



City of Quincy

City Hall

404 West Jefferson Street

Quincy, Florida 32351

www.myquincy.net



Tuesday, June 23, 2020
6:00 PM

City Hall
Commission Chambers

City Commission

Mayor Ronte R. Harris ~ District III
Mayor Pro-Tem Angela G. Sapp ~ District II
Commissioner Keith A. Dowdell ~ District I
Commissioner Freida Bass-Prieto ~ District IV
Commissioner Anessa A. Canidate ~ District V

"An All American City in the Heart of Florida's Future"





**City of Quincy, Florida
City Commission Meeting**

AMENDED AGENDA

**June 23, 2020
6:00 P.M.**

City Hall Commission Chambers

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Approval of Agenda

Special Presentations by Mayor or Commission

Approval of the Minutes of the Previous Meetings

1. Approval of Minutes of the May 20, 2020 Special Meeting
Dr. Beverly Nash, Interim City Clerk
2. Approval of Minutes of the May 26, 2020 Regular Meeting
Dr. Beverly Nash, Interim City Clerk
3. Approval of Minutes of the June 9, 2020 Canvassing Board Meeting
Dr. Beverly Nash, Interim City Clerk
4. Approval of Minutes of the June 11, 2020 Canvassing Board Meeting
Dr. Beverly Nash, Interim City Clerk
5. Approval of Minutes of the June 11, 2020 Reorganization Meeting
Dr. Beverly Nash, Interim City Clerk

Public Hearings and Ordinances as Scheduled or Agendaed

6. Ordinance 1113-2020 – Amending the Police and Fire Pension Plan on First Reading
Jack L. McLean Jr., City Manager; Gary Roberts, City Attorney

Public Opportunity to Speak on Commission Propositions – (Pursuant to Sec. 286.0114, Fla. Stat. and subject to the limitations of Sec. 286.0114(3)(a), Fla. Stat.)

Resolutions

7. Resolution 1407-2020 – Florida Department of Transportation (FDOT) SCOP – Funding Cycle for 2020-2021 South Stewart Street Project
Jack L. McLean Jr., City Manager; Robin Ryals, Utilities Director; Reggie Bell, Public Works Director



Reports by Boards and Committees

Reports, Requests and Communications by the City Manager

8. Change Orders to Gulf Coast Underground, LLC Contract for CDBG Construction
Jack L. McLean Jr., City Manager; Bernard Piawah, Building and Planning Director
9. Modification #1 to CDBG Subgrant Agreement
Jack L. McLean Jr., City Manager; Bernard Piawah, Building and Planning Director
10. Quincy-Gadsden Airport Hanger Addition
Jack L. McLean Jr., City Manager; Bernard Piawah, Building and Planning Director
11. Joyland Water Project
Jack L. McLean Jr., City Manager; Robin Ryals, Utilities Director; Rob Nixon, CRA Manager
12. Quincy-Gadsden Airport Authority Appointment
Jack L. McLean Jr., City Manager

Consent Agenda

13. Update on Recreation Department Re-Opening Plan
Jack L. McLean Jr., City Manager; DeCody Fagg, Parks and Recreation Director
14. City of Quincy Launches New Programs: Jump Start Program | Fresh Start Program | First Time Home Buyers Program
Jack L. McLean Jr., City Manager; Ann Sherman, Human Resources Director
15. Human Resources Monthly Report
Jack L. McLean Jr., City Manager; Ann Sherman, Human Resources Director
16. Police Monthly Reports: Monthly Traffic Report | Monthly Crime Report
Jack L. McLean Jr., City Manager; Glenn Sapp, Police Chief
17. Fire Department Reports: Monthly Activity Report | District Calls
Jack L. McLean Jr., City Manager; Curtis Bridges, Fire Chief
18. Finance Monthly Reports: P-Card Statements | P-Card Allocations | Arrearage Report | Cash Requirements | Financial Report | Budget Transfers
Jack L. McLean Jr., City Manager; Marcia Carty, Finance Director


Comments

- a) City Manager
- b) City Clerk
- c) City Attorney
 - Litigation Report on Baroody vs. City of Quincy Lawsuit
- d) Commission Members

Comments from the Audience

Adjournment

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting, he/she may need a record of the proceedings, and for such purpose, he/she may need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. FS 286.0105. Persons with disabilities who require assistance to participate in City meetings are requested to notify the City Clerk's Office at (850) 618-0020 in advance.





APPROVAL OF MINUTES

Special Meeting

May 20, 2020



CITY COMMISSION
CITY HALL, COMMISSION CHAMBER
QUINCY, FLORIDA 32351

VIRTUAL SPECIAL MEETING
MAY 20, 2020
4:03 P.M. (Eastern)

The City of Quincy City Commission met in a virtual special session, Wednesday, May 20, 2020, with **Mayor Commissioner Dowdell** presiding and the following commissioners present:

Commissioner Daniel McMillan
Commissioner Ronte Harris
Commissioner Freida Bass-Prieto
Commissioner Angela G. Sapp

City Staff:

Jack L. McLean Jr., City Manager
Gary Roberts, City Attorney
Dr. Beverly Nash, Grants and Interim City Clerk
Marcia Carty, Director, Finance Department
DeCody Fagg, Director, Parks and Recreations Department
Chief Glenn Sapp, Police Department
Chief Curtis Bridges, Fire Department
Vancheria Perkins, Executive Assistant to the City Manager
Reggie Bell, Director, Public Works Department
Robin Ryals, Director, Utilities Department
David Rittman, Administrator, Information Technology

The virtual special meeting was recorded, televised and transmitted by way of a live webcast on the City of Quincy's Facebook page, TV Channel (WQTN-13) and Zoom Video Conferencing. (Please note: Read-Only Digital Formatted Documents/Media Are Public Records.)

Called to Order:

Mayor Dowdell called the special meeting to order at 4:03 pm with the roll call.

Summary of Special Meeting Discussion Item/Actions/Debate

Modification of Florida Power and Light (FPL) Bulk Power Supply Contract Renewal (Passing on Savings to Customers)

Summary: The City's current bulk power contract with Florida Power and Light (FPL) ends in 2023. Staff with the directions of Commissioner Sapp considered the opportunities to extend the Florida Power and Light (FPL) Bulk Power Contract. In addition, Commissioner Sapp alerted staff that Florida

Power and Light announced plans to cut electric bills amid the coronavirus pandemic. Commissioner Sapp stressed the importance of delivering saving to our citizens.

The City of Tallahassee implemented a temporary reduction in electric rates to all its customers. The City of Quincy's approach is not to front-end the saving for a few months, but rather to use the traditional approach of spreading the savings over time.

Based on WHH ENTERPRISES, the retained consultant, the FUEL CHARGE is anticipated in the first year of the revised contract to be \$4.50 per kWh starting in July 2020, and the last year of the revised contract the FUEL CHARGE will be \$6.70 per kWh.

Currently, the FUEL CHARGE on the average customer bill is \$9.80. The new FUEL CHARGE percent reduction ranges will be approximately from 45% to 68%. A typical City of Quincy customer's bill is as follows: Meter Charge \$6.00, Energy Charge \$92.40, Hurricane Michael Fee \$8.79, FUEL CHARGE \$9.80 and the total amount = \$116.99.

The new FUEL CHARGE rate decreases the average bill starting in July 2020 by 3.8%, and in the last year of the revised contract, the average bill decreases by 5.7%. The reduction may only occur if the contract wholesale bulk contract is extended by four years until 2027.

Currently, the City's monthly FUEL CHARGE is based on the FPL system averages only. Under the revised contract, the City has the option to choose natural gas pricing or the FPL system average. The natural gas pricing gives the City a saving.

The existing contract obligates FPL to schedule the energy to be sold to Quincy on an hourly basis structured on FPL forecasts.

Staff and the consultant from WHH recommends that subject to legal review, the City approve the revised contract extending the term of the FPL power supply contract so that the lower prices can become effective in July 2020.

Summary of Comments/Discussion from Commissioners and Staff

Commissioner Sapp recommended workshops/updates on utility fees and rates and the operation of that business would be beneficial.

Mayor Dowdell provided thanks to the City Manager, staff and Mr. Ryals regarding the development of proposal.

Commissioner McMillan questioned, ". . . regarding scheduling, is there something that we are trying to get done in a super speedily matter instead of waiting till our regular commission meeting to approach the subject?" City Manager McLean answered, "Yes, we want to make sure that we meet the July timeframe . . ." Robin Ryals responded, ". . . they want to know as early as possible . . . the paperwork takes considerable time . . ." Commissioner McMillan questioned the calling a special

meeting in the middle of the day . . . when items could be taken up in a regular meeting. In addition, getting important information/documents at the last minute. Commissioner Sapp agreed.

Commissioner Sapp motioned to approve the contract execution and authorize the Mayor and City Manager to execute the contract subject to legal review, seconded by Commissioner Harris.

Commissioner Bass-Prieto commented, “. . . I have not been able to read anything, it was delivered at my house at 4:05 pm . . . I have not had a chance to read it. . . We never are contacted to determine if we are available for meetings, we just get notices that there is a meeting, especially when it is a meeting that is not regularly scheduled. It would be nice if there were some contact to see if we are available. . . I do not feel comfortable voting, because I do not think we have had accurate time to review the contract. . . “

The motion carried 4 to 1.

Commissioner Bass-Prieto recommended, “. . . We need to set-up a standard of time when we get information and when we are going to have a meeting on it . . . I cannot vote on something that I have not had an opportunity to read. . . We need some standard. . . I cannot operate like this. . .”

Commissioner Bass-Prieto motioned, “. . . if any information given to us that is going to be voted on, we will have it no less than 48 hours before the meeting. . . “ Seconded by Commissioner McMillan.

The motion was not in order. Mayor Dowdell commented, “. . . the item was not on the agenda . . . given this is a special meeting. “ Commissioner Sapp requested, (to the City Manager), “. . . to add that item to the next commission meeting agenda.”

There being no further business to discuss, therefore meeting adjournment at 4:33 pm.

Submitted by: Dr. Beverly A. Nash, Interim City Clerk

APPROVED:

Ronte Harris, Mayor and Presiding
Officer of the City Commission and of the
City of Quincy, Florida

ATTEST:


Dr. Beverly A. Nash, Interim City Clerk per
Clerk of the of Quincy, Florida
Clerk of the City Commission thereof



APPROVAL OF MINUTES

Regular Meeting

May 26, 2020



The City of Quincy City Commission met in a virtual regular session via Zoom Video Conferencing, Tuesday, May 26, 2020, with Mayor Commissioner Dowdell presiding and the following commissioners present:

Commissioner Daniel McMillan
Commissioner Ronte Harris
Commissioner Freida Bass-Prieto
Commissioner Angela G. Sapp

City Staff and Guest Present:

Jack L. McLean Jr., City Manager
Gary Roberts, City Attorney
Chief Glenn Sapp, Police Department and Sergeant-at-Arms
Dr. Bernard Piawah, Director, Building and Planning Department
DeCody Fagg, Director, Parks and Recreations Department
Reggie Bell, Director, Public Works Department
Chief Curtis Bridges, Fire Department
Ann Sherman, Director, Human Resources and Customer Services
Dr. Beverly Nash, Grants and Interim City Clerk
Vancheria Perkins, Executive Assistant to the City Manager
Robin Ryals, Director, Utilities Department
Marcia Carty, Director, Finance Department
David Rittman, IT, Administrator
Rob Nixon, Administrator, CRA

Cleve E. Dryden, P.E., Consolidated Design Professionals

The virtual regular meeting was recorded, televised and transmitted by way of the City of Quincy's Facebook page, TV Channel (WQTN-13) and Zoom Video Conferencing. (Please note: Digital Formatted Documents/Media Are Public Records.)

Called to Order:

Mayor Dowdell called the virtual regular meeting to order at 6:05 pm. Invocation provided by Rev. Robin Ryals. Pledge of Allegiance in unison. Roll call requested by Mayor Dowdell.

• **Approval of Agenda**

Approval of agenda for the May 26, 2020 (Regular Meeting) motioned by Commissioner Harris; seconded by Commissioner Sapp. City Manager McLean suggested adding the June 9 Election Day. Mayor Dowdell stated, "It will be taken up at the end of the meeting."
.."

The motion carried 5 to 0.

- **Approval of Minutes of Previous Meetings**

Approval of Minutes of the April 21, 2020 Special Meeting with no corrections – motion made by Commissioner/Mayor Dowdell, seconded by Commissioner Harris.

Commissioner Bass-Prieto provided changes/corrections/insertions to the minutes – see attachment to corrected special meeting minutes. **(Please note: all submitted changes/corrections/insertions or public comments/questions are provided as attachments to the meeting minutes).**

Mayor Dowdell stated, “. . . Minutes are not to be verbatim . . . that is why we have video tapes . . . you can go back and . . . tell what we said. . .”

Commissioner Harris commented, “. . . want to caution my colleagues when offering corrections. . . minutes are supposed to capture what actually took place in the proceedings, . . . at the time we did not have questions. . . caution when we rewrite the proceedings of an actual meeting based on later discovery. Later discovery should be brought up at the next meeting and recorded in those minutes as opposed to being interjected . . . at the time, we did not know that there were questions. . . ”

The motion carried 3 to 2.

Approval of Minutes of the May 6, 2020 Special Meeting with necessary corrections – motion made by Commissioner Sapp, seconded by Commissioner Harris.

The motion carried 5 to 0.

Approval of Minutes of the May 7, 2020 Special Meeting with necessary corrections (per Commissioner Bass-Prieto, see attachment to corrected special meeting minutes) - The motion was made by Commissioner Sapp, seconded by Commissioner Harris.

The motion carried 5 to 0.

Approval of Minutes of the May 12, 2020 Regular Meeting with necessary corrections (per Commissioner Bass-Prieto, see attachment to corrected regular meeting minutes) – The motion was made by Commissioner Sapp, seconded by Commissioner Harris.

The motion carried 5 to 0.

- **Proclamation – Public Works Week, May 17-23, 2020**

**PROCLAMATION
NATIONAL PUBLIC WORKS WEEK - May 17 – 23, 2020
“IT STARTS HERE”**

WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of the City of Quincy, Florida; and,

WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers and employees at all levels of government and the private sector, who are responsible for rebuilding, improving and protecting our City's transportation and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders and children in the City of Quincy to gain knowledge of and to maintain a progressive interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, the year 2020 marks the 60th Annual National Public Works Week sponsored by the American Public Works Association and,

THEREFORE, BE IT RESOLVED that I, Mayor Keith A. Dowdell and my colleagues of the City Commission: Mayor Pro-Tem Ronte Harris, Commissioner Angela Sapp, Commissioner Daniel McMillan, and Commissioner Freida Bass-Prieto, do hereby designate the week of MAY 17 – 23, 2020 AS "NATIONAL PUBLIC WORKS WEEK"

I urge all citizens to join with me and my colleague and government agencies in activities, events and ceremonies designed to pay tribute to our public works professionals, engineers, managers and employees and to recognize the substantial contributions they make to protect our national health, safety, and quality of life.

Dated this 26th day of May 2020
Keith A. Dowdell Mayor

- **Public Hearing and Ordinance as Scheduled – Ordinance 1112-2020 to Amend the Future Land Use Map of the City of Quincy's Comprehensive Plan on First Reading – Jack L. McLean Jr., City Manager and Dr. Bernard Piawah, Director, Building and Planning**

The motion to read Ordinance 1112-2020 on First Reading made by Commissioner Harris; seconded by Commissioner Sapp.

| Commissioner | Vote |
|--------------------------|-------------|
| Commissioner Harris | Yes |
| Commissioner McMillan | Yes |
| Commissioner Bass-Prieto | Yes |
| Commissioner Sapp | Yes |
| Mayor Dowdell | Yes |

The motion carried 5 to 0.

ORDINANCE NO. 1112-2020

AN ORDINANCE OF THE CITY OF QUINCY, FLORIDA, AMENDING THE CITY OF QUINCY COMPREHENSIVE PLAN, ORDINANCE NUMBER 1010, ADOPTED JANUARY 8, 2008, TO ADOPT AMENDMENTS TO THE FUTURE LAND USE MAP; PROVIDING FOR FINDINGS; PROVIDING FOR PURPOSE AND INTENT; PROVIDING FOR TITLE OF COMPREHENSIVE PLAN AMENDMENT; PROVIDING FOR COMPREHENSIVE PLAN AMENDMENT ADOPTED BY ADOPTING NEW FUTURE LAND USE MAP DESIGNATIONS FOR THE CERTAIN IDENTIFIED PARCELS; PROVIDING APPROPRIATE FUTURE LAND USE DESIGNATIONS FOR SUCH PARCELS IN THE COMPREHENSIVE PLAN, FUTURE LAND USE ELEMENT, MAP I - 4, FUTURE LAND USE MAP; PROVIDING FOR SEVERABILITY; PROVIDING FOR COPY ON FILE; AND PROVIDING FOR AN EFFECTIVE DATE.

This was a request for first reading for Ordinance 1112-2020 that proposed to make changes to the City's comprehensive plan Future Land Use map (FLUM) in order to assign to annexed properties the City's FLUM designations. The proposed FLUM designations are similar to the designation that Gadsden County had assigned to these properties.

The proposed land use designations will not have any additional impact on the city's public facilities and services. The Planning and Development Review Board (PDRB) unanimously voted on the amendment proposal on March 25, 2020.

- Amendment 1 involves a 2.5-acre site located on Barack Obama Blvd that is currently in a mobile home park,
- Amendment 2 involves a 7.6-acre vacant site that is located on the western side of Ben Bostic Road,
- Amendment 3 involves a 30.97-acre site located on the western side of Ben Bostic Road (Truelive site),
- Amendment 4 is the little triangle of land on the western side of Quincy Bypass, and
- Amendment 5 is Cross Road Academy charter school, which is located on Strong Road.

The draft ordinance for the amendments and the proposed amendments will be submitted to the State.

There were no comments or opponents to the agenda item.

- **Reports, Request and Communications by the City Manager (Summary of Individual Item)**
 - **Update on South Adams Street Sidewalk Project: Design Presentation by Cleve E. Dryden, P.E., Consolidated Design Professionals, Inc. – Jack L. McLean Jr., City Manager and Dr. Bernard Piawah, Director, Building and Planning**

PowerPoint presentation and status update on the South Adams Street sidewalk project by the consulting engineer. The design phase is to be completed in June 2020 and the bidding of the project for construction is planned for August 2020.

- **Human Resources Monthly Report – Jack L. McLean Jr. and Ann Sherman, Director, Human Resources**

No comments and/or issues by the commissioners.

- **Police Monthly Reports – Monthly Traffic Report/Monthly Crime Report – Jack L. McLean Jr., City Manager and Chief Glenn Sapp, Police Department**

No comments and/or issues by the commissioners.

- **Fire Department Reports – April Monthly Activity Report/April District Calls/Fire Quarterly Report – Jack L. McLean Jr., City Manager and Chief Curtis Bridges, Fire Department**

No comments and/or issues by the commissioners.

- **Finance Monthly Report – Jack L. McLean Jr., City Manager and Marcia Carty, Director, Finance Department**
- **Citizen to be Heard – Paula Phillips** (email received is an attachment to the meeting minutes) 816 Sunset Drive, Quincy, FL 32351 - Question: 1 - How much to date have we spent on redistricting? Question 2 - How much do we intend to spend on this lawsuit? Is there a limit as to what the city will spend? What line item number is this cost coming from? Question 3 - How much has the city spent on the Mayor's Mask Giveaway? Since it was the Mayor's program, how much has he contributed? Is this the city paying for the Mayor's campaign? What line item number is this coming from? Why are campaign signs all over the right of ways? When I was involved in a campaign, we could not put signs on the right of way.

Responses by City Manager McLean and Mayor Dowdell – Question 1 - \$5,000 in terms of litigation. **Question 2** – Initially planning \$50,000. **Question 3** – a determination to be made by the City Commission; Staff will report to commission as it is going thru the litigation. Currently looking at a decision on June 4, which is the date that the judge will take up the injunction hearing. **Question 4** – currently will come out of the city attorney's GL account: 0011-20514-30341. **Question 5** – Mayor Dowdell, “. . . The mask program is a part of the city . . .” The City has spent, in terms of the public – no more than \$7,000 on the masks. The largest expenditure was \$4,000 at one time. However, no more than \$7,000. **Question 5** – The Mayor has contributed his time and effort . . . in dollar figures, probably \$1-2,000. Has spent \$250.00 on masks. Mr. Figgers collaborated with the city manager and mayor . . . for about \$14,000 worth of masks. Added all up about \$18-20,000. **Question 6** – Don't get catch up in that campaign – it belongs to the city. Other partners have been not only Mr. Figgers, but also Classic T-Shirts. The campaign has had companies along the way that have donated and they have been recognized during commission meetings and

digital billboards. City Manager stated he would have line item number at next meeting. **Question 7** – Campaign signs are not allowed in the right-of-way, however, during the course of a campaign, it is a code enforcement issue.

Commissioner Bass-Prieto, questioned the Finance Report in the following areas: City Commission (actual expenditure/financial report) – Salaries and Wages of the commissioners (movement of monies to organizations -3), aid to Private organizations (Who has not collected their monies?); life insurance (for commissioners) – did not transfer enough monies? Professional Services – increased by \$20,000 – what was that for? Ms. Carty stated, “Redistricting costs for services . . . includes lobbying and redistricting costs related to the consultant. . .” Other expenses were reduced – Is not this for the Junior Commission. Ms. Carty stated, “Junior Commission is in non-departmental . . .” “Utilities are really low under Law Enforcement Administration; Recreations Department and activities – baseball and softball; Utilities/electric and the revenues – Hurricane Michael surcharge; do we include our rate and super charge or just our rate?”

- **Comments by Commissioners and Staff**

- **City Manager**

- Need to deal with June 9 day – Election Day.
- Over the weekend, “Taps Across America”, Commissioner Sapp provided leadership and Commissioner Harris spoke at the event. (The event honored the fallen service members and victims of the coronavirus pandemic).
- Across the county and city, masks are mandatory. Gadsden County re-considered the ordinance.

- **City Clerk**

- Recommended the placement on next agenda the status of the city clerk’s office space. Commissioner Harris agreed.

- **City Attorney**

- Injunction motion on preliminary hearing filed by Baroody and Famer on June 4; a motion to dismiss will be filed on May 29. At the hearing on the fourth, if the judge rules in the City of Quincy’s favor – that should resolve the issues subjected to an appeal by Baroody and Farmer – which will impact the litigation budget.

- **Commissioners**

- **Commissioner McMillan (Concerns/Issues) - none**

- **Commissioner Harris (Concerns/Issues)**

- Solar Array Project - update for next meeting – request to City Manager.
- Joyland Water Project - update for next meeting – request to City Manager.

- **Commissioner Bass-Prieto (Concerns/Issues)**

- Light on North Corey Street is still out.
- Installation of new light on Duval Street – any decisions?
- Speed Monitoring on King Street – status report needed.
- Right of Ways are looking rough – need work.
- Reopen Plans (COVID-19) regarding swimming pool, parks and recreations department, etc.
- Shaw Community graduation celebration for three graduates, 6 pm.

- Received several calls this past weekend regarding citizen's utilities bill and comments on Facebook.
- **Commissioner Sapp (Concerns/Issues)**
 - Congratulations to Crossroad Academy of Business and Dr. Forehand – graduation ceremony for seniors.
 - Gadsden County High on their graduation and the proud graduating seniors.
 - Thank you to Mr. Figgers, product of District 2 and the former employee of the City of Quincy for his donation of masks.
 - Thank you to Ms. V. Fagg for her volunteer participation in masks campaign.
 - Shout-out to Riverchase Nursing Home and the Magnolia House, staff and families– for drive-by appreciation of residents.
 - Thanks to City of Quincy staff and Commissioner Harris for "Taps Across America" program on Monday, March 25, 2020, 3:00 pm, City Hall.
 - Closing of downtown has caused citizens who normally frequent downtown have moved to District 2 – need a plan of actions. Mr. Figgers is buying up properties and green spaces to improve the area.
 - Personal thanks to City of Quincy Staff, i.e., City Manager, Public Works, Utilities Department, Police and Fire Department for their commitment and hard work.
- **Commissioner/Mayor Dowdell (Concerns/Issues)**
 - June 9, 2020 – Election Day – motion by Commissioner McMillan, seconded by Commissioner Bass-Prieto to cancel the regular commission meeting scheduled for that night. The motion carried 5 to 0.
 - Shout-out to Crossroad Academy and Gadsden County High School Graduating Seniors – Congratulations!
 - Citizens of the City of Quincy and the Gadsden County School District – will sponsor a Freddie Figgers' Day celebration.
 - Reminder to citizens to wear their mask in public. . . Stay home. . . Stop the Spread. . . Save Lives.
 - City Clerk's Salary – Commissioner Sapp recommended that the item be placed on the next commission agenda. Mayor Dowdell agreed.

There being no further business to discuss, Adjournment at 8:02 pm.

Please Note: the City Commission places the official copies of meeting minutes on file with the Office of the City Clerk upon approval.

Submitted by: Dr. Beverly A. Nash, Interim City Clerk

APPROVED:

Ronte Harris, Mayor and Presiding
Officer of the City Commission and of
the City of Quincy, Florida

ATTEST:

Dr. Beverly A. Nash, Interim City Clerk per
Clerk of the of Quincy, Florida
Clerk of the City Commission thereof

Beverly Nash

From: Paula Phillips <pcp66@hotmail.com>
Sent: Tuesday, May 26, 2020 12:15 AM
To: Citizens to be heard
Subject: Redistricting

Paula Phillips
816 Sunset Drive
Quincy, FL 32351

Questions:

- 1-How much to date have we spent on redistricting?
- 2-How much do we intend to spend on this lawsuit?
Is there a limit as to what the city will spend?
What line item number is this cost coming from?
- 3-How much has the city spent on the Mayor's Mask Giveaway?
Since it was the Mayor's program, how much has he contributed?
Is this the city paying for the Mayor's campaign?
What line item number is this coming from?
- 4-Why are campaign signs all over the right of ways? When I was involved in a campaign, we could not put signs on the right of way.



APPROVAL OF MINUTES
Canvassing Board Meeting
June 9, 2020



CITY COMMISSION
CANVASSING BOARD MEETING
SUPERVISOR OF ELECTIONS
16 SOUTH MADISON STREET
QUINCY, FLORIDA 32351

CITY OF QUINCY
Tuesday, June 9, 2020
SPECIAL MEETING

6:00 p.m.

The City Commission Canvassing Board met in at the Gadsden County Supervisor of Elections Office, 16 South Madison Street, Quincy, Florida 32351 on Tuesday, June 9, 2020 at 6:00 p.m.

Pursuant to Code of Ordinance - Sec. 10.04. - Inspectors.

“The city commission shall make all necessary arrangements for holding all city elections and shall declare the result thereof. Inspectors and clerks of elections shall be appointed by the city commission, except that if the commission shall fail to appoint them at least two days before the date of any election the mayor may appoint them.”

Call to order by Commissioner Angela Sapp.

Canvassing Board Members:

Commissioner Angela Sapp - Chair
Attorney Gary Roberts, City Attorney
Dr. Beverly A. Nash, Interim City Clerk

Also, presented were the following individuals:

Shirley G. Knight, Gadsden County Supervisor of Elections
Antonio Shaw, Gadsden County Deputy Supervisor of Elections
Kenya Williams, Gadsden County Assistant Supervisor of Elections
Gerald Tucker, Gadsden County Supervisor of Elections Office Support

The Supervisor of Elections presented to the Canvassing Board **435** (total – Districts 1 and 5) absentee ballots. Provisional ballots = three (persons who did not have ID when presented at City Hall) and cure ballots = three (Vote by Mail ballot is missing or does not match the signature). The cure ballot voters were notified by phone and mail and are given two-days to correct missing signature.

Election Report and Results:

| Candidate | District | Absentee | Poll (City Hall) | Provisional Ballot | TOTAL |
|----------------------------------|-------------------|------------|------------------|--------------------|------------|
| Keith A. Dowdell | District 1 | 197 | 50 | 3 | 250 |
| Vivian R. Howell | District 1 | 45 | 29 | 0 | 74 |
| Anessa Albritton Canidate | District 5 | 137 | 57 | 0 | 194 |
| Catherine Robinson | District 5 | 55 | 55 | 0 | 110 |

Keith A. Dowdell (Re-Elected Commissioner), District 1 declared re-elected to a 3-year term to the City of Quincy, City Commission, 2020-2023.

Anessa Albritton Candidate (Newly Elected Commissioner), District 5 declared newly elected to a 3-year term to the City of Quincy, City Commission, 2020-2023.

The Canvassing Board will reconvene at the Supervisor of Elections' office on Thursday, June 11, 2020, 5:00 p.m. The Board agreed to table the ballots for later review to allow time for the voter to submit the Signature Cure Affidavit and proper identification to the Supervisor of Elections' office.

The Canvassing Board will make a final determination on the Vote by Mail ballot – whether to accept or reject it. Accepted ballots will be then tabulate and the rejected (cure) ballots will be marked as illegal per statute.

Meeting adjourned at 8:12 p.m.

APPROVED:

Ronte Harris, Mayor and Presiding
Officer of the City Commission and of
City of Quincy, Florida

ATTEST:

Dr. Beverly A. Nash, Interim City Clerk per
Clerk of the City of Quincy and
Clerk of the City Commission thereof



APPROVAL OF MINUTES

Canvassing Board Meeting

June 11, 2020



CITY COMMISSION
CANVASSING BOARD MEETING
SUPERVISOR OF ELECTIONS
16 SOUTH MADISON STREET
QUINCY, FLORIDA 32351

CITY OF QUINCY
Thursday, June 11, 2020
SPECIAL MEETING

5:12 p.m.

The City Commission Canvassing Board met in at the Gadsden County Supervisor of Elections Office, 16 South Madison Street, Quincy, Florida 32351 on Thursday, June 11, 2020 at 5:12 p.m.

Call to order by Commissioner Angela Sapp.

Canvassing Board Members:

Commissioner Angela Sapp - Chair
Attorney Gary Roberts, City Attorney
Dr. Beverly A. Nash, Interim City Clerk

Also, presented were the following individuals:

Shirley G. Knight, Gadsden County Supervisor of Elections
Antonio Shaw, Gadsden County Deputy Supervisor of Elections
Kenya Williams, Gadsden County Assistant Supervisor of Elections

Agenda: Vote by Mail – Cure Ballots = three. The Canvassing Board made a final determination on the Vote by Mail ballots – whether to accept or reject them.

Election and Vote by Mail Cure Ballot Report and Results:

1. Preston, Torrel Brandon – invalid signature; was called and mailed a affidavit to voter on 5/29/2020. Mr. Preston filled-out the Vote by Ballot Cure Affidavit. – Ballot accepted by Canvassing Board.
2. Jenkins, Melba – Husband did not receive a ballot, but signed wife’s ballot envelope – Ballot accepted by Canvassing Board.
3. Green, Mary – invalid signature. Voter ill and not capable of writing. Ballot rejected as illegal by Canvassing Board.

Manual audit conducted by Canvassing Board of all Vote by Mail ballots for Districts 1 and 5.

Final Certified Results:

| Candidate | District | Absentee | Poll (City Hall) Election Day | Provisional Ballot | Cure Ballot | TOTAL | % of Voters |
|-----------------------------------|-------------------|------------|-------------------------------|--------------------|-------------|------------|--------------|
| Keith A. Dowdell | District 1 | 198 | 50 | 3 | | 251 | 76.99 |
| Vivian R. Howell | District 1 | 46 | 29 | 0 | | 75 | 23.01 |
| Anessa Albritton Candidate | District 5 | 137 | 57 | 0 | 0 | 194 | 63.82 |
| Catherine Robinson | District 5 | 55 | 55 | 0 | 0 | 110 | 36.18 |

| District | Overvotes/Undervotes |
|------------|----------------------|
| District 1 | 1 |
| District 5 | 0 |

| District | Total Votes Casted |
|------------|--------------------|
| District 1 | 326 |
| District 5 | 304 |

Meeting adjourned at 5:50 p.m.

APPROVED:

Ronte Harris, Mayor and Presiding Officer of the City Commission and of City of Quincy, Florida

ATTEST:

Dr. Beverly A. Nash, Interim City Clerk per Clerk of the City of Quincy and Clerk of the City Commission thereof



APPROVAL OF MINUTES
Reorganization Meeting
June 11, 2020



CITY COMMISSION
SWEARING-IN AND REORGANIZATION MEETING
SPECIAL MEETING
CITY HALL
QUINCY, FLORIDA 32351

CITY OF QUINCY, FLORIDA
THURSDAY, JUNE 11, 2020
CITY COMMISSION CHAMBER
6:05 P.M.

The City Commission met on Thursday, June 11, 2020 in the City Commission Chamber, City Hall, 6:05 p.m.

Pursuant to Sec. 2.09, Code of Ordinances, which reads: "The city commission shall meet at a time of its own choosing between the hours of 5:00 p.m. and 11:00 p.m., standard time, on the third day after each regular municipal election at the usual place for holding the meetings of the commission of the city at which time the newly elected commissioner or commissioners shall assume the duties of office."

Presented:

Commissioner Re-Elected Keith A. Dowdell
Commissioner Freida Bass-Prieto
Commissioner Angela G. Sapp
Commissioner Newly Elected Anessa Albritton Candidate
Commissioner Ronte Harris

Staff and Guest Presented:

Jack L. McLean Jr., City Manager
Attorney Gary Roberts, City Attorney
Dr. Beverly A. Nash, Grants and Interim City Clerk
Ann Sherman, Director, Human Resources and Customer Services
Robin Ryals, Director, Utilities Department
Reggie Bell, Director, Public Works Department
Dr. Bernard Piawah, Director, Building and Planning Department
Marcia Carty, Director, Finance Department
DeCody Fagg, Director, Parks and Receptions Department
Chief Glenn Sapp, Police Department and Sargent-At-Arms
Chief Curtis Bridges, Fire Department
Vancheria Perkins, Executive Assistant to the City Manager
David Rittman, IT, Administrator
Rob Nixon, Administrator, CRA

Family and Friends of Commissioner Re-Elected Keith A. Dowdell and Commissioner Newly Elected Anessa Albritton Candidate

The special meeting was recorded, televised and transmitted by way of the City of Quincy's Facebook page, and TV Channel (WQTN-13). (Please note: Digital Formatted Documents/Media Are Public Records.)

Call to Order by Mayor Keith A. Dowdell. Invocation by Rev. Robin Ryals. Pledge of Allegiance in unison.

Swearing-In and the Oath of Office for Newly Elected Commissioner **Anessa Albritton Candidate**, District 5 and for Re-Elected Commissioner **Keith A. Dowdell**, District 1 administered by Dr. Beverly A. Nash, Interim City Clerk

Pursuant to Sec. 2.02 of the Code of Ordinances, which reads: " - Sec. 2.02. - Mayor. The city commission shall each year at the time of organizing elect one of its members as mayor and one as mayor pro tem. In case the members of the commission are unable to agree upon the selection of the mayor or mayor pro tem within five days after the time fixed herein for their organization meeting, then such officer shall be chosen by lot, conducted by the city attorney, who shall certify the results of such lot in the minutes of the meeting."

Mayor Dowdell appointed as temporary Commission Chair the City Attorney, Gary Roberts.

Attorney Gary Roberts, City Attorney motioned to open the floor for nominations for Mayor. Commissioner Sapp motioned to nominate Commissioner Ronte Harris, seconded by Commissioner Dowdell. The vote carried 5 to 0. Commissioner Ronte Harris was elected Mayor.

Mayor Ronte Harris motioned to open the floor for nominations for Mayor Pro-Tem. Commissioner Dowdell motioned to nominate Commissioner Sapp as the Mayor Pro-Tem, seconded by Mayor Harris. The vote carried 5 to 0. Commissioner Sapp was elected Mayor Pro-Tem.

COMMENTS BY THE MAYOR AND CITY COMMISSIONERS, including the City Manager.

Adjournment at: 6:25 p.m.

Submitted by: Dr. Beverly A. Nash, Interim City Clerk

APPROVED:

Ronte Harris, Mayor and Presiding
Officer of the City Commission and of the
City of Quincy, Florida

ATTEST:

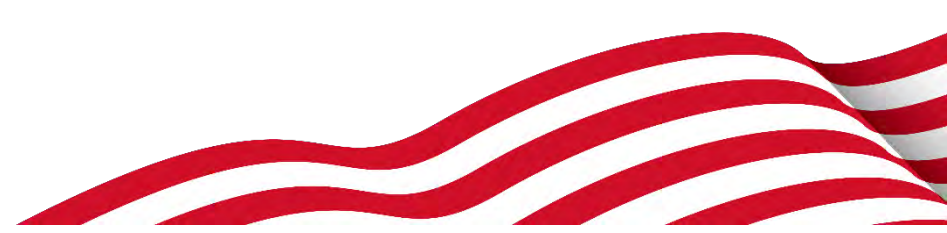
Dr. Beverly A. Nash, Interim City Clerk per
Clerk of the of Quincy, Florida
Clerk of the City Commission thereof



ORDINANCE 1113-2020

Police and Fire Pension Plan

First Reading



**CITY OF QUINCY
CITY COMMISSION
AGENDA REQUEST**

Date of Meeting: June 23, 2020

Date Submitted: June 19, 2020

To: Honorable Mayor and Members of the City Commission

From: Jack L. McLean Jr., City Manager
Gary Roberts, City Attorney

Subject: Ordinance No.1113-2020, To Amend Chapter 54 to repeal section 54-57(b)(1) to comply with the Department of Management Services guidelines

STATEMENT OF ISSUE:

This agenda item is a request for first reading of Ordinance No. 1113-2020 to repeal language in the City Code of Ordinance that allowed participant police officers and firefighters to opt-out of Florida Statute, chapter 175 and 185 pension plan and to mandate all new hires, after November 27, 2019, to be enrolled in the State's plan.

Background:

Pursuant to an internal review, the Department of Management Services (DMS), wrote a letter to the City on August 15, 2018, asking that the provision set forth in the City's Code of Ordinance, section 54-57(b)(1), allowing police officers and firefighters to opt-out of the State's pension plan, as defined in Florida Statute Chapter 175 and 185, be repealed. The City responded to the letter by challenging the Department's position, resulting in a case being filed with DOAH. After negotiations with DMS, a resolution was reached. The City agreed that it would repeal provisions in section 54-57(b)(1) that allowed for an opt-out of police officers and firefighters; and in return, DMS would release all monies being held by DMS to the City; and DMS would not pursue any retroactive action against the City.

OPTIONS:

- Option 1: Approve Ordinance No.1113-2020 on first reading, to make the proposed changes to section 54-57(b)(1).
- Option 2: Do not approve the proposed changes to section 54-57(b)(1).

STAFF RECOMMENDATION:

Option 1.

ATTACHMENT:

1. Ordinance 1113-2020, repealing certain segments of section 54-57(b)(1).

ORDINANCE NO.: 1113-2020

AN ORDINANCE AMENDING CHAPTER 54 OF THE CODE OF ORDINANCES OF THE CITY OF QUINCY, FLORIDA, ARTICLE III PERTAINING TO THE CITY OF QUINCY MUNICIPAL POLICE OFFICERS' AND FIREFIGHTERS' RETIREMENT PLAN; AMENDING 54-57 (b) AND REPEALING SECTIONS 54-57(b)(1) TO UPDATE THE PLAN FOR COMPLIANCE WITH FLORIDA DEPARTMENT OF MANAGEMENT SERVICES; AND TO PROVIDE FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission is authorized and empowered to amend the City of Quincy Municipal Police Officers' and Firefighters' Retirement Plan;

WHEREAS, this amendment is intended to comply with the requirements of the Florida Department of Management Services removing the opt out language in section 54-57(b)(1).

WHEREAS, the City Commission hereby determines that this ordinance change is in the best interest of the public health, safety, and welfare.

NOW THEREFORE, BE IT ENACTED BY THE CITY COMMISSION OF THE CITY OF QUINCY, FLORIDA, AS FOLLOWS:

SECTION 1. Findings. The Commission hereby adopts and incorporates by reference herein all of the findings set forth above as findings of the Commission.

SECTION 2. Section 54-57(b)(1) of the Code of Ordinances of the City of Quincy, Florida is hereby amended to be retroactively effective as of November 27, 2019, to the following:

Sec. 54-57. -Eligibility; participation; service.

(b) *Participation.* All police officers and firefighters ~~who have not made the affirmative election as provided in subsection 54-57 (b)(1) and (2)~~ shall participate in the City of Quincy Florida Municipal Police Officers' and Firefighters' Retirement Fund.

~~(1) *Nonmembers.* Any police officer or firefighter who does not desire to participate in the City of Quincy Florida Municipal Police Officers' and Firefighters' Retirement Fund, shall within 30 days after his date of employment, notify the board of trustees, in writing on a form provided by the board of trustees, that such police officer or firefighter does not desire to participate in the City of Quincy Florida Municipal Police Officers' and Firefighters' Retirement Fund. Thereupon, it shall be the duty of the board of trustees to refund the police officer or firefighter the full amount, without interest, deducted from the police officer's or firefighter's salary pursuant to subsection 54-58 (a). Thereafter, no deduction shall be made from such police officer's or firefighter's salary pursuant to subsection 54-58 (a) and all police officers and firefighters who have made an election not to participate as provided in this subsection thereafter are irrevocably barred from further participation in the City of Quincy Florida Municipal Police Officers' and Firefighters' Retirement Fund during their current period of employment with the city. After~~

~~reemployment by the city, no firefighter or police officer will receive credit for years of service, or fractional parts of years of service, in conjunction with the City of Quincy Florida Municipal Police Officers' and Firefighters' Retirement Fund, for those years of service, or fractional parts of years of service, during previous employment with the city where the firefighter or police officer did not participate in the City of Quincy Florida Municipal Police Officers' and Firefighters' Retirement Fund and did not contribute to the City of Quincy Florida Municipal Police Officers' and Firefighters' Retirement Fund pursuant to subsection 54-58 (a).~~

~~(1)(2)~~Members. (a)-(b) no change

~~(2)(3)~~One-time opt-in and one time purchase of prior service credit.

SECTION 3. Severability. If any provisions or portion of this Ordinance is declared by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provisions and portions of this Ordinance shall remain in full force and effect.

SECTION 4. Copy on File. A certified copy of this Ordinance shall be filed with the City Clerk of the City of Quincy.

SECTION 5. Effective Date. This Ordinance shall take effect upon passage.

INTRODUCED on first reading in open session of the City Commission of the City of Quincy, Florida, on this 23rd day of June, A.D. 2020.

PASSED on second and final reading in open session of the City Commission of the City of Quincy, Florida, on this _____ day of June 2020, A.D. 2020

RONTE R. HARRIS, Mayor and Presiding
Officer of the City Commission of City of
Quincy, Florida

ATTESTED:

Dr. Beverly Nash,
Interim City Clerk of the City of Quincy and
City Clerk of the City of Commission thereof



Office of the General Counsel
4050 Esplanade Way, Suite 160
Tallahassee, FL 32399-0950
Tel: 850-487-1082 | Fax: 850-922-6312

Ron DeSantis, Governor
Jonathan R. Satter, Secretary

April 15, 2020

Gary Roberts, Esq.
130 Salem Court
Tallahassee, Florida 32301

Re: City of Quincy v. DMS, DOAH Case # 20-1043

Dear Gary:

It was a pleasure speaking with you and Mr. Mclean last week. To recap our conversation, the Division is simply asking that the City repeal the ordinance provision that allows participants to opt out of the ch. 175/185 pension plan, and ensuring all new hires after November 27, 2019, are enrolled.

As Keith Brinkman set forth in his letter of August 15, 2018, the provision set forth in section 54-57(b)(1) of the ordinance needs to be removed. The specific language is as follows:

(1)
Nonmembers. Any police officer or firefighter who does not desire to participate in the City of Quincy Florida Municipal Police Officers' and Firefighters' Retirement Fund, shall within 30 days after his date of employment, notify the board of trustees, in writing on a form provided by the board of trustees, that such police officer or firefighter does not desire to participate in the City of Quincy Florida Municipal Police Officers' and Firefighters' Retirement Fund. Thereupon, it shall be the duty of the board of trustees to refund the police officer or firefighter the full amount, without interest, deducted from the police officer's or firefighter's salary pursuant to subsection 54-58(a). Thereafter, no deduction shall be made from such police officer's or firefighter's salary pursuant to subsection 54-58(a) and all police officers and firefighters who have made an election not to participate as provided in this subsection thereafter are irrevocably barred from further participation in the City of Quincy Florida Municipal Police Officers' and Firefighters' Retirement Fund during their current period of employment with the city. After reemployment by the city, no firefighter or police officer will receive credit for years of service, or fractional parts of years of service, in conjunction with the City of Quincy Florida Municipal Police Officers' and Firefighters' Retirement Fund, for those years of service, or fractional parts of years of service, during previous employment with the city where the firefighter or police officer did not participate in the City of Quincy Florida Municipal Police Officers' and Firefighters' Retirement Fund and did not contribute to the City of Quincy Florida Municipal Police Officers' and Firefighters' Retirement Fund pursuant to subsection 54-58(a).

If the City repeals this provision effective November 27, 2019, the Division will release any ch.175/185 moneys being withheld. The Division is not seeking any retroactive action on the part of the City. All "non-members" who had opted out of the plan previously will retain that status.

Gary Roberts, Esq.
April 15, 2020
Page Two

If you could provide us with a certified copy of the repeal action, we can release the chapter moneys and obviate the need for any hearing on the matter. Please let me know if this is acceptable at your earliest convenience.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Thomas E. Wright', with a stylized flourish at the end.

Thomas E. Wright
Asst. General Counsel

TEW

cc: Keith Brinkman



RESOLUTION 1407-2020
FDOT SCOP
For S. Stewart Street Project



**CITY OF QUINCY
CITY COMMISSION
AGENDA REQUEST**

MEETING DATE: June 23, 2020

DATE OF REQUEST: June 16, 2020

TO: Honorable Mayor and Members of the City Commission

FROM: Jack L. McLean Jr., City Manager
Robin Ryals, Utilities Director
Mo Cox, Utilities Assistant Director
Reggie Bell, Public Works Director

SUBJECT: Florida Department of Transportation (FL DOT) Small Counties Outreach Program (SCOP) – Funding Cycle for 2020-21

Statement of Issue:

The information provided herein concerns the above mentioned SCOP program which will be continued in 2020-21 with additional allocations for municipal projects. Staff has agreed that the City could use assistance in projects concerning our major collectors such as the past SCOP projects on MLK Boulevard West and King Street. This year's funding is set for South Stewart Street.

Background on the SCOP Project:

Our most recent SCOP project, the City of Quincy embarked upon to rejuvenate the east end of MLK Boulevard from Pat Thomas Parkway to Adams Street was completed back in February of 2020 on schedule. This project was completed and closed out.

The City of Quincy has been awarded a fourth cycle for the milling and resurfacing of South Stewart Street from the Stewart Street School north to SR 10 (US 90). This effort was authorized by the City Commission to apply for in the sum of up to \$472,939.00. This project has a completion and closeout timeframe by September 30, 2021.

The City of Quincy received the FL DOT agreement to enter into a contract to utilize the allocated funds provided by SCOP (Small County Outreach Program).

The Department of Transportation's agreement was found by staff to be identical to the last agreement signed by this Commission. However, staff feels that changes made by

the FDOT in this agreement only reflect updates in state statutes and appears to have no adverse restrictions for the City in complying with this agreement.

The Staff requests the City Attorney to review this agreement as it pertains to current state statutes and bring to the Commission any reservations he may have.

Staff Recommendation:

The City of Quincy's staff recommends that the SCOP agreement for Stewart Street Resurfacing Project and a proposed Resolution be entered with the Florida Department of Transportation for funds to mill and resurface the said portion of South Stewart Street. This project cannot assume any expenditures toward this project until the City of Quincy receives a Notice to Proceed from FL DOT or a fully executed agreement, which is before you tonight. To begin the process, the City of Quincy will need to supply the FL DOT with two executed originals of the agreement along the Resolution (executed) entering into contract with the Florida Department of Transportation.

Options:

1. Vote to enter into said agreement with FL DOT and authorize the Mayor to execute two signed originals of the agreement. In addition, approve the resolution entering into contract with FL DOT for the Stewart Street Project as proposed.
2. Vote to direct staff to make suggested changes to the proposed agreement and send those changes back to FL DOT for review.

Recommended Option

Option 1

Attachments:

- 446065-1-54-01 SCOP Agreement
- Proposed Resolution

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
STATE-FUNDED GRANT AGREEMENT

525-010-60
PROGRAM MANAGEMENT
07/19

| | | |
|--------------------------------|--------------------------------------|---|
| FPN: <u>446065-1-54-01</u> | Fund: <u>SCRC</u> Org Code: _____ | FLAIR Category: _____ FLAIR Obj: _____ |
| FPN: _____ | Fund: _____ Org Code: _____ | FLAIR Category: _____ FLAIR Obj: _____ |
| FPN: _____ | Fund: _____ Org Code: _____ | FLAIR Category: _____ FLAIR Obj: _____ |
| County No: <u>50 (Gadsden)</u> | Contract No: _____ | Vendor No: <u>F596000416003</u> |

THIS STATE-FUNDED GRANT AGREEMENT ("Agreement") is entered into on _____,
(This date to be entered by DOT only)

by and between the State of Florida Department of Transportation, ("Department"), and City of Quincy, Florida, ("Recipient").
The

Department and the Recipient are sometimes referred to in this Agreement as a "Party" and collectively as the "Parties".

NOW, THEREFORE, in consideration of the mutual benefits to be derived from joint participation on the Project, the Parties agree to the following:

- 1. Authority:** The Department is authorized to enter into this Agreement pursuant to Sections 334.044, 334.044(7), and (*select the applicable statutory authority for the program(s) below*):
 - Section 339.2817 Florida Statutes, County Incentive Grant Program (CIGP), (CSFA 55.008)
 - Section 339.2818 Florida Statutes, Small County Outreach Program (SCOP), (CSFA 55.009)
 - Section 339.2816 Florida Statutes, Small County Road Assistance Program (SCRAP), (CSFA 55.016)
 - Section 339.2819 Florida Statutes, Transportation Regional Incentive Program (TRIP), (CSFA 55.026)
 - Insert Legal Authority , Insert Funding Program Name , Insert CSFA Number

The Recipient by Resolution or other form of official authorization, a copy of which is attached as **Exhibit "E"**, **Recipient Resolution**, and made a part of this Agreement, has authorized its officers to execute this Agreement on its behalf.

- 2. Purpose of Agreement:** The purpose of this Agreement is to provide for the Department's participation in Stewart Street Resurfacing Project, as further described in **Exhibit "A", Project Description and Responsibilities**, attached to and incorporated into this Agreement ("Project"); to provide Department financial assistance to the Recipient; state the terms and conditions upon which Department funds will be provided; and to set forth the manner in which the Project will be undertaken and completed.
- 3. Term of the Agreement, Commencement and Completion of the Project:** This Agreement shall commence upon full execution by both Parties and the Recipient shall complete the Project on or before September 30, 2021. If the Recipient does not complete the Project within this time period, this Agreement will expire on the last day of the scheduled completion as provided in this paragraph unless an extension of the time period is requested by the Recipient and granted in writing by the Department prior to the expiration of this Agreement. Expiration of this Agreement will be considered termination of the Project. The Recipient acknowledges that no funding for the Project will be provided by the State under this Agreement for work on the Project that is not timely completed and invoiced in accordance with the terms of this Agreement, or for work performed prior to full execution of the Agreement. Notwithstanding the expiration of the required completion date provided in this Agreement and the consequent potential unavailability of any unexpended portion of State funding to be provided under this Agreement, the Recipient shall remain obligated to complete all aspects of the Project identified in **Exhibit "A"** in accordance with the remaining terms of this Agreement, unless otherwise agreed by the Parties, in writing.

