

City of Quincy

City Hall

404 West Jefferson Street

Quincy, Florida 32351

www.myquincy.net



Tuesday, July 28, 2020
6:00 PM

City Hall
Commission Chambers

City Commission

Mayor Ronte R. Harris ~ District III
Mayor Pro-Tem Angela G. Sapp ~ District II
Commissioner Keith A. Dowdell ~ District I
Commissioner Freida Bass-Prieto ~ District IV
Commissioner Anessa A. Canidate ~ District V

"An All American City in the Heart of Florida's Future"



**City of Quincy, Florida
City Commission Meeting**

AGENDA

**July 28, 2020
6:00 P.M.**

City Hall Commission Chambers

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Approval of Agenda

Approval of Consent Agenda

1. Approval of Minutes of the July 14, 2020 Regular Meeting
 - Dr. Beverly Nash, Interim City Clerk
2. Human Resources Monthly Report
 - Jack L. McLean Jr., City Manager
 - Ann Sherman, Human Resources Director
3. Police Monthly Reports: Monthly Traffic Report | Monthly Crime Report
 - Jack L. McLean Jr., City Manager
 - Glenn Sapp, Police Chief
4. Fire Department Reports: Monthly Activity Report | District Calls
 - Jack L. McLean Jr., City Manager
 - Curtis Bridges, Fire Chief
5. Finance Monthly Reports: P-Card Statements | P-Card Allocations | Arrearage Report | Cash Requirements | Financial Report | Budget Transfers
 - Jack L. McLean Jr., City Manager
 - Marcia Carty, Finance Director

Proclamations

Public Hearings and Ordinances as Scheduled or Agendaed

6. Ordinance 1112-2020 – Future Land Use Map Change on Second Reading
 - Jack L. McLean Jr., City Manager
 - Bernard Piawah, Building and Planning Director
7. Ordinance 1114-2020 – Zoning Map Change on First Reading
 - Jack L. McLean Jr., City Manager
 - Bernard Piawah, Building and Planning Director
8. Ordinance 1115-2020 – Amending the Retirement Savings Plan
 - Jack L. McLean Jr., City Manager
 - Ann Sherman, Human Resources Director

Public Opportunity to Speak on Commission Propositions – (Pursuant to Sec. 286.0114, Fla. Stat. and subject to the limitations of Sec. 286.0114(3)(a), Fla. Stat.)

Resolutions

9. Resolution 1408-2020 – Solar Array Project Loan and Grant from Florida Department of Environmental Protection (DEP)
 - Jack L. McLean Jr., City Manager
 - Marcia Carty, Finance Director
 - Jolinda Herring, Bond Counsel

Reports by Boards and Committees

Reports, Requests and Communications by the City Manager

10. Request to Purchase Pick-up Truck for Utilities Department
 - Jack L. McLean Jr., City Manager
 - Robin Ryals, Utilities Director
11. City Clerk Position
 - Jack L. McLean Jr., City Manager
 - Ann Sherman, Human Resources Director

Comments

- a) City Manager
- b) City Clerk
- c) City Attorney
- d) Commission Members

Comments from the Audience

Adjournment

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting, he/she may need a record of the proceedings, and for such purpose, he/she may need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. FS 286.0105. Persons with disabilities who require assistance to participate in City meetings are requested to notify the City Clerk's Office at (850) 618-0020 in advance.

APPROVAL OF MINUTES

Regular Meeting

July 14, 2020

CITY COMMISSION
Tuesday, July 14, 2020
6:11 P.M. (Eastern)

VIRTUAL REGULAR MEETING
QUINCY, FLORIDA 32351

Minutes of Meeting

The City of Quincy City Commission met in a virtual regular session via City Zoom Video Conferencing, Tuesday, July 14, 2020, with Mayor Pro-Tem/Commissioner Angela Sapp presiding and the following commissioners present:

Commissioner Anessa A. Canidate
Commissioner Keith A. Dowdell
Commissioner Freida Bass-Prieto
Mayor/Commissioner Ronte Harris (excused absent) motioned by
Commissioner Dowdell, seconded by Commissioner Canidate. **The motion carried 4 to 0.**

City Staff:

Jack L. McLean Jr., City Manager
Gary Roberts, City Attorney
Chief Glenn Sapp, Police Department and Sergeant-at-Arms
Dr. Bernard Piawah, Director, Building and Planning Department
DeCody Fagg, Director, Parks and Recreations Department
Reggie Bell, Director, Public Works Department
Chief Curtis Bridges, Fire Department
Ann Sherman, Director, Human Resources and Customer Services
Dr. Beverly Nash, Grants and Interim City Clerk
Vancheria Perkins, Executive Assistant to the City Manager
Robin Ryals, Director, Utilities Department
Marcia Carty, Director, Finance Department
David Rittman, IT, Administrator
Rob Nixon, Administrator, CRA
Jim Southerland Sr., Administrator, WQTN-13 TV

The virtual regular meeting was recorded, televised and transmitted by way of the City of Quincy's Facebook page, TV Channel (WQTN-13) and Zoom Video Conferencing. (Please note: digital formatted documents/media are public records.)

1. Called to Order:

Mayor Pro-Tem/Commissioner Sapp called the virtual regular meeting to order at 6:11 pm. Invocation provided by Rev. Robin Ryals. Pledge of Allegiance led by City Manager McLean. Roll call requested by Mayor Pro-Tem/Commissioner Sapp.

2. Approval of Amended Agenda

Motion to approve amended agenda by Commissioner Canidate, seconded by Mayor Pro-Tem/Commissioner Sapp. **The motion carried 4 to 0.**

3. Consent Agenda

Approval of Minutes of the June 23, 2020, Regular Commission Meeting, submitted by Dr. Beverly Nash, Interim City Clerk

Coronavirus Aid, Relief and Economic Security Act (“CARES ACT”) Public Assistance Sub-Grant Funding Agreement (DR-4486 COVID-19) recommended by Jack L. McLean Jr., City Manager and Dr. Beverly Nash, Grants/Interim City Clerk

Commissioner Bass-Prieto pulled the #3- Joyland Water Project for discussion. Commissioner Dowdell motioned, seconded by Commissioner Bass-Prieto to approve items #1 and #2 and pulled #3 for discussion on the consent agenda.

The motion carried 4 to 0.

4. Pulled Consent Agenda Item

Joyland Water Project Schedule recommended by Jack L. McLean Jr., City Manager, Rob Nixon, Administrator, CRA and Robin Ryals, Director, Utilities Department

Summary of Discussion by Commissioners, City Manager McLean and Robin Ryals, Director, Utilities Department

On June 23, 2020, the City Commission unanimously voted to authorize the purchase of the Joyland Subdivision Water System and related properties, which included two lots with a water retention pond and pump system, a separate lot with a well, a large water tank and a small pump house. The total price for this acquisition is \$65,000. The City Commission directed staff to develop a schedule of activities with a corresponding timeline for the project, from acquisition to integration into the City’s water system.

Mr. Ryals explained the system integration and timeframe, including the permitting process. Commissioner Bass-Prieto questioned lack of individual pricing. Mr. Ryals stated that pricing was structured as if the city staff will be doing the work. Commissioner Bass-Prieto questioned where the \$80,000 was in the utilities department budget, including GL Code. Mayor Pro-Tem/Commissioner Sapp requested that the City Manager and Finance Director submit to the Commissioners in writing the breakout of the budget, including the \$45,000 for the Joyland Water Project.

Mr. Nixon indicated that there will be ribbon cutting to commemorate the integration of Joyland reside

Commissioner Dowdell motioned to accept schedule of activities and timeline, seconded by Commissioner Canidate.

The motion carried 3 to 1.

5. Special Presentations by Commission and/or City Manager

Special Recognition of Public Works Employees - Michael Williams and Sammy McCray by Jack L. McLean Jr., City Manager and Reggie Bell, Director, Public Works Department

Mr. Bell extended recognition for Mr. Williams and Mr. McCray, as they were in receipt of the commercial driving license (CDL) certificates from Gadsden Technical Institute (GTI). The City Manager explained the GTI program requirements and partnership. The City provided supplemental funding to those employees seeking to increase their employability skills and further their education.

6. Public Hearing and Ordinance as Scheduled or Agendaed

Ordinance 1113-2020 to amend the Police and Fire Pension Plan on **Second Reading** recommended by Jack L. McLean Jr., City Manager and Gary Roberts, City Attorney

Mayor Pro-Tem/Commissioner Sapp called for a motion to read Ordinance 1113-2020 by title only. Commissioner Dowdell motioned to read Ordinance 1113-2020 by title only on second read, seconded by Commissioner Canidate. Mayor Pro-Tem/Commissioner Sapp requested roll call.

Commissioner	Vote
Mayor Pro-Tem/Commissioner Sapp	Yes
Commissioner Canidate	Yes
Commissioner Bass-Prieto	Yes
Commissioner Dowdell	Yes

The motion carried 4 to 0.

Ordinance 1113-2020 by title only read by the interim clerk (see below).

ORDINANCE NO: 1113-2020

AN ORDINANCE AMENDING CHAPTER 54 OF THE CODE OF ORDINANCES OF THE CITY OF QUINCY, FLORIDA, ARTICLE III PERTAINING TO THE CITY OF QUINCY MUNICIPAL POLICE OFFICERS' AND FIREFIGHTERS' RETIREMENT PLAN; AMENDING 54-57 (b) AND REPEALING SECTIONS 54-57 (b) (1) TO UPDATE THE PLAN FOR COMPLIANCE WITH FLORIDA DEPARTMENT OF MANAGEMENT SERVICES, AND TO PROVIDE FOR AN EFFECTIVE DATE.

Summary of Discussion by Attorney Roberts

This agenda item repealed language in the City Code of Ordinance that allowed participant police officers and firefighters to opt-out of Florida Statute, chapter 175 and 185 pension plan and to mandate all new hires, after November 27, 2019, and to be enrolled in the State's plan.

The City agreed that it would repeal provisions in section 54-57(b) (1) that allowed for

an opt-out of police officers and firefighters; and in return, Florida Department of Management Services (DMS) would release all monies being held by DMS to the City. DMS would not pursue any retroactive action against the City.

7. Public Opportunity to Speak on Commission Propositions – (Pursuant to Sec. 286.0114, Fla. Stat. and subject to the limitations of Sec. 286.0114(3)(a), Fla. Stat.) – on second reading.

Public Questions, Comments and Opposition – NO public questions, comments and/or opposition submitted and public hearing closed by Mayor Pro-Tem/Commissioner Sapp.

Summary of Discussion by Staff and Commissioners

Commissioner Bass-Prieto questioned the 7.5% charge on individual paychecks for those who opt-out. She questioned the date of November 27, 2019 for new hires. The City contributes 12% of its money into the plan.

Mayor Pro-Tem/Commissioner Sapp questioned how this decision would affect the hiring and retention of police officers and firefighters moving forward.

Commissioner Dowdell questioned the health insurance rates/provisions for police officers. He also questioned the involvement of the union/PBA, police officers, and the impact on their contract.

The City Manager explained the details that are required to make the plan actuarially sound.

Commissioner Canidate motioned to approve the Ordinance 1113-2020 on second reading, seconded by Mayor Pro-Tem/Commissioner Sapp.

The motion carried 3 to 1.

8. Reports, Requests and Communications by the City Manager

- Request to Rename Kent Street recommended by Jack L. McLean Jr., City Manager and Dr. Bernard Piawah, Director, Building and Planning Department

This agenda item sought approval to reassign the name “Classic Street” to a two-block portion of Kent Street: from Crawford Street to Laura Street. The head office for Classic Shirt, Inc. is located on a one-block segment of Kent Street. The address of the Classic Shirt, Inc. building complex is on Zeta Street (former Porro Street), the official entrance to the building and the loading dock for the company is located on Kent Street. Classic Shirt, Inc. has requested that the City Commission rename the segment of Kent Street from Crawford Street to Laura Street be renamed “Classic Street” and notification of the affected entities, such as the post office and the County 911 and emergency services, of such change. Pursuant to Section 62-2, of Quincy Code, “names of streets and avenues shall be designated by the City Commission”.

Summary of Discussion by Staff and Commissioners

Mayor Pro-Tem/Commissioner Sapp questioned if the company was affected by COVID-19. Mr. Nixon stated that they did not apply for aid and did not meet the criteria of Mom and Pop Businesses.

Commissioner Sapp motioned to approve the renaming of the two blocks portion of Kent Street from Crawford Street to Laura Street, seconded by Commissioner Dowdell.

The motion carried 4 to 0.

- Grant Expenditure Options recommended by Jack L. McLean Jr., City Manager and Marcia Carty, Director, Finance Department

On January 15, 2020, the City of Quincy executed the agreement and accepted the awarded grant funds of \$1 million dollars from the Office of the Governor, Division of Emergency Management, Hurricane Michael State Recovery Program. These funds shall end on September 30, 2020. On March 24, 2020, the Commissioners held a workshop concerning these funds and other grant funds, in order to discuss how to spend the funds. The Commissioners approved disbursing \$184,500 for the turnkey deductible expenses; \$348,568 to match other grants, such as CDBG and US Department of Environmental Protection Agency (EPA), and the balance to be held pending an assessment of COVID-19.

Subsequently, by way of a US Department of Environmental Protection Agency (EPA), special appropriation act funding opportunity, a requirement of \$298,568 was eliminated, thus increasing the unappropriated portion of the \$1 million to \$765,500. The Commissioners held another workshop on July 1, 2020 to review the options for the funds again. The recommended spending schedule was included in agenda packet.

Summary of Discussion by Staff and Commissioners

The City Manager explained that the grant received was a team effort and the largest amount received in the County. He explained the recommended expenditures for the funded amount. The City Manager stated that all of the items on the schedule had been discussed in various workshops.

Mr. Ryals discussed recent outages at south substation. Mayor Pro-Tem/Commissioner Sapp expressed her concerns regarding the drainage ditch, South Adams Street sidewalk and the violence in the City of Quincy.

Commissioner Bass-Prieto requested follow-up information on completion of the truck line, related to Consent Order. In addition, she was concerned about the tightness of the budget given the current economic/pandemic situation.

Mayor Pro-Tem/Commissioner Sapp requested that the information/schedule be presented in print to Commissioners.

Commissioner Dowdell motioned to accept anticipated schedule with necessary modifications, seconded by Mayor Pro-Tem/Commissioner Sapp.

Commissioner	Vote
Mayor Pro-Tem/Commissioner Sapp	Yes
Commissioner Canidate	Yes
Commissioner Bass-Prieto	NO
Commissioner Dowdell	Yes

The motion carried 3 to 1.

- Tentative Property Tax Millage Rate • Jack L. McLean Jr., City Manager and Marcia Carty, Director, Finance Department

Chapter 200 of Florida Statues sets a timetable for the calculating and notifying the public of the process of setting ad valorem millage rates and adopting a budget. The City of Quincy received the certification of tax value from the County Appraiser. For fiscal year 2020, the preliminary gross taxable value is \$227,301,475, which is a 2.78% increase from the 2019 final value of \$221,163,617. The City must notify the County Appraiser by August 2 of its calculated rolled-back rate, its tentative millage rate, and the date of the first public hearing for the budget.

Summary of Discussion by Staff and Commissioners

Ms. Carty explained options 1, 2 and 3 and the financial impacts. In addition, she explained the year-to-date amount for nine months (projections) for state revenues.

Commissioner Dowdell requested clarification on the recommended options of the millage rates.

Commissioner Bass-Prieto questioned the rolled-back rate vs the current rate. The City Manager explained that the value-added is in the CRA district.

Commissioner Bass-Prieto motioned to accept rolled-back rate of 5.0038, seconded by Commissioner Canidate.

Commissioner	Vote
Mayor Pro-Tem/Commissioner Sapp	Yes
Commissioner Canidate	Yes
Commissioner Bass-Prieto	Yes
Commissioner Dowdell	Yes

The motion carried 4 to 0.

9. Comments by Commissioners and City Staff

- **City Manager – No comments.**
- **City Clerk – No comments.**
- **City Attorney**
 - Mediation was not resolved regarding case: Betty Ervin vs the City of Quincy.
- **Commissioners**

- i. **Commissioner Canidate (Concerns/Issues)**
 - Speeding on Martin Luther King Jr. Blvd.
 - Criminal activity at Arbor Crest Apartments.
- ii. **Commissioner Dowdell (Concerns/Issues) - none**
- iii. **Commissioner Bass-Prieto (Concerns/Issues)**
 - Thanks to Shaw Quarters residents for continue to feeding our children.
 - We need to support and take care of our police officer and provide appropriate compensation.
 - Include GL information on agenda when presenting budgetary items.
- iv. **Mayor Pro-Tem/Commissioner Sapp (Concerns/Issues)**
 - Crime is on the increase. If you see something, say something.
 - Be safe during COVID-19.
 - Thank you to the commissioners and city staff.

There being no further business to discuss. Adjournment motioned by Commissioner Dowdell, seconded by Mayor Pro-Tem/Commissioner Sapp at 8:57 pm.

Please Note: the City Commission places the official copies of meeting minutes on file with the Office of the City Clerk upon approval.

Submitted by: Dr. Beverly A. Nash, Interim City Clerk

APPROVED:

Ronte Harris, Mayor and Presiding
Officer of the City Commission and
of the City of Quincy, Florida

ATTEST:

Dr. Beverly A. Nash, Interim City Clerk per
Clerk of the of Quincy, Florida
Clerk of the City Commission thereof

HUMAN RESOURCES

Monthly Report

HUMAN RESOURCES
MONTHLY REPORT
June 18, 2020–July 21, 2020

NEW HIRES

Name	Department	Ethnicity	Gender
Robyn M. Martinez	Finance	W	F
Jose J. Colon	Utilities	H	M
Sidney Miller (temporary contract)	Public Works	B	M
Michael Robinson (temporary contract)	Public Works	B	M

PROMOTIONS

Name	Department	Ethnicity	Gender

RESIGNATIONS

Name	Department	Ethnicity	Gender
Eric Horne	Public Works	B	M

TERMINATIONS

Name	Department	Ethnicity	Gender

RETIREMENT

Name	Department	Ethnicity	Gender

POLICE DEPT

Monthly Reports

- Monthly Traffic Report
- Monthly Crime Report

Quincy Police Department
Monthly Traffic Enforcement Report
June 2020

For the month of June 2020, the Quincy Police
Department reports:

Citations

14

Warnings

40

Quincy Police Department
 Monthly Traffic Enforcement Report
 June 2020

District 1

VIOLATION	DATE	LOCATION	WARNING	CITATION
Unlawful Speed				
Aggressive Driving				
DUI				
Other Moving				
Infractions				
Ran Stop Sign	06/04/2020	MLK BLVD/Camilla Drive		X
Unlawful Passing	06/18/2020	W Jefferson St/Barack Obama BLVD	X	
Ran Stop Sign	06/22/2020	MLK BLVD/S Virginia St	X	
Ran Stop Sign	06/28/2020	S Cleveland St/Hardin St	X	
Ran Stop Sign	06/28/2020	S Cleveland St/Elm St	X	
Non-Moving				
Infractions				
Expired Driver License	06/03/2020	Pat Thomas Pkwy/Elm St		X
No Valid DL	06/04/2020	W Jefferson St/S Cleveland St		X
Expired Registration	06/28/2020	E Jefferson St/S Duval St	X	

Quincy Police Department
 Monthly Traffic Enforcement Report
 June 2020

District 2

VIOLATION	DATE	LOCATION	WARNING	CITATION
Unlawful Speed				
Unlawful Speed	06/01/2020	E Jefferson St/S Adams St	X	
Unlawful Speed	06/03/2020	W Crawford St/S Key St		X
Aggressive Driving				
DUI				
Other Moving				
Infractions				
Ran Red Light	06/08/2020	Pat Thomas Pkwy/MLK BLVD	X	
Ran Red Light	06/09/2020	W Jefferson St/Pat Thomas Pkwy		X
Ran Red Light	06/13/2020	W Jefferson St/S Monroe St	X	
Ran Red Light	06/22/2020	W Jefferson St/MLK BLVD	X	
Ran Red Light	06/28/2020	Pat Thomas Pkwy/MLK BLVD	X	
Ran Red Light	06/30/2020	E Jefferson St/S Adams St	X	
Non-Moving				
Infractions				
No Headlights	06/02/2020	Pat Thomas Pkwy/W Jefferson St	X	
No Brake Lights	06/06/2020	W Jefferson St/S Key St	X	
Expired Registration	06/10/2020	Pat Thomas Pkwy/MLK BLVD	X	
Expired Driver License	06/12/2020	Pat Thomas Pkwy/Clark St	X	
Expired Registration	06/14/2020	W Jefferson St/S Calhoun St		X
No tag Displayed	06/27/2020	Pat Thomas Pkwy/W Clark St	X	
No Headlights	06/27/2020	W Jefferson St/S 9 th St	X	
Expired Registration	06/28/2020	Pat Thomas Pkwy/MLK BLVD	X	
No Headlights	06/29/2020	W Jefferson St/S Stewart St	X	

Quincy Police Department
 Monthly Traffic Enforcement Report
 June 2020

District 3

VIOLATION	DATE	LOCATION	WARNING	CITATION
Unlawful Speed				
Unlawful Speed	06/18/2020	E Jefferson St/Circle Drive	X	
Aggressive Driving				
DUI				
Other Moving				
Infractions				
Non-Moving				
Infractions				
DWLSR	06/02/2020	Strong Rd/E Jefferson St		X
Expired Registration	06/03/2020	E Jefferson St/Circle Drive		X
DWLSR	06/05/2020	E Jefferson St/S Duval St		X
No Tag Displayed	06/08/2020	E Jefferson St/E GF&A Drive	X	

Quincy Police Department
 Monthly Traffic Enforcement Report
 June 2020

District 4

VIOLATION	DATE	LOCATION	WARNING	CITATION
Unlawful Speed				
Unlawful Speed	06/03/2020	E Jefferson St/N Shadow St	X	
Unlawful Speed	06/16/2020	E Jefferson St/N Love St	X	
Aggressive Driving				
DUI				
Other Moving				
Infractions				
Ran Stop Sign	06/08/2020	Ward St/W Washington St	X	
Ran Stop Sign	06/18/2020	King St/N Adams St	X	
Ran Stop Sign	06/18/2020	King St/Key St		X
Ran Stop Sign	06/22/2020	N Stewart St/W Washington St	X	
Ran Stop Sign	06/27/2020	King St/N Madison St	X	
Ran Stop Sign	06/27/2020	King St/ N Adams St	X	
Ran Stop Sign	06/27/2020	King St/N Adams St	X	
Ran Stop Sign	06/27/2020	King St/N 9 th St	X	
Ran Stop Sign	06/27/2020	King St/N 9 th St	X	
Ran Stop Sign	06/27/2020	King St/N Monroe St	X	
Ran Stop Sign	06/28/2020	N Stewart St/Franklin St	X	
Non-Moving				
Infractions				
Expired Registration	06/04/2020	E Jefferson St/N Madison St	X	
Expired Registration	06/14/2020	W Jefferson St/N Stewart St	X	
Faulty Equipment	06/16/2020	W Jefferson St/N Ward St	X	
Expired Registration	06/17/2020	W Jefferson St/N Monroe St	X	
Expired Registration	06/18/2020	W Jefferson St/N Ward St		X
DWLSR`	06/26/2020	W Jefferson St/N Ward St		X

Quincy Police Department
 Monthly Traffic Enforcement Report
 June 2020

District 5

VIOLATION	DATE	LOCATION	WARNING	CITATION
Unlawful Speed				
Unlawful Speed	06/18/2020	King St/N Cleveland St	X	
Aggressive Driving				
DUI				
Other Moving				
Infractions				
Ran Stop Sign	06/17/2020	King St/9 th St		X
Ran Stop Sign	06/18/2020	King St/10 th St	X	
Non-Moving				
Infractions				
Expired Driver License	06/08/2020	W Jefferson St/N Cleveland St		X
Expired Registration	06/18/2020	W Jefferson St/Lillian Springs Rd	X	

Quincy Police Department

Citywide Incident Summary

June 2020

	District One	District Two	District Three	District Four	District Five
Assault	3	4	1	2	2
Battery	5	2	4	1	0
Residential Burglary	5	1	3	2	7
Vehicle Burglary	0	1	1	0	0
Stolen Vehicle	1	0	0	0	0
Shooting Incident	2	8	1	4	3
House/Business Checks	155	112	99	87	160
Foot Patrols	12	3	4	2	24
Escorts, funeral	0	1	0	0	0
Escorts, business	2	2	7	26	3
Suspicious Incidents	13	12	18	10	11
Alarm Activations	9	5	5	6	8
Verbal Disturbance	18	29	19	5	15
Loud Noise/Music	3	7	4	4	10
Animal Complaint	5	3	2	0	1
Baker Act	1	3	1	5	2
Trespassing	6	6	3	2	7
Missing Person	1	1	1	0	0
Wanted Person	2	0	0	0	0
Lost/Stolen Tag	0	0	0	0	1
Bomb Threat	0	0	0	0	0
Fire	1	2	0	1	2

FIRE DEPT

Monthly Reports

- Monthly Activity Report
- District Calls



Quincy Fire Dept. Monthly Report June 2020

	<u>2020</u>	<u>2019</u>
Total Fire Calls	52	89
City	35	73
County	17	16
Total Man Hours	91 hrs 11 mins	96 hrs 26 mins
City	49 hrs 74 mins	67 hrs 29 mins
County	41 hrs 37 mins	28 hrs 57 mins
Type Fire Calls - City		
Structure	2	1
Vehicle	6	0
False Alarm	2	3
Hazard	5	1
Rescue	0	0
Wood & Grass	2	1
Other	7	5
Type Fire Calls - County		
Structure	2	1
Vehicle	5	5
False Alarm	0	0
Hazard	1	2
Rescue	0	0
Woods & Grass	0	4
Other	6	6
Fire Causes		
Accidental	6	8
Undetermined	3	1
Suspicious	0	0
Arson	0	0
Average Response Time		
City	5 mins	4.27 mins
County	10.14 mins	10.38 mins
Average Firefighters per Call		
City	3.79	3.81
County	4	3.05
Average Time Spent per Call		
City	28.82 mins	32.36 mins
County	21.83 mins	36.05 mins

	<u>2020</u>	<u>2019</u>
Responses Out of District	0	1
Mutual Aid Responses *	1	2
Deaths	0	0
Injuries	0	1
Fire Prevention Programs	0	12
Fire Safety Inspection	7	5
Fire Investigation	0	0
Plans Review	2	0
Training Man Hours	271 hrs	140 hrs
Hydrants Serviced/Painted	0	0
Utility Turn Ons	14	60
Smoke Detector/Battery Installs	9	6

* 6/27/20 Motor vehicle accident 1657 Solomon Dairy Road Gretna



Quincy Fire Dept. District Fire Calls June 2020



<u>District</u>	<u>Location</u>	<u>Type of Incident</u>
District 1		
6/2/2020	S. Shelfer St.	Hazardous Condition
6/25/2020	1600 Blk Pat Thomas Pkwy	Motor vehicle accident w/injuries
District 2		
6/7/2020	24 W. Bay St.	Alarm system activation, no fire
6/15/2020	910 W Crawford St	Brush/grass fire
6/25/2020	427 S Stewart St	Arcing
District 3		
6/7/2020	211 S. Shadow St	Fire in structure
6/11/2020	Hill Top Trailer Park	Motor vehicle accident w/injuries
6/14/2020	GF & A Dr & Stanley St	Motor vehicle accident w/injuries
6/22/2020	640 E Circle Dr	Hazardous condition
District 4		
6/6/2020	329 N. Jackson St.	Smoke detector malfunction
6/6/2020	305 N. Corry St.	Arcing electrical equipment
6/12/2020	52 Dezell St	Chemical Hazard
6/17/2020	Adams St & King St	Motor vehicle accident no injuries
6/23/2020	1100 W Washington St	Arcing
District 5		
6/15/2020	122 N Cleveland St	Building fire
6/22/2020	64 N Cleveland St	Hazardous Condition
6/23/2020	1320 W Jefferson St	Motor vehicle accident w/injuries
6/29/2020	64 N. Cleveland St	Malicious system activation
6/30/2020	2154 W Jefferson St	Tree fire

FINANCE DEPT

Monthly Reports

- P-Card Statements
- P-Card Allocations
- Arrearage Report
- Cash Requirements
- Financial Report
- Budget Transfers



Purchasing Card

FL CITY OF QUINCY
XXXX-XXXX-XXXX-5777
June 05, 2020 - July 04, 2020

Company Statement

Account Information	Payment Information	Account Summary
Mail Billing Inquiries to: BANKCARD CENTER PO BOX 982238 EL PASO, TX 79998-2238 Customer Service: 1.888.449.2273 24 Hours TTY Hearing Impaired: 1.800.222.7365 24 Hours Outside the U.S.: 1.509.353.6656 24 Hours For Lost or Stolen Card: 1.888.449.2273 24 Hours	Statement Date 07/04/20 Payment Due Date 07/17/20 Days in Billing Cycle 30 Credit Limit \$250,000 Cash Limit \$50,000 Total Payment Due \$7,058.62	Previous Balance \$4,404.45 Payments -\$4,404.45 Credits -\$37.98 Cash \$0.00 Purchases \$7,096.60 Other Debits \$0.00 Overlimit Fee \$0.00 Late Payment Fee \$0.00 Cash Fees \$0.00 Other Fees \$0.00 Finance Charge \$0.00 Current Balance \$7,058.62

Important Messages

Please do not send payment. Your automatic payment is scheduled to be credited to this account on 07/17/20.

Cardholder Activity Summary

Account Number Credit Limit	Credits	Cash	Purchases and Other Debits	Total Activity
BELL, REGINALD XXXX-XXXX-XXXX-5834 5,000	0.00	0.00	498.72	498.72
DEPARTMENT, FIRE XXXX-XXXX-XXXX-1137 5,000	0.00	0.00	394.93	394.93

0440445 0705862 0705862 4715290003775777



BANK OF AMERICA
PO BOX 15731
WILMINGTON, DE 19886-5731



FL CITY OF QUINCY
404 W JEFFERSON ST
QUINCY, FL 32351-2328

***0010195

Account Number: XXXX-XXXX-XXXX-5777
June 05, 2020 - July 04, 2020

Total Payment Due \$7,058.62
Payment Due Date 07/17/20

Enter payment amount

\$

Check here for a change of mailing address or phone numbers.
Please provide all corrections on the reverse side.

Mail this coupon along with your check payable to:
BANK OF AMERICA

5499900 1 1:000 5000 3 7 7 5 7 7 7

Cardholder Activity Summary

Account Number	Credits	Cash	Purchases and Other Debits	Total Activity
FAGG, DECODY XXXX-XXXX-XXXX-9825 5,000	0.00	0.00	422.96	422.96
PIAWAH, BERNARD 0 XXXX-XXXX-XXXX-6434 5,000	0.00	0.00	82.33	82.33
SAPP, GLENN H XXXX-XXXX-XXXX-2285 5,000	0.00	0.00	1,361.28	1,361.28
TECHNOLOGY, INFORMATION XXXX-XXXX-XXXX-5776 5,000	37.98	0.00	4,336.38	4,298.40

Transactions

Posting Transaction	Date	Date	Description	Reference Number	MCC	Charge	Credit
FL CITY OF QUINCY							
Account Number: XXXX-XXXX-XXXX-5777							Total Activity
06/18	06/18		AUTO PAYMENT DEDUCTION		0071		-\$4,404.45
							4,404.45
BELL, REGINALD							
Account Number: XXXX-XXXX-XXXX-5834							Total Activity
06/08	06/05		DOLLAR-GENERAL #1478 QUINCY FL	24445000158100146805230	5331	27.41	
06/09	06/08		LOCKSMITH SERVICES VIEWINVOICE CA	24492150160637489701881	1799	165.00	
06/18	06/17		WM SUPERCENTER #488 QUINCY FL	24445000170400158994599	5411	126.37	
06/18	06/17		WINN-DIXIE #0184 QUINCY FL	24137460170001238916815	5411	119.96	
06/19	06/18		WINN-DIXIE #0184 QUINCY FL	24137460171001241012700	5411	59.98	
							Total Activity
							394.93
DEPARTMENT, FIRE							
Account Number: XXXX-XXXX-XXXX-1137							Total Activity
06/05	06/04		BELL AND BATES HOME CNTR QUINCY FL	24801970157091424000136	5251	145.11	
06/05	06/04		BELL AND BATES HOME CNTR QUINCY FL	24801970157091424000144	5251	45.10	
06/10	06/09		WM SUPERCENTER #488 QUINCY FL	24445000162400158615178	5411	15.85	
06/15	06/12		WM SUPERCENTER #488 QUINCY FL	24445000165400170841262	5411	32.83	
06/18	06/17		WM SUPERCENTER #488 QUINCY FL	24445000170400159043099	5411	91.56	
06/19	06/18		WAL-MART #0488 QUINCY FL	24226380171091008545630	5411	11.15	
07/01	06/30		WM SUPERCENTER #488 QUINCY FL	24445000183400164325650	5411	53.33	
							Total Activity
							422.96
FAGG, DECODY							
Account Number: XXXX-XXXX-XXXX-9825							Total Activity
06/08	06/05		WM SUPERCENTER #1408 TALLAHASSEE FL	24445000158400163746683	5411	53.09	
06/12	06/11		WAL-MART #0488 QUINCY FL	24226380164091007989994	5411	19.97	
06/17	06/16		FERGUSON ENT #159 844-872-3857 FL	24435650168839109012134	5074	133.24	
06/23	06/22		WM SUPERCENTER #488 QUINCY FL	24445000175400151812397	5411	19.92	
06/29	06/26		WM SUPERCENTER #488 QUINCY FL	24445000179400169519030	5411	6.75	
07/03	07/01		FIS OUTDOOR TALLAHASSEE FL	24761970184081352586342	5039	189.99	
							Total Activity
							82.33
PIAWAH, BERNARD 0							
Account Number: XXXX-XXXX-XXXX-6434							Total Activity
06/05	06/04		AUTOZONE #2455 QUINCY FL	24137460157001125262726	5533	19.33	
06/15	06/13		USPS PO 1188910682 TALLAHASSEE FL	24137460166001058084146	9402	63.00	
							Total Activity
							1,361.28
SAPP, GLENN H							
Account Number: XXXX-XXXX-XXXX-2285							Total Activity
06/08	06/07		AMZN MKTP US*MY0NK7V30 AMAMZN.COM/BILLWA	24431060159083702237304	5942	223.57	
06/10	06/08		STAPLES 00110726 TALLAHASSEE FL	24164070161105006178401	5943	115.99	
06/10	06/08		STAPLES 00110726 TALLAHASSEE FL	24164070161105006178419	5943	12.99	
06/10	06/09		BUDGET PRINTING CENTERS TALLAHASSEE FL	24607940161200616500075	7338	255.97	
06/10	06/09		AMZN MKTP US*MY6TM7901 AMAMZN.COM/BILLWA	24431060161083740860717	5942	79.99	
06/12	06/11		STERICYCLE 866-783-7422 IL	24492150164027012490358	7399	208.29	
06/18	06/17		SQ *BARKLEY'S DETAILING LQuincy FL	24692160170100023237164	8999	75.00	
06/22	06/18		DOLLAR-GENERAL #1478 QUINCY FL	24445000171100150781155	5331	16.00	
06/29	06/26		GADSDEN MINI STORAGE 850-875-1077 FL	24194330178017044309398	4225	70.00	
06/30	06/29		SQ *BARKLEY'S DETAILING LQuincy FL	24692160181100004555409	8999	160.00	
06/30	06/29		BESTBUYCOM806201508618 888-BESTBUY MN	24399000181503771045948	5732	12.99	
06/30	06/29		BESTBUYCOM806201508618 888-BESTBUY MN	24399000181503775058905	5732	99.99	
07/02	06/30		IDI 561-757-4000 FL	24431060183700414005634	8999	30.50	
							Total Activity
							4,298.40
TECHNOLOGY, INFORMATION							
Account Number: XXXX-XXXX-XXXX-5776							Total Activity
06/08	06/07		NEST LABS 855-469-6378 CA	24492150160027847137798	5065	135.00	
06/10	06/09		WM SUPERCENTER #488 QUINCY FL	24445000162400158589761	5411	162.54	



Transactions

Posting Transaction							
Date	Date	Description	Reference Number	MCC	Charge	Credit	
06/12	06/11	BESTBUYCOM806118371230	888-BESTBUY MN	24399000163503402057512	5732	95.99	
06/16	06/15	BESTBUYCOM806140569554	888-BESTBUY MN	24399000167503477036926	5732	24.99	
06/16	06/15	BESTBUYCOM806140531986	888-BESTBUY MN	24399000167503487039613	5732	359.98	
06/16	06/15	BESTBUYCOM806140531986	888-BESTBUY MN	24399000167503487061682	5732	49.98	
06/17	06/16	BESTBUYCOM806145771327	888-BESTBUY MN	24399000168503512062324	5732	24.99	
06/17	06/16	BESTBUYCOM806140569554	RICHFIELD MN	74399000168503505084058	5732		24.99
06/18	06/17	BESTBUYCOM806145909382	888-BESTBUY MN	24399000169503529002197	5732	1,249.99	
06/18	06/17	BESTBUYCOM806140569554	888-BESTBUY MN	24399000169503529003054	5732	24.99	
06/18	06/17	BESTBUYCOM806145909382	888-BESTBUY MN	24399000169503529026642	5732	273.99	
06/19	06/18	BESTBUYCOM806140569554	888-BESTBUY MN	24399000170503554041349	5732	12.99	
06/19	06/18	BESTBUYCOM806152622562	888-BESTBUY MN	24399000170503565009012	5732	299.00	
06/19	06/18	BESTBUYCOM806152622562	888-BESTBUY MN	24399000170503565020514	5732	39.99	
06/19	06/18	BESTBUYCOM806140569554	888-BESTBUY MN	24399000170503569098458	5732	12.99	
06/19	06/18	BESTBUYCOM806140569554	RICHFIELD MN	74399000170503559078291	5732		12.99
07/03	07/02	BEST BUY 00004358	TALLAHASSEE FL	24399000184295017022099	5732	1,568.97	

Finance Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	0.00%	\$0.00	\$0.00
CASH	0.00%	\$0.00	\$0.00

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.

