

City of Quincy

City Hall

404 West Jefferson Street

Quincy, FL 32351

www.myquincy.net



Meeting Agenda

Tuesday, May 27, 2014

6:00 PM

City Hall Commission Chambers

City Commission

Derrick Elias, Mayor (Commissioner District Three)

Micah Brown, Mayor Pro-Tem (Commissioner District Two)

Keith Dowdell (Commissioner District One)

Andy Gay (Commissioner District Four)

Daniel McMillan (Commissioner District Five)

**AGENDA FOR THE REGULAR MEETING OF
THE CITY COMMISSION OF
QUINCY, FLORIDA
Tuesday
May 27, 2014
6:00 PM
CITY HALL CHAMBERS**

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Special Presentations by Mayor or Commission

1. Rural County Summit Presentation – GCSO (Major Shawn Wood/Tashonda Whaley, Emergency Management Coordinator)

Approval of the Minutes of the previous meetings

2. Approval of Minutes of the 5/13/14 Regular Meeting
(Sylvia Hicks, City Clerk)

Public Hearings as scheduled or agendaed

3. Ordinance No. 1063-2014 First Reading – Annexation of Shaw and Redd Property

Public Opportunity to speak on Commission propositions – (Pursuant to Sec. 286.0114, Fla. Stat. and subject to the limitations of Sec. 286.0114(3)(a), Fla. Stat.)

Resolutions

Reports by Boards and Committees

Reports, requests and communications by the City Manager

4. Traffic Signal Agreement
(Mike Wade, Interim City Manager)
5. Former City Manager's Pay
(Mike Wade, Interim City Manager; Jeff Williams, Interim Finance Director)

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6. 90 Day Old Account Status Report Update
(Mike Wade, Interim City Manager; Ann Sherman, Customer Service Director)
 7. QFD Monthly Report
(Mike Wade, Interim City Manager; Scott Haire, Fire Chief)
 8. Financials/P-Card Statement
(Mike Wade, Interim City Manager; Jeff Williams, Interim Finance Director)

Other items requested to be agendaed by Commission Member(s), the City Manager and other City Officials

9. Interim City Manager's Compensation – Commissioner Elias

Comments

- a) City Manager
- b) City Clerk
- c) City Attorney
- d) Commission Members

Comments from the audience

Adjournment

*Item(s) Not in Agenda Packet

CITY COMMISSION
CITY HALL
QUINCY, FLORIDA

REGULAR MEETING
MAY 13, 2014
6:00 P.M.

The Quincy City Commission met in regular session Tuesday, May 13, 2014, with Mayor Commissioner Elias presiding and the following present:

Commissioner Micah Brown
Commissioner Daniel McMillan
Commissioner Gerald A. Gay, III
Commissioner Keith A. Dowdell

Also Present:

Interim City Manager Mike Wade
City Attorney John Grant
City Clerk Sylvia Hicks
Police Chief Walt McNeil
Interim Finance Director Jeffrey Williams
Customer Service Director Ann Sherman
Interim Information Technology Director Christopher Jordan
Planning Director Bernard Piawah
Account Specialist Catherine Robinson
CRA Manager Regina Davis
Parks and Recreation Director Gregory Taylor
Interim Public Works Director Reginald Bell
Fire Chief Scott Haire
Human Resources Director Bessie Evans
Executive Assistant to the City Manager Cynthia Shingles
Accountant III Joe Wiel
Accountant Intern Quinn Williams
Sergeant At Arms Assistant Captain Troy Gilyard

Call to Order:

Commissioner Gay made a motion to excuse Commissioner Brown. Commissioner McMillan seconded the motion. The ayes were unanimous.

Mayor Elias called the meeting to order, followed by invocation and the Pledge of Allegiance.

Special Presentations by Mayor or Commission

Proclamation – Poppy Week

Mayor Elias read the following proclamation:

PROCLAMATION REGARDING POPPY WEEK MAY 18-24, 2014

WHEREAS, as movement was instituted some years ago to adopt the poppy as the memorial flower of the American Legion throughout the nation; and,

WHEREAS, out of this should come some symbol to perpetually remind us of, and to teach coming generations, the value of the "Light of Liberty" and our debt to those who helped save it for us by paying the supreme sacrifice, and that we may not forget that in "Flanders Fields, the poppies blow, between the crosses row on row"; and,

WHEREAS, contributions from the distribution of poppies are used solely for rehabilitation of veterans and their families;

NOW THEREFORE, I Derrick Elias, Mayor of the City of Quincy, Florida at the request of the Poppy President, Ora Bradwell Green of the American Legion Auxiliary Unit 217, do hereby proclaim the week of May 18th thru May 24th, 2014 as Poppy week for 2014 in the City of Quincy, and I do further hereby proclaim May 23rd thru May 24th as poppy distribution days for the distribution of poppies during such week.

Dated this 13th day of May, A.D. 2014

(Commissioner Brown entered the meeting.)

Mayor Elias recognized Troop 201 of the Boy Scouts

Boy Scouts of Troop 201 attended the Commission Meeting as a process to receive their badge and Mayor Elias thanked them for coming and told them that we are glad that they are present at the meeting.

Approval of Minutes

Commissioner Gay made a motion to approve the April 21, 2014 special meeting minutes with corrections as necessary. Commissioner Dowdell seconded the motion. Commissioner Dowdell stated he did not see the hourly rate for the labor attorney. Interim City Manager Wade stated it was in his proposal as \$225.00 per hour. The ayes were unanimous.

Commissioner Gay made a motion to approve the April 22, 2014 regular meeting minutes with corrections as necessary. Commissioner Dowdell seconded the motion. The ayes were unanimous.

Commissioner Gay made a motion to approve the April 29, 2014 Canvassing Board meeting minutes with corrections as necessary. Commissioner Dowdell seconded the motion. The ayes were unanimous.

Commissioner Gay made a motion to approve the May 2, 2014 reorganization meeting minutes with corrections as necessary. Commissioner Dowdell seconded the motion. The ayes were unanimous.

Mayor Elias asked the audience to put their cell phones and other devices on mute/vibrate and watch their sidebar conversations as to not to disrupt the meeting.

Public Hearings as scheduled or agendaed:

Ordinance No. 1062-2014 Code Enforcement second reading

Mayor Elias announced this is a public hearing and if anyone from the audience had any comments, they may speak at this time. There were no comments from the audience.

Commissioner Dowdell made a motion to read Ordinance No. 1062-2014 by title only. Commissioner Gay seconded the motion. Upon roll call by the City Clerk, the ayes were Commissioners Brown, McMillan, Gay, Dowdell, and Elias. The Clerk read the title as follows:

AN ORDINANCE OF THE CITY OF QUINCY, FLORIDA, RELATING TO CODE ENFORCEMENT; PROVIDING FOR DEFINITIONS AMENDED; PROVIDING FOR CODE ENFORCEMENT BOARD ABOLISHED; PROVIDING FOR BOARD FUNCTION, APPOINTMENTS AND TERMS OF OFFICE REPEALED; PROVIDING FOR ATTENDANCE, REMOVAL FROM OFFICE REPEALED; PROVIDING FOR ORGANIZATION, EXPENSES REPEALED; PROVIDING FOR SPECIAL MAGISTRATE, APPOINTMENT, QUALIFICATION AMENDED; PROVIDING FOR ENFORCEMENT PROCEDURE AMENDED; PROVIDING FOR HEARING PROCEDURES AMENDED; PROVIDING FOR POWERS OF CODE ENFORCEMENT BOARD AND MAGISTRATE AMENDED; PROVIDING FOR FINE, LIEN AND FORECLOSURE AMENDED; PROVIDING FOR APPEAL AMENDED; PROVIDING FOR INCORPORATION INTO THE CODE OF ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Commissioner Dowdell asked why we are changing the Ordinance. Mayor Elias stated that we had an antiquated system, the process was slow, and could not attain a quorum. Mayor Elias asked if we should appoint just one Magistrate. The Commission agreed that that is a good idea. Mayor Elias asked that the Magistrate have some

knowledge of Code Enforcement. Commissioner Dowdell made a motion to approve Ordinance No. 1062-2014 on second and final reading. Commissioner Brown seconded the motion. Upon roll call by the Clerk, the ayes were: Commissioners Brown, McMillan, Gay, Dowdell and Elias. Nay was none. The motion was unanimous.

Consent Agenda

Amendment 3 to State Revolving Fund Loan/Grant was removed from consent

Interim City Manager Mike Wade reported to the Commission the amendment provides for the City additional time to complete preconstruction activities and defer the date of the first semiannual loan payment from May 14, 2014 to May 15, 2016. Commissioner Brown asked if any interest would be added to the loan. The City Manager stated no, the loan amount would remain the same. Commissioner Dowdell made a motion to approve the City Manager's signing of Amendment 3 to the WW641090/SG641091 agreement and authorize funding in the FY 2016 Budget. Commissioner Brown seconded the motion. The ayes were unanimous.

Public Opportunity to speak on Commission propositions – (Pursuant to Sec. 286.0114, Fla. Stat. and subject to the limitations of sec. 286.0114(3)(a), Fla. Stat.)

Resolutions:

Reports by Board and Committees

Reports request and communications by the City Manager

Request to Utilize Solely the Code Magistrate Process for Code Violations – discussed with item seven.

Approval of the Telecommunication Service Agreement

Chris Jordan Interim Telecommunication Director reported to the Commission that the City has severed its agreement with Momentum Telecom and is now requesting to enter into a three year service agreement with TDS for Police and Fire (Public Safety). Mayor Elias asked since we have severed ties with Momentum, are we current? The Finance Director stated he did not know, he would have to check. The Attorney reported that the agreement should be between the entity, the City of Quincy and not the Department. Commissioner Brown made a motion to approve the three year agreement between the City of Quincy and TDS in the amount of \$2,167.25 per month. Commissioner Dowdell seconded the motion, the ayes were unanimous.

Traffic Signal Agreement

Commissioner Dowdell made a motion to table the item until the May 27, 2014 meeting while the Manager get with other cities to see if FDOT had changed their agreement. Commissioner Gay seconded the motion. The ayes were unanimous.

Youth Protection Ordinance Quarterly Report

Quincy Fire Department Quarterly Report

Other items requested to be agendaed by the Commission Members(s), the City Manager and other City Officials.

DEP Loan Update

Interim City Manager Mike Wade reported to the Commission that the Florida Department of Environmental Protection (DEP) approved a loan to the City of Quincy in the amount of \$564,488.00 for the construction of a biosolids facility. He stated the City purchased Screw Press equipment directly from the manufacturer for \$297,350. When funds were received from DEP, they were applied to the Capital City Bank line of credit to provide a reimbursement for the contract for the contractual and engineering expense that were drawn from the line of credit. He stated that the balance for the screw press remains outstanding. Commissioner Gay stated when the Commission/City acquires funds for a specific project, it should not be bundled into the City's operating account, the funds should be set aside for that special project. Mr. Wade stated that currently, the balance in the account is adequate to make the outstanding payment on the screw press.

Comments

City Manager

Interim City Manager Mike Wade requested a workshop to discuss the police station.

Interim City Manager Mike Wade informed the Commission that Commissioner Edwards was on the Police and Fire Pension Board and someone needs to be placed on that board. Commissioner Gay nominated Commissioner McMillan. Commissioner Dowdell seconded the motion. Commissioner McMillan accepted the nomination and thus was appointed to the Police and Fire Pension Board.

Interim City Manager Mike Wade informed the Commission that Commissioner Edwards was on the City's Employees Retirement Board and someone needs to be placed on that board. Commissioner Dowdell nominated Commissioner Brown. Commissioner Gay seconded the motion. Commissioner Brown accepted the nomination and thus was appointed to the Employees Retirement Board.

Interim City Manager Mike Wade reported to the Commission that the PBA Contract has been executed by all parties.

Interim City Manager Mike Wade reported to the Commission that Mr. James Smith will have the annual Emancipation Day Event on May 23 and 24th at Leisure Complex and at the Campbell Kelly Center.

Interim City Manager Mike Wade reported to the Commission that the City of Quincy won first place in contributions for Relay for Life in the amount of \$10,275.00 and thanked everyone for their participation.

Interim City Manager Mike Wade reported to the Commission that at the next meeting, the Building and Planning Director would submit a RFP for the bus shuttle.

City Clerk – None

City Attorney

Attorney John Grant reported to the Commission that the Eaton litigation, the Judge ruled on most of the items in favor of the City and requested an Executive Session for June. The Commission stated they will set a date at the next meeting.

Attorney John Grant reported to the Commission that according to the interlocal agreement between the City of Quincy and Gretna for water, we are to bill them monthly via certified mail. Mayor Elias asked the Manager to reach out to Gretna's City Manager. Commissioner Gay stated we need to begin invoicing them monthly per the agreement.

Attorney John Grant reported that the Hall Lloyd Pavilion and Cadence Bank will be discussed in June.

Commission

Commissioner Dowdell requested an update on the following: Shelfer Street ditch, paving of Martin Luther King Jr. Boulevard, and the donation of land to the church on Williams Street.

Interim City Manager Mike Wade stated that the County Gadsden Board of County Commission and Big Bend Transit executed the 5 month extension of the contract.

Commissioner Dowdell also had these concerns: the former City Manager's pay out and our cash flow.

Commissioner Brown asked the status of the RFP for a City Manager. The Interim City Manager stated no directions had been given to him.

Commissioner Brown asked the status of the Audit. Interim City Manager stated they were here today. Interim Finance Director Jeff Williams stated that Mr. Wiel is learning Governmental accounting and he is confident that the audit will go well.

Commissioner Brown stated that Cooper Street needs cleaning up and if there were funds to pave the street as well.

Commissioner Brown requested a workshop on our finances.

Commissioner McMillan stated it is an honor to serve as a Commissioner and it is going to be hard to replace Commissioner Edwards. He stated now we are in a poor position financially, but we need to make sure our City is clean and safe. He stated he's not much of a politician, but he promise he will be fair.

Commissioner Gay asked the amount in the rate stabilization account. Mr. Williams the Finance Director stated we don't really have one. Commissioner Gay asked for a full report of the account at the next meeting, the account line item number in the budget is 30393 and asked what happened to the money and line item.

Mayor Elias asked the Commission for a date for the Workshop.

The Commission agreed to schedule the workshop for Tuesday, May 20, 2014 at 4:00 p.m. to discuss the Police Station, Update on our Finances that include the rate stabilization and funds on hand.

Commissioner Dowdell asked how we are going to survive the rest of the year, we may need a budget amendment and asked if we are going to have an audit before we do the budget.

Mayor Elias stated the house at 324 Stanley Street is an overgrown lot. Ms. Lula Love addressed the Commission and stated that the property has been cleared and she thanked the City for everything they did.

Mayor Elias stated that they are speeding on MLK in front of the track field.

Mayor Elias asked the status of the street calming devices on South Madison Street.

Mayor Elias stated that the wooded area on North Betlinet serves as a hiding place for the burglars and asked if we could do something about it.

Mayor Elias stated that several citizens on Circle Drive complained about the dogs won't allow them to walk on the streets.

Mayor Elias commended the City for raising \$10,275 for Relay for Life, but we left the field in a poor condition after everything was over.

Mayor Elias asked the Manager if we advertised for an Attorney in the Florida League of Cities. He replied no. We only received one response and that was Grant and Rumph.

Comments from the Audience:

Ronald Jones of 1821 Mckelvy Street came before the Commission and stated that he was falsely arrested in a deliberate attempt to spoil his campaign for President. He stated that the City arrested him 2/21/12 for allegedly stealing utilities. The Commission advised Mr. Jones to speak with the Manager.

Mr. Alphonso Figgers of 215 North Chalk Street congratulated Mayor Elias on his appointment as Mayor and Commissioner Dowdell for retaining his seat.

Mr. Figgers stated that Shaw's Quarter is having their second annual Senior Banquet and is requesting donations from the Commission.

Mr. Figgers stated that the bypass is near completion and asked if sidewalks will be installed from Selman Road to Chalk and Malcom Streets.

Mr. Figgers asked if the park next to City Hall could be named after the former City Manager.

Commissioner Brown asked the status of the sidewalks on Adams Street. Mr. Piawah stated we have just submitted the proposal to the state for funding.

Commissioner Brown made a motion to adjourn the meeting. Commissioner Dowdell seconded the motion. There being no further business to discuss, the meeting was adjourned.

APPROVED:

Derrick D. Elias , Mayor
Presiding Officer of the City Commission and
City of Quincy, Florida

ATTEST:

Sylvia Hicks
Clerk of City of Quincy and
Clerk of the City Commission thereof

ORDINANCE NUMBER 1063-2014

AN ORDINANCE OF THE CITY OF QUINCY, FLORIDA RELATING TO THE ANNEXATION OF CONTIGUOUS PROPERTY TO THE CITY; PROVIDING FOR AUTHORITY; PROVIDING FOR ANNEXATION AND LEGAL DESCRIPTION; PROVIDING FOR A MAP OF ANNEXED AREA; PROVIDING FOR ZONING AND LAND USE; PROVIDING FOR COMPLIANCE WITH LAW; PROVIDING FOR FILING; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission has received a Petition for Voluntary Annexation of property Exhibit "A", attached hereto and made a part hereof by reference, regarding described property, Exhibit "B", which is within Gadsden County, Florida, and which is compact and contiguous to City of Quincy, City limits.

NOW THEREFORE BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF QUINCY, FLORIDA, AS FOLLOWS:

SECTION 1. AUTHORITY. The authority for enactment of this Ordinance is Section 166.021, Florida Statutes, and Section 171.044, Florida Statutes.

SECTION 2. ANNEXATION AND LEGAL DESCRIPTION. The property described below which is situated in Gadsden County, Florida, compact and contiguous to the City of Quincy, Florida, is hereby annexed to the City of Quincy and the City of Quincy's boundary lines shall be redefined and hereby amended to include such property within its City limits, to wit:

PARCEL NUMBER: 3-25-2N-4W-0000-00333-1000 (CONTAINING 49.04 ACRES):

OR 775 P 1714 OR 435 P 1037, OR 523 P 1147 COMMENCE AT THE NWC OF THE NE 1/4 OF THE SW 1/4 OF SECT. 26-2N-4W AND RUN S 00 DEG 10' 12" EAST 679.34 FT TO I-10 INTERCHANGE TO BEGIN: THENCE S 00 DEG 10'12" E 1685.90 FT; N 89 DEG 36'44" E 943.34 FT; N 87 DEG 00'00" EAST 473.79 FT TO INTERCHANGE; NE/LY ALONG CURVE OF INTERCHANGE AN ARC DIST OF 629.02 FT; N 12 DEG 15'33" E 196.50 FT; N 21 DEG 51'39" W 159.83 FT; NORTH 62 DEG 14'03" W 339.54 FT; N 62 DEG 07'07" W 660.56 FT; N 70 DEG 44'29" WEST 681.50 FT; N 70 DEG 48'08" W 92.49 FT TO THE P.O.B.

