florida through the adoption of the appropriate ordinance by the City Commission of the said City of Quincy, Florida, pursuant to Section 171.044, Florida Statutes.

The undersigned does hereby agree that executed copies of this same Petition by all of the owners of the real property in the aforesaid described area consenting to, agreeing with, and requesting said voluntary annexation on

Date this 13 day of January, A.D. 2022

PROPERTY OWNER: AGENT FOR THE PROPERTY OWNER:

Name: Allara Mills-Gutcher

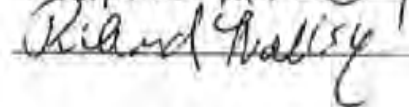
Signature: 

WITNESSES:

1. Name: LINDA WALLACE

Signature: 

2. Name: RICHARD WALLACE

Signature: 

ATTACHMENT 1 – Vicinity Map



Source: Google Earth



General Location of Subject Parcel

EXHIBIT 4 – Legal Description

SURVEYED LEGAL DESCRIPTION

DEVELOPMENT TRACT - PART OF TAX PARCEL 3-08-2N-3W-0000-00340-0000

ALL OF THAT TRACT OR PARCEL OF LAND LYING AND BEING IN SECTION 8, TOWNSHIP 2 NORTH, RANGE 3 WEST, GADSDEN COUNTY, FLORIDA AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGIN AT A 5/8" REBAR SET CAPPED LB#8367 AT THE INTERSECTION OF THE NORTHEASTERLY RIGHT-OF-WAY LINE OF U.S HIGHWAY 90/STATE ROAD No. 10/BUE STAR HIGHWAY (200' R/W) AND THE SOUTHERLY RIGHT-OF-WAY LINE OF NORTH G F & A DRIVE (60' R/W) AND GO NORTH 45 DEGREES 06 MINUTES 04 SECONDS WEST ALONG THE NORTHEASTERLY RIGHT-OF-WAY LINE OF U.S HIGHWAY 90/STATE ROAD No. 10/BUE STAR HIGHWAY FOR A DISTANCE OF 300.93 FEET TO A 5/8" REBAR SET CAPPED LB#8367; THENCE LEAVING THE NORTHEASTERLY RIGHT-OF-WAY LINE OF U.S HIGHWAY 90/STATE ROAD No. 10/BUE STAR HIGHWAY GO NORTH 44 DEGREES 53 MINUTES 56 SECONDS EAST FOR A DISTANCE OF 253.00 FEET TO A 5/8" REBAR SET CAPPED LB#8367; THENCE GO SOUTH 45 DEGREES 06 MINUTES 04 SECONDS EAST FOR A DISTANCE OF 387.76 FEET TO A 5/8" REBAR SET CAPPED LB#8367 ON THE SOUTHERLY RIGHT-OF-WAY LINE OF NORTH G F & A DRIVE; THENCE GO SOUTH 63 DEGREES 50 MINUTES 28 SECONDS WEST ALONG THE SOUTHERLY RIGHT-OF-WAY LINE OF NORTH G F & A DRIVE FOR A DISTANCE OF 267.48 FEET TO A 5/8" REBAR SET CAPPED LB#8367 AT THE INTERSECTION OF THE NORTHEASTERLY RIGHT-OF-WAY LINE OF U.S HIGHWAY 90/STATE ROAD No. 10/BUE STAR HIGHWAY AND THE SOUTHERLY RIGHT-OF-WAY LINE OF NORTH G F & A DRIVE SAID POINT BEING THE POINT OF BEGINNING.

SAID TRACT CONTAINS 2.000 ACRES - 87,120 SQ. FT.

SAID TRACT IS A PART OF TAX PARCEL 3-08-2N-3W-0000-00340-0000.

ATTACHMENT 4 - Record of Ownership

W. Dale Summerford

Ad Valorem Taxes and Non-Ad Valorem Assessments

Gadsden County Tax Collector

REAL ESTATE 2020 115487

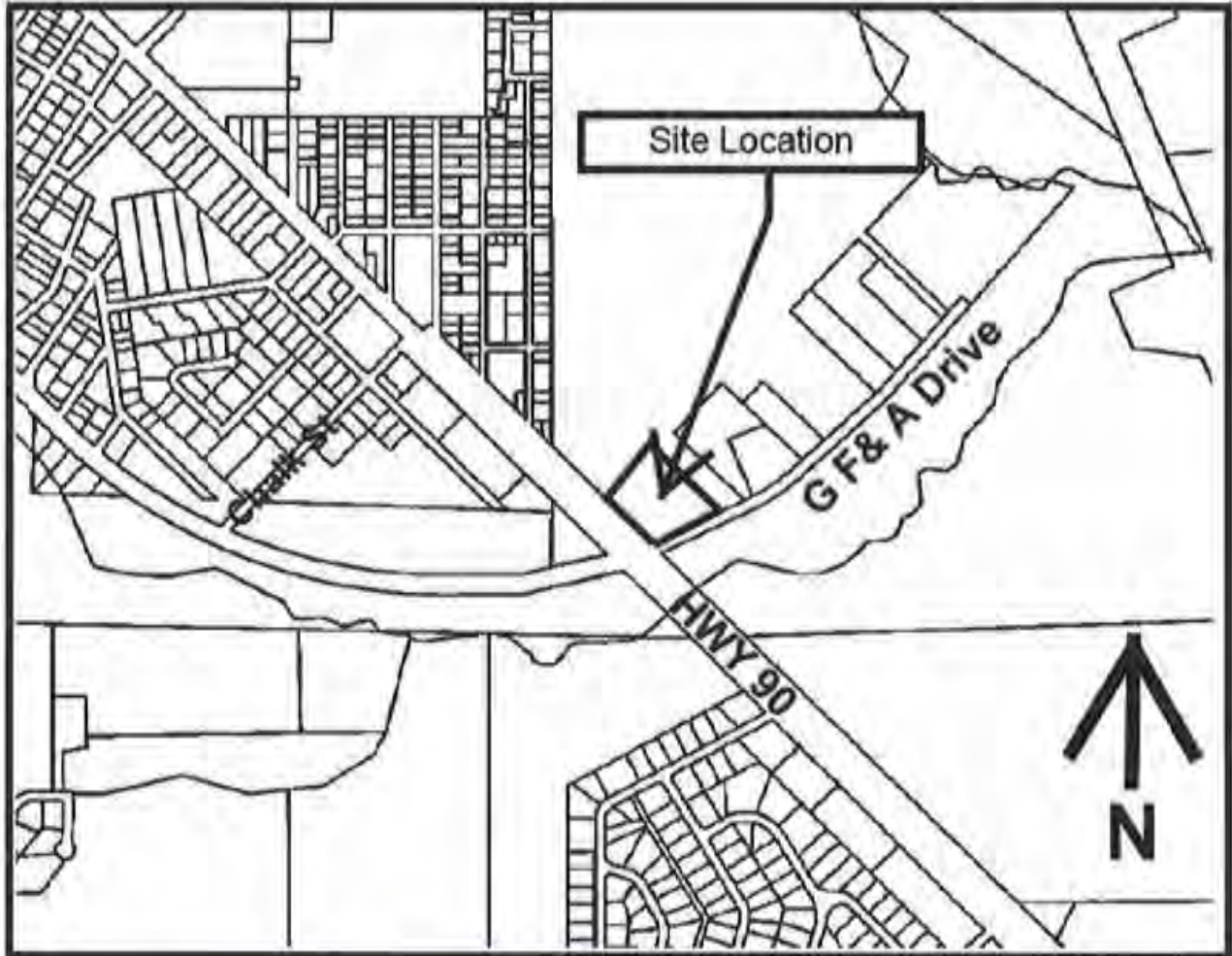
Account Number	Payor	Exemptions	Taxable Value	Millage Code
3082N3W0000003400000		See Below	See Below	007

NORTH FLORIDA ASPHALT INC
4801 OLD BAINBRIDGE RD
TALLAHASSEE FL 32303

G F & A DR N QUINCY 08-2N-3W
1000/80.05 Acres OR 598 P 1111;
COMM AT IRON PIPE MARKING NWC OF NE
1/4 OF SW 1/4 OF SECTION 8, MARKING
THE NEC OF SHAW'S ADDITION MARKING
THE POB: SOUTH ALONG EAST BNDRY OF
SHAW ADDITION 1647.89 FT TO IRON
See Tax Roll For Extra Legal

Ad Valorem Taxes					
Taxing Authority	Rate	Assessed Value	Exemption Amount	Taxable Value	Taxes Levied
GADSDEN CO BOARD OF CO COMM	8.9064	160,100		160,100	\$1,425.91
SCHOOL-REQUIRED LOCAL EFFORT	3.6750	160,100		160,100	\$588.37
SCHOOL-DISCRETIONARY	2.7480	160,100		160,100	\$359.90
SW FLORIDA WATER MGT DIST	0.0311	160,100		160,100	\$4.98
Total Millage		14.8605	Total Taxes		\$2,379.16
Non-Ad Valorem Assessments					
Code	Levying Authority			Amount	
				Total Assessments	50.00
Taxes & Assessments					\$2,379.16

**EXHIBIT 3
ANNEXED AREA MAP**



NOTICE OF ANNEXATION, LAND USE CHANGE, AND ZONING CHANGE

The City of Quincy City Commission proposes to approve the following: Ordinance Numbers 1129-2022, 1130-2022, and 1131-2022. The **first reading** will be at their regularly scheduled meeting on February 8, 2022 in City Hall located at 404 W. Jefferson Street, Quincy, FL beginning at 6:00 pm:

Ordinance Number: 1129-2022 ANNEXATION OF PROPERTY

For a +/- two-acre portion of Parcel ID number 3-08-2N-3W-0000-00340-0000.

Ordinance Number: 1131-2022 SMALL SCALE FUTURE LAND USE MAP AMENDMENT

For a +/- two-acre portion of Parcel ID # 3-08-2N-3W-0000-00340-0000 – To amend the Future Land Use Map from Conservation Overlay to Commercial.

Ordinance Number: 1130-2022 CHANGE OF ZONING

For a +/- two-acre portion of Parcel ID # 3-08-2N-3W-0000-00340-0000 – To amend the Zoning Map from Conservation to C-1 General Commercial.



A complete legal description of the above referenced property in addition to a copy of the ordinances may be obtained at the City Clerk's office located 404 W. Jefferson St. Quincy, FL. In accordance with the Americans with Disabilities Act, persons needing assistance in obtaining any information from the City or attending the public hearing should contact the City by calling 850-618-0030 at least 48 hours prior to the hearing. If any person decides to appeal any decision made with respect to any matter considered at such public hearing, he or she will need a record of the proceedings, and for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be used.

**CITY OF QUINCY
CITY COMMISSION
AGENDA REQUEST**

Date of Meeting: February 1, 2022

Date Submitted: February 8, 2022

To: Honorable Mayor and Members of the City Commission

From: Dr. Beverly Nash., Interim Manager, City of Quincy
Charles J. Hayes, Interim Director, Building and Planning

Subject: First Reading of Ordinance 1130-2022 to amend the Future Land Use Map of the City's Comprehensive Plan to Assign City Land Use Designation

Statement of Issue: *This is a request to make changes to the City's comprehensive plan Future Land Use Map (FLUM). This request is being made to accommodate the future development of the property located on the Corner of GF&A Drive and East Jefferson Street. The proposed land use designations, in general, will not have any additional impact on the city's public facilities and services. The amendment proposal appeared before the Planning and Development Review Board (PDRB) on November 1, 2021, during which the board voted unanimously to recommend approval of the proposed land-use changes. The City's staff has identified no issue with the proposed amendments and is, therefore, recommending that the City Commission approve Ordinance 1130-2022 on first reading.*

By Florida statute, we are required to approve these Ordinances accordingly: The Order for approval is as follows: The Annexation Ordinance 1129-2022, followed by land-use Ordinance 1130-2022, and finally the Zoning Ordinance 1127-2022

OPTIONS:

- Option 1: Adopt Ordinance No. 1130-2022 on first reading making changes to the Future Land Use Map. (FLUM)*
- Option 2: Do not approve Ordinance No. 1130-2022 on first reading making changes to the Future Land Use Map.*

Staff Recommendation:

Option 1

ORDINANCE NO. 1130-2022

AN ORDINANCE AMENDING THE COMPREHENSIVE PLAN FUTURE LAND USE MAP OF THE CITY TO REFLECT A LAND USE DESIGNATION OF COMMERCIAL FOR A PARCEL OF PROPERTY LOCATED AT THE NORTH SIDE OF THE INTERSECTION OF N GF&A DRIVE AND E. JEFFERSON STREET (HWY 90), QUINCY, FLORIDA, HAVING APPROXIMATELY TWO ACRES; PROVIDING FOR A REPEALER, PROVIDING FOR SEVERABILITY, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Legislature adopted Chapter 163, laws of Florida, which requires the City of Quincy to prepare and adopt and enforce a comprehensive plan; and

WHEREAS, the Quincy Planning and Development Review Board held a Public Hearing to consider Proposed Comprehensive Plan Amendment 2022-1 on November 1, 2021, and recommended the Amendment be approved by the Quincy City Commission for adoption, and

WHEREAS, the City Commission of the City of Quincy held a first reading on February 8, 2022, and a Public Hearing and second reading on February 22, 2022, to adopt Comprehensive Plan Amendment 2022- 1, with due public notice having been provided, and having reviewed and considered all comments received during the public hearing, and having provided for necessary revisions; and,

WHEREAS, in exercise of its authority, the City Commission of Quincy, Florida, finds it necessary and desirable to adopt and does hereby adopt Comprehensive Plan amendment 2022-1, to encourage the most appropriate use of land, water, and resources, consistent with the public interest; and deal effectively with future problems that may result from the use and development of land within the City of Quincy, as follows:

SECTION 1: Findings.

