

City of Quincy

City Hall

404 West Jefferson Street

Quincy, FL 32351

www.myquincy.net



Meeting Agenda

**Tuesday,
February 09, 2016
6:00 PM**

City Hall Commission Chambers

City Commission

Derrick Elias, Mayor (Commissioner District Three)
Micah Brown, Mayor Pro-Tem (Commissioner District Two)
Keith Dowdell (Commissioner District One)
Andy Gay (Commissioner District Four)
Daniel McMillan (Commissioner District Five)

**AGENDA FOR THE REGULAR MEETING
OF THE CITY COMMISSION OF
QUINCY, FLORIDA
Tuesday
February 9, 2016
6:00 PM
CITY HALL CHAMBERS**

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Approval of Agenda

Special Presentations by Mayor or Commission

Approval of the Minutes of the previous meetings

1. Approval of Minutes of the 01/26/2016 Regular Meeting
(Sylvia Hicks, City Clerk)

Proclamations

Public Hearings and Ordinances as scheduled or agended

2. Ordinance No.1075-2016
Police and Firefighter Pension Plan Correction on First Reading
(Mike Wade, City Manager; Scott Shirley, City Attorney)

Public Opportunity to speak on Commission propositions– (Pursuant to Sec. 286.0114, Fla. Stat. and subject to the limitations of Sec. 286.0114(3)(a), Fla. Stat.)

Resolutions

Reports by Boards and Committees

Reports, requests and communications by the City Manager

3. Interlocal Agreement for City/County Road Paving Project
(Mike Wade, City Manager)
4. Report on 118 Circle Drive
(Mike Wade, City Manager; Bernard Piawah, Director, Building and Planning)
5. Financial Report – P-Card Statement
(Mike Wade, City Manager; Ted Beason, Director, Finance)
6. Fire Reports – Monthly Activity-January 2016, District Fire Calls-January 2016
(Mike Wade, City Manager; Scott Haire, Fire Chief)

Other items requested to be agendaed by Commission Member(s), the City Manager and other City Officials

Comments

- a) City Manager
- b) City Clerk
- c) City Attorney

1. “Next steps in the process for amendments to zoning district regulations.”

- d) Commission Members

Comments from the audience

Adjournment

CITY COMMISSION
CITY HALL
QUINCY, FLORIDA

REGULAR MEETING
JANUARY 26, 2016
6:00 P.M.

The Quincy City Commission met in regular session, Tuesday January 26, 2016, with Mayor Commissioner Elias presiding and the following present:

Commissioner Micah Brown (late)
Commissioner Daniel McMillan
Commissioner Gerald A. Gay, III
Commissioner Keith A. Dowdell

Also Present:

City Manager Mike Wade
City Attorney Scott Shirley
City Clerk Sylvia Hicks
Police Chief Glenn Sapp
Planning Director Bernard Piawah
Finance Director Ted Beason
Human Resources Director Bessie Evans
Fire Chief Scott Haire
Public Works Director Reginald Bell
Parks and Recreation Director Greg Taylor
Firefighter James Honderick
Sergeant at Arms Officer Justin Garrison

Also Present: Former Gadsden County Chairman Commissioner and Former Mayor City Commissioner Edward Dixon

Call to Order:

Mayor Commissioner Elias called the meeting to order followed by invocation and the Pledge of Allegiance.

Approval of Agenda

Commissioner Gay made a motion to approve the agenda. Commissioner Dowdell seconded the motion. The ayes were unanimous. The vote was four to zero.

Special Presentations by the Mayor or Commission

Approval of the Minutes of January 12, 2016 Regular Meeting

Commissioner Gay made a motion to approve the minutes of the January 12, 2016 regular meeting with corrections if necessary. Commissioner McMillan seconded the motion. The Clerk informed the Commission that the Ordinance number should be 1074-2016 rather than 1073-2016 a scrivener's error. The ayes were unanimous. The vote was four to zero.

Proclamations

Public Hearings and Ordinances as scheduled or agendaed

Ordinance No. 1074-2016 Repealing Tree Removal Permit

(Commissioner Brown entered the meeting)

At a public hearing Commissioner Dowdell made a motion to read Ordinance No. 1074-2016 by title only. Commissioner Gay seconded the motion. Upon roll call by the Clerk the ayes were Commissioners Brown, McMillan, Gay, Dowdell, and Elias. The Clerk read the title as follows:

AN ORDINANCE OF THE CITY OF QUINCY, FLORIDA, RELATING TO THE REQUIREMENTS FOR TREE REMOVAL; PROVIDING FOR FINDINGS; PROVIDING FOR PURPOSE; PROVIDING FOR REPEAL OF THE REQUIREMENT THAT A PERMIT FROM THE CITY BE OBTAINED BEFORE CUTTING DOWN, SAWING DOWN, DIGGING UP OR OTHERWISE FELLING A TREE WHICH IS MORE THAN 25 FEET IN HEIGHT; PROVIDING FOR SEVERABILITY; PROVIDING FOR COPY ON FILE; AND PROVIDING FOR AN EFFECTIVE DATE.

Mayor Elias asked if there were comments from the audience:

Commissioner McMillan made a motion to approve Ordinance No. 1074-2016 on second reading. Commissioner Brown seconded the motion. Upon roll call by the Clerk the ayes were Commissioners Brown, McMillian, Gay, Dowdell and Elias. Nay were none. The motion carried five to zero.

Public Opportunity to speak on Commission propositions – (Pursuant to Sec. 286.0114. Fla. Stat. and subject to the limitations of Sec. 286.0114(3) (a). Fla. Stat)

Ordinances

Resolutions

Resolution No. 1338-2016 Granting Temporary Road Closure for 5K Run

Chief Sapp informed the Commission that the applicant had completed all the necessary documents for the parade permit except for the insurance certificate. He stated that the insurance certificate will be forwarded to them a few days prior to the event. Commissioner

Dowdell made a motion to approve Resolution No. 1338-2016 contingent upon receiving the insurance. Commissioner Gay seconded the motion. The motion carried five to zero.

Reports by Boards and Committees

Reports, request, and communication by the City Manager

Update on FMPA Deposit Return

Finance Director Ted Beason reported to the Commission that as part of our contract with the Florida Municipal Power Agency (FMPA) the City placed a \$1,000,000 deposit with FMPA. Since our contract has ended on December 31, 2015, the need for the deposit no longer exists and we have had discussion with FMPA staff about how the deposit will be returned. He stated as we continue to pay our remaining power bills with FMPA, the approximate time table for the return of deposit is as follows: January 31st , \$670,000, February 29th, \$230,000, March 31st, \$20,000, April 30th, \$20,000 and June 30th \$60,000. Mr. Beason stated we will pay all outstanding vendor obligations, \$175,000 for the Rate Stabilization, Commissioner Dowdell asked if we had an ordinance that addressed that issue. City Attorney Shirley reported that according to the bond covenant it requires \$200,000 and if there were overages an ordinance would need to be in place as to the guidelines for the expenditures. \$344,480 for the 2003 and 2011 Debt Service Fund, and aid in purchasing of capital items a backhoe \$60,000 and Pole Truck \$200,000.

Financial Reports – Arrears as of 12/21/2015, Cash Requirement, Financial Report

Commissioner Dowdell stated it seems as if the arrears report is steady going up. Ted Beason Finance Director stated that we are constantly working on the report and it has gone down tremendously. Mayor Elias stated normally the P-Card Report would be included in the report. Mr. Beason stated we included the November P-Card information in the January 12th, meeting packet. Commissioner McMillan asked the status of the reconciliations. Mr. Beason stated we completed nine and is still on track.

Fire Reports – Monthly Activity Report - December 2015, District Fire Calls - December 2015, Quarterly Report - 4Q 2015, Year End Report 2015

Commissioner Dowdell asked if the Fire Chief was leaving. The Commissioners stated this was the first that they had heard this information. Chief Haire stated that he submitted his retirement documents a couple of months ago and he will be official retired as of March 1, 2016. He thanked the City for granting him the opportunity to serve the people of Quincy and the surrounding area.

Other items requested to be agendaed by Commission Member(s), the city Manager, and other City Officials

Comments

City Manager

City Manager Mike Wade informed the Commission that one of our employees Mrs. Pat McKeever passed on January 12, 2016. He stated that Mrs. McKeever started working for the City of Quincy in 2005, as a Part-time Administrative Assistant in the Police Department. Mr. Wade asked that everyone keep the family in their prayers. She leaves behind her husband, Michael and her daughter Dawn. A memorial service will be held at St. Thomas Catholic Church on Wednesday, January 27, 2016 at 4:00 p.m.

City Manager Mike Wade reported to the Commission that a PBA meeting will be held Tuesday, February 2, 2016 to discuss negotiations.

City Manager Mike Wade gave Mayor Elias a list of vacant positions within the City. Mr. Wade stated he used the positions as a cost saving tool to catch up on outstanding bills. He stated that he would begin filling the positions within 30 to 90 days. Mayor Elias stated that he hopes he will begin within 30 days and fill them expeditiously.

City Clerk – None

City Attorney

City Attorney Scott Shirley requested a second workshop to review potential amendments to zoning district regulations.

City Attorney Scott Shirley reminded the Commission concerning State law requirement for elected public official to annually receive 4 hours of continuing education in ethics. Florida League of cities contact person is Lynn Tipton and she can be reached by the following: lтиpton@flcities.com or (407) 367-4025.

City Attorney Scott Shirley informed the Commission that there are several revisions that need to be done to the Retirement Pension and the Police and Firefighter Pension to come into compliance with IRS guidelines.

Commission Members

Commissioner Brown – None

Commissioner McMillan thanked the Parks and Recreation Department for the sign replacement.

Commissioner McMillan stated that he has a trash problem in his district mainly on 14th Street and Fletcher Drive. He stated that there is approximately 30 tires on Fletcher Drive.

Commissioner McMillan stated that the after hour traffic has ceased.

Commissioner McMillan stated that he was shocked and disappointed to hear that Chief Haire is leaving the City.

Commissioner Gay stated he is very pleased with the transparency of the Finance Department.

Commissioner Dowdell stated he is displeased with the new zoning amendments. He stated when someone purchases a business they get held up by the City. He asked why are we taking C-1 or C-2 out of the M-1 zone, the M-1 businesses are the cause of the flooding. Commissioner Dowdell stated he is going to fight this tooth and nail to keep those kind of businesses out of the park, he stated they changed the pipes but they were too small to handle the water.

Commissioner Dowdell stated the City needs to do something about the ditches in his district. He stated that Mr. Bradwell is trying to get in contact with the Manager. He stated that Mr. Bradwell is going to file a lawsuit.

Commissioner Dowdell stated that we have gotten another grave situation and the people are upset they stated that their parents are not going to be moved. Commissioner Dowdell stated that he knows that Mr. Wade inherited this issue. The Manager stated he is working on the issue.

Comments from the audience

Anthony A. Powell of 997 Bainbridge Highway came before the Commission requesting the City partner with Gadsden County Black Heritage Culture and Education Committee. He stated this is the 35th annual for the event. He stated that the insurance is the largest hurdle they have to face. City Manager Mike Wade stated that he had received correspondence from our insurance carrier informing us that we can no longer provide them this service. City Attorney Scott Shirley stated that the issue is they are a private organization but the City can make a donation for the purchase of the insurance or become a sponsor and will be responsible for the event. Commissioner Dowdell made a motion to make a donation to the organization. Commissioner Gay seconded the motion. The motion carried five to zero.

Edward Dixon of 2532 McCall Bridge Road came before the Commission to inform them that the Class of 1982 has committed to join with the Black Heritage Culture and Education Committee to assist with the event.

James Honderick of 20 North Stewart Street came before the Commission regarding the Quincy Professional Fire Fighters. He stated that last March the Police and Fire Board voted to allow officers who are not in the plan to join. He is requesting that the Commission approve an ordinance to allow them to opt into the pension plan. City Attorney Scott Shirley stated we have a draft ordinance but we need to get some IRS issues passed and in about six weeks we will begin to work on it. The Mayor stated we can review all the amendments at one time.

James Bennett of 118 Circle Drive came before the Commission requesting that the City purchase his property because it floods. He stated that the City purchased two pieces of property on both sides of his property but did not purchase his. He stated that he gets water every time it rains from all the property owners above him. Mayor Elias stated he would have staff to see what is plausible or to make it better.

Mayor Elias stated we need to schedule a workshop on the Zoning Regulations. The Commission agreed to hold a meeting Tuesday, February 2, 2016 at 6:00 p.m.

Mayor Elias asked the City Manager to see if we can begin to clean up the property we purchased in Hillside for a park. He stated his constituents want to know when they are going to get a park. City Manager Mike Wade stated that he and the Parks & Recreation, Public Works and Building and Planning Directors all met last week on that topic.

City Manager Mike Wade gave the Mayor a listing of the vacant position in the City. The Mayor stated he can't tell you who to hire but is telling him that if we don't fill the positions we need to take them out of the budget.

Mayor Elias stated that we need to be marketing the Business Park.

Commissioner McMillan made a motion to adjourn the meeting. Commissioner Brown seconded the motion. There being no further business to discuss the meeting was adjourned.

APPROVED:

Derrick D. Elias Mayor and Presiding
Officer of the City Commission and of
City of Quincy, Florida

ATTEST:

Sylvia Hicks
Clerk of the City of Quincy and
Clerk of the City Commission thereof

**CITY OF QUINCY
CITY COMMISSION
AGENDA REQUEST**

Date of Meeting: February 9, 2016

Date Submitted: February 5, 2016

To: Honorable Mayor and Members of the City Commission

From: Mike Wade, City Manager
Scott Shirley, City Attorney

Subject: Police and Firefighter Pension Fund
IRS Pension Plan Correction Amendments -
First Reading of Ordinance 1075 – 2016 -
Participation in IRS Voluntary
Correction Program

STATEMENT OF ISSUE:

The City of Quincy operates a Municipal Police Officers and Firefighter’s Retirement Fund (“PFF Pension Plan”) which is required to be periodically updated to comply with changes to Federal law. Compliance with applicable portions of the Internal Revenue Code is required in order to maintain employee deferred tax liability status and to avoid penalties on the part of the City. The PFF Pension Plan has been amended by the City from time to time in an effort to maintain compliance. The City Manager recently hired Lowell Walters, Esq., with the law firm of Gray Robinson, a recognized authority in the area of Federal retirement plan tax law compliance, to review the PFF Pension Plan and make recommendations for remedial compliance amendments. A briefing concerning this matter was provided by the City Manager at the November 24, 2015, meeting of the City Commission.

