

City of Quincy

City Hall

404 West Jefferson Street

Quincy, Florida 32351

www.myquincy.net



Tuesday, March 10, 2020
6:00 PM

City Hall
Commission Chambers

City Commission

Mayor Keith Dowdell - District I
Mayor Pro-Tem Ronte Harris - District III
Commissioner Angela Sapp - District II
Commissioner Freida Bass-Prieto - District IV
Commissioner Daniel McMillan - District V

"An All American City in the Heart of Florida's Future"



**City of Quincy, Florida
City Commission Meeting**

AGENDA

March 10, 2020

6:00 P.M.

City Hall Commission Chambers

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Approval of Agenda

Special Presentations by Mayor or Commission

Approval of the Minutes of the Previous Meetings

- 1. Approval of Minutes of the February 11, 2020 Regular Meeting**
 - Sylvia Hicks, City Clerk

- 2. Approval of Minutes of the March 2, 2020 Special Meeting**
 - Sylvia Hicks, City Clerk

Proclamations

Public Hearings and Ordinances as Scheduled or Agendaed

Public Opportunity to Speak on Commission Propositions – (Pursuant to Sec. 286.0114, Fla. Stat. and subject to the limitations of Sec. 286.0114(3)(a), Fla. Stat.)

Resolutions

Reports by Boards and Committees

Reports, Requests and Communications by the City Manager

3. Request to Purchase New Sanitary Sewer TV Equipment

- Jack L. McLean Jr., City Manager
- Robin Ryals, Utilities Director

4. Request to Approve New Fire Training Facility Quotes

- Jack L. McLean Jr., City Manager
- Curtis Bridges, Fire Chief

5. Memorandum of Understanding - Communities Organizations Active in Disaster

- Jack L. McLean Jr., City Manager
- Beverly Nash, Grant Writer

6. Public Safety Youth Leadership Academy Program Update

- Jack L. McLean Jr., City Manager
- Glenn Sapp, Police Chief

Other Items Requested to Be Agendaed by Commission Member(s), the City Manager and Other City Officials

Comments

- a) City Manager
- b) City Clerk
- c) City Attorney
- d) Commission Members

Comments from the Audience

Adjournment

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting, he/she may need a record of the proceedings, and for such purpose, he/she may need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. FS 286.0105. Persons with disabilities who require assistance to participate in City meetings are requested to notify the City Clerk's Office at (850) 618-0020 in advance.

CITY COMMISSION
CITY HALL
QUINCY, FLORIDA

REGULAR MEETING
FEBRUARY 11, 2020
6:00 P.M.

The Quincy City Commission met in regular session, Tuesday, February 11, 2020, with Mayor Commissioner Dowdell presiding and the following present:

Commissioner Daniel McMillan
Commissioner Ronte Harris
Commissioner Freida Bass-Prieto
Commissioner Angela G. Sapp

Staff Present:

City Manager, Jack L. McLean Jr.
City Attorney, Gary Roberts
City Clerk, Sylvia Hicks
Police Chief, Glenn Sapp
Planning Director, Dr. Bernard Piawah
Finance Director, Marcia G. Carty
Human Resources & Customer Service Director Ann Sherman
Public Works Director, Reginald Bell
Fire Chief, Curtis Bridges
Parks and Recreation Director, DeCody Fagg
Utilities Director, Robin Ryals
Executive Assistant to the City Manager, Vancheria Perkins
Grant Writer, Dr. Beverly Nash
Police Captain Robert Mixson
Police Lieutenant Larry Gilyard
Financial Advisor William McCloud
Sergeant at Arms, Officer Johnathon Canceco

Call to Order:

Mayor Dowdell called the meeting to order with invocation by Pastor Robin Ryals followed by the Pledge of Allegiance.

Approval of the Amended Agenda

Commissioner Bass-Prieto made a motion to approve the agenda. Commissioner McMillan seconded the motion. The motion carried five to zero.

Special Presentations by the Mayor or Commission

Fire Chief Curtis Bridges presented to Lieutenant Anthony Pridemore the Firefighter of the Year Award. Chief Bridges stated that Lieutenant Pridemore has been with the department for six years and has demonstrated outstanding work ethics and a positive attitude toward his fellow firefighters and the community, Lieutenant Pridemore was promoted to Lieutenant in just four years, he is EMT Certified, State, National Pro Board and Internationally accredited Fire Officer I, Certified Instructor, Certified Live Burn Instructor, E,V,O,C Instructor (Emergency Vehicle Operations Course) and he has resumed the duties of our training program.

Approval of the Minutes of the Previous Meetings

Approval of the Minutes of the 1/30/2020 Regular Meeting

Commissioner Harris made a motion to approve the minutes of the January 30, 2020, regular meeting. Commissioner McMillan seconded the motion. The motion carried five to zero.

Proclamations

Public Hearing and Ordinances as Scheduled or Agendaed

Ordinance No. 1109-2020 Simulated Gambling Facility on First Reading

Commissioner Harris made a motion to read Ordinance No. 1109-2020 by title only. Commissioner McMillan seconded the motion. Upon roll call by the Clerk the ayes were Commissioners: McMillan, Harris, Bass-Prieto, Sapp and Dowdell. The Clerk read the title as follows:

AN ORDINANCE OF THE CITY OF QUINCY, FLORIDA, AMENDING THE CITY CODE OF ORDINANCES; PROVIDING FOR FINDINGS; PROVIDING FOR AMENDMENT TO CODE OF ORDINANCES, SECTION 46-941 RELATING TO THE LOCATION OF SIMULATED GAMBLING FACILITIES, TO PROVIDE AN EXCEPTION TO THE I-MILE DISTANCE SEPARATION BETWEEN SIMULATED GAMBLING FACILITIES; PROVIDING FOR SEVERABILITY; PROVIDING FOR COPY ON FILE; AND PROVIDING FOR AN EFFECTIVE DATE.

Mayor Dowdell announced that this is a public hearing and open the floor for comments from the audience. Robert Finley of 213 West King Street asked how do you have simulated gambling and if gambling was illegal in the State of Florida. Attorney Gary Roberts stated that gambling is not illegal in the State of Florida we have lottery and casinos and that you have gambling casinos in Gretna. Mr. Finley asked would someone explain to how simulated gambling work. There were no other comments from the audience.

Mayor Dowdell announced the public hearing was closed.

Commissioner Bass-Prieto asked that any exception to the one mile be made by the Commission not by the administrator. She asked the Attorney if we are going to use the half mile limit is that going to be for everyone does that mean we can have a computer gambling

house every one half mile. Commissioner Bass-Prieto stated this is going to be the second one in her district and what do we want our City to look like it can easily be several of these type business in the commercial zonings. Commissioner Bass-Prieto asked who will enforce the regulations. City Manager McLean stated Code enforcement. She questioned that security there is only for certain days for armed security. Commissioner Bass-Prieto stated it will be a proliferation of gambling houses and worried that we have opened Pandora box. She stated that we are changing the ordinance for one person and is going to shut the door. She stated we need to look at the whole ordinance. Commissioner McMillan stated that there is a loop hole in the state law. Commissioner Sapp stated we need to make sure we are treating everyone the same. Commissioner Harris stated we are not going to be discriminatory to business in the City. Mayor Dowdell stated it is an act of personal privilege gambling is legal whether we like it or not the state says it is legal and he doesn't have a problem with it. Commissioner Harris made a motion to approve Ordinance No. 1109-2020 on first reading. Commissioner Sapp seconded the motion. Upon roll call by the Clerk the ayes were: Commissioners Harris, Sapp and Dowdell. Nays were: Commissioners McMillan and Bass-Prieto. The motion carried three to two.

Public Opportunity to Speak on Commission Propositions- (Pursuant to Sec. 286.0114, Fla. Stat. and subject to the limitations of Sec. 286.0114(3)(a), Fla. Stat.)

Resolutions

Resolution No. 1402-2020 Black History Parade

Commissioner McMillan made a motion to approve Resolution No. 1402-2020 Black Heritage Parade. Commissioner Sapp seconded the motion. The motion carried five to zero.

Reports by Boards and Committees

Reports, Request and Communications by the City Manager

Employee Pension Plan Enhancement

Ann Sherman Human Resources Director reported to the Commission the Pension Board had met on February 5th along with the Financial Advisors and agreed with the proposed changes: greater benefit options and loan provision. Ms. Sherman introduced Ms. Stella Murray, Branch Manager at Centennial Bank as the new member along with the following members: Robin Ryals, Larry Gilyard, and Commissioner Harris.

Request to Repair and Replace Well Fieldhouse Pumps

Commissioner Sapp made a motion to that we accept the bid of Suez at the amount \$31,914 and to purchase the rebuild and re-assemble Well #9. Commissioner Harris seconded the motion. The motion carried five to zero.

FEMA Vista Partnership

Dr. Beverly Nash stated that AmeriCorps Vista volunteer members serve full time (40 hours/week) for one year as a community organization. The individual will work on projects that build the capacity of organization or community. Projects can vary and are not limited to: developing outreach and marketing campaigns, building a social media presence, creating a program database, writing grants, managing a program in its first year, and recruiting volunteer. The financial value (2020) of the full-time volunteer position is approximately \$50,000 - \$58,000 including benefits. Commissioner Harris made a motion to approve the authorization of the Mayor and/or City Manager to sign the VISTA Application and Proposed VISTA Assignment Description (VAD). Commissioner Sapp seconded the motion. The motion carried five to zero.

Other Items Requested to Be Agendaed by Commission Member(s), the City Manager and Other City Officials

Hurricane Michael Surcharge

Commissioner Bass-Prieto stated that at the meeting on February 12th we provided our citizens with expenditures and a budget amendment for our Commission to accept of what we were going to pay of the three million dollars and asked if we received a loan or a line of credit. She stated as she goes through the budget and what we promised our citizens we were going to use the money for is not happening it is being changed, amounts are being changed. She stated the fiber optic for \$800,000 is totally removed from the Hurricane Michael budget. She stated in the 2020 budget we did not have a special item for Hurricane Michael it was all within the electric. She stated last year we collected \$671,805 in Hurricane Michael Surcharge that came from the September 2019 financials. She stated we expended \$21,390 on interest and last December we added about \$400,000 to the Hurricane Michael loan. She stated when we originally printed this out in our budget we had \$75,000 for interest but only paid \$21,390. She stated for the budget year 2019 collected over \$600,00 why aren't we paying the funds back quarterly, and not encumbering the debt service for that year and promised our citizens we would pay this off in three years. She stated the additional items that did not come before the Hurricane Michael that included budget transfers and budget changes. She stated we have now have professional services in the amount of \$60,000 included in the Hurricane Michael Budget we originally told our citizens that we had \$115,000 for line clearing. Last year we spent \$149,000 and never made a transfer with those funds, and this year we are going to spend another \$120,000. Commissioner Bass-Prieto asked the following questions: Why aren't we paying quarterly? Why are we adding things to our Hurricane Michael that are not on the February 12th document? Why we didn't have the scheduled workshop to discuss the million dollars that the Governor gave the City of Quincy, the workshop was never cancelled a special meeting was held in its place. She stated by the end of the fiscal year in September we would have collected 1.5 million dollars in Hurricane Michael Surcharge that is half of the three million the interest payments would be much lower is we paid quarterly and not putting that extra debt service on the backs of our citizens. She stated at the last meeting she brought this up and it was stated we will treat this like a project she said not it is not like a project and indicated that we told our citizens we need your help we can't pay for this and this is what you are going to pay. She stated we gave them a list and we must follow that list and if we aren't going to follow that list we need to bring every change to this Board in the form of a budget amendment.

City Manager McLean stated he was going to announce a workshop on the one million dollars as well as the Hurricane Michael Surcharge. He stated that some of the things that Commissioner Bass-Prieto stated was incorrect. He stated that she brought up the issue of paying down the money he stated we had \$670,000 and paid over \$500,000 on the loan at her suggestion. The City Manager stated all of the money was drawn down it was not a line of credit rather than refinancing the loan we pulled down the money. He stated we should separate the two. He stated we competed for the million dollars and they did a great job. He stated they are for non FEMA related damages that is what the state funds are for. The surcharge is for FEMA covered items. FEMA does not cover for lost profits, or deficits. He stated that FEMA is yet to give us substantial numbers of dollars we did the surcharge because it may take months or even years before we get anything from FEMA so we needed to figure out how to maintain a cash flow.

Marcia Carty Finance Director stated the in the workshop will reflect the total earnings collected from the Michael Surtax we have paid out more than \$765,000 leaving us a balance of \$242,000. She stated with budget transfers you are often we are forced to do the transfers because you have to pay for the services rendered. She stated we have a FEMA Consultant that was not budgeted for that required we had to move \$60,000 for payment. The City Manager stated the \$60,000 was approved by this Commission, the second contract was for \$60,000 but through negotiations we lowered that number. Ms. Carty stated that is occurred after the budgeting process. She stated the balance of our loan because of paying the \$517,292.56 our balance is \$2,482,707.44.

