

City of Quincy

City Hall

404 West Jefferson Street

Quincy, FL 32351

www.myquincy.net



Meeting Agenda

**Tuesday,
February 23, 2016
6:00 PM**

City Hall Commission Chambers

City Commission

Derrick Elias, Mayor (Commissioner District Three)
Micah Brown, Mayor Pro-Tem (Commissioner District Two)
Keith Dowdell (Commissioner District One)
Andy Gay (Commissioner District Four)
Daniel McMillan (Commissioner District Five)

CITY COMMISSION
CITY HALL
QUINCY, FLORIDA

REGULAR MEETING
FEBRUARY 09, 2016
6:00 P.M.

The Quincy City Commission met in regular session, Tuesday February 09, 2016, with Mayor Commissioner Elias presiding and the following present:

Commissioner Micah Brown
Commissioner Daniel McMillan
Commissioner Gerald A. Gay, III (absent)
Commissioner Keith A. Dowdell (late)

Also Present:

City Manager Mike Wade
City Attorney Scott Shirley
City Clerk Sylvia Hicks
Police Chief Glenn Sapp
Planning Director Bernard Piawah
Finance Director Ted Beason
Human Resources Director Bessie Evans
Fire Chief Scott Haire
Public Works Director Reginald Bell
Parks and Recreation Director Greg Taylor
OMI Representative Terry Presnal
Sergeant at Arms Captain Robert Mixson

Call to Order:

Mayor Commissioner Elias called the meeting to order followed by invocation and the Pledge of Allegiance.

Commissioner McMillan made a motion to excuse Commissioner Gay. Commissioner Brown seconded the motion. The motion carried three to zero

Approval of Agenda

Commissioner McMillan made a motion to approve the agenda. Commissioner Brown seconded the motion. The ayes were unanimous. The motion carried three to zero.

Special Presentations by the Mayor or Commission

Approval of the Minutes of the previous meeting

Approval of the Minutes of January 26, 2016 Regular Meeting

Commissioner McMillan made a motion to approve the minutes of the January 26, 2016 regular meeting with corrections if necessary. Commissioner Brown seconded the motion. The ayes were unanimous. The motion carried three to zero.

Proclamations

Public Hearings and Ordinances as scheduled or agended

Ordinance No. 1075-2016 Police and Firefighter Pension Plan on First Reading

(Commissioner Dowdell entered the meeting)

At a public hearing Commissioner McMillan made a motion to read Ordinance No. 1075-2016 by title only. Commissioner Brown seconded the motion. Upon roll call by the Clerk the ayes were Commissioners Brown, McMillan, Dowdell, and Elias. The Clerk read the title as follows:

AN ORDINANCE AMENDING CHAPTER 54 OF THE CODE OF ORDINANCES OF THE CITY OF QUINCY, FLORIDA, ARTICLE III PERTAINING TO THE CITY OF QUINCY MUNICIPAL POLICE OFFICERS' AND FIREFIGHTERS' RETIREMENT PLAN; AMENDING SECTIONS 54-57 AND 54-59 TO UPDATE THE PLAN FOR REQUIRED LEGISLATIVE CHANGES; AND PROVIDING FOR AN EFFECTIVE DATE.

Mayor Elias asked if there were comments from the audience:

Commissioner McMillan made a motion to approve Ordinance No. 1075-2016 on first reading. Commissioner Brown seconded the motion. Upon roll call by the Clerk the ayes were Commissioners Brown, McMillian, Dowdell and Elias. Nay were none. The motion carried four to zero.

Commissioner McMillan made a motion to retain the services of Lowell Waters, Esq. for the Police and Firefighters Pension Plan for compliance with the IRS Voluntary Correction Program at a cost between \$3,500 and \$6,500. Commissioner Brown seconded the motion. The motion carried four to zero.

Public Opportunity to speak on Commission propositions – (Pursuant to Sec. 286.0114. Fla. Stat. and subject to the limitations of Sec. 286.0114(3) (a). Fla. Stat)

Ordinances

Resolutions

Reports by Boards and Committees

Interlocal Agreement of City/County Road Resurfacing Project

City Manager Mike Wade reported to the Commission that the County has proposed to resurface Joe Adams Road and Walsh Road. The City would contribute \$20,000 for Joe Adams Road and \$5,000 toward the resurfacing of Walsh Road. The Manager stated that the total project would cost approximately between \$100,000 and \$110,000 with the City contributing at total of \$25,000. Commissioner McMillan asked where the funds would come from. The City Manager stated the funds would come out of resurfacing line item. Commissioner Dowdell made a motion to enter into the Interlocal Agreement with the County by appropriating the funds assumed by said agreement and authorize the Mayor to sign the agreement. Commissioner Brown seconded the motion. The motion carried four to zero.

Report on 118 Circle Drive

Bernard Piawah Director of Building and Planning reported to the Commission that Mr. Bennett's house is located in the 130 degree contour line, the lowest point in Oak Park Subdivision, at the edge of Tanyard Creek. He stated there is no upland between the property and Tanyard Creek. Based on the flood map, the property is located at what could be considered the entrance through which all the runoff from the subdivision enters Tanyard Creek. Mr. Piawah stated according to the Property Appraiser's record, the house has an assessed value of \$29,832.00 and a land value of \$10,000.00. The owner indicated that he would be willing to sell it to the City for \$80,000. Mr. James Bennett of 118 Circle Drive came before the Commission and he thanked them for giving him the opportunity to speak before them and trying to alleviate the flooding situation on his property. Mayor Elias advised Mr. Bennett that the City did not budget any funds in this year's budget for flood mitigation he also stated that we are not obligated to purchase the lot. Commissioner Dowdell asked if CRA could purchase the lot. The Mayor stated we would discuss that in the CRA meeting. The Mayor also advised Mr. Bennett that we can't afford to pay \$80,000 for the property.

Financial Report – P-Card Statement

Commissioner Dowdell asked the Finance Director of the status of the bank reconciliations. Mr. Beason stated that we have completed the September reconciliations and we are ready for the auditors.

Fire Report – Monthly Activity-January 2014, District Fire Calls-January 2016

Other items requested to be agendaed by Commission Member(s), the City Manager and other City Officials

Comments

City Manager

City Manager Mike Wade reported to the Commission that Public Works had picked up all the tires off Fletcher Drive. He also stated that Public Works had picked up the litter.

City Manager Mike Wade stated that Public Works had begun to clear the property off BW Roberts for the proposed park.

City Clerk

City Clerk Sylvia Hicks announced that Quincyfest is scheduled for May 7, 2016.

City Attorney

Next steps in process for amendments to zoning district regulations

City Attorney Scott Shirley requested another workshop for the zoning district regulations. The Commission agreed to hold a workshop on March 22, 2016 at 4:30 p.m. and notice by publication all property owners as well as publish the notice in the local paper.

Commission Members

Commissioner Dowdell stated that he talked last week about the ditches and will continue to bring it up at the meetings.

Commissioner Dowdell asked the Manager if he had received any information from Preble Rish regarding the Shelfer Street ditch. The Manager replied no but he would check on the matter.

Commissioner Dowdell asked the Manager if he had received information regarding the Flagler Street flooding. The Manager stated yes, he had received a proposal to alleviate the water to help retain water on the north side of MLK.

Commissioner Dowdell asked the Manager if he had received a call from Mr. Bradwell regarding the Ditch off MLK. The Manager stated he had not.

Commissioner Dowdell stated that he had received complaints about the potholes on Main Street, Stevens, and Elm he stated every time they fill them they become rutted out again.

Commissioner Brown stated he would email the Manager his concerns.

Commissioner McMillan thanked Public Work for cleaning up Fletcher Drive

Comments from the audience

Frieda Bass-Prieto of 329 East King Street thanked the Police Department for the added security on King Street. Ms. Bass-Prieto stated that we should talk with an Engineer regarding the flooding she also stated that we need to educate the citizens as not to blow the grass clippings in the drainage. Ms. Bass-Prieto stated we also need to look at larger catch basins.

Ms. Bass-Prieto stated that we should hire a fulltime grant writer that would be beneficial to the City and to pursue grants because City Staff don't have the time to search for grants.

Mayor Elias stated we need to address the clutter of the ditches and keep them dredged.

Mayor Elias informed the Manager that on South Adams Street the pavement is beginning to cave in.

Mayor Elias reiterated that Workshop will be held Tuesday, March 22, 2016 at 4:30 to discuss the zoning districts regulations.

Mayor Elias informed the Manager that the roof at the Recreation Department is in immediate need of repair.

Mayor Elias asked the status of filling the positions and if the Manager had a secession plan for the Fire Chief position. Mayor Elias stated that citizens have been telling him that they have put applications in and have not gotten any response from the City. The City Manager stated he would hire an interim from within for the Chief's position and we would have to re-advertise. Mayor Elias stated we either need to fill the positions or take them out of the budget.

Commissioner McMillan made a motion to adjourn the meeting. Commissioner Brown seconded the motion. There being no further business to discuss the meeting was adjourned.

APPROVED:

Derrick D. Elias Mayor and Presiding
Officer of the City Commission and of
City of Quincy, Florida

ATTEST:

Sylvia Hicks
Clerk of the City of Quincy and
Clerk of the City Commission thereof

**AGENDA FOR THE REGULAR MEETING
OF THE CITY COMMISSION OF
QUINCY, FLORIDA
Tuesday
February 23, 2016
6:00 PM
CITY HALL CHAMBERS**

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Approval of Agenda

Special Presentations by Mayor or Commission

Approval of the Minutes of the previous meetings

1. Approval of Minutes of the 02/09/2016 Regular Meeting
(Sylvia Hicks, City Clerk)

Proclamations

Public Hearings and Ordinances as scheduled or agended

2. Ordinance No.1075-2016
Police and Firefighter Pension Plan Correction on Second Reading
(Mike Wade, City Manager; Scott Shirley, City Attorney)

Public Opportunity to speak on Commission propositions– (Pursuant to Sec. 286.0114, Fla. Stat. and subject to the limitations of Sec. 286.0114(3)(a), Fla. Stat.)

Resolutions

3. Resolution 1339-2016 Black Heritage Parade
(Mike Wade, City Manager)

Reports by Boards and Committees

Reports, requests and communications by the City Manager

4. Request for Capital Funding for Gadsden Arts Center Expansion Project
(Mike Wade, City Manager)
5. Approval to submit Edward Byrne Memorial Justice Assistance Grant
(Mike Wade, City Manager; Glenn Sapp, Chief of Police)
6. SSES project Meeting EPA Acquisition Standards
(Mike Wade, City Manager)
7. Financial Reports – Arrears, Cash Requirement, Financial Reports
(Mike Wade, City Manager; Ted Beason, Director, Finance)

Other items requested to be agendaed by Commission Member(s), the City Manager and other City Officials

Comments

- a) City Manager
- b) City Clerk
- c) City Attorney
- d) Commission Members

Comments from the audience

Adjournment

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting, he/she may need a record of the proceedings, and for such purpose, he/she may need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. FS 286.0105.

Persons with disabilities who require assistance to participate in City meetings are request to notify The City Clerk's Office at (850) 618-0020 in advance.

**CITY OF QUINCY
CITY COMMISSION
AGENDA REQUEST**

Date of Meeting: February 23, 2016

Date Submitted: February 19, 2016

To: Honorable Mayor and Members of the City Commission

From: Mike Wade, City Manager
Scott Shirley, City Attorney

Subject: Police and Firefighter Pension Fund
IRS Pension Plan Correction Amendments -
Second Reading of Ordinance 1075 – 2016 -
Participation in IRS Voluntary
Correction Program

STATEMENT OF ISSUE:

The City of Quincy operates a Municipal Police Officers and Firefighter’s Retirement Fund (“PFF Pension Plan”) which is required to be periodically updated to comply with changes to Federal law. Compliance with applicable portions of the Internal Revenue Code is required in order to maintain employee deferred tax liability status and to avoid penalties on the part of the City. The PFF Pension Plan has been amended by the City from time to time in an effort to maintain compliance. The City Manager recently hired Lowell Walters, Esq., with the law firm of Gray Robinson, a recognized authority in the area of Federal retirement plan tax law compliance, to review the PFF Pension Plan and make recommendations for remedial compliance amendments. A briefing concerning this matter was provided by the City Manager at the November 24, 2015, meeting of the City Commission.

Mr. Walters completed his review and made certain recommendations to the City by letter dated January 15, 2016, as revised and superseded by letter dated January 28, 2016. Mr. Walters has recommended that the City make certain compliance amendments to the PFF Pension Plan. Ordinance 1075 - 2016, was prepared by Mr. Walters to bring the plan into compliance with Federal Internal Revenue Code requirements. (“Attachment “A”). The proposed amendment has also been reviewed and approved by the City Attorney.

The PFF Pension Plan Board met on Thursday, February 4, 2016 and voted to support the amendment.

At the regular City of Quincy City Commission Meeting of February 9, 2016 the Commission voted to approve Ordinance 1075-2016 on first reading.

CONCLUSION:

It is recommend that the Plan amendments included in Ordinance 1075 – 2016 (Exhibit “A”) be approved on second reading in order to comply with current Federal Internal Revenue Code requirements.

OPTIONS:

Option 1:

I move to approve Ordinance 1075 - 2016, on second reading

Option 2:

Do not approve Ordinance 1075 – 2016 on second

STAFF RECOMMENDATION:

Option 1.

Attachments:

A: Ordinance 1075 - 2016, corrective amendments to the City of Quincy Police and Firefighter Pension Fund.

B: Agenda Item from February 9, 2016

ORDINANCE NO.: 1075-2016

AN ORDINANCE AMENDING CHAPTER 54 OF THE CODE OF ORDINANCES OF THE CITY OF QUINCY, FLORIDA, ARTICLE III PERTAINING TO THE CITY OF QUINCY MUNICIPAL POLICE OFFICERS' AND FIREFIGHTERS' RETIREMENT PLAN; AMENDING SECTIONS 54-57 AND 54-59 TO UPDATE THE PLAN FOR REQUIRED LEGISLATIVE CHANGES; AND TO PROVIDE FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of Quincy, Florida meet in regular sessions;
and

WHEREAS, the City Commission is authorized and empowered to amend the City of Quincy Municipal Police Officers' and Firefighters' Retirement Plan (the "Plan");

WHEREAS, the this amendment and restatement of the Plan is intended to comply with all the applicable laws and administrative pronouncement promulgated by the IRS through the Plan's second remedial amendment period (Cycle E) as outlined IRS Notice 2014-77.

NOW, THEREFORE BE IT ENACTED BY THE PEOPLE OF THE CITY OF QUINCY, FLORIDA:

SECTION 1. Section 54-57 of the Code of Ordinances of the City of Quincy, Florida is hereby amended to add Section 54-57(c)(5), effective as of the date required by applicable law:

(5) Notwithstanding any other provision of the plan to the contrary, in the case of a participant who dies while performing qualified military service (as defined in Section 414(u)), the survivor(s) of the participant are entitled to any additional benefits (other than benefit accruals relating to the period of qualified military service) provided under the Plan as though the participant resumed and then terminated employment on account of death in accordance with the Heroes Earnings Assistance and Relief Tax Act of 2008 ("HEART Act"). This provision is effective with respect to deaths occurring on or after January 1, 2007.

SECTION 2. Section 54-59(g) of the Code of Ordinances of the City of Quincy, Florida is hereby amended to add the following language right after the optional forms of benefit are described, effective as of the date required by applicable law:

Equivalent actuarial value is defined as the RP 2000 Combined Healthy Mortality Table, (with a five (5) year set forward for disabled lives), sex distinct, with seven point five (7.5%) percent interest rate.

SECTION 3. If any word, phrase, clause, paragraph, section or provision of this Ordinance or the application thereof to any person or circumstance is held invalid or unconstitutional, such finding shall not affect the other provisions or applications of the ordinance which can be given effect without the invalid or unconstitutional provisions or applications, and to this end the provisions of the Ordinance are declared severable.

SECTION 4. This Ordinance shall be effective upon its passage by the City Commission

INTRODUCED, in open session of the City Commission of the City of Quincy, Florida,
on the _____ day of _____ A.D. 2016

PASSED, in open session of the City Commission of the City of Quincy, Florida, on the
_____ day of _____ A.D. 2016

Derrick D. Elias, Mayor
Presiding Officer of the City Commission
of the City of Quincy, Florida

ATTEST

Sylvia Hicks
Clerk of the City of Quincy and
Clerk of the City Commission thereof

**CITY OF QUINCY
CITY COMMISSION
AGENDA REQUEST**

Date of Meeting: February 9, 2016

Date Submitted: February 5, 2016

To: Honorable Mayor and Members of the City Commission

From: Mike Wade, City Manager
Scott Shirley, City Attorney

Subject: Police and Firefighter Pension Fund
IRS Pension Plan Correction Amendments -
First Reading of Ordinance 1075 – 2016 -
Participation in IRS Voluntary
Correction Program

STATEMENT OF ISSUE:

The City of Quincy operates a Municipal Police Officers and Firefighter’s Retirement Fund (“PFF Pension Plan”) which is required to be periodically updated to comply with changes to Federal law. Compliance with applicable portions of the Internal Revenue Code is required in order to maintain employee deferred tax liability status and to avoid penalties on the part of the City. The PFF Pension Plan has been amended by the City from time to time in an effort to maintain compliance. The City Manager recently hired Lowell Walters, Esq., with the law firm of Gray Robinson, a recognized authority in the area of Federal retirement plan tax law compliance, to review the PFF Pension Plan and make recommendations for remedial compliance amendments. A briefing concerning this matter was provided by the City Manager at the November 24, 2015, meeting of the City Commission.

Mr. Walters completed his review and made certain recommendations to the City by letter dated January 15, 2016, as revised and superseded by letter dated January 28, 2016. (“Attachment “A”). Mr. Walters has recommended that the City make certain compliance amendments to the PFF Pension Plan. Ordinance 1075 - 2016, was prepared by Mr. Walters to bring the plan into compliance with Federal Internal Revenue Code requirements. (“Attachment “B”). The proposed amendments have also been reviewed and approved by the City Attorney.

In addition, Mr. Walters has found that a number of amendments that the City made previously, including those made in 2011, were made after the deadlines established in Federal law. The Internal Revenue Service (IRS) has a correction program commonly known as the Voluntary Correction Program (within the Employee Plans Compliance Resolution System) by which pension plans with late adopted amendments may be submitted and formally reviewed. Participating in this program would correct plan deficiencies which the IRS would currently consider to be a “plan document failure.” Mr. Walters has strongly recommended that the City participate in the IRS Voluntary Correction Program regarding the PFF Pension Fund.

The cost of participation in the IRS Voluntary Correction Program will include both the application fee and the attorney’s fees. As explained by Mr. Walters, the application fee depends on the number of plan participants and is \$1,500.00 for plans with between 51 and 100 participants, and \$5,000.00 for plans with between 101 and 1000 participants. As further explained, attorney’s fees are estimated to range between \$3,500.00 and \$6,500.00 to (1) communicate with plan administrative personnel, (2) prepare and submit the application and (3) address IRS questions. These fees do not include addressing any plan operational issues that, at the current time, are not known to exist. These are estimates only, but Mr. Walters has committed to discussing and addressing those fees over \$5,000.00 that the City considers unjustified. These fees are for plan correction purposes and must be paid by the City (they may not be paid out of plan assets).

The PFF Pension Plan Board met on Thursday, February 4, 2016 and voted to support the amendment, and for the City to participate in the Internal Revenue Service’s Voluntary Correction Program.

CONCLUSION:

Based on the above, it is recommended that the Plan amendments included in Ordinance 1075 – 2016 (Exhibit “B”) be approved on first reading in order to comply with current Federal Internal Revenue Code requirements. It is further recommended that Mr. Walters be retained to prepare and submit the amended plan (once approved upon second and final reading at a noticed public hearing) to the IRS correction program described above and resolve such issues with the IRS as may arise during the voluntary correction review process.

OPTIONS:

Option 1:

- A. I move to approve Ordinance 1075 - 2016, on first reading and to schedule the ordinance for second and final reading at a noticed public hearing.

and,

- B. I move that the City approve retaining Mr. Lowell Walters, Esq., to prepare and submit the amended PFF Pension Plan (once approved upon second and final reading at a noticed public hearing) to the IRS Voluntary Correction Program and resolve such issues with the IRS as may arise during the voluntary correction review process, as consistent with the terms of his proposal dated January 28, 2016.

Option 2:

Do not approve Ordinance 1075 – 2016 on first reading and do not retain Mr. Walters to handle submission of the PFF Pension Plan to the IRS Voluntary Correction Program.

STAFF RECOMMENDATION:

Option 1.

Attachments:

- A: Letter from Lowell Walters, Esq. to City of Quincy dated January 28, 2016, Re: *Plan Compliance Review, City of Quincy Municipal Police Officers and Firefighters' Retirement Fund, File No. 373540-1.*

- B: Ordinance 1075 - 2016, corrective amendments to the City of Quincy Police and Firefighter Pension Fund.

- C: Minutes from the November 24, 2015 Commission Meeting

813-273-5276

LOWELL.WALTERS@GRAY-ROBINSON.COM

January 28, 2016

VIA E-MAIL ONLY

City of Quincy
c/o Scott Shirley, Esq.
Ard, Shirley & Rudolph, PA
207 West Park Avenue
Suite B
Tallahassee, FL 32301

Re: ***Revised Plan Compliance Review
City of Quincy Municipal Police Officers' and Firefighters' Retirement Fund
File No. 373540-1***

Dear Scott:

Pursuant to authorization from the City of Quincy ("City"), this correspondence supplements, clarifies, and corrects our prior analysis, concerning the City of Quincy Municipal Police Officers' and Firefighters' Retirement Fund ("Plan"), dated January 15, 2016, following our conversation with you, Michael Stebbins, and Michael Wade on January 21, 2016. It assumes an understanding of that correspondence. **At this time, we recommend the Plan be amended for compliance with federal law, and be submitted to an Internal Revenue Service ("IRS") correction program (commonly known as the Voluntary Correction Program within the Employee Plans Compliance Resolution System) to correct failures to timely-adopt required amendments.**¹

PAST DUE AMENDMENTS

Since our last review of the Plan, it appears that the Plan failed to be amended for the Heroes Earnings Assistance and Relief Tax Act of 2008. This amendment was not required at the time of our last review of the Plan. In addition, it appears that of the amendments we prepared for the City, the amendment to specify actuarial assumptions was not adopted. If the Plan uses different actuarial assumptions, our updated draft amendment should be revised, accordingly. In our last correspondence, we mentioned a failure to comply with a requirement that certain distributions be accomplished by automatic rollover to individual retirement accounts, but due to additional information obtained during our last telephone conference, we no longer believe this is an issue. Based on our conversations and re-examination of the Plan document language, our understanding is that upon termination of employment, if a participant's accrued, vested benefits are less than \$1,000, such amounts are

¹ In order to use this program, the application must be submitted before notice of an IRS audit.

Pension Board
January 28, 2016
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distributed in cash unless he or she returns their distribution election forms. The only other circumstance in which accrued benefits may be distributed without a participant's consent is when a distribution is required under what are known as the "required minimum distribution" rules.

In addition, several of the amendments adopted are still "late" by IRS standards and this late adoption will not be fully-corrected unless the Plan is corrected through the Voluntary Compliance Program or the IRS' plan audit program. Following is a brief explanation of required Plan provisions that appear to have been adopted late:

- Language required for compliance with Internal Revenue Code ("IRC") § 401(a)(17). The Plan is required to state that it will ignore employee annual compensation in excess of a specified amount, as adjusted for inflation (currently at \$200,000), or at least refer to the limits prescribed by IRC § 401(a)(17). Such a provision has been a continuing requirement since the 1997 Plan year. This provision is required even if the City can show that no employee ever received compensation exceeding this limit.
- Language required to comply with IRC § 401(a)(31)'s requirement that participants be able to directly rollover lump sum distributions. The general availability of rollover distributions has been required since 2003.
- IRC § 401(a)(25) requires the Plan to state the actuarial assumptions on which benefits are based.
- The Plan did not contain a definition of "limitation year," which was generally required in order to clarify the basis on which the Plan will comply with IRC § 415 benefit limits. Normally, the "limitation year" is defined to be the same as "plan year," but the Plan did not define "plan year" either.
- The provisions governing benefit limitations under IRC § 415 did not comply with previously-issued IRS interpretive guidance, the most significant aspect of which required the Plan to indicate whether "post-severance payments" will be included in Plan calculations. Common "post-severance compensation" includes payments for unused leave, bonuses paid after termination of employment, an employee's final paycheck, and severance pay, the last of which may not be included in retirement plan calculations. Even if the City never made post-severance payments, the Plan is required to describe how such payments would be addressed.

Fortunately, the IRS offers a Voluntary Compliance Program that allows employers to pay an application fee in exchange for IRS approval of retroactive amendments and an agreement that the IRS will treat the late-adopted amendments as if they were adopted in a timely manner. The fees for the Voluntary Compliance Program and favorable determination letter program are discussed later in this letter and are separate from any fees charged by the Plan's advisors in preparing the application and obtaining IRS approval.

Pension Board
January 28, 2016
Page 3

JANUARY 31, 2016 DEADLINE

The amendments we prepared for January 31, 2016 do not need to be adopted by that date if the City will submit to the IRS correction program for the prior missed amendments, as it can correct for a failure to meet this deadline without an increased IRS application fee.

RECOMMENDED COURSE OF ACTION

Enclosed are revised amendments. The City should adopt the amendments we prepared, although if the Plan's actuary uses different actuarial tables, that portion should be revised first.

Since failing to timely adopt amendments is treated as a "plan document failure" that could result in a loss of beneficial tax treatment, we recommend submitting the Plan to the IRS' Voluntary Compliance Program. The benefit of this program is that upon payment of the application fee and adoption of the amendments, neither the Pension Board nor the City will have any liability to the IRS for the late-adopted amendments. Otherwise, if the Plan is ever audited or submitted to the IRS favorable determination letter program without correcting the errors, an IRS agent could take the position that as of the date the Plan document failed to comply with the IRC (which appears to us to be around 1997), it was not entitled to beneficial tax treatment, meaning that to the extent employees were vested in Plan assets as of 1997 and later, income and employment taxes should have been withheld and remitted to the IRS on those amounts. While we sincerely doubt that any IRS agent would take such an extreme position, it is likely that they would impose a penalty significantly greater than the Voluntary Compliance Program application fee because they want to promote entities, like the Plan, entering into that compliance program. **We strongly recommend participating in this program.**

COST ESTIMATION

The application fee for the Voluntary Compliance Program for the failures we noted above would be based solely on the number of Plan participants. If the Plan is aware of any other failures, including failures to properly operate the Plan, such as by making improper distributions or errors in eligibility, those could also be corrected without an additional application fee. The IRS will not impose additional penalties, but there may be costs associated with the correction. For example, if the IRS wants a provision to be reworded, we will revise that wording and charge for our time, accordingly. Similarly, if it is determined that due to certain operational errors, certain participants should receive additional amounts, the City will need to pay those amounts into the Plan.

At the time of writing this correspondence, we are not aware of the number Plan participants (which number would include, both active employees who accrue benefits in the Plan and former employees who are still owed benefits under the Plan), but if there are between 51 and 100 participants, the application fee will be \$1,500. If there are more than 100 participants, but no more than 1,000 participants, the application fee will be \$5,000.

Pension Board
January 28, 2016
Page 4

The process of preparing this application involves our discussing the above items with those who know how the Plan operates and operated in the past so we can assess whether the Plan document failures triggered Plan operational failures, which would require additional corrections. **Assuming the Plan was operated correctly, our costs to discuss the failures with Plan administrative personnel and prepare the application should be between \$3,000 and \$5,000.** We cannot estimate costs for addressing operational failures of which we are not currently aware. In addition, although we cannot know what questions the IRS will ask, if there are no operational failures, we expect to address IRS questions and conclude the correction process with legal fees falling between \$500 and \$1,500.

