

City of Quincy

City Hall

404 West Jefferson Street

Quincy, Florida 32351

www.myquincy.net



Tuesday, March 24, 2020
6:00 PM

City Hall
Commission Chambers

City Commission

Mayor Keith Dowdell - District I
Mayor Pro-Tem Ronte Harris - District III
Commissioner Angela Sapp - District II
Commissioner Freida Bass-Prieto - District IV
Commissioner Daniel McMillan - District V

"An All American City in the Heart of Florida's Future"



**City of Quincy, Florida
City Commission Meeting**

AGENDA

March 24, 2020

6:00 P.M.

City Hall Commission Chambers

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Approval of Agenda

Special Presentations by Mayor or Commission

Approval of the Minutes of the Previous Meetings

1. Approval of Minutes of the February 20, 2020 Special Meeting
 - Sylvia Hicks, City Clerk

2. Approval of Minutes of the March 13, 2020 Special Meeting
 - Sylvia Hicks, City Clerk

Proclamations

Public Hearings and Ordinances as Scheduled or Agendaed

Public Opportunity to Speak on Commission Propositions – (Pursuant to Sec. 286.0114, Fla. Stat. and subject to the limitations of Sec. 286.0114(3)(a), Fla. Stat.)

Resolutions

3. Resolution 1406-2020 - Redistricting Plan
 - Jack L. McLean Jr., City Manager
 - Gary Roberts, City Attorney

Reports by Boards and Committees

Reports, Requests and Communications by the City Manager

4. Request to Purchase Pump for Redundancy at Eight Lift Stations
 - Jack L. McLean Jr., City Manager
 - Robin Ryals, Utilities Director

5. Human Resources Monthly Report
 - Jack L. McLean Jr., City Manager
 - Ann Sherman, Human Resources Director

6. Fire Department Reports
 - ◆ Monthly Activity Report ◆ District Calls
 - Jack L. McLean Jr., City Manager
 - Curtis Bridges, Fire Chief

7. Finance Monthly Reports
 - ◆ P-Card Statements ◆ Allocations ◆ Arrearage Report ◆ Cash Requirements
 - ◆ Financial Report ◆ Budget Transfers
 - Jack L. McLean Jr., City Manager
 - Marcia Carty, Finance Director

Other Items Requested to Be Agendaed by Commission Member(s), the City Manager and Other City Officials

Comments

- a) City Manager
- b) City Clerk
- c) City Attorney
- d) Commission Members

Comments from the Audience

Adjournment

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting, he/she may need a record of the proceedings, and for such purpose, he/she may need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. FS 286.0105. Persons with disabilities who require assistance to participate in City meetings are requested to notify the City Clerk's Office at (850) 618-0020 in advance.

MINUTES

Special Meeting

February 20, 2020

CITY COMMISSION
CITY HALL
QUINCY, FLORIDA

SPECIAL MEETING
FEBRUARY 20, 2020
5:30 P.M.

The Quincy City Commission met in Special session Thursday, February 20, 2020, with Mayor Commissioner Keith A. Dowdell presiding and the following were present:

Commissioner Daniel McMillan
Commissioner Ronte R. Harris
Commissioner Freida Bass-Prieto
Commissioner Angela G. Sapp

Also Present:

City Manager Jack L. McLean Jr.
City Attorney Gary Roberts
City Clerk Sylvia Hicks
Fire Chief Curtis Bridges
Public Works Director Reginald Bell
Parks and Recreation Director DeCody Fagg
Human Resources and Customer Service Director Ann Sherman
Executive Assistant to the City Manager Vancheria Perkins

Mayor Dowdell called the Special meeting to order followed by roll call.

Pursuant to Section 2.51 of the City of Quincy Charter of the Quincy City Commission, a Special Meeting was held on Thursday, February 20, 2020, at 5:30 p.m. in the City Commission Chambers to discuss and act on the following: SCOP Project Street Selection 2) Use of Business park on Joe Adams road for a Car Show, 3) Ordinance No. 1109-2020 Simulated Gambling Facility Second Reading.

Ordinance No. 1109-2020 Simulated Gambling Facility on Second Reading

Mayor Dowdell stated this is a public hearing to consider Ordinance No. 1109-2020. Commissioner Sapp made a motion to read Ordinance No. 1109-2020 by title only. Commissioner McMillan seconded the motion. Upon roll call by the Clerk the ayes were Commissioners McMillan, Harris, Bass-Prieto Sapp, and Dowdell. The Clerk read the title as follows:

Ordinance No. 1109-2020

AN ORDINANCE OF THE CITY OF QUINCY, FLORIDA, AMENDING THE CITY CODE OF ORDINANCES; PROVIDING FOR FINDING; PROVIDING FOR AMENDMENT TO CODE OF ORDINANCES, SECTION 4-941 RELATING TO THE LOCATION OF SIMULATED GAMBLING FACILITIES, TO PROVIDE AN EXCEPTION

TO THE 1-MILE DISTANCE SEPARATION BETWEEN SIMULATED GAMBLING FACILITIES; PROVIDING FOR SEVERABILITY; PROVIDING FOR COPY ON FILE; AND PROVIDING FOR AN EFFECTIVE DATE.

Mayor Dowdell opened the public hearing and asked if there were any comments from the audience. There were no comments from the audience and the public hearing was closed.

Mayor Dowdell asked that staff provide a brief summary. City Manager McLean stated that this ordinance changes the distance from one mile to one-half mile for distance requirements. He stated there could only be a maximum of four facilities located in the City.

Mayor Dowdell then asked the Commission for their comments.

Commissioner Bass-Prieto stated she attempted to get a legal opinion on the Florida Statutes vs this ordinance. She stated that she has some serious questions as to computer gambling is legal in the State of Florida. She stated several statutes were quoted but was told it was a different statute that allowed it. She stated it is gambling it is not a game of skill it is a game of chance and does not appear to follow the 5.06.01 Family Amusement Act. She stated it is not regulated by the state how we are going to tax it, there are no odds. She stated she had spoken to the State Attorney Office and was told no, they were not legal but the City would have to enforce it. She stated that with the one-half mile we can change our ordinance for one person and not the other without being sued. She stated that she did not find any place in ordinance that limits the number to four it states the one-half distance between each establishment. Commissioner Bass-Prieto stated we need to make sure that we are following the law.

Commissioner Sapp asked for an opinion from the Attorney, City Manager or Chief of Police concerning the legality of these establishments because they exist in other cities in Florida. She asked why they exist and why is it so different in Quincy and why are we being so different. The City Manager stated that this area is murky the ordinance is on the books it is legal until someone comes in of higher authority, (courts), and says it unconstitutional. He stated that he had called FDLE and tried to get someone to comment about whether it is legal or not they were going to enforce it to say it is illegal. He stat he did not get anyone when he called. He called the Sheriff of Leon County he indicated that those particular machines were used in an illegal way therefore they sent someone under cover. When someone wants to enforce state law we don't get to do that; that is done by the State Attorney Office, FLDE or our Sheriff's Office and until they enforce it we don't have the ability to enforce their laws. When we changed the zoning fees it was initiated by one person. He stated if a person gets three votes it becomes the law. Commissioner Harris made a motion to approve Ordinance No. 1109-2020 on second reading. Commissioner Sapp seconded the motion. Commissioner Bass-Prieto stated asking a legal opinion from our City Manager we do have a City Attorney present. She stated the Manager said we don't have the authority or power to enforce Florida Statute, the Police Department enforces state law every day. She state in the past three years we have seen three of the facilities popup and believe we are making a mistake. She stated it is not the State Attorney Office that closes down businesses. She stated that

the legislature took this out of the jurisdiction of FDLE. Commissioner Bass-Prieto asked who monitors the establishments to make sure that they are not betting on horses or other illegal things. How often we inspect them. The City Manager stated staff monitors them prior to opening and is done annually and they pay a fee. He stated this issue is complaint driven process, if we receive a complaint we will investigate. He stated that Code Enforcement and the Police Department will be doing the investigations of complaints. Commissioner Bass-Prieto had a concern with the security. Upon roll call by the Clerk the ayes were Commissioners Harris, Sapp, and Dowdell. Nays were Commissioners McMillan and Bass-Prieto. The motion carried three to two.

Resolution No. 1403-2020 SCOP Project Street Selection

City Manager McLean stated that staff is requesting to apply for SCOP funds to complete the resurfacing of Stewart Street from Crawford Street to King Street. Commissioner McMillan stated that King Street is not complete and made a motion to complete the resurfacing of King Street. Commissioner Bass-Prieto seconded the motion. The ayes were Commissioners McMillan and Bass-Prieto. Nays were Commissioners Harris, Sapp, and Dowdell. The motion did not carry.

Commissioner Harris made a motion to approve Resolution No. 1403-2020 authorizing staff to apply for SCOP grant funds to resurface Stewart Street from Crawford Street to King Street. Mayor Dowdell seconded the motion. The ayes were Commissioners Harris, Sapp, and Dowdell. Nays were Commissioners McMillan and Bass-Prieto. The motion carried three to two.

Commissioner Sapp made a motion for the next SCOP grant fund will be to complete King Street. Commissioner McMillan seconded the motion. The motion carried five to zero.

Request to Use the Business Park

DeCody Fagg Parks and Recreation Director came before the Commission and reported that Derrick Butler has requested to use the Business Park for a car show. Chief Sapp stated that they have an exit plan to not allow traffic to congest downtown. Commissioner Harris made a motion to approve the request to allow the use of the Business Park for the car show. Commissioner Sapp seconded the motion. The motion carried four to one. Commissioner Bass-Prieto casting the nay vote.

There being no further business to discuss, the Mayor adjourned the meeting.

APPROVED:

Keith A, Dowdell, Mayor and Presiding
Officer of City Commission and
City of Quincy, Florida

ATTEST:

Sylvia Hicks
Clerk of the City of Quincy
Clerk of the City Commission thereof

MINUTES

Special Meeting

March 13, 2020

**CITY COMMISSION
CITY HALL CHAMBERS
QUINCY, FLORIDA 32351**

**SPECIAL MEETING
March 13, 2020
6:15 P.M. (Eastern)**

The City of Quincy City Commission met in special session, Friday, March 13, 2020, with Mayor Commissioner Dowdell presiding and the following commissioners present:

Commissioner Daniel McMillan
Commissioner Ronte Harris
Commissioner Freida Bass-Prieto
Commissioner Angela G. Sapp

Staff Present:

Jack L. McLean Jr., City Manager
Gary Roberts, City Attorney
Glenn Sapp, Police Chief
Dr. Beverly Nash, Grant Writer
Curtis Bridges, Fire Chief
Reggie Bell, Public Works Director

Call to Order:

Mayor Dowdell called the special meeting to order at 6:15 pm with the Roll Call.

Special Meeting Agenda:

Emergency Declaration Resolution Number 1405-2020 Coronavirus Disease 2019

Mayor Dowdell upon hearing about the Coronavirus Disease 2019 (COVID-19) asked the City Manager to consult with several individuals and local governmental agencies, including the Sheriff Department. The Mayor contacted the Governor's Office to find out the latest regarding what was being done. The Governor's Office indicated that they were preparing for a press conference the same day. In an attempt to take action, Mayor Dowdell instructed the City Manager and Attorney to develop an emergency declaration to highlight the health and safety needs and concerns for the City of Quincy citizens.

The spread of the coronavirus continues to be a growing concern across the country and we need to take extra precautions to protect our communities and citizens. "The Centers for Disease Control and Prevention (CDC) recommended that: individuals stay at home when sick; keep away from others who are sick; limit face-to-face contact with others as much as possible; consult with your healthcare provider, if individuals or members of a household are at high risk for COVID-19 complications; wear a facemask, if advised to do so by a healthcare provider or by a public health official. In addition, stay at home when a household member is sick with respiratory disease symptoms, if instructed to do so by public health officials or a health care provider."

Mayor Dowdell requested to read Emergency Declaration Resolution Number 1405-2020 by title only. The Acting Clerk read the title as follows:

EMERGENCY DECLARATION RESOLUTION NUMBER: 1405-2020

AN EMERGENCY DECLARATION RESOLUTION OF THE CITY OF QUINCY, FLORIDA, CONFIRMING A DECLARATION OF A STATE OF EMERGENCY RELATING TO COVID-19, THE CORONAVIRUS, PROVIDING FOR COMPLIANCE WITH LAW; PROVIDING FOR FILING; AND PROVIDING FOR AN EFFECTIVE DATE.

CITY OF QUINCY EMERGENCY DECLARATION RESOLUTION

WHEREAS, Novel Coronavirus Disease 2019 (COVID-19) is a severe acute respiratory illness that can spread among humans through respiratory transmission and presents with symptoms like those of influenza; and

WHEREAS, in late 2019, a new and significant outbreak of COVID-19 emerged in China; and

WHEREAS, the World Health Organization previously declared COVID-19 a Public Health Emergency of International Concern; and

WHEREAS, in response to the recent COVID-19 outbreak in China, Iran, Italy, Japan and South Korea, the Centers for Disease Control and Prevention ("CDC") has deemed it necessary to prohibit or restrict non-essential travel to or from those countries; and

WHEREAS, on March 1, 2020, the Governor of the State of Florida issued Executive Order Number 20-51 directing the Florida Department of Health to issue a Public Health Emergency; and

WHEREAS, on March 1, 2020, the State Surgeon General and State Health Officer declared that a Public Health Emergency existed in the State of Florida as a result of COVID-19; and

WHEREAS, on March 7, 2020, the Governor of the State of Florida directed the Director of the Division of Emergency Management to activate the State Emergency Operations Center to Level 2, to provide coordination and response to the COVID-19 emergency; and

WHEREAS, as of March 9, 2020, eight counties in Florida have positive cases for COVID-19 and COVID-19 poses a risk to the entire State of Florida; and

WHEREAS, the CDC currently recommends mitigation measures for communities experiencing an outbreak includes: staying at home when sick; keeping away from others who are sick; limiting face-to-face contact with others, as much as possible; consulting with your healthcare provider, if individuals or members of a household are at high risk for COVID-19 complications; wearing a facemask, if advised to do so by a healthcare provider or by a public health official; staying home when a household member is sick with a respiratory disease symptoms, if instructed to do so by public health officials or a health care provider; and

WHEREAS, the number of primary care physicians in Quincy, FL have declined from the previous year; and

WHEREAS, there are thirty cases of confirmed COVID-19 cases in the State of Florida; and

WHEREAS, there are no confirmed COVID-19 cases in Gadsden County; and

WHEREAS, twelve (12) percent of the population of Quincy, FL are seniors, who according to the CDC are more vulnerable; and

WHEREAS, thirty-three (33) percent of those seniors living in Quincy, FL are living alone; and

WHEREAS, Quincy and Gadsden County does not have a full-service hospital; and

WHEREAS, Gadsden County has the highest prevalence of diabetes at sixteen and nine tenth (16.9) percent; and

WHEREAS, Gadsden County has an obesity rating of forty-two (42) percent compared to the State average of twenty-seven (27) percent; and

WHEREAS, the percent of uninsured citizens in Quincy, Florida, between 2016 and 2017, grew from sixteen (16) percent to seventeen and half (17.5) percent; and

WHEREAS, GOVERNOR RON DESANTIS, issued EXECUTIVE ORDER NUMBER 20-52, declared a state of emergency existed in the State of Florida, because of Novel Coronavirus Disease 2019 (COVID-19); and

WHEREAS, the City Commission finds that the demands placed upon the funds appropriated to the agencies of City of Quincy are unreasonably great and the funds currently available may be inadequate to pay the costs of coping with this emergency; and

WHEREAS, it is imperative that the City of Quincy, Florida take all necessary and immediate steps and measures to mitigate the potential community spread of Novel Coronavirus Disease 2019 (COVID-19); and

NOW, THEREFORE, IT IS HEREBY DECLARED that a local emergency now exist throughout said City; and the following measures are being implemented:

Section 1. The City Commission forbids any gathering of 250 persons or more in all public places within City limits and all other public places or properties owned or controlled by the City for a period of seven-days.

Section 2. The Mayor of the City is authorized to extend the seven-day period mentioned above, in seven-day increments, at the Mayor's discretion.

Section 3. The City Manager is authorized to take such other steps and measures to protect the health, safety and welfare of the public during the state of the local emergency.

IT IS FURTHER DECLARED AND ORDERED that during the existence of said local emergency the powers, functions, and duties of the emergency organization of this City shall be those prescribed by state law, ordinances, regulations and resolutions of this City.

EFFECTIVE DATE. This emergency declaration resolution shall take effect immediately upon its adoption.

Passed and adopted by the City Commission of the City of Quincy, Florida this 13th day of March 2020.

The Emergency Declaration Resolution is presented above in its entirety.

Commissioner Sapp made a motion to approve with suggested corrections and Commissioner McMillan seconded it.

The motion carried 5 to 0.

There was no further business to discuss, adjournment motioned by Commissioner Sapp; seconded by Mayor Dowdell at 6:45 p.m.

Submitted by: Dr. Beverly A. Nash, Acting Clerk

APPROVED:

Keith A. Dowdell, Mayor and Presiding
Officer of the City Commission and of the
City of Quincy, Florida

ATTEST:

Dr. Beverly A. Nash, Acting
Per Clerk of the of Quincy, Florida
Clerk of the City Commission thereof

RESOLUTION

1406-2020

Redistricting Plan

REDISTRICTING RESOLUTION NUMBER: 1406-2020

RESOLUTION OF THE CITY OF QUINCY, FLORIDA, ADOPTING A REDISTRICTING PLAN, PROVIDING FOR COMPLIANCE WITH LAW.

WHEREAS, Article VIII Section 2(b) of the Florida Constitution states that municipalities shall have the governmental powers to enable them to conduct municipal government, perform municipal functions and render municipal services, and may exercise any power for municipal purposes, except when expressly prohibited by law; and

WHEREAS, Section 166.021(4), Florida Statutes, provides that changes in terms of elected officers and the manner of their election shall be by charter amendment via referendum, except for the selection of election dates and qualifying periods for candidates and to changes in terms of office necessitated by such changes in elections dates; and

WHEREAS, Section 100.3605(2), Florida Statutes, further provides that the governing body may, by ordinance change the dates for qualifying and for the election of members of the governing body of the municipality and provide for the orderly transition of office resulting from such date changes; and

WHEREAS, the Florida Attorney General in 1995 opined that the changes to Section 100.3605 allow a municipality to amend their charter to change the election dates and qualifying periods for candidates, including any changes in terms of offices necessitated by such amendment, such as an extension of term, without a referendum (Op. Att’y Gen. Fla. 2000-61, Op. Att’y Gen. Fla. 2003-52, Op. Att’y Gen. Fla. 2007-34, Op. Att’y Gen. Fla. 2013-05); and

WHEREAS, the City Commission for the City of Quincy recently determined that the current district boundary result in malapportioned districts; and

WHEREAS, the City Commission for the City of Quincy determined that the current voting district boundaries do not achieve the “one person one vote” constitutional principle; and

WHEREAS, On January 30, 2020 in a Special Meeting, the City Commission for the City of Quincy voted to amend Section 2.01 of Article II of the Charter of the City of Quincy and to reapportion the City Commission districts for each of the five members; and,

WHEREAS, On January 30, 2020 in a Special Meeting, the City Commission for the City of Quincy voted to authorized Kurt Spitzer of Kurt Spitzer & Associates, Inc., Governmental Consultants to draft proposed redistricting plans for consideration by the City Commissioners as the City has not redrawn the City districts since 1974; and,

WHEREAS, the City Commission has considered the alternative Proposed Redistricting PLANS; and

WHEREAS, the City Commission has selected one of the Alternative Proposed Redistricting PLANS; and

NOW, THEREFORE, BE IT RESOLVED the City Commission for the City of Quincy, Florida, at an open public meeting, declares that:

Section 1. The City Commission for the City of Quincy adopts Redistricting Plan Alternative _____, as set forth in Exhibit A, attached hereto and made part hereof.

PASSED AND DULY ADOPTED by the City Commission of the City of Quincy, Florida this 24th day of March 2020.

CITY OF QUINCY, FLORIDA

By: _____
Name: KEITH A. DOWDELL, MAYOR
and Presiding Officer of the City Commission
and City of Quincy, Florida

Approved as to form:

By: _____
Name: GARY A. ROBERTS
Title: City Attorney

Attest:

By: _____
Name: SYLVIA HICKS
Clerk of the City of Quincy
Clerk of the City Commission

**REQUEST TO
Purchase Pump for
Eight Lift Stations**

**CITY OF QUINCY
CITY COMMISSION
AGENDA REQUEST**

MEETING DATE: March 24, 2020

DATE OF REQUEST: March 17, 2020

TO: Honorable Mayor and Members of the City Commission

FROM: Jack L. McLean Jr., City Manager
Robin Ryals, Utilities Director

SUBJECT: Request to Purchase Pump for Redundancy at Eight Lift Stations within the City of Quincy's Sewer Collection System

Statement of Issue:

The information provided herein concerns the purchase a diesel self-priming trailer mounted pump that will allow our crews to visit and relieve the flow at eight lift stations within our sewer system. Per our Florida Department of Environmental Protection (FDEP) Consent Order 18-0059, we were approved for an In-Kind project (Penalty Phase) to provide a redundant method to pump down the stations in the case of extended power outages, such as, occurred during Hurricane Michael.

Background:

As the Commission is aware, during the times of electrical power outages, our sewer lift stations at Key, Carolina, Jail, Walmart, Sharon, Washington, IFAS, and the Business Park have the possibility of overflows of raw sewerage. We experienced system overflows during 2016 to 2018 due to electrical outages for various reasons, which directly resulted in the City of Quincy's citation for the above-mentioned Consent Order from FDEP. We have two other lift stations in our system (Circle Dr. and Virginia St.) which are included within the Consent Order, however, these two areas received permanent systems due to the flow concerns. We are currently working on the Circle Dr. station redundancy.

Staff's original direction was to provide for this redundancy by purchasing a trailer-mounted generator by which our crews could pull to the eight locations and provide auxiliary power to these eight stations so they could operate. This method was presented to FDEP as an In-Kind project and it was approved. We fell behind our scheduled completion date of September 2019 mostly due to work being done in conjunction with

our system hardening following Hurricane Michael. Staff has since applied to FDEP for an extension and there is a probability that it will be granted until June 2020. The bid specifications went out in our local paper in late February 2020 with a due date of March 13, 2020. Along with the advertisement, staff sent email invitations to bid, along with specifications to three Generac dealers, two Cummins dealers, and one Kohler dealer. A copy of the advertisement and specifications are included for your information. This project is in our current 2019-2020 budget at a figure of \$54,000 (GL Number: 402-540-535-60644).

Shortly after this bid was advertised, staff received a visit from a representative from a pump company, Hydra Service, which had just located within our Business Park. In discussion, it was asked if they could provide an alternate bid to supply a self-priming 500-gpm pump mounted on a fitted trailer with the appropriate hosing. Staff was aware of this method of providing redundancy to lift stations, but the cost appeared to be more than the method we were currently proposing. However, over the past months questions began to pop-up concerning the differences in the eight stations' electrical construction, which may drive the price-up or even preclude the use of one unit to achieve the desired effect. We did agree to consider an alternate bid based on utilizing a diesel pump on wheels to service these lift stations in time of power failures.

Staff Recommendation:

On March 13, 2020, the City of Quincy received two bids. One for a 55KW diesel trailer mounted generator from TAW, Inc., who is a Kohler dealer, and one from Hydra Service located in Quincy for a diesel powered self-priming trailer mounted pump which eliminates all electrical components in the stations. TAW bid was in total \$94,808 and Hydra Service was \$38,000 with the only items matching the connection at the discharge port of each station, which will be handled by our crews.

The proposed generators and the pumps were very close in price, but the excess resulted from needed manual transfer switches, cables, and cam lock boxes for the generator set. In discussions with staff and Jacob's, staff felt that the product from Hydra Service provided the better service regardless of any issues that may occur at the sewer lift stations. In addition, the delivery of the electrical generator will be 16-18 weeks where the pump is immediately available and this item can be used in other operations with the water and sewer divisions. Copies of both bids are enclosed for your information.

Options:

- Option 1: Vote to approve the purchase of the Hydra Service Godwin Dri-Prime Yanmar pump and hoses. (Cost: \$38,000.00)
- Option 2: Vote to provide direction to staff as to how to meet the requirements of the Consent Order 18-0059 In-Kind Project.

Recommendation:

Option 1

Attachments:

- Exhibit A: Advertisement and Specifications
- Exhibit B: Hydra Service, Inc. Quotation
- Exhibit C: TAW Power Systems, Inc. Quotation

404 West Jefferson Street
www.myquincy.net



Quincy, FL 32351
850-618-0030, ext.

MOBILE GENERATOR W/ ACCESSORIES

PROJECT # 18-0059

NOTICE TO RECEIVE SEALED BIDS

The Quincy City Council will receive sealed bids from any qualified person, company or corporation interested in providing the following:

MOBILE GENERATOR/TRAILER/MANUAL TRANSFER SWITCHES

The generator must capable of producing 46 KW of constant power, mounted on a trailer designed to carry the unit and highway legal, 8 manual transfer switches as described in specs, as well as an auxiliary fuel tank also contained on the unit not excluding 50 foot of cabling.with proper

Bid specification requirements can be obtained at the City of Quincy Utility Department, contact Marvin W. Cox at email mcox@myquincy.net. The bid must conform to Section 287.133(3) Florida Statutes, on public entity crimes.

Completion date for this project will be 90 days from the date of the Notice to Proceed presented to the successful bidder.

Liquidated damages for failure to complete the project on the specified date will be set at \$200.00 per day.

Please indicate on the envelope that this is a sealed bid for the "*Mobile Generator and Accessories*".

Bids will be received, opened, and read aloud 3:00 PM (EST), on the 13th of March, 2020, at the City of Quincy's Utility Department located at 423 West Washington Street, Quincy, FL 32351.

There is no cost for Specifications.

The Quincy City Council reserves the right to waive informalities in any bid, to accept and/or reject any or all bids, and to accept the bid that in their judgment will be in the best interest of The City of Quincy.

If you have any questions, please call Marvin W. Cox at (850) 618-0040 or email him at mcox@myquincy.net.

Article 1 – Bid Request

1.01 This bid is submitted to:

USPS Address:

The City of Quincy
Utilities Department
423 W. Washington St.
Quincy, Fl. 32351

Physical Address:

The City of Quincy
Utilities Department
423 W. Washington St.
Quincy, Fl. 32351

1.02 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into Agreement with the Owner in the form to be included later to perform all Work as specified or indicated in any of the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions in the Bidding Documents.

Article 2 – Bidder's Acknowledgements

2.01 Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of the Bid Security. (not required) The Bid will remain subject to the acceptance for 60 days after the Bid opening, or for such longer period of the time that Bidder may agree to in writing upon request of Owner.

Article 3 – Bidder's Representations

3.01 In submitting this Bid, Bidder represents that:

- A. Bidder has examined and carefully studied the Bidding Documents, and any data and reference items identified in the Bidding Document, and hereby acknowledges receipt of the following Addenda.

Addendum No.

Addendum Date

_____	_____
_____	_____
_____	_____
_____	_____

- B. Bidder has visited all sites, conducted a thorough, alert visual examination of the various sites and become familiar with and satisfied itself as to the general, local, and other conditions that may affect cost, progress, and performance of the work.
- C. Bidder is familiar with and has satisfied itself as to all Laws and Regulations that may affect cost, progress, and performance of the work.
- D. Bidder is aware of the general nature of work to be performed by Owner and others at the sites that to the Work as indicated in the Bidding Documents.
- E. Bidder has given Owner written notice of all conflicts, errors, or discrepancies that Bidder has discovered in the Bidding Documents, and confirms that the written resolution thereof by Owner is acceptable to the Bidder.
- F. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance and furnishing of the Work.
- G. The submission of this Bid constitutes an incontrovertible representation by Bidder that Bidder has complied every requirement of the Article, and that without exception the Bid and all prices in the Bid are premised upon performing and furnishing the Work required by the Bidding Documents.

Article 4 – Bidder's Certification

4.01 Bidder certifies that:

- A. The Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity is not submitted in conformity with any collusive agreement or rules of any group, association, organization or corporation.
- B. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid.
- C. Bidder has not solicited or induced an individual or entity to refrain from Bidding.
- D. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract for the purposes of this Paragraph 4.01 D.

<u>Item No.</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Total</u>
1.	Mobile Diesel Generator Trailer	1	Each	\$_____	\$_____

2.	Manual Transfer Switches	8 Each	\$ _____	\$ _____
3.	Installation	1 LS	\$ _____	\$ _____
	Total		& _____	

All items listed above can be furnished and delivered to the City of Quincy within a period of _____.

Delivery date will become a part of said agreement and will be evaluated as a part of the Bid.

