

# **City of Quincy**

City Hall

404 West Jefferson Street

Quincy, FL 32351

[www.myquincy.net](http://www.myquincy.net)



## **Meeting Agenda**

**Tuesday, March 12, 2013**

**6:00 PM**

**City Hall Commission Chambers**

## **City Commission**

**Angela Sapp, Mayor (Commissioner District Two)**

**Keith Dowdell, Mayor Pro-Tem (Commissioner District One)**

**Derrick Elias (Commissioner District Three)**

**Andy Gay (Commissioner District Four)**

**Larry Edwards (Commissioner District Five)**

**AGENDA FOR THE REGULAR MEETING OF  
THE CITY COMMISSION OF  
QUINCY, FLORIDA  
Tuesday  
March 12, 2013  
6:00 PM  
CITY HALL CHAMBERS**

**Call to Order**

**Invocation**

**Pledge of Allegiance**

**Roll Call**

**Agenda Approval**

**Approval of Minutes**

Approval of the minutes of 2/26/2013 regular meeting

**Public Hearings, Ordinances, Resolutions and Proclamations**

Ordinance No: 1050 Traffic Infraction

Ordinance No: 1051 Amending of Chapter 10

Proclamation: Military Family and Community Covenant Day

**Presentation(s)**

**Citizen(s) to be Heard (3 Minute Limit)**

**Consent Agenda**

**Discussion(s)**

1. Rehearing of the Request to Fund the Big Bend Quincy In-Town Bus Shuttle  
(Jack L. McLean Jr., City Manager, Bernard Piawah, Planning Director)
2. Use of Traffic Rumble Strips of Tanyard Creek Park  
(Jack L. McLean Jr. City Manager, Gregory Taylor, Parks and Recreation Director)
3. City of Quincy Traffic Infraction Detectors Ordinance 1050  
(Jack L. McLean Jr., City Manager, Walt McNeil, Police Chief)

4. First Reading of the Proposed Ordinance 1051 to Amend Chapter 10 (Animals) to Add Requirements Regulating Pet Waste  
(Jack L. McLean Jr., City Manager, Bernard Piawah, Planning Director)
5. \*Amending Code to acquire utility connection for inhabitant structures  
(Jack L. McLean Jr., City Manager, Bernard Piawah, Planning Director)
6. Purchasing Card Policy Amendment – Section 7  
(Jack L. McLean Jr., City Manager, Theresa Moore, Finance Director)

**Report(s)/ Information**

Code Compliance Case Report  
(Jack. L. McLean Jr., City Manager, Marvin Tribue, Code Enforcement Officer)

2012 Power Outage Report  
(Jack L. McLean Jr., City Manager, Mike Wade, Utilities Director)

**City Manager's Report(s)**

**City Attorney's Report(s)**

**Commissioners' Reports**

**Other  
Adjournment**

\*Item Not in Agenda Book

CITY COMMISSION  
CITY HALL  
QUINCY, FLORIDA

REGULAR MEETING  
FEBRUARY 26, 2013  
6:00 P.M.

The Quincy City Commission met in regular session Tuesday, February 26, 2013, with Mayor Commissioner Sapp presiding and the following present:

Commissioner Keith A. Dowdell  
Commissioner Larry D. Edwards  
Commissioner Gerald A. Gay, III (absent)  
Commissioner Derrick D. Elias

**Also Present:**

City Manager Jack L. McLean Jr.  
City Attorney Larry K. White  
City Clerk Sylvia Hicks  
Police Chief Walt McNeil  
Fire Chief Howard Smith  
Finance Director Theresa Moore  
Customer Service Director Ann Sherman  
Utilities Director Mike Wade  
Planning Director Bernard Piawah  
Account Control Analyst Catherine Robinson  
Accountant III Yvette McCollugh  
CRA Director Charles Hayes  
Executive Assistant to the City Manager, Cynthia Shingles  
Acting Human Resources Bessie Evans  
Parks and Recreation Director Greg Taylor  
Public Works Director Willie Earl Banks, Sr.  
Sergeant At Arms Glenn Sapp

**Guest Present:**

Chairman of Gadsden County Board of Commission, Doug Croley  
Gadsden County Administrator Robert Presnell

**Call to Order:**

Mayor Commissioner Sapp called the meeting to order, followed by invocation and the Pledge of Allegiance.

Commissioner Edwards made a motion to excuse Commissioner Gay. Commissioner Dowdell seconded the motion. The ayes were unanimous.

### **Approval of Agenda:**

Commissioner Edwards made a motion to approve the agenda with the following additions: Public Hearing, Ordinances, Resolutions and Proclamations: 5b Temporary Road Closure for Black History Parade, Presentations: 6b TCBA Watson Rice LLP, Discussions: 8b Traffic Calming Devices and City Manager's Reports: Naming of the Amphitheatre (Carolyn) G. Ford). Commissioner Dowdell seconded the motion. The ayes were unanimous.

### **Approval of Minutes:**

Commissioner Dowdell made a motion to approve the February 12, 2013 regular meeting minutes with any corrections if necessary. Commissioner Edwards seconded the motion. The ayes were unanimous.

### **Public Hearings, Ordinances, Resolutions and Proclamations:**

#### *Resolution Honoring Fire Chief Howard E. Smith*

Commissioner Edwards made a motion to approve a Resolution honoring the Retirement of Howard E. Smith from the City of Quincy. Commissioner Dowdell seconded the motion. The ayes were unanimous.

#### *Resolution Honoring Fire Chief Howard E. Smith*

Gadsden County Board of County Commission Chairman Doug Croley came before the Commission and presented to Fire Chief Howard E. Smith a Resolution honoring his retirement after 32 years of service.

#### *Resolution Naming of Fire Station #2*

Commissioner Dowdell made a motion to approve Resolution No. 1296-2013 a Resolution Naming Fire Station #2 in honor of Howard E. Smith. Commissioner Edwards seconded the motion. The ayes were unanimous.

#### *Resolution for the Bike Trail*

Commissioner Edwards made a motion to approve Resolution No. 1297-2013 a Resolution supporting a bike trail from Quincy to Havana. Commissioner Dowdell seconded the motion. The ayes were unanimous. Mr. Jon Sewell of Kimerly Horn and Associates stated that the trail would promote physical fitness and connect to cities, Havana for its antiques and Quincy for its historic significance. He explained a multi-agency plan to begin a project called Florida Arts Multi-use Bike between Havana and Quincy.

### *Temporary Road Closure*

Commissioner Edwards made a motion to approve the temporary road closure for the Black Heritage and Culture Parade on March 2, 2013. Commissioner Dowdell seconded the motion. The ayes were unanimous.

**Presentation(s):** None

### *Audit Presentation Watson Rice LLP*

Ms. Geri LaZarre of TCBA Watson Rice LLP came before the Commission with a report regarding our auditing services for the fiscal year ending September 30, 2012. She stated the scope of work to be performed will be the following: Basic Financials of the City, CRA and Landfill audit. Ms. LaZarre reported that Watson Rice will make monthly reports to the Commission. She also presented to the Commission the following timing of the Audit:

- 1/18/2013: Pre-audit letter issued to management
- 3/2013: Interim review of internal controls
- 4/22/2013: Receipt of all pre-audit items
- 5/6/2013: Start of fieldwork
- 5/24/2013: Exit conference
- 5/24/2013: Basic financials to management
- 5/31/2013: Receive draft CAFR from management
- 6/7/2013: Review with management
- 6/2013: Review with Commission

Ms. Lazarre informed the Commission that a RFP can't be out while an audit is in process.

### **Citizens to be Heard:**

Ms. Denise P. Hannah of 704 South 9<sup>th</sup> Street asked for a schedule of the street sweeper and the pickup of yard trash for her district. The Manager stated the schedule is on the web site. Mr. Banks, Public Works Director stated that Monday and Tuesday pickup on the south side of the City and Wednesday and Thursday pickup on the north side and Friday's missed streets.

Mr. Arnold Hankerson of 209 South Love Street came before the Commission to discuss his high utility bill. He stated that since the smart meter was installed his utilities keep going up and he is only at his house 12 to 15 days out of the month. He stated he had been over to Customer Service requesting an energy audit. The Mayor advised Mr. Hankerson to get with Ms. Sherman, Customer Service Director.

Ms. Vivian Howard of 805 South Virginia Street came before the Commission to discuss the lack of customer service regarding the following items: notification of barricades. She indicated that she would like to be informed of any detours in her neighborhood. Ms. Howard stated that we have two Attorneys that sits on the Board and why they did not know that we could not put out a RFP with an ongoing audit. Ms. Howard praised

the staff for its work in preventing flooding of her neighborhood, saying that the City Manager probably didn't return her call because he thought I was going to complain.

Owen Calloway came before the Commission with a complaint regarding his utility bill and that he had been away for eight months. He stated he called the Manager and came by several times to see him but did not see him. Mayor Sapp asked Commissioner Dowdell, since Mr. Calloway is his constituent, if he would set up a meeting with the Manager, he agreed.

**Consent Agenda: None**

**Discussion(s):**

*Proposed Ordinance to amend Chapter 10 relating to Animals to add a Requirement Regulating Pet Waste*

Commissioner Dowdell had a concern with the registration of dogs and who is the enforcement authority. The Manager stated we have an inter-local agreement with the County for animal control and in the past had sent out letters to all the veterinarians informing them of the required registration of pets. Commissioner Dowdell asked the Clerk the number of registrations that was issued this pass year. She replied four (4). Commissioner Edwards made a motion to authorize the Attorney to proceed with the advertising of the proposed ordinance regarding Pet Waste. Commissioner Elias seconded the motion. The ayes were Commissioners Edwards, Elias and Sapp. Nay was Commissioner Dowdell. The motion carried.

*Rehearing of the Big Bend Bus Shuttle Status Report and Request of Funding*

Commissioner Elias reported to the Commission that Big Bend Transit is only interested in operating the service, he stated it is not cost effective for the City to continue pouring money into this service and only a few is benefiting. Commissioner Elias stated that the grant was for startup and had a shelf life of three (3) years and there are no federal dollars to continue the shuttle. He stated that according to Big Bend Transit, it cost \$83,000 to operate the shuttle with the following breakdown: \$12,000 from ridership \$36,000 from both the City and County. Commissioner Dowdell stated he would hate to see the service be discontinued and suggested he meet with the Director of Transportation of the Gadsden County School Board to see could they work something out. It was also suggested that the City and County meet jointly to discuss the matter. Commissioner Mayor Sapp stated that she want the see the service continued. Elias made a motion to authorize Commissioner Dowdell to meet with the Transportation Director. Commissioner Dowdell seconded the motion. The ayes were unanimous.

*Traffic Calming Devices at Tanyard Creek Park*

Commissioner Elias stated we need to be proactive and add the speed calming devices in the park for the protection of children, we don't need to wait until an incident happen before we take action. Police Chief McNeil stated he has not observed any speeding in the park and therefore, conditions do not warrant the speed

humps. Mayor Sapp asked the Chief to get a price on the speed strips. Commissioner Elias made a motion to install the speed calming device in the park. Commissioner Dowdell seconded the motion. The ayes were Commissioners Elias and Sapp. Nays were Commissioner Dowdell and Edwards.

**Reports/Information:**

*Quincy Fire Department Monthly Report*

*Financial Report as of January 31, 2013/P-Card Statement*

Ms. Denise P. Hannah had questions as to the line item on the Commissioner Budget (other operating expenses and travel), she asked for details. She also stated that \$3,700 is a lot of money for a float. Ms. Moore, Finance Director stated that she did not have the detail and would get back with her. Ms. Hannah asked if justification for travel had to be pre-approved.

**City Manager's Report:**

City Manager McLean stated that instant alert is to let the citizens know what is going on in the community. He stated we had significant rainfall approximately 10" from Friday until Tuesday and thanked the Departments and staff for all the work they did during and after the rainfall. He informed the Commission that Public Works did an awesome job and we will have a supply of sand bags located at our substation on Martin Luther King. City Manager McLean informed the Commission of several places over the City that had damage due to the significant rainfall (sidewalk damage in Crawford and Key Streets) and sinkhole damage at(G.F. & A Drive and Valley Drive). The Manager stated that the wastewater treatment plant flooded and the Department of Environmental Protection was notified of the flooding. City Manager McLean reported that Police Chief McNeil was featured on PBS. City Manager McLean reported that we have planned a Dedication Ceremony for The Amphitheatre in honor of former Mayor Commissioner Carolyn G. Ford at 4:30 on February 28, 2013.

**City Attorney's Report:** None

**Commissioners Report(s):**

Commissioner Elias had the following concerns:

- Manager not returning calls.
- Thanked the Fire Department for the quick response to the fire on Love Street.
- Traffic Calming devices on Love Street.
- Concert at Tanyard Creek regarding traffic, make sure the traffic stays out of Sunset Acres.
- Traffic Calming Device item should be placed on the agenda for the next meeting.
- Cameras in the park – Manager stated the cameras are to assist Law Enforcement.



Commissioner Dowdell – None

Commissioner Edwards had the following concerns:

- Thanked Fire Chief Howard Smith for years of dedicated service to the City
- Thanked the Recreation Director
- Joe Ferolito will have a birthday party at the Ferolito Center on Sunday, March 3, 2013 from 1:00 p.m. to 4:00 p.m.

Mayor Sapp concerns:

- Thanked all the departments for keeping our streets/City clean and safe during our disaster
- The Public Works maintenance schedule is on the website
- Asked the Manager if the cleanup at Tanyard is in compliance with DEP regulations. The Manager stated we are in compliance with DEP regulations.
- Reminded everyone of the dedication ceremony on Thursday, February 28, 2013 at 4:30 at Tanyard Creek Park

Commissioner Dowdell made a motion to adjourn the meeting. Commissioner Edwards seconded the motion, the meeting was adjourned.

APPROVED:

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Angela G. Sapp Mayor and Presiding  
Officer of the City Commission and of  
City of Quincy, Florida

ATTEST:

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Sylvia Hicks  
Clerk of the City of Quincy and  
Clerk of the City Commission thereof

**ORDINANCE NO. 1050**

**AN ORDINANCE AMENDING CHAPTER 70 OF THE CITY OF QUINCY, FLORIDA ORDINANCES TO ADD ARTICLE V TO LOCALLY IMPLEMENT FLORIDA STATUTE 316.008(7)(A); AUTHORIZING THE PROPOSAL OF TRAFFIC INFRACTION DETECTORS INSTALLATION BY THE CITY OF QUINCY; AUTHORIZING THE INSTALLATION OF TRAFFIC INFRACTION DETECTORS; AND FURTHER AUTHORIZING THE CITY OF QUINCY TO IMPLEMENT THE PROVISIONS OF THE LAW OF FLORIDA 2010-80 WITHIN THE JURISDICTION; REPEAL ANY AND ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING AUTHORITY TO RENUMBER AND CODIFY, PROVIDING A REPEALER CLAUSE; PROVIDING A SEVERABILITY CLAUSE AND PROVIDING AN EFFECTIVE DATE.**

WHEREAS, the Florida Legislature passed CS/CS/HB325 during the 2010 Legislative Session authorizing the use of red light cameras as traffic infraction detectors to enforce certain provisions of Chapter 316 of the Florida Statutes relating to red light violations; and

Whereas, the Governor of the State of Florida signed CS/CS/HB325 into law on or about May 14, 2010; and

Whereas, the City Commission of the City of Quincy, Florida is concerned about the significant danger to citizens caused by the violation of red lights within its jurisdiction; and

Whereas, the City of Quincy through the State of Florida and the United States of America have successfully used traffic infraction detectors to increase public safety; and

Whereas, the City of Quincy finds that the use of traffic infraction detectors to enforce red light violations will improve public safety; and

Whereas, the City of Quincy finds that the use of traffic infraction detectors will be effective in enforcing the provisions of Chapter 316 of the Florida Statutes and will allow for the more efficient use of law enforcement personnel through this jurisdiction; and

Whereas, the City of Quincy seeks to exercise its local option to implement traffic detectors to enforce the State Uniform Traffic Code, and

Whereas, the City of Quincy wishes to clarify its Code of Ordinances that may conflict with the State Law as it relates to traffic infraction detectors;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF QUINCY, FLORIDA THAT:**

**SEC.70-103. Title.**

This article shall be known and may be cited as the "Quincy Traffic Infraction Ordinance" of the City of Quincy, Florida.

**SEC. 70-104. Purpose.** This section is intended to Implement Florida Statute 316.008(7) (A)

**SEC. 70-105.** The above listed clauses are hereby ratified and confirmed as being true and correct and are hereby rendered a specific part of this Ordinance upon adoption and shall serve as its legislative history.

**SEC. 70-106.** The City of Quincy, Florida hereby exercises its option under Section 316.008(8), Florida Statutes (2010) to use traffic infraction detectors within its jurisdiction to enforce the Sections 316.074(1) and 316.075(1) (c) 1 of the Florida Statutes.

**SEC. 70-107.** The City Manager is authorized to implement the provisions and requirements of the Law of Florida, 2010-80 within the jurisdiction, including but not limited to, proposing the use of outside vendors to assist with implementation of the installation and logistics of the use of traffic infraction detectors consistent with general law and to implement traffic infraction detectors at locations to be determined by the City Commission.

**SEC.70-108.** All ordinances or parts of ordinances in conflict herewith are hereby repealed. All ordinances or parts of ordinances not specifically in conflict herewith are hereby continued in full force and effect.

**SEC. 70-109.** This ordinance shall take effect immediately upon its passage and approval, consistent with all requirements of general law. The provisions of this ordinance shall become and be made a part of the City Code and may be renumbered and codified.