PARCEL NUMBER: 3-35-2N-4W-0000-00110-0100 (CONTAINING 49.71 ACRES):

NEW ENTRY FOR 2014 DESCRIBED AS FOLLOWS: BEGIN AT THE INTERSECTION OF W/LY BOUNDARY OF GOVT LOT 5 OF SECTION 35-2N-4W AND THE FORBES

PURCHASE LINE; THENCE NORTH 00*07'10" W 1693.47 FT TO SWC OF LANDS DESC'D IN OR 775 P 1714; THENCE RUN ALONG AN OLD FENCE LINE NORTH 89*39'58" E 943.34 FT; THENCE ALONG OLD FENCE LINE NORTH 87*00'00" E 473.62 FT TO THE W/LY R/W OF SR 267 ALSO KNOWN AS PAT THOMAS PKWY, AND A POINT OF CURVE TO RIGHT; THENCE

ALONG CURVE CONCAVE TO THE NORTHWEST HAVING A RADIUS OF 5569.58 FT, ALONG AN ARC LENGTH OF 84.31 FT, HAVING A DELTA ANGLE OF 00*52'03" AND SUBTENDED BY A CHORD BEARING SOUTH 23*00'24" W 84.31 FT; THENCE CONTINUE ALONG SAID W/LY R/W BOUNDARY OF S R 267, SOUTH 24*13'23" W 1052.07; SOUTH 61*33'36" E 50 FT; SOUTH 28*26'23" W 1297.23 FT; THENCE ALONG CURVE CONCAVE TO THE NORTHWEST HAVING A RADIUS OF 3769.83 FT, ALONG AN ARC LENGTH OF 276.85 FT, HAVING A DELTA ANGLE OF 04*12'28", AND SUBTENDED BY A CHORD BEARING SOUTH 30*32'38" W 276.79 FT; THENCE LEAVING SAID W/LY R/W NORTH 59*54'21" W 665.43 FT TO THE N/LY LINE OF LOT 37 LITTLE RIVER SURVEY FORBES PURCHASE; THENCE RUN ALONG SAID N/LY LINE OF LOT 37, NORTH 41*28'34" E 199.50 FT; NORTH 26*29'42" E 232.75 FT; NORTH 77*00'09" E 109.19 FT TO THE POINT OF BEGINNING. (CONTAINING 49.71 AC) SAID PARCEL SUBJECT TO A 30 FTEASEMENT, HAVING BEEN REC'D IN DEED BOOK 89 P 207.

PARCEL NUMBER: 5-0L-0R-0S-0000-37100-0000 (CONTAINING (723.807 ACRES):

OR 750 P 70 OR 34 P 74-OR 62 P 320- DB 111P 431 & 544- OR 156 P 685- BEGIN AT SWC OF SE1/4 OF SE1/4 OF SECT. 26-2-4, RUN N. 260 FT. MORE OR LESS TO AN EXISTING FENCE, E/LY ALONG SAID FENCE 1536.5 FT. MORE OR LESS TO W. R/WAY OF S. R. #267, S/WLY ALONG THE W. R/WAY OF SAID S. R. #267 TO WHERE SAID ROAD INTERSECTS THE FORBES PURCHASE LINE, E/LY ALONG SAID FORBES PURCHASE LINE TO THE NWC OF THE W1/2 OF LOT 34 LRS, S/WLY ALONG THE E. LINE OF THE W1/2 OF SAID LOT 34 TO THE SE CORNER OF SAID W1/2 OF LOT 34 LRS, N/WLY ALONG THE S. BOUNDARY OF LOTS 34 & 37 LRS TO THE SW CORNER OF LOT 37 LRS, N/ELY ALONG THE W. BOUNDARY LINE OF LOT 37 LRS TO THE NWC OF SAID LOT 37 LRS AND THE FORBES PURCHASE LINE, N/ELY ALONG THE N. BOUNDARY OF SAID LOT 37 WHICH IS THE FORBES PURCHASE LINE TO THE INTERSECTION OF SAID LINE WITH THE W. BOUNDARY LINE OF THE E1/2 OF NE1/4 OF FRACTIONAL SECT. 35-2-4, RUN N. ALONG SAID W. BOUNDARY LINE OF SAID E1/2 OF NE1/4 TO POB. ALSO: COMM. AT NWC OF FRACTIONAL SECTION 36-2-4., RUN S. 382.8 FT., E. 1106 FT., S. 1175 FT. TO BEGIN, RUN E. 70 YDS., N. 35 YDS., W. 70 YDS., S. 35 YDS. TO P.O.B. LESS 1.5 ACRES PER OR 60, P. 521 AND LESS PT TO SRD LESS PT TO DOT PER OR153P228 LESS PT PER OR 156 P 683 CONTAINING 2 ACRES. ALSO: COMM AT SEC OF 44, LRS, RUN N 07 DEG 05 MIN E 2952.18 FT TO POB. RUN N 08 DEG 45 MIN E 725.11 FT TO E SIDE OF STATE ROAD #267, S 31 DEG 46 MIN W 62 FT., 27 DEG 39 MIN W 100 FT., S 25 DEG 43 MIN W 100 FT., S 24 DEG 25 MIN W 100 FT., S 22 DEG 55 MIN W 100 FT., S 21 DEG 25 MIN W 100 FT., S 81 DEG 10 MIN E 230.9 FT TO POB. LESS 5 AC PER OR 202 P 506. & OR 219 P 548 & 550. REF OR 219 P 454 LESS 5

ACRES PER OR 293 P 355 OR 402 P 607 ALSO: LOT 44 LRSCOMMN AT THE SEC, N 06 DEG 23MIN 38 SEC E ALONG BDNV LINE OF LOTS 37 & 44 A DISTANCE OF 1309.54 FT FOR POB. FROM POB N06 DEG 23 MIN 38 SEC E, N 83 DEG 36 MIN 22 SEC W 327.87 FT ON THE E/LY R/WAY BDNV OF SR 267, 100 FT R/WAY. S 06 DEG 32MIN 00 SEC W ALONG E/LY R/WAY BDNV A DISTANCE OF 30 FT, S 83DEG 36 MIN 22 SEC E 327.95 FT TO THE P.O.B. & LESS PART PER OR 564 P 781. LESS THE FOLLOWING SPLIT TO 35-2N-4W-110-01 FOR 2014 AND DESCRIBED AS FOLLOWS: BEGIN AT THE INTERSECTION OF W/LY BOUNDARY OF GOVT LOT 5 OF SECTION 35-2N-4W AND THE FORBES PURCHASE LINE; THENCE NORTH 00*07'10" W 1693.47 FT TO SWC OF LANDS DESC'D IN OR 775 P 1714; THENCE RUN ALONG AN OLD FENCE LINE NORTH 89*39'58" E 943.34 FT; THENCE ALONG OLD FENCE LINE NORTH 87*00'00" E 473.62 FT TO THE W/LY R/W OF SR 267 ALSO KNOWN AS PAT THOMAS PKWY, AND A POINT OF CURVE TO RIGHT; THENCE ALONG CURVE CONCAVE TO THE NORTHWEST HAVING A RADIUS OF 5569.58 FT, ALONG AN ARC LENGTH OF

84.31 FT, HAVING A DELTA ANGLE OF 00*52'03" AND SUBTENDEDED BY A CHORD BEARING SOUTH 23*00'24" W 84.31 FT; THENCE CONTINUE ALONG SAID W/LY R/W BOUNDARY OF S R 267, SOUTH 24*13'23" W 1052.07; SOUTH 61*33'36" E 50 FT; SOUTH 28*26'23" W 1297.23 FT; THENCE ALONG CURVE CONCAVE TO THE NORTHWEST HAVING A RADIUS OF 3769.83 FT, AALONG AN ARC LENGTH OF 276.85 FT, HAVING A DELTA ANGLE OF 04*12'28", AND SUBTENDEDED BY A CHORD BEARING SOUTH 30*32'38" W 276.79 FT; THENCE LEAVING SAID W/LY R/W NORTH 59*54'21" W 665.43 FT TO THE N/LY LINE OF LOT 37 LITTLE RIVER SURVEY FORBES PURCHASE; THENCE RUN ALONG SAID N/LY LINE OF LOT 37, NORTH 41*28'34" E 199.50 FT; NORTH 26*29'42" E 232.75 FT; NORTH 77*00'09" E 109.19 FT TO THE POINT OF BEGINNING. (CONTAINING 49.71 AC) SAID PARCEL SUBJECT TO A 30 FTEASEMENT, HAVING BEEN REC'D IN DEED BOOK 89 P 207.

SECTION 3. MAP OF ANNEXED AREA. The property annexed is specifically set forth in the map marked as Exhibit "B", attached hereto and made part hereof by reference.

SECTION 4. ZONING AND LAND USE. Pursuant to general law, the property hereby annexed was subject to Gadsden County land development, land use plan, zoning and subdivision regulations which still remain in full force and effect until rezoned by the City of Quincy to comply with the comprehensive plan.

SECTION 5. COMPLIANCE WITH LAW. The property shall be subject to all of the laws, ordinances and regulations in effect in the City of Quincy upon the effective date of this Ordinance.

SECTION 6. FILING. Upon passage, the City Clerk is directed to file a certified copy of this ordinance with the Clerk of Circuit Court of Gadsden County, the Chief Administrative Officer of Gadsden County and with the Florida Department of State, within 7 days after adoption of this ordinance, as directed by general law.

SECTION 7. EFFECTIVE DATE. This ordinance shall become effective upon its adoption by the City of Quincy City Commission and signature of the Mayor.

INTRODUCED IN OPEN SESSION OF THE CITY COMMISSION OF THE CITY OF QUINCY, FLORIDA THIS 27TH DAY OF MAY 2014.

ADOPTED BY THE CITY COMMISSION OF THE CITY OF QUINCY, FLORIDA, THIS ___ DAY OF _____, 2014.

APPROVED:

Derrick Elias, Mayor and Presiding
Officer of the City Commission and of
City of Quincy, Florida

ATTEST:

Sylvia Hicks, City Clerk

**CITY OF QUINCY
CITY COMMISSION
AGENDA REQUEST**

Date of Meeting: May 27, 2014

Date Submitted: May 22, 2014

To: Honorable Mayor and Members of the City Commission

From: Mike Wade, Interim City Manager
Bernard O. Piawah, Director, Building and Planning

Subject: First Reading of Ordinance No. 1063-2014 Pertaining to the Annexation of the Shaw and Redd Properties Located on Pat Thomas Pkwy (S.R. 267), Gadsden County, Florida

Statement of Issue:

This is a request for First Reading of Ordinance No. 1063-2014 regarding the annexation of the Shaw and Redd properties located on Pat Thomas Pkwy, Gadsden County. On October 8, 2013, an agenda item was presented to the City Commission regarding the desire of these property owners for a voluntary annexation of their properties into the City of Quincy. The Ordinance has been properly noticed and advertised pursuant to the requirements of Chapter 171.044, Florida Statutes. A copy of the notice was sent by certified mail to the County 10 days prior to the date of publication and published for two consecutive weeks as required by state law. Attached to this memorandum is Ordinance No. 1063-2014 for first reading. The map of the annexation area is attached to the Ordinance.

Background:

On October 8, 2013, the City Commission voted unanimously in support of the annexation of the IFAS property and the adjacent private properties: the Shaw's parcels (774 acres); and the Redd parcel (49 acres) located on Pat Thomas Pkwy. (See the agenda item for the meeting of October 8, 2013). Since the IFAS property lies between the City's southern limit and these properties, the City first proceeded with the annexation of the IFAS property (883 acres) which was adopted by the Commission on April 8, 2014 (Ordinance No. 1061-2014).

The subject properties for the annexation are vacant parcels located at the southwest corner of the intersection of State Road 267 and I-10 (See Table 1 below and the attached map).

**Table 1
Proposed Annexation Land Area**

No.	Property Owner	Size (acres)	Condition of Property	Taxable Value (\$)
1.	Redd Property II LLC	49	Vacant undeveloped Ag. land	6,962
2.	EIDorado Properties I LLC	50	Vacant undeveloped Ag. land	6,962
2.	Shaw Property	774	Vacant undeveloped Ag. land	255,471
Total		873		269,395

Cost Benefit Analysis:

Benefit:

The benefit of this annexation is that it provides the City with direct access to the I-10 interchange. This annexation puts the City's boundary prominently on I-10 and gives the City the limelight and visibility it needs on I-10. Interstate 10 is a major transportation corridor and the backbone of economic development in North Florida. At the moment, the cities of Gretna and Greensboro on our west have extended their boundaries to I-10 and beyond. Similarly, the City of Midway on our east has extended its boundaries to incorporate the I-10 interchange. It is only the City of Quincy, located less than a mile from the I-10 interchange, and Chattahoochee whose boundaries do not include a portion of the I-10 corridor. This annexation gives the City the crucial highway presence that is essential for the City's future growth and economic development. The City's adopted comprehensive plan identifies this area as the highest priority area for annexation into the City. Thus, this annexation will enable the City to accomplish its highest annexation priority. This annexation, together with the IFAS annexation just completed, expands the City's boundary by about 37 percent.

Furthermore, this annexation will contribute immensely to the City's tax base in the future. These properties are located at the southwest corner of the I-10 interchange which makes them very attractive for commercial development. The southeastern corner of the interchange is already developed for hotel uses and the southwestern corner is well suited for the location of restaurants and other highway related commercial uses. These parcels are currently vacant Ag land with a total taxable value of \$269,395.00; when converted to commercial and other urban uses, the value will increase substantially, which will be a boost to the City's tax base.

Cost:

There is no cost to the City for annexing these properties. The City currently does not provide services (water, sewer, etc.) to the annexed properties and there will be no lost in revenues due to the annexation. The City currently provides water and sewer services to the area through a 2-inch line that extends from the junction of Joe Adams Road and Pat Thomas Pkwy to the IFAS facilities, which could be extended in the future, serve to the annexed parcels when the demand arises. The City's use of the 2-inch line was strategic; the City initially planned to install a 4-6-inch line in the area but there was no growth demand to utilize it at the time. At the moment, the only demand that the City has in the area is from IFAS and the current 2-inch line is more than adequate to serve that demand with extra capacity to serve additional users.

Conclusion:

The City's staff believes that this annexation is in the best interest of Quincy and is needed to support the growth of the City. It was the City's priority and long held aspiration to extend its boundary to the I-10 intersection; the annexation presented in this agenda item would enable the City to implement this objective. In the absence of this annexation, the City will not gain access to the valuable land surrounding the I-10 intersection, which will deprive the City of the economic advantages that pertain thereto. This annexation will enable the City to accomplish its highest annexation priority. In view of that, the City's staff is asking the City Commission to approve the first reading of Ordinance Number 1063-2014 for the annexation of the Shaw and Redd properties located at the intersection of Highway 267 and I-10, Gadsden County, Florida.

Options:

- Option 1: Vote to approve Ordinance Number 1063-2014 for the annexation of the Shaw and Redd properties located at the intersection of Highway 267 and I-10, Gadsden County, Florida.
- Option 2: Do not vote to approve Ordinance Number 1063-2014 for the annexation of the Shaw and Redd properties located at the intersection of Highway 267 and I-10, Gadsden County, Florida.

Staff Recommendation:

Option 1

Attachments:

- 1) Ordinance Number 1063-2014 with the annexation map
- 2) Agenda Item for the meeting of October 8, 2013, where the City voted unanimously to proceed with the annexation.

EXHIBIT A
ORDINANCE NUMBER 1063-2014

AN ORDINANCE OF THE CITY OF QUINCY, FLORIDA RELATING TO THE ANNEXATION OF CONTIGUOUS PROPERTY TO THE CITY; PROVIDING FOR AUTHORITY; PROVIDING FOR ANNEXATION AND LEGAL DESCRIPTION; PROVIDING FOR A MAP OF ANNEXED AREA; PROVIDING FOR ZONING AND LAND USE; PROVIDING FOR COMPLIANCE WITH LAW; PROVIDING FOR FILING; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission has received a Petition for Voluntary Annexation of property Exhibit "A", attached hereto and made a part hereof by reference, regarding described property, Exhibit "B", which is within Gadsden County, Florida, and which is compact and contiguous to City of Quincy, City limits.

NOW THEREFORE BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF QUINCY, FLORIDA, AS FOLLOWS:

SECTION 1. AUTHORITY. The authority for enactment of this Ordinance is Section 166.021, Florida Statutes, and Section 171.044, Florida Statutes.

SECTION 2. ANNEXATION AND LEGAL DESCRIPTION. The property described below which is situated in Gadsden County, Florida, compact and contiguous to the City of Quincy, Florida, is hereby annexed to the City of Quincy and the City of Quincy's boundary lines shall be redefined and hereby amended to include such property within its City limits, to wit:

PARCEL NUMBER: 3-25-2N-4W-0000-00333-1000 (CONTAINING 49.04 ACRES):

OR 775 P 1714 OR 435 P 1037, OR 523 P 1147 COMMENCE AT THE NWC OF THE NE 1/4 OF THE SW 1/4 OF SECT. 26-2N-4W AND RUN S 00 DEG 10' 12" EAST 679.34 FT TO I-10 INTERCHANGE TO BEGIN: THENCE S 00 DEG 10'12" E 1685.90 FT; N 89 DEG 36'44" E 943.34 FT; N 87 DEG 00'00" EAST 473.79 FT TO INTERCHANGE; NE/LY ALONG CURVE OF INTERCHANGE AN ARC DIST OF 629.02 FT; N 12 DEG 15'33" E 196.50 FT; N 21 DEG 51'39" W 159.83 FT; NORTH 62 DEG 14'03" W 339.54 FT; N 62 DEG 07'07" W 660.56 FT; N 70 DEG 44'29" WEST 681.50 FT; N 70 DEG 48'08" W 92.49 FT TO THE P.O.B.

PARCEL NUMBER: 3-35-2N-4W-0000-00110-0100 (CONTAINING 49.71 ACRES):

NEW ENTRY FOR 2014 DESCRIBED AS FOLLOWS: BEGIN AT THE INTERSECTION OF W/LY BOUNDARY OF GOVT LOT 5 OF SECTION 35-2N-4W AND THE FORBES

PURCHASE LINE; THENCE NORTH 00*07'10" W 1693.47 FT TO SWC OF LANDS DESC'D IN OR 775 P 1714; THENCE RUN ALONG AN OLD FENCE LINE NORTH 89*39'58" E 943.34 FT; THENCE ALONG OLD FENCE LINE NORTH 87*00'00" E 473.62 FT TO THE W/LY R/W OF SR 267 ALSO KNOWN AS PAT THOMAS PKWY, AND A POINT OF CURVE TO RIGHT; THENCE

ALONG CURVE CONCAVE TO THE NORTHWEST HAVING A RADIUS OF 5569.58 FT, ALONG AN ARC LENGTH OF 84.31 FT, HAVING A DELTA ANGLE OF 00*52'03" AND SUBTENDED BY A CHORD BEARING SOUTH 23*00'24" W 84.31 FT; THENCE CONTINUE ALONG SAID W/LY R/W BOUNDARY OF S R 267, SOUTH 24*13'23" W 1052.07; SOUTH 61*33'36" E 50 FT; SOUTH 28*26'23" W 1297.23 FT; THENCE ALONG CURVE CONCAVE TO THE NORTHWEST HAVING A RADIUS OF 3769.83 FT, ALONG AN ARC LENGTH OF 276.85 FT, HAVING A DELTA ANGLE OF 04*12'28", AND SUBTENDED BY A CHORD BEARING SOUTH 30*32'38" W 276.79 FT; THENCE LEAVING SAID W/LY R/W NORTH 59*54'21" W 665.43 FT TO THE N/LY LINE OF LOT 37 LITTLE RIVER SURVEY FORBES PURCHASE; THENCE RUN ALONG SAID N/LY LINE OF LOT 37, NORTH 41*28'34" E 199.50 FT; NORTH 26*29'42" E 232.75 FT; NORTH 77*00'09" E 109.19 FT TO THE POINT OF BEGINNING. (CONTAINING 49.71 AC) SAID PARCEL SUBJECT TO A 30 FTEASEMENT, HAVING BEEN REC'D IN DEED BOOK 89 P 207.