Regardless of the estimates or the additional errors we find and work to correct, we agree that our fees will be reasonable, and to the extent our legal fees exceed \$5,000, **if the City Attorney does not believe our fees reasonably reflect the services performed and the benefits obtained for the City, we will reduce our fees accordingly.** Of course, if at any time, we or the City becomes unhappy, the City can prospectively withdraw its authorization for us to proceed and we can prospectively withdraw from providing services

CONCLUSION

Pursuant to the above, we recommend that the Plan be amended to comply with current federal requirements, and be submitted to the IRS correction program described above.

If the Plan document failures noted above are the only items to be corrected, we estimate total costs (**IRS application fee plus legal fees**) to be between \$5,000 and \$7,000 if the Plan has between 51 and 100 participants, and between \$8,500 and \$11,500 if the Plan has between 101 and 1,000 participants, **although we are uncomfortable estimating our costs to address questions the IRS might or might not ask, and cannot agree to be bound by that portion of our estimate.**

* * * * *

We welcome and would appreciate the opportunity to respond to any follow-up questions you may have, and to represent the City in making the IRS application described above. Thank you.

Sincerely,



Lowell J. Walters

cc: Sylvia Hicks, City Clerk
Helene Ritchey, GR Paralegal

CITY COMMISSION
CITY HALL
QUINCY, FLORIDA

REGULAR MEETING
NOVEMBER 24, 2015
6:00 P.M.

The Quincy City Commission met in regular session, Tuesday November 24, 2015, with Mayor Commissioner Elias presiding and the following present:

Commissioner Micah Brown
Commissioner Daniel McMillan
Commissioner Gerald A. Gay, III
Commissioner Keith A. Dowdell

Also Present:

City Manager Mike Wade
City Attorney Scott Shirley
City Clerk Sylvia Hicks
Police Chief Glenn Sapp
Planning Director Bernard Piawah
Finance Director Ted Beason
Human Resources Director Bessie Evans
Fire Chief Scott Haire
CRA Manager Regina Davis
Public Works Director Reginald Bell
Parks and Recreation Director Greg Taylor
Sergeant at Arms Officer Pearson

Call to Order:

Mayor Commissioner Elias called the meeting to order followed by invocation and the Pledge of Allegiance.

Mayor Elias welcomed the Clerk back.

Approval of Agenda

Commissioner McMillan made a motion to approve the agenda. Commissioner Brown seconded the motion. The ayes were unanimous. The vote was five to zero.

Special Presentations by the Mayor or Commission

Approval of the Minutes of November 10, 2015 Regular Meeting

Commissioner Brown made a motion to approve the minutes of the November 10, 2015 regular meeting with corrections if necessary. Commissioner McMillan seconded the motion. The ayes were unanimous. The vote was five to zero.

Proclamations

Public Hearings as scheduled or agended

Public Opportunity to speak on Commission propositions – (Pursuant to Sec. 286.0114. Fla. Stat. and subject to the limitations of Sec. 286.0114(3)(a). Fla. Stat)

Ordinances

Resolutions

Resolution No. 1337-2015 Christmas Parade

Commissioner Gay made a motion to approve Resolution No. 1337-2015 granting the temporary road closing for the 2015 Christmas Parade. Commissioner Brown seconded the motion. Commissioner McMillan had a concern with the time of the parade for the downtown merchants especially the bank. The City Manager stated the parade will began at 6:00. Police Chief Sapp stated that we normally would have festivities downtown but this year we will only have the parade and we will begin the traffic closedown at 5:00 and will accommodate the businesses.

Reports by Boards and Committees

Reports request and communications by the City Manager

Gadsden Center Lease Quincy Garden Center

Commissioner McMillan made a motion to approve the Garden Center Lease (Monroe House). Commissioner Brown seconded the motion. The Attorney stated that this lease addresses insurance, an indemnity clause and he reformatted the signature page. Commissioner Dowdell asked if the City pay taxes. The Attorney stated that he would have to check on that issue but normally municipalities don't pay taxes. Commissioner Dowdell asked the number of parking spaces that is designated to the City. The Commission omitted the last sentence of section 11: Parking. (Lessor reserves the right to designate up to __ parking spaces for use by its employees, guests and invitees.) Commissioners McMillan and Brown amended their motion to include the amendment. The ayes were unanimous. The vote was five to zero.

Tree Cutting Permit

Commissioner Gay made a motion to approve option 3: Vote to remove from the code the requirement for a permit prior to cutting a tree that is more than 25 feet high and direct staff to bring back to the Commission a draft ordinance to that effect. Mayor Elias seconded the motion. The ayes were Commissioners Brown, Gay, Dowdell, and Elias. Nay was Commissioner McMillan. The motion carried four to one

Public Works Request for Purchase of a Truck

Commissioner Brown made a motion to approve option 1: Authorize the Public Works Department to purchase the (F-250 Crew Cab) truck in the amount of \$15,000. Commissioner Dowdell seconded the motion. Commissioner McMillan asked if we had checked with the local dealers to see if they had anything comparably. He would like to see us purchase locally. Mr. Bell stated no, he went on line and found this good deal. The vote was five to zero.

Amendment to 2012 Loan Agreement (2002 Bond Series Paving Project refinanced)

Commissioner Dowdell made a motion to approve the First Amendment to Loan Agreement and authorize the Mayor to sign the agreement. Commissioner Brown seconded the motion. The motion carried five to zero.

Duke Energy Transmission Agreement

City Manager Mike Wade stated that the City of Quincy needs to become a transmission customer of Duke Energy and there are two agreements required between the two parties. One is the Network Integration Service Agreement (NITS) and Network Operating Agreement (NOA). He also stated there is a note in section 5(d) of the NOA. The City is required to meet a regulatory requirement for automatic load-shedding by January 1, 2016. Commissioner Gay asked if there was going to be an additional cost. The Manager stated he didn't have the exact amount but it would cost under \$10,000 for the study and install the relays at the Stewart Street location. Commissioner Gay made a motion to approve option 1: Approve the Network Integration Service Agreement and the Network Operating Agreement with Duke Energy, LLC and authorize the Mayor to sign the agreements. Commissioner Brown seconded the motion. The motion carried five to zero.

Financial Report, Arrears Report, P-Card Report

Commissioner McMillan asked the Finance Director the status of the reconciliations. Mr. Beason stated he is making progress. Commissioner McMillan asked if he needed to hire more staff to assist him we need to get it done. Commissioner McMillan requested the payables is a part of the financial report. Mayor Elias asked the Finance Director what date does the reconciliations needs to be completed by. Mr. Beason stated before February 1st. The Mayor stated that he wants to make sure that we get everything to the Auditor in a timely manner.

Other items requested to be agendaed by the Commission Member(s) the City Manager and other City Officials

Comments

City Manager

Police Chief Sapp informed the Commission that after he meets with the Traffic Safety Team he would then update them on the traffic control at the school on Strong Road.

City Manager Mike Wade announced the City Christmas Parade will be Friday, December 11, 2015 and invited anyone who wants to participate to contact the Parks and Recreation Director, Greg Taylor.

City Manager Mike Wade stated he sent the Commissioners an email regarding being in compliance with any recent changes in law for the Police and Firefighter Retirement Plan. We have been advised that we need to review the plan. A Tax Attorney did the review the last time and we hope to get them to do it this time. Attorney Shirley stated that he had met with them and they have agreed to review it and the City would pay for the review approximately \$3,000. Mayor Elias asked if we are going to alternate on who is responsible for the cost of the review. The attorney stated that he needs to write a letter to that effect.

City Manager Mike Wade stated that City Hall will be closed Thursday and Friday in observance of Thanksgiving and wished everyone a Happy Thanksgiving.

City Clerk – None

City Attorney

City Attorney Scott Shirley

City Attorney Shirley stated that at the Executive session a settlement was reached regarding the Case of William Blitch v City of Quincy and Tara Bryant, Gregory Horne, and Sean Boyd in their individual capacities Case No. 4:15-cv-00246-RH-CAS, United States District Court Northern District of Florida, Tallahassee Division. He stated the settlement was reached with an approved \$10,000 for damages and it releases the City and Officers of any further damages. Commissioner Brown made a motion to approve the Settlement Agreement. Commissioner Dowdell seconded the motion. The ayes were Commissioners Brown, McMillan, Dowdell, and Elias. Nay was Commissioner Gay. The motion carried four to one.

City Attorney Shirley reported that he has a conflict and Attorney Rudolph will be here for the next meeting.

Commission Members

Commissioner Dowdell needs to bring some things to the attention of the Commission prior to the zoning review.

Commissioner Dowdell wished everyone a safe and Happy Thanksgiving.

Commissioner Gay stated he met with the task force but changes are being considered that will address our concerns and want to see what the changes will be.

Commissioner Gay asked the status of the City of Quincy website, do we have a plan to post agenda and minutes on the web. The Manager stated he is working on that.

Commissioner Gay stated that he attended a meeting in Tallahassee regarding the Solar Amendment he asked our citizens to be ware of people at various locations that are ask to

sign a petition, they are not being told the whole truth, some of them are being told that they won't have a utility bill. They are signing petitions and if a third party installer installs the panels, they will still have to pay a bill and if the panels are installed they will have to pay for them for 20 years with a flexible interest rate.

Commissioner Gay wished everyone a Happy Thanksgiving. Commissioner Gay also stated that he received a call from Minister Figgers and he sent Thanksgiving greetings from Shaw Quarters.

Commissioner Brown wished everyone a Happy Thanksgiving and to be safe.

Commissioner McMillan concerns are the following:

- (1) Animal Control – stray dogs and cats. Commissioner Gay stated that the City of Quincy has a lease law. Commissioner Gay asked who will you call if you have a problem. The Manager stated you call the Police Department.
- (2) Cemeteries needs cleaning up
- (3) Burmah Heights Parks the equipment needs pressure cleaning
- (4) Dollar Tree out parcel needs cleaning up. The Developer will get the lot cleaned up. Mr. Piawah stated that the developer is looking to get a new business in that location.
- (5) Speeding on North Shelfer Street
- (6) Happy to see that Public Works has cleaned up the signs on both ends of the City
- (7) Glad to have Sylvia back

Comments from the Audience

Judy Ware of 711 East Circle Drive and Stella Sailor of 1220 Berry Drive came before the Commission to thank the City for the installation of the Oak Park Signs that was placed at both entrance of the Subdivision.

Pastor Kenneth Frame of 120 McArthur Street came before the Commission to announce he has published a new book, Gift of Cities, and it will be at all airport in major cities. He asked the question what is our intent on displaying the poem. Pastor Frame informed the Commission that he had spoken with Senator Montford and had written a poem for the State of Florida.

Joe Munroe of 313 Jackson Street stated he would be delighted to display the book in the Mainstreet office. He encouraged all the merchants to join in with the theme "Light up the Holidays". He stated there will be a contest of the best window downtown and the winner will receive a basket and one of the prizes is an autographed print by Dean Mitchell. Open house at the Quincy Garden Center, McFarlin House, Arts Center and Quincy Mainstreet and will try to have carols.

Darrell Colegrove of 618 Rosewood came before the Commission to address a problem with his water. He stated that he had a large water bill of \$2,600 and he did not think he should be charged that amount. He stated he did not cheat the City and did not have anything repaired. Mr. Colegrove stated that the employee stated that he must have had the water leak repaired. He also stated that he was told by one of the employees that this had

happened to someone else before and they did not have to pay the bill, it is who you know. The Mayor stated that staff is looking into the matter. Mr. Colegrove asked for a new meter and that he would have to pay for it. The Mayor again, told Mr. Colegrove that City staff is looking into the matter and will get back with him.

Ronald Anderson 935 7th Street to get an understanding of a utility bill at his property. He stated that the Mayor told him that a lien would not be placed on his property and told the City Manager to get with him regarding the outstanding bill. He stated that whatever is left over would be refunded back to him and that the Manager said that the Mayor was wrong in that he should not get any money back and give it to the City as a gesture. He stated that he told Ms. Robinson that he would pay that outstanding bill and he paid \$587.00 leaving a balance of \$273.00. He stated that Commissioner Dowdell asked him if he had received his money back. The Attorney stated that we would have check the minutes but if an unpaid amount is paid to the City a lien would be placed on the estate. Asked Mr. Anderson to bear with them a little while longer because we aren't going to resolve anything tonight. Mr. Anderson stated that the \$273.00 is no longer on the bill that he owes. Mr. Anderson stated he is looking for closure whether he receives any money or not. The Mayor stated we won't resolve this issue tonight. Commissioner McMillian stated we don't want to place a lien on anyones property. What needs to happen when a person is deceased the individual that is responsible for the property needs to remove their name off of the utility bill.

Mayor Elias stated we need to establish deadlines i.e. the website, reconciliations, filling vacant positions.

Mayor Elias also stated the new section of Sunnyvale has open and there is no landscaping. The Manager stated we are in the process of landscaping.

Mayor Elias stated that the parade is upcoming and do we have a cleanup plan. The Manager stated we do have a cleanup plan.

Mayor Elias wished everyone a safe and Happy Thanksgiving.

Commissioner Brown asked the Manager if we were showing favoritism. The Manager assured him that we are not and he is not sure as to who Mr. Carlgrove spoke with.

Commissioner McMillan made a motion to adjourn the meeting. Commissioner Brown seconded the motion. There being no further business. The meeting was adjourned.

APPROVED:

Derrick D. Elias Mayor and
Presiding Officer of the City Commission and
City of Quincy, Florida

ATTEST:

Sylvia Hicks
Clerk of the City of Quincy and
Clerk of the City Commission thereof

RESOLUTION No. 1339-2016

A RESOLUTION GRANTING THE REQUEST OF THE GADSDEN COUNTY BLACK HERITAGE, CULTURE, AND EDUCATION ORGANIZATION TEMPORARY ROAD CLOSING FOR THE 2016 BLACK HERITAGE PARADE

WHEREAS, Gadsden County Black Heritage, Culture, and Education Organization has requested the closing of certain roads for its 2016 Black Heritage Parade to be held on Saturday, February 27th, 2016.

WHEREAS, the City of Quincy has determined that said road closings are necessary in order for the Black Heritage Parade to take place as planned and that such use will not interfere with the safe and efficient movement of traffic or cause danger to the public.

NOW THEREFORE BE IT RESOLVED by the City Commission of the City of Quincy, Florida, in lawful session assembled, that the city of Quincy does hereby authorize and permit the temporary closing of the following State/County Road; Martin Luther King Jr. Blvd between the intersections of Key Street and South Adams Street, South Stewart Street between the intersections of Martin Luther King Jr. BLVD and Crawford Street, and Crawford Street between the intersections of South Stewart Street and Monroe Street, for the Black Heritage Parade. This road closure will be from 10:00a.m. until 1:00p.m. on Saturday, February 27th, 2016 for its Black Heritage Parade.

PASSED in open session of the City Commission of the City of Quincy, Florida on the 23rd day of February, A.D., 2016

Derrick Elias, Mayor and
Presiding Officer of the City Commission
City of Quincy, Florida

ATTEST:

Sylvia Hicks
Clerk of City of Quincy and
Clerk of the City Commission thereof

THE CITY OF QUINCY POLICE DEPARTMENT

121 East Jefferson Street

Quincy, Florida 32351

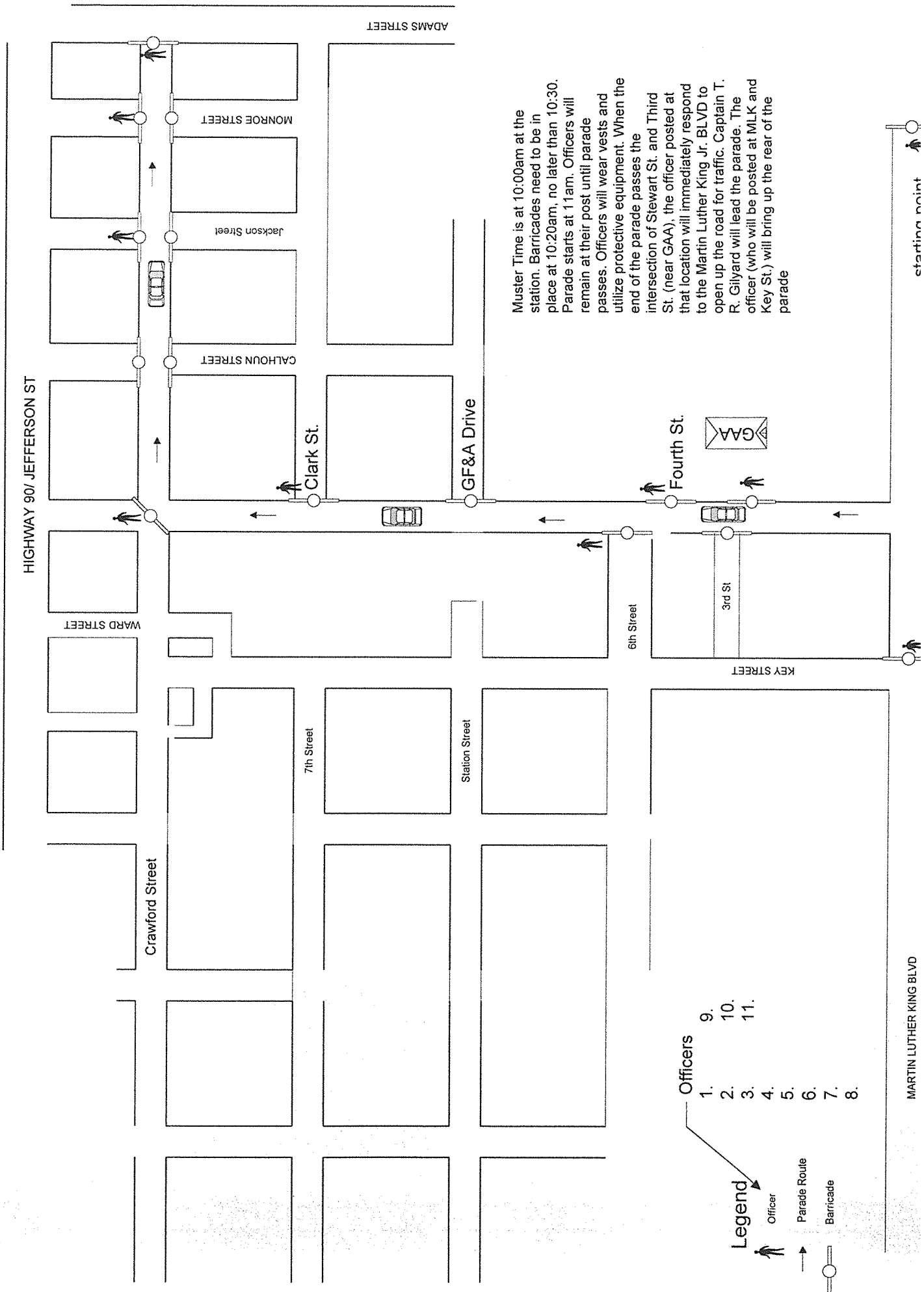
Phone: (850) 875-7335

Fax: (850) 627-3979

PARADE/EVENT PERMIT

NAME OF ORGANIZATION		PERSON IN CHARGE		DATE	
City Of Quincy Florida		Captain Robert Mixson		02/03/2016	
ADDRESS OF ORGANIZATION				TELEPHONE NUMBER	
404 W. Jefferson St. Quincy Fl 32351				(850) 627-7111	
TITLE OF EVENT					
Black Heritage Parade					
DATE OF EVENT:	ALTERNATE DATE:	START TIME	DURATION OF EVENT	ENDING TIME	
02/27/2016		10:00am	4	2:00pm	
EVENT LOCATION OR PARADE ROUTE: (if Permit is for parade, attach map indicating route, starting point and ending point.) :					
The Parade will start on Martin Luther King Blvd and travel west to Stewart St. The parade will then make a right turn and travel north to Crawford St. The parade will then make a right turn and travel east. The parade will end near Adams St.					
SPECIAL CONDITIONS OR NEEDS: (Any applicable rental fees, clean up fees, Utility fees, or other services required must be approved by the City Manager prior to permit approval.)					
Trash pickup will be conducted by City of Quincy Public Works Department.					
LIABILITY INSURANCE IN THE AMOUNT OF \$1,000,000.00 LISTING THE CITY OF QUINCY AS AN ADDITIONAL INSURED, WITH A HOLD HARMLESS AGREEMENT, MUST BE OBTAINED AND ATTACHED TO PERMIT.					
Insurance and Agreement Attached: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>					
Parade / Event Permit: <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <i>Walter H. Sapp, Chief of Police</i>					
Parade / Event Permit: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <i>Michael W. ... City Manager</i>					
FDOT Permit: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> N/A					
COMMENTS: _____					

Black Heritage Parade 2016



Muster Time is at 10:00am at the station. Barricades need to be in place at 10:20am, no later than 10:30. Parade starts at 11am. Officers will remain at their post until parade passes. Officers will wear vests and utilize protective equipment. When the end of the parade passes the intersection of Stewart St. and Third St. (near GAA), the officer posted at that location will immediately respond to the Martin Luther King Jr. BLVD to open up the road for traffic. Captain T. R. Gilyard will lead the parade. The officer (who will be posted at MLK and Key St.) will bring up the rear of the parade

- Officers**
- 1.
 - 2.
 - 3.
 - 4.
 - 5.
 - 6.
 - 7.
 - 8.
 - 9.
 - 10.
 - 11.

Legend

- Officer
- Parade Route
- Barricade

MARTIN LUTHER KING BLVD

starting point

**CITY OF QUINCY
CITY COMMISSION
AGENDA REQUEST**

MEETING DATE: February 23, 2016

DATE OF REQUEST: February 19, 2016

TO: Honorable Mayor and Members of the City Commission

FROM: Mike Wade, City Manager

SUBJECT: Request for Capital Funding for Gadsden Arts Center Expansion Project

Statement of Issue:

The Gadsden Arts Center asks the City Commission for approval of one-time capital funding in the amount of \$25,000 in support of the organization's Community Connections expansion project, which has raised 76% of its \$600,000 goal to date through private contributions. Funding will contribute toward achieving the project fundraising goal and will be leveraged as part of a 1:1 match in a request for \$150,000 through a State of Florida Cultural Facilities Grant. This request is in addition to annual program funding requested by Gadsden Arts and provided through the City's annual funding for selected nonprofits.

Background:

The Gadsden Arts Center serves many roles in support of larger City of Quincy revitalization, quality of life, tourism, and economic development. It provides art education for community children through adults, cultural enrichment, and social opportunities for residents; avenues for area philanthropists to invest money in the community through Gadsden Arts; establishes a positive image for Gadsden County through the Gadsden Arts Center's reputation as the leading visual arts organization in a broad, multi-state region and across the state of Florida; attracts tourists into Quincy who buy fuel and food and leave with a positive impression; and helps to attract new visitors to the area. In 2015, Gadsden Arts recorded 18,915 participants.

The Community Connections Renovation and Expansion project will the Gadsden Arts Center's impacts for people and the economy. It will:

- Transform an empty storefront in downtown Quincy into a walk-in art-making studio. Any resident or visitor will be able to come and learn to make a variety of types of art during all hours that the Gadsden Arts Center is open. This will provide

immediate and consistent access to art for families - there is presently no art in public elementary or middle schools, families need more positive/recreational opportunities here, and families from outside of Quincy and Gadsden County will also come, as there is no offering like that in Tallahassee.

- Create a children's studio and gallery with magnetic walls, allowing children from the larger community to exhibit art at Gadsden Arts on an ongoing basis, making them feel more welcome and more a part of the Center.
- Add a gallery for local artists, craftspeople, advanced art students, and community art groups to have their own exhibitions at the Gadsden Arts Center, further representing and engaging the local community and area colleges and universities;
- Expand the permanent collection gallery to allow Gadsden Arts to share more of its African-American Vernacular Art Collection with the public;
- Double the size of the gallery shop, allowing more local artists and craftspeople to sell art while further attracting shoppers into Quincy;
- Expand art collections storage, increasing capacity for the Gadsden Arts Center to conserve and share art that is important in the history of our Southeastern and more local American culture.

The project is anticipated to attract 1/3 more participants to the Gadsden Arts Center, bringing annual participation from 18,000 to 24,000. The return on investment of public funds in the arts is 5:1 – based on that statistic, the impact of this \$25,000 request will be \$125,000. The average dollar impact of a cultural tourist is \$34 per person, translating into an additional \$204,000 impact in the area economy each year with new visitors. The project itself will cost \$600,000 - \$420,000 in construction costs, and \$180,000 in program funding over the first five years of expanded operations. The Gadsden Arts Center aims to use local contractors and vendors whenever possible, investing these funds and annual organizational costs of \$340,000 into our local economy. Finally, the project will attract an additional \$150,000 in state funding into Gadsden County through the matching grant.

In summary, the renovation and expansion project furthers the Gadsden Arts Center's positive impacts in the City of Quincy and Gadsden County: improved quality of life for residents, tourism and economic development, direct and indirect economic impacts, art education for children, and positive community reputation in the larger state and region.

Fiscal Impact:

The proposed pledge from the City of Quincy can be funded in the budget for fiscal year 2016/2017.

Options:

1. Move to approve the pledge of \$25,000 to the Gadsden Arts Center for their expansion project and authorize staff to include it in the Fiscal Year 2016/2017 budget.
2. Do not approve the pledge

Attachment(s):

1. Community Connections Renovation and Expansion Project plan, budget, and background information
2. Powerpoint presentation (to be given during the regular commission meeting when presenting this agenda request)



Community Connections Renovation & Expansion Project



The Gadsden Arts Center Mission

The Gadsden Arts Center's mission is to foster understanding and appreciation of the visual arts to improve the quality of life in Gadsden County and the region. The organization works to enhance arts education, provide cultural opportunities, and stimulate economic growth in the community.

– Updated May 2009



“Students with an education rich in the arts have better grades, test scores in reading and math, and lower dropout rates—findings that cut across all socio-economic categories. The arts can “level the playing field” for youngsters from disadvantaged circumstances.” --Arts Education Partnership, 2002. Critical Links: Learning in the Arts and Student Academic and Social Development. (For more information, see Appendix IV.)

Community Connections



The original incorporators of the Gadsden Arts Center (GAC) had “We do it for the kids” as their mantra and that still holds true – for kids of all ages, abilities, and ethnicities, regardless of social status. Completion of the Community Connections Project will increase GAC’s capacity to introduce new audiences to the “magic of art” while engaging more people in ownership of the organization itself. With a stronger economy and the continued success of the organization, now is the time to make this happen.

The Gadsden Arts Center Community Connections project will renovate and expand facilities to increase GAC’s ability to attract and serve people of all ages – from newcomers with no exposure to art to greater numbers of emerging and established artists, craftspeople, and art lovers of all ages.

This project will...

- Add an additional gallery for local exhibitions;
- Improve the quality and functionality of second floor and basement art studios;
- Expand the Permanent Collection Gallery;
- Upgrade existing art receiving and temporary art storage areas;
- Expand the Curator’s office;
- Expand the Gift Shop;
- Create separate offices for the Education Director, Bookkeeper, and Gift Shop Manager;
- Add a dedicated children’s studio/gallery with walk-in art activity stations for visitors of all ages;
- Add collections receiving and storage facilities needed to safeguard sculpture in the Permanent Collection and house crates for traveling art and exhibition pedestals;
- Incorporate the Fletcher Building into GAC’s daily programming, activating the space on the square in pursuit of the GAC mission.