**SEC.70-110. Severability.** If any provisions or portion of this Ordinance is declared by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provisions and portions of this Ordinance shall remain in full force and effect.

**SEC. 70-111. Repealer.** If the Florida legislature repeals Section 316.008(8), Florida Statutes, this ordinance shall be repealed.

**SEC.70-112.**

INTRODUCED in open session of the City Commission of the City of Quincy, Florida on this 12<sup>th</sup> day March, A.D. 2013.

PASSED in open session of the City Commission of the City of Quincy, Florida, on this \_\_\_\_ day \_\_\_\_\_, A.D. 2013.

\_\_\_\_\_  
Angela G. Sapp, Mayor and Presiding  
Officer of the City Commission and of  
City of Quincy, Florida

ATTEST:

\_\_\_\_\_  
Sylvia Hicks  
Clerk of the City of Quincy and  
Clerk of the City Commission thereof

APPROVED AS TO FORM:  
CITY ATTORNEY'S OFFICE  
QUINCY, FLORIDA

By: \_\_\_\_\_  
Larry K. White  
City Attorney

## ORDINANCE NO. 1051

### ANIMALS

AN ORDINANCE AMENDING CHAPTER 10 OF THE QUINCY CODE OF ORDINANCES TO ADD A NEW INTRODUCTORY LANGUAGE TO DEFINITIONS SECTION; TO NUMBER THE EXISTING DEFINITIONS 1 THROUGH 18 AND TO ADD NEW DEFINITIONS NUMBERED 19 THROUGH 24; TO ADD SECTION 10-5.5 ESTABLISHING REQUIREMENT FOR THE PROPER REMOVAL AND DISPOSAL OF ANIMAL WASTE IN THE CITY OF QUINCY; TO PRESCRIBE PENALTIES FOR FAILURE TO COMPLY; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR CODIFICATION AND PROVIDING AN EFFECTIVE DATE.

#### Sec. 10-1. - Definitions.

For the purpose of this section, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word "shall" is always mandatory and not merely directory.

1. *Adult dog or cat* shall mean any dog or cat that is four months of age or older.
2. *Animal* means any live, nonhuman vertebrate creature, domestic or wild.
3. *At large* shall mean an animal not under the physical control of the owner, a member of the owner's family, or an individual designated by the owner to have custody of the animal by means of leash, cord, or chain or person in custody of said animal, not confined to the real property of its owner or person in custody by means of a fence constructed in a manner which serves to keep said animal confined to the property. "At large" shall not include dogs actually working livestock, locating or retrieving wild game in season for a licensed hunter, or a dog being trained to work livestock or retrieve wild game.
4. *Citation* shall mean a written notice issued to a person by an officer with probable cause to believe that the person has committed a civil infraction in violation of this chapter or an electronically generated notice issued to a person at a division facility or by certified mail/return receipt requested.

5. *Control* shall mean the regulation of the possession, ownership, care and custody of animals.
6. *Cruelty* shall mean every act, omission or neglect by which unnecessary or unjustifiable pain or suffering is caused, permitted or allowed to continue when there is reasonable remedy or relief, except when done in the interest of medical science.
7. *Farm animal* shall mean any animal commonly used for agricultural purposes, including, but not limited to pigs, sheep, goats, horses, crows, roosters, ducks or other fowl, and cow, bull, or steer.
8. *Harboring* shall mean the act of keeping and caring for an animal or of providing premises, to which the animal returns for food, shelter or care for a period of at least 48 hours.
9. *Home confinement* shall mean the animal is kept isolated from the public within the owner's physical dwelling or attachment thereon or, if outside, chained in the owner's yard or under the immediate control of the owner or member of the owner's family.
10. *Juvenile dog or cat* shall mean any dog or cat that is at least two months of age but not older than four months of age.
11. *Kennel* shall mean any place of business at which dogs or cats are kept for sale, breeding, boarding, treatment or grooming purposes as allowed by the zoning regulations of the City of Quincy, Florida. "Kennel" shall not include any humane society, animal protection agency or veterinarian clinic.
12. *Officer* shall mean any law enforcement officer defined in F.S. § 943.10 or any animal control officer.
13. *Owner* shall mean any natural person, firm, association or corporation who owns, keeps, harbors or controls an animal and the knowledge and acts of agents and employees of corporations in regard to animals transported, owned, employed by or in the custody of a corporation shall be held to the knowledge and act of such corporation. If the owner is a minor as defined by statute, the minor's parent(s) or legal guardian shall be the owner for the purposes of this chapter.
14. *Pound* means a facility operated for the purpose of impounding animals.

**15. *Public nuisance*** means any animal which:

- (1) Molests passersby or passing vehicles;
- (2) Attacks other animals;
- (3) Trespasses on school grounds;
- (4) Is at large or is not under restraint;
- (5) Is in estrus and unconfined;
- (6) Damages public or private property;
- (7) Barks, whines, or howls in an excessive, continuous or untimely fashion; or
- (8) Is a vicious animal.

**16. *Restraint*** shall mean any animal secured by a leash or lead, or within the real property limits of its owners.

**17. *Vicious animal*** shall mean Bull Terrier, Yorkshire Terrier, Doberman Pinscher or Rottweiler or any dog that is  $\frac{1}{4}$  of the above, any animal which has bitten or attempted to bite or otherwise attack, harm, or inflict serious injury to any human or another animal without provocation, or which is known or should be known to have a propensity to bite, attack, or otherwise harm or cause serious injury to persons or another animal upon public or private property, provided that such actions are attested to in a sworn statement by one or more persons and dutifully investigated by an officer, or has been used primarily or in part for the purpose of dog fighting or is a dog trained for dog fighting.

**18. *Wild animal*** shall mean any nonhuman primate, raccoon, skunk, fox, ferret, poisonous snake, leopard, panther, tiger, lion, lynx, or any other animal so classified by the Florida Game and Fresh Water Fish Commission.

**19. *Immediate*** – shall mean that the pet solid waste is removed at once, without delay.

**20. *Owner/Keeper*** – any person who shall possess, maintain, house or harbor any pet or otherwise have custody of any pet, whether or not the owner of such pet.

**21. *Person*** – any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.

**22. *Pet*** - a domesticated animal (other than a disability assistance animal) kept for amusement or companionship.

**23. *Pet solid waste*** – waste matter expelled from the bowels of the pet; excrement

**24. Proper disposal** – placement in a designated waste receptacle, or other suitable container, and discarded in a refuse container which is regularly emptied by the municipality or some other refuse collector; or disposal into a system designed to convey domestic sewage for proper treatment and disposal.

**Sec. 10-5.5 – Pet Waste**

**a) Requirement for Disposal of Pet Waste:**

- 1. All pet owners and keepers shall immediately remove and properly dispose of their pet's solid waste deposited on public walks, recreation areas, public streets, or private property other than the premises of the owner of the pet.**
- 2. The owner of any pet shall remove pet waste from his or her property if it poses a threat to the health, safety or wellbeing of any person or animal.**

**b) Exemptions:** Any owner or keeper who requires the use of a disability assistance animal shall be exempt from the provisions of this section while such animal is being used for that purpose.

**c) Enforcement:** The provisions of this Section shall be enforced by the Police Department and the City Code Compliance Officer.

**d) Violations and Penalty:** Any person cited for violation of this Section shall be deemed to be charged with a civil infraction and shall be subject to the enforcement proceeding and penalties established in Sections 10-8 and 10-9 of the Quincy Code of Ordinances.

**e) Severability:** Each section, subsection, sentence, clause and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause and phrase, and the finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause, or reason, shall not affect any other portion of this Ordinance.

**Effective Date:** This Ordinance shall be in full force and effect from and after its adoption and any publication as may be required by law.



INTRODUCED in open session of the City Commission of the City of Quincy Florida on the \_\_\_\_\_ day of \_\_\_\_\_, A.D. 2013.

PASSED in open session of the City Commission of the City of Quincy, Florida on the \_\_\_\_\_ day of \_\_\_\_\_, A.D. 2013.

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Angela G. Sapp  
Presiding Officer of the City Commission  
and of the City of Quincy, Florida.

ATTEST:

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Sylvia Hicks  
Clerk of the City of Quincy and  
Clerk of the City Commission thereof.

# **PROCLAMATION**

**CITY OF QUINCY, FLORIDA  
PROCLAIMS APRIL 17, 2013 AS  
MILITARY FAMILY AND COMMUNITY COVENANT DAY**

WHEREAS, for more than 230 years, individuals from all walks of life have taken up arms and sworn an oath to support and defend the principles upon which our country was founded; and

WHEREAS, whether serving at home or abroad, Florida's active duty reserve and National Guard military and civil servants, protect our homeland, respond to national disasters, assist humanitarian emergencies and protect against all threats foreign and domestic; and

WHEREAS, created in 2008, the United States Army Community Covenant program was designed to foster and sustain effective state and community partnerships with all of the armed services, improving the quality of life for service men and women and their families; and;

WHEREAS, the State of Florida has conducted a state-wide community covenant signing ceremony; and

WHEREAS, community support is essential to the readiness of the military and contributes to strengthening the resilience of U.S. military personnel; and

WHEREAS, Americans recognize that military personnel and their families make considerable sacrifices as they defend the Nation, as multiple long deployments, frequent moves, and visible/invisible wounds of war are a few of the unique stresses military families face; and

WHEREAS, today, Floridians support service members, veterans, and their families by stepping forward to help mitigate stresses associated with military life while also striving to inspire their fellow Americans to continue to recognize and support military and veteran families in their communities.

NOW, THEREFORE, BE IT RESOLVED that the City of Quincy hereby proclaims April 17, 2013 as

**MILITARY FAMILY AND COMMUNITY COVENANT DAY**

and hereby express their unwavering support and admiration to all current and former military personnel for their true and faithful service and further recognize the tremendous sacrifices of their families.

BE IT FURTHER RESOLVED that the City of Quincy, Florida through the Florida Military Family and Community Covenant and Operation Strong Families, accepts the call to action to support and honor all service members, veterans and their families, past and present.

DULY ADOPTED AND PROCLAIMED this 12<sup>th</sup> day of March 2013.

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Angela G. Sapp, Mayor and  
Presiding Officer of the City  
Commission and of the City of Quincy

ATTEST:

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Sylvia Hicks  
Clerk of City of Quincy and  
Clerk of the City Commission thereof

**CITY OF QUINCY  
CITY COMMISSION  
AGENDA REQUEST**

Date of Meeting: March 12, 2013

Date Submitted: March 8, 2013

TO: Honorable Mayor and Members of the City Commission

FROM: Jack L. McLean Jr., City Manager  
Bernard O. Piawah, Director, Building and Planning

SUBJECT: Rehearing of the Request to fund the Big Bend Quincy In-Town Bus Shuttle

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**Statement of Issue**

This is a rehearing on the request for funding of the In-Town-Quincy bus shuttle that was presented to the City Commission on January 23, 2013. A similar rehearing took place on February 26, 2013, during which the Commissioners debated the merit of continuing the funding of the bus shuttle. However, no conclusion was reached. Subsequently, on Tuesday March 5, 2013, a similar request for funding of the shuttle was presented to the Gadsden County Board of County Commissioners and they voted to fund their own share of the cost of running the shuttle provided the City of Quincy equally votes to fund its own share of the cost. In light of the County's vote to fund the shuttle, the City's staff has decided to bring the agenda item back to the Commission for reconsideration. Attached to this memorandum is the original agenda item of January 23, requesting for funding for the In-Town-Quincy bus shuttle.

**CITY OF QUINCY  
CITY COMMISSION  
AGENDA REQUEST**

**MEETING DATE:** January 23, 2013

**DATE OF REQUEST:** January 16, 2013

**TO:** Honorable Mayor and Members of the City Commission

**FROM:** Jack L. McLean Jr., Manager, City of Quincy  
Bernard O. Piawah, Director, Building and Planning

**SUBJECT:** Big Bend Bus Shuttle Status Report and Request for Funding

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**Statement of Issue**

On September 30, 2012, the contract with Bid Bend for their In-Town Quincy service ended. Subsequently, the City and County asked Big Bend to continue the service based on a new fare and schedule, and for project cost of \$72,000.00 of which \$18,000.00 will come from the City, \$18,000.00 from the County and \$36,000.00, from the fare collected. According to Big Bend, that money will only provide service up to the end of February. Giving that circumstance and reduction in trip ridership and the 5-day work-week versus 4 days, after February 28 the bus shuttle service in the City of Quincy will end unless the City and County enter into a new contract with Big Bend to continue the service for the remainder of the year. The overall cost of operating the shuttle for the year on a 5-day schedule from 8:30 a.m. to 2:30 p.m. is \$82,000.00.

**Background**

Big Bend Transit, Inc. provides bus shuttle service in Gadsden County. Among the services they offer is the Quincy In-Town Bus service which provides service along a fixed route within the City of Quincy. The City as well as the County contributes annually to the operation of the Quincy Shuttle. On September 30, 2012, the contract with Bid Bend for the service ended. Subsequently, the City and County asked Big Bend to continue the service based on a new fare and schedule, and for project cost of \$72,000.00 of which \$18,000.00 will come from the City, \$18,000.00 from the County and \$36,000.00, from the fare collected. Prior to November 1, 2012, the fare was \$1.00 per trip and the time of operation was from 8:30 a.m. to 6:00 p.m. and generated

\$12,000.00 from fare collected. Beginning on November 1, 2012, the fare became \$2.50 per trip and the time of operation was changed: instead of running from 8:30 a.m. to 6:00 p.m., it now runs from 8:30 a.m. to 2:30 p.m. and generated about \$12,000.00 as well.

### **Service Continuation and Additional Funding**

Following the change in fare in November 2012, the ridership decreased; however, the total fare collected remained about the same as before the change. Nevertheless, the fare collected for the month does not cover the cost of operating the shuttle for one month. In November, for example, the operating cost was \$6,851 while the fare collected was \$1,107.00 the difference is then covered by the contribution from the City and County. Based on that rate of spending, as of today, there is only about \$10,919.00 from the County and City coffers respectively to cover the cost of operating the shuttle. By the end of February the \$36,000.00 from the City and County would finish. In order to cover the cost of operating the bus service for the rest of the year, the City and County will need to appropriate an additional \$17,000.00 respectively for the service. Thus, for the future operation of the shuttle the City Commission needs to approve the expenditure of this additional money.

Also, in order to increase ridership, the fare is proposed to be changed from \$2.50 to \$1.75 and the route to be expanded to include Gretna, and St. Johns, or Midway. The expansion of coverage to these new areas and the elimination of non-effective routes are expected to generate more ridership and greater commercial activity in Quincy without an increase in the \$82,000.00 cost of operations.

### **Conclusion**

The Big Bend In-Town Quincy shuttle provides an essential service that addresses the transportation needs of a particular segment of the population (mostly the elderly). Users of this service have become reliant on it for grocery shopping, doctor's visit and the payment of bills. The City's staff believes that it is an important service to the community and is recommending that the service be continued.

### **Options**

- Option 1: Vote to approve the funding of the Big Bend In-Town bus shuttle in the City of Quincy for the remainder of the year.
- Option 2: Do not vote to approve the funding of the Big Bend In-Town bus shuttle in the City of Quincy for the remainder of the year.

### **Staff Recommendation**

Option 1

**City of Quincy  
City Commission  
Agenda Request**

Date of Meeting: March 12, 2013  
Date Submitted: March 7, 2013  
To: Honorable Mayor and Members of the Commission  
From: Jack L. McLean Jr., City Manager  
Gregory Taylor, Parks and Recreation Director  
Subject: Use of Traffic Rumble Strips for Tanyard Creek Park

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**Statement of Issue:**

On February 26, 2013, The Quincy City Commission directed staff to provide information regarding the viability of using Rumble Strips in Tanyard Creek Park. We offer the following information:

**Background:**

There are Transverse Rumble Strips that are commonly deployed as a tactic to warn drivers of a need to stop or reduce the speed of vehicles traveling on various areas or zones of increased concern for safety. The strips are used primarily as a driver "attention griper device" and could be effective when used in conjunction with children at play signs in the Park and it is believed that this combination could address the desires of the commission.

**Analysis:**

Estimate of the cost of the material to install the strips varies from between a low about \$200.00 to about \$1,000.00 depending on the type of material used and the nature of the application of the strips to the road surface.

**Options:**

1. Rumble Strips.
2. Speed Bumps.
3. No Action.

**Recommendations:**

None



**City of Quincy  
City Commission  
Agenda Request**

Date of Meeting: March 12, 2013  
Date Submitted: March 8, 2013  
To: Honorable Mayor and Members of the Commission  
From: Jack L. McLean Jr., City Manager;  
Walt McNeil, Chief of Police  
Larry K. White, City Attorney  
Subject: City of Quincy Traffic Infraction Detectors Ordinance 1050

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**Statement of Issue:**

On February 12, 2013, the City Commission authorized and approved the Proposed Traffic Infraction Detectors Ordinance to be advertised to be presented to the City Commission to be adopted.

**Discussion:**

The Proposed Ordinance has been properly advertised and is before the Commission for action.

Once the Ordinance has been approved, the City of Quincy can move forward with the execution of the Contract with ATS. The Ordinance attached hereto is for Commission review and approval.

