

PUBLIC NOTICE

CITY OF QUINCY, FLORIDA REGULAR CITY COMMISSION MEETING



**CITY HALL
COMMISSION CHAMBER
404 WEST JEFFERSON STREET
QUINCY, FLORIDA 32351**

**4th Tuesday, August 23, 2022
6:00 P.M.**

All interested members of the public are hereby notified of the Regular City Commission Meeting on the **4th Tuesday, August 23, 2022 at 6:00 P.M.** in the City Commission Chamber.

**For additional information, please call the City of Quincy at
(850) 618-1881.**

City of Quincy

City Hall

404 West Jefferson Street
Quincy, Florida 32351



www.myquincy.net

Regular City Commission Meeting
4th Tuesday, August 23, 2022
6:00 P.M.

City Hall Commission Chamber

City Commissioners

Mayor Keith A. Dowdell, District 1
Mayor Pro-Tem Anessa A. Canidate, District 5
Commissioner Angela G. Sapp, District 2
Commissioner Ronte R. Harris, District 3
Commissioner Freida Bass-Prieto, District 4



**City of Quincy, Florida
Regular City Commission Meeting
AGENDA
4th Tuesday, August 23, 2022
6:00 P.M.
City Hall Commission Chamber**

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Approval of Agenda

Proclamations

Special Presentations

Proposed Joint Public Works Presentation

- Justin Ford, P.E. Associate Vice President
Dewberry Engineering, Inc.

FLClass Presentation

- Matt Tight, FL Class Investing for Florida Governmental Entities

Update on Rev. Otis Gammon Property

- Robert Nixon, City Manager, City Manager
- Reggie Bell, Director of Public Works

Items for Consent by the Commission

1. Minutes: Regular Meeting – Tuesday, August 9, 2022
 - Janice Shackelford Clemons, City Clerk

COMMENTS FROM THE AUDIENCE

Public Hearing and Ordinances as Scheduled or Agendaed

Public Opportunity to Speak on Commission Propositions – [Pursuant to Sec. 286.0114, Florida Statute and subject to the limitations of Sec. 286.0114(3)(a), Florida Statute]

Resolutions

2. Resolution 1427-2022 – Big Bend Rodeo, Road Closure Request
 - Robert Nixon, City Manager
 - Lt. Carlos Hill, Quincy Police Department

Reports, Requests and Communications by the City Manager and Commissioners

3. **Utility Department**

Joyland Well and Business Park Well Abandonment Per Requirements of NFWFMD Water Use Permit and FDEP Consent Order

- Robert Nixon, City Manager
- Richard Ash, Director of Utilities

4. **Public Works Department**

FDOT Small Counties Outreach Program (SCOP) Stewart Street from US 90 North to King Street – FPID-446065-2-54-01/Contract No. G1Z62

- Robert Nixon, City Manager
- Richard Ash, Director of Utilities

5. **Building and Planning Department**

Rural Infrastructure Grant

- Robert Nixon, City Manager
- Charles J. Hayes, Building and Planning Director

6. **Finance Department**

American Rescue Plan Funding for Assistance with Residential Utility Bills

- Robert Nixon, City Manager
- Marcia Carty, Finance Director

7. **Finance Department**

City of Quincy Financial Reports

- Robert Nixon, City Manager
- Marcia Carty, Finance Director

Reports by Boards and Committees

Other Items Requested to be Agendaed by Commission Member(s), the City Manager and Other City Officials

- **City Manager**
- **City Clerk**
- **City Attorney**
- **Commission Members**

Adjournment

Title XIX: PUBLIC BUSINESS - Chapter 286 - PUBLIC BUSINESS: MISCELLANEOUS PROVISIONS - **SECTION 0105 - Notices of meetings and hearings must advise that a record is required to appeal.** 286.0105 - Notices of meetings and hearings must advise that a record is required to appeal.- Each board, commission, or agency of this state or of any political subdivision thereof shall include in the notice of any meeting or hearing, if notice of the meeting or hearing is required, of such board, commission, or agency, conspicuously on such notice, the advice that, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The requirements of this section do not apply to the notice provided in s. 200.065(3), History. -s. 1, Ch. 80-150; s. 14, Ch. 88-216; s. 209, Ch. 95-148.

Persons with disabilities who require assistance to participate in City meetings are requested to notify the City Clerk's Office at (850)618-1884 in advance.



Investing for Florida Governmental Entities

August 23, 2022



Overview

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Introduction

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About FLCLASS

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Performance

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Features and Benefits

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How to Become a Participant

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Contact Information

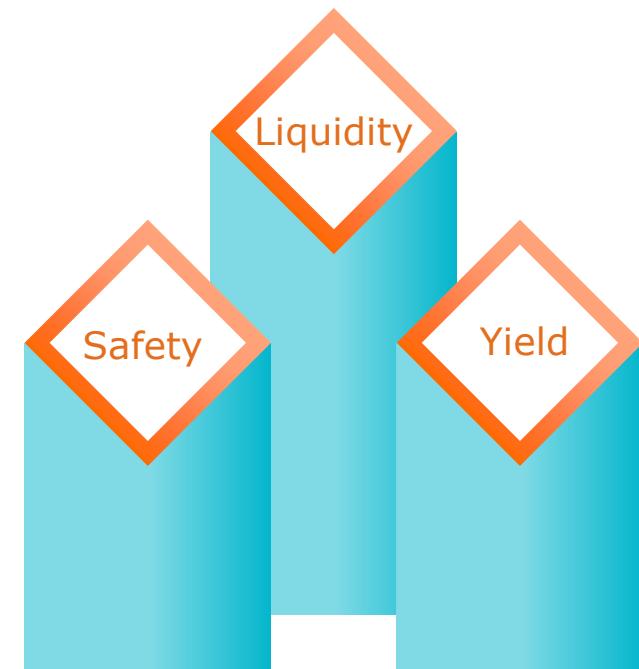
Purpose

The purpose of FLCLASS is to provide Florida governmental entities with a convenient, short-term investment opportunity carefully selected to optimize interest earnings while maximizing safety and liquidity.

**FLCLASS was created by
and for Florida governmental
entities.**

Structure

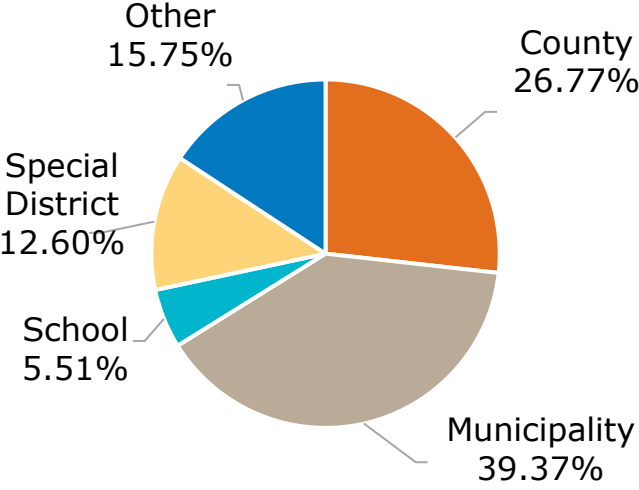
FLCLASS is an intergovernmental investment pool authorized under Section 218.415, Florida Statutes and was created via an interlocal agreement by and among state public agencies as described in Section 163.01, Florida Statutes.



Directed by Your Peers

FLCLASS is supervised by a Board of Trustees comprised of eligible Participants of the program. The Board acts as the liaison between the Participants, the Custodian, and the Program Administrator. The Board administers the affairs of FLCLASS, entering into contracts and agreements on behalf of the program.

FLCLASS Participant Breakdown by Type*



Ken Burke, Chairman
Clerk of Court & Comptroller
Pinellas County



Dario Guerra
Executive Director, Treasury
Miami-Dade School District



Jim Cooke
City Treasurer/Clerk
City of Tallahassee



Karen Rushing
Clerk of Court & Comptroller
Sarasota County



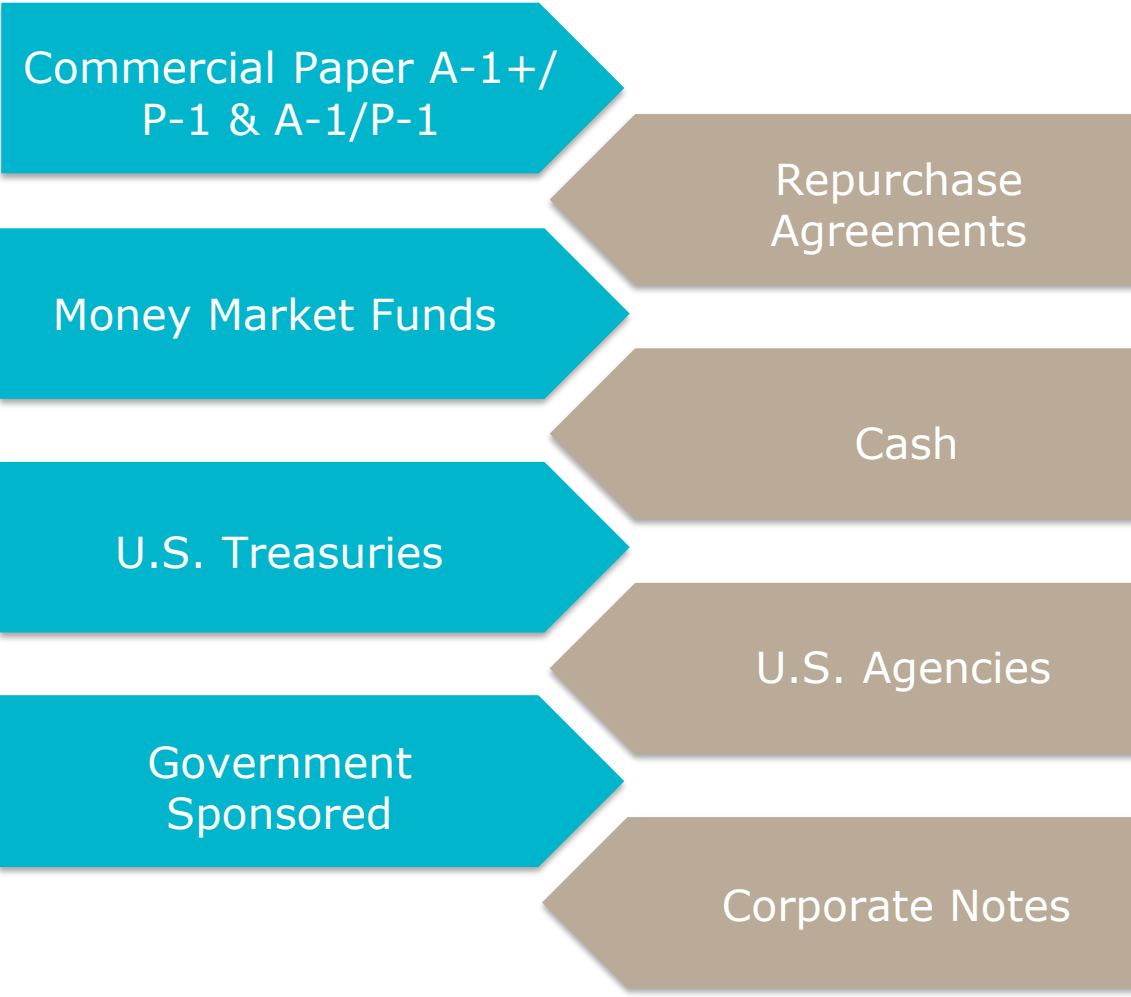
Cindy Valentine
Assistant Tax Collector
Orange County Tax Collector



Louis J. Boglioli, III
Financial Services Director
City of Stuart

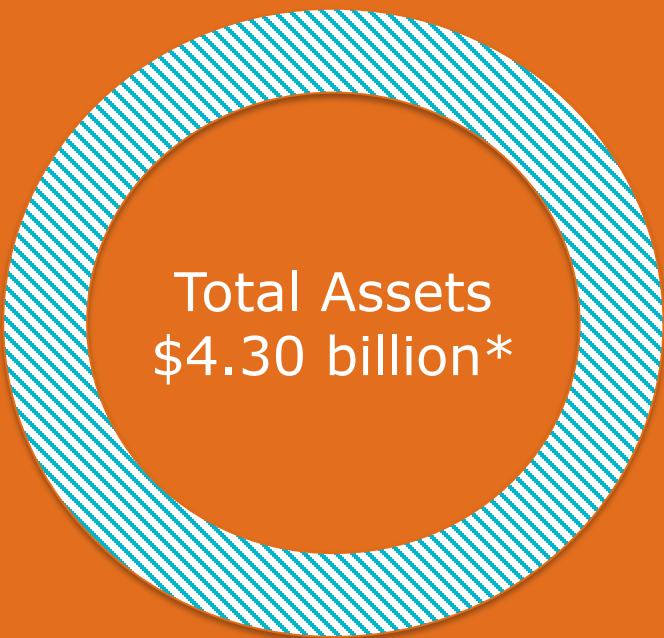
Source: Public Trust Advisors. *As of June 30, 2022. Chart may not equal 100% due to rounding.

Sample Portfolio Composition



Investments are made in accordance with Florida Statutes and the FLCLASS Investment Policy.

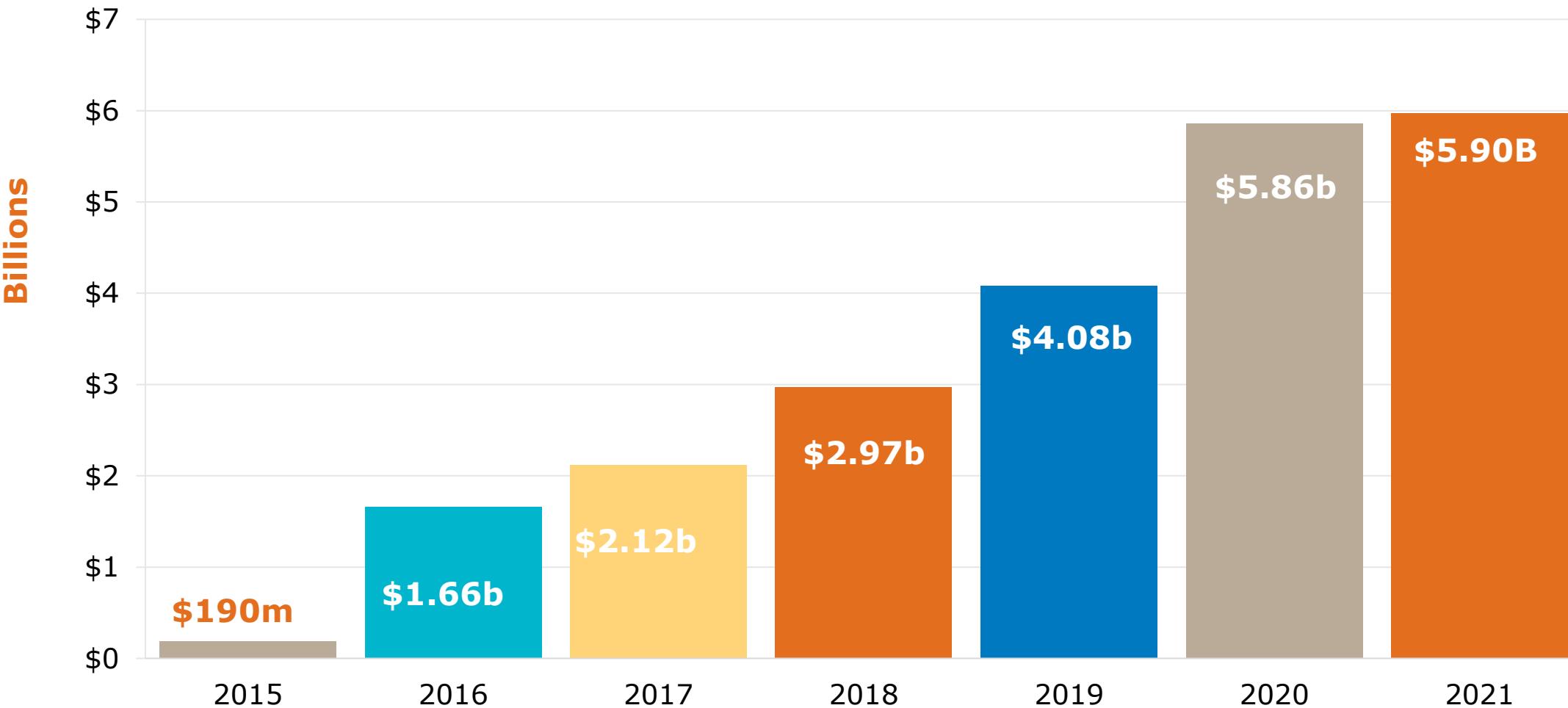
The FLCLASS portfolio is marked-to-market daily and seeks to maintain a stable NAV of \$1.00 per share.



Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.

Source: Public Trust Advisors *As of June 30, 2022

FLCLASS Assets



Source: Public Trust Advisors. Data unaudited. Month-end assets are as of December 31. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. **Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.**

Performance

Our primary goal is to safeguard the public’s funds through rigorous credit analysis and exposure management processes while optimizing interest earnings within the given investment parameters.

Preservation of Principal

**‘AAAm’
Rated**

By S&P Global Ratings

2021-2022 FLCLASS
Daily Yields as of Month-End

Month	Year	Month-End Yield
July	2022	1.9557%
June	2022	1.4029%
May	2022	0.8586%
April	2022	0.5079%
March	2022	0.4634%
February	2022	0.1243%
January	2022	0.0951%
December	2021	0.1027%
November	2021	0.0914%
October	2021	0.0645%
September	2021	0.0643%
August	2021	0.0697%

Source: Public Trust Advisors. Data unaudited. Performance results for FLCLASS are shown net of all fees and expenses and reflect the reinvestment of dividends and other earnings. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. **Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.** A ‘AAAm’ rating by S&P Global Ratings is obtained after S&P evaluates a number of factors including credit quality, market price exposure, and management. Ratings are subject to change and do not remove credit risk.

Performance

Investing with FLCLASS could mean more income for your local community. If you would have invested these money amounts in the past year, this is what you would have earned versus your bank.

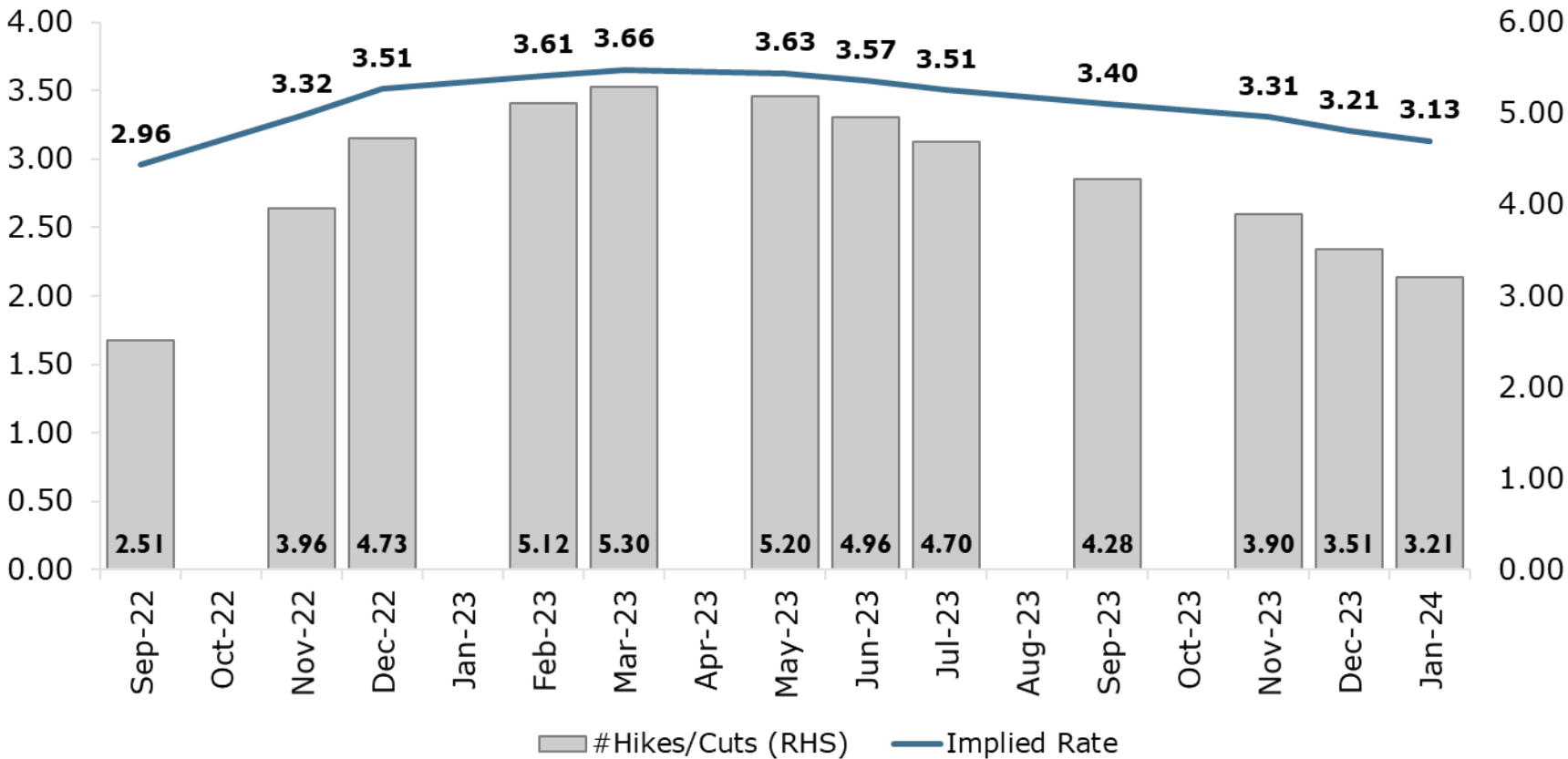
FLCLASS Investment Income Earned			
	\$ 1,000,000.00	\$ 1,500,000.00	\$ 2,000,000.00
1 month	\$ 1,708.72	\$ 2,629.53	\$ 3,506.04
3 months	\$ 3,617.99	\$ 5,459.63	\$ 7,279.50
6 months	\$ 4,592.53	\$ 6,888.79	\$ 9,185.05
9 months	\$ 4,848.32	\$ 7,272.48	\$ 9,696.64
1 year	\$ 5,015.18	\$ 7,522.76	\$ 10,030.35
Current Bank 0.06%			
1 month	\$ 50.00	\$ 75.00	\$ 100.00
3 months	\$ 150.00	\$ 225.00	\$ 300.00
6 months	\$ 300.00	\$ 450.00	\$ 600.00
9 months	\$ 450.00	\$ 675.00	\$ 900.00
1 year	\$ 600.00	\$ 900.00	\$ 1,200.00
Forward Looking Yields			
	2.50%	3.00%	3.50%
	\$ 25,000.00	\$ 30,000.00	\$ 35,000.00

As of August 18,2022

Source: Public Trust Advisors. Data unaudited. Performance results for FLCLASS are shown net of all fees and expenses and reflect the reinvestment of dividends and other earnings. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. **Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.** A 'AAAm' rating by S&P Global Ratings is obtained after S&P evaluates a number of factors including credit quality, market price exposure, and management. Ratings are subject to change and do not remove credit risk.



Market Based Probability of a Rate Hike



Each data point along the blue line represents the market-implied overnight rate after the corresponding FOMC meeting date. These rates are implied by the Federal Funds Futures contracts. The grey bars represent the number of 25 basis point rate hikes that are currently priced in.

Why FLCLASS?

The Benefits of Becoming a Participant

The bottom of the slide features a decorative graphic consisting of several overlapping geometric shapes. On the left, there is a light blue triangle pointing downwards. In the center, there is a brown trapezoidal shape. On the right, there is a teal triangle pointing upwards, overlapping the brown shape.

Benefits of Becoming a Participant

FLCLASS has no affiliations or revenue sharing arrangements to outside organizations; therefore, more investment income is returned to our Participants.

Return

- Competitive daily yields
- Interest compounds and pays daily

Liquidity

- Same-day liquidity (3:00 p.m. ET cut-off)
- Professionally managed portfolio

Convenience

- Effortless distributions to other public entities
- Direct deposit of state payments

Additional Features

Deposits by wire or ACH

Secure online access for transactions and account statements

Audited annually by an independent audit firm*

Dedicated Client Service representatives

*External audits may not catch all instances of accounting errors and do not provide an absolute guarantee of accuracy.

Online Portal Benefits

The Participant Portal is a secure, online transaction system that allows Florida governmental entities to conveniently manage their investments and access reporting.

Key Features:



Participant-to-Participant Transfers

Initiate transfers to other taxing entities with a FLCLASS account directly through the online portal.



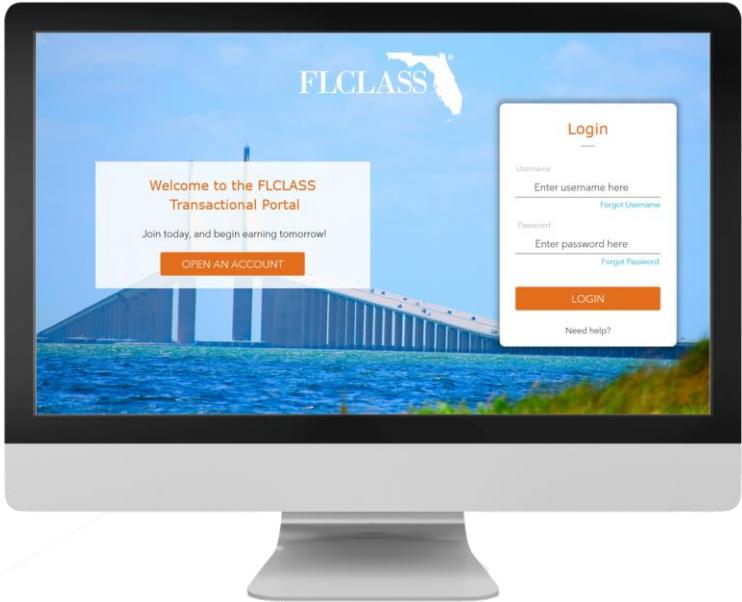
Unlimited Subaccounts

Set up as many dedicated subaccounts for your convenience for things like payroll or ad valorem.



Future Dated Transactions

Entering future dated transactions ensures timely release, even if you are out of the office.



Additional Features

No Fees, No Minimum Balance*

The convenience of a checking account without the fees or minimum balance requirements.



Unlimited Transactions

No limit on transactions and no transaction fees from FLCLASS.



Dual Authorization

Allows your entity to require the approval of two authorized individuals for online transactions.



*You may incur fees associated with wires and/or ACH transactions by your bank, but there will be no fees charged from FLCLASS for such transactions.

Your Resources

Our team is available online, via email, and over the phone to help with any questions you may have. For example, we can help with:

- 1 Rate information
- 2 New accounts
- 3 Adding subaccounts
- 4 Changes to existing accounts

FLCLASS Client Service Hours of Operation:

Monday – Friday 8:00 a.m. – 5:00 p.m. ET

Daily Cut-Off Time for Transactions:

3:00 p.m. ET



(844) 220-7600



www.flclass.com/client-services



clientservices@flclass.com



201 E. Pine Street, Ste 750
Orlando, FL 32801

How to Join

Enrolling in FLCLASS is simple. Visit www.flclass.com/document-center to download the enrollment documentation needed.

