

City of Quincy

City Hall

404 West Jefferson Street

Quincy, Florida 32351

www.myquincy.net



Tuesday, January 22, 2019

6:00 PM

City Hall Commission Chambers

City Commission

Mayor Angela Sapp - District Two

Mayor Pro-Tem Keith Dowdell - District One

Commissioner Ronte Harris - District Three

Commissioner Andy Gay - District Four

Commissioner Daniel McMillan - District Five

"In the Heart of Florida's Future"

AGENDA FOR THE REGULAR MEETING
OF THE CITY COMMISSION OF
QUINCY, FLORIDA
Tuesday~January 22, 2019
6:00 PM
City Hall Commission Chambers

Call to Order

Invocation

Rev. Jeff Jackson, First Baptist Church

Pledge of Allegiance

Roll Call

Approval of Agenda

Special Presentations by Mayor or Commission

Approval of the Minutes of the Previous Meetings

1. Approval of Minutes of the 1/8/2019 Regular Meeting
 - Sylvia Hicks, City Clerk

Proclamations

Public Hearings and Ordinances as Scheduled or Agendaed

Public Opportunity to Speak on Commission Propositions – (Pursuant to Sec. 286.0114, Fla. Stat. and subject to the limitations of Sec. 286.0114(3)(a), Fla. Stat.)

Resolutions

2. Resolution 1384-2019 – Gadsden County High School Homecoming Parade
 - Jack L. McLean Jr., Interim City Manager
 - Glenn Sapp, Police Chief

Reports by Boards and Committees

Reports, Requests and Communications by the City Manager

3. Relinquishment of Commissioners Benefits
 - Jack L. McLean Jr., Interim City Manager
 - Scott Shirley, City Attorney
4. OMI Contract Amendment
 - Jack L. McLean Jr., Interim City Manager
 - Robin Ryals, Utilities Director
 - Terry Presnal, CH2M HILL-OMI

5. Project Help Contract
 - Jack L. McLean Jr., Interim City Manager
 - Ann Sherman, Human Resources Director
6. Update on CDBG Grant Application
 - Jack L. McLean Jr., Interim City Manager
 - Bernard Piawah, Building and Planning Director
7. Update on S. Adams Street Sidewalk Project
 - Jack L. McLean Jr., Interim City Manager
 - Bernard Piawah, Building and Planning Director
8. Update on MLK Paving Project
 - Jack L. McLean Jr., Interim City Manager
 - Bernard Piawah, Building and Planning Director
9. Update on Repairs to City Parks
 - Jack L. McLean Jr., Interim City Manager
 - DeCody Fagg, Parks and Recreation Director
10. Fire Reports
 - December Monthly Activity Report ♦ December District Calls ♦ Quarterly Report
 - Jack L. McLean Jr., Interim City Manager
 - Curtis Bridges, Fire Chief
11. December Financial Reports
 - P-Card Statements ♦ Allocations ♦ Arrearage Report ♦ Cash Requirements ♦ Financial Report
 - Jack L. McLean Jr., Interim City Manager
 - Ted Beason, Finance Director

Other Items Requested to Be Agendaed by Commission Member(s), the City Manager and Other City Officials

Comments

- a) **City Manager**
- b) **City Clerk**
- c) **City Attorney**
- d) **Commission Members**

Comments from the Audience

Adjournment

*Items not in Agenda Packet

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting, he/she may need a record of the proceedings, and for such purpose, he/she may need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. FS 286.0105. Persons with disabilities who require assistance to participate in City meetings are requested to notify the City Clerk's Office at (850) 618-0020 in advance.

CITY COMMISSION
CITY HALL
QUINCY, FLORIDA

REGULAR MEETING
JANUARY 8, 2019
6:00 P.M.

The Quincy City Commission met in regular session Tuesday, January 8, 2019 with Mayor Commissioner Angela G. Sap presiding and the following were present:

Commissioner Daniel McMillan
Commissioner Ronte R. Harris
Commissioner Gerald A. Gay, III
Commissioner Keith A. Dowdell

Also Present:

Interim City Manager Jack L. McLean Jr.
City Attorney Scott Shirley
Acting Clerk Betty Powell
Building and Planning Director Bernard Piawah
Police Chief Glenn Sapp
Finance Director Ted Beason
Fire Chief Curtis Bridges
Public Works Director Reginald Bell
Utilities Director Robin Ryals
Human Resources Director Ann Sherman
Parks and Recreation Director DeCody Fagg
Executive Assistant to the City Manager Vancheria Perkins
Sergeant at Arms

Call to Order

Mayor Sapp called the meeting to order, followed by invocation by Pastor Jeff Jackson followed by the Pledge of Allegiance.

Approval of Agenda

Mayor Sapp asked the Commission for approval of the Agenda. Commissioner McMillan made a motion to approve the agenda as printed and was properly seconded by Commissioner Harris. The motion carried and the agenda was approved.

Presentations

Approval of the Minutes of the previous meeting

Commissioner Gay made a motion to approve the minutes of the December 11, 2018 Regular meeting with corrections, if necessary and properly second by Commissioner Harris.

Commissioner McMillan stated page four; the Utilities surcharge and the motion carried five to zero.

Approval of the minutes of Special Meeting December 18, 2018

Commissioner Dowdell made a motion to approve the minutes of the Special Meeting of December 18, 2018 with necessary corrections and was properly second by Commissioner Gay and the motion carried five to zero.

Public Hearings and Ordinances as Scheduled or Agendaed

Ordinance No. 1102-2018 Storm Recovery Surcharge on Second Reading

Commissioner Harris made a motion to read Ordinance No. 1102-2018 by title only and properly second by Commissioner Gay. The vote: Commissioner McMillan, yes; Commissioner Harris, yes; Mayor Sapp, yes; and Commissioner Gay, yes; the ayes were unanimous and the motion carried.

This agendaed item is open to the Public for Public Hearing.

Finance Director, Ted Beason addressed the board stated that as previously stated from our last meeting, we had a lot of damage from Hurricane Michael; and to repair our electric system to restore power to our customers, we had to depend on the help of mutual aid from other municipalities and they did not come without a cost. With this enactment it would increase the residential customer charge by \$ 8.83 per month and the Base rate and Sepa charge to be combined.

Mayor Sapp asked if the Sepa charge be kept separate from the base rate; stating if combined

Commissioner Dowdell wanted to know when the new rates would go into effect.

Mr. Beason stated, the new rates will go into effect in February.

City Attorney stated that it is the first billing cycle after the Ordinance approval.

Mr. Beason stated that would be January 22, 2019 when the micro-surcharge go into effect.

Commissioner Dowdell wanted to know if we were ready to deal with a set number of days on billing statement and he wants to see a set number of days on the billing statements.

City Manager Jack McLean Jr. stated that it is difficult to give a set number of days for a statement bill. The normal range from the past is twenty eight to thirty two days. Several factors go into this, weather, meter reader, staff or book reading.

Commissioner Dowdell stated he does not want to see the customer bear the cost of these excessive days and if the next Utility Bill will be the bill with less days and customers will see a break. He added that he doesn't want to see extra days on the bill after the surcharge pass.

City Manager stated that prior to Hurricane Michael, the bills were in a normal range and after Michael was when the normal days changed.

Mayor Sapp asked can we see the normal days as prior to Hurricane Michael.

Commissioner Dowdell stated, if there are more days on the bill, we must notify our customers.

Commissioner Dowdell wanted to know if we can do a summary sheet why we are Doing this.

Mr. Beason stated, yes we can.

Mayor Sapp stated that we are our first source of information for our constituents and When something is printed that is not true, we should be able to tell our constituents the truth and that is why we were elected.

City Manager stated that we would be using our Face Book Page to get information out; we will also put it on our website page. The Face Book Page was a very useful tool during the hurricane and we will continue to use it to get information out.

The Mayor stated that this public hearing on Ordinance No. 1102-2018 was open to the public and they may come to the podium.

Denise Pouncey Hannah, 719 14th Street. Ms. Hannah stated, Commissioner Dowdell, my sentiments, exactly. She did not understand the electric rate increase, storm recovery fee, with a sunset of four years, along with all the other fees.

Frieda Bass Prieto, 329 E. King Street. I've tried to figure my new bill with the new rate and going to Municode, with that rate, my bill would be totally different. I spoke with Mr. Beason and he said it was a combination. The website had no information of the Sepa charge; Municode was not up to date. If people can't pay current rate, with this increase, what will the people do.

City Manager Jack McLean Jr. stated, Ms. Bass is correct about the website not being up to date and Municode is not updated as well, there's no excuse. I've spoken with the Attorney to take whatever steps we need to correct this. There's no reason to be confused; but you may not agree. The Sepa charge is separate and was always meant to be separate on the account and not to be shown in the base rate. The first thing will be corrected by the Attorney and myself.

Mr. Beason stated for a residential customer, the flat rate cost per kilowatt hour would increase, from 9.241 cents to 10.120, a 9.5% increase. When considering the total

electric charge which includes a base customer charge and fuel adjustment charge, the average residential customer with 1005 kwh of electric consumption would have an increase from \$ 111.53 to \$ 120.36; an \$ 8.83 increase, 7.92% increase. Yes, the Storm Recovery does have a sunset; 2019, 2020, 2021, 2022.

Mayor Sapp stated that one must know the total kwh consumption and multiply that by the new rate, plus a customer charge will give us a total electric charge.

Mayor Sapp asked, to the board are there any questions.

Mayor Sapp stated that the public hearing was closed and turned this matter over to the Commission.

Commission Dowdell made a motion to approve Ordinance No. 1102-2018 Hurricane Michael Electric Storm Surcharge on the second reading and properly seconded by Commissioner Gay and the motion carries four to one.

Resolution 1383-2019 Line of Credit Authorization for Hurricane Michael Mutual Aid

Finance Director Ted Beason stated that the Capital City Bank has agreed to lend the City \$ 3 million, as a line of credit and would allow us to take \$ 750,000 up front.

Commissioner Gay stated \$ 3.1 million to pay back mutual aid and repair system and \$1.1 to harden system, totaling \$ 4.2 million, minus \$ 3 million line of credit and The surcharge projection will generate \$ 1,024,000, per year for four years. Commissioner Gay asked, where is that money going? It is the duty of this commission to oversee these funds and how will the line of credit be paid back?

Mr. Beason stated it will have a separate line item and the line of credit will be paid back by the micro surcharge fee.

Commissioner Gay asked? How's this commission going to monitor and over-see these funds through Finance Reports.

Mr. Beason stated that he will provide a separate monthly spread sheet report.

Commissioner Gay stated, going back and to be fully transparent that we as a Commission provide proper over-site in reports and audits.

Commissioner Gay stated that we have a debt of \$ 4 million and plan to pay it back; but we can't afford to buy things we don't need. That is why, we as the commission must provide proper over-site of these funds and make sure what they are telling us will happen.

Mayor Sapp stated that like Commissioner Gay it is incumbent of us, this commission To provide over-site and know where this money is being spent.

Mayor Sapp stated, there's a resolution on the floor; Commissioners?

Commissioner Harris made a motion to approve Resolution 1383-2019 Line of Credit Authorization and was properly seconded by Commissioner Dowdell.

City Attorney Scott Shirley stated that this authorizes approval of the Line of Credit and there are documents for all commissioners to sign.

Mayor Sapp asked for the vote and the motion carried five to zero.

Commissioner Dowdell asked Mr. Beason, you say at closing, we are required to draw down \$ 750,000 and that will be used for what?

Mr. Beason stated to pay Jacksonville Electric Authority.

Ratification of Two Expenditures

Traffic Control Assembly for Adams/Jefferson and Pole Replacement for Adams and King Streets.

There was a sense of urgency to provide the safety of our Citizens. The first invoice: Mas Tec for \$15,000 to replace a utility pole at King and Adams and the second invoice from Ingram Signalization for \$ 23,000 to replace the traffic controller cabinet at Jefferson and Adams.

Commissioner Gay made a motion to approve Option 1: To ratify the two expenditures to replace the utility pole at King and Adams and replace the traffic controller at Jefferson and Adams and was properly seconded by Commissioner Harris.

Commissioner McMillan, are we searching the budget to see where this money is coming from?

Mr. Beason stated that it will come from the budget.

Mayor Sapp asked for the vote, the motion carried five to zero.

November Fire Report - Curtis Bridges, Fire Chief

Chief Bridges stated that the fire on Virginia Street, Faith Tabernacle, was totally destroyed. When they got the call, they responded immediately. When they arrived, the building was engulfed in flames. We were assisted by all other Fire Departments in the area.

Chief Bridges stated that this time of year, there are more fires than usual; but he wants everyone to know that if a homeowner needs a fire alarm installed, if they called the department, we will come out and install and if you have one installed, we will come out and service it.

Commissioner McMillan stated that we needed to make the public aware; And the Mayor stated that we can inform the public thru WQT N; City of Quincy Web-site and Facebook page. Thank you Chief for the great work that you all are doing.

City Manager Jack McLean Jr stated that there have been an unusual number of Fires in the city and as the Mayor stated, we will follow up with a more aggressive plan of prevention.

November Traffic Report - Glenn Sapp, Police Chief

Commissioner McMillan stated that he wanted to thank the Chief for the attention that has been given to King Street; it has cut the speeding down tremendously.

Commissioner Gay stated, that like Commissioner McMillan I to can see the difference in the speed of traffic on King Street; some have not gotten the message yet; but keep up the good work.

Mayor Sapp asked the Chief to give us an update in District 1 and District 2, as well as other communities trying to keep us safe.

Chief Sapp thank Commissioner McMillan and Commissioner Gay and stated that He would pass that along to his fellow officers.

In the past couple of months, in Tallahassee and South Georgia there has been a rise Criminal activity. We want to advise our community, if you see something, say something or if you find some young person with a firearm, please call the Police Department. We are strong advocates of education to keep our community safe, We will talk to one child or one school, school district, single parent or anyone. The Chief stated that he extends that invitation and that he will do that himself. Chief Further stated that Drugs destroy lives and take lives. Call the Office, leave a message, you don't have to leave a name, you can be anonymous.

Chief Sapp stated that the former Governor acknowledged that Florida has had a 47% reduction in criminal activities, than previous years.

Mayor Sapp asked about Second Street incident.

Chief Sapp stated that they investigated, and found that someone had fired some Shots, but they could not be found.

November Financial Statements

P-Card Statements – Comments – None

Comments on any Financial Statements

Commissioner McMillan-what is the reason for the large arrearage report.

Finance Director, Ted Beason stated that since the storm, we allowed customers to defer bills; we will start back up this month with collecting arrearages.

Commissioner McMillan stated he had some concerns about our debts.

Mr. Beason stated that all our debts are paid on time.

Commissioner Harris wanted to know how that would work with the two month deferred bill. Will a customer be turned off if no payment is made?

Mr. Beason stated, customers who make no contact or arrange payment that will apply.

Commissioner Harris states we may have set some customers up for failure, with both bills compounded. Can we reach out to those customers, to see if they have the ability to pay; because we put them in that situation.

Mayor Sapp asked, do we have a percentage of customers who asked for an opt out?

Mr. Beason stated, it's a small number.

City Manager Mr. McLean, asked for a more detailed report of those customer and get it out tomorrow to the Commissioners.

Commissioner McMillan, how are we coming along with reconciliation?

Mr. Beason stated that we stopped cutting people off, in consideration of Hurricane Michael.

Charter Compliance – Commissioner Dowdell

Commissioner Dowdell ask the Attorney to brief us on one issue.

City Attorney stated that Commissioner Dowdell asked him to brief us on Section 2.04 of the charter that city commissioners are allowed to deal with City employees. It is required that you go through the manager in order to avoid interference, which is punishable by a misdemeanor.

Commissioner Dowdell stated that we need to be very careful about some things we do.

Commissioner Dowdell asked Mr. McLean, may I question the Chief?

Yes, stated Mr. McLean.

Commissioner Dowdell asked Chief Sapp, did you receive a complaint from one of your Police Officers, with regard to a fire about a vehicle.

Chief Sapp, yes I did.

Commissioner Dowdell can you explain to us.

City Manager McLean stated that the Chief forwarded to him the complaint. That during the fire, a directive order was given to move a vehicle and the Officer was responding to moving the vehicle; but that the Commissioner on site moved the vehicle. I forwarded to memo to the City Attorney and to interface with the Commissioner.

Commissioner Dowdell asked City Attorney did he investigate that.

Mr. Shirley stated, its not fair to say I did; I should not be investigating Commissioners. I did at the request of the Manager made contact with the Commissioner and he called me back with a written explanation and I did pass on to the Manager.

Commissioner Dowdell stated that Mr. Attorney when you forward to the City Manager; there's nothing that the Manager can do. It needs to come to the Commissioners. City Attorney can't do anything to a Commissioner; it has to come from the board, itself.

Mayor Sapp stated that moving forward in this New Year, she wants the Commissioners to resume working together with each other so that we can move the City forward. In all five districts, we represent the City as a whole. Let's start thinking about Quincy As a whole and make the best decision and not just in our districts.

Mayor Sapp thanked Commissioner Dowdell and Attorney Shirley for clarification of that ordinance.

Comments

City Manager – The Commission adopted two legislative positions. To actually provide funding for our local, Lane Stephens & Gunster Yoakley; we may have to come up with another thousand dollars and putting you on notice, if that be the case, I'll take care of that. The Governor has set a meeting on the 17th of this month to talk about our budget items and we are preparing for that meeting and getting documentation in place. Mr. Stephens did reach out to the west of us, and they will join us in our legislative effort; to look at the windfall sales tax from Hurricane Michael. Other agencies and counties are joining in for support. The County Superintendent is also joining us in our legislative efforts, in securing the lobbyist Gunster Yoakley to help us with this. All our efforts have been positive.

The Manager stated that cut off will resume January 22.

Mayor, when do we expect our City Clerk to return back to work?

City Attorney Shirley stated, I understand she's going to the doctor on Friday

And the doctor will let her know when she can return to work.

City Manager stated that the Clerk is an employee, just as the Manager that Reports to the Commission; but the Code issue has a lack of clarity.

Commissioner Dowdell asked, how often are the Ordinances are to be codified.

City Attorney McLean stated, normally every thirty to forty five days. When we Pass a bill or a number of things during the year, it should be sent to Municode To be codified.

Commissioner Dowdell asked, how do we check if we are up to date.

City Manager McLean, stated that we have had this issue before as to who reports to whom.

Commissioner Dowdell stated, how far are we behind?

City Manager McLean stated, years. I know that I provided funding before when I was here to catch up.

City Attorney Shirley stated that as soon as Ms. Hicks get back into the office, I'm going to make it happen; to pay the cost and get it caught up.

Commissioner Harris asked, whose responsibility is it to make this happen, to be Codified.

The Mayor stated, the Clerk.

Commissioner Harris asked, how many years are we behind?

City Attorney Shirley stated, five years.

Commissioner Harris, how long will it take to catch up?

City Attorney Shirley stated, it will take 30-45 days, one we get the information, Ordinance dates, it could be clarified and the clerk go back through the minutes to do that and there's a \$ 5,000.00 charge, once paid they will go ahead and do the work, codified.

Mayor Sapp asked is there money in the clerk's budget to be codified.

City Attorney stated that there is not enough money in the Clerks budget; But I've prepared to pay out of the City Attorney's budget.

Commissioner Harris asked, isn't it the clerk's responsibility to ask for money for her budget?

Mayor Sapp stated, should be.

Commissioner Harris asked who holds the clerk contract and where can I get it.

City Manager McLean stated, she's appointed Commissioner.

Commissioner Harris asked how we can straighten this out. Is she a full time employee?

Mayor Sapp said, supposed to be. Attorney Shirley, do you have a deadline for us?

City Attorney Shirley stated, I don't know when she's going to be back, that's The problem.

Mayor Sapp, Commissioners how do you want to handle this?

City Attorney Shirley stated I want to give her ninety days.

Commissioner Harris made a motion to give clerk ninety days to update Municode Ordinances and was properly seconded by Commissioner Dowdell.

Commissioner McMillian asked, are we getting into HR for an employee who may not be healthy enough to come back to work? The ninety days sounds fine to me.

City Attorney stated, if Ms. Hicks is not back in a couple of weeks, I'm just going to figure out how to get it done.

Mayor Sapp asked City Attorney did he need help or someone in the office to help with that.

City Manager McLean stated you have the interim clerk.

City Attorney Scott Shirley stated that I will get with Ms. Powell, she's very knowledgeable and we can get it done.

Commissioner Harris stated that at the end of ninety days we can revisit this process.

Mayor Sapp asked for a vote on the motion, and the motion carried five to zero.

City Attorney Comments

Just want to let you know that we did close on the Big Bend Habitat for Humanity. Those lots need to be recorded as they have been transferred and also, with the voluntary relinquishment by Commissioners with benefits.

Attorney Shirley stated that a Workshop for Alcohol Separation and Mobile Food Vending need to be scheduled. The Commission voted to schedule the Workshop for Tuesday, January 22, 2019 at 5:00pm

City Clerk – None

Commission members

Commissioner McMillan stated that there has been an increased number of fires in the City. He asked what is being done to educate citizens about fires and smoke detectors.

Mayor Sapp stated that staff need to put educational information on the City's Website, Facebook and WQTN about smoke detectors and fire prevention.

Commissioner Harris stated that staff need to reach out to those customers that opted to take the deferment due to the storm and see when and if they can pay.

Commissioner Gay reported that the banners Downtown have some damage from the storm. Main Street Director Alex Sink stated that Main Street will replace the banners once he has a count.

Commissioner Gay reported that Highland Ave and 8th Street is very dark.

Commissioner Gay reported that former Commissioner Edwards' son planted Crape Myrtles in the Hillcrest Cemetery; Public Works cut them back too much and constituents are upset.

Commissioner Harris asked that the City Manager and CRA Manager get together to fund the Non-Profit Organizations.

Commissioner Harris reported that there are dark spots throughout the City. He asked if all lights are going to be replaced with LED lights.

Commissioner Harris reported that there is a pole up but no light on N. Madison Street.

Commissioner McMillan asked Fire Chief Bridges to give the contact person at Faith Heritage Church his phone number.

Commissioner McMillan reported that the Welcome Sign on the West side of town is on the ground.

Commissioner McMillan reported that the Net Quincy sign is down.

Commissioner McMillan stated that Bellamy Drive has street wires that need to be picked up.

Commissioner McMillan reported that down cable wires are still an issue.

Commissioner McMillan reported that the traffic light at Madison and King Street is still an issue.

Commissioner McMillan stated that staff needs to talk about what else is available for broadcasting the Commission Meetings. He suggested uploading to YouTube.

Commissioner Dowdell asked what the City is doing for MLK Day.

Commissioner Dowdell reported that Gadsden County High School cancelled their Homecoming Parade due to storm. It has been rescheduled for February 8, 2019. Roads will need to be closed.

Commissioner Dowdell reported that a lady in Gretna was flooded out. He asked City Manager McLean to get with Gretna City Manager to help out.

Commissioner McMillan reported that there are stumps in the right of ways where there were once trees.

Mayor Sapp asked for a schedule on replacing lights.

Mayor Sapp asked for a schedule on removing stumps/roots.

Mayor Sapp reported that Key Street and 7th Street need cleaning.

Mayor Sapp reported that the retaining wall on Key and Crawford is down.

Mayor Sapp reported that there is a burned down house on Key Street.

Mayor Sapp reported that there is trash on 7th and Key Street and 2nd and Key Street; she stated that Key Street seems to have been forgotten.

Mayor Sapp asked how long D & J enterprise will be here cleaning up. City Manager McLean replied February or March.

Commissioner Harris made a motion to adjourn and was properly seconded by Commissioner Dowdell. There being no further business, the meeting was adjourned.

APPROVED:

Angela G. Sapp, Mayor and Presiding
Officer of the City Commission and of
the City of Quincy, Florida

ATTEST:

Sylvia Hicks
Clerk of the City Quincy
Clerk of the City Commission thereof

RESOLUTION No. 1384-2019

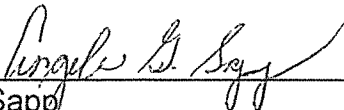
A RESOLUTION GRANTING THE REQUEST OF THE GADSDEN HIGH SCHOOL THE TEMPORARY ROAD CLOSING FOR THE 2018 ANNUAL GADSDEN HIGH SCHOOL HOMECOMNG PARADE

WHEREAS, the Gadsden High school has requested the closing of certain roads for its 2018 Gadsden High School Homecoming Parade to be held on Friday, February 08th, 2019.

WHEREAS, the Gadsden High School has determined that said road closings are necessary in order for the 2018 Gadsden High School Homecoming Parade to take place as planned and that such use will not interfere with the safe and efficient movement of traffic or cause danger to the public.

NOW THEREFORE BE IT RESOLVED by the City Commission of the City of Quincy, Florida, in lawful session assembled, that the city of Quincy does hereby authorize and permit the temporary closing of the following State Roads: Adams Street (State Road 267) between East King Street and East Washington Street; and the following City Roads: King Street (between the intersections of Key Street and Adams Street), Washington Street (between the intersections of Key Street and Adams Street), Key Street (between the intersections of King Street and Washington Street), Ward Street (between the intersections of King Street and Washington Street), Stewart Street (between the intersection of King Street and Washington Street), Calhoun Street (between the intersection of King Street and Washington Street), Jackson Street (between the intersection of King Street and Washington Street), and Monroe Street (between the intersections of King Street and Washington Street), for the 2018 Gadsden High School Homecoming Parade to begin on Friday February 8th, 2019 from 3:00 p.m. until 7:00p.m.

PASSED in open session of the City Commission of the City of Quincy, Florida
on the 17th day of January, A.D., 2019



Angela Sapp
Presiding Officer of the City Commission of the
City of Quincy, Florida

ATTEST:

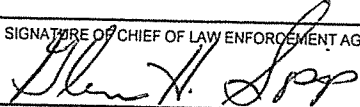
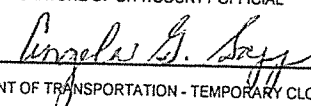


Sylvia Hicks - *Betty Powell - Acting Clerk*
Clerk of City of Quincy and
Clerk of the City Commission thereof

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
REQUEST FOR TEMPORARY CLOSING/SPECIAL USE OF STATE ROAD

850-040-65
MAINTENANCE
03/06
Page 1 of 2

- Instructions: 1. Obtain signatures of local law enforcement and city/county officials.
2. This form must be submitted by the local governmental authority to FDOT to obtain written approval. Allow adequate time for the review.
3. Attach any necessary maps or supporting documents.

