

City of Quincy

City Hall

404 West Jefferson Street

Quincy, Florida 32351

www.myquincy.net



Tuesday – May 28, 2019

6:00 PM

City Hall Commission Chambers

City Commission

Mayor Keith Dowdell - District One

Mayor Pro-Tem Ronte Harris - District Three

Commissioner Angela Sapp - District Two

Commissioner Freida Bass-Prieto - District Four

Commissioner Daniel McMillan - District Five

"In the Heart of Florida's Future"

AGENDA FOR THE REGULAR MEETING
OF THE CITY COMMISSION OF
QUINCY, FLORIDA
Tuesday~May 28, 2019
6:00 PM
City Hall Commission Chambers

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Approval of Agenda

Special Presentations by Mayor or Commission

Approval of the Minutes of the Previous Meetings

1. Approval of Minutes of the 5/14/2019 Regular Meeting
 - Sylvia Hicks, City Clerk

Proclamations

2. Proclamation - National Police Month
 - Jack L. McLean Jr., City Manager
 - Glenn Sapp, Police Chief

Public Hearings and Ordinances as Scheduled or Agendaed

3. Ordinance 1105-2019 – Commissioners' Compensation Election and Retirement Benefits on Second Reading
 - Jack L. McLean Jr., City Manager
 - Gary Roberts, Interim City Attorney

Public Opportunity to Speak on Commission Propositions – (Pursuant to Sec. 286.0114, Fla. Stat. and subject to the limitations of Sec. 286.0114(3)(a), Fla. Stat.)

Resolutions

Reports by Boards and Committees

Reports, Requests and Communications by the City Manager

4. SEPA Funding Agreement
 - Jack L. McLean Jr., City Manager
 - Robin Ryals, Utilities Director
 - Beverly Nash, Grants Writer

5. Update on Tanyard Creek Park Rules and Regulations
 - Jack L. McLean Jr., City Manager
 - DeCody Fagg, Parks and Recreation Director
6. Police April Traffic Report
 - Jack L. McLean Jr., City Manager
 - Glenn Sapp, Police Chief
7. Fire Reports
 - ◆ Monthly Activity Report
 - ◆ District Calls
 - Jack L. McLean Jr., City Manager
 - Curtis Bridges, Fire Chief
8. Human Resources Monthly Report
 - Jack L. McLean Jr., City Manager
 - Ann Sherman, Human Resources Director
9. April Financial Reports
 - ◆ P-Card Statements
 - ◆ Allocations
 - ◆ Arrearage Report
 - ◆ Cash Requirements
 - ◆ Financial Report
 - Jack L. McLean Jr., City Manager
 - Jeff Williams, Interim Finance Director

Other Items Requested to Be Agendaed by Commission Member(s), the City Manager and Other City Officials

Comments

- a) **City Manager**
- b) **City Clerk**
- c) **City Attorney**
- d) **Commission Members**

Comments from the Audience

Adjournment

*Items not in Agenda Packet

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting, he/she may need a record of the proceedings, and for such purpose, he/she may need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. FS 286.0105. Persons with disabilities who require assistance to participate in City meetings are requested to notify the City Clerk's Office at (850) 618-0020 in advance.

CITY COMMISSION
CITY HALL
QUINCY, FLORIDA

REGULAR MEETING
MAY 14, 2019
6:00 P.M.

The Quincy City Commission met in regular session, Tuesday, May 14, 2019, with Mayor Pro-Tem Commissioner Dowdell presiding and the following present:

Commissioner Daniel McMillan
Commissioner Ronte Harris
Commissioner Freida Bass-Prieto
Mayor-Commissioner Angela G. Sapp

Also Present:

City Manager Jack L. McLean Jr.
City Clerk Sylvia Hicks
Interim City Attorney Gary Roberts
Police Chief Glenn Sapp
Planning Director Bernard Piawah
Public Works Director Reginald Bell
Fire Chief Curtis Bridges
Parks and Recreation Director DeCody Fagg
Human Resources & Customer Service Director Ann Sherman
Parks and Recreation Coordinator Shawanna Moye
Grants Writer Beverly Nash
Officer Max Fraizer
Officer Michael Copeland
Lieutenant Eric Howell
Lieutenant Larry Gilyard
Sergeant Harold Barber
Sergeant at Arms Lieutenant Eugene Monroe

Call to Order:

Mayor Pro-Tem Dowdell called the meeting to order with invocation by Ricardo Bain followed by the Pledge of Allegiance.

Approval of the Agenda

Commissioner McMillan made a motion to approve the agenda. Commissioner Sapp seconded the motion. The ayes were unanimous. The motion carried five to zero.

Special Presentations by the Mayor or Commission

Special Presentation for Pastor Ricardo Bain

Mayor Pro-Tem Dowdell presented a plaque to Pastor Ricardo Bain for volunteering after Hurricane Michael.

Approval of the Minutes of the Previous Meetings

Approval of Minutes of the April 23, 2019 Regular Meeting

Commissioner Sapp made a motion to approve the minutes of the April 23, 2019 meeting with corrections if necessary. Commissioner McMillan seconded the motion. The motion carried five to zero.

Approval of Minutes of the April 30, 2019 Canvassing Board Meeting

Commissioner Harris made a motion to approve the minutes of the April 30, 2019 meeting with corrections if necessary. Commissioner McMillan seconded the motion. The motion carried five to zero.

Approval of Minutes of the May 2, 2019 Reorganization Meeting

Commissioner McMillan made a motion to approve the minutes of the May 2, 2019 meeting with corrections if necessary. Commissioner Bass-Prieto seconded the motion. The motion carried five to zero.

Proclamations

Proclamation Regarding Poppy Week May 20-27, 2019

Mayor Dowdell read the following proclamation:

WHEREAS, as movement was instituted some years ago to adopt the poppy as the memorial flower of the American Legion throughout the nation; and,

WHEREAS, out of this should come some symbol to perpetually remind us of, and to teach coming generations, the value of the "Light of Liberty" and our debt to those who helped save it for us by paying the supreme sacrifice, and that we may not forget that in "Flanders Fields the poppies blow, between the crosses row on row"; and,

WHEREAS, contributions from the distribution of poppies are used solely for rehabilitation of veterans and their families;

NOW THEREFORE, I Keith A. Dowdell, Mayor of the City of Quincy, Florida at the request of the Poppy President Shirley Crawford of the American Legion Auxiliary Unit 217, do hereby proclaim the week of May 20th thru May 27th, 2019 as Poppy week for 2019 in the City of Quincy, and I do further hereby proclaim May 25th as National Poppy Day and poppy distribution days for the distribution of poppies May 24th and 25th.

Dated this 14th day of May, A.D. 2019

Public Hearing and Ordinance as Scheduled or Agendaed

Ordinance No. 1105-2019 – Commissioners Compensation Election and Retirement Benefits

Mayor Commissioner Dowdell made a motion to read Ordinance No. 1105-2019 by title only. Commissioner Harris seconded the motion. Upon roll call by the Clerk the ayes were: Commissioners McMillan, Harris, Gay, and Dowdell. The Clerk read the title as follows:

ORDINANCE NO. 1105-2019

AN ORDINANCE OF THE CITY OF QUINCY, FLORIDA, RELATING TO COMPENSATION OF THE MAYOR AND COMMISSIONERS; AMENDING CODE OF ORDINANCES SEC. 2-61 TO PROVIDE THAT THE MAYOR AND COMMISSIONERS MAY EACH INDIVIDUALLY ELECT TO REDUCE OR ELIMINATE THEIR COMPENSATION FOR THE NEXT BUDGET YEAR; AMENDING SECTION 54.91(c), DELETING PROVISION EXCLUDING FOR THE ALLOCATION OF CONTRIBUTION; PROVIDING FOR SEVERABILITY; PROVIDING FOR COPY ON FILE; AND PROVIDING FOR AN EFFECTIVE DATE.

Mayor Dowdell announced this is a public hearing and is now open to the public.

There were no comments from the audience.

Commissioner Bass-Prieto had the following concerns:

- She stated that at a meeting she presented ordinance No. 932 to the Commission regarding them not receiving pension but during the budget they chose to pass it during that process.
- Back dating the effective date of the ordinance to October 1, 2018 is wrong and as Commissioners that is too much power, citizens can't make changes to ordinances.
- Need to bifurcate the two items: compensation and allocation of contribution because compensation is a charter related item and allocation of contribution is an employee benefits.
- Estimated cost of the Commissioner's insurance to the City. She also stated we need a workshop. Need to repay the money that was paid to the Commissioners.

Commissioner McMillan stated that she is glad that we are doing it the proper way and don't agree with the Commission getting more benefits and taxing the citizens.

Commissioner Sapp stated that it would make sense to separate the Commission compensation from the benefits. Interim Attorney Roberts stated that it is up to the Commission if they want to separate them it would make proper logical sense.

Commissioner Harris stated that the Ordinance gives us the right to be legal he doesn't see a problem with it nor does he see a problem with keeping the two items in the same ordinance. The Attorney stated we can but it is up to the Commission. Mr. Roberts stated that the Commission to opt out of benefits.

Commissioner Bass-Prieto made a motion to workshop discuss Ordinance No. 1105-2019 regarding Compensation Election and Retirement Benefits and bring back a cost and clear view of what we are doing on first reading. Commissioner McMillan seconded the motion. Upon roll call by the Clerk, the ayes were Commissioners McMillan and Bass-Prieto. Nays were Commissioners Harris, Sapp, and Dowdell. The motion failed two to three.

Commissioner Harris made a motion to approve Ordinance No. 1105-2019 regarding Compensation Election and Retirement Benefits on first reading. Mayor Dowdell seconded the motion. Upon roll call by the Clerk the ayes were Commissioners Harris, Sapp, and Dowdell. Nays were Commissioners McMillan and Bass-Prieto. The motion carried three to two.

Public Opportunity to speak on Commission Propositions – (Pursuant to Sec.286.0114. Fla. Stat. and subject to the limitation of Sec. 286.0114(3)(a). Fla. Stat.)

Regina Davis of 315 West Washington Street came before the Commission with the following concerns:

- January 8th, City Commission meeting the Commission approved a \$3million dollars line of credit, Commissioner Gay asked how are we going to keep up with it the Finance Director stated there will be a separate monthly speed sheet.
- March 12th, March 26th, and April 9th the Commission directed Manger to schedule a midyear budget workshop.
- Former Commission Gay asked for a RFP for the City Attorney. She stated the Manager's response was "I'll have it out tomorrow".
- During that same Commission meeting of March 12th asked the status of hiring a Finance Director and the City Manager's reply was we are still taking applications.
- She stated 64 days later no workshop and no RFP for the City Attorney.
- She stated at the May 7th Special Meeting Mr. McLean asked for \$105,000 for his salary not counting the benefits we have approximately 7,500 City residents. The County Administrator makes \$100,000 and they have 49,000 residents. She asked the Commission why are you willing to pay someone \$105,000 and he is not willing to do what you asked him to do.
- Asked why are we not holding the City Manager accountable.

Resolutions

Reports by Board and Committees

Reports, Requests and Communications by the City Manager

Presentation on Upcoming Countywide Career Fair

Kara Palmer-Smith of Career Services came before the Commission to inform, partner, invite them out to the Gadsden County Career Fair to be held on August 7th at the Florida Public Institute on Blue Star Highway. She stated they will have approximately 25 companies.

Police Union/PBA Contract

City Manager Jack Mclean reported that when the Commission approved the PBA Contract health insurance was not a subject for bargaining. Commissioner Harris made a motion to ratify the Police Union/PBA Contract. Commissioner Sapp seconded the motion. The motion carried five to zero.

Memorandum of Agreement with the Boys and Girls Club of the Big Bend

Mr. Kidd of the Boys and Girls Club reported to the Commission that they will share the utility cost and the cost of registration is \$10.00. Mr. Kidd stated it is their goal to serve 90 to 100 children and no one would be turned away. Commissioner Sapp asked if there were any restrictions on admission. Mr. Kidd Replied no. Commissioner Sapp asked if there was a MOU with the parents. Mr. Kidd replied yes. Commissioner Bass-Prieto requested annual reports. Commissioner Harris made a motion to approve the After School and Summer Camp Program. Commissioner Sapp seconded the motion. The motion carried five to zero.

Annexation of Crossroad Academy Charter School

Bernard Piawah Director of Building and Planning reported to the Commission that Crossroad Academy requested to be annexed into the City. He also stated that it meets the requirement of state law. Commissioner McMillan asked why they want to be annexed into the City. Mr. Piawah stated that they are planning on expanding and want to have everything under one jurisdiction. Commissioner Bass-Prieto had a concern that Law Enforcement and Public Works will have a problem with where the City limits begins and ends just as it is on Pat Thomas Parkway. She asked if our infrastructure can support the growth. Commissioner Sapp made a motion to approve the proposed voluntary annexation in concept and direct staff to initiate the annexation ordinance. Commissioner Harris seconded the motion. The motion carried four to one with Commissioner McMillan casting the nay vote.

Sand and Grit Removal Grant with Department of Environmental Protection

Robin Ryals Utilities Director reported to the Commission that DEP in conjunction with the State of Florida has instituted a Sand and Grit Program which was designed to remove solids which remain in treatment tanks after sewage treatment has been completed. He stated that the grant for the scheduled work is \$172,850 and is a 100% grant. Commissioner Harris made a motion to authorize the City Manager to sign and enter into the grant agreement with DEP for the purpose of removing sand and grit from our tanks at the Waste Water Treatment Plant (WWTP). Commissioner McMillan seconded the motion. The motion carried five to zero.

Survey and Engineering for the Shelfer Street Outfall Project

Commissioner Harris made a motion to authorize the Mayor to sign the task work order from Dewberry for the design of the Shelfer Street Outfall Project. Commissioner Sapp seconded

the motion. The Utilities Director, Robin Ryals stated that the amount of the engineering is \$12,000.00. The motion carried four to one with Commissioner McMillan casting the nay vote.

Other Items Requested to be Agendaed by the Commission Member(s), the City Manager and Other City Officials

Comments

City Manager

DeCody Fagg Parks and Recreation Director and Shawanna Moye Program Coordinator came before the Commission and reported that the department is moving toward the National Football League of the Florida and Georgia Conference. Ms. Moye stated that all coaches must be certified and will have a background screening. She also stated that they will continue to have flag football. She stated this will give our children exposure and the opportunity to play other children not just against each other. She stated they will reach out to Havana and Gretna

City Manager McLean reported that he had two interviews for the Finance Director's position and have scheduled two more.

City Manager McLean stated that of the \$3 million dollars we have paid \$1.5 to \$1.7 million dollars to the agencies that assisted us after Hurricane Michael. He stated that you will see that in the finance report all the expenditures.

City Manager McLean reported that the RFP for the City Attorney will be out soon he had to make some changes.

City Clerk – No Comments

City Attorney

Interim City Attorney Roberts presented a legal opinion as requested by Commissioner McMillan regarding intent as to what was said by the Commissioner to correct the minutes.

Commission Members

Commissioner McMillan stated that a house located at 1104 West Franklin Street needs some code enforcement. Mr. Piawah stated that a notice has been sent.

Commissioner McMillan stated that pot holes on Fletcher Drive and culvert on 14th Street needs to be taken care of.

Commissioner McMillan stated we need some feedback on the permitting process regarding the County Building Inspection. He stated we need to address that in next year's budgeting process.

Commissioner Harris thanked the Manager for the ride along in his district.

Commissioner Harris requested an update on the solar project. He also requested that the Commission visit other nearby solar farms.

Commissioner Harris stated June 11th meeting he is requesting to phone in he will be attending a conference in St. Augustine.

Commissioner Bass-Prieto stated she did not receive an amended copy of Mr. McLean's contract and asked that it be provided to the Commissioners and the total amount of the contract including salary and benefits. She stated we need to make an adjustment to the budget because it was not in the budget.

Commissioner Bass-Prieto stated that she noticed that on Joe Adams Road DOT is stock piling trees to be mulched and it is her understanding that they pay us \$4,000 per month and asked where those funds are going we need to budget those funds.

Commissioner Bass-Prieto stated that at the CRPTA meeting they are proposing to pave 267 and asked if we could piggyback off their contract to pave that one block of King Street that was not paved a couple years ago.

Commissioner Bass-Prieto requested a quarterly report on our capital outlay plan.

Commissioner Bass-Prieto requested to begin our budget workshops earlier than August.

Commissioner Bass-Prieto asked to we offer an irrigation meter that will not have a sewer charge no building on the property he use the property for gardening.

Commissioner Bass-Prieto requested the schedule for the street sweeper and Public Works schedule.

Commissioner Bass-Prieto requested a listing of the houses scheduled for demolition and the ones that are being looked at.

Commissioner Bass-Prieto requested crime report.

Commissioner Bass-Prieto stated that in the past it has been said that we need to update our website and nothing happens and requested that it be added to the upcoming budget.

Commissioner Bass-Prieto requested that we put our checking account on line just as Tallahassee does that would go a long way on transparency and letting our citizens know where their money is being spent.

Commissioner Bass-Prieto our City owned building as it relates to insurance claims the status.

Commissioner Bass-Prieto thanked Mr. Bell and his staff for replacing the collapsed storm drain on Love and Sharon and cutting the right-of-ways on King Street, and behind the Masonic Hall, Malcom, and Chalk Street

Commissioner Sapp thanked the Quincy Police Department for their enforcement on 7th and 11th Streets.

Commissioner Sapp asked the Manager if Mr. Ryals could come forward. She asked the status of the hole on 3rd and 12th Street. Mr. Ryals stated that work should be completed by tomorrow. He also stated that Wolfe Tree Service will be trimming and cutting some diseased some trees on 7th near 12th.

Commissioner Sapp stated that the new Code Enforcement Officer has been doing a good job and has hit the ground running.

Commissioner Sapp stated that at Brumby and Pat Thomas the porch has partially fallen in. We have to do an assessment.

Commissioner Sapp stated she will have a Community Meeting on Thursday and asked the Manager to have the appropriate personnel at the meeting. Requested that Dr. Piawah updated the book that has all the houses that needs to be demolished or being looked at.

Commissioner Sapp asked if the bike rodeo would be held this weekend. Mr. Fagg stated the date has been changed.

City Manager McLean reported this is the growing season and thanked staff for all the work they do he stated that they were bending the rules and were flexible because of the debris left by Hurricane Michael. He stated we will be getting back on schedule.

City Manager McLean commended Mr. Bell and his staff on all that they do.

Mayor Dowdell again told Pastor Bain that he will be missed and has done a wonderful job.

Mayor Dowdell asked the Chief to apologize to the Officers for the mix-up about the contract but things will be on track now and if there is anything that he can do please don't hesitate that to let him know.

Mayor Dowdell stated that the Recreation Department has done a fantastic job with the kick ball on Sunday.

Mayor Dowdell asked what is the plan for Tanyard Creek and may need to workshop that. The Manager stated that we have all the materials and it is up to the Commission.

Mayor Dowdell stated that he had a meeting with an Entertainer and that person has moved to Quincy. He stated his name is Allen and he also has another organization regarding Women Empowering group to organize in Quincy.

Mayor Dowdell stated that we need to have a Citywide cleanup district by district and asked the Manager to get with Mr. Bell to begin the process.

Mayor Dowdell stated that the Code Enforcement officer is doing a good job.

Mayor Dowdell asked when was the last time the City realigned the districts. The manger stated 1971. Mayor Dowdell stated that we may need to workshop.

Commissioner Sapp asked when was the last time City Hall doors was rekeyed. The Clerk stated three years ago.

Commissioner McMillan made a motion to adjourn. Mayor Dowdell seconded the motion. There being no further business to discuss the meeting was adjourned.

APPROVED:

Keith A, Dowdell Mayor and Presiding
Officer of the City Commission and
City of Quincy, Florida

ATTEST:

Sylvia Hicks
Clerk of the City of Quincy
Clerk of the City Commission thereof

PROCLAMATION

National Police Week

To recognize National Police Week 2019 and to honor the service and sacrifice of those law enforcement officers killed in the line of duty nationally while protecting our communities and safeguarding our democracy.

WHEREAS, there are more than 900,000 law enforcement officers serving in communities across the United States, including the dedicated members of the Quincy Police Department.

WHEREAS, according to statistics reported to the FBI, 106 law enforcement officers were killed in line-of-duty incidents in 2018. Of these, 55 officers died as a result of felonious acts, and 51 officers died in accidents.

WHEREAS, since the first recorded death of a law enforcement officer in 1786, more than 21,000 law enforcement officers have made the ultimate sacrifice and been killed in the line of duty.

WHEREAS, the new names of fallen heroes are being added to the National Law Enforcement Officers Memorial this spring, including the names of officers killed in 2017 and 2018.

WHEREAS, May 15th was designated as Peace Officers Memorial Day and May 12-18, 2019 was designated as National Police Officers Week.

THEREFORE, BE IT RESOLVED that The City of Quincy formally recognizes the tireless efforts of the men and women of the Quincy Police Department and other local law enforcement agencies and salutes their service to our community and citizens.

Dated this 28th day of May, A.D. 2019

Keith Dowdell, Mayor and Presiding Officer
of the City Commission of Quincy, Florida

ATTEST:

Sylvia Hicks, Clerk of the City of Quincy
Clerk of the City Commission thereof

**CITY OF QUINCY
CITY COMMISSION
AGENDA REPORT**

Date of Meeting: May 28, 2019

Date Submitted: May 22, 2019

To: Honorable Mayor and Members of the City Commission

From: Jack L. McLean Jr., City Manager
Gary Roberts, Interim City Attorney

Subject: Ordinance 1105-2019 – Commissioners’ Compensation
Election and Retirement Benefits on Second Reading

STATEMENT OF ISSUE:

This is a request for a Second Reading of Ordinance 1105-2019 regarding Commissioners’ Compensation Election and Retirement Benefits. The First Reading of the Ordinance took place on May 14, 2019 during which the Ordinance was approved by the Commission. The Mayor and Commissioners currently receive certain benefits as employees of the City of Quincy. Among these benefits are compensation, participation in the City Employee Retirement Savings Plan, and eligibility for the City health insurance program. We have been asked to investigate options for amendment to the Code of Ordinances to allow commissioners the option of relinquishing all or part of their compensation and retirement plan benefits. Commissioner participation in the City health insurance program is already optional and is not included in this report.

OPTIONS:

- Option 1. Motion to approve Ordinance 1105-2019 regarding Commissioners’ Compensation Election and Retirement Benefits on Second Reading.
- Option 2. Motion to not approve Ordinance 1105-2019 regarding Commissioners’ Compensation Election and on Second Reading.

STAFF RECOMMENDATION:

Option 1

ATTACHMENT:

- Proposed Ordinance 1105-2019 - Commissioners’ Compensation Election and Retirement Benefits

ORDINANCE NO. 1105-2019

AN ORDINANCE OF THE CITY OF QUINCY, FLORIDA, RELATING TO COMPENSATION OF THE MAYOR AND COMMISSIONERS; AMENDING CODE OF ORDINANCES SEC. 2-61 TO PROVIDE THAT THE MAYOR AND COMMISSIONERS MAY EACH INDIVIDUALLY ELECT TO REDUCE OR ELIMINATE THEIR COMPENSATION FOR THE NEXT BUDGET YEAR; AMENDING SECTION 54.91(c), DELETING PROVISION EXCLUDING FOR THE ALLOCATION OF CONTRIBUTION; PROVIDING FOR SEVERABILITY; PROVIDING FOR COPY ON FILE; AND PROVIDING FOR AN EFFECTIVE DATE.

SECTION 1. Findings.

WHEREAS, the City Commission adopts an annual budget ordinance that, among other things, establishes the compensation to the Mayor and City Commissioners for their service provided to the City; and

WHEREAS, City Code of Ordinances Sec. 2-61 provides that such compensation shall be as approved and adopted in the annual budget ordinance, with an additional \$100.00 per month paid to the Mayor; and

WHEREAS, the City Commission desires to provide the Mayor and each Commissioner with the option of electing to reduce or eliminate their compensation for the upcoming budget year, as long as such election is made not later than August 31 and is binding for the entire budget year; and

WHEREAS, the City Commission is to participate in the City's allocation of the benefits allocated of all participants; and

WHEREAS, the City Commission hereby determines that this ordinance is in the best interest of the public health, safety and welfare.

NOW THEREFORE, BE IT ENACTED BY THE CITY COMMISSION OF THE CITY OF QUINCY, FLORIDA, AS FOLLOWS:

SECTION 2. Amendment of Code of Ordinances Section 2-61. Code of Ordinances, Article II – City Commission, Division 2 - Rules of Order and Procedure, Sec. 2-61 – Compensation and expenses, is hereby amended as follows:

Sec. 2-61. - Compensation and expenses.

- (a) Members of the city commission shall receive as compensation for their services such monthly sum as may be approved and adopted by the commission as part of the annual budget ordinance, which shall include an additional \$100.00 per month for the mayor. Any commissioner may each individually elect to reduce or eliminate their compensation for the upcoming budget year. Such elections shall be in writing and shall be submitted no later than August 31 preceding the budget year as to which such election pertains. Such election shall be binding for the entire budget year. Thereafter, any commissioner making such an election shall receive only that compensation consistent with such election.

(b) (No change).

SECTION 3. Amendment of Code of Ordinances.

Section 54-91(c) of Article IV, the Retirement Saving Plan is hereby amended to read as follows:

As of the last date of each plan year, the City contribution for such plan year shall be allocated to the benefits accounts of all participants who, for such plan year were

- (i) actively employed as a full-time employee by the City on the last day of such plan year or
- (ii) were full-time employees and terminated employment during such plan year due to normal retirement. ~~and were not City Commissioners.~~
- (iii) City Commissioners benefit allocation shall begin on October 1, 2018.

SECTION 4. Severability.

If any portion of this ordinance is deemed by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then the remaining provisions and portions shall remain in full force and effect.

SECTION 5. Copy on File.

A certified copy of this Ordinance shall be filed with the City Clerk of the City of Quincy.

SECTION 6. Effective Date.

This Ordinance shall take effect upon passage.

INTRODUCED on first reading in open session of the City Commission of the City of Quincy, Florida, on this ____ day of _____, 2019.

PASSED on second and final reading in open session of the City Commission of the City of Quincy, Florida, on this ____ day of _____, 2019.

APPROVED:

Keith Dowdell, Mayor
Presiding Officer of the City Commission and
The City of Quincy, Florida

ATTEST:

Sylvia Hicks
Clerk of the City of Quincy and
Clerk of the City Commission thereof

**CITY OF QUINCY
CITY COMMISSION
AGENDA REQUEST**

MEETING DATE: May 28, 2019

DATE OF REQUEST: May 23, 2019

TO: Honorable Mayor and Members of the City Commission

FROM: Jack L. McLean Jr., City Manager
Robin Ryals, Utilities Director
Dr. Beverly A. Nash, Grants Writer

SUBJECT: Funding Agreement, U.S. Department of Energy,
Southeastern Power Administration, Southeastern
Power LLC and Participating Customers (Jim Woodruff
System)

Statement of Issue:

The information provided herein concerns the Commission's approval of the funding agreement for subsequent reallocation of contributions with Southeastern Power Administration (SEPA), Southeastern Power LLC and the City of Quincy. The reallocated contributions, in the form of a sub-agreement, will follow the execution of the attached funding agreement and will provide for the usage of the City's contributions to recommended upgrades to SEPA's SCADA (Supervisory Control and Data Acquisition) system (\$1.1 million) and station service transformer replacement (\$375,000).

Background:

The U.S. Department of Energy, Southeastern Power Administration (SEPA) makes available to public bodies and cooperatives, i.e., the City of Quincy, electric power and energy. On or about the 20th of each month, Southeastern is provided with the meter readings for preference customer who have an allocation of capacity. The purchased power obligation minus any revenue from sales for each participating customer is called the "net purchased power cost". This amount may vary according to the weather.

Benefits of current SEPA contract:

- Increased electric system reliability,
- An emergency supply of power,
- Reduction of peak power requirements, and
- Improved power quality.

For the City of Quincy, the average monthly calculations are as follows:

Purchased power capacity: 8,400 KW
Capacity Rate (\$/KW) (kilowatt): \$7.74
Energy Rate (\$/KWh) (kilowatt hour): \$0.02044
Average Energy Cost: \$0.03945

By being a participating customer, the savings to the City of Quincy are: approximately \$18,000 per month.

Upon execution of the funding agreement, SEPA will request to reallocate participants' contributions to upgrade the aging SCADA (Supervisory Control and Data Acquisition) system and station service transformer replacement. The reallocation will not have any effect on the participants' contributions, i.e., the City of Quincy. There are a total of six participating customers. All participating customers are also considered preference customers, including the City of Quincy. The City has been a participating customer since 1957.

Staff Recommendation:

It is staff's recommendation to approve the funding agreement by authorizing the Mayor and/or the City Manager to execute the attached funding agreement. Subsequent documents called the sub-agreements will outline, in detail, the reallocation of the City's contribution to the SEPA budget to pay for the SCADA upgrades and station service transformer replacement. In addition, all of the other participating customers, as indicated in document, have approved the funding agreement.

Options:

Option 1: Vote to approve the attached funding agreement.

Option 2: Vote to deny the attached funding agreement.

Staff Recommendation:

Option 1

ATTACHMENTS:

- 1) Funding Agreement, U.S. Department of Energy, Southeastern Power Administration, Southeastern Power LLC and Participating Customers (Jim Woodruff System)

FUNDING AGREEMENT

AMONG

**UNITED STATES
DEPARTMENT OF ENERGY
SOUTHEASTERN POWER ADMINISTRATION,**

SOUTHEASTERN POWER LLC

AND

**PARTICIPATING CUSTOMERS
(JIM WOODRUFF SYSTEM)**

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EXHIBITS:

Exhibit A: Repayment Schedule and Participating Customer Percentages

Exhibit B: List of Participating Customers

Funding Agreement

1. Preamble:

This Funding Agreement (“Agreement”) is made as of this 19th day of Feb., 2019, pursuant to the War Department Civil Appropriations Act of 1936 (33 U.S.C. sec. 701h), The Flood Control Act of 1944 (16 U.S.C. sec 825s, The Intergovernmental Cooperation Act of 1968 (31 U.S.C. sec 6505), The Department of Energy Organization Act of 1977 (42 U.S.C. sec. 7101 et seq.) and The Water Resource Development Acts of 1996 and 2000 (33 U.S.C. sec. 2321a), as well as relevant agency regulations and orders issued thereunder and among the UNITED STATES OF AMERICA, Department of Energy, acting by and through the Administrator, Southeastern Power Administration, (“SEPA”), Southeastern Power LLC (the “Designated Agent”), and those Preference Customers (hereinafter defined) in the Jim Woodruff System who are signatories to this Agreement (the “Participating Customers”).