Mr. Walters completed his review and made certain recommendations to the City by letter dated January 15, 2016, as revised and superseded by letter dated January 28, 2016. (“Attachment “A”). Mr. Walters has recommended that the City make certain compliance amendments to the PFF Pension Plan. Ordinance 1075 - 2016, was prepared by Mr. Walters to bring the plan into compliance with Federal Internal Revenue Code requirements. (“Attachment “B”). The proposed amendments have also been reviewed and approved by the City Attorney.

In addition, Mr. Walters has found that a number of amendments that the City made previously, including those made in 2011, were made after the deadlines established in Federal law. The Internal Revenue Service (IRS) has a correction program commonly known as the Voluntary Correction Program (within the Employee Plans Compliance Resolution System) by which pension plans with late adopted amendments may be submitted and formally reviewed. Participating in this program would correct plan deficiencies which the IRS would currently consider to be a “plan document failure.” Mr. Walters has strongly recommended that the City participate in the IRS Voluntary Correction Program regarding the PFF Pension Fund.

The cost of participation in the IRS Voluntary Correction Program will include both the application fee and the attorney’s fees. As explained by Mr. Walters, the application fee depends on the number of plan participants and is \$1,500.00 for plans with between 51 and 100 participants, and \$5,000.00 for plans with between 101 and 1000 participants. As further explained, attorney’s fees are estimated to range between \$3,500.00 and \$6,500.00 to (1) communicate with plan administrative personnel, (2) prepare and submit the application and (3) address IRS questions. These fees do not include addressing any plan operational issues that, at the current time, are not known to exist. These are estimates only, but Mr. Walters has committed to discussing and addressing those fees over \$5,000.00 that the City considers unjustified. These fees are for plan correction purposes and must be paid by the City (they may not be paid out of plan assets).

The PFF Pension Plan Board met on Thursday, February 4, 2016 and voted to support the amendment, and for the City to participate in the Internal Revenue Service’s Voluntary Correction Program.

CONCLUSION:

Based on the above, it is recommended that the Plan amendments included in Ordinance 1075 – 2016 (Exhibit “B”) be approved on first reading in order to comply with current Federal Internal Revenue Code requirements. It is further recommended that Mr. Walters be retained to prepare and submit the amended plan (once approved upon second and final reading at a noticed public hearing) to the IRS correction program described above and resolve such issues with the IRS as may arise during the voluntary correction review process.

OPTIONS:

Option 1:

- A. I move to approve Ordinance 1075 - 2016, on first reading and to schedule the ordinance for second and final reading at a noticed public hearing.

and,

- B. I move that the City approve retaining Mr. Lowell Walters, Esq., to prepare and submit the amended PFF Pension Plan (once approved upon second and final reading at a noticed public hearing) to the IRS Voluntary Correction Program and resolve such issues with the IRS as may arise during the voluntary correction review process, as consistent with the terms of his proposal dated January 28, 2016.

Option 2:

Do not approve Ordinance 1075 – 2016 on first reading and do not retain Mr. Walters to handle submission of the PFF Pension Plan to the IRS Voluntary Correction Program.

STAFF RECOMMENDATION:

Option 1.

Attachments:

- A: Letter from Lowell Walters, Esq. to City of Quincy dated January 28, 2016, Re: *Plan Compliance Review, City of Quincy Municipal Police Officers and Firefighters' Retirement Fund, File No. 373540-1.*

- B: Ordinance 1075 - 2016, corrective amendments to the City of Quincy Police and Firefighter Pension Fund.

- C: Minutes from the November 24, 2015 Commission Meeting



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813-273-5276

LOWELL.WALTERS@GRAY-ROBINSON.COM

January 28, 2016

VIA E-MAIL ONLY

City of Quincy
c/o Scott Shirley, Esq.
Ard, Shirley & Rudolph, PA
207 West Park Avenue
Suite B
Tallahassee, FL 32301

Re: ***Revised Plan Compliance Review
City of Quincy Municipal Police Officers' and Firefighters' Retirement Fund
File No. 373540-1***

Dear Scott:

Pursuant to authorization from the City of Quincy ("City"), this correspondence supplements, clarifies, and corrects our prior analysis, concerning the City of Quincy Municipal Police Officers' and Firefighters' Retirement Fund ("Plan"), dated January 15, 2016, following our conversation with you, Michael Stebbins, and Michael Wade on January 21, 2016. It assumes an understanding of that correspondence. **At this time, we recommend the Plan be amended for compliance with federal law, and be submitted to an Internal Revenue Service ("IRS") correction program (commonly known as the Voluntary Correction Program within the Employee Plans Compliance Resolution System) to correct failures to timely-adopt required amendments.**¹

PAST DUE AMENDMENTS

Since our last review of the Plan, it appears that the Plan failed to be amended for the Heroes Earnings Assistance and Relief Tax Act of 2008. This amendment was not required at the time of our last review of the Plan. In addition, it appears that of the amendments we prepared for the City, the amendment to specify actuarial assumptions was not adopted. If the Plan uses different actuarial assumptions, our updated draft amendment should be revised, accordingly. In our last correspondence, we mentioned a failure to comply with a requirement that certain distributions be accomplished by automatic rollover to individual retirement accounts, but due to additional information obtained during our last telephone conference, we no longer believe this is an issue. Based on our conversations and re-examination of the Plan document language, our understanding is that upon termination of employment, if a participant's accrued, vested benefits are less than \$1,000, such amounts are

¹ In order to use this program, the application must be submitted before notice of an IRS audit.

Pension Board
January 28, 2016
Page 2

distributed in cash unless he or she returns their distribution election forms. The only other circumstance in which accrued benefits may be distributed without a participant's consent is when a distribution is required under what are known as the "required minimum distribution" rules.

In addition, several of the amendments adopted are still "late" by IRS standards and this late adoption will not be fully-corrected unless the Plan is corrected through the Voluntary Compliance Program or the IRS' plan audit program. Following is a brief explanation of required Plan provisions that appear to have been adopted late:

- Language required for compliance with Internal Revenue Code ("IRC") § 401(a)(17). The Plan is required to state that it will ignore employee annual compensation in excess of a specified amount, as adjusted for inflation (currently at \$200,000), or at least refer to the limits prescribed by IRC § 401(a)(17). Such a provision has been a continuing requirement since the 1997 Plan year. This provision is required even if the City can show that no employee ever received compensation exceeding this limit.
- Language required to comply with IRC § 401(a)(31)'s requirement that participants be able to directly rollover lump sum distributions. The general availability of rollover distributions has been required since 2003.
- IRC § 401(a)(25) requires the Plan to state the actuarial assumptions on which benefits are based.
- The Plan did not contain a definition of "limitation year," which was generally required in order to clarify the basis on which the Plan will comply with IRC § 415 benefit limits. Normally, the "limitation year" is defined to be the same as "plan year," but the Plan did not define "plan year" either.
- The provisions governing benefit limitations under IRC § 415 did not comply with previously-issued IRS interpretive guidance, the most significant aspect of which required the Plan to indicate whether "post-severance payments" will be included in Plan calculations. Common "post-severance compensation" includes payments for unused leave, bonuses paid after termination of employment, an employee's final paycheck, and severance pay, the last of which may not be included in retirement plan calculations. Even if the City never made post-severance payments, the Plan is required to describe how such payments would be addressed.

Fortunately, the IRS offers a Voluntary Compliance Program that allows employers to pay an application fee in exchange for IRS approval of retroactive amendments and an agreement that the IRS will treat the late-adopted amendments as if they were adopted in a timely manner. The fees for the Voluntary Compliance Program and favorable determination letter program are discussed later in this letter and are separate from any fees charged by the Plan's advisors in preparing the application and obtaining IRS approval.

Pension Board
January 28, 2016
Page 3

JANUARY 31, 2016 DEADLINE

The amendments we prepared for January 31, 2016 do not need to be adopted by that date if the City will submit to the IRS correction program for the prior missed amendments, as it can correct for a failure to meet this deadline without an increased IRS application fee.

RECOMMENDED COURSE OF ACTION

Enclosed are revised amendments. The City should adopt the amendments we prepared, although if the Plan's actuary uses different actuarial tables, that portion should be revised first.

Since failing to timely adopt amendments is treated as a "plan document failure" that could result in a loss of beneficial tax treatment, we recommend submitting the Plan to the IRS' Voluntary Compliance Program. The benefit of this program is that upon payment of the application fee and adoption of the amendments, neither the Pension Board nor the City will have any liability to the IRS for the late-adopted amendments. Otherwise, if the Plan is ever audited or submitted to the IRS favorable determination letter program without correcting the errors, an IRS agent could take the position that as of the date the Plan document failed to comply with the IRC (which appears to us to be around 1997), it was not entitled to beneficial tax treatment, meaning that to the extent employees were vested in Plan assets as of 1997 and later, income and employment taxes should have been withheld and remitted to the IRS on those amounts. While we sincerely doubt that any IRS agent would take such an extreme position, it is likely that they would impose a penalty significantly greater than the Voluntary Compliance Program application fee because they want to promote entities, like the Plan, entering into that compliance program. **We strongly recommend participating in this program.**

COST ESTIMATION

The application fee for the Voluntary Compliance Program for the failures we noted above would be based solely on the number of Plan participants. If the Plan is aware of any other failures, including failures to properly operate the Plan, such as by making improper distributions or errors in eligibility, those could also be corrected without an additional application fee. The IRS will not impose additional penalties, but there may be costs associated with the correction. For example, if the IRS wants a provision to be reworded, we will revise that wording and charge for our time, accordingly. Similarly, if it is determined that due to certain operational errors, certain participants should receive additional amounts, the City will need to pay those amounts into the Plan.

At the time of writing this correspondence, we are not aware of the number Plan participants (which number would include, both active employees who accrue benefits in the Plan and former employees who are still owed benefits under the Plan), but if there are between 51 and 100 participants, the application fee will be \$1,500. If there are more than 100 participants, but no more than 1,000 participants, the application fee will be \$5,000.

Pension Board
January 28, 2016
Page 4

The process of preparing this application involves our discussing the above items with those who know how the Plan operates and operated in the past so we can assess whether the Plan document failures triggered Plan operational failures, which would require additional corrections. **Assuming the Plan was operated correctly, our costs to discuss the failures with Plan administrative personnel and prepare the application should be between \$3,000 and \$5,000.** We cannot estimate costs for addressing operational failures of which we are not currently aware. In addition, although we cannot know what questions the IRS will ask, if there are no operational failures, we expect to address IRS questions and conclude the correction process with legal fees falling between \$500 and \$1,500.

Regardless of the estimates or the additional errors we find and work to correct, we agree that our fees will be reasonable, and to the extent our legal fees exceed \$5,000, **if the City Attorney does not believe our fees reasonably reflect the services performed and the benefits obtained for the City, we will reduce our fees accordingly.** Of course, if at any time, we or the City becomes unhappy, the City can prospectively withdraw its authorization for us to proceed and we can prospectively withdraw from providing services

CONCLUSION

Pursuant to the above, we recommend that the Plan be amended to comply with current federal requirements, and be submitted to the IRS correction program described above.

If the Plan document failures noted above are the only items to be corrected, we estimate total costs (**IRS application fee plus legal fees**) to be between \$5,000 and \$7,000 if the Plan has between 51 and 100 participants, and between \$8,500 and \$11,500 if the Plan has between 101 and 1,000 participants, **although we are uncomfortable estimating our costs to address questions the IRS might or might not ask, and cannot agree to be bound by that portion of our estimate.**

* * * * *

We welcome and would appreciate the opportunity to respond to any follow-up questions you may have, and to represent the City in making the IRS application described above. Thank you.

Sincerely,



Lowell J. Walters

cc: Sylvia Hicks, City Clerk
Helene Ritchey, GR Paralegal

ORDINANCE NO.: 1075-2016

AN ORDINANCE AMENDING CHAPTER 54 OF THE CODE OF ORDINANCES OF THE CITY OF QUINCY, FLORIDA, ARTICLE III PERTAINING TO THE CITY OF QUINCY MUNICIPAL POLICE OFFICERS' AND FIREFIGHTERS' RETIREMENT PLAN; AMENDING SECTIONS 54-57 AND 54-59 TO UPDATE THE PLAN FOR REQUIRED LEGISLATIVE CHANGES; AND TO PROVIDE FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of Quincy, Florida meet in regular sessions;
and

WHEREAS, the City Commission is authorized and empowered to amend the City of Quincy Municipal Police Officers' and Firefighters' Retirement Plan (the "Plan");

WHEREAS, the this amendment and restatement of the Plan is intended to comply with all the applicable laws and administrative pronouncement promulgated by the IRS through the Plan's second remedial amendment period (Cycle E) as outlined IRS Notice 2014-77.

NOW, THEREFORE BE IT ENACTED BY THE PEOPLE OF THE CITY OF QUINCY, FLORIDA:

SECTION 1. Section 54-57 of the Code of Ordinances of the City of Quincy, Florida is hereby amended to add Section 54-57(c)(5), effective as of the date required by applicable law:

(5) Notwithstanding any other provision of the plan to the contrary, in the case of a participant who dies while performing qualified military service (as defined in Section 414(u)), the survivor(s) of the participant are entitled to any additional benefits (other than benefit accruals relating to the period of qualified military service) provided under the Plan as though the participant resumed and then terminated employment on account of death in accordance with the Heroes Earnings Assistance and Relief Tax Act of 2008 ("HEART Act"). This provision is effective with respect to deaths occurring on or after January 1, 2007.

SECTION 2. Section 54-59(g) of the Code of Ordinances of the City of Quincy, Florida is hereby amended to add the following language right after the optional forms of benefit are described, effective as of the date required by applicable law:

Equivalent actuarial value is defined as the RP 2000 Combined Healthy Mortality Table, (with a five (5) year set forward for disabled lives), sex distinct, with seven point five (7.5%) percent interest rate.