The completed project will meet needs generated by the successful work of the organization. From its inception, GAC has been a source of community pride, a gathering place for fun and learning, and a home for viewing exhibitions and participating in art activities which enlarge and inform the lives of those who participate.

New Gallery & Larger Gift Shop



Above: The Sara May Love Gallery sets the standard for the professional presentation of exhibitions at the Gadsden Arts Center. Top left and right: the second floor curved wall poses lighting and installation challenges for exhibitions, while installing children's art work opposite Permanent Collection objects diminishes the presentation of each. Bottom right: the Gift Shop will nearly double in space to improve traffic flow and enhance the variety of art and artists represented.

New Gallery & Larger Gift Shop

In 2014, Gadsden Arts Center volunteer leadership and staff members recognized that the organization was “bursting at the seams” in most areas.

A discussion began in regard to incorporating GAC’s Fletcher Building into the center’s larger daily programs and operations. A Renovation & Expansion Planning Committee was formed to investigate this concept in detail. The committee toured current facilities, interviewed staff, and reviewed organizational performance. They identified five primary areas that need attention:

I. New Gallery & Improved Permanent Collection Gallery.

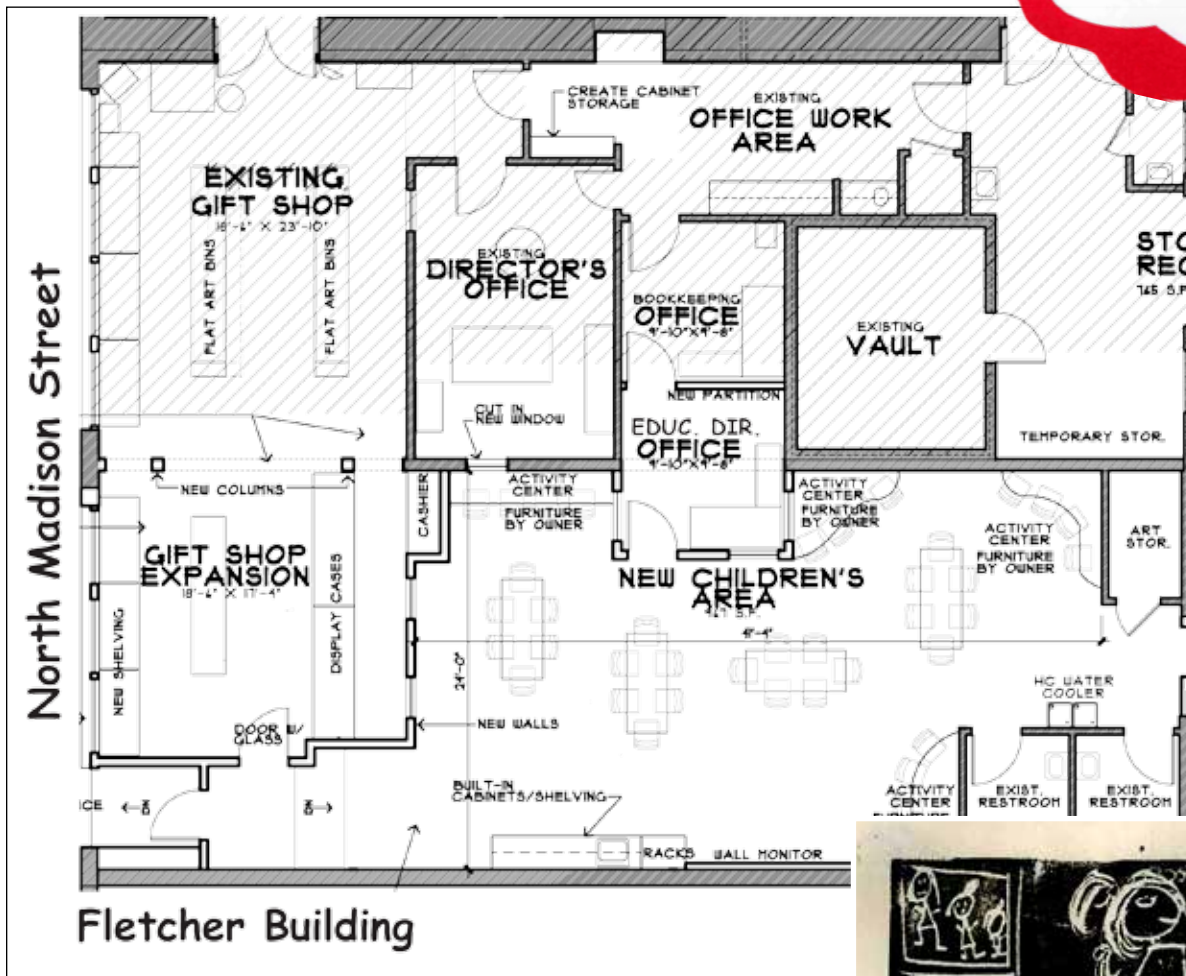
GAC’s main floor galleries are dedicated to exhibiting work by established artists and artists’ groups, significant collections, and curated exhibitions featuring work of cultural or historical merit. These exhibitions are selected by the Exhibition Committee and planned 2+ years in advance. Second floor galleries and wall spaces are dedicated to exhibiting GAC Artists Guild, GAC Permanent Collection, and children’s art. Currently, exhibiting children’s art opposite the Permanent Collection diminishes rather than enhancing the presentation and visitor appreciation of each group of artwork.

Two galleries equipped with LED track lighting will be created by removing the center curved wall and reconfiguring the center space on the second floor. One side will become an improved Permanent Collection Gallery with an additional 28 linear feet of display space. The other side will be a new gallery with 60 linear feet of wall space that gives GAC the opportunity to host a greater variety of local and regional exhibitions.

II. Expanded & Improved Gift Shop.

For more than ten years, the GAC gift shop has been full of inventory with an abundance of artist applicants. Many artists and craftspeople applying to sell work at GAC are turned away due to lack of space. This limits GAC’s ability to “foster the careers of our region’s artists,” a founding principle of the organization, and turns away arts-interested people who would become participating members of GAC. Displays are cramped, making it difficult for shoppers to find what they seek. A larger, modernized and reorganized space will benefit artists and craftspeople, shoppers, and GAC alike. Also, new Point of Sale software will streamline sale records and eliminate duplicate data entry.

Children's Studio/Gallery & Walk-In Art Studio



Original Bell & Bates building concept and design, and renovation-expansion building design by Joel Sampson, Architect.

GAC Family Survey - What would be the benefits of having a walk-in art studio?

- It would be an opportunity for families ... to participate in art and provide a "draw" to bring people to downtown Quincy. – Charlotte Kelley, Education Program volunteer
- It would break the ice for people who think they can't make anything. – Donna Lowman, Art Instructor
- We would have a place to take our kids to create art and have access to different materials. – Jessica Miller, parent
- It would expose children to more art and make art more accessible. – Alia Graves, parent
- It would create opportunities for us to interact as a family. – Beth May, parent



Children's Studio/Gallery & Walk-In Art Studio

Children's Studio/Gallery with Walk-In Art Making Stations.

The GAC second floor art studio accommodates changing classes and workshops for adults, children's groups, beginners through master artists, birthday parties for children, Painting Socials for adults, and Summer Art Camp. The basement studio is used as a backup studio space when we have more than one children's group in the building at a time. Maintaining the primary studio at an optimal level is a challenge with its variety of activities and user groups, and the sounds of enthusiastic and energetic children cannot be isolated from exhibition and office areas.

A new ground level studio will provide an appropriately decorated and equipped children's studio for group activities and "walk-in" art making activities. A walk-in studio is a cutting-edge community engagement tool that is particularly effective in attracting people with little or no prior art experience (see Appendix II). This strategy is a critical addition to GAC's efforts to foster appreciation of art. In Gadsden County, families are hungry for affordable, enjoyable family activities. Lacking exposure, many presently believe the Gadsden Arts Center is "not for them." In the GAC's new space, visitors will be able to walk in at any time, and with a little guidance from trained volunteers and staff members, make a work of art to take home with them. A variety of changing activities will be available - from painting to printmaking to jewelry making to sculpture - along with materials and simple instructions.

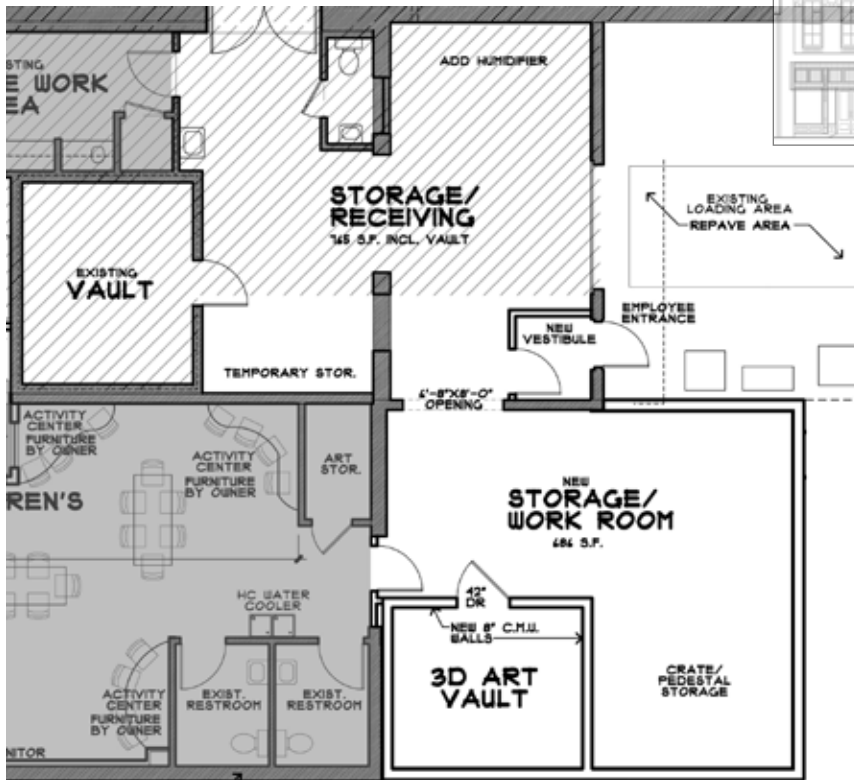
The new space will also feature a new concept for children's gallery displays—magnetic walls. These are a fun, flexible, interactive way for children to display their art, with exhibitions changing continuously, "curated" by the children themselves.

Finally, the new space will be a bridge to family enjoyment of exhibitions in the galleries and other GAC programs.



Dorothy Thomas, Executive Director of Communities in Schools Gadsden, has worked with GAC since 2008 to bring student groups for art activities after school. When she first told students they were coming to GAC, they said, "Oh, no, Mrs. Thomas, we don't go there!" When that same group of students returned to Stewart Street Elementary School later in the evening, several of them ran up to Mrs. Thomas, paintings in hand, to show her what they had made. They were proud of their artwork, and said, "You were right, Mrs. Thomas, we can go there!"

Collection Storage



Original Bell & Bates building concept and design, and renovation-expansion building design by Joel Sampson, Architect.



GAC's Vernacular Art Collection is centered around the work of artist Thornton Dial, Sr., widely acclaimed as one of the great contemporary artists of our time. The Metropolitan Museum of Art recently acquired 10 of his works for their permanent collection. In the New York Times Dial was likened to Robert Rauschenberg, Jean-Michel Basquiat, and Jackson Pollock. The GAC Vernacular Art Collection, which features seven of Dial's works, will travel to the Leepa-Ratner Museum in Tarpon Springs, Florida in 2016.

Collection Storage & Offices

Separate Education, Finance, and Gift Shop offices.

Presently, the Education Director works in a hallway and the Gift Shop Manager and the Bookkeeper-Development Assistant share a crowded office. This plan will create separate offices for each staff member, increasing professionalism, productivity, and meeting space for each.

Storage for sculpture, crates, and pedestals.

The GAC Permanent Collection consists of 54 objects. 37 of them are known as Southern Vernacular Art and are available for loan to other museums, with permanent crates in which they travel. GAC needs increased workroom space for crating and uncrating art, properly equipped climate controlled space to store crates and sculpture pedestals, and a vault in which to store sculpture from the Permanent Collection. Increased capacity to manage our collection will generate additional museum loans, which broaden awareness of GAC, generate revenue, and share the GAC collection objects with a larger audience.

Right: Intern Kristi Peterson and Curator Angie Barry crate Godzilla to travel to the Gibbes Museum. Below, the GAC Permanent Collection on view in the main gallery of the Gibbes Museum, Charleston, SC



GAC Financial Information

A Sound Investment

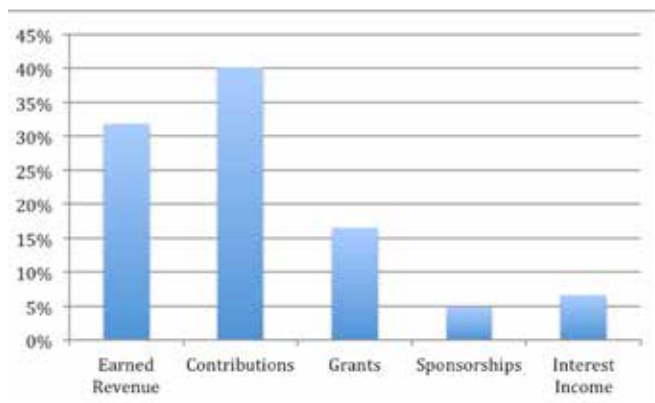
The Gadsden Arts Center operates with a balanced budget each year and no long-term liabilities. From its inception, the organization has remained a volunteer-driven, community owned organization that **carefully stewards its resources in pursuit of its mission**. In this effort, the Gadsden Arts Center:

- Nurtures growth of all income sources to support programming, with an annual budget that has grown from \$215,000 in 2005 to \$310,000 today;
- GAC cut expenses without cutting programs and incurred no debt during the last recession. The organization now invests net income in an Unrestricted Operating Reserve fund to insure continuity of programs during any future economic downturn;
- Stewards its endowment fund carefully, never invading principal, inviting additional investment, and managing existing resources resulting in growth from \$215,000 in 2005 to \$760,000 today;
- Qualifies for a State of Florida Endowment Matching Share that will add \$240,000 to endowment principal when state funds are available.

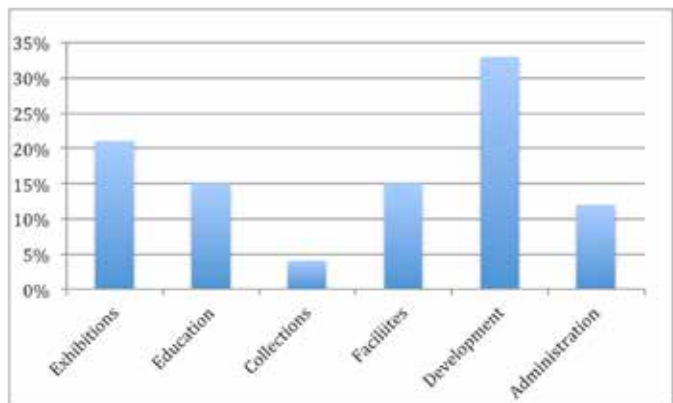
Year	Revenue	Expense	Endowment	Total Assets
2011	278,107	272,084	482,471	2,264,563
2012	296,347	275,008	533,001	2,440,464
2013	318,154	294,238	735,649	2,559,976
2014	319,503	292,473	755,928	2,438,036
2015 (current)	326,335	316,595	770,000	2,500,000
2016 (projected)	330,000	315,000	*1,020,000	2,750,000

**pending funding of State of Florida Endowment Matching Share Program in 2016*

Income Sources



Expense Allocations



Giving Opportunities

A modest amount of funding will make this exciting project a reality.

Thank you for considering investment in expanding the Gadsden Arts Center’s capacity to meet our mission in all areas of programming - exhibitions, collections, and education - and bring the “magic of art” to larger numbers of people in our community.

Investors’ notes:

- Portions of the project will be completed in a logical sequence as funds are received;
- Florida Division of Cultural Affairs Cultural Facilities Matching Grants for construction will be sought when needed matching funds to apply are received;
- Contributions are invited as one-time gifts and/or pledges over a period of up to five years.

Fundraising Goal: \$600,000

Project Budget

Construction	\$ 375,000
Furnishings, Equipment, & Supplies.....	\$ 60,000
Program Service Expenses (5 years).....	\$ 165,000

Giving Levels

Number of Gifts Sought	Level	Annual Gift x 5 years
Three	\$ 75,000	(\$15,000/year)
Four	\$ 50,000	(\$10,000/year)
Four	\$ 25,000	(\$5,000/year)
Four	\$ 10,000	(\$2,000/year)
Five	\$ 5,000	(\$1,000/year)
Six	\$ 2,500	(\$500/year)
Ten	\$ 1,000	(\$17/mo. x 5 years)

Naming Opportunities – \$25,000

Collection Storage (Sculpture)

Naming Opportunities – \$10,000

History Hall

Executive Director’s Office

Education Director’s Office

Curator’s Office

Finance Office

Assigned Names (to date)

**Specific naming verbiage to be determined*

Jean Fletcher Gallery Shoppe

Hinson Children’s Art Gallery*

Jessie Shaw Bates and Mortimer B. Bates, Jr. Lobby

Munroe Family Community Gallery

Thrower Art Receiving & Storage Area*

Woodell Family Art Studio

Woodward Family Children’s Studio

Community Leadership

Staff Contact

Grace Robinson, Executive Director
(850) 627-5020
grace@gadsdenarts.org

Gadsden Arts Center Board of Directors, March 2015–February 2016

Lucy Harris, President	Dawn McMillan
Penny Dehler, Vice President	Joe Munroe
Kate Clark, Treasurer	Randy Pople
Patsy Bates, Secretary	Ranie Thompson
Carole Fletcher	Becky Tiller
Juliane Hackney	Medora Wester
Laura Harris	Alan Williams
Sandy Higdon	Mayo Woodward
Alex Hinson	
Lou Hill	
Alma Littles	

Community Connections Fundraising Committee

Zoe Golloway, Co-Chair, Founding Director	(850) 875-1383	zoecg@tds.net
Lucy Harris, Co-Chair, GAC Board President	(850) 627-4905	lharris53@gmail.com
Mark Bates, Endowment Trust Board Chair	(850) 545-6102	mwbates@tds.net
Patsy Bates, GAC Board Member	(850) 545-6979	pcbates@yahoo.com
Kathleen Carter, GAC Member	(850) 894-0354	artsmethods@comcast.net
Nesta Cumbie, GAC Member	(850) 509-5689	tomandnesta@bellsouth.net
Penny Dehler, GAC Board Vice President	(850) 545-8660	pmdehler2@yahoo.com
Mary Howard Edwards, GAC Member	(850) 545-9073	mhowarde@aol.com
Laura Harris, GAC Board Member	(212) 734-6731	lth.nyc@gmail.com
Sandy Higdon, GAC Board Member	(850) 510-5500	higdonsandy@gmail.com
Charlotte Kelley, GAC Member	(850) 510-1697	kelleykottage@tds.net
William H. McKeown, GAC Member	(850) 627-7842	whmckeown@tds.net
Rep. Alan Williams, GAC Board Member	(850) 922-2096	alan1596@aol.com

Renovation & Expansion Planning Committee

Zoe Golloway, Founding Director	Mark Bates
Lucy Harris, GAC Board President	Alex Hinson
Dawn McMillan, GAC Past President	Jim Rodgers
Grace Robinson, Executive Director	Mary Jane Woodward
	Joel Sampson, Architect

APPENDICES



Above and left: Dean Mitchell, Southern Watercolor Society Best of Show Award winner with his watercolor entitled Guadalupe Reservation

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APPENDIX I

Context for Renovation & Expansion: A Sampling of a Past History of Success

Bell & Bates Building Transformation from Hardware to Art: A Heart of the Community for over 100 years

The Gadsden Arts Center opened in its present location, the beautiful and historic c.1912 Bell & Bates Building, in September 2000. The Bell & Bates Building has been at the heart of the community, and a gathering place on the Courthouse Square, for more than 100 years. A successful campaign led by Founding Director Zoe Golloway and a team of volunteers raised \$1.4 million to renovate this iconic building. Architect Joel Sampson, a visionary and specialist in historic preservation, designed the renovation of the Bell & Bates Building to preserve historic attributes such as rolling stock ladders, the clerks' office, gingerbread details, heart of pine floors, and the rope-driven freight elevator, while creating a museum-quality facility. The Gadsden Arts Center has built its reputation on the "wow" that everyone feels (and says) when they come through its doors – the warmth, beauty, and effectiveness of this design for exhibiting and creating art. The quality and beauty of the Gadsden Arts Center's facilities have been the foundation for the success of carefully selected and presented exhibitions, wide ranging education programs, and cultural events that have followed, leading right up to today, 15 years later.

The Fletcher Building

A thoughtful and generous group of donors purchased the adjacent Fletcher Building in 2007, recognizing that the Gadsden Arts Center building was "land locked" and that space for future growth would be needed. The building was used in the short-term as a café, an amenity for GAC visitors and a rental income producer for the organization. It is currently vacant, pending implementation of the Community Connections Renovation and Expansion Project.

Campaign for the Future II

Investment of funds raised through the Campaign for the Future II, launched in 2010, has increased the organization's effectiveness in exhibitions and education programs, and continues to build endowment. This has led to the center's expanded reputation for excellence. Campaign pledges will be collected through 2016 and invested through 2018 to continue meeting the following goals:

- Add and maintain a full-time Educational Director to increase the scope and consistency of education programs;
- Sustain consistently curated Exhibitions of Importance;
- Promote growth in all levels of exhibitions (local to national);
- Attract increased participation by visitors, volunteers, artists, children's and adult groups;
- Further develop the organization's reputation for excellence in the region and state;
- Build the Gadsden Arts Endowment Trust, Inc. to increase support for programs and facilities in perpetuity.

The progress toward these goals has led to the need for more space to accommodate exhibition opportunities, exhibition and gift shop artists, collection objects, and cutting edge programs to more effectively connect local audiences with Gadsden Arts Center services.

APPENDIX II

Examples: Walk-In Art Studios as Gateways & Bridges

Family Learning in Interactive Galleries Research Project (FLING)

Frist Center for the Visual Arts – Martin ArtQuest Excerpts from the Case Study Summary, 2011

View the Martin ArtQuest Gallery:

<https://youtu.be/hoxpGeMYjIQ>

View the FLING Study website:

<http://www.familiesinartmuseums.org/>



“One mother said she did not grow up in an arts-friendly home and neither she nor her husband were knowledgeable about art. However, both agreed that the arts were important for their children. They rely on the Frist to assist them in achieving that family goal. ‘It gives the children an opportunity to do things and to understand areas of art that I have basically no knowledge of. We cannot just do those things at home because I do not understand it and for them to be in a room where they see many different ways to do art and being able to participate in that is great.’”

“One father explained, **‘ArtQuest proved an easy way to visit with my daughter and do something that I feel is good for her and her mind to build her appreciation of beauty. I think that beauty and the appreciation of beauty is an essential part of being happy.’**”

“As one mother explained, **‘Martin ArtQuest helps me to get to know my children...’**

“For most parents, the value of the Martin ArtQuest was that it provided a much-needed respite for the whole family after their visit to the exhibitions. Parents described the space as relaxing, a place where both children and adults can ‘unwind.’ Many parents noted that the interactive gallery served as a kind of ‘carrot,’ enabling them to coax their children to spend time in the exhibitions with the promise of the Martin ArtQuest as reward... **Martin ArtQuest was valued by families because it offered them something that everyone in the family could enjoy at the same time... It was something they either could not do elsewhere or, in the case of complicated and messy art making activities, would not likely do at home....** They appreciated the hands-on opportunities **where children could practice and refine their art-making skills and where they could exercise and express their imaginations...** Several parents enjoyed watching their children ... because they learned about how their child learned... **Parents also value opportunities for social interaction,** with family members and with others outside the family.”

“The opportunity for a child to teach a parent and a parent to teach a child is invaluable.”

—Anne Henderson, Director of Education and Outreach, Frist Center for the Visual Arts, Nashville, Tennessee (Martin ArtQuest Gallery)

APPENDIX III

Studies Show: The Arts are Critical for Children

- **Academic Performance:** students who participate in the arts, both in school and after school, demonstrate improved academic performance and five times lower dropout rates. ¹
- **Grades and Test Scores:** students with an education rich in the arts have better grades, test scores in reading and math, and lower dropout rates—findings that cut across all socio-economic categories. The arts can “level the playing field” for youngsters from disadvantaged circumstances. ²
- **Graduation Rates:** in Florida, High School Seniors with at least 3 credits in the arts in high school had a 96% graduation rate, while students with no credits in the arts had a 73% graduation rate. Data pulled from the Florida Department of Education data vault at the request of State Senator Wise of Duval County was analyzed by Dr. Steve Kelly of Florida State University, who found the positive correlation between student achievement and arts courses overwhelming. This work was directed and funded by the Florida Music Educator Association (FMEA). ³
- **SAT Scores:** data from The College Board shows that students who take four years of arts or music classes while in high school score 98 points better on their SATs than students who took only one-half year or less. ⁴
- **Art for Child Development:** art experiences support development of self-esteem, motor skills, language, decision-making, visual learning, inventiveness, cultural awareness, and improved academic performance. ⁵
- **Education for Employment:** *Ready to Innovate*, a new study published by the Conference Board (serving the Fortune 1000 U.S. companies) provides the first research-based evidence that connects the arts to creativity and innovation. U.S. employers rate creativity and innovation among the top five skills that will increase in importance over the next five years, and rank these among the top challenges facing CEOs. Ninety-seven percent of employers and 99 percent of school superintendents say creativity is increasingly important in U.S. workplaces. Seventy-two percent of employers say creativity is of primary concern when they’re hiring—and 85 percent of these employers can’t find the creative applicants they seek. “Arts-related study in college” is a key creativity indicator to potential employers. The report concludes that “it is clear that the arts—music, creative writing, drawing, dance—provide skills sought by employers of the third millennium.” ⁶

¹ Catterall, J. S., Dumais, S. A., & Hampden-Thompson, G. (2012). *The arts and achievement in at-risk youth: Findings from four longitudinal studies*. Washington, DC: National Endowment for the Arts.

² Arts Education Partnership, 2002. *Critical Links: Learning in the Arts and Student Academic and Social Development*. View study at <http://www.aep-arts.org/files/publications/CriticalLinks.pdf>

³ View raw data at Florida Alliance for Art Education website, http://www.faae.org/adv_value.cfm

⁴ *Critical Evidence: How the Arts Benefit Student Achievement*,” by Sandra S. Ruppert; National Assembly of State Agencies, 2006 at www.nasaa-arts.org

⁵ Copyright © ArtsEdge, Kennedy Center, 2015. All rights reserved.

⁶ *Tough Times Tough Choices: The Report of the New Commission on the Skills of the American Workforce*, National Center of Education and the Economy, 2006, at www.skillscommission.org

APPENDIX IV

Art & Economic Prosperity

Arts & Economic Prosperity III: *The Economic Impact of Nonprofit Arts and Culture Organizations and Their Audiences*¹ documents the key role played by the nonprofit arts and culture industry in strengthening our nation's economy. This study demonstrates that the nonprofit arts and culture industry is an economic driver in communities—a growth industry that supports jobs, generates government revenue, and is the cornerstone of tourism.