Commissioner McMillan stated the minutes reflected that the surcharge was specifically was to go for those things and that is how you represented it to him. He also stated that Commissioner Gay stated we need to hold administration responsible and Commissioner Sapp agreed, but he doesn't think we are currently doing that.

City Manager McLean stated he gave the total amount of indebtedness that the City incurred that was the \$15 million it was reflected in the grant packets submitted to the State as part of getting the \$1million. He stated that some of that was covered by our insurance. The money that we borrowed was not for that we had insurance to do significant parts of that and tht \$286,000 in deductible we would have to pay to see if we can manage to transfer over to FEMA to pay we are still in that process. The money from Hurricane Michael was not jest to pay the loan it was also in there to pay for the hardening of the system.

Commissioner Sapp stated she wanted to thank Commissioner McMillan those were the words she and Commissioner Gay had said to hold everybody accountable. She stated since Hurricane Michael we have changed Finance Directors and we now have a competent young lady who is a CPA and her license is on the line every day and I know she wouldn't make false accusation or to mismanage money. She stated she is looking forward to the workshop and for the benefit of our citizens if they see things in black and white they could understand it better. We have so many grants and so many opportunities we go money here and money there we put money in and out, when people can actually track it that would restore their faith in you in what we are doing around this diose.

Commissioner Bass-Prieto stated when Ralston came before the Commission and they made a mistake there were no indication as to where the funds would come from in the budget.

Commissioner Bass-Prieto stated the million dollars we got from the State was for loss of income due to a lack of not being able to produce utilities. Commissioner Harris stated the debate does not give any direction to give to the Manager and to the Finance Director. He stated to him it would be beneficial to our citizens to give the Manager some type of direction or make a motion.

The Commission agreed to hold a workshop on Tuesday, February 18, 2020 at 5:00 pm to discuss Hurricane Michael Surcharge and \$1 million grant options.

Comments

City Manager

City Manager McLean reported that April 30th is designated as statewide to read a book to a child and the Junior Commission will take the lead on that.

City Manager McLean reported that the election date has changed and the notice is in the paper the election date is June 9, 2020, the notice was on WQTN face book page. Commissioner Bass-Prieto asked how can you change an election date and have not adopted an ordinance yet. The City Manager stated yes we did do that he this Commission voted to change the election date and initiate an ordinance change. He stated the Supervisor of Election need to know up front what we were going to do so that she could be doing the same. She was notified that June 9th and the ordinance is being advertised and will be up for first reading at the next meeting.

City Clerk

City Clerk Sylvia Hicks read her letter of retirement to the Commission giving a 30day notice effective June 2, 2020. Commissioner Sapp stated that it has been a privilege to have worked with her. Commissioner Sapp made a motion to accept the letter of retirement. Commissioner Harris seconded the motion. The motion carried five to zero.

City Attorney – None

Commission Members

Commissioner McMillan

Commissioner McMillan thanked Mr. Bell and Public Works for taking care of an issue on 9th Street.

Commissioner McMillan asked the Attorney if he had the information regarding redistricting.

Commissioner Harris

Commissioner Harris asked the Manager to give an update as to the programs in the budget.

Commissioner Harris asked the Building and Planning Department to bring back some possible code changes regarding eyesore downtown. He stated we may think they are code violation when in essence they are not.

Commissioner Harris asked the Manger to provide the deliverables from Main Street to the whole Commission for the joint workshop with Main Street.

Commissioner Harris asked if we could take a look at our budget to see if there are funds available to continue the reroofing program.

Commissioner Bass-Prieto

Commissioner Bass-Prieto thanked one of her constituents who took time to cleanup Eastern Cemetery and asked the Manager to get with Mr. Bell to pick up the piles.

Commissioner Bass-Prieto stated she would like to thank Public Works for 9th Street.

Commissioner Bass-Prieto stated yes does ask a lot of questions about the budget and money. She also stated she send emails for information to the Manager and gets no response and we need to make sure that our budget ordinance is being followed. We need to make sure where the money is coming from and we can see where money is being moved to and from.

Commissioner Bass-Prieto thanked all the citizens that are our clean up.

Commissioner Bass-Prieto also thanked Mr. McLean for assisting with a contractor working on the right of way.

Commissioner Sapp

Commissioner Sapp announced that her District Community meeting will be held Thursday, at 6:00 at the Campbell Kelly Center. She stated the building was named after two African American Educators and both were Principals of Old Steven High School. Shed stated she will not need the staff assistance at the meeting.

Commissioner Sapp thanked City Manager for directing staff to do improvement throughout the district i.e., the lights and the light at 3rd and Stewart Street is out, 3rd and Key is dark we need some lights.

Commissioner Sapp thanked the crew that does the paper clean up throughout the district.

Commissioner Sapp asked Commissioner Harris if someone had contacted regarding the FEMA trailer located in his district in that he only had 18 months.

Commissioner Sapp stated she had received a call from a Mr. Jimmy weeks regarding a tattered flag in Hillcrest Cemetery. She is glad that the streets are being de-grassed in Sunnyvale and asked that the flowers not piled up on west edge of the property.

Commissioner Sapp asked if you have time during the early morning please ride by the track field watch the children in Special Olympics utilizing the field.

Commissioner Sapp stated the holly trees on North Adams needs some attention.

Commissioner Sapp thanked everybody for what they do to help make our City look good and it is an All-American City.

Comments from the Audience

Robert Finley of 213 West King Street came before the Commission and asked the following questions: Where does his jurisdiction begin and end as to asking questions around the board he thought that was what you were elected to do? Where is the other simulated gambling facility to be located? Mayor Dowdell told Mr. Finley this is his time to make comments and not ask questions and if he had any questions he could talk with the City Manager Monday through Friday. He also stated there was speed notification sign on King Street that reads 35 miles per hour when the speed limit is 25 miles per hour.

Willie Earl Banks of 362 East King Street came before the Commission to thank Ms. Sherman and Donna Reeves regarding his utility bill. He stated they did a great job.

Mayor Dowdell

Mayor Dowdell gave condolences to Chief Sapp and to Chief Bridges on the death of your family member.

Mayor Dowdell stated we picked up trash to have a sit down talk with the Manager and Mr. Bell regarding an incident that happen near the Post Office.

Mayor Dowdell stated in last years' budget the Shelfer Street ditch was in the budget when the hurricane hit we had a Special Meeting and the money was moved to do some housing rehab. He stated the really need that ditch taken care of and is going to asked the City Manager to put it on the agenda for the next meeting. He stated he know we probably won't be able to do it this fiscal year.

Mayor Dowdell stated to the employees of the City of Quincy he knows their jobs get hard sometimes and say things is not very good or pleasant. He appreciates everything they do and asked the Manager to relay the message. He then told the Manager we need to take care of our employees.

Mayor Dowdell announced that the City Commission will have a Workshop Tuesday, at 5:00pm to discuss the Hurricane Michael Surcharge and the \$1 million grant.

Mayor Dowdell announced that there will be a joint City Commission and Main Street Board Workshop on February 25, 2020 at 5:00 pm.

Mayor Dowdell adjourned the meeting.

APPROVED:

Keith A. Dowdell, Mayor and Presiding
Officer of the City Commission and
City of Quincy, Florida

ATTEST:

Sylvia Hicks
Clerk of the City of Quincy and
Clerk of the City Commission thereof

CITY COMMISSION
CITY HALL
QUINCY, FLORIDA

SPECIAL MEETING
MARCH 2, 2020
5:00 P.M.

The Quincy City Commission met in Special session Monday, March 2, 2020, with Mayor Commissioner Keith A. Dowdell presiding and the following were present:

Commissioner Daniel McMillan
Commissioner Ronte R. Harris
Commissioner Freida Bass-Prieto
Commissioner Angela G. Sapp

Also Present:

City Manager Jack L. McLean Jr.
City Attorney Gary Roberts
City Clerk Sylvia Hicks
Police Chief Glenn Sapp
Fire Chief Curtis Bridges
Utilities Director Robin Ryals
Grant Writer Beverly Nash
Administrative Assistant to the City Manager Vancheria Perkins

Mayor Dowdell called the Special meeting to order followed by roll call.

Pursuant to Section 2.51 of the City of Quincy Charter of the Quincy City Commission, a Special Meeting was held on Monday, March 2, 2020, at 5:00 p.m. in the City Commission Chambers to discuss and act on the following: Ordinance No. 1110-2020 Election Date Change of Office Second Reading.

City Manager stated the amended ordinance should read the City Commission district are portioned in accordance with state and federal laws

Mayor Dowdell stated this is a public hearing to consider Ordinance No. 1110-2020. Commissioner Harris made a motion to read Ordinance No. 1110-2020 by title only. Commissioner Sapp seconded the motion. Upon roll call by the Clerk the ayes were Commissioners McMillan, Harris, Sapp, and Dowdell. Nay was Commissioner Bass-Prieto. The Clerk read the title as follows:

ORDINANCE NO. 1110-2020

AN ORDINANCE AMENDING SECTION 2.01 OF ARTICLE II OF THE CHARTER OF THE CITY OF QUINCY AND SECTION 26 CODE OF ORDINANCES OF THE CITY OF QUINCY TO CHANGE THE ELECTION DATES FOR THE OFFICE OF CITY COMMISSION; PROVIDING FOR THE ONE TIME EXTENSION OF THE TERMS OF THE EFFECTED CITY COMMISSION MEMBERS; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Mayor Dowdell opened the public hearing and asked if there were any comments from the audience. There were no comments from the audience and the public hearing was closed.

Mayor Dowdell then asked the Commission for their comments. Commissioner Bass-Prieto asked how we can approve the ordinance and we haven't yet been amended. The Manager stated he read the amendment into the record.

Commissioner Sapp stated she did not see the change. The Manager stated he read the amendment to the record and the change will be made later.

Commissioner Bass-Prieto asked what the big rush is and why the change was not made to the ordinance prior to meeting.

Commissioner Harris made a motion to approve Ordinance No. 1110-2020 on second and final reading. Commissioner Sapp seconded the motion. Upon roll call by the Clerk the ayes were Commissioners Harris, Sapp and Dowdell. Nays were Commissioners McMillan and Bass-Prieto. The motion carried three to two.

Commissioner McMillan made a motion to adjourn the meeting. Commissioner Sapp seconded the motion. There being no further business to discuss. The meeting was adjourned.

APPROVED:

Keith A. Dowdell, Mayor and Presiding
Officer of the City Commission and
City of Quincy Florida

ATTEST:

Sylvia Hicks
Clerk of the City of Quincy and
Clerk of the City Commission thereof

**CITY OF QUINCY
CITY COMMISSION
AGENDA REQUEST**

MEETING DATE: March 10, 2020

DATE OF REQUEST: March 5, 2020

TO: Honorable Mayor and Members of the City Commission

FROM: Jack L. McLean Jr., City Manager
Robin Ryals, Utilities Director

SUBJECT: Request to Purchase New Sanitary Sewer TV Equipment

Statement of Issue:

The information provided herein concerns the purchase of both a mobile camera and a push cable camera for sanitary sewer line inspection.

Background:

The Sewer Division has utilized a small push type sewer camera for a number of years now with a push type camera designed for service line work. The system has been used on sewer mains at times but it ineffectual when trying to inspect lines larger than 6" in diameter. The camera is only good for a distance of 150 feet (push cable) and has been in use for more than twenty-five years. It is so old that it records (not any more) on a VCR. The camera itself has had to be repaired several times and currently is not available for use due the cable attached has been repaired so many times we have been told that there is nothing left to re-attach to.

The Department has gotten approval in this year's budget to purchase a new camera system to replace it in the sum of \$50,000. This new system will be very helpful in the Department's fight against infiltration and inflow.

Staff Recommendation:

Staff has requested and received three quotes for similar TV systems which will give City personnel the option of TV for both service line laterals with a push cable system as well as the capability for TV inspection of main lines up to 16" in diameter. This capability enhances our ability to locate existing service taps thus reducing costs of installing new service lines and also allows crews to locate problems within mains without hiring contractors to come in to perform such tasks. The proposed systems will enhance our ability to solve day to day issues more cost effective while eliminating costly delays to customers. Before you are the three quotes with the lowest being

\$41,691.00 (price includes additional needed items). This is a budget saving and along with it comes the capability of both digital recording as well as recording directly to a cell phone.

Options:

1. **Vote to approve the purchase of the Insight Vision push cable and crawler system.**
2. Vote to direct staff in the direction they should go to get the capability needed to perform timely inspection of our Sewer infrastructure.

