

City of Quincy

City Hall

404 West Jefferson Street

Quincy, FL 32351

www.myquincy.net



Meeting Agenda

Tuesday, June 11, 2013

6:00 PM

City Hall Commission Chambers

City Commission

Keith Dowdell, Mayor (Commissioner District One)

Larry Edwards, Mayor Pro-Tem (Commissioner District Five)

Micah Brown (Commissioner District Two)

Derrick Elias (Commissioner District Three)

Andy Gay (Commissioner District Four)

**AGENDA FOR THE REGULAR MEETING OF
THE CITY COMMISSION OF
QUINCY, FLORIDA
Tuesday
June 11, 2013
6:00 PM
CITY HALL CHAMBERS**

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Agenda Approval

Approval of Minutes

1. Approval of Minutes of the 5/28/2013 Regular Meeting
(Sylvia Hicks, City Clerk)

Public Hearings, Ordinances and Resolutions

2. Ordinance No. 1053 First Reading
3. Ordinance No. 1054 First Reading
4. Ordinance No. 1055 First Reading

Presentation(s)

Audit Update

Citizen(s) to be Heard (3 Minute Limit)

Consent Agenda

Discussion(s)

5. Seeking Authorization to Make Application for Federal USDA Police Facility Grant, to be combined with the State Historic Restoration Grant.
(Jack L. McLean Jr. City Manager, Walt McNeil, Police Chief)

6. Exterior Painting of City Hall Bid Awards
(Jack L. Mc Lean Jr., City Manager, Earl Banks, Public Works Director)
7. First Reading of Ordinance No. 1053 to Amend Chapter 14, Article VI: Housing Code, to add provisions addressing Landlords/Owners Obligation to Maintain Property
(Jack L. McLean Jr., City Manager, Bernard Piawah, Planning Director)
8. First Reading of Ordinance No. 1054 pertaining to Small Scale Amendment and Ordinance No. 1055 pertaining to zoning change
(Jack L. McLean Jr., City Manager, Bernard Piawah, Planning Director)

Report(s)/ Information

9. Online Bill Payment
(Jack L. McLean Jr. City Manager, Ann Sherman, Customer Service Director)
10. Budget Planning Process FY 2014
(Jack L. McLean Jr., City Manager, Theresa Moore, Finance Director)
11. QFD Monthly Report
(Jack L. McLean Jr., City Manager, Scott Haire, Interim Fire Chief)
12. Financial Report/P-card Statement
(Jack L. McLean Jr., City Manager, Theresa Moore, Finance Director)

City Manager's Report(s)

City Attorney's Report(s)

Commissioners' Reports

Other

Adjournment

*Item Not in Agenda Book

CITY COMMISSION
CITY HALL
QUINCY, FLORIDA

REGULAR MEETING
May 28, 2013
6:00 P.M.

The Quincy City Commission met in regular session Tuesday, May 28, 2013, with Mayor Commissioner Dowdell presiding and the following present:

Commissioner Larry D. Edwards
Commissioner Micah Brown
Commissioner Gerald A. Gay, III
Commissioner Derrick D. Elias via Phone

Also Present:

City Manager Jack L. McLean Jr.
City Attorney Larry K. White
City Clerk Sylvia Hicks
Police Chief Walt McNeil
Finance Director Theresa Moore
Acting Fire Chief Scott Haire
Customer Service Director Ann Sherman
Utilities Director Mike Wade
Information Technology Director John Thomas
Planning Director Bernard Piawah
Recreation Director Greg Taylor
Public Works Director Willie Earl Banks, Sr.
Accountant III Yvette McCullough
Police Captain Ridgeway Stone
CRA Director Charles Hayes
Executive Assistant to City Manager Cynthia Shingles
Acting Human Resources Director Bessie Evans
Sergeant At Arms Assistant Chief Glenn Sapp

Also Present: Gadsden County Commissioner Sherrie Taylor

Call to Order:

Mayor Commissioner Dowdell called the meeting to order, followed by the Lord's Prayer and the Pledge of Allegiance.

Approval of Agenda

Commissioner Gay made a motion to approve the agenda. Commissioner Brown seconded the motion. The ayes were unanimous.

Approval of Minutes:

Commissioner Edwards made a motion to approve the minutes of the May 14, 2013 regular meeting with corrections if necessary. Commissioner Gay seconded the motion. The ayes were unanimous.

Public Hearings, Ordinances, Resolutions, and Proclamations:

Resolution No. 1298-2013 Resolution authorizing the Florida Department of Transportation, (FDOT) and City of Quincy to enter into a Memorandum of Agreement, (MOA), (to be ratified).

Commissioner Gay made a motion to approve the ratification of Resolution No. 1298-2013. Commissioner Edwards seconded the motion. The ayes were unanimous.

Presentations:

Police Chief McNeil announced that Captain Ridgeway Stone will retire from the City of Quincy Police Department to become the Assistant Chief of Police for the Town of Havana. Mayor Dowdell presented to Captain Stone a certificate for the outstanding work he has done for the City of Quincy and the City appreciates all the service he has rendered to the citizens of Quincy.

Mayor Dowdell presented a bouquet of roses to Mrs. Hattie Wilson and presented a plaque to Mr. Seste, Jr. and Hattie Wilson for outstanding work they have done at the Seaboard Cemetery.

Citizens to be Heard: None

Consent Agenda: None

Discussion(s):

Resolution No. 1298-2013 Related to Certain State Roads was discussed under public hearings, ordinances and resolutions.

Rehearing of Subscription to Florida Property Assessed Clean Energy Program (PACE)

Mr. Piawah, Director of Building and Planning came before the Commission regarding a program that offers local governments an opportunity to partner with Property Assessed Clean Energy (PACE), which is a financing mode that helps local governments raise capital to fund energy and energy efficiency and energy renewable projects in their communities. He stated the program is gaining popularity amongst the states including Florida. Mr. Piawah introduced Mr. Jonathan Shafer of PACE. Mr. Shafer stated that the program offers a wide range of benefits, not only for property owners who obtains

financing for qualifying improvements at favorable terms but also for the broader public state and local governments involved. He stated the amount financed is repaid through a special assessment and is fundamental for several reasons. The assessment is secured by the property and is not subject to acceleration upon sale or transfer of property, which enables the new property owner to merely step into the place of the previous owner and assume responsibility for making the annual payment. Mr. Shafer stated the program requirements are the properties must pay property tax: a) residential individual ownership b) commercial multi-family rental, office, retail, hotel, church (partnership, association, trust, corporation, non-profit, governmental entity, LLC) and c) Industrial agricultural, private education, healthcare and manufacturing. The statutory requirements- a) must be owner of record, b) current on property tax payments last three (3) years, c) must be current on mortgage payment last three (3) years, d) have no involuntary liens on the property, e) 30 – day Lender notice, f) Tier 1 finance- limits 20% of the assessed value and g) Tier 2 finance- limits commercial projects can exceed 20% of assessed value if an energy audit demonstrates annual savings greater than the annual assessment. The Commission did not act on this matter and Commissioner Elias made a motion to move the agenda along. Commissioner Gay seconded the motion. The ayes were unanimous.

Small Scale Amendment and Zoning Change

Mr. Piawah, Director of Building and Planning reported to the Commission that a request from the owner of parcel A requested the amendment and zoning change in order to facilitate the location of an office structure on the site. The current Future Land Use Map (FLUM) does not allow office use on the site. The City owns Parcel B and is requesting the change because the subject site is ideally suitable for commercial uses and compatible with the surrounding uses. Mr. Piawah stated that the Planning and Development Review Board (PDRB) heard the small scale amendment request and the rezoning request. The PDRB voted to approve the requests. Commissioner Edwards made a motion to approve option 1: vote to approve the small scale amendment and zoning changes. Commissioner Gay seconded the motion. The ayes were unanimous.

Draft Ordinance to Amend Chapter 42, Article II Fair Housing to add provision addressing Landlord's Obligation

Mr. Piawah, Director of Building and Planning reported to the Commission that the landlord/owner would be required to maintain the roof, windows, screens, doors, floors, steps, porches, exterior walls, foundations and all other structural components in good repair and capable of resisting normal forces and loads and the plumbing in working condition. The exterior of the property shall be maintained in good repair, structurally sound and sanitary so as not to pose a threat to the public health, safety or welfare. The landlord/owner shall also be required to maintain the interior of the building to ensure that it is in good repair, structurally sound and in a sanitary condition. Commissioner Edwards made a motion to approve option 1: Direct staff to proceed with drafting the ordinance and advertising it in the newspaper accordingly. Commissioner Gay seconded the motion. The ayes were unanimous.

Traffic Calming Devices

Commissioner Elias made a motion to approve installing speed calming devices at Tanyard Creek Park. Commissioner Gay seconded the motion. Commissioner Brown asked that the gates remain open since the speed calming devices will be installed in the Park. The ayes were Commissioners Brown, Gay, Elias and Dowdell. Nay was Commissioner Edwards. The motion carried.

Car Show Policy

Commissioner Elias made a motion to not allow car shows in the City of Quincy. The motion died for a lack of a second.

Commission Travel Policy

Commissioner Elias made a motion that all travel by the Commission come before the Board for approval. Commissioner Gay seconded the motion. The ayes were unanimous. City Manager McLean stated that the checks that the Mayor stated he had are non-negotiable.

Appointment to Tourist Development Council

Commissioner Gay made a motion to appoint Mayor Dowdell to the Tourist Development Council. Commissioner Edwards seconded the motion. The ayes were unanimous.

Report(s)/Information:

Quincy Fire Department Monthly Report

Quincy Youth Employment Program (Summer Youth Program Status Report)

Ms. Bessie Evans, Acting Director of Human Resources reported to the Commission that approximately 40-50 students will begin work on June 17, 2013. She reported that the Gadsden County Board of County Commission (BOCC) will be sponsoring approximately 10 students.

City Manager's Report:

City Manager McLean reported to the Commission that Saturday, June 1st kicks off Hurricane Awareness and the City's Anti-Littering Campaign. He stated that we will be on the Courthouse Square Saturday from Noon until 4:00 p.m.

City Attorney's Report:

City Attorney White reported that the PBA has voluntarily dismissed the Unfair Labor Practice (ULP) filed against the City. He reported to the Commission that they will meet the first part of June for negotiations.

Commissioners' Report:

Commissioner Gay stated he appreciates the Mayor bringing up during his concerns, the need to pave the following streets: North and North Jackson Streets. He stated we need to discuss it during the budgeting process.

Commissioner Gay stated we need to stripe the west end of Joe Adams Road because when it rains, you can't tell where the lines are in the road.

Commissioner Gay stated that on behalf of District IV, we congratulate Captain Stone for being a Public servant.

Commissioner Gay thanked Mr. Seste Wilson for a job well done on cleaning up the Seaboard cemetery.

Commissioner Elias also congratulated Captain Stone for his service to the City.

Commissioner Elias thanked Mr. Seste Wilson for cleaning up the cemetery on Martin Luther King Jr. Blvd and George Street.

Commissioner Elias stated that in the Sunset Acres areas, citizens have began to cut the shrubs and they have piled them up along the street and asked when the truck would be out to pick up the debris.

Commissioner Elias asked if there was a finance report for this meeting. The Finance Director stated due to the Audit, we did not have a report it will be in the next meeting agenda packet.

Commissioner Elias asked if we have given the Auditors everything they needed. The Manager stated the Auditors will be at the first meeting in June to give a status report.

Commissioner Edwards stated that the house located at 326 North 11th Street is in need of some Code Enforcement, the grass is overgrown.

Commissioner Edwards stated there is a cone on North Shelfer and has been there for a while and asked what is going on. Commissioner Edwards stated it is dangerous and has been there for approximately two weeks. The Utilities Director stated that there is a cross drain connection pipe that needs to be repaired and will get to it as soon as possible.

Mayor Dowdell stated there is also a cone on Smith Street, it looks as if the concrete is caving in. The Manager stated he would check on it.

Commissioner Edwards stated he would like to thank Assistant Police Chief Sapp and Captain Haire for representing the City at his church Sunday; they honored Police and Firefighters for Memorial Day.

Commissioner Edwards stated he would like to issue a Public Service Announcement regarding protecting yourself in the sun. He stated, please take his advice and stay out of the sun as much as possible and use sun screen.

Commissioner Brown stated that the sewer had backed up in one of his constituent's yard and also asked how often we do maintenance on the sewer lines.

Commissioner Brown requested to meet with all the department heads.

Commissioner Brown asked the City Clerk to have at the next meeting the procedures of performing a forensic audit.

Commissioner Brown asked the amount of footage for street right-of-way. The Utilities Director Mike Wade stated it varies from 80' for regular streets to 50' and 20' for alley paved streets.

Commissioner Brown asked for the following contracts: City Manager and City Attorney.

Commissioner Gay requested a listing of the contractors.

Mayor Dowdell stated that he had a district meeting at the skating rink and out of that meeting, they established the Live Oak Street Clean-up Crew. He stated they will be picking up trash every other Saturday.

Mayor Dowdell stated that one of his constituents had been calling City Hall regarding a house on Crawford Street where the old garage used to be but he will get with the Director after the meeting.

Mayor Dowdell stated the citizens on Thomas Alley are requesting speed humps between Elm and Florida Avenue.

Mayor Dowdell stated the striping project that Public Works is doing is going well and they are doing a great job.

Commissioner Brown stated that the citizens on 12th Street are requesting speed humps.

City Manager McLean stated that anyone that is requesting speed humps will have to contact the Police Department and they would have to do a petition to get the speed humps on their street.

Commissioner Edwards asked if they could do the first block of 9th Street that has signed the petition.

Mayor Dowdell informed the Commission that he attended the Tourist Development Council meeting and they are planning to purchase a kiosk which is a digital information system to inform tourist as to where hotels and restaurants, etc. are located in each city and we need to plan to see where we want the system placed in Quincy. He stated they are planning to revamp their web site. He was appointed to the Marketing Committee and they have \$69,000 to assist cities that sponsor events such as Quincy fest and events at Tanyard Creek. He requested a listing of all the events that the City sponsors and requested that Mr. Southerland have video footage on the Tourist Development website.

Mayor Dowdell informed the Commission that he attended a meeting at the library regarding the Department of Juvenile Justice (DJJ), he stated that they are trying to organize a group to see what we can do with our children. He stated that DJJ recognize that Gadsden County's children have problems. He stated that he also learned that Gadsden County is too political and has communications issues when it comes to sharing information.

Mayor Dowdell announced that New Life Church has a clothes closet and a food pantry and we need to support them and if you have slightly used clothes and non perishable food items to donate, the Church will appreciate it.

Mayor Dowdell also thanked Captain Stone and Mr. Wilson for the services they have done for the City. We need to show the citizens that we care for them.

Mayor Dowdell stated that we need a housing program and he has also spoken to the CRA Director and City Manager regarding dollars for a housing program and has been advised there are no dollars available.

Commissioner Elias stated that the vote should have been a 5-0 vote for the commission travel since he made the motion. Mayor Dowdell apologized and said yes it is a 5-0 vote.

Commissioner Elias stated that the list that was given to them at the last meeting was not an accurate listing of contractors.

Commissioner Elias asked that we move swift on installing the traffic calming devices in the Park since school is about to be out and a lot of children will be visiting the Park.

There being no further business, Commissioner Edwards made a motion to adjourn the meeting. Commissioner Elias seconded the motion. The meeting was adjourned.

APPROVED:

Keith A Dowdell Mayor and Presiding
Officer of the City Commission and of
City of Quincy, Florida

ATTEST:

Sylvia Hicks
Clerk of the City of Quincy and
Clerk of the City Commission thereof

ORDINANCE NO. 1053

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF QUINCY CHAPTER 14: ARTICLE VI: HOUSING CODE; TO ADD SECTION 14-154 THROUGH 158 TO ADDRESS LANDLORDS OR OWNER'S OBLIGATION TO MAINTAIN PROPERTY AND PREMISES; REPEALLING ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR CODIFICATION AND PROVIDING AN EFFECTIVE DATE.

Sec. 14-154 – Landlords or Owner's Obligation to Maintain Property and Premises.

(1) Exterior and Interior Structure: The landlord or owner of all rental properties (commercial and residential) shall maintain the structures and exterior of the property at all times. The landlord or owner shall maintain the roofs, windows, screens, doors, floors, steps, porches, exterior walls, foundations, and all other structural components in good repair and capable of resisting normal forces and loads and the plumbing in working condition. The exterior of a property shall be maintained in good repair, structurally sound and sanitary so as not to pose a threat to the public health, safety or welfare. The interior of a structure and equipment therein shall be maintained in good repair, structurally sound and in a sanitary condition.

The term "Landlord" as used in this Section means a person who owns real property and rents or leases it to another, called a "tenant."

The term "Tenant" as used in this Section means any person entitled to occupy a dwelling unit or a commercial building under a rental agreement.

(2) Exterior Property Area; The landlord or owner of a rental property shall ensure that:

- a) All premises are graded and maintained to prevent the erosion of soil and to prevent the accumulation of stagnant water thereon, or within any structure located thereon.
- b) All sidewalks, walkways, stairs, driveways, parking spaces and similar areas are kept in a proper order of repair and maintained free from hazardous conditions.
- c) All premises and exterior property are maintained free from weeds or plant growth in excess of eight (8) inches. All noxious weeds shall be prohibited. Weeds shall be defined as all grasses, annual plants vegetation, other than trees

or shrubs provided; however,, this term shall not include cultivated flowers and gardens.

d) All structures and exterior property are kept free from rodent harborage and infestation. Where rodents are found, they shall be promptly exterminated by approved processes which will not be injurious to human health. After pest elimination, proper precautions shall be taken to eliminate rodent harborage and prevent reinfestation.

e) Exhaust vents, i.e., pipes, ducts, conductors, fans or blowers do not discharge gases, steam, vapor, hot air, grease, smoke, odors or other gaseous or particulate wastes directly upon abutting or adjacent public or private property or that of another tenant.

f) All accessory structures including detached garages, fences and walls, are maintained sound in good repair.

g) No inoperative or unlicensed motor vehicle are parked, kept or stored on any premises and no vehicle shall at any time be in a state of major disassembly, disrepair, or in the process of being stripped or dismantled. Painting of vehicles is prohibited unless conducted inside an approved spray booth.

Sec. 14-155 - Unsafe Conditions:

The following conditions shall be determined as unsafe by the building official or the code enforcement officer and shall be repaired or replaced by the landlord or owner to comply with the requirements of this Article:

- a) The normal strength of any structural member is exceeded by nominal loads, the load effect or the required strength;
- b) The anchorage of the floor or roof to walls or columns, and of walls and columns and of wall and columns to foundations is not capable of resisting all nominal loads or load effects;
- c) Structures or components thereof that have reached their limit state;
- d) Siding and masonry joints including joints between the building envelope and the perimeter of windows, doors, and skylights are not maintained;
- e) Siding and masonry joints including joints between the building envelope and the perimeter of windows, doors and skylights are not maintained, weather resistant or water tight;
- f) Structural members that have evidence of *deterioration* or that are not capable of safely supporting all nominal loads and load effects;

- g) Foundation systems that are not firmly supported by footings are not plumb and free from open cracks and breaks, are not properly *anchored* or are not capable of supporting all nominal loads and resisting all load effects;
- h) Exterior walls that are not *anchored* to supporting and supported elements or are not plumb and free of holes, cracks or breaks and loose or rotting materials, are not properly *anchored* or are not capable of supporting all nominal loads and resisting all load effects.
- i) Roofing or roofing components that have defects that admit rain, roof surfaces with inadequate drainage, or any portion of the roof framing that is not in good repair with signs of *deterioration*, fatigue or without proper anchorage and incapable of supporting all nominal loads and resisting all load effects;
- j) Flooring and flooring components with defects that affect serviceability or flooring components that show signs of *deterioration* or fatigue, are not properly *anchored* or are incapable of supporting all nominal loads and resisting all load effects;
- k) Veneer, cornices, belt courses, corbels, trim, wall facings and similar decorative features not properly anchored or that are anchored with connections not capable of supporting all nominal loads and resisting all load effect;
- l) Overhang extensions or projections including, but not limited to trash chutes, canopies, marquees, awnings, fire escapes, standpipes and exhaust ducts not properly *anchored* or that are *anchored* with connections not capable of supporting all nominal loads and resisting all load effects;
- m) Exterior stairs, decks, porches, balconies and all similar appurtenances attached thereto, including *guards* and handrails, are not structurally sound, not properly *anchored* or that are *anchored* with connections not capable of supporting all nominal loads and resisting all load effects; or
- n) Chimneys, cooling towers, smokestacks and similar appurtenances not structurally sound or not properly *anchored*, or that are anchored with connections not capable of supporting all nominal loads and resisting all load effects.

Sec. 14-156- Conflicts:

All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, except to the extent of any conflicts with the City of Quincy Code of Ordinances, which provisions shall prevail over any parts of this ordinance which are inconsistent, either in whole or in part, with the said Code of Ordinances.

Sec. 14-157-Severability:

If any provisions or portions this Ordinance is declared by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provisions and portions of this ordinance shall remain in full force and effect.

Sec. 14-158-Effective Date:

This Ordinance shall be in full force and effect from and after its adoption and any publication as may be required by law.

INTRODUCED in open session of the City Commission of the City of Quincy, Florida on the 11 day of June, A.D. 2013.

PASSED in open session of the City Commission of the City of Quincy, Florida on the --
--- day of -----, A.D. 2013

Keith Dowdell
Presiding Officer of the City Commission
and of the City of Quincy, Florida

ATTEST:

Sylvia Hicks
Clerk of the City of Quincy and
Clerk of the City Commission thereof

ORDINANCE No. 1054

AN ORDINANCE AMENDING THE COMPREHENSIVE PLAN OF THE CITY OF QUINCY WHICH IS REFERENCED IN SECTION 46-9 OF THE QUINCY CODE OF ORDINANCES TO ADOPT A SMALL SCALE FUTURE LAND USE MAP AMENDMENT FOR TWO PARCELS LOCATED AT THE INTERSECTION OF LIVE OAK STREET AND PAT THOMAS PKWY (PARCEL NUMBER 3-12-2N-4W-0000-00313-2100), AND PARCEL NUMBER 3-12-2N-4W-0000-00313-0200) FROM MEDIUM DENSITY RESIDENTIAL TO COMMERCIAL.

NOW THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF QUINCY, FLORIDA THAT THE CODE OF ORDINANCES, CITY OF QUINCY SECTION 46-9, COMPREHENSIVE PLAN, IS HEREBY ENACTED TO READ AS FOLLOWS:

SECTION 1. Purpose and Intent

This ordinance is enacted to carry out the purpose and intent of, and exercise the authority set out in the Local Comprehensive Planning and Land Development Act, Sections 163.3161 through 3215, Florida Statute.