Nationally, the nonprofit arts and culture industry generates \$166.2 billion in economic activity every year—\$63.1 billion in spending by organizations and an additional \$103.1 billion in event-related spending by their audiences. The study is the most comprehensive study of the nonprofit arts and culture industry ever conducted. It documents the economic impact of the nonprofit arts and culture industry in 156 communities and regions (116 cities and counties, 35 multicounty regions, and five states), and represents all 50 states and the District of Columbia. The \$166.2 billion in total economic activity has a significant national impact, generating the following:

- \$5.7 million full-time equivalent jobs
- \$104.2 billion in household income
- \$7.9 billion in local government tax revenues
- \$9.1 billion in state government tax revenues
- \$12.6 billion in federal income tax revenues

The Arts & Economic Prosperity study continues to be among the most frequently cited statistics used to demonstrate the impact of the nation's nonprofit arts industry on the local, state, and national economy.

In our region, the Gadsden Arts Center channels over \$285,000 into our economy, sustains 3 full-time, 1 part-time, and up to 8 contract labor positions each year (instructors, bookkeeping, janitorial) and fosters artists' careers. Gadsden Arts also stimulates the area economy by attracting visitors who dine, shop, buy fuel, and stay overnight. Broadcasting a positive impression of Gadsden County throughout the region, Gadsden Arts helps to attract quality residents and businesses to the area.

TOURISM

According to the ***Travel Industry Association***, cultural tourists spend more (\$631 vs. \$457), are more likely to use a hotel (62 percent vs. 56 percent), travel longer (5.2 nights vs. 4.1 nights), and are more likely to spend \$1,000+ (18 percent vs. 12 percent) than the average traveler.

COMMUNITY REVITALIZATION

The National Governor's Association recognized arts organizations as one of the most cost-effective ways to enhance education, reduce crime, and revitalize communities.²

¹ Americans for the Arts, 2006. Study can be viewed at: http://www.artsusa.org/information_services/research/services/economic_impact/default.asp

² Using Arts & Culture to Stimulate State Economic Development, National Governors Association Center for Best Practices. www.nga.org



- EST. 1994 -

Grace Robinson, Executive Director / Direct Line (850) 627-5020 / Email: grace@gadsdenarts.org
Gadsden Arts Center, 13 N. Madison Street, Quincy, FL 32351

**CITY OF QUINCY
CITY COMMISSION
AGENDA REQUEST**

Date of Meeting: February 23, 2016
Date Submitted: February 18, 2016
To: Honorable Mayor and Members of the City Commission
From: Mike Wade, City Manager
Glenn Sapp, Chief of Police
Subject: Approval for Submittal of Edward Byrne Memorial Justice Assistance Grant (JAG) application

Issue:

The Florida Department of Law Enforcement (FDLE) has received an award from the United States Department of Justice (USDOJ) for FFY 2015 JAG funds. These funds are distributed to units of local government based on local population and crime statistics reported to FDLE.

Background:

The Florida Department of Law Enforcement has allocated \$2,267.00 from this award by the United States Department of Justice (USDOJ) for use by the Quincy Police Department in accordance with the Florida JAG Direct distribution provision of Chapter 11D-9, Florida Administrative Code.

The intent and purpose of the JAG grant program is to improve the criminal justice system, reduce crime and improve public safety; and grant projects may be funded under any of these purpose areas.

Options:

- Option 1: Approve staff to submit application to FDLE for JAG grant
- Option 2: Disapprove staff to submit application to FDLE for JAG grant
- Option 3: Direct staff to explore other options

Staff Recommendation:

Option 1

CITY OF QUINCY
CITY COMMISSION AGENDA REQUEST

MEETING DATE: February 23, 2016

DATE OF REQUEST: February 18, 2016

TO: Honorable Mayor and Members of the City Commission

FROM: Mike Wade, City Manager

SUBJECT: City of Quincy Selection Process for Engineering Services in
Conjunction with our SSES project Meeting EPA Acquisition
Standards

Statement of Issue:

The information provided herein concerns the selection for Engineering Services in conjunction with our Sanitary Sewer Evaluation Study (SSES) meeting the standards as put forth by the EPA to qualify to receive grant funding through said organization.

Background on the SSES Project:

After submitting our SAAP (Special Appropriations Act Project) grant application to EPA for funding to get started with the proposed smoke testing project, based on an existing engineering service agreement with Hatch Mott McDonald (HMM), we were notified by EPA staff that to use the agreement staff would have to show that the engineering firm was acquired by EPA standards of procurement. The basis for the proposed work order with HMM was an agreement signed in 2009 by the then City Manager. Staff made a diligent search for evidence of how the selection was determined but could not find any documentation in the City records.

Therefore, to be approved for the proposed EPA funding, the City would have to commit to going through the RFQ process to satisfy those requirements. From this point on, staff sent everything we proposed through our EPA liaison for approval. EPA staff made two strong suggestions for changes to our standard procurement process and they were increasing the length of the advertisement from our normal 21 days to 30 days and also they wanted us to show that the City had actively recruited MBE/DBE firms for the project. Staff made the changes to the prepared RFQ by extending the time for proposal prep to 30 days and developed a list of 16 MBE/DBE firms utilizing FDOT registered firms within a radius of 200 miles of Quincy (we sent each firm an invitation and a RFQ via email). The changes were approved by EPA staff prior to advertisement for proposals.

All in all, staff sent out a total of 23 complete packages to individual vendors. Proposals received on February 1st, 2016 were only two. Again, staff informed EPA staff of the results prior to opening the proposals and asked would this be approved as a diligent effort by the City. Via email response, we were given the approval to proceed from the staff we are working with from EPA.

Staff Recommendation:

Enclosed in your agenda packet is a copy of the complete RFQ, individual staff scoring sheets, and a composite scoring sheet with the totals. Staff scored Hatch Mott MacDonald the highest with Pierce Wright coming in second. This entire process has delayed the start of the smoke testing project for almost 3 months as we are now back to where we were in November, 2015. However, this process was followed to assure that there were no questions with EPA concerning our selection procedure and free up grant funds to the City for the SSES project.

Options:

1. Move to select Hatch Mott MacDonald as the Engineer of Record for the continuation of our SSES Project and for staff to bring back a work order with a fee proposal from Hatch Mott MacDonald for Commission approval.
2. Move to direct City staff to follow an alternative direction as decided by the City Commission.

Recommended Option

Option 1

Attachments:

**RFQ for SSES Engineering Services
Individual Scoring Sheets
Group Composite Scoring Tabulation**

THE CITY OF QUINCY, FLORIDA
REQUEST FOR QUALIFICATIONS
SEWER SYSTEM EVALUATION STUDY

RFQ-COQ2016001

Sealed qualifications will be accepted by the City of Quincy, Florida until **Monday, February 1, 2016 at 3:00 p.m.** local time in the **Utilities Department located at 423 W. Washington Street, Quincy, FL 32351**. Any qualifications received after the above time will not be accepted under any circumstances. Any uncertainty regarding the time will be resolved against the Proposer. Qualifications will not be accepted via fax. It is noted that formal openings are not held.

An original and five (5) copies of your qualifications must be sealed and plainly marked on the outside of the envelope with RFQ-COQ2016001 SEWER SYSTEM EVALUATION STUDY must be sent to:

Mr. Marvin Cox
Assistant Director of Utilities
423 W. Washington Street
Quincy, FL 32351
mcox@myquincy.net

All proposals which are submitted through delivery services such as Federal Express, UPS, or United States Postal Service Express Mail, must be marked on the OUTSIDE of the delivery package with the company's or Engineer's name, address, phone number, (RFQ-COQ2016001 Request for Qualifications for SEWER SYSTEM EVALUATION STUDY Dated: February 1, 2016 AT 3:00 P.M). The qualifications must sealed envelope
INSIDE the delivery package with the same information as listed above. All qualifications
Which are hand delivered or delivered through regular mail by the United States Postal Service must have all the same information as listed above on the OUTSIDE of the sealed envelope. Failure to comply may be reason to reject the qualifications.

For a complete copy of the Request for Qualifications, please respond to the email address listed above.

The City of Quincy, Florida is exempt from State Use Tax, State Retail Tax and Federal Excise Tax. The proposal must be dated, signed by authorized representative, title, firm name, address and telephone number.

By submission of his/her qualifications, the Consultant certifies that:

- A. The qualifications have been arrived at by the Engineer independently and have been submitted without collusion with any other Engineer described in the Request for Qualifications.
- B. The contents of the qualifications have not been communicated by the Engineer, his/her employees or agents, to his/her best knowledge and belief, to any person not an employee or agent of the Engineer or his/her surety in any bond furnished herewith and will not be communicated to any such person prior to the official opening of the qualifications.

Qualifications may not be withdrawn for a period of 60 days after the scheduled closing time.

Request for additional information or clarifications must be made in writing to the Assistant Director of Utilities. Facsimile or e-mail request are acceptable. The Assistant Director of Utilities will issue replies to inquiries and additional information or amendments deemed necessary in written addenda, which will be issued prior to the deadline for responding to this RFQ. Deadline for questions is January 13, 2016 at 4:00 p.m. Contact information is:

mcox@myquincy.net Telephone (850) 618-0040 (850) 875-7357 Fax

Respondents to this solicitation or persons acting on their behalf may not contact, between the release of the solicitation and the end of the 72-hour period following the agency posting the notice of intended award, excluding Saturdays, Sundays, and city holidays, any employee or officer of the executive or legislative branch concerning any aspect of this solicitation, except in writing to the Procurement Department or as provided in the solicitation documents. Violation of this provision may be grounds for rejecting a response.

The City of Quincy for reserves the right to accept or reject any/all qualifications and to award the contract in the best interest of the City.

Mike Wade
City Manager

In accordance with the “Consultants Competitive Negotiation Act” (F.S. 287.055), the City of Quincy, Florida is seeking qualifications from Florida registered firms to provide consulting engineering services in support of a Sewer System Evaluation Study (SSES). The selected firm will work closely with City staff on a project to project task order basis as directed by the City.

CONTRACT:

The selected firm will enter into a contract with mutually agreed upon language for the SSES. City retains the right use the submittal for the SSES to evaluate firms and to enter into a basic contract with the selected firm for Civil/Environmental Engineering Services with the City to provide services to the City under Supplemental Agreements to the basic contract. The contract term could be for a period of up to five (5) years with an option to renew the contract for another five (5) year period.

Task assignments to a basic contract may include engineering services as they relate to design and permitting of water distribution, wastewater collection system, reclaim water and stormwater improvements, line extensions, sizing of mains, water production wells, wastewater lift stations, environmental impact assessment, mitigation, etc.

BACKGROUND:

The City of Quincy operates and maintains a sanitary sewer system comprised of approximately 337,920 LF of sewer lines, manholes, pumping stations and force mains. The City wishes to contract with an engineering firm to contract and coordinate a Sewer System Evaluation Study which typically consists of (1) smoke testing, (2) flow monitoring and (3) inspection with closed circuit TV cameras. Alternatives to the typical approach will be considered.

PROPOSAL:

The proposal must include the following:

Cover Letter (2 pages maximum).

The name, address and telephone number of one (1) individual who will serve as the Project / Program Manager to whom all future correspondence and/or communications will be directed.

Firm background, including past experience on Sewer System Evaluation Studies.

Statement of relevant qualification and experience of the firm and staff, including resumes of the Project / Program Manager and key staff members; current workload and record of similar professional accomplishments. References from at least five (5) projects.

Approach: Summarize the approach and methods you would use to perform the SSES for the City of Quincy.

Evidence of the interest firm's or individuals ability to provide the following insurance coverage, either under existing policies or by virtue of a project specific policy: (A) Professional Liability - \$1,000,000; (B) Automobile Liability - \$500,000 CSL; (C) Worker's Compensation – Statutory/\$100,000; and (D) Comprehensive General Liability - \$1,000,000 CSL.

SELECTION PROCESS:

Representatives from the City of Quincy will review the proposals. In reviewing the proposals, the selection criteria will include (but not limited to) the following:

- Experience in Sewer System Evaluation Studies.
- Approach for performing the SSES for the City of Quincy.
- Experience with government municipalities within the state of Florida.
- Location of primary office in Florida.
- Previous experience with the City of Quincy.

The City of Quincy reserves the following rights:

- To select an Engineer based solely on the quality of the proposal (Statement of Qualifications).
- To prepare a short-list of qualified firms and to interview these firms, as deemed necessary to select a civil/environmental engineer.
- To re-advertise or terminate this request at any time.
- To reject any and all proposals, to waive any information of irregularities in the proposal process, and to make and award the contract in the best interest of the City.

The City of Quincy is not responsible for any costs incurred in the preparation and submission of Proposals by interested companies.

RANKING CRITERIA:

EVALUATION CRITERIA	MAX POINTS
Summary of Proposer's Qualifications	30
Approach for the SSES for Quincy	30
Location of Primary Office in Florida	15
Experience with Government Municipalities within the State of Florida and within the region.	25
TOTAL POSSIBLE POINTS	100

**SWORN STATEMENT UNDER SECTION
287.133(3)(n), FLORIDA STATUTES ON PUBLIC ENTITY CRIMES**

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted with RFQ-_____ Sewer System Evaluation Study.
2. This sworn statement is submitted by _____ whose business address is _____ and (if applicable) its Federal Identification No.(FEIN) is _____. If entity has no FEIN, include the Social Security Number of the individual signing this sworn statement _____.
3. My name is _____ and my relationship to the entity named above is _____.
4. I understand that a “public entity crime” as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to, and directly related to, the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy or material misrepresentations.
5. I understand that “convicted” or “conviction” as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.

6. I understand that an “affiliate” as defined in Paragraph 287.133(1)(a), Florida Statutes means:
- b. A predecessor or successor of a person convicted of a public entity crime;
or
 - c. an entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term “affiliate” includes those officers, directors, executives, partners, shareholders, employees, members and agents who are active in the management of an affiliate. The Ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm’s length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
7. I understand that a “person” as defined in Paragraph 287.133(1)(c), Florida Statutes, means any natural person or entity organized under the laws of any state of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term “person” includes those officers, directors, executives, partners, shareholders, employees, members and agents who are active in management of an entity.
8. Based on information and belief, the statement, which I have marked below, is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies)
- _____Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members or agents who are active in neither management of the entity, nor any affiliate of the entity have been charged with or convicted of a public entity crime subsequent to July 1, 1989.
- _____The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members or agents who are

active in management of the entity, or an affiliate of the entity has been charged with, and convicted of a public entity crime subsequent to July 1, 1989, and (Please indicate which additional statement applies)

_____ There has been a proceeding concerning the conviction before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer did not place the person or affiliate on the convicted vendor list. (Please attach a copy of the final order)

_____ The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in the public interest to remove the person or affiliate from the convicted vendor list. (Please attach a copy of the final order)

_____ The person or affiliate has not been placed on the convicted vendor list. (Please describe any action taken by, or pending with, the Department of General Services)

Signature: _____ Date

STATE OF _____

COUNTY OF _____

Personally appeared before me, the undersigned authority,

_____ who after first being sworn by me, affixed his/her signature in the space provided above on this ___ day of

_____ 20 _____.

Notary Public, State at large

My Commission Expires:

CONFLICT OF INTEREST STATEMENT

STATE OF FLORIDA, CITY OF _____
Before me, the undersigned authority, personally appeared _____, who was duly sworn deposes and states:

1. I am the _____ of _____ with a local office in _____ and principal office in _____ City & State
2. The above named entity is submitting a Proposal for the City of Quincy **RFQ-** _____ described as **Sewer System Evaluation Study**.
3. The Affiant has made diligent inquiry and provides the information contained in the Affidavit based upon his/her own knowledge.
4. The Affiant states that only one submittal for the above proposal is being submitted and that the above named entity has no financial interest in other entities submitting proposals for the same project.
5. Neither the Affiant nor the above named entity has directly or indirectly entered into any agreement, participated in any collusion, or otherwise taken any action in restraints of free competitive pricing in connection with the entity's submittal for the above proposal. This statement restricts the discussion of pricing data until the completion of negotiations if necessary and execution of the Contract for this project.
6. Neither the entity nor its affiliates, nor anyone associated with them, is presently suspended or otherwise ineligible from participation in contract letting by any local, State, or Federal Agency.
7. Neither the entity nor its affiliates, nor anyone associated with them have any potential conflict of interest due to any other clients, contracts, or property interests for this project.
8. I certify that no member of the entity's ownership or management is presently applying for an employee position or actively seeking an elected position with the City of Lake City.
9. I certify that no member of the entity's ownership or management, or staff has a vested interest in any aspect of the City of Quincy.
10. In the event that a conflict of interest is identified in the provision of services, I, on behalf of the above named entity, will immediately notify the City of Quincy.

DATED this _____ day of _____ 20____.

(Affiant)

Typed Name and Title

Sworn to and subscribed before me this _____ day of _____ 20____.

Personally Known _____ Or produced identification _____.

Identification type: _____

Notary Public-State of _____

Printed, typed, or stamped commissioned name of notary public

My commission expires _____.

DISPUTES DISCLOSURE FORM

Answer the following questions by placing an “X” after “YES” or “NO”. If you answer “YES”, please explain in the space provided, or via attachment.

Has your firm or any of its officers, received a reprimand of any nature or been suspended by the Department of Professional Regulations or any other regulatory agency or professional association within the last five (5) years?

YES _____ NO _____.

Has your firm, or any member of your firm, been declared in default, terminated or removed from a contract or job related to the services your firm provides in the regular course of business within the last five (5) years?

YES _____ NO _____.

Has your firm had against it or filed any request for equitable adjustment, contract claims, bid protest, or litigation in the past five (5) years that is related to the services your firm provides in the regular course of business?

YES _____ NO _____.

If yes, state the nature of the request for equitable adjustment, contract claim, litigation, or protest, and state a brief description of the case, the outcome or status of the suit and the monetary amounts or extended contract time involved.

I hereby certify that all statements made are true and agree and understand that any misstatement or misrepresentation or falsification of facts shall be cause for forfeiture of rights for further consideration of this proposal for the City of Quincy.

Firm

Date

Authorized Signature

Printed or Typed Name and Title

DRUG FREE WORKPLACE CERTIFICATE

I, the undersigned, in accordance with Florida Statute 287.087, hereby certify that, _____ (print or type name of firm) publishes a written statement notifying that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace named above, and specifying actions that will be taken against violations of such prohibition.

- Informs employees about the dangers of drug abuse in the work place, the firm’s policy of maintaining a drug free working environment, and available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug use violations.
- Gives each employee engaged in providing commodities or contractual services that are under bid or proposal, a copy of the statement specified above.
- Notifies the employees that as a condition of working on the commodities or contractual services that are under bid or proposal, the employee will abide by the terms of the statement and will notify the employer of any conviction of, plea of guilty or nolo contendere to, any violation of Chapter 1893, of any controlled substance law of the State of Florida or the United States, for a violation occurring in the work place, no later than five (5) days after such conviction, and requires employees to sign copies of such written (*) statement to acknowledge their receipt.
- Imposes a sanction on, or requires the satisfactory participation in, a drug abuse assistance or rehabilitation program, if such is available in the employee’s community, by any employee who is so convicted.
- Makes a good faith effort to continue to maintain a drug free work place through the implementation of the drug free workplace program.

“As a person authorized to sign this statement, I certify that the above named business, firm or corporation complies fully with the requirements set forth herein”

Authorized Signature

Date Signed

State of Florida
County of _____

NON-COLLUSION AFFIDAVIT

STATE OF _____

COUNTY OF _____

_____, being duly sworn, deposes and says that:

1. He/She is _____ of _____, the Bidder,

Title	Company Name
-------	--------------

that has submitted the attached proposal;

2. He/She is fully informed respecting the preparation and contents of the attached proposal and of all pertinent circumstances respecting such proposal;

3. Such Proposal is genuine and is not a collusive or sham proposal;

4. Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees, or parties in interest, including this affiant, has in any way colluded, connived, or agreed, directly or indirectly, with any other Bidder, firm or person to submit a collusive or sham Proposal in connection with such Contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Bidder, firm, or person to fix the price or prices in the attached proposal or any other Bidder, or to fix any overhead, profit or cost element of the proposal price or the proposal price of any other Bidder, or to secure through any collusion, connivance, or unlawful agreement any advantage against the City of Quincy, Florida or any person interested in the proposed Contract; and

5. The price or prices quoted in the attached proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

SIGNED

TITLE _____

E-VERIFY AFFIRMATION STATEMENT

RFQ/Contract No:

Project Description:

Contractor/Proposer/Bidder acknowledges and agrees to utilize the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of,

(a) all persons employed by Contractor/Proposer/Bidder to perform employment duties within Florida during the term of the Contract, and,

(b) all persons (including subcontractors/vendors) assigned by

Contractor/Proposer/Bidder to perform work pursuant to the Contract. The

Contractor/Proposer/Bidder acknowledges and agrees that use of the U.S.

Department of Homeland Security's E-Verify System during the term of the Contract is a condition of the Contract.

Contractor/Proposer/ Bidder Company Name:

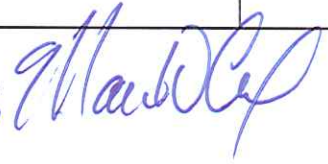
Authorized Company Person's Signature:

Authorized Company Person's Title:

Date: _____

Total Score Tabulation Group Scoring

Bidder's List For Engineering Services Re: Sewer System Evaluation Study	Summary of Proposer's Qualifications (30 Points)	Approach for SSES for Quincy (30 Points)	Location of Primary's Office in Florida (15 Points)	Experience with Government Municipals within the region (25 Points)	Total Score
Wright-Pierce (Steve Hallowell) 169 Main Street 700 Middlesex Middletown, CT	30	25	13	15	83
Hatch Mott MacDonald Florida, LLC Mike Murphy, PESew 1545 Raymond Diehl Road, Ste. 200 Tallahassee, Fl. 32308	25	30	15	25	95

Scorer's Signature 
Date: 2/12/10

**Total Score Tabulation
Group Scoring**

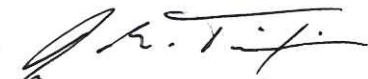
Bidder's List For Engineering Services Re: Sewer System Evaluation Study	Summary of Proposer's Qualifications (30 Points)	Approach for SSES for Quincy (30 Points)	Location of Primary's Office in Florida (15 Points)	Experience with Government Municipals within the region (25 Points)	Total Score
Wright-Pierce (Steve Hallowell) 169 Main Street 700 Middlesex Middletown, CT	29	29	10	25	93
Hatch Mott MacDonald Florida, LLC Mike Murphy, PESew 1545 Raymond Diehl Road, Ste. 200 Tallahassee, Fl. 32308	28	29	14	25	96

Scorer's Signature 
Date: 2/18/16

Total Score Tabulation Group Scoring

Bidder's List For Engineering Services Re: Sewer System Evaluation Study	Summary of Proposer's Qualifications (30 Points)	Approach for SSES for Quincy (30 Points)	Location of Primary's Office in Florida (15 Points)	Experience with Government Municipalities within the region (25 Points)	Total Score
Wright-Pierce (Steve Hallowell) 169 Main Street 700 Middlesex Middletown, CT	30	28	10	15	83
Hatch Mott MacDonald Florida, LLC Mike Murphy, PESew 1545 Raymond Diehl Road, Ste. 200 Tallahassee, Fl. 32308	27	28	15	25	95

Scorer's Signature



Date:

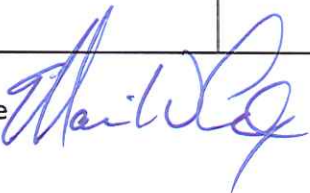
2/17/16

**SSES RFQ RANKING SHEET
COMMITTEE SCORING**

Bidder's List For SSES Engineering Services	Jay Teixeira, Engineering	Bernard Piawah, Planning Director	Mo Cox, Assistant Utilities Director	Cumulative Average Score
Wright-Pierce (Steve Hallowell) 169 Main Street, 700 Middlesex Middletown, CT	83	93	83	86
Hatch Mott MacDonald 1545 Raymond Deihl Road, Ste. 200 Tallahassee, FL 32308	95	96	95	95

Submitted Signature

Date: 2/18/16



CUSTOMER ARREARAGE REPORT AS OF JANUARY 31, 2015

Account Number	Bill Name	Service Address	Current	30_Day	60_Day	90_Day	Balance	Comments
			12.31.2015	11.30.2015	10.31.2015	09.30.2015		
CYCLE 1								
325016	NIEBRA ADAMS	120 Ernest ST	399.57	461.95	292.15	2,536.39	3,690.06	Pay Plan
2435028	SHADRICA BUTLER	820 4th ST # A	258.42	258.27	96.96	1,800.34	2,413.99	Pay Plan
536016	CHRISTTOWN MINISTERIE	105 S Duval ST	476.74	668.28	710.47	418.99	2,274.48	Pay Plan
8250002	LITTLE SUCCESSFUL	16 Ernest ST	254.34	298.96	310.10	1,047.75	1,911.15	Pay Plan
504023	BARBARA WILLIAMS	224 B W Roberts ST	0.00	0.00	0.00	1,342.68	1,342.68	Pay Plan
4828016	WISTERIA V. SMITH	1023 4th ST	771.19	234.59	225.27	0.00	1,231.05	Pay Plan
8379001	DEP	1134 A-w. Jefferson	24.19	23.81	1,092.33	0.00	1,140.33	
2226022	CHARLES PEACOCK	1522 Live Oak ST	80.78	241.87	297.09	360.61	980.35	Pay Plan
2158011	REGINAL MONROE	1808 Elm ST	539.14	322.93	0.00	0.00	862.07	Pay Plan
378013	VALERIE ARMENTROUT	343 E King ST	227.89	620.04	0.00	0.00	847.93	
5896007	EMMA SMITH	1029 W Clark ST	302.17	0.00	0.00	543.10	845.27	
2190031	MARQUIS MCMILLON	508 Thomas ST	159.98	209.32	196.76	156.10	722.16	Pay Plan
1804013	ANITA CURRY	323 W Clark ST	347.77	365.50	0.00	0.00	713.27	Pay Plan
8119009	STEPHANIE ALLS	64 N Cleveland ST AP	106.63	112.94	97.83	321.90	639.30	
4812003	SOUTHREN MAID DONUTS	119 W Jefferson ST	601.50	15.45	0.00	0.00	616.95	
1153013	DARRELL COLEGROVE	618 Rosewood ST	213.96	183.71	171.03	0.00	568.70	Pay Plan
1702027	PEGGY DUBOSE	922 W Crawford ST	353.05	156.49	0.00	0.00	509.54	
333011	MEDICAL CENTER	306 E Jefferson ST	250.24	254.10	0.00	0.00	504.34	
4825007	PATRICIA BRADWELL	1033 Green ST	233.72	227.18	0.00	0.00	460.90	Pay Plan
5448015	MINNIE JACKSON	1305 Live Oak ST	169.84	0.00	0.00	275.18	445.02	Pay Plan
1971034	ANITA J. KING	1114 Brumby ST	146.90	151.99	125.98	8.39	433.26	
1530013	TOUCH OF TIFFANY	1331 W Jefferson ST	329.86	21.00	0.00	0.00	350.86	
8211017	ARBOR CREST APARTMEN	64 N Cleveland St Bl	129.45	135.23	77.58	0.00	342.26	
1174014	WILLIE A. JACKSON	1015 W King ST	161.51	172.92	0.00	0.00	334.43	
5873004	NEW FRONTIER KINGDOM	1131-c Live Oak ST	49.14	281.83	1.29	0.00	332.26	
392012	MARILYN & MAXIE GRIF	381 E Sharon ST	257.51	62.49	0.00	0.00	320.00	
644015	STUDIO 8 MUSIC & MOR	8 S Adams ST	186.03	111.96	0.00	0.00	297.99	Pay Plan
6723011	DENICHIA DUBOSE	64 N Cleveland ST AP	136.02	154.60	0.00	0.00	290.62	
8283002	MELINDA CHILDRESS	411 S -b Shelfer St.	205.78	80.90	0.00	0.00	286.68	
1659013	LEO RYALS	1643 Florida AVE	192.65	83.35	0.00	0.00	276.00	Pay Plan
1125018	MONICA MURRAY HOUSE	1018 S Magnolia DR	245.49	29.66	0.00	0.00	275.15	
1812020	RHONDA WASHINGTON	337 S Key ST	209.49	54.53	0.00	0.00	264.02	
281017	CHRISTIE WALKER	319 Patton ST	207.35	45.00	0.00	0.00	252.35	
5154026	CAMELA GAVIN	403 S 8th ST	199.01	23.92	0.00	0.00	222.93	
928035	TIAYKA GREEN	909 W Franklin ST	211.03	6.64	0.00	0.00	217.67	
335012	MEDICAL CENTER	302 E Jefferson ST	107.01	106.93	0.00	0.00	213.94	
2337014	NORTH FL EDUCATION D	1006 4th ST	193.20	9.15	0.00	0.00	202.35	
717017	ROBERT SMITH	554 N Adams ST	185.83	12.62	0.00	0.00	198.45	
1480014	DRAKE'S CARPETS	720 W Jefferson ST	142.36	54.64	0.00	0.00	197.00	
312016	AUDREY WALKER	507 B W Roberts ST	191.90	2.59	0.00	0.00	194.49	
6629015	LETTESEA EDWARD	64 N Cleveland St-bl	59.59	44.99	47.43	0.00	152.01	
6726008	DOMINIQUE LOGAN	64 N Cleveland ST AP	124.13	22.34	0.00	0.00	146.47	
2338014	NORTH FL EDUCATION D	1004 4th ST	34.65	44.10	31.50	0.00	110.25	
6685009	KENDRIKA JACKSON	64 N Cleveland ST AP	91.06	7.11	0.00	0.00	98.17	
146025	TOWANDA BURNETT	211 Bradley ST	0.00	0.00	0.00	86.93	86.93	
4973004	BRUCIE L. LAMBERT	122 N Cleveland ST A	0.00	0.00	0.00	80.63	80.63	
Cycle Totals			9,768.07	6,375.88	3,773.77	8,978.99	28,896.71	