The land use designation of the identified parcel shall be and hereby is changed from a Gadsden County Land Use designation of Conservation to a Quincy Land Use designation of Commercial with the said property having the following legal description:

ALL OF THAT TRACT OR PARCEL OF LAND LYING AND BEING IN SECTION 8, TOWNSHIP 2 NORTH, RANGE 3 WEST, GADSDEN COUNTY, FLORIDA AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGIN AT A 5/8" REBAR SET CAPPED LB#8367 AT THE INTERSECTION OF THE NORTHEASTERLY RIGHT-OF-WAY LINE OF U.S HIGHWAY 90/STATE ROAD No. 10/BLUE STAR HIGHWAY (200' R/W) AND THE SOUTHERLY RIGHT-OF-WAY LINE OF NORTH G F & A DRIVE (60' R/W) AND GO NORTH 45 DEGREES 06 MINUTES 04

SECONDS WEST ALONG THE NORTHEASTERLY RIGHT-OF-WAY LINE OF U.S HIGHWAY 90/STATE ROAD No. 10/BLUE STAR HIGHWAY FOR A DISTANCE OF 300.93 FEET TO A 5/8" REBAR SET CAPPED LB#8367; THENCE LEAVING THE NORTHEASTERLY RIGHT-OF-WAY LINE OF U.S HIGHWAY 90/STATE ROAD No. 10/BLUE STAR HIGHWAY GO NORTH 44 DEGREES 53 MINUTES 56 SECONDS EAST FOR A DISTANCE OF 253.00 FEET TO A 5/8" REBAR SET CAPPED LB#8367; THENCE GO SOUTH 45 DEGREES 06 MINUTES 04 SECONDS EAST FOR A DISTANCE OF 387.76 FEET TO A 5/8" REBAR SET CAPPED LB#8367 ON THE SOUTHERLY RIGHT-OF-WAY LINE OF NORTH G F & A DRIVE; THENCE GO SOUTH 63 DEGREES 50 MINUTES 28 SECONDS WEST ALONG THE SOUTHERLY RIGHT-OF-WAY LINE OF NORTH G F & A DRIVE FOR A DISTANCE OF 267.48 FEET TO A 5/8" REBAR SET CAPPED LB#8367 AT THE INTERSECTION OF THE NORTHEASTERLY RIGHT-OF-WAY LINE OF U.S HIGHWAY 90/STATE ROAD No. 10/BLUE STAR HIGHWAY AND THE SOUTHERLY RIGHT-OF-WAY LINE OF NORTH G F & A DRIVE SAID POINT BEING THE POINT OF BEGINNING.

SAID TRACT CONTAINS 2.000 ACRES ~ 87,120 SQ. FT.

SAID TRACT IS A PORTION OF TAX PARCEL 3-08-2N-3W-0000-00340-0000.

For a map of the property, see "Exhibit A"

SECTION 2. Purpose and Intent.

This ordinance is enacted pursuant to the Community Planning Act, Section 163.3161, Florida Statutes.

SECTION 3. Future Land Use Map Amendment Adopted

The official Future Land Use Map is amended to reflect the Commercial Future Land Use category of the above-referenced property.

SECTION 3. Severability

If any provision of this Ordinance is found by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provisions and portions of this Ordinance and the City of Quincy Comprehensive Plan shall remain in full force and effect.

SECTION 4. Copy on File

A certified copy of the enacting Ordinance, as well as certified copies of the City of Quincy Future Land Use Map, shall be filed with the City Clerk of the City of Quincy.

SECTION 5. Effective Date of Amendment

This ordinance shall not become effective until thirty-one (31) days after adoption. If challenged

within thirty (30) days of adoption, small-scale land use amendments shall not become effective until the state land planning agency or the Administration Commission, respectively, issues a final order determining the adopted amendment is in compliance with Section 163.3187, F.S.

INTRODUCED on first reading in open session of the City Commission of the City of Quincy, Florida, on this 8th day of February, A.D. 2022.

PASSED on second and final reading in open session of the City Commission of the City of Quincy, Florida, on this _____ day of _____, A.D. 2022.

Ronte Harris, Mayor
Presiding Officer of the City Commission of
the City of Quincy, Florida

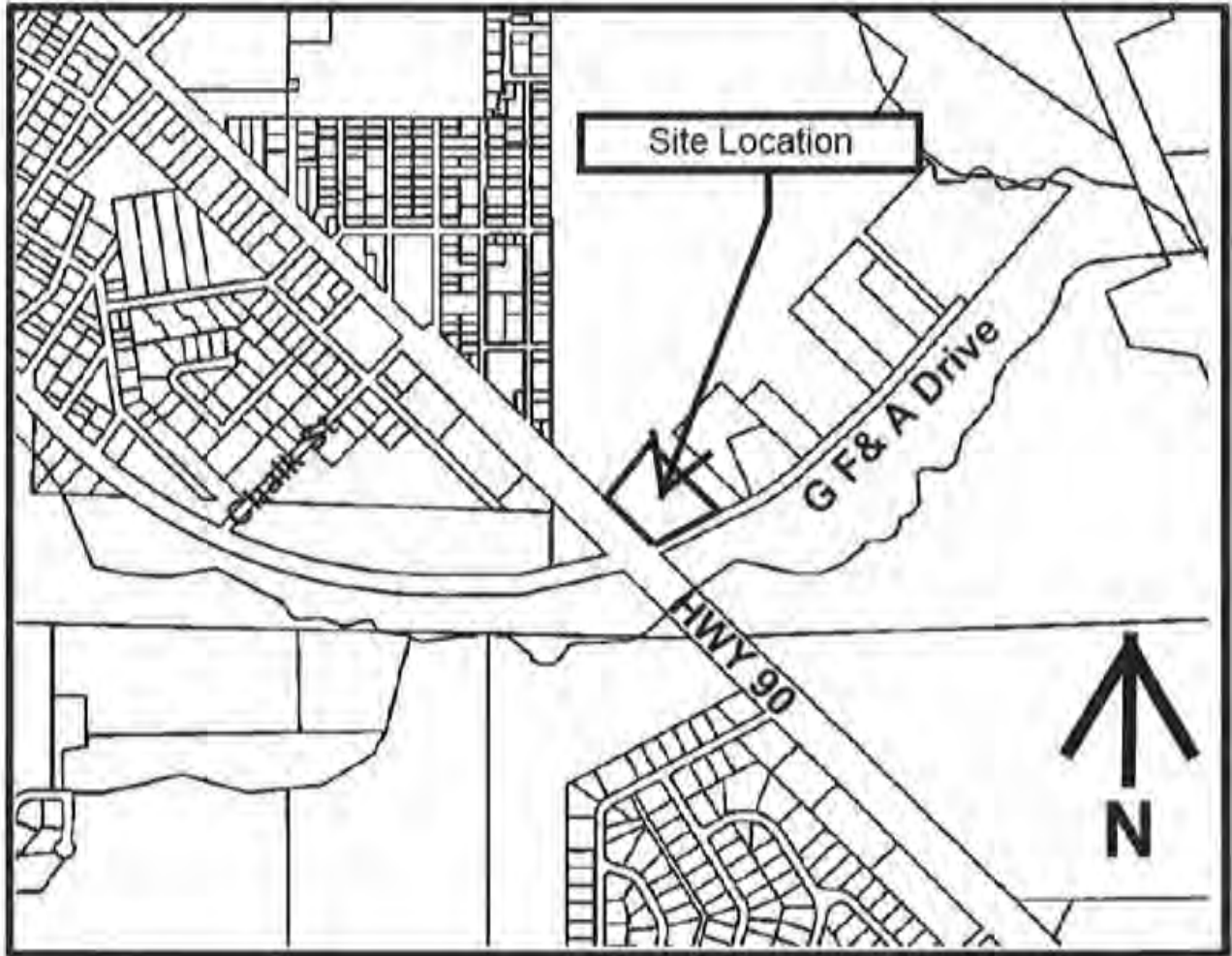
Approved as to Form:

ATTEST:

Janice Shackelford-Clemons
Clerk of the City of Quincy, and
Clerk of the City Commission thereof

Gary Roberts
City Attorney

Exhibit A



**CITY OF QUINCY, FLORIDA
REGULAR CITY COMMISSION
AGENDA REQUEST**

DATE OF MEETING: February 8, 2022

DATE SUBMITTED: February 1, 2022

TO: Honorable Mayor and Members of the City Commission

FROM: Dr. Beverly Nash, Ph.D. Interim City Manager, City of Quincy
Charles J. Hayes, Interim Director, Building and Planning

SUBJECT: **First Reading of Ordinance Number: 1127-2022:
Zoning Map Change**

Statement of Issue:

This agenda item involves the request for the **first reading of Ordinance Number: 1127-2022** to revise the City's zoning atlas to assign properties to the City's zoning designations. This will be consistent with the Future Land Use Map designations assigned to these properties, as required by State law. The amendment proposal appeared before the Planning and Development Review Board (PDRB) on November 1, 2021, during which the board voted unanimously to recommend approval of the proposed land-use changes.

Staff is recommending that the City Commission approve the first reading of Ordinance Number: 1127-2022

OPTIONS:

Option 1: Approve Ordinance No. 1127-2022 on first reading making changes to the zoning map.

Option 2: Do not approve Ordinance No. 1127-2022 on first reading making changes to the zoning map.

Staff Recommendation:

Option 1

ATTACHMENTS:

1. Ordinance 1127-2022.
2. Zoning Map
3. Sample copy of the advertisement (notification)
4. Complete application for Small Scale Comprehensive Plan Map and Rezoning
Future land Use Map Change from Conservation

ORDINANCE NO. 1127-2022

AN ORDINANCE OF THE CITY OF QUINCY, FLORIDA, ZONING A PARCEL OF PROPERTY LOCATED AT THE NORTH SIDE OF THE INTERSECTION OF N GF&A DRIVE AND JEFFERSON STREET (HWY 90) HAVING APPROXIMATELY TWO ACRES, GENERAL COMMERCIAL (C-1); PROVIDING FOR FINDINGS; PROVIDING FOR PURPOSE AND INTENT; PROVIDING FOR TITLE OF ZONING MAP AMENDMENT; PROVIDING FOR SEVERABILITY; PROVIDING FOR COPY ON FILE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, to implement the Comprehensive Plan and as required by Section 163.3202, Florida Statutes, the City has adopted a Land Development Code by Ordinance No. 789 effective on August 11, 1992, as may have been amended from time to time, which code includes zoning map that is consistent with and implements the Comprehensive Plan Future Land Use Map designations for all parcels of land within the City; and

WHEREAS, the City recently adopted an amendment to the Comprehensive Plan Future Land Use Map to designate this parcel as Commercial; and

WHEREAS, the City now desires to enact amendments and additions to the City Zoning Map to be consistent with and implement the Future Land Use Map designations; and

WHEREAS, the owners of the parcel of property in the City has requested that the parcel as herein described be zoned General Commercial, GC-1; and

WHEREAS, the public hearings required to be held by Florida Statutes and City code have been appropriately noticed and held by the Planning and Development Review Board, functioning as the Local Planning Agency, and by the City Commission.

NOW, THEREFORE, BE IT ENACTED BY THE CITY OF QUINCY, FLORIDA THAT THE CITY OF QUINCY ZONING MAP IS HEREBY AMENDED AS FOLLOWS:

SECTION 1. Findings.

The following described parcel of real property within the municipal limits of the City of Quincy, Florida, is zoned General Commercial-1, GC-1, to wit:

ALL OF THAT TRACT OR PARCEL OF LAND LYING AND BEING IN SECTION 8, TOWNSHIP 2 NORTH, RANGE 3 WEST, GADSDEN COUNTY, FLORIDA AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGIN AT A 5/8" REBAR SET CAPPED LB#8367 AT THE INTERSECTION OF THE NORTHEASTERLY RIGHT-OF-WAY LINE OF U.S HIGHWAY 90/STATE ROAD No. 10/BLUE STAR HIGHWAY (200' R/W) AND THE SOUTHERLY RIGHT-OF-WAY LINE OF NORTH G F & A DRIVE (60' R/W) AND GO NORTH 45 DEGREES 06 MINUTES 04 SECONDS WEST ALONG THE NORTHEASTERLY RIGHT-OF-WAY LINE OF U.S HIGHWAY 90/STATE ROAD No. 10/BLUE STAR HIGHWAY FOR A DISTANCE OF 300.93 FEET TO A 5/8" REBAR SET CAPPED LB#8367; THENCE LEAVING THE NORTHEASTERLY RIGHT-OF-WAY LINE OF U.S HIGHWAY 90/STATE ROAD No. 10/BLUE STAR HIGHWAY GO NORTH 44 DEGREES 53 MINUTES 56 SECONDS EAST FOR A DISTANCE OF 253.00 FEET TO A 5/8" REBAR SET CAPPED LB#8367; THENCE GO SOUTH 45 DEGREES 06 MINUTES 04 SECONDS EAST FOR A DISTANCE OF 387.76 FEET TO A 5/8" REBAR SET CAPPED LB#8367 ON THE SOUTHERLY RIGHT-OF-WAY LINE OF NORTH G F & A DRIVE; THENCE GO SOUTH 63 DEGREES 50 MINUTES 28 SECONDS WEST ALONG THE SOUTHERLY RIGHT-OF-WAY LINE OF NORTH G F & A DRIVE FOR A DISTANCE OF 267.48 FEET TO A 5/8" REBAR SET CAPPED LB#8367 AT THE INTERSECTION OF THE NORTHEASTERLY RIGHT-OF-WAY LINE OF U.S HIGHWAY 90/STATE ROAD No. 10/BLUE STAR HIGHWAY AND THE SOUTHERLY RIGHT-OF-WAY LINE OF NORTH G F & A DRIVE SAID POINT BEING THE POINT OF BEGINNING.

SAID TRACT CONTAINS 2.000 ACRES - 87,120 SQ. FT.