Execution of this Agreement by both Parties shall be deemed a Notice to Proceed to the Recipient for the design phase or other non-construction phases of the Project. If the Project involves a construction phase, the Recipient shall not begin the construction phase of the Project until the Department issues a written Notice to Proceed for the construction phase. Prior to commencing the construction work described in this Agreement, the Recipient shall request a Notice to Proceed from the Department.

4. **Amendments, Extensions and Assignment:** This Agreement may be amended or extended upon mutual written agreement of the Parties. This Agreement shall not be assigned, transferred or otherwise encumbered by the Recipient under any circumstances without the prior written consent of the Department.
5. **Termination or Suspension of Project:** The Department may, by written notice to the Recipient, suspend any or all of the Department's obligations under this Agreement for the Recipient's failure to comply with applicable laws or the terms of this Agreement until such time as the event or condition resulting in such suspension has ceased or been corrected. The Department may also terminate this Agreement in whole or in part at any time the interest of the Department requires such termination.
 - a. If the Department terminates the Agreement, the Department shall notify the Recipient of such termination in writing within thirty (30) days of the Department's determination to terminate the Agreement, with instructions as to the effective date of termination or to specify the stage of work at which the Agreement is to be terminated.
 - b. The Parties to this Agreement may also terminate this Agreement when its continuation would not produce beneficial results commensurate with the further expenditure of funds. In this event, the Parties shall agree upon the termination conditions through mutual written agreement.
 - c. If the Agreement is terminated before performance is completed, the Recipient shall be paid only for that work satisfactorily performed for which costs can be substantiated. Such payment, however, may not exceed an amount which is the same percentage of the contract price as the amount of work satisfactorily completed is a percentage of the total work called for by this Agreement. All work in progress on the Department right-of-way will become the property of the Department and will be turned over promptly by the Recipient.
 - d. Upon termination of this Agreement, the Recipient shall, within thirty (30) days, refund to the Department any funds determined by the Department to have been expended in violation of this Agreement.
6. **Project Cost:**
 - a. The estimated cost of the Project is \$472,939. This amount is based upon the Schedule of Financial Assistance in **Exhibit "B"**, attached and incorporated in this Agreement. The Schedule of Financial Assistance may be modified by execution of an amendment of the Agreement by the Parties.
 - b. The Department agrees to participate in the Project cost up to the maximum amount of \$472,939 and, additionally the Department's participation in the Project shall not exceed 100% of the total cost of the Project, and as more fully described in **Exhibit "B", Schedule of Financial Assistance**. The Department's participation may be increased or reduced upon a determination of the actual bid amounts of the Project by the execution of an amendment. The Recipient agrees to bear all expenses in excess of the amount of the Department's participation and any cost overruns or deficits incurred in connection with completion of the Project.
 - c. The Department's participation in eligible Project costs is subject to, but not limited to:
 - i. Legislative approval of the Department's appropriation request in the work program year that the Project is scheduled to be committed;
 - ii. Approval of all plans, specifications, contracts or other obligating documents and all other terms of this Agreement; and

- iii. Department approval of the Project scope and budget at the time appropriation authority becomes available.

7. Compensation and Payment:

- a. The Department shall reimburse the Recipient for costs incurred to perform services described in the Project Description and Responsibilities in **Exhibit "A"**, and as set forth in the Schedule of Financial Assistance in **Exhibit "B"**.
- b. The Recipient shall provide quantifiable, measurable, and verifiable units of deliverables. Each deliverable must specify the required minimum level of service to be performed and the criteria for evaluating successful completion. The Project and the quantifiable, measurable, and verifiable units of deliverables are described more fully in **Exhibit "A"**, Project Description and Responsibilities. Any changes to the deliverables shall require an amendment executed by both parties.
- c. Invoices shall be submitted no more often than monthly and no less than quarterly by the Recipient in detail sufficient for a proper pre-audit and post-audit, based on the quantifiable, measurable and verifiable deliverables as established in **Exhibit "A"**. Deliverables and costs incurred must be received and approved by the Department prior to reimbursements. Requests for reimbursement by the Recipient shall include an invoice, progress report and supporting documentation for the period of services being billed that are acceptable to the Department. The Recipient shall use the format for the invoice and progress report that is approved by the Department.
- d. Supporting documentation must establish that the deliverables were received and accepted in writing by the Recipient and must also establish that the required minimum standards or level of service to be performed based on the criteria for evaluating successful completion as specified in **Exhibit "A"** has been met. All costs invoiced shall be supported by properly executed payrolls, time records, invoices, contracts or vouchers evidencing in proper detail the nature and propriety of charges as described in **Attachment F – Contract Payment Requirements**.
- e. Travel expenses are not compensable under this Agreement.
- f. Payment shall be made only after receipt and approval of deliverables and costs incurred unless advance payments are authorized by the Chief Financial Officer of the State of Florida under Chapters 215 and 216, Florida Statutes or the Department's Comptroller under Section 334.044(29), Florida Statutes.

- If this box is selected, advance payment is authorized for this Agreement and Exhibit "G", Alternative Advance Payment Financial Provisions is attached and incorporated into this Agreement.

If the Department determines that the performance of the Recipient is unsatisfactory, the Department shall notify the Recipient of the deficiency to be corrected, which correction shall be made within a time-frame to be specified by the Department. The Recipient shall, within thirty (30) days after notice from the Department, provide the Department with a corrective action plan describing how the Recipient will address all issues of contract non-performance, unacceptable performance, failure to meet the minimum performance levels, deliverable deficiencies, or contract non-compliance. If the corrective action plan is unacceptable to the Department, the Recipient will not be reimbursed to the extent of the non-performance. The Recipient will not be reimbursed until the Recipient resolves the deficiency. If the deficiency is subsequently resolved, the Recipient may bill the Department for the unpaid reimbursement request(s) during the next billing period. If the Recipient is unable to resolve the deficiency, the funds shall be forfeited at the end of the Agreement's term.

Recipients receiving financial assistance from the Department should be aware of the following time frames. Inspection and approval of deliverables and costs incurred shall take no longer than 20 days from the Department's receipt of the invoice. The Department has 20 days to deliver a request for payment (voucher) to the Department of Financial Services. The 20 days are measured from the latter of the date the invoice is received or the deliverables and costs incurred are received, inspected, and approved.

If a payment is not available within 40 days, a separate interest penalty at a rate as established pursuant to Section 55.03(1), Florida Statutes, will be due and payable, in addition to the invoice amount, to the Recipient. Interest penalties of less than one (1) dollar will not be enforced unless the Recipient requests payment. Invoices that have to be returned to a Recipient because of Recipient preparation errors will result in a delay in the payment. The invoice payment requirements do not start until a properly completed invoice is provided to the Department.

A Vendor Ombudsman has been established within the Department of Financial Services. The duties of this individual include acting as an advocate for Recipient who may be experiencing problems in obtaining timely payment(s) from a state agency. The Vendor Ombudsman may be contacted at (850) 413-5516.

- g.** The Recipient shall maintain an accounting system or separate accounts to ensure funds and projects are tracked separately. Records of costs incurred under the terms of this Agreement shall be maintained and made available upon request to the Department at all times during the period of this Agreement and for five years after final payment is made. Copies of these documents and records shall be furnished to the Department upon request. Records of costs incurred include the Recipient's general accounting records and the project records, together with supporting documents and records, of the contractor and all subcontractors performing work on the project, and all other records of the contractor and subcontractors considered necessary by the Department for a proper audit of costs.
- h. Progress Reports.** Upon request, the Recipient agrees to provide progress reports to the Department in the standard format used by the Department and at intervals established by the Department. The Department will be entitled at all times to be advised, at its request, as to the status of the Project and of details thereof.
- i.** If, after Project completion, any claim is made by the Department resulting from an audit or for work or services performed pursuant to this Agreement, the Department may offset such amount from payments due for work or services done under any agreement which it has with the Recipient owing such amount if, upon demand, payment of the amount is not made within 60 days to the Department. Offsetting any amount pursuant to this paragraph shall not be considered a breach of contract by the Department.
- j.** The Recipient must submit the final invoice on the Project to the Department within 120 days after the completion of the Project. Invoices submitted after the 120-day time period may not be paid.
- k.** The Department's performance and obligation to pay under this Agreement is contingent upon an annual appropriation by the Legislature. If the Department's financial assistance for this Project is in multiple fiscal years, a notice of availability of funds from the Department's project manager must be received prior to costs being incurred by the Recipient. See **Exhibit "B"** for funding levels by fiscal year. Project costs utilizing any fiscal year funds are not eligible for reimbursement if incurred prior to funds approval being received. The Department will notify the Recipient, in writing, when funds are available.
- l.** In the event this Agreement is in excess of \$25,000 and has a term for a period of more than one year, the provisions of Section 339.135(6)(a), Florida Statutes, are hereby incorporated:

"The Department, during any fiscal year, shall not expend money, incur any liability, or enter into any contract which, by its terms, involves the expenditure of money in excess of the amounts budgeted as available for expenditure during such fiscal year. Any contract, verbal or written, made in violation of this subsection is null and void, and no money may be paid on such contract. The Department shall require a statement from the comptroller of the Department that funds are available prior to entering into any such contract or other binding commitment of funds. Nothing herein contained shall prevent the making of contracts for periods exceeding 1 year, but any contract so made shall be executory only for the value of the services to be rendered or agreed to be paid for in succeeding fiscal years, and this paragraph shall be incorporated verbatim in all contracts of the Department which are for an amount in excess of \$25,000 and which have a term for a period of more than 1 year."

- m. Any Project funds made available by the Department pursuant to this Agreement which are determined by the Department to have been expended by the Recipient in violation of this Agreement or any other applicable law or regulation, shall be promptly refunded in full to the Department. Acceptance by the Department of any documentation or certifications, mandatory or otherwise permitted, that the Recipient files shall not constitute a waiver of the Department's rights as the funding agency to verify all information at a later date by audit or investigation.
- n. In determining the amount of the payment, the Department will exclude all Project costs incurred by the Recipient prior to the execution of this Agreement, costs incurred prior to issuance of a Notice to Proceed, costs incurred after the expiration of the Agreement, costs which are not provided for in the latest approved Schedule of Financial Assistance in **Exhibit "B"** for the Project, costs agreed to be borne by the Recipient or its contractors and subcontractors for not meeting the Project commencement and final invoice time lines, and costs attributable to goods or services received under a contract or other arrangements which have not been approved in writing by the Department.

8. General Requirements:

The Recipient shall complete the Project with all practical dispatch in a sound, economical, and efficient manner, and in accordance with the provisions in this Agreement and all applicable laws.

- a. The Recipient must obtain written approval from the Department prior to performing itself (through the efforts of its own employees) any aspect of the Project that will be funded under this Agreement.
 - If this box is checked, then the Agency is permitted to utilize its own forces and the following provision applies: **Use of Agency Workforce**. In the event the Agency proceeds with any phase of the Project utilizing its own forces, the Agency will only be reimbursed for direct costs (this excludes general overhead).
- b. The Recipient shall provide to the Department certification and a copy of appropriate documentation substantiating that all required right-of-way necessary for the Project has been obtained. Certification is required prior to authorization for advertisement for or solicitation of bids for construction of the Project, including if no right-of-way is required.
- c. The Recipient shall comply and require its contractors and subcontractors to comply with all terms and conditions of this Agreement and all federal, state, and local laws and regulations applicable to this Project.
- d. The Recipient shall have the sole responsibility for resolving claims and requests for additional work for the Project by the Recipient's contractors and consultants. No funds will be provided for payment of claims or additional work on the Project under this Agreement without the prior written approval of the claim or request for additional work by Department.

9. Contracts of the Recipient

- a. The Department has the right to review and approve any and all third party contracts with respect to the Project before the Recipient executes any contract or obligates itself in any manner requiring the disbursement of Department funds under this Agreement, including consultant or construction contracts or amendments thereto. If the Department exercises this right and the Recipient fails to obtain such approval, the Department may deny payment to the Recipient. The Department may review the qualifications of any consultant or contractor and to approve or disapprove the employment of such consultant or contractor.
- b. It is understood and agreed by the parties hereto that participation by the Department in a project that involves the purchase of commodities or contractual services or the purchasing of capital equipment or the equipping of facilities, where purchases or costs exceed the Threshold Amount for CATEGORY TWO per Chapter 287.017 Florida Statutes, is contingent on the Recipient complying in full with the provisions of Chapter 287.057 Florida Statutes. The Recipient shall certify to the Department that the purchase of commodities or contractual services has been accomplished in compliance with Chapter 287.057 Florida Statutes. It shall be the sole responsibility of the Recipient to ensure that any obligations made in accordance with this Section comply with the current threshold limits. Contracts, purchase orders, task orders,

construction change orders, or any other agreement that would result in exceeding the current budget contained in **Exhibit "B"**, or that are not consistent with the Project description and scope of services contained in **Exhibit "A"** must be approved by the Department prior to Recipient execution. Failure to obtain such approval, and subsequent execution of an amendment to the Agreement if required, shall be sufficient cause for nonpayment by the Department.

- c. Participation by the Department in a project that involves a consultant contract for engineering, architecture or surveying services, is contingent on the Recipient's complying in full with provisions of Section 287.055, Florida Statutes, Consultants' Competitive Negotiation Act. In all cases, the Recipient shall certify to the Department that selection has been accomplished in compliance with the Consultants' Competitive Negotiation Act.
- d. If the Project is procured pursuant to Chapter 255 for construction services and at the time of the competitive solicitation for the Project 50 percent or more of the cost of the Project is to be paid from state-appropriated funds, then the Recipient must comply with the requirements of Section 255.0991, Florida Statutes.

10. Design and Construction Standards and Required Approvals: In the event the Project includes construction the following provisions are incorporated into this Agreement:

- a. The Recipient is responsible for obtaining all permits necessary for the Project.
- b. In the event the Project involves construction on the Department's right-of-way, the Recipient shall provide the Department with written notification of either its intent to:
 - i. Award the construction of the Project to a Department prequalified contractor which is the lowest and best bidder in accordance with applicable state and federal statutes, rules, and regulations. The Recipient shall then submit a copy of the bid tally sheet(s) and awarded bid contract, or
 - ii. Construct the Project utilizing existing Recipient employees, if the Recipient can complete said Project within the time frame set forth in this Agreement. The Recipient's use of this option is subject to approval by the Department.
- c. The Recipient shall hire a qualified contractor using the Recipient's normal bid procedures to perform the construction work for the Project. For projects that are not located on the Department's right-of-way, the Recipient is not required to hire a contractor prequalified by the Department unless the Department notifies the Recipient prior to letting that they are required to hire a contractor prequalified by the Department.
- d. The Recipient is responsible for provision of Construction Engineering Inspection (CEI) services. The Department reserves the right to require the Recipient to hire a Department pre-qualified consultant firm that includes one individual that has completed the Advanced Maintenance of Traffic Level Training. Notwithstanding any provision of law to the contrary, design services and CEI services may not be performed by the same entity. Administration of the CEI staff shall be under the responsible charge of a State of Florida Licensed Professional Engineer who shall provide the certification that all design and construction for the Project meets the minimum construction standards established by Department. The Department shall have the right to approve the CEI firm. The Department shall have the right, but not the obligation, to perform independent assurance testing during the course of construction of the Project. Subject to the approval of the Department, the Recipient may choose to satisfy the requirements set forth in this paragraph by either hiring a Department prequalified consultant firm or utilizing Recipient staff that meet the requirements of this paragraph, or a combination thereof.
- e. The Recipient is responsible for the preparation of all design plans for the Project. The Department reserves the right to require the Recipient to hire a Department pre-qualified consultant for the design phase of the Project using the Recipient's normal procurement procedures to perform the design services for the Project. Notwithstanding any provision of law to the contrary, design services and CEI services may not be performed by the same entity. All design work on the Project shall be performed in accordance with the requirements of all applicable laws and governmental rules and regulations and federal and state accepted design standards for the type of construction contemplated by the Project, including, as applicable, but not

limited to, the applicable provisions of the Manual of Uniform Traffic Control Devices (MUTCD) and the AASHTO Policy on Geometric Design of Streets and Highways. If any portion of the Project will be located on, under, or over any Department-owned right-of-way, the Department shall review the Project's design plans for compliance with all applicable standards of the Department, as provided in **Exhibit "F", Terms and Conditions of Construction**, which is attached to and incorporated into this Agreement.

- f. The Recipient shall adhere to the Department's Conflict of Interest Procedure (FDOT Topic No. 375-030-006).
- g. The Recipient will provide copies of the final design plans and specifications and final bid documents to the Department's Construction Project Manager prior to commencing construction of the Project. The Department will specify the number of copies required and the required format.
- h. The Recipient shall require the Recipient's contractor to post a payment and performance bond in accordance with applicable law.
- i. The Recipient shall be responsible to ensure that the construction work under this Agreement is performed in accordance with the approved construction documents, and that it will meet all applicable Recipient and Department standards.
- j. Upon completion of the work authorized by this Agreement, the Recipient shall notify the Department in writing of the completion of construction of the Project; and for all design work that originally required certification by a Professional Engineer, this notification shall contain an Engineers Certification of Compliance, signed and sealed by a Professional Engineer, the form of which is attached hereto and incorporated herein as **Exhibit "C", Engineers Certification of Completion**. The certification shall state that work has been completed in compliance with the Project construction plans and specifications. If any deviations are found from the approved plans, the certification shall include a list of all deviations along with an explanation that justifies the reason to accept each deviation.
- k. The Recipient shall provide the Department with as-built plans of any portions of the Project funded through the Agreement prior to final inspection.

11. Maintenance Obligations: In the event the Project includes construction then the following provisions are incorporated into this Agreement:

- a. The Recipient agrees to maintain any portion of the Project not located on the State Highway System constructed under this Agreement for its useful life. If the Recipient constructs any improvement on Department right-of-way, the Recipient

shall

shall not

maintain the improvements located on the Department right-of-way made for their useful life. If the Recipient is required to maintain Project improvements located on the Department right-of-way beyond final acceptance, then Recipient shall, prior to any disbursement of the State funding provided under this Agreement, also execute a Maintenance Memorandum of Agreement in a form that is acceptable to the Department. The Recipient has agreed to the foregoing by resolution, and such resolution is attached and incorporated into this Agreement as **Exhibit "E"**. This provision will survive termination of this Agreement.

12. State Single Audit: The administration of resources awarded through the Department to the Recipient by this Agreement may be subject to audits and/or monitoring by the Department. The following requirements do not limit the authority of the Department to conduct or arrange for the conduct of additional audits or evaluations of state financial assistance or limit the authority of any state agency inspector general, the Auditor General, or any other state official. The Recipient shall comply with all audit and audit reporting requirements as specified below.

- a. In addition to reviews of audits conducted in accordance with Section 215.97, Florida Statutes, monitoring procedures to monitor the Recipient's use of state financial assistance may include but not be limited to on-site visits by Department staff and/or other procedures including, reviewing any required performance and

financial reports, following up, ensuring corrective action, and issuing management decisions on weaknesses found through audits when those findings pertain to state financial assistance awarded through the Department by this Agreement. By entering into this Agreement, the Recipient agrees to comply and cooperate fully with any monitoring procedures/processes deemed appropriate by the Department. The Recipient further agrees to comply and cooperate with any inspections, reviews, investigations, or audits deemed necessary by the Department, the Department of Financial Services (DFS) or the Auditor General.

- b. The Recipient, a nonstate entity as defined by Section 215.97(2)(n), Florida Statutes, as a recipient of state financial assistance awarded by the Department through this Agreement is subject to the following requirements:
- i. In the event the Recipient meets the audit threshold requirements established by Section 215.97, Florida Statutes, the Recipient must have a State single or project-specific audit conducted for such fiscal year in accordance with Section 215.97, Florida Statutes; applicable rules of the Department of Financial Services; and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General. **Exhibit "D"** to this Agreement indicates state financial assistance awarded through the Department by this Agreement needed by the Recipient to further comply with the requirements of Section 215.97, Florida Statutes. In determining the state financial assistance expended in a fiscal year, the Recipient shall consider all sources of state financial assistance, including state financial assistance received from the Department by this Agreement, other state agencies and other nonstate entities. State financial assistance does not include Federal direct or pass-through awards and resources received by a nonstate entity for Federal program matching requirements.
 - ii. In connection with the audit requirements, the Recipient shall ensure that the audit complies with the requirements of Section 215.97(8), Florida Statutes. This includes submission of a financial reporting package as defined by Section 215.97(2)(e), Florida Statutes, and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General.
 - iii. In the event the Recipient does not meet the audit threshold requirements established by Section 215.97, Florida Statutes, the Recipient is exempt for such fiscal year from the state single audit requirements of Section 215.97, Florida Statutes. However, the Recipient must provide a single audit exemption statement to the Department at FDOTSingleAudit@dot.state.fl.us no later than nine months after the end of the Recipient's audit period for each applicable audit year. In the event the Recipient does not meet the audit threshold requirements established by Section 215.97, Florida Statutes, in a fiscal year and elects to have an audit conducted in accordance with the provisions of Section 215.97, Florida Statutes, the cost of the audit must be paid from the Recipient's resources (i.e., the cost of such an audit must be paid from the Recipient's resources obtained from other than State entities).
 - iv. In accordance with Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, copies of financial reporting packages required by this Agreement shall be submitted to:

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
STATE-FUNDED GRANT AGREEMENT

525-010-60
PROGRAM MANAGEMENT
07/19

Florida Department of Transportation
Office of Comptroller, MS 24
605 Suwannee Street
Tallahassee, FL 32399-0405
Email: FDOTSingleAudit@dot.state.fl.us

And

State of Florida Auditor General
Local Government Audits/342
111 West Madison Street, Room 401
Tallahassee, FL 32399-1450
Email: flaudgen_localgovt@aud.state.fl.us

- v. Any copies of financial reporting packages, reports or other information required to be submitted to the Department shall be submitted timely in accordance with Section 215.97, Florida Statutes, and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, as applicable.
 - vi. The Recipient, when submitting financial reporting packages to the Department for audits done in accordance with Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, should indicate the date the reporting package was delivered to the Recipient in correspondence accompanying the reporting package.
 - vii. Upon receipt, and within six months, the Department will review the Recipient's financial reporting package, including corrective action plans and management letters, to the extent necessary to determine whether timely and appropriate corrective action on all deficiencies has been taken pertaining to the state financial assistance provided through the Department by this Agreement. If the Recipient fails to have an audit conducted consistent with Section 215.97, Florida Statutes, the Department may take appropriate corrective action to enforce compliance.
 - viii. As a condition of receiving state financial assistance, the Recipient shall permit the Department, or its designee, DFS or the Auditor General access to the Recipient's records including financial statements, the independent auditor's working papers and project records as necessary. Records related to unresolved audit findings, appeals or litigation shall be retained until the action is complete or the dispute is resolved.
- c. The Recipient shall retain sufficient records demonstrating its compliance with the terms of this Agreement for a period of five years from the date the audit report is issued and shall allow the Department, or its designee, DFS or the Auditor General access to such records upon request. The Recipient shall ensure that the audit working papers are made available to the Department, or its designee, DFS or the Auditor General upon request for a period of five years from the date the audit report is issued unless extended in writing by the Department.

13. Restrictions, Prohibitions, Controls and Labor Provisions:

- a. A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity; may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, Florida Statutes, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.
- b. In accordance with Section 287.134, Florida Statutes, an entity or affiliate who has been placed on the Discriminatory Vendor List, kept by the Florida Department of Management Services, may not submit a bid on a contract to provide goods or services to a public entity; may not submit a bid on a contract with a public

entity for the construction or repair of a public building or public work; may not submit bids on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor or consultant under a contract with any public entity; and may not transact business with any public entity.

- c. An entity or affiliate who has had its Certificate of Qualification suspended, revoked, denied or have further been determined by the Department to be a non-responsible contractor may not submit a bid or perform work for the construction or repair of a public building or public work on a contract with the Recipient.
- d. No funds received pursuant to this Agreement may be expended for lobbying the Florida Legislature, judicial branch, or any state agency, in accordance with Section 216.347, Florida Statutes.
- e. The Department shall consider the employment by any contractor of unauthorized aliens a violation of Section 274A(e) of the Immigration and Nationality Act. If the contractor knowingly employs unauthorized aliens, such violation will be cause for unilateral cancellation of this Agreement.
- f. The Recipient shall:
 - i. Utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the Recipient during the term of the contract; and
 - ii. Expressly require any subcontractors performing work or providing services pursuant to the state contract to likewise utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the contract term.
- g. The Recipient shall comply and require its contractors and subcontractors to comply with all terms and conditions of this Agreement and all federal, state, and local laws and regulations applicable to this Project.

14. Indemnification and Insurance:

- a. It is specifically agreed between the parties executing this Agreement that it is not intended by any of the provisions of any part of this Agreement to create in the public or any member thereof, a third-party beneficiary under this Agreement, or to authorize anyone not a party to this Agreement to maintain a suit for personal injuries or property damage pursuant to the terms or provisions of this Agreement. The Recipient guarantees the payment of all just claims for materials, supplies, tools, or labor and other just claims against the Recipient or any subcontractor, in connection with this Agreement.
- b. To the extent provided by law, Recipient shall indemnify, defend, and hold harmless the Department against any actions, claims, or damages arising out of, relating to, or resulting from negligent or wrongful act(s) of Recipient, or any of its officers, agents, or employees, acting within the scope of their office or employment, in connection with the rights granted to or exercised by Recipient hereunder, to the extent and within the limitations of Section 768.28, Florida Statutes. The foregoing indemnification shall not constitute a waiver of sovereign immunity beyond the limits set forth in Florida Statutes, Section 768.28, nor shall the same be construed to constitute agreement by Recipient to indemnify the Department for the negligent acts or omissions of the Department, its officers, agents, or employees, or for the acts of third parties. Nothing herein shall be construed as consent by Recipient to be sued by third parties in any manner arising out of this Agreement. This indemnification shall survive the termination of this Agreement.
- c. Recipient agrees to include the following indemnification in all contracts with contractors, subcontractors, consultants, or subconsultants (each referred to as "Entity" for the purposes of the below indemnification) who perform work in connection with this Agreement:

"To the extent provided by law, [ENTITY] shall indemnify, defend, and hold harmless the [RECIPIENT] and the State of Florida, Department of Transportation, including the Department's officers, agents, and employees, against any actions, claims, or damages arising out of, relating to, or resulting from negligent or wrongful act(s) of [ENTITY], or any of its officers, agents, or employees, acting within the scope of their office or employment, in connection with the rights

granted to or exercised by [ENTITY] hereunder, to the extent and within the limitations of Section 768.28, Florida Statutes.

The foregoing indemnification shall not constitute a waiver of sovereign immunity beyond the limits set forth in Florida Statutes, Section 768.28. Nor shall the same be construed to constitute agreement by [ENTITY] to indemnify [RECIPIENT] for the negligent acts or omissions of [RECIPIENT], its officers, agents, or employees, or third parties. Nor shall the same be construed to constitute agreement by [ENTITY] to indemnify the Department for the negligent acts or omissions of the Department, its officers, agents, or employees, or third parties. This indemnification shall survive the termination of this Agreement.”

- d. The Recipient shall provide Workers’ Compensation Insurance in accordance with Florida’s Workers’ Compensation law for all employees. If subletting any of the work, ensure that the subcontractor(s) and subconsultants have Workers’ Compensation Insurance for their employees in accordance with Florida’s Workers’ Compensation law. If using “leased employees” or employees obtained through professional employer organizations (“PEO’s”), ensure that such employees are covered by Workers’ Compensation insurance through the PEO’s or other leasing entities. Ensure that any equipment rental agreements that include operators or other personnel who are employees of independent contractors, sole proprietorships or partners are covered by insurance required under Florida’s Workers’ Compensation law.
- e. If the Recipient elects to self-perform the Project, and such self-performance is approved by the Department in accordance with the terms of this Agreement, the Recipient may self-insure and proof of self-insurance shall be provided to the Department. If the Recipient elects to hire a contractor or consultant to perform the Project, then the Recipient shall, or cause its contractor or consultant to carry Commercial General Liability insurance providing continuous coverage for all work or operations performed under the Agreement. Such insurance shall be no more restrictive than that provided by the latest occurrence form edition of the standard Commercial General Liability Coverage Form (ISO Form CG 00 01) as filed for use in the State of Florida. Recipient shall, or cause its contractor to cause the Department to be made an Additional Insured as to such insurance. Such coverage shall be on an “occurrence” basis and shall include Products/Completed Operations coverage. The coverage afforded to the Department as an Additional Insured shall be primary as to any other available insurance and shall not be more restrictive than the coverage afforded to the Named Insured. The limits of coverage shall not be less than \$1,000,000 for each occurrence and not less than a \$5,000,000 annual general aggregate, inclusive of amounts provided by an umbrella or excess policy. The limits of coverage described herein shall apply fully to the work or operations performed under the Agreement, and may not be shared with or diminished by claims unrelated to the Agreement. The policy/ies and coverage described herein may be subject to a deductible and such deductibles shall be paid by the Named Insured. No policy/ies or coverage described herein may contain or be subject to a Retention or a Self-Insured Retention unless the Recipient is a state agency or subdivision of the State of Florida that elects to self-perform the Project. Prior to the execution of the Agreement, and at all renewal periods which occur prior to final acceptance of the work, the Department shall be provided with an ACORD Certificate of Liability Insurance reflecting the coverage described herein. The Department shall be notified in writing within ten days of any cancellation, notice of cancellation, lapse, renewal, or proposed change to any policy or coverage described herein. The Department’s approval or failure to disapprove any policy/ies, coverage, or ACORD Certificates shall not relieve or excuse any obligation to procure and maintain the insurance required herein, nor serve as a waiver of any rights or defenses the Department may have.
- f. When the Agreement includes the construction of a railroad grade crossing, railroad overpass or underpass structure, or any other work or operations within the limits of the railroad right-of-way, including any encroachments thereon from work or operations in the vicinity of the railroad right-of-way, the Recipient shall, or cause its contractor to, in addition to the insurance coverage required above, procure and maintain Railroad Protective Liability Coverage (ISO Form CG 00 35) where the railroad is the Named Insured and where the limits are not less than \$2,000,000 combined single limit for bodily injury and/or property damage per occurrence, and with an annual aggregate limit of not less than \$6,000,000. The railroad shall also be added along with the Department as an Additional Insured on the policy/ies procured pursuant to the paragraph above. Prior to the execution of the Agreement, and at all renewal periods which occur prior to final acceptance of the work, both the Department and the railroad shall be provided with an ACORD Certificate of Liability Insurance reflecting the coverage described herein. The insurance described herein

shall be maintained through final acceptance of the work. Both the Department and the railroad shall be notified in writing within ten days of any cancellation, notice of cancellation, renewal, or proposed change to any policy or coverage described herein. The Department's approval or failure to disapprove any policy/ies, coverage, or ACORD Certificates shall not relieve or excuse any obligation to procure and maintain the insurance required herein, nor serve as a waiver of any rights the Department may have.

- g. When the Agreement involves work on or in the vicinity of utility-owned property or facilities, the utility shall be added along with the Department as an Additional Insured on the Commercial General Liability policy/ies procured above.

15. Miscellaneous:

- a. In no event shall any payment to the Recipient constitute or be construed as a waiver by the Department of any breach of covenant or any default which may then exist on the part of the Recipient and the making of such payment by the Department, while any such breach or default shall exist, shall in no way impair or prejudice any right or remedy available to the Department with respect to such breach or default.
- b. If any provision of this Agreement is held invalid, the remainder of this Agreement shall not be affected. In such an instance, the remainder would then continue to conform to the terms and requirements of applicable law.
- c. The Recipient and the Department agree that the Recipient, its employees, contractors, subcontractors, consultants, and subconsultants are not agents of the Department as a result of this Agreement.
- d. By execution of the Agreement, the Recipient represents that it has not paid and, also agrees not to pay, any bonus or commission for the purpose of obtaining an approval of its application for the financing hereunder.
- e. Nothing in the Agreement shall require the Recipient to observe or enforce compliance with any provision or perform any act or do any other thing in contravention of any applicable state law. If any of the provisions of the Agreement violate any applicable state law, the Recipient will at once notify the Department in writing in order that appropriate changes and modifications may be made by the Department and the Recipient to the end that the Recipient may proceed as soon as possible with the Project.
- f. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute the same Agreement. A facsimile or electronic transmission of this Agreement with a signature on behalf of a party will be legal and binding on such party.
- g. The Department reserves the right to unilaterally terminate this Agreement for failure by the Recipient to comply with the provisions of Chapter 119, Florida Statutes.
- h. The Recipient agrees to comply with Section 20.055(5), Florida Statutes, and to incorporate in all subcontracts the obligation to comply with Section 20.055(5), Florida Statutes
- i. This Agreement shall be governed by and construed in accordance with the laws of the State of Florida. In the event of a conflict between any portion of the contract and Florida law, the laws of Florida shall prevail. The Recipient agrees to waive forum and venue and that the Department shall determine the forum and venue in which any dispute under this Agreement is decided.
- j. This Agreement does not involve the purchase of Tangible Personal Property, as defined in Chapter 273, Florida Statutes.

16. Exhibits.

- a. **Exhibits A, B, D, and E, and Attachment F** are attached to and incorporated into this Agreement.
- b. The Project will involve construction, therefore, **Exhibit "C"**, Engineer's Certification of Compliance is attached and incorporated into this Agreement.

- c. A portion or all of the Project will utilize the Department's right-of-way and, therefore, **Exhibit F, Terms and Conditions of Construction in Department Right-of-Way**, is attached and incorporated into this Agreement.
- d. The following Exhibit(s), in addition to those listed in 16.a. and 16.b., are attached and incorporated into this Agreement: _____

e. Exhibit and Attachment List

Exhibit A: Project Description and Responsibilities

Exhibit B: Schedule of Financial Assistance

*Exhibit C: Engineer's Certification of Compliance

Exhibit D: State Financial Assistance (Florida Single Audit Act)

Exhibit E: Recipient Resolution

*Exhibit F: Terms and Conditions of Construction in Department Right-of-Way

*Exhibit G: Alternative Pay Method

Attachment F – Contract Payment Requirements

*Additional Exhibit(s): _____

*Indicates that the Exhibit is only attached and incorporated if applicable box is selected.

The remainder of this page intentionally left blank.

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
STATE-FUNDED GRANT AGREEMENT

525-010-60
PROGRAM MANAGEMENT
07/19

IN WITNESS WHEREOF, the Parties have executed this Agreement on the day and year written above.

RECIPIENT City of Quincy, Florida

STATE OF FLORIDA,
DEPARTMENT OF TRANSPORTATION

By: _____

By: _____

Name: _____

Name: Tim Smith, P.E.

Title: _____

Title: Interim Director of Transportation Development

Legal Review:

By: _____

Name: _____

EXHIBIT "A"

PROJECT DESCRIPTION AND RESPONSIBILITIES

FPN: 446065-1-54-01

This exhibit forms an integral part of the State-Funded Grant Agreement between the State of Florida, Department of Transportation and

City of Quincy, Florida(the Recipient)

PROJECT LOCATION:

- The project is on the National Highway System.
- The project is on the State Highway System.

PROJECT LENGTH AND MILE POST LIMITS: .688 miles

PROJECT DESCRIPTION: This project is for the survey, design, permitting, and preparation of construction plans and bid documents for the resurfacing of Stewart Street Resurfacing Project in accordance with the most recent version of the Florida Greenbook. The project will begin at Stewart Elementary School and continue approximately .7 miles to SR 10 (US 90) West Jefferson Street. The project will primarily consist of milling and resurfacing the existing travel lanes while maintaining lane widths. Other work to include necessary drainage improvements, upgrading signage and pavement markings, and a "No Passing Study" will be performed. No additional right-of-way will be required for the project. The Receipt will ensure that an appropriate pavement design for project is submitted for review during plans development

SPECIAL CONSIDERATIONS BY RECIPIENT:

In accordance with Section 10.c. of this Agreement, the Parties agree as follows:

The Department hereby notifies the Recipient that for projects that are not located on the Department's right-of-way, the Recipient is required to hire a contractor prequalified by the Department.

In accordance with Section 10.d. of this Agreement, the Parties agree as follows:

For the provision of Construction Engineering Inspection (CEI) services, the Recipient is required to hire a Department pre-qualified consultant in the appropriate work type.

In accordance with Section 10.e. of this Agreement, the Parties agree as follows:

The Recipient is required to hire a Department pre-qualified consultant in the appropriate work type for the design phase of the Project.

The Recipient shall be responsible for all permitting activities related to the project and notify the Department prior to commencement of any right-of-way activities.

The Recipient shall provide a copy of the design plans for the Department's review and approval prior to advertisement. Plans shall be submitted at 90% along with the engineer's cost estimate, Utility Certification, Permit Certification, Right of Way Certification, Railroad Certification, and a complete set of draft bid documents in PDF (Portable Document Format). The Recipient shall be responsible for addressing all plan review comments in the Department's Electronic Review Comments (ERC) System.

The Recipient shall submit to the Department the bid tabulations and award intent for review and concurrence prior to award and will submit the signed construction contract for records upon execution of the final document.

Off the State Highway System (Off-System) construction projects must be administered in accordance with latest version

EXHIBIT "A"

PROJECT DESCRIPTION AND RESPONSIBILITIES

of the Manual of Uniform Minimum Standards for Design, Construction and Maintenance for Streets and Highways Florida (also known as the Florida Greenbook).

On the State Highway System (On-System) construction projects must be administered in accordance with the FDOT Construction Project Administration Manual (Topic no. 700-000-000). Materials will be inspected in accordance with the FDOT Sampling Testing and Reporting Guide by Material Description and the FDOT Materials Manual (Topic No. 675-000-000). Divisions II and III of the FDOT Standard Specifications for Road and Bridge Construction and implemented modifications must be used. The Recipient will be responsible for all project level inspection, verification testing, and assuring all data are entered into Materials Acceptance and Certification System (MAC) as appropriate. In addition, the following Off the State Highway System (Off-System) and Off the National Highway System projects will be administered as above: all bridge projects; box culverts; and all projects with a construction value of \$10 million or more.

The Agency is required to provide a copy of the design plans for the Department's review and approval to coordinate permitting with the Department, and notify the Department prior to commencement of any right-of-way activities.

The Recipient shall commence the project's activities subsequent to the execution of this Agreement and shall perform in accordance with the following schedule:

- a) Study to be completed by .
- b) Design to be completed by .
- c) Right-of-Way requirements identified and provided to the Department by .
- d) Right-of-Way to be certified by .
- e) Construction contract to be let by .
- f) Construction to be completed by September 30, 2021.

If this schedule cannot be met, the Recipient will notify the Department in writing with a revised schedule or the project is subject to the withdrawal of funding.

SPECIAL CONSIDERATIONS BY DEPARTMENT: The Department will issue a Notice to Proceed to advertise for construction to the Recipient after final plans, bid documents, construction estimate, and all necessary certifications have been reviewed and approved.

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
STATE-FUNDED GRANT AGREEMENT
EXHIBIT "B"
SCHEDULE OF FINANCIAL ASSISTANCE

| | |
|---|---|
| RECIPIENT NAME & BILLING ADDRESS: <u>City of Quincy</u> <u>404 West Jefferson Street</u> <u>Quincy, Florida 32351</u> | FINANCIAL PROJECT NUMBER: <u>446065-1-54-01</u> |
|---|---|

| I. PHASE OF WORK by Fiscal Year: | FY 2021 | FY2022 | FY2023 | TOTAL |
|--|-----------------------------|--------------------|--------------------|-----------------------------|
| Design- Phase 34 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$0.00 |
| Maximum Department Participation - (Insert Program Name) | % or \$ | % or \$ | % or \$ | % or \$ 0.00 |
| Maximum Department Participation - (Insert Program Name) | % or \$ | % or \$ | % or \$ | % or \$ 0.00 |
| Maximum Department Participation - (Insert Program Name) | % or \$ | % or \$ | % or \$ | % or \$ 0.00 |
| Local Participation (Any applicable waiver noted in Exhibit "A") | % or \$ 0.00 | % or \$ 0.00 | % or \$ 0.00 | % or \$0.00 |
| In-Kind Contribution | \$ | \$ | \$ | \$ 0.00 |
| Cash | \$ | \$ | \$ | \$ 0.00 |
| Combination In-Kind/Cash | \$ | \$ | \$ | \$ 0.00 |
| Right of Way- Phase 44 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$0.00 |
| Maximum Department Participation - (Insert Program Name) | % or \$ | % or \$ | % or \$ | % or \$ 0.00 |
| Maximum Department Participation - (Insert Program Name) | % or \$ | % or \$ | % or \$ | % or \$ 0.00 |
| Maximum Department Participation - (Insert Program Name) | % or \$ | % or \$ | % or \$ | % or \$ 0.00 |
| Local Participation (Any applicable waiver noted in Exhibit "A") | % or \$ 0.00 | % or \$ 0.00 | % or \$ 0.00 | % or \$0.00 |
| In-Kind Contribution | \$ | \$ | \$ | \$ 0.00 |
| Cash | \$ | \$ 0.00 | \$ | \$ 0.00 |
| Combination In-Kind/Cash | \$ | \$ | \$ | \$ 0.00 |
| Construction/CEI - Phase 54 | \$ 472,939.00 | \$ 0.00 | \$ 0.00 | \$472,939.00 |
| Maximum Department Participation - (Small County Outreach Program) | 100% or \$ 472,939.00 | % or \$ | % or \$ | 100% or \$ 472,939.00 |
| Maximum Department Participation - (Insert Program Name) | % or \$ | % or \$ | % or \$ | % or \$ 0.00 |
| Maximum Department Participation - (Insert Program Name) | % or \$ | % or \$ | % or \$ | % or \$ 0.00 |
| Local Participation (Any applicable waiver noted in Exhibit "A") | % or \$ 0.00 | % or \$ 0.00 | % or \$ 0.00 | % or \$0.00 |
| In-Kind Contribution | \$ | \$ | \$ | \$ 0.00 |
| Cash | \$ | \$ | \$ | \$ 0.00 |
| Combination In-Kind/Cash | \$ | \$ | \$ | \$ 0.00 |

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
STATE-FUNDED GRANT AGREEMENT
EXHIBIT "B"
SCHEDULE OF FINANCIAL ASSISTANCE

| Insert Phase and Number (if applicable) | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$0.00 |
|--|--------------------|--------------------|--------------------|--------------------|
| Maximum Department Participation - <u>(Insert Program Name)</u> | % or \$ | % or \$ | % or \$ | % or \$ 0.00 |
| Maximum Department Participation - (Insert Program Name) | % or \$ | % or \$ | % or \$ | % or \$ 0.00 |
| Maximum Department Participation - <u>(Insert Program Name)</u> | % or \$ | % or \$ | % or \$ | % or \$ 0.00 |
| Local Participation (Any applicable waiver noted in Exhibit "A") | % or \$ 0.00 | % or \$ 0.00 | % or \$ 0.00 | % or \$0.00 |
| In-Kind Contribution | \$ | \$ | \$ | \$ 0.00 |
| Cash | \$ | \$ | \$ | \$ 0.00 |
| Combination In-Kind/Cash | \$ | \$ | \$ | \$ 0.00 |
| | | | | |
| II. TOTAL PROJECT COST: | \$472,939.00 | \$0.00 | \$0.00 | \$472,939.00 |

COST ANALYSIS CERTIFICATION AS REQUIRED BY SECTION 216.3475, FLORIDA STATUTES:

I certify that the cost for each line item budget category has been evaluated and determined to be allowable, reasonable, and necessary as required by Section 216.3475, F.S. Documentation is on file evidencing the methodology used and the conclusions reached.

Dustin Castells
District Grant Manager Name

Signature Date

EXHIBIT "C"

ENGINEER'S CERTIFICATION OF COMPLIANCE

Engineer's Certification of Compliance. The Recipient shall complete and submit the following Notice of Completion and, if applicable, Engineer's Certification of Compliance to the Department upon completion of the construction phase of the Project.

NOTICE OF COMPLETION

STATE-FUNDED GRANT AGREEMENT
Between
THE STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION
and City of Quincy, Florida

PROJECT DESCRIPTION: Stewart Street Resurfacing Project

FPID#: 446065-1-54-01

In accordance with the Terms and Conditions of the State-Funded Grant Agreement, the undersigned provides notification that the work authorized by this Agreement is complete as of _____, 20__.

By: _____
Name: _____
Title: _____

ENGINEER'S CERTIFICATION OF COMPLIANCE

In accordance with the Terms and Conditions of the State-Funded Grant Agreement, the undersigned certifies that all work which originally required certification by a Professional Engineer has been completed in compliance with the Project construction plans and specifications. If any deviations have been made from the approved plans, a list of all deviations, along with an explanation that justifies the reason to accept each deviation, will be attached to this Certification. Also, with submittal of this certification the Recipient shall furnish the Department a set of "as-built" plans certified by the Engineer of Record/CEI.

SEAL: By: _____, _____ P.E.
Name: _____
Date: _____

EXHIBIT D

STATE FINANCIAL ASSISTANCE (FLORIDA SINGLE AUDIT ACT)

THE STATE RESOURCES AWARDED PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:

Awarding Agency: Florida Department of Transportation

- State Project Title and CSFA Number:**
- County Incentive Grant Program (CIGP), (CSFA 55.008)
 - Small County Outreach Program (SCOP), (CSFA 55.009)
 - Small County Road Assistance Program (SCRAP), (CSFA 55.016)
 - Transportation Regional Incentive Program (TRIP), (CSFA 55.026)
 - Insert Program Name, Insert CSFA Number

***Award Amount:** \$472,939.00

*The state award amount may change with supplemental agreements

Specific project information for CSFA Number is provided at: <https://apps.fldfs.com/fsaa/searchCatalog.aspx>

COMPLIANCE REQUIREMENTS APPLICABLE TO STATE RESOURCES AWARDED PURSUANT TO THIS AGREEMENT:

State Project Compliance Requirements for CSFA Number are provided at: <https://apps.fldfs.com/fsaa/searchCompliance.aspx>

The State Projects Compliance Supplement is provided at: <https://apps.fldfs.com/fsaa/compliance.aspx>

EXHIBIT "E"

RECIPIENT RESOLUTION

The Recipient Resolution, or other official authorization, authorizing entry into this Agreement is attached and incorporated into this Agreement.

ATTACHMENT F

CONTRACT PAYMENT REQUIREMENTS **Florida Department of Financial Services, Reference Guide for State Expenditures** ***Cost Reimbursement Contracts***

Invoices for cost reimbursement contracts must be supported by an itemized listing of expenditures by category (salary, travel, expenses, etc.). Supporting documentation shall be submitted for each amount for which reimbursement is being claimed indicating that the item has been paid. Documentation for each amount for which reimbursement is being claimed must indicate that the item has been paid. Check numbers may be provided in lieu of copies of actual checks. Each piece of documentation should clearly reflect the dates of service. Only expenditures for categories in the approved agreement budget may be reimbursed. These expenditures must be allowable (pursuant to law) and directly related to the services being provided.

Listed below are types and examples of supporting documentation for cost reimbursement agreements:

(1) Salaries: A payroll register or similar documentation should be submitted. The payroll register should show gross salary charges, fringe benefits, other deductions and net pay. If an individual for whom reimbursement is being claimed is paid by the hour, a document reflecting the hours worked times the rate of pay will be acceptable.

(2) Fringe Benefits: Fringe Benefits should be supported by invoices showing the amount paid on behalf of the employee (e.g., insurance premiums paid). If the contract specifically states that fringe benefits will be based on a specified percentage rather than the actual cost of fringe benefits, then the calculation for the fringe benefits amount must be shown.

Exception: Governmental entities are not required to provide check numbers or copies of checks for fringe benefits.

(3) Travel: Reimbursement for travel must be in accordance with Section 112.061, Florida Statutes, which includes submission of the claim on the approved State travel voucher or electronic means.

(4) Other direct costs: Reimbursement will be made based on paid invoices/receipts. If nonexpendable property is purchased using State funds, the contract should include a provision for the transfer of the property to the State when services are terminated. Documentation must be provided to show compliance with Department of Management Services Rule 60A-1.017, Florida Administrative Code, regarding the requirements for contracts which include services and that provide for the contractor to purchase tangible personal property as defined in Section 273.02, Florida Statutes, for subsequent transfer to the State.

(5) In-house charges: Charges which may be of an internal nature (e.g., postage, copies, etc.) may be reimbursed on a usage log which shows the units times the rate being charged. The rates must be reasonable.

(6) Indirect costs: If the contract specifies that indirect costs will be paid based on a specified rate, then the calculation should be shown.

Contracts between state agencies, and or contracts between universities may submit alternative documentation to substantiate the reimbursement request that may be in the form of FLAIR reports or other detailed reports.

The Florida Department of Financial Services, online Reference Guide for State Expenditures can be found at this web address http://www.myfloridacfo.com/aadir/reference_guide/.

RESOLUTION No. 1407-2020

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF QUINCY AUTHORIZING A CONTRACT WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION FOR THE FUNDING OF THE MILLING AND RESURFACING OF STEWART STREET FROM STEWART STREET SCHOOL NORTH TO SR 10 (US 90).

WHEREAS, The City of Quincy, Florida, has been made aware of the need for milling and resurfacing of Stewart Street from Stewart Street School north to SR 10 (US90) ; and

WHEREAS, The Florida Department of Transportation has offered funding to accommodate the milling and resurfacing of Stewart Street from Stewart Street School north to SR 10 (US90);

NOW, THEREFORE, BE ADOPTED AND RESOLVED, by the City Commission of the City of Quincy, Florida, that;

The City Commission enters into a Small County Outreach Program Agreement (FPID#446065-1-54-01) with the Florida Department of Transportation for funds to provide milling and resurfacing on Stewart Street from Stewart Street School north to SR 10 (US90); and that the Mayor signed the agreement. The Mayor is hereby authorized to execute such agreement on behalf of the City and City staff is authorized to take such actions and to prepare and execute such additional documents as are necessary to comply with the terms of the Agreement.

PASSED AND ADOPTED by the City Commission of the City of Quincy, Florida, on this 23rd Day of June 2020.

BY:

Ronte Harris, Mayor and Presiding Officer of the City Commission of the City of Quincy, Florida

ATTEST:

Dr. Beverly Nash, Interim City Clerk of the City of Quincy and Clerk of the City Commission thereof



CHANGE ORDERS

Gulf Coast Underground LLL

Contract for CDBG Construction



**CITY OF QUINCY
CITY COMMISSION
AGENDA REQUEST**

MEETING DATE: June 23, 2020

DATE OF REQUEST: June 16, 2020

TO: Honorable Mayor and Members of the City Commission

FROM: Jack L. McLean Jr., City Manager
Bernard O. Piawah, Building and Planning Director
Deborah Belcher, President, Roumelis Planning and
Development Services, Inc.