SECTION 3. If any word, phrase, clause, paragraph, section or provision of this Ordinance or the application thereof to any person or circumstance is held invalid or unconstitutional, such finding shall not affect the other provisions or applications of the ordinance which can be given effect without the invalid or unconstitutional provisions or applications, and to this end the provisions of the Ordinance are declared severable.

SECTION 4. This Ordinance shall be effective upon its passage by the City Commission

INTRODUCED, in open session of the City Commission of the City of Quincy, Florida,
on the _____ day of _____ A.D. 2016

PASSED, in open session of the City Commission of the City of Quincy, Florida, on the
_____ day of _____ A.D. 2016

Derrick D. Elias, Mayor
Presiding Officer of the City Commission
of the City of Quincy, Florida

ATTEST

Sylvia Hicks
Clerk of the City of Quincy and
Clerk of the City Commission thereof

INFORMATION ONLY

CITY COMMISSION
CITY HALL
QUINCY, FLORIDA

REGULAR MEETING
NOVEMBER 24, 2015
6:00 P.M.

The Quincy City Commission met in regular session, Tuesday November 24, 2015, with Mayor Commissioner Elias presiding and the following present:

Commissioner Micah Brown
Commissioner Daniel McMillan
Commissioner Gerald A. Gay, III
Commissioner Keith A. Dowdell

Also Present:

City Manager Mike Wade
City Attorney Scott Shirley
City Clerk Sylvia Hicks
Police Chief Glenn Sapp
Planning Director Bernard Piawah
Finance Director Ted Beason
Human Resources Director Bessie Evans
Fire Chief Scott Haire
CRA Manager Regina Davis
Public Works Director Reginald Bell
Parks and Recreation Director Greg Taylor
Sergeant at Arms Officer Pearson

Call to Order:

Mayor Commissioner Elias called the meeting to order followed by invocation and the Pledge of Allegiance.

Mayor Elias welcomed the Clerk back.

Approval of Agenda

Commissioner McMillan made a motion to approve the agenda. Commissioner Brown seconded the motion. The ayes were unanimous. The vote was five to zero.

Special Presentations by the Mayor or Commission

Approval of the Minutes of November 10, 2015 Regular Meeting

Commissioner Brown made a motion to approve the minutes of the November 10, 2015 regular meeting with corrections if necessary. Commissioner McMillan seconded the motion. The ayes were unanimous. The vote was five to zero.

Proclamations**Public Hearings as scheduled or agended**

Public Opportunity to speak on Commission propositions – (Pursuant to Sec. 286.0114. Fla. Stat. and subject to the limitations of Sec. 286.0114(3)(a). Fla. Stat)

Ordinances**Resolutions***Resolution No. 1337-2015 Christmas Parade*

Commissioner Gay made a motion to approve Resolution No. 1337-2015 granting the temporary road closing for the 2015 Christmas Parade. Commissioner Brown seconded the motion. Commissioner McMillan had a concern with the time of the parade for the downtown merchants especially the bank. The City Manager stated the parade will began at 6:00. Police Chief Sapp stated that we normally would have festivities downtown but this year we will only have the parade and we will begin the traffic closedown at 5:00 and will accommodate the businesses.

Reports by Boards and Committees**Reports request and communications by the City Manager***Gadsden Center Lease Quincy Garden Center*

Commissioner McMillan made a motion to approve the Garden Center Lease (Monroe House). Commissioner Brown seconded the motion. The Attorney stated that this lease addresses insurance, an indemnity clause and he reformatted the signature page. Commissioner Dowdell asked if the City pay taxes. The Attorney stated that he would have to check on that issue but normally municipalities don't pay taxes. Commissioner Dowdell asked the number of parking spaces that is designated to the City. The Commission omitted the last sentence of section 11: Parking. (Lessor reserves the right to designate up to __ parking spaces for use by its employees, guests and invitees.) Commissioners McMillan and Brown amended their motion to include the amendment. The ayes were unanimous. The vote was five to zero.

Tree Cutting Permit

Commissioner Gay made a motion to approve option 3: Vote to remove from the code the requirement for a permit prior to cutting a tree that is more than 25 feet high and direct staff to bring back to the Commission a draft ordinance to that effect. Mayor Elias seconded the motion. The ayes were Commissioners Brown, Gay, Dowdell, and Elias. Nay was Commissioner McMillan. The motion carried four to one

Public Works Request for Purchase of a Truck

Commissioner Brown made a motion to approve option 1: Authorize the Public Works Department to purchase the (F-250 Crew Cab) truck in the amount of \$15,000. Commissioner Dowdell seconded the motion. Commissioner McMillan asked if we had checked with the local dealers to see if they had anything comparably. He would like to see us purchase locally. Mr. Bell stated no, he went on line and found this good deal. The vote was five to zero.

Amendment to 2012 Loan Agreement (2002 Bond Series Paving Project refinanced)

Commissioner Dowdell made a motion to approve the First Amendment to Loan Agreement and authorize the Mayor to sign the agreement. Commissioner Brown seconded the motion. The motion carried five to zero.

Duke Energy Transmission Agreement

City Manager Mike Wade stated that the City of Quincy needs to become a transmission customer of Duke Energy and there are two agreements required between the two parties. One is the Network Integration Service Agreement (NITS) and Network Operating Agreement (NOA). He also stated there is a note in section 5(d) of the NOA. The City is required to meet a regulatory requirement for automatic load-shedding by January 1, 2016. Commissioner Gay asked if there was going to be an additional cost. The Manager stated he didn't have the exact amount but it would cost under \$10,000 for the study and install the relays at the Stewart Street location. Commissioner Gay made a motion to approve option 1: Approve the Network Integration Service Agreement and the Network Operating Agreement with Duke Energy, LLC and authorize the Mayor to sign the agreements. Commissioner Brown seconded the motion. The motion carried five to zero.

Financial Report, Arrears Report, P-Card Report

Commissioner McMillan asked the Finance Director the status of the reconciliations. Mr. Beason stated he is making progress. Commissioner McMillan asked if he needed to hire more staff to assist him we need to get it done. Commissioner McMillan requested the payables is a part of the financial report. Mayor Elias asked the Finance Director what date does the reconciliations needs to be completed by. Mr. Beason stated before February 1st. The Mayor stated that he wants to make sure that we get everything to the Auditor in a timely manner.

Other items requested to be agendaed by the Commission Member(s) the City Manager and other City Officials

Comments

City Manager

Police Chief Sapp informed the Commission that after he meets with the Traffic Safety Team he would then update them on the traffic control at the school on Strong Road.

City Manager Mike Wade announced the City Christmas Parade will be Friday, December 11, 2015 and invited anyone who wants to participate to contact the Parks and Recreation Director, Greg Taylor.

City Manager Mike Wade stated he sent the Commissioners an email regarding being in compliance with any recent changes in law for the Police and Firefighter Retirement Plan. We have been advised that we need to review the plan. A Tax Attorney did the review the last time and we hope to get them to do it this time. Attorney Shirley stated that he had met with them and they have agreed to review it and the City would pay for the review approximately \$3,000. Mayor Elias asked if we are going to alternate on who is responsible for the cost of the review. The attorney stated that he needs to write a letter to that effect.

City Manager Mike Wade stated that City Hall will be closed Thursday and Friday in observance of Thanksgiving and wished everyone a Happy Thanksgiving.

City Clerk – None

City Attorney

City Attorney Scott Shirley

City Attorney Shirley stated that at the Executive session a settlement was reached regarding the Case of William Blitch v City of Quincy and Tara Bryant, Gregory Horne, and Sean Boyd in their individual capacities Case No. 4:15-cv-00246-RH-CAS, United States District Court Northern District of Florida, Tallahassee Division. He stated the settlement was reached with an approved \$10,000 for damages and it releases the City and Officers of any further damages. Commissioner Brown made a motion to approve the Settlement Agreement. Commissioner Dowdell seconded the motion. The ayes were Commissioners Brown, McMillan, Dowdell, and Elias. Nay was Commissioner Gay. The motion carried four to one.

City Attorney Shirley reported that he has a conflict and Attorney Rudolph will be here for the next meeting.

Commission Members

Commissioner Dowdell needs to bring some things to the attention of the Commission prior to the zoning review.

Commissioner Dowdell wished everyone a safe and Happy Thanksgiving.

Commissioner Gay stated he met with the task force but changes are being considered that will address our concerns and want to see what the changes will be.

Commissioner Gay asked the status of the City of Quincy website, do we have a plan to post agenda and minutes on the web. The Manager stated he is working on that.

Commissioner Gay stated that he attended a meeting in Tallahassee regarding the Solar Amendment he asked our citizens to be ware of people at various locations that are ask to

sign a petition, they are not being told the whole truth, some of them are being told that they won't have a utility bill. They are signing petitions and if a third party installer installs the panels, they will still have to pay a bill and if the panels are installed they will have to pay for them for 20 years with a flexible interest rate.

Commissioner Gay wished everyone a Happy Thanksgiving. Commissioner Gay also stated that he received a call from Minister Figgers and he sent Thanksgiving greetings from Shaw Quarters.

Commissioner Brown wished everyone a Happy Thanksgiving and to be safe.

Commissioner McMillan concerns are the following:

- (1) Animal Control – stray dogs and cats. Commissioner Gay stated that the City of Quincy has a lease law. Commissioner Gay asked who will you call if you have a problem. The Manager stated you call the Police Department.
- (2) Cemeteries needs cleaning up
- (3) Burmah Heights Parks the equipment needs pressure cleaning
- (4) Dollar Tree out parcel needs cleaning up. The Developer will get the lot cleaned up. Mr. Piawah stated that the developer is looking to get a new business in that location.
- (5) Speeding on North Shelfer Street
- (6) Happy to see that Public Works has cleaned up the signs on both ends of the City
- (7) Glad to have Sylvia back

Comments from the Audience

Judy Ware of 711 East Circle Drive and Stella Sailor of 1220 Berry Drive came before the Commission to thank the City for the installation of the Oak Park Signs that was placed at both entrance of the Subdivision.

Pastor Kenneth Frame of 120 McArthur Street came before the Commission to announce he has published a new book, Gift of Cities, and it will be at all airport in major cities. He asked the question what is our intent on displaying the poem. Pastor Frame informed the Commission that he had spoken with Senator Montford and had written a poem for the State of Florida.

Joe Munroe of 313 Jackson Street stated he would be delighted to display the book in the Mainstreet office. He encouraged all the merchants to join in with the theme "Light up the Holidays". He stated there will be a contest of the best window downtown and the winner will receive a basket and one of the prizes is an autographed print by Dean Mitchell. Open house at the Quincy Garden Center, McFarlin House, Arts Center and Quincy Mainstreet and will try to have carols.

Darrell Colegrove of 618 Rosewood came before the Commission to address a problem with his water. He stated that he had a large water bill of \$2,600 and he did not think he should be charged that amount. He stated he did not cheat the City and did not have anything repaired. Mr. Colegrove stated that the employee stated that he must have had the water leak repaired. He also stated that he was told by one of the employees that this had

happened to someone else before and they did not have to pay the bill, it is who you know. The Mayor stated that staff is looking into the matter. Mr. Colegrove asked for a new meter and that he would have to pay for it. The Mayor again, told Mr. Colegrove that City staff is looking into the matter and will get back with him.

Ronald Anderson 935 7th Street to get an understanding of a utility bill at his property. He stated that the Mayor told him that a lien would not be placed on his property and told the City Manager to get with him regarding the outstanding bill. He stated that whatever is left over would be refunded back to him and that the Manager said that the Mayor was wrong in that he should not get any money back and give it to the City as a gesture. He stated that he told Ms. Robinson that he would pay that outstanding bill and he paid \$587.00 leaving a balance of \$273.00. He stated that Commissioner Dowdell asked him if he had received his money back. The Attorney stated that we would have check the minutes but if an unpaid amount is paid to the City a lien would be placed on the estate. Asked Mr. Anderson to bear with them a little while longer because we aren't going to resolve anything tonight. Mr. Anderson stated that the \$273.00 is no longer on the bill that he owes. Mr. Anderson stated he is looking for closure whether he receives any money or not. The Mayor stated we won't resolve this issue tonight. Commissioner McMillian stated we don't want to place a lien on anyones property. What needs to happen when a person is deceased the individual that is responsible for the property needs to remove their name off of the utility bill.

Mayor Elias stated we need to establish deadlines i.e. the website, reconciliations, filling vacant positions.

Mayor Elias also stated the new section of Sunnyvale has open and there is no landscaping. The Manager stated we are in the process of landscaping.

Mayor Elias stated that the parade is upcoming and do we have a cleanup plan. The Manager stated we do have a cleanup plan.

Mayor Elias wished everyone a safe and Happy Thanksgiving.

Commissioner Brown asked the Manager if we were showing favoritism. The Manager assured him that we are not and he is not sure as to who Mr. Carlgrove spoke with.

Commissioner McMillan made a motion to adjourn the meeting. Commissioner Brown seconded the motion. There being no further business. The meeting was adjourned.

APPROVED:

Derrick D. Elias Mayor and
Presiding Officer of the City Commission and
City of Quincy, Florida

ATTEST:

Sylvia Hicks
Clerk of the City of Quincy and
Clerk of the City Commission thereof

CITY OF QUINCY
CITY COMMISSION AGENDA REQUEST

MEETING DATE: February 9, 2016

DATE OF REQUEST: February 5, 2016

TO: Honorable Mayor and Members of the City Commission

FROM: Mike Wade, City Manager

SUBJECT: Interlocal Agreement for County Resurfacing Project
Within the Corporate City Limits of Quincy

Statement of Issue:

The information provided herein concerns the above mentioned interlocal agreement between Gadsden County and the City of Quincy for the City of Quincy's contribution toward the County resurfacing project proposed to take place on Joe Adams Road and a portion of Walsh Road lying within the City Limits of Quincy.

Background on the Proposed Resurfacing Project:

Gadsden County has proposed a resurfacing project of which portions of said project lie within the corporate City Limits of Quincy. A portion of Joe Adams Road lying within SR 267 and Ray Road (4350 LF) and Walsh Road lying east of SR 267 for a distance of 2065 lineal feet has been designated by Gadsden County as two of the roads being proposed to be resurfaced this year by this County project.

Through discussions with the County Manager, it has been proposed that the City partially participate in the project to accomplish these goals. As indicated within the attached Interlocal Agreement that the City of Quincy would contribute \$20,000 toward Joe Adams Road paving and another \$5,000 toward that portion of Walsh Road mentioned above.