2. Recitals:

2.1. SEPA is responsible for marketing all Federal power generated by the U.S. Army Corps of Engineers in eleven southeastern states within four separate power systems, including the Jim Woodruff System.

2.2. The U.S. Army Corps of Engineers (the “Corps”) is responsible for planning, designing, constructing, operating, and maintaining one Federal hydroelectric facility in the Jim Woodruff System (“Facilities”).

2.3. The Corps, SEPA and the Designated Agent, on behalf of the Participating Customers, have entered into a Memorandum of Agreement (“MOA”) for the purpose of establishing a framework regarding the funding of renewals and replacements at the Facilities. The Corps, SEPA and the Designated Agent will enter into Sub-agreements providing for the renewal and replacement of hydroelectric projects approved by the Project Review Committee.

2.4. The MOA provides that the Corps, SEPA and the Participating Customers will establish a Project Review Committee. The Participating Customers will elect representatives to the Project Review Committee as provided herein who shall perform the responsibilities set forth in this Agreement and the MOA.

2.5. SEPA will calculate the amount of the RRR Allowance (as hereinafter defined) and shall inform the Project Review Committee of such amount.

2.6. SEPA, in consultation with the Project Review Committee, will calculate the Section 212 Allowance (as hereinafter defined) based upon the combined Funding Requirements (as hereinafter defined).

2.7. SEPA will bill the Participating Customers for power pursuant to the Power Sales Contracts (as hereinafter defined), and shall identify on the bill the amount that constitutes the Section 212 Allowance and the Remaining Amount (as hereinafter defined).

2.8. The Participating Customers will remit payments to SEPA in accordance with the Power Sales Contracts for amounts billed by SEPA, including the Section 212 Allowance.

2.9. SEPA, through arrangements with the U.S. Department of Treasury (Treasury), will receive amounts remitted by the Participating Customers, and the Section 212 Allowance will be made available to the Corps for purposes consistent with the Agreement and the MOA in order that the Corps will be permitted to make withdrawals for Funding Requirements in accordance with the terms of properly executed Sub-Agreements.

2.10. The Designated Agent is a special purpose limited liability corporation organized and existing under the laws of the State of Georgia for the purpose of acting on behalf of the Participating Customers in accordance with the MOA and this Agreement, and who shall administer voting by the Participating Customers in accordance with this Agreement.

3. **Definition of Terms:**

3.1. Unless otherwise defined in this Agreement or the text otherwise requires, the terms defined in this Section shall have the meanings defined herein. Terms defined in the MOA and not defined in this Agreement shall have the meaning given such terms in the MOA.

“Administrator” means the administrator of SEPA.

“Agreement” means this Funding Agreement among SEPA, the Designated Agent and the Participating Customers, as amended from time to time.

“Contractor Claims” means costs resulting from administrative proceedings or litigation and any settlements or judgments incurred by the Corps under the MOA and relevant Sub-agreements except for damages occasioned by work performed under the MOA and due to the negligence and/or misconduct of the United States or its contractors.

“Customer Representatives” means the members elected by the Participating Customers to serve as their representatives on the Project Review Committee.

“Delays” means a delay of the completion of a Work Item.

“Designated Agent” means Southeastern Power LLC, which is a special purpose limited liability corporation organized and existing under the laws of the State of Georgia for the purpose of acting on behalf of the Participating Customers in accordance with the MOA and this Agreement, and who shall administer voting by the Participating Customers in accordance with this Agreement.

“Due Date” means the date on which payment of SEPA bills is required to be made pursuant to the Power Sales Contracts.

“Fiscal Year” means the annual accounting period of the United States government which currently ends on September 30th of each year.

“Funding Requirement” means the amount specified in a Sub-agreement to be funded by the Participating Customers together with the amount of any Increases, Termination Costs or Contractor Claims related to such Sub-agreement. The actual Work Item costs may be more than this amount if some portion is to be funded from Federal appropriations.

“Increases” means increases of the Funding Requirement of a Work Item.

“Judgment Fund” means that fund established pursuant to 31 U.S.C. §1304.

“Participating Customers Account” (PCA) means an account approved and established by the Treasury to receive funds payable to SEPA and a portion of which is to be provided to the Corps as the Section 212 Allowance.

“Participating Customers Account Trustee” (PCA Trustee) means SEPA for purposes of this Agreement.

“Participating Customers” means those Preference Customers who are signatories to this Agreement, as listed in Exhibit B.

“Parties” means collectively SEPA, the Designated Agent, and each of the Participating Customers.

“Power Sales Contracts” means those contracts for the sale of power between SEPA and any of the Participating Customers, currently in effect or as they may enter from time to time.

“Preference Customer” means a utility power system as determined by SEPA to whom SEPA markets capacity and energy in accordance with the Flood Control Act of 1944, 16 U.S.C. § 825s.

“Project Review Committee” means a committee established pursuant to the MOA, consisting of two (2) representatives from the Corps, six (6) representatives from the Designated Agent, and one (1) from SEPA to identify and prioritize those Work Items for renewal and replacement work.

“Remaining Amount” means the amount billed by SEPA to the Participating Customers for capacity, energy, and other services provided under the Power Sales Contract less the Section 212 Allowance.

“RRR Allowance” means the total amount of funds included in the SEPA Rates and determined by the Administrator to be available for funding of renewals, rehabilitations and replacements of the Facilities for each Fiscal Year.

“Section 212 Allowance” means that portion of the RRR Allowance designated as necessary for Funding Requirements by the Project Review Committee and provided by the Participating Customers to the Corps pursuant to the Water Resources Development Acts of 1996 and 2000. The Section 212 Allowance shall not exceed the RRR Allowance in any Fiscal Year.

“SEPA Rates” mean the rates in effect from time to time for SEPA customers, as developed by SEPA pursuant to the Flood Control Act of 1944 and Department of Energy orders and regulations.

“Sub-agreements” means those certain agreements between the Corps, SEPA and the Designated Agent with respect to Work Items approved by the Project Review Committee related to the renewal and replacement of the Facilities.

“Termination Costs” means the reasonable cost of terminating a Work Item, as described in Article VIII, Section C of the MOA.

“Treasury Account” means an account maintained by the Corps with the United States Treasury, as referred to in Sections 8 and 9 hereof.

“Value” means the number representing a Weighted Vote.

“Weighted Vote” means, with respect to a Participating Customer, one times the percentage allocation for such Participating Customer set forth on Exhibit A hereof.

“Work Item” means engineering, design and/or construction of major maintenance or rehabilitation work at the Facilities, as defined in a Sub-agreement. Such work will be performed by the Corps and funded from cash contributions in the amount of the Section 212 Allowance provided by the Participating Customers.

3.2. Words of the masculine and feminine genders shall be deemed and construed to include the neuter gender. Unless the context otherwise indicates, the singular number shall include the plural number and vice versa, and words importing persons shall include corporations and associations, including public bodies, as well as natural persons. The terms “hereby,” “hereof,” “hereto,” “herein,” “hereunder” and any similar terms, as used in this Agreement, refer to this Agreement.

4. **Agreement:**

The Parties agree to the terms and conditions set forth herein.

5. **Term of Agreement:**

5.1. The terms and conditions of this Agreement shall become effective as of the date and year first written above and shall remain in effect until the termination of the last Power Sales Contract (the “Term”); provided, that this Agreement may be earlier terminated if the MOA is terminated pursuant to Section G of Article XI thereof and the Participating Customers’ payment obligations provided for therein have been satisfied.

5.2. A Preference Customer may become a Participating Customer at any time during the Term by executing this Agreement, whereupon such customer’s name shall be added to Exhibit A and the percentage allocations recalculated by the Designated Agent. A Participating Customer can withdraw from this Agreement by giving written notice at least twelve (12) months prior to the first day of any Fiscal Year, with such withdrawal to become effective on the

first day of such Fiscal Year; provided, that such Participating Customer shall remain liable for its share of all Funding Requirements for Work Items selected by the Project Review Committee prior to the effective date of its withdrawal. In the event a Participating Customer withdraws from the Agreement, for subsequent funding obligations the Designated Agent shall recalculate the percentage responsibility as shown in Exhibit A of the remaining Participating Customers pro rata based on their respective allocation of SEPA capacity and Exhibit A shall be so amended.

6. Responsibilities of the Parties:

6.1. SEPA shall participate in the Project Review Committee; identify the RRR Allowance for the Project Review Committee; and enter into Sub-agreements for Work Items approved by the Project Review Committee and amendments to Sub-agreements as approved by the Project Review Committee. SEPA shall issue bills to the Participating Customers that identify the amount of the Section 212 Allowance and the Remaining Amount as determined by the Project Review Committee, and that instruct the Participating Customers to remit the entire amount to the PCA Trustee. In coordination with the United States Treasury, SEPA shall make the Section 212 Allowance available to the Corps for use consistent with the MOA and this Agreement.

6.2. The Project Review Committee shall vote on Increases and Delays; and remit the amount of the Section 212 Allowance and the Remaining Amount in accordance with SEPA's instructions and in accordance with this Agreement.

6.3. The Designated Agent shall execute the MOA on behalf of the Participating Customers; enter into Sub-agreements on behalf of the Participating Customers; conduct any voting by Participating Customers contemplated by this Agreement; and inform the Project Review Committee of the outcome of any such vote.

7. Designated Agent:

7.1. The Participating Customers hereby specifically authorize the Designated Agent to execute the MOA on their behalf, and to act on their behalf in complying with the MOA.

7.2. The Designated Agent shall engage in any and all activities that are necessary to carry out its obligations under this Agreement or as the Designated Agent under the MOA.

7.3. The Designated Agent shall administer the voting process for the Participating Customers; provide notice to the customer representatives and others on the Project Review Committee of the result of votes; and conduct audits as permitted by this Agreement.

8. Funding Process:

8.1. SEPA shall establish SEPA Rates for the Jim Woodruff System in accordance with orders and regulations of the Department of Energy. SEPA shall not, pursuant to this Agreement or MOA, charge a Participating Customer a different rate than the rate in effect for all Preference Customers served by the Jim Woodruff System.

8.2. SEPA shall identify the RRR Allowance to the Project Review Committee.

8.3. For each Work Item approved by the Project Review Committee, SEPA shall complete a copy of the form attached hereto as Exhibit A and allocate to each Participating Customer a share of the Funding Requirement based on the ratio of such Participating Customer's SEPA capacity allocation to the combined capacity allocations of all Participating Customers.

8.4. The Project Review Committee will determine the amount of the RRR Allowance that shall be allocated to the Section 212 Allowance as follows: the Section 212 Allowance shall consist of the sum of all Funding Requirements for Work Item(s) approved by the Project Review Committee and for which Sub-agreement(s) have been duly executed. The Section 212 Allowance may be increased in accordance with sections 9.5, 9.6, and 9.7, but shall not exceed the RRR Allowance for the Fiscal Year. The Project Review Committee will establish the timing of the collection of the Section 212 Allowance from the Participating Customers based upon the timing of funding required for Funding Requirements.

8.5. SEPA shall issue bills to the Participating Customers pursuant to the Power Sales Contracts which separately identify:

8.5.1. The Section 212 Allowance; and

8.5.2. The Remaining Amount.

8.6. SEPA, as the PCA Trustee, shall cause the allocation from the deposits to the PCA of the portion of such deposits allocable to the Section 212 Allowance, and the transfer thereof to the Treasury Account established by the Corps. The Remaining Amount will be deposited into the appropriate Treasury account for SEPA.

9. Project Review Committee and Work Item Approval Process:

9.1. The Project Review Committee ("Customer Representatives") shall consist of two (2) representatives from the Corps, six (6) representatives from the Designated Agent, and one (1) representative from SEPA.

9.2. The Project Review Committee shall identify, evaluate, and prioritize all potential Work Items to be considered for funding by the Participating Customers. Customer Representatives will agree to the Project Review Committee selecting a Work Item only to the extent that the cost of the respective Work Item, when added to the total amount of other selected Work Items, Contractor Claims, increases in Funding Requirements ("Increases"), and Termination Costs, does not exceed the RRR Allowance for each Fiscal Year during the Term of this Agreement.

9.3. Once the Project Review Committee has unanimously approved a Work Item, including the Funding Requirement, the Designated Agent and SEPA shall jointly execute a Sub-agreement with the Corps.

9.4. Once a Sub-agreement has been fully executed, and the funds required for a Work Item have been accumulated in the Treasury Account, it is the intent of the Parties that the Corps will be permitted to withdraw funds from the Treasury Account for the Funding Requirement in the amount and for the purpose authorized for that respective Sub-Agreement.

9.5. The MOA requires that if the Corps determines that the cost of a Work Item will exceed the Funding Requirement set forth in a Sub-agreement, the Corps shall inform the Project Review Committee of the need to increase the Funding Requirement. If the Corps so informs the Project Review Committee, the Customer Representatives shall have the option to: (1) approve an Increase, (2) delay the completion of the Work Item ("Delay"), or (3) terminate the Work Item. Any Increase in the Funding Requirement, when added to other Funding Requirements, shall not be permitted to exceed the RRR Allowance for a Fiscal Year. Upon execution of an amendment to a Sub-agreement underlying such an Increase, SEPA shall modify the Section 212 Allowance to collect funds for such Increase.

9.6. In the absence of a vote by the Project Review Committee in favor of the Increase or Delay with respect to a Work Item, the Work Item will be terminated. When the funds required for such Termination Costs are accumulated in the Treasury Account, the Corps will be permitted to withdraw such funds.

9.7. The Participating Customers are responsible for all Contractor Claims. When and to the extent that Contractor Claims must be repaid to the Judgment Fund, the Corps will be authorized to withdraw funds from the Treasury Account that have been paid into the account by Participating Customers for such repayment.

9.8. Upon notice of a requirement for payment of any Contractor Claims, Termination Costs, or other costs due as a result of the Corps' final accounting pursuant to Article VIII.E. of the MOA the Customer Representatives shall request a meeting of the Project Review Committee to determine whether previously approved Work Items must be delayed; whether sufficient funds will be accumulated in the Treasury Account to pay for such Work Items, or any other matter within the authority of the Project Review Committee. If the Project Review Committee determines that insufficient funds shall be available, or that funding priorities must be modified, the Customer Representatives may vote on (1) a Delay of Work Items, (2) an increase of the Section 212 Allowance provided that such increase, when added to the already approved Section 212 Allowance, does not exceed the RRR Allowance, or (3) any other changes consistent with this Agreement.

9.9. The Customer Representatives shall call a meeting of the Project Review Committee whenever reasonably necessary to address modifications to funding priorities, in light of Contractor Claims, emergencies or other conditions.

10. **Section 212 Allowance:**

10.1. Each Participating Customer agrees to remit funds for the Section 212 Allowance to the PCA Trustee on the Due Date.

10.2. Failure to pay the Section 212 Allowance shall constitute a failure to pay amounts due under the Power Sales Contract, and shall be subject to all remedies under such agreement.

11. Audit and Oversight Rights:

11.1. SEPA shall cause an annual independent audit to be conducted of its books and accounts relative to the carrying out of its obligations under this Agreement and an audit of the Corps' books and accounts as provided in the MOA. SEPA shall provide a copy of such audit to the Designated Agent, and the Designated Agent shall provide a copy of the independent audit to each Participating Customer.

11.2. The Designated Agent may cause an annual independent audit to be conducted of SEPA's books and accounts relative to the carrying out of its obligations under this Agreement and an audit of the Corps' books and accounts as provided in the MOA. Such audit may examine records which relate to work associated with this Agreement including, but not limited to, the financial and contract records of the Corps and SEPA. Thirty (30) days prior to commencing such an audit, the Designated Agent shall provide notice to the Participating Customers that the Designated Agent intends to conduct such an audit, the reason(s) for such audit, and the estimated costs. Upon expiration of the thirty (30) day notice period, the Designated Agent may commence the audit unless Participating Customers paying more than fifty percent (50%) of the costs under any Sub-agreement(s) that are the subject of the audit object to such audit. The costs of any such audit shall be paid by the Participating Customers in accordance with their percentage allocations set forth in the form of Exhibit A attached to any Sub-agreements that are the subject of such audit.

12. Successors and Assigns:

This Agreement shall inure to the benefit of and be binding upon the Parties hereto and their respective successors and permitted assigns. No Party shall assign its interest in this Agreement, in whole or in part, without the prior written consent of the other Parties. In no event shall any Party assign this Agreement to any Party that is not financially responsible or which cannot perform its obligations pursuant to this Agreement, nor shall any Party assign this Agreement on any terms at variance from those set forth in this Agreement. No permitted assignment or transfer shall change the duties of the Parties, or impair the chances of obtaining performance under this Agreement except to the extent set forth in such permitted assignment and approved in writing by the Parties.

13. Enforceability:

It is not the intent of the Parties that this Agreement convey any rights to third parties to enforce the provisions of the Agreement. This Agreement can only be enforced by the Parties or their successors.

14. Default:

The failure of any Party to perform any of its material obligations under this Agreement shall constitute a default under this Agreement unless such default is cured within ten (10)

calendar days of written notice of the default from any other Party. Upon the occurrence of a default the other Parties shall be entitled to exercise any remedies available to them at law or in equity.

15. Severability:

If any clause, sentence, paragraph, or part of this Agreement should for any reason be finally adjudged by any court of competent jurisdiction to be unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this Agreement but shall be confined in its operation to the clause, sentence, paragraph, or part thereof directly involved in the controversy in which the judgment is rendered. If such judgment modifies or holds invalid any material terms or conditions of this Agreement in such a manner that any Party is required to incur new or different obligations not expressly provided herein or forego benefits which it was otherwise entitled to, the Parties shall in good faith renegotiate the terms and conditions affected by the judgment so as to restore the original balance of benefits and burdens contemplated by the Parties as of the effective date of this Agreement. Such renegotiated terms and conditions shall be in the form of an amendment to this Agreement which shall be effective upon execution by the Parties. The original Agreement shall remain in full force and effect, as modified by said judgment, until the negotiation process for the amendment is complete.

16. Exhibits Made Part of Agreement:

Inasmuch as the Exhibits A and B under this Agreement may change during the Term hereof, they will initially be as set forth in the attached Exhibits A and B. Each of said Exhibits shall become a part of this Agreement during the term fixed by its provisions. Each Exhibit shall be in force and effect in accordance with its terms until such has been superseded by a subsequent exhibit.

17. Relationship of Parties:

The covenants, obligations, and liabilities of the Parties are intended to be several and not joint or collective, and nothing herein contained shall ever be construed to create an association, joint venture, trust or partnership, or to impose a trust or partnership covenant, obligations and liabilities under this Agreement. No Party shall be under the control of or shall be deemed to control any other Party. No Party shall be the agent of or have a right or power to bind any other Party without its express written consent, except as expressly provided in this Agreement.

18. Ownership Rights:

The ownership of, the title to, and the operation and maintenance responsibility for any equipment furnished with funds advanced by the Participating Customers under the terms of this Agreement shall be in the name of the Corps.

19. Designated Agent/Participating Customer Liability:

Except as set forth in the MOA, this Agreement does not confer any liability upon the Designated Agent or the Participating Customers for any claim, action or judgment by the Corps arising out of or in connection with the work generally described in Section 9.

20. Responsibility for Loss, Damage or Injury:

20.1. Indemnification: The Participating Customers shall indemnify in accordance with the percentages set forth on Exhibit A, as modified from time to time, save harmless and defend the Designated Agent hereto, and its respective officers, directors, agents and employees, from and against all claims, demands, costs and expenses (including reasonable attorneys' fees) in any manner, directly or indirectly, connected with or arising from any costs, losses, damage or injury (including death) to any person(s), or property occurring as a result of any transaction hereunder, except where such claims, demands, costs and expenses are caused by the gross negligence or strict liability in tort of the Designated Agent, or the Designated Agent's officers, directors, agents and employees, to the extent permitted by law.

20.2. Limitation of Liability: The Designated Agent shall not be liable to the Participating Customers, whether in contract, in tort (including negligence and strict liability), under any warranty or otherwise, for any special, indirect, incidental or consequential loss or damage, or loss of use of equipment or power system, costs of capital, loss of profits or revenues or loss of use thereof, or similar claims of Participating Customers arising out of or related to this Agreement.

21. Notices:

Any notice to be provided under this Agreement shall be in writing and shall be made to the following addresses or to such other address as a Party shall designate in writing to the other Parties:

TO: SOUTHEASTERN POWER ADMINISTRATION
Kenneth Legg
1166 Athens Tech Road
Elberton, GA 30635-6711

To: SOUTHEASTERN POWER LLC
George B. Taylor, Jr.
2100 East Exchange Place
Tucker, GA 30084-5336

Notices to Participating Customers shall be delivered to the addresses listed on Exhibit B. A notice sent by facsimile transmission shall be deemed received at the time the sending Party receives confirmation of successful transmission and notice by overnight mail or courier shall be

deemed to have been received on the second day after such notice has been sent. Notices sent by mail shall be sent by registered mail, postage prepaid, return receipt requested and shall be deemed received upon receipt.

Further Assurances:

From time to time after the execution of this Agreement, Participating Customers, SEPA and the Designated Agent will execute and deliver such documents, upon request, as may be necessary or appropriate to carry out the intent of this Agreement.

Execution in Counterpart:

This Agreement may be executed in a number of counterparts and shall constitute a single document with the same force and effect as if each Party had signed all other counterparts.

IN WITNESS HEREOF, the Parties have caused this Agreement to be executed as of the day and year first above written. The signatories hereto represent that they have been appropriately authorized to enter into this Agreement on behalf of the Party for whom they sign.

Signatories:


SOUTHEASTERN POWER
ADMINISTRATION



Kenneth Legg
Administrator

SOUTHEASTERN POWER LLC

SOUTHEASTERN FEDERAL POWER
CUSTOMERS, INC., Its Manager



W. Ronald Graham
Ron Graham
President, Southeastern Federal Power
Customers, Inc.

(EACH PARTICIPATING CUSTOMER SIGNS ON A SEPARATE PAGE)

(NAME OF PARTICIPATING CUSTOMER)

_____ [Signature]
_____ [Name]
_____ [Title]
_____ [Address]

(Seal)

Attest:

_____ [Signature]
_____ [Name]
_____ [Title]
_____ [Address]

The following resolutions of the _____ of _____
were adopted on _____, 20__:

RESOLVED, The Funding Agreement (the "Funding Agreement") among the Southeastern Power Administration, Southeastern Power LLC and Participating Customers is hereby ratified, affirmed, and approved.

RESOLVED, _____ is authorized on behalf of _____
_____ to execute the Funding Agreement.

(Name of Participating Customer)

By: _____
Name: _____
Title: _____

Payment Schedule and Participating Customer Percentages

Exhibit A

Approved by PRC(--)

Re: Work Item No. # 1 -

1. The total cost of the Work Item is \$ -

2. The following table shows each Participating Customer's percentage to be used for calculating amounts to be collected for each Work Item by each Participating Customer on each Participating Customer's SEPA power bills.

Participating Customer		Capacity	Percentage Allocation	Calculated Dollar Amount
Central Florida EC	FL	2,300	6.3889%	\$ -
City of Chattahoochee	FL	1,800	5.0000%	\$ -
City of Quincy	FL	8,400	23.3333%	\$ -
Suwannee Valley EC	FL	4,800	13.3333%	\$ -
Talquin EC	FL	13,500	37.5000%	\$ -
Tri- County EC	FL	5,200	14.4444%	\$ -
		36,000	100.0000%	\$ -

EXHIBIT B
List of Participating Customers

CITY OF CHATTAHOOCHEE P O DRAWER 188 115 LINCOLN DRIVE CHATTAHOOCHEE FL 32324-0188 ATTN: ROBERT PRESNELL	CITY OF QUINCY 404 WEST JEFFERSON QUINCY FL 32351-2328 ATTN: JACK MCLEAN, JR.
CENTRAL FLORIDA ELECTRIC COOP INC P O BOX 9 CHIEFLAND FL 32644 ATTN: DENNY GEORGE	SUWANNEE VALLEY ELECTRIC COOP INC P O BOX 160 LIVE OAK FL 32064-0160 ATTN: MICHAEL MCWATERS
TALQUIN ELECTRIC COOP INC 1640 WEST JEFFERSON STREET QUINCY FL 32351-5679 ATTN: TRACY BENSLEY	TRI-COUNTY ELECTRIC COOP INC 2862 WEST US90 202 N DUVAL MADISON FL 32340 ATTN: JULIUS HACKETT

**CITY OF QUINCY
CITY COMMISSION
AGENDA REQUEST**

MEETING DATE: May 28, 2019

DATE OF REQUEST: May 24, 2019

TO: Honorable Mayor and Members of the City Commission

FROM: Jack L. McLean Jr., City Manager
DeCody Fagg, Parks and Recreation Director

SUBJECT: Update on Tanyard Creek Park and Amphitheater, Rules and Regulations, Rental Fee Schedule and Rental Agreement Application

Statement of Issue:

The information provided herein concerns the Commission's approval of the rules and regulations, rental fee schedule and rental agreement application for Tanyard Creek Park and Amphitheater.

Background:

The City Commission of the City of Quincy adopted via approval of Resolution 1322-2015 rules and regulations, the rental agreement for the use of the facilities and the rental fee schedule as represented in "Exhibit D".

The current approved and adopted documents used to market and rent the Tanyard Creek Park and Amphitheater have not served the City of Quincy well; resulting in a need to do **a total redo** of those documents, i.e., rules and regulations, the rental agreement application and the rental fee schedule.

Resolution 1389-2019 reflect the approval and adoption of documents and information that have been researched, aligned with neighboring cities, i.e., the City of Tallahassee; more updated and current procedures and processes and is responsive to existing community needs.

Staff Recommendation:

It is staff's recommendation to approve the recommended and revised rules and regulations, Event Planning Kit (Exhibit A), rental agreement application (renamed Event Permit Application) (Exhibit B) and the rental fee schedule (Exhibit C) for Tanyard Creek Park and Amphitheater as also reflected in Resolution Number: 1389-2019.

Options:

Option 1: Vote to approve and adopt Resolution 1389-2019.

Option 2: Vote to deny the approval and adoption of Resolution 1389-2019.

Staff Recommendation:

Option 1

ATTACHMENTS:

“Exhibit A” – Rules and Regulations, Event Planning Kit for Tanyard Creek Park and Amphitheater

“Exhibit B” – Rental Agreement Application (renamed – Event Permit Application) for Tanyard Creek Park and Amphitheater

“Exhibit C” - Rental Fee Schedule for Tanyard Creek Park and Amphitheater

“Exhibit D” - Resolution 1322-2015 effective 2/10/2015

RESOLUTION NO. 1389 - 2019

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF QUINCY

WHEREAS, the City of Quincy, Florida is the owner and operator of the public facility known as the Tanyard Creek Park and Amphitheater, and

WHEREAS, the City of Quincy constructed the Tanyard Creek Park and Amphitheater in 2011 for the promotion of the arts, music, civic engagement, business, social and recreational activities. Along with setting into motion, the ability of the City to host its own City-sponsored concerts and festivals, and

WHEREAS, the City Commission of the City of Quincy reviewed, established and approved rules and regulations, a rental fee structure and a rental agreement application for the use of the Tanyard Creek Park and Amphitheater in 2015 (Resolution No. 1322-2015), and

WHEREAS, the current approved rules and regulations, rental fee structure and rental agreement application have not served the City of Quincy well; resulting in an inability to effectively market and rent the Tanyard Creek Park and Amphitheater, and

WHEREAS, in 2019, the City of Quincy has an opportunity to reimagine the future of Tanyard Creek Park and Amphitheater and to develop more current, improved and aligned set of rules and regulations, rental fee structure and rental agreement application that is responsive to current community needs and will position the City of Quincy in its attempts to move forward, and

WHEREAS, the recommended and revised rules and regulations (Event Planning Kit), rental fee structure and rental agreement application (renamed - Event Permit Application) is a total rewrite of the previously approved rules and regulations, rental agreement application and rental fee schedule, and

WHEREAS, the recommended and revised rules and regulations (Event Planning Kit), rental fee schedule and rental agreement application (renamed – Event Permit Application) have been researched and are aligned with the efforts of the City of Tallahassee, Parks, Recreation & Neighborhood Affairs Department, Cascades Park – Event Planning Kit (2018), and

WHEREAS, the recommended and revised rules and regulations (Event Planning Kit), rental fee structure and rental agreement application (renamed – Event Permit Application) are developed for the use of the Tanyard Creek Park and Amphitheater and will continue to protect the public investment; promote and protect public health, safety and welfare and ensure that the use of the facilities are consistent with establishing a thriving, more resilient community, and

NOW THEREFORE, BE IS ADOPTED AND RESOLVED by the City Commission of the City of Quincy, Florida, as follows:

- 1. The recitals above are incorporated herein by reference and made a part hereof.**

2. **The City Commission of the City of Quincy hereby approves and adopts the recommended and revised rules and regulations (Event Planning Kit) for Tanyard Creek Park and Amphitheater attached hereto as “Exhibit A”.**
3. **The City Commission of the City of Quincy hereby approves and adopts the rental agreement application (renamed – Event Permit Application) for Tanyard Creek Park and Amphitheater attached hereto as “Exhibit B”.**
4. **The City Of Commission of the City Of Quincy hereby approves and adopts the rental fee schedule for Tanyard Creek Park and Amphitheater attached hereto as “Exhibit C”.**
5. **The use of the Tanyard Creek Park and Amphitheater shall be consistent with such rules and regulations, including rental fee schedule, and rental agreement application, as may be amended by resolution of the City of Commission of the City of Quincy, Florida.**

PASSED, ADOPTED AND APPROVED by the City Commission of the City of Quincy this 28th Day of May, 2019.