SAID TRACT IS A PORTION OF TAX PARCEL 3-08-2N-3W-0000-00340-0000.

For a map of the property, see "Exhibit A"

SECTION 2. Purpose and Intent

This ordinance is enacted pursuant to Section 2(b), Article VIII of the Constitution of the State of Florida to carry out the purpose and intent of and exercise the authority set out in, the Community Planning Act, Sections 163.3161 through 3215, Florida Statutes.

SECTION 3. Title of City Zoning Map Amendment

The official Zoning Map is amended to reflect the General Commercial (GC-1) zoning of the above-referenced property.

SECTION 4. Severability

If any portion of this ordinance is deemed by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then the remaining provisions and portions shall remain in full force and effect.

SECTION 5. Copy on File

A certified copy of the enacting Ordinance, as well as certified copies of the City of Quincy Zoning Map Amendment, cited in Section 3 above shall be filed with the City Clerk of the City of Quincy.

SECTION 6. Effective Date

This ordinance and zoning amendment shall not become effective until the effective date of the corresponding Comprehensive Plan Future Land Use Map amendment ordinance (Ordinance 1130-2022).

INTRODUCED on first reading in open session of the City Commission of the City of Quincy, Florida, on this 8th day of February, A.D. 2022.

PASSED on second and final reading in open session of the City Commission of the City of Quincy, Florida, on this ___day of ___, A.D. 2022.

Ronte Harris, Mayor
Presiding Officer of the City Commission of
the City of Quincy, Florida

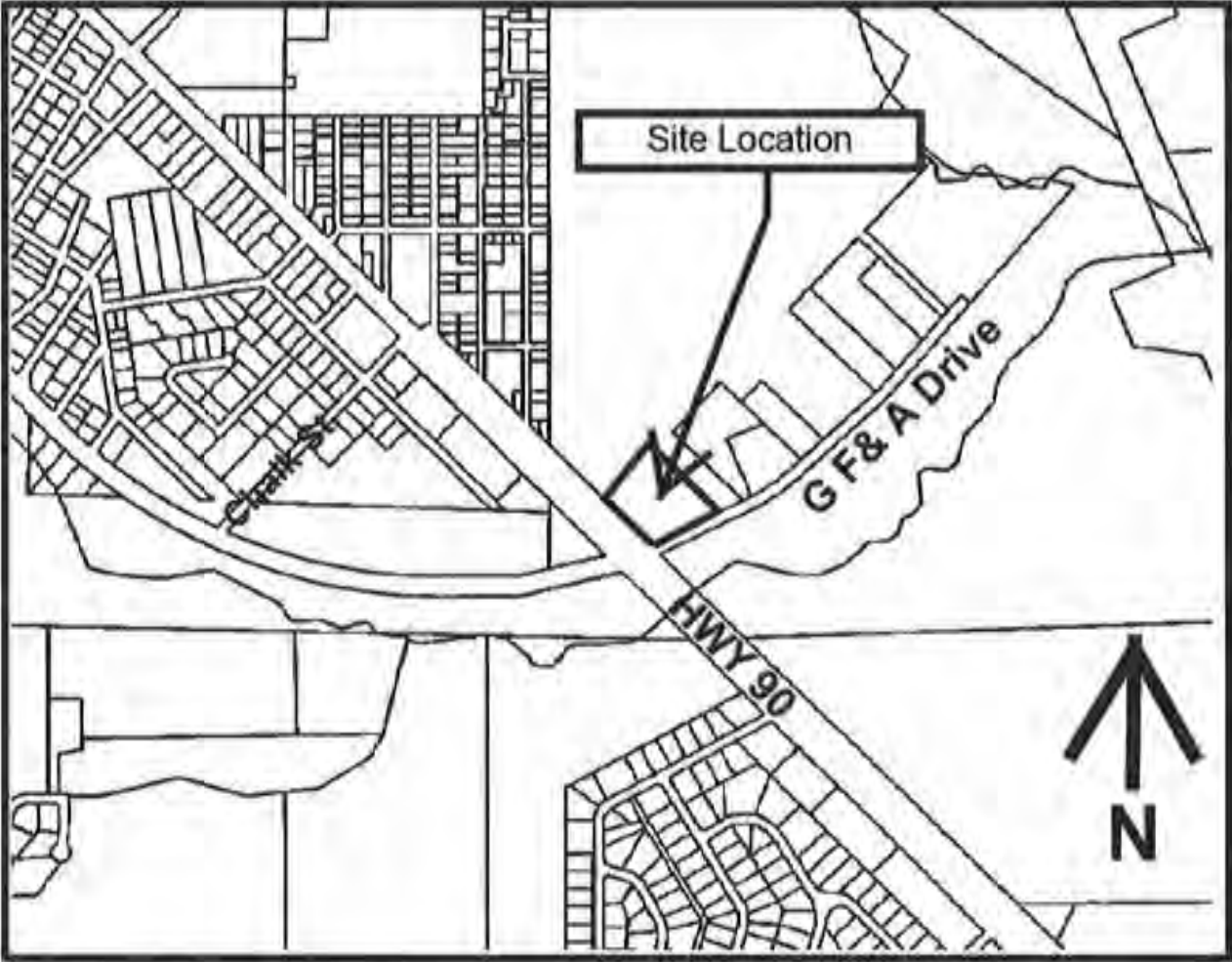
ATTEST:

Approved as to Form:

Janice Shackelford Clemson
Clerk of the City of Quincy and
Clerk of the City Commission thereof

Gary Roberts
City Attorney

Exhibit A



**NOTICE OF INTENT
AND ADOPTION PUBLIC HEARING
TO ADOPT CHANGES TO THE ZONING
MAP OF THE CITY OF QUINCY**

Notice is hereby given to all concerned that the Quincy City Commission will hold its meeting on January 11, at 6:00 P.M. in the Quincy City Hall, 404 W. Jefferson Street to conduct a First Reading of the following Ordinance to adopt changes to the zoning map of the City of Quincy. The ordinance is entitled:

ORDINANCE NO. 1127-2022

AN ORDINANCE OF THE CITY OF QUINCY, FLORIDA, AMENDING THE CITY OF QUINCY ZONING MAP AS ADOPTED BY ORDINANCE NUMBER ON AUGUST 11, 1992, AS MAY HAVE BEEN AMENDED FROM TIME TO TIME; PROVIDING FOR FINDINGS; PROVIDING FOR PURPOSE AND INTENT; PROVIDING FOR TITLE OF ZONING MAP AMENDMENT; PROVIDING FOR ZONING MAP AMENDMENT BY ADOPTING NEW ZONING DESIGNATIONS FOR THE CERTAIN IDENTIFIED PARCELS TO CORRESPOND WITH CONTEMPORANEOUSLY ADOPTED FUTURE LAND USE DESIGNATIONS FOR SUCH PARCELS IN THE COMPREHENSIVE PLAN; PROVIDING FOR SEVERABILITY; PROVIDING FOR COPY ON FILE; AND PROVIDING FOR AN EFFECTIVE DATE.

The subject parcels for the amendment are identified in Table 1, below, and in the area described on the attached Map. Interested parties may view the amendment at the Office of the Building and Planning Director during weekdays from 8:00 A.M. to 5:00 P.M., in the City Hall at 404 W. Jefferson Street, Quincy, Florida; and may also appear at the meeting and be heard with respect to the amendment.

**CITY OF QUINCY, FLORIDA
REGULAR CITY COMMISSION
AGENDA REQUEST**

MEETING DATE: February 8, 2022

DATE OF REQUEST: February 3, 2022

TO: Honorable Mayor and Members of the City Commission

FROM: Dr. Beverly A. Nash, Ph.D. Interim City Manager

SUBJECT: Resolution 1419-2022 – Road Closure - Black History Parade – Saturday, February 26, 2022

Statement of Need/Justification:

In recognition of Black History Month, the community has come together to reflect on more than 400 years of Black history and heritage by organizing a community parade scheduled for Saturday, February 26, 2022, 11:00 am – 12:00 noon.

The emphasis for the day will be on Black Health and Wellness.

The resolution requests the closure of the intersections of Key Street and South Adams Street, South Stewart Street and the intersections of Martin Luther King Jr. Blvd. and Crawford Street and Crawford Street between the intersections of South Stewart and Monroe Streets.

The road closure will be from 10:00 am until 1:00 pm.

Options:

Option 1: Approve Resolution 1419-2022.

Option 2: Do not approve Resolution 1419-2022.

Staff Recommendation: Option 1

Attachments:

- 1. Resolution 1419-2022**
- 2. Black Heritage Parade Flyer**

RESOLUTION NUMBER: 1419-2022

A RESOLUTION GRANTING THE REQUEST OF THE GADSDEN COUNTY BLACK HERITAGE, CULTURE, AND EDUCATION ORGANIZATION TO TEMPORARILY CLOSE ROADS AND STREETS FOR THE 2022 BLACK HERITAGE PARADE.

WHEREAS, The Gadsden County Black Heritage, Culture, and Education Organization has requested the closing of certain roads and streets for its 2022 Black Heritage Parade to be held on Saturday, February 26, 2022.

WHEREAS, The City of Quincy has determined that said road and/or street closings are necessary in order for the Black Heritage Parade to take place as planned and that such use will not interfere with the safe and efficient movement of traffic or cause danger to the public.

NOW THEREFORE BE IT RESOLVED by the City Commission of the City of Quincy, Florida in lawful session assembled, that the City of Quincy does hereby authorize and permit the temporary closing of the following state/county/city roads and/or streets: Martin Luther King Jr. Blvd. between the intersections of Key Street and South Adams Street, South Stewart street between the intersections of Martin Luther King Jr. Blvd. and Crawford Street and Crawford street between the intersections of the South Stewart Street and Monroe Street for the Black Heritage Parade. The road/street closure will be from 10:00 am until 1:00 pm on Saturday, February 26, 2022.

Passed in open session of the City Commission of the City of Quincy, Florida on the 8th day of February, A.D. 2022.

Ronte Harris, Mayor
Presiding Officer of the City Commission of
the City of Quincy, Florida

ATTEST:

Janice Shackelford Clemson
Clerk of the City of Quincy and
Clerk of the City Commission thereof

Gadsden County Black History and Educational Organization
(in conjunction with the Pi Psi Lambda Chapter of Alpha Phi Alpha Fraternity, Inc.)

42nd Gadsden County Black History

Parade & Festival

"SPOTLIGHTING BLACK HEALTH AND WELLNESS"

SATURDAY, FEBRUARY 26, 2022

Parade Begins at 11am

Festival 10am - 5pm

(Gadsden County Courthouse Square)

LIVE MUSIC + FOOD + GAMES

Hosted in
partnership
with:



**CITY OF QUINCY
REGULAR CITY COMMISSION
AGENDA REQUEST**

MEETING DATE: February 8, 2022

DATE OF REQUEST: January 31, 2022

TO: Honorable Mayor and Members of the City Commission

FROM: Dr. Beverly Nash, Ph.D., Interim City Manager
Reggie Bell, Public Works Director

SUBJECT: Review and Approval of Virginia and Flagler Streets Drainage Basin Study

Statement of Issue:

The information provided herein concerns the Commission approval to enter into an agreement with Dewberry Engineers Inc. for Virginia and Flagler Streets Drainage Basin Study.

Background:

As the Commission is aware, through efforts of staff, the City of Quincy has reached out to Dewberry Engineers Inc. to provide professional services for Virginia and Flagler Street drainage area. Although there was a study completed back in 2011 by Hatch McDonald in reference to localized flooding, it has been found to be too general and does not provide the specificity needed to resolve the flooding issues associated with this area.

In addition, several years ago, staff made several improvements in the Virginia and Flagler Street area. For example, installing storm drain housing at the corner of Martin Luther King Blvd and Virginia Street; a storm water catch basin at the corner of Virginia Street and Flagler Street, and piping ditch on both sides of Martin Luther King Blvd. Unfortunately, these efforts and expenditures did not rectify and/or resolve the flooding issues.

Staff Recommendation:

Staff feels it is important to precede in a prudent and strategic matter by recommending the elements needed to make the proper repairs, improvements and/or changes to resolve the flooding issues in the areas of Virginia and Flagler Streets. Dewberry has carefully reviewed the study that was prepared by Hatch McDonald (2011). Based on expert advice, this report does not provide the necessary information and/or data to move forward on designing a solution or properly developing a plan of action for the flooding issues. The study provides no tangible mitigation (in the detail needed) for the flooding.

Staff had a very intense meeting with Dewberry Engineering and has determined that is very necessary for Dewberry to prepare a proposed Scope of Work that would constitute Phase 2 by providing up-to-date data and information in order to implement a true plan of action and design to resolve the flooding issues in this area. Dewberry proposes to provide these services for a lump sum fee of \$19,550.00.

GL Number: 001-430-541-60634

See Exhibit "A" - Task Order attached.

Options:

Option 1: Vote to approve the Task Order with Dewberry Engineering for the proposed work of Design and Permitting, Surveying and Contractor Procurement for the Virginia Street Drainage Basin Study for \$19,550.

Option 2: Do not approve the task order from Dewberry.

Option 3: Provide further direction to staff on how to proceed with the project.

ATTACHMENT:

- 1) Dewberry Engineering Inc. Task Order

February 1, 2022

Dr. Beverly Nash, Interim City Manager
City of Quincy
404 W. Jefferson Street
Quincy, FL 32351

RE: City of Quincy – Virginia Street Drainage Basin Study

Dear Dr. Nash,

It is our understanding that the City has a history with stormwater flooding in the Virginia Street Drainage Area and wishes to make improvements to mitigate future occurrences. It is also our understanding that Hatch Mott McDonald completed an evaluation in 2011 of the areas within the City that were historically susceptible to localized flooding. This report provided generalized recommendations of proposed improvements that would mitigate future flooding. After reviewing this report and meeting with City Staff, Dewberry has prepared a scope of work to implement the recommendations of the aforementioned evaluation. **Exhibit A** contains this detailed scope of work and associated fees. This approach is dependent on the City's ability to secure the required drainage easement as outlined in the evaluation. Dewberry proposes to provide these services for a lump sum fee of **\$19,550.00**. If this proposal is satisfactory to the City, please sign and return the attachment to our Blountstown office.