SECTION 2. Title of Comprehensive Plan Amendment

This comprehensive plan amendment for the City of Quincy, Florida shall be entitled Small Scale Amendment to the Future Land Use Map designations for two parcels Parcel A: (0.146 acre: Parcel No. 3-12-2N-4W-0000-00313-2100), and Parcel B: (1.27 acres: Parcel No. 3-12-2N-4W-0000-00313-0200)

SECTION 3. Comprehensive Plan Amendment Adopted

The City of Quincy adopted small scale amendment to the Future Land Use Map of the City's comprehensive plan is as follows:

Parcel A: Parcel No. 3-12-2N-4W-0000-00313-2100, involving 0.146 acre located near the intersection of Live Oak Street and Pat Thomas PKWY changes from Medium Density Residential to Commercial (See Attachments 1); and

Parcel B: Parcel No. 3-12-2N-4W-0000-00313-0200, involving 1.27 acres located at the intersection of Live Oak Street and Pat Thomas PKWY (east of Parcel A above) changes from Medium Density Residential to Commercial (See Attachments 1).

SECTION 4. Severability

If any portion of this ordinance is deemed by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then the remaining provisions and portions shall remain in full force and effect.

SECTION 5. Copy on File

A certified copy of the enacting Ordinance as well as certified copies of the City of Quincy Comprehensive Plan Amendment cited in Section 3 above shall be filed with the City Clerk of the City of Quincy.

SECTION 6. Effective Date

This Ordinance shall become effective upon the issuance of a final order by the State following a transmittal of the amendment to the state land planning agency, determining the adopted amendment to be in compliance, or when an administrative Commission issues a final order determining the adopted amendment to be in compliance.

INTRODUCED in open session of the City Commission of the City of Quincy, Florida, on this 11th day of June, A.D. 2013.

PASSED in open session of the City Commission of the City of Quincy, Florida, on this ___ day of ___, A.D. 2013.

Keith A. Dowdell
Presiding Officer of the City Commission of
the City of Quincy, Florida

ATTEST:

Sylvia Hicks
Clerk of the City of Quincy and
Clerk of the City Commission thereof

ORDINANCE No. 1055

AN ORDINANCE CHANGING THE ZONING/LAND USE CLASSIFICATION OF TWO PARCELS LOCATED AT THE INTERSECTION OF LIVE OAK STREET AND PAT THOMAS PKWY (PARCEL A: 0.146 ACRE: PARCEL NUMBER 3-12-2N-4W-0000-00313-2100), and PARCEL B: 1.27 ACRES: PARCEL NUMBER 3-12-2N-4W-0000-00313-0200) FROM RESIDENTIAL-2 (R-2) TO COMMERCIAL HEAVY (C-2).

NOW THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF QUINCY, FLORIDA

SECTION 1. That the zoning/land use classification of the following described land in the City of Quincy, Florida, to-wit:

Parcel Number: 3-12-2N-4W-0000-00313-2100:

OR 688 P 821 OR 606 P 744 OR 358 P 1354, OR 502 P 1893 COMM AT SWC OF LOT 47 OF ROBERT CITY AND RUN S 89 DEG 32 MIN 46 SEC E 220.40 FT, N 07 DEG 42 MIN 20 SEC E 211.68 FT, N 89 DEG 32 MIN 46 SEC W 62.30 FT TO BEGIN AND RUN N 89 DEG 32 MIN 46 SEC W 64 FT, N 00 DEG 40 MIN 45 SEC E 95.16 FT, S 89 DEG 58 MIN 15 SEC E 64 FT, S 00 DEG 40 MIN 45 SEC W 95.64 FT TO THE POB. IN SECTION 12-2N-4W;

which is now classified as Residential-2 (R-2) and the same is hereby changed to Commercial Heavy (C-2) on the City's Official Zoning Map; and

Parcel Number: 3-12-2N-4W-0000-00313-0200

OR 288 P 1052 BEGIN AT SWC OF LOT 47, RUN E 130 FT TO POB. N 70 FT., W 60 FT., N 100 FT., W 15 FT TO SEC OF LOT PREVIOUSLY DEEDED TO LYDA O FALLIS, N 30 FT., W 5 FT., N 100 FT TO N BNDRY LINE OF SAID LOT 47, E 250 FT TO NEC OF LOT 47, S 300 FT TO SEC OF SAID LOT 47, W 170 FT TO POB. LESS PART SOLD. IN SECTION 12-2N-4W;

which is now classified as Residential-2 (R-2) and the same is hereby changed to Commercial Heavy (C-2) on the City's Official Zoning Map. (See Attachment for map location)

SECTION 2. This ordinance shall take effect upon its passage and approval as provided by law.

INTRODUCED in open session of the City Commission of the City of Quincy, Florida, on this 11 day of June, A.D. 2013.

PASSED in open session of the City Commission of the City of Quincy, Florida,
on this ___ day of ___, A.D. 2013.

Keith Dowdell
Presiding Officer of the City Commission of
the City of Quincy, Florida

ATTEST:

Sylvia Hicks
Clerk of the City of Quincy and
Clerk of the City Commission thereof

**CITY OF QUINCY
CITY COMMISSION
AGENDA REQUEST**

Date of Meeting: June 11, 2013

Date Submitted: June 6, 2013

To: Honorable Mayor and Members of the Commission

From: Jack L. McLean Jr., City Manager
Walter A. McNeil, Chief of Police

Subject: Seeking authorization to make application for a Federal USDA Police Facility Grant, to be combined with the State Historic Restoration Grant.

Statement of Issue:

The Quincy Police Department requests the Quincy City Commission's approval, for the Chief of Police to pursue a United States Department of Agriculture (USDA) Community Facility Grant for up to 75% of the cost to renovate the old Historic Post Office Building located at 121 East Jefferson Street. The Police Chief is requesting authorization to file an application for a USDA grant for about \$750,000. The \$750,000 request, represents the 75% maximum award amount from the USDA for community facilities and this amount of funding would be leveraged with the City of Quincy's State of Florida Historic Restoration (SFHR) Grant request of \$350,000 which was applied for in December 2012. When combined, the USDA and the SFHR grants could provide funding for this project of about 1.1 million dollars to completely renovate and restore both the building and Police Department's staff to the building.

Background:

The old Historic Post Office Building located at 121 East Jefferson Street was built in 1935 and in 1980 was given the designation of a National Historic Building. The Police Chief, working with Ms. Regina Davis, Executive Director of the Tallahassee Frenchtown Community Development Corporation (CDC), were authorized by the Commission on December 11, 2012 to apply for the \$350,000 grant funding available from the Florida Department of State's Division of Historical Preservation. This grant specifically targets rehabilitation and restoration projects for Historic buildings. This Grants funding allocations will be awarded in June of 2014 in amounts ranging from \$50,000 to \$350,000 and only for renovation projects directed at repairing Florida's historic buildings. The state

grant funding requires a 50% match but the match may be any combination of in-kind services, volunteer labor, donated material and travel, plus cash-on hand which must constitute a minimum of 25% of the match.

As it relates to the Federal USDA grant, the maximum amount of the grant awarded will depend upon the median household income and the population in the community where the project is located and availability of grant funds. Again, grant assistance may be available for up to 75% of the project costs. Projects will be selected based on a priority point system. Projects that will receive priority are those submitted from small communities of 5000 people or less, serve low income families at or below the poverty line and facilities that provide public safety.

Analysis:

The Police Department's staff continues to effectively deliver services to our citizens from the temporary W.A. Woodham building location, while the structure at 121 East Jefferson Street continues to languish in ill repair. Fact is, the longer the building is allowed to go without the required repairs; the greater the probability the building will fall into ruin.

The old Historic Post Office Building in question, when functional, provides police personnel with geographic access to the central core of the City. Additionally, the location of the building serves to enhance the police department's community policing goals and objectives.

The location of the old Historic Post Office Building when functional provides Police Department Officers with visibility and exposure to pedestrians and vehicles traveling along Jefferson Street. But, perhaps more importantly, the Old Post Office Building, when functional, is a better location for citizen walk-in service.

If approved, by coupling the USDA grant application with the State Historic Restoration grant approved by the City Commission in December 2012, the Commission will better position the City of Quincy to secure sufficient funding to repair the old Historic Post Office Building and return the Police Department to a City owned building in the downtown area of the City.

Option 1: Approve the request for the Police Department to apply for the USDA grant.

Option 2: Disapprove the request for the Police Department to apply for the USDA grant.

Recommendation: Option # 1

**City of Quincy
City Commission
Agenda Request**

Date of Meeting: June 11, 2013
Date Submitted: June 6, 2013
To: Honorable Mayor and Members of the Commission
From: Jack L. McLean Jr., City Manager
Willie Earl Banks, Public Works Director
Subject: Exterior Painting of City Hall Bid Award

Statement of Issue:

Staff is requesting the approval and award of bid for painting the exterior of the City Hall and all of the white trim with a semi-gloss latex paint from Benjamin Moore or Sherwin Williams paint.

Analysis:

The invitation to bid was advertised in the newspaper and the bids for the painting of the exterior of City Hall were received and opened at the Quincy City Hall on June 7, 2013 at 2:00 P.M. Three (3) bids were received, with the highest being \$8,260.00 and the lowest being \$6800.00.

Recommendation:

- Option 1. Authorize the City Manager to accept the lowest bid.
- Option 2. Reject all bids.
- Option 3. Rebid the painting.

Staff Recommendation:

Option 1

Attachments

MAAR Enterprise, Inc. bid
Paintmaster Painting Contractor bid
Lockwood Construction bid

MAAR Enterprise, Inc.
 PO BOX 6493
 Tallahassee, FL 32305
 850-345-8659

Bid No. 1011

Bid Pro.

Customer			
Name	Quincy City Hall		
Address	404 West Jefferson St		
City	Quincy	State	FL ZIP 32351
Phone	850-618-0030	Fax:	

Misc	
Date	6/7/2013
P.O. #	
Rep	
FOB	

Date	Description	Hours	TOTAL
	Exterior Painting Of City Hall		
	*Pressure clean exterior concrete soffits, exterior bricks and concrete around city hall.		
	*Scrape loose paint and prime areas afterwards.		
	*Caulk cracks in concrete around City Hall grounds.		
	*Prime all gutters and apply one coat of gloss latex paint.		
	*Apply rust primer on metal as needed.		
	*Apply one coat of gloss latex paint on all concrete area of soffit.		
	*Apply two coats of gloss latex paint on front soffit area of concrete.		
	*Apply a coat of oil based paint on front iron rails and City Hall letters.		
	Insurance Certificate Will Be Faxed Over When Bid Awarded		
	Contact: Rico Taylor		
	Total Hours	0.00	\$6,800.00
		SubTotal	\$6,800.00
		TOTAL	\$6,800.00

Payment	Select One...
Comments	
Name	
CC #	
Expires	

Tax Rate(s)

Office Use Only

--

2012-13

CITY OF TALLAHASSEE BUSINESS TAX CERTIFICATE
LOCAL BUSINESS TAX RECEIPT

2012-13

TAX CERTIFICATE EXPIRES SEPTEMBER 30, 2013

DBA: MAAR ENTERPRISE

Account Number: 74371

Location 3401 ZILLAH ST

Address : TALLAHASSEE FL 32305

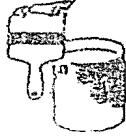
Type Code	Sub Code:	Type Description:
850	h	Service - Miscellaneous

MAAR ENTERPRISE
RICO TAYLOR

The firm, corporation, organization, business or individual whose name appears herein has paid a business tax for the business activities indicated above, subject to city, state and federal laws. This certificate must be conspicuously displayed at the location of the business activity. A change of location from the stated business location on this certificate as well as a change in ownership requires a transfer. (See reverse side.)

**PAINTMASTER
PAINTING CONTRACTOR**

"We cover the details... No Excuses!"



Telephone:

850-933-1534 **8493**

Alex Powell
Owner

City of Quincy
Attn: Mr. Jack McLean

POSAL SUBMITTED TO
404 W. Jefferson St.

EEET
Quincy FL 32351

STATE AND ZIP CODE
Alex Powell

ESMAN

**PROPOSAL
and Estimate**

Estimate Number _____

Date of Estimate 5-20-13

Prepared By Alex Powell

RE: Day Work Contract

Explanation Exterior Repaint

Job Name/Number City of Quincy

Job Location City Hall

Job Phone _____ Exten. _____

Start Date open End Date _____

If Contractor requires the use of legal services for collection of this contract, Consumer shall bear the cost.

We hereby submit specifications and estimates for:

Exterior Repaint

- ① Prep all exterior surfaces to be repainted
- ② Repaint (2) coats Benjamin Moore Exterior 100% Acrylic Enamel Semi-Gloss white

We propose hereby to furnish material and labor — complete in accordance with above specifications, for the sum of:

Seven Thousand & 00/100 dollars (\$ 7,000.00)

Payment to be made as follows:

NOTICE - Section 333 - Consumer License Law Under the Electrical License Law, any contractor, sub-contractor, laborer, supplier, or any other person who fails to improve your property but is not paid for his work or supplies, has a right to enforce a claim against your property. This means that, after a court hearing, your property could be sold by a court officer, and the proceeds of the sale used to satisfy the contractor's claim. This can happen even if you have paid your contractor in full, if the contractor fails to complete the work.

Authorized Signature

Alex Powell

Consumer: This proposal may be withdrawn by us if not accepted within _____ days.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and we hereby accept. You are authorized to do the work as specified. Payment will be made as outlined above or 15% interest will be added to the amount.

Signature

Signature

Date of Acceptance: _____


I hereby acknowledge the satisfactory

Completion of the above described work.



RICHARD LOCKWOOD, OWN
 CERTIFIED CONTRACTOR
 (O) 850.627.7481
 (M) 850.508.1333

**City of Quincy
 City Hall (Entire Outside)
 This contract include exterior painting**

1.	Pressure cleaning exterior concrete soffit, pressure cleaning exterior brick, pressure cleaning of concrete around city hall.
2.	Caulking all hair line cracks in concrete area to insure no further water damage to concrete
3.	Scraping all loose paint and priming those areas.
4.	Priming all gutter and applying one finish coat of gloss latex paint
5.	Applying a rust primer to any area on metal that need it
6.	Applying one coat of gloss latex paint on all concrete area of soffit
7.	Applying two coats of gloss latex paint on front soffit area of concrete because those area are exposed directly to sunlight
8.	Applying a coat of oil base paint on all front iron hand rail and city hall letter (rust) paint
<p align="right">TOTAL COST LABOR AND MATERIAL \$8260.00</p> <p align="right">CONTRACTOR </p>	

**CITY OF QUINCY
CITY COMMISSION
AGENDA REQUEST**

Date of Meeting: June 11, 2013

Date Submitted: June 6, 2013

TO: Honorable Mayor and Members of the Commission

FROM: Jack L. McLean Jr., City Manager
Bernard O. Piawah, Director, Building and Planning

SUBJECT: First Reading of Ordinance No. 1053 to Amend Chapter 14, Article VI: Housing Code, to add provisions addressing Landlord's Obligation to Maintain Property

Statement of Issue:

On May 28, 2013, the City Commission heard the agenda item pertaining to landlord's obligation to maintain their property. They voted unanimously to authorize the City's staff to prepare the ordinance and advertise it for first reading on June 11, 2013. Attached are 1) the draft ordinance and 2) the agenda memorandum for the meeting of May 28, 2013. During the May 28, 2013 discussion, a draft Ordinance was presented; that Ordinance has been modified, based on the advice of counsel and the City Commission in order to provide greater clarity. The proposed Ordinance was advertised in the newspaper on June 6, 2013 for first reading on June 11, 2013.

Summary of the Proposed Ordinance

The ordinance that was presented at the May 28, 2013 Commission meeting has been modified as shown in underline. Essentially, the modifications are as follows:

- 1) Clarify in Paragraph (1) that the obligations apply to both commercial and residential rental properties;
- 2) Add definitions for landlord and tenant;
- 3) Add a section defining the conditions that shall be determined by the building official or the code enforcement officer to be unsafe and repaired or replaced;
- 4) Add a conflicts section; and
- 5) Add a severability section.

The proposed ordinance addresses key aspects of landlord's maintenance responsibilities: 1) exterior and interior structure, 2) exterior property area and 3) identifies the conditions that shall be considered unsafe and therefore shall be repaired

(in order to help the building official or the code enforcement officer to identify the structures that need to be repaired).

Exterior and Interior of Property: Under the proposed ordinance, the landlord or owner would be required to maintain the roofs, windows, screens, doors, floors, steps, porches, exterior walls, foundations and all other structural components in good repair and capable of resisting normal forces and loads and the plumbing in working condition. The exterior of a property shall be maintained in good repair, structurally sound and sanitary so as not to pose a threat to the public health, safety or welfare. The landlord or owner shall also be required to maintain the interior of the building to ensure that it is in good repair, structurally sound and in a sanitary condition.

Exterior Property Area: With respect to the exterior property area, under the proposed ordinance, the landlord or owner shall ensure that the premises are properly graded and maintained to prevent the erosion of soil and to prevent the accumulation of stagnant water; all sidewalks, walkways, stairs, driveways, parking spaces and similar areas are maintained free from hazardous conditions; all premises and exterior property are maintained free from weeds; all structures and exterior property are kept free from rodent harborage and infestation; exhaust vents do not discharge directly upon abutting or adjacent public or private property or that of another tenant; all accessory structures, including detached garages, fences and walls, are maintained; and no inoperative or unlicensed motor vehicles or vehicles in a state of disrepair are parked, kept or stored on any premises.

Conclusion: The City’s staff believes that requiring landlords or owners to maintain their property as prescribed by the proposed ordinance would help improve the condition and safety of rental facilities and owner owned structure in the City. In the absence of a clear authorizing legislation, it is difficult to carry out certain code enforcement actions that would improve the condition of property and promote the safety, health and welfare of the citizens of Quincy. The proposed ordinance would give the City the additional tool needed to protect the health and safety of citizens.

OPTIONS:

- Option 1: Vote to approve the draft ordinance
- Option 2: Do not vote to approve the draft ordinance.

Staff Recommendation:

Option 1.

Attachment: 1) Draft Ordinance for first Reading; 2) Agenda Item for Landlord Obligations on the May 28 Commission Meeting.

ATTACHMENT 1

ORDINANCE NO. 1053

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF QUINCY CHAPTER 14: ARTICLE VI: HOUSING CODE; TO ADD SECTION 14-154 THROUGH 158 TO ADDRESS LANDLORDS OR OWNER'S OBLIGATION TO MAINTAIN PROPERTY AND PREMISES; REPEALLING ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR CODIFICATION AND PROVIDING AN EFFECTIVE DATE.

Sec. 14-154 – Landlords or Owner's Obligation to Maintain Property and Premises.

(1) Exterior and Interior Structure: The landlord or owner of all rental properties (commercial and residential) shall maintain the structures and exterior of the property at all times. The landlord or owner shall maintain the roofs, windows, screens, doors, floors, steps, porches, exterior walls, foundations, and all other structural components in good repair and capable of resisting normal forces and loads and the plumbing in working condition. The exterior of a property shall be maintained in good repair, structurally sound and sanitary so as not to pose a threat to the public health, safety or welfare. The interior of a structure and equipment therein shall be maintained in good repair, structurally sound and in a sanitary condition.

The term "Landlord" as used in this Section means a person who owns real property and rents or leases it to another, called a "tenant."

The term "Tenant" as used in this Section means any person entitled to occupy a dwelling unit or a commercial building under a rental agreement.

(2) Exterior Property Area; The landlord or owner of a rental property shall ensure that:

- a) All premises are graded and maintained to prevent the erosion of soil and to prevent the accumulation of stagnant water thereon, or within any structure located thereon.
- b) All sidewalks, walkways, stairs, driveways, parking spaces and similar areas are kept in a proper order of repair and maintained free from hazardous conditions.
- c) All premises and exterior property are maintained free from weeds or plant growth in excess of eight (8) inches. All noxious weeds shall be prohibited. Weeds shall be defined as all grasses, annual plants vegetation, other than trees

or shrubs provided; however,, this term shall not include cultivated flowers and gardens.

d) All structures and exterior property are kept free from rodent harborage and infestation. Where rodents are found, they shall be promptly exterminated by approved processes which will not be injurious to human health. After pest elimination, proper precautions shall be taken to eliminate rodent harborage and prevent reinfestation.

e) Exhaust vents, i.e., pipes, ducts, conductors, fans or blowers do not discharge gases, steam, vapor, hot air, grease, smoke, odors or other gaseous or particulate wastes directly upon abutting or adjacent public or private property or that of another tenant.

f) All accessory structures including detached garages, fences and walls, are maintained sound in good repair.

g) No inoperative or unlicensed motor vehicle are parked, kept or stored on any premises and no vehicle shall at any time be in a state of major disassembly, disrepair, or in the process of being stripped or dismantled. Painting of vehicles is prohibited unless conducted inside an approved spray booth.

Sec. 14-155 - Unsafe Conditions:

The following conditions shall be determined as unsafe by the building official or the code enforcement officer and shall be repaired or replaced by the landlord or owner to comply with the requirements of this Article:

- a) The normal strength of any structural member is exceeded by nominal loads, the load effect or the required strength;
- b) The anchorage of the floor or roof to walls or columns, and of walls and columns and of wall and columns to foundations is not capable of resisting all nominal loads or load effects;
- c) Structures or components thereof that have reached their limit state;
- d) Siding and masonry joints including joints between the building envelope and the perimeter of windows, doors, and skylights are not maintained;
- e) Siding and masonry joints including joints between the building envelope and the perimeter of windows, doors and skylights are not maintained, weather resistant or water tight;
- f) Structural members that have evidence of *deterioration* or that are not capable of safely supporting all nominal loads and load effects;

- g) Foundation systems that are not firmly supported by footings are not plumb and free from open cracks and breaks, are not properly anchored or are not capable of supporting all nominal loads and resisting all load effects;
- h) Exterior walls that are not anchored to supporting and supported elements or are not plumb and free of holes, cracks or breaks and loose or rotting materials, are not properly anchored or are not capable of supporting all nominal loads and resisting all load effects.
- i) Roofing or roofing components that have defects that admit rain, roof surfaces with inadequate drainage, or any portion of the roof framing that is not in good repair with signs of deterioration, fatigue or without proper anchorage and incapable of supporting all nominal loads and resisting all load effects;
- j) Flooring and flooring components with defects that affect serviceability or flooring components that show signs of deterioration or fatigue, are not properly anchored or are incapable of supporting all nominal loads and resisting all load effects;
- k) Veneer, cornices, belt courses, corbels, trim, wall facings and similar decorative features not properly anchored or that are anchored with connections not capable of supporting all nominal loads and resisting all load effect;
- l) Overhang extensions or projections including, but not limited to trash chutes, canopies, marquees, awnings, fire escapes, standpipes and exhaust ducts not properly anchored or that are anchored with connections not capable of supporting all nominal loads and resisting all load effects;
- m) Exterior stairs, decks, porches, balconies and all similar appurtenances attached thereto, including guards and handrails, are not structurally sound, not properly anchored or that are anchored with connections not capable of supporting all nominal loads and resisting all load effects; or
- n) Chimneys, cooling towers, smokestacks and similar appurtenances not structurally sound or not properly anchored, or that are anchored with connections not capable of supporting all nominal loads and resisting all load effects.

Sec. 14-156- Conflicts:

All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, except to the extent of any conflicts with the City of Quincy Code of Ordinances, which provisions shall prevail over any parts of this ordinance which are inconsistent, either in whole or in part, with the said Code of Ordinances.

Sec. 14-157-Severability:

If any provisions or portions this Ordinance is declared by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provisions and portions of this ordinance shall remain in full force and effect.