1 Step One

Complete the appropriate Participant Registration Packet for your entity.

- By Instrument of Adoption

-OR-

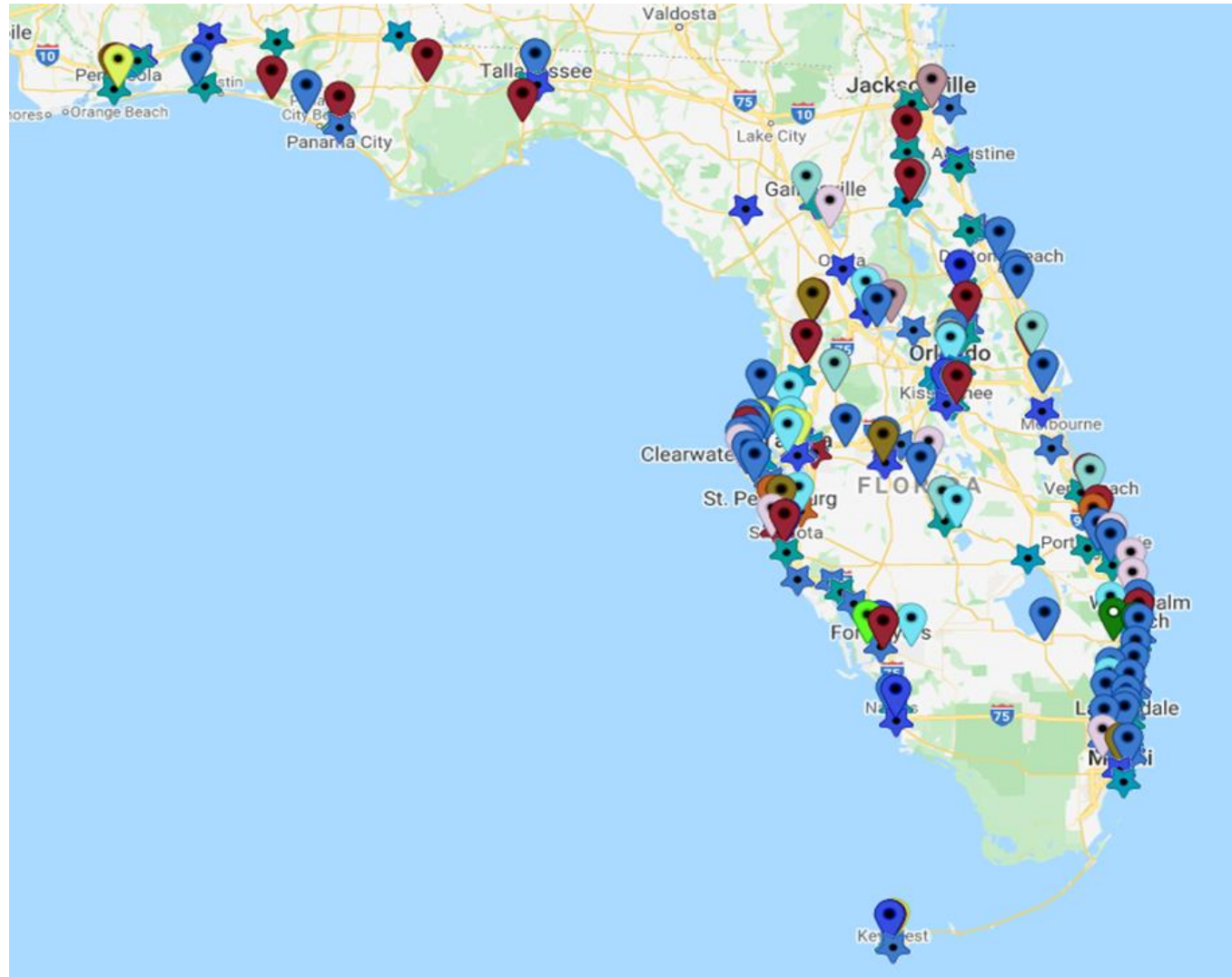
- By Resolution

2 Step Two

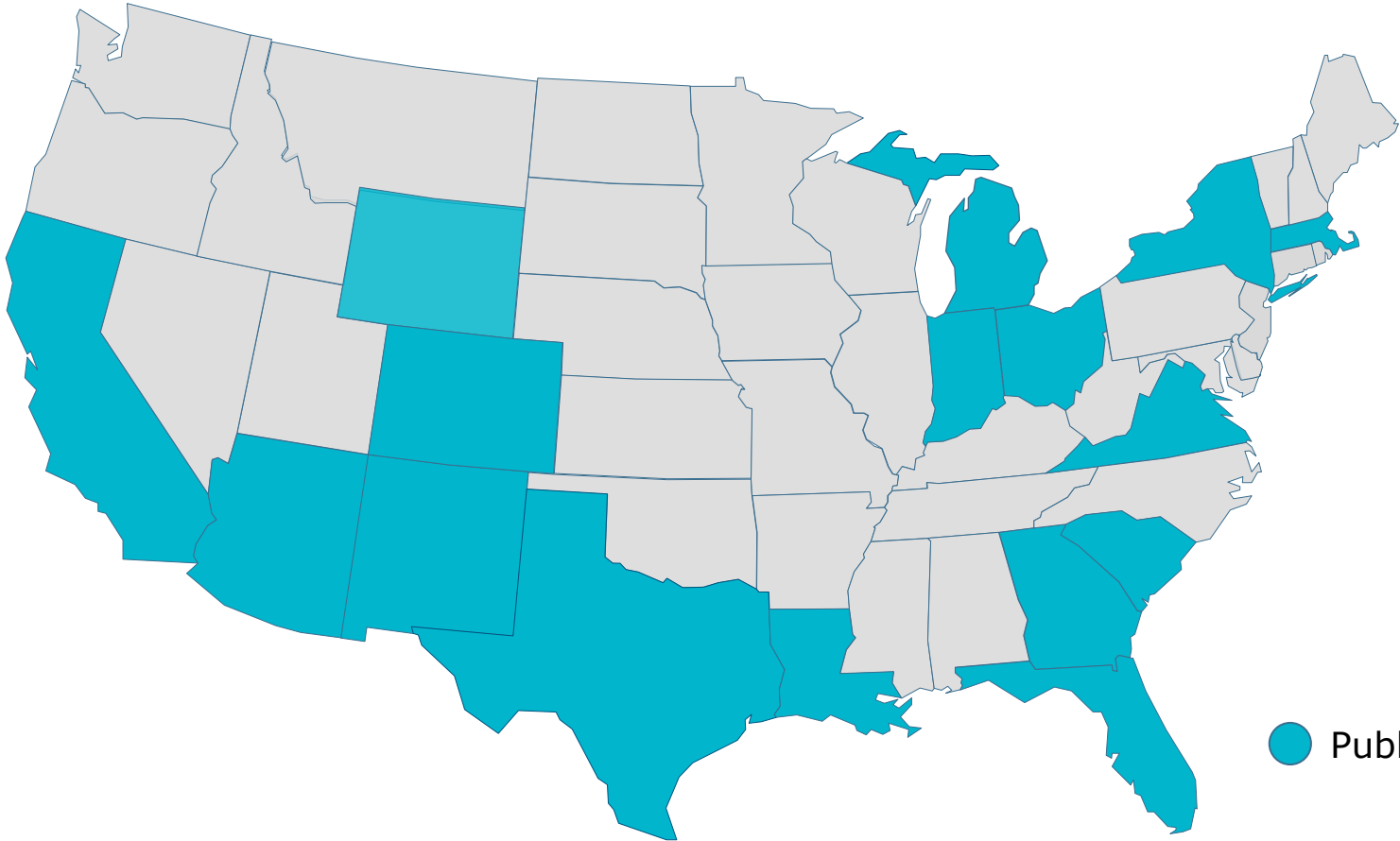
Ensure that you have completed the Authorized Contacts and Accounts to be Established Forms. Once your registration packet is complete, please send to the FLCLASS Client Service team by email at clientservices@flclass.com or via fax (844) 220-7900 (remember to keep your original forms for your records).

Participant Sampling

129 Florida Local Government Investors



Public Trust Advisors



AUM
\$59b
As of 7/31/22

● Public Trust Services Provided



Matt Tight

Vice President – Investment Advisory Services



Office: (407) 588-9667



Mobile: (407) 408-5572



matt.tight@flclass.com



201 E. Pine Street, Suite 750
Orlando, FL 32801

Disclosure

This presentation is for informational purposes only. All information is assumed to be correct, but the accuracy has not been confirmed and therefore is not guaranteed to be correct. Information is obtained from third party sources that may or may not be verified. The information presented should not be used in making any investment decisions and is not a recommendation to buy, sell, implement, or change any securities or investment strategy, function, or process. Any financial and/or investment decision should be made only after considerable research, consideration, and involvement with an experienced professional engaged for the specific purpose. All comments and discussion presented are purely based on opinion and assumptions, not fact. These assumptions may or may not be correct based on foreseen and unforeseen events. All calculations and results presented are for discussion purposes only and should not be used for making calculations and/or decisions. The data in this presentation is unaudited. Charts may not equal 100% due to rounding.

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CITY COMMISSION
Tuesday, August 9, 2022
6:02 P.M. (Eastern)

REGULAR MEETING
QUINCY, FLORIDA 32351

CITY COMMISSION REGULAR MEETING MINUTES

The City of Quincy City Commission met in a regular in-person meeting on Tuesday, August 9, 2022 with **Mayor Keith Dowdell** presiding and the following

Commissioners present:

Mayor Pro Tem Anessa A. Canidate
Commissioner Angela G. Sapp
Commissioner Ronte R. Harris – Absent
Commissioner Freida Bass-Prieto

City Staff and Guests:

Robert Nixon, City Manager
Gary Roberts, City Attorney
Janice Shackelford Clemons, City Clerk
Marcia Carty, Finance Director
LaTrenda Gainous, Executive Asst., City Manager's Office
Timothy Ashley, Police Chief
Tonnie Rollins, Asst. Fire Chief
Charles Hayes, Building and Planning Director
DeCody Fagg, Parks and Recreations Director
Reggie Bell, Public Works Director
Carolyn Bush, Interim Director, Human Resources and Customer Service
Richard Ash, Utilities Director
Jim Southerland Sr., WQTN-13 Administrator

Lorie A. Asifor-Tuoyo, Health Educator & Breastfeeding Coordinator
Florida Dept. of Health in Gadsden County-WIC Program
Justin Ford, Dewberry Engineering, Inc.

The regular in-person meeting was recorded and held in accordance with Florida Sunshine Law. (Note: Digital formatted documents/media are public records.)

Called to Order

Mayor Keith Dowdell called the Regular Commission meeting to order at 6:02 pm. An invocation was provided followed by the pledge of allegiance. Mayor Dowdell requested a roll call.

Commissioner Bass-Prieto offered a motion to excuse Commissioner Harris from the meeting or until he arrives.

Commissioner Sapp seconded the motion.

Commissioner	Vote
Mayor Dowdell	Yes
Mayor Pro Tem Canidate	Yes
Commissioner Sapp	Yes
Commissioner Harris	Absent
Commissioner Bass-Prieto	Yes

The Motion Carried 4 to 0.

Approval of Agenda

Commissioner Sapp offered a motion to approve the agenda as printed.

Commissioner Bass-Prieto seconded the motion.

Commissioner	Vote
Mayor Dowdell	Yes
Mayor Pro Tem Canidate	Yes
Commissioner Sapp	Yes
Commissioner Harris	Absent
Commissioner Bass-Prieto	Yes

The Motion Carried 4 to 0.

Proclamation

Proclamation in Honor of breastfeeding Support Month

Summary of the Discussion by the Commission

Mayor Dowdell read in part the proclamation in support of breast feeding month and world breast feeding week.

Special Presentations

Update and Findings on Flagler Street

- Justin Ford, P.E., Associate Vice President –Dewberry Engineering, Inc.
Quincy Business Parks Analysis

Summary of the Discussion by Staff and the Commission

Justin Ford stated that recorded video had detected issues within the pipes.

Justin Ford pointed to the dark areas on the map as having piping issues, along Willie Ruth Williams Lane, Hamilton leading to Flagler Street.

Justin Ford stated that the public works director is conducting a title search on properties to determine if the City has a right to place drainage easements along certain areas.

Justin Ford recommended that three inlets be installed along Willie Ruth Williams Lane and Flagler Street.

Justin Ford stated that the installation of the three inlets will stop the water flow into Flagler Street.

Justin Ford pointed out that there are several holes, cloth, roots and erosion within pipes contributing to the flooding along Hamilton Street.

Justin Ford pointed out there are cinder blocks in an abandon pipe that does not appear to be harming anything and has no connection.

Justin Ford stated that the recommendation is also to clean the existing pipes, existing inlets, remove the roots.

Justin Ford stated that the street along Willie Ruth Williams would need to be torn up the placement of the new inlets.

Mayor Pro Tem Canidate thanked Dewberry for the presentation and is very happy to know that the flooding on Flagler Street would eventually stop.

Justin Ford stated that there is not an estimate cost.

Justin Ford thanked Public Works Director Reggie Bell for his assistance.

Commissioner Sapp suggested that Dewberry and Public Works meet to discuss immediate items needed that could help with the flooding.

Justin Ford suggested looking into grants for funding with this project.

Mayor Dowdell reminded the city manager of the repairs needed to the Lincoln Street ditch.

Items for Consent by the Commission

1. Minutes: Special Meeting, Thursday, June 30, 2022
 - Janice Shackelford-Clemons, City Clerk
2. Minutes: Regular Meeting, Tuesday, July 12, 2022
 - Janice Shackelford-Clemons, City Clerk
3. Minutes: Regular Meeting, Tuesday, July 26, 2022
 - Janice Shackelford-Clemons, City Clerk

Summary of the Discussion by Staff and the Commission

Commissioner Sapp offered a motion to approve the items for consent.

Commissioner Bass-Prieto seconded the motion.

Commissioner	Vote
Mayor Dowdell	Yes
Mayor Pro Tem Canidate	Yes
Commissioner Sapp	Yes
Commissioner Harris	Absent
Commissioner Bass-Prieto	Yes

The motion carried 4 to 0.

Comments from the Audience

Rev. Otis Gammon, 15 Madison Street Quincy, FL 32351, made the following comments:

- Stated the he had appeared before the Commission several times.
- Stated that the City placed a gas line on his property without his knowledge.
- Stated that he has not received cooperation from the City.
- Reminded the Commission that his building still leaks.

Mr. Gammon provided the Commission a letter regarding the gas line placed on his property.

Commissioner Sapp stated that it is dishearten that no one had contacted Mr. Gammon.

Commissioner Sapp encouraged the city manager to meet and address Rev. Gammon's concerns.

Utilities Director Richard Ash stated that the gas line was placed on Mr. Gammon's property in error.

Utilities Director Richard Ash stated that the gas line had been disconnected.

City Manager Robert Nixon apologized to Rev. Gammon for not contacting him before placing the gas line on his property.

Commissioner Bass-Prieto reminded Rev. Gammon that code enforcement is involved in solving the water leaking into your building.

- Stated that the water leak is causing problems with renters.

Mayor Pro Tem Candidate apologize to Rev. Gammon and stated that he had the Commission support.

Denise Hannah, no address provided, made the following comments:

- Concerned that the phones at city hall go unanswered. Spoke to the city manager on her concern.
- Stated that citizens are calling her because they cannot get in touch with their commissioner.
- Stated that she has been in front of the Commission regarding her utility bill.
- Requested actual information on the fuel adjustment rate.
- Stated that one number off could change the amount of the bill.
- Stated that her utility bill was more than some of the Commissioners utility bill.
- Noted that some Commissioners are receiving credits on the utility bill.
- Requested a utilities workshop.
- Stated that one Commissioner is receiving credits.
- Reminded the Commission that the City is broke due to 122% raises, cell phones going unanswered, and citizens paying all of the expenses.
- Ask that the Commission be truthful.

Commissioner Sapp requested that a workshop be schedule to address Mrs. Hannah's concerns.

Public Hearings and Ordinances as Scheduled or Agendaed

None

Public Opportunity to Speak on Commission Propositions – (Pursuant to Sec. 286.0114, Fla. Stat. and subject to the limitations of Sec. 286.0114(3)(a), Fla. Stat)

None

Resolutions

None

Reports, Requests, and Communications by the City Manager

4. 2022-2022 Health Insurance Rates – Capital Health Plan
 - Robert Nixon, City Manager
 - Carolyn Bush, Interim Human Resource Director
5. Paving of Additional Alternative Street During Stewart Paving Project
 - Robert Nixon, City Manager
 - Reggie Bell, Public Works Director
6. Forming City of Quincy Youth Foundation of Education,, Sports and Membership

- Robert Nixon, City Manager
- De'Anthony Shamar, QPD Asst. Chief

Agenda item #4: 2022-2022 Health Insurance Rates – Capital Health Plan

Summary of the Discussion by Staff and the Commission

City Manager Nixon stated that the health plan rates have increased.

City Manager Nixon referred to the packet containing the new rate information.

City Manager Nixon stated that staff recommends approval of option one.

City Manager Nixon stated that the total increase is approximately four percent.

Commissioner Bass-Prieto requested a breakdown of the total cost.

Mayor Pro Tem Canidate recommended that the City provide a wellness initiative to the employees.

City Manager Nixon stated that he believes the rate increase does provide for employee wellness, but confirm.

Commissioner Sapp noted that the interim human resource director is currently working on a wellness initiative.

Mayor Pro Tem Canidate offered a motion to approve option on 2022-2023 insurance rates.

Commissioner Sapp seconded the motion.

Commissioner	Vote
Mayor Dowdell	Yes
Mayor Pro Tem Canidate	Yes
Commissioner Sapp	Yes
Commissioner Harris	Absent
Commissioner Bass-Prieto	Yes

The motion carried 4 to 0.

Agenda item #5: Paving of Additional Alternative Streets during Stewart Street Paving Project

Summary of the Discussion by Staff and the Commission

City Manager Nixon stated that there are streets identified for street paving that are in poor condition.

Public Works Director Reggie Bell noted that the street paving cost had gone up.

Public Works Director Reggie Bell stated that the budgeted amount for milling and paving the additional streets is \$430,054.00.

Public Works Director Reggie Bell stated that consideration of paving Kings Street would be placed in next year's budget.

Commissioner Sapp stated that she would like to see Key and 6th Streets paved during the next grant cycle.

Commissioner Sapp offered a motion to approve the proposal which will not exceed over \$430,054.00 for milling and paving the additional alternative streets that the Commission has identified.

Commissioner Bass-Prieto seconded the motion.

Commissioner	Vote
Mayor Dowdell	Yes
Mayor Pro Tem Candidate	Yes
Commissioner Sapp	Yes
Commissioner Harris	Absent
Commissioner Bass-Prieto	Yes

The motion carried 4 to 0.

Agenda item #6: Forming City of Quincy Youth Foundation of Education, Sports and Membership

Summary of the Discussion by Staff and the Commission

City Manager Nixon stated that the police department has supporting events aimed at Providing activities for the youth.

Asst. Police Chief Shamar stated that Police Chief Ashley began the process of building out a team which was tasked with helping implement a 21 Century style of policing, with an emphasis on building relationships with community youth.

Asst. Police Chief Shamar stated that the request also seeks to have the City of Quincy Commission authorize the use of the city's 501(c) (3) and recognize the City of Quincy Foundation of Education, Sports, and Mentorship's already established Board Members, as the governing body.

Asst. Police Chief Shamar stated that people have already committed to donate funds to the program.

Asst. Police Chief Shamar stated that some of the programs include: PAL intervention, life coaching, mentoring, police explorers, and youth sports - baseball, boxing, basketball, counseling and social services.

Asst. Police Chief Shamar stated that every donor would receive a tax letter for their contribution.

Commissioner Bass-Prieto suggested that the program should work with the city attorney to ensure that the proper protocol is met when receiving donations.

Commissioner Sapp stated how appreciative she is that the police department had develop programs to assist the youth.

Asst. Police Chief Shamar stated that the police department programs would work alongside of the parks and recreation department.

Asst. Police Chief Shamar stated that there is a plan to continue midnight manner basketball.

Commissioner Sapp shared her concern regarding the youth being on the streets at night.

Asst. Police Chief Shamar stated that transportation is provided for youth.

Asst. Police Chief Shamar stated this program will consist of volunteers only.

Asst. Police Chief Shamar stated that no one will get paid.

Asst. Police Chief Shamar stated that all funding would go into providing services.

City Manager Nixon stated that this program will consistently provide quality youth programs.

Asst. Police Chief Shamar stated the finance department will be responsible for keeping track of all funding and expenses.

Mayor Dowdell shared his concerns about the operation of the foundation.

City Manager Nixon stated that the request is to establish a youth foundation through the police department.

City Manager Nixon stated that youth foundations have proven track records in providing positive activities for the youth.

Commissioner Sapp thanked Asst. Police Chief Shamar for the presentation and stated that a step by step flow chart would help with understanding the process of how the foundation would work.

Asst. Police Chief Shamar referred to the by-laws located in the packet.

Commissioner Sapp stated that she would be available to assist with the program.

Mayor Dowdell reiterated that he did not have any problems with establishing the foundation, is concerned on how the project would work.

City Manager Nixon suggested to allow staff to answer all of the Commission's questions before any action is taken.

Commissioner Sapp suggested to workshop the agenda item.

City Manager Nixon suggested August 17 at 5 pm for the workshop on utilities followed by the PAL workshop.

Reports by Boards and Committees

None

Other Items Requested to Be Agendaed by Commission Member(s), the City Manager, and Other City Officials

None

Comments

City Manager, Robert Nixon

- Thanked staff for continued assistance during the transition stage.
- Stated that there are issues within the technology of the phone system.
- Applauded Police Chief Ashley and Director Bell for stepping up where needed.
- Reminded the Commission that the City is budget season.
- Thanked Pastor Tyrone Smith and his congregation heading up Midnight Manner. Shout out to Director DeCody Fagg for providing exceptional support to the Midnight Manner event.
- Announce that there will be a pool party on Saturday from 12pm-5pm.
- Introduced Juanita Brunson as the new purchasing agent for the City.

Commission

City Clerk, Janice Shackelford Clemons

- No comments

City Attorney, Gary Roberts

- No comments

Commissioner Bass-Prieto

- Thanked the city manager for being attentive in addressing her requests and concerns.
- Thanked the public works department for the hard work in cleaning up Kings Street.
- Looking forward in seeing more youth and adult programs.

Commissioner Sapp

- Thanked the city manager for getting the City to move forward in a positive direction with activities and would like to see the adults included in activities.
- Thanked all of the departments for pulling together making efforts to keep the City moving in a right direction.
- Stated that she couldn't make the pool party Saturday, but look forward to attend the next midnight manner basketball event.

Mayor Pro Tem Candidate

- Thanked Pastor Smith for initiating Midnight Manner event.
- Reiterated that there is a need for adult activities.
- Wished students returning to school a successful school year.

Mayor Dowdell

- Asked about the status of the ditch, in District 1.

Public Works Director Reggie Bell stated that Dewberry is finishing the study and would provide a report at the next Commission meeting.

- Thanked all of the City employees for hanging in there with the Commission.
- Encouraged the employees to be proud of where they work.
- Stated that the purchase of attending the Florida League of Cities Conference allows the City to learn from other municipalities.

The adjournment was motioned by Commissioner Bass-Prieto and seconded by Commissioner Sapp at 7:56 pm.

Please Note: The City Commission places the official copies of Commission Meeting Minutes on file with the City Clerk's Office upon approval.

Submitted by Janice Shackelford Clemons, City Clerk

APPROVED:

Keith A. Dowdell, Mayor, and
Presiding Officer of the City
Commission and of the City of
Quincy, Florida

ATTEST:

Janice Shackelford Clemons, City Clerk per
Clerk of the of Quincy, Florida
Clerk of the City Commission thereof

RESOLUTION No. 1427-2022

A RESOLUTION GRANTING THE REQUEST OF THE CITY OF QUINCY THE TEMPORARY ROAD CLOSING FOR THE 2022 HORSEMAN'S ASSOCIATION BIG BEND RODEO.

WHEREAS, The City of Quincy has requested the closing of the following roads for its 2022 Horsman's Association Big Bend Rodeo: East Pavilion Drive on West Linda Street behind the Live Stock Pavilion from West Jefferson Street (Highway 90) to Pavilion Drive. The road closure would be on Friday and Saturday, August 26 and 27, 2022.

WHEREAS, The City of Quincy has determined that said road closings are necessary in order for the 2022 Horseman's Association Big Bend Rodeo to take place as planned and that such use will not interfere with the safe and efficient movement of traffic or cause danger to the public.

NOW THEREFORE BE IT RESOLVED by the City Commission of the City of Quincy, Florida in lawful session assembled, that the City of Quincy does hereby authorize and permit the temporary closing of the following State/County and City Road;

And on Friday, August 26, 2022 and Saturday, August 27, 2022 beginning at 6PM E. Pavilion Road off West Jefferson Street will be closed to traffic. Pavilion Road, traveling in a northwest direction to Pavilion Drive between E. Pavilion Drive will be closed until 10PM.

PASSED in open session of the City Commission of the City of Quincy, Florida on the _____ day of _____, A.D., 2022.

Keith D. Dowdell, Mayor
Presiding Officer of the City Commission of the
City of Quincy, Florida

ATTEST:

Janice Shackleford Clemons
Clerk of the City of Quincy and
Clerk of the City Commission thereof

Gadsden Horsemen's Association



ELIZABETH & COL

Presents the 4th Annual 2022 BIG BEND RODEO

Gadsden Horsemen's Arena
2140 W Jefferson Street
Quincy, FL

August 26th & 27th
8:00 PM Nightly

Open to Under
(ages 18 & under)
Free

- Barrel Racing
- Team Roping
- Call Roping
- Steer Wrestling
- Bull Riding
- Breakaway Roping
- Saddle Bronc Riding



ADDITIONAL REMARKS SCHEDULE

AGENCY Western Specialty Insurers, LLC		NAMED INSURED Professional Cowboy Association	
POLICY NUMBER			
CARRIER	NAIC CODE	EFFECTIVE DATE:	

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: 25 **FORM TITLE:** Certificate of Liability Insurance: Notes

Certificate holder is additional insured with respects to the 5th Annual Big Bend Rodeo, Quincy, FL

3 R Rodeo Co / Dale Ray and Let um Buck Productions / Jim Jenkins (stock contractors) are added as named insured with respects to this event only.