Article 5 – Basis of Bid

5.01 Bidder will complete the Work in accordance with the Contract Documents for the following prices.

Article 6 – Time of Completion

6.01 Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment in accordance with the Documents supplied

6.02 Bidder accepts the provisions of the Agreement as to any liquidated damages.

Article 7 – Attachment to this Bid

7.01 The following documents are submitted with and made a condition of this Bid:

- A. No Bid Security required.
- B. List of Proposed Subcontractors.
- C. List of Proposed Suppliers.
- D. Evidence of authority to do business in the state of the Project, or a written covenant to obtain such license within the time for acceptance of Bids.
- E. Contractor's License(if required) No. _____

Article 9 – Bid Submittal

Bidder *Indicate correct name of bidding entity*

By:

Signature: _____

Printed name _____

(If Bidder is a corporation, a limited liability company, partnerships, or a joint venture, attach evidence of authority to sign.)

Attest
Signature _____

Printed name _____

Title _____

Submittal Date: _____

Address for Giving Notices: _____

Telephone Number _____

Fax Number _____

Contact Name and email Address _____

Bidder's License No. _____
(where applicable)

SECTION 26 32 13
ENGINE GENERATOR

PART 1 GENERAL

1.1 SUMMARY

- A This section includes the following items from a single supplier:
 - 1. Engine Generator Set.
 - 2. Enclosure
 - 3. Related Accessories as specified
- B Products Furnished or Supplied but not installed
- C Products Installed but not furnished or supplied
- D Related Requirements
 - 1. It is the intent of this specification to secure an engine-driven generator set that has been prototype tested, factory built, production-tested, and site-tested together with all accessories necessary for a complete installation as shown on the plans and drawings and specified herein.
 - 2. Any exceptions to the published specifications shall be subject to the approval of the engineer and submitted minimum 10 days prior to the closing of the bid with a line by line summary description of all the items of compliance, any items that have been omitted or have been taken exception to, and a complete description of all deviations.
 - 3. It is the intent of this specification to secure a generator set system that has been tested during design verification, in production, and at the final job site. The generator set will be a commercial design and will be complete with all of the necessary accessories for complete installation as shown on the plans, drawings, and specifications herein. The equipment supplied shall meet the requirements of the National Electrical Code and applicable local codes and regulations.
 - 4. All equipment shall be new and of current production by an international, power system manufacturer of generators, transfer switches, and paralleling switchgear. The manufacturer shall be a supplier of a complete and coordinated system. There will be single-source responsibility for warranty, parts, and service through a factory-authorized representative with factory-trained technicians.

1.2 PRICE AND PAYMENT PROCEDURES

- A Allowances
- B Unit Prices
- C Alternates or Alternatives
- D Measurement and Payment

1.3 REFERENCES

- A Abbreviations and Acronyms

- B Definitions
- C Reference Standards

1.4 ADMINISTRATIVE REQUIREMENTS

- A Coordination
- B Pre-installation Meeting
- C Sequencing
- D Scheduling

1.5 SUBMITTALS

- A Action Submittals
 - 1. Product Data
 - a The submittal shall include prototype test certification and specification sheets showing all standard and optional accessories to be supplied; schematic wiring diagrams, dimension drawings, and interconnection diagrams identifying by terminal number each required interconnection between the generator set, the transfer switch, and the remote annunciator panel if it is included elsewhere in these specifications.
 - 2. Shop Drawings
 - 3. Samples
- B Informational Submittal
 - 1. Certificates
 - 2. Test and Evaluation Reports
 - 3. Manufacturer's Instruction
 - 4. Source Quality Control Submittals
 - 5. Field or Site Quality Control
 - 6. Manufacturer's Report
 - 7. Special Procedure Submittal
 - 8. Qualification Statement
- C Closeout Submittal
 - 1. Maintenance Contracts
 - 2. Operation And Maintenance Data
 - 3. Bonds
 - 4. Warranty Documentation
 - 5. Record Documentation
 - 6. Software
- D Maintenance Material Submittals

1.6 Quality Assurance

- A Regulatory Agency
 - 1. The generator set shall conform to the requirements of the following codes and standards:
 - a CSA C22.2, No. 14-M91 Industrial Control Equipment.
 - b EN50082-2, Electromagnetic Compatibility-Generic Immunity Requirements, Part 2: Industrial.
 - c EN55011, Limits and Methods of Measurement of Radio Interference Characteristics of Industrial, Scientific and Medical Equipment.
 - d IEC8528 part 4, Control Systems for Generator Sets.
 - e IEC Std 61000-2 and 61000-3 for susceptibility, 61000-6 radiated and conducted electromagnetic emissions.

- f IEEE446 Recommended Practice for Emergency and Standby Power Systems for Commercial and Industrial Applications.
 - g NFPA 70, National Electrical Code, Equipment shall be suitable for use in systems in compliance to Article 700, 701, and 702.
 - h NFPA 99, Essential Electrical Systems for Health Care Facilities.
 - i NFPA 110, Emergency and Standby Power Systems. The generator set shall meet all requirements for Level 1 systems. Level 1 prototype tests required by this standard shall have been performed on a complete and functional unit. Component level type tests will not substitute for this requirement.
2. Qualifications
 - a The equipment shall be produced by a manufacturer who is ISO 9001 certified for the design, development, production and service of its complete product line.
 - b The power system shall be produced by a manufacturer who has produced this type of equipment for a period of at least 10 years and who maintains a service organization available twenty-four hours a day throughout the year.
 3. Manufacturers
 - a The power system shall be furnished by a single manufacturer who shall be responsible for the design, coordination, and testing of the complete system. The entire system shall be installed as shown on the plans, drawings, and specifications herein.
 4. Suppliers
 5. Fabricators
 6. Installers/ Applicators/ Erectors

1.7 Delivery, Storage, and Handling

- A Delivery and Acceptance Requirements
- B Storage and Handling Requirements
- C Packaging Waste Management

1.8 Field or Site Conditions

- A Ambient Conditions
 1. Engine- generator set shall operate in the following conditions without any damage to the unit or its loads.
 - a Ambient Temperature: 77 °F
 - b Altitude : 500 ft
 - c Relative Humidity: 95%
- B Existing Conditions

1.9 Warranty or Bond

- A Manufacturer's Warranty
 1. The generator set shall include a standard warranty covering three (3) year or 3000 hours, whichever occurs first, to guarantee against defective material and workmanship in accordance with the manufacturer's published warranty from the date of initial startup.
 2. The trailer has a standard warranty covering one (1) year or 3000 hours, whichever occurs first, to guarantee against defective material and workmanship in accordance with the manufacturer's published warranty from the date of initial startup.
 3. The generator set manufacturer and its distributor shall maintain a 24-hour parts and service organization. This organization shall regularly engage in maintenance contract programs to

perform preventive maintenance and service on equipment similar to that specified. A service agreement shall be available and shall include system operation under simulated operating conditions; adjustment to the generator set, transfer switch, and switchgear controls as required, and certification in the owner's maintenance log of repairs made and functional tests performed on all systems.

- B Special Warranty
- C Extended Correction Period

PART 2 PRODUCTS

2.1 Owner-Furnished or Owner-Supplied

- A New Products
- B Existing Products

2.2 Equipment

- A Equipment
 - 1. It shall provide 57.00 Kva and 46.00 kW when operating at 120/240 volts, 60 Hz, 0.80 power factor. The generator set shall be capable of a 150°C Standby rating while operating in an ambient condition of less than or equal to 77 °F and a maximum elevation of 500 ft above sea level. The standby rating shall be available for the duration of the outage.
- B Engine
 - 1. The minimum 3.4 liter displacement engine shall deliver a minimum of 74.3 HP at a governed engine speed of 1800 rpm, and shall be equipped with the following:
 - a. Isochronous governor capable of 0.5% steady-state frequency regulation
 - b. 12-volt positive-engagement solenoid shift-starting motor
 - c. 90-ampere automatic battery charging alternator with a solid-state voltage regulation
 - d. Positive displacement, full-pressure lubrication oil pump, cartridge oil filters, dipstick, and oil drain
 - e. Dry-type replaceable heavy duty air cleaner with air cleaner restriction indicator
 - f. Engine-driven or electric fuel-transfer pump including fuel filter and electric solenoid fuel shutoff valve capable of lifting fuel
 - g. The turbocharged engine shall be fueled by diesel
 - h. The engine shall have a minimum of 4 cylinders and be liquid-cooled
 - 2. The engine shall be EPA certified to Tier 4 Final non-road standards from the factory
 - 3. The engine shall be equipped with cooled Exhaust Gas Regeneration (EGR) and Diesel Oxidation Catalyst (DOC) to meet Tier 4 Final without a Diesel Particulate Filter (DPF)
 - 4. The generator must accept rated load in one-step.
 - 5. Unit shall include appropriate amounts of engine oil and antifreeze.
- C Cooling System
 - 1. The engine shall be liquid-cooled by a closed loop, unit mounted radiator rated to operate the generator set at full load at an ambient temperature of 45 degrees C (113 degrees F) at the prime rating. The radiator fan and other rotating engine parts shall be guarded against accidental contact.
- D Heavy Duty Air Cleaner

1. The air cleaner shall provide engine air filtration which meets the engine manufacturer's specifications under typical operating conditions.

E Battery

1. Each genset requires a maintenance free BCI group 24 battery which must meet the engine manufactures' specifications for the ambient conditions specified in Part 1 Project Conditions and shall comply with the NFPA requirements for engine cranking cycles. This battery shall be rated according to SAE Standards J-537 with a minimum cold cranking amp of 650 amps and a minimum reserve capacity of 120 Minutes at 80F. The battery plates shall be constructed of a Calcium-Lead alloy to provide long waterless operation and extended battery life. The battery must contain a handle to aid in lifting and the case must be constructed of polypropylene to resist breakage and extend service life
2. Battery rack and battery cables capable of holding the manufacturer's recommended batteries shall be supplied.
3. Lockable battery disconnect switch.

F Trailer

1. The generator set shall be equipped with a heavy-duty, single axle trailer that has been designed for highway towing, as well as off-road transportation of the engine generator set, fuel, and all accessories
2. The single-axle trailer shall have a Gross Vehicle Weight Rating (GVWR) of at least 6,000 lbs. The trailer shall have sufficient rating to carry the engine generator set, fuel, and all accessories
3. The trailer frame shall be welded 2" x 4" steel tube construction, with 2" x 4" steel tube cross-members located for mounting the engine generator set. Fenders and decking shall be constructed to support 500#s
4. The trailer shall be painted black over zinc-rich primer to meet ASTM #B-117.
5. ST225/75R15, load range D tires shall be mounted on 6-lug, 15x6 conventional steel wheels
6. The trailer hitch height shall be adjustable and be equipped with a 2 5/16" ball coupler and 3" Lunette eye coupler
7. The trailer shall be equipped with a tongue jack and two rear stabilizing feet
8. Heavy-duty safety chains with slip hooks and safety latches shall be provided
9. The trailer incorporates a breakaway switch and battery to actuate the trailer brakes should a trailer breakaway occur
10. Trailer lighting and reflectors shall meet DOT regulations. Running lights shall be recessed into the frame rails to prevent accidental breakage. Provide with 7-pin harness and connector for the towing vehicle
11. Trailer shall be equipped with a factory-mounted, lockable steel tool box containing a 4-way lug wrench, 20-ton bottle jack and fire extinguisher. The lock shall use the same key as the enclosure
12. Lockable spare tire mounted on trailer

G Housing

1. Durable steel, sound-attenuating housing with quiet operation of 69 dB(A) log average @ 7 m (23 ft.) with full load at the prime rating
2. Stainless steel hinges and lockable latches on doors
3. Single-point lifting eye and four-point tie down system
4. Enclosures shall be equipped with sufficient side and end doors to allow access for operation, inspection, and service of the unit and all options. When the generator set controller faces the rear of the generator set, an additional rear facing door is required
5. A bulk head wall at the radiator to prevent recirculation of hot air
6. The complete exhaust system shall be internal to the enclosure
7. The acoustic insulation shall be fixed to the mounting surface with pressure sensitive adhesive. The acoustical insulation shall be flame retardant and UL 94-HB recognized
8. Enclosure designed to direct cooling discharge air in a vertical direction

9. The enclosure shall be finish coated with powder baked paint with e-coat base for superior finish, durability and appearance. Enclosures will be finished in white

H Fuel oil storage

1. Subbase fuel tank for 24-hour run time (102 gal) with full load at prime rating
2. Fuel tank includes the fuel level gauge, fuel fill with lockable cap, and an atmospheric vent
3. The secondary containment tank's construction protects against fuel leaks or ruptures. The inner (primary) tank is sealed inside the outer (secondary) tank. The outer tank contains the fuel if the inner tank leaks or ruptures
4. 125% environmental containment basin for oil and coolant
5. 110% secondary containment tank for fuel
6. Unit fuel fill shall be an external 2" NPT opening. Fuel fill shall be lockable
7. Tank shall have external fill and drain ports for use with external tank
8. Emergency venting on secondary containment shall be standard

I Controller

1. Decision-Maker® 3500 Generator Set Controller
 - a. The generator set controller shall be a microprocessor based control system that will provide automatic starting, system monitoring, and protection. The controller system shall also provide local monitoring and remote monitoring. The control system shall be capable of PC based updating of all necessary parameters, firmware, and software.
 - b. The controller shall be mounted on the generator set and shall have integral vibration isolation. The controller shall be prototype and reliability tested to ensure operation in the conditions encountered.
2. Codes and Standards
 - a. The generator set controller shall meet NFPA 110 Level 1 requirements and shall include an integral alarm horn as required by NFPA.
 - b. The controller shall meet NFPA 99 and NEC requirements.
 - c. The controller shall be UL 508 listed.
3. Applicability
 - a. The controller shall be a standard offering in the manufacturer's controller product line.
 - b. The controller shall support 12-volt and 24volt starting systems.
 - c. The controller's environmental specification shall be: -40°C to 70°C operating temperature range and 5-95% humidity, non-condensing.
 - d. The controller shall mount on the generator or remotely within 40 feet with viewable access.
4. Controller Buttons, Display and Components
 - a. The generator set controller shall include the following features and functions:
 1. Push button Master Control buttons. The buttons shall be tactile-feel membrane with an indicator light to initiate the following functions:
 - a. Run Mode: When in the run mode the generator set shall start as directed by the operator.
 - b. Off/Reset Mode: When in the Off/Reset mode the generator set shall stop, the reset shall reset all faults, allowing for the restarting of the generator set after a shutdown.
 - c. Auto Mode: When in Auto the mode the generator set shall be ready to accept a signal from a remote device.
 2. Emergency Stop Switch. The remote stop switch shall be red in color with a "mushroom" type head. Depressing the stop button will immediately stop the generator set and lockout the generator set for any automatic remote starting.
 3. Push Button/Rotary Selector dial. This dial shall be used for selection of all Menus and sub-menus. Rotating the dial moves you through the menus, pushing the dial

- selects the menu and function/features in that menu. Pushing the button selects the feature/function and sub-menus.
4. Digital Display. The display shall have back lighting for ease of operator use in high and low light conditions. The display shall display status of all faults and warnings. The display shall also display any engine faults. While the generator set is running, the display shall scroll all-important information across the screen for ease of operator use. The scroll can be stopped by pushing the rotary dial. The display shall fall asleep when the generator set is not running and will wake-up when the generator set starts or the rotary dial is depressed.
 5. Fault Light. The controller shall have an annunciator fault light that glows red for faults and yellow for warnings. These faults and warnings shall be displayed in the digital display. The fault light will also glow yellow when not in AUTO.
 6. Alarm Horn. The controller shall provide an alarm horn that sounds when any faults or warnings are present. The horn shall also sound when the controller is not in the AUTO mode.
 7. Alarm Silence/Lamp Test Button. When this button is depressed, it shall test all controller lamps. This button will also silence the alarm horn when the unit is not AUTO.
 8. USB Connection. The controller shall have a USB connection on the face of the controller. This connection shall allow for updating of all software and firmware. This port shall also allow for all servicing of generator set parameters, fault diagnostics and viewing of all controller information via use a laptop computer.
 9. Dedicated user inputs. The controller shall have dedicated inputs for remote emergency stop switch, remote 2-wire star for transfer switch and auxiliary shutdown.
 10. The controller shall have auto resettable circuit protection integral on the circuit board.
5. System Controller Monitoring and Status Features and Functions
- a. The generator controller shall display and monitor the following engine and alternator functions and allow adjustments of certain parameters at the controller:
 1. Overview menu
 - a. Active shutdowns and warnings shall be displayed if present and without the need of operator interface
 - b. Engine runtime with total hours
 - c. Average line to line voltage
 - d. Coolant temperature
 - e. Fuel level or pressure
 - f. Oil pressure
 - g. Battery voltage
 - h. Software version
 - i. Frequency
 - j. Average current
 2. Engine metering menu.
 - a. Engine speed
 - b. Oil pressure
 - c. Coolant temperature
 - d. Battery voltage
 3. Generator metering menu.
 - a. Total power in VA
 - b. Total power in W

- c. Rated power % used
- d. Voltage L-L and L-N for all phases
- e. Current L1, L2, L3
- f. Frequency
- 4. Generator set information.
 - a. Generator set model number
 - b. Generator set serial number
 - c. Controller set number
- 5. Generator set run time.
 - a. Engine run time total hours
 - b. Engine loaded total hours
 - c. Number of engine starts
 - d. Total energy in kW
- 6. Generator set system
 - a. System voltage
 - b. System frequency 50/60Hz
 - c. System phase, single/three phase
 - d. Power rating kW
 - e. Amperage rating
 - f. Power type standby/prime
 - g. Measurement units, metric/English units adjustable
 - h. Alarm silence, always or auto only
- 7. Generator set calibration, the following are adjustable at the controller.
 - a. Voltage L-L and L-N all phases
 - b. Current L1, L2, L3
 - c. Reset all calibrations
- 8. Voltage regulation, +/-0.5% regulation, the following is adjustable at the controller.
 - a. Voltage Adjustable +/- 10%
- 9. Digital and Analog Inputs and outputs
 - a. Displays settings and status
- 10. Event Log
 - a. Stores event history, up to 1000 events
- 6. Controller Engine control features and functions
 - a. Automatic restart - the controller has automatic restart feature that initiates the start routine and re-crank after a failed start attempt.
 - b. Cyclic cranking - the controller shall have programmable cyclic cranking
 - c. Engine starting aid - the controller shall have the capability of providing control for an optional engine starting aid.
 - d. The control system shall include time delays for engine start and cool down.
 - e. The control system shall interface with the engine ECM and display engine fault codes and warnings. The ECM shall also include sender failure monitoring to help distinguish between failed senders and actual failure conditions.
 - f. The controller shall monitor and display engine governor functions with include steady state and transient frequency monitoring
- 7. Controller Alternator control features and functions
 - a. Integrated hybrid voltage regulator. The system shall have integral microprocessor based voltage regulator system that provides +/- 0.5% voltage regulation, no-load to full load with three phase sensing. The system is prototype tested and control variation of voltage to frequency. The voltage regulator shall be adjustable at the controller with maximum +/- 10% adjustable of nominal voltage.
 - b. AC output voltage regulator adjustment. The system shall allow for adjustment of the integral voltage regulator with maximum of +/- 10% adjustment of the system

- voltage.
 - c. Alternator thermal overload protection. The system shall have integral alternator overload and short circuit protection matched to each alternator for the particular voltage and phase configuration.
 - d. Power metering. The controller digitally displays power metering of kW and kVA.
8. Other control features and functions
- a. Event logging. The controller keeps a record of up to 1000 events, for warning and shutdown faults. This fault information becomes a stored record of systems events and can be reset.
 - b. Historical data logging. The controller total number of generator set successful start shall be recorded and displayed.
 - c. Programmable access. The control system shall include a USB port that gives service technicians the ability to provide software and firmware upgrades. The system shall also be capable of allowing setting of all critical parameters using the service software and a laptop computer. All parameters and setting should be capable to being stored on a laptop for future upgrades of printing for analysis.
9. Generator Set Warning, Shutdown Alarm and Status
- a. The generator set shall have alarms and status indication lamps that show non-automatic status and warning and shutdown conditions. The controller shall indicate with a warning lamp and or alarm and on the digital display screen any shutdown, warning or engine fault condition that exists in the generator set system. The following alarms and shutdowns shall exist as a minimum:
 - 1. Engine functions
 - a. Critical high fuel level (alarm)
 - b. ECM communication loss (shutdown)
 - c. ECM diagnostics (alarm & shutdown)
 - d. Engine overspeed (shutdown)
 - e. Engine start aid active
 - f. Engine under speed (shutdown)
 - g. Fuel tank leak (alarm & shutdown)
 - h. High DC battery voltage (alarm)
 - i. High coolant temperature (alarm & shutdown)
 - j. High fuel level (alarm)
 - k. Low DC battery voltage (alarm)
 - l. Low coolant level (shutdown)
 - m. Low coolant temperature (alarm)
 - n. Low cranking voltage (alarm)
 - o. Low engine oil level (alarm & shutdown)
 - p. Low fuel level (alarm & shutdown)
 - q. Low fuel pressure (alarm)
 - r. Low oil pressure (alarm & shutdown)
 - s. No coolant temperature signal (shutdown)
 - t. No oil pressure signal (shutdown)
 - u. Overcrank (shutdown)
 - v. Speed sensor fault (alarm)
 - 2. Generator functions
 - a. AC sensing loss over & under current (alarm & shutdown)
 - b. Alternator protection (shutdown)
 - c. Ground fault input (alarm)
 - d. kW overload (shutdown)
 - e. Locked rotor (shutdown)
 - f. Over-frequency (shutdown)
 - g. Over AC voltage (shutdown)

- h. Under-frequency (shutdown)
 - i. Under AC voltage (shutdown)
 - j. Emergency stop (shutdown)
 - 3. Other General functions
 - a. Battery charger fault (alarm)
 - b. Common fault (shutdown)
 - c. Common warning (alarm)
 - d. Master switch not in auto (alarm)
 - e. Generator running
 - f. Input/Output fault (alarm)
 - 4. The generator set controller shall also be capable of meeting all necessary NFPA 110 level 1 requirements that include several of the above along with; EPS supplying load, Master switch “not in auto”, and contacts for local and remote common alarm.
- 10. Communications
 - a. If the generator set engine is equipped with an ECM (engine control module), the controller shall communicate with the ECM for control, monitoring, diagnosis, and meet SAE J1939 standards
 - b. Kohler proprietary RBUS communication shall be available.
 - c. A RBUS shall be able to monitor and alter parameters, and start or stop a generator.
 - d. The controller shall have the capability to communicate to a personal computer (IBM or compatible) and appropriate application software
 - e. A variety of connections shall be available based on requirements:
 - 1. A single control connection to a PC via USB
 - 2. Internet connection via Ethernet
 - f. Generator and transfer switch controls shall be equipped with communications modules capable of connecting to the same communication network.
- 11. Dry Contact Kit
 - a. The 15 relay dry contact kit shall provide normally open and normally closed contacts in a form C configuration to activate warning devices and other customer-provided accessories allowing remote monitoring of the generator set. Typically, lamps, audible alarms, or other devices signal faults or status conditions

J Customer connection panel

- 1. Viewable generator set controller with security cover
- 2. Remote start/stop capabilities
- 3. Shore Power receptacle, rated at 120V, 15 amp, for on-site power for the block heater and battery charger
- 4. Load lug connections Qty of 5, #6-350MCM, 400 amp load lugs located behind lockable controller door and secondary panel
- 5. Color-coded camlock connectors
- 6. Externally mounted, recessed emergency stop switch

K Generator Overcurrent and Fault Protection

- 1. Adjustable trip main line 250 amp circuit breaker

L Alternator

- 1. The alternator shall be salient-pole, brushless, 2/3-pitch, with 4 bus bar provision for external connections, self-ventilated, with drip-proof construction and amortisseur rotor windings, and skewed for smooth voltage waveform. The ratings shall meet the NEMA standard (MG1-32.40) temperature rise limits. The insulation shall be class H per UL1446 and the varnish shall be a fungus resistant epoxy. Temperature rise of the rotor and stator shall be limited to 150°C Standby. The PMG based excitation system shall be of brushless construction controlled by a

digital, solid- state, voltage regulator. The AVR shall be capable of proper operation under severe nonlinear loads and provide individual adjustments for voltage range, stability and volts-per-hertz operations. The AVR shall be protected from the environment by potting compound. The waveform harmonic distortion shall not exceed 5% total RMS measured line-to-line at full rated load. The TIF factor shall not exceed 50.

2. The alternator shall have a maintenance-free bearing, designed for 40000 hour B10 life. The alternator shall be directly connected to the flywheel housing with a semi-flexible coupling between the rotor and the flywheel.
3. The generator shall be inherently capable of sustaining at least 300% of rated current for at least 10 seconds under a 3-phase symmetrical short circuit without the addition of separate current-support devices.
4. Motor starting performance and voltage dip determinations shall be based on the complete generator set. The generator set shall be capable of supplying 192.00 LRKVA for starting motor loads with a maximum instantaneous voltage dip of 35%, as measured by a digital RMS transient recorder in accordance with IEEE Standard 115. Motor starting performance and voltage dip determination that does not account for all components affecting total voltage dip, i.e., engine, alternator, voltage regulator, and governor will not be acceptable. As such, the generator set shall be prototype tested to optimize and determine performance as a generator set system.

M Vibration Isolation

1. Vibration isolators shall be provided between the engine-alternator and heavy-duty steel base.

2.3 Description

- A Regulatory Requirements
- B Sustainability Characteristics

2.4 Performance / Design Criteria

- A Capacities

2.5 Operation

- A Operators
- B Controls
- C Operation Sequence

2.6 Materials

2.7 Assembly or Fabrication

- A Factory Assembly
- B Shop Fabrication
- C Assembly or Fabrication Tolerances

2.8 Mixes

2.9 Finishes

- A Primer Materials
- B Finish Materials
- C Shop Finishing Materials

2.10 Accessories

- A. Two-Way Fuel Valve – The two-way fuel valve and fuel line connection ports will allow switching between on-board fuel and external fuel sources.
- B. Cold weather package - A block heater, battery heater pad and a battery wrap are included in the kit. The kit improves starting performance in cold weather conditions.
- C. The generator set shall be supplied with a 6-ampere automatic float/equalize battery charger capable of charging both lead-acid and gel-cell type batteries, with the following features:
 - i. Automatic 3-stage float to equalization charge
 - ii. 1% steady-state voltage regulation from no load to full load over 10% AC input line voltage variation

- iii. Indicator LED lamps for charge state indication (bulk charge/absorption/float)
- iv. Ambient temperature operating range: -40°C to 70°C
- v. Potting for durability and waterproofing
- vi. Short-circuit and reverse polarity protection
- vii. UL 1236 listed
- viii. UL 2200 compliant
- ix. CSA certified
- x. Ring terminals for battery connection.

2.11 Source Quality Control

A. Non-Conforming Work

1. To ensure that the equipment has been designed and built to the highest reliability and quality standards, the manufacturer and/or local representative shall be responsible for three separate tests: design prototype tests, final production tests, and site tests.
 - a. **Design Prototype Tests.** Components of the emergency system, such as the engine/generator set, transfer switch, and accessories, shall not be subjected to prototype tests because the tests are potentially damaging. Rather, similar design prototypes and preproduction models shall be subject to the following tests:
 - i. Maximum power (kW)
 - ii. Maximum motor starting (kVA) at 35% instantaneous voltage dip.
 - iii. Alternator temperature rise by embedded thermocouple and/or by resistance method per NEMA MG1-32.6.
 - iv. Governor speed regulation under steady-state and transient conditions.
 - v. Voltage regulation and generator transient response.
 - vi. Harmonic analysis, voltage waveform deviation, and telephone influence factor.
 - vii. Three-phase short circuit tests.
 - viii. Alternator cooling air flow.
 - ix. Torsional analysis to verify that the generator set is free of harmful torsional stresses.
 - x. Endurance testing.
 - b. **Final Production Tests.** Each generator set shall be tested under varying loads with guards and exhaust system in place. Tests shall include:
 - i. Single-step load pickup
 - ii. Safety shutdown device testing
 - iii. Rated Power @ 0.8 PF
 - iv. Maximum power
 - v. Upon request, a witness test, or a certified test record sent prior to shipment.
 - c. **Site Tests.** The manufacturer's distribution representative shall perform an installation check, startup, and building load test. The engineer, regular operators, and the maintenance staff shall be notified of the time and date of the site test. The tests shall include:
 - i. Fuel, lubricating oil, and antifreeze shall be checked for conformity to the manufacturer's recommendations, under the environmental conditions present and expected.
 - ii. Accessories that normally function while the set is standing by shall be checked prior to cranking the engine. These shall include: block heaters, battery chargers, alternator strip heaters, remote annunciators, etc.
 - iii. Generator set startup under test mode to check for exhaust leaks, path of exhaust gases outside the building, cooling air flow, movement during starting and stopping, vibration during operation, normal and emergency line-to-line voltage and frequency, and phase rotation.
 - iv. Automatic start by means of a simulated power outage to test remote-automatic starting, transfer of the load, and automatic shutdown. Prior to this test, all transfer switch timers shall be adjusted for proper system coordination. Engine coolant temperature, oil pressure, and battery charge level along with

generator set voltage, amperes, and frequency shall be monitored throughout the test.