NAME OF ORGANIZATION Gadsden High School		PERSON IN CHARGE Lt. Eugene Monroe Jr		DATE 1/15/19
ADDRESS OF ORGANIZATION 27001 Blue Star Memorial Hwy., Havana, FL 32333				TELEPHONE NUMBER 662-2300 ext.2124
TITLE OF EVENT 2018 Gadsden High School Homecoming Parade				
DATE OF EVENT 2/8/19	STARTING TIME OF EVENT 3:00 PM	DURATION OF EVENT (APPROX.) 4 hours	ACTUAL CLOSING TIME (INCLUDING SETTING UP BARRIERS, ETC.) 7:00 PM	
PROPOSED ROUTE (INCLUDE STATE ROAD NUMBER, SPECIFIC LOCATION, ETC. - INCLUDE MAPS) SEE ATTACHED MAP				
DETOUR ROUTE (INCLUDE ALTERNATE ROUTES - INCLUDE MAPS) SEE ATTACHED MAP				
NAME OF DEPT. RESPONSIBLE FOR TRAFFIC CONTROL, ETC. (CITY POLICE, SHERIFFS DEPT., FLORIDA HWY. PATROL, ETC.)(INCLUDE PRECINCT NO.) CITY OF QUINCY POLICE DEPARTMENT				
SPECIAL CONDITIONS NONE				
THIS SECTION IS TO BE COMPLETED WHEN PERMITTING SPECIAL USE OF A STATE ROAD FOR FILMING				
LICENSED PYROTECHNICS OPERATOR _____		LICENSE NO. _____		
APPROVAL OF LOCAL FIRE DEPARTMENT _____				
LIABILITY INSURANCE CARRIER _____		POLICY EFFECTIVE DATE _____		
COVERAGE AMOUNT _____ (\$1,000,000 MINIMUM)				
LENGTH OF COVERAGE _____ DAYS				
FEDERAL AVIATION ADMINISTRATION APPROVAL FOR LOW FLYING FILMING _____				
ADDITIONAL LIABILITY INSURANCE AMOUNT _____		(\$5,000,000 MINIMUM)		
TYPED NAME AND TITLE (INCLUDE BADGE NO IF APPROPRIATE) Glenn Sapp, Chief of Police		SIGNATURE OF CHIEF OF LAW ENFORCEMENT AGENCY 		DATE SIGNED 1/17/19
TYPED NAME AND TITLE OF CITY/COUNTY OFFICIAL Angela Sapp-Monroe		SIGNATURE OF CITY/COUNTY OFFICIAL 		DATE SIGNED 1-17-19

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
TEMPORARY CLOSING OF STATE ROAD PERMIT

Date: 01-15-19

Permit No. _____

Governmental Entity

Approving Local Government	<u>CITY OF QUINCY</u>	Contact Person	<u>LT. EUGENE MONTGOMERY</u>
Address	<u>404 W. JEFFERSON ST., QUINCY, FL 32351</u>		
Telephone	<u>850 544 2335</u>	Email	<u>emontgo@quincy.net</u>

Organization Requesting Special Event

Name of Organization	<u>Gadsden County High School</u>	Contact Person	<u>Sonja Wilson Lewis</u>
Address	<u>27001 Blue Star Memorial Hwy, Havana, FL 32333</u>		
Telephone	<u>662-2300 ext. 2124</u>	Email	<u>lewissonja@gcpsmail.com</u>

Description of Special Event

Event Title	<u>2019 GADSDEN HIGH SCHOOL HOMEcoming Parade</u>		Date of Event	<u>2-8-19</u>
Start Time	<u>3 PM</u>	End Time	<u>7 PM</u>	
Event Route (attach map)	<u>PLEASE SEE MAP</u>			
Detour Route (attach map)	<u>PLEASE SEE MAP</u>			

Law Enforcement Agency Responsible for Traffic Control

Name of Agency	<u>QUINCY POLICE DEPARTMENT</u>
----------------	---------------------------------

US Coast Guard Approval for Controlling Movable Bridge

Not Applicable	<input checked="" type="checkbox"/>
Copy of USCG Approval Letter Attached	<input type="checkbox"/>
Bridge Location	_____

The Permittee will assume all risk of and indemnify, defend and save harmless the State of Florida and the FDOT from and against any and all loss, damage, cost or expense arising in any manner on account of the exercise of this event.

The Permittee shall be responsible to maintain the portion of the state road it occupies for the duration of this event, free of litter and providing a safe environment to the public.

Signatures of Authorization

Event Coordinator	<u>LT. EUGENE MONTGOMERY</u>	Signature	<u>[Signature]</u>	Date	<u>1-15-19</u>
Law Enforcement Name/Title	<u>Glenn Sapp, Chief</u>	Signature	<u>[Signature]</u>	Date	<u>1-17-19</u>
Government Official Name/Title	_____	Signature	_____	Date	_____

FDOT Special Conditions

FDOT Authorization

Name/Title	_____	Signature	_____	Date	_____
------------	-------	-----------	-------	------	-------

CITY OF QUINCY
INDEMNIFICATION AND HOLD HARMLESS

WHERE AS, The Gadsden High School has requested the CITY OF QUINCY, FLORIDA, to permit the temporary road closing of certain city streets for the Gadsden High School Homecoming Parade to be held on Friday, February 08, 2019 from 4pm ending promptly at 6:00 pm, and

WHERE AS, in order for such temporary closure to take place, the CITY OF QUINCY, FLORIDA, requires that the requesting party agrees to certain conditions and by the City's policy for such event including entering into this Hold Harmless Agreement.

NOW THEREFORE, THIS INDENTURE, made and entered into this 08th day of February, A.D. 2019, by and between the Gadsden High School, hereinafter call the PERMITEE, and the CITY OF QUINCY,, 404 West Jefferson Street, Quincy, Florida, 32351-2328.

WITNESSETH:

That for and in consideration of the CITY OF QUINCY, FLORIDA, granting certain city streets, the PERMITEE does hereby agree as follows, to wit:

That the PERMITEE will be issued a permit by the CITY OF QUINCY for the Gadsden High School Homecoming Parade to be held Friday, February 08th, 2019, from 4pm and ending promptly at 6pm.

That the PERMITEE will assume all responsibility for any liability claims arising from or based upon all activities connected with the Gadsden High School Homecoming Parade, and the expenses arising in any manner as a result of the aforementioned event.

That the PERMITEE will purchase at its own expense liability insurance providing special events coverage for the limits of at least \$1,000,000 and showing the CITY OF QUINCY as an additional named insured, and a copy of said policy shall be provided to the CITY OF QUINCY prior to such event.

That the PERMITEE will indemnify and hold the CITY OF QUINCY harmless and against all claims, losses, injuries, damages, liabilities, or of nature, which may arise out of result from the RED EYE VELO STAGE RACE.

That the PERMITEE will not authorize or permit any commercial use of the roadways involved or temporarily closed for the Red Eye Velo Stage Race.

IN WITNESS WHEREOF, the parties hereto have affixed their hands and signed and sealed this 17 day of Feb, A.D. 2019.

For the event:

Sonja Wilson Lewis
Signature

Sonja Wilson-Lewis
Print Name

For the CITY OF QUINCY:

Angela G. Sapp
Signature

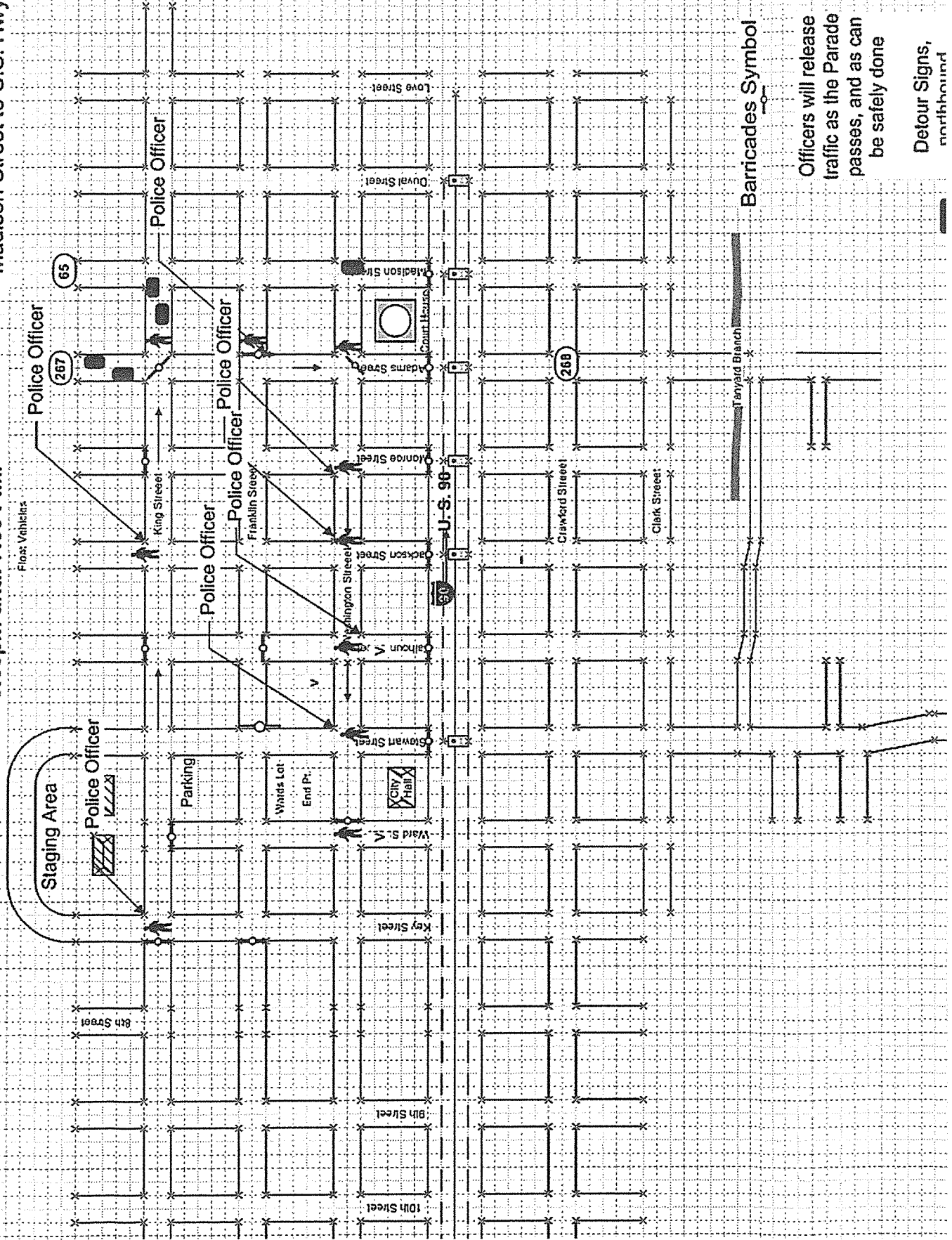
ANGELA SAPP
Print Name

**2018 Gadsden High School Homecoming
Parade**

February 8, 2019

3:00pm until 7:00 P.M.

**Detour Signs placed on N. Adams
St. to East on King St. to South on
Madison Street to U.S. Hwy 90**



Barricades Symbol

Officers will release traffic as the Parade passes, and as can be safely done

Detour Signs, northbound

**CITY OF QUINCY
CITY COMMISSION
AGENDA REPORT**

Date of Meeting: January 22, 2019

Date Submitted: January 17, 2019

To: Honorable Mayor and Members of the City Commission

From: Jack L. McLean Jr., Interim City Manager
Scott Shirley, City Attorney

Subject: Options for Relinquishment of
Commissioner Benefits

STATEMENT OF ISSUE:

The Mayor and Commissioners currently receive certain benefits as employees of the City of Quincy. Among these benefits are compensation, participation in the City Employee Retirement Savings Plan, and eligibility for the City health insurance program. We have been asked to investigate options for amendment to the Code of Ordinances to allow commissioners the option of relinquishing all or part of their compensation and retirement plan benefits. Commissioner participation in the City health insurance program is already optional and is not included in this report.

DISCUSSION:

Compensation: Under Code of Ordinances Sec. 2-61, as amended by Ordinance No. 1085-2016, commissioner compensation is set on an annual basis as part of the budget process. In the City Budget for FY 2018/2019 annual compensation is currently set at \$16,167 for Commissioners and \$17,467 for the Mayor. Sec. 2-61 could be further amended to provide that a commissioner may voluntarily elect to reduce or eliminate their compensation. Such elections should be written and submitted no later than the preceding August 31 as part of preparation of the budget to which such election pertains, and be binding for that entire fiscal year.¹

Retirement Plan Benefits: The contents of the City's Employee Retirement Savings Plan (Retirement Plan) must be compliant with the federal Internal Revenue Code (IRC) in order to preserve the tax deferred status of employee retirement accounts. The IRC only allows an election to participate if the election occurs at the

¹ It should be noted that any Commissioner who elects to eliminate compensation, but would like to receive health insurance benefits, would be billed monthly for the employee contribution, as well as for dependent coverage.

time the employee first becomes eligible to participate in any government retirement plan and is irrevocable and permanent for all current and future employment with that governmental entity. Recognizing the above limitation, the City Retirement Plan could be amended to allow commissioners to elect at the time of initial employment not to receive retirement benefits. Such an amendment could not apply to any of the current elected Commissioners or any future commissioner who previously worked for the City and participated in the retirement plan for general employees or for police officers and firefighters, as their time of initial eligibility has (or will have) already passed. In addition, such election not to participate would continue to apply in the instance of subsequent employment by the City after leaving the Commission. If a Commissioner ever becomes a City police officer or firefighter, this federal restriction could conflict with State requirements applicable to the City's retirement plan for its police officers and firefighters, so further legal analysis should be conducted before implementing this option.

An alternative is to categorically eliminate Retirement Plan eligibility for Commissioners. Such an amendment could apply to all current and future Commissioners, but would not affect previously-accrued benefits.

Finally, as Retirement Plan contributions are based on rates of compensation, allowing a Commissioner to reduce or eliminate compensation, as discussed above, will automatically reduce or eliminate Retirement Plan benefits. Such an amendment to allow a reduction or elimination in compensation would effect a proportionate reduction in retirement benefits without the necessity of amending the Retirement Plan.

CONCLUSION:

Based on our research, the following options are available to provide for a voluntary relinquishment of Commissioner benefits:

1. Amend Code of Ordinances Sec. 2-61 to allow individual Commissioners to reduce or eliminate compensation.
2. Amend the Retirement Plan to allow commissioners who are new employees to elect not to receive retirement benefits for any City employment.
3. Amend the Retirement Plan to exclude Commissioners from Retirement Plan eligibility.

**City of Quincy
City Commission
Agenda Request**

Date of Meeting: January 22, 2019

Date Submitted: January 18, 2019

To: Honorable Mayor and Members of the Commission

From: Jack L. McLean Jr., Interim City Manager
Robin Ryals, Utilities Director
Terry Presnal, CH2M HILL-OMI

Subject: 2018 OMI Contract Amendment

Statement of Issue

Pursuant to the current Agreement for Services between the City of Quincy and CH2M HILL-OMI, the annual base fee for services shall be negotiated annually. OMI is proposing Amendment No. 11 to the agreement with a 2.48% or \$25,474 increase.

Background

On October 1, 2007 the City of Quincy and CH2M HILL- OMI entered into an agreement for the operation, maintenance, and management of the City's water and wastewater treatment facilities. Section 5 of the agreement establishes a provision for the annual negotiation and adjustment of the contract amount. The following table shows the fee for each of the previous ten years. Years 1 thru 5 of the contract included a base fee plus a separate repairs account expense of \$30,000. In Year 6 of the contract (FY2013) there was no increase in the base fee but the \$30,000 repairs account was removed as a separate item and added to the base fee.

Annual Fee Amounts Under Current Contract

Contract Year	Base Fee	Repairs Account	Total Contract Value
YEAR 1 (2007-2008)	\$841,110.00	\$30,000	\$871,110.00
YEAR 2 (2008-2009)	\$875,270.00	\$30,000	\$905,270.00
YEAR 3 (2009-2010)	\$875,270.00	\$30,000	\$905,270.00
YEAR 4 (2010-2011)	\$892,775.00	\$30,000	\$922,775.00
YEAR 5 (2011-2012)	\$913,775.00	\$30,000	\$943,775.00

Contract Year	Base Fee	Repairs Account	Total Contract Value
YEAR 6 (2012-2013)	\$ 943,775	Included in Base Fee	\$ 943,775
YEAR 7 (2013-2014)	\$ 959,309	Included in Base Fee	\$ 959,309
YEAR 8 (2014-2015)	\$ 974,643	Included in Base Fee	\$ 974,643
YEAR 9 (2015-2016)	\$ 986,451	Included in Base Fee	\$ 986,451
YEAR 10 (2016-2017)	\$ 1,005,580	Included in Base Fee	\$ 1,005,580
YEAR 11 (2017-2018)	\$ 1,028,994	Included in Base Fee	\$ 1,028,994

Proposed

Contract Year	Base Fee	Repairs Account	Total Contract Value
YEAR 12 (2018-2019)	\$ 1,054,468	Included in Base Fee	\$ 1,054,468

Analysis

For year 12 CH2MHill – OMI has proposed an increase of 2.48% or \$25,474 to the annual base fee. The proposed increase is determined using the CPI/ECI base fee adjustment formula as set by the contract. The 2.48% rate is applied to the previous base fee less the \$30,000 repairs limit. The new proposed fee is \$1,054,468.

Options

Staff is proposing the following options for consideration by the commission.

Option 1: Authorize the Mayor and the City Manager to sign Amendment No. 11 to the Agreement of October 1, 2007 between the City of Quincy and CH2MHILL-OMI.

Option 2: Do not approve the Amendment

Staff Recommendation:

Option 1

Attachments:

1. Amendment No. 11 to the Agreement



**AMENDMENT NO. 11
to the
AGREEMENT
for
OPERATIONS, MAINTENANCE AND
MANAGEMENT SERVICES
for the
CITY OF QUINCY, FLORIDA**

THIS AMENDMENT NO. 11 (the "Amendment") is made and entered into this _____ day of _____, 2018, by and between the City of Quincy (hereinafter "Owner") and Operations Management International, Inc. (hereinafter "CH2M HILL OMI"), each a "Party" and collectively the "Parties".

WHEREAS, the Parties entered into that certain Agreement for Operations, Maintenance and Management Services for the City of Quincy, Florida on October 1, 2007 (the "Agreement"); and

WHEREAS, for good and valuable consideration, the receipt and legal sufficiency of which are hereby acknowledged, the Parties now wish to further modify the Agreement as set forth herein.

NOW THEREFORE, effective October 1, 2018, ("Effective Date") Owner and CH2M HILL OMI agree that the Agreement shall be and is hereby amended and modified in the following manner:

1. Article 5.1 is hereby deleted in its entirety and replaced as follows:

5.1 Owner shall pay to CH2M HILL OMI as compensation for services performed under this Agreement a Base Fee as follows:

YEAR 12 (2018-2019)	\$1,054,468.00
---------------------	----------------

This Amendment No. 11, together with all previous amendments and the Agreement constitutes the entire agreement between the Parties and supersedes all prior oral and written understandings with respect to the subject matter set forth herein. Unless specifically stated all other terms and conditions of the Agreement shall remain in full force and effect. Neither this Amendment nor the Agreement may be modified except in writing signed by an authorized representative of the Parties.

Both Parties indicate their approval of this Amendment No. 11 by their signature below.

Authorized Signature:

Authorized Signature:

**OPERATIONS MANAGEMENT
INTERNATIONAL, INC.**

CITY OF QUINCY, FLORIDA

Name: Kyle Holder
Title: Designated Manager
Date:

Name: Angela G. Sapp
Title: Mayor
Date:

**City of Quincy
City Commission
Agenda Request**

Date of Meeting: January 22, 2019

Date Submitted: January, 17, 2019

To: Honorable Mayor and Members of the City Commission

From: Jack L. McLean Jr., Interim City Manager
Ann Sherman, Human Resources Director

Subject: Renewal of the "Project Help" Contract between the City of Quincy and Capital Area Community Action Agency (CACAA)

=====

Statement of Issue:

The Agreement between the City of Quincy and the Capital Area Community Action Agency (CACAA) expires January 31, 2019. The Terms and Conditions of this Memorandum of Understanding requires both parties signature to avoid any disruption of service to our citizens seeking financial support.

Background:

Project Help is an initiative designed and implemented in 2008 to help needy Citizens of Quincy pay their Utility Bills. This program reached out to individuals, organizations and the business community for financial support. This support may be in the form of cash/check contribution monthly or annually, a monthly pledge in any dollar amount to be added to your utility bill or a one - time contribution.

.
All Project Help Contributions are forwarded to Capital Area Community Action Agency (CACAA) who is the Program Administrator for the City of Quincy. The

agency carefully screens each applicant to assure that funds are being distributed according to the guidelines of the program.

Conclusion:

The approval of this Contract represents the continuation of the City's ability to provide financial support to the Utility Customers requiring our help

Option:

Option 1: Motion to approve the Contract between the City of Quincy and Capital Area Community Action Agency (CACAA).

Option 2: Motion not to approve the Contract between the City of Quincy and Capital Area Community Action Agency (CACAA).

Staff Recommendation:

Option 1

Attachments:

Agreement between the City of Quincy and Capital Area Community Action Agency (CACAA).

**PROJECT HELP
CITY OF QUINCY
MEMORANDUM OF UNDERSTANDING**

Capital Area Community Action Agency is working with the City of Quincy for the delivery of the City's Utility Assistance Program, known as Project Help, which the City established to assist City of Quincy utility customers in meeting of their energy-related needs. The following is the scope of work for Project Help:

1. There must be insufficient family or community resources to meet the customer's utility-related needs, as determined by Community Action.
2. The Customer must provide the necessary information to Community Action to verify eligibility and Community Action will verify eligibility prior to disbursement of funds.
3. Payment must result in the restoration/continuation of utility services.
4. A customer may be declared eligible for this program no more than once during any 12-month period of time, with the exceptions noted in Paragraph 8 below.
5. To be eligible for this program, the applicant must be a City of Quincy utilities customer who meets one or more of the following criteria:
 - Sixty years of age or older;
 - Disabled or handicapped to the point of not being able to maintain a sufficient family income;
 - Has had income temporarily interrupted due to illness or injury;
 - Has become unemployed;
 - Has a verifiable medical condition or illness that will be aggravated by the loss of utility service;
 - Has been identified by the City of Quincy as a customer in need.
6. If the amount required to restore or maintain utilities exceeds the maximum amount of payment under this agreement, the City of Quincy may negotiate with the family any portion that they can pay and will advise Community Action of such agreement.
7. The maximum amount provided to a customer using Project Help funds is \$300, once every 12 months. Community Action may grant a second service within the 12 months, but only with supervisory approval.
8. Inappropriate use of resources will disqualify a household for future eligibility, as determined and monitored by Community Action.
9. Illegal restoration of utility services by a customer will constitute denial of eligibility for funds.
10. Continued budgetary irresponsibility by the customer will constitute denial of eligibility for funds, as determined and monitored by Community Action.
11. The Agency will document and retain all information gathered for each customer to support the authorization for disbursement of funds for a maximum of three years. The Agency will use its own forms and database for this purpose.
12. Project Help funds, including interest on those funds, may be commingled with other Community Action funds. However, a separate accounting will be established to ensure the proper recording of receipts and disbursements.

13. Community Action will provide the City of Quincy with a monthly accounting of all disbursements and receipts. Such report will be due by the 15th of the month following the end of the previous month.
14. The City of Quincy assumes no liability for the funds above and beyond the amount transferred from the City to Community Action.

Amendments to this Memorandum of Understanding must be presented in writing and must be signed by both parties. Either party must provide thirty (30) days written notice to the other for convenience or failure of either party to fulfill the terms of the Memorandum of Understanding and may unilaterally cancel an Amendment.

CITY OF QUINCY

**CAPITAL AREA COMMUNITY
ACTION AGENCY, INC.**

By: _____

By: _____

Date: _____

Date: _____

**CITY OF QUINCY
CITY COMMISSION
AGENDA REQUEST**

MEETING DATE: January 22, 2019

DATE OF REQUEST: January 17, 2019

TO: Honorable Mayor and Members of the City Commission

FROM: Jack L. McLean Jr., Interim City Manager
Bernard O. Piawah, Building and Planning Director

SUBJECT: Update on the City's Application for (FFY 2017) CDBG Grant Application; and Award of Engineering and Administrative Services

Statement of Issue:

This agenda item is intended to inform the City Commission of the success of the City's effort to secure money from the State Department of Economic Opportunity to upgrade part of the City's main sewer truck line along GF&A road. On August 13, 2018 the City submitted to the Florida Department of Economic Opportunity (DEO) an application for the FFY 2017 CDBG Grant. On December 10 2018, DEO informed the City that they have completed the review of the application and that the final score for the City is within the fundable range; for that reason, the City has been awarded a "\$750,000 subgrant effective December 10, 2018." They indicated in the award letter that the "City can now incur cost, begin the environmental review and procurement of professional services, but the City cannot request for reimbursement for any cost until the subgrant agreement is executed by both parties". (See Attachment 1 for the agenda item approving the submittal of the grant application and Attachment 2 for the letter from the State).

The City put out a request for proposal (RFP) for engineering as well as administrative services. The advertisement for the RFP appeared in Tallahassee Democrat (a newspaper of greatest circulation in the metropolitan area) on November 8, 2018. The closing date for the RFP was December 27, 2018. Only two companies responded: Dewberry Engineers, Inc., for engineering services; and Roumelis Planning and Development Services, Inc., for administrative services. Under DEO procurement policy, only one bid or proposal is needed to complete the procurement process if the advertisement appeared in a newspaper that is circulated in a metropolitan area. Thus, the City has met the requirement for procurement established by the State and is therefore requesting that the

Commission approve the award of the engineering services to Dewberry Engineers Inc.; and the administrative services to Roumelis Planning and Development Services., Inc. The City's staff is recommending that the City Commission approve of the hiring of Dewberry Engineers, Inc., for engineering services; and Roumelis Planning and Development Services, Inc., for administrative services.

