

PUBLIC NOTICE

CITY OF QUINCY, FLORIDA REGULAR CITY COMMISSION MEETING



Quincy City Hall
City Commission Chamber
404 W. Jefferson Street | Quincy, Florida 32351

4th Tuesday, March 22, 2022
6:00 p.m.

All interested members of the public are hereby invited to attend the regular City Commission meeting on 4th Tuesday, March 22, 2022 at 6:00 p.m. in the City Commission Chamber.

For additional information, please call the City of Quincy at 850.618.1881.



**City of Quincy, Florida
Regular City Commission Meeting
AGENDA
4th Tuesday, March 22, 2022
6:00 P.M.
City Hall Commission Chamber**

Call to Order

Invocation

Flag Ceremony

- **Pledge of Allegiance**

Roll Call

Approval of Agenda

Proclamation

Special Presentations

Items for Consent by the Commission

1. Minutes: **Thursday, February 24, 2022 Special Meeting**
 - Janice Shackelford, City Clerk
2. Minutes: **Tuesday, March 8, 2022 Regular Meeting**
 - Janice Shackelford, City Clerk
3. Weekly Reports: **Public Works Department** – Reggie Bell, Director
 - Weekly Report: March 3 – 9, 2022
 - Weekly Report: February 24 – March 2, 2022
 - Weekly Report: March 10 – March 16, 2022
4. Monthly Report: **Fire Department**, February 2022 – Anthony Baker, Chief
 - Weekly Report: March 10, 2022
5. Weekly Reports: **Planning and Zoning/Building Department** - Charles Hayes, Interim Director
 - Weekly Report: March 1, 2022 – March 4, 2022
6. Weekly Reports: **Parks and Recreation Department** – DeCody Fagg, Director
 - Weekly Reports: March 3 – March 9, 2022
7. Monthly Reports: **Finance Department**, February 2022 – Marcia Carty, Director

- Budget Transfers – Expenses – P-Card Statements – Grants Report – Revenues – Cash Requirements - Capital City Bank E-Statements – Arrears

8. Monthly Report: **Human Resources Department** – Carolyn Bush, Interim Director
 - Monthly Report: February 17, 2022 - March 17, 2022

Comments from the Audience

Public Hearings and Ordinances as Scheduled or Agendaed

Public Opportunity to Speak on Commission Propositions – (Pursuant to Sec. 286.0114, Fla. Stat. and subject to the limitations of Sec. 286.0114(3)(a), Fla. Stat.)

Resolution

Reports, Requests and Communications by the City Manager

9. Wolf Tree, Inc. – New Contract and Labor/Equipment Pricing Increases
 - Dr. Beverly A. Nash, Ph.D., Interim City Manager
 - Robin Ryals, Director, Utilities Department
10. Rostan Solutions, LLC – Amendment and Task Order Number: 01 – As Needed Program and Technical Assistance Consulting Services
 - Dr. Beverly A. Nash, Ph.D., Interim City Manager

Reports by Boards and Committees

Other Items Requested to Be Agendaed by Commission Member(s), the City Manager and Other City Officials

Comments

- Interim City Manager
- City Clerk
- City Attorney
- Commission Members

Adjournment

Title XIX: PUBLIC BUSINESS - Chapter 286 PUBLIC BUSINESS: MISCELLANEOUS PROVISIONS - **SECTION 0105** Notices of meetings and hearings must advise that a record is required to appeal. 286.0105 - Notices of meetings and hearings must advise that a record is required to appeal.—Each board, commission, or agency of this state or of any political subdivision thereof shall include in the notice of any meeting or hearing, if notice of the meeting or hearing is required, of such board, commission, or agency, conspicuously on such notice, the advice that, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The requirements of this section do not apply to the notice provided in s. [200.065](#)(3). History. —s. 1, ch. 80-150; s. 14, ch. 88-216; s. 209, ch. 95-148.

Persons with disabilities who require assistance to participate in City meetings are requested to notify the City Clerk's Office at (850) 618-1884 in advance.

CITY COMMISSION
Thursday, February 24, 2022
9:17 P.M. (Eastern)

SPECIAL MEETING
QUINCY, FLORIDA 32351

CITY COMMISSION SPECIAL MEETING MINUTES

The City of Quincy City Commission met in a special in-person meeting on Thursday, February 24, 2022, with **Mayor Ronte Harris** presiding and the following Commissioners present:

Mayor Pro Tem Keith Dowdell
Commissioner Angela G. Sapp
Commissioner Freida Bass-Prieto
Commissioner Anessa A. Canidate

City Staff and Guests:

Dr. Beverly Nash, Interim City Manager
Marcia Carty, Finance Director
Gary Roberts, City Attorney
Janice Shackelford Clemons, City Clerk
Marcia Carty, Finance Director
Carolyn Bush, Interim Human Resources and Customer Service Director
LaTrenda Gainous, Executive Assistant, City Manager's Office
Rob Nixon, CRA Manager
Robin Ryals, Utilities Director
Charles J. Hayes, Interim Building and Planning Director
Jim Southerland Sr., WQTN-13 Administrator

John Thomas
Joshua Williams
Steve Gauss

The special in-person meeting was recorded, televised, and transmitted through TV channel (WQTN-13) and Facebook. (Note: Digital formatted documents/media are public records.)

Called to Order:

Mayor Harris called the special Commission meeting to order at 9:17 pm and requested a roll call.

Special Meeting Items for Discussion:

1. Capital Project: Fiber Optic Completion Plans - Contractual Agreement: Joshua Williams, Jr., Strategic Innovative Ventures, Inc.

- Dr. Beverly A. Nash, Ph.D., Interim City Manager
- Marcia Carty, Director, Finance Department

2. Black History Month 2022 - Parade and Festival Partnership: City of Quincy and Gadsden County

- Dr. Beverly A. Nash, Ph.D., Interim City Manager
- Charles Hayes, Interim Director, Building and Planning/Zoning Department and Purchasing Officer

3. American Rescue Plan Act of 2021 – Plan Use of Funds – City of Quincy

- Dr. Beverly A. Nash, Ph.D. Interim City Manager
- Marcia Carty, Director, Finance Department

Item #1: Black History Month 2022 - Parade and Festival Partnership: City of Quincy and Gadsden County

Summary of the Discussion by Staff and the Commission

Mayor Harris stated that there are three items for discussion on the agenda.

Mayor Harris stated that if there's no objection, he would like to begin with the Black History Month 2022 - Parade and Festival Partnership.

Interim City Manager Dr. Beverly Nash stated that information on the Black History Parade and Festival was presented to the Commission at the last meeting and tabled.

Interim City Manager Dr. Beverly Nash referred to the Black History packet provided by the county administrator, laying out the festival activities and sponsorship pricing.

Commissioner Sapp questioned why the Commission is receiving a packet dated January 7 when the event is in two days.

Interim City Manager Dr. Beverly Nash stated that she received the County's packet last Thursday.

Interim City Manager Dr. Beverly Nash stated that she could not explain the lack of communication.

Interim City Manager Dr. Beverly Nash stated that the County requested a \$20,000 partnership donation.

Interim City Manager Dr. Beverly Nash reiterated that she had no explanation for the timeline and would have presented the packet to the Commission earlier.

Interim City Manager Dr. Beverly Nash stated that the County is looking for the City to partner with them.

Interim Building and Planning Director Charles Hayes stated that the County selected Oscar Veneszee to host Friday's reception and raise \$25,000 for scholarships.

Interim Building and Planning Director Charles Hayes stated that the Commission is invited to attend Friday's reception at the Dean Mitchell Gallery.

Interim Building and Planning Director Charles Hayes stated that the tickets are complementary.

Interim Building and Planning Director Charles Hayes stated that the Commission would receive two complimentary tickets.

Interim Building and Planning Director Charles Hayes stated that the reception program would honor Shakerria Allen, Sameriyah Bradwell, Ke'Mari Cooper, and Jarvis Rittman. They have achieved success while attending grade school, high school, and college.

Commissioner Bass-Prieto asked whether a funding source had been identified.

Commissioner Bass-Prieto stated that the City should have been more involved in the planning process, especially when spending citizens' money.

Interim City Manager Dr. Beverly Nash stated that this is an unbudgeted item and that no funding source had been identified.

Interim Building and Planning Director Charles Hayes stated that monies received from fundraising would make the City's donation \$12,000 – \$15,000.

Interim Building and Planning Director Charles Hayes stated that the County did not partner with any other Cities around the tri-county but the City of Quincy.

Commissioner Sapp asked if the County would be seeking the City's assistance for Cinco de Mayo.

Interim Building and Planning Director Charles Hayes stated that the County did not say if they would not ask the City for assistance in Cinco de Mayo but seeks to partner with the other Cities.

Interim Building and Planning Director Charles Hayes stated that there would be no guest artist, just a DJ.

Interim Building and Planning Director Charles Hayes stated that a sponsor would take care of the \$10,000 donation to FAMU Marching 100.

Mayor Harris stated that he agrees with the partnership; however, the County failed to communicate with the City on this event.

Commissioner Sapp noted also that the County did not do its best to communicate.

Mayor Harris asked what it would cost the City to be a good neighbor and donate to Friday's reception.

Mayor Pro Tem Dowdell suggested donating \$2,500.

Mayor Harris noted that \$2,500 is the top sponsorship.

Commissioner Sapp suggested \$2,500- \$5,000 to cover a specific cost.

Commissioner Sapp noted that Jarvis Rittman, one of the honorees, grew up in the City of Quincy, district one.

With no further discussion, Commissioner Sapp offered a motion to contribute \$2,500 to FAMU Marching 100 transportation meal. Mayor Harris seconded the motion.

Commissioner	Vote
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

The Motion Carried 5 to 0.

Item #2: Capital Project: Fiber Optic Completion Plans - Contractual Agreement: Joshua Williams, Jr., Strategic Innovative Ventures, Inc.

Summary of the Discussion by Staff and the Commission

Mayor Harris stated that before the Commission is the contractual agreement for Joshua Williams.

Mayor Harris stated what the will and pleasure is of the Commission on the agreement.

Commissioner Bass-Prieto suggested tabling the agenda item until the interim city manager can contact the City of Tallahassee for evaluating the fiber optic project. Mayor Harris seconded the motion.

Commissioner	Vote
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

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The Motion Carried 5 to 0.

Adjournment

The adjournment was motioned by Mayor Harris and seconded by Mayor Pro Tem Dowdell at 10:03 pm.

Please Note: The City Commission places the official copies of Commission Meeting Minutes on file with the City Clerk's Office upon approval.

Submitted by Janice Shackelford Clemons, City Clerk

APPROVED:

Ronte Harris, Mayor and Presiding
Officer of the City Commission and
of the City of Quincy, Florida

ATTEST:

Janice Shackelford Clemons, City Clerk per
Clerk of the of Quincy, Florida
Clerk of the City Commission thereof

CITY COMMISSION
Tuesday, March 8, 2022
6:25 P.M. (Eastern)

REGULAR MEETING
QUINCY, FLORIDA 32351

CITY COMMISSION REGULAR MEETING MINUTES

The City of Quincy City Commission met in a regular in-person meeting on Tuesday, March 8, 2022, with **Mayor Ronte Harris** presiding and the following Commissioners present:

Mayor Pro Tem Keith Dowdell
Commissioner Angela G. Sapp
Commissioner Freida Bass-Prieto
Commissioner Anessa A. Canidate

City Staff and Guests:

Dr. Beverly Nash, Interim City Manager
Gary Roberts, City Attorney
Janice Shackelford Clemons, City Clerk
Marcia Carty, Finance Director
LaTrenda Gainous, Executive Asst., City Manager's Office
DeCody Fagg, Parks and Recreations Director
Reggie Bell, Public Works Director
Carolyn Bush, Human Resources and Customer Service
Anthony Baker, Fire Chief
Robin Ryals, Utilities Director
Charles J. Hayes, Interim Building and Planning Director
Jim Southerland Sr., WQTN-13 Administrator

Rev. Terrence D. Milton
National Association of Women in Construction, Chapter 72
Girl Scout Troop 11214, Girl Scouts of the Gateway Council, Inc.
Terrence Massey
Kathy Smith, IBEW
Robert Rommelt III, IBEW

The regular in-person meeting was recorded, televised, and transmitted through T.V. Channel (WQTN-13) and Facebook. (Note: Digital formatted documents/media are public records.)

Invocation

Rev. Terrence Milton, the pastor of the Bear Creek Bethel Missionary Baptist Church, provided the invocation.

Flag Ceremony

Pledge of Allegiance
Girl Scout Promise
The Girl Scout Law

The Tallahassee Girl Scout Troop led out in a flag ceremony followed by the Girl Scout Promise and the Girl Scout Law.

Called to Order

Mayor Harris called the special Commission meeting to order at 6:25 pm and requested a roll call.

Joe Bigsby of the Tallahassee's Girl Scout Troop thanked the City for the \$10,000 grant towards establishing a local troop in the Quincy area.

Joe Bigsby of the Tallahassee's Girl Scout Troop stated that he's looking forward to working with the girls in Quincy.

Commissioner Bass-Prieto stated that she is a former girl scout and welcomes the new troop to the City of Quincy.

Commissioner Sapp stated that she received perks from her sister being a Girl Scout and welcomes the new troop to the City of Quincy.

Commissioner Sapp stated that she sponsored the young men in the Boy Scouts.

Commissioner Sapp encouraged the girls to learn as much as they could.

Interim City Manager Dr. Beverly Nash stated that the young ladies represented are middle and high schoolers.

Mayor Harris stated that there is unfinished business from the executive session.

Mayor Harris acknowledged City Attorney Gary Roberts.

City Attorney Gary Roberts stated that provided an overview of the lawsuit recommendation of Catherine Robinson vs. the City of Quincy.

City Attorney Gary Roberts requested that the Commission approve the proposed settlement.

City Attorney Gary Roberts stated that the Florida League approves the proposed settlement.

City Attorney Gary Roberts stated that the Commission could not undo the proposed settlement.

City Attorney Gary Roberts stated that if the Commission votes against the proposed settlement, the parties could enforce the agreement.

City Attorney Gary Roberts stated that it would be good to vote to accept the proposed settlement.

Florida League Attorney stated that he could not think of any negative impact against the City if the Commission votes against the proposed settlement.

Mayor Harris asked if the Commission could bypass the vote.

Mayor Harris stated that he did not want to cost the City additional dollars.

Florida League Attorney stated that the interim city manager could still, without the Commission voting, sign off on the proposed settlement.

Florida League Attorney clarified that he seeks a motion supporting the recommendation.

Florida League Attorney stated that if the interim city manager does not sign off on the proposed settlement could land the City back in court.

Commissioner Sapp offered a motion to support the Florida League's recommendation. Commissioner Canidate seconded the motion.

Commissioner	Vote
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Did not vote
Mayor Pro Tem Dowdell	No
Commissioner Canidate	Yes

The Motion Carried 3 to 1.

Proclamation

The National Association of Women in Construction Week, March 6-12, 2022

Mayor Harris read the Proclamation honoring The National Association of Women in Construction Chapter #72.