- B Non-Conforming Work
- C Manufacturer's Services
- D Coordination of Other Tests and Inspections

PART 3 EXECUTION

3.1 Installers

- A Installer List
- B Substitution Limitations

3.2 Examination

- A Verification of Conditions
- B Pre-installation Testing
- C Evaluation and Assessment

3.3 Preparation

- A Protection of In-place Condition
- B Surface Preparation
- C Demolition/ Removal

3.4 Installation

- A Special Techniques
- B Interface with Other Work
- C System Integration
- D Tolerances

3.5 Repair/ Restoration

3.6 Reinstallation

3.7 Field or Site Quality Control

- A Field or Site Tests and Inspection
- B Non-Conforming Work
- C Manufacturer's Services

3.8 System Startup

3.9 Adjusting

3.10 Cleaning

- A Waste Management

3.11 Closeout Activities

- B Demonstration
- C Training

3.12 Protection

3.13 Maintenance

3.14 Attachments

END OF SECTION

SPEC GRADE GENERATOR DOCKING PANEL WITH MANUAL TRANSFER SWITCH

PART 1 – GENERAL REQUIREMENTS

1.01 Scope:

A. Contractor shall furnish, deliver, install and test the generator quick connect docking panel with manual transfer switches as specified herein and in accordance with the specifications.

1.02 Quality Assurance:

- A. Manual transfer switch shall be UL listed and labeled under the UL 1008 standard.
- B. Manual transfer switch manufacturer shall provide a complete factory assembled, wired and tested manual transfer switch.
- C. Manual transfer switch shall be factory Hi-pot tested for a period of not less than 60 seconds.
- D. Manual transfer switch installation shall meet all applicable NEC standards.
- E. Manual transfer switch shall be of the rotary type with an On-Off-On sequence.

1.03 Submittals:

- A. Contractor shall submit manufacturer's drawings and data of manual transfer switches for Engineer's approval prior to start of fabrication. Drawings and data shall include, as a minimum, dimensioned general arrangement drawings and wiring diagrams, UL listing information including UL control or file number, component data, mounting provisions, conduit entry locations and installation instructions.
- B. Upon installation of manual transfer switches Contractor shall submit manufacturer's Operating & Maintenance Manual which shall include as a minimum:
 - 1. Certified as-built General Arrangement drawings and Wiring Diagram.
 - 2. Materials / Component List including part numbers.
 - 3. Maintenance and service requirements.

MANUAL TRANSFER SWITCHES 16667-2

- 4. Certificate of Compliance and hi-pot test data.

1.04 Warranty:

- A. Manual transfer switches shall be covered by manufacturer's warranty for a minimum period of (1) one year after shipment from manufacturer.

SECTION 2 - PRODUCTS

2.01 General:

- A. All equipment shall be new.
- B. Manual transfer switch manufacturer must have produced and sold manual transfer switches as a standard product for a minimum of (3) years.
- C. Manual transfer switches shall be of the rotary type with an On-Off-On sequence; knife switch or fused switches are not acceptable.
- D. Contractor shall be responsible for the equipment until it has been installed and is finally inspected, tested and accepted in accordance with the requirements of this Specification.
- E. Manual transfer switches shall be a rotary type as manufactured by Socomec, Inc.

2.02 Spec Grade Generator Docking Panel with Manual Transfer Switches:

- A. Power Temp Systems, Inc. Spec Grade Docking Panel with manual transfer switch shall consist of (1) one mechanically rotating transfer handle in an on-off-on pattern, camlok style male connectors, power distribution block and grounding terminals, all housed within a padlockable enclosure.
- B. Power Temp Systems, Inc. Spec Grade Docking Panel with manual transfer switch enclosure shall be Type NEMA3R, constructed of continuous seam-welded, powder coated aluminum. The main access shall be through tamper resistant and padlockable two section doors that covers the full height of the enclosure. Access for portable generator cables with male inlet cam-style cable attachments shall be via cable entry openings in the bottom of enclosure. A hinged flap door shall be provided to cover the cable openings when cables are not connected; the hinged flap door shall allow cable entry only after the access door has been opened. Enclosure shall be powder coated after fabrication; color shall be light gray RAL 7038.
- C. Cam-style male connectors (inlets) shall be UL Listed single-pole separable type and rated 200 amps at 600VAC. Cam-style male connectors shall be color coded. Cam-style male connectors shall be provided for each phase and for ground and neutral. Each of the phase cam-style male connectors within the enclosure shall be factory-wired to a rotary transfer switch. The ground cam-style male connectors shall be bonded to the enclosure, and a ground lug shall be provided for connection of the facility ground conductor. The neutral cam-style male connectors, if required, shall be factory wired to a power distribution block. The camlok style male connectors shall be accessible only through the main access door.
- D. Quantity:
 - 1. Seven (7) Power Temp Systems, Inc. Spec Grade Docking Panel with Rotary Transfer Switch with male camlocks color coded for 120/240 3Ph model # QCPSW4L3MRTS2
 - 2. One (1) Power Temp Systems, Inc. Spec Grade Docking Panel with Rotary Transfer Switch with male camlocks color coded for 480/277 3 Ph model # QCPSW4H2MRTS2
 - 3. Voltages must be verified.
- E. Power Temp Systems, Inc. Spec Grade Docking Panel with Rotary Transfer Switch.

1. Socomec 200A 3 Pole Open Transition Manual Rotary Transfer Switch (On – Off – On) with Aux Contacts for Annunciation Communications.
2. Tamper Resistant “While in Use” Male Camlok Portable Generator Inlets and Smart Lug Hardwire.
3. Extra Depth for Bottom Conduit Access.
4. Phase Rotation Monitor.
5. 65 kA Silver Plated Copper Buss.
6. Access plates on both sides and back of all three sections.
7. NEC 700.3 F Compliant, UL 1008 Certified
8. Dimensions: Width – 30” Height – 48” Depth – 26”

F. Manual transfer switch shall be suitable for use as service equipment in the USA.

SECTION 3 - EXECUTION

3.01 Installation:

MANUAL TRANSFER SWITCHES 16667-4

A. Prior to installation of manual transfer switches, Contractor shall examine the areas and conditions under which the manual transfer switch is to be installed and notify the Engineer in writing if unsatisfactory conditions exist.

B. Manual transfer switch shall be installed as shown on the drawings and per the manufacturer’s written instructions. In addition, the installation shall meet the requirements of local codes, the National Electrical Code and National Electrical Contractors Association’s “Standard of Installation”.

C. Conduit entry into the manual transfer switch shall be by Contractor; Contractor shall furnish and install listed watertight conduit hubs, as manufactured by MYERS or T&B, for each conduit entry on the manual transfer switch. The incoming hub size shall match the conduit size for feeders and ground as shown on the drawings. The outgoing hub size shall match the conduit size for loads and ground as shown on the drawings. Hubs shall be properly installed and tightened to maintain Type 3R integrity of the manual transfer switch enclosure.

D. Contractor shall terminate feeder conductors, load conductors and ground per the manufacturer’s instructions. Use copper wire only for all conductors and grounds. All field wiring terminations shall be torqued as required per the instructions on the manual transfer switch’s power distribution block, circuit breaker & ground lug.

3.02 Field Testing:

A. Prior to energizing manual transfer switch, the Contractor shall perform the following checks and tests as a minimum:

1. Verify mounting and connections are complete and secure.
2. Verify internal components and wiring are secure.
3. Perform continuity check of all circuits.
4. Perform 1,000 VDC megger test on feeder, load and ground cables.
5. Verify deadfront is secure.
6. With the manual transfer switch deadfront in place and the main access door closed and properly latched, actuate both Operator Mechanisms; verify only (1) breaker at a time can be turned to the “ON” position.
7. Confirm operation of the manual transfer switch ground receptacle by attaching a plug to the manual transfer switch ground receptacle and then verify that the plug is grounded to the facility ground.
8. Once

utility power has been applied, confirm operation of manual transfer switch by following directions on main access door.

End of Section

Exhibit B: Hydra Service, Inc. Quotation
RECOMMENDATION



Hydra Service, Inc.
SPECIALIST IN FLUID MOVEMENT

P.O. Box 365
Warrior, AL 35180
Phone: (205) 647-5326
Fax: (205) 647-2736

23304 McAuliffe Drive
Robertsdale, AL 36567
Phone: (251) 947-5006
Fax: (251) 947-5105

4381 Hwy 80
Pelahatchie, MS 39145
Phone: (601) 854-5502
Fax: (601) 854-5504

February 20, 2020

Quote # 0220-117-td

City of Quincy

Attn: Mo Cox

Email: mcox@myquincy.net

PX: 850-408-0540

Thank you for the opportunity to quote the following for your consideration. I look forward to working with you on this project. Please feel free to call me day or night if you need anything.

- 1 – Godwin Dri-Prime CD100M 4”x4”
Yanmar 3TNV88F 1900RPM Final Tier 4 Engine
GP30 Trailer Mounted
Prime Guard Panel
- 2 – 4” x 20’ Suction Hose w/ Bauer Fittings
- 2 – 4” x 50’ Discharge Hose w/ Bauer Fittings
- 1 – 4” Bauer Strainer

Total Price: \$38,000.00

Note: Quote is good for 30 days unless otherwise noted. All material is subject to engineer’s final approval of submittal. Price is plus any taxes. Labor is not included unless otherwise noted on the quote. Not included: any applicable taxes, installation costs, wetwell, valves, concrete work, foundation or pole for control panel, electrical connections, offloading, intermediate guide rail brackets, unless otherwise noted. No retainage is allowed.

If you have any questions, please do not hesitate to call me @ (850) 630-0117.

Sincerely,

Rex Smith
td

This scope of supply accepted and order entry authorized pending submittal approval.

Signed:

Date:

Name:

Title:

Company:

Godwin CD100S Dri-Prime® Pump



The Godwin CD100S Dri-Prime pump is a versatile, general purpose dewatering pump designed for use in the industry's most challenging construction, municipal, industrial and emergency response applications. This rugged pump is ideally suited for tough dewatering jobs, and is the reliable choice for rental solutions.

The CD100S is a member of the Godwin S Series of Smart pumps, equipped with a new generation of Field Smart Technology (FST) for remote monitoring and control. In addition to improved hydraulic efficiency, greater fuel economy, and streamlined serviceability, the CD impeller is interchangeable with a Flygt N-Technology non-clog impeller, providing the flexibility to tackle stringy, modern wastewater applications with the same pump.

Specifications

Suction connection	4 in (100 mm) flange
Delivery connection	4 in (100 mm) flange
Max capacity	1,079 USGPM † (245 m ³ /hr)
Max impeller diameter	10.0 in
Max solids handling	1 ¾ in (45 mm)
Max operating temp	176 °F * (80 °C)
Max working pressure	68 psi (4.7 bar)
Max suction pressure	58 psi (4.0 bar)
Max casing pressure	103 psi (7.1 bar)
Max operating speed	2200 rpm

* Please contact our office for applications in excess of 176°F (80 °C).
† Larger diameter pipes may be required for maximum flows.

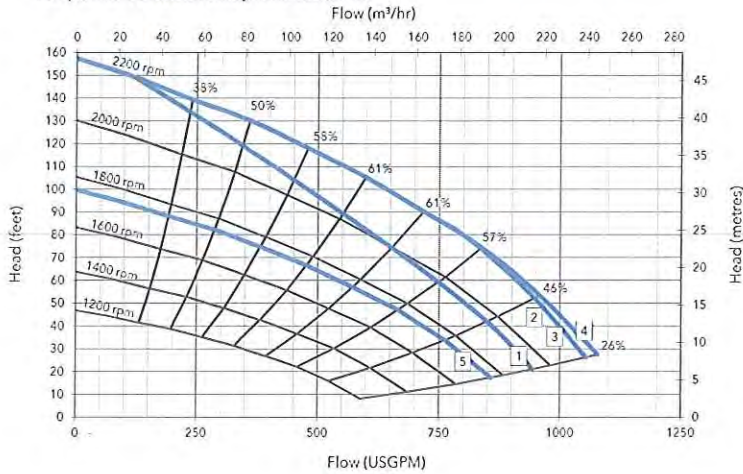
Features and benefits

- Interchangeable impellers to tackle a full range of solids handling applications.
- Field Smart Technology (FST) allows the user to monitor & control the pump from anywhere in the world.
- New compressor belt tensioner reduces time to change and adjust belt to approximately 30 minutes.
- New sight glass and measuring stick added to monitor level and quality of mechanical seal oil.
- Improved hydraulic design reduces vibration, maximizes efficiency and fuel economy.
- Fully automatic priming from dry to 28 feet (8.5 meters).
- Venturi priming requires no adjustment or control.
- Available as open set or Sound Attenuated Enclosure.
- Standard build engine 3TNV88F (EPA Final Tier 4).
- Other engine options available.
- Optional environmentally friendly skid base contains all fluid spills.

Godwin CD100S Dri-Prime® Pump

Performance curve

Pump curve is based on 0 ft dynamic suction lift.



Suction lift table 1800 rpm

Performance data provided in tables is based on water tests at sea level and 68°F ambient. All information is approximate and for general guidance only. Please contact the factory or office for further details.

Total suction Head (feet)	Total Delivery Head (feet)				
	13	26	39	52	66
	Output (USGPM)				
10	623	574	509	427	328
15	623	558	476	377	262
20	591	525	443	344	230
25	574	492	410	295	164



Open trailer

Fuel capacity 30 US Gal (114 Liters)

Weight dry 1,930 lb (875 kg)

Weight wet 2,150 lb (975 kg)

Dimensions L 102 in x W 54 in x H 70 in

(L 2,591 mm x W 1,372 mm x H 1,778 mm)

Information provided above is based on the Yanmar 3TNV88F.



Sound attenuated enclosure

Noise @ 23 ft (7 m) 67 db(A)

Fuel capacity 80 US Gal (303 Liters)

Weight dry 2,670 lb (1,211 kg)

Weight wet 3,250 lb (1,474 kg)

Dimensions L 82 in x W 47 in x H 65 in

(L 2,083 mm x W 1,194 mm x H 1,651 mm)

Information provided above is based on the Yanmar 3TNV88F.

Materials

Pump casing	Cast Iron BS EN 1561/EN-JL1030
Wearplates	Cast Iron BS EN 1561/EN-JL1030
Pump shaft	Carbon steel BS970:1991 817M40T
Impeller	Cast Steel BS3100 A5 Hardness to 200 HB Brinell
Mechanical seal faces	Silicon carbide Vs Silicon carbide

Driver Power Energy Use Emissions

		Power	Energy Use	Emissions
			1800 RPM	Rating
1	Yanmar 3TNV88F	24 HP	1.0 US Gal/hr	EPA FT4
2	Yanmar 3TNV88C	35 HP	1.2 US Gal/hr	EPA FT4
3	Yanmar 3TNV88BDSA	36 HP	1.2 US Gal/hr	EPA iT4
4	Caterpillar C1.5T	40 HP	1.5 US Gal/hr	EPA iT4
5	Electric motor	20 HP	24.1 A	

Please contact the factory or office for further details. A typical picture of the pump is shown. All information is approximate and for general guidance only. Consult the factory for other driver options.

Specifications and illustrations are subject to revision without notice. Xylem makes no representation regarding the completeness or accuracy of this information and is not liable for any direct or indirect damages arising from or relating to this information or its use.

404 West Jefferson Street
www.myquincy.net



Quincy, FL 32351
850-618-0030, ext.

Article 1 -- Bid Request

1.01 This bid is submitted to:

USPS Address:

The City of Quincy
Utilities Department
423 W. Washington St.
Quincy, Fl. 32351

Physical Address:

The City of Quincy
Utilities Department
423 W. Washington St.
Quincy, Fl. 32351

1.02 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into Agreement with the Owner in the form to be included later to perform all Work as specified or indicated in any of the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions in the Bidding Documents.

Article 2 -- Bidder's Acknowledgements

2.01 Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of the Bid Security. (not required) The Bid will remain subject to the acceptance for 60 days after the Bid opening, or for such longer period of the time that Bidder may agree to in writing upon request of Owner.

Article 3 -- Bidder's Representations

3.01 In submitting this Bid, Bidder represents that:

A. Bidder has examined and carefully studied the Bidding Documents, and any data and reference items identified in the Bidding Document, and hereby acknowledges receipt of the following Addenda.

Addendum No.

Addendum Date

_____	_____
_____	_____
_____	_____
_____	_____

- B. Bidder has visited all sites, conducted a thorough, alert visual examination of the various sites and become familiar with and satisfied itself as to the general, local, and other conditions that may affect cost, progress, and performance of the work.
- C. Bidder is familiar with and has satisfied itself as to all Laws and Regulations that may affect cost, progress, and performance of the work.
- D. Bidder is aware of the general nature of work to be performed by Owner and others at the sites that to the Work as indicated in the Bidding Documents.
- E. Bidder has given Owner written notice of all conflicts, errors, or discrepancies that Bidder has discovered in the Bidding Documents, and confirms that the written resolution thereof by Owner is acceptable to the Bidder.
- F. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance and furnishing of the Work.
- G. The submission of this Bid constitutes an incontrovertible representation by Bidder that Bidder has complied every requirement of the Article, and that without exception the Bid and all prices in the Bid are premised upon performing and furnishing the Work required by the Bidding Documents.

Article 4 – Bidder's Certification

4.01 Bidder certifies that:

- A. The Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity is not submitted in conformity with any collusive agreement or rules of any group, association, organization or corporation.
- B. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid.
- C. Bidder has not solicited or induced an individual or entity to refrain from Bidding.
- D. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract for the purposes of this Paragraph 4.01 D.

<u>Item No.</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Total</u>
1.	Mobile Diesel Generator Trailer	1	Each	<u>\$39913</u>	<u>\$39913</u>

2.	Manual Transfer Switches	8 Each	\$ _____	\$ <u>20,795.00</u>
3.	Installation	1 LS	\$ _____	\$ <u>34,100.00</u>
	Total			\$ <u>94,808.00</u>

All items listed above can be furnished and delivered to the City of Quincy within a period of 18-20 weeks after receipt of order and Notice to Proceed.

Delivery date will become a part of said agreement and will be evaluated as a part of the Bid.

Article 5 -- Basis of Bid

5.01 Bidder will complete the Work in accordance with the Contract Documents for the following prices.

Article 6 -- Time of Completion

6.01 Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment in accordance with the Documents supplied

6.02 Bidder accepts the provisions of the Agreement as to any liquidated damages.

Article 7 -- Attachment to this Bid

7.01 The following documents are submitted with and made a condition of this Bid:

- A. No Bid Security required.
- B. List of Proposed Subcontractors.
- C. List of Proposed Suppliers.
- D. Evidence of authority to do business in the state of the Project, or a written covenant to obtain such license within the time for acceptance of Bids.
- E. Contractor's License(if required) No. _____

Article 9 -- Bid Submittal

Bidder Indicate correct name of bidding entity

TAD POWER SYSTEMS, Inc

By:

Signature: 

Printed name GENE WAGNER
 (If Bidder is a corporation, a limited liability company, partnerships, or a joint venture, attach evidence of authority to sign.)

3/12/20

City of Quincy Project

1. Exception: Completion of project

A. Delivery of the generator set is 16-18 weeks after receipt of order. Completion date shows 90 days from date of proceed to successful bidder so, we take exception to this

Section 7:01 Item B: Subcontractors

A. GT Electric Jason Turner Tallahassee, FL

C. Proposed Suppliers

1. Kohler Power Systems - generator set
2. Power Temp Systems - cable & camlock boxes

2. Load Bank and startup

A. TAW Power Systems will do one load bank (2 hr) and start up on the generator set and Power temp system on one location only. The City of Quincy to identify which location the testing will be performed.

3. The generator set will be shipped from Kohler, WI direct to the City of Quincy on a flat bed trailer. The City of Quincy to have the capabilities to off load.

City of Quincy Project

3/12/20

4. Pricing on the manual transfer switches includes

(9) 50' #2/0 cables color coded for the different voltages

Includes camlock boxes for (6) locations only and (2) complete transfer manual switches for the two locations they are needed on, which includes the camlock boxes.

MONTHLY REPORT

Human Resources

HUMAN REOSOURCES

MONTHLY REPORT

February 25, 2020–March 20, 2020

NEW HIRES

Name	Department	Ethnicity	Gender
Janet Kilpatrick	Police-Dispatcher (part-time)	W	F
John Dahlke	Police	W	M
Colin Barrineau	Fire	W	M
Phatarios Hall	Fire	B	M
Vincent Piazza	Fire	W	M
Jay Teixeira	Utilities (contract)	W	M
Clifford Robinson	Parks & Recreation (part-time)	B	M

PROMOTIONS

Name	Department	Ethnicity	Gender

RESIGNATIONS

Name	Department	Ethnicity	Gender
Ryan Lazzari	Police	W	M
Roger Lodman	Utilities	B	M
Blanca Tovas	Public Works (Contract)	H	F

TERMINATIONS

Name	Department	Ethnicity	Gender

RETIREMENT

Name	Department	Ethnicity	Gender

FIRE MONTHLY REPORT

Monthly Activity



Quincy Fire Dept. Monthly Report February 2020



	<u>2020</u>	<u>2019</u>
Total Fire Calls	67	116
City	43	101
County	24	15
Total Man Hours	144 hrs 30 mins	59 hrs 39 mins
City	66 hrs 52 mins	30 hrs 23 mins
County	77 hrs 38 mins	28 hrs 36 mins
Type Fire Calls - City		
Structure	1	1
Vehicle	1	2
False Alarm	1	1
Hazard	2	3
Rescue	0	1
Wood & Grass	0	1
Other	9	4
Type Fire Calls - County		
Structure	3	2
Vehicle	3	6
False Alarm	3	1
Hazard	0	0
Rescue	0	1
Woods & Grass	3	0
Other	10	6
Fire Causes		
Accidental	2	5
Undetermined	3	4
Suspicious	0	0
Arson	0	0
Average Response Time		
City	5.66 mins	5.30 mins
County	8.70 mins	7.93 mins
Average Firefighters per Call		
City	3.66	3.53
County	3.08	2.93
Average Time Spent per Call		
City	44 mins	21.84 mins
County	36.95 mins	45.56 mins

	<u>2019</u>	<u>2018</u>
Responses Out of District	1	1
Mutual Aid Responses *	1	1
Deaths	0	1
Injuries	1	0
Fire Prevention Programs	0	1
Fire Safety Inspection	10	8
Fire Investigation	0	0
Plans Review	0	0
Training Man Hours	280 hrs 45 mins	80 hrs
Hydrants Serviced/Painted	0	0
Utility Turn Ons	31	87
Smoke Detector/Battery Installs	0	3

FIRE MONTHLY REPORT

District Calls



Quincy Fire Dept. District Fire Calls February 2020



<u>District</u>	<u>Location</u>	<u>Type of Incident</u>
<u>District 1</u>		
<u>District 2</u> 2/1/2020 2/25/2020 2/29/2020	427 S. Stewart St. 1121 W. Clark St. 427 S. Stewart St.	Water leak Structure fire Smoke scare
<u>District 3</u> 2/5/2020 2/22/2020	363 E. Crawford St. 219 S. Betlinet	Alarm system activation, no fire Gas leak
<u>District 4</u> 2/1/2020 2/20/2020 2/26/2020	Camilla & Jetty Ave 4 E. Washington St. 235 Bradley St.	Power line fire Good intent Medical assist
<u>District 5</u> 2/26/2020	W. Jefferson & N. Shelfer St.	Vehicle accident, no injuries

FINANCE P-Card

Statement and

Allocations



Purchasing Card

FL CITY OF QUINCY
 XXXX-XXXX-XXXX-5777
 February 05, 2020 - March 04, 2020

Company Statement

Account Information	Payment Information	Account Summary
Mail Billing Inquiries to: BANKCARD CENTER PO BOX 982238 EL PASO, TX 79998-2238 Customer Service: 1.888.449.2273 24 Hours TTY Hearing Impaired: 1.800.222.7365 24 Hours Outside the U.S.: 1.509.353.6656 24 Hours For Lost or Stolen Card: 1.888.449.2273 24 Hours	Statement Date 03/04/20 Payment Due Date 03/18/20 Days in Billing Cycle 29 Credit Limit \$250,000 Cash Limit \$50,000 Total Payment Due \$6,235.49	Previous Balance \$6,881.09 Payments -\$6,881.09 Credits -\$124.00 Cash \$0.00 Purchases \$6,359.49 Other Debits \$0.00 Overlimit Fee \$0.00 Late Payment Fee \$0.00 Cash Fees \$0.00 Other Fees \$0.00 Finance Charge \$0.00 Current Balance \$6,235.49

Important Messages

Please do not send payment. Your automatic payment is scheduled to be credited to this account on 03/18/20.

Cardholder Activity Summary

Account Number Credit Limit	Credits	Cash	Purchases and Other Debits	Total Activity
BELL, REGINALD XXXX-XXXX-XXXX-5834 5,000	64.78	0.00	1,031.36	966.58
DEPARTMENT, FIRE XXXX-XXXX-XXXX-1137 5,000	0.00	0.00	1,360.55	1,360.55

0688109 0623549 0623549 4715290003775777



BANK OF AMERICA
 PO BOX 15731
 WILMINGTON, DE 19886-5731



FL CITY OF QUINCY
 404 W JEFFERSON ST
 QUINCY, FL 32351-2328

**N0006806

Account Number: XXXX-XXXX-XXXX-5777
 February 05, 2020 - March 04, 2020

Total Payment Due \$6,235.49
Payment Due Date 03/18/20

Enter payment amount

\$

Check here for a change of mailing address or phone numbers.
 Please provide all corrections on the reverse side.

Mail this coupon along with your check payable to:
BANK OF AMERICA

⑆54999001⑆00050003775777⑆



Posting payments: Payments received by mail at the remittance address shown on the Payment Coupon portion of the face of this statement on a banking day will be posted to your account on the day received. If we receive your mailed payment on a non-banking day, we will post it to your account on the next banking day. There may be a delay of up to 5 banking days in posting payments made at a location other than the mailing address listed on the front of your payment coupon.

Service for the hearing impaired (TTY/TDD): Contact our service for the hearing-impaired at 1.800.222.7365.

Telephone monitoring: For the purposes of monitoring and improving the quality of service, Bank's supervisory personnel may listen to and/or record telephone calls between Bank employees and any person acting on Company's behalf.

Disclosure: We may furnish to your employer information concerning your use of your account. To read more about our information disclosure, please visit www.bankofamerica.com/corporatecarddisclosure or call the customer service number listed on your statement to request a copy.

In case of errors or questions about your bill: Errors or questions about your bill must be received in writing no later than 60 days after we sent you the first statement on which the error or problem appeared. Please mail this information to BANKCARD CENTER, PO BOX 982238, EL PASO, TX 79998-2238. Your letter must include the following information:

- The company name, cardholder name and account number in question.
- The dollar amount of the suspected error.
- A written description of the error and why you believe there is an error. If you need more information, describe the item you are unsure about.



Customer Service: For questions regarding transactions, general assistance, and reporting lost and stolen cards, call:

<u>Within the U.S.</u> 1.888.449.2273	<u>Outside the U.S.</u> 1.509.353.6656 (collect calls accepted)
--	---

Thank you for your business.

Please write your change of address here:

Street

City

_____ Zip

() ()

_____ Home Phone Business Phone

Posting payments: Payments received by mail at the remittance address shown on the Payment Coupon portion of the face of this statement on a banking day will be posted to your account on the day received. If we receive your mailed payment on a non-banking day, we will post it to your account on the next banking day. There may be a delay of up to 5 banking days in posting payments made at a location other than the mailing address listed on the front of your payment coupon.

