

City of Quincy

City Hall

404 West Jefferson Street

Quincy, FL 32351

www.myquincy.net



Meeting Agenda

Tuesday, November 26, 2013

6:00 PM

City Hall Commission Chambers

City Commission

Keith Dowdell, Mayor (Commissioner District One)

Larry Edwards, Mayor Pro-Tem (Commissioner District Five)

Micah Brown (Commissioner District Two)

Derrick Elias (Commissioner District Three)

Andy Gay (Commissioner District Four)

**AGENDA FOR THE REGULAR MEETING OF
THE CITY COMMISSION OF
QUINCY, FLORIDA
Tuesday
November 26, 2013
6:00 PM
CITY HALL CHAMBERS**

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Special Presentations by Mayor or Commission

Approval of Agenda

Approval of the Minutes

1. Approval of Minutes of the 11/12/13 Regular Meeting
(Sylvia Hicks, City Clerk)

Ordinances/Public Hearings & Resolutions

Presentation(s)

2. Public Works Employee Recognition
(Jack L. McLean Jr., City Manager; Earl Banks, Public Works Director)
3. Fire Prevention Week
(Jack L. McLean Jr., City Manager; Scott Haire, Fire Chief)

Citizens Opportunity to Speak on Commission Agenda

Consent Agenda

Commission Discussion(s) and/or Report(s)

4. OMI 2014 Contract Amendment
(Jack L. McLean Jr., City Manager; Mike Wade, Utilities Director)
5. FY2013 Budget Amendments/Closeouts
(Jack L. McLean Jr., City Manager; Theresa Moore, Finance Director)

6. *Stipulation Agreement
(Jack L. McLean Jr., City Manager; Theresa Moore, Finance Director)
7. Cancellation of 12/24/13 Commission Meeting
(Jack L. McLean Jr., City Manager)

Staff Report(s) and Communications

8. QFD Monthly Report
(Jack L. McLean Jr., City Manager; Scott Haire, Fire Chief)
9. P-card Statement
(Jack L. McLean Jr., City Manager; Theresa Moore, Finance Director)
10. *Financials
(Jack L. McLean Jr., City Manager; Theresa Moore, Finance Director)

Comments from City Manager, City Attorney and Commission Members

Citizens Comments on non-agenda items

Adjournment

*Item(s) Not in Agenda Packet

CITY COMMISSION
CITY HALL
QUINCY, FLORIDA

REGULAR MEETING
NOVEMBER 12, 2013
6:00 P.M.

The Quincy City Commission met in regular session Tuesday, November 12, 2013, with Mayor Commissioner Dowdell presiding and the following present:

Commissioner Larry D. Edwards
Commissioner Micah Brown
Commissioner Derrick D. Elias
Commissioner Gerald A. Gay, III (Tardy)

Also Present:

City Manager Jack L. McLean Jr.
City Attorney Jerry Miller
City Clerk Sylvia Hicks
Finance Director Theresa Moore
Customer Service Director Ann Sherman
Utilities Director Mike Wade
Fire Chief Scott Haire
Interim Information Technology Director Chris Jordan
Planning Director Bernard Piawah
Parks and Recreation Director Greg Taylor
Public Works Director Willie Earl Banks, Sr.
Executive Assistant to City Manager Cynthia Shingles
Human Resources Director Bessie Evans
Interim CRA Manager Regina Davis
Police Officer Harold Barber
Captain Troy Gilyard
OMI Representative Robert Presnal
Sergeant At Arms Captain Robert Mixson

Commissioner Edwards made a motion to excuse Commissioner Gay. Commissioner Brown seconded the motion. The ayes were unanimous.

Call to Order:

Mayor Commissioner Dowdell called the meeting to order, followed by the Lord's Prayer and the Pledge of Allegiance.

Special Presentations by Mayor or Commission:

Approval of Agenda

Commissioner Edwards made a motion to approve the agenda. Commissioner Brown seconded the motion. The ayes were unanimous.

Approval of Minutes:

Commissioner Edwards made a motion to approve the minutes of the October 22, 2013, regular meeting with any corrections if necessary. Commissioner Brown seconded the motion. The ayes were unanimous.