PARCEL NUMBER: 5-0L-0R-0S-0000-37100-0000 (CONTAINING (723.807 ACRES):

OR 750 P 70 OR 34 P 74-OR 62 P 320- DB 111P 431 & 544- OR 156 P 685- BEGIN AT SWC OF SE1/4 OF SE1/4 OF SECT. 26-2-4, RUN N. 260 FT. MORE OR LESS TO AN EXISTING FENCE, E/LY ALONG SAID FENCE 1536.5 FT. MORE OR LESS TO W. R/WAY OF S. R. #267, S/WLY ALONG THE W. R/WAY OF SAID S. R. #267 TO WHERE SAID ROAD INTERSECTS THE FORBES PURCHASE LINE, E/LY ALONG SAID FORBES PURCHASE LINE TO THE NWC OF THE W1/2 OF LOT 34 LRS, S/WLY ALONG THE E. LINE OF THE W1/2 OF SAID LOT 34 TO THE SE CORNER OF SAID W1/2 OF LOT 34 LRS, N/WLY ALONG THE S. BOUNDARY OF LOTS 34 & 37 LRS TO THE SW CORNER OF LOT 37 LRS, N/ELY ALONG THE W. BOUNDARY LINE OF LOT 37 LRS TO THE NWC OF SAID LOT 37 LRS AND THE FORBES PURCHASE LINE, N/ELY ALONG THE N. BOUNDARY OF SAID LOT 37 WHICH IS THE FORBES PURCHASE LINE TO THE INTERSECTION OF SAID LINE WITH THE W. BOUNDARY LINE OF THE E1/2 OF NE1/4 OF FRACTIONAL SECT. 35-2-4, RUN N. ALONG SAID W. BOUNDARY LINE OF SAID E1/2 OF NE1/4 TO POB. ALSO: COMM. AT NWC OF FRACTIONAL SECTION 36-2-4., RUN S. 382.8 FT., E. 1106 FT., S. 1175 FT. TO BEGIN, RUN E. 70 YDS., N. 35 YDS., W. 70 YDS., S. 35 YDS. TO P.O.B. LESS 1.5 ACRES PER OR 60, P. 521 AND LESS PT TO SRD LESS PT TO DOT PER OR 153P228 LESS PT PER OR 156 P 683 CONTAINING 2 ACRES. ALSO: COMM AT SEC OF 44, LRS, RUN N 07 DEG 05 MIN E 2952.18 FT TO POB. RUN N 08 DEG 45 MIN E 725.11 FT TO E SIDE OF STATE ROAD #267, S 31 DEG 46 MIN W 62 FT., 27 DEG 39 MIN W 100 FT., S 25 DEG 43 MIN W 100 FT., S 24 DEG 25 MIN W 100 FT., S 22 DEG 55 MIN W 100 FT., S 21 DEG 25 MIN W 100 FT., S 81 DEG 10 MIN E 230.9 FT TO POB. LESS 5 AC PER OR 202 P 506. & OR 219 P 548 & 550. REF OR 219 P 454 LESS 5

ACRES PER OR 293 P 355 OR 402 P 607 ALSO: LOT 44 LRSCOMMN AT THE SEC, N 06 DEG 23MIN 38 SEC E ALONG BDNY LINE OF LOTS 37 & 44 A DISTANCE OF 1309.54 FT FOR POB. FROM POB N06 DEG 23 MIN 38 SEC E, N 83 DEG 36 MIN 22 SEC W 327.87 FT ON THE E/LY R/WAY BDNY OF SR 267, 100 FT R/WAY. S 06 DEG 32MIN 00 SEC W ALONG E/LY R/WAY BDNY A DISTANCE OF 30 FT, S 83DEG 36 MIN 22 SEC E 327.95 FT TO THE P.O.B. & LESS PART PER OR 564 P 781. LESS THE FOLLOWING SPLIT TO 35-2N-4W-110-01 FOR 2014 AND DESCRIBED AS FOLLOWS: BEGIN AT THE INTERSECTION OF W/LY BOUNDARY OF GOVT LOT 5 OF SECTION 35-2N-4W AND THE FORBES PURCHASE LINE; THENCE NORTH 00*07'10" W 1693.47 FT TO SWC OF LANDS DESC'D IN OR 775 P 1714; THENCE RUN ALONG AN OLD FENCE LINE NORTH 89*39'58" E 943.34 FT; THENCE ALONG OLD FENCE LINE NORTH 87*00'00" E 473.62 FT TO THE W/LY R/W OF SR 267 ALSO KNOWN AS PAT THOMAS PKWY, AND A POINT OF CURVE TO RIGHT; THENCE ALONG CURVE CONCAVE TO THE NORTHWEST HAVING A RADIUS OF 5569.58 FT, ALONG AN ARC LENGTH OF

84.31 FT, HAVING A DELTA ANGLE OF 00*52'03" AND SUBTENDEDED BY A CHORD BEARING SOUTH 23*00'24" W 84.31 FT; THENCE CONTINUE ALONG SAID W/LY R/W BOUNDARY OF S R 267, SOUTH 24*13'23" W 1052.07; SOUTH 61*33'36" E 50 FT; SOUTH 28*26'23" W 1297.23 FT; THENCE ALONG CURVE CONCAVE TO THE NORTHWEST HAVING A RADIUS OF 3769.83 FT, AALONG AN ARC LENGTH OF 276.85 FT, HAVING A DELTA ANGLE OF 04*12'28", AND SUBTENDEDED BY A CHORD BEARING SOUTH 30*32'38" W 276.79 FT; THENCE LEAVING SAID W/LY R/W NORTH 59*54'21" W 665.43 FT TO THE N/LY LINE OF LOT 37 LITTLE RIVER SURVEY FORBES PURCHASE; THENCE RUN ALONG SAID N/LY LINE OF LOT 37, NORTH 41*28'34" E 199.50 FT; NORTH 26*29'42" E 232.75 FT; NORTH 77*00'09" E 109.19 FT TO THE POINT OF BEGINNING. (CONTAINING 49.71 AC) SAID PARCEL SUBJECT TO A 30 FTEASEMENT, HAVING BEEN REC'D IN DEED BOOK 89 P 207.

SECTION 3. MAP OF ANNEXED AREA. The property annexed is specifically set forth in the map marked as Exhibit "B", attached hereto and made part hereof by reference.

SECTION 4. ZONING AND LAND USE. Pursuant to general law, the property hereby annexed was subject to Gadsden County land development, land use plan, zoning and subdivision regulations which still remain in full force and effect until rezoned by the City of Quincy to comply with the comprehensive plan.

SECTION 5. COMPLIANCE WITH LAW. The property shall be subject to all of the laws, ordinances and regulations in effect in the City of Quincy upon the effective date of this Ordinance.

SECTION 6. FILING. Upon passage, the City Clerk is directed to file a certified copy of this ordinance with the Clerk of Circuit Court of Gadsden County, the Chief Administrative Officer of Gadsden County and with the Florida Department of State, within 7 days after adoption of this ordinance, as directed by general law.

SECTION 7. EFFECTIVE DATE. This ordinance shall become effective upon its adoption by the City of Quincy City Commission and signature of the Mayor.

INTRODUCED IN OPEN SESSION OF THE CITY COMMISSION OF THE CITY OF QUINCY, FLORIDA THIS 27TH DAY OF MAY 2014.

ADOPTED BY THE CITY COMMISSION OF THE CITY OF QUINCY, FLORIDA, THIS ___ DAY OF _____, 2014.

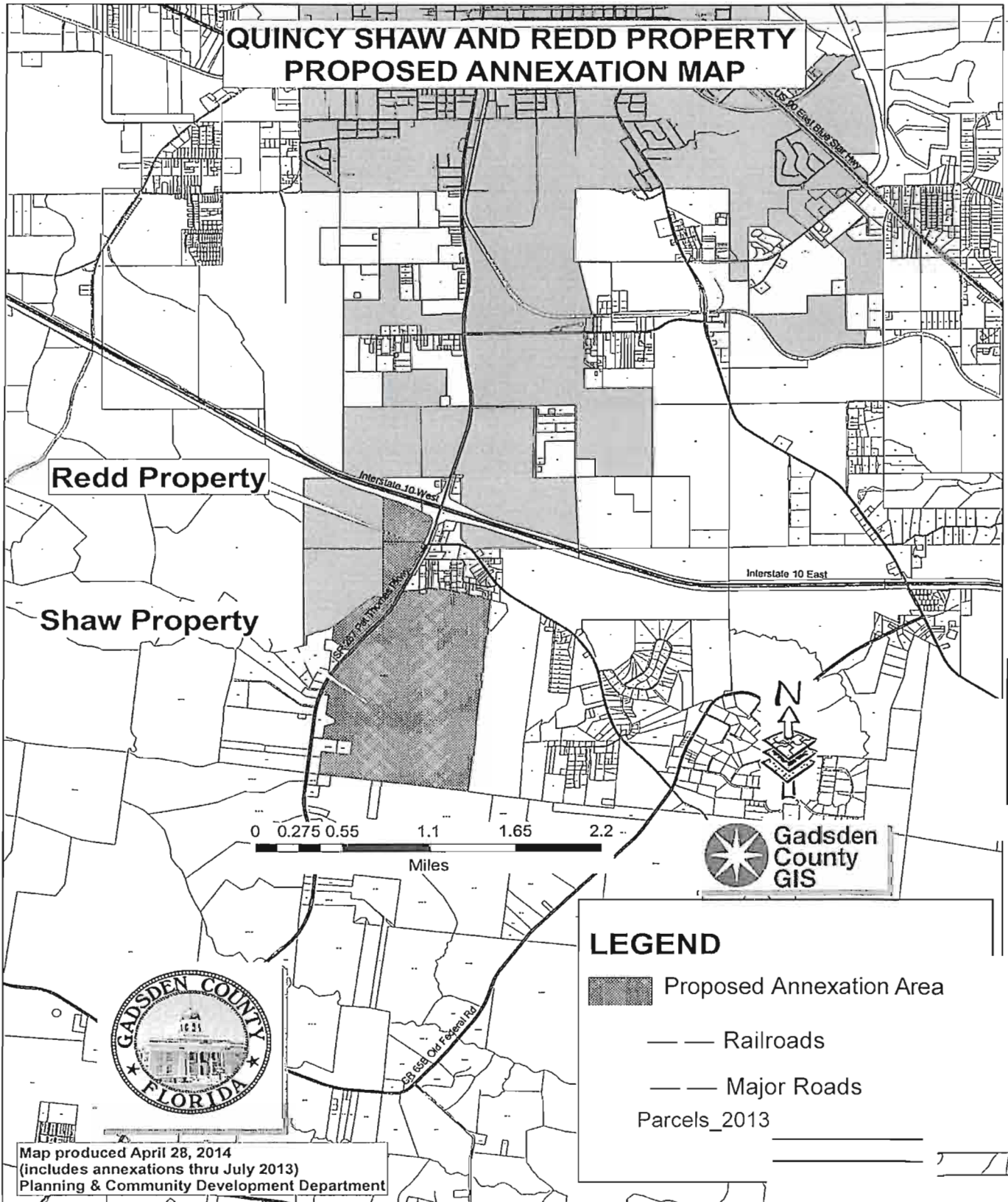
APPROVED:

Derrick Elias, Mayor and Presiding
Officer of the City Commission and of
City of Quincy, Florida

ATTEST:

Sylvia Hicks, City Clerk

EXHIBIT B



ATTACHMENT 2

CITY OF QUINCY CITY COMMISSION AGENDA REQUEST

Date of Meeting: October 8, 2013

Date Submitted: October 4, 2013

To: Honorable Mayor and Members of the City Commission

From: Jack L. McLean Jr., City Manager
Bernard O. Piawah, Director, Building and Planning

Subject: Request for Authorization to engage IFAS and the Adjacent Property Owners around the I-10 Intersection for Annexation

Statement of Issue:

A few weeks ago, a representative of the Shaw property located immediately south of the Highway 267/I-10 Intersection approached the City for voluntary annexation of their property into the City. Separating the Shaw property from the City's southern jurisdictional boundary is the IFAS facility owned by the University of Florida. The IFAS facility on Pat Thomas Parkway (State Road 267) directly abuts the City's southern boundary on Wash Road and occupies most of the land that lies between the City's boundary and the Interstate 10 intersection and abuts the Shaw property located south of the Interstate. The Director of the IFAS facility is receptive to the City's request for voluntary annexation of their property and agreed to initiate the University of Florida's approval process for the annexation. The entire proposed annexation area includes a total of approximately 1,706 acres. This agenda item is a request for authorization from the Commission for the City's staff to initiate the application for a comprehensive plan amendment and rezoning application and an ordinance for the I-10 annexation to bring the Shaw property, IFAS property, and the owners of the adjacent properties near the I-10 intersection into the City. Upon completion of the discussions with property owners, staff will prepare a formal annexation ordinance and initiate a comprehensive plan amendment and rezoning application to be approved by the Commission¹. See Table 1 below and the attached map.

¹ There are two parcels of the City's Business Park that were not annexed into the City. These two parcels will become part of the I-10 proposed annexation.

Why is the Annexation Necessary?

Cities grow through annexation in order to stay abreast of the demands for land to support its growing population as well as the economic vitality of the City. The proposed annexation area will expand the City's boundary by 37% with the inclusion of approximately 2.67 square miles and put the I-10 interchange into the City thereby providing the City with greater opportunities for growth and development. The City's comprehensive plan identifies, in 2000, this area as the highest priority as for annexation into the City is concerned. Thus, the proposed annexation would enable the City to accomplish its highest annexation priority.

Table 1
Proposed Annexation Land Area

No.	Property Owner	Size (acres)	Condition of Property
1	UF IFAS	883	Used for Ag. Education and Research
2	Shaw Property	774	Vacant undeveloped land
3	Adjacent Property	49	Vacant undeveloped land
Total		1,706	

Future Economic Development:

Interstate 10 is a major transportation corridor and the backbone of economic development in North Florida. At the moment, the City of Gretna and Greensboro on our west have extended its boundaries to I-10 and beyond. Similarly, the City of Midway on our east has extended its boundaries to incorporate the I-10 interchange. It is only the City of Quincy, located less than a mile from the I-10 interchange, and Chattahoochee whose boundaries do not include a portion of the I-10 corridor. The City, in its economic development plan, identifies Pat Thomas Parkway as the major corridor along which the future growth of the City will occur. At the moment, some of the major businesses in our community are located along Pat Thomas Parkway; for example, Super Value Distribution Center, and Walmart, Inc. The City's Business Park on Joe Adams Road is also located in this area. Thus, it is proper to expect major economic development coming to the City in the future to locate along this corridor and around the I-10/Pat Thomas Interchange.

IFAS's visiting students, researchers and vendors provide a significant number of hotel stays for the three hotels at the I-10 interchange. The hotels also provide accommodations for the traveling public on I-10 and regional visitors attending events and sporting games at the Florida State University and Florida A & M University. The hotels have identified a need for a restaurant at the interchange to meet their guests dining needs. One of the difficulties in marketing the interchange is that the lands at the interchange are not properly zoned to attract the attention of major restaurant brands.

The proposed I-10 annexation and comprehensive plan and commercial rezoning application would make the interchange more attractive to potential restaurants owners.

Infrastructure Plan for the Area:

The County in its utility studies, identifies the City as the major provider of water and sewer to the area south of the I-10 intersection. The City currently provides water and sewer services to the area through a 2-inch line that extends from the junction of Joe Adams Road and Pat Thomas Parkway to the IFAS facilities. The City's use of the 2-inch line was strategic; the City initially planned to install a 6-inch line but there was no growth demand to utilize it at the time. The City plans to replace the 2-inch line with a 4 or 6-inch line in the near future depending on the demand for growth in the area. At the moment, the only demand that the City has in the area is from IFAS and the current 2-inch line is more than adequate to serve that demand. In addition, the City is currently serving the sewer needs of the hotels located at the intersection through a force main located in the vicinity of Hampton Inn. Thus, the City already has some public facility infrastructure in place to serve the immediate needs of development in this area².

Impact of Annexation on IFAS Facility Activities:

The University of Florida's IFAS facility is a highly regarded state government asset in our area which has contributed immensely to the economy of Gadsden County. The City's proposed annexation of its property will not alter the activities of the IFAS facility. The City will ensure, through comprehensive plan and zoning provisions, that all the research and related activities that are currently conducted at the facility are not impeded by new regulations.

Comprehensive Plan Amendment and Zoning Changes:

At the moment, these properties are governed by the County's comprehensive plan. Subsequent to the annexation, the City staff, if given authorization, will initiate a comprehensive plan amendment with the State changing the land use designation on the annexed properties from the County's designation to the City's designation. Soon after that, the appropriate City zoning categories will be assigned to the annexed properties.

Conclusion:

The City's staff believes that the proposed annexation is in the best interest of Quincy and is needed to support the growth of the City. It was the City's priority and long held aspiration to extend its boundary to the I-10 intersection; the annexation proposal presented in this agenda item would enable the City to implement this objective. Quincy is one of two Cities in the County that has not reached the I-10 interchange. Furthermore, in the absence of this annexation, the City will not gain access to the

² The Shaw property owner was receptive to the City's inquiry regarding locating a waste water facility on a portion of the property.

valuable land surrounding the I-10 intersection and thereby be deprived of the economic advantages that pertain thereto. In view of that, the City's staff is asking the City Commission for authorization to the appropriate time to file a comprehensive plan and rezoning application for the identified properties and other property around the I-10 interchange.

Options:

- Option 1: Authorize the City's staff to file a comprehensive plan and rezoning application and initiate an annexation ordinance for the identified property owners and other property owners around I-10 intersection.

- Option 2: Do not authorize the City's staff to file a comprehensive plan and rezoning application and initiate an annexation ordinance for the identified property owners and other property owners around I-10 intersection.

Staff Recommendation:

Option 1

**CITY OF QUINCY
CITY COMMISSION
AGENDA REQUEST**

Date of Meeting: May 27, 2014

Date Submitted: May 23, 2014

To: Honorable Mayor and Members of the Commission

From: Mike Wade, Interim City Manager

Subject: Traffic Signal Agreement Update

Statement of Issue

This item was originally presented to the Quincy City Commission at the regularly scheduled meeting of May 13, 2014. The Commission directed staff to contact other municipalities and survey them on their position for the new Department of Transportation Traffic Signal Compensation Agreement. A survey was sent to all 56 maintaining agencies within the District. Eight agencies responded to the survey. Of the respondents, four did not sign the agreement, three did sign, and one agency will vote on it at their council meeting on May 27th. Not all agencies have facilities that are applicable to this agreement. The DOT district office advised that they have eight (8) agencies so far that have sent letters stating they will not be signing the agreement. The office further stated that the full compensation amount for the existing contract will be encumbered for the upcoming year, even if the new agreements are not signed. DOT has Phase II of contract negotiations planned for later this year to further negotiate the language and to define responsibilities and compensation of the new contract. One respondent replied to DOT that since "FDOT plans to make more changes to its Traffic Signal Maintenance and Compensation Agreement within the next year" that the "Town wishes to continue with the current Traffic Signal Maintenance Agreement in place at this time".

Options:

- Option 1: Send a letter to the Department of Transportation stating that the City of Quincy wishes to continue with the current Traffic Signal Maintenance and Compensation Agreement in place at this time.
- Option 2: Approve the signing of the agreement.

Staff Recommendation:

Option 1

Attachment

May 13, 2014 Agenda Item

**CITY OF QUINCY
CITY COMMISSION
AGENDA REQUEST**

Date of Meeting: May 13, 2014
Date Submitted: May 9, 2014
To: Honorable Mayor and Members of the Commission
From: Mike Wade, Interim City Manager
Subject: Traffic Signal Agreement

Statement of Issue

The State of Florida Department of Transportation (FDOT) is proposing a revised Traffic Signal Maintenance and Compensation Agreement.

Background

In September 2002, the City and FDOT entered into an agreement, whereas the City would be responsible for the maintenance of traffic signals on the State Highway System and FDOT would pay the City an annual compensation for the cost of maintenance. Maintenance requirements include electricity usage, bulb replacement, controller repairs and replacement, traffic loop repair and replacement, all wiring and signal head maintenance as required. The thirteen intersections included in the agreement are shown in the attached Exhibit A. The annual compensation amounts have increased at 3% per year over the last several years and the amount for fiscal year 2014 is \$20,771.25.