Staff Recommendation:

Enclosed in your agenda packet is a copy of the Interlocal Agreement describing the responsibilities and the participation limits being assumed by the City by entering into this agreement. The City Attorney has reviewed the agreement. Funds are available in the current year budget from the Public Works Roads and Streets Resurfacing and Sidewalks line item. Staff recommends approval of this agreement.

Options:

1. Move to enter into the interlocal agreement with the County by appropriating the funds assumed by said agreement and have the Mayor sign the agreement.
2. Move to not enter into the agreement with the County for the proposed participation by the City of Quincy.

Recommended Option

Option 1

Attachments:

Interlocal Agreement

**INTERLOCAL AGREEMENT FOR ROAD
RESURFACING PROJECTS**

THIS AGREEMENT is made and entered into on the effective date below, by and between **THE CITY OF QUINCY**, a municipality of the State of Florida (hereinafter referred to as “City”) and **GADSDEN COUNTY, FLORIDA**, a political subdivision of the State of Florida (hereinafter referred to as “County”).

WHEREAS, Joe Adams Road and Walsh Road are roads located partially in the unincorporated limits of Gadsden County and partially within the City limits of the City of Quincy and such roads are currently in need of resurfacing; and

WHEREAS, the County wishes to undertake resurfacing of these above identified roads and otherwise take responsibility for the projects as described in “Exhibit A” attached hereto (hereinafter “Project(s)”); and

WHEREAS, the City wishes to share a portion of the cost of the Projects; and

WHEREAS, the City and County have agreed to enter into this Interlocal Agreement authorized pursuant to Section 163.01(4), Florida Statutes, to provide for (1) the effective completion of the Projects, and (2) to establish the shared funding of the Projects including design, permitting, construction, and management; and

NOW, THEREFORE, acting pursuant to their statutory authority and in consideration of the mutual covenants and agreements of the parties, the City and County agree as follows:

**SECTION I.
AUTHORITY**

1.1 This Interlocal Agreement is entered into pursuant to the provisions of Chapter 163.01, Florida Statutes, (hereinafter referred to as the “Act”) and other applicable provisions of law.

**SECTION II.
PARTIES**

2.1 The parties to this Interlocal Agreement are the City and the County.

SECTION III.
FINDINGS

3.1 The recitals set forth above are hereby approved and incorporated herein.

SECTION IV.
COUNTY TO ASSUME PROJECT RESPONSIBILITY

4.1 The parties agree that the County will have the responsibility to obtain all State and Federal permits required by law for the Project, if any such permits are required, and will serve as the sole permit applicant. Subject to the funding provisions in Section V herein below, the City will be responsible for all fees associated with obtaining any required permits.

4.2 In performing its primary role, the parties agree that the City will identify a City Representative and County will notify and provide an opportunity for City Representative to participate in all project management meetings, as well as in all substantive project management decisions. Substantive management decisions include, but are not limited to; project design and regulatory decisions, initiating and conducting Project related bid or RFP processes; negotiating, executing and managing professional service contracts, construction contracts, insurance contracts and supply contracts; preparation and approval of requests for payment to the County and payment of Project contractors and professionals.

4.3 The parties agree that, upon issuance of any required permit approval, the County will, subject to the participation requirements provided above, have full authority and responsibility to undertake the Projects and accomplish all activities relating thereto including contracting for necessary Project services for such things as design, permitting, construction, monitoring and management, and any other related and necessary services for the Projects.

4.4 Nothing herein shall require that the County acquire or obtain any additional easements, property interests and/or titles for the completion of the Project.

4.5 Other than this Interlocal Agreement, the City will not be a party to any agreements relating to the Projects including those agreements to design, permit, construct, monitor, or manage the Projects nor in any way be considered to be in privity with Project contractors and consultants.

SECTION V.
FUNDING FOR PROJECT

5.1 The City agrees to the following funding commitments in order to enable the County to enter into, without limitation, agreements for design, permitting, construction, monitoring, and management of the Project between the County and the contractor or service providers of the County's choice:

- A. The City will contribute funds in the amount of twenty thousand dollars (\$20,000.00) for the Joe Adams Road Project and Five Thousand (\$5,000) for the Walsh Road Project. The County will contribute the remainder of the funds required to complete the Projects.
- B. The City will, upon presentation by the County of requests for payment and the provision of substantiation for the request, meeting the form and procedures required under this agreement, disburse those funds to the County for the payment of Project costs for permitting, design and construction, and any and all additional reasonable and incidental costs relating thereto.

SECTION VI.
TERM OF AGREEMENT

6.1 This Interlocal Agreement shall take effect upon adoption by the governing bodies of the City of Quincy and Gadsden County and, absent an extension approved in writing between the parties, shall expire on September 30, 2016, unless at such time construction of one or both of the Project(s) is under way, in which event this agreement shall automatically extend until completion of such construction and related activity.

SECTION VII.
RECORDS AND REPORTING

- 7.1 For the Project, the County shall:
 - A. Maintain books, records, documents, and other evidence according to generally accepted governmental accounting principles, procedures, and practices which sufficiently and properly reflect all costs and expenditures of any nature, incurred by the County in connection with the Projects, and said books, records, documents and other instruments shall be retained by the County for a period of three full years after termination of this Agreement. However, notwithstanding the above, no books, records, documents or other evidence reflecting all costs and expenditures incurred in the Projects shall be destroyed until proper authorization for the disposal has been received pursuant to Florida Law.
 - B. The County agrees to provide the City, upon presentation of a request for payment of Project construction costs pursuant to this Agreement, a formal Request for Payment in a form acceptable to the City. This Request shall provide the required documentation of costs which are to be paid and a certification from a professional engineer licensed to practice in the State of Florida, that the percentage of the improvements presented for payment has been completed according to the plans and specifications approved for such Project under the Project contracts.

SECTION VIII.
AUDIT

8.1 The City shall have the right from time to time at its sole expense to audit the compliance by the County with the terms, conditions, obligations, limitations, restrictions and requirements of this Agreement and such right shall extend for a period of three (3) years after termination of this Agreement.

8.2 The City shall have full access, for inspection, review, and audit purposes, to all items referred to in Section VII above.

SECTION IX.
REPRESENTATIONS AND WARRANTIES

9.1 The County does hereby represent and warrant to the City that it has all requisite power, authority, and authorization to enter into this Agreement, has taken all necessary actions required to enter into this Agreement, and to fulfill any and all of its obligations, duties, and responsibilities provided for or required of it by this Agreement, whether exercised individually or collectively.

9.2 The City does hereby represent and warrant to the County that it has all requisite power, authority, and authorization to enter into this Agreement, has taken all necessary actions required to enter into this Agreement, make any payment contemplated hereby, and to fulfill any and all of its obligations, duties, and responsibilities provided for or required of it by this Agreement, whether exercised individually or collectively.

SECTION X.
AMENDMENTS

10.1 Neither this Agreement nor any portion of it may be modified or waived orally. The provisions hereof may be amended or waived only pursuant to an instrument in writing, approved by the City Commission, and the Board of County Commissioners, and jointly executed by the parties hereto. This Agreement shall be enforced and be binding upon, and inure to the benefits of, the parties hereto and their respective successors and assigns, if any. Any party to this Agreement shall have the right, but not obligation, to waive any right or rights, limitation or limitations, or condition or conditions herein reserved or intended for the benefit of such party without being deemed to have waived other rights, limitations, or conditions. However, any such waiver shall be valid only if expressly granted in writing as described above.

SECTION XI.
DISPUTE RESOLUTION

11.1 The parties shall attempt to resolve any disputes that arise under this Agreement in good faith and in accordance with the provisions of the "Florida Governmental Conflict Resolution Act" Sections 164.101-164.1061, Florida Statutes.

11.2 To the extent that the parties are unable to resolve this dispute through the provisions of the "Florida Governmental Conflict Resolution Act," then within thirty (30) days, the parties shall be required to participate in mediation. The cost of the mediation shall be borne equally between the parties.

11.3 In the event that the matter is not resolved through the mediation process, each party shall be free to pursue any of its available remedies.

**SECTION XII.
SEVERABILITY**

12.1 If any one or more of the covenants, agreements or provisions of this Agreement shall be held contrary to any express provision of law or contrary to any policy of express law, then the remainder of this agreement shall remain in full force and effect.

**SECTION XIII.
CONTROLLING LAW**

13.1 All covenants, stipulations, obligations and agreements of the City and the County contained in this Agreement shall be deemed to be covenants, stipulations, obligations and agreements of each of the City and the County to the full extent authorized by the Act and provided by the Constitution and laws of the State of Florida. The laws of the State of Florida shall govern any and all provisions of this Agreement and any proceeding seeking to enforce or challenge any provision of this Agreement. Venue for any proceeding pertaining to this Agreement shall be exclusively in Gadsden County.

**SECTION XIV.
NOTICE**

14.1 If written notice to a party is required under this Agreement, such notice shall be given by hand delivery, recognized overnight delivery service, or by first class mail, registered and return receipt requested, to the County as follows:

County Administrator
Gadsden County
Edward J. Butler Governmental Complex
9 – B East Jefferson Street
Quincy, FL 32353

As to the City as follows:

City Manager
City of Quincy
404 West Jefferson Street
Quincy, FL 32351

SECTION XV.
NO MEMBER LIABILITY

15.1 Neither the members of the governing body of the County, the City, nor any official executing this Agreement, shall be liable personally or shall be subject to any accountability for reason of the execution by the County, the City or any executing authority of the County or the City for any act pertaining thereto.

SECTION XVI.
FORCE MAJEURE

16.1 A party's timely performance of its obligations under this Agreement, only to the extent it is specifically affected thereby, shall be suspended, without forfeiture of any performance bond or the incurring of any financial liability, when and only for as long as performance of such obligation is prevented by reasons of any of the following cases: (i) acts of God, including without limitation severe weather events, (ii) operation of law, and (iii) any other event beyond the reasonable control of the party whose performance is affected, to the extent not caused by such party's willful or negligent acts or omissions, except in those cases where the party could not have reasonably foreseen and reasonably avoided the occurrence. The party affected by any such event shall give written notice thereof to the other party as soon as practicable after it becomes aware of such an event and, to the extent practicable, shall specify the anticipated length of the delay. The affected party shall use reasonable efforts to minimize the impact of that delay on that party's performance. Neither party shall be liable to the other for damages caused by such events. This provision shall not apply to obligations to make payments under Section IV of this Agreement.

SECTION XVII.
FILING

17.1 The City and the County are hereby authorized and directed after approval of this Agreement by the City and the County and the execution thereof by the duly qualified and authorized officers of each of the parties hereto, to file this Agreement with the Clerk of the Circuit Court of Gadsden County, Florida as provided in Section 163.01(11), Florida Statutes.

SECTION XVIII.
SOVEREIGN IMMUNITY

18.1 The parties further agree that nothing contained herein is intended to nor shall be construed a waiver of the City or County's rights and immunities under the common law or Section 768.28, Florida Statutes, as amended from time to time.

SECTION XIX.
INSURANCE, LIABILITY AND INDEMNIFICATION

19.1 During the term of this Agreement, the County and City shall be properly insured in accordance with Florida law.

19.2 The County and City each agree to be fully responsible for all claims, liabilities, damages, costs, actions, suits or proceedings at law or in equity which may occur as a result of the wrongful or negligent acts of their respective officers, employees, representatives, and agents.

19.3 Any contractor or consultant engaged by the County for work on the Project shall be required to protect, defend, indemnify and hold the City and County harmless from all claims, demands, causes of action or liability resulting from injury to or death of persons or damage to or loss of property sustained as a consequence of the Project and arising from the said contractor's or vendor's operations or as a proximate result of the acts or omissions of the contractor, consultant or their employees. Such agreement by the contractor or consultant shall include their indemnification as to any assessment of an administrative fine or penalty by a governmental entity for a violation of conditions of any required permit related to their actions or failure to act in carrying out their contractual duties. The County shall require the provisions of this section to be included in all contracts between the County and its contractors and consultants for work or services to occur on the Project.

SECTION XX.
NO CHANGE IN ROAD STATUS

20.1 Nothing herein shall be construed to constitute an agreement affecting the jurisdiction over public roads and/or the responsibility for operation and maintenance of roadway facilities, and related drainage and pedestrian features, within the right-of-way of any road within the state, county, and municipal road system, nor shall any work performed pursuant to this Agreement be construed as changing or otherwise affecting such road jurisdiction and/or responsibility.

SECTION XXI.
CONSTRUCTION

21.1 The Parties have participated jointly in the negotiation and drafting of this Agreement. In the event an ambiguity or question of intent or interpretation arises, this Agreement shall be construed as if drafted jointly by the parties and no presumption or burden of proof shall arise favoring or disfavoring any party by virtue of the authorship of any of the provision of this Agreement.

IN WITNESS WHEREOF, the parties hereto, by and through the undersigned, have entered into this Interlocal Agreement on this _____ day of _____, 2016.

CITY OF QUINCY, FLORIDA

By: _____
DERRICK D. ELIAS, Mayor and Presiding Officer
Of the City Commission of the
City of Quincy, Florida

ATTEST:

SYLVIA HICKS, City Clerk

APPROVED AS TO FORM:

SCOTT SHIRLEY, City Attorney

[Additional signature page follows]

ATTEST:

GADSDEN COUNTY, FLORIDA

By: _____
NICHOLAS THOMAS, CLERK

By: _____
BRENDA HOLT
Chairperson, Gadsden County Board of County
Commissioners

APPROVED AS TO FORM:

By: _____
DAVID J. WEISS
County Attorney

**CITY OF QUINCY
CITY COMMISSION
AGENDA REQUEST**

MEETING DATE: February 9, 2016

DATE OF REQUEST: February 5, 2016

TO: Honorable Mayor and Members of the City Commission

FROM: Mike Wade, City Manager
Bernard O. Piawah, Director, Building and Planning

SUBJECT: Report on Flooding Potential for House at 118 Circle Dr.

Statement of Issue:

On January 26, 2016, Mr. James Bennett made a presentation to the City Commission requesting that the City purchase his property located at 118, Circle Dr. in order to address the flooding he has been experiencing at the property. Mr. Bennett was told that City staff will evaluate the situation and get back to him. The following is staff's assessment of the property with respect to potential flooding.