Public Hearings, Ordinances, Resolutions, and Proclamations:

Presentation(s):

Consent Agenda:

Discussion(s):

Cutting of City Parks Bid Award - Corry Park, Ferolito Recreation Center, Burmah Heights, Wards Lot North and South, Quincy Fitness Track

Commissioner Gay entered the meeting:

Commissioner Edwards made a motion to authorize the City Manager to accept the lowest bid of William Houston for the amount of \$1,265 bi-weekly. Commissioner Elias seconded the motion. The ayes were unanimous. Ms. Denise Hannah was concerned that if the current contractor is not doing a good job, what recourse would be taken. The City Manager stated they would be given time to correct the issue.

Cutting of City Park Re-Bid Award Tanyard Creek, City Hall, Customer Service and Utilities

Commissioner Gay made a motion to authorize the City Manager to accept the lowest bid of Florida Industries Group, LLC for the amount of \$940 bi-weekly. Commissioner Elias seconded the motion. The ayes were unanimous.

Cleaning of City Facilities Bid Award Netquincy and City Hall

Commissioner Gay made a motion to authorize the City Manger to accept the bid of Derrick Jackson for the Cleaning of the Netquincy Building for the amount of \$205 bi-weekly and Gennie Cleaning Service for the Cleaning of City Hall for the amount of \$250 bi-weekly. Commissioner Brown seconded the motion. The ayes were unanimous.

Closed Circuit TV Bid Award

Commissioner Edwards made a motion to award the bid to Underground Infrastructure Technologies, LLC at \$1.10 per linear foot with the same unit prices for any additional

assigned quantities and authorize the Mayor to sign the agreement between the City and the Contractor. Commissioner Brown seconded the motion. The ayes were unanimous.

Commissioner Edwards made a motion to authorize staff to proceed with the Pension Actuarial Consultant Services. Commissioner Gay seconded the motion. The ayes were unanimous. Attorney Miller stated that he would send to the Commission and staff, a report regarding pension issues.

Year End Close Out – City Manager requested a workshop.

Report(s)/Information:

Workforce Plus Partnering with the City of Quincy in Job Training and Professional Development for the City Youth

Bessie Evans, Human Resources Director reported to the Commission that the City of Quincy has partnered with Workforce Plus to provide job training for the City's Youth. The program will allow the youth to gain on-the-job training and professional development skills. The program participants will be between the ages of 16-21 and the professional development skills gained can lead to possible contract employment either with the City or other employers. The program will rotate applicants every 16 weeks or the City can request an extension based on the applicants' developmental and job performance skills. The applicants will be in the following departments: Parks & Recreation, Public Works, Police, Finance, Customer Service, Utilities and Human Resources.

Expenditures and Collections – City Manager requested a workshop

P-Card Statement

Commissioner Elias asked the Finance Director what was redacted from the P-Card statement under the current balance. She stated she did not know but would get him an un-redacted copy. Commissioner Gay asked what our current balance on the P-Card is. The Manger stated approximately \$50,000. The City Manager stated he is paying the small vendors with the P-Card and will explain in the workshop.

Financials – City Manager requested a workshop

City Manager's Reports: None

City Attorney's Reports: None

Commissioners' Reports:

Commissioner Elias asked the status of the Alltech litigation. City Attorney Miller stated we are still in litigation.

Commissioner Elias asked the status of the Sheline Property annexation. City Manager McLean reported that a letter was sent to the property owner but we have not received a response.

Commissioner Elias requested an Executive Session to discuss the David Hall case. City Attorney Miller stated he answered the complaint and he doesn't have anything ready to present and advised Commissioner Elias to consult with him.

Commissioner Elias informed the City Manager that the Sunset Park basketball court needs replacing.

Commissioner Elias asked the Finance Director when the final budget will be ready. The Finance Director stated by the end of the week.

Commissioner Elias asked if the citizens to be heard could be moved closer to the beginning of the agenda. The Mayor indicated that this is the new agenda format.

Commissioner Gay stated he e-mailed his concerns to the City Manager.

Commissioner Edwards stated that he had already spoken to the City Manager regarding his concerns.

Commissioner Edwards stated that the equipment at the Burmah Height Parks needs pressure washing and the chips needs replacing. The Manager stated it is on the schedule for maintenance.

Commissioner Brown reported that there is excessive amount of litter on South Stewart Street.

Commissioner Brown reported that at the intersection of 4th and 11th Street, the manhole cover is broken.

Mayor Dowdell reported that he, along with the CRA Manager and the Building and Planning Director will be attending a workshop given by Opportunity Florida in Marianna on the development of site certification on Thursday.

Mayor Dowdell stated that Tallahassee Community College (TCC) is still looking at the two sites on Pat Thomas and indicated that they want to be on a major thoroughfare.