Background:

- A. **Use of the CDBG Money:** The \$750,000 CDBG grant money will be used to upgrade the major sewer trunk line south of Jefferson Street (US 90), running southeast between S 9th Street and S Adams Street. If sufficient funds are available, the line upgrade may be extended further east for one or more blocks. Other potential uses of the remaining funds (if any) include replacement/rehabilitation of some smaller sewer collection lines that feed into the trunk line, or replacement of cast iron water lines in the same general area.

- B. **Dewberry Engineers Inc.:** Dewberry Engineers Inc., is a nationally reputable engineering firm with a branch office located in Blountstown, Florida. The company staff are very familiar with the CDBG grant process and have administered various grant funded projects in the City including MLK resurfacing, King Street resurfacing and other projects in the County. Mr. Justin Ford, one of the company's senior associates, will serve as the project manager for this contract. Dewberry under the auspices of the Justin Ford was very instrumental in the success of the City's grant application.

- C. **Roumelis Planning and Development Service, Inc.:** Roumelis Planning and Development Services is a very established administrative services company with about 70 years of experience including many years of administering CDBG grant awards to local governments. The company is based in Tallahassee and the President, Ms. Deborah Roumelis Belcher was very instrumental to the preparation of the City's application. Ms. Belcher is very familiar with the City of Quincy and has done work in the City in the past. She is very knowledgeable about the CDBG grant process and will do an excellent job administering the grant. The RFP response packet from this applicant includes recommendations from a multitude of people and organizations including Calhoun County, Franklin County and City of Apalachicola.

OPTIONS:

- Option 1. Vote to approve Dewberry Engineers Inc., and Roumelis Planning and Development Services, Inc., respectively for the engineering

and administrative services associated with the CDBG grant award to the City.

- Option 2. Do not vote to approve Dewberry Engineers Inc., and Roumelis Planning and Development Services, Inc., respectively, for the engineering and administrative services associated with the CDBG grant award to the City.

FOR INFORMATION SAKE ONLY:

ATTACHMENT 1

**AGENDA ITEM FOR THE MEETING OF JULY 24, 2018
APPROVING THE SUBMITTAL OF THE APPLICATION.**

**CITY OF QUINCY
CITY COMMISSION
AGENDA REQUEST**

MEETING DATE: July 24, 2018

DATE OF REQUEST: July 19, 2018

TO: Honorable Mayor and Members of the City Commission

FROM: Jack L. McLean Jr., Interim City Manager
Bernard O. Piawah, Building and Planning Director

SUBJECT: Second/Final Public Hearing for Proposed 2018 (FFY 2017) CDBG Grant Application Consideration of City Financial Contribution

Statement of Issue:

This agenda item is a follow up to the 1/23/2018 Commission vote to direct staff to prepare a Community Development Block Grant (CDBG) application to fund sewer trunk line replacement work on the south part of the City. The CDBG grant will include replacement of the line south of Jefferson Street (US 90), running southeast between S 9th Street and S Adams Street. If sufficient funds are available, the line replacement may be extended further east for one or more blocks. Other potential uses of remaining funds (if any) include replacement/rehabilitation of some smaller sewer collection lines that feed into the trunk line, or replacing cast iron water lines in the same general area, as proposed in a previous unfunded CDBG application. Applications are due to the Florida Department of Economic Opportunity August 13, 2018.

The City's need for sewer line replacement has been known for a long time, but such projects are not feasible with only City funds. The CDBG grant would only fund less than half of the entire length of the needed line replacement, so further work will still be needed. If the City contributes local funds, this project will be able to meet more of the need.

An additional advantage of contributing local funds to the grant project is that, for every \$2,000 in non-CDBG funds contributed, one point is added to the grant application score, up to a maximum of **25 points for \$50,000**. The **CDBG program is highly competitive**, and local “leverage” funds play an important factor in the application process.

Background:

City staff has sought a means to address the need to replace the failing sewer trunk line on the south part of the City. The City’s consultant, Dewberry Engineers, Inc., and their sub-consultant, Roumelis Planning and Development Services, Inc., have prepared a draft application for a \$750,000 Florida Small Cities CDBG grant. Their work has been performed at their own cost, for the City’s benefit. In addition to normal grant application preparation tasks, Dewberry has conducted a door-to-door survey of the project area to document the beneficiaries of the proposed grant project. Dewberry is also preparing the engineering design plans and specifications package for the project. Submitting the design package with the CDBG grant application will greatly enhance the City’s grant application score.

The City’s CDBG Citizen Advisory Task Force recommended the proposed project. A public hearing was conducted 1/23/2018, with no public comments received.

The grant budget includes:

Sewer replacement	\$647,590
Engineering	\$ 42,410
Administration	\$ 60,000
Total	\$750,000

OPTIONS:

- Option 1. Approve the CDBG grant application on second/final public hearing and consider public comments, if any unless sound objection to the application is received; and
 - authorize \$50,000 in City funds to be contributed to the CDBG grant, from the City’s FFY 2018/19 budget.

- Option 2. Approve the CDBG grant application on second/final public hearing and consider public comments, if any unless sound objection to the application is received; and
 - authorize a **specified amount** less than \$50,000 in City funds to be contributed to the CDBG grant, from the City’s FFY 2018/19 budget.

- Option 3. Approve the CDBG grant application on second/final public hearing and consider public comments, if any unless sound objection to the application is received; and

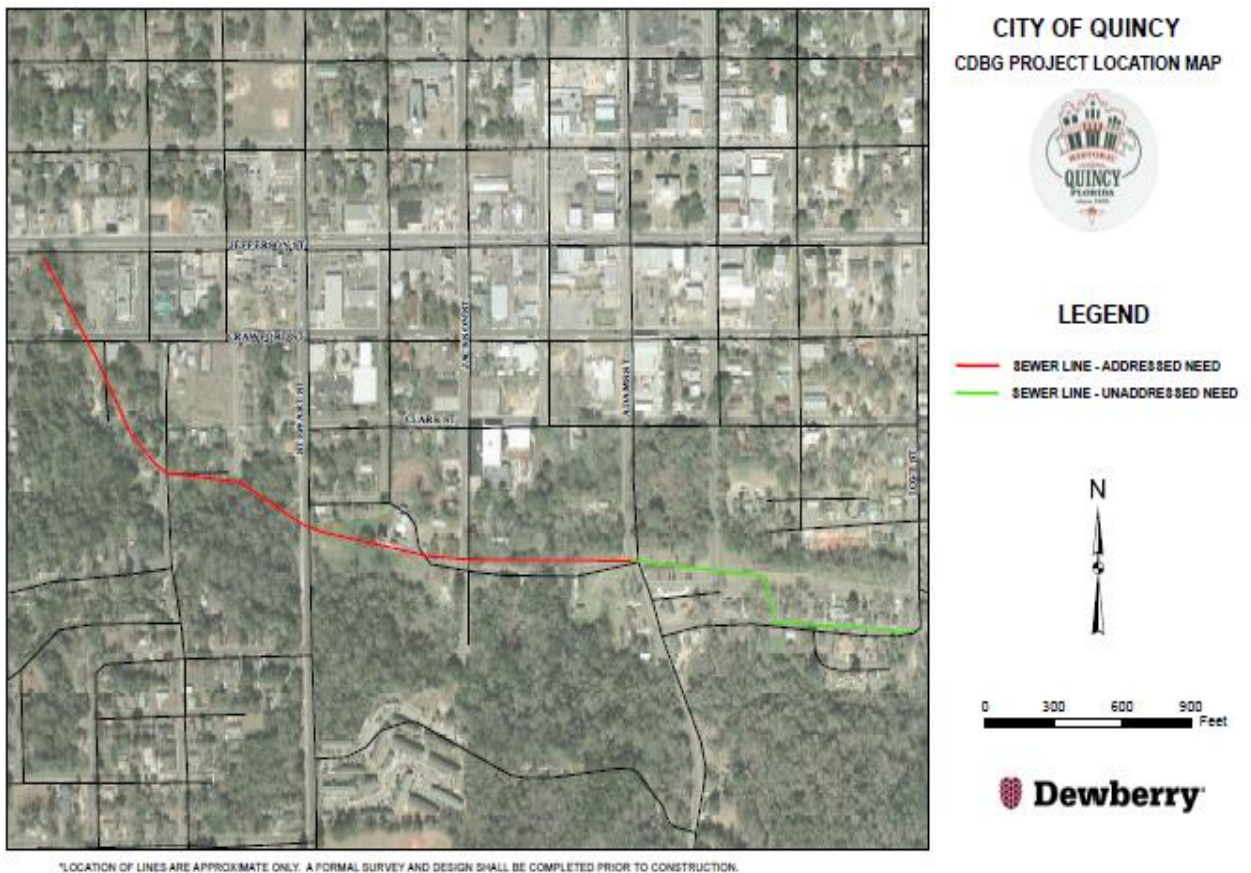
- authorize only \$2,000 in City staff time to be contributed to the CDBG grant, from the City's FFY 2018/19 budget,

Option 4. Conduct the second/final public hearing on the CDBG grant application and consider public comment, if any and do not authorize the CDBG application submission.

Staff Recommendation:

Option 1

ATTACHMENT:
CDBG Project Location Map



FOR INFORMATION SAKE ONLY

ATTACHMENT 2:

**AWARD LETTER FROM THE
STATE DEPARTMENT OF ECONOMIC OPPORTUNITY**

Rick Scott
GOVERNOR



Cissy Proctor
EXECUTIVE DIRECTOR

December 10, 2018

The Honorable Angela G. Sapp, Mayor
City of Quincy
404 West Jefferson Street
Quincy FL, 32351

**RE: Small Cities Community Development Block Grant (CDBG) Program
Federal Fiscal Year (FFY) 2017 Neighborhood Revitalization Funding
Contract Number: 19DB-ON-02-30-02-N 10**

Dear Mayor Sapp:

The Florida Department of Economic Opportunity (DEO) has completed its review of the City's FFY 2017 Florida Small Cities CDBG Application for Funding. The final score for the City's application is within the fundable range. Thus, the City is awarded a \$750,000 subgrant effective December 10, 2018. The City can now incur cost, begin the environmental review and procure professional services, but the City cannot request reimbursement for any costs until the subgrant agreement is executed by both parties. The subgrant period will expire on June 9, 2021.

A copy of the program conditions for the subgrant (Attachment D) is enclosed. Please review the program conditions as they list deadlines for some activities to be completed and the financial consequences that will reduce the subgrant amount for not meeting the deadlines.

A copy of the City's CDBG subgrant agreement and other required documents will be emailed to the project contact person identified in the City's application as soon as the preliminary review of the contract is completed. The City will need to print out three copies of the agreement and have them signed and dated by the person authorized to sign. They must be returned to DEO within 45 days of receiving the emailed agreement and related documents.

If the City has not sent a copy of its CDBG application to the State Clearinghouse, please ensure that it does so as soon as possible. One copy of the following application sections must be sent to the Clearinghouse:

- Part 2: Application Profile and General Scoring Criteria;
- Part 3: Sources and Uses of Non-CDBG Funds (Leverage), if applicable;
- Part 7: Form N-1 only;
- Part 9: Appendix A: Maps; and
- Part 9: Appendix D: Historic Preservation Documents, if applicable.

Florida Department of Economic Opportunity | Caldwell Building | 107 E. Madison Street | Tallahassee, FL 32399
850.245.7105 | www.floridajobs.org
www.twitter.com/FLDEO | www.facebook.com/FLDEO

An equal opportunity employer/program. Auxiliary aids and service are available upon request to individuals with disabilities. All voice telephone numbers on this document may be reached by persons using TTY/TTD equipment via the Florida Relay Service at 711.

The address for the Clearinghouse is:

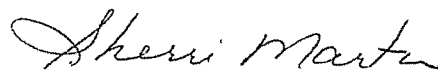
Florida State Clearinghouse
Florida Department of Environmental Protection
3900 Commonwealth Blvd, M.S. 47
Tallahassee, Florida 32399-3000

The subgrant agreement has been revised in response to statutory and administrative rule changes. Such changes include revisions related to: the scope of work, procurement, financial consequences, elements of the project narrative, documentation requirements for reimbursement, and public records responsibilities.

DEO anticipates conducting implementation training for FFY 2017 subgrantees in February or March of 2019. The new subgrant agreement requires, and continued funding of the CDBG project is contingent upon, an employee's or elected official's attendance at this training. DEO will reimburse the travel expenses in accordance with section 112.061, Florida Statutes, for one qualifying employee or elected official from the City to attend the training provided that the reimbursement request is submitted within 60 days following the workshop. The City is responsible for ensuring compliance with all state and federal regulations, submitting reports on time, and completing project activities even if the City hires a subgrant administrator. Additional information regarding the training will be e-mailed to the project contact listed in the City's application.

Please contact Mark Nixon at Mark.Nixon@deo.myflorida.com or (850) 717-8438 if there are any questions regarding this letter.

Sincerely,



Sherri Martin, Bureau Chief
Bureau of Small Cities and Rural Communities

SM/mn

Enclosure

cc: Dr. Bernard Piawah, Planning and Building Director
Deborah Belcher, Roumelis Planning and Development Services

Attachment D – Program and Special Conditions

Program Conditions – Quincy

1. The Recipient shall demonstrate that progress is being made in completing project activities in a timely fashion.
 - a. Within 120 calendar days of the subgrant award, the Recipient shall complete the following activities:
 - Request approval for all professional service contracts; and
 - Submit an initial payment request for administrative services, if applicable.
 - b. Within 180 calendar days of the subgrant award, the Recipient shall complete the following activities:
 - Complete the environmental review and submit the Request for Release of Funds and Certification (form HUD-7015.15) to DEO for review; and
 - Request a wage decision(s) using DEO form SC-56 for applicable construction activities if points were received on the application for “Readiness to Proceed;”
 - c. The Recipient shall advertise for its construction procurement within 30 calendar days after receiving its Authority to Use Grant Funds (form HUD-7015.16) and DEO’s written acceptance of the plans and specifications if Recipient received points for “Readiness to Proceed” on its Application for Funding.
 - d. If the Recipient did not receive points for “Readiness to Proceed,” it must request a wage decision(s) using DEO form SC-56 at least 30 days before advertising for its construction procurement.

Financial Consequences:

Failure to comply with any one of the conditions listed above within 15 business days after the specified due date will result in a financial consequence of \$1,000 and \$1,000 per month beyond the due date until the requirement is met; and loss of “Readiness to Proceed” points, where applicable, which will impact the overall score of the application. DEO shall deduct the amount of the assessed financial consequence from the disbursement amount due to Recipient. If Recipient has only one (1) instance of failure to comply with this agreement, DEO, in its sole discretion, may waive assessment of the financial consequence if the submittal is made within 15 business days of the due date.

A justification for the delay and a plan for timely accomplishment shall be submitted to DEO within 15 calendar days of the due date. Any subgrant agreement for which the Recipient has not completed two or more of the activities listed in a. through d. above shall be rescinded unless DEO agrees that the Recipient has provided adequate justification for the delay.

2. The Recipient shall maintain records of expenditure of funds from all sources that will allow accurate and ready comparison between the expenditures and the budget/activity line items as defined in Attachment A - Project Detail Budget and Deliverables and Attachment C - Activity Work Plan.
3. No costs may be incurred prior to the effective date of this Agreement, except for those eligible application preparation costs outlined in the original Small Cities CDBG Application for Funding submitted to DEO, unless pre-agreement costs were approved in writing by DEO.
4. The Recipient shall not exclude any firm from submitting a bid or proposal for any work funded partially or wholly with CDBG funds based on a minimum experience requirement. However, a firm’s experience can be considered as an evaluation factor in the ranking for professional services and taken into account in evaluating the “responsibility” of a firm when determining the “low, responsive, responsible bidder” for services procured through bids, as required by 2 C.F.R. § 200.319(a).

Attachment D – Program and Special Conditions

5. CDBG procurement for consultant services and construction activities requires public notice in a newspaper of general circulation in the county where the Recipient is located. The public notice shall include the following criteria for the procurement process to meet legal requirements and be approved:
 - a. If the notice is published in a newspaper that is located in an Office of Management and Budget (OMB) designated metropolitan statistical area (MSA), only one responsible and responsive bid or proposal is needed to complete the procurement process. If the notice is not published in a newspaper that is located in a MSA, at least three responsible and responsive bids or proposals must be received by the Recipient to complete the procurement process;
 - b. A Recipient, whose newspaper of general circulation is not located in a MSA, may advertise in both a local newspaper and a newspaper in a nearby MSA. In this case, only one responsible and responsive bid or proposal would be needed to complete the procurement process;
 - c. The public notice must be published at least 12 days before the deadline for receipt of the proposals or bids. For construction activities, the public notice period shall conform to section 255.0525, F.S. regarding the numbers of days between publishing the notice and bid opening;
 - d. Nothing in subparagraphs a., b., or c. above shall preclude the Recipient from using additional media to solicit bids related to procurement of professional services and construction activities;
 - e. Each public notice for procurement of CDBG professional services, except for application preparation, must identify either the CDBG funding cycle or the CDBG contract number. In the absence of any identifier, the procurement will be presumed to be for the CDBG funding cycle closest to the publication date of the notice;
 - f. In procuring services for subgrant administration, the public notice or the Request for Proposals must include all the criteria that will be used to evaluate and score the proposals. Any firm that assists the Recipient in developing or drafting criteria used in the Request for Proposals (RFP) shall be excluded from competing for the procurement as required by 2 C.F.R. § 200.319(a); and
 - g. Any RFP which includes more than one service shall provide the following:
 - Proposals may be submitted for one or more of the services;
 - Qualifications and proposals shall be separately stated for each service; and
 - Separate evaluations shall be done on the proposals for each service.If separate procurements result in one firm being selected for both application and administration services, those services may be combined into one contract provided there are separate scopes of work and a separate fee for each service.
6. A written evaluation, such as a ranking sheet or narrative, shall be prepared for each proposal, ranking or comparing each proposal to the criteria in the published RFP.
7. The Recipient is not required to publish a RFP for subgrant administration if it decides to contract with its Regional Planning Council to administer the subgrant.
8. A Recipient whose application received “Readiness to Proceed” points may use the design engineer for services during construction if DEO determines that the procurement for design services is compliant with 2 C.F.R. part 200 and the RFP specifically included services during construction in the scope of work.
9. For construction procurement, if other funding sources will be included in the bid documents, the activities to be paid for with CDBG funds must be shown separately so that the bid proposal identifies the CDBG activities and the amount of the contract to be reimbursed with CDBG funding.

Attachment D – Program and Special Conditions

10. Construction contracts shall be awarded to the low, responsive and responsible bidder. If all bids exceed the available funds, the Recipient can apply one or more deductive bid alternates to determine the low, responsive and responsible bidder. The Recipient can reject all bids if they exceed the available funds and republish the notice.
11. The Recipient shall request approval of all professional services contracts and/or agreements that will be reimbursed with CDBG funds. Copies of the following procurement documents must be provided to DEO for review:
 - a. A copy of the Request for Proposals (RFP);
 - b. A copy of the RFP advertisement, including an affidavit of publication from the newspaper;
 - c. A list of entities to whom a notification of the RFP was provided by mail or fax (if applicable);
 - d. Documentation of all efforts to get MBE/WBE firms to submit proposals;
 - e. For engineering/architecture contracts, a list of firms that submitted a proposal (only if short-listing procedure was used);
 - f. Completed and signed final evaluation/ranking forms for all firms submitting a proposal and a scoring summary sheet;
 - g. A copy of the cost analysis for administrative services procurements, or if multiple responses to the RFP were received, a copy of the price analysis;
 - h. A copy of a cost analysis for all procurements of engineering services;
 - i. A copy of the minutes from the commission/council meeting approving contract award;
 - j. A copy of the proposed contract;
 - k. Truth-in-Negotiation certification (if not in the contract) for engineering contracts over \$150,000;
 - l. If a protest was filed, a copy of the protest and documentation of resolution;
 - m. The Recipient shall request DEO's approval of a single source procurement if only one firm was considered and the contract exceeds \$35,000. The Recipient shall not enter into a contract to be paid with CDBG funds based on a sole source or single proposal procurement without prior written approval from DEO. Failure to secure prior written approval shall relieve DEO of any obligation to fund the said procurement contract or agreement. DEO shall disallow any payments to the Recipient to fund any contract or agreement based on a sole source or single proposal procurement for which the Recipient has not obtained DEO's approval; and
 - n. If a regional planning council or another local government is selected to administer subgrant activities, the Recipient shall submit only a copy of the contract or agreement and cost analysis information.

DEO will either approve the procurement or notify the Recipient that the procurement cannot be approved because it violates State, Federal, or local procurement guidelines.

The Recipient shall notify DEO in writing no later than 90 calendar days from the effective date of this agreement if it will not be procuring any professional services or if it will be using non-CDBG funds to pay for professional services.

12. Prior to the obligation or disbursement of any funds, except for administrative expenses for all subgrants other than Economic Development subgrants, not to exceed \$5,000, and for Economic Development Grants, not to exceed \$8,000, the Recipient shall complete the following:
 - a. Submit for DEO's approval the documentation required in paragraph 11 above for any professional services contract. The Recipient proceeds at its own risk if more than the specified amount is incurred before DEO approves the procurement. If DEO does not approve the procurement of a professional services contract, the local government will not be able to use CDBG funds for that contract beyond \$5,000 [\$8,000 for Economic Development].

Attachment D – Program and Special Conditions

- b. Comply with 24 C.F.R. part 58, and the regulations implementing the National Environmental Policy Act, 40 C.F.R. §§ 1500-1508. When the Recipient has completed the environmental review process, it shall submit a Request for Release of Funds and Certification. DEO will issue an Authority to Use Grant Funds (form HUD-7015.16) when this condition has been fulfilled to the satisfaction of DEO. **The Recipient shall not commit funds or begin construction before DEO has issued the “Authority to Use Grant Funds.”**
13. The Recipient shall obtain approval from DEO prior to requesting CDBG funds for engineering activities and costs which are additional engineering services as defined in rules 73C-23.0031(1)(a)-(l), F.A.C.
14. The Recipient agrees to comply with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (42 U.S.C. §§ 4601-4655; hereinafter, the “URA”), implementing regulations at 24 C.F.R. part 42, 49 C.F.R. part 24 and 24 C.F.R. § 570.606(b), the requirements of 24 C.F.R. § 42.325 – 42.350 governing the Residential Anti-displacement and Relocation Assistance Plan under section 104(d) of the Housing and Community Development Act of 1974 (42 U.S.C. § 5304(d)), and the requirements in 24 C.F.R. § 570.606(d), governing optional relocation assistance policies.
If the Recipient undertakes any activity subject to the URA, the Recipient shall document completion of the acquisition by submitting all documentation required for a desk monitoring of the acquisition, including a notice to property owners of his or her rights under the URA, an invitation to accompany the appraiser, all appraisals, offer to the owner, acceptance, contract for sale, statement of settlement costs, copy of deed, waiver of rights (for donations), as applicable. The documentation shall be submitted prior to completing the acquisition (closing) so that DEO can determine whether remedial action may be needed. The Recipient shall provide relocation assistance to displaced persons as defined by 24 C.F.R. § 570.606(b)(2), that are displaced as a direct result of acquisition, rehabilitation, demolition or conversion for a CDBG-assisted project.
15. For Neighborhood Revitalization, Commercial Revitalization and Economic Development projects, the Recipient shall, prior to being reimbursed for more than \$15,000 for administrative services, provide to DEO a copy of all engineering specifications and construction plans, if required, for the activities described in the Agreement. The Recipient shall also furnish DEO, prior to soliciting bids or proposals, a copy of bid documents for services and/or materials to provide those services and/or materials for construction activities when the bids are expected to exceed \$35,000. Additionally, the Recipient shall not publish any request for bids for construction purposes or distribute bid packages until DEO has provided its written acceptance of the engineering specifications, construction plans, and bid documents.
16. For each procured construction contract or agreement in the Neighborhood Revitalization, Commercial Revitalization and Economic Development categories for which CDBG funding will be requested, the Recipient shall submit the following procurement documents:
 - a. A copy of the bid advertisement, including an affidavit of publication;
 - b. Documentation of the Recipient’s efforts made to inform minority- and woman-owned businesses of the opportunity to bid on the construction contract;
 - c. A copy of the bid tabulation sheet;
 - d. A copy of the engineer’s recommendation to award;
 - e. A letter requesting sole source approval, if applicable;
 - f. A copy of the bid bond (five percent of the bid price) for the prime contractor(s) selected to do the work, and;
 - g. Completed copies of the following forms for all prime contractors and subcontractors:
 - Form SC-51 – Bidding Information and Contractor Eligibility;
 - Form SC-37 – Certification Regarding Debarment, Suspension, and Other Responsibility Matters (Primary Covered Transactions);

Attachment D – Program and Special Conditions

- Form SC-52 – Section 3 Participation Report (Construction Prime Contractor);
- Form SC-38 (if applicable) – Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion (Subcontractor);
- Form SC-53 (if applicable) – Section 3 Participation Report (Construction Subcontractor), and;
- Form SC-54 (if applicable) – Documentation for Business Claiming Section 3 Status

For each procured construction contract or agreement in Housing Rehabilitation projects for which CDBG funding will be requested, the Recipient shall submit the following procurement documents for all prime contractors and subcontractors:

- a. Form SC-37 – Certification Regarding Debarment, Suspension, and Other Responsibility Matters (Primary Covered Transactions);
 - b. Form SC-52 – Section 3 Participation Report (Construction Prime Contractor);
 - c. Form SC-38 (if applicable) – Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion (Subcontractor); and
 - d. Form SC-53 (if applicable) – Section 3 Participation Report (Construction Subcontractor).
17. For each procured construction contract or agreement in the Neighborhood Revitalization, Commercial Revitalization and Economic Development categories, if a job classification needed to complete a construction activity is not included in the Davis-Bacon Act wage decision that was previously obtained from DEO, the Recipient shall request an additional classification using Form SC-57 - Employee/Employer Wage-Scale Agreement after the construction contract has been awarded.
18. For each Commercial Revitalization, Economic Development and Neighborhood Revitalization projects, when the Recipient issues the Notice to Proceed to the contractor(s), copies of the following documents shall be sent to DEO:
- a. Notice to Proceed;
 - b. The contractor's performance bond (100 percent of the contract price) if the contract exceeds the Simplified Acquisition Threshold as listed in 2 C.F.R. § 200.88; and
 - c. The contractor's payment bond (100 percent of the contract price) if the contract exceeds the Simplified Acquisition Threshold as listed in 2 C.F.R. § 200.88.
19. The Recipient shall undertake an activity each quarter to affirmatively further fair housing pursuant to 24 C.F.R. § 570.487(b)(4).
20. All leveraged funds shall be expended concurrently and, to the extent feasible, proportionately with the expenditure of CDBG funds for the same activity. The Recipient shall document the expenditure of leveraged funds required for the points claimed in the application as it may have been amended through the completeness process and as reflected on the Project Detail Budget. All funds claimed for leverage shall be expended after the date that the Authority to Use Grant Funds is issued and prior to Recipient's submission of the administrative closeout package for this Agreement, except for the following costs:
- Eligible administrative, engineering and environmental review costs expended after the site visit but prior to the date when the Authority to Use Grant Funds is issued, and
 - The CDBG portion of the cost of post-administrative closeout audits.
21. The resulting product of any activity funded under this Agreement as amended shall be ineligible for rehabilitation or replacement with CDBG funds for a period of five years.