CUSTOMER ARREARAGE REPORT AS OF JANUARY 31, 2015

Account Number	Bill Name	Service Address	Current 12.31.2015	30_Day 11.30.2015	60_Day 10.31.2015	90_Day 09.30.2015	Balance	Comments
CYCLE 2								
6062001	GLADYS HOPKINS	117 Shiloh Church RD	95.24	84.73	130.08	979.64	1,289.69	Pay Plan
8146001	JOHNNIE LEE HOLT	425 Hogan LN	291.11	367.66	269.18	0.00	927.95	Checkcare
3469018	3 AMIGOS AUTO REPAIR	1951 W Jefferson ST	409.13	253.93	0.00	0.00	663.06	
2615014	SHANNON T. SMITH	125 Davis ST	93.70	0.00	0.00	287.33	381.03	
4296006	DON FIGGER C/O SHAWA	Joyland Subdivision	206.19	150.90	0.00	0.00	357.09	
5768001	PAULA MILTON	614 Hogan LN	163.57	188.80	3.42	0.00	355.79	Pay Plan
4922002	ANNIE MCLENDON	1318 E Jefferson ST	0.00	0.00	0.00	347.81	347.81	
3311026	FARRANTA WOOD	1744 Mlk Blvd	303.22	26.85	0.00	0.00	330.07	
3488018	ALL ABOUT YOU GRAPHI	1960 W Jefferson ST	0.00	124.85	175.27	0.00	300.12	Pay Plan
3484017	TAMMIE MILTON	22 Macon ST	269.52	2.68	0.00	0.00	272.20	
4539021	SEKEDRA L. DUDLEY	427 S Stewart ST APT	83.58	86.20	33.89	55.51	259.18	Pay Plan
2729026	MAYLAYSHA SMITH	534 -b S Stewart St	218.47	5.18	0.00	0.00	223.65	
4549016	TREMEKA BARNES	427 S Stewart ST APT	150.71	69.10	0.00	0.00	219.81	
2972012	MELISSA JORDAN	716 S Madison ST	179.04	25.04	0.00	0.00	204.08	
2584011	RICHARD A. FORD	326 S Jackson ST	106.25	88.89	0.00	0.00	195.14	
4318026	BEVERLY BAKER	24587 Blue Star HWY	34.31	0.00	0.00	141.30	175.61	Pay Plan
5475008	PERFORMANCE AUTO BOD	6692 Ben Bostic RD	63.25	110.42	0.00	0.00	173.67	Pay Plan
3260013	COX LANE LLC	Sarge's Lift Station	36.12	36.12	36.12	36.12	144.48	
3304012	HENRY DENNIS	1720 Martin L.king J	98.88	18.77	0.00	0.00	117.65	
52920010	PAUL MULLINS	200 Greenwood CIR AP	81.41	13.16	0.00	0.00	94.57	
6113008	SHAMEEKA COOPER	55 Carrol Hopkins LN	53.93	39.93	0.00	0.00	93.86	
4662027	FELICIA A. DAVIS	Parkview Manor # 228	86.42	7.41	0.00	0.00	93.83	Pay Plan
4143023	WANDA SMITH	25 New Bethel RD APT	30.71	56.41	0.00	0.00	87.12	Pay Plan
4615022	EVONSKI PETERS	Parkview # M-152	73.34	9.66	0.00	0.00	83.00	
4532014	ROXANNE ALLS	427 S Stewart ST APT	62.69	13.89	0.00	0.00	76.58	
4526019	DEMETRICE FORD	427 S Stewart ST APT	14.11	8.02	15.28	38.91	76.32	Pay Plan
4264011	ANDREW AUSTIN	183 White Lilly RD	6.30	6.30	6.30	50.40	69.30	
3079013	RICHARD BELL	2303 High Bridge RD	10.59	11.01	12.15	33.61	67.36	
3112015	MARVA J. PALMER	898 Joe Adams RD	44.50	11.92	0.00	0.00	56.42	
8196002	MARTHA MILLER	190 Casey LN	0.00	55.85	0.00	0.00	55.85	
8392002	RAUL HUAPILLA PEREZ	442 B-woodberry Rd	13.99	13.99	0.00	0.00	27.98	
8332001	DAMONICA DUBOSE	707 Woodberry Road	13.21	14.05	0.00	0.00	27.26	
Cycle Totals			3,293.49	1,901.72	681.69	1,970.63	7,847.53	

CUSTOMER ARREARAGE REPORT AS OF JANUARY 31, 2015

Account Number	Bill Name	Service Address	Current 12.31.2015	30_Day 11.30.2015	60_Day 10.31.2015	90_Day 09.30.2015	Balance	Comments
CYCLE 4								
551011	COMPANY HEILIG MEYE	9 S Madison ST	0.00	0.00	0.00	2,462.41	2,462.41	
56670016	TWANNA ROBINSON	615 Williams ST	0.00	0.00	0.00	969.54	969.54	
56670141	SHEKERIA WHITE	325 Mcarthur ST # A	0.00	0.00	0.00	874.60	874.60	
3313012	LIZZIE ROLLINSON	1800 Martin L.king J	0.00	0.00	0.00	866.14	866.14	
4783006	ABDUL HODGES	154 Bernice Collins	0.00	0.00	0.00	745.52	745.52	
56670651	NIEDRA ADAMS	11 Bradley ST	0.00	0.00	0.00	707.63	707.63	
56670522	MYYA WHITE	344 Stanley ST	0.00	0.00	0.00	672.88	672.88	
2095013	SHERRI BUTLER	1633 Smith ST	0.00	0.00	0.00	667.05	667.05	
6024002	BELINDA JACKSON	549 -b Williams Stre	0.00	0.00	0.00	663.41	663.41	
56671200	DARYL M. FIGGERS	936 Yon ST	0.00	0.00	0.00	648.45	648.45	
56670951	SIDNEY HOLLIS	648 S Stewart ST	0.00	0.00	0.00	638.62	638.62	
552011	COMPANY HEILIG MEYE	9 S Madison ST	0.00	0.00	0.00	615.93	615.93	
56670802	ARLIE KNIGHT, JR	936 Yon ST	0.00	0.00	0.00	601.12	601.12	
56670655	DERRICK'S AUTO DETAI	14 S 10th ST	0.00	0.00	0.00	590.98	590.98	
56671150	MARY F. CAUSEY	67 Sarges LN TRLR #1	0.00	0.00	0.00	585.38	585.38	
56670685	SHAWANDA BULTER	121 S Calhoun ST	0.00	0.00	0.00	573.96	573.96	
56670705	WILLIAMS HAYES	821 W Jefferson ST	0.00	0.00	0.00	550.68	550.68	
4945005	JACQUELINE PRIDE	209 S. Malcolm Stree	0.00	0.00	0.00	533.54	533.54	
5886002	TYRONE C. WILLIAMS	1804 Martin Luther K	0.00	0.00	0.00	514.58	514.58	
4828012	MABEL LIFHERD	1023 4th ST	0.00	0.00	0.00	511.21	511.21	
56670932	WANDA D. SMITH	1618 Elm ST	0.00	0.00	0.00	503.41	503.41	
3852014	KENT MORRIS	19 Havana HWY	0.00	0.00	0.00	498.58	498.58	
1378011	SHELL MELVIN	806 W Washington ST	0.00	0.00	0.00	491.76	491.76	
2326015	MARY L. BIVENS	1310 Live Oak ST	0.00	0.00	0.00	483.57	483.57	
56670901	DEMARCUS MURPHY	821 5th ST # B	0.00	0.00	0.00	455.84	455.84	
56670557	GLORIA ROBINSON	248 Reed ST	0.00	0.00	0.00	452.38	452.38	
56670592	CHANDRA WILLIAMS	332 S 12th ST	0.00	0.00	0.00	427.03	427.03	
56670529	SHANNON HARRIS	121 Ray RD	0.00	0.00	0.00	423.18	423.18	
1939011	MARTHA ELLIS	815 7th ST	0.00	0.00	0.00	413.66	413.66	
2100013	ROGER GENE GEE	1631 Stevens ST	0.00	0.00	0.00	412.08	412.08	
56671087	STEPHENIA BLAIR	80 Sarges LN # 6	0.00	0.00	0.00	396.47	396.47	
56671077	GLEN RUSS	415 B W Roberts ST	0.00	0.00	0.00	395.66	395.66	
56670533	JANET SMITH	111 Johnson ST	0.00	0.00	0.00	391.35	391.35	
56671136	CHRIS EASTERWOOD	1119 Pine AVE	0.00	0.00	0.00	389.47	389.47	
336011	I.B. PRICE MD., PA.	300 E Jefferson ST	0.00	0.00	0.00	374.54	374.54	
56670974	CARIDAD CASTILLO	71 Pontiac DR	0.00	0.00	0.00	372.86	372.86	
56670837	LISA JOANNE MCCALL	729 S Duval ST	0.00	0.00	0.00	370.08	370.08	
56670443	ADRIAN BURNS	221 Marshall ST	0.00	0.00	0.00	369.16	369.16	
56671191	VICTOR RIVAS	319 King Street	0.00	0.00	0.00	367.03	367.03	
56670778	VICTORY CHURCH OF GO	14 N Adams ST	0.00	0.00	0.00	359.77	359.77	
4598014	ANNETTE TOLBERT	Parkview Apt. #i-136	0.00	0.00	0.00	352.31	352.31	
56670552	J. DOUGLAS BOLLENBAC	313 N Corry ST	0.00	0.00	0.00	347.50	347.50	
4520013	FANNIE MILLER	Gadsden Arms Apt.#48	0.00	0.00	0.00	347.47	347.47	
56671182	SAM GRACE	220 N Chalk ST	0.00	0.00	0.00	336.38	336.38	
56671080	LINDA GAIL WARD	114 S 8th ST	0.00	0.00	0.00	335.29	335.29	
56670957	WILLIE MURRY, JR.	10 Madrys Trlr Pk/br	0.00	0.00	0.00	330.78	330.78	
55020	VINICATE SWEET	703 E Jefferson ST	0.00	0.00	0.00	315.48	315.48	
4570019	YVONKA S. ROBINSON	520 S Atlanta ST B-1	0.00	0.00	0.00	310.02	310.02	
3473026	CYNTHIA PERKINS	14 Macon ST	0.00	0.00	0.00	299.81	299.81	
56670586	BERNICE COLLINS	56 Bernice Collins L	0.00	0.00	0.00	295.90	295.90	
6121001	PRISCELLA MORRIS	1061 Selman RD	0.00	0.00	0.00	287.12	287.12	
5688003	ALICIA SANCHEZ	Triple Oaks #35	0.00	0.00	0.00	279.40	279.40	
56670854	SHANORA L. DAVIS	235 Marshall ST	0.00	0.00	0.00	272.56	272.56	
56670680	HOLLIS CARD	703 S Shelfer ST	0.00	0.00	0.00	267.54	267.54	

CUSTOMER ARREARAGE REPORT AS OF JANUARY 31, 2015

Account Number	Bill Name	Service Address	Current 12.31.2015	30_Day 11.30.2015	60_Day 10.31.2015	90_Day 09.30.2015	Balance	Comments
56670692	MIKE BEARDN	331 N Love ST	0.00	0.00	0.00	260.29	260.29	
4158013	KAARON L. HILL	374 Selman RD	0.00	0.00	0.00	260.01	260.01	
5451002	MARSHALL HENRY	1433 High Bridge RD	0.00	0.00	0.00	259.69	259.69	
2745013	CRAIG SCONIERS	706 S 9th ST	0.00	0.00	0.00	255.64	255.64	
909016	LINDA FOSTER	811 W King ST	0.00	0.00	0.00	252.28	252.28	
4576019	WANDA FARRIOR	Parkview Garden # D1	0.00	0.00	0.00	246.87	246.87	
3967012	KENNETH FUDGE	129 Del Rio DR	0.00	0.00	0.00	240.08	240.08	
56670816	ANNETTE JONES	905 Martin Luther Ki	0.00	0.00	0.00	238.52	238.52	
4588017	LINDA SMITH	126 Parkview Garden	0.00	0.00	0.00	235.69	235.69	
84015	CYNTHIA TURNER	209 N Lowe ST	0.00	0.00	0.00	230.03	230.03	
5013019	BARBARA HUGHES	Hilltop Trailer Park	0.00	0.00	0.00	228.63	228.63	
56671168	MONO J K SAHA	747 S Pat Thomas PKW	0.00	0.00	0.00	219.62	219.62	
4906007	DAVID AKINS	1502-a Martin L.king	0.00	0.00	0.00	219.13	219.13	
6095002	DEMORRIS WOODEN	242 Carver ST	0.00	0.00	0.00	210.79	210.79	
689011	FRANK TAYLOR	517 N Adams ST	0.00	0.00	0.00	205.58	205.58	
5718003	SHARON ANKCROUM	Triple Oaks Apt 60	0.00	0.00	0.00	201.65	201.65	
56670657	JANICE HUGHES	35 Marshall ST	0.00	0.00	0.00	197.97	197.97	
56670482	CHRISTOPHER WASHINGT	309 Patton ST	0.00	0.00	0.00	195.12	195.12	
4584019	EMMA SMITH	Parkview # E-122	0.00	0.00	0.00	183.33	183.33	
2724012	JIMMY DAVIS	632 S Stewart ST	0.00	0.00	0.00	182.24	182.24	
56671013	NORMA JEAN HARRIS	627 S Cleveland ST	0.00	0.00	0.00	169.45	169.45	
56670952	MARIA N. OWUSU	524 S Main ST	0.00	0.00	0.00	168.60	168.60	
56670279	MARK E. MOTEN	19 Carrol Hopkins LN	0.00	0.00	0.00	159.16	159.16	
56670471	NIKEYA HILL	912 W Franklin ST AP	0.00	0.00	0.00	158.96	158.96	
56671204	TORRENCE WALKER	1518 Martin L.king J	0.00	0.00	0.00	158.89	158.89	
56670063	JUNE DENISE HURLEY	Ball Farm Road	0.00	0.00	0.00	157.01	157.01	
56670907	RODNEY STOKES	Triple Oaks Apt 47	0.00	0.00	0.00	156.44	156.44	
314017	ERIC S. ANDERSON	315 Mcarthur ST	0.00	0.00	0.00	155.41	155.41	
56670703	RONNIE THOMAS	37 Carrol Hopkins LN	0.00	0.00	0.00	154.32	154.32	
56670070	LATONYA SWEET	122 N Cleveland ST A	0.00	0.00	0.00	149.07	149.07	
4099013	ROSA MAE BROWN	944 Strong RD APT 13	0.00	0.00	0.00	147.50	147.50	
5313001	AUBURN FORD	727 Circle DR	0.00	0.00	0.00	143.74	143.74	
5213009	SANJIA JOHNSON	9 New Bethel RD	0.00	0.00	0.00	139.90	139.90	
4585018	KEISHA BITTLE	500 S Atlanta ST APT	0.00	0.00	0.00	139.51	139.51	
4792006	CHRISTMAS L. HOLMES	Parkview Gardens #j-	0.00	0.00	0.00	137.56	137.56	
131015	ROBERT LEE	250 Marshall ST	0.00	0.00	0.00	133.71	133.71	
5328003	INC AEROSPORTS OF Q	Havana Hwy-fbo Build	0.00	0.00	0.00	132.23	132.23	
56670594	LAQUITTA ROBINSON	620 E Gf And A DR	0.00	0.00	0.00	130.71	130.71	
56670761	HUGO TORRES	Rentz Trlr Pk #28	0.00	0.00	0.00	128.82	128.82	
56671109	CLARETHA WHITE	905 Martin Luther Ki	0.00	0.00	0.00	127.55	127.55	
56670301	JIMMIE FAR CROSBY	210 Dupont AVE	0.00	0.00	0.00	118.35	118.35	
56670318	WILLIE NEAL	692 Ball Farm RD	0.00	0.00	0.00	117.99	117.99	
5679001	LIZZIE LEATH	Triple Oaks #28	0.00	0.00	0.00	102.84	102.84	
4971003	JEROME MOBLEY	Parkview Gardens Apt	0.00	0.00	0.00	99.16	99.16	
56671103	CAROL HOLLOMAN	1018 Laura ST	0.00	0.00	0.00	93.39	93.39	
56671170	BRENDA FAY SIMMONS	112 S 8th ST	0.00	0.00	0.00	90.64	90.64	
56671020	GLORIA RODRIQUEZ	115 N 10th ST	0.00	0.00	0.00	87.81	87.81	
4016012	YON PEACOCK	117 Camellia DR	0.00	0.00	0.00	87.05	87.05	
3954011	W.W. VICKERY	196 Pt Milligan RD	0.00	0.00	0.00	85.08	85.08	
56671000	EARTH'S BOUNTY	1921 W Jefferson ST	0.00	0.00	0.00	78.84	78.84	
56670347	FRANCISCO HERNANDEZ	2215 W Jefferson ST	0.00	0.00	0.00	78.08	78.08	
56670286	DANA DIXON	230 E Washington ST	0.00	0.00	0.00	77.59	77.59	
56671095	ANNETTE JONES	31 N Shelfer ST	0.00	0.00	0.00	77.00	77.00	
56670336	CECELIA GREEN	Parkview Garden # N-	0.00	0.00	0.00	76.84	76.84	
56670748	MARTHA ARREGUIN	120 Rentz RD # 9	0.00	0.00	0.00	75.93	75.93	
121016	DEBRA MOYE	928 E. Malcolm Stree	0.00	0.00	0.00	75.18	75.18	

CUSTOMER ARREARAGE REPORT AS OF JANUARY 31, 2015

Account Number	Bill Name	Service Address	Current 12.31.2015	30_Day 11.30.2015	60_Day 10.31.2015	90_Day 09.30.2015	Balance	Comments
56671177	CONSEUNO BRYANT	Parkview # E-122	0.00	0.00	0.00	72.95	72.95	
56671306	C.E.D.O.	20 S Slappey ST	0.00	0.00	0.00	72.70	72.70	
56670923	ROBBIE BAGGETT	725 W Washington ST	0.00	0.00	0.00	72.64	72.64	
56670732	RAVONDA BROWN	Parkview Gardens Apt	0.00	0.00	0.00	67.70	67.70	
56670884	JENNIFER LEE	313 Patton ST	0.00	0.00	0.00	64.08	64.08	
56670730	DOCK MURRAY	16 Simpson RD	0.00	0.00	0.00	61.58	61.58	
4686015	LELA LEWIS	109 S Key ST	0.00	0.00	0.00	61.51	61.51	
2556015	ANGELA MARIE HAMM	122 N Cleveland ST A	0.00	0.00	0.00	60.79	60.79	
56671205	ISAAC BRYANT	504 4th ST	0.00	0.00	0.00	55.61	55.61	
4438029	WENDY THOMAS	Hilltop Trailer Park	0.00	0.00	0.00	50.60	50.60	
5186002	GEORGE CHAMBERS	315 W Franklin ST	0.00	0.00	0.00	49.44	49.44	
5740003	MARIE CENEAS	Triple Oaks # 79	0.00	0.00	0.00	47.06	47.06	
56671027	SANDRA NELSON	123 S Love ST	0.00	0.00	0.00	46.44	46.44	
56670727	JOSEPH STRINGER	86 Sarges Trailer Pk	0.00	0.00	0.00	43.02	43.02	
56671081	REV. C.L. MATHIS SR.	115 N 10th ST	0.00	0.00	0.00	42.56	42.56	
56670948	LEONARD WILLIAMS	1518 Martin L.king J	0.00	0.00	0.00	37.67	37.67	
56670409	LINDA JACKSON	636 Ball Farm RD	0.00	0.00	0.00	37.00	37.00	
56670332	REYMUNDO V LEMUS	Hilltop Trailpk #20	0.00	0.00	0.00	36.16	36.16	
3283024	JERRY ADAMS	1440 Pat Thomas PKWY	0.00	0.00	0.00	31.76	31.76	
56670447	WILLIAM BEAN	1922 W Jefferson ST	0.00	0.00	0.00	30.57	30.57	
1832012	ANDREW BROWN	503 W Clark ST	0.00	0.00	0.00	28.67	28.67	
56670536	JAVIER RIOS	1922 W Jefferson ST	0.00	0.00	0.00	27.68	27.68	
5710003	STEPHANIE MEZA	Triple Oak Apt 54	0.00	0.00	0.00	25.11	25.11	
56670914	REGINALD JAMES CAMPA	19 N Madison ST	0.00	0.00	0.00	22.45	22.45	
56671462	AUGUSTA CARTER	909 W Clark ST	0.00	0.00	0.00	21.57	21.57	
3089018	PAMELA GRANDBERRY	87 Betsey LN	0.00	0.00	0.00	20.05	20.05	
56670962	LATECIA MEJIA	721 S Bellamy DR	0.00	0.00	0.00	19.33	19.33	
56671075	NORBERTO CISNEROS	1922 W Jefferson ST	0.00	0.00	0.00	17.05	17.05	
56671235	JAMES SHEFFIELD	912 W Franklin ST AP	0.00	0.00	0.00	16.77	16.77	
56670459	PEDRO ZUNIGA	Triple Oaks Apt 44	0.00	0.00	0.00	13.46	13.46	
521011	EDDIE L. JAMES	201 S Love ST	0.00	0.00	0.00	13.29	13.29	
56670829	PAMELA ROBINSON	41 Dezel ST	0.00	0.00	0.00	8.70	8.70	
1418015	FAYE CREEL	501 W Washington ST	0.00	0.00	0.00	8.42	8.42	
56670857	HOWARD MARSHALL, JR	209 S Love ST	0.00	0.00	0.00	6.08	6.08	
56671371	LINDA WARD	68 Sarges LN LOT 8	0.00	0.00	0.00	5.95	5.95	
56671105	CON DES CORP GREEN M	Green Meadow Ct 1	0.00	0.00	0.00	4.89	4.89	
56671144	WALTER MAXWELL	2313 Carolina St	0.00	0.00	0.00	4.64	4.64	
56670034	LAURA GUY	1010 Sunset DR	0.00	0.00	0.00	1.26	1.26	
56670984	HENTZ FLETCHER	2121 W Jefferson ST	0.00	0.00	0.00	0.02	0.02	
Cycle Totals			0.00	0.00	0.00	37,919.77	37,919.77	
GRAND TOTALS			13,061.56	8,277.60	4,455.46	48,869.39	74,664.01	

CITY OF QUINCY
Cash Requirements Report

By Vendor No

Vendor/ Invoice No	Vendor Name/ Invoice Date	Due Date 12.31.2015	Due Date 01.31.2016	Due Date 02.29.2016	Due Date 03.31.2016	Future Date	Retainage Amount	Invoice Amount
	1 CITY OF QUINCY							
6716:516	01.29.2016		900.00				0.00	900.00
	Vendor Total	0.00	900.00	0.00	0.00	0.00	0.00	900.00
	10 UTILITY REFUNDS							
U!00005085	01.29.2016		191.44				0.00	191.44
U!00005086	01.29.2016		6.25				0.00	6.25
	Vendor Total	0.00	197.69	0.00	0.00	0.00	0.00	197.69
	18 AMERICAN FUNDS							
6716:81	01.29.2016		12,976.31				0.00	12,976.31
6716:83	01.29.2016		230.00				0.00	230.00
	Vendor Total	0.00	13,206.31	0.00	0.00	0.00	0.00	13,206.31
	23 PRE-PAID LEGAL SERVICES, INC.							
6711:86	01.15.2016		67.26				0.00	67.26
6716:95	01.29.2016		67.25				0.00	67.25
	Vendor Total	0.00	134.51	0.00	0.00	0.00	0.00	134.51
	26 FLORIDA POLICE BENEVOLENT							
6711:75	01.15.2016		165.00				0.00	165.00
6716:84	01.29.2016		165.00				0.00	165.00
	Vendor Total	0.00	330.00	0.00	0.00	0.00	0.00	330.00
	28 UNITED WAY OF BIG BEND							
6711:85	01.15.2016		110.00				0.00	110.00
6716:94	01.29.2016		110.00				0.00	110.00
	Vendor Total	0.00	220.00	0.00	0.00	0.00	0.00	220.00
	34 AFLAC WORLDWIDE HEADQUARTERS							
6711:58	01.15.2016		550.95				0.00	550.95
6711:59	01.15.2016		2,498.52				0.00	2,498.52
6716:55	01.29.2016		2,498.52				0.00	2,498.52
6716:57	01.29.2016		550.95				0.00	550.95
	Vendor Total	0.00	6,098.94	0.00	0.00	0.00	0.00	6,098.94
	39 AMERICAN GENERAL INSURANCE							
6711:55	01.15.2016		270.34				0.00	270.34
6716:53	01.29.2016		270.34				0.00	270.34
	Vendor Total	0.00	540.68	0.00	0.00	0.00	0.00	540.68
	62 Aflac Flexible Spending							
6716:54	01.29.2016		383.17				0.00	383.17
6716:92	01.29.2016		17.00				0.00	17.00
	Vendor Total	0.00	400.17	0.00	0.00	0.00	0.00	400.17
	127 CLARK MUNROE TRACTOR COMPANY, INC.							
#31433	12.31.2015	6.00					0.00	6.00
	Vendor Total	6.00	0.00	0.00	0.00	0.00	0.00	6.00
	350 POLICE & FIRE FIGHTERS							
6716:80	01.29.2016		2,786.39				0.00	2,786.39
6716:82	01.29.2016		10,683.89				0.00	10,683.89
	Vendor Total	0.00	13,470.28	0.00	0.00	0.00	0.00	13,470.28
	426 CONTINENTAL AMERICAN INSURANCE							