**Options:**

Option 1: Approve proposed Ordinance  
Option 2: Reject proposed Ordinance

**Recommendation:**

Option 1

**Attachment:**

Ordinance No. 1050

**ORDINANCE NO. 1050**

**AN ORDINANCE AMENDING CHAPTER 70 OF THE CITY OF QUINCY, FLORIDA ORDINANCES TO ADD ARTICLE V TO LOCALLY IMPLEMENT FLORIDA STATUTE 316.008(7)(A); AUTHORIZING THE PROPOSAL OF TRAFFIC INFRACTION DETECTORS INSTALLATION BY THE CITY OF QUINCY; AUTHORIZING THE INSTALLATION OF TRAFFIC INFRACTION DETECTORS; AND FURTHER AUTHORIZING THE CITY OF QUINCY TO IMPLEMENT THE PROVISIONS OF THE LAW OF FLORIDA 2010-80 WITHIN THE JURISDICTION; REPEAL ANY AND ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING AUTHORITY TO RENUMBER AND CODIFY, PROVIDING A REPEALER CLAUSE; PROVIDING A SEVERABILITY CLAUSE AND PROVIDING AN EFFECTIVE DATE.**

WHEREAS, the Florida Legislature passed CS/CS/HB325 during the 2010 Legislative Session authorizing the use of red light cameras as traffic infraction detectors to enforce certain provisions of Chapter 316 of the Florida Statutes relating to red light violations; and

Whereas, the Governor of the State of Florida signed CS/CS/HB325 into law on or about May 14, 2010; and

Whereas, the City Commission of the City of Quincy, Florida is concerned about the significant danger to citizens caused by the violation of red lights within its jurisdiction; and

Whereas, the City of Quincy through the State of Florida and the United States of America have successfully used traffic infraction detectors to increase public safety; and

Whereas, the City of Quincy finds that the use of traffic infraction detectors to enforce red light violations will improve public safety; and

Whereas, the City of Quincy finds that the use of traffic infraction detectors will be effective in enforcing the provisions of Chapter 316 of the Florida Statutes and will allow for the more efficient use of law enforcement personnel through this jurisdiction; and

Whereas, the City of Quincy seeks to exercise its local option to implement traffic detectors to enforce the State Uniform Traffic Code, and

Whereas, the City of Quincy wishes to clarify its Code of Ordinances that may conflict with the State Law as it relates to traffic infraction detectors;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF QUINCY, FLORIDA THAT:**

**SEC.70-103. Title.**

This article shall be known and may be cited as the "Quincy Traffic Infraction Ordinance" of the City of Quincy, Florida.

**SEC. 70-104. Purpose.** This section is intended to Implement Florida Statute

316.008(7) (A)

**SEC. 70-105.** The above listed clauses are hereby ratified and confirmed as being true and correct and are hereby rendered a specific part of this Ordinance upon adoption and shall serve as its legislative history.

**SEC. 70-106.** The City of Quincy, Florida hereby exercises its option under Section 316.008(8), Florida Statutes (2010) to use traffic infraction detectors within its jurisdiction to enforce the Sections 316.074(1) and 316.075(1) (c) 1 of the Florida Statutes.

**SEC. 70-107.** The City Manager is authorized to implement the provisions and requirements of the Law of Florida, 2010-80 within the jurisdiction, including but not limited to, proposing the use of outside vendors to assist with implementation of the installation and logistics of the use of traffic infraction detectors consistent with general law and to implement traffic infraction detectors at locations to be determined by the City Commission.

**SEC.70-108.** All ordinances or parts of ordinances in conflict herewith are hereby repealed. All ordinances or parts of ordinances not specifically in conflict herewith are hereby continued in full force and effect.

**SEC. 70-109.** This ordinance shall take effect immediately upon its passage and approval, consistent with all requirements of general law. The provisions of this ordinance shall become and be made a part of the City Code and may be renumbered and codified.

**SEC.70-110. Severability.** If any provisions or portion of this Ordinance is declared by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provisions and portions of this Ordinance shall remain in full force and effect.

**SEC. 70-111. Repealer.** If the Florida legislature repeals Section 316.008(8), Florida Statutes, this ordinance shall be repealed.

**SEC.70-112.**

INTRODUCED in open session of the City Commission of the City of Quincy, Florida on this 12<sup>th</sup> day March, A.D. 2013.

PASSED in open session of the City Commission of the City of Quincy, Florida, on this \_\_\_\_ day \_\_\_\_\_, A.D. 2013.

\_\_\_\_\_  
Angela G. Sapp, Mayor and Presiding  
Officer of the City Commission and of  
City of Quincy, Florida

ATTEST:

\_\_\_\_\_  
Sylvia Hicks  
Clerk of the City of Quincy and  
Clerk of the City Commission thereof

APPROVED AS TO FORM:  
CITY ATTORNEY'S OFFICE  
QUINCY, FLORIDA

By: \_\_\_\_\_  
Larry K. White  
City Attorney

**CITY OF QUINCY  
CITY COMMISSION  
AGENDA REQUEST**

Date of Meeting: March 12, 2013

Date Submitted: March 8, 2013

TO: Honorable Mayor and Members of the Commission

FROM: Jack L. McLean Jr., City Manager  
Bernard O. Piawah, Director, Building and Planning

SUBJECT: First Reading of the Proposed Ordinance 1051 to Amend  
Chapter 10 (Animals) to Add Requirements Regulating  
Pet Waste

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**Statement of Issue:**

This is the first reading of the proposed ordinance to regulate the handling of pet waste in the City of Quincy. A draft of the ordinance was presented to the Commission on February 26, 2013, for their consideration during which the Commissioners voted to authorize staff to proceed with the advertising of the proposed ordinance amending Chapter 10 to address the handling of pet waste. Attached to this memorandum is the proposed ordinance 1051. The proposed Ordinance has been advertised in the newspaper for first reading on March 12, 2013.

**Background:**

The City's citizens have noticed people walking their dogs on City streets, parks and recreational facilities and have observed that some pet owners left unattended feces deposited by their pets. Like human waste, pet excrement or waste is ugly and smelly, and poses a health risk to humans and animals alike. If left unattended, the dog waste will go directly into the storm drain untreated and ends up in water bodies and streams. Dog waste contains harmful bacteria and viruses which render the receiving water body unfit for human utilization. Thus, dog wastes are harmful to human health and wellbeing and constitute a public nuisance.

To help protect the health and wellbeing of citizens, the City's staff was directed by the Commission to prepare an ordinance to regulate dog feces in the City and bring it to the

Commission for consideration. The proposed amendment involves the revision of the definition section of Chapter 10 (dealing with animals) to add new definitions that are relevant to the regulation of pet waste. The new definitions are: Numbers 19 through 24, in the attached ordinance. Section 10-5.5 is also proposed to be added to specifically require pet owners to immediately remove and properly dispose of the waste deposited by their pets.

**OPTIONS:**

Option 1: Vote to approve the proposed ordinance on First Reading.

Option 2: Do not vote to approve the proposed ordinance on First Reading.

**Staff Recommendation:**

Option 1.

**Attachment**

Proposed Ordinance

## ORDINANCE NO. 1051

### ANIMALS

AN ORDINANCE AMENDING CHAPTER 10 OF THE QUINCY CODE OF ORDINANCES TO ADD A NEW INTRODUCTORY LANGUAGE TO DEFINITIONS SECTION; TO NUMBER THE EXISTING DEFINITIONS 1 THROUGH 18 AND TO ADD NEW DEFINITIONS NUMBERED 19 THROUGH 24; TO ADD SECTION 10-5.5 ESTABLISHING REQUIREMENT FOR THE PROPER REMOVAL AND DISPOSAL OF ANIMAL WASTE IN THE CITY OF QUINCY; TO PRESCRIBE PENALTIES FOR FAILURE TO COMPLY; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR CODIFICATION AND PROVIDING AN EFFECTIVE DATE.

#### Sec. 10-1. - Definitions.

For the purpose of this section, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word "shall" is always mandatory and not merely directory.

1. *Adult dog or cat* shall mean any dog or cat that is four months of age or older.
2. *Animal* means any live, nonhuman vertebrate creature, domestic or wild.
3. *At large* shall mean an animal not under the physical control of the owner, a member of the owner's family, or an individual designated by the owner to have custody of the animal by means of leash, cord, or chain or person in custody of said animal, not confined to the real property of its owner or person in custody by means of a fence constructed in a manner which serves to keep said animal confined to the property. "At large" shall not include dogs actually working livestock, locating or retrieving wild game in season for a licensed hunter, or a dog being trained to work livestock or retrieve wild game.
4. *Citation* shall mean a written notice issued to a person by an officer with probable cause to believe that the person has committed a civil infraction in violation of this chapter or an electronically generated notice issued to a person at a division facility or by certified mail/return receipt requested.

5. *Control* shall mean the regulation of the possession, ownership, care and custody of animals.
6. *Cruelty* shall mean every act, omission or neglect by which unnecessary or unjustifiable pain or suffering is caused, permitted or allowed to continue when there is reasonable remedy or relief, except when done in the interest of medical science.
7. *Farm animal* shall mean any animal commonly used for agricultural purposes, including, but not limited to pigs, sheep, goats, horses, crows, roosters, ducks or other fowl, and cow, bull, or steer.
8. *Harboring* shall mean the act of keeping and caring for an animal or of providing premises, to which the animal returns for food, shelter or care for a period of at least 48 hours.
9. *Home confinement* shall mean the animal is kept isolated from the public within the owner's physical dwelling or attachment thereon or, if outside, chained in the owner's yard or under the immediate control of the owner or member of the owner's family.
10. *Juvenile dog or cat* shall mean any dog or cat that is at least two months of age but not older than four months of age.
11. *Kennel* shall mean any place of business at which dogs or cats are kept for sale, breeding, boarding, treatment or grooming purposes as allowed by the zoning regulations of the City of Quincy, Florida. "Kennel" shall not include any humane society, animal protection agency or veterinarian clinic.
12. *Officer* shall mean any law enforcement officer defined in F.S. § 943.10 or any animal control officer.
13. *Owner* shall mean any natural person, firm, association or corporation who owns, keeps, harbors or controls an animal and the knowledge and acts of agents and employees of corporations in regard to animals transported, owned, employed by or in the custody of a corporation shall be held to the knowledge and act of such corporation. If the owner is a minor as defined by statute, the minor's parent(s) or legal guardian shall be the owner for the purposes of this chapter.
14. *Pound* means a facility operated for the purpose of impounding animals.



**15. *Public nuisance*** means any animal which:

- (1) Molests passersby or passing vehicles;
- (2) Attacks other animals;
- (3) Trespasses on school grounds;
- (4) Is at large or is not under restraint;
- (5) Is in estrus and unconfined;
- (6) Damages public or private property;
- (7) Barks, whines, or howls in an excessive, continuous or untimely fashion; or
- (8) Is a vicious animal.

**16. *Restraint*** shall mean any animal secured by a leash or lead, or within the real property limits of its owners.

**17. *Vicious animal*** shall mean Bull Terrier, Yorkshire Terrier, Doberman Pinscher or Rottweiler or any dog that is ¼ of the above, any animal which has bitten or attempted to bite or otherwise attack, harm, or inflict serious injury to any human or another animal without provocation, or which is known or should be known to have a propensity to bite, attack, or otherwise harm or cause serious injury to persons or another animal upon public or private property, provided that such actions are attested to in a sworn statement by one or more persons and dutifully investigated by an officer, or has been used primarily or in part for the purpose of dog fighting or is a dog trained for dog fighting.

**18. *Wild animal*** shall mean any nonhuman primate, raccoon, skunk, fox, ferret, poisonous snake, leopard, panther, tiger, lion, lynx, or any other animal so classified by the Florida Game and Fresh Water Fish Commission.

**19. *Immediate*** – shall mean that the pet solid waste is removed at once, without delay.

**20. *Owner/Keeper*** – any person who shall possess, maintain, house or harbor any pet or otherwise have custody of any pet, whether or not the owner of such pet.

**21. *Person*** – any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.

**22. *Pet*** - a domesticated animal (other than a disability assistance animal) kept for amusement or companionship.

**23. *Pet solid waste*** – waste matter expelled from the bowels of the pet; excrement

**24. Proper disposal** – placement in a designated waste receptacle, or other suitable container, and discarded in a refuse container which is regularly emptied by the municipality or some other refuse collector; or disposal into a system designed to convey domestic sewage for proper treatment and disposal.

**Sec. 10-5.5 – Pet Waste**

**a) Requirement for Disposal of Pet Waste:**

- 1. All pet owners and keepers shall immediately remove and properly dispose of their pet's solid waste deposited on public walks, recreation areas, public streets, or private property other than the premises of the owner of the pet.**
- 2. The owner of any pet shall remove pet waste from his or her property if it poses a threat to the health, safety or wellbeing of any person or animal.**

**b) Exemptions:** Any owner or keeper who requires the use of a disability assistance animal shall be exempt from the provisions of this section while such animal is being used for that purpose.

**c) Enforcement:** The provisions of this Section shall enforced by the Police Department and the City Code Compliance Officer.

**d) Violations and Penalty:** Any person cited for violation of this Section shall be deemed to be charged with a civil infraction and shall be subject to the enforcement proceeding and penalties established in Sections 10-8 and 10-9 of the Quincy Code of Ordinances.

**e) Severability:** Each section, subsection, sentence, clause and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause and phrase, and the finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause, or reason, shall not affect any other portion of this Ordinance.

Effective Date: This Ordinance shall be in full force and effect from and after its adoption and any publication as may be required by law.

INTRODUCED in open session of the City Commission of the City of Quincy Florida on the \_\_\_\_\_ day of \_\_\_\_\_, A.D. 2013.

PASSED in open session of the City Commission of the City of Quincy, Florida on the \_\_\_\_\_ day of \_\_\_\_\_, A.D. 2013.

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Angela G. Sapp  
Presiding Officer of the City Commission  
and of the City of Quincy, Florida.

ATTEST:

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Sylvia Hicks  
Clerk of the City of Quincy and  
Clerk of the City Commission thereof.

**City of Quincy  
City Commission  
Agenda Request**

Date of Meeting: March 12, 2013  
Date Submitted: March 8, 2013  
To: Honorable Mayor and Members of the Commission  
From: Jack L. McLean Jr., City Manager  
Theresa Moore, Finance Director  
Subject: Purchasing Card Policy

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**Statement of Issue:**

The City's purchasing card policy and practices related to the policy have been in effect for nearly a decade without significant changes. The policy was amended on June 12, 2012.

This agenda itemizes the recommended changes to Section 7, Type of Discipline to the policy.

**Discussion/Analysis:**

Based on review of activity on the purchasing card since June 12, 2012, Staff noted that innocence/non-intentional violation of Section 7 would lead to employment termination. Section 7 allows an employee who spends \$40 or less on a disallowed item to reimburse the City and receive a written reprimand. If the \$40 limit is exceeded, the employee must be discharged, though the use of the card for a disallowed item may be inadvertent, unwittingly or unintentional.

Staff recommends a change to Section 7 to avoid immediate discharge and that progressive discipline be used to address disallowable use. Specifically, Section 7 should be amended as follows:

- Section 7 Types of Discipline
  - The following language should be added
    - The steps in disciplinary actions are as follows:
      - 1<sup>st</sup> occurrence of misuse or abuse – written reprimand
      - 2<sup>nd</sup> occurrence of misuse or abuse – suspension without pay
      - 3<sup>rd</sup> occurrence of misuse or abuse – dismissal or forfeiture of office

**Option:**

- Option 1 –Approve Staff's recommendation to Section 7, Type of Discipline
- Option 2 - Make no changes to existing policy.

**Recommendation**

Staff recommends Option 1

**Attachment**

- Current purchasing card policy with highlighted changes.



# **Purchasing Card Policy**

Revision Date: 06/12/2012

## **DEFINITIONS:**

**Abuse:** Includes, but is not limited to, falsification of records, fraud, theft, using the Card for personal gain, unauthorized use, or allowing the use of the Card or Card number by someone other than the person to whom it was issued.

**Cardholder:** A Department employee issued a Purchasing Card to make purchases within preset limits, on behalf of the City of Quincy.

**Cardholder Agreement Form:** An agreement signed by the Cardholder prior to issuance of the Purchasing Card stating that they have attended training and understands the Purchasing Card Program and the related rules, regulations, and requirements.

**Disputes:** Disagreements between a Cardholder and vendor regarding a charge that has appeared on the statement. Disputes may range from incorrect product to incorrect billing amount. Disputes of this nature must be resolved within thirty days after the end of the current billing cycle.

**Emergency:** An unforeseen combination of circumstances or the resulting state that calls for immediate action to preserve the life, health and or safety of the citizens of the City of Quincy including the cardholder. The preservation of City property, whether real property or tangible personal property, may at times call for immediate action on the part of the Cardholder.

**Issuer:** The financial institution that issues the charge cards.

**Misuse:** Includes, but is not limited to, negligence in performance of cardholder responsibilities, non-compliance with established transaction processing procedures, and carelessness in maintaining Card security.

**Purchasing Card Administrator:** For the purpose of this policy a staff member in the Finance Department shall be designated the Purchasing Card Administrator. The City Manager may at any time change this designation or authorize others to act in this capacity.

**Single Transaction Limit:** A dollar limit that will be applied to a Cardholders purchasing authority. Such limits shall be established by the City Manager in consultation with Department Heads.

**Transaction:** A charge, credit, correction, or other activity associated with any cardholder.

**Unauthorized Purchases:** An item/service not allowed to be purchased using the Purchasing Card. Such items will include but may not be limited to the following: Personal items, travel expenses, Cash advances (the card will be issued without the ability to receive cash advances), alcoholic beverages and any other item(s) deemed inappropriate by the Department Head or the City Manager.

