

City of Quincy

City Hall

404 West Jefferson Street

Quincy, Florida 32351

www.myquincy.net



Tuesday – July 23, 2019

6:00 PM

City Hall Commission Chambers

City Commission

Mayor Keith Dowdell - District One

Mayor Pro-Tem Ronte Harris - District Three

Commissioner Angela Sapp - District Two

Commissioner Freida Bass-Prieto - District Four

Commissioner Daniel McMillan - District Five

"In the Heart of Florida's Future"

AGENDA FOR THE REGULAR MEETING
OF THE CITY COMMISSION OF
QUINCY, FLORIDA
Tuesday~July 23, 2019
6:00 PM
City Hall Commission Chambers

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Approval of Agenda

Special Presentations by Mayor or Commission

1. Recognition of Ms. Connie McClendon of Winshape
 - Mayor Keith Dowdell, District I

Approval of the Minutes of the Previous Meetings

2. Approval of Minutes of the 7/9/2019 Regular Meeting
 - Sylvia Hicks, City Clerk

Proclamations

Public Hearings and Ordinances as Scheduled or Agendaed

3. Ordinance 1106-2019 Voluntary Annexation of Crossroad Academy School on Second Reading
 - Jack L. McLean Jr., City Manager
 - Bernard Piawah, Building and Planning Director

Public Opportunity to Speak on Commission Propositions – (Pursuant to Sec. 286.0114, Fla. Stat. and subject to the limitations of Sec. 286.0114(3)(a), Fla. Stat.)

Resolutions

4. Resolution 1393-2019: CDBG Affirmative Action Plan
 - Jack L. McLean Jr., City Manager
 - Ann Sherman, Human Resources Director

Reports by Boards and Committees

Reports, Requests and Communications by the City Manager

5. City of Quincy Junior Commission Budget Update
 - Jack L. McLean Jr., City Manager
 - Beverly Nash, Grants Writer
6. Approval of Emergency Management Agreement – Hurricane Irma
 - Jack L. McLean Jr., City Manager
 - Beverly Nash, Grants Writer

7. Request to Purchase Police/Fire Motorola Radios
 - Jack L. McLean Jr., City Manager
 - Glenn Sapp, Police Chief
8. Police Reports
 - ◆ Monthly Traffic Report
 - ◆ June Crime Report
 - Jack L. McLean Jr., City Manager
 - Glenn Sapp, Police Chief
9. Human Resources Reports
 - ◆ Human Resources Monthly Report
 - ◆ Non-Turn Key Projects
 - Jack L. McLean Jr., City Manager
 - Ann Sherman, Human Resources Director
10. Fire Reports
 - ◆ Monthly Activity Report
 - ◆ District Calls
 - ◆ Quarterly Report
 - Jack L. McLean Jr., City Manager
 - Curtis Bridges, Fire Chief
11. June Finance Reports
 - ◆ P-Card Statements
 - ◆ Allocations
 - ◆ Arrearage Report
 - ◆ Cash Requirements
 - ◆ Financial Report
 - Jack L. McLean Jr., City Manager
 - Marcia Carty, Finance Director

Other Items Requested to Be Agendaed by Commission Member(s), the City Manager and Other City Officials

Comments

- a) **City Manager**
- b) **City Clerk**
- c) **City Attorney**
- d) **Commission Members**

Comments from the Audience

Adjournment

*Items not in Agenda Packet

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting, he/she may need a record of the proceedings, and for such purpose, he/she may need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. FS 286.0105. Persons with disabilities who require assistance to participate in City meetings are requested to notify the City Clerk's Office at (850) 618-0020 in advance.

**CITY COMMISSION
CITY HALL
QUINCY, FLORIDA 32351**

**REGULAR MEETING
JULY 9, 2019
6:00 P.M.**

The Quincy City Commission met in regular session, Tuesday, July 9, 2019, with Mayor Commissioner Dowdell presiding and the following present:

Commissioner Daniel McMillan
Commissioner Ronte Harris
Commissioner Freida Bass-Prieto
Commissioner Angela G. Sapp

Staff and Guests Present:

City Manager Jack L. McLean Jr.
Interim City Attorney Gary Roberts
Police Chief Glenn Sapp
Planning Director Dr. Bernard Piawah
Public Works Director Reginald Bell
Fire Chief Curtis Bridges
Parks and Recreation Director DeCody Fagg
Human Resources Director Ann Sherman
Grants Writer Dr. Beverly Nash
Executive Assistant to the City Manager Vancheria Perkins
Auditor Chris Moran
Sergeant at Arms Lieutenant Eugene Monroe
Finance Director Marcia Carty

Former Commissioner Derrick D. Elias

Call to Order:

Mayor Dowdell called the meeting to order with invocation by Utilities Director Robin Ryals followed by the Pledge of Allegiance.

Approval of the Agenda:

Commissioner Sapp made a motion to approve the amended agenda: thus adding the City of Quincy Audit. Commissioner Harris seconded the motion. The vote was unanimous and the motion carried five to zero.

Approval of the Minutes of the Previous Meetings:

Commissioner Bass-Prieto made a motion to table the minutes of June 14, 2019 (Regular meeting) and June 25, 2019 (Regular meeting) for corrections and insertion of missing information. Commissioner McMillan seconded the motion. The vote was unanimous and the motion carried five to zero.

Proclamation:

Proclamation – July is National Parks and Recreation Month (“ . . . Because everyone deserves a great park.”)

WHEREAS, parks and recreation programs are an integral part of communities throughout this country, including the City of Quincy; and

WHEREAS, parks and recreation are vitally important to establishing and maintaining the quality of life in our communities, ensuring the health of all citizens, and contributing to the economic and environmental well-being of a community and region; and

WHEREAS, parks and recreation programs build healthy, active communities that aid in the prevention of chronic disease, provide therapeutic recreation services for those who are mentally or physically disabled, and also improve the mental and emotional health of all citizens; and

WHEREAS, parks and recreation programs increase a community’s economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

WHEREAS, parks and recreation areas are fundamental to the environmental well-being of our community; and

WHEREAS, parks and natural recreation areas improve water quality, protect groundwater, prevent flooding, improve the quality of the air we breathe, provide vegetative buffers to development, and produce habitat for wildlife; and

WHEREAS, parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and

WHEREAS, the U.S. House of Representatives has designated July as Parks and Recreation Month; and

WHEREAS, the City of Quincy recognizes the benefits derived from parks and recreation resources; and

NOW THEREFORE, BE IT RESOLVED BY that I, Keith A. Dowdell, Mayor of the City of Quincy, Florida, along with my colleagues: Mayor Pro-Tem Ronte Harris, Commissioner Angela Sapp, Commissioner Freida Bass-Prieto, and Commissioner Daniel McMillan collectively and individually, do hereby recognize the month of July as Parks and Recreation Month in the City of Quincy.

Public Hearing and Ordinance:

First Reading of Ordinance 1106-2019 Voluntary Annexation of Crossroad Academy School on Strong Road.

Dr. Piawah referred to the Commission meeting of May 14, 2019 where the commission voted to approve, in concept, the voluntary annexation of the Crossroads school into the City of Quincy. Today is the first reading of the ordinance. In the Commission packet was an extensive analysis of the cost of the annexation. In term of infrastructure that is available currently to support the operation of the school, there exists roads, accessibility, and the City of Quincy provides water, sewer and all the utilities to the school. In terms of new infrastructure demands caused by the annexation, there will be none. As of now, the City is charging for water and sewer, that amount is a 25% surcharge. When the area is annexed, that surcharge will go away.

Dr. Piawah further stated that every year the school has paid \$55,593.90 for utilities services, of which, \$3,801.27 is attributable to the 25% surcharge on water and sewer. Due to annexation, the City of Quincy will lose that amount. However, that amount will be offset by the gain that the City will get from the permitting of development activities on the site. Assuming that about 20% of the undeveloped area will be developed at \$0.50 per square feet, the development permitting fees will be about \$40,946.00. Dr. Piawah also stated that he is aware of the large expansion that they are planning. He assured the Commission that whatever is lost in the surcharge would be gained thru the permitting processes

Mayor Dowdell stated that a motion was needed to read Ordinance 1106-2019. Commission Harris motioned to read Ordinance 1106-2019 of Voluntary Annexation of Crossroad Academy on first reading. Seconded by Commissioner Sapp. Motion carried five to zero.

Public Opportunity to Speak on Commission Propositions – (Pursuant to Sec. 286.0114, Fla. Stat. and subject to the limitation of Sec. 286.0114(3) (a), Fla. Stat.)

Former Commissioner Derrick Elias spoke regarding Ordinance 1106-2019. He stated that he did not oppose the Ordinance; however, he observed that there are areas that appeared to be piecemealed; some properties are annexed and some properties are not. If the Commission is seriously considering annexing the school, then it may be a good time to ask the residents/households if they would like to be voluntarily annexed. Again, this would be a prime opportunity to see if you can get more people while you are considering this Ordinance. Thank you."

Commissioner McMillan had a question for Dr. Piawah: "The \$41,000.00 for permitting fees, how much of that will be going to the County?" Dr. Piawah responded by stating that most of that amount would go to the City. "The City only pays the County for the inspections."

Commissioner Bass-Prieto had a question: "Of the 81,892.80 square feet, is there going to be any plumbing, water or anything that will add to what they would be consuming?" Second question and observation: "I think when we do annexation, we need to look at our borders, at our lines and make certain that we do not take one piece here and another piece there; leaving sections opened. We currently have the same situation on Pat Thomas Highway, whereby one side of the road is the City of Quincy and the other side is not. The current outlay does not make sense in a city growth and development type of way. If we need to grow, we need to grow in a consistent and certain direction."

Commissioner Sapp responded by stating that she was wandering about “the history of annexation in our City in that area. What about the businesses, did they chose not to do so? What led us to not to annex those businesses on High Road that may get services from the City already? Have we look that far ahead into that historical piece?”

City Manager McLean responded that “we have looked into the annexation of this area in the past.” “Some have wanted to come into the area; some have not. In the past, the Commission has rejected some of those lands that we are talking about now, in and around the school. Reasons were that annexation did not make economic sense at the time. It is difficult to do annexation on a parcel-by-parcel basis, particularly, when it is already developed. I think that Dr. Piawah has accurately stated that this annexation is a good one; it is from a prestigious school; it is a voluntary annexation and will generate monies in terms of net fees at one time; it will also expand our utilities, within our electric and water territory.”

Commissioner Sapp motioned to approve Ordinance 1106-2019 on first reading. Seconded by Commissioner Harris. The motion carried five to zero.

Commissioners	Yes	No
Commissioner McMillan	x	
Commissioner Harris	x	
Commissioner Bass-Prieto	x	
Commissioner Sapp	x	
Mayor Dowdell	x	

Public Opportunity to Speak on Commission Propositions – (Pursuant to Sec. 286.0114, Fla. Stat. and subject to the limitation of Sec. 286.0114(3) (a). Fla. Stat.)

Public Opportunity to Speak on Item #7 – Junior Commission:

Denise Hannah, 714 South 9th Street, Quincy 32351 – Ms. Hannah indicated that she had some concerns and suggestions:

- “Is it possible to expand to the middle school? I know that you have high school; middle school will give them longer opportunity to serve, if you drop it down to middle school.”
- “If we are going to annex Crossroad Academy that was not, included, could we possibly include Crossroad Academy, so that their student can participate?”
- Suggestion – “shift the program to the Human Resource Department because of the scope, background checks, screening, interviewing and training.”
- Question about the \$5,000 – “where is it going to come from to fund this program and to send these kids to Orlando on August 17th, 4 students and 2 chaperons.”
- “Where will future funding come from for the 16 selected students? Although, you are considering 16 students, we already have a pool of 26 students from the summer youth program. Can we possibly get some of these students since they are already working with the City?”
- “What is the term limitation for the student on the Junior Commission?”

- She questioned the application and stated that it needed to be reduced from four pages to one page for the students.

Mayor Commissioner Dowdell thanked Ms. Hannah.

Resolution: 1392-2019: Temporary Road Closure for Antioch Church – Chief Glenn Sapp, Police Department

City Manager McLean stated that this was a request made at the last Commission meeting and the church has planned for July 13th. No additional report per Chief Sapp.

Commissioner Sapp motioned to approve Resolution 1329-2019 – Temporary road closure for Antioch Church. Seconded by Commissioner McMillan. The motion carried by five to zero.

Reports, Request and Communications:

Report: City of Quincy Audit - Chris Moran, External Auditor, Moran & Smith LLP (Certified Public Accountants), 15 North Stewart Street, Quincy 32351

Mr. Moran presented the Audit Report ending September 30, 2018. He stated, "His firm gave the City an unqualified opinion, which is the highest level of assurance that one can receive from the CPA firm" and stating that the financial statements are fairly presented. He reviewed pages 17, 21 and 41 of the Audited Financial Statements.

"All of the reserves are currently funded, all of the debt services show up on the balance sheet as restricted cash; all of those requirements were met during the year. Overall, it is safe to say that the City had a good year. The City's restricted cash has increased, as opposed to the operating cash. All the restricted cash was related to bond debt."

Discussion: Commissioner Bass-Prieto commented that she and the auditor had spoken and she wanted Mr. Moran to reiterate what had been discussed as to the most important thing the City of Quincy needed to do moving forward, as auditor and as the person reviewing our finances.

Mr. Moran stated, "the level work by the finance department was to be commended greatly. We had one audit adjustment, which is an amazing thing with itself. The financial statements that were received during the year were identical to the financial statements that were presented for this audit. The key was that the amount of debt that was paid down during the year with no new debt incurred, except, that which was tied to an old line of credit and the state revolving loan line."

Commissioner Sapp asked to reschedule her meeting with Mr. Moran; stating that Mr. Moran had two appointments that he did not keep. Mr. Moran apologized for those missed appointments.

Commissioner McMillan made a motion to accept the audit report. Seconded by Commissioner Bass-Prieto.

Discussion: City Manager McLean referenced to a technical/grammatical change that needed to be noted on page iii. Mr. Moran also stated that at the beginning of the audit report is the management report that is prepared by staff. "That section is where one is able to say certain things that are not put into the financial sections and there are comparative financial data that allows you to look at last year vs this year."

City Manager McLean highlighted the correction: page iii, 2nd paragraph, Major Accomplishments - "Eighty percent (80%) of the principal . . . (insertion) upon completion will be forgiven. . . ."

Commissioner Bass-Prieto had a question regarding page iv, Prospects for the Future, 3rd paragraph – "Hurricane Michael hit the City on . . . The City passed in December 2019. . . to repay the \$4,000,000 loan borrowed to cover. . . Question: "Was it not \$3 million not \$4 million?"

City Manager McLean responded by stating that "the surcharge will pay for the loan, but it also picked up the hardening costs. The loan was around \$3 million."

The motion carried five to zero.

Discussion: City Manager McLean stated that the audit has already been distributed. Because entities, including various state governmental agencies have been asking for it. The city had to have it in to the state on the 30th. Bounded copies distributed to the Bond companies, as well as the S&P.

Request: Commissioner Bass-Prieto requested that the audit be on-line, the City's website, so that "the citizens can read and review the document." City Manager McLean assured Commissioner Bass-Prieto that the document would be online as always.

Report: Hurricane Michael Update Turn Key Program – Ann Sherman

Ms. Sherman presented an update of damages occurred during Hurricane Michael. She indicated that the document was an outlay of where the damages occurred, as well as, where the City is overall to date. She reported that there were "8 roofs that would be bided." "These bids will be for the following: the water and light plant on North Adams, the filtration plant on North Adams, the public safety/fire station building on North Stewart Street, Storage shed on North Adams, Field house and recreation building on Graves Street."

"Bids that have already been awarded and should commence within the next two weeks are as follows: press box-baseball on South Key Street; football and baseball press boxes on Graves Street; concessions on Graves Street; storage on North Graves Street; the concession stand, dug-out and metal grand stands on Pavilion Drive; Bobby Nealy Sports Complex on Atlanta Street; restroom building on MLK Jr. Blvd, and the Investing in Our Youth building on MLK Jr. Blvd. /Tanyard Creek Park. All of those mentioned have been awarded to a contractor and the City is just waiting for the repairs."

Discussion: Commissioner Bass-Prieto asked the question about Synergy doing the RFPs and the City being eliminated from involvement of the RFPs. Ms. Sherman stated that the City is not involved in the RFP process, "everything was turned over to this organization and they are doing everything, from cradle to grave."

Commissioner Bass-Prieto again asked if the City was doing the RFPs? "It is Synergy doing the RFPs" replied Ms. Sherman. Commissioner Bass-Prieto had a second question and observation: "Regarding the pump buildings, some were in worse disrepair than others were." "Are they becoming considered on this list?" She stated that she did not see them listed on the master list either. Ms. Sherman stated, "The only portion that she is involved in is the Turn Key Program of the repairs."

City Manager McLean assured the Commissioner that the other projects on the list would be done. "The Turn Key Program list is those projects that the City thought it could leverage and get some monies back from FEMA; the other projects are listed on the master list plan and will be worked on." "Regarding Mt. Pleasant and the roof damages, it is believed that the City went back and added these roofs to the list."

Request: Commissioner Bass-Prieto requested a list of the non-Turn Key repairs.

Report: City of Quincy Junior Commission Update – Jack L. McLean Jr.

"The Mayor recommended and received approval to establish the Junior Commission on June 14, 2019. The mission and purpose of the Mayor's Junior Commission is outlined in the Commission packet, that is to prepare young people to be future civic leaders. Its focus is on four areas: leadership, creativity, entrepreneurship and community service. The Mayor decided to create an organizational committee – the Key Clubs as the core groups at the two schools. Kiwanis International sponsors the Key Clubs. One of the ways that the organizing committee will be trained is by going on a trip to Orlando, scheduled for August 17th." The question was asked: Where will the monies be coming from?

"The Mayor has designated an adult to work with the program: Mr. Stephen Britt who will work along with staff to bring the program to realization. Crossroads Academy will have an opportunity to participate, along with all the schools. Once the organizing committee is trained, they will bring back to the Commission recommendations, and then the City will know what to do."

Discussion: Mayor Commission Dowdell stated, "The Junior Commission will be organized for and by the students. The City will not dictate to the students in terms of what they need to do. An advisory board will be established to work with the program."

Commissioner Sapp stated that she commends the Mayor and the efforts that were being put into establishing a Youth commission and recognized Mr. Britt for accepting the lead on this project. Commissioner Sapp stated, "Make sure that the students are residences of the City of Quincy. The background checks of the children and the background checks of the adults, are very, very important. Please do a thorough background check on them."

Commissioner Bass-Prieto had a question and statement: "we have a lot of students who are educated in Leon County, Jackson County, how are we going to give those students an opportunity to participate? We also have a lot of students who are home schooled, how will we be able to involve those students? They may not be a member of the Key Club in Gadsden County, but at another school, how will we encompass them into the Junior Commission?"

Mayor Dowdell stated, "Once we get to the advertisement part of the program, then the announcement will go to the Gadsden County Times." "Once the student applies, then the application will go to the students. The students will review every application and they will make the recommendations; they will bring the recommendations back to the City Commission."

Commissioner McMillan had questions and several observations. "So, we are not identifying a line item where the monies are coming from for this program? Are we saying that this will be a mass budget transfer?" "In my opinion, we need to look at this in next year's budget." He commented that the Junior Commission is a great thing and it could be wonderful for many students.

Mayor Dowdell stated that the City Manager and Dr. Nash would come back and tell the Commission where the monies are coming from.

Commissioner McMillian commented: "So, they are going to tell us where it is coming from after we vote for it. I found that to be problematic."

City Manager McLean restated, "There is a need to vote on the budget request for the Mayor's Junior Commission." Staff will come back and say where the monies are coming from." We have the monies."

Commissioner Bass-Prieto questioned, "Is there not money in the Commission budget?"

City Manager McLean stated: "no". He also stated that he had look at that already.

Commissioner Sapp responded: "So we can decide at our next meeting to approve this?"

Mayor Dowdell commented: "I think the City Manager wants to know if we are going to approve the request for \$5,300 and then he will come back at the next meeting and tell us where he got the monies."

City Manager McLean commented: "For me, I have only one commissioner who requested to find money, that is the Mayor, I want to know that the request is supported by the majority of the Commission. If so, then I will go and find the monies. I am not making this decision by myself."

Commissioner Harris motioned to approve the budget request of \$5,287.80 for the Junior Commission. Mayor Dowdell seconded the motion. The motion carried four to one.

Commissioners	Yes	No
Commissioner McMillan		X
Commissioner Harris	X	
Commissioner Bass-Prieto	X	
Commissioner Sapp	X	
Mayor Dowdell	x	

Other Items Requested by Commission Member(s), the City Manager, and Other City Officials

Comments:

City Manager

The City Manager presented the following items:

- Appointment of Finance Director: Ms. Marcia Carty
 - The City Manager introduced Ms. Marcia Carty, new Finance Director stating, "This is her first day on the job; a packet was sent to each commissioner about her distinguished experiences in other governmental, municipal and non-profit agencies. She has also spent considerable time in the private sector, also working as a CPA." The new Finance Director was presented and confirmation was requested by the City Manager.
 - Mayor Dowdell asked if Ms. Carty had anything to say.
 - Ms. Carty stated that "she was happy to be here and thrilled to be at the meeting – it shows the commitment to excellence by the commissioners." She summarized her 40 years as a CPA and 20 years as a professor of accounting.
 - Commissioner McMillan motioned to approve the confirmation of Ms. Carty as the new Finance Director. Commissioner Sapp seconded the motion. The motion carried five to zero.
- Email packet about budget
 - City Manager McLean indicated that at the last meeting there were a number of budget items in questioned. He stated that the commissioners would receive written responses from department heads.
- Announcement: Tuesday, August 6, 2019: Annual National Night-Out, 5:30 pm – 8:30 pm. Location: Ward’s Lot. Sponsored by the City of Quincy Police Department. The public is invited.
- The City held an Employee Appreciation Luncheon on last Wednesday, July 3, 2019. Monies to support this event was provided by our Commissioners, Mayor and the City Manager. This event was no expense to the tax payers. "It was well attended. We did thank the staff for making the work of this commission possible."
- The Employee Horseshoe Tournament was rescheduled for Thursday, July 11, 2019, 9:00 am – 10:00 am. Location: Leisure Park. Chief Sapp is the reigning 2018 champion.
- The City is in receipt of \$75,000 from State GR funds and those funds are now available. The City Manager passed out the letter received from the Florida Department of Economic Opportunity to the commissioners. The City Manager

stated that he would submit to the Commission the scope of work and buildings will be identified for these monies.

- Update regarding train at King Street and 15th – “There was a mishap with one of the carriers; it was thought that it would take four hours to get it fixed, the equipment was not accurate and the rain delayed them from being able to put it back on the track. Now it is going to take several days, King Street and 13th Street will be blocked with the train siting there.” The City Manager requested a traffic plan from Chief Sapp that will be posted on the website and Facebook site so that the citizens will see the routes to take to get home and/or around the city.

City Clerk (seating in on behalf of the City Clerk was: Dr. Beverly A. Nash)

No Comments.

Interim City Attorney: Attorney Gary Roberts

No Comments.

Commission Members Concerns and Comments:

Commissioner McMillan

- Regarding the Employee Appreciation, Commissioner McMillan stated that he “was never given the amount the commissioners were supposed to be contributing.” He requested that the information be sent by email. City Manager indicated that he would do so.
- “The sound on broadcast was coming thru with stativity – such that the commissioners could not be heard.”
- At 602 North 9th, the tree was finally removed off the house, “however he wants to make sure moving forward that Code Enforcement stay on top” to ensure that the “structure is corrected as well.”
- “A business owner in the business park on MLK called about the street closure and how it is affecting his business.” He explained how the trucks are not able to get to his business to fill their tanks, cause the way the street signs have been set up. He requested that the Chief of Police or Director of Public Works get with Will Hinson of Hinson Oil about this issue.
- A retiree asked Commissioner McMillan about “fire station #2 and whether or not it was still named after Chief Howard Smith and if the lettering had been actual put up yet.” The City Manager responded by stating that the lettering has been sent off and staff is waiting for it to come back. Chief Bridges was requested to come to the microphone. He confirmed that the lettering has been sent off and delivery will be six weeks.
- “The traffic light at Madison and King Street – continues to be an issues, especially on weekends” and he expressed the degree of danger of it being one side yellow and one side red. “No one knows what to do.”
- He is looking for an “update from Code Enforcement on what has been done about some of the burnt buildings in District 5, for example, Jimmy Subs, house on North Virginia Street and Faith Heritage Church. He is fully aware that the entities may be

still dealing with fire investigations, however, we need to make sure when the investigations are complete that we clean up those areas.”

Commissioner Harris

- He extended a thank you to the City Manager for the Employee Appreciation given to the staff. He stated that “he mentioned on last year the idea, although the commissioners contribute financially, it is the actual staff who do the leg work. Please let those individuals know that the Commission appreciate the work that they put into it.” Commissioner Harris felt that the event was enjoyable.
- Phone calls into City Hall – for a couple of day, approximately about a week ago, Commissioner Harris stated that he got phone calls and today, he received a call about not being able to get thru byway of the City Hall phones. He requested that for “this coming budget year to try and get a centralized phone system at City Hall and a receptionist, where all calls can come into one location and be transferred out to the appropriate departments.”
- He suggested, “The City Manager bring to the Commission some type of incentive program for young people, probably college graduate or high school students to encourage them to want to remain or stay in Quincy, for example, a program thru customer services when opening up a new account.”

Commissioner Bass-Prieto

- Reminder – Food Truck Friday is this Friday. “Please come out to support our downtown.”
- Announcement – “the Episcopal Church downtown is celebrating their 180th anniversary and homecoming.” Commissioner Bass-Prieto expressed that she thought it was a miracle and wonderful. She hoped that everyone who would be available would attend the celebration.
- She has received numerous, numerous phone calls regarding utility bills. “A lot of the phone calls are out of her district, however, there a lot of concerns.” As commissioner “I am very limited as to what I can do, but I have gone to the website, however, what I am hearing is that the bills are a lot more than three extra days.”
- Commissioner Bass-Prieto is also hearing that the “citizens are not clear about the Hurricane Michael surcharge. When it was presented, it was presented as around about \$10.00 a month. But when we get into the hotter days, the surcharge can go from \$9.00 in the colder months to \$40.00 in the warmer months. The citizens feel that they do not have a source/understanding or way to get their bills and meters checked.”
- Smart Grid – “had we had it, it would have let people know if they possibly have a bad AC unit that is drawing down lots of power; if they had a bad refrigerator drawing down lots and lots of power, they would be able to look on at how much they are using. She recommended that staff find out what is would actually take to get our customers the smart grid that was promised and that they are paying for right now.”
- Commissioner Bass-Prieto had made a request for the Interim Attorney – bring the City Manager’s contract.
- Commissioner Bass-Prieto had a second request for the interim attorney – if he would explain, “home rule, actually what is and what it is not for our citizens.”

- Speeding on King Street and the trucks on King Street – “They are not slowing down and are frequent and constant.” She understands and knows that the Police Department is patrolling, however she recommended, “more be done.
- Budget workshops – “Last year they were all held in 1-2 weeks,” want to look at workshops.” Commissioner Bass-Prieto requested that “the budget workshops be broadcasted so that the citizens who cannot attend four or five nights in a row can see how the City is spending the money and/or plan to spend their money.”

Commissioner Sapp

- Commissioner Sapp extended a thank you to Mr. McLean and staff for showing up at the community meeting on last month. “The community really appreciated having the meeting to discuss their concerns and they are happy with some of the changes that they are seeing in the district and are looking forward to more.
- Commissioner Sapp requested “a schedule of the street sweeper”. She has received questions from several citizens about the schedule.
- Commissioner Sapp noticed on the hallway board that there were several properties indicated from Code Enforcement. She only saw one from her district. She commented to Dr. Piawah “that things appear to be under control.” She suggested that she would be check the board periodically.
- The Chief Howard Smith Sub-Station – “Thanks to Chief Bridges; the commissioner had been asking about the sub-station.” She also had asked about the rededication ceremony. Now that the City is only waiting for the plague, she is looking forward to planning that celebration with City Manager and staff.
- Traffic light on Stewart Street and Crawford – She understands the cost of the traffic light, however, “the cost of one losing their life is more important. That light changes from green to green without any in between.” She requested that the City look into issue and do something about it.
- The commissioner stated that she appreciated the 4th of July celebration. However, it was a little too hot.

Public Comments:

Sheryl Hinson, 716 North 9th Street, Quincy – She stated that she has been “the most vocal about the audits not being done on time and having a lot of citations about things needing to be corrected.” She extended her thank you to Mr. McLean for getting the audit done in a timely manner, and getting an outstanding audit. “Thank you to the commission for overseeing the monies and making sure that it is spent in the way that it should be spent.”

Denise Hannah, 714 South 9th Street, Quincy –She requested that “the commission, as elected officials to honorably represent the citizens and also as employees of the same group, that pays the commissioners salaries, and as a reflection of the citizens - that as commissioners they would do the job that the charter demands. She requested that “transparency can be the prevailing foundation.” She expressed that “the customer service supervisor, city manager, grant writer and city attorney positions are questionable, not because of the persons, but of the policy, practices and omissions of fair and equal opportunity, so that everyone could get a fair chance to apply, be screened, interviewed and selected. All that is asked is to advertise.” “To the Attorney, it is your job to consult

counsel, not conferencing. Lead by example, listen even when it hurts, bring new opportunities to this City so that our children would want to remain in and add to this City.”