If you have any questions or comments, please give me a call at 850.814.3907. We look forward to the opportunity of working with you on this project.

Sincerely,

DEWBERRY



Justin Ford, P.E.
Associate Vice President

EXHIBIT "A"
TASK ORDER
February 1, 2022

DEWBERRY ENGINEERS INC.

This Task Order is for the purpose of Dewberry Engineers Inc (Dewberry) as the ENGINEER to provide professional services for the Virginia Street Drainage Basin Improvements project for the City of Quincy (City) acting by and through its Commission.

SCOPE OF SERVICES

Surveying

1. DEI shall complete a topographic survey of area which contributes to the Virginia St / Flagler St drainage system. This survey will include all drainage structures, pipes, and open channel swales. Impervious areas such as buildings and paved areas shall be determined from current aerial imagery.

Proposed Fee: \$5,500.00

Design & Permitting

1. DEI shall evaluate the existing conditions survey outlined above to determine what improvements can be made to re-direct a portion of the contributing flow or enhance the capacity of the existing storm sewer infrastructure. Recommendations will be provided to the City based on the findings of this review. The City shall negotiate required drainage easements with private land owners.
2. DEI shall complete, as necessary, a Hydrologic and Hydraulic (H&H) study of the subject basin to evaluate pipe sizes and provide recommendations for new pipe sizes.
3. DEI shall prepare construction drawings necessary to bid and build all proposed improvements.
4. DEI shall prepare all necessary permit applications and respond to regulatory agency comments.

Proposed Fee: \$11,250.00

Contractor Procurement

1. DEI shall develop project bid package and technical specifications required for contractor procurement.
2. DEI shall respond to all Requests for Additional Information from bidders.
3. DEI shall review all bids and make recommendations on bid award.

Proposed Fee: \$ 1,800.00

TOTAL PROJECT FEES: \$ 19,550.00

DELIVERABLES

1. Topographic survey of area of interest
2. Completed H&H study
3. Design Drawings
4. Permits
5. Bid Documents

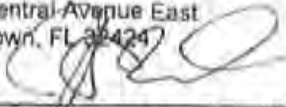
NOTE: The following services are **not** included in this Task Order:

- | | |
|-----------------------------------|---|
| 1. Environmental resource studies | 4. Construction stakeout |
| 2. Title searches | 5. Engineering services other than those listed above |
| 3. Inspection services | 6. Permitting fees |

IN WITNESS WHEREOF, the parties hereto have caused this Task Order to be executed by their undersigned officials as duly authorized.

DEWBERRY

20684 Central Avenue East
Blountstown, FL 32424

By 
Name and Title: Justin Ford, PE, Assoc. Vice President

Witnessed: 

Date: 2-1-22

CITY OF QUINCY

404 West Jefferson Street
Quincy, FL 32351

By _____
Name and Title: Dr. Beverly Nash, Interim City Manager

Witnessed: _____

Date: _____

**CITY OF QUINCY, FLORIDA
REGULAR CITY COMMISSION
AGENDA REQUEST**

MEETING DATE: February 8, 2022

DATE OF REQUEST: January 25, 2022

TO: Honorable Mayor and Members of the City Commission

FROM: Dr. Beverly A. Nash, Ph.D. Interim City Manager
Marcia Carty, Director, Finance Department

SUBJECT: Rostan Solutions, LLC - Continuation and Amendment 2/Task Order 292-01/004: Hurricane Michael Disaster Recovery (4399DR-FL)

Background:

In November 2018, after the impact and devastation of Hurricane Michael, the City search for a contractor/consultant who could assist the City with the specifics of FEMA disaster funding for recovery and mitigation.

The contract between Rostan Solutions, LLC and the City of Quincy was negotiated by way of the Houston-Galveston Area Council (H-GAC) Cooperative Purchasing Program, which pre-identifies and pre-procures contractors who are qualified to perform "All Hazards Preparedness, Planning, and Recovery Services".

Rostan Solutions, LLC has effectively worked with City Staff on all aspects of Federal Emergency Management Agency (FEMA) and State of Florida requirements and timelines for the Hurricane Michael Disaster Recovery. As a consulting and professional management services vendor, Rostan Solutions, LLC has worked to achieve positive and measureable financial results for the City in regards to the FEMA's Public Assistance and Disaster Recovery Program.

Statement of Issues:

The agenda item seeks the Commission's approval of the continuation of professional services and amendment/task order in the amount of \$10,000.00 for Hurricane Michael (4399DR-FL).

The period of service: June 1, 2020 through November 27, 2022.

GL Number: 403-539-531-30343

City Commission Action Needed:

Options:

- Option 1:** Vote to approve the Rostan Solutions, LLC continuation of professional services and amendment/task order for Hurricane Michael. Authorize the Mayor and/or Interim City Manager to sign on behalf of the City of Quincy.
- Option 2:** Vote to deny the Rostan Solutions, LLC for professional services and amendment/task order.
- Option 3:** Provide directions to City Staff from Commission.

Staff Recommendation:

Option 1

Attachment:

Exhibit A: Professional Services: Amendment 2/Task Order 292-01/004 – Hurricane Michael (4399DR-FL).

PROFESSIONAL SERVICES TASK ORDER

Task Order Number 004 Amendment 2

Project Number-Task Order Number: 292-01/004

Subject to the Agreement between the City of Quincy, Florida [the CLIENT] and Rostan Solutions, LLC [ROSTAN], effective November 29, 2018 the CLIENT hereby authorizes ROSTAN to perform services as specified in this Task Order and in accordance with the above-mentioned Agreement.

1. Basic Project Information

Project Name: Hurricane Michael Disaster Recovery Consulting
FEMA-DR-4399-FL

Project Number: 292-01

Project Location: Gadsden County, FL

CLIENT Representative: Dr. Beverly Nash

ROSTAN Representative: Keithan Williams

2. **Scope of Services:** ROSTAN shall perform its Basic and Optional Services as described in Attachment 1, Scope of Services, attached and incorporated into this Task Order.

3. **Period of Service:** The period of service shall be **June 1, 2020 through November 27, 2022**

4. **Compensation:** ROSTAN's compensation under this Task Order, which shall not be exceeded without prior written authorization of the CLIENT, **is increased by \$10,000 for a revised not-to-exceed amount of \$80,000.00.**

5. This Task Order's Pricing Schedule is attached and incorporated as Attachment 2.

6. ~~Special Conditions: [IF APPLICABLE] This Task Order is subject to the special terms and conditions as described in Attachment 3, attached and incorporated into this Task Order.~~

7. ~~Amendment: [] This Task Order amends a previously executed Task Order No. _____,
Date _____~~

ISSUED AND AUTHORIZED BY:

CITY OF QUINCY, FL

By: _____

Title: _____

ACCEPTED AND AGREED TO BY:

ROSTAN SOLUTIONS, LLC

By: _____

Title: Kyle Jones, Vice President

PROFESSIONAL SERVICES TASK ORDER

Project Number 292-01 Task Order Number: 004

Attachment 1

Scope of Services

1.) Scope of Services

This task order will authorize Rostan to provide consulting services at the direction of the CLIENT to facilitate the CLIENT's recovery from Hurricane Michael under one or more federal or state disaster recovery programs. The CLIENT will monitor Rostan's progress utilizing the milestones provided below. The activities/processes identified below reflect typical, anticipated benchmarks within FEMA's Public Assistance ("P.A.") program as guided by FEMA's Grants Portal Delivery Framework.

2.) Project Overview

The City of Quincy was substantially impacted by Hurricane Michael in October of 2018. This Task Order represents a continuation of the CLIENT's recovery efforts.

An assigned project manager will serve as engagement leader and perform the tasks outlined above, taking direction from CLIENT's designee. Other Rostan consulting staff will provide support or technical services as required for implementation and accounting of emergency protective measures.

CLIENT Responsibilities:

To assist us in completing the various work tasks described, CLIENT may need to assemble and provide the following information and resources:

- Identify a central contact person / key contacts.
- Provide a CLIENT organization chart, together with a list of names, roles, and phone numbers of personnel involved in FEMA grant management and insurance claim(s).
- Provide access to all relevant insurance and facility-related files.
- Provide access to knowledgeable individuals who can answer questions and assist in obtaining additional information, including engineering staff, finance staff, accounting staff, grant management staff, and operational staff.
- Provide a work area, such as a conference room or large office (this may be negotiated based on operational feasibility).

PROFESSIONAL SERVICES TASK ORDER

Project Number 292-01 -Task Order Number: 4

Attachment 2

- 1.) **Pricing.** The scope of services set forth herein for Task Order 2 is being estimated conservatively based upon knowledge of CLIENT's damages and current status of claims. The budget estimate for this Task Order is a not-to-exceed amount of **\$80,000.00**. The not-to-exceed Task Order budget estimate is based on the overall damage estimate as mutually understood by the CLIENT and ROSTAN.
- 2.) **Expenses and Travel.** Expenses and Travel: Rates are inclusive of all costs with the exception to those expenses related to federal per diem for meals and incidentals, allowable mileage and/or rental vehicles, rental vehicle petroleum products, airfare, and lodging. Expenses will comply with General Services Administration (GSA) Federal Travel Regulation (FTR) and Travel/Per Diem Bulletins and be directly passed through without markup. Receipts will be provided.
- 3.) **Rate Schedule.**
All rates remain identical to those specified in the original Agreement between the CLIENT and ROSTAN.

**CITY OF QUINCY, FLORIDA
REGULAR CITY COMMISSION
AGENDA REQUEST**

Date of Meeting: February 8, 2022

Date Submitted: January 27, 2022

To: Honorable Mayor and Members of the City Commission

From: Dr. Beverly Nash, Ph.D., Interim City Manager, City of Quincy
Anthony Baker, Chief, Fire Department
James Paul Honderick, Captain, Fire Department, and I.A.F.F. Secretary
Chris Turnage, Captain, Fire Department, and President, I.A.F.F.

Subject: **Contract Between the City of Quincy and the International Association of Firefighters Local 4343 Quincy Professional Firefighters 2021 - 2024 - RENEWAL**

Statement of Issue/Justification:

The Collective Bargaining Agreement between the City of Quincy and the Quincy Professional Fire Fighters International Association of Fire Fighters Local 4343 expired October 1, 2021.

Background:

This agreement is entered into by and between the City of Quincy and the Quincy Professional Fire Fighters International Association of Fire Fighters Local 4343 referred to as the IAFF. The purpose of this contract agreement is to promote harmonious and peaceful procedures for the settlement of differences which might arise between members of this bargaining unit and The City of Quincy.

Those items in "Red" are the items that have been negotiated and agreed upon. For example,

Article 13: Holidays, page 18

Article 19: Allowances, page 22
Article 23: Wages, page 25
Article 28: Retirement, page 28
Appendix A: Salary Plan per Article 25
Appendix C: Course list per Article 12 & 23

Options:

Option 1: Approve new contract between the City of Quincy and the Quincy Professional Fire Fighters International Association of Fire Fighters Local 4343.

Option 2: Deny the approval of the new Contract between the City of Quincy and the Quincy Professional Fire Fighters International Association of Fire Fighters Local 4343.

Option 3: Provide Direction by the City Commission,

Staff Recommendations:

Option 1

Attachment:

Collective Bargaining Agreement between the City of Quincy, A municipality of the State of Florida and the Quincy Professional Fire Fighters International Association of Fire Fighters Local 4343, Oct 1, 2021 - Sept 30, 2024.

CITY OF QUINCY
CONTRACT
With



INTERNATIONAL ASSOCIATION
Of
FIRE FIGHTERS
LOCAL 4343
QUINCY PROFESSIONAL FIREFIGHTERS
2021 – 2024

TABLE OF CONTENTS

<u>PREAMBLE</u>	4
<u>ARTICLE I</u> RECOGNITION	4
<u>ARTICLE II</u> NON-DISCRIMINATION	5
<u>ARTICLE III</u> NO STRIKES	5
<u>ARTICLE IV</u> MANAGEMENT RIGHTS	6
<u>ARTICLE V</u> MEMBERSHIP DUES DEDUCTION	7
<u>ARTICLE VI</u> I.A.F.F. REPRESENTATION	9
<u>ARTICLE VII</u> BULLETIN BOARDS	9
<u>ARTICLE VIII</u> GRIEVANCE PROCEDURE	10
<u>ARTICLE IX</u> DISCIPLINARY ACTION	13
<u>ARTICLE X</u> PERSONNEL RECORDS	15
<u>ARTICLE XI</u> SAFETY AND HEALTH	15
<u>ARTICLE XII</u> TRAINING PROGRAMS	17
<u>ARTICLE XIII</u> HOLIDAYS	18
<u>ARTICLE XIV</u> PERSONAL LEAVE	18

<u>ARTICLE XV</u>	19
SICK LEAVE	
<u>ARTICLE XVI</u>	20
FUNERAL LEAVE	
<u>ARTICLE XVII</u>	20
OUTSIDE EMPLOYMENT	
<u>ARTICLE XVIII</u>	21
INSURANCE / HOSPITALIZATION / LINE OF DUTY	
<u>ARTICLE XIX</u>	22
ALLOWANCES	
<u>ARTICLE XX</u>	22
PROMOTIONS	
<u>ARTICLE XXI</u>	23
POLITICAL ACTIVITIES	
<u>ARTICLE XXII</u>	24
HOURS OF WORK AND OVERTIME	
<u>ARTICLE XXIII</u>	25
WAGES	
<u>ARTICLE XXIV</u>	26
PERSONAL LEAVE DAY	
<u>ARTICLE XXV</u>	26
PROBATIONARY PERIOD	
<u>ARTICLE XXVI</u>	27
MAINTENANCE OF CONDITIONS	
<u>ARTICLE XXVII</u>	27
SEVERABILITY CLAUSE	
<u>ARTICLE XXVIII</u>	27
RETIREMENT	
<u>ARTICLE XXIX</u>	27
CONSULTATION	

ARTICLE XXX.....28
RESIDENCY REQUIREMENTS

ARTICLE XXXI.....28
NEGOTIATIONS

ARTICLE XXXII.....28
DEATH BENEFIT

ARTICLE XXXIII.....28
TERM OF AGREEMENT

APPENDIX A.....29
STEP PAY PLAN

APPENDIX B.....30
GRIEVANCE FACT SHEET

APPENDIX C.....31
COURSES

APPENDIX D.....32
FLORIDA STATE STATUTES

PREAMBLE

THIS AGREEMENT is entered into by and between the CITY of QUINCY, hereinafter referred to as the City, and INTERNATIONAL ASSOCIATION OF FIRE FIGHTERS LOCAL 4343 QUINCY PROFESSIONAL FIREFIGHTERS, hereinafter referred to as the I.A.F.F. For the purpose of promoting harmonious, peaceful procedure for the settlement of differences, which might arise, and to set forth the basic and full agreement between the parties concerning rates of pay, wages, hours of work, health, safety and other conditions of work. No individual labor agreement between bargaining employees and the P.B.A. that is contrary to the terms of this Agreement shall be enforceable, with respect that bargaining unit employees are now represented by the I.A.F.F. The City of Quincy is engaged in furnishing essential public services, which vitally affect the health, safety, comfort, and general well-being of the public. Therefore, both parties recognize the need for continuous and reliable service to the public.