Cardholder Activity Summary

Account Number	Credits	Cash	Purchases and Other Debits	Total Activity
FAGG, DECODY XXXX-XXXX-XXXX-9825 5,000	13.09	0.00	498.90	485.81
HICKS, SYLVIA XXXX-XXXX-XXXX-5876 5,000	0.00	0.00	94.00	94.00
JR., JACK L. MCLEAN XXXX-XXXX-XXXX-6847 5,000	0.00	0.00	234.83	234.83
PIAWAH, BERNARD 0 XXXX-XXXX-XXXX-6434 5,000	0.00	0.00	6.23	6.23
SAPP, GLENN H XXXX-XXXX-XXXX-2285 5,000	0.00	0.00	1,140.59	1,140.59
TECHNOLOGY, INFORMATION XXXX-XXXX-XXXX-8555 5,000	46.13	0.00	1,993.03	1,946.90

Transactions

Posting Date	Transaction Date	Description	Reference Number	MCC	Charge	Credit
FL CITY OF QUINCY						
Account Number: XXXX-XXXX-XXXX-5777						Total Activity
						-\$6,881.09
02/18	02/18	AUTO PAYMENT DEDUCTION		0071		6,881.09
BELL, REGINALD						Total Activity
Account Number: XXXX-XXXX-XXXX-5834						966.58
02/10	02/07	LOWES #00716*	TALLAHASSEE FL	24692160038100504141846	5200	574.60
02/10	02/07	LOWES #00716*	TALLAHASSEE FL	24692160038100603596189	5200	164.76
02/10	02/07	LOWES #00716*	TALLAHASSEE FL	74692160038100603596515	5200	
02/19	02/18	WAL-MART #0488	QUINCY FL	24226380050091001173998	5411	292.00
DEPARTMENT, FIRE						Total Activity
Account Number: XXXX-XXXX-XXXX-1137						1,360.55
02/05	02/04	HEARTLAND HONDA	479-751-7022 AR	24622750035300586609001	5533	15.55
02/07	02/06	BELL AND BATES HOME CNTR	QUINCY FL	24801970038091422000018	5251	76.87
02/11	02/10	HARBOR FREIGHT TOOLS 238	TALLAHASSEE FL	24231680042091033458489	5251	533.81
02/12	02/11	WM SUPERCENTER #488	QUINCY FL	24445000043400185941154	5411	60.58
02/13	02/12	O'REILLY AUTO PARTS 1735	QUINCY FL	24431050044838000558499	5533	111.48
02/14	02/13	HARBOR FREIGHT TOOLS 238	TALLAHASSEE FL	24231680045091033462686	5251	126.93
03/02	02/28	WAL-MART #0488	QUINCY FL	24226380060091007920903	5411	185.09
03/03	03/02	WAL-MART #0488	QUINCY FL	24226380063091002814975	5411	9.94
03/04	03/03	FIREPENNY	708-995-1241 IL	24492150063852371758067	5251	240.30
FAGG, DECODY						Total Activity
Account Number: XXXX-XXXX-XXXX-9825						485.81
02/05	02/04	WAL-MART #4427	TALLAHASSEE FL	24226380036400008062766	5411	40.54
02/07	02/06	ADT SECURITY*074508951	800-238-2727 FL	24692160037100098175029	7393	154.89
02/07	02/06	ADT SECURITY*074509102	800-238-2727 FL	24692160037100098175037	7393	181.38
02/12	02/11	Amazon Prime*S48M43OE3	Amzn.com/billWA	24692160042100164004874	5968	13.09
02/14	02/13	Amazon Prime	Amzn.com/billWA	74692160044100458649486	5968	
02/21	02/20	CINTAS 60A SAP	800-2468271 TX	24717050051260511170745	7399	109.00
HICKS, SYLVIA						Total Activity
Account Number: XXXX-XXXX-XXXX-5876						94.00
02/07	02/06	CITRUS PUBLISHING	352-5636363 FL	24767250038000000785659	5192	94.00
JR., JACK L. MCLEAN						Total Activity
Account Number: XXXX-XXXX-XXXX-6847						234.83
02/20	02/19	WINN-DIXIE #0184	QUINCY FL	24137460051001419748080	5411	44.50
02/21	02/20	SQ *CAROLS COUNTRY COOKIN	Quincy FL	24692160051100980211974	5812	190.33
PIAWAH, BERNARD 0						Total Activity
Account Number: XXXX-XXXX-XXXX-6434						6.23
02/07	02/06	WINN-DIXIE #0184	QUINCY FL	24137460038001349910097	5411	6.23
SAPP, GLENN H						Total Activity
Account Number: XXXX-XXXX-XXXX-2285						1,140.59
02/06	02/05	IACP	703-647-7279 VA	24801970036690392689601	8699	190.00
02/07	02/06	IDI	561-757-4000 FL	24431060038026949687861	8999	4.25
02/10	02/07	STAPLES 00110726	TALLAHASSEE FL	24164070039105002917737	5943	39.56
02/10	02/08	STAPLES DIRECT	800-3333330 MA	24164070040105078345463	5111	35.42



Transactions

Posting Transaction							
Date	Date	Description	Reference Number	MCC	Charge	Credit	
02/19	02/18	STITCH AND SEW QUINCY FL	24607940049286520700057	5697	24.00		
02/19	02/18	MORROW CLEANERS QUINCY FL	24013390049002690416150	7216	62.02		
02/19	02/18	SQ *SAMANTHA PFISTE MARIANNA FL	24492150049741402716336	8999	261.00		
02/21	02/20	BUDGET PRINTING CENTERS 850-576-3332 FL	24607940052200616400021	7338	39.95		
02/26	02/25	GADSDEN MINI STORAGE 850-875-1077 FL	24194330056017041290622	4225	70.00		
02/26	02/25	BEST BUY 00004358 888-BESTBUY FL	24399000056295063080327	5732	300.99		
03/03	03/02	MEDTECH FOR 800-596-6420 FL	24492150062852332433058	5199	37.00		
03/03	03/02	WAL-MART #0488 QUINCY FL	24226380063091000869047	5411	29.66		
03/03	03/02	WALGREENS #10147 QUINCY FL	24445000063000852733994	5912	7.74		
03/04	03/03	DOLLARTREE QUINCY FL	24445000064000872745027	5331	39.00		
TECHNOLOGY, INFORMATION						Total Activity	1,946.90
Account Number: XXXX-XXXX-XXXX-8555							

02/10	02/07	NEST LABS 855-469-6378 CA	24492150039027955019829	5065	135.00		
02/13	02/13	MYFAX *PROTUS IP SOLN 866-563-9212 CA	24692160044100085158088	5968	100.00		
02/13	02/12	WM SUPERCENTER #488 QUINCY FL	24445000044400193261115	5411	236.00		
02/17	02/14	STAPLES 00110726 TALLAHASSEE FL	24164070046105001417094	5943	79.99		
02/20	02/19	WAL-MART #0488 QUINCY FL	24226380051091002420454	5411	59.00		
02/24	02/21	BEST BUY 00004358 TALLAHASSEE FL	24399000052295072081815	5732	591.24		
02/24	02/21	BEST BUY 00004358 TALLAHASSEE FL	24399000052295072081823	5732	69.86		
02/24	02/21	BEST BUY 00004358 TALLAHASSEE FL	24399000052295072081864	5732	399.00		
02/24	02/21	BEST BUY 00004358 TALLAHASSEE FL	74399000052295072081877	5732			41.25
02/24	02/21	BEST BUY 00004358 TALLAHASSEE FL	74399000052295072081893	5732			4.88
02/28	02/27	LOWES #00716* TALLAHASSEE FL	24692160058100481824161	5200	67.96		
02/28	02/27	BEST BUY 00004358 TALLAHASSEE FL	24399000058295041039195	5732	39.99		
02/28	02/27	BEST BUY 00004358 TALLAHASSEE FL	24399000058295041039203	5732	139.99		
03/02	03/01	IN *ZOEYBJ 850-5906513 FL	24692160061100861310869	7372	75.00		

Finance Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	0.00%	\$0.00	\$0.00
CASH	0.00%	\$0.00	\$0.00

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.

P-Card Allocations for January 2020

BANK OF AMERICA			Vendor# 11646	5-Feb	February 5, 2020 - March 4, 2020
DEPARTMENT	Date	Amount	Vendor Name	GL Number	Justification
FIRE	2/4/2020	\$ 15.55	Heartland Honda	001-230-522-30462	Air Cleaner for Honda Generator
FIRE	2/6/2020	\$ 76.87	Bell and Bates	001-210-522-60644	Chain Sharpener
FIRE	2/10/2020	\$ 533.81	Harbor Freights	001-230-522-60644	Blue Tarp, LED Worklight, Pressure Regulator
FIRE	2/11/2020	\$ 60.58	Walmart	001-210-522-30521	Cleaning Supplies
FIRE	2/12/2020	\$ 111.48	O'Reilly Auto Parts	001-230-522-30462	USAR Gen Battery
FIRE	2/13/2020	\$ 126.93	Harbor Freights	001-230-522-60644	Bolt Cutters for 4 Engines
FIRE	2/28/2020	\$ 185.09	Walmart	001-210-522-30521	Office Shredder and Cleaning Supplies
FIRE	3/2/2020	\$ 9.94	Walmart	001-230-522-30406	Plug in Cord - 25 ft
FIRE	3/3/2020	\$ 240.30	Firepenny	001-230-522-30406	E-3 Auto Eject with Electric Hook Up
POLICE	2/5/2020	\$ 190.00	IACP	001-210-521-30540	Capt Robert Mixson IACP Renewal
POLICE	2/6/2020	\$ 4.25	IDI	001-210-521-30492	Investigative Purposes
POLICE	2/7/2020	\$ 39.56	Staples	001-210-521-30511	Office Supplies, Batteries, Highlighters, Sharpies
POLICE	2/8/2020	\$ 35.42	Staples	001-210-521-30511	Sign for Police Applicants
POLICE	2/18/2020	\$ 24.00	Stitch and Sew	001-220-521-30522	Pants Hemmed for Police Officer
POLICE	2/18/2020	\$ 62.02	Morrow Cleaners	001-220-521-30522	Dry Cleaned Police Uniforms
POLICE	2/18/2020	\$ 261.00	Samantha Pfiste	001-220-521-30499	Dog Kennels for K-9
POLICE	2/20/2020	\$ 39.95	Budget Printing	001-220-521-30511	Business Cards
POLICE	2/25/2020	\$ 70.00	Gadsden Mini Storage	001-210-521-30491	Shed for Police Records
POLICE	2/25/2020	\$ 300.99	Best Buy	001-210-521-30511	Monitor to be used under 2019-2020 Voca Grant
POLICE	3/2/2020	\$ 37.00	Medtech	001-220-521-30491	Disposable Respirators
POLICE	3/2/2020	\$ 29.66	Walmart	001-220-521-30491	Cleaning Wipes and Mop for Office
POLICE	3/2/2020	\$ 7.74	Walgreens	001-220-521-30491	Hand Sanitizer for Officers/Staff
POLICE	3/3/2020	\$ 39.00	Dollar Tree	001-220-521-30491	Hand Sanitizer for Officers/Staff
CITY CLERK	2/6/2020	\$ 94.00	Citrus Publishing	001-130-519-30500	Ad - Notice of Election Change
CITY MANAGER	2/19/2020	\$ 44.50	Winn Dixie	001-160-512-30491	For FEMA Recovery Workshop
CITY MANAGER	2/20/2020	\$ 190.33	Carol's Country Cooking	001-160-512-30491	For FEMA Recovery Workshop
BUILDING & PLANNING	2/6/2020	\$ 6.23	Winn Dixie	001-284-515-30461	Paper Glue for the Building and Planning
PARKS & REC	2/4/2020	\$ 40.54	Walmart	001-310-572-30491	Items for Concession Stand
PARKS & REC	2/6/2020	\$ 154.89	ADT	001-310-572-30491	Security Alarm for Rec Center
PARKS & REC	2/6/2020	\$ 181.38	ADT	001-310-572-30491	Security Alarm for Campbell Kelly Center
PARKS & REC	2/11/2020	\$ 13.09	Amazon Prime	001-310-572-30491	Membership for Amazon Prime
PARKS & REC	2/13/2020	\$ (13.09)	Amazon Prime	001-310-572-30491	Cancelled Membership Credit
PARKS & REC	2/20/2020	\$ 109.00	Cintas	001-310-572-30491	AED Payment
PUBLIC WORKS	2/7/2020	\$ 547.60	Lowes	001-440-519-30463	Trash Can and Bags for Public Works
PUBLIC WORKS	2/7/2020	\$ 164.76	Lowes	001-440-519-30463	Blinds for NetQuincy Building
PUBLIC WORKS	2/7/2020	\$ (64.78)	Lowes	001-440-519-30463	Trash Can and Bags for Public Works
PUBLIC WORKS	2/18/2020	\$ 292.00	Walmart	001-410-539-30491	Replacement Basketball Goals
INFO TECH	2/7/2020	\$ 135.00	Nest Labs	400-274-513-60641	Nest Aware 30-Day Video History
INFO TECH	2/13/2020	\$ 14.28	MyFax Protus IP Sol	001-160-512-30410	Online fax for City Manager's Office
INFO TECH	2/13/2020	\$ 14.28	MyFax Protus IP Sol	001-210-521-30410	Online fax for Police Dept
INFO TECH	2/13/2020	\$ 14.28	MyFax Protus IP Sol	001-210-522-30410	Online fax for Fire Dept

INFO TECH	2/13/2020	\$ 14.29	MyFax Protus IP Sol	001-271-513-30410	Online fax for Finance Dept
INFO TECH	2/13/2020	\$ 14.29	MyFax Protus IP Sol	001-310-572-30410	Online fax for Recreation Dept
INFO TECH	2/13/2020	\$ 14.29	MyFax Protus IP Sol	001-260-513-30491	Online fax for HR
INFO TECH	2/13/2020	\$ 14.29	MyFax Protus IP Sol	002-250-552-30410	Online fax for CRA
INFO TECH	2/12/2020	\$ 236.00	Walmart	001-271-513-30521	TV Monitors for Finance Department
INFO TECH	2/14/2020	\$ 79.99	Staples	001-230-522-30462	Adapter for Investigator's Computer
INFO TECH	2/19/2020	\$ 59.00	Walmart	508-539-539-60641	TV Mount for NetQuincy Building
INFO TECH	2/21/2020	\$ 591.24	Best Buy	508-539-539-60641	Tablet for IT Department
INFO TECH	2/21/2020	\$ 69.86	Best Buy	001-271-513-30521	Adapters for Finance Computer
INFO TECH	2/21/2020	\$ 399.00	Best Buy	508-539-539-60641	WiFi System at NetQuincy Building
INFO TECH	2/21/2020	\$ (41.25)	Best Buy	508-539-539-60641	Refund for Taxes Charges
INFO TECH	2/21/2020	\$ (4.88)	Best Buy	508-539-539-60641	Refund for Taxes Charges
INFO TECH	2/27/2020	\$ 67.96	Lowes	50-539-539-60641	Batteries for Substation Fire Alarm System
INFO TECH	2/27/2020	\$ 39.99	Best Buy	508-539-539-60641	Warranty for WiFi System
INFO TECH	2/27/2020	\$ 139.99	Best Buy	508-539-539-60641	Warranty for IT Tablet
INFO TECH	3/1/2020	\$ 75.00	In *ZoeyBJ	508-539-539-30341	Monthly Website Hosting

\$ 6,235.59

FINANCE

Arrearage Report

Aged Accounts Receivable

Utility Accounts Current and 30 Days Past Due (or with Payment Plans)

February 2020

Account Number	Service Address	Current 02.29.2020	30 Day 01.31.2020	60 Day 12.31.2019	90 Day 11.30.2019	Account Balance	STATUS
Cycle 1 Minimum Balance 50.00							
6607001	2520 Mount Pleasant	2,290	2,390	2,290	2,290	9,258	CM
976015	911 Myrtle Ave	652	423	411	1,825	3,311	W
6679002	64 N Cleveland St Ap	2,794	146	0	0	2,939	C
497011	208 S Love St	657	994	468	629	2,748	W
5937002	Highway 90 East Tmfm	2,146	160	0	0	2,306	C
8430001	CHALLENGES TO CHAMPI	494	583	151	436	1,663	W
998012	901 W Bellamy Dr	300	320	327	654	1,601	P
1078012	910 Dogwood Dr	285	266	248	493	1,292	P
1724020	120 S 8th St	460	530	179	0	1,168	P
5989001	31 N Cone St	12	12	63	1,061	1,148	W
1804013	323 W Clark St	180	299	304	285	1,069	C
8520001	1509 W Jefferson St	0	0	0	1,066	1,066	DH
1873014	1103 W Clark St	286	262	206	282	1,036	P
56670036	323 S Cleveland St	948	52	0	0	999	C
6691017	64 N Cleveland St Ap	218	101	330	262	912	NP, DH
179016	114 S Chalk St	249	333	146	181	908	P
195025	823 Mcgee St	366	337	185	0	887	DH
5759003	302 B W Roberts St	278	351	253	0	882	
654015	19 E Jefferson St	278	595	0	0	874	P
620028	14 N Adams St	194	125	197	337	853	F
1633011	1840 Live Oak St	225	613	0	0	838	NP, DH
4825007	1033 Green St	294	295	236	0	825	P
2203015	438 Thomas Streeet	262	344	157	0	763	C
204015	809 East Jefferson S	258	274	220	0	752	C
1139018	502 N 11th St	80	90	171	407	749	F
8524001	120 Earnest St.	31	31	31	626	718	??
2338015	1004 4th St	37	37	37	576	687	NA
8537001	100 N Cleveland St.	68	72	71	447	659	?/
1898021	318 Cooper St	137	267	240	0	644	F
1908022	312 S 12th St	91	154	231	167	644	F
8508001	115 S 10th St	75	157	222	153	606	F
1859025	920 W Clark St	274	276	39	0	589	NP, DH
1510016	1118 W Jefferson St	254	239	77	0	570	DH
2107020	1717 Lucky St	89	99	212	160	559	F
1853028	201 S 10th St # A	253	252	39	0	544	C
260016	321 S Shadow St	75	75	96	269	513	F
5059007	415 Williams St	171	168	0	149	489	C
2122022	1737 Inlet St	341	145	0	0	487	C
1797019	303 W Clark St	53	123	170	108	454	F
4828016	1023 4th St	229	168	43	0	440	NP, DH
239016	222 Stanley St	196	197	34	0	427	
56671519	511 Thomas St	174	242	0	0	416	
2437021	814 4th St	204	169	36	0	410	

Account Number	Service Address	Current 02.29.2020	30 Day 01.31.2020	60 Day 12.31.2019	90 Day 11.30.2019	Account Balance	STATUS
Cycle 1 Minimum Balance 50.00							
1655014	1712 Florida Ave	204	198	0	0	403	
2049028	1417 Elm St	316	74	0	0	390	
539016	106 S Duval St Apt A	318	53	0	0	371	
5981011	820 Station St	321	50	0	0	371	
30012	11 Mcarthur St	321	50	0	0	371	
846014	316 N Key St	274	89	0	0	363	
8411005	204 B W Roberts St	185	169	0	0	354	
532017	102 S Love St	272	56	0	0	328	
1704019	914 W Crawford St	227	83	0	0	310	
1532016	1324 W Crawford St	160	143	0	0	303	
2194018	515 Thomas St	219	52	0	0	271	
124029	217 Marshall St	221	50	0	0	271	
644016	8 S Adams St	186	56	0	0	242	
6085005	9 S Jackson St	145	81	0	0	226	
6699018	64 N Cleveland St Ap	158	61	0	0	219	
794013	210 N Monroe St	85	104	29	0	218	
8541001	1600 Florida Ave.	69	118	0	0	187	
6624015	64 N Cleveland St-bl	134	50	0	0	184	
6723013	64 N Cleveland St Ap	75	95	0	0	170	
8379001	1134 A-w. Jefferson	24	24	24	26	98	
146025	211 Bradley St	0	0	0	87	87	
4973004	122 N Cleveland St A	0	0	0	81	81	
Total in Arrears		20,874	14,421	8,172	13,055	56,521	
Arrears Percentages		37%	26%	14%	23%	100%	
Total Billed		\$1,245,204	\$1,297,188	\$1,297,360	\$1,360,954	\$5,200,706	
Total Arrears' Percentage		1.7%	1.1%	0.6%	1.0%	1.1%	

Account Number	Service Address	Current 02.29.2020	30 Day 01.31.2020	60 Day 12.31.2019	90 Day 11.30.2019	Account Balance	STATUS
Cycle 2 Minimum Balance 50.00							
4229013	23617 Blue Star Hwy	925	505	297	1	1,728	DH
6414006	1966 Pat Thomas Pkwy	808	385	0	0	1,194	DH
4269013	24122 Mem Blue Star	424	363	38	0	825	C
2678012	13 Wallace Dr	614	332	17	0	963	P
8436002	328 E Jefferson, St.	684	258	230	0	1,172	P
8424003	FREDDIE MARTIN / 445	873	240	0	0	1,113	P
2788019	1523 Osceola St	276	237	49	0	562	F
3914020	45 Milliken Dr	370	205	101	0	676	B
3298026	1703 Martin Luther K	313	203	54	0	571	F
2659018	206 S Betlinet Dr	799	200	0	0	999	DH
4605024	Parkview Garden #k-1	308	178	110	0	596	P
3947011	1214 Dogtown Rd	260	166	0	0	426	F
5219005	905 Sikes St	405	165	187	0	757	
5667014	635 Strong Rd Apt 17	275	165	166	1,346	1,951	G

Account Number	Service Address	Current 02.29.2020	30 Day 01.31.2020	60 Day 12.31.2019	90 Day 11.30.2019	Account Balance	STATUS
Cycle 2 Minimum Balance 50.00							
56670436	23400 Blue Star Hwy	306	158	0	0	464	C
6113010	55 Carrol Hopkins Ln	62	126	53	49	290	F
6087004	279 Walsh Rd	191	120	75	0	385	P
4465020	Gadsden Arms Apt. #	249	117	81	494	942	DH
5706010	Triple Oaks Apt 50	198	114	0	0	312	P
4726026	500 S Atlanta St Apt	145	106	48	94	392	C
8420001	395 Foxfire Ct	550	105	0	0	655	P
4709015	1724 Lucky St	636	104	0	0	741	C
664007	598 Hogan Ln	630	92	0	0	723	DH
3412011	2043 Martin L.king J	375	83	0	0	458	DH
4562021	Gadsden Arms #96	213	76	0	0	289	C
6011002	18520 Blue Star Hwy	121	62	62	763	1,009	DH
6460008	1316 Martin Luther K	246	50	0	518	814	F
6062001	117 Shiloh Church Rd	38	15	286	175	514	P
8386003	481b Walsh Rd	30	15	15	76	135	F
4922002	1318 E Jefferson St	0	0	0	348	348	F
Total in Arrears		11,327	4,943	1,869	3,863	22,002	
Arrears Percentages		51%	22%	8%	18%	100%	
Total Billed		\$551,804	\$538,030	\$531,915	\$454,693	\$2,076,442	
Total Arrears' Percentage		2.1%	0.9%	0.4%	0.8%	1.1%	

Monthly Totals	2016	2017	2018	2019	2020
January	36,744	28,650	46,365	119,212	106,158
February	35,814	27,878	42,279	79,186	78,522
March	44,392	29,712	45,533	104,529	
April	45,894	31,333	53,352	84,493	
May	29,268	14,758	40,466	73,385	
June	27,211	15,627	34,262	284,496	
July	24,849	11,830	49,365	110,781	
August	17,152	16,468	42,957	119,639	
September	29,558	21,731	37,099	92,842	
October	25,142	16,688	54,650	90,800	
November	38,602	22,411	131,020	98,700	
December	34,457	33,202	118,463	112,280	

LEGEND MEANING	
CM	City Manager Discussion
W	Water Issue
C	Current
P	Payment Plan
DH	Door Hanger
F	Final
NA	No Activity
NP	Not Paying
B	Budget Plan

FINANCE

Cash Requirements

CITY OF QUINCY
Cash Requirements Report

By Vendor No

Vendor/ Invoice No	Vendor Name/ Invoice Date	Due Date 02.29.2020	Due Date 03.31.2020	Due Date 04.30.2020	Due Date 05.31.2020	Future Date	Retainage Amount	Invoice Amount
23	PRE-PAID LEGAL SERVICES, INC.							
	Vendor Total	82.71	0.00	0.00	0.00	0.00	0.00	82.71
26	FLORIDA POLICE BENEVOLENT							
	Vendor Total	465.00	0.00	0.00	0.00	0.00	0.00	465.00
28	UNITED WAY OF BIG BEND							
	Vendor Total	24.00	0.00	0.00	0.00	0.00	0.00	24.00
34	AFLAC WORLDWIDE HEADQUARTERS							
	Vendor Total	6,861.32	0.00	0.00	0.00	0.00	0.00	6,861.32
39	AMERICAN GENERAL INSURANCE							
	Vendor Total	380.54	0.00	0.00	0.00	0.00	0.00	380.54
229	RING POWER CORPORATION							
	Vendor Total	242.15-	0.00	0.00	0.00	0.00	0.00	242.15-
426	CONTINENTAL AMERICAN INSURANCE							
	Vendor Total	28.92	0.00	0.00	0.00	0.00	0.00	28.92
1631	MRS. NANCY SADLER							
	Vendor Total	0.00	50.00	0.00	0.00	0.00	0.00	50.00
5603	ALLSTATE AMERICAN HERITAGE LIF							
	Vendor Total	430.97	0.00	0.00	0.00	0.00	0.00	430.97
6597	Florida Combined Life/LTD							
	Vendor Total	352.95	0.00	0.00	0.00	0.00	0.00	352.95
144958	CAPITAL HEALTH PLAN							
	Vendor Total	104,128.27	0.00	0.00	0.00	0.00	0.00	104,128.27
145219	Florida Combined Life/AD&D							
	Vendor Total	599.50	0.00	0.00	0.00	0.00	0.00	599.50
146884	THE STANDARD INSURANCE COMPANY							
	Vendor Total	2,796.80	0.00	0.00	0.00	0.00	0.00	2,796.80
146886	THE STANDARD INSURANCE COMPANY							
	Vendor Total	3,929.04	0.00	0.00	0.00	0.00	0.00	3,929.04
147043	THE STANDARD							
	Vendor Total	243.33	0.00	0.00	0.00	0.00	0.00	243.33
	REPORT TOTAL	120,081.20	50.00	0.00	0.00	0.00	0.00	120,131.20

FINANCE

Financial Report

Revenues

		ANNUAL	YTD	OVER	42%	YTD
ACCOUNT #	ACCOUNT DESCRIPTION	BUDGET	FEBRUARY 2020	(UNDER)		FEBRUARY 2019
BUDGET TO ACTUAL REVENUES						
	GEN FUND REV					
001-311-10000	CURRENT AD VALOREM TAX	1,105,818	866,739	(239,079)	78%	867,236
001-312-41000	SALES-LOCAL OPTION GAS TAX	250,000	67,565	(182,435)	27%	66,972
001-312-60000	LOCAL GOV INFRASTRUCTURE SURTA	500,000	240,902	(259,098)	48%	226,887
001-314-80000	UTILITY SERVICE TAX - PROPANE	11,550	3,732	(7,818)	32%	5,712
001-315-00000	COMMUNICATION SERVICES TAX	214,000	89,907	(124,093)	42%	98,236
001-321-10000	PROFESSIONAL & OCCUPATION LICE	11,000	4,582	(6,418)	42%	6,346
001-321-11000	COMPETENCY LICENSE	800	0	(800)	0%	25
001-322-10000	PERMITS	120,000	72,080	(47,920)	60%	25,552
001-329-10000	OTHER LICENSES, FEES & PERMITS	3,811	225	(3,586)	6%	150
001-331-50000	FEMA REIM IRMA	400,000	0	(400,000)	0%	0
001-334-49000	State Grant - Transportation	360,000	191,265	(168,735)	53%	0
001-335-12000	STATE REVENUE SHARING PROCEEDS	300,000	133,223	(166,777)	44%	123,963
001-335-14000	STATE - MOBILE HOME LICENSE	1,400	1,050	(350)	75%	894
001-335-15000	STATE - ALCOHOLIC BEVERAGE LIC	3,000	3,631	631	121%	1,816
001-335-17000	STATE - D O T REIMBURSEMENT	90,000	7,250	(82,750)	8%	14,134
001-335-18000	STATE - HALF CENT SALES TAX	300,000	125,531	(174,469)	42%	125,202
001-335-23000	FIREFIGHTERS SUPP COMPENSATION	1,500	810	(690)	54%	480
001-335-41000	STATE - REBATE ON MUN VEH FUEL	9,000	3,857	(5,143)	43%	6,600
001-335-43000	STATE DEPARTMENT OF HIGHWAY PA	0	310	310	100%	0
001-335-50000	STATE - ECONOMIC DEVELOPMENT	75,000	0	(75,000)	0%	0
001-340-21000	SERVICES - COUNTY FIRE PROTECT	460,000	230,000	(230,000)	50%	220,000
001-340-21500	SERVICES-FIRE INSPECTIONS	2,500	115,752	113,252	4630%	1,302
001-340-21750	SERVICES - CROSSING GUARDS	150	0	(150)	0%	0
001-341-50000	SALE OF SOD	4,000	0	(4,000)	0%	0
001-347-21000	REVENUE - BASEBALL	8,681	0	(8,681)	0%	0
001-347-22000	REVENUE - FOOTBALL	5,695	1,284	(4,411)	23%	4,115
001-347-23000	REVENUE - BASKETBALL	0	5,215	5,215	100%	4,485
001-347-24000	REVENUE - DAY CAMP	3,780	0	(3,780)	0%	0
001-347-25000	REVENUE - CHEERLEADING	0	(60)	(60)	100%	(35)
001-347-26000	REVENUE - SOFTBALL	1,600	0	(1,600)	0%	0
001-347-27000	REVENUE - OTHER ACTIVITY FEES	17,000	1,312	(15,688)	8%	0
001-347-30000	RENT ON FACILITIES	0	5,577	5,577	100%	5,625
001-347-30010	RENTAL TANYARD CREEK	2,600	0	(2,600)	0%	0
001-347-46993	QuincyFest Vendors	420	0	(420)	0%	0
001-347-50000	COKE FUND REVENUE	0	331	331	#DIV/0!	273
001-359-10000	OTH FINES & FORFEITS	35,500	14,545	(20,955)	41%	11,115
001-361-10000	INTEREST INC ON INVESTMENTS	7,000	0	(7,000)	0%	0
001-361-13000	UNREALIZED GAIN	10,000	0	(10,000)	0%	0