## **1. PURCHASING CARD STANDARDS**

### **1.1 Purchase of Commodities and Services**

The Purchasing Card is for official City business use only and will be used primarily for the purchase of procurement items, such as commodities and services in accordance with the City's Purchasing Policy. Under no circumstances is the purchase of Alcoholic beverages allowed. Except for gas (which is treated as a commodity), travel related expenses are not allowed.

## **2. PURCHASING CARD HOLDER**

### **2.1 Issuance of Purchasing Card**

Department Cardholders will be determined by Department Heads and approved by the City Manager. The Purchasing Card Administrator will be responsible for the issuance and cancellation of all cards. Only City employees may be involved in the purchasing card process. Consultants, and contractors may not be Cardholders.

Purchasing cards will be issued following the signing of the *Purchasing Card Cardholder Agreement*.

The Cardholder Agreement validates that a Cardholder received a copy or access to the Purchasing Card Procedures and understands the program, and is aware of potential disciplinary action due to abuse or misuse of the Purchasing Card.

### **2.2 Conflict of Interest**

In addition to *Section 10.2 and 10.3 of the City of Quincy Procurement Policy*, it shall also be understood that no employee using the Purchasing Card shall have any interest in, financial or otherwise, direct or indirect, any business transaction or professional activity; or accept an obligation of any kind which is in conflict with the proper conduct of their duties in the public interest.

To protect the Cardholder and the City, the Cardholder shall not purchase from a vendor where a conflict of interest exists. This applies to any purchase acquired with or without competition. If a conflict of interest does exist, the Cardholder should either delegate the purchase to another authorized Cardholder or forward a requisition to the purchasing office to procure the goods or services.



### **2.3 Purchasing Card Security**

The Purchasing card may only be used by the department employee whose name appears on the face of the Purchasing Card. A Cardholder shall not lend his/her Card to any other individual. The account number appearing on the Purchasing Card must not be given to any individual other than the vendor from whom the Cardholder is making a purchase.

Every Cardholder is responsible for the security of his/her Purchasing Card. All precautions should be used to maintain confidentiality of the Cardholder account number and expiration date of the Purchasing Card. The account number must remain in an inconspicuous location.

It is recommended that the last eight (8) digits of the card number be "marked out" on all receipts and supporting documentation.

### **2.4 Spending Limitations**

Spending limits have been established by the City Commission in consultation with Department Heads and the Finance Director as follows:

- a) Department Heads -- \$1,500 Per Month maximum.
- b) Others -- \$500 Per Purchase Per Month maximum.

No individual transaction shall exceed the amount for small purchases as defined in this policy; Section 5, with the exception of emergency related transactions.

### **2.5 Processing Invoices (Receipts) For Payment**

The Department shall maintain invoices and submit them for payment on a monthly basis at a minimum.

A transaction should not be processed without an accompanying receipt and justification for the purchase. In the event a receipt is lost or not obtainable and the amount charged is correct, the cardholder shall initial and date the line item on the Purchasing Card Monthly Statement indicating that the charge is valid and submit a Missing Receipts Affidavit along with the statement (See Attachment A). Valid charges must be processed within the processing payment guidelines. The following explains the different types of acceptable receipt documentation:

(a) **DIRECT PURCHASE:** Detailed receipts should be obtained from merchants when making a direct purchase from a retail store. Receipts must include a description of goods or services acquired with number of units and cost of units.

(b) **INVOICE:** An invoice may be used as a receipt if it is marked "paid by credit card" or indicates that no balance is due.

(c) **CATALOG OR PHONE ORDER:** Documentation from most catalog or phone order merchants is usually a packing slip containing the description of items ordered and the dollar amount charged. The packing slip should state, "paid by credit card." If this statement is not included on the packing slip, the Cardholder will need to write it, and sign his/her name indicating agreement with amount(s) charged. If the packing slip does not include amount(s), but

you agree with the total amount charged by the vendor, write the individual dollar amount(s) on the packing slip that agrees to the total amount charged, and state on the packing slip "paid by credit card" and sign.

(d) INTERNET PURCHASE: A detailed order confirmation containing product description and amount is normally produced after placing an Internet order. A printed copy of this confirmation may serve as a receipt if one is not received upon delivery.

(e) AFFIDAVIT: If the original receipt is lost and the employee has exhausted all means of obtaining a receipt, an affidavit of lost receipt must be submitted to the Finance Department.

### **3. MONITORING THE PROGRAM**

The Finance Department and respective Department Head are responsible for monitoring use of the Purchasing Card(s) issued within his/her Department in accordance with this policy.

### **4. LOST OR STOLEN CARDS**

In the event a Department Purchasing Card is lost or stolen, the Cardholder and his/her Department Head must immediately notify the Purchasing Card Administrator. Lost or stolen cards shall be immediately reported to the bank by telephone (1-877-451-4602). The card will be canceled immediately. The Cardholder must inform the Customer Service Representative at the bank **not to issue a replacement card**. Upon notification, the Purchasing Card Administrator will notify the bank to order a replacement card. When reporting the lost or stolen card, the Cardholder should be prepared to provide the following information to the Issuer's representative:

- (a) Purchasing Card account number;
- (b) Address and telephone number as it appears on the Cardholder Profile; and
- (c) A brief summary of what happened.

### **5. PURCHASING CARD ADMINISTRATOR**

For the purpose of this policy a staff member in the Finance Department shall be designated the Purchasing Card Administrator. The City Manager may at any time change this designation or authorize others to act in this capacity.

The Purchasing Card Administrator shall develop and publish, under the Direction of the City Manager, guidelines and other material for the Purchasing Card Program. The Finance Department monitors user Department activity to ensure prompt processing of transactions.

## **6. PURCHASING CARD/CANCELLATION, TERMINATION, WITHDRAWAL, MISUSE/ABUSE, LOST OR, STOLEN**

### **6.1 Cancellation**

Purchasing cards will be canceled for the following reasons:

- An active/issued card is not being used;
- A change in the Cardholder's job status such that a Purchasing Card is no longer required;
- Separation from the Department for any reason;
- Cardholder misuse/abuse or untimely processing of transactions; or
- Card is lost or the credit card number has been compromised.

### **6.2 Termination**

At the time that a card holding employee is terminated or separates from employment, the Department Head shall immediately retrieve and destroy the card. The destroyed card shall be forwarded to the Purchasing Card Administrator. Upon notice of a Cardholder termination, the Purchasing Card Administrator will notify the bank to cancel the card in the system within one (1) day of the Cardholder's termination date.

### **6.3 Suspension**

Should the Department Head deem it appropriate to suspend a Cardholder's card; the Department Head will immediately notify the Purchasing Card Administrator. Suspended cards shall be retrieved and forwarded to the Purchasing Card Administrator. At the time that the Department Head deems it appropriate, the Card may be returned to the Cardholder.

### **6.4 Withdrawal**

Department Heads may withdraw cards from Cardholders at any time with or without stated cause. The Department Head will:

- (a) Immediately notify the Purchasing Card Administrator of this action;
- (b) Destroy the card rendering the card number and expiration date indistinguishable; and
- (c) Forward the card to the Purchasing Card Administrator.

Upon notification, the Purchasing Card Administrator will cancel the card from the system.

### **6.5 Misuse/Abuse**

**The Purchasing Card is for official City business use only.** The purchase of personal or disallowed goods/services is prohibited. Misuse/abuse of the Purchasing Card will result in disciplinary action up to and including termination of employment.

Misuse of card privileges includes, but is not limited to, negligence in performance of Cardholder responsibilities, unauthorized use of the card, non-compliance with established transaction processing procedures and carelessness in maintaining card security. Abuse of the

Purchasing Card by any Department employee includes, but is not limited to, falsification of records, fraud, theft, using the card for personal gain and allowing the use of the card/card number by someone other than the person to whom it was issued. In addition, Cardholders will be required to reimburse the City, including sales tax, for any purchases that are found to be improper or not for official business use.

The Purchasing Card Administrator should be notified of all instances of Purchasing Card misuse or abuse. On a monthly basis, the Finance Department will be provided with a listing of all suspected misuse and abuse of the City issued Purchasing Cards.

Purchasing Card information is public record. It is required that the card number be redacted or "blotted out" on all documents requested as public records.

## **7. TYPES OF DISCIPLINE**

An employee/cardholder shall not make disallowable cost in any amount and where a violation occurs; the employee/cardholder will be discipline as follow:

- 1st Occurrence of Misuse or Abuse less than or equal to \$40.00 –Reimbursement for purchase of disallowed item and written reprimand for violation of City Policy.
- 2<sup>nd</sup> Occurrence Misuse or abuse greater than \$40.00 or a second occurrence of Misuse or Abuse in an amount less than or equal to \$40 –Reimbursement for purchase of disallowed item and suspension without pay.
- 3rd Occurrence of Misuse or Abuse in any amount – Reimbursement for purchase of disallowed item and Dismissal.

## **8. DISPUTES AND ERRONEOUS CHARGES**

If there is a problem with a purchase or transaction resulting from the use of the Purchasing Card, the Cardholder must first attempt to reach a resolution directly with the vendor that provided the item. In most cases, disputes can be resolved directly between the Cardholder and the vendor.

If a dispute cannot be resolved directly with the vendor, within fifteen (15) days of the transaction, the Cardholder must submit a detailed explanation, initialed and forwarded by the Department Head, of the disputed charge to the Purchasing Card Administrator for resolution.

If the item involves an order that has been canceled, the Cardholder and the Department Head are responsible for ensuring that a cancellation number is obtained at the time of cancellation. If a credit does not appear on the card statement, the appropriate dispute paperwork, as indicated above, including any cancellation number shall be forwarded to the Purchasing Card Administrator for resolution.

The Purchasing Card Administrator shall resolve all disputes within fifteen (15) days of receipt of the information from the Department Head. The recommendation may include but may not be limited to; requiring the Department to pay the disputed transaction; refusal on the part of the

City to pay the disputed transaction; correspondence with the vendor indicating the need for more time and investigation of the disputed transaction. (See Attachment B)

## **9. TAXES**

Purchases made in Florida and for use in Florida, are exempt from Florida sales and use taxes. Cardholders are responsible for informing vendors that the purchase is nontaxable. Documentation shall be provided to each cardholder containing the City's tax exempt number.

A tax exempt certificate may be made available from the office of the Purchasing Card Administrator, if requested by the vendor. Merchants have the right to deny an exemption. If a transaction is over \$100, receipt of tax credit must be attempted. A merchant's denial of a tax exemption totaling greater than \$100 must be documented in the file.

Purchases made in other states are generally subject to that state's sales tax; however, the Cardholder can request tax exemption, if available.

**CITY OF QUINCY  
Missing Receipt Affidavit**

<b>CARDHOLDER NAME</b>	
<b>DEPARTMENT</b>	
<b>Merchant Name/Description</b>	
<b>Amount</b>	
<b>Transaction Date</b>	
<b>Posting Date</b>	
<b>Type of Receipt: Purchasing Card</b>	

**PLEASE EXPLAIN JUSTIFICATION FOR ITEMS PURCHASED:**

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*I, the undersigned, certify that the expense described above and reported on my purchasing card statement was lost or not obtained, and that this expense has not yet nor will again be submitted to the City of Quincy or any other organization for reimbursement or tax purposes.*

\_\_\_\_\_  
Cardholder Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Department Head Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Purchasing Card Administrator

\_\_\_\_\_  
Date

**CITY OF QUINCY**  
**Purchasing Card Program Cardholder Statement of Disputed Items**

CARDHOLDER NAME	
DEPARTMENT	
Merchant Name/Description	
Amount	
Transaction Date	
Posting Date	
Reference Number	

**Check the description most appropriate to your dispute. If you have any questions contact the Purchasing Card Administrator at 850-618-0030 x 6690.**

     **Alteration of Amount:** The amount of the sales receipt or charge has been altered from \$ \_\_\_\_\_ to \$ \_\_\_\_\_ (Include copy of sales draft/receipt).

     **Unauthorized Mail or Phone Order:** I certify that the charge listed above was not authorized by me or any person authorized by me to use this account. I have not ordered merchandise by phone/mail or received goods and services as represented above.

     **Cardholder Dispute:** I did participate in the above transaction, however, I dispute the entire charge or a portion in the amount of \$ \_\_\_\_\_ because \_\_\_\_\_

     **Credit Not Received:** The merchant has issued me a credit for the transaction listed above; however, the credit has not posted to my account. The date on the credit/receipt is between 30 and 90 days old. (Include a copy of the sales draft/receipt).

     **Imprinting of Multiple Slips:** The above transaction represents multiple billing to my account. I only authorized one charge from this merchant for \_\_\_\_\_

     **Merchandise Not Received:** My account has been charged for the above transaction but I have since contacted this merchant and canceled the order. I will refuse delivery if the merchandise is still shipped.

     **Merchandise Returned:** My account has been charged for the transaction listed above, but the merchandise has been returned. Provide a description of the circumstances. (Include postal or shipping receipt if applicable).

     **Inadequate Description/Unrecognized Charge:** I do not recognize this charge.

     **Dispute Resolved Since Filing a Dispute:** Dispute with merchant has been resolved and I wish to withdraw my original dispute filed on \_\_\_\_\_ (Provide copy of original dispute form)

\_\_\_\_\_  
 Cardholder Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Department Head Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Purchasing Card Administrator

\_\_\_\_\_  
 Date



**City of Quincy  
Purchasing Card Program Cardholder Agreement / Information**

<b>Cardholder Name</b>	
<b>Department</b>	
<b>Name of Department Head</b>	
<b>Card Limit</b>	

**I AGREE TO THE FOLLOWING REGARDING THE USE OF THE CITY OF QUINCY PURCHASING CARD ASSIGNED TO ME FOR OFFICIAL CITY BUSINESS ONLY:**

- 1) I understand that I am being entrusted with a powerful and valuable tool and will be making financial commitments on behalf of the City of Quincy, Florida and will strive to obtain the best value for the City.
  
- 2) I understand that under no circumstances will I use the Purchasing Card to make personal purchases, either for others or myself. I also understand that using the Purchasing Card for personal gain or unauthorized use may result in disciplinary action up to and including termination of employment and prosecution to the extent permitted by law.
  
- 3) I will follow Florida Law, City of Quincy Purchasing Policies and the established guidelines for using the Purchasing Card. Failure to do so may result in either revocation of my card privileges or other disciplinary action.
  
- 4) I have been provided a copy of the Purchasing Card Guidelines and I understand the Purchasing Card Program. I have been given an opportunity to ask any questions to clarify my understanding of the Purchasing Card Program.
  
- 5) I agree to review and reconcile transactions timely and provide required information (i.e., itemized purchase receipts and supporting documentation, justification for purchase, general ledger account coding, etc.) required to complete recording of activity in City's financial records.
  
- 6) I agree that, should I violate the terms of the Agreement, I will be subject to disciplinary action up to and including termination of employment and that I will reimburse the City of Quincy, Florida for all incurred charges and any costs related to the collection of such charges. Additionally, any such charges that I owe the City of Quincy may be deducted from any money which would otherwise be due and owing to me, including salary or wages.
  
- 7) I understand that by signing this form I am agreeing to all that is contained herein and that a copy of this form will be placed in my official Personnel file.

\_\_\_\_\_  
Cardholder Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Department Head Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Purchasing Card Administrator

\_\_\_\_\_  
Date

**CODE COMPLIANCE CASES**  
**STATUS REPORT**  
**January 2013 to March 2013**

1. Case No. 12-4023, 518 Rosewood Street, Clara Simmonds C/o Sharon Simmonds Hassett

The case was heard before the Code Magistrate on January 14, 2013 and order issued to bring the property into compliance within 30 days or by February 14, 2013. The order stated that all animals on the premises had to be licensed or removed from the premises, complete the cutting and cleaning of the backyard, & eliminate the unpleasant odor coming from the structure.

As of February 21, 2013, the animals have all been removed, the backyard has been completely cut & clean with the assistance from Thomas Memorial Baptist Church's men's group and upon inspection today, no unpleasant odor(s) were detected.

2. Case No. 13-005, 521 W. Washington Street, Bruce Avery C/o Willie Woods

This case is in the first stage of the Code Enforcement Process, the Owner & Tenant have been notified of the existing Code Violation(s) on the exterior: trash, debris, overgrown grass etc. Mr. Wood has began to clean up the exterior

Mr. Woods gave the Code Compliance Officer consent to enter the premises on February 20, 2013 at approx 4:00 p.m. to verify that he does not reside there permanently, there is no evidence of shower or water closet usage in several month(s), as well as the kitchen being used to prepare and/or eat food. Mr. Woods is performing interior non-structural renovations: painting, sheetrock repair, etc.,, and is working to get the power restored at the premises on.

3. Case No. 12- 4106, 2004 W. Jefferson Street, Martin Huapilla

This case was heard before the Code Magistrate on January 14, 2013 and an order issued to bring the property into compliance within 2 weeks or by January 28, 2013. The order stated to complete the remainder of the clean-up of the exterior, remove the trailer(s), remove pallets, & non-operating vehicles.

As of January 29, 2013, an inspection was made of the premises and compliance was achieved.

4. Case No 12 – 4004, 1027 4<sup>th</sup> Street, J.E. Morgan heirs of

This structure has been abandoned & ongoing for several years, due to owner being deceased, tax issues and problems locating heirs. I have received assistance and was able to locate an heir to begin to get some resolution to the case. As the process continues to move forward I will give updates as they come available. Progress on the case will take some time due to the issues related to the numerous heirs involved, but the City staff will continue to work on the case until the achievement of compliance.

