

# **City of Quincy**

City Hall

404 West Jefferson Street

Quincy, FL 32351

[www.myquincy.net](http://www.myquincy.net)



## **Meeting Agenda**

**Tuesday, February 10, 2015**

**6:00 PM**

**City Hall Commission Chambers**

## **City Commission**

**Derrick Elias, Mayor (Commissioner District Three)**

**Micah Brown, Mayor Pro-Tem (Commissioner District Two)**

**Keith Dowdell (Commissioner District One)**

**Andy Gay (Commissioner District Four)**

**Daniel McMillan (Commissioner District Five)**

**AGENDA FOR THE REGULAR MEETING OF  
THE CITY COMMISSION OF  
QUINCY, FLORIDA  
Tuesday  
February 10, 2015  
6:00 PM  
CITY HALL CHAMBERS**

**Call to Order**

**Invocation**

**Pledge of Allegiance**

**Roll Call**

**Approval of Agenda**

**Special Presentations by Mayor or Commission**

**Approval of the Minutes of the previous meetings**

1. Approval of Minutes of the 01/27/2015 Regular Meeting  
(Sylvia Hicks, City Clerk)

**Proclamations**

**Public Hearings as scheduled or agended**

**Public Opportunity to speak on Commission propositions – (Pursuant to Sec. 286.0114, Fla. Stat. and subject to the limitations of Sec. 286.0114(3)(a), Fla. Stat.)**

**Ordinances**

**Resolutions**

**Reports by Boards and Committees**

**Reports, requests and communications by the City Manager**

1. Tanyard Creek Park Amphitheater Rules and Regulations  
(Mike Wade, Interim City Manager, Scott Shirley, City Attorney, Greg Taylor, Parks and Recreation Director)
2. NetQuincy Telecommunications System Update  
(Mike Wade, Interim City Manager, Scott Shirley, City Attorney)

3. Fire Department Monthly Report  
(Mike Wade, Interim City Manager; Scott Haire, Fire Chief)
4. Financial Report/P-Card Statement  
(Mike Wade, Interim City Manager, Ted Beason, Finance Director)

**Other items requested to be agendaed by Commission Member(s), the City Manager and other City Officials**

5. Debt Service Reserve Fund Discussion  
(Commissioner Gay)

**Comments**

- a) City Manager
- b) City Clerk
- c) City Attorney
- d) Commission Members

**Comments from the audience**

**Adjournment**

\*Item(s) Not in Agenda Packet

CITY COMMISSION  
CITY HALL  
QUINCY, FLORIDA

REGULAR MEETING  
JANUARY 27, 2015  
6:00 P.M.

The Quincy City Commission met in regular session Tuesday, January 27, 2015, with Mayor Commissioner Derrick D. Elias presiding and the following present:

Commissioner Micah Brown  
Commissioner Daniel McMillan  
Commissioner Gerald A. Gay, III  
Commissioner Keith A. Dowdell

Also Present:

Interim City Manager Mike Wade  
City Attorney Scott Shirley  
City Clerk Sylvia Hicks  
Planning Director Bernard Piawah  
Interim Police Chief Glenn Sapp  
Finance Director Ted Beason  
Account Control Specialist Catherine Robinson  
Human Resources Director Bessie Evans  
Parks and Recreation Director Gregory Taylor  
Interim Public Works Director Reginald Bell  
Customer Service Representative Clemev Parramore  
Customer Service Representative Beatriz Tobias  
CRA Manager Regina Davis  
Sergeant At Arms Captain Robert Mixson

Also Present: Gadsden County Commissioner Anthony "Dr. V" Viegbeise

### **Call to Order**

Mayor Elias called the meeting to order, followed by invocation and the Pledge of Allegiance.

Mayor Elias asked the audience to put their cell phones on vibrate, if anyone want to address the Commission please fill out a request form to be heard, and asked that they hold down their sidebar conversations as not to disturbed the meeting.

### **Approval of Agenda**

Commissioner Gay made a motion to approve the agenda. Commissioner McMillan seconded the motion. The ayes were unanimous

### **Special Presentations by Mayor or Commission**

## *Rivershase Nursing Home Recognition*

Bernard Piawah Building and Planning Director reported to the Commission that Riverchase Health and Rehabilitation Center received the recognition of "Best Nursing Home" from the U.S. News and World Report. He stated the Center is a 102 bed facility located at 1017 Strong Road and was founded in 1985 and provided nursing care with varying levels of disabilities. The organization received the maximum number of stars that could be earned during their evaluation on health inspection, nurse staffing and quality of medical care. Mayor Elias presented a plaque to Ms. Linda Blackshear Executive Director at Riverchase and staff for their recognition of the Best Nursing Home facility in the US. Ms. Blackshear thanked the Commission and stated that without her staff this wouldn't have happened.

### **Approval of the Minutes of the previous meeting**

Commissioner Gay made a motion to approve the minutes of the January 13, 2015 regular meeting with corrections if necessary. "Commissioner Dowdell stated the minutes did not reflect who seconded the approval of the receipt of the 2012-2013 Audit Report. Commissioner Brown seconded the motion for the receipt of the 2012-2013 Audit Report. The ayes were unanimous." Commissioner Brown seconded the motion. The ayes were unanimous.

### **Proclamations**

### **Public Hearings as scheduled or agended**

**Public Opportunity to speak on Commission propositions – (Pursuant to Section 286.0114 Florida Statutes and subject to the limitations of Sec. 286.0114(3)(a). Fla. Stat.)**

### **Ordinances**

### **Resolutions**

### **Reports by Boards and Committees**

### **Reports, requests and communications by the City Manager**

#### *FMPA Contract Requirements*

Ted Beason, Finance Director reported to the Commission that the City is in need of securing a letter of credit to meet financial surety provisions of the Full Requirements Power Sales contract between the Florida Municipal Power Agency (FMPA) and the City of Quincy. Mr. Beason stated that the City entered into a five year contract with FMPA in December of 2010. In order to guarantee that the City would pay its power bill, FMPA required a \$1,000,000 line of credit or a deposit equivalent to \$550,000. The City established the required \$1,000,000 line of credit with Capital City Bank. Mr. Beason stated that the City started to draw on its line of credit for purposes other than to pay the power bill to FMPA. In March 2014, Capital City Bank asked that the line of credit be repaid and

this was done. The Finance Director stated that with its last power bill, FMPA billed the City \$183,000, for 1/3 of the required deposit of \$550,000, and was paid. FMPA will do this again in February and March unless the City establishes other acceptable surety such as a letter of credit. In addition to the line of credit requirement to assure prompt payment of utility bills, FMPA requires that the City maintain a General Fund fund balance of 20% of total revenues (required ratios). Mr. Beason stated that we have reached a tentative agreement that the City would not be required to place \$1,550,000 deposit (\$550,000 for not having a line of credit and \$1,000,000 for not having the required General Fund fund balance) as we could be required under the contract, but rather a combination of a letter of credit and deposit that would total \$1,000,000. Staff is recommending that the Commission authorize the staff to try to obtain a letter of credit naming the FMPA as the beneficiary. Commissioner Dowdell had concerns as to what triggered FMPA to require that we have a \$1,000,000 line of credit. Commissioner Dowdell stated that there is nowhere in the contract that we had to meet those requirements. Mr. Beason stated that FMPA could not monitor the line of credit. Commissioner Gay stated we did not keep our part of the bargain in the contract that is what triggered FMPA to invoke us to have a line of credit we used the line of credit for more than just for overdraft protection. Commissioner Gay stated that he spoke with the Auditor and he stated that we have been using the line of credit since 2010 for purposes i.e. retirement, insurance and some power purchase in the amount of \$1,380,000 and we did not give the Manager permission to do so. Commissioner Gay advised the Commission to make an appointment with the Auditor. Commissioner Dowdell stated that he was on the telephone with the City Manager when they made the deal with Capital City Bank for the line of credit. Commissioner McMillan told Commissioner Dowdell that he should not have been in day to day operations. Commissioner McMillan stated that the Manager spent money from places he was not supposed to spend money from. Commissioner Gay made a motion to authorize staff to try to obtain a letter of credit naming the FMPA as the beneficiary. Commissioner Brown seconded the motion. Upon roll call by the Clerk the ayes were Commissioners Brown, McMillan, Gay, Dowdell, and Elias. Nays were none. The ayes were unanimous.

#### *Fire Department Year End Report*

*Police Department December Crime Report* – Commissioner McMillan stated the burglaries has decreased in 2014 and applauded the Police Department.

#### **Other items requested to be agendaed by Commission Member(s), the City Manager and other City Officials.**

#### **Comments**

##### *City Manager*

Interim City Manager Mike Wade reported to the Commission that Florida Department of Transportation (FDOT) will have a ribbon cutting ceremony on Friday, January 30, 2015 at 2:00 p.m. for the Quincy By-Pass and will get back with them on the location.

Mayor Elias asked the status of moving forward with a Police Chief. The Manager stated that he did not have a time frame for naming a Chief.

Ms. Denise Hannah the spokesperson for the Selection Committee for the City Manager's position reported to the Commission that they had narrowed the list of candidates to three. The Committee suggested to the Commission 1) interviews of three candidates are done by skype or google plus 2) Committee members be in attendance, submit questions from each member, 3) Time frame for the interview be conducted February 16-20 4) request that the Committee sit in on the post closing of the process.

#### *City Attorney*

City Attorney Shirley reported to the Commission that a new requirement that took effect January 1, 2015 that elected local municipal official have four (4) hours of annual ethics training. He stated that March 16, 2015 the Florida League of Cities will have a free workshop in Tallahassee contact Ms. Carol West-Mooreland. He also stated you can take the course online. Commissioner Dowdell stated that he had just had a class on ethics with PACE and asked if that would count toward his requirement. The Attorney stated he would have to speak with someone at the Florida League of Cities.

#### **Commission Members**

Commissioner Dowdell - None

Commissioner Gay asked the Manager to register him for the March 16, 2015 session.

Commissioner Gay asked how much money is in the Smart-grid Account. The Account Control Specialist, Catherine Robinson stated \$1.4 million dollars. Commissioner Gay stated we need to set aside \$750,000 in a debt service reserve fund this may assist with our negotiations for utility providers. Commissioner Gay stated that he has spoken with the Auditor and he suggested we set aside some funds for a reserve account. Commissioner Gay asked the Manager to agenda this for discussion.

Commissioner stated it is Imperative that we make all of our payment on time with FMPA. We need to be in a position to negotiate our power supply contract.

Commissioner Brown asked the Manager to register him for the March 16, 2015 session.

Commissioner McMillan asked the Finance Director how our reconciliations going. Mr. Beason stated we are on target. The Finance Director stated that financial institutions are requesting unaudited financials as well as FMPA. Commissioner McMillan stated that we need to get this caught up with our reconciliations; we need to know what we are spending and bringing in each month. Mayor Elias asked what extra efforts we are doing to become current if we are looking to hire additional help or overtime. The Finance Director stated that we have two dedicated employees working from eight to five; other work is being shift to other staff to remain on target.

Commissioner McMillan stated that they didn't receive the monthly financial report our receivable and payables.

Commissioner McMillan stated that he spoke with one of our citizens today in that the citizen had approached staff person with a problem and the staff person told the citizen that we are under-staff we will get to them when we can; regardless of being understaffed we should always take care of customers and get the job done no matter what. He stated that is not acceptable.

#### *Comments from the audience*

Steven Slade, President of Big Bend Police Benevolent Association, 300 East Brevard Street Tallahassee, FL 32301, came before the Commission with the following concerns: 1) The City failure to negotiate he stated they met December 18<sup>th</sup> and the City made a counter offer and to date they that not received the offer from the City. 2) Outstanding payroll issues on how certain Officers time is being calculated. He asked that the Commission act expeditiously on the two issues.

Leonard Newton 345 South 11<sup>th</sup> Street came before the Commission and stated as a tax payer and a citizen, according to the minutes the Commission voted to pay Allen, Norton and Blue law firm and list Wes Gay as co-defendant. Mr. Newton asked Commissioner Gay if Wes Gay was related to him. Commissioner Gay replied there are no relations. Mr. Newton stated that also according to the minutes the new City Attorney stated he had coordinated with Larkin to see if is appropriate expense and he don't think that is right don't think that is appropriate.

Emanuel Sapp of 821 2<sup>nd</sup> Street Quincy, Florida came before the Commission with the following concerns: Request that the City Commission impose a ½ cents sales tax. He stated that Commissioner McMillan always ask how did we get in this situation. He stated that 60% of the Board knows that the weather is the cause of our finance being low and utilities is our only source of income; February, March, and April our income decline it will not be the same; but our bills will be the same therefore we will have to borrow money to pay our employees or go back into the reserves. The reason for the ½ cents sales tax is for housing and the \$25,000 we just spent won't be a moot issue on the Downtown plan. He stated we need housing in district II; The Police Department that is adequate and needs a permanent place he don't think that the Police Department should not move in the building next door it is a soft spot parking and security; Ethics will be contacting an investigation Mr. Sapp stated that everyone has seen Commissioner Brown riding around in Commissioner Taylors vehicle. Mr. Sapp stated that he had received information that the Attorney had cancelled the law suit how available was the Attorney prior to hiring this Attorney; how can we spend tax payers money to defend Commissioner Brown. Mr. Sapp stated that if you purchase items in Tallahassee you will pay 9 cents for sales tax.

Commissioner Gay stated that Minister Figgers thanked us for our prayers and well wishes and he thinks about us.

Commissioner Gay stated that he looked at the Attorney General website and did some investigations of his own and the question came up at the last meeting; is it proper for a



municipality to pay the legal fees for an elected official. He stated you should pay close attention to Garvin v Jerome in the 5<sup>th</sup> District Court of Appeals. The city has a public purpose in the interest in defending a public official stemming from attacks in the performance of public duties. The opinion clearly states that it is the City's interest and responsibility of a recall effort to follow the proper procedures in that it is proper for a municipality to pay for the expense of an elected official.

Mayor Elias asked the Finance Director Ted Beason if the City had paid off the million dollar line of credit. He replied yes.

Mayor Elias asked the Finance Director to include in the financial report a listing of the small vendors. Mayor Elias stated he noticed the comments in the audit as to how the money was used someone has be held accountable it is not prudent we need to know who to report it to. He stated at some point in time we need to address the issues in the audit. Commissioner McMillan stated that it should have been some type of liability on the previous Auditors. Commissioner Gay stated moving forward we need to have in the duties of responsibilities or charter change/contract with the Manager and Finance Director that no funds are to be taken out of the reserves account without permission from the Commission or it will result in automatic termination.

Mayor Elias stated that we need to have someone here and answering the phones at all times. The Interim City Manager stated that we have had problems with the phones some of the lines are not working, dropped called overload of the system. The Finance Director stated that the week of February 9<sup>th</sup> TDS will be installing the new system.

Mayor Elias stated that we need to adhere to the request of PBA negotiations and provide them with the necessary information.

Commissioner Dowdell gave a copy of some Supreme Court Cases regarding funding Commissions Attorney bills. He stated that in Tallahassee Rudy Maloy requested that the County Commissioner pay his legal bills. He stated yes you can pay for the bill but after they prevails their case. Commissioner McMillan asked the Attorney opinion. Attorney Shirley stated according to Florida Law in a municipal in the recall the city has an obligation to defend if two criteria are met 1) if the case arises out of or is in the connection of his official duties, 2) defense will service a public purpose. Attorney stated that City has a right to protect and defend public officials from untimely and illegal recall petitions and public has an overriding interest to ensuring effective and efficient functioning that the governing body. If a recall petition is commenced than the public City has the responsibility to make sure that the petition is facially correct the official shall not have to incur personal expenses to ensure that the recall committee follows proper procedures. Mayor Elias stated that we are here trying to act as we have juris-doctorate degrees trying to interpret the law we have an Attorney and we should let him do what he is being paid to do. He stated that they are policy makers. Mayor Elias asked for a motion to adjourn.

Commissioner McMillan made a motion to adjourn. Commissioner Brown seconded the motion. There being no further business to discuss the meeting was adjourned.

APPROVED:

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Derrick D. Elias, Mayor and  
Presiding Officer of the City Commission  
City of Quincy, Florida

ATTEST:

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Sylvia Hicks  
Clerk of the City of Quincy  
Clerk of the City Commission thereof

**City of Quincy  
City Commission  
Agenda Request**

Date of Meeting: February 10, 2015

Date Submitted: February 6, 2015

To: Honorable Mayor and Members of the Commission

From: Mike Wade, Interim City Manager  
Scott Shirley, City Attorney  
Greg Taylor, Parks and Recreation Director

Subject: Resolution 1322-2015  
Tanyard Creek Park Amphitheater Rules and Regulations

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**Issue:**

A Resolution setting rules and regulations for Tanyard Creek Park Amphitheater is presented to the commission for adoption.

**Analysis:**

The following rules and regulations will be adopted via approval of Resolution 1322-2015. The Rules and Regulations are attached as Exhibit "A" to the resolution. Also attached to the resolution as Exhibit "B" is the Rental Agreement for use of the facility and the Fee Schedule is attached to the resolution as Exhibit "C". The following is a brief summary of the changes that resulted from the Commission's consideration of the Rules and Agreement at the regular meeting of January 13, 2015:

Rules and Regulations:

1. Page 2, definition of Professional Promotional Activity. Added a sentence providing as follows: "Local performers, defined as those with a residence within 100 miles of the Amphitheater, shall be treated as a Commercial Activity." This reduces the rental fees applicable to these local performance activities.
2. Page 2, definition of Non-Profit Activity. Added the last sentence as follows: "Not-for-profit entities desiring to engage in ticket sales, charge admission fees or engage in merchandise sales shall be treated as a Commercial Activity or Professional Promotional Activity, as appropriate." This prevents professional promotional or commercial activities from pretending to be not-

for-profit. The only drawback to this approach is that fundraisers and benefits would be required to pay professional promotional and/or commercial activity rental rates.