Sec. 14-158-Effective Date:

This Ordinance shall be in full force and effect from and after its adoption and any publication as may be required by law.

INTRODUCED in open session of the City Commission of the City of Quincy, Florida on the 11 day of June, A.D. 2013.

PASSED in open session of the City Commission of the City of Quincy, Florida on the -- day of -----, A.D. 2013

Keith Dowdell
Presiding Officer of the City Commission
and of the City of Quincy, Florida

ATTEST:

Sylvia Hicks
Clerk of the City of Quincy and
Clerk of the City Commission thereof

ATTACHMENT 2

CITY OF QUINCY CITY COMMISSION AGENDA REQUEST

Date of Meeting: May 28, 2013

Date Submitted: May 24, 2013

TO: Honorable Mayor and Members of the Commission

FROM: Jack L. McLean Jr., City Manager
Bernard O. Piawah, Director, Building and Planning

SUBJECT: **Draft Ordinance to Amend Chapter 42, Article II:
Fair Housing, to add provisions addressing
Landlord's Obligation to Maintain Property**

Statement of Issue:

The City Commission has expressed concerns about rental properties not properly maintained. While state law (Chapter 83-51) requires landlords to maintain their properties, similar provisions are not reflected in the City's code thereby limiting the City's enforcement capability. To help address this situation, the City's staff is proposing to add to Chapter 42; Article II of the City's code, pertaining to fair housing, a new section that addresses landlord's obligation to maintain their property. Attached to this memorandum is a draft ordinance for your consideration. The proposed Ordinance has not been advertised in the newspaper.

Summary of the Proposed Ordinance

The proposed ordinance addresses key aspects of landlord's maintenance responsibilities: 1) exterior and interior structure, and 2) exterior property area.

Exterior and Interior of Property: Under the proposed ordinance, the landlord would be required to maintain the roofs, windows, screens, doors, floors, steps, porches, exterior walls, foundations, and all other structural components in good repair and capable of resisting normal forces and loads and the plumbing in working condition. The exterior of a property shall be maintained in good repair, structurally sound and sanitary so as not to pose a threat to the public health, safety or welfare. The landlord shall also be required to maintain the interior of the building to ensure that it is in good repair, structurally sound and in a sanitary condition.

Exterior Property Area: With respect to the exterior property area, under the proposed ordinance, the landlord shall ensure that the premises are properly graded and maintained to prevent the erosion of soil and to prevent the accumulation of stagnant water; all sidewalks, walkways, stairs, driveways, parking spaces and similar areas are maintained free from hazardous conditions; all premises and exterior property are maintained free from weeds; all structures and exterior property are kept free from rodent harborage and infestation; exhaust vents do not discharge directly upon abutting or adjacent public or private property or that of another tenant; all accessory structures, including detached garages, fences and walls, are maintained; and no inoperative or unlicensed motor vehicles or vehicles in a state of disrepair are parked, kept or stored on any premises.

Conclusion: The City's staff believes that requiring landlords to maintain their property as prescribed by the proposed ordinance would help improve the condition of rental facilities in the City. In the absence of a clear authorizing legislation, it is difficult to carry out certain code enforcement actions that would improve the condition of property and promote the safety, health and welfare of the citizens of Quincy. The proposed ordinance would give the City the additional tool needed to protect the health and safety of citizens.

OPTIONS:

Option 1: Direct Staff to proceed with drafting the Ordinance and advertising it in the newspaper accordingly.

Option 2: Do not direct staff to proceed with drafting the Ordinance.

Staff Recommendation:

Option 1.

Attachment:

Draft Ordinance

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF QUINCY CHAPTER 42: ARTICLE II: FAIR HOUSING; TO ADD SECTION 42-36 TO ADDRESS LANDLORD'S OBLIGATION TO MAINTAIN PROPERTY AND PREMISES; REPEALLING ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR CODIFICATION AND PROVIDING AN EFFECTIVE DATE.

Chapter 42: Article II pertaining to fair housing is proposed to be revised to add the following new section:

Sec. 42-36 – Landlord's Obligation to Maintain Property and Premises.

(1) Exterior and Interior Structure: The landlord shall maintain the structures and exterior of the property at all times. The landlord shall maintain the roofs, windows, screens, doors, floors, steps, porches, exterior walls, foundations, and all other structural components in good repair and capable of resisting normal forces and loads and the plumbing in working condition. The exterior of a property shall be maintained in good repair, structurally sound and sanitary so as not to pose a threat to the public health, safety or welfare. The interior of a structure and equipment therein shall be maintained in good repair, structurally sound and in a sanitary condition.

(2) Exterior Property Area: The landlord or owner of a property shall ensure that:

a) All premises are graded and maintained to prevent the erosion of soil and to prevent the accumulation of stagnant water thereon, or within any structure located thereon.

b) All sidewalks, walkways, stairs, driveways, parking spaces and similar areas are kept in a proper order of repair and maintained free from hazardous conditions.

c) All premises and exterior property are maintained free from weeds or plant growth in excess of eight (8) inches. All noxious weeds shall be prohibited. Weeds shall be defined as all grasses, annual plants vegetation, other than trees or shrubs provided; however, this term shall not include cultivated flowers and gardens.

d) All structures and exterior property are kept free from rodent harborage and infestation. Where rodents are found, they shall be promptly exterminated by approved processes which will not be injurious to human health. After pest

elimination, proper precautions shall be taken to eliminate rodent harborage and prevent reinfestation.

e) Exhaust vents, i.e., pipes, ducts, conductors, fans or blowers do not discharge gases, steam, vapor, hot air, grease, smoke, odors or other gaseous or particulate wastes directly upon abutting or adjacent public or private property or that of another tenant.

f) All accessory structures, including detached garages, fences and walls, are maintained sound in good repair.

g) No inoperative or unlicensed motor vehicle are parked, kept or stored on any premises and no vehicle shall at any time be in a state of major disassembly, disrepair, or in the process of being stripped or dismantled. Painting of vehicles is prohibited unless conducted inside an approved spray booth.

Effective Date: This Ordinance shall be in full force and effect from and after its adoption and any publication as may be required by law.

INTRODUCED in open session of the City Commission of the City of Quincy, Florida on the ----- day of-----, A.D. 2013.

PASSED in open session of the City Commission of the City of Quincy, Florida on the --- day of -----, A.D. 2013

Keith Dowdell
Presiding Officer of the City Commission
and of the City of Quincy, Florida

ATTEST:

Sylvia Hicks
Clerk of the City of Quincy and

**CITY OF QUINCY
CITY COMMISSION
AGENDA REQUEST**

Date of Meeting: June 11, 2013

Date Submitted: June 7, 2013

To: Honorable Mayor and Members of the City Commission

From: Jack L. McLean Jr., City Manager
Bernard O. Piawah, Director, Building and Planning

Subject: First Reading of Ordinance No. 1054 pertaining to Small Scale Amendment and Ordinance No. 1055 pertaining to zoning change

Statement of Issue:

On May 28, 2013, the City Commission voted to approve two requests: 1) the request to change the Comprehensive Plan Future Land Use Map (FLUM) designation of two parcels: (Parcel No. 3-12-2N-4W-0000-00313-2100) and (Parcel No. 3-12-2N-4W-0000-00313-0200), both located at the intersection of Live Oak Street and Pat Thomas Pkwy from Medium Density Residential to Commercial); and 2) to change the zoning classification of the same parcels from Residential-2 to Commercial Heavy. However, the ordinances adopting the approved changes were not yet advertised and introduced for approval. Attached are: 1) the ordinance adopting the small scale FLUM amendment to the comprehensive plan; and 2) the ordinance adopting the change to the zoning classification. The ordinances were advertised in the newspaper on June 6, 2013 for first reading by the City Commission on June 11, 2013.

OPTIONS:

- Option 1: a) Vote to approve the first reading of ORDINANCE No. 1054 pertaining to small scale amendment to the comprehensive plan, and
- b) Vote to approve the first reading of ORDINANCE No. 1055 pertaining change to the zoning classification.
- Option 2: Do not vote to approve the first reading of ORDINANCE No. 1054, and ORDINANCE No. 1055.

STAFF RECOMMENDATION:

Option 1

ATTACHMENTS: 1) Ordinance No. 1054; 2) Ordinance No. 1055; 3) Agenda Item from the meeting of May 28, 2013.

ATTACHMENT 1

ORDINANCE No. 1054

AN ORDINANCE AMENDING THE COMPREHENSIVE PLAN OF THE CITY OF QUINCY WHICH IS REFERENCED IN SECTION 46-9 OF THE QUINCY CODE OF ORDINANCES TO ADOPT A SMALL SCALE FUTURE LAND USE MAP AMENDMENT FOR TWO PARCELS LOCATED AT THE INTERSECTION OF LIVE OAK STREET AND PAT THOMAS PKWY (PARCEL NUMBER 3-12-2N-4W-0000-00313-2100), AND PARCEL NUMBER 3-12-2N-4W-0000-00313-0200) FROM MEDIUM DENSITY RESIDENTIAL TO COMMERCIAL.

NOW THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF QUINCY, FLORIDA THAT THE CODE OF ORDINANCES, CITY OF QUINCY SECTION 46-9, COMPREHENSIVE PLAN, IS HEREBY ENACTED TO READ AS FOLLOWS:

SECTION 1. Purpose and Intent

This ordinance is enacted to carry out the purpose and intent of, and exercise the authority set out in the Local Comprehensive Planning and Land Development Act, Sections 163.3161 through 3215, Florida Statute.

SECTION 2. Title of Comprehensive Plan Amendment

This comprehensive plan amendment for the City of Quincy, Florida shall be entitled Small Scale Amendment to the Future Land Use Map designations for two parcels Parcel A: (0.146 acre: Parcel No. 3-12-2N-4W-0000-00313-2100), and Parcel B: (1.27 acres: Parcel No. 3-12-2N-4W-0000-00313-0200)

SECTION 3. Comprehensive Plan Amendment Adopted

The City of Quincy adopted small scale amendment to the Future Land Use Map of the City's comprehensive plan is as follows:

Parcel A: Parcel No. 3-12-2N-4W-0000-00313-2100, involving 0.146 acre located near the intersection of Live Oak Street and Pat Thomas PKWY changes from Medium Density Residential to Commercial (See Attachments 1); and

Parcel B: Parcel No. 3-12-2N-4W-0000-00313-0200, involving 1.27 acres located at the intersection of Live Oak Street and Pat Thomas PKWY (east of Parcel A above) changes from Medium Density Residential to Commercial (See Attachments 1).

SECTION 4. Severability

If any portion of this ordinance is deemed by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then the remaining provisions and portions shall remain in full force and effect.

SECTION 5. Copy on File

A certified copy of the enacting Ordinance as well as certified copies of the City of Quincy Comprehensive Plan Amendment cited in Section 3 above shall be filed with the City Clerk of the City of Quincy.

SECTION 6. Effective Date

This Ordinance shall become effective upon the issuance of a final order by the State following a transmittal of the amendment to the state land planning agency, determining the adopted amendment to be in compliance, or when an administrative Commission issues a final order determining the adopted amendment to be in compliance.

INTRODUCED in open session of the City Commission of the City of Quincy, Florida, on this 11th day of June, A.D. 2013.

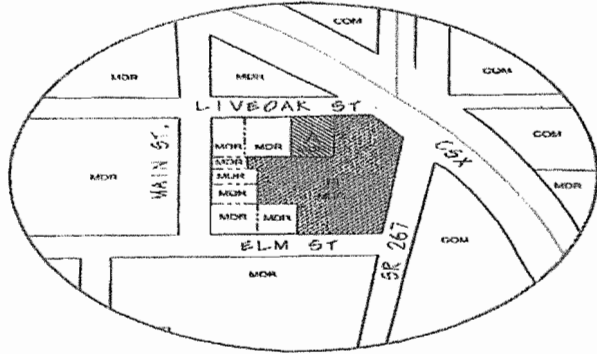
PASSED in open session of the City Commission of the City of Quincy, Florida, on this ___ day of ___, A.D. 2013.

Keith A. Dowdell
Presiding Officer of the City Commission of
the City of Quincy, Florida

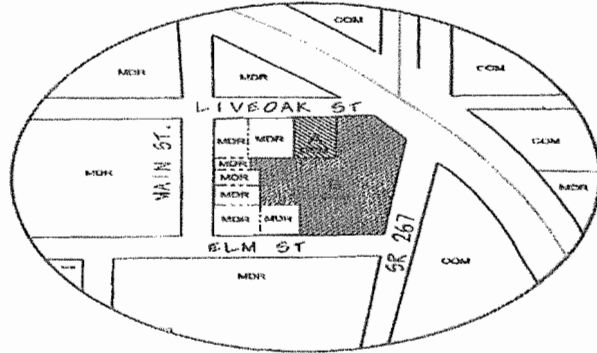
ATTEST:

Sylvia Hicks
Clerk of the City of Quincy and
Clerk of the City Commission thereof

ATTACHMENT 1
PROPOSED FLUM AMENDMENT



Existing Future Land Use - Medium Density Residential



Proposed Future Land Use - Commercial

ATTACHMENT 2

ORDINANCE No. 1055

AN ORDINANCE CHANGING THE ZONING/LAND USE CLASSIFICATION OF TWO PARCELS LOCATED AT THE INTERSECTION OF LIVE OAK STREET AND PAT THOMAS PKWY (PARCEL A: 0.146 ACRE: PARCEL NUMBER 3-12-2N-4W-0000-00313-2100), and PARCEL B: 1.27 ACRES: PARCEL NUMBER 3-12-2N-4W-0000-00313-0200) FROM RESIDENTIAL-2 (R-2) TO COMMERCIAL HEAVY (C-2).

NOW THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF QUINCY, FLORIDA

SECTION 1. That the zoning/land use classification of the following described land in the City of Quincy, Florida, to-wit:

Parcel Number: 3-12-2N-4W-0000-00313-2100:

OR 688 P 821 OR 606 P 744 OR 358 P 1354, OR 502 P 1893 COMM AT SWC OF LOT 47 OF ROBERT CITY AND RUN S 89 DEG 32 MIN 46 SEC E 220.40 FT, N 0 7 DEG 42 MIN 20 SEC E 211.68 FT, N 89 DEG 32 MIN 46 SEC W 62.30 FT TO BEGIN AND RUN N 89 DEG 32 MIN 46 SEC W 64 FT, N 00 DEG 40 MIN 45 SEC E 95.16 FT, S 89 DEG 58 MIN 15 SEC E 64 FT, S 00 DEG 40 MIN 45 SEC W 95.64 FT TO THE POB. IN SECTION 12-2N-4W;

which is now classified as Residential-2 (R-2) and the same is hereby changed to Commercial Heavy (C-2) on the City's Official Zoning Map; and

Parcel Number: 3-12-2N-4W-0000-00313-0200

OR 288 P 1052 BEGIN AT SWC OF LOT 47, RUN E 130 FT TO POB. N 70 FT., W 60 FT., N 100 FT., W 15 FT TO SEC OF LOT PREVIOUSLY DEEDED TO LYDA O FALLIS, N 30 FT., W 5 FT., N 100 FT TO N BNDRY LINE OF SAID LOT 47, E 250 FT TO NEC OF LOT 47, S 300 FT TO SEC OF SAID LOT 47, W 170 FT TO POB. LESS PART SOLD. IN SECTION 12-2N-4W;

which is now classified as Residential-2 (R-2) and the same is hereby changed to Commercial Heavy (C-2) on the City's Official Zoning Map. (See Attachment for map location)

SECTION 2. This ordinance shall take effect upon its passage and approval as provided by law.

INTRODUCED in open session of the City Commission of the City of Quincy, Florida, on this 11 day of June, A.D. 2013.

PASSED in open session of the City Commission of the City of Quincy, Florida,
on this ___ day of ___, A.D. 2013.

Keith Dowdell
Presiding Officer of the City Commission of
the City of Quincy, Florida

ATTEST:

Sylvia Hicks
Clerk of the City of Quincy and
Clerk of the City Commission thereof

CITY OF QUINCY

CITY COMMISSION AGENDA REQUEST

MEETING DATE: May 28, 2013
DATE OF REQUEST: May 20, 2013
TO: Honorable Mayor and Members of the City Commission
FROM: Jack L. McLean, Jr., Manager, City of Quincy
Bernard O. Piawah, Director, Building and Planning
SUBJECT: Small Scale Amendment and Zoning Change

Statement of Issue:

This agenda item involves two requests: 1) to make small scale amendments to the Future Land Use Map (FLUM) of the City's comprehensive plan involving two parcel; and 2) to make zoning changes to those same parcels. The parcels are as follows:

Parcel A (0.146 acre): This is a privately initiated land use map change on a 0.146-acre parcel owned by Evans Properties LLC., (Parcel No. 3-12-2N-4W-0000-00313-2100) located near the intersection of Live Oak Street and Pat Thomas.

Request: 1) Change the FLUM from Medium Density Residential (MDR) to Commercial; and
2) Change the Zoning Classification from Residential-2 (R-2) to Commercial Heavy (C-2).

Parcel B (1.27 acres): This is a city initiated small scale land use map change on a 1.27-acre parcel owned by the city (Parcel No. 3-12-2N-4W-0000-00313-0200) located at the intersection of Live Oak Street and Pat Thomas PKWY (east of Parcel A above).

Request: 1) Change the FLUM from Medium Density Residential (MDR) to Commercial; and
2) Change the Zoning Classification from Residential-2 (R-2) to Commercial Heavy (C-2).

Reason for the Comprehensive Plan and Zoning Changes: The owner of Parcel A requested the amendment and zoning changes in order to facilitate the location of an office structure on the site. The current FLUM designation of MDR does not allow office use on the site. The City owns Parcel B and is requesting the change because the subject site is ideally suitable for commercial uses and compatible with the surrounding uses. (See Attachments for Location Maps).

Analysis of the Proposed Small Scale Future Land Use Map and Zoning Changes

- 1. Current FLUM and Zoning Designations:** Parcels A and B are currently designated Medium Density on the Future Land Use Map; and Residential-2 (R-2) on the Zoning Map. The two parcels are underdeveloped vacant lots.
- 2. Surrounding FLUM:** Parcel A is surrounded on the FLUM by Commercial on the north and MDR on the south, east (i.e., Parcel B above) and west. Parcel B is surrounded by MDR (Parcel A above) on the west, Commercial on the north and east, and MDR on the south.
- 3. Surrounding Zoning Designations:** Parcel A is surrounded by R-2 on the west, east (Parcel B) and south, and Commercial General (C-2) on the north. Parcel B is surrounded by R-2 on the west (i.e., Parcel A), C-2 and Industrial on the east, and C-2 on the south.
- 4. Existing Uses of the Property:** The two parcels are underdeveloped vacant well maintained lots.
- 5. Surrounding Use:** On the west of Parcel A is a residential unit, on the east and south is a vacant parcel (Parcel B above) and on the north is Super Value Distribution Center. On the north of Parcel B is Super Value Distribution Center, on the south is a warehouse, on the west is residential and on the east is a variety of uses (vacant building formerly used to make T-Shirts, warehousing, and churches).
- 6. Suitability and Compatibility of the Proposed Designations:** Parcels A and B are currently designated MDR. The subject parcels are at the intersection of Pat Thomas and a railroad track and ideally suitable for commercial uses. The proposed designation of Commercial is compatible with the surrounding land uses.
- 7. Reason for Requesting the Change:** The owner of Parcel A requested the amendment in order to facilitate the location of an office structure on the site. The current designation of MDR does not allow office use on the site. The City owns Parcel B and is requesting the change because the subject site (Parcel B) is ideally suitable for commercial uses. The location of these two parcels are the intersection of Live Oak Street and Pat Thomas makes them very attractive for commercial uses and gives them greater economic value. Furthermore, commercial designation is compatible with the surrounding land uses.
- 8. Consistency with the Comprehensive Plan and Development Regulation:** No potential inconsistency of the amendment with the City's comprehensive Plan and Development Code has been identified. The sites are not located in a floodplain, have no wetlands, no natural resources to protect.

9. **Comments from other Departments:** The various City Departments were notified of the amendments and zoning changes and they have not identified any issues with them.
10. **Notice to the Public:** The applications have been fully noticed. It was published in the paper and a notice of development review posted on the site. The adjacent property owners were informed in writing of the amendment. As of the date of this memorandum, the Building and Planning Department has not received any written or verbal objections from anyone to the proposed amendments and zoning changes.

PDRB RECOMMENDATION

On May 20, 2013, the PDRB heard: 1) the small scale amendment requests; and 2) the rezoning requests; and voted to approve the requests. Please see attached the minutes of the PDRB meeting of May 20, 2013.

OPTIONS:

- Option 1: Vote to approve the small scale amendment and zoning changes
- Option 2: Vote to deny the small scale amendment and zoning changes

STAFF RECOMMENDATION:

Option 1

Attachments:

- 1) Minutes of the PDRB Meeting
- 2) Draft adoption Ordinance for Future Land Use Map Changes
- 3) Draft adoption ordinance for Zoning Changes
- 4) Attachments Related to the FLUM and Zoning Changes:

For FLUM Changes:

- a) Map I-4: Future Land Use Map of the City's Comprehensive Plan showing general location of map change.
- b) Attachment 1 showing the specific parcels and their respective existing and proposed Future Land Use Map designations.

For Zoning Changes:

- a) City of Quincy Zoning Map showing the general location of the zoning changes
- b) Attachment 2 showing the specific parcels and their respective existing and proposed Zoning designations.

ATTACHMENT 1

PLANNING AND DEVELOPMENT

REGULAR MEETING

REVIEW BOARD (PDRB)

May 20, 2013

CITY HALL, QUINCY FL

6:00 P.M.

The Planning and Development Review Board (PDRB) met at City Hall in Quincy, Florida on May 20, 2013 at 6:00 P. M. and the following members were present.

Kimberly Williams

Denise Pouncey Hannah

Dan Hooker

Judy Ware

Alvin Young

Staff Present:

Larry White, City Attorney

Bernard Piawah, Building and Planning Director

Jeronda Gilcrease, Administrative Assistant

The meeting was called to order by the Acting chairman Alvin Young.

Denise Pouncey Hannah made a motion to approve the minutes with necessary corrections and Judy Ware seconded the motion; the ayes were unanimous.

New Business:

The PDRB deliberated on two items: 1) a request to change the Future Land Use Map designation of two parcels both located at the intersection of Live Oak Street and Pat Thomas from Medium Density Residential to Commercial and 2) a request to change the zoning classification of the same two parcels from Residential-2 (R-2) to Commercial Heavy (C-2).

Parcel A (0.146 acre): This is a privately initiated small scale amendment request by Evans Properties LLC., property owner, to change the Future Land Use Map designation of a 0.146-acre parcel (Parcel No. 3-12-2N-4W-0000-00313-2100) from Medium Density Residential (MDR) to Commercial; and 2) a separate request to change the zoning classification of the same property from Residential-2 (R-2) to Commercial Heavy (C-2).

Parcel B (1.27 acres): This is a city initiated small scale land use map change on a 1.27-acre parcel owned by the city (Parcel No. 3-12-2N-4W-0000-00313-0200) located at the intersection of Live Oak Street and Pat Thomas PKWY (east of Parcel A above) from Medium Density Residential (MDR) to Commercial; and 2) a separate request to change the zoning classification of the same property from Residential-2 (R-2) to Commercial Heavy (C-2).