Robert Finley, 213 West King Street, Quincy - His reason for speaking was to comment on the comments made by some of the commissioners in a local newspaper. Regarding Commissioner Harris’s comments a few weeks ago about being upset with the letter writer who stated that he was a part-time commissioner. “I understand that. . . two meetings a week does not make a full-time job, in my opinion.” Mr. Finley stated that he finally got a meeting with Mr. McLean, which was congenial and Mr. McLean took copious notes. When Mr. Finley asked McLean a question about the cost differences (regarding commissioners’ benefits), “he came up with what he considered a flipped answer of \$10,000 – like it was pocket change. That was one commissioner, if all five had signed up, it would have been \$50,000. That is a lot of money.” He commented on the hiring of the new finance director. Asked the question – “what happened to the old finance director was that position advertised, if so, it was not in the local official newspaper?” He stated, “As commissioners, individuals take the oath of office and become a servant of the public.”

Jarod Byrd, 805 South Virginia Street, Quincy – He stated that he took issue with several comments/statements made by Mayor Dowdell that were stated at the previous meeting, June 28, 2019. He referred to Mayor Dowdell’s comment about “going thru the backdoor that was related to a stream of emails.” He stated that “the comment was threatening and distasteful and unbecoming of the mayoral office.” He requested that “the Mayor’s words and phasing be more carefully considered before addressing his constituents in the future.” He stated that “nowhere do these (official) documents indicates that a Mayor can cut a speaker because they do not agree with the tone of what is being addressed. The ethics and moral of this board is under question.”

Mayor Dowdell reminded the audience that clapping was not appropriate in the Commission chamber.

Vivian R. Howard, 805 South Virginia Street, Quincy – She had concerns about “public records requests”. She stated that public records requests “make the citizens see lots of things happening at the commission.” In addition, she stated that she had heard about “the comments supposedly made by the Mayor about going thru the back door and looking at people’s emails.” She stated, “The commissioners request a certain amount of decorum or respect, if you want respect, you have to give respect.”

Chief Sapp reminded the audience not to clap in order to show a level of unbiasedness and impartiality.

Former Commissioner Derrick Elias, 233 Cheese borough Ave., Quincy – Regarding the 18 wheelers that come thru Adams Street – “they have gotten use to coming down MLK at all times of the day or night. At Wanish and Adams, there is a dip in the street, your car will drag (front and back). Regarding the hurricane, there still are several trees that need to be addressed; these are dead trees. He stated, “These dead trees could be detrimental to his property.” He also stated another concern about the high utility bills on last month. In particular, his father’s utility bill was extremely high and he was only home for two days during the billing cycle due to hospitalization and rehab. His utility bill almost doubled.

Additional Discussion and Comments:

Commissioner Harris readdressed comments about the public records requests issue. He quantified that "he was not concerned about whether Commissioner Bass-Prieto had the right or even his comments were not an attempt to limit her request. But, his concern was "what the city staff would be spending their time working on. Listening to and based on the comments from Commissioner Bass-Prieto tonight, it sounded to Commissioner Harris that she agrees that city staff needs to prioritize the work that which they are doing." "Maybe I could have suggested to the City Manager that he take a difference approach to Commissioner Bass-Prieto's request. The issue came up when Commissioner Bass-Prieto was a citizen and brought the issue up to this commission that her requests were not being filled." The city manager called me and shared with me the amount of documents that she was requesting were what he considered voluminous. He believes that it was her right to request, "in fact, she can request something that she wants" and it is the city's responsibility to give the information to her. However, if it is taking up most of the manager's time, then he has a concern. "We have priorities and have limited staff in City Hall." He recommended moving forward for consideration by the city manager a position of "public records clerk" or someone with the responsibilities of filling public records as a full-time job. He asserted that he wants the city manager as a priority to concern himself with the needs of the citizens and those things that affect our citizens now and today.

Commissioner Harris addressed Mr. Finley's comments by stating that he appreciated Mr. Finley's assessment of his work. He stated that Mr. Finley equated his work as "showing up for two meeting." However, he stated, "maybe that is your commissioner who works twice a month, but the real work is not done in this room, the real work is done in the district, and that is 24 hours a day."

Commissioner Bass-Prieto requested the attorney's opinion: Whether the commission should be "discussing record requests" and asked the question: "is it not day-to-day operations for our City?"

Commissioner Bass-Prieto made a motion to have the attorney address whether the day-to-day operations of public records request is a proper topic to be discussed by the commission. Seconded by Commissioner McMillan. The motion failed three to two.

Commissioners	Yes	No
Commissioner McMillan	x	
Commissioner Harris		x
Commissioner Bass-Prieto	x	
Commissioner Sapp		x
Mayor Dowdell		x

Commissioner Bass-Prieto asked the question: Does the commission need approval to have a legal opinion by the attorney? She questioned why the motion was needed and why was it necessary?

Mayor Dowdell responded by saying that: when a commissioner makes a request for someone to do something, it has to be put in motion for the board to vote on it.

The interim attorney Mr. Roberts commented that the commission had voted. Commissioner McMillan commented that Mr. Roberts had stated at the last commission meeting that he did represent the commissioners individually and collectively.

Mayor Dowdell asserted that when you have the majority vote, then the majority rules.

City Manager McLean spoke regarding the utility bills. He stated that he had talked with Former Commissioner Elias and his father about his bill and promised to look into it. "Accommodations have been made to the citizens."

"Regarding the Hurricane Michael surcharge", the city manager, stated, "the \$10.00 is an average. The city manager recognized, in particular, Amanda Matthews and Donna Reeves (Finance Department) for coming in and doing additional work to correct the issues, including rereads; David Rittman, in the midst of dealing with a family crisis, came in to assist. Staff identified several corrective actions and are working with ADG on issues."

Mayor Dowdell

- Mayor Dowdell addressed and clarified issues relating to the commissioner not paying his/her utility bills, public records requests, and the P-card.
- Mayor Dowdell asserted that anyone can talk to him. . . and those who needed to know should have come to him and ask what he meant by "back door". He ended with the assurance to the audience that he was going to take care of the citizens of Quincy.

Adjournment: 8:10 pm

Submitted by: Dr. Beverly A. Nash

APPROVED:

Keith A. Dowdell, Mayor and Presiding
Officer of the City Commission and of the
City of Quincy, Florida

ATTEST:

Sylvia Hicks
Clerk of the of Quincy, Florida
Clerk of the City Commission thereof

**CITY OF QUINCY
CITY COMMISSION
AGENDA REQUEST**

Date of Meeting: July 23, 2019

Date Submitted: July 19, 2019

To: Honorable Mayor and Members of the City Commission

From: Jack L. McLean Jr., City Manager
Bernard O. Piawah, Building and Planning Director

Subject: Ordinance Number 1106-2019 on Second Reading:
Pertaining to Voluntary Annexation of Crossroad Academy at
470 Strong Road, Gadsden County

Statement of Issue:

This is the Second Reading of Ordinance Number 1106-2019, relating to the annexation of Crossroad Academy which is located at 470 Strong Road, in Gadsden County, Florida. The first reading of the ordinance took place on July 9, 2019, during which the ordinance passed on first reading. There is no financial cost to be borne by the City as a result of this annexation since all infrastructure is already in place to support the annexation. In fact, going forward, the annexation will result in a positive cash flow to the City. The annexation met all the requirements for voluntary annexation established in state law. The memorandum for the first hearing with all the requisite analysis, including the cost-benefit assessment of the annexation, is attached. The City's staff is recommending that Ordinance Number 1106-2019 be approved by the City Commission on Second Reading.

Options:

- Option 1: Motion to approve the Ordinance 1106-2019 on Second Reading
- Option 2: Motion to deny Ordinance 1106-2019 on Second Reading.

Staff Recommendation:

Option 1

Attachment:

1. Ordinance 1106-2019 for Second Reading (with Voluntary Annexation Petition attached).
2. Memorandum for the Agenda of July 9, 2019.

ATTACHMENT 1:

ORDINANCE NUMBER: 1106-2019

AN ORDINANCE OF THE CITY OF QUINCY, FLORIDA, RELATING TO THE ANNEXATION OF 12.7 ACRES OF CONTIGUOUS PROPERTY INTO THE CORPORATE LIMITS OF THE CITY, PROVIDING FOR AUTHORITY; PROVIDING FOR ANNEXATION AND LEGAL DESCRIPTION; PROVIDING FOR A MAP OF ANNEXED AREA; PROVIDING FOR ZONING AND LAND USE; PROVIDING FOR COMPLIANCE WITH LAW; PROVIDING FOR FILING; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission has received a Petition for Voluntary Annexation of property Exhibit "A", attached and made a part hereof by reference, regarding the property described herein below, which is within Gadsden County, Florida, and which is compact and contiguous to City of Quincy, City limits.

NOW THEREFORE BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF QUINCY, FLORIDA, AS FOLLOWS:

SECTION 1. AUTHORITY. The authority for enactment of this Ordinance is Sections 166.021 and 171.044 of Florida Statutes.

SECTION 2. ANNEXATION AND LEGAL DESCRIPTION. The property described below, which is situated in Gadsden County, Florida, and compact and contiguous to the City of Quincy, Florida, is hereby annexed to the City of Quincy and the City of Quincy's boundary lines shall be redefined and hereby amended to include such property within its City limits, to wit:

A PARCEL OR TRACT OF LAND LYING IN THE NORTHWEST ONE QUARTER OF SECTION 20, AND PART OF SECTION 17, TOWNSHIP 2 NORTH, RANGE 3 WEST, GADSDEN COUNTY, FLORIDA, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGIN AT A CONCRETE MONUMENT (PSM#3031) WHERE THE SOUTHERLY RIGHT-OF-WAY BOUNDARY OF STRONG ROAD (80.00 FOOT RIGHT-OF-WAY) INTERSECTS WITH THE EASTERN BOUNDARY OF THE NORTHWEST ONE-QUARTER OF THE NORTHWEST ONE-QUARTER OF THE NORTHWEST ONE-QUARTER OF SAID SECTION 20, AND RUN; THENCE NORTH 89 DEGREES 39 MINUTES 32 SECONDS EAST ALONG SAID SOUTHERLY RIGHT-OF-WAY BOUNDARY A DISTANCE OF 259.44 FEET TO A CONCRETE MONUMENT (PSM#3031) FOR A POINT OF CURVE TO THE LEFT; THENCE CONTINUE ALONG SAID SOUTHERLY RIGHT-OF-WAY BOUNDARY AND SAID CURVE WITH A RADIUS OF 1185.92 FEET THROUGH A CENTRAL ANGLE OF 39 DEGREES 53 MINUTES 15 SECONDS FOR AN ARC DISTANCE OF 825.60 FEET (THE CHORD OF SAID ARC BEING NORTH 69 DEGREES 42 MINUTES 55 SECONDS EAST 809.03 FEET) TO A CONCRETE MONUMENT (PSM#3031) AT THE INTERSECTION OF THE NORTHWESTERLY MAINTAINED RIGHT-OF-WAY BOUNDARY OF KELLY ROAD; THENCE SOUTHWESTERLY ALONG SAID NORTHWESTERLY MAINTAINED RIGHT-OF-WAY BOUNDARY AS FOLLOWS; THENCE SOUTH 02 DEGREES 22 MINUTES 07 SECONDS WEST 51.31 FEET TO A CONCRETE MONUMENT (PSM#3031); THENCE SOUTH 30 DEGREES 43

MINUTES 53 SECONDS WEST 804.74 FEET TO A CONCRETE MONUMENT (PSM#3031) FOR A POINT OF CURVE TO THE RIGHT; THENCE ALONG SAID CURVE WITH A RADIUS OF 1261.22 FEET THROUGH A CENTRAL ANGLE OF 24 DEGREES 12 MINUTES 33 SECONDS FOR AN ARC DISTANCE OF 532.90 FEET (THE CHORD OF SAID ARC BEING SOUTH 42 DEGREES 50 MINUTES 11 SECONDS WEST 528.95 FEET) TO A CONCRETE MONUMENT (FOUND) MARKING THE SOUTHEAST CORNER OF LANDS AS DESCRIBED IN OFFICIAL RECORDS BOOK 445 PAGE 1767 OF THE PUBLIC RECORDS OF SAID COUNTY; THENCE LEAVING SAID NORTHWESTERLY MAINTAINED RIGHT-OF-WAY BOUNDARY, RUN NORTH 33 DEGREES 00 MINUTES 13 SECONDS WEST ALONG THE EASTERN BOUNDARY OF SAID LANDS A DISTANCE OF 258.68 FEET TO A CONCRETE MONUMENT (FOUND); THENCE SOUTH 54 DEGREES 12 MINUTES 26 SECONDS WEST ALONG THE NORTHERN BOUNDARY OF SAID LANDS, A DISTANCE OF 125.10 FEET TO AN IRON PIPE (FOUND); THENCE NORTH 00 DEGREES 07 MINUTES 23 SECONDS EAST 6.01 FEET TO A CONCRETE MONUMENT (FOUND); THENCE NORTH 00 DEGREES 14 MINUTES 25 SECONDS WEST 699.06 FEET TO THE POINT OF BEGINNING.

ANNEXATION AREA: 12.7-acre parcel of land on which Crossroad Academy is currently located. The Gadsden County Property Appraiser under Parcel ID - 3-20-2N-3W-0000-00221-0000, located at 470 Strong Road.

SECTION 3. MAP OF ANNEXED AREA. The property annexed is specifically set forth in the map marked as Exhibit "B", attached hereto and made part hereof by reference.

SECTION 4. ZONING AND LAND USE. Pursuant to general law, the property hereby annexed was subject to Gadsden County land development, land use plan, zoning and subdivision regulations which still remain in full force and effect until rezoned by the City of Quincy to comply with the comprehensive plan.

SECTION 5. COMPLIANCE WITH LAW. The property shall be subject to all of the laws, ordinances and regulations in effect in the City of Quincy upon the effective date of this Ordinance.

SECTION 6. FILING. Upon passage, the City Clerk is directed to file a certified copy of this ordinance with the Clerk of Circuit Court of Gadsden County, the Chief Administrative Officer of Gadsden County and with the Florida Department of State, within 7 days after adoption of this ordinance, as directed by general law.

SECTION 7. EFFECTIVE DATE. This ordinance shall become effective upon its adoption by the City of Quincy City Commission and signature of the Mayor.

INTRODUCED IN OPEN SESSION OF THE CITY COMMISSION OF THE CITY OF QUINCY, FLORIDA THIS 9TH DAY OF JULY 2019.

ADPOTED BY THE CITY COMMISSION OF THE CITY OF QUINCY, FLORIDA, THIS 23RD DAY OF JULY 2019

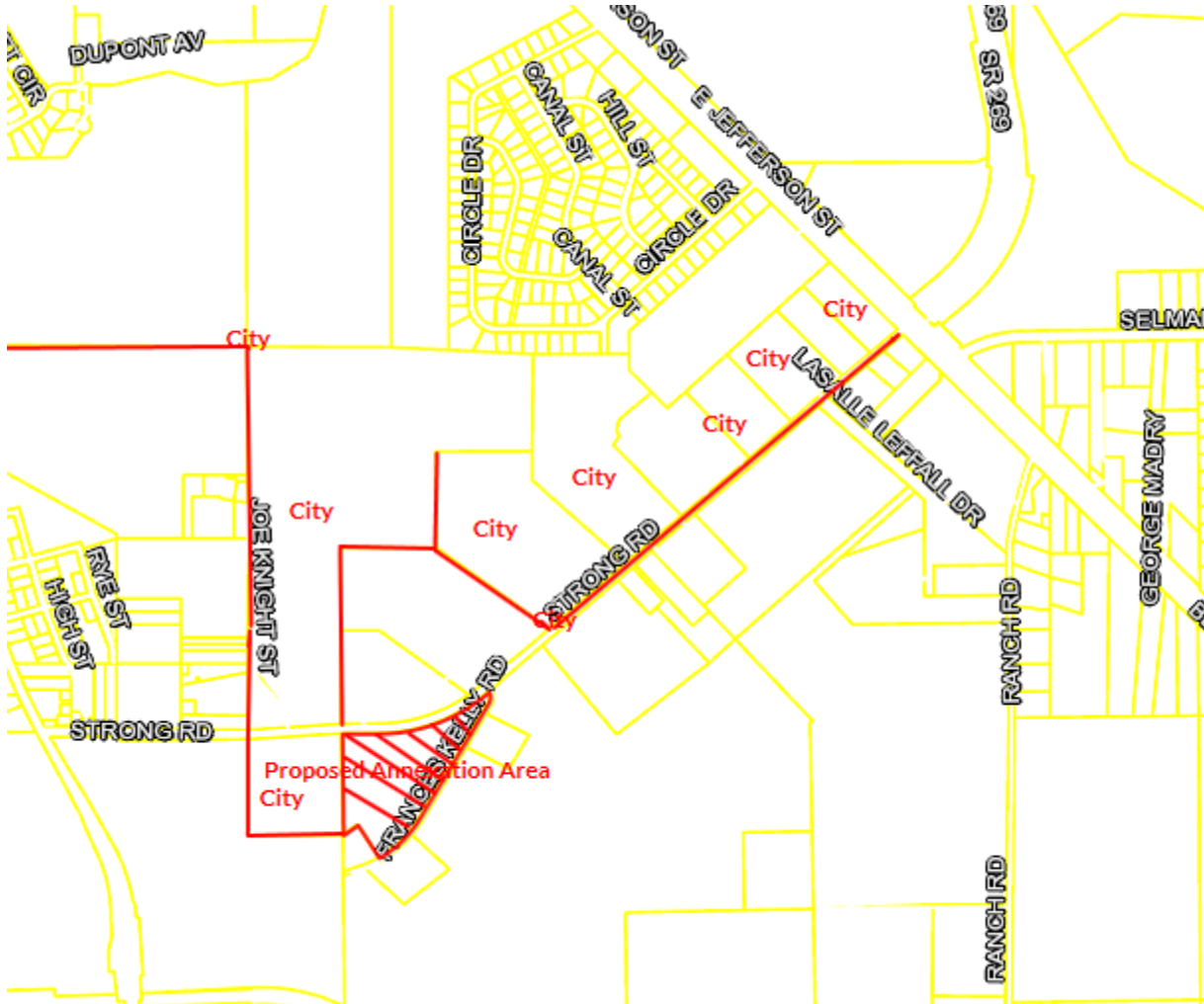
APPROVED:

Keith Dowdell, Mayor
Presiding Officer of the City Commission and
The City of Quincy, Florida

ATTEST:

Sylvia Hicks
Clerk of the City of Quincy and
Clerk of the City Commission thereof

EXHIBIT B
MAP OF ANNEXATION AREA
ANNEXATION AREA IN HATCHED MARK



*Parcel ID - 3-20-2N-3W-0000-00221-0000, Physical location: 470 Strong Road, on which Crossroad Academy is located.

EXHIBIT A:
ANNEXATION PETITION

404 West Jefferson Street
www.myquincy.net



Quincy, FL 32351
850-618-1885

PETITION FOR VOLUNTARY ANNEXATION

The undersigned owner of real property located within certain unincorporated area of Gadsden County, Florida, which is or will be contiguous to and reasonably compact with the City of Quincy, Florida, a municipal corporation located in the said Gadsden County, Florida, and which area is more particularly described and shown in hatched markings on Exhibit "A" attached hereto and made a part hereof, does hereby voluntarily consent to, agree with, and request the annexation of the said described real property by and to the said City of Quincy, Florida through the adoption of the appropriate ordinance by the City Commission of the said City of Quincy, Florida, pursuant to Section 171.044, Florida Statutes.

The undersigned does hereby agree that executed copies of this same Petition by all of the owners of the real property in the aforesaid described area consenting to, agreeing with, and requesting said voluntary annexation.

Date this 11th day of April, A.D. 2019

PROPERTY OWNER:

Name: CEDO, 20 East Washington Street, Quincy, Florida

Signature: *Adam Gunn* Executive Director

WITNESSES:

1. Name: *Roxanne Johnson*

Signature: *Roxanne Johnson*

2. Name: *Marcia Thompson*

Signature: *Marcia Thompson*

AS TO PARCEL NUMBER: 3-18-2N-3W-0000-00300-0100

EXHIBIT A

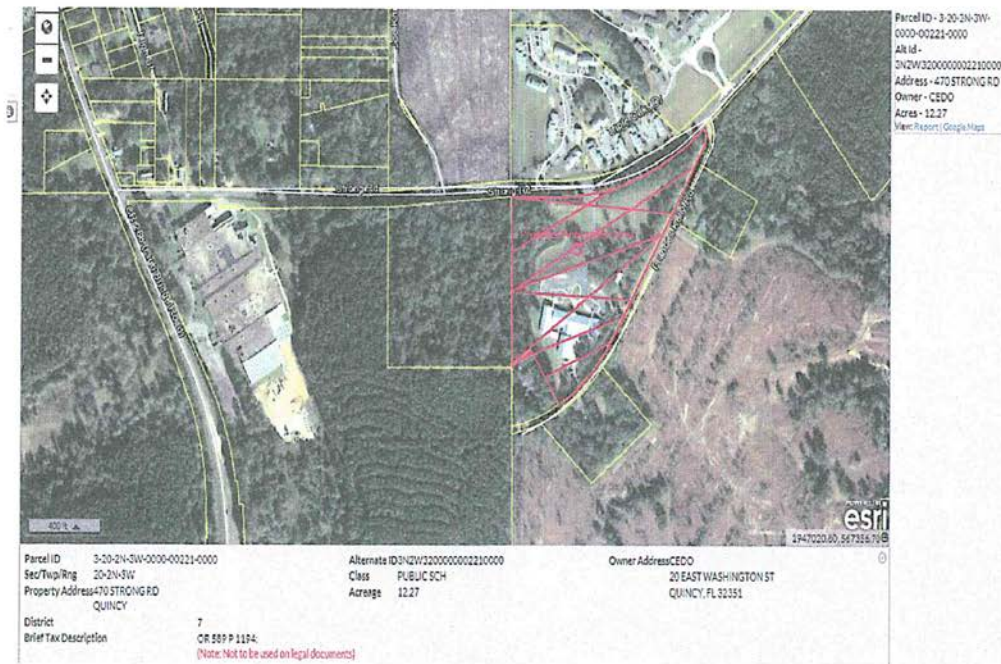
PROPOSED ANNEXATION AREA

Parcel ID - 3-18-2N-3W-0000-00300-0100

Property Location Address: 470 Strong Road, Quincy, Florida

Property Owner: CEDO, 20, E. Washington Street, Quincy, Florida

Size: 12.27 Acres



FOR INFORMATION SAKE ONLY

ATTACHMENT 2:
AGENDA MEMORANDUM FOR THE MEETING OF JULY 9, 2019

CITY OF QUINCY CITY COMMISSION AGENDA REQUEST

Date of Meeting: July 9, 2019

Date Submitted: July 1, 2019

To: Honorable Mayor and Members of the City Commission

From: Jack L. McLean, Jr., City Manager
Bernard O. Piawah, Director, Building and Planning

Subject: Ordinance Number 1106-2019 on First Reading: Pertaining to Voluntary Annexation of Crossroad Academy at 470 Strong Road, Gadsden County

Statement of Issue: This is the First Reading of Ordinance Number 1106-2019, relating to the annexation of Crossroad Academy which is located at 470 Strong Road, in Gadsden County, Florida. During the Commission meeting of May 14, 2019, the board voted to approve, in concept, the voluntary annexation of the school into the City of Quincy. As required by state law, Gadsden County Board of County Commissioners were notified of the proposed annexation on June 11, 2019. The notice of the annexation was published in Gadsden County Times, consecutively, on June 20 and 27, 2019 as required by state law. As of today, neither Gadsden County Board of Commissioners or members of the public has expressed any opposition to the proposal for annexation. The City's staff has identified no issues with the proposed annexation and is therefore recommending for the passage of Ordinance Number 1106-2019 on First Reading. (Please see attached Ordinance 1106-2019).

Background Analysis:

This is a request for a voluntary annexation into the City of Quincy. Community and Economic Development Organization (CEDO), a not-for-profit organization, who owns Crossroad Academy has requested for the annexation of the school into the City of Quincy. Per Section 171.044, Florida Statutes (FS), "the owner of real property in an unincorporated area of a county which is contiguous to municipality and reasonably

compact may petition the governing body of said municipality that said property be annexed to the municipality". The proposed annexation area is compact and contiguous to the City's eastern boundary on Strong Road and it complies with State Law.

Voluntary Annexation Requirement: The proposed annexation meets the State's three requirements for voluntary annexation listed in Section 171.044, FS; stating that: 1) the subject area for the annexation be contiguous to the City's boundary, 2) the subject area for annexation be compact, and 3) the annexation not result in the creation of an enclave. The subject area for this annexation abuts the City's boundary on the south; it is a compact development area currently serving as an institution; and the annexation will not result in the creation of an enclave (see attached map).

Property Description:

The subject site for annexation involves a 12.27-acre property (Parcel ID - 3-20-2N-3W-0000-00221-0000), located at 470 Strong Road, on which Crossroad Academy is situated. The school is owned by CEDO. A few years ago CEDO acquired a 9.40-acre parcel within the City and adjacent to the western boundary of the school; thereby, splitting the property owned by CEDO for the development of Crossroad Academy between two jurisdictions: Gadsden and the City of Quincy.

Why is the Annexation Necessary?

Cities grow through annexation in order to stay abreast of the demand for land to support the economic and population growth of the City. The proposed annexation area will expand the City's boundary further to the east and will put this outstanding institution in the Gadsden County into the City's jurisdiction. Furthermore, the property owner wants to avoid the tedious process of trying to obtain permit from two jurisdictions for the same development during the planned expansion of Crossroad Academy into the area that is within the City.

Cost-Benefit Analysis:

Infrastructure Availability:

Road: The subject site is located on Strong Road (access to the property is from Strong Road). This is a two-lane paved roadway maintained by Gadsden County. No new roadway or roadway access will be needed to serve this property. Therefore, the City will not incur any roadway improvement cost as a result of this annexation.

Utility Availability: The subject site receives utilities services from the City: water, sewer, electric, gas; etc. The infrastructure needed to supply these services are already in place and no new cost will be borne by the City as result of the annexation.

Cost:

This property is currently served by the City's utilities: water, sewer, electric, gas; etc. The City charges a 25% surcharge on water and sewer recipients that are located outside the City's jurisdiction. During the past 12 months, Crossroad Academy paid \$55,593.9 for utilities services of which \$3,801.27 is attributable to the 25% surcharge on water and sewer. Thus, the annexation of this property will cost the City approximately \$4,000.00 every year.

Benefit:

Crossroad Academy does not pay property taxes because it is a not-for-profit entity; therefore, no tax money will be gained by the City. However, Crossroad Academy is in the midst of a planned expansion and redevelopment activity. The undeveloped 9.40-acre parcel (about 409,464 square feet) is the area where Crossroad Academy is planning to expand into. The proposed annexation will enable the City to issue permits for any development activity that occurs on the subject site and collect permit fees which is charged at the rate of \$0.50 per square feet for heated and cooled areas and \$0.05 per square feet for any impervious surface created by the development. Assuming that just about 20% (81,892.8 square feet) of the undeveloped area is developed; at \$0.50 per square feet, the development permit fee will be about \$40,946.00.

In addition, the City will charge permit fees for any other work performed on the property for which permit is required; example, plumbing, mechanical, electrical, and gas, upgrades and repairs. At the moment, these permit fees go to the County while the City only charges for the utility used.

Thus, the gain in permit fees will more than compensate for the money lost by removing the water and sewer surcharge.

Conclusion:

The City's staff believes that the proposed annexation benefit the City of Quincy. This is an outstanding and respected institution within Gadsden County; having this institution within the City of Quincy which will enhance the image of the City as the education hub of Gadsden County. In addition, the proposed annexation area, when developed will help raise some revenues for the City's coffer. In view of this, the City's staff is asking the City Commission to approve Ordinance 1106-2019 on first reading

Options:

Option 1: Motion to approve the Ordinance 1106-2019 on First Reading

Option 2: Motion to deny Ordinance 1106-2019 on First Reading.