Analysis

The Department of Transportation is proposing a new agreement for the period of July 1, 2014 through June 30, 2015. However, the proposed agreement has significant changes that would impact the City. The revised agreement adds the responsibilities of mast arm maintenance including painting, crack repairs, bolt and nut replacement, and replacement of complete mast arm assemblies. There is no additional compensation for the added responsibility. Painting of a mast arm intersection is estimated to cost about \$10,000. Certain vehicle crash incidents could lead to serious capital expenses for the City. The intersection of Pat Thomas Parkway and U.S. 90 is an example of an intersection with a mast arm structure. Another unfunded mandate in the proposed agreement is the requirement of an annual report. The reporting requirements add more responsibility and additional burden to existing staff with no additional compensation. Staff is of the understanding that these issues are areas of concern for other maintaining agencies across the state as well. Some agencies have stated they do not

plan to sign the proposed agreement. The current contract does not set an expiration date and we are of the opinion that the current contract will remain in effect if we do not sign the proposed agreement.

Options:

Option 1: Do not approve the signing of the agreement.

Option 2: Approve the signing of the agreement.

Staff Recommendation:

Option 1

Attachments:

1. 2002 Traffic Signal Maintenance and Compensation Agreement
2. 2014 Exhibit A
3. 2015 Exhibit A
4. Proposed Traffic Signal Maintenance and Compensation Agreement

CONTRACT NO. AM219FINANCIAL PROJECT NO. 405495-1

F.E.I.D. NO. _____

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
TRAFFIC SIGNAL MAINTENANCE AND COMPENSATION AGREEMENT

THIS AGREEMENT, made and entered into this 20 day of September, 2002, by and between the Florida Department of Transportation, an agency of the State of Florida, herein called the "Department", and City of Quincy Florida, herein called the "Maintaining Agency".

WITNESSETH:

WHEREAS, the Maintaining Agency has the authority to enter into this Agreement and to undertake the maintenance and operation of traffic signals or signal systems on the State Highway System, and the Department is authorized under Sections 334.044 and 335.055, Florida Statutes, to enter into this Agreement; and

WHEREAS, the Maintaining Agency has authorized its undersigned representative to enter into and execute this Agreement.

NOW, THEREFORE, in consideration of the premises and the mutual covenants contained herein to be undertaken by the respective parties hereto, and for other good and valuable consideration, the sufficiency of which is hereby acknowledged, the parties mutually agree and covenant as follows:

1. The Maintaining Agency shall be responsible for the maintenance and continuous operation of the traffic signals, traffic signal systems (central computer, cameras, message signs, and communications interconnect), school zone traffic control devices, intersection flashing beacons, illuminated street name signs, and the payment of electricity and electrical charges incurred in connection with operation of such traffic signals and signal systems upon completion of their installation. The Department agrees to pay to the Maintaining Agency, an annual compensation based on Department's fiscal year for the cost of the maintenance and continuous operation of full traffic signal locations as identified in Exhibit A. Flashing beacons, emergency signals, and school zone signals are not included. Payments will be made in accordance with Exhibit B. Should the Maintaining Agency withdraw from the compensation portion of this Agreement, the Maintaining Agency will still be responsible for the maintenance and continuous operation of the above items. In the case of construction contracts, the Maintaining Agency shall be responsible for the payment of electricity and electrical charges incurred in connection with the operation of the traffic signals and signal systems, and shall undertake the maintenance and continuous operation of said traffic signals and signal systems upon final acceptance of the installation by the Department. Repair or replacement and other responsibilities of the installation contractor and the Department, during construction, are contained in the Department's Standard Specifications for Road and Bridge Construction.

2. The Maintaining Agency shall maintain and operate the traffic signals and signal systems in a manner that will ensure safe and efficient movement of highway traffic and that is consistent with maintenance practices prescribed by the International Municipal Signal Association (IMSA) and operational requirements of the Manual on Uniform Traffic Control Devices (MUTCD), as amended. The Maintaining Agency's maintenance responsibilities shall include, but not be limited to, preventive maintenance (periodic inspection, service and routine repairs), and emergency maintenance (trouble shooting in the event of equipment malfunction, failure, or damage). The Maintaining Agency shall record its maintenance activities in a traffic signal maintenance log.

3. The Maintaining Agency may remove any component of the installed equipment for repair; however, it shall not make any permanent modifications and/or equipment replacements unless the equipment provided is capable of performing at minimum the same functions. The Department shall not make any modifications and/or equipment replacements without prior written notice to the Maintaining Agency.

4. The Maintaining Agency shall set and maintain the timing and phasing of the traffic signals in accordance with the Department's timing and phasing plans, specifications, or special provisions. The Maintaining Agency shall obtain prior written approval from the Department for any modification in phasing of signals and signal systems to accommodate changing needs of traffic. The Maintaining Agency may make changes in the signal timing provided these changes are made under the direction of a qualified Professional Engineer and be contingent upon an engineering report or documentation of engineering judgment prepared by, or for, the Maintaining Agency in accordance with Section 1A.09, Engineering Study and Engineering Judgment, of the MUTCD, recommending such changes and signed and sealed by a qualified Professional Engineer registered in the State of Florida. The Maintaining Agency shall send a signed/sealed copy of the timings to the Department immediately after installation. The Department reserves the right to examine equipment, timing and phasing at any time and, after consultation with the Maintaining Agency, may specify modifications. If the Department specifies modification in timing and/or phasing, implementation of such modifications shall be coordinated with, or made by, the Maintaining Agency.

5. The Maintaining Agency shall note in the maintenance log any time/phasing changes and keep a copy of the timings and any approval documentation in a file.

6. The Maintaining Agency and the Department shall develop the Exhibit A which by this reference is made a part of this Agreement as though fully set forth herein. Exhibit A shall contain all existing traffic signals on the State Highway System, applicable to the jurisdiction of the Maintaining Entity, those that are maintained by the Maintaining Agency and those that are not included for compensation. No changes or modifications will be made to Exhibit A during the year for compensation. New signals added by the Department during the fiscal year shall be maintained and operated by the Maintaining Agency upon final acceptance as stated in paragraph 1. The Maintaining Agency and the Department, preceding each fiscal year, shall develop and execute a new Exhibit A, which shall include all new Department signals added during the previous fiscal year and delete those removed. The Maintaining Agency shall begin receiving compensation for new Department's signals in the next fiscal year. In the event that no change has been made to the previous year's Exhibit A, a statement to this effect should be included. The annual compensation will be a lump sum payment detailed in Exhibit B. Future payments will be based on the information provided in Exhibit A, in accordance with the provisions as detailed in Exhibit B, attached and made a part hereof.

- a) Payment shall be made only after receipt and approval of service.
- b) Payment shall be made in accordance with Section 215.422, Florida Statutes.
- c) Bills for fees or other compensation for services or expenses shall be submitted in detail sufficient for a proper pre-audit and post-audit thereof.
- d) Record of costs incurred under terms of this Agreement shall be maintained and made available upon request to the Department at all times during the period of this Agreement and for three (3) years after final payment for the work pursuant to this Agreement is made. Copies of these documents and records shall be furnished to the Department upon request. Record of costs incurred include the Maintaining Agency's general accounting records, together with supporting documents and records of the Maintaining Agency and all subcontractors performing work, and all other records of the Maintaining Agency and subcontractors considered necessary by the Department for proper audit of costs.

7. Maintaining Agency providing goods and services to the Department should be aware of the following time frames. Upon receipt, the Department has five (5) working days to inspect and approve the goods and services, unless the Agreement specifies otherwise. The Department has twenty (20) days to deliver a request for payment (voucher) to the Department of Banking and Finance. The twenty (20) days are measured from the latter of the date the invoice is received or the goods or services are received, inspected and approved.

8. If a payment is not available within forty (40) days, a separate interest penalty at a rate as established pursuant to Section 215.422, Florida Statutes, shall be due and payable, in addition to the invoice amount, to the Maintaining Agency. Interest penalties of less than one (1) dollar shall not be enforced unless the Maintaining Agency requests payment. Invoices returned to a Maintaining Agency because of Maintaining Agency preparation errors shall result in a delay in the payment. The invoice payment requirements do not start until a properly completed invoice is provided to the Department.

9. A Vendor Ombudsman has been established within the Department of Banking and Finance. The duties of this individual include acting as an advocate for contractors/vendors who may be experiencing problems in obtaining timely payment(s) from a state agency. The Vendor Ombudsman may be contacted at (850) 410-9724 or by calling the State Comptroller's Hotline, 1-800-848-3792.

10. An entity or affiliate who has been placed on the discriminatory vendor list may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity.

11. A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, Florida Statutes, for CATEGORY TWO for a period of thirty-six (36) months from the date of being placed on the convicted vendor list.

12. The Department shall consider the employment by any contractor of unauthorized aliens a violation of Section 274A(e) of the Immigration and Nationality Act. If the contractor knowingly employs unauthorized aliens, such violation shall be cause for unilateral cancellation of this Agreement.

13. The State of Florida's performance and obligation to pay under this Agreement is contingent upon an annual appropriation by the Legislature. In the event this Agreement is in excess of \$25,000 and has a term for a period of more than one year, the provisions of Section 339.135(6)(a), Florida Statutes, are hereby incorporated:

- (a) The Department, during any fiscal year, shall not expend money, incur any liability, or enter into any contract which, by its terms, involves the expenditure of money in excess of the amounts budgeted as available for expenditure during such fiscal year. Any contract, verbal or written, made in violation of this subsection shall be null and void, and no money may be paid on such contract. The Department shall require a statement from the Comptroller of the Department that funds are available prior to entering into any such contract or other binding commitment of funds. Nothing herein contained shall prevent the making of contracts for periods exceeding one year, but any contract so made shall be executory only for the value of the services to be rendered or agreed to be paid for in succeeding fiscal years, and this paragraph shall be incorporated verbatim in all contracts of the Department which are for an amount in excess of \$25,000 and which have a term for a period of more than one year.

14. The Maintaining Agency may be subject to inspections of traffic signals and traffic signal systems by the Department. Such findings will be shared with the Maintaining Agency and shall be the basis of all decisions regarding payment reduction, reworking, Agreement termination, or renewal. If at any time the Maintaining Agency has not performed the maintenance responsibility at the locations specified in the Exhibit A, the Department shall have the option of (a) notifying the Maintaining Agency of the deficiency and requirement that it be corrected within a specified time, otherwise the Department shall deduct payment for any deficient traffic signal(s) maintenance not corrected at the end of such time, or (b) take whatever action is deemed appropriate by the Department. Any suspension or termination of funds does not relieve any obligation of the Maintaining Agency under the terms and conditions of this Agreement.

15. The Maintaining Agency may enter into agreements with other parties pertaining to traffic signals and signal systems including but not limited to, agreements relating to costs and expenses incurred in connection with the operation of traffic signals and signal systems on the State Highway System, provided that such Agreements are consistent with the mutual covenants contained in this Agreement. The Maintaining Agency shall furnish a copy of such agreements to the Department.

16. This Agreement may not be assigned or transferred by the Maintaining Agency in whole or in part without consent of the Department.

17. The Maintaining Agency shall allow public access to all documents, papers, letters, or other material subject to provisions of 119, Florida Statutes, and made or received by the Maintaining Agency in conjunction with this Agreement. Failure by the Maintaining Agency to grant such public access shall be grounds for immediate unilateral cancellation of this Agreement by the Department.

18. The Maintaining Agency, to the extent allowed by Section 768.28, Florida Statutes, shall indemnify, defend, save and hold harmless, the State, the Department, any joint pole owner and all of their officers, agents and employees from all suits, actions, claims, demands, and liabilities of any nature whatsoever arising out of, because of, or due to breach of, this Agreement by the Maintaining Agency, its subcontractors, agents or employees or due to any act or occurrence of omission or commission of the Maintaining Agency, its subcontractors, agents or employees. The parties agree that this paragraph shall not waive sovereign immunity of the State of Florida, nor waive the benefits or provisions of Section 768.28, Florida Statutes, or any similar provision of law.

19. This Agreement shall be governed by and construed in accordance with the laws of the State of Florida. The invalidity or unenforceability of any portion of this Agreement shall not affect the remaining provisions and portions hereof. Any failure to enforce or election on the part of the Department to not enforce any provision of this Agreement shall not constitute a waiver of any rights of the Department to enforce its remedies hereunder or at law or in equity.

20. This Agreement shall remain in force during the life of the original installed equipment and/or the life of any replacement equipment installed with the mutual consent of the parties hereto.

21. Upon execution, this Agreement cancels and supersedes any and all prior Traffic Signal Maintenance Agreement(s) between the parties.

22. This Agreement contains all the terms and conditions agreed upon by the parties.

IN WITNESS WHEREOF, the parties hereto have caused these presents to be executed, the day and year first above written.

City of Quincy, Florida

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION

(Maintaining Agency)
By: Derrick D. Elias
(Authorized Signature)

By: H.E. Prescott
(Authorized Signature)

Print/Type Name: Derrick D. Elias

Print/Type Name: H.E. Prescott

Title: Mayor

Title: District Secretary

Attest: Sylvia Hicks
(Seal if Applicable)

Attest: Amy Lee Power

REVIEWED: [Signature] 6/13/02
Attorney

EXHIBIT A

TRAFFIC SIGNAL INTERSECTIONS MAINTAINED AND OPERATED FOR FY 02-03

Effective Date: 07/01/02 To: 06/30/03

Maintaining Agency: City of Quincy

Intersection Locations	Compensation (Yes or No)	FDOT FY Unit Rate \$518.00	Percent of State (Ex. 25, 33, 50, 75, or 100)	Total Amount (Unit Rate x Percent)
SR 10 At Cleveland Street	Yes	\$518.00	50.00	\$259.00
SR 10 at SR 267S	Yes	\$518.00	75.00	\$388.50
SR 10 at Stewart Street	Yes	\$518.00	50.00	\$259.00
SR 10 at Jackson Street	Yes	\$518.00	50.00	\$259.00
SR 10 at Monroe Street	Yes	\$518.00	50.00	\$259.00
SR 10 at Adams Street/SR 267N	Yes	\$518.00	75.00	\$388.50
SR 10 at Madison Avenue/SR 12N	Yes	\$518.00	75.00	\$388.50
SR 10 at Duval Street	Yes	\$518.00	50.00	\$259.00
SR 267 at King	Yes	\$518.00	50.00	\$259.00
SR 12 at King	Yes	\$518.00	50.00	\$259.00
SR 267 at CR 274	Yes	\$518.00	50.00	\$259.00
			Total Lump Sum	\$ 3,237.50

I certify that the above traffic signals were maintained and operated in accordance with the requirements of the Traffic Signal Maintenance and Compensation Agreement.
 For satisfactory completion of all services detailed in this Agreement for this time period, the Department will pay the Maintaining Agency a Total Lump Sum of \$3,237.50.

City of Quincy
 Maintaining Agency

6/11/02
 Date

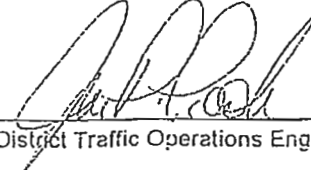
 8/12/02
 District Traffic Operations Engineer Date

EXHIBIT A

TRAFFIC SIGNAL INTERSECTIONS MAINTAINED AND OPERATED FOR FY 2013-2014

Effective Date: 07/01/2013 06/30/2014

Maintaining Agency:

CITY OF QUINCY

CONTRACT #: AM219

Traffic Signal #	Intersection Locations	Compensate (Yes or No)	FDOT FY Unit Rate	Percent of State	Total Amount
001	SR 10 @ CLEVELAND ST	Yes	\$2,865.00	50.00%	\$1,432.50
002	SR 10 @ SR 267 (PAT THOMAS PKWY)	Yes	\$2,865.00	75.00%	\$2,148.75
003	SR 10 @ STEWERT ST	Yes	\$2,865.00	50.00%	\$1,432.50
004	SR 10 @ JACKSON ST .	Yes	\$2,865.00	50.00%	\$1,432.50
005	SR 10 @ MONROE ST	Yes	\$2,865.00	50.00%	\$1,432.50
006	SR 10 @ ADAMS ST/SR 267 N	Yes	\$2,865.00	75.00%	\$2,148.75
007	SR 10 @ MADISON AVE/SR 12 N	Yes	\$2,865.00	75.00%	\$2,148.75
008	SR 10 @ DUVAL ST	Yes	\$2,865.00	50.00%	\$1,432.50
009	SR 267 @ CR 274 (ML KING BLVD)	Yes	\$2,865.00	50.00%	\$1,432.50
010	SR 12 @ E KING ST	Yes	\$2,865.00	50.00%	\$1,432.50
011	SR 267 @ E KING ST/W KING ST	Yes	\$2,865.00	50.00%	\$1,432.50
012	SR 12 @ E WASHINGTON ST	Yes	\$2,865.00	50.00%	\$1,432.50
013	SR 267@ E WASHINGTON ST	Yes	\$2,865.00	50.00%	\$1,432.50

Grand Total

\$20,771.25

I certify that the above traffic signals will be maintained and operated in accordance with the requirements of the Traffic Signal Maintenance and Compensation Agreement.

For Satisfactory completion of all services detailed in this Agreement for this time period, the Department will pay the Maintaining Agency a Total Lump Sum of: \$20,771.25

Maintaining Agency

Date

District Traffic Operations Engineer Date

Printed or Typed Name/Title

EXHIBIT A

TRAFFIC SIGNAL INTERSECTIONS MAINTAINED AND OPERATED FOR FY

Effective Date:

Maintaining Agency:

CITY OF QUINCY

CONTRACT #:

Traffic Signal #	Intersection Locations	Compensate (Yes or No)	FDOT FY Unit Rate	Percent of State	Total Amount
001	SR 10 @ CLEVELAND ST	Yes	\$2,951.00	50.00%	\$1,475.50
002	SR 10 @ SR 267 (PAT THOMAS PKWY)	Yes	\$2,951.00	75.00%	\$2,213.25
003	SR 10 @ STEWERT ST	Yes	\$2,951.00	50.00%	\$1,475.50
004	SR 10 @ JACKSON ST	Yes	\$2,951.00	50.00%	\$1,475.50
005	SR 10 @ MONROE ST	Yes	\$2,951.00	50.00%	\$1,475.50
006	SR 10 @ ADAMS ST/SR 267 N	Yes	\$2,951.00	75.00%	\$2,213.25
007	SR 10 @ MADISON AVE/SR 12 N	Yes	\$2,951.00	75.00%	\$2,213.25
008	SR 10 @ DUVAL ST	Yes	\$2,951.00	50.00%	\$1,475.50
009	SR 267 @ CR 274 (ML KING BLVD)	Yes	\$2,951.00	50.00%	\$1,475.50
010	SR 12 @ E KING ST	Yes	\$2,951.00	50.00%	\$1,475.50
011	SR 267 @ E KING ST/W KING ST	Yes	\$2,951.00	50.00%	\$1,475.50
012	SR 12 @ E WASHINGTON ST	Yes	\$2,951.00	50.00%	\$1,475.50
013	SR 267 @ E WASHINGTON ST	Yes	\$2,951.00	50.00%	\$1,475.50
014	SCHOOL ZONE	Yes	\$295.00	100.00%	\$295.00

Grand Total

\$21,689.75

I certify that the above traffic signals will be maintained and operated in accordance with the requirements of the Traffic Signal Maintenance and Compensation Agreement.

For Satisfactory completion of all services detailed in this Agreement for this time period, the Department will pay the Maintaining Agency a Total Lump Sum of: \$21,689.75

Maintaining Agency

Date

District Traffic Operations Engineer Date

Printed or Typed Name/Title

CONTRACT NO. _____
FINANCIAL PROJECT NO. _____
F.E.I.D. NO. _____

THIS AGREEMENT, made and entered into this _____ day of _____, _____, by and between the Florida Department of Transportation, an agency of the State of Florida, herein called the "Department", and _____ Florida, herein called the "Maintaining Agency".