APPROVED:

Keith Dowdell, Mayor and Presiding Officer
City Commission and of the City of Quincy, Florida 32351

ATTEST:

Sylvia Hicks
Clerk of the City of Quincy
Clerk of the City Commission thereof

Attachments:

- “Exhibit A” – Rules and Regulations, Event Planning Kit for Tanyard Creek Park and Amphitheater
- “Exhibit B” – Rental Agreement Application (renamed – Event Permit Application) for Tanyard Creek Park and Amphitheater
- “Exhibit C” - Rental Fee Schedule for Tanyard Creek Park and Amphitheater
- “Exhibit D” - Resolution 1322-2015 effective 2/10/2015

“Exhibit A”

Rules and Regulations, Event Planning Kit for Tanyard Creek Park and Amphitheater

TANYARD CREEK PARK AND AMPHITHEATER



Event Planning Kit

Venue Information

Permitting Checklist

Park and Amphitheatre Rules and Regulations

Insurance Requirements

Fee Schedule

Payment Terms

Event Permit Application

Venue Information

Tanyard Creek Park is a 32-acre park site that sits adjacent to the Tanyard Creek Greenway and is also within the geographic center of City of Quincy. The park consist of family sized pavilions, meadow open spaces, hiking and walking paths. Other parts of the park include a nature center, planted grove, “boundless” playground, a large grassy open space, meadow and amphitheater. A restored wetland with new storm water features provide the needed storm water management on the site as well.



Location: 20 Martin Luther King, Jr. Blvd., Quincy, Florida 32351

Tanyard Creek Amphitheater

Covered Stage:	Yes
Number of fixed seats:	None, areas all uncovered
Lawn:	Length = 262 ft.; Width = 227 ft.
Total Capacity:	8,500
Stage Depth:	36 ft., 6 inches
Stage Width:	50 ft., 6 inches
Loading Zone to Stage:	NO
Dressing Room	NO
Private Restrooms:	2 (Location: Ticket Booth)
Public Restrooms:	2
Parking On-Site:	153 (of these 15 are handicapped accessible)
Parking Off-Site:	Parking is available off Martin Luther King Blvd. in the adjacent football field and the empty field on the south side of Martin Luther King Blvd. (must contact the Gadsden County School Board for permission – Saturdays and Sundays only).
Programmable Hours:	Sunday – Thursday: 8 am – 9 pm Friday – Saturday: 8 am – 10:00 pm

Venue Map



Revision: Resolution 1322-2015 effective 02/10/2015 – Approved by City Commission

Adaptation from the City of Tallahassee, Parks, Recreation & Neighborhood Affairs, Cascades Park, Event Planning Kit, 2018.

Revision: Resolution 1389-2019 effective 05/28/2019

Permitting Checklist

Please use the checklist to make sure that you are following the permitting process:

Establish date and areas of use.	<input type="checkbox"/> Yes <input type="checkbox"/> No
Submit Event Permit Application with all applicable paperwork. <ul style="list-style-type: none"> • General Liability Insurance • Tax Exempt Certificate • Non-Profit Documentation • Food Vendor Information • City of Quincy Police Department Event Application • Road Closure Application 	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No
Pay Rental Deposit	<input type="checkbox"/> Yes <input type="checkbox"/> No
Site and Accessibility Planning	<input type="checkbox"/> Yes <input type="checkbox"/> No
City of Quincy City Manager and/or Parks and Recreation Director will contact you for site planning meeting.	<input type="checkbox"/> Yes <input type="checkbox"/> No

Please note: Marketing of any kind may not take place until the application has been approved.

Welcome Letter

Dear Event Planner/Organizer:

Thank you for your interest in utilizing Tanyard Creek Park and Amphitheater for your event. We welcome community and civic groups, non-profit and for-profits organizations, private groups, promoters and other renters to our facilities. It's an exciting time for the City of Quincy, as we continue to attempt to grow and adapt; remain community-focused and open to new ideas and events. We would love to host all types of events, for example, arts and music festivals, civic, business, social and recreational activities, as well as, small or larger gatherings.

We would love working with your group or organization to make unique and fun events happen for our community. We want to make your event the best and most memorable event yet. Please contact us by calling the City of Quincy Parks and Recreation Department at 850-618-0042 during regular business hours, 8:30 am to 5:00 pm, Monday thru Friday.

Thanks you.

Sincerely,

Jack L. McLean Jr.
City Manager

Park and Amphitheater Rules and Regulations

Park and Amphitheater Use

The use of the park and amphitheater is determined on a first come, first served basis and may be reserved up to one (1) year in advance. Reservations are not confirmed until the application is approved by the City and all appropriate fees have been paid.

All events must end no later than 10:00 pm Fridays and Saturday, and no later than 9:00 pm Sundays through Thursdays. No event shall begin earlier than 8:00 am Saturdays and Sundays, and no earlier than 7:00 am Mondays through Fridays. No amplified sound in the amphitheater any day of the week prior to 10:00 am.

No oral agreement for use of the amphitheater shall be valid.

In the event that a “lightning warning” alert occurs, the City of Quincy staff will immediately stop the event and evacuate the event space. All participants, organizers and staff should immediately seek shelter under a safe structure or in personal vehicles. Once the alert has expired, the City of Quincy staff will contact the organizers/users to inform them that the event may resume.

Amphitheater

A **\$500.00 rental fee** is required to secure the area and must be paid in advance. The user of the amphitheater is responsible for all repairs due to damages incurred as a result of the event. The user planning the event will be responsible for any extra cost incurred for using an outside company for sound or any other services. Said company will be required to follow all sound system and noise policy regulations.

Cancellation

If the user violates any of the terms and conditions of the application, the City of Quincy shall have the right to immediately terminate or cancel without notice or refund due to special circumstances, including, but not limited to the following: weather, misuse or abuse of facilities, non-compliance with the City of Quincy event guidelines and un-permitted/prohibited events. The City of Quincy may pursue all of its rights and remedies in accordance with the law, including the right to recover court costs and attorney fees.

The cancellation notice must be done in writing and will be as follows:

- Cancellation of an event 30 plus (+) days before an event will result in loss of application fee.
- Cancellation 14 to 30 days before an event will result in loss of deposit and application fee.
- Cancellation less than 14 days results in loss of ALL fees.

Prohibited Practices

Games of chance, gambling and raffles are prohibited. Pony rides, golf carts and motorized vehicles are prohibited in Tanyard Creek Park.

Except for private activities, containers, ice-chests or outside food and drink shall be prohibited from being brought into the Amphitheater. Pets, except for service animals, and smoking are prohibited within the Amphitheater. The use of barbeque grills and other food preparation activities shall be undertaken only in hard surfaced areas specifically designated for such uses.

Insurance Requirements

General Liability Insurance is required for all public events. For events requiring an alcohol license, the minimum amount of coverage in the general liability insurance policy shall be \$2,000,000 general aggregate, \$1,000,000 personal injury and \$1,000,000 each occurrence. For all other events held on property, the minimum amount of coverage for the general liability insurance policy will be \$1,000,000 per occurrence. The insurance policy must cover, in addition to the general public, but also entertainers and their support staff and any individual participating in or attending the activity for which the facility is rented. Coverage shall meet the following:

- Deductibles shall be listed on the Certificate of Insurance and are acceptable only on per occurrence basis for property damage only.
- Claims-made policies will not be accepted.
- The coverage shall contain no special limitation on the scope of protection afforded to the City, its officials, agents, servants, representatives, volunteers, subcontractors and employees.
- Certified copies of all insurance policies and/or certificates of insurance shall be furnished to the City of Quincy without cost to the City not less than thirty (30) calendar days prior to the scheduled activity.

Vendors

Each vendor will be required to follow these easy steps.

Before Event

- Fill out and submit a vendor special event form.
- The City of Quincy requires a business license and can be obtained from the City of Quincy Clerk's Office.
- Display the form in your booth at the event.

After Event

- Complete the portion of the form with the amount of sales collected.
- Remit 7.500% sales tax to the City of Quincy.
- Payment is due by the 20th of the month following the period of the event. If the 20th falls on a weekend or holiday, the return is due the next business day.

Information to Event Planner/Organizer

- The organizer must complete the section of the application requesting the listing of vendors, including name, mailing address and phone number.
- The organizer can request the special event form from the vendor upon check in at the event.

Food Vending Regulations

As the organizer, it is your responsibility to communicate the vending regulation to your food vendors prior to the event. Proof of necessary licenses and insurance must be provide for each vendor. All vendors must adhere to all regulations set- forth.

General Vending Regulations

- Vendor may not arrive earlier than set-up time provided by the event organizer.
- Vendor must stop serving immediately at event/activity ending time and start breaking down. Break down must be completed within 1.5 hours of event conclusion.
- Food vendors may only sell during the official event times.
- All waste must be disposed of properly. Large trash, boxes and items must go with vendor upon leaving the space. Grease, charcoal, grill drippings and oil MAY NOT be

dumped in City garbage cans. Vendors must make their own arrangements for disposing of these items.

- Food items must be placed in bags before deposited into waste cans.
- Vendor must supply own extension cords.
- Fire Safety Code requires a portable fire extinguisher. Check the local Fire Department for specific requirements pertaining to size and type of required fire extinguishers or other fire related requirements.
- Tents and/or canopies must be properly weighted. Walkways must remain clear of debris.
- Extension cords must be taped down or covered to prevent a trip or fall hazard.
- Vehicles will NOT be allowed to stay in the vendor area.
- Vendor areas will NOT allow vehicle access once event begins.
- Walkways must remain clear of debris and extension cords must be secured.

It is estimated that 20%-30% of the attendees to an event will eat at the event. The industry standard is one (1) truck per 300 people that you anticipate will eat. Caterers will also be required to adhere to these regulations.

State of Florida Department of Business and Professional Regulations (DBPR) Regulations
Vending Requirements

Licensing and inspection may be conducted on-site by DBPR, Division of Hotels & Restaurants inspector. All vendors are required to hold a license to be a vendor. If you have any questions, please call DBPR Customer Center at 850-487-1395.

Payment Terms

All applications for use of the amphitheater should be returned with the \$500.000 rental deposit as a minimum payment to reserve the date requested. All events must follow the following payment schedule:

- 90 days before event: 25% of fees.
- 30 days before event: 50% of remainder.
- 14 days before event: all of the remainder balance.
- The \$500.00 rental deposit shall be applied to the total amount.
- The damage deposit is refundable pending inspection of the site after use. The damage deposit will be returned by check after the event via US Mail. If necessary, an invoice will be sent post-event to reflect any accrued charges during the event. This invoice will reflect any damage deposit monies applied.
- Users of the amphitheater are responsible for all repairs due to damages incurred during the event.

“Exhibit B”

**Rental Agreement
Application
(Renamed – Event Permit
Application)
for
Tanyard Creek Park and
Amphitheater**



Event Permit Application

Tanyard Creek Park and Amphitheater

Applicant Information

Name of Applying Organization/Individual:		
Address:		
Phone Number:		
Alternate Phone Number:		
Email Address:		
Organization/Event Website (if applicable):		
Contact Name:		
Contact Mailing Address:		
City:	State:	Zip Code:

Contact Phone Number:		
Alternate Phone Number		
Non-Profit Status ID# (Must attach copy):		
Name of Event:		
Public Event: ___ Yes ___ No		
Requested Date: Choose three (3) possible dates; list in order of importance.		
1.		
2.		
3.		
Set-Up Time:	Event Start Time:	Event End Time:
Breakdown/Offsite Time:		
All events must conclude by 9 pm Sundays – Thursdays and 10 pm Fridays and Saturdays		
Anticipated Attendance:		

Admission Fee: ___ Yes ___ No	If yes, amount of admission fee:
---------------------------------------	----------------------------------

Have you held this event before? ___ Yes ___ No	If so, when and what venue?
---	-----------------------------

Type of Event:	Festival	___
	Foot Race	___
	Benefit Walk	___
	Public Assembly	___
	Concert	___
	Carnival	___
	Performing Arts	___
	Reception	___
	Party	___
	Animal Event	___
	Other: (Please specify)	_____

Expected Activities:

Other Factors (Check all that apply):

Alcohol (submit Alcohol Permit)

Medical/First Aid

Tents What size: _____

Banners/Signs

Portable Restrooms

Use of sound system

Anticipated number of food vendors:

Merchandise Sales? Yes No

Anticipated number of merchant vendors:

What type of merchandise do you plan to sell?

Will food and/or non-alcoholic beverages be served and/or sold? Yes No

Who will dispense the food or beverage (i.e., caterers, staff, etc.)?

If caterers are being used, please list the names and DBPR license number of each caterer:

Electric, sanitation and water requirements will be determined based on needs.

All sales tax is to be reported by vendor and is not the City of Quincy's responsibility to report sales tax.

Release and Hold Harmless Agreement

In consideration of the City of Quincy, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Quincy, its employees, representatives and agents against all claims, liabilities, losses or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from normal City regulations in the area. The undersigned further agrees to indemnify and hold harmless the City of Quincy, its employees, representatives and agents against any loss, injury, death or damage to person or property and against all claims, demands, fines, suits, actions, proceedings, orders, decrees and judgments of any kind or nature and from and against any and all costs and expenses including reasonable attorney fees which at any time may be suffered or sustained by the undersigned or by any person who may, at any time, be using or occupying or visiting the premises of the undersigned or the above-referenced public property or be in, on or about the same, when such loss, injury, death or damage shall be caused by or in any way result from or rising out of any act, omission or negligence of any of the undersigned or any occupant, visitor, or user of any portion of the premises or shall result from or be caused by any other matters or things whether the same kind, as, or of a different kind that the matters or things above set forth. The undersigned hereby waives all claims against the City of Quincy for damages to the building or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above. The undersigned further agrees to comply with all the rules, regulations, terms and conditions established by the City of Quincy, Florida.

THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS THIS DOCUMENT, INCLUDING THE FACT IT IS RELEASING AND WAIVING CERTAIN POTENTIAL

**RIGHTS, AND VOLUNTARILY AND FREELY AGREES TO THE TERMS AND
CONDITIONS AS SET FORTH HEREIN.**

Applicant Signature: _____

Print Name: _____

Date: _____ Phone Number: _____

Economic Impact

Potential Economic Impact Factors:
Possible Sponsors and/or Partnerships:
Anticipated Immediate Impact to Community:

CITY MANAGER APPROVAL

_____ Approved _____ Denied Date: _____

City Manager's Signature: _____

Jack L. McLean Jr.

“Exhibit C”

Rental Fee Schedule for Tanyard Creek Park and Amphitheater

Tanyard Creek Park and Amphitheater

Rental Fee Schedule

	General Groups		Non-Profit Groups	
	Public Event	Private Event	Public Event	Private Event
Tanyard Creek Amphitheater	0-4 hours \$900.00 \$100 each additional hour	0-4 hours \$1,050.00 \$125 each additional hour	0-4 hours \$400.00 \$50.00 each additional hour	0-4 hours \$550.00 \$75.00 each additional hour
Non-Refundable Rental Deposit (Amphitheater only)	\$500.00	\$500.00	\$500.00	\$500.00
Refundable Damage Deposit	\$50 or 25% of total rental fees; whichever is greater	\$50 or 25% of total rental fees; whichever is greater	\$50 or 25% of total rental fees; whichever is greater	\$50 or 25% of total rental fees; whichever is greater
Event Staff (overtime rates may apply)	\$10.00 per hour	\$10.00 per hour	\$10.00 per hour	\$10.00 per hour
Maintenance Staff	\$17.00 per hour	\$17.00 per hour	\$17.00 per hour	\$17.00 per hour
Bathroom Attendants (1 male/1 female)	\$25.00 per hour	\$25.00 per hour	\$25.00 per hour	\$25.00 per hour
Waste Cans (15 or less)	\$19.24	\$19.24	\$19.24	\$19.24
Event Application Fee	\$31.50	\$31.50	\$31.50	\$31.50
Police	\$40.00 per hour (subject to event needs – coordinated through City of Quincy Police Department)			

“Exhibit D”

Resolution 1322-2015

Effective 2/10/2015

**City of Quincy
City Commission
Agenda Request**

Date of Meeting: February 10, 2015

Date Submitted: February 6, 2015

To: Honorable Mayor and Members of the Commission

From: Mike Wade, Interim City Manager
Scott Shirley, City Attorney
Greg Taylor, Parks and Recreation Director

Subject: Resolution 1322-2015
Tanyard Creek Park Amphitheater Rules and Regulations

Issue:

A Resolution setting rules and regulations for Tanyard Creek Park Amphitheater is presented to the commission for adoption.

Analysis:

The following rules and regulations will be adopted via approval of Resolution 1322-2015. The Rules and Regulations are attached as Exhibit "A" to the resolution. Also attached to the resolution as Exhibit "B" is the Rental Agreement for use of the facility and the Fee Schedule is attached to the resolution as Exhibit "C". The following is a brief summary of the changes that resulted from the Commission's consideration of the Rules and Agreement at the regular meeting of January 13, 2015:

Rules and Regulations:

1. Page 2, definition of Professional Promotional Activity. Added a sentence providing as follows: "Local performers, defined as those with a residence within 100 miles of the Amphitheater, shall be treated as a Commercial Activity." This reduces the rental fees applicable to these local performance activities.
2. Page 2, definition of Non-Profit Activity. Added the last sentence as follows: "Not-for-profit entities desiring to engage in ticket sales, charge admission fees or engage in merchandise sales shall be treated as a Commercial Activity or Professional Promotional Activity, as appropriate." This prevents professional promotional or commercial activities from pretending to be not-

for-profit. The only drawback to this approach is that fundraisers and benefits would be required to pay professional promotional and/or commercial activity rental rates.

3. Page 4, paragraph 4(b). Renamed this paragraph and substantially reworded the first sentence as follows: "The City Commission, City Manager, Parks and Recreation Director and/or his/her designee, reserve the right to refuse any prospective lessee the privilege of using the Amphitheater if, based on the available information, the anticipated activity is likely to be unreasonably disruptive to the surrounding neighborhood, too large for the available seating capacity, disorderly, dangerous to persons or property, or is in any other way likely to be inconsistent with the terms and conditions of these Rules and Regulations." This provides greater control to prevent misuse of the facility.
4. Page 6, paragraph 4(k). Sound levels are set at 85dB and are measured at the mixing board for the performance. Also, revised to provide that sound measurements are to be taken by a calibrated sound level device. My understanding is that periodic calibration can be achieved by sending the device to the manufacturer.
5. Page 6, paragraph 4(l). Excepted service animals from prohibition on dogs. Also, added a provision on food preparation activities and barbeque grills requiring that these be on hard surfaced areas designated for such activities.
6. The fee schedule has been moved to a separate exhibit document to the resolution to facilitate revisions to applicable fees, if necessary.

Rental Agreement:

1. Corrected spelling in title.
2. Page 4. Eliminated paragraph on equipment details.
3. Page 5, paragraph 4 under Fees and Deposits. Revised this paragraph as follows: "Lessee agrees to pay the sum of _____ Dollars (\$ _____) for the use of Amphitheater staff/service personnel. This shall be based on the total estimated number of required staff hours at the rate of twenty five (25) dollars per hour. The service personnel fee shall be paid not later than thirty (30) calendar days prior to the Activity." This clarifies how service personnel fees are calculated and when the fees are to be paid.

Also, note that paragraph 4 of the Resolution requires that the Rules, Fee Schedule and Agreement be amended by further resolution of the City Commission.

Options:

1. Adopt Resolution 1322-2015
2. Adopt Resolution 1322-2015 with changes
3. Do not Adopt Resolution 1322-2015

Recommendation:

Option 1

Attachments:

1. Resolution 1322-2015
2. Exhibit "A" to Resolution 1322-2015
3. Exhibit "B" to Resolution 1322-2015
4. Exhibit "C" to Resolution 1322-2015

RESOLUTION NO. 1322-2015

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF QUINCY, FLORIDA, RELATING TO THE TANYARD CREEK PARK AMPHITHEATER; ADOPTING RULES AND REGULATIONS FOR THE TANYARD CREEK PARK AMPHITHEATER; ADOPTING A FEE SCHEDULE FOR RENTAL OF SUCH FACILITY; ADOPTING A RENTAL AGREEMENT FOR THE TANYARD CREEK PARK AMPHITHEATER; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Quincy, Florida, is the owner and operator of a public amphitheater facility known as the Tanyard Creek Park Amphitheater; and

WHEREAS, the City of Quincy constructed the Tanyard Creek Park Amphitheater for the promotion of the arts, music, civic, business, social and recreational activities, while also allowing the City to host its own City sponsored shows and festivals; and

WHEREAS, the Tanyard Creek Park Amphitheater is located in close proximity to a residential area of the City, making it essential that use of the facility be carefully and thoughtfully regulated; and

WHEREAS, the City Commission of the City of Quincy desires to establish rules and regulations, rental fees and a rental agreement for the use of the Tanyard Creek Park Amphitheater in order to protect the public investment in such facility, to promote and protect the public health, safety and welfare, and to ensure that use of the facility is consistent with good community morals and values.

NOW THEREFORE, be is ADOPTED AND RESOLVED by the City Commission of the City of Quincy, Florida, as follows:

1. The recitals above are incorporated herein by reference and made a part hereof.
2. The City Commission of the City of Quincy hereby approves and adopts the Tanyard Creek Park Amphitheater Rules and Regulations attached hereto as Exhibit "A."
3. The City Commission hereby approves and adopts the Tanyard Creek Park Amphitheater Rental Agreement attached hereto as Exhibit "B."
4. The City Commission hereby approves and adopts the Tanyard Creek Park Amphitheater Rental Fee Schedule attached hereto as Exhibit "C."

5. Use of the Tanyard Creek Park Amphitheater shall be consistent with such rules and regulations, including fee schedule, and rental agreement, as may be amended from time to time by resolution of the City Commission.

6. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED by the City Commission of the City of Quincy, Florida, this 10th DAY of February 2015.

BY:

Derrick Elias
Mayor and Presiding Officer
of the City Commission of the City of Quincy, Florida

ATTEST:

Sylvia Hicks
Clerk of the City of Quincy and
Clerk of the City Commission thereof

Attachments:

Exhibit "A" – Tanyard Creek Park Amphitheater Rules and Regulations

Exhibit "B" – Tanyard Creek Park Amphitheater Rental Agreement

Exhibit "C" – Tanyard Creek Park Amphitheater Rental Fee Schedule

TANYARD CREEK PARK AMPHITHEATER



Rules and Regulations

1. RESERVATION AND RENTAL PROCEDURES:

(a) The Amphitheater welcomes community groups, civic groups, non-profit organizations, private groups, for-profit organizations, promoters and renters use of the Tanyard Creek Park for the promotion of the arts, music, civic, business, social and recreational Activities, while also hosting its own in-house shows and festivals, capable of hosting crowds of up to 8,500. Information regarding rental of the Amphitheater may be obtained by contacting the City of Quincy Parks and Recreation Department at (850) 618-0042 x 8295 during regular business hours, 8:30 A.M. to 5:00 P.M., Monday through Friday.

(b) Amphitheater usage is by permit only.

(c) The use of the Amphitheater is determined on a first come, first served basis and may be reserved up to one (1) year in advance. Reservations are not confirmed until the Agreement is approved by the City and all appropriate fees have been paid.

(d) The Lessee shall designate those individuals who must be on-site during the Activity and who are responsible for assuring compliance with these Rules and Regulations. Failure to comply could result in the forfeiture of the Activity.

(e) The rental fee must be paid in advance as required below. Additional charges may be assessed for property damages The Lessee shall pay all additional charges for damage in excess of the deposit within thirty (30) days of written demand therefore by the City. If Lessee violates any of the terms or conditions of the Agreement, the City shall have the right to immediately terminate without notice or refund, and the City may pursue all of its rights

and remedies at law or in equity including, without limitation, the right to recover court costs and attorney fees.

2. RENTAL FEES:

(a) Rental fees are established and revised from time to time by a resolution adopted by the City Commission. The base rental rate covers a full day of usage for each scheduled Activity.

(b) Rental Fees for the Amphitheater shall be determined by the classification of the reserving party. All parties wishing to rent the Amphitheater shall be classified by one of the following:

Private Activity: Private events are those that restrict the general public's access to the amphitheater site, by either physical barriers or by personnel, or Activity that is permitted to erect such barriers, or otherwise restrict the general public, such as weddings, reunions, company picnics, and political events or fundraisers. Other than as relates to political events or fundraisers, this shall be a rental where the public is generally not invited and the Activity is not advertised.

Commercial Activity: Use by an individual, organization, or company charging admission fees on or off the premises, or the selling of merchandise on the premises where the motivation in holding the Activity is for profit making.

Professional Promotional Activity: Professional Promotional Activity is an activity, that in the sole discretion of the City Commission, brings professional level artists, musicians, singers and other talent, who have attained national or regional prominence to the general public or to a portion of the general public and/or where there is a charge for admission, fees on or off the premises, or the selling of merchandise on premises. Local performers, defined as those with a residence within 100 miles of the Amphitheater, shall be treated as a Commercial Activity.

Non-Profit Activity: A Non-Profit Activity is an activity solely established, operated, and promoted by an incorporated not-for-profit organization which exists for educational or charitable reasons, and from which its shareholders or trustees do not benefit financially. There shall be no ticket sales, entry fees or for-profit selling of merchandise on the premises. Not-for-profit entities desiring to engage in ticket sales, charge admission fees or engage in merchandise sales shall be treated as a Commercial Activity or Professional Promotional Activity, as appropriate.

(c) Service Personnel Fees (staff costs): In addition to the base rental fee, all rentals shall require the use of additional Amphitheater staff/service personnel. These fees are based on

twenty-five (25) dollars per hour per staff person. The amount of staff and hours needed will vary depending on the type and length of the activity.

3. DEPOSITS:

(a) Rental Deposit/Rental Fees: Lessee agrees to pay a rental deposit in an amount equal to fifty (50) percent of the base rental fee, which is to reserve the use of the Amphitheater for the Activity on the specified date(s) and time(s). Said rental deposit is due at the time the Amphitheater is reserved. The Rental Deposit fee shall only be refundable as specifically provided hereunder. Furthermore, Lessee agrees to pay the remaining balance of the base rental fee, as well as all other fees owed, not later than thirty (30) calendar days prior to the scheduled Activity.

(b) Damage Deposit: A Damage deposit will be required for all Activities. Lessee agrees to pay this deposit in the amount equal to fifty (50) percent of the base rental fee and it shall be paid not later than thirty (30) calendar days prior to the Activity.

(c) All deposits and/or fees must be paid in cash, credit card, money order, or certified check. (Note: If paying by cash or credit card, fees must be paid at the Customer Service Department. All other payment methods may be paid at the Parks and Recreation Department.)

(d) Refunds:

(1) Refunds of fees and deposits require advance written notice of cancellation not less than thirty (30) days prior to rental date. Advanced payments may be credited to a future date, as long as the schedule permits the Activity to be rescheduled. Cancellation notice of less than thirty (30) days of scheduled Activity will result in forfeiture of all deposits and rental fees. If lessee rents the Amphitheater inside of the thirty (30) day period, lessee understands that any cancellation by lessee will automatically result in fees not being refunded.

(2) Approval of the Agreement will be granted with the understanding the City reserves the right to cancel the Agreement, with or without notice, and refund all monies paid in the event that the Amphitheater becomes unavailable due to any condition deemed necessary by the city.

(3) Refunds will not be issued due to rain or any other weather condition. However, if the Activity is cancelled due to weather prior to the scheduled date of the scheduled Activity, the City will work with the Lessee to reschedule the Activity. Notwithstanding the foregoing, the City has the right to terminate an activity due to inclement weather that poses a hazard to guests, performers, staff or amphitheater.

(4) Any unused portion of the damage deposit may be refunded to the Lessee after the Activity. However, the damage deposit may be held at the discretion of the City for any period of time necessary to determine the full extent of damages.

(5) If Lessee violates any of the terms or conditions of the Agreement, the City shall have the right to immediately terminate without notice or refund, and the City may pursue all of its rights and remedies at law or in equity including, without limitation, the right to recover court costs and attorney fees.

4. GENERAL INFORMATION/RULES:

(a) Confirmed Reservations: No oral agreements for use of the Amphitheater shall be valid. All reservations must be confirmed with the completion of the Agreement and payment of all appropriate fees.

(b) Reservation of Right to Refuse Use: The City Commission, City Manager, Parks and Recreation Director and/or his/her designee, reserve the right to refuse any prospective lessee the privilege of using the Amphitheater if, based on the available information, the anticipated activity is likely to be unreasonably disruptive to the surrounding neighborhood, too large for the available seating capacity, disorderly, dangerous to persons or property, or is in any other way likely to be inconsistent with the terms and conditions of these Rules and Regulations. If Lessee violates any of the terms or conditions of the Agreement, the City shall have the right to immediately terminate without notice or refund.

(c) Conduct/Behavior:

(1) The City through its representatives, agents, and employees, reserve the right to control all Activities at the Amphitheater and to eject any person(s) who is/are objectionable and acts contrary to the rules and regulations.

(2) The City through its representatives, agents, and employees, may revoke any permit previously granted at any time if it is determined that the application for permit contained any misrepresentation or false statement, or that any condition set forth in the policies governing the permit requested is not being complied with, or that the safety of the participants in the Activities of the applicant or other patrons of or visitors to the Amphitheater is endangered by the continuation of such Activity.

(3) Lessee, its agents, servants, employees, assigns, successors, invitees, and licensees at all times agree to fully abide by City rules and regulations.

(4) Lessee is responsible to see that all Activities are properly controlled; all rules are enforced, and must have a designated person(s) of authority on site at all times.

(5) Lessee agrees that he/she will, to the extent possible, take every action necessary to prevent any and all disorderly or boisterous conduct or immoral practices of any kind and/or about the premises by its agents, servants, employees, assigns, successors, invitees and licensees.

(6) Lessee agrees that all performers will conduct themselves with due regard to the public conventions and morals. The entertainer(s) shall not, either while rendering such services to the producer or in his private life, commit an offense involving moral turpitude under Federal, state or local laws or ordinances. The act shall not do or commit any act or thing that will tend to degrade them in society or bring them into public hatred, public disrepute, contempt, scorn, or ridicule, or that will tend to shock, insult or offend the community or public morals or decency.

(d) Lessee's Property: The City shall assume no responsibility for any property placed on or in the Amphitheater or other park facilities and grounds. Furthermore, the City is released and discharged from any and all liability for loss, injury, or damage to persons or property that may be sustained by the use or occupancy of the Amphitheater, park facilities and grounds.

(e) Weather: It will be the responsibility of the Lessee to make provisions for rain or severe weather. However, the City has the right to terminate an Activity due to inclement weather that could pose a hazard to the guests, performers, staff or the Amphitheater.

(f) Laws and Ordinances: All groups using the Amphitheater shall comply with all laws; Federal, State, County or Local, including all ordinances of the City of Quincy and all rules, regulations and requirements of the Police and Fire Departments. Fire lanes must remain clear at all times. Any group using the Amphitheater shall agree to abide by and conform to all rules and regulations which may be adopted from time to time. Included would be any and all alterations that might be imposed on the operational hours and utilization policies.