Move In: 8/25/2022
 Rodeo Dates: 8/26-27/2022

Arena
 Gadsden Horseman's Association

Additional insured:
 City of Quincy
 404 W Jefferson St.
 Quincy, FL 32351

Gadsden Horseman's Association
 2140 West Jefferson St.
 Quincy, FL 32351



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
07/29/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Western Specialty Insurors, LLC 1116 Remington Plaza, Suite C Raymore MO 64083	CONTACT NAME: Tami Ford PHONE (A/C, No, Ext): (888) 866-3550 E-MAIL ADDRESS: tbrown@rodeoins.com	FAX (A/C, No): (816) 623-5982
	INSURER(S) AFFORDING COVERAGE	
INSURED Professional Cowboy Association P O Box 1368 Robertsdale AL 36567	INSURER A: Great Divide Insurance Company	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	

COVERAGES	CERTIFICATE NUMBER: CL21113024444	REVISION NUMBER:
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THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	Y		CLA751726010	01/01/2022	01/01/2023	EACH OCCURRENCE \$ 1,000,000
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000						
	MED EXP (Any one person) \$						
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 0			CUA75172610	01/01/2022	01/01/2023	EACH OCCURRENCE \$ 4,000,000
	AGGREGATE \$ 4,000,000						
	\$						
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

See Attached

CERTIFICATE HOLDER**CANCELLATION**

5th Annual Big Bend Rodeo

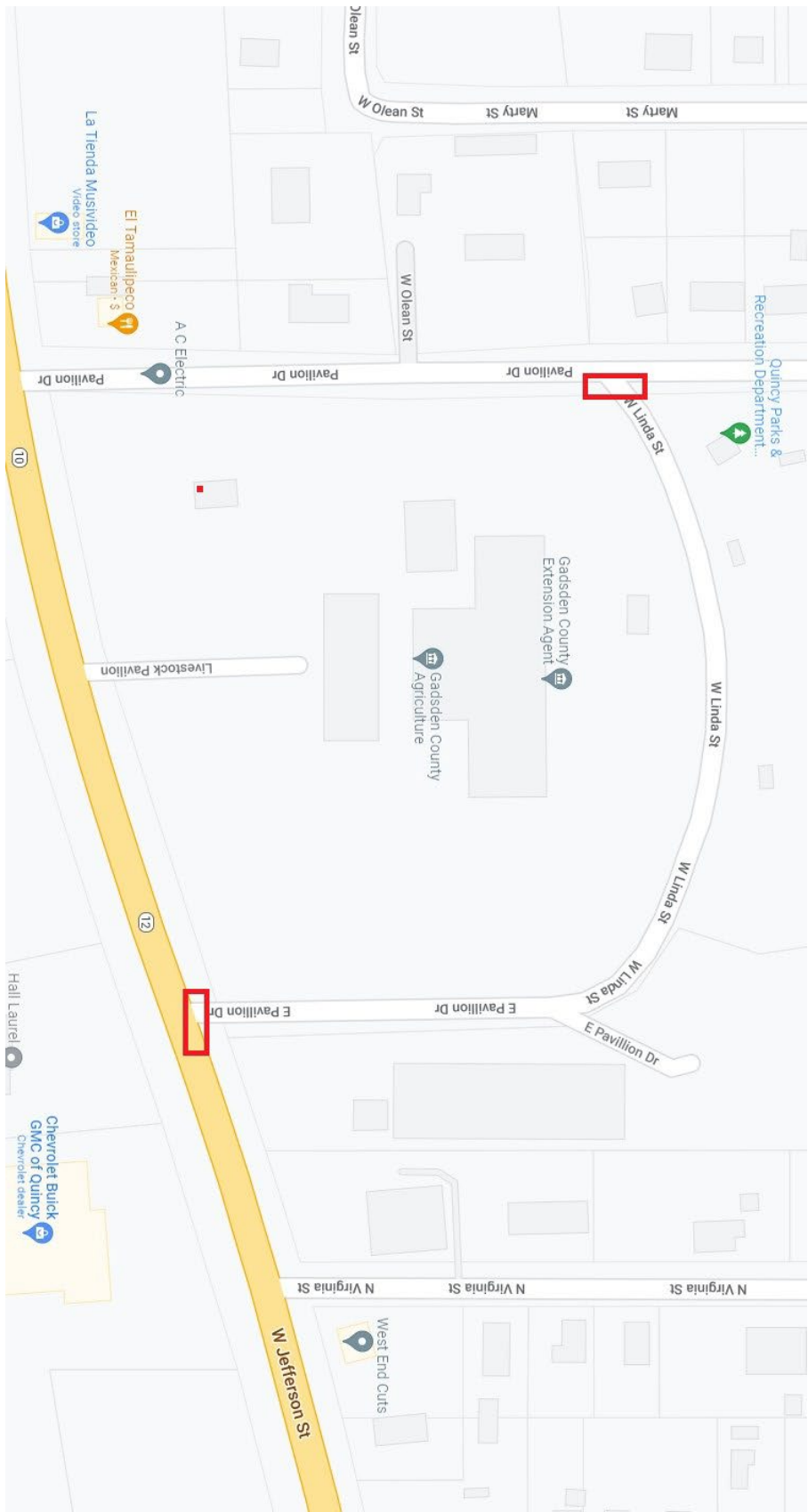
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

Quincy

FL

AUTHORIZED REPRESENTATIVE

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**CITY OF QUINCY, FLORIDA
REGULAR CITY COMMISSION
AGENDA REQUEST**

Date of Meeting: August 23, 2022

Date Submitted: August 19, 2022

To: Honorable Mayor and Members of the City Commission

From: Mr. Robert Nixon, City Manager
Richard Ash, Director of Utilities

Subject: Joyland Well and Business Park Well Abandonment per Requirements of NFWFMD Water Use Permit and FDEP Consent Order

Statement of Issue/Justification:

By result of a newly obtained water use permit with Northwest Florida Water Management and a new Consent Order with FDEP concerning our Assimilation of the Joyland water system, the City has been deemed to abandon the two wells mentioned above. The Joyland well deadline for abandonment is August 30, 2022 by consent order with FDEP. The deadline for the 8" well at the Business Park on Joe Adams Road is by the end of this year per the Water Use Permit.

Conclusion/Background/Recommendations:

In lieu of these deadlines, we sent requests to six local well drillers in our area for prices on these two wells. Of the six, only 3 vendors actually performed well abandonment and they were Rowe Drilling, Mills Well Drilling, and Robin Dean of Crawfordville. The quotes were received from Rowe and Mills with Robin Dean stating that there was no way for him to meet our deadlines. The received quotations are attached to the agenda item for your information.

General Recommendation:

Staff recommends that the City Commission vote to approve the low quote from Mills Well Drilling of \$14,400. Rowe's quotation was \$20,835. Both vendors are responsible for permitting along with NFWFMD inspection of the abandoned wells.

GL Number: Budget Transfer:403-520-531-30341

Options:

1. Vote to approve low quotation from Mills Well Drilling for \$14,440.00
2. Vote to have staff follow direction of the City of Quincy Commission.

Staff Recommendation:

Option 1

Attachment(s):

Received Quotes



Rowe Drilling a division of
A. C. Schultes of Florida, Inc.
7584 W. Tennessee St.
Tallahassee, FL 32304
24 Hour Service
(850) 576-1271
Fax (850) 575-6636

March 17, 2022

Mr. Robin Ryals, Utility Director
City of Quincy
404 West Jefferson Street
Quincy, FL 32351

RE: Well Abandonment, 40 Pontiac Drive, Quincy, Florida

Dear Mr. Ryals:

In accordance with your request, Rowe Drilling a division of A.C. Schultes of Florida, Inc. is pleased to present the following proposal for the decommissioning and abandonment of the referenced well based on the information provided and located in our files:

Scope of Services:

*Mobilize Heavy-Duty Pump Service Rig and Crew
Pull ~240' pump assembly and dispose of or leave on site for customer (Customer's Choice)
Perform video survey of well casing and open hole
Obtain NFWFMD Well Abandonment Variance and Permit
Abandon open & cased hole in accordance with NFWFMD rules and regulations
File NFWFMD Completion Report
Clean Jobsite and demobilize equipment*

Total Quoted:	\$	5,500.00
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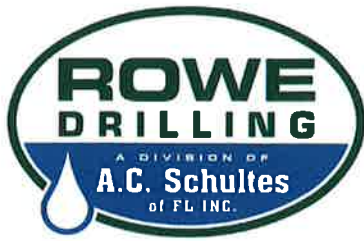
Bid Clarifications:

*The pricing and duration on the quote above is an estimate based on the information given about the wells (4" casing to 237' BLS & 4" Open Hole to 439' BLS).
This quote does not include removing any well of obstructions if encountered.
All other services, except noted above, are excluded.
This quote is valid for 30 days.*

Sincerely,

Thomas Salter

Thomas Salter



Rowe Drilling a division of
A. C. Schultes of Florida, Inc.
7584 W. Tennessee St.
Tallahassee, FL 32304
24 Hour Service
(850) 576-1271
Fax (850) 575-6636

July 27, 2022

Mr. Mo Cox
City of Quincy
404 West Jefferson Street
Quincy, FL 32351

RE: 8-Inch Well Abandonment, Joe Adams Road, Quincy, Florida

Dear Mr. Cox:

In accordance with your request, Rowe Drilling a division of A.C. Schultes of Florida, Inc. is pleased to present the following proposal for the decommissioning and abandonment of the referenced well based on the information provided and located in our files:

Scope of Services:

*Mobilize Heavy-Duty Pump Service Rig and Crew
Obtain NFWWMD Well Abandonment Variance and Permit
Abandon open & cased hole in accordance with NFWWMD rules and regulations
File NFWWMD Completion Report
Clean Jobsite and demobilize equipment*

Total Quoted:	\$	12,885.00
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Additional Services - IF REQUIRED:

<i>Pull pumping equipment - IF REQUIRED</i>	\$1,250.00
<i>Perform video survey of well casing and open hole</i>	\$1,200.00

Total Additional Services If Required:	\$	2,450.00
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Bid Clarifications:

*The pricing and duration on the quote above is an estimate based on the information given about the wells (8" casing to 332' BLS & 8" Open Hole to 500' BLS).
This quote does not include removing any well of obstructions if encountered.
All other services, except noted above, are excluded.
This quote is valid for 30 days.*

Sincerely,

Thomas Salter

Thomas Salter

5355 Tower Rd
Tallahassee, FL 32303 US
millsinc3178@gmail.com

Estimate

SOLAR
FILTRATION
TRENCHING
WATER TESTING
PUMP REPAIR
MILLS
WELL DRILLING INC
(850) 562-2906

ADDRESS
CITY OF QUINCY

ESTIMATE # 10522
DATE 08/03/2022

P.O. NUMBER
JOE ADAMS RD, PONTIAC DR

QTY	PRODUCT	RATE	AMOUNT
1	ABANDON WELL- GROUT FROM BOTTOM TO TOP PER EPA/NWFWM REGULATIONS - 8" WELL	10,000.00	10,000.00
1	ABANDON WELL- GROUT FROM BOTTOM TO TOP PER EPA/NWFWM REGULATIONS - 4" WELL	4,390.00	4,390.00
1	ABANDON WELL- GROUT FROM BOTTOM TO TOP PER EPA/NWFWM REGULATIONS	50.00	50.00

Thank You,
Mills Well Drilling

TOTAL **\$14,440.00**

Accepted By

Accepted Date

[Handwritten Signature]
8/9/22

**CITY OF QUINCY, FLORIDA
REGULAR CITY COMMISSION
AGENDA REQUEST**

Date of Meeting: August 23, 2022

Date Submitted: August 19, 2022

To: Honorable Mayor and Members of the City Commission

From: Mr. Robert Nixon, City Manager
Reggie Bell, Director of Public Works

Subject: FDOT Small Counties Outreach Program (SCOP)
Stewart Street from US 90 north to King Street – FPID-
446065-2-54-01/Contract No. G1Z62

Statement of Issue/Justification:

The information provided herein concerns the above-mentioned SCOP program which will be continued in 2021 with additional allocations for municipal projects. Staff is looking for Commission approval for continuation of this project by the approval of the attached FDOT Supplemental Agreement for additional project funding.

Conclusion/Background/Recommendations:

At a recent meeting of the Commission, the decision was made to proceed with this portion of the SCOP project even though it was determined that the City would have to fund a portion of the work due to the current economic climate with the Covid issue along with rising material cost. The current cost of this portion of the project (Stewart St. II) is \$179,951.38. The SCOP funding limit set by the FDOT was \$145,228 leaving a deficit of \$34,723.38. A request was made to the FDOT for the overage but due to their fiscal restraints, the additional funds were not available so the City decided to proceed and pay the remainder. After the project began, several field changes were needed to be made causing an increase in the contractor's cost in the sum of \$2,460. This increase was due to a replacement of traffic loops within the scope of the project. A second request was made to the FDOT for this unexpected addition and was agreed that they would be able to fund it.

General Recommendation:

Staff recommends that the City Commission vote to approve both the Resolution, as presented, along with the Supplemental Agreement in the amount of \$2,460, to be added to the sum of \$145,228 for the resurfacing of Stewart Street from US 90 North to King Street.

GL Number: 001-430-541-60632 (No NET Increase)

Options:

Option 1: Vote to approve and have the Mayor sign the Supplemental Agreement along with the attached Resolution for the completion of the Stewart Street Resurfacing from Stewart Street School North US 90.

Option 2: Vote to have staff proceed with the SCOP Stewart Street Project as directed herein by the City of Quincy Commission.

Staff Recommendation:

Option 1

Attachment(s):

Resolution

Supplemental Agreement

RESOLUTION No. 1429-2022

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF QUINCY AUTHORIZING FUND AMOUNT INCREASE TO THE CONTRACT WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION FOR THE FUNDING OF THE MILLING AND RESURFACING OF STEWART STREET FROM US 90 NORTH TO KING STREET;

WHEREAS, The City of Quincy, Florida, has been made aware of the need for milling and resurfacing of Stewart Street from US 90 north to King Street; and

WHEREAS, The Florida Department of Transportation has offered additional funding in the sum of \$2,460.00 to accommodate the milling and resurfacing of Stewart Street from US 90 north to King Street; and bringing the total of the project to \$147,688;

NOW, THEREFORE, BE ADOPTED AND RESOLVED, by the City Commission of the City of Quincy, Florida, that;

The City Commission enters into a Supplemental Agreement for Small County Outreach Program Agreement (FPID#446065-2-54-01) with the Florida Department of Transportation for funds to provide milling and resurfacing on Stewart Street from US 90 north to King Street; and that the Mayor signed the agreement. The Mayor is hereby authorized to execute such supplemental agreement on behalf of the City and City staff is authorized to take such actions and to prepare and execute such additional documents as are necessary to comply with the terms of the Agreement.

PASSED AND ADOPTED by the City Commission of the City of Quincy, Florida, this 23rd Day of August 2022.

BY:

**Keith Dowdell,
Mayor and Presiding Officer
Of the City Commission of the
City of Quincy, Florida**

ATTEST:

**Ms. Janice Shackelford,
Clerk of the City of Quincy and
Clerk of the City Commission thereof**

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
**STATE-FUNDED GRANT
SUPPLEMENTAL AGREEMENT**

SUPPLEMENTAL NO.

001

CONTRACT NO.

G1Z62

FPN

446065-2-54-01

Recipient: City of Quincy, Florida

This Supplemental Agreement ("Supplemental"), dated _____ arises from the desire to supplement the State-Funded Grant Agreement ("Agreement") entered into and executed on September 10, 2021 as identified above. All provisions in the Agreement and supplements, if any, remain in effect except as expressly modified by this Supplemental.

The parties agree that the Agreement is to be amended and supplemented as follows:

Exhibit B - Updated the Schedule of Financial Assistance

Exhibit D - New Resolution Approving Agreement

Exhibit J - State Financial Assistance (Florida Single Audit Act)

Reason for this Supplemental and supporting engineering and/or cost analysis:

The agreement is being increased by \$2,460.00, to support additional cost related to the traffic loops at Stewart Street and SR 10/US 90 Jefferson Street. The new agreement amount is \$147,688.

IN WITNESS WHEREOF, the parties have caused these presents to be executed the day and year first above written.

RECIPIENT:
City of Quincy

STATE OF FLORIDA
DEPARTMENT OF TRANSPORTATION

By: _____

Name:

Title:

By: _____

Name: Tim Smith, P.E.

Title: Director of Transportation Development

Legal Review:

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
STATE-FUNDED GRANT AGREEMENT

EXHIBIT B
SCHEDULE OF FINANCIAL ASSISTANCE

RECIPIENT NAME & BILLING ADDRESS: City of Quincy 404 West Jefferson Street Quincy, Florida 32351		FINANCIAL PROJECT NUMBER: 446065-2-54-01			
PHASE OF WORK by Fiscal Year:		MAXIMUM PARTICIPATION			
		(1) TOTAL PROJECT FUNDS	(2) LOCAL FUNDS	(3) STATE FUNDS	Indicate source of Local funds
Design- Phase 34	Maximum Department Participation (Insert Program Name)	\$	\$	\$	<input type="checkbox"/> In-Kind <input type="checkbox"/> Cash
FY:	Maximum Department Participation (Insert Program Name)	\$	\$	\$	<input type="checkbox"/> In-Kind <input type="checkbox"/> Cash
Total Design Cost		\$ 0.00 %	\$ 0.00 %	\$ 0.00 %	
Right-of-Way- Phase 44	Maximum Department Participation (Insert Program Name)	\$	\$	\$	<input type="checkbox"/> In-Kind <input type="checkbox"/> Cash
FY:	Maximum Department Participation (Insert Program Name)	\$	\$	\$	<input type="checkbox"/> In-Kind <input type="checkbox"/> Cash
Total Right-of-Way Cost		\$ 0.00 %	\$ 0.00 %	\$ 0.00 %	
Construction- Phase 54	Maximum Department Participation (SCOP)	\$145,228.00	\$	\$	<input type="checkbox"/> In-Kind <input type="checkbox"/> Cash
FY: 2022	Maximum Department Participation (SCOP-addition)	\$2,460.00	\$	\$	<input type="checkbox"/> In-Kind <input type="checkbox"/> Cash
FY: 2023	Maximum Department Participation (SCOP-addition)	\$2,460.00	\$	\$	<input type="checkbox"/> In-Kind <input type="checkbox"/> Cash
Total Construction Cost		\$147,688.00 %	\$ 0.00 %	\$ 0.00 %	
Construction Engineering and Inspection - Phase 64	Maximum Department Participation (Insert Program Name)	\$	\$	\$	<input type="checkbox"/> In-Kind <input type="checkbox"/> Cash
FY:	Maximum Department Participation (Insert Program Name)	\$	\$	\$	<input type="checkbox"/> In-Kind <input type="checkbox"/> Cash
Total Construction Engineering and Inspection Cost		\$ 0.00 %	\$ 0.00 %	\$ 0.00 %	
(Phase :)	Maximum Department Participation (Insert Program Name)	\$	\$	\$	<input type="checkbox"/> In-Kind <input type="checkbox"/> Cash
FY:	Maximum Department Participation (Insert Program Name)	\$	\$	\$	<input type="checkbox"/> In-Kind <input type="checkbox"/> Cash
Total Cost		\$ 0.00 %	\$ 0.00 %	\$ 0.00 %	
TOTAL COST OF THE PROJECT		\$147,688.00	\$ 0.00	\$ 0.00	

COST ANALYSIS CERTIFICATION AS REQUIRED BY SECTION 216.3475, FLORIDA STATUTES:

I certify that the cost for each line item budget category has been evaluated and determined to be allowable, reasonable, and necessary as required by Section 216.3475, F.S. Documentation is on file evidencing the methodology used and the conclusions reached.

Maria Showalter, Local Programs Administrator
 District Grant Manager Name

 Signature Date

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
STATE-FUNDED GRANT AGREEMENT

EXHIBIT D

RECIPIENT RESOLUTION

The Recipient's Resolution authorizing entry into this Agreement is attached and incorporated into this Agreement.

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
STATE-FUNDED GRANT AGREEMENT

EXHIBIT J

STATE FINANCIAL ASSISTANCE (FLORIDA SINGLE AUDIT ACT)

THE STATE RESOURCES AWARDED PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:

Awarding Agency: Florida Department of Transportation

- State Project Title and CSFA Number:**
- County Incentive Grant Program (CIGP), (CSFA 55.008)
 - Small County Outreach Program (SCOP), (CSFA 55.009)
 - Small County Road Assistance Program (SCRAP), (CSFA 55.016)
 - Transportation Regional Incentive Program (TRIP), (CSFA 55.026)
 - Insert Program Name, Insert CSFA Number

***Award Amount:** \$147,688.00

*The state award amount may change with supplemental agreements

Specific project information for CSFA Number is provided at: <https://apps.fldfs.com/fsaa/searchCatalog.aspx>

COMPLIANCE REQUIREMENTS APPLICABLE TO STATE RESOURCES AWARDED PURSUANT TO THIS AGREEMENT:

State Project Compliance Requirements for CSFA Number are provided at: <https://apps.fldfs.com/fsaa/searchCompliance.aspx>

The State Projects Compliance Supplement is provided at: <https://apps.fldfs.com/fsaa/compliance.aspx>

**CITY OF QUINCY
CITY COMMISSION
AGENDA REQUEST**

Date of Meeting: August 23, 2022
Date Submitted: August 18, 2022

To: Honorable Mayor and Members of the City Commission

From: Robert Nixon, City Manager
Charles J. Hayes, Planning and Zoning Director

Subject: Rural Infrastructure Funding FY 2022-2023 Program

Statement of Issue:

Department of Economic Opportunity has funds available for FY 2022-2023. \$25 million is available for water, wastewater and broadband internet improvements and 5 million for activities include planning and construction projects for improvement to public infrastructure for industrial or commercial sites upgrades to development public tourism infrastructure, improvements to access and availability of broadband internet service, or improvements to inadequate infrastructure that has resulted in regulatory action.

Background:

The Manager and staff met with Daniel Acosta and other members of ACRUVA Community Developers. ACRUVA was awarded funding to construct a 34 Unit Affordable housing complex off of Hogan Lane. This project will also need assistance with the infrastructure.

ACRUVA has approached the city to discuss the possibilities of forming a partnership to assist in applying for the above-mentioned funding. The funding will not only help ACRUVA with its proposed project, but funds could also be earmarked to assist with extending the infrastructure on Blue Star Hwy (Stones Project) and to extend water and sewer along Pat Thomas Parkway extending it to the I-10 interchange. ACRUVA has agreed to take the lead in preparing the application.

Staff will need to identify cost estimates and etc. There is a match that is required if approved for funding. Funding cycle will end within the next few days.

Representatives from ACURVA are available via Zoom to make presentation and to answer all questions.

Conclusion/Recommendation:

OPTIONS:

- Option 1: Authorize staff to develop a partnership to assist with the application for funding
- Option 2: Do not authorize staff develop partnership and apply for funding.

Staff Recommendation:

Commission Discretion
Attachments



Florida Rural Infrastructure Fund Statewide Program

Application for Funding

Applicant: City of Quincy
(Name of Applicant)

Project Title: South Springs Road Water & Sewer Connections
(Name of Project)

State Fiscal Year 2022-2023

Application Date: 8/26/2022

Mailing Address: Department of Economic Opportunity
Bureau of Small Cities and Rural Communities
107 East Madison Street – MSC 400
Tallahassee, Florida 32399-6508

Telephone: (850) 717-8405
Web: <http://www.floridajobs.org/RIF>

Contents

Application Form

Part I – Applicant Profile

Part II – Project Description and Timeline

Part III – Economic Narrative

Part IV – Project Budget

Part V – Sources and Uses of Non-RIF Funds

Part VI – Participating Party Information (if applicable)

Part VII – Procurements (if applicable)

Part VIII – Application Authorization

Application Instructions

Part I – Applicant Profile

Part II – Project Description and Timeline

Part III – Economic Narrative

Part IV – Project Budget

Part V – Sources and Uses of Non-RIF Funds

Part VI – Participating Party Information (if applicable)

Part VII – Procurements (if applicable)

Part VIII – Application Authorization

Part I – Applicant Profile

Applicant Contact Information:

Entity Name: City of Quincy		
Street Address: 404 West Jefferson Street		
Mailing Address (if different):		
City: Quincy	Zip Code: 32351	County: Gadsden
Main Telephone: 850-618-1900	Main Facsimile: 850-875-0128	Federal ID Number:
Unique Entity Identifier in SAM.gov: FNNZMBJJDA67	Entity's Name in SAM.gov: City of Quincy	

Chief Elected Official: Keith Dowdell	Title: Mayor
Telephone: 850-241-8100	Facsimile:
E-mail Address: kdowdell04@gmail.com	

Chief Financial Officer: Maria Carty	Title: Finance Director
Telephone: 850-618-0020 ext 1894	Facsimile: 850-875-0128
E-mail Address: mcarty@myquincy.net	

Applicant Project Contact: Charles Hayes	Title: Planning Director
Street Address: 404 West Jefferson Street	
City: Quincy	Zip Code: 32351
Direct Telephone: 850-618-1883	Facsimile: 850-875-0128

E-mail Address: chaves@myquincy.net		
Application Preparer Information		
Preparer's Name: Daniel F. Acosta	Organization Preparing Application: <input type="checkbox"/> Local Government <input checked="" type="checkbox"/> Private Company <input type="checkbox"/> Regional Planning Council	
Street Address: 806 S Military Trail		
City: Deerfield Beach	State: FL	Zip Code: 33442
Telephone: 305-501-4521	Facsimile:	
E-mail Address: daniel.acosta@acruvacp.com		

Consultant Information (if applicable)		
Consultant's Name:	<input type="checkbox"/> Private Company <input type="checkbox"/> Regional Planning Council	
Street Address:		
City:	State:	Zip Code:
Telephone:	E-mail Address:	

Demographics and Area Data		
U.S. Congressional District Number: 5	Florida Senate District Number: 3	Florida House District Number: 8
Total Population: 8,004	Unemployment Rate: 3.6%	Poverty Rate: 34.8%
Source: census.gov	Source: floridajobs.org	Source: census.gov
Source Date: July 1, 2021	Source Date: June 2022	Source Date: July 1, 2021

<p>Indicate what RIF grant category is being applied for:</p> <p><input type="checkbox"/> Total Project Participation Grant</p> <p><input type="checkbox"/> Project Planning and Preparation Grant</p> <p><input checked="" type="checkbox"/> Preclearance Review Grant</p>		
<p>Indicate the total amount of RIF funding being requested:</p>		
<p>If the proposed project is located in a Rural Area of Opportunity (RAO), indicate which one: (See list of RAOs in application instructions.)</p> <p><input checked="" type="checkbox"/> Northwest RAO</p> <p><input type="checkbox"/> South Central RAO</p> <p><input type="checkbox"/> North Central RAO</p>		
<p>Answer the following questions by clicking on the correct check box.</p>		
<p>Historic Preservation</p> <p>Will the project impact a building, public improvement, or planned open space that is 50 or more years old? If yes, include the documentation specified in the application instructions.</p>	<p><input type="checkbox"/> Yes</p>	<p><input checked="" type="checkbox"/> No</p>
<p>Interlocal Agreement</p> <p>For local government applicants: will project activities require an interlocal agreement? If yes, the interlocal agreement(s) must be included.</p>	<p><input type="checkbox"/> Yes</p>	<p><input checked="" type="checkbox"/> No</p>
<p>Regulatory Action</p> <p>Are improvements being made in this project to inadequate infrastructure that has resulted in regulatory action that prohibits economic or community growth? If yes, include a copy of the letter citing the regulatory action.</p>	<p><input type="checkbox"/> Yes</p>	<p><input checked="" type="checkbox"/> No</p>
<p>Catalyst Site</p> <p>Is the project related to preclearance review and also located within a catalyst site as defined in Section 288.061, Florida Statutes? If yes, include a map showing the boundary of the catalyst site and the project boundary within.</p>	<p><input type="checkbox"/> Yes</p>	<p><input checked="" type="checkbox"/> No</p>
<p>Comprehensive Plan</p> <p>Is the proposed project consistent with the applicant's Comprehensive Plan? The answer must be yes in order for the project to be funded through the RIF program and supporting documentation must be included with the application.</p>	<p><input checked="" type="checkbox"/> Yes</p>	<p><input type="checkbox"/> No</p>
<p>State of Financial Emergency</p> <p>Is the local government currently identified as being in a State of Financial Emergency pursuant to Section 218.50 – 218.504, Florida Statutes?</p>	<p><input type="checkbox"/> Yes</p>	<p><input checked="" type="checkbox"/> No</p>

Part II – Project Description and Timeline

Project Description

Describe the proposed project in no more than three sentences:

The proposed project entails the connection and extension of approximately 1,500 feet of water and sewer infrastructure from Pat Thomas Parkway through South Springs Road.