SUBJECT: Change Orders to Gulf Coast Underground, LLC Contract for
CDBG Construction

Statement of Issue:

The City has CDBG grant funds remaining to extend the south sewer trunk line rehabilitation process. A change order in the amount of \$207,838.25 to the contract with Gulf Coast Underground, LLC is needed to do the second phase of the project, from S Adams Street to S Love Street. This change order will also reconcile contract with the actual pipe sizes and work unit quantities. The City will still have CDBG funds (\$172,313.75) remaining after that point; so, a second change order in the amount of \$172,313.75 can be issued to extend the project even further east, to approximately Short Street, subject to the funding agency's approval. From that point, the City expects to continue the project to approximately E Jefferson Street, using EPA grant funds that have been requested.

Background:

The City received a Community Development Block Grant (CDBG) from the Florida Department of Economic Opportunity (DEO), to fund a portion of the south sewer trunk line rehabilitation. The initial construction area for the CDBG project begins near the corner of King and 9th Street, goes south-southeast to G F & A Drive, and continues to S Adams Street. A second phase of the grant project, subject to funding, was planned to run further southeast as far as S Love Street.

The project was planned for rehabilitation using cured-in-place lining. Only if/when sections of pipe are determined to be not feasible for rehabilitation will the pipe be replaced. Video inspection of the pipe by the contractor has not shown any areas that

will require replacement. Lining the pipe is much less expensive than replacing it, so the grant will be able to fund a larger run of pipe rehabilitation (lining) than expected. Dewberry Engineers expect the CDBG grant to easily fund the project to S Love Street, and also estimates that the CDBG grant will be able to fund the pipe lining process past that CDBG boundary to approximately Short Street.

Deborah Belcher has negotiated with the Florida Department of Economic Opportunity (DEO) to allow the City to expand the CDBG project area past the grant application project area boundary to Short Street. That approval has not been secured, but will be included in the City's CDBG grant modification request.

The current rehabilitation contract with Gulf Coast Underground, LLC (GCU), includes only 12" diameter pipe sizing prices. The video inspection has confirmed that the pipe size increased to 15" and then to 18" in the project area, so additional unit pricing for these pipe sizes were proposed by GCU and approved by Dewberry Engineers, Inc. The proposed Change Order #1 include unit quantity and price adjustments, extending the project to S Love Street.

The proposed Change Order #2 extends the project from S Love Street to approximately Short Street. This Change Order will be subject to DEO approval, and Gulf Coast Underground will not be allowed to begin this phase until DEO issues approval.

| | |
|---------------------------|--------------|
| CDBG Construction Budget: | \$690,000.00 |
| Current GCU Contract: | \$309,905.00 |
| Change Order #1: | \$207,838.25 |
| Change Order #2: | \$172,313.75 |
| Total Proposed Contract: | \$690,057.00 |

Progress on the CDBG grant is critical to the City's opportunity to secure a \$364,917 US EPA grant to continue the sewer trunk line rehabilitation project.

Options:

- Option 1. Approve Change Order #1 to the CDBG grant funded contract in the amount of \$207,838.25 to Gulf Coast Underground, LLC; and

Change Order #2 in the amount of \$172,313.75 funded by the CDBG grant plus \$57 in City funds, if necessary, subject to approval by the Florida Department of Economic Opportunity.

- Option 2: Do not approve Change Order #1 and #2 to the CDBG grant fund.

Staff Recommendation:

Option 1

Attachments:

1. Letter and recommended change orders from Dewberry Engineers, 6/11/2020.
2. Map of proposed sewer trunk line rehabilitation project extensions.



Dewberry Engineers Inc. | 850.674.3300
20684 Central Avenue East | 850.644.3330 fax
Blountstown, FL 32424 | www.dewberry.com

June 11, 2020

Via Email at bpiawah@myquincy.net

Dr. Bernard Piawah, Building and Planning Director
City of Quincy
404 W Jefferson St
Quincy 32351

RE: Quincy CDBG Sewer Trunk Rehab

Dr. Piawah:

Please see the attached proposed Change Orders for the above referenced project for the City's consideration. As you are aware the bids for this project were very competitive and allowed the grant funds to be extended beyond the original scope of work. Additionally, based on the field investigations it has been determined that some of the lines differ in size from those outlined in the original bid package.

Change Order #1 is intended to rectify the quantities and pipe sizes with the field measurements as well as extend the project to include the unaddressed area of the original CDBG application (trunk line from S. Adams Street to S. Love Street). This Change Order will increase the total contract amount to \$517,743.25 and add an additional 90 days to the contract time to accommodate this work.

Change Order #2, if approved, will authorize an additional 2,095 LF of 18" gravity sewer lining. This extension will expand the rehabilitation along G,F &A Dr to Short St. The additional work will increase the total contract amount to \$690,057.00, which is \$57.00 more than the \$690,000.00 CDBG construction budget. This change order would only become effective when DEO approves extending past the originally defined CDBG project area.

These proposed revisions have coordinated with Public Works staff, the contractor and the City's grant administrator, Deborah Belcher. All are in agreement with the proposed changes.

If you have any questions or comments, please give me a call at 850.674.3300.

Sincerely,

Justin Ford, P.E.
Senior Associate

Date of Issuance: _____ Effective Date: _____
 Owner: The City of Quincy
 404 W Jefferson Street
 Quincy, FL 32351
 Owner's Contract No.: _____
 Contractor: Gulf Coast Underground, LLC
 Contractor's Project No.: _____
 Engineer: Dewberry Engineers, Inc.
 20684 Central Avenue East
 Blountstown, FL 32424
 Engineer's Project No.: 50112040
 Project: FFY 2017 CDBG Sewer Trunk Line Rehab
 Contract Name: _____

The Contract is modified as follows upon execution of this Change Order:

Description: Adjustments to quantities based on line sizes determined by video inspection for the base bid area. Additionally the scope will be increased to Love St due to funding availability.

Attachments: See the attached spreadsheet for proposed changes.

| CHANGE IN CONTRACT PRICE | CHANGE IN CONTRACT TIMES [note changes in Milestones if applicable] |
|--|--|
| Original Contract Price: \$ 309,905.00 | Original Contract Times: Substantial Completion: <u>100</u> days Ready for Final Payment: <u>120</u> days days or dates |
| [Increase] [Decrease] from previously approved Change Orders No. <u>0</u> to No. <u>0</u> : \$ 0.00 | [Increase] [Decrease] from previously approved Change Orders No. <u>0</u> to No. <u>0</u> : Substantial Completion: <u>0</u> days Ready for Final Payment: <u>0</u> days days |
| Contract Price prior to this Change Order: \$ 309,905.00 | Contract Times prior to this Change Order: Substantial Completion: <u>100</u> days Ready for Final Payment: <u>120</u> days days or dates |
| [Increase] [Decrease] of this Change Order: \$ 207,838.25 | [Increase] [Decrease] of this Change Order: Substantial Completion: <u>75</u> days Ready for Final Payment: <u>90</u> days days or dates |
| Contract Price incorporating this Change Order: \$ 517,743.25 | Contract Times with all approved Change Orders: Substantial Completion: <u>175</u> days Ready for Final Payment: <u>210</u> days days or dates |

| | | |
|--------------------------------|----------------------------------|---------------------------------------|
| RECOMMENDED: | ACCEPTED: | ACCEPTED: |
| By: <u>[Signature]</u> | By: _____ | By: _____ |
| Title: <u>Senior Associate</u> | Title: <u>Owner (Authorized)</u> | Title: <u>Contractor (Authorized)</u> |
| Date: <u>6/11/20</u> | Date: _____ | Date: _____ |

Approved by (if applicable) **APPROVED**
 By: By Deborah Belcher at 12:05 pm, Jun 12, 2020 Date: _____
 Title: _____

| ORIGINAL CONTRACT AMOUNT | | | | | 309,905.00 |
|----------------------------------|---|--------|------|------------|---------------------|
| ITEM | DESCRIPTION | QTY | ITEM | UNIT PRICE | EXTENSION |
| 2.01 | Manhole Lining | -17 | VF | \$210.00 | -\$3,570.00 |
| 2.02 | Rebuild Bench | 5 | EA | \$812.50 | \$4,062.50 |
| 2.03a | 12" Gravity Pipe Lining | -2,725 | LF | \$40.25 | -\$109,681.25 |
| 2.03b | 15" Gravity Pipe Lining | 2,640 | LF | \$74.30 | \$196,152.00 |
| 2.03c | 18" Gravity Pipe Lining | 1,500 | LF | \$82.25 | \$123,375.00 |
| 2.03d | 12" Gravity Sewer Point Repair, < 10' Deep | 5 | LF | \$1,000.00 | \$5,000.00 |
| 2.03e | Quick Lock/CIPP Liner | 1 | LS | \$8,600.00 | \$8,600.00 |
| 2.04 | Remove & Replace Manhole Steps (Inclusive of All Steps Per Manhole) | 1 | EA | \$900.00 | \$900.00 |
| 2.05 | Re-Establish & Line Sewer Service Lateral | -34 | LF | \$500.00 | -\$17,000.00 |
| TOTAL CHANGE ORDER AMOUNT | | | | | \$207,838.25 |
| PROPOSED CONTRACT AMOUNT | | | | | \$517,743.25 |

Item not included in original bid because it was thought that the pipe was all 12". Also, one additional area is in worse condition and requires the Quick Lock type of lining.

Item Included in original schedule of values with bid.

Date of Issuance: _____ Effective Date: _____
 Owner: The City of Quincy
 404 W Jefferson Street
 Quincy, FL 32351
 Owner's Contract No.: _____
 Contractor: Gulf Coast Underground, LLC
 Contractor's Project No.: _____
 Engineer: Dewberry Engineers, Inc.
 20684 Central Avenue East
 Blountstown, FL 32424
 Engineer's Project No.: 50112040
 Project: FFY 2017 CDBG Sewer Trunk Line Rehab
 Contract Name: _____

The Contract is modified as follows upon execution of this Change Order:

Description: Inclusion of additional scope to extend project limits to approximately Short St.

Attachments: *See the attached spreadsheet for proposed changes.*

| CHANGE IN CONTRACT PRICE | CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i> |
|--|--|
| Original Contract Price: \$ 309,905.00 | Original Contract Times: Substantial Completion: <u>100</u> days Ready for Final Payment: <u>120</u> days _____ days or dates |
| [Increase] [Decrease] from previously approved Change Orders No. <u>0</u> to No. <u>1</u> : \$ 207,838.25 | [Increase] [Decrease] from previously approved Change Orders No. <u>0</u> to No. <u>1</u> : Substantial Completion: <u>75</u> days Ready for Final Payment: <u>90</u> days _____ days |
| Contract Price prior to this Change Order: \$ 517,743.25 | Contract Times prior to this Change Order: Substantial Completion: <u>175</u> days Ready for Final Payment: <u>210</u> days _____ days or dates |
| [Increase] [Decrease] of this Change Order: \$ 172,313.75 | [Increase] [Decrease] of this Change Order: Substantial Completion: <u>0</u> days Ready for Final Payment: <u>0</u> days _____ days or dates |
| Contract Price incorporating this Change Order: \$ 690,057.00 | Contract Times with all approved Change Orders: Substantial Completion: <u>175</u> days Ready for Final Payment: <u>210</u> days _____ days or dates |

| | | |
|---|--|---|
| <p>RECOMMENDED: By: <u>[Signature]</u> Engineer (if required) Title: <u>Senior Associate</u> Date: <u>6/11/20</u></p> | <p>ACCEPTED: By: _____ Owner (Authorized) Title: _____ Date: _____</p> | <p>ACCEPTED: By: _____ Contractor (Authorized) Title: _____ Date: _____</p> |
|---|--|---|

Approved by Funding Agency (if applicable)

By: Deborah Belcher Date: Subject to DEO approval
 Title: President, Roumelis Planning and Development Services, Inc., consultant CDBG administrator

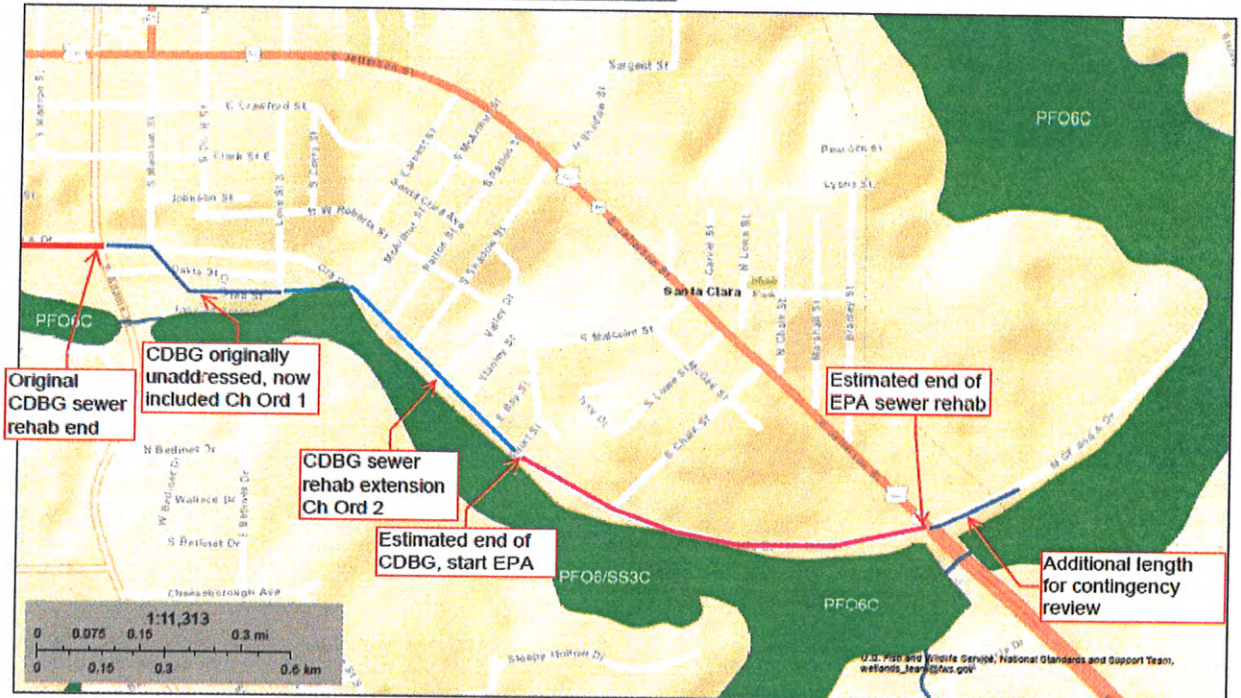
| | | | | | |
|--|-------------------------|------------|-------------|-------------------|---------------------|
| CONTRACT AMOUNT AFTER CHANGE ORDER No 1 | | | | | 517,743.25 |
| ITEM | DESCRIPTION | QTY | ITEM | UNIT PRICE | EXTENSION |
| 2.03b | 18" Gravity Pipe Lining | 2,095 | LF | \$82.25 | \$172,313.75 |
| TOTAL CHANGE ORDER AMOUNT | | | | | \$172,313.75 |
| PROPOSED CONTRACT AMOUNT | | | | | \$690,057.00 |

ATTACHMENT 2:



U.S. Fish and Wildlife Service
National Wetlands Inventory

Quincy CDBG-EPA Sewer Rehab



June 3, 2020

- Wetlands**
- Estuarine and Marine Deepwater
 - Freshwater Emergent Wetland
 - Lake
 - Estuarine and Marine Wetland
 - Freshwater Forested/Shrub Wetland
 - Other
 - Freshwater Pond
 - Riverine

This map is for general reference only. The US Fish and Wildlife Service is not responsible for the accuracy or currentness of the base data shown on this map. All wetlands related data should be used in accordance with the layer metadata found on the Wetlands Mapper web site.

National Wetlands Inventory (NWI)
 This page was produced by the NWI mapper



MODIFICATION #1

to CDBG Subgrant Agreement



**CITY OF QUINCY
CITY COMMISSION
AGENDA REQUEST**

MEETING DATE: June 23, 2020

DATE OF REQUEST: June 17, 2020

TO: Honorable Mayor and Members of the City Commission

FROM: Jack L. McLean Jr., City Manager
Bernard O. Piawah, Building and Planning Director
Deborah Belcher, President, Roumelis Planning and
Development Services, Inc.

SUBJECT: Modification #1 to CDBG Subgrant Agreement

Statement of Issue:

The City has CDBG grant funds remaining to extend the south sewer trunk line rehabilitation process. The CDBG application contained Service Area #2, which was an eligible but unaddressed project area running approximately from S Adams Street to S Love Street. The Agreement between the City and the Florida DEO must be modified to incorporate this area in order for the grant to pay for sewer trunk line rehabilitation in this area. The Agreement must also be modified in order to further extend the CDBG project area past Service Area #2, allowing sewer trunk line rehabilitation to continue to approximately Short Street. The City's proposed use of local "leverage" funds will also be modified, to allocate all of the \$50,000 pledged by the City to project engineering.

Background:

The City received a Community Development Block Grant (CDBG) from the Florida Department of Economic Opportunity (DEO), to fund a portion of the south sewer trunk line rehabilitation. The grant application identified Service Area #1, the initial construction area for the CDBG project, which begins near the corner of King and 9th Street, goes south-southeast to G F & A Drive, and continues to S Adams Street. A second phase of the grant project, subject to sufficient funding, was planned to run further southeast as far as S Love Street (Service Area #2). There were also 4 additional service areas in the application, mostly sub-sets of SA #1 and #2, to allow for minor water and sewer line replacement if funds were available.

The project was planned for rehabilitation using cured in place lining. Only if/when sections of pipe are determined to be not feasible for rehabilitation will the pipe be

replaced. Video inspection of the pipe by the contractor has not shown any areas that will require replacement. Lining the pipe is much less expensive than replacing it, so the grant will be able to fund a larger run of pipe rehabilitation (lining) than expected. Dewberry Engineers expect the CDBG grant to easily fund the project to S Love Street, and also estimates that the CDBG grant will be able to fund the pipe lining process past that CDBG boundary to approximately Short Street.

Deborah Belcher has negotiated with the Florida Department of Economic Opportunity (DEO) to allow the City to expand the CDBG project area past the grant application project area boundary to Short Street. That approval has not been secured, but will be included in the City's CDBG grant modification request.

The grant Modification #1 also includes confirmation that all of the \$50,000 in local funds the City pledged as "leverage" will be used for project engineering.

Progress on the CDBG grant is critical to the City's opportunity to secure a \$364,917 US EPA grant to continue the sewer trunk line rehabilitation project. The EPA will allow the City to use the CDBG grant as match for the EPA grant.

OPTIONS:

- Option 1. Authorize Modification #1 to the City's CDBG Subgrant Agreement with the Florida Department of Economic Opportunity.
- Option 2: Table the issue.
- Option 3: Authorize the Modification #1 but do not extend beyond CDBG Service Area #2, using remaining funds for other water and sewer rehabilitation in the CDBG project areas.
- Option 4: Do not authorize Modification #1, and forfeit remaining CDBG grant funds.

Staff Recommendation:

Option 1

ATTACHMENTS:

1. Letter for the Mayor to sign, requesting CDBG Subgrant Agreement Modification #1.
2. Edited map of CDBG service areas contained in the grant application.
3. Map of proposed extended project area.

ATTACHMENT 1:

404 West Jefferson Street
www.myquincy.net



Quincy, FL 32351
850-618-1885

June 23, 2020

Mr. Mark Nixon, Government Operation Consultant II
Florida Small Cities Community Development Block Grant Program
Florida Department of Economic Opportunity
107 East Madison Street – MSC 400
Tallahassee, Florida 32399-6508

RE: CDBG 19DB-ON-02-30-02-N10, Modification #1

Dear Mr. Nixon:

The City of Quincy has determined that our CDBG sewer trunk line rehabilitation project will be less expensive than anticipated, because the work will be performed by lining the pipe instead of replacing it. This will allow us to do more linear feet of rehabilitation, which will increase the effectiveness of the project by eliminating down-stream inflow and infiltration of the sewer pipe that can cause upstream back-ups. It will also expand the area of benefit eastward, to include not only the originally identified but unaddressed Service Area #2 (roughly along G F and A Drive between S Adams Street and S Love Street), but also a newly defined extension of Service Area #2 approximately 2,090 linear feet east to Short Street.

On June 23, 2020, the City Commission voted to authorize Modification #1 to our above-referenced CDBG grant. The purpose of the request is to

1. Add the Service Area #2 unaddressed sewer trunk line rehabilitation to the grant (no other activity in this service area), and
2. Extend the Service Area #2 boundary for sewer trunk line rehabilitation east approximately to Short Street, an estimated 2,090 additional linear feet.
3. Modify the City's use of local funds (leverage), allocating the \$50,000 to project engineering.

These project changes will increase the number of people benefitting from the project, decrease our CDBG grant application score due to a reduced percentage of very low income beneficiaries, and increase accomplishments (linear feet of sewer line). Despite the increase in the project scope, we are not requesting in extension of the period of agreement, which ends June 9, 2021.

Mark Nixon
Page 2
June 23, 2020

We are completing the update to our original environmental assessment to include the new CDBG project area extension. We are also including a further expansion area in the environmental review, going east/northeast along G F and A Drive past E Jefferson Street/US Highway 90. This additional review is relating to the City's plan to use US Environmental Protection Agency grant funds to continue the sewer rehabilitation project past the CDBG area, with a likely termination point on the south side of Jefferson Street.

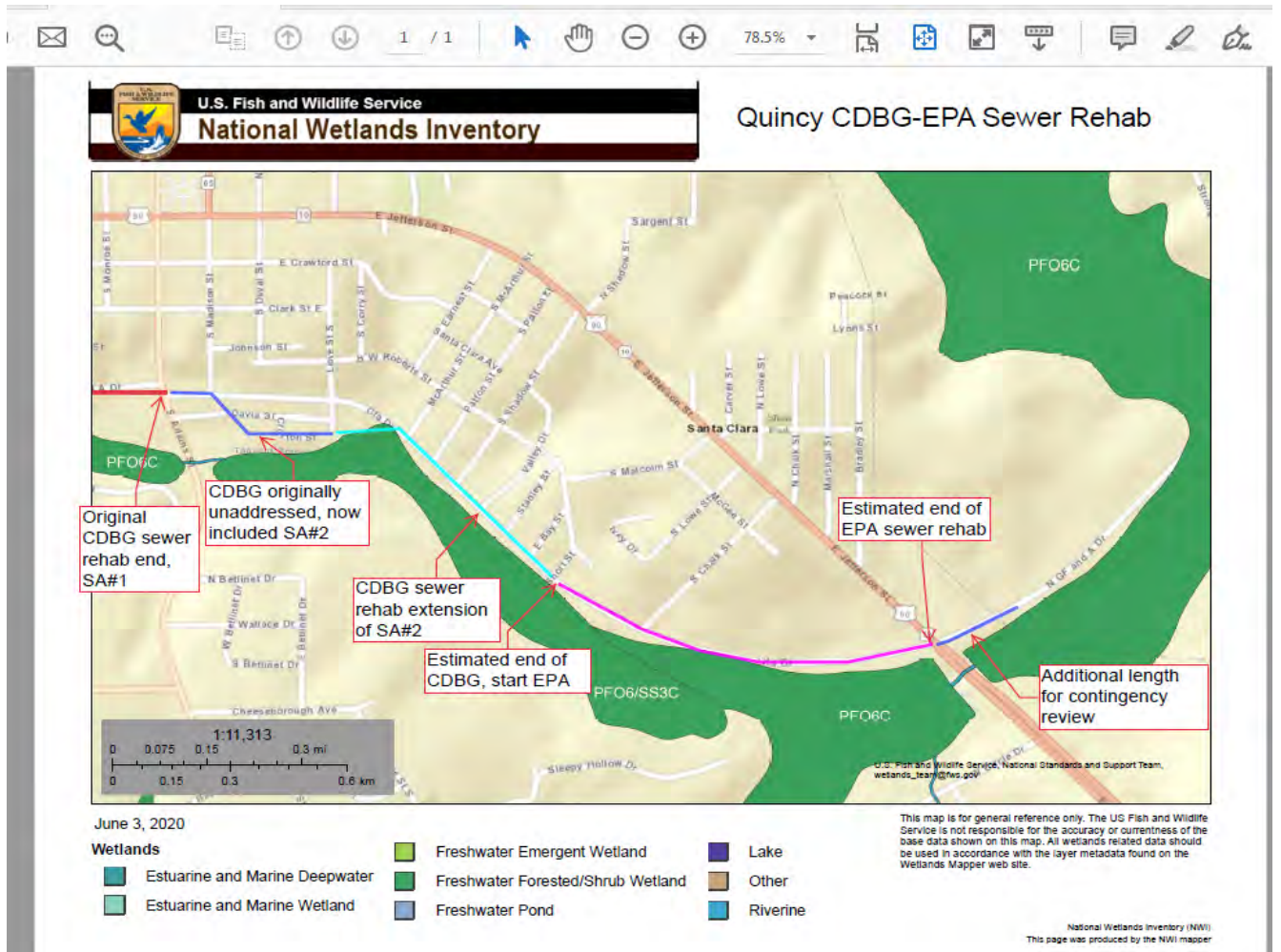
We will provide a revised Attachment A, narrative, workplan, and applicable grant application pages. We look forward to working with you to accomplish this expansion of our high priority CDBG grant project. Please contact our consultant, Deborah Belcher, to prepare the necessary forms and documents for the modification.

Sincerely,

Ronte R. Harris
Mayor and Presiding Officer of the Quincy City Commission

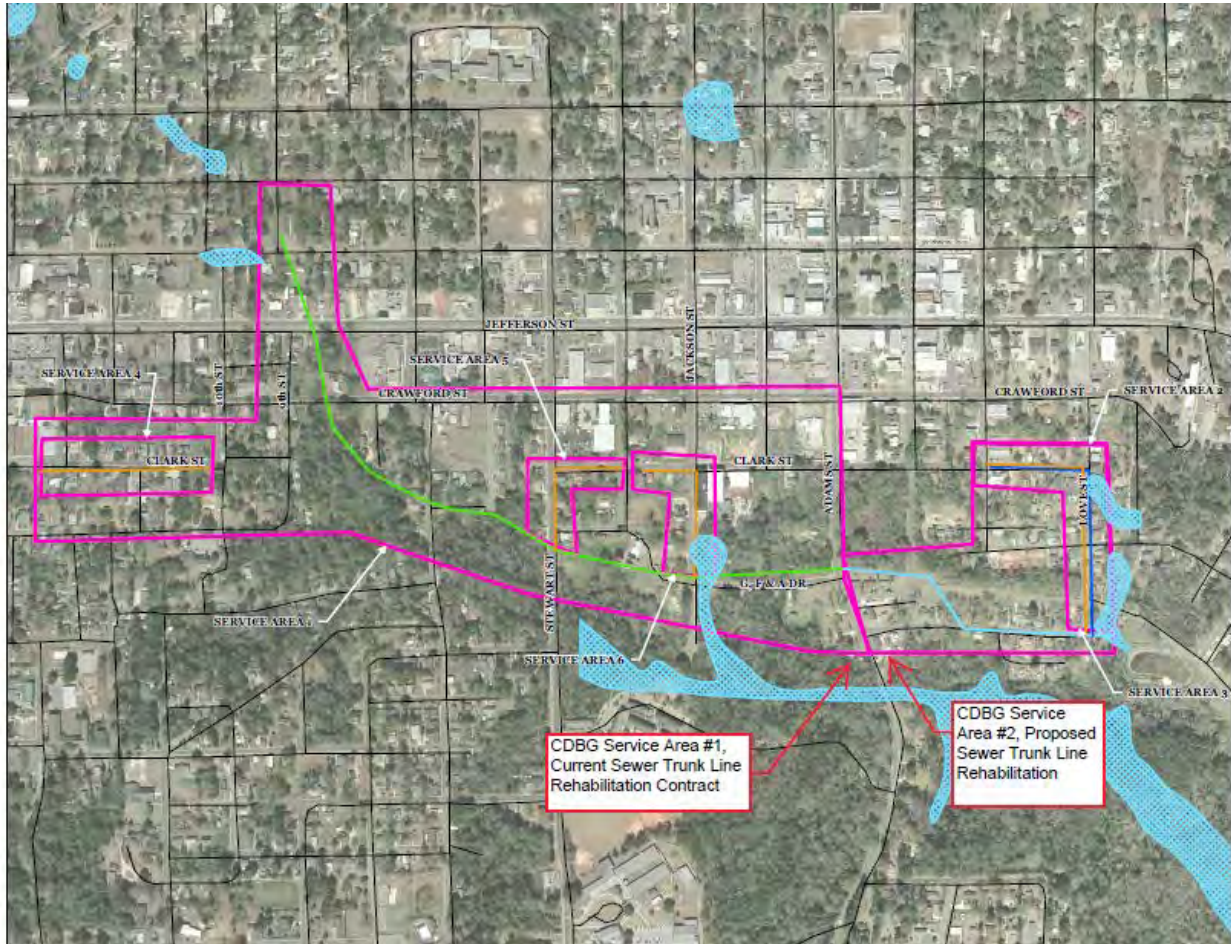
Cc: Dr. Bernard Piawah, Quincy Planning and Building Director
Deborah Belcher, Roumelis Planning and Development Services, Inc.

ATTACHMENT 2:



ATTACHMENT 3:

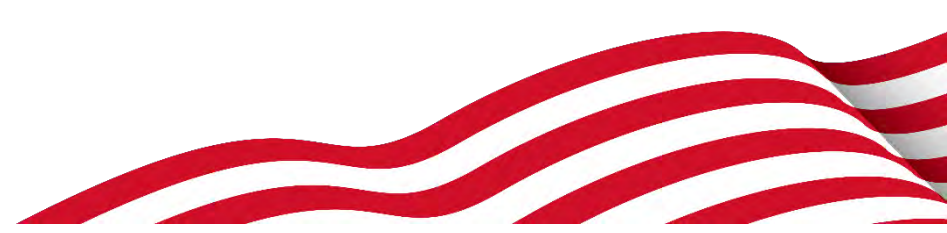
Map of Proposed Extended Project Area





QUINCY-GADSDEN

Airport Hangars



**CITY OF QUINCY
CITY COMMISSION**

AGENDA REQUEST

Date of Meeting: May 25, 2020

Date Submitted: May 18, 2020

To: Honorable Mayor and Members of the City Commission

From: Jack L. McLean Jr., City Manager
Bernard O. Piawah, Building and Planning Director

Subject: Request for Hanger Addition at the Quincy Airport

Statement of Issue:

This agenda item pertains to the request from the Quincy Airport Authority, to construct an additional 11,544 square feet of hanger space at the airport. The proposed hanger development is more than 10,000 square feet in size which, under the Quincy Code of Ordinances, is considered a major development that is required to undergo a review process that includes the Planning and Development Review Board (PDRB) and the City Commission. Copies of the application were given to the various City departments that have something to do with the Airport including the City's Utilities Department and Fire Department and they have identified no issues with the proposal. The PDRB met on June 17, 2020 to review the application during which they voted unanimously to recommend the approval of the application. Building and Planning Development staff has reviewed the application and identified no issue. Therefore, City staff is also recommending that the City Commission approve the application.

Background:

The Quincy Airport is located along State Road 12, at the northeastern part of the City. It is a general aviation airport with no regularly scheduled flight. The airport is operated by Quincy-Gadsden Airport Authority, an independent self-supporting organization. The applicant, Quincy-Gadsden Airport Authority is requesting permission from the City to construct an additional hanger at the airport. The City considers Quincy Airport to be a major economic development asset in our area and the City is clearly supportive of the proposal to construct more hangars at the Airport. The proposed development will involve the construction an additional 11,544 square feet of hanger space.

Staff Analysis:

There is an existing stormwater pond on the site which was designed to accommodate the proposed additional hangars. A copy of the stormwater approval from the Northwest Florida Water Management District to that effect is included in the application.

Utility Department: The City's Utilities Department has reviewed the application and has identified no issue with the application. However, Mr. Robin Ryals, the Utility Department Director, has indicated an interest to place the electric cables that go to these hangers underground.

Fire Department: The Fire Department has reviewed the application and has identified no issue with the proposal.

Options to Consider:

Option 1: Vote to approve the construction of additional hangers at the airport.

Option 2: Do not vote to approve the construction of the additional hangers at the Quincy Airport.

Staff Recommendation:

Option 1

Attachments:

1. *PDRB Minutes*
2. *Site plan*

ATTACHMENT 1:

404 West Jefferson Street



Quincy, Florida 32351

**PLANNING AND DEVELOPMENT REVIEW
BOARD MEETING MINUTES**

**JUNE 17, 2020
6:00 P.M.**

Members Present:

Mr. Dan Hooker, Chairperson
Mrs. Denise Hannah, via phone
Ms. Judy Ware, via phone
Ms. Kimberly W. Ray, via phone

Members Absent:

Mr. Alvin Young
Mr. Willie Reeves

Staff Present:

Mr. Bernard Piawah, Director Building & Planning
Mrs. Joann G. Kimble, Administrative Assistant

The meeting was called to order by Chairman, Dan Hooker followed by roll call, meeting a quorum.

The previous minutes were reviewed by members of the Planning & Development Review Board.

Action Taken: The Chairman, Mr. Hooker, asked for a motion on the approval of the minutes of the March 25, 2020 meeting. Mrs. Denise Hannah motioned that the minutes be accepted with a minor correction on page 1 to approve the minutes noting the necessary correction. Ms. Judy Ware seconded the motion. The motion carried 4-0.

New Business:

1. Review of the proposal to locate 11,544 square feet of additional hanger space at the Quincy Municipal Airport.

Mr. Piawah stated to the Review Board that sometime in 2015 the Quincy Municipal Airport submitted a master plan for hanger construction at the airport to the City of Quincy for review. The proposal under review tonight is for the construction of an additional 11,544 square feet of hanger space. This is a continuation of the plan. Bernard indicated that the storm water pond that will accommodate the run-off is already on the site and also that during the 2015

review, the lack of a fire hydrant was raised by the Fire Department. That issue was addressed in 2015; so, the fire suppression system is already in place.

Bernard indicated that the Fire Department has reviewed this application and no issues were found. The Utility Department has also reviewed the application and no issues were identified as well. Thus, according to Bernard, the proposal is straightforward and he is recommending approval of the plan for additional hangers at the airport.

Mrs. Hannah stated that sometime in 2015 there were concerns from the Fire Department regarding lack of a fire hydrant and asked if the concerns were addressed back then. Bernard said the fire hydrant issue has been adequately addressed. Mr. Garrison of Garrison Design & Construction, representing the airport, added that the improvements made in 2015 are adequate for the new hanger.

Action Taken: Mr. Hooker asked for a motion to approve Option 1: which is to approve the request from the Quincy Municipal Airport to add 11,544 square feet of hanger space. Mrs. Hannah made the motion to approve option 1. The motion was seconded by Ms. Judy Ware. The motion carried 4-0.

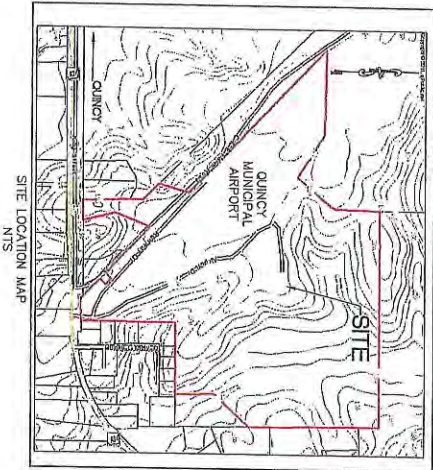
Stating no further business, the meeting adjourned.

Dan Hooker, Chairperson

Date:

SITE CONSTRUCTION PLAN BOX HANGAR AND TAXIWAY FOR QUINCY MUNICIPAL AIRPORT

| INDEX OF SHEETS | |
|-----------------|--------------------------------------|
| SHEET No. | DESCRIPTION |
| 1 | COVER |
| 2 | EXISTING CONDITIONS |
| 3 | HANGAR DIMENSION PLAN |
| 4 | GRADING AND EROSION CONTROL PLAN |
| 5 | SEDIMENT AND EROSION CONTROL DETAILS |
| | |
| | |
| | |
| | |
| | |
| | |



SITE LOCATION MAP
NTS

PROJECT INFORMATION:

APPLICANT: QUINCY-CADDOEN AIRPORT AUTHORITY
 PROJECT MANAGER: MR. ASHLEY MAY, CHAIRMAN
 PROJECT NO.: QUINCY 17-2013
 DATE: 05/23/18

CONSTRUCTION SEQUENCE AND NOTES:

1. PREPARE TO CONSTRUCT FROM A CITY/TOWNSHIP ROAD.
2. RESPECT ALL EXISTING UTILITIES AND STRUCTURES.
3. ACCOMPLISH ROUGH GRADING OF SITE, STABILIZE SLOPES WITH SOG.
4. CONSTRUCT STORMWATER COLLECTION AND CONVEYANCE SYSTEM.
5. CONSTRUCT BANGSA BUILDING.
6. STABILIZE ALL DISTURBED AREAS WITH SOG AND REMOVE SEDIMENT AND SILT.
7. SUBMIT AS-BUILT DRAWINGS OF COMPLETED FACILITIES.

THE GOVERNING SPECIFICATIONS FOR ALL WORK SHALL BE:

- 1. DOT SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION 2018
- 2. ENVIRONMENTAL CONSTRUCTION STANDARDS 2017
- 3. FOR BANGSA CONSTRUCTION AND RELATED SITE WORK, 844.AC.126.570.000 SHALL GOVERN

| REVISIONS | |
|-----------|------------------------------|
| NO. | DATE OF ORIGINAL PREPARATION |
| 1 | 3-21-2018 |
| | |
| | |
| | |
| | |
| | |

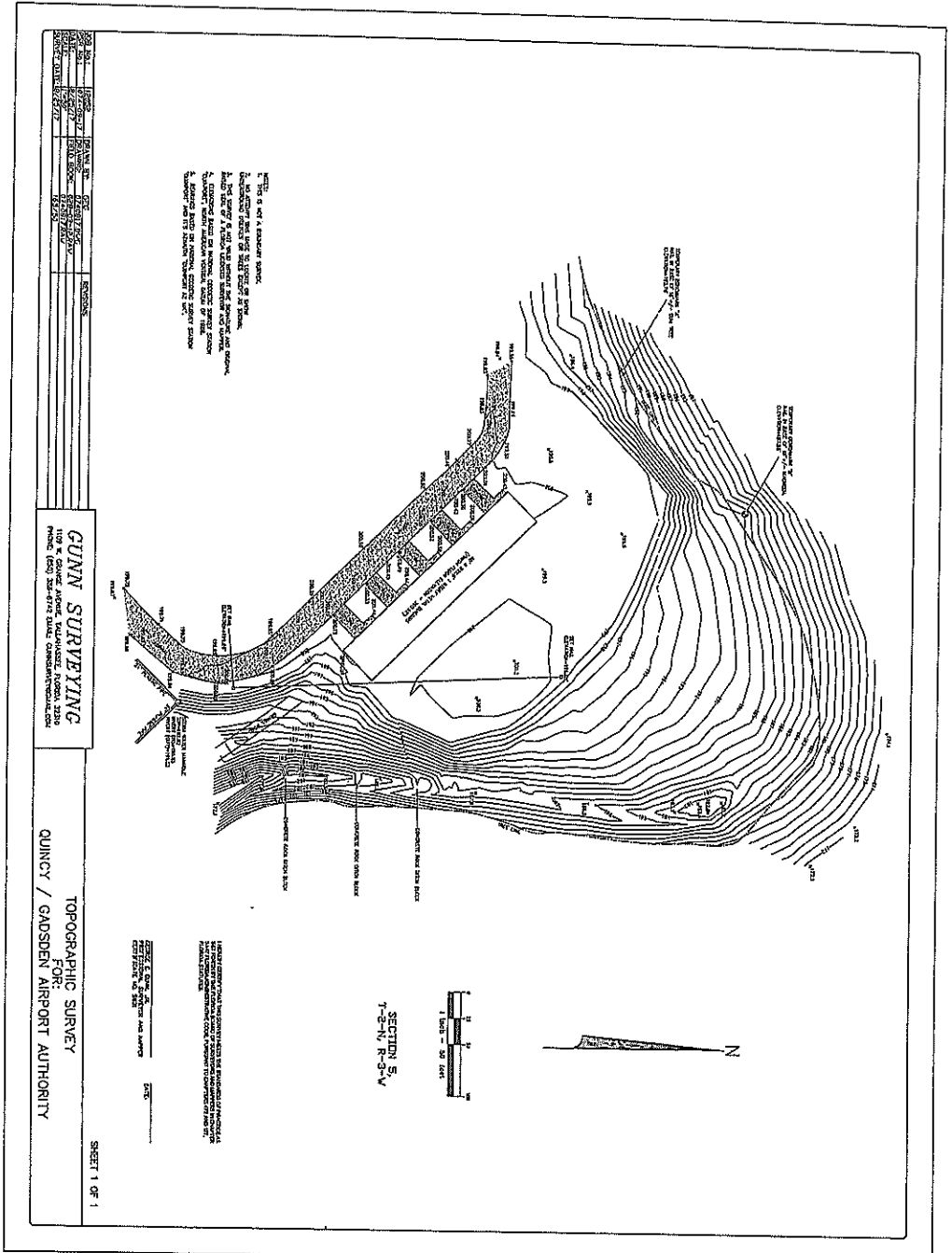


JAKS ENGINEERING

1824-A METROPOLITAN BLVD.
 SUITE 100
 FULTON, MISSOURI 65202
 (650) 385-2559 FAX 385-2580

CIVIL ENGINEERING — ENVIRONMENTAL PERMITTING

| | |
|------------------|------------------|
| DATE: 11/07/2019 | TIME: 8:53:59 AM |
|------------------|------------------|



| NO. | DATE | BY | CHKD. | DESCRIPTION |
|-----|------------|-----|-------|-------------------------|
| 1 | 10/19/2017 | JAS | JAS | ISSUED FOR PERMITTING |
| 2 | 10/19/2017 | JAS | JAS | ISSUED FOR CONSTRUCTION |
| 3 | 10/19/2017 | JAS | JAS | ISSUED FOR RECORD |

GUNN SURVEYING
 1109 N. STATE STREET, SUITE 100
 MOBILE, AL 36686
 PHONE (205) 336-6724 FAX (205) 336-6725
 WWW.GUNNSURVEYING.COM

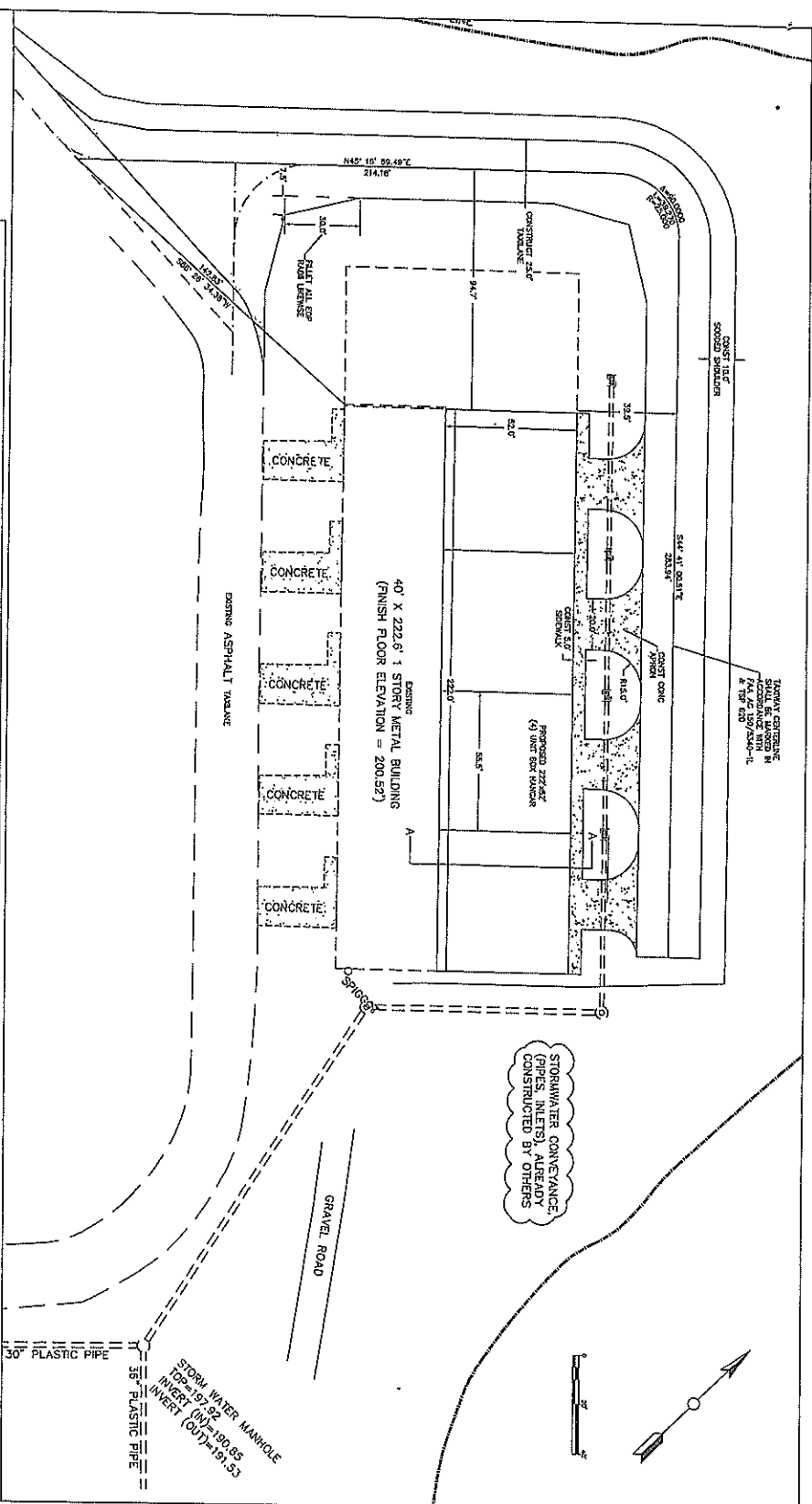
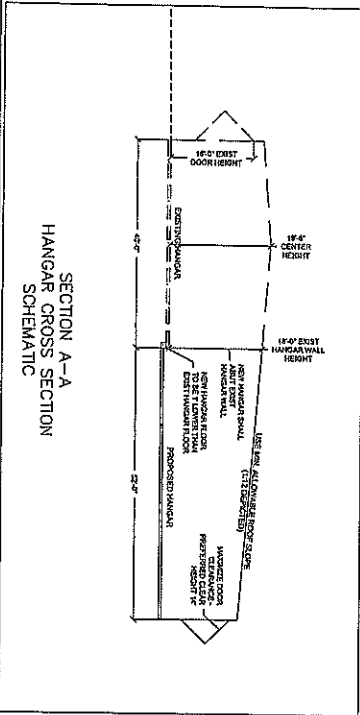
TOPOGRAPHIC SURVEY
 FOR
 QUINCY / GADSDEN AIRPORT AUTHORITY

SHEET 1 OF 1

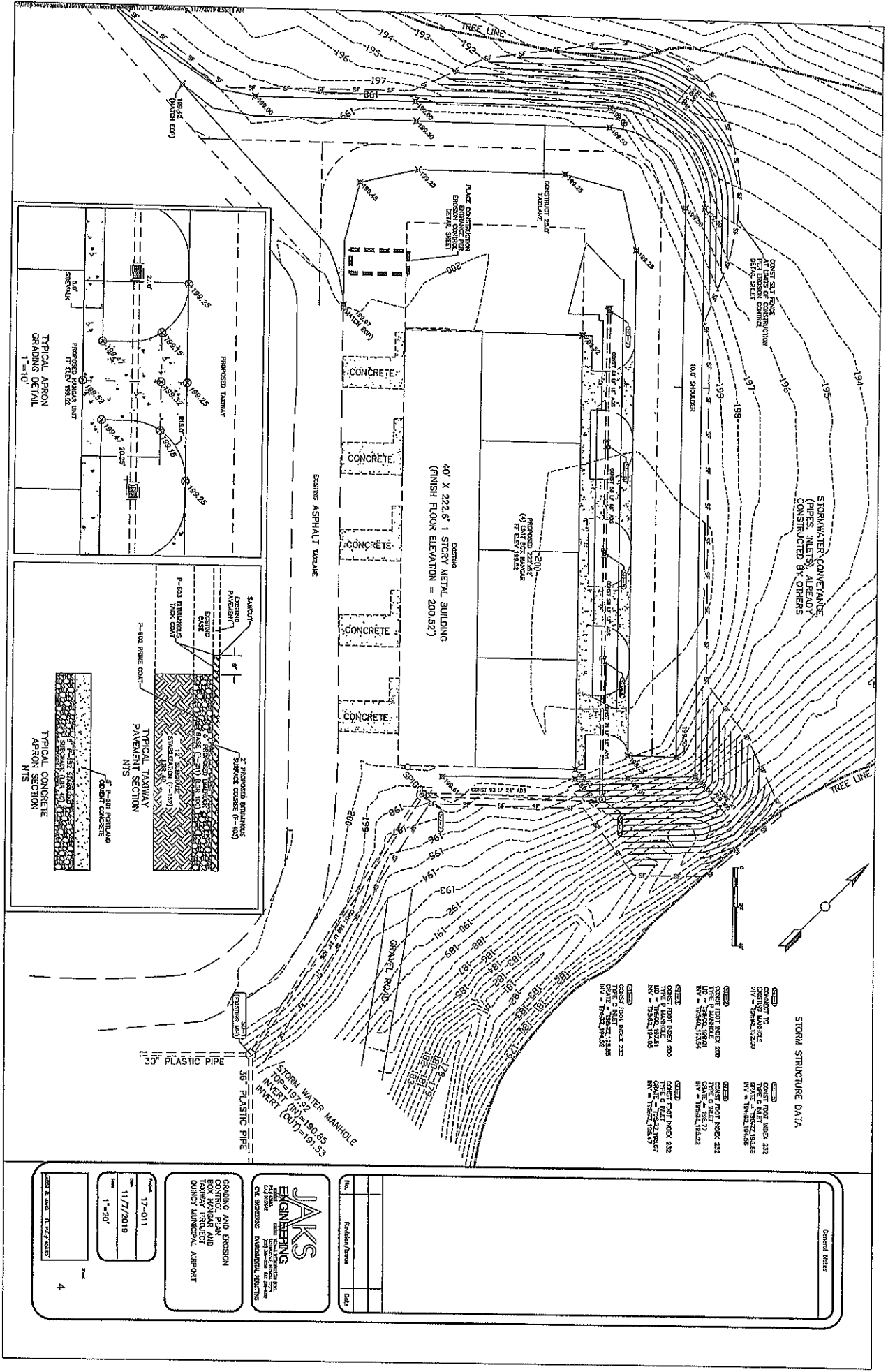
- 1. THIS IS NOT A CADASTRAL SURVEY.
- 2. THIS SURVEY IS FOR THE PURPOSES OF PERMITTING AND RECORDING ONLY.
- 3. THIS SURVEY IS NOT TO BE USED FOR ANY OTHER PURPOSE.
- 4. ALL DISTANCES ARE IN FEET AND DECIMALS THEREOF.
- 5. ALL BEARINGS ARE IN DEGREES, MINUTES AND SECONDS.
- 6. ALL CURVES ARE CIRCULAR UNLESS OTHERWISE NOTED.
- 7. ALL CORNERS ARE TO BE RECORDED.
- 8. ALL POINTS ARE TO BE RECORDED.
- 9. ALL POINTS ARE TO BE RECORDED.
- 10. ALL POINTS ARE TO BE RECORDED.