5. Case No. 12 – 4107, 1215 E. Jefferson Street, Robert Green

This case was heard before the Code Magistrate on December 3, 2012, and an order issued to bring the property into compliance with the Code of Ordinances, Sec 30-31 (a), (b), or (c) in reference to the (4) trucks, (3) trailers, & (2) tractors with approval from the Building & Planning Department, within 30 days from receipt if this Finding of Fact, Conclusion of Law & Order

As of February 26, 2013 the property has been mostly brought into compliance with the order, and we are working with Mr. Green on one other outstanding issue; i.e., the removal of the food truck.

6. Case no. 12 – 4030, 403 S. Key Street, Theotis & Catherine Moore

This case was an Abandoned & Dangerous Structure that was demolished and debris removed without any further Code Enforcement actions were needed.

7. Case No. 12 – 4053, 617 7<sup>th</sup> Street, Chante Richardson Et AL

This is a pending Abandoned & Dangerous structure that the CRA Department was in the process of acquiring as part of the Tanyard Creek Project and the property owner backed out, and the case was forwarded to Code Enforcement.

8. Case No. 12 – 4072, W. Crawford Street, Edna Hussein

The property owner was given notice to clean, cut, & board up the vacant structure, the owner then complied with the notice and has since demolished the vacant structure as well as cleared the entire property.

9. Case No. 13 -002, S. Cooper Street, Robert & Marilyn Williams

Pending case of overgrown property that will come before Code Magistrate on March 25, 2013, if the property is not in compliance

10. Case No. 13 – 003, 621 4<sup>th</sup> Street, Leslie & Felicia Fudge

Pending case, the property owner(s) have been given notice to remove the accumulated trash and debris from the property or the case will come before the Code Magistrate on March 25, 2013

11. Case No. 13 – 004, 107 E. Clark Street, R.L. Bethea

Pending Case of Abandoned & Overgrown Structure, research revealed property owner in Elder Care facility, but working with legal guardian to get property brought into compliance as soon as possible.

12. Issued 12 Courtesy Notices, with 8 voluntary compliances.

**City of Quincy  
City Commission  
Agenda Request**

Date of Meeting: March 12, 2013

Date Submitted: March 8, 2013

To: Honorable Mayor and Members of the Commission

From: Jack L. McLean Jr., City Manager  
Mike Wade, Director of Utilities

Subject: 2012 Power Outage Report

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**Report**

The following report provides statistical data in regards to the number of outages, cause of outages and location of outages on the City of Quincy's electric system during the previous year. Included in this report is a Power Outage Report which lists the date, location, commission district, cause of outage for each occurrence, and a summary of outages. Also attached are maps of each commission district indicating the location and root cause of the outage and the FMPA Distribution Reliability Report for 2012 which provides an outage summary for twenty-four other Florida municipals.

The Power Outage Report indicates outages that occurred during the twelve month period from January 1, 2012 to December 31, 2012. The report identifies the root cause of the outage and the location the problem occurred. The total number of customers affected by each outage is not identified in this report but in most cases a single outage will cause power interruption to a group of customers. The summary of outages will show the number of outages by cause for each district. The summary also shows the percent of total outages for each district and the size of each district by percentage of total area in square miles.

Maps of each commission district are included to provide a visual location of where the outages occurred within the City. The map of each district shows where the root cause of the outage was located. The location on the map is identified with an item number that corresponds to the item number on the Power Outage Report and each location on the map shows the cause of the outage. Districts one, two, and five are shown on single page maps while the district 3 map is divided into 3 sheets and district four is divided into two sheets.

The FMPA Distribution Reliability Report for 2012 is included. Comparisons between Quincy and other municipals around the state can be made with this report. The FMPA outage summary provides a breakdown of the number of outages per month from various municipals for 2012. The reliability report uses industry standard indices to measure system performance. Some of the most common indices are defined below.

The *Customer Average Interruption Duration Index* (CAIDI) represents the average time required to restore service to the average interrupted customer per interruption. Quincy's overall average for 2012 was 68.92 compared to 75.00 for the statewide average for small systems of 10,000 or less customers.

The *System Average Interruption Frequency Index* (SAIFI) is the average number of times that a system customer experiences an outage during the reporting period. Quincy's total for the 12 month period was .935 outages per customer compared to the statewide 1.538 outages per average customer for small systems with 10,000 or less customers.

*L-Bar* measures the average length of a single outage. Quincy averaged 63.02 minutes per outage compared to 84.79 minutes per outage overall for small systems with 10,000 or less customers.

**City of Quincy  
2012 Power Outage Report**

Item	Repair Date	Address	Customer Name	Commission District	Root Cause
8	1/29/2012	410 S. Cleveland St.	Cora Stumps - OTA	1	squirrel
10	2/18/2012	2155 Kennedy Lane	Maranda Brinson - OTA	1	wildlife
15	3/14/2012	503 Thomas St.	Annie Ash King	1	tree
35	5/13/2012	2145 Kennedy lane	Kilisha Parks - OTA	1	lightning
56	6/5/2012	900 S. Cleveland St.	Aurthur Sunday - OTA	1	wildlife
58	6/8/2012	651 Industrial Dr.	QPS	1	squirrel
62	6/13/2012	624 S. Robert St.	Janie Dupont	1	squirrel
63	6/18/2012	1512 Liveoak St.	John Gordon	1	limb
67	6/25/2012	2215 W. Jefferson St.	Donald Kilpatrick - OTA	1	limb
71	6/24/2012	2215 W. Jefferson St.	Donald Kilpatrick - OTA	1	tree
75	6/25/2012	809 Arlington Circle	Linda Peters - OTA	1	limb
87	7/15/2012	1630 Elm St.	Jaqueline Allen - OTA	1	limb
97	7/25/2012	1512 Liveoak St.	John Gordon - OTA	1	limb
126	9/9/2012	640 S. Shelfer St.	Richard Lockwood - OTA	1	limb
134	10/20/2012	509 Atlanta St.	Tiffany Zanders - OTA	1	squirrel
138	11/3/2012	1520 Hardin St.	Lucy Woods - OTA	1	squirrel
140	11/6/2012	1406 Florida Avenue	Debra Charleston - OTA	1	limb
141	11/12/2012	1831 Elm St.	Ethel Smith - OTA	1	tree
150	12/12/2012	1420 Live Oak St.		1	tree
7	1/24/2012	526 S. Stewart St.		2	squirrel
16	3/21/2012	1006 4th Street		2	pole
21	3/30/2012	427 S. Stewart St. Office	QPS - OTA	2	lizard
23	4/11/2012	1033 Green St.	Patricia Bradwell	2	squirrel
29	4/18/2012	716 7th Street	Linda Ward	2	tree
31	5/8/2012	Cooper St. near Stevens	QPS - OTA	2	limbs
36	5/13/2012	323 S. Key St.	Tommy w/OMI	2	unknown
41	5/21/2012	514 S. Key St.	Marva Coward	2	squirrel
42	5/21/2012	1020 Martin Luther King Blv	Janet Jackson	2	squirrel
43	5/24/2012	427 S. Stewart St. #66	Tammie Styles - QPS	2	bird
5	1/17/2012	649 S. Adams St.	Sandra Davenport	3	wildlife
11	2/19/2012	1880 Pat Thomas Pkwy.	Michelle - OTA	3	tree limb
22	4/1/2012	612 W. Betlinet Dr.	Tommasena Godwin - OTA	3	squirrel

**City of Quincy  
2012 Power Outage Report**

Item	Repair Date	Address	Customer Name	Commission District	Root Cause
25	4/18/2012	815 Ivey Drive	T.E. Agerton	3	vines
26	4/20/2012	1272 Canal St.	Ed Campbell	3	unknown
33	5/8/2012	961 E. Jefferson St.	Al Parker	3	squirrel
39	5/17/2012	313 Patton St.	QPS	3	squirrel
44	5/26/2012	649 S. Adams St.	Mr. Davenport - OTA	3	unknown
48	5/29/2012	229 Ivey Dr.	Harris Green	3	squirrel
49	5/29/2012	252 Dupont Avenue	QPS	3	limb
57	6/7/2012	507 E. Jefferson St.	James w/Macks TV	3	squirrel
60	6/10/2012	13 Wallace Dr.	Deneshia Roberson	3	unknown
69	6/24/2012	921 Sikes St.	Al Barnes - OTA	3	limbs
72	6/24/2012	109 S. Chalk St.	John Pope - OTA	3	bad joint
73	6/25/2012	33 Circle Dr.	Jerry Dodson - OTA	3	limb
79	7/2/2012	773 S. Madison St.	Douglas Smith - OTA	3	tree
86	7/15/2012	808 Sikes St.	Vincent Crump - OTA	3	limb
98	7/27/2012	741 S. Madison St.	Cynthia Hinson	3	lightning
99	7/27/2012	741 S. Madison St.	Cynthia Hinson	3	lightning
102	7/29/2012	404 Circle Dr.	QPS - OTA	3	limb
110	8/7/2012	315 E. Bay St.	Ms. Jones	3	wildlife
114	8/14/2012	217 E. Clark St.		3	trees
124	8/29/2012	325 Circle Dr.	Rachel Hall - OTA	3	limb
130	9/17/2012	408 Dupont Avenue	David Peoples	3	unknown
132	9/24/2012	776 S. Love St.	Fay Brown	3	squirrel
143	11/11/2012	339 E. Jefferson St.	QPS - OTA	3	squirrel
148	11/22/2012	861 S. Pat Thomas Pkwy.	Joan Barnes - OTA	3	squirrel
154	12/20/2012	325 Circle Dr.	Rachelle Hall - OTA	3	tree
155	12/20/2012	731 S. Adams St.	Latrisha Peacock - OTA	3	tree
6	1/21/2012	300 N. GF&A Drive	Robert Randolph - OTA	4	Truck hit line
9	2/11/2012	847 Jetty Avenue	QPS - OTA	4	pine tree
12	2/24/2012	320 E. Washington St.	Chris Jordan	4	tree limb
24	4/18/2012	423 W. Washington St.	City of Quincy Utilities	4	limbs
27	4/23/2012	505 Highland Avenue	Ms. Sylvia	4	limb
28	4/22/2012	108 N. GF&A Drive	Robert McKenzie - OTA	4	tree



**City of Quincy  
2012 Power Outage Report**

Item	Repair Date	Address	Customer Name	Commission District	Root Cause
38	5/16/2012	224 E. Washington St.	Stan Glisson - QPS	4	limb
47	5/28/2012	320 W. Jefferson St.	Ann Sherman - OTA	4	squirrel
53	6/2/2012	401 N. Duval St.	Ralph Higdon - OTA	4	squirrel
54	6/2/2012	204 Elise Dr.	Judge Helms - OTA	4	limb
66	6/23/2012	318 E. King St.	Arthur Fixel - OTA	4	limb
68	6/25/2012	N. Malcolm St.	QPS - OTA	4	unknown
70	6/24/2012	505 Highland Avenue	Patsy Bates - OTA	4	limb
77	6/26/2012	209 N. Lowe St.	Shemika Lodman	4	limb
89	7/19/2012	20 E. Jefferson St.	Roxanne Johnson - OTA	4	lightning
96	7/25/2012	722 W. King St.	Clarence Tennell - OTA	4	tree
103	7/31/2012	134 Camellia Drive	Andrew Sapp - OTA	4	unknown
105	8/3/2012	706 Sargent St.	Jack Harnett - OTA	4	branch
118	8/21/2012	706 Sargent St.	Litty Harnett - OTA	4	limb
121	8/27/2012	403 Highland Avenue	Betty Suber - OTA	4	undetermined
125	9/3/2012	221 N. Street	QPS - OTA	4	unknown
127	9/12/2012	403 Highland Avenue	Ms. Suber	4	unknown
133	10/17/2012	219 W. King St.	Kelly Finley	4	trees
146	11/18/2012	401 N. Duval St.	Ralph Higdon - OTA	4	squirrel
149	12/8/2012	320 Forest Dr.	Dale Summerford - OTA	4	Insulator
151	12/12/2012	404 W. Jefferson St.		4	polymer link
40	5/18/2012	215 Macon St.	Mr. Kaehler	5	squirrel
46	5/30/2012	1911 W. King St.	Craig Barnes - OTA	5	limb
50	5/30/2012	600 N. 14th St.	Sandra Whetstone - OTA	5	bird
52	6/1/2012	1105 E. Jefferson St.	Christy Smith	5	limb
78	7/2/2012	Rosewood St.	QPS - OTA	5	tree
80	7/2/2012	135 Lillian Springs Rd.	Kathleen Galaviz - OTA	5	unknown
88	7/20/2012	40 Pavillion Dr.	Mario Tejada	5	lightning
93	7/19/2012	110 Marty St.	Angus Powell - OTA	5	lightning
104	7/31/2012	521 N. Bellamy Dr.	Mr. Morris - QPS	5	limb
108	8/6/2012	422 Rosewood St.	Jessica Hulsey	5	limb
111	8/7/2012	608 Rosewood St.	Scott Bergman	5	tree
112	8/8/2012	918 Forest Dr.	Howard Fletcher	5	tree

**City of Quincy  
2012 Power Outage Report**

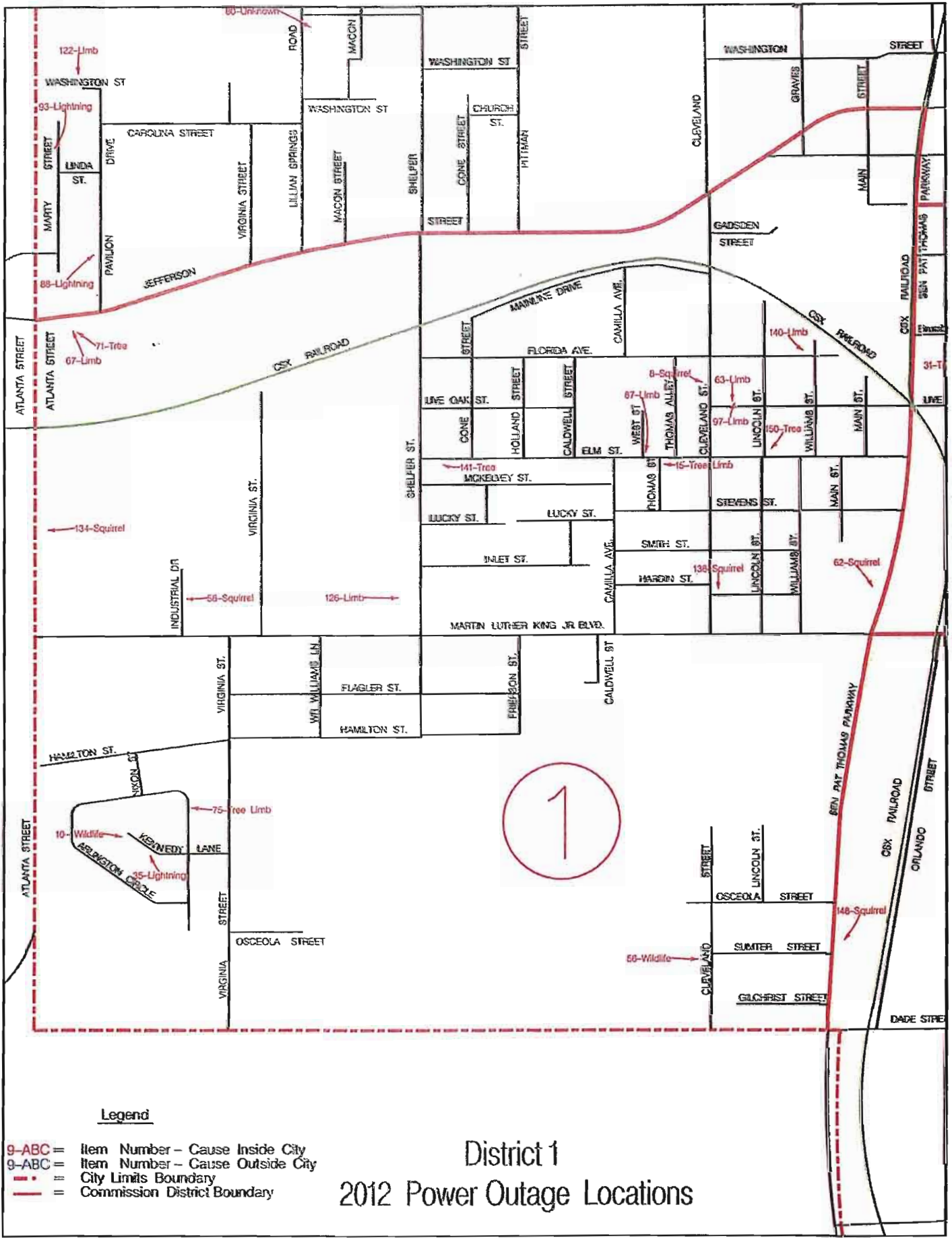
Item	Repair Date	Address	Customer Name	Commission District	Root Cause
113	8/9/2012	815 Hillcrest Avenue	Linda Brock	5	limb
117	8/18/2012	716 N. 9th Street	Sherly Henson - OTA	5	squirrel
122	8/28/2012	2320 Pavillion Dr.	Julia Brown	5	limb
135	10/23/2012	422 Rosewood St.	Jessica Hulsey	5	squirrel
136	10/30/2012	1132 W. King St.	Anna Chukes	5	limbs
147	11/20/2012	331 N. 13th St.	Lloyd Cassaberry -	5	squirrel
1	1/14/2012	123 High St.	QPS - OTA	County	limb
2	1/13/2012	24565 Blue Star Hwy.	Martha Armstead	County	squirrel
3	1/12/2012	985 Havana Hwy.	Murray Seay - OTA	County	limb
4	1/15/2012	205 Reed St.	Ricky Callier - OTA	County	squirrel
13	2/24/2012	188 Havana Hwy.	Mr. Tomberlin	County	limb
14	2/24/2012	147 Green Rd. / Sawano	Pat Higdon	County	limb
17	3/21/2012	24561 Blue Star Hwy.	Tyrone Austin - OTA	County	tree
18	3/23/2012	194 McLendon Lane	Tommy McLendon - OTA	County	squirrel
19	3/25/2012	667 Havana Hwy.	Amanda Malone - OTA	County	limb
20	3/29/2012	150 Hogue Landing Ln.	Andrea Harrison	County	squirrel
30	4/24/2012	1171 Havana Hwy.	Robert McKenzie	County	limbs
32	5/8/2012	42 Gray Avenue	Rosa Washington - OTA	County	limbs
34	5/9/2012	56 Bernice Collins Lane	Gail Black	County	squirrel
37	5/12/2012	288 Geneva Circle	Caroline Harden - OTA	County	tree
45	5/27/2012	125 Ray Rd.	Anthony McFarlin - OTA	County	squirrel
51	5/31/2012	152 Soloman Dairy Rd.	Inette Ford - OTA	County	unknown
55	6/5/2012	1421 High Bridge Rd.	Viola Bell	County	transformer
59	6/10/2012	347 Ranch Rd.	Mary Moore - OTA	County	connector burned
61	6/12/2012	174 Hillside Dr.		County	one bolt connector
64	6/17/2012	194 McLendon Lane	Tommy McLendon - OTA	County	broken insulator
65	6/17/2012	1238 Selman Road	QPS - OTA	County	unknown
74	6/25/2012	266 Henry Grady Rd.	QPS - OTA	County	tree
76	6/26/2012	497 Havana Hwy.	Ms. Miller	County	limb
81	7/7/2012	957 Havana Hwy.	Mr. Seay - OTA	County	wildlife
82	7/7/2012	266 Henry Grady Rd.	Kevin Godwin - OTA	County	lightning
83	7/7/2012	266 Henry Grady Rd.	Kevin Godwin - OTA	County	lightning