3. Page 4, paragraph 4(b). Renamed this paragraph and substantially reworded the first sentence as follows: "The City Commission, City Manager, Parks and Recreation Director and/or his/her designee, reserve the right to refuse any prospective lessee the privilege of using the Amphitheater if, based on the available information, the anticipated activity is likely to be unreasonably disruptive to the surrounding neighborhood, too large for the available seating capacity, disorderly, dangerous to persons or property, or is in any other way likely to be inconsistent with the terms and conditions of these Rules and Regulations." This provides greater control to prevent misuse of the facility.
4. Page 6, paragraph 4(k). Sound levels are set at 85dB and are measured at the mixing board for the performance. Also, revised to provide that sound measurements are to be taken by a calibrated sound level device. My understanding is that periodic calibration can be achieved by sending the device to the manufacturer.
5. Page 6, paragraph 4(l). Excepted service animals from prohibition on dogs. Also, added a provision on food preparation activities and barbeque grills requiring that these be on hard surfaced areas designated for such activities.
6. The fee schedule has been moved to a separate exhibit document to the resolution to facilitate revisions to applicable fees, if necessary.

**Rental Agreement:**

1. Corrected spelling in title.
2. Page 4. Eliminated paragraph on equipment details.
3. Page 5, paragraph 4 under Fees and Deposits. Revised this paragraph as follows: "Lessee agrees to pay the sum of \_\_\_\_\_ Dollars (\$ \_\_\_\_\_) for the use of Amphitheater staff/service personnel. This shall be based on the total estimated number of required staff hours at the rate of twenty five (25) dollars per hour. The service personnel fee shall be paid not later than thirty (30) calendar days prior to the Activity." This clarifies how service personnel fees are calculated and when the fees are to be paid.

Also, note that paragraph 4 of the Resolution requires that the Rules, Fee Schedule and Agreement be amended by further resolution of the City Commission.

**Options:**

1. Adopt Resolution 1322-2015
2. Adopt Resolution 1322-2015 with changes
3. Do not Adopt Resolution 1322-2015

**Recommendation:**

Option 1

**Attachments:**

1. Resolution 1322-2015
2. Exhibit "A" to Resolution 1322-2015
3. Exhibit "B" to Resolution 1322-2015
4. Exhibit "C" to Resolution 1322-2015

**RESOLUTION NO. 1322-2015**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF QUINCY, FLORIDA, RELATING TO THE TANYARD CREEK PARK AMPHITHEATER; ADOPTING RULES AND REGULATIONS FOR THE TANYARD CREEK PARK AMPHITHEATER; ADOPTING A FEE SCHEDULE FOR RENTAL OF SUCH FACILITY; ADOPTING A RENTAL AGREEMENT FOR THE TANYARD CREEK PARK AMPHITHEATER; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Quincy, Florida, is the owner and operator of a public amphitheater facility known as the Tanyard Creek Park Amphitheater; and

**WHEREAS**, the City of Quincy constructed the Tanyard Creek Park Amphitheater for the promotion of the arts, music, civic, business, social and recreational activities, while also allowing the City to host its own City sponsored shows and festivals; and

**WHEREAS**, the Tanyard Creek Park Amphitheater is located in close proximity to a residential area of the City, making it essential that use of the facility be carefully and thoughtfully regulated; and

**WHEREAS**, the City Commission of the City of Quincy desires to establish rules and regulations, rental fees and a rental agreement for the use of the Tanyard Creek Park Amphitheater in order to protect the public investment in such facility, to promote and protect the public health, safety and welfare, and to ensure that use of the facility is consistent with good community morals and values.

**NOW THEREFORE, be is ADOPTED AND RESOLVED by the City Commission of the City of Quincy, Florida, as follows:**

1. The recitals above are incorporated herein by reference and made a part hereof.
2. The City Commission of the City of Quincy hereby approves and adopts the Tanyard Creek Park Amphitheater Rules and Regulations attached hereto as Exhibit "A."
3. The City Commission hereby approves and adopts the Tanyard Creek Park Amphitheater Rental Agreement attached hereto as Exhibit "B."
4. The City Commission hereby approves and adopts the Tanyard Creek Park Amphitheater Rental Fee Schedule attached hereto as Exhibit "C."

5. Use of the Tanyard Creek Park Amphitheater shall be consistent with such rules and regulations, including fee schedule, and rental agreement, as may be amended from time to time by resolution of the City Commission.

6. This Resolution shall take effect immediately upon adoption.

**PASSED AND ADOPTED by the City Commission of the City of Quincy, Florida, this 10<sup>th</sup> DAY of February 2015.**

BY:

\_\_\_\_\_  
Derrick Elias  
Mayor and Presiding Officer  
of the City Commission of the City of Quincy, Florida

ATTEST:

\_\_\_\_\_  
Sylvia Hicks  
Clerk of the City of Quincy and  
Clerk of the City Commission thereof

Attachments:

Exhibit "A" – Tanyard Creek Park Amphitheater Rules and Regulations

Exhibit "B" – Tanyard Creek Park Amphitheater Rental Agreement

Exhibit "C" – Tanyard Creek Park Amphitheater Rental Fee Schedule

## TANYARD CREEK PARK AMPHITHEATER



### Rules and Regulations

#### 1. RESERVATION AND RENTAL PROCEDURES:

(a) The Amphitheater welcomes community groups, civic groups, non-profit organizations, private groups, for-profit organizations, promoters and renters use of the Tanyard Creek Park for the promotion of the arts, music, civic, business, social and recreational Activities, while also hosting its own in-house shows and festivals, capable of hosting crowds of up to 8,500. Information regarding rental of the Amphitheater may be obtained by contacting the City of Quincy Parks and Recreation Department at (850) 618-0042 x 8295 during regular business hours, 8:30 A.M. to 5:00 P.M., Monday through Friday.

(b) Amphitheater usage is by permit only.

(c) The use of the Amphitheater is determined on a first come, first served basis and may be reserved up to one (1) year in advance. Reservations are not confirmed until the Agreement is approved by the City and all appropriate fees have been paid.

(d) The Lessee shall designate those individuals who must be on-site during the Activity and who are responsible for assuring compliance with these Rules and Regulations. Failure to comply could result in the forfeiture of the Activity.

(e) The rental fee must be paid in advance as required below. Additional charges may be assessed for property damages The Lessee shall pay all additional charges for damage in excess of the deposit within thirty (30) days of written demand therefore by the City. If Lessee violates any of the terms or conditions of the Agreement, the City shall have the right to immediately terminate without notice or refund, and the City may pursue all of its rights



and remedies at law or in equity including, without limitation, the right to recover court costs and attorney fees.

**2. RENTAL FEES:**

(a) Rental fees are established and revised from time to time by a resolution adopted by the City Commission. The base rental rate covers a full day of usage for each scheduled Activity.

(b) Rental Fees for the Amphitheater shall be determined by the classification of the reserving party. All parties wishing to rent the Amphitheater shall be classified by one of the following:

**Private Activity:** Private events are those that restrict the general public's access to the amphitheater site, by either physical barriers or by personnel, or Activity that is permitted to erect such barriers, or otherwise restrict the general public, such as weddings, reunions, company picnics, and political events or fundraisers. Other than as relates to political events or fundraisers, this shall be a rental where the public is generally not invited and the Activity is not advertised.

**Commercial Activity:** Use by an individual, organization, or company charging admission fees on or off the premises, or the selling of merchandise on the premises where the motivation in holding the Activity is for profit making.

**Professional Promotional Activity:** Professional Promotional Activity is an activity, that in the sole discretion of the City Commission, brings professional level artists, musicians, singers and other talent, who have attained national or regional prominence to the general public or to a portion of the general public and/or where there is a charge for admission, fees on or off the premises, or the selling of merchandise on premises. Local performers, defined as those with a residence within 100 miles of the Amphitheater, shall be treated as a Commercial Activity.

**Non-Profit Activity:** A Non-Profit Activity is an activity solely established, operated, and promoted by an incorporated not-for-profit organization which exists for educational or charitable reasons, and from which its shareholders or trustees do not benefit financially. There shall be no ticket sales, entry fees or for-profit selling of merchandise on the premises. Not-for-profit entities desiring to engage in ticket sales, charge admission fees or engage in merchandise sales shall be treated as a Commercial Activity or Professional Promotional Activity, as appropriate.

(c) Service Personnel Fees (staff costs): In addition to the base rental fee, all rentals shall require the use of additional Amphitheater staff/service personnel. These fees are based on

twenty-five (25) dollars per hour per staff person. The amount of staff and hours needed will vary depending on the type and length of the activity.

**3. DEPOSITS:**

(a) Rental Deposit/Rental Fees: Lessee agrees to pay a rental deposit in an amount equal to fifty (50) percent of the base rental fee, which is to reserve the use of the Amphitheater for the Activity on the specified date(s) and time(s). Said rental deposit is due at the time the Amphitheater is reserved. The Rental Deposit fee shall only be refundable as specifically provided hereunder. Furthermore, Lessee agrees to pay the remaining balance of the base rental fee, as well as all other fees owed, not later than thirty (30) calendar days prior to the scheduled Activity.

(b) Damage Deposit: A Damage deposit will be required for all Activities. Lessee agrees to pay this deposit in the amount equal to fifty (50) percent of the base rental fee and it shall be paid not later than thirty (30) calendar days prior to the Activity.

(c) All deposits and/or fees must be paid in cash, credit card, money order, or certified check. (Note: If paying by cash or credit card, fees must be paid at the Customer Service Department. All other payment methods may be paid at the Parks and Recreation Department.)

(d) Refunds:

(1) Refunds of fees and deposits require advance written notice of cancellation not less than thirty (30) days prior to rental date. Advanced payments may be credited to a future date, as long as the schedule permits the Activity to be rescheduled. Cancellation notice of less than thirty (30) days of scheduled Activity will result in forfeiture of all deposits and rental fees. If lessee rents the Amphitheater inside of the thirty (30) day period, lessee understands that any cancellation by lessee will automatically result in fees not being refunded.

(2) Approval of the Agreement will be granted with the understanding the City reserves the right to cancel the Agreement, with or without notice, and refund all monies paid in the event that the Amphitheater becomes unavailable due to any condition deemed necessary by the city.

(3) Refunds will not be issued due to rain or any other weather condition. However, if the Activity is cancelled due to weather prior to the scheduled date of the scheduled Activity, the City will work with the Lessee to reschedule the Activity. Notwithstanding the foregoing, the City has the right to terminate an activity due to inclement weather that poses a hazard to guests, performers, staff or amphitheater.

(4) Any unused portion of the damage deposit may be refunded to the Lessee after the Activity. However, the damage deposit may be held at the discretion of the City for any period of time necessary to determine the full extent of damages.

(5) If Lessee violates any of the terms or conditions of the Agreement, the City shall have the right to immediately terminate without notice or refund, and the City may pursue all of its rights and remedies at law or in equity including, without limitation, the right to recover court costs and attorney fees.

**4. GENERAL INFORMATION/RULES:**

(a) Confirmed Reservations: No oral agreements for use of the Amphitheater shall be valid. All reservations must be confirmed with the completion of the Agreement and payment of all appropriate fees.

(b) Reservation of Right to Refuse Use: The City Commission, City Manager, Parks and Recreation Director and/or his/her designee, reserve the right to refuse any prospective lessee the privilege of using the Amphitheater if, based on the available information, the anticipated activity is likely to be unreasonably disruptive to the surrounding neighborhood, too large for the available seating capacity, disorderly, dangerous to persons or property, or is in any other way likely to be inconsistent with the terms and conditions of these Rules and Regulations. If Lessee violates any of the terms or conditions of the Agreement, the City shall have the right to immediately terminate without notice or refund.

(c) Conduct/Behavior:

(1) The City through its representatives, agents, and employees, reserve the right to control all Activities at the Amphitheater and to eject any person(s) who is\are objectionable and acts contrary to the rules and regulations.

(2) The City through its representatives, agents, and employees, may revoke any permit previously granted at any time if it is determined that the application for permit contained any misrepresentation or false statement, or that any condition set forth in the policies governing the permit requested is not being complied with, or that the safety of the participants in the Activities of the applicant or other patrons of or visitors to the Amphitheater is endangered by the continuation of such Activity.

(3) Lessee, its agents, servants, employees, assigns, successors, invitees, and licensees at all times agree to fully abide by City rules and regulations.

(4) Lessee is responsible to see that all Activities are properly controlled; all rules are enforced, and must have a designated person(s) of authority on site at all times.

(5) Lessee agrees that he/she will, to the extent possible, take every action necessary to prevent any and all disorderly or boisterous conduct or immoral practices of any kind and/or about the premises by its agents, servants, employees, assigns, successors, invitees and licensees.

(6) Lessee agrees that all performers will conduct themselves with due regard to the public conventions and morals. The entertainer(s) shall not, either while rendering such services to the producer or in his private life, commit an offense involving moral turpitude under Federal, state or local laws or ordinances. The act shall not do or commit any act or thing that will tend to degrade them in society or bring them into public hatred, public disrepute, contempt, scorn, or ridicule, or that will tend to shock, insult or offend the community or public morals or decency.

(d) Lessee's Property: The City shall assume no responsibility for any property placed on or in the Amphitheater or other park facilities and grounds. Furthermore, the City is released and discharged from any and all liability for loss, injury, or damage to persons or property that may be sustained by the use or occupancy of the Amphitheater, park facilities and grounds.

(e) Weather: It will be the responsibility of the Lessee to make provisions for rain or severe weather. However, the City has the right to terminate an Activity due to inclement weather that could pose a hazard to the guests, performers, staff or the Amphitheater.

(f) Laws and Ordinances: All groups using the Amphitheater shall comply with all laws; Federal, State, County or Local, including all ordinances of the City of Quincy and all rules, regulations and requirements of the Police and Fire Departments. Fire lanes must remain clear at all times. Any group using the Amphitheater shall agree to abide by and conform to all rules and regulations which may be adopted from time to time. Included would be any and all alterations that might be imposed on the operational hours and utilization policies.

(g) Anti-Discrimination: Discrimination by the Lessee, its agents or employees, on account of age, race, color, religion, sex or national origin, in the use of or admission to the premises is prohibited.

(h) Defacement of Facility: No decorative or other materials shall be nailed, tacked, screwed or otherwise physically attached to any part of the Amphitheater without special permission from the City representative. Any group using the Amphitheater agrees to leave the premises in as good of condition as it was prior to their usage. It is also understood by all groups bound by the Agreement that all or part of their deposit will be held should Lessee not comply with this policy.

(i) Amphitheater Hours of Operation: Due to the location of the facility and the importance of maintaining a positive relationship with our neighbors, all Activities at the Amphitheater may not begin any day until 8:00am, and must end by 10:00pm on Friday and Saturday (Holidays), and 8:00pm Sunday through Thursday.

(j) Copyrights/Royalty Fees: Lessee agrees, represents and warrants that nothing contained in the program, performance, exhibition or in any other way connected with Lessee's Activities under the Agreement shall violate or infringe upon any copyright, patent, right of privacy or other statutory or common law right of any person, firm or corporation. Further, Lessee warrants that all programs, performances, concerts, etc., to be performed under the Agreement involving works protected by statutory or common law copyrights or other proprietary law have been duly licensed or otherwise authorized by the owners of such works or legal representatives thereof. Lessee further agrees to indemnify and hold harmless. The City of Quincy, its agents and employees, from any and all claims, fees expenses or costs including legal fees asserted or incurred with regard to such warranty.

(k) Noise/Sound Ordinance: Sound levels at the Amphitheater are not to exceed 85dBAs as measured at the mixing board for the performance. Monitoring of sound levels shall be accomplished by use of a calibrated sound level meter and may be taken periodically throughout the Activity. Should measured sound levels exceed that established above, a City representative has the authority to direct that the volume be turned down; failure to comply with such a direction shall be cause for termination of the Activity and forfeiture of deposit and rental fees.

(l) Containers, Ice-Chests, Outside Food and Drink, Smoking, Pets, Barbeque Grills and Food Preparation Activities: Except for Private Activities, containers, ice-chests or outside food and drink shall be prohibited from being brought into the Amphitheater. Pets (excepting service animals) and smoking are prohibited within the Amphitheater. Use of barbeque grills and other food preparation activities shall be undertaken only in hard surfaced areas specifically designated for such uses.

(m) Vendors. Each vendor will be required to fill out a vendor contract and will be required to obtain a business license from the City of Quincy Clerk's office.

(n) Security: The Amphitheater is an open-air, unsecured, public facility. The City is not responsible for restricting access during Activities. In the event the City determines that security is required, Lessee will agree to employ at their sole expense, City of Quincy off-duty police officers and/or private security approved by City Staff to be present at least (1) hour prior to activity. The City shall direct Lessee to the Police Department to determine the availability of officers. If required, a security plan shall submit to the City not less than thirty (30) days prior to the event.

(o) Vacating and Clean Up:

(1) Vacating property- Lessee must load out and shall vacate the premises no later than 1:00 a.m. on Friday and Saturday (Holidays), and 11:00 p.m. Sunday through Thursday, unless prearranged in writing. Failure to vacate within the designated time shall result in an additional day rental charge.

(2) Personal Property- Lessee must remove all personal property/equipment (i.e. lighting, audio/visual, tables, chairs, tents, etc.). This includes personal property owned by the Lessee, as well as property borrowed or leased.

(3) Trash- Lessee is responsible for the collecting and bagging of all paper, trash, debris resulting from their use of the Amphitheater and understands that if such cleanup is not completed immediately following the Activity, the City reserves the right to remove all personal property, paper, trash, and debris and to withhold the entirety of the security deposit. A number of trash containers, will be provided by the Parks and Recreation Department and are located throughout the Amphitheater. (Who will remove the trash from the City containers?).

(p) Equipment: All equipment and decorations used in conjunction with an Activity at the Amphitheater must be free standing. Anchoring equipment and/or decorations to trees, tree grates, lamp posts, hand rails, etc. is not allowed. All equipment must be provided by the Lessee.

(q) Turf Areas: The Amphitheater features an underground irrigation/sprinkler system to keep the turf in top condition. To protect the underground water lines and sprinkler heads, driving stakes, fence posts, flags, etc. is not allowed. The placement of equipment in lawn areas (i.e. risers, platforms, tables, speakers, lights, chairs, etc.) is not allowed.