DATE OF SURVEY: 10/19/2017
 SURVEYOR: JAS
 CHECKED: JAS

| | |
|---|---|
| General Notes | |
| <p>JAKS ENGINEERING 1109 N. STATE STREET, SUITE 100 MOBILE, AL 36686 PHONE (205) 336-6724 FAX (205) 336-6725 WWW.JAKSENG.COM</p> | <p>EXISTING CONDITIONS FOR QUINCY / GADSDEN AIRPORT AUTHORITY MUNICIPAL REPORT</p> |
| <p>Project: 17-011 Date: 10/19/2017 Title: As Noted</p> | <p>Scale: 1" = 50'</p> |
| 2 | |



| | | | | |
|--|---|--|----------|----------|
| <p>JAKS ENGINEERING</p> <p>170119.dwg 11/7/2019</p> | <p>PROJECT NO. 17-011</p> <p>DATE 11/7/2019</p> <p>SCALE 1"=20'</p> | <p>HANGAR DIMENSION PLAN</p> <p>EXISTING HANGAR AND PROPOSED ADDITION</p> <p>DUNIC WINDCIVIL AIRPORT</p> | <p>1</p> | <p>3</p> |
|--|---|--|----------|----------|



STORM STRUCTURE DATA
CONCRETE FOOT INLET 232
DATE = 15MAR1920
INV = 198.0

CONCRETE FOOT INLET 232
DATE = 15MAR1920
INV = 198.0

CONCRETE FOOT INLET 232
DATE = 15MAR1920
INV = 198.0

CONCRETE FOOT INLET 232
DATE = 15MAR1920
INV = 198.0

| | |
|---------------|---------------|
| General Notes | |
| NO. | Revised/Added |
| 1 | |
| 2 | |
| 3 | |
| 4 | |

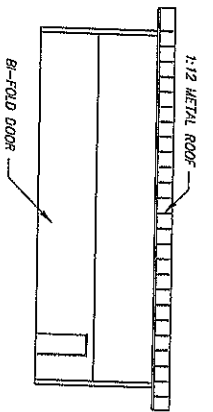
PROJECT NO. 17-011

DATE 11/7/2019

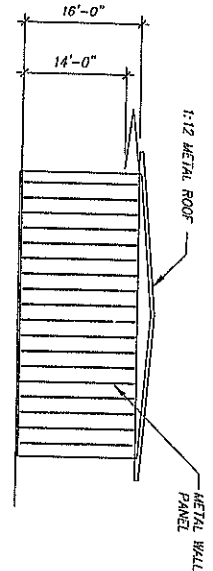
SCALE 1"=20'

JAKS ENGINEERING & CONSULTANTS
3600 N. GARDNER ROAD
DALLAS, TEXAS 75244

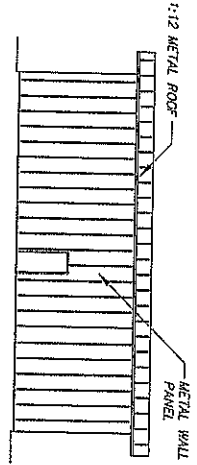
GRADING AND EROSION CONTROL PLAN FOR TARRANT BOX TANKS AND QUINCY MUNICIPAL AIRPORT



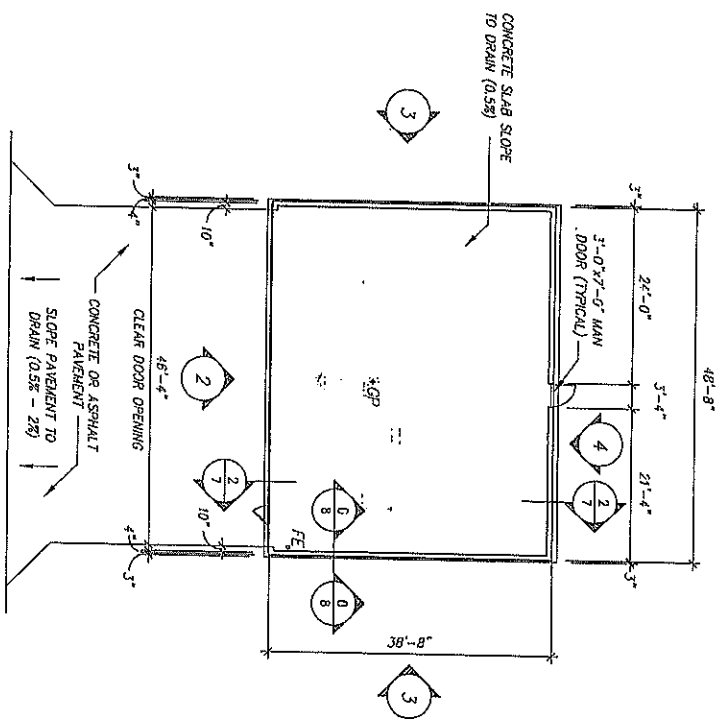
2 FRONT ELEVATION
SCALE : N.T.S.



3 SIDE ELEVATION
SCALE : N.T.S.



4 REAR ELEVATION
SCALE : N.T.S.



1 FLOOR PLAN
SCALE : N.T.S.

These drawings are provided for informational purposes only, to be used as design guidelines by the contractor. Refer to pages 128-129 of Section 00801, Special Provisions, and also the Site Construction Plans, for dimensional requirements for the proposed hangar. The contractor is responsible for design of the building and for preparation of complete building plans.

LEGEND:

| | | |
|---|----|------------------------------------|
| ⊕ | GP | GROUND POINT |
| ⊕ | FE | FIRE EXTINGUISHER (10#, ABC MIN.) |
| ⊕ | 2 | DETAIL NUMBER |
| ⊕ | 1 | SHEET NUMBER WHERE DETAIL IS FOUND |

DRAWINGS ARE SHOWN FOR SCHEMATIC PURPOSES ONLY AND MUST BE READ IN CONJUNCTION WITH THE DESIGN GUIDELINES.

SAMPLE DRAWINGS - NOT FOR CONSTRUCTION

SINGLE HANGAR LAYOUT

T-HANGAR DESIGN GUIDELINES

SHEET NO. 1 OF 9

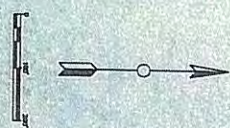
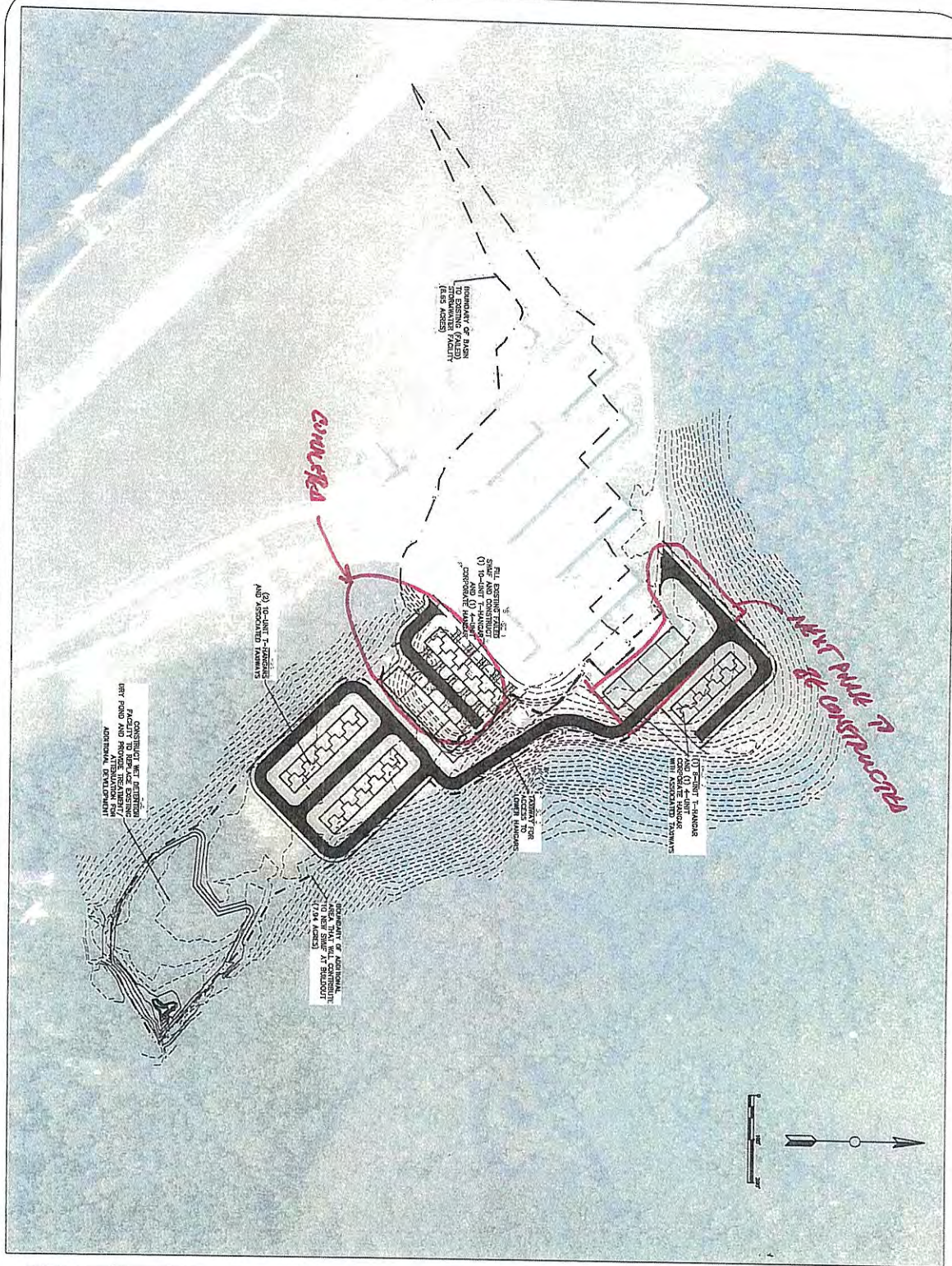
| NO. | DATE | REVISIONS | BY | CHKD. | NAME | DATE |
|-----|------|-----------|----|-------|------|------|
| | | | | | | |
| | | | | | | |
| | | | | | | |

ENGINEER OF RECORD
LARRY A. SPRING, P.E.
REGISTERED ENGINEER NO. 58177



FLORIDA DEPARTMENT OF TRANSPORTATION
AVIATION OFFICE

PROJECT NAME: T-HANGAR DESIGN GUIDELINES



| | | | |
|---|---|--|---|
| <p>JAKS ENGINEERING</p> <p>1200 WEST 10TH AVENUE SUITE 100 DENVER, CO 80202 TEL: 303.733.8888 WWW.JAKSENG.COM</p> | <p>CLIENT: MUNICIPAL AIRPORT STORMWATER MODIFICATIONS AND HAZARD CONSTRUCTION DRAWING NO. 13-001-001 DATE: 7/2/2014</p> | <p>PROJECT: 13-001 DATE: 7/2/2014 SCALE: 1"=100'</p> | <p>NO. _____ DATE _____</p> <p>REVISIONS/ISSUES _____</p> |
| <p>2</p> | | | |



JOYLAND WATER Project



**CITY OF QUINCY
CITY COMMISSION
AGENDA REQUEST**

Date of Meeting: June 23, 2020
Date Submitted: June 19, 2020
To: Honorable Mayor and Members of the City Commission
From: Jack L. McLean Jr., City Manager
Robin Ryals, Utilities Director
Rob Nixon, CRA Manager
Subject: Joyland Water System and Related Property
Acquisition Request

Statement of Issue:

This agenda item requests the City Commission to consider the acquisition of the Joyland Subdivision water system and related properties which include 2 lots with a water retention pond and pump system AND a separate lot with a well, large water tank and a small pump house. The total price for this acquisition is \$65,000. With the proposed acquisition, the City will gain approximately 40 new water customers.

Residents of the Joyland Subdivision have strongly advocated for the City to acquire the water system. Over the years, frequent water outages and unreliable output capacity have prompted numerous complaints from the homeowners.

The Joyland Subdivision is located in the area between Selman Road and Blue Star Highway. The system and property under consideration is owned by the Joyner Family.

Status:

The City Manager actively negotiated a fair price with the Property Owner. The Utilities Director is familiar with the property and the water system. He has made a cursory evaluation of the water system and is considering upgrades which will connect the system to City's infrastructure and make it more efficient.

The Finance Director has confirmed that the appropriate funds are properly allocated and available to execute the purchase.

The CRA Manager has served as a point of contact for neighborhood residents and has maintained communication and provided them with regular status updates.

The City Attorney has constructed the purchase agreement for the agreed upon price. Additionally, the City Attorney is recommending that the City secure a warranty deed as opposed to a quit claim deed as an additional protection.

Staff is recommending that the City Commission authorize the acquisition of the Joyland Subdivision's Water System and associated properties for the agreed upon price and in accordance with the purchase agreement and related stipulations as constructed by the City Attorney.

Options:

Option 1 - Approve the Request to Purchase Joyland Water System and Related Properties for \$65,000.

Option 2 – Do not approve the Request to Purchase Joyland Water System and Related Properties for \$65,000.

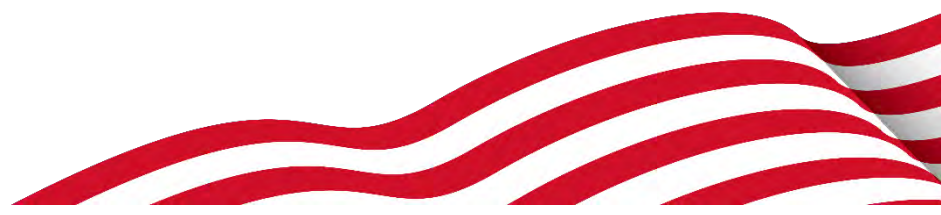
Staff Recommendation:

Option 1



QUINCY-GADSDEN

Airport Authority Appointment



**City of Quincy
City Commission
Agenda Request**

Date of Meeting: June 23, 2020

Date Submitted: June 15, 2020

To: Honorable Mayor and Members
of the Commission

From: Jack L. McLean Jr., City Manager

Subject: **Request for Appointment of Airport Authority
Representative**

Statement of Issue:

This is a request for the re-appointment of Mr. Marty Harrell as one of the City of Quincy representative on the Quincy-Gadsden Airport Authority.

Background:

The Quincy Municipal Airport is a public-use airport located 2 miles northeast of the central business district of the City of Quincy. The airport is publicly owned and provides services to business, industrial, and recreational activities. The airport is an independently chartered entity that is ran by the Quincy-Gadsden Airport Authority. The Authority is a local unit of special purpose government created by Chapter 88-439, Laws of Florida. The Authority was established to provide sound planning for and development and maintenance of the airport, and for managing airport facilities in Gadsden County.

The Quincy-Gadsden Airport Authority is composed of five volunteer members. Two members are appointed by the City of Quincy, two members are appointed by the Gadsden County Board of County Commissioners and one member is appointed by these four members.

Mr. Marty Harrell's current term will expire on June 30, 2020 and in accordance with the enabling legislation of the Authority, he is eligible to serve a second consecutive three-year term. The Quincy-Gadsden Airport Authority has recommended re-appointing Mr. Marty Harrell to the Authority.

Recommendation:

Option 1. Vote to re-appoint Mr. Marty Harrell as a City of Quincy representative on the Quincy- Gadsden Airport Authority.

Option 2. Do not re-appoint Mr. Marty Harrell as a City of Quincy representative on the Quincy- Gadsden Airport Authority.

Staff Recommendation:

Option 1.

Attachment:

1. Quincy-Gadsden Airport Authority Letter of Recommendation



QUINCY-GADSDEN AIRPORT AUTHORITY
Quincy Municipal Airport (2J9)
Post Office Box 1905
Quincy, Florida 32353
850-627-2112 quincyairport@tds.net

May 12, 2020

The Honorable Keith Dowdell, Mayor
City of Quincy
404 W. Jefferson Street
Quincy, Florida 32351

Dear Mayor Dowdell:

This letter is in support of the re-appointment of Marty Harrell as one of the City of Quincy's representatives on the Quincy-Gadsden Airport Authority (QGAA). Mr. Harrell's current term will expire on June 30, 2020 and in accordance with the enabling legislation of the QGAA he is eligible to serve a second consecutive three-year term.

Mr. Harrell is current a Gadsden County resident, a business owner, an experienced pilot and an active user of the Quincy Municipal Airport. He will continue to bring a welcome addition of business management and financial expertise to the Board and a commitment to the best interests of the City of Quincy in the current operations and future development of the Airport.

At its meeting on May 11, 2020, the QGAA voted unanimously to recommend Marty Harrell as one of the City of Quincy's appointees to the Quincy-Gadsden Airport Authority for another three-year term beginning on July 1, 2020. The QGAA thanks you and the Commission for your commitment to the general aviation community of Gadsden and surrounding Counties and looks forward to our continued partnership in this endeavor.

Sincerely,

A handwritten signature in blue ink that reads "Janice Watson".

Janice Watson
Administrator

cc: Jack McLean, City Manager



UPDATE ON RECREATION Re-Opening Plan



City of Quincy

Parks and Recreation Department

Re-opening of Facilities and Activities - Phase One

1. All staff will return to work effective immediately.

2. Quincy Parks and Recreation Department (QPRD) Staff will begin our Phase One re-opening with the Fitness/Weight Room.
 - a. A sign-up sheet will be placed in the front office for guests to sign up for available times.
 - b. Guests will be able to sign up for 50 minutes sessions. Only 5 guests will be allowed in the Fitness/Weight Room per session.
 - c. Masks must be worn at all times.
 - d. Staff will sanitize and disinfect the fitness/weight room for 10-15 minutes after every session.

3. Quincy Parks and Recreation Department (QPRD) Staff will also begin re-opening with the following activities:

Youth Activities

Tackle Football (ages 6-12)

- a. Registration forms will be available Monday, June 1, 2020.
- b. Pre-Season Conditioning will begin on Monday, June 8, 2020.
- c. Coaches will be required to wear masks.
- d. Teams will warm up and practice separately.

Flag Football (ages 3-5)

- a. Registration will begin in July 2020.
- b. More information will be given at a later date.

Cheerleading (ages 4-14)

- a. Registration forms will be available Monday, June 8, 2020.
- b. Pre-Season Conditioning will begin on Monday, June 15, 2020.
- c. Coaches will be required to wear masks.
- d. Teams will warm up and practice separately.

Adult Activities

Fast-break Basketball

- a. Season will begin July 2020.
- b. Games will be scheduled on Tuesdays, Wednesdays, and Thursdays beginning at 7:00pm nightly.

Kickball

We are eagerly awaiting the start of kickball season. Due to the crowd limits and mandates, we will postpone the start of the season until a later date.

All information will be posted on the QPRD Social Media pages as well as the on the City of Quincy's website. Information will also published in our local newspaper.



CITY OF QUINCY

- Jump Start Program
- Fresh Start Program
- First Time Home Buyers Program



The City of Quincy

Launches Three New Programs

Keeping you Informed..



*City of Quincy
Customer Services Department
404 West Jefferson Street
Quincy, Florida 32351
Phone: (850) 618-0017*

What Are These Programs?

I. **Jump Start**

The Jump Start Program is designed to assist the young Centennials or Gen- X in becoming self-sufficient by having the ability and resources to take care of themselves and their basic needs. Self- Sufficiency is an essential tool of well-being as it helps to promote self-esteem and a feeling of security and self-worth. Jump Start will provide that little extra push in achieving independency.

Criteria

- This program applies to those individuals between the ages of 17 and 22 who are a first time renter/leaser and seeking to open a utility account
- The required documentation needed is as follows:
 - a. A signed Lease/Rental Agreement or
 - b. Proof of Ownership and
 - c. Two forms of Identification of which one must be a picture ID
- The required Utility Deposit of \$280.00 to open the account will be paid by the City
- Upon closing the account the deposit will revert back to the City.

II. **First-Time Home Buyers**

This program is designed to assist those citizens with their down payment who are purchasing a home for the first-time or building a new home.

Criteria

- The purchase or new construction must be within the City limits of Quincy
- The property must be your primary residence
- You must reside at this location for a period of not less than 10 years
- In the event you sell the property prior to the 10year provision a lien will be placed on the property at the time of sale to recover the down payment
- The City will pay up to \$10,000.00 toward a down payment on the purchase of a home

III. Fresh Start

This program is designed to give customers a fresh start with opening a new Utility Account. If a customer previously had an account, moved and left the account unpaid, and later wishes to open a new account the following criteria will apply:

Criteria

- Maintains a proven payment history for 24 months
- No turn -off's for non-payment within a 12 month period
- Bill paid in full by its due date
- Provide a copy of a signed Lease or Rental Agreement
- Present two forms of identification of which one must be a picture ID

If the criteria's identified above are met, the City will forgive the entire delinquent amount due at the end of the 24month provision.



HUMAN RESOURCES

Monthly Reports



HUMAN RESOURCES
MONTHLY REPORT
 May 19, 2020–June 17, 2020

NEW HIRES

| Name | Department | Ethnicity | Gender |
|--|---------------------|------------------|---------------|
| Lavander Barkley (contract to full-time) | Public Works | B | M |
| Jason Longfellow | Police | W | M |
| | | | |

PROMOTIONS

| Name | Department | Ethnicity | Gender |
|-------------|-------------------|------------------|---------------|
| | | | |
| | | | |

RESIGNATIONS

| Name | Department | Ethnicity | Gender |
|---------------------------------|-------------------|------------------|---------------|
| Franklin Olguin-Martinez | Police | H | M |
| | | | |
| | | | |

TERMINATIONS

| Name | Department | Ethnicity | Gender |
|-------------|-------------------|------------------|---------------|
| | | | |
| | | | |
| | | | |

RETIREMENT

| Name | Department | Ethnicity | Gender |
|---------------------|-------------------|------------------|---------------|
| Sylvia Hicks | City Clerk | B | F |



POLICE DEPT

Monthly Reports

- Monthly Traffic Report
 - Monthly Crime Report
- 

Quincy Police Department
Monthly Traffic Enforcement Report
May 2020

For the month of May 2020, the Quincy Police
Department reports:

Citations

22

Warnings

24

Quincy Police Department
 Monthly Traffic Enforcement Report
 May 2020

District 1

| VIOLATION | DATE | LOCATION | WARNING | CITATION |
|---------------------------|-------------|---|----------------|-----------------|
| Unlawful Speed | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| Aggressive Driving | 05/09/2020 | Hamilton/Virginia-Reckless Driving | | X |
| | | | | |
| | | | | |
| | | | | |
| DUI | | | | |
| | | | | |
| | | | | |
| | | | | |
| Other Moving | 05/25/2020 | Crawford/Main-No Valid DL | | X |
| Infractions | 05/25/2020 | PTP/Jefferson-Careless Driving | | X |
| | 05/30/2020 | PTP/MLK-Fail to Obey Traffic Control Device | | X |
| | 05/30/2020 | Crawford/Ward-Fail to Obey Traffic Control Device | | X |
| | 05/30/2020 | PTP/MLK-Fail to Obey Traffic Control Device | | X |
| | 05/13/2020 | MLK/Virginia-Improper Passing | X | |
| | 05/13/2020 | PTP/Elm-Ran Red Light | X | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| Non-Moving | 05/05/2020 | PTP/Stevens-Faulty Equipment | X | |
| Infractions | 05/26/2020 | Jefferson/Crawford-Seatbelt Violation | X | |
| | | | | |
| | | | | |
| | | | | |

Quincy Police Department
 Monthly Traffic Enforcement Report
 May 2020

District 2

| VIOLATION | DATE | LOCATION | WARNING | CITATION |
|---------------------------|-------------|---|----------------|-----------------|
| Unlawful Speed | 05/18/2020 | Jefferson/Jackson-Unlawful Speed | X | |
| | | | | |
| | | | | |
| | | | | |
| Aggressive Driving | | | | |
| | | | | |
| | | | | |
| DUI | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| Other Moving | 05/21/2020 | Jefferson/Stewart-Fail to Obey Traffic Control Device | | X |
| Infractions | 05/21/2020 | Jefferson/Stewart-Careless Driving | | X |
| | 05/31/2020 | PTP/Crawford-Fail to Obey Traffic Control Device | | X |
| | 05/13/2020 | Crawford/Stewart-Ran Red Light | X | |
| | 05/30/2020 | PTP/MLK-Ran Red Light | X | |
| | 05/31/2020 | PTP/MLK-Driving Wrong Side | X | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| Non-Moving | 05/19/2020 | PTP/MLK-Expired Tag>6 months | X | |
| Infractions | 05/29/2020 | Laura/10 th -Expired Tag>6 months | X | |
| | 05/29/2020 | Jefferson/10-Headlight Out | X | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

Quincy Police Department

Citywide Incident Summary

May 2020

| | District One | District Two | District Three | District Four | District Five |
|-----------------------|--------------|--------------|----------------|---------------|---------------|
| Assault | 3 | 1 | 1 | 3 | 1 |
| Battery | 5 | 9 | 1 | 0 | 5 |
| Residential Burglary | 0 | 0 | 2 | 2 | 2 |
| Vehicle Burglary | 0 | 1 | 2 | 1 | 2 |
| Stolen Vehicle | 0 | 0 | 0 | 0 | 0 |
| Shooting Incident | 0 | 1 | 1 | 0 | 0 |
| House/Business Checks | 226 | 163 | 151 | 78 | 221 |
| Foot Patrols | 20 | 5 | 1 | 5 | 24 |
| Escorts, funeral | 0 | 0 | 1 | 0 | 0 |
| Escorts, business | 4 | 6 | 3 | 30 | 3 |
| Suspicious Incidents | 22 | 24 | 15 | 7 | 9 |
| Alarm Activations | 19 | 5 | 6 | 7 | 14 |
| Verbal Disturbance | 16 | 13 | 17 | 12 | 20 |
| Loud Noise/Music | 7 | 18 | 3 | 3 | 8 |
| Animal Complaint | 4 | 1 | 2 | 3 | 1 |
| Baker Act | 0 | 2 | 2 | 2 | 3 |
| Trespassing | 6 | 3 | 0 | 2 | 8 |
| Missing Person | 0 | 0 | 1 | 1 | 0 |
| Wanted Person | 1 | 0 | 0 | 0 | 0 |
| Lost/Stolen Tag | 0 | 0 | 0 | 0 | 0 |
| Bomb Threat | 1 | 0 | 0 | 0 | 1 |
| Fire | 0 | 4 | 3 | 1 | 0 |



FIRE DEPT

Monthly Reports

- Monthly Activity Report
- District Calls





Quincy Fire Dept. Monthly Report May 2020



| | <u>2020</u> | <u>2019</u> |
|--------------------------------------|----------------|----------------|
| Total Fire Calls | 49 | 142 |
| City | 28 | 102 |
| County | 21 | 40 |
| Total Man Hours | 110 hrs 9 mins | 67 hrs 30 mins |
| City | 45 hrs | 33 hrs 20 mins |
| County | 65 hrs 9 mins | 34 hrs 10 mins |
| Type Fire Calls - City | | |
| Structure | 0 | 1 |
| Vehicle | 5 | 2 |
| False Alarm | 3 | 0 |
| Hazard | 4 | 4 |
| Rescue | 0 | 0 |
| Wood & Grass | 2 | 0 |
| Other | 14 | 7 |
| Type Fire Calls - County | | |
| Structure | 3 | 1 |
| Vehicle | 3 | 8 |
| False Alarm | 1 | 0 |
| Hazard | 1 | 0 |
| Rescue | 0 | 0 |
| Woods & Grass | 22 | 5 |
| Other | 9 | 4 |
| Fire Causes | | |
| Accidental | 7 | 5 |
| Undetermined | 2 | 9 |
| Suspicious | 0 | 0 |
| Arson | 0 | 0 |
| Average Response Time | | |
| City | 3.86 mins | 5.33 m ins |
| County | 10.35 mins | 10.05 mins |
| Average Firefighters per Call | | |
| City | 3.86 | 3.6 |
| County | 3.2 | 3.11 |
| Average Time Spent per Call | | |
| City | 25.11 mins | 20.33 mins |
| County | 39.70 mins | 25.88 mins |

| | <u>2020</u> | <u>2019</u> |
|------------------------------------|-------------|-------------|
| Responses Out of District | 0 | 0 |
| Mutual Aid Responses * | 3 | 3 |
| Deaths | 0 | 0 |
| Injuries | 0 | 0 |
| Fire Prevention Programs | 0 | 12 |
| Fire Safety Inspection | 10 | 12 |
| Fire Investigation | 0 | 0 |
| Plans Review | 0 | 0 |
| Training Man Hours | 405 hrs | 214 hrs |
| Hydrants Serviced/Painted | 0 | 540 |
| Utility Turn Ons | 2 | 110 |
| Smoke Detector/Battery Installs | 0 | 10 |


*QFD Monthly District Fire Calls
May 2020*

| District | <u>District</u> | <u>Location</u> | <u>Type of Incident</u> |
|-------------------|------------------------|--------------------------|------------------------------------|
| District 1 | 5/2/2020 | 1911 Hamilton St | Alarm system activaiton no fire |
| | 5/3/2020 | 1400 Gilchrist St | Animal rescue |
| District 2 | 5/3/2020 | 1023 4th St | Cooking fire |
| | 5/12/2020 | Stewart St & Crawford St | Motor vehicle accident w/injuries |
| | 5/13/2020 | 908 W Clark St | Medical assist |
| | 5/17/2020 | 427 S Stewart St | Arcing electrical equipment |
| | 5/18/2020 | 707 2nd St | Canceled en route |
| | 5/20/2020 | 1020 Green St | Brush fire |
| | 5/20/2020 | 427 S Stewart St | Heat from short circuit |
| 5/28/2020 | 803 4th St | System shut down | |
| District 3 | 5/9/2020 | 446 Key Farm Rd | Canceled en route |
| | 5/14/2020 | 715 E GF & A Dr | Natural gas leak |
| | 5/18/2020 | 470 Strong Rd | Alarm system activation no fire |
| District 4 | 5/12/2020 | 407 E King St | canceled en route |
| | 5/17/2020 | 339 N Jackson St | Smoke scare |
| | 5/17/220 | 116 E Washington St | False alarm |
| | 5/18/2020 | N Monroe & W King St | Motor vehicle accident w/injuries |
| | 5/21/2020 | Hwy 90 & Stewart St | Motor vehicle accident no injuries |
| | 5/31/2020 | 201 Carver St | Trash fire |
| District 5 | 5/1/2020 | 14th & King St | No incident found |



FINANCE DEPT

Monthly Reports

- P-Card Statements
 - P-Card Allocations
 - Arrearage Report
 - Cash Requirements
 - Financial Report
 - Budget Transfers
- 



FL CITY OF QUINCY
 XXXX-XXXX-XXXX-5777
 May 05, 2020 - June 04, 2020

Purchasing Card

Company Statement

| Account Information | Payment Information | Account Summary |
|--|---|--|
| Mail Billing Inquiries to: BANKCARD CENTER PO BOX 982238 EL PASO, TX 79998-2238 Customer Service: 1.888.449.2273 24 Hours TTY Hearing Impaired: 1.800.222.7365 24 Hours Outside the U.S.: 1.509.353.6656 24 Hours For Lost or Stolen Card: 1.888.449.2273 24 Hours | Statement Date 06/04/20 Payment Due Date 06/18/20 Days in Billing Cycle 31 Credit Limit \$250,000 Cash Limit \$50,000 Total Payment Due \$4,404.45 | Previous Balance \$6,994.47 Payments -\$6,994.47 Credits -\$515.94 Cash \$0.00 Purchases \$4,920.39 Other Debits \$0.00 Overlimit Fee \$0.00 Late Payment Fee \$0.00 Cash Fees \$0.00 Other Fees \$0.00 Finance Charge \$0.00 Current Balance \$4,404.45 |

Important Messages

Please do not send payment. Your automatic payment is scheduled to be credited to this account on 06/18/20.

Cardholder Activity Summary

| Account Number Credit Limit | Credits | Cash | Purchases and Other Debits | Total Activity |
|---|---------|------|-------------------------------|----------------|
| BELL, REGINALD XXXX-XXXX-XXXX-5834 5,000 | 0.00 | 0.00 | 312.07 | 312.07 |
| DEPARTMENT, FIRE XXXX-XXXX-XXXX-1137 5,000 | 0.00 | 0.00 | 326.38 | 326.38 |

0699447 0440445 0440445 4715290003775777



BANK OF AMERICA
 PO BOX 15731
 WILMINGTON, DE 19886-5731



FL CITY OF QUINCY
 404 W JEFFERSON ST
 QUINCY, FL 32351-2328

**N0002711

Account Number: XXXX-XXXX-XXXX-5777
 May 05, 2020 - June 04, 2020

Total Payment Due \$4,404.45
Payment Due Date 06/18/20

Enter payment amount

\$

Check here for a change of mailing address or phone numbers.
 Please provide all corrections on the reverse side.

Mail this coupon along with your check payable to:
BANK OF AMERICA

5499900 1 1:00050003775777

Cardholder Activity Summary

| Account Number | Credits | Cash | Purchases and Other Debits | Total Activity |
|---|---------|------|----------------------------|----------------|
| FAGG, DECODY XXXX-XXXX-XXXX-9825 | | | | |
| 5,000 | 0.00 | 0.00 | 870.35 | 870.35 |
| JR., JACK L. MCLEAN XXXX-XXXX-XXXX-6847 | | | | |
| 4,686 | 439.96 | 0.00 | 125.00 | -314.96 |
| SAPP, GLENN H XXXX-XXXX-XXXX-2285 | | | | |
| 5,000 | 75.98 | 0.00 | 1,761.72 | 1,685.74 |
| TECHNOLOGY, INFORMATION XXXX-XXXX-XXXX-5776 | | | | |
| 5,000 | 0.00 | 0.00 | 1,524.87 | 1,524.87 |

Transactions

| Posting Transaction | Date | Date | Description | Reference Number | MCC | Charge | Credit |
|-------------------------------------|-------|------|---|-------------------------|------|--------|-----------------------|
| FL CITY OF QUINCY | | | | | | | Total Activity |
| Account Number: XXXX-XXXX-XXXX-5777 | | | | | | | -\$6,994.47 |
| 05/18 | 05/18 | | AUTO PAYMENT DEDUCTION | | 0071 | | 6,994.47 |
| BELL, REGINALD | | | | | | | Total Activity |
| Account Number: XXXX-XXXX-XXXX-5834 | | | | | | | 312.07 |
| 05/13 | 05/12 | | DAVIS SAFE & LOCK TALLAHASSEE FL | 24137470134000011400116 | 7399 | 16.25 | |
| 05/18 | 05/15 | | SQ *CAMPUS RADIATOR TALLAHASSEE FL | 24492150136741354190021 | 4121 | 100.00 | |
| 05/29 | 05/28 | | CELLULAR SALES AL-QY QUINCY FL | 24210730149400385000015 | 5399 | 37.63 | |
| 06/04 | 06/03 | | GADSDEN COUNTY TAX COLL QUINCY FL | 24427330155740265296608 | 9311 | 158.19 | |
| DEPARTMENT, FIRE | | | | | | | Total Activity |
| Account Number: XXXX-XXXX-XXXX-1137 | | | | | | | 326.38 |
| 05/06 | 05/05 | | WAL-MART #0488 QUINCY FL | 24226380127091008489594 | 5411 | 90.89 | |
| 05/07 | 05/06 | | BULBSDEPOT 513-272-0800 OH | 24765010127200000353647 | 5999 | 50.54 | |
| 05/22 | 05/21 | | UNIQUETRUCK 616-531-8868 MI | 24492150142852550113790 | 5533 | 64.95 | |
| 06/02 | 06/01 | | MASSEY DRUGS INC QUINCY FL | 24755420154731540817302 | 5912 | 120.00 | |
| FAGG, DECODY | | | | | | | Total Activity |
| Account Number: XXXX-XXXX-XXXX-9825 | | | | | | | 870.35 |
| 05/06 | 05/05 | | ADT SECURITY*074508951 800-238-2727 FL | 24692160126100964826376 | 7393 | 163.41 | |
| 05/06 | 05/05 | | ADT SECURITY*074509102 800-238-2727 FL | 24692160126100964826384 | 7393 | 181.38 | |
| 05/06 | 05/05 | | NEST LABS 855-469-6378 CA | 24492150127027887972353 | 5065 | 450.00 | |
| 05/12 | 05/11 | | WM SUPERCENTER #488 QUINCY FL | 24445000133400134705842 | 5411 | 7.97 | |
| 05/29 | 05/28 | | WALMART.COM 800-966-6546 AR | 24055230149083314510400 | 5310 | 67.59 | |
| JR., JACK L. MCLEAN | | | | | | | Total Activity |
| Account Number: XXXX-XXXX-XXXX-6847 | | | | | | | -\$314.96 |
| 05/13 | 05/12 | | AMZN Mktp US Amzn.com/billWA | 74692160133100027795234 | 5942 | | 439.96 |
| 05/21 | 05/20 | | THE GREENERY FLORAL AND QUINCY FL | 24055230142091467000043 | 5992 | 125.00 | |
| SAPP, GLENN H | | | | | | | Total Activity |
| Account Number: XXXX-XXXX-XXXX-2285 | | | | | | | 1,685.74 |
| 05/11 | 05/08 | | WM SUPERCENTER #488 QUINCY FL | 24445000130400162327009 | 5411 | 148.82 | |
| 05/12 | 05/09 | | OFFICE DEPOT #108 TALLAHASSEE FL | 74137460131100425085484 | 5943 | | 75.98 |
| 05/13 | 05/13 | | AMZN Mktp US*0D4RR9ES3 Amzn.com/billWA | 24692160134100566446797 | 5942 | 32.03 | |
| 05/15 | 05/14 | | WAL-MART #0488 QUINCY FL | 24226380136091008481715 | 5411 | 20.66 | |
| 05/18 | 05/15 | | BELL AND BATES HOME CNTR QUINCY FL | 24801970137091422000042 | 5251 | 4.58 | |
| 05/18 | 05/15 | | WM SUPERCENTER #488 QUINCY FL | 24445000137400156520802 | 5411 | 44.74 | |
| 05/19 | 05/18 | | DALE EARNHARDT JR CHEVRO TALLAHASSEE FL | 24431050139286188800299 | 5511 | 556.98 | |
| 05/20 | 05/19 | | SPECIAL TAG ISSUANCE 8506172000 FL | 24431060141207075900138 | 9399 | 80.60 | |
| 05/25 | 05/23 | | AMZN Mktp US*M76IV4VG0 Amzn.com/billWA | 24692160144100270822604 | 5942 | 57.98 | |
| 05/28 | 05/27 | | GADSDEN MINI STORAGE 850-875-1077 FL | 24194330148017038821074 | 4225 | 70.00 | |
| 05/28 | 05/27 | | DALE EARNHARDT JR CHEVRO TALLAHASSEE FL | 24431050148286188800231 | 5511 | 739.33 | |
| 05/28 | 05/27 | | IDI 561-757-4000 FL | 24431060149700489110536 | 8999 | 6.00 | |
| TECHNOLOGY, INFORMATION | | | | | | | Total Activity |
| Account Number: XXXX-XXXX-XXXX-5776 | | | | | | | 1,524.87 |
| 05/05 | 05/04 | | BESTBUYCOM805912177230 888-BESTBUY MN | 24399000125503367059542 | 5732 | 179.97 | |
| 05/06 | 05/05 | | BESTBUYCOM805924234394 888-BESTBUY MN | 24399000126503404066731 | 5732 | 384.98 | |
| 05/06 | 05/05 | | ZOOM.US 888-799-9666 CA | 24493980127026445739352 | 5968 | 40.00 | |
| 05/08 | 05/07 | | NEST LABS 855-469-6378 CA | 24492150129027897271323 | 5065 | 135.00 | |
| 05/13 | 05/13 | | MYFAX *PROTUS IP SOLN 866-563-9212 CA | 24692160134100526810173 | 5968 | 100.00 | |
| 05/14 | 05/14 | | Teamviewer.com 180-09514573 FL | 24204290135000920288734 | 5734 | 330.00 | |
| 05/29 | 05/28 | | BESTBUYCOM806083354448 888-BESTBUY MN | 24399000149503074034418 | 5732 | 239.92 | |
| 06/02 | 06/01 | | IN *ZOEYBJ 850-5906513 FL | 24692160153100230795716 | 7372 | 75.00 | |



FL CITY OF QUINCY
XXXX-XXXX-XXXX-5777
May 05, 2020 - June 04, 2020



Transactions

Posting Transaction

| Date | Date | Description | Reference Number | MCC | Charge | Credit |
|-------|-------|-------------|------------------|------------------------------|--------|--------|
| 06/03 | 06/02 | ZOOM.US | 888-799-9666 CA | 24493980155026435376624 5968 | 40.00 | |

Finance Charge Calculation

Your **Annual Percentage Rate (APR)** is the annual interest rate on your account.

| | Annual Percentage Rate | Balance Subject to Interest Rate | Finance Charges by Transaction Type |
|-----------|------------------------|----------------------------------|-------------------------------------|
| PURCHASES | 0.00% | \$0.00 | \$0.00 |
| CASH | 0.00% | \$0.00 | \$0.00 |

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.

P-Card Allocations for May 2020

| BANK OF AMERICA | | | Vendor# 11646 | 5-May | | May 5, 2020 - June 4, 2020 |
|-----------------|-----------|-------------|---------------------------|-------------------|-------|---|
| DEPARTMENT | Date | Amount | Vendor Name | GL Number | COVID | Justification |
| FIRE | 5/5/2020 | \$ 90.89 | Walmart | 001-210-522-30521 | Yes | Cleaning Supplies |
| FIRE | 5/6/2020 | \$ 50.54 | Bulbsdepot | 001-210-522-30463 | No | Light Bulbs for Fire Station |
| FIRE | 5/21/2020 | \$ 64.95 | Uniquetruck | 001-230-522-60462 | No | Putty for Fuel Leaks on Engines |
| FIRE | 5/21/2020 | \$ 120.00 | Massey Drugs | 001-230-522-60644 | Yes | Touch--Free Thermometer |
| POLICE | 5/8/2020 | \$ 148.82 | Walmart | 001-210-521-30511 | No | Wasp Spray Zipties, CD/DVDs for Evidences |
| POLICE | 5/9/2020 | \$ (75.98) | Office Depot | 001-210-521-30491 | No | Returned Monitor for Captain's Computer |
| POLICE | 5/13/2020 | \$ 32.03 | Amazon | 001-220-521-30511 | No | Adapter Card HDMI Display Cable |
| POLICE | 5/14/2020 | \$ 20.66 | Walmart | 001-220-521-30511 | No | Hangers for Records White Board for Inv. Clark |
| POLICE | 5/15/2020 | \$ 4.58 | Bell and Bates | 001-210-521-30511 | No | Keys for Downstairs Office |
| POLICE | 5/15/2020 | \$ 44.74 | Walmart | 001-220-521-30511 | Yes | Lysol DVD /CDs Hand Wipes |
| POLICE | 5/18/2020 | \$ 556.98 | Dale Earnhardt | 001-220-521-30407 | No | 2 Year Warranty for 2016 Chevy Impala |
| POLICE | 5/19/2020 | \$ 80.60 | Special Tag Issuance | 001-220-521-30407 | No | Confidential Tag for 2020 GMC Sierra |
| POLICE | 5/23/2020 | \$ 57.98 | Amazon | 001-220-521-30491 | No | Patrol Printer Ink Cat 5 Splitter for Computer |
| POLICE | 5/27/2020 | \$ 70.00 | Gadsden Mini Storage | 001-220-521-30491 | No | Storage Shed for Records |
| POLICE | 5/27/2020 | \$ 739.33 | Dale Earnhardt | 001-210-521-30407 | No | AC Repairs for 2016 Chevy Impala |
| POLICE | 5/27/2020 | \$ 6.00 | IDI | 001-210-521-30492 | No | Investigative Searches |
| CITY MANAGER | 5/12/2020 | \$ (439.96) | Amazon | 001-160-512-30491 | Yes | Credit Refund on Facial Masks |
| CITY MANAGER | 5/20/2020 | \$ 125.00 | The Greenery Floral | 001-001-519-30343 | No | Floral Arrangement for Sylvia Hicks' Mother |
| PARKS & REC | 5/5/2020 | \$ 163.41 | ADT Security | 001-310-572-30491 | No | Security for Recreation Center |
| PARKS & REC | 5/5/2020 | \$ 181.38 | ADT Security | 001-310-572-30491 | No | Security for Campbell Kelly Center |
| PARKS & REC | 5/5/2020 | \$ 450.00 | Nest Labs | 001-310-572-30491 | No | Cameras for Recreation Center |
| PARKS & REC | 5/11/2020 | \$ 7.97 | Walmart | 001-310-572-30491 | No | Multi-Lock Containers for Recreation Center |
| PARKS & REC | 5/28/2020 | \$ 67.59 | Walmart | 001-310-572-30491 | Yes | Electro-Digital Thermometer for Recreation Center |
| PUBLIC WORKS | 5/12/2020 | \$ 16.25 | Davis Safe and Lock | 001-440-519-30463 | No | Keys for City Clerk's Office |
| PUBLIC WORKS | 5/15/2020 | \$ 100.00 | SQ Campus Radiator | 001-450-541-30407 | No | Radiator for Backhoe |
| PUBLIC WORKS | 5/28/2020 | \$ 37.63 | Cellular Sales | 001-450-541-30491 | No | Transfer Information to Another Phone |
| PUBLIC WORKS | 6/3/2020 | \$ 158.19 | Gadsden Co. Tax Collector | 001-450-541-30491 | No | Tag for New Trailer |
| INFO TECH | 5/4/2020 | \$ 179.97 | Best Buy | 508-539-539-60644 | Yes | Beats Earbuds for Zoom |
| INFO TECH | 5/5/2020 | \$ 384.98 | Best Buy | 002-250-552-60641 | No | CRA Wifi |
| INFO TECH | 5/5/2020 | \$ 40.00 | Zoom.us | 508-539-539-60644 | Yes | Zoom Recording Fee |
| INFO TECH | 5/7/2020 | \$ 135.00 | Nest Labs | 400-274-513-60641 | No | Nest Aware 30-Day Video History |
| INFO TECH | 5/13/2020 | \$ 14.28 | MyFax Protus IP Sol | 001-160-512-30410 | No | Online fax for City Manager's Office |
| INFO TECH | 5/13/2020 | \$ 14.28 | MyFax Protus IP Sol | 001-210-521-30410 | No | Online fax for Police Dept |
| INFO TECH | 5/13/2020 | \$ 14.28 | MyFax Protus IP Sol | 001-210-522-30410 | No | Online fax for Fire Dept |
| INFO TECH | 5/13/2020 | \$ 14.29 | MyFax Protus IP Sol | 001-271-513-30410 | No | Online fax for Finance Dept |
| INFO TECH | 5/13/2020 | \$ 14.29 | MyFax Protus IP Sol | 001-310-572-30410 | No | Online fax for Recreation Dept |
| INFO TECH | 5/13/2020 | \$ 14.29 | MyFax Protus IP Sol | 001-260-513-30491 | No | Online fax for HR |
| INFO TECH | 5/13/2020 | \$ 14.29 | MyFax Protus IP Sol | 002-250-552-30410 | No | Online fax for CRA |
| INFO TECH | 5/14/2020 | \$ 330.00 | Teamviewer.com | 508-539-539-60644 | No | Remote Access for IT |
| INFO TECH | 5/28/2020 | \$ 239.92 | Best Buy | 508-539-539-60644 | No | External Ethernet Connections |
| INFO TECH | 6/1/2020 | \$ 75.00 | In *ZoeyBJ | 508-539-539-30341 | No | Monthly Website Hosting |

INFO TECH

6/2/2020

\$ 40.00 Zoom.us

508-539-539-60644

Yes

Zoom Recording Fee

\$ 4,404.45

Aged Accounts Receivable
Utility Accounts Current and 30 Days Past Due (or with Payment Plans)
May 2020

| Account Number | Service Address | Current 05.31.2020 | 30 Day 04.30.2020 | 60 Day 03.31.2020 | 90 Day 02.29.2020 | Account Balance | STATUS |
|--------------------------------------|----------------------|-----------------------|----------------------|----------------------|----------------------|--------------------|---------------|
| Cycle 1 Minimum Balance 50.00 | | | | | | | |
| 52025 | 605 E Jefferson St | 2,089 | 2,328 | 0 | 0 | 4,417 | NC |
| 1769011 | 101 W Crawford St | 474 | 1,310 | 0 | 0 | 1,785 | NC |
| 647011 | 18 S Adams St | 710 | 1,191 | 1,000 | 0 | 2,901 | NC |
| 568014 | 118 E Washington St | 425 | 987 | 0 | 0 | 1,412 | C |
| 8379001 | 1134 A-w. Jefferson | 17 | 916 | 26 | 20 | 979 | C |
| 1637004 | 1831 W Jefferson St | 1,004 | 554 | 0 | 0 | 1,558 | NC |
| 976015 | 911 Myrtle Ave | 522 | 554 | 492 | 2,461 | 4,029 | NC |
| 497011 | 208 S Love St | 244 | 550 | 503 | 1,453 | 2,750 | PP |
| 5468014 | 729 7th St | 328 | 528 | 270 | 0 | 1,126 | NC |
| 775014 | 339 N Jackson St | 571 | 502 | 929 | 0 | 2,002 | C |
| 56670036 | 323 S Cleveland St | 869 | 440 | 0 | 0 | 1,309 | NC |
| 846014 | 316 N Key St | 335 | 370 | 20 | 0 | 725 | BB |
| 1024014 | 511 Woodland Ave | 223 | 365 | 89 | 0 | 677 | NC |
| 393016 | 381 E Sharon St | 183 | 349 | 368 | 0 | 900 | NP |
| 2165012 | 1831 Elm St | 291 | 346 | 0 | 0 | 638 | NC |
| 1118023 | 803 W Magnolia Dr | 429 | 338 | 439 | 33 | 1,238 | NP |
| 169013 | 36 Marshall St | 246 | 327 | 164 | 0 | 738 | NC |
| 1724020 | 120 S 8th St | 235 | 321 | 355 | 668 | 1,580 | NP |
| 1102014 | 1107 Pine Ave | 207 | 320 | 0 | 0 | 527 | NC |
| 1734021 | 416 W Crawford St | 280 | 317 | 294 | 0 | 891 | NC |
| 654015 | 19 E Jefferson St | 164 | 317 | 223 | 0 | 703 | NC |
| 2432015 | 911 4th St | 186 | 296 | 333 | 0 | 815 | NP |
| 998012 | 901 W Bellamy Dr | 285 | 293 | 363 | 150 | 1,090 | PP |
| 2110011 | 1742 Inlet St | 280 | 281 | 265 | 0 | 826 | NP |
| 1044016 | 510 N Bellamy Dr | 227 | 279 | 35 | 0 | 541 | NC |
| 1946025 | 911 7th St | 239 | 274 | 193 | 0 | 706 | NC |
| 2301012 | 408 Williams St | 154 | 273 | 1 | 0 | 428 | P |
| 1815032 | 328 S Key St | 159 | 264 | 195 | 0 | 619 | NP |
| 2194018 | 515 Thomas St | 269 | 254 | 0 | 0 | 523 | P |
| 4959007 | 1803 -A Mckelvy St | 129 | 251 | 265 | 0 | 645 | NP |
| 1735020 | 103 S Ward St | 264 | 250 | 0 | 0 | 514 | NC |
| 1029012 | 1007 E Bellamy Dr | 226 | 250 | 58 | 0 | 535 | NP |
| 204015 | 809 East Jefferson S | 238 | 249 | 310 | 0 | 798 | P |
| 929021 | 200 N 10th St | 215 | 238 | 0 | 0 | 453 | P |
| 56670401 | 920 2nd St | 284 | 238 | 0 | 0 | 522 | NC |
| 335015 | 302 E Jefferson St | 224 | 236 | 98 | 0 | 558 | NC |
| 645011 | 10 S Adams St | 212 | 235 | 307 | 0 | 754 | NC |
| 2163022 | 440 S Cone St | 260 | 235 | 146 | 0 | 641 | NP |
| 1172010 | 1008 W King St | 300 | 235 | 42 | 0 | 576 | NC |
| 2543033 | Golden Leaf Apt. # 3 | 136 | 234 | 118 | 0 | 488 | NC |
| 1138016 | 522 N 11th St | 164 | 233 | 458 | 0 | 855 | NP |
| 1510016 | 1118 W Jefferson St | 189 | 230 | 222 | 254 | 895 | NP |
| 2203015 | 438 Thomas Street | 112 | 229 | 346 | 0 | 688 | NP |
| 2122022 | 1737 Inlet St | 152 | 225 | 395 | 7 | 778 | NC |
| 117019 | 217 N Chalk St | 197 | 222 | 1 | 0 | 419 | P |
| 2241011 | 525 S Cleveland St | 221 | 220 | 0 | 0 | 442 | C |
| 8169006 | 203 B W Roberts St | 273 | 219 | 0 | 0 | 493 | NC |
| 2262016 | 1618 Hardin St | 209 | 218 | 304 | 0 | 731 | NP |
| 186016 | 819 Ivey Dr | 463 | 217 | 67 | 0 | 747 | NP |
| 4869002 | 316 N Adams St | 238 | 216 | 0 | 0 | 454 | P |