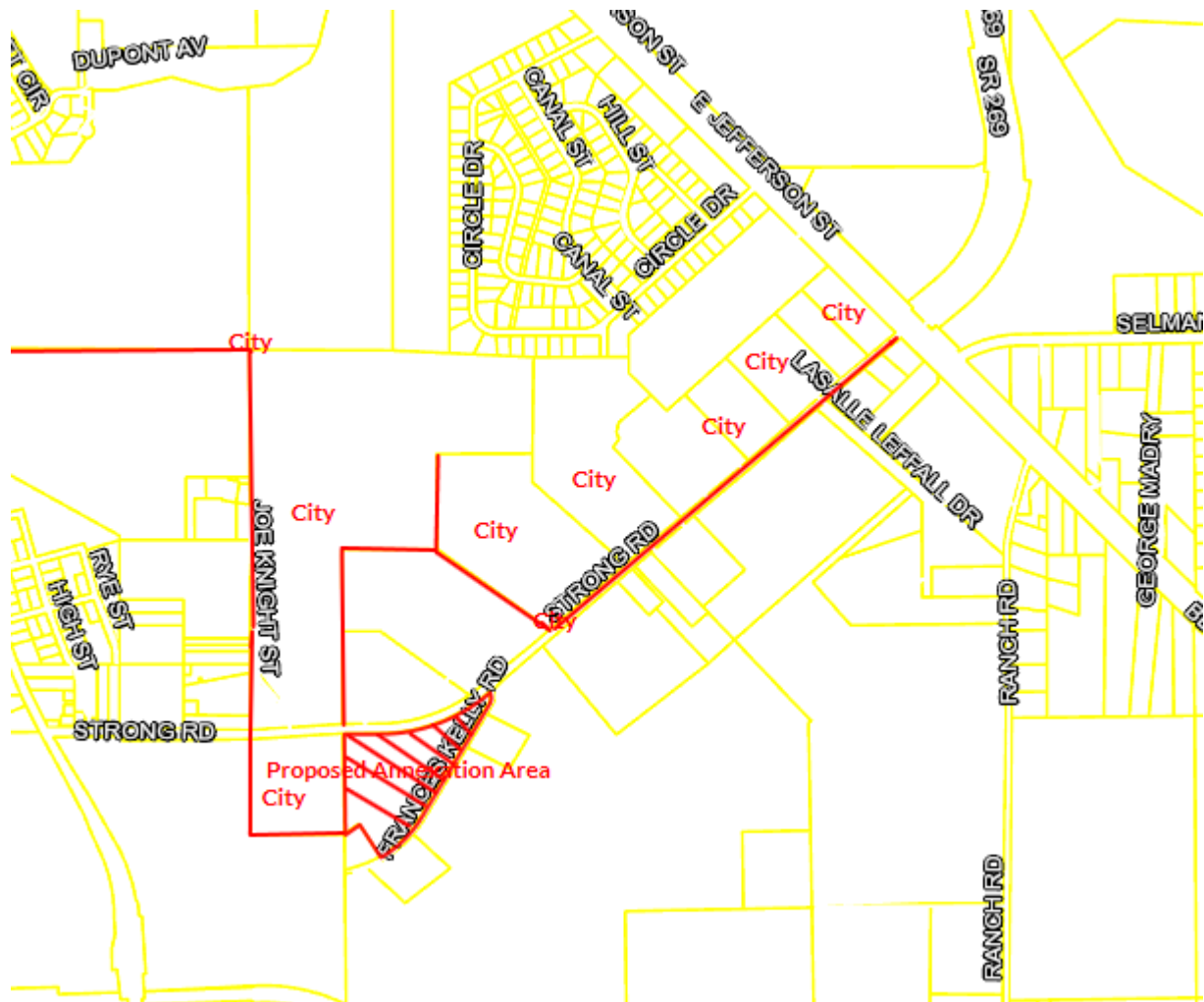
Staff Recommendation:

Option 1

Attachment:

1. Ordinance 1106-2019 for First Reading (with Voluntary Annexation Petition attached)

PROPOSED ANNEXATION AREA IN HATCH MARKS



ATTACHMENT 1:

ORDINANCE NUMBER: 1106-2019

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SECTION 5. COMPLIANCE WITH LAW. The property shall be subject to all of the laws, ordinances and regulations in effect in the City of Quincy upon the effective date of this Ordinance.

SECTION 6. FILING. Upon passage, the City Clerk is directed to file a certified copy of this ordinance with the Clerk of Circuit Court of Gadsden County, the Chief Administrative Officer of Gadsden County and with the Florida Department of State, within 7 days after adoption of this ordinance, as directed by general law.

SECTION 7. EFFECTIVE DATE. This ordinance shall become effective upon its adoption by the City of Quincy City Commission and signature of the Mayor.

INTRODUCED IN OPEN SESSION OF THE CITY COMMISSION OF THE CITY OF QUINCY, FLORIDA THIS 9TH DAY OF JULY 2019.

ADPOTED BY THE CITY COMMISSION OF THE CITY OF QUINCY, FLORIDA, THIS _____ DAY OF JULY 2019

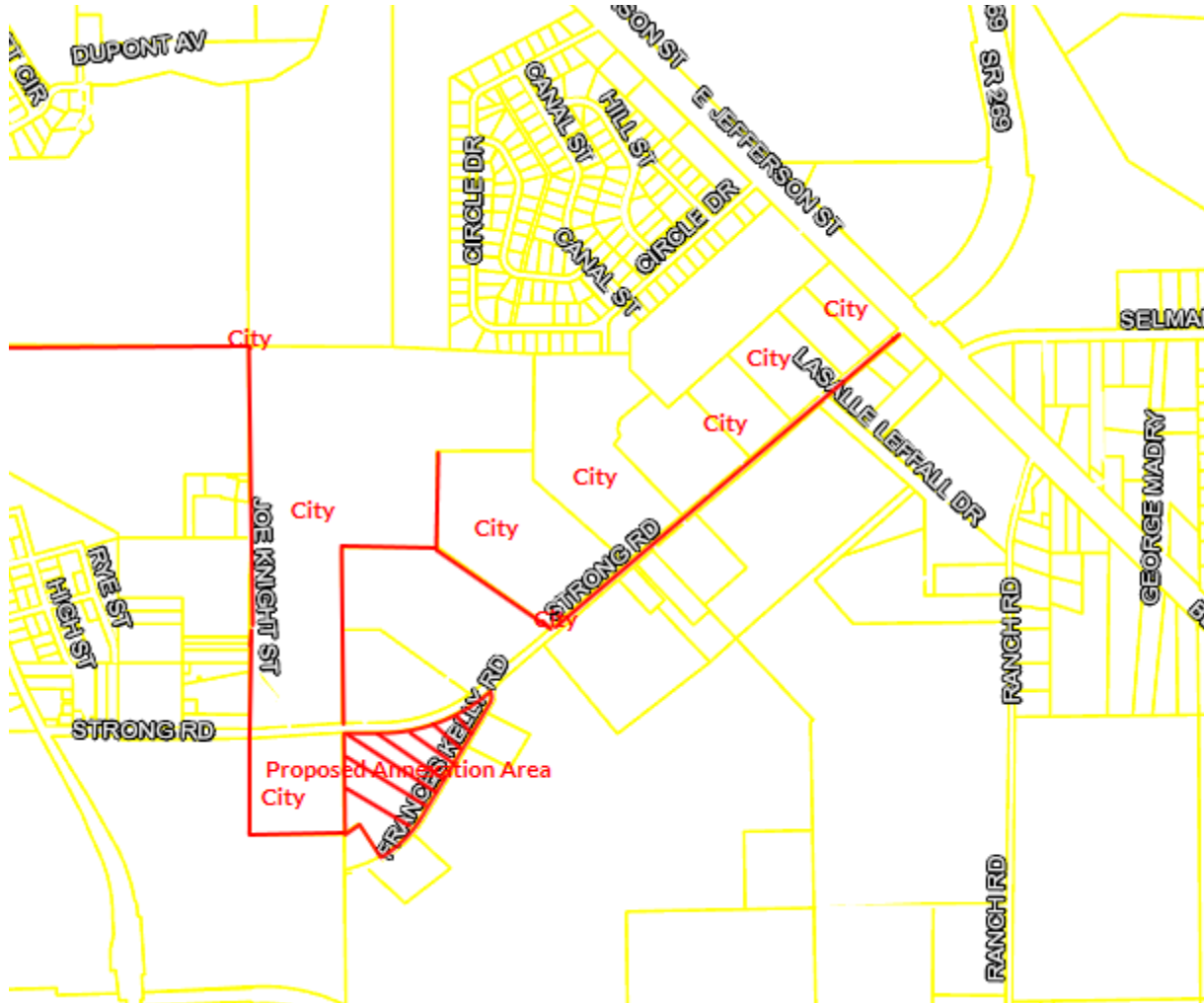
APPROVED:

Keith Dowdell, Mayor
Presiding Officer of the City Commission and
The City of Quincy, Florida

ATTEST:

Sylvia Hicks
Clerk of the City of Quincy and
Clerk of the City Commission thereof

EXHIBIT B
MAP OF ANNEXATION AREA
ANNEXATION AREA IN HATCHED MARK



*Parcel ID - 3-20-2N-3W-0000-00221-0000, Physical location: 470 Strong Road, on which Crossroad Academy is located.

EXHIBIT A:
ANNEXATION PETITION

404 West Jefferson Street
www.myquincy.net



Quincy, FL 32351
850-618-1885

PETITION FOR VOLUNTARY ANNEXATION

The undersigned owner of real property located within certain unincorporated area of Gadsden County, Florida, which is or will be contiguous to and reasonably compact with the City of Quincy, Florida, a municipal corporation located in the said Gadsden County, Florida, and which area is more particularly described and shown in hatched markings on Exhibit "A" attached hereto and made a part hereof, does hereby voluntarily consent to, agree with, and request the annexation of the said described real property by and to the said City of Quincy, Florida through the adoption of the appropriate ordinance by the City Commission of the said City of Quincy, Florida, pursuant to Section 171.044, Florida Statutes.

The undersigned does hereby agree that executed copies of this same Petition by all of the owners of the real property in the aforesaid described area consenting to, agreeing with, and requesting said voluntary annexation.

Date this 11th day of April, A.D. 2019

PROPERTY OWNER:

Name: CEDO, 20 East Washington Street, Quincy, Florida

Signature: *Adam Gunn* Executive Director

WITNESSES:

1. Name: *Roxanne Johnson*

Signature: *Roxanne Johnson*

2. Name: *Marcia Thompson*

Signature: *Marcia Thompson*

AS TO PARCEL NUMBER: 3-18-2N-3W-0000-00300-0100

EXHIBIT A

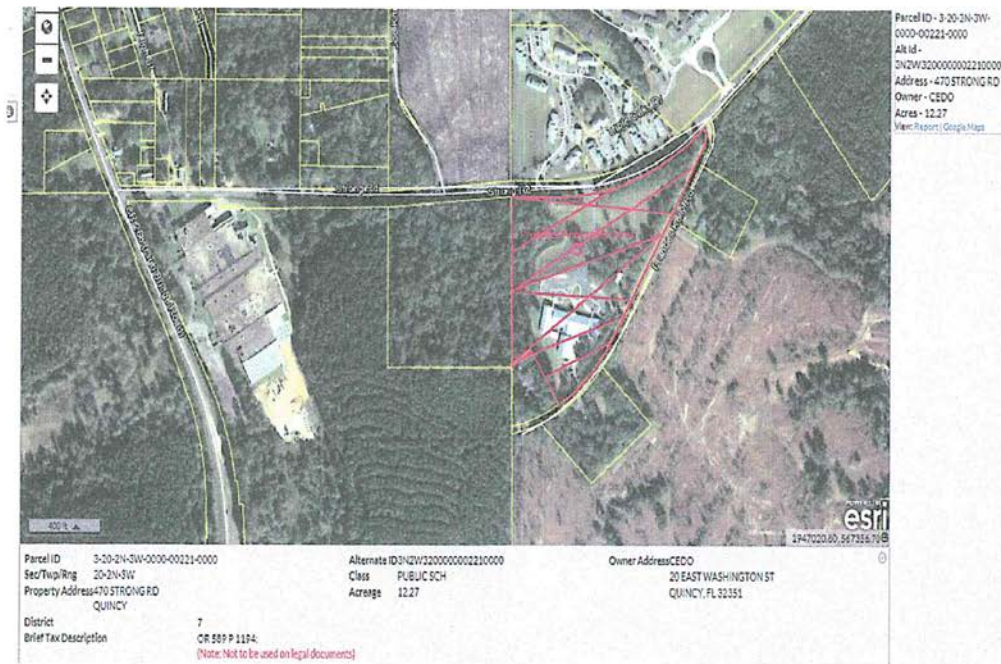
PROPOSED ANNEXATION AREA

Parcel ID - 3-18-2N-3W-0000-00300-0100

Property Location Address: 470 Strong Road, Quincy, Florida

Property Owner: CEDO, 20, E. Washington Street, Quincy, Florida

Size: 12.27 Acres



**City of Quincy
City Commission
Agenda Request**

Date of Meeting: July 23, 2019
Date Submitted: July 17, 2019
To: Honorable Mayor and Members of the City Commission
From: Jack L. McLean Jr., City Manager
Ann Sherman, Human Resources Director
Subject: Revision to Affirmative Action Policy Statement

Statement of Issue:

Title II of the Genetic Information Nondiscrimination Act was passed in 2008. The City's Affirmative Action Policy Statement was never revised to include or re-affirm the City of Quincy's inclusion of the Genetic Information Act.

Background:

The Genetic Information Nondiscrimination Act was passed in 2008 for the purpose of (a):

1. Prohibiting the use of genetic information in employment decision –making;
2. Restricts employers and other entities subject to Title II of GINA from requesting, requiring or purchasing genetic information; and
3. Requires that genetic information be maintained as a confidential medical record and places strict limits on disclosure of generic information ; and
4. Provides remedies for individuals whose genetic information is acquired, Used, or disclosed in violation of its protections.

(b) This part does not apply to actions of covered entities that do not pertain to an individual's status as an employee, member of a labor organization, or participant in an apprenticeship program. For example:

1. A medical examination of an individual for the purpose of diagnosis and treatment unrelated to employment, which is conducted by a health care professional at the hospital or other health care facility where the individual is an employee; or
2. Activities of a covered entity carried on in its capacity as a law enforcement agency investigating criminal conduct, even where the subject of the investigation is an employee of the covered entity.

Conclusion:

The approval of this policy revision is necessary to bring the City in compliance with the Title II Genetic Information Nondiscrimination Act of 2008. Furthermore, being in compliance also removes the City of being at risk/eligible to receive Federal Grant Funding.

Option:

Option 1: Motion to approve the policy revision.

Option 2: Motion not to approve the policy revision.

Staff Recommendation:

Option 1

Re-Affirmation

2.01 EEO/AFFIRMATIVE ACTION –STATEMENT

The City of Quincy is committed to the concept and practice of equal employment opportunity and affirmative action in all aspects of employment. It is the policy of The City of Quincy to recruit, hire, train, and promote into all job levels employees and applicants for employment without regard to race, color, age, Sex, national origin, religion, marital status, sexual orientation, physical or mental disability, or veteran status. The City of Quincy bases all such decisions on individual merit, qualifications and competence as they relate to the particular position and promotion of the principle equal employment opportunity. The City of Quincy commitment to equal opportunity applies to all facets of the employment relationship, including compensation, benefits, training, and all other terms, conditions and privileges of employment.

The City of Quincy further affirm to comply with Title II of the Federal Genetic Information Non-Discrimination Act of 2008, referred to as GINA.

The City is actively involved in providing a work environment that is free from harassment on the basis of race, color, age sex, national origin, religion, marital status, sexual orientation, physical or mental disability or veteran status. Harassment of any form is prohibited and will result in disciplinary action, up to and including termination.

The City has developed and implement an Affirmative Action Plan to support our commitment to the principle of equal employment opportunity. This plan describes in detail the policies and procedures used to carry out the City's commitment.

The City manager is the chief operating officer responsible for assuring the success of The City of Quincy's policy of equal opportunity and affirmative action. The Department heads are responsible for the implementation of the City's policy in their respective business area. The Human Resources Director has been designated The City of Quincy Equal Employment Opportunity Coordinator to oversee the entire program.

It is extremely important that all employees conscientiously follow the City of Quincy equal opportunity commitment. Individually and collectively we share the responsibility of understanding the importance of assuring that every employee is accepted and rewarded according to his or her contributions. Your personal dedication to an involvement in the City's equal employment opportunity effort is required to make this commitment effective.

Resolution # 1393 -2019

A RESOLUTION OF THE CITY OF QUINCY, FLORIDA, CONFIRMING A POLICY OF EQUAL EMPLOYMENT OPPORTUNITY, ADDING A PROHIBITION AGAINST USING GENETIC INFORMATION IN EMPLOYMENT DECISIONS AND PROVIDING FOR SEVERABILITY AND EFFECTIVE DATE.

WHEREAS, the City of Quincy is an Equal Opportunity Employer, with long standing policies and procedures against discrimination based on race, color, age, national origin, religion, marital status, sexual orientation, physical or mental disability, or veteran status and

WHEREAS, THE City desires to be in compliance with Title II of the Federal Genetic Information Nondiscrimination Act of 2008, hereinafter referred to as GINA, and

WHEREAS, the GINA defines, genetic information to include information about genetic test of individuals and their family members, family medical history, genetic services and genetic information of a fetus carried by the individual or family member,

IT IS THEREFORE RESOLVED by the City of Quincy Commission that

1. The City confirms its position as an equal opportunity employer and does not discriminate in employment practices based on race, color, age, sex, national origin, religion, marital status, sexual orientation, physical or mental disability or veteran status and
2. The City hereby adopts a policy to prohibit the use of genetic information in employment decisions of all types and
3. The City will not collect genetic information from employees or applicants for employment and
4. The City of Quincy will not allow harassment of employees or applicants for employment based on genetic information and
5. The City will not take retaliatory action against an employee or applicants for employment for opposing discrimination based on genetic information.

If any portion of this Resolution is found to be invalid, the remainder shall continue to be in full force and effect.

Adopted in open session of the City Commission of the City of Quincy, Florida, on the 23rd day of July, 2019.

APPROVED:

Keith A. Dowdell, Mayor and Presiding Officer of
City Commission and of the City of Quincy, Florida

ATTEST:

Sylvia Hicks
Clerk of the City of Quincy and Clerk of the City
Commission thereof

**CITY OF QUINCY
CITY COMMISSION
AGENDA REQUEST**

MEETING DATE: July 23, 2019

DATE OF REQUEST: July 19, 2019

TO: Honorable Mayor and Members of the City Commission

FROM: Jack L. McLean Jr., City Manager
Dr. Beverly A. Nash, Grants Writer

SUBJECT: Update on Recommendations, Suggestions and Budget Request
for the City of Quincy Junior Commission

Statement of Issue:

Per the recommendation of Mayor Keith Dowdell, the City Commission approved the establishment of a City of Quincy City of Quincy's Junior Commission on June 14, 2019.

On Tuesday, July 9, 2019, the staff presented an update and budget request of \$5,287.80, along with two documents: Youth Council Development Guide compiled by the Florida League of Cities, Inc. and the letter from the City Manager to applicant, overview of the City of Quincy Junior Commission and application packet.

The City Manager presented the program and the Commission discussed this item. Several recommendations and suggestions made from citizens and commissioners. Those recommendations and suggestions researched, discussed and incorporated into the attached revised documents by staff and are as follows:

- Added: students must live within the limits of the City of Quincy's utility service area.
- Reduced the student application from four pages to three pages.
- Changed name from Mayor's Junior Commission to the City of Quincy Junior Commission.
- Highlighted the length of term – serve for one year term, but can recommit to serve multiple terms.
- Added on the information sheet a section stating: The members must have at least a 2.25 GPA. There will be no smoking, drinking alcoholic beverages or using illegal drugs by any member of the City of Quincy Junior Commission. The members must be willing to attend Junior Commission meetings and events.
- Added to the list of activities completed in the next 30-60 days in the outreach section: Publish and/or advertise the recruitment and location of the application in the Gadsden Times newspaper for participation in the City of Quincy Junior Commission.

The budget requested voted on and passed by the commission. However, based on the assertions of the commission, the staff directed to bring back to the commission more details as to where the actual monies would come from in the City's budget 2018-2019.

In consultation with the Finance Director, Ms. Carty, the allocation for the revised amount: \$4,633.05 will come from Line item, 508-539-539-10120 telecommunication regular salary.

List of activities completed in the next 30-60 days (revised):

- **Outreach**
- Receive and screen applications/recommendations from principals and Key Club sponsors.
 - High School Students only (grades 9th -12th) from Gadsden County High School and Robert F. Munroe Day School Key Clubs, sponsored by the Kiwanis International, Quincy Chapter (to form the organizing committee).
- Solicit and recruit adult mentors and chaperones to serve throughout school year.
 - Develop orientation and training manual/class/meeting for mentors and chaperones.
 - Conduct background checks per outlined by the City of Quincy Recreation Department.
- Plan an orientation meeting for organizing committee.
- Plan first trip: The 2019 93rd Annual Conference, Florida League of Cities Youth Council Program to be held at the Orlando World Center Marriott in Orlando, FL on Saturday, August 17th, 8:30 a.m. - 4:30 p.m. (Leave: Friday, August 16, 2019; Return: Sunday, August 18, 2019).
 - Obtain permission sheets from parents/guardians and make arrangements with schools, including all other necessary paperwork.
- Continue recruitment and screening process in order to reach total membership of sixteen (16). Acceptance of applications end for school year 2019-2020: **September 6, 2019.**
- Distribute application packet to high schools and principals.
- Publish and/or advertise the recruitment and location of the application for participation in the Gadsden County Times newspaper. Applications may be school nominations, student self-nominations, city staff, or city commission nominations.
 - Receive and screen application.
 - Organize and establish selection committee.
 - Began the interview and selection process (competitive).
 - Conduct second orientation meeting for junior commission applicants.
- Coordination meeting with key leadership.
 - Identify roles and responsibilities.
 - Establish a memorandum of understanding.
- Announce and/or publish the City of Quincy's Junior Commission members.

- Send and/or mail-out acceptance letters and/or make congratulatory phone calls.
- Send and/or mail-out letters to all applicants not selected, encouraging them to apply in the future.
- Approval of the Junior Commissioners by the City Commission.
- Swearing in of members of the City of Quincy’s Junior Commission.
- Share information via social media tools.
- Creation of a program calendar.
- Creation and approval of the 2019-2020 budget.

2018-2019 Budget (Revision)

Budget Item	Cost/Amount	TOTAL Cost
Travel (round-trip to Orlando, Florida – August 16 – 18, 2019) (Mini Van Rental)	\$251.35 per day	\$754.05
Travel – tolls/gasoline	Tolls = \$10.00 * 2 Gasoline = \$40.00 * 3 fill-ups	\$ 20.00 \$120.00
Registration (Students and Chaperones) (Conference Registration Deadline: August 2, 2019)	\$75.00 * four students (2 males and 2 females) \$75.00 * two Chaperones/Mentors (one male and one female)	\$450.00
Hotel (2 nights) (arrive: Friday, August 16 th ; depart: Sunday, August 18 th) (Hotel deadline: July 24, 2019)**	\$176.00 *2 nights * 2 rooms (2 students, one chaperone each room for 2 nights)	\$704.00
Parking (\$5.00 daily)**	\$5.00 * 3 days	\$15.00
Per Diem (food)	\$30.00 * 6 individuals * 3 days	\$540.00
Sub-Total		\$2,603.05
Additional (Organizational) Budget Items:		
Copying (applications, orientation materials, screening and selection committee materials, etc.)	\$.42 per copy @ 4000 copies/sheets	\$1,680.00
Advertisement: Gadsden County Times newspaper**		\$150.00
Other supplies and materials (paper, pens, poster board, etc.)		\$200.00
TOTAL REQUESTED COST		\$4,633.05

****Update/Correction**

Four students and two chaperons will attend the 2019 93rd Annual Conference, Florida League of Cities Youth Council Program scheduled for the Orlando World Center Marriott in Orlando, FL on Saturday, August 17, 8:30 a.m. - 4:30 p.m. The young people will be responsible for bringing back the knowledge, training and excitement in order to get the City of Quincy's Junior Commission off to a positive direction for the 2019-2020 school year.

Office space to be determined. Net Quincy is a possibility.

ATTACHMENTS:

Exhibit A: Revised Letter from City Manager to Applicants, Revised Information Sheet and Revised Application Packet



CITY OF QUINCY JUNIOR COMMISSION

Revised Documents



JULY 23, 2019



July 23, 2019

Dear Principal, Youth Leader and/or Parent/Guardian,

The City of Quincy is proud to announce a new and exciting opportunity for high school students. The City's new City of Quincy Junior Commission will provide our youth with an opportunity to increase their knowledge of civic education through practical hands-on experiences.

As the City Manager and per the recommendation and adoption of the City Commission, we are **seeking high school youth to form a City of Quincy Junior Commission**. The City of Quincy Junior Commission will consist of sixteen (16) youth who will:

- Advise and make recommendations about the work that affects our community. For example, *youth challenges, youth violence prevention and community livability*.
- Identify issues and concerns of youth and take action. The City of Quincy Junior Commission will help to target key issues within the community, and develop projects and recommendations that support or raise awareness of those issues.
- Provide leadership and community participation opportunities for youth. The City of Quincy Junior Commission will offer intensive leadership opportunities and will also strive to create opportunities for youth throughout the City of Quincy.
- Educate about how to build youth-adult partnerships. We want to facilitate successful experiences working with adult community groups in order to forge partnerships that ensure all voices are valued.

We will be accepting applications to fill in total sixteen (16) positions:

- Positions are available for high school students who are members of the Key Club, sponsored by the Kiwanis International, Quincy Chapter, at the following high schools: Gadsden County High and Robert F. Munroe Day School. Four students from these two schools and recommended by the principals and Key Club sponsors will form the organizing committee.
- The remaining 12 positions will be advertised by way of the Gadsden County Times newspaper and those potential members will be selected through a competitive application process.
- The City of Quincy Junior Commission is expected to represent ALL youth in the City of Quincy.

We appreciate your interest and thank you for assisting the City of Quincy with this very important initiative. Please contact: Dr. Beverly A. Nash at bnash@myquincy.net or 850-618-1888 or Mr. Stephen N. Britt at 561-313-2448 or sbritt6476@aol.com, if you have any questions or need additional materials.

Sincerely,

Jack L. McLean Jr.

Jack L. McLean Jr.
City Manager

City of Quincy Junior Commission

Information Sheet



Mission:

The City of Quincy Junior Commission will provide the youth with the opportunity to participate in the City's decision-making process through recommendations to the City Commission that address youth issues, promote positive programs and the development of programs, projects and activities for the young people in the City of Quincy; thereby promoting and encouraging the youth to become effective, civic engaged and servant leaders in the communities by helping shape the future of the City of Quincy.

Focus:

Four areas:

<i>Leadership</i>	<i>Entrepreneurship</i>
<i>Creativity</i>	<i>Community Service</i>

Who are we?

The City of Quincy Junior Commission is a group of sixteen (16) high school youth, ages 14-19. Members serve for a one-year term, but can recommit to serve multiple terms.

The members must have at least a 2.25 GPA. There will be no smoking, drinking alcoholic beverages or using illegal drugs by any member of the City of Quincy Junior Commission. The members must live within the City Quincy's utility service area. The members must be willing to attend Junior Commission meetings and events.



What do we do?

The City of Quincy Junior Commission will serve as a voice for the youth in the City of Quincy.

- Advise and make recommendations to the City's community and community organizations about the work they do that relates to and affects youth.
- Identify issues and concerns important to youth, and take action on these issues and concerns.
- Educate the community about how to build strong youth-adult partnerships.
- Provide leadership opportunities for youth.

So you want to become a member?

To apply for a position on the City of Quincy Junior Commission, you need to complete an application and participate in an interview. But before you do, it's important to know what's expected of members so you can make sure you have the time and make sure it is right for you!

An active City of Quincy Junior Commission member:

- Works on Junior Commission projects, assignments and subcommittees. The City of Quincy Junior Commission will have special projects and assignments requiring time outside of regular meetings.

- Participates in the meetings by *voicing ideas and opinions, and being prepared*. We know it takes time for some people to feel comfortable doing these kinds of things, so if you think you would like to but are not quite sure if you can, apply and we'll see if we can help you get there.
- Is a resource to the City of Quincy Junior Commission. Members *contribute their skills and strengths* to help get the work done.
- Represents the City of Quincy Junior Commission in the community and at their school. This could mean anything from addressing community groups about the work to getting information to and from students and teachers.
- Attends meetings, both regular and other, as agreed to and as scheduled. The regular meetings are on the **first Thursday of the following months: September, November, December, February, April and June from 6:00 to 8:00 pm.**



“One of the great liabilities of history is that all too many people fail to remain awake through great periods of social change. Every society has its protectors of status quo and its fraternities of the indifferent who are notorious for sleeping through revolutions. Today, our very survival depends on our ability to stay awake, to adjust to new ideas, to remain vigilant and to face the challenge of change.” —
Rev. Dr. Martin Luther King, Jr.

"Young people should be at the forefront of global change and innovation. Empowered, they can be key agents for development and peace. If, however, they are left on society's margins, all of us will be impoverished. Let us ensure that all young people have every opportunity to participate fully in the lives of their societies."
-- Kofi Annan





City of Quincy Junior Commission Application

Please complete this form. If you need more space, please feel free to attach additional sheets of paper to this form.

Please return to:
The City of Quincy
The City Manager's Office
ATTN: Dr. Beverly A. Nash
404 West Jefferson Street
Quincy, Florida 32351
Website: www.myquincy.net

Name: _____

Address: _____

City: _____ State: _____ Zip code: _____

Phone: Home _____ Cell _____ Other (Specify) _____

Best time of day to call: _____ Best number to call first: _____

Email: _____ Age: _____ Date of Birth: _____

How long have you lived in Gadsden County? _____

What school are you attending next year? _____

What grade are you entering next year? _____ Are you employed? _____

Parent/Guardian: _____

OPTIONAL INFORMATION:

Race/Ethnicity: _____ Gender: _____

1. Name three things you are good at or do the best.

2. Describe yourself to somebody who has never met you in 10 words or less.

3. What is your favorite thing to do in your spare time?

4. If you have a lot of other commitments (work, after-school activities, sports, etc.), how will you make time for City of Quincy Junior Commission?

5. If you could improve one thing about City of Quincy, what would it be?

6. Describe responsibilities you have (or had) in your school, community, family or other places. (Hint: there is no wrong answer to this.)

7. What is an obstacle, challenge or struggle you have had to overcome? How did you do it?

8. Tell us something interesting about your background. (This could be where you grew up, your culture, your family life, your school experiences, an activity you've spent a lot of time doing, etc.)

9. Why do you want to be involved in the City of Quincy Junior Commission?

10. What else would you like us to know about you?

If I am offered a position, I am available to attend City of Quincy Junior Commission meetings on the first Thursday (September thru June) during the school year.

Are there any reasonable accommodations we can provide to help you feel comfortable, such as an interpreter, a quiet room or space between chairs? If so, please describe.

How did you hear about this opportunity?

I have transportation to get to the City of Quincy Junior Commission meetings/events.

___Yes ___No

Are you interested in community service points for this project? ___Yes ___No

Please list two adult references (non-relatives) with phone numbers. You must also attach letters of recommendations from these individuals. The letter must be no more than one page in length and typed. Please include one letter from your school principal or other school-based personnel and one letter from a community member who is familiar with you.

1. _____

2. _____

I have read and understand the commitment required for the City of Quincy Junior Commission. I also, realize the importance of teamwork and cooperation and I am willing to make this commitment. In addition, I hereby certify that the information I have given is true and correct to the best of my knowledge. Upon submission of the application, I understand that I will be considered for participation with all other applicants and that I may or may not be selected for membership. If selected, I agree to attend all meetings and events.