(r) Parking: Parking is available off Martin Luther King Blvd in the adjacent Football field and the empty field on the South side of Martin Luther King Blvd (contact the Gadsden County School Board). Permission to park vehicles associated with any activity must be obtained directly from the owners of those parcels where vehicles are to be parked. A parking plan must be approved not later than sixty (60) days prior to the Activity. Parking on the City road rights-of-way shall be prohibited.

(s) Promotions/Advertising: Promotions/advertising and announcements shall not be made public prior to approval of the Agreement and payment of the Rental Deposit. Tickets shall not be sold prior to approval of the Agreement and payment of the Rental Deposit. The Lessee and/or promoter shall include an internet link to Amphitheater Rules on all advertisements and promotional materials. Advertisement and promotional materials shall also identify where parking has been approved.

(t) Insurance Requirements: The Lessee shall procure and maintain, at its sole cost and expense, Comprehensive General Liability insurance in the name of the Lessee fully covering the Activity. The insurance policy must cover, in addition to the general public as invitees, all entertainers and their support staff and any other individual participating in or attending the Activity for which the facility is rented. The General Liability insurance shall be written by a carrier with an A:VII or better rating in accordance with the current Best Key Rating Guide, and only insurance carriers licensed and admitted to do business in the State of Florida will be accepted. Lessee must furnish proof of coverage through a Certificate of Insurance naming the City of Quincy as an additional insured along with an endorsement page two weeks prior to the Activity. Coverages shall meet the following minimum policy limits:

Commercial General Liability Policy:

- General aggregate of \$2,000,000
- Minimum of \$1,000,000 per occurrence
- Coverage shall be at least as broad as the most current ISO CG form (as of the writing of this from ISO CG 00 0196)
- No coverage shall be deleted from standard policy without notification of individual exclusions being attached for review and accepted by the City.

The following are general requirements, which are applicable to all policies:

- (1) Deductibles shall be listed on the Certificate of Insurance and are acceptable only on a per occurrence basis for property damage only.
- (2) Claims-made policies will not be accepted.
- (3) The coverage shall contain no special limitation on the scope of protection afforded to the City, its officials, agents, servants, representatives, volunteers, subcontractors and employees.
- (4) Certified copies of all insurance policies and/or certificates of insurance shall be furnished to the City without cost to the City not less than thirty (30) calendar days prior to the scheduled Activity usage.

(u) Lessee's Release and Hold Harmless. In consideration of being permitted to rent the Amphitheater for the Activity, the Lessee agrees as follows:

"No liability either express or implied, will be incurred by the City, its agents, servants, and employees, arising out of the use of the premises by Lessee, its agents, servants, employees, assigns, successors, invitees and licensees, during the date and time specified in the Agreement. Lessee agrees to indemnify and save

harmless the City, its agents, servants, employees, from and against any and all liability for damages arising from injuries to persons or damage to property occasioned by any negligent acts or other omissions of Lessee its agents, servants or employees, including any and all expense, legal or otherwise, which may be incurred by the City or its agents, servants or employees, in defense of any claim, action or suit, irrespective of any claim that an act, omission or negligence of the City or its agents, servants or employees contributed to such injury or damage."

**All Amphitheater Rules are subject to the discretion of the City. The City Commission reserves the right to modify or waive any Rules as it deems necessary to protect the public health, safety and welfare.**

**Failure to comply with Amphitheater Rules as well as the City's Park rules and regulations may result in the cancellation of the reservation(s), forfeiture of all fee/deposits, and forfeiture of the right to use the Amphitheater in the future. Permits are revocable at any time for violation of rules, ordinances, federal, state, county or local laws.**

Note: For fees currently in effect see Tanyard Creek Park Amphitheater Rental Fee Schedule attached as Exhibit "1" hereto, and as may be updated from time to time.



# TANYARD CREEK PARK AMPHITHEATER

## RENTAL AGREEMENT



THIS PERMIT AND RENTAL AGREEMENT ("Agreement"), made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between the City of Quincy by and through its authorized representative, herein referred to as (the "City") and \_\_\_\_\_, a (n) (individual) (the "Lessee").

**WITNESSETH:**

WHEREAS, the City is the owner and operator of the facility known as "Tanyard Creek Park Amphitheater" herein referred to as ("Amphitheater") located in the City of Quincy FL ; and

WHEREAS, The City desires to make available said Amphitheater on a rental basis for non-city sponsored, co-sponsored and sponsored event(s) for the purpose of the promotion of the arts, music, civic, business, social and recreational activities that have socially acceptable value for the enjoyment of the citizens and visitors of the Community, herein referred to as ("Activity/Activities"), and

NOW THEREFORE, for and in consideration of the following promises, covenants and conditions, the parties hereto agree as follows:

**I. LESSEE INFORMATION**

**LESSEE**

Lessee (Name of Company, Corporation, Organization or Individual):

\_\_\_\_\_  
\_\_\_\_\_

Address: \_\_\_\_\_

Phone: (H) \_\_\_\_\_ (W) \_\_\_\_\_ (C) \_\_\_\_\_

(Fax) \_\_\_\_\_

Contact Name(s): \_\_\_\_\_ Phone: \_\_\_\_\_  
\_\_\_\_\_ Phone: \_\_\_\_\_

E-mail address: \_\_\_\_\_

II. ACTIVITY INFORMATION

CLASSIFICATION

All Activities at the Amphitheater shall be classified as one of the following: Private, Commercial, Professional, and Non-profit. See Classification information as outlined in Rules and Regulations. This Activity will be classified as a \_\_\_\_\_ Activity and for no other purposes without the written consent of the City.

ACTIVITY

Activity - Full description and/or name of show, function or activity for which the facility is to be rented, including name of principal performer/activity (use reverse side if additional space is needed).

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name and location of auditorium(s), facility(s) and/or hall(s) which have previously been leased by applicant:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Estimated number of: Spectators \_\_\_\_\_ Performers (acts) \_\_\_\_\_

DATES/TIMES

Day(s) of Activity: \_\_\_\_\_

Dates of Promotions: \_\_\_\_\_

Vendor Set-up Time: \_\_\_\_\_

Traffic Control Set-up Time: \_\_\_\_\_

Gate Time Prep: \_\_\_\_\_ Gates Open Time: \_\_\_\_\_

ACTIVITY DETAILS

Admission Fee Yes \_\_\_\_\_ No \_\_\_\_\_

Alcohol Sales (licensed vendor only) Yes \_\_\_\_\_ No \_\_\_\_\_

Alcohol Permitted (Private Activities Only) Yes \_\_\_\_\_ No \_\_\_\_\_

Donations Collected Yes \_\_\_\_\_ No \_\_\_\_\_

Food/Soda Sales Yes \_\_\_\_\_ No \_\_\_\_\_

Food/Soda Permitted (Private Activities Only) Yes \_\_\_\_\_ No \_\_\_\_\_

Gated Event Yes \_\_\_\_\_ No \_\_\_\_\_

Live Music Yes \_\_\_\_\_ No \_\_\_\_\_

DJ Yes \_\_\_\_\_ No \_\_\_\_\_

Public Address Yes \_\_\_\_\_ No \_\_\_\_\_

Merchandise Sales Yes \_\_\_\_\_ No \_\_\_\_\_

Ticket Sales/Takers Yes \_\_\_\_\_ No \_\_\_\_\_

Security Required Yes \_\_\_\_\_ No \_\_\_\_\_

Volunteers Yes \_\_\_\_\_ No \_\_\_\_\_

If having merchandise sales, what type of items do you plan to sell?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

EQUIPMENT DETAILS (Lessee Responsible for all Equipment)

PROMOTION/ADVERTISING DETAILS

Describe how activity will be promoted:

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III. LEASE OF AMPHITHEATER

The City hereby leases to the Lessee and the Lessee hereby leases from the City, said Amphitheater for Activity and according to the terms and conditions specified. The City leases the Amphitheater to the Lessee only for the above stated/described Activity, and occupancy of the Amphitheater for any other purpose is strictly prohibited.

FEES AND DEPOSITS. Lessee hereby submits to the City and the City hereby acknowledges receipt of the following:

1. Lessee has paid the sum of \_\_\_\_\_ Dollars (\$ \_\_\_\_\_) which Lessee agrees constitutes as a non-refundable rental deposit at the time of reservation for the rental of the Amphitheater for the above-stated purpose on the date(s) and time(s) indicated.
  
2. Lessee agrees to pay the sum of \_\_\_\_\_ Dollars (\$ \_\_\_\_\_) which Lessee agrees constitutes as a non-refundable fee not later than thirty (30) calendar days before the Activity date for the remaining balance owed for the rental and use of the Amphitheater for the above-stated purpose on the date(s) and time(s) indicated.
  
3. Lessee agrees to pay the sum of \_\_\_\_\_ Dollars (\$ \_\_\_\_\_), which Lessee agrees constitutes as a damage deposit for the Activity on the date(s) and time(s) specified above. The damage deposit will ordinarily be refunded to the Lessee within (30) thirty days following conclusion of the Activity, provided the Lessee has satisfied all requirements set forth in the terms and specified. However, the damage deposit may be held for longer than thirty (30) days, at the discretion of the City, if necessary to determine the full extent of damages and make required repairs.
  
4. Lessee agrees to pay the sum of \_\_\_\_\_ Dollars (\$ \_\_\_\_\_) for the use of Amphitheater staff/service personnel. This shall be based on the total estimated number of required staff hours at the rate of twenty five (25) dollars per hour. The service personnel fee shall be paid not later than thirty (30) calendar days prior to the Activity.

PERMITS AND NOTICES. All permits and notices to the City regarding the Agreement shall be directed to: CITY OF QUINCY, RECREATION DEPARTMENT, (850) 618-0042. The Lessee hereby designates as contact person having the authority to make all decisions on behalf of Lessee regarding this Agreement the following individual (if different than Lessee):

NAME: \_\_\_\_\_ ADDRESS \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ BUSINESS PHONE: \_\_\_\_\_

CELL \_\_\_\_\_ E-MAIL \_\_\_\_\_

COMPLIANCE WITH LAWS AND FACILITY RULES. The Lessee and Lessee's guests shall at all times maintain proper conduct and decorum and shall comply with all laws, ordinances, rules, and regulations of all governmental bodies having the authority over the Amphitheater. Additionally, Lessee acknowledges receipt of the Amphitheater Rental Rates, Rules and Regulations attached as Exhibit "A," which are incorporated herein by reference. The Lessee shall reimburse the City for all damage to the Amphitheater and property arising from the Activity caused by Lessee or by the Lessee's guests, employees, agents or affiliated persons, ordinary wear and tear excepted.

CANCELLATION/REFUND POLICY. See Exhibit A for details pertaining to cancellation and refund policy.

LESSEE'S RELEASE AND HOLD HARMLESS. In consideration of being permitted to rent the Amphitheater for the Activity, the Lessee agrees as follows:

"No liability either express or implied, will be incurred by the City of Quincy, its agents, servants, contractors, and employees, arising out of the use of the Amphitheater by Lessee, its agents, servants, employees, contractors, assigns, successors, invitees and licensees, during the date and time specified above. Lessee agrees to indemnify and save harmless the City of Quincy, its agents, servants, contractors, employees, from and against any and all liability for damages arising from injuries to persons or damage to property occasioned by any negligent acts or other omissions of Lessee its agents, servants, contractors, or employees, including any and all expense, legal or otherwise (including reasonable attorney's fees and costs), which may be incurred by the City of Quincy or its agents, servants or employees, in defense of any claim, action or suit, irrespective of any claim that an act, omission or negligence of the City of Quincy or its agents, servants or employees contributed to such injury or damage."

INSURANCE. Lessee will be required to procure and maintain, at its sole cost and expense for the duration of the Activity, Comprehensive General Liability insurance in the name of the Lessee. This insurance policy must cover, in addition to the general public, all entertainers and their support staff and any other individual participating in or attending the Activity for which the Amphitheater is rented. Lessee must furnish proof of coverage through a Certificate of Insurance naming the City of Quincy as an additional insured two weeks prior to the Activity. See Tanyard Creek Park Amphitheater Rules and Regulations for full requirements.

PARKING PLAN. Lessee agrees to submit a parking plan for approval to the Parks and Recreation Department not later than sixty (60) calendar days prior to the Activity. Off-site parking shall require property owner approval. Parking on the City road rights-of-way is prohibited unless specially authorized by the City Commission.

LESSEE’S REPRESENTATIONS. If a corporation/partnership, the Lessee represents and warrants to the City that this Agent has full right, power and authority to execute this Agreement on behalf of the Lessee.

MISCELLANEOUS. This Agreement constitutes the entire Agreement between the parties, may be modified only by written agreement of the parties, and shall be governed by the laws of the State of Florida. Venue for any legal actions arising out of this agreement shall be in Gadsden County, Florida.

In Witness whereof the parties have executed this Agreement as of the date first above written.

As the Lessee of the Amphitheater and its amenities, and by my signature, I agree that I am the responsible party and fully understand and agree to adhere to and comply with all the rules and regulations, laws and ordinances of the City of Quincy and Quincy Parks and Recreation Department in the regard to the rental and or use of the Amphitheater and I agree to the above indemnification.

This agreement shall not be executed until rental deposit is received.

Lessee:

City of Quincy:

BY: \_\_\_\_\_

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

## **Tanyard Creek Park Amphitheater Rental Fee Schedule**

[Exhibit “C” to Resolution No. 1322-2015]

Effective 2/10/2015

### **Private Activity Pricing**

<b>Amphitheatre</b>	<b>Pricing</b>
<b>Weekdays (Monday-Thursday)</b>	<b>\$500</b>
<b>Weekends (Fri., Sat., Sun) Holidays</b>	<b>\$700</b>

### **Commercial Activity (Including Local Performers)**

<b>Amphitheatre</b>	<b>Pricing</b>
<b>Weekdays (Monday-Thursday)</b>	<b>\$1400</b>
<b>Weekends (Fri., Sat., Sun.) Holidays</b>	<b>\$1600</b>

### **Professional Promotional Activity**

<b>Amphitheatre</b>	<b>Pricing</b>
<b>Weekdays (Monday-Thursday)</b>	<b>\$8,000</b>
<b>Weekends (Fri., Sat., Sun.) Holidays</b>	<b>\$10,000</b>

**Non-Profit Activity**

<b>Amphitheatre</b>	<b>Pricing</b>
<b>Weekdays (Monday-Thursday)</b>	<b>\$500</b>
<b>Weekends (Fri., Sat., Sun.) Holidays</b>	<b>\$500</b>



**CITY OF QUINCY  
CITY COMMISSION  
AGENDA REQUEST**

Date of Meeting: February 10, 2015

Date Submitted: February 6, 2015

To: Honorable Mayor and Members of the Commission

From: Mike Wade, Interim City Manager  
Ted Beason, Finance Director  
Scott Shirley, City Attorney

Subject: Netquincy Telecommunications System Update

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**Report:**

Pursuant to Article 11.08 of Resolution No. 1132 for the sale, lease, or disposal of any properties, parts, or portions of the System, as defined in Resolution No.1132 (includes electric, water, gas, sewer), a Qualified Independent Consultant has completed an analysis of the Netquincy Telecommunication System and has certified (see attached opinion letter) that the sale, lease, or disposal of the telecommunication system will not adversely affect the net revenues of the System.

The next step in this process concerning the City's removal of the operations of the NetQuincy fiber optic system from the bond covenants is to get a letter from the Utility Director to the effect that the fair market value of the portions of the system being removed from the bond covenants are not in excess of 10% of the fair market value of the fixed assets of the system. This should be completed within the next two weeks.

We will also need the consent of the bond insurer. Once the unaudited financial statement for 2014 is available the Bond Counsel, Bryant Miller Olive, will submit all documents to the insurer.

Additionally, this will require an amendment of the bond resolution. The Bond Counsel will draft the amending resolution for consideration by the City Council to amend out the pledge of the Fiber Optic System.

After all requisite consents have been obtained the City needs to do a Continuing Disclosure filing on the EMMA (Electronic Municipal Market Access) website, a web based repository of prices, disclosures and other information for municipal bonds.

Attachments:

1. Independent Consultant's Opinion Letter



1616 E. Millbrook Road, Suite 210, Raleigh, NC 27609  
465 S. Orlando Ave. Box. 117, Maitland, FL 32751-56349  
Toll-Free: 1-866-231-6610  
Tel: 919-256-5900, Maitland: 407-446-3307  
Fax: 919-256-5939  
www.powerservices.com

January 27, 2015

Mr. Mike Wade  
Interim City Manager/Utility Director  
City of Quincy  
423 W. Washington St.  
Quincy, Florida 32351

Subject: City of Quincy, Florida  
Sale of the City of Quincy Fiber Optic System  
Qualified Independent Consultant Opinion

Dear Mr. Wade:

Based on information provided to PowerServices, Inc., the City of Quincy is considering selling or otherwise disposing of parts of its Telecommunications Utility (Fiber Optic System). This Qualified Independent Consultant's Opinion is in consideration of the City of Quincy's Bond Resolution #1132 dated May 19, 2011. Article 11.08 of this Resolution describes the terms by which a portion or part of the Utility System may be sold or disposed. In the Official Statement of the City of Quincy 2011 Bond Sale, the Fiber Optic System was included under the definition of the Utility System. The Utility System also includes the City's owned and operated Water, Sewer, Natural Gas, and Electric Utilities.<sup>1</sup>

PowerServices has performed an analysis of the records of the Fiber Optic System as well as a physical inspection. PowerServices has:

1. Reviewed the various bond restrictive covenants.
2. Reviewed three years of detailed financial reports for each of the utilities.
3. Reviewed three years or more of accounting reports associated with the internet service utility to ensure that expenses and revenues from the internet service have not been erroneously applied to another utility.
4. Analyzed the condition of the Fiber Optic system to determine that the properties or part of the system are not necessary for the continued operation and functioning of the entire utility system.

In 2000, the City of Quincy implemented plans to become an Internet Service Provider in Gadsden County, Florida under the name of "NetQuincy". The customer base grew to over 1,000 customers by the year 2002. As a result of that success, in 2003 the City extended these services by installing an 83 mile fiber optic system. The fiber optic system was funded partially by \$3.3 million in bonds issued in the year 2003. The bonds were refunded as part of the 2011 Revenue Bond Issue.