Aged Accounts Receivable
Utility Accounts Current and 30 Days Past Due (or with Payment Plans)
May 2020

| Account Number | Service Address | Current 05.31.2020 | 30 Day 04.30.2020 | 60 Day 03.31.2020 | 90 Day 02.29.2020 | Account Balance | STATUS |
|--------------------------------------|----------------------|-----------------------|----------------------|----------------------|----------------------|--------------------|--------|
| Cycle 1 Minimum Balance 50.00 | | | | | | | |
| 4866031 | 1632 Hardin St | 167 | 215 | 120 | 0 | 502 | NC |
| 314024 | 315 Mcarthur St | 153 | 214 | 103 | 0 | 471 | NC |
| 2251012 | 635 S Cleveland St | 264 | 214 | 0 | 0 | 478 | NP |
| 1873014 | 1103 W Clark St | 189 | 212 | 223 | 0 | 624 | NC |
| 179016 | 114 S Chalk St | 156 | 212 | 149 | 0 | 517 | PP |
| 1853028 | 201 S 10th St # A | 213 | 209 | 292 | 24 | 738 | NP |
| 2346022 | 1117 Smith St | 274 | 205 | 0 | 0 | 479 | NP |
| 292013 | 209 Patton St | 198 | 200 | 0 | 0 | 398 | C |
| 532017 | 102 S Love St | 191 | 200 | 0 | 0 | 391 | NC |
| 484011 | 122 S Duval St | 202 | 199 | 223 | 17 | 641 | C |
| 468012 | 107 E Clark St | 142 | 198 | 254 | 41 | 635 | NC |
| 244017 | 318 Stanley St | 205 | 195 | 61 | 0 | 461 | NC |
| 1222020 | 1300 W King St | 222 | 194 | 0 | 0 | 416 | NC |
| 8430001 | CHALLENGES TO CHAMPI | 117 | 193 | 686 | 511 | 1,507 | NP |
| 278021 | 305 Patton St | 163 | 189 | 242 | 0 | 594 | NP |
| 2325011 | 1314 Live Oak St | 137 | 185 | 57 | 0 | 379 | C |
| 2067013 | 613 Lincoln St | 206 | 184 | 60 | 0 | 450 | NC |
| 1633011 | 1840 Live Oak St | 230 | 182 | 0 | 0 | 412 | PP |
| 710012 | 47 Dezell Addition | 177 | 181 | 0 | 0 | 358 | NC |
| 5321012 | 517 Williams St | 121 | 180 | 126 | 0 | 427 | NP |
| 1860011 | 924 W Clark St | 223 | 180 | 0 | 0 | 403 | NC |
| 5043021 | 122 N Cleveland St A | 158 | 178 | 247 | 0 | 583 | NP |
| 8366006 | 1743 Lucky St | 266 | 177 | 423 | 14 | 880 | NP |
| 230011 | 715 E Gf And A Dr | 111 | 177 | 161 | 0 | 449 | NP |
| 1002011 | 1000 W Bellamy Dr | 136 | 174 | 171 | 0 | 481 | NC |
| 5519004 | 20 S Monroe St | 178 | 174 | 289 | 0 | 641 | NP |
| 8210012 | 64 N Cleveland St Ap | 173 | 172 | 253 | 0 | 598 | NP |
| 743012 | 319 North St | 152 | 170 | 315 | 0 | 637 | NP |
| 1407012 | 622 W Franklin St | 228 | 165 | 0 | 0 | 394 | NC |
| 6084004 | 511 4th St | 6 | 161 | 0 | 0 | 167 | NP |
| 316031 | 308 Mcarthur St | 127 | 161 | 40 | 0 | 328 | NP |
| 31013 | 15 Mcarthur St | 104 | 159 | 0 | 0 | 263 | NC |
| 4815023 | 205 S 9th St | 163 | 159 | 335 | 0 | 656 | NP |
| 644016 | 8 S Adams St | 153 | 157 | 231 | 0 | 541 | NP |
| 6687012 | 64 N Cleveland St Ap | 127 | 155 | 102 | 0 | 383 | NC |
| 949016 | 1002 W King St | 84 | 154 | 293 | 234 | 765 | P |
| 2057012 | 530 Lincoln St | 172 | 153 | 0 | 0 | 325 | C |
| 4825007 | 1033 Green St | 180 | 151 | 0 | 0 | 331 | PP |
| 2193027 | 519 Thomas St | 115 | 150 | 0 | 0 | 265 | F |
| 2377032 | 917 1st St | 115 | 149 | 257 | 0 | 521 | NP |
| 4671041 | 1013 W Franklin St F | 230 | 146 | 159 | 134 | 670 | NP |
| 1742029 | 411 W Crawford St # | 120 | 144 | 207 | 0 | 472 | NP |
| 768014 | 411 N Calhoun St | 185 | 144 | 0 | 0 | 329 | NP |
| 2354022 | 645 George St | 134 | 142 | 165 | 37 | 478 | NP |
| 5873005 | 1131-c Live Oak St | 125 | 141 | 0 | 0 | 266 | NC |
| 1398020 | 619 W Washington St | 332 | 141 | 0 | 0 | 472 | NC |
| 8110008 | 411 Thomas St | 335 | 139 | 0 | 0 | 474 | NC |
| 2470015 | 715 2nd St | 150 | 137 | 307 | 0 | 594 | NP |
| 6085005 | 9 S Jackson St | 136 | 136 | 142 | 226 | 641 | NP |
| 6744006 | 64 N Cleveland St Ap | 134 | 136 | 0 | 0 | 269 | NC |
| 205017 | 803 E Jefferson St | 137 | 136 | 142 | 0 | 415 | NP |

Aged Accounts Receivable
Utility Accounts Current and 30 Days Past Due (or with Payment Plans)
May 2020

| Account Number | Service Address | Current 05.31.2020 | 30 Day 04.30.2020 | 60 Day 03.31.2020 | 90 Day 02.29.2020 | Account Balance | STATUS |
|--------------------------------------|----------------------|-----------------------|----------------------|----------------------|----------------------|--------------------|---------------|
| Cycle 1 Minimum Balance 50.00 | | | | | | | |
| 2437021 | 814 4th St | 134 | 131 | 227 | 30 | 521 | NC |
| 2485015 | 511 S Key St | 237 | 126 | 0 | 0 | 363 | C |
| 2555038 | Golden Leaf Apt. # 1 | 121 | 123 | 6 | 0 | 250 | NC |
| 1268005 | 627 Lincoln St | 85 | 122 | 0 | 0 | 207 | NP |
| 6742012 | 64 N Cleveland St Ap | 161 | 121 | 0 | 0 | 282 | NP |
| 5164015 | 615 N 9th St | 221 | 118 | 0 | 0 | 339 | NC |
| 8237016 | 64 N Cleveland St Ap | 132 | 113 | 0 | 0 | 246 | NP |
| 1481013 | 804 W Jefferson St | 238 | 111 | 0 | 0 | 349 | NP |
| 2024027 | 615 Williams St | 150 | 110 | 0 | 0 | 260 | P |
| 1883031 | 1117 Laura St | 121 | 109 | 178 | 0 | 409 | NP |
| 5160024 | 721 W Washington St | 120 | 108 | 0 | 0 | 228 | P |
| 8241020 | 64 N Cleveland St Ap | 99 | 108 | 0 | 0 | 207 | NC |
| 85015 | 213 N Lowe St | 101 | 106 | 19 | 0 | 226 | NC |
| 300011 | 105 S Shadow St | 98 | 106 | 126 | 0 | 330 | NP |
| 6700013 | 64 N Cleveland St Ap | 82 | 105 | 42 | 0 | 229 | C |
| 8226004 | 64 N Cleveland St Bl | 107 | 103 | 139 | 42 | 392 | NP |
| 2097011 | 1632 Smith St | 96 | 102 | 144 | 0 | 342 | PP |
| 6729010 | 64 N Cleveland St Ap | 155 | 102 | 193 | 0 | 450 | NP |
| 8245013 | 64 N Cleveland St Ap | 181 | 102 | 98 | 0 | 380 | NC |
| 8209014 | 64 N Cleveland St Bl | 122 | 101 | 16 | 0 | 240 | NC |
| 6701010 | 64 N Cleveland St Ap | 115 | 101 | 0 | 0 | 216 | NC |
| 2503015 | 626 5th St | 105 | 101 | 3 | 0 | 209 | C |
| 6745011 | 64 N Cleveland St Ap | 131 | 101 | 3 | 0 | 235 | C |
| 1538012 | 43 N Cleveland St | 493 | 100 | 0 | 0 | 593 | C |
| 5349005 | 224 Ivey Dr | 684 | 99 | 0 | 0 | 783 | NC |
| 1855022 | 909 W Clark St | 194 | 99 | 0 | 0 | 292 | C |
| 5314002 | 1630 Elm St | 135 | 98 | 0 | 0 | 233 | NC |
| 320102 | 518 4th St | 253 | 93 | 0 | 0 | 346 | NC |
| 6693018 | 64 N Cleveland St Ap | 112 | 92 | 165 | 0 | 369 | NP |
| 2547016 | 122 N Cleveland St A | 116 | 91 | 0 | 0 | 207 | NC |
| 2366011 | 610 S 11th St | 88 | 91 | 99 | 60 | 338 | NP |
| 6691017 | 64 N Cleveland St Ap | 161 | 90 | 175 | 712 | 1,137 | NP |
| 6688009 | 64 N Cleveland St Ap | 103 | 89 | 123 | 0 | 315 | NP |
| 1342033 | W 1013b Franklin St | 37 | 89 | 74 | 0 | 199 | NC |
| 5169008 | 317 N Monroe St | 80 | 88 | 201 | 0 | 369 | NP |
| 728012 | 615 N Calhoun St | 159 | 88 | 138 | 0 | 385 | P |
| 697015 | 530 N Adams St | 205 | 87 | 0 | 0 | 292 | NC |
| 1629014 | 1847 Florida Ave | 188 | 83 | 0 | 0 | 271 | C |
| 2158011 | 1808 Elm St | 194 | 79 | 0 | 0 | 273 | C |
| 585023 | 104 E Washington St | 111 | 78 | 162 | 0 | 352 | NP |
| 4828016 | 1023 4th St | 76 | 76 | 58 | 0 | 210 | NC |
| 5624011 | 437 S Cleveland St | 177 | 74 | 0 | 0 | 251 | NCC |
| 712014 | 52 Dezell St | 149 | 73 | 0 | 0 | 222 | C |
| 2563022 | 122 N Cleveland St A | 70 | 72 | 22 | 0 | 163 | NC |
| 5234002 | 1121 Laura St | 166 | 71 | 0 | 0 | 237 | C |
| 8132014 | 64 N Cleveland St Ap | 20 | 71 | 167 | 0 | 258 | NP |
| 3421015 | 521 S Virginia St | 101 | 67 | 0 | 0 | 169 | C |
| 6383002 | 107 S Love St | 258 | 65 | 0 | 0 | 324 | C |
| 8244074 | 64 N Cleveland St Ap | 65 | 65 | 107 | 95 | 332 | NP |
| 1704019 | 914 W Crawford St | 131 | 65 | 0 | 0 | 196 | C |
| 392012 | 381 E Sharon St | 63 | 64 | 61 | 63 | 251 | NP |

Aged Accounts Receivable
Utility Accounts Current and 30 Days Past Due (or with Payment Plans)
May 2020

| Account Number | Service Address | Current 05.31.2020 | 30 Day 04.30.2020 | 60 Day 03.31.2020 | 90 Day 02.29.2020 | Account Balance | STATUS |
|--------------------------------------|----------------------|-----------------------|----------------------|----------------------|----------------------|--------------------|--------|
| Cycle 1 Minimum Balance 50.00 | | | | | | | |
| 6458005 | 418 Lincoln St | 244 | 60 | 0 | 0 | 304 | C |
| 538023 | 106 -b S Duval St | 118 | 60 | 0 | 0 | 177 | NP |
| 281019 | 319 Patton St | 237 | 59 | 0 | 0 | 296 | C |
| 2488011 | 512 4th St | 125 | 57 | 0 | 0 | 182 | C |
| 143013 | 228 Bradley St | 128 | 55 | 0 | 0 | 184 | C |
| 132013 | 258 Marshall St | 113 | 53 | 0 | 0 | 165 | C |
| 5132015 | 208 Johnson St | 329 | 51 | 0 | 0 | 379 | NC |
| 124029 | 217 Marshall St | 208 | 50 | 0 | 0 | 258 | C |
| 1828012 | 212 S Key St | 70 | 47 | 127 | 0 | 244 | NP |
| 58021 | 726 E Jefferson St | 35 | 38 | 40 | 0 | 113 | NP |
| 2338015 | 1004 4th St | 35 | 35 | 37 | 687 | 794 | NP |
| 8524001 | 120 Earnest St. | 29 | 29 | 31 | 718 | 808 | CB |
| 5989001 | 31 N Cone St | 24 | 12 | 12 | 977 | 1,025 | NP |
| 146025 | 211 Bradley St | 0 | 0 | 0 | 87 | 87 | F |
| 165016 | 936 E Jefferson St | 0 | 0 | 0 | 154 | 154 | N |
| 4973004 | 122 N Cleveland St A | 0 | 0 | 0 | 81 | 81 | F |
| 6619013 | 64 N Cleveland St-bl | 0 | 0 | 0 | 528 | 528 | PP |
| 8520001 | 1509 W Jefferson St | 0 | 0 | 0 | 1,066 | 1,066 | NA |
| Total in Arrears | | <u>34,462</u> | <u>34,541</u> | <u>19,518</u> | <u>11,586</u> | <u>100,108</u> | |
| Arrears Percentages | | <u>34%</u> | <u>35%</u> | <u>19%</u> | <u>12%</u> | <u>100%</u> | |
| Total Billed | | <u>1,176,332</u> | <u>1,254,600</u> | <u>1,329,426</u> | <u>1,245,204</u> | <u>5,005,562</u> | |
| Total Arrears' Percentage | | <u>2.9%</u> | <u>2.8%</u> | <u>1.5%</u> | <u>0.9%</u> | <u>2.0%</u> | |
| Total Percentage Collected | | <u>97.1%</u> | <u>97.2%</u> | <u>98.5%</u> | <u>99.1%</u> | <u>98.0%</u> | |

| Account Number | Service Address | Current 05.31.2020 | 30 Day 04.30.2020 | 60 Day 03.31.2020 | 90 Day 02.29.2020 | Account Balance | STATUS |
|--------------------------------------|----------------------|-----------------------|----------------------|----------------------|----------------------|--------------------|--------|
| Cycle 2 Minimum Balance 50.00 | | | | | | | |
| 6416005 | 1954 Pat Thomas Pkwy | 1,710 | 1,005 | 0 | 0 | 2,715 | NP |
| 3594011 | Highway 90 West | 917 | 498 | 25 | 0 | 1,440 | NP |
| 2678012 | 13 Wallace Dr | 456 | 448 | 261 | 85 | 1,250 | NC |
| 8436002 | 328 E Jefferson, St. | 565 | 442 | 333 | 855 | 2,194 | NP |
| 2633012 | 205 Davis St | 678 | 420 | 473 | 0 | 1,571 | NP |
| 3134012 | 55 Reed St | 478 | 396 | 88 | 0 | 962 | NP |
| 3237018 | 1664 Pat Thomas Pkwy | 341 | 395 | 337 | 0 | 1,073 | NC |
| 6405001 | 1105 Joe Adams Rd | 592 | 394 | 0 | 0 | 986 | NC |
| 5370002 | 522 S Virginia St | 442 | 371 | 0 | 0 | 813 | NP |
| 3112016 | 898 Joe Adams Rd | 532 | 367 | 205 | 0 | 1,104 | NP |
| 8393002 | 420 Oak Grove Ln | 500 | 362 | 0 | 0 | 862 | NP |
| 4229013 | 23617 Blue Star Hwy | 711 | 356 | 446 | 177 | 1,690 | NC |
| 2489017 | 432 S Key St | 441 | 352 | 0 | 0 | 793 | NC |
| 2604034 | 406 S Adams St | 362 | 344 | 102 | 0 | 807 | NP |
| 2659018 | 206 S Betlinet Dr | 365 | 338 | 456 | 565 | 1,724 | NP |
| 2643012 | 117 N Betlinet Dr | 578 | 338 | 0 | 0 | 916 | P |
| 2823017 | 791 S Pat Thomas Pkw | 492 | 335 | 0 | 0 | 827 | NP |

Aged Accounts Receivable
Utility Accounts Current and 30 Days Past Due (or with Payment Plans)
May 2020

| Account Number | Service Address | Current 05.31.2020 | 30 Day 04.30.2020 | 60 Day 03.31.2020 | 90 Day 02.29.2020 | Account Balance | STATUS |
|--------------------------------------|----------------------|-----------------------|----------------------|----------------------|----------------------|--------------------|---------------|
| Cycle 2 Minimum Balance 50.00 | | | | | | | |
| 4158023 | 374 Selman Rd | 326 | 325 | 2 | 0 | 654 | NP |
| 3376015 | 2034 Hamilton St | 522 | 302 | 369 | 144 | 1,337 | NP |
| 3324018 | 1837 Flagler St | 464 | 302 | 144 | 0 | 910 | NP |
| 6218001 | 1189 Joe Adams Rd | 270 | 298 | 376 | 50 | 994 | NP |
| 5201008 | 709 S Adams St | 405 | 297 | 26 | 0 | 728 | NC |
| 4045023 | 326 Circle Dr | 388 | 293 | 357 | 59 | 1,097 | NP |
| 4046016 | 325 Circle Dr | 435 | 290 | 311 | 77 | 1,113 | NP |
| 4506022 | 427 S Stewart St Apt | 268 | 289 | 345 | 0 | 903 | NP |
| 3060013 | 131 Joe Knight St | 272 | 288 | 56 | 0 | 616 | NP |
| 8424003 | FREDDIE MARTIN / 445 | 219 | 281 | 0 | 0 | 500 | C |
| 3309013 | 1736 M. L. King Blvd | 420 | 275 | 72 | 0 | 767 | NP |
| 5219005 | 905 Sikes St | 579 | 263 | 169 | 0 | 1,010 | NC |
| 5360007 | 333 Circle Dr | 531 | 259 | 164 | 0 | 954 | NP |
| 4246025 | 177 Holly Cir | 502 | 246 | 251 | 137 | 1,136 | NP |
| 2647023 | 608 E Betlinet Dr | 431 | 240 | 256 | 0 | 926 | NP |
| 5784008 | 1800 Hardin St | 361 | 237 | 212 | 0 | 810 | NP |
| 6565009 | 1000 Joe Adams Rd | 195 | 234 | 21 | 0 | 449 | NC |
| 4561016 | Gadsden Arms Apt. # | 298 | 219 | 384 | 0 | 900 | NP |
| 7004007 | 303 S Shadow St | 526 | 218 | 0 | 0 | 744 | NP |
| 4532014 | 427 S Stewart St Apt | 323 | 216 | 0 | 0 | 539 | NP |
| 4576027 | Parkview Garden # D1 | 273 | 216 | 165 | 46 | 699 | NP |
| 8319009 | 1638 Martin L. King, | 408 | 209 | 0 | 0 | 617 | NP |
| 6320004 | 405 Strong Rd 5d | 393 | 205 | 311 | 0 | 909 | NP |
| 4126015 | Green Meadow Ct 3 | 363 | 201 | 10 | 0 | 574 | NP |
| 4505019 | Gadsden Arms Apt # 5 | 284 | 198 | 85 | 0 | 568 | NP |
| 6324006 | 405 Strong Rd 4c | 374 | 198 | 2 | 0 | 574 | NC |
| 8199006 | 125 Gray Ave | 358 | 193 | 259 | 0 | 809 | NP |
| 2702015 | 715 Hardin St | 372 | 191 | 132 | 0 | 694 | C |
| 5879025 | 181 Del Rio Dr | 253 | 191 | 211 | 41 | 695 | NP |
| 2745020 | 706 S 9th St | 276 | 185 | 190 | 66 | 716 | NP |
| 6556004 | 1375 Selman Rd | 372 | 182 | 0 | 0 | 554 | NP |
| 2637019 | 511 S Adams St | 363 | 182 | 0 | 0 | 545 | NP |
| 3193014 | 610 Hogan Ln | 500 | 181 | 0 | 0 | 682 | NC |
| 3170012 | 277 Hogan Ln | 191 | 180 | 287 | 0 | 658 | NP |
| 3412011 | 2043 Martin L.king J | 246 | 172 | 66 | 0 | 484 | NC |
| 2732014 | 413 3rd St | 326 | 170 | 2 | 0 | 497 | NP |
| 3880012 | 565 Havana Hwy | 144 | 169 | 0 | 0 | 313 | NP |
| 4605024 | Parkview Garden #k-1 | 162 | 169 | 134 | 0 | 464 | NC |
| 3037020 | 31 Strong Rd | 242 | 168 | 228 | 0 | 639 | NP |
| 3138011 | 85 Reed St | 178 | 164 | 30 | 0 | 373 | NC |
| 5528004 | 2017 Flager Street | 490 | 163 | 0 | 0 | 653 | NC |
| 5998016 | 104 Marty St | 258 | 162 | 36 | 0 | 456 | NP |
| 4453023 | Gadsden Arms #1 | 257 | 159 | 52 | 0 | 468 | NP |
| 5651011 | Triple Oaks #4 | 125 | 158 | 238 | 0 | 521 | F |
| 4540020 | 427 S Stewart St Apt | 262 | 157 | 0 | 0 | 419 | NC |
| 5663008 | Triple Oaks Apt. #14 | 301 | 156 | 117 | 0 | 574 | NP |
| 4556022 | Gadsden Arms Apt. #9 | 242 | 154 | 197 | 0 | 593 | NP |
| 4838021 | Sarges Ln. Lot 98 | 204 | 153 | 180 | 88 | 625 | NP |
| 5742010 | Triple Oak Apt#81 | 221 | 153 | 21 | 0 | 396 | NP |
| 8325010 | 1638 Martin L.king, | 484 | 151 | 0 | 0 | 635 | NC |

Aged Accounts Receivable
Utility Accounts Current and 30 Days Past Due (or with Payment Plans)
May 2020

| Account Number | Service Address | Current 05.31.2020 | 30 Day 04.30.2020 | 60 Day 03.31.2020 | 90 Day 02.29.2020 | Account Balance | STATUS |
|--------------------------------------|----------------------|-----------------------|----------------------|----------------------|----------------------|------------------|--------|
| Cycle 2 Minimum Balance 50.00 | | | | | | | |
| 5667014 | 635 Strong Rd Apt 17 | 295 | 148 | 147 | 1,357 | 1,947 | G |
| 4608030 | Parkview Garden Apt# | 573 | 147 | 0 | 0 | 720 | NC |
| 5459008 | 23425 Mem Blue Star | 176 | 147 | 51 | 0 | 374 | NP |
| 5734012 | Triple Oaks Apt #74 | 487 | 144 | 0 | 0 | 631 | NP |
| 4749005 | 520 Circle Dr | 518 | 141 | 0 | 0 | 659 | NP |
| 3914020 | 45 Milliken Dr | 310 | 134 | 0 | 0 | 444 | B |
| 4697013 | 803 7th St | 193 | 129 | 54 | 0 | 376 | NP |
| 3017011 | 59 High St. | 132 | 126 | 0 | 0 | 258 | NP |
| 4665023 | Parkview Gard P231 | 175 | 124 | 55 | 0 | 355 | NP |
| 4530023 | 427 S Stewart St Apt | 374 | 117 | 0 | 0 | 491 | NC |
| 2989016 | 830 S Adams St | 365 | 115 | 0 | 0 | 480 | NC |
| 3757039 | 53 Carrol Hopkins Ln | 135 | 114 | 55 | 0 | 303 | NC |
| 6707010 | 64 N Cleveland St Ap | 222 | 110 | 81 | 0 | 413 | NC |
| 4037017 | 40 Circle Dr | 166 | 107 | 205 | 0 | 477 | NP |
| 3724017 | 166 Gray Rd | 31 | 102 | 0 | 0 | 133 | C |
| 4479012 | 427 S Stewart St Apt | 110 | 101 | 0 | 0 | 211 | C |
| 3417015 | 509 Atlanta St | 182 | 96 | 0 | 0 | 278 | NP |
| 2124035 | 1725 Inlet St | 356 | 88 | 0 | 0 | 444 | C |
| 4534018 | Gadsden Arms #78 | 241 | 86 | 0 | 0 | 327 | NC |
| 4146010 | 45 New Bethel Rd | 121 | 86 | 31 | 0 | 237 | NP |
| 4571020 | Parkview Gardens #b- | 143 | 84 | 0 | 0 | 227 | NP |
| 2618021 | 137 Davis St | 238 | 84 | 80 | 0 | 402 | C |
| 2841019 | 1031 Martin L.king J | 152 | 81 | 192 | 227 | 653 | NP |
| 4553017 | Gadsden Arms Apt. # | 268 | 74 | 0 | 0 | 342 | NC |
| 4460017 | 427 S Stewart St Apt | 234 | 73 | 0 | 0 | 307 | NC |
| 4407029 | Rentz Trlr Pk #57 | 110 | 71 | 0 | 0 | 181 | NC |
| 4103021 | Green Meadow Ct 17 | 129 | 69 | 138 | 0 | 336 | NP |
| 3239012 | 1633 Pat Thomas Pkwy | 121 | 63 | 0 | 0 | 184 | NP |
| 6011002 | 18520 Blue Star Hwy | 118 | 62 | 62 | 400 | 643 | PP |
| 1970013 | 1113 Brumby St | 287 | 62 | 0 | 0 | 349 | NC |
| 4667025 | 620 S Atlanta St Apt | 324 | 60 | 0 | 0 | 384 | C |
| 5847003 | 405 Strong Rd 10-c | 311 | 58 | 0 | 0 | 369 | NC |
| 3327012 | 1823 Flager Street | 310 | 55 | 0 | 0 | 365 | C |
| 8536001 | 220 Carver St. | 89 | 40 | 40 | 0 | 169 | NP |
| 8196002 | 190 Casey Ln | 84 | 34 | 55 | 0 | 173 | C |
| 3177020 | 378 Hogan Ln | 60 | 34 | 111 | 0 | 205 | C |
| 3790014 | 1042 Attapulugus Hwy | 93 | 26 | 26 | 28 | 173 | C |
| 6087004 | 279 Walsh Rd | 40 | 26 | 67 | 0 | 133 | PP |
| 8502001 | 488 Woodberry Rd. | 69 | 20 | 23 | 23 | 134 | C |
| 3814012 | 301 Woodward Rd | 6 | 12 | 45 | 0 | 63 | F |
| 4525020 | 427 S Stewart St Apt | 28 | 0 | 0 | 250 | 278 | C |
| 4922002 | 1318 E Jefferson St | 0 | 0 | 0 | 348 | 348 | F |
| Total in Arrears | | 35,192 | 21,273 | 10,710 | 5,022 | 72,197 | |
| Arrears Percentages | | 49% | 29% | 15% | 7% | 100% | |
| Total Billed | | 434,639 | 473,281 | 521,055 | 554,804 | 1,983,779 | |
| Total Arrears' Percentage | | 8.1% | 4.5% | 2.1% | 0.9% | 3.6% | |
| Total Percentage Collected | | 91.9% | 95.5% | 97.9% | 99.1% | 96.4% | |

Aged Accounts Receivable
 Utility Accounts Current and 30 Days Past Due (or with Payment Plans)
May 2020

| Monthly Totals | 2016 | 2017 | 2018 | 2019 | 2020 |
|----------------|--------|--------|---------|---------|---------|
| January | 36,744 | 28,650 | 46,365 | 119,212 | 106,158 |
| February | 35,814 | 27,878 | 42,279 | 79,186 | 78,522 |
| March | 44,392 | 29,712 | 45,533 | 104,529 | 100,485 |
| April | 45,894 | 31,333 | 53,352 | 84,493 | 147,050 |
| May | 29,268 | 14,758 | 40,466 | 73,385 | 172,305 |
| June | 27,211 | 15,627 | 34,262 | 284,496 | |
| July | 24,849 | 11,830 | 49,365 | 110,781 | |
| August | 17,152 | 16,468 | 42,957 | 119,639 | |
| September | 29,558 | 21,731 | 37,099 | 92,842 | |
| October | 25,142 | 16,688 | 54,650 | 90,800 | |
| November | 38,602 | 22,411 | 131,020 | 98,700 | |
| December | 34,457 | 33,202 | 118,463 | 112,280 | |

| LEGEND MEANING | |
|----------------|--------------------------|
| B | Budget Plan |
| C | Current |
| CM | City Manager Discussion |
| DH | Door Hanger |
| F | Final |
| G | Gas, issue not resolved |
| NA | No Activity |
| | Not Current, will set up |
| NC | payment plan |
| NP | Not Paying |
| P | Payment Plan |
| TRANSFR | Prior Bill Transferred |
| W | Water Issue |

CITY OF QUINCY
Cash Requirements Report

By Vendor No

| Vendor/ Invoice No | Vendor Name/ Invoice Date | Due Date 05.31.2020 | Due Date 06.30.2020 | Due Date 07.31.2020 | Due Date 08.31.2020 | Future Date | Retainage Amount | Invoice Amount |
|-----------------------|-----------------------------------|------------------------|------------------------|------------------------|------------------------|----------------|---------------------|-------------------|
| 18 | AMERICAN FUNDS | | | | | | | |
| | Vendor Total | 40,352.63 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 40,352.63 |
| 23 | PRE-PAID LEGAL SERVICES, INC. | | | | | | | |
| | Vendor Total | 82.71 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 82.71 |
| 34 | AFLAC WORLDWIDE HEADQUARTERS | | | | | | | |
| | Vendor Total | 7,652.05 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 7,652.05 |
| 39 | AMERICAN GENERAL INSURANCE | | | | | | | |
| | Vendor Total | 380.54 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 380.54 |
| 426 | CONTINENTAL AMERICAN INSURANCE | | | | | | | |
| | Vendor Total | 28.92 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 28.92 |
| 5603 | ALLSTATE AMERICAN HERITAGE LIF | | | | | | | |
| | Vendor Total | 430.97 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 430.97 |
| 6180 | OPERATIONS MANAGEMENT INT'L, INC. | | | | | | | |
| | Vendor Total | 89,878.58 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 89,878.58 |
| 6597 | Florida Combined Life/LTD | | | | | | | |
| | Vendor Total | 352.95 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 352.95 |
| 9863 | FIRST CALL TRUCK PARTS | | | | | | | |
| | Vendor Total | 1,921.11- | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,921.11- |
| 9998 | DEPARTMENT OF THE TREASURY | | | | | | | |
| | Vendor Total | 51,402.72 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 51,402.72 |
| 144958 | CAPITAL HEALTH PLAN | | | | | | | |
| | Vendor Total | 110,617.81 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 110,617.81 |
| 145219 | Florida Combined Life/AD&D | | | | | | | |
| | Vendor Total | 599.50 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 599.50 |
| 145304 | FOUR STAR FREIGHTLINER, INC. | | | | | | | |
| | Vendor Total | 0.00 | 45.08- | 0.00 | 0.00 | 0.00 | 0.00 | 45.08- |
| 145473 | SUNTRUST EQUIPMENT FINANCE AN | | | | | | | |
| | Vendor Total | 0.00 | 100,765.00 | 0.00 | 0.00 | 0.00 | 0.00 | 100,765.00 |
| 146884 | THE STANDARD INSURANCE COMPANY | | | | | | | |
| | Vendor Total | 2,877.40 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2,877.40 |
| 146886 | THE STANDARD INSURANCE COMPANY | | | | | | | |
| | Vendor Total | 3,975.72 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3,975.72 |
| 147043 | THE STANDARD | | | | | | | |
| | Vendor Total | 363.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 363.25 |
| | REPORT TOTAL | 307,074.64 | 100,719.92 | 0.00 | 0.00 | 0.00 | 0.00 | 407,794.56 |

| Account Number | Account Description | Original Approved Budget 10/1/2019 | Adjusted Budget as of 05/2020 | MTD 05/31/2020 | 8 MONTHS YTD 05/31/2020 | OVER (UNDER) Adjusted Budget | 67% | PRIOR YTD Amount 05/31/2019 | PRIOR YTD % 05/31/2019 | COMMENTS |
|--------------------------------------|-------------------------------------|------------------------------------|-------------------------------|----------------|-------------------------|------------------------------|------------|-----------------------------|------------------------|----------|
| BUDGET TO ACTUAL EXPENDITURES | | | | | | | | | | |
| CITY COMMISSION | | | | | | | | | | |
| 001-110-511-10110 | SALARIES & WAGES | 84,599 | 82,135 | 9,477 | 53,704 | 28,431 | 65% | 54,192 | 66% | |
| 001-110-511-10210 | FICA TAXES | 6,471 | 6,283 | 703 | 3,940 | 2,343 | 63% | 3,987 | 63% | |
| 001-110-511-10220 | RETIREMENT CONTRIBUTIONS | 10,152 | 9,804 | 1,137 | 6,445 | 3,359 | 66% | 6,370 | 65% | |
| 001-110-511-10230 | LIFE & HEALTH INSURANCE | 0 | 9,000 | 881 | 7,048 | 1,952 | 78% | 0 | 0% | |
| 001-110-511-30343 | PROFESSIONAL SERVICES | 31,000 | 51,000 | 14,169 | 45,260 | 5,740 | 89% | 20,850 | 99% | |
| 001-110-511-30402 | TRAVEL | 2,800 | 2,800 | 0 | 2,306 | 494 | 82% | 736 | 37% | |
| 001-110-511-30491 | OTHER EXPENSES | 13,702 | 7,827 | 2,971 | 6,165 | 1,662 | 79% | 9,534 | 127% | |
| 001-110-511-31000 | OTHER OPERATING IT SUPPORT | 8,000 | 8,000 | 667 | 5,336 | 2,664 | 67% | 6,824 | 85% | |
| 001-110-511-80820 | AID TO PRIVATE ORGANIZATIONS | 74,600 | 77,600 | 35,000 | 58,000 | 19,600 | 75% | 1,000 | 100% | |
| 001-110-552-60641 | OFFICE FURNITURE & EQUIPMENT | 15,000 | 11,875 | 0 | 1,830 | 10,045 | 15% | 0 | 0% | |
| | TOTAL CITY COMMISSION | 246,324 | 266,324 | 65,004 | 190,034 | 76,290 | 71% | 103,493 | 75% | |
| CITY MANAGER | | | | | | | | | | |
| 001-160-512-10110 | SALARIES & WAGES | 73,500 | 73,500 | 8,481 | 48,058 | 25,442 | 65% | 58,684 | 70% | |
| 001-160-512-10120 | REGULARY SALARIES & WAGES | 29,683 | 29,683 | 4,154 | 23,645 | 6,038 | 80% | 21,794 | 76% | |
| 001-160-512-10140 | OVERTIME | 2,512 | 2,512 | 0 | 0 | 2,512 | 0% | 2,439 | 2439% | |
| 001-160-512-10210 | FICA TAXES | 8,897 | 8,897 | 957 | 6,760 | 2,137 | 76% | 6,207 | 72% | |
| 001-160-512-10220 | RETIREMENT CONTRIBUTIONS | 13,957 | 13,957 | 1,516 | 10,725 | 3,232 | 77% | 9,285 | 69% | |
| 001-160-512-10230 | LIFE & HEALTH INSURANCE | 18,280 | 5,274 | 511 | 4,034 | 1,240 | 76% | 3,403 | 20% | |
| 001-160-512-30341 | CONTRACTUAL SERVICES | 3,000 | 3,000 | 0 | 0 | 3,000 | 0% | 6,939 | 32% | |
| 001-160-512-30343 | PROFESSIONAL SERVICES | 1,700 | 1,100 | 0 | 0 | 1,100 | 0% | 906 | 91% | |
| 001-160-512-30402 | TRAVEL EXPENSE | 1,000 | 1,100 | 0 | 1,047 | 54 | 95% | 648 | 65% | |
| 001-160-512-30403 | GAS | 250 | 250 | 0 | 120 | 130 | 48% | 95 | 38% | |
| 001-160-512-30410 | TELEPHONE | 6,304 | 6,304 | 572 | 4,961 | 1,343 | 79% | 3,861 | 63% | |
| 001-160-512-30461 | REPAIR & MAINTENANCE OFFICE EQUIP | 800 | 800 | 0 | 293 | 507 | 37% | 108 | 13% | |
| 001-160-512-30491 | OTHER OPERATING EXPENSE | 400 | 1,900 | (398) | 1,436 | 464 | 76% | 383 | 192% | |
| 001-160-512-30493 | TRAINING | 0 | 500 | 400 | 400 | 100 | 100% | 0 | 0% | |
| 001-160-512-30511 | OFFICE SUPPLIES GENERAL | 600 | 600 | 6 | 514 | 86 | 86% | 91 | 15% | |
| 001-160-512-31000 | OTHER OPERATING EXP - IT SUPPORT | 8,000 | 8,000 | 667 | 5,336 | 2,664 | 67% | 7,846 | 98% | |
| 001-160-519-00001 | ADMINISTRATIVE EXPENSE | 30,000 | 30,000 | 0 | 8,697 | 21,303 | 29% | 0 | 0% | |
| | TOTAL CITY MANAGER | 198,883 | 187,377 | 16,866 | 116,027 | 71,350 | 62% | 122,688 | 64% | |
| CITY ATTORNEY | | | | | | | | | | |
| 001-120-514-30341 | CONTRACTUAL SERVICES | 164,000 | 164,000 | 27,219 | 58,537 | 105,463 | 36% | 84,054 | 49% | |
| 001-120-514-30343 | PROFESSIONAL SERVICES | 1,000 | 1,000 | 0 | 0 | 1,000 | 0% | 0 | 0% | |
| 001-120-514-30500 | LEGAL & RECORDING FEES | 1,000 | 1,000 | 0 | 0 | 1,000 | 0% | 0 | 0% | |
| 001-120-514-30540 | PUBLICATIONS,SUBSCRIP,& MEMBERSHIPS | 2,400 | 2,400 | 0 | 0 | 2,400 | 0% | 0 | 0% | |
| 001-120-514-31000 | OTHER OPERATING EXP - IT SUPPORT | 8,000 | 8,000 | 667 | 5,336 | 2,664 | 67% | 6,824 | 85% | |
| | TOTAL CITY ATTORNEY | 176,400 | 176,400 | 27,886 | 63,873 | 112,527 | 36% | 90,878 | 50% | |
| CITY CLERK | | | | | | | | | | |
| 001-130-519-10110 | SALARIES & WAGES | 64,898 | 64,898 | 7,714 | 43,737 | 21,161 | 67% | 42,462 | 65% | |
| 001-130-519-10210 | FICA TAXES | 4,965 | 4,965 | 560 | 3,122 | 1,843 | 63% | 3,019 | 61% | |
| 001-130-519-10220 | RETIREMENT CONTRIBUTIONS | 7,788 | 7,788 | 926 | 5,245 | 2,543 | 67% | 5,092 | 65% | |
| 001-130-519-10230 | LIFE & HEALTH INSURANCE | 6,367 | 6,367 | 540 | 4,465 | 1,902 | 70% | 4,184 | 66% | |
| 001-130-519-30341 | CONTRACTUAL SERVICES | 6,000 | 6,000 | 0 | 0 | 6,000 | 0% | 0 | 0% | |
| 001-130-519-30343 | PROFESSIONAL SERVICES | 3,000 | 3,000 | 0 | 1,225 | 1,775 | 41% | 1,225 | 41% | |
| 001-130-519-30402 | TRAVEL EXPENSE | 1,000 | 500 | 0 | 0 | 500 | 0% | 0 | 0% | |
| 001-130-519-30410 | TELEPHONE | 1,842 | 1,842 | 117 | 1,043 | 799 | 57% | 774 | 43% | |
| 001-130-519-30461 | REPAIR & MAINT - OFFICE EQUIPMENT | 100 | 100 | 0 | 0 | 100 | 0% | 0 | 0% | |
| 001-130-519-30491 | OTHER OPERATING EXPENSE | 300 | 1,000 | 42 | 941 | 59 | 94% | 197 | 197% | |
| 001-130-519-30493 | TRAINING | 100 | 100 | 0 | 0 | 100 | 0% | 0 | 0% | |
| 001-130-519-30500 | LEGAL ADS AND RECORDING FEES | 750 | 1,250 | 329 | 1,168 | 82 | 93% | 248 | 33% | |
| 001-130-519-30511 | OFFICE SUPPLIES-GENERAL | 500 | 500 | 0 | 91 | 409 | 18% | 431 | 86% | |
| 001-130-519-31000 | OTHER OPERATING EXP - IT SUPPORT | 8,000 | 8,000 | 667 | 5,336 | 2,664 | 67% | 6,824 | 85% | |
| | TOTAL CITY CLERK | 105,610 | 106,310 | 10,894 | 66,374 | 39,936 | 62% | 64,455 | 65% | |

| Account Number | Account Description | Original Approved Budget 10/1/2019 | Adjusted Budget as of 05/2020 | MTD 05/31/2020 | 8 MONTHS YTD 05/31/2020 | OVER (UNDER) Adjusted Budget | 67% | PRIOR YTD Amount 05/31/2019 | PRIOR YTD % 05/31/2019 | COMMENTS |
|--------------------------------------|-----------------------------------|------------------------------------|-------------------------------|----------------|-------------------------|------------------------------|------------|-----------------------------|------------------------|----------|
| BUDGET TO ACTUAL EXPENDITURES | | | | | | | | | | |
| NON-DEPARTMENTAL | | | | | | | | | | |
| 001-001-519-30320 | ACCOUNTING & AUDITING SERVICES | 29,186 | 29,186 | 0 | 28,900 | 286 | 99% | 20,800 | 72% | |
| 001-001-519-30341 | CONTRACTUAL SERVICES | 20,000 | 20,000 | 0 | 0 | 20,000 | 0% | 0 | 0% | |
| 001-001-519-30342 | RECORDING OF THE COMMISSION MTG | 42,000 | 42,000 | 7,000 | 28,035 | 13,965 | 67% | 28,000 | 67% | |
| 001-001-519-30343 | PROFESSIONAL SERVICES | 2,000 | 2,000 | 125 | 125 | 1,875 | 6% | 0 | 0% | |
| 001-001-519-30390 | CONTINGENCIES | 58,023 | 28,023 | 0 | 0 | 28,023 | 0% | 0 | 0% | |
| 001-001-519-30410 | TELEPHONE | 667 | 667 | 0 | 0 | 667 | 0% | 28 | 4% | |
| 001-001-519-30435 | JUNIOR COMMISSION | 7,769 | 7,769 | 0 | 0 | 7,769 | 0% | 0 | 0% | |
| 001-001-519-30440 | SUMMER YOUTH WORK PROGRAM | 20,000 | 20,000 | 0 | 3,010 | 16,990 | 15% | 0 | 0% | |
| 001-001-519-30451 | INSURANCE | 489,013 | 489,013 | 21,203 | 381,504 | 107,509 | 78% | 354,705 | 81% | |
| 001-001-519-30465 | COPIER PAYMENT | 12,023 | 12,023 | 169 | 1,290 | 10,733 | 11% | 1,637 | 18% | |
| 001-001-519-30491 | OTHER OPERATING EXPENSE | 15,000 | 15,000 | 19,404 | 25,835 | (10,835) | 172% | 11,994 | 80% | |
| 001-001-519-30500 | LEGAL ADS & RECORDINGS | 1,200 | 1,200 | 0 | 0 | 1,200 | 0% | 0 | 0% | |
| 001-001-519-30512 | POSTAGE | 4,120 | 4,120 | 1,342 | 3,082 | 1,038 | 75% | 3,465 | 87% | |
| 001-001-519-70730 | TRANSFER DEBT SVC CAP IMP BOND | 366,200 | 366,200 | 30,517 | 274,136 | 92,064 | 75% | 300,000 | 83% | |
| 001-001-519-70731 | HONEYWELL LOAN PRINCIPAL | 17,042 | 16,847 | 8,423 | 16,847 | 0 | 100% | 15,339 | 100% | |
| 001-001-519-70732 | HONEYWELL LOAN INTEREST | 3,111 | 3,306 | 1,653 | 3,306 | 0 | 100% | 3,842 | 100% | |
| 001-001-519-90000 | TRANSFER TO INTERNAL SERVICE FUND | 60,000 | 60,000 | 5,000 | 40,000 | 20,000 | 67% | 0 | 0% | |
| 001-001-552-30645 | CRA TIF: ECONOMIC ENVIRON. | 164,829 | 164,829 | 0 | 168,102 | (3,273) | 102% | 162,203 | 100% | |
| | TOTAL NON-DEPARTMENTAL | 1,312,183 | 1,282,183 | 94,836 | 974,173 | 308,010 | 76% | 902,012 | 75% | |
| PERSONNEL | | | | | | | | | | |
| 001-260-513-10110 | EXE SALARIES & WAGES | 31,500 | 31,500 | 3,635 | 20,596 | 10,904 | 65% | 0 | 0% | |
| 001-260-513-10120 | REGULAR SALARIES & WAGES | 50,146 | 50,146 | 4,694 | 26,629 | 23,517 | 53% | 24,942 | 62% | |
| 001-260-513-10130 | OTHER SALARIES & WAGES - P/T | 15,532 | 15,532 | 0 | 0 | 15,532 | 0% | 12,688 | 84% | |
| 001-260-513-10140 | OVERTIME | 649 | 649 | 0 | 0 | 649 | 0% | 630 | 100% | |
| 001-260-513-10210 | FICA TAXES | 5,325 | 5,325 | 614 | 3,440 | 1,885 | 65% | 2,777 | 54% | |
| 001-260-513-10220 | RETIREMENT CONTRIBUTIONS | 6,489 | 6,489 | 1,000 | 5,518 | 971 | 85% | 2,990 | 47% | |
| 001-260-513-10230 | LIFE & HEALTH INSURANCE | 5,224 | 5,224 | 429 | 4,116 | 1,108 | 79% | 3,185 | 95% | |
| 001-260-513-30314 | PSYCHIATRIC EVALUATIONS | 3,500 | 3,500 | 450 | 2,475 | 1,025 | 71% | 1,275 | 80% | |
| 001-260-513-30315 | EMPLOYEE QUALITY OF LIFE | 5,000 | 5,000 | 0 | 2,500 | 2,500 | 50% | 1,561 | 156% | |
| 001-260-513-30341 | CONTRACTUAL SERVICES | 10,500 | 10,500 | 0 | 3,587 | 6,913 | 34% | 8,990 | 112% | |
| 001-260-513-30343 | PROFESSIONAL SERVICES | 8,500 | 8,500 | 678 | 4,377 | 4,124 | 51% | (157) | -8% | |
| 001-260-513-30402 | TRAVEL EXPENSE | 1,500 | 1,500 | 0 | 0 | 1,500 | 0% | 1,295 | 185% | |
| 001-260-513-30410 | TELEPHONE | 3,800 | 3,800 | 385 | 3,502 | 298 | 92% | 2,452 | 82% | |
| 001-260-513-30461 | REPAIR AND MAINTENANCE OFFICE EQ | 1,000 | 1,000 | 0 | 116 | 884 | 12% | 49 | 10% | |
| 001-260-513-30491 | OTHER OPERATING EXPENSE | 1,500 | 1,500 | 14 | 95 | 1,406 | 6% | 785 | 56% | |
| 001-260-513-30493 | TRAINING | 2,000 | 2,000 | 0 | 0 | 2,000 | 0% | 0 | 0% | |
| 001-260-513-30511 | OFFICE SUPPLIES GENERAL | 1,500 | 1,500 | 373 | 373 | 1,127 | 25% | 1,038 | 65% | |
| 001-260-513-31000 | OTHER OPERATING EXP - IT SUPPORT | 8,000 | 8,000 | 667 | 5,336 | 2,664 | 67% | 6,824 | 85% | |
| | TOTAL PERSONNEL | 161,665 | 161,665 | 12,940 | 82,659 | 79,006 | 51% | 71,323 | 64% | |
| FINANCE | | | | | | | | | | |
| 001-271-513-10110 | EXE SALARIES & WAGES | 21,718 | 21,718 | 2,606 | 15,161 | 6,557 | 70% | 10,088 | 48% | |
| 001-271-513-10120 | REGULAR SALARIES & WAGES | 36,226 | 36,226 | 5,294 | 26,140 | 10,086 | 72% | 24,664 | 69% | |
| 001-271-513-10140 | OVERTIME | 770 | 770 | 0 | 151 | 619 | 20% | 691 | 100% | |
| 001-271-513-10210 | FICA TAXES | 4,492 | 4,492 | 579 | 2,983 | 1,509 | 66% | 2,515 | 58% | |
| 001-271-513-10220 | RETIREMENT CONTRIBUTIONS | 7,045 | 7,045 | 875 | 4,883 | 2,162 | 69% | 4,177 | 61% | |
| 001-271-513-10230 | LIFE & HEALTH INSURANCE | 12,219 | 12,219 | 752 | 6,041 | 6,178 | 49% | 6,484 | 56% | |
| 001-271-513-30343 | PROFESSIONAL SERVICES | 24,000 | 24,000 | 0 | 15,404 | 8,596 | 64% | 40,241 | 244% | |
| 001-271-513-30402 | TRAVEL EXPENSE | 3,200 | 3,700 | 0 | 3,535 | 165 | 96% | 648 | 100% | |
| 001-271-513-30410 | TELEPHONE | 6,600 | 6,600 | 461 | 4,111 | 2,489 | 62% | 3,604 | 56% | |
| 001-271-513-30461 | REPAIR & MAINT OFFICE EQUIPMENT | 500 | 500 | 0 | 0 | 500 | 0% | 40 | 8% | |
| 001-271-513-30491 | OTHER OPERATING EXPENSE | 1,000 | 1,500 | 164 | 423 | 1,077 | 28% | 930 | 93% | |
| 001-271-513-30493 | TRAINING | 2,000 | 2,000 | 1,330 | 1,330 | 670 | 67% | 169 | 17% | |
| 001-271-513-30511 | OFFICE SUPPLIES GENERAL | 8,000 | 5,950 | 454 | 3,586 | 2,364 | 60% | 4,064 | 51% | |
| 001-271-513-30512 | POSTAGE | 0 | 150 | 26 | 26 | 124 | 100% | 0 | 0% | |
| 001-271-513-30521 | OPERATING SUPPLIES | 600 | 1,500 | 0 | 734 | 766 | 49% | 364 | 61% | |
| 001-271-513-30540 | DUES, PUBLICATIONS, & MEMBERSHP | 750 | 750 | 0 | 0 | 750 | 0% | 0 | 0% | |