(g) Anti-Discrimination: Discrimination by the Lessee, its agents or employees, on account of age, race, color, religion, sex or national origin, in the use of or admission to the premises is prohibited.

(h) Defacement of Facility: No decorative or other materials shall be nailed, tacked, screwed or otherwise physically attached to any part of the Amphitheater without special permission from the City representative. Any group using the Amphitheater agrees to leave the premises in as good of condition as it was prior to their usage. It is also understood by all groups bound by the Agreement that all or part of their deposit will be held should Lessee not comply with this policy.

(i) Amphitheater Hours of Operation: Due to the location of the facility and the importance of maintaining a positive relationship with our neighbors, all Activities at the Amphitheater may not begin any day until 8:00am, and must end by 10:00pm on Friday and Saturday (Holidays), and 8:00pm Sunday through Thursday.

(j) Copyrights/Royalty Fees: Lessee agrees, represents and warrants that nothing contained in the program, performance, exhibition or in any other way connected with Lessee's Activities under the Agreement shall violate or infringe upon any copyright, patent, right of privacy or other statutory or common law right of any person, firm or corporation. Further, Lessee warrants that all programs, performances, concerts, etc., to be performed under the Agreement involving works protected by statutory or common law copyrights or other proprietary law have been duly licensed or otherwise authorized by the owners of such works or legal representatives thereof. Lessee further agrees to indemnify and hold harmless. The City of Quincy, its agents and employees, from any and all claims, fees expenses or costs including legal fees asserted or incurred with regard to such warranty.

(k) Noise/Sound Ordinance: Sound levels at the Amphitheater are not to exceed 85dBAs as measured at the mixing board for the performance. Monitoring of sound levels shall be accomplished by use of a calibrated sound level meter and may be taken periodically throughout the Activity. Should measured sound levels exceed that established above, a City representative has the authority to direct that the volume be turned down; failure to comply with such a direction shall be cause for termination of the Activity and forfeiture of deposit and rental fees.

(l) Containers, Ice-Chests, Outside Food and Drink, Smoking, Pets, Barbeque Grills and Food Preparation Activities: Except for Private Activities, containers, ice-chests or outside food and drink shall be prohibited from being brought into the Amphitheater. Pets (excepting service animals) and smoking are prohibited within the Amphitheater. Use of barbeque grills and other food preparation activities shall be undertaken only in hard surfaced areas specifically designated for such uses.

(m) Vendors. Each vendor will be required to fill out a vendor contract and will be required to obtain a business license from the City of Quincy Clerk's office.

(n) Security: The Amphitheater is an open-air, unsecured, public facility. The City is not responsible for restricting access during Activities. In the event the City determines that security is required, Lessee will agree to employ at their sole expense, City of Quincy off-duty police officers and/or private security approved by City Staff to be present at least (1) hour prior to activity. The City shall direct Lessee to the Police Department to determine the availability of officers. If required, a security plan shall submit to the City not less than thirty (30) days prior to the event.

(o) Vacating and Clean Up:

(1) Vacating property- Lessee must load out and shall vacate the premises no later than 1:00 a.m. on Friday and Saturday (Holidays), and 11:00 p.m. Sunday through Thursday, unless prearranged in writing. Failure to vacate within the designated time shall result in an additional day rental charge.

(2) Personal Property- Lessee must remove all personal property/equipment (i.e. lighting, audio/visual, tables, chairs, tents, etc.). This includes personal property owned by the Lessee, as well as property borrowed or leased.

(3) Trash- Lessee is responsible for the collecting and bagging of all paper, trash, debris resulting from their use of the Amphitheater and understands that if such cleanup is not completed immediately following the Activity, the City reserves the right to remove all personal property, paper, trash, and debris and to withhold the entirety of the security deposit. A number of trash containers, will be provided by the Parks and Recreation Department and are located throughout the Amphitheater. (Who will remove the trash from the City containers?).

(p) Equipment: All equipment and decorations used in conjunction with an Activity at the Amphitheater must be free standing. Anchoring equipment and/or decorations to trees, tree grates, lamp posts, hand rails, etc. is not allowed. All equipment must be provided by the Lessee.

(q) Turf Areas: The Amphitheater features an underground irrigation/sprinkler system to keep the turf in top condition. To protect the underground water lines and sprinkler heads, driving stakes, fence posts, flags, etc. is not allowed. The placement of equipment in lawn areas (i.e. risers, platforms, tables, speakers, lights, chairs, etc.) is not allowed.

(r) Parking: Parking is available off Martin Luther King Blvd in the adjacent Football field and the empty field on the South side of Martin Luther King Blvd (contact the Gadsden County School Board). Permission to park vehicles associated with any activity must be obtained directly from the owners of those parcels where vehicles are to be parked. A parking plan must be approved not later than sixty (60) days prior to the Activity. Parking on the City road rights-of-way shall be prohibited.

(s) Promotions/Advertising: Promotions/advertising and announcements shall not be made public prior to approval of the Agreement and payment of the Rental Deposit. Tickets shall not be sold prior to approval of the Agreement and payment of the Rental Deposit. The Lessee and/or promoter shall include an internet link to Amphitheater Rules on all advertisements and promotional materials. Advertisement and promotional materials shall also identify where parking has been approved.

(t) Insurance Requirements: The Lessee shall procure and maintain, at its sole cost and expense, Comprehensive General Liability insurance in the name of the Lessee fully covering the Activity. The insurance policy must cover, in addition to the general public as invitees, all entertainers and their support staff and any other individual participating in or attending the Activity for which the facility is rented. The General Liability insurance shall be written by a carrier with an A:VII or better rating in accordance with the current Best Key Rating Guide, and only insurance carriers licensed and admitted to do business in the State of Florida will be accepted. Lessee must furnish proof of coverage through a Certificate of Insurance naming the City of Quincy as an additional insured along with an endorsement page two weeks prior to the Activity. Coverages shall meet the following minimum policy limits:

Commercial General Liability Policy:

- General aggregate of \$2,000,000
- Minimum of \$1,000,000 per occurrence
- Coverage shall be at least as broad as the most current ISO CG form (as of the writing of this from ISO CG 00 0196)
- No coverage shall be deleted from standard policy without notification of individual exclusions being attached for review and accepted by the City.

The following are general requirements, which are applicable to all policies:

- (1) Deductibles shall be listed on the Certificate of Insurance and are acceptable only on a per occurrence basis for property damage only.
- (2) Claims-made policies will not be accepted.
- (3) The coverage shall contain no special limitation on the scope of protection afforded to the City, its officials, agents, servants, representatives, volunteers, subcontractors and employees.
- (4) Certified copies of all insurance policies and/or certificates of insurance shall be furnished to the City without cost to the City not less than thirty (30) calendar days prior to the scheduled Activity usage.

(u) Lessee's Release and Hold Harmless. In consideration of being permitted to rent the Amphitheater for the Activity, the Lessee agrees as follows:

"No liability either express or implied, will be incurred by the City, its agents, servants, and employees, arising out of the use of the premises by Lessee, its agents, servants, employees, assigns, successors, invitees and licensees, during the date and time specified in the Agreement. Lessee agrees to indemnify and save

harmless the City, its agents, servants, employees, from and against any and all liability for damages arising from injuries to persons or damage to property occasioned by any negligent acts or other omissions of Lessee its agents, servants or employees, including any and all expense, legal or otherwise, which may be incurred by the City or its agents, servants or employees, in defense of any claim, action or suit, irrespective of any claim that an act, omission or negligence of the City or its agents, servants or employees contributed to such injury or damage."

All Amphitheater Rules are subject to the discretion of the City. The City Commission reserves the right to modify or waive any Rules as it deems necessary to protect the public health, safety and welfare.

Failure to comply with Amphitheater Rules as well as the City's Park rules and regulations may result in the cancellation of the reservation(s), forfeiture of all fee/deposits, and forfeiture of the right to use the Amphitheater in the future. Permits are revocable at any time for violation of rules, ordinances, federal, state, county or local laws.

Note: For fees currently in effect see Tanyard Creek Park Amphitheater Rental Fee Schedule attached as Exhibit "1" hereto, and as may be updated from time to time.

TANYARD CREEK PARK AMPHITHEATER

RENTAL AGREEMENT



THIS PERMIT AND RENTAL AGREEMENT ("Agreement"), made and entered into this _____ day of _____, 20____, by and between the City of Quincy by and through its authorized representative, herein referred to as (the "City") and _____, a (n) (individual) (the "Lessee").

WITNESSETH:

WHEREAS, the City is the owner and operator of the facility known as "Tanyard Creek Park Amphitheater" herein referred to as ("Amphitheater") located in the City of Quincy FL ; and

WHEREAS, The City desires to make available said Amphitheater on a rental basis for non-city sponsored, co-sponsored and sponsored event(s) for the purpose of the promotion of the arts, music, civic, business, social and recreational activities that have socially acceptable value for the enjoyment of the citizens and visitors of the Community, herein referred to as ("Activity/Activities"), and

NOW THEREFORE, for and in consideration of the following promises, covenants and conditions, the parties hereto agree as follows:

I. LESSEE INFORMATION

LESSEE

Lessee (Name of Company, Corporation, Organization or Individual):

Address: _____

Phone: (H) _____ (W) _____ (C) _____

(Fax) _____

Contact Name(s): _____ Phone: _____
_____ Phone: _____

E-mail address: _____

II. ACTIVITY INFORMATION

CLASSIFICATION

All Activities at the Amphitheater shall be classified as one of the following: Private, Commercial, Professional, and Non-profit. See Classification information as outlined in Rules and Regulations. This Activity will be classified as a _____ Activity and for no other purposes without the written consent of the City.

ACTIVITY

Activity - Full description and/or name of show, function or activity for which the facility is to be rented, including name of principal performer/activity (use reverse side if additional space is needed).

Name and location of auditorium(s), facility(s) and/or hall(s) which have previously been leased by applicant:

Estimated number of: Spectators _____ Performers (acts) _____

DATES/TIMES

Day(s) of Activity: _____

Dates of Promotions: _____

Vendor Set-up Time: _____

Traffic Control Set-up Time: _____

Gate Time Prep: _____ Gates Open Time: _____

ACTIVITY DETAILS

Admission Fee Yes _____ No _____

Alcohol Sales (licensed vendor only) Yes _____ No _____

Alcohol Permitted (Private Activities Only) Yes _____ No _____

Donations Collected Yes _____ No _____

Food/Soda Sales Yes _____ No _____

Food/Soda Permitted (Private Activities Only) Yes _____ No _____

Gated Event Yes _____ No _____

Live Music Yes _____ No _____

DJ Yes _____ No _____

Public Address Yes _____ No _____

Merchandise Sales Yes _____ No _____

Ticket Sales/Takers Yes _____ No _____

Security Required Yes _____ No _____

Volunteers Yes _____ No _____

If having merchandise sales, what type of items do you plan to sell?

EQUIPMENT DETAILS (Lessee Responsible for all Equipment)

PROMOTION/ADVERTISING DETAILS

Describe how activity will be promoted:

III. LEASE OF AMPHITHEATER

The City hereby leases to the Lessee and the Lessee hereby leases from the City, said Amphitheater for Activity and according to the terms and conditions specified. The City leases the Amphitheater to the Lessee only for the above stated/described Activity, and occupancy of the Amphitheater for any other purpose is strictly prohibited.

FEES AND DEPOSITS. Lessee hereby submits to the City and the City hereby acknowledges receipt of the following:

1. Lessee has paid the sum of _____ Dollars (\$ _____) which Lessee agrees constitutes as a non-refundable rental deposit at the time of reservation for the rental of the Amphitheater for the above-stated purpose on the date(s) and time(s) indicated.
2. Lessee agrees to pay the sum of _____ Dollars (\$ _____) which Lessee agrees constitutes as a non-refundable fee not later than thirty (30) calendar days before the Activity date for the remaining balance owed for the rental and use of the Amphitheater for the above-stated purpose on the date(s) and time(s) indicated.
3. Lessee agrees to pay the sum of _____ Dollars (\$ _____), which Lessee agrees constitutes as a damage deposit for the Activity on the date(s) and time(s) specified above. The damage deposit will ordinarily be refunded to the Lessee within (30) thirty days following conclusion of the Activity, provided the Lessee has satisfied all requirements set forth in the terms and specified. However, the damage deposit may be held for longer than thirty (30) days, at the discretion of the City, if necessary to determine the full extent of damages and make required repairs.
4. Lessee agrees to pay the sum of _____ Dollars (\$ _____) for the use of Amphitheater staff/service personnel. This shall be based on the total estimated number of required staff hours at the rate of twenty five (25) dollars per hour. The service personnel fee shall be paid not later than thirty (30) calendar days prior to the Activity.

PERMITS AND NOTICES. All permits and notices to the City regarding the Agreement shall be directed to: CITY OF QUINCY, RECREATION DEPARTMENT, (850) 618-0042. The Lessee hereby designates as contact person having the authority to make all decisions on behalf of Lessee regarding this Agreement the following individual (if different than Lessee):

NAME: _____ ADDRESS _____

CITY: _____ STATE: _____ ZIP: _____

HOME PHONE: _____ BUSINESS PHONE: _____

CELL _____ E-MAIL _____

COMPLIANCE WITH LAWS AND FACILITY RULES. The Lessee and Lessee's guests shall at all times maintain proper conduct and decorum and shall comply with all laws, ordinances, rules, and regulations of all governmental bodies having the authority over the Amphitheater. Additionally, Lessee acknowledges receipt of the Amphitheater Rental Rates, Rules and Regulations attached as Exhibit "A," which are incorporated herein by reference. The Lessee shall reimburse the City for all damage to the Amphitheater and property arising from the Activity caused by Lessee or by the Lessee's guests, employees, agents or affiliated persons, ordinary wear and tear excepted.

CANCELLATION/REFUND POLICY. See Exhibit A for details pertaining to cancellation and refund policy.

LESSEE'S RELEASE AND HOLD HARMLESS. In consideration of being permitted to rent the Amphitheater for the Activity, the Lessee agrees as follows:

"No liability either express or implied, will be incurred by the City of Quincy, its agents, servants, contractors, and employees, arising out of the use of the Amphitheater by Lessee, its agents, servants, employees, contractors, assigns, successors, invitees and licensees, during the date and time specified above. Lessee agrees to indemnify and save harmless the City of Quincy, its agents, servants, contractors, employees, from and against any and all liability for damages arising from injuries to persons or damage to property occasioned by any negligent acts or other omissions of Lessee its agents, servants, contractors, or employees, including any and all expense, legal or otherwise (including reasonable attorney's fees and costs), which may be incurred by the City of Quincy or its agents, servants or employees, in defense of any claim, action or suit, irrespective of any claim that an act, omission or negligence of the City of Quincy or its agents, servants or employees contributed to such injury or damage."

INSURANCE. Lessee will be required to procure and maintain, at its sole cost and expense for the duration of the Activity, Comprehensive General Liability insurance in the name of the Lessee. This insurance policy must cover, in addition to the general public, all entertainers and their support staff and any other individual participating in or attending the Activity for which the Amphitheater is rented. Lessee must furnish proof of coverage through a Certificate of Insurance naming the City of Quincy as an additional insured two weeks prior to the Activity. See Tanyard Creek Park Amphitheater Rules and Regulations for full requirements.

PARKING PLAN. Lessee agrees to submit a parking plan for approval to the Parks and Recreation Department not later than sixty (60) calendar days prior to the Activity. Off-site parking shall require property owner approval. Parking on the City road rights-of-way is prohibited unless specially authorized by the City Commission.

LESSEE’S REPRESENTATIONS. If a corporation/partnership, the Lessee represents and warrants to the City that this Agent has full right, power and authority to execute this Agreement on behalf of the Lessee.

MISCELLANEOUS. This Agreement constitutes the entire Agreement between the parties, may be modified only by written agreement of the parties, and shall be governed by the laws of the State of Florida. Venue for any legal actions arising out of this agreement shall be in Gadsden County, Florida.

In Witness whereof the parties have executed this Agreement as of the date first above written.

As the Lessee of the Amphitheater and its amenities, and by my signature, I agree that I am the responsible party and fully understand and agree to adhere to and comply with all the rules and regulations, laws and ordinances of the City of Quincy and Quincy Parks and Recreation Department in the regard to the rental and or use of the Amphitheater and I agree to the above indemnification.

This agreement shall not be executed until rental deposit is received.

Lessee:

City of Quincy:

BY: _____

BY: _____

TITLE: _____

TITLE: _____

DATE: _____

DATE: _____

Tanyard Creek Park Amphitheater Rental Fee Schedule

[Exhibit “C” to Resolution No. 1322-2015]

Effective 2/10/2015

Private Activity Pricing

Amphitheatre	Pricing
Weekdays (Monday-Thursday)	\$500
Weekends (Fri., Sat., Sun) Holidays	\$700

Commercial Activity (Including Local Performers)

Amphitheatre	Pricing
Weekdays (Monday-Thursday)	\$1400
Weekends (Fri., Sat., Sun.) Holidays	\$1600

Professional Promotional Activity

Amphitheatre	Pricing
Weekdays (Monday-Thursday)	\$8,000
Weekends (Fri., Sat., Sun.) Holidays	\$10,000

Non-Profit Activity

Amphitheatre	Pricing
Weekdays (Monday-Thursday)	\$500
Weekends (Fri., Sat., Sun.) Holidays	\$500

Quincy Police Department
Monthly Traffic Enforcement Report
April 2019

For the month of April 2019, the Quincy Police
Department reports:

Citations

110

Warnings

110

Quincy Police Department
 Monthly Traffic Enforcement Report
 April 2019

District 1

VIOLATION	DATE	LOCATION	WARNING	CITATION
Unlawful Speed				
Unlawful Speed	04/06/2019	W Jefferson St/Barack Obama BLVD	X	
Unlawful Speed	04/18/2019	Cleveland St/Hardin St	X	
Unlawful Speed	04/22/2019	W Jefferson St/S Cleveland St	X	
Unlawful Speed	04/24/2019	S Cleveland St/Live Oak St	X	
Aggressive Driving				
DUI				
Other Moving				
Infractions				
Fail/Maintain Lane	04/28/2019	MLK BLVD/S Shelfer St	X	
Non-Moving				
Infractions				
DWLSR	04/13/2019	Thomas Alley/Live Oak St		X
No Headlights	04/18/2019	MLK BLVD/S Virginia St	X	
DWLSR W/Knowledge	04/23/2019	W Jefferson St/ S Pat Thomas Pkwy		X
No Headlights	04/28/2019	W Jefferson St/S Shelfer St	X	

Quincy Police Department
 Monthly Traffic Enforcement Report
 April 2019

District 2

VIOLATION	DATE	LOCATION	WARNING	CITATION
Unlawful Speed				
Unlawful Speed	04/01/2019	MLK BLVD/Key St		X
Unlawful Speed	04/01/2019	MLK BLVD/Stewart St		X
Unlawful Speed	04/02/2019	Crawford St/Porro St	X	
Unlawful Speed	04/05/2019	S Adams St/Davis St	X	
Unlawful Speed	04/05/2019	S Adams St/E GF&A Dr		X
Unlawful Speed	04/05/2019	MLK BLVD/11 th St		X
Unlawful Speed	04/06/2019	S Adams St/E GF&A Dr	X	
Unlawful Speed	04/06/2019	S Adams St/E GF&A Dr		X
Unlawful Speed	04/07/2019	S Adams St/Davis St	X	
Unlawful Speed	04/10/2019	S Adams St/E GF&A Dr		X
Unlawful Speed	04/10/2019	S Adams St/Clark St		X
Unlawful Speed	04/11/2019	S Stewart St/Clark St		X
Unlawful Speed	04/11/2019	S Stewart St/Clark St		X
Unlawful Speed	04/11/2019	S Stewart St/Crawford St	X	
Unlawful Speed	04/11/2019	S Adams St/Clark St		X
Unlawful Speed	04/13/2019	Pat Thomas Pkwy/Crawford St		X
Unlawful Speed	04/13/2019	Pat Thomas Pkwy/MLK BLVD		X
Unlawful Speed	04/15/2019	S Stewart St/MLK BLVD	X	
Unlawful Speed	04/17/2019	E Jefferson St/S Monroe St	X	
Unlawful Speed	04/20/2019	Pat Thomas Pkwy/MLK BLVD	X	
Unlawful Speed	04/20/2019	S Adams St/EGF&A Dr	X	
Unlawful Speed	04/21/2019	S Adams St/E GF&A Dr		X
Unlawful Speed	04/21/2019	MLK BLVD/Stewart St	X	
Unlawful Speed	04/23/2019	MLK BLVD/S Adams St		X
Unlawful Speed	04/23/2019	MLK BLVD/Pat Thomas Pkwy	X	
Unlawful Speed	04/23/2019	MLK BLVD/Pat Thomas Pkwy		X
Unlawful Speed	04/23/2019	S Adams St/Bay St		X
Unlawful Speed	04/23/2019	MLK BLVD/11 th St		X
Unlawful Speed	04/23/2019	S Adams St/Dupont St		X
Unlawful Speed	04/24/2019	S Pat Thomas Pkwy/Brumby St	X	
Unlawful Speed	04/26/2019	MLK BLVD/S Stewart St		X
Unlawful Speed	04/27/2019	S Adams St/E Clark St		X
Speed Too Fast/Conditions	04/28/2019	S Adams St/MLK BLVD	X	
Unlawful Speed	04/28/2019	MLK BLVD/S Stewart St		X
Unlawful Speed	04/29/2019	S Adams St/E Jefferson Dr		X
Unlawful Speed	04/30/2019	S Adams St/Clark St	X	
Unlawful Speed	04/30/2019	S Adams St/E GF&A Dr		X

Unlawful Speed	04/30/2019	MLK BLVD/S Stewart St		X
Aggressive Driving				
Careless Driving	04/01/2019	MLK BLVD/Key St		X
Careless Driving	04/02/2019	12 St/Laura St	X	
Careless Driving	04/04/2019	Live Oak St/Brumby St		X
Careless Driving	04/06/2019	S Adams St/E GF&A Dr		X
DUI				
Other Moving				
Infractions				
Ran Stop Sign	04/04/2019	Pat Thomas Pkwy/Sumter St		X
Ran Stop Sign	04/05/2019	S Adams St/E GF&A Dr		X
Leaving the Scene/Accident	04/05/2019	S Adams St/Clark St		X
Attach Tag Not Assigned	04/07/2019	S Adams St/Clark St	X	
Leaving the Scene of Accident W Injury	04/07/2019	S Adams St/E GF&A Dr		X
Leaving Scene of Accident W/Damage	04/08/2019	S Adams St/MLK BLVD		X
DWLSR/HTO	04/08/2019	Calhoun St/Crawford St		X
Leaving the Scene of Accident W/Damage	04/11/2019	S Stewart St/6 th St		X
Ran Red Light	04/14/2019	Pat Thomas Pkwy/MLK BLVD		X
Ran Red Light	04/16/2019	Pat Thomas Pkwy/MLK BLVD	X	
Ran Stop Sign	04/16/2019	4 th St/11 th St	X	
Ran Stop Sign	04/16/2019	Pat Thomas Pkwy/Clark St	X	
Ran Stop Sign	04/17/2019	N Jackson St/Crawford St	X	
Ran Red Light	04/19/2019	Pat Thomas Pkwy/MLK BLVD	X	
Ran Stop Sign	04/20/2019	W Crawford St/S Ward St	X	
Violation/Right of way	04/20/2019	Pat Thomas Pkwy/MLK BLVD	X	
Passing Stopped School Bus	04/22/2019	MLK BLVD/Orlando St		X
Ran Stop Sign	04/26/2019	Pat Thomas Pkwy/Brumby St	X	
Open Container	04/27/2019	S Adams St/E GF&A Dr		X
Non-Moving				
Infractions				
No Tag	04/01/2019	S Adams St/E GF&A Dr	X	
Improper Display	04/02/2019	MLK BLVD/11 th St	X	
No Headlights	04/05/2019	Key St/5 th St	X	
No Signal	04/05/2019	Stewart St/MLK BLVD	X	
No Valid DL	04/05/2019	MLK BLVD/Key St		X
Faulty Equipment	04/07/2019	S Stewart St/MLK BLVD	X	
No Proof/Insurance	04/10/2019	MLK BLVD/Pat Thomas Pkwy		X

DWLSR W/Knowledge	04/11/2019	S Stewart St/Clark St		X
Expired Tag <6 Months	04/11/2019	S Stewart St/6 th St		X
Expired DL	04/13/2019	S Stewart St/3 rd St		X
No Valid DL	04/14/2019	MLK BLVD/11 th St		X
No Headlights	04/14/2019	Pat Thomas Pkwy/Stevens St	X	
DWLSR	04/15/2019	MLK BLVD/Cooper St		X
Expired Temp Tag	04/16/2019	S Stewart St/6 th St	X	
Expired Tag	04/18/2019	Cooper St/Brumby St	X	
No Tag	04/18/2019	Pat Thomas Pkwy/Live Oak St	X	
Faulty Equipment	04/20/2019	S Adams St/Davis St	X	
Child Restraint	04/21/2019	MLK BLVD/S Stewart St		X
No Tag Light	04/21/2019	S Adams St/E GF&A Dr	X	
Faulty Equipment	04/22/2019	Crawford St/8 th St	X	
No Valid DL	04/22/2019	MLK BLVD/11 th St		X
Child Restraint	04/23/2019	MLK BLVD/S Adams St		X
No Headlights	04/25/2019	S Adams St/E GF&A Dr	X	
Expired Tag	04/25/2019	MLK BLVD/Pat Thomas Pkwy	X	
DWLSR	04/26/2019	MLK BLVD/S Key St		X
Expired Temp Tag	04/27/2019	MLK BLVD/Key St		X
Faulty Equipment	04/30/2019	MLK BLVD/Pat Thomas Pkwy	X	

Quincy Police Department
 Monthly Traffic Enforcement Report
 April 2019

District 3

VIOLATION	DATE	LOCATION	WARNING	CITATION
Unlawful Speed				
Unlawful Speed	04/02/2019	E Jefferson St/Duval St	X	
Unlawful Speed	04/02/2019	E Jefferson St/Chalk St	X	
Unlawful Speed	04/17/2019	E Jefferson St/Patton St	X	
Unlawful Speed	04/22/2019	E Jefferson St/Chalk St	X	
Unlawful Speed	04/23/2019	E Jefferson St/E GF&A Dr		X
Aggressive Driving				
Careless Driving	04/18/2019	E Jefferson St/E GF&A Dr		X
DUI				
Other Moving				
Infractions				
Ran Red Light	04/06/2019	E Jefferson St/Duval St	X	
Ran Stop Sign	04/06/2019	E Jefferson St/Patton St	X	
Ran Red Light	04/18/2019	E Jefferson St/Duval St	X	
Non-Moving				
Infractions				
No Valid DL	04/04/2019	E Jefferson St/Circle Dr		X
Expired Tag	04/17/2019	E Jefferson St/Earnest St	X	
Expired Tag	04/30/2019	E Jefferson St/Patton St	X	

Quincy Police Department
 Monthly Traffic Enforcement Report
 April 2019

District 4

VIOLATION	DATE	LOCATION	WARNING	CITATION
Unlawful Speed				
Unlawful Speed	04/03/2019	W Jefferson St/Pat Thomas Pkwy	X	
Unlawful Speed	04/04/2019	W Jefferson St/Stewart St	X	
Unlawful Speed	04/04/2019	E Jefferson St/Marshall St		X
Unlawful Speed/School Zone	04/04/2019	W King St/14 th St		X
Unlawful Speed	04/04/2019	E King St/N Stewart St		X
Unlawful Speed	04/05/2019	Calhoun St/Washington St		X
Unlawful Speed	04/05/2019	N Monroe St/Washington St		X
Unlawful Speed	04/06/2019	W Jefferson St/Graves St		X
Unlawful Speed	04/06/2019	W Jefferson St/Pat Thomas Pkwy	X	
Unlawful Speed	04/07/2019	W Jefferson St/Pat Thomas Pkwy	X	
Unlawful Speed	04/08/2019	W Jefferson St/Porro St	X	
Unlawful Speed	04/09/2019	W Jefferson St/Porro St	X	
Unlawful Speed	04/10/2019	W Jefferson St/Pat Thomas Pkwy	X	
Unlawful Speed	04/10/2019	W Jefferson St/10 th St	X	
Unlawful Speed	04/11/2019	W Jefferson St/Pat Thomas Pkwy	X	
Unlawful Speed	04/12/2019	E Jefferson St/Malcom St		X
Unlawful Speed	04/12/2019	N Monroe St/Washington St		X
Unlawful Speed	04/12/2019	W Jefferson St/Pat Thomas Pkwy	X	
Unlawful Speed	04/13/2019	King St/Airport Dr		X
Unlawful Speed	04/17/2019	W Jefferson St/Pat Thomas Pkwy	X	
Unlawful Speed	04/17/2019	W Jefferson St/Pat Thomas Pkwy	X	
Unlawful Speed	04/18/2019	W Jefferson St/S Slappy		
Unlawful Speed	04/19/2019	King St/Monroe St	X	
Unlawful Speed	04/19/2019	King St/N Adams St		X
Unlawful Speed	04/19/2019	W Jefferson St/Pat Thomas Pkwy	X	
Unlawful Speed	04/19/2019	W Jefferson St/11 th St	X	
Unlawful Speed	04/20/2019	W Jefferson St/Pat Thomas Pkwy	X	
Unlawful Speed	04/20/2019	W Jefferson St/N Ward St		X
Unlawful Speed	04/21/2019	W Jefferson St/N Ward St		X
Unlawful Speed	04/21/2019	King St/Calhoun St		X
Unlawful Speed	04/21/2019	King St/Calhoun St		X
Unlawful Speed	04/22/2019	W Jefferson St/Pat Thomas Pkwy	X	
Unlawful Speed	04/23/2019	King St/14 th St		X
Unlawful Speed	04/23/2019	E Jefferson St/Malcom St	X	
Unlawful Speed	04/27/2019	King St/9 th St		X
Unlawful Speed	04/27/2019	W Jefferson St/10 th St		X
Unlawful Speed	04/28/2019	King St/Calhoun St		X