Location Evaluation:

Mr. Bennett's house is located at the 130 degree contour line, the lowest point in Oak Park subdivision, at the edge Tanyard Creek. There is no upland between the property and Tanyard Creek. Based on the flood map, the property is located at what could be considered the entrance through which all the runoff from the subdivision enters Tanyard Creek. (See attached the location of the house and the flood map).

House Value:

According to the Property Appraiser's record, the house has an assessed value of \$29,832.00 and a land value of \$10,000.00. The house was purchased in 1997 for \$25,000.00. In conversation with the property owner, he indicated that he would be willing to sell it to the City for \$80, 000.00.

Conclusion:

The house is located in a low lying area and the property could remain subject to repeated flooding. In conversation with the property owner, it was unclear whether he knew the property was located in the floodway before he purchased it. There are no funds in the City's budget for flood remediation and staff has not identified any funding

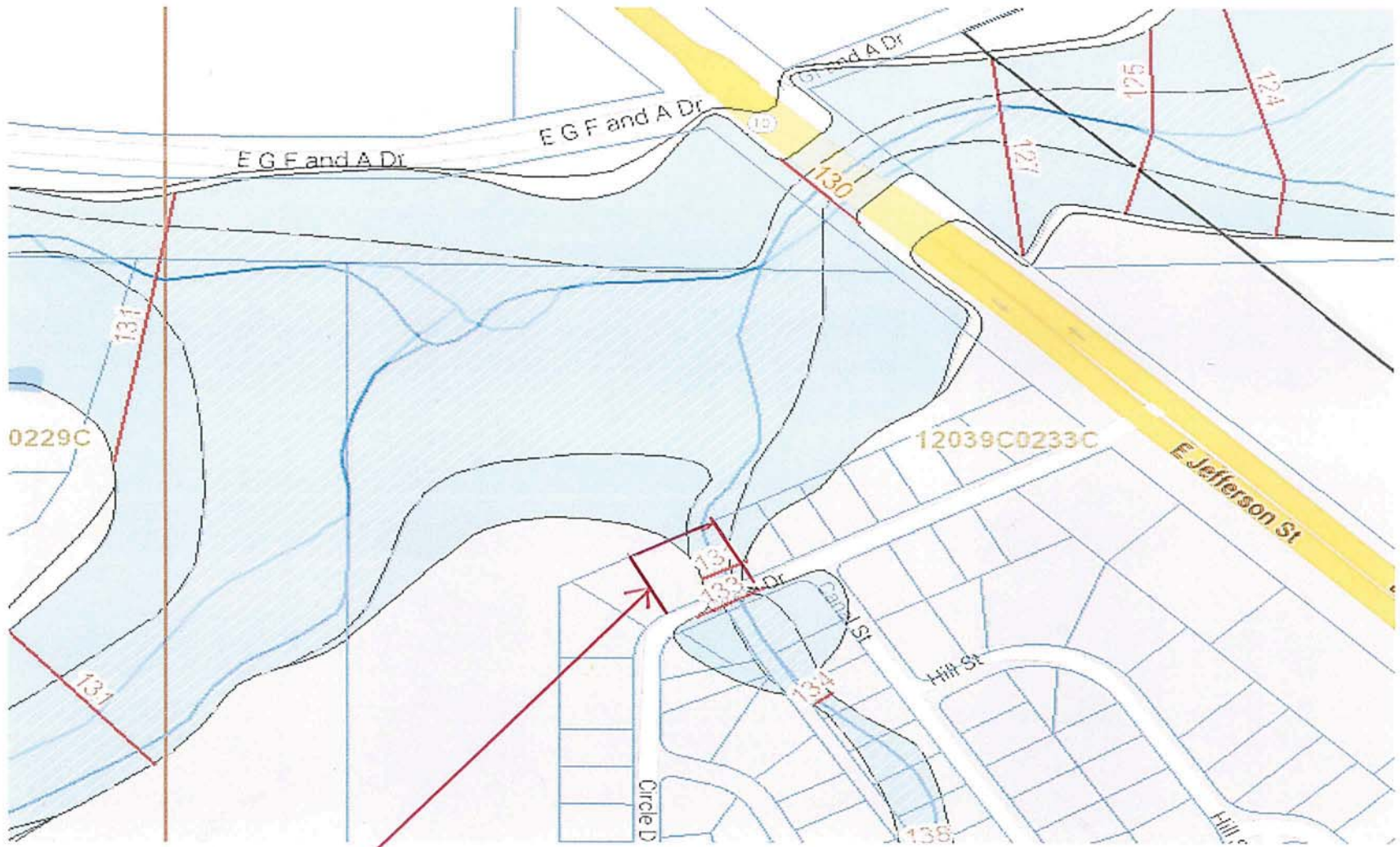
source at this time that will enable the City to purchase the property. This report is only intended to provide documentation to the City Commission that the property is subject to flooding.



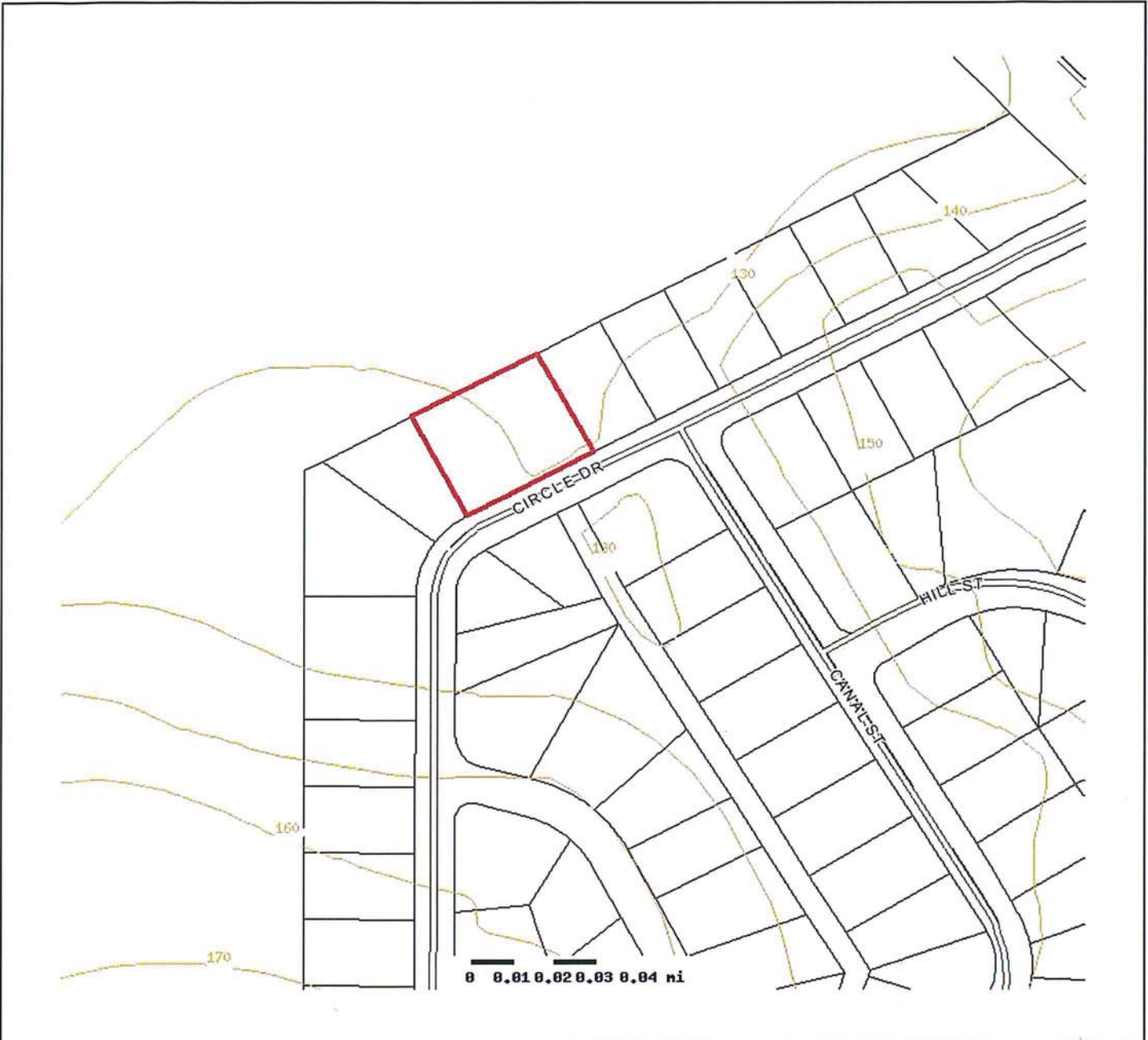
Gadsden County Property Appraiser			
Parcel: 3-17-2N-3W-0790-0000A-0080 Acres: 0			
Name:	BENNETT JAMES R	Land Value	10,000
Site:	118 CIRCLE DR	Building Value	29,832
Sale:	25,200 on 03-1997 Reason=U Qual=N	Misc Value	562
Mail:	118 CIRCLE DRIVE WEST QUINCY, FL 32351	Just Value	40,394
		Assessed Value	40,394
		Exempt Value	0
		Taxable Value	40,394



The Gadsden County Property Appraiser's Office makes every effort to produce the most accurate information possible. No warranties, expressed or implied, are provided for the data herein, its use or interpretation. The assessment information is from the last certified taxroll. All data is subject to change before the next certified taxroll. PLEASE NOTE THAT THE PROPERTY APPRAISER MAPS ARE FOR ASSESSMENT PURPOSES ONLY NEITHER GADSDEN COUNTY NOR ITS EMPLOYEES ASSUME RESPONSIBILITY FOR ERRORS OR OMISSIONS —THIS IS NOT A SURVEY—
Date printed: 02/01/16 : 19:09:01



SUBJECT PROPERTY
118 CIRCLE DRIVE



Gadsden County Property Appraiser			
Parcel: 3-17-2N-3W-0790-0000A-0080 Acres: 0			
Name:	BENNETT JAMES R	Land Value	10,000
Site:	118 CIRCLE DR	Building Value	29,832
Sale:	25,200 on 03-1997 Reason=U Qual=N	Misc Value	562
Mail:	118 CIRCLE DRIVE WEST QUINCY, FL 32351	Just Value	40,394
		Assessed Value	40,394
		Exempt Value	0
		Taxable Value	40,394



The Gadsden County Property Appraiser's Office makes every effort to produce the most accurate information possible. No warranties, expressed or implied, are provided for the data herein, its use or interpretation. The assessment information is from the last certified taxroll. All data is subject to change before the next certified taxroll. PLEASE NOTE THAT THE PROPERTY APPRAISER MAPS ARE FOR ASSESSMENT PURPOSES ONLY NEITHER GADSDEN COUNTY NOR ITS EMPLOYEES ASSUME RESPONSIBILITY FOR ERRORS OR OMISSIONS —THIS IS NOT A SURVEY—

Date printed: 02/05/16 : 13:14:04



02/05/2016



02/05/2016

Gadsden County Property Appraiser

Clay Vanlandingham, GFA

County Appraiser

16 S. Calhoun St.
 Quincy, FL 32353-0585
 PH: (850) 627-7168
 FAX: (850) 627-0396

Sales In Area	Previous Parcel	Next Parcel	Field Definitions	Return to Main Search	Gadsden Home
Owner and Parcel Information					
Owner Name	BENNETT JAMES R		Today's Date	February 5, 2016	
Mailing Address	118 CIRCLE DRIVE WEST		Parcel Number	3-17-2N-3W-0790-0000A-0080	
	QUINCY, FL 32351		Tax District	QUINCY (District 6)	
Location Address	118 CIRCLE DR		2015 Millage Rates	20.6282	
Property Usage	SINGLE FAM (000100)		Acreage	0	
Section Township Range	17-2N-3W		Homestead	N	

[Show Parcel Maps](#) | [Generate Owner List By Radius](#)

Value Information			Legal Information
	2014 Certified Values	2015 Certified Values	
Building Value	\$29,832	\$29,832	OR 376 P 1015 OR 459 P 1812 LOTS 7 AND 8, BLOCK "A" OF OAKPARK SUBD. The legal description shown here may be condensed for assessment purposes. Exact description should be obtained from the recorded deed.
Extra Feature Value	\$562	\$562	
Land Value	\$10,000	\$10,000	
Land Agricultural Value	\$0	\$0	
Agricultural (Market) Value	\$0	\$0	
Just (Market) Value*	\$40,394	\$40,394	
Assessed Value	\$40,394	\$40,394	
Exempt Value	\$0	\$0	
Taxable Value	\$40,394	\$40,394	
Maximum Save Our Homes Portability	\$0	\$0	
AGL Amount			
*Just (Market) Value" description - This is the value established by the Property Appraiser for ad valorem purposes. This value does not represent anticipated selling price. Tax Collector Information			

Building Information						
Type	Total Area	Heated Area	Exterior Wall	Roof Cover	Interior Wall	Flooring
SINGLE FAM	3,368	2,684	PREFAB PNL / CEMENT BRK	BUILT-UP	DRYWALL	AVG
Heating Type	A/C Type	Baths	Bedrooms	Stories	Actual Year Built	Effective Year Built
FORCED AIR	CENTRAL	2	4	1	1966	1966

[Show Building Sketch](#)

Extra Features Data				
Description	Number of Items	Unit Length x Width x Height	Units	Effective Year Built
DRV, CONCR. \$3 SF	1	40 x 8 x 0	1 UT	1986

Land Information				
LAND USE	NUMBER OF UNITS	UNIT TYPE	Frontage	Depth
RESIDENTIAL	2	LT	0	0

Sale Information									
Multi-Parcel Sale	Sale Date	Sale Price	Instrument	Deed Book	Deed Page	Sale Qualification	Vacant or Improved	Grantor	Grantee
No	03-17-1997	\$ 25,200	Warranty Deed	459	1812	Unqualified	Improved	REID TERRY & RHONDA REID {SECRETARY V A}	JAMES R BENNETT
No	12-31-1990	\$ 60,000	Warranty Deed	376	1015	Qualified	Improved	FRANK MORGAN	TERRY REID
No	06-01-1982	\$ 500	Warranty Deed	294	1875	Qualified	Vacant	OAK PARK INC	FRANK F AND KAY MORGAN
No	09-18-1973	\$ 27,500	Warranty Deed	165	134	Unqualified	Improved	DANIEL AND CAROL MILLER	TERRY AND RHONDA REID