**City of Quincy  
2012 Power Outage Report**

Item	Repair Date	Address	Customer Name	Commission District	Root Cause
84	7/12/2012	125 Jim Williams Rd.	Gwendolyn Carroll - OTA	County	limb
85	7/12/2012	125 Jim Williams Rd.	Gwendolyn Carroll - OTA	County	limb
90	7/19/2012	24742 Blue Star Hwy.	TheIma Wills - OTA	County	lightning
91	7/19/2012	4 Green Rd.	Gay Steffen - OTA	County	lightning
92	7/19/2012	125 Reed St.	Elma Cummings - OTA	County	lightning
94	7/21/2012	205 Reed St.	Willie Wooten - OTA	County	transformer
95	7/20/2012	84 Soloman Dairy Rd.	Robbie Chandler - OTA	County	limb
100	7/26/2012	56 Bernice Collins Lane	QPS - OTA	County	limbs
101	7/27/2012	1120 Attapulugus Hwy.	Sandra Hempstead - OTA	County	limb
106	8/4/2012	55 George Madry Ct. #1	Jasmine Jones - OTA	County	lightning
107	8/4/2012	56 Bernice Collins Lane	Eddie Thomas - OTA	County	lightning
109	8/6/2012	497 Havana Hwy.	Ms. Miller	County	limb
115	8/15/2012	347 Ranch Rd.	Ronnie Lee	County	tree
116	8/19/2012	23209 Blue Star Hwy.	Thurston Bradley - OTA	County	unknown
119	8/21/2012	115 White Lilly Rd.	Sharon Thomas - OTA	County	limb
120	8/27/2012	980 Attapulugus Hwy.	Geneva Goodson	County	limb
123	8/28/2012	980 Attapulugus Hwy.	Geneva Goodson	County	tree
128	9/13/2012	240 Havana Hwy.	Melany Joyner	County	squirrel
129	9/15/2012	347 Ranch Rd.	Lonnie Lee - OTA	County	limb
131	9/20/2012	23614 Blue Star Hwy.	Carl Ward	County	limb
137	11/2/2012	429 Havana Hwy.	Leigh White - OTA	County	squirrel
139	11/6/2012	319 McLendon Lane	Nancy McLendon	County	squirrel
142	11/9/2012	260 Sparkleberry Blvd.	Brian Richardson - OTA	County	splices burnt loose
144	11/14/2012	90 Hogue Landing Lane	Shemika Thigpen - OTA	County	squirrel
145	11/10/2012	435 Oak Grove Lane	Calvin Carter - OTA	County	legs on transformer
152	12/17/2012	96 Geneva Cl.	Glenn	County	undetermined
153	12/18/2012	252 Geneva Circle	QPS - OTA	County	tree

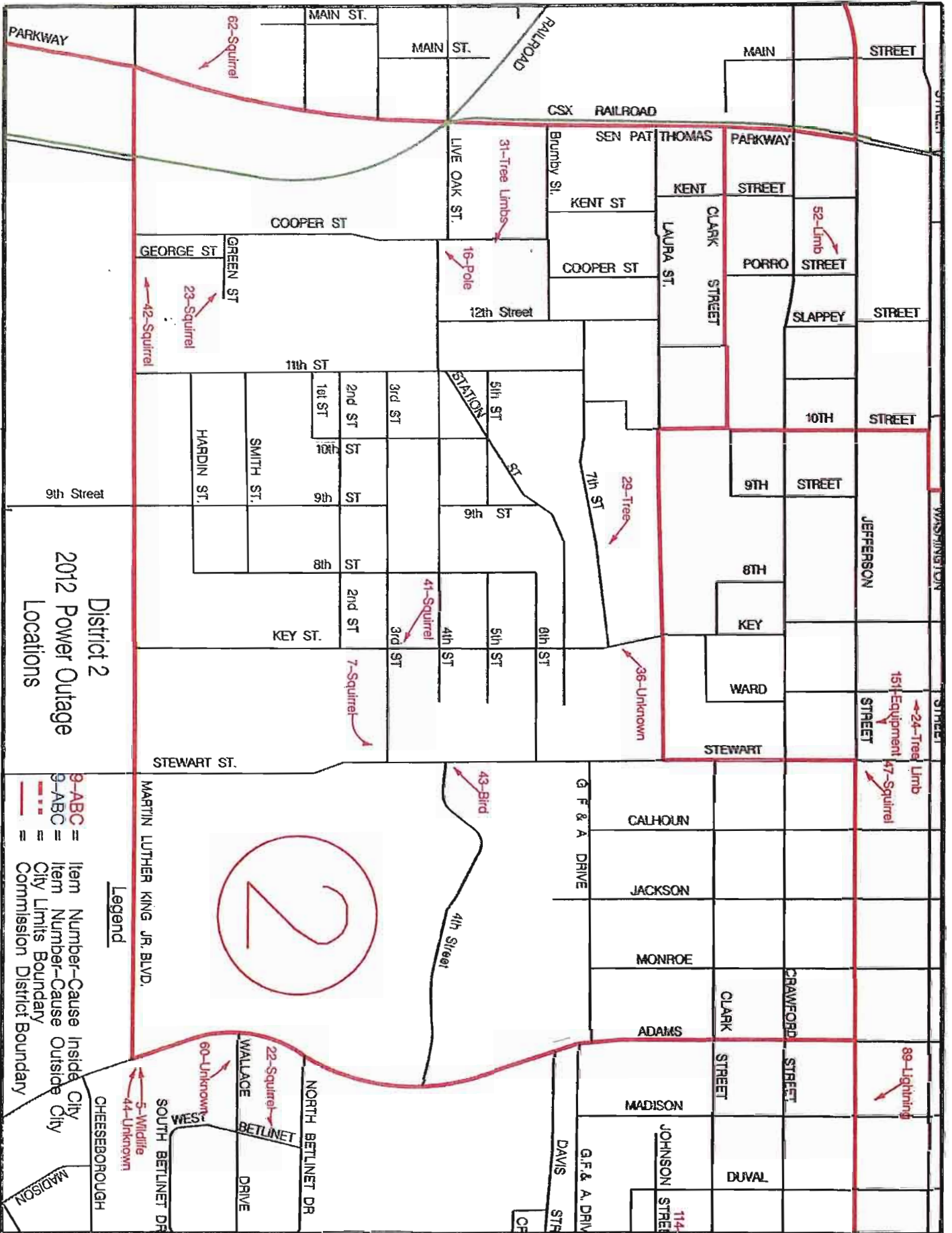
City of Quincy  
**Summary of Electric Outages**  
 January 1, 2012 to December 31, 2012

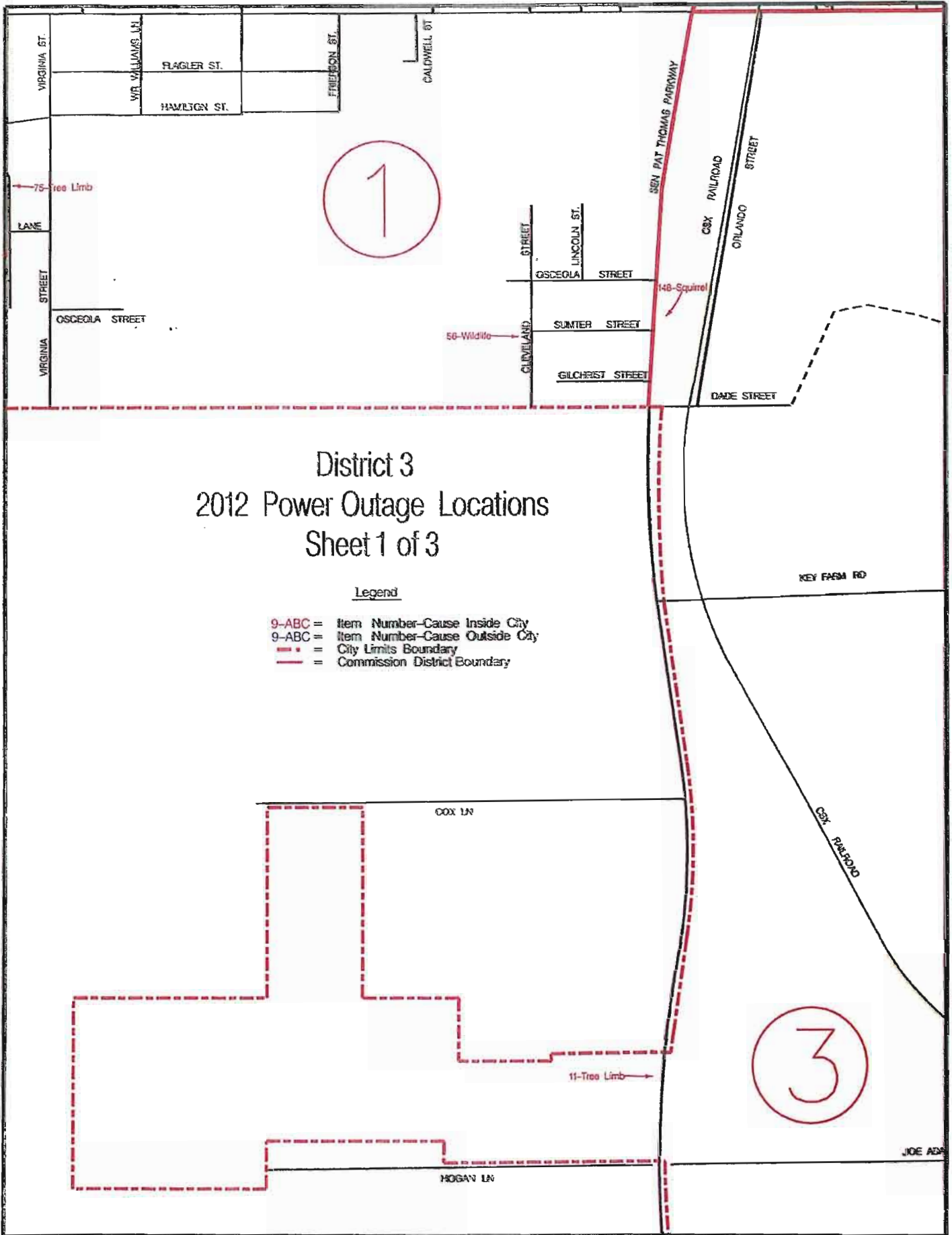
Root Cause	Outside	District					Total
		1	2	3	4	5	
Bird	0	1	0	0	0	1	2
Wildlife	1	0	2	0	0	0	5
Lizard	0	1	0	0	0	0	1
Equipment	7	1	1	2	0	0	11
Lightning	7	0	2	1	2	2	13
Squirrel	10	4	8	3	4	4	34
Tree	24	2	12	14	10	10	73
Unknown	4	1	4	5	1	1	15
Wreck	0	0	0	1	0	0	1
<b>Total Outages</b>	<b>53</b>	<b>10</b>	<b>29</b>	<b>26</b>	<b>18</b>	<b>155</b>	
percent of outages	34%	6%	19%	17%	12%	100%	
percent of area in city		6%	44%	21%	16%		
service area size (Sq. Mi.)	13.85	0.520	3.810	1.783	1.384	22.495	
percent of total service area	62%	2%	17%	8%	6%	100%	



1







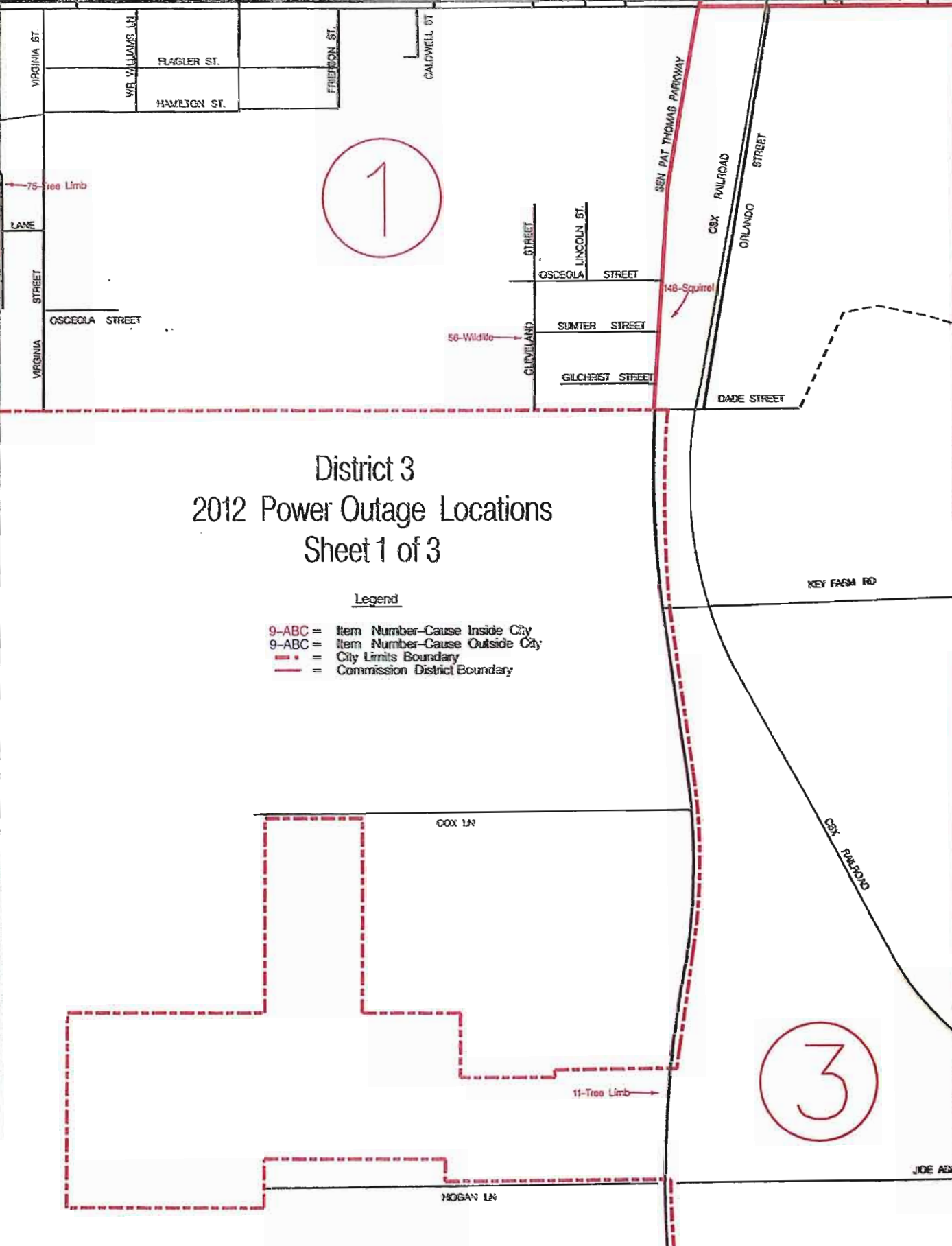
### District 3 2012 Power Outage Locations Sheet 1 of 3

Legend

- 9-ABC = Item Number-Cause Inside City
- 9-ABC = Item Number-Cause Outside City
- - - = City Limits Boundary
- = Commission District Boundary