Future Land Use Map Change:

Bernard Piawah, Planning Director, introduced the proposal to change the Future Land Use Map designation of a 0.146-acre parcel located at 1211 Live Oak Street. Mr. Maurice Evans, owner of the property spoke to the board about the request to change the FLUM designation and zoning classification of his property (Parcel A). Judy Ware made a motion to approve the proposal to change the Future Land Use Map designation for Parcel A from MDR to Commercial; Kimberly Williams seconded the motion; the ayes were Alvin Young, Kimberly Williams, Judy Ware and Denise Pouncey Hannah, nay was Dan Hooker. The motion carried.

Bernard Piawah, introduced the proposal from the City of Quincy to change the Future Land Use Map designation of a 1.27-acre parcel (Parcel B) located at the intersection of Live Oak Street and Pat Thomas Pkwy (adjacent to Parcel A above) from MDR to Commercial. Denise Pouncey Hannah made a motion to approve the proposal for Parcel B, Kimberly Williams seconded the motion. The ayes were unanimous.

Zoning Change:

Bernard Piawah explained to the board that the two parcels would now have to be approved for a zoning change as requested above. Kimberly Williams made a motion to approve the proposal to change the zoning of Parcel A from R-2 to C-2. Denise Pouncey Hannah seconded

the motion. The ayes were Kimberly Williams, Denise Pouncey Hannah, Judy Ware, and Alvin Young, and the nay was Dan Hooker. The motion carried.

Denise Pouncey Hannah made a motion to approve the proposal to change the zoning of Parcel B from R-2 to C-2; Kimberly Williams seconded the motion. The ayes were unanimous.

The meeting adjourned.

Chairman

Date

ATTACHMENT 2
Draft adoption Ordinance for Future Land Use Map Changes

ORDINANCE NO. 1055

AN ORDINANCE AMENDING THE COMPREHENSIVE PLAN OF THE CITY OF QUINCY WHICH IS REFERENCED IN SECTION 46-9 OF THE QUINCY CODE OF ORDINANCES TO ADOPT A SMALL SCALE FUTURE LAND USE MAP AMENDMENT FOR TWO PARCELS LOCATED AT THE INTERSECTION OF LIVE OAK STREET AND PAT THOMAS PKWY (PARCEL A: 0.146 ACRE: PARCEL NUMBER 3-12-2N-4W-0000-00313-2100), and PARCEL B: 1.27 ACRES: PARCEL NUMBER 3-12-2N-4W-0000-00313-0200) FROM MEDIUM DENSITY RESIDENTIAL TO COMMERCIAL.

NOW THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF QUINCY, FLORIDA THAT THE CODE OF ORDINANCES, CITY OF QUINCY SECTION 46-9, COMPREHENSIVE PLAN, IS HEREBY ENACTED TO READ AS FOLLOWS:

SECTION 1. Purpose and Intent

This ordinance is enacted to carry out the purpose and intent of, and exercise the authority set out in the Local Comprehensive Planning and Land Development Act, Sections 163.3161 through 3215, Florida Statute.

SECTION 2. Title of Comprehensive Plan Amendment

This comprehensive plan amendment for the City of Quincy, Florida shall be entitled Small Scale Amendment to the Future Land Use Map designations for two parcels Parcel A: (0.146 acre: Parcel No. 3-12-2N-4W-0000-00313-2100), and Parcel B: (1.27 acres: Parcel No. 3-12-2N-4W-0000-00313-0200)

SECTION 3. Comprehensive Plan Amendment Adopted

The City of Quincy adopted small scale amendment to the Future Land Use Map of the City's comprehensive plan is as follows:

Parcel A: Involving 0.146 acre (Parcel No. 3-12-2N-4W-0000-00313-2100) located near the intersection of Live Oak Street and Pat Thomas changes from Medium Density Residential to Commercial (See Attachments 1 & 2 for location on the FLUM); and

Parcel B: Involving 1.27 acres (Parcel No. 3-12-2N-4W-0000-00313-0200) located at the intersection of Live Oak Street and Pat Thomas PKWY (east of

Parcel A above) changes from Medium Density Residential to Commercial (See Attachments 1 & 2 for location on the FLUM).

SECTION 4. Severability

If any portion of this ordinance is deemed by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then the remaining provisions and portions shall remain in full force and effect.

SECTION 5. Copy on File

A certified copy of the enacting Ordinance as well as certified copies of the City of Quincy Comprehensive Plan Amendment cited in Section 3 above shall be filed with the City Clerk of the City of Quincy.

SECTION 6. Effective Date

This Ordinance shall become effective upon the issuance of a final order by the state following a transmittal of the amendment to the state land planning agency, determining the adopted amendment to be in compliance, or when an administrative Commission issues a final order determining the adopted amendment to be in compliance.

INTRODUCED in open session of the City Commission of the City of Quincy, Florida, on this ___ day of ___, A.D. 2013.

PASSED in open session of the City Commission of the City of Quincy, Florida, on this ___ day of ___, A.D. 2013.

Keith Dowdell
Presiding Officer of the City Commission of
the City of Quincy, Florida

ATTEST:

Sylvia Hicks
Clerk of the City of Quincy and
Clerk of the City Commission thereof

ATTACHMENT 3
Draft adoption ordinance for Zoning Changes

ORDINANCE NO. -----

AN ORDINANCE CHANGING THE ZONING CLASSIFICATION OF TWO PARCELS LOCATED AT THE INTERSECTION OF LIVE OAK STREET AND PAT THOMAS PKWY (PARCEL A: 0.146 ACRE: PARCEL NUMBER 3-12-2N-4W-0000-00313-2100), and PARCEL B: 1.27 ACRES: PARCEL NUMBER 3-12-2N-4W-0000-00313-0200) FROM RESIDENTIAL-2 (R-2) TO COMMERCIAL HEAVY (C-2).

NOW THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF QUINCY, FLORIDA

SECTION 1. That the zoning/land use classification of the following described land in the City of Quincy, Florida, to-wit:

Parcel Number: 3-12-2N-4W-0000-00313-2100:

OR 688 P 821 OR 606 P 744 OR 358 P 1354, OR 502 P 1893 COMM AT SWC OF LOT 47 OF ROBERT CITY AND RUN S 89 DEG 32 MIN 46 SEC E 220.40 FT, N 0 7 DEG 42 MIN 20 SEC E 211.68 FT, N 89 DEG 32 MIN 46 SEC W 62.30 FT TO BEGIN AND RUN N 89 DEG 32 MIN 46 SEC W 64 FT, N 00 DEG 40 MIN 45 SEC E 95.16 FT, S 89 DEG 58 MIN 15 SEC E 64 FT, S 00 DEG 40 MIN 45 SEC W 95.64 FT TO THE POB. IN SECTION 12-2N-4W;

which is now classified as Residential-2 (R-2) and the same is hereby changed to Commercial Heavy (C-2) on the City's Official Zoning Map; and

Parcel Number: 3-12-2N-4W-0000-00313-0200

OR 288 P 1052 BEGIN AT SWC OF LOT 47, RUN E 130 FT TO POB. N 70 FT., W 60 FT., N 100 FT., W 15 FT TO SEC OF LOT PREVIOUSLY DEEDED TO LYDA O FALLIS, N 30 FT., W 5 FT., N 100 FT TO N BNDRY LINE OF SAID LOT 47, E 250 FT TO NEC OF LOT 47, S 300 FT TO SEC OF SAID LOT 47, W 170 FT TO POB. LESS PART SOLD. IN SECTION 12-2N-4W;

which is now classified as Residential-2 (R-2) and the same is hereby changed to Commercial Heavy (C-2) on the City's Official Zoning Map.

SECTION 2. This ordinance shall take effect upon its passage and approval as provided by law.

INTRODUCED in open session of the City Commission of the City of Quincy, Florida, on this ___ day of ___, A.D. 2013.

PASSED in open session of the City Commission of the City of Quincy, Florida,
on this ___ day of ___, A.D. 2013.

Keith Dowdell
Presiding Officer of the City Commission of
the City of Quincy, Florida

ATTEST:

Sylvia Hicks
Clerk of the City of Quincy and
Clerk of the City Commission thereof

**City of Quincy
City Commission
Agenda Request**

Date of Meeting: June 11, 2013

Date Submitted: June 06, 2013

To: Honorable Mayor and Members of the Commission

From: Jack L. McLean Jr., City Manager
Ann Sherman, Director, Customer Service

Subject: On-Line Payment Report

Statement of Issue:

As you may recall, In December 2012, one of the programs we implemented was a new Point and Pay System. This program was implemented to enhance the customer experience. Point and Pay is an online payment system, which allows the customer to widened the range of payment options via using mobile devices, line phones, online pay via the internet and the use of two additional credit cards, Discover and American Express.

In addition to online bill payments, the City receives funds through Electronic Fund Transfer (EFT) and through Automated Clearing House (ACH).

Status:

Since the implementation of Point and Pay (December 17th), we have averaged \$98,959.49 in credit card payments per month for a total of \$593,756.96 through May 31, 2013.

These numbers represents roughly 10% of our customers taking advantage of the convenience of making their Utility payments online. The implementation of this system has allowed the City to have access to funds more quickly and eased the work load on the cashier.

In addition to the online payment system, we collected \$1,621,708.15 thru EFT, and \$334,827.95 through ACH during this same period. All of these methods of payment have enhanced the City's ability to receive Utility funds in a more timely fashion to help meet the demands of the day to day operation of City's business.

**City of Quincy
Budget Planning Process
FY 2014 Budget**

Date	Task	Responsible Party
April, 2013	Develop Preliminary Budget Assumptions	City Manager & Finance Director
May, 2013	Preliminary Budgets By Departments	Department Director
June – July 2013	Discussion of Department Budget with each Department	City Manager Finance Director Department Directors
July 2013	Workshops to Discuss Preliminary Department Budgets with Commission	Commissioners City Manager Department Directors
July 1, 2013	Start of TRIM Process – Certification of Taxable Values Received from Property Appraiser	Property Appraiser
July 1- 31, 2013	Finalize Preliminary Budget for Presentation to Commission	City Manager Finance Director Department Directors
July 23, 2013	Commission Approve the Tentative Millage Rate and Report Back to Property Appraiser	Commissioners
September 10, 2013	First Reading to Adopt Millage Rate and Budget (tentative date)	Commissioners
September 24, 2013	Second Reading to Adopt Millage Rate and Budget (tentative date)	Commissioners
October 1, 2013	Implement Adopted Budget	Finance Director
October 31, 2013	Completion of Documentation and Reporting for TRIM Process	Finance Director

QFD Monthly Activity Report
May 2013

	2013	2012
Total Fire Calls	97	122
City	83	99
County	14	23
Total Man Hours	67 hrs 28 mins	92 hrs 3 mins
City	28 hrs 35 mins	58 hrs 27 mins
County	42 hrs. 1 min	36 hrs 6 mins
Type Fire Calls - City		
Structure	0	1
Vehicle	2	2
False Alarm	2	8
Hazard	1	4
Rescue	0	1
Wood & Grass	0	1
Other	9	11
Type Fire Calls - County		
Structure	1	1
Vehicle	4	4
False Alarm	0	2
Hazard	1	0
Rescue	1	0
Woods & Grass	1	1
Other	5	5
Fire Causes		
Accidental	2	4
Undetermined	0	4
Suspicious	2	0
Arson	0	0
Average Response Time		
City	2.81 mins	2.95 mins
County	8.23 mins	5 mins
Average Firefighters per Call		
City	1.78	2.06
County	2.83	2.53
Average Time Spent per Call		
City	6.55 mins	8.59 mins
County	37.20 mins	16.86 mins

QFD Monthly Activity Report
May 2013

	2013	2012
Responses Out of District	1	3
Mutual Aid Responses *	1	2
Deaths	0	0
Injuries	0	0
Fire Prevention Programs	1	6
Fire Safety Inspection	6	0
Fire Investigation	0	0
Plans Review	1	0
Training Man Hours	336 hrs	378 hrs
Hydrants Serviced/Painted	482	20
Utility Turn Ons	66	83
Smoke Detector Installs	0	0
* 5/26 Midway Vehicle accident CR 159 & Dover Rd		

*QFD Monthly District Fire Calls
May 2013*

<u>District</u>	<u>District</u>	<u>Location</u>	<u>Type of Incident</u>
District 1	5/12/2013	S Atlanta & Mainline Dr 1400 Gadsden	Vehicle fire
	5/23/2013		Canceled en route
District 2	5/10/2013	1636 Hardin St 105 W Jefferson St	Good intent
	056/25/13		Alarm activation
District 3	5/2/2013	1797 Pat Thomas Pkwy 406 S Adams St 1797 Pat Thomas Pkwy	Alarm activation
	5/8/2013		Canceled en route
	5/22/2013		Alarm activation
District 4	5/4/2013	323 N Corry St 339 N Jackson St 20 N Stewart St N Stewart & Franklin	Good intent
	5/9/2013		False alarm
	5/21/2013		Medical assist
	052/22/13		Good intent
District 5	5/7/2013	Pat Thomas & Joe Adams Rd	Vehicle accident

**City of Quincy
City Commission
Agenda Request**

Date of Meeting: June 11, 2013

Date Submitted: June 7, 2013

To: Honorable Mayor and Commissioners

From: Jack L. McLean Jr., City Manager
Theresa Moore, Finance Director

Subject: Financial Report as of **April 30, 2013 (FY2013)**

Attached you will find preliminary financial data for April 30, 2013 relating to the City of Quincy. As we progress through this fiscal year, Finance will provide monthly reports to keep the Mayor and the Commission abreast of the financial activity of the City. We have completed seven months (58%) of financial activity for the current fiscal year. Below are some highlights for the fiscal year (FY2013).

Revenue:

- Overall, General Fund revenues reflect that we have received 54.9% of budgeted revenues. Ad valorem tax revenue received to date total \$811,716 which represents 82.2% of its budget. Tax payments are due to the tax collector's office beginning in November and continue throughout the year. Once payment is received by the tax collector, it is subsequently submitted to the City.
- Revenues pertaining to the transfer of profit from the Enterprise Fund to the General Fund amount to \$2,178,005 or 50% of the revenues received to date for the General Fund. As deemed necessary, the monthly transfers will be adjusted to only transfer to the general fund the amount actually required to meet the expenses through the current period.
- The overall Enterprise Fund revenues reflect that we have received \$11.778 million or 49.3% of the budgeted revenues.

Expenses:

- The General Fund expended 54.4% of its budgeted expenses. There were no unusual expenses included in this total.
- The Enterprise Fund expended 49.7% of its budgeted expenses. There are no unusual expenses included in these expenses.

The additional financial data is presented below for your review.

Current Cash Balances:

	<u>Apr 30, 2013</u>	<u>Mar 31, 2013</u>
Cash Balance Operating - (Capital City)	\$ 168,755	\$ 77,558
Operating - (Premier)	\$ 76,078	\$ 76,051
Total	\$ 244,833	\$ 153,609

Line of Credit (Capital City Bank)

Beginning Balance	\$ 403,856	\$ 543,856
Draws	\$ 140,000	\$ 200,000
Repayment	\$ 0	\$ 340,000
Ending Balance	\$ 543,856	\$ 403,856

Reserves:

Investments Unrestricted	\$1,917,245	\$1,947,160
*Investments Restricted	\$3,033,288	\$2,992,514

(*Includes funds placed in escrow to cover debt service.)

Accounts Payable

Current (0 -30 days)	\$1,277,754
31 – 60 days	355,184
61 – 90 days	138,212
Total	\$1,771,115

Note:

The amount of accounts payable greater than 60 days is \$138,212 or 8% of total outstanding accounts payable. Included are the following:

- 31 – 60 days – includes invoices from SEPA, OMI. The SEPA invoice is being paid consistent with the payment plan previously provided.
- 61 – 90 days – majority of amount includes 2 invoices for OMI.

ATTACHMENTS

Budget to Actual Revenue – April 30, 2013
Budget to Actual Expenses – April 30, 2013

**CITY OF QUINCY, FLORIDA
BUDGET TO ACTUAL REVENUES
AS OF APRIL 30, 2013 (FY 2013)**

G/L ACCT #	ACCOUNT DESCRIPTION	ANNUAL BUDGET	ACTUAL YTD	(OVER) UNDER BUDGET	PERCENT
GEN FUND REV					
001-311-10000	CURRENT AD VALOREM TAX	987,997	811,716.31	176,280.69	82.2%
001-312-41000	SALES-LOCAL OPTION GAS TAX	274,544	187,414.24	87,129.76	68.3%
001-312-60000	LOCAL GOV INFRASTRUCTURE SURTA	325,000	194,457.78	130,542.22	59.8%
001-314-80000	UTILITY SERVICE TAX - PROPANE	7,699	5,459.42	2,239.58	70.9%
001-315-00000	COMMUNICATION SERVICES TAX	205,000	166,782.05	38,217.95	81.4%
001-321-10000	PROFESSIONAL & OCCUPATION LICE	46,800	41,078.02	5,721.98	87.8%
001-321-11000	COMPETENCY LICENSE	228	1,805.00	(1,577.00)	791.7%
001-322-10000	PERMITS	63,997	35,638.71	28,358.29	55.7%
001-329-10000	OTHER LICENSES, FEES & PERMITS	2,075	225.00	1,850.00	10.8%
001-335-12000	STATE REVENUE SHARING PROCEEDS	222,764	137,714.64	85,049.36	61.8%
001-335-14000	STATE - MOBILE HOME LICENSE	2,704	1,586.75	1,117.25	58.7%
001-335-15000	STATE - ALCOHOLIC BEVERAGE LIC	4,995	3,860.29	1,134.71	77.3%
001-335-17000	STATE - D O T REIMBURSEMENT	63,104	31,552.10	31,551.90	50.0%
001-335-18000	STATE - HALF CENT SALES TAX	185,000	122,340.20	62,659.80	66.1%
001-335-41000	STATE - REBATE ON MUN VEH FUEL	6,625	769.42	5,855.58	11.6%
001-335-42000	STATE - UNCLAIMED PROPERTY	418	-	418.00	0.0%
001-340-21000	SERVICES - COUNTY FIRE PROTECT	405,000	303,750.00	101,250.00	75.0%
001-340-21500	SERVICES-FIRE INSPECTIONS	2,475	900.00	1,575.00	36.4%
001-347-21000	REVENUE - BASEBALL	-	125.00	(125.00)	0.0%
001-347-22000	REVENUE - FOOTBALL	6,207	3,840.00	2,367.00	61.9%
001-347-23000	REVENUE - BASKETBALL	6,546	4,065.00	2,481.00	62.1%
001-347-26000	REVENUE - SOFTBALL	-	160.00	(160.00)	0.0%
001-347-27000	REVENUE - OTHER ACTIVITY FEES	5,813	470.00	5,343.00	8.1%
001-347-30000	RENT ON FACILITIES	4,273	2,334.74	1,938.26	54.6%
001-347-41000	REVENUE - POOL ADMISSION FEES	5,118	-	5,118.00	0.0%
001-347-50000	COKE FUND REVENUE	108	72.82	35.18	0.0%
001-359-10000	OTH FINES & FORFEITS	16,528	13,238.75	3,289.25	80.1%
001-361-10000	INTEREST INC ON INVESTMENTS	500	-	500.00	0.0%
001-361-13000	UNREALIZED GAIN	500	-	500.00	0.0%
001-361-15000	INTEREST INC ON BANK ACCT	355	23.25	331.75	6.5%
001-364-11000	SALE OF LAND - HILLCREST CEMET	6,000	1,015.00	4,985.00	16.9%
001-364-12000	SALE OF LAND - SUNNYVALE CEMET	18,000	14,205.00	3,795.00	78.9%
001-369-90000	OTHER MISCELLANEOUS REVENUES	228,768	128,724.12	100,043.88	56.3%
001-382-10000	CONTRIBUTION FR INTER OPER-ELE	3,845,121	1,711,078.85	2,134,042.15	44.5%
001-382-20000	CONTRIBUTION FR INTER OPER-GAS	577,537	257,003.97	320,533.03	44.5%
001-382-30000	CONTRIBUTION FR INTER OPER-WAT	167,000	74,315.00	92,685.00	44.5%
001-382-40000	CONTRIBUTION FR INTER OPER-REFUS	125,950	56,047.75	69,902.25	44.5%
001-382-50000	CONTRIBUTION FR INTER OPER-SEW	135,271	60,195.60	75,075.40	44.5%
001-382-60000	CONTRIBUTION FR INTER OPER LAN	43,515	19,364.18	24,150.82	44.5%
	TOTAL GENERAL FUND REVS	7,999,535	4,393,328.96	3,606,206.04	54.9%

ENTERPRISE FUND REVENUES

BUSINESS ACTIVITY

400-381-10000	INTERFUND TRANSFER	653,139	380,997.75	272,141.25	58.3%
	TOTAL BUSINESS ACTIVITY	653,139	380,997.75	272,141.25	58.3%