Unlawful Speed	04/28/2019	Washington St/Duval St		X
Unlawful Speed	04/28/2019	W Jefferson St/Porro St		X
Unlawful Speed	04/29/2019	King St/Calhoun St		X
Unlawful Speed	04/29/2019	King St/Calhoun St		X
Unlawful Speed	04/30/2019	W Jefferson St/Main St		X
Unlawful Speed	04/30/2019	W Jefferson St/Porro St	X	
Unlawful Speed	04/30/2019	King St/Calhoun St		X
Unlawful Speed	04/30/2019	W Jefferson St/Porro St		X
Unlawful Speed	04/30/2019	King St/8 th St		X
Aggressive Driving				
Reckless Driving	04/18/2019	E Jefferson St/Malcom St		X
Careless Driving	04/21/2019	King St/Calhoun St		X
Wrong Side of Road	04/25/2019	W Jefferson St/Pat Thomas Pkwy	X	
Reckless Driving/Cause Prop Damage	04/26/2019	W Jefferson St/Pat Thomas Pkwy		X
DUI				
Other Moving				
Infractions				
Fail/Maintain Lane	04/05/2019	N Stewart St/W Washington St	X	
Fail/Maintain Lane	04/06/2019	W Jefferson St/N ward St	X	
Ran Red Light	04/08/2019	W Jefferson St/Calhoun St	X	
Ran Red Light	04/10/2019	W Jefferson St/Pat Thomas Pkwy	X	
Fail/Maintain Lane	04/11/2019	W Jefferson St/10 th St	X	
Ran Red Light	04/16/2019	W Jefferson St/Pat Thomas Pkwy	X	
Fleeing/Eluding	04/18/2019	E Jefferson St/Malcom St		X
Ran Red Light	04/18/2019	W Jefferson St/Pat Thomas Pkwy	X	
Violation/Traffic Control Device	04/22/2019	W Jefferson St/Pat Thomas Pkwy		X
Ran Stop Sign	04/26/2019	W King St/N Stewart St	X	
Ran Stop Sign	04/26/2019	Washington St/Main St	X	
Passing/No Passing Zone	04/27/2019	E Jefferson St/N Madison St	X	
Non-Moving				
Infractions				
Expired Tag	04/01/2019	W Jefferson St/Calhoun St	X	
Expired Tag	04/02/2019	W Jefferson St/Stewart St	X	
Expired Tag	04/03/2019	W Jefferson St/Stewart St	X	
No Proof/Insurance	04/04/2019	W Jefferson St/Pat Thomas Pkwy		X
No Headlights	04/08/2019	W Jefferson St/Pat Thomas Pkwy	X	
DWLSR	04/10/2019	S Adams St/4 th St		X
No Valid DL	04/11/2019	N Stewart St/King St		X
No Headlights	04/15/2019	Pat Thomas Pkwy/MLK BLVD	X	

No Proof/Insurance	04/17/2019	W Jefferson St/N Ward St		X
No Proof/Insurance	04/17/2019	W Jefferson St/Pat Thomas Pkwy		X
Faulty Equipment	04/17/2019	N Adams St/Washington St	X	
DWLSR	04/18/2019	N Madison St/King St		X
Expired Tag	04/19/2019	King St/Monroe St	X	
Expired Tag	04/19/2019	E Jefferson St/Malcom St	X	
No Proof/Insurance	04/21/2019	King St/Calhoun St		X
No Tag Light	04/21/2019	W Jefferson St/11 th St	X	
No Brake Lights	04/22/2019	N Adams St/King St	X	
No Brake Lights	04/22/2019	W Jefferson St/Pat Thomas Pkwy	X	
Child Restraint	04/22/2019	W Jefferson St/10 th St		X
Vehicle Not Registered	04/23/2019	W Jefferson St/Pat Thomas Pkwy		X
Attach Tag Not Assigned	04/24/2019	W Jefferson St/Pat Thomas Pkwy	X	
No Valid DL	04/24/2019	N Madison St/King St		
Child Restraint	04/24/2019	N 14 th St/Washington St		X
Learners Permit/No Adult Present	04/26/2019	W Jefferson St/Pat Thomas Pkwy		X
No Valid DL	04/26/2019	W Jefferson St/N Shelfer St		X
Fail/Exhibit DL	04/26/2019	W Jefferson St/Pat Thomas Pkwy		X
No Tail Lights	04/27/2019	W Jefferson St/N Ward St	X	
Expired Temp Tag	04/27/2019	King St/Calhoun St		X
Faulty Equipment	04/28/2019	King St/N Madison St	X	
DWLSR	04/28/2019	King St/ N Madison St		X
Faulty Equipment	04/29/2019	E Jefferson St/Malcom St	X	
No Tag Assigned	04/29/2019	W Jefferson St/Pat Thomas Pkwy	X	
No Brake Lights	04/29/2019	N Madison St/Franklin St	X	
No Valid DL	04/29/2019	W Jefferson St/Porro St		X

Quincy Police Department
 Monthly Traffic Enforcement Report
 April 2019

District 5

VIOLATION	DATE	LOCATION	WARNING	CITATION
Unlawful Speed				
Unlawful Speed	04/03/2019	W Jefferson St/Pavilion Dr	X	
Unlawful Speed	04/09/2019	W Jefferson St/Graves St		X
Unlawful Speed	04/18/2019	Washington St/Main St		X
Unlawful Speed	04/18/2019	W Jefferson St/Main St	X	
Unlawful Speed	04/22/2019	W King St/Graves St	X	
Unlawful Speed	04/27/2019	W Jefferson St/N Slappy St		X
Unlawful Speed	04/28/2019	W Washington St/N Cleveland St	X	
Speed Too Fast/Conditions	04/28/2019	W Jefferson St/Pavilion Dr	X	
Aggressive Driving				
Careless Driving	04/29/2019	King St/14 th St		X
DUI				
Other Moving				
Infractions				
Ran Stop Sign	04/24/2019	Graves St/Washington St		X
Non-Moving				
Infractions				
No Proof/Insurance	04/02/2019	N Cleveland St/W Washington St		X
DWLSR/W Knowledge	04/04/2019	W Jefferson St/Graves St		X
No Proof/Insurance	04/04/2019	W Jefferson St/Pat Thomas Pkwy		X
Expired Temp Tag	04/04/2019	W Jefferson St/N Shelfer St		X
No Headlights	04/08/2019	W Jefferson St/N Cone St	X	
No Headlights	04/25/2019	W Jefferson St/N Shelfer St	X	
Expired Tag	04/30/2019	W Jefferson St/ N Cleveland St	X	

*QFD Monthly Report
April 2019*

	<u>2019</u>	<u>2018</u>
Total Fire Calls	110	89
City	97	56
County	13	33
Total Man Hours	98 hrs 4 mins	80 hrs 18 mins
City	76 hrs 20 mins	14 hrs 5 mins
County	21 hrs 44 mins	65 hrs 33 mins
Type Fire Calls - City		
Structure	1	0
Vehicle	2	4
False Alarm	2	1
Hazard	1	2
Rescue	0	0
Wood & Grass	0	0
Other	2	3
Type Fire Calls - County		
Structure	3	2
Vehicle	15	12
False Alarm	0	2
Hazard	1	2
Rescue	0	0
Woods & Grass	1	1
Other	3	13
Fire Causes		
Accidental	7	5
Undetermined	10	3
Suspicious	0	0
Arson	0	0
Average Response Time		
City	5.33 mins	412 mins
County	10.26 mins	9 mins
Average Firefighters per Call		
City	3.66	3.87
County	2.91	3
Average Time Spent per Call		
City	1 hr 34.77 mins	22.75 mins
County	33.95 mins	34.91 mins

*QFD Monthly Report
April 2019*

	<u>2019</u>	<u>2018</u>
Responses Out of District	0	0
Mutual Aid Responses *	0	1
Deaths	0	0
Injuries	0	0
Fire Prevention Programs	6	1
Fire Safety Inspection	13	5
Fire Investigation	0	0
Plans Review	0	0
Training Man Hours	106 hrs	130 hrs
Hydrants Serviced/Painted	0	0
Utility Turn Ons	79	47
Smoke Detector/Battery Installs	2	0

*QFD Monthly District Fire Calls
April 2019*

District	<u>District</u>	<u>Location</u>	<u>Type of Incident</u>
District 1			
District 2	4/17/2019	Stewart & MLK Blvd	Arcing/shorting electrical equipment
	4/21/2019	808 MLK Blvd	Smoke scare
	4/30/2019	932 4th Street	No incident found
District 3	4/12/2019	S. Love & E. Crawford Street	Vehicle fire
	4/22/2019	1797 Pat Thomas Pkwy	False alarm
	4/29/2019	Pat Thomas & Hogan Lane	Motor vehicle accident w/injuries
District 4			
District 5	4/28/2019	1310 E Jefferson Street	Structure fire

**City of Quincy
City Commission
Agenda Request**

Date of Meeting: May 28, 2019

Date Submitted: May 21, 2019

To: Honorable Mayor and Members of the City Commission

From: Jack L. McLean Jr., City Manager
Ann Sherman, Human Resources Director

Subject: Human Resources Monthly Report

Honorable Mayor and Members of the City Commission, per your request please see the attached monthly reports. These are detailed status reports covering the April 15, 2019 - May 21, 2019

The report depicts by Department, Name, Ethnicity and Gender:

- New Hires
- Promotions
- Resignations
- Retirements

Respectfully Submitted,

Ann Sherman, Director
Human Resources/Risk Management

HUMAN RESOURCES
MONTHLY REPORT
April 13, 2019 –May 21, 2019

NEW HIRES

Name	Department	Ethnicity	Gender
Brandi Johnson	Police (Dispatch)	B	F
Demarcus Wood	Utilities	B	M
Collis Johnson	Public Works	B	M

PROMOTIONS

Name	Department	Ethnicity	Gender
N/A			

RESIGNATIONS

Name	Department	Ethnicity	Gender
Bobby Bellamy	Public Works	B	M

RETIREMENT

Name	Department	Ethnicity	Gender
N/A			



FL CITY OF QUINCY
 XXXX-XXXX-XXXX-5777
 April 05, 2019 - May 04, 2019

Purchasing Card

Company Statement

Account Information	Payment Information	Account Summary
Mail Billing Inquiries to: BANKCARD CENTER PO BOX 982238 EL PASO, TX 79998-2238 Customer Service: 1.888.449.2273 24 Hours TTY Hearing Impaired: 1.800.222.7365 24 Hours Outside the U.S.: 1.509.353.6656 24 Hours For Lost or Stolen Card: 1.888.449.2273 24 Hours	Statement Date 05/04/19 Payment Due Date 05/17/19 Days in Billing Cycle 30 Credit Limit \$250,000 Cash Limit \$50,000 Total Payment Due \$2,667.46	Previous Balance \$5,094.58 Payments -\$5,094.58 Credits -\$387.83 Cash \$0.00 Purchases \$3,055.29 Other Debits \$0.00 Overlimit Fee \$0.00 Late Payment Fee \$0.00 Cash Fees \$0.00 Other Fees \$0.00 Finance Charge \$0.00 Current Balance \$2,667.46

Important Messages
 Please do not send payment. Your automatic payment is scheduled to be credited to this account on 05/17/19.

Cardholder Activity Summary				
Account Number	Credits	Cash	Purchases and Other Debits	Total Activity
BELL, REGINALD XXXX-XXXX-XXXX-5834 5,000	100.00	0.00	147.17	47.17
DEPARTMENT, CRA XXXX-XXXX-XXXX-5361 25,000	0.00	0.00	164.55	164.55

0509458 0266746 0266746 4715290003775777



BANK OF AMERICA
 PO BOX 15731
 WILMINGTON, DE 19886-5731



FL CITY OF QUINCY
 404 W JEFFERSON ST
 QUINCY, FL 32351-2328

**N0011483

Account Number: XXXX-XXXX-XXXX-5777
 April 05, 2019 - May 04, 2019

Total Payment Due \$2,667.46
Payment Due Date 05/17/19

Enter payment amount

\$

Check here for a change of mailing address or phone numbers.
 Please provide all corrections on the reverse side.

Mail this coupon along with your check payable to:
BANK OF AMERICA

5499900 1 1:000 5000 3 7 7 5 7 7 ?

Cardholder Activity Summary

Account Number	Credits	Cash	Purchases and Other Debits	Total Activity
DEPARTMENT, FIRE XXXX-XXXX-XXXX-1137				
5,000	0.00	0.00	199.78	199.78
FAGG, DECODY XXXX-XXXX-XXXX-9825				
5,000	0.00	0.00	263.87	263.87
JR., JACK L. MCLEAN XXXX-XXXX-XXXX-6847				
5,000	0.00	0.00	723.73	723.73
PIAWAH, BERNARD 0 XXXX-XXXX-XXXX-4168				
5,000	0.00	0.00	103.09	103.09
SAPP, GLENN H XXXX-XXXX-XXXX-2285				
5,000	287.83	0.00	832.75	544.92
TECHNOLOGY, INFORMATION XXXX-XXXX-XXXX-8555				
5,000	0.00	0.00	620.35	620.35

Transactions

Posting Transaction	Date	Date	Description	Reference Number	MCC	Charge	Credit
FL CITY OF QUINCY							Total Activity
Account Number: XXXX-XXXX-XXXX-5777							-\$5,094.58
04/18	04/18		AUTO PAYMENT DEDUCTION		0071		5,094.58
BELL, REGINALD							Total Activity
Account Number: XXXX-XXXX-XXXX-5834							47.17
04/11	04/10		SUPER-LUBE #477 QUINCY FL	24055239101837000009416	7538	28.93	
04/22	04/21		LOWES #00716* 850-575-1435 FL	24692169111100370229296	5200	18.24	
04/26	04/25		LOWES #00716* TALLAHASSEE FL	24692169115100555909452	5200	100.00	
04/26	04/25		LOWES #00716* TALLAHASSEE FL	74692169115100601546139	5200		100.00
DEPARTMENT, CRA							Total Activity
Account Number: XXXX-XXXX-XXXX-5361							164.55
04/08	04/05		AVIS RENT-A-CAR 1 TALLAHASSEE FL	24391219096825292471982	3389	164.55	
			WOODARD GLORIA U292471981				
			No. of Days: 1				
DEPARTMENT, FIRE							Total Activity
Account Number: XXXX-XXXX-XXXX-1137							199.78
04/08	04/05		AUTOZONE #2455 QUINCY FL	24137469096001091170692	5533	38.97	
04/08	04/05		WM SUPERCENTER #488 QUINCY FL	24445009096400148037675	5411	32.82	
04/10	04/10		ON DUTY GEAR LLC 810-966-3445 MI	24692169100100453444690	5999	23.91	
04/12	04/11		WAL-MART #0488 QUINCY FL	24226389102091008876592	5411	40.48	
04/16	04/15		WM SUPERCENTER #488 QUINCY FL	24445009106400147605462	5411	50.74	
04/26	04/25		WAL-MART #0488 QUINCY FL	24226389116091006804426	5411	12.86	
FAGG, DECODY							Total Activity
Account Number: XXXX-XXXX-XXXX-9825							263.87
04/11	04/10		GADSEN COUNTY TAX COLL QUINCY FL	24427339100720042031947	9311	40.28	
04/19	04/18		FIS, INC. #117 TALLAHASSEE FL	24761979108207277700056	0780	85.66	
04/25	04/24		WAL-MART #0488 QUINCY FL	24226389115091002763874	5411	77.15	
05/02	05/01		EPIC SPORTS, INC. 316-612-0150 KS	24428069122001301288387	5941	60.78	
JR., JACK L. MCLEAN							Total Activity
Account Number: XXXX-XXXX-XXXX-6847							723.73
04/08	04/05		SQ *CAROLS COUNTRY QUINCY FL	24492159095741464255219	5812	76.32	
04/08	04/05		SQ *CAROLS COUNTRY QUINCY FL	24492159095741461530135	5812	570.91	
04/08	04/05		SQ *CAROLS COUNTRY QUINCY FL	24492159095855464284282	5812	76.50	
PIAWAH, BERNARD 0							Total Activity
Account Number: XXXX-XXXX-XXXX-4168							103.09
04/08	04/05		BELL AND BATES HOME CNTR QUINCY FL	24801979096091428000210	5251	59.09	
04/10	04/09		WM SUPERCENTER #488 QUINCY FL	24445009100400141095955	5411	44.00	
SAPP, GLENN H							Total Activity
Account Number: XXXX-XXXX-XXXX-2285							544.92
04/05	04/04		WAL-MART #0488 QUINCY FL	24226389095091000662684	5411	9.88	
04/08	04/04		STAPLES 00110726 TALLAHASSEE FL	24164079095105006670276	5943	44.99	
04/08	04/02		WAL-MART #0488 QUINCY FL	74226389095360198392478	5411		88.00
04/09	04/08		BRICKHOUSE SECURITY NEW YORK NY	74247609098300535388956	5732		189.95
04/10	04/09		GADSDEN MINI STORAGE 850-875-1077 FL	24194339099017041592068	4225	70.00	



Transactions

Posting Transaction			Reference Number	MCC	Charge	Credit
Date	Date	Description				
04/10	04/09	BUDGET PRINTING CENTERS 850-576-3332 FL	24607949100200616400065	7338	39.95	
04/12	04/11	FLORIDA DEPT. OF STATE DOS.MYFLORIDAFL	24492159101637861798318	5734	90.00	
04/18	04/15	WAL-MART #0488 QUINCY FL	74226389107360339588634	5411		9.88
04/22	04/20	GADSDEN MINI STORAGE 850-875-1077 FL	24194339111017052265459	4225	70.00	
04/23	04/22	SQ *STRIPES UNLIMIT QUINCY FL	24492159112855480008839	8999	195.00	
04/26	04/25	WM SUPERCENTER #488 QUINCY FL	24445009116400142168464	5411	67.97	
05/03	05/01	STAPLES 00110726 TALLAHASSEE FL	24164079122105004300436	5943	244.96	
					Total Activity	620.35

TECHNOLOGY, INFORMATION
 Account Number: XXXX-XXXX-XXXX-8555

04/08	04/07	NEST LABS 855-469-6378 CA	24492159098027858186757	5065	60.00	
04/15	04/13	MYFAX *PROTUS IP SOLN 866-563-9212 CA	24692169103100332023357	5968	100.00	
04/19	04/18	WM SUPERCENTER #488 QUINCY FL	24445009109400154520023	5411	157.88	
04/26	04/25	NEST LABS 855-469-6378 CA	24492159116027756139237	5065	32.50	
05/01	04/30	WAL-MART #0488 QUINCY FL	24226389121091004436554	5411	154.98	
05/02	05/01	IN *ZOEYBJ 850-5906513 FL	24692169121100248169912	7372	75.00	
05/03	05/02	BEST BUY 00004358 TALLAHASSEE FL	24399009122295001019297	5732	39.99	

Finance Charge Calculation
 Your Annual Percentage Rate (APR) is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	0.00%		
CASH	0.00%	\$0.00	\$0.00
		\$0.00	\$0.00

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.

BANK OF AMERICA			Vendor# 11646	5-Mar	March 5, 2019 - April 4, 2019
DEPARTMENT	Date	Amount	Vendor Name	GL Number	Justification
FIRE	4/5/2019	38.97	Auto Zone	001-210-522-30491	Cloths to wipe/clean Fire Engines
FIRE	4/5/2019	32.82	Wal-Mart	001-210-522-30491	Absorbers for spills
FIRE	4/10/2019	23.91	On Duty Gear LLC	001-230-522-60644	Fire Gear Cleaner
FIRE	4/11/2019	40.48	Wal-Mart	001-210-522-30491	Cleaning Supplies
FIRE	4/15/2019	50.74	Wal-Mart	001-230-522-30521	Cleaning Supplies
FIRE	4/25/2019	12.86	Wal-Mart	001-230-522-60644	Spray Jug
POLICE	4/4/2019	9.88	Wal-Mart	001-220-521-30511	HDTV Cable
POLICE	4/4/2019	44.99	Staples	001-220-521-30511	HDMI Cable for Police Dept Computer
POLICE	4/2/2019	(88.00)	Wal-Mart	001-220-521-30521	Mic Lapel Radio/Ear Piece for Radio
POLICE	4/8/2019	(189.95)	Brickhouse Security	001-210-521-30492	Refund for return of Boby Worn Button Camera
POLICE	4/9/2019	70.00	Gadsden Mini Storage	001-220-521-30491	April 2019 Payment - Storage for Police Records
POLICE	4/9/2019	39.95	Budget Printing Center	001-210-521-30491	Business Cards for Admetric Moore - Victim Advocate
POLICE	4/11/2019	90.00	Florida Dept of State	001-220-521-30493	Records Management Training for Linda Oliver
POLICE	4/15/2019	(9.88)	Wal-Mart	001-220-521-30511	Refund for HDTV Cable
POLICE	4/20/2019	70.00	Gadsden Mini Storage	001-220-521-30491	May 2019 Payment - Storage for Police Records
POLICE	4/22/2019	195.00	Stripes Unlimited	001-210-521-30492	Stripe/Tint for CID Unmarked Car
POLICE	4/25/2019	67.97	Wal-Mart	001-210-521-30492	Monitor/TV for CID - Frazier
POLICE	5/1/2019	244.96	Staples	001-210-521-30493	2 Backup Servers/Flash Drives for Audio/Video Collection
CITY MANAGER	4/5/2019	76.32	Carol's Country Kitchen	001-110-511-30491	Meals for Black Caucus Tour of Quincy
CITY MANAGER	4/5/2019	570.91	Carol's Country Kitchen	001-110-511-30491	Meals for Black Caucus Tour of Quincy
CITY MANAGER	4/5/2019	76.50	Carol's Country Kitchen	001-110-511-30491	Meals for Black Caucus Tour of Quincy
CRA	4/5/2019	164.56	Avis Rent A Car	400-274-513-30493	Transportation for Employee to ADG Training
PARKS & REC	4/10/2019	40.28	Gadsden County Tax Coll	001-310-572-30406	Tag for Parks nd Recreation Trailer
PARKS & REC	4/18/2019	85.66	Wal-Mart	001-440-572-30463	Globe and Valve for Corry Football Field
PARKS & REC	4/24/2019	77.15	Wal-Mart	001-310-572-30523	Air Fresher/Disinfectant Spray for Rec Dept
PARKS & REC	5/1/2019	60.78	Dollar General	001-310-572-30526	Youth Baseball Uniform
PUBLIC WORKS	4/10/2019	28.93	Super Lube	001-430-541-30491	Refill on Propane Tank
PUBLIC WORKS	4/21/2019	18.24	Lowes	001-430-541-30491	Mophead to Strip City Hall Floors
PUBLIC WORKS	4/25/2019	100.00	Lowes	001-440-519-30491	Door Repair for Customer
PUBLIC WORKS	4/25/2019	(100.00)	Lowes	001-440-541-30491	Refund for Returning Door
BUILDING & PLAN	4/5/2019	59.09	Bell and Bates	001-284-515-30491	Clearing Machete and Utility Knife for Code Enforcement
BUILDING & PLAN	4/9/2019	44.00	Wal-Mart	001-284-515-30491	Potted Plants for City Hall
INFO TECH	4/7/2019	60.00	Nest Labs	001-260-513-30341	Nest Aware 30-Day Video History
INFO TECH	4/13/2019	14.28	MyFax Protus IP Sol	001-160-512-30410	Online fax for City Manager's Office
INFO TECH	4/13/2019	14.28	MyFax Protus IP Sol	001-210-521-30410	Online fax for Police Dept
INFO TECH	4/13/2019	14.28	MyFax Protus IP Sol	001-210-522-30410	Online fax for Fire Dept
INFO TECH	4/13/2019	14.29	MyFax Protus IP Sol	001-271-513-30410	Online fax for Finance Dept
INFO TECH	4/13/2019	14.29	MyFax Protus IP Sol	001-310-572-30410	Online fax for Recreation Dept

INFO TECH	4/13/2019	14.29	MyFax Protus IP Sol	001-260-513-30491	Online fax for HR
INFO TECH	4/13/2019	14.29	MyFax Protus IP Sol	002-250-552-30410	Online fax for CRA
INFO TECH	4/18/2019	157.88	Wal-Mart	508-539-539-30341	City Hall WiFi
INFO TECH	4/25/2019	32.50	Nest Labs	001-260-513-30341	Nest Aware 30-Day Video History
INFO TECH	4/30/2019	154.98	Wal-Mart	508-539-539-30341	Monitors for City Hall
INFO TECH	5/1/2019	75.00	IN*DT2GO	508-539-539-30341	Monthly Website Hosting
INFO TECH	5/2/2019	39.99	Best Buy	508-539-539-30341	Supplies for Commission Chambers

Utility Accounts with Payment Plan or 30 Days Past Due
April 2019

Account Number	Service Address	Current 4.30.2019	30 Day 3.31.2019	60 Day 2.28.2019	90 Day 1.31.2019	Balance
Cycle 1 Minimum Balance 50.00						
1468017	502 W Jefferson St	2,747	2,319	0	0	5,065
5937002	Highway 90 East Tmfm	2,517	140	0	0	2,657
5460001	500 S Shelfer St	1,908	93	0	0	2,001
5477003	1013 W Jefferson St	1,613	1,663	0	0	3,276
2338015	1004 4th St	748	17	17	303	1,086
5789001	221 N Madison St	548	586	0	0	1,134
976015	911 Myrtle Ave	500	557	1,585	394	3,036
824018	311 W King St	465	640	686	0	1,790
521021	201 S Love St	450	467	0	0	917
1182019	1123 W King St	447	651	0	0	1,098
1044016	510 N Bellamy Dr	443	327	0	0	770
90013	241 North Lowe Sreet	385	333	0	0	718
2097011	1632 Smith St	382	356	0	0	738
1383029	719 W Washington St	356	319	0	0	675
1908020	312 S 12th St	347	356	290	0	993
5540008	211 Marshall St	344	160	0	0	504
957015	337 N 11th St	337	57	0	0	394
1724020	120 S 8th St	336	103	0	0	439
327022	115 Ernest St	309	423	414	3,128	4,274
503027	224 S Love St	306	65	0	0	371
6383002	107 S Love St	306	50	0	0	356
2226026	1522 Live Oak St	305	256	0	0	562
162027	11 Bradley St	305	207	0	0	512
4696017	819 7th St	301	55	0	0	357
205017	803 E Jefferson St	299	156	92	0	548
2436039	820 4th St # B	299	353	291	145	1,088
654015	19 E Jefferson St	292	377	359	258	1,286
222026	237 South Malcolm St	288	470	350	0	1,108
356012	320 E Washington St	282	371	599	0	1,252
846014	316 N Key St	279	324	74	0	676
1078012	910 Dogwood Dr	278	335	2,863	0	3,477
1425016	315 W Washington St	272	270	0	0	542
8338002	215 Stanley St	265	286	0	0	550
30012	11 Mcarthur St	258	100	0	0	358
4825007	1033 Green St	244	257	302	0	803
2163022	440 S Cone St	241	258	0	0	499
204015	809 East Jefferson S	240	270	0	0	510
743012	319 North St	234	330	43	0	607
1804013	323 W Clark St	229	103	0	0	332
729014	610 N Calhoun St	220	287	0	0	507
8308008	309 W Clark St	217	126	0	0	343
1742029	411 W Crawford St #	211	51	0	0	262
1032019	509 N Bellamy Dr	205	1,031	0	0	1,236
474023	111 Johnson St	200	343	0	0	543

Utility Accounts with Payment Plan or 30 Days Past Due
April 2019

Account Number	Service Address	Current 4.30.2019	30 Day 3.31.2019	60 Day 2.28.2019	90 Day 1.31.2019	Balance
Cycle 1 Minimum Balance 50.00						
2010014	513 S Main St	187	178	41	0	407
1597027	47 N Cone St Apt 6	167	101	0	0	268
252015	326 Valley Dr	165	157	303	0	626
642005	6 S Adams St	160	175	0	0	335
1356032	912 W Franklin St Ap	145	58	0	0	203
5076021	1837 Lucky St	144	107	0	0	251
16023	359 E Jefferson St	142	157	167	322	788
163022	958 E Jefferson St	136	179	194	6	516
6670015	64 N Cleveland St Ap	133	83	0	0	216
310016	220 Mcarthur St	125	78	0	0	181
56671519	511 Thomas St	122	52	0	0	174
2523012	609 6th St	117	94	0	0	212
6624015	64 N Cleveland St-bl	103	50	0	0	153
8291005	212 Johnson St	91	252	379	248	970
2518002	346 S Key St	88	73	80	285	525
1054013	525 S Bellamy Dr	86	100	81	0	268
6688006	64 N Cleveland St Ap	82	106	55	0	243
159015	117 Bradley St	80	80	138	815	1,112
1342032	W 1013b Franklin St	77	145	84	0	307
8537001	100 N Cleveland St.	72	50	8	0	131
8541001	1600 Florida Ave.	56	63	8	0	127
1797019	303 W Clark St	51	51	0	0	102
5873004	1131-c Live Oak St	51	51	51	73	224
6602001	1127 W King St	47	55	0	0	102
4930002	729 E Jefferson St	47	47	47	451	591
8524001	120 Earnest St.	31	34	31	315	411
1883031	1117 Laura St	28	325	196	0	549
						60,243

Account Number	Service Address	Current 4.30.2019	30 Day 3.31.2019	60 Day 2.28.2019	90 Day 1.31.2019	Balance
Cycle 2 Minimum Balance 50.00						
2633012	205 Davis St	428	578	0	0	1,007
2659018	206 S Betlinet Dr	386	413	0	0	799
3237017	1664 Pat Thomas Pkwy	352	238	0	0	590
2735019	515 S Stewart St	346	515	33	0	894
4045023	326 Circle Dr	339	323	0	0	662
2620015	209 Crofton St	333	431	135	0	899
2584013	326 S Jackson St	303	332	173	0	808
2830017	723 S Pat Thomas Pkw	288	252	0	0	540
3247022	83 Sarges Ln Trlr #1	286	395	0	0	681
3128011	232 Ray Rd/aka Joe A	275	122	0	0	397
5201008	709 S Adams St	259	310	0	0	569
6011002	18520 Blue Star Hwy	251	62	62	734	1,110