WITNESSED:

WHEREAS, the Maintaining Agency has the authority to enter into this Agreement and to undertake the maintenance and operation of traffic signals or signal systems on the State Highway System, and the Department is authorized under Sections 334.044 and 335.055, Florida Statutes, to enter into this Agreement, and;

WHEREAS, the Maintaining Agency has authorized its undersigned representative to enter into and execute this Agreement;

NOW, THEREFORE, in consideration of the premises and the mutual covenants contained herein to be undertaken by the respective parties hereto, and for other good and valuable consideration, the sufficiency of which is hereby acknowledged, the parties mutually agree and covenant as follows:

1. The Maintaining Agency shall be responsible for the maintenance and continuous operation of the traffic signals, traffic signal structures (including signal mast arm structure or strain pole), traffic signal systems (central computer, cameras, message signs, modems, and communications devices, interconnect / network, vehicle, bicycle & pedestrian detection devices, traffic signal hardware and software), flashing school zone traffic control devices and control devices (intersection control beacons, traffic warning beacons, illuminated street name signs, pedestrian flashing beacons (school zone flashing beacons, pedestrian crossing beacons, Rectangular Rapid Flashing Beacons), emergency/fire department signals and speed activated warning displays). The Maintaining Agency shall be responsible for and the payment of electricity and electrical charges incurred in connection with operation of such traffic signals and signal systems and devices upon completion of their installation. All traffic signals and control devices mentioned in this paragraph shall hereafter be referred to 'Traffic Signals and Devices'.

2. The Department agrees to pay to the Maintaining Agency, an annual compensation based on Department's fiscal year for the cost of the maintenance and continuous operation of the Traffic Signals and Devices full traffic signal locations and intersection control beacons as identified in Exhibit A. ~~Warning beacons, emergency signals, and flashing zone signals are not included.~~ Payments will be made in accordance with Exhibit B. Should the Maintaining Agency withdraw from the compensation portion of this Agreement, the Maintaining Agency will still be responsible for the maintenance and continuous operation of the above items. In the case of construction contracts, the Maintaining Agency shall be responsible for the payment of electricity and electrical charges incurred in connection with the operation of the Traffic Signals and Devices traffic signals and signal systems, and shall undertake the maintenance and continuous operation of said Traffic Signals and Devices traffic signals and signal systems upon final acceptance of the installation by the Department. Prior to any acceptance by the Department, the Maintaining Agency shall have the opportunity to inspect and request modifications/corrections to the installation(s) and Department agrees to undertake those prior to acceptance so long as the modifications/corrections comply with the contract and specifications previously approved by both the Department and Maintaining Agency. Repair or replacement and other responsibilities of the installation contractor and the Department, during construction, are contained in the Department's Standard Specifications for Road and Bridge Construction.

3. The Maintaining Agency shall maintain and operate the Traffic Signals and Devices traffic signals and signal systems in a manner that will ensure safe and efficient movement of highway traffic and that is consistent with maintenance practices prescribed by the International Municipal Signal Association (IMSA) and operational requirements of the Manual on Uniform Traffic Control Devices (MUTCD), as amended.

4. The Maintaining Agency's maintenance responsibilities shall include, but not be limited to, preventive maintenance (periodic inspection, service and routine repairs) and emergency maintenance (trouble shooting in the event of equipment malfunction, failure, or damage). Restoration of services may include temporary poles, stop signs or other methods to maintain traffic. The Maintaining Agency shall record its maintenance activities in a traffic signal maintenance log.

5. The Department intends to conduct an inspection of the mast arm structures and strain poles every 60 months. The inspection report will document deficiencies that necessitate preventative maintenance and periodic maintenance. Preventative maintenance includes but is not limited to: spot painting or repainting; tightening of nuts and replacing missing or deficient bolts (not including anchor bolts); replacing missing cap covers or equivalent; cleaning; replacement of missing or deficient access hole cover plates; all wiring issues, including improper grounding; graffiti removal; all signal related issues (lighting, signs and connections); and response to traffic impact including repair and replacement of all components damaged by the traffic impact. Damaged mast arm replacement shall be repaired or replaced by the Maintaining Agency and the Maintaining Agency is authorized to seek reimbursement from the responsible 3rd party. If the Maintaining Agency is unable to recover the costs from a 3rd party, then the Department intends to reimburse the Maintaining Agency for repair or replacement of the mast arm. The Maintaining Agency shall be responsible for preventative maintenance of the mast arm structures. Failure to perform preventative maintenance after notification of inspection deficiency may result in the Maintaining Agency being responsible for the corrective actions.

6. Periodic maintenance includes but is not limited to: repair of cracks in the mast arm structure; removal and/or repair of grout pads; resetting of anchor bolts; repair or replacement of deteriorated anchor bolts and nuts; and replacement of the mast arm when it is determined through the inspection process that the mast arm has reached the end of its service life unless this is due to lack of preventative maintenance by the Maintaining Agency. For any new mast arm installations after the date of this Agreement, if a Maintaining Agency requests a painted mast arm, the Maintaining Agency agrees to perform all required periodic and preventative maintenance. Any periodic maintenance performed on the mast arm structure by the Maintaining Agency needs Department approval prior to commencement of work unless under an emergency situation. Any and all work performed by the Maintaining Agency shall conform to the current Department Standard Specifications for Road and Bridge Construction.

The Table below summarizes the roles of the Maintaining Agency and the Department with regard to preventative and periodic maintenance:

<u>Maintaining Agency</u>	<u>Florida DOT</u>
<u>Preventative maintenance of all mast arm structures</u>	<u>Periodic maintenance of all mast arm structures (except for any new painted and existing painted structures with signed separate Agreement)</u>
<u>Periodic maintenance of structures (for any new painted and existing painted structures with signed separate Agreement)</u>	
<u>Damage repair or replacement of structures with recoverable costs</u>	<u>May compensate Maintaining Agency for damage repair or replacement of structures when costs are non-recoverable</u>
	<u>Replacement at end of life cycle of the structure</u>

37. The Maintaining Agency may remove any component of the installed equipment for repair; however, it shall not make any permanent modifications and/or equipment replacements unless the equipment provided is capable of performing at minimum the same functions. The Department shall not make any modifications and/or equipment replacements without prior written notice to and consultation with the Maintaining Agency.

48. The Maintaining Agency shall set implement and maintain the timing and phasing of the traffic signals in accordance with the Department's timing and phasing plans, specifications, or special provisions, and the Department's Traffic Engineering Manual. The Maintaining Agency shall obtain prior written approval from the Department for any modification in phasing of signals and flash times (where applicable). Signal Systems timings (cycle length, split, offsets, sequence) are considered operational changes and may be changed by the Maintaining Agency to accommodate changing needs of traffic. The Maintaining Agency may make changes in the signal timing provided these changes are made under the direction of a qualified Professional Engineer registered in the State of Florida. The Maintaining Agency shall make available a copy of the timings to the Department upon request. The Department reserves the right to examine equipment, timing and phasing at any time and, after consultation with the Maintaining Agency, may specify modifications. If the Department specifies modification in timing and/or phasing, implementation of such modifications shall be coordinated with, or made by, the Maintaining Agency.

59. The Maintaining Agency shall note in the maintenance log any time/phasing changes and keep a copy of the timings and any approval documentation in a file. A copy of the log shall be provided to the Department upon request. Maintaining Agencies may provide this information electronically.

610. The Maintaining Agency and the Department will develop annually the Exhibit A which by this reference is made a part of this Agreement as though fully set forth herein. Exhibit A shall contain all Traffic Signals and Devices existing ~~traffic signals and intersection control beacons~~ on the State Highway System, applicable to the jurisdiction of the Maintaining Entity, those that are maintained by the Maintaining Agency and those that are maintained but not included for compensation. No changes or modifications will be made to Exhibit A during the year for compensation. New Traffic Signals and Devices ~~signals and intersection control beacons~~ added by the Department during the fiscal year shall be maintained and operated by the Maintaining Agency upon Department final acceptance as stated in paragraph 1. The Maintaining Agency and the Department, preceding each fiscal year, shall develop and execute a new Exhibit A, which shall include all new Department Traffic Signals and Devices ~~signals and intersection control beacons~~ added during the previous fiscal year and delete those removed. The Maintaining Agency shall begin receiving compensation for new Department's Traffic Signals and Devices ~~signals and intersection control beacons~~ in the next fiscal year. In the event that no change has been made to the previous year's Exhibit A, a statement to this effect should be included. The annual compensation will be a lump sum payment detailed in Exhibit B. Future payments will be based on the information provided in Exhibit A, in accordance with the provisions as detailed in Exhibit B, attached and made a part hereof.

- a) Payment shall be made only after receipt and approval of service.
- b) Payment shall be made in accordance with Section 215.422, Florida Statutes.
- c) Bills for fees or other compensation for services or expenses shall be submitted in detail sufficient for a proper pre-audit and post-audit thereof.
- d) Record of costs incurred under terms of this Agreement shall be maintained and made available upon request to the Department at all times during the period of this Agreement and for three (3) years after final payment for the work pursuant to this Agreement is made. Copies of these documents and records shall be furnished to the Department upon request. Record of costs incurred include the Maintaining Agency's general accounting records, together with supporting

documents and records of the Maintaining Agency and all subcontractors performing work, and all other records of the Maintaining Agency and subcontractors considered necessary by the Department for proper audit of costs.

711. Maintaining Agency providing goods and services to the Department should be aware of the following time frames. Upon receipt, the Department has five (5) working days to inspect and approve the goods and services, unless the Agreement specifies otherwise. The Department has twenty (20) days to deliver a request for payment (voucher) to the Department of Financial Services. The twenty (20) days are measured from the latter of the date the invoice is received or the goods or services are received, inspected and approved.

812. If a payment is not available within forty (40) days, a separate interest penalty at a rate as established pursuant to Section 215.422, Florida Statutes, shall be due and payable, in addition to the invoice amount, to the Maintaining Agency. Interest penalties of less than one (1) dollar shall not be enforced unless the Maintaining Agency requests payment. Invoices returned to a Maintaining Agency because of Maintaining Agency preparation errors shall result in a delay in the payment. The invoice payment requirements do not start until a properly completed invoice is provided to the Department.

913. A Vendor Ombudsman has been established within the Department of Financial Services. The duties of this individual include acting as an advocate for contractors/vendors who may be experiencing problems in obtaining timely payment(s) from a state agency. The Vendor Ombudsman may be contacted at (850) 413-5516.

4014. An entity or affiliate who has been placed on the discriminatory vendor list may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity.

4415. A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, Florida Statutes, for CATEGORY TWO for a period of thirty-six (36) months from the date of being placed on the convicted vendor list.

4216. The Department shall consider the employment by any contractor of unauthorized aliens a violation of Section 274A(e) of the Immigration and Nationality Act. If the contractor knowingly employs unauthorized aliens, such violation shall be cause for unilateral cancellation of this Agreement.

4317. The State of Florida's performance and obligation to pay under this Agreement is contingent upon an annual appropriation by the Legislature. In the event this Agreement is in excess of \$25,000 and has a term for a period of more than one year, the provisions of Section 339.135(6)(a), Florida Statutes, are hereby incorporated:

- (a) The Department, during any fiscal year, shall not expend money, incur any liability, or enter into any contract which, by its terms, involves the expenditure of money in excess of the amounts budgeted as available for expenditure during such fiscal year. Any contract, verbal or written, made in violation of this subsection shall be null and void, and no money may be paid on such contract. The Department shall require a statement from the Comptroller of the Department that funds are available prior to entering into any such contract or other binding commitment of funds. Nothing herein contained shall prevent the making of contracts for periods exceeding one year, but any contract so made shall be executory only for the value of the services to be rendered or agreed to be paid for in succeeding fiscal years, and this paragraph shall be incorporated verbatim in all contracts of the Department which are for an amount in excess of \$25,000 and which have a term for a period of more than one year.

4418. The Maintaining Agency may be subject to inspections of Traffic Signals and Devices ~~traffic signals and traffic signal systems~~ by the Department. Such findings will be shared with the Maintaining Agency and shall be the basis of all decisions regarding payment reduction, reworking, Agreement termination, or renewal. If at any time the Maintaining Agency has not performed the maintenance responsibility on the locations specified in the Exhibit A, the Department shall have the option of (a) notifying the Maintaining Agency of the deficiency with a requirement that it be corrected within a specified time, otherwise the Department shall deduct payment for any deficient Traffic Signal(s) and Device(s) ~~traffic signal(s) or intersection control beacon(s)~~ maintenance not corrected at the end of such time, or (b) take whatever action is deemed appropriate by the Department. Any suspension or termination of funds does not relieve any obligation of the Maintaining Agency under the terms and conditions of this Agreement.

19. The Department intends to monitor the performance of the Maintaining Agency in the fulfillment of the agreement. The Maintaining Agency is required to submit an annual Report on April 1 of each year detailing the following:

- a. Detection device malfunctions shall be repaired or restored within sixty (60) days of discovery and such events shall be logged into the annual report. If repairs cannot be performed within 60 days, the agency shall document the reasons why. Discovery of such events shall be logged into the annual report.
- b. All traffic signals shall receive at least one (1) minor preventative maintenance inspection, preferably two inspections, within a twelve (12) month period. At a minimum, minor preventative maintenance inspection includes verification that all detection is

working, the signal is cycling properly, the ventilation system is functioning and filters are clean. The inspection report should note the location, date of inspection and any items noted.

4520. The Maintaining Agency may enter into agreements with other parties pertaining to Traffic Signals and Devices traffic signals and signal systems including, but not limited to, agreements relating to costs and expenses incurred in connection with the operation of traffic signals and signal systems on the State Highway System, provided that such Agreements are consistent with the mutual covenants contained in this Agreement. The Maintaining Agency shall furnish a copy of such agreements to the Department.

4621. This Agreement may not be assigned or transferred by the Maintaining Agency in whole or in part without consent of the Department.

4722. The Maintaining Agency shall allow public access to all documents, papers, letters, or other material subject to provisions of Chapter 119, Florida Statutes, and made or received by the Maintaining Agency in conjunction with this Agreement. Failure by the Maintaining Agency to grant such public access shall be grounds for immediate unilateral cancellation of this Agreement by the Department.

4823. This Agreement shall be governed by and construed in accordance with the laws of the State of Florida. The invalidity or unenforceability of any portion of this Agreement shall not affect the remaining provisions and portions hereof. Any failure to enforce or election on the part of the Department to not enforce any provision of this Agreement shall not constitute a waiver of any rights of the Department to enforce its remedies hereunder or at law or in equity.

4924. This Agreement shall remain in force during the life of the original installed equipment and/or the life of any replacement equipment installed with the mutual consent of the parties hereto.

2025. Upon execution, this Agreement cancels and supersedes any and all prior Traffic Signal Maintenance Agreement(s) between the parties, except specific separate Agreements covering painted mast arm maintenance.

26. This Agreement contains all the terms and conditions agreed upon by the parties.

IN WITNESS WHEREOF, the parties have caused these presents to be executed, the day and year first above written.

_____, Florida
(Maintaining Agency)

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION

By: _____
(Authorized Signature)

By: _____
(Authorized Signature)

Print/Type Name: _____

Print/Type Name: _____

Title: _____

Title: _____

Attest: _____
(Seal if Applicable)

Attest: _____

Reviewed:

Legal Review:

Attorney Date

EXHIBIT A

TRAFFIC SIGNAL INTERSECTIONS AND INTERSECTION CONTROL BEACONS MAINTAINED AND OPERATED FOR FY

Effective Date: _____ To: _____

Maintaining Agency: _____

Intersection Locations	Agency Responsible for Periodic Maintenance (FDOT or Maintaining Agency)	Compensation (Yes or No)	Traffic Signal (TS) or Intersection Control Beacon (ICB)	Pedestrian Flashing Beacon (PFB)	Emergency/Fire Dept. Signal (FDS)	Speed Activated Warning Displays (SAWD)	Traffic Warning Beacon (TWB)	FDOT FY Unit Rate (refer to Exhibit B)	% Perc of S (Ex. 33, 75, 10)
Total Lump Sum							\$0.00		

I certify that the above traffic signals will be maintained and operated in accordance with the requirements of the Traffic Signal Maintenance and Compensation Agreement.
 For satisfactory completion of all services detailed in this Agreement for this time period, the Department will pay the Maintaining Agency a Total Lump Sum of \$0.00.

EXHIBIT B

TRAFFIC SIGNAL MAINTENANCE AND COMPENSATION AGREEMENT

1.0 PURPOSE

This exhibit defines the method and limits of compensation to be made to the Maintaining Agency for the services described in this Agreement and in Exhibit A and Method by which payments will be made.

2.0 COMPENSATION

For the satisfactory completion of all services detailed in this Agreement and Exhibit A of this Agreement, the Department will pay the Maintaining Agency the Total Lump Sum in Exhibit A. The Maintaining Agency will receive one lump sum payment at the end of each fiscal year for satisfactory completion of service.

Total Lump Sum Amount for each fiscal year is calculated by adding all of the individual intersection amounts. The individual intersection amounts are calculated by taking the FY Unit Rate times the percent of State Road Approaches to Total Approaches. Intersection Control Beacons are paid at 25% of the Unit Rate for full traffic signal.

Pedestrian Flashing Beacon: includes school zone beacons, pedestrian crossing beacons and rectangular rapid flashing beacons (RRFB). School zones, crosswalks and warning sign locations shall be paid at a unit rate regardless of the number of individual beacons.

Example 1: For a traffic signal intersection with 4 approaches with 2 approaches (50%) being state roads, the intersection amount for FY 10-11 will be: $\$2,622 \times (2/4) = \$1,311$

Example 2: For an intersection control beacon with 3 approaches, with 2 approaches being state roads, the intersection amount for FY 11-12 will be $\$675 \times (2/3) = \450

Example 3: For a location with a school zone flashing beacon and two speed activated warning displays, the intersection amount for FY 14-15 will be $\{(\$295 \times 1) + (\$148 \times 2)\} = \$591$

Unit Rates per 100% State Intersections:

	Traffic Signals (TS)	Intersection Control Beacon (ICB)	Pedestrian Flashing Beacon (PFB)	Emergency Fire/Dept. Signal (FDS)	Speed	
					Activated Warning Displays (SAWD)	Traffic Warning Beacon (TWB)
	(TS)	(ICB)	(PFB)	(FDS)	(SAWD)	(TWB)
		(0.25*TS)	(0.10*TS)	(0.25*TS)	(0.05*TS)	(0.05*TS)
FY 07-08	\$2,400	\$0				
08-09	\$2,472	\$0				
09-10	\$2,546	\$0				
10-11	\$2,622	$0.25 \times \$2,622 = \656				
11-12	\$2,701		$0.25 \times \$2,701 = \675			
12-13	\$2,782		$0.25 \times \$2,782 = \696			
13-14	\$2,866	\$716				
14-15	\$2,951	\$738	\$295	\$738	\$148	\$148
15-16	\$3,040	\$760	\$304	\$760	\$152	\$152
16-17	\$3,131	\$783	\$313	\$783	\$157	\$157

~~Beginning with FY 07-08,~~ The Unit Rate for each fiscal year is 3% more than the Unit Rate for the previous fiscal year, unless otherwise specified in an amendment to this Agreement.

3.0 PAYMENT PROCESSING

The Maintaining Agency shall invoice the Department yearly in a format acceptable to the Department.

**CITY OF QUINCY
CITY COMMISSION
AGENDA REQUEST**

Date of Meeting: May 27, 2014
Date Submitted: May 23, 2014
To: Honorable Mayor and Members of the Commission
From: Mike Wade, Interim City Manager
Jeff Williams, Interim Finance Director
Subject: Former City Manager's Pay

Statement of Issue:

Staff is requesting approval for the payment of \$68,708.10 to Jack L. McLean Jr. for unused leave time pursuant to the contract between Jack L. McLean Jr. and the City of Quincy, dated October 7, 2008.

Background:

On March 25, 2014, the Commission by majority vote approved a motion to terminate the employment of Mr. McLean. Pursuant to the contract, Mr. McLean is entitled to be paid for all unused vacation and sick time but not more than 1,000 hours of unused leave. Staff performed calculations to determine the payment amount of \$68,708.10 for unused leave owed to Mr. McLean. The budgeted line item for salaries in the City Manager's budget has a balance of \$70,000. Payment can be made from this line item using funds available in the cash account as long as a minimum balance is maintained for short term cash flow purposes. The payment from the cash account would be contingent upon an adequate balance. A transfer from reserves will be needed if the cash account balance is not sufficient to make the payment. The table attached with this item provides a detail of the calculation for the unused leave amount and also the amount for severance pay.