Recommended Option:

Option 1

ATTACHMENTS:

- **Three Received Quotations for CCTV Inspection Systems**



HOME

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Home / Complete Systems / Opticam Sewer Inspection Push Camera System



Opticam Sewer Inspection Push Camera System

Opticam from Insight | Vision is our top-selling push sewer camera inspection system. It is rugged, simple to use and portable. This camera system is designed for pipe inspections from 3" to 8" in diameter. You will enjoy using this camera because of its easy-to-use design. Since it is virtually plug and play with the "One-touch" on demand recording, you can start recording your inspections today. Get into more inspections with a dependable sewer inspection camera that is built for multiple applications.

- Large 10.4" LCD Screen
- 1.3" Self-Leveling Color Camera Head with Modular Design
- "Always On" Built-In 512Hz Sonde
- 0.475" Premium Push Rod Cable with Flexi-Guard Spring
- On-Screen Distance Counter
- One Touch Recording to USB
- Wi-Fi Streaming with Apple or Android App
- Built-In Speaker and Microphone
- Full Qwerty Keypad for Text Writing
- Power with AC, DC or Battery (optional)

Power Your System With A Tool Battery!

No outlets. No Problem! Power your Opticam System with a Milwaukee Tool M18 Battery with our Power Tool Battery Adapter. The adapter makes any outside, rooftop or new construction inspections easy.

**REQUEST
A QUOTE**

**TALK TO A
CAMERA PRO**


OPTICAM Sewer Camera Inspection System : Insight | Visior



The Insight Vision Opticam Sewer Inspection Camera System Includes: Reel Cover, 2" and 3" Skids, Accessory Bag, USB Thumb Drive, AC Power Cord, DC Power Cord and Camera Removal Tool.

Financing as low as \$169.38 – Click Here to Apply

 Distributors

 800.488.8177

Select Your Push Rod Cable

Available options:

Full-Size Reel 200' – \$ 300.00

Total: \$ 5,995.00

1 Add to cart

SKU: OPTI2018 Category: Complete Systems Tags: Opticam, Sewer Camera Systems

[Description](#) [Additional information](#) [Videos](#) [Financing](#) [Manuals/Specs](#) [Testimonials](#)

[Reviews \(0\)](#)

Description

Opticam is a professional grade sewer inspection push camera. First, our sewer drain and pipe cameras give operators a full, clear picture of the problem with industry leading self-leveling color camera head. Our complete system includes a large 10.4 inch LCD screen with footage counter, but also has Wi-Fi Streaming to Apple and Android devices. Secondly, our system includes one touch recording to USB. Furthermore, our system has a full QWERTY keypad, built-in microphone and speaker. Lastly, the Opticam has a built in "Always On" 512Hz Sonde to locate the problem spot from above ground. Opticam's applications are virtually limitless and include: drains and pipes problems location and identification, such as blockages, leakages or tree roots; inspection and cleaning pipes in swimming pools; before and after pipe relining; preventative maintenance of pipes, drains and sewer mainlines and many more.

- Large 10.4" LCD Screen
- Choose 1.3" Self-Leveling Camera or 0.85" Mini Straight Camera
- "Always On" Built-In 512Hz Sonde
- 0.475" Premium Push Rod Cable with Flexi-Guard Spring
- On-Screen Distance Counter
- One Touch Recording to USB
- Wi-Fi Streaming with Apple or Android App
- Built-In Speaker and Microphone
- Full Qwerty Keypad for Text Writing
- Power with AC, DC or Battery (optional)
- Reel Options: 150' (Mini) or 200', 300', 400' (Self-Leveling)

The Insight Vision Opticam Sewer Inspection Push Camera System Includes: Reel Cover, 2" and 3" Skids, Accessory Bag, USB Thumb Drive, AC Power Cord, DC Power Cord and Camera Removal Tool.

Power Your System With A Tool Battery!

No outlets. No Problem! Power your Opticam System with a Milwaukee Tool M18 Battery with our Power Tool Battery Adapter. The adapter makes any outside, rooftop or new construction inspections easy.

You may also like...



Sale!



Sale!



Sale!





Underground Pipe Locator (512Hz)

~~\$ 1,499.00~~
\$ 1,399.00

Add to cart



Power Tool Battery Adapter

\$ 197.00

Select options



Portable Battery Power Pack

~~\$ 169.00~~
\$ 149.00

Add to cart

Sewer Camera Centering Skid

~~\$ 300.00~~
\$ 299.00

Read more

Related products



IV2 Tablet Sewer Camera System

Select options



Sale!

128GB SSD Internal Memory Opticam or Vutek Sewer Inspection

~~\$ 300.00~~
\$ 199.00

Add to cart



Mini Vu Sewer Camera Inspection System

\$ 5,295.00

Select options



Remote Control - Opticam or Vutek

\$ 25.00

Add to cart

Latest Development

- Pan & Tilt Crawler
- New Camera Head
- Opticam Camera

Resources

- Financing
- Find Distributors
- Get Literature

Support & Service

Contact Service
Parts & Accessories
System Warranty

About Us

Phone: 1-800-488-8177
Email: sales@insightvisioncameras.com
Return Policy

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Completed for sale

HOME

DISTRIBUTORS

1-800-488-8177



Compact & Portable Mainline Crawler

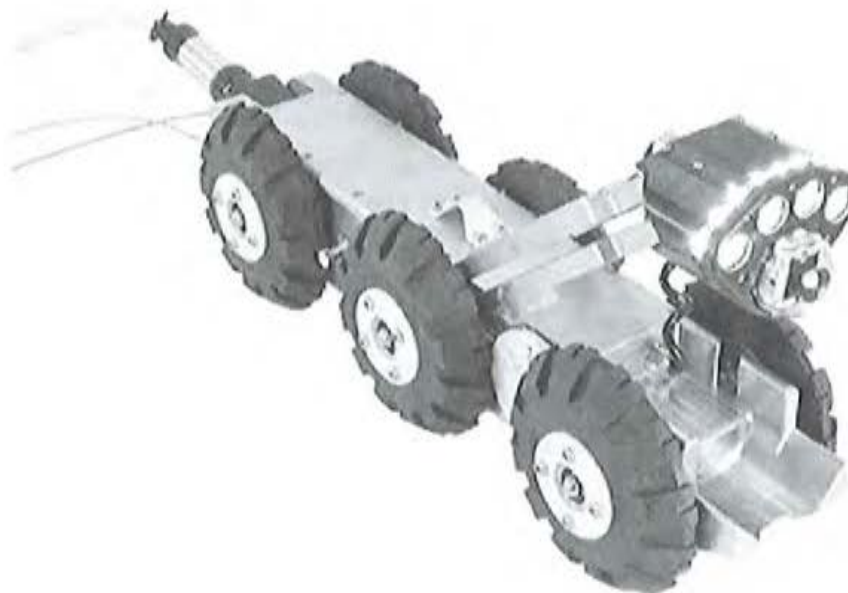
Brochure / Owner's Manual

Specification Sheet

34824

Home » Mainline Sewer Inspection Camera » Compact & Portable Mainline Crawler

All-Wheel Drive Crawler



*867
Soc Adams*

BUY NOW

(800) 488-8177

 Distributors

 Request For Quote

IRIS - Integrated Remote Inspection System

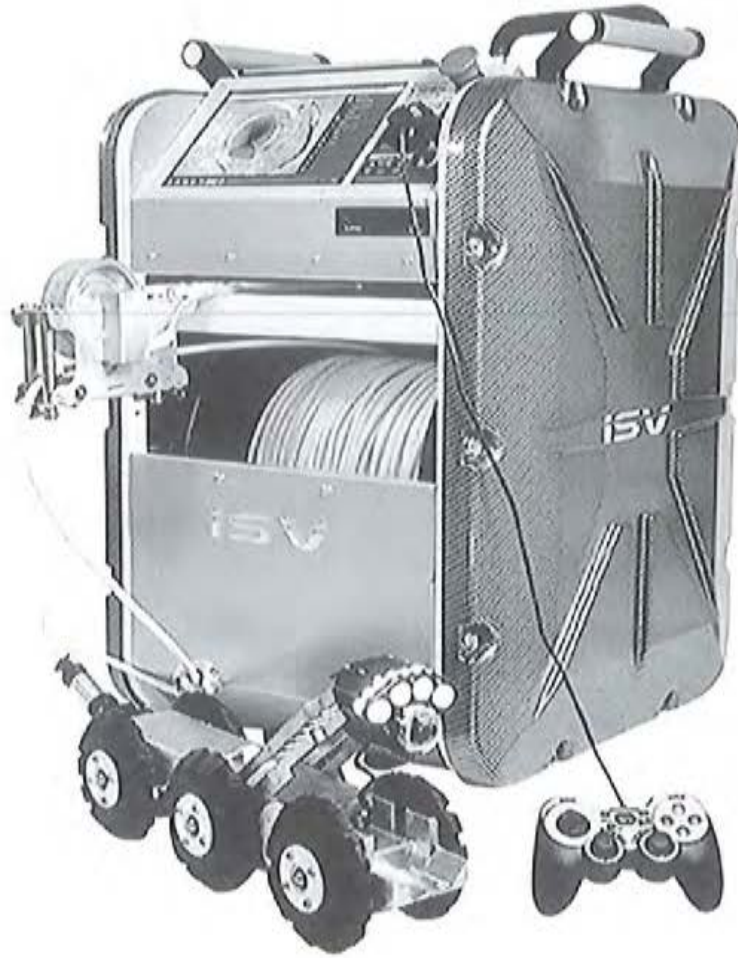
IRIS Portable Mainline Crawler Sewer Inspection CCTV...



Our most advanced sewer camera, the IRIS sewer crawler (Integrated Remote Inspection System). An affordable and simple to use Pan & Tilt mainline crawler combined with Windows 10 operating system. Works just like your home or work computer with fast bootup for rapid inspection and 500GB of internal memory for mass video storage. View, record and take snapshots wirelessly on your Apple or approved Android devices with no need for an internet connection. A revolutionary sewer crawler designed to help our customers save money, reduces inspection time and improve our country's infrastructure with a high resolution inspection.

Compact & Portable Mainline System

An "All-In-One," complete sewer crawler with 10" touchscreen on the 600ft. motorized reel and pan & tilt crawler. Truly compact & portable sewer crawler, it takes two operators to run this system and transportable using a pickup truck. Start



IRIS CRAWLER

\$32,000 - Buy Now

[Go to Products](#)

Insight | Vision - Sewer Drain Pipe Camera
Inspection Systems Made in America



inspecting in a short amount of time using a power generator or 1000 watt inverter, saving countless hours and resources. Simple to use Windows Apps right on the home screen, get quick access to all your videos and pictures. Compatible with Pipelogix Phoenix Software.

<p>IRIS - Starting Up Your IRIS...</p> 	<p>IRIS - How to Use the Digital...</p> 
<p>IRIS - Inspection Application</p> 	

[KEY FEATURES](#)

[FINANCE OPTIONS](#)

[TESTIMONIALS](#)

[MORE VIDEOS](#)

IRIS Portable Mainline Crawler Sewer...



Key Features:

- 🕒 Remote Desktop Support for training and support
- 📷 Pan & Tilt camera to view different angles of the pipe
- ⚙️ Motorized Reel with built-in Auto-feed/ Rewind to save time
- 📏 600' Flexible Kelvar coax cable provides more durability
- 💻 Window 7 IOS that operates just like your home computer
- 📺 View wireless videos on your Apple or Andriod devices
- 🛞 Inspect 6" to 12" and up to 18" with additional wheel set
- 💡 High Intensity LED for brighter inspection in dark pipes
- 📲 Download Free App from the Apple or Android Appstore
- 🔌 Integrated power outlet, multiple recording ports and HDMI
- 📄 **Optional Add-ons:** Third-party PACP reporting software
- 🛞 **Optional Add-ons:** Pneumatic Wheel Set for Larger Pipes
- 📡 **Optional Add-ons:** Insight Vision's 512Hz Frequency Locator
- 🔌 **Optional Add-ons:** Install 512Hz Frequency Sonde

Resources:

-  [Technical Sheets](#)
-  [Request For Quote](#)
-  [\(800\) 488-8177](tel:(800)488-8177)
-  [News Article Update](#)

Features & Benefits

 Technical Design

FEATURES	TECHNICAL	BENEFITS
MuniXS	PACP	Compatible with third-party reporting software
Monitor	10"	Speed up inspection with touch-screen using stylus pen

FEATURES	TECHNICAL	BENEFITS
Display	Footage	No more guess work with onscreen distance counter
Windows Apps	Applications	Record, playback and snapshots using Windows Apps
Text-Writer	On-Screen	Don't need an extra keyboard saving time and money
Reel	Motorized	Provides an automatic rewind to save time and energy
Reel	150 lbs.	Transport with ease saving on travel time between jobs
Crawler	35 lbs.	Control speed back/forth - pan/rotate with simple pendant

Technical Design

FEATURES	TECHNICAL	BENEFITS
Wireless Apps	Mobile	View, record and snapshot on approved Android and Apple devices
Support	Desktop	Remote live into system for technical and user support
Camera head	Manual Lift	Get more inspection with one camera saving investment
Camera head	Pan & Tilt	Provides different vantage point of the pipe

FEATURES	TECHNICAL	BENEFITS
Resolution	640 x 480	Provides brighter screen for better picture quality
Video Format	MPEG4	Save more videos with MPEG4 video format
Inspection	6" to 18"	Inspects most common residential and commercial pipes
Mini Cable	OD.35"	600' cable optimized for further runs and less repairs

Related Products



Opticam Drain Camera

Affordable sewer inspection camera with high-end features.