| Account Number | Account Description | Original Approved Budget 10/1/2019 | Adjusted Budget as of 05/2020 | MTD 05/31/2020 | 8 MONTHS YTD 05/31/2020 | OVER (UNDER) Adjusted Budget | 67% | PRIOR YTD Amount 05/31/2019 | PRIOR YTD % 05/31/2019 | COMMENTS |
|--------------------------------------|-------------------------------------|------------------------------------|-------------------------------|----------------|-------------------------|------------------------------|------------|-----------------------------|------------------------|----------|
| BUDGET TO ACTUAL EXPENDITURES | | | | | | | | | | |
| 001-271-513-31000 | OTHER OPERATING EXP - IT SUPPORT | 8,000 | 8,000 | 667 | 5,336 | 2,664 | 67% | 6,824 | 85% | |
| 001-271-513-60000 | Software | 8,000 | 8,000 | 0 | 0 | 8,000 | 0% | 0 | 0% | |
| 001-271-513-60641 | OFFICE FURNITURE & EQUIPMENT | 5,250 | 5,250 | 0 | 3,427 | 1,823 | 65% | 720 | 24% | |
| | TOTAL FINANCE | 150,370 | 150,370 | 13,208 | 93,272 | 57,098 | 62% | 106,225 | 81% | |
| GENERAL SERVICES ADM | | | | | | | | | | |
| 001-276-513-10110 | EXE SALARY & WAGES | 10,322 | 10,322 | 1,385 | 7,882 | 2,440 | 76% | 7,264 | 72% | |
| 001-276-513-10210 | FICA | 790 | 790 | 100 | 558 | 232 | 71% | 575 | 75% | |
| 001-276-513-10220 | RETIREMENT | 1,239 | 1,239 | 166 | 945 | 294 | 76% | 872 | 72% | |
| 001-276-513-10230 | LIFE & HEALTH INSURANCE | 1,647 | 1,647 | 132 | 1,072 | 575 | 65% | 1,009 | 65% | |
| | TOTAL GENERAL SERVICES ADM | 13,998 | 13,998 | 1,783 | 10,457 | 3,541 | 75% | 9,720 | 78% | |
| LAW ENFORCEMENT ADM | | | | | | | | | | |
| 001-210-521-10110 | EXE SALARIES & WAGES | 75,232 | 75232 | 8714.4 | 49408.53 | 25,823 | 66% | 47,893 | 60% | |
| 001-210-521-10120 | REGULAR SALARIES & WAGES | 99,900 | 99900 | 12117.6 | 68720.21 | 31,180 | 69% | 64,795 | 63% | |
| 001-210-521-10150 | SPEC PAY-INCENTIVE,HOL,LV BUYBACK | 1,030 | 1030 | 130 | 975 | 55 | 95% | 0 | 0% | |
| 001-210-521-10210 | FICA TAXES | 14,458 | 14458 | 1565.34 | 8824.39 | 5,634 | 61% | 8,239 | 59% | |
| 001-210-521-10220 | RETIREMENT CONTRIBUTIONS | 22,680 | 22680 | 2515.68 | 14284.5 | 8,396 | 63% | 13,515 | 61% | |
| 001-210-521-10230 | LIFE & HEALTH INSURANCE | 32,350 | 24081 | 2134.52 | 17127.09 | 6,954 | 71% | 19,928 | 65% | |
| 001-210-521-30341 | CONTRACTUAL SERVICES | 50,000 | 50000 | 17560 | 17992.64 | 32,007 | 36% | 41,624 | 86% | |
| 001-210-521-30402 | TRAVEL EXPENSE | 1,500 | 1500 | 0 | 405 | 1,095 | 27% | 0 | 0% | |
| 001-210-521-30403 | GAS & DIESEL | 4,000 | 4000 | 478.58 | 2781.8 | 1,218 | 70% | 2,682 | 168% | |
| 001-210-521-30404 | OIL & GREASE | 350 | 350 | 0 | 0 | 350 | 0% | 108 | 31% | |
| 001-210-521-30405 | TIRES | 800 | 800 | 0 | 0 | 800 | 0% | 292 | 37% | |
| 001-210-521-30406 | VEHICLE PARTS ONLY | 3,750 | 3750 | 0 | 15 | 3,735 | 0% | 3,798 | 475% | |
| 001-210-521-30407 | VEHICLE REPAIRS | 1,000 | 1000 | 739.33 | 981.95 | 18 | 98% | 250 | 63% | |
| 001-210-521-30410 | TELEPHONE | 37,080 | 37080 | 3609.4 | 28276.31 | 8,804 | 76% | 21,680 | 60% | |
| 001-210-521-30430 | UTILITIES | 10,000 | 9000 | 564.94 | 1493.75 | 7,506 | 17% | 7,685 | 77% | |
| 001-210-521-30464 | REPAIRS & MAINTENANCE-RADIO | 2,000 | 2000 | 0 | 0 | 2,000 | 0% | (1,128) | -56% | |
| 001-210-521-30491 | OTHER OPERATING EXPENSE | 2,500 | 2050 | -75.98 | 1131.19 | 919 | 55% | 1,720 | 86% | |
| 001-210-521-30492 | INVESTIGATIVE FUNDS | 1,000 | 2450 | 6 | 2275.22 | 175 | 93% | 1,090 | 109% | |
| 001-210-521-30493 | TRAINING | 800 | 800 | 49.23 | 330.01 | 470 | 41% | 245 | 33% | |
| 001-210-521-30511 | OFFICE SUPPLIES-GENERAL | 2,250 | 2250 | 407.26 | 2198.26 | 52 | 98% | 1,637 | 164% | |
| 001-210-521-30521 | OPERATING MATERIALS & SUPPLIES | 750 | 750 | 0 | 313.67 | 436 | 42% | 434 | 87% | |
| 001-210-521-30522 | OPERATING SUPPLIES-UNIFORMS | 500 | 500 | 0 | 58.44 | 442 | 12% | 16 | 3% | |
| 001-210-521-30540 | PUBLICATIONS, SUBSCRIP. & MEMBERSHP | 750 | 750 | 0 | 190 | 560 | 25% | 1,043 | 209% | |
| 001-210-521-31000 | OTHER OPERATING EXP - IT SUPPORT | 8,000 | 8000 | -60.99 | 6195.01 | 1,805 | 77% | 6,824 | 85% | |
| 001-210-521-60641 | OFFICE FURNITURE & EQUIPMENT | 500 | 1000 | 0 | 911.96 | 88 | 91% | 336 | 67% | |
| 001-210-521-60644 | EQUIPMENT | 2,000 | 2000 | 0 | 522.56 | 1,477 | 26% | 0 | 0% | |
| | TOTAL LAW ENFORCEMENT ADM | 375,180 | 367,411 | 50,455 | 225,412 | 141,999 | 61% | 244,708 | 67% | |
| LAW ENFORCEMENT OPERATIONS | | | | | | | | | | |
| 001-220-521-10120 | REGULAR SALARIES & WAGES | 1,195,275 | 1206275 | 140777.55 | 804461.97 | 401,813 | 67% | 735,558 | 64% | |
| 001-220-521-10130 | OTHER SALARIES & WAGES - P/T | 31,197 | 31197 | 2966.4 | 24308.8 | 6,888 | 78% | 27,084 | 92% | |
| 001-220-521-10140 | OVERTIME | 145,252 | 145252 | 30103.37 | 134310.76 | 10,941 | 92% | 108,740 | 121% | |
| 001-220-521-10150 | SPEC PAY-INCENTIVE,HOL, LV BUYBACK | 15,795 | 15795 | 1280 | 10040 | 5,755 | 64% | 12,810 | 92% | |
| 001-220-521-10210 | FICA TAXES | 101,144 | 101144 | 12933.87 | 71625.59 | 29,518 | 71% | 65,710 | 67% | |
| 001-220-521-10220 | RETIREMENT CONTRIBUTIONS | 228,811 | 228811 | 21668.16 | 121227.8 | 107,583 | 53% | 111,884 | 48% | |
| 001-220-521-10230 | LIFE & HEALTH INSURANCE | 234,553 | 262158 | 24316.06 | 182793.59 | 79,364 | 70% | 155,398 | 70% | |
| 001-220-521-30341 | CONTRACTUAL SERVICES | 1,000 | 1000 | 0 | 0 | 1,000 | 0% | 231 | 23% | |
| 001-220-521-30402 | TRAVEL EXPENSE | 1,000 | 1000 | 0 | 18.5 | 982 | 2% | 645 | 65% | |
| 001-220-521-30403 | GASOLINE & DIESEL | 43,000 | 39000 | 5257.05 | 25132.55 | 13,867 | 64% | 26,098 | 61% | |
| 001-220-521-30404 | OIL & GREASE | 1,750 | 1750 | 215.4 | 294.66 | 1,455 | 17% | 1,220 | 81% | |
| 001-220-521-30405 | TIRES | 3,250 | 3250 | 365.05 | 1997.49 | 1,253 | 61% | 1,465 | 42% | |
| 001-220-521-30406 | VEHICLE PARTS ONLY | 7,750 | 7250 | 229.43 | 2786.99 | 4,463 | 38% | 7,519 | 116% | |
| 001-220-521-30407 | OTHER AUTO EXPENSE | 1,000 | 1500 | 637.58 | 1233.84 | 266 | 82% | 15 | 1% | |
| 001-220-521-30435 | YOUTH DEVELOPMENT ACADEMY & PROGRAM | 0 | 2000 | 0 | 500 | 1,500 | 25% | 0 | 0% | |
| 001-220-521-30462 | REPAIR & MAINT.-EQUIPMENT & TOOLS | 600 | 600 | 0 | 86 | 514 | 14% | 0 | 0% | |
| 001-220-521-30464 | REPAIR & MAINTENANCE - RADIOS | 500 | 500 | 0 | 0 | 500 | 0% | 0 | 0% | |

| Account Number | Account Description | Original Approved Budget 10/1/2019 | Adjusted Budget as of 05/2020 | MTD 05/31/2020 | 8 MONTHS YTD 05/31/2020 | OVER (UNDER) Adjusted Budget | 67% | PRIOR YTD Amount 05/31/2019 | PRIOR YTD % 05/31/2019 | COMMENTS |
|--------------------------------------|---|------------------------------------|-------------------------------|----------------|-------------------------|------------------------------|------------|-----------------------------|------------------------|----------|
| BUDGET TO ACTUAL EXPENDITURES | | | | | | | | | | |
| 001-220-521-30491 | OTHER OPERATING EXPENSE | 6,000 | 13300 | 1316.98 | 12036.21 | 1,264 | 90% | 5,833 | 117% | |
| 001-220-521-30493 | TRAINING | 7,000 | 4000 | 2213.1 | 2513.1 | 1,487 | 63% | 2,700 | 34% | |
| 001-220-521-30499 | CANINE EXPENSE | 10,000 | 6500 | 86.63 | 544.31 | 5,956 | 8% | 388 | 19% | |
| 001-220-521-30511 | OFFICE SUPPLIES | 1,000 | 3500 | 97.43 | 490.21 | 3,010 | 14% | 177 | 16% | |
| 001-220-521-30521 | OPERATING MATERIALS & SUPPLIES | 7,000 | 10150 | 0 | 9466.26 | 684 | 93% | 6,432 | 129% | |
| 001-220-521-30522 | OPERATING SUPPLIES - UNIFORMS | 10,000 | 16000 | 0 | 14743.17 | 1,257 | 92% | 13,783 | 184% | |
| 001-220-521-60641 | OFFICE FURNITURE & EQUIPMENT | 0 | 2500 | 727.99 | 1057.99 | 1,442 | 42% | 0 | 0% | |
| 001-220-521-60642 | VEHICLES | 50,000 | 50000 | 0 | 0 | 50,000 | 0% | 0 | 0% | |
| 001-220-521-60644 | EQUIPMENT | 7,000 | 9850 | 0 | 2826 | 7,024 | 29% | 6,939 | 116% | |
| | TOTAL LAW ENFORCEMENT OPERATIONS | 2,109,877 | 2,164,282 | 245,192 | 1,424,496 | 739,786 | 66% | 1,290,626 | 69% | |
| FIRE CONTROL ADM | | | | | | | | | | |
| 001-210-522-10110 | EXE SALARIES & WAGES | 66,043 | 66043 | 7620 | 43207.22 | 22,836 | 65% | 41,952 | 65% | |
| 001-210-522-10120 | REGULAR SALARIES & WAGES | 45,505 | 45505 | 4855.26 | 28802.54 | 16,702 | 63% | 29,644 | 67% | |
| 001-210-522-10150 | SPEC PAY-INCENTIVE,HOL,LV BUYBACK | 1,545 | 1545 | 130 | 975 | 570 | 63% | 1,040 | 69% | |
| 001-210-522-10210 | FICA TAXES | 8,652 | 8652 | 889.39 | 5059.2 | 3,593 | 58% | 5,053 | 60% | |
| 001-210-522-10220 | RETIREMENT CONTRIBUTIONS | 28,575 | 28575 | 2923.13 | 16787.9 | 11,787 | 59% | 16,510 | 60% | |
| 001-210-522-10230 | LIFE & HEALTH INSURANCE | 22,878 | 22878 | 2001.86 | 15971.9 | 6,906 | 70% | 14,187 | 66% | |
| 001-210-522-30410 | TELEPHONE | 16,995 | 16995 | 1856.21 | 13641.18 | 3,354 | 80% | 10,724 | 65% | |
| 001-210-522-30430 | UTILITIES | 30,000 | 30000 | 1975.53 | 17153.03 | 12,847 | 57% | 27,710 | 139% | |
| 001-210-522-30461 | REPAIR & MAINTENANCE-OFFICE EQUIP. | 1,800 | 1800 | 0 | 1189.65 | 610 | 66% | 1,155 | 64% | |
| 001-210-522-30463 | REPAIR & MAINT.-BUILDINGS & GROUNDS | 6,500 | 6500 | 219.5 | 6109.31 | 391 | 94% | 5,216 | 139% | |
| 001-210-522-30464 | REPAIR & MAINTENANCE-RADIO | 1,500 | 1500 | 0 | 1262.15 | 238 | 84% | 0 | 0% | |
| 001-210-522-30465 | COPIER PAYMENT | 1,550 | 1550 | 168.98 | 1290.46 | 260 | 83% | 400 | 26% | |
| 001-210-522-30491 | OTHER OPERATING EXPENSE | 1,000 | 1000 | 0 | 180.76 | 819 | 18% | 507 | 51% | |
| 001-210-522-30494 | FIRE PREVENTION & EDUCATION | 6,500 | 6500 | 0 | 2631.44 | 3,869 | 40% | 2,318 | 53% | |
| 001-210-522-30511 | OFFICE SUPPLIES-GENERAL | 550 | 550 | 0 | 460.85 | 89 | 84% | 235 | 43% | |
| 001-210-522-30521 | OPERATING MATERIALS & SUPPLIES | 1,000 | 1000 | 352.07 | 837.94 | 162 | 84% | 812 | 108% | |
| 001-210-522-30522 | OPERATING SUPPLIES - UNIFORMS | 1,000 | 1000 | 53.25 | 264.95 | 735 | 26% | 229 | 46% | |
| 001-210-522-31000 | OTHER OPERATING EXP -IT SUPPORT | 8,000 | 8000 | 667 | 5336 | 2,664 | 67% | 6,824 | 85% | |
| 001-210-522-60620 | Buildings and Other Improvements | 25,000 | 175000 | 0 | 0 | 175,000 | 0% | 0 | 0% | |
| 001-210-522-60641 | OFFICE FURNITURE & EQUIPMENT | 10,500 | 10500 | 0 | 887.99 | 9,612 | 8% | 780 | 7% | |
| | TOTAL FIRE CONTROL ADM | 285,093 | 435,093 | 23,712 | 162,049 | 273,044 | 37% | 165,294 | 58% | |
| FIRE CONTROL OPERATIONS | | | | | | | | | | |
| 001-230-522-10120 | REGULAR SALARIES & WAGES | 837,681 | 762681 | 87071.43 | 452566.87 | 310,114 | 59% | 421,570 | 59% | |
| 001-230-522-10130 | OTHER SALARIES & WAGES - P/T | 20,600 | 20600 | 0 | 0 | 20,600 | 0% | 583 | 3% | |
| 001-230-522-10140 | OVERTIME | 32,000 | 107000 | 720.37 | 37847.67 | 69,152 | 35% | 94,037 | 376% | |
| 001-230-522-10150 | SPEC PAY-INCENTIVE,HOL,LV BUYBACK | 17,000 | 17000 | 1200 | 9440 | 7,560 | 56% | 10,590 | 62% | |
| 001-230-522-10210 | FICA TAXES | 61,278 | 61278 | 6529.77 | 36227.47 | 25,051 | 59% | 38,114 | 64% | |
| 001-230-522-10220 | RETIREMENT CONTRIBUTIONS | 195,561 | 195561 | 24069.31 | 123231.89 | 72,329 | 63% | 111,061 | 60% | |
| 001-230-522-10230 | LIFE & HEALTH INSURANCE | 167,639 | 167639 | 16692.32 | 114341.27 | 53,298 | 68% | 99,660 | 63% | |
| 001-230-522-30402 | TRAVEL EXPENSE | 500 | 500 | 0 | 0 | 500 | 0% | 0 | 0% | |
| 001-230-522-30403 | GASOLINE & DIESEL | 9,500 | 9500 | 912.84 | 5592.53 | 3,907 | 59% | 6,064 | 64% | |
| 001-230-522-30404 | OIL & GREASE | 1,250 | 1250 | 0 | 316.59 | 933 | 25% | 292 | 23% | |
| 001-230-522-30405 | TIRES | 4,500 | 4500 | 0 | 231.3 | 4,269 | 5% | 628 | 14% | |
| 001-230-522-30406 | VEHICLE PARTS ONLY | 3,000 | 3000 | 360.56 | 1356.83 | 1,643 | 45% | 857 | 29% | |
| 001-230-522-30462 | REPAIR & MAINT. - EQUIPMENT & TOOLS | 13,400 | 13400 | 2303.83 | 6384.7 | 7,015 | 48% | 8,660 | 65% | |
| 001-230-522-30464 | REPAIRS TURNKEY - HURRICANE MICHAEL | 0 | 18771 | 0 | 18771 | 0 | 100% | 0 | 0% | |
| 001-230-522-30491 | OTHER OPERATING EXPENSE | 1,500 | 1200 | 0 | 383.96 | 816 | 32% | 1,286 | 117% | |
| 001-230-522-30493 | TRAINING | 10,000 | 10000 | 0 | 3858 | 6,142 | 39% | 3,211 | 64% | |
| 001-230-522-30511 | OFFICE SUPPLIES | 1,000 | 1000 | 29.68 | 181.17 | 819 | 18% | 238 | 30% | |
| 001-230-522-30521 | OPERATING MATERIALS & SUPPLIES | 1,100 | 1400 | 0 | 1134.37 | 266 | 81% | 812 | 120% | |
| 001-230-522-30522 | OPERATING SUPPLIES - UNIFORMS | 16,000 | 16000 | 1593.89 | 9650.39 | 6,350 | 60% | 8,955 | 112% | |
| 001-230-522-60644 | EQUIPMENT | 75,000 | 75000 | 1074 | 17987.64 | 57,012 | 24% | 9,081 | 61% | |
| | TOTAL FIRE CONTROL OPERATIONS | 1,468,509 | 1,487,280 | 142,558 | 839,504 | 647,776 | 56% | 815,698 | 64% | |
| BUILDING & PLANNING | | | | | | | | | | |
| 001-284-515-10110 | EXE SALARIES & WAGES | 80,051 | 72,051 | 7,651 | 43,384 | 28,667 | 60% | 42,116 | 65% | |

| Account Number | Account Description | Original Approved Budget 10/1/2019 | Adjusted Budget as of 05/2020 | MTD 05/31/2020 | 8 MONTHS YTD 05/31/2020 | OVER (UNDER) Adjusted Budget | 67% | PRIOR YTD Amount 05/31/2019 | PRIOR YTD % 05/31/2019 | COMMENTS |
|--------------------------------------|---|------------------------------------|-------------------------------|----------------|-------------------------|------------------------------|------------|-----------------------------|------------------------|----------|
| BUDGET TO ACTUAL EXPENDITURES | | | | | | | | | | |
| 001-284-515-10120 | REGULAR SALARIES & WAGES | 72,173 | 72,173 | 8,162 | 48,775 | 23,398 | 68% | 39,167 | 55% | |
| 001-284-515-10140 | OVERTIME | 1,724 | 1,724 | 156 | 786 | 938 | 46% | 1,674 | 239% | |
| 001-284-515-10210 | FICA TAXES | 10,725 | 10,725 | 1,177 | 6,812 | 3,913 | 64% | 6,012 | 58% | |
| 001-284-515-10220 | RETIREMENT CONTRIBUTIONS | 16,824 | 16,824 | 1,898 | 10,036 | 6,788 | 60% | 9,747 | 60% | |
| 001-284-515-10230 | LIFE & HEALTH INSURANCE | 35,672 | 20,154 | 1,865 | 14,541 | 5,613 | 72% | 15,454 | 46% | |
| 001-284-515-30341 | CONTRACTUAL SERVICES | 8,000 | 164,900 | 0 | 23,900 | 141,000 | 14% | 3,150 | 8% | |
| 001-284-515-30342 | CONTRACTUAL SERVICES HOUSING DEMOLITION | 35,000 | 35,000 | 0 | 3,000 | 32,000 | 9% | 3,325 | 6% | |
| 001-284-515-30343 | PROFESSIONAL SERVICES | 2,500 | 2,500 | 2,000 | 4,450 | (1,950) | 178% | 0 | 0% | |
| 001-284-515-30403 | GAS & DIESEL | 1,400 | 1,400 | 73 | 427 | 973 | 31% | 482 | 34% | |
| 001-284-515-30404 | OIL & GREASE | 200 | 200 | 0 | 0 | 200 | 0% | 0 | 0% | |
| 001-284-515-30405 | TIRES | 200 | 200 | 0 | 0 | 200 | 0% | 19 | 9% | |
| 001-284-515-30406 | VEH PARTS ONLY | 1,000 | 1,000 | 6 | 9 | 991 | 1% | 0 | 0% | |
| 001-284-515-30407 | VEH REPAIRS | 1,000 | 1,000 | 0 | 0 | 1,000 | 0% | 0 | 0% | |
| 001-284-515-30410 | TELEPHONE | 6,045 | 6,045 | 552 | 4,827 | 1,218 | 80% | 3,574 | 59% | |
| 001-284-515-30461 | REPAIR & MAINT. OFFICE EQUIPMENT | 500 | 500 | 0 | 228 | 272 | 46% | 423 | 85% | |
| 001-284-515-30491 | OTHER OPERATING EXPENSE | 3,000 | 2,000 | 200 | 800 | 1,200 | 40% | 2,398 | 120% | |
| 001-284-515-30493 | TRAINING | 1,500 | 3,700 | 0 | 3,489 | 211 | 94% | 0 | 0% | |
| 001-284-515-30500 | ADVERTISEMENTS | 2,200 | 1,900 | 84 | 448 | 1,452 | 24% | 1,246 | 104% | |
| 001-284-515-30511 | OFFICE SUPPLIES GENERAL | 1,000 | 1,300 | 11 | 1,041 | 259 | 80% | 528 | 53% | |
| 001-284-515-31000 | OTHER OPERATING EXP - IT SUPPORT | 8,000 | 8,000 | 667 | 5,336 | 2,664 | 67% | 6,824 | 85% | |
| 001-284-515-60641 | OFFICE FURNITURE & EQUIPMENT | 12,000 | 10,800 | 0 | 705 | 10,095 | 7% | 0 | 0% | |
| | TOTAL BUILDING & PLANNING | 300,714 | 434,096 | 24,503 | 172,994 | 261,102 | 40% | 136,139 | 43% | |
| RECREATIONAL ACTIVITY | | | | | | | | | | |
| 001-310-572-10110 | EXE SALARIES & WAGES | 63,155 | 63,155 | 4,961 | 28,222 | 34,933 | 45% | 28,785 | 47% | |
| 001-310-572-10120 | REGULAR SALARIES & WAGES | 214,127 | 214,127 | 24,982 | 141,950 | 72,177 | 66% | 91,937 | 46% | |
| 001-310-572-10130 | OTHER SALARIES & WAGES - P/T | 41,541 | 41,541 | 0 | 5,855 | 35,686 | 14% | 8,265 | 20% | |
| 001-310-572-10140 | OVERTIME | 670 | 670 | 0 | 519 | 151 | 77% | 565 | 565% | |
| 001-310-572-10210 | FICA TAXES | 24,398 | 24,398 | 2,162 | 12,508 | 11,890 | 51% | 8,976 | 38% | |
| 001-310-572-10220 | RETIREMENT CONTRIBUTIONS | 33,274 | 33,274 | 3,593 | 20,407 | 12,867 | 61% | 14,171 | 44% | |
| 001-310-572-10230 | LIFE & HEALTH INSURANCE | 63,356 | 72,544 | 5,850 | 47,494 | 25,050 | 65% | 38,404 | 64% | |
| 001-310-572-30341 | CONTRACTUAL SERVICES | 10,000 | 10,000 | 0 | 168 | 9,832 | 2% | 1,345 | 13% | |
| 001-310-572-30402 | TRAVEL EXPENSE | 1,000 | 1,000 | 0 | 0 | 1,000 | 0% | 375 | 50% | |
| 001-310-572-30403 | GAS & DIESEL | 8,000 | 8,000 | 1,029 | 4,610 | 3,390 | 58% | 5,578 | 83% | |
| 001-310-572-30404 | OIL & GREASE | 500 | 500 | 4 | 235 | 265 | 47% | 139 | 93% | |
| 001-310-572-30405 | TIRES | 500 | 500 | 29 | 69 | 431 | 14% | 304 | 152% | |
| 001-310-572-30406 | VEH PARTS ONLY | 1,000 | 1,000 | 13 | 530 | 470 | 53% | 88 | 18% | |
| 001-310-572-30407 | VEHICLE REPAIRS | 800 | 800 | 0 | 121 | 679 | 15% | 44 | 6% | |
| 001-310-572-30410 | TELEPHONE | 8,200 | 8,200 | 794 | 6,690 | 1,510 | 82% | 4,546 | 55% | |
| 001-310-572-30440 | RENTAL OF EQUIPMENT & BUILDINGS | 500 | 500 | 0 | 305 | 195 | 61% | 0 | 0% | |
| 001-310-572-30441 | SWIMMING POOL REPAIRS | 10,000 | 10,000 | 0 | 0 | 10,000 | 0% | 1,101 | 73% | |
| 001-310-572-30462 | REPAIR & MAINT-EQUIPMENT & TOOLS | 5,000 | 5,000 | 50 | 858 | 4,142 | 17% | 4,763 | 119% | |
| 001-310-572-30464 | REPAIRS TURNKEY - HURRICANE MICHAEL | 0 | 74,700 | 0 | 74,700 | 0 | 100% | 0 | 0% | |
| 001-310-572-30491 | OTHER OPERATING EXPENSES | 15,000 | 15,000 | 2,255 | 12,277 | 2,723 | 82% | 15,626 | 693% | |
| 001-310-572-30492 | MAINTENANCE OF TANYARD CREEK PARK | 5,000 | 5,000 | 647 | 939 | 4,061 | 19% | 101 | 16% | |
| 001-310-572-30493 | TRAINING | 2,000 | 2,000 | 0 | 0 | 2,000 | 0% | 964 | 96% | |
| 001-310-572-30511 | OFFICE SUPPLIES - GENERAL | 1,600 | 1,600 | 0 | 234 | 1,366 | 15% | 500 | 31% | |
| 001-310-572-30521 | OPERATING MATERIALS & SUPPLIES | 2,000 | 2,000 | 0 | 83 | 1,917 | 4% | 1,841 | 102% | |
| 001-310-572-30522 | OPERATING SUPPLIES - UNIFORMS | 5,000 | 5,000 | 315 | 2,388 | 2,612 | 48% | 0 | 0% | |
| 001-310-572-30523 | OPERATING SUP - CHEM | 1,500 | 1,500 | 0 | 0 | 1,500 | 0% | 97 | 6% | |
| 001-310-572-30524 | SWIMMING POOL SUPPLIES | 4,000 | 4,000 | 0 | 0 | 4,000 | 0% | 0 | 0% | |
| 001-310-572-30525 | ATHLETIC EQUIPMENT - FOOTBALL | 20,000 | 20,000 | 0 | 18,396 | 1,604 | 92% | 586 | 6% | |
| 001-310-572-30526 | ATHLETIC EQUIP BASEBALL & SOFTBALL | 4,000 | 4,000 | 0 | 13 | 3,987 | 0% | 1,114 | 37% | |
| 001-310-572-30528 | ATHLETIC EQUIPMENT - BASKETBALL | 5,000 | 5,000 | 0 | 4,619 | 381 | 92% | 2,863 | 95% | |
| 001-310-572-30529 | ATHLETIC EQUIPMENT - OTHER | 4,000 | 4,000 | 0 | 679 | 3,321 | 17% | 1,814 | 45% | |
| 001-310-572-30540 | OTHER RECREATIONAL ACTIVITIES | 15,000 | 15,000 | 0 | 10,883 | 4,117 | 73% | 5,370 | 45% | |
| 001-310-572-31000 | OTHER OPERATING EXP - IT SUPPORT | 8,000 | 8,000 | 667 | 5,336 | 2,664 | 67% | 6,998 | 87% | |
| 001-310-572-60641 | OFFICE FURNITURE & EQUIPMENT | 0 | 750 | 0 | 705 | 45 | 94% | 0 | 0% | |
| 001-310-572-60642 | VEHICLES | 46,000 | 46,000 | 0 | 25,668 | 20,332 | 56% | 0 | 0% | |
| | TOTAL RECREATIONAL ACTIVITY | 624,121 | 708,759 | 47,350 | 427,462 | 281,297 | 60% | 247,261 | 48% | |

| Account Number | Account Description | Original Approved Budget 10/1/2019 | Adjusted Budget as of 05/2020 | MTD 05/31/2020 | 8 MONTHS YTD 05/31/2020 | OVER (UNDER) Adjusted Budget | 67% | PRIOR YTD Amount 05/31/2019 | PRIOR YTD % 05/31/2019 | COMMENTS |
|--------------------------------------|---------------------------------------|------------------------------------|-------------------------------|----------------|-------------------------|------------------------------|------------|-----------------------------|------------------------|----------|
| BUDGET TO ACTUAL EXPENDITURES | | | | | | | | | | |
| PARKS | | | | | | | | | | |
| 001-440-572-30341 | CONTRACTUAL SERVICES | 12,500 | 12,500 | 340 | 2,903 | 9,597 | 23% | 0 | 0% | |
| 001-440-572-30391 | PARKS & FACILITY | 5,000 | 5,000 | 705 | 2,785 | 2,215 | 56% | 2,208 | 55% | |
| 001-440-572-30430 | UTILITIES | 30,000 | 30,000 | 1,147 | 10,295 | 19,705 | 34% | (7,512) | -30% | |
| 001-440-572-30440 | RENTAL OF EQUIPMENT & BUILDINGS | 8,500 | 8,500 | 169 | 1,290 | 7,210 | 15% | 0 | 0% | |
| 001-440-572-30462 | REPAIR & MAINT.-EQUIPMENT & TOOLS | 15,000 | 7,500 | 0 | 99 | 7,401 | 1% | 2,308 | 92% | |
| 001-440-572-30463 | REPAIR & MAINTENANCE-BLDGS. & GRNDS | 0 | 7,500 | 0 | 5,072 | 2,428 | 68% | 12,615 | 110% | |
| 001-440-572-30464 | REPAIRS TURNKEY - HURRICANE MICHAEL | 0 | 24,393 | 0 | 24,393 | 0 | 100% | 0 | 0% | |
| 001-440-572-60610 | HILLSIDE PARK DEVELOPMENT | 50,000 | 50,000 | 0 | 0 | 50,000 | 0% | 0 | 0% | |
| 001-440-572-60644 | EQUIPMENT | 17,500 | 17,500 | 0 | 0 | 17,500 | 0% | 4,527 | 60% | |
| | TOTAL PARKS | 138,500 | 162,893 | 2,362 | 46,838 | 116,055 | 29% | 14,145 | 24% | |
| PUBLIC WORKS ADM | | | | | | | | | | |
| 001-410-539-10110 | EXE SALARIES & WAGES | 43,182 | 43,082 | 5,242 | 29,722 | 13,360 | 69% | 29,005 | 69% | |
| 001-410-539-10120 | REGULAR SALARIES & WAGES | 7,018 | 7,018 | 890 | 4,958 | 2,060 | 71% | 4,751 | 73% | |
| 001-410-539-10140 | OVERTIME | 37 | 137 | 0 | 120 | 17 | 87% | 0 | 0% | |
| 001-410-539-10210 | FICA TAXES | 3,843 | 3,843 | 438 | 2,431 | 1,412 | 63% | 2,358 | 63% | |
| 001-410-539-10220 | RETIREMENT CONTRIBUTIONS | 6,029 | 6,029 | 736 | 4,169 | 1,860 | 69% | 3,997 | 68% | |
| 001-410-539-10230 | LIFE & HEALTH INSURANCE | 9,932 | 9,932 | 911 | 7,298 | 2,634 | 73% | 6,783 | 72% | |
| 001-410-539-30410 | TELEPHONE | 10,000 | 8,500 | 747 | 5,765 | 2,735 | 68% | 5,071 | 51% | |
| 001-410-539-30430 | UTILITIES | 68,000 | 68,000 | 9,000 | 49,492 | 18,508 | 73% | 54,489 | 80% | |
| 001-410-539-30440 | REPAIR & MAINT BUILDING | 1,500 | 750 | 0 | 0 | 750 | 0% | 0 | 0% | |
| 001-410-539-30491 | OTHER OPERATING EXPENSE | 5,000 | 8,000 | 257 | 7,603 | 397 | 95% | 2,873 | 57% | |
| 001-410-539-30493 | TRAINING | 1,000 | 1,000 | 0 | 0 | 1,000 | 0% | 0 | 0% | |
| 001-410-539-30511 | OFFICE SUPPLIES | 400 | 400 | 0 | 109 | 291 | 27% | 386 | 96% | |
| 001-410-539-30521 | OPERATING MATERIALS & SUPPLIES | 2,000 | 1,250 | 0 | 624 | 626 | 50% | 0 | 0% | |
| 001-410-539-30522 | OPERATING EXPENSE - UNIFORMS | 13,500 | 13,500 | 3,396 | 8,701 | 4,799 | 64% | 8,114 | 49% | |
| 001-410-539-30524 | OPERATING SUPPLIES - TOOLS | 500 | 500 | 0 | 80 | 420 | 16% | 0 | 0% | |
| 001-410-539-31000 | OTHER OPERATING EXP - IT SUPPORT | 8,000 | 8,000 | 667 | 5,336 | 2,664 | 67% | 6,824 | 85% | |
| 001-410-539-60641 | OFFICE FURNITURE & EQUIPMENT | 0 | 750 | 0 | 705 | 45 | 94% | 0 | 0% | |
| | TOTAL PUBLIC WORKS ADM | 179,941 | 180,691 | 22,284 | 127,111 | 53,580 | 70% | 124,649 | 69% | |
| ROADS & STREETS | | | | | | | | | | |
| 001-430-541-10110 | SALARIES & WAGES | 15,374 | 15,374 | 749 | 5,615 | 9,759 | 37% | 12,987 | 215% | |
| 001-430-541-10120 | REGULAR SALARIES & WAGES | 295,149 | 295,149 | 34,061 | 194,815 | 100,334 | 66% | 171,340 | 62% | |
| 001-430-541-10140 | OVERTIME | 9,785 | 9,785 | 1,188 | 5,240 | 4,545 | 54% | 7,369 | 491% | |
| 001-430-541-10210 | FICA TAXES | 22,501 | 22,501 | 2,600 | 14,723 | 7,778 | 65% | 13,901 | 64% | |
| 001-430-541-10220 | RETIREMENT CONTRIBUTIONS | 35,296 | 35,296 | 4,083 | 25,689 | 9,607 | 73% | 21,057 | 61% | |
| 001-430-541-10230 | LIFE & HEALTH INSURANCE | 57,028 | 57,028 | 5,638 | 41,668 | 15,360 | 73% | 37,057 | 69% | |
| 001-430-541-30341 | CONTRACTUAL SERVICES | 44,000 | 32,000 | 0 | 2,174 | 29,827 | 7% | 270 | 14% | |
| 001-430-541-30403 | GASOLINE & DIESEL | 60,000 | 60,000 | 5,842 | 35,540 | 24,460 | 59% | 37,810 | 63% | |
| 001-430-541-30524 | OPERATING SUPPLIES - SMALL TOOLS | 5,000 | 5,000 | 128 | 1,836 | 3,164 | 37% | 52 | 5% | |
| 001-430-541-30530 | ROAD MATERIALS & SUPPLIES | 37,500 | 37,500 | 3,097 | 18,616 | 18,884 | 50% | 28,929 | 77% | |
| 001-430-541-60632 | RESURF & SIDEWALKS | 710,000 | 710,000 | 5,633 | 632,841 | 77,159 | 89% | 106,260 | 19% | |
| 001-430-541-60634 | STORM WATER FACILITIES | 25,000 | 254,680 | 0 | 242,315 | 12,365 | 95% | 0 | 0% | |
| 001-430-541-60643 | HEAVY EQUIPMENT | 76,000 | 76,000 | 0 | 36,169 | 39,831 | 48% | 55,102 | 40% | |
| | TOTAL ROADS & STREETS | 1,392,633 | 1,610,313 | 63,019 | 1,257,240 | 353,073 | 78% | 492,133 | 41% | |
| CEMETERIES & GROUNDS | | | | | | | | | | |
| 001-431-542-10120 | REGULAR SALARIES & WAGES | 76,812 | 76,812 | 7,108 | 38,058 | 38,754 | 50% | 35,697 | 48% | |
| 001-431-542-10140 | OVERTIME | 2,060 | 2,060 | 171 | 975 | 1,085 | 47% | 1,416 | 142% | |
| 001-431-542-10210 | FICA TAXES | 5,954 | 5,954 | 517 | 2,754 | 3,200 | 46% | 2,663 | 46% | |
| 001-431-542-10220 | RETIREMENT CONTRIBUTIONS | 9,341 | 9,341 | 784 | 5,232 | 4,109 | 56% | 3,840 | 42% | |
| 001-431-542-10230 | LIFE & HEALTH INSURANCE | 12,508 | 12,508 | 1,163 | 8,662 | 3,846 | 69% | 7,596 | 64% | |
| 001-431-542-30521 | OPERATING SUPPLIES | 1,000 | 1,000 | 0 | 9 | 991 | 1% | 0 | 0% | |
| | TOTAL CEMETERIES & GROUNDS | 107,675 | 107,675 | 9,743 | 55,689 | 51,986 | 52% | 51,211 | 49% | |
| BUILDINGS & GROUNDS | | | | | | | | | | |
| 001-440-519-10120 | REGULAR SALARIES & WAGES | 164,668 | 164,668 | 17,824 | 101,172 | 63,497 | 61% | 106,855 | 67% | |
| 001-440-519-10140 | OVERTIME | 5,665 | 5,665 | 208 | 1,409 | 4,256 | 25% | 3,835 | 383% | |
| 001-440-519-10210 | FICA TAXES | 12,676 | 12,676 | 1,290 | 7,260 | 5,416 | 57% | 7,893 | 64% | |
| 001-440-519-10220 | RETIREMENT CONTRIBUTIONS | 19,884 | 19,884 | 2,125 | 13,251 | 6,633 | 67% | 12,173 | 63% | |

| Account Number | Account Description | Original Approved Budget 10/1/2019 | Adjusted Budget as of 05/2020 | MTD 05/31/2020 | 8 MONTHS YTD 05/31/2020 | OVER (UNDER) Adjusted Budget | 67% | PRIOR YTD Amount 05/31/2019 | PRIOR YTD % 05/31/2019 | COMMENTS |
|---------------------------------------|---|------------------------------------|-------------------------------|----------------|-------------------------|------------------------------|------------|-----------------------------|------------------------|----------|
| BUDGET TO ACTUAL EXPENDITURES | | | | | | | | | | |
| 001-440-519-10230 | LIFE & HEALTH INSURANCE | 32,235 | 32,235 | 3,090 | 23,737 | 8,498 | 74% | 26,823 | 88% | |
| 001-440-519-30341 | CONTRACTUAL SERVICES | 60,800 | 50,800 | 14,390 | 47,881 | 2,919 | 94% | 82,586 | 171% | |
| 001-440-519-30463 | REPAIR & MAINT.-BUILDINGS & GROUNDS | 24,600 | 37,300 | 1,363 | 33,917 | 3,383 | 91% | 14,356 | 96% | |
| 001-440-519-30464 | REPAIRS TURNKEY - HURRICANE MICHAEL | 0 | 3,749 | 0 | 2,841 | 908 | 76% | 0 | 0% | |
| 001-440-519-30491 | OTHER OPERATING EXPENSE | 8,000 | 12,500 | 147 | 10,976 | 1,524 | 88% | 11,882 | 149% | |
| 001-440-519-60641 | OFFICE FURNITURE & EQUIPMENT | 0 | 4,800 | 0 | 4,796 | 4 | 100% | 0 | 0% | |
| 001-440-519-60644 | EQUIPMENT | 4,500 | 4,500 | 630 | 3,318 | 1,182 | 74% | 10,437 | 52% | |
| | TOTAL BUILDINGS & GROUNDS | 333,028 | 348,777 | 41,067 | 250,557 | 98,220 | 72% | 276,839 | 91% | |
| FLEET MAINTENANCE | | | | | | | | | | |
| 001-450-541-10120 | REGULAR SALARIES & WAGES | 78,556 | 78,556 | 7,118 | 29,150 | 49,406 | 37% | 41,862 | 55% | |
| 001-450-541-10140 | OVERTIME | 1,030 | 1,030 | 0 | 118 | 912 | 11% | 494 | 49% | |
| 001-450-541-10210 | FICA TAXES | 6,088 | 6,088 | 505 | 2,027 | 4,061 | 33% | 3,190 | 54% | |
| 001-450-541-10220 | RETIREMENT CONTRIBUTIONS | 9,550 | 9,550 | 854 | 3,495 | 6,055 | 37% | 5,018 | 54% | |
| 001-450-541-10230 | LIFE & HEALTH INSURANCE | 9,042 | 9,042 | 1,130 | 7,014 | 2,028 | 78% | 6,929 | 81% | |
| 001-450-541-30404 | OIL & GREASE | 3,700 | 3,700 | 668 | 2,392 | 1,308 | 65% | 3,014 | 81% | |
| 001-450-541-30405 | TIRES | 3,000 | 6,000 | 859 | 5,868 | 132 | 98% | 3,042 | 38% | |
| 001-450-541-30406 | VEH PARTS ONLY | 35,000 | 34,000 | 2,838 | 19,785 | 14,215 | 58% | 14,233 | 47% | |
| 001-450-541-30407 | VEHICLE REPAIRS | 20,000 | 18,000 | 2,264 | 12,104 | 5,896 | 67% | 13,231 | 88% | |
| 001-450-541-30491 | OTHER OPER EXPENSE | 6,700 | 6,700 | 1,110 | 4,995 | 1,706 | 75% | 2,369 | 338% | |
| | TOTAL FLEET MAINTENANCE | 172,666 | 172,666 | 17,346 | 86,948 | 85,718 | 50% | 93,383 | 59% | |
| | TOTAL GEN FUND EXPENDITURES | 9,853,370 | 10,524,563 | 933,007 | 6,673,170 | 3,851,393 | 63% | 5,422,881 | 62% | |
| COMMUNITY REDEVELOPMENT AGENCY | | | | | | | | | | |
| 002-250-552-10110 | EXECUTIVE SALARIES & WAGES | 66,705 | 66,705 | 7,579 | 43,031 | 23,674 | 65% | 42,654 | 66% | |
| 002-250-552-10120 | REGULAR SALARIES & WAGES | 15,000 | 8,000 | 0 | 0 | 8,000 | 0% | 0 | 0% | |
| 002-250-552-10210 | FICA | 6,250 | 6,250 | 557 | 3,202 | 3,048 | 51% | 3,269 | 65% | |
| 002-250-552-10220 | RETIREMENT CONTRIBUTIONS | 9,131 | 9,131 | 910 | 2,735 | 6,396 | 30% | 565 | 7% | |
| 002-250-552-10230 | LIFE & HEALTH INSURANCE | 6,930 | 6,930 | 880 | 3,523 | 3,407 | 51% | 503 | 9% | |
| 002-250-552-30341 | CONTRACTUAL SERVICES | 26,000 | 26,000 | 1,000 | 4,568 | 21,433 | 18% | 80,321 | 76% | |
| 002-250-552-30342 | CONTRACTUAL SERVICES HOUSING DEMOLITION | 100,000 | 0 | 0 | 0 | 0 | 0% | 0 | 0% | |
| 002-250-552-30343 | PROFESSIONAL SERVICES | 43,600 | 43,600 | 0 | 300 | 43,300 | 1% | 20,162 | 40% | |
| 002-250-552-30344 | MOM AND POP BUSINESS GRANT PROGRAM | 0 | 300,000 | 0 | 0 | 300,000 | 0% | 0 | 0% | |
| 002-250-552-30390 | CONTINGENCIES - TANYARD CREEK | 3,350 | 3,350 | 0 | 0 | 3,350 | 0% | 0 | 0% | |
| 002-250-552-30402 | TRAVEL EXPENSES | 1,000 | 1,000 | 0 | 0 | 1,000 | 0% | 0 | 0% | |
| 002-250-552-30403 | GAS & DIESEL | 250 | 250 | 0 | 0 | 250 | 0% | 0 | 0% | |
| 002-250-552-30410 | TELEPHONE | 550 | 550 | 50 | 403 | 147 | 73% | 319 | 64% | |
| 002-250-552-30463 | RENTAL EXPENSE | 0 | 5,000 | 1,000 | 4,000 | 1,000 | 80% | 0 | 0% | |
| 002-250-552-30490 | BANK CHARGES | 0 | 500 | 0 | 345 | 155 | 69% | 459 | 100% | |
| 002-250-552-30491 | OTHER OPERATING EXPENSES | 5,000 | 5,000 | 0 | 0 | 5,000 | 0% | 0 | 0% | |
| 002-250-552-30493 | TRAINING | 1,000 | 1,000 | 0 | 175 | 825 | 18% | 620 | 62% | |
| 002-250-552-30500 | LEGAL ADS & RECORDINGS | 800 | 800 | 0 | 0 | 800 | 0% | 175 | 35% | |
| 002-250-552-30512 | POSTAGE | 100 | 100 | 0 | 0 | 100 | 0% | 0 | 0% | |
| 002-250-552-30521 | OPERATING SUPPLIES | 4,249 | 4,249 | 267 | 2,525 | 1,724 | 59% | 1,738 | 70% | |
| 002-250-552-31000 | OTHER OPERATING EXPENSE- IT SUPPORT | 1,000 | 1,000 | 83 | 664 | 336 | 66% | 625 | 100% | |
| 002-250-552-32000 | ADMINISTRATIVE SUPPORT SERVICES | 20,000 | 20,000 | 0 | 11,669 | 8,331 | 58% | 0 | 0% | |
| 002-250-552-60000 | SENIOR ENERGY EFF PROGRAM | 100,000 | 31,500 | 0 | 7,300 | 24,200 | 23% | 0 | 0% | |
| 002-250-552-60010 | BEAUTIFICATION PROJECTS | 5,000 | 5,000 | 0 | 0 | 5,000 | 0% | 13,000 | 13% | |
| 002-250-552-60040 | CRA CATALYST PROJECTS | 204,000 | 249,500 | 31,234 | 136,138 | 113,362 | 55% | 2,250 | 45% | |
| 002-250-552-60641 | OFFICE FURNITURE & EQUIPMENT | 1,000 | 1,000 | 385 | 385 | 615 | 38% | 110,773 | 54% | |
| 002-250-552-70711 | CRA LINE OF CREDIT INTEREST | 0 | 2,000 | 0 | 689 | 1,311 | 34% | 0 | 0% | |
| | TOTAL COMMUNITY REDEVELOPMENT AGENCY | 620,915 | 798,415 | 43,945 | 221,652 | 576,763 | 28% | 277,432 | 42% | |
| FINANCIAL SERVICES | | | | | | | | | | |
| 400-271-513-10110 | EXECUTIVE SALARIES & WAGES | 65,153 | 65,153 | 7,817 | 42,972 | 22,181 | 66% | 30,264 | 48% | |
| 400-271-513-10120 | REGULAR SALARIES & WAGES | 111,130 | 111,130 | 15,881 | 81,376 | 29,754 | 73% | 76,059 | 70% | |
| 400-271-513-10210 | FICA TAXES | 13,486 | 13,486 | 1,735 | 8,948 | 4,538 | 66% | 7,546 | 58% | |
| 400-271-513-10220 | RETIREMENT CONTRIBUTIONS | 21,154 | 21,154 | 2,625 | 14,648 | 6,506 | 69% | 12,532 | 61% | |