**CITY OF QUINCY, FLORIDA
BUDGET TO ACTUAL REVENUES
AS OF APRIL 30, 2013 (FY 2013)**

<u>G/L ACCT #</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL YTD</u>	<u>(OVER) UNDER BUDGET</u>	<u>PERCENT</u>
SEWER					
402-343-10000	SALES	1,836,242	828,938.98	1,007,303.02	45.1%
402-343-16000	CONNECTIONS	2,507	-	2,507.00	0.0%
402-343-17000	FORFEITED DISCOUNTS - PENALTY	24,665	15,459.73	9,205.27	62.7%
402-343-50000	SEWER SURCHARGE O/S	34,203	20,438.78	13,764.22	59.8%
402-361-10000	INTEREST REVENUE	41	15.20	25.80	37.1%
402-381-10000	INTERFUND TRANSFER	128,681	-	128,681.00	0.0%
	TOTAL SEWER REV	2,026,339	864,852.69	1,161,486.31	42.7%
ELECTRIC					
403-343-11000	RESIDENTIAL SALES	5,855,463	2,811,793.31	3,043,669.69	48.0%
403-343-12000	COMMERCIAL SALES	6,685,382	3,183,239.49	3,502,142.51	47.6%
403-343-13000	INDUSTRIAL SALES	1,774,379	828,235.96	946,143.04	46.7%
403-343-14000	STREET LIGHTING SALES	241,167	96,552.70	144,614.30	40.0%
403-343-15000	INTERDEPARTMENTAL SALES	430,759	219,565.00	211,194.00	51.0%
403-343-16000	CONNECTIONS	1,452	1,076.00	376.00	74.1%
403-343-17000	FORFEITED DISCOUNTS - PENALTY	115,741	77,067.62	38,673.38	66.6%
403-343-18500	SPECIAL PROJECT - MATERIAL SAL	511	50.40	460.60	9.9%
403-343-19000	CUT ON/OFF FEES	27,199	21,272.23	5,926.77	78.2%
403-343-24000	TRANSFORMER RENT	8,627	5,111.47	3,515.53	59.2%
403-343-27000	MISCELLANEOUS CHARGES	2,112	16,383.36	(14,271.36)	775.7%
403-343-90000	MISCELLANEOUS REVENUES	11,546	39.20	11,506.80	0.3%
403-361-10000	INTEREST REVENUE	2,712	-	2,712.00	0.0%
403-361-13000	UNREALIZED GAIN-PRUDENTIAL BAC	14,395	-	14,395.00	0.0%
403-369-90000	MISCELLANEOUS REVENUES	1,410	7,204.44	(5,794.44)	511.0%
	TOTAL ELECTRIC REV	15,172,855	7,267,591.18	7,905,263.82	47.9%
WATER					
404-343-10000	SALES	1,333,091	658,968.01	674,122.99	49.4%
404-343-15000	INTERDEPARTMENTAL SALES	59,512	54,094.73	5,417.27	90.9%
404-343-16000	CONNECTIONS	10,835	83.25	10,751.75	0.8%
404-343-17000	FORFEITED DISCOUNTS-PENALTIES	26,215	16,804.55	9,410.45	64.1%
404-343-19000	CUT ON/OFF FEES	125	969.60	(844.60)	775.7%
404-343-27000	MISCELLANEOUS CHARGES	-	(24,505.35)	24,505.35	0.0%
404-343-30000	WATER SURCHARGE O/S	57,715	31,149.44	26,565.56	54.0%
404-361-10000	INTEREST REVENUE	10,507	23.48	10,483.52	0.2%
404-361-13000	UNREALIZED GAIN	500	-	500.00	0.0%
404-381-10000	INTERFUND TRANSFER	96,033	-	96,033.00	0.0%
	TOTAL WATER REV	1,594,533	737,587.71	856,945.29	46.3%
GAS					
405-343-10000	GAS SALES	1,814,205	1,227,895.70	586,309.30	67.7%
405-343-15000	GAS INTERDEPARTMENTAL SALES	9,854	7,817.40	2,036.60	79.3%
405-343-16000	GAS CONNECTIONS	419	852.80	(433.80)	203.5%
405-343-17000	GAS FORFEITED DISCS-PENALTIES	18,609	15,872.46	2,736.54	85.3%
405-343-19000	GAS CUT ON/OFF FEES	132	22.40	109.60	17.0%
405-343-27000	GAS OTHER CHARGES	-	(926.82)	926.82	0.0%
405-381-10000	INTERFUND TRANSFER	183,120	-	183,120.00	0.0%
	TOTAL GAS REV	2,026,339	1,251,533.94	774,805.06	61.8%

**CITY OF QUINCY, FLORIDA
BUDGET TO ACTUAL REVENUES
AS OF APRIL 30, 2013 (FY 2013)**

<u>G/L ACCT #</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL YTD</u>	<u>(OVER) UNDER BUDGET</u>	<u>PERCENT</u>
REFUSE					
406-343-11000	RESIDENTIAL SALES	646,369	361,452.94	284,916.06	55.9%
406-343-12000	COMMERCIAL SALES	483,618	280,212.60	203,405.40	57.9%
406-343-15000	YARD TRASH COLLECTION	132,726	74,068.57	58,657.43	55.8%
406-343-17000	FORFEITED DISCOUNTS-PENALTIES	18,716	12,620.18	6,095.82	67.4%
	TOTAL REFUSE REV	1,281,429	728,354.29	553,074.71	56.8%
LANDFILL					
407-343-44000	GARBAGE TIPPING FEES	252,445	87,973.47	164,471.53	34.8%
407-361-10000	INTEREST INCOME	60	19.65	40.35	32.8%
	TOTAL LANDFILL REV	252,505	87,993.12	164,511.88	34.8%
TELECOMMUNICATION					
408-340-00000	INTERNET PROVIDER FEES	456	296.55	159.45	65.0%
408-340-20000	BROADBAND SALES	50,247	55,195.46	(4,948.46)	109.8%
408-340-30000	ARBOR CREST CABLE SALES	-	1,000.00	(1,000.00)	0.0%
408-340-40000	BROADBAND - BUSINESS	10,265	7,464.27	2,800.73	72.7%
408-340-50000	BROADBAND - GOVERNMENT	6,159	4,186.05	1,972.95	68.0%
408-345-10000	QFONE-RESIDENTIAL SALES	8,359	-	8,359.00	0.0%
408-345-20000	QFONE RESIDENTIAL INSTALLATION	54	-	54.00	0.0%
408-349-00000	OTHER CHARGES FOR SERVICES	25	-	25.00	0.0%
408-355-10000	QFONE BUSINESS SALES	5,876	-	5,876.00	0.0%
408-382-10000	INTERFUND TRANSFER	131,839	54,932.92	76,906.08	41.7%
	TOTAL TELECOMMUNICATIONS REV	213,280	123,075.25	90,204.75	57.7%
	TOTAL ENTERPRISE FND REVS	23,220,419	11,441,985.93	11,778,433.07	49.3%
	TOTAL REVENUES	31,219,954	15,835,314.89	15,384,639.11	50.7%

CITY OF QUINCY, FLORIDA
BUDGET TO ACTUAL EXPENSES
AS OF APRIL 30, 2013 (FY2013)

G/L ACCT #	ACCOUNT DESCRIPTION	ANNUAL BUDGET	ACTUAL YTD	(OVER) UNDER BUDGET	PERCENT
GEN FUND EXP					
CITY COMMISSION					
001-110-511-10110	SALARIES & WAGES	77,135	44,500.50	32,634.50	57.7%
001-110-511-10210	FICA TAXES	5,901	3,404.27	2,496.73	57.7%
001-110-511-30402	TRAVEL	4,000	845.50	3,154.50	21.1%
001-110-511-30491	OTHER EXPENSES	8,000	6,513.61	1,486.39	81.4%
001-110-511-31000	OTHER OPERATING IT SUPPORT	4,000	2,333.33	1,666.67	58.3%
001-110-511-80810	AID TO GOVERNMENT AGENCIES	5,300	1,500.00	3,800.00	28.3%
001-110-511-80820	AID TO PRIVATE ORGANIZATIONS	19,000	7,800.00	11,200.00	41.1%
	TOTAL CITY COMMISSION	123,336	66,897.21	56,438.79	54.2%
CITY MANAGER					
001-160-512-10110	SALARIES & WAGES	140,111	80,934.53	59,176.47	57.8%
001-160-512-10120	REGULARY SALARIES & WAGES	30,069	17,137.76	12,931.24	57.0%
001-160-512-10210	FICA TAXES	13,019	5,533.96	7,485.04	42.5%
001-160-512-10220	RETIREMENT CONTRIBUTIONS	30,470	18,941.82	11,528.18	62.2%
001-160-512-10230	LIFE & HEALTH INSURANCE	20,769	16,342.34	4,426.66	78.7%
001-160-512-30341	CONTRACTUAL SERVICES	8,800	8,684.00	116.00	98.7%
001-160-512-30343	PROFESSIONAL SERVICES	1,800	2,500.00	(700.00)	138.9%
001-160-512-30402	TRAVEL EXPENSE	2,300	-	2,300.00	0.0%
001-160-512-30403	GAS	4,000	1,133.69	2,866.31	28.3%
001-160-512-30410	TELEPHONE	5,140	2,194.67	2,945.33	42.7%
001-160-512-30461	REPAIR & MAINTENANCE OFFICE EQ	500	630.33	(130.33)	126.1%
001-160-512-30491	OTHER OPERATING EXPENSE	2,800	3,135.03	(335.03)	112.0%
001-160-512-30511	OFFICE SUPPLIES GENERAL	1,300	763.95	536.05	58.8%
001-160-512-31000	OTHER OPERATING EXP - IT SUPPO	8,000	4,666.67	3,333.33	58.3%
	TOTAL CITY MANAGER	269,078	162,598.75	106,479.25	60.4%
CITY ATTORNEY					
001-120-514-30341	CONTRACTUAL SERVICES	115,000	90,439.75	24,560.25	78.6%
001-120-514-30343	PROFESSIONAL SERVICES	900	9,251.70	(8,351.70)	1028.0%
001-120-514-30402	TRAVEL	500	-	500.00	0.0%
001-120-514-30491	OTHER OPERATING EXPENSE	1,500	699.53	800.47	46.6%
001-120-514-30500	LEGAL & RECORDING FEES	3,500	900.00	2,600.00	25.7%
001-120-514-30501	ONLINE LIBRARY SERVICES	5,000	4,360.00	640.00	87.2%
001-120-514-30540	PUBLICATIONS,SUBSCRIP,& MEMBER	1,000	-	1,000.00	0.0%
001-120-514-31000	OTHER OPERATING EXP - IT SUPPO	8,000	4,666.67	3,333.33	58.3%
	TOTAL CITY ATTORNEY	135,400	110,317.65	25,082.35	81.5%
CITY CLERK					
001-130-519-10110	SALARIES & WAGES	57,754	33,475.83	24,278.17	58.0%
001-130-519-10210	FICA TAXES	4,418	2,363.94	2,054.06	53.5%
001-130-519-10220	RETIREMENT CONTRIBUTIONS	6,930	3,998.40	2,931.60	57.7%
001-130-519-10230	LIFE & HEALTH INSURANCE	5,591	3,438.48	2,152.52	61.5%
001-130-519-30343	PROFESSIONAL SERVICES	4,600	550.00	4,050.00	12.0%
001-130-519-30410	TELEPHONE	2,300	699.46	1,600.54	30.4%
001-130-519-30461	REPAIR & MAINT - OFFICE EQUIPM	500	11.94	488.06	2.4%
001-130-519-30491	OTHER OPERATING EXPENSE	200	79.00	121.00	39.5%
001-130-519-30493	TRAINING	255	133.00	122.00	52.2%
001-130-519-30500	LEGAL ADS AND RECORDING FEES	2,525	666.57	1,858.43	26.4%
001-130-519-30511	OFFICE SUPPLIES-GENERAL	750	525.85	224.15	70.1%
001-130-519-31000	OTHER OPERATING EXP - IT SUPPO	8,000	4,666.67	3,333.33	58.3%
	TOTAL CITY CLERK	93,823	50,609.14	43,213.86	53.9%

NON-DEPARTMENTAL

**CITY OF QUINCY, FLORIDA
BUDGET TO ACTUAL EXPENSES
AS OF APRIL 30, 2013 (FY2013)**

<u>G/L ACCT #</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL YTD</u>	<u>(OVER) UNDER BUDGET</u>	<u>PERCENT</u>
001-001-519-30320	ACCOUNTING & AUDITING SERVICES	113,500	23,050.00	90,450.00	20.3%
001-001-519-30342	RECORDING OF THE COMMISSION MT	36,000	21,000.00	15,000.00	58.3%
001-001-519-30343	PROFESSIONAL SERVICES	10,000	137.20	9,862.80	1.4%
001-001-519-30390	CONTINGENCIES	100,000	23,383.67	76,616.33	23.4%
001-001-519-30410	TELEPHONE	1,000	6.00	994.00	0.6%
001-001-519-30430	SALES & USE TAXES (DOR AUDIT)	150,000	103,000.00	47,000.00	68.7%
001-001-519-30440	SUMMER YOUTH WORK PROGRAM	29,000	-	29,000.00	0.0%
001-001-519-30451	INSURANCE	505,000	278,322.61	226,677.39	55.1%
001-001-519-30465	COPIER PAYMENT	7,500	3,601.26	3,898.74	48.0%
001-001-519-30491	OTHER OPERATING EXPENSE	66,645	37,093.09	29,551.91	55.7%
001-001-519-30500	LEGAL ADS & RECORDINGS	500	-	500.00	0.0%
001-001-519-30512	POSTAGE	10,000	3,819.60	6,180.40	38.2%
001-001-519-31000	OTHER OPERATING EXP - IT SUPPO	117,730	68,675.83	49,054.17	58.3%
001-001-519-70730	TRANSFER DEBT SVC CAP IMP BOND	460,981	230,638.30	230,342.70	50.0%
	TOTAL NON-DEPARTMENTAL	1,607,856	792,727.56	815,128.44	49.3%
PERSONNEL					
001-260-513-10110	EXE SALARIES & WAGES	62,520	25,725.28	36,794.72	41.1%
001-260-513-10120	REGULAR SALARIES & WAGES	37,644	24,079.43	13,564.57	64.0%
001-260-513-10210	FICA TAXES	7,663	3,362.82	4,300.18	43.9%
001-260-513-10220	RETIREMENT CONTRIBUTIONS	12,020	5,336.71	6,683.29	44.4%
001-260-513-10230	LIFE & HEALTH INSURANCE	16,170	6,350.07	9,819.93	39.3%
001-260-513-30314	PSYCHIATRIC EVALUATIONS	875	350.00	525.00	40.0%
001-260-513-30315	EMPLOYEE QUALITY OF LIFE	2,000	524.99	1,475.01	26.2%
001-260-513-30341	CONTRACTUAL SERVICES	3,000	8,550.00	(5,550.00)	285.0%
001-260-513-30343	PROFESSIONAL SERVICES	4,930	4,649.95	280.05	94.3%
001-260-513-30402	TRAVEL EXPENSE	1,000	432.75	567.25	43.3%
001-260-513-30410	TELEPHONE	2,280	1,499.48	780.52	65.8%
001-260-513-30461	REPAIR AND MAINTENANCE OFFICE	250	-	250.00	0.0%
001-260-513-30491	OTHER OPERATING EXPENSE	800	62.30	737.70	7.8%
001-260-513-30493	TRAINING	3,300	345.00	2,955.00	10.5%
001-260-513-30511	OFFICE SUPPLIES GENERAL	2,740	816.17	1,923.83	29.8%
001-260-513-31000	OTHER OPERATING EXP - IT SUPPO	8,000	4,666.67	3,333.33	58.3%
001-260-513-60641	OFFICE FURNITURE & EQUIPMENT	500	-	500.00	0.0%
	TOTAL PERSONNEL	165,692	86,751.62	78,940.38	52.4%
FINANCE					
001-271-513-10110	EXE SALARIES & WAGES	19,538	11,298.80	8,239.20	57.8%
001-271-513-10120	REGULAR SALARIES & WAGES	31,749	16,017.30	15,731.70	50.4%
001-271-513-10140	OVERTIME	-	32.20	(32.20)	0.0%
001-271-513-10210	FICA TAXES	3,923	1,967.23	1,955.77	50.1%
001-271-513-10220	RETIREMENT CONTRIBUTIONS	6,154	3,177.18	2,976.82	51.6%
001-271-513-10230	LIFE & HEALTH INSURANCE	10,621	4,461.19	6,159.81	42.0%
001-271-513-30343	PROFESSIONAL SERVICES	28,800	3,672.25	25,127.75	12.8%
001-271-513-30402	TRAVEL EXPENSE	2,500	3,456.20	(956.20)	138.2%
001-271-513-30410	TELEPHONE	4,500	1,913.42	2,586.58	42.5%
001-271-513-30461	REPAIR & MAINT OFFICE EQUIPMEN	1,800	1,465.51	334.49	81.4%
001-271-513-30470	PRINTING & BINDING-BUDGET	1,500	156.69	1,343.31	10.4%
001-271-513-30491	OTHER OPERATING EXPENSE	2,700	712.94	1,987.06	26.4%
001-271-513-30493	TRAINING	2,000	310.00	1,690.00	15.5%
001-271-513-30511	OFFICE SUPPLIES GENERAL	2,800	2,025.69	774.31	72.3%
001-271-513-30512	POSTAGE	2,000	210.00	1,790.00	10.5%
001-271-513-30521	OPERATING SUPPLIES	6,300	5,979.92	320.08	94.9%
001-271-513-30540	DUES, PUBLICATIONS, & MEMBERSH	750	100.00	650.00	13.3%
001-271-513-31000	OTHER OPERATING EXP - IT SUPPO	8,000	4,666.67	3,333.33	58.3%
001-271-513-60641	OFFICE FURNITURE & EQUIPMENT	2,000	-	2,000.00	0.0%
	TOTAL FINANCE	137,635	61,623.19	76,011.81	44.8%
PURCHASING					

**CITY OF QUINCY, FLORIDA
BUDGET TO ACTUAL EXPENSES
AS OF APRIL 30, 2013 (FY2013)**

<u>G/L ACCT #</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL YTD</u>	<u>(OVER) UNDER BUDGET</u>	<u>PERCENT</u>
001-276-513-10110	EXE SALARY & WAGES	10,023	5,846.75	4,176.25	58.3%
001-276-513-10210	FICA	767	403.75	363.25	52.6%
001-276-513-10220	RETIREMENT	1,203	637.59	565.41	53.0%
001-276-513-10230	LIFE & HEALTH	1,402	788.63	613.38	56.3%
	TOTAL GEN SERVICES ADM	13,395	7,676.72	5,718.29	57.3%
LAW ENFORCEMENT ADM					
001-210-521-10110	EXE SALARIES & WAGES	82,127	47,489.86	34,637.14	57.8%
001-210-521-10120	REGULAR SALARIES & WAGES	182,304	105,439.69	76,864.31	57.8%
001-210-521-10130	OTHER SALARIES & WAGES	-	140.00	(140.00)	0.0%
001-210-521-10140	OVERTIME	-	137.24	(137.24)	0.0%
001-210-521-10210	FICA TAXES	20,229	11,396.79	8,832.21	56.3%
001-210-521-10220	RETIREMENT CONTRIBUTIONS	31,732	18,287.63	13,444.37	57.6%
001-210-521-10230	LIFE & HEALTH INSURANCE	36,184	21,277.48	14,906.52	58.8%
001-210-521-30341	CONTRACTUAL SERVICES	31,420	18,888.53	12,531.47	60.1%
001-210-521-30403	GAS & DIESEL	6,000	1,742.65	4,257.35	29.0%
001-210-521-30410	TELEPHONE	22,000	25,392.13	(3,392.13)	115.4%
001-210-521-30430	UTILITIES	24,000	10,947.83	13,052.17	45.6%
001-210-521-30461	REPAIR & MAINTENANCE-OFFICE EQ	500	-	500.00	0.0%
001-210-521-30464	REPAIRS & MAINTENANCE-RADIO	4,500	1,970.64	2,529.36	43.8%
001-210-521-30491	OTHER OPERATING EXPENSE	4,600	2,124.19	2,475.81	46.2%
001-210-521-30492	INVESTIGATIVE FUNDS	3,000	-	3,000.00	0.0%
001-210-521-30493	TRAINING	-	20.00	(20.00)	0.0%
001-210-521-30511	OFFICE SUPPLIES-GENERAL	2,000	852.84	1,147.16	42.6%
001-210-521-30521	OPERATING MATERIALS & SUPPLIES	1,500	304.86	1,195.14	20.3%
001-210-521-30522	OPERATING SUPPLIES-UNIFORMS	1,000	-	1,000.00	0.0%
001-210-521-30540	PUBLICATIONS, SUBSCRIP. & MEMB	1,000	423.44	576.56	42.3%
001-210-521-31000	OTHER OPERATING EXP - IT SUPPO	8,000	4,666.67	3,333.33	58.3%
001-210-521-60620	BUILDINGS	3,800	-	3,800.00	0.0%
001-210-521-60641	OFFICE FURNITURE & EQUIPMENT	3,300	199.94	3,100.06	6.1%
001-210-521-60644	EQUIPMENT	3,800	259.98	3,540.02	6.8%
	TOTAL LAW ENFORCEMENT ADM	472,996	271,962.39	201,033.61	57.5%
LAW ENFORCEMENT OPERATIONS					
001-220-521-10120	REGULAR SALARIES & WAGES	879,741	526,785.41	352,955.59	59.9%
001-220-521-10130	OTHER SALARIES & WAGES - P/T	38,000	22,554.15	15,445.85	59.4%
001-220-521-10140	OVERTIME	34,510	47,585.91	(13,075.91)	137.9%
001-220-521-10150	SPEC PAY-INCENTIVE,HOL, LV BUY	12,480	9,540.00	2,940.00	76.4%
001-220-521-10210	FICA TAXES	73,802	45,068.72	28,733.28	61.1%
001-220-521-10220	RETIREMENT CONTRIBUTIONS	115,768	66,198.78	49,569.22	57.2%
001-220-521-10230	LIFE & HEALTH INSURANCE	195,265	107,587.73	87,677.27	55.1%
001-220-521-30341	CONTRACTUAL SERVICES	3,500	120.00	3,380.00	3.4%
001-220-521-30402	TRAVEL EXPENSE	645	381.00	264.00	59.1%
001-220-521-30403	GASOLINE & DIESEL	69,000	38,773.83	30,226.17	56.2%
001-220-521-30462	REPAIR & MAINT.-EQUIPMENT & TO	1,587	847.81	739.19	53.4%
001-220-521-30464	REPAIR & MAINTENANCE - RADIOS	241	-	241.00	0.0%
001-220-521-30491	OTHER OPERATING EXPENSE	4,132	4,360.71	(228.71)	105.5%
001-220-521-30493	TRAINING	39,000	11,428.13	27,571.87	29.3%
001-220-521-30499	CANINE EXPENSE	7,000	870.61	6,129.39	12.4%
001-220-521-30511	OFFICE SUPPLIES	1,714	374.88	1,339.12	21.9%
001-220-521-30521	OPERATING MATERIALS & SUPPLIES	2,069	1,089.13	979.87	52.6%
001-220-521-30522	OPERATING SUPPLIES - UNIFORMS	11,423	1,727.87	9,695.13	15.1%
001-220-521-60644	EQUIPMENT	1,902	55,668.20	(53,766.20)	2926.8%
001-220-521-70710	CAPITAL EQUIPMENT LOAN- PRINCI	14,964	8,693.29	6,270.71	58.1%
001-220-521-70711	VEHICLE LOAN CCBG (4)-PRINCIPA	28,000	18,236.05	9,763.95	65.1%
001-220-521-70720	CAPITAL EQUIPMENT LOAN- INTERE	662	530.22	131.78	80.1%
001-220-521-70721	VEHICLE LOAN CCBG (4)- INTERES	3,491	2,142.15	1,348.85	61.4%
	TOTAL LAW ENFORCEMENT OPERAT	1,538,896	970,564.58	568,331.42	63.1%

CITY OF QUINCY, FLORIDA
BUDGET TO ACTUAL EXPENSES
AS OF APRIL 30, 2013 (FY2013)