Fastcam Pipe Camera

Great durable starter, inspection camera system.



VuTEK Pipe Camera

Most popular advanced lateral pipe and sewer inspection camera system.



PACP Report Software

Extremely simple, fast and affordable CCTV survey software solution.

Latest Development

- Pan & Tilt Crawler
- New Camera Head
- Opticam Camera

Resources

- Financing
- Find Distributors
- Get Literature

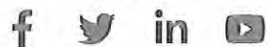
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VISUAL IMAGING RESOURCES
P.O. Box 703443
Plymouth, MI 48170 US
734-744-5557
WWW.VISUALIMAGINGRESOURCES.COM



ADDRESS
Michael Pennington
Quincy, City of
Quincy, FL

SHIP TO
Michael Pennington
Quincy, City of
Quincy, FL

PROTEUS (USA)
DATE ORDERED

ITEM CODE	DESCRIPTION	QTY	PRICE	AMOUNT
PLS250	Proteus Lite 250 Meter System including: CCU208 command console, CPL150 crawler, RMP250 Manual cable reel (includes 250M/820ft. lightweight cable), CAM026 Pan & Tilt camera head and Pressure Test Set (Lite Version)	1	39,000.00	39,000.00T
BPP24	BATTERY PACK - LITHIUM ION FOR USE TO POWER ENTIRE MANUAL REEL PROTEUS SYSTEM UP TO 5 HOURS	1	2,630.00	2,630.00T
CCP60R	PROTEUS COILER (READY) - CONNECTS DIRECTLY TO PROTEUS CONTROL UNIT CCU208, 200' OF PUSH ROD, REMOVABLE SELF LEVELING AXIAL CAMERA HEAD. INCLUDES ACCESSORY CASE AND 3 SIZES OF CENTERING SKIDS	1	8,764.00	8,764.00T
CGP01	CABLE GUIDE PULLEY	1	658.00	658.00T

Thank you for your business!

SUBTOTAL 51,052.00
TAX 0.00

TOTAL 51,052.00

Accepted By

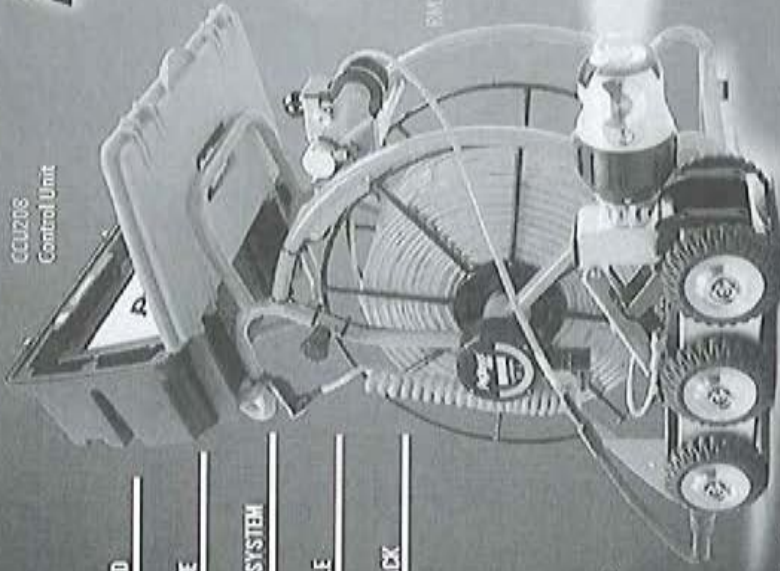
Accepted Date

PLEASE NOTE: PAYMENTS MADE BY CREDIT CARD WILL BE SUBJECTED TO A 3% PROCESSING FEE.

This is what the estimate is on.

Proteus

Lite



CCU20S
Control Unit

CABLE
LENGTH
820'

RMC250 Reel

WiFi ENABLED

GREAT VALUE

ALL-IN-ONE SYSTEM

UPGRADEABLE

BATTERY PACK

CM1026
Pan & Rotate
Camera

CPL150 Crawler

- INNOVATIVE ALL-IN-ONE SYSTEM
- SELF-CONTAINED
- MODULAR

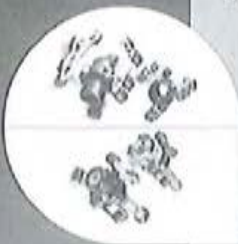


VERSATILE PUSH RODS

STRAIGHT VIEW AND PAN & TILT INSPECTIONS

ROLLER SKILLS

- Rollers slide smoothly over pipe surfaces to ease in and out of pipe, reducing user in pipe time and increasing the number of inspections.
- Available in 200' and 325' lengths.



CENTERING SKIDS

- Centering skids optimize your view in pipes, stay centered with several foot pads, and a removal tool.



STRAIGHT VIEW

Push rod compatible with **CAM025** and **CAM026**.

CCP60R

AVAILABLE
IN CABLE
LENGTHS:
200' AND 325'

PAN & TILT

Push rod with **CAM026** adapter for pan & tilt push camera inspections.

CCP60D

A black and white photograph of a VeriSight PRO Pipeline Video Inspection System. The system is mounted on a metal cart with two large wheels. At the top of the cart is a ruggedized laptop computer housed in a protective case. The laptop screen displays the 'VeriSight' logo. A thick, braided video cable is coiled around the cart's frame. The cable is connected to a handheld video probe, which has a lens at the end. The background is a light, slightly blurred image of a person in a hard hat. The overall image is in grayscale.

VeriSight™
PRO

***Pipeline Video
Inspection System***

VeriSight™
PRO

System

video format selectable NTSC or PAL
battery 6-hour lithium-ion
charging mains power (100-240 Vac) or vehicle power (12 Vac) using supplied adapters

Controller

display 8" TFT LCD (250,000 pixels)
keyboard full QWERTY membrane keyboard with function keys and navigation pad
video recording MPEG4 (iMac compatible)
image capture JPEG (live or from recorded video)
text overlay 16-page (selectable background colors)
internal memory 16 GB (expandable to 128 GB)
external media SDHC and USB 2.0
language support English, Spanish, French
connections power, reel
environmental rating IP54
weight 6.6 lb (3kg)
size 12.1" x 9.8" x 5.5" (315 x 250 x 140 mm)

Camera

imager 1/3" color CCD with DSP
effective pixels 512x582
resolution 470 lines
sensitivity <1.0 lux
aperture / field of view f2.5 / 75 deg
image orientation auto-leveling
size 1.61" (Ø mm) dia.
illumination system 4 LED
illumination intensity adjustable (up to 12,981 lx at 6')
construction stainless steel
pipe compatibility 2" (Ø mm) and up
sonde 33 kHz, 512 Hz, 640 Hz (selectable)

Reel

construction welded steel
finish powder coat
distance counter units feet, meters
controls reel brake, reel lock

130' (40 m) reel

weight / height 33 lb. (15 kg) / 74.4" (20 mm)

200' (60 m) reel with wheels

weight / height 44 lb. (20 kg) / 35.0" (890 mm)

330' (100 m) reel with wheels

weight / height 66 lb. (30 kg) / 31.8" (800 mm)



System Components

- push rod reel
- illuminated, self-leveling color camera with sonde
- control unit with internal battery
- reel-to-controller cable
- car power adapter
- mains power adapter
- pipe adapter kit
- 8 GB USB drive
- components case

Options

- observation entry module
- reporting module
- composite video input pigtail
- SD/SDHC card for data storage
- replacement camera windows
- roller skids (extra)



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ViroSight Pro and EnviroSight names/logos are trademarks of EnviroSight.
WinCon names/logos are trademarks of CD-Lab and used under license.
Specifications subject to change without notice.

EnviroSight[™] LLC

www.envirosight.com

(866) 936-8476 • (973) 252-6700

111 Canfield Ave, Unit B3
Randolph, NJ 07869

Worldwide Sales & Service



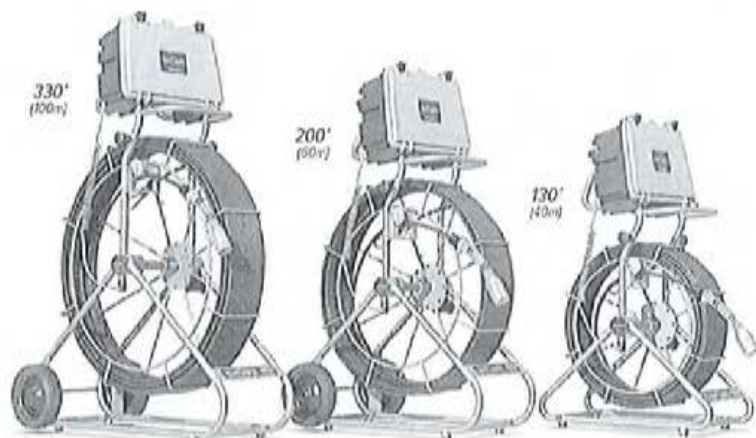
Total Inspection Productivity

VeriSight Pro has everything you need to inspect pipes, document your findings, and generate reports for on-site delivery. It captures detailed footage under challenging conditions, and its advanced interface offers robust tools—including observation entry and reporting options—and has USB and SD media bays for easy offload of data, video, images and reports.



Reel

Welded steel construction with a protective powder coat finish mean VeriSight Pro's reel stands up to the punishment of daily field use. Its sealed slip ring ensures reliable operation, while measurements from the integral distance counter appear onscreen. The VeriSight Pro reel is available in three sizes:



Envirosight™

VeriSight[™] PRO

Offloading video, images and data is as simple as plugging in a USB stick or SD/SDHC card.



* Observations only and reporting modules are available as options.



Controls

VeriSight Pro's interface displays real-time footage on an 8" LCD, records up to 90 hours of video to internal memory, and offers the option to enter observation data for upload directly to WinCam. With its customizable interface, you can zoom video 3X, capture still images, enter up to 16 pages of text, browse thumbnail galleries, and select among several available languages. Housed in rugged ABS plastic with an IP54 rating, the controller runs off mains power, vehicle power, or an internal rechargeable 6-hr battery.

Camera

VeriSight Pro's self-leveling camera captures crisp color footage from pipes 2" in diameter and larger. LED lamps deliver variable-intensity, shadowless illumination adjustable to 12,500 lux (1.5 ft). The camera's stainless construction withstands harsh conditions, and its unique spring facilitates navigation through bends and P traps. The signal from its tri-band sonde can be picked up by most any locator.

VeriSight Pro's self-leveling head keeps video upright, so you can maintain your orientation.

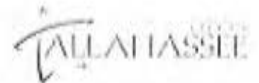




CITY OF QUINCY, FL
 ATTN: MICHAEL PENNINGTON

3/5/2020

Quote – EnviroSight Verisight Pro+ Push Camera, 200'



Quantity	Item/Part No.	Description	Contract #3708 Unit Price	Ext. Price
		<i>Price Direct from Tallahassee Purchase Contract #3708</i>		
1	E-V-SYS-SPP-009	Verisight Pro+ 200' Cable Reel	\$ 9,957.11	\$ 9,957.11
		Verisight PRO Plus Push Camera System - Standard Package with 200' cable, self-leveling camera, tri-frequency sonde, battery powered control unit with viewing, control, text generation, recording and digital output, accessories case with USB memory stick, 3 skids, and tooling.		
		Training and Delivery Included		
			Subtotal	\$ 9,957.11
			Sales Tax	\$ 0.00
			Total	\$ 9,957.11

Thanks for the opportunity to earn your business!

Please reply to:

Brian Stewart, Inspection Division Manager

Environmental Products Group, Inc.