Attachment D – Program and Special Conditions

22. The Recipient shall ensure that a deed restriction is recorded on any real property or facility, excluding easements, acquired with CDBG funds. This restriction shall limit the use of that real property or facility to the use stated in the subgrant application and that title shall remain in the name of the Recipient. Such deed restriction shall be made a part of the public records in the Clerk of Court of the county in which the real property is located. Any future disposition of that real property shall be in accordance with 24 C.F.R. § 570.505. Any future change of use of real property shall be in accordance with 24 C.F.R. § 570.489(j).
23. The Recipient shall comply with the historic preservation requirements of the National Historic Preservation Act of 1966, as amended, the procedures set forth in 36 C.F.R. part 800, and the Secretary of the Interior's Standards for Rehabilitation, codified at 36 C.F.R. 67, and Guidelines for Rehabilitating Historic Buildings.
24. Pursuant to section 102(b), Public Law 101-235, 42 U.S.C. § 3545, the Recipient shall update and submit Form HUD 2880 to DEO within 30 calendar days of the Recipient's knowledge of changes in situations which would require that updates be prepared. The Recipient must disclose:
 - a. All developers, contractors, consultants, and engineers involved in the application or in the planning, development, or implementation of the project or CDBG-funded activity; and
 - b. Any person or entity that has a financial interest in the project or activity that exceeds \$50,000 or 10 percent of the grant, whichever is less.
25. If required, the Recipient shall submit a final Form HUD 2880, to DEO with the Recipient's request for administrative closeout, and its absence or incompleteness shall be cause for rejection of the administrative closeout.
26. Conflicts of interest relating to procurement shall be addressed pursuant to 24 C.F.R. § 570.489(g). Title 24 C.F.R. § 570.489(h) shall apply in all conflicts of interest not governed by 24 C.F.R. § 570.489(g), such as those relating to the acquisition or disposition of real property; CDBG financial assistance to beneficiaries, businesses, or other third parties; or any other financial interest, whether real or perceived. Additionally, the Recipient agrees to comply with, and this Agreement is subject to, chapter 112 F.S., and rule 73C-23.0051(7), F.A.C.
27. Any payment by the Recipient using CDBG funds for acquisition of any property, right-of-way, or easement that exceeds fair market value as determined through the appraisal process established in HUD Handbook 1378 shall be approved in writing by DEO prior to distribution of the funds. Should the Recipient fail to obtain DEO pre-approval, any portion of the cost of the acquisition exceeding Fair Market Value shall not be paid or reimbursed with CDBG funds.
28. The Recipient shall take photographs of all activity locations from multiple angles prior to initiating any construction. As the construction progresses, additional photography shall document the ongoing improvements. Upon completion of construction, final documentation of the activity locations will be provided to DEO with the administrative closeout package for this Agreement.
29. If an activity is designed by an engineer, architect, or other licensed professional, it shall be certified upon completion by a licensed professional as meeting the specifications of the design, as may have been amended by change orders. The date of completion of construction shall be noted as part of the certification. This certification shall be accomplished prior to submission of an administrative closeout package and a copy of the certification shall be submitted with the administrative closeout package.

Attachment D – Program and Special Conditions

30. If necessary, the Recipient shall retain sufficient administration funds to ensure internet access, including email, for the duration of the Agreement, including any time extensions. If the Recipient does not already have a computer designated to the person responsible for grant oversight, which is located in the program office and capable of internet access, administrative funds may be used as needed to obtain, at reasonable cost, a computer to allow internet access.

Special Conditions

1. The City must prepare an Affirmative Action Plan that meets all basic requirements and to include a requirement for the City to utilize its Minority and Women Business Enterprise (M/WBE) list for soliciting contractors and to include a requirement for the City's prime contractors to use the City's M/WBE list to solicit subcontractors. Document must be prepared within 90 days of award.
2. The City's must prepare a CDBG Procurement Policy to comply with 2 Code of Federal Regulations (CFR) 200.317-200.326, which has superseded 24 CFR 85.36. Document must be prepared within 90 days of award.
3. The City's Section 504/ADA policy does not include language that the city will eliminate discrimination against any person who: 1) Has a physical or mental impairment, which substantially limits one or more major life activities, 2) has a record of such an impairment, or 3) is regarded as having such an impairment. The city's 504/ADA policy must be updated and adopted by the city's Council to include this language. Document must be prepared within 90 days of award.
4. The City's Section 504/ADA Transition Plan must be updated and provided to the Department. Document must be prepared within 90 days of award.
5. The City must prepare Equal Employment Opportunity (EEO) Policy must be prepared that meets all basic requirements and to include all protected classes. This policy may be included in the Affirmative Action Plan. Document must be prepared within 90 days of award.
6. The City must adopt a policy which complies with the requirements of Section 906 of Public Law 101-625 and Section 104 of the Housing and Community Development Act of 1974, as amended. The law and act require subrecipients of federal funds to adopt and enforce policies that
 - (a) prohibits the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in nonviolent civil rights demonstrations; and
 - (b) commits to enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstration within its jurisdiction.

Document must be prepared within 90 days of award.

**CITY OF QUINCY
CITY COMMISSION
AGENDA REQUEST**

MEETING DATE: January 22, 2019

DATE OF REQUEST: January 17, 2019

TO: Honorable Mayor and Members of the City Commission

FROM: Jack L. McLean Jr., Interim City Manager
Bernard O. Piawah, Building and Planning Director

SUBJECT: Update on the South Adams Street Sidewalk Project

Statement of Issue:

This agenda item is intended to update the City Commission on the South Adams Street sidewalk project.

South Adams Street Sidewalk Project:

About five years ago the City was successful in securing funding from the FDOT for the construction of a sidewalk on the western side of South Adams Street: from Clark Street to MLK Jr. Blvd. The project was funded for preliminary engineering work in 2019 (which is this year). The contract for engineering work on this project has been awarded to Consolidated Design Professionals, a Tallahassee based engineering firm.

South Adams Street is a County road and for that reason, it was the County that awarded the contract to Consolidated Design Professionals; the County will be administering the project pursuant to Federal guidelines for roadway projects involving federal funds.

The surveying work for the project has already begun and the engineering design will be completed within four to five months. The engineering design, upon completion, will be submitted to FDOT for approval; FDOT will subsequently bid it out for construction work which will likely commence in 2020 depending on how fast FDOT moves after the receipt of the engineering design. The lead engineer on this project, Mr. Cleve E. Dryden, promised to make available to City staff the draft design, when it is about 30 percent completed so that it can be presented to the City Commission and the public

The design of the sidewalk will include such features as landscaping as well as lighting along that side of the street. They will also show the design of the bridge across Tanyard Creek and the material with which it will be constructed. City staff indicated to the engineer that the City will prefer a steel bridge instead of a cheap wooden bridge that will not last. To be noted is the fact that the existing drainage swale along the western side of South Adams Street will be replaced with drainage pipes and on top of that will be constructed the side work. The drainage swale has a curvy feature to it; the design of the sidewalk will also follow the existing curves along the road. City staff stressed that the attractiveness of the sidewalk should be taken into consideration during the design as the community will prefer something that looks appealing and inviting to pedestrians. The sidewalk will be constructed entirely within the road right-of-way.

**CITY OF QUINCY
CITY COMMISSION
AGENDA REQUEST**

MEETING DATE: January 22, 2019

DATE OF REQUEST: January 18, 2019

TO: Honorable Mayor and Members of the City Commission

FROM: Jack L. McLean Jr., Interim City Manager
Bernard Piawah, Building and Planning Director

SUBJECT: Update on the Current 2019 SCOP Resurfacing Project for
Martin Luther King East from SR 267 to Adams Street

Update:

As of this writing, with the Engineer of Record and CEI being selected at the meeting in December, Dewberry Engineering has begun design on the project.

As per the schedule previously provided to FDOT to be placed in our SCOP agreement, design was not projected to begin until February 1st of this year. Design is scheduled to be complete by July 15th, 2019.

As of right now, the project is well ahead of schedule with 98% of all surveying being complete with project design having started.

At the time of a completed project design, plans and specifications must be submitted to FDOT for approval prior to the City placing the project out for bid. Regardless, we see this project remaining ahead of schedule and completed well ahead of the projected completion date of February 2nd of 2020.

No costs have been incurred to date.

Options:

None required

**City of Quincy
City Commission
Agenda Report**

Date of Meeting: January 22, 2019
Date Submitted: January 17, 2019
To: Honorable Mayor and Members
of the Commission
From: Jack L. McLean Jr., Interim City Manager
DeCody Fagg, Parks and Recreation Director
Subject: Repairs Made to City Parks

Issue:

In our efforts to ensure the safety of our citizens, several City Parks have been repaired and maintained by Quincy Parks and Recreation Department (QPRD) over the past few weeks.

Background:

Well-designed and well-used parks and recreation areas are a great asset for local communities. However, that asset can quickly become a liability when parks become unsafe and as a result, lose their value and benefit to the community. Keeping our parks and recreation facilities safe is a key to community wellness.

QPRD continues to work diligently in our efforts to provide safe and positive outlets for local citizens and children. We are focused on making available to our local residents a variety of activities, events, facilities and parks that promote fun and family involvement.

Analysis/Discussion:

In an effort to beautify our City Parks and Facilities in the communities and offer safe and positive outlets, QPRD Management and Staff have made the following repairs and/or improvements:

- **ALPHONSO FIGGERS PARK (SHAW QUARTERS)**
 - ✓ Replaced and painted wooden fence

- **SUNSET PARK**
 - ✓ Replace fence
 - ✓ Removed limbs and debris from park

- **TANYARD CREEK PARK**
 - ✓ Repaired restroom doors
 - ✓ Cut and removed fallen trees from park
 - ✓ Cut and removed trees from bridge area
 - ✓ Put signs back in place

- **KEY STREET PARK**
 - ✓ Cut and removed branches from fence line
 - ✓ Cleaned fence line and repaired fence

- **MLK TRACK**
 - ✓ Repaired restroom doors

*QFD Monthly Report
December 2018*

	<u>2018</u>	<u>2017</u>
Total Fire Calls	65	152
City	33	108
County	32	44
Total Man Hours	220 hrs 32 mins	146 hrs 13 mins
City	156 hrs 3 mins	61 hrs 31 mins
County	63 hrs 49 mins	85 hrs 22 mins
Type Fire Calls - City		
Structure	10	4
Vehicle	6	3
False Alarm	3	5
Hazard	3	0
Rescue	0	1
Wood & Grass	0	0
Other	16	4
Type Fire Calls - County		
Structure	3	3
Vehicle	7	16
False Alarm	1	3
Hazard	1	0
Rescue	0	2
Woods & Grass	0	2
Other	13	16
Fire Causes		
Accidental	1	7
Undetermined	13	9
Suspicious	0	1
Arson	0	0
Average Response Time		
City	4.58 mins	4.81 mins
County	7.44 mins	8.76 mins
Average Firefighters per Call		
City	4.23	3.56
County	3.08	2.9
Average Time Spent per Call		
City	1hrs 44.58 mins	32.06 mins
County	27.88 mins	33.18 mins

*QFD Monthly Report
December 2018*

	<u>2018</u>	<u>2017</u>
Responses Out of District	0	2
Mutual Aid Responses *	2	3
Deaths	0	0
Injuries	0	0
Fire Prevention Programs	2	0
Fire Safety Inspection	6	5
Fire Investigation	0	0
Plans Review	0	0
Training Man Hours	199 hrs	116 hrs
Hydrants Serviced/Painted	0	451
Utility Turn Ons	2	93
Smoke Detector Installs	9	8
* Given: 12/27/18 Structure Fire 36 E 10th Street Greensboro		
* Received 12/12/18 Mobile Home Fire 118 Thomas Avenue Gretna		

*QFD Monthly District Fire Calls
December 2018*

District	<u>District</u>	<u>Location</u>	<u>Type of Incident</u>
District 1	12/15/2018	524 Thomas Street	Structure fire
	12/9/2018	1837 McKelvey Street	Service call
District 2	12/4/2018	427 S Stewart Street	No incident found
	12/20/2018	911 4th Street	False alarm
	12/27/2018	808 MLK Blvd	Fire alarm activation
	12/31/2018	820 S 4th Street	Short circuit
District 3	12/1/2018	103 Cheeseborough Avenue	Canceled en route
	12/1/2018	130 Davis Street	Structure Fire
	12/3/2018	349 E Jefferson Street	Canceled en route
	12/3/2018	605 S Stewart Street	Medical assist
	12/7/2018	122 Davis Street	Structure fire
	12/7/2018	122 Davis Street	Passenger vehicle fire
	12/7/2018	122 Davis Street	Passenger vehicle fire
	12/7/2018	122 Davis Street	Structure fire
	12/7/2018	122 Davis Street	Structure fire
	12/7/2018	122 Davis Street	Structure fire
	12/17/2018	723 E Jefferson Street	Good intent
	12/12/2018	439 BW Roberts Street	Gas leak
	12/13/2018	309 G F & A Drive	Canceled en route
	12/21/2018	716 S. Madison Street	Lock out
12/27/2018	206 S Betlinet Street	Alarm system acitvation	

*QFD Monthly District Fire Calls
December 2018*

	<u>District</u>	<u>Location</u>	<u>Type of Incident</u>
District 4	12/4/2018	125 Bradley Street	Gas leak
	12/6/2018	235 Bradley Street	Canceled en route
	12/10/2018	409 Highland Ave	Structure fire
	12/10/2018	409 Highland Ave	Vehicle fire
	12/10/2018	409 Highland Ave	Vehicle fire
	12/10/2018	409 Highland Ave	Structure fire
	12/12/2018	456 N.Madison Street	Medical assist
	12/17/2018	333 N 9th Street	Medical assist
 District 5			
	12/2/2018	1400 West King Street	False alarm

*QFD Quarterly Report
Oct, Nov, Dec 2018*

	<u>2018</u>	<u>2017</u>
Total Fire Calls	217	397
City	111	271
County	106	126
Total Man Hours	452 hrs 27 mins	398 hrs 27 mins
City	248 hrs 32 mins	91 hrs 3 mins
County	204 hrs 27 mins	220 hrs 34 mins
Type Fire Calls - City		
Structure	12	10
Vehicle	15	6
False Alarm	3	10
Hazard	15	3
Rescue	1	1
Wood & Grass	2	4
Other	49	25
Type Fire Calls - County		
Structure	9	4
Vehicle	26	36
False Alarm	2	8
Hazard	7	2
Rescue	1	2
Woods & Grass	9	4
Other	42	25
Fire Causes		
Accidental	17	24
Undetermined	21	14
Suspicious	0	1
Arson	0	0
Average Response Time		
City	4.37 mins	4.27 mins
County	8.29 mins	8.85 mins
Average Firefighters per Call		
City	3.64	3.53
County	2.92	2.8
Average Time Spent per Call		
City	18.99 mins	30.70 mins
County	33.95 mins	28.92 mins

*QFD Quarterly Report
Oct, Nov, Dec 2018*

	<u>2018</u>	<u>2017</u>
Responses Out of District	0	2
Mutual Aid Responses *	4	8
Deaths	0	0
Injuries	0	0
Fire Prevention Programs	5	5
Fire Safety Inspection	19	19
Fire Investigation	0	0
Plans Review	0	3
Training Man Hours	738 hrs	445 hrs
Hydrants Serviced/Painted	0	451
Utility Turn Ons	24	226
Smoke Detector Installs	16	10



Purchasing Card

FL CITY OF QUINCY
XXXX-XXXX-XXXX-5777
December 05, 2018 - January 04, 2019

Company Statement

Account Information	Payment Information	Account Summary
Mail Billing Inquiries to: BANKCARD CENTER PO BOX 982238 EL PASO, TX 79998-2238 Customer Service: 1.888.449.2273 24 Hours TTY Hearing Impaired: 1.800.222.7365 24 Hours Outside the U.S.: 1.509.353.6656 24 Hours For Lost or Stolen Card: 1.888.449.2273 24 Hours	Statement Date 01/04/19 Payment Due Date 01/18/19 Days in Billing Cycle 31 Credit Limit \$250,000 Cash Limit \$50,000 Total Payment Due \$3,960.90	Previous Balance \$4,750.73 Payments -\$4,750.73 Credits -\$443.06 Cash \$0.00 Purchases \$4,403.96 Other Debits \$0.00 Overlimit Fee \$0.00 Late Payment Fee \$0.00 Cash Fees \$0.00 Other Fees \$0.00 Finance Charge \$0.00 Current Balance \$3,960.90

Important Messages

Please do not send payment. Your automatic payment is scheduled to be credited to this account on 01/18/19.

Cardholder Activity Summary

Account Number Credit Limit	Credits	Cash	Purchases and Other Debits	Total Activity
BELL, REGINALD XXXX-XXXX-XXXX-5834 5,000	0.00	0.00	462.31	462.31
DEPARTMENT, FIRE XXXX-XXXX-XXXX-1137 5,000	0.00	0.00	597.92	597.92

0475073 0396090 0396090 4715290003775777



BANK OF AMERICA
PO BOX 15731
WILMINGTON, DE 19886-5731



FL CITY OF QUINCY
404 W JEFFERSON ST
QUINCY, FL 32351-2328

**N0011907

Account Number: XXXX-XXXX-XXXX-5777
December 05, 2018 - January 04, 2019

Total Payment Due \$3,960.90
Payment Due Date 01/18/19

Enter payment amount

\$ [input field]

Check here for a change of mailing address or phone numbers.
Please provide all corrections on the reverse side.

Mail this coupon along with your check payable to:
BANK OF AMERICA

⑆54999001⑆100050003775777⑆

Cardholder Activity Summary

Account Number	Credits	Cash	Purchases and Other Debits	Total Activity
FAGG, DECODY XXXX-XXXX-XXXX-9825 5,000	0.00	0.00	1,183.37	1,183.37
PIAWAH, BERNARD 0 XXXX-XXXX-XXXX-4168 5,000	0.00	0.00	569.83	569.83
SAPP, GLENN H XXXX-XXXX-XXXX-2285 5,000	443.06	0.00	627.62	184.56
TECHNOLOGY, INFORMATION XXXX-XXXX-XXXX-8555 5,000	0.00	0.00	962.91	962.91

Transactions

Posting Date	Transaction Date	Description	Reference Number	MCC	Charge	Credit
FL CITY OF QUINCY						Total Activity
Account Number: XXXX-XXXX-XXXX-5777						-\$4,750.73
12/18	12/18	AUTO PAYMENT DEDUCTION		0071		4,750.73
BELL, REGINALD						Total Activity
Account Number: XXXX-XXXX-XXXX-5834						462.31
12/06	12/05	STU*STUMPS 800-348-5084 IN	24692168339100904645312	5964	138.72	
12/13	12/11	HOBBY-LOBBY #469 TALLAHASSEE FL	24445008346200127323330	5945	94.60	
12/14	12/12	HOBBY-LOBBY #469 TALLAHASSEE FL	24445008347200134350689	5945	122.07	
12/18	12/17	ROSES EXPRSS STORE #665 QUINCY FL	24792628352091776000195	5651	20.96	
12/19	12/17	DOLLAR-GENERAL #1478 QUINCY FL	24445008352100251377865	5331	36.00	
12/19	12/17	PARTY CITY 327 TALLAHASSEE FL	24692168352100058876301	5999	19.99	
12/19	12/17	PARTY CITY 327 TALLAHASSEE FL	24692168352100058876319	5999	29.97	
DEPARTMENT, FIRE						Total Activity
Account Number: XXXX-XXXX-XXXX-1137						597.92
12/12	12/11	WM SUPERCENTER #488 QUINCY FL	24445008346400148733497	5411	28.61	
12/18	12/17	LOWES #00716* TALLAHASSEE FL	24692168351100534424057	5200	312.50	
12/18	12/17	WAL-MART #0488 QUINCY FL	24226388352091001082908	5411	69.68	
12/20	12/19	WM SUPERCENTER #488 QUINCY FL	24445008354400175832914	5411	109.89	
01/03	01/02	KELLY'S JUNIOR #2 QUINCY FL	24690519002006000457654	5541	20.00	
01/03	01/02	WAL-MART #0488 QUINCY FL	24226389003091006912068	5411	57.24	
FAGG, DECODY						Total Activity
Account Number: XXXX-XXXX-XXXX-9825						1,183.37
12/06	12/04	THE HOME DEPOT 6374 TALLAHASSEE FL	24692168339100856611817	5200	200.91	
12/07	12/06	FREDPRYOR CAREERTRACK 800-5563012 KS	24906418340064674087816	8299	249.00	
12/07	12/06	FREDPRYOR CAREERTRACK 800-5563012 KS	24906418340064674087659	8299	99.00	
12/07	12/06	WAL-MART #0488 QUINCY FL	24226388341091005186436	5411	6.84	
12/12	12/11	BIG LOTS #5327 TALLAHASSEE FL	24445008345300486246287	5310	222.50	
12/12	12/11	WAL-MART #0488 QUINCY FL	24226388346091004211123	5411	36.53	
12/12	12/11	WAL-MART #4520 TALLAHASSEE FL	24226388346400001251737	5411	62.52	
12/13	12/12	WAL-MART #0488 QUINCY FL	24226388347091004955934	5411	31.64	
12/13	12/12	WM SUPERCENTER #488 QUINCY FL	24445008347400150189363	5411	88.20	
12/13	12/12	WM SUPERCENTER #1408 TALLAHASSEE FL	24445008347400150189447	5411	101.52	
12/13	12/12	DOLLARTREE QUINCY FL	24445008347001174771820	5331	9.14	
12/14	12/13	BIG LOTS #5327 TALLAHASSEE FL	24445008347300495427793	5310	45.75	
12/18	12/17	WM SUPERCENTER #488 QUINCY FL	24445008352400169181007	5411	29.82	
PIAWAH, BERNARD 0						Total Activity
Account Number: XXXX-XXXX-XXXX-4168						569.83
12/07	12/06	WAL-MART #0488 QUINCY FL	24226388341091003104829	5411	65.12	
12/07	12/06	BELL AND BATES HOME CNTR QUINCY FL	24801978341091426000233	5251	46.22	
12/07	12/06	BELL AND BATES HOME CNTR QUINCY FL	24801978341091426000365	5251	12.88	
12/10	12/07	DAVIS SAFE & LOCK TALLAHASSEE FL	24137478342000013300026	7399	13.50	
12/17	12/14	CIVITMYFLORIDACOUNTY.C 877-326-8689 FL	24210738349026233729512	9211	432.11	
SAPP, GLENN H						Total Activity
Account Number: XXXX-XXXX-XXXX-2285						184.56
12/07	12/06	INTERACTIVE DATA 561-757-4054 FL	24493988341026968995327	7372	1.50	
12/10	12/07	FLORIDA POLICE CHIEFS 850-2193631 FL	24559308341900014221882	8398	210.00	
12/10	12/07	WAL-MART #0488 QUINCY FL	24226388342091003265066	5411	31.91	
12/10	12/07	WM SUPERCENTER #488 QUINCY FL	24445008342400155885655	5411	29.68	
12/10	12/07	WAL-MART #0488 QUINCY FL	74226388343360824617795	5411		31.91
12/12	12/11	G WILLIES UNIFORMS TALLAHASSEE FL	24248368345900017000082	7296	12.00	
12/12	12/11	STERICYCLE 866-783-7422 IL	24492158346027008415736	7399	190.77	



Transactions

Posting Transaction							
Date	Date	Description		Reference Number	MCC	Charge	Credit
12/14	12/13	FASTSIGNS TALLAHASSEE FL		24141668347017089072672	7333	60.23	
12/14	12/13	BELL AND BATES HOME CNTR QUINCY FL		24801978348091428000499	5251	29.97	
12/19	12/18	WM SUPERCENTER #488 QUINCY FL		24445008353400170703236	5411	14.97	
12/21	12/20	PAYPAL *DESERTGREEK 4029357733 CA		74492158354894955857499	5251		411.15
12/28	12/27	WM SUPERCENTER #488 QUINCY FL		24445008362400134779107	5411	14.97	
01/03	01/02	MORROW CLEANERS QUINCY FL		24013399002000227230538	7216	31.62	

TECHNOLOGY, INFORMATION **Total Activity**
Account Number: XXXX-XXXX-XXXX-8555 **962.91**

12/06	12/05	WM SUPERCENTER #488 QUINCY FL		24445008340400145141096	5411	55.96	
12/13	12/13	MYFAX *PROTUS IP SOLN 866-563-9212 CA		24692168347100474489620	5968	100.00	
12/14	12/13	BEST BUY 00004358 TALLAHASSEE FL		24399008347295001059179	5732	436.99	
12/14	12/13	BEST BUY 00004358 TALLAHASSEE FL		24399008347295001059187	5732	164.97	
12/14	12/13	BEST BUY 00004358 TALLAHASSEE FL		24399008347295001059195	5732	129.99	
01/02	01/01	IN *DT2GO 850-5906513 FL		24692169001100486806378	7372	75.00	

Finance Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	0.00%	\$0.00	\$0.00
CASH	0.00%	\$0.00	\$0.00

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.