Student Signature: _____

Date: _____

Parent/Legal Guardian Permission: I, the undersigned, do hereby consent for my child to seek the position on the City of Quincy Junior Commission. If selected, I will allow my child to attend all meetings and events relative to this program.

Signature of Parent/Legal Guardian: _____

Date: _____ Emergency Telephone Number: _____

**CITY OF QUINCY
CITY COMMISSION
AGENDA REQUEST**

MEETING DATE: July 23, 2019

DATE OF REQUEST: July 9, 2019

TO: Honorable Mayor and Members of the City Commission

FROM: Jack L. McLean Jr., City Manager
Dr. Beverly A. Nash, Grant Writer

SUBJECT: Florida Division of Emergency Management Agreement – Hurricane Irma

Statement of Issue:

Hurricane Irma was a Category 5 storm when it made landfall on Barbuda on September 6, 2017. President Trump declared emergencies in Florida, Puerto Rico, and the U.S. Virgin Islands. On September 6, Florida's governor ordered residents of the Keys to evacuate.

On September 11, Hurricane Irma was downgraded to a Category 1 hurricane as it headed to Tampa. Hurricane Irma's strong winds affected the City of Quincy in the areas of debris removal and utilities. Hurricane Irma was a general fund event.

The Subgrant agreement with the Florida Division of Emergency Management entered into on 9/04/2017 by the City of Quincy amended funding is as follows:

Federal Share	\$103,214.33
State Share	\$10,326.76
Maximum Payable Amount	\$113,541.09
Local Share (Matching)	\$10,326.75

City Commission Action Needed:

Options:

- Option 1: Vote to authorize local matching allocation for \$10,326.75 budget transaction from Line item, 508-539-539-10120 telecommunication regular salary.
- Option 2: Vote to deny local matching allocation for \$10,326.75 budget transaction from Line item, 508-539-539-10120 telecommunication regular salary.

Staff Recommendation:

Option 1

ATTACHMENT:

Exhibit A: Copy of Modification #Z0246-2 to Subgrant Agreement between the Division of Emergency Management and the City of Quincy.

**MODIFICATION # Z0246-2 TO SUBGRANT AGREEMENT
BETWEEN THE DIVISION OF EMERGENCY
MANAGEMENT AND
Quincy, City of**

This Modification is made and entered into by and between the State of Florida, Division of Emergency Management ("the Division"), and Quincy, City of ("Sub-Recipient"), to modify Contract Number Z0246, which began on 9/04/2017 ("the Agreement").

WHEREAS, the Division and the Sub-Recipient have entered into the Agreement, pursuant to which the Division has provided a Subgrant to Sub-Recipient under the public assistance program of \$48,222.65 in funds; and,

WHEREAS, the Division and Sub-Recipient desire to modify the Agreement by increasing the Federal funding \$61,880.63 under the Agreement.

WHEREAS, the Division and the Sub-Recipient desire to modify the Scope of Work.


WHEREFORE, in consideration of the mutual promises of the parties contained herein, the parties agree as follows:

1. The Agreement is hereby amended to increase the Federal funding by \$61,880.63 and the State share by \$3,437.81 for the maximum amount payable under the Agreement to \$113,541.09.
2. The Scope of Work, Attachment A to the Agreement, is hereby modified as set forth in the 2nd Revised Attachment A to this Modification, a copy of which is attached hereto and incorporated herein by reference.
3. All provisions of the Agreement being modified and any attachments thereto in conflict with this Modification shall be and are hereby changed to conform with this Modification, effective as of the date of the last execution of this Modification by both parties.
4. All provisions not in conflict with this Modification remain in full force and effect, and are to be performed at the level specified in the Agreement.


COPY

IN WITNESS WHEREOF, the parties hereto have executed this Modification as of the dates set out below.

SUB-RECIPIENT: _____ Quincy, City of _____

By: Jack L McLean Jr. 

Name and Title: Jack L. McLean, City Manager

Date: 7/12/2019 

DIVISION OF EMERGENCY MANAGEMENT

By: _____

Name and Title: **Jared Moskowitz, Director**

Date: _____

Attachment C

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY and VOLUNTARY EXCLUSION

Contractor Covered Transactions

- (1) The prospective subcontractor of the Sub-recipient, Quincy, City of, certifies, by submission of this document, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the Sub-recipient's subcontractor is unable to certify to the above statement, the prospective contract shall attach an explanation to this form.

CONTRACTOR

N/A

By: Jack L McLean JR

Signature

Jack L. McLean, City Manager

Name and Title

Street Address

City, State, Zip

Date

Signature

Quincy, City of

Sub-Recipient's Name

Z0246-2

DEM Contract Number

3101

FEMA Project Number

Date

7/12/2019

Contract work was not used for the project referenced in this amendment. Applicant must sign stating N/A.

Attachment A - 2nd Revision
Budget and Project List

Budget:

The Budget of this Agreement is initially determined by the amount of any Project Worksheet(s) (PW) that the Federal Emergency Management Administration (FEMA) has obligated for a Sub-Recipient at the time of execution. Subsequent PWs or revisions thereof will increase or decrease the Budget of this Agreement. The PW(s) that have been obligated are:

DR-4337		Sub-Recipient: Quincy, City of									
PW #	Cat	Project Title	Federal Share	Fed %	State Share	State %	Local Share	Local %	Total Eligible Amount	POP Start Date	POP End Date
154	F	DR4337 Quincy Utilities	\$5,268,587	5.00%	\$878,101	12.50%	\$878,091	12.50%	\$7,024,779	9/04/2017	3/10/2019
2417	A	DR4337 Quincy Debris Removal	\$36,065,127	75.00%	\$6,010,851	12.50%	\$6,010,851	12.50%	\$48,086,829	9/04/2017	3/10/2018
3101	A	90% cost share	\$61,880,639	90.00%	\$3,437,811	5.00%	\$3,437,811	5.00%	\$68,756,261	9/04/2017	3/10/2018
Total:			\$103,214,333		\$10,326,762		\$10,326,752		\$123,867,846		

**City of Quincy
City Commission
Agenda Request**

Date of Meeting: July 23, 2019

Date Submitted: July 19, 2019

To: Honorable Mayor and Members of the City Commission

From: Jack L. McLean Jr., City Manager
Glenn H. Sapp, Police Chief
Curtis Bridges, Fire Chief

Subject: Purchase of Replacement Police and Fire Department Radios

Statement of Issue:

The Police and Fire Departments are requesting approval for the purchase of new replacement Motorola Police and Fire portable and mobile radios and accessory equipment.

Background:

The Quincy Police and Fire Departments are in need of replacement portable and mobile radios to replace radio equipment that has reached the end of its usable lifespan. The current radio equipment due to age is not dependable and creates an officer and firefighter safety concern for employees working in both Public Safety Departments.

Conclusion:

The current HT1000 police and fire radios in service being used today are approximately 20-25 years old. The electronic components of these radios have begun to experience excessive failures with the physical parts and the transmitting and receiving features.

Other local law enforcement agencies in Gadsden County have and are transitioning to modern radio equipment that the City of Quincy's equipment will

soon not be able to communicate with due to antiquated hardware and software. This would effectively create a situation of isolation for both QPD and QFD.

Due to the challenges of situations such as “School Active Shooter” scenarios “Communications Isolation” is not an operational option for either Police or Fire where the collaborative ability to communicate with other public safety agencies is a must.

Due to radio and equipment operability and compatibility issues for the equipment that is currently in use it is necessary for this purchase to be a sole source procurement with the selected vendor.

The new replacement equipment costs \$95,816.00.

Options:

Option 1: Authorize the Police and Fire Departments to purchase replacement public safety radio equipment not to exceed \$95,816.00.

Option 2: Provide Direction.

Staff Recommendation:

Option 1



MOTOROLA

City of Quincy - Police & Fire

7/16/2019

Contract	APC Code	Description	Qty	Unit Price	APC Discount	Discounted Unit Price	Total
HGACRA05-15	37	MotoTRBO XPR7550e UHF Portable Radio, antenna, battery, belt clip, charger and shoulder microphone w/emergency button included	40	\$ 1,532.72	10%	\$ 1,379.45	\$ 55,177.92
HGACRA05-15	37	MotoTRBO SL7550e UHF Portable Radio, antenna, battery, belt clip, charger and shoulder microphone w/in ear PTT included	2	\$ 1,463.72	10%	\$ 1,317.35	\$ 2,634.70
MOBILE UNITS							
HGACRA05-15	484	MotoTRBO XPR5550e UHF Mobile Radio, bracket and palm microphone included	30	\$ 1,247.00	10%	\$ 1,122.30	\$ 33,669.00
HGACRA05-15	554	XPR5550eGPS/ UHF Antenna	30	\$ 126.00	15%	\$ 107.10	\$ 3,213.00
HGACRA05-15	189	XPR5550e External Speaker	30	\$ 48.00	15%	\$ 40.80	\$ 1,224.00
BASE STATION							
HGACRA05-15	484	MotorTRBO XPR5550e UHF Mobile Desktop Station	5	\$ 1,173.35	10%	\$ 1,056.02	\$ 5,280.08
HGACRA05-15	189	XPR5550e Desktop Tray w/Speaker	5	\$ 84.00	15%	\$ 71.40	\$ 357.00
HGACRA05-15	189	XPR5550 Desktop Microphone	5	\$ 120.00	15%	\$ 102.00	\$ 510.00
HGACRA05-15	929	Programming and Installation	1	\$ 4,725.00	0%	\$ 4,725.00	\$ 4,725.00
		Customer Loyalty Incentive					\$ (5,200.00)
		Trade-In of Existing Radios	77			\$ 75.00	\$ (5,775.00)
		Total Subscribers					\$ 95,815.69

Date: July 17,2019

To: City of Quincy
Attn: Chief Glenn Sapp
404 West Jefferson
Quincy, FL 32351

Re: Communications System Financing Proposal

Motorola Solutions, Inc. is pleased to submit the following proposal for the financing of your Motorola communications equipment in accordance with the terms and conditions outlined below:

Transaction Type: Municipal Lease Purchase Agreement (Tax-exempt)

Lessor: Motorola Solutions, Inc. (or its Assignee)

Lessee: City of Quincy

Total Transaction Value: \$ 95,816.00

Down Payment: \$ 0.00

Balance to Finance: \$ 95,816.00

Equipment: Motorola Communications Equipment for City Police & Fire (As per the Motorola Solutions equipment proposal.)

Title: Title to the equipment will vest with the Lessee.

Insurance: Lessee will be responsible to insure the equipment as outlined in the lease contract.

Taxes: Personal property, sales, leasing, use, stamp, or other taxes are for the account of the Lessee.

	Option 1	Option 2	Option 3	Option 4
Lease Term	3 Years	4 Years	5 Years	7 Years
Payment Type	Annually Arrears	Annually Arrears	Annually Arrears	Annually Arrears
Lease Rate	4.97%	4.99%	5.22%	5.32%
Lease Factor	0.367792	0.282705	0.233193	0.175659
Payment	\$35,240.36	\$27,087.66	\$22,343.62	\$16,830.94
Payment Commencement	First payment due one year after contract execution	First payment due one year after contract execution	First payment due one year after contract execution	First payment due one year after contract execution

Expiration: The above lease rates and factors are valid for all leases commenced by 8/16/2019. After this date the rate will be reset to reflect current market conditions.

Program Highlights: Terms up to seven years can be structured for Municipal Lease Purchase Agreement (Tax-exempt).

One hundred percent (100%) of a project's acquisition cost can be financed.

Payment frequency can be matched to meet your cash flow and budget requirements.

No pre-payment penalties.

Future equipment upgrades can easily be accommodated via add-on lease schedules, restructuring already existing deals, etc.

Qualifications:

Receipt of a properly executed documentation package.
Lessee qualifies as a political subdivision or agency of the State as defined in the Internal Revenue Code of 1986. The interest portion of the Lease Payments shall be excludable from the Lessor's gross income pursuant to Section 103 of the Internal Revenue Code.

Receipt of a copy of the last 2 year's audited financial statements and current year's budget from the Lessee.

This proposal should not be construed as a commitment to finance. It is subject to final credit approval.

Documentation:

Municipal Equipment Lease Purchase Agreement
Opinion of Counsel
Schedule A/Equipment List
Schedule B/Amortization Schedule
8038G
UCC-1
Certificate of Incumbency
Statement of Essential Use/Source of Funds
Evidence of Insurance or Statement of Self Insurance
Resolution from governing body authorizing the execution of the Lease
Delivery & Acceptance Certificate

Please feel free to contact me if there are any questions, or if an alternate structuring is required.

Regards,
Debbie Giles
Motorola Manufacturer's Rep
+1 (850) 445-7584

Quincy Police Department
Monthly Traffic Enforcement Report
June 2019

For the month of June 2019, the Quincy Police
Department reports:

Citations

59

Warnings

86

Quincy Police Department
 Monthly Traffic Enforcement Report
 June 2019

District 1

VIOLATION	DATE	LOCATION	WARNING	CITATION
Unlawful Speed				
Speed Too Fast/Conditions	06/09/2019	Pat Thomas parkway/Elm St		X
Unlawful Speed	06/10/2019	W Jefferson St/S Cleveland St	X	
Unlawful Speed	06/11/2019	W Jefferson St/S Cleveland St		X
Aggressive Driving				
DUI				
Other Moving				
Infractions				
Stop Sign Violation	06/10/2019	S Cleveland St/Gadsden St	X	
Non-Moving				
Infractions				
Faulty Equipment	06/07/2019	W Jefferson St/S Cleveland St	X	
Faulty Equipment	06/10/2019	W Jefferson St/S Shelfer St	X	
Faulty Equipment	06/24/2019	N Cleveland St/Mainline Dr	X	
Child Restraint	06/30/2019	W Jefferson St/S Shelfer St		X

Quincy Police Department
 Monthly Traffic Enforcement Report
 June 2019

District 2

VIOLATION	DATE	LOCATION	WARNING	CITATION
Unlawful Speed				
Unlawful Speed	06/02/2019	S Adams St/Davis St	X	
Unlawful Speed	06/02/2019	W Jefferson St/Porro St		X
Unlawful Speed	06/02/2019	Pat Thomas Parkway/Laura St	X	
Unlawful Speed	06/05/2019	S Adams St/Davis St		X
Unlawful Speed	06/05/2019	MLK BLVD/S Key St		X
Unlawful Speed	06/09/2019	E Jefferson St/S Adams St		X
Unlawful Speed	06/10/2019	MLK BLVD/S Stewart St	X	
Unlawful Speed	06/10/2019	E Jefferson St/S Adams St	X	
Unlawful Speed	06/10/2019	E Jefferson St/S Duval St	X	
Unlawful Speed	06/10/2019	S Adams St/Davis St		X
Unlawful Speed	06/15/2019	S Adams St/Davis St		X
Unlawful Speed	06/15/2019	MLK BLVD/8 th St		X
Unlawful Speed	06/17/2019	W Jefferson St/S 10 th St	X	
Unlawful Speed	06/18/2019	W Jefferson St/S Slappy St	X	
Unlawful Speed	06/21/2019	W Jefferson St/Porro St	X	
Unlawful Speed	06/22/2019	W Jefferson St/S Ward St		X
Unlawful Speed	06/23/2019	W Jefferson St/N Jackson St		X
Unlawful Speed	06/24/2019	S Adams St/E GF&A Dr		X
Unlawful Speed	06/24/2019	MLK BLVD/S Stewart St		X
Unlawful Speed	06/25/2019	MLK BLVD/S Key St		X
Unlawful Speed	06/29/2019	W Jefferson St/Porro St		X
Aggressive Driving				
DUI				
Other Moving				
Infractions				
Fail to Maintain Lane	06/04/2019	S Stewart St/Crawford St	X	
Red Light Violation	06/05/2019	Pat Thomas Parkway/MLK BLVD	X	
Failure to Yield	06/19/2019	MLK BLVD/S Key St	X	
Fail to Maintain Lane	06/24/2019	W Jefferson St/S Stewart St	X	
Stop Sign Violation	06/26/2019	W Crawford St/S Adams St	X	
Non-Moving				
Infractions				
Faulty Equipment	06/01/2019	E Jefferson St/S Calhoun St	X	
Seatbelt Violation	06/02/2019	7 th St/12 th St	X	
No Valid DL	06/03/2019	W Jefferson St/Pat Thomas Parkway		X
Seatbelt Violation	06/03/2019	Pat Thomas Parkway/Osceola St	X	
Seatbelt Violation	06/04/2019	Pat Thomas Parkway/MLK BLVD	X	

Expired Registration	06/04/2019	Pat Thomas Parkway/MLK BLVD	X	
Faulty Equipment	06/05/2019	E Jefferson St/S Adams St	X	
Expired Registration	06/05/2019	E Jefferson St/S Monroe St	X	
Expired Registration	06/05/2019	Pat Thomas Parkway/Cooper St	X	
Faulty Equipment	06/05/2019	S Adams St/Clark St	X	
Faulty Equipment	06/05/2019	MLK BLVD/S Key St	X	
Park in Handicapped Spot	06/05/2019	Crawford St/S Key St		X
Faulty Equipment	06/06/2019	S Adams St/E GF&A Dr	X	
Faulty Equipment	06/06/2019	W Jefferson St/S 10 th St	X	
No Valid DL	06/06/2019	E Jefferson St/Duval St		X
DWLSR	06/08/2019	Pat Thomas Parkway/MLK BLVD		X
Tint Too Dark	06/09/2019	W Jefferson St/Pat Thomas Parkway		X
Faulty Equipment	06/10/2019	S Adams St/Davis St	X	
DWLSR	06/10/2019	MLK BLVD/Pat Thomas Parkway		X
Faulty Equipment	06/11/2019	MLK BLVD/Pat Thomas Parkway	X	
Faulty Equipment	06/13/2019	E Jefferson St/Duval St	X	
Faulty Equipment	06/14/2019	E Jefferson St/Duval St	X	
DWLSR	06/16/2019	MLK BLVD/S Stewart St		X
Faulty Equipment	06/15/2019	MLK BLVD/S Stewart St	X	
Seatbelt Violation	06/19/2019	MLK BLVD/8 th St		X
Faulty Equipment	06/19/2019	S Adams St/MLK BLVD	X	
Faulty Equipment	06/21/2019	E Jefferson St/S Adams St	X	
DWLSR	06/21/2019	W Jefferson St/Porro St		X
Faulty Equipment	06/26/2019	Clark St/S Love St	X	
Learner's Permit Violation	06/27/2019	Pat Thomas Parkway/Brumby St		X
DWLSR	06/29/2019	MLK BLVD/S Stewart St		X
Faulty Equipment	06/30/2019	S Pat Thomas Parkway/Elm St	X	
Faulty equipment	06/30/2019	S Pat Thomas Parkway/Crawford St	X	

Quincy Police Department
 Monthly Traffic Enforcement Report
 June 2019

District 3

VIOLATION	DATE	LOCATION	WARNING	CITATION
Unlawful Speed				
Unlawful Speed	06/05/2019	E Jefferson St/Patton St		X
Unlawful Speed	06/08/2019	E Jefferson St/Patton St	X	
Unlawful Speed	06/25/2019	E Jefferson St/S Shadow St		X
Unlawful Speed	06/26/2019	E Jefferson St/E GF&A Dr		X
Unlawful Speed				
Aggressive Driving				
DUI				
Other Moving				
Infractions				
Non-Moving				
Infractions				
Faulty Equipment	06/05/2019	E Jefferson St/Circle Dr	X	
No Trailer Tag	06/05/2019	E Jefferson St/MacArthur St	X	
Faulty Equipment	06/08/2019	E Jefferson St/S Patton St	X	
Faulty Equipment	06/10/2019	E Jefferson St/S Patton St	X	
Leave Child Unattended in Vehicle	06/15/2019	S Madison St/E GF&A Dr		X
Faulty Equipment	06/17/2019	E Jefferson St/Strong Rd	X	

Quincy Police Department
 Monthly Traffic Enforcement Report
 June 2019

District 4

VIOLATION	DATE	LOCATION	WARNING	CITATION
Unlawful Speed				
Unlawful Speed	06/01/2019	W Jefferson St/Monroe St		X
Unlawful Speed	06/01/2019	N Ward St/W Washington St	X	
Unlawful Speed	06/05/2019	E Jefferson St/N Shadow St	X	
Unlawful Speed	06/05/2019	W Jefferson St/N Ward St	X	
Unlawful Speed	06/05/2019	King St/Calhoun St		X
Unlawful Speed	06/05/2019	E Jefferson St/N Shadow St		X
Unlawful Speed	06/09/2019	W Jefferson St/N Ward St		X
Unlawful Speed	06/12/2019	W Jefferson St/N Monroe St	X	
Unlawful Speed	06/15/2019	King St/8 th St		X
Unlawful Speed	06/17/2019	W Jefferson St/Pat Thomas Parkway		X
Unlawful Speed	06/17/2019	W Jefferson St/N Key St	X	
Unlawful Speed	06/21/2019	E Jefferson St/N Love St		X
Unlawful Speed	06/24/2019	E Jefferson St/Malcolm St		X
Aggressive Driving				
DUI				
Other Moving				
Infractions				
Right of Way Violation	06/02/2019	King St/Duval St	X	
Red Light Violation	06/07/2019	W Jefferson St/N Stewart St	X	
Right of Way Violation	06/10/2019	W Jefferson St/N Graves St	X	
Red Light Violation	06/11/2019	W Jefferson St/N Jackson St	X	
Stop Sign Violation	06/12/2019	W King St/10 th St		X
Cut Across Parking Lot/Avoid Traf. Cont. Dev.	06/12/2019	E Jefferson St/Malcolm St		X
Stop Sign Violation	06/12/2019	W Jefferson St/N 10 th St	X	
Stop Sign Violation	06/16/2019	S Cleveland St/Elm St	X	
Stop Sign Violation	06/19/2019	N Stewart St/Washington St	X	
Non-Moving				
Infractions				

Faulty Equipment	06/01/2019	King St/Camellia St	X	
Faulty Equipment	06/01/2019	Franklin St/Calhoun St	X	
Seatbelt Violation	06/02/2019	W Jefferson St/Pat Thomas parkway	X	
DWLSR/Habitual	06/02/2019	King St/Calhoun St		X
Expired Registration	06/04/2019	W Jefferson St/Pat Thomas Parkway	X	
Faulty Equipment	06/05/2019	N Adams St/E Washington St	X	
Expired Tag	06/06/2019	W Jefferson St/N Jackson St	X	
Faulty Equipment	06/06/2019	N Adams St/E King St	X	
Faulty Equipment	06/07/2019	W Washington St/N Jackson St	X	
Faulty Equipment	06/08/2019	E Jefferson St/N Shadow St	X	
Expired Registration	06/13/2019	W Jefferson St/N 10 th St	X	
Fail to Provide Insurance	06/13/2019	N Adams St/Washington St		X
DWLSR	06/13/2019	E Jefferson St/Malcolm St		X
Faulty Equipment	06/13/2019	W Jefferson St/10 th St	X	
Tag Attached Not Assigned	06/14/2019	N Adams St/W Washington St		X
No Proof/Insurance	06/17/2019	King St/Monroe St		X
No Proof/Insurance	06/18/2019	W Jefferson St/Pat Thomas Parkway		X
Child Restraint	06/18/2019	W King St/N Cleveland St		X
Expired Tag	06/18/2019	N 14 th St/W Washington St	X	
Faulty Equipment	06/19/2019	W Jefferson St/Pat Thomas Parkway	X	
No Tag	06/20/2019	W Jefferson St/ N Stewart St		X
Leaving Scene of an Accident	06/20/2019	E King St/N Madison St		X
No tag	06/23/2019	E Jefferson St/Lowe St		X
Expired Tag	06/24/2019	W King St/Corry St	X	
DWLSR	06/24/2019	W King St/Corry St		X
Faulty Equipment	06/29/2019	W King St/N Calhoun St	X	
Faulty Equipment	06/29/2019	W King St/N Madison St	X	

Quincy Police Department
 Monthly Traffic Enforcement Report
 June 2019

District 5

VIOLATION	DATE	LOCATION	WARNING	CITATION
Unlawful Speed				
Unlawful Speed	06/30/2019	W Jefferson St/Graves St		X
Aggressive Driving				
Aggressive Driving	06/11/2019	W Jefferson St/N Graves St	X	
Careless Driving	06/19/2019	W Jefferson St/Lillian Springs Rd		X
DUI				
Other Moving				
Infractions				
Red Light Violation	06/27/2019	W Jefferson St/N Cleveland St	X	
Failure to Maintain Lane	06/27/2019	W Washington St/Graves St	X	
Non-Moving				
Infractions				
Seatbelt Violation	06/01/2019	W Jefferson St/N Cleveland St	X	
Seatbelt Violation	06/02/2019	W Jefferson St/N Shelfer St	X	
Expired Registration	06/03/2019	W Jefferson St/N Cleveland St		X
DWLSR W/Knowledge	06/03/2019	W Jefferson St/N Shelfer St		X
Faulty Equipment	06/06/2019	W Jefferson St/Lillian Springs Rd	X	
Faulty Equipment	06/07/2019	W Jefferson St/N Shelfer St	X	
Faulty Equipment	06/07/2019	W Jefferson St/N Graves St	X	
Faulty Equipment	06/08/2019	W Jefferson St/N Shelfer St	X	
Faulty Equipment	06/10/2019	W Jefferson St/N Shelfer St	X	
Faulty Equipment	06/12/2019	W Jefferson St/Pavilion Dr	X	
Faulty Equipment	06/15/2019	W Jefferson St/Lillian Springs Rd	X	
No Valid DL	06/15/2019	W King St/N Cleveland St		X
No Valid DL	06/20/2019	W Jefferson St/Graves St		X
No Valid DL	06/29/2019	W Jefferson St/N Cleveland St		X

**QUINCY POLICE DEPARTMENT
DISTRICT 4 INCIDENT SUMMARY
June 2019**

INCIDENT TYPE	TOTAL NUMBER OF CALLS
HOUSE/BUSINESS CHECK/FOOT PATROL	203
SUSPICIOUS INCIDENT/PERSON	19
ALARM ACTIVATION	13
DISTURBANCE/NOISE	9
TRAFFIC ACCIDENTS	5
ANIMAL COMPLAINT	2
BAKER ACT	2
TRESPASSING	1
ABANDONED VEHICLE	1
ASSUALT	1
CHILD WELFARE	1
DRUNK PEDESTRIAN	1
ESCORT	34
SICK PERSON	6
WELFARE CHECK	3
FRAUD	1
CRIMINAL MISCHIEF	1
THEFT	5
STOLEN VEHICLE	1
BURGLARY VEHICLE	1
CHILD ABUSE	1

Note:

Due to legal recommendations by The Office of the Florida Attorney General all crime related information "IS NOT" public record. For this reason it is advisable that specific inquiries about specific crimes not be made in an open public setting.

**City of Quincy
City Commission
Agenda Request**

Date of Meeting: July 23, 2019
Date Submitted: July 18, 2019
To: Honorable Mayor and Members of the City Commission
From: Jack L. McLean Jr., City Manager
Ann Sherman, Human Resources Director
Subject: Human Resources Monthly Report

Honorable Mayor, and Members of the City Commission, per your request please see the attached monthly reports. These are detailed status reports covering the period of June 21, 2019 – July 18, 2019

The reports depicts New Hires, Promotions, Resignations, Terminations and Retirements by Department, Name, Ethnicity and Gender.

Respectfully Submitted,

Ann Sherman

Ann Sherman, Director Human Resources

HUMAN RESOURCES
MONTHLY REPORT
 June 22, 2019 –July 17, 2019

NEW HIRES

Name	Department	Ethnicity	Gender
Amara Bryant	Parks & Recreation (PT - Pool)	B	M
Carlos McMillan	Recreation Coordinator	B	M
Jean Dabady	Recreation Coordinator	B	M
Roger Lodman	Meter Reader-Contract	B	M

PROMOTIONS

Name	Department	Ethnicity	Gender
N/A			

RESIGNATIONS

Name	Department	Ethnicity	Gender
Melanie House	Customer Services	W	F

TERMINATIONS

Name	Department	Ethnicity	Gender
Collis Johnson	Public Works	B	M

RETIREMENT

Name	Department	Ethnicity	Gender
N/A			

**City of Quincy
City Commission
Agenda Request**

Date of Meeting: July 23, 2019
Date Submitted: July 19, 2019
To: Honorable Mayor and Members of the City Commission
From: Jack L. McLean Jr., City Manager
Ann Sherman, Human Resources Director
Subject: Non-Turn Key Projects Report

Honorable Mayor, and Members of the City Commission, the information below depicts Commissioner Bass request for a list of Non-Turn Key Projects.

- Well Field Buildings (4) in Mt. Pleasant _____ Utilities
- Land Fill Shed on Selman Road _____ Public Works
- Land Fill Office Building on Selman Road _____ Public Works
- NetQuincy Building _____ IT Department
- Fiber through -out the City _____ IT Department
- Batting Cage and Fencing on Corry Field _____ Parks and Rec.