P-Card Allocations for June 2020

BANK OF AMERICA			Vendor# 11646	5-Jun		June 5, 2020 - July 4, 2020
DEPARTMENT	Date	Amount	Vendor Name	GL Number	COVID	Justification
FIRE	6/4/2020	\$ 145.11	Bell and Bates	001-230-522-30462	No	E4 Chain Saw Repairs
FIRE	6/4/2020	\$ 45.10	Bell and Bates	001-230-522-30462	No	E2 Chain Saw Repairs
FIRE	6/9/2020	\$ 15.85	Walmart	001-210-522-30463	No	Kitchen Sink Repair
FIRE	6/12/2020	\$ 32.83	Walmart	001-230-522-30462	No	E4 Bracket Hardware
FIRE	6/17/2020	\$ 91.56	Walmart	001-230-522-30521	Yes	Cleaning Supplies
FIRE	6/18/2020	\$ 11.15	Walmart	001-230-522-30406	No	E4 Equipment Fixes
FIRE	6/30/2020	\$ 53.33	Walmart	001-230-522-30521	Yes	Cleaning Supplies
POLICE	6/7/2020	\$ 223.57	Amazon Market Place	001-220-521-30511	Yes	Computer Web Cameras for Social Distancing
POLICE	6/8/2020	\$ 115.99	Staples	001-220-521-30511	No	Ink for Lt. Printer
POLICE	6/8/2020	\$ 12.99	Staples	001-220-521-30511	No	Charging Cable for Lt. Cell Phone
POLICE	6/9/2020	\$ 255.97	Budget Printing	001-220-521-30511	No	DHSMV Form for Traffic Crashes
POLICE	6/9/2020	\$ 79.99	Amazon Market Place	001-220-521-30511	Yes	Thermometer to Check Temperatures
POLICE	6/11/2020	\$ 208.29	Stericycle	001-210-521-30492	No	Hazmat Removal
POLICE	6/17/2020	\$ 75.00	Barkley Detailing	001-220-521-30406	Yes	Detail Cleaning for Vehicle 118
POLICE	6/18/2020	\$ 16.00	Dollar General	001-220-521-30491	No	Surge Protectors for TV for Conference Room
POLICE	6/26/2020	\$ 70.00	Gadsden Mini Storage	001-210-521-30521	No	Storage Shed for Records
POLICE	6/29/2020	\$ 160.00	Barkley Detailing	001-220-521-30406	Yes	Detail Cleaning for Vehicle 114
POLICE	6/29/2020	\$ 12.99	Best Buy	001-210-521-30522	No	HDMI Display Cable
POLICE	6/29/2020	\$ 99.99	Best Buy	001-210-521-30522	No	Monitor/TV for Sgt Office
POLICE	6/30/2020	\$ 30.50	IDI	001-210-521-30492	No	Investigative Searches
BUILDING & PLANNING	6/4/2020	\$ 19.33	Autozone	001-284-515-30491	Yes	Car Cleaning Supplies
BUILDING & PLANNING	6/13/2020	\$ 63.00	USPS	001-284-515-30491	No	Certified Return Receipts
PARKS & REC	6/5/2020	\$ 53.09	Walmart	001-310-572-30491	Yes	Cleaning Supplies for Rec Center
PARKS & REC	6/11/2020	\$ 19.97	Walmart	001-310-572-30491	No	Tape for Rec Center
PARKS & REC	6/16/2020	\$ 133.24	Ferguson	001-440-572-30463	No	Sink for Rec Center
PARKS & REC	6/22/2020	\$ 19.92	Walmart	001-310-572-30529	No	Cones for Summer Training Program
PARKS & REC	6/26/2020	\$ 6.75	Walmart	001-310-572-30491	Yes	Cleaning Supplies for Rec Vehicles
PARKS & REC	7/1/2020	\$ 189.99	FIS Outdoor	001-440-572-30463	No	Parts for Sprinkler System on Corry Field
PUBLIC WORKS	6/5/2020	\$ 27.41	Dollar General	001-440-519-30463	No	Curtains for Supervisor of Election Staff
PUBLIC WORKS	6/8/2020	\$ 165.00	Locksmith Service	001-440-519-30463	No	Commercial Lock Change
PUBLIC WORKS	6/17/2020	\$ 126.37	Walmart	001-440-519-30463	Yes	Cleaning Supplies for City Hall
PUBLIC WORKS	6/17/2020	\$ 119.96	Winn-Dixie	001-440-519-30463	Yes	Carpet Cleaner to Clean Carpet at City Hall
PUBLIC WORKS	6/18/2020	\$ 59.98	Winn-Dixie	001-440-519-30463	Yes	Carpet Cleaner to Clean Carpet at City Hall
INFO TECH	6/7/2020	\$ 135.00	Nest Labs	400-274-513-60641	No	Nest Aware 30-Day Video History
INFO TECH	6/9/2020	\$ 162.54	Walmart	508-539-539-60644	No	USBs and Hard Drive
INFO TECH	6/11/2020	\$ 95.99	Best Buy	508-539-539-60644	No	Drone Battery for IT
INFO TECH	6/15/2020	\$ 24.99	Best Buy	508-539-539-60644	No	HDMI Video Adapter
INFO TECH	6/15/2020	\$ 359.98	Best Buy	002-250-552-60641	No	TV/Monitors for CRA Manager
INFO TECH	6/15/2020	\$ 49.98	Best Buy	002-250-552-60641	No	2 Year Standard Protection
INFO TECH	6/16/2020	\$ 24.99	Best Buy	002-250-552-60641	No	HDMI Adapter for CRA
INFO TECH	6/16/2020	\$ (24.99)	Best Buy	508-539-539-60644	No	Return Credit
INFO TECH	6/17/2020	\$ 1,249.99	Best Buy	001-110-552-60641	Yes	Laptop for Commissioner

INFO TECH	6/17/2020	\$ 24.99	Best Buy	002-250-552-30491	No	HDMI Adapter for CRA
INFO TECH	6/17/2020	\$ 273.99	Best Buy	001-110-552-60641	No	2 Year Accidental Protection for CRA
INFO TECH	6/18/2020	\$ 12.99	Best Buy	002-250-552-30491	No	HDMI Cable for CRA
INFO TECH	6/18/2020	\$ 299.00	Best Buy	403-520-531-30440	No	WIFI for Utilities Department
INFO TECH	6/18/2020	\$ 39.99	Best Buy	403-520-531-30440	No	2 Year Replacement Plan for Utilities
INFO TECH	6/18/2020	\$ 12.99	Best Buy	508-539-539-60644	No	HDMI Cable
INFO TECH	6/18/2020	\$ (12.99)	Best Buy	508-539-539-60644	No	Return Credit
INFO TECH	7/2/2020	\$ 1,568.97	Best Buy	001-110-552-60641	Yes	Laptop/Tablet for Commissioner

\$ 7,058.62

Aged Accounts Receivable
Utility Accounts Current and 30 Days Past Due (or with Payment Plans)
June 2020

Account Number	Service Address	Current 06.30.2020	30 Day 05.31.2020	60 Day 04.30.2020	90 Day 03.31.2020	Account Balance	STATUS
Cycle 1 Minimum Balance 50.00							
1228011	218 Graves St	11,643	2,262	0	0	13,904	C
52025	605 E Jefferson St	2,247	2,089	160	0	4,495	NC
976015	911 Myrtle Ave	673	522	554	2,653	4,401	pp
5551002	1521 W Washington St	2,755	415	0	0	3,171	C
1227012	218 Graves St	2,210	941	0	0	3,151	C
497011	208 S Love St	194	244	550	1,762	2,750	w
647011	18 S Adams St	706	710	1,191	110	2,717	nc
1769011	101 W Crawford St	417	474	1,310	0	2,201	NP
1724020	120 S 8th St	219	235	321	1,024	1,799	pp
5518001	Frosty Morn/pole/big	1,359	346	0	0	1,706	C
1637004	1831 W Jefferson St	707	958	0	0	1,665	NC
5349005	224 Ivey Dr	761	684	99	0	1,544	Closed
8430001	CHALLENGES TO CHAMPI	85	117	193	1,080	1,475	w
6691017	64 N Cleveland St Ap	237	161	90	886	1,374	pp
8520001	1509 W Jefferson St	0	0	0	1,066	1,066	Not On
1759012	113 W Jefferson St	592	470	0	0	1,062	C
998012	901 W Bellamy Dr	319	285	293	163	1,060	pp
5989001	31 N Cone St	83	24	12	910	1,029	w
5519004	20 S Monroe St	348	178	174	289	989	C
8379001	1134 A-w. Jefferson	17	17	916	30	979	NC
8366006	1743 Lucky St	75	266	177	437	955	F
1549015	1604 W Jefferson St	501	398	0	0	899	NC
8524001	120 Earnest St.	31	29	29	749	838	city
2338015	1004 4th St	37	35	35	723	830	NC
2002012	624 S. Robert Street	442	353	0	0	795	C
6085005	9 S Jackson St	142	136	136	368	783	F
1815032	328 S Key St	122	159	264	195	740	Closed
129024	235 Marshall St	362	378	0	0	740	F
644016	8 S Adams St	165	153	157	231	706	C
846014	316 N Key St	301	335	56	0	691	b
2080011	632 Lincoln St	362	323	0	0	685	NC
1804013	323 W Clark St	481	201	0	0	682	NC
1183015	1112 W King St	353	302	0	0	656	C
1633011	1840 Live Oak St	241	230	182	0	653	pp
1538012	43 N Cleveland St	556	93	0	0	649	C
2003011	621 S. Roberts Stree	347	296	0	0	643	C
2110011	1742 Inlet St	329	280	0	0	608	c
169013	36 Marshall St	268	246	91	0	606	C
4696017	819 7th St	339	243	18	0	599	C
6459002	203 S Corry St	314	270	0	0	584	C
186016	819 Ivey Dr	318	257	0	0	575	C
6619013	64 N Cleveland St-bl	85	0	0	478	563	pp
205017	803 E Jefferson St	142	137	136	142	558	NP
1172010	1008 W King St	276	276	0	0	553	NC
1873014	1103 W Clark St	207	189	135	0	531	pp
1029012	1007 E Bellamy Dr	431	100	0	0	531	W
1024014	511 Woodland Ave	351	177	0	0	528	C
6687012	64 N Cleveland St Ap	139	127	155	102	522	Closed
1734021	416 W Crawford St	320	191	0	0	511	pp
5043021	122 N Cleveland St A	222	158	125	0	506	C

Aged Accounts Receivable

Utility Accounts Current and 30 Days Past Due (or with Payment Plans)

June 2020

Account Number	Service Address	Current 06.30.2020	30 Day 05.31.2020	60 Day 04.30.2020	90 Day 03.31.2020	Account Balance	STATUS
Cycle 1 Minimum Balance 50.00							
5981011	820 Station St	437	53	0	0	490	C
1044016	510 N Bellamy Dr	230	227	14	0	471	NC
2097011	1632 Smith St	125	96	102	144	467	pp
1398020	619 W Washington St	390	72	0	0	462	C
8169006	203 B W Roberts St	291	168	0	0	458	NC
179016	114 S Chalk St	139	156	161	0	457	pp
1629014	1847 Florida Ave	183	188	83	0	454	pp
66270014	64 N Cleveland St Ap	0	0	0	449	449	NP
165016	936 E Jefferson St	286	0	0	154	440	W
300011	105 S Shadow St	107	98	106	126	438	F
2067013	613 Lincoln St	229	200	0	0	429	NC
428032	103 E Sharon St # C	0	0	0	420	420	PP
1946025	911 7th St	307	101	0	0	408	C
1801017	118 S Stewart St	153	199	42	0	394	C
292013	209 Patton St	190	198	0	0	388	NC
585023	104 E Washington St	63	81	78	162	384	F
1407012	622 W Franklin St	310	74	0	0	383	NC
1350019	1008 W Franklin St	218	162	0	0	381	F
155016	939 E. Malcolm Stree	190	183	0	0	373	C
2057012	530 Lincoln St	209	153	0	0	363	c
4815023	205 S 9th St	160	163	37	0	360	C
8210012	64 N Cleveland St Ap	208	148	0	0	356	Nc
712014	52 Dezell St	133	149	73	0	355	C
1510016	1118 W Jefferson St	160	189	6	0	355	NC
4828016	1023 4th St	131	76	76	58	341	C
85015	213 N Lowe St	115	101	106	19	341	NC
2571033	Golden Leaf # 18-a	192	137	11	0	341	Closed
2325011	1314 Live Oak St	161	137	42	0	340	C
6039008	915 W Clark St Apt B	183	152	0	0	335	F
244017	318 Stanley St	213	121	0	0	334	PP
56671395	744 B W Roberts St	326	0	0	0	326	C
2125012	1721 Inlet St	247	78	0	0	325	C
8241020	64 N Cleveland St Ap	118	99	108	0	325	Closd
112014	240 N Chalk St	200	124	0	0	323	Nc
392012	381 E Sharon St	66	63	64	124	317	NC
5511001	Frosty Morn Bldg Com	167	148	0	0	315	C
2256011	1619 Hardin St	154	159	0	0	314	NC
314024	315 Mcarthur St	134	153	17	0	305	PP
1268005	627 Lincoln St	89	85	122	0	296	C
1594018	Cone & Church Street	149	142	0	0	291	C
4825007	1033 Green St	151	139	0	0	290	PP
8226004	64 N Cleveland St Bl	147	107	35	0	289	NC
6744006	64 N Cleveland St Ap	149	134	1	0	283	C
468012	107 E Clark St	137	142	0	0	280	C
8233011	64 N Cleveland St Ap	145	122	0	0	267	Closed
6729010	64 N Cleveland St Ap	177	90	0	0	267	C
2339011	1015 4th St	130	135	0	0	265	C
2555038	Golden Leaf Apt. # 1	161	95	0	0	256	C

Aged Accounts Receivable

Utility Accounts Current and 30 Days Past Due (or with Payment Plans)

June 2020

Account Number	Service Address	Current 06.30.2020	30 Day 05.31.2020	60 Day 04.30.2020	90 Day 03.31.2020	Account Balance	STATUS
Cycle 1 Minimum Balance 50.00							
6084004	511 4th St	88	6	161	0	254	NP
1342033	W 1013b Franklin St	54	37	89	74	253	NC
4959007	1803 -A Mckelvy St	146	95	0	0	241	C
8351001	24 N Cone St	175	51	0	0	226	C
5234002	1121 Laura St	175	51	0	0	226	C
2523012	609 6th St	145	74	0	0	220	C
2436040	820 4th St # B	166	53	0	0	218	C
1045027	915 E Bellamy Dr	94	122	0	0	215	F
6700013	64 N Cleveland St Ap	115	82	18	0	215	C
8209014	64 N Cleveland St Bl	124	90	0	0	214	NC
2107021	1717 Lucky St	93	81	38	0	212	C
710012	47 Dezell Addition	153	58	0	0	211	C
6745011	64 N Cleveland St Ap	145	55	0	0	200	C
2203015	438 Thomas Street	117	71	0	0	188	NC
2488011	512 4th St	124	62	0	0	186	C
58021	726 E Jefferson St	38	35	38	40	151	C
1121011	1121 S Magnolia Dr	75	71	0	0	146	NP
146025	211 Bradley St	0	0	0	87	87	Closed
4973004	122 N Cleveland St A	0	0	0	81	81	Closed
725011	904 A. Adams	0	67	0	0	67	Closed
Total in Arrears		44,417	24,430	9,188	15,336	93,370	
Arrears Percentages		48%	26%	10%	16%	100%	
Total Billed		1,143,184	1,176,322	1,254,600	1,329,426	4,903,532	
Total Arrears' Percentage		3.9%	2.1%	0.7%	1.2%	1.9%	
Total Percentage Collected		96.1%	97.9%	99.3%	98.8%	98.1%	

Account Number	Service Address	Current 05.31.2020	30 Day 04.30.2020	60 Day 03.31.2020	90 Day 02.29.2020	Account Balance	STATUS
Cycle 2 Minimum Balance 50.00							
4229013	23617 Blue Star Hwy	852	336	356	624	2,167	NC
5667014	635 Strong Rd Apt 17	314	175	148	1,377	2,014	G
6414006	1966 Pat Thomas Pkwy	1,332	578	0	0	1,909	NC
8436002	328 E Jefferson, St.	487	343	442	487	1,759	NP
2678012	13 Wallace Dr	563	247	448	266	1,524	NC
4045023	326 Circle Dr	535	207	293	416	1,451	NC
3112016	898 Joe Adams Rd	724	248	367	104	1,443	NC
4465020	Gadsden Arms Apt. #	215	122	150	948	1,436	PP
3376015	2034 Hamilton St	817	275	211	0	1,303	NP
3134012	55 Reed St	502	276	396	88	1,262	NC
4561016	Gadsden Arms Apt. #	381	145	219	384	1,128	NC
4246025	177 Holly Cir	691	270	104	0	1,064	Nc
2604034	406 S Adams St	428	169	344	102	1,043	Closed
6218001	1189 Joe Adams Rd	367	127	298	226	1,017	PP
5784008	1800 Hardin St	336	206	237	212	991	F
4158023	374 Selman Rd	420	188	325	2	935	F
2633012	205 Davis St	802	127	0	0	929	C
2659018	206 S Betlinet Dr	396	181	338	0	915	NC
6405001	1105 Joe Adams Rd	354	392	144	0	890	NC
4576027	Parkview Garden # D1	288	146	216	211	860	F

Aged Accounts Receivable

Utility Accounts Current and 30 Days Past Due (or with Payment Plans)

June 2020

4046016	325 Circle Dr	495	228	129	0	851	PP
3454015	1922 W Jefferson St	593	172	0	0	765	F
2745020	706 S 9th St	305	141	185	131	762	NC
4532014	427 S Stewart St Apt	361	144	216	0	721	NC
6011002	18520 Blue Star Hwy	121	59	62	462	705	pp
3309013	1736 M. L. King Blvd	441	226	38	0	705	PP
4749005	520 Circle Dr	585	63	0	0	648	NC
5201008	709 S Adams St	436	166	0	0	602	Nc
2989016	830 S Adams St	425	151	0	0	576	C
3237018	1664 Pat Thomas Pkwy	344	199	32	0	574	PP
4037017	40 Circle Dr	172	85	107	205	569	Nc
8195003	130 Gray Ave	500	50	0	0	550	C
5459008	23425 Mem Blue Star	188	99	147	51	485	Np
3914020	45 Milliken Dr	381	95	0	0	475	B
4605024	Parkview Garden #k-1	232	90	143	0	465	PP
4103021	Green Meadow Ct 17	131	66	69	138	404	F
4506022	427 S Stewart St Apt	314	81	0	0	395	C
3350011	1935 Hamilton St	221	0	161	0	383	C
4922002	1318 E Jefferson St	0	0	0	348	348	Closed
3757039	53 Carrol Hopkins Ln	105	72	114	55	345	F
8424003	FREDDIE MARTIN / 445	234	97	0	0	331	pp
3138011	85 Reed St	203	92	35	0	329	C
4534018	Gadsden Arms #78	216	82	0	0	298	Nc
4950015	19 Carrol Hopkins Ln	78	49	13	0	140	NC
4476019	Gadsden Arms #13	39	42	21	21	122	C

Total in Arrears	17,924	7,304	6,504	6,856	38,588
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Arrears Percentages	46%	19%	17%	18%	100%
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Total Billed	595,578	434,639	473,281	521,055	2,024,553
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Total Arrears' Percentage	3.0%	1.7%	1.4%	1.3%	1.9%
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Total Percentage Collected	97.0%	98.3%	98.6%	98.7%	98.1%
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Monthly Totals	2016	2017	2018	2019	2020
January	36,744	28,650	46,365	119,212	106,158
February	35,814	27,878	42,279	79,186	78,522
March	44,392	29,712	45,533	104,529	100,485
April	45,894	31,333	53,352	84,493	147,050
May	29,268	14,758	40,466	73,385	172,305
June	27,211	15,627	34,262	284,496	131,958
July	24,849	11,830	49,365	110,781	
August	17,152	16,468	42,957	119,639	
September	29,558	21,731	37,099	92,842	
October	25,142	16,688	54,650	90,800	
November	38,602	22,411	131,020	98,700	
December	34,457	33,202	118,463	112,280	

Aged Accounts Receivable

Utility Accounts Current and 30 Days Past Due (or with Payment Plans)

June 2020

LEGEND MEANING

B	Budget Plan
C	Current
CM	City Manager Discussion
DH	Door Hanger
F	Final
G	Gas, issue not resolved
NA	No Activity
NC	Not Current, will set up payment plan
NP	Not Paying
P	Payment Plan
TRNSFR	Prior Bill Transferred
W	Water Issue

CITY OF QUINCY
Cash Requirements Report

By Vendor No

Vendor/ Invoice No	Vendor Name/ Invoice Date	Due Date 06.30.2020	Due Date 07.31.2020	Due Date 08.31.2020	Due Date 09.30.2020	Future Date	Retainage Amount	Invoice Amount
10	UTILITY REFUNDS							
	Vendor Total	323.67	0.00	0.00	0.00	0.00	0.00	323.67
18	AMERICAN FUNDS							
	Vendor Total	20,152.41	0.00	0.00	0.00	0.00	0.00	20,152.41
23	PRE-PAID LEGAL SERVICES, INC.							
	Vendor Total	82.71	0.00	0.00	0.00	0.00	0.00	82.71
26	FLORIDA POLICE BENEVOLENT							
	Vendor Total	615.00	0.00	0.00	0.00	0.00	0.00	615.00
28	UNITED WAY OF BIG BEND							
	Vendor Total	24.00	0.00	0.00	0.00	0.00	0.00	24.00
34	AFLAC WORLDWIDE HEADQUARTERS							
	Vendor Total	7,468.87	0.00	0.00	0.00	0.00	0.00	7,468.87
36	STATE OF FLA DISBURSEMENT UNIT							
	Vendor Total	3,230.57	0.00	0.00	0.00	0.00	0.00	3,230.57
39	AMERICAN GENERAL INSURANCE							
	Vendor Total	380.54	0.00	0.00	0.00	0.00	0.00	380.54
426	CONTINENTAL AMERICAN INSURANCE							
	Vendor Total	28.92	0.00	0.00	0.00	0.00	0.00	28.92
5603	ALLSTATE AMERICAN HERITAGE LIF							
	Vendor Total	348.16	0.00	0.00	0.00	0.00	0.00	348.16
6180	OPERATIONS MANAGEMENT INT'L, INC.							
	Vendor Total	89,878.58	0.00	0.00	0.00	0.00	0.00	89,878.58
9863	FIRST CALL TRUCK PARTS							
	Vendor Total	1,921.11-	0.00	0.00	0.00	0.00	0.00	1,921.11-
144958	CAPITAL HEALTH PLAN							
	Vendor Total	108,333.55	4,189.26	0.00	0.00	0.00	0.00	112,522.81
145375	STERICYCLE, INC.							
	Vendor Total	0.00	208.29	0.00	0.00	0.00	0.00	208.29
146884	THE STANDARD INSURANCE COMPANY							
	Vendor Total	2,755.18	0.00	0.00	0.00	0.00	0.00	2,755.18
146886	THE STANDARD INSURANCE COMPANY							
	Vendor Total	3,935.62	0.00	0.00	0.00	0.00	0.00	3,935.62
147043	THE STANDARD							
	Vendor Total	601.51	0.00	0.00	0.00	0.00	0.00	601.51
	REPORT TOTAL	236,238.18	4,397.55	0.00	0.00	0.00	0.00	240,635.73

Account Number	Description	Original Approved Budget 10/1/2019	Adjusted Budget as of 06/30/2020	MTD 06/30/2020	9 Months YTD 06/30/2020	OVER (UNDER) Adjusted Budget	75%	PRIOR YTD Amount 6/30/2019	PRIOR YTD % 06/30/2019	COMMENTS
BUGET TO ACTUAL EXPENDITURES										
CITY COMMISSION										
001-110-511-10110	SALARIES & WAGES	84,599	82,135	6,318	60,022	22,113	73%	60,511	74%	
001-110-511-10210	FICA TAXES	6,471	6,283	461	4,401	1,882	70%	4,449	71%	
001-110-511-10220	RETIREMENT CONTRIBUTIONS	10,152	9,804	758	7,203	2,601	73%	6,979	71%	
001-110-511-10230	LIFE & HEALTH INSURANCE	0	9,000	881	7,929	1,071	88%	0	0%	
001-110-511-30343	PROFESSIONAL SERVICES	31,000	51,000	0	45,260	5,740	89%	20,850	99%	REDSITRICTING EXPENSES
001-110-511-30402	TRAVEL	2,800	2,800	0	2,306	494	82%	736	37%	
001-110-511-30491	OTHER EXPENSES	13,702	10,827	6,768	10,071	756	93%	10,551	141%	ELECTION RELATED EXPENSE
001-110-511-30492	PROPERTY TAX CERTIFICATES	0	3,000	0	2,862	138	100%	0	0%	PAYMENTS COMPLETE
001-110-511-31000	OTHER OPERATING IT SUPPORT	8,000	8,000	667	6,003	1,997	75%	6,824	85%	
001-110-511-80820	AID TO PRIVATE ORGANIZATIONS	74,600	77,600	0	66,526	11,074	86%	1,000	5%	ONE TIME PAYMENTS
001-110-552-60641	OFFICE FURNITURE & EQUIPMENT	15,000	5,875	0	1,830	4,045	31%	0	0%	
	TOTAL CITY COMMISSION	246,324	266,324	15,853	214,413	51,911	81%	111,900	72%	
CITY MANAGER										
001-160-512-10110	SALARIES & WAGES	73,500	73,500	5,654	53,711	19,789	73%	65,222	80%	
001-160-512-10120	REGULARY SALARIES & WAGES	29,683	29,683	2,769	26,415	3,268	89%	24,324	84%	
001-160-512-10140	OVERTIME	2,512	2,512	0	0	2,512	0%	2,439	100%	
001-160-512-10210	FICA TAXES	8,897	8,897	635	7,395	1,502	83%	6,883	80%	
001-160-512-10220	RETIREMENT CONTRIBUTIONS	13,957	13,957	1,011	11,736	2,221	84%	10,373	77%	
001-160-512-10230	LIFE & HEALTH INSURANCE	18,280	5,274	516	4,551	723	86%	3,806	22%	
001-160-512-30341	CONTRACTUAL SERVICES	3,000	3,000	0	0	3,000	0%	6,939	63%	
001-160-512-30343	PROFESSIONAL SERVICES	1,700	1,100	0	0	1,100	0%	1,485	87%	
001-160-512-30402	TRAVEL EXPENSE	1,000	1,100	0	1,047	54	95%	648	65%	ADG CONFERENCE
001-160-512-30403	GAS	250	250	0	120	130	48%	95	38%	
001-160-512-30410	TELEPHONE	6,304	6,304	657	5,619	685	89%	4,396	72%	SPENDING NOT LEVEL
001-160-512-30461	REPAIR & MAINTENANCE OFFICE EQUIP	800	800	0	293	507	37%	187	23%	
001-160-512-30491	OTHER OPERATING EXPENSE	400	1,900	15	1,451	449	76%	383	98%	
001-160-512-30493	TRAINING	0	500	0	400	100	80%	0	0%	
001-160-512-30511	OFFICE SUPPLIES GENERAL	600	600	0	514	86	86%	336	56%	SPENDING NOT LEVEL / HI TC
001-160-512-31000	OTHER OPERATING EXP - IT SUPPORT	8,000	8,000	667	6,003	1,997	75%	7,846	98%	
001-160-519-00001	ADMINISTRATIVE EXPENSE	30,000	30,000	0	8,697	21,303	29%	0	0%	
	TOTAL CITY MANAGER	198,883	187,377	11,924	127,951	59,426	68%	135,362	74%	
CITY ATTORNEY										
001-120-514-30341	CONTRACTUAL SERVICES	164,000	164,000	0	72,020	91,980	44%	84,216	50%	
001-120-514-30343	PROFESSIONAL SERVICES	1,000	1,000	0	0	1,000	0%	0	0%	
001-120-514-30500	LEGAL & RECORDING FEES	1,000	1,000	0	0	1,000	0%	0	0%	
001-120-514-30540	PUBLICATIONS,SUBSCRIP,& MEMBERSHI	2,400	2,400	0	0	2,400	0%	0	0%	
001-120-514-31000	OTHER OPERATING EXP - IT SUPPORT	8,000	8,000	667	6,003	1,997	75%	6,824	85%	
	TOTAL CITY ATTORNEY	176,400	176,400	667	78,023	98,377	44%	91,040	50%	
CITY CLERK										
001-130-519-10110	SALARIES & WAGES	64,898	64,898	4,004	47,741	17,157	74%	47,454	73%	
001-130-519-10210	FICA TAXES	4,965	4,965	306	3,429	1,536	69%	3,370	68%	
001-130-519-10220	RETIREMENT CONTRIBUTIONS	7,788	7,788	480	5,726	2,062	74%	5,691	73%	
001-130-519-10230	LIFE & HEALTH INSURANCE	6,367	6,367	15	4,481	1,886	70%	4,726	74%	

Account Number	Description	Original Approved Budget 10/1/2019	Adjusted Budget as of 06/30/2020	MTD 06/30/2020	9 Months YTD 06/30/2020	OVER (UNDER) Adjusted Budget	75%	PRIOR YTD Amount 6/30/2019	PRIOR YTD % 06/30/2019	COMMENTS
BUGET TO ACTUAL EXPENDITURES										
001-130-519-30341	CONTRACTUAL SERVICES	6,000	6,000	0	0	6,000	0%			
001-130-519-30343	PROFESSIONAL SERVICES	3,000	2,875	0	1,225	1,650	43%	1,225	41%	
001-130-519-30402	TRAVEL EXPENSE	1,000	500	0	0	500	0%	0	0%	
001-130-519-30410	TELEPHONE	1,842	1,842	117	1,160	682	63%	891	50%	
001-130-519-30461	REPAIR & MAINT - OFFICE EQUIPMENT	100	100	0	0	100	0%	0	0%	
001-130-519-30491	OTHER OPERATING EXPENSE	300	1,075	117	1,058	17	98%	197	197%	SPENDING NOT LEVEL/XFINIT
001-130-519-30493	TRAINING	100	100	0	0	100	0%	0	0%	
001-130-519-30500	LEGAL ADS AND RECORDING FEES	750	1,300	105	1,273	27	98%	332	44%	SPENDING NOT LEVEL
001-130-519-30511	OFFICE SUPPLIES-GENERAL	500	500	0	91	409	18%	475	95%	
001-130-519-31000	OTHER OPERATING EXP - IT SUPPORT	8,000	8,000	667	6,003	1,997	75%	6,824	85%	
	TOTAL CITY CLERK	105,610	106,310	5,812	72,186	34,124	68%	9,944	72%	
NON-DEPARTMENTAL										
001-001-519-30320	ACCOUNTING & AUDITING SERVICES	29,186	29,186	0	28,900	286	99%	20,800	72%	PAYMENTS COMPLETE
001-001-519-30341	CONTRACTUAL SERVICES	20,000	20,000	0	0	20,000	0%	0	0%	
001-001-519-30342	RECORDING OF THE COMMISSION MTG	42,000	42,000	3,500	31,535	10,465	75%	31,500	75%	
001-001-519-30343	PROFESSIONAL SERVICES	2,000	2,500	2,165	2,290	210	92%	2,000	0%	SPENDING NOT LEVEL GREEN
001-001-519-30390	CONTINGENCIES	58,023	28,023	0	0	28,023	0%	0	0%	
001-001-519-30391	RESERVES - FUNDING OF RESTRICTED	0	0	0	1,828	(1,828)	100%	0	0%	
001-001-519-30410	TELEPHONE	667	667	0	0	667	0%	39	6%	
001-001-519-30435	JUNIOR COMMISSION	7,769	7,769	0	0	7,769	0%	0	0%	
001-001-519-30440	SUMMER YOUTH WORK PROGRAM	20,000	20,000	0	3,010	16,990	15%	4,685	28%	
001-001-519-30451	INSURANCE	489,013	473,240	(1,079)	379,524	93,716	80%	472,479	108%	
001-001-519-30465	COPIER PAYMENT	12,023	12,023	0	1,459	10,564	12%	1,943	22%	
001-001-519-30491	OTHER OPERATING EXPENSE	15,000	27,000	39	25,898	1,102	96%	12,018	80%	FMIT DEDUCTIBLE 10K
001-001-519-30500	LEGAL ADS & RECORDINGS	1,200	1,200	0	0	1,200	0%	0	0%	
001-001-519-30512	POSTAGE	4,120	4,120	0	3,082	1,038	75%	3,703	93%	
001-001-519-70730	TRANSFER DEBT SVC CAP IMP BOND	366,200	366,200	30,000	270,000	96,200	74%	300,000	83%	
001-001-519-70731	HONEYWELL LOAN PRINCIPAL	17,042	16,847	0	16,847	0	100%	15,339	100%	PAYMENTS COMPLETE
001-001-519-70732	HONEYWELL LOAN INTEREST	3,111	3,306	0	3,306	0	100%	3,842	100%	PAYMENTS COMPLETE
001-001-519-90000	TRANSFER TO INTERNAL SERVICE FUND	60,000	60,000	5,000	45,000	15,000	75%	0	0%	
001-001-552-30645	CRA TIF: ECONOMIC ENVIRON.	164,829	168,102	0	168,102	(0)	100%	162,203	0%	
	TOTAL NON-DEPARTMENTAL	1,312,183	1,282,183	39,625	980,783	301,401	76%	1,030,550	86%	
PERSONNEL										
001-260-513-10110	EXE SALARIES & WAGES	31,500	31,500	2,423	23,019	8,481	73%	0	0%	
001-260-513-10120	REGULAR SALARIES & WAGES	50,146	65,678	3,418	30,046	35,632	46%	27,980	70%	
001-260-513-10130	OTHER SALARIES & WAGES - P/T	15,532	0	0	0	0	0%	12,688	84%	
001-260-513-10140	OVERTIME	649	649	0	0	649	0%	630	100%	
001-260-513-10210	FICA TAXES	5,325	5,325	422	3,862	1,463	73%	2,984	58%	
001-260-513-10220	RETIREMENT CONTRIBUTIONS	6,489	6,489	701	6,219	270	96%	3,354	53%	
001-260-513-10230	LIFE & HEALTH INSURANCE	5,224	5,224	617	4,733	491	91%	3,705	101%	
001-260-513-30314	PSYCHIATRIC EVALUATIONS	3,500	3,500	0	2,700	800	77%	1,275	80%	
001-260-513-30315	EMPLOYEE QUALITY OF LIFE	5,000	5,000	0	2,500	2,500	50%	1,561	100%	
001-260-513-30341	CONTRACTUAL SERVICES	10,500	10,100	19	3,606	6,494	36%	9,468	99%	
001-260-513-30343	PROFESSIONAL SERVICES	8,500	8,500	0	4,881	3,620	57%	765	38%	
001-260-513-30402	TRAVEL EXPENSE	1,500	1,500	0	0	1,500	0%	1,295	100%	
001-260-513-30410	TELEPHONE	3,800	4,200	485	3,987	213	95%	2,811	89%	SPENDING NOT LEVEL
001-260-513-30461	REPAIR AND MAINTENANCE OFFICE EQ	1,000	1,000	0	116	884	12%	49	10%	
001-260-513-30491	OTHER OPERATING EXPENSE	1,500	1,500	0	95	1,406	6%	799	57%	

Account Number	Description	Original Approved Budget 10/1/2019	Adjusted Budget as of 06/30/2020	MTD 06/30/2020	9 Months YTD 06/30/2020	OVER (UNDER) Adjusted Budget	75%	PRIOR YTD Amount 6/30/2019	PRIOR YTD % 06/30/2019	COMMENTS
BUGET TO ACTUAL EXPENDITURES										
001-260-513-30493	TRAINING	2,000	2,000	0	0	2,000	0%	0	0%	
001-260-513-30511	OFFICE SUPPLIES GENERAL	1,500	1,500	0	373	1,127	25%	1,038	65%	
001-260-513-31000	OTHER OPERATING EXP - IT SUPPORT	8,000	8,000	667	6,003	1,997	75%	6,824	85%	
	TOTAL PERSONNEL	161,665	161,665	8,751	92,140	69,525	57%	77,226	70%	
FINANCE										
001-271-513-10110	EXE SALARIES & WAGES	21,718	21,718	1,865	17,026	4,692	78%	10,088	48%	
001-271-513-10120	REGULAR SALARIES & WAGES	36,226	36,226	3,231	29,371	6,855	81%	27,696	79%	
001-271-513-10140	OVERTIME	770	770	0	151	619	20%	691	93%	
001-271-513-10210	FICA TAXES	4,492	4,492	369	3,352	1,140	75%	2,728	63%	
001-271-513-10220	RETIREMENT CONTRIBUTIONS	7,045	7,045	552	5,435	1,610	77%	4,541	66%	
001-271-513-10230	LIFE & HEALTH INSURANCE	12,219	12,219	627	6,668	5,551	55%	7,084	62%	
001-271-513-30343	PROFESSIONAL SERVICES	24,000	24,000	535	15,939	8,061	66%	52,167	316%	
001-271-513-30402	TRAVEL EXPENSE	3,200	3,700	0	3,535	165	96%	648	100%	ADG CONFERENCE
001-271-513-30410	TELEPHONE	6,600	6,600	546	4,657	1,943	71%	4,064	64%	
001-271-513-30461	REPAIR & MAINT OFFICE EQUIPMENT	500	500	0	0	500	0%	40	8%	
001-271-513-30491	OTHER OPERATING EXPENSE	1,000	1,500	55	478	1,022	32%	930	93%	
001-271-513-30493	TRAINING	2,000	2,000	0	1,330	670	67%	169	17%	
001-271-513-30511	OFFICE SUPPLIES GENERAL	8,000	5,950	505	4,091	1,859	69%	4,225	58%	
001-271-513-30512	POSTAGE	0	150	26	53	97	35%	0	0%	
001-271-513-30521	OPERATING SUPPLIES	600	1,500	0	734	766	49%	364	61%	
001-271-513-30540	DUES, PUBLICATIONS, & MEMBERSHP	750	750	0	0	750	0%	0	0%	
001-271-513-31000	OTHER OPERATING EXP - IT SUPPORT	8,000	8,000	667	6,003	1,997	75%	6,824	85%	
001-271-513-60000	Software	8,000	8,000	0	0	8,000	0%	0	0%	
001-271-513-60641	OFFICE FURNITURE & EQUIPMENT	5,250	5,250	819	4,247	1,003	81%	720	24%	
	TOTAL FINANCE	150,370	150,370	9,799	103,071	47,299	69%	122,980	94%	
GENERAL SERVICES ADMIN										
001-276-513-10110	EXE SALARY & WAGES	10,322	10,322	923	8,805	1,517	85%	8,108	81%	
001-276-513-10210	FICA	790	790	65	623	167	79%	634	83%	
001-276-513-10220	RETIREMENT	1,239	1,239	111	1,056	183	85%	973	81%	
001-276-513-10230	LIFE & HEALTH INSURANCE	1,647	1,647	134	1,205	442	73%	1,138	73%	
	TOTAL GENERAL SERVICES ADMIN	13,998	13,998	1,232	11,689	2,309	84%	10,852	86%	
LAW ENFORCEMENT ADMIN										
001-210-521-10110	EXE SALARIES & WAGES	75,232	75,232	5,810	55,218	20,014	73%	53,533	67%	
001-210-521-10120	REGULAR SALARIES & WAGES	99,900	99,900	8,078	76,799	23,101	77%	72,637	71%	
001-210-521-10150	SPEC PAY-INCENTIVE,HOL,LV BUYBACK	1,030	1,030	130	1,105	(75)	107%	0	0%	
001-210-521-10210	FICA TAXES	14,458	14,458	1,034	9,858	4,600	68%	9,248	66%	
001-210-521-10220	RETIREMENT CONTRIBUTIONS	22,680	22,680	1,682	15,967	6,713	70%	15,133	69%	
001-210-521-10230	LIFE & HEALTH INSURANCE	32,350	24,081	2,150	19,277	4,804	80%	21,469	70%	
001-210-521-30341	CONTRACTUAL SERVICES	50,000	49,850	0	17,993	31,857	36%	41,624	86%	
001-210-521-30402	TRAVEL EXPENSE	1,500	1,500	0	405	1,095	27%	0	0%	
001-210-521-30403	GAS & DIESEL	4,000	4,000	0	2,782	1,218	70%	2,682	88%	
001-210-521-30404	OIL & GREASE	350	350	0	0	350	0%	139	40%	
001-210-521-30405	TIRES	800	800	0	0	800	0%	292	37%	
001-210-521-30406	VEHICLE PARTS ONLY	3,750	3,750	0	15	3,735	0%	3,798	101%	
001-210-521-30407	VEHICLE REPAIRS	1,000	1,000	0	982	18	98%	250	63%	SPENDING NOT LEVEL/ DALE
001-210-521-30410	TELEPHONE	37,080	37,080	3,448	31,725	5,355	86%	24,749	69%	SPENDING NOT LEVEL/TDS
001-210-521-30430	UTILITIES	10,000	9,000	661	2,155	6,845	24%	7,685	82%	