CITY OF QUINCY
Cash Requirements Report

By Vendor No

Vendor/ Invoice No	Vendor Name/ Invoice Date	Due Date 12.31.2015	Due Date 01.31.2016	Due Date 02.29.2016	Due Date 03.31.2016	Future Date	Retainage Amount	Invoice Amount
6689:55	12.04.2015	46.22					0.00	46.22
6695:58	12.18.2015	46.22					0.00	46.22
6711:57	01.15.2016		46.22				0.00	46.22
6716:56	01.29.2016		46.22				0.00	46.22
	Vendor Total	92.44	92.44	0.00	0.00	0.00	0.00	184.88
	5603 ALLSTATE AMERICAN HERITAGE LIF							
6711:54	01.15.2016		370.74				0.00	370.74
6716:52	01.29.2016		370.74				0.00	370.74
	Vendor Total	0.00	741.48	0.00	0.00	0.00	0.00	741.48
	6597 Florida Combined Life/LTD							
6682:94	11.20.2015	519.92					0.00	519.92
6689:77	12.04.2015	674.15					0.00	674.15
6695:93	12.18.2015	678.38					0.00	678.38
6711:81	01.15.2016		691.22				0.00	691.22
6716:90	01.29.2016		694.39				0.00	694.39
	Vendor Total	1,872.45	1,385.61	0.00	0.00	0.00	0.00	3,258.06
	11533 ICMA							
6716:87	01.29.2016		270.00				0.00	270.00
	Vendor Total	0.00	270.00	0.00	0.00	0.00	0.00	270.00
	11857 QUINCY PROF. FIREFIGHTERS							
6716:85	01.29.2016		144.00				0.00	144.00
	Vendor Total	0.00	144.00	0.00	0.00	0.00	0.00	144.00
	114552 MICHAEL MCGARL							
01/11/16-01/24/16	01.24.2016			1,160.00			0.00	1,160.00
	Vendor Total	0.00	0.00	1,160.00	0.00	0.00	0.00	1,160.00
	144958 CAPITAL HEALTH PLAN							
6711:61	01.15.2016		1,120.05				0.00	1,120.05
6711:63	01.15.2016		670.18				0.00	670.18
6711:64	01.15.2016		1,907.20				0.00	1,907.20
6711:66	01.15.2016		389.07				0.00	389.07
6711:67	01.15.2016		644.82				0.00	644.82
6711:68	01.15.2016		697.41				0.00	697.41
6711:70	01.15.2016		879.20				0.00	879.20
6716:59	01.29.2016		6,720.12				0.00	6,720.12
6716:60	01.29.2016		1,120.05				0.00	1,120.05
6716:63	01.29.2016		670.18				0.00	670.18
6716:64	01.29.2016		4,678.03				0.00	4,678.03
6716:65	01.29.2016		1,788.00				0.00	1,788.00
6716:66	01.29.2016		10,728.30				0.00	10,728.30
6716:69	01.29.2016		2,208.57				0.00	2,208.57
6716:70	01.29.2016		389.07				0.00	389.07
6716:71	01.29.2016		3,868.92				0.00	3,868.92
6716:72	01.29.2016		644.82				0.00	644.82
6716:73	01.29.2016		697.41				0.00	697.41
6716:76	01.29.2016		2,825.25				0.00	2,825.25
6716:77	01.29.2016		6,198.53				0.00	6,198.53
6716:78	01.29.2016		879.20				0.00	879.20
6716:79	01.29.2016		5,275.10				0.00	5,275.10
	Vendor Total	0.00	54,999.48	0.00	0.00	0.00	0.00	54,999.48

CITY OF QUINCY
 Cash Requirements Report

By Vendor No

Vendor/ Invoice No	Vendor Name/ Invoice Date	Due Date 12.31.2015	Due Date 01.31.2016	Due Date 02.29.2016	Due Date 03.31.2016	Future Date	Retainage Amount	Invoice Amount
144959	BCBS - FLORIDA							
6629:65	09.11.2015	70.63					0.00	70.63
	Vendor Total	70.63	0.00	0.00	0.00	0.00	0.00	70.63
145218	FLORIDA COMBINED LIFE-DENTAL							
6711:62	01.15.2016		278.52				0.00	278.52
6711:65	01.15.2016		365.82				0.00	365.82
6711:69	01.15.2016		314.02				0.00	314.02
6716:58	01.29.2016		209.04				0.00	209.04
6716:61	01.29.2016		278.52				0.00	278.52
6716:67	01.29.2016		348.40				0.00	348.40
6716:68	01.29.2016		696.80				0.00	696.80
6716:74	01.29.2016		314.02				0.00	314.02
6716:75	01.29.2016		121.94				0.00	121.94
	Vendor Total	0.00	2,927.08	0.00	0.00	0.00	0.00	2,927.08
145219	Florida Combined Life/AD&D							
6658:79	10.23.2015	739.32					0.00	739.32
6670:81	11.06.2015	952.68					0.00	952.68
6682:95	11.20.2015	930.84					0.00	930.84
6689:78	12.04.2015	923.64					0.00	923.64
6695:94	12.18.2015	928.68					0.00	928.68
6711:82	01.15.2016		930.12				0.00	930.12
6716:91	01.29.2016		930.12				0.00	930.12
	Vendor Total	4,475.16	1,860.24	0.00	0.00	0.00	0.00	6,335.40
	REPORT TOTAL	6,516.68	97,918.91	1,160.00	0.00	0.00	0.00	105,595.59

City of Quincy
Financial Report January 2016

G/L_ACCT #	ACCOUNT DESCRIPTION	ANNUAL BUDGET	JAN 2016 YTD	(OVER) UNDER	33%	JAN 2015 YTD
001-311-10000	CURRENT AD VALOREM TAX	975,526	835,024	(140,502)	86%	730,447
001-312-41000	SALES-LOCAL OPTION GAS TAX	272,950	24,107	(248,843)	9%	14,440
001-312-60000	LOCAL GOV INFRASTRUCTURE SURTA	449,080	56,214	(392,866)	13%	27,858
001-314-80000	UTILITY SERVICE TAX - PROPANE	10,500	1,812	(8,688)	17%	2,756
001-315-00000	COMMUNICATION SERVICES TAX	240,000	37,375	(202,625)	16%	7,316
001-321-10000	PROFESSIONAL & OCCUPATION LICE	20,000	14,685	(5,315)	73%	17,149
001-321-11000	COMPETENCY LICENSE	1,400	375	(1,025)	27%	1,196
001-322-10000	PERMITS	67,000	20,856	(46,144)	31%	24,482
001-329-10000	OTHER LICENSES, FEES & PERMITS	1,300	805	(495)	62%	6
001-335-12000	STATE REVENUE SHARING PROCEEDS	245,000	42,337	(202,663)	17%	20,064
001-335-14000	STATE - MOBILE HOME LICENSE	1,900	1,191	(709)	63%	510
001-335-15000	STATE - ALCOHOLIC BEVERAGE LIC	7,700	3,323	(4,377)	43%	5,529
001-335-17000	STATE - D O T REIMBURSEMENT	69,000	14,022	(54,978)	20%	22,787
001-335-18000	STATE - HALF CENT SALES TAX	242,050	38,175	(203,875)	16%	19,148
001-335-41000	STATE - REBATE ON MUN VEH FUEL	8,400	(2,095)	(10,495)	-25%	2,405
001-340-21000	SERVICES - COUNTY FIRE PROTECT	405,000	204,120	(200,880)	50%	202,500
001-340-21500	SERVICES-FIRE INSPECTIONS	2,000	500	(1,500)	25%	715
001-347-22000	REVENUE - FOOTBALL	10,000	219	(9,781)	2%	1,300
001-347-23000	REVENUE - BASKETBALL	5,300	6,155	855	116%	5,200
001-347-26000	REVENUE - SOFTBALL	2,800	0	(2,800)	0%	0
001-347-27000	REVENUE - OTHER ACTIVITY FEES	600	6,089	5,489	100%	1,933
001-347-30000	RENT ON FACILITIES	12,000	7,638	(4,362)	64%	4,235
001-347-41000	REVENUE - POOL ADMISSION FEES	6,600	0	(6,600)	0%	1,051
001-347-46991	QuincyFest DONATIONS: OUTSIDE	2,600	3,312	712	127%	0
001-347-46993	QuincyFest Vendors	700	0	(700)	0%	0
001-347-50000	COKE FUND REVENUE	400	0	(400)	0%	333
001-359-10000	OTH FINES & FORFEITS	30,000	1,427	(28,573)	5%	10,147
001-361-13000	UNREALIZED GAIN	30,000	0	(30,000)	0%	0
001-361-15000	INTEREST INC ON BANK ACCT	50	0	(50)	0%	19
001-364-11000	SALE OF LAND - HILLCREST CEMET	8,000	3,300	(4,700)	41%	3,200
001-364-12000	SALE OF LAND - SUNNYVALE CEMET	32,000	4,100	(27,900)	13%	7,528
001-369-90000	OTHER MISCELLANEOUS REVENUES	30,000	12,504	(17,496)	42%	67,967
001-369-92000	LIQUIDATED DAMAGES-COX POOLS	20,000	0	(20,000)	0%	0
001-382-10000	CONTRIBUTION FR INTER OPER-ELE	4,196,081	1,398,694	(2,797,387)	33%	1,326,492
001-382-20000	CONTRIBUTION FR INTER OPER-GAS	531,165	177,055	(354,110)	33%	177,055
001-382-30000	CONTRIBUTION FR INTER OPER-WAT	134,286	44,762	(89,524)	33%	74,584
001-382-40000	CONTRIBUTION FR INTER OPER-REF	105,809	35,270	(70,539)	33%	35,270
001-382-50000	CONTRIBUTION FR INTER OPER-SEW	2,362	0	(2,362)	0%	44,450
001-382-60000	CONTRIBUTION FR INTER OPER LAN	0	0	0	0%	18,658
	TOTAL GENERAL FUND REVS	8,179,559	2,993,349	(5,186,210)	37%	2,878,729
	COMMUNITY REDEVELOPMENT FUND					
002-341-00000	CRA TIF FUNDS	276,000	274,942	(1,058)	100%	0
002-341-10000	TIF FUNDS REVENUE	144,000	0	(144,000)	0%	0
002-343-27000	MISCELLANEOUS REVENUE	0	0	0	0%	494
002-389-00000	USE OF FUND BALANCE	297,000	0	(297,000)	0%	0
	TOTAL CRA REVENUE	717,000	274,942	(442,058)	38%	494
	ENTERPRISE FUND REVENUES					
400-381-10000	BUSINESS ACTIVITY AND CUSTOMER INTERFUND TRANSFER	496,229	165,410	(330,819)	33%	170,187

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SEWER						
402-343-10000	SALES	1,858,283	564,873	(1,293,410)	30%	580,128
402-343-16000	CONNECTIONS	2,562	588	(1,974)	23%	1,888
402-343-17000	FORFEITED DISCOUNTS - PENALTIE	25,818	7,601	(18,217)	29%	9,194
402-343-50000	SEWER SURCHARGE O/S	45,649	15,381	(30,268)	34%	14,761
402-361-10000	INTEREST REVENUE	51	0	(51)	0%	0
	TOTAL SEWER REV	1,932,363	588,443	(1,343,920)	30%	605,971
ELECTRIC						
403-343-11000	RESIDENTIAL SALES	5,969,758	1,416,387	(4,553,371)	24%	1,838,480
403-343-12000	COMMERCIAL SALES	6,161,238	1,628,457	(4,532,781)	26%	1,857,481
403-343-13000	INDUSTRIAL SALES	1,716,500	400,754	(1,315,746)	23%	510,936
403-343-14000	STREET LIGHTING SALES	144,093	4,588	(139,505)	3%	35,625
403-343-15000	INTERDEPARTMENTAL SALES	262,741	59,819	(202,922)	23%	65,090
403-343-16000	CONNECTIONS	5,000	4,581	(419)	92%	17,137
403-343-17000	FORFEITED DISCOUNTS - PENALTIE	140,000	45,964	(94,036)	33%	53,115
403-343-18500	SPECIAL PROJECT - MATERIAL SAL	400	0	(400)	0%	84
403-343-19000	CUT ON/OFF FEES	20,000	9,082	(10,918)	45%	12,380
403-343-24000	TRANSFORMER RENT	9,000	2,774	(6,226)	31%	2,820
403-343-27000	MISCELLANEOUS CHARGES	7,000	63,663	56,663	909%	2,547
403-343-29000	POLE RENT-CABLEVISION	19,540	0	(19,540)	0%	0
403-343-90000	MISCALLANEOUS REVENUES	300	0	(300)	0%	0
403-361-10000	INTEREST REVENUE	9,000	0	(9,000)	0%	0
403-361-13000	UNREALIZED GAIN-PRUDENTIAL BAC	6,000	0	(6,000)	0%	0
	TOTAL ELECTRIC REV	14,470,570	3,636,069	(10,834,501)	25%	4,395,694
WATER						
404-343-10000	SALES	1,405,747	467,984	(937,763)	33%	468,779
404-343-15000	INTERDEPARTMENTAL SALES	102,386	33,301	(69,085)	33%	28,685
404-343-16000	CONNECTIONS	5,945	883	(5,062)	15%	810
404-343-17000	FORFEITED DISCOUNTS-PENALTIES	35,240	7,459	(27,781)	21%	7,881
404-343-19000	CUT ON/OFF FEES	386	78	(308)	20%	157
404-343-27000	MISCELLANEOUS CHARGES	0	(1,132)	(1,132)	0%	(4,717)
404-343-30000	WATER SURCHARGE O/S	67,442	22,680	(44,762)	34%	22,039
404-361-10000	INTEREST REVENUE	3,500	0	(3,500)	0%	0
404-361-13000	UNREALIZED GAIN	24,000	0	(24,000)	0%	0
	TOTAL WATER REV	1,644,646	531,253	(1,113,393)	32%	523,634
GAS						
405-343-10000	GAS SALES	1,676,124	421,229	(1,254,895)	25%	575,314
405-343-15000	GAS INTERDEPARTMENTAL SALES	7,800	2,295	(5,505)	29%	2,854
405-343-16000	GAS CONNECTIONS	1,500	392	(1,108)	26%	322
405-343-17000	GAS FORFEITED DISCS-PENALTIES	21,000	3,639	(17,361)	17%	6,524
405-343-19000	GAS CUT ON/OFF FEES	100	78	(22)	78%	78
405-343-27000	GAS OTHER CHARGES	0	(39)	(39)	0%	(15)
	TOTAL GAS REV	1,706,524	427,595	(1,278,929)	25%	585,076
REFUSE						
406-343-11000	RESIDENTIAL SALES	676,000	222,262	(453,738)	33%	219,062
406-343-12000	COMMERCIAL SALES	472,000	144,191	(327,809)	31%	145,085
406-343-15000	YARD TRASH COLLECTION	143,000	46,394	(96,606)	32%	46,748
406-343-17000	FORFEITED DISCOUNTS-PENALTIES	17,000	5,215	(11,785)	31%	6,279
	TOTAL REFUSE REV	1,308,000	418,062	(889,938)	32%	417,174

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407-343-44000	LANDFILL GARBAGE TIPPING FEES	195,000	27,709	(167,291)	14%	86,411
TELECOMMUNICATION						
508-381-00010	Non-Operating Transfer	175,208	0	(175,208)	0%	0
508-381-10000	INTERFUND TRANSFER FROM GENERA	173,000	0	(173,000)	0%	0
508-381-20000	INTERFUND TRNFR FROM ENTERPRIS	24,000	0	(24,000)	0%	0
	TOTAL TELECOMMUNICATIONS REV	372,208	0		0%	0
	TOTAL REVENUES	31,022,099	9,062,832	(21,587,059)	29%	9,663,370
GEN FUND EXPENDITURES						
CITY COMMISSION						
001-110-511-10110	SALARIES & WAGES	84,671	25,877	58,794	31%	24,702
001-110-511-10210	FICA TAXES	6,095	2,000	4,095	33%	1,905
001-110-511-30402	TRAVEL	2,000	0	2,000	0%	0
001-110-511-30491	OTHER EXPENSES	8,000	1,051	6,949	13%	975
001-110-511-31000	OTHER OPERATING IT SUPPORT	8,000	0	8,000	0%	0
001-110-511-80820	AID TO PRIVATE ORGANIZATIONS	58,500	31,613	26,887	54%	2,000
	TOTAL CITY COMMISSION	167,266	60,541	106,725	36%	29,582
CITY MANAGER						
001-160-512-10110	SALARIES & WAGES	85,000	26,808	58,192	32%	24,507
001-160-512-10120	REGULARY SALARIES & WAGES	26,614	0	26,614	0%	0
001-160-512-10210	FICA TAXES	8,538	1,909	6,629	22%	1,713
001-160-512-10220	RETIREMENT CONTRIBUTIONS	13,394	3,217	10,177	24%	2,941
001-160-512-10230	LIFE & HEALTH INSURANCE	12,493	3,499	8,994	28%	3,972
001-160-512-30341	CONTRACTUAL SERVICES	5,000	0	5,000	0%	0
001-160-512-30343	PROFESSIONAL SERVICES	1,000	0	1,000	0%	0
001-160-512-30402	TRAVEL EXPENSE	1,000	0	1,000	0%	0
001-160-512-30403	GAS	1,500	0	1,500	0%	65
001-160-512-30410	TELEPHONE	4,500	1,784	2,716	40%	881
001-160-512-30461	REPAIR & MAINTENANCE OFFICE EQ	875	0	875	0%	200
001-160-512-30491	OTHER OPERATING EXPENSE	2,800	24	2,776	1%	10
001-160-512-30511	OFFICE SUPPLIES GENERAL	1,300	117	1,183	9%	198
001-160-512-31000	OTHER OPERATING EXP - IT SUPPO	8,000	0	8,000	0%	0
	TOTAL CITY MANAGER	172,014	37,357	134,657	22%	34,485
CITY ATTORNEY						
001-120-514-30341	CONTRACTUAL SERVICES	200,000	17,974	182,026	9%	32,972
001-120-514-30343	PROFESSIONAL SERVICES	5,000	0	5,000	0%	358
001-120-514-30402	TRAVEL	500	0	500	0%	0
001-120-514-30491	OTHER OPERATING EXPENSE	5,000	0	5,000	0%	7
001-120-514-30500	LEGAL & RECORDING FEES	6,000	0	6,000	0%	0
001-120-514-30540	PUBLICATIONS,SUBSCRIP,& MEMBER	500	0	500	0%	0
001-120-514-31000	OTHER OPERATING EXP - IT SUPPO	8,000	0	8,000	0%	0
	TOTAL CITY ATTORNEY	225,000	17,974	207,026	8%	33,337
CITY CLERK						
001-130-519-10110	SALARIES & WAGES	59,409	18,734	40,675	32%	18,806
001-130-519-10210	FICA TAXES	4,545	1,337	3,208	29%	1,335
001-130-519-10220	RETIREMENT CONTRIBUTIONS	7,129	2,248	4,881	32%	2,257
001-130-519-10230	LIFE & HEALTH INSURANCE	4,471	1,741	2,730	39%	2,008

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001-130-519-30343	PROFESSIONAL SERVICES	2,300	0	2,300	0%	0
001-130-519-30402	TRAVEL EXPENSE	1,000	0	1,000	0%	0
001-130-519-30410	TELEPHONE	2,000	545	1,455	27%	384
001-130-519-30461	REPAIR & MAINT - OFFICE EQUIPM	400	55	345	14%	10
001-130-519-30491	OTHER OPERATING EXPENSE	200	(3)	203	-2%	0
001-130-519-30493	TRAINING	250	0	250	0%	0
001-130-519-30500	LEGAL ADS AND RECORDING FEES	1,000	0	1,000	0%	579
001-130-519-30511	OFFICE SUPPLIES-GENERAL	500	65	435	13%	200
001-130-519-31000	OTHER OPERATING EXP - IT SUPPO	8,000	0	8,000	0%	0
	TOTAL CITY CLERK	91,204	24,722	66,482	27%	25,577
	NON-DEPARTMENTAL					
001-001-519-30320	ACCOUNTING & AUDITING SERVICES	100,000	0	100,000	0%	28,500
001-001-519-30341	CONTRACTUAL SERVICES	20,000	4,875	15,125	24%	0
001-001-519-30342	RECORDING OF THE COMMISSION MT	42,000	10,500	31,500	25%	10,500
001-001-519-30343	PROFESSIONAL SERVICES	5,000	75	4,925	2%	75
001-001-519-30390	CONTINGENCIES	73,408	0	73,408	0%	0
001-001-519-30410	TELEPHONE	1,000	210	790	21%	212
001-001-519-30420	REIMBURSEMENT TO CRA	10,000	150	9,850	2%	0
001-001-519-30440	SUMMER YOUTH WORK PROGRAM	24,000	455	23,545	2%	0
001-001-519-30451	INSURANCE	490,000	206,003	283,997	42%	211,982
001-001-519-30465	COPIER PAYMENT	9,408	3,381	6,027	36%	2,616
001-001-519-30491	OTHER OPERATING EXPENSE	50,000	5,421	44,579	11%	41,159
001-001-519-30512	POSTAGE	30,000	7,107	22,893	24%	11,905
001-001-519-31000	OTHER OPERATING EXP - IT SUPPO	85,000	0	85,000	0%	0
001-001-519-70730	TRANSFER DEBT SVC CAP IMP BOND	360,296	120,000	240,296	33%	120,000
001-001-519-70731	HONEWELL LOAN PRINCIPAL	11,676	5,771	5,905	49%	0
001-001-519-70732	HONEYWELL LOAN INTEREST	5,683	2,908	2,775	51%	0
001-001-519-90000	TRANSFER TO INTERNAL SERVICE F	175,208	0	175,208	0%	0
001-001-552-30645	CRA TIF: ECONOMIC ENVIRON.	144,000	0	144,000	0%	0
	TOTAL NON-DEPARTMENTAL	1,636,679	366,856	1,269,823	22%	426,949
	PERSONNEL					
001-260-513-10110	EXE SALARIES & WAGES	54,500	17,185	37,315	32%	17,238
001-260-513-10130	OTHER SALARIES & WAGES - P/T	11,960	5,652	6,308	47%	4,285
001-260-513-10210	FICA TAXES	5,084	1,631	3,453	32%	1,523
001-260-513-10220	RETIREMENT CONTRIBUTIONS	6,540	2,062	4,478	32%	2,069
001-260-513-10230	LIFE & HEALTH INSURANCE	4,471	1,779	2,692	40%	2,047
001-260-513-30314	PSYCHIATRIC EVALUATIONS	1,600	1,400	200	88%	600
001-260-513-30315	EMPLOYEE QUALITY OF LIFE	2,000	0	2,000	0%	293
001-260-513-30341	CONTRACTUAL SERVICES	12,000	5,574	6,426	46%	2,447
001-260-513-30343	PROFESSIONAL SERVICES	4,500	496	4,004	11%	404
001-260-513-30402	TRAVEL EXPENSE	1,000	0	1,000	0%	0
001-260-513-30410	TELEPHONE	4,500	1,650	2,850	37%	909
001-260-513-30461	REPAIR AND MAINTENANCE OFFICE	500	0	500	0%	0
001-260-513-30491	OTHER OPERATING EXPENSE	2,000	222	1,778	11%	249
001-260-513-30493	TRAINING	1,000	0	1,000	0%	0
001-260-513-30511	OFFICE SUPPLIES GENERAL	2,000	837	1,163	42%	(106)
001-260-513-31000	OTHER OPERATING EXP - IT SUPPO	8,000	0	8,000	0%	0
	TOTAL PERSONNEL	121,655	38,489	83,166	32%	31,956

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FINANCE						
001-271-513-10110	EXE SALARIES & WAGES	20,206	6,333	13,873	31%	2,942
001-271-513-10120	REGULAR SALARIES & WAGES	48,312	9,095	39,217	19%	13,298
001-271-513-10210	FICA TAXES	5,242	1,122	4,120	21%	1,251
001-271-513-10220	RETIREMENT CONTRIBUTIONS	8,222	1,822	6,400	22%	1,962
001-271-513-10230	LIFE & HEALTH INSURANCE	10,522	2,067	8,455	20%	3,484
001-271-513-30343	PROFESSIONAL SERVICES	18,800	11,735	7,065	62%	10,825
001-271-513-30410	TELEPHONE	7,900	1,946	5,954	25%	376
001-271-513-30461	REPAIR & MAINT OFFICE EQUIPMEN	1,600	0	1,600	0%	1,194
001-271-513-30470	PRINTING & BINDING-BUDGET	500	0	500	0%	0
001-271-513-30491	OTHER OPERATING EXPENSE	1,000	173	827	17%	156
001-271-513-30493	TRAINING	1,000	0	1,000	0%	0
001-271-513-30511	OFFICE SUPPLIES GENERAL	6,900	672	6,228	10%	879
001-271-513-30512	POSTAGE	500	6	494	1%	0
001-271-513-30521	OPERATING SUPPLIES	1,000	547	453	55%	247
001-271-513-30540	DUES, PUBLICATIONS, & MEMBERSH	500	0	500	0%	0
001-271-513-31000	OTHER OPERATING EXP - IT SUPPO	8,000	0	8,000	0%	0
001-271-513-60641	OFFICE FURNITURE & EQUIPMENT	1,500	0	1,500	0%	0
	TOTAL FINANCE	141,704	35,518	106,186	25%	36,615
GENERAL SERVICES ADM						
001-276-513-10110	EXE SALARY & WAGES	8,871	2,747	6,124	31%	5,825
001-276-513-10210	FICA	679	0	679	0%	0
001-276-513-10220	RETIREMENT	1,065	0	1,065	0%	0
001-276-513-10230	LIFE & HEALTH	1,118	0	1,118	0%	0
	TOTAL GEN SERVICES ADM	11,733	2,747	8,986	23%	5,825
LAW ENFORCEMENT ADM						
001-210-521-10110	EXE SALARIES & WAGES	63,775	20,867	42,908	33%	19,827
001-210-521-10120	REGULAR SALARIES & WAGES	138,266	26,847	111,419	19%	63,614
001-210-521-10140	OVERTIME	1,000	15	985	2%	1,155
001-210-521-10150	SPEC PAY-INCENTIVE,HOL,LV BUYB	1,000	8	992	1%	292
001-210-521-10210	FICA TAXES	15,399	3,524	11,875	23%	6,301
001-210-521-10220	RETIREMENT CONTRIBUTIONS	33,716	5,771	27,945	17%	7,635
001-210-521-10230	LIFE & HEALTH INSURANCE	24,895	7,817	17,078	31%	13,063
001-210-521-30341	CONTRACTUAL SERVICES	36,000	31,628	4,372	88%	27,591
001-210-521-30402	TRAVEL EXPENSE	1,500	0	1,500	0%	0
001-210-521-30403	GAS & DIESEL	3,500	402	3,098	11%	774
001-210-521-30404	OIL & GREASE	350	0	350	0%	34
001-210-521-30405	TIRES	800	0	800	0%	0
001-210-521-30406	VEHICLE PARTS ONLY	1,250	324	926	26%	0
001-210-521-30407	VEHICLE REPAIRS	950	0	950	0%	0
001-210-521-30410	TELEPHONE	44,000	12,277	31,723	28%	13,359
001-210-521-30430	UTILITIES	39,000	5,248	33,752	13%	8,666
001-210-521-30464	REPAIRS & MAINTENANCE-RADIO	4,000	0	4,000	0%	628
001-210-521-30491	OTHER OPERATING EXPENSE	3,500	931	2,569	27%	439
001-210-521-30492	INVESTIGATIVE FUNDS	3,000	0	3,000	0%	0
001-210-521-30493	TRAINING	0	225	(225)	100%	0
001-210-521-30511	OFFICE SUPPLIES-GENERAL	2,000	421	1,579	21%	414
001-210-521-30521	OPERATING MATERIALS & SUPPLIES	500	34	466	7%	0
001-210-521-30522	OPERATING SUPPLIES-UNIFORMS	500	0	500	0%	0
001-210-521-30540	PUBLICATIONS, SUBSCRIP. & MEMB	400	360	40	90%	0
001-210-521-31000	OTHER OPERATING EXP - IT SUPPO	8,000	0	8,000	0%	0