March 6-12, 2022

WHEREAS, for more than 55 years, NAWIC (National Association of Women In Construction) has helped women take advantage of the opportunities in construction. Whether you want to embark on a new career, establish a networking base, be a mentor/mentee, make a difference in your community, continue your education, or invest in great friendships; and

WHEREAS, the focus of Women in Construction (WIC) Week is to highlight women as a visible component of the construction industry. WIC Week also provides an occasion for NAWIC's thousands of members across the country to raise awareness of the opportunities available for women in the construction industry and to emphasize the growing role of women in the industry. It is also a time for local chapters to give back to their communities; and

WHEREAS, NAWIC Chapter #72 would love the opportunity to encourage women in our viewing area to participate with us as we celebrate Women In Construction; and

WHEREAS, the NAWIC Chapter #72 has sought to achieve successful results for Gadsden County and surrounding areas in a cooperative spirit with other organizations;

Now, Therefore, be it proclaimed that I, Mayor Ronte R. Harris, along with my colleagues, Mayor Pro Tem Keith A. Dowdell, District One, Commissioner Angela Grant Sapp, District Two, Commissioner Frieda Bass-Prieto, District Four and Anessa A. Canidate, District Five and the citizens of the City of Quincy, Florida do hereby recognize the NAWIC Chapter #72 and its many dedicated volunteers for its steadfast work on behalf and support of women in construction, and do proudly proclaim the week of March 6-12, 2022 as "Women in Construction Week," and encourage our citizens to congratulate the organization on its many accomplishments.

Summary of the Discussion by Staff and the Commission

Interim City Manager Dr. Beverly Nash stated that Ms. Jones Wilson is the first African American female master builder from Gadsden County.

Commissioner Sapp stated that Ms. Jones Wilson partnered with Sleep in Heavenly Peace to build 50 beds for children.

Commissioner Sapp stated how proud she is to see her former student making a difference in the community.

Special Presentations

~~Girl Scouts of the Gateway Council, Inc. — Mary Jacobs, CEO~~

- ~~Anti Crime Prevention Seed Grant Recipient~~
- ~~National Girl Scout Month and National Women History Month~~

Interim City Manager Dr. Beverly Nash stated that Mary Jacobs could not attend the meeting.

Massey Drugs, Quincy: Mr. Terrence Massey

- Commissioner Angela Grant Sapp, District Two

Summary of Special Presentation by Commissioner Angela Grant Sapp

Commissioner Sapp stated that Massey Drugs catered to the community's needs for years.

Commissioner Sapp stated that Massey Drugs had been a long friend to her family.

Commissioner Sapp stated that Terrence Massey worked in Massey Drugs upon college completion.

Commissioner Sapp stated that her sister Linda is a pharmacist.

Commissioner Sapp stated that Massey Drugs allowed her sister to do clinical work in the drugstore.

Commissioner Sapp read the plaque on behalf of the Commission and citizens of Quincy.

Terrence Massey stated that retiring was a hard decision.

Terrence Massey stated that Quincy is home, and the people have been good to Massey Drugs.

Terrence Massey thanked Commissioner Sapp and the Commission for the recognition.

Mayor Harris stated that Massey Drugs would be greatly missed.

Kathy A. Smith, IBEW Lead Organizer 5th District, Membership Development

- Bob Rommelt, IBEW LU82 Business Manager

Summary of the Discussion by Guests and the Commission

Kathy Smith stated that she had been an organizer since 2005.

Kathy Smith stated that she assists with unionizing employees.

Bob Rommelt stated that he'd been a union member for 29 years.

Bob Rommelt stated that unions are great organizations.

Bob Rommelt stated that he represents 500 plus union members.

Kathy Smith stated that the City employees contacted her in October 2021.

Kathy Smith stated that she met with several City employees.

Kathy Smith stated that the employees are interested in unionizing.

Kathy Smith stated the process is confidential.

Kathy Smith stated that the following employees in these work categories meet the criteria of joining:

Public Works Department

- Equipment Operator
- Heavy Equipment Operator
- Trade Worker Maintenance
- Maintenance Worker & Repair Worker
- Maintenance Worker I
- Mechanic I
- Mechanic II
- Mechanic II
- Crew Leader

Parks and Recreation Department

- Maintenance Worker
- Maintenance Worker & Repair Workers
- Maintenance Worker I

Customer Service Department

- Customer Service Representative

Utilities Department

- Storekeeper
- Lineman
- Lineman Forman
- Lineman Helper/Laborer
- Utility Service Tech
- Sr. Utility Tech
- Meter Reader
- Water Tech
- Groundman
- Distribution Power
- Equipment Operator
- Tree Trimmer
- Tree Trimmer Helper

Kathy Smith presented a Recognition Petition to the Commission.

Kathy Smith stated that she has over fifty percent to support a voluntary recognition.

Kathy Smith stated that if the Commission does not approve voluntary recognition, she will file a petition with PERC.

Kathy Smith emphasized that the employees want to be represented.

Kathy Smith laid out the process of 30-45 days before an election would occur.

Kathy Smith stated that the City employees are hard-working and had not made derogatory statements against the City.

City Attorney Gary Roberts stated that the voluntary recognition would make the process easy.

City Attorney Gary Roberts stated that the Commission could not stop employees from unionizing.

Commissioner Sapp commented that the item is listed under special presentations and should have been an agenda item.

Commissioner Sapp stated that there's a lot of information given, and she's not prepared to make a decision tonight.

Mayor Pro Tem Dowdell stated that it is up to the employees to unionize.

Kathy Smith stated that the City would need to complete a portion of the voluntary petition.

Mayor Pro Tem Dowdell stated that he had no problems with the voluntary recognition.

Kathy Smith stated that the employees are aware that voluntary recognition is easier.

Kathy Smith stated that an employee does not have to join a union; Florida is a right-to-work state.

Commissioner Canidate stated that she feels everyone deserves representation.

Commissioner Canidate offered a motion to approve the voluntary recognition petition. Mayor Harris seconded the motion.

Commissioner Bass-Prieto stated that she would like the item tabled.

Commissioner Bass-Prieto reiterated that the item is not listed as an agenda item.

Commissioner Bass-Prieto stated that she received the packet voluntary recognition packet this evening.

Mayor Harris stated that he understood the concerns.

Mayor Harris stated that a request was made to place the item on the agenda, and it fell under special presentations.

Commissioner Sapp emphasized that she is not against unionizing.

Commissioner Sapp stated that she's concerned about the procedure brought forth.

Commissioner Bass-Prieto questioned if the item was agenda timely.

Mayor Harris stated that the Commission has added and removed items on the agenda.

Mayor Harris stated that he understood his role and asked that the city attorney join him in the meeting with Ms. Smith.

Mayor Harris stated that Florida is a right-to-work state and would support the voluntary recognition.

Mayor Harris stated that supporting the voluntary recognition allows the employees to see that the Commission has their best interest.

Mayor Harris stated that Commissioner Sapp is right that conversation about unionizing came about around the dais.

Mayor Harris stated that he's concerned about employee issues coming before the Commission.

Kathy Smith reiterated that a petition would be filed if the vote fails.

Commissioner	Vote
Mayor Harris	Yes
Commissioner Sapp	No
Commissioner Bass-Prieto	No
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

The Motion Carried 3 to 2.

Items for Consent by the Commission

1. Minutes: February 8, 2022, Regular Meeting
 - Janice Shackelford, City Clerk
2. Minutes: February 22, 2022, Regular Meeting
 - Janice Shackelford, City Clerk
3. Weekly Reports: Fire Department – February 17, 23, and March 4, 2022
 - Anthony Baker, Chief

4. Weekly Reports: Finance Department – February 9, 16, and 23, 2022
 - Marcia Carty, Finance Director
5. Monthly Report: Police Department - January 2022
 - Timothy Ashley, Police Chief
6. Weekly Reports: Planning and Zoning/Building Department – February 21-25, 2022
 Monthly Report: Code Enforcement – February 8 thru March 1, 2022
 - Charles Hayes, Interim Director
7. Weekly Report: Customer Service and Human Resources Department – February 21-25, 2022
 - Carolyn Bush, Interim Director
8. Monthly Reports: Finance Department – January 2022
 Grants 2nd Quarter | Budget Transfers | Cash Lead Schedule | Age Accounts |
 Receivable | Revenues | Expenses | Cash Requirement
 - Marcia Carty, Finance Director
9. Weekly Reports: Parks and Recreation Department – February 24, 25, 28, and March 1, 2022
 - DeCody Fagg, Director

Summary of the Discussion by Staff and the Commission

Commissioner Bass-Prieto requested to pull items 1 and 8.

Commissioner Bass-Prieto offered a motion to approve the items for consent pulling items 1 and 8 for discussion. Mayor Harris seconded the motion.

Commissioner	Vote
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

The Motion Carried 5 to 0.

Agenda item # 1

Commissioner Bass-Prieto stated she would like the following included in the minutes:

- At the February 8 meeting, she was told that she could leave.
- Mayor Pro Tem Dowdell was not called upon to provide comments.

Mayor Pro Tem Dowdell offered a motion to approve the February 8 minutes with corrections. Commissioner Bass-Prieto seconded the motion.

Commissioner	Vote
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

The Motion Carried 5 to 0.

Agenda item #8

Commissioner Bass-Prieto stated her concerns:

- Incumbent funds are not to be transferred – payroll, retirement, and I.T.
- Questioned the amount in line item
- Stated concerns that line item will result in a negative balance and may not cover the I.T. salary.
- Why is money being taken out of a DEP reserve account to pay off Hurricane Michael's loan? Where is the Commission approval for the transfer?
- Drinking loan repayment
- What is a bend account?
- Questioned the utility deposit account.
- Imperative that the rate stabilization and storm reserve accounts are separated.

Commissioner Bass-Prieto stated that the citizens would require help with the increase in the fuel adjustment cost.

Finance Director Marcia Carty stated that staff had begun working with the bank on separating the different accounts and updating signatures.

Finance Director Marcia Carty requested that Commissioner Bass-Prieto write down and forward her questions to the department.

Finance Director Marcia Carty addressed the concerns of Mayor Pro Tem Dowdell.

- There are outstanding fiber optic invoices.
- The fiber optic work has stopped.

Mayor Pro Tem Dowdell asked what the plan is on fiber optic.

Commissioner Bass-Prieto reminded the Commission that a voted to consult the City of Tallahassee's fiber-optic person on the project status.

Finance Director Marcia Carty stated that the grants are coming in.

Mayor Pro Tem Dowdell requested a financial workshop.

Interim City Manager Dr. Beverly Nash stated that a zoom meeting is scheduled with the City of Tallahassee fiber optic department.

Mayor Harris requested that the City of Tallahassee's findings be made available to the Commission.

Finance Director Marcia Carty stated that the City's FEMA consultant is submitting reimbursements.

Interim City Manager Dr. Beverly Nash stated that Mr. Thomas and Mr. Gauss are working month-to-month on her authority.

Mayor Harris asked Commissioner Bass-Prieto if she would like to table agenda item #8 until her questions were answered.

Commissioner Bass-Prieto offered a motion to table agenda item #8. Mayor Harris seconded the motion.

Commissioner	Vote
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Candidate	Yes

The Motion Carried 5 to 0.

Comments from the Audience

Mayor Harris reminded the audience is moved to an earlier part of the agenda.

Mayor Harris stated that citizens have three minutes to speak and not two minutes as indicated on the form.

Denise Hannah, no address provided, made the following comments:

- Stated that she called city hall numerous times on March 1.
- Stated no one answered that phone and could not leave a message due to voice boxes full.
- Stated she spoke to someone in the city manager's office who confirmed that the customer service department was open and employees were there.
- Stated that she could not get anyone to the phone, so she drove to city hall.
- Stated each Commission's current utility bill.
- Stated that her utility bill was the highest.
- Stated that she received her current bill on February 28, with a March 7 due date.
- Was told the cutoff would be on March 8.
- Was told by customer service that the bills required a zero balance due date for consideration on not being cutoff.

- Spoke to Commissioner Sapp regarding the zero balance.
- Stated that Commissioner Sapp informed her that the interim city manager would give her a call.
- Stated she had not received a phone call from the interim city manager.

Interim City Manager Dr. Beverly Nash stated she had not received a message to give her a call; otherwise, she would have done so.

Commissioner Sapp interjected by stating that she had spoken with the interim city manager on Mrs. Hannah's behalf.

Interim City Manager Dr. Beverly Nash stated that she got busy and forgot to return the call to Mrs. Hannah.

Mayor Harris stated that he's concerned about the customers told they need a zero balance.

Mayor Harris stated that he's getting a bill every other month.

Mayor Harris stated that there are issues in customer service.

Mayor Harris stated that there should be a consideration for the customers.

Interim City Manager Dr. Beverly Nash stated that she needs to communicate with staff to get an understanding of what is being told to customers regarding a zero balance.

Mayor Harris requested staff address the concern.

- Stated that there is a sign in the drive-thru saying one transaction per vehicle.
- Stated that many older adults do not drive and accompany others to pay their utility bill.
- Stated that citizens should not be limited to one transaction per vehicle.

Interim Customer Service Director Carolyn Bush stated that the department would change the sign to accommodate citizens.

Interim Customer Service Director Carolyn Bush stated that she would correct the zero balance issue.

Interim Customer Service Director Carolyn Bush stated that customers should not be told that a zero balance is required to avoid disconnection.

Commissioner Sapp stated that she follow-up on all calls from citizens.

Commissioner Bass-Prieto stated that she's receiving numerous calls on high utility bills.

Commissioner Bass-Prieto requested a workshop on utility bills.

Commissioner Bass-Prieto offered a motion to schedule a workshop and a special meeting.

Mayor Harris stated that he would call a workshop and a special meeting for Thursday.

Commissioner Canidate stated that customer service needs a better system to avoid carelessness.

Mayor Harris stated that the Hurricane Michael surcharge needs to end.

Leonard Nealy, 420 Hogan Lane, Quincy, FL, made the following comments:

- Asked why utility bills are high.
- Stated that he purchased a new A.C. unit and did not see a substantial decrease in his utility bill.
- Stated that it has been warmer this winter.
- Stated that seniors should not have to worry about their lights being turned off in place of buying food and much-needed medicine.

Mayor Harris stated that the former city manager blocked ending the Hurricane Michael surcharge for legal reasons.

Mayor Harris stated that the Commission would address the Hurricane Michael surcharge during the Thursday workshop.

Utilities Director Robin Ryals stated that the cause of higher utility bills is the price of gas or fuel adjustment rate long with the added SEPA charge.

Utilities Director Robin Ryals stated that lifestyle change. It costs more to heat a house.

Mayor Harris stated that the price of gas would continue to grow higher.

Alvin Bell, 1200 Glory Road, Quincy, FL 32351, made the following comments:

- Suggested a weatherization program.
- Stated that changing windows and insulation will help in reducing light bills.
- Stated that many homes in Quincy are dilapidated; you can see through them.

Mayor Harris stated that the CRA launched several programs to assist citizens in various ways.

Commissioner Bass-Prieto mentioned several governmental programs available to meet citizens' needs.

Commissioner Bass-Prieto stated that the City received a lot of FEMA money and did not do what it promised the citizens.

Commissioner Bass-Prieto stated that she's confident the Commission will do what's necessary to address high utility bills.

Sophia Baker, 1736 MK Blvd., Quincy, FL 32351, made the following comments:

- Stated that the former city manager promised to help with repairs to her home.
- Stated that flooding occurred and caused damage to her home.
- Asked the Commission to release funds to assist homeowners.

Interim City Manager Dr. Beverly Nash stated that the CRA manager had contacted Ms. Baker.

Public Hearings and Ordinances as Scheduled or Agendaed

10. Ordinance 1130-2022 – Future Land Map Use Amendment to City's Comprehensive Plan - Second reading.

- Dr. Beverly Nash, Interim City Manager
- Charles Hayes, Interim Director, Building and Planning Department

ORDINANCE 1130-2022

AN ORDINANCE AMENDING THE COMPREHENSIVE PLAN FUTURE LAND USE MAP OF THE CITY TO REFLECT A LAND USE DESIGNATION OF COMMERCIAL FOR A PARCEL OF PROPERTY LOCATED AT TE NORTH SIDE OF THE INTERSECTION OF N G.F. & A DRIVE AND E, JEFFERSON STREET (HWY 90), QUINCY, FLORIDA, HAVING APPROXIMATELY TWO ACRES; PROVIDING FOR A REPEALER, PROVIDING FOR SEVERABILITY, AND PROVIDING FOR AN EFFECTIVE DATE.