G/L ACCT #	ACCOUNT DESCRIPTION	ANNUAL BUDGET	ACTUAL YTD	(OVER) UNDER BUDGET	PERCENT
FIRE CONTROL ADM					
001-210-522-10110	EXE SALARIES & WAGES	63,934	33,056.17	30,877.83	51.7%
001-210-522-10120	REGULAR SALARIES & WAGES	88,293	51,212.08	37,080.92	58.0%
001-210-522-10150	SPEC PAY-INCENTIVE,HOL,LV BUYB	3,160	1,625.00	1,535.00	51.4%
001-210-522-10210	FICA TAXES	11,887	6,057.25	5,829.75	51.0%
001-210-522-10220	RETIREMENT CONTRIBUTIONS	18,646	9,553.53	9,092.47	51.2%
001-210-522-10230	LIFE & HEALTH INSURANCE	29,815	15,641.99	14,173.01	52.5%
001-210-522-30410	TELEPHONE	8,085	2,057.70	6,027.30	25.5%
001-210-522-30430	UTILITIES	32,550	5,170.09	27,379.91	15.9%
001-210-522-30461	REPAIR & MAINTENANCE-OFFICE EQ	2,260	-	2,260.00	0.0%
001-210-522-30463	REPAIR & MAINT.-BUILDINGS & GR	3,000	2,178.91	821.09	72.6%
001-210-522-30464	REPAIR & MAINTENANCE-RADIO	18,000	1,745.32	16,254.68	9.7%
001-210-522-30465	COPIER PAYMENT	1,350	700.00	650.00	51.9%
001-210-522-30491	OTHER OPERATING EXPENSE	1,145	1,704.92	(559.92)	148.9%
001-210-522-30494	FIRE PREVENTION & EDUCATION	2,550	1,087.80	1,462.20	42.7%
001-210-522-30511	OFFICE SUPPLIES-GENERAL	967	525.00	442.00	54.3%
001-210-522-30521	OPERATING MATERIALS & SUPPLIES	655	102.09	552.91	15.6%
001-210-522-30522	OPERATING SUPPLIES - UNIFORMS	1,150	21.20	1,128.80	1.8%
001-210-522-31000	OTHER OPERATING EXP -IT SUPPOR	8,000	4,666.67	3,333.33	58.3%
001-210-522-60641	OFFICE FURNITURE & EQUIPMENT	2,500	979.88	1,520.12	39.2%
001-210-522-70711	VEHICLE LOAN CCBG - PRINCIPAL	5,490	3,214.77	2,275.23	58.6%
001-210-522-70721	VEHICLE LOAN CCBG - INTEREST	625	381.43	243.57	61.0%
	TOTAL FIRE CONTROL ADM	304,062	141,681.80	162,380.20	46.6%
FIRE CONTROL OPERATIONS					
001-230-522-10120	REGULAR SALARIES & WAGES	667,108	347,874.78	319,233.22	52.1%
001-230-522-10130	OTHER SALARIES & WAGES - P/T	39,000	31,969.29	7,030.71	82.0%
001-230-522-10140	OVERTIME	-	25,518.59	(25,518.59)	0.0%
001-230-522-10150	SPEC PAY-INCENTIVE,HOL,LV BUYB	34,360	15,390.00	18,970.00	44.8%
001-230-522-10210	FICA TAXES	56,645	29,897.16	26,747.84	52.8%
001-230-522-10220	RETIREMENT CONTRIBUTIONS	88,856	44,487.23	44,368.77	50.1%
001-230-522-10230	LIFE & HEALTH INSURANCE	158,081	82,231.39	75,849.61	52.0%
001-230-522-30402	TRAVEL EXPENSE	1,650	-	1,650.00	0.0%
001-230-522-30403	GASOLINE & DIESEL	16,135	8,883.67	7,251.33	55.1%
001-230-522-30404	OIL & GREASE	550	-	550.00	0.0%
001-230-522-30405	TIRES	1,000	-	1,000.00	0.0%
001-230-522-30406	VEHICLE PARTS ONLY	1,500	170.28	1,329.72	11.4%
001-230-522-30462	REPAIR & MAINT. - EQUIPMENT &	4,165	945.37	3,219.63	22.7%
001-230-522-30491	OTHER OPERATING EXPENSE	1,327	1,180.34	146.66	88.9%
001-230-522-30493	TRAINING	5,800	1,061.64	4,738.36	18.3%
001-230-522-30511	OFFICE SUPPLIES	640	103.10	536.90	16.1%
001-230-522-30521	OPERATING MATERIALS & SUPPLIES	909	684.27	224.73	75.3%
001-230-522-30522	OPERATING SUPPLIES - UNIFORMS	33,068	8,217.93	24,850.07	24.9%
001-230-522-60644	EQUIPMENT	8,630	954.29	7,675.71	11.1%
	TOTAL FIRE CONTROL OPERATIONS	1,119,424	599,569.33	519,854.67	53.6%
BUILDING & PLANNING					
001-284-515-10110	EXE SALARIES & WAGES	55,628	32,199.23	23,428.77	57.9%
001-284-515-10120	REGULAR SALARIES & WAGES	61,886	35,294.32	26,591.68	57.0%
001-284-515-10140	OVERTIME	-	28.51	(28.51)	0.0%
001-284-515-10210	FICA TAXES	8,990	4,745.62	4,244.38	52.8%
001-284-515-10220	RETIREMENT CONTRIBUTIONS	14,102	8,064.53	6,037.47	57.2%
001-284-515-10230	LIFE & HEALTH INSURANCE	30,629	17,728.72	12,900.28	57.9%
001-284-515-30341	CONTRACTUAL SERVICES	40,025	15,679.79	24,345.21	39.2%
001-284-515-30343	PROFESSIONAL SERVICES	14,025	1,600.00	12,425.00	11.4%
001-284-515-30402	TRAVEL EXPENSE	2,000	89.13	1,910.87	4.5%
001-284-515-30403	GAS & DIESEL	2,500	2,086.08	413.92	83.4%

**CITY OF QUINCY, FLORIDA
BUDGET TO ACTUAL EXPENSES
AS OF APRIL 30, 2013 (FY2013)**

<u>G/L ACCT #</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL YTD</u>	<u>(OVER) UNDER BUDGET</u>	<u>PERCENT</u>
001-284-515-30410	TELEPHONE	2,500	1,193.21	1,306.79	47.7%
001-284-515-30461	REPAIR & MAINT. OFFICE EQUIPME	500	225.00	275.00	45.0%
001-284-515-30491	OTHER OPERATING EXPENSE	2,200	349.10	1,850.90	15.9%
001-284-515-30493	TRAINING	-	55.00	(55.00)	0.0%
001-284-515-30500	ADVERTISEMENTS	2,500	60.00	2,440.00	2.4%
001-284-515-30511	OFFICE SUPPLIES GENERAL	3,000	614.09	2,385.91	20.5%
001-284-515-31000	OTHER OPERATING EXP - IT SUPPO	8,000	4,666.67	3,333.33	58.3%
001-284-515-60641	OFFICE FURNITURE & EQUIPMENT	1,000	1,016.12	(16.12)	101.6%
	TOTAL BUILDING & PLANNING	249,485	125,695.12	123,789.88	50.4%
RECREATIONAL ACTIVITY					
001-310-572-10110	EXE SALARIES & WAGES	43,737	24,513.85	19,223.15	56.0%
001-310-572-10120	REGULAR SALARIES & WAGES	56,020	33,197.53	22,822.47	59.3%
001-310-572-10210	FICA TAXES	8,303	5,484.80	2,818.20	66.1%
001-310-572-10220	RETIREMENT CONTRIBUTIONS	13,025	6,890.94	6,134.06	52.9%
001-310-572-10230	LIFE & HEALTH INSURANCE	3,280	6,595.03	(3,315.03)	201.1%
001-310-572-30343	PROFESSIONAL SERVICES	12,000	5,219.81	6,780.19	43.5%
001-310-572-30390	CONTINGENCY	2,000	-	2,000.00	0.0%
001-310-572-30402	TRAVEL EXPENSE	2,000	-	2,000.00	0.0%
001-310-572-30403	GAS & DIESEL	2,000	1,527.78	472.22	76.4%
001-310-572-30410	TELEPHONE	5,100	2,841.02	2,258.98	55.7%
001-310-572-30440	RENTAL OF EQUIPMENT & BUILDING	3,000	50.00	2,950.00	1.7%
001-310-572-30462	REPAIR & MAINT-EQUIPMENT & TOO	45,000	-	45,000.00	0.0%
001-310-572-30491	OTHER OPERATING EXPENSES	34,000	6,273.71	27,726.29	18.5%
001-310-572-30493	TRAINING	2,000	-	2,000.00	0.0%
001-310-572-30511	OFFICE SUPPLIES - GENERAL	1,500	1,176.57	323.43	78.4%
001-310-572-30521	OPERATING MATERIALS & SUPPLIES	2,000	1,323.99	676.01	66.2%
001-310-572-30523	OPERATING SUP - CHEM	2,000	-	2,000.00	0.0%
001-310-572-30524	SWIMMING POOL SUPPLIES	6,807	-	6,807.00	0.0%
001-310-572-30525	ATHLETIC EQUIPMENT - FOOTBALL	15,000	2,622.20	12,377.80	17.5%
001-310-572-30526	ATHLETIC EQUIP BASEBALL & SOFT	1,000	-	1,000.00	0.0%
001-310-572-30528	ATHLETIC EQUIPMENT - BASKETBAL	2,000	789.40	1,210.60	39.5%
001-310-572-30529	ATHLETIC EQUIPMENT - OTHER	5,500	155.00	5,345.00	2.8%
001-310-572-30540	OTHER RECREATIONAL ACTIVITIES	31,000	16,376.96	14,623.04	52.8%
001-310-572-31000	OTHER OPERATING EXP - IT SUPPO	8,000	4,666.67	3,333.33	58.3%
	TOTAL RECREATIONAL ACTIVITY	306,272	119,705.26	186,566.74	39.1%
PARKS					
001-440-572-10120	REGULAR SALARIES & WAGES	37,812	34,725.72	3,086.28	91.8%
001-440-572-10130	OTHER SALARIES & WAGES - P/T	25,500	14,282.42	11,217.58	56.0%
001-440-572-10140	OVERTIME	-	534.79	(534.79)	0.0%
001-440-572-10210	FICA TAXES	3,072	3,365.63	(293.63)	109.6%
001-440-572-10220	RETIREMENT CONTRIBUTIONS	4,819	2,448.15	2,370.85	50.8%
001-440-572-10230	LIFE & HEALTH INSURANCE	6,338	5,329.16	1,008.84	84.1%
001-440-572-30391	PARKS & FACILITY	10,000	4,114.39	5,885.61	41.1%
001-440-572-30430	UTILITIES	38,000	24,193.98	13,806.02	63.7%
001-440-572-30440	RENTAL OF EQUIPMENT & BUILDING	3,000	400.00	2,600.00	13.3%
001-440-572-30463	REPAIR & MAINTENANCE-BLDGS. &	6,000	5,153.01	846.99	85.9%
001-440-572-30491	OTHER OPERATING EXPENSES	-	360.83	(360.83)	0.0%
	TOTAL PARKS	134,541	94,908.08	39,632.92	70.5%
PUBLIC WORKS ADM					
001-410-539-10110	EXE SALARIES & WAGES	41,202	23,402.00	17,800.00	56.8%
001-410-539-10120	REGULAR SALARIES & WAGES	8,784	5,457.47	3,326.53	62.1%
001-410-539-10210	FICA TAXES	3,824	2,030.79	1,793.21	53.1%
001-410-539-10220	RETIREMENT CONTRIBUTIONS	5,998	3,450.43	2,547.57	57.5%
001-410-539-10230	LIFE & HEALTH INSURANCE	12,774	7,308.44	5,465.56	57.2%
001-410-539-30402	TRAVEL EXPENSE	1,500	-	1,500.00	0.0%

**CITY OF QUINCY, FLORIDA
BUDGET TO ACTUAL EXPENSES
AS OF APRIL 30, 2013 (FY2013)**

<u>G/L ACCT #</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL YTD</u>	<u>(OVER) UNDER BUDGET</u>	<u>PERCENT</u>
001-410-539-30410	TELEPHONE	6,800	3,872.63	2,927.37	57.0%
001-410-539-30430	UTILITIES	81,269	35,813.75	45,455.25	44.1%
001-410-539-30440	REPAIR & MAINT BUILDING	3,500	1,225.07	2,274.93	35.0%
001-410-539-30491	OTHER OPERATING EXPENSE	5,000	3,874.48	1,125.52	77.5%
001-410-539-30493	TRAINING	5,000	-	5,000.00	0.0%
001-410-539-30511	OFFICE SUPPLIES	500	403.73	96.27	80.7%
001-410-539-30521	OPERATING MATERIALS & SUPPLIES	3,000	692.23	2,307.77	23.1%
001-410-539-30522	OPERATING EXPENSE - UNIFORMS	16,000	5,949.90	10,050.10	37.2%
001-410-539-30524	OPERATING SUPPLIES - TOOLS	1,000	11.51	988.49	1.2%
001-410-539-31000	OTHER OPERATING EXP - IT SUPPO	8,000	4,000.02	3,999.98	50.0%
	TOTAL PUBLIC WORKS ADM	204,151	97,492.45	106,658.55	47.8%
ROADS & STREETS					
001-430-541-10110	SALARIES & WAGES	5,886	3,354.95	2,531.05	57.0%
001-430-541-10120	REGULAR SALARIES & WAGES	122,561	58,588.36	63,972.64	47.8%
001-430-541-10130	OTHER SALARIES & WAGES - P/T	15,000	8,080.00	6,920.00	0.0%
001-430-541-10140	OVERTIME	-	1,706.67	(1,706.67)	0.0%
001-430-541-10210	FICA TAXES	9,826	7,060.22	2,765.78	71.9%
001-430-541-10220	RETIREMENT CONTRIBUTIONS	15,414	7,209.86	8,204.14	46.8%
001-430-541-10230	LIFE & HEALTH INSURANCE	30,995	11,957.73	19,037.27	38.6%
001-430-541-30341	CONTRACTUAL SERVICES	35,600	17,572.99	18,027.01	49.4%
001-430-541-30403	GASOLINE & DIESEL	75,000	47,716.09	27,283.91	63.6%
001-430-541-30491	OTHER OPERATING EXPENSE	-	360.00	(360.00)	0.0%
001-430-541-30524	OPERATING SUPPLIES - SMALL TOO	1,000	302.70	697.30	30.3%
001-430-541-30530	ROAD MATERIALS & SUPPLIES	25,000	8,730.31	16,269.69	34.9%
001-430-541-60632	RESURF & SIDEWALKS	153,100	36,690.05	116,409.95	24.0%
001-430-541-60634	STORM WATER FACILITIES	5,000	-	5,000.00	0.0%
001-430-541-60643	HEAVY EQUIPMENT	48,136	10,743.62	37,392.38	22.3%
001-430-541-70710	CCB LOAN- GRAPPLE TRUCK PRINCI	29,488	17,031.51	12,456.49	57.8%
001-430-541-70711	PRINCIPAL- CCB LOAN EQUIP FOR	9,135	2,589.19	6,545.81	0.0%
001-430-541-70720	CCB LOAN GRAPPLE TRUCK - INTER	1,602	1,053.06	548.94	65.7%
001-430-541-70721	INTEREST - CCB LOAN EQUIPMENT	1,505	442.45	1,062.55	0.0%
	TOTAL ROADS & STREETS	584,248	241,189.76	343,058.24	41.3%
CEMETERIES & GROUNDS					
001-431-542-10110	SALARIES & WAGES	5,886	3,355.02	2,530.98	57.0%
001-431-542-10120	REGULAR SALARIES & WAGES	3,698	2,423.49	1,274.51	65.5%
001-431-542-10140	OVERTIME	-	51.84	(51.84)	0.0%
001-431-542-10210	FICA TAXES	733	404.30	328.70	55.2%
001-431-542-10220	RETIREMENT CONTRIBUTIONS	1,150	693.53	456.47	60.3%
001-431-542-10230	LIFE & HEALTH INSURANCE	2,806	1,539.80	1,266.20	54.9%
001-431-542-30521	OPERATING SUPPLIES	5,000	-	5,000.00	0.0%
	TOTAL CEMETERIES & GROUNDS	19,273	8,467.98	10,805.02	43.9%
BUILDINGS & GROUNDS					
001-440-519-10110	SALARIES & WAGES	5,865	-	5,865.00	0.0%
001-440-519-10120	REGULAR SALARIES & WAGES	150,218	100,091.19	50,126.81	66.6%
001-440-519-10140	OVERTIME	-	1,952.90	(1,952.90)	0.0%
001-440-519-10210	FICA TAXES	11,940	7,084.30	4,855.70	59.3%
001-440-519-10220	RETIREMENT CONTRIBUTIONS	18,730	11,337.03	7,392.97	60.5%
001-440-519-10230	LIFE & HEALTH INSURANCE	40,891	24,217.41	16,673.59	59.2%
001-440-519-30341	CONTRACTUAL SERVICES	30,000	13,347.00	16,653.00	44.5%
001-440-519-30463	REPAIR & MAINT.-BUILDINGS & GR	45,000	37,620.85	7,379.15	83.6%
001-440-519-30491	OTHER OPERATING EXPENSE	12,000	6,199.44	5,800.56	51.7%
001-440-519-60644	EQUIPMENT	2,500	-	2,500.00	0.0%
	TOTAL BUILDINGS & GROUNDS	317,144	201,850.12	115,293.88	63.6%
FLEET MAINTENANCE					

**CITY OF QUINCY, FLORIDA
BUDGET TO ACTUAL EXPENSES
AS OF APRIL 30, 2013 (FY2013)**

<u>G/L ACCT #</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL YTD</u>	<u>(OVER) UNDER BUDGET</u>	<u>PERCENT</u>
001-450-541-10120	REGULAR SALARIES & WAGES	81,349	53,703.93	27,645.07	66.0%
001-450-541-10210	FICA TAXES	6,223	3,647.86	2,575.14	58.6%
001-450-541-10220	RETIREMENT CONTRIBUTIONS	9,762	6,407.37	3,354.63	65.6%
001-450-541-10230	LIFE & HEALTH INSURANCE	19,007	14,030.79	4,976.21	73.8%
001-450-541-30404	OIL & GREASE	1,198	468.56	729.44	39.1%
001-450-541-30405	TIRES	11,381	11,007.36	373.64	96.7%
001-450-541-30406	VEH PARTS ONLY	56,475	37,841.70	18,633.30	67.0%
001-450-541-30407	VEHICLE REPAIRS	17,430	16,306.57	1,123.43	93.6%
	TOTAL FLEET MAINT	202,825	143,414.14	59,410.86	70.7%
TOTAL GEN FUND EXPENDITURES		7,999,532	4,355,702.82	3,643,829.18	54.4%

ENTERPRISE FUND

FINANCIAL SERVICES

400-271-513-10110	EXECUTIVE SALARIES & WAGES	58,613	33,893.37	24,719.63	57.8%
400-271-513-10120	REGULAR SALARIES & WAGES	143,498	62,145.28	81,352.72	43.3%
400-271-513-10210	FICA TAXES	13,961	6,940.85	7,020.15	49.7%
400-271-513-10220	RETIREMENT CONTRIBUTIONS	23,253	10,491.12	12,761.88	45.1%
400-271-513-10230	LIFE & HEALTH INSURANCE	25,049	14,697.07	10,351.93	58.7%
	TOTAL FINANCIAL SERVICES	264,374	128,167.69	136,206.31	48.5%

CUSTOMER SERVICES

400-274-513-10110	EXE SALARIES & WAGES	64,225	37,161.54	27,063.46	57.9%
400-274-513-10120	REGULAR SALARIES & WAGES	124,531	74,892.94	49,638.06	60.1%
400-274-513-10140	OVERTIME	8,526	5,889.50	2,636.50	69.1%
400-274-513-10210	FICA TAXES	15,092	9,810.03	5,281.97	65.0%
400-274-513-10220	RETIREMENT CONTRIBUTION	21,274	12,302.07	8,971.93	57.8%
400-274-513-10230	LIFE & HEALTH INSURANCE	34,516	20,927.51	13,588.49	60.6%
400-274-513-30341	CONTRACTUAL SERVICES	30,800	18,280.50	12,519.50	59.4%
400-274-513-30390	CONTINGENCY	10,000	1,350.00	8,650.00	13.5%
400-274-513-30402	TRAVEL EXPENSES	5,000	669.00	4,331.00	13.4%
400-274-513-30403	GAS & DIESEL	6,500	2,877.57	3,622.43	44.3%
400-274-513-30410	TELEPHONE	6,500	2,223.64	4,276.36	34.2%
400-274-513-30461	REPAIR & MAINTAIN OFFICE EQUIP	3,000	854.84	2,145.16	28.5%
400-274-513-30491	OTHER OPERATING EXPENSES	1,500	205.08	1,294.92	13.7%
400-274-513-30493	TRAINING	3,500	-	3,500.00	0.0%
400-274-513-30511	OFFICE SUPPLIES-GENERAL	5,000	4,218.79	781.21	84.4%
400-274-513-30522	OPERATING SUPPLIES - UNIFORMS	4,000	1,201.50	2,798.50	30.0%
400-274-513-31000	OTHER OPERATING EXPENSE IT SUP	8,000	4,666.67	3,333.33	58.3%
400-274-513-31500	ENERGY PROGRAM EXPENSES	6,000	1,087.96	4,912.04	18.1%
400-274-513-60641	OFFICE FURNITURE & EQUIPMENT	10,000	-	10,000.00	0.0%
400-274-513-70711	NETQUINCY BLDG PRINCIPAL 50%	19,200	11,413.42	7,786.58	59.4%
400-274-513-70722	NETQUINCY BLDG INTEREST 50%	1,600	664.94	935.06	41.6%
	TOTAL CUSTOMER SERVICES	388,764	210,697.50	178,066.50	54.2%

TOTAL BUSINESS ACTIVITY

653,138	338,865.19	314,272.81	51.9%
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SEWER ADMINISTRATION

402-520-535-10110	EXE SALARIES & WAGES	13,089	7,574.92	5,514.08	57.9%
402-520-535-10120	REGULAR SALARIES & WAGES	32,380	15,169.70	17,210.30	46.8%
402-520-535-10140	OVERTIME	20	22.43	(2.43)	112.2%
402-520-535-10210	FICA TAXES	3,480	1,488.11	1,991.89	42.8%