Sales In Area	Previous Parcel	Next Parcel	Field Definitions	Return to Main Search	Gadsden Home
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The Gadsden County Property Appraiser's Office makes every effort to produce the most accurate information possible. No warranties, expressed or implied, are provided for the data herein, its use or interpretation. The Senior Exemption Does Not Apply to All Taxing Authorities. Just (Market) Value is established by the Property Appraiser for ad valorem tax purposes. It does not represent anticipated selling price. Working values are subject to change. Website Updated: January 31, 2016

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FL CITY OF QUINCY
XXXX-XXXX-XXXX-5777

December 05, 2015 - January 04, 2016

Purchasing Card

Company Statement

Account Information	Payment Information	Account Summary
Mail Billing Inquiries to: BANKCARD CENTER PO BOX 982238 EL PASO, TX 79998-2238 Customer Service: 1.888.449.2273 24 Hours TTY Hearing Impaired: 1.800.222.7365 24 Hours Outside the U.S.: 1.509.353.6656 24 Hours For Lost or Stolen Card: 1.888.449.2273 24 Hours	Statement Date 01/04/16 Payment Due Date 01/18/16 Days in Billing Cycle 31 Credit Limit \$250,000 Cash Limit \$50,000 Total Payment Due \$3,109.79	Previous Balance \$2,692.54 Payments -\$2,692.54 Credits \$0.00 Cash \$0.00 Purchases \$3,109.79 Other Debits \$0.00 Overlimit Fee \$0.00 Late Payment Fee \$0.00 Cash Fees \$0.00 Other Fees \$0.00 Finance Charge \$0.00 Current Balance \$3,109.79

Cardholder Activity Summary

Account Number Credit Limit	Credits	Cash	Purchases and Other Debits	Total Activity
BELL, REGINALD XXXX-XXXX-XXXX-5834 2,351	0.00	0.00	461.05	461.05
DEPARTMENT, CRA XXXX-XXXX-XXXX-4049 1,945	0.00	0.00	641.31	641.31
DEPARTMENT, FINANCE XXXX-XXXX-XXXX-7227 48,310	0.00	0.00	50.00	50.00
EVANS, BESSIE XXXX-XXXX-XXXX-2696 2,401	0.00	0.00	59.00	59.00

0269254 0310979 0310979 4715290003775777

Account Number: XXXX-XXXX-XXXX-5777
December 05, 2015 - January 04, 2016

Total Payment Due \$3,109.79
Payment Due Date 01/18/16

Enter payment amount

\$

Check here for a change of mailing address or phone numbers.
Please provide all corrections on the reverse side.

Mail this coupon along with your check payable to:
BANK OF AMERICA



BANK OF AMERICA
PO BOX 15731
WILMINGTON, DE 19886-5731



FL CITY OF QUINCY
404 W JEFFERSON ST
QUINCY, FL 32351-2328

**N0004698

⑆ 5499900 1 1⑆ 00050003775777 ⑈

Cardholder Activity Summary

Account Number	Credits	Cash	Purchases and Other Debits	Total Activity
HAIRE, TOMMY SCOTT XXXX-XXXX-XXXX-4581				
1,586	0.00	0.00	59.19	59.19
PIAWAH, BERNARD 0 XXXX-XXXX-XXXX-4168				
1,703	0.00	0.00	174.30	174.30
SAPP, GLENN H XXXX-XXXX-XXXX-2285				
2,301	0.00	0.00	606.91	606.91
TAYLOR, GREG XXXX-XXXX-XXXX-3558				
2,500	0.00	0.00	683.03	683.03
TECHNOLOGY, INFORMATION XXXX-XXXX-XXXX-8555				
2,325	0.00	0.00	375.00	375.00

Transactions

Posting	Transaction	Date	Date	Description	Reference Number	MCC	Charge	Credit
FL CITY OF QUINCY								
Account Number: XXXX-XXXX-XXXX-5777								Total Activity
								-\$2,692.54
12/17	12/16	PAYMENT THANK YOU	AZ		70000005350825000005999	0008		2,692.54
BELL, REGINALD								Total Activity
Account Number: XXXX-XXXX-XXXX-5834								461.05
12/08	12/07	STU*SHINDIGZ DECORATIO	877-446-3449	IN	24692165341000947440386	5969	232.31	
12/09	12/08	FAMILY DOLLAR #0430	QUINCY	FL	24231685343837004864203	5331	44.00	
12/09	12/08	WALGREENS #10147	QUINCY	FL	24445005343600276317992	5912	11.94	
12/09	12/08	CVS/PHARMACY #03624	QUINCY	FL	24445005343000553862549	5912	11.96	
12/11	12/08	DOLRTREE 5763 00057638	QUINCY	FL	24164075344868089670003	5331	30.00	
12/11	12/10	WM SUPERCENTER #488	QUINCY	FL	24445005345400170148264	5411	93.06	
12/16	12/15	FIRST CALL TRUCK PARTS	850-5759500	FL	24327435349175303970226	5533	19.78	
12/28	12/23	DAVIS SAFE AND LOCK IN	TALLAHASSEE	FL	24071055358987133808125	7399	18.00	
DEPARTMENT, CRA								Total Activity
Account Number: XXXX-XXXX-XXXX-4049								641.31
12/07	12/03	SHELL OIL 57529537607	QUINCY	FL	24316055338548702035423	5542	80.00	
12/08	12/03	PENSKE TRK LSG 740510	TALLAHASSEE	FL	24138295341622000477604	7513	167.56	
12/08	12/03	PENSKE TRK LSG 740510	TALLAHASSEE	FL	24138295341622000477844	7513	33.57	
12/10	12/09	WEB*NETWORKSOLUTIONS	888-642-9675	FL	24692165343000139664643	5968	15.99	
12/11	12/10	MARATHON PETRO190678	QUINCY	FL	24299105344000942704018	5542	65.64	
12/14	12/10	PENSKE TRK LSG 740510	TALLAHASSEE	FL	24138295346622000226733	7513	199.72	
12/15	12/14	WEB*NETWORKSOLUTIONS	888-642-9675	FL	24692165348000233962138	5968	33.84	
12/29	12/28	WEB*NETWORKSOLUTIONS	888-642-9675	FL	24692165362000292909625	5968	6.99	
01/04	01/01	PILOT	Quincy	FL	24628016001000177443113	5542	38.00	
DEPARTMENT, FINANCE								Total Activity
Account Number: XXXX-XXXX-XXXX-7227								50.00
01/04	01/01	SQ *AROUND THE CORNER FLO	Chattahoochee	FL	24692166001000404988264	5399	50.00	
EVANS, BESSIE								Total Activity
Account Number: XXXX-XXXX-XXXX-2696								59.00
12/30	12/29	ZIPRECRUITER, INC.	877-252-1062	CA	24492155363713221938216	7399	59.00	
HAIRE, TOMMY SCOTT								Total Activity
Account Number: XXXX-XXXX-XXXX-4581								59.19
12/14	12/11	AZAR'S UNIFORMS, INC	850-4021133	FL	24050805347900015057650	5137	27.00	
12/21	12/18	WAL-MART #0488	QUINCY	FL	24226385353091003058208	5411	32.19	
PIAWAH, BERNARD 0								Total Activity
Account Number: XXXX-XXXX-XXXX-4168								174.30
12/08	12/07	WM SUPERCENTER #488	QUINCY	FL	24445005342400169347920	5411	141.68	
12/09	12/07	DOLLAR-GENERAL #1478	QUINCY	FL	24445005342100452995902	5331	7.53	
12/17	12/16	FEDEXOFFICE 00022038	TALLAHASSEE	FL	24164075350069300261166	7338	8.59	
12/17	12/16	FEDEXOFFICE 00022038	TALLAHASSEE	FL	24164075350069300261158	7338	15.76	
12/18	12/17	FEDEXOFFICE 00022038	TALLAHASSEE	FL	24164075351069300482597	7338	0.74	
SAPP, GLENN H								Total Activity
Account Number: XXXX-XXXX-XXXX-2285								606.91
12/07	12/04	STAPLES 00110726	TALLAHASSEE	FL	24164075339105136528380	5943	54.99	
12/09	12/08	STERICYCLE 866-783-7422	IL		24492155343027002265433	7399	167.49	
12/17	12/16	QUINCY AUTO PARTS	QUINCY	FL	24210735350837001280021	5533	240.74	
12/18	12/17	HAVANA FORD	HAVANA	FL	24692165352000329075145	5511	83.08	

Transactions

Posting Transaction

Date	Date	Description	Reference Number	MCC	Charge	Credit
12/21	12/18	FAMILY DOLLAR #0430 QUINCY FL	24231685353837007336230	5331	34.25	
12/22	12/21	WM SUPERCENTER #488 QUINCY FL	24445005356400223727631	5411	23.81	
01/04	12/31	BELL AND BATES HOME CNTR QUINCY FL	24801976001091425000262	5251	2.55	

TAYLOR, GREG

Account Number: XXXX-XXXX-XXXX-3558

Total Activity
683.03

12/07	12/04	FLASHINGBLINKYLIGHTS.COM 888-755-9449 CA	24493985339200827000690	5065	103.62	
12/08	12/07	WM SUPERCENTER #488 QUINCY FL	24445005342400169271435	5411	26.70	
12/09	12/08	WAL-MART #0488 QUINCY FL	24226385342360506540895	5411	74.60	
12/10	12/09	WAL-MART #0488 QUINCY FL	24226385344091003411508	5411	29.84	
12/10	12/09	WM SUPERCENTER #488 QUINCY FL	24445005344400168123114	5411	17.04	
12/11	12/10	WAL-MART #0488 QUINCY FL	24226385345091008302800	5411	57.11	
12/11	12/10	WALGREENS #3430 TALLAHASSEE FL	24445005344300625205043	5912	12.99	
12/11	12/10	WALGREENS #3430 TALLAHASSEE FL	24445005344300625205126	5912	64.75	
12/16	12/15	WM SUPERCENTER #488 QUINCY FL	24445005350400184675106	5411	29.91	
12/17	12/16	WAL-MART #0488 QUINCY FL	24226385351091002578711	5411	9.59	
12/17	12/16	WM SUPERCENTER #488 QUINCY FL	24445005351400190196336	5411	17.44	
12/17	12/16	WM SUPERCENTER #488 QUINCY FL	24445005351400190196419	5411	5.00	
12/18	12/17	WM SUPERCENTER #488 QUINCY FL	24445005352400193970967	5411	71.00	
12/21	12/18	WAL-MART #0488 QUINCY FL	24226385352360657134289	5411	6.88	
12/22	12/21	WM SUPERCENTER #488 QUINCY FL	24445005356400223683990	5411	21.65	
12/29	12/28	WM SUPERCENTER #488 QUINCY FL	24445005363400147972256	5411	5.94	
12/30	12/29	ADT SECURITY SERVICES 800-238-2455 FL	24692165363000926757852	7393	128.97	

TECHNOLOGY, INFORMATION

Account Number: XXXX-XXXX-XXXX-8555

Total Activity
375.00

12/14	12/13	MYFAX *PROTUS IP SOLN 866-563-9212 CA	24692165347000261051169	5968	100.00	
12/16	12/15	BARRACUDA NETWORKS INC 408-3425400 CA	24436545350007530520781	7372	200.00	
01/04	01/01	IN *DT2GO 850-2017144 FL	24692166001000472862102	7372	75.00	

Finance Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	0.00%	\$0.00	\$0.00
CASH	0.00%	\$0.00	\$0.00

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.



REGINALD BELL
 PUBLIC WORKS
 XXXX-XXXX-XXXX-5834
 December 05, 2015 - January 04, 2016

Purchasing Card

Cardholder Activity

Account Information	Payment Information	Account Summary
Mail Billing Inquiries to: BANKCARD CENTER PO BOX 982238 EL PASO, TX 79998-2238 Customer Service: 1.888.449.2273 24 Hours TTY Hearing Impaired: 1.800.222.7365 24 Hours Outside the U.S.: 1.509.353.6656 24 Hours For Lost or Stolen Card: 1.888.449.2273 24 Hours	Statement Date 01/04/16 Credit Limit \$2,351 Cash Limit \$0 Days in Billing Cycle 31 Total Activity \$461.05 <div style="border: 1px solid black; padding: 5px; text-align: center;"> THIS IS NOT A BILL - DO NOT PAY </div>	Credits \$0.00 Cash \$0.00 Purchases \$461.05 Other Debits \$0.00 Cash Fees \$0.00 Other Fees \$0.00 Total Activity \$461.05

Transactions

Posting Transaction						
Date	Date	Description	Reference Number	MCC	Charge	Credit
12/08	12/07	STU*SHINDIGZ DECORATIO 877-446-3449 IN	24692165341000947440386	5969	232.31	
12/09	12/08	FAMILY DOLLAR #0430 QUINCY FL	24231685343837004864203	5331	44.00	
12/09	12/08	WALGREENS #10147 QUINCY FL	24445005343600276317992	5912	11.94	
12/09	12/08	CVS/PHARMACY #03624 QUINCY FL	24445005343000553862549	5912	11.96	
12/11	12/08	DOLRTREE 5763 00057638 QUINCY FL	24164075344868089670003	5331	30.00	
12/11	12/10	WM SUPERCENTER #488 QUINCY FL	24445005345400170148264	5411	93.06	
12/16	12/15	FIRST CALL TRUCK PARTS 850-5759500 FL	24327435349175303970226	5533	19.78	
12/28	12/23	DAVIS SAFE AND LOCK IN TALLAHASSEE FL	24071055358987133808125	7399	18.00	

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Account Number: XXXX-XXXX-XXXX-5834
 December 05, 2015 - January 04, 2016



BANK OF AMERICA
 PO BOX 15731
 WILMINGTON, DE 19886-5731

Total Activity \$461.05



REGINALD BELL
 PUBLIC WORKS
 CITY MANAGER'S OFFICE
 404 W JEFFERSON ST
 QUINCY, FL 32351-2328

**N0002673

Cardholder Signature _____ Date _____

Manager Signature _____ Date _____

15499900 11:00050005925834



CRA DEPARTMENT
 FL CITY OF QUINCY
 XXXX-XXXX-XXXX-4049
 December 05, 2015 - January 04, 2016