Agenda item # 10

Summary of the Discussion by Staff and the Commission

Mayor Pro Tem Dowdell offered a motion to read Ordinance 1130-2022 by title only on second reading. Commissioner Sapp seconded the motion.

Mayor Harris instructed the city clerk to poll the Commission.

Commissioner	Vote
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

The Motion Carried 5 to 0.

City Clerk Janice Shackelford Clemons read into the record by title only Ordinance 1130-2022.

Interim Building and Planning Director Charles Hayes stated that the request is to change the City's comprehensive plan Future Land use Map (FLUM), on the second reading.

Interim Building and Planning Director Charles Hayes stated that the request is made to accommodate the future development of the property located on the corner of G.F. & A Drive and East Jefferson Street.

Interim Building and Planning Director Charles Hayes stated that staff recommends approval of Ordinance 1130-2022 on the second reading.

Mayor Harris opened the public hearing for comments by the audience. Hearing no comments, Mayor Harris closed the public hearing and turned Ordinance 1130-2022 to the Commission for consideration.

With no further discussion, Mayor Pro Tem Dowdell offered a motion to approve Ordinance 1130-2022 on the second reading. Commissioner Sapp seconded the motion.

Commissioner	Vote
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

The Motion Carried 5 to 0.

- 11. Ordinance 1127-2022 – Zoning Map Change on second reading
 - Dr. Beverly Nash, Interim City Manager
 - Charles Hayes, Interim Director, Building and Planning Department

ORDINANCE 1127-2022

AN ORDINANCE OF THE CITY OF QUINCY, FLORIDA, ZONING A PARCEL OF PROPERTY LOCATED AT THE NORTH SIDE OF THE INTERSECTION OF N G.F. &A DRIVE AND JEFFERSON STREET (HWY 90) HAVING APPROXIMATELY TWO ACRES, GENERAL COMMERCIAL (C-1); PROVIDING FOR FINDINGS; PROVIDING FOR PURPOSE AND INTENT; PROVIDING FOR TITLE OF ZONING MAP AMENDMENT; PROVIDING FOR SEVERABILITY; PROVIDING FOR COPY ON FILE; AND PROVIDING FOR AN EFFECTIVE DATE.

Agenda item # 11

Summary of the Discussion by Staff and the Commission

Mayor Pro Tem Dowdell offered a motion to read Ordinance 1127-2022 by title only on second reading. Commissioner Bass-Prieto seconded the motion.

Mayor Harris directed the city clerk to poll the Commission.

Commissioner	Vote
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

The Motion Carried 5 to 0.

Mayor Harris directed the city clerk to read by title only Ordinance 1127-2022.

City Clerk Janice Shackelford Clemons read into the record by title only Ordinance 1127-2022 on the second reading.

Mayor Harris opened the public hearing for comments by the audience. Hearing no comments, Mayor Harris closed the public hearing and turned Ordinance 1127-2022 to the Commission for consideration.

With no further discussion, Mayor Pro Tem Dowdell offered a motion to approve Ordinance 1127-2022. Commissioner Sapp seconded the motion.

Commissioner	Vote
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

The Motion Carried 5 to 0.

Public Opportunity to Speak on Commission Propositions – (Pursuant to Sec. 286.0114, Fla. Stat. and subject to the limitations of Sec. 286.0114(3)(a), Fla. Stat)

Mayor Harris opened the floor for public comments. There were no additional comments from the public.

Resolution

None

Reports, Request and Communications by the City Manager

12. Premium Pay Plan of distribution: American Rescue Plan Act

- Dr. Beverly Nash, Interim City Manager
- Marcia Carty, Finance Director

13. Department of Juvenile Justice (DJJ) Memorandum of Understanding (MOU) in Partnership with the City of Quincy and the Police Department

- Dr. Beverly Nash, Interim City Manager
- Timothy Ashley, Chief, Police Department

Items Added to the Agenda

14. Recreational Support

- Mayor Harris

Agenda item #12

Summary of the Discussion by Staff and the Commission

Interim City Manager Dr. Beverly Nash stated that staff revisited the criteria and found additional information.

Interim City Manager Dr. Beverly Nash provided the Commission with the updated list of qualified employees entitled to premium pay.

Finance Director Marcia Carty stated that Governor De Santis passed Executive Order 20-91 addressing the needs of municipalities.

Finance Director Marcia Carty stated that staff followed the guidance of Executive Order 20-91 and determined the essential worker's list.

Finance Director Marcia Carty stated that all City employees qualify for premium pay.

Finance Director Marcia Carty stated that the eligibility period is March 5, 2021, thru January 2022.

Finance Director Marcia Carty stated that twenty-six employees, including the Commission, are not eligible.

Finance Director Marcia Carty stated that there are four employees hired at the tail end who do qualify.

Finance Director Marcia Carty stated that part-time employees, including crossing guards, also qualify.

Mayor Pro Tem Dowdell stated that the City's code enforcement officer is listed as part-time but is full-time.

Commissioner Sapp stated that she appreciates additional research and wants to see a corrected list of full and part-time employees before deciding.

Commissioner Sapp offered a motion to table the agenda item until Thursday's meeting. Commissioner Bass-Prieto seconded the motion.

Mayor Harris stated that Thursday's meeting would be a special meeting.

Commissioner	Vote
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

The Motion Carried 5 to 0.

Agenda item #13

Summary of the Discussion by Staff and the Commission

Police Chief Ashley stated that this partnership with DJJ to combat youth crime reduction.

Police Chief Ashley stated that this partnership would not cost the City anything.

Police Chief Ashley stated that this partnership would assist in getting into the DJJ database and identifying youth on probation.

Commissioner Sapp stated that she had a call about youths breaking into cars on 6th street.

Commissioner Sapp stated that next week is spring break, and youths will be idle.

Commissioner Sapp stressed the importance of getting resources to combat youth crime.

Commissioner Sapp stated that it is crucial citizens feel safe.

Police Chief Ashley stated that the police liaison would be trained.

Police Chief Ashley stated that he intends on training the entire department.

With no further discussion, Commissioner Sapp offered a motion to approve option one, the memorandum of understanding with the Department of Juvenile Justice. Commissioner Bass-Prieto seconded the motion.

Commissioner	Vote
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

The Motion Carried 5 to 0.

Agenda item #14

Summary of the Discussion by Staff and the Commission

Mayor Harris stated that these children are from the City’s recreation department.

Mayor Harris stated that Mr. Woods, basketball coach, and mentor, commits himself to keep the team together and to award them for an outstanding basketball season.

Mayor Harris stated Mr. Woods would like to take the team to an Orlando Magic basketball game.

Mayor Harris stated that this request is for \$1500.

Mayor Harris stated that Gadsden County Classroom Teachers Association is partnering with Mr. Woods.

Mayor Harris suggested that the funds come from GL 001-511-30436.

Commissioner Sapp stated that she had no issues in supporting this request.

Commissioner Sapp stated that what the Commission does for one team, the Commission should do for others.

Mayor Harris stated that he hopes to see four teams do activities beyond the season.

Mayor Harris stated it is activities like this that helps youth stay out of trouble.

Commissioner Sapp shared a 2003 memo. One of the team’s members was Parks and Recreation Director DeCody Fagg.

With no further discussion, Mayor Pro Tem Dowdell offered a motion to approve the request for \$1500 and the funds taken from the crime prevention line item. Commissioner Bass-Prieto seconded the motion.

Commissioner	Vote
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Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

The Motion Carried 5 to 0.

Comments

Interim City Manager, Dr. Beverly Nash

- Requested clarification on Thursday’s special meeting agenda items.

Commissioner Bass-Prieto stated that she requested a workshop/special meeting.

Mayor Harris stated that the Commission should begin a conversation on rate stabilization funds, SEPA, ADG flag, high utilities, premium pay, and financial report.

Commission

City Clerk, Janice Shackelford Clemons

- No comments

City Attorney Gary Roberts

- Stated he has travel plans scheduled for Thursday and will attempt to be present for Thursday's workshop/special meeting, or Attorney Brown would provide coverage.

Commissioner Bass-Prieto

- Thanked the City’s employees for their hard work.
- Stated that the Spring season is beautiful with all the flowers blooming.
- Encouraged the citizens not to litter on the street. It makes the City look bad.
- There is a need to look at the attorney line item; due to the many litigations and attorneys on board bills are coming in and there is a need to determine where the money will come from.
- Thanked the citizen for assisting in securing a scared dog into her vehicle.

Commissioner Sapp

- Stated that she conducted a well-attended meeting at the Campbell Kelly Center for District 2 residents.
- Stated that District Two constituents wanted her to relay the following:
 - Broadcasting of all meetings and workshops.
 - Meetings are too long. Suggested reading of the material before the meeting would be helpful.

- Thanked everyone involved for making the Black History event a huge success. Stated that the public works department did a fantastic job cleaning up Stewart Street. Address concerns with the customer service department.

Commissioner Canidate

- Also thanked public works for making sure the streets were cleaned up after the Black History event.
- Requested a follow-up on the Flagler Street flooding initiative.
- Announced the legal aid services for the residents of Arbor Crest Apartments on March 9 from 2 pm – 5 pm.

Mayor Pro Tem Dowdell

- Questioned who had access to the City’s bank accounts.

Finance Director Marcia Carty stated that she is in the process of updating the signatures on the City’s bank accounts.

Mayor Harris

- Stated that the customer service issue should be addressed.
- Stated that training and clarity are important to work in customer service.
- Stated that the Black History event was much needed and very successful.
- Stated that Quincy’s Police Department looked great at the Black History event.
- Stated that the City is in a utility crisis.
- Stated how important it is to educate citizens on utility bills.

Commissioner Bass-Prieto announced Porch Fest scheduled for March 12.

The adjournment was motioned by Commissioner Harris and seconded by Commissioner Bass-Prieto at 9:59 pm.

Please Note: The City Commission places the official copies of Commission Meeting Minutes on file with the City Clerk’s Office upon approval.

Submitted by Janice Shackelford Clemons, City Clerk

APPROVED:

Ronte Harris, Mayor, and Presiding
Officer of the City Commission and
of the City of Quincy, Florida

ATTEST:

Janice Shackelford Clemons, City Clerk per
Clerk of the of Quincy, Florida
Clerk of the City Commission thereof

**CITY OF QUINCY, FLORIDA
REGULAR CITY COMMISSION
AGENDA REQUEST
Weekly Report**

Date of Meeting: March 22, 2022

Date Submitted: March 16, 2022

To: Honorable Mayor and Members of the City Commission

From: Dr. Beverly Nash, Ph.D., Interim City Manager
Reggie Bell, Director, Public Works Department

Subject: Weekly Reports: Public Works Department

- Weekly Report: March 3 – 9, 2022
- Weekly Report: February 24 – March 2, 2022
- Weekly Report: March 10 – March 16, 2022

Per the Public Works Department and Staff.

Public Works Department

March 8, 2022

Weekly Report: Week of March 3 through March 9, 2022

Thursday, March 3rd

Employees out for the day: DeAngelo Pride, Frances Underwood-off, Reggie Bell-vacation, Theodore Canidate-out, Abdullah Ubeyy-doctor's appointment, Demetric Donald-vacation

Tomey Donaldson, Kevin Hughes-6 hours

Elm St.: Finishing up laying pipe and dug out in from of grate and laid Rip Rap bags in from of the grate.

Sidney Miller, Todd Laster, Kevin Hughes-2 hours, Tony Wilson

Hwy 90 in front of Goodwill: Picking up paper, and bottles, mowing, weed eating, edging, and blowing off the curb and sidewalk.

Crawford St. & 9th St.: Picking up paper, and bottles, mowing, weed eating, and edging the curb.

Lewis Wood, Bobby James, Dexter Paul

Key St.: Mowing and weed eating the right of way.

N. Steward St. to Forrest Drive: Mowing and weed eating the right of way.

Cooper St.: mowing and edging the right of way.

David Rodriguez and 3 Inmates

Key St & Crawford Streets Holding Ponds: Picking up paper and trash and weed eating the holding ponds.

Chad Price, Heavy Equipment Operator

Checked out tools.

Loaded county dump truck with rocks, 2 loads.

Pushed limb and leaf piles.

Made sandy clay & loaded county dump truck with rocks.

After lunch loaded county dump truck with rocks.

Pushed limb pile and picked trash out of limb pile.

Drove boom truck #57 to Havana to Iron Horse. Pushed limb pile when came back.

Sammy McCray and Mike Williams

Boom Truck #59: Picking up bulk Solid and Yard Waste on Thursday Route

Mike Williams

Boom Truck #57: Out of service.

Daldrick Barnes

Street Sweeper: Finished up on Tuesday Route.

Troy Lee, Mark Davis

City Hall, NetQuincy, Police Station: Taking out trash, cleaning and sanitizing as needed.
S. Cone St. & Elm St., Live Oak St, Live Oak St. & Williams St.: Washing & cleaning street signs.
Lincoln St. & Live Oak St, Live Oak St.: Replace a stop sign and a speed hump sign
Elm St.: Watering sod that was laid on ditch project.

Lamonte Marshall and Jamichael Moye, Fleet Maintenance

Public Works: Pre-trip truck, shop, and tools
Public Works: Went to Safelite to pick up grass crew truck that had to have back glass replaced.
Public Works: Helping weld and repair boom truck #57, had small leaks and cracks.
Public Works: Took boom truck back to Iron Horse for welding.

Friday, March 4th

Employees out: Reggie Bell on vacation, Frances Underwood left at 12:00, DeAngelo Pride, Theodore Canidate-out

Sidney Miller, Kevin Hughes, Todd Laster, Tony Wilson

Hwy 90 in front of Goodwill: Finished mowing and weed eating.
Washington St. holding pond: Picking up paper, mowing, weed eating and blowing off the debris.
McGee St., Dupont Ave., King St., Carolina St.: Delivering trash cans and picking up the old cans for deposal.
W. Jefferson St, Macon St.: Picking up paper, mowing, weed eating and blowing off the road.
Carolina St. & Pavilion St.: Picking up paper, mowing, weed eating and blowing off the road.

Lewis Wood, Bobby James, Dexter Paul

N. Duval St., N. Adams St., Elise Drive, Dezell St., W. Sharon St., N. Jackson St.: Cleaning catch basins.
Elm St.: Helping with spreading out grass seed and hay. Went back to cleaning out catch basins.

David Rodriguez, Keith Cloud, 6 Inmates

Hwy 90, GF&A Drive, Hwy 12, Courthouse Square: Picking up trash and paper on right of way.

Jeffery Pride, 2 Inmates

Courthouse Square, Hwy 90, GF&A Drive, Hwy 12: Picking up paper and trash on right of way.

Tomey Donaldson, Abdullah Ubeyy

Police Department: Attached cabinet to wall,

Alba Street: Topsoil was put in the wash out.

City Hall: Installed a pole and hung sign next to drive through window.

Mahaffey Farm: Checking the beaver dam to cleaning on Monday.

Troy Lee, Mark Davis

City Hall, NetQuincy, Police Station, Landfill: Taking out trash, general cleaning and sanitizing as needed. Also, picking up paper in park area, sidewalks, and parking lot.

Hillcrest Cemetery: Put up a new sign to replace old faded out sign.

Elm St.: Watering sod.

Sammy McCray and Mike Williams

Boom Truck #59: Picked up bulk yard and solid waste on Magnolia Forest, US 90, M.L.K. Blvd., Adams St., N. Madison St., N. Adams St., N. King St., Pat Thomas Parkway, Ray Road, Hillcrest, Laura St.