**CITY OF QUINCY, FLORIDA
BUDGET TO ACTUAL EXPENSES
AS OF APRIL 30, 2013 (FY2013)**

<u>G/L ACCT #</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL YTD</u>	<u>(OVER) UNDER BUDGET</u>	<u>PERCENT</u>
402-520-535-10220	RETIREMENT CONTRIBUTIONS	5,459	2,528.06	2,930.94	46.3%
402-520-535-10230	LIFE & HEALTH INSURANCE	9,975	5,217.03	4,757.97	52.3%
402-520-535-30341	CONTRACTUAL SERVICES	23,500	2,076.90	21,423.10	8.8%
402-520-535-30343	PROFESSIONAL SERVICES	81,189	57,133.50	24,055.50	70.4%
402-520-535-30410	TELEPHONE	6,340	3,430.25	2,909.75	54.1%
402-520-535-30440	RENTALS & LEASES	2,100	2,027.50	72.50	96.5%
402-520-535-30491	OTHER OPERATING EXPENSE	6,257	2,729.35	3,527.65	43.6%
402-520-535-30511	OFFICE SUPPLIES	125	100.78	24.22	80.6%
402-520-535-30521	OPERATING SUPPLIES	128	91.01	36.99	71.1%
402-520-535-30522	OPERATING SUPPLIES - UNIFORMS	89	62.70	26.30	70.4%
402-520-535-31000	OTHER OPERATING EXP - IT SUPPO	8,000	4,000.02	3,999.98	50.0%
402-520-535-70710	DEBT SERVICE PRINCIPAL	82,500	82,075.00	425.00	99.5%
402-520-535-70711	DEBT SERVICE PRIN-SERIES 2003	115,533	61,121.00	54,412.00	52.9%
402-520-535-70720	DEBT SERVICE DEP STATE LOAN PR	182,741	90,789.49	91,951.51	49.7%
402-520-535-70721	DEBT SERVICE DEP STATE LOAN IN	39,818	20,489.88	19,328.12	51.5%
402-520-535-70730	NOTE PAY EQUIP LOAN- PRINCIPAL	16,212	9,212.98	6,999.02	56.8%
402-520-535-70731	NOTE PAY EQUIP LOAN- INTEREST	716	553.11	162.89	77.3%
402-520-535-90990	TRANSFER OF PROFIT	135,271	60,195.60	75,075.40	44.5%
402-520-535-91000	BUSINESS ACTIVITY SHARED EXP	54,170	31,599.17	22,570.83	58.3%
	TOTAL SEWER ADM	819,092	459,688.49	359,403.51	56.1%
	SEWER TREATMENT				
402-531-535-30341	CONTRACTUAL SERVICES	756,274	316,121.05	440,152.95	41.8%
402-531-535-30430	UTILITIES	257,861	107,159.15	150,701.85	41.6%
402-531-535-30466	REPAIR & MAINTENANCE - PLANT	35	-	35.00	0.0%
402-531-535-30501	PERMITS	114	450.00	(336.00)	394.7%
402-531-535-60644	EQUIPMENT	58,500	3,257.95	55,242.05	5.6%
	TOTAL SEWER TREATMENT	1,072,784	426,988.15	645,795.85	39.8%
	SEWER DISTRIBUTION				
402-540-535-10120	REGULAR SALARIES & WAGES	71,211	35,396.66	35,814.34	49.7%
402-540-535-10140	OVERTIME	2,284	1,952.31	331.69	85.5%
402-540-535-10210	FICA TAXES	5,622	2,646.96	2,975.04	47.1%
402-540-535-10220	RETIREMENT CONTRIBUTIONS	8,819	3,889.02	4,929.98	44.1%
402-540-535-10230	LIFE & HEALTH INSURANCE	16,131	10,096.48	6,034.52	62.6%
402-540-535-30312	ENGINEERING STUDY	2,000	-	2,000.00	0.0%
402-540-535-30341	CONTRACTUAL SERVICES	1,745	-	1,745.00	0.0%
402-540-535-30401	AUTO EXPENSE	200	-	200.00	0.0%
402-540-535-30403	GASOLINE & DIESEL	3,024	700.66	2,323.34	23.2%
402-540-535-30404	OIL & GREASE	576	-	576.00	0.0%
402-540-535-30405	TIRES	150	-	150.00	0.0%
402-540-535-30406	AUTO PARTS	150	-	150.00	0.0%
402-540-535-30407	VEHICLE REPAIRS-PARTS AND LABO	200	-	200.00	0.0%
402-540-535-30440	RENTALS/LEASES	200	-	200.00	0.0%
402-540-535-30462	REPAIR & MAINT.-EQUIPMENT & TO	5,300	2,028.08	3,271.92	38.3%
402-540-535-30467	MAINTENANCE OF MAINS & LINES	16,215	5,097.20	11,117.80	31.4%
402-540-535-30491	OTHER OPERATING EXPENSE	203	61.82	141.18	30.5%
402-540-535-30521	OPERATING SUPPLIES	200	-	200.00	0.0%
402-540-535-30522	OPERATING SUPPLIES - UNIFORMS	1,167	814.78	352.22	69.8%
	TOTAL SEWER DISTRIBUTION	135,397	62,683.97	72,713.03	46.3%
	TOTAL SEWER FUND	2,027,273	949,360.61	1,077,912.39	46.8%
	ELECTRIC ADMINISTRATION				
403-520-531-10110	EXE SALARIES & WAGES	26,179	15,149.67	11,029.33	57.9%
403-520-531-10120	REGULAR SALARIES & WAGES	64,758	30,339.22	34,418.78	46.9%
403-520-531-10140	OVERTIME	41	44.84	(3.84)	109.4%
403-520-531-10210	FICA TAXES	6,960	2,975.84	3,984.16	42.8%

CITY OF QUINCY, FLORIDA
BUDGET TO ACTUAL EXPENSES
AS OF APRIL 30, 2013 (FY2013)

<u>G/L ACCT #</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL YTD</u>	<u>(OVER) UNDER BUDGET</u>	<u>PERCENT</u>
403-520-531-10220	RETIREMENT CONTRIBUTIONS	10,917	5,056.40	5,860.60	46.3%
403-520-531-10230	LIFE & HEALTH INSURANCE	19,962	10,434.70	9,527.30	52.3%
403-520-531-30341	CONTRACTUAL SERVICES	213,501	27,541.90	185,959.10	12.9%
403-520-531-30343	PROFESSIONAL SERVICES	-	5,123.62	(5,123.62)	0.0%
403-520-531-30370	PURCHASED ELECTRIC	8,071,340	4,280,246.48	3,791,093.52	53.0%
403-520-531-30391	RESERVES	341,350	64,040.00	277,310.00	18.8%
403-520-531-30392	REPAIRS & REPLACEMENT	67,000	43,880.00	23,120.00	65.5%
403-520-531-30393	RATE STABILIZATION FUND	875,000	484,138.00	390,862.00	55.3%
403-520-531-30402	TRAVEL EXPENSE	1,550	112.44	1,437.56	7.3%
403-520-531-30403	GASOLINE & DIESEL	1,911	1,378.61	532.39	72.1%
403-520-531-30404	OIL & GREASE	218	-	218.00	0.0%
403-520-531-30405	TIRES	150	-	150.00	0.0%
403-520-531-30406	VEHICLE PARTS ONLY	50	-	50.00	0.0%
403-520-531-30407	VEHICLE REPAIRS	200	1.88	198.12	0.9%
403-520-531-30410	TELEPHONE	4,480	2,436.34	2,043.66	54.4%
403-520-531-30440	RENTALS/LEASES	2,250	2,027.50	222.50	90.1%
403-520-531-30491	OTHER OPERATING EXPENSE	16,876	16,159.97	716.03	95.8%
403-520-531-30493	TRAINING	6,600	2,562.54	4,037.46	38.8%
403-520-531-30511	OFFICE SUPPLIES	153	145.00	8.00	94.8%
403-520-531-30512	POSTAGE	25,000	15,200.00	9,800.00	60.8%
403-520-531-30521	OPERATING SUPPLIES	200	91.01	108.99	45.5%
403-520-531-30522	OPERATING SUPPLIES - UNIFORMS	268	188.03	79.97	70.2%
403-520-531-30540	DUES, PUBLICATION, & MEMBERSHI	34,300	21,347.11	12,952.89	62.2%
403-520-531-30580	STATE ASSESSMENT TAXES	2,976	1,072.27	1,903.73	36.0%
403-520-531-30591	UNCLAIMED PROPERTY UTILITY REF	3,783	1,841.80	1,941.20	48.7%
403-520-531-31000	OTHER OPERATING EXP - IT SUPPO	8,000	4,666.67	3,333.33	58.3%
403-520-531-70700	2003 BOND DEBT SERVICE PRINCIP	40,425	57,316.65	(16,891.65)	141.8%
403-520-531-70701	2003 BOND DEBT SERVICE INTERES	59,575	42,683.35	16,891.65	71.6%
403-520-531-70751	2011 Series Bonds Payable Inte	-	140,443.75	(140,443.75)	0.0%
403-520-531-90990	TRANSFER OF PROFIT	3,845,121	1,711,078.85	2,134,042.15	44.5%
403-520-531-90996	INTERFUND TRANSFER TO TELECOM	131,839	76,906.08	54,932.92	58.3%
403-520-531-91000	BUSINESS ACTIVITY SHARED EXP	238,138	138,913.83	99,224.17	58.3%
	TOTAL ELECTRIC ADM	14,121,071	7,205,544.35	6,915,526.65	51.0%
	ELECTRIC DISTRIBUTION				
403-591-531-10120	REGULAR SALARIES & WAGES	279,062	148,508.54	130,553.46	53.2%
403-591-531-10140	OVERTIME	20,300	10,526.12	9,773.88	51.9%
403-591-531-10210	FICA TAXES	22,901	11,798.67	11,102.33	51.5%
403-591-531-10220	RETIREMENT CONTRIBUTIONS	35,923	16,992.90	18,930.10	47.3%
403-591-531-10230	LIFE & HEALTH INSURANCE	50,459	24,702.99	25,756.01	49.0%
403-591-531-30341	CONTRACTUAL SERVICES	2,000	-	2,000.00	0.0%
403-591-531-30403	GASOLINE & DIESEL	16,455	8,150.08	8,304.92	49.5%
403-591-531-30404	OIL & GREASE	750	-	750.00	0.0%
403-591-531-30405	TIRES	55	-	55.00	0.0%
403-591-531-30406	PARTS	150	-	150.00	0.0%
403-591-531-30407	VEHICLE REPAIRS-LABOR & PARTS	15,304	4,742.34	10,561.66	31.0%
403-591-531-30430	UTILITIES	432,110	160,571.15	271,538.85	37.2%
403-591-531-30440	RENTALS / LEASES	305	-	305.00	0.0%
403-591-531-30462	REPAIR & MAINT - EQUIPMENT & T	5,623	4,819.38	803.62	85.7%
403-591-531-30467	REPAIR & MAINT-MAINS & LINES	71,819	40,304.16	31,514.84	56.1%
403-591-531-30468	REPAIR & MAINTENANCE - SERVICE	18,475	13,836.21	4,638.79	74.9%
403-591-531-30469	LINE CLEARING CREW	30,000	-	30,000.00	0.0%
403-591-531-30491	OTHER OPERATING EXPENSES	800	295.45	504.55	36.9%
403-591-531-30521	OPERATING SUPPLIES	761	60.70	700.30	8.0%
403-591-531-30522	OPERATING SUPPLIES - UNIFORMS	10,072	4,149.81	5,922.19	41.2%
403-591-531-60635	STREET LIGHTS	3,645	690.18	2,954.82	18.9%
403-591-531-60636	SIGNALIZATION	3,000	-	3,000.00	0.0%
	TOTAL ELECTRIC DISTRIBUTION	1,019,969	450,148.68	569,820.32	44.1%

CITY OF QUINCY, FLORIDA
BUDGET TO ACTUAL EXPENSES
AS OF APRIL 30, 2013 (FY2013)

<u>G/L ACCT #</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL YTD</u>	<u>(OVER) UNDER BUDGET</u>	<u>PERCENT</u>
ELECTRIC WAREHOUSE					
403-502-531-10120	REGULAR SALARIES & WAGES	15,834	-	15,834.00	0.0%
403-502-531-10140	OVERTIME	508	-	508.00	0.0%
403-502-531-10210	FICA TAXES	1,250	-	1,250.00	0.0%
403-502-531-10220	RETIREMENT CONTRIBUTIONS	1,961	-	1,961.00	0.0%
403-591-531-10230	LIFE & HEALTH INSURANCE	5,251	-	5,251.00	0.0%
403-502-531-30430	UTILITIES	4,657	1,963.91	2,693.09	42.2%
403-502-531-30462	REPAIR & MAINT - EQUIP AND TOO	30	-	30.00	0.0%
403-502-531-30463	REPAIR & MAINT - BLDS AND GROU	468	224.00	244.00	47.9%
403-502-531-30491	OTHER OPERATING EXPENSE	907	497.81	409.19	54.9%
403-502-531-30521	OPERATING SUPPLIES	680	623.10	56.90	91.6%
403-502-531-30522	OPERATING SUPPLIES - UNIFORMS	269	188.04	80.96	69.9%
	TOTAL ELECTRIC WAREHOUSE	31,815	3,496.86	28,318.14	11.0%
	TOTAL ELECTRIC FUND	15,172,855	7,659,189.89	7,513,665.11	50.5%
WATER ADMINISTRATION					
404-520-533-10110	EXE SALARIES & WAGES	13,089	7,574.92	5,514.08	57.9%
404-520-533-10120	REGULAR SALARIES & WAGES	32,380	15,169.70	17,210.30	46.8%
404-520-533-10140	OVERTIME	20	22.43	(2.43)	112.2%
404-520-533-10210	FICA TAXES	3,480	1,488.12	1,991.88	42.8%
404-520-533-10220	RETIREMENT CONTRIBUTIONS	5,459	2,528.07	2,930.93	46.3%
404-520-533-10230	LIFE & HEALTH INSURANCE	9,975	5,217.04	4,757.96	52.3%
404-520-533-30341	CONTRACTUAL SERVICES	20,000	17,458.90	2,541.10	87.3%
404-520-533-30343	PROFESSIONAL SERVICES	5,714	-	5,714.00	0.0%
404-520-533-30402	TRAVEL EXPENSE	200	-	200.00	0.0%
404-520-533-30404	OIL & GREASE	40	-	40.00	0.0%
404-520-533-30410	TELEPHONE	3,862	1,706.87	2,155.13	44.2%
404-520-533-30440	RENTALS & LEASES	2,101	2,027.50	73.50	96.5%
404-520-533-30491	OTHER OPERATING EXPENSE	6,822	3,260.53	3,561.47	47.8%
404-520-533-30501	PERMITS & FEES	4,571	4,000.00	571.00	87.5%
404-520-533-30511	OFFICE SUPPLIES	150	99.50	50.50	66.3%
404-520-533-30521	OPERATING SUPPLIES	127	91.01	35.99	71.7%
404-520-533-30522	OPERATING SUPPLIES - UNIFORMS	90	62.74	27.26	69.7%
404-520-533-31000	OTHER OPERATING EXP - IT SUPPO	8,000	4,666.67	3,333.33	58.3%
404-520-533-70710	PRINCIPAL	82,500	71,670.47	10,829.53	86.9%
404-520-533-70711	PRINCIPAL-2003 BOND	115,533	83,750.00	31,783.00	72.5%
404-520-533-70720	DEBT SERVICE INTEREST	144,365	56,848.15	87,516.85	39.4%
404-520-533-70721	INTEREST-2003 BOND	112,670	59,479.25	53,190.75	52.8%
404-520-533-90990	TRANSFER OF PROFIT	167,000	74,315.00	92,685.00	44.5%
404-520-533-91000	BUSINESS ACTIVITY SHARED EXP	53,093	30,970.92	22,122.08	58.3%
	TOTAL WATER ADM	791,241	442,407.78	348,833.22	55.9%
WATER TREATMENT					
404-530-533-30341	CONTRACTUAL SERVICES	328,909	170,218.98	158,690.02	51.8%
404-530-533-30391	RESERVES	75,000	-	75,000.00	0.0%
404-530-533-30430	UTILITIES	219,851	74,992.28	144,858.72	34.1%
404-530-533-30466	REPAIR & MAINTENANCE - PLANT	4,492	274.19	4,217.81	6.1%
404-530-533-30469	REPAIR & MAINT RESERVOIRS	7,500	3,695.00	3,805.00	49.3%
404-530-533-60644	EQUIPMENT	20,000	-	20,000.00	0.0%
	TOTAL WATER TREATMENT	655,752	249,180.45	406,571.55	38.0%
WATER DISTRIBUTION					
404-539-533-10120	REGULAR SALARIES & WAGES	71,211	35,397.36	35,813.64	49.7%
404-539-533-10140	OVERTIME	2,284	1,953.67	330.33	85.5%
404-539-533-10210	FICA TAXES	5,622	2,647.11	2,974.89	47.1%
404-539-533-10220	RETIREMENT CONTRIBUTIONS	8,666	3,889.17	4,776.83	44.9%
404-539-533-10230	LIFE & HEALTH INSURANCE	16,131	10,096.51	6,034.49	62.6%

**CITY OF QUINCY, FLORIDA
BUDGET TO ACTUAL EXPENSES
AS OF APRIL 30, 2013 (FY2013)**

<u>G/L ACCT #</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL YTD</u>	<u>(OVER) UNDER BUDGET</u>	<u>PERCENT</u>
404-539-533-30403	GASOLINE & DIESEL	2,300	1,628.44	671.56	70.8%
404-539-533-30404	OIL & GREASE	500	-	500.00	0.0%
404-539-533-30405	TIRES	100	-	100.00	0.0%
404-539-533-30406	AUTO PARTS	50	-	50.00	0.0%
404-539-533-30407	VEHICLE REPAIRS-PARTS AND LABO	50	-	50.00	0.0%
404-539-533-30440	RENTALS/LEASES	200	-	200.00	0.0%
404-539-533-30462	REPAIR & MAINT- EQUIPMENT & TO	3,100	762.32	2,337.68	24.6%
404-539-533-30467	REPAIR & MAINT.-MAINS & LINES	24,160	3,169.99	20,990.01	13.1%
404-539-533-30468	REPAIR & MAINT.- SERVICES	10,700	4,967.07	5,732.93	46.4%
404-539-533-30491	OTHER OPERATING EXPENSE	1,000	489.79	510.21	49.0%
404-539-533-30521	OPERATING SUPPLIES	300	-	300.00	0.0%
404-539-533-30522	OPERATING SUPPLIES - UNIFORMS	1,167	564.27	602.73	48.4%
	TOTAL WATER DISTRIBUTION	147,541	65,565.70	81,975.30	44.4%
	TOTAL WATER FUND	1,594,534	757,153.93	837,380.07	47.5%
	GAS ADMINISTRATION				
405-520-532-10110	EXE SALARIES & WAGES	13,089	7,574.92	5,514.08	57.9%
405-520-532-10120	REGULAR SALARIES & WAGES	32,380	15,169.70	17,210.30	46.8%
405-520-532-10140	OVERTIME	20	22.43	(2.43)	112.2%
405-520-532-10210	FICA TAXES	3,480	1,488.14	1,991.86	42.8%
405-520-532-10220	RETIREMENT CONTRIBUTIONS	5,459	2,528.10	2,930.90	46.3%
405-520-532-10230	LIFE & HEALTH INSURANCE	9,975	5,217.11	4,757.89	52.3%
405-520-532-30341	CONTRACTUAL SERVICES	53,501	2,778.65	50,722.35	5.2%
405-520-532-30380	PURCHASED GAS	1,105,378	437,889.89	667,488.11	39.6%
405-520-532-30402	TRAVEL EXPENSE	200	-	200.00	0.0%
405-520-532-30403	GAS & DIESEL	750	-	750.00	0.0%
405-520-532-30404	OIL & GREASE	50	-	50.00	0.0%
405-520-532-30405	TIRES	100	-	100.00	0.0%
405-520-532-30410	TELEPHONE EXPENSE	1,000	1,095.71	(95.71)	109.6%
405-520-532-30440	RENTALS/LEASES	2,250	2,027.50	222.50	90.1%
405-520-532-30491	OTHER OPERATING EXPENSE	9,700	5,442.93	4,257.07	56.1%
405-520-532-30493	TRAINING	1,527	1,200.00	327.00	78.6%
405-520-532-30511	OFFICE SUPPLIES	175	99.51	75.49	56.9%
405-520-532-30521	OPERATING SUPPLIES	150	91.02	58.98	60.7%
405-520-532-30522	OPERATING SUPPLIES - UNIFORMS	135	62.69	72.31	46.4%
405-520-532-30580	TAXES-STATE ASSESMENT	-	1,137.99	(1,137.99)	0.0%
405-520-532-31000	OTHER OPERATING EXP - IT SUPPO	8,000	4,666.67	3,333.33	58.3%
405-520-532-90990	TRANSFER OF PROFIT	577,537	257,003.97	320,533.03	44.5%
405-520-532-91000	BUSINESS ACTIVITY SHARED EXP	86,468	50,439.67	36,028.33	58.3%
	TOTAL GAS ADM	1,911,324	795,936.59	1,115,387.41	41.6%
	GAS DISTRIBUTION				
405-561-532-10120	REGULAR SALARIES & WAGES	54,613	13,883.11	40,729.89	25.4%
405-561-532-10140	OVERTIME	2,068	157.82	1,910.18	7.6%
405-561-532-10210	FICA TAXES	4,336	1,001.32	3,334.68	23.1%
405-561-532-10220	RETIREMENT CONTRIBUTIONS	6,802	1,662.17	5,139.83	24.4%
405-561-532-10230	LIFE & HEALTH INSURANCE	10,586	3,115.85	7,470.15	29.4%
405-561-532-30403	GASOLINE & DIESEL	3,500	1,705.43	1,794.57	48.7%
405-561-532-30404	OIL & GREASE	300	-	300.00	0.0%
405-561-532-30405	TIRES	150	-	150.00	0.0%
405-561-532-30406	VEHICLE PARTS	150	-	150.00	0.0%
405-561-532-30407	VEHICLE REPAIR PARTS AND LABO	200	-	200.00	0.0%
405-561-532-30430	UTILITIES	2,450	1,062.63	1,387.37	43.4%
405-561-532-30440	RENTALS/LEASES	328	-	328.00	0.0%
405-561-532-30462	REPAIR & MAINT-EQUIPMENT & TOO	927	506.61	420.39	54.7%
405-561-532-30467	MAINT. OF MAINS & LINES - GAS	18,585	21,773.42	(3,188.42)	117.2%
405-561-532-30468	MAINTENANCE OF SERVICES - GAS	6,120	228.15	5,891.85	3.7%

CITY OF QUINCY, FLORIDA
BUDGET TO ACTUAL EXPENSES
AS OF APRIL 30, 2013 (FY2013)