Respectfully Submitted,

Ann Sherman

Ann Sherman, Director Human Resources

*QFD Monthly Report
June 2019*

	<u>2019</u>	<u>2018</u>
Total Fire Calls	89	143
City	73	108
County	16	35
Total Man Hours		
City	97 hrs 6 mins	133 hrs 29 mins
County	67 hrs 29 mins	71 hrs 25 mins
	28 hrs 57 mins	61 hrs 4 mins
Type Fire Calls - City		
Structure	1	2
Vehicle	3	4
False Alarm	0	3
Hazard	1	4
Rescue	0	0
Wood & Grass	1	1
Other	5	10
Type Fire Calls - County		
Structure	1	3
Vehicle	5	8
False Alarm	0	0
Hazard	2	1
Rescue	0	0
Woods & Grass	4	1
Other	6	14
Fire Causes		
Accidental	8	6
Undetermined	1	5
Suspicious	0	0
Arson	0	0
Average Response Time		
City	4.27 mnis	4.34 mins
County	10.38 mins	8.33 mins
Average Firefighters per Call		
City	3.81	3.69
County	3.05	2.77
Average Time Spent per Call		
City	32.36 mins	24.9 mins
County	36.05 mins	37.44 mins

*QFD Monthly Report
June 2019*

	<u>2019</u>	<u>2018</u>
Responses Out of District	1	0
Mutual Aid Responses *	2	0
Deaths	0	0
Injuries	1	0
Fire Prevention Programs	12	2
Fire Safety Inspection	5	9
Fire Investigation	0	0
Plans Review	0	0
Training Man Hours	140 hrs	65 hrs
Hydrants Serviced/Painted	0	0
Utility Turn Ons	60	92
Smoke Detector/Battery Installs	6	0
* 06/02/19 Hwy 27 & Sandy Creek Road Vehicle Accident		Havana & Concord VFD
06/26/19 85 Academy Drive Canceled enroute		

*QFD Monthly District Fire Calls
June 2019*

District	<u>District</u>	<u>Location</u>	<u>Type of Incident</u>
District 1	6/7/2019	511 Lincoln Street	Smoke scare
	6/14/2019	830 Arlington Circle	Good intent
District 2	6/12/2019	527 S. Stewart Street	Good intent
	6/20/2019	427 S. Stewart Street	Cooking fire
District 3			
District 4	6/24/2019	1019 N. Magnolia Drive	Canceled en route
District 5	6/11/2019	608 Woodland Avenue	Outside trash fire
	6/16/2019	1606 W Jefferson Street	Vehicle accident w/injuries
	6/22/2019	102 N. Virginia Street	Structure fire
	6/22/2019	1320 W. Jefferson Street	Vehicle fire

*QFD Quarterly Report
April, May, June 2019*

	<u>2019</u>	<u>2018</u>
Total Fire Calls	341	379
City	272	257
County	69	122
Total Man Hours	263 hrs 39 mions	367 hrs 26 mins
City	177 hrs 18 mins	122 hrs 48 mins
County	86 hrs 21 mins	243 hrs 18 mins
Type Fire Calls - City	3	2
Structure	7	3
Vehicle	2	10
False Alarm	6	8
Hazard	0	0
Rescue	1	2
Wood & Grass	14	23
Other		
Type Fire Calls - County		
Structure	5	7
Vehicle	28	29
False Alarm	2	3
Hazard	3	7
Rescue	0	0
Woods & Grass	10	13
Other	13	42
Fire Causes		
Accidental	20	27
Undetermined	20	9
Suspicious	0	0
Arson	0	0
Average Response Time		
City	4.97 mins	4.54 mins
County	10.23 mins	6.12 mins
Average Firefighters per Call		
City	3.69	3.73
County	3.02	2.88
Average Time Spent per Call		
City	49.23 mins	38.01 mins
County	31.96 mins	35.32 mins

*QFD Quarterly Report
April, May, June 2019*

	<u>2019</u>	<u>2018</u>
Responses Out of District	1	2
Mutual Aid Responses *	5	4
Deaths	0	0
Injuries	1	0
Fire Prevention Programs	30	8
Fire Safety Inspection	30	20
Fire Investigation	0	0
Plans Review	0	0
Training Man Hours	460 hrs	257 hrs
Hydrants Serviced/Painted	540	0
Utility Turn Ons	249	219
Smoke Detector/Battery Installs	18	0



RECEIVED

JUL 11 2019

CITY MANAGER

FIRE DEPARTMENT
FL CITY OF QUINCY
XXXX-XXXX-XXXX-1137
June 05, 2019 - July 04, 2019

Purchasing Card

Cardholder Activity

Account Information	Payment Information	Account Summary
Mail Billing Inquiries to: BANKCARD CENTER PO BOX 982238 EL PASO, TX 79998-2238 Customer Service: 1.888.449.2273 24 Hours TTY Hearing Impaired: 1.800.222.7365 24 Hours Outside the U.S.: 1.509.353.6656 24 Hours For Lost or Stolen Card: 1.888.449.2273 24 Hours	Statement Date 07/04/19 Credit Limit \$5,000 Cash Limit \$0 Days in Billing Cycle 30 Total Activity \$211.66 THIS IS NOT A BILL - DO NOT PAY	Credits \$0.00 Cash \$0.00 Purchases \$211.66 Other Debits \$0.00 Cash Fees \$0.00 Other Fees \$0.00 Total Activity \$211.66

Transactions

Posting Transaction		Date	Description	Reference Number	MCC	Charge	Credit
06/10	06/07	06/07	WAL-MART #0488 QUINCY FL	24226389159091006339975	5411	64.76	
06/14	06/08	06/08	OFFICEMAX/OFFICEDEPT#6876ORLANDO FL	24137469164200185300796	5965	49.99	
06/14	06/13	06/13	WAL-MART #0488 QUINCY FL	24226389165091006854801	5411	51.12	
06/26	06/25	06/25	WAL-MART #0488 QUINCY FL	24226389177091007174940	5411	38.35	
06/27	06/26	06/26	WM SUPERCENTER #488 QUINCY FL	24445009178400147443750	5411	7.44	

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Account Number: XXXX-XXXX-XXXX-1137
June 05, 2019 - July 04, 2019



BANK OF AMERICA
PO BOX 15731
WILMINGTON, DE 19886-5731



FIRE DEPARTMENT
FL CITY OF QUINCY
404 W JEFFERSON ST
QUINCY, FL 32351-2328

**N0005138

Total Activity \$211.66

Arthur E. Bridges 7/16/19
Cardholder Signature Date

Manager Signature Date

5499900 1 1:0005 1 109 1 5 1 13 7 11



RECEIVED

JUL 11 2019

CITY MANAGER

GLENN H SAPP
FL CITY OF QUINCY
XXXX-XXXX-XXXX-2285
June 05, 2019 - July 04, 2019

Purchasing Card

Cardholder Activity

Account Information	Payment Information	Account Summary
Mail Billing Inquiries to: BANKCARD CENTER PO BOX 982238 EL PASO, TX 79998-2238 Customer Service: 1.888.449.2273 24 Hours TTY Hearing Impaired: 1.800.222.7365 24 Hours Outside the U.S.: 1.509.353.6656 24 Hours For Lost or Stolen Card: 1.888.449.2273 24 Hours	Statement Date 07/04/19 Credit Limit \$5,000 Cash Limit \$0 Days in Billing Cycle 30 Total Activity \$538.33 THIS IS NOT A BILL - DO NOT PAY	Credits \$0.00 Cash \$0.00 Purchases \$538.33 Other Debits \$0.00 Cash Fees \$0.00 Other Fees \$0.00 Total Activity \$538.33

Transactions

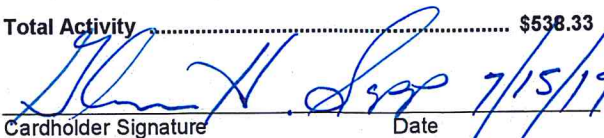
Posting Date	Transaction Date	Description	Reference Number	MCC	Charge	Credit
06/06	06/05	WAL-MART #0488 QUINCY FL	24226389157091004391301	5411	38.02 ✓	
06/11	06/10	IDI 561-757-4000 FL	24431069162026961988675	8999	1.00 ✓	
06/13	06/11	STERICYCLE 866-783-7422 IL	24492159163027009696381	7399	16.68 ✓	
06/13	06/12	AMZN MKTP US*M63TN9VI2 AMAMZN.COM/BILLWA	24431069163083355917785	5942	314.39 ✓	
06/28	06/27	GADSDEN MINI STORAGE 850-875-1077 FL	24194339178017043166246	4225	70.00 ✓	
07/03	07/02	MORROW CLEANERS QUINCY FL	24013399183000238229702	7216	64.28 ✓	
07/03	07/02	BELL AND BATES HOME CNTR QUINCY FL	24801979184091426000108	5251	3.98 ✓	
07/04	07/03	AUTOZONE #2455 QUINCY FL	24137469185001432617585	5533	29.98 ✓	

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Account Number: XXXX-XXXX-XXXX-2285
June 05, 2019 - July 04, 2019


 BANK OF AMERICA
 PO BOX 15731
 WILMINGTON, DE 19886-5731


 GLENN H SAPP
 FL CITY OF QUINCY
 404 W JEFFERSON ST
 QUINCY, FL 32351-2328
 **N0006179

Total Activity \$538.33

 Cardholder Signature Date 7/15/19

Manager Signature Date

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RECEIVED

JUL 11 2019

CITY MANAGER

SYLVIA HICKS
CLERK
XXXX-XXXX-XXXX-5876
June 05, 2019 - July 04, 2019

Purchasing Card

Cardholder Activity

Account Information	Payment Information	Account Summary
Mail Billing Inquiries to: BANKCARD CENTER PO BOX 982238 EL PASO, TX 79998-2238 Customer Service: 1.888.449.2273 24 Hours TTY Hearing Impaired: 1.800.222.7365 24 Hours Outside the U.S.: 1.509.353.6656 24 Hours For Lost or Stolen Card: 1.888.449.2273 24 Hours	Statement Date 07/04/19 Credit Limit \$5,000 Cash Limit \$0 Days in Billing Cycle 30 Total Activity \$1,004.82 THIS IS NOT A BILL - DO NOT PAY	Credits \$0.00 Cash \$0.00 Purchases \$1,004.82 Other Debits \$0.00 Cash Fees \$0.00 Other Fees \$0.00 Total Activity \$1,004.82

Transactions

Posting Date	Transaction Date	Description	Reference Number	MCC	Charge	Credit
06/12	06/11	WAL-MART #0488 QUINCY FL	24226389163091006718933	5411	32.88	
06/28	06/26	STAPLES 00110726 TALLAHASSEE FL	24164079178105006763311	5943	971.94	

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Account Number: XXXX-XXXX-XXXX-5876
June 05, 2019 - July 04, 2019



BANK OF AMERICA
PO BOX 15731
WILMINGTON, DE 19886-5731



SYLVIA HICKS
CLERK
404 W JEFFERSON ST
QUINCY, FL 32351-2328
**N0000580

Total Activity \$1,004.82

Sylvia Hicks 7/15/19
Cardholder Signature Date

Manager Signature Date

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RECEIVED

JUL 11 2019

CITY MANAGER

DECODY FAGG
PARKS AND RECREATION
XXXX-XXXX-XXXX-9825
June 05, 2019 - July 04, 2019

Purchasing Card

Cardholder Activity

Account Information	Payment Information	Account Summary
Mail Billing Inquiries to: BANKCARD CENTER PO BOX 982238 EL PASO, TX 79998-2238 Customer Service: 1.888.449.2273 24 Hours TTY Hearing Impaired: 1.800.222.7365 24 Hours Outside the U.S.: 1.509.353.6656 24 Hours For Lost or Stolen Card: 1.888.449.2273 24 Hours	Statement Date 07/04/19 Credit Limit \$5,000 Cash Limit \$0 Days in Billing Cycle 30 Total Activity \$4,754.49 THIS IS NOT A BILL - DO NOT PAY	Credits \$0.00 Cash \$0.00 Purchases \$4,754.49 Other Debits \$0.00 Cash Fees \$0.00 Other Fees \$0.00 Total Activity \$4,754.49

Transactions

Posting Date	Transaction Date	Description	Reference Number	MCC	Charge	Credit
06/06	06/05	LOWES #00716* TALLAHASSEE FL	24692169156100654554407	5200	14.90	
06/06	06/05	SWAIN POOLS & SPAS TALLAHASSEE FL	24431869156017101782913	5996	1,238.82	
06/07	06/06	LOWES #00716* TALLAHASSEE FL	24692169157100320441723	5200	529.80	
06/14	06/12	ALLEN SPORTS 850-8752016 FL	24335499164900019900037	5699	24.00	
06/14	06/12	PEDDIE CHEMICAL COMPANY 1850-5762186 FL	24744559164450000062450	5085	615.84	
06/14	06/13	FERGUSON ENT #159 844-872-3857 FL	24435659164839821801645	5074	194.14	
06/17	06/14	AG PRO TALLAHASSEE 010102TALLAHASSEE FL	24067209165414200001270	5599	108.68	
06/17	06/14	WAL-MART #1408 TALLAHASSEE FL	24226389166400004524853	5411	41.13	
06/19	06/17	MOORE DOORS SPECIALTIE TALLAHASSEE FL	24071059169627165353068	5200	802.00	
06/20	06/19	WM SUPERCENTER #488 QUINCY FL	24445009171400147054919	5411	197.00	
06/21	06/20	ACADEMY SPORTS #112 TALLAHASSEE FL	24493989172400454000110	5941	474.94	
07/02	07/01	LOWES #00716* TALLAHASSEE FL	24692169182100374811119	5200	101.90	
07/02	07/01	SWAIN POOLS & SPAS TALLAHASSEE FL	24431869182017111631728	5996	199.99	
07/03	07/02	WM SUPERCENTER #488 QUINCY FL	24445009184400161492925	5411	72.33	
07/03	07/02	WM SUPERCENTER #1408 TALLAHASSEE FL	24445009184400161493006	5411	139.02	

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Account Number: XXXX-XXXX-XXXX-9825
June 05, 2019 - July 04, 2019

BANK OF AMERICA
PO BOX 15731
WILMINGTON, DE 19886-5731

Total Activity \$4,754.49

Cardholder Signature _____ Date 7-16-19

DECODY FAGG
PARKS AND RECREATION
404 W JEFFERSON ST
QUINCY, FL 32351-2328
**N0002215

Manager Signature _____ Date

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RECEIVED
JUL 11 2019
CITY MANAGER

REGINALD BELL
PUBLIC WORKS
XXXX-XXXX-XXXX-5834
June 05, 2019 - July 04, 2019

Purchasing Card

Cardholder Activity

Account Information	Payment Information	Account Summary
Mail Billing Inquiries to: BANKCARD CENTER PO BOX 982238 EL PASO, TX 79998-2238 Customer Service: 1.888.449.2273 24 Hours TTY Hearing Impaired: 1.800.222.7365 24 Hours Outside the U.S.: 1.509.353.6656 24 Hours For Lost or Stolen Card: 1.888.449.2273 24 Hours	Statement Date 07/04/19 Credit Limit \$5,000 Cash Limit \$0 Days in Billing Cycle 30 Total Activity \$315.70 <div style="text-align: center; border: 1px solid black; padding: 5px;">THIS IS NOT A BILL - DO NOT PAY</div>	Credits \$0.00 Cash \$0.00 Purchases \$315.70 Other Debits \$0.00 Cash Fees \$0.00 Other Fees \$0.00 Total Activity \$315.70

Transactions

Posting Transaction						
Date	Date	Description	Reference Number	MCC	Charge	Credit
06/06	06/05	LOWES #00716* TALLAHASSEE FL	24692169156100785979010	5200	89.99	
06/10	06/07	GADSEN COUNTY TAX COLL QUINCY FL	24427339158740267673299	9311	119.96	
06/25	06/24	WAL-MART #0488 QUINCY FL	24226389176091001413584	5411	23.76	
07/01	06/29	PARTY CITY BOPIS 973-453-8600 IL	24692169180100709627612	5999	81.99	

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Account Number: XXXX-XXXX-XXXX-5834
June 05, 2019 - July 04, 2019



BANK OF AMERICA
PO BOX 15731
WILMINGTON, DE 19886-5731



REGINALD BELL
PUBLIC WORKS
CITY MANAGER'S OFFICE
404 W JEFFERSON ST
QUINCY, FL 32351-2328

**N0000792

Total Activity \$315.70

Reginald Bell 7/5/19
Cardholder Signature Date

Manager Signature Date

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RECEIVED

JUL 11 2019

CITY MANAGER

INFORMATION TECHNOLOGY
FL CITY OF QUINCY
XXXX-XXXX-XXXX-8555
June 05, 2019 - July 04, 2019

Purchasing Card

Cardholder Activity

Account Information
Mail Billing Inquiries to: BANKCARD CENTER PO BOX 982238 EL PASO, TX 79998-2238 Customer Service: 1.888.449.2273 24 Hours TTY Hearing Impaired: 1.800.222.7365 24 Hours Outside the U.S.: 1.509.353.6656 24 Hours For Lost or Stolen Card: 1.888.449.2273 24 Hours

Payment Information	
Statement Date 07/04/19	
Credit Limit \$5,000	
Cash Limit \$0	
Days in Billing Cycle 30	
Total Activity \$658.96	
THIS IS NOT A BILL - DO NOT PAY	

Account Summary
Credits \$0.00
Cash \$0.00
Purchases \$658.96
Other Debits \$0.00
Cash Fees \$0.00
Other Fees \$0.00
Total Activity \$658.96

Transactions

Posting Transaction		Date		Description	Reference Number	MCC	Charge	Credit
06/07	06/06	BEST BUY	00004358	TALLAHASSEE FL	24399009157295003019681	5732	129.99	
06/07	06/06	BEST BUY	00004358	TALLAHASSEE FL	24399009157295003019699	5732	119.97	
06/10	06/07	NEST LABS	855-469-6378	CA	24492159159027779805010	5065	135.00	
06/10	06/07	WM SUPERCENTER #488		QUINCY FL	24445009159400157755435	5411	99.00	
06/13	06/13	MYFAX *PROTUS IP SOLN	866-563-9212	CA	24692169164100055918797	5968	100.00	
07/02	07/01	IN *ZOEYBJ	850-5906513	FL	24692169182100531359580	7372	75.00	

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Account Number: XXXX-XXXX-XXXX-8555
June 05, 2019 - July 04, 2019

BANK OF AMERICA
 PO BOX 15731
 WILMINGTON, DE 19886-5731

Total Activity \$658.96

INFORMATION TECHNOLOGY
 FL CITY OF QUINCY
 404 W JEFFERSON ST
 QUINCY, FL 32351-2328
 **N0005992

Cardholder Signature _____ Date _____

Manager Signature _____ Date _____

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BANK OF AMERICA			Vendor# 11646	5-Jun	June 5, 2019 -July 4, 2019
DEPARTMENT	Date	Amount	Vendor Name	GL Number	Justification
FIRE	6/7/2019	64.76	Wal-Mart	001-230-522-30511	Cleaning Supplies
FIRE	6/8/2019	49.99	OfficeMax/OfficeDept	001-210-522-30511	Chair Backrest
FIRE	6/13/2019	51.12	Wal-Mart	001-210-522-30491	Batteries & New Airpacks
FIRE	6/25/2019	38.35	Wal-Mart	001-230-522-30511	Cleaning Supplies
FIRE	6/26/2019	7.44	Wal-Mart	001-230-522-30511	Map Mounting
POLICE	6/5/2019	38.02	Walmart	001-220-521-30511	Batteries and USB for Investigations
POLICE	6/10/2019	1.00	IDI	001-210-521-30492	Software for Police Dept
POLICE	6/11/2019	16.68	Stericycle	001-210-521-30492	Haze Mat For Property Evidence
POLICE	6/12/2019	314.39	Amazon	001-220-521-30511	Ribbon/Tourniquet for Officer Safety & Health
POLICE	6/27/2019	70.00	Gadsden Mini Storage	001-210-521-30491	Shed to Store Records
POLICE	7/2/2019	64.28	Morrow Cleaners	001-210-521-30522	Dry Cleaned Uniforms Per New Police Contract
POLICE	7/2/2019	3.98	Bell and Bates	001-220-521-30511	2 Keys for Police Vehicle
POLICE	7/3/2019	29.98	Auto Zone	001-220-521-30407	Wind Shield Wipes
CITY CLERK	6/11/2019	32.88	Wal-Mart	001-130-519-30511	General Supplies
CITY CLERK	6/26/2019	971.94	Staples	001-130-519-30511	Backup Recorder For Minutes
PARKS & REC	6/5/2019	14.90	Lowe's	001-310-572-30441	Shower Heads for King St. Pool
PARKS & REC	6/5/2019	1,238.82	Swain Pools & Spas	001-310-572-30524	Chemicals for King St.Pool
PARKS & REC	6/6/2019	529.80	Lowe's	001-440-572-30391	Tables for Rec Dept.
PARKS & REC	6/12/2019	24.00	Allen Sports	001-310-572-30524	T-Shirts & Whistles for Lifeguards
PARKS & REC	6/12/2019	615.84	Peddie Chemical Company	001-310-572-30524	Supplies for King St. Pool
PARKS & REC	6/13/2019	194.14	Ferguson	001-310-572-30441	Sinks for King St. Pool
PARKS & REC	6/14/2019	108.68	AG-PRO	001-310-572-30462	Supplies for Lawn Mower
PARKS & REC	6/14/2019	41.13	Wal-Mart	001-310-572-30524	Toys for King St. Pool
PARKS & REC	6/17/2019	802.00	Moore Doors Specalties	001-310-572-30492	Doors for Tanyard Creek Restrooms
PARKS & REC	6/19/2019	197.00	Wal-Mart	001-440-572-60610	Mulch for Hillside & Alphonso Figgers Parks
PARKS & REC	6/20/2019	474.94	Academy Sports	001-310-572-30525	Football Equipment
PARKS & REC	7/1/2019	101.90	Lowe's	001-440-572-30391	Celing Tile for Campbell Kelly Center
PARKS & REC	7/1/2019	199.99	Swain Pools & Spas	001-310-572-30441	Replaced Vaccum Hoses at King St. Pool
PARKS & REC	7/2/2019	72.33	Wal-Mart	001-310-572-30491	Plug In & Disinfect Spray for Rec Dept.
PARKS & REC	7/2/2019	139.02	Wal-Mart	001-310-572-30540	Horseshoes for Employee Tournament
PUBLIC WORKS	6/5/2019	89.00	Lowe's	001-440-519-30491	Vaccum for City Hall
PUBLIC WORKS	6/7/2019	119.96	Gadsden County Tax Coll	001-410-539-30521	Tag For Fleet Maintenance Truck
PUBLIC WORKS	6/24/2019	23.76	Wal-Mart	001-410-539-30524	Batteries for Camera
PUBLIC WORKS	6/29/2019	81.99	Party City Bopis	001-410-539-30524	Supplies for Employees Apprecation Day
INFO TECH	6/6/2019	129.99	Best Buy	001-271-513-30410	Wireless Router
INFO TECH	6/6/2019	119.97	Best Buy	508-539-539-30341	Screen protector, Case & Thumb Drive
INFO TECH	6/7/2019	135.00	Nest Labs	001-260-513-30341	Nest Aware 30-Day Video History
INFO TECH	6/7/2019	99.00	Wal-Mart	001-210-521-30511	Monitor for QPD Server Room

INFO TECH	6/13/2019	14.28	MyFax Protus IP Sol	001-160-512-30410	Online fax for City Manager's Office
INFO TECH	6/13/2019	14.28	MyFax Protus IP Sol	001-210-521-30410	Online fax for Police Dept
INFO TECH	6/13/2019	14.28	MyFax Protus IP Sol	001-210-522-30410	Online fax for Fire Dept
INFO TECH	6/13/2019	14.29	MyFax Protus IP Sol	001-271-513-30410	Online fax for Finance Dept
INFO TECH	6/13/2019	14.29	MyFax Protus IP Sol	001-310-572-30410	Online fax for Recreation Dept
INFO TECH	6/13/2019	14.29	MyFax Protus IP Sol	001-260-513-30491	Online fax for HR
INFO TECH	6/13/2019	14.29	MyFax Protus IP Sol	002-250-552-30410	Online fax for CRA

Utility Accounts with Payment Plan or 30 Days Past Due
June 2019

Account Number	Service Address	Current 6.30.2019	30 Day 5.31.2019	60 Day 4.30.2019	90 Day 3.31.2019	Balance
Cycle 1 Minimum Balance 50.00						
3566013	130 N Virginia St	203,612	262	0	0	203,874
327022	115 Ernest St	357	347	309	3,391	4,403
6679002	64 N Cleveland St Ap	3,070	306	0	0	3,376
976015	911 Myrtle Ave	622	460	376	1,907	3,364
1078012	910 Dogwood Dr	275	246	278	2,240	3,039
5937002	Highway 90 East Tmfm	2,856	127	0	0	2,983
824018	311 W King St	526	478	465	1,325	2,794
5460001	500 S Shelfer St	1,946	201	0	0	2,147
6630002	64 N Cleveland St-of	1,990	90	0	0	2,080
6620002	64 N Cleveland St-bl	1,434	143	0	0	1,578
1675019	1509 W Jefferson St	1,343	140	0	0	1,483
356012	320 E Washington St	699	577	0	0	1,276
2436039	820 4th St # B	264	311	299	393	1,266
2338015	1004 4th St	17	17	748	338	1,121
8291005	212 Johnson St	71	75	91	879	1,116
1549015	1604 W Jefferson St	554	447	0	0	1,000
654015	19 E Jefferson St	229	218	292	169	908
1044016	510 N Bellamy Dr	496	332	0	0	829
4825007	1033 Green St	190	220	244	159	813
521021	201 S Love St	359	441	0	0	800
1883031	1117 Laura St	133	112	28	521	794
2518002	346 S Key St	76	86	88	437	687
222026	237 South Malcolm St	149	222	288	20	679
1373022	908 W Washington St	209	190	234	0	634
846014	316 N Key St	238	259	106	0	603
90013	241 North Lowe Sreet	350	250	0	0	600
6602001	1127 W King St	0	575	0	0	575
5789001	221 N Madison St	475	77	0	0	552
8338002	215 Stanley St	390	160	0	0	550
473025	107 Johnson St	226	313	0	0	540
1804013	323 W Clark St	245	258	0	0	502
1182019	1123 W King St	258	239	0	0	497
8524001	120 Earnest St.	29	31	31	380	471
1812023	337 S Key St	76	191	202	0	468
1425016	315 W Washington St	119	206	142	0	468
468012	107 E Clark St	296	168	0	0	464
204015	809 East Jefferson S	235	228	0	0	463
1891021	1104 Laura St	242	205	0	0	447
743012	319 North St	154	183	109	0	445
1383029	719 W Washington St	318	106	0	0	424
112014	240 N Chalk St	333	86	0	0	419
1342032	W 1013b Franklin St	42	68	77	229	417
645011	10 S Adams St	225	191	0	0	416
2476013	617 2nd St	201	208	0	0	409

Utility Accounts with Payment Plan or 30 Days Past Due
June 2019

Account Number	Service Address	Current 6.30.2019	30 Day 5.31.2019	60 Day 4.30.2019	90 Day 3.31.2019	Balance
Cycle 1 Minimum Balance 50.00						
2249024	627 S Cleveland St	193	207	0	0	400
4832008	122 N Cleveland St A	259	119	0	0	377
5437014	1012 Brumby St	289	59	0	0	348
1630017	1835 Florida Ave.	104	110	110	17	341
153013	931 E. Malcolm Stree	83	103	153	0	338
2113013	1840 Inlet St	268	53	0	0	321
2132023	1746 Lucky St	161	127	0	0	288
2006011	1218 Elm St	143	142	0	0	285
644016	8 S Adams St	165	106	0	0	271
8537001	100 N Cleveland St.	87	53	72	59	270
8541001	1600 Florida Ave.	62	79	56	71	268
2165012	1831 Elm St	158	89	0	0	247
5774002	1100 W Jefferson St	120	126	0	0	247
517018	221 S Corry St	71	75	75	0	220
5873004	1131-c Live Oak St	48	51	51	71	220
30012	11 Mcarthur St	106	112	0	0	218
710012	47 Dezell Addition	112	88	0	0	200
1508014	1102 W Jefferson St	80	110	0	0	190
8211018	64 N Cleveland St Bl	87	98	0	0	186
31013	15 Mcarthur St	75	92	0	0	167
6698016	64 N Cleveland St Ap	91	58	0	0	149
1742029	411 W Crawford St #	83	59	0	0	142
8539001	419 B.w. Robert St.	26	42	34	36	138
8538001	816 E Jefferson St.	30	32	32	37	132
6693018	64 N Cleveland St Ap	76	53	0	0	128
1343014	1013 W Franklin St	48	40	40	0	128
4973004	122 N Cleveland St A	0	0	0	81	81
						259,074

Account Number	Service Address	Current 6.30.2019	30 Day 5.31.2019	60 Day 4.30.2019	90 Day 3.31.2019	Balance
Cycle 2 Minimum Balance 50.00						
5667014	635 Strong Rd Apt 17	364	121	111	1,244	1,839
2678012	13 Wallace Dr	998	447	0	0	1,446
664006	598 Hogan Ln	159	19	108	1,139	1,425
8420001	395 Foxfire Ct	556	188	218	442	1,405
5528004	2017 Flager Street	785	275	200	0	1,261
2659018	206 S Betlinet Dr	544	385	239	0	1,168
4465020	Gadsden Arms Apt. #	806	10	11	165	992
6011002	18520 Blue Star Hwy	167	62	251	496	977
6087004	279 Walsh Rd	97	846	0	0	943
3752025	37 Carrol Hopkins Ln	320	121	59	394	893
2830017	723 S Pat Thomas Pkw	646	241	0	0	887
2584013	326 S Jackson St	624	262	0	0	885
3439011	36 N Shelfer St	260	158	157	299	873