Options:

Option 1: Approve the payment of \$68,708.10 for unused leave time from the cash account contingent upon available funds and authorize staff to transfer funds from reserve, if needed, in an amount not to exceed \$68,000.

Option 2: Approve the payment of \$147,063 for unused leave time and severance pay from the cash account contingent upon available funds and authorize staff to transfer funds from reserve, if needed, in an amount not to exceed \$147,000.

Option 3: Do not approve the payment of unused leave time.

Staff's Recommendation:

Option 1

Attachments:

Calculation

Accounts

Contract

CITY OF QUINCY - CITY MANAGER
Jack McLean

(SECTION 8) OF CITY MANAGERS CONTRACT - EMPLOYEE WAS 100% VESTED AFTER THREE YEARS

Accrued Time Hrs.	Vacation	517 Note: As stated in contract, employee shall receive all unused
	Sick	523.61 vacation and sick leave not to exceed 1,000 hours combined.
		<u>1040.61</u>

Calculated time (Section 9)	Hours	1,000 Allowable Sick and Vacation time
	Current rate of Pay	\$ 68,708.1
	Total payout for unused time	<u>\$ 68,708.10</u>

Lump sum payout	Current Annual Salary	\$ 142,912.85 Note: Employee should receive 5 months of his salary and retirement
		<u>41.667%</u>

(Section 3 A.)	5 months = 41.67% * 2080 (5/12 = 41.67%)	\$ 59,547.02 5 Month Salary
----------------	--	-----------------------------

Salary for 5 months		\$ 59,547.02
8% Deferred Compensation	8%	
8% payout for ICMA	<u>4,763.76</u>	ICMA

Salary for 5 months		\$ 59,547.02
12% Retirement	12%	
12% payout for American Funds	<u>7,145.64</u>	American Funds

Total severance payout		\$ 140,164.53 Note: If employee receives lump sum payment, employee shall agree to release all claims against city.
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Severance per Contract		\$ 140,164.53
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Payout Total		\$ 140,164.53
City Share Fica & Medicare		\$ 6,898.55

Total Cost to City		\$ 147,063.08
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Bank Master List (ADG / Bank / WRtbal)

Bank Name	Description	Bank bal	12/31/13	01/31/14	02/28/14	03/31/14	4/30/2014	Reserves
PREMIER BANK	UTIL SERIES W/S MNY MRKT CHECK	093013	76,215	76,324	76,351	76,378	76,400	
PREMIER BANK	LAW ENFORCEMENT TRUST FUND		25,803	25,792	25,789	25,786	25,783	
REGIONS BANK	CRA HOUSING LOAN		-	1,729	-	-	-	
Centennial/Premier Bank	CD		100,000	100,000	100,000	100,000	100,000	
CAPITAL CITY BANK	OPERATING ACCOUNT		384,366	650,348	773,709	175,299	332,891	
CAPITAL CITY BANK - PR	PAYROLL ACCOUNT		-	(ZBA):>Op	(ZBA):>Op	-	-	
CAPITAL CITY BANK - AP	ACCOUNT'S PAYABLE		-	(ZBA):>Op	(ZBA):>Op	-	-	
CAPITAL CITY BANK	LANDFILL ESCROW		21,013	20,970	20,970	20,948	20,937	(20,937) Landfill closure reserve
CAPITAL CITY BANK	CAPITAL IMPROV REV BOND 2002		10,076	10,079	10,081	10,082	10,083	
CAPITAL CITY BANK	CRA TRUST		33,744	3,425	894	267,796	267,796	
CAPITAL CITY BANK	UTIL SYS IMPRV REF/REV BOND 03		811	756	736	726	716	
CAPITAL CITY BANK	DEP REVOLVNG LOAN REPAY		1,423	57,046	94,135	1,397	19,936	
CAPITAL CITY BANK	DEP DRINKING WATER LOAN Repayment		183,444	35,822	102,248	139,169	173,624	
Capital City Bank	CDBG - Housing		831	831	831	-	-	
CAPITAL CITY BANK	QUINCYFEST		9,353	9,353	9,353	9,353	-	
CAPITAL CITY BANK	ENERGY PROVIDER ACCOUNT		99,379	147,547	965	1,256	1,732	
CAPITAL CITY BANK	SMART GRID CONSTRUCTION ACCT		1,563,172	1,459,067	1,151,434	1,451,434	1,499,702	(600,000) Debt Serv Rsrve
Capital City Bank	Quincy Bend		13,019	5,360	5,489	4,555	5,902	
Capital City Bank	Utility Deposit Account (Regular Savings)		108,571	565,805	565,805	22,847	22,847	
Cantella / Raymond James			713,798	601,785	617,484	616,048	617,192	(617,192) Debt Serv Rsrve
Cantella / Raymond James			458,893	238,945	234,770	233,922	237,624	
Cantella / Raymond James			285,175	287,026	292,002	293,364	294,266	
Cantella / Raymond James			45	45	45	45	45	
Cantella / Raymond James			112	112	112	112	112	
Cantella / Raymond James			55	55	55	55	55	
Cantella / Raymond James			22,882	22,884	22,884	22,885	22,885	
Cantella / Raymond James			94	94	94	94	94	
Cantella / Raymond James			94	94	94	94	94	
BNY Mellon	Util Sys DSR'03		650,700	650,702	650,702	650,701	650,701	(650,701) Debt Serv Rsrve
BNY Mellon	Cap Imp'02 DS Int		-	-	-	-	-	
BNY Mellon	Cap Imp'02 DS Prin		-	-	-	-	-	
BNY Mellon	Cap Imp'02 DSR		-	-	-	-	-	
BNY Mellon	Cap Imp'02 UnR Rev		-	-	-	-	-	
			4,763,070	5,001,540	4,603,918	4,124,346	4,381,417	(1,888,830) Total (Reserves)
							2,492,587	After DS Reserves

EMPLOYMENT AGREEMENT

STATE OF FLORIDA

COUNTY OF GADSDEN

THIS AGREEMENT, made and entered into this 7th day of October A.D. 2008, between the CITY OF QUINCY, FLORIDA, a municipal corporation, hereinafter called "Employer," and JACK L. MCLEAN, JR., hereinafter called "Employee," both of whom understand as follows:

WITNESSETH:

WHEREAS, Employer desires to employ the services of Employee as the City Manager of the City of Quincy, Florida, as provided by the City of Quincy's City Charter Article III, Section 3.01; and

WHEREAS, it is the desire of the City Commission to provide certain benefits, establish certain conditions of employment, and to set working conditions of said Employee; and

WHEREAS, it is the desire of the City Commission (1) to provide inducement for Employee to remain in such employment, (2) to act as a deterrent against malfeasance, misfeasance, and nonfeasance on the part of Employee, (3) to make possible full work productivity by assuring Employee's morale and peace of mind with respect to future security, and (4) to provide a just means for terminating Employee's services at such time as he may be unable to discharge his duties or when the City Commission may otherwise desire to terminate his employment; and

WHEREAS, Employee desires to accept employment as the City Manager of the City of Quincy;

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties agree as follows:

Section 1. DUTIES:

Employer agrees to employ JACK L. MCLEAN, JR., as the City Manager of the City of Quincy, Florida, to perform the functions and duties described in the City Charter and Code of Ordinances of the City of Quincy, Florida, and to perform other legally permissible and proper functions and duties as shall be required by the City Commission. Neither the City Commission, nor any of its members shall direct or request the appointment of any person to, or removal from, office by the City Manager or any of his subordinates, or in any manner take part in the appointment or removal, of officers and employees in the service of Employer, except where expressly provided for by the City Charter, state law, or through an appeal and grievance process as provided by law or local rules. The City Commission and its members shall deal with employees of the City solely through the City Manager and neither the City Commission nor any member thereof shall give orders to any subordinate of the City Manager, either publicly or privately.

Section 2. TERMS:

A. This Agreement shall commence on November 1, 2008, and shall terminate on October 31, 2011. As with other employees in the City, Employee will not accept or engage in any employment that affects, interferes or conflicts with his employment or the performance of his duties. If Employer determines that his outside employment affects, interferes or conflicts with Employee's employment or performance, Employee shall agree to cease such employment during his employment.

B. This Employment Agreement will be effective for a period of three (3) years, as set forth above. At least one hundred and eighty (180) days prior to the expiration of this agreement either party may notify the other of its intent not to extend the Agreement. The Employee and/or

the City Clerk shall notify the City Commission at a City Commission meeting at least two (2) meeting in advance of the approaching one hundred and eighty (180) day notification requirement. Employee serves at the pleasure of the City Commission. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of the City Commission to terminate the services of Employee at any time, subject only to the provisions set forth in Section 3. A, and Section 11, of this Agreement.

C. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of Employee to resign at any time from his position with Employer. If Employee resigns voluntarily, severance payments will not be provided. The Employee shall provide the Employer thirty (30) days notification of a voluntary resignation.

Section 3. TERMINATION AND SEVERANCE PAY:

A. In the event Employee is terminated or not reappointed by the City Commission, during such time that Employee has the capacity to perform his duties, Employer agrees to pay Employee a lump sum severance cash payment equivalent to five (5) months of aggregate salary, as adjusted from time to time, including retirement and deferred compensation for that period of time. In addition to the five (5) month severance cash payment, however, if Employee is terminated because of (1) conviction of an illegal act, such as a felony, any crime involving moral turpitude or domestic violence, or (2) malfeasance, misfeasance, or nonfeasance, then Employer shall have no obligation to pay the severance cash payment. Malfeasance shall be defined as an act contrary to law or an act in violation of the public trust. Misfeasance shall be defined as the wrongful and injurious exercise of lawful authority. Nonfeasance shall be defined as the omission of an act which should have been performed.

B. At any time during the term of this Agreement, Employer refuses, following written notice, to comply with any provision benefiting Employee as contained herein, or

Employee is not reappointed or Employee resigns following the request/suggestion of a majority of the City Commission, Employee may at his option, be deemed to be "terminated."

C. Upon Employee's execution of this Agreement, he waives any and all rights under Section 3.02 of the City Charter.

D. Contemporaneously with the delivery of the severance pay and any additional months of salary, employee agrees to execute and deliver to Employer a release, releasing Employer of any and all claims that Employee may have against Employer regarding Employee's termination.

Section 4. COMPENSATION:

Employer agrees to pay Employee for his services rendered pursuant hereto a salary of \$110,000.00 per year for his administrative and managerial duties and \$26,000.00 per year for his legal duties, as defined in "Attachment A", payable in equal bi-weekly installments, and payable at the same time as other employees of Employer are paid. Employee shall then receive any and all increases to this salary as is voted on from time to time by the Employer for all employees or as may be separately set by the Employer. In addition, effective each fiscal year, and each year thereafter, Employee shall be entitled to any Cost-of-Living Adjustment (COLA) when such adjustments are made by Employer.

Section 5. GAS ALLOWANCE:

Employee shall be provided a gas allowance of two (\$2,000.00) thousand dollars annually.

Section 6. TELEPHONE:

Employee shall be paid a telephone allowance of eighty-two (\$82.00) dollars monthly.

Section 7. DISABILITY, HEALTH AND LIFE INSURANCE:

A. Employer agrees to purchase and to pay the required premiums on term life insurance policy(ies), or an amount toward the required premiums for term and/or whole life

insurance not to exceed that which would be paid for term life policies, in the amount of five times the annual gross salary of Employee, convertible to whole or in part to whole life insurance, with the beneficiary named by Employee to receive all benefits paid.

B. Employer agrees to provide family hospitalization, dental, cancer supplement, surgical and comprehensive medical insurance for Employee and his dependents and to pay the total premiums thereof.

C. Employer shall provide Employee with public officials' liability as provided in the ICMA public liability insurance policy or an equivalent policy from a duly licensed insurance company. The coverage limits shall be in an amount of not less than \$300,000.00.

D. Employer agrees to purchase a disability insurance policy for Employee, and make one-half (1/2) of the required premium payments thereon, providing 75% income replacement (excluding retirement and deferred compensation). Employee will pay the remaining one-half (1/2).

Section 8. RETIREMENT/DEFERRED COMPENSATION:

Employer agrees to set aside an amount equal to twelve percent (12%) of Employee's annual base salary for Employee's retirement and eight per cent (8%) for deferred compensation benefits. These retirement and deferred compensation benefits will be paid at each pay period, in the portion applicable to that pay period. It is expressly agreed between and understood by all parties, however, that this provision shall be construed to mean Employee shall be vested thirty three and one-third per cent (33 1/3%) in Employer's retirement/deferred compensation plan in the first year, sixty-six two-third per cent (66 2/3) in the second year, and one hundred per cent (100%) in the third year.

Section 9. VACATION AND SICK LEAVE:

Upon employment the Employee shall be credited with Twenty-one (21) days (168 hours)

Annual leave and Twenty (20) days Sick Leave (160 hours). Employee shall accrue and have attributed to his sick leave at the rate as if in the tenth (10th) year, and as the same may increase on an annual basis as determined by Employer's policies and Employee's length of service, or by action of the City Commission. Employee may accumulate, accrue, and carry forward from year to year all unused vacation and sick leave days until the termination date of this Agreement, or Employee's resignation or termination from employment pursuant to this Agreement, which ever occurs first. Employee shall be paid for all unused vacation and sick leave days accumulated when he leaves the employ of Employer. However, in no event shall Employee be compensated for more than 1,000 hours of unused vacation and sick leave combined.

Section 10. BONDING:

Employer shall bear the full cost of any fidelity or other bonds required of Employee under any law or ordinance.

Section 11. OTHER TERMS AND CONDITIONS OF EMPLOYMENT:

A. Employer agrees to pay the cost of Employee's subscriptions to managerial and financial professional publications, professional association dues and fees, as well as professional development courses, meetings, and seminars, including attendance costs and out-of-pocket expenses incurred during Employee's period of employment and any renewals or extensions thereof.

B. Employer in consultation with Employee shall fix any other terms and conditions of employment, as may be determined necessary from time to time, relating to the duties and performance of Employee, provided such terms and conditions are not inconsistent with or in conflict with the provisions of this Agreement, the City Charter or any other law.

C. Except as otherwise provided in this Agreement, all provisions of the City Code of Ordinances and policies and rules of Employer relating to vacation and sick leave, holidays and other fringe benefits and working conditions as they now exist or hereafter may be amended,

also shall apply to Employee as they would to regular employees of Employer.

D. The Employee shall establish residence in Gadsden County, Florida within one (1) year of employment with Employer.

Section 12. INDEMNIFICATION.

City or its designee shall defend, save harmless and indemnify Employee against any tort, professional or malpractice liability claim or demand or other legal action, whether groundless or otherwise, arising out of an alleged act or omission committed by Employee within the scope of his duties as City Manager and/or any legal duties. In its sole discretion, City may compromise and settle any such claim or suit and pay the amount of any settlement or judgment rendered thereon.

Section 13. NOTICES:

Notices pursuant to this Agreement shall be given by deposit in the custody of the United States Postal Service, postage prepaid, addressed as follows:

(1) **IF TO EMPLOYER:**

Mayor
City of Quincy
404 W. Jefferson Street
Quincy, Florida 32351

(2) **IF TO EMPLOYEE:**

Jack L. McLean, Jr.
404 W. Jefferson Street
Quincy, Florida 32351

Alternately, notices required pursuant to this Agreement may be personally served in the same manner as is applicable to civil judicial practice. Notice shall be deemed given as of the date of personal service or as of the date of deposit of such written notice the course of Transmission in the United States Postal Service.

Section 14. GENERAL PROVISIONS:

A. The text herein shall constitute the entire Agreement between the parties.

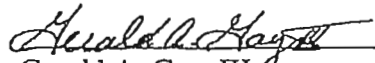
B. This Agreement shall be binding upon all parties and inures to the benefits of the heirs at law and executors of Employee.

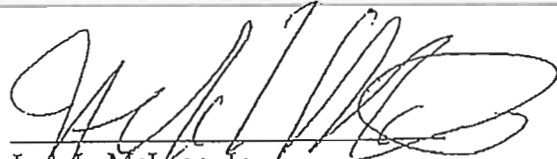
C. This Agreement shall become effective commencing on the 1st day of November A.D. 2008.

D. If any provision or any portion thereof contained in this Agreement is held to be unconstitutional, invalid or unenforceable, the remainder of this Agreement or portion thereof shall be deemed severable, shall not be affected and remain in full force and effect.

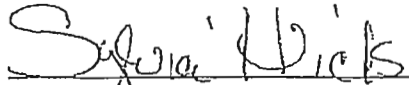
IN WITNESS WHEREFORE, the City Commission of the City of Quincy, Florida, has caused this Agreement to be signed and executed in its behalf by its Mayor and duly attested by its Clerk, and Employee has signed and executed this Agreement, both in duplicate, the day and year first above written.

[Signatures on Next Page]

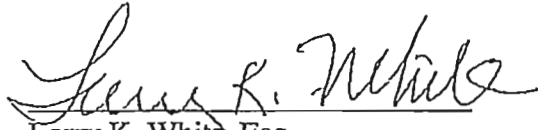

Gerald A. Gay, III
Mayor
CITY OF QUINCY, FLORIDA


Jack L. McLean, Jr.
EMPLOYEE

ATTEST:


Sylvia Hicks (SEAL)
City Clerk

APPROVED AS TO FORM:


Larry K. White, Esq.
Interim City Attorney

**CITY OF QUINCY
CITY COMMISSION
AGENDA REQUEST**

Date of Meeting: May 27, 2014
Date Submitted: May 22, 2014
To: Honorable Mayor and Members of the Commission
From: Mike Wade, Interim City Manager
Ann Sherman, Customer Service Director
Subject: 90 Day Old Account Status Report Update

Statement of Issue:

The Commission requested a Plan of Action for all 90 day old accounts.

Status:

Staff has notified all customers, both residential and business, via certified and standard mail, regarding their payment agreement with the City of Quincy.

The total 90 day arrears were **\$171,152.59**. Included in this total are \$25,021.22 from an apartment complex (water issue) and \$16,870.09 from a bankruptcy for a total of **\$41,891.31**. These funds may or may not be collected, however, discussions are taking place regarding the water issue. The Director and the Interim City Manager met with the Apartment Representative on May 15th and additional information was requested by both parties.

Staff had communications with the bankruptcy company regarding the debt and was informed that the City would need to file a claim against the company through the courts. The Attorney was provided the necessary case number to determine the next step in this process.

The City water customer is included in this total (\$12,550.40) which pays per an agreement semi-annually. At the Commissioner's request, this customer will be notified that payment will become due upon receipt of billing rather than semi-annually, moving forward.

During the April 22, 2014 meeting, staff reported that a total of **\$23,030.85** had been collected representing six (6) customers who brought their account to a zero balance, reducing the total arrears to **\$148,121.74**.

As of this report period, we have collected an additional **\$25,826.01** for a total of **\$48,856.86** reducing the total arrears to **\$122,295.73**.