<u>G/L ACCT #</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL YTD</u>	<u>(OVER) UNDER BUDGET</u>	<u>PERCENT</u>
405-561-532-30491	OTHER OPERATING EXPENSE	200	59.83	140.17	29.9%
405-561-532-30520	OPER SUPP-WATER HEATERS	2,000	-	2,000.00	0.0%
405-561-532-30521	OPERATING SUPPLIES	200	-	200.00	0.0%
405-561-532-30522	OPERATING SUPPLIES - UNIFORMS	1,502	626.95	875.05	41.7%
	TOTAL GAS DISTRIBUTION	115,017	45,783.29	69,233.71	39.8%
	TOTAL GAS FUND	2,026,341	841,719.88	1,184,621.12	41.5%
	REFUSE ADMINISTRATION				
406-410-539-30443	RESIDENTIAL REFUSE	540,710	327,460.31	213,249.69	60.6%
406-410-539-30480	LANDFILL TIPPING FEES	56,618	29,736.74	26,881.26	52.5%
406-410-539-31443	COMMERCIAL REFUSE	488,601	282,515.54	206,085.46	57.8%
406-410-539-90990	TRANSFER OF PROFIT	125,950	56,047.75	69,902.25	44.5%
406-410-539-91000	BUSINESS ACTIVITY SHARED EXP	29,018	16,927.17	12,090.83	58.3%
	TOTAL REFUSE ADM	1,240,897	712,687.51	528,209.49	57.4%
	TOTAL REFUSE FUND	1,240,897	712,687.51	528,209.49	57.4%
	LANDFILL OPERATIONS				
407-422-536-10120	REGULAR SALARIES & WAGES	38,296	37,697.47	598.53	98.4%
407-422-536-10140	OVERTIME	5,075	2,513.94	2,561.06	49.5%
407-422-536-10210	FICA TAXES	4,851	2,763.09	2,087.91	57.0%
407-422-536-10220	RETIREMENT CONTRIBUTIONS	6,684	4,581.99	2,102.01	68.6%
407-422-536-10230	LIFE & HEALTH INSURANCE	14,266	10,281.01	3,984.99	72.1%
407-422-536-30312	ENGINEERING FEES	20,973	(3,000.00)	23,973.00	-14.3%
407-422-536-30346	MONITORING FEES	49,950	18,769.37	31,180.63	37.6%
407-422-536-30430	UTILITIES	1,104	530.11	573.89	48.0%
407-422-536-30462	REPAIR & MAINT-EQUIPMENT & TOO	1,234	-	1,234.00	0.0%
407-422-536-30463	REPAIR & MAINT.-BUILDINGS & GR	1,002	-	1,002.00	0.0%
407-422-536-30491	OTHER OPERATING EXPENSE	6,680	2,158.76	4,521.24	32.3%
407-422-536-30493	TRAINING	1,000	-	1,000.00	0.0%
407-422-536-30501	PERMITS	200	-	200.00	0.0%
407-422-536-31000	OTHER OPERATING EXP - IT SUPPO	8,000	4,666.67	3,333.33	58.3%
407-422-536-90990	TRANSFER PROFIT	43,515	19,364.18	24,150.82	44.5%
407-422-536-91000	BUSINESS ACTIVITY SHARED EXP	49,675	28,977.08	20,697.92	58.3%
	TOTAL LANDFILL OPERATIONS	252,505	129,303.67	123,201.33	51.2%
	TOTAL LANDFILL FUND	252,505	129,303.67	123,201.33	51.2%
	TELECOMMUNICATIONS				
408-539-539-10110	EXECUTIVE SALARIES & WAGES	22,507	13,027.21	9,479.79	57.9%
408-539-539-10120	REGULAR SALARIES & WAGES	20,391	11,874.35	8,516.65	58.2%
408-539-539-10210	FICA	3,282	1,699.36	1,582.64	51.8%
408-539-539-10220	RETIREMENT CONTRIBUTIONS	5,148	2,976.75	2,171.25	57.8%
408-539-539-10230	LIFE & HEALTH INSURANCE	9,292	6,991.70	2,300.30	75.2%
408-539-539-30341	CONTRACTUAL SERVICES	44,776	43,066.01	1,709.99	96.2%
408-539-539-30343	PROFESSIONAL SERVICES	26,200	-	26,200.00	0.0%
408-539-539-30360	ADMINISTRATIVE SERVICES	454	-	454.00	0.0%
408-539-539-30370	MARKETING & ADVERTISING	2,000	-	2,000.00	0.0%
408-539-539-30402	TRAVEL EXPENSES	810	-	810.00	0.0%
408-539-539-30403	GAS & DIESEL	6,600	4,253.47	2,346.53	64.4%
408-539-539-30410	TELEPHONE	12,800	7,696.30	5,103.70	60.1%
408-539-539-30430	UTILITIES	13,126	6,606.90	6,519.10	50.3%
408-539-539-30461	REPAIR & MAINTENANCE	2,136	-	2,136.00	0.0%
408-539-539-30470	PRINTING & BINDING	2,200	-	2,200.00	0.0%
408-539-539-30491	OTHER OPERATING EXPENSES	5,350	8,125.47	(2,775.47)	151.9%
408-539-539-30511	OFFICE SUPPLIES	363	148.00	215.00	40.8%

CITY OF QUINCY, FLORIDA
 BUDGET TO ACTUAL EXPENSES
 AS OF APRIL 30, 2013 (FY2013)

<u>G/L ACCT #</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL YTD</u>	<u>(OVER) UNDER BUDGET</u>	<u>PERCENT</u>
408-539-539-30521	OPERATING SUPPLIES	7,819	1,379.99	6,439.01	17.6%
408-539-539-60644	EQUIPMENT	1,570	-	1,570.00	0.0%
408-539-539-70711	PRINCIPAL-NET QUINCY BLDG	19,535	11,413.42	8,121.58	58.4%
408-539-539-70712	PRINCIPAL CCB LOAN EQUIPMENT P	4,950	1,333.83	3,616.17	26.9%
408-539-539-70721	INTEREST-NET QUINCY BLDG	1,172	664.94	507.06	56.7%
408-539-539-70722	INTEREST CCB LOAN EQUIPMENT PW	800	227.93	572.07	28.5%
	TOTAL TELECOMMUNICATIONS	213,281	121,485.63	91,795.37	57.0%
	TOTAL ENTERPRISE FUND	23,180,824	11,509,766.31	11,671,057.69	49.7%
	TOTAL ALL FUNDS	31,180,356	15,865,469.13	15,314,886.87	50.9%

Redacted



FL CITY OF QUINCY

March 05, 2013 - April 04, 2013

Purchasing Card

Company Statement

Account Information	Payment Information	Account Summary
Mail Billing Inquiries to: BANKCARD CENTER PO BOX 982238 EL PASO, TX 79998-2238 Customer Service: 1.888.449.2273 24 Hours TTY Hearing Impaired: 1.800.222.7365 24 Hours Outside the U.S.: 1.509.353.6656 24 Hours For Lost or Stolen Card: 1.888.449.2273 24 Hours	Statement Date 04/04/13 Payment Due Date 04/18/13 Days in Billing Cycle 31 Credit Limit \$250,000 Cash Limit \$250,000 Total Payment Due \$10,390.84	Previous Balance \$10,772.78 Payments -\$5,189.31 Credits -\$122.77 Cash \$0.00 Purchases \$4,929.39 Other Debits \$0.00 Overlimit Fee \$0.00 Late Payment Fee \$0.00 Cash Fees \$0.00 Other Fees \$0.75 Finance Charge \$0.00 Current Balance \$10,390.84 <i>Payment 4-8-13 = 5,633.47</i> <i>Balance This Statement 4,757.37</i>

Important Messages

Your account is past due. If payment has already been made, thank you and please disregard this reminder.

Cardholder Activity Summary

Account Number Credit Limit	Credits	Cash	Purchases and Other Debits	Total Activity
[Redacted]				
542	16.67	0.00	446.71	430.04
[Redacted]				
609	0.00	0.00	190.81	190.81

[Redacted]

Account Number: XXXX-XXXX-XXXX [Redacted]
March 05, 2013 - April 04, 2013

Total Payment Due \$10,390.84
Payment Due Date 04/18/13

Enter payment amount

\$ [Redacted]

Check here for a change of mailing address or phone numbers.
Please provide all corrections on the reverse side.

Mail this coupon along with your check payable to:
BANK OF AMERICA



BANK OF AMERICA
PO BOX 15731
WILMINGTON, DE 19886-5731



FL CITY OF QUINCY
404 W JEFFERSON ST
QUINCY, FL 32351-2328

**P0002370

[Redacted]



Posting payments: Payments received by mail at the remittance address shown on the Payment Coupon portion of the face of this statement on a banking day will be posted to your account on the day received. If we receive your mailed payment on a non-banking day, we will post it to your account on the next banking day. There may be a delay of up to 5 banking days in posting payments made at a location other than the mailing address listed on the front of your payment coupon.

Service for the hearing impaired (TTY/TDD): Contact our service for the hearing-impaired at 1.800.222.7365.

Telephone monitoring: For the purposes of monitoring and improving the quality of service, Bank's supervisory personnel may listen to and/or record telephone calls between Bank employees and any person acting on Company's behalf.

Disclosure: We may furnish to your employer information concerning your use of your account. To read more about our information disclosure, please visit www.bankofamerica.com/corporatecarddisclosure or call the customer service number listed on your statement to request a copy.

In case of errors or questions about your bill: Errors or questions about your bill must be received in writing no later than 60 days after we sent you the first statement on which the error or problem appeared. Please mail this information to BANKCARD CENTER, PO BOX 982238, EL PASO, TX 79998-2238. Your letter must include the following information:

- The company name, cardholder name and account number in question.
- The dollar amount of the suspected error.
- A written description of the error and why you believe there is an error. If you need more information, describe the item you are unsure about.

Customer Service:	For questions regarding transactions, general assistance, and reporting lost and stolen cards, call:	
	<u>Within the U.S.</u>	<u>Outside the U.S.</u>
	1.888.449.2273	1.509.353.6656 (collect calls accepted)

Thank you for your business.

Please write your change of address here:

Street

City

State Zip

() ()

Home Phone Business Phone

Posting payments: Payments received by mail at the remittance address shown on the Payment Coupon portion of the face of this statement on a banking day will be posted to your account on the day received. If we receive your mailed payment on a non-banking day, we will post it to your account on the next banking day. There may be a delay of up to 5 banking days in posting payments made at a location other than the mailing address listed on the front of your payment coupon.

APR 11 2013

Cardholder Activity Summary

Account Number Credit Limit	Credits	Cash	Purchases and Other Debits	Total Activity
XXXX-XXXX-XXXX 500	0.00	0.00	149.95	149.95
XXXX-XXXX-XXXX 3,429	71.11	0.00	1,203.05	1,131.94
XXXX-XXXX-XXXX 9,800	12.04	0.00	196.57	184.53
XXXX-XXXX-XXXX 1,500	0.00	0.00	885.95	885.95
XXXX-XXXX-XXXX 403	0.00	0.00	300.00	300.00
XXXX-XXXX-XXXX 390	22.95	0.00	226.79	203.84
XXXX-XXXX-XXXX 1,518	0.00	0.00	999.68	999.68
XXXX-XXXX-XXXX 2,713	0.00	0.00	86.25	86.25
XXXX-XXXX-XXXX 1	0.00	0.00	244.38	244.38

Transactions

Posting Date	Transaction Date	Description	Reference Number	MCC	Charge	Credit
FL CITY OF QUINCY						Total Activity
Account Number: XXXX-XXXX-XXXX						-\$5,189.31
03/06	03/05	PAYMENT THANK YOU	6589899790020AZ	7000003064825068989979	0008	5,189.31
Account Number: XXXX-XXXX-XXXX						Total Activity
Account Number: XXXX-XXXX-XXXX						430.04
03/06	03/05	12 HOUR AWARDS	904-388-3411 FL	74388963064980014315917	5999	5.95
03/08	03/06	THE HOME DEPOT #6374	TALLAHASSEE FL	24610433066010180218526	5200	27.94
03/11	03/08	MIDWAY TIRE	MIDWAY FL	2476725306900000205308	5532	160.00
03/20	03/19	W & L TIRE & WHEEL CO INC	QUINCY FL	24137473079004574185198	5532	118.32
03/20	03/19	WAL-MART #0488	QUINCY FL	74226383078360944205861	5411	10.72
03/25	03/22	LOWES #00716*	TALLAHASSEE FL	24692163081000584688866	5200	109.96
04/03	04/02	ALL PRO EQPMT & RNTL INC	TALLAHASSEE FL	24431063092200286300142	7394	19.99
04/03	04/02	DAVIS SAFE & LOCK	TALLAHASSEE FL	24137473093004611901450	7399	10.50
Account Number: XXXX-XXXX-XXXX						Total Activity
Account Number: XXXX-XXXX-XXXX						190.81
03/06	03/05	CMC	516-492-3424 NY	24394693064980001045238	5085	99.00
03/15	03/13	ADVANCE AUTO PARTS #9509	QUINCY FL	24326883073666000121505	5533	10.99
03/19	03/18	W & L TIRE & WHEEL CO INC	QUINCY FL	24137473078004571397755	5532	42.42
03/28	03/27	TALLAHASSEE WELDING	TALLAHASSEE FL	24137473087004595310841	7692	38.40
Account Number: XXXX-XXXX-XXXX						Total Activity
Account Number: XXXX-XXXX-XXXX						149.95
03/25	03/23	PLAN PLUS ONLINE	801-4383460 UT	24755423083730830728112	5734	149.95
Account Number: XXXX-XXXX-XXXX						Total Activity
Account Number: XXXX-XXXX-XXXX						1,131.94
03/06	03/05	EXPEDIA*155191831700	800-367-3476 NV	24692163064000356853160	4722	1,101.94
03/14	03/13	AVIS RENT-A-CAR 1	TALLAHASSEE FL	24391213073735621970135	3389	71.11
Account Number: XXXX-XXXX-XXXX						Total Activity
Account Number: XXXX-XXXX-XXXX						71.11
03/18	03/15	AVIS RENT-A-CAR 1	TALLAHASSEE FL	74391213075735621970138	3389	71.11
03/21	03/20	WWW.AVISRENTALFINE.COM	877.855.7111 AZ	24493983080026122982456	4789	30.00
Account Number: XXXX-XXXX-XXXX						Total Activity
Account Number: XXXX-XXXX-XXXX						184.53
03/22	03/21	CRYSTAL RIVER SEAFOOD AND	TALLAHASSEE FL	24755423081120818008442	5812	196.57
04/02	03/27	CRYSTAL RIVER SEAFOOD AND	TALLAHASSEE FL	74755423091120878073263	5812	12.04



Transactions

Posting Transaction									
Date	Date	Description	Reference Number	MCC	Charge	Credit			
							Total Activity		
							885.95		
04/02	04/01	CDW GOVERNMENT	800-800-4239 IL	24445003091100232949367	5964	845.00			
04/04	04/03	AWARDS4U TALLAHASSEE	850-6568445 FL	24512393093900014167273	5999	40.95			
							Total Activity		
							300.00		
04/01	03/29	AZAR'S UNIFORM TALLAHASSEE	850-4021133 FL	24050803088900018200016	5137	300.00			
							Total Activity		
							203.84		
03/21	03/20	WAL-MART #0488	QUINCY FL	24226383079360962519957	5411	126.46			
03/21	03/20	WAL-MART #0488	QUINCY FL	24226383079360962519965	5411	13.23			
03/22	03/20	FREDS	00027052 QUINCY FL	24399003080205280127847	5310	30.45			
03/22	03/20	FREDS	00027052 QUINCY FL	24399003080205280127854	5310	7.25			
03/26	03/25	WAL-MART #0488	QUINCY FL	74226383084360060401890	5411		5.75		
03/27	03/25	FREDS	00027052 QUINCY FL	74399003085205300125284	5310		17.20		
04/04	04/03	WAL-MART #0488	QUINCY FL	24226383093360201353681	5411	49.40			
							Total Activity		
							999.68		
03/05	03/04	WAL-MART #0488	QUINCY FL	24226383063360616957551	5411	59.92			
03/06	03/04	WWW.1AND1.COM	877-4612631 PA	24412903064700000314968	4816	26.94			
03/08	03/07	NEWTEK TECHNOLOGY SERV	877-323-4678 AZ	24988943066700051730227	7372	19.95			
03/11	03/08	CTO*GOTOMEETING.COM	800-263-6317 CA	24692163067000401546667	5968	49.00			
03/13	03/12	2CO.COM*SITECUBE	614-921-2450 OH	24431053071083715866016	5964	89.25			
03/14	03/13	ACCUWEATHER INC	814-235-8540 PA	24492153073200905401576	8999	7.95			
03/15	03/14	THE SERVINT CORPORATION	703-338-6269 VA	24493983073286666600158	7399	201.00			
03/18	03/15	BARRACUDA NETWORKS INC	888-2684772 CA	24436543075004561867099	7372	200.00			
03/18	03/15	ALFRESCO SOFTWARE	MAIDENHEAD	74830503074174171266859	8299	94.00			
03/18	03/18	INTERNATIONAL TRANSACTION FEE		74830503074174171266859	0001	0.75			
03/21	03/20	NEWTEK TECHNOLOGY SERV	877-323-4678 AZ	24988943079700051737623	7372	25.95			
03/25	03/22	GK GROUP LLC	866-776-7584 TX	24493983082207439400584	4816	3.99			
03/26	03/25	NEWTEK TECHNOLOGY SERV	877-323-4678 AZ	24988943084700051737592	7372	25.95			
03/26	03/25	CTC*CONSTANTCONTACT.COM	855-2295506 MA	24906413084000804152899	5968	15.00			
04/02	04/01	DT2GO	850-810-4246 FL	24506013091980169911166	7372	75.00			
04/03	04/02	8X8, INC.	888-898-8733 888-8988733 CA	24436543093004609987279	4816	35.01			
04/03	04/02	8X8, INC.	888-898-8733 888-8988733 CA	24436543093004609988210	4816	35.01			
04/03	04/02	8X8, INC.	888-898-8733 888-8988733 CA	24436543093004610310057	4816	35.01			
							Total Activity		
							86.25		
03/11	03/08	DOLLAR-GENERAL #1478	QUINCY FL	24445003068100491311795	5331	56.25			
04/03	04/01	FLORIDA WATER AND00 OF	00561-6303588 FL	24559303092400004170118	1799	30.00			
							Total Activity		
							244.38		
03/05	03/04	FIRE COLLEGE CONT ED	352-369-2800 FL	24431063063286688300256	9399	15.00			
03/05	03/04	FIRE COLLEGE CONT ED	352-369-2800 FL	24431063063286688300306	9399	15.00			
03/07	03/05	WAL-MART #0488	QUINCY FL	24226383065360642775488	5411	132.14			
03/15	03/13	FLASHLIGHTDISTRIBUTOR COM	877-7495110 KS	24789303073073270192903	7399	23.88			
03/27	03/25	WAL-MART #0488	QUINCY FL	24226383085360064067188	5411	58.36			

Finance Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	0.00%	\$0.00	\$0.00
CASH	0.00%	\$0.00	\$0.00

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.

Time Period 3/05/13 - 04/04/13	Due Date: 4/18/2013	BANK OF AMERICA P-CARD STATEMENT Vendor# 11646	
Vendor	Amount	General Ledger #	Justification
12 HOUR AWARDS	(5.95)	001-440-519-30491	REMOVE TAXES
THE HOME DEPOT	27.94	001-440-519-30491	LIGHT BLULB FOR TANYARD AMPHITHEATER
MIDWAY TIRE	160.00	001-450-541-30407	TWO TIRES FOR INMATE TRAILER
W & L TIRE	118.32	001-450-541-30407	TIRES FOR VEHICLE AT LANDFILL
WAL-MART	(10.72)	001-440-519-30491	RETURN SUPPLIES
LOWES	109.96	001-440-519-30491	DOORS FOR BATHROOM AT MLK TRACK FIELD
ALL PRO EQPMT	19.99	001-450-541-30407	PART INMATES WEEDEATER
DAVIS SAFE & LOCK	10.50	001-410-539-30491	LANDFILL KEYS FOR SUPERVISOR
CMC	99.00	001-450-541-30406	Diesel treatment for Fleet maint.
ADVANCE AUTO PARTS	10.99	001-450-541-30406	HEATER HOSE FOR WOODS TRUCK
W & L TIRE	42.42	001-450-541-30406	UTILITY BUCKET TRUCK
TALLAHASSEE WELDING	38.40	001-450-541-30406	PIECE OF STEEL FOR BOOM TRUCK
PLAN PLUS ONLINE	149.95	001-260-513-30343	RENEWAL SOFTWARE LICENSCE - HUMAN RESOURCES
EXPEDIA	1,101.94	002-250-552-30402	HOTEL RESERVATION FOR NATIONAL MAIN STREET CONFERENCE; DUE TO BILLING ERROR, ENTIRE BALANCE WAS CREDITED BACK TO THE P-CARD IN NEXT PERIOD; THE HOTEL WAS PAID VIA CHECK; DETAILS EXPENDITURES WERE APPROVED BY THE CRA BOARD PRIOR TO TRAVEL
AVIS RENT-A-CAR	71.11	002-250-552-30402	03/12/2013 CAR RENTAL RESERVATION
AVIS RENT-A CAR	(71.11)	002-250-552-30402	REFUND FOR 03/12/2013 CAR RENTAL CHARED TO P-CARD IN ERROR
WWW AVISRENTAL FINE	30.00	002-250-552-30402	FINE FOR TRAFFIC CITATION-RED LIGHT CAMERA FINE
CRYSTAL RIVER SEAFOOD	196.57	001-160-512-30491	WORKING LUNCH-FL HISTORIC PRESERVATION COMMITTEE (GRANT APPLICATION)
CRYSTAL RIVER SEAFOOD	(12.04)	001-160-512-30491	REFUND FOR TAXES
CDW GOVERNMENT	845.00	001-210-521-30491	Camera for evidence
AWARDS4U	40.95	001-220-521-30493	Employee of the month plaque
AZAR'S UNIFORM	300.00	001-220-521-30522	Flashlights for new hire
WAL-MART	126.46	001-310-572-30491	SUPPLIES FOR CITY PARKS, WASETBASKETS, KEYS, AIRFRESHNERS, ETC.
WAL-MART	13.23	001-310-572-30491	KEY COVERS FOR KEYS AT REC
FREDS	30.45	001-310-572-30491	SUPPLIES TO CLEAN BUS FOR TALLAHASSEE TRIP
FREDS	7.25	001-310-572-30491	SUPPLIES TO CLEAN BUS
WAL-MART	(5.75)	001-310-572-30491	RETURN KEYS THAT DID NOT WORK
FREDS	(17.20)	001-310-572-30491	RETURN OF UNUSED SUPPLIES
WAL-MART	49.40	001-440-572-30463	PAINT FOR OUTSIDE BENCHES AT REC
WAL-MART	59.92	408-539-539-30491	Customer routers (retail)
WWW.1AND1.COM	26.94	508-539-539-30491	City web hosting (old)
NEWTEK TECHNOLOGY	19.95	508-539-539-30491	QPD-DNS
CTO*GOTOMEETING	49.00	408-539-539-30491	City web conferencing
2CO.COM*SITECUBE	89.25	408-539-539-30341	NetQuincy site
ACCUWEATHER INC	7.95	508-539-539-30343	Weather info sg
THE SERVINT CORP	201.00	312-591-531-30491	Sg portal
BARRACUDA NETWORKS	200.00	508-539-539-30341	City off site back up
ALFRESCO SOFTWARE	94.00	408-539-539-30491	City intranet
INTERNATIONAL TRANSACTION	0.75	508-539-539-30521	City adobe softwrd purchase tax
NEWTEK TECHNOLOGY	25.95	508-539-539-30343	DNS hosting CRA
GK GROUP	3.99	508-539-539-30491	COQ core DNS
NEWTEK TECHNOLOGY	25.95	508-539-539-30521	Main St - DNS
CTC*CONSTANTCONTACT	15.00	408-539-539-30491	Email blast
DT2GO	75.00	508-539-539-30343	City web myquincy host
8X8 INC	35.01	408-539-539-30410	After hours # NetQuincy
8X8 INC	35.01	508-539-539-30410	HR hotline
8X8 INC	35.01	508-539-539-30410	QPD Tip line
DOLLAR-GENERAL	56.25	403-520-531-30491	CLEANING SUPPLIES
FLORIDA WATER AND POLLUTION CONTROL	30.00	404-520-533-30501	ANNUAL MEMBERSHIP DUES
FIRE COLLEGE	15.00	001-230-522-30493	INSPECTOR RENEWAL
FIRE COLLEGE	15.00	001-230-522-30493	FIRE INSPECTOR RENEWAL
WAL-MART	132.14	001-230-522-30521	CLEANING SUPPLIES
FLASHLIGHTDISTRIBUTOR	23.88	001-230-522-30462	MATERIALS FOR FIRE DEPARTMENT FLASHLIGHTS
WAL-MART	58.36	001-230-521-30521	CLEANING SUPPLIES
CITY OF QUINCY	(50.00)		Amount due was overpaid by \$50.00 for previous charges
Total	4,757.37		