Cell: (407) 608-0544

Email: bstewart@myepg.com





CITY OF QUINCY, FL
 ATTN: MICHAEL PENNINGTON

3/5/2020

Quote – Envirosight Rover X 130 Crawler System



Quantity	Item/Part No.	Description	Contract #3708 Unit Price	Ext. Price
		<i>Price Direct from Tallahassee Purchase Contract #3708</i>		
1	E-RX-SYS-Basic-18	ENVIROSIGHT ROVER X SYSTEM	\$ 72,611.40	\$ 72,611.40
		Standard Rover X System includes VC500 Controller with Vision Report Software installed, RAX300 Automatic Cable Reel with 300M (1000ft) cable, wireless remote controller, reel mounting frame, emergency stop cable, RX130 Quick Change version crawler with 3 sets of rubber wheels for 6" to 16" pipe diameter, RCX90 pan, tilt, zoom camera, Pressurization Kit, and Wincon VX entry license.		
		Training and Delivery Included		
			Subtotal	\$ 72,611.40
			Sales Tax	\$ 0.00
			Total	\$ 72,611.40

Thanks for the opportunity to earn your business!

Please reply to:

Brian Stewart, Inspection Division Manager

Environmental Products Group, Inc.

Cell: (407) 608-0544

Email: bstewart@myepg.com



CONSOLIDATED PIPE AND SUPPLY CO., INC.
CUSTOMER QUOTE

4453 ENTREPOT BLVD
TALLAHASSEE FL 32310

Quote Nbr: 246967 000
Quote Date: 3/06/2020

Page 1

0010 MATT KRAUSE
PHONE 850-575-0846
FAX 850-575-0940
TOLL FREE

Job: SEWER CAMERA OPTIONS

712660 QUINCY CITY OF
UTILITIES DEPT
423 W WASHINGTON ST
QUINCY FL 32351

Good Until: 4/06/2020

Line	Qty	Size/Wall/Description	Price	Extended Price
*****OPTICAM UNIT*****				
3	1.0	OPTICAM PUSH CAMER SYSTEM W/ 300' OF ROD	6,395.00 EA	6,395.00
4	1.0	M18 BATTERY ADPT P# 200035	197.00 EA	197.00
5	1.0	K2 BATTERY PACK P# 554011	149.00 EA	149.00
6	1.0	6"-8" CENTERING SKID P# 178003	299.00 EA	299.00
7	1.0	LOCATOR W/ CASE P# 553008	1,399.00 EA	1,399.00
			Subtotal:	8,439.00
9	*****IRIS MAINLINE CAMERA*****			
11	1.0	IRIS PORTABLE MAINLINE CRAWLER SYSTEM	32,000.00 EA	32,000.00
12	1.0	SET OF PNEUMATIC TIRES P# 204004	592.00 EA	592.00
13	1.0	512 HZ SONDE P# 543007	660.00 EA	660.00
			Subtotal:	33,252.00
Total:				41,691.00

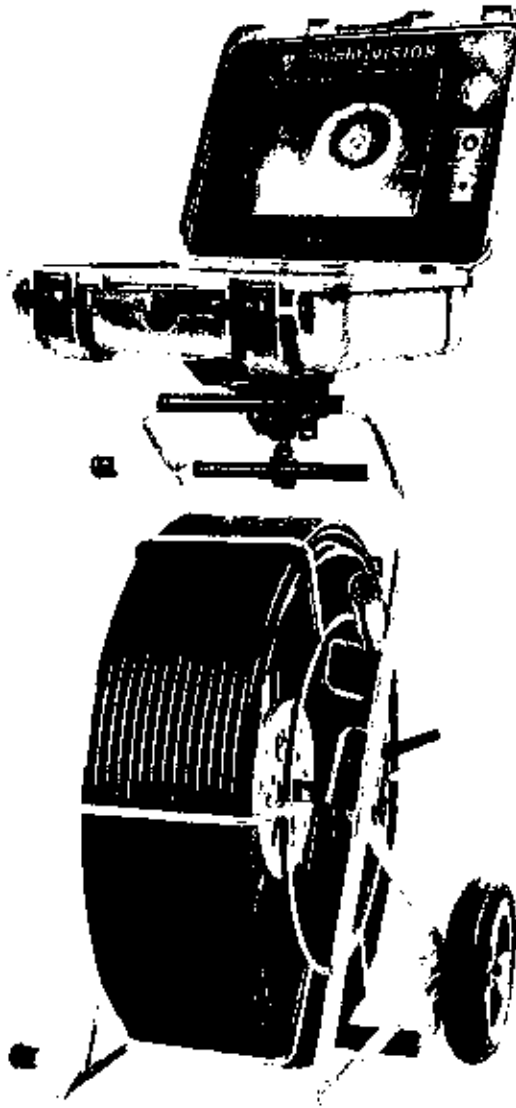
OPTICAM

Full Size Reel
Self-Leveling Camera Head



QUOTE

QTY	DESCRIPTION	PART #	
1	Opticam 200' Reel	203001	
1	K2 Battery Pack	554011	
1	6" - 8" Centering Skid	178003	
1	Locator with Case	553008	
1	M18 Battery Adapter	200035	



FEATURES AND BENEFITS

Wi-Fi Streaming to Apple or Android

View, record, snapshot and share inspection videos.



One Touch Recording to USB

Record and take pictures during inspection.



On-Screen Footage Counter

View the distance pushed and displayed on screen.



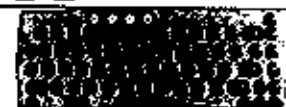
Built-in Microphone and Speaker

Record voiceover video and play it back.



Keypad and On-Screen Text Enabled

Type in vital information to display and record on video.



Built-in Always on 512Hz Sonde

Broadcast a 512Hz signal to be locatable with a locator.



OPTIONAL ADD ONS



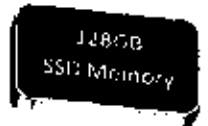
External Battery



Locator



6" to 8"
Centering Skid



128 GB
Internal Memory

ACCESSORIES INCLUDED WITH THE SYSTEM



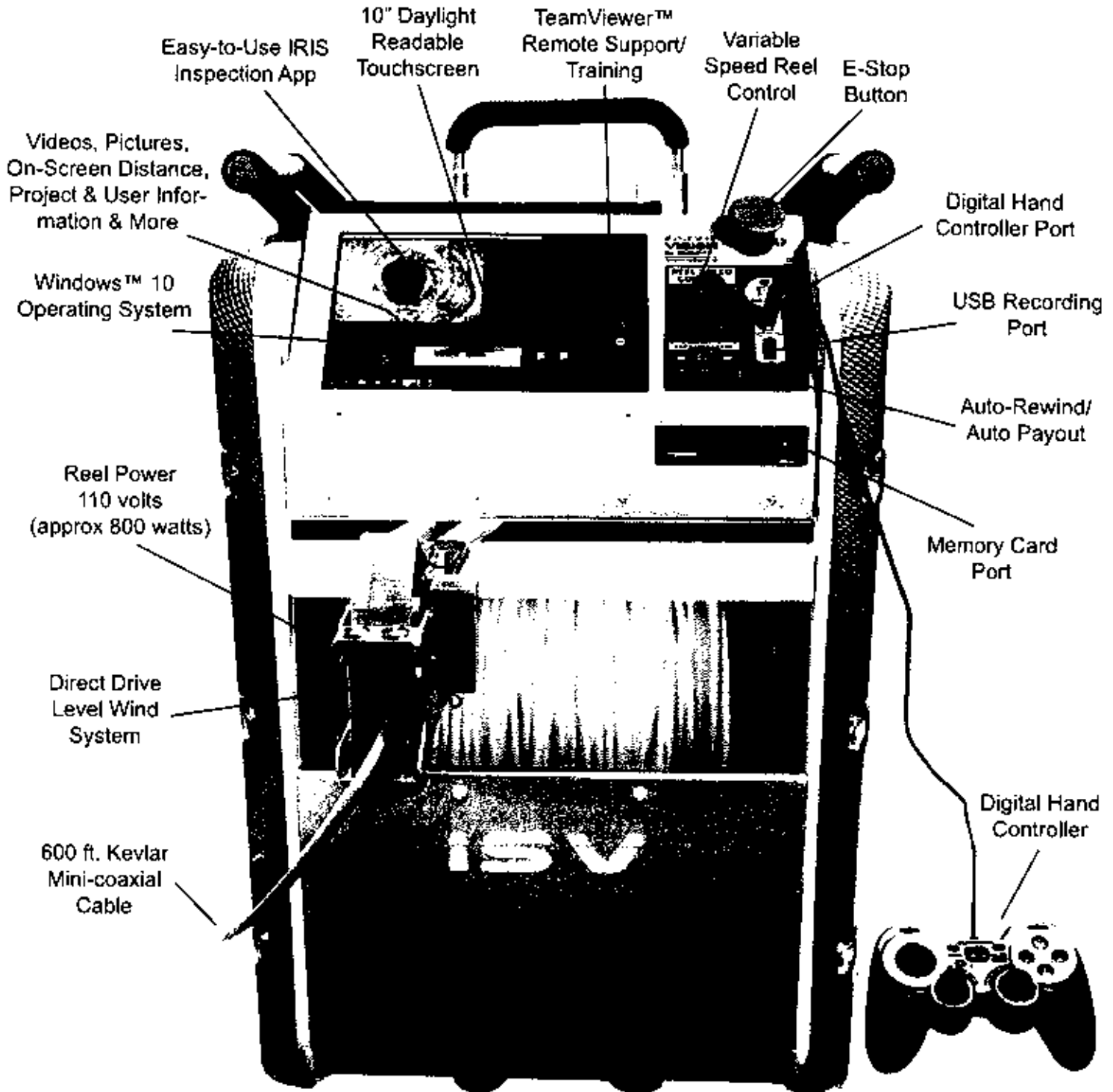
Debris Cover 2" & 3" Skids





USB Stick Accessory Bag DC Power Cord AC Power Cord S-Tool

IRIS MAINLINE CAMERA
MOTORIZED REEL

IRIS SYSTEM & MOTORIZED REEL



	Dimensions	29" H x 20" W x 21" D
	Weight	160 lbs.
	Internal Memory	500 GB Solid State

	Dimensions	3.5" H x 5" W x 19" D
	Weight	35 lbs.
	Drive System	Hardened Helical Drive Gears