Mayor Dowdell reported that Ms. Karen Wells and Associates will host workshops to discuss Affordable Health Care at the following locations: Friday November 15th 11:00 am – 1:00 p.m. at the Kelly Campbell Center located at 415 Cooper Street, Saturday November 16th at the Ferolito Center (Quincy Recreation Center) Graves Street for Hispanics and Monday, November 18th at City Hall located at 404 West Jefferson Street at 6:00 p.m. The Mayor indicated that you can attend any one or all of the workshops.

Mayor Dowdell reported that Ms. Natalie Parrish has been a great help with our finances and the best thing, it is free.

Mayor Dowdell asked the Manager for some dates for the following projects:
Shelfer Street Ditch and Utility Bills.

Mayor Dowdell asked the City Manager if we have a Main-Street. The Manager stated we are nationally recognized as a certified Main Street Organization. He stated Main Street lost its non-profit designation.

The Commission agreed to hold the Financial Workshop on Tuesday, November 19, 2013 at 5:00 pm.

Citizens to be Heard:

Minister Alphonso Figgers of 215 North Chalk Street came before the Commission and thanked them for their participation in observance of Shaw Quarter's Day on October 26, 2013. Mr. Figgers reported that at the October 8, 2013 City Commission meeting, he requested that the City install bathrooms at the Park. Now, he is withdrawing that request but he still wants the water fountains and barbeque grills.

Mr. Figgers stated he is looking forward to working on the anti-littering campaign.

Commissioner Elias made a motion to authorize the Manager to pay Mr. House the \$909.08 plus 6% interest per year. Commissioner Brown seconded the motion. The motion failed 2-3 with Commissioners Gay, Edwards and Mayor Dowdell voting in the negative. City Manager McLean stated that he did not know anything about this; this is the first time he has seen this and asked that he is given time to investigate the matter and will call Mr. White.

Commissioner Gay stated we need to do what we're supposed to do and he wants it paid, after the Manager's investigation is completed. Commissioner Edwards stated we need to pay him, after the investigation. The City Attorney advised that it would be prudent to have the investigation completed. Commissioner Elias said to Mr. House that if he did not receive payment before the next meeting, to come to the Commission Meeting.

Commissioner Gay made a motion to adjourn the meeting. Commissioner Brown seconded the motion. There being no further business to discuss, the meeting was adjourned.

APPROVED:

Keith A. Dowdell, Mayor and Presiding
Officer of the City Commission and of
City of Quincy, Florida

ATTEST:

Sylvia Hicks
Clerk of the City Quincy and
Clerk of the City Commission thereof

**City of Quincy
City Commission
Agenda Request**

Date of Meeting: November 26, 2013
Date Submitted: November 22, 2013
To: Honorable Mayor and Members of the Commission
From: Jack L. McLean Jr., City Manager
Mike Wade, Utilities Director
Subject: OMI 2014 Contract Amendment

Statement of Issue

Pursuant to the current Agreement for Services between the City and CH2M HILL-OMI, the base fee of the agreement shall be negotiated annually. OMI is proposing Amendment No. 6 to the Agreement.

Background

On October 1, 2007, the City of Quincy and CH2M HILL-OMI entered into an agreement for the operations, maintenance and management of the City's water and wastewater treatment facilities. Section 5 of the agreement establishes a provision for the annual negotiation and adjustment of the contract amount. The following table shows the fee for each of the previous five years. Years 1 thru 5 of the contract included a base fee plus a separate repairs account expense of \$30,000. In Year 6 of the contract (FY2013), there was no increase in the base fee but the \$30,000 repairs account was removed as a separate item and added to the base fee.

Annual Fee Amounts Under Current Contract

Contract Year	Base Fee	Repairs Account	Total Contract Value
YEAR 1 (2007-2008)	\$841,110.00	\$30,000	\$871,110.00
YEAR 2 (2008-2009)	\$875,270.00	\$30,000	\$905,270.00
YEAR 3 (2009-2010)	\$875,270.00	\$30,000	\$905,270.00
YEAR 4 (2010-2011)	\$892,775.00	\$30,000	\$922,775.00
YEAR 5 (2011-2012)	\$913,775.00	\$30,000	\$943,775.00
YEAR 6 (2012-2013)	\$943,775.00	Included in Base Fee	\$943,775.00

Proposed

Year 7 (2013-2014)	\$959,309	Included in Base Fee	\$959,309
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Analysis

Negotiations between staff and CH2MHill - OMI resulted in the default Base Fee Adjustment Formula being applied to the current base fee. When staff applied the .75 percent Consumer Price Index (CPI) and .95 percent Employment Cost Index (ECI) numbers for the quarter ending March 2013 to the Base Fee Adjustment Formula, as described by the agreement, the adjustment rate was a 1.7% increase equal to \$15,534. The 1.7% rate is applied to the previous base fee less the \$30,000 repairs limit. The new fee will be \$959,309.