PowerServices reviewed the Official Statements of the 2003 and 2011 Bond issues. In addition we reviewed the audited financial reports from 2011, 2012, and 2013, and the Budget document from 2013-2014. For reporting purposes the Fiber Optic System

<sup>1</sup> City of Quincy Preliminary Official Statement Series 2011 Revenue Bonds page 33

Mr. Mike Wade  
January 27, 2015  
Page Two

addressed in the Bond Official Statements is called the Telecommunication System in the City Financial Reports. From the PowerServices review of the City of Quincy financial documents, the Telecommunications system operated at a net loss of revenue each year from 2006 to 2013 and had to be supported by the other City of Quincy Utility funds. In the year 2013 funds were transferred from the City General Fund and Utility funds to the Telecommunications fund to clear all of the negative fund positions as well as the debt liabilities. The operating expenses were then funded by the City's Internal Service fund for the year 2013-2014. The City of Quincy seeks to permanently discontinue its retail telecommunications services. Some of the fiber optic cable pairs interconnect City owned facilities and provide communications for the City's AMI utility meter system and SCADA/Automated Distribution of the Electric System. Since the year 2006 the other Enterprise functions of the City's Utility System have paid a portion or all of the bond debt service attributed to the Fiber Optic System. According to the present financial reports and budget, the City of Quincy's current Utility System is supporting the entire debt services and reserve obligations of the 2003 and 2011 Revenue Bond issues.

In my professional opinion, the covenants contained in Sections 11.05 and 11.08 of Bond Resolution 1132 will not be affected by the sale, lease or otherwise disposal of the Fiber Optic portion of the System and the properties. Parts or portions of the System are not necessary for the continued operation and functioning of the System. Furthermore, in my opinion, the sale, lease or disposal of such properties, portions or parts of the System will not adversely affect the Net Revenues to be derived from the System to such an extent that the City will fail to comply with the covenants of the Resolution, and the action of closing the Fiber Optic portion of the System will provide a positive benefit to the City.

PowerServices, Inc.  
Florida License#: 28086  
1616 E. Millbrook Road, Ste. 210  
Raleigh, Florida 27609

I hereby certify this Report was prepared by me or under my direct supervision. I also certify I am a duly registered professional engineer under the laws of the State of Florida, Professional Engineer No. 56515.



Lloyd D. Shank, Jr. P.E.

*QFD Monthly Activity Report  
January 2015*

	<u>2015</u>	<u>2014</u>
<b>Total Fire Calls</b>	170	70
City	152	57
County	18	13
<b>Total Man Hours</b>		
City	106 hrs 19 mins	89 hrs 3 mins
County	70 hrs 5 mins	34 hrs 24 mins
	36 hrs 54 mins	54 hrs. 15 mins
<b>Type Fire Calls - City</b>		
Structure	3	1
Vehicle	5	1
False Alarm	2	1
Hazard	3	2
Rescue	0	0
Wood & Grass	2	0
Other	13	14
<b>Type Fire Calls - County</b>		
Structure	0	5
Vehicle	3	1
False Alarm	0	1
Hazard	3	0
Rescue	1	0
Woods & Grass	6	2
Other	6	6
<b>Fire Causes</b>		
Accidental	10	3
Undetermined	4	5
Suspicious	0	0
Arson	0	0
<b>Average Response Time</b>		
City	3.75 mins	3.66 mins
County	8.70 mins	10.88 mins
<b>Average Firefighters per Call</b>		
City	4.06	4.14
County	2.58	2.55
<b>Average Time Spent per Call</b>		
City	29.44 mins	26.26 mins
County	29.29 mins	62.11 mins

*QFD Monthly Activity Report  
January 2015*

	<u>2014</u>	<u>2013</u>
Responses Out of District	0	0
Mutual Aid Responses *	2	2
Deaths	0	0
Injuries	0	0
Fire Prevention Programs	1	2
Fire Safety Inspection	11	26
Fire Investigation	0	0
Plans Review	0	0
Training Man Hours	215 hrs	276 hrs
Hydrants Serviced/Painted	0	0
Utility Turn Ons	123	36
Smoke Detector Installs	2	0
* 1/31/15      Stella Gray Road & 267 N      Extrication		
* 1/7/15      I-10 MM 168 E      Vehicle Fire		

*QFD Monthly District Fire Calls  
January 2015*

<b>District</b>	<b><u>District</u></b>	<b><u>Location</u></b>	<b><u>Type of Incident</u></b>
<b>District 1</b>	1/4/2015	438 Thomas Alley	Smoke scare
	1/7/2015	1804 MLK Blvd	Alarm activation
	1/12/2015	1815 Lucky St	Lock out
	1/24/2015	733 S. Shelfer St	Gas leak
	1/25/2015	Intersection of Pat Thomas & Jefferson	Vehicle accident w/out injury
	1/27/2015	Jefferson & Shelfer	Vehicle accident
	1/28/2015	1236 Pat Thomas Pkwy	Rubbish fire
<b>District 2</b>	1/15/2015	300 Blk of S 12th St	Rubbish fire
	1/17/2015	1940 S Pat Thomas Pkwy	Good intent
	1/28/2015	427 S Stewart St	Fire in structure
<b>District 3</b>	1/8/2015	117 Johnson St	Smoke scare
	1/12/2015	Pat Thomas at jail	Vehicle accident
	1/16/2015	359 E Jefferson St	Alarm activation
	1/16/2015	738 S Duval St	House fire
	1/16/2015	738 S Duval St	Gas leak
	1/29/2015	233 E Jefferson St	Dumpster fire
<b>District 4</b>	1/21/2015	210 W Washington St	Smoke detector activation
	1/27/2015	434 Elise Dr	Fire alarm
	1/30/2015	813 Jetty Ave	Gas leak
	1/30/2015	396 E Jefferson St	Vehicle fire
	1/30/2015	830 E Jefferson St	Vehicle accident
<b>District 5</b>	1/4/2015	122 N Cleveland St	House fire
	1/4/2015	929 Park Ave	False alarm
	1/4/2015	64 N Cleveland St	Fire alarm

*QFD Monthly District Fire Calls  
January 2015*

1/9/2015  
1/15/2015  
1/18/2015

1002 W Franklin St  
13 N Shelfer St  
515 S Bellamy Dr

Oven fire  
Smoke scare  
Dispatched & Canceled



City of Quincy  
Budget to Actual Revenue  
as of January 31, 2015

G/L_ACCT #	ACCOUNT DESCRIPTION	ANNUAL BUDGET	ACTUAL YTD YTD	(OVER)_UNDER BUDGET	PERCENT
<b>GENERAL FUND REVENUES</b>					
001-311-10000	CURRENT AD VALOREM TAX	971,900	730,447	241,453	75%
001-312-41000	SALES-LOCAL OPTION GAS TAX	270,000	58,923	211,077	22%
001-312-60000	LOCAL GOV INFRASTRUCTURE SURTA	347,873	80,195	267,678	23%
001-314-80000	UTILITY SERVICE TAX - PROPANE	0	2,756	(2,756)	100%
001-315-00000	COMMUNICATION SERVICES TAX	272,337	37,708	234,629	14%
001-321-10000	PROFESSIONAL & OCCUPATION LICE	43,924	17,149	26,775	39%
001-321-11000	COMPETENCY LICENSE	1,852	1,196	656	65%
001-322-10000	PERMITS	62,000	24,482	37,518	39%
001-329-10000	OTHER LICENSES, FEES & PERMITS	1,925	6	1,919	0%
001-335-12000	STATE REVENUE SHARING PROCEEDS	235,000	60,822	174,178	26%
001-335-14000	STATE - MOBILE HOME LICENSE	2,004	510	1,494	25%
001-335-15000	STATE - ALCOHOLIC BEVERAGE LIC	4,361	5,529	(1,168)	127%
001-335-17000	STATE - D O T REIMBURSEMENT	28,000	46,723	(18,723)	167%
001-335-18000	STATE - HALF CENT SALES TAX	202,383	97,973	104,410	48%
001-335-41000	STATE - REBATE ON MUN VEH FUEL	4,762	2,405	2,357	51%
001-335-42000	STATE - UNCLAIMED PROPERTY	719	0	719	0%
001-340-21000	SERVICES - COUNTY FIRE PROTECT	405,000	202,500	202,500	50%
001-340-21500	SERVICES-FIRE INSPECTIONS	2,000	715	1,286	36%
001-347-22000	REVENUE - FOOTBALL	4,474	1,300	3,174	29%
001-347-23000	REVENUE - BASKETBALL	4,708	5,200	(492)	110%
001-347-26000	REVENUE - SOFTBALL	2,236	0	2,236	0%
001-347-27000	REVENUE - OTHER ACTIVITY FEES	500	2,033	(1,533)	407%
001-347-30000	RENT ON FACILITIES	5,181	4,235	946	82%
001-347-41000	REVENUE - POOL ADMISSION FEES	6,264	1,051	5,214	17%
001-347-50000	COKE FUND REVENUE	0	333	(333)	100%
001-359-10000	OTH FINES & FORFEITS	0	10,147	(10,147)	100%
001-364-11000	SALE OF LAND - HILLCREST CEMET	5,000	3,200	1,800	64%
001-364-12000	SALE OF LAND - SUNNYVALE CEMET	21,521	7,528	13,994	35%
001-366-10002	MAINSTREET	5,000	0	5,000	0%
001-366-10009	QuincyFest Sponsorship	8,500	0	8,500	0%
001-369-90000	OTHER MISCELLANEOUS REVENUES	15,000	42,736	(27,736)	285%
001-382-10000	CONTRIBUTION FR INTER OPER-ELE	3,979,476	1,326,492	2,652,984	33%
001-382-20000	CONTRIBUTION FR INTER OPER-GAS	531,165	177,055	354,110	33%
001-382-30000	CONTRIBUTION FR INTER OPER-WAT	223,753	74,584	149,169	33%
001-382-40000	CONTRIBUTION FR INTER OPER-REF	105,809	35,270	70,539	33%
001-382-50000	CONTRIBUTION FR INTER OPER-SEW	133,350	44,450	88,900	33%
001-382-60000	CONTRIBUTION FR INTER OPER LAN	55,975	18,658	37,317	33%
	TOTAL GENERAL FUND REVS	7,963,952	3,124,311	4,839,641	39%

City of Quincy  
Budget to Actual Revenue  
as of January 31, 2015

G/L_ACCT #	ACCOUNT DESCRIPTION	ANNUAL BUDGET	ACTUAL YTD YTD	(OVER)_UNDER BUDGET	PERCENT
<b>ENTERPRISE FUND REVENUES</b>					
<b>SEWER</b>					
402-343-10000	SALES	1,808,561	580,128	1,228,433	32%
402-343-16000	CONNECTIONS	2,808	1,888	920	67%
402-343-17000	FORFEITED DISCOUNTS - PENALTIE	27,516	9,194	18,322	33%
402-343-50000	SEWER SURCHARGE O/S	45,340	14,761	30,579	33%
402-361-10000	INTEREST REVENUE	56	0	56	0%
402-381-10000	INTERFUND TRANSFER	110,731	0	110,731	0%
	TOTAL SEWER REV	<u>1,995,012</u>	<u>605,971</u>	<u>1,389,041</u>	<u>30%</u>
<b>ELECTRIC</b>					
403-343-11000	RESIDENTIAL SALES	5,803,098	1,838,480	3,964,618	32%
403-343-12000	COMMERCIAL SALES	6,393,290	1,857,481	4,535,809	29%
403-343-13000	INDUSTRIAL SALES	1,824,075	510,936	1,313,139	28%
403-343-14000	STREET LIGHTING SALES	221,077	35,625	185,452	16%
403-343-15000	INTERDEPARTMENTAL SALES	507,007	65,090	441,917	13%
403-343-16000	CONNECTIONS	5,000	17,137	(12,137)	343%
403-343-17000	FORFEITED DISCOUNTS - PENALTIE	170,000	53,115	116,885	31%
403-343-18500	SPECIAL PROJECT - MATERIAL SAL	100	84	16	84%
403-343-19000	CUT ON/OFF FEES	25,000	12,380	12,620	50%
403-343-24000	TRANSFORMER RENT	9,000	2,820	6,180	31%
403-343-27000	MISCELLANEOUS CHARGES	2,000	2,547	(547)	127%
403-343-29000	POLE RENT-CABLEVISION	11,500	0	11,500	0%
403-343-90000	MISCELLANEOUS REVENUES	2,500	0	2,500	0%
403-361-10000	INTEREST REVENUE	2,500	0	2,500	0%
403-361-13000	UNREALIZED GAIN-PRUDENTIAL BAC	1,000	0	1,000	0%
403-369-90000	MISCELLANEOUS REVENUES	1,000	0	1,000	0%
	TOTAL ELECTRIC REV	<u>14,978,147</u>	<u>4,395,694</u>	<u>10,582,453</u>	<u>29%</u>
<b>WATER</b>					
404-343-10000	SALES	1,548,907	468,779	1,080,128	30%
404-343-15000	INTERDEPARTMENTAL SALES	116,438	28,685	87,753	25%
404-343-16000	CONNECTIONS	8,769	810	7,959	9%
404-343-17000	FORFEITED DISCOUNTS-PENALTIES	33,727	7,881	25,846	23%
404-343-19000	CUT ON/OFF FEES	636	157	479	25%
404-343-27000	MISCELLANEOUS CHARGES	0	(4,717)	4,717	100%
404-343-30000	WATER SURCHARGE O/S	72,622	22,039	50,583	30%
404-361-10000	INTEREST REVENUE	50	0	50	0%
404-361-13000	UNREALIZED GAIN	17,451	0	17,451	0%
	TOTAL WATER REV	<u>1,798,600</u>	<u>523,634</u>	<u>1,274,966</u>	<u>29%</u>
<b>GAS</b>					
405-343-10000	GAS SALES	1,753,976	575,314	1,178,662	33%
405-343-15000	GAS INTERDEPARTMENTAL SALES	11,000	2,854	8,146	26%
405-343-16000	GAS CONNECTIONS	1,000	322	678	32%
405-343-17000	GAS FORFEITED DISCS-PENALTIES	28,000	6,524	21,476	23%
405-343-19000	GAS CUT ON/OFF FEES	200	78	122	39%
405-343-27000	GAS OTHER CHARGES	3,000	(15)	3,015	-1%
	TOTAL GAS REV	<u>1,797,176</u>	<u>585,076</u>	<u>1,212,100</u>	<u>33%</u>

City of Quincy  
Budget to Actual Revenue  
as of January 31, 2015

G/L_ACCT #	ACCOUNT DESCRIPTION	ANNUAL BUDGET	ACTUAL YTD YTD	(OVER)_UNDER BUDGET	PERCENT
	<b>REFUSE</b>				
406-343-11000	RESIDENTIAL SALES	636,938	219,062	417,876	34%
406-343-12000	COMMERCIAL SALES	473,354	145,085	328,269	31%
406-343-15000	YARD TRASH COLLECTION	132,726	46,748	85,978	35%
406-343-17000	FORFEITED DISCOUNTS-PENALTIES	20,716	6,279	14,437	30%
	TOTAL REFUSE REV	<u>1,263,734</u>	<u>417,174</u>	<u>846,560</u>	<u>33%</u>
	<b>LANDFILL</b>				
407-343-44000	GARBAGE TIPPING FEES	254,228	86,411	167,817	34%
407-361-10000	INTEREST INCOME	60	0	60	0%
	TOTAL LANDFILL REV	<u>254,288</u>	<u>86,411</u>	<u>167,877</u>	<u>34%</u>
	TOTAL ENTERPRISE FND REVS	22,086,957	6,613,960	15,472,997	30%
	TOTAL REVENUES	30,050,909	9,738,271	20,312,638	32%

City of Quincy  
Budget vs Actual Expenditures  
January 31, 2015

G/L_ACCT #	ACCOUNT DESCRIPTION	ANNUAL BUDGET	ACTUAL YTD	(OVER)_UNDER BUDGET	PERCENT
	GEN FUND				
	CITY COMMISSION				
001-110-511-10110	SALARIES & WAGES	77,135	26,700	50,435	35%
001-110-511-10210	FICA TAXES	5,901	2,066	3,835	35%
001-110-511-30402	TRAVEL	4,000	0	4,000	0%
001-110-511-30491	OTHER EXPENSES	8,000	1,001	6,999	13%
001-110-511-80810	AID TO GOVERNMENT AGENCIES	10,300	0	10,300	0%
001-110-511-80820	AID TO PRIVATE ORGANIZATIONS	54,365	2,000	52,365	4%
	TOTAL CITY COMMISSION	159,701	31,767	127,934	20%
	CITY MANAGER				
001-160-512-10110	SALARIES & WAGES	100,000	26,574	73,426	27%
001-160-512-10120	REGULARY SALARIES & WAGES	26,255	0	26,255	0%
001-160-512-10210	FICA TAXES	9,658	1,855	7,803	19%
001-160-512-10220	RETIREMENT CONTRIBUTIONS	32,124	3,189	28,935	10%
001-160-512-10230	LIFE & HEALTH INSURANCE	24,251	4,004	20,247	17%
001-160-512-30341	CONTRACTUAL SERVICES	5,000	0	5,000	0%
001-160-512-30343	PROFESSIONAL SERVICES	1,000	0	1,000	0%
001-160-512-30402	TRAVEL EXPENSE	1,000	0	1,000	0%
001-160-512-30403	GAS	2,000	65	1,935	3%
001-160-512-30410	TELEPHONE	3,500	881	2,619	25%
001-160-512-30461	REPAIR & MAINTENANCE OFFICE EQ	500	200	300	40%
001-160-512-30491	OTHER OPERATING EXPENSE	2,800	10	2,790	0%
001-160-512-30511	OFFICE SUPPLIES GENERAL	1,300	198	1,102	15%
	TOTAL CITY MANAGER	209,388	36,975	172,413	18%
	CITY ATTORNEY				
001-120-514-30341	CONTRACTUAL SERVICES	110,000	32,972	77,028	30%
001-120-514-30343	PROFESSIONAL SERVICES	5,000	358	4,642	7%
001-120-514-30402	TRAVEL	500	0	500	0%
001-120-514-30491	OTHER OPERATING EXPENSE	5,000	7	4,993	0%
001-120-514-30500	LEGAL & RECORDING FEES	6,000	0	6,000	0%
001-120-514-30540	PUBLICATIONS,SUBSCRIP,& MEMBER	500	0	500	0%
	TOTAL CITY ATTORNEY	127,000	33,337	93,663	26%
	CITY CLERK				
001-130-519-10110	SALARIES & WAGES	58,909	20,392	38,517	35%
001-130-519-10210	FICA TAXES	4,507	1,446	3,061	32%
001-130-519-10220	RETIREMENT CONTRIBUTIONS	7,069	2,447	4,622	35%
001-130-519-10230	LIFE & HEALTH INSURANCE	5,946	2,031	3,915	34%
001-130-519-30343	PROFESSIONAL SERVICES	2,300	0	2,300	0%
001-130-519-30402	TRAVEL EXPENSE	1,000	0	1,000	0%
001-130-519-30410	TELEPHONE	2,000	384	1,616	19%
001-130-519-30461	REPAIR & MAINT - OFFICE EQUIPM	500	10	490	2%
001-130-519-30491	OTHER OPERATING EXPENSE	200	0	200	0%
001-130-519-30493	TRAINING	255	0	255	0%
001-130-519-30500	LEGAL ADS AND RECORDING FEES	1,200	579	621	48%
001-130-519-30511	OFFICE SUPPLIES-GENERAL	750	200	551	27%
	TOTAL CITY CLERK	84,636	27,489	57,147	32%