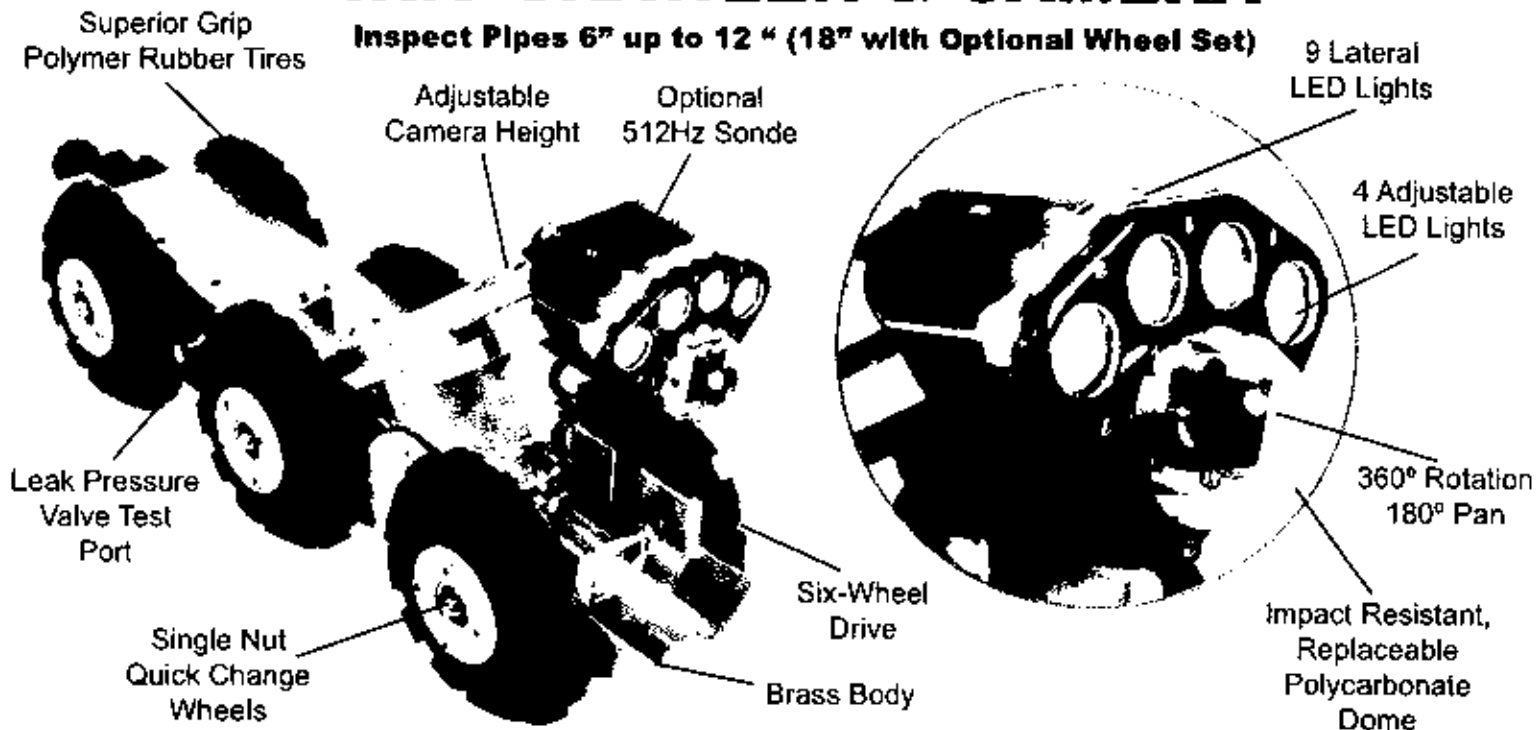


IRIS MAINLINE CAMERA
CRAWLER, CAMERA HEAD, CONTROLLER

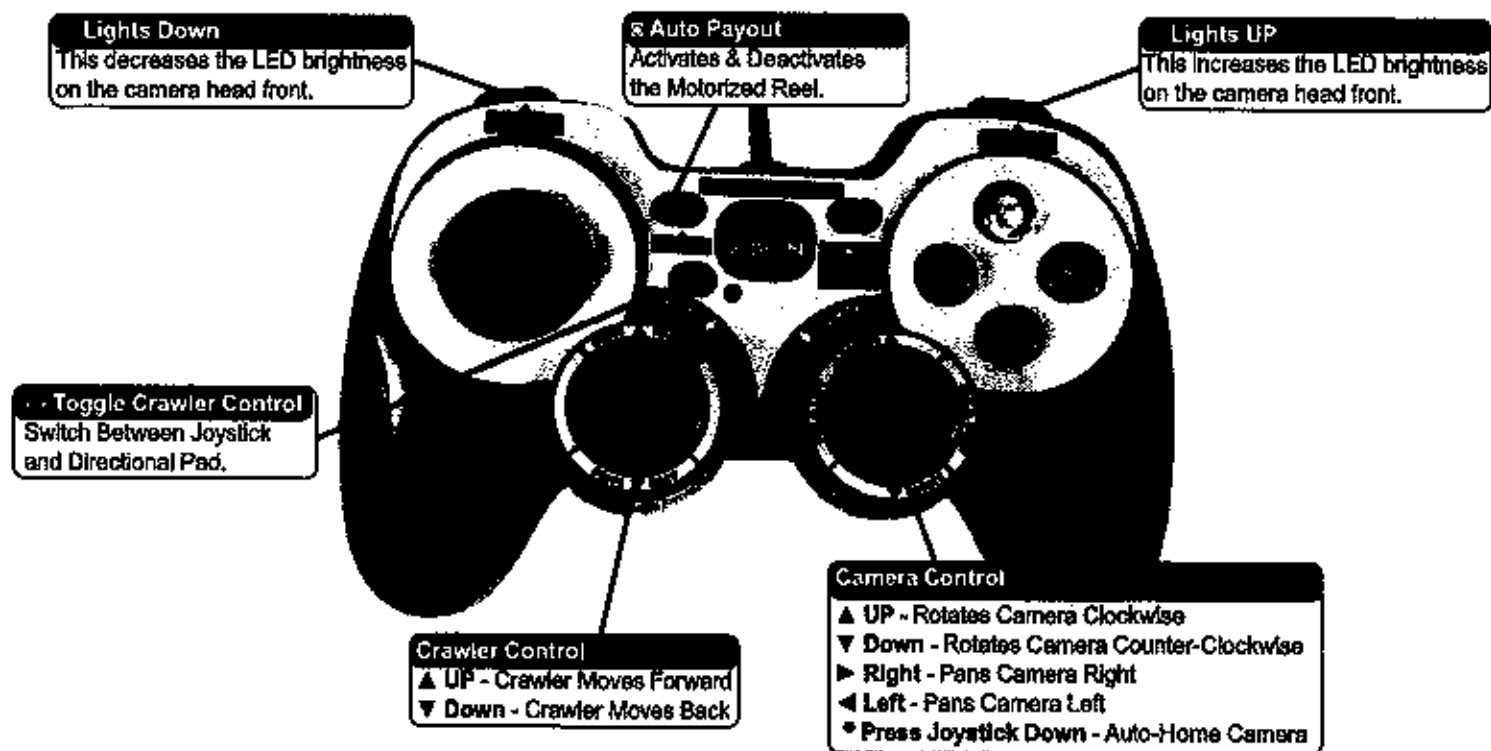


IRIS CRAWLER & CAMERA

Inspect Pipes 6" up to 12" (18" with Optional Wheel Set)



DIGITAL CAMERA CRAWLER CONTROLLER

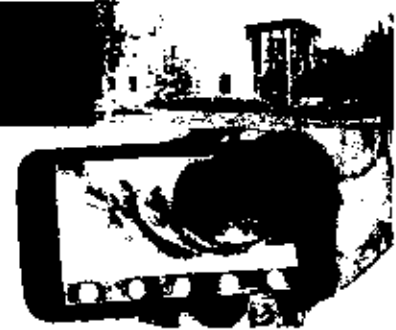


IRIS MAINLINE CAMERA

COMPACT & PORTABLE MAINLINE CRAWLER

WIFI VIDEO STREAMING APP

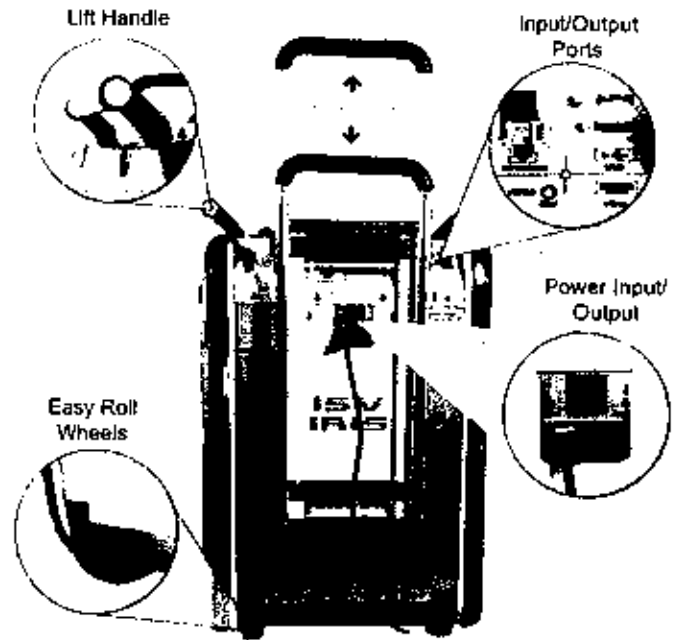
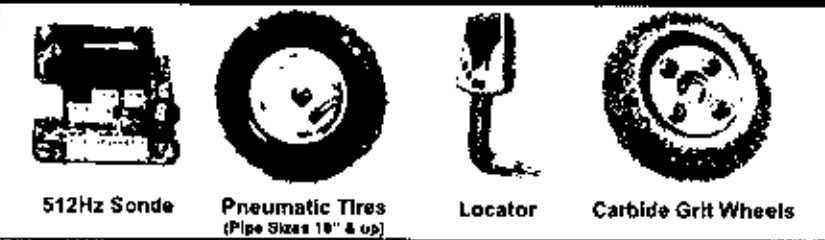
Now you can stream wireless video of your inspection on your Android or IOS device up to 100 feet away from the IRIS system. Record video, take snapshots, playback and email your inspections to your customers via the Insight Vision App available on Google Play and Apple stores.



INCLUDED WITH SYSTEM



ADDITIONAL ACCESSORIES



BUILD YOUR OWN INSPECTION SYSTEM

Power your IRIS with a 1,000 watt generator, put it in a trailer and hook up an HD monitor, keyboard, mouse and microphone/headset to take your inspections to a whole new level (not included).



ADDITIONAL MAINLINE INSPECTION TOOLS



**CITY OF QUINCY
CITY COMMISSION
AGENDA REQUEST**

Date of Meeting: March 10, 2020

Date Submitted: March 4, 2020

To: Honorable Mayor and Members of the City Commission

From: Jack L. McLean Jr., City Manager
Curtis E. Bridges, Fire Chief

Subject: Request to Approve New Fire Training Facility Quotes

Statement of Issue:

This agenda item is a request for approval of two quotes for the construction of the new Fire Training Facility.

The first quote for \$74,476.54 is the price for materials and shipping.

The second quote is for \$60,000 and covers the cost to assemble the building.

A quote for \$13,885.00 for construction of the building's foundation was approved at the January 28, 2020 City Commission meeting.

Background:

Per Item 26 of the Interlocal Fire and Rescue Service Agreement between the City of Quincy and Gadsden County, both parties agreed to equally fund construction of a Fire Training Facility, with the cost not to exceed \$150,000. The total of the three aforementioned quotes is \$148,361.54.

The ship date for the materials is 10-14 weeks upon the receipt of a signed contract. Payment in full is 30 days from the ship date.

Options:

Option 1. Vote to approve quotes for the construction of the new Fire Training Facility.

Option 2. Vote not to approve quotes for the construction of the new Fire Training Facility.

Staff Recommendation:

Option 1.

Attachment:

- Quotation from L.N. Curtis & Sons
- Quotation from Berriochoa Construction, Inc.
- Copy of the Interlocal Fire and Rescue Service Agreement Between the City of Quincy and Gadsden County

Berriochoa Construction Inc.

741 Selden St
Columbus, WI 53925 US
berriochoa1@outlook.com

Estimate

ADDRESS
Curtis Bridges Quinton Fire Department 20 N Stewart st Quincy, florida 32351

SHIP TO
Curtis Bridges Quinton Fire Department 20 N Stewart st Quincy, florida 32351

ESTIMATE #	DATE	
1025	01/17/2020	

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
01/17/2020	Building Cost	Fire Facilities Proposal #5170 Custom Painted Wesco Model Volunteer II Galvanized Stair/Stair Accessories Remove Ships Ladder and Replace With 3' Wide Stairs (Balcony Size Also Increased) Per Drawings Dated August 7, 2019	1	60,000.00	60,000.00

This price includes, Tower Erection, Berriochoa construction will provide and develop a contract with the acceptance of this estimate with terms and submittal references. This is priced to install only materials need to be purchased through fire facilities inc direct.

TOTAL

\$60,000.00

Accepted By

Accepted Date

L.N.CURTIS & SONS

TOOLS FOR HEROES®

since 1929

L.N. CURTIS & SONS
 U.S. GOVERNMENT DIVISION
 1800 PERALTA STREET
 OAKLAND, CALIFORNIA 94607
 Phone: 888-950-6677
 Facsimile: 510-446-2224
 Website: www.lncurtis.com
 Email: GOVTSALES@LNCURTIS.COM

Small Business
CAGE Code: 5E720
DUNS#: 009224163
Fed ID#: 94-1214350
CCR Registration Status: Current & Active
GSA Contract: GS-07F-0043L
DLA Fire & Emergency Services Prime Contractor

U. S. GOVERNMENT QUOTATION

QUOTATION #: 252020

DATE 2/5/2020	TERMS Net 30 or Impac Card	F.O.B. Quincy Florida	SHIP APPROX. 180 DAYS ARO
TO: Quincy Fire Department Quincy, Florida		NOTES:	
Fax Phone E-Mail			

THANK YOU FOR THE OPPORTUNITY TO QUOTE. WE ARE PLEASED TO OFFER REQUESTED ITEMS AS FOLLOWS.
IF YOU HAVE QUESTIONS, NEED ADDITIONAL INFORMATION, OR WOULD LIKE TO PLACE AN ORDER, PLEASE CONTACT
L.N. Curtis & Sons at 888-950-6677 or GOVTSALES@LNCURTIS.COM
LNCS' offer is contingent upon receiving timely Customer Furnished Information (CFI) as may be required for order fulfillment and prior to order acceptance. Such CFI includes, but is not limited to garment sizing, product colors, fabric types, and the selection and placement of options and accessories. All prices quoted are subject to applicable taxes.