Account Number	Description	Original Approved Budget 10/1/2019	Adjusted Budget as of 06/30/2020	MTD 06/30/2020	9 Months YTD 06/30/2020	OVER (UNDER) Adjusted Budget	75%	PRIOR YTD Amount 6/30/2019	PRIOR YTD % 06/30/2019	COMMENTS
BUGET TO ACTUAL EXPENDITURES										
001-210-521-30464	REPAIRS & MAINTENANCE-RADIO	2,000	2,000	0	0	2,000	0%	(1,128)	226%	
001-210-521-30491	OTHER OPERATING EXPENSE	2,500	2,050	0	1,131	919	55%	2,106	105%	
001-210-521-30492	INVESTIGATIVE FUNDS	1,000	2,450	0	2,275	175	93%	1,075	108%	SPENDING NOT LEVEL
001-210-521-30493	TRAINING	800	800	0	330	470	41%	245	33%	
001-210-521-30511	OFFICE SUPPLIES-GENERAL	2,250	2,400	180	2,378	22	99%	2,113	97%	SPENDING NOT LEVEL
001-210-521-30521	OPERATING MATERIALS & SUPPLIES	750	750	(19)	295	455	39%	434	87%	
001-210-521-30522	OPERATING SUPPLIES-UNIFORMS	500	500	0	58	442	12%	25	5%	
001-210-521-30540	PUBLICATIONS, SUBSCRIP. & MEMBERSH	750	750	0	190	560	25%	1,043	100%	
001-210-521-31000	OTHER OPERATING EXP - IT SUPPORT	8,000	8,000	667	6,862	1,138	86%	6,824	85%	CDWG INVOICE
001-210-521-60641	OFFICE FURNITURE & EQUIPMENT	500	1,000	0	912	88	91%	336	67%	SPENDING NOT LEVEL
001-210-521-60644	EQUIPMENT	2,000	2,000	0	523	1,477	26%	0	0%	
	TOTAL LAW ENFORCEMENT ADMIN	375,180	367,411	23,822	249,234	118,177	68%	266,314	72%	
	LAW ENFORCEMENT OPERATIONS									
001-220-521-10120	REGULAR SALARIES & WAGES	1,195,275	1,206,275	95,153	899,615	306,660	75%	822,656	74%	
001-220-521-10130	OTHER SALARIES & WAGES - P/T	31,197	31,197	1,978	26,286	4,911	84%	29,328	97%	
001-220-521-10140	OVERTIME	145,252	145,252	8,283	142,594	2,658	98%	124,038	97%	
001-220-521-10150	SPEC PAY-INCENTIVE,HOL, LV BUYBACK	15,795	15,795	1,280	11,320	4,475	72%	14,600	95%	
001-220-521-10210	FICA TAXES	101,144	101,144	7,722	79,347	21,797	78%	73,629	75%	
001-220-521-10220	RETIREMENT CONTRIBUTIONS	228,811	228,811	14,478	135,705	93,106	59%	124,409	54%	
001-220-521-10230	LIFE & HEALTH INSURANCE	234,553	262,158	23,920	206,713	55,445	79%	175,226	79%	
001-220-521-30341	CONTRACTURAL SERVICES	1,000	1,000	800	800	200	80%	231	23%	
001-220-521-30402	TRAVEL EXPENSE	1,000	1,000	0	19	982	2%	645	65%	
001-220-521-30403	GASOLINE & DIESEL	43,000	33,000	0	25,133	7,867	76%	26,098	71%	
001-220-521-30404	OIL & GREASE	1,750	1,750	172	499	1,251	29%	1,293	80%	
001-220-521-30405	TIRES	3,250	3,250	865	2,862	388	88%	1,507	43%	SPENDING NOT LEVEL
001-220-521-30406	VEHICLE PARTS ONLY	7,750	7,250	833	4,344	2,906	60%	7,704	99%	
001-220-521-30407	OTHER AUTO EXPENSE	1,000	1,500	0	1,234	266	82%	254	25%	
001-220-521-30435	YOUTH DEVELOPMENT ACADEMY & PRO	0	2,000	0	500	1,500	25%	0	0%	
001-220-521-30462	REPAIR & MAINT.-EQUIPMENT & TOOLS	600	600	0	86	514	14%	0	0%	
001-220-521-30464	REPAIR & MAINTENANCE - RADIOS	500	500	0	0	500	0%	0	0%	
001-220-521-30491	OTHER OPERATING EXPENSE	6,000	13,300	1,229	13,265	35	100%	5,833	99%	SPENDING NOT LEVEL
001-220-521-30493	TRAINING	7,000	4,000	528	3,041	959	76%	2,700	68%	
001-220-521-30499	CANINE EXPENSE	10,000	5,500	0	667	4,833	12%	538	27%	
001-220-521-30511	OFFICE SUPPLIES	1,000	3,500	0	490	3,010	14%	177	16%	
001-220-521-30521	OPERATING MATERIALS & SUPPLIES	7,000	11,150	36	10,483	667	94%	6,519	84%	SPENDING NOT LEVEL
001-220-521-30522	OPERATING SUPPLIES - UNIFORMS	10,000	22,000	231	20,279	1,721	92%	14,320	94%	SPENDING NOT LEVEL
001-220-521-60641	OFFICE FURNITURE & EQUIPMENT	0	2,500	0	1,058	1,442	42%	0	0%	
001-220-521-60642	VEHICLES	50,000	50,000	0	0	50,000	0%	0	0%	
001-220-521-60644	EQUIPMENT	7,000	9,850	0	2,826	7,024	29%	6,939	100%	
	TOTAL LAW ENFORCEMENT OPERATION	2,109,877	2,164,282	157,507	1,589,167	575,115	73%	1,438,642	76%	
	FIRE CONTROL ADMIN									
001-210-522-10110	EXE SALARIES & WAGES	66,043	66,043	4,826	48,033	18,010	73%	46,884	73%	
001-210-522-10120	REGULAR SALARIES & WAGES	45,505	45,505	3,237	32,039	13,466	70%	32,881	74%	
001-210-522-10150	SPEC PAY-INCENTIVE,HOL, LV BUYBACK	1,545	1,545	130	1,105	440	72%	1,170	78%	
001-210-522-10210	FICA TAXES	8,652	8,652	621	5,680	2,972	66%	5,621	67%	
001-210-522-10220	RETIREMENT CONTRIBUTIONS	28,575	28,575	1,885	18,673	9,902	65%	18,427	66%	
001-210-522-10230	LIFE & HEALTH INSURANCE	22,878	22,878	2,002	17,974	4,904	79%	15,980	74%	
001-210-522-30410	TELEPHONE	16,995	16,995	1,569	15,210	1,785	89%	12,253	74%	SPENDING NOT LEVEL

Account Number	Description	Original Approved Budget 10/1/2019	Adjusted Budget as of 06/30/2020	MTD 06/30/2020	9 Months YTD 06/30/2020	OVER (UNDER) Adjusted Budget	75%	PRIOR YTD Amount 6/30/2019	PRIOR YTD % 06/30/2019	COMMENTS
BUGET TO ACTUAL EXPENDITURES										
001-210-522-30430	UTILITIES	30,000	29,500	193	17,346	12,154	59%	27,710	100%	
001-210-522-30461	REPAIR & MAINTENANCE-OFFICE EQUIP.	1,800	1,800	0	1,190	610	66%	1,155	64%	
001-210-522-30463	REPAIR & MAINT.-BUILDINGS & GROUND	6,500	7,000	483	6,592	408	94%	6,002	113%	SPENDING NOT LEVEL
001-210-522-30464	REPAIR & MAINTENANCE-RADIO	1,500	1,500	210	1,472	28	98%	0	0%	SPENDING NOT LEVEL/ RADIC
001-210-522-30465	COPIER PAYMENT	1,550	1,550	0	1,459	91	94%	448	29%	XEROX PAYMENTS
001-210-522-30491	OTHER OPERATING EXPENSE	1,000	1,000	0	181	819	18%	585	59%	
001-210-522-30494	Software License	6,500	6,500	0	2,631	3,869	40%	2,318	53%	
001-210-522-30511	OFFICE SUPPLIES-GENERAL	550	550	0	461	89	84%	235	43%	
001-210-522-30521	OPERATING MATERIALS & SUPPLIES	1,000	1,000	90	928	72	93%	812	100%	
001-210-522-30522	OPERATING SUPPLIES - UNIFORMS	1,000	1,000	31	312	688	31%	265	53%	
001-210-522-31000	OTHER OPERATING EXP -IT SUPPORT	8,000	8,000	667	6,003	1,997	75%	6,824	85%	
001-210-522-60620	Buildings and Other Improvements	25,000	175,000	0	0	175,000	0%	0	0%	
001-210-522-60641	OFFICE FURNITURE & EQUIPMENT	10,500	10,500	0	888	9,612	8%	872	8%	
	TOTAL FIRE CONTROL ADMIN	285,093	435,093	15,945	178,179	256,914	41%	180,443	63%	
	FIRE CONTROL OPERATIONS									
001-230-522-10120	REGULAR SALARIES & WAGES	837,681	762,681	58,019	510,586	252,095	67%	472,547	74%	
001-230-522-10130	OTHER SALARIES & WAGES - P/T	20,600	20,600	0	0	20,600	0%	583	3%	
001-230-522-10140	OVERTIME	32,000	107,000	1,217	39,065	67,935	37%	98,616	97%	
001-230-522-10150	SPEC PAY-INCENTIVE,HOL,LV BUYBACK	17,000	17,000	1,200	10,640	6,360	63%	11,790	69%	
001-230-522-10210	FICA TAXES	61,278	61,278	4,329	40,556	20,722	66%	42,215	71%	
001-230-522-10220	RETIREMENT CONTRIBUTIONS	195,561	195,561	16,143	139,375	56,186	71%	124,298	67%	
001-230-522-10230	LIFE & HEALTH INSURANCE	167,639	167,639	16,865	131,206	36,433	78%	111,837	71%	
001-230-522-30402	TRAVEL EXPENSE	500	500	0	0	500	0%	0	0%	
001-230-522-30403	GASOLINE & DIESEL	9,500	9,500	0	5,593	3,907	59%	6,064	64%	
001-230-522-30404	OIL & GREASE	1,250	1,250	38	355	895	28%	332	27%	
001-230-522-30405	TIRES	4,500	4,500	0	231	4,269	5%	628	25%	
001-230-522-30406	VEHICLE PARTS ONLY	3,000	3,000	1	1,358	1,642	45%	1,082	36%	
001-230-522-30462	REPAIR & MAINT. - EQUIPMENT & TOOLS	13,400	13,400	88	6,473	6,927	48%	8,805	85%	
001-230-522-30464	REPAIRS TURNKEY - HURRICANE MICHAEL	0	18,771	0	18,771	0	100%	0	0%	PAYMENTS COMPLETE
001-230-522-30491	OTHER OPERATING EXPENSE	1,500	1,200	0	384	816	32%	1,286	106%	
001-230-522-30493	TRAINING	10,000	10,000	0	3,858	6,142	39%	3,211	76%	
001-230-522-30511	OFFICE SUPPLIES	1,000	1,000	68	249	751	25%	238	30%	
001-230-522-30521	OPERATING MATERIALS & SUPPLIES	1,100	1,400	64	1,199	201	86%	880	105%	
001-230-522-30522	OPERATING SUPPLIES - UNIFORMS	16,000	16,000	1,253	11,469	4,531	72%	10,164	94%	
001-230-522-60644	EQUIPMENT	75,000	75,000	14,947	33,081	41,919	44%	9,918	94%	
	TOTAL FIRE CONTROL OPERATIONS	1,468,509	1,487,280	114,232	954,448	532,832	64%	904,495	74%	
	BUILDING & PLANNING									
001-284-515-10110	EXE SALARIES & WAGES	80,051	72,051	5,192	48,576	23,475	67%	47,067	73%	
001-284-515-10120	REGULAR SALARIES & WAGES	72,173	72,173	5,442	54,217	17,956	75%	46,255	66%	
001-284-515-10140	OVERTIME	1,724	1,724	108	894	830	52%	1,674	100%	
001-284-515-10210	FICA TAXES	10,725	10,725	777	7,589	3,136	71%	6,888	66%	
001-284-515-10220	RETIREMENT CONTRIBUTIONS	16,824	16,824	1,276	11,312	5,512	67%	11,192	69%	
001-284-515-10230	LIFE & HEALTH INSURANCE	35,672	20,154	1,952	16,493	3,662	82%	17,430	52%	
001-284-515-30341	CONTRACTUAL SERVICES	8,000	164,900	0	30,100	134,800	18%	5,150	13%	
001-284-515-30342	CONTRACTUAL SERVICES HOUSING DEM	35,000	35,000	0	3,000	32,000	9%	3,325	9%	
001-284-515-30343	PROFESSIONAL SERVICES	2,500	2,500	0	2,000	500	80%	0	0%	
001-284-515-30403	GAS & DIESEL	1,400	1,400	0	427	973	31%	482	34%	
001-284-515-30404	OIL & GREASE	200	200	0	0	200	0%	0	0%	

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BUGET TO ACTUAL EXPENDITURES										
001-284-515-30405	TIRES	200	200	0	0	200	0%	19	9%	
001-284-515-30406	VEH PARTS ONLY	1,000	1,000	0	9	991	1%	0	0%	
001-284-515-30407	VEH REPAIRS	1,000	1,000	0	0	1,000	0%	0	0%	
001-284-515-30410	TELEPHONE	6,045	6,045	653	5,480	565	91%	4,074	67%	SPENDING NOT LEVEL
001-284-515-30461	REPAIR & MAINT. OFFICE EQUIPMENT	500	500	0	228	272	46%	423	85%	
001-284-515-30491	OTHER OPERATING EXPENSE	3,000	2,000	200	1,000	1,000	50%	2,803	140%	
001-284-515-30493	TRAINING	1,500	3,700	0	3,489	211	94%	0	0%	TRAINING EXPENSES/TARVEL
001-284-515-30500	ADVERTISEMENTS	2,200	1,900	0	448	1,452	24%	1,246	100%	
001-284-515-30511	OFFICE SUPPLIES GENERAL	1,000	1,300	0	1,041	259	80%	528	53%	
001-284-515-31000	OTHER OPERATING EXP - IT SUPPORT	8,000	8,000	667	6,003	1,997	75%	6,824	85%	
001-284-515-60641	OFFICE FURNITURE & EQUIPMENT	12,000	10,800	526	1,231	9,569	11%	0	0%	
	TOTAL BUILDING & PLANNING	300,714	434,096	16,793	193,537	240,559	45%	155,380	52%	
RECREATIONAL ACTIVITY										
001-310-572-10110	EXE SALARIES & WAGES	63,155	63,155	3,473	31,694	31,461	50%	32,178	53%	
001-310-572-10120	REGULAR SALARIES & WAGES	214,127	214,127	16,656	158,606	55,521	74%	107,358	54%	
001-310-572-10130	OTHER SALARIES & WAGES - P/T	41,541	41,541	(64)	5,791	35,750	14%	8,910	22%	
001-310-572-10140	OVERTIME	670	670	0	519	151	77%	565	87%	
001-310-572-10210	FICA TAXES	24,398	24,398	1,407	13,914	10,484	57%	10,351	44%	
001-310-572-10220	RETIREMENT CONTRIBUTIONS	33,274	33,274	2,415	22,823	10,451	69%	15,805	49%	
001-310-572-10230	LIFE & HEALTH INSURANCE	63,356	72,544	5,872	53,365	19,179	74%	42,796	72%	
001-310-572-30341	CONTRACTUAL SERVICES	10,000	10,000	24	216	9,784	2%	1,419	18%	
001-310-572-30402	TRAVEL EXPENSE	1,000	1,000	0	0	1,000	0%	375	50%	
001-310-572-30403	GAS & DIESEL	8,000	8,000	0	4,610	3,390	58%	5,644	84%	
001-310-572-30404	OIL & GREASE	500	500	114	350	150	70%	139	93%	
001-310-572-30405	TIRES	500	500	284	353	147	71%	304	76%	
001-310-572-30406	VEH PARTS ONLY	1,000	1,000	3	533	467	53%	153	31%	
001-310-572-30407	VEHICLE REPAIRS	800	800	0	121	679	15%	44	6%	
001-310-572-30410	TELEPHONE	8,200	8,200	777	7,468	732	91%	5,182	63%	SPENDING NOT LEVEL
001-310-572-30440	RENTAL OF EQUIPMENT & BUILDINGS	500	500	0	305	195	61%	58	12%	
001-310-572-30441	SWIMMING POOL REPAIRS	10,000	10,000	0	0	10,000	0%	1,849	111%	
001-310-572-30462	REPAIR & MAINT-EQUIPMENT & TOOLS	5,000	5,000	147	1,006	3,994	20%	4,989	100%	
001-310-572-30464	REPAIRS TURNKEY - HURRICANE MICHAEL	0	74,700	0	74,700	0	100%	0	0%	PAYMENTS COMPLETE
001-310-572-30491	OTHER OPERATING EXPENSES	15,000	15,000	647	13,105	1,895	87%	18,665	102%	SPENDING NOT LEVEL
001-310-572-30492	MAINTENANCE OF TANYARD CREEK PARK	5,000	5,000	0	939	4,061	19%	310	6%	
001-310-572-30493	TRAINING	2,000	2,000	0	0	2,000	0%	964	96%	
001-310-572-30511	OFFICE SUPPLIES - GENERAL	1,600	1,600	0	234	1,366	15%	585	37%	
001-310-572-30521	OPERATING MATERIALS & SUPPLIES	2,000	2,000	0	83	1,917	4%	1,841	88%	
001-310-572-30522	OPERATING SUPPLIES - UNIFORMS	5,000	5,000	264	2,652	2,348	53%	0	0%	
001-310-572-30523	OPERATING SUP - CHEM	1,500	1,500	0	0	1,500	0%	97	7%	
001-310-572-30524	SWIMMING POOL SUPPLIES	4,000	4,000	0	0	4,000	0%	554	53%	
001-310-572-30525	ATHLETIC EQUIPMENT - FOOTBALL	20,000	20,000	0	18,396	1,604	92%	586	6%	SPENDING NOT LEVEL
001-310-572-30526	ATHLETIC EQUIP BASEBALL & SOFTBALL	4,000	4,000	0	13	3,987	0%	3,337	111%	
001-310-572-30528	ATHLETIC EQUIPMENT - BASKETBALL	5,000	5,000	0	4,619	381	92%	2,863	95%	SPENDING NOT LEVEL
001-310-572-30529	ATHLETIC EQUIPMENT - OTHER	4,000	4,000	697	1,376	2,624	34%	1,814	68%	
001-310-572-30540	OTHER RECREATIONAL ACTIVITIES	15,000	15,000	376	11,259	3,741	75%	7,222	85%	
001-310-572-31000	OTHER OPERATING EXP - IT SUPPORT	8,000	8,000	667	6,003	1,997	75%	6,998	88%	
001-310-572-60641	OFFICE FURNITURE & EQUIPMENT	0	750	0	705	45	94%	0	0%	COVID RELATED
001-310-572-60642	VEHICLES	46,000	46,000	0	25,668	20,332	56%	0	0%	
	TOTAL RECREATIONAL ACTIVITY	624,121	708,759	33,760	461,426	247,333	65%	283,956	55%	

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BUGET TO ACTUAL EXPENDITURES										
PARKS										
001-440-572-30341	CONTRACTUAL SERVICES	12,500	12,500	3,584	6,487	6,013	52%	0	0%	
001-440-572-30391	PARKS & FACILITY	5,000	12,000	317	3,338	8,662	28%	3,902	65%	
001-440-572-30430	UTILITIES	30,000	30,000	1,071	11,367	18,633	38%	(7,512)	-30%	
001-440-572-30440	RENTAL OF EQUIPMENT & BUILDINGS	8,500	5,000	0	1,290	3,710	26%	0	0%	
001-440-572-30462	REPAIR & MAINT.-EQUIPMENT & TOOLS	15,000	4,000	0	99	3,901	2%	2,308	27%	
001-440-572-30463	REPAIR & MAINTENANCE-BLDGS. & GRN	0	7,500	70	5,142	2,358	69%	12,990	93%	
001-440-572-30464	REPAIRS TURNKEY - HURRICANE MICHAEL	0	24,393	0	24,393	0	100%	0	0%	PAYMENTS COMPLETE
001-440-572-60610	HILLSIDE PARK DEVELOPMENT	50,000	50,000	0	0	50,000	0%	479	3%	
001-440-572-60644	EQUIPMENT	17,500	17,500	16,649	16,649	(15,058)	95%	2,631	75%	PO CAUSING ISSUE
	TOTAL PARKS	138,500	162,893	21,691	68,765	78,219	42%	14,797	24%	
PUBLIC WORKS ADMIN										
001-410-539-10110	EXE SALARIES & WAGES	43,182	43,082	3,494	33,216	9,866	77%	32,397	77%	
001-410-539-10120	REGULAR SALARIES & WAGES	7,018	7,018	593	5,551	1,467	79%	6,526	96%	
001-410-539-10140	OVERTIME	37	137	0	120	17	87%	0	0%	
001-410-539-10210	FICA TAXES	3,843	3,843	282	2,713	1,130	71%	2,723	73%	
001-410-539-10220	RETIREMENT CONTRIBUTIONS	6,029	6,029	491	4,659	1,370	77%	4,617	79%	
001-410-539-10230	LIFE & HEALTH INSURANCE	9,932	9,932	913	8,211	1,721	83%	7,643	82%	
001-410-539-30410	TELEPHONE	10,000	8,500	789	6,554	1,946	77%	5,781	58%	
001-410-539-30430	UTILITIES	68,000	68,000	6,957	56,449	11,551	83%	54,489	80%	
001-410-539-30440	REPAIR & MAINT BUILDING	1,500	750	0	0	750	0%	0	0%	
001-410-539-30491	OTHER OPERATING EXPENSE	5,000	8,000	0	7,603	397	95%	2,873	58%	SPENDING NOT LEVEL/UNIFC
001-410-539-30493	TRAINING	1,000	1,000	0	0	1,000	0%	0	0%	
001-410-539-30511	OFFICE SUPPLIES	400	400	0	109	291	27%	386	97%	
001-410-539-30521	OPERATING MATERIALS & SUPPLIES	2,000	1,250	0	624	626	50%	0	0%	
001-410-539-30522	OPERATING EXPENSE - UNIFORMS	13,500	13,500	846	9,722	3,778	72%	8,924	54%	
001-410-539-30524	OPERATING SUPPLIES - TOOLS	500	500	0	80	420	16%	0	0%	
001-410-539-31000	OTHER OPERATING EXP - IT SUPPORT	8,000	8,000	667	6,003	1,997	75%	6,824	85%	
001-410-539-60641	OFFICE FURNITURE & EQUIPMENT	0	750	0	705	45	94%	0	0%	COVID RELATED
	TOTAL PUBLIC WORKS ADMIN	179,941	180,691	15,033	142,319	38,372	79%	133,183	74%	
ROAD & STREETS										
001-430-541-10110	SALARIES & WAGES	15,374	15,374	499	6,114	9,260	40%	14,306	96%	
001-430-541-10120	REGULAR SALARIES & WAGES	295,149	295,149	23,000	217,815	77,334	74%	192,585	72%	
001-430-541-10140	OVERTIME	9,785	9,785	706	5,947	3,838	61%	8,105	85%	
001-430-541-10210	FICA TAXES	22,501	22,501	1,662	16,385	6,116	73%	15,565	71%	
001-430-541-10220	RETIREMENT CONTRIBUTIONS	35,296	35,296	2,762	28,451	6,845	81%	23,645	69%	
001-430-541-10230	LIFE & HEALTH INSURANCE	57,028	57,028	5,767	47,435	9,593	83%	41,712	78%	
001-430-541-30341	CONTRACTUAL SERVICES	44,000	32,000	0	2,174	29,827	7%	270	14%	
001-430-541-30403	GASOLINE & DIESEL	60,000	60,000	164	35,704	24,296	60%	37,810	63%	
001-430-541-30524	OPERATING SUPPLIES - SMALL TOOLS	5,000	5,000	0	1,836	3,164	37%	52	5%	
001-430-541-30530	ROAD MATERIALS & SUPPLIES	37,500	37,500	2,632	21,248	16,252	57%	31,295	84%	
001-430-541-60632	RESURF & SIDEWALKS	710,000	710,000	8,367	641,209	68,791	90%	115,554	29%	SPENDING NOT LEVEL/ SCOP
001-430-541-60634	STORM WATER FACILITIES	25,000	254,680	0	242,315	12,365	95%	0	0%	SPENDING NOT LEVEL/ DEWE
001-430-541-60643	HEAVY EQUIPMENT	76,000	76,000	11,129	47,298	28,702	62%	129,494	158%	
	TOTAL ROADS & STREETS	1,392,633	1,610,313	56,689	1,313,929	296,384	82%	610,393	50%	

Account Number	Description	Original Approved Budget 10/1/2019	Adjusted Budget as of 06/30/2020	MTD 06/30/2020	9 Months YTD 06/30/2020	OVER (UNDER) Adjusted Budget	75%	PRIOR YTD Amount 6/30/2019	PRIOR YTD % 06/30/2019	COMMENTS
BUGET TO ACTUAL EXPENDITURES										
CEMETERIES & GROUNDS										
001-431-542-10120	REGULAR SALARIES & WAGES	76,812	76,812	5,026	43,084	33,728	56%	39,731	53%	
001-431-542-10140	OVERTIME	2,060	2,060	173	1,148	912	56%	1,538	77%	
001-431-542-10210	FICA TAXES	5,954	5,954	357	3,111	2,843	52%	2,957	51%	
001-431-542-10220	RETIREMENT CONTRIBUTIONS	9,341	9,341	567	5,799	3,542	62%	4,273	47%	
001-431-542-10230	LIFE & HEALTH INSURANCE	12,508	12,508	1,208	9,870	2,638	79%	8,524	72%	
001-431-542-30521	OPERATING SUPPLIES	1,000	1,000	50	59	941	6%	16	2%	
	TOTAL CEMETERIES & GROUNDS	107,675	107,675	7,381	63,070	44,605	59%	57,040	55%	
BUILDING & GROUNDS										
001-440-519-10120	REGULAR SALARIES & WAGES	164,668	164,668	12,506	113,677	50,991	69%	119,071	75%	
001-440-519-10140	OVERTIME	5,665	5,665	207	1,615	4,050	29%	4,041	74%	
001-440-519-10210	FICA TAXES	12,676	12,676	882	8,142	4,534	64%	8,774	71%	
001-440-519-10220	RETIREMENT CONTRIBUTIONS	19,884	19,884	1,495	14,745	5,139	74%	13,566	70%	
001-440-519-10230	LIFE & HEALTH INSURANCE	32,235	32,235	3,153	26,890	5,345	83%	29,732	98%	
001-440-519-30341	CONTRACTUAL SERVICES	60,800	50,800	0	47,881	2,919	94%	83,546	99%	CONTRACT EMPLOYEES
001-440-519-30463	REPAIR & MAINT.-BUILDINGS & GROUNDS	24,600	37,300	2,561	27,952	9,348	75%	14,929	97%	
001-440-519-30464	REPAIRS TURNKEY - HURRICANE MICHAEL	0	3,749	0	2,841	908	76%	0	0%	PAYMENTS COMPLETE
001-440-519-30491	OTHER OPERATING EXPENSE	8,000	12,500	384	11,360	1,140	91%	12,233	83%	SPENDING NOT LEVEL
001-440-519-60641	OFFICE FURNITURE & EQUIPMENT	0	4,800	0	4,796	4	100%	0	0%	SPENDING NOT LEVEL
001-440-519-60644	EQUIPMENT	4,500	4,500	0	3,318	1,182	74%	10,437	95%	
	TOTAL BUILDINGS & GROUNDS	333,028	348,777	21,186	263,218	85,559	75%	296,328	84%	
FLEET MAINTENANCE										
001-450-541-10120	REGULAR SALARIES & WAGES	78,556	78,556	4,748	33,899	44,657	43%	46,748	61%	
001-450-541-10140	OVERTIME	1,030	1,030	0	118	912	11%	551	55%	
001-450-541-10210	FICA TAXES	6,088	6,088	323	2,350	3,738	39%	3,559	60%	
001-450-541-10220	RETIREMENT CONTRIBUTIONS	9,550	9,550	570	4,065	5,485	43%	5,604	61%	
001-450-541-10230	LIFE & HEALTH INSURANCE	9,042	9,042	1,130	8,144	898	90%	7,781	91%	
001-450-541-30404	OIL & GREASE	3,700	3,700	315	2,707	993	73%	3,365	91%	
001-450-541-30405	TIRES	3,000	6,700	549	6,417	283	96%	3,501	64%	SPENDING NOT LEVEL
001-450-541-30406	VEH PARTS ONLY	35,000	33,300	3,770	23,555	9,745	71%	17,516	67%	
001-450-541-30407	VEHICLE REPAIRS	20,000	18,000	0	12,104	5,896	67%	19,199	101%	
001-450-541-30491	OTHER OPER EXPENSE	6,700	6,700	313	5,307	1,393	79%	2,707	85%	
	TOTAL FLEET MAINTENANCE	172,666	172,666	11,718	98,666	74,000	57%	110,530	70%	
	TOTAL GENERAL FUND EXPENDITURES	9,853,370	10,524,563	589,420	7,256,214	3,252,440	69%	6,041,354	70%	
COMMUNITY REDEVELOPMENT AGENCY										
002-250-552-10110	EXECUTIVE SALARIES & WAGES	66,705	66,705	5,053	48,084	18,621	72%	47,559	73%	
002-250-552-10120	REGULAR SALARIES & WAGES	15,000	8,000	0	0	8,000	0%	0	0%	
002-250-552-10210	FICA	6,250	6,250	364	3,566	2,684	57%	3,644	73%	
002-250-552-10220	RETIREMENT CONTRIBUTIONS	9,131	9,131	606	3,342	5,790	37%	565	7%	
002-250-552-10230	LIFE & HEALTH INSURANCE	6,930	6,930	881	4,404	2,526	64%	503	9%	
002-250-552-30341	CONTRACTUAL SERVICES	26,000	26,000	1,000	5,568	20,433	21%	81,121	77%	
002-250-552-30342	CONTRACTUAL SERVICES HOUSING DEMO	100,000	0	0	0	0	0%	0	0%	
002-250-552-30343	PROFESSIONAL SERVICES	43,600	43,600	0	300	43,300	1%	27,655	55%	
002-250-552-30344	MOM AND POP BUSINESS GRANT PROGRAM	0	300,000	140,500	140,500	159,500	47%	0	0%	
002-250-552-30390	CONTINGENCIES - TANYARD CREEK	3,350	3,350	0	0	3,350	0%	0	0%	
002-250-552-30402	TRAVEL EXPENSES	1,000	1,000	0	0	1,000	0%	0	0%	

Account Number	Description	Original Approved Budget 10/1/2019	Adjusted Budget as of 06/30/2020	MTD 06/30/2020	9 Months YTD 06/30/2020	OVER (UNDER) Adjusted Budget	75%	PRIOR YTD Amount 6/30/2019	PRIOR YTD % 06/30/2019	COMMENTS
BUGET TO ACTUAL EXPENDITURES										
002-250-552-30403	GAS & DIESEL	250	250	0	0	250	0%	0	0%	
002-250-552-30410	TELEPHONE	550	550	36	439	111	80%	345	69%	
002-250-552-30463	RENTAL EXPENSE	0	5,000	0	4,000	1,000	80%	0	0%	
002-250-552-30490	BANK CHARGES	0	500	0	399	101	80%	509	0%	
002-250-552-30491	OTHER OPERATING EXPENSES	5,000	5,000	0	0	5,000	0%	0	0%	
002-250-552-30493	TRAINING	1,000	1,000	0	175	825	18%	620	89%	
002-250-552-30500	LEGAL ADS & RECORDINGS	800	800	0	0	800	0%	405	51%	
002-250-552-30512	POSTAGE	100	100	0	0	100	0%	0	0%	
002-250-552-30521	OPERATING SUPPLIES	4,249	4,249	7	2,532	1,717	60%	2,010	67%	
002-250-552-31000	OTHER OPERATING EXPENSE- IT SUPPORT	1,000	1,000	83	747	253	75%	625	63%	
002-250-552-32000	ADMINISTRATIVE SUPPORT SERVICES	20,000	20,000	1,667	16,670	3,330	83%	0	0%	
002-250-552-60000	SENIOR ENERGY EFF PROGRAM	100,000	31,500	0	7,300	24,200	23%	13,000	13%	
002-250-552-60010	BEAUTIFICATION PROJECTS	5,000	5,000	0	0	5,000	0%	2,250	45%	
002-250-552-60040	CRA CATALYST PROJECTS	204,000	249,500	0	136,138	113,362	55%	120,773	59%	
002-250-552-60641	OFFICE FURNITURE & EQUIPMENT	1,000	1,000	0	385	615	38%	0	0%	
002-250-552-70711	CRA LINE OF CREDIT INTEREST	0	2,000	0	1,107	893	55%	0	0%	
	TOTAL COMMUNITY REDEVELOPMENT	620,915	798,415	150,198	375,655	422,760	47%	301,585	46%	
	FINANCIAL SERVICES									
400-271-513-10110	EXECUTIVE SALARIES & WAGES	65,153	65,153	5,596	48,568	16,585	75%	30,264	48%	
400-271-513-10120	REGULAR SALARIES & WAGES	111,130	111,130	9,693	91,069	20,061	82%	85,155	79%	
400-271-513-10210	FICA TAXES	13,486	13,486	1,108	10,056	3,430	75%	8,183	63%	
400-271-513-10220	RETIREMENT CONTRIBUTIONS	21,154	21,154	1,657	16,305	4,849	77%	13,623	66%	
400-271-513-10230	LIFE & HEALTH INSURANCE	36,651	25,532	1,880	20,003	5,529	78%	21,249	62%	
400-271-513-30341	CONTRACTUAL SERVICES	0	11,119	1,792	9,261	1,858	83%	0	0%	
	TOTAL FINANCIAL SERVICES	247,574	247,574	21,726	195,263	52,311	79%	158,473	66%	
	CUSTOMER SERVICES									
400-274-513-10110	EXE SALARIES & WAGES	31,500	31,500	2,423	23,046	8,454	73%	42,229	74%	
400-274-513-10120	REGULAR SALARIES & WAGES	99,750	99,750	5,075	53,125	46,625	53%	72,270	82%	
400-274-513-10140	OVERTIME	523	523	0	344	179	66%	429	84%	
400-274-513-10210	FICA TAXES	11,471	11,471	544	5,432	6,039	47%	8,484	76%	
400-274-513-10220	RETIREMENT CONTRIBUTION	17,993	17,993	903	9,589	8,404	53%	13,306	76%	
400-274-513-10230	LIFE & HEALTH INSURANCE	24,038	24,038	898	12,300	11,738	51%	14,471	64%	
400-274-513-30280	Credit Card Processing Charges	36,283	36,283	8,807	74,122	(37,839)	204%	14,485	72%	SPENDING NOT LEVEL-POINT
400-274-513-30402	TRAVEL EXPENSES	1,000	1,000	0	0	1,000	0%	0	0%	
400-274-513-30410	TELEPHONE	7,000	7,000	697	5,745	1,255	82%	5,225	84%	
400-274-513-30461	REPAIR & MAINTAIN OFFICE EQUIPMENT	2,500	2,500	0	1,459	1,041	58%	630	25%	
400-274-513-30491	OTHER OPERATING EXPENSES	2,000	1,050	26	168	882	16%	1,418	71%	
400-274-513-30493	TRAINING	2,000	2,000	0	0	2,000	0%	505	25%	
400-274-513-30511	OFFICE SUPPLIES-GENERAL	500	500	29	429	71	86%	159	32%	QUILL OFFICE SUPPLIES
400-274-513-31000	OTHER OPERATING EXPENSE IT SUPPORT	8,000	8,000	667	6,003	1,997	75%	7,925	99%	
400-274-513-60641	OFFICE FURNITURE & EQUIPMENT	2,500	3,450	0	3,251	199	94%	0	0%	COVID RELATED
	TOTAL CUSTOMER SERVICES	247,058	247,058	20,069	195,012	52,046	79%	181,535	76%	
	TOTAL BUSINESS ACTIVITY & CUSTOMER SERVICES	494,632	494,632	41,795	390,275	104,357	79%	340,008	71%	
	SEWER ADMINISTRATION									
402-520-535-10110	EXE SALARIES & WAGES	14,032	14,032	1,080	10,803	3,229	77%	9,964	73%	
402-520-535-10120	REGULAR SALARIES & WAGES	34,538	34,538	4,718	43,417	(8,879)	126%	25,110	75%	