City of Quincy  
Budget vs Actual Expenditures  
January 31, 2015

G/L_ACCT #	ACCOUNT DESCRIPTION	ANNUAL BUDGET	ACTUAL YTD	(OVER)_UNDER BUDGET	PERCENT
<b>NON-DEPARTMENTAL</b>					
001-001-519-30320	ACCOUNTING & AUDITING SERVICES	96,000	28,500	47,500	30%
001-001-519-30342	RECORDING OF THE COMMISSION MT	42,000	10,500	28,000	25%
001-001-519-30343	PROFESSIONAL SERVICES	10,000	75	9,925	1%
001-001-519-30390	CONTINGENCIES	177,024	0	177,024	0%
001-001-519-30410	TELEPHONE	1,000	212	788	21%
001-001-519-30430	SALES & USE TAXES (DOR AUDIT)	35,000	0	35,000	0%
001-001-519-30440	SUMMER YOUTH WORK PROGRAM	24,000	0	24,000	0%
001-001-519-30451	INSURANCE	510,000	149,505	360,495	29%
001-001-519-30465	COPIER PAYMENT	8,000	2,616	5,384	33%
001-001-519-30491	OTHER OPERATING EXPENSE	69,000	46,358	18,745	67%
001-001-519-30500	LEGAL ADS & RECORDINGS	500	0	500	0%
001-001-519-30512	POSTAGE	20,000	11,905	4,429	60%
001-001-552-30645	TIF FUND PAYABLE	152,000	0	0	0%
001-001-519-70000	DEBT SERVICE PROPERTY PURCHASE	20,000	0	20,000	0%
001-001-519-70730	TRANSFER DEBT SVC CAP IMP BOND	390,000	0	390,000	0%
	<b>TOTAL NON-DEPARTMENTAL</b>	<b>1,554,524</b>	<b>249,671</b>	<b>1,121,790</b>	<b>16%</b>
<b>PERSONNEL</b>					
001-260-513-10110	EXE SALARIES & WAGES	54,000	18,692	35,308	35%
001-260-513-10130	OTHER SALARIES & WAGES - P/T	12,000	4,663	7,338	39%
001-260-513-10210	FICA TAXES	4,927	1,651	3,276	34%
001-260-513-10220	RETIREMENT CONTRIBUTIONS	7,652	2,243	5,409	29%
001-260-513-10230	LIFE & HEALTH INSURANCE	5,689	2,074	3,615	36%
001-260-513-30314	PSYCHIATRIC EVALUATIONS	1,600	600	1,000	38%
001-260-513-30315	EMPLOYEE QUALITY OF LIFE	1,000	293	707	29%
001-260-513-30341	CONTRACTUAL SERVICES	10,000	2,447	4,874	24%
001-260-513-30343	PROFESSIONAL SERVICES	4,275	404	3,871	9%
001-260-513-30402	TRAVEL EXPENSE	700	0	700	0%
001-260-513-30410	TELEPHONE	3,000	909	2,091	30%
001-260-513-30461	REPAIR AND MAINTENANCE OFFICE	500	0	500	0%
001-260-513-30491	OTHER OPERATING EXPENSE	1,900	249	1,651	13%
001-260-513-30493	TRAINING	800	0	800	0%
001-260-513-30511	OFFICE SUPPLIES GENERAL	2,000	-106	141	-5%
001-260-513-60641	OFFICE FURNITURE & EQUIPMENT	500	0	500	0%
	<b>TOTAL PERSONNEL</b>	<b>110,543</b>	<b>34,117</b>	<b>71,782</b>	<b>31%</b>
<b>FINANCE</b>					
001-271-513-10110	EXE SALARIES & WAGES	17,537	2,942	14,595	17%
001-271-513-10120	REGULAR SALARIES & WAGES	46,749	14,241	32,508	30%
001-271-513-10210	FICA TAXES	5,224	1,316	3,908	25%
001-271-513-10220	RETIREMENT CONTRIBUTIONS	8,194	2,075	6,119	25%
001-271-513-10230	LIFE & HEALTH INSURANCE	11,613	3,495	8,118	30%
001-271-513-30343	PROFESSIONAL SERVICES	28,800	10,825	17,975	38%
001-271-513-30402	TRAVEL EXPENSE	1,500	0	1,500	0%
001-271-513-30410	TELEPHONE	4,500	376	4,124	8%
001-271-513-30461	REPAIR & MAINT OFFICE EQUIPMEN	1,500	1,194	306	80%
001-271-513-30470	PRINTING & BINDING-BUDGET	500	0	500	0%
001-271-513-30491	OTHER OPERATING EXPENSE	2,500	156	2,344	6%
001-271-513-30493	TRAINING	2,000	0	2,000	0%
001-271-513-30511	OFFICE SUPPLIES GENERAL	6,000	879	3,617	15%
001-271-513-30512	POSTAGE	1,000	0	1,000	0%
001-271-513-30521	OPERATING SUPPLIES	1,500	247	1,253	16%
001-271-513-30540	DUES, PUBLICATIONS, & MEMBERSH	500	0	500	0%
001-271-513-60641	OFFICE FURNITURE & EQUIPMENT	1,500	0	1,500	0%
	<b>TOTAL FINANCE</b>	<b>141,117</b>	<b>37,747</b>	<b>101,866</b>	<b>27%</b>
<b>GENERAL SERVICES ADM</b>					
001-276-513-10110	EXE SALARY & WAGES	12,709	5,825	6,884	46%
001-276-513-10210	FICA	666	0	666	0%
001-276-513-10220	RETIREMENT	1,045	0	1,045	0%
001-276-513-10230	LIFE & HEALTH	2,783	0	2,783	0%
	<b>TOTAL GEN SERVICES ADM</b>	<b>17,203</b>	<b>5,825</b>	<b>11,378</b>	<b>34%</b>

City of Quincy  
Budget vs Actual Expenditures  
January 31, 2015

G/L_ACCT #	ACCOUNT DESCRIPTION	ANNUAL BUDGET	ACTUAL YTD	(OVER)_UNDER BUDGET	PERCENT
LAW ENFORCEMENT ADM					
001-210-521-10110	EXE SALARIES & WAGES	65,000	22,890	42,110	35%
001-210-521-10120	REGULAR SALARIES & WAGES	136,767	68,967	67,800	50%
001-210-521-10140	OVERTIME	0	1,386	-1,386	100%
001-210-521-10150	SPEC PAY-INCENTIVE,HOL,LV BUYB	3,380	320	3,060	9%
001-210-521-10210	FICA TAXES	13,850	6,946	6,904	50%
001-210-521-10220	RETIREMENT CONTRIBUTIONS	21,726	8,277	13,449	38%
001-210-521-10230	LIFE & HEALTH INSURANCE	46,974	13,202	33,772	28%
001-210-521-30341	CONTRACTUAL SERVICES	35,000	27,591	7,409	79%
001-210-521-30403	GAS & DIESEL	6,000	774	5,226	13%
001-210-521-30404	OIL & GREASE	350	34	316	10%
001-210-521-30405	TIRES	800	0	800	0%
001-210-521-30406	VEHICLE PARTS ONLY	1,250	0	1,250	0%
001-210-521-30407	VEHICLE REPAIRS	950	0	950	0%
001-210-521-30410	TELEPHONE	22,000	13,438	8,562	61%
001-210-521-30430	UTILITIES	24,000	8,666	15,334	36%
001-210-521-30461	REPAIR & MAINTENANCE-OFFICE EQ	500	0	500	0%
001-210-521-30464	REPAIRS & MAINTENANCE-RADIO	4,500	628	3,872	14%
001-210-521-30491	OTHER OPERATING EXPENSE	4,600	439	4,161	10%
001-210-521-30492	INVESTIGATIVE FUNDS	3,000	0	3,000	0%
001-210-521-30511	OFFICE SUPPLIES-GENERAL	2,000	414	830	21%
001-210-521-30521	OPERATING MATERIALS & SUPPLIES	1,000	0	1,000	0%
001-210-521-30522	OPERATING SUPPLIES-UNIFORMS	1,000	0	1,000	0%
001-210-521-30540	PUBLICATIONS, SUBSCRIP. & MEMB	500	0	500	0%
001-210-521-60620	BUILDINGS	3,000	0	3,000	0%
001-210-521-60641	OFFICE FURNITURE & EQUIPMENT	3,000	0	3,000	0%
001-210-521-60644	EQUIPMENT	3,000	0	3,000	0%
	TOTAL LAW ENFORCEMENT ADM	404,147	173,972	229,419	43%
LAW ENFORCEMENT OPERATIONS					
001-220-521-10120	REGULAR SALARIES & WAGES	898,327	278,266	620,062	31%
001-220-521-10130	OTHER SALARIES & WAGES - P/T	38,000	9,297	28,703	24%
001-220-521-10140	OVERTIME	20,000	25,816	-5,816	129%
001-220-521-10150	SPEC PAY-INCENTIVE,HOL, LV BUY	10,680	4,850	5,830	45%
001-220-521-10210	FICA TAXES	73,976	23,738	50,238	32%
001-220-521-10220	RETIREMENT CONTRIBUTIONS	116,041	30,573	85,468	26%
001-220-521-10230	LIFE & HEALTH INSURANCE	184,070	54,106	129,964	29%
001-220-521-30341	CONTRACTUAL SERVICES	3,500	0	3,500	0%
001-220-521-30402	TRAVEL EXPENSE	645	0	645	0%
001-220-521-30403	GASOLINE & DIESEL	69,000	11,927	57,073	17%
001-220-521-30404	OIL & GREASE	3,500	464	3,033	13%
001-220-521-30405	TIRES	4,000	1,567	2,313	39%
001-220-521-30406	VEHICLE PARTS ONLY	18,000	278	17,722	2%
001-220-521-30407	OTHER AUTO EXPENSE	9,000	0	9,000	0%
001-220-521-30462	REPAIR & MAINT.-EQUIPMENT & TO	1,200	0	1,200	0%
001-220-521-30464	REPAIR & MAINTENANCE - RADIOS	241	0	241	0%
001-220-521-30491	OTHER OPERATING EXPENSE	4,000	651	3,349	16%
001-220-521-30493	TRAINING	15,000	683	11,917	5%
001-220-521-30499	CANINE EXPENSE	5,000	367	4,532	7%
001-220-521-30511	OFFICE SUPPLIES	1,500	0	1,500	0%
001-220-521-30521	OPERATING MATERIALS & SUPPLIES	2,000	0	1,510	0%
001-220-521-30522	OPERATING SUPPLIES - UNIFORMS	15,000	1,235	11,303	8%
001-220-521-60644	EQUIPMENT	25,000	5,204	20,730	21%
001-220-521-70710	CAPITAL EQUIPMENT LOAN- PRINCI	3,906	0	3,906	0%
001-220-521-70711	VEHICLE LOAN CCBG (4)-PRINCIPA	28,000	0	28,000	0%
001-220-521-70720	CAPITAL EQUIPMENT LOAN- INTERE	662	0	662	0%
001-220-521-70721	VEHICLE LOAN CCBG (4)- INTERES	3,491	0	3,491	0%
	TOTAL LAW ENFORCEMENT OPERATION	1,553,739	449,022	1,100,045	29%

City of Quincy  
Budget vs Actual Expenditures  
January 31, 2015

G/L_ACCT #	ACCOUNT DESCRIPTION	ANNUAL BUDGET	ACTUAL YTD	(OVER)_UNDER BUDGET	PERCENT
	FIRE CONTROL ADM				
001-210-522-10110	EXE SALARIES & WAGES	60,594	1,040	59,554	2%
001-210-522-10120	REGULAR SALARIES & WAGES	64,983	34,779	30,204	54%
001-210-522-10150	SPEC PAY-INCENTIVE,HOL,LV BUYB	1,600	520	1,080	33%
001-210-522-10210	FICA TAXES	9,729	2,592	7,137	27%
001-210-522-10220	RETIREMENT CONTRIBUTIONS	15,261	4,236	11,025	28%
001-210-522-10230	LIFE & HEALTH INSURANCE	29,005	6,487	22,518	22%
001-210-522-30410	TELEPHONE	14,000	6,631	7,369	47%
001-210-522-30430	UTILITIES	21,000	4,600	16,400	22%
001-210-522-30461	REPAIR & MAINTENANCE-OFFICE EQ	2,260	0	2,260	0%
001-210-522-30463	REPAIR & MAINT.-BUILDINGS & GR	3,000	544	2,456	18%
001-210-522-30464	REPAIR & MAINTENANCE-RADIO	8,000	0	7,450	0%
001-210-522-30465	COPIER PAYMENT	1,350	395	955	29%
001-210-522-30491	OTHER OPERATING EXPENSE	1,145	140	960	12%
001-210-522-30494	FIRE PREVENTION & EDUCATION	1,250	193	1,057	15%
001-210-522-30511	OFFICE SUPPLIES-GENERAL	950	421	529	44%
001-210-522-30521	OPERATING MATERIALS & SUPPLIES	600	163	425	27%
001-210-522-30522	OPERATING SUPPLIES - UNIFORMS	1,000	532	468	53%
001-210-522-60641	OFFICE FURNITURE & EQUIPMENT	1,500	0	1,500	0%
001-210-522-70711	VEHICLE LOAN CCBG - PRINCIPAL	5,490	0	5,490	0%
001-210-522-70721	VEHICLE LOAN CCBG - INTEREST	625	0	625	0%
	TOTAL FIRE CONTROL ADM	243,342	63,272	179,463	26%
	FIRE CONTROL OPERATIONS				
001-230-522-10120	REGULAR SALARIES & WAGES	633,937	216,725	417,212	34%
001-230-522-10130	OTHER SALARIES & WAGES - P/T	39,000	16,250	22,750	42%
001-230-522-10140	OVERTIME	20,600	14,144	6,456	69%
001-230-522-10150	SPEC PAY-INCENTIVE,HOL,LV BUYB	26,620	7,380	19,240	28%
001-230-522-10210	FICA TAXES	55,092	18,241	36,851	33%
001-230-522-10220	RETIREMENT CONTRIBUTIONS	79,267	27,841	51,426	35%
001-230-522-10230	LIFE & HEALTH INSURANCE	141,851	48,403	93,448	34%
001-230-522-30402	TRAVEL EXPENSE	1,000	0	1,000	0%
001-230-522-30403	GASOLINE & DIESEL	16,135	3,348	12,787	21%
001-230-522-30404	OIL & GREASE	2,000	34	1,966	2%
001-230-522-30405	TIRES	3,000	0	2,585	0%
001-230-522-30406	VEHICLE PARTS ONLY	4,000	19	3,981	0%
001-230-522-30407	OTHER AUTO EXPENSE	6,180	0	6,180	0%
001-230-522-30462	REPAIR & MAINT. - EQUIPMENT &	4,165	3,737	-835	90%
001-230-522-30491	OTHER OPERATING EXPENSE	1,327	383	944	29%
001-230-522-30493	TRAINING	10,800	2,138	8,662	20%
001-230-522-30511	OFFICE SUPPLIES	640	156	440	24%
001-230-522-30521	OPERATING MATERIALS & SUPPLIES	909	49	-7,472	5%
001-230-522-30522	OPERATING SUPPLIES - UNIFORMS	33,068	404	32,400	1%
001-230-522-60644	EQUIPMENT	18,600	3,811	14,789	20%
	TOTAL FIRE CONTROL OPERATIONS	1,098,191	363,062	724,811	33%