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001-210-521-60641	OFFICE FURNITURE & EQUIPMENT	3,000	0	3,000	0%	0
001-210-521-60644	EQUIPMENT	3,000	0	3,000	0%	0
	TOTAL LAW ENFORCEMENT ADM	433,301	116,700	316,601	27%	163,792
	LAW ENFORCEMENT OPERATIONS					
001-220-521-10120	REGULAR SALARIES & WAGES	952,950	269,958	682,992	28%	256,603
001-220-521-10130	OTHER SALARIES & WAGES - P/T	47,712	9,791	37,921	21%	8,434
001-220-521-10140	OVERTIME	65,000	34,714	30,286	53%	24,526
001-220-521-10150	SPEC PAY-INCENTIVE,HOL, LV BUY	15,500	4,240	11,260	27%	4,406
001-220-521-10210	FICA TAXES	76,551	23,888	52,663	31%	21,949
001-220-521-10220	RETIREMENT CONTRIBUTIONS	179,056	51,043	128,013	29%	28,120
001-220-521-10230	LIFE & HEALTH INSURANCE	140,193	49,324	90,869	35%	53,450
001-220-521-30341	CONTRACTURAL SERVICES	1,000	0	1,000	0%	0
001-220-521-30402	TRAVEL EXPENSE	1,500	0	1,500	0%	0
001-220-521-30403	GASOLINE & DIESEL	45,000	9,139	35,861	20%	11,927
001-220-521-30404	OIL & GREASE	3,500	317	3,183	9%	464
001-220-521-30405	TIRES	4,000	215	3,785	5%	1,567
001-220-521-30406	VEHICLE PARTS ONLY	10,000	2,601	7,399	26%	278
001-220-521-30407	OTHER AUTO EXPENSE	9,000	8	8,992	0%	0
001-220-521-30462	REPAIR & MAINT.-EQUIPMENT & TO	600	167	433	28%	0
001-220-521-30464	REPAIR & MAINTENANCE - RADIOS	200	0	200	0%	0
001-220-521-30491	OTHER OPERATING EXPENSE	4,600	2,822	1,778	61%	651
001-220-521-30493	TRAINING	7,000	1,325	5,675	19%	683
001-220-521-30499	CANINE EXPENSE	2,500	240	2,260	10%	367
001-220-521-30511	OFFICE SUPPLIES	1,500	0	1,500	0%	0
001-220-521-30521	OPERATING MATERIALS & SUPPLIES	2,000	1,217	783	61%	0
001-220-521-30522	OPERATING SUPPLIES - UNIFORMS	15,000	290	14,710	2%	1,235
001-220-521-60642	VEHICLES	55,000	0	55,000	0%	0
001-220-521-60644	EQUIPMENT	6,900	0	6,900	0%	5,204
001-220-521-70710	CAPITAL EQUIPMENT LOAN- PRINCI	28,000	0	28,000	0%	0
001-220-521-70711	VEHICLE LOAN CCBG (4)-PRINCIPA	2,599	27,378	(24,779)	1053%	37,415
001-220-521-70721	VEHICLE LOAN CCBG (4)- INTERES	8	0	8	0%	392
	TOTAL LAW ENFORCEMENT OPERAT	1,676,869	488,677	1,188,192	29%	457,669
	FIRE CONTROL ADM					
001-210-522-10110	EXE SALARIES & WAGES	61,094	19,265	41,829	32%	1,040
001-210-522-10120	REGULAR SALARIES & WAGES	40,445	12,752	27,693	32%	32,088
001-210-522-10150	SPEC PAY-INCENTIVE,HOL, LV BUYB	6,500	468	6,032	7%	475
001-210-522-10210	FICA TAXES	7,768	2,339	5,429	30%	2,399
001-210-522-10220	RETIREMENT CONTRIBUTIONS	26,202	7,490	18,712	29%	3,907
001-210-522-10230	LIFE & HEALTH INSURANCE	18,072	5,452	12,620	30%	6,459
001-210-522-30410	TELEPHONE	17,000	4,583	12,417	27%	6,631
001-210-522-30430	UTILITIES	22,000	3,064	18,936	14%	2,593
001-210-522-30461	REPAIR & MAINTENANCE-OFFICE EQ	750	0	750	0%	0
001-210-522-30463	REPAIR & MAINT.-BUILDINGS & GR	3,000	3,654	(654)	122%	544
001-210-522-30464	REPAIR & MAINTENANCE-RADIO	2,000	0	2,000	0%	0
001-210-522-30465	COPIER PAYMENT	1,500	446	1,054	30%	395
001-210-522-30491	OTHER OPERATING EXPENSE	1,340	35	1,305	3%	140
001-210-522-30494	FIRE PREVENTION & EDUCATION	1,250	271	979	22%	193
001-210-522-30511	OFFICE SUPPLIES-GENERAL	950	26	924	3%	421
001-210-522-30521	OPERATING MATERIALS & SUPPLIES	570	150	420	26%	163
001-210-522-30522	OPERATING SUPPLIES - UNIFORMS	700	314	386	45%	532

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001-210-522-31000	OTHER OPERATING EXP -IT SUPPOR	8,000	0	8,000	0%	0
001-210-522-60641	OFFICE FURNITURE & EQUIPMENT	2,000	0	2,000	0%	0
001-210-522-70711	VEHICLE LOAN CCBG - PRINCIPAL	388	0	388	0%	1,500
001-210-522-70721	VEHICLE LOAN CCBG - INTEREST	1	0	1	0%	59
	TOTAL FIRE CONTROL ADM	221,530	60,309	161,221	27%	59,538
	FIRE CONTROL OPERATIONS					
001-230-522-10120	REGULAR SALARIES & WAGES	637,500	198,759	438,741	31%	199,909
001-230-522-10130	OTHER SALARIES & WAGES - P/T	40,414	11,677	28,737	29%	15,421
001-230-522-10140	OVERTIME	25,000	26,530	(1,530)	106%	13,399
001-230-522-10150	SPEC PAY-INCENTIVE,HOL,LV BUYB	22,000	6,143	15,857	28%	6,726
001-230-522-10210	FICA TAXES	51,952	17,851	34,101	34%	16,896
001-230-522-10220	RETIREMENT CONTRIBUTIONS	155,631	49,826	105,805	32%	25,646
001-230-522-10230	LIFE & HEALTH INSURANCE	108,830	34,206	74,624	31%	47,928
001-230-522-30402	TRAVEL EXPENSE	100	0	100	0%	0
001-230-522-30403	GASOLINE & DIESEL	14,000	1,930	12,070	14%	3,348
001-230-522-30404	OIL & GREASE	2,000	753	1,247	38%	34
001-230-522-30405	TIRES	3,500	1,283	2,217	37%	0
001-230-522-30406	VEHICLE PARTS ONLY	3,400	580	2,820	17%	19
001-230-522-30462	REPAIR & MAINT. - EQUIPMENT &	5,500	1,732	3,768	31%	3,737
001-230-522-30491	OTHER OPERATING EXPENSE	850	202	648	24%	383
001-230-522-30493	TRAINING	10,800	305	10,495	3%	2,138
001-230-522-30511	OFFICE SUPPLIES	750	137	613	18%	156
001-230-522-30521	OPERATING MATERIALS & SUPPLIES	560	327	233	58%	49
001-230-522-30522	OPERATING SUPPLIES - UNIFORMS	18,000	164	17,836	1%	404
001-230-522-60642	VEHICLES	20,000	0	20,000	0%	0
001-230-522-60644	EQUIPMENT	19,500	0	19,500	0%	3,811
	TOTAL FIRE CONTROL OPERATIONS	1,140,287	352,404	787,883	31%	340,002
	BUILDING & PLANNING					
001-284-515-10110	EXE SALARIES & WAGES	57,241	18,050	39,191	32%	18,113
001-284-515-10120	REGULAR SALARIES & WAGES	88,781	19,877	68,904	22%	20,442
001-284-515-10140	OVERTIME	0	246	(246)	100%	15
001-284-515-10210	FICA TAXES	11,171	2,758	8,413	25%	2,793
001-284-515-10220	RETIREMENT CONTRIBUTIONS	14,429	4,551	9,878	32%	4,627
001-284-515-10230	LIFE & HEALTH INSURANCE	25,230	8,835	16,395	35%	7,133
001-284-515-30341	CONTRACTUAL SERVICES	30,000	5,200	24,800	17%	1,150
001-284-515-30343	PROFESSIONAL SERVICES	50,000	0	50,000	0%	0
001-284-515-30402	TRAVEL EXPENSE	3,000	0	3,000	0%	0
001-284-515-30403	GAS & DIESEL	1,800	310	1,490	17%	486
001-284-515-30404	OIL & GREASE	200	0	200	0%	0
001-284-515-30405	TIRES	200	0	200	0%	0
001-284-515-30406	VEH PARTS ONLY	200	0	200	0%	0
001-284-515-30407	VEH REPAIRS	300	0	300	0%	0
001-284-515-30410	TELEPHONE	4,800	1,892	2,908	39%	694
001-284-515-30461	REPAIR & MAINT. OFFICE EQUIPME	500	0	500	0%	0
001-284-515-30491	OTHER OPERATING EXPENSE	5,000	2,127	2,873	43%	708
001-284-515-30493	TRAINING	1,500	0	1,500	0%	0
001-284-515-30500	ADVERTISEMENTS	1,200	0	1,200	0%	350
001-284-515-30511	OFFICE SUPPLIES GENERAL	2,500	0	2,500	0%	290
001-284-515-31000	OTHER OPERATING EXP - IT SUPPO	8,000	0	8,000	0%	0
001-284-515-60641	OFFICE FURNITURE & EQUIPMENT	1,000	0	1,000	0%	0
	TOTAL BUILDING & PLANNING	307,052	63,847	243,205	21%	56,803

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RECREATIONAL ACTIVITY						
001-310-572-10110	EXE SALARIES & WAGES	56,128	21,022	35,106	37%	17,822
001-310-572-10120	REGULAR SALARIES & WAGES	98,631	17,666	80,965	18%	17,607
001-310-572-10130	OTHER SALARIES & WAGES - P/T	38,410	7,384	31,026	19%	8,846
001-310-572-10140	OVERTIME	0	44	(44)	100%	0
001-310-572-10210	FICA TAXES	15,979	3,387	12,592	21%	3,283
001-310-572-10220	RETIREMENT CONTRIBUTIONS	18,571	4,643	13,928	25%	4,244
001-310-572-10230	LIFE & HEALTH INSURANCE	15,000	6,166	8,834	41%	4,992
001-310-572-30341	CONTRACTUAL SERVICES	8,300	4,017	4,283	48%	0
001-310-572-30343	PROFESSIONAL SERVICES	0	1,375	(1,375)	100%	1,689
001-310-572-30390	CONTINGENCY	1,000	0	1,000	0%	0
001-310-572-30402	TRAVEL EXPENSE	1,000	94	906	9%	0
001-310-572-30403	GAS & DIESEL	2,500	1,231	1,269	49%	741
001-310-572-30404	OIL & GREASE	150	0	150	0%	0
001-310-572-30405	TIRES	200	0	200	0%	0
001-310-572-30406	VEH PARTS ONLY	500	0	500	0%	0
001-310-572-30407	VEHICLE REPAIRS	750	0	750	0%	0
001-310-572-30410	TELEPHONE	10,700	3,081	7,619	29%	1,579
001-310-572-30430	UTILITIES	320	0	320	0%	238
001-310-572-30462	REPAIR & MAINT-EQUIPMENT & TOO	9,500	552	8,948	6%	927
001-310-572-30491	OTHER OPERATING EXPENSES	20,000	3,393	16,607	17%	3,680
001-310-572-30493	TRAINING	1,000	0	1,000	0%	0
001-310-572-30511	OFFICE SUPPLIES - GENERAL	1,350	350	1,000	26%	414
001-310-572-30521	OPERATING MATERIALS & SUPPLIES	1,700	883	817	52%	364
001-310-572-30523	OPERATING SUP - CHEM	2,000	0	2,000	0%	0
001-310-572-30524	SWIMMING POOL SUPPLIES	4,000	0	4,000	0%	0
001-310-572-30525	ATHLETIC EQUIPMENT - FOOTBALL	10,000	2,033	7,967	20%	2,114
001-310-572-30526	ATHLETIC EQUIP BASEBALL & SOFT	1,000	0	1,000	0%	0
001-310-572-30528	ATHLETIC EQUIPMENT - BASKETBAL	2,000	818	1,182	41%	287
001-310-572-30529	ATHLETIC EQUIPMENT - OTHER	5,000	329	4,671	7%	0
001-310-572-30540	OTHER RECREATIONAL ACTIVITIES	12,000	7,519	4,481	63%	5,943
001-310-572-31000	OTHER OPERATING EXP - IT SUPPO	8,000	0	8,000	0%	0
	TOTAL RECREATIONAL ACTIVITY	345,689	85,988	259,701	25%	74,767
PARKS						
001-440-572-10120	REGULAR SALARIES & WAGES	2,631	4,178	(1,547)	159%	41,000
001-440-572-10140	OVERTIME	0	47	(47)	100%	421
001-440-572-10210	FICA TAXES	201	303	(102)	151%	3,071
001-440-572-10220	RETIREMENT CONTRIBUTIONS	316	501	(185)	159%	4,155
001-440-572-10230	LIFE & HEALTH INSURANCE	457	1,000	(543)	219%	7,097
001-440-572-30391	PARKS & FACILITY	6,000	937	5,063	16%	0
001-440-572-30430	UTILITIES	45,000	2,992	42,008	7%	7,938
001-440-572-30463	REPAIR & MAINTENANCE-BLDGS. &	20,000	3,964	16,036	20%	3,593
001-440-572-30491	OTHER OPERATING EXPENSES	0	0	0	0%	492
001-440-572-60642	VEHICLES	20,000	14,500	5,500	73%	0
001-440-572-60644	EQUIPMENT	7,400	1,817	5,583	25%	0
	TOTAL PARKS	102,005	30,239	71,766	30%	67,766
PUBLIC WORKS ADM						
001-410-539-10110	EXE SALARIES & WAGES	42,225	11,895	30,330	28%	0
001-410-539-10120	REGULAR SALARIES & WAGES	18,426	3,322	15,104	18%	3,312
001-410-539-10210	FICA TAXES	4,640	1,067	3,573	23%	233

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001-410-539-10220	RETIREMENT CONTRIBUTIONS	7,278	1,826	5,452	25%	397
001-410-539-10230	LIFE & HEALTH INSURANCE	5,842	2,442	3,400	42%	560
001-410-539-30410	TELEPHONE	8,400	3,157	5,243	38%	1,796
001-410-539-30430	UTILITIES	81,924	12,009	69,915	15%	15,989
001-410-539-30440	REPAIR & MAINT BUILDING	2,000	1,002	998	50%	0
001-410-539-30491	OTHER OPERATING EXPENSE	5,000	1,423	3,577	28%	6,023
001-410-539-30493	TRAINING	1,000	1,085	(85)	109%	0
001-410-539-30511	OFFICE SUPPLIES	400	171	229	43%	0
001-410-539-30521	OPERATING MATERIALS & SUPPLIES	2,000	587	1,413	29%	0
001-410-539-30522	OPERATING EXPENSE - UNIFORMS	13,000	4,173	8,827	32%	3,995
001-410-539-30524	OPERATING SUPPLIES - TOOLS	500	9	491	2%	0
001-410-539-31000	OTHER OPERATING EXP - IT SUPPO	8,000	0	8,000	0%	0
	TOTAL PUBLIC WORKS ADM	200,635	44,168	156,467	22%	32,305
	ROADS & STREETS					
001-430-541-10110	SALARIES & WAGES	6,032	14,209	(8,177)	236%	0
001-430-541-10120	REGULAR SALARIES & WAGES	203,962	51,738	152,224	25%	20,916
001-430-541-10130	OTHER SALARIES & WAGES - P/T	0	0	0	0%	886
001-430-541-10140	OVERTIME	0	791	(791)	100%	375
001-430-541-10210	FICA TAXES	16,065	4,925	11,140	31%	1,564
001-430-541-10220	RETIREMENT CONTRIBUTIONS	25,199	7,669	17,530	30%	2,328
001-430-541-10230	LIFE & HEALTH INSURANCE	40,303	10,655	29,648	26%	5,131
001-430-541-30341	CONTRACTUAL SERVICES	5,000	1,088	3,912	22%	0
001-430-541-30403	GASOLINE & DIESEL	60,000	11,103	48,897	19%	13,629
001-430-541-30524	OPERATING SUPPLIES - SMALL TOO	500	3,561	(3,061)	712%	18
001-430-541-30530	ROAD MATERIALS & SUPPLIES	40,000	2,678	37,322	7%	3,687
001-430-541-60632	RESURF & SIDEWALKS	160,000	8,962	151,038	6%	7,818
001-430-541-60634	STORM WATER FACILITIES	25,000	0	25,000	0%	0
001-430-541-60643	HEAVY EQUIPMENT	15,000	0	15,000	0%	0
001-430-541-70711	PRINCIPAL- CCB LOAN EQUIP FOR	18,455	2,803	15,652	15%	5,396
001-430-541-70721	INTEREST - CCB LOAN EQUIPMENT	1,173	229	944	20%	668
	TOTAL ROADS & STREETS	616,689	120,411	496,278	20%	62,415
	CEMETERIES & GROUNDS					
001-431-542-10120	REGULAR SALARIES & WAGES	79,583	21,485	58,098	27%	1,664
001-431-542-10140	OVERTIME	0	459	(459)	100%	0
001-431-542-10210	FICA TAXES	6,088	1,621	4,467	27%	116
001-431-542-10220	RETIREMENT CONTRIBUTIONS	9,550	2,576	6,974	27%	200
001-431-542-10230	LIFE & HEALTH INSURANCE	17,093	4,545	12,548	27%	374
001-431-542-30521	OPERATING SUPPLIES	5,000	130	4,870	3%	0
	TOTAL CEMETERIES & GROUNDS	117,314	30,817	86,497	26%	2,354
	BUILDINGS & GROUNDS					
001-440-519-10120	REGULAR SALARIES & WAGES	148,642	42,027	106,615	28%	54,866
001-440-519-10140	OVERTIME	0	308	(308)	100%	911
001-440-519-10210	FICA TAXES	11,371	3,138	8,233	28%	3,938
001-440-519-10220	RETIREMENT CONTRIBUTIONS	17,837	4,800	13,037	27%	5,506
001-440-519-10230	LIFE & HEALTH INSURANCE	29,014	7,228	21,786	25%	13,454
001-440-519-30341	CONTRACTUAL SERVICES	45,000	11,531	33,469	26%	9,021
001-440-519-30463	REPAIR & MAINT.-BUILDINGS & GR	20,000	448	19,552	2%	16,139
001-440-519-30491	OTHER OPERATING EXPENSE	8,000	2,192	5,808	27%	2,915
001-440-519-60644	EQUIPMENT	37,500	15,000	22,500	40%	0
	TOTAL BUILDINGS & GROUNDS	317,364	86,672	230,692	27%	106,751

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FLEET MAINTENANCE						
001-450-541-10120	REGULAR SALARIES & WAGES	69,816	22,259	47,557	32%	22,069
001-450-541-10140	OVERTIME	1,000	340	660	34%	262
001-450-541-10210	FICA TAXES	5,341	1,516	3,825	28%	1,527
001-450-541-10220	RETIREMENT CONTRIBUTIONS	8,378	2,663	5,715	32%	2,642
001-450-541-10230	LIFE & HEALTH INSURANCE	17,584	4,575	13,009	26%	5,679
001-450-541-30404	OIL & GREASE	750	714	36	95%	411
001-450-541-30405	TIRES	7,500	1,534	5,966	20%	1,898
001-450-541-30406	VEH PARTS ONLY	15,000	8,495	6,505	57%	8,143
001-450-541-30407	VEHICLE REPAIRS	7,500	2,623	4,877	35%	742
001-450-541-30491	OTHER OPER EXPENSE	700	74	626	11%	0
	TOTAL FLEET MAINT	133,569	44,793	88,776	34%	43,374
	TOTAL GEN FUND EXPENDITURES	8,179,559	2,109,228	6,070,332	26%	2,091,868
COMMUNITY REDEVELOPMENT AGENCY						
002-250-552-10110	EXECUTIVE SALARIES & WAGES	64,270	20,267	44,003	32%	30,824
002-250-552-10120	REGULAR SALARIES & WAGES	0	0	0	0%	(1,615)
002-250-552-10210	FICA	4,917	1,519	3,398	31%	2,352
002-250-552-10220	RETIREMENT CONTRIBUTIONS	7,712	2,432	5,280	32%	3,699
002-250-552-10230	LIFE & HEALTH INSURANCE	4,471	1,706	2,765	38%	1,993
002-250-552-10280	EXTRA PERSONNEL COSTS	2,703	0	2,703	0%	0
002-250-552-10290	PERSONNEL COST ROLLOVER	17,000	0	17,000	0%	0
002-250-552-30341	CONTRACTUAL SERVICES	50,000	21,760	28,240	44%	4,664
002-250-552-30343	PROFESSIONAL SERVICES	50,000	1,500	48,500	3%	23,660
002-250-552-30390	CONTINGENCIES - TANYARD CREEK	90,927	650	90,277	1%	7,500
002-250-552-30402	TRAVEL EXPENSES	5,000	2,874	2,126	57%	2,026
002-250-552-30403	GAS & DIESEL	2,000	1,843	157	92%	44
002-250-552-30410	TELEPHONE	2,000	551	1,449	28%	451
002-250-552-30420	SPECIAL EVENTS	15,000	5,354	9,646	36%	1,108
002-250-552-30463	R/M HOUSING	12,000	4,000	8,000	33%	0
002-250-552-30491	OTHER OPERATING EXPENSES	0	1,175	(1,175)	100%	1,284
002-250-552-30493	TRAINING	1,500	0	1,500	0%	395
002-250-552-30500	LEGAL ADS & RECORDINGS	2,000	0	2,000	0%	112
002-250-552-30511	OFFICE SUPPLIES	0	0	0	0%	98
002-250-552-30512	POSTAGE	500	0	500	0%	0
002-250-552-30521	OPERATING SUPPLIES	10,000	2,127	7,873	21%	450
002-250-552-32000	REIMBURSEMENT TO THE CITY	20,000	0	20,000	0%	0
002-250-552-60000	SENIOR ENERGY EFF PROGRAM	200,000	22,275	177,725	11%	0
002-250-552-60010	BEAUTIFICATION PROJECTS	100,000	0	100,000	0%	0
002-250-552-60020	AFFORDABLE HOUSING PURCHASE &	50,000	1,636	48,364	3%	0
002-250-552-60641	OFFICE FURNITURE & EQUIPMENT	5,000	0	5,000	0%	0
	TOTAL CRA	717,000	91,669	625,331	13%	79,045

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ENTERPRISE FUNDS						
FINANCIAL SERVICES						
400-271-513-10110	EXECUTIVE SALARIES & WAGES	60,619	19,000	41,619	31%	8,827
400-271-513-10120	REGULAR SALARIES & WAGES	144,937	27,281	117,656	19%	47,748
400-271-513-10210	FICA TAXES	15,725	3,383	12,342	22%	4,352
400-271-513-10220	RETIREMENT CONTRIBUTIONS	24,667	5,465	19,202	22%	5,884
400-271-513-10230	LIFE & HEALTH INSURANCE	31,567	8,685	22,882	28%	10,538
	TOTAL FINANCIAL SERVICES	277,515	63,814	213,701	23%	77,349
CUSTOMER SERVICES						
400-274-513-10110	EXE SALARIES & WAGES	0	0	0	0%	15,580
400-274-513-10120	REGULAR SALARIES & WAGES	128,758	39,910	88,848	31%	38,648
400-274-513-10140	OVERTIME	2,341	63	2,278	3%	800
400-274-513-10210	FICA TAXES	9,850	3,134	6,716	32%	3,965
400-274-513-10220	RETIREMENT CONTRIBUTION	15,451	4,289	11,162	28%	4,921
400-274-513-10230	LIFE & HEALTH INSURANCE	13,414	4,692	8,722	35%	8,728
400-274-513-30280	Credit Card Processing Charges	12,000	3,276	8,724	27%	0
400-274-513-30341	CONTRACTUAL SERVICES	5,500	635	4,865	12%	5,933
400-274-513-30390	CONTINGENCY	1,000	0	1,000	0%	0
400-274-513-30402	TRAVEL EXPENSES	1,000	0	1,000	0%	0
400-274-513-30403	GAS & DIESEL	0	98	(98)	100%	522
400-274-513-30410	TELEPHONE	5,300	2,363	2,937	45%	748
400-274-513-30461	REPAIR & MAINTAIN OFFICE EQUIP	2,100	1,221	879	58%	446
400-274-513-30491	OTHER OPERATING EXPENSES	1,200	799	401	67%	593
400-274-513-30493	TRAINING	1,000	0	1,000	0%	0
400-274-513-30495	Over or Under	0	(252)	252	100%	0
400-274-513-30511	OFFICE SUPPLIES-GENERAL	2,000	187	1,813	9%	269
400-274-513-31000	OTHER OPERATING EXPENSE IT SUP	8,000	0	8,000	0%	0
400-274-513-31500	ENERGY PROGRAM EXPENSES	2,500	0	2,500	0%	0
400-274-513-60620	BUILDING MODIFICAION SECURITY	5,000	0	5,000	0%	0
400-274-513-60641	OFFICE FURNITURE & EQUIPMENT	2,300	0	2,300	0%	0
400-274-513-70711	NETQUINCY BLDG PRINCIPAL 50%	0	0	0	0%	4,382
400-274-513-70722	NETQUINCY BLDG INTEREST 50%	0	0	0	0%	86
		218,714	60,415	158,299	28%	85,621
SEWER ADMINISTRATION						
402-520-535-10110	EXE SALARIES & WAGES	13,585	3,488	10,097	26%	3,499
402-520-535-10120	REGULAR SALARIES & WAGES	35,607	2,541	33,066	7%	7,001
402-520-535-10140	OVERTIME	500	0	500	0%	125
402-520-535-10210	FICA TAXES	3,763	436	3,327	12%	775
402-520-535-10220	RETIREMENT CONTRIBUTIONS	5,903	723	5,180	12%	965
402-520-535-10230	LIFE & HEALTH INSURANCE	6,145	758	5,387	12%	2,349
402-520-535-30341	CONTRACTUAL SERVICES	7,500	165	7,335	2%	97