BANK OF AMERICA			Vendor# 11646	5-Dec	December 5, 2018 - January 4, 2019
DEPARTMENT	Date	Amount	Vendor Name	GL Number	Justification
FIRE	12/11/2018	28.61	Wal-Mart Quincy	001-210-522-30491	Cleaning supplies
FIRE	12/17/2018	312.50	Lowes	001-210-522-30494	Smoke detectors
FIRE	12/17/2018	69.68	Wal-Mart Quincy	001-230-522-30491	Christmas parade candy
FIRE	12/19/2018	109.89	Wal-Mart Quincy	001-230-522-30491	New vacuum and cleaning supplies
FIRE	1/2/2019	20.00	Kelly's Junior #2	001-230-522-30521	Gatorade for Fire at Faith Heritage Church
FIRE	1/2/2019	57.24	Wal-Mart Quincy	001-230-522-30491	Cleaning supplies
POLICE	12/6/2018	1.50	Interactive Data	001-210-521-30492	Reverse phone search
POLICE	12/7/2018	210.00	Florida Police Chiefs	001-210-521-30540	Subscription for Chief- FL Police Chief Association
POLICE	12/7/2018	31.91	Wal-Mart Quincy	001-210-521-30491	Fire extinguisher for Police car
POLICE	12/7/2018	29.68	Wal-Mart Quincy	001-210-521-30491	Fire extinguisher for Police property evidence
POLICE	12/7/2018	(31.91)	Wal-Mart Quincy	001-210-521-30491	Returned Item
POLICE	12/11/2018	12.00	G Willies Uniforms	001-210-521-30522	Traffic Pins for new Officers
POLICE	12/11/2018	190.77	Stericycle	001-220-521-30491	Haz Mat Destruction and Pick-up
POLICE	12/13/2018	60.23	Fastsigns	001-220-521-30491	Sign for rear door of QPD
POLICE	12/13/2018	29.97	Bell and Bates	001-220-521-30491	Eye protection for firearms/tasers
POLICE	12/18/2018	14.97	Wal-Mart Quincy	001-220-521-30407	Tint for office windows
POLICE	12/20/2018	(411.15)	Paypal Desertgreek	001-210-521-30521	Credit refund for previous purchase
POLICE	12/27/2018	14.97	Wal-Mart Quincy	001-220-521-30404	Oil of Police cars
POLICE	1/2/2019	31.62	Morrow Cleaners	001-220-521-30522	Dry cleaned Officer's uniforms after they were returned
PARKS & REC	12/4/2018	200.91	Home Depot	001-440-572-30463	Wax for gym floor
PARKS & REC	12/6/2018	249.00	Fred Pryor Careertrack	001-310-572-30493	Leadership Seminar
PARKS & REC	12/6/2018	99.00	Fred Pryor Careertrack	001-310-572-30493	First-Time Manager Seminar
PARKS & REC	12/6/2018	6.84	Wal-Mart Quincy	001-310-572-30491	Christmas lights for Rec Center
PARKS & REC	12/11/2018	222.50	Big Lots	001-310-572-30491	Christmas Decorations for parade & stage
PARKS & REC	12/11/2018	36.53	Wal-Mart Quincy	001-310-572-30491	Supplies for Rec Center
PARKS & REC	12/11/2018	62.52	Wal-Mart Tallahassee	001-310-572-30491	Christmas Decorations for Rec Center
PARKS & REC	12/12/2018	31.64	Wal-Mart Quincy	001-310-572-30491	Christmas Decorations for parade & stage
PARKS & REC	12/12/2018	88.20	Wal-Mart Quincy	001-310-572-30491	Christmas Decorations for Rec Center
PARKS & REC	12/12/2018	101.52	Wal-Mart Tallahassee	001-310-572-30491	Supplies for Christmas Parade
PARKS & REC	12/12/2018	9.14	Dollartree	001-310-572-30491	Supplies for Christmas Parade
PARKS & REC	12/13/2018	45.75	Big Lots	001-310-572-30491	Christmas Decorations for stage
PARKS & REC	12/17/2018	29.82	Wal-Mart Quincy	001-310-572-30491	Christmas Decorations for Rec Center
PUBLIC WORKS	12/5/2018	138.72	Stumps	001-440-519-30491	Decorations for Christmas parade float
PUBLIC WORKS	12/11/2018	94.60	Hobby Lobby	001-440-519-30491	Decorations for Christmas parade float
PUBLIC WORKS	12/12/2018	122.07	Hobby Lobby	001-440-519-30491	Decorations for Christmas parade float
PUBLIC WORKS	12/17/2018	20.96	Roses Express	001-440-519-30491	Decorations for Christmas parade float
PUBLIC WORKS	12/17/2018	36.00	Dollar General	001-440-519-30491	Lights for Christmas parade float
PUBLIC WORKS	12/17/2018	19.99	Party City	001-440-519-30491	Fog for Christmas parade float

PUBLIC WORKS	12/17/2018	29.97	Party City	001-440-519-30491	Lights for Christmas parade float
BUILDING & PLANI	12/6/2018	65.12	Wal-Mart Quincy	001-284-515-30491	Poinsettia plants for City Hall
BUILDING & PLANI	12/6/2018	46.22	Bell and Bates	001-284-515-30491	Fiskars machete for Code Enforcement
BUILDING & PLANI	12/6/2018	12.88	Bell and Bates	001-284-515-30491	Hand towels for City Hall
BUILDING & PLANI	12/7/2018	13.50	Davis Safe & Lock	001-284-515-30491	Keys for former Customer Service Building
BUILDING & PLANI	12/14/2018	432.11	MyFloridaCounty	001-284-515-30491	Code Violation Lien filed with Gadsden County Clerk
INFO TECH	12/5/2018	55.96	Wal-Mart Quincy	001-260-513-30341	Power cords for Customer Service cameras
INFO TECH	12/13/2018	14.28	MyFax Protus IP Sol	001-160-512-30410	Online fax for City Manager's Office
INFO TECH	12/13/2018	14.28	MyFax Protus IP Sol	001-210-521-30410	Online fax for Police Dept
INFO TECH	12/13/2018	14.28	MyFax Protus IP Sol	001-210-522-30410	Online fax for Fire Dept
INFO TECH	12/13/2018	14.29	MyFax Protus IP Sol	001-271-513-30410	Online fax for Finance Dept
INFO TECH	12/13/2018	14.29	MyFax Protus IP Sol	001-310-572-30410	Online fax for Recreation Dept
INFO TECH	12/13/2018	14.29	MyFax Protus IP Sol	001-260-513-30491	Online fax for HR
INFO TECH	12/13/2018	14.29	MyFax Protus IP Sol	002-250-552-30410	Online fax for CRA
INFO TECH	12/13/2018	436.99	Best Buy	508-539-539-30341	Cameras and 2 year warranty for City Hall
INFO TECH	12/13/2018	164.97	Best Buy	001-220-521-30491	Computer equipment for QPD
INFO TECH	12/13/2018	129.99	Best Buy	001-310-572-30511	Wireless Router for Rec Center
INFO TECH	1/1/2019	75.00	IN*DT2GO	508-539-539-30341	Monthly Website Hosting

Utility Accounts with Payment Plans or 30 Days Past Due
December 2018

Account Number	Service Address	Current 12.30.2018	30 Day 11.30.2018	60 Day 10.31.2018	90 Day 9.30.2018	Balance
Cycle 1 Minimum Balance 50.00						
327022	115 Ernest St	588	0	316	2,854	3,758
2036032	510 Williams St	621	0	193	1,358	2,171
1400029	609 W Washington St	771	0	353	650	1,774
356012	320 E Washington St	1,063	0	381	13	1,457
521021	201 S Love St	903	0	432	68	1,403
504028	224 B W Roberts St	1,114	0	268	0	1,382
8338002	215 Stanley St	614	0	354	343	1,311
1044016	510 N Bellamy Dr	788	0	405	0	1,193
1908020	312 S 12th St	832	0	214	82	1,129
5135010	334 S Key St	622	0	276	203	1,101
2090013	1645 Hardin St	386	0	451	238	1,075
8520001	1509 W Jefferson St	0	0	0	1,066	1,066
1901012	1024 Laura St	268	0	139	564	971
1383029	719 W Washington St	707	0	250	0	957
4827007	1132 Live Oak St	444	0	379	91	913
2203015	438 Thomas Street	518	0	220	154	891
6459002	203 S Corry St	631	0	242	0	874
2163022	440 S Cone St	525	0	290	39	853
336019	300 E Jefferson St	171	0	151	506	828
503027	224 S Love St	633	0	110	0	743
159015	117 Bradley St	368	0	317	46	731
2470015	715 2nd St	358	0	206	164	727
1946023	911 7th St	397	0	280	50	726
8362001	217 Stanley St	507	0	207	0	714
1804013	323 W Clark St	503	0	165	0	668
2024026	615 Williams St	332	0	282	39	653
2178012	432 S Cone St	340	0	155	156	651
2249024	627 S Cleveland St	506	0	144	0	650
705012	31 Dezell Addition	390	0	237	18	644
4825007	1033 Green St	436	0	193	0	629
574017	105 N Madison St	389	0	235	0	624
195025	823 Mcgee St	443	0	180	0	623
1597027	47 N Cone St Apt 6	290	0	212	120	621
566024	19 N Madison St	257	0	202	159	618
644016	8 S Adams St	400	0	212	0	613
1613012	1850 W Jefferson St	392	0	218	0	609
1052012	512 S Bellamy Dr	499	0	109	0	608
1833012	206 S Ward St	347	0	223	0	570

Account Number	Service Address	Current 12.30.2018	30 Day 11.30.2018	60 Day 10.31.2018	90 Day 9.30.2018	Balance
Cycle 1 Minimum Balance 50.00						
1731027	511 W Crawford St	441	0	108	0	549
6739019	64 N Cleveland St Ap	292	0	217	8	517
2080011	632 Lincoln St	422	0	88	0	509
8439002	1211 Live Oak St	303	0	193	0	496
292012	209 Patton St	332	163	0	0	495
4671040	1013 W Franklin St F	233	0	118	135	486
2006011	1218 Elm St	331	0	138	0	469
230011	715 E Gf And A Dr	289	0	141	22	453
8132012	64 N Cleveland St Ap	89	0	177	179	446
1854013	901 W Clark St	283	0	145	12	440
2019011	600 Williams St	283	0	133	0	415
6151014	410 S 11th St	332	0	77	0	409
5130011	500 S Atlanta St Apt	304	0	89	0	394
100026	127 N Chalk St	216	0	170	0	386
8204008	64 N Cleveland St Bl	221	0	101	55	378
16023	359 E Jefferson St	290	0	73	0	364
959016	929 Park Ave	257	0	101	0	358
2567019	Goldenleaf Apt. # 16	254	0	93	0	347
308022	505 Santa Clara Ave	182	0	155	0	337
5873004	1131-c Live Oak St	174	0	124	29	327
2338015	1004 4th St	34	0	18	251	303
146025	211 Bradley St	0	0	0	87	87
4973004	122 N Cleveland St A	0	0	0	81	81
						46,575

Account Number	Service Address	Current 12.30.2018	30 Day 11.30.2018	60 Day 10.30.2018	90 Day 09.30.2018	Balance
Cycle 2 Minimum Balance 50.00						
4514018	Gadsden Arms Apt. #4	283	155	116	3,187	3,742
4838020	Sarges Ln. Lot 98	350	806	435	1,028	2,619
8420001	395 Foxfire Ct	384	313	279	914	1,890
4229013	23617 Blue Star Hwy	844	538	505	0	1,887
3304012	1720 Martin L.king J	1,128	752	0	0	1,880
3140018	62 Cumming Lane	136	495	507	352	1,490
6011002	18520 Blue Star Hwy	46	61	64	1,282	1,453
6324006	405 Strong Rd 4c	364	238	45	743	1,390
2830017	723 S Pat Thomas Pkw	755	405	230	0	1,389
4045023	326 Circle Dr	502	316	289	200	1,308
2993018	112 Collins St	255	363	311	287	1,216
2718021	930 Martin Luther Ki	681	358	124	0	1,163
5768001	614 Hogan Ln	666	455	0	0	1,121
4712013	1513 Stevens St	1,031	58	0	0	1,090

Account Number	Current 12.30.2018	30 Day 11.30.2018	60 Day 10.30.2018	90 Day 09.30.2018	Balance
Cycle 2 Minimum Balance 50.00					
3191011 Hogans Lane	726	341	0	0	1,067
3747017 394 Attapulugus Hwy	475	260	267	66	1,067
3568014 2097 W King St	313	251	262	234	1,060
6218001 1189 Joe Adams Rd	944	69	0	0	1,013
664006 598 Hogan Ln	792	205	0	0	997
8436002 328 E Jefferson, St.	559	403	27	0	989
2129011 1725 Lucky St	857	120	0	0	976
2921013 839 Sikes St	201	327	352	39	919
4018018 729 Sargent St	710	207	0	0	917
3237017 1664 Pat Thomas Pkwy	504	336	60	0	899
5665002 711 Circle Dr	572	248	45	0	865
2643012 117 N Betlinet Dr	508	355	0	0	864
2693021 625 S Key St	374	242	235	0	852
2620015 209 Crofton St	602	230	0	0	832
4920001 322 S Adams St	454	301	67	0	822
3134012 55 Reed St	444	364	13	0	821
6514002 804 Arlington Cir	456	358	0	0	814
5360005 333 Circle Dr	327	194	68	224	813
1965019 1022 Brumby St	438	127	74	127	767
6313003 405 Strong Rd 5a	215	330	219	0	764
4704024 1618 Smith St	645	113	0	0	758
6542002 896 Arlington Cir	434	322	0	0	756
6487004 2203 Hamilton St	310	220	220	0	750
4046016 325 Circle Dr	439	284	26	0	748
4536017 427 S Stewart St Apt	446	214	82	0	742
3876013 488 Havana Hwy	308	286	143	0	738
8199006 125 Gray Ave	283	242	209	0	734
2963025 763 S Duval St	443	282	0	0	725
3513018 115 Lillian Springs	581	127	0	0	708
8374006 1234 Canal St	309	287	80	0	675
4233012 270 Earl Ln	612	56	0	0	668
8370004 181 Rentz Lot#46 Rd	360	154	129	0	643
2662014 644 W Betlinet Dr	257	194	180	0	630
6517002 260 Sparkleberry Blv	261	175	172	0	609
3488018 1960 W Jefferson St	255	167	178	0	599
5867006 405 Strong Rd 6b	476	121	0	0	597
5711005 Triple Oaks # 55	303	286	0	0	589
3170012 277 Hogan Ln	265	164	118	40	587
6131001 266 Henry Grady Rd	19	270	292	0	581
2735019 515 S Stewart St	446	124	0	0	570
2616014 136 Davis St	453	107	0	0	560

Account Number	Current 12.30.2018	30 Day 11.30.2018	60 Day 10.30.2018	90 Day 09.30.2018	Balance
Cycle 2 Minimum Balance 50.00					
4269013 24122 Mem Blue Star	505	51	0	0	556
2808014 810 Lincoln St	484	60	0	0	544
4642028 Parkview Manor #d-20	289	152	102	0	544
4589027 Parkview Gardens #g-	271	180	70	0	521
4595029 Parkview Garden # H-	164	136	184	36	520
4502021 427 S Stewart St Apt	315	196	0	0	511
3541012 1825 W King St	278	228	0	0	505
6582004 842 Arlington Cir	322	152	0	0	474
4590028 520 S Atlanta St # G	206	216	43	0	466
3277024 1462 Pat Thomas Pkwy	237	220	0	0	457
3411013 2039 Martin L.king J	352	94	0	0	446
4603021 Parkview Gardens #j-	279	166	0	0	445
3880012 565 Havana Hwy	146	160	133	0	438
4749005 520 Circle Dr	377	54	0	0	431
4576027 Parkview Garden # D1	235	158	26	0	419
3063013 386 Knight Road	138	158	120	0	417
4439034 Hilltop Trailpk #20	329	81	0	0	410
5562009 429 Havana Hwy	213	185	0	0	398
8269005 952 E Jefferson St	210	129	58	0	396
5642008 1110 Hill St	294	100	0	0	394
3918023 26 Milliken Dr	109	158	120	0	387
4545014 427 S Stewart St Apt	311	54	0	0	365
4540020 427 S Stewart St Apt	304	60	0	0	364
4365017 25040 Blue Star Hwy	73	44	40	204	360
4922002 1318 E Jefferson St	0	0	0	348	348
6347005 405 Strong Rd 12d	291	52	0	0	342
4532014 427 S Stewart St Apt	290	50	0	0	340
5713012 Triple Oaks #56	246	74	0	0	321
4478021 Gadsden Arms Apt#15	191	126	0	0	318
4673025 Parkview Manor Apt J	85	100	116	8	308
3138011 85 Reed St	135	171	0	0	306
4483025 427 S Stewart St Apt	210	89	0	0	299
257017 604 E Gf And A Dr	146	73	73	0	291
4652020 620 Atlanta St # I-2	178	112	0	0	290
4493022 427 S Stewart St Apt	200	79	0	0	280
4602020 Parkview Apt. # J-14	207	69	0	0	275
3179011 377 Hogan Ln	204	66	0	0	270
4571020 Parkview Gardens #b-	160	78	0	0	238
3951015 765 Dogtown Rd	135	0	0	83	218
5475009 6692 Ben Bostic Rd	80	101	1	35	216
3982011 265 Henry Grady Rd.	54	91	0	0	145

Account Number	Current 12.30.2018	30 Day 11.30.2018	60 Day 10.30.2018	90 Day 09.30.2018	Balance
Cycle 2 Minimum Balance 50.00					
6389003 149 Holly Cir	56	81	0	0	137
5393001 265 Henry Grady Rd	49	88	0	0	137
8197001 1633 High Bridge Roa	66	34	34	0	134
3287029 1354 Cox Rd Apt Upst	37	6	7	61	111
8332001 707 Woodberry Road	24	23	14	14	75
					71,888

Monthly Totals	2,014	2,015	2,016	2,017	2018
January			36,744	28,650	46,365
February		147,833	35,814	27,878	42,279
March	171,153	182,084	44,392	29,712	45,533
April	171,153	74,900	45,894	31,333	53,352
May		92,445	29,268	14,758	40,466
June		92,445	27,211	15,627	34,262
July		59,636	24,849	11,830	49,365
August	171,153	54,087	17,152	16,468	42,957
September		56,208	29,558	21,731	37,099
October	216,270	63,075	25,142	16,688	54,650
November		61,366	38,602	22,411	131,020
December		34,694	34,457	33,202	118,463

CITY OF QUINCY
Cash Requirements Report

By Vendor No

Vendor/ Invoice No	Vendor Name/ Invoice Date	Due Date 11.30.2018	Due Date 12.31.2018	Due Date 01.31.2019	Due Date 02.28.2019	Future Date	Retainage Amount	Invoice Amount
10	UTILITY REFUNDS							
	Vendor Total	0.00	224.91	0.00	0.00	0.00	0.00	224.91
18	AMERICAN FUNDS							
	Vendor Total	852.57	17,226.88	0.00	0.00	0.00	0.00	18,079.45
23	PRE-PAID LEGAL SERVICES, INC.							
	Vendor Total	330.84	82.71	0.00	0.00	0.00	0.00	413.55
26	FLORIDA POLICE BENEVOLENT							
	Vendor Total	0.00	450.00	0.00	0.00	0.00	0.00	450.00
28	UNITED WAY OF BIG BEND							
	Vendor Total	0.00	24.00	0.00	0.00	0.00	0.00	24.00
34	AFLAC WORLDWIDE HEADQUARTERS							
	Vendor Total	6,687.72	6,526.26	0.00	0.00	0.00	0.00	13,213.98
39	AMERICAN GENERAL INSURANCE							
	Vendor Total	864.55	380.54	0.00	0.00	0.00	0.00	1,245.09
246	SOUTHEASTERN TESTING							
	Vendor Total	0.00	770.00	0.00	0.00	0.00	0.00	770.00
426	CONTINENTAL AMERICAN INSURANCE							
	Vendor Total	57.84	28.92	0.00	0.00	0.00	0.00	86.76
1077	ALTEC INDUSTRIES, INC							
	Vendor Total	0.00	366.00	0.00	0.00	0.00	0.00	366.00
1271	EQUIPMENT CONTROLS COMPANY							
	Vendor Total	0.00	645.00	0.00	0.00	0.00	0.00	645.00
1281	GADSDEN COUNTY PUBLIC WORKS DEPT							
	Vendor Total	180.00	0.00	0.00	0.00	0.00	0.00	180.00
3625	CAPITAL RUBBER & INDUSTRIAL SUPPLY							
	Vendor Total	0.00	216.31	0.00	0.00	0.00	0.00	216.31
5603	ALLSTATE AMERICAN HERITAGE LIF							
	Vendor Total	526.81	348.16	0.00	0.00	0.00	0.00	874.97
6380	CDW GOVERNMENT							
	Vendor Total	410.00	186.95	0.00	0.00	0.00	0.00	223.05
6597	Florida Combined Life/LTD							
	Vendor Total	352.95	0.00	0.00	0.00	0.00	0.00	352.95
6661	FLORIDA MUNICIPAL INSURANCE TRUST							
	Vendor Total	0.00	115,002.50	0.00	0.00	0.00	0.00	115,002.50
8923	TOM HORNE SUPPLY CO.							
	Vendor Total	0.00	251.92	0.00	0.00	0.00	0.00	251.92
9998	DEPARTMENT OF THE TREASURY							
	Vendor Total	0.00	99,381.29	0.00	0.00	0.00	0.00	99,381.29

CITY OF QUINCY
Cash Requirements Report

By Vendor No

Vendor/ Invoice No	Vendor Name/ Invoice Date	Due Date 11.30.2018	Due Date 12.31.2018	Due Date 01.31.2019	Due Date 02.28.2019	Future Date	Retainage Amount	Invoice Amount
11646	BANK OF AMERICA Vendor Total	6,464.43	0.00	0.00	0.00	0.00	0.00	6,464.43
114319	AWARDS 4U Vendor Total	0.00	0.00	235.95	0.00	0.00	0.00	235.95
144958	CAPITAL HEALTH PLAN Vendor Total	0.00	87,454.67	0.00	0.00	0.00	0.00	87,454.67
145219	Florida Combined Life/AD&D Vendor Total	599.50	0.00	0.00	0.00	0.00	0.00	599.50
145473	SUNTRUST EQUIPMENT FINANCE AN Vendor Total	0.00	95,904.36	0.00	0.00	0.00	0.00	95,904.36
146163	SEABORN PRINTING COMPANY INC Vendor Total	0.00	267.07	0.00	0.00	0.00	0.00	267.07
146668	COLORADO ADVERTISING PRODUCTS INC Vendor Total	0.00	0.00	363.72	0.00	0.00	0.00	363.72
146704	DECATUR COUNTY BOARD OF COMMISSIONERS Vendor Total	0.00	0.00	2,104.20	0.00	0.00	0.00	2,104.20
146789	ROBERT J YOUNG COMPANY INC Vendor Total	0.00	0.00	72.60	0.00	0.00	0.00	72.60
146797	SPA CONCEPTS INC Vendor Total	0.00	0.00	209.63	0.00	0.00	0.00	209.63
146811	MCGHEE TOWING Vendor Total	0.00	0.00	150.00	0.00	0.00	0.00	150.00
146884	THE STANDARD INSURANCE COMPANY Vendor Total	5,595.13	3,404.88	0.00	0.00	0.00	0.00	9,000.01
146886	THE STANDARD INSURANCE COMPANY Vendor Total	0.00	4,042.65	0.00	0.00	0.00	0.00	4,042.65
146967	INGRAM SIGNALIZATION, INC Vendor Total	0.00	0.00	133.00	0.00	0.00	0.00	133.00
	REPORT TOTAL	22,102.34	433,185.98	3,269.10	0.00	0.00	0.00	458,557.42