		ANNUAL	YTD	OVER	42%	YTD
ACCOUNT #	ACCOUNT DESCRIPTION	BUDGET	FEBRUARY 2020	(UNDER)		FEBRUARY 2019
001-364-11000	SALE OF LAND - HILLCREST CEMET	12,000	15,250	3,250	127%	6,350
001-364-12000	SALE OF LAND - SUNNYVALE CEMET	35,000	17,180	(17,820)	49%	18,000
001-366-00000	WALMART - FIRE SAFETY GRANT	0	5,000	5,000	100%	500
001-366-10010	HILLSIDE PARK GRANT	50,000	0	(50,000)	0%	0
001-369-90000	OTHER MISCELLANEOUS REVENUES	84,000	18,441	(65,559)	22%	12,089
001-369-92000	CRA Administrative Fees	20,000	8,335	(11,665)	42%	0
001-369-95000	Insurance Proceeds	100,000	0	(100,000)	0%	166,503
001-382-10000	CONTRIBUTION FR INTER OPER-ELE	4,360,899	1,817,040	(2,543,859)	42%	1,673,992
001-382-20000	CONTRIBUTION FR INTER OPER-GAS	349,981	145,825	(204,156)	42%	156,756
001-382-30000	CONTRIBUTION FR INTER OPER-WAT	37,215	15,505	(21,710)	42%	75,000
001-382-40000	CONTRIBUTION FR INTER OPER-REF	34,600	14,415	(20,185)	42%	47,500
001-382-50000	CONTRIBUTION FR INTER OPER-SEW	115,038	47,935	(67,103)	42%	50,000
001-382-60000	CONTRIBUTION FR INTER OPER LAN	38,831	16,180	(22,651)	42%	15,000
001-389-00000	USE OF FUND BALANCE	300,000	0	(300,000)	0%	0
	TOTAL GENERAL FUND REVS	9,853,370	4,307,721	(5,545,649)	44%	4,038,775
	COMMUNITY REDEVELOPMENT FUND					
002-341-00000	CRA TIF FUNDS	291,441	0	(291,441)	0%	0
002-341-10000	TIF FUNDS REVENUE	164,829	168,102	3,273	102%	162,203
002-361-10000	INTEREST REVENUE	0	219	219	100%	607
002-385-00000	CREDIT LINE	135,000	64,100	(70,900)	47%	0
002-389-00000	USE OF FUND BALANCE	29,646	0	(29,646)	0%	0
	TOTAL CRA REVENUE	620,915	232,421	(388,494)	37%	162,810
	BUSINESS ACTIVITY AND CUSTOMER					
400-381-10000	INTERFUND TRANSFER	494,631	206,095	(288,536)	42%	199,549
	ENTERPRISE FUND REVENUES					
	SEWER					
402-331-36000	CDBG GRANT	735,000	2,000	(733,000)	0%	0
402-331-37000	SAND & GRIT GRANT	149,000	149,000	0	100%	0
402-343-10000	SALES	2,042,552	829,663	(1,212,889)	41%	813,434
402-343-16000	CONNECTIONS	2,500	1,176	(1,324)	47%	0
402-343-17000	FORFEITED DISCOUNTS - PENALTIE	20,000	12,995	(7,005)	65%	10,164
402-343-50000	SEWER SURCHARGE O/S	60,000	22,735	(37,265)	38%	25,202
402-361-10000	INTEREST REVENUE	53	531	479	1011%	922
402-381-10000	INTERFUND TRANSFER	131,250	77,084	(54,166)	59%	0
402-389-90000	LOAN PROCEEDS	80,945	0	(80,945)	0%	0
402-389-90001	USE OF RETAINED EARNINGS	242,850	0	(242,850)	0%	0
	TOTAL SEWER REV	3,464,150	1,095,184	(2,368,966)	32%	849,722

		ANNUAL	YTD	OVER	42%	YTD
ACCOUNT #	ACCOUNT DESCRIPTION	BUDGET	FEBRUARY 2020	(UNDER)		FEBRUARY 2019
	ELECTRIC					
403-343-11000	RESIDENTIAL SALES	5,586,000	2,150,801	(3,435,199)	39%	2,320,690
403-343-12000	COMMERCIAL SALES	7,138,669	2,891,968	(4,246,701)	41%	2,768,473
403-343-13000	INDUSTRIAL SALES	1,400,000	553,198	(846,802)	40%	599,230
403-343-14000	STREET LIGHTING SALES	100,000	81,417	(18,583)	81%	234
403-343-15000	INTERDEPARTMENTAL SALES	325,000	111,257	(213,743)	34%	192,490
403-343-16000	CONNECTIONS	10,000	6,902	(3,098)	69%	2,488
403-343-16500	Hurricane Michael Surcharge	961,300	414,208	(547,092)	43%	85,148
403-343-16700	Hurricane Michael State of Flo	0	1,000,000	1,000,000	100%	0
403-343-17000	FORFEITED DISCOUNTS - PENALTIE	140,823	73,663	(67,160)	52%	61,679
403-343-18500	SPECIAL PROJECT - MATERIAL SAL	420	0	(420)	0%	73,748
403-343-19000	CUT ON/OFF FEES	31,500	18,409	(13,091)	58%	8,655
403-343-24000	TRANSFORMER RENT	8,715	3,525	(5,190)	40%	3,525
403-343-27000	MISCELLANEOUS CHARGES	7,350	2,299	(5,051)	31%	9,463
403-343-28000	REIMBURSEMENT-HURRICANE IRMA	123,868	4,133	(119,735)	3%	0
403-343-29000	POLE RENT-CABLEVISION	25,000	0	(25,000)	0%	19,824
403-343-90000	MISCELLANEOUS REVENUES	315	2,209	1,894	701%	0
403-361-10000	INTEREST REVENUE	0	1,784	1,784	100%	4,297
403-389-90000	LOAN PROCEEDS	379,818	0	(379,818)	0%	0
	TOTAL ELECTRIC REV	16,238,778	7,315,773	(8,923,005)	45%	6,149,944
	WATER					
404-343-10000	SALES	1,652,112	721,415	(930,697)	44%	681,377
404-343-15000	INTERDEPARTMENTAL SALES	100,000	37,100	(62,900)	37%	11,627
404-343-16000	CONNECTIONS	10,000	8,544	(1,456)	85%	1,513
404-343-17000	FORFEITED DISCOUNTS-PENALTIES	21,000	10,755	(10,245)	51%	9,105
404-343-19000	CUT ON/OFF FEES	300	0	(300)	0%	0
404-343-27000	MISCELLANEOUS CHARGES	6,000	645	(5,355)	11%	1,342
404-343-30000	WATER SURCHARGE O/S	95,000	37,788	(57,212)	40%	39,573
404-361-10000	INTEREST REVENUE	6,000	1,803	(4,197)	30%	2,768
404-361-13000	UNREALIZED GAIN	7,000	0	(7,000)	0%	0
404-381-10000	INTERFUND TRANSFER	50,000	50,000	0	100%	0
404-389-90000	LOAN PROCEEDS	80,945	0	(80,945)	0%	0
404-389-90001	USE OF RETAINED EARNINGS	115,000	0	(115,000)	0%	0
	TOTAL WATER REV	2,143,357	868,050	(1,275,307)	40%	747,305
	GAS					
405-343-10000	GAS SALES	1,459,455	558,665	(900,790)	38%	723,954
405-343-15000	GAS INTERDEPARTMENTAL SALES	9,000	4,005	(4,995)	44%	3,177
405-343-16000	GAS CONNECTIONS	2,100	2,396	296	114%	254
405-343-17000	GAS FORFEITED DISCS-PENALTIES	14,000	6,250	(7,750)	45%	6,594
405-343-19000	GAS CUT ON/OFF FEES	100	118	18	118%	0

		ANNUAL	YTD	OVER	42%	YTD
ACCOUNT #	ACCOUNT DESCRIPTION	BUDGET	FEBRUARY 2020	(UNDER)		FEBRUARY 2019
405-343-27000	GAS OTHER CHARGES	0	40	40	100%	72
405-361-10000	INTEREST REVENUE	0	372	372	100%	677
405-369-40000	OTHER MISC REV-REBATE	0	0	0	100%	1,443
405-369-90000	MISCELLANEOUS REVENUE	100,000	1,443	(98,557)	1%	0
405-389-90000	LOAN PROCEEDS	80,945	0	(80,945)	0%	0
	TOTAL GAS REV	1,665,600	573,289	(1,092,311)	34%	736,171
	REFUSE					
406-343-11000	RESIDENTIAL SALES	744,000	303,811	(440,189)	41%	301,329
406-343-12000	COMMERCIAL SALES	504,600	217,897	(286,703)	43%	206,745
406-343-15000	YARD TRASH COLLECTION	145,600	59,584	(86,016)	41%	59,499
406-343-17000	FORFEITED DISCOUNTS-PENALTIES	15,500	8,232	(7,268)	53%	6,755
	TOTAL REFUSE REV	1,409,700	589,524	(820,176)	42%	574,328
	LANDFILL					
407-343-44000	GARBAGE TIPPING FEES	177,998	74,210	(103,788)	42%	65,407
	TELECOMMUNICATION					
508-381-00010	Non-Operating Transfer	136,000	46,690	(89,310)	34%	0
508-381-10000	INTERFUND TRANSFER FROM GENERA	60,000	25,000	(35,000)	42%	0
508-381-20000	INTERFUND TRNFR FROM ENTERPRIS	51,029	21,260	(29,769)	42%	0
508-381-30000	INTERFUND TRANSFER FROM CRA	0	415	415	100%	0
508-389-00000	OTHER REVENUE	0	1,772	1,772	100%	0
	TOTAL TELECOMMUNICATIONS REV	247,029	95,137	(151,892)	39%	0
	TOTAL ENTERPRISE FND REVS	26,462,158	11,049,683	(15,412,476)	42%	9,485,236
	TOTAL REVENUES	36,315,528	15,357,404	(20,958,125)	42%	13,524,011

FINANCE

Financial Report

Expenditures

Account Number	Description	Approved Budget 10/1/2019	Adjusted Budget 02/29/2020	MTD Actual Amount 02/29/2020	YTD Actual Amount 02/29/2020 Without FY 2019	FY2019 Encumbrance Remaining	Remaining Budget Balance as of 02/29/2020	42%	PRIOR YTD Amount 02/28/20219	COMMENTS
BUDGET TO ACTUAL EXPENDITURES										
	GEN FUND EXP									
	CITY COMMISSION									
001-110-511-10110	SALARIES & WAGES	84,599	84,599	6,318	31,591	0	53,009	37%	31,591	
001-110-511-10210	FICA TAXES	6,471	6,471	461	2,316	0	4,155	36%	2,321	
001-110-511-10220	RETIREMENT CONTRIBUTIONS	10,152	10,152	758	3,791	0	6,361	37%	3,791	
001-110-511-30343	PROFESSIONAL SERVICES LOBBYIST	31,000	31,000	2,442	7,392	0	23,608	24%	14,250	
001-110-511-30402	TRAVEL	2,800	2,800	0	2,670	0	130	95%	736	ACTUAL EXP
001-110-511-30491	OTHER EXPENSES	13,702	13,702	881	12,542	0	1,160	92%	4,223	ACTUAL EXP
001-110-511-31000	OTHER OPERATING IT SUPPORT	8,000	8,000	667	3,335	0	4,665	42%	0	
001-110-511-80820	AID TO PRIVATE ORGANIZATIONS	74,600	74,600	0	18,000	0	56,600	24%	0	
001-110-552-60641	OFFICE FURNITURE & EQUIPMENT	15,000	15,000	0	0	0	15,000	0%	0	
	TOTAL CITY COMMISSION	246,324	246,324	11,527	81,636	0	164,688	33%	56,912	
	CITY MANAGER									
001-160-512-10110	SALARIES & WAGES	73,500	73,500	5,654	28,269	0	45,231	38%	35,799	
001-160-512-10120	REGULARY SALARIES & WAGES	29,683	29,683	2,769	13,953	0	15,730	47%	12,939	
001-160-512-10140	OVERTIME	2,512	2,512	0	0	0	2,512	0%	2,439	
001-160-512-10210	FICA TAXES	8,897	8,897	635	4,534	0	4,363	51%	3,830	
001-160-512-10220	RETIREMENT CONTRIBUTIONS	13,957	13,957	1,011	7,187	0	6,770	51%	5,476	
001-160-512-10230	LIFE & HEALTH INSURANCE	18,280	5,274	516	2,486	0	2,788	47%	2,221	
001-160-512-30341	CONTRACTUAL SERVICES	3,000	3,000	0	0	0	3,000	0%	6,939	
001-160-512-30343	PROFESSIONAL SERVICES	1,700	1,600	0	0	0	1,600	0%	0	
001-160-512-30402	TRAVEL EXPENSE	1,000	1,100	1,047	1,047	0	54	95%	0	ACTUAL EXP
001-160-512-30403	GAS	250	250	0	82	0	168	33%	95	
001-160-512-30410	TELEPHONE	6,304	6,304	522	2,817	0	3,488	45%	2,702	
001-160-512-30461	REPAIR & MAINTENANCE OFFICE EQUIP	800	800	0	0	0	800	0%	108	
001-160-512-30491	OTHER OPERATING EXPENSE	400	400	50	268	0	132	67%	203	ACTUAL EXP
001-160-512-30511	OFFICE SUPPLIES GENERAL	600	600	207	419	0	181	70%	28	ACTUAL EXP
001-160-512-31000	OTHER OPERATING EXP - IT SUPPORT	8,000	8,000	667	3,335	0	4,665	42%	0	
001-160-519-00001	ADMINISTRATIVE EXPENSE	30,000	30,000	3,700	6,297	0	23,703	21%	0	
	TOTAL CITY MANAGER	198,883	185,877	16,778	70,693	0	115,184	38%	72,778	
	CITY ATTORNEY									
001-120-514-30341	CONTRACTUAL SERVICES	164,000	164,000	0	25,995	0	138,005	16%	60,626	
001-120-514-30343	PROFESSIONAL SERVICES	1,000	1,000	0	0	0	1,000	0%	0	
001-120-514-30500	LEGAL & RECORDING FEES	1,000	1,000	0	0	0	1,000	0%	0	
001-120-514-30540	PUBLICATIONS,SUBSCRIP,& MEMBERSHIPS	2,400	2,400	0	0	0	2,400	0%	0	
001-120-514-31000	OTHER OPERATING EXP - IT SUPPORT	8,000	8,000	667	3,335	0	4,665	42%	0	
	TOTAL CITY ATTORNEY	176,400	176,400	667	29,330	0	147,070	17%	60,626	
	CITY CLERK									
001-130-519-10110	SALARIES & WAGES	64,898	64,898	5,142	25,739	0	39,159	40%	24,989	
001-130-519-10210	FICA TAXES	4,965	4,965	364	1,835	0	3,130	37%	1,774	
001-130-519-10220	RETIREMENT CONTRIBUTIONS	7,788	7,788	617	3,085	0	4,703	40%	2,995	
001-130-519-10230	LIFE & HEALTH INSURANCE	6,367	6,367	555	2,801	0	3,566	44%	2,602	
001-130-519-30341	CONTRACTUAL SERVICES	6,000	6,000	0	0	0	6,000	0%	0	
001-130-519-30343	PROFESSIONAL SERVICES	3,000	3,000	0	1,225	0	1,775	41%	1,225	
001-130-519-30402	TRAVEL EXPENSE	1,000	1,000	0	0	0	1,000	0%	0	
001-130-519-30410	TELEPHONE	1,842	1,842	40	589	0	1,253	32%	449	
001-130-519-30461	REPAIR & MAINT - OFFICE EQUIPMENT	100	100	0	0	0	100	0%	0	
001-130-519-30491	OTHER OPERATING EXPENSE	300	300	15	95	0	205	32%	103	
001-130-519-30493	TRAINING	100	100	0	0	0	100	0%	0	
001-130-519-30500	LEGAL ADS AND RECORDING FEES	750	750	0	217	0	533	29%	10	
001-130-519-30511	OFFICE SUPPLIES-GENERAL	500	500	6	41	0	459	8%	250	
001-130-519-31000	OTHER OPERATING EXP - IT SUPPORT	8,000	8,000	667	3,335	0	4,665	42%	0	
	TOTAL CITY CLERK	105,610	105,610	7,406	38,962	0	66,648	37%	34,398	

Account Number	Description	Approved Budget 10/1/2019	Adjusted Budget 02/29/2020	MTD Actual Amount 02/29/2020	YTD Actual Amount 02/29/2020 Without FY 2019	FY2019 Encumbrance Remaining	Remaining Budget Balance as of 02/29/2020	42%	PRIOR YTD Amount 02/28/20219	COMMENTS
	NON-DEPARTMENTAL									
001-001-519-30320	ACCOUNTING & AUDITING SERVICES	29,186	29,186	9,600	30,400	0	(1,214)	104%	4,800	
001-001-519-30341	CONTRACTUAL SERVICES	20,000	20,000	0	0	0	20,000	0%	0	
001-001-519-30342	RECORDING OF THE COMMISSION MTG	42,000	42,000	0	14,000	0	28,000	33%	14,000	
001-001-519-30343	PROFESSIONAL SERVICES	2,000	2,000	0	0	0	2,000	0%	0	
001-001-519-30390	CONTINGENCIES	58,023	58,023	0	0	0	58,023	0%	0	
001-001-519-30410	TELEPHONE	667	667	0	0	0	667	0%	22	
001-001-519-30435	JUNIOR COMMISSION	7,769	7,769	0	0	0	7,769	0%	0	
001-001-519-30440	SUMMER YOUTH WORK PROGRAM	20,000	20,000	462	3,010	0	16,990	15%	0	
001-001-519-30451	INSURANCE	489,013	489,013	19,808	257,483	0	231,530	53%	217,242	ACTUAL EXP
001-001-519-30465	COPIER PAYMENT	12,023	12,023	0	0	0	12,023	0%	1,201	
001-001-519-30491	OTHER OPERATING EXPENSE	15,000	15,000	15	8,716	0	6,284	58%	7,703	ACTUAL EXP
001-001-519-30500	LEGAL ADS & RECORDINGS	1,200	1,200	0	0	0	1,200	0%	0	
001-001-519-30512	POSTAGE	4,120	4,120	0	1,506	0	2,614	37%	2,226	
001-001-519-70730	TRANSFER DEBT SVC CAP IMP BOND	366,200	366,200	30,517	272,585	0	93,615	74%	180,000	ACTUAL EXP
001-001-519-70731	HONEYWELL LOAN PRINCIPAL	17,042	17,042	0	8,423	0	8,619	49%	7,581	
001-001-519-70732	HONEYWELL LOAN INTEREST	3,111	3,111	0	1,653	0	1,458	53%	2,009	ACTUAL EXP
001-001-519-90000	TRANSFER TO INTERNAL SERVICE FUND	60,000	60,000	5,000	25,000	0	35,000	42%	0	
001-001-552-30645	CRA TIF: ECONOMIC ENVIRON.	164,829	164,829	168,102	168,102	0	(3,273)	102%	162,203	ACTUAL EXP
	TOTAL NON-DEPARTMENTAL	1,312,183	1,312,183	233,504	790,880	0	521,304	60%	598,989	
	PERSONNEL									
001-260-513-10110	EXE SALARIES & WAGES	31,500	31,500	2,423	12,115	0	19,385	38%	0	
001-260-513-10120	REGULAR SALARIES & WAGES	50,146	50,146	3,130	15,675	0	34,471	31%	14,308	
001-260-513-10130	OTHER SALARIES & WAGES - P/T	15,532	15,532	0	0	0	15,532	0%	6,928	
001-260-513-10140	OVERTIME	649	649	0	0	0	649	0%	0	
001-260-513-10210	FICA TAXES	5,325	5,325	402	2,022	0	3,303	38%	1,550	
001-260-513-10220	RETIREMENT CONTRIBUTIONS	6,489	6,489	666	3,186	0	3,303	49%	1,714	
001-260-513-10230	LIFE & HEALTH INSURANCE	5,224	5,224	489	2,650	0	2,574	51%	1,802	
001-260-513-30314	PSYCHIATRIC EVALUATIONS	3,500	3,500	450	1,125	0	2,375	32%	1,275	
001-260-513-30315	EMPLOYEE QUALITY OF LIFE	5,000	5,000	0	2,500	0	2,500	50%	1,561	
001-260-513-30341	CONTRACTUAL SERVICES	10,500	10,500	177	1,870	0	8,630	18%	6,281	
001-260-513-30343	PROFESSIONAL SERVICES	8,500	8,500	119	1,440	0	7,061	17%	(157)	
001-260-513-30402	TRAVEL EXPENSE	1,500	1,500	0	0	0	1,500	0%	0	
001-260-513-30410	TELEPHONE	3,800	3,800	386	1,932	0	1,868	51%	1,759	
001-260-513-30461	REPAIR AND MAINTENANCE OFFICE EQ	1,000	1,000	0	116	0	884	12%	49	
001-260-513-30491	OTHER OPERATING EXPENSE	1,500	1,500	0	52	0	1,448	3%	506	
001-260-513-30493	TRAINING	2,000	2,000	0	0	0	2,000	0%	0	
001-260-513-30511	OFFICE SUPPLIES GENERAL	1,500	1,500	0	0	0	1,500	0%	942	
001-260-513-31000	OTHER OPERATING EXP - IT SUPPORT	8,000	8,000	667	3,335	0	4,665	42%	0	
	TOTAL PERSONNEL	161,665	161,665	8,909	48,018	0	113,647	30%	38,516	
	FINANCE									
001-271-513-10110	EXE SALARIES & WAGES	21,718	21,718	0	4,183	0	17,535	19%	7,730	
001-271-513-10120	REGULAR SALARIES & WAGES	36,226	36,226	4,774	19,736	0	16,490	54%	14,164	ACTUAL EXP
001-271-513-10140	OVERTIME	770	770	21	151	0	619	20%	648	
001-271-513-10210	FICA TAXES	4,492	4,492	343	1,735	0	2,757	39%	1,588	
001-271-513-10220	RETIREMENT CONTRIBUTIONS	7,045	7,045	575	2,870	0	4,175	41%	2,629	
001-271-513-10230	LIFE & HEALTH INSURANCE	12,219	12,219	756	3,775	0	8,444	31%	4,686	
001-271-513-30343	PROFESSIONAL SERVICES	24,000	24,000	0	12,404	0	11,596	52%	12,654	
001-271-513-30402	TRAVEL EXPENSE	3,200	3,200	2,002	2,002	0	1,198	63%	0	ACTUAL EXP
001-271-513-30410	TELEPHONE	6,600	6,600	448	2,299	0	4,301	35%	2,670	
001-271-513-30461	REPAIR & MAINT OFFICE EQUIPMENT	500	500	0	0	0	500	0%	40	
001-271-513-30491	OTHER OPERATING EXPENSE	1,000	1,800	1,533	1,792	0	8	100%	530	ACTUAL EXP
001-271-513-30493	TRAINING	2,000	2,000	0	0	0	2,000	0%	130	
001-271-513-30511	OFFICE SUPPLIES GENERAL	8,000	7,200	317	2,409	0	4,791	33%	3,168	
001-271-513-30521	OPERATING SUPPLIES	600	600	0	428	0	172	71%	364	

Account Number	Description	Approved Budget 10/1/2019	Adjusted Budget 02/29/2020	MTD Actual Amount 02/29/2020	YTD Actual Amount 02/29/2020 Without FY 2019	FY2019 Encumbrance Remaining	Remaining Budget Balance as of 02/29/2020	42%	PRIOR YTD Amount 02/28/20219	COMMENTS
001-271-513-30540	DUES, PUBLICATIONS, & MEMBERSHP	750	750	0	0	0	750	0%	0	
001-271-513-31000	OTHER OPERATING EXP - IT SUPPORT	8,000	8,000	667	3,335	0	4,665	42%	0	
001-271-513-60000	Software	8,000	8,000	0	0	0	8,000	0%	0	
001-271-513-60641	OFFICE FURNITURE & EQUIPMENT	5,250	5,250	0	720	0	4,530	14%	0	
	TOTAL FINANCE	150,370	150,370	11,436	57,839	0	92,531	38%	70,356	
	GENERAL SERVICES ADM									
001-276-513-10110	EXE SALARY & WAGES	10,322	10,322	923	4,651	0	5,671	45%	4,313	
001-276-513-10140	OVERTIME	0	0	0	0	0	0	0%	813	
001-276-513-10210	FICA	790	790	65	329	0	461	42%	366	
001-276-513-10220	RETIREMENT	1,239	1,239	111	557	0	682	45%	518	
001-276-513-10230	LIFE & HEALTH INSURANCE	1,647	1,647	134	671	0	976	41%	629	
	TOTAL GEN SERVICES ADM	13,998	13,998	1,232	6,208	0	7,790	44%	6,639	
	LAW ENFORCEMENT ADM									
001-210-521-10110	EXE SALARIES & WAGES	75,232	75,232	5,810	29,075	0	46,157	39%	28,153	
001-210-521-10120	REGULAR SALARIES & WAGES	99,900	99,900	8,078	40,446	0	59,454	40%	37,346	
001-210-521-10150	SPEC PAY-INCENTIVE,HOL,LV BUYBACK	1,030	1,030	130	585	0	445	57%	0	ACTUAL EXP
001-210-521-10210	FICA TAXES	14,458	14,458	1,034	5,191	0	9,267	36%	4,774	
001-210-521-10220	RETIREMENT CONTRIBUTIONS	22,680	22,680	1,682	8,404	0	14,276	37%	7,851	
001-210-521-10230	LIFE & HEALTH INSURANCE	32,350	24,081	2,145	10,693	0	13,388	44%	12,328	
001-210-521-30341	CONTRACTUAL SERVICES	50,000	50,000	0	183	0	49,817	0%	32,844	
001-210-521-30402	TRAVEL EXPENSE	1,500	1,500	0	405	0	1,095	27%	0	
001-210-521-30403	GAS & DIESEL	4,000	4,000	0	1,685	0	2,315	42%	1,652	
001-210-521-30404	OIL & GREASE	350	350	0	0	0	350	0%	108	
001-210-521-30405	TIRES	800	800	0	0	0	800	0%	292	
001-210-521-30406	VEHICLE PARTS ONLY	3,750	3,750	0	15	0	3,735	0%	2,129	
001-210-521-30407	VEHICLE REPAIRS	1,000	1,000	0	0	0	1,000	0%	250	
001-210-521-30410	TELEPHONE	37,080	37,080	2,435	17,423	0	19,657	47%	14,585	
001-210-521-30430	UTILITIES	10,000	9,000	0	(817)	0	9,817	-9%	3,481	
001-210-521-30464	REPAIRS & MAINTENANCE-RADIO	2,000	2,000	0	0	0	2,000	0%	0	
001-210-521-30491	OTHER OPERATING EXPENSE	2,500	2,250	0	844	0	1,406	38%	1,380	
001-210-521-30492	INVESTIGATIVE FUNDS	1,000	2,250	0	2,119	0	131	94%	418	ACTUAL EXP
001-210-521-30493	TRAINING	800	800	0	281	0	519	35%	0	
001-210-521-30511	OFFICE SUPPLIES-GENERAL	2,250	2,250	87	881	0	1,369	39%	516	
001-210-521-30521	OPERATING MATERIALS & SUPPLIES	750	750	0	0	0	750	0%	434	
001-210-521-30522	OPERATING SUPPLIES-UNIFORMS	500	500	0	58	0	442	12%	16	
001-210-521-30540	PUBLICATIONS, SUBSCRIP. & MEMBERSHP	750	750	0	0	0	750	0%	710	
001-210-521-31000	OTHER OPERATING EXP - IT SUPPORT	8,000	8,000	667	3,335	0	4,665	42%	0	
001-210-521-60620	BUILDINGS	0	0	0	0	0	0	0%	253	
001-210-521-60641	OFFICE FURNITURE & EQUIPMENT	500	500	0	0	0	500	0%	325	
001-210-521-60644	EQUIPMENT	2,000	2,000	0	523	0	1,477	26%	0	
	TOTAL LAW ENFORCEMENT ADM	375,180	366,911	22,068	121,329	0	245,582	33%	149,845	
	LAW ENFORCEMENT OPERATIONS									
001-220-521-10110	EXE SALARIES & WAGES	0	0	0	0	0	0	0%	16,090	
001-220-521-10120	REGULAR SALARIES & WAGES	1,195,275	1,195,275	97,495	474,594	0	720,681	40%	398,010	
001-220-521-10130	OTHER SALARIES & WAGES - P/T	31,197	31,197	3,463	15,673	0	15,524	50%	15,396	
001-220-521-10140	OVERTIME	145,252	145,252	14,837	73,418	0	71,834	51%	71,115	
001-220-521-10150	SPEC PAY-INCENTIVE,HOL, LV BUYBACK	15,795	15,795	1,320	6,095	0	9,700	39%	7,760	
001-220-521-10210	FICA TAXES	101,144	101,144	8,580	41,996	0	59,148	42%	37,752	
001-220-521-10220	RETIREMENT CONTRIBUTIONS	228,811	228,811	14,491	69,683	0	159,128	30%	61,620	
001-220-521-10230	LIFE & HEALTH INSURANCE	234,553	262,158	22,419	112,003	0	150,155	43%	94,210	
001-220-521-30341	CONTRACTUAL SERVICES	1,000	1,000	0	0	0	1,000	0%	231	
001-220-521-30402	TRAVEL EXPENSE	1,000	1,000	0	19	0	982	2%	645	
001-220-521-30403	GASOLINE & DIESEL	43,000	39,000	0	13,885	0	25,115	36%	15,813	
001-220-521-30404	OIL & GREASE	1,750	1,750	0	37	0	1,713	2%	609	
001-220-521-30405	TIRES	3,250	3,250	468	1,256	0	1,994	39%	366	