1

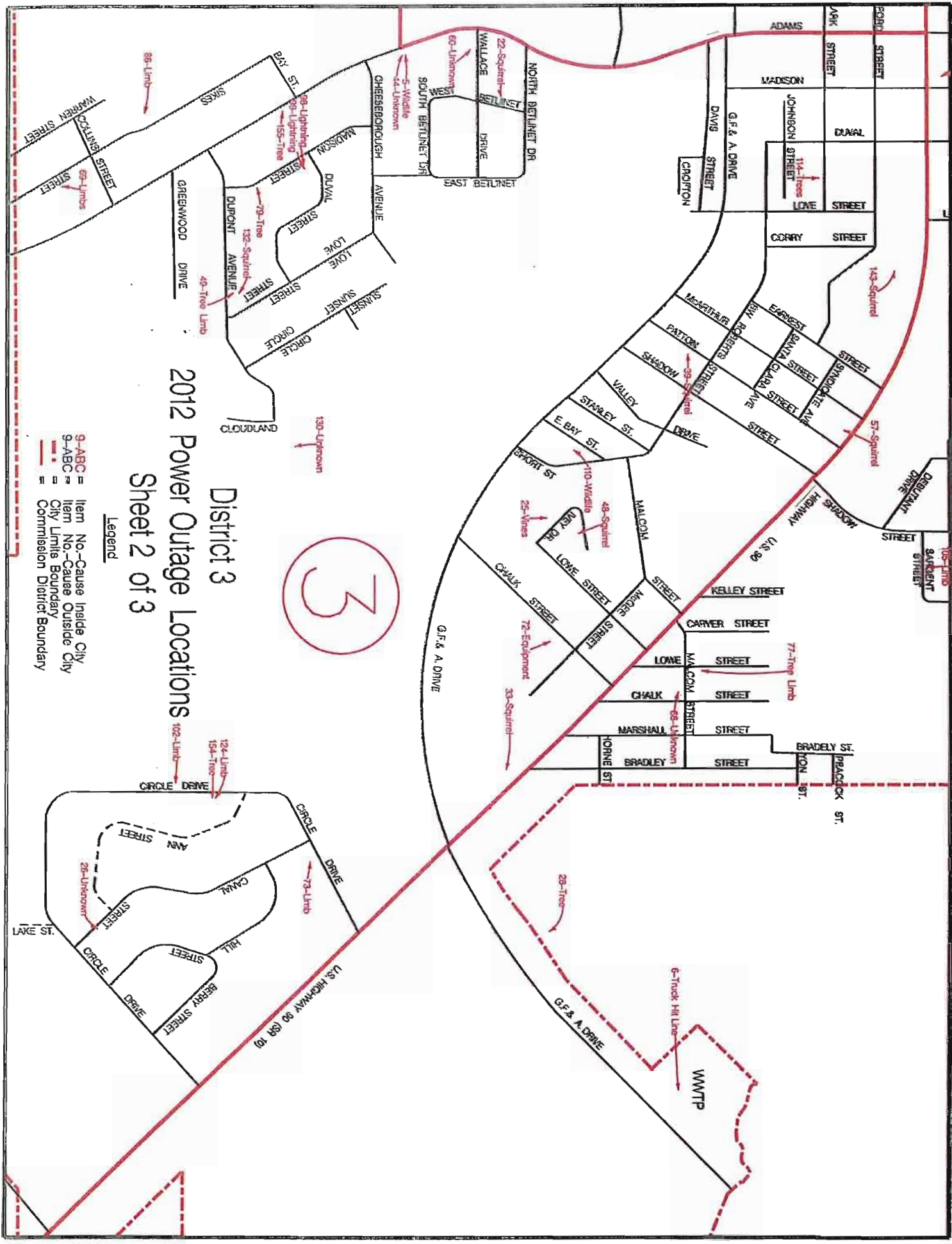
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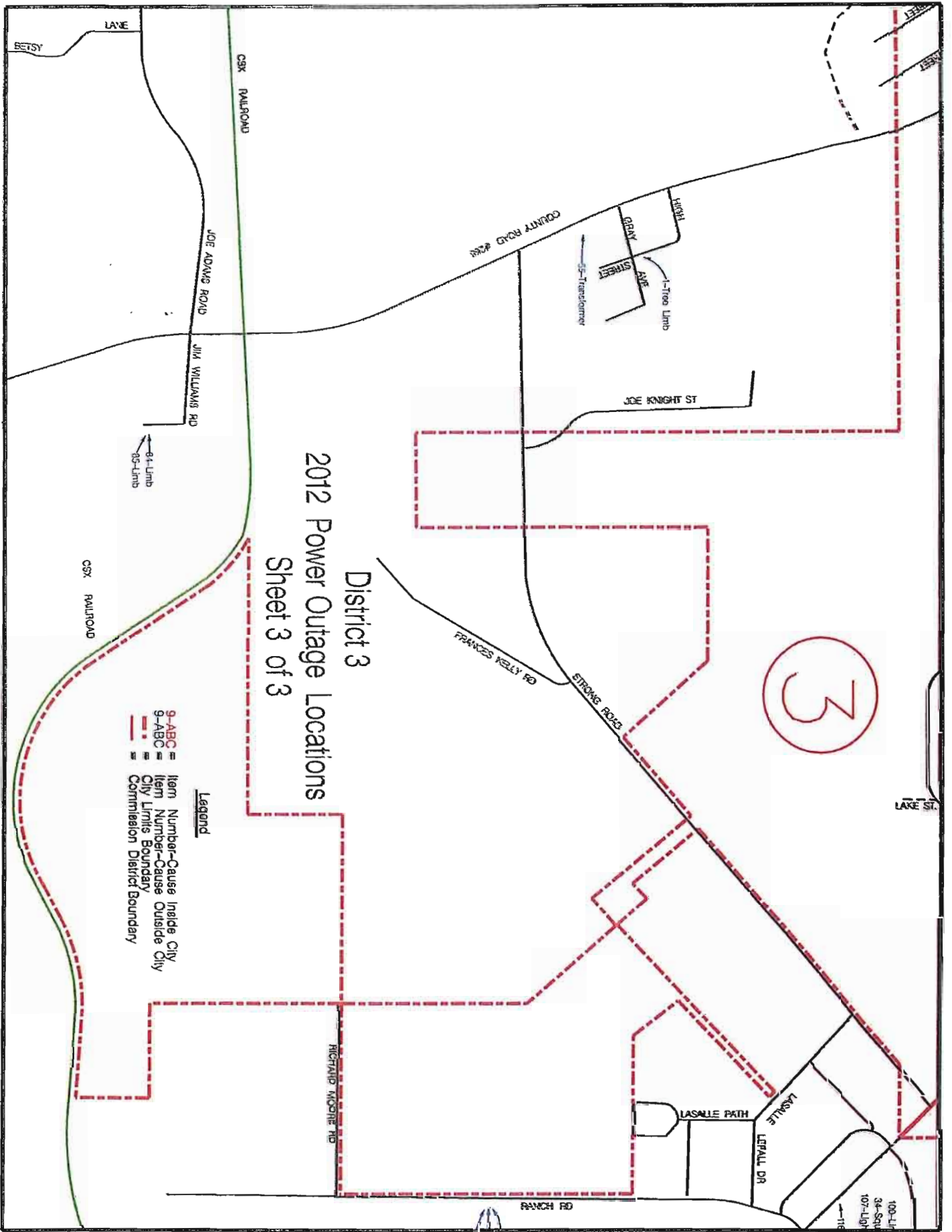
3

# District 3 2012 Power Outage Locations Sheet 2 of 3

- Legend**
- 9-ABC = Item No.-Cause Inside City
  - 9-ABC = Item No.-Cause Outside City
  - - - = City Limits Boundary
  - = = Commission District Boundary







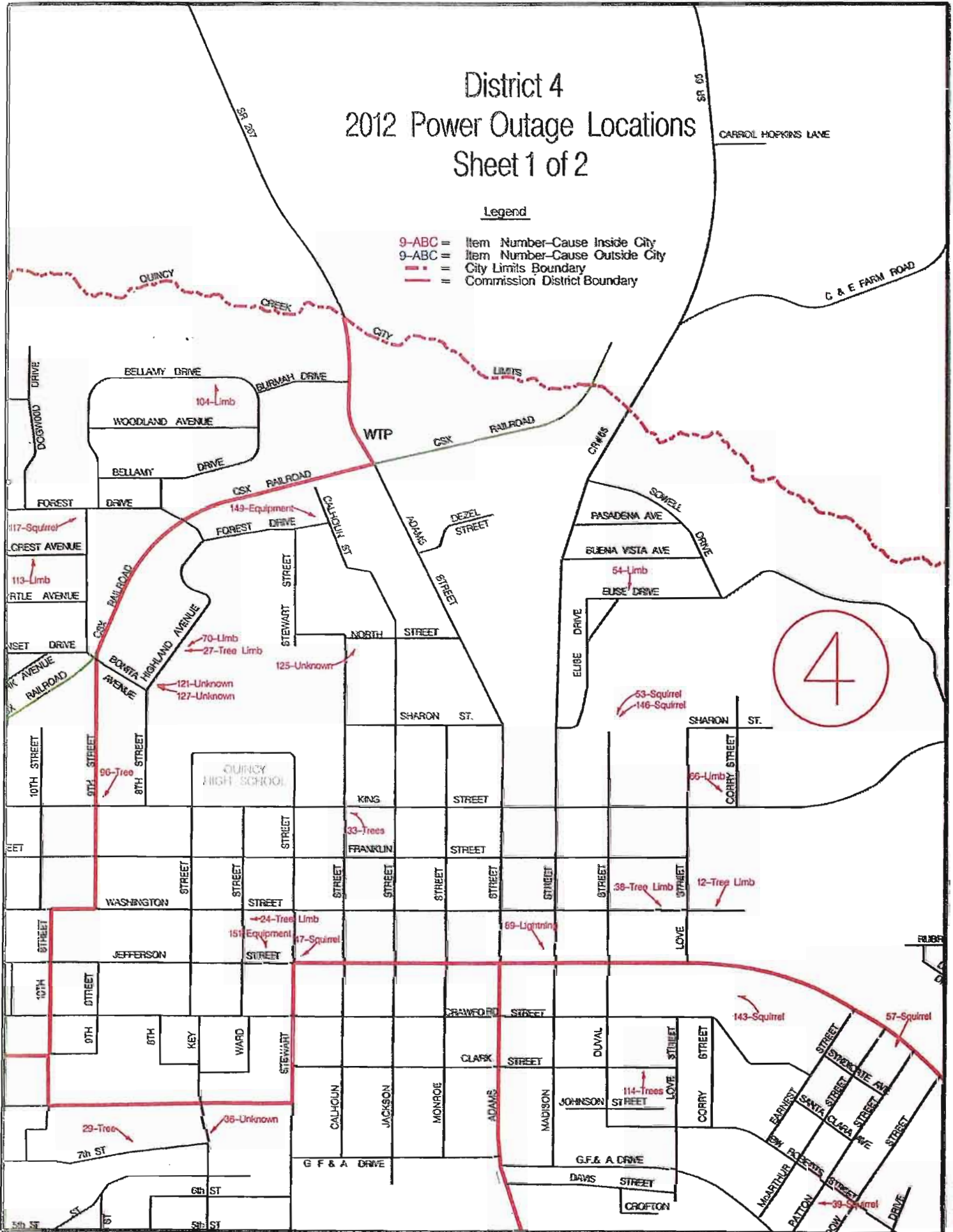
# District 4

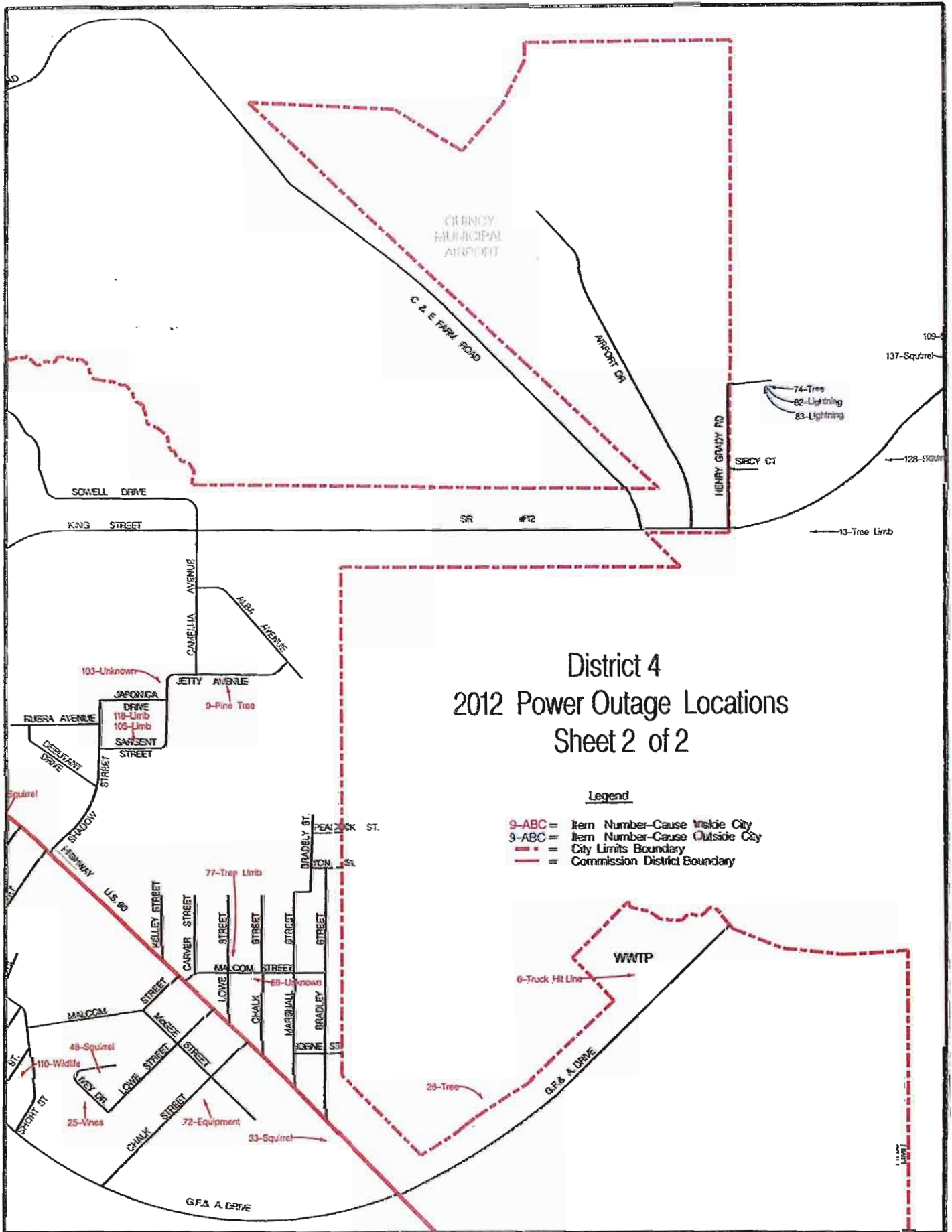
## 2012 Power Outage Locations

### Sheet 1 of 2

#### Legend

- 9-ABC = Item Number-Cause Inside City
- 9-ABC = Item Number-Cause Outside City
- - - = City Limits Boundary
- = Commission District Boundary



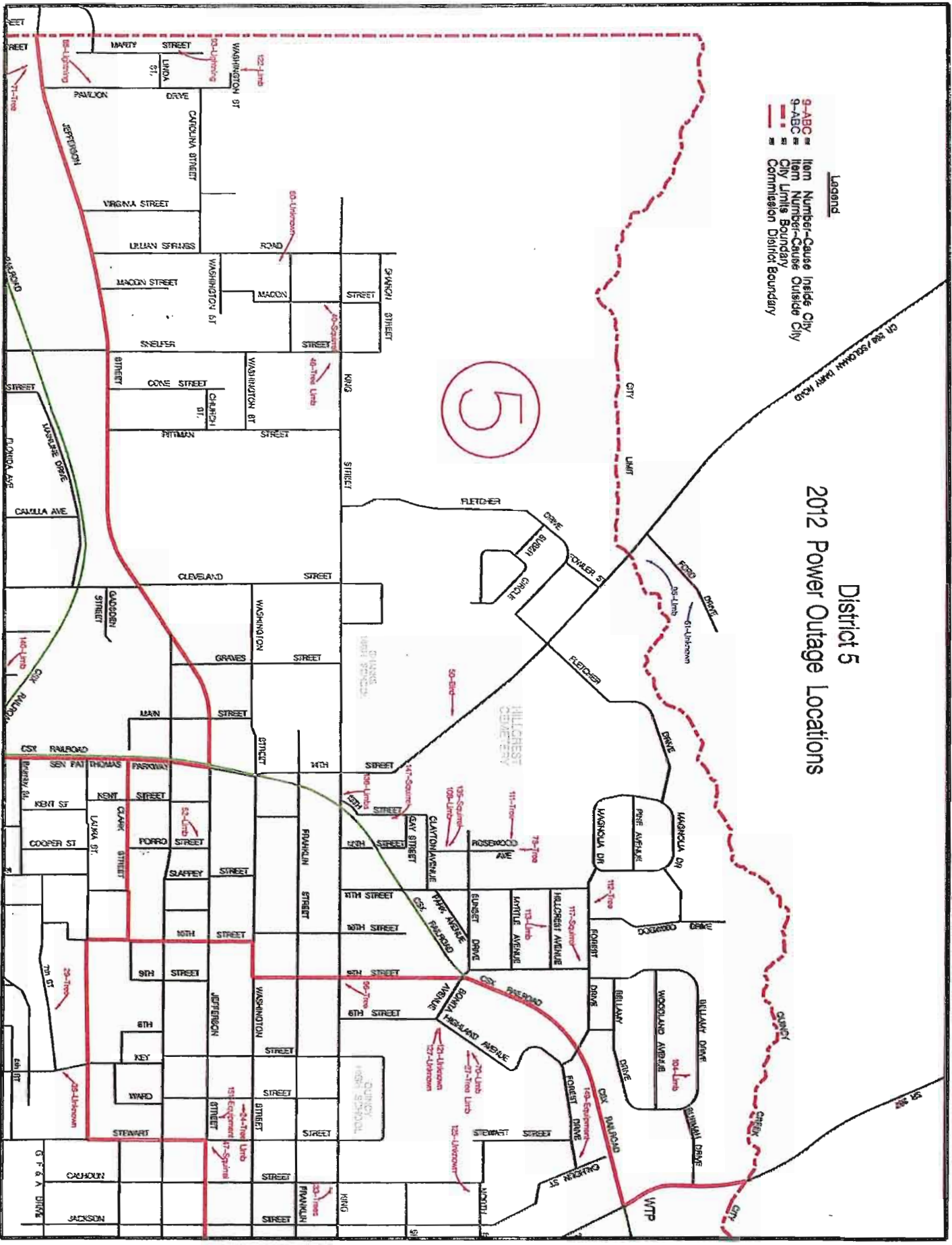




# District 5 2012 Power Outage Locations

- Legend**
- 9-ABC Item Number-Cause Inside City
  - 9-ABC Item Number-Cause Outside City
  - City Limits Boundary
  - Commission District Boundary