Clearly summarize the proposed project as outlined in the application instructions.

The proposed project will extend water and sewer infrastructure approximately 1,500 feet from Pat Thomas Parkway through South Springs Road [need to describe infrastructure details i.e water & sewer line sizes]. The project is located in the southwest area of the City. The expected total cost of the project is \$xxxxxx. [List of permits, comp plan amendments, zoning changes, or similar approvals required]. Once the work is completed, the City will own and maintain the infrastructure.

Explain how the proposed project infrastructure meets the following criteria as “necessary” infrastructure investment:

1. Responsive to an identified need to achieve or maintain an adequate minimum level of service, and
2. Cost-effective means for meeting that need, taking into account available alternatives.

The proposed project will allow continued development of much needed affordable housing in the City.

For broadband Internet infrastructure projects only:

Projects must be designed to provide service to households and businesses with an identified need for additional broadband Internet infrastructure investment, such as lack of access to a connection that reliably meets or exceeds symmetrical 100 Mbps download and upload speeds, lack of affordable access to broadband Internet service, or lack of reliable broadband Internet service.

Describe how the broadband Internet service need was determined for the proposed project.

Describe how you will partner with one or more dealers registered with the Department of Revenue as a provider of communications services in Florida, and ensure a publicly noticed competitive selection process.

Proposed Timeline

Task/Activity Description	Task/Activity Duration	Deliverable

Part III – Economic Narrative

Provide a summary of the project’s economic benefit, long-term viability, and potential local or regional economic impact. The summary should include a description of the current and anticipated economic conditions of the area.

[Need info for this]

Describe the proposed project’s potential for enhanced job creation and/or increased capital investment, including but not limited to the following information:

- The nature of the business activities which will be conducted at the site of, or which relate to the project.
- Description of the capital investment in real and personal property – do not include product inventory.

The proposed project will allow continued development which will create temporary construction jobs and permanent job opportunities along with capital investments related to the creation of affordable housing. Capital investment will come in the form of affordable housing funds from State, Federal and private investors.

Describe the level of public and private commitment to the project. Include the extent of local expenditures for construction, use of local firms or resources, or purchase of local equipment or materials which have or will have ripple effects on the area’s economy.

We anticipate the level of public and private commitments to be approximately \$xxxxxx. We will endeavor to acquire and utilize local resources for all aspects of the proposed project.

Part IV – Project Budget

Provide a breakdown of the total budget for the proposed project, including both RIF funding and other sources of funding.

ACTIVITY/TASK	RIF FUNDS	OTHER FUNDING SOURCES	TOTAL
Administration	\$	\$	\$
Engineering	\$	\$	\$
Additional Engineering	\$	\$	\$
Project Planning Preparation	\$	\$	\$
Preclearance Review Activities	\$	\$	\$
Acquisition	\$	\$	\$
Wastewater Infrastructure	\$	\$	\$
Stormwater Improvements	\$	\$	\$

Water System Infrastructure	\$	\$	\$
Broadband Internet Infrastructure	\$	\$	\$
Other	\$	\$	\$
TOTAL	\$	\$	\$

Provide an explanation of how the total infrastructure costs for the proposed project were estimated.

[Need info for this]

Part V – Sources and Uses of Non-RIF Funds

Source	Amount Contributed	Type (Loan, Grant, Local Government Funds, Donated Land, or Other Funding)
	\$	
	\$	
	\$	
	\$	
	\$	
Totals	\$	

Part VI – Participating Party Information (if applicable)

Complete and attach a [Participating Party Information Form](#) for each entity creating or retaining jobs as a result of this project.

Part VII – Procurements (if applicable)

Administrative Costs Will the applicant be using RIF funds to pay for administrative costs?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If yes , will administrative funds be used to pay for third-party professional services?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If yes , have professional services already been procured? (Include the documentation outlined in the application instructions.)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Engineering Costs Will the applicant be using RIF funds to pay for engineering costs?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If yes , will engineering funds be used to pay for third-party professional services?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If yes , have professional services already been procured? (Include the documentation outlined in the application instructions.)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Part VIII – Application Authorization

I, the undersigned chief elected official or authorized representative of the applicant, certify that to the best of my knowledge:

- a. This application is in all respects fair and submitted in good faith without collusion or fraud;*
- b. If selected through this application process, the recipient will work in good faith and in partnership with the Department of Economic Opportunity to manage its grant in a timely and accurate manner;*
- c. The information in this application is accurate; and,*
- d. The undersigned is duly authorized to bind the entity represented in this application.*

Signature of Chief Elected Official or Designee
Signature: _____
Typed Name and Title: Keith Dowdell, Mayor
Date:
If signed by a person other than the chief elected official, a signature authorization must be included.

Signature of Application Preparer if not an employee of the Applicant
Signature: _____
Typed Name and Title: Daniel F. Acosta, Consultant
Name of Firm or Agency: ACRUVA Community Developers, LLC



Florida Rural Infrastructure Fund Statewide Program

Application Instructions

Part I – Applicant Profile

The application profile must reflect the requested information about the applicant, including demographics, area data, and the person who prepared the application. The applicant's name as it appears in the SAM.gov system must be included in the appropriate box on page 2 of the application.

Application Category

There are three categories of RIF grants that applicants can request funding for. Indicate which category is being applied for:

(1) Total Project Participation Grants

To facilitate access to and maximize the use of state, federal, local, and private resources, grants may be awarded for up to 50 percent of the total infrastructure project costs. Eligible uses of funds include necessary

improvements to water, wastewater, stormwater, and broadband Internet infrastructure for:

- Industrial or commercial sites;
- Upgrades to or development of public tourism infrastructure;
- Public access and availability of broadband Internet service;
 - Improvements to broadband Internet service and access must be conducted through partnership(s) with Department of Revenue as a provider of communications services.
 - Partnership(s) must be established through a competitive selection process that is publicly noticed.
- Inadequate infrastructure that has resulted in regulatory action.

(2) Project Planning and Preparation Grants

To facilitate timely response and induce the location or expansion of specific job creating opportunities, grants may be awarded for water, wastewater, stormwater, and broadband Internet infrastructure feasibility studies, design and engineering activities, or other planning and preparation activities. Grants awarded under this category may be used in conjunction with Total Project Participation grants provided the total amount of both grants does not exceed 30 percent of the total project cost.

Maximum amounts of grants:

- \$50,000 for employment project with a business committed to create at least 100 jobs;
- \$150,000 for employment project with a business committed to create at least 300 jobs; and
- \$300,000 for a project in a rural area of opportunity.

(3) Preclearance Review Grants

To enable rural communities to access the resources available under the Expedited Permitting – Preclearance Review Process (Section 403.973(18), Florida Statutes), grants may be awarded for surveys, feasibility studies, and other activities related to the identification and preclearance review of land which is suitable for preclearance review. Grant application criteria includes the extent to which administrative and consultant expenses are minimized.

Maximum amounts and match requirements:

- Projects located outside a Rural Area of Opportunity - \$75,000 with 50 percent local funds match;
- Projects located within a Rural Area of Opportunity - \$300,000 with 33 percent local funds match; and
- Projects located within a catalyst site (as defined in Section 288.056, Florida Statutes): maximum amounts same as above with local funds match requirement waived.

Rural Area of Opportunity

If the proposed project is located in a Rural Area of Opportunity (RAO), indicate which one.

- *Northwest Rural Area of Opportunity:* Calhoun, Franklin, Gadsden, Gulf, Holmes, Jackson, Liberty, Wakulla, and Washington counties, and the area within the city limits of Freeport and Walton County north of the Choctawhatchee Bay and intercoastal waterway. To learn more about the Northwest RAO region, please contact [Opportunity Florida](#).
- *South Central Rural Area of Opportunity:* DeSoto, Glades, Hardee, Hendry, Highlands, and Okeechobee counties, and the cities of Pahokee, Belle Glade, and South Bay (Palm Beach County), and Immokalee (Collier County). For more information about the South Central RAO region, please contact [Florida's Heartland Regional Economic Development Initiative, Inc.](#)
- *North Central Rural Area of Opportunity:* Baker, Bradford, Columbia, Dixie, Gilchrist, Hamilton, Jefferson, Lafayette, Levy, Madison, Putnam, Suwannee, Taylor, and Union counties. For more

information about the North Central RAO region, please contact [North Florida Economic Development Partnership](#).

Historic Preservation

Answer “Yes” if any project activity will result in one of the following:

- Direct physical changes to a structure 50 or more years old, such as demolition (partial or complete), rehabilitation, restoration, remodeling, renovation, expansion, or relocation
- Direct physical changes to public improvements 50 or more years old, such as stone curbs or brick streets
- Direct physical changes to a planned open space 50 or more years old, such as a park or plaza
- Project activities occurring within 100 feet of a structure, public improvement, or planned open space 50 or more years old
- Project activities occurring in a Historic District listed on the National Register of Historic Places.

If this question is answered “Yes,” proceed as follows:

- Contact the State Historic Preservation Office (SHPO) during the application planning process. Properties listed, or eligible for listing, in the National Register of Historic Places must be designed in accordance with the recommended approaches in the ***Secretary of the Interior’s Standards or Rehabilitation Guidelines for Rehabilitating Historic Buildings*** (U.S. Department of the Interior, National Park Service). This publication and technical assistance may be obtained from the SHPO, 500 South Bronough Street, Tallahassee, Florida 32399-0250.
- Provide original photographs to SHPO that can be used to determine the historical/architectural significance of the property. Photographs must show each side of the structure and general views of the property in its surroundings; they should be identified by street address and keyed to the service area map. If potentially significant historic properties are identified, SHPO will recommend the appropriate approach.
- Provide the following documentation:
 - The location/address;
 - The construction date;
 - The activity affecting the historic property; and
 - The results of any pre-application discussions with SHPO regarding the potential impact of the proposed project on historic properties

Interlocal Agreements

Indicate whether or not activities will require an interlocal agreement. If activities will take place, or services will be extended or provided, outside of the local government applicant’s jurisdiction, include an interlocal agreement signed by the chief elected officials, or legally designated individuals of the jurisdictions, that specifies:

- The units of local government (parties involved);
- The purpose of the interlocal agreement;
- A delineation of the cooperation between the parties involved;
- A description of the activities and the service area(s);
- The amount of funds being committed (and associated terms); and
- A statement that the project is not inconsistent with the local comprehensive plans of all involved jurisdictions.

Regulatory Action

If the proposed project will address inadequate infrastructure that has resulted in regulatory action that prohibits economic or community growth, the application must include a copy of the letter citing the relevant regulatory action.

Catalyst Site

If the proposed project is related to preclearance review and is also located within a catalyst site as defined in Section 288.061, Florida Statutes, the application must include a map showing the boundary of the catalyst site and the project boundary within.

Comprehensive Plan

The proposed project must be consistent with the applicant's comprehensive plan and the application must include documentation to support this fact.

State of Financial Emergency

Indicate if the applicant is a unit of local government currently identified as being in a State of Financial Emergency pursuant to Section 218.50-218.504, Florida Statutes.

Part II – Project Description and Timeline

Project Description

Provide a narrative description of each proposed activity. Applications proposing more than one activity must include a description for each activity. Each description should include the following minimum information:

- Quantity of the activity
- If funds from other sources are being used, describe how the funds will be used
- Location of the activity within the applicant's jurisdiction
- Cost of the activity
- How the proposed project infrastructure meets the following criteria as "necessary" infrastructure investment:
 - Responsive to an identified need to achieve or maintain an adequate minimum level of service, and
 - Cost-effective means for meeting that need, taking into account available alternatives.
- For broadband Internet projects
 - A description of how the broadband Internet service need was determined for the proposed project
 - a description of how the applicant will partner with a DOR-registered dealer and ensure a publicly noticed competitive selection process
- A list of any major permits, comprehensive plan amendments, zoning changes, or similar approvals required
- For infrastructure projects, an indication of who will own and maintain the infrastructure once completed

In addition to describing the location of the project, the applicant must provide a project map, which, at a minimum, shows:

- A scale;
- A north arrow;
- The boundaries of the applicant's jurisdiction;
- The specific location of the project activity within the applicant's jurisdiction;
- The applicant's administration building, from which it will be managing the project; and
- Street names and other identifying landmarks within the jurisdiction.

Project Timeline

Outline each step of the project, from grant award to closing out the agreement. Include any applicable environmental review and procurement steps. Provide an estimate of how long each step of the process will take, in months, and the associated activity/task deliverable.

Part III – Economic Narrative

Describe the proposed project’s economic benefit, long-term viability, and potential local or regional economic impact. The summary should include a description of the current and anticipated economic conditions of the area. Describe the project’s potential for enhanced job creation or increased capital investment, including but not limited to, the following information:

- (1) The nature of business activities which will be conducted at the site of, or which relate to, the project, and
 - (2) A description of the capital investment in real and personal property, not including product inventory.
- Finally, describe the level of public and private commitment to the project. Include the extent of local expenditures for construction, use of local firms or resources, or purchase of local equipment or materials which have or will impact on the area’s economy.

Part IV – Project Budget

Complete the budget table included in the application based on the type of activity being applied for. If funds from another source are being used to assist with a particular activity, those funds should be listed separately from the RIF funds.

- Administrative costs cannot exceed eight percent of the total budget for a project and may include professional services and/or salaries and benefits for employees of the applicant providing grant administration services, or general expenses such as advertising costs.
- Engineering includes professional services for construction planning and design, construction engineering, and inspections, whereas “Additional Engineering” includes engineering services outside the scope of the general Engineering category. These services are subject to review and approval by DEO.
- The Project Planning and Preparation and Preclearance Review Activities budget categories should only be used if those respective grant categories are being applied for.
- Pursuant to 87 Federal Register 4411, costs for the acquisition of land are eligible, but only if needed for the purpose of locating eligible project components. Therefore, projects solely for the purpose of acquisition are ineligible. The applicant’s project description should specify which activity land is being acquired in support of.
- The remaining budget categories are broad infrastructure categories and should only be used for Total Project Participation Grants. Select the budget category that best fits the proposed project.

Applicants must also detail how they determined the total estimated costs associated with the project and upload any documentation used to make the determination. The written explanation should detail how the proposed budget is reasonable and appropriate considering the scope, substance, and duration of the proposed project. There is no specific format for providing budget assumption documentation, but it should clearly correspond with the type of activities and their associated costs entered in the budget table. The documentation should also demonstrate that the applicant has carefully considered the financial aspects of

the project and has a solid rationale for the amount of RIF funding being requested.

Part V – Sources and Uses of Non-RIF Funds

Identify any additional sources of funding that will be contributed to the project. Additionally, include documentation that the funds are available for use, such as an award letter, and that they have been contributed to this project, such as a resolution or minutes from a council or commission meeting. If an application has been submitted, but not yet awarded, for other non-RIF funds, include a copy of the application. Please note: all other funds must be available for use prior to award of RIF funding.

Part VI – Participating Party Information (if applicable)

Complete a Participating Party Information Form for each entity creating or retaining jobs as a result of this project and upload them as part of the application. Participating Party Information Form available for download from www.FloridaJobs.org/RIF

Part VII – Procurements (if applicable)

In order for professional services to be paid with RIF funds, they must have been procured pursuant to 2 C.F.R. Parts 200.317-326. If DEO determines that the procurement or contracting process did not meet program requirements, or that an expense is ineligible, the associated expense(s) will be disallowed.

The following documentation must be included with the application in order to demonstrate that professional services were procured in accordance with program requirements:

- A copy of the Request for Proposals/Qualifications (RFP/RFQ).
- A copy of the RFP/RFQ advertisement, including efforts to solicit bids from Minority Business Enterprise/Women Business Enterprise firms.
- The ranking sheets used to select the administrative/engineering services firm.
- A copy of the contract between the applicant and the administrative/engineering services firm.

Part VIII – Application Authorization

The application certification statement must be signed by the applicant's chief elected official. Any other signatory must be accompanied by a letter of signature authority signed by the chief elected official.

Supporting Documentation Summary

- Communications with the State Historic Preservation Office (SHPO), if applicable
- Interlocal Agreements, if applicable
- Letter citing regulatory action, if applicable
- Catalyst Site Map, if applicable

- Comprehensive Plan documentation
- Project Map
- Cost Estimate documentation
- Documentation of other sources of funding
- [Participating Party Information Forms](#) for each Participating Party, if applicable
- Professional Services RFP/RFQ and advertisement, if applicable
- Professional Services ranking sheets, if applicable
- Professional Services contract, if applicable
- Letter of signature authority signed by chief elected official, if applicable



Florida Rural Infrastructure Fund Statewide Program

Application for Funding

Applicant: City of Quincy
(Name of Applicant)

Project Title: South Springs Road Water & Sewer Connections
(Name of Project)

State Fiscal Year 2022-2023

Application Date: 8/26/2022

Mailing Address: Department of Economic Opportunity
Bureau of Small Cities and Rural Communities
107 East Madison Street – MSC 400
Tallahassee, Florida 32399-6508

Telephone: (850) 717-8405
Web: <http://www.floridajobs.org/RIF>

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Part VIII – Application Authorization

Part I – Applicant Profile

Applicant Contact Information:

Entity Name: City of Quincy		
Street Address: 404 West Jefferson Street		
Mailing Address (if different):		
City: Quincy	Zip Code: 32351	County: Gadsden
Main Telephone: 850-618-1900	Main Facsimile: 850-875-0128	Federal ID Number:
Unique Entity Identifier in SAM.gov: FNNZMBJJDA67	Entity's Name in SAM.gov: City of Quincy	

Chief Elected Official: Keith Dowdell	Title: Mayor
Telephone: 850-241-8100	Facsimile:
E-mail Address: kdowdell04@gmail.com	

Chief Financial Officer: Maria Carty	Title: Finance Director
Telephone: 850-618-0020 ext 1894	Facsimile: 850-875-0128
E-mail Address: mcarty@myquincy.net	

Applicant Project Contact: Charles Hayes	Title: Planning Director
Street Address: 404 West Jefferson Street	
City: Quincy	Zip Code: 32351
Direct Telephone: 850-618-1883	Facsimile: 850-875-0128

E-mail Address: chayas@myquincy.net		
Application Preparer Information		
Preparer's Name: Daniel F. Acosta	Organization Preparing Application: <input type="checkbox"/> Local Government <input checked="" type="checkbox"/> Private Company <input type="checkbox"/> Regional Planning Council	
Street Address: 806 S Military Trail		
City: Deerfield Beach	State: FL	Zip Code: 33442
Telephone: 305-501-4521	Facsimile:	
E-mail Address: daniel.acosta@acruvacp.com		

Consultant Information (if applicable)		
Consultant's Name:	<input type="checkbox"/> Private Company <input type="checkbox"/> Regional Planning Council	
Street Address:		
City:	State:	Zip Code:
Telephone:	E-mail Address:	

Demographics and Area Data		
U.S. Congressional District Number: 5	Florida Senate District Number: 3	Florida House District Number: 8
Total Population: 8,004	Unemployment Rate: 3.6%	Poverty Rate: 34.8%
Source: census.gov	Source: floridajobs.org	Source: census.gov
Source Date: July 1, 2021	Source Date: June 2022	Source Date: July 1, 2021

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<p>Historic Preservation</p> <p>Will the project impact a building, public improvement, or planned open space that is 50 or more years old? If yes, include the documentation specified in the application instructions.</p>	<p><input type="checkbox"/> Yes</p>	<p><input checked="" type="checkbox"/> No</p>
<p>Interlocal Agreement</p> <p>For local government applicants: will project activities require an interlocal agreement? If yes, the interlocal agreement(s) must be included.</p>	<p><input type="checkbox"/> Yes</p>	<p><input checked="" type="checkbox"/> No</p>
<p>Regulatory Action</p> <p>Are improvements being made in this project to inadequate infrastructure that has resulted in regulatory action that prohibits economic or community growth? If yes, include a copy of the letter citing the regulatory action.</p>	<p><input type="checkbox"/> Yes</p>	<p><input checked="" type="checkbox"/> No</p>
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<p>State of Financial Emergency</p> <p>Is the local government currently identified as being in a State of Financial Emergency pursuant to Section 218.50 – 218.504, Florida Statutes?</p>	<p><input type="checkbox"/> Yes</p>	<p><input checked="" type="checkbox"/> No</p>

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Describe the proposed project in no more than three sentences:

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Clearly summarize the proposed project as outlined in the application instructions.

The proposed project will extend water and sewer infrastructure approximately 1,500 feet from Pat Thomas Parkway through South Springs Road [need to describe infrastructure details i.e water & sewer line sizes]. The project is located in the southwest area of the City. The expected total cost of the project is \$xxxxxx. [List of permits, comp plan amendments, zoning changes, or similar approvals required]. Once the work is completed, the City will own and maintain the infrastructure.

Explain how the proposed project infrastructure meets the following criteria as “necessary” infrastructure investment:

1. Responsive to an identified need to achieve or maintain an adequate minimum level of service, and
2. Cost-effective means for meeting that need, taking into account available alternatives.

The proposed project will allow continued development of much needed affordable housing in the City.

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Projects must be designed to provide service to households and businesses with an identified need for additional broadband Internet infrastructure investment, such as lack of access to a connection that reliably meets or exceeds symmetrical 100 Mbps download and upload speeds, lack of affordable access to broadband Internet service, or lack of reliable broadband Internet service.

Describe how the broadband Internet service need was determined for the proposed project.

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Task/Activity Description	Task/Activity Duration	Deliverable

Part III – Economic Narrative

Provide a summary of the project’s economic benefit, long-term viability, and potential local or regional economic impact. The summary should include a description of the current and anticipated economic conditions of the area.

[Need info for this]

Describe the proposed project’s potential for enhanced job creation and/or increased capital investment, including but not limited to the following information:

- The nature of the business activities which will be conducted at the site of, or which relate to the project.
- Description of the capital investment in real and personal property – do not include product inventory.

The proposed project will allow continued development which will create temporary construction jobs and permanent job opportunities along with capital investments related to the creation of affordable housing. Capital investment will come in the form of affordable housing funds from State, Federal and private investors.

Describe the level of public and private commitment to the project. Include the extent of local expenditures for construction, use of local firms or resources, or purchase of local equipment or materials which have or will have ripple effects on the area’s economy.

We anticipate the level of public and private commitments to be approximately \$xxxxxx. We will endeavor to acquire and utilize local resources for all aspects of the proposed project.

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Provide a breakdown of the total budget for the proposed project, including both RIF funding and other sources of funding.

ACTIVITY/TASK	RIF FUNDS	OTHER FUNDING SOURCES	TOTAL
Administration	\$	\$	\$
Engineering	\$	\$	\$
Additional Engineering	\$	\$	\$
Project Planning Preparation	\$	\$	\$
Preclearance Review Activities	\$	\$	\$
Acquisition	\$	\$	\$
Wastewater Infrastructure	\$	\$	\$
Stormwater Improvements	\$	\$	\$

Water System Infrastructure	\$	\$	\$
Broadband Internet Infrastructure	\$	\$	\$
Other	\$	\$	\$
TOTAL	\$	\$	\$

Provide an explanation of how the total infrastructure costs for the proposed project were estimated.

[Need info for this]

Part V – Sources and Uses of Non-RIF Funds

Source	Amount Contributed	Type (Loan, Grant, Local Government Funds, Donated Land, or Other Funding)
	\$	
	\$	
	\$	
	\$	
	\$	
Totals	\$	

Part VI – Participating Party Information (if applicable)

Complete and attach a [Participating Party Information Form](#) for each entity creating or retaining jobs as a result of this project.

Part VII – Procurements (if applicable)

Administrative Costs Will the applicant be using RIF funds to pay for administrative costs?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If yes , will administrative funds be used to pay for third-party professional services?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If yes , have professional services already been procured? (Include the documentation outlined in the application instructions.)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Engineering Costs Will the applicant be using RIF funds to pay for engineering costs?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If yes , will engineering funds be used to pay for third-party professional services?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If yes , have professional services already been procured? (Include the documentation outlined in the application instructions.)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Part VIII – Application Authorization

I, the undersigned chief elected official or authorized representative of the applicant, certify that to the best of my knowledge:

- a. This application is in all respects fair and submitted in good faith without collusion or fraud;*
- b. If selected through this application process, the recipient will work in good faith and in partnership with the Department of Economic Opportunity to manage its grant in a timely and accurate manner;*
- c. The information in this application is accurate; and,*
- d. The undersigned is duly authorized to bind the entity represented in this application.*

Signature of Chief Elected Official or Designee
Signature: _____
Typed Name and Title: Keith Dowdell, Mayor
Date:
If signed by a person other than the chief elected official, a signature authorization must be included.

Signature of Application Preparer if not an employee of the Applicant
Signature: _____
Typed Name and Title: Daniel F. Acosta, Consultant
Name of Firm or Agency: ACRUVA Community Developers, LLC



Florida Rural Infrastructure Fund Statewide Program

Application Instructions

Part I – Applicant Profile

The application profile must reflect the requested information about the applicant, including demographics, area data, and the person who prepared the application. The applicant's name as it appears in the SAM.gov system must be included in the appropriate box on page 2 of the application.

Application Category

There are three categories of RIF grants that applicants can request funding for. Indicate which category is being applied for:

(1) Total Project Participation Grants

To facilitate access to and maximize the use of state, federal, local, and private resources, grants may be awarded for up to 50 percent of the total infrastructure project costs. Eligible uses of funds include necessary

improvements to water, wastewater, stormwater, and broadband Internet infrastructure for:

- Industrial or commercial sites;
- Upgrades to or development of public tourism infrastructure;
- Public access and availability of broadband Internet service;
 - Improvements to broadband Internet service and access must be conducted through partnership(s) with Department of Revenue as a provider of communications services.
 - Partnership(s) must be established through a competitive selection process that is publicly noticed.
- Inadequate infrastructure that has resulted in regulatory action.

(2) Project Planning and Preparation Grants

To facilitate timely response and induce the location or expansion of specific job creating opportunities, grants may be awarded for water, wastewater, stormwater, and broadband Internet infrastructure feasibility studies, design and engineering activities, or other planning and preparation activities. Grants awarded under this category may be used in conjunction with Total Project Participation grants provided the total amount of both grants does not exceed 30 percent of the total project cost.

Maximum amounts of grants:

- \$50,000 for employment project with a business committed to create at least 100 jobs;
- \$150,000 for employment project with a business committed to create at least 300 jobs; and
- \$300,000 for a project in a rural area of opportunity.