Account Number	Description	Original Approved Budget 10/1/2019	Adjusted Budget as of 06/30/2020	MTD 06/30/2020	9 Months YTD 06/30/2020	OVER (UNDER) Adjusted Budget	75%	PRIOR YTD Amount 6/30/2019	PRIOR YTD % 06/30/2019	COMMENTS
BUGET TO ACTUAL EXPENDITURES										
402-520-535-10140	OVERTIME	2,265	2,265	222	2,903	(638)	128%	2,194	100%	
402-520-535-10210	FICA TAXES	2,681	2,681	410	3,969	(1,288)	148%	2,666	102%	
402-520-535-10220	RETIREMENT CONTRIBUTIONS	4,599	4,599	696	6,419	(1,820)	140%	4,152	93%	
402-520-535-10230	LIFE & HEALTH INSURANCE	7,633	20,429	1,818	16,342	4,087	80%	7,175	100%	
402-520-535-30320	ACCOUNTING & AUDITING SERVICES	9,543	8,043	0	6,463	1,581	80%	7,150	75%	
402-520-535-30341	CONTRACTUAL SERVICES	4,000	5,500	31	4,492	1,008	82%	2,783	80%	
402-520-535-30343	PROFESSIONAL SERVICES	35,000	56,078	3,400	79,576	(23,498)	142%	21,300	90%	CDBG RELATED INVOICES
402-520-535-30390	CONTINGENCY	50,000	17,622	0	0	17,622	0%	0	0%	
402-520-535-30402	TRAVEL EXPENSE	200	200	0	30	170	15%	136	68%	
402-520-535-30403	GAS & DIESEL	200	200	0	0	200	0%	0	0%	
402-520-535-30404	OIL & GREASE	400	400	0	0	400	0%	0	0%	
402-520-535-30405	TIRES	200	200	0	0	200	0%	0	0%	
402-520-535-30410	TELEPHONE	14,000	14,000	1,181	9,812	4,188	70%	8,664	62%	
402-520-535-30440	RENTALS & LEASES	3,000	3,000	115	341	2,659	11%	459	15%	
402-520-535-30451	INSURANCE - PROPERTY LIABILITY & WC	36,933	36,933	0	26,303	10,630	71%	32,397	100%	
402-520-535-30491	OTHER OPERATING EXPENSE	5,000	5,000	147	3,069	1,931	61%	4,257	100%	
402-520-535-30511	OFFICE SUPPLIES	300	300	0	236	64	79%	0	0%	
402-520-535-30521	OPERATING SUPPLIES	300	300	0	0	300	0%	287	96%	
402-520-535-30522	OPERATING SUPPLIES - UNIFORMS	300	300	13	140	160	47%	102	34%	
402-520-535-31000	OTHER OPERATING EXP - IT SUPPORT	8,000	8,000	667	6,003	1,997	75%	7,507	94%	
402-520-535-60644	EQUIPMENT	10,000	10,000	0	0	10,000	0%	0	0%	
402-520-535-70031	2003 BOND DEBT SERVICE PRINCIPAL	115,575	106,394	0	106,394	0	100%	84,068	100%	PAYMENTS COMPLETE
402-520-535-70032	2003 BOND DEBT SERVICE INTEREST	83,792	35,596	0	35,596	0	100%	63,803	99%	PAYMENTS COMPLETE
402-520-535-70111	2011 BOND DEBT SERVICE PRINCIPAL	23,400	27,400	0	27,400	0	100%	22,100	100%	PAYMENTS COMPLETE
402-520-535-70112	2011 BOND DEBT SERVICE INTEREST	31,761	18,648	0	24,605	(5,956)	132%	32,700	99%	DEBT REFINANCE
402-520-535-70720	DEBT SRL 12064107P	218,358	218,358	0	108,484	109,874	50%	117,042	55%	
402-520-535-70721	DEBT SRL 12064107P	22,159	4,201	0	2,795	1,406	67%	25,796	266%	
402-520-535-70731	HONEYWELL LOAN PRINCIPAL	45,487	45,487	0	45,487	0	100%	41,415	100%	PAYMENTS COMPLETE
402-520-535-70732	HONEYWELL LOAN INTEREST	8,926	8,926	0	8,926	(0)	100%	10,373	100%	PAYMENTS COMPLETE
402-520-535-70733	DEBT SERVICE SRL 641090 PRINCIPAL	0	12,176	0	12,176	0	100%	0	0%	
402-520-535-70734	DEBT SERVICE SRL 641090 INTEREST	0	5,780	0	5,780	0	100%	0	0%	
402-520-535-70735	DEBT SERVICE SRL 200100 PRINCIPAL	0	22,908	0	11,420	11,489	50%	0	0%	
402-520-535-70736	DEBT SERVICE SRL 200100 INTEREST	0	4,297	0	2,183	2,114	51%	0	0%	
402-520-535-90990	TRANSFER OF PROFIT	115,038	115,038	9,587	86,283	28,755	75%	80,000	67%	
402-520-535-90991	TRANSFER CAPITAL IMPROVEMENT	50,000	50,000	0	50,000	0	100%	27,768	67%	
402-520-535-91000	BUSINESS ACTIVITY SHARED EXP	45,300	45,300	3,775	33,975	11,325	75%	0	0%	
	TOTAL SEWER ADMINISTRATION	1,002,920	965,130	27,860	781,821	183,309	81%	641,369	66%	
	SEWER TREATMENT									
402-531-535-30341	CONTRACTUAL SERVICES	800,000	800,000	0	472,034	327,966	59%	588,616	82%	
402-531-535-30343	PROFESSIONAL SERVICES	0	373,000	91,609	165,184	207,816	44%	0	0%	
402-531-535-30430	UTILITIES	220,000	220,000	9,661	114,996	105,004	52%	180,973	95%	
402-531-535-30464	REPAIRS TURNKEY - HURRICANE MICHAEL	0	3,300	0	3,300	0	100%	0	0%	PAYMENTS COMPLETE
402-531-535-30466	REPAIR & MAINTENANCE - PLANT	7,000	7,000	0	6,760	240	97%	0	0%	SPENDING NOT LEVEL
402-531-535-30491	OTHER OPERATING EXPENSE	144,550	149,550	0	149,000	550	100%	0	0%	SPENDING NOT LEVEL/ US SI
402-531-535-60644	EQUIPMENT	143,500	125,704	0	0	125,704	0%	0	0%	
	TOTAL SEWER TREATMENT	1,315,050	1,678,554	101,271	911,273	767,281	54%	769,588	84%	
	HURRICANE MICHAEL - SEWER									
402-539-531-10120	REGULAR SALARIES & WAGES - LINE CLEAR	0	17,000	1,044	10,294	6,706	61%	0	0%	

Account Number	Description	Original Approved Budget 10/1/2019	Adjusted Budget as of 06/30/2020	MTD 06/30/2020	9 Months YTD 06/30/2020	OVER (UNDER) Adjusted Budget	75%	PRIOR YTD Amount 6/30/2019	PRIOR YTD % 06/30/2019	COMMENTS
BUGET TO ACTUAL EXPENDITURES										
402-539-531-10140	OVERTIME - LINE CLEARING CREW	0	1,163	3	710	454	61%	0	0%	
402-539-531-10210	FICA TAXES- LINE CLEARING CREW	0	1,341	73	788	553	59%	0	0%	
402-539-531-10220	RETIREMENT CONTRIBUTIONS - LINE CLE	0	2,003	125	1,190	813	59%	0	0%	
402-539-531-10230	LIFE & HEALTH INS - LINE CLEARING CREW	0	4,158	261	2,344	1,813	56%	0	0%	
	TOTAL HURRICANE MICHAEL - SEWER	0	25,665	1,506	15,326	10,339	60%	0	0%	
	SEWER DISTRIBUTION									
402-540-535-10120	REGULAR SALARIES & WAGES	111,585	94,585	6,032	57,972	36,613	61%	55,234	51%	
402-540-535-10140	OVERTIME	8,316	7,153	444	2,764	4,388	39%	7,596	96%	
402-540-535-10210	FICA TAXES	9,184	7,843	432	4,141	3,702	53%	4,391	50%	
402-540-535-10220	RETIREMENT CONTRIBUTIONS	14,406	12,403	701	6,841	5,562	55%	6,487	47%	
402-540-535-10230	LIFE & HEALTH INSURANCE	23,673	19,515	2,209	20,495	(980)	105%	16,700	75%	
402-540-535-30312	ENGINEERING STUDY	2,000	2,000	0	0	2,000	0%	0	0%	
402-540-535-30341	CONTRACTUAL SERVICES	3,000	3,000	0	0	3,000	0%	1,676	96%	
402-540-535-30401	AUTO EXPENSE	200	200	0	0	200	0%	0	0%	
402-540-535-30403	GASOLINE & DIESEL	2,000	2,000	0	975	1,025	49%	1,553	86%	
402-540-535-30404	OIL & GREASE	500	500	0	222	278	44%	0	0%	
402-540-535-30405	TIRES	2,000	2,000	558	901	1,099	45%	910	46%	
402-540-535-30406	AUTO PARTS	1,000	1,000	149	920	80	92%	415	42%	SPENDING NOT LEVEL
402-540-535-30407	VEHICLE REPAIRS-PARTS AND LABOR	1,500	8,000	0	6,128	1,872	77%	117	12%	
402-540-535-30440	RENTALS/LEASES	200	200	0	0	200	0%	0	0%	
402-540-535-30462	REPAIR & MAINT.-EQUIPMENT & TOOLS	4,000	4,000	0	1,393	2,607	35%	3,007	86%	
402-540-535-30467	MAINTENANCE OF MAINS & LINES	751,215	1,275,743	5,432	34,637	1,241,106	3%	2,851	18%	
402-540-535-30491	OTHER OPERATING EXPENSE	500	500	(80)	(15)	515	-3%	333	83%	
402-540-535-30521	OPERATING SUPPLIES	400	400	0	42	358	10%	128	32%	
402-540-535-30522	OPERATING SUPPLIES - UNIFORMS	1,500	1,500	120	1,307	193	87%	917	61%	SPENDING NOT LEVEL
402-540-535-60644	EQUIPMENT	209,000	105,000	0	51,347	53,653	49%	41,023	39%	
402-540-535-60646	EQUIPMENT - FIBER OPTIC SYSTEM UPGRADE	0	104,000	0	0	104,000	0%	0	0%	
	TOTAL SEWER DISTRIBUTION	1,146,179	1,651,542	15,997	190,070	1,461,472	12%	143,339	48%	
	TOTAL SEWR FUND	3,464,149	4,320,891	146,632	1,898,491	2,422,401	44%	1,554,296	71%	
	ELECTRIC ADMINISTRATION									
403-520-531-10110	EXE SALARIES & WAGES	165,407	165,407	4,583	44,965	120,442	27%	60,348	67%	
403-520-531-10120	REGULAR SALARIES & WAGES	129,391	129,391	6,988	64,971	64,420	50%	42,413	55%	
403-520-531-10140	OVERTIME	656	656	20	417	239	64%	627	99%	
403-520-531-10210	FICA TAXES	13,202	13,202	857	7,427	5,775	56%	7,702	60%	
403-520-531-10220	RETIREMENT CONTRIBUTIONS	20,707	14,288	1,388	11,981	2,307	84%	7,477	37%	
403-520-531-10230	LIFE & HEALTH INSURANCE	12,873	12,873	1,277	11,249	1,624	87%	7,841	65%	
403-520-531-30320	ACCOUNTING & AUDITING SERVICES	20,820	20,820	0	20,000	820	96%	15,600	75%	PAYMENTS COMPLETE
403-520-531-30341	CONTRACTUAL SERVICES	190,000	183,500	3,455	41,847	141,653	23%	27,632	20%	
403-520-531-30343	PROFESSIONAL SERVICES	20,000	82,054	0	64,202	17,852	78%	4,094	21%	
403-520-531-30370	PURCHASED ELECTRIC	7,549,900	7,549,900	676,779	5,224,399	2,325,501	69%	4,376,960	60%	
403-520-531-30390	CONTINGENCY	166,361	160,648	0	0	160,648	0%	0	0%	
403-520-531-30402	TRAVEL EXPENSE	3,000	3,000	0	2,208	792	74%	1,928	77%	
403-520-531-30403	GASOLINE & DIESEL	7,000	12,000	0	11,042	958	92%	4,156	70%	SPENDING NOT LEVEL
403-520-531-30404	OIL & GREASE	250	250	0	0	250	0%	53	24%	
403-520-531-30405	TIRES	400	400	0	0	400	0%	0	0%	
403-520-531-30406	VEHICLE PARTS ONLY	500	500	0	0	500	0%	0	0%	
403-520-531-30407	VEHICLE REPAIRS	200	200	0	0	200	0%	0	0%	

Account Number	Description	Original Approved Budget 10/1/2019	Adjusted Budget as of 06/30/2020	MTD 06/30/2020	9 Months YTD 06/30/2020	OVER (UNDER) Adjusted Budget	75%	PRIOR YTD Amount 6/30/2019	PRIOR YTD % 06/30/2019	COMMENTS
BUGET TO ACTUAL EXPENDITURES										
403-520-531-30410	TELEPHONE	3,362	3,362	247	2,443	919	73%	2,266	69%	
403-520-531-30440	RENTALS/LEASES	2,782	2,782	115	341	2,441	12%	459	17%	
403-520-531-30451	INSURANCE - PROPERTY LIABILITY & WC	105,350	105,350	0	101,394	3,956	96%	87,934	116%	SPENDING NOT LEVEL
403-520-531-30462	REPAIR & MAINT-EQUIPMENT & TOOLS	300	300	0	7	293	2%	0	0%	
403-520-531-30491	OTHER OPERATING EXPENSE	201,850	123,855	16,559	19,256	104,599	16%	11,468	100%	
403-520-531-30493	TRAINING	20,000	18,500	858	6,133	12,367	33%	14,540	100%	
403-520-531-30500	LEGAL ADS & RECORDING	5,000	4,500	0	168	4,332	4%	3,981	100%	
403-520-531-30511	OFFICE SUPPLIES	500	500	0	39	461	8%	431	86%	
403-520-531-30512	POSTAGE	22,525	22,525	2,519	7,684	14,841	34%	1,811	7%	
403-520-531-30521	OPERATING SUPPLIES	200	700	0	229	471	33%	158	79%	
403-520-531-30522	OPERATING SUPPLIES - UNIFORMS	450	450	40	436	14	97%	306	87%	SPENDING NOT LEVEL
403-520-531-30540	DUES, PUBLICATION, & MEMBERSHIPS	40,000	40,000	0	34,796	5,204	87%	32,539	89%	SPENDING NOT LEVEL
403-520-531-30580	STATE ASSESSMENT TAXES	2,100	2,600	1,082	2,513	87	97%	1,193	57%	SPENDING NOT LEVEL
403-520-531-30591	UNCLAIMED PROPERTY UTILITY REFUND	2,000	3,500	0	3,036	464	87%	0	0%	UNCLAIMED PROP. SUBMIT
403-520-531-30646	ECONOMIC DEVELOPMENT INITIATIVES	102,127	102,127	0	10,000	92,127	10%	0	0%	
403-520-531-31000	OTHER OPERATING EXP - IT SUPPORT	47,000	23,000	2,007	17,458	5,542	76%	7,507	16%	
403-520-531-60641	OFFICE FURNITURE & EQUIPMENT	0	2,850	0	2,417	433	85%	0	0%	
403-520-531-70031	2003 BOND DEBT SERVICE PRINCIP	113,850	212,787	0	212,787	0	100%	167,500	0%	PAYMENTS COMPLETE
403-520-531-70032	BOND DEBT SERVICE INTEREST	82,541	71,193	0	71,193	0	100%	127,605	0%	PAYMENTS COMPLETE
403-520-531-70111	2011 BOND DEBT SERVICE PRINCIPAL	109,800	128,569	0	128,569	0	100%	103,700	100%	PAYMENTS COMPLETE
403-520-531-70112	2011 BOND DEBT SERVICE INTEREST	149,031	87,503	0	138,847	(51,344)	159%	153,438	99%	DEBT REFINANCE
403-520-531-90990	TRANSFER OF PROFIT	4,360,899	4,360,899	363,408	3,270,672	1,090,227	75%	2,678,387	67%	
403-520-531-90991	TRANSFER OF TECH COSTS	232,279	232,279	6,771	60,939	171,340	26%	0	0%	
403-520-531-91000	BUSINESS ACTIVITY SHARED EXP	307,035	307,035	25,061	225,549	81,486	73%	198,686	67%	
	TOTAL ELECTRIC ADMINISTRATION	14,211,648	14,206,256	1,114,014	9,821,615	4,384,641	69%	8,150,739	63%	
	ELECTRIC DISTRIBUTION									
403-591-531-10120	REGULAR SALARIES & WAGES	494,525	354,525	27,348	248,782	105,743	70%	272,078	67%	
403-591-531-10140	OVERTIME	47,658	25,557	1,035	10,834	14,723	42%	44,748	97%	
403-591-531-10210	FICA TAXES	29,484	18,717	2,037	18,756	(39)	100%	23,745	83%	
403-591-531-10220	RETIREMENT CONTRIBUTIONS	46,249	35,773	3,138	28,734	7,039	80%	30,360	68%	
403-591-531-10230	LIFE & HEALTH INSURANCE	47,368	51,457	4,702	42,668	8,789	83%	36,768	82%	
403-591-531-30341	CONTRACTUAL SERVICES	25,000	25,000	0	0	25,000	0%	6,585	26%	
403-591-531-30403	GASOLINE & DIESEL	25,000	25,000	0	5,810	19,190	23%	22,609	95%	
403-591-531-30404	OIL & GREASE	1,000	1,100	142	1,022	78	93%	349	35%	
403-591-531-30405	TIRES	3,500	3,500	966	1,956	1,544	56%	2,774	100%	
403-591-531-30406	PARTS	15,000	15,000	0	9,129	5,871	61%	10,723	100%	
403-591-531-30407	VEHICLE REPAIRS-LABOR & PARTS	16,000	16,000	54	14,102	1,898	88%	14,232	89%	
403-591-531-30430	UTILITIES	80,000	78,400	1,432	11,782	66,618	15%	48,644	58%	
403-591-531-30440	RENTALS / LEASES	2,000	2,000	0	0	2,000	0%	0	0%	
403-591-531-30461	REPAIR & MAINT - OFFICE EQUIPMENT	5,000	5,000	0	1,875	3,125	38%	1,347	27%	
403-591-531-30462	REPAIR & MAINT - EQUIPMENT & TOOLS	8,500	8,500	0	368	8,132	4%	7,482	88%	
403-591-531-30467	REPAIR & MAINT-MAINS & LINES	76,528	529,960	0	12,506	517,454	2%	26,255	58%	
403-591-531-30468	REPAIR & MAINTENANCE - SERVICES	10,000	10,000	335	4,107	5,893	41%	1,321	13%	
403-591-531-30469	CONTRACTUAL TREE TRIMMING & LINE C	30,000	30,000	0	8,600	21,400	29%	11,578	77%	
403-591-531-30491	OTHER OPERATING EXPENSES	1,200	547,100	0	50	547,050	0%	1,055	100%	
403-591-531-30521	OPERATING SUPPLIES	800	800	0	267	533	33%	653	82%	
403-591-531-30522	OPERATING SUPPLIES - UNIFORMS	10,000	11,500	843	10,339	1,161	90%	7,589	76%	
403-591-531-60635	STREET LIGHTS	30,000	30,000	0	0	30,000	0%	24,645	89%	
403-591-531-60636	SIGNALIZATION	40,000	40,000	0	90	39,910	0%	27,471	69%	

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BUGET TO ACTUAL EXPENDITURES										
403-591-531-60642	VEHICLES	50,000	50,000	0	0	50,000	0%	17,553	100%	
403-591-531-60644	EQUIPMENT	488,000	0	0	0	0	0%	166,631	100%	
403-591-531-60646	EQUIPMENT - FIBER OPTIC SYSTEM UPGRADE	0	488,000	0	0	488,000	0%	0	0%	
403-591-531-70731	HONEYWELL LOAN PRINCIPAL	80,865	80,865	0	80,865	0	100%	73,627	120%	
403-591-531-70732	HONEYWELL LOAN INTEREST	15,869	15,869	0	15,869	0	100%	18,441	73%	
	TOTAL ELECTRIC DISTRIBUTION	1,679,546	2,499,623	42,032	528,514	1,971,110	21%	899,266	77%	
ELECTRIC WAREHOUSE										
403-502-531-10120	REGULAR SALARIES & WAGES	29,829	29,829	2,294	21,826	8,003	73%	21,413	74%	
403-502-531-10140	OVERTIME	3,526	3,526	43	430	3,096	12%	3,418	100%	
403-502-531-10210	FICA TAXES	2,322	2,322	151	1,446	876	62%	1,722	76%	
403-502-531-10220	RETIREMENT CONTRIBUTIONS	3,641	3,641	275	2,616	1,025	72%	2,566	73%	
403-502-531-10230	LIFE & HEALTH INSURANCE	6,216	6,216	526	4,760	1,456	77%	4,481	76%	
403-502-531-30430	UTILITIES	4,000	4,000	246	2,034	1,966	51%	692	20%	
403-502-531-30461	R/M-OFFICE EQUIPMENT	400	400	0	199	201	50%	105	26%	
403-502-531-30462	REPAIR & MAINT - EQUIP AND TOOLS	1,000	800	127	132	668	17%	40	8%	
403-502-531-30463	REPAIR & MAINT - BLDG AND GROUNDS	3,000	3,000	0	1,247	1,753	42%	6,078	86%	
403-502-531-30464	REPAIRS TURNKEY - HURRICANE MICHAEL	0	12,375	0	12,375	0	100%	0	0%	PAYMENTS COMPLETE
403-502-531-30491	OTHER OPERATING EXPENSE	500	500	39	59	442	12%	96	25%	
403-502-531-30521	OPERATING SUPPLIES	1,000	1,000	0	760	240	76%	77	8%	
403-502-531-30522	OPERATING SUPPLIES - UNIFORMS	400	600	40	467	133	78%	306	91%	
	TOTAL ELECTRIC WAREHOUSE	55,834	68,209	3,742	48,350	19,859	71%	40,995	72%	
HURRICANE MICHAEL - ELECTRIC										
403-539-531-10120	REGULAR SALARIES & WAGES - LINE CLEARING CREW	0	140,000	5,926	68,962	71,038	49%	0	0%	
403-539-531-10140	OVERTIME - LINE CLEARING CREW	0	5,101	821	4,480	621	88%	0	0%	
403-539-531-10210	FICA TAXES - LINE CLEARING CREW	0	10,767	477	6,597	4,170	61%	0	0%	
403-539-531-10220	RETIREMENT CONTRIBUTIONS - LINE CLEARING CREW	0	16,263	647	7,687	8,576	47%	0	0%	
403-539-531-10230	LIFE & HEALTH INS - LINE CLEARING CREW	0	26,543	1,644	14,002	12,541	53%	0	0%	
403-539-531-30343	PROFESSIONAL SERVICES	0	60,000	9,944	136,238	(76,238)	227%	0	0%	SPENDING NOT LEVEL ROSTA
403-539-531-30469	CONTRACTUAL SRVC TREE TRIMMING	0	127,000	15,630	143,588	(16,588)	113%	84,135	73%	SPENDING NOT LEVEL
403-539-531-60630	STORM EQUIPMENT	0	36,145	0	0	36,145	0%	209,083	174%	
403-539-531-60640	STORM HARDENING POLES EQUIPMENT	200,000	13,000	0	6,503	6,497	50%	0	0%	
403-539-531-70191	H-M LOAN CCB 3M '19 PRINCIPAL	50,000	500,000	0	497,622	2,378	100%	0	0%	PAYMENT COMPLETE
403-539-531-70192	H-M LOAN CCB 3M '19 INT	41,750	105,750	0	56,172	49,578	53%	21,989	23%	
	TOTAL HURRICANE MICHAEL - ELECTRIC	291,750	1,040,569	35,088	941,853	98,716	91%	315,207	66%	
	TOTAL ELECTRIC FUND	16,238,778	17,814,657	1,194,876	11,340,331	6,474,326	67%	9,406,208	65%	
WATER ADMINISTRATION										
404-520-533-10110	EXE SALARIES & WAGES	13,390	13,390	1,080	10,803	2,587	81%	9,964	77%	
404-520-533-10120	REGULAR SALARIES & WAGES	37,064	37,064	1,497	14,236	22,828	38%	13,822	38%	
404-520-533-10140	OVERTIME	515	515	10	208	307	40%	314	63%	
404-520-533-10210	FICA TAXES	2,874	2,874	187	1,846	1,028	64%	1,762	63%	
404-520-533-10220	RETIREMENT CONTRIBUTIONS	4,511	4,511	309	3,003	1,508	67%	2,853	65%	
404-520-533-10230	LIFE & HEALTH INSURANCE	4,285	4,285	362	3,237	1,048	76%	3,052	76%	
404-520-533-30312	ENGINEERING FEES	2,000	2,000	0	0	2,000	0%	0	0%	
404-520-533-30314	ANNUAL MEMBERSHIP FEES	600	600	0	0	600	0%	560	93%	
404-520-533-30320	ACCOUNTING & AUDITING SERVICES	9,543	9,543	0	6,463	3,081	68%	7,150	75%	
404-520-533-30341	CONTRACTUAL SERVICES	10,000	10,000	3,893	8,354	1,646	84%	2,811	28%	

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BUGET TO ACTUAL EXPENDITURES										
404-520-533-30343	PROFESSIONAL SERVICES	5,000	23,500	0	21,716	1,785	92%	0	0%	DEBT REFINANCE
404-520-533-30390	CONTINGENCY	119,058	42,573	0	0	42,573	0%	0	0%	
404-520-533-30402	TRAVEL EXPENSE	200	200	0	0	200	0%	0	0%	
404-520-533-30404	OIL & GREASE	100	100	0	0	100	0%	0	0%	
404-520-533-30405	TIRES	400	400	0	0	400	0%	24	6%	
404-520-533-30410	TELEPHONE	3,374	3,374	247	2,762	612	82%	2,266	69%	
404-520-533-30440	RENTALS & LEASES	2,000	2,000	115	341	1,659	17%	459	23%	
404-520-533-30451	INSURANCE - PROPERTY LIABILITY & WC	42,208	42,208	0	30,061	12,147	71%	37,025	100%	
404-520-533-30491	OTHER OPERATING EXPENSE	6,000	6,000	116	2,696	3,304	45%	3,833	64%	
404-520-533-30493	TRAINING	2,500	2,500	0	0	2,500	0%	0	0%	
404-520-533-30501	PERMITS & FEES	4,000	4,000	0	0	4,000	0%	170	4%	
404-520-533-30511	OFFICE SUPPLIES	300	300	0	160	140	53%	0	0%	
404-520-533-30521	OPERATING SUPPLIES	300	300	0	0	300	0%	0	0%	
404-520-533-30522	OPERATING SUPPLIES - UNIFORMS	200	200	13	145	55	73%	102	85%	
404-520-533-31000	OTHER OPERATING EXP - IT SUPPORT	8,000	8,000	667	6,003	1,997	75%	7,507	94%	
404-520-533-70031	2003 BOND DEBT SERVICE PRINCIPAL	115,575	106,394	0	106,394	0	100%	83,750	100%	PAYMENTS COMPLETE
404-520-533-70032	2003 BOND DEBT SERVICE INTEREST	83,792	35,596	0	35,596	0	100%	63,803	99%	PAYMENTS COMPLETE
404-520-533-70111	2011 BOND DEBT SERVICE PRINCIPAL	23,400	27,400	0	27,400	0	100%	22,100	100%	PAYMENTS COMPLETE
404-520-533-70112	2011 BOND DEBT SERVICE INTEREST	31,761	29,590	0	29,590	0	100%	32,700	99%	PAYMENTS COMPLETE
404-520-533-70710	SRL DRNK WTR 200601 PRIN	176,140	198,740	111,297	229,974	(31,234)	116%	171,199	100%	PAYMENTS COMPLETE
404-520-533-70720	DRK WTR SRL 200601 INT	80,897	58,297	17,222	58,916	(619)	101%	85,838	100%	PAYMENTS COMPLETE
404-520-533-70722	2020C FDEP BBT PRINCIPAL	0	50,000	0	50,000	0	100%	0	0%	
404-520-533-70723	2020C FDEP BBT INTEREST	0	12,946	0	12,946	0	100%	0	0%	
404-520-533-70731	HONEYWELL LOAN PRINCIPAL	25,270	25,270	0	25,270	(0)	100%	23,008	100%	PAYMENTS COMPLETE
404-520-533-70732	HONEYWELL LOAN INTEREST	4,959	4,959	0	4,959	(0)	100%	5,763	100%	PAYMENTS COMPLETE
404-520-533-90990	TRANSFER OF PROFIT	37,215	37,215	3,101	27,909	9,306	75%	120,000	67%	
404-520-533-91000	BUSINESS ACTIVITY SHARED EXP	60,400	60,400	5,033	45,297	15,103	75%	37,288	67%	
404-520-535-90991	RATE STABILIZATION	50,000	50,000	0	50,000	0	100%	0	0%	
	TOTAL WATER ADMINISTRATION	967,831	917,245	145,150	816,287	100,959	89%	739,122	70%	
	WATER TREATMENT									
404-530-533-30341	CONTRACTUAL SERVICES	383,538	383,538	0	253,414	130,124	66%	307,101	83%	
404-530-533-30430	UTILITIES	100,940	100,940	8,316	68,618	32,322	68%	61,470	63%	
404-530-533-30466	REPAIR & MAINTENANCE - PLANT	4,120	4,120	0	0	4,120	0%	75	2%	
404-530-533-30469	REPAIR & MAINT RESERVOIRS	15,450	15,450	0	75	15,375	0%	0	0%	
404-530-533-60644	EQUIPMENT	179,000	179,000	0	0	179,000	0%	4,889	11%	
	TOTAL WATER TREATMENT	683,048	683,048	8,316	322,106	360,942	47%	373,535	70%	
	HURRICANE MICHAEL - WATER									
404-539-531-10120	REGULAR SALARIES & WAGES - LINE CLEARING CREW	0	17,000	1,044	10,294	6,706	61%	0	0%	
404-539-531-10140	OVERTIME - LINE CLEARING CREW	0	1,161	2	708	453	61%	0	0%	
404-539-531-10210	FICA TAXES - LINE CLEARING CREW	0	1,341	73	788	553	59%	0	0%	
404-539-531-10220	RETIREMENT CONTRIBUTIONS - LINE CLEARING CREW	0	2,003	125	1,190	813	59%	0	0%	
404-539-531-10230	LIFE & HEALTH INS - LINE CLEARING CREW	0	4,156	261	2,344	1,812	56%	0	0%	
	TOTAL HURRICANE MICHAEL - WATER	0	25,661	1,505	15,324	10,336	60%	0	0%	
	WATER DISTRIBUTION									
404-539-533-10120	REGULAR SALARIES & WAGES	107,697	90,697	6,032	57,969	32,728	64%	55,232	53%	
404-539-533-10140	OVERTIME	8,153	6,992	444	2,761	4,231	39%	7,591	96%	
404-539-533-10210	FICA TAXES	8,751	7,410	432	4,140	3,270	56%	4,391	52%	

Account Number	Description	Original Approved Budget 10/1/2019	Adjusted Budget as of 06/30/2020	MTD 06/30/2020	9 Months YTD 06/30/2020	OVER (UNDER) Adjusted Budget	75%	PRIOR YTD Amount 6/30/2019	PRIOR YTD % 06/30/2019	COMMENTS
BUGET TO ACTUAL EXPENDITURES										
404-539-533-10220	RETIREMENT CONTRIBUTIONS	11,636	9,633	701	6,840	2,793	71%	6,487	57%	
404-539-533-10230	LIFE & HEALTH INSURANCE	24,856	20,699	2,209	20,492	206	99%	16,698	71%	
404-539-533-30403	GASOLINE & DIESEL	2,500	2,500	0	1,807	693	72%	1,703	68%	
404-539-533-30404	OIL & GREASE	500	500	273	307	193	61%	62	13%	
404-539-533-30405	TIRES	750	750	0	376	374	50%	498	66%	
404-539-533-30406	AUTO PARTS	675	675	224	450	225	67%	324	48%	
404-539-533-30407	VEHICLE REPAIRS-PARTS AND LABOR	1,500	1,500	0	0	1,500	0%	1,038	99%	
404-539-533-30440	RENTALS/LEASES	600	600	0	0	600	0%	0	0%	
404-539-533-30462	REPAIR & MAINT- EQUIPMENT & TOOLS	3,100	3,100	0	496	2,604	16%	1,447	47%	
404-539-533-30464	REPAIRS TURNKEY - HURRICANE MICHAEL	0	47,712	0	47,712	0	100%	0	0%	PAYMENTS COMPLETE
404-539-533-30467	REPAIR & MAINT.-MAINS & LINES	14,160	14,160	0	1,500	12,660	11%	0	0%	
404-539-533-30468	REPAIR & MAINT.- SERVICES	10,700	10,700	0	1,062	9,638	10%	0	0%	
404-539-533-30491	OTHER OPERATING EXPENSE	1,000	1,000	0	0	1,000	0%	178	18%	
404-539-533-30521	OPERATING SUPPLIES	500	500	0	98	402	20%	144	29%	
404-539-533-30522	OPERATING SUPPLIES - UNIFORMS	1,400	1,400	120	1,307	93	93%	917	79%	SPENDING NOT LEVEL
404-539-533-60000	PURCHASE OF LAND&WATER RIGHTS	80,000	80,000	0	0	80,000	0%	0	0%	
404-539-533-60610	JOYLAND WELL LAND & EQUIPMENT	70,000	70,000	0	0	70,000	0%	0	0%	
404-539-533-60644	EQUIPMENT	144,000	40,000	0	36,414	3,586	91%	42,908	100%	ROWE DRILLING
404-539-533-60646	EQUIPMENT FIBER OPTIC SYSTEM UPGRAD	0	104,000	0	0	104,000	0%	0	0%	
	TOTAL WATER DISTRIBUTION	492,478	514,528	10,435	183,731	330,797	36%	139,618	59%	
	TOTAL WATER FUND	2,143,357	2,140,482	165,406	1,337,448	803,034	62%	1,252,275	69%	
GAS ADMINISTRATION										
405-520-532-10110	EXE SALARIES & WAGES	13,390	13,390	1,080	10,803	2,587	81%	9,964	77%	
405-520-532-10120	REGULAR SALARIES & WAGES	19,459	19,459	1,497	14,236	5,223	73%	13,822	73%	
405-520-532-10140	OVERTIME	328	328	10	208	120	64%	314	99%	
405-520-532-10210	FICA TAXES	1,909	1,909	188	1,847	62	97%	1,762	95%	
405-520-532-10220	RETIREMENT CONTRIBUTIONS	3,093	3,093	309	3,003	90	97%	2,852	95%	
405-520-532-10230	LIFE & HEALTH INSURANCE	4,282	4,282	362	3,236	1,046	76%	3,051	76%	
405-520-532-30320	ACCOUNTING & AUDITING SERVICES	9,543	9,543	0	6,463	3,081	68%	7,150	75%	
405-520-532-30341	CONTRACTUAL SERVICES	20,000	20,000	31	12,390	7,610	62%	13,951	70%	
405-520-532-30343	PROFESSIONAL SERVICES	0	7,718	0	7,718	0	100%	0	0%	PAYMENTS COMPLETE
405-520-532-30380	PURCHASED GAS	801,855	801,855	0	484,526	317,329	60%	620,829	80%	
405-520-532-30390	CONTINGENCY	0	1,395	0	0	1,395	0%	0	0%	
405-520-532-30402	TRAVEL EXPENSE	200	200	0	0	200	0%	0	0%	
405-520-532-30403	GAS & DIESEL	500	500	0	0	500	0%	0	0%	
405-520-532-30404	OIL & GREASE	100	100	0	43	57	43%	0	0%	
405-520-532-30405	TIRES	100	100	0	0	100	0%	0	0%	
405-520-532-30410	TELEPHONE EXPENSE	3,296	3,296	247	2,763	533	84%	2,266	71%	
405-520-532-30440	RENTALS/LEASES	2,000	2,000	115	341	1,659	17%	459	23%	
405-520-532-30451	INSURANCE - PROPERTY LIABILITY & WC	26,380	26,380	0	18,788	7,592	71%	23,140	100%	
405-520-532-30491	OTHER OPERATING EXPENSE	5,000	5,000	116	2,540	2,460	51%	2,207	44%	
405-520-532-30493	TRAINING	6,000	6,000	0	0	6,000	0%	1,181	20%	
405-520-532-30511	OFFICE SUPPLIES	300	300	0	12	288	4%	0	0%	
405-520-532-30521	OPERATING SUPPLIES	300	300	0	33	268	11%	0	0%	
405-520-532-30522	OPERATING SUPPLIES - UNIFORMS	200	200	13	145	55	73%	102	76%	
405-520-532-30580	TAXES-STATE ASSESSMENT	2,900	2,900	1,392	2,311	589	80%	1,024	35%	
405-520-532-31000	OTHER OPERATING EXP - IT SUPPORT	8,000	8,000	667	6,003	1,997	75%	7,507	94%	
405-520-532-70111	2011 BOND DEBT SERVICE PRINCIPAL	23,400	27,400	0	27,400	0	100%	22,100	100%	PAYMENTS COMPLETE

Account Number	Description	Original Approved Budget 10/1/2019	Adjusted Budget as of 06/30/2020	MTD 06/30/2020	9 Months YTD 06/30/2020	OVER (UNDER) Adjusted Budget	75%	PRIOR YTD Amount 6/30/2019	PRIOR YTD % 06/30/2019	COMMENTS
BUGET TO ACTUAL EXPENDITURES										
405-520-532-70112	2011 BOND DEBT SERVICE INTEREST	31,761	18,648	0	29,590	(10,942)	159%	32,700	99%	DEBT REFINANCE
405-520-532-90990	TRANSFER OF PROFIT	349,981	349,981	29,165	262,485	87,496	75%	250,809	67%	
405-520-532-91000	BUSINESS ACTIVITY SHARED EXP	42,902	42,902	3,575	32,175	10,727	75%	27,768	67%	
	TOTAL GAS ADMINISTRATION	1,377,179	1,377,179	38,767	929,058	448,121	67%	1,044,960	76%	
	GAS DISTRIBUTION									
405-561-532-10120	REGULAR SALARIES & WAGES	82,638	82,638	7,850	73,828	8,810	89%	60,482	75%	
405-561-532-10140	OVERTIME	6,065	6,065	217	2,372	3,693	39%	5,780	98%	
405-561-532-10210	FICA TAXES	6,480	6,480	563	5,415	1,065	84%	4,792	76%	
405-561-532-10220	RETIREMENT CONTRIBUTIONS	10,163	10,163	920	8,751	1,412	86%	7,139	72%	
405-561-532-10230	LIFE & HEALTH INSURANCE	16,825	16,825	1,821	16,988	(163)	101%	11,343	72%	
405-561-532-30403	GASOLINE & DIESEL	4,120	4,120	0	1,489	2,631	36%	3,357	84%	
405-561-532-30404	OIL & GREASE	500	500	0	10	490	2%	30	6%	
405-561-532-30405	TIRES	500	500	0	211	289	42%	16	3%	
405-561-532-30406	VEHICLE PARTS	1,300	1,300	0	213	1,087	16%	6	1%	
405-561-532-30407	VEHICLE REPAIR PARTS AND LABOR	1,000	500	0	0	500	0%	769	77%	
405-561-532-30430	UTILITIES	1,700	2,200	180	2,117	83	96%	811	48%	SPENDING NOT LEVEL
405-561-532-30440	RENTALS/LEASES	330	330	0	0	330	0%	0	0%	
405-561-532-30462	REPAIR & MAINT-EQUIPMENT & TOOLS	500	500	54	54	446	11%	95	19%	
405-561-532-30467	MAINT. OF MAINS & LINES - GAS	12,000	12,000	6	2,145	9,855	18%	1,618	23%	
405-561-532-30468	MAINTENANCE OF SERVICES - GAS	6,000	6,000	3,866	3,866	2,134	64%	786	22%	
405-561-532-30491	OTHER OPERATING EXPENSE	500	500	0	26	474	5%	148	30%	
405-561-532-30520	OPER SUPP-WATER HEATERS	2,000	2,000	0	0	2,000	0%	0	0%	
405-561-532-30521	OPERATING SUPPLIES	200	200	0	0	200	0%	2	1%	
405-561-532-30522	OPERATING SUPPLIES - UNIFORMS	1,600	1,600	134	1,452	148	91%	1,019	64%	SPENDING NOT LEVEL
405-561-532-60644	EQUIPMENT	134,000	30,000	0	0	30,000	0%	1,885	9%	
405-561-532-60646	EQUIPMENT - FIBER OPTIC SYSTEM UPGR	0	104,000	0	0	104,000	0%	0	0%	
	TOTAL GAS DISTRIBUTION	288,421	288,421	15,610	118,936	169,485	41%	100,078	62%	
	TOTAL GAS FUND	1,665,600	1,665,600	54,376	1,047,994	617,606	63%	1,145,038	75%	
	REFUSE ADMINISTRATION									
406-410-539-30320	ACCOUNTING & AUDITING SERVICES	11,543	11,543	0	6,463	5,081	56%	7,150	75%	
406-410-539-30390	CONTINGENCY	42,205	42,205	0	0	42,205	0%	0	0%	
406-410-539-30443	RESIDENTIAL REFUSE	645,386	645,386	53,239	480,924	164,462	75%	438,677	71%	
406-410-539-30451	INSURANCE - PROPERTY LIABILITY & WC	23,068	23,068	0	15,030	8,038	65%	18,512	100%	
406-410-539-30480	YARD/SOLID WASTE TIPPING FEES	91,671	91,671	10,403	90,451	1,220	99%	64,693	87%	SPENDING NOT LEVEL/WAST
406-410-539-31443	COMMERCIAL REFUSE	515,927	515,927	45,928	394,281	121,646	76%	356,787	72%	
406-410-539-90990	TRANSFER PROFITS TO GF	34,600	34,600	2,883	25,947	8,653	75%	76,000	67%	
406-410-539-91000	BUSINESS ACTIVITY SHARED EXP	45,300	45,300	3,775	33,975	11,325	75%	27,768	67%	
	TOTAL REFUSE ADMINISTRATION	1,409,700	1,409,700	116,228	1,047,071	362,629	74%	989,587	72%	
	LANDFILL OPERATIONS									
407-422-536-10120	REGULAR SALARIES & WAGES	72,890	71,390	4,280	35,140	36,250	49%	36,130	51%	
407-422-536-10140	OVERTIME	2,575	2,575	86	904	1,671	35%	1,776	71%	
407-422-536-10210	FICA TAXES	5,773	5,773	307	2,554	3,219	44%	2,767	49%	
407-422-536-10220	RETIREMENT CONTRIBUTIONS	9,056	9,056	454	4,023	5,033	44%	4,331	49%	
407-422-536-10230	LIFE & HEALTH INSURANCE	9,573	9,573	1,340	10,087	(514)	105%	7,601	84%	
407-422-536-30312	ENGINEERING FEES	4,500	4,500	0	0	4,500	0%	0	0%	
407-422-536-30346	MONITORING FEES	30,000	30,000	0	20,370	9,630	68%	15,991	53%	