QUANTITY	PART NUMBER	DESCRIPTION	UNIT PRICE	TOTAL
		WE ARE PLEASED TO OFFER THE FOLLOWING:		
1	Volunteer II	Fire Facilities Volunteer II Fire Training Building with the following features: <ul style="list-style-type: none"> - 18'L X 16'W X 18'H Flat roof - 18- Gauge Steel Roof panels - Roof Rail System - Exterior ship's ladder to 2nd floor - Interior Stair to 2nd floor - Interior fixed ladder, 2nd floor to roof - (1) 3'6" X 4' 2nd floor balcony - (3) 3' x 7' Exterior steel doors - (1) 3' x 7' Interior steel door - (4) 3' x 4' Window openings with steel shutters - (1) 4' x 4' roof chop-out curb - (1) Rappelling anchor - (1) Burn room with 3' x 7' door opening on first floor - (1) Westec Insulation System - (1) 2'6" X 3' Bilco Roof hatch with fixed ladder - (1) Scout Temperature Monitoring System 	\$68,960.40	\$68,960.40
1		Fire Escape, 10' tall/2 nd floor	\$9,047.14	\$9,047.14

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Small Business
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DUNS#: 009224163
Fed ID#: 94-1214350
CCR Registration Status: Current & Active
GSA Contract: GS-07F-0043L
DLA Fire & Emergency Services Prime Contractor

OPEN MARKET ITEMS				
1		Remove ships ladder and balcony	(\$6,398.00)	(\$6,398.00)
1		Shipping	\$2,867.00	\$2,867.00
TOTAL				\$74,476.54
Customer is required to handle all costs associated with the following: <ul style="list-style-type: none">- Soil Sample report which is required to complete concrete foundation design- Site grating.- Site finished material around training building- Customer required to provide off-loading costs and equipment needed for removing building materials from flatbed trucks at time of delivery.- No electrical or plumbing service is provided in this quotation.- Quote does not include any taxes that may be required. <p style="text-align: center;">No Labor is included in this offer</p>				

**CITY OF QUINCY
CITY COMMISSION
AGENDA REQUEST**

MEETING DATE: March 10, 2020

DATE OF REQUEST: March 4, 2020

TO: Honorable Mayor and Members of the City Commission

FROM: Jack L. McLean Jr., City Manager
Dr. Beverly A. Nash, Grant Writer

SUBJECT: Memorandum of Understanding (MOU) between Communities Organizations Active in Disaster, Inc. d/b/a Be Ready Alliance Coordinating for Emergencies (BRACE).

Background:

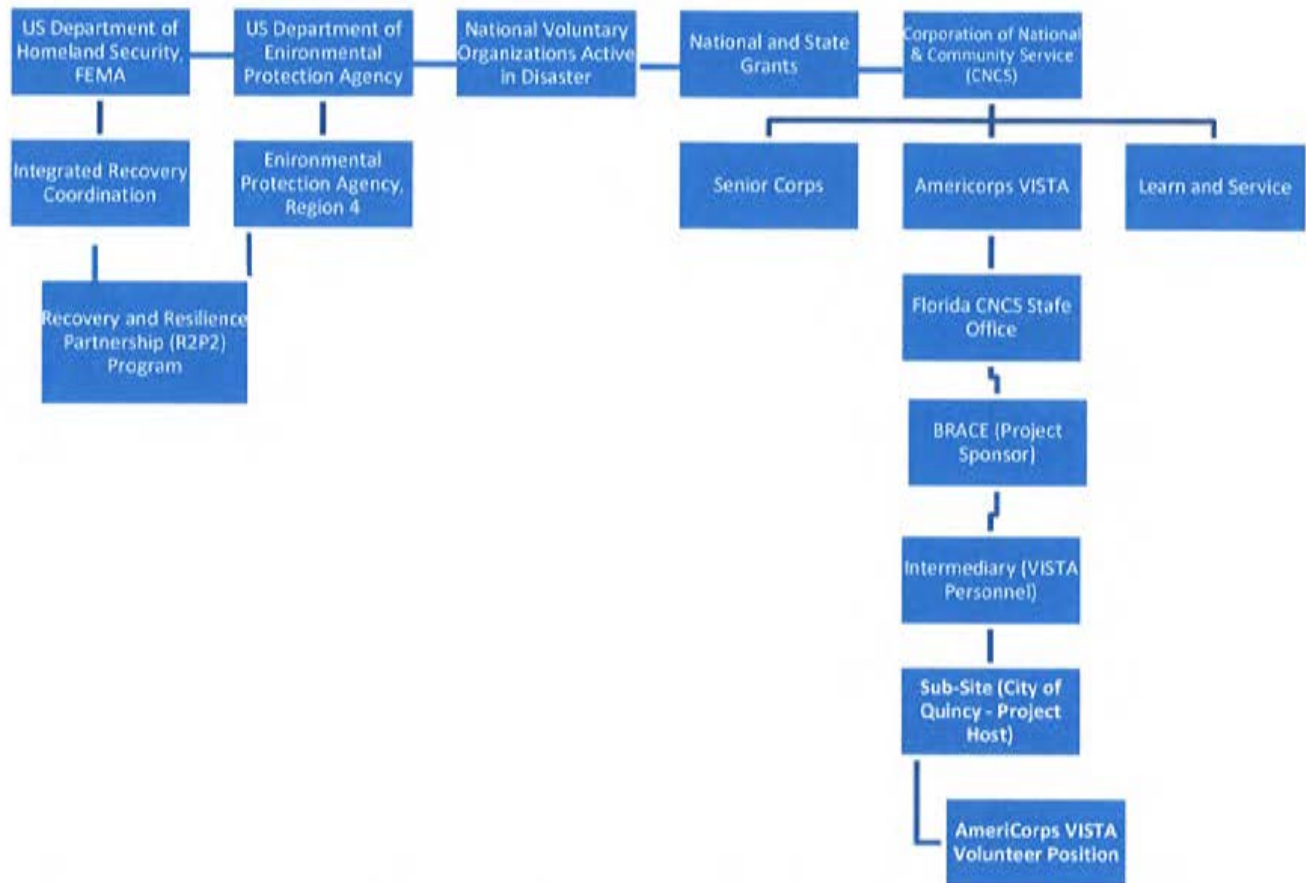
On February 14, 2020, the City Commission approved and authorized the Mayor and/or City Manager to sign the AmeriCorps Volunteers in Service to America (VISTA) Application and Proposed AmeriCorps VISTA Assignment Description (VAD) for one (1) volunteer position under the job description title of Economic Development Specialist. Average market value of position is: \$50,000 - \$58,000 (including benefits).

The AmeriCorps VISTA volunteer:

1. At least 18 years or older.
2. A U.S. citizen or legal permanent resident.
3. Pass a criminal history review.
4. Meet knowledge, skills and ability requirements set by the sponsoring organization.
5. Serve full-time for 52 weeks, although NOT an employee, but instead participates in a volunteer program.
6. Take the oath of office for a one-year commitment.

The memorandum of understanding defines the responsibilities of the BRACE organization, as the Project Sponsor and the City of Quincy, as the Project Host and details the coordination of the assignment of the AmeriCorps VISTA volunteer position.

Chart of Organizations Involved:



Other Project Host sites are: Pensacola (10 volunteers), Orlando (1 volunteer), City of Mariana (1 volunteer), City of Chattahoochee (1 volunteer), City of Mexico Beach (1 volunteer), Calhoun County Chamber (1 volunteer) and Jackson County (2 volunteers).

In the VISTA Assignment Description (VAD) document, the project period 10/27/2019-11/07/2020 is difference from the period of performance: April 13, 2020-April 12, 2021. Reason: It is the BRACE project period with CNCS for funding purposes and it will be updated by BRACE once the project approaches November 2020, BRACE will submit a continuation to CNCS.

Statement of Issue:

The AmeriCorps VISTA position will carry out tasks that address the need to build resiliency and capacity of the City of Quincy and/or the community as we continue the post-disaster long-term recovery work. In order to achieve sustainability through capacity building, the AmeriCorps VISTA position will engage in an array of assigned capacity-building activities with the ultimate aim of helping to achieve lasting sustainability. In other words, the AmeriCorps VISTA

partnership should lead to the ability to maintain enhanced or increased services after the AmeriCorps VISTA resource is gone.

To promote sustainability through capacity building, the AmeriCorps VISTA partnership will work in these broad goal areas:

- **Scale/reach**: the City of Quincy's ability to serve more people, serve new groups of people, or provide new or expanded types of services.
- **Effectiveness**: Increase the City of Quincy's ability to achieve better outcomes for our citizens.
- **Efficiency**: Increase the City of Quincy's ability to provide improved outcomes for our citizens with the same level of resources, or to improve or maintain consistent quality of services with fewer resources.
- **Leveraged Resources**: Increase the City of Quincy's ability to generate additional resources or assets, such as funding, volunteers, in-kind support, and partnerships.

City Commission Action Needed:

Options:

- Option 1: Vote to approve the authorization of the Mayor and/or City Manager to sign the Memorandum of Understanding.
- Option 2: Vote to deny the approval and authorization of the Mayor and/or City Manager to sign the Memorandum of Understanding.

STAFF RECOMMENDATION:

Option 1.

Attachments:

- Exhibit A: Memorandum of Understanding (MOU) between Communities Organizations Active in Disaster, Inc. d/b/a Be Ready Alliance Coordinating for Emergencies (BRACE)
- Exhibit B: VISTA Assignment Description (VAD): Economic Development Specialist

AmeriCorps/VISTA FL Panhandle Disaster Recovery MOU

Memorandum of Understanding (MOU) between
Communities Organizations Active in Disaster, Inc.
d/b/a Be Ready Alliance Coordinating for Emergencies (BRACE)
&
City of Quincy

This Memorandum of Understanding (MOU) establishes a collaborative partnership between the above entities from April 13, 2020 through April 12, 2021.

This document defines the responsibilities of Communities Active in Disaster, Inc. d/b/a Be Ready Alliance Coordinating for Emergencies (BRACE) and hereinafter **BRACE**, as the Project Sponsor and City of Quincy as the Project Host Site with respect to the assignment of 1 AmeriCorps VISTA member to perform services with governmental partners and long term recovery organizations to assist the disaster impacted communities they serve. Community needs and project-related tasks are outlined in the Performance Measures section of the Project Host Site Application. The obligations of the parties hereto are subject to and governed by the terms and conditions of the Memorandum of Agreement between the Corporation for National & Community Service (CNCS) and **BRACE**, CNCS Project Number **12VSSFL004**, which is incorporated herein by reference, and federal laws and regulations and CNCS policies applicable to the project, or which may become applicable to it subsequent to the execution of this Memorandum of Understanding (MOU).

1. As the Project Sponsor, **BRACE** will:
 - a. Serve as the Fiscal Agent and overall administrator for the grant and provide overall supervision of the grant, provide assistance to the Project Host Sites and VISTA members in support of grant implementation, and be the liaison between Project Host Sites, VISTA members and the Corporation for National and Community Service.
 - b. Comply with the provisions of the Memorandum of Agreement between the Corporation for National & Community Service and **BRACE**.
 - c. Assign VISTA placements to the Project Host Site for the duration of this Memorandum of Understanding subject to the availability of funding and recruitment/training deadlines for VISTA Virtual Member Orientation (VMO) set forth by the CNCS.

- d. Assist the Project Host Site with the development of VISTA member work plans and volunteer assignment descriptions (VAD). Provide approval of all VISTA work plans and VADs prior to submission to CNCS and the recruitment of VISTA candidates.
 - e. Provide training for recruitment, screening, interviewing, and selection of VISTA candidates.
 - f. Assist with the final interview prior to the selection of VISTA candidates.
 - g. Submit all CNCS reports within required timeframe.
 - h. Transfer VISTA member(s) from one placement to another to comply with terms and provisions of the grant or upon the request of the VISTA member with the approval of CNCS. In this scenario, Project Host Sites will be given 14 days' notice.
2. The Project Host Site will:
- a. Assign a Site Supervisor to provide day-to-day supervision of the activities of the VISTA member(s).
 - b. Submit a proposed budget detailing member mileage reimbursement, professional development, the project cost share, (if applicable), and in-kind assistance for housing, meals, etc.
 - c. Participate in training for recruitment, screening, interviewing, and selection of VISTA candidates.
 - d. Submit a VISTA work plan/VISTA Assignment Description (VAD) for approval according to the project timeline prior to the recruitment of VISTA member(s).
 - e. Recruit, screen, interview, select, and submit VISTA candidates to BRACE for concurrence and submission to CNCS for approval and placement at VISTA Virtual Member Orientation (VMO.) VISTA candidate applications must be submitted thru the AmeriCorps portal to BRACE for selection and concurrence prior to approval by CNCS.
 - f. Project Host Site agrees to select a VISTA member within the timeframe required by CNCS. If a VISTA member has not been selected within the time period required by CNCS, the Project Host Site will forfeit its eligibility in the program. Final approval for all VISTA candidates to attend VMO is subject to review and approval by CNCS.
 - g. Provide the VISTA member(s) site specific orientation and training in the first week of the member's term of service.
 - h. Provide adequate working space, materials, supplies, and access to a phone and computer, if needed, to permit the VISTA member to perform the member's assigned duties.
 - i. Ensure that VISTA members are equipped with the skills and training necessary to facilitate the functions assigned in the member's VAD.
 - j. Use the approved VAD as the source of tasks and responsibilities for the VISTA member to empower the capacity building activities of the member.
 - k. Ensure that VISTA members dedicate an average of 35-40 hours per week to their approved VISTA work plans and assignment descriptions to address the community needs identified in the approved Project Sponsor Application. VISTA member's personal and sick leave, as well as any accrued comp time, will be tracked on a bi-

weekly basis through OnCorps Reports. Project Host Sites should use their existing policies and procedures to account for a VISTA member's actual work schedule and hours served and must report this information to BRACE bi-weekly in accordance to the AmeriCorps Verification Schedule. Refer to the BRACE Member and Supervisor Handbook for specific details related to VISTA leave policies and procedures.