(3) Preclearance Review Grants

To enable rural communities to access the resources available under the Expedited Permitting – Preclearance Review Process (Section 403.973(18), Florida Statutes), grants may be awarded for surveys, feasibility studies, and other activities related to the identification and preclearance review of land which is suitable for preclearance review. Grant application criteria includes the extent to which administrative and consultant expenses are minimized.

Maximum amounts and match requirements:

- Projects located outside a Rural Area of Opportunity - \$75,000 with 50 percent local funds match;
- Projects located within a Rural Area of Opportunity - \$300,000 with 33 percent local funds match; and
- Projects located within a catalyst site (as defined in Section 288.056, Florida Statutes): maximum amounts same as above with local funds match requirement waived.

Rural Area of Opportunity

If the proposed project is located in a Rural Area of Opportunity (RAO), indicate which one.

- *Northwest Rural Area of Opportunity:* Calhoun, Franklin, Gadsden, Gulf, Holmes, Jackson, Liberty, Wakulla, and Washington counties, and the area within the city limits of Freeport and Walton County north of the Choctawhatchee Bay and intercoastal waterway. To learn more about the Northwest RAO region, please contact [Opportunity Florida](#).
- *South Central Rural Area of Opportunity:* DeSoto, Glades, Hardee, Hendry, Highlands, and Okeechobee counties, and the cities of Pahokee, Belle Glade, and South Bay (Palm Beach County), and Immokalee (Collier County). For more information about the South Central RAO region, please contact [Florida's Heartland Regional Economic Development Initiative, Inc.](#)
- *North Central Rural Area of Opportunity:* Baker, Bradford, Columbia, Dixie, Gilchrist, Hamilton, Jefferson, Lafayette, Levy, Madison, Putnam, Suwannee, Taylor, and Union counties. For more

information about the North Central RAO region, please contact [North Florida Economic Development Partnership](#).

Historic Preservation

Answer “Yes” if any project activity will result in one of the following:

- Direct physical changes to a structure 50 or more years old, such as demolition (partial or complete), rehabilitation, restoration, remodeling, renovation, expansion, or relocation
- Direct physical changes to public improvements 50 or more years old, such as stone curbs or brick streets
- Direct physical changes to a planned open space 50 or more years old, such as a park or plaza
- Project activities occurring within 100 feet of a structure, public improvement, or planned open space 50 or more years old
- Project activities occurring in a Historic District listed on the National Register of Historic Places.

If this question is answered “Yes,” proceed as follows:

- Contact the State Historic Preservation Office (SHPO) during the application planning process. Properties listed, or eligible for listing, in the National Register of Historic Places must be designed in accordance with the recommended approaches in the ***Secretary of the Interior’s Standards or Rehabilitation Guidelines for Rehabilitating Historic Buildings*** (U.S. Department of the Interior, National Park Service). This publication and technical assistance may be obtained from the SHPO, 500 South Bronough Street, Tallahassee, Florida 32399-0250.
- Provide original photographs to SHPO that can be used to determine the historical/architectural significance of the property. Photographs must show each side of the structure and general views of the property in its surroundings; they should be identified by street address and keyed to the service area map. If potentially significant historic properties are identified, SHPO will recommend the appropriate approach.
- Provide the following documentation:
 - The location/address;
 - The construction date;
 - The activity affecting the historic property; and
 - The results of any pre-application discussions with SHPO regarding the potential impact of the proposed project on historic properties

Interlocal Agreements

Indicate whether or not activities will require an interlocal agreement. If activities will take place, or services will be extended or provided, outside of the local government applicant’s jurisdiction, include an interlocal agreement signed by the chief elected officials, or legally designated individuals of the jurisdictions, that specifies:

- The units of local government (parties involved);
- The purpose of the interlocal agreement;
- A delineation of the cooperation between the parties involved;
- A description of the activities and the service area(s);
- The amount of funds being committed (and associated terms); and
- A statement that the project is not inconsistent with the local comprehensive plans of all involved jurisdictions.

Regulatory Action

If the proposed project will address inadequate infrastructure that has resulted in regulatory action that prohibits economic or community growth, the application must include a copy of the letter citing the relevant regulatory action.

Catalyst Site

If the proposed project is related to preclearance review and is also located within a catalyst site as defined in Section 288.061, Florida Statutes, the application must include a map showing the boundary of the catalyst site and the project boundary within.

Comprehensive Plan

The proposed project must be consistent with the applicant's comprehensive plan and the application must include documentation to support this fact.

State of Financial Emergency

Indicate if the applicant is a unit of local government currently identified as being in a State of Financial Emergency pursuant to Section 218.50-218.504, Florida Statutes.

Part II – Project Description and Timeline

Project Description

Provide a narrative description of each proposed activity. Applications proposing more than one activity must include a description for each activity. Each description should include the following minimum information:

- Quantity of the activity
- If funds from other sources are being used, describe how the funds will be used
- Location of the activity within the applicant's jurisdiction
- Cost of the activity
- How the proposed project infrastructure meets the following criteria as "necessary" infrastructure investment:
 - Responsive to an identified need to achieve or maintain an adequate minimum level of service, and
 - Cost-effective means for meeting that need, taking into account available alternatives.
- For broadband Internet projects
 - A description of how the broadband Internet service need was determined for the proposed project
 - a description of how the applicant will partner with a DOR-registered dealer and ensure a publicly noticed competitive selection process
- A list of any major permits, comprehensive plan amendments, zoning changes, or similar approvals required
- For infrastructure projects, an indication of who will own and maintain the infrastructure once completed

In addition to describing the location of the project, the applicant must provide a project map, which, at a minimum, shows:

- A scale;
- A north arrow;
- The boundaries of the applicant's jurisdiction;
- The specific location of the project activity within the applicant's jurisdiction;
- The applicant's administration building, from which it will be managing the project; and
- Street names and other identifying landmarks within the jurisdiction.

Project Timeline

Outline each step of the project, from grant award to closing out the agreement. Include any applicable environmental review and procurement steps. Provide an estimate of how long each step of the process will take, in months, and the associated activity/task deliverable.

Part III – Economic Narrative

Describe the proposed project’s economic benefit, long-term viability, and potential local or regional economic impact. The summary should include a description of the current and anticipated economic conditions of the area. Describe the project’s potential for enhanced job creation or increased capital investment, including but not limited to, the following information:

- (1) The nature of business activities which will be conducted at the site of, or which relate to, the project, and
 - (2) A description of the capital investment in real and personal property, not including product inventory.
- Finally, describe the level of public and private commitment to the project. Include the extent of local expenditures for construction, use of local firms or resources, or purchase of local equipment or materials which have or will impact on the area’s economy.

Part IV – Project Budget

Complete the budget table included in the application based on the type of activity being applied for. If funds from another source are being used to assist with a particular activity, those funds should be listed separately from the RIF funds.

- Administrative costs cannot exceed eight percent of the total budget for a project and may include professional services and/or salaries and benefits for employees of the applicant providing grant administration services, or general expenses such as advertising costs.
- Engineering includes professional services for construction planning and design, construction engineering, and inspections, whereas “Additional Engineering” includes engineering services outside the scope of the general Engineering category. These services are subject to review and approval by DEO.
- The Project Planning and Preparation and Preclearance Review Activities budget categories should only be used if those respective grant categories are being applied for.
- Pursuant to 87 Federal Register 4411, costs for the acquisition of land are eligible, but only if needed for the purpose of locating eligible project components. Therefore, projects solely for the purpose of acquisition are ineligible. The applicant’s project description should specify which activity land is being acquired in support of.
- The remaining budget categories are broad infrastructure categories and should only be used for Total Project Participation Grants. Select the budget category that best fits the proposed project.

Applicants must also detail how they determined the total estimated costs associated with the project and upload any documentation used to make the determination. The written explanation should detail how the proposed budget is reasonable and appropriate considering the scope, substance, and duration of the proposed project. There is no specific format for providing budget assumption documentation, but it should clearly correspond with the type of activities and their associated costs entered in the budget table. The documentation should also demonstrate that the applicant has carefully considered the financial aspects of

the project and has a solid rationale for the amount of RIF funding being requested.

Part V – Sources and Uses of Non-RIF Funds

Identify any additional sources of funding that will be contributed to the project. Additionally, include documentation that the funds are available for use, such as an award letter, and that they have been contributed to this project, such as a resolution or minutes from a council or commission meeting. If an application has been submitted, but not yet awarded, for other non-RIF funds, include a copy of the application. Please note: all other funds must be available for use prior to award of RIF funding.

Part VI – Participating Party Information (if applicable)

Complete a Participating Party Information Form for each entity creating or retaining jobs as a result of this project and upload them as part of the application. Participating Party Information Form available for download from www.FloridaJobs.org/RIF

Part VII – Procurements (if applicable)

In order for professional services to be paid with RIF funds, they must have been procured pursuant to 2 C.F.R. Parts 200.317-326. If DEO determines that the procurement or contracting process did not meet program requirements, or that an expense is ineligible, the associated expense(s) will be disallowed.

The following documentation must be included with the application in order to demonstrate that professional services were procured in accordance with program requirements:

- A copy of the Request for Proposals/Qualifications (RFP/RFQ).
- A copy of the RFP/RFQ advertisement, including efforts to solicit bids from Minority Business Enterprise/Women Business Enterprise firms.
- The ranking sheets used to select the administrative/engineering services firm.
- A copy of the contract between the applicant and the administrative/engineering services firm.

Part VIII – Application Authorization

The application certification statement must be signed by the applicant's chief elected official. Any other signatory must be accompanied by a letter of signature authority signed by the chief elected official.

Supporting Documentation Summary

- Communications with the State Historic Preservation Office (SHPO), if applicable
- Interlocal Agreements, if applicable
- Letter citing regulatory action, if applicable
- Catalyst Site Map, if applicable

- Comprehensive Plan documentation
- Project Map
- Cost Estimate documentation
- Documentation of other sources of funding
- [Participating Party Information Forms](#) for each Participating Party, if applicable
- Professional Services RFP/RFQ and advertisement, if applicable
- Professional Services ranking sheets, if applicable
- Professional Services contract, if applicable
- Letter of signature authority signed by chief elected official, if applicable



Florida Rural Infrastructure Fund Panhandle Program

Application for Funding

Applicant: City of Quincy
(Name of Applicant)

Project Title: South Springs Road Electric and Street Extension
(Name of Project)

State Fiscal Year 2022-2023

Application Date: 8/26/2022

Mailing Address: Department of Economic Opportunity
Bureau of Small Cities and Rural Communities
107 East Madison Street – MSC 400
Tallahassee, Florida 32399-6508

Telephone: (850) 717-8405

Web: <https://www.FloridaJobs.org/RIF>

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Part VI – Participating Party Information (if applicable)

Part VII – Application Authorization

Part I – Applicant Profile

Applicant Contact Information:

Entity Name: City of Quincy		
Street Address: 404 West Jefferson Street		
Mailing Address (if different):		
City: Quincy	Zip Code: 32351	County: Gadsden
Main Telephone: 850-618-1900	Main Facsimile: 850-875-0128	Federal ID Number:
Unique Entity Identifier in SAM.gov: FNNZMBJJDA67	Entity's Name in SAM.gov: City of Quincy	

Chief Elected Official: Keith Dowdell	Title: Mayor
Telephone: 850-241-8100	Facsimile:
E-mail Address: kdowdell04@gmail.com	

Chief Financial Officer: Maria Carty	Title: Finance Director
Telephone: 850-618-0020 ext 1894	Facsimile: 850-875-0128
E-mail Address: mcarty@myquincy.net	

Applicant Project Contact: Charles Hayes	Title: Planning Director
Street Address: 404 West Jefferson Street	
City: Quincy	Zip Code: 32351
Direct Telephone: 850-618-1883	Facsimile: 850-875-128

E-mail Address: chaves@myquincy.net		
Application Preparer Information		
Preparer's Name: Daniel F. Acosta	Organization Preparing Application: <input type="checkbox"/> Local Government <input checked="" type="checkbox"/> Private Company <input type="checkbox"/> Regional Planning Council	
Street Address: 806 S Military Trail		
City: Deerfield Beach	State: FL	Zip Code: 33442
Telephone: 305-501-4521	Facsimile:	
E-mail Address: daniel.acosta@acruvacp.com		

Consultant Information (if applicable)		
Consultant's Name:	<input type="checkbox"/> Private Company <input type="checkbox"/> Regional Planning Council	
Street Address:		
City:	State:	Zip Code:
Telephone:	E-mail Address:	

Demographics and Area Data		
U.S. Congressional District Number: 5	Florida Senate District Number: 3	Florida House District Number: 8
Total Population: 8,004	Unemployment Rate: 3.6%	Poverty Rate: 34.8%
Source: census.gov	Source: floridajobs.org	Source: census.gov
Source Date: July 1, 2021	Source Date: June 2022	Source Date: July 1, 2021

Indicate what RIF grant category is being applied for: <input type="checkbox"/> Total Project Participation Grant <input type="checkbox"/> Project Planning and Preparation Grant <input checked="" type="checkbox"/> Preclearance Review Grant		
Indicate the total amount of RIF funding being requested:		
Indicate the Panhandle County in which the applicant community is located: <input type="checkbox"/> Calhoun County <input type="checkbox"/> Jackson County <input checked="" type="checkbox"/> Gadsden County <input type="checkbox"/> Liberty County <input type="checkbox"/> Holmes County <input type="checkbox"/> Washington County		
Answer the following questions by clicking on the correct check box.		
Historic Preservation Will the project impact a building, public improvement, or planned open space that is 50 or more years old? If yes, include the documentation specified in the application instructions.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Interlocal Agreement For local government applicants: will project activities require an interlocal agreement? If yes , the interlocal agreement(s) must be included.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Regulatory Action Are improvements being made in this project to inadequate infrastructure that has resulted in regulatory action that prohibits economic or community growth? If yes , include a copy of the letter citing the regulatory action.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Catalyst Site Is the project related to preclearance review and also located within a catalyst site as defined in Section 288.061, Florida Statutes? If yes , include a map showing the boundary of the catalyst site and the project boundary within.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Comprehensive Plan Is the proposed project consistent with the applicant's Comprehensive Plan? The answer must be yes in order for the project to be funded through the RIF program and supporting documentation must be included with the application.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
State of Financial Emergency Is the local government currently identified as being in a State of Financial Emergency pursuant to Section 218.50 – 218.504, Florida Statutes?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Part II – Project Description and Timeline

Project Description

Describe the proposed project in no more than three sentences:

The proposed project entails the extension of approximately 1,000 feet of road for South Springs Road and the addition of electric infrastructure.

Clearly summarize the proposed project as outlined in the application instructions.

The proposed project will extend an existing road known as South Springs Road approximately 1,000 feet provide connectivity to electric infrastructure [need to describe infrastructure details i.e road dimensions, electric equipment connection]. The project is located in the southwest area of the City. The expected total cost of the project is \$xxxxxx. [List of permits, comp plan amendments, zoning changes, or similar approvals required]. Once the work is completed, the City will own and maintain the infrastructure.

Proposed Timeline

Task/Activity Description	Task/Activity Duration	Deliverable

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Part III – Economic Narrative

Provide a summary of the project’s economic benefit, long-term viability, and potential local or regional economic impact. The summary should include a description of the current and anticipated economic conditions of the area.

[Need info for this]

Describe the proposed project’s potential for enhanced job creation and/or increased capital investment, including but not limited to the following information:

- The nature of the business activities which will be conducted at the site of, or which relate to the project.
- Description of the capital investment in real and personal property – do not include product inventory.

The proposed project will allow continued development which will create temporary construction jobs and permanent job opportunities along with capital investments related to the creation of affordable housing. Capital investment will come in the form of affordable housing funds from State, Federal and private investors.

Describe the level of public and private commitment to the project. Include the extent of local expenditures for construction, use of local firms or resources, or purchase of local equipment or materials which have or will impact the area’s economy.

We anticipate the level of public and private commitments to be approximately \$xxxxxx. We will endeavor to acquire and utilize local resources for all aspects of the proposed project.

Part IV – Project Budget

Provide a breakdown of the total budget for the proposed project, including both RIF funding and other sources of funding.

ACTIVITY/TASK	RIF FUNDS	OTHER FUNDING SOURCES	TOTAL
Preclearance Review Activities	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$

	\$	\$	\$
	\$	\$	\$
Other	\$	\$	\$
TOTAL	\$	\$	\$

Provide an explanation of how the total infrastructure costs for the proposed project were estimated.

[Need info for this]

Part V – Sources and Uses of Non-RIF Funds

Source	Amount Contributed	Type (Loan, Grant, Local Government Funds, Donated Land, or Other Funding)
	\$	
	\$	
	\$	
	\$	
	\$	
Totals	\$	

Part VI – Participating Party Information (if applicable)

Part VII – Application Authorization

I, the undersigned chief elected official or authorized representative of the applicant, certify that to the best of my knowledge:

- a. This application is in all respects fair and submitted in good faith without collusion or fraud;*
- b. If selected through this application process, the recipient will work in good faith and in partnership with the Department of Economic Opportunity to manage its grant in a timely and accurate manner;*
- c. The information in this application is accurate; and,*
- d. The undersigned is duly authorized to bind the entity represented in this application.*

Signature of Chief Elected Official or Designee
Signature: _____
Typed Name and Title: Keith Dowdell, Mayor
Date:
If signed by a person other than the chief elected official, a signature authorization must be included.

Signature of Application Preparer if not an employee of the Applicant
Signature: _____
Typed Name and Title: Daniel F. Acosta, Consultant
Name of Firm or Agency: ACRUVA Community Developers, LLC



Florida Rural Infrastructure Fund Panhandle Program

Application Instructions

Part I – Applicant Profile

The application profile must reflect the requested information about the applicant, including demographics, area data, and the person who prepared the application. The applicant's name as it appears in the SAM.gov system must be included in the appropriate box on page 2 of the application. **(Applicants who have not registered with SAM.gov may leave this box blank).**

Application Category

There are three categories of RIF grants that applicants can request funding for. Indicate which category is being applied for:

(1) Total Project Participation Grants

To facilitate access to and maximize the use of state, federal, local, and private resources, grants may be awarded for up to 50 percent of the total infrastructure project costs. Eligible uses of funds include:

- Improvements to public infrastructure for industrial or commercial sites;
- Upgrades to or development of public tourism infrastructure;
- Improvements to access and availability of broadband Internet service;
 - Improvements to broadband Internet service and access must be conducted through partnership(s) with the Department of Revenue as a provider of communications services.
 - Partnership(s) must be established through a competitive selection process that is publicly noticed.
- Improvements to inadequate infrastructure that has resulted in regulatory action.

(2) Project Planning and Preparation Grants

To facilitate timely response and induce the location or expansion of specific job creating opportunities, grants may be awarded for feasibility studies, design and engineering activities, or other infrastructure planning and preparation activities. Grants awarded under this category may be used in conjunction with Total Project Participation grants, provided the total amount of both grants does not exceed 30 percent of the total project cost.

Maximum amounts of grants:

- \$50,000 for employment project with a business committed to create at least 100 jobs;
- \$150,000 for employment project with a business committed to create at least 300 jobs; and
- \$300,000 for a project in a rural area of opportunity.

(3) Preclearance Review Grants

To enable rural communities to access the resources available under the Expedited Permitting – Preclearance Review Process (Section 403.973(18), Florida Statutes), grants may be awarded for surveys, feasibility studies, and other activities related to the identification and preclearance review of land which is suitable for preclearance review. Grant application criteria includes the extent to which administrative and consultant expenses are minimized.

Maximum amounts and match requirements:

- Projects located outside a Rural Area of Opportunity - \$75,000 with 50 percent local funds match;
- Projects located within a Rural Area of Opportunity - \$300,000 with 33 percent local funds match; and
- Projects located within a catalyst site (as defined in Section 288.056, Florida Statutes): maximum amounts same as above with local funds match requirement waived.

Eligible Applicants

The following counties and units of general local government within the following counties are eligible applicants:

- | | |
|---|--|
| <input type="checkbox"/> Calhoun County | <input type="checkbox"/> Jackson County |
| <input type="checkbox"/> Gadsden County | <input type="checkbox"/> Liberty County |
| <input type="checkbox"/> Holmes County | <input type="checkbox"/> Washington County |

Historic Preservation

Answer “Yes” if any project activity will result in one of the following:

- Direct physical changes to a structure 50 or more years old, such as demolition (partial or complete), rehabilitation, restoration, remodeling, renovation, expansion, or relocation
- Direct physical changes to public improvements 50 or more years old, such as stone curbs or brick streets
- Direct physical changes to a planned open space 50 or more years old, such as a park or plaza
- Project activities occurring within 100 feet of a structure, public improvement, or planned open space 50 or more years old
- Project activities occurring in a Historic District listed on the National Register of Historic Places.

If this question is answered “Yes,” proceed as follows:

- Contact the State Historic Preservation Office (SHPO) during the application planning process. Properties listed, or eligible for listing, in the National Register of Historic Places must be designed in accordance with the recommended approaches in the ***Secretary of the Interior’s Standards or Rehabilitation Guidelines for Rehabilitating Historic Buildings*** (U.S. Department of the Interior, National Park Service). This publication and technical assistance may be obtained from the SHPO, 500 South Bronough Street, Tallahassee, Florida 32399-0250.
- Provide original photographs to SHPO that can be used to determine the historical/architectural significance of the property. Photographs must show each side of the structure and general views of the property in its surroundings; they should be identified by street address and keyed to the service area map. If potentially significant historic properties are identified, SHPO will recommend the appropriate approach.
- Provide the following documentation:
 - The location/address;
 - The construction date;
 - The activity affecting the historic property; and

- The results of any pre-application discussions with SHPO regarding the potential impact of the proposed project on historic properties

Interlocal Agreements

Indicate whether or not activities will require an interlocal agreement. If activities will take place, or services will be extended or provided, outside of the local government applicant's jurisdiction, include an interlocal agreement signed by the chief elected officials, or legally designated individuals of the jurisdictions, that specifies:

- The units of local government (parties involved);
- The purpose of the interlocal agreement;
- A delineation of the cooperation between the parties involved;
- A description of the activities and the service area(s);
- The amount of funds being committed (and associated terms); and
- A statement that the project is not inconsistent with the local comprehensive plans of all involved jurisdictions.

Regulatory Action

If the proposed project will address inadequate infrastructure that has resulted in regulatory action that prohibits economic or community growth, the application must include a copy of the letter citing the relevant regulatory action.

Catalyst Site

If the proposed project is related to preclearance review and is also located within a catalyst site as defined in Section 288.061, Florida Statutes, the application must include a map showing the boundary of the catalyst site and the project boundary within.

Comprehensive Plan

The proposed project must be consistent with the applicant's comprehensive plan and the application must include documentation to support this fact.

State of Financial Emergency

Indicate if the applicant is a unit of local government currently identified as being in a State of Financial Emergency pursuant to Section 218.50-218.504, Florida Statutes.

Part II – Project Description and Timeline

Project Description

Provide a narrative description of each proposed activity. Applications proposing more than one activity must include a description for each activity. Each description should include the following minimum information:

- Quantity of the activity
- If funds from other sources are being used, describe how the funds will be used
- Location of the activity within the applicant’s jurisdiction
- Cost of the activity
- For broadband Internet projects, a description of how the applicant will partner with a DOR-registered dealer and ensure a publicly noticed competitive selection process
- A list of any major permits, comprehensive plan amendments, zoning changes, or similar approvals required
- For infrastructure projects, an indication of who will own and maintain the infrastructure once completed

In addition to describing the location of the project, the applicant must provide a project map, which, at a minimum, shows:

- A scale;
- A north arrow;
- The boundaries of the applicant’s jurisdiction;
- The specific location of the project activity within the applicant’s jurisdiction;
- The applicant’s administration building, from which it will be managing the project; and
- Street names and other identifying landmarks within the jurisdiction.

Project Timeline

Outline each step of the project, from grant award to closing out the agreement. Provide an estimate of how long each step of the process will take, in months, and the associated activity/task deliverable.

Part III – Economic Narrative

Describe the proposed project’s economic benefit, long-term viability, and potential local or regional economic impact. The summary should include a description of the current and anticipated economic conditions of the area. Describe the project’s potential for enhanced job creation or increased capital investment, including but not limited to, the following information:

- (1) The nature of business activities which will be conducted at the site of, or which relate to, the project, and
- (2) A description of the capital investment in real and personal property, not including product inventory. Finally, describe the level of public and

private commitment to the project. Include the extent of local expenditures for construction, use of local firms or resources, or purchase of local equipment or materials which have or will impact the area's economy.

Part IV – Project Budget

Provide a detailed project budget identifying the amount and source of all funding related to the project. If funds from another source are being used to assist with a particular activity, those funds should be listed separately from the RIF funds.

Applicants must also detail how they determined the total estimated costs associated with the project and upload any documentation used to make the determination. The written explanation should detail how the proposed budget is reasonable and appropriate considering the scope, substance, and duration of the proposed project. There is no specific format for providing budget assumption documentation, but it should clearly correspond with the type of activities and their associated costs entered in the budget table. The documentation should also demonstrate that the applicant has carefully considered the financial aspects of the project and has a solid rationale for the amount of RIF funding being requested.

Part V – Sources and Uses of Non-RIF Funds

Identify any additional sources of funding that will be contributed to the project. Additionally, include documentation that the funds are available for use, such as an award letter, and that they have been contributed to this project, such as a resolution or minutes from a council or commission meeting. If an application has been submitted, but not yet awarded, for other non-RIF funds, include a copy of the application. Please note: all other funds must be available for use prior to award of RIF funding.

Part VI – Participating Party Information (if applicable)

Complete a Participating Party Information Form for each entity creating or retaining jobs as a result of this project and include them as part of the application. Participating Party Information Form available for download from www.FloridaJobs.org/RIF. A scanned copy (pdf format) of a letter from an officer of the Participating Party must also be included with the application. The letter should include/verify the following information:

- Number and average hourly wage of permanent FTEs generated/retained.
- Expected amount of capital investment
- Importance of project infrastructure required to the entity's ability to provide the specific employment opportunities.

Part VII – Application Authorization

The application certification statement must be signed by the applicant's chief elected official. Any other signatory must be accompanied by a letter of signature authority signed by the chief elected official.