Account Number	Description	Original Approved Budget 10/1/2019	Adjusted Budget as of 06/30/2020	MTD 06/30/2020	9 Months YTD 06/30/2020	OVER (UNDER) Adjusted Budget	75%	PRIOR YTD Amount 6/30/2019	PRIOR YTD % 06/30/2019	COMMENTS
BUGET TO ACTUAL EXPENDITURES										
407-422-536-30430	UTILITIES	1,200	1,200	81	676	524	56%	1,356	62%	
407-422-536-30462	REPAIR & MAINT-EQUIPMENT & TOOLS	500	400	0	29	371	7%	147	29%	
407-422-536-30463	REPAIR & MAINT.-BUILDINGS & GROUND	2,100	2,200	39	2,176	24	99%	0	0%	
407-422-536-30491	OTHER OPERATING EXPENSE	0	550	0	177	373	32%	2,132	97%	
407-422-536-30493	TRAINING	1,000	1,950	0	1,639	311	84%	0	0%	
407-422-536-90990	TRANSFER PROFIT	38,831	38,831	3,236	29,124	9,707	75%	24,000	67%	
	TOTAL LANDFILL OPERATIONS	177,998	177,998	9,824	106,899	71,099	60%	96,231	57%	
	TELECOMMUNICATIONS									
508-539-539-10110	EXECUTIVE SALARIES & WAGES	54,164	54,164	3,666	34,850	19,314	64%	0	0%	
508-539-539-10120	REGULAR SALARIES & WAGES	50,180	25,180	0	0	25,180	0%	34,098	63%	
508-539-539-10140	OVERTIME	846	846	0	0	846	0%	821	110%	
508-539-539-10210	FICA	3,544	3,544	258	2,475	1,069	70%	2,466	72%	
508-539-539-10220	RETIREMENT CONTRIBUTIONS	7,414	7,414	440	4,179	3,235	56%	4,088	57%	
508-539-539-10230	LIFE & HEALTH INSURANCE	10,229	10,229	925	8,385	1,844	82%	7,766	81%	
508-539-539-30341	CONTRACTUAL SERVICES	70,000	50,500	4,810	32,124	18,376	64%	19,244	28%	
508-539-539-30343	PROFESSIONAL SERVICES	0	500	50	175	325	35%	0	0%	
508-539-539-30402	TRAVEL EXPENSE	2,000	2,000	0	0	2,000	0%	0	0%	
508-539-539-30403	GAS & DIESEL	1,804	804	0	60	744	7%	166	8%	
508-539-539-30410	TELEPHONE	1,848	1,848	(271)	80	1,768	4%	(1,659)	0%	
508-539-539-30430	UTILITIES	10,000	10,000	821	4,808	5,192	48%	5,400	54%	
508-539-539-30491	OTHER OPERATING EXPENSES	20,000	60,000	200	48,738	11,262	81%	2,429	243%	
508-539-539-60644	EQUIPMENT	15,000	20,000	31	18,746	1,254	94%	2,514	0%	COVID RELATED
	TOTAL TELECOMMUNICATIONS	247,029	247,029	10,929	154,619	92,410	63%	77,334	39%	
	TOTAL ENTERPRISE FUND EXPENDITURE	26,462,158	29,069,404	1,890,265	17,698,783	11,370,620	61%	15,162,561	51%	
	TOTAL FUNDS	36,315,528	39,593,967	2,479,684	24,954,997	14,623,061	63%	21,203,915	68%	
	FY 2019 ENCUMBERANCES (*)			BEGINNING BAL	YTD Expenditures	REMAINING BAL				
	FIRE BURN HOUSE			75000	0	75000				
	RE-ROOFING PROGRAM			229680	221939	7741				
	ELECTRIC TRANSFORMERS			545900	0	545900				
	TOTAL			850580	221939	628641				

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BUDGET TO ACTUAL REVENUES										
GENERAL FUND										
001-311-10000	CURRENT AD VALOREM TAX	1,105,818	1,105,818	88,643	1,071,393	(34,425)	97%	1,085,252	99%	
001-312-41000	SALES-LOCAL OPTION GAS TAX	250,000	250,000	9,412	172,543	77,457	69%	195,327	82%	
001-312-60000	LOCAL GOV INFRASTRUCTURE SURTAX	500,000	500,000	32,168	409,738	90,262	82%	404,904	82%	
001-314-80000	UTILITY SERVICE TAX - PROPANE	11,550	11,550	279	5,241	6,309	45%	8,672	79%	
001-315-00000	COMMUNICATION SERVICES TAX	214,000	214,000	19,477	161,950	52,050	76%	170,325	79%	
001-321-10000	PROFESSIONAL & OCCUPATION LICENSE	11,000	11,000	1,165	6,445	4,556	59%	8,657	37%	
001-321-11000	COMPETENCY LICENSE	800	800	0	0	800	0%	25	3%	
001-322-10000	PERMITS	120,000	120,000	5,271	99,723	20,277	83%	59,701	66%	
001-329-10000	OTHER LICENSES, FEES & PERMITS	3,811	3,811	0	425	3,386	11%	150	4%	
001-331-50000	FEMA REIMBURSEMENT MICHAEL	400,000	400,000	0	791,486	(391,486)	198%	0	0%	
001-334-49000	State Grant - Transportation	360,000	360,000	0	317,165	42,835	88%	9,000	3%	
001-335-12000	STATE REVENUE SHARING PROCEEDS	300,000	300,000	13,316	213,144	86,856	71%	223,134	72%	
001-335-14000	STATE - MOBILE HOME LICENSE	1,400	1,400	11	1,228	172	88%	1,071	60%	
001-335-15000	STATE - ALCOHOLIC BEVERAGE LICENSE	3,000	3,000	0	3,631	(631)	121%	2,116	28%	
001-335-17000	STATE - D O T REIMBURSEMENT	90,000	90,000	0	14,499	75,501	16%	67,790	62%	
001-335-18000	STATE - HALF CENT SALES TAX	300,000	300,000	24,322	223,093	76,907	74%	229,389	84%	
001-335-23000	FIREFIGHTERS SUPP COMPENSATION FUND	1,500	1,500	0	810	690	54%	1,440	0%	
001-335-41000	STATE - REBATE ON MUN VEH FUEL TAX	9,000	9,000	825	7,979	1,021	89%	10,812	126%	
001-335-43000	STATE DEPARTMENT OF HIGHWAY PATROL	0	0	40	435	(435)	100%	0	0%	
001-335-50000	STATE - ECONOMIC DEVELOPMENT	75,000	75,000	0	0	75,000	0%	0	0%	
001-340-21000	SERVICES - COUNTY FIRE PROTECTION	460,000	460,000	0	345,000	115,000	75%	330,000	75%	
001-340-21500	SERVICES-FIRE INSPECTIONS	2,500	2,500	200	1,202	1,298	48%	2,152	90%	
001-340-21750	SERVICES - CROSSING GUARDS	150	150	0	0	150	0%	0	0%	
001-341-50000	SALE OF SOD	4,000	4,000	0	0	4,000	0%	0	0%	
001-347-21000	REVENUE - BASEBALL	8,681	8,681	0	0	8,681	0%	3,020	101%	
001-347-22000	REVENUE - FOOTBALL	5,695	5,695	80	1,364	4,331	24%	3,895	28%	
001-347-23000	REVENUE - BASKETBALL	0	0	20	5,235	(5,235)	100%	4,520	73%	
001-347-24000	REVENUE - DAY CAMP	3,780	3,780	0	0	3,780	0%	0	0%	
001-347-25000	REVENUE - CHEERLEADING	0	0	0	(60)	60	100%	(35)	0%	
001-347-26000	REVENUE - SOFTBALL	1,600	1,600	0	0	1,600	0%	0	0%	
001-347-27000	REVENUE - OTHER ACTIVITY FEES	17,000	17,000	10	736	16,264	4%	1,599	267%	
001-347-30000	RENT ON FACILITIES	0	0	(1,100)	4,127	(4,127)	100%	11,352	45%	
001-347-30010	RENTAL TANYARD CREEK	2,600	2,600	0	0	2,600	0%	0	0%	
001-347-46993	QuincyFest Vendors	420	420	0	0	420	0%	0	0%	
001-347-50000	COKE FUND REVENUE	0	0	5	405	(405)	100%	558	140%	
001-359-10000	OTH FINES & FORFEITS	35,500	35,500	1,292	23,186	12,314	65%	23,542	62%	
001-361-10000	INTEREST INC ON INVESTMENTS	7,000	7,000	0	0	7,000	0%	0	0%	
001-361-13000	UNREALIZED GAIN	10,000	10,000	0	0	10,000	0%	0	0%	

Account Number	Description	Original Approved Budget 10/1/2019	Adjusted Budget as of 06/30/2020	MTD 06/30/2020	9 Months YTD 06/30/2020	OVER (UNDER) Adjusted Budget	75%	PRIOR YTD Amount 6/30/2019	PRIOR YTD % 06/30/2019	COMMENTS
BUDGET TO ACTUAL REVENUES										
001-364-11000	SALE OF LAND - HILLCREST CEMETERY	12,000	12,000	3,000	26,050	(14,050)	217%	11,200	140%	
001-364-12000	SALE OF LAND - SUNNYVALE CEMETERY	35,000	35,000	2,000	34,280	720	98%	29,950	88%	
001-366-00521	WALMART GRANT - POLICE	0	5,000	0	5,000	0	100%	500	0%	
001-366-10000	OFFICE OF ATTORNEY GENERAL VOCA GRANT	0	16,000	2,488	3,878	12,122	24%	0	0%	
001-366-10001	GADSDEN COUNTY FIRE TRAINING STATION	0	75,000	0	0	75,000	0%	0	0%	
001-366-10003	FLORIDA DEO RIF GRANT	0	148,900	0	0	148,900	0%	0	0%	
001-366-10004	FLORIDA DEM HURRICANE MICHAEL GRANT	0	121,613	0	121,613	0	100%	0	0%	
001-366-10010	HILLSIDE PARK GRANT	50,000	50,000	0	0	50,000	0%	0	0%	
001-369-90000	OTHER MISCELLANEOUS REVENUES	84,000	84,000	3,723	31,064	52,936	37%	117,818	147%	
001-369-92000	CRA Administrative Fees	0	20,000	1,667	16,670	3,330	83%	0	0%	
001-369-95000	Insurance Proceeds	120,000	100,000	0	137,351	(37,351)	137%	172,078	2868%	
001-382-10000	CONTRIBUTION FR INTER OPER-ELECTRIC	4,360,899	4,360,899	363,408	3,270,672	1,090,227	75%	2,678,387	67%	
001-382-20000	CONTRIBUTION FR INTER OPER-GAS FUND	349,981	349,981	29,165	262,485	87,496	75%	250,809	67%	
001-382-30000	CONTRIBUTION FR INTER OPER-WATER FD	37,215	37,215	3,101	27,909	9,306	75%	120,000	67%	
001-382-40000	CONTRIBUTION FR INTER OPER-REFUSE	34,600	34,600	2,883	25,947	8,653	75%	76,000	67%	
001-382-50000	CONTRIBUTION FR INTER OPER-SEWER FD	115,038	115,038	9,587	86,283	28,755	75%	80,000	67%	
001-382-60000	CONTRIBUTION FR INTER OPER LANDFILL	38,831	38,831	3,236	29,124	9,707	75%	24,000	67%	
001-389-00000	USE OF FUND BALANCE	300,000	300,000	0	0	300,000	0%	0	0%	
	TOTAL GENERAL FUND REVENUE	9,853,370	10,219,883	619,693	7,960,448	2,190,584	78%	6,419,110	70%	
COMMUNITY REDEVELOPMENT AGENCY										
002-341-00000	CRA TIF COUNTY FUNDS	291,441	291,440	0	292,137	(697)	100%	0	0%	
002-341-10000	CRA TIF CITY FUNDS	164,829	164,829	0	168,102	(3,274)	102%	162,203	125%	
002-361-10000	INTEREST REVENUE	0	0	0	258	(258)	100%	1,050	0%	
002-385-00000	CREDIT LINE	135,000	64,100	0	64,100	0	100%	0	0%	
002-389-00000	USE OF FUND BALANCE	29,646	278,046	0	0	278,046	0%	0	0%	
	TOTAL CRA REVENUES	620,915	798,415	0	524,598	273,817	66%	163,254	24%	
BUSINESS ACTIVITY & CUSTOMER SERVICE										
400-381-10000	INTERFUND TRANSFER	494,631	494,631	41,219	370,971	123,660	75%	319,278	67%	
ENTERPRISE FUNDS REVENUE										
SEWER										
402-331-35000	EPA Grant Reimbursement	0	531,028	0	348,568	182,460	66%	0	0%	
402-331-35001	FLORIDA DEM HURRICANE MICHAEL GRANT	0	3,300	0	3,300	0	100%	0	0%	
402-331-36000	CDBG GRANT	735,000	735,000	0	2,000	733,000	0%	0	0%	
402-331-37000	SAND & GRIT GRANT	172,850	149,000	0	149,000	0	100%	0	0%	
402-331-38000	FLORIDA DEO GAA GRANT	0	75,000	0	0	75,000	0%	0	0%	

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BUDGET TO ACTUAL REVENUES										
402-343-10000	SALES	2,044,858	2,042,552	165,780	1,464,705	577,847	72%	1,456,840	74%	
402-343-16000	CONNECTIONS	2,500	2,500	0	2,324	176	93%	0	0%	
402-343-17000	FORFEITED DISCOUNTS - PENALTIES	20,000	20,000	2,207	18,126	1,874	91%	18,671	93%	
402-343-50000	SEWER SURCHARGE O/S	60,000	60,000	4,895	41,770	18,230	70%	43,748	69%	
402-361-10000	INTEREST REVENUE	53	53	12	640	(587)	1219%	2,160	4321%	
402-381-10000	INTERFUND TRANSFER	347,944	131,250	6,771	110,939	20,311	85%	0	0%	
402-381-39000	CLEAN WATER SRL GRANT	0	298,000	0	0	298,000	0%	0	0%	
402-389-90000	LOAN PROCEEDS	80,945	80,945	0	0	80,945	0%	0	0%	
402-389-90001	USE OF RETAINED EARNINGS	0	242,850	0	0	242,850	0%	0	0%	
	TOTAL SEWER REVENUE	3,464,150	4,371,478	179,665	2,141,371	2,230,106	49%	1,521,420	70%	
	ELECTRIC									
403-331-35000	FLORIDA DEM HURRICANE MICHAEL	0	478,807	0	478,807	0	100%	0	0%	
403-343-11000	RESIDENTIAL SALES	5,586,000	5,586,000	440,405	3,714,106	1,871,894	66%	3,892,223	70%	
403-343-12000	COMMERCIAL SALES	7,138,669	7,138,669	582,376	5,044,946	2,093,723	71%	5,016,526	77%	
403-343-13000	INDUSTRIAL SALES	1,400,000	1,400,000	91,770	992,420	407,580	71%	1,046,687	70%	
403-343-14000	STREET LIGHTING SALES	100,000	100,000	130	81,824	18,176	82%	2,573	3%	
403-343-15000	INTERDEPARTMENTAL SALES	325,000	325,000	19,920	199,465	125,535	61%	289,132	95%	
403-343-16000	CONNECTIONS	10,000	10,000	330	28,068	(18,068)	281%	4,218	21%	
403-343-16500	Hurricane Michael Surcharge	961,300	961,300	79,812	712,726	248,574	74%	378,359	72%	
403-343-17000	FORFEITED DISCOUNTS - PENALTIES	140,823	140,823	10,038	98,952	41,871	70%	102,843	76%	
403-343-18500	SPECIAL PROJECT - MATERIAL SALES	420	420	0	2,612	(2,192)	622%	73,748	18437%	
403-343-19000	CUT ON/OFF FEES	31,500	31,500	510	23,097	8,403	73%	24,588	82%	
403-343-24000	TRANSFORMER RENT	8,715	8,715	705	6,344	2,371	73%	6,340	76%	
403-343-27000	MISCELLANEOUS CHARGES	7,350	7,350	354	3,027	4,323	41%	7,500	107%	
403-343-28000	REIMBURSEMENT-HURRICANE IRMA	123,868	123,868	0	4,133	119,734	3%	0	0%	
403-343-29000	POLE RENT-CABLEVISION	25,000	25,000	0	0	25,000	0%	19,824	105%	
403-343-90000	MISCELLANEOUS REVENUES	315	315	176	3,105	(2,790)	986%	2,440	813%	
403-361-10000	INTEREST REVENUE	0	0	0	1,961	(1,961)	100%	8,000	0%	
403-389-90000	LOAN PROCEEDS	379,818	379,818	0	0	379,818	0%	0	0%	
403-389-90001	USE OF RETAINED EARNINGS	0	450,000	0	0	450,000	0%	0	0%	
	TOTAL ELECTRIC REVENUE	16,238,778	17,167,585	1,226,526	11,395,595	5,771,990	66%	10,875,002	61%	
	WATER									
404-331-35000	FLORIDA DEM HURRICANE MICHAEL GRANT	0	47,712	0	47,712	0	100%	0	0%	
404-343-10000	SALES	1,652,112	1,652,112	140,128	1,246,753	405,359	75%	1,233,929	78%	
404-343-15000	INTERDEPARTMENTAL SALES	100,000	100,000	10,841	70,106	29,894	70%	35,045	32%	

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BUDGET TO ACTUAL REVENUES										
404-343-16000	CONNECTIONS	10,000	10,000	2,751	25,918	(15,918)	259%	23,951	342%	
404-343-17000	FORFEITED DISCOUNTS-PENALTIES	21,000	21,000	1,625	14,741	6,259	70%	16,858	84%	
404-343-19000	CUT ON/OFF FEES	300	300	0	0	300	0%	0	0%	
404-343-27000	MISCELLANEOUS CHARGES	6,000	6,000	6,320	17,252	(11,252)	288%	(2,066)	-34%	
404-343-30000	WATER SURCHARGE O/S	95,000	95,000	8,331	68,920	26,080	73%	71,789	74%	
404-361-10000	INTEREST REVENUE	6,000	6,000	225	3,281	2,719	55%	7,682	128%	
404-361-13000	UNREALIZED GAIN	7,000	7,000	0	0	7,000	0%	0	0%	
404-381-10000	INTERFUND TRANSFER	165,000	50,000	0	50,000	0	100%	0	0%	
404-389-90000	LOAN PROCEEDS	80,945	80,945	0	0	80,945	0%	0	0%	
404-389-90001	USE OF RETAINED EARNINGS	0	115,000	0	0	115,000	0%	0	0%	
	TOTAL WATER REVENUE	2,143,357	2,191,069	170,220	1,544,683	646,386	70%	1,387,188	76%	
	GAS									
405-343-10000	GAS SALES	1,459,455	1,459,455	66,238	975,507	483,948	67%	1,143,243	81%	
405-343-15000	GAS INTERDEPARTMENTAL SALES	9,000	9,000	238	5,643	3,357	63%	6,488	72%	
405-343-16000	GAS CONNECTIONS	2,100	2,100	1,661	4,057	(1,957)	193%	254	13%	
405-343-17000	GAS FORFEITED DISCS-PENALTIES	14,000	14,000	1,135	9,230	4,770	66%	10,894	99%	
405-343-19000	GAS CUT ON/OFF FEES	100	100	0	196	(96)	196%	0	0%	
405-343-27000	GAS OTHER CHARGES	0	0	0	30	(30)	100%	247	0%	
405-361-10000	INTEREST REVENUE	0	0	0	409	(409)	100%	1,451	0%	
405-369-90000	MISCELLANEOUS REVENUE	100,000	100,000	0	113,106	(13,106)	113%	0	0%	
405-389-90000	LOAN PROCEEDS	80,945	80,945	0	0	80,945	0%	0	0%	
	TOTAL GAS REVENUE	1,665,600	1,665,600	69,271	1,108,178	557,423	67%	1,162,579	82%	
	REFUSE									
406-343-11000	RESIDENTIAL SALES	744,000	744,000	60,863	546,814	197,186	73%	542,926	75%	
406-343-12000	COMMERCIAL SALES	504,600	504,600	41,417	385,416	119,184	76%	373,933	76%	
406-343-15000	YARD TRASH COLLECTION	145,600	145,600	11,894	107,203	38,397	74%	106,942	76%	
406-343-17000	FORFEITED DISCOUNTS-PENALTIES	15,500	15,500	1,448	11,297	4,203	73%	12,575	84%	
	TOTAL REFUSE REVENUE	1,409,700	1,409,700	115,622	1,050,729	358,971	75%	1,036,376	76%	
	LANDFILL									
407-343-27000	MISCELLANEOUS INCOME	0	0	0	2,331	(2,331)	100%	0	0%	
407-343-44000	GARBAGE TIPPING FEES	177,998	177,998	16,195	142,610	35,388	80%	149,160	88%	
	TOTAL LANDFILL REVENUE	177,998	177,998	16,195	144,941	33,057	81%	149,160	88%	

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BUDGET TO ACTUAL REVENUES										
	TELECOMMUNICATIONS									
508-381-00010	Non-Operating Transfer	136,000	136,000	9,338	84,042	51,958	62%	75,064	85%	
508-381-10000	INTERFUND TRANSFER FROM GENERAL FUN	60,000	60,000	5,000	45,000	15,000	75%	0	0%	
508-381-20000	INTERFUND TRNFR FROM ENTERPRISE FD	51,029	51,029	4,252	38,268	12,761	75%	37,535	60%	
508-381-30000	INTERFUND TRANSFER FROM CRA	0	0	83	747	(747)	100%	2,500	0%	
508-389-00000	OTHER REVENUE	0	0	0	1,772	(1,772)	100%	0	0%	
	TOTAL TELECOMMUNICATIONS REVENUE	247,029	247,029	18,673	169,829	77,200	69%	115,099	58%	
	TOTAL ENTERPRISE FUND REVENUE	26,462,158	28,523,506	1,837,392	18,450,895	10,072,610	65%	16,729,356	65%	
	TOTAL REVENUE	36,315,528	38,743,388	2,457,084	26,411,343	12,263,195	68%	23,148,466	67%	

**CITY OF QUINCY, FL
BUDGET TRANSFERS REPORT
FOR THE MONTH OF JUNE, 2020**

Account Number	Description	Adjusted Budget as of 06/30/2020	BALANCE AS OF 6/30/2020	TRANSFER	COMMENTS
001-110-511-30491	OTHER EXPENSES	\$ 7,827	\$ (2,244)	\$ 3,000	Necessary - expenses exceeds budget
001-110-511-30492	PROPERTY TAX CERTIFICATES	\$ -	\$ (2,862)	\$ 3,000	Necessary - expenses exceeds budget
001-110-552-60641	OFFICE FURNITURE & EQUIPMENT	\$ 11,875	\$ 10,045	\$ (6,000)	No, emergency operations waiver
001-001-519-30343	PROFESSIONAL SERVICES	\$ 2,000	\$ (290)	\$ 500	Necessary - expenses exceeds budget
001-001-519-30491	OTHER OPERATING EXPENSE	\$ 15,000	\$ (10,898)	\$ 12,000	Necessary - expenses exceeds budget
001-001-552-30645	CRA TIF: ECONOMIC ENVIRON.	\$ 164,829	\$ (3,273)	\$ 3,273	Necessary - expenses exceeds budget
001-001-519-30451	INSURANCE	\$ 489,013	\$ 109,489	\$ (15,773)	10% compliance met
001-130-519-30343	PROFESSIONAL SERVICES	\$ 3,000	\$ 1,775	\$ (125)	10% compliance met
001-130-519-30491	OTHER OPERATING EXPENSE	\$ 1,000	\$ (58)	\$ 75	Necessary - expenses exceeds budget
001-130-519-30500	LEGAL ADS AND RECORDING FEES	\$ 1,250	\$ (23)	\$ 50	Necessary - expenses exceeds budget
001-260-513-30341	CONTRACTUAL SERVICES	\$ 10,500	\$ 6,894	\$ (400)	10% compliance met
001-260-513-30410	TELEPHONE	\$ 3,800	\$ (187)	\$ 400	Necessary - expenses exceeds budget
001-210-521-30341	CONTRACTUAL SERVICES	\$ 50,000	\$ 32,007	\$ (150)	10% compliance met
001-210-521-30511	OFFICE SUPPLIES-GENERAL	\$ 2,250	\$ (128)	\$ 150	Necessary - expenses exceeds budget
001-220-521-30499	CANINE EXPENSE	\$ 6,500	\$ 5,833	\$ (1,000)	10% compliance met
001-220-521-30403	GASOLINE & DIESEL	\$ 39,000	\$ 13,867	\$ (6,000)	No, emergency operations waiver
001-220-521-30521	OPERATING MATERIALS & SUPPLIE	\$ 10,150	\$ (333)	\$ 1,000	Necessary - expenses exceeds budget
001-220-521-30522	OPERATING SUPPLIES - UNIFORMS	\$ 16,000	\$ (4,279)	\$ 6,000	Necessary - expenses exceeds budget
001-210-522-30430	UTILITIES	\$ 30,000	\$ 12,654	\$ (500)	10% compliance met
001-210-522-30463	REPAIR & MAINT.-BUILDINGS & GR	\$ 6,500	\$ (92)	\$ 500	Necessary - expenses exceeds budget
001-450-541-30405	TIRES	\$ 6,000	\$ (417)	\$ 700	Necessary - expenses exceeds budget
001-450-541-30406	VEH PARTS ONLY	\$ 34,000	\$ 10,445	\$ (700)	10% compliance met
402-520-535-30320	ACCOUNTING & AUDITING SERVICE	\$ 9,543	\$ 3,081	\$ (1,500)	10% compliance met
402-520-535-30341	CONTRACTUAL SERVICES	\$ 4,000	\$ (492)	\$ 1,500	Necessary - expenses exceeds budget
403-520-531-30493	TRAINING	\$ 20,000	\$ 13,867	\$ (1,500)	10% compliance met
403-520-531-30500	LEGAL ADS & RECORDING	\$ 5,000	\$ 4,832	\$ (500)	10% compliance met
403-520-531-30580	STATE ASSESSMENT TAXES	\$ 2,100	\$ (413)	\$ 500	Necessary - expenses exceeds budget
403-520-531-30591	UNCLAIMED PROPERTY UTILITY RE	\$ 2,000	\$ (1,036)	\$ 1,500	Necessary - expenses exceeds budget
403-591-531-30404	OIL & GREASE	\$ 1,000	\$ (22)	\$ 100	Necessary - expenses exceeds budget
403-591-531-30430	UTILITIES	\$ 80,000	\$ 68,218	\$ (1,600)	10% compliance met
403-591-531-30522	OPERATING SUPPLIES - UNIFORMS	\$ 10,000	\$ (339)	\$ 1,500	Necessary - expenses exceeds budget
	Net Budget Total			\$ -	

ORDINANCE 1112-2020

Future Land Use Map Change

Second Reading

**CITY OF QUINCY
CITY COMMISSION
AGENDA REQUEST**

Date of Meeting: July 28, 2020

Date Submitted: July 22, 2020

To: Honorable Mayor and Members of the City Commission

From: Jack L. McLean Jr., City Manager
Bernard O. Piawah, Building and Planning Director

Subject: Ordinance 1112-2020 - To Amend the Future Land Use Map of the City's Comprehensive Plan to Assign City Land Use Designations to Annexed Properties on Second Reading

Statement of Issue:

This is a request for second reading of Ordinance 1112-2020 to make some changes to the City's comprehensive plan Future Land Use map (FLUM) in order to assign to annexed properties the City's FLUM designations as required by state law. The first reading of this ordinance took place on May 25, 2020 during which the City Commission voted to approve the ordinance on first reading and for the transmittal of the amendment to the state land planning agency (Department of Economic Opportunity) and other agencies for review. No reviewing agency has raised any comment on the amendment. On June 24, 2020, the state land planning agency sent a letter to the City stating that they have no comment on the proposed amendment and advised the City to proceed with the adoption. The proposed amendment and the attached ordinance for second reading is the same as what was presented to the City Commission on May 25, 2020 and was approved on first reading. The subject sites for the amendments are described in the ordinance and identified on Figure 1 and Table 1 attached the ordinance. The City's staff is asking the City Commission to approve Ordinance 1112-2020 on second reading. (Please see attached Ordinance 1112-2020 as well the agenda item of May 25, 2020).

OPTIONS:

- Option 1: Vote to approve the second reading of the Ordinance 1112-2020 and for the transmittal of the adopted amendments to the State.
- Option 2: Do not vote to approve the second reading of Ordinance 1112-2020 and for the transmittal of the adopted amendments to the State.

STAF RECOMMENDATION:

Option 1:

ATTACHMENTS:

1. Ordinance 1112-2020 making changes to the Future Land Use Map
2. Letter from the State approving the amendment
3. Agenda item for the meeting of May 25, 2020 with supporting data and analysis for the proposed amendments.

ATTACHMENT 1

ORDINANCE NO. 1112-2020

AN ORDINANCE OF THE CITY OF QUINCY, FLORIDA, AMENDING THE CITY OF QUINCY COMPREHENSIVE PLAN, ORDINANCE NUMBER 1010, ADOPTED JANUARY 8, 2008, TO ADOPT AMENDMENTS TO THE FUTURE LAND USE MAP; PROVIDING FOR FINDINGS; PROVIDING FOR PURPOSE AND INTENT; PROVIDING FOR TITLE OF COMPREHENSIVE PLAN AMENDMENT; PROVIDING FOR COMPREHENSIVE PLAN AMENDMENT ADOPTED BY ADOPTING NEW FUTURE LAND USE MAP DESIGNATIONS FOR THE CERTAIN IDENTIFIED PARCELS; PROVIDING APPROPRIATE FUTURE LAND USE DESIGNATIONS FOR SUCH PARCELS IN THE COMPREHENSIVE PLAN, FUTURE LAND USE ELEMENT, MAP I - 4, FUTURE LAND USE MAP; PROVIDING FOR SEVERABILITY; PROVIDING FOR COPY ON FILE; AND PROVIDING FOR AN EFFECTIVE DATE.

SECTION 1. Findings.

WHEREAS, pursuant to the requirements of the Community Planning Act, Chapter 2011-139, Laws of Florida, amending Chapter 163, Part II, Florida Statutes, (formerly the Local Government Comprehensive Planning and Land Development Regulation Act of Chapter 163, Part II, Florida Statutes, and former Chapter 9J-5, Florida Administrative Code) (hereinafter "Community Planning Act") the City of Quincy has adopted and has in effect the City of Quincy Comprehensive Plan; and

WHEREAS, over the last several years the City has annexed a number of parcels into the City limits which are required by law to have future land use designations on the Future Land Use Map of the Comprehensive Plan; and

WHEREAS, after careful consideration of the characteristics of such parcels under the minimum criteria of the Community Planning Act, the City Commission has determined the appropriate land use designation for such parcels; and

WHEREAS, the public hearings required to be held by Florida Statutes were appropriately noticed and held by the Planning and Development Review Board, functioning as the Local Planning Agency, and by the City Commission.

NOW THEREFORE, BE IT ENACTED BY THE CITY OF QUINCY, FLORIDA THAT THE CITY OF QUINCY COMPREHENSIVE PLAN, IS HEREBY AMENDED AS FOLLOWS:

SECTION 2. Purpose and Intent

This ordinance is enacted to carry out the purpose and intent of, and exercise the authority set out in, the Community Planning Act, Sections 163.3161 through 3215, Florida Statutes.

SECTION 3. Title of Comprehensive Plan Amendment

This comprehensive plan amendment for the City of Quincy, Florida shall be entitled Comprehensive Plan Amendment 2020 –1.

SECTION 4. Comprehensive Plan Amendment Adopted

The City of Quincy Comprehensive Plan (*Ordinance No. 1010, as may have been amended thereafter*), Future Land Use Element, Map I – 4, Future Land Use Map (FLUM), is hereby amended as follows:

Amendment 1; Parcel 1: *Located on Barack Obama Blvd; (2.5 acres, Parcel Number 3-11-2N-4W-0000-00324-0200), FLUM Designation is hereby changed from Gadsden County “Commercial” to City of Quincy “High Density Residential” as depicted on Exhibits “A” hereto;*

Amendment 2; Parcel 2: *Located on the eastern side of Ben Bostic Road (7.6 Acres, Parcel Number 3-11-2N-4W-0000-00324-0100, FLUM Designation is hereby changed from Gadsden County “Commercial” to City of Quincy “Commercial” as depicted on Exhibits “A” hereto;*

Amendment 3: Parcels 3A & 3B: *Located on the western side of Ben Bostic Road involves 30 acres (20.97 acres; Parcel Number 3-10-2N-4W-0000-00144-0200 and 10 acres; Parcel Number 3-10-2N-4W-0000-00144-0100), FLUM Designations are hereby changed from Gadsden County “Commercial” to City of Quincy “Commercial” as depicted on Exhibits “3A” & “3B” hereto;*

Amendment 4: Parcel 5: *Located on the eastern outskirts of Quincy, on the northern side of US 90, (17.54 acres, Parcel Number 3-16-2N-3W-0000-00200-0000), FLUM Designation hereby changed from Gadsden County “Agriculture” to City of Quincy “Commercial” as depicted on Exhibit “A” hereto;*

Amendment 5: Parcel 6: *Located at 470 Strong Road (12.27 acres, Parcel Number 3-20-2N-3W-0000-00221-0000), FLUM Designation is hereby changed from Gadsden County “Urban Service Area” to City of Quincy “Mixed Use” as depicted on Exhibit “A” hereto;*

SECTION 4. Severability

If any portion of this ordinance is deemed by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then the remaining provisions and portions shall remain in full force and effect.

SECTION 5. Copy on File

A certified copy of the enacting Ordinance as well as certified copies of the City of Quincy Comprehensive Plan Amendment cited in Section 3 above shall be filed with the City Clerk of the City of Quincy.

SECTION 6. Effective Date

The effective date of this plan amendment, if the amendment is not timely challenged, shall be 31 days after the state land planning agency notifies the local government that the plan amendment package is complete. If this amendment is timely challenged, this amendment shall become effective on the date the state land planning agency or the Administration Commission enters a final order determining the adopted amendment to be in compliance.

INTRODUCED on first reading in open session of the City Commission of the City of Quincy, Florida, on this 25th day of May, A.D. 2020.

PASSED on second and final reading in open session of the City Commission of the City of Quincy, Florida, on this 28 day of July, A.D. 2020.

Ronte R. Harris, Mayor
Presiding Officer of the City Commission of
the City of Quincy, Florida

ATTEST:

Beverly Nash, Ph.D.
Interim Clerk of the City of Quincy and
Clerk of the City Commission thereof

Figure 1

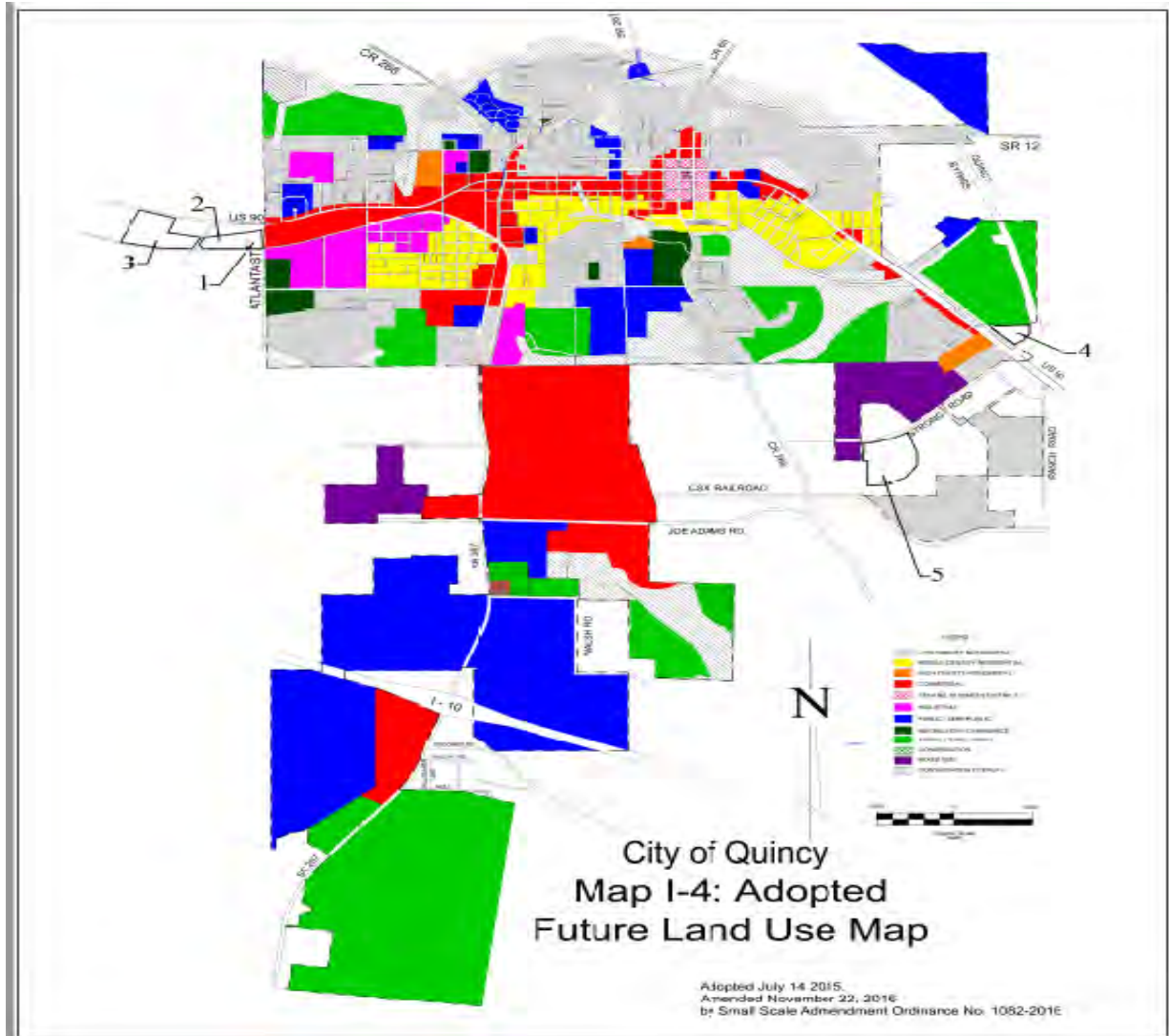


Table 1.
Sites for Future Land Use Map Change

Amendment Number	Location	Current FLUM Designation	Proposed FLUM Designation	Size (Acres)
1	430 Barack Obama Road	County Commercial	City High Density Residential	2.5
2	Eastern side of Ben Bostic Road	County Commercial	City Commercial	7.6
3	Western side of Ben Bostic Road	County Commercial	City Commercial	30.0
4	Quincy Bypass and US 90	County Ag.	City Commercial	17.54
5	470 Strong Road	County Urban Service Area	City Mixed Use	12.27

For Information Sake

**ATTACHMENT 2:
Agenda Item from the Commission of May 25, 2020**

**CITY OF QUINCY
CITY COMMISSION
AGENDA REQUEST**

Date of Meeting: May 25, 2020
Date Submitted: May 18, 2020
To: Honorable Mayor and Members of the City Commission
From: Jack L. McLean, Jr. Manager, City of Quincy
Bernard O. Piawah, Director, Building and Planning
Subject: Request for First Reading of Ordinance 1112-2020 to amend the Future Land Use Map of the City's Comprehensive Plan to Assign City Land Use Designations to Annexed Properties

Statement of Issue: This is a request for first reading of Ordinance 1112-2020 proposing to make some changes to the City's comprehensive plan Future Land Use map (FLUM) in order to assign to annexed properties the City's FLUM designations. Pursuant to State Law, subsequent to an annexation, the annexing municipality is required to revise its comprehensive plan's Future Land Use Map to assign the City's designation to the annexed properties. The proposed FLUM designations are similar to the designation that Gadsden County had assigned to these properties. So, the proposed land use designations, in general, will not have any additional impact on the city's public facilities and services. The amendment proposal appeared before the Planning and Development Review Board (PDRB) on March 25, 2020 during which the board voted unanimously to recommend approval of the proposed land use changes. The City's staff has identified no issue with the proposed amendments and is, therefore, recommending that the City Commission approve the proposed amendments and authorize transmittal to the State Department of Economic Opportunity. The amendment was fully noticed as required by the state law. The subject sites for the amendments are identified on Figure 1 and Table 1 on page 2.