*QFD Monthly Activity Report
April 2014*

	2014	2013
Total Fire Calls	93	97
City	76	81
County	17	16
Total Man Hours	68.13 hrs	73.12 hrs
City	45.01 hrs	28.37 hrs
County	23.65 hrs	45.15 hrs.
Type Fire Calls - City		
Structure	0	0
Vehicle	2	4
False Alarm	2	2
Hazard	3	2
Rescue	0	0
Wood & Grass	1	1
Other	10	8
Type Fire Calls - County		
Structure	2	4
Vehicle	4	3
False Alarm	0	0
Hazard	0	0
Rescue	0	0
Woods & Grass	1	1
Other	5	7
Fire Causes		
Accidental	3	5
Undetermined	1	2
Suspicious	1	1
Arson	0	0
Average Response Time		
City	3.20 mins	2.83 mins
County	7.80 mins	4.57 mins
Average Firefighters per Call		
City	3.75	3.5
County	2.7	2.07
Average Time Spent per Call		
City	35.25 mins	5.20 mins
County	42.50 mins	22.50 mins

QFD Monthly Activity Report
April 2014

	2014	2013
Responses Out of District	0	2
Mutual Aid Responses *	0	2
Deaths	0	0
Injuries	0	0
Fire Prevention Programs	1	0
Fire Safety Inspection	13	10
Fire Investigation	0	0
Plans Review	2	2
Training Man Hours	250 hrs	114 hrs
Hydrants Serviced/Painted	175	0
Utility Turn Ons	63	65
Smoke Detector Installs	1	0

**QFD Monthly District Fire Calls
April 2014**

District	<u>District</u>	<u>Location</u>	<u>Type of Incident</u>
District 1	4/3/2014	Pat Thoms Pkwy & David Green Auto	Vehicle accident
	4/5/2014	1422 W Jefferson St	Vehicle accident
	4/29/2014	433 Cone St	Canceled enroute
District 2	4/10/2014	1126 Brumby St	Smoke scare
	4/17/2014	Jefferson St	Vehicle accident
	4/18/2014	1131 Live Oak St	Smoke scare
	4/28/2014	305 W Crawford St	Alarm activation
	4/29/2014	427 Stewart St	Assist police
District 3	4/29/2014	258 Marshal St	Assist police
District 4	4/4/2014	222 W Sharon St	Alarm activation
	4/20/2014	202 Camellia Ave	Good intent
	4/21/2014	204 N Chalk St	Rubbish fire
	4/28/2014	770 Selman Rd	Canceled enroute
District 5	4/18/2014	1400 W King St	Alarm malfunction
	4/19/2014	1017 Franklin St	Good intent
	4/21/2014	705 N 11th St	Canceled enroute
	4/28/2014	Jefferson & Pat Thomas Pkwy	Oil spill
	4/29/2014	914 W Magnolia	Powerline down
	4/30/2014	925 W Washington ST	Powerline down

**City of Quincy
City Commission
Agenda Request**

Date of Meeting: May 27, 2014
Date Submitted: May 22, 2014
To: Honorable Mayor and Commissioners
From: Mike Wade, Interim City Manager
Jeffrey Williams, Interim Finance Director
Subject: Financial Report as of April 30, 2014

This month's financial data (for FY2014 through April 30, 2014) for the City of Quincy is shown with two levels of summarization. The Budget to Actual comparisons are condensed to a single page to allow a review and comparison of the entire City on a single page. We have completed seven months (58.3%) of the financial activity for the current fiscal year.

The first page (1/1) shows both the Budget to actual: revenue figures and expenditure figures summarized by fund. The amounts shown are only the external revenues and external expenditures. This is a simplified look at the performance of the City since internal transfers are eliminated.

Revenues are to 56% including ad valorem taxes at 83%. State shared revenues are included and are approximately 58% of the annual expected amount. Expenditures are shown with Debt Service amounts.

The second set of figures (a 2 page display) shows expenditure figures grouped by categories, within departments and divisions. Debt Service amounts are included while transfers and internal service charges are eliminated so that only the external transactions are shown.

P-card activity is provided as of the 05/4/14 statement.

ATTACHMENTS

Budget to Actual Revenue and Expenditures (Summarized) –April 30, 2014
Budget to Actual Expenditures (2 page detail) –April 30, 2014
P-card statement with departmental justification for 05/04/14
Page from the State Chart of account showing 151 investments (current) vs 152 (non-current) investments.

City of Quincy Revenue & Expense as of 04/30/14			YTD Amount			
Fund	Names	Adjusted Budget	4/30/14 (58%	Balance	% Rev	
001 Total	Gen	3,075,886	1,907,742	1,348,097	62%	
002 Total	CRA	439,190	441,039	(1,849)	100%	
402 Total	Sewer	2,017,540	944,522	1,073,018	47%	
403 Total	Elec	14,788,215	7,693,508	7,094,707	52%	
404 Total	Water	1,598,376	786,855	811,521	49%	
405 Total	Gas	1,867,748	1,444,906	422,842	77%	
406 Total	Refuse	1,240,897	749,737	491,160	60%	
407 Total	Landfill	259,844	120,907	138,937	47%	
408 Total	NetQuincy	91,909	28,180	63,729	31%	
Grand Total		25,379,605	14,117,399	11,442,159	56%	

Fund	Dept	Type	Adjusted Budget	4/30/14 (58%)	YTD Amount	Balance	% EXP
001 Total	Gen		8,363,478	4,282,552	4,329,347		51%
002 Total	CRA		439,189	243,944	202,446		56%
312 Total	SmrtGrd		-	85,810	(85,810)		NA
400 Total	Cust Serv		733,994	351,670	385,372		48%
402 Total	Sewer		1,826,851	1,154,189	1,112,635		63%
403 Total	Elec		11,264,879	4,872,499	6,205,870		43%
404 Total	Wa		1,376,813	741,580	807,877		54%
405 Total	Gas		1,202,891	533,387	667,830		44%
406 Total	Refuse-PW		1,150,929	636,729	514,200		55%
407 Total	Landfill		161,111	66,020	95,091		41%
408 Total	Telcom		209,274	140,672	66,812		67%
508 Total	Int Serv-IT		267,767	135,513	179,562		51%
Grand Total			26,997,176	13,244,566	14,481,232		49%

City of Quincy Expenditures: Bud.to Actual.as of 04/30/14

4/30/14 (58%)

	Fund	Dept	Type	Adjusted Budget	YTD Amount	Balance	% EXP
3 Total	NonDeptmtl / GenServ-Adm		> Operating	1,140,154	504,192	635,962	44%
7 Total	NonDeptmtl / GenServ-Adm		> Debt Service	410,981	240,013	410,981	58%
3 Total	NonDeptmtl Gen admin / CRA TIF EXP		> Operat	150,963	151,949	(986)	101%
1 Total	NonDeptmtl Gen admin / QuincyFest		> Sal & Pe	3,000	-	3,000	0%
3 Total	NonDeptmtl Gen admin / QuincyFest		> Operatin	10,000	5,745	4,255	57%
1 Total	City Cmsn / City Cmsn		> Sal & Persnl	83,036	47,905	35,131	58%
3 Total	City Cmsn / City Cmsn		> Operating	16,000	6,082	9,918	38%
8 Total	City Cmsn / City Cmsn		> Grants-out	46,665	27,252	48,050	58%
3 Total	City Atty / City Atty		> Operating	135,400	67,849	67,551	50%
1 Total	City Clerk / CtCrk		> Sal & Persnl	76,431	44,053	32,378	58%
3 Total	City Clerk / CtCrk		> Operating	19,130	1,712	17,418	9%
1 Total	City Man / City Man		> Sal & Persnl	243,237	126,125	117,112	52%
3 Total	City Man / City Man		> Operating	34,640	8,285	26,355	24%
1 Total	Pol / Pol-Adm		> Sal & Persnl	420,743	256,505	164,238	61%
3 Total	Pol / Pol-Adm		> Operating	149,520	83,604	65,066	56%
6 Total	Pol / Pol-Adm		> Capital	11,400	2,068	9,332	18%
1 Total	Fir / fir-Adm		> Sal & Persnl	177,615	80,925	96,690	46%
3 Total	Fir / fir-Adm		> Operating	54,912	24,475	30,088	45%
6 Total	Fir / fir-Adm		> Capital	2,500	-	2,500	0%
7 Total	Fir / fir-Adm		> Debt Service	6,115	3,571	6,115	58%
1 Total	Pol / Pol-Op		> Sal & Persnl	1,292,810	752,174	540,636	58%
3 Total	Pol / Pol-Op		> Operating	145,888	44,969	96,878	31%
6 Total	Pol / Pol-Op		> Capital	27,403	6,360	10,206	23%
7 Total	Pol / Pol-Op		> Debt Service	36,059	21,058	7,373	58%
1 Total	Fir / Fir-Op		> Sal & Persnl	984,860	562,799	422,061	57%
3 Total	Fir / Fir-Op		> Operating	78,244	13,249	64,647	17%
6 Total	Fir / Fir-Op		> Capital	33,630	8,680	24,950	26%
1 Total	HR / HR		> Sal & Persnl	93,002	50,408	42,594	54%
3 Total	HR / HR		> Operating	54,699	6,736	47,963	12%
6 Total	HR / HR		> Capital	500	-	500	0%
1 Total	Fin / Fin		> Sal & Persnl	75,973	38,975	36,998	51%
3 Total	Fin / Fin		> Operating	71,200	49,541	21,659	70%
6 Total	Fin / Fin		> Capital	3,000	194	2,806	6%
1 Total	Bldg&Pln / Bldg&Pln		> Sal & Persnl	217,479	107,452	110,027	49%
3 Total	Bldg&Pln / Bldg&Pln		> Operating	234,750	19,207	215,543	8%
6 Total	Bldg&Pln / Bldg&Pln		> Capital	1,000	-	1,000	0%
1 Total	Parks&Rec / Rec Actvs		> Sal & Persnl	134,576	89,166	45,410	66%
3 Total	Parks&Rec / Rec Actvs		> Operating	171,907	34,774	137,670	20%
1 Total	PW / Adm-PW		> Sal & Persnl	75,390	39,699	35,691	53%
3 Total	PW / Adm-PW		> Operating	122,069	53,237	62,462	44%
1 Total	PW / Road&Str		> Sal & Persnl	120,031	128,080	(8,049)	107%
3 Total	PW / Road&Str		> Operating	191,600	61,936	128,842	32%
6 Total	PW / Road&Str		> Capital	242,430	68,134	174,296	28%
7 Total	PW / Road&Str		> Debt Service	18,990	11,090	18,990	58%
1 Total	PW / Cemtry		> Sal & Persnl	15,752	8,649	7,103	55%
3 Total	PW / Cemtry		> Operating	5,000	-	5,000	0%
1 Total	PW / Bldg&Grnds		> Sal & Persnl	250,112	151,889	98,223	61%
3 Total	PW / Bldg&Grnds		> Operating	84,200	87,859	(3,654)	104%
6 Total	PW / Bldg&Grnds		> Capital	1,500	-	1,500	0%
1 Total	Parks&Rec / Parks-Op		> Sal & Persnl	80,770	69,705	11,065	86%
3 Total	Parks&Rec / Parks-Op		> Operating	85,000	18,426	66,534	22%
1 Total	PW / Fleet Maint		> Sal & Persnl	134,728	56,480	78,249	42%
3 Total	PW / Fleet Maint		> Operating	86,484	44,664	37,671	52%
6 Total	PW / Fleet Maint		> Capital	-	(5,351)	5,351	NA
1 Total	CRA / CRA		> Sal & Persnl	115,854	48,759	67,095	42%
3 Total	CRA / CRA		> Operating	152,935	22,170	130,743	14%
6 Total	CRA / CRA		> Capital	2,400	-	2,400	0%
7 Total	CRA / CRA		> Debt Service	168,000	125,388	49,835	75%
6 Total	CRA / CRA		> Capital	-	47,627	(47,627)	NA

City of Quincy Expenditures:- Bud-to-Actual as of 04/30/14

4/30/14 (58%)

	Fund	Dept	Type	Adjusted Budget	YTD Amount	Balance	% EXP
1 Total	RevB'11 Cap Fund / SmrtGrd >	Sal & Persnl		-	46,185	(46,185)	NA
3 Total	RevB'11 Cap Fund / SmrtGrd >	Operating		-	30,948	(30,948)	NA
6 Total	RevB'11 Cap Fund / SmrtGrd >	Capital		-	8,677	(8,677)	NA
1 Total	BusActvs / BusActiv-CS >	Sal & Persnl		641,688	326,132	315,556	51%
3 Total	BusActvs / BusActiv-CS >	Operating		66,600	10,910	46,646	16%
6 Total	BusActvs / BusActiv-CS >	Capital		5,000	2,536	2,464	51%
7 Total	BusActvs / BusActiv-CS >	Debt Service		20,706	12,092	20,706	58%
1 Total	Sewer / SWR-Adm >	Sal & Persnl		65,289	28,443	36,846	44%
3 Total	Sewer / SWR-Adm >	Operating		104,018	116,562	(14,132)	112%
6 Total	Sewer / SWR-Adm >	Capital		10,000	-	10,000	0%
7 Total	Sewer / SWR-Adm >	Debt Service		475,482	277,681	474,065	58%
3 Total	Sewer / SWR-Trtmt >	Operating		993,376	389,417	501,717	39%
6 Total	Sewer / SWR-Trtmt >	Capital		31,000	267,615	31,000	863%
1 Total	Sewer / SWR-Dstrb >	Sal & Persnl		111,328	71,418	39,910	64%
3 Total	Sewer / SWR-Dstrb >	Operating		31,330	3,053	28,200	10%
6 Total	Sewer / SWR-Dstrb >	Capital		5,028	-	5,028	0%
1 Total	Elec / EL-Wrhs >	Sal & Persnl		24,390	-	24,390	0%
3 Total	Elec / EL-Wrhs >	Operating		7,807	3,533	3,392	45%
1 Total	Elec / EL-Adm >	Sal & Persnl		130,631	56,887	73,744	44%
3 Total	Elec / EL-Adm >	Operating		9,274,915	3,934,007	5,331,901	42%
7 Total	Elec / EL-Adm >	Debt Service		800,000	467,200	157,317	58%
1 Total	Elec / EL-Dstrb >	Sal & Persnl		411,929	186,269	225,660	45%
3 Total	Elec / EL-Dstrb >	Operating		572,191	223,106	347,947	39%
6 Total	Elec / EL-Dstrb >	Capital		43,016	1,498	41,518	3%
1 Total	Wa / WA-Adm >	Sal & Persnl		65,289	28,443	36,846	44%
3 Total	Wa / WA-Adm >	Operating		56,374	6,784	48,003	12%
7 Total	Wa / WA-Adm >	Debt Service		455,068	265,760	455,068	58%
3 Total	Wa / WA-Trtmt >	Operating		620,252	233,824	294,977	38%
6 Total	Wa / WA-Trtmt >	Capital		25,028	121,017	(95,989)	484%
1 Total	Wa / WA-Dstrb >	Sal & Persnl		111,175	71,816	39,359	65%
3 Total	Wa / WA-Dstrb >	Operating		33,627	13,937	19,613	41%
6 Total	Wa / WA-Dstrb >	Capital		10,000	-	10,000	0%
1 Total	Gas / Gas-Adm >	Sal & Persnl		65,290	28,443	36,847	44%
3 Total	Gas / Gas-Adm >	Operating		1,019,468	476,935	540,946	47%
1 Total	Gas / Gas-Dstrb >	Sal & Persnl		81,521	21,591	59,930	26%
3 Total	Refuse-PW / OP-Tr&Garb >	Operating		1,187,541	643,147	544,308	54%
1 Total	Landfill / Landfill >	Sal & Persnl		85,318	51,246	34,072	60%
3 Total	Landfill / Landfill >	Operating		75,793	14,774	61,019	19%
1 Total	Telcom / Telcom >	Sal & Persnl		66,648	26,644	40,004	40%
3 Total	Telcom / Telcom >	Operating		114,599	98,577	(1,219)	86%
6 Total	Telcom / Telcom >	Capital		1,570	-	1,570	0%
7 Total	Telcom / Telcom >	Debt Service		26,457	15,451	26,457	58%
1 Total	Int Serv-IT / IT >	Sal & Persnl		78,192	29,298	48,894	37%
3 Total	Int Serv-IT / IT >	Operating		80,826	48,375	21,919	60%
6 Total	Int Serv-IT / IT >	Capital		9,708	-	9,708	0%
7 Total	Int Serv-IT / IT >	Debt Service		99,041	57,840	99,041	58%
Grand Total				26,997,176	13,244,566	14,481,232	49%

Legend:

- 1 Total Personnel
- 3 Total Operating
- 6 Total Capital
- 7 Total Debt Service
- 8 Total Grants
- 9 Total Transfers

RECEIVED

MAY 08 2014

Bank of America

FINANCE

FL CITY OF QUINCY

April 05, 2014 - May 04, 2014

Purchasing Card

Company Statement

Account Information	Payment Information	Account Summary
Mail Billing Inquiries to: BANKCARD CENTER PO BOX 982238 EL PASO, TX 79998-2238 Customer Service: 1.888.449.2273 24 Hours TTY Hearing Impaired: 1.800.222.7365 24 Hours Outside the U.S.: 1.509.353.6656 24 Hours For Lost or Stolen Card: 1.888.449.2273 24 Hours	Statement Date 05/04/14 Payment Due Date 05/16/14 Days in Billing Cycle 30 Credit Limit \$250,000 Cash Limit \$250,000 Total Payment Due \$11,592.54	Previous Balance \$68,927.04 Payments -\$68,927.04 Credits -\$16.88 Cash \$0.00 Purchases \$11,608.67 Other Debits \$0.00 Overlimit Fee \$0.00 Late Payment Fee \$0.00 Cash Fees \$0.00 Other Fees \$0.75 Finance Charge \$0.00 Current Balance \$11,592.54

Cardholder Activity Summary				
Account Number	Credits	Cash	Purchases and Other Debits	Total Activity
3,500	16.88	0.00	993.37	976.49
50,000	0.00	0.00	6,566.15	6,566.15
500	0.00	0.00	173.99	173.99
2,500	0.00	0.00	1,003.81	1,003.81

6892704 1159254 1159254 4715290003775777

Account Number: [REDACTED]
April 05, 2014 - May 04, 2014

Total Payment Due \$11,592.54
Payment Due Date 05/16/14

Enter payment amount

\$ [REDACTED]

Check here for a change of mailing address or phone numbers. Please provide all corrections on the reverse side.