Supporting Documentation Summary

- Communications with the State Historic Preservation Office (SHPO), if applicable
- Interlocal Agreements, if applicable
- Letter citing regulatory action, if applicable
- Catalyst Site Map, if applicable
- Comprehensive Plan documentation
- Project Map
- Cost Estimate documentation
- Documentation of other sources of funding
- [Participating Party Information Forms](#) for each Participating Party, if applicable
- Participating Party Letter for each Participating Party, if applicable
- Letter of signature authority signed by chief elected official, if applicable



Florida Rural Infrastructure Fund Panhandle Program

Application for Funding

Applicant: City of Quincy
(Name of Applicant)

Project Title: South Springs Road Electric and Street Extension
(Name of Project)

State Fiscal Year 2022-2023

Application Date: 8/26/2022

Mailing Address: Department of Economic Opportunity
Bureau of Small Cities and Rural Communities
107 East Madison Street – MSC 400
Tallahassee, Florida 32399-6508

Telephone: (850) 717-8405
Web: <https://www.FloridaJobs.org/RIF>

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Part VII – Application Authorization

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Part II – Project Description and Timeline

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Part IV – Project Budget

Part V – Sources and Uses of Non-Rural Infrastructure Funds (RIF)

Part VI – Participating Party Information (if applicable)

Part VII – Application Authorization

Part I – Applicant Profile

Applicant Contact Information:

Entity Name: City of Quincy		
Street Address: 404 West Jefferson Street		
Mailing Address (if different):		
City: Quincy	Zip Code: 32351	County: Gadsden
Main Telephone: 850-618-1900	Main Facsimile: 850-875-0128	Federal ID Number:
Unique Entity Identifier in SAM.gov: FNNZMBJJDA67	Entity's Name in SAM.gov: City of Quincy	

Chief Elected Official: Keith Dowdell	Title: Mayor
Telephone: 850-241-8100	Facsimile:
E-mail Address: kdowdell04@gmail.com	

Chief Financial Officer: Maria Carty	Title: Finance Director
Telephone: 850-618-0020 ext 1894	Facsimile: 850-875-0128
E-mail Address: mcarty@myquincy.net	

Applicant Project Contact: Charles Hayes	Title: Planning Director
Street Address: 404 West Jefferson Street	
City: Quincy	Zip Code: 32351
Direct Telephone: 850-618-1883	Facsimile: 850-875-128

E-mail Address: chayas@myquincy.net		
Application Preparer Information		
Preparer's Name: Daniel F. Acosta	Organization Preparing Application: <input type="checkbox"/> Local Government <input checked="" type="checkbox"/> Private Company <input type="checkbox"/> Regional Planning Council	
Street Address: 806 S Military Trail		
City: Deerfield Beach	State: FL	Zip Code: 33442
Telephone: 305-501-4521	Facsimile:	
E-mail Address: daniel.acosta@acruvacp.com		

Consultant Information (if applicable)		
Consultant's Name:	<input type="checkbox"/> Private Company <input type="checkbox"/> Regional Planning Council	
Street Address:		
City:	State:	Zip Code:
Telephone:	E-mail Address:	

Demographics and Area Data		
U.S. Congressional District Number: 5	Florida Senate District Number: 3	Florida House District Number: 8
Total Population: 8,004	Unemployment Rate: 3.6%	Poverty Rate: 34.8%
Source: census.gov	Source: floridajobs.org	Source: census.gov
Source Date: July 1, 2021	Source Date: June 2022	Source Date: July 1, 2021

<p>Indicate what RIF grant category is being applied for:</p> <p><input checked="" type="checkbox"/> Total Project Participation Grant</p> <p><input type="checkbox"/> Project Planning and Preparation Grant</p> <p><input type="checkbox"/> Preclearance Review Grant</p>		
<p>Indicate the total amount of RIF funding being requested:</p>		
<p>Indicate the Panhandle County in which the applicant community is located:</p> <p><input type="checkbox"/> Calhoun County <input type="checkbox"/> Jackson County</p> <p><input checked="" type="checkbox"/> Gadsden County <input type="checkbox"/> Liberty County</p> <p><input type="checkbox"/> Holmes County <input type="checkbox"/> Washington County</p>		
<p>Answer the following questions by clicking on the correct check box.</p>		
<p>Historic Preservation Will the project impact a building, public improvement, or planned open space that is 50 or more years old? If yes, include the documentation specified in the application instructions.</p>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
<p>Interlocal Agreement For local government applicants: will project activities require an interlocal agreement? If yes, the interlocal agreement(s) must be included.</p>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
<p>Regulatory Action Are improvements being made in this project to inadequate infrastructure that has resulted in regulatory action that prohibits economic or community growth? If yes, include a copy of the letter citing the regulatory action.</p>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
<p>Catalyst Site Is the project related to preclearance review and also located within a catalyst site as defined in Section 288.061, Florida Statutes? If yes, include a map showing the boundary of the catalyst site and the project boundary within.</p>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
<p>Comprehensive Plan Is the proposed project consistent with the applicant's Comprehensive Plan? The answer must be yes in order for the project to be funded through the RIF program and supporting documentation must be included with the application.</p>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
<p>State of Financial Emergency Is the local government currently identified as being in a State of Financial Emergency pursuant to Section 218.50 – 218.504, Florida Statutes?</p>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Part II – Project Description and Timeline

Project Description

Describe the proposed project in no more than three sentences:

The proposed project entails the extension of approximately 1,000 feet of road for South Springs Road and the addition of electric infrastructure.

Clearly summarize the proposed project as outlined in the application instructions.

The proposed project will extend an existing road known as South Springs Road approximately 1,000 feet provide connectivity to electric infrastructure [need to describe infrastructure details i.e road dimensions, electric equipment connection]. The project is located in the southwest area of the City. The expected total cost of the project is \$xxxxxx. [List of permits, comp plan amendments, zoning changes, or similar approvals required]. Once the work is completed, the City will own and maintain the infrastructure.

Proposed Timeline

Task/Activity Description	Task/Activity Duration	Deliverable

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Part III – Economic Narrative

Provide a summary of the project’s economic benefit, long-term viability, and potential local or regional economic impact. The summary should include a description of the current and anticipated economic conditions of the area.

[Need info for this]

Describe the proposed project’s potential for enhanced job creation and/or increased capital investment, including but not limited to the following information:

- The nature of the business activities which will be conducted at the site of, or which relate to the project.
- Description of the capital investment in real and personal property – do not include product inventory.

The proposed project will allow continued development which will create temporary construction jobs and permanent job opportunities along with capital investments related to the creation of affordable housing. Capital investment will come in the form of affordable housing funds from State, Federal and private investors.

Describe the level of public and private commitment to the project. Include the extent of local expenditures for construction, use of local firms or resources, or purchase of local equipment or materials which have or will impact the area’s economy.

We anticipate the level of public and private commitments to be approximately \$xxxxxx. We will endeavor to acquire and utilize local resources for all aspects of the proposed project.

Part IV – Project Budget

Provide a breakdown of the total budget for the proposed project, including both RIF funding and other sources of funding.

ACTIVITY/TASK	RIF FUNDS	OTHER FUNDING SOURCES	TOTAL
Engineering	\$	\$	\$
Road Infrastructure	\$	\$	\$
Electric Infrastructure	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$

	\$	\$	\$
	\$	\$	\$
Other	\$	\$	\$
TOTAL	\$	\$	\$

Provide an explanation of how the total infrastructure costs for the proposed project were estimated.

[Need info for this]

Part V – Sources and Uses of Non-RIF Funds

Source	Amount Contributed	Type (Loan, Grant, Local Government Funds, Donated Land, or Other Funding)
	\$	
	\$	
	\$	
	\$	
	\$	
Totals	\$	

Part VI – Participating Party Information (if applicable)

Part VII – Application Authorization

I, the undersigned chief elected official or authorized representative of the applicant, certify that to the best of my knowledge:

- a. This application is in all respects fair and submitted in good faith without collusion or fraud;*
- b. If selected through this application process, the recipient will work in good faith and in partnership with the Department of Economic Opportunity to manage its grant in a timely and accurate manner;*
- c. The information in this application is accurate; and,*
- d. The undersigned is duly authorized to bind the entity represented in this application.*

Signature of Chief Elected Official or Designee
Signature: _____
Typed Name and Title: Keith Dowdell, Mayor
Date:
If signed by a person other than the chief elected official, a signature authorization must be included.

Signature of Application Preparer if not an employee of the Applicant
Signature: _____
Typed Name and Title: Daniel F. Acosta, Consultant
Name of Firm or Agency: ACRUVA Community Developers, LLC



Florida Rural Infrastructure Fund Panhandle Program

Application Instructions

Part I – Applicant Profile

The application profile must reflect the requested information about the applicant, including demographics, area data, and the person who prepared the application. The applicant's name as it appears in the SAM.gov system must be included in the appropriate box on page 2 of the application. **(Applicants who have not registered with SAM.gov may leave this box blank).**

Application Category

There are three categories of RIF grants that applicants can request funding for. Indicate which category is being applied for:

(1) Total Project Participation Grants

To facilitate access to and maximize the use of state, federal, local, and private resources, grants may be awarded for up to 50 percent of the total infrastructure project costs. Eligible uses of funds include:

- Improvements to public infrastructure for industrial or commercial sites;
- Upgrades to or development of public tourism infrastructure;
- Improvements to access and availability of broadband Internet service;
 - Improvements to broadband Internet service and access must be conducted through partnership(s) with the Department of Revenue as a provider of communications services.
 - Partnership(s) must be established through a competitive selection process that is publicly noticed.
- Improvements to inadequate infrastructure that has resulted in regulatory action.

(2) Project Planning and Preparation Grants

To facilitate timely response and induce the location or expansion of specific job creating opportunities, grants may be awarded for feasibility studies, design and engineering activities, or other infrastructure planning and preparation activities. Grants awarded under this category may be used in conjunction with Total Project Participation grants, provided the total amount of both grants does not exceed 30 percent of the total project cost.

Maximum amounts of grants:

- \$50,000 for employment project with a business committed to create at least 100 jobs;
- \$150,000 for employment project with a business committed to create at least 300 jobs; and
- \$300,000 for a project in a rural area of opportunity.

(3) Preclearance Review Grants

To enable rural communities to access the resources available under the Expedited Permitting – Preclearance Review Process (Section 403.973(18), Florida Statutes), grants may be awarded for surveys, feasibility studies, and other activities related to the identification and preclearance review of land which is suitable for preclearance review. Grant application criteria includes the extent to which administrative and consultant expenses are minimized.

Maximum amounts and match requirements:

- Projects located outside a Rural Area of Opportunity - \$75,000 with 50 percent local funds match;
- Projects located within a Rural Area of Opportunity - \$300,000 with 33 percent local funds match; and
- Projects located within a catalyst site (as defined in Section 288.056, Florida Statutes): maximum amounts same as above with local funds match requirement waived.

Eligible Applicants

The following counties and units of general local government within the following counties are eligible applicants:

- | | |
|---|--|
| <input type="checkbox"/> Calhoun County | <input type="checkbox"/> Jackson County |
| <input type="checkbox"/> Gadsden County | <input type="checkbox"/> Liberty County |
| <input type="checkbox"/> Holmes County | <input type="checkbox"/> Washington County |

Historic Preservation

Answer “Yes” if any project activity will result in one of the following:

- Direct physical changes to a structure 50 or more years old, such as demolition (partial or complete), rehabilitation, restoration, remodeling, renovation, expansion, or relocation
- Direct physical changes to public improvements 50 or more years old, such as stone curbs or brick streets
- Direct physical changes to a planned open space 50 or more years old, such as a park or plaza
- Project activities occurring within 100 feet of a structure, public improvement, or planned open space 50 or more years old
- Project activities occurring in a Historic District listed on the National Register of Historic Places.

If this question is answered “Yes,” proceed as follows:

- Contact the State Historic Preservation Office (SHPO) during the application planning process. Properties listed, or eligible for listing, in the National Register of Historic Places must be designed in accordance with the recommended approaches in the ***Secretary of the Interior’s Standards or Rehabilitation Guidelines for Rehabilitating Historic Buildings*** (U.S. Department of the Interior, National Park Service). This publication and technical assistance may be obtained from the SHPO, 500 South Bronough Street, Tallahassee, Florida 32399-0250.
- Provide original photographs to SHPO that can be used to determine the historical/architectural significance of the property. Photographs must show each side of the structure and general views of the property in its surroundings; they should be identified by street address and keyed to the service area map. If potentially significant historic properties are identified, SHPO will recommend the appropriate approach.
- Provide the following documentation:
 - The location/address;
 - The construction date;
 - The activity affecting the historic property; and

- The results of any pre-application discussions with SHPO regarding the potential impact of the proposed project on historic properties

Interlocal Agreements

Indicate whether or not activities will require an interlocal agreement. If activities will take place, or services will be extended or provided, outside of the local government applicant's jurisdiction, include an interlocal agreement signed by the chief elected officials, or legally designated individuals of the jurisdictions, that specifies:

- The units of local government (parties involved);
- The purpose of the interlocal agreement;
- A delineation of the cooperation between the parties involved;
- A description of the activities and the service area(s);
- The amount of funds being committed (and associated terms); and
- A statement that the project is not inconsistent with the local comprehensive plans of all involved jurisdictions.

Regulatory Action

If the proposed project will address inadequate infrastructure that has resulted in regulatory action that prohibits economic or community growth, the application must include a copy of the letter citing the relevant regulatory action.

Catalyst Site

If the proposed project is related to preclearance review and is also located within a catalyst site as defined in Section 288.061, Florida Statutes, the application must include a map showing the boundary of the catalyst site and the project boundary within.

Comprehensive Plan

The proposed project must be consistent with the applicant's comprehensive plan and the application must include documentation to support this fact.

State of Financial Emergency

Indicate if the applicant is a unit of local government currently identified as being in a State of Financial Emergency pursuant to Section 218.50-218.504, Florida Statutes.

Part II – Project Description and Timeline

Project Description

Provide a narrative description of each proposed activity. Applications proposing more than one activity must include a description for each activity. Each description should include the following minimum information:

- Quantity of the activity
- If funds from other sources are being used, describe how the funds will be used
- Location of the activity within the applicant’s jurisdiction
- Cost of the activity
- For broadband Internet projects, a description of how the applicant will partner with a DOR-registered dealer and ensure a publicly noticed competitive selection process
- A list of any major permits, comprehensive plan amendments, zoning changes, or similar approvals required
- For infrastructure projects, an indication of who will own and maintain the infrastructure once completed

In addition to describing the location of the project, the applicant must provide a project map, which, at a minimum, shows:

- A scale;
- A north arrow;
- The boundaries of the applicant’s jurisdiction;
- The specific location of the project activity within the applicant’s jurisdiction;
- The applicant’s administration building, from which it will be managing the project; and
- Street names and other identifying landmarks within the jurisdiction.

Project Timeline

Outline each step of the project, from grant award to closing out the agreement. Provide an estimate of how long each step of the process will take, in months, and the associated activity/task deliverable.

Part III – Economic Narrative

Describe the proposed project’s economic benefit, long-term viability, and potential local or regional economic impact. The summary should include a description of the current and anticipated economic conditions of the area. Describe the project’s potential for enhanced job creation or increased capital investment, including but not limited to, the following information:

- (1) The nature of business activities which will be conducted at the site of, or which relate to, the project, and
- (2) A description of the capital investment in real and personal property, not including product inventory. Finally, describe the level of public and

private commitment to the project. Include the extent of local expenditures for construction, use of local firms or resources, or purchase of local equipment or materials which have or will impact the area's economy.

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Provide a detailed project budget identifying the amount and source of all funding related to the project. If funds from another source are being used to assist with a particular activity, those funds should be listed separately from the RIF funds.

Applicants must also detail how they determined the total estimated costs associated with the project and upload any documentation used to make the determination. The written explanation should detail how the proposed budget is reasonable and appropriate considering the scope, substance, and duration of the proposed project. There is no specific format for providing budget assumption documentation, but it should clearly correspond with the type of activities and their associated costs entered in the budget table. The documentation should also demonstrate that the applicant has carefully considered the financial aspects of the project and has a solid rationale for the amount of RIF funding being requested.

Part V – Sources and Uses of Non-RIF Funds

Identify any additional sources of funding that will be contributed to the project. Additionally, include documentation that the funds are available for use, such as an award letter, and that they have been contributed to this project, such as a resolution or minutes from a council or commission meeting. If an application has been submitted, but not yet awarded, for other non-RIF funds, include a copy of the application. Please note: all other funds must be available for use prior to award of RIF funding.

Part VI – Participating Party Information (if applicable)

Complete a Participating Party Information Form for each entity creating or retaining jobs as a result of this project and include them as part of the application. Participating Party Information Form available for download from www.FloridaJobs.org/RIF. A scanned copy (pdf format) of a letter from an officer of the Participating Party must also be included with the application. The letter should include/verify the following information:

- Number and average hourly wage of permanent FTEs generated/retained.
- Expected amount of capital investment
- Importance of project infrastructure required to the entity's ability to provide the specific employment opportunities.

Part VII – Application Authorization

The application certification statement must be signed by the applicant's chief elected official. Any other signatory must be accompanied by a letter of signature authority signed by the chief elected official.

Supporting Documentation Summary

- Communications with the State Historic Preservation Office (SHPO), if applicable
- Interlocal Agreements, if applicable
- Letter citing regulatory action, if applicable
- Catalyst Site Map, if applicable
- Comprehensive Plan documentation
- Project Map
- Cost Estimate documentation
- Documentation of other sources of funding
- [Participating Party Information Forms](#) for each Participating Party, if applicable
- Participating Party Letter for each Participating Party, if applicable
- Letter of signature authority signed by chief elected official, if applicable

**CITY OF QUINCY, FLORIDA
REGULAR CITY COMMISSION
AGENDA REQUEST**

DATE OF MEETING: August 23, 2022

DATE SUBMITTED: August 19, 2022

TO: Honorable Mayor and Members of the City Commission

FROM: Mr. Robert Nixon, City Manager
Ms. Marcia Carty, Finance Director

SUBJECT: **American Rescue Plan Funding for Assistance with Residential Utility Bills**

Background:

Previously, the City of Quincy designated \$500,000 under the American Rescue Plan (ARPA) Grant for eligible community assistance activities. Subsequently, the City Commission designated \$50,000 for temporary housing for flood victims and \$100,000 was reallocated to expenses related to the fiber optics infrastructure project. The remaining balance of \$350,000 was available to support programming for community assistance. The \$100,000 which was allocated initially to mental health services is also being requested to move to community assistance, for an increased final amount of \$450,000.

Previously, the City Commission considered a range of possible community support programs for this funding. Given the urgent need to provide residential customers with meaningful assistance with high utility bills, staff is presenting the following list of customer support activities for consideration by the Commission:

- **Credit to All Residential Customers of City of Quincy Utilities.** In order to alleviate some of the current financial stress associated with higher-than-normal utility bills in the present term, Staff is proposing that the City Commission authorize the usage of American Rescue funds to apply a one-time, \$100.00 credit to the utility accounts of every residential customer of the City of Quincy Utilities. The anticipated economic impact of this action to the ARPA budget is projected to be \$388,900, which will benefit directly 3,889 residential customers.

- **Donation to Community Action Agency and the Salvation Army.** Staff is proposing that the Community Action Agency and the Salvation Army receive grants in the amount of \$10,000 each to assist Quincy residents with upcoming utility bills and rental assistance. The anticipated economic impact to the ARPA budget is \$20,000.
- **Utility Assistance Fund.** Staff is seeking to revive a “round up” concept that was used in years past by the City of Quincy to support long-term access, by Quincy residents, to local community resource for utility bill assistance. Staff is proposing that the City Commission re-establish the Utility Assistance Fund to gather VOLUNTARY contributions from participating customers by “rounding up” their monthly bills to the next dollar. For example, a customer’s bill of \$150.73 would be automatically rounded up to \$151.00, with the additional 27 cents going to the Quincy’s Utility Assistance Fund. The funds raised through the program would be distributed to a qualified non-profit entity (i.e. Community Action, Salvation Army, etc.) which would use their existing criteria and established method to provide support to City of Quincy residents. There is no anticipated impact to the ARPA budget.

Statement of Issue:

At this time, staff recognizes the serious financial strain that residential utility customers are experience due to the rising cost of purchased power. In Florida, the price of electricity per kWh has increased by 14.7% over the past 12 months from 11.84 ¢/kWh to 13.58 ¢/kWh (U.S. Energy Information Administration, August 2022). In terms of power purchased for retail sale by the City of Quincy, monthly expenditures of our major supplier have increased from approximately \$450,000 in a typical year to well over \$1 million as of August 2022. These rising costs are largely attributable to rising natural gas prices driven by world events and market speculation.

Options:

- Option 1: Approve the use of American Rescue funds to: (A) provide a one-time credit of \$100 on the utility bill for every residential customer in Quincy; (B) to provide \$10,000 each to Community Action Agency and the Salvation Army to provide ongoing support to Quincy residents with utility bills; and (C) Authorize the establishment of the Quincy Utility Bill Fund (also known as the Round UP program to provide resources for Quincy residents with utility bill payments to eligible program participants through existing non-profits.
- Option 2: Board direction

Staff Recommendation:

Option 1

Attachments:

1. Preliminary plan to spend approved ARPA grant funds

City of Quincy

Tentative Plan to Spend the Funds Budgeted - ARPA Grant - August 19, 2022

Recipients may use SLFRF funds to:

Replace lost public sector revenue, using this funding to provide government services up to the amount of revenue lost due to the pandemic. **The City of Quincy does not qualify for this option.**

Support Health Expenditures	Negative Economic Impacts Public Health Emergency	Premium Pay	Water Sewer Broadband	Total	Fund
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1. Respond to the far-reaching public health and negative economic impacts of the pandemic , by supporting the health of communities, and helping households, small businesses, impacted industries, nonprofits, and the public sector recover from economic impacts					
Mental Health Services	\$0	\$0		\$0	Fund 001
Public health emergency - individuals - Flood fund		\$50,000		\$50,000	Fund 001
Public health emergency - police department		\$140,000		\$140,000	Fund 001
Public health, assistance to households		\$450,000		\$450,000	Fund 001

2. Provide premium pay for essential workers, offering additional support to those who have and will bear the greatest health risks because of their service in critical sectors						\$0
Premium Pay: Fiscal Recovery Funds may also be used to provide premium pay to essential workers, per Treasury Guidance’s definition of “essential work.” ⁹ Examples of essential workers include, but are not limited to: 1. Staff at nursing homes, hospitals, and home care settings; 2. Workers at farms, food production facilities, grocery stores, and restaurants; 3. Janitors, truck drivers, transit staff, and warehouse workers 4. Public health and safety staff; 5. Childcare workers, educators, and other school staff; and 6. Social service and human services staff			\$309,664		\$309,664	All Funds
3. Invest in water, sewer, and broadband infrastructure, making necessary investments to improve access to clean drinking water, to support vital wastewater and stormwater infrastructure, and to expand affordable access to broadband internet						
Fiber Optics Project - Smart Grid				\$100,000	\$100,000	Fund 403
Ditch repairs				\$260,000	\$260,000	Fund 001
Flood repairs - Flagler Street				\$400,000	\$400,000	Fund 001

Allocation recommended by City Management

\$0 \$640,000 \$309,664 \$760,000 \$1,709,664

Grant Approved by Commissioners

\$100,000 \$540,000 \$309,664 \$760,000 \$1,709,664

**CITY OF QUINCY, FL FINANCIAL STATEMENTS
FOR THE TEN (10) MONTHS ENDED JULY 31, 2021**



**FINANCIAL
REPORTS**

Presented August 19, 2022

ABSTRACT

The City of Quincy is following the path of financial prudence to ensure the effective usage and management of the available assets and resources to meet the goals and objectives of the City's Commissioners and City Management. The attached financial statements and reports tell the story and highlight the path the City is following...

Marcia Carty, CPA
Finance Director

**CITY OF QUINCY, FL
MONTHLY FINANCIAL REPORTS
FOR THE TEN (10) MONTHS ENDED JULY 31, 2022**

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Highlights of the Monthly Financial Reports for JULY 31, 2022

By Finance Director Marcia Carty, CPA

For the ten (10) months ended July 31, 2022, the following should be noted:

1. Gross operating revenues generated year-to-date was \$31,488,957 with \$9,657,232 from general fund and \$21,831,725 from enterprise fund, which was 82% of the budget for the year, \$38,188,942.
2. Total operating expenses equaled \$30,389,866 - \$9,095,469 (governmental fund) and \$21,294,397 (enterprise fund).
3. Net results for the City are \$1,099,091.
4. Projected net results for the twelve (12) months ending September 30, 2022 are expected to be \$469,093. The changes made by management, as approved by the Commissioners improved the financial position of the City, from projected loss of approximately \$1.7 million to a profitable result.
5. Debt service coverage is greater than 1.0, currently equals 3.26%.
6. Grant revenues are \$2,688,664 with related expenses of \$2,688,664. Much more expenses will be completed in August, 2022.
7. Utility billing increased by \$117,037, compared to May, 2022.
8. Year-to-date electric revenues have decreased by 12%, when compared to prior year, but if non-recurring revenues are eliminated, electric revenues actually have increased by \$2,279,204. This is due to the increased cost of purchased electricity, which is billed as the fuel rate adjustment. Actual revenues exceeded budgeted revenues by \$589,269.
9. Fuel rate adjustment increased by .0020, from .0487, up to .0507, compared to June, 2022.
10. Calculated Net Meter rate increased to .06571, from .05307 in June, 2022.
11. Arrears Report reflects a total of \$442,923 outstanding, with \$66,459 from cycle 2 and \$376,463 from cycle 1. This doubled when compared to June, 2022. Of the amount due, \$75,421 is past due, \$63,532 due this month, and \$303,970 is not yet due. Customer service is currently addressing this. ***Finance strongly recommends if a bill is delinquent, service should not be continued.***
12. Total disbursements equal \$1.8 million, paid by 656 checks, NODs, and ACHs, with the FPL payment paid on the first week of August, 2022, after funds were transferred from the surcharge account to assist with the additional \$1 million due.
13. P-Card purchases equaled \$10,375, with all users adhering to the policy with one exception observed

Items of Concern –

- ⌵ FPL has increased this month to almost \$1.2 million in August. The increase in purchased power has required transference of set aside funds to cover this unexpected increase of more than \$600,000 in one month.
- ⌵ The ARPA grant will start being expended again in August, 2022 which will be reported next month.
- ⌵ The amount which is in the bank accounts and is not used for operating activity should be earning more passive income. Meetings are being held with investment firms to increase revenue streams.

Conclusion – the City is continuing an up-hill path, with revenues which are in some cases, under budget and increased expenditures, but the enhanced financial management efforts are producing positive results. The challenges are several major challenges, such as the increased cost in purchased energy, grant funds not yet spent consistent with approved allocations, and required infrastructure improvements.

**SUMMARY FINANCIAL REPORT
AND
OPERATING ACTUAL AND PROJECTED REVENUES & EXPENSES
AS OF JULY 31, 2022**

CITY OF QUINCY, FL
SUMMARY - REVENUES AND EXPENSES FOR THE TEN (10) MONTHS ENDED JULY 31, 2022

ACCOUNT DESCRIPTION	FY 2022 OPERATING BUDGET	FY 2022 9 MONTHS YTD OPERATING ACTUAL	YTD % (75%)
TOTAL GOVERNMENTAL REVENUES	11,948,120	9,657,232	81%
GOVERNMENTAL FUNDS EXPENSES	-11,948,120	-9,095,469	76%
NET GOVERNMENTAL FUND RESULTS	<u>0</u>	<u>561,763</u>	<u>5%</u>
TOTAL ENTERPRISE FUND REVENUES	26,240,822	21,831,725	83%
TOTAL ENTERPRISE FUND EXPENSES	-26,240,822	-21,294,397	81%
NET ENTERPRISE FUND RESULTS	<u>0</u>	<u>537,328</u>	<u>4%</u>
TOTAL OPERATING REVENUES	<u>38,188,942</u>	31,488,957	82%
TOTAL OPERATING EXPENSES	-38,188,942	-30,389,866	80%
NET TOTAL OPERATING RESULTS	<u>\$0</u>	<u>\$1,099,091</u>	<u>5%</u>
GRANT REVENUES	8,820,953	2,688,664	30%
GRANT EXPENSES	-8,820,953	-2,688,664	30%
NET GRANT OPERATIONS	<u>\$0</u>	<u>\$0</u>	<u>0%</u>
CITYWIDE TOTAL REVENUES	47,009,895	34,177,621	73%
CITYWIDE TOTAL EXPENSES	-47,009,895	-33,078,530	70%
NET CITYWIDE TOTAL OPERATIONS	<u>\$0</u>	<u>\$1,099,091</u>	<u>3%</u>

Comment: The changes instituted by the City of Quincy has generated net profits of \$1,099,091 year to date, or 5% of total revenues, most of which will be used to address the fuel purchase cost for next month, which exceeds \$1 million.