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G/L_ACCT #	ACCOUNT DESCRIPTION	ANNUAL BUDGET	JAN 2016 YTD	(OVER) UNDER	33%	JAN 2015 YTD
402-520-535-30343	PROFESSIONAL SERVICES	35,000	0	35,000	0%	0
402-520-535-30402	TRAVEL EXPENSE	200	0	200	0%	0
402-520-535-30403	GAS & DIESEL	200	0	200	0%	0
402-520-535-30404	OIL & GREASE	400	0	400	0%	0
402-520-535-30405	TIRES	100	0	100	0%	0
402-520-535-30410	TELEPHONE	9,000	4,020	4,980	45%	2,013
402-520-535-30440	RENTALS & LEASES	3,000	185	2,815	6%	181
402-520-535-30491	OTHER OPERATING EXPENSE	8,000	1,063	6,937	13%	233
402-520-535-30511	OFFICE SUPPLIES	300	0	300	0%	2
402-520-535-30521	OPERATING SUPPLIES	300	0	300	0%	0
402-520-535-30522	OPERATING SUPPLIES - UNIFORMS	100	34	66	34%	31
402-520-535-31000	OTHER OPERATING EXP - IT SUPPO	8,000	0	8,000	0%	0
402-520-535-60644	EQUIPMENT	10,000	0	10,000	0%	0
402-520-535-70111	2011 BOND DEBT SERVICE PRINCIP	20,150	20,150	0	100%	18,850
402-520-535-70112	2011 BOND DEBT SERVICE INTERES	34,702	17,678	17,024	51%	17,985
402-520-535-70710	DEBT SERVICE PRINCIPAL	95,475	40,094	55,381	42%	41,813
402-520-535-70711	DEBT SERVICE PRIN-SERIES 2003	102,667	71,250	31,417	69%	68,750
402-520-535-70720	DEBT SERVICE DEP STATE LOAN PR	197,232	0	197,232	0%	16,258
402-520-535-70721	DEBT SERVICE DEP STATE LOAN IN	25,326	0	25,326	0%	0
402-520-535-70730	NOTE PAY EQUIP LOAN- PRINCIPAL	31,524	0	31,524	0%	0
402-520-535-70731	HONEYWELL LOAN PRINCIPAL	16,038	15,581	457	97%	0
402-520-535-70732	HONEWELL LOAN INTEREST	0	7,852	(7,852)	100%	0
402-520-535-70733	DEBT SERVICE - FL DEP LOAN	32,516	0	32,516	0%	0
402-520-535-90990	TRANSFER OF PROFIT	2,362	0	2,362	0%	44,450
402-520-535-91000	BUSINESS ACTIVITY SHARED EXP	54,171	18,057	36,114	33%	18,057
	TOTAL SEWER ADM	759,766	204,075	555,691	27%	243,434
	SEWER TREATMENT					
402-531-535-30341	CONTRACTUAL SERVICES	701,895	275,447	426,448	39%	217,803
402-531-535-30430	UTILITIES	190,000	31,408	158,592	17%	46,311
402-531-535-30466	REPAIR & MAINTENANCE - PLANT	7,000	0	7,000	0%	0
402-531-535-30491	OTHER OPERATING EXPENSE	26,000	0	26,000	0%	0
402-531-535-30501	PERMITS	400	0	400	0%	0
402-531-535-60644	EQUIPMENT	31,000	5,300	25,700	17%	0
	TOTAL SEWER TREATMENT	956,295	312,155	644,140	33%	264,114

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	SEWER DISTRIBUTION					
402-540-535-10120	REGULAR SALARIES & WAGES	96,109	27,988	68,121	29%	25,764
402-540-535-10140	OVERTIME	6,000	1,979	4,021	33%	1,961
402-540-535-10210	FICA TAXES	7,352	2,183	5,169	30%	2,023
402-540-535-10220	RETIREMENT CONTRIBUTIONS	10,894	3,024	7,870	28%	2,880
402-540-535-10230	LIFE & HEALTH INSURANCE	18,687	5,469	13,218	29%	6,246
402-540-535-30312	ENGINEERING STUDY	2,000	0	2,000	0%	0
402-540-535-30341	CONTRACTUAL SERVICES	1,745	0	1,745	0%	0
402-540-535-30401	AUTO EXPENSE	200	0	200	0%	0
402-540-535-30403	GASOLINE & DIESEL	3,100	219	2,881	7%	664
402-540-535-30404	OIL & GREASE	500	143	357	29%	0
402-540-535-30405	TIRES	1,000	0	1,000	0%	0
402-540-535-30406	AUTO PARTS	1,000	376	624	38%	0
402-540-535-30407	VEHICLE REPAIRS-PARTS AND LABO	1,000	0	1,000	0%	47
402-540-535-30440	RENTALS/LEASES	200	0	200	0%	0
402-540-535-30462	REPAIR & MAINT.-EQUIPMENT & TO	5,500	2,112	3,388	38%	205
402-540-535-30467	MAINTENANCE OF MAINS & LINES	16,215	3,859	12,356	24%	0
402-540-535-30491	OTHER OPERATING EXPENSE	400	0	400	0%	0
402-540-535-30521	OPERATING SUPPLIES	400	0	400	0%	0
402-540-535-30522	OPERATING SUPPLIES - UNIFORMS	1,500	545	955	36%	548
402-540-535-60644	EQUIPMENT	42,500	0	42,500	0%	0
	TOTAL SEWER DISTRIBUTION	216,302	47,897	168,405	22%	40,338
	TOTAL SEWER FUND	1,932,363	564,127	1,368,236	29%	547,886
	ELECTRIC ADMINISTRATION					
403-520-531-10110	EXE SALARIES & WAGES	27,170	6,975	20,195	26%	6,997
403-520-531-10120	REGULAR SALARIES & WAGES	71,215	5,082	66,133	7%	14,003
403-520-531-10140	OVERTIME	500	0	500	0%	250
403-520-531-10210	FICA TAXES	7,526	872	6,654	12%	1,550
403-520-531-10220	RETIREMENT CONTRIBUTIONS	11,806	1,447	10,359	12%	1,930
403-520-531-10230	LIFE & HEALTH INSURANCE	12,291	1,891	10,400	15%	4,699
403-520-531-30341	CONTRACTUAL SERVICES	140,000	11,659	128,341	8%	12,677
403-520-531-30343	PROFESSIONAL SERVICES	20,000	2,451	17,549	12%	17
403-520-531-30370	PURCHASED ELECTRIC	7,817,142	1,467,205	6,349,937	19%	2,300,594
403-520-531-30390	CONTINGENCY	324,780	0	324,780	0%	0
403-520-531-30391	RESERVES	0	0	0	0%	(15,000)
403-520-531-30402	TRAVEL EXPENSE	1,550	0	1,550	0%	791
403-520-531-30403	GASOLINE & DIESEL	2,500	288	2,212	12%	435
403-520-531-30404	OIL & GREASE	218	34	184	16%	0
403-520-531-30405	TIRES	150	0	150	0%	13
403-520-531-30406	VEHICLE PARTS ONLY	50	0	50	0%	0
403-520-531-30407	VEHICLE REPAIRS	200	0	200	0%	47
403-520-531-30410	TELEPHONE	5,100	1,210	3,890	24%	1,319
403-520-531-30440	RENTALS/LEASES	2,700	185	2,515	7%	181
403-520-531-30462	REAPIR & MAINT-EQUIPMENT & TO	100	0	100	0%	0
403-520-531-30491	OTHER OPERATING EXPENSE	20,000	1,291	18,709	6%	1,182
403-520-531-30493	TRAINING	6,600	0	6,600	0%	824
403-520-531-30500	LEGAL ADS & RECORDING	200	0	200	0%	0
403-520-531-30511	OFFICE SUPPLIES	200	0	200	0%	2
403-520-531-30512	POSTAGE	28,000	5,085	22,915	18%	10,000
403-520-531-30521	OPERATING SUPPLIES	200	37	163	19%	48
403-520-531-30522	OPERATING SUPPLIES - UNIFORMS	350	103	247	29%	92

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403-520-531-30540	DUES, PUBLICATION, & MEMBERSHI	36,500	0	36,500	0%	19,873
403-520-531-30560	BAD DEBTS	0	0	0	0%	(538)
403-520-531-30580	STATE ASSESSMENT TAXES	2,400	967	1,433	40%	782
403-520-531-70111	2011 BOND DEBT SERVICE PRINCIP	94,550	94,550	0	100%	88,450
403-520-531-70112	2011 BOND DEBT SERVICE INTERES	162,832	82,952	79,880	51%	84,390
403-520-531-90990	TRANSFER OF PROFIT	4,196,081	1,398,694	2,797,387	33%	1,326,492
403-520-531-91000	BUSINESS ACTIVITY SHARED EXP	264,662	88,221	176,441	33%	79,379
	TOTAL ELECTRIC ADM	13,257,573	3,171,199	10,086,374	24%	3,941,479
	ELECTRIC DISTRIBUTION					
403-591-531-10120	REGULAR SALARIES & WAGES	310,955	73,004	237,951	23%	73,000
403-591-531-10140	OVERTIME	20,000	2,724	17,276	14%	4,566
403-591-531-10210	FICA TAXES	23,788	5,755	18,033	24%	5,767
403-591-531-10220	RETIREMENT CONTRIBUTIONS	36,676	7,630	29,046	21%	8,333
403-591-531-10230	LIFE & HEALTH INSURANCE	31,524	6,609	24,915	21%	11,700
403-591-531-30341	CONTRACTUAL SERVICES	2,000	0	2,000	0%	0
403-591-531-30403	GASOLINE & DIESEL	20,000	2,259	17,741	11%	3,076
403-591-531-30404	OIL & GREASE	800	202	598	25%	0
403-591-531-30405	TIRES	2,500	230	2,270	9%	345
403-591-531-30406	PARTS	4,050	964	3,086	24%	964
403-591-531-30407	VEHICLE REPAIRS-LABOR & PARTS	16,000	571	15,429	4%	0
403-591-531-30430	UTILITIES	200,000	22,595	177,405	11%	48,332
403-591-531-30440	RENTALS / LEASES	500	0	500	0%	0
403-591-531-30461	REPAIR & MAINT - OFFICE EQUIPM	5,000	0	5,000	0%	286
403-591-531-30462	REPAIR & MAINT - EQUIPMENT & T	6,700	1,473	5,227	22%	2,030
403-591-531-30467	REPAIR & MAINT-MAINS & LINES	70,000	521	69,479	1%	510
403-591-531-30468	REPAIR & MAINTENANCE - SERVICE	18,475	233	18,242	1%	49
403-591-531-30469	LINE CLEARING CREW	30,000	0	30,000	0%	0
403-591-531-30491	OTHER OPERATING EXPENSES	800	134	666	17%	9
403-591-531-30521	OPERATING SUPPLIES	761	0	761	0%	0
403-591-531-30522	OPERATING SUPPLIES - UNIFORMS	10,072	2,808	7,264	28%	2,457
403-591-531-60635	STREET LIGHTS	3,645	0	3,645	0%	0
403-591-531-60636	SIGNALIZATION	3,000	0	3,000	0%	0
403-591-531-60642	VEHICLES	20,000	0	20,000	0%	0
403-591-531-60644	EQUIPMENT	240,000	0	240,000	0%	0
403-591-531-70731	HONEYWELL LOAN PRINCIPAL	56,043	27,700	28,343	49%	0
403-591-531-70732	HONEYWELL LOAN INTEREST	28,512	13,959	14,553	49%	0
	TOTAL ELECTRIC DISTRIBUTION	1,161,801	169,371	992,430	15%	161,424

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	ELECTRIC WAREHOUSE					
403-502-531-10120	REGULAR SALARIES & WAGES	31,112	0	31,112	0%	0
403-502-531-10140	OVERTIME	500	0	500	0%	0
403-502-531-10210	FICA TAXES	2,380	0	2,380	0%	0
403-502-531-10220	RETIREMENT CONTRIBUTIONS	3,733	0	3,733	0%	0
403-502-531-10230	LIFE & HEALTH INSURANCE	4,471	0	4,471	0%	0
403-502-531-30430	UTILITIES	5,000	584	4,416	12%	1,157
403-502-531-30461	R/M-OFFICE EQUIPMENT	400	0	400	0%	0
403-502-531-30462	REPAIR & MAINT - EQUIP AND TOO	500	0	500	0%	0
403-502-531-30463	REPAIR & MAINT - BLDS AND GROU	600	0	600	0%	96
403-502-531-30491	OTHER OPERATING EXPENSE	1,200	96	1,104	8%	0
403-502-531-30521	OPERATING SUPPLIES	1,000	0	1,000	0%	0
403-502-531-30522	OPERATING SUPPLIES - UNIFORMS	300	103	197	34%	92
	TOTAL ELECTRIC WAREHOUSE	51,196	783	50,413	2%	1,345
	TOTAL ELECTRIC FUND	14,470,570	3,341,353	11,129,217	23%	4,104,248
	WATER ADMINISTRATION					
404-520-533-10110	EXE SALARIES & WAGES	13,585	3,488	10,097	26%	3,499
404-520-533-10120	REGULAR SALARIES & WAGES	35,607	2,541	33,066	7%	7,001
404-520-533-10140	OVERTIME	500	0	500	0%	125
404-520-533-10210	FICA TAXES	3,763	436	3,327	12%	775
404-520-533-10220	RETIREMENT CONTRIBUTIONS	5,903	723	5,180	12%	965
404-520-533-10230	LIFE & HEALTH INSURANCE	6,145	758	5,387	12%	2,349
404-520-533-30312	ENGINEERING FEES	2,000	0	2,000	0%	0
404-520-533-30314	ANNUAL MEMBERSHIP FEES	500	0	500	0%	0
404-520-533-30341	CONTRACTUAL SERVICES	20,000	75	19,925	0%	97
404-520-533-30343	PROFESSIONAL SERVICES	5,000	0	5,000	0%	0
404-520-533-30402	TRAVEL EXPENSE	200	0	200	0%	0
404-520-533-30404	OIL & GREASE	100	0	100	0%	0
404-520-533-30405	TIRES	100	0	100	0%	0
404-520-533-30410	TELEPHONE	4,800	1,210	3,590	25%	1,208
404-520-533-30440	RENTALS & LEASES	2,800	185	2,615	7%	181
404-520-533-30491	OTHER OPERATING EXPENSE	6,822	313	6,509	5%	533
404-520-533-30493	TRAINING	2,500	0	2,500	0%	0
404-520-533-30501	PERMITS & FEES	8,000	(920)	8,920	-12%	0
404-520-533-30511	OFFICE SUPPLIES	300	0	300	0%	2
404-520-533-30521	OPERATING SUPPLIES	300	0	300	0%	0
404-520-533-30522	OPERATING SUPPLIES - UNIFORMS	100	34	66	34%	31
404-520-533-31000	OTHER OPERATING EXP - IT SUPPO	8,000	0	8,000	0%	0
404-520-533-70111	2011 BOND DEBT SERVICE PRINCIP	20,150	20,150	0	100%	18,850
404-520-533-70112	2011 BOND DEBT SERVICE INTERES	34,702	17,678	17,024	51%	0
404-520-533-70710	PRINCIPAL	157,203	78,043	79,160	50%	75,858
404-520-533-70711	PRINCIPAL-2003 BOND	95,475	71,250	24,225	75%	68,750
404-520-533-70720	DEBT SERVICE INTEREST	99,734	50,475	49,259	51%	52,661
404-520-533-70721	INTEREST-2003 BOND	105,064	40,094	64,970	38%	41,813
404-520-533-70731	HONEYWELL LOAN PRINCIPAL	17,514	8,656	8,858	49%	0
404-520-533-70732	HONEYWELL LOAN INTEREST	8,910	4,362	4,548	49%	0
404-520-533-70751	2011 Series Bonds Payable Inte	0	0	0	0%	17,985
404-520-533-90990	TRANSFER OF PROFIT	134,286	44,762	89,524	33%	74,584
404-520-533-91000	BUSINESS ACTIVITY SHARED EXP	30,364	10,121	20,243	33%	17,698
	TOTAL WATER ADM	830,427	354,434	475,993	43%	384,965

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WATER TREATMENT						
404-530-533-30341	CONTRACTUAL SERVICES	353,913	143,513	210,400	41%	114,738
404-530-533-30430	UTILITIES	150,000	22,445	127,555	15%	36,279
404-530-533-30466	REPAIR & MAINTENANCE - PLANT	4,492	0	4,492	0%	135
404-530-533-30469	REPAIR & MAINT RESERVOIRS	15,000	0	15,000	0%	0
404-530-533-60644	EQUIPMENT	25,000	0	25,000	0%	0
	TOTAL WATER TREATMENT	548,405	165,958	382,447	30%	151,152
WATER DISTRIBUTION						
404-539-533-10120	REGULAR SALARIES & WAGES	131,549	29,249	102,300	22%	25,766
404-539-533-10140	OVERTIME	6,500	1,982	4,518	30%	1,963
404-539-533-10210	FICA TAXES	10,063	2,270	7,793	23%	2,023
404-539-533-10220	RETIREMENT CONTRIBUTIONS	15,147	3,075	12,072	20%	2,880
404-539-533-10230	LIFE & HEALTH INSURANCE	23,953	5,710	18,243	24%	6,247
404-539-533-30403	GASOLINE & DIESEL	2,500	544	1,956	22%	779
404-539-533-30404	OIL & GREASE	500	268	232	54%	0
404-539-533-30405	TIRES	750	0	750	0%	0
404-539-533-30406	AUTO PARTS	675	400	275	59%	3
404-539-533-30407	VEHICLE REPAIRS-PARTS AND LABO	1,050	0	1,050	0%	0
404-539-533-30440	RENTALS/LEASES	200	0	200	0%	0
404-539-533-30462	REPAIR & MAINT- EQUIPMENT & TO	3,100	860	2,240	28%	170
404-539-533-30467	REPAIR & MAINT.-MAINS & LINES	14,160	286	13,874	2%	0
404-539-533-30468	REPAIR & MAINT.- SERVICES	10,700	0	10,700	0%	0
404-539-533-30491	OTHER OPERATING EXPENSE	1,000	5	995	1%	0
404-539-533-30521	OPERATING SUPPLIES	300	0	300	0%	0
404-539-533-30522	OPERATING SUPPLIES - UNIFORMS	1,167	309	858	26%	288
404-539-533-60644	EQUIPMENT	42,500	0	42,500	0%	0
	TOTAL WATER DISTRIBUTION	265,814	44,958	220,856	17%	40,119
	TOTAL WATER FUND	1,644,646	565,350	1,079,296	34%	576,236
GAS ADMINISTRATION						
405-520-532-10110	EXE SALARIES & WAGES	13,585	3,487	10,098	26%	3,499
405-520-532-10120	REGULAR SALARIES & WAGES	35,607	2,541	33,066	7%	7,001
405-520-532-10140	OVERTIME	0	0	0	0%	125
405-520-532-10210	FICA TAXES	3,763	436	3,327	12%	775
405-520-532-10220	RETIREMENT CONTRIBUTIONS	5,903	723	5,180	12%	965
405-520-532-10230	LIFE & HEALTH INSURANCE	6,145	1,522	4,623	25%	2,349
405-520-532-30341	CONTRACTUAL SERVICES	25,000	2,206	22,794	9%	97
405-520-532-30380	PURCHASED GAS	744,452	167,337	577,115	22%	205,217
405-520-532-30390	CONTINGENCY	11,472	0	11,472	0%	0
405-520-532-30402	TRAVEL EXPENSE	200	0	200	0%	0
405-520-532-30403	GAS & DIESEL	750	0	750	0%	0
405-520-532-30404	OIL & GREASE	50	0	50	0%	0
405-520-532-30405	TIRES	100	0	100	0%	0
405-520-532-30410	TELEPHONE EXPENSE	4,300	1,210	3,090	28%	780
405-520-532-30440	RENTALS/LEASES	2,800	185	2,615	7%	181
405-520-532-30491	OTHER OPERATING EXPENSE	9,700	313	9,387	3%	2,033
405-520-532-30493	TRAINING	1,527	0	1,527	0%	0
405-520-532-30511	OFFICE SUPPLIES	300	0	300	0%	2
405-520-532-30521	OPERATING SUPPLIES	300	0	300	0%	0
405-520-532-30522	OPERATING SUPPLIES - UNIFORMS	135	34	101	25%	31
405-520-532-30580	TAXES-STATE ASSESMENT	3,500	1,016	2,484	29%	938

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G/L_ACCT #	ACCOUNT DESCRIPTION	ANNUAL BUDGET	JAN 2016 YTD	(OVER) UNDER	33%	JAN 2015 YTD
405-520-532-70111	2011 BOND DEBT SERVICE PRINCIP	20,150	20,150	0	100%	18,850
405-520-532-70112	2011 BOND DEBT SERVICE INTERES	34,702	17,678	17,024	51%	17,985
405-520-532-90990	TRANSFER OF PROFIT	531,165	177,055	354,110	33%	177,055
405-520-532-91000	BUSINESS ACTIVITY SHARED EXP	62,613	20,871	41,742	33%	28,823
	TOTAL GAS ADM	1,518,219	416,764	1,101,455	27%	466,706
	GAS DISTRIBUTION					
405-561-532-10110	EXE SALARIES & WAGES	38,502	0	38,502	0%	0
405-561-532-10120	REGULAR SALARIES & WAGES	45,377	15,321	30,056	34%	8,585
405-561-532-10140	OVERTIME	2,000	151	1,849	8%	57
405-561-532-10210	FICA TAXES	6,417	1,124	5,293	18%	622
405-561-532-10220	RETIREMENT CONTRIBUTIONS	9,427	1,554	7,873	16%	1,030
405-561-532-10230	LIFE & HEALTH INSURANCE	11,972	3,448	8,524	29%	1,845
405-561-532-30403	GASOLINE & DIESEL	4,000	569	3,431	14%	953
405-561-532-30404	OIL & GREASE	500	0	500	0%	0
405-561-532-30405	TIRES	500	0	500	0%	0
405-561-532-30406	VEHICLE PARTS	1,300	193	1,107	15%	5
405-561-532-30407	VEHICLE REPAIR PARTS AND LABO	1,000	0	1,000	0%	0
405-561-532-30430	UTILITIES	2,450	325	2,125	13%	585
405-561-532-30440	RENTALS/LEASES	328	0	328	0%	165
405-561-532-30462	REPAIR & MAINT-EQUIPMENT & TOO	927	0	927	0%	68
405-561-532-30467	MAINT. OF MAINS & LINES - GAS	18,585	1,972	16,613	11%	66
405-561-532-30468	MAINTENANCE OF SERVICES - GAS	6,120	0	6,120	0%	32
405-561-532-30491	OTHER OPERATING EXPENSE	200	0	200	0%	0
405-561-532-30520	OPER SUPP-WATER HEATERS	2,000	0	2,000	0%	0
405-561-532-30521	OPERATING SUPPLIES	200	0	200	0%	11
405-561-532-30522	OPERATING SUPPLIES - UNIFORMS	1,500	436	1,064	29%	327
405-561-532-60644	EQUIPMENT	35,000	0	35,000	0%	0
	TOTAL GAS DISTRIBUTION	188,305	25,093	163,212	13%	14,351
	TOTAL GAS FUND	1,706,524	441,857	1,264,667	26%	481,057
	REFUSE ADMINISTRATION					
406-410-539-30390	CONTINGENCY	21,041	0	21,041	0%	0
406-410-539-30443	RESIDENTIAL REFUSE	578,275	189,105	389,170	33%	47,627
406-410-539-30480	LANDFILL TIPPING FEES	50,000	10,891	39,109	22%	3,053
406-410-539-31443	COMMERCIAL REFUSE	518,131	170,687	347,444	33%	39,116
406-410-539-90990	TRANSFER PROFITS TO GF	105,809	35,270	70,539	33%	35,270
406-410-539-91000	BUSINESS ACTIVITY SHARED EXP	34,744	11,581	23,163	33%	9,673
	TOTAL REFUSE ADM	1,308,000	417,534	890,466	32%	134,739
	LANDFILL OPERATIONS					
407-422-536-10120	REGULAR SALARIES & WAGES	65,847	19,829	46,018	30%	17,224
407-422-536-10140	OVERTIME	0	748	(748)	100%	1,067
407-422-536-10210	FICA TAXES	5,037	1,409	3,628	28%	1,234
407-422-536-10220	RETIREMENT CONTRIBUTIONS	7,902	2,378	5,524	30%	2,064
407-422-536-10230	LIFE & HEALTH INSURANCE	14,800	6,197	8,603	42%	5,139
407-422-536-30312	ENGINEERING FEES	4,500	0	4,500	0%	0
407-422-536-30346	MONITORING FEES	40,000	8,150	31,850	20%	19,420
407-422-536-30430	UTILITIES	1,539	169	1,370	11%	276
407-422-536-30462	REPAIR & MAINT-EQUIPMENT & TOO	500	55	445	11%	0

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G/L_ACCT #	ACCOUNT DESCRIPTION	ANNUAL BUDGET	JAN 2016 YTD	(OVER) UNDER	33%	JAN 2015 YTD
407-422-536-30491	OTHER OPERATING EXPENSE	4,000	0	4,000	0%	0
407-422-536-30493	TRAINING	1,000	0	1,000	0%	0
407-422-536-30501	PERMITS	200	0	200	0%	90
407-422-536-90990	TRANSFER PROFIT	0	0	0	0%	18,658
407-422-536-91000	BUSINESS ACTIVITY SHARED EXP	49,675	16,558	33,117	33%	16,558
	TOTAL LANDFILL OPERATIONS	195,000	55,493	139,507	28%	81,730
	TOTAL ENTERPRISE FUND	21,753,332	5,509,943	16,243,389	25%	6,088,866
	TELECOMMUNICATIONS					
508-539-539-10110	EXECUTIVE SALARIES & WAGES	48,880	325	48,555	1%	7,634
508-539-539-10120	REGULAR SALARIES & WAGES	33,601	13,367	20,234	40%	538
508-539-539-10140	OVERTIME	0	376	(376)	100%	0
508-539-539-10210	FICA	2,570	1,003	1,567	39%	536
508-539-539-10220	RETIREMENT CONTRIBUTIONS	4,032	1,643	2,389	41%	916
508-539-539-10230	LIFE & HEALTH INSURANCE	7,918	2,740	5,178	35%	1,942
508-539-539-30341	CONTRACTUAL SERVICES	28,740	13,512	15,228	47%	30,847
508-539-539-30343	PROFESSIONAL SERVICES	1,000	0	1,000	0%	126
508-539-539-30360	ADMINISTRATIVE SERVICES	1,500	0	1,500	0%	0
508-539-539-30402	TRAVEL EXPENSE	400	0	400	0%	0
508-539-539-30403	GAS & DIESEL	1,400	118	1,282	8%	0
508-539-539-30410	TELEPHONE	0	297	(297)	100%	730
508-539-539-30430	UTILITIES	3,000	1,951	1,049	65%	0
508-539-539-30491	OTHER OPERATING EXPENSES	18,000	33	17,967	0%	6,140
508-539-539-30511	OFFICE SUPPLIES	400	0	400	0%	0
508-539-539-30521	OPERATING SUPPLIES	2,000	0	2,000	0%	0
508-539-539-60644	EQUIPMENT	8,000	0	8,000	0%	0
508-539-539-70031	2003 BOND DEBT SERVICE PRINCIP	0	142,500	(142,500)	100%	0
508-539-539-70032	2003 BOND DEBT SERVICE INTERES	0	80,188	(80,188)	100%	0
508-539-539-70710	2003 BOND DEBT SERVICE PRINCIP	95,475	0	95,475	0%	137,500
508-539-539-70711	NETQUINCY BLDG PRINCIPAL 50%	0	0	0	0%	4,382
508-539-539-70720	2003 BOND DEBT SERVICE INTERES	105,064	0	105,064	0%	83,625
508-539-539-70721	DEBT SERVICE PRINCIPAL CCBG EQ	9,617	1,444	8,173	15%	2,780
508-539-539-70722	NETQUINCY BLDG INTEREST 50%	0	0	0	0%	86
508-539-539-70725	DEBT SERICE INTEREST CCBG EQ L	611	118	493	19%	344
	TOTAL TELECOMMUNICATIONS	372,208	259,615	112,593	70%	278,126
	TOTAL ALL FUNDS	31,022,099	7,970,455	23,051,644	26%	8,537,905