Background: During the past few years the City of Quincy annexed five properties. Under state law, the annexing municipality has to revise its FLUM to assign to those properties the City's land use designations. The sites are labeled 1 through 5 in Figure 1 and Table 1 on page 2.

Amendment 1 involves a 2.5-acre site located on Barack Obama Blvd that is currently in a mobile home park; Amendment 2 involves a 7.6-acre vacant site that is located on the western side of Ben Bostic Road; Amendment 3 involves a 30.97-acre site located on the western side of Ben Bostic Road (Truelive site); Amendment 4 is the little triangle of land on the western side of Quincy Bypass; and Amendment 5 is Cross Road Academy charter school which is located on Strong Road.

Figure 1

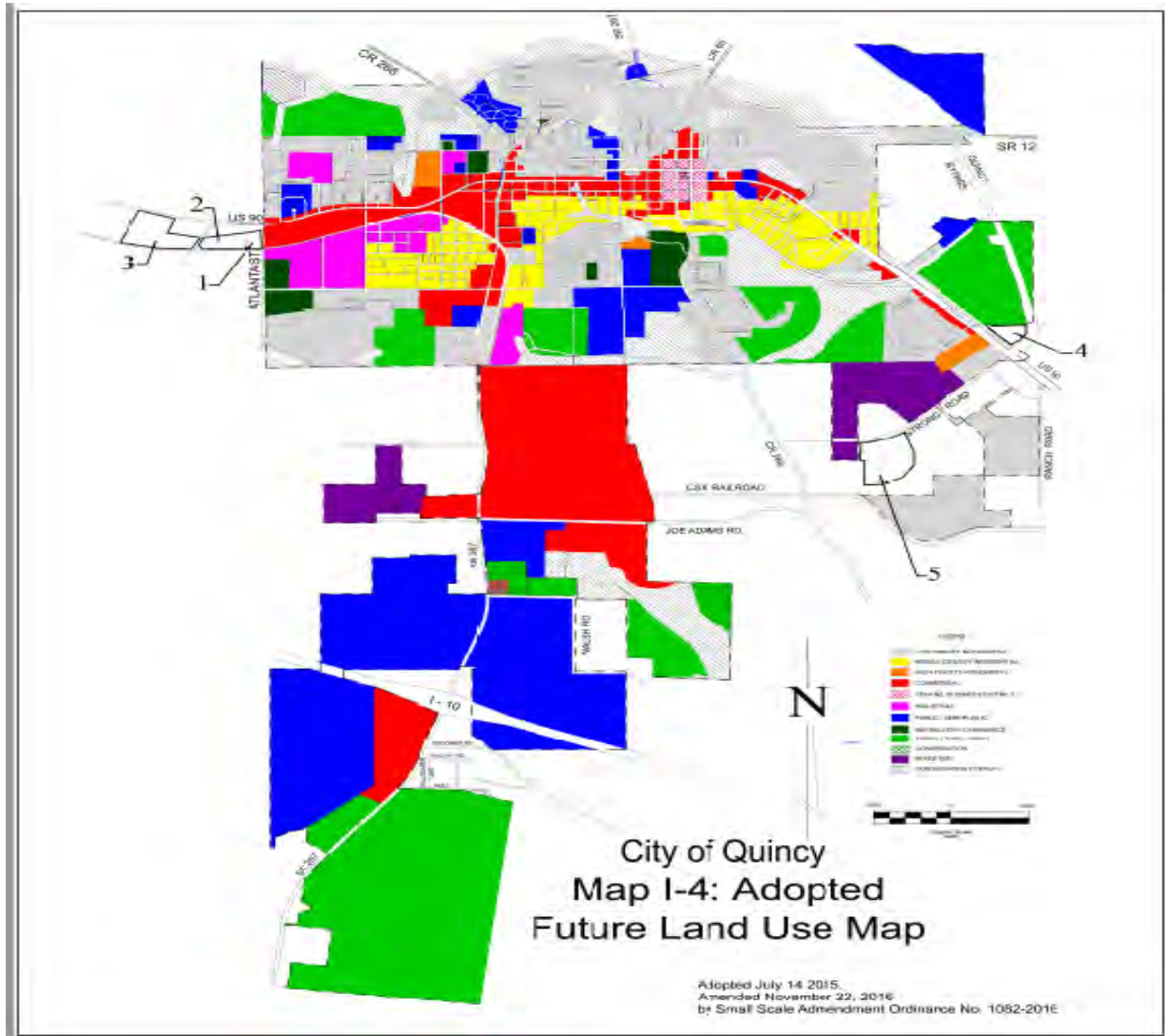


Table 1.
Sites for Future Land Use Map Change

Amendment Number	Location	Current FLUM Designation	Proposed FLUM Designation	Size (Acres)
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2	Eastern side of Ben Bostic Road	County Commercial	City Commercial	7.6
3	Western side of Ben Bostic Road	County Commercial	City Commercial	30.0
4	Quincy Bypass and US 90	County Ag.	City Commercial	17.54
5	470 Strong Road	County Urban Service Area	City Mixed Use	12.27

OPTIONS:

Option 1: Vote to approve the first reading of the draft ordinance for the amendments and for the transmittal of the proposed amendments to the State.

Option 2: Do not vote to approve the first reading of the draft ordinance for the amendments and for the transmittal of the proposed amendments to the State.

STAF RECOMMENDATION:

Option 1:

ATTACHMENTS:

4. Draft Proposed Amendment Ordinance 1112-2020
5. Summary and analysis the proposed amendments; and
6. Minutes of the PDRB meeting.

SUPPLEMENTAL AGENDA

MAY 25, 2020

COMPREHENSIVE PLAN AMENDMENT PROCEDURES

ANNOUNCEMENT OF THE MATTER AND OPENING OF PUBLIC HEARING FOR CONSIDERATION OF THE AMENDMENT BY THE CITY COMMISSION OF THE CITY OF QUINCY:

The City of Quincy proposes to consider a recommendation to adopt the following ordinance:

ORDINANCE NO. 1112-2020

AN ORDINANCE OF THE CITY OF QUINCY, FLORIDA, AMENDING THE CITY OF QUINCY COMPREHENSIVE PLAN, ORDINANCE NUMBER 1010, ADOPTED JANUARY 8, 2008, TO ADOPT AMENDMENTS TO THE FUTURE LAND USE MAP; PROVIDING FOR FINDINGS; PROVIDING FOR PURPOSE AND INTENT; PROVIDING FOR TITLE OF COMPREHENSIVE PLAN AMENDMENT; PROVIDING FOR COMPREHENSIVE PLAN AMENDMENT ADOPTED BY ADOPTING NEW FUTURE LAND USE MAP DESIGNATIONS FOR THE CERTAIN IDENTIFIED PARCELS; PROVIDING APPROPRIATE FUTURE LAND USE DESIGNATIONS FOR SUCH PARCELS IN THE COMPREHENSIVE PLAN, FUTURE LAND USE ELEMENT, MAP I - 4, FUTURE LAND USE MAP; PROVIDING FOR SEVERABILITY; PROVIDING FOR COPY ON FILE; AND PROVIDING FOR AN EFFECTIVE DATE.

PRESENTATION OF STAFF REPORTS AND COMMENTS:

RECEIPT OF COMMENTS FROM THE PROPONENTS AND OPPONENTS OF THE MATTER IN NEARLY AS EQUAL PROPORTIONS AS POSSIBLE (speakers are required to fill out speaker card so that an accurate record of participants can be maintained).

CLOSE INPUT EXCEPT FOR DIRECT QUESTIONS AS MAY BE INITIATED BY THE MEMBERS OF THE CITY COMMISSION.

CITY COMMISSION DISCUSSTION, DEBATE AND CONSIDERATION OF APPROVAL OF AMENDMENT ON FIRST READING AND OF TRANSMITTAL TO THE STATE DEPARTMENT OF ECONOMIC OPPORTUNITY FOR REVIEW.

ATTACHMENT 1:

Draft 2020-1 FLUM Amendment Ordinance

ORDINANCE NO. 1112-2020

AN ORDINANCE OF THE CITY OF QUINCY, FLORIDA, AMENDING THE CITY OF QUINCY COMPREHENSIVE PLAN, ORDINANCE NUMBER 1010, ADOPTED JANUARY 8, 2008, TO ADOPT AMENDMENTS TO THE FUTURE LAND USE MAP; PROVIDING FOR FINDINGS; PROVIDING FOR PURPOSE AND INTENT; PROVIDING FOR TITLE OF COMPREHENSIVE PLAN AMENDMENT; PROVIDING FOR COMPREHENSIVE PLAN AMENDMENT ADOPTED BY ADOPTING NEW FUTURE LAND USE MAP DESIGNATIONS FOR THE CERTAIN IDENTIFIED PARCELS; PROVIDING APPROPRIATE FUTURE LAND USE DESIGNATIONS FOR SUCH PARCELS IN THE COMPREHENSIVE PLAN, FUTURE LAND USE ELEMENT, MAP I - 4, FUTURE LAND USE MAP; PROVIDING FOR SEVERABILITY; PROVIDING FOR COPY ON FILE; AND PROVIDING FOR AN EFFECTIVE DATE.

SECTION 1. Findings.

WHEREAS, pursuant to the requirements of the Community Planning Act, Chapter 2011-139, Laws of Florida, amending Chapter 163, Part II, Florida Statutes, (formerly the Local Government Comprehensive Planning and Land Development Regulation Act of Chapter 163, Part II, Florida Statutes, and former Chapter 9J-5, Florida Administrative Code) (hereinafter "Community Planning Act") the City of Quincy has adopted and has in effect the City of Quincy Comprehensive Plan; and

WHEREAS, over the last several years the City has annexed a number of parcels into the City limits which are required by law to have future land use designations on the Future Land Use Map of the Comprehensive Plan; and

WHEREAS, after careful consideration of the characteristics of such parcels under the minimum criteria of the Community Planning Act, the City Commission has determined the appropriate land use designation for such parcels; and

WHEREAS, the public hearings required to be held by Florida Statutes were appropriately noticed and held by the Planning and Development Review Board, functioning as the Local Planning Agency, and by the City Commission.

NOW THEREFORE, BE IT ENACTED BY THE CITY OF QUINCY, FLORIDA THAT THE CITY OF QUINCY COMPREHENSIVE PLAN, IS HEREBY AMENDED AS FOLLOWS:

SECTION 2. Purpose and Intent

This ordinance is enacted to carry out the purpose and intent of, and exercise the authority set out in, the Community Planning Act, Sections 163.3161 through 3215, Florida Statutes.

SECTION 3. Title of Comprehensive Plan Amendment

This comprehensive plan amendment for the City of Quincy, Florida shall be entitled Comprehensive Plan Amendment 2020 –1.

SECTION 4. Comprehensive Plan Amendment Adopted

The City of Quincy Comprehensive Plan (Ordinance No. 1010, as may have been amended thereafter), Future Land Use Element, Map I – 4, Future Land Use Map (FLUM), is hereby amended as follows:

Amendment 1; Parcel 1: *Located on Barack Obama Blvd; (2.5 acres, Parcel Number 3-11-2N-4W-0000-00324-0200), FLUM Designation is hereby changed from Gadsden County “Commercial” to City of Quincy “High Density Residential” as depicted on Exhibits “A” hereto;*

Amendment 2; Parcel 2: *Located on the eastern side of Ben Bostic Road (7.6 Acres, Parcel Number 3-11-2N-4W-0000-00324-0100, FLUM Designation is hereby changed from Gadsden County “Commercial” to City of Quincy “Commercial” as depicted on Exhibits “A” hereto;*

Amendment 3: Parcels 3A & 3B: *Located on the western side of Ben Bostic Road involves 30 acres (20.97 acres; Parcel Number 3-10-2N-4W-0000-00144-0200 and 10 acres; Parcel Number 3-10-2N-4W-0000-00144-0100), FLUM Designations are hereby changed from Gadsden County “Commercial” to City of Quincy “Commercial” as depicted on Exhibits “3A” & “3B” hereto;*

Amendment 4: Parcel 5: *Located on the eastern outskirts of Quincy, on the northern side of US 90, (17.54 acres, Parcel Number 3-16-2N-3W-0000-00200-0000), FLUM Designation hereby changed from Gadsden County “Agriculture” to City of Quincy “Commercial” as depicted on Exhibit “A” hereto;*

Amendment 5: Parcel 6: *Located at 470 Strong Road (12.27 acres, Parcel Number 3-20-2N-3W-0000-00221-0000), FLUM Designation is hereby changed from Gadsden County “Urban Service Area” to City of Quincy “Mixed Use” as depicted on Exhibit “A” hereto;*

SECTION 4. Severability

If any portion of this ordinance is deemed by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then the remaining provisions and portions shall remain in full force and effect.

SECTION 5. Copy on File

A certified copy of the enacting Ordinance as well as certified copies of the City of Quincy Comprehensive Plan Amendment cited in Section 3 above shall be filed with the City Clerk of the City of Quincy.

SECTION 6. Effective Date

This Ordinance shall become effective as provided in the State Land Planning Agency’s Notice of Intent to Find Plan Amendment in Compliance, or if a timely challenge is filed, upon the issuance of a final order by the Administration Commission determining this amendment to be in compliance. If a final order of noncompliance is issued by the Administration Commission, this amendment may nevertheless be made effective by adoption of a resolution affirming its effective status, a copy of which resolution shall be sent to the Department of Economic Opportunity.

INTRODUCED on first reading in open session of the City Commission of the City of Quincy, Florida, on this 25th day of May, A.D. 2020.

PASSED on second and final reading in open session of the City Commission of the City of Quincy, Florida, on this ___day of ___, A.D. 2020.

Keith A. Dowdell, Mayor
Presiding Officer of the City Commission of
the City of Quincy, Florida

ATTEST:

Beverly Nash, Ph.D.
Clerk of the City of Quincy and
Clerk of the City Commission thereof

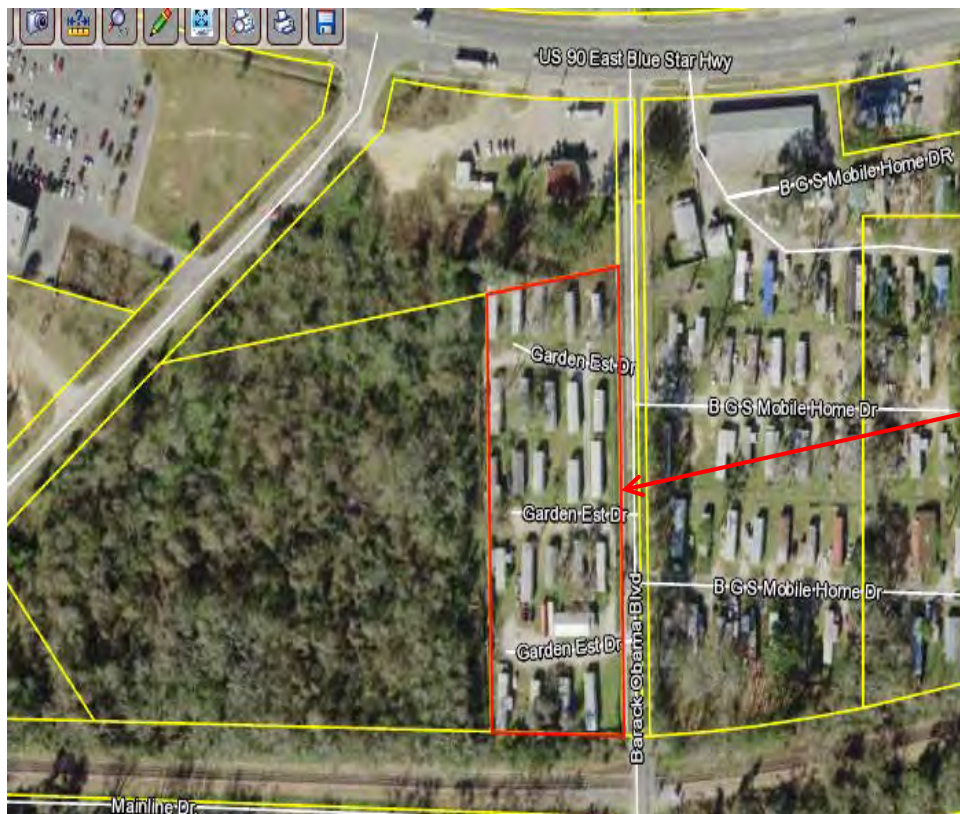
ATTACHMENT 2:

Summary and Analysis of Proposed Amendment

Analysis of the Proposed Amendments:

Amendment 1: Future Land Use Map Change from County Commercial to High Density Residential.

This amendment involves a 2.5-acre parcel that was annexed into the City in 2016. The parcel is located on the western outskirts of the City (along Barack Obama Blvd, formerly Atlanta Street). The parcel has been developed into a mobile home park. It is currently designated Commercial on the Gadsden County Future Land Use Map (FLUM). The surrounding FLUM designations are County Commercial on the north, south and west, and City High Density Residential on the west. The City is proposing to designate the property "High Density Residential" which allows mobile home parks and it is consistent with the current use of the site. See attached map below.



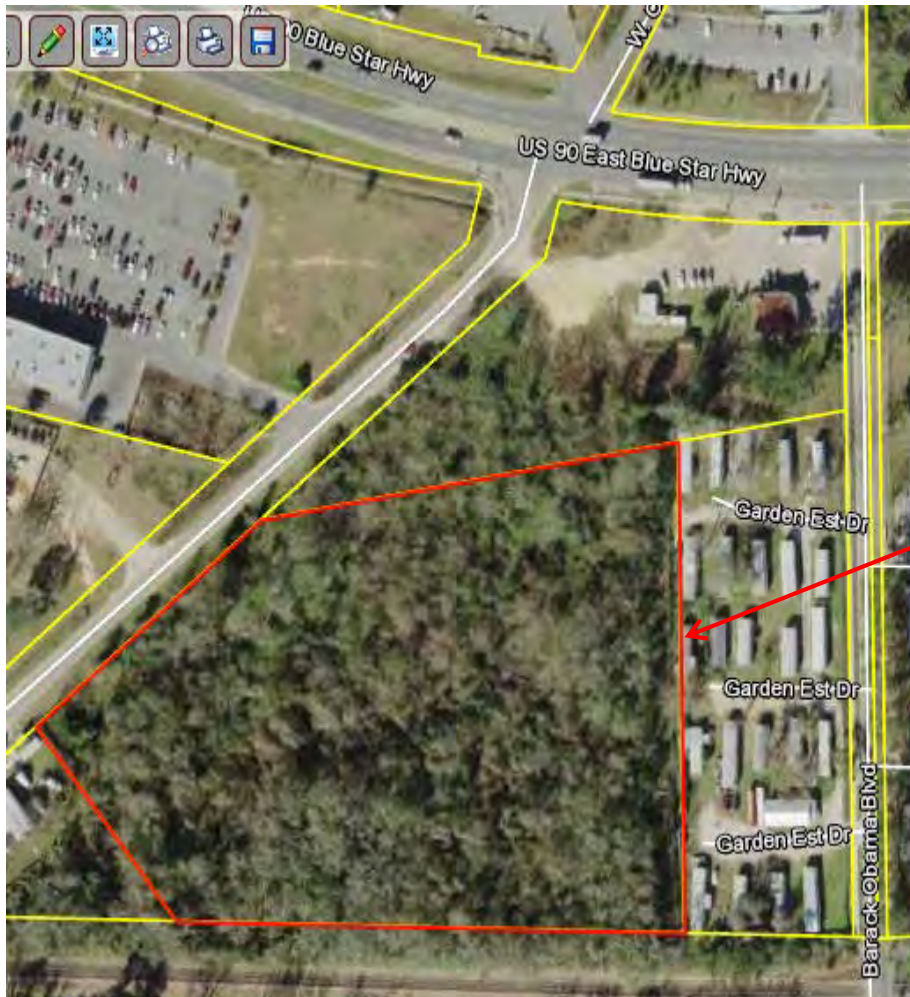
Amendment 1

Public facility Impact:

The property is already receiving City water, sewer and other services. No change in use or potential development is anticipated for this property in the future; therefore, no impact on public facilities: water, sewer, transportation, and recreational will occur as a result of the change to City designation.

Amendment 2: Change from County Commercial to City Commercial:

Amendment 2 involves a 7.6-acre parcel that was annexed into the City in 2016. It is currently vacant and designated Commercial on the Gadsden County Future Land Use Map; the City is proposing to designate the site for Commercial Use as well. The surrounding land use designations are County Commercial on the north, south and west and City High density Residential on the east. See attached map below.



Amendment 2

Suitability:

The parcel has no wetlands; in not in a floodplain and it is clearly suitable for commercial designations.

Traffic Impact:

The property is already in Commercial designation under the County's FLUM; therefore, the potential impact of commercial development on this site is already addressed. However, for the sake of illustration; of the 7.6 acres, when the area for roads, setbacks and other things are removed, the area left for commercial use will be about 5 acres (which is about 217,800 square feet).

Using ITE, Code 813; average PM Peak Hour trip generation for a free standing discount store is 4.03/1000 square feet. The number of trips to be generated will be about 878 trips. US 90, has an adopted LOS of C (49,000 max volume) and it is operating at LOS B about 12,507 trips. The additional, approximately 2,155 trips will not cause the LOS standard to fall below C, particularly in light of the fact no significant development has occurred along US 90 for the past 10 years.

Potable Water:

Potable water is available to the site. As stated in the City's comprehensive plan (Potable Water Element, Policy 1.1.1), the City of Quincy operates a water treatment plant which provides top grade water for the City. The plant has a permitted maximum capacity of 8.8 MGD, with an average current demand of 1.35 MGD. The plant is currently operating at about 15 % of its capacity.

The adopted level of service (LOS) standard for Potable Water (Potable Water Element: Policy 1.1.1) is 1,740 gallons per day per acre for non-residential development.

The site involve a 7.6-acres which will result in an additional water demand of 7.6 acres X 1,740 gpd/acre, which is 13,224 gallons per day. This amount of additional water demand is insignificant compared to the existing capacity of the City's potable water system.

Sewer:

Sewer service is available to the site. The adopted LOS standard for sewer (Sanitary Sewer Policy 1.1.1), is 1,212 gpd/acre which amounts to 1,212 gpd X 7.6 acres = 9,211 gpd.

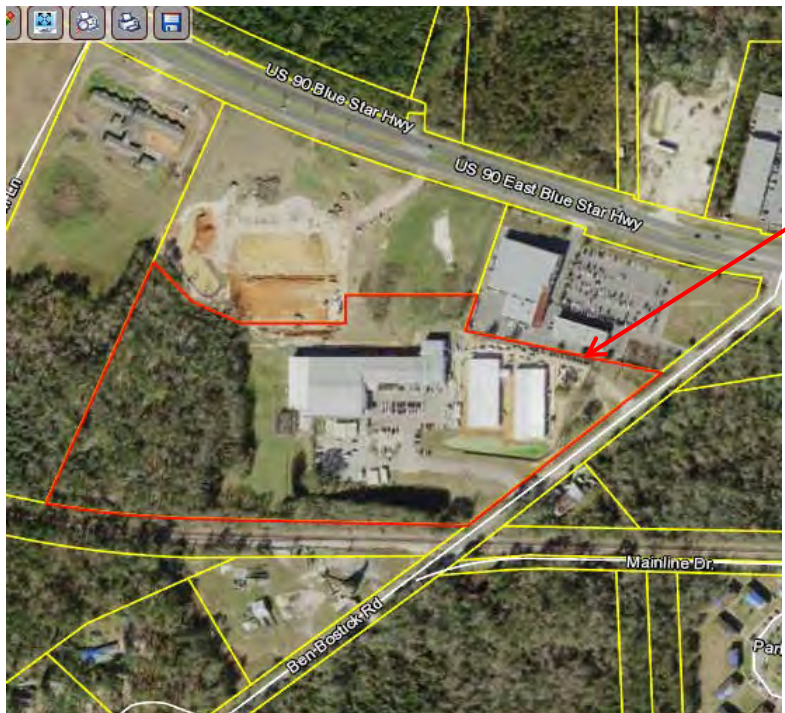
The City's sewer plant has capacity of 1.5 MGD with a current demand of 1.15 MGD which is about 77% of the plant capacity. Thus, the plant is operating below its capacity and has plenty of capacity left to serve new development.

Recreational Facility Impact: None

Drainage: Drainage shall be constructed consistent with the City's code and comprehensive plan.

Amendment 3: Change from County Commercial to City Commercial:

This amendment involves a 30.97-acre site that was annexed into the City. It involves two parcels: Parcel No. 3-10-2N-4W-0000-00144-0100, and Parcel No. 3-10-2N-4W-0000-00144-0200, located on Ben Bostic Road, Quincy, Florida. The site is already developed with warehouse use and a marijuana grow facility. Access to the property is from Ben Bostic Road which abuts its eastern boundary. It is currently designated Commercial on the County's FLUM and the City is proposing to designate it Commercial as well. The surrounding land use designations are County Commercial on the north, south, east and west.



**Amendment 3
Parcel A**



**Amendment 3
Parcel B**

Public facility Impact and Suitability Analyses:

The public facility impact of this amendment has already occurred. The subject development on the site is currently receiving water, sewer and gas services from the City and there is no potential for additional development on the site. Therefore, the proposed amendment will not create any additional demand on the City's services.

No change in use or potential development is anticipated for these parcels in the future; therefore, no impact on public facilities: water, sewer, transportation, and recreational will occur.

Suitability Analysis is not necessary for this amendment because it has already been developed and it does not involve a change in designation and use. On the southwestern part of the property is located about 2 acres of wetland which is well protected by about 4 acres of vegetative upland buffer between the wetland and the developments on the site.

Amendment 4: Change From County Agriculture to City Commercial:

This amendment involves a 17.54-acre property located on the eastern outskirts of the City (along US 90) that was annexed into the City. The property is currently vacant (in Timber

use). It is designated Ag 3 on the County's FLUM; the City is proposing to designate it Commercial on the City's FLUM. The surrounding land use designations are County Agriculture designation on the north, east and west and City Commercial on the south. See attached map below.



Suitability Analysis: The subject site is suitable for commercial use because it does not contain environmental resources that need to be protected and it is bounded by the Quincy Loop on the east and US 90 on the south which makes it more suitable for commercial use. Access to the property for commercial use will be from US 90 and roadway access permit will be obtained from FDOT prior to any development on the site.

Traffic Impact:

Of the 17.54 acres, when the area for roads, setbacks and other things are removed, the area left for commercial use will be about 12.278 acres (which is about 534,830 square feet).

Using ITE, Code 813; average PM Peak Hour trip generation for a free standing discount store is 4.03/1000 square feet. The number of trips to be generated will be about 2,155. US 90, from Quincy to Midway has an adopted LOS of C (49,000 max volume) and it is operating at LOS B about 12,507 trips. The additional, approximately 2,155 trips will not cause the LOS standard to fall below C.

Potable Water:

Potable water is available to the site. As stated in the City's comprehensive plan (Potable Water Element, Policy 1.1.1), the City of Quincy operates a water treatment plant which provides top grade water for the City. The plant has a permitted maximum capacity of 8.8 MGD, with a average current demand of 1.35 MGD. The plant is currently operating at about 15 % of its capacity.

The adopted level of service (LOS) standard for Potable Water (Potable Water Element: Policy 1.1.1) is 1,740 gallons per day per acre for non-residential development.

The site involve a 17.54 acres which will result in an additional water demand of 17.54 acres X 1,740 gpd/acre, which is 30,519.6 gallons per day. This amount of additional water demand is insignificant compared to the existing capacity of the City's potable water system.

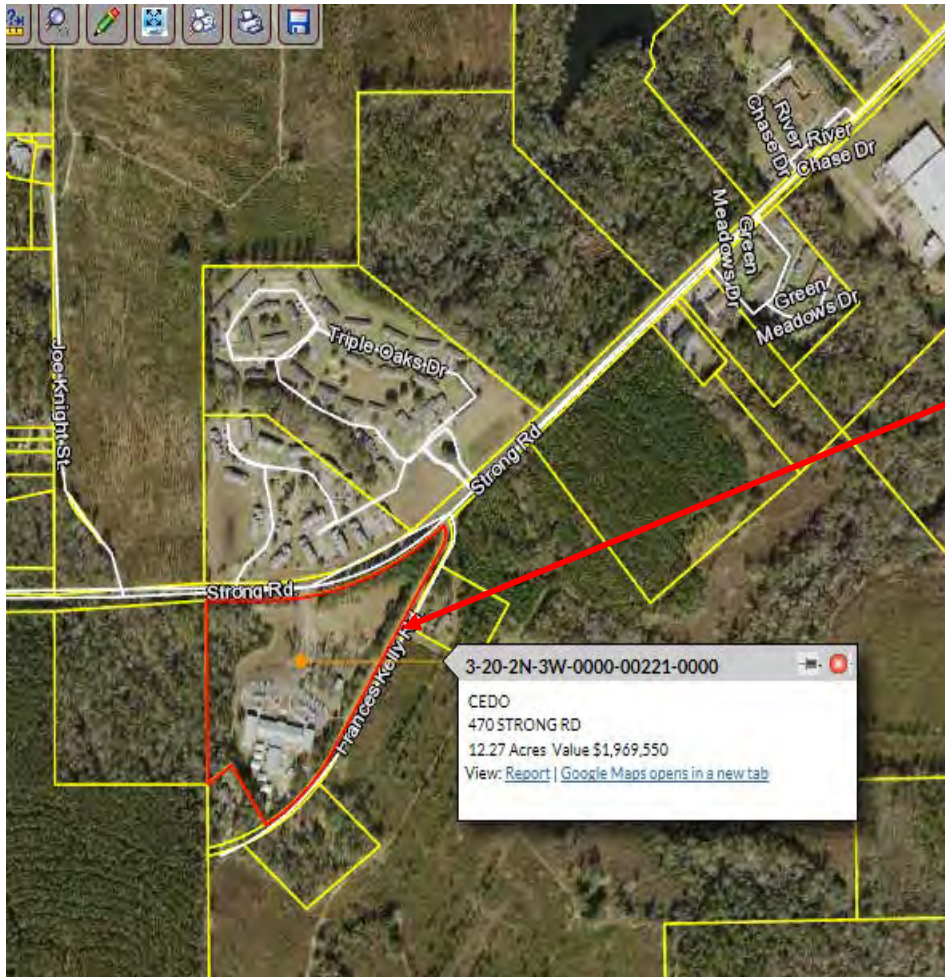
Sewer:

Sewer service is available to the site. The adopted LOS standard for sewer (Sanitary Sewer Policy 1.1.1), is 1,212 gpd/acre which amounts to 1,212 gpd X 17.54 acres = 21,258 gpd.

The City's sewer plant has capacity of 1.5 MGD with a current demand of 1.15 MGD which is about 77% of the plant capacity. Thus, the plant is operating below its capacity and has plenty of capacity left to serve new development

Amendment 5: Change from County Urban Service Area to City Mixed Use:

This amendment involves a 12.27-acre site that was annexed into the City. The property is located at 470 Strong Road on the eastern outskirts of the City. The site is already developed into an educational facility (Cross Road Academy), a K-12 charter school. It is currently designated Urban Service Area on the County's Future Land Use Map. The City is proposing to designate it Mixed Use which allows the same type of uses. The surrounding land use designations are County Urban Service Area on north and east, Heavy Industrial on the south, and City Mixed Use on the west. See attached map below.



Amendment 5

Public facility Impact Analyses:

The public facility impact of this amendment has already occurred. Access to the property is from Strong Road, a local road. The property is already receiving City of Quincy services: water, sewer, electricity and garbage collection. No additional development is anticipated on the site, therefore, the amendment will not have any impact on public facilities.

Consistency with the Comprehensive Plan

Commercial Areas: Future Land Use Element Policy of 2.1.3 requires that commercial areas and uses that have the potential to “generate high traffic load must be located adjacent to collector or arterial roadways”. The proposed designation of Amendments 2, 3, 4 and for commercial use is clearly consistent with this policy.

Residential Areas: Future Land Use Element Policy 2.1.2 requires that residential neighborhoods be planned to include an efficient system of internal circulation, including collector streets to connect with arterial roads and connecting pedestrian systems. Amendment 1 is proposed to be designated “High Density Residential” which will provide for planned residential communities on the western outskirts of the City as called for by this policy. However, the site is already in mobile home park development.

Mixed Use Areas: Goal 2 of the City’s Future Land Use Map states that the City shall seek to enhance the livability and character of Quincy through “a functional mix of residential, commercial, educational, cultural and recreation land uses.” Amendment 5 is located on Strong Road on the eastern outskirts of the City; the site is proposed to be designated Mixed Use on the City’s FLUM. This is because this designation is ideally suitable for the area and it is consistent with and compatible with existing mixed use community that has occurred in this area. This area is currently designated “Urban Service Area” on the County’s FLUM. The majority of these uses around the subject site are developed in medical facilities, apartments, retirement homes and nursing homes. The City’s proposed designation of Mixed Use for this site is exactly what is needed and it is supported by the City’s comprehensive plan.

ATTACHMENT 3

404 West Jefferson Street



Quincy, Florida 32351

PLANNING AND DEVELOPMENT REVIEW BOARD

MEETING MINUTES

MARCH 25, 2020

6:00 P.M.

Members Present:

Mr. Dan Hooker, Chairperson

Mr. Alvin Young

Mrs. Denise Hannah, via phone

Ms. Judy Ware, via phone

Ms. Kimberly W. Ray, via phone

Members Absent:

Mr. Thomas Skipper

Mr. Willie Reeves

Staff Present:

Bernard Piawah, Building & Planning

Joann G. Kimble, Administrative Assistant

Gary Roberts, City Attorney

The meeting was called to order by Chairman, Dan Hooker followed by roll call, meeting a quorum.

The previous minutes were reviewed by members of the Planning & Development Review Board.

Action Taken: The Chairman, Mr. Hooker, and for a motion on the approval of the minutes of the April 10, 2019 meeting. Mr. Alvin Young motioned for approval with any corrections deemed appropriate. Mrs. Denise Hannah second. The motion carried.

New Business:

1. The Review of Variance Request for Property located at 229 E Washington Street.

Mr. Sampson requested for a variance from the setback requirement of the code for the addition for a laundry room. Mr. Piawah has viewed the site and no issues have been identified with the application. The adjacent property owner has been informed of the variance request. The recommendation to board is to approve the request.

Mr. Alvin Young motioned to approve Option 1: Vote to approve the request for variance by Mr. Joel Sampson for the property located at 229 E Washington Street. The motion was seconded by Judy Ware. The motion carried.

2. The Review of Special Use from Gadsden County to Construct a New Telecommunication Tower behind the County Jail on Pat Thomas Pkwy.

Mr. Piawah addressed the board with a Special Use Request from Gadsden County. The county will build a new tower adjacent to its existing tower located behind the Gadsden County jail. Mr. Piawah explained that the request to build the cell tower also includes a request for a waiver of the height restriction because the proposed exceeds the height prescribed by the code. Furthermore, Mr. Piawah explained the requirements of the code for cell tower and the extent to which the applicant addressed those requirements. Some of the requirements include the design of the tower, FAA assessment, the height of the

tower and balloon test Mr. Piawah told the PDRB that the applicant addressed all the requirements of the code and is asking the board to recommend approval of the application. The County representatives at the meeting, Mr. Meade and co; spoke on the application and stressed the need for the tower and asked the board to recommend approval of the request.

Mrs. Hannah asked if the County will come with another request for height change since the original tower is about 40 years old and they are asking for a height change now. Mr. Meade stated that there would be no future changes to the tower.

After discussion, Mr. Alvin Young motioned to vote Option 1: To recommend approval of the proposal from Gadsden County to build a new 400-foot telecommunication tower. Judy Ware seconded. The motion carried.

3. Review of City Initiated Comprehensive Plan Future Land Use Map (FLUM) Amendment to Assign City FLUM designations to Annexed Properties and to Assign City Zoning Designation as well.

Mr. Piawah, explained that in recent years the City has annexed certain properties into its jurisdiction. He stated that under state law, the City is required to submit a comprehensive plan FLUM amendment to the state changing the FLUM designation of those properties from County designation to City designation. He also stated that, in general, the amendments will not result in increased development potential because the City is simply assigning identical designations to those properties and also, for the fact that almost all of the properties have already been developed.

Zoning: Furthermore, Mr. Piawah stated that the City is also going to assign the appropriate zoning designations to those properties. Below is a summary of the amendments:

- **Amendment 1:** Future Land Use Map Change from County Commercial to High Density Residential. The City is proposing to designate a 2.5-acre parcel that was annexed into the City in 2016. It has been developed into a mobile home park.