Daldrick Barnes

Street Sweeper: Swept Courthouse Square and Bell & Bates area and part of Tuesday and Wednesday Route.

Chad Price, Heavy Equipment Operator

Signing out equipment.

Stamped and tagged all new weed eaters, looking over tool inventory.

Scrape and smooth road by transfer station and filled in holes on Limb pit grounds.

Pushed limb pile and smooth out dirt on limb pit grounds.

Made sandy clay and pushed bad dirt.

Pushed limb and leaf piles.

Lamonte Marshall, Jamichael Moyer, Fleet Maintenance

Public Works: Pre-trip inspection on mechanic's truck, tools, and shop. Dropped dump truck

Police Dept.: Checked lights on police car.

Public Works: Went to move and dump the truck (dump truck needed dumping).

Police Dept.: Took police truck to police station for Robinson.

Public Works: Took Chad to pick up dump truck to bring to landfill.

Public Works: Checked tamper, needs bolts and new line ordered.

Monday, March 7th

Employees out: DeAngelo Pride, Theodore Canidate-out, David Rodriguez-called in sick

Employee Monthly Safety Meeting from 7:00 until 7:45

*****Adrian Tovas**

Hamilton Street Ditch: Ditch was cleaned out for better water flow. This took about 2 hours. See before and after pictures attached at the end of the report.

Troy Lee, Mark Davis

City Hall, NetQuincy, Police Station: Taking out trash and general cleaning and sanitizing as needed. Also picking up paper on sidewalks and parking lot and in city hall park area.
S. Ward St. & W. Crawford St., W. Clark St & S. Ward St.: Changed post to stop signs.
Elm St.: Watering sod.

Tomey Donaldson, Abdullah Ubeyy, Demetric Donald

Franklin St. & Key St.: Utility cut was made and cleaned out and repaired with asphalt.
N. Betlinet Dr.: Raised the road next to the curb up using asphalt.
Landfill: Checking the gate for repairs.

Jeffery Pride and Keith Cloud, 6 Inmates

In Courthouse Square: Changed out trash cans with new bags.
Hwy 90, GF&A Drive, Hwy 12: Picking up trash and paper on right of way.

Lewis Wood, Dexter Paul, Bobby James

Monday Route: Picking up solid waste

Sidney Miller, Tony Wilson, Keith Cloud, Todd Laster

Hillcrest Cemetery: Picking up paper, mowing and weed eating.

Sammy McCray and Mike Williams

Boom Truck #59: Picking up solid waste on Monday Route

Boom Truck #57: Out of Service

Daldrick Barnes

Street Sweeper: Ran part of Wednesday Route

Lamonte Marshall & Jamichael Moye, Fleet Maintenance

Public Works: Daily maintenance & pre-trip on mechanic truck, tools & shop.

Police Dept.: Replaced headlight bulb in police car & checked all fluids.

Public Works: Charged and aired up 3 lawn mower tires. All 3 mowers needed key replaced (broken) and 3 had low batteries.

Public Works: Went to parts house to get oil for changing oil in Mr. Bell's truck.

Public Works: Fixed turn signals, brakes, and taillights on the On Call Truck.

Chad Price, Heavy Equipment Operator

Checked out tools.

Pushed rock pile and scrape roadway behind rock pile.

Pushed limb pile, pushed bad and white dirt.

Loaded Utilities with 1 load of sand. Pushed and speeded leaves.

Took 1 bucket of sandy clay and 5 buckets of sand to repair hole in leaf pit.

Pushed limb pile, dump 1 bucket of dirt to repair hole on limb pit ground.

Smoothed the area out, went back & forth spreading leaf pit grounds.

Continued smoothing leaf pit, scraped and smooth limb ashes and pushed up limb pile.

Tuesday, March 8th

Employees out for the day: DeAngelo Pride, Troy Lee-out, Demetric Donald-vacation

Troy Lee-out and Mark Davis

City Hall, NetQuincy, Police Station: Taking out trash, general cleaning and sanitizing where needed. Also, picking up paper and trash at each facility.

Obama Blvd., W. King St., S. 7th St.: Picking up trash

Tomey Donaldson, Abdullah Ubeyy

Mahaffey Farm Beaver Dam: Cleaning out the pipes for better water flow.

Shelfer St.: Cleaning dirt out of the end of the pipe.

Landfill: Working on gate at the entrance of Landfill.

Sidney Miller, Todd Laster, Tony Wilson, Kevin Hughes

Hillcrest Cemetery: Finished up mowing and weed eating the grass.

Sunnyvale Cemetery: Picking up the paper and old flowers, mowing, weed eating the grass and blowing off the graves.

Lewis Wood, Dexter Paul, Bobby James

767 S. Adams Street: Delivered a trash can.

Hillcrest Cemetery: Mowing and weed eating the grass.

Sunnyvale Cemetery: Mowing the grass.

David Rodriguez, Keith Cloud, 5 Inmates

Hillcrest Cemetery: Weed eating and blowing off the graves. (Did not finish due to a funeral)

Fletcher Drive: Weed eating the right of way.

Jeffery Pride, 3 Inmates

Hillcrest Cemetery: Weed eating around the graves.

Fletcher Drive: Picking up paper and weed eating the right of way.

Sammy McCray and Mike Williams

Boom Truck #59: Picked up bulk solid waste on Monday Route.

Mike Williams

Boom Truck #57: Out of Service.

Daldrick Barnes

Street Sweeper: Ran part of Wednesday Route.

Chad Price, Heavy Equipment Operator

Checking out tools and finish tool inventory.

Pushed rock, and limb piles, picked trash out of limb pile.

Greased front end loader.

Spread leaf piles, busted bags, spread more dirt leveling leaf pit grounds.

Made 13 lines of sandy clay. Carried 7 bucket loads of clay dirt to make more sandy clay.

Made 9 more lines of dirt for sandy clay, and then pushed limb pile.

Lamonte Marshall, Jamichael Moya, Fleet Maintenance

Public Works: Pre-trip on mechanic truck, shop, and tools.

Public Works: Changed oil in Mr. Bell's truck, checked other fluids also.

Public Works: Checking on part for backpack blower, hose busted needs replacing.

Public Works: Went to grass crew's location and got lawn mower cranked.

Public Works: Washed and cleaned out old boom truck and took to auction.

Public Works: Getting more tractors and equipment ready to go to auction.

Wednesday, March 9th

Employees out: DeAngelo Pride, Chad Price-dr.'s appt., Reggie Bell-vacation

Tomey Donaldson, Abdullah Ubeyy

Elm St.: Checking to make sure water was draining properly, cleaned out the inlet and outlet of pipe.

Virginia St.: Cleaned out drain down in the woods.

Key St.: Check out for repair of wash out and filled it with milling.

Flagler St.: Check drain and took pictures for repair.

GF&A Drive: Checked headwall for washout.

Earnest St.: Milling was put in washout.

Landfill: Took sandbags to Wards Lot and Flagler St.

Sidney Miller, Keith Cloud, Tony Wilson, Todd Laster

Started out checking storm drains in the Southwest Zone and cleaning them out if needed.

Landfill: Make up sandbags.

1922 W. Jefferson St.; Delivered a trash can.

Lewis Wood, Bobby James, Dexter Paul

Checking storm drains in Southeast Zone and cleaning them out if needed.

David Rodriguez, Jeffery Pride, Keith Cloud

Checking storm drains in Northeast and Northwest Zone and cleaning them out if needed.

Sammy McCray & Mike Williams

Boom Truck #59: Picking up bulk solid waste on Tuesday Route.

Mike Williams

Boom Truck #57: Out of service.

Daldrick Barnes

Street Sweeper: Started cleaning on Wednesday Route but due to rain stopped and worked with a crew checking storm drains.

Troy Lee, Mark Davis

City Hall, NetQuincy, Police Station: Taking out trash, general cleaning and sanitizing as needed.

Landfill: Doing an inventory on all signs in stock and straighten up storage shed.

Took sandbags to Wards Lot and to Flagler Street.

Chad Price, Heavy Equipment Operator

Had doctor's appointment today.

Lamonte Marshall & Jamichael Moya, Fleet Maintenance

Public Works: Pre-trip on mechanic truck, shop, and tools

Public Works: Charging batteries in old dump truck, getting it ready for auction.

Public Works: Taking water pump out of Yard Van, needs replacing.

Public Works: Checked batteries on generator at City Hall and took Mike to his work location.

Public Works: Went to get keys for all the lawn mowers, they had to be ordered.

Agenda Request

Outside Employment Forms
Notebook of departmental forms
City of Quincy Entrance Signs (Into and Out of the City)

Assessment of all sidewalks

Streets and roads in District #4

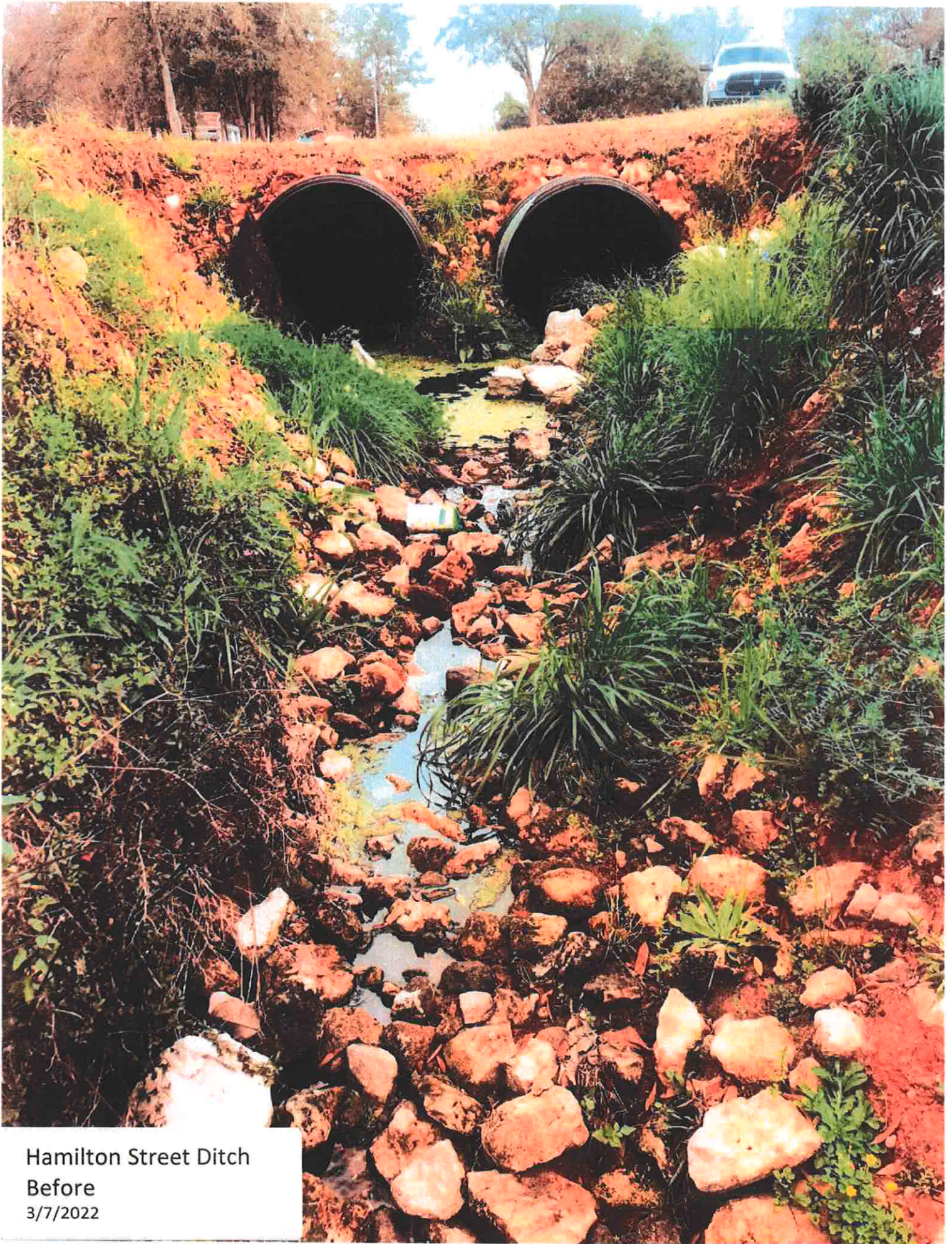
Stewart Street-FEMA & SCOP funding grants
Ann Street-Oak Park Subdivision
Flooding-Flagler, Hamilton, Virginia Streets

Cleaning of buildings
Broken door at City Hall
Street Inspection in District #4 (all districts)

Recycling Process (Citywide)

Up-to-date inventories of equipment, vehicles
Remove/recycle/discard all broken, unrepairable stuff
Organizational Chart-each department

Turned in January 25th
Turned in February 3rd
Scrubbed and pressure washed, look for
Further directions regarding
Replacing signs
Assessments has been complete, now
being review by Management Team
In progress and will get the other 4
Districts
Additional funds were awarded
Need more discussion on this
In progress **Dug ditch out at Hamilton
Street, pictures attached.**
Have added another person to help
Fixed January 31st
We will be inspecting all streets in the
Other districts for issues.
Need more details. What part does
Public Works need to play in this?
In progress
In progress
Turned in February 22, 2022



Hamilton Street Ditch
Before
3/7/2022



Hamilton Street Ditch
After
3/7/2022

Public Works Department

February 25, 2022

Weekly Report: Week of February 24 through March 2, 2022

Thursday, February 24th

Employees out for the day: DeAngelo Pride, Frances Underwood-off, Reggie Bell-vacation

Tomey Donaldson, Demetric Donald

Elm St.: Laying concrete pipe in ditch for better water flow.

Landfill: Working on float for the Black History Parade

Sidney Miller, Todd Laster, Kevin Hughes, Tony Wilson

Hwy 90: Mowing and weed eating the grass.

Stewart St.: Finishing up with the mowing and weed eating.

Lewis Wood, Bobby James, Kevin Hughes, Dexter Paul

Hwy 90: Mowing and weed eating.

David Rodriguez and 3 Inmates

M.L.K. Blvd., Stewart St., 3rd St., 6th St., GF&A Drive, Clark St., Jackson St., Calhoun St., Monroe St., Adams St., Madison St.: Putting barricades out on each of the streets to be used Saturday for the Black History Parade.

Chad Price, Heavy Equipment Operator

Checked out tools.

Loaded county dump truck with 9 loads of milling and then cleaned out air filters in the loader.

Loaded city dump truck with sandy clay took to Elm & Caldwell St.

Made sandy clay

Pushed limb and rock piles.

Sammy McCray

Boom Truck #59: Finished picking up bulk Yard Waste on Thursday Route

Mike Williams & Keith Cloud

Boom Truck #57: Picked up Bulk Solid Waste on Thursday Route. Mike was off the boom truck for an hour and 45 minutes mowing S. Stewart Street with the sidearm mower.

Daldrick Barnes

Street Sweeper: Finished up on Tuesday Route.

Troy Lee, Mark Davis

City Hall, NetQuincy, Police Station: Taking out trash, cleaning and sanitizing as needed.
W. Crawford St.: Painted the white lines at the intersections along W. Crawford St.

Lamonte Marshall and Jamichael Moye, Fleet Maintenance

Public Works: Pre-trip truck, shop, and tools
Public Works: Took lawn mower tire off and took to be repaired.
Public Works: Checked coolant lek on On Call Truck.
Police Dept.: Put battery in police truck #104.
Police Dept.: Put front brakes on police truck #125.
Public Works: Put belt and pulley back on lawn mower.
Public Works: Went to get City Manager's truck to fix speedometer.