CITY OF QUINCY, FL

SUMMARY - OPERATING REVENUES AND EXPENSES FOR THE TEN (10) MONTHS ENDED JULY 31, 2022

	10 MONTHS - ACTUAL	12 MONTHS - PROJECTION
REVENUES		
Governmental	\$9,657,232	\$11,374,216
Enterprise	21,831,725	26,198,070
Total Revenues	\$31,488,957	\$37,572,286
EXPENDITURES		
Personnel	\$7,873,698	\$9,624,896
Credit Card Processing Charges	115,152	138,182
Accounting & Auditing Services	80,000	96,000
Contractual Services	1,631,683	1,958,020
Professional Services	220,325	264,390
Purchased Electric	6,863,637	8,536,364
Purchased Gas	972,637	1,167,164
Reserves	25,484	30,581
Travel Expense	685	822
Gas, Oil & Grease, Tires, Auto Parts & Repair	254,238	305,086
Telephone	148,060	177,672
Utilities	388,943	466,732
Youth & Community Outreach	39,107	46,928
Commercial & Residential Refuse	859,543	1,031,452
Insurance - Property Liability	775,085	930,102
Tree Trimming - Contractual	126,354	151,625
Repair & Maintenance	135,627	162,752
Waste Tipping Fees	72,854	87,425
Other Operating Expenses	144,045	172,854
Training & Education	25,261	30,313
Office Supplies, Postage & Other Office Expenses	68,552	82,262
Operating Materials, Supplies, & Uniforms	203,007	243,608
Athletic Equipment	39,986	47,983
Dues, Publications, Subscriptions & Memberships	46,236	55,483
Economic Development & Aid to Non-Profits	285,402	342,482
Other Operating Expenses - IT Support	112,500	135,000
CRA Operations & Projects	215,089	258,107
Capital Expenditures	336,345	403,614
Debt Service - Principal and Interest	2,896,143	2,909,709
Transfers	5,434,188	7,245,584
Total Expenditures	30,389,866	37,103,193
NET INCOME (LOSS)	\$1,099,091	\$469,093

*Does not include grant activities

STATEMENT OF OPERATING REVENUES
AS OF JULY 31, 2022

STATEMENT OF OPERATING REVENUES FOR THE TEN (10) MONTHS ENDED JULY 31, 2022

ACCOUNT#	ACCOUNT DESCRIPTION	FY2022 OPERATING BUDGET	FY2022 10 MONTHS YTD OPERATING ACTUAL	FY 2022 OPERATING BUDGET BALANCE	FY2022 10 MONTHS YTD OPERATING 83.3%	PRIOR_YTD 2021	PRIOR YTD% 2021
	GENERAL FUND REVENUE						
001-311-10000	CURRENT AD VALOREM TAX	1,336,663	1,287,811	48,852	96%	1,102,656	97 %
001-312-41000	SALES-LOCAL OPTION GAS TAX	234,362	191,965	42,397	82%	187,129	84 %
001-312-60000	LOCAL GOV INFRASTRUCTURE SURTA	646,757	505,641	141,116	78%	427,572	85 %
001-314-80000	UTILITY SERVICE TAX - PROPANE	7,001	6,963	38	99%	5,701	65 %
001-315-00000	COMMUNICATION SERVICES TAX	234,785	183,034	51,751	78%	175,331	80 %
001-321-10000	PROFESSIONAL & OCCUPATION LICE PERMITS	27,529	15,957	11,572	58%	22,176	202 %
001-322-10000	OTHER LICENSES, FEES & PERMITS	111,404	261,633	(150,229)	235%	87,294	59 %
001-329-10000	FEMA REIMBURSEMENT MICHAEL	1,420	1,298	122	91%	660	40 %
001-331-50000	State Grant - Transportation	373,294	256,463	116,831	69%	291,394	58 %
001-334-49000	STATE REVENUE SHARING PROCEEDS	0	0	0	0%	26,955	6 %
001-335-12000	STATE - MOBILE HOME LICENSE	372,325	288,506	83,819	77%	221,100	90 %
001-335-14000	STATE - ALCOHOLIC BEVERAGE LIC	1,695	2,115	(420)	125%	1,385	97 %
001-335-15000	STATE - D O T REIMBURSEMENT	5,954	2,915	3,039	49%	4,857	96 %
001-335-17000	STATE - HALF CENT SALES TAX	156,490	248,716	(92,226)	159%	78,425	64 %
001-335-18000	FIREFIGHTERS SUPP COMPENSATION	345,881	275,259	70,622	80%	258,462	100 %
001-335-23000	STATE - REBATE ON MUN VEH FUEL	2,974	1,890	1,084	64%	2,430	165 %
001-335-41000	STATE DEPARTMENT OF HIGHWAY PA	11,907	10,320	1,587	87%	6,798	65 %
001-335-43000	SERVICES - COUNTY FIRE PROTECT	812	710	102	87%	644	106 %
001-340-21000	SERVICES-FIRE INSPECTIONS	486,668	365,001	121,667	75%	365,016	79 %
001-340-21500	REVENUE - BASEBALL	5,281	2,200	3,081	42%	4,215	169 %
001-347-21000	REVENUE - FOOTBALL	8,670	1,300	7,370	15%	390	5 %
001-347-22000	REVENUE - BASKETBALL	5,610	3,680	1,930	66%	4,930	90 %
001-347-23000	REVENUE - DAY CAMP	5,538	6,285	(747)	113%	1,880	35 %
001-347-24000	REVENUE - CHEERLEADING	3,570	0	3,570	0%	0	0 %
001-347-25000	REVENUE - SOFTBALL	0	76	(76)	0%	0	0 %
001-347-26000	REVENUE - OTHER ACTIVITY FEES	1,530	0	1,530	0%	0	0 %
001-347-27000	REVENUE - TRACK & FIELD	2,666	816	1,850	31%	2,178	145 %
001-347-28000	RENT ON FACILITIES	0	(277)	277	0%	0	0 %
001-347-29000	REVENUE - KICKBALL	0	375	(375)	0%	0	0 %
001-347-30000	REVENUE - POOL ADMISSION FEES	18,723	21,460	(2,737)	115%	15,247	120 %
001-347-41000	QuincyFest Vendors	368	461	(93)	125%	206	0 %
001-347-46993	COKE FUND REVENUE	643	0	643	0%	525	0 %
001-347-50000	OTH FINES & FORFEITS	288	97	191	34%	235	39 %
001-359-10000	CODE ENFORCEMENT FINES	33,186	34,490	(1,304)	104%	25,044	71 %
001-359-20000		0	1,625	(1,625)	0%	0	0 %

STATEMENT OF OPERATING REVENUES FOR THE TEN (10) MONTHS ENDED JULY 31, 2022

ACCOUNT#	ACCOUNT DESCRIPTION	FY2022 OPERATING BUDGET	FY2022 10 MONTHS YTD OPERATING ACTUAL	FY 2022 OPERATING BUDGET BALANCE	FY2022 10 MONTHS YTD OPERATING 83.3%	PRIOR_YTD 2021	PRIOR YTD% 2021
001-361-15000	INTEREST INC ON BANK ACCT	0	13	(13)	0%	0	0%
001-364-11000	SALE OF LAND - HILLCREST CEMET	26,249	12,595	13,654	48%	20,932	54%
001-364-12000	SALE OF LAND - SUNNYVALE CEMET	78,404	32,471	45,933	41%	60,227	114%
001-366-00004	DONATIONS	1,059	0	1,059	0%	865	0%
001-366-10003	FLORIDA DEO RIF GRANT	0	0	0	0%	24,642	9%
001-366-10004	FLORIDA DEM HURRICANE MICHAEL	118,164	95,239	22,925	81%	106,170	38%
001-366-10010	HILLSIDE PARK GRANT	0	0	0	0%	50,000	0%
001-366-10011	VISTA BRACE VOLUNTEER GRANT	0	0	0	0%	29,536	100%
001-366-10012	FDLE CJIS GRANT	0	0	0	0%	11,409	43%
001-366-10013	COVID19 GADSDEN COUNTY PUBLIC	0	0	0	0%	250,000	100%
001-366-10014	CORONAVIRUS POLICE GRANT	0	0	0	0%	45,705	91%
001-366-10015	AMERICAN RESCUE PLAN GRANT	0	0	0	0%	0	0%
001-366-10016	FDLE EDWARD BYRNE MEMORIAL JAG	0	0	0	0%	0	0%
001-366-10017	FDLE FIBRS IMPLEMENTATION ASST	0	0	0	0%	0	0%
001-366-10018	SOAR - STUDENTS WITH OPP TO AC	0	0	0	0%	0	0%
001-369-90000	OTHER MISCELLANEOUS REVENUES	98,866	80,861	18,005	82%	80,773	181%
001-369-92000	CRA Administrative Fees	20,000	15,009	4,991	75%	16,677	83%
001-369-95000	Insurance Proceeds	14,658	4,532	10,126	31%	10,405	21%
001-369-96000	DONATIONS	1,469	0	1,469	0%	1,200	0%
001-382-10000	CONTRIBUTION FR INTER OPER-ELE	4,324,101	3,603,418	720,683	83%	3,866,617	83%
001-382-20000	CONTRIBUTION FR INTER OPER-GAS	403,820	336,517	67,303	83%	284,589	83%
001-382-30000	CONTRIBUTION FR INTER OPER-WAT	736,927	587,695	149,232	80%	30,259	83%
001-382-40000	CONTRIBUTION FR INTER OPER-REF	89,670	74,725	14,945	83%	28,132	83%
001-382-50000	CONTRIBUTION FR INTER OPER-SEW	109,012	90,843	18,169	83%	118,167	83%
001-382-60000	CONTRIBUTION FR INTER OPER LAN	1,002	835	167	83%	31,577	83%
001-389-00000	USE OF FUND BALANCE	876,697	187,932	688,765	21%	0	0%
	TOTAL GENERAL FUND REVENUES	11,344,092	9,101,470	2,242,622	80%	8,388,714	68%
	COMMUNITY REDEVELOPMENT FUND						
002-334-90000	GRANT PROCEEDS	0	0	0	0%	0	0%
002-341-00000	CRA TIF COUNTY FUNDS	311,609	348,490	(36,881)	112%	296,215	99%
002-341-10000	CRA TIF CITY FUNDS	201,734	207,164	(5,430)	103%	170,756	100%
002-361-10000	INTEREST REVENUE	0	108	(108)	0%	90	0%
002-389-00000	USE OF FUND BALANCE	90,685	0	90,685	0%	0	0%
	TOTAL CRA REVENUE	604,028	555,762	48,266	92%	467,060	76%

CITY OF PALM BEACH COUNTY, FL
STATEMENT OF OPERATING REVENUES FOR THE TEN (10) MONTHS ENDED JULY 31, 2022

ACCOUNT#	ACCOUNT DESCRIPTION	FY2022 OPERATING BUDGET	FY2022 10 MONTHS YTD OPERATING ACTUAL	FY 2022 OPERATING BUDGET BALANCE	FY2022 10 MONTHS YTD OPERATING 83.3%	PRIOR_YTD 2021	PRIOR YTD% 2021
TOTAL GOVERNMENTAL REVENUES		11,948,120	9,657,232	2,290,888	81%	8,855,774	72%
ENTERPRISE FUND REVENUES							
BUSINESS ACTIVITY AND CUSTOMER							
400-381-10000	INTERFUND TRANSFER	673,601	561,334	112,267	83%	501,628	77%
SEWER							
402-331-32000	DEM HAZARD MITIGATION GRANT	0	0	0	0%	0	0%
402-331-33000	AMERICAN RESCUE PLAN GRANT	0	0	0	0%	0	0%
402-331-35000	EPA Grant Reimbursement	0	0	0	0%	364,917	100%
402-331-35001	FLORIDA DEM HURRICANE MICHAEL	50,000	0	50,000	0%	0	0%
402-331-36000	CDBG GRANT	0	0	0	0%	417,816	111%
402-331-38000	FLORIDA DEO GAA GRANT	0	0	0	0%	75,000	100%
402-343-10000	SALES	2,046,420	1,636,787	409,633	80%	1,671,912	84%
402-343-16000	CONNECTIONS	8,637	6,188	2,449	72%	7,056	185%
402-343-17000	FORFEITED DISCOUNTS - PENALTY	31,005	25,519	5,486	82%	25,503	98%
402-343-27000	MISCELLANEOUS CHARGES	0	200	(200)	0%	0	0%
402-343-50000	SEWER SURCHARGE O/S	62,514	42,325	20,189	68%	51,073	6016%
402-361-10000	INTEREST REVENUE	321	335	(14)	104%	262	0%
402-381-10000	INTERFUND TRANSFER	18,171	15,143	3,028	83%	373,339	83%
402-381-39000	CLEAN WATER SRL GRANT	0	0	0	0%	50,000	1%
402-389-90000	LOAN PROCEEDS	715,374	0	715,374	0%	0	0%
402-389-90001	USE OF RETAINED EARNINGS	0	0	0	0%	0	0%
	TOTAL SEWER REV	2,932,442	1,726,497	1,205,945	59%	3,036,878	46%
ELECTRIC							
403-331-01019	H-M FEMA REIMB MICHAEL	205,000	0	205,000	0%	2,451,697	83%
403-331-33000	AMERICAN RESCUE PLAN ACT GRANT	0	400,000	(400,000)	0%	0	0%
403-343-11000	RESIDENTIAL SALES	5,386,439	4,793,187	593,252	89%	4,422,364	85%
403-343-12000	COMMERCIAL SALES	6,963,630	6,392,210	571,420	92%	5,717,266	82%
403-343-13000	INDUSTRIAL SALES	1,392,262	1,446,998	(54,736)	104%	1,143,073	86%
403-343-14000	STREET LIGHTING SALES	10,244	56,878	(46,634)	555%	8,411	19%
403-343-15000	INTERDEPARTMENTAL SALES	315,779	309,999	5,780	98%	259,261	99%
403-343-16000	CONNECTIONS	52,881	46,339	6,542	88%	11,327	13%
403-343-16500	Hurricane Michael Surcharge	981,660	795,105	186,555	81%	802,010	86%
403-343-16710	VISTA BRACE VOLUNTEER GRANT	0	0	0	0%	29,536	100%

STATEMENT OF OPERATING REVENUES FOR THE TEN (10) MONTHS ENDED JULY 31, 2022

ACCOUNT#	ACCOUNT DESCRIPTION	FY2022 OPERATING BUDGET	FY2022 10 MONTHS YTD OPERATING ACTUAL	FY 2022 OPERATING BUDGET BALANCE	FY2022 10 MONTHS YTD OPERATING	PRIOR_YTD 2021	PRIOR YTD% 2021
403-343-17000	FORFEITED DISCOUNTS - PENALTY	149,640	224,379	(74,739)	150%	123,499	83 %
403-343-18000	SALE OF MATERIAL	0	10,077	(10,077)	0%	0	0 %
403-343-18500	SPECIAL PROJECT - MATERIAL SAL	0	28,420	(28,420)	0%	0	0 %
403-343-19000	CUT ON/OFF FEES	29,097	8,258	20,839	28%	23,634	72 %
403-343-24000	TRANSFORMER RENT	8,590	7,049	1,541	82%	7,049	91 %
403-343-27000	MISCELLANEOUS CHARGES	7,325	5,610	1,715	77%	5,844	32 %
403-343-90000	MISCELLANEOUS REVENUES	0	15,536	(15,536)	0%	1,570	10 %
403-361-10000	INTEREST REVENUE	1,008	1,073	(65)	106%	828	32 %
403-369-90000	MISCELLANEOUS REVENUES	0	5,310	(5,310)	0%	0	0 %
403-389-90000	LOAN PROCEEDS	0	0	0	0%	300,000	68 %
403-389-90001	USE OF RETAINED EARNINGS	854,251	200,000	654,251	23%	0	0 %
	TOTAL ELECTRIC REV	16,357,806	14,746,428	1,611,378	90%	15,307,369	79 %
	WATER						
404-331-32000	DEM HAZARD MITIGATION GRANT	0	0	0	0%	0	0 %
404-331-37000	AMERICAN RESCUE PLAN GRANT	0	0	0	0%	0	0 %
404-343-10000	SALES	2,028,145	1,389,050	639,095	68%	1,656,981	99 %
404-343-15000	INTERDEPARTMENTAL SALES	87,195	64,246	22,949	74%	71,238	91 %
404-343-16000	CONNECTIONS	23,165	21,652	1,513	93%	17,526	60 %
404-343-17000	FORFEITED DISCOUNTS-PENALTIES	25,439	25,313	126	100%	20,879	97 %
404-343-27000	MISCELLANEOUS CHARGES	21,856	17,659	4,197	81%	17,856	137 %
404-343-30000	WATER SURCHARGE O/S	106,759	77,214	29,545	72%	87,222	90 %
404-361-10000	INTEREST REVENUE	1,818	1,137	681	63%	1,485	38 %
404-369-90000	Miscellaneous Reveune	0	45	(45)	0%	0	0 %
404-381-10000	INTERFUND TRANSFER	9,610	8,008	1,602	83%	0	0 %
404-389-90001	USE OF RETAINED EARNINGS	0	0	0	0%	0	0 %
	TOTAL WATER REV	2,303,987	1,604,324	699,663	70%	1,873,187	90 %
	GAS						
405-331-37000	AMERICAN RESCUE PLAN GRANT	0	0	0	0%	0	0 %
405-343-10000	GAS SALES	1,532,086	1,469,930	62,156	96%	1,257,870	95 %
405-343-15000	GAS INTERDEPARTMENTAL SALES	9,408	7,241	2,167	77%	7,724	109 %
405-343-16000	GAS CONNECTIONS	10,962	2,729	8,233	25%	9,000	194 %
405-343-17000	GAS FORFEITED DISCS-PENALTIES	26,981	26,259	722	97%	22,174	175 %
405-343-27000	GAS OTHER CHARGES	654	(528)	1,182	-81%	537	86 %
405-361-10000	INTEREST REVENUE	137	69	68	50%	112	0 %

CITY OF PALM BEACH COUNTY, FL
 STATEMENT OF OPERATING REVENUES FOR THE TEN (10) MONTHS ENDED JULY 31, 2022

ACCOUNT#	ACCOUNT DESCRIPTION	FY2022 OPERATING BUDGET	FY2022 10 MONTHS YTD OPERATING ACTUAL	FY 2022 OPERATING BUDGET BALANCE	FY2022 10 MONTHS YTD OPERATING 83.3%	PRIOR_YTD 2021	PRIOR YTD% 2021
405-369-90000	MISCELLANEOUS REVENUE	136,502	111,101	25,401	81%	112,071	205 %
405-381-10000	INTERFUND TRANSFER	513,853	139,535	374,318	27%	101,923	40 %
	TOTAL GAS REV	2,230,583	1,756,336	474,247	79%	1,511,411	88 %
	REFUSE						
406-343-11000	RESIDENTIAL SALES	742,742	619,325	123,417	83%	609,805	84 %
406-343-12000	COMMERCIAL SALES	527,503	434,075	93,428	82%	433,090	83 %
406-343-15000	YARD TRASH COLLECTION	144,538	119,251	25,287	83%	118,669	86 %
406-343-17000	FORFEITED DISCOUNTS-PENALTIES	18,561	15,808	2,753	85%	15,377	56 %
406-381-00010	Non-Operating Transfer	0	0	0	0%	47,199	83 %
	TOTAL REFUSE REV	1,433,344	1,188,459	244,885	83%	1,224,140	83 %
	LANDFILL						
407-343-44000	GARBAGE TIPPING FEES	149,930	122,739	27,191	82%	123,830	69 %
407-361-10000	INTEREST INCOME	0	0	0	0%	0	0 %
407-381-00010	Non-Operating Transfer	11,865	9,888	1,977	83%	10,228	35 %
	TOTAL LANDFILL REV	161,795	132,627	29,168	82%	134,058	64 %
	TELECOMMUNICATION						
508-381-00010	Non-Operating Transfer	139,400	109,167	30,233	78%	124,742	91 %
508-381-10000	INTERFUND TRANSFER FROM GENERA	3,864	3,220	644	83%	51,500	181 %
508-381-20000	INTERFUND TRNFR FROM ENTERPRIS	0	0	0	0%	26,283	235 %
508-381-30000	INTERFUND TRANSFER FROM CRA	4,000	3,333	667	83%	3,333	83 %
	TOTAL TELECOMMUNICATIONS REV	147,264	115,720	31,544	79%	205,858	114 %
	TOTAL ENTERPRISE FND REVS	26,240,822	21,831,725	4,409,097	83%	23,794,528	73 %
	TOTAL REVENUES	38,188,942	31,488,957	6,699,985	82%	32,650,302	71 %

STATEMENT OF OPERATING EXPENSES
AS OF JULY 31, 2022

CITY OF QUINCY, FL
STATEMENT OF OPERATING EXPENSES FOR THE TEN (10) MONTHS ENDED JULY 31, 2022

G/L ACCT #	ACCOUNT DESCRIPTION	FY 2022 OPERATING BUDGET	FY 2022 10 MONTHS YTD OPERATING ACTUAL	FY 2022 OPERATING BUDGET BALANCE	FY 2022 10 MONTHS YTD OPERATING 83.3%	YTD 2021	YTD% 2021
GENERAL FUND EXPENSES							
CITY COMMISSION							
001-110-511-10110	SALARIES & WAGES	186,128	150,815	35,313	81%	74,032	80.81 %
001-110-511-10210	FICA TAXES	14,185	11,147	3,038	79%	5,438	81.41 %
001-110-511-10220	RETIREMENT CONTRIBUTIONS	22,251	18,098	4,153	81%	8,657	80.41 %
001-110-511-10230	LIFE & HEALTH INSURANCE	15,920	15,445	475	97%	9,702	65.32 %
001-110-511-30343	PROFESSIONAL SERVICES	38,600	17,700	20,900	46%	16,759	34.92 %
001-110-511-30435	JUNIOR COMMISSION	4,400	0	4,400	0%	15,000	97.37 %
001-110-511-30436	COMMUNITY OUTREACH - CRIME & C	28,050	19,499	8,551	70%	9,957	9.57 %
001-110-511-30491	OTHER EXPENSES	18,727	13,330	5,397	71%	10,540	43.89 %
001-110-511-31000	OTHER OPERATING IT SUPPORT	8,400	7,000	1,400	83%	7,000	116.66 %
001-110-511-80820	AID TO PRIVATE ORGANIZATIONS	54,000	50,238	3,762	93%	67,000	88.15 %
001-110-511-30410	TELEPHONE	3,500	3,040	460	87%	0	0%
001-110-511-30500	LEGAL ADS & RECORDINGS	3,000	2,492	508	83%	0	0%
001-110-552-60620	CHAMBER BUILDING IMPROVEMENTS	0	0	0	0%	35,500	16.13 %
001-110-552-60641	OFFICE FURNITURE & EQUIPMENT	1,057	0	1,057	0%	0	0.00 %
	TOTAL CITY COMMISSION	398,218	308,804	89,414	78%	259,585	41.00-%
CITY MANAGER							
001-160-512-10110	SALARIES & WAGES	148,051	135,818	12,233	92%	60,278	79.31 %
001-160-512-10120	REGULARY SALARIES & WAGES	45,413	41,908	3,505	92%	39,394	79.32 %
001-160-512-10210	FICA TAXES	12,717	11,312	1,405	89%	7,448	75.27 %
001-160-512-10220	RETIREMENT CONTRIBUTIONS	22,443	20,326	2,117	91%	11,957	77.04 %
001-160-512-10230	LIFE & HEALTH INSURANCE	8,794	6,504	2,290	74%	8,241	59.00 %
001-160-512-30341	CONTRACTUAL SERVICES	1,614	1,901	(287)	118%	29,536	94.89 %
001-160-512-30343	PROFESSIONAL SERVICES	2,600	2,575	25	99%	10,050	96.03 %
001-160-512-30402	TRAVEL EXPENSE	0	0	0	0%	689	72.64 %
001-160-512-30403	GAS	2,961	2,941	20	99%	1,118	49.20 %
001-160-512-30410	TELEPHONE	9,472	7,067	2,405	75%	6,348	81.79 %
001-160-512-30461	REPAIR & MAINTENANCE OFFICE EQ	4,089	3,684	405	90%	77	20.05 %
001-160-512-30491	OTHER OPERATING EXPENSE	9,126	5,839	3,287	64%	1,680	62.74 %

CITY OF QUINCY, FL
STATEMENT OF OPERATING EXPENSES FOR THE TEN (10) MONTHS ENDED JULY 31, 2022

G/L ACCT #	ACCOUNT DESCRIPTION	FY 2022 OPERATING BUDGET	FY 2022 10 MONTHS YTD OPERATING ACTUAL	FY 2022 OPERATING BUDGET BALANCE	FY 2022 10 MONTHS YTD OPERATING 83.3%	YTD 2021	YTD% 2021
001-160-512-30511	OFFICE SUPPLIES GENERAL	2,443	2,310	133	95%	868	92.42 %
001-160-512-31000	OTHER OPERATING EXP - IT SUPPO	8,400	7,000	1,400	83%	7,000	116.66 %
001-160-519-00001	ADMINISTRATIVE EXPENSE	0	0	0	0%	2,400	13.00 %
	TOTAL CITY MANAGER	278,123	249,185	28,938	90%	187,084	76.00-%
	CITY ATTORNEY						
001-120-514-30341	CONTRACTUAL SERVICES	311,000	309,951	1,049	100%	76,790	56.93 %
001-120-514-30402	TRAVEL	1,000	0	1,000	0%	0	0.00 %
001-120-514-30491	OTHER OPERATING EXPENSE	500	0	500	0%	339	65.76 %
001-120-514-31000	OTHER OPERATING EXP - IT SUPPO	8,400	7,000	1,400	83%	7,000	116.66 %
	TOTAL CITY ATTORNEY	320,900	316,951	3,949	99%	84,129	58.00-%
	CITY CLERK						
001-130-519-10110	SALARIES & WAGES	51,530	43,777	7,753	85%	38,140	80.31 %
001-130-519-10210	FICA TAXES	3,749	3,464	285	92%	3,032	80.25 %
001-130-519-10220	RETIREMENT CONTRIBUTIONS	5,880	4,949	931	84%	4,574	80.30 %
001-130-519-10230	LIFE & HEALTH INSURANCE	2,133	1,647	486	77%	1,661	78.50 %
001-130-519-30341	CONTRACTUAL SERVICES	2,500	0	2,500	0%	0	0.00 %
001-130-519-30343	PROFESSIONAL SERVICES	2,116	1,900	216	90%	1,393	69.40 %
001-130-519-30402	TRAVEL EXPENSE	1,500	0	1,500	0%	0	0.00 %
001-130-519-30410	TELEPHONE	5,066	5,066	0	100%	3,789	77.46 %
001-130-519-30461	REPAIR & MAINT - OFFICE EQUIPM	1,750	1,749	1	100%	77	74.38 %
001-130-519-30491	OTHER OPERATING EXPENSE	1,872	1,857	15	99%	986	45.28 %
001-130-519-30493	TRAINING	600	0	600	0%	0	0.00 %
001-130-519-30500	LEGAL ADS AND RECORDING FEES	2,400	2,399	1	100%	1,335	93.13 %
001-130-519-30511	OFFICE SUPPLIES-GENERAL	500	447	53	89%	45	37.40 %
001-130-519-31000	OTHER OPERATING EXP - IT SUPPO	5,000	4,167	833	83%	7,000	116.66 %
	TOTAL CITY CLERK	86,596	71,422	15,174	82%	62,032	81.00-%
	NON-DEPARTMENTAL						
001-001-519-10272	INVESTMENT EXPENSE	1,020	0	1,020	0%	0	0.00 %