Account Number	Description	Approved Budget 10/1/2019	Adjusted Budget 02/29/2020	MTD Actual Amount 02/29/2020	YTD Actual Amount 02/29/2020 Without FY 2019	FY2019 Encumbrance Remaining	Remaining Budget Balance as of 02/29/2020	42%	PRIOR YTD Amount 02/28/20219	COMMENTS
001-220-521-30406	VEHICLE PARTS ONLY	7,750	7,750	200	1,777	0	5,973	23%	5,268	
001-220-521-30407	OTHER AUTO EXPENSE	1,000	1,000	0	386	0	614	39%	15	
001-220-521-30435	YOUTH DEVELOPMENT ACADEMY & PROGRAM	0	2,000	500	500	0	1,500	25%	0	
001-220-521-30462	REPAIR & MAINT.-EQUIPMENT & TOOLS	600	600	0	86	0	514	14%	0	
001-220-521-30464	REPAIR & MAINTENANCE - RADIOS	500	500	0	0	0	500	0%	0	
001-220-521-30491	OTHER OPERATING EXPENSE	6,000	6,000	(2,082)	5,805	0	195	97%	1,376	ACTUAL EXP
001-220-521-30493	TRAINING	7,000	7,000	0	300	0	6,700	4%	2,510	
001-220-521-30499	CANINE EXPENSE	10,000	10,000	0	197	0	9,803	2%	97	
001-220-521-30511	OFFICE SUPPLIES	1,000	1,000	0	166	0	834	17%	124	
001-220-521-30521	OPERATING MATERIALS & SUPPLIES	7,000	7,000	163	5,897	0	1,103	84%	5,391	ACTUAL EXP
001-220-521-30522	OPERATING SUPPLIES - UNIFORMS	10,000	12,000	1,675	11,388	0	612	95%	11,408	ACTUAL EXP
001-220-521-60642	VEHICLES	50,000	50,000	0	0	0	50,000	0%	0	
001-220-521-60644	EQUIPMENT	7,000	7,000	0	2,826	0	4,174	40%	0	
001-220-521-70711	VEHICLE LOAN CCBG (4)-PRINCIPAL PYM	0	0	0	0	0	0	0%	26,359	
001-220-521-70721	VEHICLE LOAN CCBG (4)- INTEREST PYM	0	0	0	0	0	0	0%	1,019	
	TOTAL LAW ENFORCEMENT OPERAT	2,109,877	2,137,482	163,529	837,983	0	1,299,499	39%	757,095	
	FIRE CONTROL ADM									
001-210-522-10110	EXE SALARIES & WAGES	66,043	66,043	5,080	25,427	0	40,616	39%	24,689	
001-210-522-10120	REGULAR SALARIES & WAGES	45,505	45,505	3,237	17,474	0	28,031	38%	18,315	
001-210-522-10150	SPEC PAY-INCENTIVE,HOL,LV BUYBACK	1,545	1,545	130	585	0	960	38%	650	
001-210-522-10210	FICA TAXES	8,652	8,652	571	3,027	0	5,625	35%	3,035	
001-210-522-10220	RETIREMENT CONTRIBUTIONS	28,575	28,575	1,962	9,941	0	18,634	35%	9,819	
001-210-522-10230	LIFE & HEALTH INSURANCE	22,878	22,878	2,002	9,966	0	12,912	44%	8,807	
001-210-522-30410	TELEPHONE	16,995	16,995	1,506	7,928	0	9,067	47%	7,638	
001-210-522-30430	UTILITIES	30,000	30,000	0	10,076	0	19,924	34%	14,559	
001-210-522-30461	REPAIR & MAINTENANCE-OFFICE EQUIP.	1,800	1,800	0	0	0	1,800	0%	0	
001-210-522-30463	REPAIR & MAINT.-BUILDINGS & GROUNDS	6,500	6,500	773	4,137	0	2,363	64%	1,944	ACTUAL EXP
001-210-522-30464	REPAIR & MAINTENANCE-RADIO	1,500	1,500	0	15	0	1,485	1%	0	
001-210-522-30465	COPIER PAYMENT	1,550	1,550	0	0	0	1,550	0%	259	
001-210-522-30491	OTHER OPERATING EXPENSE	1,000	1,000	0	30	0	970	3%	298	
001-210-522-30494	FIRE PREVENTION & EDUCATION	6,500	6,500	712	2,631	0	3,869	40%	2,148	
001-210-522-30511	OFFICE SUPPLIES-GENERAL	550	550	200	310	0	240	56%	235	ACTUAL EXP
001-210-522-30521	OPERATING MATERIALS & SUPPLIES	1,000	1,000	0	0	0	1,000	0%	603	
001-210-522-30522	OPERATING SUPPLIES - UNIFORMS	1,000	1,000	31	165	0	835	16%	143	
001-210-522-31000	OTHER OPERATING EXP -IT SUPPORT	8,000	8,000	667	3,335	0	4,665	42%	0	
001-210-522-60620	Buildings and Other Improvements	25,000	100,000	0	0	75,000	25,000	0%	0	
001-210-522-60641	OFFICE FURNITURE & EQUIPMENT	10,500	10,500	0	188	0	10,312	2%	0	
	TOTAL FIRE CONTROL ADM	285,093	360,093	16,871	95,236	75,000	189,857	26%	93,142	
	FIRE CONTROL OPERATIONS									
001-230-522-10120	REGULAR SALARIES & WAGES	837,681	762,681	50,600	256,258	0	506,423	34%	242,606	
001-230-522-10130	OTHER SALARIES & WAGES - P/T	20,600	20,600	0	0	0	20,600	0%	583	
001-230-522-10140	OVERTIME	32,000	107,000	3,865	33,783	0	73,217	32%	64,737	
001-230-522-10150	SPEC PAY-INCENTIVE,HOL,LV BUYBACK	17,000	17,000	1,160	5,880	0	11,120	35%	6,860	
001-230-522-10210	FICA TAXES	61,278	61,278	3,990	21,444	0	39,834	35%	22,754	
001-230-522-10220	RETIREMENT CONTRIBUTIONS	195,561	195,561	13,944	68,855	0	126,706	35%	64,928	
001-230-522-10230	LIFE & HEALTH INSURANCE	167,639	167,639	13,970	68,087	0	99,552	41%	63,621	
001-230-522-30402	TRAVEL EXPENSE	500	500	0	0	0	500	0%	0	
001-230-522-30403	GASOLINE & DIESEL	9,500	9,500	0	3,228	0	6,272	34%	3,880	
001-230-522-30404	OIL & GREASE	1,250	1,250	0	255	0	995	20%	156	
001-230-522-30405	TIRES	4,500	4,500	0	231	0	4,269	5%	0	
001-230-522-30406	VEHICLE PARTS ONLY	3,000	3,000	14	746	0	2,254	25%	824	
001-230-522-30462	REPAIR & MAINT. - EQUIPMENT & TOOLS	13,400	13,400	30	3,494	0	9,906	26%	4,570	
001-230-522-30491	OTHER OPERATING EXPENSE	1,500	1,500	0	384	0	1,116	26%	1,219	
001-230-522-30493	TRAINING	10,000	10,000	(2,977)	3,618	0	6,382	36%	3,211	
001-230-522-30511	OFFICE SUPPLIES	1,000	1,000	0	125	0	875	13%	57	
001-230-522-30521	OPERATING MATERIALS & SUPPLIES	1,100	1,100	116	997	0	103	91%	455	ACTUAL EXP

Account Number	Description	Approved Budget 10/1/2019	Adjusted Budget 02/29/2020	MTD Actual Amount 02/29/2020	YTD Actual Amount 02/29/2020 Without FY 2019	FY2019 Encumbrance Remaining	Remaining Budget Balance as of 02/29/2020	42%	PRIOR YTD Amount 02/28/20219	COMMENTS
001-230-522-30522	OPERATING SUPPLIES - UNIFORMS	16,000	16,000	1,019	5,783	0	10,217	36%	5,161	
001-230-522-60644	EQUIPMENT	75,000	75,000	189	11,043	0	63,957	15%	2,244	
	TOTAL FIRE CONTROL OPERATIONS	1,468,509	1,468,509	85,920	484,212	0	984,297	33%	487,866	
	BUILDING & PLANNING									
001-284-515-10110	EXE SALARIES & WAGES	80,051	72,051	5,101	25,531	0	46,520	35%	24,785	
001-284-515-10120	REGULAR SALARIES & WAGES	72,173	72,173	5,422	29,714	0	42,459	41%	25,546	
001-284-515-10140	OVERTIME	1,724	1,724	276	336	0	1,388	20%	1,453	
001-284-515-10210	FICA TAXES	10,725	10,725	782	4,087	0	6,638	38%	3,735	
001-284-515-10220	RETIREMENT CONTRIBUTIONS	16,824	16,824	1,140	5,606	0	11,218	33%	6,033	
001-284-515-10230	LIFE & HEALTH INSURANCE	35,672	20,154	1,940	8,748	0	11,406	43%	10,800	
001-284-515-30341	CONTRACTUAL SERVICES	8,000	16,000	0	15,650	0	350	98%	3,150	ACTUAL EXP
001-284-515-30342	CONTRACTUAL SERVICES HOUSING DEMOLTION	35,000	35,000	0	0	0	35,000	0%	0	
001-284-515-30343	PROFESSIONAL SERVICES	2,500	2,500	0	0	0	2,500	0%	0	
001-284-515-30403	GAS & DIESEL	1,400	1,400	0	254	0	1,146	18%	324	
001-284-515-30404	OIL & GREASE	200	200	0	0	0	200	0%	0	
001-284-515-30405	TIRES	200	200	0	0	0	200	0%	19	
001-284-515-30406	VEH PARTS ONLY	1,000	1,000	0	3	0	997	0%	0	
001-284-515-30407	VEH REPAIRS	1,000	1,000	0	0	0	1,000	0%	0	
001-284-515-30410	TELEPHONE	6,045	6,045	450	2,760	0	3,285	46%	2,461	
001-284-515-30461	REPAIR & MAINT. OFFICE EQUIPMENT	500	500	0	222	0	278	44%	360	
001-284-515-30491	OTHER OPERATING EXPENSE	3,000	3,000	0	(715)	0	3,715	-24%	2,175	
001-284-515-30493	TRAINING	1,500	2,700	1,509	2,324	0	376	86%	0	
001-284-515-30500	ADVERTISEMENTS	2,200	2,200	0	364	0	1,836	17%	1,008	
001-284-515-30511	OFFICE SUPPLIES GENERAL	1,000	1,000	20	154	0	846	15%	391	
001-284-515-31000	OTHER OPERATING EXP - IT SUPPORT	8,000	8,000	667	3,335	0	4,665	42%	0	
001-284-515-60641	OFFICE FURNITURE & EQUIPMENT	12,000	10,800	0	0	0	10,800	0%	0	
	TOTAL BUILDING & PLANNING	300,714	285,196	17,306	98,373	0	186,823	34%	82,240	
	RECREATIONAL ACTIVITY									
001-310-572-10110	EXE SALARIES & WAGES	63,155	63,155	3,307	16,646	0	46,509	26%	17,006	
001-310-572-10120	REGULAR SALARIES & WAGES	214,127	214,127	16,661	83,801	0	130,326	39%	54,100	
001-310-572-10130	OTHER SALARIES & WAGES - P/T	41,541	41,541	1,450	4,477	0	37,064	11%	5,351	
001-310-572-10140	OVERTIME	670	670	69	225	0	446	34%	565	
001-310-572-10210	FICA TAXES	24,398	24,398	1,516	7,431	0	16,967	30%	5,324	
001-310-572-10220	RETIREMENT CONTRIBUTIONS	33,274	33,274	2,405	12,024	0	21,250	36%	8,400	
001-310-572-10230	LIFE & HEALTH INSURANCE	63,356	72,544	5,872	29,879	0	42,665	41%	23,825	
001-310-572-30341	CONTRACTUAL SERVICES	10,000	10,000	0	96	0	9,904	1%	839	
001-310-572-30402	TRAVEL EXPENSE	1,000	1,000	0	0	0	1,000	0%	0	
001-310-572-30403	GAS & DIESEL	8,000	8,000	0	2,539	0	5,461	32%	3,185	
001-310-572-30404	OIL & GREASE	500	500	0	231	0	269	46%	134	
001-310-572-30405	TIRES	500	500	0	16	0	484	3%	304	
001-310-572-30406	VEH PARTS ONLY	1,000	1,000	0	0	0	1,000	0%	34	
001-310-572-30407	VEHICLE REPAIRS	800	800	121	121	0	679	15%	23	
001-310-572-30410	TELEPHONE	8,200	8,200	779	4,280	0	3,920	52%	3,184	ACTUAL EXP
001-310-572-30440	RENTAL OF EQUIPMENT & BUILDINGS	500	500	43	281	0	219	56%	0	ACTUAL EXP
001-310-572-30441	SWIMMING POOL REPAIRS	10,000	10,000	0	0	0	10,000	0%	0	
001-310-572-30462	REPAIR & MAINT-EQUIPMENT & TOOLS	5,000	5,000	232	399	0	4,601	8%	4,375	
001-310-572-30491	OTHER OPERATING EXPENSES	15,000	15,000	1,367	7,266	0	7,734	48%	7,766	
001-310-572-30492	MAINTENANCE OF TANYARD CREEK PARK	5,000	5,000	44	164	0	4,836	3%	0	
001-310-572-30493	TRAINING	2,000	2,000	0	0	0	2,000	0%	573	
001-310-572-30511	OFFICE SUPPLIES - GENERAL	1,600	1,600	0	216	0	1,384	14%	500	
001-310-572-30521	OPERATING MATERIALS & SUPPLIES	2,000	2,000	0	83	0	1,917	4%	1,831	
001-310-572-30522	OPERATING SUPPLIES - UNIFORMS	5,000	5,000	250	1,480	0	3,520	30%	0	
001-310-572-30523	OPERATING SUP - CHEM	1,500	1,500	0	0	0	1,500	0%	0	
001-310-572-30524	SWIMMING POOL SUPPLIES	4,000	4,000	0	0	0	4,000	0%	0	
001-310-572-30525	ATHLETIC EQUIPMENT - FOOTBALL	20,000	20,000	0	18,396	0	1,604	92%	186	ACTUAL EXP
001-310-572-30526	ATHLETIC EQUIP BASEBALL & SOFTBALL	4,000	4,000	13	13	0	3,987	0%	253	

Account Number	Description	Approved Budget 10/1/2019	Adjusted Budget 02/29/2020	MTD Actual Amount 02/29/2020	YTD Actual Amount 02/29/2020 Without FY 2019	FY2019 Encumbrance Remaining	Remaining Budget Balance as of 02/29/2020	42%	PRIOR YTD Amount 02/28/20219	COMMENTS
001-310-572-30528	ATHLETIC EQUIPMENT - BASKETBALL	5,000	5,000	60	2,169	0	2,831	43%	2,792	
001-310-572-30529	ATHLETIC EQUIPMENT - OTHER	4,000	4,000	0	679	0	3,321	17%	1,814	
001-310-572-30540	OTHER RECREATIONAL ACTIVITIES	15,000	15,000	150	6,682	0	8,318	45%	546	
001-310-572-31000	OTHER OPERATING EXP - IT SUPPORT	8,000	8,000	667	3,335	0	4,665	42%	0	
001-310-572-60642	VEHICLES	46,000	46,000	0	0	0	46,000	0%	0	
	TOTAL RECREATIONAL ACTIVITY	624,121	633,309	35,006	202,930	0	430,379	32%	142,909	
	PARKS									
001-440-572-10130	OTHER SALARIES & WAGES - P/T	0	0	0	0	0	0	0%	180	
001-440-572-10210	FICA TAXES	0	0	0	0	0	0	0%	14	
001-440-572-30341	CONTRACTUAL SERVICES	12,500	12,500	0	0	0	12,500	0%	0	
001-440-572-30391	PARKS & FACILITY	5,000	5,000	150	3,989	0	1,011	80%	2,208	ACTUAL EXP
001-440-572-30430	UTILITIES	30,000	30,000	0	6,051	0	23,949	20%	19,058	
001-440-572-30440	RENTAL OF EQUIPMENT & BUILDINGS	8,500	8,500	0	0	0	8,500	0%	0	
001-440-572-30462	REPAIR & MAINT.-EQUIPMENT & TOOLS	15,000	10,000	0	0	0	10,000	0%	2,200	
001-440-572-30463	REPAIR & MAINTENANCE-BLDGS. & GRNDS	0	5,000	193	5,034	0	(34)	101%	8,642	
001-440-572-60610	HILLSIDE PARK DEVELOPMENT	50,000	50,000	0	0	0	50,000	0%	0	
001-440-572-60644	EQUIPMENT	17,500	17,500	0	0	0	17,500	0%	1,422	
	TOTAL PARKS	138,500	138,500	343	15,074	0	123,426	11%	33,530	
	PUBLIC WORKS ADM									
001-410-539-10110	EXE SALARIES & WAGES	43,182	43,082	3,494	17,491	0	25,591	41%	17,132	
001-410-539-10120	REGULAR SALARIES & WAGES	7,018	7,018	564	2,945	0	4,073	42%	2,843	
001-410-539-10140	OVERTIME	37	137	30	60	0	77	44%	0	
001-410-539-10210	FICA TAXES	3,843	3,843	282	1,429	0	2,414	37%	1,393	
001-410-539-10220	RETIREMENT CONTRIBUTIONS	6,029	6,029	491	2,453	0	3,576	41%	2,394	
001-410-539-10230	LIFE & HEALTH INSURANCE	9,932	9,932	913	4,558	0	5,374	46%	4,196	
001-410-539-30410	TELEPHONE	10,000	10,000	449	3,574	0	6,426	36%	3,351	
001-410-539-30430	UTILITIES	68,000	68,000	0	22,215	0	45,785	33%	26,547	
001-410-539-30440	REPAIR & MAINT BUILDING	1,500	1,500	0	0	0	1,500	0%	0	
001-410-539-30491	OTHER OPERATING EXPENSE	5,000	5,000	0	3,680	0	1,320	74%	566	
001-410-539-30493	TRAINING	1,000	1,000	0	0	0	1,000	0%	0	
001-410-539-30511	OFFICE SUPPLIES	400	400	0	0	0	400	0%	0	
001-410-539-30521	OPERATING MATERIALS & SUPPLIES	2,000	2,000	0	217	0	1,783	11%	0	
001-410-539-30522	OPERATING EXPENSE - UNIFORMS	13,500	13,500	486	3,714	0	9,786	28%	4,538	
001-410-539-30524	OPERATING SUPPLIES - TOOLS	500	500	0	80	0	420	16%	0	
001-410-539-31000	OTHER OPERATING EXP - IT SUPPORT	8,000	8,000	667	3,335	0	4,665	42%	0	
	TOTAL PUBLIC WORKS ADM	179,941	179,941	7,376	65,752	0	114,189	37%	62,960	
	ROADS & STREETS									
001-430-541-10110	SALARIES & WAGES	15,374	15,374	499	3,363	0	12,011	22%	6,755	
001-430-541-10120	REGULAR SALARIES & WAGES	295,149	295,149	22,321	115,443	0	179,706	39%	101,048	
001-430-541-10140	OVERTIME	9,785	9,785	573	2,350	0	7,435	24%	5,682	
001-430-541-10210	FICA TAXES	22,501	22,501	1,672	8,729	0	13,772	39%	8,220	
001-430-541-10220	RETIREMENT CONTRIBUTIONS	35,296	35,296	2,709	14,100	0	21,196	40%	12,292	
001-430-541-10230	LIFE & HEALTH INSURANCE	57,028	57,028	5,452	24,581	0	32,447	43%	23,614	
001-430-541-30341	CONTRACTUAL SERVICES	44,000	32,000	567	830	0	31,171	3%	0	
001-430-541-30403	GASOLINE & DIESEL	60,000	60,000	403	20,295	0	39,705	34%	22,949	
001-430-541-30524	OPERATING SUPPLIES - SMALL TOOLS	0	0	0	0	0	0	0%	52	
001-430-541-30491	OTHER OPERATING EXPENSE	0	0	(202)	0	0	0	0%	0	
001-430-541-30524	OPERATING SUPPLIES - SMALL TOOLS	5,000	5,000	202	202	0	4,798	4%	0	
001-430-541-30530	ROAD MATERIALS & SUPPLIES	37,500	37,500	4,234	9,665	0	27,835	26%	24,430	
001-430-541-60632	RESURF & SIDEWALKS	710,000	710,000	83,756	567,257	0	142,743	80%	60,604	ACTUAL EXP
001-430-541-60634	STORM WATER FACILITIES	25,000	254,680	41,743	18,701	20,541	6,299	75%	0	ACTUAL EXP
001-430-541-60643	HEAVY EQUIPMENT	76,000	76,000	0	10,000	0	66,000	13%	0	
	TOTAL ROADS & STREETS	1,392,633	1,610,313	163,929	795,516	20,541	585,118	49%	258,890	
	CEMETERIES & GROUNDS									

Account Number	Description	Approved Budget 10/1/2019	Adjusted Budget 02/29/2020	MTD Actual Amount 02/29/2020	YTD Actual Amount 02/29/2020 Without FY 2019	FY2019 Encumbrance Remaining	Remaining Budget Balance as of 02/29/2020	42%	PRIOR YTD Amount 02/28/20219	COMMENTS
001-431-542-10120	REGULAR SALARIES & WAGES	76,812	76,812	4,099	21,917	0	54,895	29%	21,604	
001-431-542-10140	OVERTIME	2,060	2,060	157	427	0	1,633	21%	1,170	
001-431-542-10210	FICA TAXES	5,954	5,954	298	1,590	0	4,364	27%	1,637	
001-431-542-10220	RETIREMENT CONTRIBUTIONS	9,341	9,341	485	2,579	0	6,762	28%	2,328	
001-431-542-10230	LIFE & HEALTH INSURANCE	12,508	12,508	1,082	5,125	0	7,383	41%	4,834	
001-431-542-30521	OPERATING SUPPLIES	1,000	1,000	0	0	0	1,000	0%	0	
	TOTAL CEMETERIES & GROUNDS	107,675	107,675	6,121	31,639	0	76,036	29%	31,573	
	BUILDINGS & GROUNDS									
001-440-519-10120	REGULAR SALARIES & WAGES	164,668	164,668	11,493	59,414	0	105,254	36%	64,319	
001-440-519-10140	OVERTIME	5,665	5,665	202	639	0	5,026	11%	3,463	
001-440-519-10210	FICA TAXES	12,676	12,676	823	4,284	0	8,392	34%	4,819	
001-440-519-10220	RETIREMENT CONTRIBUTIONS	19,884	19,884	1,372	7,059	0	12,825	35%	7,325	
001-440-519-10230	LIFE & HEALTH INSURANCE	32,235	32,235	2,964	14,407	0	17,828	45%	17,138	
001-440-519-30341	CONTRACTUAL SERVICES	60,800	50,800	13,691	29,852	0	20,948	59%	61,710	ACTUAL EXP
001-440-519-30463	REPAIR & MAINT.-BUILDINGS & GROUNDS	24,600	42,100	155	28,333	0	13,767	67%	12,928	ACTUAL EXP
001-440-519-30491	OTHER OPERATING EXPENSE	8,000	12,500	814	12,424	0	76	99%	5,980	ACTUAL EXP
001-440-519-60644	EQUIPMENT	4,500	4,500	2,135	2,135	0	2,365	47%	1,856	
	TOTAL BUILDINGS & GROUNDS	333,028	345,028	33,649	158,545	0	186,483	46%	179,538	
	FLEET MAINTENANCE									
001-450-541-10120	REGULAR SALARIES & WAGES	78,556	78,556	2,498	12,539	0	66,017	16%	24,889	
001-450-541-10140	OVERTIME	1,030	1,030	0	118	0	912	11%	494	
001-450-541-10210	FICA TAXES	6,088	6,088	169	868	0	5,220	14%	1,921	
001-450-541-10220	RETIREMENT CONTRIBUTIONS	9,550	9,550	300	1,502	0	8,048	16%	2,981	
001-450-541-10230	LIFE & HEALTH INSURANCE	9,042	9,042	727	3,625	0	5,417	40%	4,376	
001-450-541-30404	OIL & GREASE	3,700	3,700	378	1,103	0	2,597	30%	2,367	
001-450-541-30405	TIRES	3,000	5,000	1,089	3,685	0	1,315	74%	1,566	ACTUAL EXP
001-450-541-30406	VEH PARTS ONLY	35,000	35,000	2,115	9,819	0	25,181	28%	7,863	
001-450-541-30407	VEHICLE REPAIRS	20,000	18,000	1,223	5,538	0	12,462	31%	4,495	
001-450-541-30491	OTHER OPER EXPENSE	6,700	6,700	2,713	3,099	0	3,601	46%	1,133	
	TOTAL FLEET MAINT	172,666	172,666	11,212	41,897	0	130,769	24%	52,085	
	TOTAL GEN FUND EXPENDITURES	9,853,370	10,158,050	854,790	4,072,052	95,541	5,781,318	40%	3,270,886	