Utility Accounts with Payment Plan or 30 Days Past Due
April 2019

Account Number	Service Address	Current 4.30.2019	30 Day 3.31.2019	60 Day 2.28.2019	90 Day 1.31.2019	Balance
Cycle 2 Minimum Balance 50.00						
5528004	2017 Flager Street	243	331	0	0	574
5666009	Triple Oaks #16	242	294	0	0	536
3170012	277 Hogan Ln	232	330	39	0	601
8420001	395 Foxfire Ct	218	270	246	538	1,272
6324006	405 Strong Rd 4c	197	239	121	0	558
2702015	715 Hardin St	188	211	0	0	399
6460008	1316 Martin Luther K	158	163	0	0	321
3439011	36 N Shelfer St	157	158	141	0	455
3914020	45 Milliken Dr	143	83	0	0	226
4540020	427 S Stewart St Apt	141	145	0	0	285
3038013	35 Strong Rd/w/g Hou	135	163	14	0	311
	71016 201 Carver St	135	107	0	0	241
3757038	53 Carrol Hopkins Ln	122	119	154	225	620
4469019	427 S Stewart St Apt	114	208	0	0	322
5667014	635 Strong Rd Apt 17	111	197	147	1,171	1,626
	664006 598 Hogan Ln	108	483	465	191	1,247
4465020	Gadsden Arms Apt. #	98	31	0	569	698
3951015	765 Dogtown Rd	92	156	197	9	455
4879016	402 Attapulugus Hwy #	86	164	29	0	278
1965018	1022 Brumby St	85	75	0	0	160
3724016	166 Gray Rd	74	162	0	0	237
2675015	111 Wallace Dr	72	73	61	43	250
3812011	1398 Old Philadelphi	60	124	0	0	184
3752025	37 Carrol Hopkins Ln	59	683	0	0	742
4651019	Parkview # I-217	59	127	104	0	289
5393001	265 Henry Grady Rd	52	52	52	139	294
6537007	750 Selman Rd	39	74	77	107	297
5475009	6692 Ben Bostic Rd	31	44	50	118	242
3982011	265 Henry Grady Rd.	30	30	6	148	214
6131001	266 Henry Grady Rd	27	6	6	581	621
8386003	481b Walsh Rd	15	15	15	31	76
4329011	24766 Blue Star Hwy	13	14	23	140	190
3945013	1635 Post Plant Rd	5	5	5	40	56
6576005	92 Sparkleberry Blvd	0	149	0	0	72
4922002	1318 E Jefferson St	0	0	0	348	348
						24,251

Monthly Totals	2015	2016	2017	2018	2019
January		36,744	28,650	46,365	119,212
February	147,833	35,814	27,878	42,279	79,186
March	182,084	44,392	29,712	45,533	104,529
April	74,900	45,894	31,333	53,352	84,493
May	92,445	29,268	14,758	40,466	
June	92,445	27,211	15,627	34,262	

Utility Accounts with Payment Plan or 30 Days Past Due

April 2019

July	59,636	24,849	11,830	49,365
August	54,087	17,152	16,468	42,957
September	56,208	29,558	21,731	37,099
October	63,075	25,142	16,688	54,650
November	61,366	38,602	22,411	131,020
December	34,694	34,457	33,202	118,463

CITY OF QUINCY
Cash Requirements Report

By Vendor No

Vendor/ Invoice No	Vendor Name/ Invoice Date	Due Date 02.28.2019	Due Date 03.31.2019	Due Date 04.30.2019	Due Date 05.31.2019	Future Date	Retainage Amount	Invoice Amount
10	UTILITY REFUNDS							
	Vendor Total	0.00	0.00	868.25	0.00	0.00	0.00	868.25
18	AMERICAN FUNDS							
	Vendor Total	0.00	0.00	206.17	0.00	0.00	0.00	206.17
21	THE EQUITABLE							
	Vendor Total	0.00	0.00	50.00	0.00	0.00	0.00	50.00
23	PRE-PAID LEGAL SERVICES, INC.							
	Vendor Total	0.00	82.71	82.71	0.00	0.00	0.00	165.42
26	FLORIDA POLICE BENEVOLENT							
	Vendor Total	0.00	0.00	540.00	0.00	0.00	0.00	540.00
28	UNITED WAY OF BIG BEND							
	Vendor Total	0.00	0.00	24.00	0.00	0.00	0.00	24.00
34	AFLAC WORLDWIDE HEADQUARTERS							
	Vendor Total	0.00	0.00	6,810.98	0.00	0.00	0.00	6,810.98
39	AMERICAN GENERAL INSURANCE							
	Vendor Total	484.01	0.00	380.54	0.00	0.00	0.00	864.55
222	PEAVY & SON							
	Vendor Total	0.00	0.00	0.00	236.25	0.00	0.00	236.25
350	POLICE & FIRE FIGHTERS							
	Vendor Total	0.00	0.00	1,125.49	0.00	0.00	0.00	1,125.49
426	CONTINENTAL AMERICAN INSURANCE							
	Vendor Total	0.00	28.92	28.92	0.00	0.00	0.00	57.84
500	COMCAST CABLE COMMUNICATIONS,							
	Vendor Total	0.00	0.00	39.95	0.00	0.00	0.00	39.95
524	PAUL'S PEST CONTROL							
	Vendor Total	0.00	0.00	105.00	0.00	0.00	0.00	105.00
687	SAFETY PRODUCTS INC.							
	Vendor Total	0.00	0.00	169.65	0.00	0.00	0.00	169.65
1077	ALTEC INDUSTRIES, INC							
	Vendor Total	0.00	0.00	4,802.24	0.00	0.00	0.00	4,802.24
1145	SK ENTERPRISES OF NORTH FLORIDA INC							
	Vendor Total	0.00	0.00	0.00	660.00	0.00	0.00	660.00
1631	MRS. NANCY SADLER							
	Vendor Total	0.00	0.00	0.00	50.00	0.00	0.00	50.00
4565	NAFECO, INC.							
	Vendor Total	0.00	0.00	2,258.00	0.00	0.00	0.00	2,258.00
5099	CAPITAL HITCH SERVICE							
	Vendor Total	0.00	0.00	200.90	0.00	0.00	0.00	200.90

CITY OF QUINCY
Cash Requirements Report

By Vendor No

Vendor/ Invoice No	Vendor Name/ Invoice Date	Due Date 02.28.2019	Due Date 03.31.2019	Due Date 04.30.2019	Due Date 05.31.2019	Future Date	Retainage Amount	Invoice Amount
5603	ALLSTATE AMERICAN HERITAGE LIF							
	Vendor Total	82.81	348.16	348.16	0.00	0.00	0.00	779.13
6180	OPERATIONS MANAGEMENT INT'L, INC.							
	Vendor Total	0.00	0.00	102,732.17	0.00	0.00	0.00	102,732.17
6421	BRUCE FIRE & SAFETY EQUIPMENT CO.							
	Vendor Total	0.00	0.00	438.00	0.00	0.00	0.00	438.00
6597	Florida Combined Life/LTD							
	Vendor Total	352.95	0.00	0.00	0.00	0.00	0.00	352.95
6661	FLORIDA MUNICIPAL INSURANCE TRUST							
	Vendor Total	21,901.62	0.00	0.00	0.00	0.00	0.00	21,901.62
9772	RUMBLES OES							
	Vendor Total	0.00	0.00	0.00	75.00	0.00	0.00	75.00
9998	DEPARTMENT OF THE TREASURY							
	Vendor Total	0.00	0.00	44,519.33	0.00	0.00	0.00	44,519.33
114536	SHRED-IT							
	Vendor Total	0.00	0.00	51.12	0.00	0.00	0.00	51.12
144958	CAPITAL HEALTH PLAN							
	Vendor Total	0.00	0.00	86,880.60	0.00	0.00	0.00	86,880.60
145219	Florida Combined Life/AD&D							
	Vendor Total	599.50	0.00	0.00	0.00	0.00	0.00	599.50
145564	POWER SERVICES, INC.							
	Vendor Total	0.00	0.00	0.00	850.00	0.00	0.00	850.00
146735	MEDTECH FORENSICS INC							
	Vendor Total	0.00	0.00	149.00	0.00	0.00	0.00	149.00
146844	GRESKO SUPPLY INC							
	Vendor Total	0.00	0.00	0.00	305.00	0.00	0.00	305.00
146884	THE STANDARD INSURANCE COMPANY							
	Vendor Total	7,311.17	823.45	3,240.89	0.00	0.00	0.00	11,375.51
146886	THE STANDARD INSURANCE COMPANY							
	Vendor Total	0.00	0.00	3,850.68	0.00	0.00	0.00	3,850.68
146889	SCG GOVERNMENTAL AFFAIRS							
	Vendor Total	0.00	1,650.00	0.00	0.00	0.00	0.00	1,650.00
146923	NEOPOST							
	Vendor Total	0.00	1,003.00	0.00	0.00	0.00	0.00	1,003.00
146998	CITY OF OCALA							
	Vendor Total	0.00	0.00	26,234.02	0.00	0.00	0.00	26,234.02
	REPORT TOTAL	30,732.06	3,936.24	286,136.77	2,176.25	0.00	0.00	322,981.32

Quincy Monthly Financial
April 2019

G/L_ACCT #	ACCOUNT DESCRIPTION	ANNUAL BUDGET	YTD APRIL 2019	PURCHASE ORDERS	OVER (UNDER)	58%	YTD APRIL 2018
BUDGET TO ACTUAL EXPENDITURES							
GEN FUND EXP							
CITY COMMISSION							
001-110-511-10110	SALARIES & WAGES	82,135	44,227	0	37,908	54%	44,227
001-110-511-10210	FICA TAXES	6,283	3,246	0	3,037	52%	3,383
001-110-511-10220	RETIREMENT CONTRIBUTIONS	9,856	5,307	0	4,549	54%	0
001-110-511-30343	PROFESSIONAL SERVICES LOBBYIST	21,000	17,550	0	3,450	84%	11,125
001-110-511-30402	TRAVEL	2,000	736	0	1,264	37%	0
001-110-511-30491	OTHER EXPENSES	7,500	6,031	0	1,469	80%	2,782
001-110-511-31000	OTHER OPERATING IT SUPPORT	8,000	6,824	0	1,176	85%	0
001-110-511-80820	AID TO PRIVATE ORGANIZATIONS	19,000	1,000	0	18,000	0%	68,500
	TOTAL CITY COMMISSION	155,774	84,921	0	70,853	55%	130,017
CITY MANAGER							
001-160-512-10110	SALARIES & WAGES	84,000	48,876	0	35,124	58%	45,769
001-160-512-10120	REGULARY SALARIES & WAGES	28,818	17,999	0	10,819	62%	14,916
001-160-512-10140	OVERTIME	100	2,439	0	(2,339)	2439%	271
001-160-512-10210	FICA TAXES	8,638	5,183	0	3,455	60%	4,252
001-160-512-10220	RETIREMENT CONTRIBUTIONS	13,550	7,653	0	5,897	56%	7,315
001-160-512-10230	LIFE & HEALTH INSURANCE	17,245	3,013	0	14,232	17%	9,357
001-160-512-30341	CONTRACTUAL SERVICES	12,000	6,939	0	5,061	58%	0
001-160-512-30343	PROFESSIONAL SERVICES	1,000	435	0	565	44%	0
001-160-512-30402	TRAVEL EXPENSE	1,000	648	0	352	65%	0
001-160-512-30403	GAS	250	95	0	155	38%	338
001-160-512-30410	TELEPHONE	6,120	3,758	0	2,362	61%	4,200
001-160-512-30461	REPAIR & MAINTENANCE OFFICE EQ	800	108	0	692	14%	157
001-160-512-30491	OTHER OPERATING EXPENSE	200	383	0	(183)	192%	56
001-160-512-30511	OFFICE SUPPLIES GENERAL	600	63	0	537	11%	346
001-160-512-31000	OTHER OPERATING EXP - IT SUPPO	8,000	7,846	0	154	98%	0
	TOTAL CITY MANAGER	182,321	105,438	0	76,883	58%	86,977
CITY ATTORNEY							
001-120-514-30341	CONTRACTUAL SERVICES	170,000	77,212	0	92,788	45%	96,079
001-120-514-30343	PROFESSIONAL SERVICES	1,000	0	0	1,000	0%	0
001-120-514-30500	LEGAL & RECORDING FEES	1,000	0	0	1,000	0%	1,500
001-120-514-30540	PUBLICATIONS,SUBSCRIP,& MEMBER	2,400	0	0	2,400	0%	0
001-120-514-31000	OTHER OPERATING EXP - IT SUPPO	8,000	6,824	0	1,176	85%	0
	TOTAL CITY ATTORNEY	182,400	84,036	0	98,364	46%	97,579
CITY CLERK							
001-130-519-10110	SALARIES & WAGES	64,898	34,973	0	29,925	54%	33,282
001-130-519-10210	FICA TAXES	4,965	2,476	0	2,489	50%	2,352
001-130-519-10220	RETIREMENT CONTRIBUTIONS	7,788	4,194	0	3,594	54%	3,994
001-130-519-10230	LIFE & HEALTH INSURANCE	6,367	3,672	0	2,695	58%	3,452
001-130-519-30343	PROFESSIONAL SERVICES	3,000	1,225	0	1,775	41%	0
001-130-519-30402	TRAVEL EXPENSE	1,000	0	0	1,000	0%	0
001-130-519-30410	TELEPHONE	1,788	697	0	1,091	39%	964
001-130-519-30461	REPAIR & MAINT - OFFICE EQUIPM	100	0	0	100	0%	0
001-130-519-30491	OTHER OPERATING EXPENSE	100	170	0	(70)	170%	56
001-130-519-30493	TRAINING	100	0	0	100	0%	0
001-130-519-30500	LEGAL ADS AND RECORDING FEES	750	98	0	652	13%	21
001-130-519-30511	OFFICE SUPPLIES-GENERAL	500	159	0	341	32%	22
001-130-519-31000	OTHER OPERATING EXP - IT SUPPO	8,000	6,824	0	1,176	85%	0
	TOTAL CITY CLERK	99,356	54,488	0	44,868	55%	44,143
NON-DEPARTMENTAL							
001-001-519-30320	ACCOUNTING & AUDITING SERVICES	28,896	29,800	0	(904)	103%	9,600
001-001-519-30341	CONTRACTUAL SERVICES	18,000	0	0	18,000	0%	0
001-001-519-30342	RECORDING OF THE COMMISSION MT	42,000	21,000	0	21,000	50%	24,500
001-001-519-30390	CONTINGENCIES	58,023	0	0	58,023	0%	0
001-001-519-30410	TELEPHONE	648	26	0	622	4%	17

Quincy Monthly Financial
April 2019

G/L_ACCT #	ACCOUNT DESCRIPTION	ANNUAL BUDGET	YTD APRIL 2019	PURCHASE ORDERS	OVER (UNDER)	58%	YTD APRIL 2018
001-001-519-30440	SUMMER YOUTH WORK PROGRAM	17,000	0	0	17,000	0%	216
001-001-519-30451	INSURANCE	439,080	336,761	0	102,319	77%	295,964
001-001-519-30465	COPIER PAYMENT	9,000	1,500	0	7,500	17%	4,224
001-001-519-30491	OTHER OPERATING EXPENSE	15,000	11,726	0	3,274	78%	7,672
001-001-519-30500	LEGAL ADS & RECORDINGS	0	0	0	0	0%	91
001-001-519-30512	POSTAGE	4,000	3,411	0	589	85%	11,244
001-001-519-70730	TRANSFER DEBT SVC CAP IMP BOND	360,000	210,000	0	150,000	58%	210,000
001-001-519-70731	HONEYWELL LOAN PRINCIPAL	15,338	7,581	0	7,757	49%	7,012
001-001-519-70732	HONEYWELL LOAN INTEREST	3,841	2,009	0	1,832	52%	2,338
001-001-519-90000	TRANSFER TO INTERNAL SERVICE F	48,132	0	0	48,132	0%	0
001-001-552-90645	CRA TIF: ECONOMIC ENVIRON.	146,000	162,203	0	(16,203)	111%	0
	TOTAL NON-DEPARTMENTAL	1,204,958	786,017	0	418,941	65%	572,878
PERSONNEL							
001-260-513-10110	EXE SALARIES & WAGES	12,500	0	0	12,500	0%	9,323
001-260-513-10120	REGULAR SALARIES & WAGES	40,000	20,384	0	19,616	51%	0
001-260-513-10130	OTHER SALARIES & WAGES - P/T	15,080	10,768	0	4,312	71%	0
001-260-513-10140	OVERTIME	0	360	0	(360)	+100%	0
001-260-513-10210	FICA TAXES	5,170	2,286	0	2,884	44%	691
001-260-513-10220	RETIREMENT CONTRIBUTIONS	6,300	2,443	0	3,857	39%	1,013
001-260-513-10230	LIFE & HEALTH INSURANCE	3,356	2,783	0	573	83%	909
001-260-513-30314	PSYCHIATRIC EVALUATIONS	1,600	1,275	0	325	80%	1,400
001-260-513-30315	EMPLOYEE QUALITY OF LIFE	1,000	1,561	0	(561)	156%	0
001-260-513-30341	CONTRACTUAL SERVICES	8,000	7,523	0	477	94%	8,450
001-260-513-30343	PROFESSIONAL SERVICES	2,000	(157)	0	2,157	-8%	0
001-260-513-30402	TRAVEL EXPENSE	700	1,015	0	(315)	145%	0
001-260-513-30410	TELEPHONE	3,000	2,452	0	548	82%	2,130
001-260-513-30461	REPAIR AND MAINTENANCE OFFICE	500	49	0	451	10%	0
001-260-513-30491	OTHER OPERATING EXPENSE	1,400	756	0	644	54%	100
001-260-513-30493	TRAINING	800	0	0	800	0%	290
001-260-513-30511	OFFICE SUPPLIES GENERAL	1,600	942	0	658	59%	20
001-260-513-31000	OTHER OPERATING EXP - IT SUPPO	8,000	6,824	0	1,176	85%	0
	TOTAL PERSONNEL	111,006	61,264	0	49,742	55%	24,326
FINANCE							
001-271-513-10110	EXE SALARIES & WAGES	21,085	10,088	0	10,997	48%	10,813
001-271-513-10120	REGULAR SALARIES & WAGES	35,918	20,130	0	15,788	56%	18,405
001-271-513-10140	OVERTIME	0	691	0	(691)	+100%	0
001-271-513-10210	FICA TAXES	4,361	2,188	0	2,173	50%	2,055
001-271-513-10220	RETIREMENT CONTRIBUTIONS	6,840	3,633	0	3,207	53%	3,506
001-271-513-10230	LIFE & HEALTH INSURANCE	11,527	5,890	0	5,637	51%	6,253
001-271-513-30343	PROFESSIONAL SERVICES	16,500	21,196	0	(4,696)	128%	14,925
001-271-513-30402	TRAVEL EXPENSE	0	648	0	(648)	+100%	0
001-271-513-30410	TELEPHONE	6,400	3,576	0	2,824	56%	3,339
001-271-513-30461	REPAIR & MAINT OFFICE EQUIPMEN	500	40	0	460	8%	0
001-271-513-30491	OTHER OPERATING EXPENSE	1,000	879	0	121	88%	894
001-271-513-30493	TRAINING	1,000	169	0	831	17%	130
001-271-513-30511	OFFICE SUPPLIES GENERAL	8,000	3,168	0	4,832	40%	4,623
001-271-513-30521	OPERATING SUPPLIES	600	364	0	236	61%	412
001-271-513-31000	OTHER OPERATING EXP - IT SUPPO	8,000	6,824	0	1,176	85%	0
001-271-513-60000	Software	6,000	0	0	6,000	0%	0
001-271-513-60641	OFFICE FURNITURE & EQUIPMENT	3,000	0	0	3,000	0%	640
	TOTAL FINANCE	130,731	79,484	0	51,247	61%	65,995
GENERAL SERVICES ADM							
001-276-513-10110	EXE SALARY & WAGES	10,021	5,999	0	4,022	60%	4,972
001-276-513-10140	OVERTIME	0	813	0	(813)	+100%	90
001-276-513-10210	FICA	767	484	0	283	63%	354
001-276-513-10220	RETIREMENT	1,203	720	0	483	60%	607
001-276-513-10230	LIFE & HEALTH INSURANCE	1,554	884	0	670	57%	829
	TOTAL GEN SERVICES ADM	13,545	8,900	0	4,645	66%	6,852

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LAW ENFORCEMENT ADM							
001-210-521-10110	EXE SALARIES & WAGES	80,000	39,433	0	40,567	49%	36,603
001-210-521-10120	REGULAR SALARIES & WAGES	102,490	53,031	0	49,459	52%	48,890
001-210-521-10150	SPEC PAY-INCENTIVE,HOL,LV BUYB	1,000	0	0	1,000	0%	0
001-210-521-10210	FICA TAXES	14,037	6,740	0	7,297	48%	6,217
001-210-521-10220	RETIREMENT CONTRIBUTIONS	22,019	11,088	0	10,931	50%	10,261
001-210-521-10230	LIFE & HEALTH INSURANCE	30,519	17,405	0	13,114	57%	16,561
001-210-521-30341	CONTRACTUAL SERVICES	48,200	41,624	0	6,576	86%	39,461
001-210-521-30402	TRAVEL EXPENSE	1,500	0	0	1,500	0%	0
001-210-521-30403	GAS & DIESEL	1,600	2,005	0	(405)	125%	779
001-210-521-30404	OIL & GREASE	350	108	0	242	31%	0
001-210-521-30405	TIRES	800	292	0	508	37%	0
001-210-521-30406	VEHICLE PARTS ONLY	800	3,756	0	(2,956)	470%	0
001-210-521-30407	VEHICLE REPAIRTS	400	250	0	150	63%	48
001-210-521-30410	TELEPHONE	36,000	20,724	0	15,276	58%	19,228
001-210-521-30430	UTILITIES	10,000	4,646	0	5,354	46%	17,977
001-210-521-30464	REPAIRS & MAINTENANCE-RADIO	2,000	(1,128)	0	3,128	-56%	0
001-210-521-30491	OTHER OPERATING EXPENSE	2,000	1,232	0	768	62%	99
001-210-521-30492	INVESTIGATIVE FUNDS	1,000	724	0	276	72%	328
001-210-521-30493	TRAINING	750	0	0	750	0%	0
001-210-521-30511	OFFICE SUPPLIES-GENERAL	1,000	1,436	0	(436)	144%	334
001-210-521-30521	OPERATING MATERIALS & SUPPLIES	500	434	0	66	87%	131
001-210-521-30522	OPERATING SUPPLIES-UNIFORMS	500	12	0	488	2%	320
001-210-521-30540	PUBLICATIONS, SUBSCRIP. & MEMB	500	1,043	0	(543)	209%	300
001-210-521-31000	OTHER OPERATING EXP - IT SUPPO	8,000	6,824	0	1,176	85%	0
001-210-521-60641	OFFICE FURNITURE & EQUIPMENT	500	336	0	164	67%	0
001-210-521-60644	EQUIPMENT	2,000	0	0	2,000	0%	0
	TOTAL LAW ENFORCEMENT ADM	368,465	212,015	0	156,450	58%	197,537
LAW ENFORCEMENT OPERATIONS							
001-220-521-10120	REGULAR SALARIES & WAGES	1,150,275	585,508	0	564,767	51%	559,787
001-220-521-10130	OTHER SALARIES & WAGES - P/T	29,354	21,882	0	7,472	75%	17,419
001-220-521-10140	OVERTIME	90,000	93,933	0	(3,933)	104%	82,525
001-220-521-10150	SPEC PAY-INCENTIVE,HOL, LV BUY	14,000	10,840	0	3,160	77%	9,420
001-220-521-10210	FICA TAXES	98,198	52,797	0	45,401	54%	49,685
001-220-521-10220	RETIREMENT CONTRIBUTIONS	230,962	90,035	0	140,927	39%	97,573
001-220-521-10230	LIFE & HEALTH INSURANCE	221,276	135,116	0	86,160	61%	114,571
001-220-521-30341	CONTRACTUAL SERVICES	1,000	231	0	769	23%	0
001-220-521-30402	TRAVEL EXPENSE	1,000	645	0	355	65%	0
001-220-521-30403	GASOLINE & DIESEL	43,000	19,144	0	23,856	45%	22,286
001-220-521-30404	OIL & GREASE	1,500	948	0	552	63%	773
001-220-521-30405	TIRES	3,500	1,465	0	2,035	42%	1,838
001-220-521-30406	VEHICLE PARTS ONLY	6,500	7,314	0	(814)	113%	6,762
001-220-521-30407	OTHER AUTO EXPENSE	1,000	15	0	985	2%	320
001-220-521-30462	REPAIR & MAINT.-EQUIPMENT & TO	600	0	0	600	0%	0
001-220-521-30464	REPAIR & MAINTENANCE - RADIOS	200	0	0	200	0%	0
001-220-521-30491	OTHER OPERATING EXPENSE	5,000	5,419	0	(419)	108%	6,667
001-220-521-30493	TRAINING	8,000	2,610	0	5,390	33%	67
001-220-521-30499	CANINE EXPENSE	2,000	388	0	1,612	19%	756
001-220-521-30511	OFFICE SUPPLIES	1,100	118	0	982	11%	121
001-220-521-30521	OPERATING MATERIALS & SUPPLIES	5,000	5,467	0	(467)	109%	3,224
001-220-521-30522	OPERATING SUPPLIES - UNIFORMS	7,500	13,330	0	(5,830)	178%	1,464
001-220-521-60642	VEHICLES	90,000	0	85,998	4,002	96%	23,142
001-220-521-60644	EQUIPMENT	6,000	6,939	0	(939)	116%	27,634
001-220-521-70711	VEHICLE LOAN CCBG (4)-PRINCIPA	25,918	26,359	0	(441)	102%	27,378
001-220-521-70721	VEHICLE LOAN CCBG (4)- INTERES	1,464	1,019	0	445	70%	0
	TOTAL LAW ENFORCEMENT OPERAT	2,044,347	1,081,522	85,998	876,827	57%	1,053,412

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FIRE CONTROL ADM							
001-210-522-10110	EXE SALARIES & WAGES	64,119	34,553	0	29,566	54%	32,882
001-210-522-10120	REGULAR SALARIES & WAGES	44,180	24,789	0	19,391	56%	22,658
001-210-522-10150	SPEC PAY-INCENTIVE,HOL,LV BUYB	1,500	910	0	590	61%	910
001-210-522-10210	FICA TAXES	8,400	4,172	0	4,228	50%	3,887
001-210-522-10220	RETIREMENT CONTRIBUTIONS	27,743	13,654	0	14,089	49%	12,905
001-210-522-10230	LIFE & HEALTH INSURANCE	21,583	12,393	0	9,190	57%	11,707
001-210-522-30410	TELEPHONE	16,500	10,685	0	5,815	65%	9,149
001-210-522-30430	UTILITIES	20,000	26,361	0	(6,361)	132%	7,264
001-210-522-30461	REPAIR & MAINTENANCE-OFFICE EQ	1,800	0	0	1,800	0%	157
001-210-522-30463	REPAIR & MAINT.-BUILDINGS & GR	3,750	2,474	0	1,276	66%	1,139
001-210-522-30464	REPAIR & MAINTENANCE-RADIO	3,500	0	0	3,500	0%	0
001-210-522-30465	COPIER PAYMENT	1,550	365	0	1,185	24%	910
001-210-522-30491	OTHER OPERATING EXPENSE	1,000	343	0	657	34%	201
001-210-522-30494	FIRE PREVENTION & EDUCATION	4,400	2,318	0	2,082	53%	748
001-210-522-30511	OFFICE SUPPLIES-GENERAL	550	215	0	335	39%	193
001-210-522-30521	OPERATING MATERIALS & SUPPLIES	750	812	0	(62)	108%	653
001-210-522-30522	OPERATING SUPPLIES - UNIFORMS	500	208	0	292	42%	387
001-210-522-31000	OTHER OPERATING EXP -IT SUPPOR	8,000	6,824	0	1,176	85%	0
001-210-522-60620	Buildings and Other Improvemen	44,500	0	0	44,500	0%	0
001-210-522-60641	OFFICE FURNITURE & EQUIPMENT	10,500	780	0	9,720	7%	0
	TOTAL FIRE CONTROL ADM	284,825	141,856	0	142,969	50%	105,750
FIRE CONTROL OPERATIONS							
001-230-522-10120	REGULAR SALARIES & WAGES	715,681	345,104	0	370,577	48%	343,848
001-230-522-10130	OTHER SALARIES & WAGES - P/T	20,000	583	0	19,417	3%	1,102
001-230-522-10140	OVERTIME	25,000	85,782	0	(60,782)	343%	75,388
001-230-522-10150	SPEC PAY-INCENTIVE,HOL,LV BUYB	17,000	9,390	0	7,610	55%	10,250
001-230-522-10210	FICA TAXES	59,493	31,828	0	27,665	53%	31,125
001-230-522-10220	RETIREMENT CONTRIBUTIONS	186,249	91,343	0	94,906	49%	86,271
001-230-522-10230	LIFE & HEALTH INSURANCE	158,150	87,810	0	70,340	56%	84,507
001-230-522-30402	TRAVEL EXPENSE	150	0	0	150	0%	0
001-230-522-30403	GASOLINE & DIESEL	9,500	4,749	0	4,751	50%	5,227
001-230-522-30404	OIL & GREASE	1,250	292	0	958	23%	274
001-230-522-30405	TIRES	4,500	0	0	4,500	0%	1,655
001-230-522-30406	VEHICLE PARTS ONLY	3,000	731	0	2,269	24%	684
001-230-522-30462	REPAIR & MAINT. - EQUIPMENT &	13,400	4,548	0	8,852	34%	5,447
001-230-522-30491	OTHER OPERATING EXPENSE	1,100	1,212	0	(112)	110%	208
001-230-522-30493	TRAINING	5,000	3,211	0	1,789	64%	3,222
001-230-522-30511	OFFICE SUPPLIES	800	57	0	743	7%	145
001-230-522-30521	OPERATING MATERIALS & SUPPLIES	675	694	0	(19)	103%	334
001-230-522-30522	OPERATING SUPPLIES - UNIFORMS	8,000	8,260	0	(260)	103%	5,209
001-230-522-60642	VEHICLES	25,000	0	0	25,000	0%	26,710
001-230-522-60644	EQUIPMENT	15,000	6,246	0	8,754	42%	2,415
	TOTAL FIRE CONTROL OPERATIONS	1,268,948	681,840	0	587,108	54%	684,021
BUILDING & PLANNING							
001-284-515-10110	EXE SALARIES & WAGES	64,370	34,688	0	29,682	54%	33,011
001-284-515-10120	REGULAR SALARIES & WAGES	71,045	30,941	0	40,104	44%	36,435
001-284-515-10140	OVERTIME	700	1,611	0	(911)	230%	311
001-284-515-10210	FICA TAXES	10,413	4,855	0	5,558	47%	4,940
001-284-515-10220	RETIREMENT CONTRIBUTIONS	16,334	7,869	0	8,465	48%	8,334
001-284-515-10230	LIFE & HEALTH INSURANCE	33,653	13,697	0	19,956	41%	18,240
001-284-515-30341	CONTRACTUAL SERVICES	39,600	3,150	0	36,450	8%	10,650
001-284-515-30342	CONTRACTUAL SERVICES HOUSING D	55,000	3,325	0	51,675	6%	0
001-284-515-30402	TRAVEL EXPENSE	2,500	0	0	2,500	0%	855
001-284-515-30403	GAS & DIESEL	1,400	363	0	1,037	26%	705
001-284-515-30404	OIL & GREASE	200	0	0	200	0%	0
001-284-515-30405	TIRES	200	19	0	181	10%	495
001-284-515-30406	VEH PARTS ONLY	200	0	0	200	0%	0