Friday, February 25th

Employees out: Reggie Bell on vacation, Frances Underwood left at 12:00, Kevin Hughes left at 12:00, DeAngelo Pride.

Sidney Miller, Kevin Hughes for 5 hrs., Todd Laster, Tony Wilson

S. Monroe St. Alley: Picked up paper, mowed, weed eating, and blowing off debris.
Courthouse Square: Pressure washed the sidewalks.
GF&A Drive: Picked up paper from right of way.

Lewis Wood, Bobby James, Theodore Canidate, Dexter Paul

Inlet St., Cleveland St., Flagler St.: Mowing, weed eating and edging curbs and right of way and blowing off the sidewalks.

David Rodriguez, Mike Williams, Keith Cloud

Courthouse Square: Weed eating and blowing off the sidewalks, picking up trash. Also took 3 more barricades to the courthouse.
Shaw Quarters: Picking up trash and paper from right of way. Also delivered 3 trash cans.

Tomey Donaldson, Abdullah Ubeyy

Mahaffey Farm Beaver Dam: Cleaning out debris for better flow of water.

Elm St.: Installing concrete pipe.

Landfill: Working on float for Black History Parade.

S. Adams St.: Change out filters on water trailer.

Troy Lee, Mark Davis

City Hall, NetQuincy, Police Station, Landfill: Taking out trash, general cleaning and sanitizing as needed.

W. Crawford St.: Finished painting intersection.

Sammy McCray and Jeffery Pride

Boom Truck #59: Picked up bulk yard and solid waste on Magnolia Forest, E. US 90, Cooper St., W. US 90, S. Adams St., Ray Road, Pat Thomas Parkway, M.L.K., and Trailer Park.

Daldrick Barnes

Street Sweeper: Streets along the parade route.

Chad Price, Heavy Equipment Operator

Signing out equipment.

Dropped 10 buckets of clay by sandy clay pile and then made sandy clay.

Pushed limb piles and started back making more sandy clay.

Pushed up topsoil and limb piles.

Lamonte Marshall, Jamichael Moye, Fleet Maintenance

Public Works: Pre-trip inspection on mechanic's truck, tools, and shop. Dropped dump truck

Public Works: Worked on boom truck #57, cylinder busted and parts of grappler broken. Took truck to Iron Horse for welding and cylinder repair.

Public Works: Worked on On Call Truck #58 checking for leads in radiator.

Police Dept.: Checking transmission on police truck, truck needs a transmission & converter.

Public Works: Went to get parts for air lines and cleaning supplies for float.

Monday, February 28th

Employees out: Sammy McCray, sick, DeAngelo Pride

Troy Lee, Mark Davis

City Hall, NetQuincy, Police Station: Taking out trash and general cleaning and sanitizing as needed.

Elm St.: Took chainsaw and cut limbs off fence line.

Lincoln St., & Florida Ave., Williams St. & Florida Ave., Jefferson Ct. & 10th St., S. 11th St. &

Harden St.: Changed out old, faded stop signs for new ones.

Tomey Donaldson, Abdullah Ubeyy, Demetric Donald
Elm St.: Still laying pipe in the ditch and putting out sod.

David Rodriguez
In Inmate Training Class all day.

Lewis Wood, Dexter Paul, Theodore Canidate, Bobby James
Monday Route: Picking up solid waste

Sidney Miller, Tony Wilson, Keith Cloud, Todd Laster
Picking up bags on Monday Route and taking them to landfill.
Elm St.: Was called off Monday Route to go help lay sod.
Stewart St.: Picking up barricades on Stewart St. and from around the Courthouse Square.

Mike Williams and Demetric Donald
Boom Truck #59: Picking up solid waste on Monday Route

Boom Truck #57: Out of Service

Daldrick Barnes
Street Sweeper: Ran part of Monday Route.

Lamonte Marshall & Jamichael Moyer, Fleet Maintenance
Public Works: Daily maintenance & pre-trip on mechanic truck, tools & shop
Public Works: Put side broom on sweeper truck
Police Dept.: Took police truck to shop for transmission repairs
Public Works: Went to pick up DEF fluid for sweeper & boom trucks
Public Works: Checking fan motor on loader, making loud noises
Public Works: Fixed radiator on the On Call Truck, has a leak.
Public Works: Putting air lines on poles under parking shed for fleet.

Chad Price, Heavy Equipment Operator
Checked out tools.
Update tool inventory.
Pushed limb, and leaf piles and pushed up bad and white dirt.
Picked trash out of limb & leaf piles.
Pushed up more sandy clay.
Pushed limb and rock piles.

Tuesday, March 1st

Employees out for the day: DeAngelo Pride, Theodore Canidate- late & was sent home, Bobby James-doctor's appt. came in around 10:15

Troy Lee and Mark Davis

City Hall, NetQuincy, Police Station: Taking out trash, general cleaning and sanitizing where needed.

Elm St.: Was pulled off washing street signs to water sod.

Laura St. & Kent St., Laura St. & Cooper St., Laura St. & S. 12th St., Laura St. & Clay St., Kent St. & Brumby St., and Key St.: washing street signs

Tomey Donaldson, Abdullah Ubeyy, Demetric Donald

Elm St.: Joints were sealed and crate top was installed

Sidney Miller, Todd Laster, Tony Wilson, Kevin Hughes

911 4th Street, 403 W. Jefferson Street: delivered trash cans

City Hall Park: Picking up paper, mowing, weed eating, and blowing it off.

Kelly Park: Picking up paper, mowing, weed eating, edging the curb and sidewalk, and blowing it off.

Elisa Park: Picking up paper and piling the sticks up for the boom truck to pick up, mowing weed eating and blowing it off the road.

M.L.K. Blvd. Substation: Picking up the paper, weed eating the grass and weeds in the cracks, mowing, and edging and blowing if off.

Lewis Wood, Dexter Paul, Bobby James

Tuesday Route: Picking up bulk solid waste and taking it to the landfill.

David Rodriguez, 3 Inmates

Hwy 90, Hwy 12, GF&A, Kent St., N. Madison Street: Picking up trash and paper

Sammy McCray

Boom Truck #59: Picked up bulk yard waste on Tuesday Route

Mike Williams

Boom Truck #57: Picking up bulk solid waste on Tuesday Route.

Daldrick Barnes

Street Sweeper: Ran part of Monday Route

Chad Price, Heavy Equipment Operator

Checking out tools and finish tool inventory.

Pushed up limb and leaf piles.

Was taken to Wards Lot to pick up dump truck and then went to Landfill to dump sweeper trash. Went to Elm and Caldwell St. and got loaded with bad dirt to dump at landfill.

Pushed limb, leaf, and rock piles.

Went to M.L.K.Blvd. holding pond got loaded 3 times and dumped pond debris across street.

Pushed limb pile and pushed white dirt.

Lamonte Marshall, Jamichael Moye, Fleet Maintenance

Public Works: Pre-trip on mechanic truck, shop, and tools.

Public Works: Took Demetric to Elm Street to meet work crew.

Public Works: Picking up boom truck #57 from Iron Horse, checking for leaks and repairs.

Police Dept.: Went to jump start police car, battery was dead.

Public Works: Put fittings on air lines for grass crews.

Public Works: Boom truck #57 leading fluid, needs welding on cylinder.

Wednesday, March 2nd

Employees out: DeAngelo Pride, Larry Daniels, Theodore Canidate

Tomey Donaldson, Demetric Donald, Abdullah Ubeyy

Tomey--Landfill: Doing some welding on Boom Truck #57. He then went to Elm St.

Demetric and Abdullah on Elm St. putting Rif Rap bags around catch basin. They also cleaned out catch basin on 9th Street and blew the leaves off the road.

Tomey: Putting seal on top of concrete pipe to prevent leaks.

Sidney Miller, Keith Cloud, Tony Wilson, Todd Laster

GF&A Drive, Adams St.: Picked up dead animal

City Hall: Picking up paper and sticks, weed eating and mowing and blowing off the sidewalk and curb.

NetQuincy: Picking up paper and mowing the grass.

Police Station & Garden Club: Picking up paper, mowing, weed eating, and blowing off.

Bellamy Dr & 8th St. Island: Mowing, weed eating and blowing off the curb.

Bellamy Dr. & Wood Ave.: Mowing, weed eating, and blowing off the curb.

Forrest Dr & Dogwood: Mowing, weed eating and blowing off debris.

Lewis Wood, Bobby James, Dexter Paul

Business Park: Mowing, edging, and blowing.

David Rodriguez, 3 inmates

14th St., Fletcher Dr., Carolina St., N. Adams, S. Cooper, Obama Blvd., Frierson St, Flagler:

Picking up trash and paper.

Sammy McCray & Mike Williams

Boom Truck #59: Picking up bulk yard waste on Wednesday Route.

Mike Williams

Boom Truck #57: Out of service.

Daldrick Barnes

Street Sweeper: Finishing up on Monday Route

Troy Lee, Mark Davis

City Hall, NetQuincy, Police Station: Taking out trash, general cleaning and sanitizing as needed.

Cooper St., S. 12th St., Brumby St., 7th St., 6th St., 4th St.: Washing street signs.

Cooper St.: Replace a Speed Hump Sign.

Elm St.: Watering sod.

Chad Price, Heavy Equipment Operator

Checking out equipment.

Pushed and spread leaf piles.

Pushed limbs, bad dirt, and made sandy clay, and pushed up topsoil.

Pushed leaf and limb piles.

Lamonte Marshall & Jamichael Moya, Fleet Maintenance

Public Works: Pre-trip on mechanic truck, shop, and tools

Police Dept.: Did a tune up on police truck, coils, and spark plugs.

Police Dept.: Put front brakes on police truck #104.

Public Works: Took grass crew truck to Safelite for new back glass (window broken).

Public Works: Working on boom truck #57, repairing grappler with welding machine. Leaking fluid.

Agenda Request

Outside Employment Forms
Notebook of departmental forms
City of Quincy Entrance Signs (Into and Out of the City)

Turned in January 25th
Turned in February 3rd
Scrubbed and pressure washed, look for
Further directions regarding
Replacing signs

Assessment of all sidewalks

Assessments has been complete, now
being review by Management Team
In progress and will get the other 4
Districts

Streets and roads in District #4

Additional funds were awarded
Need more discussion on this
In progress

Stewart Street-FEMA & SCOP funding grants
Ann Street-Oak Park Subdivision
Flooding-Flagler, Hamilton, Virginia Streets
Cleaning of buildings
Broken door at City Hall
Street Inspection in District #4 (all districts)

Have added another person to help
Fixed January 31st
We will be inspecting all streets in the
Other districts for issues.

Recycling Process (Citywide)

Need more details. What part does
Public Works need to play in this?

Up-to-date inventories of equipment, vehicles
Remove/recycle/discard all broken, unrepairable stuff
Organizational Chart-each department

In progress
In progress
Turned in February 22, 2022

Public Works Department

March 14, 2022

Weekly Report: Week of March 10 through March 16, 2022

Thursday, March 10th

Employees out for the day: DeAngelo Pride, Reggie Bell-vacation, Demetric Donald-vacation

Tomey Donaldson, Kevin Hughes-6 hours

City Streets: Was checking storm drains that need to be repaired and the ones that needed to be replaced. Making list of materials that will be needed to make the repairs.

Sidney Miller, Todd Laster, Kevin Hughes-2 hours, Tony Wilson

Southwest Zone, Week Three: Checking storm drains and cleaning the ones that were needed.
Landfill: Helping filling sandbags.

Lewis Wood, Bobby James, Dexter Paul

Wednesday and Thursday Routes: Picking up bulk solid waste and taking it to the Landfill for disposal.

David Rodriguez, Jeffery Pride, Keith Cloud

Landfill: Filling sandbags.

Chad Price, Heavy Equipment Operator

Checked out tools.

Drain standing water out of Landfill Road and leaf pit area.

Filled up loader.

Pushed up 3 big piles of rocks.

Pushed up limb and leaf piles. Dropped 1 bucket of dirt for filling sandbags.

Pushed up white dirt, busted bags of leaves. Tried to spread leaves but was too wet. Helped citizen unload limbs by hand.

Pushed limb pile, took 5 buckets of prep for sandy clay. Pushed white dirt.

Sammy McCray and Mike Williams

Boom Truck #59: Picking up bulk Solid and Yard Waste on Tuesday and Wednesday Routes

Mike Williams

Boom Truck #57: Out of service.

Daldrick Barnes

Street Sweeper: Started on Thursday Route, but was pulled off due to rain. Went to Landfill and helped with filling sandbags.

Troy Lee, Mark Davis

City Hall, Police Station: Taking out trash, cleaning and sanitizing as needed. Also picking up trash in parking lot & park area.

Landfill: Finish inventory and organizing Utility shed.

City Hall: Took down sign at drive thru.

N. Graves St., N. Fletcher Ave.: Put up new Speed Hump Sign and post, and a Slow Speed Breaker Ahead sign.

Lamonte Marshall and Jamichael Moya, Fleet Maintenance

Public Works: Pre-trip truck, shop, and tools

Public Works: Plugged 3 tires on grass crew trailer and filled with air.

Public Works: Changed oil in maintenance truck and checked fluids.

Public Works: Went to get boom truck from Iron Horse, welding repairs.

Public Works: Put ignition and key in lawn mower.

Friday, March 11th

Employees out: Reggie Bell on vacation, Frances Underwood left at 12:00, DeAngelo Pride, Demetric Donald-vacation, Tomey Donaldson-P. Holiday, Lewis Wood-left at 9:00, Daldrick Barnes-son had doctor's appointment

Sidney Miller, Tony Wilson

Took Sandbags to Wards Lot

Garden Club: Put up tent

Landfill: Help make sandbags

Southwest Zone: Checking Storm Drains: Live Oak & Williams St.-raked leaves from front of both drains, Smith St.-Raked leaves & dirt front of drain, GF&A Dr. & McAuthur-rake the leaves of the drain.

Lewis Wood, Bobby James, Dexter Paul

Help put tent up at Garden Club. Lewis Wood left at 9:00. Bobby James and Dexter Paul went back to Landfill and help make sandbags

David Rodriguez, Kevin Hughes

Northeast Zone, Week One and Two: Checking drains and cleaning the ones that needed it.
Courthouse Square: Emptied trash bags around the Square.
Crawford St. by Sonic & Hwy 90 by McDonalds: Picking up trash.
Calhoun & Washington St.: Helped Utilities unclog drain.

Abdullah Ubevy and Todd Laster

Took sandbags to Wards Lot and Flagler. Went back to Landfill to make more sandbags.

Troy Lee, Mark Davis

City Hall, NetQuincy, Police Station, Landfill: Taking out trash, general cleaning and sanitizing as needed. Also, picking up paper in park area, and parking lot.
Landfill: Helping with sandbags.

Sammy McCray and Jeffery Pride

Boom Truck #59: Picked up bulk yard on Wednesday and Thursday Route and in Magnolia Forest.

Mike Williams and Keith Cloud

Boom Truck #57: Picking up bulk solid waste on Wednesday and Thursday Route.

Daldrick Barnes

Street Sweeper: Did not run Friday, Daldrick was out.

Chad Price, Heavy Equipment Operator

Signing out equipment.
Pushed limb pile, Dropped bucket of dirt to guys for sandbags. Picked up trash out of limb pit.
Pushed white and bad dirt pile and tried breaking up milling. Pushed up old tire pile.
Pushed up rock piles, turned topsoil pile and spread-out leaf piles.
Pushed limb piles, busted bags and help make sandbags.
Picked trash out of limb pile and pushed leaf pile.