ARTICLE I **RECOGNITION**

Section 1. The City acknowledges that the Public Employees Relations Commission has certified the I.A.F.F. as collective bargaining agent for the following employees of the City, hereinafter referred to as employees:

**Firefighter
Fire Lieutenant
Fire Captain**

Section 2. The city of Quincy recognizes the I.A.F.F. as the exclusive collective bargaining representative for those Fire Fighters that the union is authorized to represent for the purpose of collectively concerning wages, rates of pay, and other terms and conditions of employment.

Section 3. "Employee" is defined as any full-time classified member of the Quincy Fire Department as listed in section 1, who is employed to engage in the prevention or suppression of fires, emergency medical services and other related duties.

Section 4. The union president or his alternate will be the official spokesman for the I.A.F.F. Local 4343 in any matters pertaining to this Agreement. The alternate shall be selected from one of the Officers listed below:

**Vice-president
Secretary / Treasurer
Business Agent**

Section 5. In the event none of the designated alternates will be available, the Union president may appoint a designee to act in this capacity and shall notify the Fire Chief and Human resources in writing as soon as practicable after the selection.

ARTICLE II

NON-DISCRIMINATION

Section 1. The City and the I.A.F.F. agree that the provisions of this Agreement shall be equally applicable to all employees without regard to race, color, religion, creed, sex, national origin, age, disability, marital status, or membership or non-membership in the I.A.F.F. or other labor.

Section 2. The City and the I.A.F.F. recognize that Florida law gives the employees the right to join the I.A.F.F. or not to join the I.A.F.F. Neither the City nor the I.A.F.F. shall discriminate for or against employees because of membership, or lack of membership, in the I.A.F.F. Neither the City nor the I.A.F.F. shall attempt to intimidate or coerce employees into joining or continuing membership in the, I.A.F.F. nor shall they interfere with employees in any way because of failure or refusal to join the I.A.F.F.

ARTICLE III

NO STRIKES

Section 1. The employees of the I.A.F.F. and the officers and agents shall not strike and agree to abide by rules set forth in Florida Statute 447.505 Strikes prohibited. No public employee or employee organization may participate in a strike against a public employer by instigating or supporting, in any manner, a strike. Any violation of this section shall subject the violator to the penalties provided in this part.

Section 2. "Strike" means the concerted failure of employees to report for duty; the concerted absence of employees from their positions; the concerted stoppage of work by employees; the concerted submission of resignations by employees; the concerted abstinence, in whole or in part, by any group of employees from the full and faithful performance of the duties of employment with the City for the purpose of inducing, influencing, condoning, or coercing a change in the terms and conditions of employment or the rights, privileges, or obligations of public employment, or participating in a deliberate and concerted course of conduct which adversely affects the services of the City; the concerted failure of employees to report for work after the expiration of this Agreement; and picketing in furtherance of a work stoppage. The term "strike" also means any overt preparation including, but not limited to, the establishment of strike funds with regard to the above-listed activities.

Section 3. Any employee who participates in or promotes a strike as defined above may be discharged or otherwise disciplined. Such disciplinary action shall not be subject to the grievance procedure set forth in this Agreement.

Section 4. In the event of a strike, a Local 4343 official of the I.A.F.F. spokesman shall promptly and publicly disavow such strike, order the employees to cease the illegal activity and, if the employees are not working, order them to return to work.

Section 5. Any striking employee who strikes may individually and collectively be liable for any damages suffered by the City or any other party as a result of a violation of the strike prohibition contained herein.

Section 6. In the event of a strike, the City shall be entitled to seek and obtain legal and/or equitable relief in any court of competent jurisdiction.

ARTICLE IV MANAGEMENT RIGHTS

Section 1. The I.A.F.F. recognizes that the City has, and will continue to retain, the right to operate in accordance with all privileges granted them by Florida Statutes 447.209 *Public employer rights*, it is the right of the public employer to determine unilaterally the purpose of each of its constituent agencies, set standards of service to be offered to the public, and exercise control and discretion over its organization and operations. It is also the right of the public employer to direct its employees, take disciplinary actions for proper cause, and relieve its employees from duty because of lack of work or for other legitimate reasons.

Section 2. The City of Quincy agrees to abide by rules set forth by Florida Statute 447.501 *unfair labor practices*. The rights of the City, through its management officials, include but are not limited to the rights:

- A. To determine unilaterally the purpose and scope of each of its constituent agencies;
- B. To set standards of service to be offered to the public;
- C. To exercise complete control and discretion over its organization and operations, including the right to subcontract;
- D. To direct the employees, including assigning work, assigning overtime and determining the amount of overtime required, and assigning the time and number of work hours;
- E. To hire, transfer, classify, promote, examine, train, assign, and schedule employees;
- F. To take disciplinary action including suspension, demotion, discharge, or other disciplinary actions for just cause.
- G. To increase, reduce, change, modify or alter the composition and size of the Workforce, including the right to relieve employees from duties because of lack of work or funds, or other reasons;
- H. To determine the location, methods, means, and personnel by which operations are to be conducted;

- I. To determine the basis for selection, retention, and promotion of employees;
- J. To establish, modify, combine, or abolish job pay positions or classifications;
- K. To determine the type of equipment used in the sequence of work processes;
- L. To make technological alterations by revising either processes or equipment, or both;
- M. To determine the standards and the quality and quantity of work to be produced;
- N. To establish, expand, transfer and/or consolidate work and activities;
- O. To establish, implement and maintain an effective internal security program;
- P. To terminate or eliminate all or any part of its work or facilities: and
- Q. To approve or disapprove time off from work or leave without pay.

Section 3. The City Commission has the sole authority to determine the purpose and mission of the City. The City Manager has the sole authority to prepare and submit budget recommendations of the City Commission. The City Commission has the sole authority to adopt the budget for the City. The City and the Union agree to take all actions necessary to comply with the Americans with Disabilities Act of 1990.

Section 4. If, in the sole discretion of the City, it is determined that civil emergency conditions exist, including but not limited to riots, civil disorders, hurricane conditions or similar catastrophes, then the provisions of this Agreement may be suspended by the City during the time of the declared emergency, or when an emergency is imminent. Provided that wage rates, employment and benefits shall not be suspended, should an emergency arise the Union President shall be advised as soon as possible of the nature of the emergency.

Section 5. The inherent managerial functions, prerogatives and policy making rights which the City has not expressly modified or restricted by a specific provision of this Agreement are in no way, directly or indirectly, subject to the grievance procedure contained herein. The City's failure to exercise any right, prerogative or function hereby reserved to it, or the City's exercise of any such right, prerogative or function in a particular way, shall not be considered a waiver of the City's right to exercise such right, prerogative or function.

ARTICLE V

MEMBERSHIP DUES DEDUCTIONS

Section 1. In accordance with, Section 447.303, Florida Statutes, the City will deduct the I.A.F.F. dues from employees' paychecks.

Section 2. The I.A.F.F. shall certify to the City in writing over the signature of the president of the I.A.F.F. the amount of the dues to be deducted monthly.

Section 3. Employees may request that the I.A.F.F. dues be deducted from their paychecks by signing a document that provides:

Name: _____ SS#: _____
Address: _____
Signature: _____ Date: _____

Section 4. Following receipt of a written and signed authorization from an employee, the City will deduct dues from the employee's paychecks in accordance with the schedule set forth in Section 5 of this Article. In the event the City has fewer than seven (7) days between receipt of the authorization and the next pay period in which dues are to be deducted, the city will begin the dues deductions the month following receipt of the authorization.

Section 5. Dues deductions for the month will be deducted from the employee's first and second paychecks in that month. In the event of a third paycheck no I.A.F.F. deductions shall be made.

Section 6. If after social security, retirement, medical insurance, credit union and other priority deductions are not sufficient to cover dues deductions; the deductions shall be made in the first pay period in which the employee has sufficient net earnings to cover the dues deductions.

Section 7. The City's remittance of monies deducted will be deemed correct if, within three (3) months of the time it is received by, the I.A.F.F., the I.A.F.F. does not give written notice to the City of its belief, with reasons stated therefore, that the remittance is incorrect.

Section 8. The I.A.F.F. will indemnify, defend and hold the City harmless against any claims made and against any suit instituted against the City because of any deduction of I.A.F.F. dues.

Section 9. The City will discontinue dues deductions for any employee within thirty (30) days of the City's receipt of a document signed by the employee requesting the revocation of dues deductions, which document shall state:

INSTRUCTION TO STOP PAYCHECK DEDUCTION OF I.A.F.F. DUES

I hereby instruct the City of Quincy to stop deducting from my paycheck each month the current regular monthly I.A.F.F. dues. A copy of these instructions has been sent to the I.A.F.F.

Name: _____ SS#: _____
Address: _____
Signature: _____ Date: _____

Section 10. The I.A.F.F. shall certify to the City in writing over the signature of an official spokesman of the I.A.F.F. any change in the amount of the dues to be deducted. Any change will be effective within thirty (30) days from receipt by the City of the certified statement from the I.A.F.F.

ARTICLE VI **I.A.F.F. REPRESENTATION**

Section 1. The City agrees to allow an I.A.F.F. staff representative reasonable access to employees for the purpose of grievance investigation or other matters relating to the application of this Agreement.

Section 2. The City Manager, the Chief, an I.A.F.F. staff representative and appropriate employee may meet to discuss matters relating to the administration of this Agreement and firefighting activities which affect employees upon the request of a designated I.A.F.F. staff representative, the City Manager, or the Chief. It is understood that these meetings shall not be used for negotiating purposes.

ARTICLE VII **BULLETIN BOARDS**

Section 1. The I.A.F.F. if it desires, may place a bulletin board of standard size for its own exclusive use at each work location where employees are required to report for work assignments. The bulletin boards must be in keeping with the decor of the location in which they are placed, and must be approved by the City Manager.

Section 2. The I.A.F.F. may post the following documents on its bulletin boards:

- This Agreement Notices of I.A.F.F. meetings
- Notices of the I.A.F.F. elections and their results
- Notices of the I.A.F.F. recreational and social affairs
- Professional educational materials relating to fire fighting and materials relevant to this occupation
- Union Literature
- Reports of Union Committees

Section 3. Documents posted shall not contain any information other than that specifically set forth in Section 2. All notices or other documents posted on the bulletin board shall be signed by the I.A.F.F. elected representative prior to posting. Any documents posted on the bulletin board containing any information other than that specifically set forth in Section 2 may be removed by The Chief or, in his absence, his designated appointee. If a document is removed, the Chief or his designated appointee shall notify the I.A.F.F. elected representative that the document was removed and the reason for removal.

Section 4. It is understood between the parties that the City shall not incur any cost or expense as a result of this Article.

ARTICLE VIII

GRIEVANCE PROCEDURE

Section 1. It is the policy of the City and the I.A.F.F. to encourage discussion of an employee complaint on an informal basis between the employee and the employee's supervisor. The discussion should be held in an attempt to reach an understanding, which will resolve the matter in a manner mutually, satisfactory to the employee and the City without the need for recourse to the formal grievance procedure. An employee's complaint should be presented and handled promptly and should be resolved at the lowest level of supervision consistent with the authority of the supervisor.

Section 2. Definitions

- A. For purpose of this Agreement, a "grievance" is defined as a dispute involving the interpretation or application of this Agreement.
- B. The term "days" as used in this Article shall mean calendar days. Working days (Monday through Friday) excluding weekends and any day observed as a holiday.
- C. The term "employee" as used in this Article shall mean any employee included in the bargaining unit with the following exceptions:
 - 1) A probationary employee who has not obtained permanent status in a classification included in the bargaining unit may not utilize the grievance procedure to contest disciplinary or separation actions.
 - 2) A probationary employee whose status is the result of a promotion to a classification included in the unit may not utilize the grievance procedure to contest a demotion during the employee's probationary period if the demotion is not imposed as discipline, but for substantial performance in the classification.

Section 3. Grievances shall be processed in accordance with the following procedure. Where an employee in the union requests I.A.F.F. representation, the Union representative shall be the Union President or his designee. Where the employee does not request Union representation or the employee is not a member of the Union, the employee's representative is any representative of his choice, other than the Union officer. When a grievance is filed under the provisions of this article, and Union representation is not requested by the employee or the employee is not a member of the Union, notification of such filing shall be made to the Union by city representative to whom the grievance is submitted. Such notification shall be made no later than five (5) days following receipt by the city of the grievance.