Options:

Option 1: Authorize the Mayor and the City Manager to sign Amendment No. 6 to the Agreement of October 1, 2007 between the City of Quincy and CH2MHILL-OMI.

Option 2: Do not approve the Amendment

Recommendation:

Option 1

Attachments:

1. Amendment No. 6 to the Agreement
2. 2007 OMI Contract

AGREEMENT
for
OPERATIONS, MAINTENANCE AND
MANAGEMENT SERVICES
for the CITY OF QUINCY, FLORIDA

THIS AGREEMENT is made on this 23rd day of August, 2007, between the City of Quincy, Florida, whose address for any formal notice is 404 West Jefferson Street, Quincy, Florida 32351 (hereinafter "Owner") and Operations Management International, Inc., with offices at 9193 S. Jamaica Street, Suite 400, Englewood, Colorado 80112 (hereinafter "CH2M HILL OMI").

Owner and CH2M HILL OMI agree:

1 GENERAL

- 1.1 All definitions of words or phrases used in this Agreement are contained in Appendix A.
- 1.2 All grounds, facilities and equipment now owned by Owner or acquired by Owner shall remain the property of Owner.
- 1.3 This Agreement shall be governed by and interpreted in accordance with the laws of the State of Florida.
- 1.4 This Agreement shall be binding upon the successors and assigns of each of the parties, but CH2M HILL OMI will not assign this Agreement without the prior written consent of the Owner. Consent shall not be unreasonably withheld.
- 1.5 All notices shall be in writing and transmitted by certified mail to the address noted above.
- 1.6 This Agreement, including Appendices, is the entire Agreement of the parties. This Agreement may be modified only by written agreement signed by both parties. Wherever used, the terms "CH2M HILL OMI" and "Owner" shall include the respective officers, agents, directors, elected or appointed officials, and employees.

2 SCOPE OF SERVICES-CH2M HILL OMI

CH2M HILL OMI shall:

- 2.1 Within the design capacity and capability of the Project, manage, operate, and maintain the Project so that potable water supplied and effluent discharged from the Project meets the requirements specified in Appendix C. CH2M HILL OMI may alter the process and/or facilities to achieve the objectives of this Agreement; provided, however, that no alteration shall be without Owner's written approval if alteration shall cost in excess of Two Thousand Dollars (\$2,000.00).
- 2.2 Provide and document all Maintenance for the Project. Owner shall have the right to inspect these records during normal business hours.
- 2.3 Perform all corrective and preventive maintenance for the facilities in accordance with CH2M HILL OMI's comprehensive computer-based preventive maintenance program.

- 2.4 Assist the Owner's representative in the development of an annual and 5-year capital improvement plan identifying major repairs and capital expenditures that will be necessary at the facilities either to restore, maintain, replace, or upgrade the facilities or equipment for efficiency, safety, function, and/or compliance with current and anticipated regulatory requirements.
- 2.5 Provide and maintain computer-based records of all maintenance, repairs, process control, and laboratory management for the facilities. Owner shall retain title to and have the right to inspect and copy these records during normal business hours.
- 2.6 Respond to service complaints in a timely and efficient manner.
- 2.7 Provide and document all Repairs for the Project. All individual repairs over Two Thousand Dollars (\$2,000.00) will be paid for by the Owner.
- 2.8 A Repairs budget of \$30,000 annually has been established by Owner. OMI shall pay for Repairs directly and invoice Owner up to the Thirty Thousand Dollars (\$30,000.00) during the first year of this Agreement. Once the Repairs budget exceeds the \$30,000 limit, Owner shall pay for all Repairs in excess directly. All repairs over Thirty Thousand Dollars (\$30,000.00) must be approved by the Owner.
- 2.9 Provide Owner with an accounting of Repairs on a monthly basis. On a monthly basis, OMI shall invoice Owner for Repairs directly paid for by OMI up to the Repairs budget of \$30,000.
- 2.10 Provide for all Repairs related to the vehicles and equipment owned by the Owner and used by CH2M HILL OMI at the Project through the Repairs budget.
- 2.11 CH2M HILL OMI's will warrant that its staff will possess the required State of Florida certifications.
- 2.12 CH2M HILL OMI's staff will be properly trained in areas of operation, maintenance, safety, supervisory skills, laboratory, industrial pretreatment and energy management. This training will include both plant-specific and wastewater field material.
- 2.13 Comply with the requirements of the Owner regarding Affirmative Action provisions for minority hiring.
- 2.14 Work with contractors, consultants, and other companies currently assisting the Owner at the wastewater treatment facility.
- 2.15 Pay all Cost incurred in normal Project operations, except for those Costs included in Article 3.1 Scope of Service - Owner.
- 2.16 Prepare all NPDES permit reports and submit these to Owner for transmittal to appropriate agencies.
- 2.17 Provide for the disposal of screenings, grit, and sludge to the existing disposal sites.
- 2.18 Perform all laboratory testing and sampling currently required by the NPDES permit.