Lamonte Marshall, Jamichael Moye, Fleet Maintenance

Public Works: Pre-trip inspection on mechanic's truck, tools, and shop.
Public Works: Changed all key locks and cylinders on all lawn mowers.
Public Works: Worked on broken blower to see how much damage was done (motor problems).
Public Works: Getting paperwork ready for auction, equipment, and dump truck.
Public Works: Charging batteries for tractor that's going to auction.
Public Works: Checked on parts for edger and backpack blower.

Monday, March 14th

Employees out: DeAngelo Pride, Mark Davis left at 10:00, Lewis Wood-sick, Todd Laster

Troy Lee, Mark Davis

City Hall, NetQuincy, Police Station: Taking out trash and general cleaning and sanitizing as needed.

Recreation Department: Went to pick up order for Public Works that was delivered there in error.

S. Love St., S. Calhoun & W. Crawford St., E. Washington St. & N. Calhoun St.: Changing out old signs and putting up new.

Tomey Donaldson, Abdullah Ubeyv

Earnest St. & B.W. Roberts St.: The pipe had a hole in it, the storm drain was dug out and the pipe was repaired.

Jeffery Pride 3 Inmates

Courthouse Square: Changed out trash cans with new bags.

Hwy 90, Hwy 12, N. Adams St.: Picking up trash on the right of way.

David Rodriguez, Keith Cloud, 4 Inmates

GF&A Drive, Cooper St., Kent St., 7th ST., Key St., 8th St., Clark St., Hwy 12, W. Madison: Picking up trays and paper on the right of way.

Dexter Paul, Bobby James, Demetric Donald

Crawford St., Station St., 7th St., M.L.K. Blvd., S. Cleveland St.: Mowing weed eating and edging the right of way.

Sidney Miller, Tony Wilson, Kevin Hughes

GF&A Drive: Picking up paper, mowing and weed eating.

S. Adams St.: Picking up paper, mowing and weed eating.

M.L.K. Blvd.: Putting up tent and picking up paper, mowing and weed eating.

Sammy McCray

Boom Truck #59: Picking up bulk yard waste on Monday Route and made a Special Pick Up of solid waste on N. Madison St.

Mike Williams

Boom Truck #57: Picking up bulk solid waste on Monday Route

Daldrick Barnes

Street Sweeper: Started on Monday Route.

Lamonte Marshall & Jamichael Moyer, Fleet Maintenance

Public Works: Daily maintenance & pre-trip on mechanic truck, tools & shop.

Public Works: Plugged front right tire on Tomey's truck.

Public Works: Did a walk thru on how to properly crank mowers without breaking the key.

Public Works: Took equipment to auction.

Parks & Rec.: Went to check lawn mower for Rec Crew (bad blade).

Public Works: Charging battery for dump truck to go to auction.

Public Works: Went to City Hall to jump off On Call Truck.

Chad Price, Heavy Equipment Operator

Checked out tools.

Pushed limb and leaf pile. Spread out and smooth leaf pit ground.

Drove dump truck to Wards Lot, Larry picked him up and he helped deliver trash cans.

Checked some monitor wells. Scrape limb debris around wells. Took 7 buckets of clay to sand clay pile. Helped Lamonte load bush hog and plow on trailer to take to auction.

Pushed rock pile and picked trash out of limb pile.

Made sandy clay.

Pushed limb and leaf pile.

Tuesday, March 15th

Employees out for the day: DeAngelo Pride, Demetric Donald, Adrian Tovas left at 12:00

Troy Lee-out and Mark Davis

City Hall, Police Station: Taking out trash, general cleaning and sanitizing where needed. Also, picking up paper on grounds.

City Hall/NetQuincy: Moved desk from City Hall to NetQuincy. Moved around printer & copier in Mrs. Gainous office.

Replaced street name signs at N. Corry St. & E. King St., E. Sharon St. & N. Corry St., N. Love St. & E. King St., N. Duval St. & E. Franklin St., N. 9th St., McArthur St. & Santa Clara Ave., Stanley St.

Tomey Donaldson, Abdullah Ubeyy

Landfill: Trailer was dumped and clean out.

644 S. Key St.: Park fence was down, getting measurements so can get parts for repair.

Bobby Nealy Park: Moved tent across street to Leisure Park.

Shelfer St.: Cleaned out ditch.

Landfill: Cleaned out box trailer and put trailer ball on Police car.

Curtis Green Park: Park fence was checked for repair.

Crawford St.: Had to grease backhoe before using, then dug dirt out of manhole.

Sidney Miller, Todd Laster, Tony Wilson, Kevin Hughes

M.L.K. Blvd.: Helped move tent from Bobby Nealy Park to Leisure Park.

S. Stewart St.: Picking up paper, mowing and weed eating.

Pat Thomas Parkway: Removed Signal 44 from roadway.

Crawford St.: Started mowing and was call off by Larry Daniels.
M.L.K. Blvd.: Taking down tent and took back to Landfill.

Lewis Wood, Dexter Paul, Bobby James

S. Cleveland St.: Finished edging around sidewalk.
Business Park: Mowing and edging.

David Rodriguez, Keith Cloud, 4 Inmates

7th St., Valley Drive, GF&A Dr.: Mowing and weed eating right of way.

Jeffery Pride, 2 Inmates

7th St., Valley Dr., GF&A Drive: Mowing, weed eating and trimming shoulders

Sammy McCray

Boom Truck #59: Picked up bulk yard waste on Tuesday Route.

Mike Williams

Boom Truck #57: Picking up bulk solid waste on Tuesday Route.

Daldrick Barnes

Street Sweeper: Finished Monday Route.

Chad Price, Heavy Equipment Operator

Checking out tools and finish tool inventory.
Pushed limb piles (7 piles). Drain water on limb pile grounds.
Dumped 7 bucket loads of clary for sandy clay. Started making sandy clay.
Pushed limb and leaf piles.
Picked trash out of limb pit.
Made Sandy clay and pushed white dirt piles.

Lamonte Marshall, Jamichael Moye, Fleet Maintenance

Public Works: Pre-trip on mechanic truck, shop, and tools.
Public Works: Greased sweeper truck and all grease fillings.
Public Works: Helped move tent at the complex.
Public Works: Fixed old dump truck and cleaned it up for auction drop off.
Police Dept.: Checking fuses for trailer lights (fuse blown).
Parks & Rec.: Took blades off rec mower, blades have to be replaced.

Wednesday, March 16th

Employees out: DeAngelo Pride, Reggie Bell-vacation

Tomey Donaldson, Abdullah Ubeyy

Landfill: Putting pads and locks on sheds.

Short St.: Repair a sink hole with dirt.

Landfill: Cutting 2 pieces of plate for drains, 1 if for W. Crawford St. & s. Slappy St.

Sidney Miller, Keith Cloud, Tony Wilson, Todd Laster

Crawford St., Pat Thomas Parkway, S. Jackson St., N. King St.: mowing and weed eating right of ways.

Lewis Wood, Bobby James, Dexter Paul, Demetric Donald

Crawford St., Pat Thomas Parkway, S. Jackson St., N. King St.: mowing and weed eating right of way.

David Rodriguez, Keith Cloud, 3 Inmates

McKelvey St., N. & E. Betlinet St., Dupont St, 8th St., 6th St., Thomas Alley: Mowing and weed eating the right of way.

Jeffery Pride, 3 Inmates

Landfill: Organized storeroom.

Laura St., Kent St., 9th St., 10th St.: Weed eating and blowing off right of way and picking up paper.

Sammy McCray

Boom Truck #59: Picking up bulk yard waste on Wednesday Route.

Mike Williams

Boom Truck #57: Picking up bulk solid waste on Wednesday Route.

Daldrick Barnes

Street Sweeper: Started on Tuesday Route.

Troy Lee, Mark Davis

City Hall, NetQuincy, Police Station: Taking out trash, general cleaning and sanitizing as needed. Also picked up trash around City Hall and park area.

Changed out street names signs on: E. Washington St., E. Jefferson St. & S. Shadow St., N. Malcom St. & E. Jefferson St., Syndicate St. & Patton St., Syndicate St. & Earnest St., S. Jackson St. & W. Crawford St, S. Shelfer St & Elm St.

Chad Price, Heavy Equipment Operator

Checked out equipment.

Pretrip loader, put air in tire, then went and pushed limbs.

Adrian took me to Wards Lot to dump truck, drove to Landfill to dump sweeper debris and returned to Wards Lots. Had to wait for Adrian to pick me up. Went back and pushed rock pile. Pushed & spread leaf piles. Help Lamonte to attach tail gate to old dump truck. Pushed limb piles, fix Landfill Road, pushed rock pile. Pushed up white dirt and bad dirt. Pushed up limb piles.

Lamonte Marshall & Jamichael Moyer, Fleet Maintenance

Public Works: Pre-trip on mechanic truck, shop, and tools

Public Works: Put bolt in pack part of sweeper so that rear sweeper can go up and down.

Police Dept.: Went to Police Station for 2 police vehicles. Plugged tire on 1 vehicle and the other need a water pump.

Police Dept.: Went to parts house and ordered water pump for Police Tahoe.

Public Works: Took dump truck to auction.

Attached to this report is the Elm Street Project Summary along with before and after pictures.

Public Works Department

Elm Street Project Summary

March 1, 2022

Problem: Ditch was filling up with water and running back on man's property.

Solution: Dig ditch out and lay concrete pipe for properly flow of water

Project started: 2/10/22 with hauling pipe to site, then started laying pipe on 2/23/22 and finished on 3/7/22.

Material used and cost:

Hand-Crete	18 bags	\$ 86.22
Mortar/Mason Mix	15 bags	\$ 100.35
Quikret	6 bags	\$ 19.14
Rip Rif Bags	8 bags	\$ 57.52
Aluminum Live Leve	1	\$ 4.79
Nylon Twine	1	\$ 6.49
Oscillator for Watering Sod		\$ 25.90
Sod	5 pallets	\$ 620.00
Grate		\$ 300.00
Total of materials use		\$1,220.41

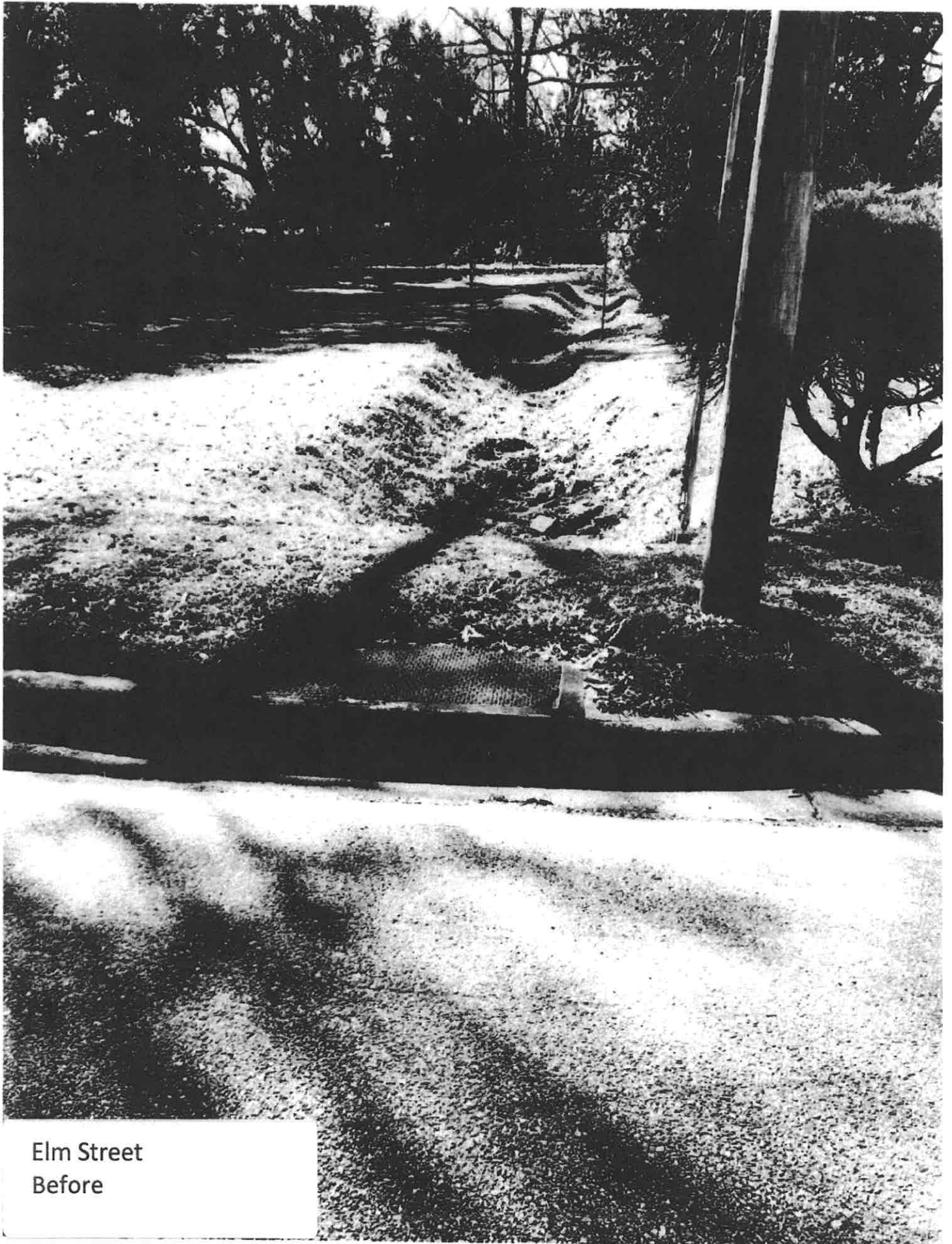
Man Hours and cost:

Feb. 10 th	2 men	\$ 176.68
Feb. 23 rd	4 men	\$ 574.48
Feb. 24 th	3 men	\$ 249.12
Feb. 25 th	2 men	\$ 21.62
Feb. 28 th	7 men	\$ 549.75
Mar. 1 st	5 men	\$ 421.23
Mar. 2 nd	2 men	\$ 25.77
Mar. 3 rd	4 men	\$ 80.33
Mar. 4 th	2 men	\$ 25.77
Mar. 7 th	2 men	\$ 25.77
Total	1 Supervisor	\$ 400.00
		\$2,550.52

Total Cost of Project: \$3,770.93 16 joints of concrete pipe: these were donated to the department (estimated cost of the 16 joints is \$3,904.00)