- l. Schedule and conduct weekly meetings with the VISTA member to discuss the project's progress and other concerns.
- m. Ensure that the VISTA member is reimbursed for all local travel associated with the project. Mileage reimbursement should be provided in accordance with the Project Host Site's existing policies and procedures, or in absence of such rates, BRACE's rate (\$.445 per mile), as well as reimburse for professional development, and the project cost share fee, if applicable.
- n. Allow the VISTA member to participate in scheduled professional development and training opportunities, site visits, and conference calls. It is recommended that Project Host Sites budget \$750 in professional development and training funds for their VISTA member. The VISTA member will be required to attend a training identified by the BRACE VISTA Supervisor for the purposes of completing In-Service Training (IST) requirements as set forth by CNCS.
- o. Allow the VISTA member to participate in disaster relief/emergency response efforts as directed by CNCS.
- p. Allow the VISTA member to participate in Days of Service (e.g., MLK Day of Service, National Volunteer Week, Make A Difference Day) should activities be organized by BRACE, the Project Host sub site or in the community where the VISTA member is serving.
- q. Inform the BRACE VISTA Supervisor of any changes in status of the VISTA and other concerns related to the VISTA Project (such as arrests, medical emergencies, etc.) within 24 hours.
- r. Project Host sub site must notify the BRACE VISTA Supervisor within 24 hours of the actual departure date of any VISTA member who leaves prior to the completion of the 12-month service date and provide the reason why service is ending early.
- s. The Project Host Site agrees to assign Performance Measures to VISTA for monthly tracking, as well as provide project updates via quarterly Project Progress Reports (PPR) with VISTA member input. Updates are due according to the following schedule:

Reporting Periods and Due Dates

October 1 through December 31.....	January 15, 2020
January 1 through March 31.....	April 15, 2020
April 1 through June 30.....	July 15, 2020
July 1 through September 30.....	October 15, 2020

3. Joint Responsibilities

Both parties to the Memorandum of Understanding shall:

- a. Make every reasonable effort to ensure that the health and safety of the VISTA members are protected during the performance of their assigned duties. Neither BRACE nor the Project Host Site shall assign or require VISTA members to perform duties which would jeopardize their safety or cause them to sustain injuries.
- b. Ensure that persons selected as VISTA members are not related by blood or marriage to Project Host Site staff, Project Sponsor staff, officers or members of the Project Host Site's or the Project Sponsor Site's boards of directors, or responsible program staff at CNCS.
- c. Neither the Project Sponsor nor the Project Host Site has the discretion or authority to dismiss or separate a VISTA member from service; CNCS is the sole authority that can terminate a VISTA member's term of service. The Project Site should document any performance or behavior issues and immediately report them to BRACE. The BRACE VISTA Supervisor will report such incidences to the appropriate CNCS office and resolve them in accordance with rules governing the grant. This is necessary to provide VISTA members due process.

4. Non-Discrimination & Sexual Harassment

- a. No person with responsibilities in the operation of the project shall discriminate against any VISTA member, member of the staff of, or beneficiary of the project with respect to any aspect of the project on the basis of race, religion, color, national origin, sex, sexual orientation, age, disability, political affiliation, marital or parental status, or military service.
- b. Sexual harassment is a form of discrimination based on sex, which is prohibited as addressed directly above. As a recipient of federal financial assistance from CNCS, the Project Sponsor and Project Host Site are responsible for violations of the prohibition against sexual harassment and for taking corrective action and/or disciplinary action if violations occur. Such sexual harassment violations include:
 - i. Acts of "quid pro quo," sexual harassment where a supervisor demands sexual favors for service benefits, regardless of whether the Project Sponsor or Project Host Site, their agents, or supervisory employees should have known of the acts.
 - ii. Unwelcome sexual advances, request for sexual favors and other verbal or physical conduct of a sexual nature which have the purpose or effect of creating an intimidating, hostile, or offensive service environment.
 - iii. Acts of sexual harassment toward fellow AmeriCorps VISTA members or non-employees, where the Project Sponsor or Project Host Site, their agents, or supervisory employees knew or should have known of the conduct, unless they took immediate and appropriate corrective action.

5. Legal Restrictions

VISTA members should work to emphasize the mobilization of local human, financial, and material resources, the transference of skills to community residents, and the expansion of the capacity of the low income community to solve its own problems. VISTA members should NOT perform administrative duties except for those related to the goals and objectives identified in their work plan.

The Project Host Site agrees that no VISTA member assigned under this MOU shall participate in:

- a. Partisan and non-partisan political activities, including voter registration.
- b. Direct or indirect attempts to influence passage or defeat of legislation or proposals by initiative petition.
- c. Labor or anti-labor organization or related activities.
- d. Religious instruction, worship services, proselytization, or any other religious activity as an official part of their duties.

The Project Host Site further agrees not to:

- e. Carry out projects (related to VISTA) resulting in the identification of such projects with partisan or non-partisan political activities, including voter registration activities or providing voters transportation to the polls.
- f. Assign VISTA members to activities that would result in the hiring or displacement of employed workers, filling-in for absent employees or supervisors, or impairing existing contracts for services.
- g. Approve the involvement of any VISTA member assigned to it in planning, initiating, participating in, or otherwise siding or assisting in any demonstrations whatsoever.
- h. Accept, or permit the acceptance of, compensation from the VISTA members or from beneficiaries for the service of the VISTA members.

6. Modifications

This Memorandum of Understanding may be amended at any time by an agreement in writing executed by authorized representatives of the Project Sponsor and Project Host Site.

7. Termination

- a. **BRACE** will use the above provisions to determine continued eligibility of the **City of Quincy** to be a Project Host Site. Failure to comply with any of the roles and responsibilities as outlined in this MOU will result in responsive and corrective action to include removal of the VISTA member placed at your site. In this case, the **BRACE Initiative** will provide 14 days' notice of termination of and/or VISTA removal/transfer from the project.

- b. Any termination of the Memorandum of Understanding between BRACE as the Project Sponsor and the Corporation for National & Community Service will result in the termination of all provisions of this Memorandum of Understanding.

Signatures for MEMORANDUM OF UNDERSTANDING between BRACE and the City of Quincy.

Signature 
Greg Strader
CEO
Be Ready Alliance Coordinating for Emergencies

Signature _____
Jack McLean, Jr.
City Manager
City of Quincy

Date 2/18/2020

Date _____

VISTA Assignment Description (VAD)

Title: City of Quincy Economic Development Specialist

Sponsoring Organization: Community Organizations Active In Disasters, Inc

Project Name: BRACE VISTA

Project Number: 12VSSFL004

Project Period: 10/27/2019 - 11/07/2020

Site Name (if applicable): City of Quincy

Focus Area(s)

Primary: Capacity Building

Secondary: Economic Opportunity

VISTA Assignment Objectives and Member Activities

Goal of the Project: To build capacity for the City of Quincy to manage and implement its vision for the downtown and commercial park economic development the city recovers from the devastation caused by Hurricane Michael.

Objective of the Assignment (*Period of Performance: April 13, 2020 - April 12, 2021*)

To build capacity of the city of Quincy to manage and assist in the implementation of its economic development projects and vision.

Member Activity: Step 1: Work with stakeholders to identify and prioritize the projects of downtown economic development.

Member Activity: Step 2: Develop an electronic tracking system to track resources, partners, and funding needed to effectively manage all projects.

Member Activity: Step 3: Assist with the implementation of EPA and FEMA's R2P2 program.

Member Activity: Step 4: Assist with the implementation plans of the National Parks Service concept design for parks, trails, greenspaces, and pedestrian facilities.

Member Activity: Step 5: Convene meetings with funders and stakeholders to identify appropriate funding sources.

Objective of the Assignment (*Period of Performance: April 13, 2020 - April 12, 2021*)

To build the capacity of the City of Quincy to communicate with and engage the community.

Member Activity: Step 1: Support community engagement and outreach for various city projects and priorities.

Member Activity: Step 2: Create a communications plan that outlines best practices for future staff and volunteers.

Member Activity: Step 3: Identify creative ways to engage shareholders, including businesses, organizations, governmental entities, volunteers, and community residents, through a monthly schedule of events and other outreach efforts.

Objective of the Assignment (*Period of Performance: April 13, 2020 - April 12, 2021*)

Devising and assisting in the implementation of strategies for economic growth, financial stability, and analyzing information.

Member Activity: Step 1: Analyze data pertaining to development, land use, demographic conditions, and future projections;

Member Activity: Step 2: Identify trends and prepare research reports. Present information as requested.

Objective of the Assignment (*Period of Performance: April 13, 2020 - April 12, 2021*)

Produce quality reports that can be used for federal reporting requirements, as well as on social media and traditional media to demonstrate the capacity building work being accomplished through your service term.

Member Activity: Step 1: Submit biweekly time tracking reports through OnCorps Reports which are an accurate reflection of the time served on the project.

Member Activity: Step 2: Become knowledgeable about required and expected reporting related to your VAD. Design strong tracking tools for capturing data related to your performance measures.

Member Activity: Step 3: Submit monthly reports by the 25th of the month to project supervisor through OnCorps Reports which share stories of the impact of your work.

**City of Quincy
City Commission
Agenda Request**

Date of Meeting: March 10, 2020
Date Submitted: March 5, 2020
To: Honorable Mayor and Members of the City Commission
From: Jack L. McLean Jr., City Manager
Glenn H. Sapp, Police Chief
Curtis Bridges, Fire Chief
Subject: Approval and Kick-Off of Inaugural City of Quincy Public Safety Youth Leadership Academy

Statement of Issue:

The City of Quincy Police and Fire Departments are committed to supporting the lives of our community's youth. Law enforcement and fire programs such as the Quincy Public Safety Youth Leadership Academy, Explorers and Cadet Programs are recognized nationwide as being crime prevention programs and beneficial in helping kids transition into healthy successful adults.

Background:

Over the past 40 plus years, going back to Chief R.D. Edwards, the Quincy Police and Fire Departments have been role models and mentors to children growing up in Quincy. At this time there is a need for more mentoring programs that expose our area youth to careers in public safety, service, and government employment.

The Police and Fire Chiefs are both proud to create and start a new and exciting youth program especially geared towards young women and men who have a serious desire to enter the police and fire fighting career fields. Chief Bridges and Chief Sapp are both US Army Veterans who understand the importance of teaching youth decent patriotic values of service, duty and honor.

Cadets who are accepted into the Spring Class will study, train and participate in hands-on training in the areas of:

- Leadership
- Police Operations
- Fire Dept Operations
- Fire Fighting
- Crime Scene/Forensic
- Crime Prevention

Conclusion:

The Police and Fire Departments are excited to embark on this creative youth crime prevention mentoring program which will hopefully spark a career interest and funnel new police officers and fire fighters to the City of Quincy in the future. The anticipated cost at this time is \$750 which will cover the cost of Cadet Tee shirts and drinks and snacks throughout the program.

Once applications are reviewed and cadets are accepted classes are expected to begin approximately the first week of April 2020.

Options:

Option 1: Authorize the Police Chief and Fire Chief to start the City of Quincy Public Safety Youth Leadership Academy with a budget of \$750 to be divided equally between the two department's existing budgets.

Option 2: Provide Direction

Staff Recommendation:

Option 1

Since 1820
An All American City
Quincy
...in the heart of Florida's Future



QUINCY PUBLIC SAFETY YOUTH LEADERSHIP ACADEMY

**STARTS MONDAY
APRIL 6, 2020**

Must attend school in Gadsden County, be a current student in 9th - 12th grade, must have a "C" grade average and no behavioral problems.



LEARN SKILLS IN:

- * General Leadership Skills
- * Police Theories
- * Fire Dept. Operations
- * Fire Fighting Strategies/Tactics
- * Rescue Techniques
- * Crime Prevention
- * Police Patrol Ride-Along
- * Crime Scene Forensics



For more information call
Police Dept.
Captain Robert Mixson
at 850.627.0138
Fire Dept.
Lt. Anthony Pridemore
at 850.875.7315