Zoning Assignment: Multifamily Residential (R-3)

- **Amendment 2:** Change from County Commercial To City Commercial. The change request involves a 7.6-acre parcel annexed into the City in 2016. The parcel is currently vacant and designated Commercial on the Gadsden County FLUM. The City wants to designate the property as Commercial as well.

Zoning Assignment: Heavy Commercial (C-2)

- **Amendment 3:** Change From County Commercial To City Commercial. The amendment involves a 30.97-acre site annexed into the City. The property contains two parcels located on the Ben Bostic Road. The subject site is already developed into warehouse use and marijuana grow facility. The City is proposing to designate it Commercial as well.

Zoning Assignment: Heavy Commercial (C-2).

- **Amendment 4:** Change From County Agriculture to City Commercial – The amendment involves a 17.54-acre property located on the eastern outskirts of the City along US 90. The property is currently vacant and designated County Ag 3. The City is proposing to designate it Commercial.

Zoning Assignment: Heavy Commercial (C-2)

- **Amendment 5:** Change From County Urban Service Area to City Mixed Use: The amendment involves a 12-27-acre site previously annexed into the City. The property is located at 470 Strong Road on the eastern outskirts of the City. The City is proposing to designate the property to “Mixed Use”. Zoning Assignment: Mixed Use.

The City staff asked the Planning and Development Review Board to recommend approval of the proposed amendments and corresponding zoning classifications. Mr. Dan Hooker motioned to vote to recommend approval of the amendments and the corresponding zoning assignments. Alvin Young seconded. The motion carried.

Stating no further business, the meeting adjourned.

Dan Hooker, Chairperson

Date:

ORDINANCE 1114-2020

Zoning Map Change

First Reading

**CITY OF QUINCY
CITY COMMISSION
AGENDA REQUEST**

DATE OF MEETING: July 28, 2020

DATE SUBMITTED: July 23, 2020

TO: Honorable Mayor and Members of the City Commission

FROM: Jack L. McLean Jr., City Manager
Bernard O. Piawah, Building and Planning Director

SUBJECT: **Ordinance No. 1114-2020: Zoning Map Change on First Reading**

Statement of Issue:

This agenda item involves the request for first reading of Ordinance 1114-2020 to revise the City's zoning atlas to assign to annexed properties the City's zoning designations. These are the same properties that were the subject of Future Land Use Map changes under Ordinance 1112-2020. The revision of the Future Land Use Map is a state required process while the revision of the zoning map is a local process; both actions have to take place subsequent to every annexation, and under state law the City has to assign to these same properties the corresponding zoning designations. So, the assigned zoning designations are consistent with the Future Land Use Map designations as required by state law. The Planning and Development Review Board (PDRB) reviewed this proposal on March 25, 2020 and voted to recommend its approval. The City's staff is equally asking the City Commission to approve Ordinance 1114-2020 on first reading. Please see attached Ordinance 1114-2020.

Summary of the Proposed Zoning Changes:

The subject sites for the zoning assignments involve six parcels that were annexed into the City during the past few years. Four of the parcels are on the western outskirts of the City along Barack Obama Blvd and Ben Bostic road while two of the parcels are located on the eastern outskirts (one in the vicinity of US 90 and the Bypass and the other is Cross Road Academy on Strong Road). The subject sites are identified on Figure 1 and in Table 1 below.

TABLE 1
SITES FOR ZONING MAP CHANGE

Zoning Change Site	Location	Current FLUM Designation	Proposed Zoning Designation	Size (Acres)
1	430 Barack Obama Road	County Commercial	High Density Residential – R-3	2.5
2	Eastern side of Ben Bostic Road	County Commercial	Quincy Heavy Commercial – C-2	7.6
3	Western side of Ben Bostic Road	County Commercial	Quincy Heavy Commercial – C-2	10.0
4	Western side of Ben Bostic Road	County Commercial	Quincy Heavy Commercial – C-2	20.97
5	East Quincy (E. US 90/Quincy Bypass)	County Ag.	Quincy Heavy Commercial – C-2	17.54
6	470 Strong Road	County Urban Service Area	Quincy Mixed Use	12.27

Consistency with City’s Comprehensive Plan:

The proposed zoning changes are consistent with the City’s comprehensive plan because the assigned zoning classifications correspond with and are consistent with the Future Land Use Map designation for these sites.

OPTIONS:

Option 1: Adopt Ordinance No. 1114-2020 on first reading making changes to the zoning map.

Option 2: Do not approve Ordinance No. 1114-2020 on first reading making changes to the zoning map

Staff Recommendation:

Option 1

ATTACHMENTS:

1. Ordinance 1114-2020; and
2. Minutes of PDRB Meeting of March 25, 2020.

ATTACHMENT 1

ORDINANCE NO. 1114-2020

AN ORDINANCE OF THE CITY OF QUINCY, FLORIDA, AMENDING THE CITY OF QUINCY ZONING MAP AS ADOPTED BY ORDINANCE NUMBER 789 ON AUGUST 11, 1992, AS MAY HAVE BEEN AMENDED FROM TIME TO TIME; PROVIDING FOR FINDINGS; PROVIDING FOR PURPOSE AND INTENT; PROVIDING FOR TITLE OF ZONING MAP AMENDMENT; PROVIDING FOR ZONING MAP AMENDMENT BY ADOPTING NEW ZONING DESIGNATIONS FOR THE CERTAIN IDENTIFIED PARCELS TO CORRESPOND WITH RECENTLY ADOPTED FUTURE LAND USE DESIGNATIONS FOR SUCH PARCELS IN THE COMPREHENSIVE PLAN; PROVIDING FOR SEVERABILITY; PROVIDING FOR COPY ON FILE; AND PROVIDING FOR AN EFFECTIVE DATE.

SECTION 1. Findings.

WHEREAS, pursuant to the requirements of the Community Planning Act, Chapter 2011-139, Laws of Florida, amending Chapter 163, Part II, Florida Statutes, (formerly the Local Government Comprehensive Planning and Land Development Regulation Act of Chapter 163, Part II, Florida Statutes, and former Chapter 9J-5, Florida Administrative Code) (hereinafter "Community Planning Act") the City of Quincy has adopted and has in effect the City of Quincy Comprehensive Plan; and

WHEREAS, to implement the Comprehensive Plan and as required by Section 163.3202, Florida Statutes, the City has adopted a Land Development Code by Ordinance No. 789 effective on August 11, 1992, as may have been amended from time to time, which code includes Zoning Designations that are consistent with and implement the Comprehensive Plan Future Land Use Map designations for all parcels of land within the City; and

WHEREAS, the City recently adopted amendments to the Comprehensive Plan Future Land Use Map to include land use designations for a number of recently annexed parcels; and

WHEREAS, the City now desires to enact amendments and additions to the City Zoning Map to include zoning designations for all parcels included in the Comprehensive Plan Future Land Use Map amendments that are consistent with and implement the Plan designations; and

WHEREAS, the public hearings required to be held by Florida Statutes and City code have been appropriately noticed and held by the Planning and Development Review Board, functioning as the Local Planning Agency, and by the City Commission.

NOW THEREFORE, BE IT ENACTED BY THE CITY OF QUINCY, FLORIDA THAT THE CITY OF QUINCY ZONING MAP IS HEREBY AMENDED AS FOLLOWS:

SECTION 2. Purpose and Intent

This ordinance is enacted pursuant to Section 2(b), Article VIII of the Constitution of the State of Florida in order to carry out the purpose and intent of, and exercise the authority set out in, the Community Planning Act, Sections 163.3161 through 3215, Florida Statutes.

SECTION 3. Title of City Zoning Map Amendment

This zoning map amendment of the City of Quincy, Florida shall be entitled Zoning Map Amendment 2020-1.

SECTION 3. Zoning Map Amendment Adopted

The City of Quincy Zoning Map (Ordinance No. 789 effective on August 11, 1992, as may have been amended from time to time), is hereby amended as follows:

Parcel 1: Located on Barack Obama Blvd; (2.5 acres, Parcel Number 3-11-2N-4W-0000-00324-0200), zoned “Multifamily Residential - R3”.

Parcel 2: Located on the eastern side of Ben Bostic Road (7.6 Acres, Parcel Number 3-11-2N-4W-0000-00324-0100, zoned “Heavy Commercial – C2”;

Parcels 3: Located on the western side of Ben Bostic Road (10.0 acres; Parcel Number 3-10-2N-4W-0000-00144-0100, zoned “Heavy Commercial – C2”;

Parcel 4: Located on the western side of Ben Bostic Road (20.97 acres; Parcel Number 3-10-2N-4W-0000-00144-0200, zoned “Heavy Commercial – C2”;

Parcel 4: Located on the western side of Ben Bostic Road (10 acres; Parcel Number 3-10-2N-4W-0000-00144-0100), zoned “Heavy Commercial – C2”;

Parcel 5: Located on the eastern outskirts of Quincy, on the northern side of US 90, (17.54 acres, Parcel Number 3-16-2N-3W-0000-00200-0000), zoned “Heavy Commercial – C2”; and

Parcel 6: Located at 470 Strong Road (12.27 acres, Parcel Number 3-20-2N-3W-0000-00221-0000), zoned “Mixed Use”.

SECTION 4. Severability

If any portion of this ordinance is deemed by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then the remaining provisions and portions shall remain in full force and effect.

SECTION 5. Copy on File

A certified copy of the enacting Ordinance as well as certified copies of the City of Quincy Zoning Map Amendment cited in Section 3 above shall be filed with the City Clerk of the City of Quincy.

SECTION 6. Effective Date

This Ordinance shall become effective upon passage.

INTRODUCED on first reading in open session of the City Commission of the City of Quincy, Florida, on this 28 day of July, A.D. 2020.

PASSED on second and final reading in open session of the City Commission of the City of Quincy, Florida, on this ___day of ___, A.D. 2020.

Ronte R. Harris, Mayor
Presiding Officer of the City Commission of
the City of Quincy, Florida

ATTEST:

Approved as to Form:

Beverly Nash, Ph.D.
Interim Clerk of the City of Quincy and
Clerk of the City Commission thereof

Gary A. Roberts
City Attorney

ATTACHMENT 2

404 West Jefferson Street



Quincy, Florida 32351

PLANNING AND DEVELOPMENT REVIEW BOARD

MEETING MINUTES

MARCH 25, 2020

6:00 P.M.

Members Present:

Mr. Dan Hooker, Chairperson

Mr. Alvin Young

Mrs. Denise Hannah, via phone

Ms. Judy Ware, via phone

Ms. Kimberly W. Ray, via phone

Members Absent:

Mr. Thomas Skipper

Mr. Willie Reeves

Staff Present:

Bernard Piawah, Building & Planning Director

Joann G. Kimble, Administrative Assistant

Gary Roberts, City Attorney

The meeting was called to order by Chairman, Dan Hooker followed by roll call, meeting a quorum.

The previous minutes were reviewed by members of the Planning & Development Review Board.

Action Taken: The Chairman, Mr. Hooker, and for a motion on the approval of the minutes of the April 10, 2019 meeting. Mr. Alvin Young motioned for approval with any corrections deemed appropriate. Mrs. Denise Hannah second. The motion carried.

New Business:

1. The Review of Variance Request for Property located at 229 E Washington Street.

Mr. Sampson requested for a variance from the setback requirement of the code for the addition for a laundry room. Mr. Piawah has viewed the site and no issues have been identified with the application. The adjacent property owner has been informed of the variance request. The recommendation to board is to approve the request.

Mr. Alvin Young motioned to approve Option 1: Vote to approve the request for variance by Mr. Joel Sampson for the property located at 229 E Washington Street. The motion was seconded by Judy Ware. The motion carried.

2. The Review of Special Use from Gadsden County to Construct a New Telecommunication Tower behind the County Jail on Pat Thomas Pkwy.

Mr. Piawah addressed the board with a Special Use Request from Gadsden County. The county will build a new tower adjacent to its existing tower located behind the Gadsden County jail. Mr. Piawah explained that the request to build the cell tower also includes a request for a waiver of the height restriction because the proposed exceeds the height prescribed by the code. Furthermore, Mr. Piawah explained the requirements of the code for cell tower and the extent to which the applicant addressed those requirements. Some of the requirements include the design of the tower, FAA assessment, the height of the tower and balloon test Mr. Piawah told the PDRB that the applicant addressed all the requirements of the code and is asking the board to recommend approval of the application. The County representatives at the meeting, Mr. Meade and co; spoke on the application and stressed the need for the tower and asked the board to recommend approval of the request.

Mrs. Hannah asked if the County will come with another request for height change since the original tower is about 40 years old and they are asking for a height change now. Mr. Meade stated that there would be no future changes to the tower.

After discussion, Mr. Alvin Young motioned to vote Option 1: To recommend approval of the proposal from Gadsden County to build a new 400-foot telecommunication tower. Judy Ware seconded. The motion carried.

3. Review of City Initiated Comprehensive Plan Future Land Use Map (FLUM) Amendment to Assign City FLUM designations to Annexed Properties and to Assign City Zoning Designation as well.

Mr. Piawah, explained that in recent years the City has annexed certain properties into its jurisdiction. He stated that under state law, the City is required to submit a comprehensive plan FLUM amendment to the state changing the FLUM designation of those properties from County designation to City designation. He also stated that, in general, the amendments will not result in increased development potential because the City is simply assigning identical designations to those properties and also, for the fact that almost all of the properties have already been developed.

Zoning: Furthermore, Mr. Piawah stated that the City is also going to assign the appropriate zoning designations to those properties. Below is a summary of the amendments:

- **Amendment 1:** Future Land Use Map Change from County Commercial to High Density Residential. The City is proposing to designate a 2.5-acre parcel that was annexed into the City in 2016. It has been developed into a mobile home park.

Zoning Assignment: Multifamily Residential (R-3)

- **Amendment 2:** Change from County Commercial To City Commercial. The change request involves a 7.6-acre parcel annexed into the City in 2016. The parcel is currently vacant and designated Commercial on the Gadsden County FLUM. The City wants to designate the property as Commercial as well.

Zoning Assignment: Heavy Commercial (C-2)

- **Amendment 3:** Change From County Commercial To City Commercial. The amendment involves a 30.97-acre site annexed into the City. The property contains two parcels located on the Ben Bostic Road. The subject site is already developed into warehouse use and marijuana grow facility. The City is proposing to designate it Commercial as well.

Zoning Assignment: Heavy Commercial (C-2).

- **Amendment 4:** Change From County Agriculture to City Commercial – The amendment involves a 17.54-acre property located on the eastern outskirts of the City along US 90. The property is currently vacant and designated County Ag 3. The City is proposing to designate it Commercial.

Zoning Assignment: Heavy Commercial (C-2)

- **Amendment 5:** Change From County Urban Service Area to City Mixed Use: The amendment involves a 12-27-acre site previously annexed into the City. The property is located at 470 Strong Road on the eastern outskirts of the City. The City is proposing to designate the property to “Mixed Use”. Zoning Assignment: Mixed Use.

The City staff asked the Planning and Development Review Board to recommend approval of the proposed amendments and corresponding zoning classifications. Mr. Dan Hooker motioned to vote to recommend approval of the amendments and the corresponding zoning assignments. Alvin Young seconded. The motion carried.

Stating no further business, the meeting adjourned.

Dan Hooker, Chairperson

Date:

ORDINANCE 1115-2020

Amending the Retirement Savings Plan

**City of Quincy
City Commission
Agenda Request**

Date of Meeting: July 28, 2020

Date Submitted: July 23, 2020

To: Honorable Mayor and Members of the City Commission

From: Jack L. McLean Jr., City Manager
Gary Roberts, City Attorney
Ann Sherman, Human Resources Director

Subject: Ordinance No. 1115-2020 – Amending the Retirement Savings Plan

Statement of Issue:

This agenda item is a request for first reading of Ordinance Number 1115-2020, revising the City Employee's Retirement Savings Plan. During the November 12, 2019 Commission Meeting the Commissioners passed the recommended changes with a 2/1 vote in approval of the recommended changes to the Plan. Former Commissioner Daniel McMillan, during that meeting, suggested that the committee review the plan with the Full Board prior to implementation.

Background:

The board met on February 5, 2020 to review the enhancements as suggested by Former Commission McMillan and the members were all in full agreement with the recommended changes.

As a recap, the new enhancements will provide employees with greater benefit options which were recommended to the current American Funds Platform. These enhancements include adding additional Mutual Fund Company investment options alongside current American Funds choices. Additionally, a loan provision was added with limited access to vested balances to help employees meet unexpected financial needs.

General Loan Provisions:

The maximum amount that an employee may request to borrow is 50% of their vested account balance or \$50,000.00, whichever is less. The loan interest rate is Prime which is (3.25%) currently.

Loan Administration:

The landscape of options for all 401k's and 457 plan loans must meet specific requirements as depicted below:

- Each loan must be established under a written loan agreement.
- The plan must set a commercially reasonable interest rate for plan loans
- A loan cannot exceed the maximum permitted amount.
- A loan must be repaid within a five-year term (unless used for the purchase of a principal residence).
- Loan repayment must be made semi-monthly through payroll deductions in equal payments to include principal and interest (P&I).

Conclusion:

In conclusion, adding the loan option opens the door for retention, as employees will no longer need to terminate their employment with the City to access their funds in an emergency. It also eliminates the possibility of employees having to secure a loan through a financial institution by allowing them to borrow from themselves and the interest they pay is to themselves rather than another institution.

Additionally, with the larger diversity of fund mix, this too opens the doors of opportunity for greater returns on investments (ROI).

Based on the meeting with the board and the passing of this agenda item at the November 12th Commission Meeting staff proceeded with the implementation of all recommended enhancements.

Options:

Option 1: Adopt Ordinance No. 1115-2020 on first reading adding the recommended enhancements.

Option 2: Do not approve Ordinance No. 1115-2020 on first reading.

Staff Recommendation:

Option 1

Attachment:

- Ordinance Number 1115-2020

ORDINANCE NO. 1115 - 2020

AN ORDINANCE AMENDING CHAPTER 54 OF THE CODE OF ORDINANCES OF THE CITY OF QUINCY, FLORIDA, ARTICLE IV PERTAINING TO THE CITY OF QUINCY RETIREMENT SAVINGS PLAN; AMENDING SECTIONS 54-86 THROUGH 54-96 TO UPDATE THE PLAN FOR INTERNAL REVENUE CODE REQUIREMENTS; AND TO PROVIDE FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of Quincy, Florida meet in regular sessions; and

WHEREAS, the City maintains the City of Quincy Retirement Savings Plan (“Plan”), established on April 9, 1991, for the benefit of eligible employees; and

WHEREAS, the City Commission is authorized and empowered to amend the Plan; and

WHEREAS, the City desires to restate the Plan to comply with various Internal Revenue Code Requirements, including those outlined in the Pension Protection Act of 2006 (PPA), the Heroes Earnings Assistance and Relief Tax Act of 2008 (HEART Act), the Worker, Retiree, and Employer Recovery Act of 2008 (WRERA).

NOW, THEREFORE BE IT ENACTED BY THE PEOPLE OF THE CITY OF QUINCY, FLORIDA:

SECTION 1. The restated Plan, consisting of an adoption agreement and basic plan document outlining the terms of the Plan as effective on October 1, 2019, attached hereto as Exhibit A, is hereby adopted

SECTION 2. Sections 54-86 through 54-96 are hereby repealed and replaced with the following:

ARTICLE IV. - RETIREMENT SAVINGS PLAN

Sec. 54-86. The City of Quincy maintains the City of Quincy Retirement Savings Plan, a copy of which is maintained in the Office of Human Resources.

SECTION 3. The City Manager, Director of Human Resources, and any other authorized person is hereby authorized to perform the actions necessary to adopt the Plan restatement, including signing the plan adocument and arranging for distribution to participants of a summary of the Plan provisions.

SECTION 4. If any word, phrase, clause, paragraph, section or provision of this Ordinance or the application thereof to any person or circumstances is held invalid or

unconstitutional, such finding shall not affect the other provisions or applications of the ordinance which can be given effect without the invalid or unconstitutional provisions or applications, and to this end the provisions of the Ordinance are declared severable.

SECTION 5. This Ordinance shall be effective upon its passage by the City Commission.

INTRODUCED, in open session of the City Commission of the City of Quincy, Florida, on the _____ day of _____ A.D. 2020.

PASSED, in open session of the City Commission of the City of Quincy, Florida, on the _____ day of _____ A.D. 2020.

RONTE R. HARRIS, Mayor
Presiding Officer of the City Commission
of the City of Quincy, Florida

ATTEST

DR. BEVERLY NASH,
Clerk of the City of Quincy and
Clerk of the City Commission thereof

RESOLUTION 1408-2020

Solar Array Project

Loan and Grant from DEP

**CITY OF QUINCY
CITY COMMISSION
AGENDA REQUEST**

MEETING DATE: July 28, 2020

DATE OF REQUEST: July 22, 2020

TO: Honorable Mayor and Members of the City Commission

FROM: Jack L. McLean Jr., City Manager
Marcia Carty, Finance Director

SUBJECT: Resolution Number 1408-2020 and Agreement - Pertaining to a Loan and Grant from the Florida Department of Environmental Protection for the Solar Array Project

Statement of Issue:

This is a request for the approval of the Resolution and agreement relating to a loan and grant from the Florida Department of Environmental Protection (“DEP”) under the State Revolving Fund. The City’s staff is recommending that the City Commission approve the Resolution and agreement. Please see attached the Resolution and agreement.

Background:

On November 20, 2018, the City Commission approved Resolution 1383-2018 which approved a loan from DEP for the design activities and construction of the solar array project (the “Project”). Since that time, upon additional review by DEP, DEP has requested that the City enter into an agreement between the City and DEP (the “Agreement”), the form of which is attached as Exhibit “A” to the Resolution, to provide for the details of the loan and grant. Pursuant to the Agreement, the City will receive grant funds in the amount of \$214,297.

Staff expects to have all documents executed and available for DEP on or after July 29, 2020.

OPTIONS:

Option 1: Motion to approve the Resolution and Agreement.

Option 2: Motion to not approve the Resolution and Agreement.

STAFF RECOMMENDATION:

Option 1

ATTACHMENTS:

1. Resolution 1408-2020
2. Agreement (attached as Exhibit "A" to Resolution)

RESOLUTION 1408-2020

A RESOLUTION OF CITY OF QUINCY, FLORIDA, RELATING TO THE STATE REVOLVING FUND LOAN PROGRAM; MAKING FINDINGS; AUTHORIZING THE EXECUTION AND DELIVERY OF THE LOAN AGREEMENT; ESTABLISHING PLEDGED REVENUES; DESIGNATING AUTHORIZED REPRESENTATIVES; PROVIDING ASSURANCES; PROVIDING FOR CONFLICTS, SEVERABILITY, AND EFFECTIVE DATE.

WHEREAS, Florida Statutes provide for loans to local government agencies to finance the construction of wastewater treatment facilities and other capital projects; and

WHEREAS, Florida Administrative Code rules require authorization to apply for loans, to establish pledged revenues, to designate an authorized representative; to provide assurances of compliance with loan program requirements; and to enter into a loan agreement; and

WHEREAS, the City of Quincy, Florida (the "City") previously applied for a loan to fund the solar project (the "Project") and approved such loan pursuant to Resolution No. 1383-2018 on November 20, 2018 (the "Prior Resolution") and this Resolution supplements the Prior Resolution;

WHEREAS, the State Revolving Fund loan priority list designates Project No. 200112 as eligible for available funding;

WHEREAS, the City intends to enter into a loan agreement with the Department of Environmental Protection under the State Revolving Fund (the "Loan Agreement") for the financing of the Project; and

WHEREAS, the City has requested Capital City Bank, as noteholder of the not to exceed \$3,000,000 City of Quincy, Florida Utility System Subordinate Revenue Note, Series 2019 (the "Note") to consent to subordination of the Note to the State Revolving Fund loan.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF QUINCY, FLORIDA, AS FOLLOWS:

SECTION I. The foregoing findings are incorporated herein by reference and made a part hereof.

SECTION II. The City is authorized to and has applied for a loan to finance the Project.

SECTION III. The revenues pledged for the repayment of the loan are the Net Revenues of Water and Sewer System (as defined in Resolution No. 1400-2020 adopted on January 28, 2020) after payment of debt service on the \$4,114,070.85 City of Quincy, Florida Utility Revenue

Refunding Bond, Series 2020A, \$4,579,323.50 City of Quincy, Florida Taxable Utility Revenue Refunding Bond, Series 2020B, \$2,045,253.54 City of Quincy, Florida Utility Revenue Refunding Bond, Series 2020C and the Honeywell Energy Conservation Loan (the "Senior Obligations").

SECTION IV. The City Manager is hereby designated as the authorized representative to provide the assurances and commitments required by the loan application.

SECTION V. The Loan Agreement, the form of which is attached hereto as Exhibit "A", is hereby approved. The Mayor is hereby authorized to execute and deliver the Loan Agreement, subject to such changes, insertions and omissions as may be approved by the Mayor, execution thereof shall be conclusive of such approval. Such Loan Agreement will become a binding obligation in accordance with its terms when signed by both parties. The Mayor and the City Manager are authorized to represent the City in carrying out the City's responsibilities under the Loan Agreement. The City Manager is authorized to delegate responsibility to appropriate City staff to carry out technical, financial, and administrative activities associated with the Loan Agreement.

SECTION VI. The legal authority for borrowing moneys to construct the Project is Chapter 166, Part II, Florida Statutes.

SECTION VII. All resolutions or part of Resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

SECTION VIII. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION IX. This Resolution shall become effective immediately upon its passage and adoption.

PASSED and ADOPTED this _____ day of July, 2020.

CITY OF QUINCY, FLORIDA

By: _____

Name: Ronte R. Harris

Title: Mayor

Attest:

By: _____

Name: Dr. Beverly Nash

Title: Interim City Clerk

Approved as to form:

By: _____

Name: Gary A. Roberts

Title: City Attorney

EXHIBIT "A"

FORM OF LOAN AGREEMENT

**STATE OF FLORIDA
DEPARTMENT OF ENVIRONMENTAL PROTECTION**

AND

CITY OF QUINCY, FLORIDA

**CLEAN WATER STATE REVOLVING FUND
DESIGN LOAN AGREEMENT**

WW200112

GRANT AGREEMENT

SG200113

Florida Department of Environmental Protection
State Revolving Fund Program
Marjory Stoneman Douglas Building
3900 Commonwealth Boulevard, MS 3505
Tallahassee, Florida 32399-3000

CLEAN WATER STATE REVOLVING FUND DESIGN LOAN AGREEMENT

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CLEAN WATER STATE REVOLVING FUND DESIGN LOAN AGREEMENT

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**CLEAN WATER STATE REVOLVING FUND
DESIGN LOAN AGREEMENT
WW200112 & GRANT AGREEMENT SG200113**

THIS AGREEMENT is executed by the STATE OF FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION (Department) and the CITY OF QUINCY, FLORIDA, (Local Government) existing as a local governmental entity under the laws of the State of Florida. Collectively, the Department and the Local Government shall be referred to as “Parties” or individually as “Party”.

RECITALS

Pursuant to Section 403.1835, Florida Statutes, and Chapter 62-503, Laws of Florida, the Department is authorized to make loans to finance or refinance the planning, design, construction and implementation of wastewater pollution control facilities; and

Pursuant to Section 403.1838, Florida Statutes, and Chapter 62-505, Laws of Florida, the Department is authorized to award grants to financially disadvantaged small communities; and

The Local Government applied for the financing of Design Activities and the Department has determined that such Project meets all requirements for a Loan and Grant.

AGREEMENT

In consideration of the Department loaning money to the Local Government, in the principal amount and pursuant to the covenants set forth below, it is agreed as follows:

ARTICLE I - DEFINITIONS

1.01. WORDS AND TERMS.

Words and terms used herein shall have the meanings set forth below:

- (1) “Agreement” or “Loan Agreement” shall mean this design loan agreement.
- (2) “Authorized Representative” shall mean the official of the Local Government authorized by ordinance or resolution to sign documents associated with the Loan.
- (3) “Capitalized Interest” shall mean a finance charge that accrues at the Financing Rate on Loan proceeds from the time of disbursement until six months before the Loan Payment is due. Capitalized Interest is financed as part of the Loan principal.
- (4) “Depository” shall mean a bank or trust company, having a combined capital and unimpaired surplus of not less than \$50 million, authorized to transact commercial banking or savings and loan business in the State of Florida and insured by the Federal Deposit Insurance Corporation.

(5) "Design Activities" shall mean the design of work defined in the approved planning document that will result in plans and specifications, ready for permitting and bidding, for an eligible construction project.

(6) "Final Amendment" shall mean the final agreement executed between the parties that establishes the final terms for the Loan such as the final Loan amount, the interest rate, Loan Service Fee and Loan Payment amount.

(7) "Final Unilateral Amendment" shall mean the Loan Agreement unilaterally finalized by the Department after Loan Agreement and Project abandonment under Section 8.06 that establishes the final payment for the Loan.

(8) "Financing Rate" shall mean the charges, expressed as a percent per annum, imposed on the unpaid principal of the Loan. The Financing Rate shall consist of an interest rate component and a Grant Allocation Assessment rate component.

(9) "Grant" shall mean funds awarded under SG200113 pursuant to this Agreement and any subsequent amendments. The Grant agreement is incorporated into this Loan agreement. Grant funds are not disbursed to the Local Government but are a portion of the Loan.

(10) "Grant Allocation Assessment" shall mean an assessment, expressed as a percent per annum, accruing on the unpaid balance of the Loan. It is computed similarly to the way interest charged on the Loan is computed and is included in the Loan Payment. The Department will use Grant Allocation Assessment moneys for making grants to financially disadvantaged small communities pursuant to Section 403.1835 of the Florida Statutes.

(11) "Loan" shall mean the amount of money to be loaned pursuant to this Agreement and subsequent amendments.

(12) "Loan Application" shall mean the completed form which provides all information required to support obtaining design loan financial assistance.

(13) "Loan Payment" shall mean the payment due from the Local Government to the Department as set forth in Section 10.07.

(14) "Loan Repayment Reserve Account" or "Loan Repayment Reserve" shall mean an interest-bearing account, established and maintained, into which will be deposited the amount set aside as Pledged Revenues to pay the Loan.

(15) "Loan Service Fee" shall mean an origination fee which shall be paid to the Department by the Local Government.

(16) "Local Governmental Entity" means a county, municipality, or special district.

(17) "Operation and Maintenance Expense" shall mean the costs of operating and maintaining the Water and Sewer Systems determined pursuant to generally accepted accounting principles, exclusive of interest on any debt, depreciation, and any other items not requiring the expenditure of cash.

(18) "Pledged Revenues" shall mean the specific revenues pledged as security for repayment of the Loan and shall be the funds deposited in the Loan Repayment Reserve Account in the amount of \$58,931 on deposit in the Loan Repayment Reserve Account.

(19) "Project" shall mean the design of the 1.5-megawatt solar array facilities designed through this Agreement.

(20) "Sewer System" shall mean all facilities owned by the Local Government for collection, transmission, treatment and reuse of wastewater and its residuals.

(21) "Water System" shall mean all facilities owned by the Local Government for supplying and distributing water for residential, commercial, industrial, and governmental use.

1.02. CORRELATIVE WORDS.

Words of the masculine gender shall be understood to include correlative words of the feminine and neuter genders. Unless the context shall otherwise indicate, the singular shall include the plural and the word "person" shall include corporations and associations, including public entities, as well as natural persons.

ARTICLE II - WARRANTIES, REPRESENTATIONS AND COVENANTS

2.01. WARRANTIES, REPRESENTATIONS AND COVENANTS.

The Local Government warrants, represents and covenants that:

(1) The Local Government has full power and authority to enter into this Agreement and to comply with the provisions hereof.

(2) The Local Government currently is not the subject of bankruptcy, insolvency, or reorganization proceedings and is not in default of, or otherwise subject to, any agreement or any law, administrative regulation, judgment, decree, note, resolution, charter or ordinance which would currently restrain or enjoin it from entering into, or complying with, this Agreement.

(3) There is no material action, suit, proceeding, inquiry or investigation, at law or in equity, before any court or public body, pending or, to the best of the Local Government's knowledge, threatened, which seeks to restrain or enjoin the Local Government from entering into or complying with this Agreement.

(4) The Local Government shall undertake the Project on its own responsibility, to the extent permitted by law.

(5) To the extent permitted by law, the Local Government shall release and hold harmless the State, its officers, members, and employees from any claim arising in connection with the Local Government's actions or omissions in its Design Activities financed by this Loan.

(6) All Local Government representations to the Department, pursuant to the Loan Application and Agreement, were true and accurate as of the date such representations were

made. The financial information delivered by the Local Government to the Department was current and correct as of the date such information was delivered. The Local Government shall comply with Chapter 62-503, Florida Administrative Code, and all applicable State and Federal laws, rules, and regulations which are identified in the Loan Application or Agreement. To the extent that any assurance, representation, or covenant requires a future action, the Local Government shall take such action to comply with this agreement.

(7) The Local Government shall maintain records using generally accepted accounting principles established by the Governmental Accounting Standards Board. As part of its bookkeeping system, the Local Government shall keep accounts of the Water and Sewer Systems separate from all other accounts and it shall keep accurate records of all revenues, expenses, and expenditures relating to the Water and Sewer Systems, and of the Loan disbursement receipts, and Loan Repayment Reserve Account.

(8) RESERVED.

(9) Pursuant to Section 216.347 of the Florida Statutes, the Local Government shall not use the Loan proceeds for the purpose of lobbying the Florida Legislature, the Judicial Branch, or a State agency.

(10) The Local Government agrees to complete the Design Activities in accordance with the schedule set forth in Section 10.07. Delays incident to strikes, riots, acts of God, and other events beyond the reasonable control of the Local Government are excepted. However, there shall be no resulting diminution or delay in the Loan Payment or funding of the Loan Repayment Reserve Account.

(11) The Local Government covenants that this Agreement is entered into for the purpose of completing Design Activities in order to construct facilities which will, in all events, serve a public purpose.

2.02. LEGAL AUTHORIZATION.

Upon signing this Agreement, the Local Government's legal counsel hereby expresses the opinion, subject to laws affecting the rights of creditors generally this Agreement has been duly authorized by the Local Government and shall constitute a valid and legal obligation of the Local Government enforceable in accordance with its terms upon execution by both parties; and

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2.03. AUDIT AND MONITORING REQUIREMENTS.

The Local Government agrees to the following audit and monitoring requirements.

(1) The financial assistance authorized pursuant to this Loan Agreement consists of the following:

State Resources Awarded to the Local Government Pursuant to this Agreement Consist of the Following Resources Subject to Section 215.97, F.S.:					
State Program Number	Funding Source	CSFA Number	CSFA Title or Fund Source Description	Funding Amount	State Appropriation Category
Original Agreement	Wastewater Treatment and Stormwater Management TF	37.077	Wastewater Treatment Facility Construction	\$267,871	140131
State Program Number	Funding Source	CSFA Number	CSFA Title or Fund Source Description	Funding Amount	State Appropriation Category
Original Agreement	Small Community Wastewater Grant	37.075	Federal Grants Trust Fund	\$214,297	143276

(2) Audits.

(a) In the event that the Local Government expends a total amount of state financial assistance equal to or in excess of \$750,000 in any fiscal year of such Local Government, the Local Government must have a State single audit for such fiscal year in accordance with Section 215.97, Florida Statutes; applicable rules of the Department of Financial Services; and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General. In determining the state financial assistance expended in its fiscal year, the Local Government shall consider all sources of state financial assistance, including state financial assistance received from the Department, other state agencies, and other nonstate entities. State financial assistance does not include Federal direct or pass-through awards and resources received by a nonstate entity for Federal program matching requirements.

(b) In connection with the audit requirements addressed in the preceding paragraph (a); the Local Government shall ensure that the audit complies with the requirements of Section 215.97(7), Florida Statutes. This includes submission of a financial reporting package as defined by Section 215.97(2), Florida Statutes, and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General.

(c) If the Local Government expends less than \$750,000 in state financial assistance in its fiscal year, an audit conducted in accordance with the provisions of Section 215.97, Florida Statutes, is not required. The Local Government shall inform the Department of findings and recommendations pertaining to the State Revolving Fund in audits conducted by the Local Government in which the \$750,000 threshold has not been met. In the event that the Local Government expends less than \$750,000 in state financial assistance in its fiscal year, and elects to have an audit conducted in accordance with the provisions of Section 215.97, Florida Statutes, the cost of the audit must be paid from the non-state entity's resources (i.e., the cost of such an audit must be paid from the Local Government's resources obtained from other than State entities).

(d) The Local Government is hereby advised that the Florida Single Audit Act Requirements may further apply to lower tier transactions that may be a result of this Agreement. For information regarding the Florida Catalog of State Financial Assistance (CSFA), a Local Government should access the Florida Single Audit Act website located at <https://apps.fldfs.com/fsaa> for assistance.

(3) Report Submission.

(a) Copies of financial reporting packages shall be submitted by or on behalf of the Local Government directly to each of the following:

(i) The Department at one of the following addresses:

By Mail:

Audit Director

Florida Department of Environmental Protection
Office of the Inspector General
3900 Commonwealth Boulevard, MS 40
Tallahassee, Florida 32399-3123

or

Electronically:

FDEPSingleAudit@dep.state.fl.us

(ii) The Auditor General's Office at the following address:

State of Florida Auditor General
Room 401, Claude Pepper Building
111 West Madison Street
Tallahassee, Florida 32399-1450

(iii) Copies of reports or management letters shall be submitted by or on behalf of the Local Government directly to the Department at either of the following address:

By Mail:

Audit Director

Florida Department of Environmental Protection
Office of the Inspector General
3900 Commonwealth Boulevard, MS 40
Tallahassee, Florida 32399-3123

or

Electronically:

FDEPSingleAudit@dep.state.fl.us

(b) Any reports, management letters, or other information required to be submitted to the Department pursuant to this Agreement shall be submitted timely in accordance with Florida Statutes, or Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, as applicable.

(c) Local Governments, when submitting financial reporting packages to the Department for audits done in accordance with Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, should indicate the date that the reporting package was delivered to the Local Government in correspondence accompanying the reporting package.

(4) Record Retention.

The Local Government shall retain sufficient records demonstrating its compliance with the terms of this Agreement for a period of five years from the date of the Final Amendment, and shall allow the Department, or its designee, Chief Financial Officer, or Auditor General access to such records upon request. The Local Government shall ensure that working papers are made available to the Department, or its designee, Chief Financial Officer, or Auditor General upon request for a period of five years from the date of the Final Amendment, unless extended in writing by the Department.

(5) Monitoring.

In addition to reviews of audits conducted in accordance with Section 215.97, F.S., as revised monitoring procedures may include, but not be limited to, on-site visits by Department staff and/or other procedures. By entering into this Agreement, the Local Government agrees to comply and cooperate with any monitoring procedures/processes deemed appropriate by the Department. In the event the Department determines that a limited scope audit of the Local Government is appropriate, the Local Government agrees to comply with any additional instructions provided by the Department to the Local Government regarding such audit. The Local Government understands its duty, pursuant to Section 20.055(5), F.S., to cooperate with the Inspector General in any investigation, audit, inspection, review, or hearing. The Local Government will comply with this duty and ensure that any subcontracts issued under this Agreement will impose this requirement, in writing, on its subcontractors.