GL # 001-430-541-30530 Road Material and Supplies

Public Works Department



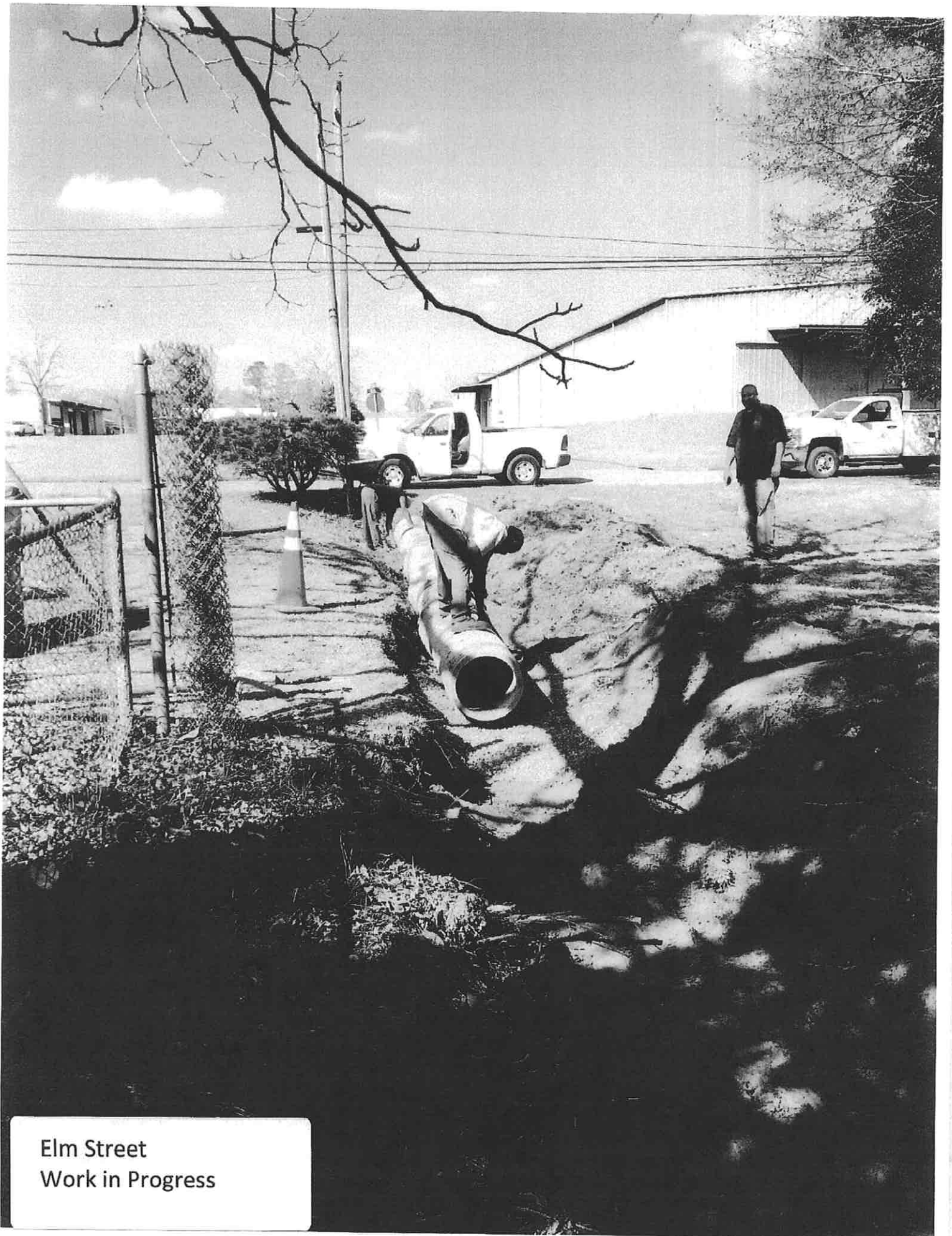
Elm Street
Before



Elm Street
Before



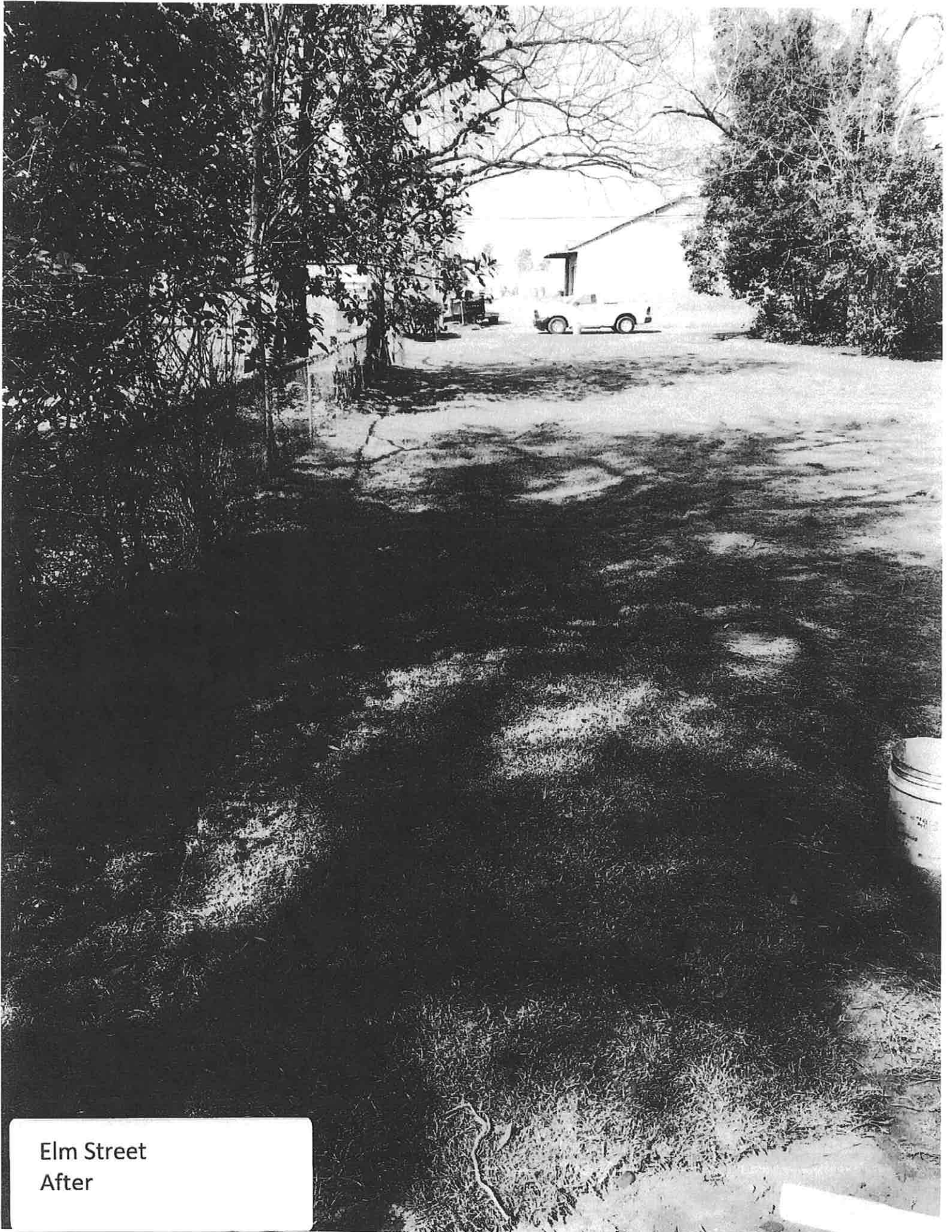
Elm Street
Before



Elm Street
Work in Progress



Elm Street
After



Elm Street
After



Elm Street
After

Agenda Request

Outside Employment Forms
Notebook of departmental forms
City of Quincy Entrance Signs (Into and Out of the City)

Turned in January 25th
Turned in February 3rd
Scrubbed and pressure washed, look for
Further directions regarding
Replacing signs
Assessments has been complete, now
being review by Management Team
In progress and will get the other 4
Districts
Additional funds were awarded
Need more discussion on this
In progress
Have added another person to help
Fixed January 31st
We will be inspecting all streets in the
Other districts for issues.
Need more details. What part does
Public Works need to play in this?
In progress
In progress
Turned in February 22, 2022

Assessment of all sidewalks

Streets and roads in District #4

Stewart Street-FEMA & SCOP funding grants
Ann Street-Oak Park Subdivision
Flooding-Flagler, Hamilton, Virginia Streets
Cleaning of buildings
Broken door at City Hall
Street Inspection in District #4 (all districts)

Recycling Process (Citywide)

Up-to-date inventories of equipment, vehicles
Remove/recycle/discard all broken, unrepairable stuff
Organizational Chart-each department

Training:

March 3, 2022

Lamonte Marshall and Jamichael Moye attended a MACS Section 609 Certification Training Class: This is necessary to become certificated in able to purchase a/c freon.

CDL Classes

February 22, 2022

We have 3 Public Works employees taking the CDL Class at Gadsden Technical. They are Troy Lee, Sidney Miller, and Jamichael Moye.

**CITY OF QUINCY, FLORIDA
REGULAR CITY COMMISSION
AGENDA REQUEST
Monthly/Weekly Reports**

Date of Meeting: March 22, 2022

Date Submitted: March 16, 2022

To: Honorable Mayor and Members of the City Commission

From: Dr. Beverly Nash, Ph.D., Interim City Manager
Anthony Baker, Chief, Fire Department

Subject: Monthly Report: **February 2022**
Weekly Report: March 10, 2022

Per the Fire Department and staff.



Quincy Fire Dept. Monthly Report February 2022



	<u>2022</u>	<u>2021</u>
Total Fire Calls	85	49
City	36	29
County	49	20
 Total Man Hours	 128 hrs 30 mins	 79 hrs 54 mins
City	39 hrs 5 mins	44 hrs 51 mins
County	89 hrs 25 mins	35 hrs 3 mins
 Type Fire Calls - City		
Structure Fire	0	2
Vehicle Fire	0	8
False Alarm	1	3
Hazard	0	0
Rescue	0	0
Wood & Grass	3	2
Other	21	7
 Type Fire Calls - County		
Structure Fire	5	1
Vehicle Fire	3	6
False Alarm	0	1
Hazard	1	0
Rescue	1	1
Woods & Grass	12	1
Other	28	8
 Fire Causes		
Accidental	9	7
Undetermined	12	3
Suspicious	1	0
Arson	0	0
 Average Response Time		
City	6.69 mins	5 mins
County	7.93 mins	8.89 mins
 Average Firefighters per Call		
City	3.82	3.24
County	3	3.18
 Average Time Spent per Call		
City	16.52	28.64
County	30.89	30.65

	<u>2022</u>	<u>2021</u>
Responses Out of District	5	0
Mutual Aid Responses *	5	5
Deaths	0	0
Injuries	0	0
Fire Prevention Programs	1	0
Fire Safety Inspection	11	26
Fire Investigation	0	0
Plans Review	0	3
Training Man Hours	194 hrs	112 hrs 25 mins
Hydrants Serviced/Painted	0	0
Utility Turn Ons	10	9
Smoke Detector/Battery Installs	24	0

* 2/11 1025 Kemp Road Brush Fire/Canceled en route Havana
2/19 I-10 MM 160 Canceled en route Greensboro VFD
2/23 I-10 MM 172 Canceled en route Greensboro VFD
2/26 186 China Berry Lane Brush fire Havana VFD



Quincy Fire Dept. District Fire Calls February 2022



<u>District</u>	<u>Location</u>	<u>Type of Incident</u>
District 1	2/1/2022	Grass fire
	2/4/2022	Medical assist
	2/5/2022	Canceled en route
	2/6/2022	False alarm
	2/11/2022	Canceled en route
	2/16/2022	Outside rubbish fire
	2/17/2022	Motor vehicle accident w/injuries
	2/25/2022	Canceled en route
District 2	2/5/2022	Carbon monoxide detector activation
	2/13/2022	Canceled en route
	2/16/2022	Motor vehicle accident no injuries
	2/20/2022	Alarm activation
	2/25/2022	Good intent
	2/27/2022	Medical assist
	2/28/2022	Smoke scare
District 3	2/7/2022	Canceled en route
	2/123/22	Heat from short circuit
District 4	2/6/2022	Smoke scare
	2/11/2022	Medical assist
District 5	2/17/2022	Alarm system activation
	2/27/2022	Gas leak

THE CITY OF QUINCY

QUINCY FIRE DEPARTMENT

March 10, 2022

Fire Department Weekly Report

1. March 5-9th Fire Calls

3/5	Bainbridge Hwy & Salter Rd	Canceled en route
3/5	239 Dupont Rd, Midway	Canceled en route
3/5	860 Sparlkeberry Blvd	Good intent
3/5	2 nd Street & 9 th Street	Natural vegetation fire
3/5	95 McMillan & Cooper Rd	Natural vegetation fire
3/6	I-10 MM 186 WB	Medical assist
3/5	Solomon Dairy Rd	Motor vehicle accident w/injuries
3/6	Chaff Chason Rd	No incident found
3/6	981 Joe Adams Rd	Woods fire
3/6	3900 High Bridge Rd	Outside rubbish fire
3/7	90 DJ Lane, St. John	Brush fire
3/8	121 E. Jefferson Street	Assist police
3/8	546 S. Lincoln Street	Medical assist
3/9	4995 Greensboro Hwy	Medical assist
3/9	I-10 MM 192 EB	Canceled en route

2. Fire Inspections

City:

A1 Barn & Metal Superstore 2042 W. Jefferson Street

County:

HLC Leadership Academy 2434 Kemp Rd, Havana

3. Completion of February 2022 monthly report

**CITY OF QUINCY
REGULAR CITY COMMISSION MEETING
AGENDA REQUEST**

Weekly Report

Date of Meeting: March 22, 2022
Date Submitted: March 15, 2022
To: Honorable Mayor and Members of the City Commission
From: Dr. Beverly Nash, Ph.D., Interim City Manager
Charles J. Hayes, Interim Director, Building and Planning
Department
Subject: **Weekly Report:** March 1 – 4, 2022 – Building and Planning
Department

Per the Building and Planning Department and staff.

WEEKLY ACTIVITIES

DEPARTMENT: Planning and Zoning

WEEK:03/1/2022 -03/04/22

COMPLETED TASK

- Made visit into the community to inspect construction sites for construction codes infractions (Environmental inspection)
- Worked with Landfill contractor on monitoring wells
- Researched codes and provided answers to citizens in reference to codes that were related to their issue. Public nuisance.
- Met with Judge Garner in reference to code violation of home located on Key Street, courtesy visit to have the violation corrected.
- Completed Ordinance Annexation process for Dollar General and Stones (County and State being Notified with proper paperwork)
- A total of sixteen building permits were issued with a project cost totaling \$293,435.00. Total fees collected \$4926.11.
- Two certificates of Completion issued and two Certificates of Occupancy for new residential
- After action contact with State and County on newly annexed properties
- Met with Mr. Young and site visited District 1 for campaign sign violations (placement in right of ways)
- Construction has begun on the New Pizza Hut Express Opening TBD Located in Winn Dixie Plaza
- Big Babies Barbecue has relocated corner of Jefferson and Stewart Street
- Leola's Crab shack has announced the Grand opening for April (Located on Barack Obama Blvd)
- Stones Home Center has turned in plans for review of new Home Center

ONGOING TASK

Researching and developing New Purchasing Policy
Continue Analyzing building permit fees increase
Continue to work section of the renewal of the Purchasing Policy
Reviewing fees for increased building and occupational license

TASKS FOR NEXT WEEK

To be determined.

**CITY OF QUINCY, FLORIDA
REGULAR CITY COMMISSION
AGENDA REQUEST
WEEKLY REPORTS**

Date of Meeting: March 22, 2022

Date Submitted: March 16, 2022

To: Honorable Mayor and Members of the City Commission

From: Dr. Beverly Nash, Ph.D., Interim City Manager
DeCody Fagg, Director, Parks and Recreation
Department

Subject: Weekly Reports: **Parks and Recreation
Department**

- Weekly Reports: March 3 – March 9, 2022

Per the Parks and Recreation Department and staff.