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001-284-515-30407	VEH REPAIRS	300	0	0	300	0%	0
001-284-515-30410	TELEPHONE	6,045	3,452	0	2,593	57%	3,490
001-284-515-30461	REPAIR & MAINT. OFFICE EQUIPME	500	423	0	77	85%	0
001-284-515-30491	OTHER OPERATING EXPENSE	2,000	1,613	0	387	81%	1,532
001-284-515-30493	TRAINING	1,500	0	0	1,500	0%	701
001-284-515-30500	ADVERTISEMENTS	1,200	1,246	0	(46)	104%	780
001-284-515-30511	OFFICE SUPPLIES GENERAL	1,000	528	0	472	53%	435
001-284-515-31000	OTHER OPERATING EXP - IT SUPPO	8,000	6,824	0	1,176	85%	0
	TOTAL BUILDING & PLANNING	316,160	114,604	0	201,556	36%	120,914
	RECREATIONAL ACTIVITY						
001-310-572-10110	EXE SALARIES & WAGES	61,316	23,824	0	37,492	39%	31,444
001-310-572-10120	REGULAR SALARIES & WAGES	207,890	76,186	0	131,704	37%	65,239
001-310-572-10130	OTHER SALARIES & WAGES - P/T	40,331	7,527	0	32,804	19%	11,165
001-310-572-10140	OVERTIME	100	565	0	(465)	565%	163
001-310-572-10210	FICA TAXES	23,687	7,449	0	16,238	31%	7,675
001-310-572-10220	RETIREMENT CONTRIBUTIONS	32,305	11,784	0	20,521	36%	11,602
001-310-572-10230	LIFE & HEALTH INSURANCE	59,770	33,559	0	26,211	56%	24,851
001-310-572-30341	CONTRACTUAL SERVICES	10,000	1,271	0	8,729	13%	8,892
001-310-572-30402	TRAVEL EXPENSE	750	375	0	375	50%	0
001-310-572-30403	GAS & DIESEL	6,700	4,311	0	2,389	64%	2,853
001-310-572-30404	OIL & GREASE	150	134	0	16	89%	76
001-310-572-30405	TIRES	200	304	0	(104)	152%	200
001-310-572-30406	VEH PARTS ONLY	500	48	0	452	10%	435
001-310-572-30407	VEHICLE REPAIRS	750	44	0	706	6%	5,317
001-310-572-30410	TELEPHONE	8,200	4,442	0	3,758	54%	4,258
001-310-572-30440	RENTAL OF EQUIPMENT & BUILDING	500	0	0	500	0%	0
001-310-572-30441	SWIMMING POOL REPAIRS	1,500	0	0	1,500	0%	2,405
001-310-572-30462	REPAIR & MAINT-EQUIPMENT & TOO	4,000	4,491	0	(491)	112%	558
001-310-572-30491	OTHER OPERATING EXPENSES	10,000	13,540	0	(3,540)	135%	4,019
001-310-572-30492	MAINTENANCE OF TANYARD CREEK P	5,000	101	0	4,899	2%	2,219
001-310-572-30493	TRAINING	1,000	964	0	36	96%	0
001-310-572-30511	OFFICE SUPPLIES - GENERAL	1,600	500	0	1,100	31%	427
001-310-572-30521	OPERATING MATERIALS & SUPPLIES	1,800	1,841	0	(41)	102%	1,049
001-310-572-30523	OPERATING SUP - CHEM	1,500	20	0	1,480	1%	665
001-310-572-30524	SWIMMING POOL SUPPLIES	4,000	0	0	4,000	0%	0
001-310-572-30525	ATHLETIC EQUIPMENT - FOOTBALL	10,000	508	0	9,492	5%	2,273
001-310-572-30526	ATHLETIC EQUIP BASEBALL & SOFT	3,000	253	0	2,747	8%	473
001-310-572-30528	ATHLETIC EQUIPMENT - BASKETBAL	3,000	2,863	0	137	95%	2,446
001-310-572-30529	ATHLETIC EQUIPMENT - OTHER	4,000	1,814	909	1,277	68%	232
001-310-572-30540	OTHER RECREATIONAL ACTIVITIES	12,000	5,120	0	6,880	43%	7,149
001-310-572-31000	OTHER OPERATING EXP - IT SUPPO	8,000	6,988	0	1,012	87%	0
	TOTAL RECREATIONAL ACTIVITY	523,549	210,826	909	311,814	40%	198,085
	PARKS						
001-440-572-30391	PARKS & FACILITY	4,000	2,208	0	1,792	55%	1,404
001-440-572-30430	UTILITIES	25,000	7,335	0	17,665	29%	11,247
001-440-572-30462	REPAIR & MAINT.-EQUIPMENT & TO	0	2,200	0	(2,200)	+100%	0
001-440-572-30463	REPAIR & MAINTENANCE-BLDGS. &	14,000	10,729	0	3,271	77%	8,196
001-440-572-60610	HILLSIDE PARK DEVELOPMENT	29,000	0	0	29,000	0%	1,920
001-440-572-60644	EQUIPMENT	7,500	4,527	0	2,973	60%	7,222
	TOTAL PARKS	79,500	26,999	0	52,501	34%	29,989
	PUBLIC WORKS ADM						
001-410-539-10110	EXE SALARIES & WAGES	42,234	23,916	0	18,318	57%	21,659
001-410-539-10120	REGULAR SALARIES & WAGES	6,540	3,952	0	2,588	60%	4,798
001-410-539-10210	FICA TAXES	3,731	1,937	0	1,794	52%	1,856
001-410-539-10220	RETIREMENT CONTRIBUTIONS	5,853	3,325	0	2,528	57%	3,175
001-410-539-10230	LIFE & HEALTH INSURANCE	9,370	5,922	0	3,448	63%	5,081
001-410-539-30410	TELEPHONE	10,000	4,790	0	5,210	48%	4,970
001-410-539-30430	UTILITIES	68,000	50,079	0	17,921	74%	25,932

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001-410-539-30440	REPAIR & MAINT BUILDING	1,500	0	0	1,500	0%	0
001-410-539-30491	OTHER OPERATING EXPENSE	5,000	2,826	0	2,174	57%	836
001-410-539-30493	TRAINING	1,000	0	0	1,000	0%	0
001-410-539-30511	OFFICE SUPPLIES	400	386	0	14	97%	18
001-410-539-30521	OPERATING MATERIALS & SUPPLIES	2,000	0	0	2,000	0%	107
001-410-539-30522	OPERATING EXPENSE - UNIFORMS	16,500	7,359	0	9,141	45%	8,740
001-410-539-30524	OPERATING SUPPLIES - TOOLS	500	0	0	500	0%	0
001-410-539-31000	OTHER OPERATING EXP - IT SUPPO	8,000	6,824	0	1,176	85%	0
	TOTAL PUBLIC WORKS ADM	180,628	111,316	0	69,312	62%	77,172
	ROADS & STREETS						
001-430-541-10110	SALARIES & WAGES	6,034	11,000	0	(4,966)	182%	5,850
001-430-541-10120	REGULAR SALARIES & WAGES	278,031	137,378	0	140,653	49%	128,102
001-430-541-10140	OVERTIME	1,500	6,363	0	(4,863)	424%	1,703
001-430-541-10210	FICA TAXES	21,846	11,185	0	10,661	51%	9,959
001-430-541-10220	RETIREMENT CONTRIBUTIONS	34,268	16,922	0	17,346	49%	15,716
001-430-541-10230	LIFE & HEALTH INSURANCE	53,800	32,302	0	21,498	60%	29,114
001-430-541-30341	CONTRACTUAL SERVICES	2,000	270	0	1,730	14%	0
001-430-541-30403	GASOLINE & DIESEL	60,000	27,365	0	32,635	46%	28,241
001-430-541-30524	OPERATING SUPPLIES - SMALL TOO	1,000	52	0	948	5%	534
001-430-541-30530	ROAD MATERIALS & SUPPLIES	37,500	28,295	0	9,205	75%	14,506
001-430-541-60632	RESURF & SIDEWALKS	560,000	101,624	34,800	423,576	24%	402,700
001-430-541-60634	STORM WATER FACILITIES	250,000	0	0	250,000	0%	0
001-430-541-60643	HEAVY EQUIPMENT	137,500	55,102	74,392	8,006	94%	0
001-430-541-70711	PRINCIPAL- CCB LOAN EQUIP FOR	34,000	0	0	34,000	0%	7,521
001-430-541-70721	INTEREST - CCB LOAN EQUIPMENT	0	0	0	0	0%	61
	TOTAL ROADS & STREETS	1,477,479	427,858	109,192	940,429	36%	644,007
	CEMETERIES & GROUNDS						
001-431-542-10120	REGULAR SALARIES & WAGES	74,575	29,641	0	44,934	40%	34,405
001-431-542-10140	OVERTIME	1,000	1,341	0	(341)	134%	430
001-431-542-10210	FICA TAXES	5,781	2,217	0	3,564	38%	2,563
001-431-542-10220	RETIREMENT CONTRIBUTIONS	9,069	3,191	0	5,878	35%	3,943
001-431-542-10230	LIFE & HEALTH INSURANCE	11,800	6,683	0	5,117	57%	6,520
001-431-542-30521	OPERATING SUPPLIES	2,000	0	0	2,000	0%	0
	TOTAL CEMETERIES & GROUNDS	104,225	43,073	0	61,152	41%	47,861
	BUILDINGS & GROUNDS						
001-440-519-10120	REGULAR SALARIES & WAGES	159,872	88,618	0	71,254	55%	78,181
001-440-519-10140	OVERTIME	1,000	3,716	0	(2,716)	372%	652
001-440-519-10210	FICA TAXES	12,307	6,533	0	5,774	53%	5,733
001-440-519-10220	RETIREMENT CONTRIBUTIONS	19,305	10,095	0	9,210	52%	9,103
001-440-519-10230	LIFE & HEALTH INSURANCE	30,410	23,944	0	6,466	79%	16,542
001-440-519-30341	CONTRACTUAL SERVICES	48,300	68,667	0	(20,367)	142%	36,469
001-440-519-30463	REPAIR & MAINT.-BUILDINGS & GR	15,000	13,542	0	1,458	90%	4,719
001-440-519-30491	OTHER OPERATING EXPENSE	8,000	11,808	0	(3,808)	148%	4,842
001-440-519-60644	EQUIPMENT	20,000	10,437	0	9,563	52%	56,273
	TOTAL BUILDINGS & GROUNDS	314,194	237,360	0	76,834	76%	212,514
	FLEET MAINTENANCE						
001-450-541-10120	REGULAR SALARIES & WAGES	76,268	34,582	0	41,686	45%	18,713
001-450-541-10140	OVERTIME	1,000	494	0	506	49%	0
001-450-541-10210	FICA TAXES	5,911	2,643	0	3,268	45%	1,316
001-450-541-10220	RETIREMENT CONTRIBUTIONS	9,272	4,145	0	5,127	45%	1,775
001-450-541-10230	LIFE & HEALTH INSURANCE	8,530	6,078	0	2,452	71%	4,567
001-450-541-30404	OIL & GREASE	3,700	2,634	0	1,066	71%	2,832
001-450-541-30405	TIRES	8,000	2,098	0	5,902	26%	4,003
001-450-541-30406	VEH PARTS ONLY	30,000	12,714	0	17,286	42%	18,054

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001-450-541-30407	VEHICLE REPAIRS	15,000	12,987	0	2,013	87%	4,208
001-450-541-30491	OTHER OPER EXPENSE	700	2,263	0	(1,563)	323%	661
	TOTAL FLEET MAINT	158,381	80,638	0	77,743	51%	56,129
	TOTAL GEN FUND EXPENDITURES	9,200,792	4,634,455	196,099	4,370,238	53%	4,456,158
	COMMUNITY REDEVELOPMENT AGENCY						
002-250-552-10110	EXECUTIVE SALARIES & WAGES	64,762	35,295	0	29,467	54%	35,299
002-250-552-10210	FICA	5,000	2,706	0	2,294	54%	2,629
002-250-552-10220	RETIREMENT CONTRIBUTIONS	7,700	565	0	7,135	7%	4,236
002-250-552-10230	LIFE & HEALTH INSURANCE	5,500	503	0	4,997	9%	3,489
002-250-552-30341	CONTRACTUAL SERVICES	106,000	77,914	0	28,086	74%	12,100
002-250-552-30342	CONTRACTUAL SERVICES HOUSING D	100,000	0	0	100,000	0%	0
002-250-552-30343	PROFESSIONAL SERVICES	50,000	15,218	0	34,782	30%	17,759
002-250-552-30390	CONTINGENCIES - TANYARD CREEK	3,350	0	0	3,350	0%	1,864
002-250-552-30402	TRAVEL EXPENSES	500	0	0	500	0%	0
002-250-552-30403	GAS & DIESEL	250	0	0	250	0%	136
002-250-552-30410	TELEPHONE	500	254	0	246	51%	508
002-250-552-30463	R/M HOUSING	12,000	7,000	0	5,000	58%	7,000
002-250-552-30491	OTHER OPERATING EXPENSES	5,000	0	0	5,000	0%	355
002-250-552-30493	TRAINING	1,000	620	0	380	62%	0
002-250-552-30500	LEGAL ADS & RECORDINGS	500	175	0	325	35%	640
002-250-552-30512	POSTAGE	100	0	0	100	0%	0
002-250-552-30521	OPERATING SUPPLIES	2,500	1,717	0	783	69%	1,521
002-250-552-31000	OTHER OPERATING EXPENSE- IT SU	0	625	0	(625)	0%	0
002-250-552-32000	REIMBURSEMENT TO THE CITY	5,000	0	0	5,000	0%	20,000
002-250-552-60000	SENIOR ENERGY EFF PROGRAM	100,000	13,000	0	87,000	13%	0
002-250-552-60010	BEAUTIFICATION PROJECTS	5,000	2,250	0	2,750	45%	0
002-250-552-60040	CRA CATALYST PROJECTS	204,000	65,273	0	138,727	32%	0
002-250-552-60641	OFFICE FURNITURE & EQUIPMENT	1,000	0	0	1,000	0%	0
	TOTAL CRA	679,662	223,115	0	456,547	33%	107,536
	FINANCIAL SERVICES						
400-271-513-10110	EXECUTIVE SALARIES & WAGES	63,255	30,264	0	32,991	48%	32,439
400-271-513-10120	REGULAR SALARIES & WAGES	107,893	62,457	0	45,436	58%	55,212
400-271-513-10210	FICA TAXES	13,093	6,564	0	6,529	50%	6,165
400-271-513-10220	RETIREMENT CONTRIBUTIONS	20,538	10,899	0	9,639	53%	10,518
400-271-513-10230	LIFE & HEALTH INSURANCE	34,576	17,670	0	16,906	51%	18,758
	TOTAL FINANCIAL SERVICES	239,355	127,854	0	111,501	53%	123,092
	CUSTOMER SERVICES						
400-274-513-10110	EXE SALARIES & WAGES	57,000	31,123	0	25,877	55%	0
400-274-513-10120	REGULAR SALARIES & WAGES	88,079	47,267	0	40,812	54%	75,176
400-274-513-10140	OVERTIME	500	284	0	216	57%	29
400-274-513-10210	FICA TAXES	11,137	5,814	0	5,323	52%	5,417
400-274-513-10220	RETIREMENT CONTRIBUTION	17,469	9,366	0	8,103	54%	9,021
400-274-513-10230	LIFE & HEALTH INSURANCE	22,677	10,416	0	12,261	46%	13,051
400-274-513-30280	Credit Card Processing Charges	20,000	10,693	0	9,307	53%	9,668
400-274-513-30402	TRAVEL EXPENSES	1,000	0	0	1,000	0%	0
400-274-513-30410	TELEPHONE	6,200	4,442	0	1,758	72%	3,426
400-274-513-30461	REPAIR & MAINTAIN OFFICE EQUIP	2,500	205	0	2,295	8%	835
400-274-513-30491	OTHER OPERATING EXPENSES	2,000	952	0	1,048	48%	971
400-274-513-30493	TRAINING	2,000	0	0	2,000	0%	0
400-274-513-30511	OFFICE SUPPLIES-GENERAL	500	159	0	341	32%	721
400-274-513-31000	OTHER OPERATING EXPENSE IT SUP	8,000	7,925	0	75	99%	0
400-274-513-60641	OFFICE FURNITURE & EQUIPMENT	500	0	0	500	0%	187
	TOTAL CUSTOMER SERVICES	239,562	128,646	0	110,916	54%	118,502

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SEWER ADMINISTRATION							
402-520-535-10110	EXE SALARIES & WAGES	13,623	7,344	0	6,279	54%	3,494
402-520-535-10120	REGULAR SALARIES & WAGES	33,532	14,523	0	19,009	43%	9,692
402-520-535-10140	OVERTIME	500	804	0	(304)	161%	0
402-520-535-10210	FICA TAXES	2,603	1,637	0	966	63%	952
402-520-535-10220	RETIREMENT CONTRIBUTIONS	4,084	2,585	0	1,499	63%	1,582
402-520-535-10230	LIFE & HEALTH INSURANCE	5,663	3,736	0	1,927	66%	2,135
402-520-535-30320	ACCOUNTING & AUDITING SERVICES	9,460	1,650	0	7,810	17%	3,300
402-520-535-30341	CONTRACTUAL SERVICES	3,500	2,232	0	1,268	64%	2,194
402-520-535-30343	PROFESSIONAL SERVICES	35,000	21,300	0	13,700	61%	15,000
402-520-535-30390	CONTINGENCY	50,000	0	0	50,000	0%	0
402-520-535-30402	TRAVEL EXPENSE	200	0	0	200	0%	0
402-520-535-30403	GAS & DIESEL	200	0	0	200	0%	0
402-520-535-30404	OIL & GREASE	400	0	0	400	0%	0
402-520-535-30405	TIRES	200	0	0	200	0%	0
402-520-535-30410	TELEPHONE	14,000	7,549	0	6,451	54%	7,204
402-520-535-30440	RENTALS & LEASES	3,000	348	0	2,652	12%	195
402-520-535-30451	INSURANCE - PROPERTY LIABILITY	28,000	24,151	0	3,849	86%	20,033
402-520-535-30491	OTHER OPERATING EXPENSE	3,000	3,717	0	(717)	124%	1,421
402-520-535-30511	OFFICE SUPPLIES	300	0	0	300	0%	0
402-520-535-30521	OPERATING SUPPLIES	300	0	0	300	0%	0
402-520-535-30522	OPERATING SUPPLIES - UNIFORMS	300	75	0	225	25%	65
402-520-535-31000	OTHER OPERATING EXP - IT SUPPO	8,000	7,507	0	493	94%	0
402-520-535-60644	EQUIPMENT	10,000	0	0	10,000	0%	0
402-520-535-70031	2003 BOND DEBT SERVICE PRINCIP	83,750	83,750	0	0	100%	80,000
402-520-535-70032	2003 BOND DEBT SERVICE INTERES	64,688	63,803	0	885	99%	70,875
402-520-535-70111	2011 BOND DEBT SERVICE PRINCIP	22,100	22,100	0	0	100%	20,800
402-520-535-70112	2011 BOND DEBT SERVICE INTERES	33,142	32,700	0	442	99%	33,558
402-520-535-70720	DEBT SERVICE DEP STATE LOAN PR	212,873	117,042	0	95,831	55%	114,251
402-520-535-70721	DEBT SERVICE DEP STATE LOAN IN	9,686	16,818	0	(7,132)	174%	10,631
402-520-535-70731	HONEYWELL LOAN PRINCIPAL	41,415	20,470	0	20,945	49%	18,932
402-520-535-70732	HONEYWELL LOAN INTEREST	10,373	5,424	0	4,949	52%	6,313
402-520-535-70733	DEBT SERVICE - FL DEP LOAN	45,160	0	0	45,160	0%	0
402-520-535-90990	TRANSFER OF PROFIT	120,000	60,000	0	60,000	50%	70,000
402-520-535-91000	BUSINESS ACTIVITY SHARED EXP	41,652	24,297	0	17,355	58%	24,297
402-520-535-92000	ELECT FUND SHARE SMART G DEBT	59,500	0	0	59,500	0%	0
	TOTAL SEWER ADM	970,204	545,562	0	424,642	56%	516,924
SEWER TREATMENT							
402-531-535-30341	CONTRACTUAL SERVICES	714,857	471,798	0	243,059	66%	407,128
402-531-535-30430	UTILITIES	190,000	166,279	0	23,721	88%	100,747
402-531-535-30466	REPAIR & MAINTENANCE - PLANT	7,000	0	0	7,000	0%	2,941
402-531-535-30491	OTHER OPERATING EXPENSE	200	0	0	200	0%	0
402-531-535-60644	EQUIPMENT	0	0	0	0	0%	29,210
	TOTAL SEWER TREATMENT	912,057	638,077	0	273,980	70%	540,026
SEWER DISTRIBUTION							
402-540-535-10120	REGULAR SALARIES & WAGES	108,335	40,702	0	67,633	38%	43,453
402-540-535-10140	OVERTIME	6,000	6,716	0	(716)	112%	1,635
402-540-535-10210	FICA TAXES	8,747	3,313	0	5,434	38%	3,243
402-540-535-10220	RETIREMENT CONTRIBUTIONS	13,720	4,768	0	8,952	35%	5,228
402-540-535-10230	LIFE & HEALTH INSURANCE	22,333	12,865	0	9,468	58%	11,954
402-540-535-30312	ENGINEERING STUDY	2,000	0	0	2,000	0%	0
402-540-535-30341	CONTRACTUAL SERVICES	1,745	1,676	0	69	96%	0
402-540-535-30401	AUTO EXPENSE	200	0	0	200	0%	0
402-540-535-30403	GASOLINE & DIESEL	1,800	1,192	0	608	66%	902
402-540-535-30404	OIL & GREASE	400	0	0	400	0%	0
402-540-535-30405	TIRES	2,000	441	0	1,559	22%	376
402-540-535-30406	AUTO PARTS	1,000	405	0	595	41%	999
402-540-535-30407	VEHICLE REPAIRS-PARTS AND LABO	1,000	0	0	1,000	0%	29
402-540-535-30440	RENTALS/LEASES	200	0	0	200	0%	0

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402-540-535-30462	REPAIR & MAINT.-EQUIPMENT & TO	3,500	3,007	0	493	86%	1,395
402-540-535-30467	MAINTENANCE OF MAINS & LINES	16,215	11	0	16,204	0%	2,983
402-540-535-30491	OTHER OPERATING EXPENSE	400	333	0	67	83%	114
402-540-535-30521	OPERATING SUPPLIES	400	47	0	353	12%	0
402-540-535-30522	OPERATING SUPPLIES - UNIFORMS	1,500	672	0	828	45%	585
402-540-535-60644	EQUIPMENT	105,000	41,023	0	63,977	39%	0
	TOTAL SEWER DISTRIBUTION	296,495	117,171	0	179,324	40%	72,896
	TOTAL SEWER FUND	2,178,756	1,300,810	0	877,946	60%	1,129,846
	ELECTRIC ADMINISTRATION						
403-520-531-10110	EXE SALARIES & WAGES	89,958	55,106	0	34,852	61%	6,989
403-520-531-10120	REGULAR SALARIES & WAGES	77,079	25,914	0	51,165	34%	19,384
403-520-531-10140	OVERTIME	500	593	0	(93)	119%	0
403-520-531-10210	FICA TAXES	12,817	6,098	0	6,719	48%	1,904
403-520-531-10220	RETIREMENT CONTRIBUTIONS	20,104	4,868	0	15,236	24%	3,165
403-520-531-10230	LIFE & HEALTH INSURANCE	12,144	5,510	0	6,634	45%	4,270
403-520-531-30320	ACCOUNTING & AUDITING SERVICES	20,640	3,600	0	17,040	17%	7,200
403-520-531-30341	CONTRACTUAL SERVICES	140,000	22,446	0	117,554	16%	25,170
403-520-531-30343	PROFESSIONAL SERVICES	20,000	4,094	0	15,906	20%	0
403-520-531-30370	PURCHASED ELECTRIC	7,330,000	3,297,965	0	4,032,035	45%	3,052,636
403-520-531-30390	CONTINGENCY	166,361	0	0	166,361	0%	0
403-520-531-30402	TRAVEL EXPENSE	2,500	1,928	0	572	77%	838
403-520-531-30403	GASOLINE & DIESEL	3,500	2,626	0	874	75%	494
403-520-531-30404	OIL & GREASE	220	53	0	167	24%	0
403-520-531-30405	TIRES	400	0	0	400	0%	0
403-520-531-30406	VEHICLE PARTS ONLY	500	0	0	500	0%	78
403-520-531-30407	VEHICLE REPAIRS	200	0	0	200	0%	42
403-520-531-30410	TELEPHONE	3,264	1,950	0	1,314	60%	1,746
403-520-531-30440	RENTALS/LEASES	2,700	348	0	2,352	13%	195
403-520-531-30451	INSURANCE - PROPERTY LIABILITY	76,000	65,551	0	10,449	86%	54,373
403-520-531-30462	REAPIR & MAINT-EQUIPMENT & TO	300	0	0	300	0%	150
403-520-531-30491	OTHER OPERATING EXPENSE	10,000	10,522	0	(522)	105%	2,673
403-520-531-30493	TRAINING	14,000	8,308	0	5,692	59%	5,531
403-520-531-30500	LEGAL ADS & RECORDING	200	3,981	0	(3,781)	1991%	0
403-520-531-30511	OFFICE SUPPLIES	500	283	0	217	57%	232
403-520-531-30512	POSTAGE	25,500	617	0	24,883	2%	15,225
403-520-531-30521	OPERATING SUPPLIES	200	158	0	42	79%	160
403-520-531-30522	OPERATING SUPPLIES - UNIFORMS	350	224	0	126	64%	195
403-520-531-30540	DUES, PUBLICATION, & MEMBERSHI	36,500	23,087	0	13,413	63%	24,196
403-520-531-30580	STATE ASSESSMENT TAXES	2,100	1,193	0	907	57%	1,044
403-520-531-30591	UNCLAIMED PROPERTY UTILITY REF	2,000	0	0	2,000	0%	898
403-520-531-31000	OTHER OPERATING EXP - IT SUPPO	47,000	7,507	0	39,493	16%	0
403-520-531-70031	2003 BOND DEBT SERVICE PRINCIP	0	167,500	0	(167,500)	+100%	0
403-520-531-70032	BOND DEBT SERVICE INTEREST	0	68,875	0	(68,875)	+100%	0
403-520-531-70111	2011 BOND DEBT SERVICE PRINCIP	103,700	103,700	0	0	100%	97,600
403-520-531-70112	2011 BOND DEBT SERVICE INTERES	155,511	153,438	0	2,073	99%	157,464
403-520-531-90990	TRANSFER OF PROFIT	4,017,581	2,008,791	0	2,008,790	50%	2,343,589
403-520-531-90991	TRANSFER OF TECH COSTS	100,000	0	0	100,000	0%	0
403-520-531-91000	BUSINESS ACTIVITY SHARED EXP	298,029	173,850	0	124,179	58%	165,520
403-520-531-92000	ELECT FUND SHARE SMART G DEBT	178,500	0	0	178,500	0%	0
	TOTAL ELECTRIC ADM	12,970,858	6,230,684	0	6,740,174	48%	5,992,961
	STORM RECOVERY						
403-539-531-10120	REGULAR SALARIES & WAGES	166,667	0	0	166,667	0%	0
403-539-531-10140	OVERTIME	10,000	0	0	10,000	0%	0
403-539-531-10210	FICA TAXES	12,750	0	0	12,750	0%	0
403-539-531-10220	RETIREMENT CONTRIBUTIONS	20,000	0	0	20,000	0%	0
403-539-531-10230	LIFE & HEALTH INSURANCE	24,000	0	0	24,000	0%	0
403-539-531-30469	LINE CLEARING CREWS	115,200	52,068	0	63,132	45%	0
403-539-531-30521	STORM FOOD	15,500	15,379	0	121	99%	0