City of Quincy  
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G/L_ACCT #	ACCOUNT DESCRIPTION	ANNUAL BUDGET	ACTUAL YTD	(OVER)_UNDER BUDGET	PERCENT
	<b>BUILDING &amp; PLANNING</b>				
001-284-515-10110	EXE SALARIES & WAGES	56,741	19,641	37,100	35%
001-284-515-10120	REGULAR SALARIES & WAGES	89,854	22,142	67,712	25%
001-284-515-10140	OVERTIME	0	15	-15	100%
001-284-515-10210	FICA TAXES	11,214	3,025	8,189	27%
001-284-515-10220	RETIREMENT CONTRIBUTIONS	14,599	5,014	9,585	34%
001-284-515-10230	LIFE & HEALTH INSURANCE	31,290	7,177	24,113	23%
001-284-515-30341	CONTRACTUAL SERVICES	33,025	3,200	29,825	10%
001-284-515-30343	PROFESSIONAL SERVICES	59,025	0	59,025	0%
001-284-515-30402	TRAVEL EXPENSE	2,000	0	2,000	0%
001-284-515-30403	GAS & DIESEL	2,500	486	2,014	19%
001-284-515-30410	TELEPHONE	2,500	720	1,780	29%
001-284-515-30461	REPAIR & MAINT. OFFICE EQUIPME	500	0	500	0%
001-284-515-30491	OTHER OPERATING EXPENSE	5,000	708	4,292	14%
001-284-515-30493	TRAINING	800	0	800	0%
001-284-515-30500	ADVERTISEMENTS	1,200	350	850	29%
001-284-515-30511	OFFICE SUPPLIES GENERAL	2,500	290	2,210	12%
001-284-515-60641	OFFICE FURNITURE & EQUIPMENT	500	0	500	0%
	<b>TOTAL BUILDING &amp; PLANNING</b>	<b>313,248</b>	<b>62,768</b>	<b>250,480</b>	<b>20%</b>
	<b>RECREATIONAL ACTIVITY</b>				
001-310-572-10110	EXE SALARIES & WAGES	55,628	19,320	36,308	35%
001-310-572-10120	REGULAR SALARIES & WAGES	55,183	19,070	36,113	35%
001-310-572-10130	OTHER SALARIES & WAGES - P/T	0	11,414	-11,414	100%
001-310-572-10140	OVERTIME	1,030	0	1,030	0%
001-310-572-10210	FICA TAXES	8,556	3,696	4,860	43%
001-310-572-10220	RETIREMENT CONTRIBUTIONS	13,421	4,599	8,822	34%
001-310-572-10230	LIFE & HEALTH INSURANCE	11,814	5,028	6,786	43%
001-310-572-30343	PROFESSIONAL SERVICES	10,000	1,689	8,311	17%
001-310-572-30390	CONTINGENCY	1,000	0	1,000	0%
001-310-572-30402	TRAVEL EXPENSE	1,000	0	1,000	0%
001-310-572-30403	GAS & DIESEL	3,000	741	2,259	25%
001-310-572-30404	OIL & GREASE	150	0	150	0%
001-310-572-30405	TIRES	200	0	200	0%
001-310-572-30406	VEH PARTS ONLY	675	0	675	0%
001-310-572-30407	VEHICLE REPAIRS	750	0	750	0%
001-310-572-30410	TELEPHONE	5,100	1,631	3,469	32%
001-310-572-30430	UTILITIES	0	238	-238	100%
001-310-572-30440	RENTAL OF EQUIPMENT & BUILDING	1,000	0	1,000	0%
001-310-572-30462	REPAIR & MAINT-EQUIPMENT & TOO	25,000	927	24,073	4%
001-310-572-30491	OTHER OPERATING EXPENSES	25,000	3,680	21,118	15%
001-310-572-30493	TRAINING	1,000	0	1,000	0%
001-310-572-30511	OFFICE SUPPLIES - GENERAL	1,500	414	1,086	28%
001-310-572-30521	OPERATING MATERIALS & SUPPLIES	2,000	364	1,466	18%
001-310-572-30523	OPERATING SUP - CHEM	2,000	0	2,000	0%
001-310-572-30524	SWIMMING POOL SUPPLIES	5,000	0	5,000	0%
001-310-572-30525	ATHLETIC EQUIPMENT - FOOTBALL	15,000	2,114	12,886	14%
001-310-572-30526	ATHLETIC EQUIP BASEBALL & SOFT	1,000	0	1,000	0%
001-310-572-30528	ATHLETIC EQUIPMENT - BASKETBAL	2,000	287	1,713	14%
001-310-572-30529	ATHLETIC EQUIPMENT - OTHER	5,500	0	5,500	0%
001-310-572-30540	OTHER RECREATIONAL ACTIVITIES	15,000	5,943	9,057	40%
	<b>TOTAL RECREATIONAL ACTIVITY</b>	<b>268,507</b>	<b>81,153</b>	<b>186,983</b>	<b>30%</b>



City of Quincy  
Budget vs Actual Expenditures  
January 31, 2015

G/L_ACCT #	ACCOUNT DESCRIPTION	ANNUAL BUDGET	ACTUAL YTD	(OVER)_UNDER BUDGET	PERCENT
	<b>PARKS</b>				
001-440-572-10120	REGULAR SALARIES & WAGES	37,783	43,351	-5,568	115%
001-440-572-10130	OTHER SALARIES & WAGES - P/T	25,500	0	25,500	0%
001-440-572-10140	OVERTIME	2,030	447	1,583	22%
001-440-572-10210	FICA TAXES	3,046	3,243	-197	106%
001-440-572-10220	RETIREMENT CONTRIBUTIONS	4,534	4,437	97	98%
001-440-572-10230	LIFE & HEALTH INSURANCE	8,694	7,195	1,499	83%
001-440-572-30391	PARKS & FACILITY	6,000	0	6,000	0%
001-440-572-30430	UTILITIES	34,000	10,065	23,935	30%
001-440-572-30440	RENTAL OF EQUIPMENT & BUILDING	2,000	0	2,000	0%
001-440-572-30463	REPAIR & MAINTENANCE-BLDGS. &	15,000	3,593	10,112	24%
001-440-572-30491	OTHER OPERATING EXPENSES	0	492	-492	
	<b>TOTAL PARKS</b>	<b>138,587</b>	<b>72,822</b>	<b>64,470</b>	<b>53%</b>
	<b>PUBLIC WORKS ADM</b>				
001-410-539-10110	EXE SALARIES & WAGES	41,878	0	41,878	0%
001-410-539-10120	REGULAR SALARIES & WAGES	10,382	3,587	6,795	35%
001-410-539-10210	FICA TAXES	3,998	252	3,746	6%
001-410-539-10220	RETIREMENT CONTRIBUTIONS	6,271	431	5,840	7%
001-410-539-10230	LIFE & HEALTH INSURANCE	14,563	562	14,001	4%
001-410-539-30402	TRAVEL EXPENSE	500	0	500	0%
001-410-539-30410	TELEPHONE	6,300	1,796	4,504	29%
001-410-539-30430	UTILITIES	65,000	19,027	45,973	29%
001-410-539-30440	REPAIR & MAINT BUILDING	1,500	0	1,500	0%
001-410-539-30491	OTHER OPERATING EXPENSE	5,000	582	3,985	12%
001-410-539-30493	TRAINING	2,000	0	2,000	0%
001-410-539-30511	OFFICE SUPPLIES	400	0	400	0%
001-410-539-30521	OPERATING MATERIALS & SUPPLIES	2,000	0	2,000	0%
001-410-539-30522	OPERATING EXPENSE - UNIFORMS	13,000	3,995	3,000	31%
001-410-539-30524	OPERATING SUPPLIES - TOOLS	500	0	500	0%
	<b>TOTAL PUBLIC WORKS ADM</b>	<b>173,292</b>	<b>30,232</b>	<b>136,622</b>	<b>17%</b>
	<b>ROADS &amp; STREETS</b>				
001-430-541-10110	SALARIES & WAGES	5,983	0	5,983	0%
001-430-541-10120	REGULAR SALARIES & WAGES	142,154	22,680	119,474	16%
001-430-541-10130	OTHER SALARIES & WAGES - P/T	0	2,952	-2,952	100%
001-430-541-10140	OVERTIME	2,020	411	1,609	20%
001-430-541-10210	FICA TAXES	11,487	1,845	9,642	16%
001-430-541-10220	RETIREMENT CONTRIBUTIONS	17,776	2,540	15,236	14%
001-430-541-10230	LIFE & HEALTH INSURANCE	16,168	5,189	10,979	32%
001-430-541-30341	CONTRACTUAL SERVICES	5,000	0	5,000	0%
001-430-541-30403	GASOLINE & DIESEL	70,000	13,629	56,371	19%
001-430-541-30524	OPERATING SUPPLIES - SMALL TOO	300	18	282	6%
001-430-541-30530	ROAD MATERIALS & SUPPLIES	40,000	3,687	34,993	9%
001-430-541-60632	RESURF & SIDEWALKS	160,000	282	159,718	0%
001-430-541-60634	STORM WATER FACILITIES	1,000	0	1,000	0%
001-430-541-60643	HEAVY EQUIPMENT	25,000	0	25,000	0%
001-430-541-70710	CCB LOAN- GRAPPLE TRUCK PRINCI	6,488	0	6,488	0%
001-430-541-70711	PRINCIPAL- CCB LOAN EQUIP FOR	9,100	0	9,100	0%
001-430-541-70720	CCB LOAN GRAPPLE TRUCK - INTER	1,602	0	1,602	0%
001-430-541-70721	INTEREST - CCB LOAN EQUIPMENT	1,800	0	1,800	0%
	<b>TOTAL ROADS &amp; STREETS</b>	<b>515,878</b>	<b>53,233</b>	<b>461,326</b>	<b>10%</b>

City of Quincy  
Budget vs Actual Expenditures  
January 31, 2015

G/L_ACCT #	ACCOUNT DESCRIPTION	ANNUAL BUDGET	ACTUAL YTD	(OVER)_UNDER BUDGET	PERCENT
	CEMETERIES & GROUNDS				
001-431-542-10110	SALARIES & WAGES	5,983	0	5,983	0%
001-431-542-10120	REGULAR SALARIES & WAGES	4,881	1,804	3,077	37%
001-431-542-10210	FICA TAXES	831	126	705	15%
001-431-542-10220	RETIREMENT CONTRIBUTIONS	1,304	217	1,087	17%
001-431-542-10230	LIFE & HEALTH INSURANCE	2,811	375	2,436	13%
001-431-542-30521	OPERATING SUPPLIES	5,000	0	5,000	0%
	TOTAL CEMETERIES & GROUNDS	20,810	2,522	18,288	12%
	BUILDINGS & GROUNDS				
001-440-519-10110	SALARIES & WAGES	5,983	0	5,983	0%
001-440-519-10120	REGULAR SALARIES & WAGES	188,433	58,626	129,807	31%
001-440-519-10140	OVERTIME	2,020	1,001	1,019	50%
001-440-519-10210	FICA TAXES	15,027	4,195	10,832	28%
001-440-519-10220	RETIREMENT CONTRIBUTIONS	23,330	5,957	17,373	26%
001-440-519-10230	LIFE & HEALTH INSURANCE	42,342	13,520	28,822	32%
001-440-519-30341	CONTRACTUAL SERVICES	4,000	9,021	-5,021	226%
001-440-519-30463	REPAIR & MAINT.-BUILDINGS & GR	30,000	16,139	-6,585	54%
001-440-519-30491	OTHER OPERATING EXPENSE	11,500	2,915	8,585	25%
	TOTAL BUILDINGS & GROUNDS	322,635	111,376	190,813	35%
	FLEET MAINTENANCE				
001-450-541-10120	REGULAR SALARIES & WAGES	92,660	23,900	68,760	26%
001-450-541-10140	OVERTIME	2,900	284	2,616	10%
001-450-541-10210	FICA TAXES	7,310	1,651	5,659	23%
001-450-541-10220	RETIREMENT CONTRIBUTIONS	11,112	2,862	8,250	26%
001-450-541-10230	LIFE & HEALTH INSURANCE	26,403	5,699	20,704	22%
001-450-541-30404	OIL & GREASE	750	411	176	55%
001-450-541-30405	TIRES	6,000	1,898	2,691	32%
001-450-541-30406	VEH PARTS ONLY	10,800	8,143	1,619	75%
001-450-541-30407	VEHICLE REPAIRS	6,150	742	5,408	12%
	TOTAL FLEET MAINT	164,085	45,590	115,883	28%
	TOTAL GEN FUND EXPENDITURES	7,620,573	1,965,955	5,416,574	26%

City of Quincy  
Budget vs Actual Expenditures  
January 31, 2015

G/L_ACCT #	ACCOUNT DESCRIPTION	ANNUAL BUDGET	ACTUAL YTD	(OVER)_UNDER BUDGET	PERCENT
	ENTERPRISE FUNDS				
	FINANCE AND CUSTOMER SERVICE				
	FINANCIAL SERVICES				
400-271-513-10110	EXECUTIVE SALARIES & WAGES	58,612	8,827	49,785	15%
400-271-513-10120	REGULAR SALARIES & WAGES	157,351	50,551	106,800	32%
400-271-513-10210	FICA TAXES	16,521	4,547	11,974	28%
400-271-513-10220	RETIREMENT CONTRIBUTIONS	25,916	6,224	19,692	24%
400-271-513-10230	LIFE & HEALTH INSURANCE	35,187	10,569	24,618	30%
	TOTAL FINANCIAL SERVICES	293,587	80,717	212,870	27%
	CUSTOMER SERVICES				
400-274-513-10110	EXE SALARIES & WAGES	0	17,344	-17,344	100%
400-274-513-10120	REGULAR SALARIES & WAGES	125,798	41,909	83,889	33%
400-274-513-10140	OVERTIME	4,000	894	3,106	22%
400-274-513-10210	FICA TAXES	9,930	4,329	5,602	44%
400-274-513-10220	RETIREMENT CONTRIBUTION	15,576	5,463	10,114	35%
400-274-513-10230	LIFE & HEALTH INSURANCE	29,411	8,774	20,637	30%
400-274-513-30341	CONTRACTUAL SERVICES	10,000	750	9,250	8%
400-274-513-30390	CONTINGENCY	1,000	0	1,000	0%
400-274-513-30402	TRAVEL EXPENSES	1,000	0	1,000	0%
400-274-513-30403	GAS & DIESEL	0	522	-522	100%
400-274-513-30410	TELEPHONE	4,000	774	3,226	19%
400-274-513-30461	REPAIR & MAINTAIN OFFICE EQUIP	2,000	446	1,554	22%
400-274-513-30491	OTHER OPERATING EXPENSES	500	593	-93	119%
400-274-513-30493	TRAINING	1,000	0	1,000	0%
400-274-513-30511	OFFICE SUPPLIES-GENERAL	2,000	269	1,213	13%
400-274-513-31500	ENERGY PROGRAM EXPENSES	4,000	0	4,000	0%
400-274-513-60641	OFFICE FURNITURE & EQUIPMENT	2,000	0	2,000	0%
	TOTAL CUSTOMER SERVICES	212,215	82,066	129,632	39%
	TOTAL FINANCIAL SERVICES AND CUSTOMER SERVICE	505,802	162,783	342,502	32%
	SEWER ADMINISTRATION				
402-520-535-10110	EXE SALARIES & WAGES	13,485	3,794	9,691	28%
402-520-535-10120	REGULAR SALARIES & WAGES	34,691	7,586	27,105	22%
402-520-535-10140	OVERTIME	820	130	690	16%
402-520-535-10210	FICA TAXES	3,748	839	2,909	22%
402-520-535-10220	RETIREMENT CONTRIBUTIONS	5,879	1,046	4,833	18%
402-520-535-10230	LIFE & HEALTH INSURANCE	9,934	2,358	7,576	24%
402-520-535-30341	CONTRACTUAL SERVICES	7,500	97	7,403	1%
402-520-535-30343	PROFESSIONAL SERVICES	35,000	0	35,000	0%
402-520-535-30402	TRAVEL EXPENSE	200	0	200	0%
402-520-535-30403	GAS & DIESEL	200	0	200	0%
402-520-535-30404	OIL & GREASE	400	0	400	0%
402-520-535-30405	TIRES	100	0	100	0%
402-520-535-30410	TELEPHONE	6,340	2,013	4,327	32%
402-520-535-30440	RENTALS & LEASES	2,350	181	2,169	8%
402-520-535-30491	OTHER OPERATING EXPENSE	8,000	233	7,569	3%
402-520-535-30511	OFFICE SUPPLIES	300	2	262	1%
402-520-535-30521	OPERATING SUPPLIES	300	0	300	0%
402-520-535-30522	OPERATING SUPPLIES - UNIFORMS	100	31	10	31%
402-520-535-60644	EQUIPMENT	10,000	0	10,000	0%
402-520-535-70710	DEBT SERVICE PRINCIPAL	95,475	0	95,475	0%
402-520-535-70711	DEBT SERVICE PRIN-SERIES 2003	109,755	0	109,755	0%
402-520-535-70720	DEBT SERVICE DEP STATE LOAN PR	192,279	0	192,279	0%
402-520-535-70721	DEBT SERVICE DEP STATE LOAN IN	30,280	0	30,280	0%
402-520-535-70730	NOTE PAY EQUIP LOAN- PRINCIPAL	16,212	0	16,212	0%
402-520-535-70731	NOTE PAY EQUIP LOAN- INTEREST	716	0	716	0%
402-520-535-70733	DEBT SERVICE - FL DEP LOAN	37,962	0	37,962	0%
402-520-535-90990	TRANSFER OF PROFIT	133,350	44,450	88,900	33%
402-520-535-91000	BUSINESS ACTIVITY SHARED EXP	54,170	18,057	36,113	33%
	TOTAL SEWER ADM	809,546	80,816	728,436	10%

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G/L_ACCT #	ACCOUNT DESCRIPTION	ANNUAL BUDGET	ACTUAL YTD	(OVER)_UNDER BUDGET	PERCENT
SEWER TREATMENT					
402-531-535-30341	CONTRACTUAL SERVICES	695,000	219,458	463,915	32%
402-531-535-30430	UTILITIES	250,000	61,283	188,717	25%
402-531-535-30466	REPAIR & MAINTENANCE - PLANT	7,000	0	7,000	0%
402-531-535-30491	OTHER OPERATING EXPENSE	26,000	0	26,000	0%
402-531-535-30501	PERMITS	400	0	400	0%
402-531-535-60644	EQUIPMENT	31,000	0	31,000	0%
	TOTAL SEWER TREATMENT	<u>1,009,400</u>	<u>280,741</u>	<u>717,031</u>	<u>28%</u>
SEWER DISTRIBUTION					
402-540-535-10120	REGULAR SALARIES & WAGES	95,643	27,985	67,658	29%
402-540-535-10140	OVERTIME	2,250	2,133	117	95%
402-540-535-10210	FICA TAXES	8,842	2,195	6,647	25%
402-540-535-10220	RETIREMENT CONTRIBUTIONS	13,869	3,100	10,769	22%
402-540-535-10230	LIFE & HEALTH INSURANCE	16,083	6,323	9,760	39%
402-540-535-30312	ENGINEERING STUDY	2,000	0	2,000	0%
402-540-535-30341	CONTRACTUAL SERVICES	1,745	0	1,745	0%
402-540-535-30401	AUTO EXPENSE	200	0	200	0%
402-540-535-30403	GASOLINE & DIESEL	3,024	664	2,360	22%
402-540-535-30404	OIL & GREASE	500	0	500	0%
402-540-535-30405	TIRES	1,000	0	1,000	0%
402-540-535-30406	AUTO PARTS	1,000	0	1,000	0%
402-540-535-30407	VEHICLE REPAIRS-PARTS AND LABO	1,000	47	953	5%
402-540-535-30440	RENTALS/LEASES	200	0	200	0%
402-540-535-30462	REPAIR & MAINT.-EQUIPMENT & TO	5,500	205	5,176	4%
402-540-535-30467	MAINTENANCE OF MAINS & LINES	16,215	0	16,215	0%
402-540-535-30491	OTHER OPERATING EXPENSE	400	0	400	0%
402-540-535-30521	OPERATING SUPPLIES	400	0	400	0%
402-540-535-30522	OPERATING SUPPLIES - UNIFORMS	1,167	548	93	47%
402-540-535-60644	EQUIPMENT	5,028	0	5,028	0%
	TOTAL SEWER DISTRIBUTION	<u>176,066</u>	<u>43,199</u>	<u>132,222</u>	<u>25%</u>
	TOTAL SEWER FUND	1,995,012	404,757	1,577,689	20%