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# FMPA Distribution Reliability Report to Participants

Outage Summary for 2012

Total Outages by Utility												Jan 2012 thru Dec 2012		
Utility	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
Bartow	16	40	24	29	49	18	26	24	23	55	2	21		327
Homestead	15	23	23	21	43	40	38	28	26	39	11	7		314
Beaches Energy	5	4	10	6	10	14	11	24	12	10	9	13		128
Keys Energy	16	15	17	20	19	25	62	17	17	20	17	17		262
Kissimmee	16	23	29	56	49	88	53	67	66	50	23	42		562
Leesburg	10	12	25	41	42	58	26	36	33	52	25	25		385
Mt Dora	8	2	4	4	13	11	11	5	7	5	4	4		78
Fort Pierce	11	18	35	58	55	68	50	90	43	33	12	13		486
Vero Beach	33	35	45	71	75	94	57	103	60	102	35	28		738
Lakeland	68	71	95	120	137	150	166	154	111	131	67	79		1,349
Tallahassee	67	68	82	100	165	123	221	247	159	130	114	132		1,608
Gainesville	43	49	74	47	87	79	125	112	65	81	47	59		868
JEA	367	478	583	666	922	814	625	818	518	485	344	392		7,012
New Smyrna Beach	15	26	30	34	36	52	38	83	30	32	20	17		413
Bushnell	2	2	2	5	7	2	0	0	0	4	2	1		27
Ocala	65	90	102	125	162	178	164	192	117	147	67	113		1,522
Clewiston	7	9	9	11	18	22	12	11	9	6	1	2		117
Quincy	8	6	7	9	21	26	27	20	8	4	12	7		155
Havana	4	2	3	0	4	4	3	2	0	3	2	1		28
Winter Park	11	17	18	35	31	67	37	45	36	38	17	21		373
Blountstown	0	3	2	8	8	13	10	7	5	4	3	3		66
Starke	6	9	6	10	10	16	12	7	6	3	3	1		89
Alachua	10	2	7	8	7	12	13	15	9	8	8	8		107
Newberry	1	1	4	8	4	3	3	5	2	0	1	0		32
Orlando	83	94	119	121	192	287	216	292	188	197	98	105		1,992
Total	887	1,099	1,355	1,613	2,166	2,264	2,006	2,404	1,550	1,639	944	1,111		19,038
Average	35	44	54	65	87	91	80	96	62	66	38	44		762
Minimum	0	1	2	0	4	2	0	0	0	0	1	0		27
Maximum	367	478	583	666	922	814	625	818	518	485	344	392		7,012

# CAIDI

## Customer Average Interruption Duration Index

CAIDI Utility	Jan 2012 thru Dec 2012												
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Bartow	193.35	66.88	91.26	72.03	75.88	163.61	89.35	82.59	186.83	81.29	57.29	87.88	94.10
Homestead	35.08	71.43	54.81	68.02	120.05	80.66	78.09	122.02	58.69	89.37	261.22	108.68	84.68
Beaches Energy	97.75	85.52	58.29	71.79	34.04	104.87	107.33	26.76	46.81	5.46	50.94	51.02	40.11
Keys Energy	58.24	30.28	8.82	28.28	32.75	64.23	64.79	13.56	14.32	88.64	28.89	26.95	39.48
Kissimmee	19.94	70.94	34.14	12.25	58.39	44.42	25.83	56.70	74.98	55.61	53.33	47.23	42.48
Leesburg	55.42	93.35	13.47	55.00	89.00	50.47	124.85	67.15	90.09	187.92	94.36	91.80	77.44
Mt Dora	74.80	29.18	82.82	86.75	39.27	79.17	145.05	49.92	44.95	43.50	54.21	63.50	74.31
Fort Pierce	63.55	83.13	42.20	127.84	83.23	54.85	64.30	76.07	46.62	105.28	50.98	42.23	74.02
Vero Beach	52.97	39.02	21.50	34.78	41.39	60.59	89.01	51.12	76.82	76.47	76.12	91.46	58.24
Lakeland	73.25	59.72	42.64	46.32	44.46	76.89	38.56	42.54	36.79	41.42	69.80	33.72	49.68
Tallahassee	36.91	48.59	75.74	65.06	52.95	56.24	59.05	50.17	49.16	45.97	73.67	61.39	54.97
Gainesville	23.05	57.83	39.44	28.78	46.78	33.79	56.42	48.19	17.50	39.49	61.18	40.87	38.51
JEA	24.42	31.82	33.46	41.60	48.12	30.90	34.28	38.76	35.29	37.03	41.37	37.41	36.80
New Smyrna Beach	69.59	45.95	52.55	116.04	76.79	26.15	20.14	29.74	30.98	36.29	73.05	82.41	51.53
Bushnell	21.00	25.00	12.28	36.82	25.89	31.67	-	-	-	84.94	17.05	20.00	32.06
Ocala	37.78	50.25	73.83	46.00	45.23	80.62	64.77	54.43	64.97	66.35	69.29	67.45	60.29
Clewiston	72.95	63.06	28.18	35.96	125.70	55.72	235.29	37.97	77.20	203.90	35.00	65.83	52.89
Quincy	67.07	119.30	92.08	45.46	61.41	62.86	79.08	24.55	207.27	59.26	135.66	78.39	68.92
Havana	0.11	43.85	119.03	-	24.58	24.58	58.78	32.86	-	57.00	81.56	45.00	13.03
Winter Park	90.23	79.65	115.63	87.58	75.67	141.38	89.49	112.78	88.16	94.20	70.38	126.82	104.41
Blountstown	-	64.74	43.13	35.60	59.92	47.30	43.30	31.62	98.18	33.21	45.00	599.61	174.50
Starke	57.50	53.18	246.25	70.36	71.00	74.45	58.64	90.95	22.74	54.98	122.73	2.00	75.34
Alachua	94.10	49.20	57.78	48.96	150.09	117.18	125.39	125.62	44.58	60.96	127.42	37.05	77.01
Newberry	1.08	60.00	26.88	18.47	9.50	58.00	40.47	136.20	41.00	-	#####	-	50.26
Orlando	95.28	40.63	37.24	50.47	52.08	60.81	61.10	55.18	55.05	45.95	55.32	70.85	53.86
Overall	34.93	42.49	41.76	47.31	51.87	44.30	46.13	44.98	44.23	47.96	56.68	56.99	46.30
Small (10,000 Cust or less)	13.06	64.95	33.10	37.76	69.54	63.36	125.76	65.32	91.83	62.80	255.75	443.49	75.00
Medium (10,001 to 25,000 Cust)	64.14	69.39	50.71	84.16	88.89	49.86	64.34	51.06	57.77	97.65	185.39	89.27	67.66
Large (25,001 to 50,000 Cust)	58.31	37.47	20.39	60.01	48.50	63.42	72.49	35.38	43.72	80.54	49.70	39.35	50.43
<Large (Greater than 50,000 Cust)	32.42	40.77	41.90	42.07	48.86	41.47	43.39	45.13	41.96	40.88	50.88	48.48	43.33



# SAIFI

## System Average Interruption Frequency Index

SAIFI Utility	Jan 2012 thru Dec 2012												
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Barlow	0.009	0.032	0.007	0.047	0.043	0.012	0.012	0.007	0.015	0.012	0.001	0.018	0.214
Homestead	0.065	0.090	0.113	0.300	0.180	0.096	0.081	0.115	0.622	0.120	0.080	0.002	1.865
Beaches Energy	0.005	0.005	0.006	0.004	0.054	0.018	0.008	0.243	0.004	0.016	0.119	0.025	0.507
Keys Energy	0.207	0.114	0.119	0.074	0.110	0.296	0.162	0.372	0.064	0.090	0.037	0.145	1.790
Kissimmee	0.045	0.054	0.025	0.133	0.037	0.168	0.112	0.142	0.064	0.018	0.013	0.041	0.850
Leesburg	0.009	0.091	0.066	0.136	0.063	0.175	0.018	0.214	0.129	0.069	0.034	0.103	1.107
Mt Dora	0.052	0.002	0.006	0.011	0.028	0.180	0.025	0.022	0.018	0.013	0.012	0.008	0.377
Fort Pierce	0.005	0.010	0.050	0.076	0.095	0.060	0.087	0.195	0.090	0.056	0.045	0.001	0.771
Vero Beach	0.040	0.047	0.062	0.087	0.059	0.194	0.085	0.173	0.043	0.144	0.018	0.025	0.976
Lakeland	0.086	0.102	0.042	0.123	0.136	0.072	0.111	0.097	0.097	0.079	0.060	0.061	1.065
Tallahassee	0.085	0.098	0.120	0.057	0.283	0.137	0.251	0.267	0.280	0.096	0.058	0.182	1.912
Gainesville	0.137	0.075	0.101	0.027	0.098	0.122	0.114	0.120	0.161	0.124	0.013	0.156	1.248
JEA	0.144	0.164	0.156	0.185	0.315	0.272	0.211	0.228	0.121	0.130	0.102	0.079	2.106
New Smyrna Beach	0.104	0.094	0.677	0.245	0.398	0.376	0.073	0.652	0.203	0.071	0.009	0.103	3.006
Bushnell	0.005	0.002	0.027	0.021	0.454	0.045	-	-	-	0.081	0.062	0.001	0.697
Ocala	0.060	0.109	0.102	0.129	0.125	0.128	0.142	0.211	0.144	0.064	0.081	0.145	1.439
Clewiston	0.018	0.410	1.411	0.245	0.195	0.751	0.093	0.408	0.203	0.015	0.004	0.018	3.772
Quincy	0.024	0.022	0.020	0.020	0.185	0.183	0.065	0.209	0.055	0.042	0.033	0.076	0.935
Havana	1.045	0.010	0.045	-	0.052	0.052	0.072	0.015	-	0.022	0.023	0.029	1.366
Winter Park	0.050	0.026	0.012	0.042	0.032	0.120	0.083	0.074	0.032	0.046	0.014	0.022	0.554
Blountstown	-	0.014	0.012	1.958	0.517	0.073	0.065	0.487	0.024	0.010	0.004	1.001	4.164
Starke	0.015	0.021	0.023	0.138	0.116	0.209	0.066	0.177	0.070	0.003	0.004	0.000	0.843
Alachua	0.017	0.018	0.021	0.024	0.011	0.029	0.022	0.294	0.006	1.033	0.014	0.009	1.497
Newberry	1.000	0.019	0.062	0.319	0.042	0.002	0.019	0.213	0.001	-	0.001	-	1.678
Orlando	0.009	0.054	0.063	0.050	0.075	0.109	0.068	0.112	0.076	0.061	0.017	0.037	0.732
Overall	0.089	0.101	0.112	0.118	0.185	0.174	0.142	0.191	0.124	0.094	0.058	0.081	1.470
Small (10,000 Cust or less)	0.132	0.073	0.227	0.187	0.132	0.217	0.049	0.205	0.053	0.176	0.015	0.071	1.538
Medium (10,001 to 25,000 Cust)	0.053	0.075	0.225	0.178	0.173	0.185	0.056	0.258	0.208	0.073	0.030	0.059	1.573
Large (25,001 to 50,000 Cust)	0.063	0.044	0.058	0.059	0.078	0.141	0.083	0.244	0.048	0.077	0.056	0.048	0.997
X-Large (Greater than 50,000 Cust)	0.094	0.111	0.106	0.118	0.200	0.176	0.159	0.179	0.128	0.096	0.062	0.087	1.514

# L-BAR

L-Bar Utility		Jan 2012 thru Dec 2012												
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Bartow		78.85	87.12	87.10	81.86	91.33	80.69	92.25	74.82	100.25	77.53	52.25	83.57	86.59
Homesfead		72.13	131.26	106.61	120.00	127.00	97.53	130.58	102.89	120.04	124.26	98.45	136.29	115.55
Beaches Energy		84.40	97.00	56.30	96.50	62.90	88.07	105.36	90.33	85.42	126.40	117.00	89.15	90.95
Keys Energy		90.75	70.80	85.06	94.00	77.58	79.48	74.95	111.24	68.94	75.45	87.29	70.18	80.90
Kissimmee		50.75	57.78	64.93	50.88	71.39	72.72	86.19	63.33	95.76	69.78	64.35	79.45	71.54
Leesburg		53.40	82.67	89.00	58.83	78.98	94.93	108.62	104.44	89.03	79.56	73.68	68.88	83.66
Mt Dora		58.25	27.00	100.25	61.00	42.08	132.00	133.45	102.00	72.86	38.60	52.00	157.50	85.68
Fort Pierce		52.36	62.67	80.49	58.88	57.51	67.56	67.98	51.10	62.05	74.00	49.33	76.92	62.54
Vero Beach		53.09	50.86	52.84	51.32	48.16	55.90	49.42	54.71	50.00	60.47	55.14	44.54	53.14
Lakeland		92.34	74.11	79.94	79.04	77.78	108.31	86.90	101.02	82.61	77.10	59.84	69.43	84.71
Tallahassee		57.13	63.51	70.37	85.47	70.56	74.61	77.74	67.79	73.96	70.63	64.70	72.03	71.54
Gainesville		77.79	83.84	90.42	82.28	89.21	101.52	109.32	112.63	89.85	90.25	94.66	93.97	95.87
JEA		98.21	86.94	90.34	95.45	105.20	107.19	107.10	110.12	101.31	97.43	104.73	93.60	100.91
New Smyrna Beach		64.60	50.88	67.60	75.35	73.06	92.02	86.45	84.16	60.20	65.56	71.70	81.06	75.75
Bushnell		22.50	25.00	16.00	22.00	28.43	40.00	-	-	-	91.25	18.50	20.00	34.74
Ocala		58.80	64.18	67.84	63.62	61.00	87.92	91.20	95.77	86.04	71.77	63.96	65.01	75.95
Clewiston		65.57	58.78	55.22	70.45	113.72	113.18	428.42	46.36	101.67	225.50	35.00	47.50	126.89
Quincy		71.25	117.50	77.14	43.33	57.86	53.08	60.00	57.90	50.63	52.50	90.00	70.71	63.02
Havana		690.00	45.00	110.00	-	23.75	23.75	55.00	60.00	-	50.00	67.50	45.00	142.32
Winter Park		85.91	69.82	87.72	77.89	85.97	143.79	107.73	90.13	122.75	93.29	95.41	78.19	101.89
Blountstown		-	75.00	30.00	41.88	53.13	46.15	35.50	40.71	75.00	37.50	45.00	225.00	54.85
Starke		80.83	56.67	96.67	51.50	90.00	121.88	75.00	98.57	52.50	85.00	130.00	2.00	84.18
Alachua		111.70	46.50	54.00	91.00	95.29	101.92	120.23	114.73	65.56	80.00	122.50	44.38	93.97
Newberry		125.00	60.00	112.50	54.38	32.25	58.00	48.00	47.00	41.00	-	45.00	-	58.72
Orlando		68.08	61.06	65.69	65.89	71.66	85.43	94.92	80.79	82.30	73.50	66.51	76.82	77.35
Overall		84.69	76.58	81.77	80.53	86.94	94.92	96.34	91.54	88.30	82.67	83.09	81.47	87.08
Small (10,000 Cust or less)		131.02	64.33	74.27	56.06	67.65	86.64	124.79	72.63	69.39	89.62	84.58	85.81	84.79
Medium (10,001 to 25,000 Cust)		76.22	79.63	91.53	78.71	94.55	106.88	106.91	89.48	99.26	85.30	82.53	83.71	91.66
Large (25,001 to 50,000 Cust)		64.65	60.53	67.33	61.41	55.84	65.02	66.79	61.08	59.58	68.99	69.30	64.77	63.48
X-Large (Greater than 50,000 Cust)		84.32	78.00	82.42	84.41	89.96	97.30	96.97	96.29	90.78	83.84	84.40	82.41	89.18