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403-539-531-60610	ELECTRIC REBUILD - Mutual Aid	2,100,000	1,981,977	0	118,023	94%	0
403-539-531-60630	REBUILD EQUIPMENT	120,000	186,723	0	(66,723)	156%	0
403-539-531-60640	STORM HARDENING EQUIPMENT	70,000	0	0	70,000	0%	0
403-539-531-60650	FIBER RESTORATION	800,000	0	0	800,000	0%	0
403-539-531-70192	MICHAEL INTEREST EXPENSE	74,118	0	0	74,118	0%	0
	TOTAL STORM RECOV	3,528,235	2,236,146	0	1,292,089	63%	0
	ELECTRIC DISTRIBUTION						
403-591-531-10110	SALARIES & WAGES	0	0	0	0		3,920
403-591-531-10120	REGULAR SALARIES & WAGES	407,422	194,342	0	213,080	48%	166,828
403-591-531-10140	OVERTIME	25,000	38,371	0	(13,371)	153%	10,326
403-591-531-10210	FICA TAXES	28,625	17,456	0	11,169	61%	12,369
403-591-531-10220	RETIREMENT CONTRIBUTIONS	44,902	21,679	0	23,223	48%	18,611
403-591-531-10230	LIFE & HEALTH INSURANCE	44,687	27,749	0	16,938	62%	22,093
403-591-531-30341	CONTRACTUAL SERVICES	25,000	0	0	25,000	0%	0
403-591-531-30403	GASOLINE & DIESEL	13,000	19,873	0	(6,873)	153%	7,793
403-591-531-30404	OIL & GREASE	1,000	322	0	678	32%	909
403-591-531-30405	TIRES	2,000	2,774	0	(774)	139%	405
403-591-531-30406	PARTS	6,000	10,406	0	(4,406)	173%	2,902
403-591-531-30407	VEHICLE REPAIRS-LABOR & PARTS	16,000	13,370	0	2,630	84%	1,754
403-591-531-30430	UTILITIES	130,000	46,240	0	83,760	36%	55,485
403-591-531-30440	RENTALS / LEASES	2,000	0	0	2,000	0%	0
403-591-531-30461	REPAIR & MAINT - OFFICE EQUIPM	5,000	255	0	4,745	5%	0
403-591-531-30462	REPAIR & MAINT - EQUIPMENT & T	8,500	5,069	0	3,431	60%	4,116
403-591-531-30467	REPAIR & MAINT-MAINS & LINES	70,000	20,208	0	49,792	29%	16,537
403-591-531-30468	REPAIR & MAINTENANCE - SERVICE	10,000	1,171	0	8,829	12%	1,096
403-591-531-30469	LINE CLEARING CREW	30,000	11,578	0	18,422	39%	0
403-591-531-30491	OTHER OPERATING EXPENSES	800	1,029	0	(229)	129%	317
403-591-531-30521	OPERATING SUPPLIES	800	572	0	228	72%	269
403-591-531-30522	OPERATING SUPPLIES - UNIFORMS	10,000	5,705	0	4,295	57%	5,199
403-591-531-60635	STREET LIGHTS	7,000	24,645	0	(17,645)	352%	1,579
403-591-531-60636	SIGNALIZATION	40,000	27,471	0	12,529	69%	0
403-591-531-60642	VEHICLES	25,000	17,553	0	7,447	70%	0
403-591-531-60644	EQUIPMENT	170,000	166,631	0	3,369	98%	152,502
403-591-531-70731	HONEYWELL LOAN PRINCIPAL	61,164	36,391	0	24,773	59%	33,657
403-591-531-70732	HONEYWELL LOAN INTEREST	25,317	9,643	0	15,674	38%	11,223
	TOTAL ELECTRIC DISTRIBUTION	1,209,217	720,503	0	488,714	60%	529,890
	ELECTRIC WAREHOUSE						
403-502-531-10120	REGULAR SALARIES & WAGES	28,960	15,844	0	13,116	55%	17,148
403-502-531-10140	OVERTIME	500	2,799	0	(2,299)	560%	45
403-502-531-10210	FICA TAXES	2,254	1,291	0	963	57%	1,092
403-502-531-10220	RETIREMENT CONTRIBUTIONS	3,535	1,898	0	1,637	54%	1,904
403-502-531-10230	LIFE & HEALTH INSURANCE	5,864	3,484	0	2,380	59%	3,128
403-502-531-30430	UTILITIES	3,500	777	0	2,723	22%	779
403-502-531-30461	R/M-OFFICE EQUIPMENT	400	74	0	326	19%	0
403-502-531-30462	REPAIR & MAINT - EQUIP AND TOO	500	0	0	500	0%	76
403-502-531-30463	REPAIR & MAINT - BLDG AND GROU	600	305	0	295	51%	0
403-502-531-30491	OTHER OPERATING EXPENSE	384	64	0	320	17%	229
403-502-531-30521	OPERATING SUPPLIES	1,000	77	0	923	8%	583
403-502-531-30522	OPERATING SUPPLIES - UNIFORMS	336	224	0	112	67%	195
	TOTAL ELECTRIC WAREHOUSE	47,833	26,837	0	20,996	56%	25,179
	TOTAL ELECTRIC FUND	17,756,143	9,214,170	0	8,541,973	52%	6,548,030
	WATER ADMINISTRATION						
404-520-533-10110	EXE SALARIES & WAGES	13,000	7,344	0	5,656	56%	3,494
404-520-533-10120	REGULAR SALARIES & WAGES	35,984	10,188	0	25,796	28%	9,692
404-520-533-10140	OVERTIME	500	296	0	204	59%	0
404-520-533-10210	FICA TAXES	2,790	1,301	0	1,489	47%	952
404-520-533-10220	RETIREMENT CONTRIBUTIONS	4,380	2,102	0	2,278	48%	1,582

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404-520-533-10230	LIFE & HEALTH INSURANCE	4,042	2,362	0	1,680	58%	2,135
404-520-533-30312	ENGINEERING FEES	2,000	0	0	2,000	0%	0
404-520-533-30314	ANNUAL MEMBERSHIP FEES	600	560	0	40	93%	0
404-520-533-30320	ACCOUNTING & AUDITING SERVICES	9,460	1,650	0	7,810	17%	3,300
404-520-533-30341	CONTRACTUAL SERVICES	10,000	2,260	0	7,740	23%	2,194
404-520-533-30343	PROFESSIONAL SERVICES	5,000	0	0	5,000	0%	0
404-520-533-30390	CONTINGENCY	119,058	0	0	119,058	0%	0
404-520-533-30402	TRAVEL EXPENSE	200	0	0	200	0%	0
404-520-533-30404	OIL & GREASE	100	0	0	100	0%	0
404-520-533-30405	TIRES	400	24	0	376	6%	0
404-520-533-30410	TELEPHONE	3,276	1,950	0	1,326	60%	2,279
404-520-533-30440	RENTALS & LEASES	2,000	348	0	1,652	17%	195
404-520-533-30451	INSURANCE - PROPERTY LIABILITY	32,000	27,601	0	4,399	86%	22,894
404-520-533-30491	OTHER OPERATING EXPENSE	6,000	3,100	0	2,900	52%	726
404-520-533-30493	TRAINING	2,500	0	0	2,500	0%	0
404-520-533-30501	PERMITS & FEES	4,000	170	0	3,830	4%	0
404-520-533-30511	OFFICE SUPPLIES	300	0	0	300	0%	0
404-520-533-30521	OPERATING SUPPLIES	300	0	0	300	0%	0
404-520-533-30522	OPERATING SUPPLIES - UNIFORMS	120	75	0	45	63%	65
404-520-533-31000	OTHER OPERATING EXP - IT SUPPO	8,000	7,507	0	493	94%	0
404-520-533-70031	2003 BOND DEBT SERVICE PRINCIP	83,750	83,750	0	0	100%	80,000
404-520-533-70032	2003 BOND DEBT SERVICE INTERES	64,688	63,803	0	885	99%	70,875
404-520-533-70111	2011 BOND DEBT SERVICE PRINCIP	22,100	22,100	0	0	100%	20,800
404-520-533-70112	2011 BOND DEBT SERVICE INTERES	33,142	32,700	0	442	99%	33,558
404-520-533-70710	PRINCIPAL	171,199	84,991	0	86,208	50%	82,608
404-520-533-70720	DEBT SERVICE INTEREST	85,838	43,528	0	42,310	51%	45,911
404-520-533-70731	HONEYWELL LOAN PRINCIPAL	23,008	11,372	0	11,636	49%	10,518
404-520-533-70732	HONEYWELL LOAN INTEREST	5,762	3,013	0	2,749	52%	3,507
404-520-533-90990	TRANSFER OF PROFIT	180,000	90,000	0	90,000	50%	45,498
404-520-533-91000	BUSINESS ACTIVITY SHARED EXP	55,932	32,627	0	23,305	58%	24,297
404-520-533-92000	WATER FUND SHARE SMART G DEBT	59,500	0	0	59,500	0%	0
	TOTAL WATER ADM	1,050,929	536,722	0	514,207	51%	467,080
	WATER TREATMENT						
404-530-533-30341	CONTRACTUAL SERVICES	372,367	245,591	0	126,776	66%	211,812
404-530-533-30430	UTILITIES	98,000	46,734	0	51,266	48%	47,307
404-530-533-30466	REPAIR & MAINTENANCE - PLANT	4,000	0	0	4,000	0%	0
404-530-533-30469	REPAIR & MAINT RESERVOIRS	15,000	0	0	15,000	0%	0
404-530-533-60644	EQUIPMENT	64,000	4,889	0	59,111	8%	0
	TOTAL WATER TREATMENT	553,367	297,214	0	256,153	54%	259,119
	WATER DISTRIBUTION						
404-539-533-10120	REGULAR SALARIES & WAGES	104,560	40,700	0	63,860	39%	45,110
404-539-533-10140	OVERTIME	6,500	6,712	0	(212)	103%	1,734
404-539-533-10210	FICA TAXES	8,496	3,312	0	5,184	39%	3,355
404-539-533-10220	RETIREMENT CONTRIBUTIONS	11,297	4,767	0	6,530	42%	5,416
404-539-533-10230	LIFE & HEALTH INSURANCE	23,449	12,864	0	10,585	55%	12,994
404-539-533-30403	GASOLINE & DIESEL	2,500	1,203	0	1,297	48%	884
404-539-533-30404	OIL & GREASE	500	62	0	438	12%	0
404-539-533-30405	TIRES	750	498	0	252	66%	0
404-539-533-30406	AUTO PARTS	675	324	0	351	48%	326
404-539-533-30407	VEHICLE REPAIRS-PARTS AND LABO	1,050	544	0	506	52%	0
404-539-533-30440	RENTALS/LEASES	600	0	0	600	0%	0
404-539-533-30462	REPAIR & MAINT- EQUIPMENT & TO	3,100	1,184	0	1,916	38%	341
404-539-533-30467	REPAIR & MAINT.-MAINS & LINES	14,160	0	0	14,160	0%	344
404-539-533-30468	REPAIR & MAINT.- SERVICES	10,700	0	0	10,700	0%	313
404-539-533-30491	OTHER OPERATING EXPENSE	1,000	97	0	903	10%	150
404-539-533-30521	OPERATING SUPPLIES	500	138	0	362	28%	14
404-539-533-30522	OPERATING SUPPLIES - UNIFORMS	1,167	672	0	495	58%	585
404-539-533-60644	EQUIPMENT	32,000	42,908	0	(10,908)	134%	0
	TOTAL WATER DISTRIBUTION	223,004	115,985	0	107,019	52%	71,566

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TOTAL WATER FUND		1,827,300	949,921	0	877,379	52%	797,765
GAS ADMINISTRATION							
405-520-532-10110	EXE SALARIES & WAGES	13,000	7,344	0	5,656	56%	3,494
405-520-532-10120	REGULAR SALARIES & WAGES	18,892	10,188	0	8,704	54%	9,692
405-520-532-10140	OVERTIME	100	296	0	(196)	296%	0
405-520-532-10210	FICA TAXES	1,453	1,301	0	152	90%	952
405-520-532-10220	RETIREMENT CONTRIBUTIONS	2,279	2,102	0	177	92%	1,582
405-520-532-10230	LIFE & HEALTH INSURANCE	4,040	2,361	0	1,679	58%	2,135
405-520-532-30320	ACCOUNTING & AUDITING SERVICES	9,460	1,650	0	7,810	17%	3,300
405-520-532-30341	CONTRACTUAL SERVICES	20,000	9,450	0	10,550	47%	10,209
405-520-532-30380	PURCHASED GAS	778,500	550,244	0	228,256	71%	535,462
405-520-532-30402	TRAVEL EXPENSE	200	0	0	200	0%	0
405-520-532-30403	GAS & DIESEL	500	0	0	500	0%	0
405-520-532-30404	OIL & GREASE	100	0	0	100	0%	0
405-520-532-30405	TIRES	100	0	0	100	0%	0
405-520-532-30410	TELEPHONE EXPENSE	3,200	1,950	0	1,250	61%	1,482
405-520-532-30440	RENTALS/LEASES	2,000	348	0	1,652	17%	195
405-520-532-30451	INSURANCE - PROPERTY LIABILITY	20,000	17,250	0	2,750	86%	14,309
405-520-532-30491	OTHER OPERATING EXPENSE	5,000	1,667	0	3,333	33%	671
405-520-532-30493	TRAINING	6,000	1,181	0	4,819	20%	954
405-520-532-30511	OFFICE SUPPLIES	300	0	0	300	0%	0
405-520-532-30521	OPERATING SUPPLIES	300	0	0	300	0%	0
405-520-532-30522	OPERATING SUPPLIES - UNIFORMS	135	75	0	60	56%	65
405-520-532-30580	TAXES-STATE ASSESSMENT	2,900	1,024	0	1,876	35%	1,007
405-520-532-31000	OTHER OPERATING EXP - IT SUPPO	8,000	7,507	0	493	94%	0
405-520-532-70111	2011 BOND DEBT SERVICE PRINCIP	22,100	22,100	0	0	100%	20,800
405-520-532-70112	2011 BOND DEBT SERVICE INTERES	33,142	32,700	0	442	99%	33,558
405-520-532-90990	TRANSFER OF PROFIT	376,214	188,107	0	188,107	50%	171,886
405-520-532-91000	BUSINESS ACTIVITY SHARED EXP	41,652	24,297	0	17,355	58%	24,297
	TOTAL GAS ADM	1,369,567	1,369,567	1,369,567	1,369,567	200%	836,050
GAS DISTRIBUTION							
405-561-532-10120	REGULAR SALARIES & WAGES	80,231	44,604	0	35,627	56%	39,995
405-561-532-10140	OVERTIME	2,000	5,207	0	(3,207)	260%	2,211
405-561-532-10210	FICA TAXES	6,291	3,601	0	2,690	57%	2,947
405-561-532-10220	RETIREMENT CONTRIBUTIONS	9,868	5,251	0	4,617	53%	4,805
405-561-532-10230	LIFE & HEALTH INSURANCE	15,873	8,731	0	7,142	55%	8,749
405-561-532-30403	GASOLINE & DIESEL	4,000	3,003	0	997	75%	1,889
405-561-532-30404	OIL & GREASE	500	30	0	470	6%	42
405-561-532-30405	TIRES	500	16	0	484	3%	40
405-561-532-30406	VEHICLE PARTS	1,300	6	0	1,294	0%	27
405-561-532-30407	VEHICLE REPAIR PARTS AND LABO	1,000	769	0	231	77%	0
405-561-532-30430	UTILITIES	1,700	688	0	1,012	40%	124
405-561-532-30440	RENTALS/LEASES	330	0	0	330	0%	0
405-561-532-30462	REPAIR & MAINT-EQUIPMENT & TOO	500	95	0	405	19%	178
405-561-532-30467	MAINT. OF MAINS & LINES - GAS	12,000	1,209	0	10,791	10%	5,891
405-561-532-30468	MAINTENANCE OF SERVICES - GAS	6,000	684	0	5,316	11%	1,070
405-561-532-30491	OTHER OPERATING EXPENSE	500	67	0	433	13%	70
405-561-532-30520	OPER SUPP-WATER HEATERS	2,000	0	0	2,000	0%	480
405-561-532-30521	OPERATING SUPPLIES	200	2	0	198	1%	0
405-561-532-30522	OPERATING SUPPLIES - UNIFORMS	1,600	746	0	854	47%	650
405-561-532-60644	EQUIPMENT	20,000	1,885	0	18,115	9%	32,311
	TOTAL GAS DISTRIBUTION	166,393	76,595	0	89,798	46%	101,481
	TOTAL GAS FUND	1,535,960	1,202,949	684,784	1,017,795	123%	937,530
REFUSE ADMINISTRATION							
406-410-539-30320	ACCOUNTING & AUDITING SERVICES	9,460	1,650	0	7,810	17%	3,300
406-410-539-30443	RESIDENTIAL REFUSE	626,588	334,117	0	292,471	53%	352,730
406-410-539-30451	INSURANCE - PROPERTY LIABILITY	16,000	13,800	0	2,200	86%	11,448

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406-410-539-30480	LANDFILL TIPPING FEES	60,000	42,163	0	17,837	70%	36,357
406-410-539-31443	COMMERCIAL REFUSE	500,900	265,685	0	235,215	53%	284,756
406-410-539-60644	Grapple Truck	0	0	0	0	0%	137,121
406-410-539-90990	TRANSFER PROFITS TO GF	114,000	57,000	0	57,000	50%	58,333
406-410-539-91000	BUSINESS ACTIVITY SHARED EXP	41,652	24,297	0	17,355	58%	24,297
	TOTAL REFUSE ADM	1,368,600	738,712	0	629,888	54%	908,342
LANDFILL OPERATIONS							
407-422-536-10120	REGULAR SALARIES & WAGES	70,767	26,751	0	44,016	38%	24,746
407-422-536-10140	OVERTIME	2,500	1,579	0	921	63%	686
407-422-536-10210	FICA TAXES	5,605	2,067	0	3,538	37%	1,848
407-422-536-10220	RETIREMENT CONTRIBUTIONS	8,792	3,205	0	5,587	36%	2,849
407-422-536-10230	LIFE & HEALTH INSURANCE	9,031	5,908	0	3,123	65%	5,274
407-422-536-30312	ENGINEERING FEES	4,500	0	0	4,500	0%	0
407-422-536-30346	MONITORING FEES	30,000	15,991	0	14,009	53%	21,606
407-422-536-30430	UTILITIES	1,200	1,238	0	(38)	103%	122
407-422-536-30462	REPAIR & MAINT-EQUIPMENT & TOO	505	139	0	366	28%	299
407-422-536-30491	OTHER OPERATING EXPENSE	100	6	0	94	6%	121
407-422-536-30493	TRAINING	1,000	0	0	1,000	0%	1,300
407-422-536-90990	TRANSFER PROFIT	36,000	18,000	0	18,000	50%	0
	TOTAL LANDFILL OPERATIONS	170,000	74,884	0	95,116	44%	58,851
TELECOMMUNICATIONS							
508-539-539-10110	EXECUTIVE SALARIES & WAGES	39,858	0	0	39,858	0%	0
508-539-539-10120	REGULAR SALARIES & WAGES	54,240	25,202	0	29,038	46%	23,724
508-539-539-10140	OVERTIME	745	821	0	(76)	110%	76
508-539-539-10210	FICA	3,441	1,828	0	1,613	53%	1,667
508-539-539-10220	RETIREMENT CONTRIBUTIONS	7,198	3,021	0	4,177	42%	2,847
508-539-539-10230	LIFE & HEALTH INSURANCE	9,650	6,016	0	3,634	62%	5,703
508-539-539-30341	CONTRACTUAL SERVICES	70,000	16,898	0	53,102	24%	28,186
508-539-539-30402	TRAVEL EXPENSE	1,000	0	0	1,000	0%	0
508-539-539-30403	GAS & DIESEL	2,000	166	0	1,834	8%	386
508-539-539-30410	TELEPHONE	0	(1,665)	0	1,665	0%	(1,084)
508-539-539-30430	UTILITIES	10,000	4,980	0	5,020	50%	3,187
508-539-539-30491	OTHER OPERATING EXPENSES	1,000	2,429	0	(1,429)	243%	107
508-539-539-60644	EQUIPMENT	0	2,514	0	(2,514)	+100%	0
	TOTAL TELECOMMUNICATIONS	199,132	62,210	0	136,922	31%	64,799
	TOTAL ALL FUNDS	34,715,600	18,434,611	880,882	16,769,673	56%	15,142,915

Smart Grid

BEGINNING BALANCE AS OF 10/1/2018	1,531,805	
REVENUE	8,161	INTEREST REV
EXPENDITURES	0	
ENDING BALANCE AS OF 4/30/2019	1,539,966	

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ACCOUNT_#	ACCOUNT DESCRIPTION	ANNUAL BUDGET	YTD APRIL 2019	OVER (UNDER)	58%	YTD APRIL 2018
BUDGET TO ACTUAL REVENUES						
GEN FUND REV						
001-311-10000	CURRENT AD VALOREM TAX	1,100,612	978,774	(121,838)	89%	867,653
001-312-41000	SALES-LOCAL OPTION GAS TAX	238,717	165,111	(73,606)	69%	150,215
001-312-60000	LOCAL GOV INFRASTRUCTURE SURTA	495,200	296,649	(198,551)	60%	206,552
001-314-80000	UTILITY SERVICE TAX - PROPANE	11,000	7,330	(3,670)	67%	7,433
001-315-00000	COMMUNICATION SERVICES TAX	216,000	134,657	(81,343)	62%	118,401
001-321-10000	PROFESSIONAL & OCCUPATION LICE	23,500	6,919	(16,581)	29%	7,604
001-321-11000	COMPETENCY LICENSE	800	25	(775)	3%	25
001-322-10000	PERMITS	90,000	42,710	(47,290)	47%	95,451
001-329-10000	OTHER LICENSES, FEES & PERMITS	3,700	150	(3,550)	4%	3,550
001-331-50000	FEMA REIM IRMA	70,000	0	(70,000)	0%	0
001-334-49000	State Grant - Transportation	360,000	9,000	(351,000)	3%	187,254
001-335-12000	STATE REVENUE SHARING PROCEEDS	309,731	173,548	(136,183)	56%	144,572
001-335-14000	STATE - MOBILE HOME LICENSE	1,800	1,010	(790)	56%	1,240
001-335-15000	STATE - ALCOHOLIC BEVERAGE LIC	7,700	1,816	(5,884)	24%	4,523
001-335-17000	STATE - D O T REIMBURSEMENT	110,000	21,201	(88,799)	19%	108,829
001-335-18000	STATE - HALF CENT SALES TAX	274,800	174,472	(100,328)	63%	131,049
001-335-23000	FIREFIGHTERS SUPP COMPENSATION	0	480	480	+100%	330
001-335-41000	STATE - REBATE ON MUN VEH FUEL	8,600	9,131	531	106%	4,342
001-340-21000	SERVICES - COUNTY FIRE PROTECT	440,000	330,000	(110,000)	75%	420,573
001-340-21500	SERVICES-FIRE INSPECTIONS	2,400	1,652	(748)	69%	1,729
001-341-53000	Investigative Fees	150	0	(150)	0%	0
001-347-21000	REVENUE - BASEBALL	3,000	1,520	(1,480)	51%	1,320
001-347-22000	REVENUE - FOOTBALL	14,000	4,115	(9,885)	29%	655
001-347-23000	REVENUE - BASKETBALL	6,200	4,520	(1,680)	73%	5,859
001-347-25000	REVENUE - CHEERLEADING	0	(35)	(35)	0%	0
001-347-26000	REVENUE - SOFTBALL	3,600	0	(3,600)	0%	0
001-347-27000	REVENUE - OTHER ACTIVITY FEES	600	1,095	495	183%	0
001-347-30000	RENT ON FACILITIES	25,000	7,480	(17,520)	30%	10,060
001-347-41000	REVENUE - POOL ADMISSION FEES	2,500	0	(2,500)	0%	0
001-347-50000	COKE FUND REVENUE	400	420	20	105%	458
001-359-10000	OTH FINES & FORFEITS	38,000	16,671	(21,329)	44%	22,782
001-361-10000	INTEREST INC ON INVESTMENTS	16,000	0	(16,000)	0%	0
001-361-13000	UNREALIZED GAIN	35,000	0	(35,000)	0%	0
001-364-11000	SALE OF LAND - HILLCREST CEMET	8,000	6,350	(1,650)	79%	8,100
001-364-12000	SALE OF LAND - SUNNYVALE CEMET	34,000	25,200	(8,800)	74%	17,500
001-366-00000	WALMART - FIRE SAFETY GRANT	0	500	500	+100%	0
001-369-90000	OTHER MISCELLANEOUS REVENUES	80,000	100,891	20,891	126%	119,929
001-369-92000	CRA Administrative Fees	5,000	0	(5,000)	0%	20,000
001-369-95000	Insurance Proceeds	6,000	166,503	160,503	2775%	6,941
001-382-10000	CONTRIBUTION FR INTER OPER-ELE	4,017,581	2,343,589	(1,673,992)	58%	2,343,589
001-382-20000	CONTRIBUTION FR INTER OPER-GAS	376,214	219,458	(156,756)	58%	171,886
001-382-30000	CONTRIBUTION FR INTER OPER-WAT	180,000	105,000	(75,000)	58%	45,498
001-382-40000	CONTRIBUTION FR INTER OPER-REF	114,000	66,500	(47,500)	58%	58,333
001-382-50000	CONTRIBUTION FR INTER OPER-SEW	120,000	70,000	(50,000)	58%	70,000
001-382-60000	CONTRIBUTION FR INTER OPER LAN	36,000	21,000	(15,000)	58%	0
001-385-00000	USE OF FUND BALANCE	295,987	0	(295,987)	0%	0
	TOTAL GENERAL FUND REVS	9,181,792	5,515,412	(3,666,380)	60%	5,364,235
COMMUNITY REDEVELOPMENT FUND						
002-341-00000	CRA TIF FUNDS	249,662	0	(249,662)	0%	273,623
002-341-10000	TIF FUNDS REVENUE	130,000	162,203	32,203	125%	142,055
002-389-00000	USE OF FUND BALANCE	300,000	0	(300,000)	0%	0
	TOTAL CRA REVENUE	679,662	162,203	(517,459)	24%	415,678
BUSINESS ACTIVITY AND CUSTOMER						
400-381-10000	INTERFUND TRANSFER	478,917	279,368	(199,549)	58%	262,708
ENTERPRISE FUND REVENUES						
SEWER						

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402-331-35000	EPA Grant Reimbursement	0	0	0	0%	8,250
402-343-10000	SALES	1,975,050	1,118,407	(856,643)	57%	1,087,161
402-343-16000	CONNECTIONS	2,500	0	(2,500)	0%	1,764
402-343-17000	FORFEITED DISCOUNTS - PENALTIE	20,000	15,136	(4,864)	76%	14,824
402-343-50000	SEWER SURCHARGE O/S	63,200	34,001	(29,199)	54%	32,683
402-361-10000	INTEREST REVENUE	50	0	(50)	0%	0
402-389-90000	USE OF RETAINED EARNINGS	117,956	0	(117,956)	0%	0
	TOTAL SEWER REV	2,178,756	1,167,544	(1,011,212)	54%	1,144,682
ELECTRIC						
403-343-11000	RESIDENTIAL SALES	5,586,000	3,054,186	(2,531,814)	55%	3,000,905
403-343-12000	COMMERCIAL SALES	6,515,000	3,816,977	(2,698,023)	59%	2,892,873
403-343-13000	INDUSTRIAL SALES	1,504,000	834,352	(669,648)	55%	854,530
403-343-14000	STREET LIGHTING SALES	100,000	1,527	(98,473)	2%	5,611
403-343-15000	INTERDEPARTMENTAL SALES	303,000	252,015	(50,985)	83%	175,016
403-343-16000	CONNECTIONS	20,000	3,994	(16,006)	20%	22,863
403-343-16500	Michael Surcharge	0	222,879	222,879	+100%	0
403-343-17000	FORFEITED DISCOUNTS - PENALTIE	135,000	87,180	(47,820)	65%	92,432
403-343-18000	SALE OF MATERIAL	0	2,648	2,648	+100%	0
403-343-18500	SPECIAL PROJECT - MATERIAL SAL	400	73,748	73,348	+100%	725
403-343-19000	CUT ON/OFF FEES	30,000	16,149	(13,851)	54%	24,405
403-343-24000	TRANSFORMER RENT	8,300	4,930	(3,370)	59%	4,879
403-343-27000	MISCELLANEOUS CHARGES	7,000	8,147	1,147	116%	9,313
403-343-29000	POLE RENT-CABLEVISION	18,908	19,824	916	105%	0
403-343-90000	MISCELLANEOUS REVENUES	300	0	(300)	0%	2,831
	TOTAL ELECTRIC REV	14,227,908	8,398,556	(5,829,352)	59%	7,086,383
WATER						
404-343-10000	SALES	1,574,000	937,426	(636,574)	60%	858,339
404-343-15000	INTERDEPARTMENTAL SALES	110,000	29,385	(80,615)	27%	46,693
404-343-16000	CONNECTIONS	7,000	22,650	15,650	324%	7,408
404-343-17000	FORFEITED DISCOUNTS-PENALTIES	20,000	13,577	(6,423)	68%	11,413
404-343-19000	CUT ON/OFF FEES	300	0	(300)	0%	118
404-343-27000	MISCELLANEOUS CHARGES	6,000	(1,953)	(7,953)	-33%	4,046
404-343-30000	WATER SURCHARGE O/S	97,000	54,510	(42,490)	56%	55,894
404-361-10000	INTEREST REVENUE	6,000	0	(6,000)	0%	0
404-361-13000	UNREALIZED GAIN	7,000	0	(7,000)	0%	0
	TOTAL WATER REV	1,827,300	1,055,595	(771,705)	58%	983,911
GAS						
405-343-10000	GAS SALES	1,417,460	992,273	(425,187)	70%	1,016,133
405-343-15000	GAS INTERDEPARTMENTAL SALES	9,000	6,127	(2,873)	68%	7,698
405-343-16000	GAS CONNECTIONS	2,000	254	(1,746)	13%	898
405-343-17000	GAS FORFEITED DISCS-PENALTIES	11,000	9,501	(1,499)	86%	10,890
405-343-19000	GAS CUT ON/OFF FEES	100	0	(100)	0%	78
405-343-27000	GAS OTHER CHARGES	0	(7)	(7)	+100%	(186)
405-369-40000	OTHER MISC REV-REBATE	0	102,427	102,427	+100%	0
405-369-90000	MISCELLANEOUS REVENUE	96,400	0	(96,400)	0%	0
	TOTAL GAS REV	1,535,960	1,110,575	(425,385)	72%	1,035,511
REFUSE						
406-343-11000	RESIDENTIAL SALES	722,300	422,270	(300,030)	58%	406,991
406-343-12000	COMMERCIAL SALES	489,900	288,503	(201,397)	59%	276,505
406-343-15000	YARD TRASH COLLECTION	141,400	83,210	(58,190)	59%	82,887
406-343-17000	FORFEITED DISCOUNTS-PENALTIES	15,000	10,459	(4,541)	70%	10,198
	TOTAL REFUSE REV	1,368,600	804,442	(564,158)	59%	776,581
LANDFILL						
407-343-44000	GARBAGE TIPPING FEES	170,000	105,597	(64,403)	62%	80,980
TELECOMMUNICATION						
508-381-00010	Non-Operating Transfer	88,000	75,064	(12,936)	85%	0
508-381-10000	INTERFUND TRANSFER FROM GENERA	48,132	0	(48,132)	0%	0
508-381-20000	INTERFUND TRNFR FROM ENTERPRIS	63,000	37,535	(25,465)	60%	0

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508-381-30000	INTERFUND TRANSFER FROM CRA	0	2,500	2,500	+100%	0
	TOTAL TELECOMMUNICATIONS REV	199,132	115,099	(84,033)	58%	0
	TOTAL REVENUES	31,848,027	18,714,391	(13,133,636)	59%	17,150,669