STEP 1: An employee with a grievance shall submit the grievance in writing to the appropriate supervisor within ten (10) days of the occurrence of the action giving rise to the grievance. The written statement must include a concise statement of relevant and complete facts alleged to support the grievance, the specific provision or provisions of the agreement being violated, and the relief requested. The grievance shall be written on the Grievance Fact Sheet (to be supplied by the City), attached to this Agreement as Appendix B. If the supervisor feels the grievance can best be resolved through informal discussion with the employee, the supervisor shall request a meeting with the employee. Within fifteen (15) days from receipt of the grievance, the supervisor shall send to the employee the

supervisor's written decision. If the action that gives rise to the grievance is a disciplinary action, the ten (10) day period within which a grievance must be submitted shall run from the day the employee receives written notification of the disciplinary action. The employee must initial and date the City's copy of the notification. Failure to date and initial shall be grounds for disciplinary action. If the employee refuses to accept the notification, or if the City is unable to locate the employee after making reasonable attempts, the City may mail the notification to the last known address for the employee and the I.A.F.F. president. In that event, the grievance must be filed within ten (10) days of the mailing of the notification.

STEP 2: If the grievance is not resolved in Step 1, an employee is not satisfied with the supervisor's response, the employee may submit a grievance fact sheet (Appendix B) to the Fire Chief with ten (10) days of receipt of supervisor's response. This written grievance should also contain a concise statement of facts upon which it is based, shall be dated, and shall be signed by the submitting employee. The Chief may request a meeting with the employee, accompanied by his representative if the employee so desires to discuss the grievance. The Fire Chief shall communicate a decision in writing to the employee and to the representative within ten (10) days of the receipt of this written (step 2) grievance.

STEP 3: If the grievance is not resolved at Step 2, the employee may submit the grievance in writing to the City Manager within ten (10) days after receiving the decision from the Fire Chief. This Grievance Fact Sheet (Appendix B) shall contain a concise statement of the facts upon which it is based, shall be dated, and shall be signed by the submitting employee. The City Manager after receipt of all relevant materials from step 1 and 2, may request a meeting with the employee, accompanied by his representative if the employee desires to discuss the grievance. The City Manager shall communicate a decision in writing to the employee and representative within thirty (30) days following the receipt of the written grievance.

Section 4. ARBITRATION

- A. If the grievance is not settled by the foregoing procedure, (steps 1, 2, and 3) the employee or the I.A.F.F may, within ten (10) days of receipt of the written response by the City Manager, submit a written request for arbitration to the City Manager. Within ten (10) days after the City Manager has received the request to arbitrate, the I.A.F.F. and the City Manager shall submit a joint written request to the Director of the Federal Mediation and Conciliation Service for a list of names of five (5) professional arbitrators. Within ten (10) days after receipt of the list the City Manager or his designee and the I.A.F.F. representative shall meet to alternately cross out names on the list. The remaining name shall be the arbitrator. A coin shall be tossed to determine who shall cross out the first name. The parties shall jointly notify the arbitrator of his or her selection. Either party may object to all names on the list, provided the objection is made prior to the commencement of the striking process. If this happens, another joint request shall be made to the Director of the Federal Mediation and Conciliation Service for another list.

- B. The arbitration shall be conducted under the rules set forth in this Agreement. If the Grievance is not appealed to arbitration within said ten (10) days; the City Managers Step 3 answer shall be final and binding upon the aggrieved employee or union as the case may be.
- C. The date, time and place of the hearing shall be established by consultation between the arbitrator, the I.A.F.F. and the City.
- D. The arbitrator shall have no authority to modify, amend, add to, subtract from, change, or otherwise alter or supplement this Agreement or any part hereof or any amendment hereto. The arbitrator shall have no authority to consider or rule upon any matter, which is not a grievance as defined in this Agreement. The arbitrator may not issue declaratory or advisory opinions and shall confine him or herself exclusively to the questions which are presented. The questions must be in writing, actual and existing. The arbitrator shall have jurisdiction and authority to decide whether the imposed disciplinary action covered by the terms of this Agreement was for cause. Where there is an issue regarding arbitrability, it is understood that the issue will be resolved separate and apart from the merits of the grievance. A new and different arbitrator may be selected by the parties to hear the merits of the grievance should the matter be found to be arbitrable. The arbitrator's award may not provide for back pay which exceeds the amount of pay the employee would otherwise have earned at the employee's regular rate of pay. Such back pay shall not be retroactive to a date earlier than the date of the occurrence of any event which resulted in the grievance under consideration. The arbitrator shall consider whether the grievant made a good faith attempt to find other work and otherwise mitigate his back pay. The arbitrator's determination shall not modify City or Department policy or constitute precedent for future similar conduct.
- E. At the conclusion of the arbitration hearing, post hearing briefs may be filed at the request of either party or the arbitrator. The arbitrator shall have sixty (60) days from the completion of the hearing or receipt of briefs, whichever is later, to render his or her decision. The arbitrator shall submit in writing his or her decision to both parties. The decision of the arbitrator shall be based exclusively upon specific findings of fact and conclusions based thereon, which findings of fact and conclusions shall be the predicate for any decision made by him or her. In rendering a decision, the arbitrator shall consider only the written, oral or documentary evidence submitted to him or her at the hearing. The arbitrator's decision shall be final and binding on both parties, in accordance with law.
- F. The fees and expenses of the arbitrator and the cost of a transcript, if both parties agree that a transcript is necessary or if a transcript is requested by the arbitrator, shall be divided equally between the City and the I.A.F.F. Each party, however, shall be responsible for compensating and paying the expenses of its representatives and witnesses.

Section 5. Although this grievance procedure is the exclusive procedure for resolution of grievances, nothing in this Article shall be construed to prevent an employee from presenting his or her own grievance; however, the I.A.F.F. shall be given reasonable opportunity to be present at any meeting called for the resolution of a grievance arising under this Agreement.

Section 6. There shall be no reprisals against any of the participants in the procedures set forth in this Article.

Section 7. The time limits specified in any step of this procedure may be extended, in any specific instance, by written mutual agreement.

Section 8. Nothing in this Article or elsewhere in this Agreement shall be construed to permit the union or bargaining unit employees to process a grievance (a) on behalf of any bargaining unit employee without his/her consent; or (b) when the subject of such bargaining unit employee's grievance is at the same time the subject of an administrative action or an appeal before a federal or state governmental board or agency or court proceeding.

Section 9. Attendance at or preparation for any grievance meeting outside of regular work hours shall not be deemed time worked under the Fair Labor Standards Act for those unit employees whom the union requests or requires to attend these off-duty hearings.

Section 10. When any provision of this Agreement involves responsibility on the part of the Association which, in the view of the City, is not being properly carried out the City may present the issue to the Association as a grievance. If such grievance cannot be resolved by discussion between the City and the Association on an informal basis, the grievance shall be initiated at Step 3 of the procedure by the City and submitted in writing to the president of the Association. If not resolved within ten (10) working days following receipt by the Association, The City may submit the grievance to arbitration under provisions of Section 4

ARTICLE IX DISCIPLINARY ACTION

Section 1. Except as provided in Section 2(C), Article VIII, an employee shall only be disciplined for just cause. The parties understand that employees are subject to all rules and regulations of the City and of the Fire Department. In the event an employee is discharged, suspended or demoted, the City agrees that he or she shall be provided with written notification of the discharge, suspension or demotion. This notification shall be hand delivered to the employee prior to its effective date, or sent by certified or registered mail to the address in the City records.

Section 2. Upon request, any employee may obtain a copy of any statement that he or she personally has given to the City or the Department in connection with any investigation based upon which disciplinary action can or will be taken against the employee.

Section 3. In the event an employee becomes the subject of a formal Departmental or City investigation arising from a citizen complaint or allegation, the Department or the City, whichever is appropriate, shall notify the employee of the disposition of the complaint upon the conclusion of the formal investigation, any official reprimand shall be furnished to the employee outlining the reason for reprimand. Employee will be requested to sign the statement; however, signature does not necessarily imply agreement. If the employee refuses to sign, this refusal shall be noted and placed in the employee's personal file. Whenever possible, the City will make every effort to reprimand an employee in a private manner so as to avoid embarrassing the employee.

Section 4. In the event a supervisor must verbally reprimand an employee, it should be done in private, if practical.

Section 5. The Firefighters' Bill of Rights, as enacted into law by the Legislature of the State of Florida, shall be effective throughout the term of this Agreement. If an employee is certified as a Firefighter, the Bill of Rights governing the position in which the employee is certified shall be utilized.

Section 6. Disciplinary records of employees will be periodically reviewed and may be purged in accordance with Florida State Statutes and appropriate administration codes upon recommendation by the Chief.

- A. Written reprimands shall not be used in later disciplinary actions against an employee if the employee has maintained a discipline-free work record for at least three (3) consecutive years. Such written reprimands shall be removed from the employee's personnel file at any time after that three (3) year period, upon written request of the employee, and be archived elsewhere by the City.
- B. Records of oral reprimands shall not be used in later disciplinary actions against an employee if the employee has maintained a discipline-free work record for at least two (2) years. Such records shall be removed from the employee's personnel file any time after the two (2) year period, upon written request of the employee, and archived elsewhere by the City.
- C. The City shall not utilize oral or written reprimands forgiven under 6.A. or 6.B. of this article in disciplining an employee. However, the fact that oral or written reprimands have been received and forgiven may be used in disciplinary discharge arbitration if the employee asserts a discipline-free work history.

Section 7. Disciplinary actions involving discharge, demotion and suspension with loss of pay are subject to the grievance provisions of this Agreement. All Employee Notices/Memorandums are subject to the grievance provisions of this Agreement. Verbal and written warnings are not subject to the grievance provisions of this Agreement, provided they are not placed in personnel files. Such warnings are considered first offense.

ARTICLE X

PERSONNEL RECORDS

Section 1. Each employee covered by this Agreement shall have the right to inspect his or her official personnel files; and any other public records pertaining to the member of the bargaining unit, provided, however that such inspection shall take place during working hours at the location where the official personnel files are kept. The employee shall have the right to duplicate, at the City's established cost for duplication, copies of any items contained in his or her official personnel files.

Section 2. If any derogatory material is placed in an employee's official personnel files, a copy will be sent to the employee. The employee will have the right to answer any such material filed, and his or her answer will be attached to the file copy.

Section 3. Where the Chief, City Manager, the Courts, an arbitrator, or other statutory authority determines that a document has been placed in an employee's personnel files in error, or is otherwise invalid, such document shall be stamped "INVALID" and a letter of explanation shall be attached to the document. The document shall be placed in an envelope reserved for such documents and returned to the employee's personnel files.

ARTICLE XI

SAFETY and HEALTH

Section 1. The City and the I.A.F.F. are committed to the development of safe working conditions, practices and habits. Both the City and the I.A.F.F. shall cooperate to eliminate any safety hazards due to unsafe working conditions when such are shown to exist, and shall encourage the employees to work in a safe manner. The City and the I.A.F.F. shall conform to and comply with all applicable federal, state and local laws pertaining to safety, health, and sanitation and working conditions.

Section 2. The City will provide protective devices, wearing apparel and other safety equipment required by law to protect employees from injury or occupational disease without cost to the employee.

Section 3. All protective devices, wearing apparel and other equipment provided by the City pursuant to Section 2 of this Article must be utilized by the employee. Failure to do so shall be just cause for disciplinary action.

Section 4. Employees must immediately report to their supervisor any injuries that occur on the job. Accident reports must be filed within twenty-four (24) hours of the accident or injury. If an accident or injury occurs over a holiday or weekend, the report must be filed within twenty-four (24) hours of the end of the weekend or holiday. In the event of a serious injury or fatality, or in the event of any vehicular accident, all appropriate law enforcement agencies, the City's Safety Coordinator, and the employee's supervisor shall be notified immediately.

Section 5. The Quincy Fire Department shall have a minimum staff per shift of one (1) supervisor and four (4) firefighters per daily shift.

Section 6. The Chief will receive and consider written recommendations with respect to unsafe conditions or other safety ideas from any employee or the I.A.F.F. Within thirty (30) days of receipt, the Chief shall give a written reply to the employee or the I.A.F.F. regarding the disposition of the recommendation.

Section 7. The City of Quincy, in order to promote physical fitness, requires participation in the following programs:

- A.** The City will reimburse employees for the co-payments required through the City offered health plan for a voluntary annual physical and any other examinations related to the physical the doctor feels is necessary through the city offered health plan physicians. Employees are instructed to bring the receipt, indicating the co-payment was for a physical, to the Personnel Department for processing. Employees must keep in mind department demands when scheduling the physical and will be required to provide their immediate supervisor with a minimum of one week's notice of time of the appointment. Employees will need to complete their physicals by October 1 each year.
- B.** The City shall provide, to any employee who requests, information on nutritional counseling and weight loss programs
- C.** A committee will be formed of bargaining unit members and fire department administrators to study the feasibility of establishing a health and wellness incentive program for fire personnel. The recommendation of the committee will not be binding on the City. Participation in program will be on a strictly voluntary basis.

Section 8. The I.A.F.F. agrees to the City's existing Drug Free Workplace/Drug Testing/Employee Assistance Program to, conduct random unannounced alcohol/drug testing on all employees. The selection shall be made by the use of a scientifically valid method, such as computer-based random number generator that is matched with the employees' social security number, payroll number, driver's license, or other comparable identifying number. Each employee shall have an equal chance of being tested under the selection process used, and may be tested more than once, depending on the frequency that he is randomly selected. The number of employees randomly selected for testing during a twelve (12) month period shall equal an annual rate of not less than 50% of the total number of bargaining unit members subject to testing. This random testing shall only occur while the employee is on-duty, just prior to duty, or immediately upon completing a work period. Refusal to comply with an order to submit to such an examination will constitute the basis for disciplinary action up to and including dismissal.