Account Number	Description	Approved Budget 10/1/2019	Adjusted Budget 02/29/2020	MTD Actual Amount 02/29/2020	YTD Actual Amount 02/29/2020 Without FY 2019	FY2019 Encumbrance Remaining	Remaining Budget Balance as of 02/29/2020	42%	PRIOR YTD Amount 02/28/20219	COMMENTS
	COMMUNITY REDEVELOPMENT AGENCY									
002-250-552-10110	EXECUTIVE SALARIES & WAGES	66,705	66,705	5,053	25,291	0	41,414	38%	25,484	
002-250-552-10120	REGULAR SALARIES & WAGES	15,000	8,000	0	0	0	8,000	0%	0	
002-250-552-10210	FICA	6,250	6,250	364	1,912	0	4,338	31%	1,955	
002-250-552-10220	RETIREMENT CONTRIBUTIONS	9,131	9,131	606	606	0	8,525	7%	565	
002-250-552-10230	LIFE & HEALTH INSURANCE	6,930	6,930	880	880	0	6,050	13%	503	
002-250-552-30341	CONTRACTUAL SERVICES	26,000	26,000	0	3,168	0	22,833	12%	71,400	
002-250-552-30342	CONTRACTUAL SERVICES HOUSING DEMOLITION	100,000	100,000	0	0	0	100,000	0%	0	
002-250-552-30343	PROFESSIONAL SERVICES	43,600	43,600	0	300	0	43,300	1%	13,796	
002-250-552-30390	CONTINGENCIES - TANYARD CREEK	3,350	3,350	0	0	0	3,350	0%	0	
002-250-552-30402	TRAVEL EXPENSES	1,000	1,000	0	0	0	1,000	0%	0	
002-250-552-30403	GAS & DIESEL	250	250	0	0	0	250	0%	0	
002-250-552-30410	TELEPHONE	550	550	0	238	0	312	43%	168	
002-250-552-30463	R/M HOUSING	0	5,000	0	3,000	0	2,000	60%	7,000	ACTUAL EXP
002-250-552-30490	BANK CHARGES	0	500	0	204	0	296	41%	295	
002-250-552-30491	OTHER OPERATING EXPENSES	5,000	5,000	0	0	0	5,000	0%	0	
002-250-552-30493	TRAINING	1,000	1,000	0	175	0	825	18%	620	
002-250-552-30500	LEGAL ADS & RECORDINGS	800	800	0	0	0	800	0%	175	
002-250-552-30511	OFFICE SUPPLIES	0	0	0	0	0	0	0%	408	
002-250-552-30512	POSTAGE	100	100	0	0	0	100	0%	0	
002-250-552-30521	OPERATING SUPPLIES	4,249	4,249	267	1,051	0	3,198	25%	1,143	
002-250-552-31000	OTHER OPERATING EXPENSE- IT SUPPORT	1,000	1,000	83	415	0	585	42%	0	
002-250-552-32000	REIMBURSEMENT TO THE CITY	20,000	20,000	1,667	8,335	0	11,665	42%	0	
002-250-552-60000	SENIOR ENERGY EFF PROGRAM	100,000	100,000	0	7,300	0	92,700	7%	5,400	
002-250-552-60010	BEAUTIFICATION PROJECTS	5,000	5,000	0	0	0	5,000	0%	2,250	
002-250-552-60040	CRA CATALYST PROJECTS	204,000	203,500	0	104,904	0	98,596	52%	60,273	
002-250-552-60641	OFFICE FURNITURE & EQUIPMENT	1,000	1,000	0	0	0	1,000	0%	0	
002-250-552-70711	CRA LINE OF CREDIT INTEREST	0	2,000	0	260	0	1,740	13%	0	
	TOTAL CRA	620,915	620,915	8,920	158,039	-	462,876	25%	191,435	
	FINANCIAL SERVICES									
400-271-513-10110	EXECUTIVE SALARIES & WAGES	65,153	65,153	5,019	25,117	0	40,037	39%	23,191	
400-271-513-10120	REGULAR SALARIES & WAGES	111,130	111,130	9,367	47,088	0	64,042	42%	44,429	
400-271-513-10210	FICA TAXES	13,486	13,486	1,030	5,205	0	8,281	39%	4,765	
400-271-513-10220	RETIREMENT CONTRIBUTIONS	21,154	21,154	1,726	8,610	0	12,544	41%	7,887	
400-271-513-10230	LIFE & HEALTH INSURANCE	36,651	25,532	2,267	11,323	0	14,209	44%	14,056	
400-271-513-30341	CONTRACTUAL SERVICES	0	11,119	1,704	1,704	0	9,415	15%	0	
	TOTAL FINANCIAL SERVICES	247,574	247,574	21,112	99,047	-	148,528	40%	94,328	
	CUSTOMER SERVICES									
400-274-513-10110	EXE SALARIES & WAGES	31,500	31,500	2,423	12,142	0	19,358	39%	22,239	
400-274-513-10120	REGULAR SALARIES & WAGES	99,750	99,750	3,943	27,839	0	71,911	28%	32,797	
400-274-513-10140	OVERTIME	523	523	79	234	0	289	45%	213	
400-274-513-10210	FICA TAXES	11,471	11,471	471	2,814	0	8,657	25%	4,087	
400-274-513-10220	RETIREMENT CONTRIBUTION	17,993	17,993	768	5,235	0	12,758	29%	6,598	
400-274-513-10230	LIFE & HEALTH INSURANCE	24,038	24,038	1,026	6,814	0	17,224	28%	7,416	
400-274-513-30280	Credit Card Processing Charges	36,283	36,283	0	5,740	0	30,543	16%	7,022	
400-274-513-30402	TRAVEL EXPENSES	1,000	1,000	0	0	0	1,000	0%	0	
400-274-513-30410	TELEPHONE	7,000	7,000	536	2,834	0	4,166	40%	3,168	
400-274-513-30461	REPAIR & MAINTAIN OFFICE EQUIPMENT	2,500	2,500	0	0	0	2,500	0%	0	
400-274-513-30491	OTHER OPERATING EXPENSES	2,000	2,000	0	142	0	1,858	7%	730	
400-274-513-30493	TRAINING	2,000	2,000	0	0	0	2,000	0%	0	
400-274-513-30511	OFFICE SUPPLIES-GENERAL	500	500	0	400	0	100	80%	134	ACTUAL EXP
400-274-513-31000	OTHER OPERATING EXPENSE IT SUPPORT	8,000	8,000	667	3,335	0	4,665	42%	418	
400-274-513-60641	OFFICE FURNITURE & EQUIPMENT	2,500	2,500	0	916	0	1,584	37%	0	
	TOTAL CUSTOMER SERVICES	247,058	247,058	9,913	68,446	-	178,612	28%	84,823	
	TOTAL BUSINESS ACTIVITY & CUTIONMER SERVICE	494,632	494,632	31,026	167,492	-	327,140	34%	179,151	

Account Number	Description	Approved Budget 10/1/2019	Adjusted Budget 02/29/2020	MTD Actual Amount 02/29/2020	YTD Actual Amount 02/29/2020 Without FY 2019	FY2019 Encumbrance Remaining	Remaining Budget Balance as of 02/29/2020	42%	PRIOR YTD Amount 02/28/20219	COMMENTS
	SEWER ADMINISTRATION									
402-520-535-10110	EXE SALARIES & WAGES	14,032	14,032	1,080	5,404	0	8,628	39%	5,247	
402-520-535-10120	REGULAR SALARIES & WAGES	34,538	34,538	4,334	22,044	0	12,494	64%	7,280	ACTUAL EXP
402-520-535-10140	OVERTIME	2,265	2,265	273	1,266	0	999	56%	242	ACTUAL EXP
402-520-535-10210	FICA TAXES	2,681	2,681	388	1,986	0	695	74%	933	ACTUAL EXP
402-520-535-10220	RETIREMENT CONTRIBUTIONS	4,599	4,599	645	3,228	0	1,371	70%	1,501	ACTUAL EXP
402-520-535-10230	LIFE & HEALTH INSURANCE	7,633	20,429	1,818	9,069	0	11,360	44%	1,670	
402-520-535-30320	ACCOUNTING & AUDITING SERVICES	9,543	9,543	3,300	4,950	0	4,593	52%	1,650	
402-520-535-30341	CONTRACTUAL SERVICES	4,000	4,000	30	2,327	0	1,673	58%	2,188	
402-520-535-30343	PROFESSIONAL SERVICES	35,000	35,000	0	9,000	0	26,000	26%	16,300	
402-520-535-30390	CONTINGENCY	50,000	65,904	0	0	0	65,904	0%	0	
402-520-535-30402	TRAVEL EXPENSE	200	200	0	30	0	170	15%	0	
402-520-535-30403	GAS & DIESEL	200	200	0	0	0	200	0%	0	
402-520-535-30404	OIL & GREASE	400	400	0	0	0	400	0%	0	
402-520-535-30405	TIRES	200	200	0	0	0	200	0%	0	
402-520-535-30410	TELEPHONE	14,000	14,000	1,050	5,343	0	8,657	38%	5,384	
402-520-535-30440	RENTALS & LEASES	3,000	3,000	0	110	0	2,890	4%	238	
402-520-535-30451	INSURANCE - PROPERTY LIABILITY & WC	36,933	36,933	0	17,535	0	19,398	47%	16,100	
402-520-535-30491	OTHER OPERATING EXPENSE	5,000	5,000	172	715	0	4,285	14%	1,962	
402-520-535-30511	OFFICE SUPPLIES	300	300	41	223	0	77	74%	0	
402-520-535-30521	OPERATING SUPPLIES	300	300	0	0	0	300	0%	0	
402-520-535-30522	OPERATING SUPPLIES - UNIFORMS	300	300	14	85	0	215	28%	50	
402-520-535-31000	OTHER OPERATING EXP - IT SUPPORT	8,000	8,000	667	3,335	0	4,665	42%	0	
402-520-535-60644	EQUIPMENT	10,000	10,000	0	0	0	10,000	0%	0	
402-520-535-70031	2003 BOND DEBT SERVICE PRINCIPAL	115,575	106,394	29,827	116,077	0	(9,684)	109%	83,750	ACTUAL EXP
402-520-535-70032	2003 BOND DEBT SERVICE INTEREST	83,792	35,596	21,131	53,475	0	(17,879)	150%	34,438	ACTUAL EXP
402-520-535-70111	2011 BOND DEBT SERVICE PRINCIPAL	23,400	27,400	7,558	30,958	0	(3,558)	113%	22,100	ACTUAL EXP
402-520-535-70112	2011 BOND DEBT SERVICE INTEREST	31,761	18,648	10,942	27,071	0	(8,423)	145%	32,700	ACTUAL EXP
402-520-535-70720	DEBT SERVICE DEP STATE LOAN PRINCIP	218,358	218,358	0	0	0	218,358	0%	0	
402-520-535-70721	DEBT SERVICE DEP STATE LOAN INTERES	22,159	22,159	0	0	0	22,159	0%	8,978	
402-520-535-70731	HONEYWELL LOAN PRINCIPAL	45,487	45,487	0	22,743	0	22,744	50%	20,470	
402-520-535-70732	HONEYWELL LOAN INTEREST	8,926	8,926	0	4,463	0	4,463	50%	5,424	
402-520-535-70733	DEBT SERVICE SRL 641090 PRINCIPAL	0	0	0	6,056	0	(6,056)	100%	0	ACTUAL EXP
402-520-535-70734	DEBT SERVICE SRL 641090 INTEREST	0	0	0	2,923	0	(2,923)	100%	0	ACTUAL EXP
402-520-535-90990	TRANSFER OF PROFIT	115,038	115,038	9,587	47,935	0	67,103	42%	50,000	
402-520-535-90991	TRANSFER CAPITAL IMPROVEMENT	50,000	50,000	0	50,000	0	0	100%	0	ACTUAL EXP
402-520-535-91000	BUSINESS ACTIVITY SHARED EXP	45,300	45,300	3,775	18,875	0	26,425	42%	17,355	
	TOTAL SEWER ADM	1,002,920	965,130	96,633	467,228	-	497,902	48%	323,435	
	SEWER TREATMENT									
402-531-535-30341	CONTRACTUAL SERVICES	800,000	800,000	0	298,075	0	501,925	37%	344,102	
402-531-535-30430	UTILITIES	220,000	220,000	0	58,116	0	161,884	26%	114,529	
402-531-535-30466	REPAIR & MAINTENANCE - PLANT	7,000	7,000	0	0	0	7,000	0%	0	
402-531-535-30491	OTHER OPERATING EXPENSE	144,550	149,550	0	149,000	0	550	100%	0	ACTUAL EXP
402-531-535-60644	EQUIPMENT	143,500	125,704	0	0	0	125,704	0%	0	
	TOTAL SEWER TREATMENT	1,315,050	1,302,254	-	505,191	-	797,063	39%	458,631	
	HURRICANE MICHAEL - SEWER									
402-539-531-10120	REGULAR SALARIES & WAGES - LINE CLEARING CREW	0	17,000	1,044	5,420	0	11,580	32%	0	
402-539-531-10140	OVERTIME - LINE CLEARING CREW	0	1,163	50	341	0	823	29%	0	
402-539-531-10210	FICA TAXES- LINE CLEARING CREW	0	1,341	77	413	0	928	31%	0	
402-539-531-10220	RETIREMENT CONTRIBUTIONS - LINE CLEARIN...	0	2,003	125	626	0	1,377	31%	0	
402-539-531-10230	LIFE & HEALTH INS - LINE CLEARING CREW	0	4,158	261	1,300	0	2,857	31%	0	
	TOTAL HURRICANE MICHAEL	-	25,665	1,558	8,100	-	17,565	32%	-	
	SEWER DISTRIBUTION									
402-540-535-10120	REGULAR SALARIES & WAGES	111,585	94,585	6,345	31,324	0	63,261	33%	29,000	

Account Number	Description	Approved Budget 10/1/2019	Adjusted Budget 02/29/2020	MTD Actual Amount 02/29/2020	YTD Actual Amount 02/29/2020 Without FY 2019	FY2019 Encumbrance Remaining	Remaining Budget Balance as of 02/29/2020	42%	PRIOR YTD Amount 02/28/20219	COMMENTS
402-540-535-10140	OVERTIME	8,316	7,153	199	1,433	0	5,719	20%	5,882	
402-540-535-10210	FICA TAXES	9,184	7,843	440	2,236	0	5,607	29%	2,454	
402-540-535-10220	RETIREMENT CONTRIBUTIONS	14,406	12,403	750	3,692	0	8,711	30%	3,389	
402-540-535-10230	LIFE & HEALTH INSURANCE	23,673	19,515	2,335	11,557	0	7,959	59%	9,140	ACTUAL EXP
402-540-535-30312	ENGINEERING STUDY	2,000	2,000	0	0	0	2,000	0%	0	
402-540-535-30341	CONTRACTUAL SERVICES	3,000	3,000	0	0	0	3,000	0%	1,676	
402-540-535-30401	AUTO EXPENSE	200	200	0	0	0	200	0%	0	
402-540-535-30403	GASOLINE & DIESEL	2,000	2,000	0	838	0	1,162	42%	1,055	
402-540-535-30404	OIL & GREASE	500	500	117	170	0	330	34%	0	
402-540-535-30405	TIRES	2,000	2,000	193	193	0	1,807	10%	441	
402-540-535-30406	AUTO PARTS	1,000	1,000	583	633	0	367	63%	378	ACTUAL EXP
402-540-535-30407	VEHICLE REPAIRS-PARTS AND LABOR	1,500	1,500	0	0	0	1,500	0%	0	
402-540-535-30440	RENTALS/LEASES	200	200	0	0	0	200	0%	0	
402-540-535-30462	REPAIR & MAINT.-EQUIPMENT & TOOLS	4,000	4,000	0	1,393	0	2,607	35%	1,778	
402-540-535-30467	MAINTENANCE OF MAINS & LINES	751,215	751,215	4,986	23,724	0	727,491	3%	0	
402-540-535-30491	OTHER OPERATING EXPENSE	500	500	0	65	0	435	13%	271	
402-540-535-30521	OPERATING SUPPLIES	400	400	0	42	0	358	10%	25	
402-540-535-30522	OPERATING SUPPLIES - UNIFORMS	1,500	1,500	124	768	0	732	51%	454	
402-540-535-60644	EQUIPMENT	209,000	105,000	0	6,500	0	98,500	6%	0	
402-540-535-60646	EQUIPMENT - FIBER OPTIC SYSTEM UPGRADE	0	104,000	0	0	0	104,000	0%	0	
	TOTAL SEWER DISTRIBUTION	1,146,179	1,120,514	16,072	84,566	-	1,035,947	8%	55,943	
	TOTAL SEWER FUND	3,464,149	3,413,563	114,263	1,065,086	-	2,348,478	31%	838,009	
	ELECTRIC ADMINISTRATION									
403-520-531-10110	EXE SALARIES & WAGES	165,407	165,407	4,583	22,924	0	142,483	14%	40,079	
403-520-531-10120	REGULAR SALARIES & WAGES	129,391	129,391	6,798	34,038	0	95,353	26%	14,560	
403-520-531-10140	OVERTIME	656	656	73	230	0	426	35%	485	
403-520-531-10210	FICA TAXES	13,202	13,202	847	3,492	0	9,710	26%	4,126	
403-520-531-10220	RETIREMENT CONTRIBUTIONS	20,707	14,288	1,366	5,665	0	8,623	40%	3,003	
403-520-531-10230	LIFE & HEALTH INSURANCE	12,873	12,873	1,277	6,142	0	6,731	48%	3,477	
403-520-531-30320	ACCOUNTING & AUDITING SERVICES	20,820	20,820	7,200	10,800	0	10,020	52%	3,600	
403-520-531-30341	CONTRACTUAL SERVICES	190,000	190,000	1,179	13,831	0	176,169	7%	19,792	
403-520-531-30343	PROFESSIONAL SERVICES	20,000	20,000	0	0	0	20,000	0%	3,125	
403-520-531-30370	PURCHASED ELECTRIC	7,549,900	7,549,900	580,496	2,785,697	0	4,764,203	37%	2,181,306	
403-520-531-30390	CONTINGENCY	166,361	222,702	0	0	0	222,702	0%	0	
403-520-531-30402	TRAVEL EXPENSE	3,000	3,000	0	2,208	0	792	74%	1,928	ACTUAL EXP
403-520-531-30403	GASOLINE & DIESEL	7,000	7,000	0	6,414	0	586	92%	1,599	ACTUAL EXP
403-520-531-30404	OIL & GREASE	250	250	0	0	0	250	0%	53	
403-520-531-30405	TIRES	400	400	0	0	0	400	0%	0	
403-520-531-30406	VEHICLE PARTS ONLY	500	500	0	0	0	500	0%	0	
403-520-531-30407	VEHICLE REPAIRS	200	200	0	0	0	200	0%	0	
403-520-531-30410	TELEPHONE	3,362	3,362	250	1,316	0	2,046	39%	1,385	
403-520-531-30440	RENTALS/LEASES	2,782	2,782	0	110	0	2,672	4%	238	
403-520-531-30451	INSURANCE - PROPERTY LIABILITY & WC	105,350	105,350	0	47,596	0	57,754	45%	43,701	
403-520-531-30462	REPAIR & MAINT-EQUIPMENT & TOOLS	300	300	0	0	0	300	0%	0	
403-520-531-30491	OTHER OPERATING EXPENSE	201,850	123,855	223	1,174	0	122,681	1%	9,474	
403-520-531-30493	TRAINING	20,000	20,000	858	4,416	0	15,584	22%	3,045	
403-520-531-30500	LEGAL ADS & RECORDING	5,000	5,000	0	56	0	4,944	1%	3,981	
403-520-531-30511	OFFICE SUPPLIES	500	500	0	39	0	461	8%	347	
403-520-531-30512	POSTAGE	22,525	22,525	0	305	0	22,220	1%	489	
403-520-531-30521	OPERATING SUPPLIES	200	200	0	0	0	200	0%	49	
403-520-531-30522	OPERATING SUPPLIES - UNIFORMS	450	450	41	256	0	194	57%	151	ACTUAL EXP
403-520-531-30540	DUES, PUBLICATION, & MEMBERSHIPS	40,000	40,000	513	32,166	0	7,834	80%	20,918	ACTUAL EXP
403-520-531-30580	STATE ASSESSMENT TAXES	2,100	2,100	0	1,431	0	669	68%	1,193	ACTUAL EXP
403-520-531-30591	UNCLAIMED PROPERTY UTILITY REFUND	2,000	2,000	0	0	0	2,000	0%	0	
403-520-531-30646	ECONOMIC DEVELOPMENT INITIATIVES	102,127	102,127	0	0	0	102,127	0%	0	
403-520-531-31000	OTHER OPERATING EXP - IT SUPPORT	47,000	23,000	1,917	9,585	0	13,415	42%	0	

Account Number	Description	Approved Budget 10/1/2019	Adjusted Budget 02/29/2020	MTD Actual Amount 02/29/2020	YTD Actual Amount 02/29/2020 Without FY 2019	FY2019 Encumbrance Remaining	Remaining Budget Balance as of 02/29/2020	42%	PRIOR YTD Amount 02/28/20219	COMMENTS
403-520-531-60641	OFFICE FURNITURE & EQUIPMENT	0	1,850	0	1,087	0	763	59%	0	
403-520-531-70031	2003 BOND DEBT SERVICE PRINCIP	113,850	212,787	59,654	232,154	0	(19,367)	109%	167,500	ACTUAL EXP
403-520-531-70032	BOND DEBT SERVICE INTEREST	82,541	71,193	42,263	106,950	0	(35,757)	150%	68,875	ACTUAL EXP
403-520-531-70111	2011 BOND DEBT SERVICE PRINCIPAL	109,800	128,569	35,467	145,267	0	(16,697)	113%	103,700	ACTUAL EXP
403-520-531-70112	2011 BOND DEBT SERVICE INTEREST	149,031	87,503	51,344	127,026	0	(39,523)	145%	153,438	ACTUAL EXP
403-520-531-90990	TRANSFER OF PROFIT	4,360,899	4,360,899	363,408	1,817,040	0	2,543,859	42%	1,673,992	
403-520-531-90991	TRANSFER OF TECH COSTS	232,279	232,279	0	127,084	0	105,195	55%	0	ACTUAL EXP
403-520-531-91000	BUSINESS ACTIVITY SHARED EXP	307,035	307,035	25,061	125,305	0	181,730	41%	124,179	
	TOTAL ELECTRIC ADM	14,211,648	14,206,256	1,184,817	5,671,804	-	8,534,451	40%	4,653,786	\$ -
	ELECTRIC DISTRIBUTION									
403-591-531-10120	REGULAR SALARIES & WAGES	494,525	354,525	25,349	125,110	0	229,415	35%	138,888	
403-591-531-10140	OVERTIME	47,658	42,557	678	5,463	0	37,095	13%	32,669	
403-591-531-10210	FICA TAXES	29,484	18,717	1,861	9,367	0	9,350	50%	12,888	ACTUAL EXP
403-591-531-10220	RETIREMENT CONTRIBUTIONS	46,249	23,773	2,995	14,454	0	9,319	61%	15,583	ACTUAL EXP
403-591-531-10230	LIFE & HEALTH INSURANCE	47,368	33,457	4,753	23,758	0	9,699	71%	19,673	ACTUAL EXP
403-591-531-30341	CONTRACTUAL SERVICES	25,000	25,000	0	0	0	25,000	0%	0	
403-591-531-30403	GASOLINE & DIESEL	25,000	25,000	0	3,454	0	21,546	14%	18,583	
403-591-531-30404	OIL & GREASE	1,000	1,000	45	428	0	572	43%	322	
403-591-531-30405	TIRES	3,500	3,500	0	978	0	2,522	28%	1,926	
403-591-531-30406	PARTS	15,000	15,000	228	2,415	0	12,585	16%	2,950	
403-591-531-30407	VEHICLE REPAIRS-LABOR & PARTS	16,000	16,000	8,657	14,048	0	1,952	88%	13,370	ACTUAL EXP
403-591-531-30430	UTILITIES	80,000	80,000	0	5,732	0	74,268	7%	4,270	
403-591-531-30440	RENTALS / LEASES	2,000	2,000	0	0	0	2,000	0%	0	
403-591-531-30461	REPAIR & MAINT - OFFICE EQUIPMENT	5,000	5,000	0	0	0	5,000	0%	255	
403-591-531-30462	REPAIR & MAINT - EQUIPMENT & TOOLS	8,500	8,500	0	0	0	8,500	0%	1,452	
403-591-531-30467	REPAIR & MAINT-MAINS & LINES	76,528	76,528	0	10,071	0	66,457	13%	13,829	
403-591-531-30468	REPAIR & MAINTENANCE - SERVICES	10,000	10,000	150	3,092	0	6,908	31%	1,171	
403-591-531-30469	CONTRACTUAL TREE TRIMMING & LINE CLEARING	30,000	30,000	0	3,200	0	26,800	11%	11,578	
403-591-531-30491	OTHER OPERATING EXPENSES	1,200	547,100	0	50	545,900	1,150	0%	715	
403-591-531-30521	OPERATING SUPPLIES	800	800	5	5	0	795	1%	354	
403-591-531-30522	OPERATING SUPPLIES - UNIFORMS	10,000	10,000	1,166	6,164	0	3,836	62%	3,694	ACTUAL EXP
403-591-531-60635	STREET LIGHTS	30,000	30,000	0	0	0	30,000	0%	1,403	
403-591-531-60636	SIGNALIZATION	40,000	40,000	0	90	0	39,910	0%	27,471	
403-591-531-60642	VEHICLES	50,000	50,000	0	0	0	50,000	0%	0	
403-591-531-60644	EQUIPMENT	488,000	0	0	0	0	0	0%	(369)	
403-591-531-60646	EQUIPMENT - FIBER OPTIC SYSTEM UPGRADE	0	488,000	0	0	0	488,000	0%	0	
403-591-531-70731	HONEYWELL LOAN PRINCIPAL	80,865	80,865	0	40,433	0	40,432	50%	36,391	
403-591-531-70732	HONEYWELL LOAN INTEREST	15,869	15,869	0	7,934	0	7,935	50%	9,643	
	TOTAL ELECTRIC DISTRIBUTION	1,679,546	2,033,191	45,887	276,247	545,900	1,211,044	14%	368,710	
	ELECTRIC WAREHOUSE									
403-502-531-10120	REGULAR SALARIES & WAGES	29,829	29,829	2,294	11,501	0	18,328	39%	11,388	
403-502-531-10140	OVERTIME	3,526	3,526	5	290	0	3,236	8%	2,616	
403-502-531-10210	FICA TAXES	2,322	2,322	151	786	0	1,536	34%	977	
403-502-531-10220	RETIREMENT CONTRIBUTIONS	3,641	3,641	275	1,377	0	2,264	38%	1,363	
403-502-531-10230	LIFE & HEALTH INSURANCE	6,216	6,216	526	2,655	0	3,561	43%	2,476	
403-502-531-30430	UTILITIES	4,000	4,000	0	990	0	3,010	25%	977	
403-502-531-30461	R/M-OFFICE EQUIPMENT	400	400	0	199	0	201	50%	0	
403-502-531-30462	REPAIR & MAINT - EQUIP AND TOOLS	1,000	1,000	0	5	0	995	1%	0	
403-502-531-30463	REPAIR & MAINT - BLDG AND GROUNDS	3,000	3,000	0	1,247	0	1,753	42%	289	
403-502-531-30491	OTHER OPERATING EXPENSE	500	500	0	12	0	488	2%	64	
403-502-531-30521	OPERATING SUPPLIES	1,000	1,000	0	760	0	240	76%	0	ACTUAL EXP
403-502-531-30522	OPERATING SUPPLIES - UNIFORMS	400	400	68	282	0	118	71%	151	ACTUAL EXP
	TOTAL ELECTRIC WAREHOUSE	55,834	55,834	3,320	20,104	-	35,730	36%	20,302	
	HURRICANE MICHEAL									
403-539-531-10120	REGULAR SALARIES & WAGES - LINE CLEARING CREW	0	140,000	7,580	42,569	0	97,431	30%	0	

Account Number	Description	Approved Budget 10/1/2019	Adjusted Budget 02/29/2020	MTD Actual Amount 02/29/2020	YTD Actual Amount 02/29/2020 Without FY 2019	FY2019 Encumbrance Remaining	Remaining Budget Balance as of 02/29/2020	42%	PRIOR YTD Amount 02/28/20219	COMMENTS
403-539-531-10140	OVERTIME - LINE CLEARING CREW	0	5,101	717	1,992	0	3,109	39%	0	
403-539-531-10210	FICA TAXES - LINE CLEARING CREW	0	10,767	1,912	4,604	0	6,163	43%	0	
403-539-531-10220	RETIREMENT CONTRIBUTIONS - LINE CLEARING CREW	0	16,263	839	4,904	0	11,359	30%	0	
403-539-531-10230	LIFE & HEALTH INS - LINE CLEARING CREW	0	26,543	413	7,427	0	19,116	28%	0	
403-539-531-30343	PROFESSIONAL SERVICES	0	60,000	0	35,755	0	24,245	60%	0	ACTUAL EXP
403-539-531-30469	CONTRACTUAL SRVC TREE TRIMMING	0	127,000	15,035	88,224	0	38,776	69%	20,814	ACTUAL EXP
403-539-531-30521	STORMS- FOOD	0	0	0	0	0	0	0%	15,379	
403-539-531-60610	ELECTRIC REBUILD - MUTUAL AID	0	0	0	0	0	0	0%	1,832,505	
403-539-531-60630	STORM EQUIPMENT	0	36,145	0	0	0	36,145	0%	127,099	
403-539-531-60640	STORM HARDENING POLES EQUIPMENT	200,000	13,000	0	0	0	13,000	0%	0	
403-539-531-70191	H-M LOAN CCB 3M '19 PRINCIPAL	50,000	50,000	0	497,622	0	(447,622)	995%	0	ACTUAL EXP
403-539-531-70192	H-M LOAN CCB 3M '19 INT	41,750	105,750	0	56,172	0	49,578	53%	0	ACTUAL EXP
	TOTAL HURRICANE MICHAEL	291,750	590,569	26,497	739,270	-	(148,701)	125%	1,995,797	
	TOTAL ELECTRIC FUND	16,238,778	16,885,850	1,260,520	6,707,426	545,900	9,632,524	40%	7,038,595	
	WATER ADMINISTRATION									
404-520-533-10110	EXE SALARIES & WAGES	13,390	13,390	1,080	5,404	0	7,986	40%	5,247	
404-520-533-10120	REGULAR SALARIES & WAGES	37,064	37,064	1,497	7,498	0	29,566	20%	7,280	
404-520-533-10140	OVERTIME	515	515	37	115	0	400	22%	242	
404-520-533-10210	FICA TAXES	2,874	2,874	190	951	0	1,923	33%	933	
404-520-533-10220	RETIREMENT CONTRIBUTIONS	4,511	4,511	309	1,546	0	2,965	34%	1,501	
404-520-533-10230	LIFE & HEALTH INSURANCE	4,285	4,285	362	1,788	0	2,497	42%	1,670	
404-520-533-30312	ENGINEERING FEES	2,000	2,000	0	0	0	2,000	0%	0	
404-520-533-30314	ANNUAL MEMBERSHIP FEES	600	600	0	0	0	600	0%	0	
404-520-533-30320	ACCOUNTING & AUDITING SERVICES	9,543	9,543	3,300	4,950	0	4,593	52%	1,650	ACTUAL EXP
404-520-533-30341	CONTRACTUAL SERVICES	10,000	10,000	30	2,327	0	7,673	23%	2,188	
404-520-533-30343	PROFESSIONAL SERVICES	5,000	5,000	0	0	0	5,000	0%	0	
404-520-533-30390	CONTINGENCY	119,058	39,403	0	0	0	39,403	0%	0	
404-520-533-30402	TRAVEL EXPENSE	200	200	0	0	0	200	0%	0	
404-520-533-30404	OIL & GREASE	100	100	0	0	0	100	0%	0	
404-520-533-30405	TIRES	400	400	0	0	0	400	0%	0	
404-520-533-30410	TELEPHONE	3,374	3,374	250	1,515	0	1,859	45%	1,385	
404-520-533-30440	RENTALS & LEASES	2,000	2,000	0	110	0	1,890	6%	238	
404-520-533-30451	INSURANCE - PROPERTY LIABILITY & WC	42,208	42,208	0	20,041	0	22,167	47%	18,400	
404-520-533-30491	OTHER OPERATING EXPENSE	6,000	6,000	172	715	0	5,285	12%	2,594	
404-520-533-30493	TRAINING	2,500	2,500	0	0	0	2,500	0%	0	
404-520-533-30501	PERMITS & FEES	4,000	4,000	0	0	0	4,000	0%	170	
404-520-533-30511	OFFICE SUPPLIES	300	300	0	0	0	300	0%	0	
404-520-533-30521	OPERATING SUPPLIES	300	300	0	0	0	300	0%	0	
404-520-533-30522	OPERATING SUPPLIES - UNIFORMS	200	200	14	85	0	115	43%	50	
404-520-533-31000	OTHER OPERATING EXP - IT SUPPORT	8,000	8,000	667	3,335	0	4,665	42%	0	
404-520-533-70031	2003 BOND DEBT SERVICE PRINCIPAL	115,575	106,394	29,827	116,077	0	(9,684)	109%	83,750	ACTUAL EXP
404-520-533-70032	2003 BOND DEBT SERVICE INTEREST	83,792	35,596	21,131	53,475	0	(17,879)	150%	34,438	ACTUAL EXP
404-520-533-70111	2011 BOND DEBT SERVICE PRINCIPAL	23,400	27,400	7,558	30,958	0	(3,558)	113%	22,100	ACTUAL EXP
404-520-533-70112	2011 BOND DEBT SERVICE INTEREST	31,761	18,648	10,942	27,071	0	(8,423)	145%	32,700	ACTUAL EXP
404-520-533-70710	PRINCIPAL	176,140	240,448	0	87,443	0	153,004	36%	84,991	
404-520-533-70720	DEBT SERVICE INTEREST	80,897	112,149	0	41,075	0	71,073	37%	43,528	
404-520-533-70731	HONEYWELL LOAN PRINCIPAL	25,270	25,270	0	12,635	0	12,635	50%	11,372	
404-520-533-70732	HONEYWELL LOAN INTEREST	4,959	4,959	0	2,480	0	2,479	50%	3,013	
404-520-533-90990	TRANSFER OF PROFIT	37,215	37,215	3,101	15,505	0	21,710	42%	75,000	
404-520-533-91000	BUSINESS ACTIVITY SHARED EXP	60,400	60,400	5,033	25,165	0	35,235	42%	23,305	
404-520-535-90991	RATE STABILIZATION	50,000	50,000	0	50,000	0	0	100%	0	
	TOTAL WATER ADM	967,831	917,245	85,500	512,267	-	404,978	56%	457,747	
	WATER TREATMENT									
404-530-533-30341	CONTRACTUAL SERVICES	383,538	383,538	0	159,743	0	223,795	42%	180,074	
404-530-533-30430	UTILITIES	100,940	100,940	6,534	37,211	0	63,729	37%	32,843	