Utility Accounts with Payment Plan or 30 Days Past Due
June 2019

Account Number	Service Address	Current 6.30.2019	30 Day 5.31.2019	60 Day 4.30.2019	90 Day 3.31.2019	Balance
Cycle 2 Minimum Balance 50.00						
5219005	905 Sikes St	604	236	0	0	840
3128011	232 Ray Rd/aka Joe A	455	268	1	0	723
6460008	1316 Martin Luther K	190	143	158	163	653
3237017	1664 Pat Thomas Pkwy	460	191	0	0	650
3111019	912 Joe Adams Rd	182	260	208	0	650
6324006	405 Strong Rd 4c	496	141	0	0	637
6131001	266 Henry Grady Rd	6	0	17	594	618
4656021	620 Atlanta St # K-2	100	327	98	22	546
4248012	152 Holly Cir	316	144	0	0	460
3174011	330 Hogan Ln	391	60	0	0	451
5393001	265 Henry Grady Rd	101	52	52	243	446
3914020	45 Milliken Dr	366	80	0	0	445
5672008	Triple Oaks Apt 22	240	188	0	0	428
4456023	427 S Stewart St Apt	324	88	0	0	412
4489024	Gadsden Arms Apt 28	212	124	23	0	359
4922002	1318 E Jefferson St	0	0	0	348	348
4651019	Parkview # I-217	13	6	59	231	308
5638013	930 Joe Adams Rd	147	77	54	0	278
4329011	24766 Blue Star Hwy	25	17	13	177	232
4463020	Gadsden Arms Apt 17	102	82	42	0	226
4654013	Parkview Manor Apt #	93	84	0	0	177
3724016	166 Gray Rd	11	59	74	12	156
4155011	356 Holly Cir	25	106	21	0	152
8540001	2102 Hamilton St.	64	33	31	22	149
8332001	707 Woodberry Road	30	14	14	26	83
						25,422

Monthly Totals	2015	2016	2017	2018	2019
January		36,744	28,650	46,365	119,212
February	147,833	35,814	27,878	42,279	79,186
March	182,084	44,392	29,712	45,533	104,529
April	74,900	45,894	31,333	53,352	84,493
May	92,445	29,268	14,758	40,466	73,385
June	92,445	27,211	15,627	34,262	284,496
July	59,636	24,849	11,830	49,365	
August	54,087	17,152	16,468	42,957	
September	56,208	29,558	21,731	37,099	
October	63,075	25,142	16,688	54,650	
November	61,366	38,602	22,411	131,020	
December	34,694	34,457	33,202	118,463	

* Customer 3566013 paid 214,067.82 on 7/1/2019

CITY OF QUINCY
Cash Requirements Report

By Vendor No

Vendor/ Invoice No	Vendor Name/ Invoice Date	Due Date 06.30.2019	Due Date 07.31.2019	Due Date 08.31.2019	Due Date 09.30.2019	Future Date	Retainage Amount	Invoice Amount
9998	DEPARTMENT OF THE TREASURY							
	Vendor Total	45,881.45	0.00	0.00	0.00	0.00	0.00	45,881.45
114618	ANIXTER INC							
	Vendor Total	0.00	12,978.03	0.00	0.00	0.00	0.00	12,978.03
144958	CAPITAL HEALTH PLAN							
	Vendor Total	86,561.04	0.00	0.00	0.00	0.00	0.00	86,561.04
145030	NORTH AMERICAN ELECTRIC RELIAB							
	Vendor Total	0.00	353.82	0.00	0.00	0.00	0.00	353.82
145219	Florida Combined Life/AD&D							
	Vendor Total	599.50	0.00	0.00	0.00	0.00	0.00	599.50
145426	United Rentals							
	Vendor Total	0.00	3,339.33	0.00	0.00	0.00	0.00	3,339.33
145564	POWER SERVICES, INC.							
	Vendor Total	0.00	5,676.23	0.00	0.00	0.00	0.00	5,676.23
145608	TRUGREEN							
	Vendor Total	0.00	348.00	0.00	0.00	0.00	0.00	348.00
146744	BRADY LEE HUDSON PHD							
	Vendor Total	0.00	0.00	225.00	0.00	0.00	0.00	225.00
146797	SPA CONCEPTS INC							
	Vendor Total	0.00	516.44	0.00	0.00	0.00	0.00	516.44
146844	GRESKO SUPPLY INC							
	Vendor Total	0.00	1,184.70	0.00	0.00	0.00	0.00	1,184.70
146884	THE STANDARD INSURANCE COMPANY							
	Vendor Total	11,908.33	0.00	0.00	0.00	0.00	0.00	11,908.33
146886	THE STANDARD INSURANCE COMPANY							
	Vendor Total	3,806.70	0.00	0.00	0.00	0.00	0.00	3,806.70
146920	STILES BARNES PLUMBING, LLC							
	Vendor Total	1,978.00	0.00	0.00	0.00	0.00	0.00	1,978.00
146963	ULINE, INC							
	Vendor Total	0.00	101.81	0.00	0.00	0.00	0.00	101.81
147000	FLORIDA MUNICIPAL INSURANCE TRUST							
	Vendor Total	26,524.06	0.00	0.00	0.00	0.00	0.00	26,524.06
	REPORT TOTAL	295,686.23	29,237.86	225.00	0.00	0.00	0.00	325,149.09

G/L_ACCT #	ACCOUNT DESCRIPTION	ANNUAL BUDGET	YTD JUNE 2019	PURCHASE ORDERS	OVER (UNDER)	75%	YTD JUNE 2018
BUDGET TO ACTUAL EXPENDITURES							
GEN FUND EXP							
CITY COMMISSION							
001-110-511-10110	SALARIES & WAGES	82,135	60,511	0	21,624	74%	60,022
001-110-511-10210	FICA TAXES	6,283	4,449	0	1,834	71%	4,592
001-110-511-10220	RETIREMENT CONTRIBUTIONS	9,856	6,979	0	2,877	71%	0
001-110-511-30343	PROFESSIONAL SERVICES LOBBYIST	21,000	20,850	0	150	99%	14,425
001-110-511-30402	TRAVEL	2,000	736	0	1,264	37%	0
001-110-511-30491	OTHER EXPENSES	7,500	10,551	0	(3,051)	141%	5,360
001-110-511-31000	OTHER OPERATING IT SUPPORT	8,000	6,824	0	1,176	85%	0
001-110-511-80820	AID TO PRIVATE ORGANIZATIONS	19,000	1,000	0	18,000	5%	68,500
	TOTAL CITY COMMISSION	155,774	111,900	0	43,874	72%	152,898
CITY MANAGER							
001-160-512-10110	SALARIES & WAGES	81,661	65,222	0	16,439	80%	65,384
001-160-512-10120	REGULARY SALARIES & WAGES	28,818	24,324	0	4,494	84%	20,232
001-160-512-10140	OVERTIME	2,439	2,439	0	0	100%	380
001-160-512-10210	FICA TAXES	8,638	6,883	0	1,755	80%	6,041
001-160-512-10220	RETIREMENT CONTRIBUTIONS	13,550	10,373	0	3,177	77%	9,927
001-160-512-10230	LIFE & HEALTH INSURANCE	17,245	3,806	0	13,439	22%	12,031
001-160-512-30341	CONTRACTUAL SERVICES	12,903	6,939	0	5,964	54%	0
001-160-512-30343	PROFESSIONAL SERVICES	1,710	1,485	0	225	87%	0
001-160-512-30402	TRAVEL EXPENSE	1,000	648	0	352	65%	0
001-160-512-30403	GAS	250	95	0	155	38%	428
001-160-512-30410	TELEPHONE	6,120	4,367	0	1,753	71%	5,483
001-160-512-30461	REPAIR & MAINTENANCE OFFICE EQ	800	108	0	692	14%	157
001-160-512-30491	OTHER OPERATING EXPENSE	393	383	0	10	97%	131
001-160-512-30511	OFFICE SUPPLIES GENERAL	600	336	0	264	56%	346
001-160-512-31000	OTHER OPERATING EXP - IT SUPPO	8,000	7,846	0	154	98%	373
	TOTAL CITY MANAGER	184,127	135,254	0	48,873	73%	120,913
CITY ATTORNEY							
001-120-514-30341	CONTRACTUAL SERVICES	170,000	84,216	0	85,784	50%	114,072
001-120-514-30343	PROFESSIONAL SERVICES	1,000	0	0	1,000	0%	0
001-120-514-30500	LEGAL & RECORDING FEES	1,000	0	0	1,000	0%	1,500
001-120-514-30540	PUBLICATIONS,SUBSCRIP,& MEMBER	2,400	0	0	2,400	0%	0
001-120-514-31000	OTHER OPERATING EXP - IT SUPPO	8,000	6,824	0	1,176	85%	0
	TOTAL CITY ATTORNEY	182,400	91,040	0	91,360	50%	115,572
CITY CLERK							
001-130-519-10110	SALARIES & WAGES	64,898	47,454	0	17,444	73%	45,169
001-130-519-10210	FICA TAXES	4,965	3,370	0	1,595	68%	3,202
001-130-519-10220	RETIREMENT CONTRIBUTIONS	7,788	5,691	0	2,097	73%	5,420
001-130-519-10230	LIFE & HEALTH INSURANCE	6,367	4,726	0	1,641	74%	4,441
001-130-519-30343	PROFESSIONAL SERVICES	3,000	1,225	0	1,775	41%	0
001-130-519-30402	TRAVEL EXPENSE	1,000	0	0	1,000	0%	0
001-130-519-30410	TELEPHONE	1,788	891	0	897	50%	1,236
001-130-519-30461	REPAIR & MAINT - OFFICE EQUIPM	100	0	0	100	0%	0
001-130-519-30491	OTHER OPERATING EXPENSE	100	170	0	(70)	170%	72
001-130-519-30493	TRAINING	100	0	0	100	0%	0
001-130-519-30500	LEGAL ADS AND RECORDING FEES	750	322	0	428	43%	21
001-130-519-30511	OFFICE SUPPLIES-GENERAL	500	181	0	319	36%	22
001-130-519-31000	OTHER OPERATING EXP - IT SUPPO	8,000	6,824	0	1,176	85%	0
	TOTAL CITY CLERK	99,356	70,854	0	28,502	71%	59,581
NON-DEPARTMENTAL							
001-001-519-30320	ACCOUNTING & AUDITING SERVICES	28,896	20,800	0	8,096	72%	22,400
001-001-519-30341	CONTRACTUAL SERVICES	18,000	0	0	18,000	0%	0
001-001-519-30342	RECORDING OF THE COMMISSION MT	42,000	31,500	0	10,500	75%	31,500
001-001-519-30343	PROFESSIONAL SERVICES	0	2,000	0	(2,000)	100%	0
001-001-519-30390	CONTINGENCIES	58,023	0	0	58,023	0%	0
001-001-519-30410	TELEPHONE	648	39	0	609	6%	19
001-001-519-30440	SUMMER YOUTH WORK PROGRAM	17,000	4,685	0	12,315	28%	7,432
001-001-519-30451	INSURANCE	439,080	470,949	0	(31,869)	107%	387,969

G/L_ACCT #	ACCOUNT DESCRIPTION	ANNUAL BUDGET	YTD JUNE 2019	PURCHASE ORDERS	OVER (UNDER)	75%	YTD JUNE 2018
001-001-519-30465	COPIER PAYMENT	9,000	1,943	0	7,057	22%	6,529
001-001-519-30491	OTHER OPERATING EXPENSE	15,000	12,018	0	2,982	80%	11,374
001-001-519-30500	LEGAL ADS & RECORDINGS	0	0	0	0	100%	91
001-001-519-30512	POSTAGE	4,000	3,703	0	297	93%	11,294
001-001-519-70730	TRANSFER DEBT SVC CAP IMP BOND	360,000	240,000	0	120,000	67%	270,000
001-001-519-70731	HONEYWELL LOAN PRINCIPAL	15,338	15,339	0	(1)	100%	14,186
001-001-519-70732	HONEYWELL LOAN INTEREST	3,841	3,842	0	(1)	100%	4,514
001-001-519-90000	TRANSFER TO INTERNAL SERVICE F	48,132	0	0	48,132	0%	0
001-001-552-30645	CRA TIF: ECONOMIC ENVIRON.	0	162,203	0	(162,203)	100%	142,055
001-001-552-90645	CRA TIF: ECONOMIC ENVIRON.	146,000	0	0	146,000	0%	0
	TOTAL NON-DEPARTMENTAL	1,204,958	969,021	0	235,937	80%	909,362
PERSONNEL							
001-260-513-10110	EXE SALARIES & WAGES	8,685	0	0	8,685	0%	18,939
001-260-513-10120	REGULAR SALARIES & WAGES	40,000	27,980	0	12,020	70%	0
001-260-513-10130	OTHER SALARIES & WAGES - P/T	15,080	12,688	0	2,392	84%	0
001-260-513-10140	OVERTIME	630	630	0	0	100%	0
001-260-513-10210	FICA TAXES	5,170	2,984	0	2,186	58%	1,405
001-260-513-10220	RETIREMENT CONTRIBUTIONS	6,300	3,354	0	2,946	53%	2,166
001-260-513-10230	LIFE & HEALTH INSURANCE	3,676	3,705	0	(29)	101%	1,795
001-260-513-30314	PSYCHIATRIC EVALUATIONS	1,600	1,275	0	325	80%	1,400
001-260-513-30315	EMPLOYEE QUALITY OF LIFE	1,561	1,561	0	0	100%	0
001-260-513-30341	CONTRACTUAL SERVICES	9,549	9,333	0	216	98%	10,603
001-260-513-30343	PROFESSIONAL SERVICES	2,000	765	0	1,235	38%	0
001-260-513-30402	TRAVEL EXPENSE	1,295	1,295	0	0	100%	0
001-260-513-30410	TELEPHONE	3,161	2,811	0	350	89%	2,719
001-260-513-30461	REPAIR AND MAINTENANCE OFFICE	500	49	0	451	10%	0
001-260-513-30491	OTHER OPERATING EXPENSE	1,400	771	0	629	55%	114
001-260-513-30493	TRAINING	800	0	0	800	0%	290
001-260-513-30511	OFFICE SUPPLIES GENERAL	1,600	1,038	0	562	65%	923
001-260-513-31000	OTHER OPERATING EXP - IT SUPPO	8,000	6,824	0	1,176	85%	0
	TOTAL PERSONNEL	111,007	77,063	0	33,944	69%	40,354
FINANCE							
001-271-513-10110	EXE SALARIES & WAGES	21,085	10,088	0	10,997	48%	14,675
001-271-513-10120	REGULAR SALARIES & WAGES	35,918	27,696	0	8,222	77%	24,989
001-271-513-10140	OVERTIME	0	691	0	(691)	100%	93
001-271-513-10210	FICA TAXES	4,361	2,728	0	1,633	63%	2,806
001-271-513-10220	RETIREMENT CONTRIBUTIONS	6,840	4,541	0	2,299	66%	4,771
001-271-513-10230	LIFE & HEALTH INSURANCE	11,527	7,084	0	4,443	61%	8,041
001-271-513-30343	PROFESSIONAL SERVICES	16,500	52,167	0	(35,667)	316%	16,925
001-271-513-30402	TRAVEL EXPENSE	0	648	0	(648)	100%	0
001-271-513-30410	TELEPHONE	6,400	4,035	0	2,365	63%	4,387
001-271-513-30461	REPAIR & MAINT OFFICE EQUIPMEN	500	40	0	460	8%	0
001-271-513-30491	OTHER OPERATING EXPENSE	1,000	930	0	70	93%	1,108
001-271-513-30493	TRAINING	1,000	169	0	831	17%	130
001-271-513-30511	OFFICE SUPPLIES GENERAL	8,000	4,225	0	3,775	53%	6,484
001-271-513-30521	OPERATING SUPPLIES	600	364	0	236	61%	432
001-271-513-31000	OTHER OPERATING EXP - IT SUPPO	8,000	6,824	0	1,176	85%	0
001-271-513-60000	Software	6,000	0	0	6,000	0%	0
001-271-513-60641	OFFICE FURNITURE & EQUIPMENT	3,000	720	0	2,280	24%	640
	TOTAL FINANCE	130,731	122,950	0	7,781	94%	85,480
GENERAL SERVICES ADM							
001-276-513-10110	EXE SALARY & WAGES	10,021	8,108	0	1,913	81%	6,744
001-276-513-10140	OVERTIME	0	813	0	(813)	100%	126
001-276-513-10210	FICA	767	634	0	133	83%	481
001-276-513-10220	RETIREMENT	1,203	973	0	230	81%	824
001-276-513-10230	LIFE & HEALTH INSURANCE	1,554	1,138	0	416	73%	1,066
	TOTAL GEN SERVICES ADM	13,545	11,666	0	1,879	86%	9,242
LAW ENFORCEMENT ADM							
001-210-521-10110	EXE SALARIES & WAGES	80,000	53,533	0	26,467	67%	49,675
001-210-521-10120	REGULAR SALARIES & WAGES	102,490	72,637	0	29,853	71%	66,351
001-210-521-10150	SPEC PAY-INCENTIVE,HOL,LV BUYB	1,000	0	0	1,000	0%	0

G/L_ACCT #	ACCOUNT DESCRIPTION	ANNUAL BUDGET	YTD JUNE 2019	PURCHASE ORDERS	OVER (UNDER)	75%	YTD JUNE 2018
001-210-521-10210	FICA TAXES	14,037	9,248	0	4,789	66%	8,454
001-210-521-10220	RETIREMENT CONTRIBUTIONS	22,019	15,133	0	6,886	69%	13,925
001-210-521-10230	LIFE & HEALTH INSURANCE	30,519	21,469	0	9,050	70%	21,292
001-210-521-30341	CONTRACTUAL SERVICES	48,200	41,624	0	6,576	86%	39,894
001-210-521-30403	GAS & DIESEL	3,063	2,682	0	381	88%	1,085
001-210-521-30404	OIL & GREASE	350	108	0	242	31%	0
001-210-521-30405	TIRES	800	292	0	508	37%	0
001-210-521-30406	VEHICLE PARTS ONLY	3,756	3,756	0	0	100%	39
001-210-521-30407	VEHICLE REPAIRTS	400	250	0	150	63%	48
001-210-521-30410	TELEPHONE	36,000	24,721	0	11,279	69%	24,738
001-210-521-30430	UTILITIES	9,354	7,685	0	1,669	82%	25,224
001-210-521-30464	REPAIRS & MAINTENANCE-RADIO	1,500	1,128	0	372	75%	0
001-210-521-30491	OTHER OPERATING EXPENSE	2,000	1,359	0	641	68%	915
001-210-521-30492	INVESTIGATIVE FUNDS	1,000	897	0	103	90%	328
001-210-521-30493	TRAINING	750	245	0	505	33%	0
001-210-521-30511	OFFICE SUPPLIES-GENERAL	2,184	2,113	0	71	97%	374
001-210-521-30521	OPERATING MATERIALS & SUPPLIES	500	434	0	66	87%	211
001-210-521-30522	OPERATING SUPPLIES-UNIFORMS	500	12	0	488	2%	320
001-210-521-30540	PUBLICATIONS, SUBSCRIP. & MEMB	1,043	1,043	0	0	100%	300
001-210-521-31000	OTHER OPERATING EXP - IT SUPPO	8,000	6,824	0	1,176	85%	0
001-210-521-60641	OFFICE FURNITURE & EQUIPMENT	500	336	0	164	67%	0
001-210-521-60644	EQUIPMENT	500	0	0	500	0%	0
	TOTAL LAW ENFORCEMENT ADM	370,465	267,529	0	102,936	72%	300,871
	LAW ENFORCEMENT OPERATIONS						
001-220-521-10120	REGULAR SALARIES & WAGES	1,109,443	822,656	0	286,787	74%	759,358
001-220-521-10130	OTHER SALARIES & WAGES - P/T	30,288	29,328	0	960	97%	23,386
001-220-521-10140	OVERTIME	128,563	124,038	0	4,525	96%	110,408
001-220-521-10150	SPEC PAY-INCENTIVE,HOL, LV BUY	15,335	14,600	0	735	95%	12,730
001-220-521-10210	FICA TAXES	98,198	73,629	0	24,569	75%	67,344
001-220-521-10220	RETIREMENT CONTRIBUTIONS	230,962	124,409	0	106,553	54%	130,348
001-220-521-10230	LIFE & HEALTH INSURANCE	221,276	175,226	0	46,050	79%	148,464
001-220-521-30341	CONTRACTUAL SERVICES	1,000	231	0	769	23%	530
001-220-521-30402	TRAVEL EXPENSE	1,000	645	0	355	65%	0
001-220-521-30403	GASOLINE & DIESEL	37,000	26,098	0	10,902	71%	30,555
001-220-521-30404	OIL & GREASE	1,613	1,293	0	320	80%	1,384
001-220-521-30405	TIRES	3,500	1,507	0	1,993	43%	2,963
001-220-521-30406	VEHICLE PARTS ONLY	7,755	7,704	0	51	99%	7,301
001-220-521-30407	OTHER AUTO EXPENSE	1,000	254	0	746	25%	482
001-220-521-30462	REPAIR & MAINT.-EQUIPMENT & TO	600	0	0	600	0%	0
001-220-521-30464	REPAIR & MAINTENANCE - RADIOS	200	0	0	200	0%	0
001-220-521-30491	OTHER OPERATING EXPENSE	5,917	5,833	0	84	99%	7,117
001-220-521-30493	TRAINING	4,000	2,700	0	1,300	68%	67
001-220-521-30499	CANINE EXPENSE	2,000	538	0	1,462	27%	1,002
001-220-521-30511	OFFICE SUPPLIES	1,100	163	0	937	15%	121
001-220-521-30521	OPERATING MATERIALS & SUPPLIES	7,747	5,713	0	2,034	74%	5,620
001-220-521-30522	OPERATING SUPPLIES - UNIFORMS	15,209	14,320	0	889	94%	5,676
001-220-521-60642	VEHICLES	85,878	0	85,998	(120)	100%	23,142
001-220-521-60644	EQUIPMENT	6,939	6,939	0	0	100%	28,434
001-220-521-70711	VEHICLE LOAN CCBG (4)-PRINCIPA	26,359	26,359	0	0	100%	27,378
001-220-521-70721	VEHICLE LOAN CCBG (4)- INTERES	1,464	1,019	0	445	70%	0
	TOTAL LAW ENFORCEMENT OPERAT	2,044,346	1,465,202	85,998	493,146	76%	1,393,812
	FIRE CONTROL ADM						
001-210-522-10110	EXE SALARIES & WAGES	64,119	46,884	0	17,235	73%	44,626
001-210-522-10120	REGULAR SALARIES & WAGES	44,180	32,881	0	11,299	74%	30,750
001-210-522-10150	SPEC PAY-INCENTIVE,HOL, LV BUYB	1,500	1,170	0	330	78%	1,170
001-210-522-10210	FICA TAXES	8,400	5,621	0	2,779	67%	5,293
001-210-522-10220	RETIREMENT CONTRIBUTIONS	27,743	18,427	0	9,316	66%	17,501
001-210-522-10230	LIFE & HEALTH INSURANCE	21,583	15,980	0	5,603	74%	15,056
001-210-522-30410	TELEPHONE	16,500	12,225	0	4,275	74%	12,249
001-210-522-30430	UTILITIES	27,710	27,710	0	0	100%	7,264
001-210-522-30461	REPAIR & MAINTENANCE-OFFICE EQ	1,800	1,155	0	645	64%	157
001-210-522-30463	REPAIR & MAINT.-BUILDINGS & GR	5,312	5,267	0	45	99%	2,079
001-210-522-30464	REPAIR & MAINTENANCE-RADIO	3,500	0	0	3,500	0%	0

G/L_ACCT #	ACCOUNT DESCRIPTION	ANNUAL BUDGET	YTD JUNE 2019	PURCHASE ORDERS	OVER (UNDER)	75%	YTD JUNE 2018
001-210-522-30465	COPIER PAYMENT	1,550	448	0	1,102	29%	1,078
001-210-522-30491	OTHER OPERATING EXPENSE	1,000	585	0	415	59%	288
001-210-522-30494	FIRE PREVENTION & EDUCATION	4,400	2,318	0	2,082	53%	990
001-210-522-30511	OFFICE SUPPLIES-GENERAL	550	215	0	335	39%	193
001-210-522-30521	OPERATING MATERIALS & SUPPLIES	812	812	0	0	100%	653
001-210-522-30522	OPERATING SUPPLIES - UNIFORMS	500	265	0	235	53%	458
001-210-522-31000	OTHER OPERATING EXP -IT SUPPOR	8,000	6,824	0	1,176	85%	0
001-210-522-60620	Buildings and Other Improvemen	35,167	0	0	35,167	0%	0
001-210-522-60641	OFFICE FURNITURE & EQUIPMENT	10,500	780	0	9,720	7%	0
	TOTAL FIRE CONTROL ADM	284,826	179,567	0	105,259	63%	139,803
	FIRE CONTROL OPERATIONS						
001-230-522-10120	REGULAR SALARIES & WAGES	638,487	472,547	0	165,940	74%	461,059
001-230-522-10130	OTHER SALARIES & WAGES - P/T	20,000	583	0	19,417	3%	1,102
001-230-522-10140	OVERTIME	102,194	98,616	0	3,578	96%	105,714
001-230-522-10150	SPEC PAY-INCENTIVE,HOL,LV BUYB	17,000	11,790	0	5,210	69%	12,875
001-230-522-10210	FICA TAXES	59,493	42,215	0	17,278	71%	42,078
001-230-522-10220	RETIREMENT CONTRIBUTIONS	186,249	124,298	0	61,951	67%	115,968
001-230-522-10230	LIFE & HEALTH INSURANCE	158,150	111,837	0	46,313	71%	109,230
001-230-522-30402	TRAVEL EXPENSE	150	0	0	150	0%	0
001-230-522-30403	GASOLINE & DIESEL	9,500	6,064	0	3,436	64%	6,848
001-230-522-30404	OIL & GREASE	1,250	317	0	933	25%	274
001-230-522-30405	TIRES	2,500	628	0	1,872	25%	1,655
001-230-522-30406	VEHICLE PARTS ONLY	3,000	960	0	2,040	32%	1,021
001-230-522-30462	REPAIR & MAINT. - EQUIPMENT &	10,400	8,620	0	1,780	83%	7,875
001-230-522-30491	OTHER OPERATING EXPENSE	1,212	1,212	0	0	100%	248
001-230-522-30493	TRAINING	4,206	3,211	0	995	76%	3,222
001-230-522-30511	OFFICE SUPPLIES	800	238	0	562	30%	505
001-230-522-30521	OPERATING MATERIALS & SUPPLIES	838	838	0	0	100%	589
001-230-522-30522	OPERATING SUPPLIES - UNIFORMS	10,817	10,164	0	653	94%	7,345
001-230-522-60642	VEHICLES	27,701	0	0	27,701	0%	26,710
001-230-522-60644	EQUIPMENT	15,000	9,672	0	5,328	64%	4,888
	TOTAL FIRE CONTROL OPERATIONS	1,268,947	903,810	0	365,137	71%	909,205
	BUILDING & PLANNING						
001-284-515-10110	EXE SALARIES & WAGES	64,370	47,067	0	17,303	73%	44,800
001-284-515-10120	REGULAR SALARIES & WAGES	71,045	46,255	0	24,790	65%	49,448
001-284-515-10140	OVERTIME	700	1,674	0	(974)	239%	383
001-284-515-10210	FICA TAXES	10,413	6,888	0	3,525	66%	6,721
001-284-515-10220	RETIREMENT CONTRIBUTIONS	16,334	11,192	0	5,142	69%	11,310
001-284-515-10230	LIFE & HEALTH INSURANCE	33,653	17,430	0	16,223	52%	23,466
001-284-515-30341	CONTRACTUAL SERVICES	39,600	5,150	0	34,450	13%	13,450
001-284-515-30342	CONTRACTUAL SERVICES HOUSING D	55,000	3,325	0	51,675	6%	0
001-284-515-30343	PROFESSIONAL SERVICES	0	0	0	0	0%	505
001-284-515-30402	TRAVEL EXPENSE	2,500	0	0	2,500	0%	855
001-284-515-30403	GAS & DIESEL	1,400	482	0	918	34%	984
001-284-515-30404	OIL & GREASE	200	0	0	200	0%	0
001-284-515-30405	TIRES	200	19	0	181	10%	495
001-284-515-30406	VEH PARTS ONLY	200	0	0	200	0%	0
001-284-515-30407	VEH REPAIRS	300	0	0	300	0%	0
001-284-515-30410	TELEPHONE	6,045	4,074	0	1,971	67%	4,545
001-284-515-30461	REPAIR & MAINT. OFFICE EQUIPME	500	423	0	77	85%	0
001-284-515-30491	OTHER OPERATING EXPENSE	2,000	1,916	0	84	96%	2,104
001-284-515-30493	TRAINING	1,500	0	0	1,500	0%	701
001-284-515-30500	ADVERTISEMENTS	1,200	1,246	0	(46)	104%	780
001-284-515-30511	OFFICE SUPPLIES GENERAL	1,000	528	0	472	53%	527
001-284-515-31000	OTHER OPERATING EXP - IT SUPPO	8,000	6,824	0	1,176	85%	0
	TOTAL BUILDING & PLANNING	316,160	154,493	0	161,667	49%	161,073
	RECREATIONAL ACTIVITY						
001-310-572-10110	EXE SALARIES & WAGES	61,316	32,178	0	29,138	52%	42,674
001-310-572-10120	REGULAR SALARIES & WAGES	207,890	107,358	0	100,532	52%	92,229
001-310-572-10130	OTHER SALARIES & WAGES - P/T	40,331	8,910	0	31,421	22%	14,282
001-310-572-10140	OVERTIME	650	565	0	85	87%	207
001-310-572-10210	FICA TAXES	23,687	10,351	0	13,336	44%	10,611