- 2.19 Provide twenty-four (24) hour per day access to Project for Owner's personnel. Visits may be made at any time by any of Owner's employees so designated by Owner's Representative. Keys for Project shall be provided to the Owner by CH2M HILL OMI. All visitors to the Project shall comply with CH2M HILL OMI's operating and safety procedures.
- 2.20 Cooperate with the Owner in enforcing existing equipment warranties and guarantees and maintaining warranties on any new equipment purchases on behalf of the Owner.
- 2.21 Allow licensed septic tank pumping contracts with loads from only the County of Madison and all cities incorporated therein, to dump septage at the treatment facility at designated areas providing such septages are in accordance with the Owner's Sewer Use Ordinance, and free from abnormal or biologically toxic substances which cannot be treated or removed by current plant process.
- 2.22 Operate facilities so that odor and noise shall be effectively controlled and that no disruption to adjacent neighborhoods shall result.
- 2.23 Comply with State and local environmental protection agencies, OSHA and U. S. EPA permits, in supplying reports concerning effluent and potable water quality, monitoring, and process control procedures.
- 2.24 Perform other services that are incidental to the Scope of Services as directed by Owner. Such services will be negotiated with Owner.
- 2.25 Monitor and inspect all grease trap locations annually and based on the information provided by Owner. CH2M HILL OMI shall provide owner monthly all non compliance of the grease trap ordinance.
- 2.26 Inspect all Owner-owned back flow preventers.
- 2.27 Perform all annual notifications for back flow testing within the City of Quincy based on the information provided by Owner. CH2M HILL OMI shall maintain records of all inspections, identified instances of non-compliance and notifications and shall provide such records to Owner on a monthly basis.
- 2.28 Upon Owner's request, OMI may lease vehicles for the project and include such cost within the annual Base Fee. The Parties shall agree upon a mark-up cost at the time of request and then include such cost into the Base Fee also.
- 2.29 Under OMI's lease with ARI, after the initial twelve (12) months OMI has the option to continue to lease the vehicle on a month to month basis; return the vehicle to ARI; or purchase the vehicle. Any time after the initial twelve (12) months, Owner may request to purchase the vehicle at OMI's cost, at which point OMI will exercise its purchase option with ARI.

3 SCOPE OF SERVICE-OWNER

Owner shall:

- 3.1 Provide for all Capital Expenditures.
- 3.2 Pay all Electrical Cost and Repairs as per Article 2.8 associated with the Project.
- 3.3 Maintain all existing Project warranties, guarantees, easements, and licenses that have been granted to Owner.
- 3.4 Pay all property, franchise, or other taxes associated with the Project.
- 3.5 Administer and enforce the grease trap ordinance and mail all grease trap non compliance notification letters.
- 3.6 Provide annual updates of new installations of backflow preventers within the City of Quincy.
- 3.7 Provide enforcement of any delinquent backflow preventer inspections.

4 INDEPENDENT CONTRACTOR RELATIONSHIP

4.1 CH2M HILL OMI is, and shall be, in the performance of all work services and activities under this Agreement, an Independent Contractor, and not an employee, agent or servant of the Owner. All persons engaged in any of the work or services performed pursuant to this Agreement shall at all times, and in all places, be subject to CH2M HILL OMI's sole direction, supervision, and control. CH2M HILL OMI shall exercise control over the means and manner in which it and its employees perform the work, and in all respects CH2M HILL OMI's relationship and the relationship of its employees to the Owner shall be that of an Independent Contractor and not as employees or agents of the Owner. CH2M HILL OMI does not have the power or authority to bind the Owner in any way. CH2M HILL OMI is, agreement or representation other than as specifically provided for in this Agreement.