| Account Number | Account Description | Original Approved Budget 10/1/2019 | Adjusted Budget as of 05/2020 | MTD 05/31/2020 | 8 MONTHS YTD 05/31/2020 | OVER (UNDER) Adjusted Budget | 67% | PRIOR YTD Amount 05/31/2019 | PRIOR YTD % 05/31/2019 | COMMENTS |
|--------------------------------------|--|------------------------------------|-------------------------------|----------------|-------------------------|------------------------------|------------|-----------------------------|------------------------|----------|
| BUDGET TO ACTUAL EXPENDITURES | | | | | | | | | | |
| 400-271-513-10230 | LIFE & HEALTH INSURANCE | 36,651 | 25,532 | 2,257 | 18,122 | 7,410 | 71% | 19,450 | 56% | |
| 400-271-513-30341 | CONTRACTUAL SERVICES | 0 | 11,119 | 1,900 | 7,469 | 3,650 | 67% | 0 | 0% | |
| | TOTAL FINANCIAL SERVICES | 247,574 | 247,574 | 32,216 | 173,537 | 74,037 | 70% | 145,850 | 61% | |
| CUSTOMER SERVICES | | | | | | | | | | |
| 400-274-513-10110 | EXE SALARIES & WAGES | 31,500 | 31,500 | 3,635 | 20,623 | 10,877 | 65% | 37,787 | 66% | |
| 400-274-513-10120 | REGULAR SALARIES & WAGES | 99,750 | 99,750 | 8,718 | 48,050 | 51,700 | 48% | 62,360 | 71% | |
| 400-274-513-10140 | OVERTIME | 523 | 523 | 33 | 344 | 179 | 66% | 379 | 76% | |
| 400-274-513-10210 | FICA TAXES | 11,471 | 11,471 | 904 | 4,888 | 6,583 | 43% | 7,440 | 67% | |
| 400-274-513-10220 | RETIREMENT CONTRIBUTION | 17,993 | 17,993 | 1,485 | 8,686 | 9,307 | 48% | 11,726 | 67% | |
| 400-274-513-10230 | LIFE & HEALTH INSURANCE | 24,038 | 24,038 | 1,515 | 11,402 | 12,636 | 47% | 11,871 | 52% | |
| 400-274-513-30280 | Credit Card Processing Charges | 36,283 | 36,283 | 0 | 26,321 | 9,962 | 73% | 12,522 | 63% | |
| 400-274-513-30402 | TRAVEL EXPENSES | 1,000 | 1,000 | 0 | 0 | 1,000 | 0% | 0 | 0% | |
| 400-274-513-30410 | TELEPHONE | 7,000 | 7,000 | 598 | 5,048 | 1,952 | 72% | 4,579 | 74% | |
| 400-274-513-30461 | REPAIR & MAINTAIN OFFICE EQUIPMENT | 2,500 | 2,500 | 169 | 1,290 | 1,210 | 52% | 205 | 8% | |
| 400-274-513-30491 | OTHER OPERATING EXPENSES | 2,000 | 1,050 | 0 | 142 | 908 | 14% | 1,418 | 71% | |
| 400-274-513-30493 | TRAINING | 2,000 | 2,000 | 0 | 0 | 2,000 | 0% | 505 | 25% | |
| 400-274-513-30511 | OFFICE SUPPLIES-GENERAL | 500 | 500 | 0 | 400 | 100 | 80% | 159 | 32% | |
| 400-274-513-31000 | OTHER OPERATING EXPENSE IT SUPPORT | 8,000 | 8,000 | 667 | 5,336 | 2,664 | 67% | 7,925 | 99% | |
| 400-274-513-60641 | OFFICE FURNITURE & EQUIPMENT | 2,500 | 3,450 | 135 | 3,251 | 199 | 94% | 0 | 0% | |
| | TOTAL CUSTOMER SERVICES | 247,058 | 247,058 | 17,859 | 135,780 | 111,278 | 55% | 158,875 | 66% | |
| | TOTAL BUSINESS ACTIVITY & CUTIONMER SERVICE | 494,632 | 494,632 | 50,075 | 309,317 | 185,315 | 63% | 304,725 | 64% | |
| SEWER ADMINISTRATION | | | | | | | | | | |
| 402-520-535-10110 | EXE SALARIES & WAGES | 14,032 | 14,032 | 2,160 | 9,723 | 4,309 | 69% | 8,916 | 65% | |
| 402-520-535-10120 | REGULAR SALARIES & WAGES | 34,538 | 34,538 | 7,077 | 38,699 | (4,161) | 112% | 20,783 | 62% | |
| 402-520-535-10140 | OVERTIME | 2,265 | 2,265 | 735 | 2,681 | (416) | 118% | 1,378 | 276% | |
| 402-520-535-10210 | FICA TAXES | 2,681 | 2,681 | 716 | 3,559 | (878) | 133% | 2,236 | 86% | |
| 402-520-535-10220 | RETIREMENT CONTRIBUTIONS | 4,599 | 4,599 | 1,108 | 5,723 | (1,124) | 124% | 3,525 | 86% | |
| 402-520-535-10230 | LIFE & HEALTH INSURANCE | 7,633 | 20,429 | 1,817 | 14,523 | 5,906 | 71% | 5,454 | 96% | |
| 402-520-535-30320 | ACCOUNTING & AUDITING SERVICES | 9,543 | 9,543 | 1,513 | 6,463 | 3,081 | 68% | 7,150 | 76% | |
| 402-520-535-30341 | CONTRACTUAL SERVICES | 4,000 | 4,000 | 2,089 | 4,461 | (461) | 112% | 2,304 | 66% | |
| 402-520-535-30343 | PROFESSIONAL SERVICES | 35,000 | 56,078 | 45,623 | 76,176 | (20,098) | 136% | 21,300 | 61% | |
| 402-520-535-30390 | CONTINGENCY | 50,000 | 17,622 | 0 | 0 | 17,622 | 0% | 0 | 0% | |
| 402-520-535-30402 | TRAVEL EXPENSE | 200 | 200 | 0 | 30 | 170 | 15% | 58 | 29% | |
| 402-520-535-30403 | GAS & DIESEL | 200 | 200 | 0 | 0 | 200 | 0% | 0 | 0% | |
| 402-520-535-30404 | OIL & GREASE | 400 | 400 | 0 | 0 | 400 | 0% | 0 | 0% | |
| 402-520-535-30405 | TIRES | 200 | 200 | 0 | 0 | 200 | 0% | 0 | 0% | |
| 402-520-535-30410 | TELEPHONE | 14,000 | 14,000 | 1,065 | 8,631 | 5,369 | 62% | 7,583 | 54% | |
| 402-520-535-30440 | RENTALS & LEASES | 3,000 | 3,000 | 0 | 226 | 2,774 | 8% | 348 | 12% | |
| 402-520-535-30451 | INSURANCE - PROPERTY LIABILITY & WC | 36,933 | 36,933 | 0 | 26,303 | 10,630 | 71% | 24,151 | 86% | |
| 402-520-535-30491 | OTHER OPERATING EXPENSE | 5,000 | 5,000 | 636 | 2,037 | 2,963 | 41% | 4,127 | 138% | |
| 402-520-535-30511 | OFFICE SUPPLIES | 300 | 300 | 9 | 232 | 68 | 77% | 0 | 0% | |
| 402-520-535-30521 | OPERATING SUPPLIES | 300 | 300 | 0 | 0 | 300 | 0% | 287 | 96% | |
| 402-520-535-30522 | OPERATING SUPPLIES - UNIFORMS | 300 | 300 | 24 | 127 | 173 | 42% | 85 | 28% | |
| 402-520-535-31000 | OTHER OPERATING EXP - IT SUPPORT | 8,000 | 8,000 | 667 | 5,336 | 2,664 | 67% | 7,507 | 94% | |
| 402-520-535-60644 | EQUIPMENT | 10,000 | 10,000 | 0 | 0 | 10,000 | 0% | 0 | 0% | |
| 402-520-535-70031 | 2003 BOND DEBT SERVICE PRINCIPAL | 115,575 | 106,394 | 0 | 106,394 | 0 | 100% | 83,750 | 100% | |
| 402-520-535-70032 | 2003 BOND DEBT SERVICE INTEREST | 83,792 | 35,596 | 0 | 35,596 | 0 | 100% | 63,803 | 99% | |
| 402-520-535-70111 | 2011 BOND DEBT SERVICE PRINCIPAL | 23,400 | 27,400 | 0 | 27,400 | 0 | 100% | 22,100 | 100% | |
| 402-520-535-70112 | 2011 BOND DEBT SERVICE INTEREST | 31,761 | 18,648 | 0 | 29,590 | (10,942) | 159% | 32,700 | 99% | |
| 402-520-535-70720 | DEBT SRL 12064107P | 218,358 | 218,358 | 0 | 108,484 | 109,874 | 50% | 117,042 | 55% | |
| 402-520-535-70721 | DEBT SRL 12064107P | 22,159 | 4,201 | 0 | 2,795 | 1,406 | 67% | 25,796 | 266% | |
| 402-520-535-70731 | HONEYWELL LOAN PRINCIPAL | 45,487 | 45,487 | 22,743 | 45,487 | 0 | 100% | 41,415 | 100% | |
| 402-520-535-70732 | HONEWELL LOAN INTEREST | 8,926 | 8,926 | 4,463 | 8,926 | (0) | 100% | 10,373 | 100% | |
| 402-520-535-70733 | DEBT SERVICE SRL 641090 PRINCIPAL | 0 | 12,176 | 6,121 | 12,176 | 0 | 100% | 0 | 0% | |
| 402-520-535-70734 | DEBT SERVICE SRL 641090 INTEREST | 0 | 5,780 | 2,858 | 5,780 | 0 | 100% | 0 | 0% | |
| 402-520-535-70735 | DEBT SERVICE SRL 200100 PRINCIPAL | 0 | 22,908 | 0 | 11,420 | 11,489 | 50% | 0 | 0% | |
| 402-520-535-70736 | DEBT SERVICE SRL 200100 INTEREST | 0 | 4,297 | 0 | 2,183 | 2,114 | 51% | 0 | 0% | |

| Account Number | Account Description | Original Approved Budget 10/1/2019 | Adjusted Budget as of 05/2020 | MTD 05/31/2020 | 8 MONTHS YTD 05/31/2020 | OVER (UNDER) Adjusted Budget | 67% | PRIOR YTD Amount 05/31/2019 | PRIOR YTD % 05/31/2019 | COMMENTS |
|--------------------------------------|---|------------------------------------|-------------------------------|----------------|-------------------------|------------------------------|------------|-----------------------------|------------------------|----------|
| BUDGET TO ACTUAL EXPENDITURES | | | | | | | | | | |
| 402-520-535-90990 | TRANSFER OF PROFIT | 115,038 | 115,038 | 9,587 | 76,696 | 38,342 | 67% | 80,000 | 67% | |
| 402-520-535-90991 | TRANSFER CAPITAL IMPROVEMENT | 50,000 | 50,000 | 0 | 50,000 | 0 | 100% | 0 | 0% | |
| 402-520-535-91000 | BUSINESS ACTIVITY SHARED EXP | 45,300 | 45,300 | 3,775 | 30,200 | 15,100 | 67% | 27,768 | 67% | |
| | TOTAL SEWER ADMINISTRATION | 1,002,920 | 965,130 | 114,786 | 758,057 | 207,073 | 79% | 621,939 | 64% | |
| SEWER TREATMENT | | | | | | | | | | |
| 402-531-535-30341 | CONTRACTUAL SERVICES | 800,000 | 800,000 | 58,421 | 472,034 | 327,966 | 59% | 528,915 | 74% | |
| 402-531-535-30343 | PROFESSIONAL SERVICES | 0 | 373,000 | 0 | 73,574 | 299,426 | 20% | 0 | 0% | |
| 402-531-535-30430 | UTILITIES | 220,000 | 220,000 | 12,899 | 105,334 | 114,666 | 48% | 180,973 | 95% | |
| 402-531-535-30464 | REPAIRS TURNKEY - HURRICANE MICHAEL | 0 | 3,300 | 0 | 3,300 | 0 | 100% | 0 | 0% | |
| 402-531-535-30466 | REPAIR & MAINTENANCE - PLANT | 7,000 | 7,000 | 84 | 6,760 | 240 | 97% | 0 | 0% | |
| 402-531-535-30491 | OTHER OPERATING EXPENSE | 144,550 | 149,550 | 0 | 149,000 | 550 | 100% | 0 | 0% | |
| 402-531-535-60644 | EQUIPMENT | 143,500 | 125,704 | 0 | 0 | 125,704 | 0% | 0 | 0% | |
| | TOTAL SEWER TREATMENT | 1,315,050 | 1,678,554 | 71,403 | 810,003 | 868,551 | 48% | 709,888 | 78% | |
| HURRICANE MICHAEL - SEWER | | | | | | | | | | |
| 402-539-531-10120 | REGULAR SALARIES & WAGES - LINE CLEARING CREW | 0 | 17,000 | 1,625 | 9,250 | 7,750 | 54% | 0 | 0% | |
| 402-539-531-10140 | OVERTIME - LINE CLEARING CREW | 0 | 1,163 | 115 | 707 | 456 | 61% | 0 | 0% | |
| 402-539-531-10210 | FICA TAXES- LINE CLEARING CREW | 0 | 1,341 | 127 | 715 | 626 | 53% | 0 | 0% | |
| 402-539-531-10220 | RETIREMENT CONTRIBUTIONS - LINE CLEARIN... | 0 | 2,003 | 188 | 1,065 | 939 | 53% | 0 | 0% | |
| 402-539-531-10230 | LIFE & HEALTH INS - LINE CLEARING CREW | 0 | 4,158 | 261 | 2,083 | 2,074 | 50% | 0 | 0% | |
| | TOTAL HURRICANE MICHAEL - SEWER | 0 | 25,665 | 2,316 | 13,821 | 11,845 | 54% | 0 | 0% | |
| SEWER DISTRIBUTION | | | | | | | | | | |
| 402-540-535-10120 | REGULAR SALARIES & WAGES | 111,585 | 94,585 | 8,573 | 51,940 | 42,645 | 55% | 49,440 | 46% | |
| 402-540-535-10140 | OVERTIME | 8,316 | 7,153 | 428 | 2,321 | 4,832 | 32% | 7,410 | 124% | |
| 402-540-535-10210 | FICA TAXES | 9,184 | 7,843 | 634 | 3,709 | 4,134 | 47% | 3,984 | 46% | |
| 402-540-535-10220 | RETIREMENT CONTRIBUTIONS | 14,406 | 12,403 | 1,018 | 6,140 | 6,262 | 50% | 5,792 | 42% | |
| 402-540-535-10230 | LIFE & HEALTH INSURANCE | 23,673 | 19,515 | 2,199 | 18,286 | 1,229 | 94% | 14,719 | 66% | |
| 402-540-535-30312 | ENGINEERING STUDY | 2,000 | 2,000 | 0 | 0 | 2,000 | 0% | 0 | 0% | |
| 402-540-535-30341 | CONTRACTUAL SERVICES | 3,000 | 3,000 | 0 | 0 | 3,000 | 0% | 1,676 | 96% | |
| 402-540-535-30401 | AUTO EXPENSE | 200 | 200 | 0 | 0 | 200 | 0% | 0 | 0% | |
| 402-540-535-30403 | GASOLINE & DIESEL | 2,000 | 2,000 | 40 | 975 | 1,025 | 49% | 1,553 | 86% | |
| 402-540-535-30404 | OIL & GREASE | 500 | 500 | 0 | 222 | 278 | 44% | 0 | 0% | |
| 402-540-535-30405 | TIRES | 2,000 | 2,000 | 0 | 193 | 1,807 | 10% | 910 | 45% | |
| 402-540-535-30406 | AUTO PARTS | 1,000 | 1,000 | 138 | 771 | 229 | 77% | 415 | 42% | |
| 402-540-535-30407 | VEHICLE REPAIRS-PARTS AND LABOR | 1,500 | 8,000 | 0 | 6,128 | 1,872 | 77% | 104 | 10% | |
| 402-540-535-30440 | RENTALS/LEASES | 200 | 200 | 0 | 0 | 200 | 0% | 0 | 0% | |
| 402-540-535-30462 | REPAIR & MAINT.-EQUIPMENT & TOOLS | 4,000 | 4,000 | 0 | 1,393 | 2,607 | 35% | 3,007 | 86% | |
| 402-540-535-30467 | MAINTENANCE OF MAINS & LINES | 751,215 | 1,275,743 | 2,672 | 29,205 | 1,246,538 | 2% | 2,851 | 18% | |
| 402-540-535-30491 | OTHER OPERATING EXPENSE | 500 | 500 | 0 | 65 | 435 | 13% | 333 | 83% | |
| 402-540-535-30521 | OPERATING SUPPLIES | 400 | 400 | 0 | 42 | 358 | 10% | 47 | 12% | |
| 402-540-535-30522 | OPERATING SUPPLIES - UNIFORMS | 1,500 | 1,500 | 265 | 1,186 | 314 | 79% | 769 | 51% | |
| 402-540-535-60644 | EQUIPMENT | 209,000 | 105,000 | 44,847 | 51,347 | 53,653 | 49% | 41,023 | 91% | |
| 402-540-535-60646 | EQUIPMENT - FIBER OPTIC SYSTEM UPGRADE | 0 | 104,000 | 0 | 0 | 104,000 | 0% | 0 | 0% | |
| | TOTAL SEWER DISTRIBUTION | 1,146,179 | 1,651,542 | 60,814 | 173,923 | 1,477,619 | 11% | 134,035 | 45% | |
| | TOTAL SEWER FUND | 3,464,149 | 4,320,891 | 249,319 | 1,755,804 | 2,565,087 | 41% | 1,465,862 | 67% | |
| ELECTRIC ADMINISTRATION | | | | | | | | | | |
| 403-520-531-10110 | EXE SALARIES & WAGES | 165,407 | 165,407 | 8,294 | 40,383 | 125,024 | 24% | 58,251 | 65% | |
| 403-520-531-10120 | REGULAR SALARIES & WAGES | 129,391 | 129,391 | 10,349 | 57,983 | 71,408 | 45% | 35,813 | 46% | |
| 403-520-531-10140 | OVERTIME | 656 | 656 | 51 | 397 | 259 | 60% | 627 | 125% | |
| 403-520-531-10210 | FICA TAXES | 13,202 | 13,202 | 1,387 | 6,570 | 6,632 | 50% | 7,067 | 55% | |
| 403-520-531-10220 | RETIREMENT CONTRIBUTIONS | 20,707 | 14,288 | 2,196 | 10,593 | 3,695 | 74% | 6,434 | 32% | |
| 403-520-531-10230 | LIFE & HEALTH INSURANCE | 12,873 | 12,873 | 1,274 | 9,972 | 2,901 | 77% | 6,672 | 55% | |
| 403-520-531-30320 | ACCOUNTING & AUDITING SERVICES | 20,820 | 20,820 | 7,700 | 20,000 | 820 | 96% | 15,600 | 76% | |
| 403-520-531-30341 | CONTRACTUAL SERVICES | 190,000 | 183,500 | 5,824 | 38,392 | 145,108 | 21% | 26,036 | 19% | |
| 403-520-531-30343 | PROFESSIONAL SERVICES | 20,000 | 82,054 | 761 | 64,202 | 17,852 | 78% | 4,094 | 20% | |
| 403-520-531-30370 | PURCHASED ELECTRIC | 7,549,900 | 7,549,900 | 740,272 | 4,547,621 | 3,002,279 | 60% | 3,796,723 | 52% | |

| Account Number | Account Description | Original Approved Budget 10/1/2019 | Adjusted Budget as of 05/2020 | MTD 05/31/2020 | 8 MONTHS YTD 05/31/2020 | OVER (UNDER) Adjusted Budget | 67% | PRIOR YTD Amount 05/31/2019 | PRIOR YTD % 05/31/2019 | COMMENTS |
|--------------------------------------|---|------------------------------------|-------------------------------|------------------|-------------------------|------------------------------|------------|-----------------------------|------------------------|----------|
| BUDGET TO ACTUAL EXPENDITURES | | | | | | | | | | |
| 403-520-531-30390 | CONTINGENCY | 166,361 | 160,648 | 0 | 0 | 160,648 | 0% | 0 | 0% | |
| 403-520-531-30402 | TRAVEL EXPENSE | 3,000 | 3,000 | 0 | 2,208 | 792 | 74% | 1,928 | 77% | |
| 403-520-531-30403 | GASOLINE & DIESEL | 7,000 | 12,000 | 1,534 | 11,042 | 958 | 92% | 4,156 | 119% | |
| 403-520-531-30404 | OIL & GREASE | 250 | 250 | 0 | 0 | 250 | 0% | 53 | 24% | |
| 403-520-531-30405 | TIRES | 400 | 400 | 0 | 0 | 400 | 0% | 0 | 0% | |
| 403-520-531-30406 | VEHICLE PARTS ONLY | 500 | 500 | 0 | 0 | 500 | 0% | 0 | 0% | |
| 403-520-531-30407 | VEHICLE REPAIRS | 200 | 200 | 0 | 0 | 200 | 0% | 0 | 0% | |
| 403-520-531-30410 | TELEPHONE | 3,362 | 3,362 | 262 | 2,196 | 1,166 | 65% | 1,984 | 61% | |
| 403-520-531-30440 | RENTALS/LEASES | 2,782 | 2,782 | 0 | 226 | 2,556 | 8% | 348 | 13% | |
| 403-520-531-30451 | INSURANCE - PROPERTY LIABILITY & WC | 105,350 | 105,350 | 0 | 101,394 | 3,956 | 96% | 65,551 | 86% | |
| 403-520-531-30462 | REPAIR & MAINT-EQUIPMENT & TOOLS | 300 | 300 | 0 | 0 | 300 | 0% | 0 | 0% | |
| 403-520-531-30491 | OTHER OPERATING EXPENSE | 201,850 | 123,855 | 687 | 2,528 | 121,327 | 2% | 11,164 | 112% | |
| 403-520-531-30493 | TRAINING | 20,000 | 20,000 | 0 | 5,275 | 14,725 | 26% | 14,540 | 104% | |
| 403-520-531-30500 | LEGAL ADS & RECORDING | 5,000 | 5,000 | 0 | 168 | 4,832 | 3% | 3,981 | 1991% | |
| 403-520-531-30511 | OFFICE SUPPLIES | 500 | 500 | 0 | 39 | 461 | 8% | 431 | 86% | |
| 403-520-531-30512 | POSTAGE | 22,525 | 22,525 | 2,406 | 5,165 | 17,360 | 23% | 764 | 3% | |
| 403-520-531-30521 | OPERATING SUPPLIES | 200 | 700 | 13 | 229 | 471 | 33% | 158 | 79% | |
| 403-520-531-30522 | OPERATING SUPPLIES - UNIFORMS | 450 | 450 | 88 | 395 | 55 | 88% | 256 | 73% | |
| 403-520-531-30540 | DUES, PUBLICATION, & MEMBERSHIPS | 40,000 | 40,000 | 1,048 | 34,229 | 5,771 | 86% | 24,424 | 67% | |
| 403-520-531-30580 | STATE ASSESSMENT TAXES | 2,100 | 2,100 | 0 | 1,431 | 669 | 68% | 1,193 | 57% | |
| 403-520-531-30591 | UNCLAIMED PROPERTY UTILITY REFUND | 2,000 | 2,000 | 0 | 3,036 | (1,036) | 152% | 0 | 0% | |
| 403-520-531-30646 | ECONOMIC DEVELOPMENT INITIATIVES | 102,127 | 102,127 | 0 | 10,000 | 92,127 | 10% | 0 | 0% | |
| 403-520-531-31000 | OTHER OPERATING EXP - IT SUPPORT | 47,000 | 23,000 | 2,032 | 15,451 | 7,549 | 67% | 7,507 | 16% | |
| 403-520-531-60641 | OFFICE FURNITURE & EQUIPMENT | 0 | 2,850 | 0 | 2,417 | 433 | 85% | 0 | 0% | |
| 403-520-531-70031 | 2003 BOND DEBT SERVICE PRINCIP | 113,850 | 212,787 | 0 | 212,787 | 0 | 100% | 167,500 | 100% | |
| 403-520-531-70032 | BOND DEBT SERVICE INTEREST | 82,541 | 71,193 | 0 | 71,193 | 0 | 100% | 68,875 | 100% | |
| 403-520-531-70111 | 2011 BOND DEBT SERVICE PRINCIPAL | 109,800 | 128,569 | 0 | 128,569 | 0 | 100% | 103,700 | 100% | |
| 403-520-531-70112 | 2011 BOND DEBT SERVICE INTEREST | 149,031 | 87,503 | 0 | 138,847 | (51,344) | 159% | 153,438 | 99% | |
| 403-520-531-90990 | TRANSFER OF PROFIT | 4,360,899 | 4,360,899 | 363,408 | 2,907,264 | 1,453,635 | 67% | 2,678,387 | 67% | |
| 403-520-531-90991 | TRANSFER OF TECH COSTS | 232,279 | 232,279 | 0 | 27,084 | 205,195 | 12% | 0 | 0% | |
| 403-520-531-91000 | BUSINESS ACTIVITY SHARED EXP | 307,035 | 307,035 | 25,061 | 200,488 | 106,547 | 65% | 198,686 | 67% | |
| | TOTAL ELECTRIC ADMINISTRATION | 14,211,648 | 14,206,256 | 1,174,646 | 8,679,773 | 5,526,482 | 61% | 7,466,343 | 58% | |
| | ELECTRIC DISTRIBUTION | | | | | | | | | |
| 403-591-531-10120 | REGULAR SALARIES & WAGES | 494,525 | 354,525 | 41,677 | 221,434 | 133,091 | 62% | 240,287 | 59% | |
| 403-591-531-10140 | OVERTIME | 47,658 | 25,557 | 1,639 | 9,799 | 15,758 | 38% | 42,147 | 169% | |
| 403-591-531-10210 | FICA TAXES | 29,484 | 18,717 | 3,203 | 16,720 | 1,997 | 89% | 21,201 | 74% | |
| 403-591-531-10220 | RETIREMENT CONTRIBUTIONS | 46,249 | 35,773 | 4,673 | 25,597 | 10,176 | 72% | 26,833 | 60% | |
| 403-591-531-10230 | LIFE & HEALTH INSURANCE | 47,368 | 51,457 | 4,691 | 37,966 | 13,491 | 74% | 31,812 | 71% | |
| 403-591-531-30341 | CONTRACTUAL SERVICES | 25,000 | 25,000 | 0 | 0 | 25,000 | 0% | 909 | 4% | |
| 403-591-531-30403 | GASOLINE & DIESEL | 25,000 | 25,000 | 946 | 5,810 | 19,190 | 23% | 22,609 | 174% | |
| 403-591-531-30404 | OIL & GREASE | 1,000 | 1,000 | 0 | 879 | 121 | 88% | 349 | 35% | |
| 403-591-531-30405 | TIRES | 3,500 | 3,500 | 12 | 990 | 2,510 | 28% | 2,774 | 139% | |
| 403-591-531-30406 | PARTS | 15,000 | 15,000 | 1,851 | 7,436 | 7,564 | 50% | 10,723 | 179% | |
| 403-591-531-30407 | VEHICLE REPAIRS-LABOR & PARTS | 16,000 | 16,000 | 0 | 14,048 | 1,952 | 88% | 13,370 | 84% | |
| 403-591-531-30430 | UTILITIES | 80,000 | 80,000 | 1,797 | 10,350 | 69,650 | 13% | 48,604 | 37% | |
| 403-591-531-30440 | RENTALS / LEASES | 2,000 | 2,000 | 0 | 0 | 2,000 | 0% | 0 | 0% | |
| 403-591-531-30461 | REPAIR & MAINT - OFFICE EQUIPMENT | 5,000 | 5,000 | 435 | 1,875 | 3,125 | 38% | 1,337 | 27% | |
| 403-591-531-30462 | REPAIR & MAINT - EQUIPMENT & TOOLS | 8,500 | 8,500 | 0 | 368 | 8,132 | 4% | 7,446 | 88% | |
| 403-591-531-30467 | REPAIR & MAINT-MAINS & LINES | 76,528 | 529,960 | 986 | 12,506 | 517,454 | 2% | 20,208 | 29% | |
| 403-591-531-30468 | REPAIR & MAINTENANCE - SERVICES | 10,000 | 10,000 | 230 | 3,772 | 6,228 | 38% | 1,171 | 12% | |
| 403-591-531-30469 | CONTRACTUAL TREE TRIMMING & LINE CLEARING | 30,000 | 30,000 | 0 | 8,600 | 21,400 | 29% | 11,578 | 39% | |
| 403-591-531-30491 | OTHER OPERATING EXPENSES | 1,200 | 547,100 | 0 | 50 | 547,050 | 0% | 1,055 | 132% | |
| 403-591-531-30521 | OPERATING SUPPLIES | 800 | 800 | 202 | 267 | 533 | 33% | 572 | 71% | |
| 403-591-531-30522 | OPERATING SUPPLIES - UNIFORMS | 10,000 | 10,000 | 2,058 | 9,496 | 504 | 95% | 6,389 | 64% | |
| 403-591-531-60635 | STREET LIGHTS | 30,000 | 30,000 | 0 | 0 | 30,000 | 0% | 24,645 | 352% | |
| 403-591-531-60636 | SIGNALIZATION | 40,000 | 40,000 | 0 | 90 | 39,910 | 0% | 27,471 | 69% | |
| 403-591-531-60642 | VEHICLES | 50,000 | 50,000 | 0 | 0 | 50,000 | 0% | 17,553 | 100% | |
| 403-591-531-60644 | EQUIPMENT | 488,000 | 0 | 0 | 0 | 0 | 0% | 166,631 | 94% | |
| 403-591-531-60646 | EQUIPMENT - FIBER OPTIC SYSTEM UPGRADE | 0 | 488,000 | 0 | 0 | 488,000 | 0% | 0 | 0% | |

| Account Number | Account Description | Original Approved Budget 10/1/2019 | Adjusted Budget as of 05/2020 | MTD 05/31/2020 | 8 MONTHS YTD 05/31/2020 | OVER (UNDER) Adjusted Budget | 67% | PRIOR YTD Amount 05/31/2019 | PRIOR YTD % 05/31/2019 | COMMENTS |
|--------------------------------------|---|------------------------------------|-------------------------------|------------------|-------------------------|------------------------------|------------|-----------------------------|------------------------|----------|
| BUDGET TO ACTUAL EXPENDITURES | | | | | | | | | | |
| 403-591-531-70731 | HONEYWELL LOAN PRINCIPAL | 80,865 | 80,865 | 40,433 | 80,865 | (0) | 100% | 73,627 | 120% | |
| 403-591-531-70732 | HONEYWELL LOAN INTEREST | 15,869 | 15,869 | 7,934 | 15,869 | 0 | 100% | 18,441 | 73% | |
| | TOTAL ELECTRIC DISTRIBUTION | 1,679,546 | 2,499,623 | 112,768 | 484,789 | 2,014,834 | 19% | 839,744 | 70% | |
| ELECTRIC WAREHOUSE | | | | | | | | | | |
| 403-502-531-10120 | REGULAR SALARIES & WAGES | 29,829 | 29,829 | 3,442 | 19,531 | 10,298 | 65% | 19,185 | 66% | |
| 403-502-531-10140 | OVERTIME | 3,526 | 3,526 | 27 | 387 | 3,139 | 11% | 3,303 | 661% | |
| 403-502-531-10210 | FICA TAXES | 2,322 | 2,322 | 238 | 1,294 | 1,028 | 56% | 1,564 | 69% | |
| 403-502-531-10220 | RETIREMENT CONTRIBUTIONS | 3,641 | 3,641 | 413 | 2,340 | 1,301 | 64% | 2,299 | 65% | |
| 403-502-531-10230 | LIFE & HEALTH INSURANCE | 6,216 | 6,216 | 516 | 4,234 | 1,982 | 68% | 3,972 | 68% | |
| 403-502-531-30430 | UTILITIES | 4,000 | 4,000 | 229 | 1,788 | 2,212 | 45% | 692 | 20% | |
| 403-502-531-30461 | R/M-OFFICE EQUIPMENT | 400 | 400 | 0 | 199 | 201 | 50% | 105 | 26% | |
| 403-502-531-30462 | REPAIR & MAINT - EQUIP AND TOOLS | 1,000 | 800 | 0 | 5 | 795 | 1% | 40 | 8% | |
| 403-502-531-30463 | REPAIR & MAINT - BLDG AND GROUNDS | 3,000 | 3,000 | 0 | 1,247 | 1,753 | 42% | 742 | 124% | |
| 403-502-531-30464 | REPAIRS TURNKEY - HURRICANE MICHAEL | 0 | 12,375 | 0 | 12,375 | 0 | 100% | 0 | 0% | |
| 403-502-531-30491 | OTHER OPERATING EXPENSE | 500 | 500 | 8 | 20 | 480 | 4% | 96 | 25% | |
| 403-502-531-30521 | OPERATING SUPPLIES | 1,000 | 1,000 | 0 | 760 | 240 | 76% | 77 | 8% | |
| 403-502-531-30522 | OPERATING SUPPLIES - UNIFORMS | 400 | 600 | 94 | 427 | 173 | 71% | 256 | 76% | |
| | TOTAL ELECTRIC WAREHOUSE | 55,834 | 68,209 | 4,966 | 44,609 | 23,600 | 65% | 32,332 | 68% | |
| HURRICANE MICHAEL | | | | | | | | | | |
| 403-539-531-10120 | REGULAR SALARIES & WAGES - LINE CLEARING CREW | 0 | 140,000 | 8,523 | 63,036 | 76,964 | 45% | 0 | 0% | |
| 403-539-531-10140 | OVERTIME - LINE CLEARING CREW | 0 | 5,101 | 747 | 3,658 | 1,442 | 72% | 0 | 0% | |
| 403-539-531-10210 | FICA TAXES - LINE CLEARING CREW | 0 | 10,767 | 675 | 6,120 | 4,647 | 57% | 0 | 0% | |
| 403-539-531-10220 | RETIREMENT CONTRIBUTIONS - LINE CLEARING CREW | 0 | 16,263 | 970 | 7,041 | 9,222 | 43% | 0 | 0% | |
| 403-539-531-10230 | LIFE & HEALTH INS - LINE CLEARING CREW | 0 | 26,543 | 1,644 | 12,358 | 14,185 | 47% | 0 | 0% | |
| 403-539-531-30343 | PROFESSIONAL SERVICES | 0 | 60,000 | 19,686 | 55,441 | 4,559 | 92% | 0 | 0% | |
| 403-539-531-30469 | CONTRACTUAL SRVC TREE TRIMMING | 0 | 127,000 | 19,249 | 123,039 | 3,961 | 97% | 66,877 | 347% | |
| 403-539-531-60630 | STORM EQUIPMENT | 0 | 36,145 | 0 | 0 | 36,145 | 0% | 193,460 | 161% | |
| 403-539-531-60640 | STORM HARDENING POLES EQUIPMENT | 200,000 | 13,000 | 0 | 0 | 13,000 | 0% | 0 | 0% | |
| 403-539-531-70191 | H-M LOAN CCB 3M '19 PRINCIPAL | 50,000 | 500,000 | 0 | 497,622 | 2,378 | 100% | 0 | 0% | |
| 403-539-531-70192 | H-M LOAN CCB 3M '19 INT | 41,750 | 105,750 | 0 | 56,172 | 49,578 | 53% | 0 | 0% | |
| | TOTAL HURRICANE MICHAEL | 291,750 | 1,040,569 | 51,494 | 824,488 | 216,080 | 79% | 260,337 | 64% | |
| | TOTAL ELECTRIC FUND | 16,238,778 | 17,814,657 | 1,343,874 | 10,033,659 | 7,780,997 | 56% | 8,598,757 | 60% | |
| WATER ADMINISTRATION | | | | | | | | | | |
| 404-520-533-10110 | EXE SALARIES & WAGES | 13,390 | 13,390 | 2,160 | 9,723 | 3,667 | 73% | 8,916 | 69% | |
| 404-520-533-10120 | REGULAR SALARIES & WAGES | 37,064 | 37,064 | 2,246 | 12,739 | 24,325 | 34% | 12,368 | 34% | |
| 404-520-533-10140 | OVERTIME | 515 | 515 | 25 | 198 | 317 | 38% | 314 | 63% | |
| 404-520-533-10210 | FICA TAXES | 2,874 | 2,874 | 329 | 1,659 | 1,215 | 58% | 1,580 | 57% | |
| 404-520-533-10220 | RETIREMENT CONTRIBUTIONS | 4,511 | 4,511 | 529 | 2,694 | 1,817 | 60% | 2,552 | 58% | |
| 404-520-533-10230 | LIFE & HEALTH INSURANCE | 4,285 | 4,285 | 361 | 2,875 | 1,410 | 67% | 2,705 | 67% | |
| 404-520-533-30312 | ENGINEERING FEES | 2,000 | 2,000 | 0 | 0 | 2,000 | 0% | 0 | 0% | |
| 404-520-533-30314 | ANNUAL MEMBERSHIP FEES | 600 | 600 | 0 | 0 | 600 | 0% | 560 | 93% | |
| 404-520-533-30320 | ACCOUNTING & AUDITING SERVICES | 9,543 | 9,543 | 1,513 | 6,463 | 3,081 | 68% | 7,150 | 76% | |
| 404-520-533-30341 | CONTRACTUAL SERVICES | 10,000 | 10,000 | 2,089 | 4,461 | 5,539 | 45% | 2,332 | 23% | |
| 404-520-533-30343 | PROFESSIONAL SERVICES | 5,000 | 23,500 | 163 | 21,716 | 1,785 | 92% | 0 | 0% | |
| 404-520-533-30390 | CONTINGENCY | 119,058 | 42,573 | 0 | 0 | 42,573 | 0% | 0 | 0% | |
| 404-520-533-30402 | TRAVEL EXPENSE | 200 | 200 | 0 | 0 | 200 | 0% | 0 | 0% | |
| 404-520-533-30404 | OIL & GREASE | 100 | 100 | 0 | 0 | 100 | 0% | 0 | 0% | |
| 404-520-533-30405 | TIRES | 400 | 400 | 0 | 0 | 400 | 0% | 24 | 6% | |
| 404-520-533-30410 | TELEPHONE | 3,374 | 3,374 | 302 | 2,515 | 859 | 75% | 1,984 | 61% | |
| 404-520-533-30440 | RENTALS & LEASES | 2,000 | 2,000 | 0 | 226 | 1,774 | 11% | 348 | 17% | |
| 404-520-533-30451 | INSURANCE - PROPERTY LIABILITY & WC | 42,208 | 42,208 | 0 | 30,061 | 12,147 | 71% | 27,601 | 86% | |
| 404-520-533-30491 | OTHER OPERATING EXPENSE | 6,000 | 6,000 | 636 | 2,412 | 3,588 | 40% | 3,510 | 58% | |
| 404-520-533-30493 | TRAINING | 2,500 | 2,500 | 0 | 0 | 2,500 | 0% | 0 | 0% | |
| 404-520-533-30501 | PERMITS & FEES | 4,000 | 4,000 | 0 | 0 | 4,000 | 0% | 170 | 4% | |
| 404-520-533-30511 | OFFICE SUPPLIES | 300 | 300 | 160 | 160 | 140 | 53% | 0 | 0% | |
| 404-520-533-30521 | OPERATING SUPPLIES | 300 | 300 | 0 | 0 | 300 | 0% | 0 | 0% | |

| Account Number | Account Description | Original Approved Budget 10/1/2019 | Adjusted Budget as of 05/2020 | MTD 05/31/2020 | 8 MONTHS YTD 05/31/2020 | OVER (UNDER) Adjusted Budget | 67% | PRIOR YTD Amount 05/31/2019 | PRIOR YTD % 05/31/2019 | COMMENTS |
|--------------------------------------|---|------------------------------------|-------------------------------|----------------|-------------------------|------------------------------|------------|-----------------------------|------------------------|----------|
| BUDGET TO ACTUAL EXPENDITURES | | | | | | | | | | |
| 404-520-533-30522 | OPERATING SUPPLIES - UNIFORMS | 200 | 200 | 29 | 132 | 68 | 66% | 85 | 71% | |
| 404-520-533-31000 | OTHER OPERATING EXP - IT SUPPORT | 8,000 | 8,000 | 667 | 5,336 | 2,664 | 67% | 7,507 | 94% | |
| 404-520-533-70031 | 2003 BOND DEBT SERVICE PRINCIPAL | 115,575 | 106,394 | 0 | 106,394 | 0 | 100% | 83,750 | 100% | |
| 404-520-533-70032 | 2003 BOND DEBT SERVICE INTEREST | 83,792 | 35,596 | 0 | 35,596 | 0 | 100% | 63,803 | 99% | |
| 404-520-533-70111 | 2011 BOND DEBT SERVICE PRINCIPAL | 23,400 | 27,400 | 0 | 27,400 | 0 | 100% | 22,100 | 100% | |
| 404-520-533-70112 | 2011 BOND DEBT SERVICE INTEREST | 31,761 | 29,590 | 0 | 29,590 | 0 | 100% | 32,700 | 99% | |
| 404-520-533-70710 | SRL DRNK WTR 200601 PRIN | 176,140 | 198,740 | 0 | 87,443 | 111,297 | 44% | 84,991 | 50% | |
| 404-520-533-70720 | DRK WTR SRL 200601 INT | 80,897 | 58,297 | 0 | 41,075 | 17,222 | 70% | 43,528 | 51% | |
| 404-520-533-70722 | 2020C FDEP BBT PRINCIPAL | 0 | 50,000 | 50,000 | 50,000 | 0 | 100% | 0 | 0% | |
| 404-520-533-70723 | 2020C FDEP BBT INTEREST | 0 | 12,946 | 12,946 | 12,946 | 0 | 100% | 0 | 0% | |
| 404-520-533-70731 | HONEYWELL LOAN PRINCIPAL | 25,270 | 25,270 | 12,635 | 25,270 | (0) | 100% | 23,008 | 100% | |
| 404-520-533-70732 | HONEYWELL LOAN INTEREST | 4,959 | 4,959 | 2,480 | 4,959 | (0) | 100% | 5,763 | 100% | |
| 404-520-533-90990 | TRANSFER OF PROFIT | 37,215 | 37,215 | 3,101 | 24,808 | 12,407 | 67% | 120,000 | 67% | |
| 404-520-533-91000 | BUSINESS ACTIVITY SHARED EXP | 60,400 | 60,400 | 5,033 | 40,264 | 20,136 | 67% | 37,288 | 67% | |
| 404-520-535-90991 | RATE STABILIZATION | 50,000 | 50,000 | 0 | 50,000 | 0 | 100% | 0 | 0% | |
| | TOTAL WATER ADMINISTRATION | 967,831 | 917,245 | 97,404 | 639,115 | 278,131 | 70% | 596,637 | 57% | |
| | WATER TREATMENT | | | | | | | | | |
| 404-530-533-30341 | CONTRACTUAL SERVICES | 383,538 | 383,538 | 31,458 | 253,414 | 130,124 | 66% | 276,346 | 74% | |
| 404-530-533-30430 | UTILITIES | 100,940 | 100,940 | 15,522 | 60,302 | 40,638 | 60% | 53,729 | 55% | |
| 404-530-533-30466 | REPAIR & MAINTENANCE - PLANT | 4,120 | 4,120 | 0 | 0 | 4,120 | 0% | 0 | 0% | |
| 404-530-533-30469 | REPAIR & MAINT RESERVOIRS | 15,450 | 15,450 | 75 | 75 | 15,375 | 0% | 0 | 0% | |
| 404-530-533-60644 | EQUIPMENT | 179,000 | 179,000 | 0 | 0 | 179,000 | 0% | 4,889 | 8% | |
| | TOTAL WATER TREATMENT | 683,048 | 683,048 | 47,054 | 313,790 | 369,258 | 46% | 334,964 | 60% | |
| | HURRICANE MICHAEL | | | | | | | | | |
| 404-539-531-10120 | REGULAR SALARIES & WAGES - LINE CLEARING CREW | 0 | 17,000 | 1,625 | 9,250 | 7,750 | 54% | 0 | 0% | |
| 404-539-531-10140 | OVERTIME- LINE CLEARING CREW | 0 | 1,161 | 115 | 706 | 455 | 61% | 0 | 0% | |
| 404-539-531-10210 | FICA TAXES - LINE CLEARING CREW | 0 | 1,341 | 127 | 715 | 626 | 53% | 0 | 0% | |
| 404-539-531-10220 | RETIREMENT CONTRIBUTIONS - LINE CLEARING CREW | 0 | 2,003 | 188 | 1,065 | 939 | 53% | 0 | 0% | |
| 404-539-531-10230 | LIFE & HEALTH INS - LINE CLEARING CREW | 0 | 4,156 | 261 | 2,083 | 2,073 | 50% | 0 | 0% | |
| | TOTAL HURRICANE MICHAEL | 0 | 25,661 | 2,315 | 13,819 | 11,842 | 54% | 0 | 0% | |
| | WATER DISTRIBUTION | | | | | | | | | |
| 404-539-533-10120 | REGULAR SALARIES & WAGES | 107,697 | 90,697 | 8,573 | 51,937 | 38,760 | 57% | 49,438 | 47% | |
| 404-539-533-10140 | OVERTIME | 8,153 | 6,992 | 428 | 2,317 | 4,675 | 33% | 7,406 | 114% | |
| 404-539-533-10210 | FICA TAXES | 8,751 | 7,410 | 633 | 3,708 | 3,703 | 50% | 3,983 | 47% | |
| 404-539-533-10220 | RETIREMENT CONTRIBUTIONS | 11,636 | 9,633 | 1,018 | 6,139 | 3,493 | 64% | 5,791 | 51% | |
| 404-539-533-10230 | LIFE & HEALTH INSURANCE | 24,856 | 20,699 | 2,198 | 18,284 | 2,415 | 88% | 14,717 | 63% | |
| 404-539-533-30403 | GASOLINE & DIESEL | 2,500 | 2,500 | 285 | 1,807 | 693 | 72% | 1,703 | 68% | |
| 404-539-533-30404 | OIL & GREASE | 500 | 500 | 0 | 34 | 466 | 7% | 62 | 12% | |
| 404-539-533-30405 | TIRES | 750 | 750 | 0 | 376 | 374 | 50% | 498 | 66% | |
| 404-539-533-30406 | AUTO PARTS | 675 | 675 | 88 | 226 | 449 | 34% | 324 | 48% | |
| 404-539-533-30407 | VEHICLE REPAIRS-PARTS AND LABOR | 1,500 | 1,500 | 0 | 0 | 1,500 | 0% | 1,038 | 99% | |
| 404-539-533-30440 | RENTALS/LEASES | 600 | 600 | 0 | 0 | 600 | 0% | 0 | 0% | |
| 404-539-533-30462 | REPAIR & MAINT- EQUIPMENT & TOOLS | 3,100 | 3,100 | 0 | 496 | 2,604 | 16% | 1,184 | 38% | |
| 404-539-533-30464 | REPAIRS TURNKEY - HURRICANE MICHAEL | 0 | 47,712 | 0 | 47,712 | 0 | 100% | 0 | 0% | |
| 404-539-533-30467 | REPAIR & MAINT.-MANS & LINES | 14,160 | 14,160 | 0 | 1,500 | 12,660 | 11% | 0 | 0% | |
| 404-539-533-30468 | REPAIR & MAINT.- SERVICES | 10,700 | 10,700 | 0 | 1,062 | 9,638 | 10% | 0 | 0% | |
| 404-539-533-30491 | OTHER OPERATING EXPENSE | 1,000 | 1,000 | 0 | 0 | 1,000 | 0% | 97 | 10% | |
| 404-539-533-30521 | OPERATING SUPPLIES | 500 | 500 | 0 | 98 | 402 | 20% | 144 | 29% | |
| 404-539-533-30522 | OPERATING SUPPLIES - UNIFORMS | 1,400 | 1,400 | 265 | 1,186 | 214 | 85% | 769 | 66% | |
| 404-539-533-60000 | PURCHASE OF LAND&WATER RIGHTS | 80,000 | 80,000 | 0 | 0 | 80,000 | 0% | 0 | 0% | |
| 404-539-533-60610 | JOYLAND WELL LAND & EQUIPMENT | 70,000 | 70,000 | 0 | 0 | 70,000 | 0% | 0 | 0% | |
| 404-539-533-60644 | EQUIPMENT | 144,000 | 40,000 | 0 | 36,414 | 3,586 | 91% | 42,908 | 134% | |
| 404-539-533-60646 | EQUIPMENT FIBER OPTIC SYSTEM UPGRADE | 0 | 104,000 | 0 | 0 | 104,000 | 0% | 0 | 0% | |
| | TOTAL WATER DISTRIBUTION | 492,478 | 514,528 | 13,489 | 173,296 | 341,232 | 34% | 130,063 | 58% | |
| | TOTAL WATER | 2,143,357 | 2,140,482 | 160,263 | 1,140,020 | 1,000,462 | 53% | 1,061,664 | 58% | |