Account Number	Description	Approved Budget 10/1/2019	Adjusted Budget 02/29/2020	MTD Actual Amount 02/29/2020	YTD Actual Amount 02/29/2020 Without FY 2019	FY2019 Encumbrance Remaining	Remaining Budget Balance as of 02/29/2020	42%	PRIOR YTD Amount 02/28/20219	COMMENTS
404-530-533-30466	REPAIR & MAINTENANCE - PLANT	4,120	4,120	0	0	0	4,120	0%	0	
404-530-533-30469	REPAIR & MAINT RESERVOIRS	15,450	15,450	0	0	0	15,450	0%	0	
404-530-533-60644	EQUIPMENT	179,000	179,000	0	0	0	179,000	0%	0	
	TOTAL WATER TREATMENT	683,048	683,048	6,534	196,954	-	486,094	29%	49,858	
	HURRICANE MICHAEL									
404-539-531-10120	REGULAR SALARIES & WAGES - LINE CLEARING CREW	0	17,000	1,044	5,420	0	11,580	32%	28,999	
404-539-531-10140	OVERTIME- LINE CLEARING CREW	0	1,161	50	340	0	821	29%	5,880	
404-539-531-10210	FICA TAXES - LINE CLEARING CREW	0	1,341	77	413	0	928	31%	2,453	
404-539-531-10220	RETIREMENT CONTRIBUTIONS - LINE CLEARING CREW	0	2,003	125	626	0	1,377	31%	3,388	
404-539-531-10230	LIFE & HEALTH INS - LINE CLEARING CREW	0	4,156	261	1,300	0	2,856	31%	9,139	
	TOTAL HURRICANE MICHAEL	-	25,661	1,557	8,099	-	17,562	32%	49,858	
	WATER DISTRIBUTION									
404-539-533-10120	REGULAR SALARIES & WAGES	107,697	90,697	6,345	31,323	0	59,374	35%	28,999	
404-539-533-10140	OVERTIME	8,153	6,992	199	1,432	0	5,561	20%	5,880	
404-539-533-10210	FICA TAXES	8,751	7,410	440	2,236	0	5,175	30%	2,453	
404-539-533-10220	RETIREMENT CONTRIBUTIONS	11,636	9,633	750	3,692	0	5,941	38%	3,388	
404-539-533-10230	LIFE & HEALTH INSURANCE	24,856	20,699	2,335	11,555	0	9,144	56%	9,139	ACTUAL EXP
404-539-533-30403	GASOLINE & DIESEL	2,500	2,500	0	1,049	0	1,451	42%	975	
404-539-533-30404	OIL & GREASE	500	500	0	34	0	466	7%	62	
404-539-533-30405	TIRES	750	750	0	255	0	495	34%	0	
404-539-533-30406	AUTO PARTS	675	675	0	129	0	546	19%	256	
404-539-533-30407	VEHICLE REPAIRS-PARTS AND LABOR	1,500	1,500	0	0	0	1,500	0%	544	
404-539-533-30440	RENTALS/LEASES	600	600	0	0	0	600	0%	0	
404-539-533-30462	REPAIR & MAINT- EQUIPMENT & TOOLS	3,100	3,100	0	496	0	2,604	16%	1,078	
404-539-533-30467	REPAIR & MAINT.-MAINS & LINES	14,160	14,160	0	1,500	0	12,660	11%	0	
404-539-533-30468	REPAIR & MAINT.- SERVICES	10,700	10,700	0	1,062	0	9,638	10%	0	
404-539-533-30491	OTHER OPERATING EXPENSE	1,000	1,000	0	0	0	1,000	0%	54	
404-539-533-30521	OPERATING SUPPLIES	500	500	32	32	0	468	6%	97	
404-539-533-30522	OPERATING SUPPLIES - UNIFORMS	1,400	1,400	124	768	0	632	55%	454	ACTUAL EXP
404-539-533-60000	PURCHASE OF LAND&WATER RIGHTS	80,000	80,000	0	0	0	80,000	0%	0	
404-539-533-60610	JOYLAND WELL LAND & EQUIPMENT	70,000	70,000	0	0	0	70,000	0%	0	
404-539-533-60644	EQUIPMENT	144,000	40,000	0	0	0	40,000	0%	0	
404-539-533-60646	EQUIPMENT FIBER OPTIC SYSTEM UPGRADE	0	104,000	0	0	0	104,000	0%	0	
	TOTAL WATER DISTRIBUTION	492,478	466,816	10,224	55,562	-	411,255	12%	53,379	
	TOTAL WATER	2,143,357	2,092,770	103,815	772,881	-	1,319,889	37%	610,843	

Account Number	Description	Approved Budget 10/1/2019	Adjusted Budget 02/29/2020	MTD Actual Amount 02/29/2020	YTD Actual Amount 02/29/2020 Without FY 2019	FY2019 Encumbrance Remaining	Remaining Budget Balance as of 02/29/2020	42%	PRIOR YTD Amount 02/28/20219	COMMENTS
	GAS ADMINISTRATION									
405-520-532-10110	EXE SALARIES & WAGES	13,390	13,390	1,080	5,404	0	7,986	40%	5,247	
405-520-532-10120	REGULAR SALARIES & WAGES	19,459	19,459	1,497	7,498	0	11,961	39%	7,280	
405-520-532-10140	OVERTIME	328	328	37	115	0	213	35%	242	
405-520-532-10210	FICA TAXES	1,909	1,909	190	951	0	958	50%	933	ACTUAL EXP
405-520-532-10220	RETIREMENT CONTRIBUTIONS	3,093	3,093	309	1,546	0	1,547	50%	1,501	ACTUAL EXP
405-520-532-10230	LIFE & HEALTH INSURANCE	4,282	4,282	362	1,788	0	2,494	42%	1,670	
405-520-532-30320	ACCOUNTING & AUDITING SERVICES	9,543	9,543	3,300	4,950	0	4,593	52%	1,650	
405-520-532-30341	CONTRACTUAL SERVICES	20,000	20,000	30	9,658	0	10,342	48%	3,290	
405-520-532-30380	PURCHASED GAS	801,855	801,855	75,654	368,214	0	433,641	46%	386,809	
405-520-532-30390	CONTINGENCY	0	9,113	0	0	0	9,113	0%	0	
405-520-532-30402	TRAVEL EXPENSE	200	200	0	0	0	200	0%	0	
405-520-532-30403	GAS & DIESEL	500	500	0	0	0	500	0%	0	
405-520-532-30404	OIL & GREASE	100	100	0	43	0	57	43%	0	
405-520-532-30405	TIRES	100	100	0	0	0	100	0%	0	
405-520-532-30410	TELEPHONE EXPENSE	3,296	3,296	250	1,516	0	1,780	46%	1,385	
405-520-532-30440	RENTALS/LEASES	2,000	2,000	0	110	0	1,890	6%	238	
405-520-532-30451	INSURANCE - PROPERTY LIABILITY & WC	26,380	26,380	0	12,525	0	13,855	47%	11,500	
405-520-532-30491	OTHER OPERATING EXPENSE	5,000	5,000	172	1,119	0	3,881	22%	1,217	
405-520-532-30493	TRAINING	6,000	6,000	0	0	0	6,000	0%	779	
405-520-532-30511	OFFICE SUPPLIES	300	300	0	12	0	288	4%	0	
405-520-532-30521	OPERATING SUPPLIES	300	300	0	33	0	268	11%	0	
405-520-532-30522	OPERATING SUPPLIES - UNIFORMS	200	200	14	85	0	115	43%	50	
405-520-532-30580	TAXES-STATE ASSESSMENT	2,900	2,900	0	919	0	1,981	32%	1,024	
405-520-532-31000	OTHER OPERATING EXP - IT SUPPORT	8,000	8,000	667	3,335	0	4,665	42%	0	
405-520-532-70111	2011 BOND DEBT SERVICE PRINCIPAL	23,400	27,400	7,558	30,958	0	(3,558)	113%	22,100	ACTUAL EXP
405-520-532-70112	2011 BOND DEBT SERVICE INTEREST	31,761	18,648	10,942	27,071	0	(8,423)	145%	32,700	ACTUAL EXP
405-520-532-90990	TRANSFER OF PROFIT	349,981	349,981	29,165	145,825	0	204,156	42%	156,756	
405-520-532-91000	BUSINESS ACTIVITY SHARED EXP	42,902	42,902	3,575	17,875	0	25,027	42%	17,355	
	TOTAL GAS ADM	1,377,179	1,377,179	134,802	641,551	-	735,628	47%	648,480	
	GAS DISTRIBUTION									
405-561-532-10120	REGULAR SALARIES & WAGES	82,638	82,638	7,960	39,055	0	43,583	47%	31,931	
405-561-532-10140	OVERTIME	6,065	6,065	270	1,089	0	4,976	18%	4,676	
405-561-532-10210	FICA TAXES	6,480	6,480	580	2,850	0	3,630	44%	2,658	
405-561-532-10220	RETIREMENT CONTRIBUTIONS	10,163	10,163	937	4,628	0	5,535	46%	3,748	
405-561-532-10230	LIFE & HEALTH INSURANCE	16,825	16,825	1,946	9,602	0	7,223	57%	6,228	ACTUAL EXP
405-561-532-30403	GASOLINE & DIESEL	4,120	4,120	0	838	0	3,282	20%	2,800	
405-561-532-30404	OIL & GREASE	500	500	10	10	0	490	2%	0	
405-561-532-30405	TIRES	500	500	22	211	0	289	42%	0	
405-561-532-30406	VEHICLE PARTS	1,300	1,300	0	213	0	1,087	16%	6	
405-561-532-30407	VEHICLE REPAIR PARTS AND LABOR	1,000	1,000	0	0	0	1,000	0%	0	
405-561-532-30430	UTILITIES	1,700	1,700	0	496	0	1,204	29%	127	
405-561-532-30440	RENTALS/LEASES	330	330	0	0	0	330	0%	0	
405-561-532-30462	REPAIR & MAINT-EQUIPMENT & TOOLS	500	500	0	0	0	500	0%	95	
405-561-532-30467	MAINT. OF MAINS & LINES - GAS	12,000	12,000	0	2,139	0	9,861	18%	1,209	
405-561-532-30468	MAINTENANCE OF SERVICES - GAS	6,000	6,000	0	0	0	6,000	0%	0	
405-561-532-30491	OTHER OPERATING EXPENSE	500	500	0	26	0	474	5%	67	
405-561-532-30520	OPER SUPP-WATER HEATERS	2,000	2,000	0	0	0	2,000	0%	0	
405-561-532-30521	OPERATING SUPPLIES	200	200	0	0	0	200	0%	0	
405-561-532-30522	OPERATING SUPPLIES - UNIFORMS	1,600	1,600	138	853	0	747	53%	505	ACTUAL EXP
405-561-532-60644	EQUIPMENT	134,000	30,000	0	0	0	30,000	0%	0	
405-561-532-60646	EQUIPMENT - FIBER OPTIC SYSTEM UPGRADE	0	104,000	0	0	0	104,000	0%	0	
	TOTAL GAS DISTRIBUTION	288,421	288,421	11,862	62,009	-	226,412	21%	54,050	

Account Number	Description	Approved Budget 10/1/2019	Adjusted Budget 02/29/2020	MTD Actual Amount 02/29/2020	YTD Actual Amount 02/29/2020 Without FY 2019	FY2019 Encumbrance Remaining	Remaining Budget Balance as of 02/29/2020	42%	PRIOR YTD Amount 02/28/20219	COMMENTS
	TOTAL GAS FUND	1,665,600	1,665,600	146,664	703,561	-	962,039	42%	702,531	
	REFUSE ADMINISTRATION									
406-410-539-30320	ACCOUNTING & AUDITING SERVICES	11,543	11,543	3,300	4,950	0	6,593	43%	1,650	
406-410-539-30390	CONTINGENCY	42,205	42,205	0	0	0	42,205	0%	0	
406-410-539-30443	RESIDENTIAL REFUSE	645,386	645,386	0	214,823	0	430,563	33%	229,880	
406-410-539-30451	INSURANCE - PROPERTY LIABILITY & WC	23,068	23,068	0	10,020	0	13,048	43%	9,200	
406-410-539-30480	YARD/SOLID WASTE TIPPING FEES	91,671	91,671	0	38,402	0	53,269	42%	22,232	
406-410-539-31443	COMMERCIAL REFUSE	515,927	515,927	0	174,985	0	340,942	34%	175,535	
406-410-539-90990	TRANSFER PROFITS TO GF	34,600	34,600	2,883	14,415	0	20,185	42%	47,500	
406-410-539-91000	BUSINESS ACTIVITY SHARED EXP	45,300	45,300	3,775	18,875	0	26,425	42%	17,355	
	TOTAL REFUSE ADM	1,409,700	1,409,700	9,958	476,470	-	933,230	34%	503,352	
	LANDFILL OPERATIONS									
407-422-536-10120	REGULAR SALARIES & WAGES	72,890	72,390	3,266	16,395	0	55,995	23%	19,308	
407-422-536-10140	OVERTIME	2,575	2,575	96	497	0	2,078	19%	1,353	
407-422-536-10210	FICA TAXES	5,773	5,773	234	1,199	0	4,574	21%	1,513	
407-422-536-10220	RETIREMENT CONTRIBUTIONS	9,056	9,056	392	1,960	0	7,096	22%	2,312	
407-422-536-10230	LIFE & HEALTH INSURANCE	9,573	9,573	1,239	4,725	0	4,848	49%	4,207	
407-422-536-30312	ENGINEERING FEES	4,500	4,500	0	0	0	4,500	0%	0	
407-422-536-30346	MONITORING FEES	30,000	30,000	12,125	12,125	0	17,875	40%	1,933	
407-422-536-30430	UTILITIES	1,200	1,200	0	322	0	878	27%	278	
407-422-536-30462	REPAIR & MAINT-EQUIPMENT & TOOLS	500	500	0	0	0	500	0%	137	
407-422-536-30463	REPAIR & MAINT.-BUILDINGS & GROUNDS	2,100	2,100	1,938	1,938	0	162	92%	0	ACTUAL EXP
407-422-536-30491	OTHER OPERATING EXPENSE	0	50	0	17	0	33	34%	6	
407-422-536-30493	TRAINING	1,000	1,450	0	1,705	0	(255)	118%	0	ACTUAL EXP
407-422-536-90990	TRANSFER PROFIT	38,831	38,831	3,236	16,180	0	22,651	42%	15,000	
	TOTAL LANDFILL OPERATIONS	177,998	177,998	22,526	57,063	-	120,935	32%	46,046	
	TELECOMMUNICATIONS									
508-539-539-10110	EXECUTIVE SALARIES & WAGES	54,164	54,164	3,666	18,355	0	35,809	34%	0	
508-539-539-10120	REGULAR SALARIES & WAGES	50,180	25,180	0	0	0	25,180	0%	18,085	
508-539-539-10140	OVERTIME	846	846	0	0	0	846	0%	821	
508-539-539-10210	FICA	3,544	3,544	258	1,303	0	2,241	37%	1,334	
508-539-539-10220	RETIREMENT CONTRIBUTIONS	7,414	7,414	440	2,199	0	5,215	30%	2,167	
508-539-539-10230	LIFE & HEALTH INSURANCE	10,229	10,229	925	4,685	0	5,544	46%	4,244	
508-539-539-30341	CONTRACTUAL SERVICES	70,000	55,000	1,000	22,626	0	32,374	41%	11,777	
508-539-539-30402	TRAVEL EXPENSE	2,000	2,000	0	0	0	2,000	0%	0	
508-539-539-30403	GAS & DIESEL	1,804	1,804	0	0	0	1,804	0%	166	
508-539-539-30410	TELEPHONE	1,848	1,848	(291)	656	0	1,192	36%	(1,230)	
508-539-539-30430	UTILITIES	10,000	10,000	0	2,185	0	7,815	22%	4,399	
508-539-539-30491	OTHER OPERATING EXPENSES	20,000	60,000	12,886	48,538	0	11,462	81%	1,962	ACTUAL EXP
508-539-539-60644	EQUIPMENT	15,000	15,000	0	930	0	14,070	6%	2,400	
	TOTAL TELECOMMUNICATIONS	247,029	247,029	18,884	101,478	-	145,551	41%	46,124	
	TOTAL ENTERPRISE FUND	26,462,158	27,008,057	1,716,576	10,209,495	545,900	16,252,662	38%	10,156,087	
	TOTAL FUNDS	36,315,528	37,166,108	2,571,366	14,281,547	641,441	22,033,980	38%	10,168,736	
	PRIOR YR 2019 ENCUMBRANCES		(850,580)							
	FY 2020 TOTAL FUND		36,315,528							
	FY 2019 ENCUMBRANCES				BEGINNING BAL	REMAINING				
	FIRE BURN HOUSE				75,000	75,000				
	RE-ROOFING PROGRAM				229,680	20,541				
	ELECTRIC TRANSFORMERS				545,900	545,900				
	TOTAL				850,580	641,441				

FINANCE

Budget Transfers

**CITY OF QUINCY, FL
FEBRUARY 2020 BUDGET TRANSFER REPORT**

Item	Account Number	Description	Approved Budget 10/1/2019	Adjusted Budget 02/29/2020	Budget Transfers Month of 02/29/2020	02/29/2020 Budget Lines Transferred To	02/29/2020 Budget Lines Transferred From	Reason	10% ordinance complied	Comment Related to Ordinance
1	001-160-512-30343	PROFESSIONAL SERVICES	\$ 1,700.00	\$ 1,600.00	\$ (100.00)	\$ -	\$ (100.00)	essential epenses	yes	
2	001-160-512-30402	TRAVEL EXPENSE	\$ 1,000.00	\$ 1,100.00	\$ 100.00	\$ 100.00				
3	001-210-521-30430	UTILITIES	\$ 10,000.00	\$ 9,000.00	\$ (1,000.00)	\$ -	\$ (1,000.00)	investigation services needed	yes	
4	001-210-521-30491	OTHER OPERATING EXPENSE	\$ 2,500.00	\$ 2,250.00	\$ (250.00)	\$ -	\$ (250.00)			
5	001-210-521-30492	INVESTIGATIVE FUNDS	\$ 1,000.00	\$ 2,250.00	\$ 1,250.00	\$ 1,250.00				
6	001-220-521-30403	GASOLINE DIESEL	\$ 43,000.00	\$ 39,000.00	\$ (4,000.00)	\$ -	\$ (4,000.00)	leadership academy; uniforms needed	yes	
7	001-220-521-30435	YOUTH DEVELOPMENT ACADEMY PRO	\$ -	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00				
8	001-220-521-30522	OPERATING SUPPLIES - UNIFORMS	\$ 10,000.00	\$ 12,000.00	\$ 2,000.00	\$ 2,000.00				
9	001-230-522-10120	REGULAR SALARIES WAGES	\$ 837,681.00	\$ 762,681.00	\$ (75,000.00)	\$ -	\$ (75,000.00)	overtime due to firefighters not hired	yes	
10	001-230-522-10140	OVERTIME	\$ 32,000.00	\$ 107,000.00	\$ 75,000.00	\$ 75,000.00				
11	001-271-513-30491	OTHER OPERATING EXPENSE	\$ 1,000.00	\$ 1,800.00	\$ 800.00	\$ 800.00				
12	001-271-513-30511	OFFICE SUPPLIES GENERAL	\$ 8,000.00	\$ 7,200.00	\$ (800.00)	\$ -	\$ (800.00)	necessary expense	yes	
13	001-284-515-10110	EXE SALARIES WAGES	\$ 80,051.00	\$ 72,051.00	\$ (8,000.00)	\$ -	\$ (8,000.00)	gadsden county inspection services	yes	
14	001-284-515-30341	CONTRACTUAL SERVICES	\$ 8,000.00	\$ 16,000.00	\$ 8,000.00	\$ 8,000.00				
15	001-284-515-30493	TRAINING	\$ 1,500.00	\$ 2,700.00	\$ 1,200.00	\$ 1,200.00				
16	001-284-515-60641	OFFICE FURNITURE EQUIPMENT	\$ 12,000.00	\$ 10,800.00	\$ (1,200.00)	\$ -	\$ (1,200.00)	staff training needed	yes	
17	001-410-539-10110	EXE SALARIES WAGES	\$ 43,182.00	\$ 43,082.00	\$ (100.00)	\$ -	\$ (100.00)			
18	001-410-539-10140	OVERTIME	\$ 37.00	\$ 137.00	\$ 100.00	\$ 100.00				
19	001-440-572-30462	REPAIR MAINT.-EQUIPMENT TOOLS	\$ 15,000.00	\$ 10,000.00	\$ (5,000.00)	\$ -	\$ (5,000.00)	repairs needed for buildings	yes, conditional	emergency situation
20	001-440-572-30463	REPAIR MAINTENANCE-BLDGS. GRND	\$ -	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00				
21	001-450-541-30405	TIRES	\$ 3,000.00	\$ 5,000.00	\$ 2,000.00	\$ 2,000.00				
22	001-450-541-30407	VEHICLE REPAIRS	\$ 20,000.00	\$ 18,000.00	\$ (2,000.00)	\$ -	\$ (2,000.00)	vehicle repairs needed	yes	
23	002-250-552-30490	BANK CHARGES	\$ -	\$ 500.00	\$ 500.00	\$ 500.00				
24	002-250-552-60040	CRA CATALYST PROJECTS	\$ 204,000.00	\$ 203,500.00	\$ (500.00)	\$ -	\$ (500.00)	unexpected bank service charges	yes	
25	402-520-535-30390	CONTINGENCY	\$ 50,000.00	\$ 65,904.03	\$ 15,904.03	\$ 15,904.03				
26	402-520-535-70031	2003 BOND DEBT SERVICE PRINCIPAL	\$ 115,575.00	\$ 106,393.50	\$ (9,181.50)	\$ -	\$ (9,181.50)	bond debt refinancing	n/a, allocation	
27	402-520-535-70032	2003 BOND DEBT SERVICE INTEREST	\$ 83,792.00	\$ 35,596.44	\$ (48,195.56)	\$ -	\$ (48,195.56)	bond debt refinancing	n/a, allocation	
28	402-520-535-70111	2011 BOND DEBT SERVICE PRINCIPAL	\$ 23,400.00	\$ 27,400.01	\$ 4,000.01	\$ 4,000.01				
29	402-520-535-70112	2011 BOND DEBT SERVICE INTEREST	\$ 31,761.00	\$ 18,648.27	\$ (13,112.73)	\$ -	\$ (13,112.73)	bond debt refinancing	n/a, allocation	
30	403-520-531-30390	CONTINGENCY	\$ 166,361.00	\$ 222,701.94	\$ 56,340.94	\$ 56,340.94				
31	403-520-531-70031	2003 BOND DEBT SERVICE PRINCIP	\$ 113,850.00	\$ 212,787.01	\$ 98,937.01	\$ 98,937.01				
32	403-520-531-70032	BOND DEBT SERVICE INTEREST	\$ 82,541.00	\$ 71,192.87	\$ (11,348.13)	\$ -	\$ (11,348.13)	bond debt refinancing	n/a, allocation	
33	403-520-531-70111	2011 BOND DEBT SERVICE PRINCIPAL	\$ 109,800.00	\$ 128,569.29	\$ 18,769.29	\$ 18,769.29				
34	403-520-531-70112	2011 BOND DEBT SERVICE INTEREST	\$ 149,031.00	\$ 87,503.39	\$ (61,527.61)	\$ -	\$ (61,527.61)	bond debt refinancing	n/a, allocation	
35	404-520-533-30390	CONTINGENCY	\$ 119,058.00	\$ 39,402.80	\$ (79,655.20)	\$ -	\$ (79,655.20)	bond debt refinancing	n/a, allocation	
36	404-520-533-70031	2003 BOND DEBT SERVICE PRINCIPAL	\$ 115,575.00	\$ 106,393.50	\$ (9,181.50)	\$ -	\$ (9,181.50)	bond debt refinancing	n/a, allocation	
37	404-520-533-70032	2003 BOND DEBT SERVICE INTEREST	\$ 83,792.00	\$ 35,596.44	\$ (48,195.56)	\$ -	\$ (48,195.56)	bond debt refinancing	n/a, allocation	
38	404-520-533-70111	2011 BOND DEBT SERVICE PRINCIPAL	\$ 23,400.00	\$ 27,400.01	\$ 4,000.01	\$ 4,000.01				
39	404-520-533-70112	2011 BOND DEBT SERVICE INTEREST	\$ 31,761.00	\$ 18,648.27	\$ (13,112.73)	\$ -	\$ (13,112.73)	bond debt refinancing	n/a, allocation	
40	404-520-533-70710	PRINCIPAL	\$ 176,140.00	\$ 240,447.63	\$ 64,307.63	\$ 64,307.63				
41	404-520-533-70720	DEBT SERVICE INTEREST	\$ 80,897.00	\$ 112,148.60	\$ 31,251.60	\$ 31,251.60				
42	405-520-532-30390	CONTINGENCY	\$ -	\$ 9,112.72	\$ 9,112.72	\$ 9,112.72				
43	405-520-532-70111	2011 BOND DEBT SERVICE PRINCIPAL	\$ 23,400.00	\$ 27,400.01	\$ 4,000.01	\$ 4,000.01				
44	405-520-532-70112	2011 BOND DEBT SERVICE INTEREST	\$ 31,761.00	\$ 18,648.27	\$ (13,112.73)	\$ -	\$ (13,112.73)	bond debt refinancing	n/a, allocation	
45	407-422-536-10120	REGULAR SALARIES WAGES	\$ 72,890.00	\$ 72,390.00	\$ (500.00)	\$ -	\$ (500.00)	necessary expense	yes	
46	407-422-536-30491	OTHER OPERATING EXPENSE	\$ -	\$ 50.00	\$ 50.00	\$ 50.00				
47	407-422-536-30493	TRAINING	\$ 1,000.00	\$ 1,450.00	\$ 450.00	\$ 450.00				
** GRAND TOTAL **			\$ 3,020,436.00	\$ 3,020,436.00	\$ 0.00	\$ 405,073.25	\$ (405,073.25)			