Section 9. All employees shall be provided by the city an Employee Assistance Program. This program shall include assistance for; Drug / Alcohol abuse, Critical incident stress, immediate family loss, Stress, Infectious disease, Posttraumatic stress, Financial and Marriage counseling.

ARTICLE XII

TRAINING PROGRAMS

Section 1. The City will promote and provide up to eight (8) hours of in-house training programs every three (3) months for all employees to increase their knowledge and efficiency. Along with any other required monthly training.

Section 2. Upon the recommendation of the Chief and the approval of the City Manager, full-time employees approved for required training shall then be documented on shift duty roster for the days of the class. Per diem in accordance with the City's established per diem schedule in effect at the time of such training program. Leave with pay and tuition/registration for the required class or classes that are non-in-house training shall be provided by the city. (Appendix C) minimum staffing requirements shall be maintained.

Section 3. Where practicable, the City will provide an employee the use of a City vehicle when available for travel to and from an approved non-in-house training program.

Section 4. The City will develop and implement a uniform in-house training program for new fire fighters consisting of up to forty (40) hours of classroom and field assignments. Training will be by persons selected by the Chief and will cover subjects selected by the Chief, including but not limited to the following areas:

- A. Departmental Rules and Regulations
- B. Contract Requirements
- C. Procedures on Use of Proper Forms
- D. Proper Use of Equipment
- E. Emergency Rescue and Firefighting Techniques
- F. City and Beat Familiarization
- G. City Ordinances
- H. CPR/ First Responder
- I. Hazardous Materials
- J. Rescue/Recovery

**ARTICLE XIII
HOLIDAYS**

Section 1. The following holidays shall be observed:

- New Year's Day**
- Martin Luther King, Jr. Day**
- Memorial Day**
- Juneteenth**
- Independence Day**
- Labor Day**
- Veteran's Day**
- Thanksgiving Day**
- Day after Thanksgiving**
- Christmas Eve**
- Christmas Day**
- Personal Holiday**

Section 2. The employee will receive **nine (9)** Holidays banked in there "Holiday Bank" on January 1, each year to be taken at the employee's discretion with prior approval. Holidays are recognized as a 24 hours of time. Employees are encouraged to use their accrued holidays; however, a maximum of **six (6)** days accrued will be allowed to carry over to the next calendar year. Holidays will not have any cash or sellback value unless provided for in the employee handbook.

**ARTICLE XIV
PERSONAL LEAVE**

Section 1. Full-time employees shall accrue paid personal leave in the following manner:

YEARS OF SERVICES	HOURS PER MONTH	HOURS PER YEAR
1 -5	10	120
5- 10	11	132
10-20	12	144
Over 20	13	156

Accrued personal leave shall not exceed four hundred (400) hours at the end of a calendar year. At the end of the calendar year, a full-time employee may be paid one-half (1/2) the value of all unused personal leave in excess of 352 hours for a maximum end of year sell back of 48 hours. The City has discretion to allow an employee to carry over additional personal leave. The employee may choose to have their leave paid directly into their City Retirement fund, ICMA or Equivest account. Employees are encouraged to use accrued leave time.

Section 2. Employees requesting personal leave shall submit their requests to the Chief on the City's approved and designated forms. Personal leave may be taken only after approval by the Chief.

Section 3. Personal leave shall be charged in one (1) hour increments. Requests for personal leave in excess of one hundred (100) hours in any calendar year must be approved by the Chief.

Section 4. Regular employees with accrued personal leave who resign voluntarily and give two (2) weeks' notice of their resignations will be paid for their accrued personal leave at a rate of 100%.

ARTICLE XV SICK LEAVE

Section 1. Sick leave may be granted for the following purposes:

- Personal illness not connected with work or personal injury not connected with work that renders the employee unable to perform work.
- Medical, dental, optical or chiropractic examination or treatment.
- Exposure to a contagious disease that would endanger others.
- Injury or illness in the employee's immediate family (as defined in Article XVI).

Section 2. Full-time employees shall accrue sick time in the following manner.

YEARS OF SERVICE	HOURS PER MONTH	HOURS PER YEAR
1 -5	10	120
5- 10	11	132
10-20	12	144
Over 20	13	156

Sick leave credits shall not exceed 960 hours at the end of the calendar year. All sick leave hours over 960 hours shall be rolled over to a fire department sick leave pool.

Section 3. Sick leave time shall be charged to the employee for the actual time the employee is away from work.

Section 4. To receive compensation while absent on sick leave, employees must notify the Chief or his designee, by the time limit established by the appropriate Chief. This provision may be waived by the City Manager if an employee submits evidence that it was impossible to give such notification.

Section 5. The use of sick leave for an immediate family member shall be limited to three (3) consecutive days, unless otherwise approved by the Chief.

Section 6. If an employee is on sick leave three (3) or more days within a thirty (30) day period, the Chief may request reasonable proof of the illness and/or a physician's certificate to verify the illness.

Section 7. Frequent claiming of benefits under this Article will constitute grounds for the Chief to reasonably assume that the physical condition of the employee is below the standard necessary for the proper performance of duties. Evidence of malingering or abuse of this benefit will constitute grounds for disciplinary action by either the Chief or the City Manager.

Section 8. Sick leave shall be used solely for the reasons set forth in Section 1 of this Article. An employee shall not accrue sick or personal leave credits while on any period of non-paid leave.

Section 9. Sick leave shall be used solely for the reasons set forth in Section 1 of this Article, and a vested employee who separates from the City of Quincy shall be compensated for one-fourth (1/4) of his/her accumulated sick leave. An employee who retires may choose one of the following:

- Payment at straight time base rate of pay for one-fourth (1/4) of the sick leave balance
- The Employee may apply all or any portion of his/her sick leave balance for family healthcare coverage under the City of Quincy's health insurance plan, i.e. apply monetary value to their monthly premiums.

ARTICLE XVI **FUNERAL LEAVE**

Section 1. Full-time permanent employees may be granted, with the approval of the Chief, a maximum of one (1) consecutive working day off with pay in the event of a death in the immediate family.

Section 2. Immediate Family is defined as the spouse, grandparents, parents, brothers, children, and grandchildren of both the employee and the employee's spouse, and any one domiciled in the employee's home.

Section 3. Any employee seeking approval for taking funeral leave shall submit a written statement to the Chief setting forth the full name of the deceased, place and date of death, and the relationship of the deceased to the employee.

ARTICLE XVII **OUTSIDE EMPLOYMENT**

Section 1. Employees will submit in writing to the Chief any request for outside employment. Their request will detail the type of employment requested, the number of hours required, and the name and owners of the prospective secondary employer. If the

Chief approves the outside employment, he/she will submit the request to the City Manager for final approval. All approved requests for outside employment will be valid for one year. However, no request for outside employment shall be unreasonably denied.

ARTICLE XVIII

INSURANCE/HOSPITALIZATION/LINE OF DUTY

Section 1. The City agrees to pay one hundred (100%) percent of individual coverage for the employee and the same amount as general employees for employee and family, employee and spouse, or employee and children coverage in the plan offered by the City of Quincy. However, if the premium for dependent coverage increases by more than fifteen (15%) percent of the current cost, this Article shall be subject to immediate renegotiation with the I.A.F.F.

Section 2. The City agrees to continue payment of one hundred (100%) percent of the cost of life insurance on employees covered by this Agreement.

Section 3. The City agrees to provide each employee with a disability insurance policy. This provision applies only to employees who have been employed by the City continuously for at least four (4) months.

Section 4. In case of injury/illness in the line of duty, The City will make a supplemental payment in an amount equal to the difference between the employee's net take home pay and the Worker's compensation payment payable after the first twenty (20) days of such temporary disability as certified by the Employers Workers Compensation Physician. In no event shall any employee realize more than his or her net after tax take home pay as a result of receiving both Workers Compensation and supplemental benefit. The City manager in conjunction with the Fire Chief may, in the Managers sole discretion, continue this supplement for an additional incremental period of up to twenty (20) workdays. Any supplemental payments received under this article shall be discontinued upon the earliest date that one of the following events occur:

- A. The Employers Workers Compensation Physician make a medical determination that the employee will be able to return to full active duty or a limited duty assignment.
- B. When the Employers Workers Compensation Physician makes a medical determination that the employee will not be able to return to full active duty.

C.

Section 5. The supplemental payment shall be offset against the Fire Department sick pool. This pool will be comprised of all excess sick hours of departmental bargaining unit employees above the maximum allowable of 960 hours. The maximum number of hours used from the leave pool for this supplement shall not exceed 100 hours for each covered employee.

ARTICLE XIX ALLOWANCES

Section 1. The City agrees to furnish uniforms and Personal Protection Equipment (PPE) listed below that is approved by N.F.P.A. at no cost to each employee.

- PPE: Bunker boots, Bunker pants, Bunker coats, Gloves, Helmet, Eye protection/shield, P.A.S.S. Device, Suspenders, Flash light, Air mask.
- Uniforms: Patches, Badges, Insignias, Name tags and brass, 1 class A dress hat, 1 black tie, 1 black belt, 1 class A uniform (slacks & long sleeve shirt), 1 class B short sleeve shirt, 1 duty windbreaker/rain coat, 3 class C polo style short sleeve, 3 class C T-shirts, 3 class B-C work slacks (BDU's), one (1) shorts (BDU)

Section 2. Uniforms and any PPE which are damaged as the result of any fire department function or which are worn or damaged through normal wear or tear shall be replaced within Thirty (30) days after the reported damage at no cost to the employee.

Section 3. To the extent not covered by Workers' Compensation, the City shall reimburse an employee for eyewear that are lost, damaged or destroyed in the line of duty, except through employee negligence as determined by the Chief or his designee. The amount of the reimbursement for any one item shall not exceed two hundred dollars (\$200.00). In addition, the City shall fully reimburse an employee for the in-line-of duty loss, damage or destruction of any personal item used by the employee with the written permission of the Chief or his designee, unless the loss, damage or destruction was through employee negligence as determined by the Chief or his designee.

Section 4 A shoe/belt allowance of **one hundred fifty (\$150.00)** dollars per year will be given to the employee at the first of January.

Section 5. Employees assigned to the Fire Department are not allowed to have facial hair that interferes with the safe performance of work.

ARTICLE XX PROMOTIONS

Section 1. When a vacancy or new position for the rank of Lieutenant becomes available, a job opening will be posted for all personnel. Persons shall fill out an application furnished by the City, which shall include a resume.

- A.** Three (3) years' experience as a certified firefighter shall be required before an application is accepted for the position of Lieutenant.
- B.** Three (3) years' experience as a certified firefighter including one (1) year of supervisory experience shall be required before an application is accepted for the position of Captain.

- C.** Publication and dissemination of standards and criteria for promotion will be given to all employees. Promotion will be based on written exams, seniority, training, yearly evaluations and oral boards.
- D.** The top three (3) applicants selected for promotion will be selected by the Chief. In selecting an application for promotion, the Chief will take into consideration all other factors deemed important and the following criteria: written examination scores, applicant's time of service and training, applicant's yearly evaluation, and oral board scores. The Chief is not obligated to promote the applicant receiving the highest scores in these four (4) areas if, in the opinion of the Chief, other factors indicate another applicant should be promoted. Where qualifications are essentially equal, preference will be given to City employees. The Chief or his designee will explain to any applicant not promoted the reasons the applicant was not selected, if he/she requests an explanation.
- E.** Oral boards will be composed of three (3) firefighter supervisors selected by the Chief and holding the rank of Lieutenant or above. Oral board questions will be the same for each applicant, and shall be designated to measure an applicant's fitness for promotion.
- F.** Promotional candidates must submit to a urinalysis test and a psychological exam.
- G.** Publication of all main topics to be covered on the examination and sources from which test questions have been taken will be released two (2) months prior to promotional examinations.
- H.** Materials listed as promotional examination study materials as well as specialized training materials determined by management need, will be provided to all applicants accordingly in the department resource depository.

ARTICLE XXI

POLITICAL ACTIVITIES

Section 1. No employee shall have or seek election or appointment to a City of Quincy public office, that would have power to influence or make, fire department procedures, policies, personnel and operations, unless the employee resigns from his or her Fire department employment.

Section 2. No employee while on duty shall:

- A. Use his or her official authority or influence for the purpose of interfering with an election or a nomination of office or coercing or influencing another person's vote or affecting the result thereof,

- B. Directly or indirectly coerce or attempt to coerce, command, or advise any other officer or employee to pay, lend, or contribute any part of his or her salary, or any money, or anything else of value to any party, committee, organization, agency, or person for political purposes;
- C. Directly or indirectly coerce or attempt to coerce, command, and advise any such officer or employee as to where he or she might purchase commodities or to interfere in any other way with the personal right of said officer or employee.

Section 3. No employee shall take any active part in political management or political campaigns in an election for Mayor or Commissioner of the City of Quincy, Florida.

Section 4. No employee shall solicit, orally or by letter, contributions or services for any political party or candidate from any employee during his or her hours of duty, service, or work within the City.

Section 5. Nothing in this Article shall be construed to restrict the right of any employee to hold membership in and support a political party, to vote as he or she chooses, to express opinions on all political subjects and candidates, to maintain political neutrality, to attend political meetings after working hours, or to campaign actively during off-duty hours in all areas of political activity.

ARTICLE XXII

HOURS of WORK and OVERTIME

Section 1. The Fire Department personnel shall be on duty an average of fifty-three (53) hours a week. Shift change will be at 8:00 a.m., the normal duty schedule for Fire Department personnel will be twenty-four (24) hours on, forty-eight (48) hours off with one (1) Kelly day shift off every nineteen (19) working day cycle.