| Account Number | Account Description | Original Approved Budget 10/1/2019 | Adjusted Budget as of 05/2020 | MTD 05/31/2020 | 8 MONTHS YTD 05/31/2020 | OVER (UNDER) Adjusted Budget | 67% | PRIOR YTD Amount 05/31/2019 | PRIOR YTD % 05/31/2019 | COMMENTS |
|--------------------------------------|--|------------------------------------|-------------------------------|----------------|-------------------------|------------------------------|------------|-----------------------------|------------------------|----------|
| BUDGET TO ACTUAL EXPENDITURES | | | | | | | | | | |
| GAS ADMINISTRATION | | | | | | | | | | |
| 405-520-532-10110 | EXE SALARIES & WAGES | 13,390 | 13,390 | 2,160 | 9,723 | 3,667 | 73% | 8,916 | 69% | |
| 405-520-532-10120 | REGULAR SALARIES & WAGES | 19,459 | 19,459 | 2,246 | 12,739 | 6,720 | 65% | 12,368 | 65% | |
| 405-520-532-10140 | OVERTIME | 328 | 328 | 25 | 198 | 130 | 60% | 314 | 314% | |
| 405-520-532-10210 | FICA TAXES | 1,909 | 1,909 | 329 | 1,659 | 250 | 87% | 1,580 | 109% | |
| 405-520-532-10220 | RETIREMENT CONTRIBUTIONS | 3,093 | 3,093 | 529 | 2,693 | 400 | 87% | 2,552 | 112% | |
| 405-520-532-10230 | LIFE & HEALTH INSURANCE | 4,282 | 4,282 | 360 | 2,874 | 1,408 | 67% | 2,705 | 67% | |
| 405-520-532-30320 | ACCOUNTING & AUDITING SERVICES | 9,543 | 9,543 | 1,513 | 6,463 | 3,081 | 68% | 7,150 | 76% | |
| 405-520-532-30341 | CONTRACTUAL SERVICES | 20,000 | 20,000 | 2,089 | 11,792 | 8,208 | 59% | 12,372 | 62% | |
| 405-520-532-30343 | PROFESSIONAL SERVICES | 0 | 7,718 | 165 | 7,718 | 0 | 100% | 0 | 0% | |
| 405-520-532-30380 | PURCHASED GAS | 801,855 | 801,855 | 55,863 | 484,526 | 317,329 | 60% | 589,081 | 76% | |
| 405-520-532-30390 | CONTINGENCY | 0 | 1,395 | 0 | 0 | 1,395 | 0% | 0 | 0% | |
| 405-520-532-30402 | TRAVEL EXPENSE | 200 | 200 | 0 | 0 | 200 | 0% | 0 | 0% | |
| 405-520-532-30403 | GAS & DIESEL | 500 | 500 | 0 | 0 | 500 | 0% | 0 | 0% | |
| 405-520-532-30404 | OIL & GREASE | 100 | 100 | 0 | 43 | 57 | 43% | 0 | 0% | |
| 405-520-532-30405 | TIRES | 100 | 100 | 0 | 0 | 100 | 0% | 0 | 0% | |
| 405-520-532-30410 | TELEPHONE EXPENSE | 3,296 | 3,296 | 302 | 2,516 | 780 | 76% | 1,984 | 62% | |
| 405-520-532-30440 | RENTALS/LEASES | 2,000 | 2,000 | 0 | 226 | 1,774 | 11% | 348 | 17% | |
| 405-520-532-30451 | INSURANCE - PROPERTY LIABILITY & WC | 26,380 | 26,380 | 0 | 18,788 | 7,592 | 71% | 17,250 | 86% | |
| 405-520-532-30491 | OTHER OPERATING EXPENSE | 5,000 | 5,000 | 637 | 2,255 | 2,745 | 45% | 2,076 | 42% | |
| 405-520-532-30493 | TRAINING | 6,000 | 6,000 | 0 | 0 | 6,000 | 0% | 1,181 | 20% | |
| 405-520-532-30511 | OFFICE SUPPLIES | 300 | 300 | 0 | 12 | 288 | 4% | 0 | 0% | |
| 405-520-532-30521 | OPERATING SUPPLIES | 300 | 300 | 0 | 33 | 268 | 11% | 0 | 0% | |
| 405-520-532-30522 | OPERATING SUPPLIES - UNIFORMS | 200 | 200 | 29 | 132 | 68 | 66% | 85 | 63% | |
| 405-520-532-30580 | TAXES-STATE ASSESSMENT | 2,900 | 2,900 | 0 | 919 | 1,981 | 32% | 1,024 | 35% | |
| 405-520-532-31000 | OTHER OPERATING EXP - IT SUPPORT | 8,000 | 8,000 | 667 | 5,336 | 2,664 | 67% | 7,507 | 94% | |
| 405-520-532-70111 | 2011 BOND DEBT SERVICE PRINCIPAL | 23,400 | 27,400 | 0 | 27,400 | 0 | 100% | 22,100 | 100% | |
| 405-520-532-70112 | 2011 BOND DEBT SERVICE INTEREST | 31,761 | 18,648 | 0 | 29,590 | (10,942) | 159% | 32,700 | 99% | |
| 405-520-532-90990 | TRANSFER OF PROFIT | 349,981 | 349,981 | 29,165 | 233,320 | 116,661 | 67% | 250,809 | 67% | |
| 405-520-532-91000 | BUSINESS ACTIVITY SHARED EXP | 42,902 | 42,902 | 3,575 | 28,600 | 14,302 | 67% | 27,768 | 67% | |
| | TOTAL GAS ADMINISTRATION | 1,377,179 | 1,377,179 | 99,654 | 889,555 | 487,624 | 65% | 1,001,872 | 73% | |
| GAS DISTRIBUTION | | | | | | | | | | |
| 405-561-532-10120 | REGULAR SALARIES & WAGES | 82,638 | 82,638 | 11,379 | 65,978 | 16,660 | 80% | 54,072 | 67% | |
| 405-561-532-10140 | OVERTIME | 6,065 | 6,065 | 687 | 2,155 | 3,910 | 36% | 5,423 | 271% | |
| 405-561-532-10210 | FICA TAXES | 6,480 | 6,480 | 879 | 4,852 | 1,628 | 75% | 4,308 | 68% | |
| 405-561-532-10220 | RETIREMENT CONTRIBUTIONS | 10,163 | 10,163 | 1,346 | 7,831 | 2,332 | 77% | 6,384 | 65% | |
| 405-561-532-10230 | LIFE & HEALTH INSURANCE | 16,825 | 16,825 | 1,810 | 15,167 | 1,658 | 90% | 9,974 | 63% | |
| 405-561-532-30403 | GASOLINE & DIESEL | 4,120 | 4,120 | 303 | 1,489 | 2,631 | 36% | 3,357 | 84% | |
| 405-561-532-30404 | OIL & GREASE | 500 | 500 | 0 | 10 | 490 | 2% | 30 | 6% | |
| 405-561-532-30405 | TIRES | 500 | 500 | 0 | 211 | 289 | 42% | 16 | 3% | |
| 405-561-532-30406 | VEHICLE PARTS | 1,300 | 1,300 | 0 | 213 | 1,087 | 16% | 6 | 0% | |
| 405-561-532-30407 | VEHICLE REPAIR PARTS AND LABOR | 1,000 | 500 | 0 | 0 | 500 | 0% | 769 | 77% | |
| 405-561-532-30430 | UTILITIES | 1,700 | 2,200 | 124 | 1,937 | 263 | 88% | 811 | 48% | |
| 405-561-532-30440 | RENTALS/LEASES | 330 | 330 | 0 | 0 | 330 | 0% | 0 | 0% | |
| 405-561-532-30462 | REPAIR & MAINT-EQUIPMENT & TOOLS | 500 | 500 | 0 | 0 | 500 | 0% | 95 | 19% | |
| 405-561-532-30467 | MAINT. OF MAINS & LINES - GAS | 12,000 | 12,000 | 0 | 2,139 | 9,861 | 18% | 1,618 | 13% | |
| 405-561-532-30468 | MAINTENANCE OF SERVICES - GAS | 6,000 | 6,000 | 0 | 0 | 6,000 | 0% | 684 | 11% | |
| 405-561-532-30491 | OTHER OPERATING EXPENSE | 500 | 500 | 0 | 26 | 474 | 5% | 67 | 13% | |
| 405-561-532-30520 | OPER SUPP-WATER HEATERS | 2,000 | 2,000 | 0 | 0 | 2,000 | 0% | 0 | 0% | |
| 405-561-532-30521 | OPERATING SUPPLIES | 200 | 200 | 0 | 0 | 200 | 0% | 2 | 1% | |
| 405-561-532-30522 | OPERATING SUPPLIES - UNIFORMS | 1,600 | 1,600 | 295 | 1,318 | 282 | 82% | 855 | 53% | |
| 405-561-532-60644 | EQUIPMENT | 134,000 | 30,000 | 0 | 0 | 30,000 | 0% | 1,885 | 9% | |
| 405-561-532-60646 | EQUIPMENT - FIBER OPTIC SYSTEM UPGRADE | 0 | 104,000 | 0 | 0 | 104,000 | 0% | 0 | 0% | |
| | TOTAL GAS DISTRIBUTION | 288,421 | 288,421 | 16,822 | 103,326 | 185,095 | 36% | 90,357 | 54% | |
| | TOTAL GAS FUND | 1,665,600 | 1,665,600 | 116,476 | 992,882 | 672,718 | 60% | 1,092,229 | 71% | |
| REFUSE ADMINISTRATION | | | | | | | | | | |
| 406-410-539-30320 | ACCOUNTING & AUDITING SERVICES | 11,543 | 11,543 | 1,513 | 6,463 | 5,081 | 56% | 7,150 | 76% | |
| 406-410-539-30390 | CONTINGENCY | 42,205 | 42,205 | 0 | 0 | 42,205 | 0% | 0 | 0% | |

| Account Number | Account Description | Original Approved Budget 10/1/2019 | Adjusted Budget as of 05/2020 | MTD 05/31/2020 | 8 MONTHS YTD 05/31/2020 | OVER (UNDER) Adjusted Budget | 67% | PRIOR YTD Amount 05/31/2019 | PRIOR YTD % 05/31/2019 | COMMENTS |
|--------------------------------------|-------------------------------------|------------------------------------|-------------------------------|----------------------|-------------------------|------------------------------|------------|-----------------------------|------------------------|----------|
| BUDGET TO ACTUAL EXPENDITURES | | | | | | | | | | |
| 406-410-539-30443 | RESIDENTIAL REFUSE | 645,386 | 645,386 | 106,070 | 427,685 | 217,701 | 66% | 385,856 | 62% | |
| 406-410-539-30451 | INSURANCE - PROPERTY LIABILITY & WC | 23,068 | 23,068 | 0 | 15,030 | 8,038 | 65% | 13,800 | 86% | |
| 406-410-539-30480 | YARD/SOLID WASTE TIPPING FEES | 91,671 | 91,671 | 23,429 | 80,048 | 11,623 | 87% | 56,547 | 94% | |
| 406-410-539-31443 | COMMERCIAL REFUSE | 515,927 | 515,927 | 87,358 | 348,353 | 167,574 | 68% | 311,169 | 62% | |
| 406-410-539-90990 | TRANSFER PROFITS TO GF | 34,600 | 34,600 | 2,883 | 23,064 | 11,536 | 67% | 76,000 | 67% | |
| 406-410-539-91000 | BUSINESS ACTIVITY SHARED EXP | 45,300 | 45,300 | 3,775 | 30,200 | 15,100 | 67% | 27,768 | 67% | |
| | TOTAL REFUSE ADMINISTRATION | 1,409,700 | 1,409,700 | 225,028 | 930,843 | 478,857 | 66% | 878,291 | 64% | |
| | LANDFILL OPERATIONS | | | | | | | | | |
| 407-422-536-10120 | REGULAR SALARIES & WAGES | 72,890 | 71,390 | 6,583 | 30,860 | 40,530 | 43% | 32,363 | 46% | |
| 407-422-536-10140 | OVERTIME | 2,575 | 2,575 | 145 | 817 | 1,758 | 32% | 1,666 | 67% | |
| 407-422-536-10210 | FICA TAXES | 5,773 | 5,773 | 484 | 2,247 | 3,526 | 39% | 2,486 | 44% | |
| 407-422-536-10220 | RETIREMENT CONTRIBUTIONS | 9,056 | 9,056 | 679 | 3,569 | 5,487 | 39% | 3,879 | 44% | |
| 407-422-536-10230 | LIFE & HEALTH INSURANCE | 9,573 | 9,573 | 1,331 | 8,746 | 827 | 91% | 6,745 | 75% | |
| 407-422-536-30312 | ENGINEERING FEES | 4,500 | 4,500 | 0 | 0 | 4,500 | 0% | 0 | 0% | |
| 407-422-536-30346 | MONITORING FEES | 30,000 | 30,000 | 0 | 20,370 | 9,630 | 68% | 15,991 | 53% | |
| 407-422-536-30430 | UTILITIES | 1,200 | 1,200 | 86 | 595 | 605 | 50% | 1,356 | 113% | |
| 407-422-536-30462 | REPAIR & MAINT-EQUIPMENT & TOOLS | 500 | 400 | 0 | 29 | 371 | 7% | 147 | 29% | |
| 407-422-536-30463 | REPAIR & MAINT.-BUILDINGS & GROUNDS | 2,100 | 2,200 | 141 | 2,137 | 63 | 97% | 0 | 0% | |
| 407-422-536-30491 | OTHER OPERATING EXPENSE | 0 | 550 | 0 | 177 | 373 | 32% | 12 | 12% | |
| 407-422-536-30493 | TRAINING | 1,000 | 1,950 | 0 | 1,639 | 311 | 84% | 0 | 0% | |
| 407-422-536-90990 | TRANSFER PROFIT | 38,831 | 38,831 | 3,236 | 25,888 | 12,943 | 67% | 24,000 | 67% | |
| | LANDFILL OPERATIONS | 177,998 | 177,998 | 12,684 | 97,075 | 80,923 | 55% | 88,645 | 53% | |
| | TELECOMMUNICATIONS | | | | | | | | | |
| 508-539-539-10110 | EXECUTIVE SALARIES & WAGES | 54,164 | 54,164 | 5,498 | 31,185 | 22,979 | 58% | 0 | 0% | |
| 508-539-539-10120 | REGULAR SALARIES & WAGES | 50,180 | 25,180 | 0 | 600 | 24,580 | 2% | 30,540 | 56% | |
| 508-539-539-10140 | OVERTIME | 846 | 846 | 0 | 0 | 846 | 0% | 821 | 110% | |
| 508-539-539-10210 | FICA | 3,544 | 3,544 | 398 | 2,217 | 1,327 | 63% | 2,215 | 64% | |
| 508-539-539-10220 | RETIREMENT CONTRIBUTIONS | 7,414 | 7,414 | 660 | 3,739 | 3,675 | 50% | 3,661 | 51% | |
| 508-539-539-10230 | LIFE & HEALTH INSURANCE | 10,229 | 10,229 | 903 | 7,460 | 2,769 | 73% | 6,869 | 71% | |
| 508-539-539-30341 | CONTRACTUAL SERVICES | 70,000 | 50,500 | 2,347 | 26,674 | 23,826 | 53% | 17,525 | 25% | |
| 508-539-539-30343 | PROFESSIONAL SERVICES | 0 | 500 | 50 | 125 | 375 | 25% | 0 | 0% | |
| 508-539-539-30402 | TRAVEL EXPENSE | 2,000 | 2,000 | 0 | 0 | 2,000 | 0% | 0 | 0% | |
| 508-539-539-30403 | GAS & DIESEL | 1,804 | 804 | 32 | 60 | 744 | 7% | 166 | 8% | |
| 508-539-539-30410 | TELEPHONE | 1,848 | 1,848 | (269) | 351 | 1,497 | 19% | (1,491) | 100% | |
| 508-539-539-30430 | UTILITIES | 10,000 | 10,000 | 635 | 3,986 | 6,014 | 40% | 5,400 | 54% | |
| 508-539-539-30491 | OTHER OPERATING EXPENSES | 20,000 | 60,000 | 0 | 48,538 | 11,462 | 81% | 2,429 | 243% | |
| 508-539-539-60644 | EQUIPMENT | 15,000 | 20,000 | 3,876 | 18,716 | 1,284 | 94% | 2,514 | 100% | |
| | TOTAL TELECOMMUNICATIONS | 247,029 | 247,029 | 14,130 | 143,649 | 103,380 | 58% | 70,650 | 65% | |
| | TOTAL ENTERPRISE FUND | 26,462,158 | 29,069,404 | 2,215,793 | 15,624,901 | 13,444,503 | 54% | 13,838,255 | 53% | |
| | TOTAL FUNDS | 36,315,528 | 39,593,967 | 3,148,800 | 22,298,071 | 17,295,895 | 56% | 19,261,136 | 56% | |
| | FY 2019 ENCUMBRANCES (*) | | | BEGINNING BAL | YTD Expenditures | REMAINING BAL | | | | |
| | FIRE BURN HOUSE | | | 75,000 | 0 | 75,000 | | | | |
| | RE-ROOFING PROGRAM | | | 229,680 | 221,939 | 7,741 | | | | |
| | ELECTRIC TRANSFORMERS | | | 545,900 | 0 | 545,900 | | | | |
| | TOTAL | | | 850,580 | 221,939 | 628,641 | | | | |

| Account Number | Account Description | Original Approved Budget 10/1/2019 | Adjusted Budget as of 05/2020 | MTD 05/31/2020 | 8 MONTHS YTD 05/31/2020 | OVER (UNDER) Adjusted Budget | 67% | PRIOR YTD Amount 05/31/2019 | PRIOR YTD % 05/31/2019 | COMMENTS |
|----------------------------------|---------------------------------------|------------------------------------|-------------------------------|------------------|-------------------------|------------------------------|------------|-----------------------------|------------------------|----------|
| BUDGET TO ACTUAL REVENUES | | | | | | | | | | |
| GEN FUND REV | | | | | | | | | | |
| 001-311-10000 | CURRENT AD VALOREM TAX | 1,105,818 | 1,105,818 | 39,312 | 982,750 | (123,068) | 89% | 1,000,575 | 91% | |
| 001-312-41000 | SALES-LOCAL OPTION GAS TAX | 250,000 | 250,000 | 0 | 163,131 | (86,869) | 65% | 180,669 | 76% | |
| 001-312-60000 | LOCAL GOV INFRASTRUCTURE SURTAX | 500,000 | 500,000 | 71,917 | 377,570 | (122,430) | 76% | 367,336 | 74% | |
| 001-314-80000 | UTILITY SERVICE TAX - PROPANE | 11,550 | 11,550 | 456 | 4,962 | (6,588) | 43% | 8,078 | 73% | |
| 001-315-00000 | COMMUNICATION SERVICES TAX | 214,000 | 214,000 | 17,041 | 142,473 | (71,527) | 67% | 151,618 | 70% | |
| 001-321-10000 | PROFESSIONAL & OCCUPATION LICENSE | 11,000 | 11,000 | 25 | 5,280 | (5,721) | 48% | 7,441 | 32% | |
| 001-321-11000 | COMPETENCY LICENSE | 800 | 800 | 0 | 0 | (800) | 0% | 25 | 3% | |
| 001-322-10000 | PERMITS | 120,000 | 120,000 | 3,851 | 94,453 | (25,547) | 79% | 50,990 | 57% | |
| 001-329-10000 | OTHER LICENSES, FEES & PERMITS | 3,811 | 3,811 | 100 | 425 | (3,386) | 11% | 150 | 4% | |
| 001-331-50000 | FEMA REIMBURSEMENT MICHAEL | 400,000 | 400,000 | 669,405 | 791,486 | 391,486 | 198% | 0 | 0% | |
| 001-334-49000 | State Grant - Transportation | 360,000 | 360,000 | 125,901 | 317,165 | (42,835) | 88% | 9,000 | 3% | |
| 001-335-12000 | STATE REVENUE SHARING PROCEEDS | 300,000 | 300,000 | 13,316 | 199,828 | (100,172) | 67% | 198,341 | 64% | |
| 001-335-14000 | STATE - MOBILE HOME LICENSE | 1,400 | 1,400 | 0 | 1,217 | (183) | 87% | 1,032 | 57% | |
| 001-335-15000 | STATE - ALCOHOLIC BEVERAGE LICENSE | 3,000 | 3,000 | 0 | 3,631 | 631 | 121% | 2,116 | 27% | |
| 001-335-17000 | STATE - D O T REIMBURSEMENT | 90,000 | 90,000 | 0 | 14,499 | (75,501) | 16% | 67,790 | 62% | |
| 001-335-18000 | STATE - HALF CENT SALES TAX | 300,000 | 300,000 | 27,730 | 198,771 | (101,229) | 66% | 201,446 | 73% | |
| 001-335-23000 | FIREFIGHTERS SUPP COMPENSATION FUND | 1,500 | 1,500 | 0 | 810 | (690) | 54% | 480 | 0% | |
| 001-335-41000 | STATE - REBATE ON MUN VEH FUEL TAX | 9,000 | 9,000 | 992 | 7,154 | (1,846) | 79% | 10,022 | 117% | |
| 001-335-43000 | STATE DEPARTMENT OF HIGHWAY PATROL | 0 | 0 | 30 | 395 | 395 | 100% | 0 | 0% | |
| 001-335-50000 | STATE - ECONOMIC DEVELOPMENT | 75,000 | 75,000 | 0 | 0 | (75,000) | 0% | 0 | 0% | |
| 001-340-21000 | SERVICES - COUNTY FIRE PROTECTION | 460,000 | 460,000 | 0 | 345,000 | (115,000) | 75% | 330,000 | 75% | |
| 001-340-21500 | SERVICES-FIRE INSPECTIONS | 2,500 | 2,500 | 0 | 1,002 | (1,498) | 40% | 1,952 | 81% | |
| 001-340-21750 | SERVICES - CROSSING GUARDS | 150 | 150 | 0 | 0 | (150) | 0% | 0 | 0% | |
| 001-341-50000 | SALE OF SOD | 4,000 | 4,000 | 0 | 0 | (4,000) | 0% | 0 | 0% | |
| 001-347-21000 | REVENUE - BASEBALL | 8,681 | 8,681 | 0 | 0 | (8,681) | 0% | 3,230 | 108% | |
| 001-347-22000 | REVENUE - FOOTBALL | 5,695 | 5,695 | 0 | 1,284 | (4,411) | 23% | 4,115 | 29% | |
| 001-347-23000 | REVENUE - BASKETBALL | 0 | 0 | 0 | 5,215 | 5,215 | 100% | 4,520 | 73% | |
| 001-347-24000 | REVENUE - DAY CAMP | 3,780 | 3,780 | 0 | 0 | (3,780) | 0% | 0 | 0% | |
| 001-347-25000 | REVENUE - CHEERLEADING | 0 | 0 | 0 | (60) | (60) | 100% | -35 | 0% | |
| 001-347-26000 | REVENUE - SOFTBALL | 1,600 | 1,600 | 0 | 0 | (1,600) | 0% | 0 | 0% | |
| 001-347-27000 | REVENUE - OTHER ACTIVITY FEES | 17,000 | 17,000 | 0 | 726 | (16,274) | 4% | 1,251 | 209% | |
| 001-347-30000 | RENT ON FACILITIES | 0 | 0 | (500) | 5,227 | 5,227 | 100% | 9,080 | 36% | |
| 001-347-30010 | RENTAL TANYARD CREEK | 2,600 | 2,600 | 0 | 0 | (2,600) | 0% | 0 | 0% | |
| 001-347-46993 | QuincyFest Vendors | 420 | 420 | 0 | 0 | (420) | 0% | 0 | 0% | |
| 001-347-50000 | COKE FUND REVENUE | 0 | 0 | 12 | 400 | 400 | 100% | 480 | 120% | |
| 001-359-10000 | OTH FINES & FORFEITS | 35,500 | 35,500 | 1,233 | 21,895 | (13,605) | 62% | 19,541 | 51% | |
| 001-361-10000 | INTEREST INC ON INVESTMENTS | 7,000 | 7,000 | 0 | 0 | (7,000) | 0% | 0 | 0% | |
| 001-361-13000 | UNREALIZED GAIN | 10,000 | 10,000 | 0 | 0 | (10,000) | 0% | 0 | 0% | |
| 001-364-11000 | SALE OF LAND - HILLCREST CEMETERY | 12,000 | 12,000 | 0 | 23,050 | 11,050 | 192% | 7,050 | 88% | |
| 001-364-12000 | SALE OF LAND - SUNNYVALE CEMETERY | 35,000 | 35,000 | 6,700 | 32,280 | (2,720) | 92% | 27,600 | 81% | |
| 001-366-00521 | WALMART GRANT - POLICE | 0 | 5,000 | 0 | 5,000 | 0 | 100% | 500 | 0% | |
| 001-366-10000 | OFFICE OF ATTORNEY GENERAL VOCA GRANT | 0 | 16,000 | 1,390 | 1,390 | (14,610) | 9% | 0 | 0% | |
| 001-366-10001 | GADSDEN COUNTY FIRE TRAINING STATION | 0 | 75,000 | 0 | 0 | (75,000) | 0% | 0 | 0% | |
| 001-366-10003 | FLORIDA DEO RIF GRANT | 0 | 148,900 | 0 | 0 | (148,900) | 0% | 0 | 0% | |
| 001-366-10004 | FLORIDA DEM HURRICANE MICHAEL GRANT | 0 | 121,613 | 0 | 121,613 | 0 | 100% | 0 | 0% | |
| 001-366-10010 | HILLSIDE PARK GRANT | 50,000 | 50,000 | 0 | 0 | (50,000) | 0% | 0 | 0% | |
| 001-369-90000 | OTHER MISCELLANEOUS REVENUES | 84,000 | 84,000 | 2,114 | 27,341 | (56,659) | 33% | 115,454 | 144% | |
| 001-369-92000 | CRA Administrative Fees | 0 | 20,000 | 0 | 11,669 | (8,331) | 58% | 0 | 0% | |
| 001-369-95000 | Insurance Proceeds | 120,000 | 100,000 | 0 | 137,351 | 37,351 | 137% | 166,503 | 2775% | |
| 001-382-10000 | CONTRIBUTION FR INTER OPER-ELECTRIC | 4,360,899 | 4,360,899 | 363,408 | 2,907,264 | (1,453,635) | 67% | 2,678,387 | 67% | |
| 001-382-20000 | CONTRIBUTION FR INTER OPER-GAS FUND | 349,981 | 349,981 | 29,165 | 233,320 | (116,661) | 67% | 250,809 | 67% | |
| 001-382-30000 | CONTRIBUTION FR INTER OPER-WATER FD | 37,215 | 37,215 | 3,101 | 24,808 | (12,407) | 67% | 120,000 | 67% | |
| 001-382-40000 | CONTRIBUTION FR INTER OPER-REFUSE | 34,600 | 34,600 | 2,883 | 23,064 | (11,536) | 67% | 76,000 | 67% | |
| 001-382-50000 | CONTRIBUTION FR INTER OPER-SEWER FD | 115,038 | 115,038 | 9,587 | 76,696 | (38,342) | 67% | 80,000 | 67% | |
| 001-382-60000 | CONTRIBUTION FR INTER OPER LANDFILL | 38,831 | 38,831 | 3,236 | 25,888 | (12,943) | 67% | 24,000 | 67% | |
| 001-389-00000 | USE OF FUND BALANCE | 300,000 | 300,000 | 0 | 0 | (300,000) | 0% | 0 | 0% | |
| | TOTAL GENERAL FUND REVS | 9,853,370 | 10,219,883 | 1,392,404 | 7,337,421 | (2,882,461) | 72% | 6,177,545 | 67% | |

| Account Number | Account Description | Original Approved Budget 10/1/2019 | Adjusted Budget as of 05/2020 | MTD 05/31/2020 | 8 MONTHS YTD 05/31/2020 | OVER (UNDER) Adjusted Budget | 67% | PRIOR YTD Amount 05/31/2019 | PRIOR YTD % 05/31/2019 | COMMENTS |
|---------------------------------------|-------------------------------------|------------------------------------|-------------------------------|------------------|-------------------------|------------------------------|------------|-----------------------------|------------------------|----------|
| BUDGET TO ACTUAL REVENUES | | | | | | | | | | |
| COMMUNITY REDEVELOPMENT FUND | | | | | | | | | | |
| 002-341-00000 | CRA TIF COUNTY FUNDS | 291,441 | 291,440 | 0 | 292,137 | 697 | 100% | 0 | 0% | |
| 002-341-10000 | CRA TIF CITY FUNDS | 164,829 | 164,829 | 0 | 168,102 | 3,274 | 102% | 162,203 | 125% | |
| 002-361-10000 | INTEREST REVENUE | 0 | 0 | 0 | 258 | 258 | 100% | 964 | 0% | |
| 002-385-00000 | CREDIT LINE | 135,000 | 64,100 | 0 | 64,100 | 0 | 100% | 0 | 0% | |
| 002-389-00000 | USE OF FUND BALANCE | 29,646 | 278,046 | 0 | 0 | (278,046) | 0% | 0 | 0% | |
| | TOTAL CRA REVENUE | 620,915 | 798,415 | 0 | 524,598 | (273,817) | 66% | 163,167 | 24 | |
| BUSINESS ACTIVITY AND CUSTOMER | | | | | | | | | | |
| 400-381-10000 | INTERFUND TRANSFER | 494,631 | 494,631 | 41,219 | 329,752 | (164,879) | 67% | 319,278 | 67% | |
| ENTERPRISE FUND REVENUES | | | | | | | | | | |
| SEWER | | | | | | | | | | |
| 402-331-35000 | EPA Grant Reimbursement | 0 | 531,028 | 0 | 348,568 | (182,460) | 66% | 0 | 0% | |
| 402-331-35001 | FLORIDA DEM HURRICANE MICHAEL GRANT | 0 | 3,300 | 0 | 3,300 | 0 | 100% | 0 | 0% | |
| 402-331-36000 | CDBG GRANT | 735,000 | 735,000 | 0 | 2,000 | (733,000) | 0% | 0 | 0% | |
| 402-331-37000 | SAND & GRIT GRANT | 172,850 | 149,000 | 0 | 149,000 | 0 | 100% | 0 | 0% | |
| 402-331-38000 | FLORIDA DEO GAA GRANT | 0 | 75,000 | 0 | 0 | (75,000) | 0% | 0 | 0% | |
| 402-343-10000 | SALES | 2,044,858 | 2,042,552 | 155,376 | 1,298,924 | (743,628) | 64% | 1,279,731 | 99% | |
| 402-343-16000 | CONNECTIONS | 2,500 | 2,500 | 560 | 2,324 | (176) | 93% | 0 | 0% | |
| 402-343-17000 | FORFEITED DISCOUNTS - PENALTIES | 20,000 | 20,000 | (130) | 15,919 | (4,081) | 80% | 18,005 | 113% | |
| 402-343-50000 | SEWER SURCHARGE O/S | 60,000 | 60,000 | 4,580 | 36,876 | (23,124) | 61% | 38,638 | 105% | |
| 402-361-10000 | INTEREST REVENUE | 53 | 53 | 0 | 584 | 532 | 1113% | 1,851 | 317% | |
| 402-381-10000 | INTERFUND TRANSFER | 347,944 | 131,250 | 0 | 77,084 | (54,166) | 59% | 0 | 0% | |
| 402-381-39000 | CLEAN WATER SRL GRANT | 0 | 298,000 | 0 | 0 | (298,000) | 0% | 0 | 0% | |
| 402-389-90000 | LOAN PROCEEDS | 80,945 | 80,945 | 0 | 0 | (80,945) | 0% | 0 | 0% | |
| 402-389-90001 | USE OF RETAINED EARNINGS | 0 | 242,850 | 0 | 0 | (242,850) | 0% | 0 | 0% | |
| | TOTAL SEWER REV | 3,464,150 | 4,371,478 | 160,386 | 1,934,579 | (2,436,899) | 44% | 1,338,226 | 61% | |
| ELECTRIC | | | | | | | | | | |
| 403-331-35000 | FLORIDA DEM HURRICANE MICHAEL | 0 | 478,807 | 0 | 478,807 | 0 | 100% | 0 | 0% | |
| 403-343-11000 | RESIDENTIAL SALES | 5,586,000 | 5,586,000 | 333,457 | 3,273,701 | (2,312,299) | 59% | 3,410,157 | 61% | |
| 403-343-12000 | COMMERCIAL SALES | 7,138,669 | 7,138,669 | 501,531 | 4,462,569 | (2,676,100) | 63% | 4,390,089 | 67% | |
| 403-343-13000 | INDUSTRIAL SALES | 1,400,000 | 1,400,000 | 121,810 | 900,651 | (499,349) | 64% | 933,952 | 62% | |
| 403-343-14000 | STREET LIGHTING SALES | 100,000 | 100,000 | 144 | 81,694 | (18,306) | 82% | 2,573 | 3% | |
| 403-343-15000 | INTERDEPARTMENTAL SALES | 325,000 | 325,000 | 33,761 | 179,545 | (145,455) | 55% | 278,915 | 92% | |
| 403-343-16000 | CONNECTIONS | 10,000 | 10,000 | 6,166 | 27,738 | 17,738 | 277% | 4,218 | 21% | |
| 403-343-16500 | Hurricane Michael Surcharge | 961,300 | 961,300 | 67,847 | 632,915 | (328,386) | 66% | 293,382 | 56% | |
| 403-343-17000 | FORFEITED DISCOUNTS - PENALTIES | 140,823 | 140,823 | (815) | 88,913 | (51,910) | 63% | 98,957 | 73% | |
| 403-343-18500 | SPECIAL PROJECT - MATERIAL SALES | 420 | 420 | 0 | 2,612 | 2,192 | 622% | 73,748 | 18437% | |
| 403-343-19000 | CUT ON/OFF FEES | 31,500 | 31,500 | 311 | 22,587 | (8,913) | 72% | 20,217 | 67% | |
| 403-343-24000 | TRANSFORMER RENT | 8,715 | 8,715 | 705 | 5,639 | (3,076) | 65% | 5,635 | 68% | |
| 403-343-27000 | MISCELLANEOUS CHARGES | 7,350 | 7,350 | (92) | 2,674 | (4,676) | 36% | 6,759 | 97% | |
| 403-343-28000 | REIMBURSEMENT-HURRICANE IRMA | 123,868 | 123,868 | 0 | 4,133 | (119,734) | 3% | 0 | 0% | |
| 403-343-29000 | POLE RENT-CABLEVISION | 25,000 | 25,000 | 0 | 0 | (25,000) | 0% | 19,824 | 105% | |
| 403-343-90000 | MISCELLANEOUS REVENUES | 315 | 315 | 0 | 2,929 | 2,614 | 930% | 2,440 | 813% | |
| 403-361-10000 | INTEREST REVENUE | 0 | 0 | 0 | 1,883 | 1,883 | 100% | 7,065 | 100% | |
| 403-389-90000 | LOAN PROCEEDS | 379,818 | 379,818 | 0 | 0 | (379,818) | 0% | 0 | 0% | |
| 403-389-90001 | USE OF RETAINED EARNINGS | 0 | 450,000 | 0 | 0 | (450,000) | 0% | 0 | 0% | |
| | TOTAL ELECTRIC REV | 16,238,778 | 17,167,585 | 1,064,825 | 10,168,990 | (6,998,595) | 59% | 9,547,931 | 54% | |
| WATER | | | | | | | | | | |
| 404-331-35000 | FLORIDA DEM HURRICANE MICHAEL GRANT | 0 | 47,712 | 0 | 47,712 | 0 | 100% | 0 | 0% | |
| 404-343-10000 | SALES | 1,652,112 | 1,652,112 | 132,695 | 1,106,626 | (545,486) | 67% | 1,075,094 | 68% | |
| 404-343-15000 | INTERDEPARTMENTAL SALES | 100,000 | 100,000 | 12,366 | 59,266 | (40,735) | 59% | 35,016 | 32% | |
| 404-343-16000 | CONNECTIONS | 10,000 | 10,000 | 3,218 | 23,167 | 13,167 | 232% | 23,932 | 342% | |
| 404-343-17000 | FORFEITED DISCOUNTS-PENALTIES | 21,000 | 21,000 | (168) | 13,116 | (7,884) | 62% | 15,928 | 80% | |
| 404-343-19000 | CUT ON/OFF FEES | 300 | 300 | 0 | 0 | (300) | 0% | 0 | 0% | |
| 404-343-27000 | MISCELLANEOUS CHARGES | 6,000 | 6,000 | 0 | 10,932 | 4,932 | 182% | -2,037 | -34% | |

| Account Number | Account Description | Original Approved Budget 10/1/2019 | Adjusted Budget as of 05/31/2020 | MTD 05/31/2020 | 8 MONTHS YTD 05/31/2020 | OVER (UNDER) Adjusted Budget | 67% | PRIOR YTD Amount 05/31/2019 | PRIOR YTD % 05/2019 |
|----------------------------------|-----------------------------------|--|--|-------------------|----------------------------|---------------------------------------|------------|-----------------------------------|------------------------|
| BUDGET TO ACTUAL REVENUES | | | | | | | | | |
| 404-343-30000 | WATER SURCHARGE O/S | 95,000 | 95,000 | 7,332 | 60,589 | (34,411) | 64% | 62,248 | 64% |
| 404-361-10000 | INTEREST REVENUE | 6,000 | 6,000 | 0 | 2,713 | (3,287) | 45% | 5,328 | 89% |
| 404-361-13000 | UNREALIZED GAIN | 7,000 | 7,000 | 0 | 0 | (7,000) | 0% | 0 | 0% |
| 404-381-10000 | INTERFUND TRANSFER | 165,000 | 50,000 | 0 | 50,000 | 0 | 100% | 0 | 0% |
| 404-389-90000 | LOAN PROCEEDS | 80,945 | 80,945 | 0 | 0 | (80,945) | 0% | 0 | 0% |
| 404-389-90001 | USE OF RETAINED EARNINGS | 0 | 115,000 | 0 | 0 | (115,000) | 0% | 0 | 0% |
| | WATER | 2,143,357 | 2,191,069 | 155,443 | 1,374,120 | (816,949) | 63% | 1,215,508 | 67% |
| | GAS | | | | | | | | |
| 405-343-10000 | GAS SALES | 1,459,455 | 1,459,455 | 65,061 | 909,269 | (550,186) | 62% | 1,080,584 | 76% |
| 405-343-15000 | GAS INTERDEPARTMENTAL SALES | 9,000 | 9,000 | 371 | 5,405 | (3,596) | 60% | 6,478 | 72% |
| 405-343-16000 | GAS CONNECTIONS | 2,100 | 2,100 | 0 | 2,396 | 296 | 114% | 254 | 13% |
| 405-343-17000 | GAS FORFEITED DISCS- PENALTIES | 14,000 | 14,000 | (96) | 8,096 | (5,904) | 58% | 10,594 | 96% |
| 405-343-19000 | GAS CUT ON/OFF FEES | 100 | 100 | 0 | 196 | 96 | 196% | 0 | 0% |
| 405-343-27000 | GAS OTHER CHARGES | 0 | 0 | (10) | 30 | 30 | 100% | -7 | 100% |
| 405-361-10000 | INTEREST REVENUE | 0 | 0 | 0 | 392 | 392 | 100% | 1,260 | 100% |
| 405-369-90000 | MISCELLANEOUS REVENUE | 100,000 | 100,000 | 0 | 113,106 | 13,106 | 113% | 0 | 0% |
| 405-389-90000 | LOAN PROCEEDS | 80,945 | 80,945 | 0 | 0 | (80,945) | 0% | 0 | 0% |
| | TOTAL GAS REV | 1,665,600 | 1,665,600 | 65,326 | 1,038,889 | (626,711) | 62% | 1,099,163 | 78% |
| | REFUSE | | | | | | | | |
| 406-343-11000 | RESIDENTIAL SALES | 744,000 | 744,000 | 60,608 | 485,950 | (258,050) | 65% | 482,613 | 67% |
| 406-343-12000 | COMMERCIAL SALES | 504,600 | 504,600 | 41,968 | 343,999 | (160,601) | 68% | 331,075 | 68% |
| 406-343-15000 | YARD TRASH COLLECTION | 145,600 | 145,600 | 11,881 | 95,309 | (50,291) | 65% | 95,094 | 67% |
| 406-343-17000 | FORFEITED DISCOUNTS- PENALTIES | 15,500 | 15,500 | (80) | 9,849 | (5,651) | 64% | 12,210 | 81% |
| | TOTAL REFUSE REV | 1,409,700 | 1,409,700 | 114,376 | 935,107 | (474,593) | 66% | 920,992 | 67% |
| | LANDFILL | | | | | | | | |
| 407-343-44000 | GARBAGE TIPPING FEES | 177,998 | 177,998 | 20,049 | 126,415 | (51,583) | 71% | 130,104 | 77% |

| | | | | | | | | | |
|---------------|---|-------------------|-------------------|------------------|-------------------|---------------------|------------|-------------------|------------|
| | TELECOMMUNICATION | | | | | | | | |
| 508-381-00010 | Non-Operating Transfer | 136,000 | 136,000 | 9,338 | 74,704 | (61,296) | 55% | 75,064 | 85% |
| 508-381-10000 | INTERFUND TRANSFER FROM GENERAL FUN | 60,000 | 60,000 | 5,000 | 40,000 | (20,000) | 67% | 0 | 0% |
| 508-381-20000 | INTERFUND TRNFR FROM ENTERPRISE FD | 51,029 | 51,029 | 4,252 | 34,016 | (17,013) | 67% | 37,535 | 60% |
| 508-381-30000 | INTERFUND TRANSFER FROM CRA | 0 | 0 | 83 | 664 | 664 | 100% | 2,500 | 100% |
| 508-389-00000 | OTHER REVENUE | 0 | 0 | 0 | 1,772 | 1,772 | 100% | 0 | 0% |
| | TOTAL TELECOMMUNICATIONS REV | 247,029 | 247,029 | 18,673 | 151,156 | (95,873) | 61% | 115,099 | 58% |
| | | | | | | | | | |
| | TOTAL ENTERPRISE FUND REVS | 26,462,158 | 28,523,505 | 1,640,297 | 16,583,607 | (11,939,900) | 58% | 14,849,467 | 60% |
| | | | | | | | | | |
| | TOTAL GENERAL & ENTERPRISE FUND REVS | 36,315,528 | 38,743,388 | 3,032,701 | 23,921,028 | (14,822,361) | 62% | 21,027,012 | 61% |

**City of Quincy, Florida
Budget Transfers Report
For the Month Ended May 31, 2020**

| Account Number | Description | Original Budget 10/01/2019 | Adjusted Budget 05/31/2020 | Budget Transfers Month of 05/31/2020 | 05/31/2020 Budget Lines Transferred To | 05/31/2020 Budget Lines Transferred From | Reason | 10% ordinance complied |
|---|-----------------------------|-------------------------------|----------------------------------|---|---|---|---|------------------------------------|
| BUDGET TRANSFERS AS OF MAY 31, 20200 | | | | | | | | |
| 001-001-519-70731 | HONEWELL LOAN PRINCIPAL | \$ 17,042.00 | \$ 16,846.90 | \$ (195.10) | | \$ (195.10) | Correct allocation | Yes |
| 001-001-519-70732 | HONEYWELL LOAN INTEREST | \$ 3,111.00 | \$ 3,306.10 | \$ 195.10 | \$ 195.10 | | Correct allocation | Yes |
| 001-110-511-30491 | OTHER EXPENSES | \$ 13,702.00 | \$ 7,827.00 | \$ 3,125.00 | \$ 3,125.00 | | Voter assistance | Yes, less than \$1,000 |
| 001-110-552-60641 | OFFICE FURNITURE EQUIPMEN | \$ 15,000.00 | \$ 11,875.00 | \$ (3,125.00) | | \$ (3,125.00) | Voter assistance | Yes, less than \$1,000 |
| 001-130-519-30402 | TRAVEL EXPENSE | \$ 1,000.00 | \$ 500.00 | \$ (500.00) | | \$ (500.00) | Necessary operating exps exceeds budget | Yes, less than \$1,000 |
| 001-130-519-30500 | LEGAL ADS AND RECORDING FE | \$ 750.00 | \$ 1,250.00 | \$ 500.00 | \$ 500.00 | | Necessary operating exps exceeds budget | Yes, less than \$1,000 |
| 001-160-512-30343 | PROFESSIONAL SERVICES | \$ 1,700.00 | \$ 1,100.00 | \$ (500.00) | | \$ (500.00) | Staff trainng | Yes, less than \$1,000 |
| 001-160-512-30493 | TRAINING | \$ - | \$ 500.00 | \$ 500.00 | \$ 500.00 | | Staff trainng | Yes, less than \$1,000 |
| 001-210-521-30491 | OTHER OPERATING EXPENSE | \$ 2,500.00 | \$ 2,050.00 | \$ (200.00) | | \$ (200.00) | Funds need for investigation | Yes |
| 001-210-521-30492 | INVESTIGATIVE FUNDS | \$ 1,000.00 | \$ 2,450.00 | \$ 200.00 | \$ 200.00 | | Funds need for investigation | Yes |
| 001-220-521-30406 | VEHICLE PARTS ONLY | \$ 7,750.00 | \$ 7,250.00 | \$ (500.00) | | \$ (500.00) | Necessary operating exps exceeds budget | Yes |
| 001-220-521-30407 | OTHER AUTO EXPENSE | \$ 1,000.00 | \$ 1,500.00 | \$ 500.00 | \$ 500.00 | | Necessary operating exps exceeds budget | Yes |
| 001-220-521-30491 | OTHER OPERATING EXPENSE | \$ 6,000.00 | \$ 13,300.00 | \$ 2,500.00 | \$ 2,500.00 | | Necessary operating exps exceeds budget | No, emergency operations waiver |
| 001-220-521-30499 | CANINE EXPENSE | \$ 10,000.00 | \$ 6,500.00 | \$ (2,500.00) | | \$ (2,500.00) | Necessary operating exps exceeds budget | No, emergency operations waiver |
| 001-271-513-30402 | TRAVEL EXPENSE | \$ 3,200.00 | \$ 3,700.00 | \$ 500.00 | \$ 500.00 | | Cover travel costs incurred | Yes, less than \$1,000 |
| 001-271-513-30511 | OFFICE SUPPLIES GENERAL | \$ 8,000.00 | \$ 5,950.00 | \$ (650.00) | | \$ (650.00) | Cover travel costs incurred | Yes |
| 001-271-513-30512 | POSTAGE | \$ - | \$ 150.00 | \$ 150.00 | \$ 150.00 | | Necessary operating exps exceeds budget | Yes |
| 001-284-515-30500 | ADVERTISEMENTS | \$ 2,200.00 | \$ 1,900.00 | \$ (300.00) | | \$ (300.00) | Necessary operating exps exceeds budget | Yes, less than \$1,000 |
| 001-284-515-30511 | OFFICE SUPPLIES GENERAL | \$ 1,000.00 | \$ 1,300.00 | \$ 300.00 | \$ 300.00 | | Necessary operating exps exceeds budget | Yes, less than \$1,000 |
| 001-410-539-30410 | TELEPHONE | \$ 10,000.00 | \$ 8,500.00 | \$ (1,500.00) | | \$ (1,500.00) | Necessary operating exps exceeds budget | No, emergency operations waiver |
| 001-410-539-30440 | REPAIR MAINT BUILDING | \$ 1,500.00 | \$ 750.00 | \$ (750.00) | | \$ (750.00) | Necessary operating exps exceeds budget | No, emergency operations waiver |
| 001-410-539-30491 | OTHER OPERATING EXPENSE | \$ 5,000.00 | \$ 8,000.00 | \$ 3,000.00 | \$ 3,000.00 | | Necessary operating exps exceeds budget | No, emergency operations waiver |
| 001-410-539-30521 | OPERATING MATERIALS SUPPLI | \$ 2,000.00 | \$ 1,250.00 | \$ (750.00) | | \$ (750.00) | Necessary operating exps exceeds budget | No, emergency operations waiver |
| 002-250-552-30342 | CONTRACTUAL SERVICES HOUS | \$ 100,000.00 | \$ - | \$ (100,000.00) | | \$ (100,000.00) | Needed for COVID-19 | Commissioners vote |
| 002-250-552-30344 | MOM AND POP BUSINESS GRA | \$ - | \$ 300,000.00 | \$ 300,000.00 | \$ 300,000.00 | | COVID-19 response | Commissioners vote |
| 002-250-552-60000 | SENIOR ENERGY EFF PROGRAM | \$ 100,000.00 | \$ 31,500.00 | \$ (68,500.00) | | \$ (68,500.00) | Needed for COVID-19 | Commissioners vote |
| 002-250-552-60040 | CRA CATALYST PROJECTS | \$ 204,000.00 | \$ 249,500.00 | \$ 46,000.00 | \$ 46,000.00 | | Community needs | Commissioners vote |
| 400-274-513-30491 | OTHER OPERATING EXPENSES | \$ 2,000.00 | \$ 1,050.00 | \$ (300.00) | | \$ (300.00) | Necessary operating exps exceeds budget | Yes, less than \$1,000 |
| 400-274-513-60641 | OFFICE FURNITURE EQUIPMEN | \$ 2,500.00 | \$ 3,450.00 | \$ 300.00 | \$ 300.00 | | Necessary operating exps exceeds budget | Yes, less than \$1,000 |
| 402-520-535-30343 | PROFESSIONAL SERVICES | \$ 35,000.00 | \$ 56,078.00 | \$ 21,078.00 | \$ 21,078.00 | | Debt refinancing costs | No, emergency operations waiver |
| 402-520-535-30390 | CONTINGENCY | \$ 50,000.00 | \$ 17,622.15 | \$ (21,078.00) | | \$ (21,078.00) | Debt refinancing costs | No, emergency operations waiver |
| 403-502-531-30462 | REPAIR MAINT - EQUIP AND TG | \$ 1,000.00 | \$ 800.00 | \$ (200.00) | | \$ (200.00) | Necessary operating exps exceeds budget | Yes, less than \$1,000 |
| 403-502-531-30522 | OPERATING SUPPLIES - UNIFOR | \$ 400.00 | \$ 600.00 | \$ 200.00 | \$ 200.00 | | Necessary operating exps exceeds budget | Yes, less than \$1,000 |
| 403-591-531-10140 | OVERTIME | \$ 47,658.00 | \$ 25,557.32 | \$ (17,000.00) | | \$ (17,000.00) | Necessary operating exps exceeds budget | N/A - cost allocation |
| 403-591-531-10220 | RETIREMENT CONTRIBUTIONS | \$ 46,249.00 | \$ 35,773.00 | \$ 12,000.00 | \$ 12,000.00 | | Necessary operating exps exceeds budget | N/A - cost allocation |
| 403-591-531-10230 | LIFE HEALTH INSURANCE | \$ 47,368.00 | \$ 51,456.92 | \$ 18,000.00 | \$ 18,000.00 | | Necessary operating exps exceeds budget | N/A- cost allocation and operation |
| 403-591-531-30467 | REPAIR MAINT-MAINS LINES | \$ 76,528.00 | \$ 529,960.00 | \$ (13,000.00) | | \$ (13,000.00) | Necessary operating exps exceeds budget | No, emergency operations waiver |
| 404-520-533-30343 | PROFESSIONAL SERVICES | \$ 5,000.00 | \$ 23,500.00 | \$ 18,500.00 | \$ 18,500.00 | | Debt refinancing costs | No, emergency operations waiver |
| 404-520-533-30390 | CONTINGENCY | \$ 119,058.00 | \$ 42,573.16 | \$ (29,442.00) | | \$ (29,442.00) | Debt refinancing costs | No, emergency operations waiver |
| 404-520-533-70112 | 2011 BOND DEBT SERVICE INTE | \$ 31,761.00 | \$ 29,590.45 | \$ 10,942.00 | \$ 10,942.00 | | Debt refinancing 20sts | No, emergency operations waiver |
| 405-561-532-30407 | VEHICLE REPAIR PARTS AND LA | \$ 1,000.00 | \$ 500.00 | \$ (500.00) | | \$ (500.00) | Necessary operating exps exceeds budget | Yes, less than \$1,000 |
| 405-561-532-30430 | UTILITIES | \$ 1,700.00 | \$ 2,200.00 | \$ 500.00 | \$ 500.00 | | Necessary operating exps exceeds budget | Yes, less than \$1,000 |
| 407-422-536-30462 | REPAIR MAINT-EQUIPMENT T | \$ 500.00 | \$ 400.00 | \$ (100.00) | | \$ (100.00) | Necessary operating exps exceeds budget | Yes, less than \$1,000 |
| 407-422-536-30463 | REPAIR MAINT.-BUILDINGS GF | \$ 2,100.00 | \$ 2,200.00 | \$ 100.00 | \$ 100.00 | | Necessary operating exps exceeds budget | Yes |

City of Quincy, Florida
Budget Transfers Report
For the Month Ended May 31, 2020

| | | | | | | | | |
|-------------------|----------------------|--------------|--------------|----------------------|-------------|----------------------|---------------------|---------------------------------|
| 508-539-539-30341 | CONTRACTUAL SERVICES | \$ 70,000.00 | \$ 50,500.00 | \$ (4,000.00) | | \$ (4,000.00) | Needed for COVID-19 | Yes |
| 508-539-539-30403 | GAS DIESEL | \$ 1,804.00 | \$ 804.00 | \$ (1,000.00) | | \$ (1,000.00) | Needed for COVID-19 | Yes, less than \$1,000 |
| 508-539-539-60644 | EQUIPMENT | \$ 15,000.00 | \$ 20,000.00 | \$ 5,000.00 | \$ 5,000.00 | | COVID-19 response | No, emergency operations waiver |
| | | | | <u>\$ 177,500.00</u> | | <u>\$ 444,090.10</u> | | <u>\$ (266,590.10)</u> |