G/L_ACCT #	ACCOUNT DESCRIPTION	ANNUAL BUDGET	YTD JUNE 2019	PURCHASE ORDERS	OVER (UNDER)	75%	YTD JUNE 2018
001-310-572-10220	RETIREMENT CONTRIBUTIONS	32,305	15,805	0	16,500	49%	16,092
001-310-572-10230	LIFE & HEALTH INSURANCE	59,770	42,796	0	16,974	72%	33,838
001-310-572-30341	CONTRACTUAL SERVICES	8,000	1,419	0	6,581	18%	9,981
001-310-572-30402	TRAVEL EXPENSE	750	375	0	375	50%	0
001-310-572-30403	GAS & DIESEL	6,700	5,644	0	1,056	84%	4,354
001-310-572-30404	OIL & GREASE	150	139	0	11	93%	76
001-310-572-30405	TIRES	400	304	0	96	76%	200
001-310-572-30406	VEH PARTS ONLY	500	101	0	399	20%	579
001-310-572-30407	VEHICLE REPAIRS	750	44	0	706	6%	5,317
001-310-572-30410	TELEPHONE	8,200	5,154	0	3,046	63%	5,595
001-310-572-30440	RENTAL OF EQUIPMENT & BUILDING	500	0	0	500	0%	0
001-310-572-30441	SWIMMING POOL REPAIRS	1,670	1,655	0	15	99%	7,790
001-310-572-30462	REPAIR & MAINT-EQUIPMENT & TOO	5,000	4,662	0	338	93%	1,065
001-310-572-30491	OTHER OPERATING EXPENSES	18,370	17,658	0	712	96%	4,775
001-310-572-30492	MAINTENANCE OF TANYARD CREEK P	5,000	310	0	4,690	6%	2,668
001-310-572-30493	TRAINING	1,000	964	0	36	96%	0
001-310-572-30511	OFFICE SUPPLIES - GENERAL	1,600	585	0	1,015	37%	427
001-310-572-30521	OPERATING MATERIALS & SUPPLIES	2,100	1,841	0	259	88%	1,421
001-310-572-30523	OPERATING SUP - CHEM	1,500	97	0	1,403	6%	787
001-310-572-30524	SWIMMING POOL SUPPLIES	1,054	554	0	500	53%	0
001-310-572-30525	ATHLETIC EQUIPMENT - FOOTBALL	10,000	508	0	9,492	5%	2,273
001-310-572-30526	ATHLETIC EQUIP BASEBALL & SOFT	3,000	2,434	0	566	81%	2,559
001-310-572-30528	ATHLETIC EQUIPMENT - BASKETBAL	3,000	2,863	0	137	95%	2,446
001-310-572-30529	ATHLETIC EQUIPMENT - OTHER	4,000	1,814	909	1,277	68%	2,898
001-310-572-30540	OTHER RECREATIONAL ACTIVITIES	8,500	7,222	0	1,278	85%	7,300
001-310-572-31000	OTHER OPERATING EXP - IT SUPPO	8,000	6,998	0	1,002	87%	0
	TOTAL RECREATIONAL ACTIVITY	525,693	281,308	909	243,476	54%	272,447
PARKS							
001-440-572-10130	OTHER SALARIES & WAGES - P/T	623	623	0	0	100%	0
001-440-572-10210	FICA TAXES	1,800	48	0	1,752	3%	188
001-440-572-30391	PARKS & FACILITY	6,000	3,902	0	2,098	65%	1,700
001-440-572-30430	UTILITIES	25,000	(7,512)	0	32,512	-30%	11,247
001-440-572-30462	REPAIR & MAINT.-EQUIPMENT & TO	8,500	2,308	0	6,192	27%	141
001-440-572-30463	REPAIR & MAINTENANCE-BLDGS. &	14,024	12,990	0	1,034	93%	12,123
001-440-572-30491	OTHER OPERATING EXPENSES	0	0	0	0	0%	(2)
001-440-572-60610	HILLSIDE PARK DEVELOPMENT	13,910	479	0	13,431	3%	3,660
001-440-572-60644	EQUIPMENT	7,500	2,631	0	4,869	35%	7,222
	TOTAL PARKS	77,357	15,469	0	61,888	20%	40,213
PUBLIC WORKS ADM							
001-410-539-10110	EXE SALARIES & WAGES	42,234	32,397	0	9,837	77%	29,394
001-410-539-10120	REGULAR SALARIES & WAGES	6,540	6,526	0	14	100%	6,511
001-410-539-10210	FICA TAXES	3,731	2,723	0	1,008	73%	2,527
001-410-539-10220	RETIREMENT CONTRIBUTIONS	5,853	4,617	0	1,236	79%	4,268
001-410-539-10230	LIFE & HEALTH INSURANCE	9,370	7,643	0	1,727	82%	6,534
001-410-539-30410	TELEPHONE	10,000	5,781	0	4,219	58%	6,434
001-410-539-30430	UTILITIES	68,000	54,489	0	13,511	80%	25,932
001-410-539-30440	REPAIR & MAINT BUILDING	1,500	0	0	1,500	0%	0
001-410-539-30491	OTHER OPERATING EXPENSE	5,000	2,873	0	2,127	57%	3,000
001-410-539-30493	TRAINING	1,000	0	0	1,000	0%	0
001-410-539-30511	OFFICE SUPPLIES	400	386	0	14	97%	18
001-410-539-30521	OPERATING MATERIALS & SUPPLIES	2,000	0	0	2,000	0%	123
001-410-539-30522	OPERATING EXPENSE - UNIFORMS	16,500	8,924	0	7,576	54%	11,357
001-410-539-30524	OPERATING SUPPLIES - TOOLS	500	0	0	500	0%	0
001-410-539-31000	OTHER OPERATING EXP - IT SUPPO	8,000	6,824	0	1,176	85%	0
	TOTAL PUBLIC WORKS ADM	180,628	133,183	0	47,445	74%	96,097
ROADS & STREETS							
001-430-541-10110	SALARIES & WAGES	6,034	14,306	0	(8,272)	237%	8,952
001-430-541-10120	REGULAR SALARIES & WAGES	278,031	192,585	0	85,446	69%	173,925
001-430-541-10140	OVERTIME	9,500	8,105	0	1,395	85%	3,710
001-430-541-10210	FICA TAXES	21,846	15,565	0	6,281	71%	13,695
001-430-541-10220	RETIREMENT CONTRIBUTIONS	34,268	23,645	0	10,623	69%	21,247
001-430-541-10230	LIFE & HEALTH INSURANCE	53,800	41,712	0	12,088	78%	37,876

G/L_ACCT #	ACCOUNT DESCRIPTION	ANNUAL BUDGET	YTD JUNE 2019	PURCHASE ORDERS	OVER (UNDER)	75%	YTD JUNE 2018
001-430-541-30341	CONTRACTUAL SERVICES	2,000	270	0	1,730	14%	0
001-430-541-30403	GASOLINE & DIESEL	60,000	37,810	0	22,190	63%	39,230
001-430-541-30524	OPERATING SUPPLIES - SMALL TOO	1,000	52	0	948	5%	635
001-430-541-30530	ROAD MATERIALS & SUPPLIES	37,500	31,277	0	6,223	83%	19,307
001-430-541-60632	RESURF & SIDEWALKS	512,500	115,554	34,800	362,146	29%	422,836
001-430-541-60634	STORM WATER FACILITIES	250,000	0	0	250,000	0%	0
001-430-541-60643	HEAVY EQUIPMENT	129,494	129,494	74,392	(74,392)	157%	248,297
001-430-541-70711	PRINCIPAL- CCB LOAN EQUIP FOR	34,000	0	0	34,000	0%	7,521
	TOTAL ROADS & STREETS	1,429,973	610,375	109,192	710,406	50%	997,291
CEMETERIES & GROUNDS							
001-431-542-10120	REGULAR SALARIES & WAGES	74,575	39,731	0	34,844	53%	45,929
001-431-542-10140	OVERTIME	2,000	1,538	0	462	77%	651
001-431-542-10210	FICA TAXES	5,781	2,957	0	2,824	51%	3,427
001-431-542-10220	RETIREMENT CONTRIBUTIONS	9,069	4,273	0	4,796	47%	5,184
001-431-542-10230	LIFE & HEALTH INSURANCE	11,800	8,524	0	3,276	72%	8,398
001-431-542-30521	OPERATING SUPPLIES	1,000	16	0	984	2%	14
	TOTAL CEMETERIES & GROUNDS	104,225	57,039	0	47,186	55%	63,603
BUILDINGS & GROUNDS							
001-440-519-10120	REGULAR SALARIES & WAGES	159,872	119,071	0	40,801	74%	105,192
001-440-519-10140	OVERTIME	5,500	4,041	0	1,459	73%	1,356
001-440-519-10210	FICA TAXES	12,307	8,774	0	3,533	71%	7,766
001-440-519-10220	RETIREMENT CONTRIBUTIONS	19,305	13,566	0	5,739	70%	12,138
001-440-519-10230	LIFE & HEALTH INSURANCE	30,410	29,732	0	678	98%	21,260
001-440-519-30341	CONTRACTUAL SERVICES	83,300	83,546	0	(246)	100%	36,469
001-440-519-30463	REPAIR & MAINT.-BUILDINGS & GR	15,000	14,929	0	71	100%	7,392
001-440-519-30491	OTHER OPERATING EXPENSE	16,006	12,233	0	3,773	76%	7,569
001-440-519-60644	EQUIPMENT	20,000	10,437	0	9,563	52%	64,744
	TOTAL BUILDINGS & GROUNDS	361,700	296,329	0	65,371	82%	263,884
FLEET MAINTENANCE							
001-450-541-10120	REGULAR SALARIES & WAGES	76,268	46,748	0	29,520	61%	27,541
001-450-541-10140	OVERTIME	1,000	551	0	449	55%	0
001-450-541-10210	FICA TAXES	5,911	3,559	0	2,352	60%	1,956
001-450-541-10220	RETIREMENT CONTRIBUTIONS	9,272	5,604	0	3,668	60%	2,447
001-450-541-10230	LIFE & HEALTH INSURANCE	8,530	7,781	0	749	91%	5,913
001-450-541-30404	OIL & GREASE	3,700	3,365	0	335	91%	3,651
001-450-541-30405	TIRES	5,500	3,501	0	1,999	64%	4,528
001-450-541-30406	VEH PARTS ONLY	30,000	17,516	0	12,484	58%	23,945
001-450-541-30407	VEHICLE REPAIRS	15,000	18,949	0	(3,949)	126%	6,748
001-450-541-30491	OTHER OPER EXPENSE	3,200	2,462	0	738	77%	671
	TOTAL FLEET MAINT	158,381	110,036	0	48,345	69%	77,401
	TOTAL GEN FUND EXPENDITURES	9,204,599	6,064,088	196,099	2,944,412	68%	6,054,302
COMMUNITY REDEVELOPMENT AGENCY							
002-250-552-10110	EXECUTIVE SALARIES & WAGES	64,762	47,559	0	17,203	73%	47,906
002-250-552-10210	FICA	5,000	3,644	0	1,356	73%	3,572
002-250-552-10220	RETIREMENT CONTRIBUTIONS	7,700	565	0	7,135	7%	5,749
002-250-552-10230	LIFE & HEALTH INSURANCE	5,500	503	0	4,997	9%	4,486
002-250-552-30341	CONTRACTUAL SERVICES	106,000	81,121	0	24,879	77%	15,845
002-250-552-30342	CONTRACTUAL SERVICES HOUSING D	100,000	0	0	100,000	0%	0
002-250-552-30343	PROFESSIONAL SERVICES	50,000	27,655	0	22,345	55%	32,362
002-250-552-30390	CONTINGENCIES - TANYARD CREEK	3,350	0	0	3,350	0%	1,864
002-250-552-30402	TRAVEL EXPENSES	500	0	0	500	0%	0
002-250-552-30403	GAS & DIESEL	250	0	0	250	0%	136
002-250-552-30410	TELEPHONE	500	317	0	183	63%	595
002-250-552-30463	R/M HOUSING	12,000	10,000	0	2,000	83%	9,000
002-250-552-30491	OTHER OPERATING EXPENSES	5,000	0	0	5,000	0%	355
002-250-552-30493	TRAINING	1,000	620	0	380	62%	0
002-250-552-30500	LEGAL ADS & RECORDINGS	500	405	0	95	81%	640
002-250-552-30512	POSTAGE	100	0	0	100	0%	0
002-250-552-30521	OPERATING SUPPLIES	2,500	2,010	0	490	80%	3,364

G/L_ACCT #	ACCOUNT DESCRIPTION	ANNUAL BUDGET	YTD JUNE 2019	PURCHASE ORDERS	OVER (UNDER)	75%	YTD JUNE 2018
002-250-552-31000	OTHER OPERATING EXPENSE- IT SU	0	625	0	(625)	100%	0
002-250-552-32000	REIMBURSEMENT TO THE CITY	5,000	0	0	5,000	0%	20,000
002-250-552-60000	SENIOR ENERGY EFF PROGRAM	100,000	13,000	0	87,000	13%	0
002-250-552-60010	BEAUTIFICATION PROJECTS	5,000	2,250	0	2,750	45%	0
002-250-552-60040	CRA CATALYST PROJECTS	204,000	120,773	0	83,227	59%	0
002-250-552-60641	OFFICE FURNITURE & EQUIPMENT	1,000	0	0	1,000	0%	0
	TOTAL CRA	679,662	311,047	0	368,615	46%	145,874
ENTERPRISE FUND							
FINANCIAL SERVICES							
400-271-513-10110	EXECUTIVE SALARIES & WAGES	63,255	30,264	0	32,991	48%	44,024
400-271-513-10120	REGULAR SALARIES & WAGES	107,893	85,155	0	22,738	79%	75,242
400-271-513-10210	FICA TAXES	13,093	8,183	0	4,910	62%	8,418
400-271-513-10220	RETIREMENT CONTRIBUTIONS	20,538	13,623	0	6,915	66%	14,312
400-271-513-10230	LIFE & HEALTH INSURANCE	34,576	21,249	0	13,327	61%	24,121
	TOTAL FINANCIAL SERVICES	239,355	158,474	0	80,881	66%	166,117
CUSTOMER SERVICES							
400-274-513-10110	EXE SALARIES & WAGES	57,000	42,229	0	14,771	74%	0
400-274-513-10120	REGULAR SALARIES & WAGES	88,071	72,270	0	15,801	82%	100,853
400-274-513-10140	OVERTIME	508	429	0	79	84%	29
400-274-513-10210	FICA TAXES	11,137	8,484	0	2,653	76%	7,277
400-274-513-10220	RETIREMENT CONTRIBUTION	17,469	13,306	0	4,163	76%	12,102
400-274-513-10230	LIFE & HEALTH INSURANCE	22,677	14,471	0	8,206	64%	16,783
400-274-513-30280	Credit Card Processing Charges	20,000	12,522	0	7,478	63%	13,028
400-274-513-30402	TRAVEL EXPENSES	1,000	0	0	1,000	0%	0
400-274-513-30410	TELEPHONE	6,200	5,225	0	975	84%	4,677
400-274-513-30461	REPAIR & MAINTAIN OFFICE EQUIP	2,500	630	0	1,870	25%	906
400-274-513-30491	OTHER OPERATING EXPENSES	2,000	1,418	0	582	71%	1,148
400-274-513-30493	TRAINING	2,000	505	0	1,495	25%	0
400-274-513-30511	OFFICE SUPPLIES-GENERAL	500	159	0	341	32%	934
400-274-513-31000	OTHER OPERATING EXPENSE IT SUP	8,000	7,925	0	75	99%	0
400-274-513-60641	OFFICE FURNITURE & EQUIPMENT	500	0	0	500	0%	187
	TOTAL CUSTOMER SERVICES	239,562	179,573	0	59,989	75%	157,925
SEWER ADMINISTRATION							
402-520-535-10110	EXE SALARIES & WAGES	13,623	9,964	0	3,659	73%	5,990
402-520-535-10120	REGULAR SALARIES & WAGES	33,532	25,110	0	8,422	75%	13,153
402-520-535-10140	OVERTIME	2,199	2,194	0	5	100%	0
402-520-535-10210	FICA TAXES	2,603	2,666	0	(63)	102%	1,390
402-520-535-10220	RETIREMENT CONTRIBUTIONS	4,465	4,152	0	313	93%	2,297
402-520-535-10230	LIFE & HEALTH INSURANCE	7,201	7,175	0	26	100%	2,785
402-520-535-30320	ACCOUNTING & AUDITING SERVICES	9,543	7,150	0	2,393	75%	7,700
402-520-535-30341	CONTRACTUAL SERVICES	3,500	2,783	0	717	80%	3,055
402-520-535-30343	PROFESSIONAL SERVICES	23,724	21,300	(16,300)	18,724	21%	15,000
402-520-535-30390	CONTINGENCY	50,000	0	0	50,000	0%	0
402-520-535-30402	TRAVEL EXPENSE	200	136	0	64	68%	0
402-520-535-30403	GAS & DIESEL	200	0	0	200	0%	0
402-520-535-30404	OIL & GREASE	400	0	0	400	0%	0
402-520-535-30405	TIRES	200	0	0	200	0%	0
402-520-535-30410	TELEPHONE	14,000	8,664	0	5,336	62%	9,507
402-520-535-30440	RENTALS & LEASES	3,000	459	0	2,541	15%	195
402-520-535-30451	INSURANCE - PROPERTY LIABILITY	32,397	32,397	0	0	100%	27,219
402-520-535-30491	OTHER OPERATING EXPENSE	4,257	4,257	0	0	100%	2,124
402-520-535-30511	OFFICE SUPPLIES	300	0	0	300	0%	36
402-520-535-30521	OPERATING SUPPLIES	300	287	0	13	96%	0
402-520-535-30522	OPERATING SUPPLIES - UNIFORMS	300	102	0	198	34%	88
402-520-535-31000	OTHER OPERATING EXP - IT SUPPO	8,000	7,507	0	493	94%	0
402-520-535-60644	EQUIPMENT	10,000	0	0	10,000	0%	0
402-520-535-70031	2003 BOND DEBT SERVICE PRINCIP	83,750	83,750	0	0	100%	80,000
402-520-535-70032	2003 BOND DEBT SERVICE INTERES	64,688	63,803	0	885	99%	70,875
402-520-535-70111	2011 BOND DEBT SERVICE PRINCIP	22,100	22,100	0	0	100%	20,800
402-520-535-70112	2011 BOND DEBT SERVICE INTERES	33,142	32,700	0	442	99%	33,558
402-520-535-70720	DEBT SERVICE DEP STATE LOAN PR	212,873	117,042	0	95,831	55%	114,251

G/L_ACCT #	ACCOUNT DESCRIPTION	ANNUAL BUDGET	YTD JUNE 2019	PURCHASE ORDERS	OVER (UNDER)	75%	YTD JUNE 2018
402-520-535-70721	DEBT SERVICE DEP STATE LOAN IN	9,686	25,796	0	(16,110)	266%	10,631
402-520-535-70731	HONEYWELL LOAN PRINCIPAL	41,415	41,415	0	0	100%	38,303
402-520-535-70732	HONEYWELL LOAN INTEREST	10,373	10,373	0	0	100%	12,187
402-520-535-70733	DEBT SERVICE - FL DEP LOAN	45,160	0	0	45,160	0%	10,699
402-520-535-90990	TRANSFER OF PROFIT	120,000	80,000	0	40,000	67%	90,000
402-520-535-91000	BUSINESS ACTIVITY SHARED EXP	41,652	27,768	0	13,884	67%	31,239
402-520-535-92000	ELECT FUND SHARE SMART G DEBT	59,500	0	0	59,500	0%	0
	TOTAL SEWER ADM	968,283	641,050	(16,300)	343,533	65%	603,081
	SEWER TREATMENT						
402-531-535-30341	CONTRACTUAL SERVICES	714,857	588,616	0	126,241	82%	583,237
402-531-535-30430	UTILITIES	190,000	180,973	0	9,027	95%	100,747
402-531-535-30466	REPAIR & MAINTENANCE - PLANT	7,000	0	0	7,000	0%	2,941
402-531-535-30491	OTHER OPERATING EXPENSE	200	0	0	200	0%	0
402-531-535-60644	EQUIPMENT	0	0	0	0	0%	160,656
	TOTAL SEWER TREATMENT	912,057	769,589	0	142,468	84%	847,581
	SEWER DISTRIBUTION						
402-540-535-10120	REGULAR SALARIES & WAGES	108,335	55,234	0	53,101	51%	57,105
402-540-535-10140	OVERTIME	7,920	7,596	0	324	96%	2,063
402-540-535-10210	FICA TAXES	8,747	4,391	0	4,356	50%	4,239
402-540-535-10220	RETIREMENT CONTRIBUTIONS	13,720	6,487	0	7,233	47%	6,850
402-540-535-10230	LIFE & HEALTH INSURANCE	22,333	16,700	0	5,633	75%	15,483
402-540-535-30312	ENGINEERING STUDY	2,000	0	0	2,000	0%	0
402-540-535-30341	CONTRACTUAL SERVICES	1,745	1,676	0	69	96%	0
402-540-535-30401	AUTO EXPENSE	200	0	0	200	0%	0
402-540-535-30403	GASOLINE & DIESEL	1,800	1,553	0	247	86%	1,104
402-540-535-30404	OIL & GREASE	400	0	0	400	0%	0
402-540-535-30405	TIRES	2,000	910	0	1,090	46%	476
402-540-535-30406	AUTO PARTS	1,000	415	0	585	42%	999
402-540-535-30407	VEHICLE REPAIRS-PARTS AND LABO	1,000	117	0	883	12%	29
402-540-535-30440	RENTALS/LEASES	200	0	0	200	0%	0
402-540-535-30462	REPAIR & MAINT.-EQUIPMENT & TO	3,500	3,007	0	493	86%	1,447
402-540-535-30467	MAINTENANCE OF MAINS & LINES	16,215	2,851	0	13,364	18%	3,082
402-540-535-30491	OTHER OPERATING EXPENSE	400	333	0	67	83%	274
402-540-535-30521	OPERATING SUPPLIES	400	128	0	272	32%	0
402-540-535-30522	OPERATING SUPPLIES - UNIFORMS	1,500	917	0	583	61%	789
402-540-535-60644	EQUIPMENT	105,000	41,023	0	63,977	39%	0
	TOTAL SEWER DISTRIBUTION	298,415	143,338	0	155,077	48%	93,941
	TOTAL SEWER FUND	2,178,755	1,526,979	(16,300)	668,076	69%	1,366,435
	ELECTRIC ADMINISTRATION						
403-520-531-10110	EXE SALARIES & WAGES	89,958	60,348	0	29,610	67%	11,981
403-520-531-10120	REGULAR SALARIES & WAGES	77,079	42,413	0	34,666	55%	26,306
403-520-531-10140	OVERTIME	637	627	0	10	98%	0
403-520-531-10210	FICA TAXES	12,817	7,702	0	5,115	60%	2,780
403-520-531-10220	RETIREMENT CONTRIBUTIONS	20,104	7,477	0	12,627	37%	4,595
403-520-531-10230	LIFE & HEALTH INSURANCE	12,144	7,841	0	4,303	65%	5,569
403-520-531-30320	ACCOUNTING & AUDITING SERVICES	20,820	15,600	0	5,220	75%	16,800
403-520-531-30341	CONTRACTUAL SERVICES	140,000	27,632	0	112,368	20%	37,520
403-520-531-30343	PROFESSIONAL SERVICES	20,000	4,094	0	15,906	20%	0
403-520-531-30370	PURCHASED ELECTRIC	7,330,000	4,376,960	0	2,953,040	60%	3,959,999
403-520-531-30390	CONTINGENCY	166,361	0	0	166,361	0%	0
403-520-531-30402	TRAVEL EXPENSE	2,500	1,928	0	572	77%	838
403-520-531-30403	GASOLINE & DIESEL	5,929	4,156	0	1,773	70%	2,534
403-520-531-30404	OIL & GREASE	220	53	0	167	24%	65
403-520-531-30405	TIRES	400	0	0	400	0%	0
403-520-531-30406	VEHICLE PARTS ONLY	500	0	0	500	0%	78
403-520-531-30407	VEHICLE REPAIRS	200	0	0	200	0%	42
403-520-531-30410	TELEPHONE	3,264	2,266	0	998	69%	2,303
403-520-531-30440	RENTALS/LEASES	2,700	459	0	2,241	17%	195
403-520-531-30451	INSURANCE - PROPERTY LIABILITY	76,000	87,934	0	(11,934)	116%	73,879
403-520-531-30462	REAPIR & MAINT-EQUIPMENT & TO	300	0	0	300	0%	150
403-520-531-30491	OTHER OPERATING EXPENSE	11,500	11,468	0	32	100%	3,726

G/L_ACCT #	ACCOUNT DESCRIPTION	ANNUAL BUDGET	YTD JUNE 2019	PURCHASE ORDERS	OVER (UNDER)	75%	YTD JUNE 2018
403-520-531-30493	TRAINING	14,540	14,540	0	0	100%	6,783
403-520-531-30500	LEGAL ADS & RECORDING	3,981	3,981	0	0	100%	0
403-520-531-30511	OFFICE SUPPLIES	500	283	0	217	57%	508
403-520-531-30512	POSTAGE	25,500	1,811	0	23,689	7%	19,591
403-520-531-30521	OPERATING SUPPLIES	200	158	0	42	79%	160
403-520-531-30522	OPERATING SUPPLIES - UNIFORMS	350	306	0	44	87%	263
403-520-531-30540	DUES, PUBLICATION, & MEMBERSHI	36,500	32,539	0	3,961	89%	25,621
403-520-531-30560	BAD DEBTS	0	0	0	0	0%	(11)
403-520-531-30580	STATE ASSESSMENT TAXES	2,100	1,193	0	907	57%	1,044
403-520-531-30591	UNCLAIMED PROPERTY UTILITY REF	2,000	0	0	2,000	0%	898
403-520-531-31000	OTHER OPERATING EXP - IT SUPPO	47,000	7,507	0	39,493	16%	0
403-520-531-70031	2003 BOND DEBT SERVICE PRINCIP	0	167,500	0	(167,500)	100%	0
403-520-531-70032	BOND DEBT SERVICE INTEREST	0	127,605	0	(127,605)	100%	0
403-520-531-70111	2011 BOND DEBT SERVICE PRINCIP	103,700	103,700	0	0	100%	97,600
403-520-531-70112	2011 BOND DEBT SERVICE INTERES	155,511	153,438	0	2,073	99%	157,464
403-520-531-90990	TRANSFER OF PROFIT	4,017,581	2,678,387	0	1,339,194	67%	3,013,186
403-520-531-90991	TRANSFER OF TECH COSTS	100,000	0	0	100,000	0%	0
403-520-531-91000	BUSINESS ACTIVITY SHARED EXP	298,029	198,686	0	99,343	67%	212,812
403-520-531-92000	ELECT FUND SHARE SMART G DEBT	178,500	0	0	178,500	0%	0
	TOTAL ELECTRIC ADM	12,979,425	8,150,592	0	4,828,833	63%	7,685,277
	ELECTRIC DISTRIBUTION						
403-591-531-10110	SALARIES & WAGES	0	0	0	0	0%	3,920
403-591-531-10120	REGULAR SALARIES & WAGES	407,422	272,078	0	135,344	67%	232,842
403-591-531-10140	OVERTIME	46,270	44,748	0	1,522	97%	16,754
403-591-531-10210	FICA TAXES	28,625	23,745	0	4,880	83%	17,823
403-591-531-10220	RETIREMENT CONTRIBUTIONS	44,902	30,360	0	14,542	68%	25,887
403-591-531-10230	LIFE & HEALTH INSURANCE	44,687	36,768	0	7,919	82%	29,884
403-591-531-30341	CONTRACTUAL SERVICES	25,000	6,585	0	18,415	26%	0
403-591-531-30403	GASOLINE & DIESEL	23,854	22,609	0	1,245	95%	9,148
403-591-531-30404	OIL & GREASE	1,000	349	0	651	35%	909
403-591-531-30405	TIRES	2,774	2,774	0	0	100%	405
403-591-531-30406	PARTS	10,723	10,723	0	0	100%	4,339
403-591-531-30407	VEHICLE REPAIRS-LABOR & PARTS	16,000	14,232	0	1,768	89%	2,183
403-591-531-30430	UTILITIES	83,940	48,644	0	35,296	58%	55,491
403-591-531-30440	RENTALS / LEASES	2,000	0	0	2,000	0%	0
403-591-531-30461	REPAIR & MAINT - OFFICE EQUIPM	5,000	1,347	0	3,653	27%	0
403-591-531-30462	REPAIR & MAINT - EQUIPMENT & T	8,500	7,482	0	1,018	88%	5,341
403-591-531-30467	REPAIR & MAINT-MAINS & LINES	45,000	26,255	0	18,745	58%	23,151
403-591-531-30468	REPAIR & MAINTENANCE - SERVICE	10,000	1,321	0	8,679	13%	1,541
403-591-531-30469	LINE CLEARING CREW	15,000	11,578	0	3,422	77%	900
403-591-531-30491	OTHER OPERATING EXPENSES	1,055	1,055	0	0	100%	397
403-591-531-30521	OPERATING SUPPLIES	800	653	0	147	82%	582
403-591-531-30522	OPERATING SUPPLIES - UNIFORMS	10,000	7,589	0	2,411	76%	7,071
403-591-531-60635	STREET LIGHTS	27,750	24,645	0	3,105	89%	3,645
403-591-531-60636	SIGNALIZATION	40,000	27,471	0	12,529	69%	1,200
403-591-531-60642	VEHICLES	17,600	17,553	0	47	100%	0
403-591-531-60644	EQUIPMENT	166,631	166,631	0	0	100%	152,502
403-591-531-70731	HONEYWELL LOAN PRINCIPAL	61,164	73,627	0	(12,463)	120%	68,095
403-591-531-70732	HONEYWELL LOAN INTEREST	25,317	18,441	0	6,876	73%	21,665
	TOTAL ELECTRIC DISTRIBUTION	1,171,014	899,263	0	271,751	77%	685,674
	ELECTRIC WAREHOUSE						
403-502-531-10120	REGULAR SALARIES & WAGES	28,960	21,413	0	7,547	74%	22,452
403-502-531-10140	OVERTIME	3,423	3,418	0	5	100%	80
403-502-531-10210	FICA TAXES	2,254	1,722	0	532	76%	1,461
403-502-531-10220	RETIREMENT CONTRIBUTIONS	3,535	2,566	0	969	73%	2,540
403-502-531-10230	LIFE & HEALTH INSURANCE	5,864	4,481	0	1,383	76%	4,059
403-502-531-30430	UTILITIES	3,500	692	0	2,808	20%	779
403-502-531-30461	R/M-OFFICE EQUIPMENT	400	105	0	295	26%	0
403-502-531-30462	REPAIR & MAINT - EQUIP AND TOO	500	40	0	460	8%	76
403-502-531-30463	REPAIR & MAINT - BLDS AND GROU	7,043	6,078	0	965	86%	103
403-502-531-30491	OTHER OPERATING EXPENSE	384	96	0	288	25%	293
403-502-531-30521	OPERATING SUPPLIES	1,000	77	0	923	8%	690
403-502-531-30522	OPERATING SUPPLIES - UNIFORMS	336	306	0	30	91%	263