Section 2. Personnel assigned to twenty-four (24) hour shifts, shall be paid at the rate of time and a half (1½) time the employee base hourly rate, when the employee works over his twenty-four (24) hours in a consecutive seventy-two (72) hour period. Call back/Staff Meeting compensation shall be a two (2) hour minimum plus any other actual time beyond the two (2) hours.

Section 3. An employee's assigned shift will not be involuntarily changed or altered to avoid payment of earned overtime.

Section 4. Call back.

- A. Call back is defined as the assignment of an off-duty officer to duty when the City has more than four (4) hours' notice of the need to make the assignment. Call back assignments shall be made from the voluntary call backlist maintained by the Fire Department. Employees may sign up for voluntary call back on an annual basis at the beginning of each fiscal year.

- B.** Emergency call back is defined as the assignment of an off-duty employee to duty when the City has less than four (4) hours' notice of the need to make the assignment. Emergency call back may be made from any list at any time as deemed necessary by the supervisor on duty.

Section 5. If an employee is subpoenaed to appear as a witness in a job-related court case, the employee shall receive pay at time and a half (1½) the employee's hourly base rate for the actual time the employee is in Court; provided, however, that the employee shall receive a minimum of one (1) hour pay at time and one-half if the employee is subpoenaed to appear and appears during off-duty time that is not contiguous to the employee's work day.

Section 6. All required work in the excess of normal duty cycle should be overtime. All overtime work must be authorized by supervision.

Section 7. During the spring of each year, time goes forward one hour and during the fall of each year, time goes backward one hour. During these two periods, personnel assigned to twenty-four (24) hours shifts that work more than twenty-four (24) hours would receive overtime and any employee who works less than twenty-four (24) hours will be docked for the appropriate time.

ARTICLE XXIII WAGES

Section 1 . Pay increase based on salary survey, see attached Appendix A.

Section 2. State Certification for Pump Operator/Engineer with EVOC and Inspector shall receive a salary supplement of seven hundred fifty dollars (\$750) annually for each certification; which shall be paid in the First pay period in December.

Section 3. The employees will receive incentive salary dollars if certain educational goals are met. Incentive awards will be paid, when earned, for the following:

- A. Employees receiving a two or four-year job-related degree during the calendar year will receive a one-time salary award of \$1,000 for a two-year degree and \$1,500 for a four-year degree for a maximum combined benefit of \$2,500.
- B. Employees completing and passing a fire related course will receive a \$20.00 per month salary award per forty-hour block. The monthly maximum for these fire-related salary awards will be two hundred dollars (\$200). The Fire Chief will approve a new list of fire related courses listed on Appendix C on annual basis. Classes completed by an employee under a previous contract Appendix will be adjusted and still be counted.

- C. For promotional increases, employees will be raised to the minimum of the new salary grade. If the employee's current salary already exceeds that minimum, the employee will be placed in the step above the current salary earned. However, in no case will the newly promoted employee receive less than a five (5%) percent increase.
- D. Newly hired, certified employees will be placed in the start step of the Pay Plan when hired; credit for previous years in the fire service will be at the discretion of the chief for placement into the step pay plan. Advancement in the step pay plan will be one step for every year of service with the fire department.
- E. Employees with EMT Certification will receive a monthly incentive of Eighty (\$80) dollars as long as they maintain certification. This is immediately renegotiable should department upgrade from current response level of BLS
- F. Wage survey step pay plan does not reflect or include annual cost of living increase or reflect annual performance evaluations both are separate issues that are calculated separately
- G. Merit Raise Performance Measures (Scoring is based on 100%)

% Merit	Performance Index	Score
0%	Does not meet minimum requirement	0.0 -69
1.0%	Improvement required	70-72.99
1.5%	Meets performance expectations	73-79.99
2.0%	Exceeds performance expectations	80-89.99
2.5%	Consistently exceptional performance	90-100

- H. All raises wages, incentive pay, etc. Will be retroactive back to October 1, 2021 that has not already been paid to the employee.

ARTICLE XXIV
PERSONAL LEAVE DAY

The Fire Chief or his designee has the discretion to place an employee on leave with pay for the remainder of his scheduled shift when, in the opinion of the Fire Chief or his designee, it is warranted due to stress produced by job duties and responsibilities for the City.

ARTICLE XXV
PROBATIONARY PERIOD

The probationary period for a new employee hired or promoted, shall be for a period of one (1) year from the first day of work for the employee, after which the employee shall be considered in permanent status. The probationary period may be extended at the written direction of the Fire Chief for an additional period of up to six (6) months

ARTICLE XXVI **MAINTENANCE of CONDITIONS**

All pay and benefit provisions, work rules, regulations, policies and procedures of the City and the Fire Department in effect prior to the effective date of this Agreement and which are not specifically provided for or modified by this Agreement shall continue in effect during the terms of this Agreement

ARTICLE XXVII **SEVERABILITY CLAUSE**

Section 1. If any Article or Section of this Agreement should be found *Invalid, unlawful or not enforceable* by reason of any existing or subsequently enacted legislation or by judicial authority, all other Articles and Sections of this Agreement shall remain in full force and effect for the duration of this Agreement.

Section 2. In the event of invalidation of any Article or Section, both the City and the I.A.F.F. agree to meet within thirty (30) days of such determination for the purpose of arriving at a mutually satisfactory replacement for such Article or Section.

ARTICLE XXVIII **RETIREMENT**

Section 1. The City Commission will review the City Employees' Pension Plan on an annual basis and the plan will be funded at twelve (12%) percent of the covered payroll level.

Section 2. The following are the minimum retirement ages:

- A. Regular Retirement, at age 62 with ten (10) years' service.
- B. Early Retirement, at age 55 with fifteen (15) years' service.

Section 3. Normal high risk retirement is the first day of the month following the date you attain 25 years' service with City of Quincy Fire/Police Dept. regardless of age as in accordance with the Police and Fire Pension Plan. Retiree benefits are subject to change; however, currently the City provides the same group health benefits to eligible Fire Dept. retirees as to eligible full time Fire Dept. employees as agreed to and established in Article 18. These retirees shall be allowed to opt in or out of coverage annually if they so desire and allowed the purchase additional policies (Aflac) & dependent health coverage at the Fire Dept. employee cost.

ARTICLE XXIX **CONSULTATION**

Section 1. The Chief and/or his designated representatives will meet periodically with up to three (3) I.A.F.F. representatives to discuss firefighting activities related to matters that are not covered by this Agreement and to discuss questions relating to implementation of this Agreement.

ARTICLE XXX **RESIDENCY REQUIREMENTS**

Section 1. All employees employed prior to January 1987, currently living outside the twenty-five (25) mile radius, may for the life of their employment reside outside the twenty-five (25) mile radius of the Quincy Fire Department.

Section 2. Except as provided in Section 1, Firefighters must reside within a twenty-five (25) mile radius of the Quincy Fire Department. All employees must continue to reside within this radius requirement for the life of their employment.

ARTICLE XXXI **NEGOTIATIONS**

Section 1. The I.A.F.F. agrees that all collective bargaining is to be conducted at the City Manager's level with City representatives designated for that purpose by the City Manager. There shall be no negotiations by the I.A.F.F. at any other level of City government. Negotiations should be concluded and finalized within a four months' period.

Section 2. The I.A.F.F. shall designate representatives to serve on its negotiating team to negotiate a successor collective bargaining agreement. If the employees are scheduled to be on duty for any or all of a negotiating session, two of the employees may be granted leave with pay for the time the employee is scheduled to be on duty so long as the employee's absence does not create a manpower shortage in the employee's shift that requires the City to add personnel to the shift at the City's expense.

ARTICLE XXXII **DEATH BENEFIT**

In the event of the death of an officer in the line of duty, the City will pay the firefighters beneficiary all accrued unused personal, holiday leave and sick leave at one hundred (100%) percent of value.

ARTICLE XXXIII **TERM of AGREEMENT**

This agreement will become effective retroactive to October 1, 2021 and shall remain in full force and effect until the 30th day of September 2024. However, wages and two (2) other articles selected by each party shall be subject to reopening each of the next fiscal years. The reopening of an article requires both parties' agreement to proceed. This agreement shall automatically be renewed from year to year thereafter unless either party notifies the other party in writing at least one hundred and twenty (120) days prior to the expiration date that it desires in modify the agreement.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals as of the dates set forth below.

APPENDIX A
Pursuant to Article XXIII

<u>Appendix A (New 2021 Contract)</u>		
<u>Job Title</u>	<u>Base Salary</u>	<u>Hourly Rate</u>
<u>Captains Pay</u> <u>Base of \$60,000</u> <u>by 10/2024</u>	2023/2024	\$60,000.00
	2022/2023	\$55,496.39
	2021/2022	\$50,992.79
	Now	\$46,489.19
<u>Lieutenants Pay</u> <u>Base of \$50,000</u> <u>by 10/2024</u>	2023/2024	\$50,000.00
	2022/2023	\$45,364.91
	2021/2022	\$40,729.82
	Now	\$36,094.73
<u>Firefighter Pay Base of</u> <u>\$40,000 by 10/2024</u> <u>FF with +2 years exp.</u> <u>move to 22/23 pay step</u>	4%	\$41,597.78
	2023/2024	\$40,000.00
	2022/2023	\$38,576.51
	2021/2022	\$35,858.54
1/15/22 Firefighters Start	Now	\$30,984.22

APPENDIX B
GRIEVANCE FACT SHEET

EMPLOYEE: _____

DEPARTMENT: _____

BADGE #: _____ SHIFT: _____

DATE OF GRIEVANCE: _____

CONTRACT CLAUSE INVOLVED: _____

OTHER: _____

SUPERVISOR INVOLVED: _____

WITNESSES: _____

STATEMENT OF FACTS: _____

EMPLOYEE'S VERSION: _____

MEMBER'S SIGNATURE: _____

DATE: _____

SETTLEMENT DESIRES: _____

(MAKE THREE COPIES)

GRIEVANCE REPRESENTATIVE: _____

DATE: _____

APENDIX C
Pursuant to Articles XII and XXIII

Course	Course Title	Class Hrs
ATPC 1505, BFST 1505, FFP 1505	Fire Prevention Practices	45
ATPC 1510, BFST 1510, FFP 1510	Codes and Standards	45
ATPC1540, BFST 1540, FFP 1540	Private Fire Protection Systems I	45
ATPC 2120, BFST 2120, FFP 2120	Building Construction for the Fire Service	45
ATPC 2521, BFST 2521, FFP 2521	Construction Documents and Plans Review	45
ATPC 2720, BFST 2720, FFP 2720	Company Officer	45
ATPC 1740, BFST 1740, FFP 1740	Fire Service Course Delivery	45
ATPC 1810, BFST 1810, FFP 1810	Firefighting Tactics and Strategies I	45
ATPC 2111, BFST 2111, FFP 2111	Fire Chemistry	45
ATPC 2541, BFST 2541, FFP 2541	Private Fire Protection Systems II	45
ATPC 2770, BFST 2770, FFP 2770	Ethical and Legal Issues in the Fire Service	45
ATPC 1793, BFST 1793, FFP 1793	Fire & Life Safety Educator I	45
ATPC 2706, BFST 2706, FFP 2706	Public Information Officer	45
ATPC 2741, BFST 2741, FFP 2741	Fire Service Course Design	45
ATPC 2180, BFST 2180, FFP 2180	Firefighting Tactics and Strategies II	45
ATPC 2670, BFST 2670, FFP 2670	Legal Issues for Investigators	45
ATPC 1302, BFST 1302, FFP 1302	Fire Apparatus Operations	45
ATPC 1301, BFST 1301, FFP 1301	Fire Service Hydraulics	45
FFP 2500	Hazardous Materials I	45
FFP 2501	Hazardous Materials II	45
State Certification	Hazardous Materials Tech	160
ATPC 2610, BFST 2610, FFP 2610	Fire Investigation Cause & Origins	45
ATPC 2630, BFST 2630, FFP 2630	Latent Investigations	45
FFP 2100	Fire Service Management	45
FFP 2326	Blueprint reading & Plans Examination	45
FSFC 708	Fire Extinguisher Certification	45
BFST 1740	Fire Service Course Delivery	45
ATPC 407, BFST 407	Arson Investigation	45

All Fire/Rescue or related classes that are forty (40) hours or more, or any classes that are to a degree/certification in fire science, that the employee has successfully completed.

APPENDIX D

Florida Statute, Section 112.042(1)

112.042 Discrimination in county and municipal employment; relief.—

(1) It is against the public policy of this state for the governing body of any county or municipal agency, board, commission, department, or office, solely because of the race, color, national origin, sex, handicap, or religious creed of any individual, to refuse to hire or employ, to bar, or to discharge from employment such individuals or to otherwise discriminate against such individuals with respect to compensation, hire, tenure, terms, conditions, or privileges of employment, if the individual is the most competent and able to perform the services required.

** It should be noted that the most current edition of this statute shall be used in all matters.*

**CITY OF QUINCY, FLORIDA
ATTEST:**

BY: _____
**CLERK OF CITY OF QUINCY, AND CLERK OF THE CITY
COMMISSION, JANICE SHACKELFORD**

BY: _____
CITY MANAGER, DR. BEVERLY NASH

BY: _____
**PRESIDING OFFICER OF CITY CLERK OF COMMISSION, MAYOR
RONTE R. HARRIS**

EXECUTED THIS _____ DAY, OF THIS _____ MONTH, OF
THIS YEAR _____

**INTERNATIONAL ASSOCIATION OF FIRE FIGHTERS, LOCAL
4343,
QUINCY PROFESSIONAL FIREFIGHTERS
ATTEST:**

BY: _____
I.A.F.F. PRESIDENT, CHRIS TURNAGE

BY: _____
I.A.F.F. SECRETARY, JAMES HONDERICK

EXECUTED THIS _____ DAY, OF THIS _____ MONTH, OF
THIS YEAR _____