Quincy Monthly Financial
December 2018

G/L_ACCT #	DESCRIPTION	ANNUAL BUDGET	YTD DEC 2018	OVER (UNDER)	25%	YTD DEC 2017
BUDGET TO ACTUAL REVENUES						
GEN FUND REV						
001-311-10000	CURRENT AD VALOREM TAX	1,100,612	476,693	(623,919)	43%	661,245
001-312-41000	SALES-LOCAL OPTION GAS TAX	238,717	35,734	(202,983)	15%	25,861
001-312-60000	LOCAL GOV INFRASTRUCTURE SURTA	495,200	118,133	(377,067)	24%	59,410
001-314-80000	UTILITY SERVICE TAX - PROPANE	11,000	3,567	(7,433)	32%	2,257
001-315-00000	COMMUNICATION SERVICES TAX	216,000	60,249	(155,751)	28%	47,991
001-321-10000	PROFESSIONAL & OCCUPATION LICE	23,500	4,757	(18,743)	20%	5,652
001-321-11000	COMPETENCY LICENSE	800	0	(800)	0%	25
001-322-10000	PERMITS	90,000	17,411	(72,589)	19%	18,606
001-329-10000	OTHER LICENSES, FEES & PERMITS	3,700	150	(3,550)	4%	3,550
001-331-50000	FEMA REIM IRMA	70,000	0	(70,000)	0%	0
001-334-49000	State Grant - Transportation	360,000	0	(360,000)	0%	0
001-335-12000	STATE REVENUE SHARING PROCEEDS	309,731	74,378	(235,353)	24%	48,191
001-335-14000	STATE - MOBILE HOME LICENSE	1,800	149	(1,651)	8%	611
001-335-15000	STATE - ALCOHOLIC BEVERAGE LIC	7,700	0	(7,700)	0%	3,557
001-335-17000	STATE - D O T REIMBURSEMENT	110,000	7,067	(102,933)	6%	94,695
001-335-18000	STATE - HALF CENT SALES TAX	274,800	65,515	(209,285)	24%	45,222
001-335-23000	FIREFIGHTERS SUPP COMPENSATION	0	480	480	+100%	330
001-335-41000	STATE - REBATE ON MUN VEH FUEL	8,600	3,791	(4,809)	44%	3,566
001-340-21000	SERVICES - COUNTY FIRE PROTECT	420,574	220,000	(200,574)	52%	105,350
001-340-21500	SERVICES-FIRE INSPECTIONS	2,400	400	(2,000)	17%	254
001-341-53000	Investigative Fees	150	0	(150)	0%	0
001-347-21000	REVENUE - BASEBALL	3,000	0	(3,000)	0%	0
001-347-22000	REVENUE - FOOTBALL	14,000	4,115	(9,885)	29%	255
001-347-23000	REVENUE - BASKETBALL	6,200	220	(5,980)	4%	1,205
001-347-25000	REVENUE - CHEERLEADING	0	118	118	+100%	0
001-347-26000	REVENUE - SOFTBALL	3,600	0	(3,600)	0%	0
001-347-27000	REVENUE - OTHER ACTIVITY FEES	600	0	(600)	0%	640
001-347-30000	RENT ON FACILITIES	25,000	3,325	(21,675)	13%	3,725
001-347-41000	REVENUE - POOL ADMISSION FEES	2,500	0	(2,500)	0%	0
001-347-50000	COKE FUND REVENUE	400	86	(314)	22%	152
001-359-10000	OTH FINES & FORFEITS	38,000	5,826	(32,174)	15%	7,441
001-361-10000	INTEREST INC ON INVESTMENTS	16,000	0	(16,000)	0%	0
001-361-13000	UNREALIZED GAIN	35,000	0	(35,000)	0%	0
001-364-11000	SALE OF LAND - HILLCREST CEMET	8,000	5,350	(2,650)	67%	3,000
001-364-12000	SALE OF LAND - SUNNYVALE CEMET	34,000	11,050	(22,950)	33%	8,200
001-366-00000	WALMART - FIRE SAFETY GRANT	0	500	500	+100%	0
001-369-90000	OTHER MISCELLANEOUS REVENUES	80,000	7,654	(72,346)	10%	96,972
001-369-92000	CRA Administrative Fees	5,000	0	(5,000)	0%	0
001-369-95000	Insurance Proceeds	6,000	1,985	(4,015)	33%	4,864
001-382-10000	CONTRIBUTION FR INTER OPER-ELE	4,017,581	1,004,395	(3,013,186)	25%	1,004,395
001-382-20000	CONTRIBUTION FR INTER OPER-GAS	376,214	94,054	(282,160)	25%	73,665
001-382-30000	CONTRIBUTION FR INTER OPER-WAT	180,000	45,000	(135,000)	25%	19,499
001-382-40000	CONTRIBUTION FR INTER OPER-REF	114,000	28,500	(85,500)	25%	25,000
001-382-50000	CONTRIBUTION FR INTER OPER-SEW	120,000	30,000	(90,000)	25%	30,000
001-382-60000	CONTRIBUTION FR INTER OPER LAN	36,000	9,000	(27,000)	25%	0
001-385-00000	USE OF FUND BALANCE	305,413	0	(305,413)	0%	0
	TOTAL GENERAL FUND REVS	9,171,792	2,339,652	-6,832,140	26%	2,405,386

Quincy Monthly Financial
December 2018

	COMMUNITY REDEVELOPMENT FUND					
002-341-00000	CRA TIF FUNDS	249,662	0	(249,662)	0%	0
002-341-10000	TIF FUNDS REVENUE	130,000	0	(130,000)	0%	142,055
002-389-00000	USE OF FUND BALANCE	300,000	0	(300,000)	0%	0
	TOTAL CRA REVENUE	679,662	0	(679,662)	0%	142,055
	BUSINESS ACTIVITY AND CUSTOMER					
400-381-10000	INTERFUND TRANSFER	478,917	119,729	(359,188)	25%	112,589
	ENTERPRISE FUND REVENUES					
	SEWER					
402-343-10000	SALES	1,975,050	495,232	(1,479,818)	25%	479,656
402-343-16000	CONNECTIONS	2,500	0	(2,500)	0%	0
402-343-17000	FORFEITED DISCOUNTS - PENALTIE	20,000	4,098	(15,902)	20%	5,787
402-343-50000	SEWER SURCHARGE O/S	63,200	14,786	(48,414)	23%	14,625
402-361-10000	INTEREST REVENUE	50	0	(50)	0%	0
402-389-90000	USE OF RETAINED EARNINGS	117,956	0	(117,956)	0%	0
	TOTAL SEWER REV	2,178,756	514,116	(1,664,640)	24%	500,068
	ELECTRIC					
403-343-11000	RESIDENTIAL SALES	5,586,000	1,349,533	(4,236,467)	24%	1,192,626
403-343-12000	COMMERCIAL SALES	6,515,000	1,748,925	(4,766,075)	27%	1,278,104
403-343-13000	INDUSTRIAL SALES	1,504,000	342,358	(1,161,642)	23%	372,982
403-343-14000	STREET LIGHTING SALES	100,000	0	(100,000)	0%	0
403-343-15000	INTERDEPARTMENTAL SALES	303,000	31,915	(271,085)	11%	38,149
403-343-16000	CONNECTIONS	20,000	2,126	(17,874)	11%	19,513
403-343-17000	FORFEITED DISCOUNTS - PENALTIE	135,000	22,090	(112,910)	16%	25,318
403-343-18500	SPECIAL PROJECT - MATERIAL SAL	400	100	(300)	25%	625
403-343-19000	CUT ON/OFF FEES	30,000	3,489	(26,511)	12%	12,093
403-343-24000	TRANSFORMER RENT	8,300	2,115	(6,185)	25%	2,081
403-343-27000	MISCELLANEOUS CHARGES	7,000	5,283	(1,717)	75%	-216
403-343-29000	POLE RENT-CABLEVISION	18,908	0	(18,908)	0%	0
403-343-90000	MISCELLANEOUS REVENUES	300	0	(300)	0%	0
	TOTAL ELECTRIC REV	14,227,908	3,507,935	(10,719,973)	25%	2,941,274
	WATER					
404-343-10000	SALES	1,574,000	412,995	(1,161,005)	26%	383,537
404-343-15000	INTERDEPARTMENTAL SALES	110,000	87	(109,913)	0%	87
404-343-16000	CONNECTIONS	7,000	1,148	(5,852)	16%	3,395
404-343-17000	FORFEITED DISCOUNTS-PENALTIES	20,000	4,075	(15,925)	20%	4,366
404-343-19000	CUT ON/OFF FEES	300	0	(300)	0%	0
404-343-27000	MISCELLANEOUS CHARGES	6,000	1,509	(4,491)	25%	4,098
404-343-30000	WATER SURCHARGE O/S	97,000	23,634	(73,366)	24%	25,917
404-361-10000	INTEREST REVENUE	6,000	0	(6,000)	0%	0
404-361-13000	UNREALIZED GAIN	7,000	0	(7,000)	0%	0
	TOTAL WATER REV	1,827,300	443,448	(1,383,852)	24%	421,400

Quincy Monthly Financial
December 2018

	GAS					
405-343-10000	GAS SALES	1,417,460	322,110	(1,095,350)	23%	289,472
405-343-15000	GAS INTERDEPARTMENTAL SALES	9,000	32	(8,968)	0%	32
405-343-16000	GAS CONNECTIONS	2,000	0	(2,000)	0%	298
405-343-17000	GAS FORFEITED DISCS-PENALTIES	11,000	2,399	(8,601)	22%	3,028
405-343-19000	GAS CUT ON/OFF FEES	100	0	(100)	0%	39
405-343-27000	GAS OTHER CHARGES	0	192	192	+100%	-161
405-369-90000	MISCELLANEOUS REVENUE	96,400	0	(96,400)	0%	0
	TOTAL GAS REV	<u>1,535,960</u>	<u>324,734</u>	<u>(1,211,226)</u>	21%	<u>292,709</u>
	REFUSE					
406-343-11000	RESIDENTIAL SALES	722,300	179,990	(542,310)	25%	172,673
406-343-12000	COMMERCIAL SALES	489,900	124,005	(365,895)	25%	120,218
406-343-15000	YARD TRASH COLLECTION	141,400	35,704	(105,696)	25%	35,407
406-343-17000	FORFEITED DISCOUNTS-PENALTIES	15,000	2,339	(12,661)	16%	3,946
	TOTAL REFUSE REV	<u>1,368,600</u>	<u>342,038</u>	<u>(1,026,562)</u>	25%	<u>332,243</u>
	LANDFILL					
407-343-44000	GARBAGE TIPPING FEES	170,000	26,910	(143,090)	16%	65,745
	TELECOMMUNICATION					
508-381-00010	Non-Operating Transfer	88,000	0	(88,000)	0%	0
508-381-10000	INTERFUND TRANSFER FROM GENERA	48,132	0	(48,132)	0%	0
508-381-20000	INTERFUND TRNFR FROM ENTERPRIS	63,000	0	(63,000)	0%	0
	TOTAL TELECOMMUNICATIONS REV	<u>199,132</u>	<u>0</u>	<u>(199,132)</u>	0%	<u>0</u>
		31,838,027	7,618,562	(24,219,465)	24%	7,213,469

Quincy Monthly Financial
December 2018

G/L_ACCT #	ACCOUNT DESCRIPTION	ANNUAL BUDGET	YTD NOV 2018	PURCHASE ORDERS	OVER (UNDER)	25%	YTD NOV 2017
BUDGET TO ACTUAL EXPENDITURES							
GEN FUND EXP							
CITY COMMISSION							
001-110-511-10110	SALARIES & WAGES	82,135	18,954	0	63,181	23%	18,954
001-110-511-10210	FICA TAXES	6,283	1,397	0	4,886	22%	1,450
001-110-511-10220	RETIREMENT CONTRIBUTIONS	9,856	2,275	0	7,581	23%	0
001-110-511-30343	PROFESSIONAL SERVICES LOBBYIST	21,000	3,300	0	17,700	16%	3,575
001-110-511-30402	TRAVEL	2,000	736	0	1,264	37%	0
001-110-511-30491	OTHER EXPENSES	7,500	2,450	0	5,050	33%	2,321
001-110-511-31000	OTHER OPERATING IT SUPPORT	8,000	0	0	8,000	0%	0
001-110-511-80820	AID TO PRIVATE ORGANIZATIONS	0	0	0	0	0%	68,500
	TOTAL CITY COMMISSION	136,774	29,112	0	107,662	21%	94,800
					0		
CITY MANAGER							
001-160-512-10110	SALARIES & WAGES	84,000	19,453	0	64,547	23%	19,615
001-160-512-10120	REGULARY SALARIES & WAGES	28,818	7,903	0	20,915	27%	6,421
001-160-512-10140	OVERTIME	100	2,415	0	(2,315)	100%	88
001-160-512-10210	FICA TAXES	8,638	2,228	0	6,410	26%	1,840
001-160-512-10220	RETIREMENT CONTRIBUTIONS	13,550	3,300	0	10,250	24%	3,135
001-160-512-10230	LIFE & HEALTH INSURANCE	17,245	1,395	0	15,850	8%	4,009
001-160-512-30341	CONTRACTUAL SERVICES	2,000	2,614	0	(614)	131%	0
001-160-512-30343	PROFESSIONAL SERVICES	1,000	0	0	1,000	0%	0
001-160-512-30402	TRAVEL EXPENSE	1,000	0	0	1,000	0%	0
001-160-512-30403	GAS	250	95	0	155	38%	78
001-160-512-30410	TELEPHONE	6,120	1,143	0	4,977	19%	1,495
001-160-512-30461	REPAIR & MAINTENANCE OFFICE EQ	800	0	0	800	0%	0
001-160-512-30491	OTHER OPERATING EXPENSE	200	182	0	18	91%	24
001-160-512-30511	OFFICE SUPPLIES GENERAL	600	28	0	572	5%	109
001-160-512-31000	OTHER OPERATING EXP - IT SUPPO	8,000	0	0	8,000	0%	0
	TOTAL CITY MANAGER	172,321	40,756	0	131,565	24%	36,814
CITY ATTORNEY							
001-120-514-30341	CONTRACTUAL SERVICES	170,000	19,701	0	150,299	12%	34,136
001-120-514-30343	PROFESSIONAL SERVICES	1,000	0	0	1,000	0%	0
001-120-514-30500	LEGAL & RECORDING FEES	1,000	0	0	1,000	0%	1,500
001-120-514-30540	PUBLICATIONS,SUBSCRIP,& MEMBER	2,400	0	0	2,400	0%	0
001-120-514-31000	OTHER OPERATING EXP - IT SUPPO	8,000	0	0	8,000	0%	0
	TOTAL CITY ATTORNEY	182,400	19,701	0	162,699	11%	35,636
CITY CLERK							
001-130-519-10110	SALARIES & WAGES	64,898	15,004	0	49,894	23%	14,264
001-130-519-10210	FICA TAXES	4,965	1,071	0	3,894	22%	1,017
001-130-519-10220	RETIREMENT CONTRIBUTIONS	7,788	1,797	0	5,991	23%	1,712
001-130-519-10230	LIFE & HEALTH INSURANCE	6,367	1,548	0	4,819	24%	1,475
001-130-519-30343	PROFESSIONAL SERVICES	3,000	0	0	3,000	0%	0
001-130-519-30402	TRAVEL EXPENSE	1,000	0	0	1,000	0%	0
001-130-519-30410	TELEPHONE	1,788	224	0	1,564	13%	397
001-130-519-30461	REPAIR & MAINT - OFFICE EQUIPM	100	0	0	100	0%	0
001-130-519-30491	OTHER OPERATING EXPENSE	100	29	0	71	29%	24
001-130-519-30493	TRAINING	100	0	0	100	0%	0
001-130-519-30500	LEGAL ADS AND RECORDING FEES	750	0	0	750	0%	0
001-130-519-30511	OFFICE SUPPLIES-GENERAL	500	0	0	500	0%	0
001-130-519-31000	OTHER OPERATING EXP - IT SUPPO	8,000	0	0	8,000	0%	0
	TOTAL CITY CLERK	99,356	19,673	0	79,683	20%	18,888

Quincy Monthly Financial
December 2018

NON-DEPARTMENTAL							
001-001-519-30320	ACCOUNTING & AUDITING SERVICES	28,896	4,800	0	24,096	17%	0
001-001-519-30341	CONTRACTUAL SERVICES	18,000	0	0	18,000	0%	0
001-001-519-30342	RECORDING OF THE COMMISSION MT	42,000	7,000	0	35,000	17%	10,500
001-001-519-30390	CONTINGENCIES	58,023	0	0	58,023	0%	0
001-001-519-30410	TELEPHONE	648	19	0	629	3%	4
001-001-519-30440	SUMMER YOUTH WORK PROGRAM	17,000	0	0	17,000	0%	0
001-001-519-30451	INSURANCE	439,080	180,322	0	258,758	41%	170,053
001-001-519-30465	COPIER PAYMENT	9,000	948	0	8,052	11%	1,302
001-001-519-30491	OTHER OPERATING EXPENSE	15,000	5,017	0	9,983	33%	473
001-001-519-30500	LEGAL ADS & RECORDINGS	0	0	0	0	0%	91
001-001-519-30512	POSTAGE	4,000	1,184	0	2,816	30%	4,082
001-001-519-70730	TRANSFER DEBT SVC CAP IMP BOND	360,000	90,000	0	270,000	25%	60,000
001-001-519-70731	HONEWELL LOAN PRINCIPAL	15,338	7,581	0	7,757	49%	7,012
001-001-519-70732	HONEYWELL LOAN INTEREST	3,841	2,009	0	1,832	52%	2,338
001-001-519-90000	TRANSFER TO INTERNAL SERVICE F	48,132	0	0	48,132	0%	0
001-001-552-30645	CRA TIF: ECONOMIC ENVIRON.	146,000	0	0	146,000	0%	142,055
	TOTAL NON-DEPARTMENTAL	1,204,958	298,880	0	906,078	25%	397,910
PERSONNEL							
001-260-513-10110	EXE SALARIES & WAGES	52,500	0	0	52,500	0%	886
001-260-513-10120	REGULAR SALARIES & WAGES	0	8,231	0	(8,231)	+100%	0
001-260-513-10130	OTHER SALARIES & WAGES - P/T	15,080	3,937	0	11,143	26%	0
001-260-513-10210	FICA TAXES	5,170	907	0	4,263	18%	68
001-260-513-10220	RETIREMENT CONTRIBUTIONS	6,300	984	0	5,316	16%	0
001-260-513-10230	LIFE & HEALTH INSURANCE	3,356	939	0	2,417	28%	24
001-260-513-30314	PSYCHIATRIC EVALUATIONS	1,600	150	0	1,450	9%	200
001-260-513-30315	EMPLOYEE QUALITY OF LIFE	1,000	1,525	0	(525)	153%	0
001-260-513-30341	CONTRACTUAL SERVICES	8,000	3,062	0	4,938	38%	1,585
001-260-513-30343	PROFESSIONAL SERVICES	2,000	-157	0	2,157	-8%	0
001-260-513-30402	TRAVEL EXPENSE	700	0	0	700	0%	0
001-260-513-30410	TELEPHONE	3,000	694	0	2,306	23%	795
001-260-513-30461	REPAIR AND MAINTENANCE OFFICE	500	49	0	451	10%	0
001-260-513-30491	OTHER OPERATING EXPENSE	1,400	90	0	1,310	6%	43
001-260-513-30493	TRAINING	800	0	0	800	0%	0
001-260-513-30511	OFFICE SUPPLIES GENERAL	1,600	399	0	1,201	25%	0
001-260-513-31000	OTHER OPERATING EXP - IT SUPPO	8,000	0	0	8,000	0%	0
	TOTAL PERSONNEL	111,006	20,810	0	90,196	19%	3,600
FINANCE							
001-271-513-10110	EXE SALARIES & WAGES	21,085	4,641	0	16,444	22%	4,634
001-271-513-10120	REGULAR SALARIES & WAGES	35,918	8,488	0	27,430	24%	7,888
001-271-513-10140	OVERTIME	0	575	0	(575)	+100%	0
001-271-513-10210	FICA TAXES	4,361	973	0	3,388	22%	889
001-271-513-10220	RETIREMENT CONTRIBUTIONS	6,840	1,571	0	5,269	23%	1,503
001-271-513-10230	LIFE & HEALTH INSURANCE	11,527	2,771	0	8,756	24%	2,679
001-271-513-30343	PROFESSIONAL SERVICES	16,500	0	0	16,500	0%	0
001-271-513-30410	TELEPHONE	6,400	892	0	5,508	14%	1,200
001-271-513-30461	REPAIR & MAINT OFFICE EQUIPMEN	500	40	0	460	8%	0
001-271-513-30491	OTHER OPERATING EXPENSE	1,000	96	0	904	10%	145
001-271-513-30493	TRAINING	1,000	130	0	870	13%	130
001-271-513-30511	OFFICE SUPPLIES GENERAL	8,000	1,153	0	6,847	14%	2,685
001-271-513-30521	OPERATING SUPPLIES	600	364	0	236	61%	412
001-271-513-31000	OTHER OPERATING EXP - IT SUPPO	8,000	0	0	8,000	0%	0
001-271-513-60000	Software	6,000	0	0	6,000	0%	0
001-271-513-60641	OFFICE FURNITURE & EQUIPMENT	3,000	0	0	3,000	0%	0
	TOTAL FINANCE	130,731	21,692	0	109,039	17%	22,165

Quincy Monthly Financial
December 2018

GENERAL SERVICES ADM							
001-276-513-10110	EXE SALARY & WAGES	10,021	2,634	0	7,387	26%	2,140
001-276-513-10140	OVERTIME	0	805	0	(805)	+100%	29
001-276-513-10210	FICA	767	249	0	518	32%	153
001-276-513-10220	RETIREMENT	1,203	315	0	888	26%	260
001-276-513-10230	LIFE & HEALTH INSURANCE	1,554	375	0	1,179	24%	355
	TOTAL GEN SERVICES ADM	13,545	4,379	0	9,166	32%	2,937

LAW ENFORCEMENT ADM							
001-210-521-10110	EXE SALARIES & WAGES	80,000	16,873	0	63,127	21%	15,687
001-210-521-10120	REGULAR SALARIES & WAGES	102,490	22,141	0	80,349	22%	20,953
001-210-521-10150	SPEC PAY-INCENTIVE,HOL,LV BUYB	1,000	0	0	1,000	0%	0
001-210-521-10210	FICA TAXES	14,037	2,850	0	11,187	20%	2,679
001-210-521-10220	RETIREMENT CONTRIBUTIONS	22,019	4,673	0	17,346	21%	4,397
001-210-521-10230	LIFE & HEALTH INSURANCE	30,519	7,261	0	23,258	24%	7,097
001-210-521-30341	CONTRACTUAL SERVICES	48,200	24,064	0	24,136	50%	21,901
001-210-521-30402	TRAVEL EXPENSE	1,500	0	0	1,500	0%	0
001-210-521-30403	GAS & DIESEL	1,600	976	0	624	61%	239
001-210-521-30404	OIL & GREASE	350	108	0	242	31%	0
001-210-521-30405	TIRES	800	292	0	508	37%	0
001-210-521-30406	VEHICLE PARTS ONLY	800	699	0	101	87%	0
001-210-521-30407	VEHICLE REPAIRS	400	0	0	400	0%	0
001-210-521-30410	TELEPHONE	36,000	6,215	0	29,785	17%	7,162
001-210-521-30430	UTILITIES	10,000	0	0	10,000	0%	5,565
001-210-521-30464	REPAIRS & MAINTENANCE-RADIO	2,000	0	0	2,000	0%	0
001-210-521-30491	OTHER OPERATING EXPENSE	2,000	505	0	1,495	25%	0
001-210-521-30492	INVESTIGATIVE FUNDS	1,000	0	0	1,000	0%	250
001-210-521-30493	TRAINING	750	0	0	750	0%	0
001-210-521-30511	OFFICE SUPPLIES-GENERAL	1,000	0	0	1,000	0%	0
001-210-521-30521	OPERATING MATERIALS & SUPPLIES	500	390	0	110	78%	0
001-210-521-30522	OPERATING SUPPLIES-UNIFORMS	500	0	0	500	0%	211
001-210-521-30540	PUBLICATIONS, SUBSCRIP. & MEMB	500	0	0	500	0%	0
001-210-521-31000	OTHER OPERATING EXP - IT SUPPO	8,000	0	0	8,000	0%	0
001-210-521-60641	OFFICE FURNITURE & EQUIPMENT	500	0	0	500	0%	0
001-210-521-60644	EQUIPMENT	2,000	0	0	2,000	0%	0
	TOTAL LAW ENFORCEMENT ADM	368,465	87,047	0	281,418	24%	86,142

LAW ENFORCEMENT OPERATIONS							
001-220-521-10120	REGULAR SALARIES & WAGES	1,150,275	242,713	0	907,562	21%	241,535
001-220-521-10130	OTHER SALARIES & WAGES - P/T	29,354	9,297	0	20,057	32%	7,435
001-220-521-10140	OVERTIME	90,000	47,800	0	42,200	53%	36,495
001-220-521-10150	SPEC PAY-INCENTIVE,HOL, LV BUY	14,000	4,680	0	9,320	33%	4,150
001-220-521-10210	FICA TAXES	98,198	22,701	0	75,497	23%	21,517
001-220-521-10220	RETIREMENT CONTRIBUTIONS	230,962	36,739	0	194,223	16%	41,148
001-220-521-10230	LIFE & HEALTH INSURANCE	221,276	53,850	0	167,426	24%	49,877
001-220-521-30341	CONTRACTUAL SERVICES	1,000	0	0	1,000	0%	0
001-220-521-30402	TRAVEL EXPENSE	1,000	645	0	355	65%	0
001-220-521-30403	GASOLINE & DIESEL	43,000	8,931	0	34,069	21%	8,381
001-220-521-30404	OIL & GREASE	1,500	258	0	1,242	17%	369
001-220-521-30405	TIRES	3,500	250	0	3,250	7%	741
001-220-521-30406	VEHICLE PARTS ONLY	6,500	380	0	6,120	6%	992
001-220-521-30407	OTHER AUTO EXPENSE	1,000	0	0	1,000	0%	197
001-220-521-30462	REPAIR & MAINT.-EQUIPMENT & TO	600	0	0	600	0%	0

Quincy Monthly Financial
December 2018

001-220-521-30464	REPAIR & MAINTENANCE - RADIOS	200	0	0	200	0%	0
001-220-521-30491	OTHER OPERATING EXPENSE	5,000	420	0	4,580	8%	3,186
001-220-521-30493	TRAINING	8,000	2,510	0	5,490	31%	0
001-220-521-30499	CANINE EXPENSE	2,000	97	0	1,903	5%	50
001-220-521-30511	OFFICE SUPPLIES	1,100	0	0	1,100	0%	6
001-220-521-30521	OPERATING MATERIALS & SUPPLIES	5,000	1,441	0	3,559	29%	596
001-220-521-30522	OPERATING SUPPLIES - UNIFORMS	7,500	2,546	0	4,954	34%	196
001-220-521-60642	VEHICLES	90,000	0	0	90,000	0%	0
001-220-521-60644	EQUIPMENT	6,000	0	7,434	(1,434)	124%	0
001-220-521-70711	VEHICLE LOAN CCBG (4)-PRINCIPA	25,918	18,028	0	7,890	70%	27,378
001-220-521-70721	VEHICLE LOAN CCBG (4)- INTERES	1,464	1,019	0	445	70%	0
	TOTAL LAW ENFORCEMENT OPERAT	2,044,347	454,305	7,434	1,582,608	23%	444,248