G/L_ACCT #	ACCOUNT DESCRIPTION	ANNUAL BUDGET	YTD JUNE 2019	PURCHASE ORDERS	OVER (UNDER)	75%	YTD JUNE 2018
	TOTAL ELECTRIC WAREHOUSE	57,199	40,994	0	16,205	72%	32,795
	TOTAL ELECTRIC FUND	14,207,638	9,090,849	0	5,116,789	64%	8,403,747
	WATER ADMINISTRATION						
404-520-533-10110	EXE SALARIES & WAGES	13,000	9,964	0	3,036	77%	5,990
404-520-533-10120	REGULAR SALARIES & WAGES	35,984	13,822	0	22,162	38%	13,153
404-520-533-10140	OVERTIME	500	314	0	186	63%	0
404-520-533-10210	FICA TAXES	2,790	1,762	0	1,028	63%	1,390
404-520-533-10220	RETIREMENT CONTRIBUTIONS	4,380	2,853	0	1,527	65%	2,297
404-520-533-10230	LIFE & HEALTH INSURANCE	4,042	3,052	0	990	76%	2,785
404-520-533-30312	ENGINEERING FEES	2,000	0	0	2,000	0%	0
404-520-533-30314	ANNUAL MEMBERSHIP FEES	600	560	0	40	93%	560
404-520-533-30320	ACCOUNTING & AUDITING SERVICES	9,460	7,150	0	2,310	76%	7,700
404-520-533-30341	CONTRACTUAL SERVICES	10,000	2,811	0	7,189	28%	6,935
404-520-533-30343	PROFESSIONAL SERVICES	5,000	0	0	5,000	0%	0
404-520-533-30390	CONTINGENCY	119,058	0	0	119,058	0%	0
404-520-533-30402	TRAVEL EXPENSE	200	0	0	200	0%	0
404-520-533-30404	OIL & GREASE	100	0	0	100	0%	0
404-520-533-30405	TIRES	400	24	0	376	6%	0
404-520-533-30410	TELEPHONE	3,276	2,266	0	1,010	69%	2,836
404-520-533-30440	RENTALS & LEASES	2,000	459	0	1,541	23%	195
404-520-533-30451	INSURANCE - PROPERTY LIABILITY	32,000	37,025	0	(5,025)	116%	31,107
404-520-533-30491	OTHER OPERATING EXPENSE	6,000	3,833	0	2,167	64%	1,336
404-520-533-30493	TRAINING	2,500	0	0	2,500	0%	0
404-520-533-30501	PERMITS & FEES	4,000	170	0	3,830	4%	210
404-520-533-30511	OFFICE SUPPLIES	300	0	0	300	0%	0
404-520-533-30521	OPERATING SUPPLIES	300	0	0	300	0%	0
404-520-533-30522	OPERATING SUPPLIES - UNIFORMS	120	102	0	18	85%	88
404-520-533-31000	OTHER OPERATING EXP - IT SUPPO	8,000	7,507	0	493	94%	0
404-520-533-70031	2003 BOND DEBT SERVICE PRINCIP	83,750	83,750	0	0	100%	80,000
404-520-533-70032	2003 BOND DEBT SERVICE INTERES	64,688	63,803	0	885	99%	70,875
404-520-533-70111	2011 BOND DEBT SERVICE PRINCIP	22,100	22,100	0	0	100%	20,800
404-520-533-70112	2011 BOND DEBT SERVICE INTERES	33,142	32,700	0	442	99%	33,558
404-520-533-70710	PRINCIPAL	171,199	171,199	0	0	100%	166,399
404-520-533-70720	DEBT SERVICE INTEREST	85,838	85,838	0	0	100%	90,638
404-520-533-70731	HONEYWELL LOAN PRINCIPAL	23,008	23,008	0	0	100%	21,280
404-520-533-70732	HONEYWELL LOAN INTEREST	5,762	5,763	0	(1)	100%	6,770
404-520-533-90990	TRANSFER OF PROFIT	180,000	120,000	0	60,000	67%	58,498
404-520-533-91000	BUSINESS ACTIVITY SHARED EXP	55,932	37,288	0	18,644	67%	31,239
404-520-533-92000	WATER FUND SHARE SMART G DEBT	59,500	0	0	59,500	0%	0
	TOTAL WATER ADM	1,050,929	739,123	0	311,806	70%	656,639
	WATER TREATMENT						
404-530-533-30341	CONTRACTUAL SERVICES	372,367	307,101	0	65,266	82%	301,849
404-530-533-30430	UTILITIES	98,000	61,470	0	36,530	63%	65,246
404-530-533-30466	REPAIR & MAINTENANCE - PLANT	4,000	75	0	3,925	2%	0
404-530-533-30469	REPAIR & MAINT RESERVOIRS	15,000	0	0	15,000	0%	0
404-530-533-60644	EQUIPMENT	64,000	4,889	0	59,111	8%	326,600
	TOTAL WATER TREATMENT	553,367	373,535	0	179,832	68%	693,695
	WATER DISTRIBUTION						
404-539-533-10120	REGULAR SALARIES & WAGES	104,560	55,232	0	49,328	53%	58,761
404-539-533-10140	OVERTIME	6,500	7,591	0	(1,091)	117%	2,162
404-539-533-10210	FICA TAXES	8,496	4,391	0	4,105	52%	4,351
404-539-533-10220	RETIREMENT CONTRIBUTIONS	11,297	6,487	0	4,810	57%	7,038
404-539-533-10230	LIFE & HEALTH INSURANCE	23,449	16,698	0	6,751	71%	16,521
404-539-533-30403	GASOLINE & DIESEL	2,500	1,703	0	797	68%	1,330
404-539-533-30404	OIL & GREASE	500	62	0	438	12%	0
404-539-533-30405	TIRES	750	498	0	252	66%	0
404-539-533-30406	AUTO PARTS	675	324	0	351	48%	326
404-539-533-30407	VEHICLE REPAIRS-PARTS AND LABO	1,050	1,038	0	12	99%	6
404-539-533-30440	RENTALS/LEASES	600	0	0	600	0%	0
404-539-533-30462	REPAIR & MAINT- EQUIPMENT & TO	3,100	1,447	0	1,653	47%	541
404-539-533-30467	REPAIR & MAINT.-MAINS & LINES	14,160	0	0	14,160	0%	1,697

G/L_ACCT #	ACCOUNT DESCRIPTION	ANNUAL BUDGET	YTD JUNE 2019	PURCHASE ORDERS	OVER (UNDER)	75%	YTD JUNE 2018
404-539-533-30468	REPAIR & MAINT.- SERVICES	10,700	0	0	10,700	0%	313
404-539-533-30491	OTHER OPERATING EXPENSE	1,000	178	0	822	18%	342
404-539-533-30521	OPERATING SUPPLIES	500	144	0	356	29%	14
404-539-533-30522	OPERATING SUPPLIES - UNIFORMS	1,167	917	0	250	79%	789
404-539-533-60644	EQUIPMENT	32,000	42,908	0	(10,908)	134%	0
	TOTAL WATER DISTRIBUTION	223,004	139,618	0	83,386	63%	94,190
	TOTAL WATER FUND	1,827,300	1,252,276	0	575,024	69%	1,444,524
	GAS ADMINISTRATION						
405-520-532-10110	EXE SALARIES & WAGES	13,000	9,964	0	3,036	77%	5,990
405-520-532-10120	REGULAR SALARIES & WAGES	18,892	13,822	0	5,070	73%	13,153
405-520-532-10140	OVERTIME	100	314	0	(214)	314%	0
405-520-532-10210	FICA TAXES	1,453	1,762	0	(309)	121%	1,390
405-520-532-10220	RETIREMENT CONTRIBUTIONS	2,279	2,852	0	(573)	125%	2,297
405-520-532-10230	LIFE & HEALTH INSURANCE	4,040	3,051	0	989	76%	2,784
405-520-532-30320	ACCOUNTING & AUDITING SERVICES	9,460	7,150	0	2,310	76%	7,700
405-520-532-30341	CONTRACTUAL SERVICES	20,000	13,951	0	6,049	70%	11,070
405-520-532-30380	PURCHASED GAS	778,500	620,829	0	157,671	80%	621,536
405-520-532-30402	TRAVEL EXPENSE	200	0	0	200	0%	0
405-520-532-30403	GAS & DIESEL	500	0	0	500	0%	0
405-520-532-30404	OIL & GREASE	100	0	0	100	0%	0
405-520-532-30405	TIRES	100	0	0	100	0%	0
405-520-532-30410	TELEPHONE EXPENSE	3,200	2,266	0	934	71%	2,041
405-520-532-30440	RENTALS/LEASES	2,000	459	0	1,541	23%	195
405-520-532-30451	INSURANCE - PROPERTY LIABILITY	20,000	23,140	0	(3,140)	116%	19,442
405-520-532-30491	OTHER OPERATING EXPENSE	5,000	2,207	0	2,793	44%	1,224
405-520-532-30493	TRAINING	6,000	1,181	0	4,819	20%	954
405-520-532-30511	OFFICE SUPPLIES	300	0	0	300	0%	0
405-520-532-30521	OPERATING SUPPLIES	300	0	0	300	0%	0
405-520-532-30522	OPERATING SUPPLIES - UNIFORMS	135	102	0	33	76%	88
405-520-532-30580	TAXES-STATE ASSESMENT	2,900	1,024	0	1,876	35%	1,007
405-520-532-31000	OTHER OPERATING EXP - IT SUPPO	8,000	7,507	0	493	94%	0
405-520-532-70111	2011 BOND DEBT SERVICE PRINCIP	22,100	22,100	0	0	100%	20,800
405-520-532-70112	2011 BOND DEBT SERVICE INTERES	33,142	32,700	0	442	99%	33,558
405-520-532-90990	TRANSFER OF PROFIT	376,214	250,809	0	125,405	67%	220,996
405-520-532-91000	BUSINESS ACTIVITY SHARED EXP	41,652	27,768	0	13,884	67%	31,239
	TOTAL GAS ADM	1,369,567	1,044,958	0	324,609	76%	997,464
	GAS DISTRIBUTION						
405-561-532-10120	REGULAR SALARIES & WAGES	80,231	60,482	0	19,749	75%	55,203
405-561-532-10140	OVERTIME	2,000	5,780	0	(3,780)	289%	2,899
405-561-532-10210	FICA TAXES	6,291	4,792	0	1,499	76%	4,112
405-561-532-10220	RETIREMENT CONTRIBUTIONS	9,868	7,139	0	2,729	72%	6,585
405-561-532-10230	LIFE & HEALTH INSURANCE	15,873	11,343	0	4,530	71%	11,157
405-561-532-30403	GASOLINE & DIESEL	4,000	3,357	0	643	84%	2,508
405-561-532-30404	OIL & GREASE	500	30	0	470	6%	42
405-561-532-30405	TIRES	500	16	0	484	3%	40
405-561-532-30406	VEHICLE PARTS	1,300	6	0	1,294	0%	27
405-561-532-30407	VEHICLE REPAIR PARTS AND LABO	1,000	769	0	231	77%	0
405-561-532-30430	UTILITIES	1,700	811	0	889	48%	124
405-561-532-30440	RENTALS/LEASES	330	0	0	330	0%	0
405-561-532-30462	REPAIR & MAINT-EQUIPMENT & TOO	500	95	0	405	19%	318
405-561-532-30467	MAINT. OF MAINS & LINES - GAS	12,000	1,618	0	10,382	13%	5,891
405-561-532-30468	MAINTENANCE OF SERVICES - GAS	6,000	786	0	5,214	13%	1,438
405-561-532-30491	OTHER OPERATING EXPENSE	500	148	0	352	30%	219
405-561-532-30520	OPER SUPP-WATER HEATERS	2,000	0	0	2,000	0%	480
405-561-532-30521	OPERATING SUPPLIES	200	2	0	198	1%	427
405-561-532-30522	OPERATING SUPPLIES - UNIFORMS	1,600	1,019	0	581	64%	855
405-561-532-60644	EQUIPMENT	20,000	1,885	0	18,115	9%	32,311
	TOTAL GAS DISTRIBUTION	166,393	100,078	0	66,315	60%	124,637
	TOTAL GAS FUND	1,535,960	1,145,036	0	390,924	75%	1,122,101
	REFUSE ADMINISTRATION						

G/L_ACCT #	ACCOUNT DESCRIPTION	ANNUAL BUDGET	YTD JUNE 2019	PURCHASE ORDERS	OVER (UNDER)	75%	YTD JUNE 2018
406-410-539-30320	ACCOUNTING & AUDITING SERVICES	9,460	7,150	0	2,310	76%	7,700
406-410-539-30443	RESIDENTIAL REFUSE	626,588	438,677	0	187,911	70%	403,595
406-410-539-30451	INSURANCE - PROPERTY LIABILITY	16,000	18,512	0	(2,512)	116%	15,555
406-410-539-30480	LANDFILL TIPPING FEES	60,000	64,693	0	(4,693)	108%	41,719
406-410-539-31443	COMMERCIAL REFUSE	500,900	356,787	0	144,113	71%	322,800
406-410-539-60644	Grapple Truck	0	0	0	0	0%	137,121
406-410-539-90990	TRANSFER PROFITS TO GF	114,000	76,000	0	38,000	67%	75,000
406-410-539-91000	BUSINESS ACTIVITY SHARED EXP	41,652	27,768	0	13,884	67%	31,239
	TOTAL REFUSE ADM	1,368,600	989,587	0	379,013	72%	1,034,728
LANDFILL OPERATIONS							
407-422-536-10120	REGULAR SALARIES & WAGES	70,767	36,130	0	34,637	51%	32,774
407-422-536-10140	OVERTIME	2,500	1,776	0	724	71%	1,101
407-422-536-10210	FICA TAXES	5,605	2,767	0	2,838	49%	2,466
407-422-536-10220	RETIREMENT CONTRIBUTIONS	8,792	4,331	0	4,461	49%	3,715
407-422-536-10230	LIFE & HEALTH INSURANCE	9,031	7,601	0	1,430	84%	6,526
407-422-536-30312	ENGINEERING FEES	1,400	0	0	1,400	0%	0
407-422-536-30346	MONITORING FEES	30,000	15,991	0	14,009	53%	21,606
407-422-536-30390	CONTINGENCY	0	0	0	0	0%	0
407-422-536-30430	UTILITIES	2,200	1,356	0	844	62%	122
407-422-536-30462	REPAIR & MAINT-EQUIPMENT & TOO	505	147	0	358	29%	309
407-422-536-30491	OTHER OPERATING EXPENSE	2,200	2,132	0	68	97%	121
407-422-536-30493	TRAINING	1,000	0	0	1,000	0%	1,495
407-422-536-30501	PERMITS	0	0	0	0	0%	60
407-422-536-90990	TRANSFER PROFIT	36,000	24,000	0	12,000	67%	0
	TOTAL LANDFILL OPERATIONS	170,000	96,231	0	73,769	57%	70,296
TELECOMMUNICATIONS							
508-539-539-10110	EXECUTIVE SALARIES & WAGES	39,858	0	0	39,858	0%	0
508-539-539-10120	REGULAR SALARIES & WAGES	54,164	34,098	0	20,066	63%	32,197
508-539-539-10140	OVERTIME	821	821	0	0	100%	227
508-539-539-10210	FICA	3,441	2,466	0	975	72%	2,280
508-539-539-10220	RETIREMENT CONTRIBUTIONS	7,198	4,088	0	3,110	57%	3,864
508-539-539-10230	LIFE & HEALTH INSURANCE	9,650	7,766	0	1,884	80%	7,336
508-539-539-30341	CONTRACTUAL SERVICES	66,057	19,094	0	46,963	29%	36,330
508-539-539-30402	TRAVEL EXPENSE	1,000	0	0	1,000	0%	0
508-539-539-30403	GAS & DIESEL	2,000	166	0	1,834	8%	487
508-539-539-30410	TELEPHONE	0	(1,659)	0	1,659	0%	(1,470)
508-539-539-30430	UTILITIES	10,000	5,400	0	4,600	54%	3,187
508-539-539-30491	OTHER OPERATING EXPENSES	2,429	2,429	0	0	100%	1,764
508-539-539-60644	EQUIPMENT	2,514	2,514	0	0	100%	0
	TOTAL TELECOMMUNICATIONS	199,132	77,183	0	121,949	39%	391,857
	TOTAL ALL FUNDS	31,850,563	20,891,323	179,799	10,779,441	66%	19,104,277

Smart Grid

BEGINNING BALANCE AS OF 10/1/2018	1,531,805	
REVENUE	11,163	INTEREST REV
EXPENDITURES	0	
ENDING BALANCE AS OF 6/30/2019	1,542,968	

Quincy Monthly Financial
June 2019

ACCOUNT#	ACCOUNT DESCRIPTION	ANNUAL BUDGET	YTD JUNE 2019	OVER (UNDER	75%	YTD JUNE 2019
BUDGET TO ACTUAL REVENUES						
GEN FUND REV						
001-311-10000	CURRENT AD VALOREM TAX	1,100,612	1,085,252	(15,360)	99%	976,797
001-312-41000	SALES-LOCAL OPTION GAS TAX	238,717	195,327	(43,390)	82%	164,768
001-312-60000	LOCAL GOV INFRASTRUCTURE SURTA	495,200	404,904	(90,296)	82%	318,505
001-314-80000	UTILITY SERVICE TAX - PROPANE	11,000	8,672	(2,328)	79%	9,069
001-315-00000	COMMUNICATION SERVICES TAX	216,000	170,325	(45,675)	79%	161,423
001-321-10000	PROFESSIONAL & OCCUPATION LICE	23,500	8,657	(14,843)	37%	8,692
001-321-11000	COMPETENCY LICENSE	800	25	(775)	3%	25
001-322-10000	PERMITS	90,000	59,701	(30,299)	66%	108,927
001-329-10000	OTHER LICENSES, FEES & PERMITS	3,700	150	(3,550)	4%	3,550
001-331-50000	FEMA REIM IRMA	70,000	0	(70,000)	0%	0
001-334-49000	State Grant - Transportation	360,000	9,000	(351,000)	3%	187,254
001-335-12000	STATE REVENUE SHARING PROCEEDS	309,731	223,134	(86,597)	72%	192,757
001-335-14000	STATE - MOBILE HOME LICENSE	1,800	1,071	(729)	60%	1,251
001-335-15000	STATE - ALCOHOLIC BEVERAGE LIC	7,700	2,116	(5,584)	27%	4,579
001-335-17000	STATE - D O T REIMBURSEMENT	110,000	67,790	(42,210)	62%	240,609
001-335-18000	STATE - HALF CENT SALES TAX	274,800	229,389	(45,411)	83%	176,412
001-335-23000	FIREFIGHTERS SUPP COMPENSATION	0	1,440	1,440	+100%	1,240
001-335-41000	STATE - REBATE ON MUN VEH FUEL	8,600	10,812	2,212	126%	7,635
001-340-21000	SERVICES - COUNTY FIRE PROTECT	440,000	330,000	(110,000)	75%	420,623
001-340-21500	SERVICES-FIRE INSPECTIONS	2,400	2,152	(248)	90%	2,079
001-341-53000	Investigative Fees	150	0	(150)	0%	0
001-347-21000	REVENUE - BASEBALL	3,000	3,020	20	101%	3,380
001-347-22000	REVENUE - FOOTBALL	14,000	3,895	(10,105)	28%	755
001-347-23000	REVENUE - BASKETBALL	6,200	4,520	(1,680)	73%	5,859
001-347-25000	REVENUE - CHEERLEADING	0	(35)	(35)	+100%	0
001-347-26000	REVENUE - SOFTBALL	3,600	0	(3,600)	0%	0
001-347-27000	REVENUE - OTHER ACTIVITY FEES	600	1,599	999	267%	0
001-347-30000	RENT ON FACILITIES	25,000	11,352	(13,648)	45%	11,728
001-347-41000	REVENUE - POOL ADMISSION FEES	2,500	799	(1,701)	32%	225
001-347-50000	COKE FUND REVENUE	400	558	158	140%	523
001-359-10000	OTH FINES & FORFEITS	38,000	23,542	(14,458)	62%	28,794
001-361-10000	INTEREST INC ON INVESTMENTS	16,000	0	(16,000)	0%	0
001-361-13000	UNREALIZED GAIN	35,000	0	(35,000)	0%	0
001-364-11000	SALE OF LAND - HILLCREST CEMET	8,000	11,200	3,200	140%	12,200
001-364-12000	SALE OF LAND - SUNNYVALE CEMET	34,000	30,100	(3,900)	89%	24,700
001-366-00000	WALMART - FIRE SAFETY GRANT	0	500	500	+100%	0
001-369-90000	OTHER MISCELLANEOUS REVENUES	80,000	117,818	37,818	147%	125,300
001-369-92000	CRA Administrative Fees	5,000	0	(5,000)	0%	20,000
001-369-95000	Insurance Proceeds	6,000	172,078	166,078	2868%	6,941
001-382-10000	CONTRIBUTION FR INTER OPER-ELE	4,017,581	2,678,387	(1,339,194)	67%	3,013,186
001-382-20000	CONTRIBUTION FR INTER OPER-GAS	376,214	250,809	(125,405)	67%	220,996
001-382-30000	CONTRIBUTION FR INTER OPER-WAT	180,000	120,000	(60,000)	67%	58,498
001-382-40000	CONTRIBUTION FR INTER OPER-REF	114,000	76,000	(38,000)	67%	75,000
001-382-50000	CONTRIBUTION FR INTER OPER-SEW	120,000	80,000	(40,000)	67%	90,000
001-382-60000	CONTRIBUTION FR INTER OPER LAN	36,000	24,000	(12,000)	67%	0
001-385-00000	USE OF FUND BALANCE	295,987	0	(295,987)	0%	0
	TOTAL GENERAL FUND REVS	9,181,792	6,420,059	(2,761,733)	70%	6,684,280
COMMUNITY REDEVELOPMENT FUND						
002-341-00000	CRA TIF FUNDS	249,662	0	(249,662)	0%	273,623
002-341-10000	TIF FUNDS REVENUE	130,000	162,203	32,203	125%	142,055
002-389-00000	USE OF FUND BALANCE	300,000	0	(300,000)	0%	0
	TOTAL CRA REVENUE	679,662	162,203	(517,459)	24%	415,678
BUSINESS ACTIVITY AND CUSTOMER						
400-381-10000	INTERFUND TRANSFER	478,917	319,278	(159,639)	67%	337,768
ENTERPRISE FUND REVENUES						
SEWER						
402-331-35000	EPA Grant Reimbursement	0	0	-	0%	8,250
402-343-10000	SALES	1,975,050	1,456,840	(518,210)	74%	1,408,357

Quincy Monthly Financial
June 2019

ACCOUNT#	ACCOUNT DESCRIPTION	ANNUAL BUDGET	YTD JUNE 2019	OVER (UNDER	75%	YTD JUNE 2019
402-343-16000	CONNECTIONS	2,500	0	(2,500)	0%	1,764
402-343-17000	FORFEITED DISCOUNTS - PENALTIE	20,000	18,671	(1,329)	93%	18,816
402-343-50000	SEWER SURCHARGE O/S	63,200	43,748	(19,452)	69%	42,003
402-361-10000	INTEREST REVENUE	50	0	(50)	0%	0
402-369-90000	OTHER MISCELLANEOUS REVENUE	0	5,972	5,972	+100%	0
402-389-10000	LOAN PROCEEDS	0	0	-	+100%	165,135
402-389-90000	USE OF RETAINED EARNINGS	117,956	0	(117,956)	0%	0
	TOTAL SEWER REV	2,178,756	1,525,231	(653,525)	70%	1,644,325
	ELECTRIC					
403-343-11000	RESIDENTIAL SALES	5,586,000	3,892,223	(1,693,777)	70%	3,745,493
403-343-12000	COMMERCIAL SALES	6,515,000	5,016,526	(1,498,474)	77%	3,849,757
403-343-13000	INDUSTRIAL SALES	1,504,000	1,046,687	(457,313)	70%	1,125,133
403-343-14000	STREET LIGHTING SALES	100,000	2,573	(97,427)	3%	5,611
403-343-15000	INTERDEPARTMENTAL SALES	303,000	289,132	(13,868)	95%	202,384
403-343-16000	CONNECTIONS	20,000	4,218	(15,782)	21%	27,648
403-343-16500	H-M Michael Surcharge	0	378,359	378,359	+100%	0
403-343-17000	FORFEITED DISCOUNTS - PENALTIE	135,000	102,843	(32,157)	76%	108,303
403-343-18000	SALE OF MATERIAL	0	2,648	2,648	+100%	0
403-343-18500	SPECIAL PROJECT - MATERIAL SAL	400	73,748	73,348	18437%	59,096
403-343-19000	CUT ON/OFF FEES	30,000	24,588	(5,412)	82%	30,135
403-343-24000	TRANSFORMER RENT	8,300	6,340	(1,960)	76%	6,289
403-343-27000	MISCELLANEOUS CHARGES	7,000	7,500	500	107%	22,424
403-343-29000	POLE RENT-CABLEVISION	18,908	19,824	916	105%	0
403-343-90000	MISCELLANEOUS REVENUES	300	2,440	2,140	813%	(55,340)
403-369-90000	MISCELLANEOUS REVENUES	0	0	-	0%	(2,747)
	TOTAL ELECTRIC REV	14,227,908	10,869,649	(3,358,259)	76%	9,124,186
	WATER					
404-343-10000	SALES	1,574,000	1,233,929	(340,071)	78%	1,127,174
404-343-15000	INTERDEPARTMENTAL SALES	110,000	35,045	(74,955)	32%	46,750
404-343-16000	CONNECTIONS	7,000	23,951	16,951	342%	9,599
404-343-17000	FORFEITED DISCOUNTS-PENALTIES	20,000	16,858	(3,142)	84%	14,338
404-343-19000	CUT ON/OFF FEES	300	0	(300)	0%	174
404-343-27000	MISCELLANEOUS CHARGES	6,000	(2,066)	(8,066)	-34%	4,041
404-343-30000	WATER SURCHARGE O/S	97,000	71,789	(25,211)	74%	70,652
404-361-10000	INTEREST REVENUE	6,000	0	(6,000)	0%	0
404-361-13000	UNREALIZED GAIN	7,000	0	(7,000)	0%	0
	TOTAL WATER REV	1,827,300	1,379,506	(447,794)	75%	1,272,728
	GAS					
405-343-10000	GAS SALES	1,417,460	1,143,243	(274,217)	81%	1,202,394
405-343-15000	GAS INTERDEPARTMENTAL SALES	9,000	6,488	(2,512)	72%	7,722
405-343-16000	GAS CONNECTIONS	2,000	254	(1,746)	13%	1,325
405-343-17000	GAS FORFEITED DISCS-PENALTIES	11,000	10,894	(106)	99%	12,349
405-343-19000	GAS CUT ON/OFF FEES	100	0	(100)	0%	118
405-343-27000	GAS OTHER CHARGES	0	247	247	+100%	(236)
405-369-40000	OTHER MISC REV-REBATE	0	102,427	102,427	+100%	95,608
405-369-90000	MISCELLANEOUS REVENUE	96,400	0	(96,400)	0%	0
	TOTAL GAS REV	1,535,960	1,263,553	(272,407)	82%	1,319,280
	REFUSE					
406-343-11000	RESIDENTIAL SALES	722,300	542,926	(179,374)	75%	524,584
406-343-12000	COMMERCIAL SALES	489,900	373,933	(115,967)	76%	356,615
406-343-15000	YARD TRASH COLLECTION	141,400	106,942	(34,458)	76%	106,660
406-343-17000	FORFEITED DISCOUNTS-PENALTIES	15,000	12,575	(2,425)	84%	12,844
	TOTAL REFUSE REV	1,368,600	1,036,376	(332,224)	76%	1,000,703
	LANDFILL					
407-343-44000	GARBAGE TIPPING FEES	170,000	149,160	(20,840)	88%	115,849
	TELECOMMUNICATION					
508-381-00010	Non-Operating Transfer	88,000	75,064	(12,936)	85%	0
508-381-10000	INTERFUND TRANSFER FROM GENERA	48,132	0	(48,132)	0%	0

Quincy Monthly Financial
June 2019

ACCOUNT#	ACCOUNT DESCRIPTION	ANNUAL BUDGET	YTD JUNE 2019	OVER (UNDER	75%	YTD JUNE 2019
508-381-20000	INTERFUND TRNFR FROM ENTERPRIS	63,000	37,535	(25,465)	60%	0
508-381-30000	INTERFUND TRANSFER FROM CRA	0	2,500	2,500	+100%	0
	TOTAL TELECOMMUNICATIONS REV	199,132	115,099	(84,033)	58%	0
	TOTAL REVENUES	31,848,027	23,240,114	(8,607,913)	73%	21,914,797