CITY OF QUINCY, FL
STATEMENT OF OPERATING EXPENSES FOR THE TEN (10) MONTHS ENDED JULY 31, 2022

G/L_ACCT #	ACCOUNT DESCRIPTION	FY 2022 OPERATING BUDGET	FY 2022 10 MONTHS YTD OPERATING ACTUAL	FY 2022 OPERATING BUDGET BALANCE	FY 2022 10 MONTHS YTD OPERATING 83.3%	YTD 2021	YTD% 2021
001-001-519-30320	ACCOUNTING & AUDITING SERVICES	35,357	25,600	9,757	72%	30,480	99.73 %
001-001-519-30341	CONTRACTUAL SERVICES	23,304	13,000	10,304	56%	37,259	99.35 %
001-001-519-30342	RECORDING OF THE COMMISSION MT	43,500	32,000	11,500	74%	35,150	83.39 %
001-001-519-30343	PROFESSIONAL SERVICES	3,178	2,085	1,093	66%	2,740	91.31 %
001-001-519-30391	RESERVES - FUNDING OF RESTRICT	400	394	6	99%	0	0.00 %
001-001-519-30410	TELEPHONE	1,924	819	1,105	43%	0	0.00 %
001-001-519-30440	SUMMER YOUTH WORK PROGRAM	24,000	19,108	4,892	80%	9,427	48.10 %
001-001-519-30451	INSURANCE	621,814	463,802	158,012	75%	459,218	78.20 %
001-001-519-30462	REPAIR & MAINT. - EQUIPMENT &	3,500	3,399	101	97%	0	0.00 %
001-001-519-30465	COPIER PAYMENT	1,898	1,642	256	87%	1,636	36.26 %
001-001-519-30490	INTEREST EXPENSE	3,083	513	2,570	17%	2,668	88.92 %
001-001-519-30491	OTHER OPERATING EXPENSE	31,057	28,155	2,902	91%	4,028	66.30 %
001-001-519-30512	POSTAGE	3,849	3,650	199	95%	2,887	57.87 %
001-001-519-70730	TRANSFER DEBT SVC CAP IMP BOND	362,954	301,477	61,477	83%	300,000	82.16 %
001-001-519-70731	HONEYWELL LOAN PRINCIPAL	21,012	18,945	2,067	90%	18,114	100.00 %
001-001-519-70732	HONEYWELL LOAN INTEREST	2,677	1,476	1,201	55%	2,307	89.17 %
001-001-519-90000	TRANSFER TO INTERNAL SERVICE F	3,864	3,220	644	83%	51,500	180.84 %
001-001-519-90408	TRANSFER TO GAS	93,821	37,528	56,293	40%	0	0.00 %
001-001-552-30645	CRA TIF: ECONOMIC ENVIRON.	207,234	207,164	70	100%	170,756	100.00 %
	TOTAL NON-DEPARTMENTAL	1,489,446	1,163,977	325,469	78%	1,128,170	83.00-%
PERSONNEL							
001-260-513-10110	EXE SALARIES & WAGES	44,471	40,248	4,223	91%	25,847	79.31 %
001-260-513-10120	REGULAR SALARIES & WAGES	36,000	24,101	11,899	67%	33,628	71.09 %
001-260-513-10130	OTHER SALARIES & WAGES - P/T	450	0	450	0%	3,568	41.64 %
001-260-513-10140	OVERTIME	668	28	640	4%	5	0.73 %
001-260-513-10210	FICA TAXES	7,214	4,628	2,586	64%	4,603	78.93 %
001-260-513-10220	RETIREMENT CONTRIBUTIONS	9,381	7,450	1,931	79%	7,104	79.18 %
001-260-513-10230	LIFE & HEALTH INSURANCE	6,727	6,418	309	95%	5,505	75.31 %
001-260-513-30314	PSYCHIATRIC EVALUATIONS	3,898	2,640	1,258	68%	3,360	93.33 %
001-260-513-30315	EMPLOYEE QUALITY OF LIFE	5,000	3,170	1,830	63%	0	0.00 %

CITY OF QUINCY, FL
STATEMENT OF OPERATING EXPENSES FOR THE TEN (10) MONTHS ENDED JULY 31, 2022

G/L ACCT #	ACCOUNT DESCRIPTION	FY 2022 OPERATING BUDGET	FY 2022 10 MONTHS YTD OPERATING ACTUAL	FY 2022 OPERATING BUDGET BALANCE	FY 2022 10 MONTHS YTD OPERATING 83.3%	YTD 2021	YTD% 2021
001-260-513-30341	CONTRACTUAL SERVICES	16,516	15,977	539	97%	7,556	61.39 %
001-260-513-30343	PROFESSIONAL SERVICES	16,797	16,660	137	99%	10,170	74.38 %
001-260-513-30402	TRAVEL EXPENSE	1,500	62	1,438	4%	0	0.00 %
001-260-513-30410	TELEPHONE	8,294	6,409	1,885	77%	4,976	80.96 %
001-260-513-30461	REPAIR AND MAINTENANCE OFFICE	1,000	388	612	39%	36	3.60 %
001-260-513-30491	OTHER OPERATING EXPENSE	2,000	118	1,882	6%	283	27.52 %
001-260-513-30493	TRAINING	3,474	0	3,474	0%	2,995	99.83 %
001-260-513-30511	OFFICE SUPPLIES GENERAL	1,545	237	1,308	15%	246	15.91 %
001-260-513-31000	OTHER OPERATING EXP - IT SUPPO	8,400	7,000	1,400	83%	7,000	116.66 %
	TOTAL PERSONNEL	173,335	135,534	37,801	78%	116,882	69.00-%
	FINANCE						
001-271-513-10110	EXE SALARIES & WAGES	25,826	22,063	3,763	85%	20,391	79.71 %
001-271-513-10120	REGULAR SALARIES & WAGES	46,683	43,120	3,563	92%	33,656	79.28 %
001-271-513-10140	OVERTIME	1,074	124	950	12%	940	94.01 %
001-271-513-10210	FICA TAXES	5,420	4,655	765	86%	3,948	76.29 %
001-271-513-10220	RETIREMENT CONTRIBUTIONS	8,373	7,508	865	90%	6,470	79.70 %
001-271-513-10230	LIFE & HEALTH INSURANCE	9,676	9,616	60	99%	7,297	62.19 %
001-271-513-30343	PROFESSIONAL SERVICES	17,403	16,704	699	96%	17,589	73.28 %
001-271-513-30402	TRAVEL EXPENSE	1,211	0	1,211	0%	0	0.00 %
001-271-513-30410	TELEPHONE	7,016	4,938	2,078	70%	6,049	87.50 %
001-271-513-30462	REPAIR & MAINT - EQUIPMENT & T	2,500	2,014	486	81%	0	0.00 %
001-271-513-30491	OTHER OPERATING EXPENSE	2,495	618	1,877	25%	511	33.10 %
001-271-513-30493	TRAINING	1,810	1,787	23	99%	0	0.00 %
001-271-513-30511	OFFICE SUPPLIES GENERAL	8,023	7,964	59	99%	5,537	82.83 %
001-271-513-30512	POSTAGE	31	0	31	0%	26	17.56 %
001-271-513-30521	OPERATING SUPPLIES	1,116	1,055	61	95%	876	56.66 %
001-271-513-31000	OTHER OPERATING EXP - IT SUPPO	8,400	7,000	1,400	83%	7,000	116.66 %
	TOTAL FINANCE	147,057	129,166	17,891	88%	110,290	71.00-%
	GENERAL SERVICES ADM						

CITY OF QUINCY, FL
STATEMENT OF OPERATING EXPENSES FOR THE TEN (10) MONTHS ENDED JULY 31, 2022

G/L_ACCT #	ACCOUNT DESCRIPTION	FY 2022 OPERATING BUDGET	FY 2022 10 MONTHS YTD OPERATING ACTUAL	FY 2022 OPERATING BUDGET BALANCE	FY 2022 10 MONTHS YTD OPERATING 83.3%	YTD 2021	YTD% 2021
001-276-513-10110	EXE SALARY & WAGES	56,095	56,073	22	100%	25,819	57.37 %
001-276-513-10210	FICA	5,394	4,443	951	82%	2,058	59.78 %
001-276-513-10220	RETIREMENT	7,681	6,425	1,256	84%	2,887	53.46 %
001-276-513-10230	LIFE & HEALTH INSURANCE	2,415	2,019	396	84%	961	14.23 %
	TOTAL GEN SERVICES ADM	71,585	68,960	2,625	96%	31,725	52.00-%
	LAW ENFORCEMENT ADM						
001-210-521-10110	EXE SALARIES & WAGES	78,816	52,539	26,277	67%	63,565	99.99 %
001-210-521-10120	REGULAR SALARIES & WAGES	170,627	154,362	16,265	90%	87,694	79.12 %
001-210-521-10130	OTHER SALARIES & WAGES	825	495	330	60%	0	0.00 %
001-210-521-10140	OVERTIME	500	308	192	62%	0	0.00 %
001-210-521-10150	SPEC PAY-INCENTIVE,HOL,LV BUYB	843	0	843	0%	826	100.00 %
001-210-521-10210	FICA TAXES	19,331	15,580	3,751	81%	10,823	86.59 %
001-210-521-10220	RETIREMENT CONTRIBUTIONS	60,516	46,844	13,672	77%	18,242	86.78 %
001-210-521-10230	LIFE & HEALTH INSURANCE	26,053	19,740	6,313	76%	26,058	81.74 %
001-210-521-30341	CONTRACTUAL SERVICES	20,000	15,596	4,404	78%	8,366	15.60 %
001-210-521-30402	TRAVEL EXPENSE	1,475	345	1,130	23%	155	100.00 %
001-210-521-30403	GAS & DIESEL	6,000	5,560	440	93%	1,360	58.98 %
001-210-521-30404	OIL & GREASE	850	0	850	0%	180	83.38 %
001-210-521-30405	TIRES	110	0	110	0%	95	100.00 %
001-210-521-30406	VEHICLE PARTS ONLY	250	0	250	0%	1,408	99.99 %
001-210-521-30407	VEHICLE REPAIRS	1,500	39	1,461	3%	1,060	73.65 %
001-210-521-30410	TELEPHONE	48,000	47,860	140	100%	31,858	54.68 %
001-210-521-30430	UTILITIES	7,108	5,972	1,136	84%	3,110	55.89 %
001-210-521-30464	REPAIRS & MAINTENANCE-RADIO	580	0	580	0%	500	30.41 %
001-210-521-30491	OTHER OPERATING EXPENSE	4,746	2,495	2,251	53%	2,540	26.74 %
001-210-521-30492	INVESTIGATIVE FUNDS	1,588	16	1,572	1%	1,369	97.58 %
001-210-521-30493	TRAINING	1,515	0	1,515	0%	1,306	45.68 %
001-210-521-30494	Software License	1,122	75	1,047	7%	0	0.00 %
001-210-521-30511	OFFICE SUPPLIES-GENERAL	18,500	18,274	226	99%	3,062	76.32 %
001-210-521-30521	OPERATING MATERIALS & SUPPLIES	2,047	1,595	452	78%	902	89.13 %

CITY OF QUINCY, FL
STATEMENT OF OPERATING EXPENSES FOR THE TEN (10) MONTHS ENDED JULY 31, 2022

G/L ACCT #	ACCOUNT DESCRIPTION	FY 2022 OPERATING BUDGET	FY 2022 10 MONTHS YTD OPERATING ACTUAL	FY 2022 OPERATING BUDGET BALANCE	FY 2022 10 MONTHS YTD OPERATING 83.3%	YTD 2021	YTD% 2021
001-210-521-30522	OPERATING SUPPLIES-UNIFORMS	100	24	76	24%	0	0.00 %
001-210-521-30540	PUBLICATIONS, SUBSCRIP. & MEMB	65	0	65	0%	927	99.72 %
001-210-521-31000	OTHER OPERATING EXP - IT SUPPO	8,400	7,000	1,400	83%	7,000	116.66 %
001-210-521-60641	OFFICE FURNITURE & EQUIPMENT	6,578	110	6,468	2%	18,254	128.92 %
	TOTAL LAW ENFORCEMENT ADM	488,045	394,829	93,216	81%	290,660	72.00-%
	LAW ENFORCEMENT OPERATIONS						
001-220-521-10120	REGULAR SALARIES & WAGES	1,239,756	971,378	268,378	78%	978,417	79.27 %
001-220-521-10130	OTHER SALARIES & WAGES - P/T	51,489	46,245	5,244	90%	35,676	80.81 %
001-220-521-10140	OVERTIME	151,101	118,885	32,216	79%	156,952	82.31 %
001-220-521-10150	SPEC PAY-INCENTIVE,HOL, LV BUY	13,632	11,025	2,607	81%	11,428	78.87 %
001-220-521-10210	FICA TAXES	132,306	107,666	24,640	81%	86,930	80.09 %
001-220-521-10220	RETIREMENT CONTRIBUTIONS	426,534	324,267	102,267	76%	277,764	79.59 %
001-220-521-10230	LIFE & HEALTH INSURANCE	302,699	252,620	50,079	83%	235,001	72.40 %
001-220-521-30341	CONTRACTURAL SERVICES	5,413	893	4,520	16%	4,667	90.16 %
001-220-521-30402	TRAVEL EXPENSE	1,000	278	722	28%	0	0.00 %
001-220-521-30403	GASOLINE & DIESEL	43,000	42,475	525	99%	31,528	70.00 %
001-220-521-30404	OIL & GREASE	2,311	2,089	222	90%	2,681	81.64 %
001-220-521-30405	TIRES	4,034	3,879	155	96%	2,616	77.89 %
001-220-521-30406	VEHICLE PARTS ONLY	23,446	23,362	84	100%	16,936	81.01 %
001-220-521-30407	OTHER AUTO EXPENSE	742	36	706	5%	259	85.04 %
001-220-521-30435	YOUTH DEVELOPMENT ACADEMY & PR	500	500	0	100%	0	0.00 %
001-220-521-30462	REPAIR & MAINT.-EQUIPMENT & TO	2,100	2,048	52	98%	0	0.00 %
001-220-521-30464	REPAIR & MAINTENANCE - RADIOS	500	480	20	96%	0	0.00 %
001-220-521-30491	OTHER OPERATING EXPENSE	36,892	18,657	18,235	51%	3,237	18.50 %
001-220-521-30493	TRAINING	8,901	8,367	534	94%	6,380	88.44 %
001-220-521-30499	CANINE EXPENSE	285	163	122	57%	242	100.00 %
001-220-521-30511	OFFICE SUPPLIES	1,694	259	1,435	15%	1,460	92.53 %
001-220-521-30514	HUMAN INTELLIGENCE - REWARDS	580	0	580	0%	500	100.00 %
001-220-521-30521	OPERATING MATERIALS & SUPPLIES	28,315	27,702	613	98%	19,711	40.56 %
001-220-521-30522	OPERATING SUPPLIES - UNIFORMS	39,605	38,528	1,077	97%	21,296	84.54 %

CITY OF QUINCY, FL
STATEMENT OF OPERATING EXPENSES FOR THE TEN (10) MONTHS ENDED JULY 31, 2022

G/L_ACCT #	ACCOUNT DESCRIPTION	FY 2022 OPERATING BUDGET	FY 2022 10 MONTHS YTD OPERATING ACTUAL	FY 2022 OPERATING BUDGET BALANCE	FY 2022 10 MONTHS YTD OPERATING 83.3%	YTD 2021	YTD% 2021
001-220-521-60641	OFFICE FURNITURE & EQUIPMENT	1,377	(2,068)	3,445	-150%	0	0.00 %
001-220-521-60642	VEHICLES	76,628	50,699	25,929	66%	51,390	9999.00 %
001-220-521-60644	EQUIPMENT	27,950	16,181	11,769	58%	130,851	100.50 %
	TOTAL LAW ENFORCEMENT OPERAT	2,622,790	2,066,614	556,176	79%	2,075,922	79.00-%
	FIRE CONTROL ADM						
001-210-522-10110	EXE SALARIES & WAGES	123,439	59,448	63,991	48%	77,327	85.33 %
001-210-522-10120	REGULAR SALARIES & WAGES	52,703	41,784	10,919	79%	34,538	78.72 %
001-210-522-10150	SPEC PAY-INCENTIVE,HOL,LV BUYB	1,615	1,615	0	100%	1,086	42.85 %
001-210-522-10210	FICA TAXES	13,188	7,337	5,851	56%	8,180	83.69 %
001-210-522-10220	RETIREMENT CONTRIBUTIONS	20,529	11,734	8,795	57%	21,337	85.12 %
001-210-522-10230	LIFE & HEALTH INSURANCE	20,903	17,723	3,180	85%	16,996	67.01 %
001-210-522-30410	TELEPHONE	22,287	18,741	3,546	84%	19,176	82.16 %
001-210-522-30430	UTILITIES	14,615	12,825	1,790	88%	12,599	66.12 %
001-210-522-30461	REPAIR & MAINTENANCE-OFFICE EQ	2,121	2,031	90	96%	1,225	97.94 %
001-210-522-30463	REPAIR & MAINT.-BUILDINGS & GR	7,080	5,710	1,370	81%	4,292	65.26 %
001-210-522-30464	REPAIR & MAINTENANCE-RADIO	1,915	0	1,915	0%	0	0.00 %
001-210-522-30465	COPIER PAYMENT	1,898	1,642	256	87%	1,636	72.29 %
001-210-522-30491	OTHER OPERATING EXPENSE	1,167	138	1,029	12%	574	86.74 %
001-210-522-30494	FIRE PREVENTION AND EDUCATION	3,950	3,909	41	99%	2,354	68.74 %
001-210-522-30511	OFFICE SUPPLIES-GENERAL	766	377	389	49%	660	94.31 %
001-210-522-30521	OPERATING MATERIALS & SUPPLIES	2,803	921	1,882	33%	3,450	93.04 %
001-210-522-30522	OPERATING SUPPLIES - UNIFORMS	3,477	2,861	616	82%	2,963	89.48 %
001-210-522-31000	OTHER OPERATING EXP -IT SUPPOR	8,400	7,000	1,400	83%	7,000	116.66 %
001-210-522-60620	Buildings and Other Improvemen	0	0	0	0%	79,835	100.00 %
001-210-522-60641	OFFICE FURNITURE & EQUIPMENT	5,150	1,124	4,026	22%	0	0.00 %
	TOTAL FIRE CONTROL ADM	308,006	196,920	111,086	64%	295,228	85.00-%
	FIRE CONTROL OPERATIONS						
001-230-522-10120	REGULAR SALARIES & WAGES	846,288	779,179	67,109	92%	566,738	78.45 %
001-230-522-10130	OTHER SALARIES & WAGES - P/T	16,821	0	16,821	0%	0	0.00 %

CITY OF QUINCY, FL
STATEMENT OF OPERATING EXPENSES FOR THE TEN (10) MONTHS ENDED JULY 31, 2022

G/L ACCT #	ACCOUNT DESCRIPTION	FY 2022 OPERATING BUDGET	FY 2022 10 MONTHS YTD OPERATING ACTUAL	FY 2022 OPERATING BUDGET BALANCE	FY 2022 10 MONTHS YTD OPERATING 83.3%	YTD 2021	YTD% 2021
001-230-522-10140	OVERTIME	73,093	72,674	419	99%	46,569	78.38 %
001-230-522-10150	SPEC PAY-INCENTIVE,HOL,LV BUYB	16,150	15,705	445	97%	10,156	79.37 %
001-230-522-10210	FICA TAXES	64,281	64,135	146	100%	45,742	78.94 %
001-230-522-10220	RETIREMENT CONTRIBUTIONS	320,184	268,382	51,802	84%	248,204	80.75 %
001-230-522-10230	LIFE & HEALTH INSURANCE	179,052	169,235	9,817	95%	145,384	72.48 %
001-230-522-30345	VOLUNTEER FIREFIGHTER PROGRAM	25,200	1,200	24,000	5%	0	0.00 %
001-230-522-30402	TRAVEL EXPENSE	1,500	0	1,500	0%	0	0.00 %
001-230-522-30403	GASOLINE & DIESEL	12,200	11,837	363	97%	10,520	63.96 %
001-230-522-30404	OIL & GREASE	1,175	611	564	52%	1,013	92.12 %
001-230-522-30405	TIRES	648	0	648	0%	559	94.66 %
001-230-522-30406	VEHICLE PARTS ONLY	1,674	613	1,061	37%	1,429	88.44 %
001-230-522-30462	REPAIR & MAINT. - EQUIPMENT &	20,642	10,449	10,193	51%	10,708	80.28 %
001-230-522-30491	OTHER OPERATING EXPENSE	1,603	350	1,253	22%	1,382	86.35 %
001-230-522-30493	TRAINING	10,000	4,766	5,234	48%	4,468	79.50 %
001-230-522-30511	OFFICE SUPPLIES	426	210	216	49%	367	36.69 %
001-230-522-30521	OPERATING MATERIALS & SUPPLIES	11,612	2,411	9,201	21%	9,997	98.23 %
001-230-522-30522	OPERATING SUPPLIES - UNIFORMS	50,959	32,657	18,302	64%	18,462	49.96 %
001-230-522-60644	EQUIPMENT	25,697	25,697	0	100%	19,149	61.24 %
	TOTAL FIRE CONTROL OPERATIONS	1,679,205	1,460,111	219,094	87%	1,140,847	47.00-%
	BUILDING & PLANNING						
001-284-515-10110	EXE SALARIES & WAGES	3,540	0	3,540	0%	42,831	57.71 %
001-284-515-10120	REGULAR SALARIES & WAGES	80,091	70,546	9,545	88%	33,603	45.36 %
001-284-515-10140	OVERTIME	125	125	0	100%	1,099	86.75 %
001-284-515-10210	FICA TAXES	9,970	4,885	5,085	49%	5,677	45.10 %
001-284-515-10220	RETIREMENT CONTRIBUTIONS	13,170	7,989	5,181	61%	9,136	59.31 %
001-284-515-10230	LIFE & HEALTH INSURANCE	15,224	14,482	742	95%	9,932	40.24 %
001-284-515-30341	CONTRACTUAL SERVICES	3,500	2,500	1,000	71%	67,845	25.69 %
001-284-515-30343	PROFESSIONAL SERVICES	33,120	32,500	620	98%	2,000	20.69 %
001-284-515-30402	TRAVEL EXPENSE	1,000	0	1,000	0%	0	0.00 %
001-284-515-30403	GAS & DIESEL	200	47	153	24%	63	20.63 %

CITY OF QUINCY, FL
STATEMENT OF OPERATING EXPENSES FOR THE TEN (10) MONTHS ENDED JULY 31, 2022

G/L_ACCT #	ACCOUNT DESCRIPTION	FY 2022 OPERATING BUDGET	FY 2022 10 MONTHS YTD OPERATING ACTUAL	FY 2022 OPERATING BUDGET BALANCE	FY 2022 10 MONTHS YTD OPERATING 83.3%	YTD 2021	YTD% 2021
001-284-515-30404	OIL & GREASE	200	0	200	0%	0	0.00 %
001-284-515-30405	TIRES	1,000	0	1,000	0%	0	0.00 %
001-284-515-30406	VEH PARTS ONLY	1,000	0	1,000	0%	278	27.78 %
001-284-515-30407	VEH REPAIRS	277	75	202	27%	225	45.00 %
001-284-515-30410	TELEPHONE	6,499	5,914	585	91%	5,799	80.79 %
001-284-515-30461	REPAIR & MAINT. OFFICE EQUIPME	1,937	1,862	75	96%	372	37.16 %
001-284-515-30491	OTHER OPERATING EXPENSE	4,196	3,012	1,184	72%	1,337	66.85 %
001-284-515-30493	TRAINING	1,500	1,068	432	71%	567	22.76 %
001-284-515-30500	ADVERTISEMENTS	2,744	2,656	88	97%	900	46.05 %
001-284-515-30511	OFFICE SUPPLIES GENERAL	4,084	3,743	341	92%	1,252	81.02 %
001-284-515-31000	OTHER OPERATING EXP - IT SUPPO	8,400	7,000	1,400	83%	7,000	116.66 %
	TOTAL BUILDING & PLANNING	191,777	158,404	33,373	83%	189,916	37.00-%
RECREATIONAL ACTIVITY							
001-310-572-10110	EXE SALARIES & WAGES	54,530	47,561	6,969	87%	38,810	74.63 %
001-310-572-10120	REGULAR SALARIES & WAGES	234,833	216,573	18,260	92%	151,914	70.80 %
001-310-572-10130	OTHER SALARIES & WAGES - P/T	15,383	15,324	59	100%	4,082	9.82 %
001-310-572-10140	OVERTIME	2,407	1,867	540	78%	178	13.39 %
001-310-572-10210	FICA TAXES	21,356	20,263	1,093	95%	14,033	62.40 %
001-310-572-10220	RETIREMENT CONTRIBUTIONS	32,616	28,374	4,242	87%	22,152	65.01 %
001-310-572-10230	LIFE & HEALTH INSURANCE	60,859	46,812	14,047	77%	50,100	75.79 %
001-310-572-30341	CONTRACTUAL SERVICES	4,000	800	3,200	20%	2,265	33.36 %
001-310-572-30402	TRAVEL EXPENSE	1,000	0	1,000	0%	0	0.00 %
001-310-572-30403	GAS & DIESEL	9,976	9,815	161	98%	7,048	62.51 %
001-310-572-30404	OIL & GREASE	3,000	827	2,173	28%	569	91.43 %
001-310-572-30405	TIRES	3,000	1,226	1,774	41%	709	61.53 %
001-310-572-30406	VEH PARTS ONLY	3,000	223	2,777	7%	426	61.41 %
001-310-572-30407	VEHICLE REPAIRS	1,500	469	1,031	31%	79	50.31 %
001-310-572-30410	TELEPHONE	10,400	10,348	52	100%	5,911	73.29 %
001-310-572-30440	RENTAL OF EQUIPMENT & BUILDING	785	699	86	89%	505	97.04 %
001-310-572-30441	SWIMMING POOL REPAIRS	8,324	3,969	4,355	48%	7,176	96.96 %