Purchasing Card

Cardholder Activity


Account Information	Payment Information	Account Summary
Mail Billing Inquiries to: BANKCARD CENTER PO BOX 982238 EL PASO, TX 79998-2238 Customer Service: 1.888.449.2273 24 Hours TTY Hearing Impaired: 1.800.222.7365 24 Hours Outside the U.S.: 1.509.353.6656 24 Hours For Lost or Stolen Card: 1.888.449.2273 24 Hours	Statement Date 01/04/16 Credit Limit \$1,945 Cash Limit \$0 Days in Billing Cycle 31 Total Activity \$641.31 <div style="border: 1px solid black; padding: 5px; text-align: center;"> THIS IS NOT A BILL - DO NOT PAY </div>	Credits \$0.00 Cash \$0.00 Purchases \$641.31 Other Debits \$0.00 Cash Fees \$0.00 Other Fees \$0.00 Total Activity \$641.31

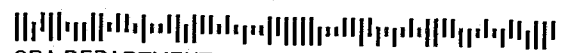
Transactions

Posting Transaction		Date	Description	Reference Number	MCC	Charge	Credit
12/07	12/03	12/07	SHELL OIL 57529537607 QUINCY FL	24316055338548702035423	5542	80.00	
12/08	12/03	12/08	PENSKE TRK LSG 740510 TALLAHASSEE FL	24138295341622000477604	7513	167.56	
12/08	12/03	12/08	PENSKE TRK LSG 740510 TALLAHASSEE FL	24138295341622000477844	7513	33.57	
12/10	12/09	12/10	WEB*NETWORKSOLUTIONS 888-642-9675 FL	24692165343000139664643	5968	15.99	
12/11	12/10	12/11	MARATHON PETRO190678 QUINCY FL	24299105344000942704018	5542	65.64	
12/14	12/10	12/14	PENSKE TRK LSG 740510 TALLAHASSEE FL	24138295346622000226733	7513	199.72	
12/15	12/14	12/15	WEB*NETWORKSOLUTIONS 888-642-9675 FL	24692165348000233962138	5968	33.84	
12/29	12/28	12/29	WEB*NETWORKSOLUTIONS 888-642-9675 FL	24692165362000292909625	5968	6.99	
01/04	01/01	01/04	PILOT Quincy FL	24628016001000177443113	5542	38.00	

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Account Number: XXXX-XXXX-XXXX-4049
 December 05, 2015 - January 04, 2016


 BANK OF AMERICA
 PO BOX 15731
 WILMINGTON, DE 19886-5731


 CRA DEPARTMENT
 FL CITY OF QUINCY
 404 W JEFFERSON ST
 QUINCY, FL 32351-2328
 ***N0007405

Total Activity \$641.31

Cardholder Signature _____ Date _____

Manager Signature _____ Date _____

⑆5499900⑆ ⑆⑆0005⑆ 207254049⑆



FINANCE DEPARTMENT
 FL CITY OF QUINCY
 XXXX-XXXX-XXXX-7227

Purchasing Card

December 05, 2015 - January 04, 2016

Cardholder Activity

Account Information	Payment Information	Account Summary
Mail Billing Inquiries to: BANKCARD CENTER PO BOX 982238 EL PASO, TX 79998-2238 Customer Service: 1.888.449.2273 24 Hours TTY Hearing Impaired: 1.800.222.7365 24 Hours Outside the U.S.: 1.509.353.6656 24 Hours For Lost or Stolen Card: 1.888.449.2273 24 Hours	Statement Date 01/04/16 Credit Limit \$48,310 Cash Limit \$0 Days in Billing Cycle 31 Total Activity \$50.00 THIS IS NOT A BILL - DO NOT PAY	Credits \$0.00 Cash \$0.00 Purchases \$50.00 Other Debits \$0.00 Cash Fees \$0.00 Other Fees \$0.00 Total Activity \$50.00

Transactions

Posting	Transaction	Date	Date	Description	Reference Number	MCC	Charge	Credit
		01/04	01/01	SQ *AROUND THE CORNER FLOChattahoocheeFL	24692166001000404988264	5399	50.00	

00000000 00000000 00000000 4715291200607227

Account Number: XXXX-XXXX-XXXX-7227
 December 05, 2015 - January 04, 2016



BANK OF AMERICA
 PO BOX 15731
 WILMINGTON, DE 19886-5731

Total Activity \$50.00



FINANCE DEPARTMENT
 FL CITY OF QUINCY
 404 W JEFFERSON ST
 QUINCY, FL 32351-2328

**N0005206

Cardholder Signature _____ Date _____

Manager Signature _____ Date _____

⑆5499900 6 1⑆0005 1 200607227⑆



BESSIE EVANS
 HUMAN RESOURCES
 XXXX-XXXX-XXXX-2696
 December 05, 2015 - January 04, 2016

Purchasing Card

Cardholder Activity

Account Information	Payment Information	Account Summary
Mail Billing Inquiries to: BANKCARD CENTER PO BOX 982238 EL PASO, TX 79998-2238 Customer Service: 1.888.449.2273 24 Hours TTY Hearing Impaired: 1.800.222.7365 24 Hours Outside the U.S.: 1.509.353.6656 24 Hours For Lost or Stolen Card: 1.888.449.2273 24 Hours	Statement Date 01/04/16 Credit Limit \$2,401 Cash Limit \$0 Days in Billing Cycle 31 Total Activity \$59.00 THIS IS NOT A BILL - DO NOT PAY	Credits \$0.00 Cash \$0.00 Purchases \$59.00 Other Debits \$0.00 Cash Fees \$0.00 Other Fees \$0.00 Total Activity \$59.00

Transactions

Posting Date	Transaction Date	Description	Reference Number	MCC	Charge	Credit
12/30	12/29	ZIPRECRUITER, INC. 877-252-1062 CA	24492155363713221938216	7399	59.00	

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BANK OF AMERICA
 PO BOX 15731
 WILMINGTON, DE 19886-5731



BESSIE EVANS
 HUMAN RESOURCES
 404 W JEFFERSON ST
 QUINCY, FL 32351-2328

***N0003457

Account Number: XXXX-XXXX-XXXX-2696
 December 05, 2015 - January 04, 2016

Total Activity \$59.00

Cardholder Signature _____ Date _____

Manager Signature _____ Date _____

⑆5499900⑆ ⑆1⑆000500⑆ 7762696⑆



TOMMY SCOTT HAIRE
FL CITY OF QUINCY
XXXX-XXXX-XXXX-4581

December 05, 2015 - January 04, 2016

Purchasing Card

Cardholder Activity

Account Information	Payment Information	Account Summary
Mail Billing Inquiries to: BANKCARD CENTER PO BOX 982238 EL PASO, TX 79998-2238 Customer Service: 1.888.449.2273 24 Hours TTY Hearing Impaired: 1.800.222.7365 24 Hours Outside the U.S.: 1.509.353.6656 24 Hours For Lost or Stolen Card: 1.888.449.2273 24 Hours	Statement Date 01/04/16 Credit Limit \$1,586 Cash Limit \$0 Days in Billing Cycle 31 Total Activity \$59.19 THIS IS NOT A BILL - DO NOT PAY	Credits \$0.00 Cash \$0.00 Purchases \$59.19 Other Debits \$0.00 Cash Fees \$0.00 Other Fees \$0.00 Total Activity \$59.19

Transactions

Posting Transaction		Date	Date	Description	Reference Number	MCC	Charge	Credit
12/14	12/11			AZAR'S UNIFORMS, INC 850-4021133 FL	24050805347900015057650	5137	27.00	
12/21	12/18			WAL-MART #0488 QUINCY FL	24226385353091003058208	5411	32.19	

0000000 0000000 0000000 4715291209434581

Account Number: XXXX-XXXX-XXXX-4581
December 05, 2015 - January 04, 2016



BANK OF AMERICA
PO BOX 15731
WILMINGTON, DE 19886-5731



TOMMY SCOTT HAIRE
FL CITY OF QUINCY
404 W JEFFERSON ST
QUINCY, FL 32351-2328

**N0008183

Total Activity \$59.19

Cardholder Signature _____ Date _____

Manager Signature _____ Date _____

54999001 1:0005 1 20943458 1



BERNARD O PIAWAH
 FL CITY OF QUINCY
 XXXX-XXXX-XXXX-4168

December 05, 2015 - January 04, 2016

Purchasing Card

Cardholder Activity

Account Information	Payment Information	Account Summary
Mail Billing Inquiries to: BANKCARD CENTER PO BOX 982238 EL PASO, TX 79998-2238 Customer Service: 1.888.449.2273 24 Hours TTY Hearing Impaired: 1.800.222.7365 24 Hours Outside the U.S.: 1.509.353.6656 24 Hours For Lost or Stolen Card: 1.888.449.2273 24 Hours	Statement Date 01/04/16 Credit Limit \$1,703 Cash Limit \$0 Days in Billing Cycle 31 Total Activity \$174.30 THIS IS NOT A BILL - DO NOT PAY	Credits \$0.00 Cash \$0.00 Purchases \$174.30 Other Debits \$0.00 Cash Fees \$0.00 Other Fees \$0.00 Total Activity \$174.30

Transactions

Date	Date	Description	Reference Number	MCC	Charge	Credit
12/08	12/07	WM SUPERCENTER #488 QUINCY FL	24445005342400169347920	5411	141.68	
12/09	12/07	DOLLAR-GENERAL #1478 QUINCY FL	24445005342100452995902	5331	7.53	
12/17	12/16	FEDEXOFFICE 00022038 TALLAHASSEE FL	24164075350069300261166	7338	8.59	
12/17	12/16	FEDEXOFFICE 00022038 TALLAHASSEE FL	24164075350069300261158	7338	15.76	
12/18	12/17	FEDEXOFFICE 00022038 TALLAHASSEE FL	24164075351069300482597	7338	0.74	

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Account Number: XXXX-XXXX-XXXX-4168
 December 05, 2015 - January 04, 2016



BANK OF AMERICA
 PO BOX 15731
 WILMINGTON, DE 19886-5731



BERNARD O PIAWAH
 FL CITY OF QUINCY
 404 W JEFFERSON ST
 QUINCY, FL 32351-2328

**N0007287

Total Activity \$174.30

Cardholder Signature _____ Date _____

Manager Signature _____ Date _____

⑆5499900⑆1⑆0005⑆206964⑆168⑈



GLENN H SAPP
 FL CITY OF QUINCY
 XXXX-XXXX-XXXX-2285

December 05, 2015 - January 04, 2016

Purchasing Card

Cardholder Activity

Account Information
Mail Billing Inquiries to: BANKCARD CENTER PO BOX 982238 EL PASO, TX 79998-2238
Customer Service: 1.888.449.2273 24 Hours
TTY Hearing Impaired: 1.800.222.7365 24 Hours
Outside the U.S.: 1.509.353.6656 24 Hours
For Lost or Stolen Card: 1.888.449.2273 24 Hours

Payment Information	
Statement Date 01/04/16	
Credit Limit \$2,301	
Cash Limit \$0	
Days in Billing Cycle 31	
Total Activity \$606.91	
THIS IS NOT A BILL - DO NOT PAY	

Account Summary
Credits \$0.00
Cash \$0.00
Purchases \$606.91
Other Debits \$0.00
Cash Fees \$0.00
Other Fees \$0.00
Total Activity \$606.91

Transactions

Posting Transaction							
Date	Date	Description	Reference Number	MCC	Charge	Credit	
12/07	12/04	STAPLES 00110726 TALLAHASSEE FL	24164075339105136528380	5943	54.99		
12/09	12/08	STERICYCLE 866-783-7422 IL	24492155343027002265433	7399	167.49		
12/17	12/16	QUINCY AUTO PARTS QUINCY FL	24210735350837001280021	5533	240.74		
12/18	12/17	HAVANA FORD HAVANA FL	24692165352000329075145	5511	83.08		
12/21	12/18	FAMILY DOLLAR #0430 QUINCY FL	24231685353837007336230	5331	34.25		
12/22	12/21	WM SUPERCENTER #488 QUINCY FL	24445005356400223727631	5411	23.81		
01/04	12/31	BELL AND BATES HOME CNTR QUINCY FL	24801976001091425000262	5251	2.55		

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Account Number: XXXX-XXXX-XXXX-2285
 December 05, 2015 - January 04, 2016



BANK OF AMERICA
 PO BOX 15731
 WILMINGTON, DE 19886-5731



GLENN H SAPP
 FL CITY OF QUINCY
 404 W JEFFERSON ST
 QUINCY, FL 32351-2328

**N0006862

Total Activity \$606.91

Cardholder Signature _____ Date _____

Manager Signature _____ Date _____

⑆5499900 1 1⑆0005 1 205732285⑈



GREG TAYLOR
 PARKS & RECREATION
 XXXX-XXXX-XXXX-3558

December 05, 2015 - January 04, 2016

Purchasing Card

Cardholder Activity


Account Information	Payment Information	Account Summary
Mail Billing Inquiries to: BANKCARD CENTER PO BOX 982238 EL PASO, TX 79998-2238 Customer Service: 1.888.449.2273 24 Hours TTY Hearing Impaired: 1.800.222.7365 24 Hours Outside the U.S.: 1.509.353.6656 24 Hours For Lost or Stolen Card: 1.888.449.2273 24 Hours	Statement Date 01/04/16 Credit Limit \$2,500 Cash Limit \$0 Days in Billing Cycle 31 Total Activity \$683.03 THIS IS NOT A BILL - DO NOT PAY	Credits \$0.00 Cash \$0.00 Purchases \$683.03 Other Debits \$0.00 Cash Fees \$0.00 Other Fees \$0.00 Total Activity \$683.03