FIRE CONTROL ADM

001-210-522-10110	EXE SALARIES & WAGES	64,119	14,824	0	49,295	23%	14,092
001-210-522-10120	REGULAR SALARIES & WAGES	44,180	11,842	0	32,338	27%	9,711
001-210-522-10150	SPEC PAY-INCENTIVE,HOL,LV BUYB	1,500	390	0	1,110	26%	390
001-210-522-10210	FICA TAXES	8,400	1,899	0	6,501	23%	1,682
001-210-522-10220	RETIREMENT CONTRIBUTIONS	27,743	5,985	0	21,758	22%	5,519
001-210-522-10230	LIFE & HEALTH INSURANCE	21,583	5,221	0	16,362	24%	5,009
001-210-522-30410	TELEPHONE	16,500	3,029	0	13,471	18%	3,073
001-210-522-30430	UTILITIES	20,000	0	0	20,000	0%	0
001-210-522-30461	REPAIR & MAINTENANCE-OFFICE EQ	1,800	0	0	1,800	0%	0
001-210-522-30463	REPAIR & MAINT.-BUILDINGS & GR	3,750	867	0	2,883	23%	299
001-210-522-30464	REPAIR & MAINTENANCE-RADIO	3,500	0	0	3,500	0%	0
001-210-522-30465	COPIER PAYMENT	1,550	124	0	1,426	8%	128
001-210-522-30491	OTHER OPERATING EXPENSE	1,000	86	0	914	9%	0
001-210-522-30494	FIRE PREVENTION & EDUCATION	4,400	0	0	4,400	0%	597
001-210-522-30511	OFFICE SUPPLIES-GENERAL	550	123	0	427	22%	0
001-210-522-30521	OPERATING MATERIALS & SUPPLIES	750	154	0	596	21%	104
001-210-522-30522	OPERATING SUPPLIES - UNIFORMS	500	64	0	436	13%	62
001-210-522-31000	OTHER OPERATING EXP -IT SUPPOR	8,000	0	0	8,000	0%	0
001-210-522-60620	Buildings and Other Improvemen	44,500	0	0	44,500	0%	0
001-210-522-60641	OFFICE FURNITURE & EQUIPMENT	10,500	0	0	10,500	0%	0
	TOTAL FIRE CONTROL ADM	284,825	44,606	0	240,219	16%	40,666

FIRE CONTROL OPERATIONS

001-230-522-10120	REGULAR SALARIES & WAGES	715,681	147,910	0	567,771	21%	144,945
001-230-522-10130	OTHER SALARIES & WAGES - P/T	20,000	343	0	19,657	2%	0
001-230-522-10140	OVERTIME	25,000	38,841	0	(13,841)	155%	20,232
001-230-522-10150	SPEC PAY-INCENTIVE,HOL,LV BUYB	17,000	3,660	0	13,340	22%	4,170
001-230-522-10210	FICA TAXES	59,493	13,832	0	45,661	23%	12,215
001-230-522-10220	RETIREMENT CONTRIBUTIONS	186,249	39,641	0	146,608	21%	36,501
001-230-522-10230	LIFE & HEALTH INSURANCE	158,150	39,533	0	118,617	25%	36,994
001-230-522-30402	TRAVEL EXPENSE	150	0	0	150	0%	0
001-230-522-30403	GASOLINE & DIESEL	9,500	2,025	0	7,475	21%	1,668
001-230-522-30404	OIL & GREASE	1,250	64	0	1,186	5%	72
001-230-522-30405	TIRES	4,500	0	0	4,500	0%	14
001-230-522-30406	VEHICLE PARTS ONLY	3,000	90	0	2,910	3%	313
001-230-522-30462	REPAIR & MAINT. - EQUIPMENT &	13,400	161	0	13,239	1%	130
001-230-522-30491	OTHER OPERATING EXPENSE	1,100	403	0	697	37%	81
001-230-522-30493	TRAINING	5,000	0	0	5,000	0%	80
001-230-522-30511	OFFICE SUPPLIES	800	15	0	785	2%	66
001-230-522-30521	OPERATING MATERIALS & SUPPLIES	675	143	0	532	21%	142
001-230-522-30522	OPERATING SUPPLIES - UNIFORMS	8,000	2,354	0	5,646	29%	1,761
001-230-522-60642	VEHICLES	25,000	0	0	25,000	0%	26,710
001-230-522-60644	EQUIPMENT	15,000	1,416	0	13,584	9%	251
	TOTAL FIRE CONTROL OPERATIONS	1,268,948	290,429	0	978,519	23%	286,345

Quincy Monthly Financial
December 2018

BUILDING & PLANNING							
001-284-515-10110	EXE SALARIES & WAGES	64,370	14,882	0	49,488	23%	14,147
001-284-515-10120	REGULAR SALARIES & WAGES	71,045	16,528	0	54,517	23%	15,615
001-284-515-10140	OVERTIME	700	1,112	0	(412)	159%	167
001-284-515-10210	FICA TAXES	10,413	2,324	0	8,089	22%	2,137
001-284-515-10220	RETIREMENT CONTRIBUTIONS	16,334	3,763	0	12,571	23%	3,572
001-284-515-10230	LIFE & HEALTH INSURANCE	33,653	7,991	0	25,662	24%	7,788
001-284-515-30341	CONTRACTUAL SERVICES	39,600	0	0	39,600	0%	0
001-284-515-30342	CONTRACTUAL SERVICES HOUSING D	55,000	0	0	55,000	0%	0
001-284-515-30402	TRAVEL EXPENSE	2,500	0	0	2,500	0%	0
001-284-515-30403	GAS & DIESEL	1,400	249	0	1,151	18%	238
001-284-515-30404	OIL & GREASE	200	0	0	200	0%	0
001-284-515-30405	TIRES	200	19	0	181	10%	238
001-284-515-30406	VEH PARTS ONLY	200	0	0	200	0%	0
001-284-515-30407	VEH REPAIRS	300	0	0	300	0%	0
001-284-515-30410	TELEPHONE	6,045	1,085	0	4,960	18%	1,262
001-284-515-30461	REPAIR & MAINT. OFFICE EQUIPME	500	0	0	500	0%	0
001-284-515-30491	OTHER OPERATING EXPENSE	2,000	400	0	1,600	20%	1,250
001-284-515-30493	TRAINING	1,500	0	0	1,500	0%	0
001-284-515-30500	ADVERTISEMENTS	1,200	417	0	783	35%	134
001-284-515-30511	OFFICE SUPPLIES GENERAL	1,000	300	0	700	30%	99
001-284-515-31000	OTHER OPERATING EXP - IT SUPPO	8,000	0	0	8,000	0%	0
	TOTAL BUILDING & PLANNING	316,160	49,068	0	267,092	16%	46,646
RECREATIONAL ACTIVITY							
001-310-572-10110	EXE SALARIES & WAGES	61,316	9,868	0	51,448	16%	13,476
001-310-572-10120	REGULAR SALARIES & WAGES	207,890	32,383	0	175,507	16%	22,056
001-310-572-10130	OTHER SALARIES & WAGES - P/T	40,331	2,298	0	38,033	6%	4,867
001-310-572-10140	OVERTIME	100	565	0	(465)	565%	163
001-310-572-10210	FICA TAXES	23,687	3,136	0	20,551	13%	2,935
001-310-572-10220	RETIREMENT CONTRIBUTIONS	32,305	5,023	0	27,282	16%	4,264
001-310-572-10230	LIFE & HEALTH INSURANCE	59,770	14,106	0	45,664	24%	7,861
001-310-572-30341	CONTRACTUAL SERVICES	10,000	507	0	9,493	5%	4,636
001-310-572-30402	TRAVEL EXPENSE	750	0	0	750	0%	0
001-310-572-30403	GAS & DIESEL	6,700	1,600	0	5,100	24%	926
001-310-572-30404	OIL & GREASE	150	6	0	144	4%	0
001-310-572-30405	TIRES	200	0	0	200	0%	0
001-310-572-30406	VEH PARTS ONLY	500	32	0	468	6%	243
001-310-572-30407	VEHICLE REPAIRS	750	23	0	727	3%	5,207
001-310-572-30410	TELEPHONE	8,200	1,320	0	6,880	16%	1,496
001-310-572-30440	RENTAL OF EQUIPMENT & BUILDING	500	0	0	500	0%	0
001-310-572-30441	SWIMMING POOL REPAIRS	1,500	0	0	1,500	0%	0
001-310-572-30462	REPAIR & MAINT-EQUIPMENT & TOO	4,000	3,241	0	759	81%	87
001-310-572-30491	OTHER OPERATING EXPENSES	10,000	4,055	0	5,945	41%	671
001-310-572-30492	MAINTENANCE OF TANYARD CREEK P	5,000	0	0	5,000	0%	174
001-310-572-30493	TRAINING	1,000	0	0	1,000	0%	0
001-310-572-30511	OFFICE SUPPLIES - GENERAL	1,600	54	0	1,546	3%	132
001-310-572-30521	OPERATING MATERIALS & SUPPLIES	1,800	782	0	1,018	43%	397
001-310-572-30523	OPERATING SUP - CHEM	1,500	0	0	1,500	0%	116
001-310-572-30524	SWIMMING POOL SUPPLIES	4,000	0	0	4,000	0%	0
001-310-572-30525	ATHLETIC EQUIPMENT - FOOTBALL	10,000	48	0	9,952	0%	2,273
001-310-572-30526	ATHLETIC EQUIP BASEBALL & SOFT	3,000	4	0	2,996	0%	243
001-310-572-30528	ATHLETIC EQUIPMENT - BASKETBAL	3,000	262	0	2,738	9%	44
001-310-572-30529	ATHLETIC EQUIPMENT - OTHER	4,000	0	3,203	797	80%	0
001-310-572-30540	OTHER RECREATIONAL ACTIVITIES	12,000	67	0	11,933	1%	1,214
001-310-572-31000	OTHER OPERATING EXP - IT SUPPO	8,000	0	0	8,000	0%	0
	TOTAL RECREATIONAL ACTIVITY	523,549	79,377	3,203	440,969	16%	73,478

Quincy Monthly Financial
December 2018

PARKS							
001-440-572-30391	PARKS & FACILITY	4,000	358	0	3,642	9%	0
001-440-572-30430	UTILITIES	25,000	0	0	25,000	0%	67
001-440-572-30463	REPAIR & MAINTENANCE-BLDGS. &	14,000	5,878	0	8,122	42%	4,383
001-440-572-60610	HILLSIDE PARK DEVELOPMENT	29,000	0	0	29,000	0%	1,325
001-440-572-60644	EQUIPMENT	7,500	1,422	0	6,078	19%	0
	TOTAL PARKS	79,500	7,658	0	71,842	10%	5,775
PUBLIC WORKS ADM							
001-410-539-10110	EXE SALARIES & WAGES	42,234	10,347	0	31,887	24%	9,282
001-410-539-10120	REGULAR SALARIES & WAGES	6,540	1,726	0	4,814	26%	2,056
001-410-539-10210	FICA TAXES	3,731	849	0	2,882	23%	803
001-410-539-10220	RETIREMENT CONTRIBUTIONS	5,853	1,446	0	4,407	25%	1,361
001-410-539-10230	LIFE & HEALTH INSURANCE	9,370	2,472	0	6,898	26%	2,174
001-410-539-30410	TELEPHONE	10,000	1,521	0	8,479	15%	1,854
001-410-539-30430	UTILITIES	68,000	0	0	68,000	0%	0
001-410-539-30440	REPAIR & MAINT BUILDING	1,500	0	0	1,500	0%	0
001-410-539-30491	OTHER OPERATING EXPENSE	5,000	231	0	4,769	5%	300
001-410-539-30493	TRAINING	1,000	0	0	1,000	0%	0
001-410-539-30511	OFFICE SUPPLIES	400	0	0	400	0%	0
001-410-539-30521	OPERATING MATERIALS & SUPPLIES	2,000	0	0	2,000	0%	100
001-410-539-30522	OPERATING EXPENSE - UNIFORMS	16,500	2,114	0	14,386	13%	3,656
001-410-539-30524	OPERATING SUPPLIES - TOOLS	500	0	0	500	0%	0
001-410-539-31000	OTHER OPERATING EXP - IT SUPPO	8,000	0	0	8,000	0%	0
	TOTAL PUBLIC WORKS ADM	180,628	20,705	0	159,923	11%	21,586
ROADS & STREETS							
001-430-541-10110	SALARIES & WAGES	6,034	4,105	0	1,929	68%	1,326
001-430-541-10120	REGULAR SALARIES & WAGES	278,031	63,626	0	214,405	23%	52,964
001-430-541-10140	OVERTIME	1,500	5,190	0	(3,690)	346%	966
001-430-541-10210	FICA TAXES	21,846	5,301	0	16,545	24%	4,066
001-430-541-10220	RETIREMENT CONTRIBUTIONS	34,268	7,725	0	26,543	23%	6,461
001-430-541-10230	LIFE & HEALTH INSURANCE	53,800	14,806	0	38,994	28%	11,265
001-430-541-30341	CONTRACTUAL SERVICES	2,000	0	0	2,000	0%	0
001-430-541-30403	GASOLINE & DIESEL	60,000	13,804	0	46,196	23%	9,607
001-430-541-30524	OPERATING SUPPLIES - SMALL TOO	1,000	0	0	1,000	0%	57
001-430-541-30530	ROAD MATERIALS & SUPPLIES	37,500	14,439	0	23,061	39%	6,028
001-430-541-60632	RESURF & SIDEWALKS	560,000	8,155	0	551,845	1%	19,757
001-430-541-60634	STORM WATER FACILITIES	250,000	0	0	250,000	0%	0
001-430-541-60643	HEAVY EQUIPMENT	137,500	0	54,744	82,756	40%	0
001-430-541-70711	PRINCIPAL- CCB LOAN EQUIP FOR	34,000	0	0	34,000	0%	4,498
001-430-541-70721	INTEREST - CCB LOAN EQUIPMENT	0	0	0	0	0%	50
	TOTAL ROADS & STREETS	1,477,479	137,151	54,744	1,285,584	13%	117,045
CEMETERIES & GROUNDS							
001-431-542-10120	REGULAR SALARIES & WAGES	74,575	13,450	0	61,125	18%	13,789
001-431-542-10140	OVERTIME	1,000	1,069	0	(69)	107%	241
001-431-542-10210	FICA TAXES	5,781	1,050	0	4,731	18%	1,043
001-431-542-10220	RETIREMENT CONTRIBUTIONS	9,069	1,449	0	7,620	16%	1,633
001-431-542-10230	LIFE & HEALTH INSURANCE	11,800	2,939	0	8,861	25%	2,399
001-431-542-30521	OPERATING SUPPLIES	2,000	0	0	2,000	0%	0
	TOTAL CEMETERIES & GROUNDS	104,225	19,958	0	84,267	19%	19,105

Quincy Monthly Financial
December 2018

BUILDINGS & GROUNDS							
001-440-519-10120	REGULAR SALARIES & WAGES	159,872	39,020	0	120,852	24%	31,011
001-440-519-10140	OVERTIME	1,000	3,337	0	(2,337)	334%	412
001-440-519-10210	FICA TAXES	12,307	3,034	0	9,273	25%	2,307
001-440-519-10220	RETIREMENT CONTRIBUTIONS	19,305	4,436	0	14,869	23%	3,689
001-440-519-10230	LIFE & HEALTH INSURANCE	30,410	10,267	0	20,143	34%	6,266
001-440-519-30341	CONTRACTUAL SERVICES	48,300	36,683	0	11,617	76%	11,996
001-440-519-30463	REPAIR & MAINT.-BUILDINGS & GR	15,000	1,058	0	13,942	7%	512
001-440-519-30491	OTHER OPERATING EXPENSE	8,000	844	0	7,156	11%	1,976
001-440-519-60644	EQUIPMENT	20,000	0	0	20,000	0%	29,973
	TOTAL BUILDINGS & GROUNDS	314,194	98,680	0	215,514	31%	88,142

FLEET MAINTENANCE							
001-450-541-10120	REGULAR SALARIES & WAGES	76,268	15,223	0	61,045	20%	8,375
001-450-541-10140	OVERTIME	1,000	494	0	506	49%	0
001-450-541-10210	FICA TAXES	5,911	1,201	0	4,710	20%	596
001-450-541-10220	RETIREMENT CONTRIBUTIONS	9,272	1,822	0	7,450	20%	742
001-450-541-10230	LIFE & HEALTH INSURANCE	8,530	2,674	0	5,856	31%	1,971
001-450-541-30404	OIL & GREASE	3,700	933	0	2,767	25%	1,239
001-450-541-30405	TIRES	8,000	1,107	0	6,893	14%	2,649
001-450-541-30406	VEH PARTS ONLY	30,000	2,462	0	27,538	8%	3,291
001-450-541-30407	VEHICLE REPAIRS	15,000	1,167	0	13,833	8%	13
001-450-541-30491	OTHER OPER EXPENSE	700	39	0	661	6%	291
	TOTAL FLEET MAINT	158,381	27,122	0	131,259	17%	19,167

TOTAL GEN FUND EXPENDITURES 9,171,792 1,771,114 65,381 7,335,298 20% 1,861,098

COMMUNITY REDEVELOPMENT AGENCY							
002-250-552-10110	EXECUTIVE SALARIES & WAGES	64,762	16,531	0	48,231	26%	15,128
002-250-552-10210	FICA	5,000	1,271	0	3,729	25%	1,130
002-250-552-10220	RETIREMENT CONTRIBUTIONS	7,700	565	0	7,135	7%	1,815
002-250-552-10230	LIFE & HEALTH INSURANCE	5,500	503	0	4,997	9%	1,495
002-250-552-30341	CONTRACTUAL SERVICES	20,000	4,100	0	15,900	21%	10,800
002-250-552-30341	CONTRACTUAL SERVICES - Other Organiz	86,000	5,000	0	81,000	6%	0
002-250-552-30342	CONTRACTUAL SERVICES HOUSING D	100,000	0	0	100,000	0%	0
002-250-552-30343	PROFESSIONAL SERVICES	50,000	3,646	0	46,354	7%	1,490
002-250-552-30390	CONTINGENCIES - TANYARD CREEK	3,350	0	0	3,350	0%	1,864
002-250-552-30402	TRAVEL EXPENSES	500	0	0	500	0%	0
002-250-552-30403	GAS & DIESEL	250	0	0	250	0%	28
002-250-552-30410	TELEPHONE	500	72	0	428	14%	255
002-250-552-30463	R/M HOUSING	12,000	4,000	0	8,000	33%	2,000
002-250-552-30491	OTHER OPERATING EXPENSES	5,000	0	0	5,000	0%	127
002-250-552-30493	TRAINING	1,000	0	0	1,000	0%	0
002-250-552-30500	LEGAL ADS & RECORDINGS	500	175	0	325	35%	200
002-250-552-30512	POSTAGE	100	0	0	100	0%	0
002-250-552-30521	OPERATING SUPPLIES	2,500	267	0	2,233	11%	95
002-250-552-32000	REIMBURSEMENT TO THE CITY	5,000	0	0	5,000	0%	0
002-250-552-60000	SENIOR ENERGY EFF PROGRAM	100,000	5,400	0	94,600	5%	0
002-250-552-60010	BEAUTIFICATION PROJECTS	5,000	0	0	5,000	0%	0
002-250-552-60040	CRA CATALYST PROJECTS	204,000	0	0	204,000	0%	0
002-250-552-60641	OFFICE FURNITURE & EQUIPMENT	1,000	0	0	1,000	0%	0
	TOTAL CRA	679,662	41,530	0	638,132	6%	36,428

Quincy Monthly Financial
December 2018

FINANCIAL SERVICES							
400-271-513-10110	EXECUTIVE SALARIES & WAGES	63,255	13,923	0	49,332	22%	13,902
400-271-513-10120	REGULAR SALARIES & WAGES	107,893	27,184	0	80,709	25%	23,662
400-271-513-10210	FICA TAXES	13,093	2,918	0	10,175	22%	2,666
400-271-513-10220	RETIREMENT CONTRIBUTIONS	20,538	4,714	0	15,824	23%	4,508
400-271-513-10230	LIFE & HEALTH INSURANCE	34,576	8,313	0	26,263	24%	8,036
	TOTAL FINANCIAL SERVICES	239,355	57,052	0	182,303	24%	52,774
CUSTOMER SERVICES							
400-274-513-10110	EXE SALARIES & WAGES	0	13,354	0	(13,354)	100%	0
400-274-513-10120	REGULAR SALARIES & WAGES	145,079	19,226	0	125,853	13%	32,218
400-274-513-10140	OVERTIME	500	139	0	361	28%	0
400-274-513-10210	FICA TAXES	11,137	2,429	0	8,708	22%	2,335
400-274-513-10220	RETIREMENT CONTRIBUTION	17,469	3,903	0	13,566	22%	3,866
400-274-513-10230	LIFE & HEALTH INSURANCE	22,677	4,432	0	18,245	20%	5,587
400-274-513-30280	Credit Card Processing Charges	20,000	0	0	20,000	0%	3,010
400-274-513-30402	TRAVEL EXPENSES	1,000	0	0	1,000	0%	0
400-274-513-30410	TELEPHONE	6,200	1,375	0	4,825	22%	1,098
400-274-513-30461	REPAIR & MAINTAIN OFFICE EQUIP	2,500	0	0	2,500	0%	0
400-274-513-30491	OTHER OPERATING EXPENSES	2,000	333	0	1,667	17%	249
400-274-513-30493	TRAINING	2,000	0	0	2,000	0%	0
400-274-513-30511	OFFICE SUPPLIES-GENERAL	500	0	0	500	0%	686
400-274-513-31000	OTHER OPERATING EXPENSE IT SUPP	8,000	418	0	7,582	5%	0
400-274-513-60641	OFFICE FURNITURE & EQUIPMENT	500	0	0	500	0%	0
	TOTAL CUSTOMER SERVICES	239,562	45,609	0	193,953	19%	49,049
SEWER ADMINISTRATION							
402-520-535-10110	EXE SALARIES & WAGES	13,623	3,150	0	10,473	23%	0
402-520-535-10120	REGULAR SALARIES & WAGES	33,532	4,373	0	29,159	13%	4,154
402-520-535-10140	OVERTIME	500	232	0	268	46%	0
402-520-535-10210	FICA TAXES	2,603	569	0	2,034	22%	297
402-520-535-10220	RETIREMENT CONTRIBUTIONS	4,084	901	0	3,183	22%	498
402-520-535-10230	LIFE & HEALTH INSURANCE	5,663	980	0	4,683	17%	855
402-520-535-30320	ACCOUNTING & AUDITING SERVICES	9,460	1,650	0	7,810	17%	0
402-520-535-30341	CONTRACTUAL SERVICES	3,500	86	0	3,414	2%	55
402-520-535-30343	PROFESSIONAL SERVICES	35,000	0	0	35,000	0%	0
402-520-535-30390	CONTINGENCY	50,000	0	0	50,000	0%	0
402-520-535-30402	TRAVEL EXPENSE	200	0	0	200	0%	0
402-520-535-30403	GAS & DIESEL	200	0	0	200	0%	0
402-520-535-30404	OIL & GREASE	400	0	0	400	0%	0
402-520-535-30405	TIRES	200	0	0	200	0%	0
402-520-535-30410	TELEPHONE	14,000	2,170	0	11,830	16%	2,466
402-520-535-30440	RENTALS & LEASES	3,000	119	0	2,881	4%	195
402-520-535-30451	INSURANCE - PROPERTY LIABILITY	28,000	16,100	0	11,900	58%	13,351
402-520-535-30491	OTHER OPERATING EXPENSE	3,000	973	0	2,027	32%	990
402-520-535-30511	OFFICE SUPPLIES	300	0	0	300	0%	0
402-520-535-30521	OPERATING SUPPLIES	300	0	0	300	0%	0
402-520-535-30522	OPERATING SUPPLIES - UNIFORMS	300	22	0	278	7%	25
402-520-535-31000	OTHER OPERATING EXP - IT SUPPO	8,000	0	0	8,000	0%	0
402-520-535-60644	EQUIPMENT	10,000	0	0	10,000	0%	0

Quincy Monthly Financial
December 2018

402-520-535-70031	2003 BOND DEBT SERVICE PRINCIP	83,750	83,750	0	0	100%	80,000
402-520-535-70032	2003 BOND DEBT SERVICE INTERES	64,688	34,438	0	30,250	53%	36,438
402-520-535-70111	2011 BOND DEBT SERVICE PRINCIP	22,100	22,100	0	0	100%	20,800
402-520-535-70112	2011 BOND DEBT SERVICE INTERES	33,142	16,571	0	16,571	50%	16,987
402-520-535-70720	DEBT SERVICE DEP STATE LOAN PR	212,873	0	0	212,873	0%	0
402-520-535-70721	DEBT SERVICE DEP STATE LOAN IN	9,686	8,978	0	708	93%	0
402-520-535-70731	HONEYWELL LOAN PRINCIPAL	41,415	20,470	0	20,945	49%	18,932
402-520-535-70732	HONEWELL LOAN INTEREST	10,373	5,424	0	4,949	52%	6,313
402-520-535-70733	DEBT SERVICE - FL DEP LOAN	45,160	0	0	45,160	0%	0
402-520-535-90990	TRANSFER OF PROFIT	120,000	30,000	0	90,000	25%	30,000
402-520-535-91000	BUSINESS ACTIVITY SHARED EXP	41,652	10,413	0	31,239	25%	10,413
402-520-535-92000	ELECT FUND SHARE SMART G DEBT	59,500	0	0	59,500	0%	0
	TOTAL SEWER ADM	970,204	263,468	0	706,736	27%	242,769
	SEWER TREATMENT						
402-531-535-30341	CONTRACTUAL SERVICES	714,857	171,337	0	543,520	24%	172,996
402-531-535-30430	UTILITIES	190,000	0	0	190,000	0%	0
402-531-535-30466	REPAIR & MAINTENANCE - PLANT	7,000	0	0	7,000	0%	2,941
402-531-535-30491	OTHER OPERATING EXPENSE	200	0	0	200	0%	0
	TOTAL SEWER TREATMENT	912,057	171,337	0	740,720	19%	175,937
	SEWER DISTRIBUTION						
402-540-535-10120	REGULAR SALARIES & WAGES	108,335	17,449	0	90,886	16%	20,880
402-540-535-10140	OVERTIME	6,000	5,336	0	664	89%	662
402-540-535-10210	FICA TAXES	8,747	1,628	0	7,119	19%	1,578
402-540-535-10220	RETIREMENT CONTRIBUTIONS	13,720	2,020	0	11,700	15%	2,443
402-540-535-10230	LIFE & HEALTH INSURANCE	22,333	5,421	0	16,912	24%	4,000
402-540-535-30312	ENGINEERING STUDY	2,000	0	0	2,000	0%	0
402-540-535-30341	CONTRACTUAL SERVICES	1,745	630	0	1,115	36%	0
402-540-535-30401	AUTO EXPENSE	200	0	0	200	0%	0
402-540-535-30403	GASOLINE & DIESEL	1,800	483	0	1,317	27%	155
402-540-535-30404	OIL & GREASE	400	0	0	400	0%	0
402-540-535-30405	TIRES	2,000	441	0	1,559	22%	199
402-540-535-30406	AUTO PARTS	1,000	284	0	716	28%	397
402-540-535-30407	VEHICLE REPAIRS-PARTS AND LABO	1,000	0	0	1,000	0%	29
402-540-535-30440	RENTALS/LEASES	200	0	0	200	0%	0
402-540-535-30462	REPAIR & MAINT.-EQUIPMENT & TO	3,500	0	0	3,500	0%	273
402-540-535-30467	MAINTENANCE OF MAINS & LINES	16,215	0	0	16,215	0%	2,359
402-540-535-30491	OTHER OPERATING EXPENSE	400	0	0	400	0%	0
402-540-535-30521	OPERATING SUPPLIES	400	0	0	400	0%	0
402-540-535-30522	OPERATING SUPPLIES - UNIFORMS	1,500	198	0	1,302	13%	223
402-540-535-60644	EQUIPMENT	105,000	0	0	105,000	0%	0
	TOTAL SEWER DISTRIBUTION	296,495	33,890	0	262,605	11%	33,196
	TOTAL SEWER FUND	2,178,756	468,696	0	1,710,061	22%	451,903