OFFICE STAFF DAILY WORK REPORT

QUINCY PARKS & RECREATION DEPARTMENT

Thurs-Wed, Mar 03-Mar 09, 2022

GLORIA WOODARD, ADMINISTRATIVE ASSISTANT

I got all daily work reports done for the week
Scan Bank Statements that came over from the bank and sent over to Finance
Friday out of the office March 04, 2022 (dental work)
Collect payments for baseball registration
Continue to make new file folder for different vendors
Took a couple of payments for Rentals for City parks/ also return some refunds back to citizen on deposit rental
Work with the students on some projects
Talk with Citizens about park rentals
Answer question from citizens about baseball and track registration
Stamps new Invoices in for payment
Sent some work orders to Public works for some repairs

DAILY WORK REPORT

QUINCY PARKS & RECREATION DEPARTMENT

Thursday, March 03, 2022

FEROLITO RECREATION CENTER

Trash can empty	Fence lines clean
Trash picked up outside	

CAMPBELL KELLY COMMUNITY CENTER

Trash picked up outside	Fence Lines Clean

TANYARD CREEK PARK

Trash picked up and all trash cans emptied	Check for all danger and deficiencies
Toilets/windows/sinks were cleaned /Floors mopped and deodorized	Check graffiti and vandalism

LEISURE PARK

Trash picked up and all trash cans emptied	Check for all danger and deficiencies also check graffiti and vandalism
Toilets/windows/sinks were cleaned	Floors mopped and deodorized/ grounds blown off

MLK TRACK FIELD

Trash picked up and all trash cans emptied	Check for all danger and deficiencies also check graffiti and vandalism
Fence lines cleaned/ weed eater track field and fence line	Toilets/windows/sinks were cleaned/ Clean restrooms inside and out/ mopped the floors and deodorized

CORRY FOOTBALL FIELD

Repaired broken bleacher	

BOBBY NEALY SOFTBALL COMPLEX

Trash pickup	Check for all danger and deficiencies
Fence lines cleaned	Check for graffiti and vandalism

CONNORS FIELD

Trash pickup/ Trash can empty

Fence lines cleaned

Check for dangers and deficiencies

Check for graffiti and vandalism

ALPHONSO FIGGERS PARK

Trash pickup/ trash cans empty

fence line clean/ grounds blown/ Check for all danger and deficiencies also check graffiti and vandalism

TIM LANE PARK

Trash pickup / fence lines clean

Check for all danger and deficiencies also check graffiti and vandalism

BURMAH HEIGHTS PARK

Trash picked up and all trash cans emptied

Check for all danger and deficiencies also check graffiti and vandalism

SUNSET PARK

Trash picked up and all trash cans emptied/ Fence line cleaned

Check for all danger and deficiencies also check graffiti and vandalism

CURTIS GREEN PARK CONNORS FIELD

Trash picked up/ Fence Lines cleaned

Check for all danger and deficiencies also check graffiti and vandalism

STEVENS PARK

Trash picked up and all trash cans emptied

Check for all danger and deficiencies also check graffiti and vandalism

EARNEST STREET PARK

Trash Pick up / Trash cans empty / fence lines clean/ clean restroom

Check for all danger and deficiencies also check graffiti and vandalism

KEY STREET PARK

Trash Pickup / fence lines cleaned/ cleaned restrooms

Check for all danger and deficiencies also check graffiti and vandalism

CARL DANIELS BASKETBALL COURT

Trash picked up

Check for all danger and deficiencies also check graffiti and vandalism

KING STREET POOL \ SPLASH PAD

Trash picked up and all trash cans emptied

Check for all danger and deficiencies also check graffiti and vandalism

DAILY WORK REPORT

QUINCY PARKS & RECREATION DEPARTMENT

Friday, March 04, 2022

FEROLITO RECREATION CENTER

Inside Rec Center is swept and mopped, all office were vacuum	All garbage cans empty and trash pickup off the grounds
Wiped down fitness room and equipment	Bathroom and Toilet are cleaned and replenished
Sweep & Mopped entrance and Gym floor	Check for all danger and deficiencies also check for graffiti and vandalism
Kitchen clean and mopped	Fence line clean

CAMPBELL KELLY COMMUNITY CENTER

Trash picked up outside, outside front is blown and mopped	Inside center is swept and mopped, kitchen clean and mopped
Bathroom toilets are cleaned and replenished	Check for all danger and deficiencies also check for graffiti and vandalism

TANYARD CREEK PARK

Trash picked up and all trash cans emptied	Check for all danger and deficiencies also check for graffiti and vandalism
Toilets/windows/sinks were cleaned /Floors mopped and deodorized	Fence lines cleaned

LEISURE PARK

Trash picked up	Check for all danger and deficiencies
Trash cans empty	Check for graffiti and vandalism

MLK TRACK FIELD

Trash picked up and all trash cans emptied	Check for all danger and deficiencies also check graffiti and vandalism
Fence lines cleaned	Toilets/windows/sinks were cleaned/ Clean restrooms inside and out/ mopped the floors and deodorized

CORRY FOOTBALL FIELD

Trash picked up and all cans empty	Check for all danger and deficiencies
Fence lines cleaned	Check for graffiti and vandalism

BOBBY NEALY SOFTBALL COMPLEX

Trash pickup	Check for all danger and deficiencies
Fence lines cleaned	Check for graffiti and vandalism

CONNORS FIELD

Trash pickup/ Trash can empty	Fence lines cleaned
Check for dangers and deficiencies	Check for graffiti and vandalism

ALPHONSO FIGGERS PARK

Trash pickup/ trash cans empty	fence line clean/ grounds blown/ Check for all danger and deficiencies also check graffiti and vandalism
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TIM LANE PARK

Trash pickup / fence lines clean	Check for all danger and deficiencies also check graffiti and vandalism
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BURMAH HEIGHTS PARK

Trash picked up and all trash cans emptied	Check for all danger and deficiencies also check graffiti and vandalism
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SUNSET PARK

Trash picked up and all trash cans emptied/ Fence line cleaned	Check for all danger and deficiencies also check graffiti and vandalism
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CURTIS GREEN PARK CONNORS FIELD

Trash picked up/ Fence Lines cleaned	Check for all danger and deficiencies also check graffiti and vandalism
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STEVENS PARK

Trash picked up and all trash cans emptied	Check for all danger and deficiencies also check graffiti and vandalism
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EARNEST STREET PARK

Trash Pick up / Trash cans empty / fence lines clean	Check for all danger and deficiencies also check graffiti and vandalism
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KEY STREET PARK

Trash Pickup / fence lines cleaned/ cleaned restrooms

Check for all danger and deficiencies also check graffiti and vandalism

CARL DANIELS BASKETBALL COURT

Trash picked up

Check for all danger and deficiencies also check graffiti and vandalism

KING STREET POOL \ SPLASH PAD

Trash picked up and all trash cans emptied

Check for all danger and deficiencies also check graffiti and vandalism

DAILY WORK REPORT

QUINCY PARKS & RECREATION DEPARTMENT

Monday, March 07, 2022

FEROLITO RECREATION CENTER

Rec Center is swept and mopped	All garbage cans empty and trash pickup off the grounds
Cleaned glass doors	Bathroom and Toilet are cleaned and replenished
Sweep & Mopped entrance and Gym floor	All office were vacuum
Cut and Weed Eater the grounds	Fence line clean

CAMPBELL KELLY COMMUNITY CENTER

Trash picked up outside	Fence Lines Clean
Check for all danger and deficiencies	Check for graffiti and vandalism

TANYARD CREEK PARK

Trash picked up and all trash cans emptied	Check for all danger and deficiencies also check for graffiti and vandalism
Toilets/windows/sinks were cleaned /Floors mopped and deodorized	Fence lines cleaned

LEISURE PARK

Trash picked up and all trash cans emptied	Check for all danger and deficiencies also check graffiti and vandalism
Toilets/windows/sinks were cleaned	Floors mopped and deodorized/ grounds blown off

MLK TRACK FIELD

Trash picked up and all trash cans emptied	Check for all danger and deficiencies also check graffiti and vandalism
Fence lines cleaned	Toilets/windows/sinks were cleaned/ Clean restrooms inside and out/ mopped the floors and deodorized

CORRY FOOTBALL FIELD

Trash picked up	Toilets /windows sinks are cleaned
Fence lines cleaned	Check for all danger and deficiencies also check graffiti and vandalism

BOBBY NEALY SOFTBALL COMPLEX

Trash pickup	Check for all danger and deficiencies
Fence lines cleaned	Check for graffiti and vandalism

CONNORS FIELD

Trash pickup/ Trash can empty	Fence lines cleaned
Check for dangers and deficiencies	Check for graffiti and vandalism

ALPHONSO FIGGERS PARK

Trash pickup/ trash cans empty	fence line clean/ grounds blown/ Check for all danger and deficiencies also check graffiti and vandalism
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TIM LANE PARK

Trash pickup / fence lines clean	Check for all danger and deficiencies also check graffiti and vandalism
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BURMAH HEIGHTS PARK

Trash picked up and all trash cans emptied	Check for all danger and deficiencies also check graffiti and vandalism
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SUNSET PARK

Trash picked up and all trash cans emptied/ Fence line cleaned	Check for all danger and deficiencies also check graffiti and vandalism
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CURTIS GREEN PARK CONNORS FIELD

Trash picked up/ Fence Lines cleaned/ cut and weed eater/grounds blown	Check for all danger and deficiencies also check graffiti and vandalism
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STEVENS PARK

Trash picked up and all trash cans emptied	Check for all danger and deficiencies also check graffiti and vandalism
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EARNEST STREET PARK

Trash Pick up / Trash cans empty / fence lines clean	Check for all danger and deficiencies also check graffiti and vandalism
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KEY STREET PARK

Trash Pickup / fence lines cleaned/ cleaned restrooms

Check for all danger and deficiencies also check graffiti and vandalism

CARL DANIELS BASKETBALL COURT

Trash picked up

Check for all danger and deficiencies also check graffiti and vandalism

KING STREET POOL \ SPLASH PAD

Trash picked up and all trash cans emptied

Check for all danger and deficiencies also check graffiti and vandalism

DAILY WORK REPORT

QUINCY PARKS & RECREATION DEPARTMENT

Tuesday March 08, 2022

FEROLITO RECREATION CENTER

Rec Center is swept inside	All garbage cans empty and trash pickup off the grounds
Clean glass doors	Bathroom and Toilet are cleaned and replenished
Sweep & Mopped entrance and Gym floor	All office were vacuum
Windows cleaned	Fence line clean

CAMPBELL KELLY COMMUNITY CENTER

Trash picked up outside	Fence Lines Clean
Check for all danger and deficiencies	Check for graffiti and vandalism

TANYARD CREEK PARK

Trash picked up and all trash cans emptied	Check for all danger and deficiencies also check for graffiti and vandalism
Toilets/windows/sinks were cleaned /Floors mopped and deodorized	Fence lines cleaned

LEISURE PARK

Trash picked up and all trash cans emptied	Check for all danger and deficiencies also check graffiti and vandalism
Toilets/windows/sinks were cleaned	Floors mopped and deodorized/ grounds blown off

MLK TRACK FIELD

Trash picked up	Check for all danger and deficiencies also check graffiti and vandalism
Fence lines cleaned	Toilets/windows/sinks were cleaned/ Clean restrooms inside and out/ mopped the floors and deodorized

CORRY FOOTBALL FIELD

Trash picked up	Check for all dangers and deficiencies
Fence lines cleaned	Check for graffiti and vandalism

BOBBY NEALY SOFTBALL COMPLEX

Trash pickup, fence lines cleaned	Check for all danger and deficiencies
Fence lines cleaned	Check for graffiti and vandalism

CONNORS FIELD

Trash pickup/ Trash can empty	Fence lines cleaned
Check for dangers and deficiencies	Check for graffiti and vandalism

ALPHONSO FIGGERS PARK

Trash pickup/ trash cans empty	fence line clean/ grounds blown/ Check for all danger and deficiencies also check graffiti and vandalism
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TIM LANE PARK

Trash pickup / fence lines clean/ grounds blown	Check for all danger and deficiencies also check graffiti and vandalism
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BURMAH HEIGHTS PARK

Trash picked up and all trash cans emptied	Check for all danger and deficiencies also check graffiti and vandalism
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SUNSET PARK

Trash picked up/ Fence line cleaned	Check for all danger and deficiencies also check graffiti and vandalism
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CURTIS GREEN PARK CONNORS FIELD

Trash picked up/ Fence Lines cleaned	Check for all danger and deficiencies also check graffiti and vandalism
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STEVENS PARK

Trash picked up /fence lines cleaned	Check for all danger and deficiencies also check graffiti and vandalism
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EARNEST STREET PARK

Trash Pick up / Trash cans empty / fence lines clean/ Cut and weed eater / grounds blown	Check for all danger and deficiencies also check graffiti and vandalism
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KEY STREET PARK

Trash Pickup / fence lines cleaned/ cleaned restrooms	Check for all danger and deficiencies also check graffiti and vandalism
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CARL DANIELS BASKETBALL COURT

Trash picked up

Check for all danger and deficiencies also check graffiti and vandalism

KING STREET POOL \ SPLASH PAD

Trash picked up and all trash cans emptied

Check for all danger and deficiencies also check graffiti and vandalism

DAILY WORK REPORT

QUINCY PARKS & RECREATION DEPARTMENT

Wednesday March 09, 2022

FEROLITO RECREATION CENTER

Rec Center is swept and mopped	All garbage cans empty and trash pickup off the grounds
Windows clean	Bathroom and Toilet are cleaned and replenished
Sweep & Mopped entrance and Gym floor	All office were vacuum
Kitchen cleaned and mopped	Fence line clean

CAMPBELL KELLY COMMUNITY CENTER

Trash picked up outside	Fence Lines Clean
Check for all danger and deficiencies	Check for graffiti and vandalism

TANYARD CREEK PARK

Trash picked up and all trash cans emptied	Check for all danger and deficiencies also check for graffiti and vandalism
Toilets/windows/sinks were cleaned /Floors mopped and deodorized	Fence lines cleaned

LEISURE PARK

Trash picked up and all trash cans emptied	Check for all danger and deficiencies also check graffiti and vandalism
Toilets/windows/sinks were cleaned	Floors mopped and deodorized/ grounds blown off

MLK TRACK FIELD

Trash picked up and all trash cans emptied	Check for all danger and deficiencies also check graffiti and vandalism
Fence lines cleaned	Toilets/windows/sinks were cleaned/ Clean restrooms inside and out/ mopped the floors and deodorized

CORRY FOOTBALL FIELD

Trash picked up	Check for danger and deficiencies
Fence line cleaned	Check for graffiti and vandalism

BOBBY NEALY SOFTBALL COMPLEX

Trash pickup/empty trash can	Check for all danger and deficiencies /check for graffiti and vandalism
Fence lines cleaned	Check for graffiti and vandalism

CONNORS FIELD

Trash pickup/ Trash can empty	Fence lines cleaned
Check for dangers and deficiencies	Check for graffiti and vandalism

ALPHONSO FIGGERS PARK

Trash pickup/ trash cans empty	fence line clean/ grounds blown/ Check for all danger and deficiencies also check graffiti and vandalism
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TIM LANE PARK

Trash pickup / fence lines clean	Check for all danger and deficiencies also check graffiti and vandalism
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BURMAH HEIGHTS PARK

Trash picked up and all trash cans emptied	Check for all danger and deficiencies also check graffiti and vandalism
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SUNSET PARK

Trash picked up and all trash cans emptied/ Fence line cleaned	Check for all danger and deficiencies also check graffiti and vandalism
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CURTIS GREEN PARK CONNORS FIELD

Trash picked up/ Fence Lines cleaned	Check for all danger and deficiencies also check graffiti and vandalism
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STEVENS PARK

Trash picked up and all trash cans emptied	Check for all danger and deficiencies also check graffiti and vandalism
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EARNEST STREET PARK

Trash Pick up / Trash cans empty / fence lines clean	Check for all danger and deficiencies also check graffiti and vandalism
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KEY STREET PARK

Trash Pickup / fence lines cleaned/ cleaned restrooms

Check for all danger and deficiencies also check graffiti and vandalism

CARL DANIELS BASKETBALL COURT

Trash picked up

Check for all danger and deficiencies also check graffiti and vandalism

KING STREET POOL \ SPLASH PAD

Trash picked up and all trash cans emptied

Check for all danger and deficiencies also check graffiti and vandalism