Mail this coupon along with your check payable to:
BANK OF AMERICA



BANK OF AMERICA
PO BOX 15731
WILMINGTON, DE 19886-5731



FL CITY OF QUINCY
404 W JEFFERSON ST
QUINCY, FL 32351-2328

**N0006504

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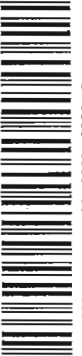


Cardholder Activity Summary

Account Number Credit Limit	Credits	Cash	Purchases and Other Debits	Total Activity
[REDACTED] 1,500	0.00	0.00	850.00	850.00
[REDACTED] 1,500	0.00	0.00	345.56	345.56
[REDACTED] 1,500	0.00	0.00	1,254.37	1,254.37
[REDACTED] 2,713	0.00	0.00	422.17	422.17

Transactions

Posting Transaction Date Date	Description	Reference Number	MCC	Charge	Credit
FL CITY OF QUINCY					Total Activity
Account Number: [REDACTED]					-\$68,927.04
04/18 04/17	PAYMENT THANK YOU AZ	70000004107825095228760	0008		68,927.04
[REDACTED]					Total Activity
[REDACTED]					976.49
04/14 04/11	ESPOSITO GARDEN CENTER 000-0000000 FL	24388944101230182178402	5251	83.88	
04/22 04/21	CHVRLT BUICKOFQUINCY INC SARASOTA FL	24431064112207679500034	5599	241.88	
04/22 04/21	CHVRLT BUICKOFQUINCY INC SARASOTA FL	74431064112207679500054	5599		16.88
04/24 04/22	AG-PRO 850-877-5522 FL	24168044113980012883263	5599	379.27	
04/25 04/23	AG-PRO 850-877-5522 FL	24168044114980012883270	5599	28.45	
04/25 04/24	STONES HOME CENTERS STOREQUINCY FL	24013394114001625335057	5200	19.89	
04/28 04/25	STONES HOME CENTERS STOREQUINCY FL	24013394115001695466666	5200	106.00	
04/30 04/24	JONES WELDING & IND SUP 850-5750418 FL	24307924119900018400259	7692	134.00	
[REDACTED]					Total Activity
[REDACTED]					6,566.15
04/18 04/16	VZWRLSS*MY VZ VB P 800-9220204 GA	24498044107630182605504	4814	2,900.48	
04/18 04/16	VZWRLSS*MY VZ VB P 800-9220204 GA	24498044107630182605785	4814	901.98	
04/21 04/17	BANDWIDTH.COM 800-808-5150 NC	24765014108206000000059	4814	1,288.73	
04/30 04/24	JONES WELDING & IND SUP 229-8883917 GA	24307924119900017900101	7692	222.46	
05/01 05/01	TROY FAIN INSURANCE 850-224-3156 FL	24210734121200656900032	7399	177.04	
05/02 05/01	CITRUS PUBLISHING 352-5636363 FL	24767254122000000249358	5192	1,075.46	
[REDACTED]					Total Activity
[REDACTED]					173.99
04/09 04/08	ZIPRECRUITER 877-252-1062 CA	24323004098602596308948	5045	59.00	
04/09 04/08	ZIPRECRUITER 877-252-1062 CA	24323004098602596309045	5045	40.00	
04/09 04/08	PLI*WHITESMOKE INC 858-3507473 CA	24906414098007036198741	5968	74.99	
[REDACTED]					Total Activity
[REDACTED]					1,003.81
04/11 04/10	WUFOO.COM/CHARGE 813-4213676 CA	24906414100007079771210	5968	29.95	
04/14 04/13	MYFAX *PROTUS IP SOLN 866-563-9212 GA	24692164103000376869361	5968	101.00	
04/14 04/13	ADTSECURITY MYADT.COM 800-238-2455 FL	24692164103000416181934	7393	150.58	
04/16 04/15	BARRACUDA NETWORKS INC 408-3425400 CA	24436544106005746441636	7372	200.00	
04/16 04/15	ALFRESCO SOFTWARE MAIDENHEAD	74830504105174136745022	8299	94.00	
04/16 04/16	INTERNATIONAL TRANSACTION FEE	74830504105174136745022	0001	0.75	
04/18 04/18	MYFAX *PROTUS IP SOLN 866-563-9212 GA	24692164108000447274018	5968	6.60	
04/22 04/20	ADOBE SYSTEMS, INC. 800-833-6687 WA	24610434111004024185853	5734	19.99	
04/22 04/21	THE SERVINT CORPORATION 703-547-1381 VA	24493984111286666001870	7399	199.00	
04/24 04/22	ACCUWEATHER INC 814-235-8540 PA	24492154113200905900759	8999	7.95	
04/25 04/24	GOTOCITRIX.COM 855-837-1750 CA	24692164114000857709257	5968	49.00	
04/28 04/24	ADOBE SYSTEMS, INC. 800-833-6687 WA	24610434115004065255140	5734	69.99	
05/02 05/01	DT2GO 850-810-4246 FL	24506014121980169911135	7372	75.00	
[REDACTED]					Total Activity
[REDACTED]					850.00
05/02 05/01	CITRUS PUBLISHING 352-5636363 FL	24767254122000000249341	5192	850.00	
[REDACTED]					Total Activity
[REDACTED]					345.56
04/15 04/11	PGA NATIONAL RESORT & SPAPALM BEACH GAFL Arrival: 05/18/14	24460084104700003396097	7011	93.00	
04/16 04/14	PGA NATIONAL RESORT & SPAPALM BEACH GAFL Arrival: 05/18/14	24460084105700003394992	7011	93.00	



Transactions

Posting Transaction								
Date	Date	Description		Reference Number	MCC	Charge	Credit	
04/16	04/15	WM SUPERCENTER #488 QUINCY FL		24445004106400125063057	5411	55.52		
04/23	04/21	OFFICE DEPOT #2669 TALLAHASSEE FL		24445744112100419546691	5943	51.99		
05/02	05/01	WM SUPERCENTER #488 QUINCY FL		24445004122400126520006	5411	52.05		
								Total Activity
								1,254.37
04/07	04/04	WM SUPERCENTER #488 QUINCY FL		24445004095400130681235	5411	4.88		
04/09	04/08	LOWES #00716* TALLAHASSEE FL		24692164098000558427332	5200	93.74		
04/09	04/08	STONES HOME CENTERS STOREQUINCY FL		24013394098000543287739	5200	12.98		
04/09	04/08	STONES HOME CENTERS STOREQUINCY FL		24013394098000543287523	5200	13.95		
04/11	04/10	COMMON CENTS QUINCY FL		24607944101206998600016	5399	46.69		
04/14	04/10	WM SUPERCENTER #488 QUINCY FL		24445004101400123241056	5411	12.56		
04/14	04/11	WM SUPERCENTER #488 QUINCY FL		24445004102400138549021	5411	2.64		
04/15	04/14	WM SUPERCENTER #488 QUINCY FL		24445004105400125879099	5411	19.85		
04/16	04/15	GIH*GLOBALINDUSTRIALEQ 800-645-2986 FL		24692164105000547840604	5085	161.56		
04/17	04/15	THE HOME DEPOT #6374 TALLAHASSEE FL		24610434106010182796750	5200	233.09		
04/18	04/17	LOWES #00716* TALLAHASSEE FL		24692164107000251456975	5200	204.00		
04/28	04/25	WM SUPERCENTER #488 QUINCY FL		24445004116400137884316	5411	18.94		
04/30	04/29	QUIK STAGE INC 763-7837373 MN		24717054120121201290954	7399	429.49		
								Total Activity
								422.17
04/24	04/23	SHIVER DIESEL INJ AND TUR850-5759631 FL		24755424113271138334602	7538	422.17		

Finance Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	0.00%	\$0.00	\$0.00
CASH	0.00%	\$0.00	\$0.00

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.

Time Period
04/05/14 - 05/04/14

Due Date: 5/18/2014
Invoice Date: 5/4/2014
Invoice #: May2014

BANK OF AMERICA
P-CARD STATEMENT
Vendor# 11646

Paid	Vendor#	Card Holder	Vendor Name	Amount	GL#	Invoice #	CK#	Justification
4/14/2014			ESPOSITO GARDEN CENTER	83.88	001-450-541-30406	242507		UTILITIES DEPT LAWN MOWER FRONT WHEELS
4/22/2014			CHEVROLET BUICK OF QUINCY	241.88	001-450-541-30407	17472		DOOR FOR UTILITIES TRUCK (MITCH)
4/22/2014			CHEVROLET BUICK OF QUINCY	(16.88)	001-450-541-30407	17472CR		DOOR FOR UTILITIES TRUCK (MITCH)- CREDIT
4/24/2014			AG-PRO	379.27	001-450-541-30406	P21454		SMALL ENGINE SHOP PARTS-WEEDEATERS-LAWN MOWERS
4/25/2014			AG-PRO	28.45	001-450-541-30406	P21547		LIFT ARM - JD#13
4/25/2014			STONES HOME CENTERS	19.89	001-440-572-30463	05884282		STAKES FOR RELAY FOR LIFE ON TRACK FIELD
4/28/2014			Jones Welding & Industrial	134.00	001-450-541-30406	000025		TRAILER REPAIR PUBLIC WORKS
4/16/2014	145026		Verizon	420.67	001-110-511-30491	Feb2013D	76	Feb 2014 Cell Phone, WiFi, and Samsung Tablets monthly bill
4/16/2014	145026		Verizon	48.19	001-120-514-30491	Feb2013D	76	Feb 2014 Cell Phone, WiFi, and Samsung Tablets monthly bill
4/16/2014	145026		Verizon	48.19	001-130-519-30410	Feb2013D	76	Feb 2014 Cell Phone, WiFi, and Samsung Tablets monthly bill
4/16/2014	145026		Verizon	(46.23)	002-250-552-30410	Feb2013D	76	Feb 2014 Cell Phone, WiFi, and Samsung Tablets monthly bill
4/16/2014	145026		Verizon	172.68	001-260-513-30410	Feb2013D	76	Feb 2014 Cell Phone, WiFi, and Samsung Tablets monthly bill
4/16/2014	145026		Verizon	80.02	001-271-513-30410	Feb2013D	76	Feb 2014 Cell Phone, WiFi, and Samsung Tablets monthly bill
4/16/2014	145026		Verizon	40.01	001-284-515-30410	Feb2013D	76	Feb 2014 Cell Phone, WiFi, and Samsung Tablets monthly bill
4/16/2014	145026		Verizon	361.88	408-539-539-30410	Feb2013D	76	Feb 2014 Cell Phone, WiFi, and Samsung Tablets monthly bill
4/16/2014	145026		Verizon	48.19	400-274-513-30410	Feb2013D	76	Feb 2014 Cell Phone, WiFi, and Samsung Tablets monthly bill
4/16/2014	145026		Verizon	48.19	001-210-522-30410	Feb2013D	76	Feb 2014 Cell Phone, WiFi, and Samsung Tablets monthly bill
4/16/2014	145026		Verizon	1,235.01	001-210-521-30410	Feb2013D	76	Feb 2014 Cell Phone, WiFi, and Samsung Tablets monthly bill
4/16/2014	145026		Verizon	271.00	001-410-539-30410	Feb2013D	76	Feb 2014 Cell Phone, WiFi, and Samsung Tablets monthly bill
4/16/2014	145026		Verizon	43.17	402-520-535-30410	Feb2013D	76	Feb 2014 Cell Phone, WiFi, and Samsung Tablets monthly bill
4/16/2014	145026		Verizon	43.17	403-520-531-30410	Feb2013D	76	Feb 2014 Cell Phone, WiFi, and Samsung Tablets monthly bill
4/16/2014	145026		Verizon	43.17	404-520-533-30410	Feb2013D	76	Feb 2014 Cell Phone, WiFi, and Samsung Tablets monthly bill
4/16/2014	145026		Verizon	43.17	405-520-532-30410	Feb2013D	76	Feb 2014 Cell Phone, WiFi, and Samsung Tablets monthly bill
4/16/2014	145026		Verizon	126.44	001-110-511-30491	Feb2013V	76	Feb 2014 Cell Phone, WiFi, and Samsung Tablets monthly bill
4/16/2014	145026		Verizon	42.00	001-110-511-30491	Feb2013V	76	Feb 2014 Cell Phone, WiFi, and Samsung Tablets monthly bill
4/16/2014	145026		Verizon	56.99	001-130-519-30410	Feb2013V	76	Feb 2014 Cell Phone, WiFi, and Samsung Tablets monthly bill
4/16/2014	145026		Verizon	21.00	001-160-512-30410	Feb2013V	76	Feb 2014 Cell Phone, WiFi, and Samsung Tablets monthly bill
4/16/2014	145026		Verizon	45.26	001-284-515-30410	Feb2013V	76	Feb 2014 Cell Phone, WiFi, and Samsung Tablets monthly bill
4/16/2014	145026		Verizon	52.45	400-274-513-30410	Feb2013V	76	Feb 2014 Cell Phone, WiFi, and Samsung Tablets monthly bill
4/16/2014	145026		Verizon	8.70	001-210-522-30410	Feb2013V	76	Feb 2014 Cell Phone, WiFi, and Samsung Tablets monthly bill
4/16/2014	145026		Verizon	249.10	001-210-521-30410	Feb2013V	76	Feb 2014 Cell Phone, WiFi, and Samsung Tablets monthly bill
4/16/2014	145026		Verizon	184.44	001-410-539-30410	Feb2013V	76	Feb 2014 Cell Phone, WiFi, and Samsung Tablets monthly bill
4/16/2014	145026		Verizon	28.90	402-520-535-30410	Feb2013V	76	Feb 2014 Cell Phone, WiFi, and Samsung Tablets monthly bill
4/16/2014	145026		Verizon	28.90	403-520-531-30410	Feb2013V	76	Feb 2014 Cell Phone, WiFi, and Samsung Tablets monthly bill
4/16/2014	145026		Verizon	28.90	404-520-533-30410	Feb2013V	76	Feb 2014 Cell Phone, WiFi, and Samsung Tablets monthly bill
4/16/2014	145026		Verizon	28.90	405-520-532-30410	Feb2013V	76	Feb 2014 Cell Phone, WiFi, and Samsung Tablets monthly bill
4/17/2014	146075		Bandwidth.com	644.37	408-539-539-30341	117399	148	Bandwidth Phone Service
4/17/2014	146075		Bandwidth.com	644.36	508-539-539-30491	117399	148	Bandwidth Phone Service
4/24/2014	5466		Jones Welding & Industrial	73.78	001-450-541-30406	R00409297	107	1 year Cylinder Rental - Public Works
4/24/2014	5466		Jones Welding & Industrial	78.12	001-450-541-30406	R00411320	107	2 year Cylinder Rental - Public Works
4/24/2014	5466		Jones Welding & Industrial	70.56	001-450-541-30406	R00413328	107	3 year Cylinder Rental - Public Works
4/30/2014	145094		Troy Fair Insurance	177.04	001-284-515-30491	Notary2014	77	Jeronda Gilcrease Notary Renewal
5/1/2014	146127		Citrus Publishing	1,075.46	001-110-511-80820	201403	149	Mainstreet Advertisements 5/2013 - 3/2014

4/9/2014		ZIPRECRUITER	59.00	001-260-513-30491	ZIPREC-1	ONLINE RECRUITER FOR ACCOUNTANT III IN FINANCE
4/9/2014		ZIPRECRUITER	40.00	001-260-513-30491	ZIPREC-2	ONLINE RECRUITER FOR ACCOUNTANT III IN FINANCE
4/9/2014		PL*WHITESMOKE INC	74.99	001-260-513-30491	79225095	SOFTWARE TO CHECK SPELLING,GRAMMAR,PUNCTUATION, ETC
4/11/2014		WUJFOO	29.95	508-539-539-30341	843106	City Instant Alert
4/14/2014		MYFAX *PROTUS IP SOLN	10.00	001-310-572-30410	2014-05REC	City fax services fee - REC
4/14/2014		MYFAX *PROTUS IP SOLN	10.00	408-539-539-30410	2014-05NQ	City fax services fee - NetIQ
4/14/2014		MYFAX *PROTUS IP SOLN	10.00	002-250-552-30410	2014-05CRA	City fax services fee - CRA
4/14/2014		MYFAX *PROTUS IP SOLN	10.00	001-260-513-30491	2014-05HR	City fax services fee - HR
4/14/2014		MYFAX *PROTUS IP SOLN	17.60	001-271-513-30410	2014-05-FIN	City fax services fee - FIN
4/14/2014		MYFAX *PROTUS IP SOLN	20.00	001-160-512-30410	2014-05-CM	City fax services fee - CMO
4/14/2014		MYFAX *PROTUS IP SOLN	10.00	001-210-522-30410	2014-05-FIR	City fax services fee - QFD
4/14/2014		MYFAX *PROTUS IP SOLN	20.00	001-210-521-30410	2014-05-PO	City fax services fee - OPD
4/14/2014		ADT Security	150.58	508-539-539-30341	510235869	Alarm System Neatquincy Building
4/16/2014		BARRACUDA NETWORKS	200.00	508-539-539-30341	975244	City office site backup
4/16/2014		ALFRESCO SOFTWARE	94.00	508-539-539-30491	2014-05	City sharepoint site
4/18/2014		INTERNATIONAL TRANSACTION FEE	0.75	508-539-539-30491	2014-05FEE	City sharepoint site
4/22/2014		ADOBE SYSTEMS	19.99	408-539-539-30491	620890827	IT-Adobe to Word Subscription
4/22/2014		The Servint Corp	199.00	312-591-531-60644	2014-05	Web portal For Meter Reading
4/24/2014		ACCUWEATHER INC	7.95	508-539-539-30491	2014-05	Weather data CM office
4/25/2014		CITRIXONLINE.COM	49.00	508-539-539-30491	33059905	GoToMeeting
4/28/2014		ADOBE SYSTEMS	69.99	508-539-539-30521	621126468	City-Adobe subscription
5/2/2014		DT2GO	75.00	508-539-539-30341	2014-05	City Website Fee
5/2/2014		CITRUS PUBLISHING-GADCO TIMES	850.00	001-001-574-48699	201405	QUINCYFEST ADVERTISEMENT
4/15/2014		PGA NATIONAL RESORT & SPA	93.00	001-220-521-30493	T.GILYARD	HOTEL RESERVATIONS FOR FBI TRAINING
4/16/2014		PGA NATIONAL RESORT & SPA	93.00	001-220-521-30493	G.SAPP	HOTEL RESERVATIONS FOR FBI TRAINING
4/15/2014		WALMART SUPERCENTER	59.52	001-220-521-30511	1042000314	CDs FOR CID
4/23/2014		OFFICE DEPOT	51.99	001-220-521-30521	084592	HARD DRIVE DOCKING STATION
5/2/2014		WALMART SUPERCENTER	52.05	001-220-521-30511	044548	OFFICE PAPER
4/7/2014		WALMART SUPERCENTER	4.88	001-440-572-30391	055541	CABLE FOR STEREO FOR THE PA SYSTEM
4/9/2014		LOWES	93.74	001-440-572-30391	047835	DUST PANS,MOB,BROOM, TISSUE, ETC FOR REC DEPT
4/9/2014		STONES HOME CENTERS	12.98	001-440-572-30391	000042	PAINT TO MARK CONNERS BASEBALL FIELD
4/9/2014		STONES HOME CENTERS	13.95	001-440-572-30391	000045	PAINT TO MARK CONNERS BASEBALL FIELD
4/11/2014		COMMON CENTS	46.69	001-310-572-30491	36001	DECORATIONS FOR SPECIAL OLYMPICS CEFEMONY AT REC
4/14/2014		WALMART SUPERCENTER	12.56	001-310-572-30491	066651	LIGH BULBS, AIR FRESHERS FOR REC CEPT
4/14/2014		WALMART SUPERCENTER	2.64	001-310-572-30491	074600	HAND SOAP FOR LADIES BATHROOM AT REC DEPT
4/15/2014		WALMART SUPERCENTER	19.85	001-440-572-30463	055518	BASKETBALL NETS FOR CITY PARKS GOALS
4/16/2014		GIH GLOBAL INDUSTRIAL	161.56	001-440-572-30463	7170532	PARTS FOR FOUNTAINS AT PARKS
4/17/2014		HOME DEPOT	233.09	001-310-572-30491	063777	BLINDS TO REPLACE BROKEN ONES AT REC CENTER
4/18/2014		LOWES	204.00	001-310-572-30491	29514	CEILING PANELS FOR REC DEPT
4/28/2014		WALMART SUPERCENTER	18.94	001-440-572-30391	059685	WASTEBASKETS FOR KELLY CAMPBELL
4/30/2014		QUIK STAGE INC	429.49	001-440-572-30463	072992	SKIRTING FOR THE CITY STAGE
4/24/2014		SHIVER DIESEL INJ AND TURBO	422.17	403-591-531-30407	F55256	BUCKET TRUCK REPAIR
		TOTAL CHARGES	11,592.54			
		PAYMENT	(11,592.54)			
		BALANCE	0.00			

BALANCE SHEET ACCOUNTS

135.000 INTEREST AND DIVIDENDS RECEIVABLE

Interest and dividends receivable on investments.

141.000 INVENTORIES-MATERIALS AND SUPPLIES

Materials and supplies on hand for future consumption.

142.000 INVENTORIES-STORES FOR RESALE

Goods held for resale, rather than for use in operations.

✓ **151.000 INVESTMENTS-CURRENT**

✓ **151.900 INVESTMENTS-NON-CURRENT**

Securities, including repurchase and reverse repurchase agreements held for the production of income in the form of interest and dividends. These accounts do not include certificates of deposit or other interest bearing bank accounts.

✓ **152.900 UNAMORTIZED PREMIUMS/DISCOUNTS ON INVESTMENTS**

The unamortized portion of the excess of the amount paid for securities over their face value (debit), or the unamortized portion of the excess face value over the amount paid for them (credit) (excluding accrued interest).

154.000 DEFERRED CHARGES

Non-regularly recurring, noncapital costs of operations that benefit future periods. These costs include those incurred in connection with the issuance of fund debt (underwriting and legal fees).

155.000 PREPAID ITEMS

Charges entered in the accounts for benefits not yet received. Prepaid items (e.g., prepaid rent and unexpired insurance premiums) differ from deferred charges in that they are spread over a shorter period of time than deferred charges and are regularly recurring costs of operation.