Quincy Monthly Financial
December 2018

ELECTRIC ADMINISTRATION							
403-520-531-10110	EXE SALARIES & WAGES	89,958	21,884	0	68,074	24%	0
403-520-531-10120	REGULAR SALARIES & WAGES	77,079	8,745	0	68,334	11%	8,307
403-520-531-10140	OVERTIME	500	464	0	36	93%	0
403-520-531-10210	FICA TAXES	12,817	2,650	0	10,167	21%	594
403-520-531-10220	RETIREMENT CONTRIBUTIONS	20,104	1,802	0	18,302	9%	997
403-520-531-10230	LIFE & HEALTH INSURANCE	12,144	1,960	0	10,184	16%	1,711
403-520-531-30320	ACCOUNTING & AUDITING SERVICES	20,640	3,600	0	17,040	17%	0
403-520-531-30341	CONTRACTUAL SERVICES	140,000	7,992	0	132,008	6%	7,865
403-520-531-30343	PROFESSIONAL SERVICES	20,000	3,125	0	16,875	16%	0
403-520-531-30370	PURCHASED ELECTRIC	7,330,000	1,032,099	0	6,297,901	14%	991,927
403-520-531-30390	CONTINGENCY	166,361	0	0	166,361	0%	0
403-520-531-30402	TRAVEL EXPENSE	2,500	1,928	0	572	77%	838
403-520-531-30403	GASOLINE & DIESEL	3,500	1,599	0	1,901	46%	154
403-520-531-30404	OIL & GREASE	220	0	0	220	0%	0
403-520-531-30405	TIRES	400	0	0	400	0%	0
403-520-531-30406	VEHICLE PARTS ONLY	500	0	0	500	0%	0
403-520-531-30407	VEHICLE REPAIRS	200	0	0	200	0%	0
403-520-531-30410	TELEPHONE	3,264	570	0	2,694	17%	598
403-520-531-30440	RENTALS/LEASES	2,700	119	0	2,581	4%	195
403-520-531-30451	INSURANCE - PROPERTY LIABILITY	76,000	43,701	0	32,299	58%	36,239
403-520-531-30462	REAPIR & MAINT-EQUIPMENT & TO	300	0	0	300	0%	0
403-520-531-30491	OTHER OPERATING EXPENSE	10,000	2,654	0	7,346	27%	840
403-520-531-30493	TRAINING	14,000	549	0	13,451	4%	900
403-520-531-30500	LEGAL ADS & RECORDING	200	0	0	200	0%	0
403-520-531-30511	OFFICE SUPPLIES	500	98	0	402	20%	151
403-520-531-30512	POSTAGE	25,500	108	0	25,392	0%	5,000
403-520-531-30521	OPERATING SUPPLIES	200	0	0	200	0%	0
403-520-531-30522	OPERATING SUPPLIES - UNIFORMS	350	66	0	284	19%	74
403-520-531-30540	DUES, PUBLICATION, & MEMBERSHI	36,500	20,918	0	15,582	57%	3,009
403-520-531-30580	STATE ASSESSMENT TAXES	2,100	0	0	2,100	0%	0
403-520-531-30591	UNCLAIMED PROPERTY UTILITY REF	2,000	0	0	2,000	0%	0
403-520-531-31000	OTHER OPERATING EXP - IT SUPPO	47,000	0	0	47,000	0%	0
403-520-531-70031	2003 BOND DEBT SERVICE PRINCIP	0	167,500	0	(167,500)	+100%	0
403-520-531-70032	BOND DEBT SERVICE INTEREST	0	68,875	0	(68,875)	+100%	0
403-520-531-70111	2011 BOND DEBT SERVICE PRINCIP	103,700	103,700	0	0	100%	97,600
403-520-531-70112	2011 BOND DEBT SERVICE INTERES	155,511	77,756	0	77,755	50%	79,708
403-520-531-90990	TRANSFER OF PROFIT	4,017,581	1,004,395	0	3,013,186	25%	1,004,395
403-520-531-90991	TRANSFER OF TECH COSTS	100,000	0	0	100,000	0%	0
403-520-531-91000	BUSINESS ACTIVITY SHARED EXP	298,029	74,507	0	223,522	25%	70,937
403-520-531-92000	ELECT FUND SHARE SMART G DEBT	178,500	0	0	178,500	0%	0
	TOTAL ELECTRIC ADM	12,970,858	2,636,266	0	10,334,592	20%	2,312,041
STORM RECOVERY							
403-539-531-30521	STORM FOOD	0	15,599	0	(15,599)	+100%	
403-539-531-60610	ELECTRIC REBUILD - Mutual Aid	0	152,308	0	(102,095)	+100%	
403-539-531-60630	REBUILD EQUIPMENT	0	115,291	0	(98,198)	+100%	
		0	283,198	0	(215,892)	+100%	
ELECTRIC DISTRIBUTION							
403-591-531-10120	REGULAR SALARIES & WAGES	407,422	84,097	0	323,325	21%	70,549
403-591-531-10140	OVERTIME	25,000	28,135	0	(3,135)	113%	3,120
403-591-531-10210	FICA TAXES	28,625	8,455	0	20,170	30%	5,483
403-591-531-10220	RETIREMENT CONTRIBUTIONS	44,902	9,528	0	35,374	21%	7,951
403-591-531-10230	LIFE & HEALTH INSURANCE	44,687	11,519	0	33,168	26%	9,544
403-591-531-30341	CONTRACTUAL SERVICES	25,000	0	0	25,000	0%	0
403-591-531-30403	GASOLINE & DIESEL	13,000	14,872	0	(1,872)	114%	2,494
403-591-531-30404	OIL & GREASE	1,000	178	0	822	18%	874
403-591-531-30405	TIRES	2,000	901	0	1,099	45%	0
403-591-531-30406	PARTS	6,000	2,393	0	3,607	40%	2,222

Quincy Monthly Financial
December 2018

403-591-531-30407	VEHICLE REPAIRS-LABOR & PARTS	16,000	8,323	0	7,677	52%	0
403-591-531-30430	UTILITIES	130,000	0	0	130,000	0%	0
403-591-531-30440	RENTALS / LEASES	2,000	0	0	2,000	0%	0
403-591-531-30461	REPAIR & MAINT - OFFICE EQUIPM	5,000	255	0	4,745	5%	0
403-591-531-30462	REPAIR & MAINT - EQUIPMENT & T	8,500	1,323	0	7,177	16%	675
403-591-531-30467	REPAIR & MAINT-MAINS & LINES	70,000	2,138	0	67,862	3%	1,586
403-591-531-30468	REPAIR & MAINTENANCE - SERVICE	10,000	132	0	9,868	1%	0
403-591-531-30469	LINE CLEARING CREW	30,000	6,078	0	23,922	20%	0
403-591-531-30491	OTHER OPERATING EXPENSES	800	641	0	159	80%	84
403-591-531-30521	OPERATING SUPPLIES	800	231	0	569	29%	0
403-591-531-30522	OPERATING SUPPLIES - UNIFORMS	10,000	1,573	0	8,427	16%	2,031
403-591-531-60635	STREET LIGHTS	7,000	0	0	7,000	0%	0
403-591-531-60636	SIGNALIZATION	40,000	4,279	0	35,721	11%	0
403-591-531-60642	VEHICLES	25,000	0	0	25,000	0%	0
403-591-531-60644	EQUIPMENT	170,000	-369	0	170,369	0%	0
403-591-531-70731	HONEYWELL LOAN PRINCIPAL	61,164	36,391	0	24,773	59%	33,657
403-591-531-70732	HONEYWELL LOAN INTEREST	25,317	9,643	0	15,674	38%	11,223
	TOTAL ELECTRIC DISTRIBUTION	1,209,217	230,716	0	978,501	19%	151,494
ELECTRIC WAREHOUSE							
403-502-531-10120	REGULAR SALARIES & WAGES	28,960	6,933	0	22,027	24%	0
403-502-531-10140	OVERTIME	500	2,611	0	(2,111)	+100%	0
403-502-531-10210	FICA TAXES	2,254	678	0	1,576	30%	0
403-502-531-10220	RETIREMENT CONTRIBUTIONS	3,535	829	0	2,706	23%	0
403-502-531-10230	LIFE & HEALTH INSURANCE	5,864	1,479	0	4,385	25%	0
403-502-531-30430	UTILITIES	3,500	0	0	3,500	0%	0
403-502-531-30461	R/M-OFFICE EQUIPMENT	400	0	0	400	0%	0
403-502-531-30462	REPAIR & MAINT - EQUIP AND TOO	500	0	0	500	0%	0
403-502-531-30463	REPAIR & MAINT - BLDS AND GROU	600	67	0	533	11%	0
403-502-531-30491	OTHER OPERATING EXPENSE	384	32	0	352	8%	64
403-502-531-30521	OPERATING SUPPLIES	1,000	0	0	1,000	0%	108
403-502-531-30522	OPERATING SUPPLIES - UNIFORMS	336	66	0	270	20%	74
	TOTAL ELECTRIC WAREHOUSE	47,833	12,694	0	35,139	27%	246
	TOTAL ELECTRIC FUND	14,227,908	3,171,424	0	11,123,791	22%	2,463,781
WATER ADMINISTRATION							
404-520-533-10110	EXE SALARIES & WAGES	13,000	3,150	0	9,850	24%	0
404-520-533-10120	REGULAR SALARIES & WAGES	35,984	4,373	0	31,611	12%	4,154
404-520-533-10140	OVERTIME	500	232	0	268	46%	0
404-520-533-10210	FICA TAXES	2,790	569	0	2,221	20%	297
404-520-533-10220	RETIREMENT CONTRIBUTIONS	4,380	901	0	3,479	21%	498
404-520-533-10230	LIFE & HEALTH INSURANCE	4,042	980	0	3,062	24%	856
404-520-533-30312	ENGINEERING FEES	2,000	0	0	2,000	0%	0
404-520-533-30314	ANNUAL MEMBERSHIP FEES	600	0	0	600	0%	0
404-520-533-30320	ACCOUNTING & AUDITING SERVICES	9,460	1,650	0	7,810	17%	0
404-520-533-30341	CONTRACTUAL SERVICES	10,000	86	0	9,914	1%	55
404-520-533-30343	PROFESSIONAL SERVICES	5,000	0	0	5,000	0%	0
404-520-533-30390	CONTINGENCY	119,058	0	0	119,058	0%	0
404-520-533-30402	TRAVEL EXPENSE	200	0	0	200	0%	0
404-520-533-30404	OIL & GREASE	100	0	0	100	0%	0
404-520-533-30405	TIRES	400	0	0	400	0%	0
404-520-533-30410	TELEPHONE	3,276	570	0	2,706	17%	598
404-520-533-30440	RENTALS & LEASES	2,000	119	0	1,881	6%	195
404-520-533-30451	INSURANCE - PROPERTY LIABILITY	32,000	18,400	0	13,600	58%	15,259
404-520-533-30491	OTHER OPERATING EXPENSE	6,000	279	0	5,721	5%	240
404-520-533-30493	TRAINING	2,500	0	0	2,500	0%	0
404-520-533-30501	PERMITS & FEES	4,000	0	0	4,000	0%	0
404-520-533-30511	OFFICE SUPPLIES	300	0	0	300	0%	0
404-520-533-30521	OPERATING SUPPLIES	300	0	0	300	0%	0

Quincy Monthly Financial
December 2018

404-520-533-30522	OPERATING SUPPLIES - UNIFORMS	120	22	0	98	18%	25
404-520-533-31000	OTHER OPERATING EXP - IT SUPPO	8,000	0	0	8,000	0%	0
404-520-533-70031	2003 BOND DEBT SERVICE PRINCIP	83,750	83,750	0	0	100%	80,000
404-520-533-70032	2003 BOND DEBT SERVICE INTERES	64,688	34,438	0	30,250	53%	36,438
404-520-533-70111	2011 BOND DEBT SERVICE PRINCIP	22,100	22,100	0	0	100%	20,800
404-520-533-70112	2011 BOND DEBT SERVICE INTERES	33,142	16,571	0	16,571	50%	16,987
404-520-533-70710	PRINCIPAL	171,199	84,991	0	86,208	50%	82,608
404-520-533-70720	DEBT SERVICE INTEREST	85,838	43,528	0	42,310	51%	45,911
404-520-533-70731	HONEYWELL LOAN PRINCIPAL	23,008	11,372	0	11,636	49%	10,518
404-520-533-70732	HONEYWELL LOAN INTEREST	5,762	3,013	0	2,749	52%	3,507
404-520-533-90990	TRANSFER OF PROFIT	180,000	45,000	0	135,000	25%	19,499
404-520-533-91000	BUSINESS ACTIVITY SHARED EXP	55,932	13,983	0	41,949	25%	10,413
404-520-533-92000	WATER FUND SHARE SMART G DEBT	59,500	0	0	59,500	0%	0
	TOTAL WATER ADM	1,050,929	390,077	0	660,852	37%	348,856
	WATER TREATMENT						
404-530-533-30341	CONTRACTUAL SERVICES	372,367	90,037	0	282,330	24%	90,720
404-530-533-30430	UTILITIES	98,000	15,420	0	82,580	16%	14,158
404-530-533-30466	REPAIR & MAINTENANCE - PLANT	4,000	0	0	4,000	0%	0
404-530-533-30469	REPAIR & MAINT RESERVOIRS	15,000	0	0	15,000	0%	0
404-530-533-60644	EQUIPMENT	64,000	0	0	64,000	0%	0
	TOTAL WATER TREATMENT	553,367	105,457	0	447,910	19%	104,878
	WATER DISTRIBUTION						
404-539-533-10120	REGULAR SALARIES & WAGES	104,560	17,448	0	87,112	17%	22,121
404-539-533-10140	OVERTIME	6,500	5,334	0	1,166	82%	737
404-539-533-10210	FICA TAXES	8,496	1,628	0	6,868	19%	1,662
404-539-533-10220	RETIREMENT CONTRIBUTIONS	11,297	2,020	0	9,277	18%	2,584
404-539-533-10230	LIFE & HEALTH INSURANCE	23,449	5,420	0	18,029	23%	4,779
404-539-533-30403	GASOLINE & DIESEL	2,500	549	0	1,951	22%	262
404-539-533-30404	OIL & GREASE	500	62	0	438	12%	0
404-539-533-30405	TIRES	750	0	0	750	0%	0
404-539-533-30406	AUTO PARTS	675	0	0	675	0%	53
404-539-533-30407	VEHICLE REPAIRS-PARTS AND LABO	1,050	533	0	517	51%	0
404-539-533-30440	RENTALS/LEASES	600	0	0	600	0%	0
404-539-533-30462	REPAIR & MAINT- EQUIPMENT & TO	3,100	0	0	3,100	0%	159
404-539-533-30467	REPAIR & MAINT.-MAINS & LINES	14,160	0	0	14,160	0%	86
404-539-533-30468	REPAIR & MAINT.- SERVICES	10,700	0	0	10,700	0%	53
404-539-533-30491	OTHER OPERATING EXPENSE	1,000	54	0	946	5%	0
404-539-533-30521	OPERATING SUPPLIES	500	88	0	412	18%	0
404-539-533-30522	OPERATING SUPPLIES - UNIFORMS	1,167	198	0	969	17%	223
404-539-533-60644	EQUIPMENT	32,000	0	0	32,000	0%	0
	TOTAL WATER DISTRIBUTION	223,004	33,334	0	189,670	15%	32,720
	TOTAL WATER FUND	1,827,300	528,868	0	1,298,432	29%	486,455
	GAS ADMINISTRATION						
405-520-532-10110	EXE SALARIES & WAGES	13,000	3,150	0	9,850	24%	0
405-520-532-10120	REGULAR SALARIES & WAGES	18,892	4,373	0	14,519	23%	4,154
405-520-532-10140	OVERTIME	100	232	0	(132)	232%	0
405-520-532-10210	FICA TAXES	1,453	569	0	884	39%	297
405-520-532-10220	RETIREMENT CONTRIBUTIONS	2,279	901	0	1,378	40%	498
405-520-532-10230	LIFE & HEALTH INSURANCE	4,040	980	0	3,060	24%	855
405-520-532-30320	ACCOUNTING & AUDITING SERVICES	9,460	1,650	0	7,810	17%	0
405-520-532-30341	CONTRACTUAL SERVICES	20,000	86	0	19,914	0%	6,540
405-520-532-30380	PURCHASED GAS	778,500	131,710	0	646,790	17%	120,716
405-520-532-30402	TRAVEL EXPENSE	200	0	0	200	0%	0
405-520-532-30403	GAS & DIESEL	500	0	0	500	0%	0
405-520-532-30404	OIL & GREASE	100	0	0	100	0%	0
405-520-532-30405	TIRES	100	0	0	100	0%	0

Quincy Monthly Financial
December 2018

405-520-532-30410	TELEPHONE EXPENSE	3,200	570	0	2,630	18%	600
405-520-532-30440	RENTALS/LEASES	2,000	119	0	1,881	6%	195
405-520-532-30451	INSURANCE - PROPERTY LIABILITY	20,000	11,500	0	8,500	58%	9,537
405-520-532-30491	OTHER OPERATING EXPENSE	5,000	223	0	4,777	4%	240
405-520-532-30493	TRAINING	6,000	0	0	6,000	0%	0
405-520-532-30511	OFFICE SUPPLIES	300	0	0	300	0%	0
405-520-532-30521	OPERATING SUPPLIES	300	0	0	300	0%	0
405-520-532-30522	OPERATING SUPPLIES - UNIFORMS	135	22	0	113	16%	25
405-520-532-30580	TAXES-STATE ASSESMENT	2,900	0	0	2,900	0%	0
405-520-532-31000	OTHER OPERATING EXP - IT SUPPO	8,000	0	0	8,000	0%	0
405-520-532-70111	2011 BOND DEBT SERVICE PRINCIP	22,100	22,100	0	0	100%	20,800
405-520-532-70112	2011 BOND DEBT SERVICE INTERES	33,142	16,571	0	16,571	50%	16,987
405-520-532-90990	TRANSFER OF PROFIT	376,214	94,054	0	282,160	25%	73,665
405-520-532-91000	BUSINESS ACTIVITY SHARED EXP	41,652	10,413	0	31,239	25%	10,413
	TOTAL GAS ADM	1,369,567	299,222	0	1,070,345	22%	265,522

GAS DISTRIBUTION

405-561-532-10120	REGULAR SALARIES & WAGES	80,231	19,331	0	60,900	24%	26,572
405-561-532-10140	OVERTIME	2,000	4,209	0	(2,209)	210%	1,093
405-561-532-10210	FICA TAXES	6,291	1,726	0	4,565	27%	2,018
405-561-532-10220	RETIREMENT CONTRIBUTIONS	9,868	2,255	0	7,613	23%	3,113
405-561-532-10230	LIFE & HEALTH INSURANCE	15,873	3,732	0	12,141	24%	5,635
405-561-532-30403	GASOLINE & DIESEL	4,000	2,494	0	1,506	62%	716
405-561-532-30404	OIL & GREASE	500	0	0	500	0%	0
405-561-532-30405	TIRES	500	0	0	500	0%	40
405-561-532-30406	VEHICLE PARTS	1,300	0	0	1,300	0%	22
405-561-532-30407	VEHICLE REPAIR PARTS AND LABO	1,000	0	0	1,000	0%	0
405-561-532-30430	UTILITIES	1,700	0	0	1,700	0%	0
405-561-532-30440	RENTALS/LEASES	330	0	0	330	0%	0
405-561-532-30462	REPAIR & MAINT-EQUIPMENT & TOO	500	0	0	500	0%	38
405-561-532-30467	MAINT. OF MAINS & LINES - GAS	12,000	1,209	0	10,791	10%	519
405-561-532-30468	MAINTENANCE OF SERVICES - GAS	6,000	0	0	6,000	0%	294
405-561-532-30491	OTHER OPERATING EXPENSE	500	67	0	433	13%	0
405-561-532-30520	OPER SUPP-WATER HEATERS	2,000	0	0	2,000	0%	480
405-561-532-30521	OPERATING SUPPLIES	200	0	0	200	0%	0
405-561-532-30522	OPERATING SUPPLIES - UNIFORMS	1,600	220	0	1,380	14%	248
405-561-532-60644	EQUIPMENT	20,000	0	0	20,000	0%	0
	TOTAL GAS DISTRIBUTION	166,393	35,243	0	131,150	21%	40,788

TOTAL GAS FUND

1,535,960 334,466 0 1,201,495 22% 306,310

REFUSE ADMINISTRATION

406-410-539-30320	ACCOUNTING & AUDITING SERVICES	9,460	1,650	0	7,810	17%	0
406-410-539-30443	RESIDENTIAL REFUSE	626,588	52,345	0	574,243	8%	100,375
406-410-539-30451	INSURANCE - PROPERTY LIABILITY	16,000	9,200	0	6,800	58%	7,629
406-410-539-30480	LANDFILL TIPPING FEES	60,000	3,524	0	56,476	6%	10,032
406-410-539-31443	COMMERCIAL REFUSE	500,900	42,887	0	458,013	9%	81,249
406-410-539-60644	Grapple Truck	0	0	0	0	0%	137,121
406-410-539-90990	TRANSFER PROFITS TO GF	114,000	28,500	0	85,500	25%	25,000
406-410-539-91000	BUSINESS ACTIVITY SHARED EXP	41,652	10,413	0	31,239	25%	10,413
	TOTAL REFUSE ADM	1,368,600	148,519	0	1,220,081	11%	371,820

LANDFILL OPERATIONS

407-422-536-10120	REGULAR SALARIES & WAGES	70,767	11,777	0	58,990	17%	12,219
407-422-536-10140	OVERTIME	2,500	1,199	0	1,301	48%	360
407-422-536-10210	FICA TAXES	5,605	957	0	4,648	17%	920
407-422-536-10220	RETIREMENT CONTRIBUTIONS	8,792	1,409	0	7,383	16%	1,400
407-422-536-10230	LIFE & HEALTH INSURANCE	9,031	2,514	0	6,517	28%	2,568
407-422-536-30312	ENGINEERING FEES	4,500	0	0	4,500	0%	0
407-422-536-30346	MONITORING FEES	30,000	0	0	30,000	0%	12,150

Quincy Monthly Financial
December 2018

407-422-536-30430	UTILITIES	1,200	0	0	1,200	0%	0
407-422-536-30462	REPAIR & MAINT-EQUIPMENT & TOO	505	137	0	368	27%	10
407-422-536-30491	OTHER OPERATING EXPENSE	100	0	0	100	0%	28
407-422-536-30493	TRAINING	1,000	0	0	1,000	0%	1,300
407-422-536-90990	TRANSFER PROFIT	36,000	9,000	0	27,000	25%	0
	TOTAL LANDFILL OPERATIONS	170,000	26,992	0	143,008	16%	30,956
TELECOMMUNICATIONS							
508-539-539-10110	EXECUTIVE SALARIES & WAGES	49,858	0	0	49,858	0%	0
508-539-539-10120	REGULAR SALARIES & WAGES	44,240	10,968	0	33,272	25%	10,167
508-539-539-10140	OVERTIME	745	821	0	(76)	110%	0
508-539-539-10210	FICA	3,441	839	0	2,602	24%	719
508-539-539-10220	RETIREMENT CONTRIBUTIONS	7,198	1,313	0	5,885	18%	1,220
508-539-539-10230	LIFE & HEALTH INSURANCE	9,650	2,494	0	7,156	26%	2,438
508-539-539-30341	CONTRACTUAL SERVICES	70,000	4,026	0	65,974	6%	11,255
508-539-539-30402	TRAVEL EXPENSE	1,000	0	0	1,000	0%	0
508-539-539-30403	GAS & DIESEL	2,000	135	0	1,865	7%	169
508-539-539-30410	TELEPHONE	0	-452	0	452	0%	-165
508-539-539-30430	UTILITIES	10,000	0	0	10,000	0%	0
508-539-539-30491	OTHER OPERATING EXPENSES	1,000	0	0	1,000	0%	0
508-539-539-60644	EQUIPMENT	0	2,400	0	(2,400)	+100%	0
	TOTAL TELECOMMUNICATIONS	199,132	22,545	0	176,587	11%	261,020
	TOTAL ALL FUNDS	31,158,365	6,616,813	65,381	25,223,139	21%	6,371,594

Smart Grid

BEGINNING BALANCE AS OF 10/1/2018	1,531,805
REVENUE	0
EXPENDITURES	0
ENDING BALANCE AS OF 12/31/2018	1,531,805