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January 31, 2015

G/L_ACCT #	ACCOUNT DESCRIPTION	ANNUAL BUDGET	ACTUAL YTD	(OVER)_UNDER BUDGET	PERCENT
	ELECTRIC FUND				
	ELECTRIC ADMINISTRATION				
403-520-531-10110	EXE SALARIES & WAGES	26,970	7,588	19,382	28%
403-520-531-10120	REGULAR SALARIES & WAGES	70,804	15,173	55,631	21%
403-520-531-10140	OVERTIME	840	260	580	31%
403-520-531-10210	FICA TAXES	7,544	1,679	5,865	22%
403-520-531-10220	RETIREMENT CONTRIBUTIONS	11,634	2,092	9,542	18%
403-520-531-10230	LIFE & HEALTH INSURANCE	20,122	4,715	15,407	23%
403-520-531-30341	CONTRACTUAL SERVICES	140,217	12,677	127,540	9%
403-520-531-30343	PROFESSIONAL SERVICES	5,000	17	4,983	0%
403-520-531-30370	PURCHASED ELECTRIC	8,071,340	1,773,056	6,298,284	22%
403-520-531-30391	RESERVES	165,350	0	165,350	0%
403-520-531-30392	LOAN REPAYMENT	67,000	0	67,000	0%
403-520-531-30393	RATE STABILIZATION	675,000	0	675,000	0%
403-520-531-30402	TRAVEL EXPENSE	1,550	791	759	51%
403-520-531-30403	GASOLINE & DIESEL	2,500	435	2,065	17%
403-520-531-30404	OIL & GREASE	218	0	218	0%
403-520-531-30405	TIRES	150	13	137	9%
403-520-531-30406	VEHICLE PARTS ONLY	50	0	50	0%
403-520-531-30407	VEHICLE REPAIRS	200	47	153	24%
403-520-531-30410	TELEPHONE	4,480	1,319	3,161	29%
403-520-531-30440	RENTALS/LEASES	2,250	181	2,069	8%
403-520-531-30491	OTHER OPERATING EXPENSE	20,000	1,182	16,820	6%
403-520-531-30493	TRAINING	6,600	824	1,012	12%
403-520-531-30511	OFFICE SUPPLIES	200	2	176	1%
403-520-531-30512	POSTAGE	25,000	10,000	15,000	40%
403-520-531-30521	OPERATING SUPPLIES	200	48	152	24%
403-520-531-30522	OPERATING SUPPLIES - UNIFORMS	268	92	-2	34%
403-520-531-30540	DUES, PUBLICATION, & MEMBERSHI	36,500	2,285	34,215	6%
403-520-531-30560	BAD DEBTS	0	-538	538	100%
403-520-531-30580	STATE ASSESSMENT TAXES	2,976	782	2,194	26%
403-520-531-30591	UNCLAIMED PROPERTY UTILITY REF	3,783	0	3,783	0%
403-520-531-70700	2003 BOND DEBT SERVICE PRINCIP	100,000	0	100,000	0%
403-520-531-70751	2011 Series Bonds Payable Interest	168,675	0	168,675	0%
403-520-531-90990	TRANSFER OF PROFIT	3,979,476	1,326,492	2,652,984	33%
403-520-531-91000	BUSINESS ACTIVITY SHARED EXP	238,138	79,379	158,759	33%
	TOTAL ELECTRIC ADM	13,855,035	3,240,589	10,607,484	23%
	ELECTRIC DISTRIBUTION				
403-591-531-10120	REGULAR SALARIES & WAGES	316,260	79,087	237,173	25%
403-591-531-10140	OVERTIME	20,000	4,822	15,178	24%
403-591-531-10210	FICA TAXES	25,724	6,236	19,488	24%
403-591-531-10220	RETIREMENT CONTRIBUTIONS	40,351	9,028	31,323	22%
403-591-531-10230	LIFE & HEALTH INSURANCE	49,481	11,983	37,498	24%
403-591-531-30341	CONTRACTUAL SERVICES	2,000	0	2,000	0%
403-591-531-30403	GASOLINE & DIESEL	20,000	3,076	16,924	15%
403-591-531-30404	OIL & GREASE	800	0	800	0%
403-591-531-30405	TIRES	2,500	345	2,155	14%
403-591-531-30406	PARTS	4,050	964	3,086	24%
403-591-531-30407	VEHICLE REPAIRS-LABOR & PARTS	16,000	0	16,000	0%
403-591-531-30430	UTILITIES	390,000	59,754	330,246	15%
403-591-531-30440	RENTALS / LEASES	500	0	500	0%
403-591-531-30461	REPAIR & MAINT - OFFICE EQUIPM	5,000	286	4,714	6%
403-591-531-30462	REPAIR & MAINT - EQUIPMENT & T	6,700	2,030	4,670	30%
403-591-531-30467	REPAIR & MAINT-MAINS & LINES	70,000	510	69,490	1%
403-591-531-30468	REPAIR & MAINTENANCE - SERVICE	18,475	49	18,426	0%
403-591-531-30469	LINE CLEARING CREW	30,000	0	30,000	0%
403-591-531-30491	OTHER OPERATING EXPENSES	800	9	791	1%
403-591-531-30521	OPERATING SUPPLIES	761	0	761	0%
403-591-531-30522	OPERATING SUPPLIES - UNIFORMS	10,072	2,457	3,233	24%
403-591-531-60635	STREET LIGHTS	3,645	0	3,645	0%
403-591-531-60636	SIGNALIZATION	3,000	0	3,000	0%
403-591-531-60644	EQUIPMENT	36,371	0	36,371	0%
	TOTAL ELECTRIC DISTRIBUTION	1,072,490	180,638	887,470	17%

City of Quincy  
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G/L_ACCT #	ACCOUNT DESCRIPTION	ANNUAL BUDGET	ACTUAL YTD	(OVER)_UNDER BUDGET	PERCENT
	ELECTRIC WAREHOUSE				
403-502-531-10120	REGULAR SALARIES & WAGES	30,612	0	30,612	0%
403-502-531-10140	OVERTIME	500	0	500	0%
403-502-531-10210	FICA TAXES	2,380	0	2,380	0%
403-502-531-10220	RETIREMENT CONTRIBUTIONS	3,733	0	3,733	0%
403-502-531-10230	LIFE & HEALTH INSURANCE	4,741	0	4,741	0%
403-502-531-30430	UTILITIES	4,657	1,157	3,500	25%
403-502-531-30461	R/M-OFFICE EQUIPMENT	400	0	400	0%
403-502-531-30462	REPAIR & MAINT - EQUIP AND TOO	500	0	500	0%
403-502-531-30463	REPAIR & MAINT - BLDS AND GROU	600	96	109	16%
403-502-531-30491	OTHER OPERATING EXPENSE	1,200	0	1,200	0%
403-502-531-30521	OPERATING SUPPLIES	1,000	0	1,000	0%
403-502-531-30522	OPERATING SUPPLIES - UNIFORMS	300	92	30	31%
	TOTAL ELECTRIC WAREHOUSE	50,623	1,346	48,705	3%
	TOTAL ELECTRIC FUND	14,978,148	3,422,573	11,543,659	23%
	WATER ADMINISTRATION				
404-520-533-10110	EXE SALARIES & WAGES	13,485	3,794	9,691	28%
404-520-533-10120	REGULAR SALARIES & WAGES	34,691	7,586	27,105	22%
404-520-533-10140	OVERTIME	820	130	690	16%
404-520-533-10210	FICA TAXES	3,748	839	2,909	22%
404-520-533-10220	RETIREMENT CONTRIBUTIONS	5,879	1,046	4,833	18%
404-520-533-10230	LIFE & HEALTH INSURANCE	9,935	2,358	7,577	24%
404-520-533-30314	ANNUAL MEMBERSHIP FEES	500	0	500	0%
404-520-533-30341	CONTRACTUAL SERVICES	20,000	97	19,903	0%
404-520-533-30343	PROFESSIONAL SERVICES	5,000	0	5,000	0%
404-520-533-30402	TRAVEL EXPENSE	200	0	200	0%
404-520-533-30404	OIL & GREASE	100	0	100	0%
404-520-533-30405	TIRES	100	0	100	0%
404-520-533-30410	TELEPHONE	4,000	1,033	2,967	26%
404-520-533-30440	RENTALS & LEASES	2,200	181	2,019	8%
404-520-533-30491	OTHER OPERATING EXPENSE	6,822	533	5,491	8%
404-520-533-30493	TRAINING	2,500	0	2,500	0%
404-520-533-30501	PERMITS & FEES	8,000	0	8,000	0%
404-520-533-30511	OFFICE SUPPLIES	300	2	296	1%
404-520-533-30521	OPERATING SUPPLIES	300	0	300	0%
404-520-533-30522	OPERATING SUPPLIES - UNIFORMS	100	31	10	31%
404-520-533-70710	PRINCIPAL	95,125	75,858	19,267	80%
404-520-533-70711	PRINCIPAL-2003 BOND	109,755	0	109,755	0%
404-520-533-70720	DEBT SERVICE INTEREST	152,801	52,661	100,140	34%
404-520-533-70721	INTEREST-2003 BOND	104,238	0	104,238	0%
404-520-533-70751	2011 Series Bonds Payable Interest	84,338	0	84,338	0%
404-520-533-90990	TRANSFER OF PROFIT	223,753	74,584	149,169	33%
404-520-533-91000	BUSINESS ACTIVITY SHARED EXP	53,093	17,698	35,395	33%
	TOTAL WATER ADM	941,783	238,430	702,493	25%
	WATER TREATMENT				
404-530-533-30341	CONTRACTUAL SERVICES	346,125	114,738	231,387	33%
404-530-533-30391	RESERVES	75,000	0	75,000	0%
404-530-533-30430	UTILITIES	190,851	36,279	81,577	19%
404-530-533-30466	REPAIR & MAINTENANCE - PLANT	4,492	135	4,357	3%
404-530-533-30469	REPAIR & MAINT RESERVOIRS	15,000	0	15,000	0%
404-530-533-60644	EQUIPMENT	25,028	0	25,028	0%
	TOTAL WATER TREATMENT	656,496	151,153	432,349	23%

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G/L_ACCT #	ACCOUNT DESCRIPTION	ANNUAL BUDGET	ACTUAL YTD	(OVER)_UNDER BUDGET	PERCENT
	WATER DISTRIBUTION				
404-539-533-10110	SALARIES & WAGES	21,315	0	21,315	0%
404-539-533-10120	REGULAR SALARIES & WAGES	92,014	27,986	64,028	30%
404-539-533-10140	OVERTIME	2,250	2,135	115	95%
404-539-533-10210	FICA TAXES	8,842	2,195	6,647	25%
404-539-533-10220	RETIREMENT CONTRIBUTIONS	13,869	3,100	10,769	22%
404-539-533-10230	LIFE & HEALTH INSURANCE	15,930	6,323	9,607	40%
404-539-533-30403	GASOLINE & DIESEL	2,500	779	1,721	31%
404-539-533-30404	OIL & GREASE	500	0	500	0%
404-539-533-30405	TIRES	750	0	750	0%
404-539-533-30406	AUTO PARTS	675	3	672	0%
404-539-533-30407	VEHICLE REPAIRS-PARTS AND LABO	1,050	0	1,050	0%
404-539-533-30440	RENTALS/LEASES	200	0	200	0%
404-539-533-30462	REPAIR & MAINT- EQUIPMENT & TO	3,100	170	2,930	5%
404-539-533-30467	REPAIR & MAINT.-MAINS & LINES	14,160	0	14,160	0%
404-539-533-30468	REPAIR & MAINT.- SERVICES	10,700	0	10,700	0%
404-539-533-30491	OTHER OPERATING EXPENSE	1,000	0	1,000	0%
404-539-533-30521	OPERATING SUPPLIES	300	0	300	0%
404-539-533-30522	OPERATING SUPPLIES - UNIFORMS	1,167	288	357	25%
404-539-533-60644	EQUIPMENT	10,000	0	10,000	0%
	TOTAL WATER DISTRIBUTION	200,322	42,979	156,821	21%
	TOTAL WATER FUND	1,798,601	432,562	1,291,663	24%
	GAS ADMINISTRATION				
405-520-532-10110	EXE SALARIES & WAGES	13,485	3,794	9,691	28%
405-520-532-10120	REGULAR SALARIES & WAGES	34,691	7,586	27,105	22%
405-520-532-10140	OVERTIME	820	130	690	16%
405-520-532-10210	FICA TAXES	3,748	839	2,909	22%
405-520-532-10220	RETIREMENT CONTRIBUTIONS	5,877	1,046	4,831	18%
405-520-532-10230	LIFE & HEALTH INSURANCE	9,938	2,358	7,580	24%
405-520-532-30341	CONTRACTUAL SERVICES	25,000	97	24,903	0%
405-520-532-30380	PURCHASED GAS	914,248	285,924	628,324	31%
405-520-532-30402	TRAVEL EXPENSE	200	0	200	0%
405-520-532-30403	GAS & DIESEL	750	0	750	0%
405-520-532-30404	OIL & GREASE	50	0	50	0%
405-520-532-30405	TIRES	100	0	100	0%
405-520-532-30410	TELEPHONE EXPENSE	1,000	690	310	69%
405-520-532-30440	RENTALS/LEASES	2,250	181	2,069	8%
405-520-532-30491	OTHER OPERATING EXPENSE	9,700	2,033	7,468	21%
405-520-532-30493	TRAINING	1,527	0	1,527	0%
405-520-532-30511	OFFICE SUPPLIES	300	2	296	1%
405-520-532-30521	OPERATING SUPPLIES	300	0	300	0%
405-520-532-30522	OPERATING SUPPLIES - UNIFORMS	135	31	45	23%
405-520-532-30580	TAXES-STATE ASSESSMENT	4,000	938	3,062	23%
405-520-532-90990	TRANSFER OF PROFIT	531,165	177,055	354,110	33%
405-520-532-91000	BUSINESS ACTIVITY SHARED EXP	86,468	28,823	57,645	33%
	TOTAL GAS ADM	1,645,752	511,526	1,133,966	31%

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G/L_ACCT #	ACCOUNT DESCRIPTION	ANNUAL BUDGET	ACTUAL YTD	(OVER)_UNDER BUDGET	PERCENT
	GAS DISTRIBUTION				
405-561-532-10120	REGULAR SALARIES & WAGES	82,607	9,299	73,308	11%
405-561-532-10140	OVERTIME	2,037	57	1,980	3%
405-561-532-10210	FICA TAXES	6,475	672	5,803	10%
405-561-532-10220	RETIREMENT CONTRIBUTIONS	10,157	1,116	9,041	11%
405-561-532-10230	LIFE & HEALTH INSURANCE	10,538	1,853	8,685	18%
405-561-532-30403	GASOLINE & DIESEL	4,000	953	3,047	24%
405-561-532-30404	OIL & GREASE	500	0	500	0%
405-561-532-30405	TIRES	500	0	500	0%
405-561-532-30406	VEHICLE PARTS	1,300	5	1,223	0%
405-561-532-30407	VEHICLE REPAIR PARTS AND LABO	1,000	0	1,000	0%
405-561-532-30430	UTILITIES	2,450	585	1,865	24%
405-561-532-30440	RENTALS/LEASES	328	165	163	50%
405-561-532-30462	REPAIR & MAINT-EQUIPMENT & TOO	927	68	859	7%
405-561-532-30467	MAINT. OF MAINS & LINES - GAS	18,585	66	18,519	0%
405-561-532-30468	MAINTENANCE OF SERVICES - GAS	6,120	32	6,088	1%
405-561-532-30491	OTHER OPERATING EXPENSE	200	0	200	0%
405-561-532-30520	OPER SUPP-WATER HEATERS	2,000	0	2,000	0%
405-561-532-30521	OPERATING SUPPLIES	200	11	189	6%
405-561-532-30522	OPERATING SUPPLIES - UNIFORMS	1,502	327	602	22%
	TOTAL GAS DISTRIBUTION	151,426	15,209	135,572	10%
	TOTAL GAS FUND	1,797,178	526,736	1,269,538	29%
	REFUSE ADMINISTRATION				
406-410-539-30443	RESIDENTIAL REFUSE	572,776	94,305	430,899	16%
406-410-539-30480	LANDFILL TIPPING FEES	56,618	3,703	43,609	7%
406-410-539-31443	COMMERCIAL REFUSE	499,513	77,311	383,074	15%
406-410-539-90990	TRANSFER PROFITS TO GF	105,809	35,270	70,539	33%
406-410-539-91000	BUSINESS ACTIVITY SHARED EXP	29,018	9,673	19,345	33%
	TOTAL REFUSE ADM	1,263,734	220,261	947,467	17%
	LANDFILL OPERATIONS				
407-422-536-10120	REGULAR SALARIES & WAGES	51,043	18,645	32,398	37%
407-422-536-10140	OVERTIME	5,000	1,159	3,841	23%
407-422-536-10210	FICA TAXES	4,287	1,334	2,953	31%
407-422-536-10220	RETIREMENT CONTRIBUTIONS	6,725	2,235	4,491	33%
407-422-536-10230	LIFE & HEALTH INSURANCE	18,983	5,169	13,814	27%
407-422-536-30312	ENGINEERING FEES	5,000	0	5,000	0%
407-422-536-30346	MONITORING FEES	50,000	19,420	30,580	39%
407-422-536-30430	UTILITIES	1,500	276	1,224	18%
407-422-536-30462	REPAIR & MAINT-EQUIPMENT & TOO	500	0	500	0%
407-422-536-30463	REPAIR & MAINT.-BUILDINGS & GR	400	0	400	0%
407-422-536-30491	OTHER OPERATING EXPENSE	4,000	0	4,000	0%
407-422-536-30493	TRAINING	1,000	0	1,000	0%
407-422-536-30501	PERMITS	200	90	110	45%
407-422-536-90990	TRANSFER PROFIT	55,975	18,658	37,317	33%
407-422-536-91000	BUSINESS ACTIVITY SHARED EXP	49,675	16,558	33,117	33%
	TOTAL LANDFILL FUND	254,288	83,546	170,742	33%
	TOTAL ENTERPRISE FUND	22,592,763	5,253,217	17,143,260	23%