ARTICLE III - LOAN REPAYMENT ACCOUNT

3.01. LOAN REPAYMENT RESERVE ACCOUNT.

A Loan Repayment Reserve Account shall be established with a Depository. The Local Government shall deposit into the account the reserve amount identified in Subsection 10.07(3) of this Agreement by the date set forth therein. Loan Repayment Reserve account funds shall be used to make the Loan Payment as identified in Section 10.05. A letter restricting withdrawals from the Account must be provided prior to any funds being disbursed.

3.02. RESTORATION OF LOAN REPAYMENT RESERVE ACCOUNT.

A default causing the Local Government to use the Loan Repayment Reserve Account or the use of the account to prevent default shall result in the Local Government being responsible for making special deposits to restore the account. Special restoration deposits shall be made from the first moneys legally available to the Local Government for such purpose.

3.03. INVESTMENT OF LOAN REPAYMENT RESERVE MONEYS.

Moneys on deposit in the Loan Repayment Reserve Account shall be invested pursuant to the laws of the State of Florida. Such moneys may be pooled for investment purposes. The maturity or redemption date of investments shall be not later than the date set for the final Loan Payment provided, however, that moneys must be available for withdrawal, if necessary, pursuant to Section 3.05 of this Agreement. All investment income and earnings shall be credited to the Loan Repayment Reserve Account.

3.04. LOAN REPAYMENT RESERVE ACCOUNT WITHDRAWALS.

The withdrawal of moneys from the Loan Repayment Reserve Account shall be for the sole purpose of making the Loan Payment.

3.05. ASSETS HELD IN TRUST.

The assets in all accounts created under this Loan Agreement shall be held in trust for the purposes provided herein and used only for the purposes and in the manner prescribed in this Agreement; and, pending such use, said assets shall be subject to a lien and charge in favor of the Department.

ARTICLE IV - PROJECT INFORMATION

4.01. PROJECT CHANGES.

After the Department's environmental review has been completed, the Local Government shall promptly notify the Department, in writing, of any Project change that would require a modification to the environmental information document.

4.02. CLOSE-OUT.

The Department shall conduct a final inspection of the Project and Project records. Following the inspection, deadlines for submitting additional disbursement requests, if any, shall be established, along with deadlines for uncompleted Loan requirements, if any. Deadlines shall be incorporated into the Loan Agreement by amendment. The amount of the Grant shall be fixed at the time of Project close-out and transferred as a one time payment against the Loan balance. The Loan principal, adjusted to the amount borrowed, shall be reduced by any excess over the amount required to pay all approved costs. As a result of such adjustment, the Loan Payment shall be reduced accordingly, as addressed in Section 10.05.

4.03. LOAN DISBURSEMENTS.

This Agreement allows for funds to be advanced to the Local Government for allowable invoiced costs, under the provisions of 216.181, Florida Statutes. Disbursements shall be made only by the State Chief Financial Officer and only when the requests for such disbursements are accompanied by a Department certification that such withdrawals are proper expenditures. Disbursements shall be made directly to the Local Government for reimbursement of the incurred Design costs and related services. Disbursements for materials, labor, or services shall be made upon receipt of the following:

(1) A completed disbursement request form signed by the Authorized Representative. Such requests must be accompanied by sufficiently itemized summaries of the materials, labor, or services to identify the nature of the work performed; the cost or charges for such work; and the person providing the service or performing the work. Proof of payment will be required with the following disbursement request.

(2) A certification signed by the Authorized Representative as to the current estimated costs of the Project; that the materials, labor, or services represented by the invoice have been satisfactorily purchased, performed, or received.

(3) Such other certificates or documents by engineers, attorneys, accountants, contractors, or suppliers as may reasonably be required by the Department.

Requests by the Local Government for disbursements of the Design funds shall be made using the Department's disbursement request form. The Department reserves the right to retain 25% of the funds until the information necessary for the Department to prepare the Environmental Information Document as described in Rule 62-503.751, Florida Administrative Code, has been provided.

4.05. ADVANCE PAYMENT.

The Department, may provide an advance to the Local Government, in accordance with Section 216.181(16)(b), Florida Statutes. Such advance will require written request from the Local Government, the Advance Payment Justification Form and approval from the State's Chief Financial Officer, The Local Government must temporarily invest the advanced funds, and return any interest income to the Department, within thirty (30) days of each calendar quarter. Interest

earned must be returned to the Department within the timeframe identified above or invoices must be received within the same timeframe that shows the offset of the interest earned.

Unused funds, and interest accrued on any unused portion of advanced funds that have not been remitted to the Department, shall be returned to the Department within sixty (60) days of Agreement completion.

The parties hereto acknowledge that the State's Chief Financial Officer may identify additional requirements, which must be met in order for advance payment to be authorized. If the State's Chief Financial Officer imposes additional requirements, the Local Government shall be notified, in writing, by the Department regarding the additional requirements. Prior to releasing any advanced funds, the Local Government shall be required to provide a written acknowledgement to the Department of the Local Government's acceptance of the terms imposed by the State's Chief Financial Officer for release of the funds.

If advance payment is authorized, the Local Government shall be responsible for submitting the information requested in the Interest Earned Memorandum to the Department quarterly.

ARTICLE V - RATES AND USE OF THE WATER AND SEWER SYSTEMS

5.01. RESERVED.

5.02. NO FREE SERVICE.

The Local Government shall not permit connections to, or furnish any services afforded by, the Water or Sewer System without making a charge therefore based on the Local Government's uniform schedule of rates, fees, and charges.

5.03. MANDATORY CONNECTIONS.

The Local Government shall adopt, as necessary, and enforce requirements, consistent with applicable laws, for the owner, tenant or occupant of each building located on a lot or parcel of land which is served, or may reasonably be served, by the Sewer System to connect such building to the Sewer System.

5.04. NO COMPETING SERVICE.

The Local Government shall not allow any person to provide any services which would compete with the Water or Sewer System so as to adversely affect revenues.

5.05. MAINTENANCE OF THE WATER AND SEWER SYSTEMS.

The Local Government shall operate and maintain the Water and Sewer Systems in a proper, sound and economical manner and shall make all necessary repairs, renewals and replacements.

5.06. ADDITIONS AND MODIFICATIONS.

The Local Government may make any additions, modifications or improvements to the Water and Sewer Systems which it deems desirable and which do not materially reduce the operational integrity of any part of the Water or Sewer System. All such renewals, replacements, additions, modifications and improvements shall become part of the Water and Sewer Systems.

5.07. COLLECTION OF REVENUES.

The Local Government shall use its best efforts to collect all rates, fees and other charges due to it. The Local Government shall establish liens on premises served by the Water or Sewer System for the amount of all delinquent rates, fees and other charges where such action is permitted by law. The Local Government shall, to the full extent permitted by law, cause to discontinue the services of the Water and Sewer Systems and use its best efforts to shut off water service furnished to persons who are delinquent beyond customary grace periods in the payment of Water and Sewer System rates, fees and other charges.

ARTICLE VI - DEFAULTS AND REMEDIES

6.01. EVENTS OF DEFAULT.

Upon the occurrence of any of the following events (the Events of Default) all obligations on the part of Department to make any further disbursements hereunder shall, if Department elects, terminate. The Department may, at its option, exercise any of its remedies set forth in this Agreement, but Department may make any disbursements or parts of disbursements after the happening of any Event of Default without thereby waiving the right to exercise such remedies and without becoming liable to make any further disbursement:

(1) Failure to fund the Loan Repayment Reserve Account or to make the Loan Payment when it is due and such failure shall continue for a period of 30 days.

(2) Except as provided in Subsection 6.01(1) failure to comply with the provisions of this Agreement, failure in the performance or observance of any of the covenants or actions required by this Agreement or the Suspension of this Agreement by the Department pursuant to Section 8.14 below, and such failure shall continue for a period of 30 days after written notice thereof to the Local Government by the Department.

(3) Any warranty, representation or other statement by, or on behalf of, the Local Government contained in this Agreement or in any information furnished in compliance with, or in reference to, this Agreement, which is false or misleading, or if Local Government shall fail to keep, observe or perform any of the terms, covenants, representations or warranties contained in this Agreement, the Note, or any other document given in connection with the Loan (provided, that with respect to non-monetary defaults, Department shall give written notice to Local Government, which shall have 30 days to cure any such default), or is unable or unwilling to meet its obligations thereunder.

(4) An order or decree entered, with the acquiescence of the Local Government, appointing a receiver of any part of the Water or Sewer System or Gross Revenues thereof; or if

such order or decree, having been entered without the consent or acquiescence of the Local Government, shall not be vacated or discharged or stayed on appeal within 60 days after the entry thereof.

(5) Any proceeding instituted, with the acquiescence of the Local Government, for the purpose of effecting a composition between the Local Government and its creditors or for the purpose of adjusting the claims of such creditors, pursuant to any federal or state statute now or hereafter enacted, if the claims of such creditors are payable from Gross Revenues of the Water or Sewer System.

(6) Any bankruptcy, insolvency or other similar proceeding instituted by, or against, the Local Government under federal or state bankruptcy or insolvency law now or hereafter in effect and, if instituted against the Local Government, is not dismissed within 60 days after filing.

(7) Any charge is brought alleging violations of any criminal law in the implementation of the Project or the administration of the proceeds from this Loan against one or more officials of the Local Government by a State or Federal law enforcement authority, which charges are not withdrawn or dismissed within 60 days following the filing thereof.

(8) Failure of the Local Government to give immediate written notice of its knowledge of a potential default or an event of default, hereunder, to the Department and such failure shall continue for a period of 30 days.

6.02. REMEDIES.

All rights, remedies, and powers conferred in this Agreement and the transaction documents are cumulative and are not exclusive of any other rights or remedies, and they shall be in addition to every other right, power, and remedy that Department may have, whether specifically granted in this Agreement or any other transaction document, or existing at law, in equity, or by statute. Any and all such rights and remedies may be exercised from time to time and as often and in such order as Department may deem expedient. Upon any of the Events of Default, the Department may enforce its rights by, *inter alia*, any of the following remedies:

(1) By mandamus or other proceeding at law or in equity, cause to establish rates and collect fees and charges for use of the Water and Sewer Systems, and to require the Local Government to fulfill this Agreement.

(2) By action or suit in equity, require the Local Government to account for all moneys received from the Department.

(3) By action or suit in equity, enjoin any acts or things which may be unlawful or in violation of the rights of the Department.

(4) By applying to a court of competent jurisdiction, cause to appoint a receiver to manage the Water and Sewer Systems, establish and collect fees and charges, and apply the revenues to the reduction of the obligations under this Agreement.

(5) By certifying to the Auditor General and the Chief Financial Officer delinquency on the loan, the Department may intercept the delinquent amount plus a penalty from any unobligated funds due to the Local Government under any revenue or tax sharing fund established by the State, except as otherwise provided by the State Constitution. The Department may impose a penalty in an amount not to exceed an interest rate of 18 percent per annum on the amount due in addition to charging the cost to handle and process the debt. Penalty interest shall accrue on any amount due and payable beginning on the 30th day following the date upon which payment is due.

(6) By notifying financial market credit rating agencies and potential creditors.

(7) By suing for payment of amounts due, or becoming due, with interest on overdue payments together with all costs of collection, including attorneys' fees.

(8) By accelerating the repayment schedule or increasing the Financing Rate on the unpaid principal of the Loan to as much as 1.667 times the Financing Rate.

6.03. DELAY AND WAIVER.

No course of dealing between Department and Local Government, or any failure or delay on the part of Department in exercising any rights or remedies hereunder, shall operate as a waiver of any rights or remedies of Department, and no single or partial exercise of any rights or remedies hereunder shall operate as a waiver or preclude the exercise of any other rights or remedies hereunder. No delay or omission by the Department to exercise any right or power accruing upon Events of Default shall impair any such right or power or shall be construed to be a waiver of any such default or acquiescence therein, and every such right and power may be exercised as often as may be deemed expedient. No waiver or any default under this Agreement shall extend to or affect any subsequent Events of Default, whether of the same or different provision of this Agreement, or shall impair consequent rights or remedies.

ARTICLE VII - RESERVED

ARTICLE VIII - GENERAL PROVISIONS

8.01. DISCHARGE OF OBLIGATIONS.

All payments required to be made under this Agreement shall be cumulative and any deficiencies in any Fiscal Year shall be added to the payments due in the succeeding year and all years thereafter until fully paid. Payments shall continue to be secured by this Agreement until all of the payments required shall be fully paid to the Department. If at any time the Local Government shall have paid, or shall have made provision for the timely payment of, the entire principal amount of the Loan, and as applicable, Loan Service Fee, interest, and Grant Allocation Assessment charges, the pledge of, and lien on, the Pledged Revenues to the Department shall be no longer in effect. Deposit of sufficient cash, securities, or investments, authorized by law, from time to time, may be made to effect defeasance of this Loan. However, the deposit shall be made in irrevocable trust with a banking institution or trust company for the sole benefit of the Department. There shall be no penalty imposed by the Department for early retirement of this Loan.

8.02. PROJECT RECORDS AND STATEMENTS.

Books, records, reports, engineering documents, contract documents, and papers shall be available to the authorized representatives of the Department for inspection at any reasonable time after the Local Government has received a disbursement and until five years after the Final Amendment date.

8.03. ACCESS TO PROJECT SITE.

The Local Government shall provide access to offices and other sites where Design Activities or Project work (if financed by this Loan) is ongoing, or has been performed, to authorized representatives of the Department at any reasonable time. The Local Government shall cause its engineers and contractors to provide copies of relevant records and statements for inspection.

8.04. ASSIGNMENT OF RIGHTS UNDER AGREEMENT.

The Department may assign any part of its rights under this Agreement after notification to the Local Government. The Local Government shall not assign rights created by this Agreement without the written consent of the Department.

8.05. AMENDMENT OF AGREEMENT.

This Agreement may be amended in writing, except that no amendment shall be permitted which is inconsistent with statutes, rules, regulations, executive orders, or written agreements between the Department and the U.S. Environmental Protection Agency (EPA). A Final Amendment establishing the final costs financed by this Loan and the actual Loan Service Fee shall be completed after the Department's final inspection of relevant documents and records.

8.06. ABANDONMENT, TERMINATION OR VOLUNTARY CANCELLATION.

Failure of the Local Government to actively prosecute or avail itself of this Loan (including e.g. described in para 1 and 2 below) shall constitute its abrogation and abandonment of the rights hereunder, and the Department may then, upon written notification to the Local Government, suspend or terminate this Agreement.

(1) Failure of the Local Government to draw Loan proceeds within eighteen months after the effective date of this Agreement, or by the date set in Section 10.07 to establish the Loan Repayment Reserve Account, whichever date occurs first.

(2) Failure of the Local Government, after the initial Loan draw, to draw any funds under the Loan Agreement for twenty-four months, without approved justification or demonstrable progress on the Project.

Upon a determination of abandonment by the Department, the Loan will be suspended, and the Department will implement administrative close out procedures (in lieu of those in

Section 4.02) and provide written notification of Final Unilateral Amendment to the Local Government.

In the event that following the execution of this Agreement, the Local Government decides not to proceed with this Loan, this Agreement can be cancelled by the Local Government, without penalty, if no funds have been disbursed.

8.07. SEVERABILITY CLAUSE.

If any provision of this Agreement shall be held invalid or unenforceable, the remaining provisions shall be construed and enforced as if such invalid or unenforceable provision had not been contained herein.

8.08. USE AS MATCHING FUNDS.

The EPA has provided a class deviation from the provisions of 40 CFR 35.3125(b)(1) to allow these second-tier funds to be used as local matching requirements for most EPA grant funded treatment works projects, including special Appropriations Act projects.

8.09. PUBLIC RECORDS ACCESS.

(1) The Local Government shall comply with Florida Public Records law under Chapter 119, F.S. Records made or received in conjunction with this Agreement are public records under Florida law, as defined in Section 119.011(12), F.S. The Local Government shall keep and maintain public records required by the Department to perform the services under this Agreement.

(2) This Agreement may be unilaterally canceled by the Department for refusal by the Local Government to either provide to the Department upon request, or to allow inspection and copying of all public records made or received by the Local Government in conjunction with this Agreement and subject to disclosure under Chapter 119, F.S., and Section 24(a), Article I, Florida Constitution.

(3) IF THE LOCAL GOVERNMENT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE LOCAL GOVERNMENT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE DEPARTMENT'S CUSTODIAN OF PUBLIC RECORDS AT (850)245-2118, by email at public.services@dep.state.fl.us, or at the mailing address below:

**Department of Environmental Protection
ATTN: Office of Ombudsman and Public Services
Public Records Request
3900 Commonwealth Blvd, MS 49
Tallahassee, FL 32399**

8.10. SCRUTINIZED COMPANIES.

(1) The Local Government certifies that it and its subcontractors are not on the Scrutinized Companies that Boycott Israel List. Pursuant to Section 287.135, F.S., the Department may immediately terminate this Agreement at its sole option if the Local Government or its subcontractors are found to have submitted a false certification; or if the Local Government, or its subcontractors are placed on the Scrutinized Companies that Boycott Israel List or is engaged in the boycott of Israel during the term of the Agreement.

(2) If this Agreement is for more than one million dollars, the Local Government certifies that it and its subcontractors are also not on the Scrutinized Companies with Activities in Sudan, Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or engaged with business operations in Cuba or Syria as identified in Section 287.135, F.S. Pursuant to Section 287.135, F.S., the Department may immediately terminate this Agreement at its sole option if the Local Government, its affiliates, or its subcontractors are found to have submitted a false certification; or if the Local Government, its affiliates, or its subcontractors are placed on the Scrutinized Companies that Boycott the Scrutinized Companies with Activities in Sudan List, or Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or engaged with business operations in Cuba or Syria during the term of the Agreement.

(3) The Local Government agrees to observe the above requirements for applicable subcontracts entered into for the performance of work under this Agreement.

(4) As provided in Subsection 287.135(8), F.S., if federal law ceases to authorize these contracting prohibitions then they shall become inoperative.

8.11. SUSPENSION.

The Department may suspend any or all of its obligations to Loan or provide financial accommodation to the Local Government under this Agreement in the following events, as determined by the Department:

- (1) The Local Government abandons or discontinues the Project before its completion,
- (2) The commencement, prosecution, or timely completion of the Project by the Local Government is rendered improbable or the Department has reasonable grounds to be insecure in Local Government's ability to perform, or
- (3) The implementation of the Project is determined to be illegal, or one or more officials of the Local Government in responsible charge of, or influence over, the Project is

charged with violating any criminal law in the implementation of the Project or the administration of the proceeds from this Loan.

The Department shall notify the Local Government of any suspension by the Department of its obligations under this Agreement, which suspension shall continue until such time as the event or condition causing such suspension has ceased or been corrected, or the Department has re-instated the Agreement.

Local Government shall have no more than 30 days following notice of suspension hereunder to remove or correct the condition causing suspension. Failure to do so shall constitute a default under this Agreement.

Following suspension of disbursements under this Agreement, the Department may require reasonable assurance of future performance from Local Government prior to re-instating the Loan. Such reasonable assurance may include, but not be limited to, a payment mechanism using two party checks, escrow or obtaining a Performance Bond for the work remaining.

Following suspension, upon failure to cure, correct or provide reasonable assurance of future performance by Local Government, the Department may exercise any remedy available to it by this Agreement or otherwise and shall have no obligation to fund any remaining Loan balance under this Agreement.

ARTICLE IX - RESERVED

ARTICLE X - DETAILS OF FINANCING

10.01. PRINCIPAL AMOUNT OF LOAN.

The total amount awarded is \$267,871. Of that, the estimated Grant amount is \$214,297 based on initial estimated Project costs. The estimated principal amount of the Loan to be repaid is \$53,574, which consists of \$53,574 to be disbursed to the Local Government and \$0 of Capitalized Interest. The Grant amount will be transferred by the Department as a payment to the Loan when the first repayment is due.

Capitalized Interest is not disbursed to the Local Government but is amortized via periodic Loan repayments to the Department as if it were actually disbursed. Capitalized Interest is computed at the Financing Rate, or rates, set for the Loan. It accrues and is compounded annually from the time when disbursements are made until six months before the Loan Payment is due. Capitalized Interest is estimated prior to establishing the schedule of actual disbursements.

10.02. LOAN SERVICE FEE.

The Loan Service Fee is estimated as \$5,357 for the Loan amount authorized to date. The fee represents two percent of the Loan amount excluding Capitalized Interest amount; that is, two percent of \$267,871. The Loan Service Fee is estimated at the time of execution of the

loan agreement and shall be revised with any increase or decrease amendment. The Loan Service Fee is based on actual Project costs and assessed in the final loan amendment.

10.03. FINANCING RATE.

The Financing Rate on the unpaid principal of the Loan amount specified in Section 10.01 is 0 percent per annum. The Financing Rate equals the sum of the interest rate and the Grant Allocation Assessment Rate. The interest rate is 0 percent per annum and the Grant Allocation Assessment rate is 0 percent per annum. However, if this Agreement is not executed by the Local Government and returned to the Department before October 1, 2020, the Financing Rate may be adjusted. A new Financing Rate shall be established for any funds provided by amendment to this Agreement.

10.04. LOAN TERM.

The Loan term shall be 6 months.

10.05. REPAYMENT SCHEDULE.

The Loan Payment shall be computed based upon the principal amount of the Loan less the Grant transfer amount plus the estimated Loan Service Fee and the principle of level debt service. The Loan Payment amount may be adjusted, by amendment of this Agreement, based upon revised information. After the final disbursement of Loan proceeds, the Loan Payment shall be based upon the actual Project costs, the actual Loan Service Fee and Loan Service Fee Capitalized Interest, if any, and actual dates and amounts of disbursements. Actual Project costs shall be established after the Department's inspection of the completed Project and associated records. The Department will deduct the Loan Service Fee and any associated interest from the first available repayments following the Final Amendment.

The Loan Payment shall be in the amount of \$58,931. The interest and Grant Allocation Assessment portions of the Loan Payment shall be computed, using their respective rates, on the unpaid balance of the principal amount of the Loan, which includes Capitalized Interest. Interest (at the Financing Rate) also shall be computed on the estimated Loan Service Fee. The interest and Grant Allocation Assessment on the unpaid balance shall be computed as of the due date of the Loan Payment.

The Loan Payment shall be received by the Department on or before May 15, 2021 to avoid interest accruing on the Loan amount. Funds transfer shall be made by electronic means.

10.06. PROJECT COSTS.

The Local Government and the Department acknowledge that actual Project costs have not been determined as of the effective date of this Agreement. An adjustment to the Design Activities cost may be made based on engineering bid prices. Failure to provide information for preparation of the Environmental Information Document prior to the date specified in Section 10.07 may cause adjustment of the Design Activities costs. Capitalized Interest will be recalculated based on actual dates and amounts of Loan disbursements. If the Local Government receives other governmental financial assistance for this Project, the costs funded by such other

governmental assistance will not be financed by this Loan. The final Grant amount will be based on the as-bid Grant eligible Project costs. The final amount shall be established in the Final Amendment. Changes in Project costs may also occur as the result of an audit.

The Local Government agrees to the following estimates of Project costs:

CATEGORY	PROJECT COSTS (\$)
Design Activities (Disbursable Amount)	267,871
Less Grant (SG200113) Funding	(214,297)
Capitalized Interest	0
TOTAL (Loan Principal Amount)	53,574

10.07. SCHEDULE.

All Design Activities shall be completed no later than the completion dates set forth below to enable the Department to accept the engineering documents.

(1) Invoices submitted for work performed on or after November 13, 2019 shall be eligible for reimbursement.

(2) Completion of all Design Activities for all Project facilities proposed for loan funding no later than November 15, 2020.

(3) The Loan Repayment Reserve Account shall be established and \$58,931 shall be deposited no later than the execution date of this Agreement. Funds as defined in Subsection 1.01(18) shall be used for this deposit. An additional Loan Repayment Reserve Account deposit will be required for any additional funding provided by amendment to this Agreement.

(4) The Loan Payment in the amount of \$58,931 shall be due May 15, 2021.

10.08. SPECIAL CONDITIONS.

Prior to any funds being released, the Local Government shall submit the following:

(1) Documentation that the Loan Repayment Reserve Account has been established as evidenced by a bank letter that restricts withdrawals, except for loan repayment of this Loan, as required under item 10.07(3) above.

(2) Documentation of consent from Capital City Bank relating to the City of Quincy, Florida Utility System Subordinate Revenue Note, Series 2019 in an amount not to exceed \$3,000,000, designating State Revolving Fund Loan WW200110 as a Senior Lien to the Series 2019 Note.

(3) A signed contract between the engineering consulting firm and the Local Government with specific details of the design work to be completed.

ARTICLE XI - EXECUTION OF AGREEMENT

This Loan Agreement WW200112 and SG200113 may be executed in two or more counterparts, any of which shall be regarded as an original and all of which constitute but one and the same instrument.

IN WITNESS WHEREOF, the Department has caused this Agreement to be executed on its behalf by the Secretary or Designee and the Local Government has caused this Agreement to be executed on its behalf by its Authorized Representative and by its affixed seal. The effective date of this Agreement shall be as set forth below by the Department.

for
CITY OF QUINCY

Mayor

Attest:

I attest to the opinion expressed in Section 2.02,
entitled Legal Authorization.

City Clerk

City Attorney

SEAL

for
STATE OF FLORIDA
DEPARTMENT OF ENVIRONMENTAL PROTECTION

Secretary or Designee

Date

REQUEST TO PURCHASE
Pick-up Truck
For Utilities Department

**CITY OF QUINCY
CITY COMMISSION
AGENDA REQUEST**

MEETING DATE: July 28, 2020

DATE OF REQUEST: July 21, 2020

TO: Honorable Mayor and Members of the City Commission

FROM: Jack L. McLean Jr., City Manager
Robin Ryals, Utilities Director

SUBJECT: Utility Line Foreman Pick-up Truck

Statement of Issue:

The information provided herein concerns information regarding the purchase of a small (4) wheel drive pick-up truck for the Utilities Department Line Foreman to access right-of-ways that conventional vehicles are unable to access during rain storms and inclement weather.

Background:

During summer storms and power outages it often is necessary to enter into Right of Ways that must be checked for trees before feeder circuits can be energized. Some of these ROW roads are slippery and wet and will cause a heavy Bucket Truck to bog down and shut the operation down for up to an hour or more. We have to sometimes choose to walk them out with a flashlight to look at them. This takes quite a bit of time as well as danger in the darkness of walking up on water Moccasins and other creatures that are frequently found on these easements. This Truck would be able to access the areas fast and safely to get the lines checked faster. It will also be strong enough to assist some other emergency vehicles such as our sewer trucks to access some areas also. Purchasing this truck will also help in storm trouble with the need to pull large limbs from roadways (with tow ropes) so traffic can get by.

Staff Recommendation:

Staff recommends the purchase of a 2020 Ford Ranger XL (4) Wheel Drive Crew Cab Pick-up Truck for \$29,070.90

(1) I feel the need is there for this type of truck.

(2) This Truck is readily available for delivery and would be here for use before the heart of hurricane season.

Options:

- (1) Commission to vote to allow purchase of the Vehicle for \$29,070.90
- (2) Do not purchase this truck and shop for another truck with similar features and wait for it to be built and delivered.
- (3) Do not purchase the truck

Recommended Option

Option (1)

ATTACHMENTS:

- Truck Specifications



Vehicle: [Fleet] 2020 Ford Ranger (R4F) XL 4WD SuperCrew 5' Box





Vehicle: [Fleet] 2020 Ford Ranger (R4F) XL 4WD SuperCrew 5' Box (✔ Complete)

Selected Model and Options

MODEL

CODE	MODEL	MSRP
R4F	2020 Ford Ranger XL 4WD SuperCrew 5' Box	\$30,970.00

COLORS

CODE	DESCRIPTION	MSRP
YZ	Oxford White	\$0.00

ENGINE

CODE	DESCRIPTION	MSRP
99H	Engine: 2.3L EcoBoost -inc: auto start-stop technology (STD)	\$0.00

TRANSMISSION

CODE	DESCRIPTION	MSRP
44U	Transmission: Electronic 10-Speed SelectShift Auto (STD)	\$0.00

OPTION PACKAGE

CODE	DESCRIPTION	MSRP
100A	Equipment Group 100A Base	\$0.00

AXLE RATIO

CODE	DESCRIPTION	MSRP
—	3.73 Axle Ratio (STD)	\$0.00

WHEELS

CODE	DESCRIPTION	MSRP
64A	Wheels: 16" Silver Steel (STD)	\$0.00

TIRES

CODE	DESCRIPTION	MSRP
—	Tires: P255/70R16 A/S BSW (STD)	\$0.00

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Data Version: 11392. Data Updated: Jul 12, 2020 10:09:00 PM PDT.



Vehicle: [Fleet] 2020 Ford Ranger (R4F) XL 4WD SuperCrew 5' Box (Complete)

PRIMARY PAINT

CODE	DESCRIPTION	MSRP
YZ	Oxford White	\$0.00

SEAT TYPE

CODE	DESCRIPTION	MSRP
SH	Ebony, Front Vinyl Bucket Seats -inc: manual 4-way adjustable driver/passenger w/manual lumbar, flow-through console and floor shifter	\$0.00

ADDITIONAL EQUIPMENT - PACKAGE

CODE	DESCRIPTION	MSRP
53R	Trailer Tow Package -inc: towing capability up to TBD lbs and 4-pin/7-pin wiring harness, Class IV Trailer Hitch Receiver	\$495.00
67F	XL Power Equipment Group -inc: Perimeter Alarm, Remote Key Fob w/Tailgate Lock, Power Glass Sideview Mirrors	\$355.00

ADDITIONAL EQUIPMENT - EXTERIOR

CODE	DESCRIPTION	MSRP
86S	Tough Bed Spray-In Bedliner	\$495.00

ADDITIONAL EQUIPMENT - INTERIOR

CODE	DESCRIPTION	MSRP
58E	SYNC -inc: enhanced voice recognition communications and entertainment system, 911 Assist, 4.2" LCD display in center stack, AppLink and 1 smart charging USB port	\$870.00
60H	Exterior Backup Alarm	\$140.00

Options Total **\$2,355.00**

Price Summary


PRICE SUMMARY

	MSRP
Base Price	\$30,970.00
Total Options	\$2,355.00
Vehicle Subtotal	\$33,325.00
Destination Charge	\$1,195.00
Grand Total	\$34,520.00

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Vehicle: [Fleet] 2020 Ford Ranger (R4F) XL 4WD SuperCrew 5' Box ( Complete)

Standard Equipment

Mechanical

Engine: 2.3L EcoBoost -inc: auto start-stop technology (STD)

Transmission: Electronic 10-Speed SelectShift Auto (STD)

3.73 Axle Ratio (STD)

50-State Emissions System

Transmission w/Driver Selectable Mode

Electronic Transfer Case

Part-Time Four-Wheel Drive

70-Amp/Hr 700CCA Maintenance-Free Battery w/Run Down Protection

150 Amp Alternator

Towing Equipment -inc: Trailer Sway Control

Trailer Wiring Harness

1560# Maximum Payload

GVWR: 6,050 lbs

Gas-Pressurized Shock Absorbers

Front Anti-Roll Bar

Electric Power-Assist Speed-Sensing Steering

18 Gal. Fuel Tank

Single Stainless Steel Exhaust

Auto Locking Hubs

Short And Long Arm Front Suspension w/Coil Springs

Leaf Rear Suspension w/Leaf Springs

4-Wheel Disc Brakes w/4-Wheel ABS, Front Vented Discs, Brake Assist and Hill Hold Control

Exterior

Wheels: 16" Silver Steel (STD)

Tires: P255/70R16 A/S BSW (STD)

Regular Box Style

Steel Spare Wheel

Full-Size Spare Tire Stored Underbody w/Crankdown

Clearcoat Paint

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Vehicle: [Fleet] 2020 Ford Ranger (R4F) XL 4WD SuperCrew 5' Box (✔ Complete)

Exterior

Black Rear Step Bumper

Black Front Bumper w/Black Rub Strip/Fascia Accent and 2 Tow Hooks

Black Wheel Well Trim

Black Side Windows Trim and Black Front Windshield Trim

Black Door Handles

Black Manual Side Mirrors w/Convex Spotter and Manual Folding

Fixed Rear Window

Light Tinted Glass

Variable Intermittent Wipers

Galvanized Steel/Aluminum Panels

Black Grille

Tailgate Rear Cargo Access

Manual Tailgate/Rear Door Lock

Autolamp Fully Automatic Projector Beam Halogen Daytime Running Lights Preference Setting Headlamps w/Delay-Off

Cargo Lamp w/High Mount Stop Light

Entertainment

Radio w/Seek-Scan, Clock, Speed Compensated Volume Control, Aux Audio Input Jack and External Memory Control

Radio: AM/FM Stereo -inc: Bluetooth pass thru and 1 USB port

Streaming Audio

Integrated Roof Antenna

4 Speakers

1 LCD Monitor In The Front

Interior

Driver Seat

2-Way Passenger Seat -inc: Manual Lumbar Support

Full Folding Bench Front Facing Fold-Up Cushion Rear Seat

Manual Tilt/Telescoping Steering Column


Gauges -inc: Speedometer, Odometer, Voltmeter, Oil Pressure, Engine Coolant Temp, Transmission Fluid Temp, Trip Odometer and Trip Computer

Power Rear Windows

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Vehicle: [Fleet] 2020 Ford Ranger (R4F) XL 4WD SuperCrew 5' Box ( Complete)

Interior

- FordPass Connect 4G Mobile Hotspot Internet Access
- Front Cupholder
- Rear Cupholder
- Compass
- Manual Air Conditioning
- HVAC -inc: Underseat Ducts
- Locking Glove Box
- Interior Trim -inc: Cabback Insulator and Chrome Interior Accents
- Full Cloth Headliner
- Urethane Gear Shifter Material
- Front Cloth Bucket Seats -inc: manual 4-way adjustable driver/passenger w/manual lumbar, flow-through console and floor shifter
- Day-Night Rearview Mirror
- 3 12V DC Power Outlets
- Fade-To-Off Interior Lighting
- Full Vinyl/Rubber Floor Covering
- Pickup Cargo Box Lights
- Smart Device Remote Engine Start
- Tracker System
- Instrument Panel Bin, Dashboard Storage, Driver / Passenger And Rear Door Bins and 2nd Row Underseat Storage
- Power 1st Row Windows w/Driver 1-Touch Up/Down
- Delayed Accessory Power
- Power Door Locks
- Trip Computer
- Analog Display
- Manual w/Tilt Front Head Restraints and Manual Adjustable Rear Head Restraints
- Front Center Armrest and Rear Center Armrest
- Securilock Anti-Theft Ignition (pats) Engine Immobilizer

Safety-Mechanical

- AdvanceTrac w/Roll Stability Control Electronic Stability Control (ESC) And Roll Stability Control (RSC)

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Vehicle: [Fleet] 2020 Ford Ranger (R4F) XL 4WD SuperCrew 5' Box (✔ Complete)

Safety-Mechanical

ABS And Driveline Traction Control

Safety-Exterior

Side Impact Beams

Safety-Interior

Dual Stage Driver And Passenger Seat-Mounted Side Airbags

Ford Co-Pilot360 - Pre-Collision Assist with Automatic Emergency Braking (AEB)

Tire Specific Low Tire Pressure Warning

Dual Stage Driver And Passenger Front Airbags

Safety Canopy System Curtain 1st And 2nd Row Airbags

Airbag Occupancy Sensor

Mykey System -inc: Top Speed Limiter, Audio Volume Limiter, Early Low Fuel Warning, Programmable Sound Chimes and Beltminder w/Audio Mute

Rear Child Safety Locks

Outboard Front Lap And Shoulder Safety Belts -inc: Rear Center 3 Point, Height Adjusters and Pretensioners

Dynamic Hitch Assist Back-Up Camera

WARRANTY

Basic Years: 3

Basic Miles/km: 36,000

Drivetrain Years: 5

Drivetrain Miles/km: 60,000

Corrosion Years: 5

Corrosion Miles/km: Unlimited

Roadside Assistance Years: 5

Roadside Assistance Miles/km: 60,000

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UNSPSC C Code	25101507
Line #	88
Unit Description	R4F

Prepared for: Prepared by:

7/14/2020
 City of Quincy
 Attn: Robin Ryals
rivals@myquincy.net
 850-618-1962

Garber Ford, Inc.
 Ryan Davis
 (904) 264-2442 ext.2350 FAX: (904) 284-0054
 3380 Hwy 17 Green Cove Springs, FL 32043
rdavis@garberautomall.com



DEPARTMENT OF MANAGEMENT
SERVICES

Prices are published by the State of Florida Department of Management Services

https://www.dms.myflorida.com/business_operations/state_purchasing/state_contracts_and_agreements

Purchasing contract number is 02-25100000-G, expiring November 16, 2020 for Motor Vehicles. If you have any questions regarding this quote please call!

				Base Price
R4F	2020 Ford Ranger XL 4WD SuperCrew 5' Box			\$26,021.00
Codes	Optional Equipment	Unit Price	OEM Discount 2.00%	Net Price
100A	Equipment Group 100A Base	Included		\$0.00
99H	Engine: 2.3L EcoBoost -inc: auto start-stop technology	Included		\$0.00
44U	Transmission: Electronic 10-Speed SelectShift Auto	Included		\$0.00
YZ	Oxford White	Included		\$0.00
SH	Ebony, Front Vinyl Bucket Seats	Included		\$0.00
85S	Tough Bed Spray-In Bedliner	495	(\$9.90)	\$485.10
53R	Trailer Tow Package (Includes Bar and 2" Ball)	595	(\$11.90)	\$583.10
67F	XL Power Equipment Group	355	(\$7.10)	\$347.90
58E	SYNC -inc: enhanced voice recognition	870	(\$17.40)	\$852.60
60H	Exterior Backup Alarm	140	(\$2.80)	\$137.20
X73	Electronic-Locking Rear Differential	Included		\$0.00
MATS	Weathertech 1st and 2nd Row HD Floor Liners	249		\$249.00
TINT	Tint All Windows to 20% Deep with Windshield Strip	246		\$246.00
RS	Rain Shields Flange Style	149		\$149.00
DEL	Delivery	Included		\$0.00
TOTAL PURCHASE AMOUNT PER VEHICLE				\$ 29,070.90

CITY CLERK POSITION

**City of Quincy
City Commission
Agenda Request**

Date of Meeting: July 28, 2020

Date Submitted: July 22, 2020

To: Honorable Mayor and Members of the City Commission

From: Jack L. McLean Jr., City Manager
Ann Sherman, Human Resources Director

Subject: City Clerk Position

=====

Statement of Issue:

The City Clerk Position is a key position within the City of Quincy which has been vacated by a recent retirement. Currently this position is being filled by the Grants Administrator Dr. Beverly Nash.

Background:

The City Clerk Position was advertised a few weeks ago with twenty responses. Of those responses fourteen completed applications. Human Resources screened those applicant for requisite qualifications and referred four to the Commission for consideration as follows:

- | | | |
|-----------------------|------------------|----------------------------|
| 1. Shaunita Williams | DCF Specialist | MBA |
| 2. Janice Shackelford | Legal Asst. | 2 Years College |
| 3. Cristine Dawson | Muni Code Editor | BA Degree |
| 4. Beverly Nash | Grant Admin. | PHD (withdrew application) |

Conclusion:

The approval of the referrals are necessary in directing staff as to the desire of the Commission.

Option:

Option 1: Approve Applicants

Option 2: Do Not Approval Applicants

Staff Recommendation:

Option 1