Transactions

Date	Date	Description	Reference Number	MCC	Charge	Credit
12/07	12/04	FLASHINGBLINKYLIGHTS.COM 888-755-9449 CA	24493985339200827000690	5065	103.62	
12/08	12/07	WM SUPERCENTER #488 QUINCY FL	24445005342400169271435	5411	26.70	
12/09	12/08	WAL-MART #0488 QUINCY FL	24226385342360506540895	5411	74.60	
12/10	12/09	WAL-MART #0488 QUINCY FL	24226385344091003411508	5411	29.84	
12/10	12/09	WM SUPERCENTER #488 QUINCY FL	24445005344400168123114	5411	17.04	
12/11	12/10	WAL-MART #0488 QUINCY FL	24226385345091008302800	5411	57.11	
12/11	12/10	WALGREENS #3430 TALLAHASSEE FL	24445005344300625205043	5912	12.99	
12/11	12/10	WALGREENS #3430 TALLAHASSEE FL	24445005344300625205126	5912	64.75	
12/16	12/15	WM SUPERCENTER #488 QUINCY FL	24445005350400184675106	5411	29.91	
12/17	12/16	WAL-MART #0488 QUINCY FL	24226385351091002578711	5411	9.59	
12/17	12/16	WM SUPERCENTER #488 QUINCY FL	24445005351400190196336	5411	17.44	
12/17	12/16	WM SUPERCENTER #488 QUINCY FL	24445005351400190196419	5411	5.00	
12/18	12/17	WM SUPERCENTER #488 QUINCY FL	24445005352400193970967	5411	71.00	
12/21	12/18	WAL-MART #0488 QUINCY FL	24226385352360657134289	5411	6.88	
12/22	12/21	WM SUPERCENTER #488 QUINCY FL	24445005356400223683990	5411	21.65	
12/29	12/28	WM SUPERCENTER #488 QUINCY FL	24445005363400147972256	5411	5.94	

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Account Number: XXXX-XXXX-XXXX-3558
 December 05, 2015 - January 04, 2016


 BANK OF AMERICA
 PO BOX 15731
 WILMINGTON, DE 19886-5731


 GREG TAYLOR
 PARKS & RECREATION
 CITY MANAGER'S OFFICE
 404 W JEFFERSON ST
 QUINCY, FL 32351-2328

**N0012976

Total Activity \$683.03

Cardholder Signature _____ Date _____

Manager Signature _____ Date _____

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Transactions

Posting Transaction

<i>Date</i>	<i>Date</i>	<i>Description</i>	<i>Reference Number</i>	<i>MCC</i>	<i>Charge</i>	<i>Credit</i>
12/30	12/29	ADT SECURITY SERVICES 800-238-2455 FL	24692165363000926757852	7393	128.97	



INFORMATION TECHNOLOGY
 FL CITY OF QUINCY
 XXXX-XXXX-XXXX-8555
 December 05, 2015 - January 04, 2016

Purchasing Card

Cardholder Activity

Account Information
Mail Billing Inquiries to: BANKCARD CENTER PO BOX 982238 EL PASO, TX 79998-2238
Customer Service: 1.888.449.2273 24 Hours
TTY Hearing Impaired: 1.800.222.7365 24 Hours
Outside the U.S.: 1.509.353.6656 24 Hours
For Lost or Stolen Card: 1.888.449.2273 24 Hours

Payment Information	
Statement Date 01/04/16	
Credit Limit \$2,325	
Cash Limit \$0	
Days in Billing Cycle 31	
Total Activity \$375.00	
THIS IS NOT A BILL - DO NOT PAY	

Account Summary
Credits \$0.00
Cash \$0.00
Purchases \$375.00
Other Debits \$0.00
Cash Fees \$0.00
Other Fees \$0.00
Total Activity \$375.00

Transactions

Posting Transaction							
Date	Date	Description	Reference Number	MCC	Charge	Credit	
12/14	12/13	MYFAX *PROTUS IP SOLN 866-563-9212 CA	24692165347000261051169	5968	100.00		
12/16	12/15	BARRACUDA NETWORKS INC 408-3425400 CA	24436545350007530520781	7372	200.00		
01/04	01/01	IN *DT2GO 850-2017144 FL	24692166001000472862102	7372	75.00		

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Account Number: XXXX-XXXX-XXXX-8555
 December 05, 2015 - January 04, 2016



BANK OF AMERICA
 PO BOX 15731
 WILMINGTON, DE 19886-5731



INFORMATION TECHNOLOGY
 FL CITY OF QUINCY
 404 W JEFFERSON ST
 QUINCY, FL 32351-2328

Total Activity \$375.00

Cardholder Signature _____ Date _____

Manager Signature _____ Date _____

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Bank of America Purchasing Card - Jan 2016 - Vendor# 11646

DEPARTMENT	DATE	Vendor Name	Amount	ALLOCATION	JUSTIFICATION
Police	12/4/2015	STAPLES 00110726	\$54.99	001-220-251-30491	Computer switch for dispatch
Police	12/8/2015	STERICYCLE	\$167.49	001-220-521-30462	Evidence hazardous waste disposal
Police	12/16/2015	QUINCY AUTO PARTS	\$240.74	001-210-521-30406	Auto part for Mixson's car
Police	12/17/2015	HAVANA FORD	\$83.08	001-210-521-30406	Computerized Key for K-9 Vehicle
Police	12/18/2015	FAMILY DOLLAR #0430	\$34.25	001-210-521-30521	Uniforms, server, tape for target range
Police	12/21/2015	WM SUPERCENTER #488	\$23.81	001-220-521-30491	Batteries for tasers
Police	12/31/2015	BELL AND BATES HOME CNTR	\$2.55	001-220-521-30491	CID Equipment Evidence
Human Resources	12/29/2015	ZIPRECRUITER, INC.	\$59.00	001-260-513-30491	JOB ADVERTISING WEBSITE
Parks & Recreation	12/4/2015	FLASHINGBLINKYLIGHTS.COM	\$103.62	001-310-572-30491	Items for Christmas parade
Parks & Recreation	12/7/2015	WM SUPERCENTER #488	\$26.70	001-440-572-30463	Tape for gym floor
Parks & Recreation	12/8/2015	WAL-MART #0488	\$74.60	001-310-572-30491	Christmas lights for floats
Parks & Recreation	12/9/2015	WM SUPERCENTER #488	\$17.04	001-440-572-30463	Tape for gym floor
Parks & Recreation	12/9/2015	WAL-MART #0488	\$29.84	001-310-572-30491	Lights for Commissioners floats
Parks & Recreation	12/10/2015	WALGREENS #3430	\$12.99	001-310-572-30491	Frame for Christmas float award
Parks & Recreation	12/10/2015	WALGREENS #3430	\$64.75	001-310-572-30491	Frames & posters for float awards
Parks & Recreation	12/10/2015	WAL-MART #0488	\$57.11	001-310-572-30491	Flowers, vest & glitter for parade
Parks & Recreation	12/15/2015	WM SUPERCENTER #488	\$29.91	001-440-572-30391	Trash cans for Parks
Parks & Recreation	12/16/2015	WAL-MART #0488	\$9.59	001-310-572-30491	Cords for Christmas lights
Parks & Recreation	12/16/2015	WM SUPERCENTER #488	\$17.44	001-310-572-30491	Power strip plug & pishing line for Rec
Parks & Recreation	12/16/2015	WM SUPERCENTER #488	\$5.00	001-310-572-30491	Light holders for Rec.
Parks & Recreation	12/17/2015	WM SUPERCENTER #488	\$71.00	001-310-572-30491	Decorations for Rec
Parks & Recreation	12/18/2015	WAL-MART #0488	\$6.88	001-310-572-30491	Power strip plug & pishing line for Rec
Parks & Recreation	12/21/2015	WM SUPERCENTER #488	\$21.65	001-440-572-30463	Extension cord & water nozzle
Parks & Recreation	12/28/2015	WM SUPERCENTER #488	\$5.94	001-440-572-30463	Zip ties for blue screen fence
Parks & Recreation	12/29/2015	ADT SECURITY SERVICES	\$128.97	001-310-572-30343	Building security service
CRA	12/3/2015	SHELL OIL 57529537607	\$80.00	002-250-552-30403	Good360 Program
CRA	12/3/2015	PENSKE TRK LSG 740510	\$167.56	002-250-552-30420	Good360 Program
CRA	12/3/2015	PENSKE TRK LSG 740510	\$33.57	002-250-552-30420	Good360 Program
CRA	12/9/2015	WEB NETWORKSOLUTIONS	\$15.99	002-250-552-30491	Website
CRA	12/10/2015	MARATHON PETRO190678	\$65.64	002-250-552-30403	Good360 Program
CRA	12/10/2015	PENSKE TRK LSG 740510	\$199.72	002-250-552-30420	Good360 Program
CRA	12/14/2015	WEB NETWORKSOLUTIONS	\$33.84	002-250-552-30403	Good360 Program
CRA	12/28/2015	WEB NETWORKSOLUTIONS	\$6.99	002-250-552-30491	Website
CRA	1/1/2016	PILOT	\$38.00	002-250-552-30491	Website

Building & Planning	12/7/2015	WM SUPERCENTER #488	\$141.68	001-284-515-30491	Christmas Tree for City Hall
Building & Planning	12/7/2015	DOLLAR-GENERAL #1478	\$7.53	001-284-515-30491	Electric cord for Christmas tree
Building & Planning	12/16/2015	FEDEXOFFICE 00022038	\$15.76	001-284-515-30491	Printing materialfor P&Z Board
Building & Planning	12/16/2015	FEDEXOFFICE 00022038	\$8.59	001-284-515-30491	Printing materialfor P&Z Board
Building & Planning	12/17/2015	FEDEXOFFICE 00022038	\$0.74	001-284-515-30491	Printing materialfor P&Z Board
Fire	12/11/2015	AZAR'S UNIFORMS, INC	\$27.00	001-230-522-30522	Uniforms
Fire	12/18/2015	WAL-MART #0488	\$32.19	001-230-522-30521	Cleaning supplies
Public Works	12/7/2015	STU SHINDIGZ DECORATIO	\$232.31	001-410-539-30521	Items for Commissioners Parade Float
Public Works	12/8/2015	CVS/PHARMACY #03624	\$11.96	001-410-539-30521	Items for Commissioners Parade Float
Public Works	12/8/2015	WALGREENS #10147	\$11.94	001-410-539-30521	Garland for Commissioners Float
Public Works	12/8/2015	FAMILY DOLLAR #0430	\$44.00	001-310-572-30491	Christmas deco for Commissioners Float
Public Works	12/10/2015	WM SUPERCENTER #488	\$93.06	001-410-539-30521	Lights for City float
Public Works	12/8/2015	DOLRTREE 5763 00057638	\$30.00	001-410-539-30521	Items for Commissioners Parade Float
Public Works	12/15/2015	FIRST CALL TRUCK PARTS	\$19.78	001-450-541-30406	Public Works sweeper
Public Works	12/23/2015	DAVIS SAFE AND LOCK IN	\$18.00	001-410-539-30491	Duplicate key for Public Works office
Finance	1/1/2016	SQ AROUND THE CORNER FLO	\$50.00	001-110-511-30491	Flowers for Finley Cook's mother
Information Technology	12/15/2015	BARRACUDA NETWORKS INC	\$200.00	508-539-539-30341	EMAIL SECURITY
Information Technology	1/1/2016	IN DT2GO	\$75.00	508-539-539-30341	MYQUINCY.NET
Information Technology	12/13/2015	MYFAX PROTUS IP SOLN	\$14.29	001-160-512-30410	CITY MANAGER'S OFFICE ONLINE FAX
Information Technology	12/13/2015	MYFAX PROTUS IP SOLN	\$14.28	001-210-521-30410	QPD ONLINE FAX
Information Technology	12/13/2015	MYFAX PROTUS IP SOLN	\$14.28	001-210-522-30410	QFD ONLINE FAX
Information Technology	12/13/2015	MYFAX PROTUS IP SOLN	\$14.28	001-271-513-30410	FINANCE ONLINE FAX
Information Technology	12/13/2015	MYFAX PROTUS IP SOLN	\$14.29	001-310-572-30410	RECREATION ONLINE FAX
Information Technology	12/13/2015	MYFAX PROTUS IP SOLN	\$14.29	001-260-513-30491	HUMAN RESOURCES ONLINE FAX
Information Technology	12/13/2015	MYFAX PROTUS IP SOLN	\$14.29	002-250-552-30410	CRA ONLINE FAX
TOTAL			\$3,109.79		

*QFD Monthly Activity Report
January 2016*

	<u>2016</u>	<u>2015</u>
Total Fire Calls	64	170
City	27	152
County	37	18
Total Man Hours	90 hrs 2 mins	106 hrs 19 mins
City	16 hrs 35 mins	70 hrs 5 mins
County	73 hrs 67 mins	36 hrs 54 mins
Type Fire Calls - City		
Structure	0	3
Vehicle	3	5
False Alarm	2	2
Hazard	0	3
Rescue	0	0
Wood & Grass	0	2
Other	3	13
Type Fire Calls - County		
Structure	6	0
Vehicle	8	3
False Alarm	0	0
Hazard	0	3
Rescue	0	1
Woods & Grass	2	6
Other	9	6
Fire Causes		
Accidental	5	10
Undetermined	4	4
Suspicious	0	0
Arson	0	0
Average Response Time		
City	2.66 mins	3.75 mins
County	6.53 mins	8.70 mins
Average Firefighters per Call		
City	3.11	4.02
County	3.32	2.58
Average Time Spent per Call		
City	27.88 mins	29.44 mins
County	39.82 mins	29.29 mins

*QFD Monthly Activity Report
January 2016*

	<u>2016</u>	<u>2015</u>
Responses Out of District	1	0
Mutual Aid Responses *	5	2
Deaths	0	0
Injuries	0	0
Fire Prevention Programs	1	1
Fire Safety Inspection	39	11
Fire Investigation	0	0
Plans Review	0	0
Training Man Hours	65 hrs	215 hrs
Hydrants Serviced/Painted	0	0
Utility Turn Ons	31	123
Smoke Detector Installs	4	2

QFD Monthly District Fire Calls
January 2016

District 1	<u>District</u>	<u>Location</u>	<u>Type of Incident</u>
District 2	1/5/2016 1/18/2015	402 S Key St 515 S Stewart St	Odor of gas Mischievous false alarm
District 3	1/2/2016 1/27/2016 1/28/2016	1940 Pat Thomas Pkwy Highbridge & Strong Rd 2500 Blk Blue Star Hwy	Vehicle accident Vehicle accident w/injuries Vehicle accident
District 4	1/26/2016	300 E Jefferson St	Medical assist
District 5	1/1/2016 1/16/2016	64 N Clevelend St 723 N Bellamy Dr	Malicious false alarm Good intent