City of Quincy  
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G/L_ACCT #	ACCOUNT DESCRIPTION	ANNUAL BUDGET	ACTUAL YTD	(OVER)_UNDER BUDGET	PERCENT
INTERNAL SERVICE FUND					
508-539-539-10110	EXECUTIVE SALARIES & WAGES	0	8,757	-8,757	100%
508-539-539-10120	REGULAR SALARIES & WAGES	83,886	0	83,886	0%
508-539-539-10210	FICA	6,417	614	5,803	10%
508-539-539-10220	RETIREMENT CONTRIBUTIONS	10,066	1,050	9,016	10%
508-539-539-10230	LIFE & HEALTH INSURANCE	23,679	1,950	21,729	8%
508-539-539-30341	CONTRACTUAL SERVICES	28,000	30,847	-4,463	110%
508-539-539-30343	PROFESSIONAL SERVICES	10,000	446	9,554	4%
508-539-539-30360	ADMINISTRATIVE SERVICES	1,500	0	1,500	0%
508-539-539-30402	TRAVEL EXPENSE	400	0	400	0%
508-539-539-30403	GAS & DIESEL	1,400	0	1,400	0%
508-539-539-30410	TELEPHONE	3,000	730	2,270	24%
508-539-539-30430	UTILITIES	12,000	0	12,000	0%
508-539-539-30491	OTHER OPERATING EXPENSES	19,586	5,054	13,612	26%
508-539-539-30511	OFFICE SUPPLIES	455	0	455	0%
508-539-539-30521	OPERATING SUPPLIES	3,000	0	3,000	0%
508-539-539-60644	EQUIPMENT	9,708	0	9,708	0%
508-539-539-70710	2003 BOND DEBT SERVICE PRINCIP	44,398	13,562	44,398	31%
508-539-539-70711	2003 BOND DEBT SERVICE PRINCIP	4,950	4,052	898	82%
508-539-539-70711	NETQUINCY BLDG PRINCIPAL 50%	28,368	0	28,368	0%
508-539-539-70720	2003 BOND DEBT SERVICE INTERES	52,118	0	52,118	0%
508-539-539-70721	DEBT SERVICE INTEREST NET QUIN	477	0	477	0%
508-539-539-70725	DEBT SERICE INTEREST CCBG EQ L	800	0	800	0%
	TOTAL TELECOMMUNICATIONS	<u>344,208</u>	<u>67,062</u>	<u>288,172</u>	19%
	TOTAL ALL FUNDS	<u>30,557,544</u>	<u>7,286,234</u>	<u>22,848,006</u>	24%



Purchasing Card

FL CITY OF QUINCY
XXXX-XXXX-XXXX-5777
December 05, 2014 - January 04, 2015

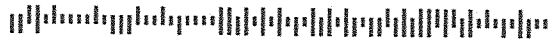
Company Statement

Table with 3 columns: Account Information, Payment Information, and Account Summary. Includes details like Mail Billing Inquiries, Payment Due Date, and Current Balance.

Cardholder Activity Summary

Table with 5 columns: Account Number, Credit Limit, Credits, Cash, Purchases and Other Debits, Total Activity. Lists activity for BELL, REGINALD, DEPARTMENT, CRA, EVANS, BESSIE, and HAIRE, TOMMY SCOTT.

0633728 0500299 0500299 4715290003775777



BANK OF AMERICA
PO BOX 15731
WILMINGTON, DE 19886-5731



FL CITY OF QUINCY
404 W JEFFERSON ST
QUINCY, FL 32351-2328

\*\*N0016360

Account Number: XXXX-XXXX-XXXX-5777
December 05, 2014 - January 04, 2015

Total Payment Due \$5,002.99
Payment Due Date 01/16/15

Enter payment amount

Payment entry field with dollar sign and grid

Check here for a change of mailing address or phone numbers.
Please provide all corrections on the reverse side.

Mail this coupon along with your check payable to:
BANK OF AMERICA

5499900 1 1:00050003775777

**Cardholder Activity Summary**

Account Number	Credits	Cash	Purchases and Other Debits	Total Activity
<b>PIAWAH, BERNARD 0</b> XXXX-XXXX-XXXX-4168				
1,500	0.00	0.00	95.74	95.74
<b>SAPP, GLENN H</b> XXXX-XXXX-XXXX-2285				
1,500	0.00	0.00	1,245.94	1,245.94
<b>TAYLOR, GREG</b> XXXX-XXXX-XXXX-3558				
1,500	0.00	0.00	793.38	793.38
<b>TECHNOLOGY, INFORMATION</b> XXXX-XXXX-XXXX-8555				
1,500	0.00	0.00	375.00	375.00

**Transactions**

Date	Date	Description	Reference Number	MCC	Charge	Credit
<b>FL CITY OF QUINCY</b>						
Account Number: XXXX-XXXX-XXXX-5777						<b>Total Activity</b>
12/18	12/17	PAYMENT THANK YOU	AZ	70000004351825000025858	0008	
						<b>-\$6,337.28</b>
						<b>6,337.28</b>
<b>BELL, REGINALD</b>						
Account Number: XXXX-XXXX-XXXX-5834						<b>Total Activity</b>
12/15	12/11	AG-PRO	850-877-5522 FL	24168044346980012883296	5599	124.00
12/19	12/17	PARTY CITY 327	TALLAHASSEE FL	24792624352700000097343	5999	169.05
						<b>Total Activity</b>
						<b>1,407.77</b>
<b>DEPARTMENT, CRA</b>						
Account Number: XXXX-XXXX-XXXX-4049						
12/08	12/04	MURPHY EXPRESS #8702	SANTA ROSA BEFL	24431054339838002159573	5542	47.61
12/08	12/04	SHELL OIL 50988950239	TALLAHASSEE FL	24316054339548243056328	5542	49.03
12/08	12/04	PENSKE TALLAHASSEE	TALLAHASSEE FL	24275304340622000274849	7513	187.51
12/08	12/04	PENSKE TALLAHASSEE	TALLAHASSEE FL	24275304340622000274906	7513	15.26
12/09	12/08	THE IVY SHOP	QUINCY FL	24326884342200582000029	5947	100.00
12/11	12/10	LOWES #00716*	TALLAHASSEE FL	24692164344000015559158	5200	776.20
12/11	12/11	COLLECTIONS, ETC.	620-584-8000 IL	24692164345000189826978	5964	232.16
						<b>Total Activity</b>
						<b>99.00</b>
<b>EVANS, BESSIE</b>						
Account Number: XXXX-XXXX-XXXX-2696						
12/09	12/08	ZIPRECRUITER, INC.	877-252-1062 CA	24492154342603387895129	5045	99.00
						<b>Total Activity</b>
						<b>693.11</b>
<b>HAIRE, TOMMY SCOTT</b>						
Account Number: XXXX-XXXX-XXXX-4581						
12/15	12/12	BELL AND BATES HOME	CEN TEQUINCY FL	24632694347100633567025	5251	49.50
12/17	12/16	NFPA NATL FIRE PROTECT	800-344-3555 MA	24692164350000408861048	8398	80.05
12/22	12/19	BELL AND BATES HOME	CEN TEQUINCY FL	24632694354100723538159	5251	22.18
12/23	12/22	WM SUPERCENTER #488	QUINCY FL	24445004357400236755456	5411	48.53
01/02	12/31	BNI BUILDING NEWS	760-734-1113 CA	24323034365122286010038	5192	492.85
						<b>Total Activity</b>
						<b>95.74</b>
<b>PIAWAH, BERNARD 0</b>						
Account Number: XXXX-XXXX-XXXX-4168						
01/02	12/31	MYFLORIDACOUNTY.COM	877-3268689 FL	24121575001411179036655	9211	95.74
						<b>Total Activity</b>
						<b>1,245.94</b>
<b>SAPP, GLENN H</b>						
Account Number: XXXX-XXXX-XXXX-2285						
12/18	12/11	FIRST COMMUNICATIONS	100 TALLAHASSEE FL	24755424352733523856903	5065	75.00
12/22	12/19	AZAR'S UNIFORMS, INC	850-4021133 FL	24050804353900010521605	5137	977.94
12/23	12/22	MEDTECH FOR	800-596-6420 FL	24492154356894343402604	5199	193.00
						<b>Total Activity</b>
						<b>793.38</b>
<b>TAYLOR, GREG</b>						
Account Number: XXXX-XXXX-XXXX-3558						
12/12	12/10	THE HOME DEPOT #6374	TALLAHASSEE FL	24610434345010183517917	5200	492.96
12/15	12/14	WM SUPERCENTER #488	QUINCY FL	24445004349400183496766	5411	45.00
12/19	12/18	WAL-MART #0488	QUINCY FL	24226384353091005774615	5411	32.79
12/19	12/18	WALGREENS #10147	QUINCY FL	24445004353600339029600	5912	38.90
12/19	12/18	CVS/PHARMACY #03624	QUINCY FL	24445004353000544006198	5912	44.88
12/22	12/19	COMMON CENTS	QUINCY FL	24607944354206998200068	5399	13.96
12/22	12/19	WALGREENS #10147	QUINCY FL	24445004354600294666247	5912	4.49
12/22	12/19	WM SUPERCENTER #488	QUINCY FL	24445004354400206564642	5411	23.16
12/22	12/19	WM SUPERCENTER #488	QUINCY FL	24445004354400206564725	5411	2.05
12/22	12/19	CVS/PHARMACY #03624	QUINCY FL	24445004354000637012391	5912	7.99
12/22	12/19	CVS/PHARMACY #03624	QUINCY FL	24445004354000637012219	5912	3.99
12/26	12/23	BELL AND BATES HOME	CEN TEQUINCY FL	24632694358100734353636	5251	10.78
12/30	12/29	WAL-MART #0488	QUINCY FL	24226384363360124944633	5411	44.61
12/30	12/29	WM SUPERCENTER #488	QUINCY FL	24445004364400155375964	5411	27.82

**Transactions**

Posting Transaction

Date	Date	Description	Reference Number	MCC	Charge	Credit
<b>TECHNOLOGY, INFORMATION</b>						
Account Number: XXXX-XXXX-XXXX-8555						<b>Total Activity</b>
12/15	12/13	MYFAX *PROTUS IP SOLN 866-563-9212 GA	24692164347000335417480	5968	100.00	375.00
12/16	12/15	BARRACUDA NETWORKS INC 408-3425400 CA	24436544350006472118334	7372	200.00	
01/02	01/01	IN *DT2GO 850-2017144 FL	24692165001000265405087	7372	75.00	

**Finance Charge Calculation**

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	0.00%	\$0.00	\$0.00
CASH	0.00%	\$0.00	\$0.00

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.



Purchasing Card Expenditures		BANK OF AMERICA			December 05, 2014 - January 04, 2015
Department	Post Date	Vendor Name	Charge	G/L Number	Justification
BUILDING & PLANNING	1/2/2015	MYFLORIDACOUNTY.COM	\$95.74	001-284-515-30491	To record doument with County Clerk's office
CRAMGR	12/8/2014	MURPHY EXPRESS #8702	\$47.61	002-250-552-30402	Bed Bath Beyond Trip (Gas)
CRAMGR	12/8/2014	PENSKE TALLAHASSEE	\$187.51	002-250-552-30402	Bed Bath Beyond Trip (Transportation)
CRAMGR	12/8/2014	PENSKE TALLAHASSEE	\$15.26	002-250-552-30402	Bed Bath Beyond Trip (Transportation)
CRAMGR	12/8/2014	SHELL OIL 50988950239	\$49.03	002-250-552-30402	Bed Bath Beyond Trip (Gas)
CRAMGR	12/9/2014	THE IVY SHOP	\$100.00	002-250-552-30420	Flowers (Demous Funeral)
CRAMGR	12/11/2014	LOWES #00716	\$776.20	002-250-552-30420	Xmas Decorations (Xmas Parade)
CRAMGR	12/11/2014	COLLECTIONS, ETC.	\$232.16	002-250-552-30420	Xmas Decorations (Xmas Parade)
FIRE	12/15/2014	BELL AND BATES HOME CENTE	\$49.50	001-230-522-30462	Rope for Engine 3
FIRE	12/22/2014	BELL AND BATES HOME CENTE	\$22.18	001-230-522-30462	Ladder 1 repair
FIRE	12/17/2014	NFPA NATL FIRE PROTECT	\$80.05	001-230-522-30493	Fire fighting book
FIRE	1/2/2015	BNI BUILDING NEWS	\$492.85	001-230-522-30493	Fire prevention book
FIRE	12/23/2014	WM SUPERCENTER #488	\$48.53	001-230-522-30521	Cleaning supplies
HUMAN RESOURCES	12/9/2014	ZIPRECRUITER, INC.	\$99.00	001-260-513-30343	Job posting site/Resume data base
INFORMATION TECHNOLOGY	12/15/2014	MYFAX PROTUS IP SOLN	\$12.50	001-160-512-30410	City Manager's Office online fax
INFORMATION TECHNOLOGY	12/15/2014	MYFAX PROTUS IP SOLN	\$12.50	001-210-521-30410	QPD online fax
INFORMATION TECHNOLOGY	12/15/2014	MYFAX PROTUS IP SOLN	\$12.50	001-210-522-30410	QFD online fax
INFORMATION TECHNOLOGY	12/15/2014	MYFAX PROTUS IP SOLN	\$12.50	001-260-513-30491	Human Resources online fax
INFORMATION TECHNOLOGY	12/15/2014	MYFAX PROTUS IP SOLN	\$12.50	001-271-513-30410	Finance online fax
INFORMATION TECHNOLOGY	12/15/2014	MYFAX PROTUS IP SOLN	\$12.50	001-310-572-30410	Recreation online fax
INFORMATION TECHNOLOGY	12/15/2014	MYFAX PROTUS IP SOLN	\$12.50	002-250-552-30410	CRA online fax
INFORMATION TECHNOLOGY	12/15/2014	MYFAX PROTUS IP SOLN	\$12.50	508-539-539-30410	NetQuincy online fax
INFORMATION TECHNOLOGY	12/16/2014	BARRACUDA NETWORKS INC	\$200.00	508-539-539-30491	City office site backup
INFORMATION TECHNOLOGY	1/2/2015	IN DT2GO	\$75.00	508-539-539-30491	COQ Website
PARKS & RECREATION	12/12/2014	THE HOME DEPOT #6374	\$492.96	001-310-572-30491	Decorations for parade
PARKS & RECREATION	12/15/2014	WM SUPERCENTER #488	\$45.00	001-310-572-30491	Decorations for parade
PARKS & RECREATION	12/19/2014	WALGREENS #10147	\$38.90	001-310-572-30491	Decorations for parade
PARKS & RECREATION	12/22/2014	CVS/PHARMACY #03624	\$3.99	001-310-572-30491	Decorations for parade
PARKS & RECREATION	12/22/2014	CVS/PHARMACY #03624	\$7.99	001-310-572-30491	Tire foam for city utilities
PARKS & RECREATION	12/22/2014	WM SUPERCENTER #488	\$23.16	001-310-572-30491	Decorations for parade
PARKS & RECREATION	12/22/2014	WM SUPERCENTER #488	\$2.05	001-310-572-30491	Decorations for parade
PARKS & RECREATION	12/22/2014	COMMON CENTS	\$13.96	001-310-572-30491	Decorations for parade
PARKS & RECREATION	12/22/2014	WALGREENS #10147	\$4.49	001-310-572-30491	Decorations for parade
PARKS & RECREATION	12/30/2014	WAL-MART #0488	\$44.61	001-310-572-30491	Cable ties, detergent to wash jerseys
PARKS & RECREATION	12/19/2014	WAL-MART #0488	\$32.79	001-310-572-30521	Frames for float awards
PARKS & RECREATION	12/19/2014	CVS/PHARMACY #03624	\$44.88	001-310-572-30521	Decorations for parade
PARKS & RECREATION	12/26/2014	BELL AND BATES HOME CENTE	\$10.78	001-310-572-30521	WD 40 for basket ball goals
PARKS & RECREATION	12/30/2014	WM SUPERCENTER #488	\$27.82	001-310-572-30521	Decorations for parade
POLICE	12/22/2014	AZAR'S UNIFORMS, INC	\$977.94	001-220-521-30522	Uniforms and equipment for new officers
POLICE	12/18/2014	FIRST COMMUNICATIONS 100	\$75.00	001-220-521-60644	Radio programming for 3 new vehicles
POLICE	12/23/2014	MEDTECH FOR	\$193.00	001-220-521-60644	Fingerprint and drug test kits
PUBLIC WORKS	12/19/2014	PARTY CITY 327	\$169.05	001-410-539-30491	Decorations for parade
PUBLIC WORKS	12/15/2014	AG-PRO	\$124.00	001-430-541-30530	Parts for weedeater at landfill
		<b>TOTAL</b>	<b>\$5,002.99</b>		