5 COMPENSATION

5.1 Owner shall pay to CH2M HILL OMI as compensation for services performed under this Agreement a Base Fee as follows:

YEAR 1 (2007-2008)	\$841,110.00
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5.2 Changes in the Base Fee shall be negotiated annually, three (3) months prior to anniversary of the effective date hereof. Base Fee adjustments shall be negotiated using Labor & Benefits, Chemicals, Sludge Hauling, and Other Direct Costs as the basis of adjustment of the Base Fee. Owner and CH2M HILL OMI agree that good faith negotiations resulting in mutual agreement are the preferred methodology to be used to determine changes in the Base Fee. In the event that Owner and CH2M HILL OMI fail to agree, the Base Fee will be adjusted using the Base Fee Adjustment Formula shown in Appendix G. Upon each contract year renegotiation, CH2M HILL OMI shall continue to invoice Owner at the previous amount until the new contract year price is agreed upon. In accordance with Section 8.2 and upon written agreement between the

parties as to the new contract year base fee, CH2M HILL OMI shall issue an invoice retroactively adjusting the previous base fee amount.

- 5.3 In the event that a change in the scope of services provided by CH2M HILL OMI occurs, Owner and CH2M HILL OMI will negotiate a commensurate adjustment in the Base Fee.

6 PAYMENT OF COMPENSATION

- 6.1 One-twelfth (1/12) of the base fee for the current year shall be due and payable on the first of the month for each month that services are provided.
- 6.2 All other compensation to CH2M HILL OMI is due on receipt of CH2M HILL OMI's invoice and payable within forty-five (45) days.
- 6.3 Owner shall pay interest at an annual rate equal to prime rate (said amount of interest not to exceed any limitation provided by law) on payments not paid and received within thirty (30) calendar days, such interest being calculated from the due date of the payment.

7 INDEMNITY, LIABILITY, AND INSURANCE

- 7.1 If there are any claims for damages attributable to the negligence, errors or omissions of CH2M HILL OMI, their agents or employees while providing the services called for herein, it is understood and agreed CH2M HILL OMI shall indemnify and hold harmless the Owner from any and all losses, costs (including attorney fees), liability, damages and expenses arising out of such claims or litigation asserted as a result hereof. However, CH2M HILL OMI shall not be responsible for acts or omissions of the Owner, its agents or employees, or of third parties which result in bodily injury to persons or property.
- 7.2 CH2M HILL OMI shall be liable for all fines or civil penalties which may be imposed by a regulatory agency for any violations that are a result of CH2M HILL OMI's negligent operation. Owner will assist CH2M HILL OMI to contest any such fines in administrative proceedings and/or in court prior to any payment by Owner. CH2M HILL OMI shall pay the costs of contesting any such fines.
- 7.3 CH2M HILL OMI's liability in contract or in tort to Owner under this Agreement specifically excludes any and all indirect or consequential damages arising from the operation, maintenance, and management of the Project.
- 7.4 Each party shall obtain and maintain insurance coverage of a type and in the amounts described in Appendix D. Each party shall name the other party as an additional insured on all insurance policies covering the Project and shall provide the other party with satisfactory proof of insurance.

8 TERM AND TERMINATION; DEFAULT REMEDIES

- 8.1 The term of this Agreement shall be for five (5) years commencing October 1, 2007 and continuing to September 30, 2012. Thereafter, this Agreement shall be automatically renewed for successive terms of five (5) years each unless cancelled by either party not less than 120 days prior to expiration.

- 8.2 Services provided under this Agreement shall be subject to annual appropriation of funds by the Owner. In the event no funds or insufficient funds are appropriated and budgeted or are otherwise not available in any fiscal year for payment for services under this Agreement the Owner will immediately notify CH2M HILL OMI of such occurrence and this Agreement shall terminate on the last day of the fiscal year for which appropriations were received without penalty or expense to the Owner.
- 8.3 Either party may terminate this Agreement for a material breach of the Agreement by the other party after giving written notice of breach and allowing the other party thirty (30) days to correct the breach. Excepting breaches by Owner for nonpayment of CH2M HILL OMI's invoice neither party shall terminate this Agreement without giving the other party thirty (30) days written notice of intent to terminate after failure of the other party to correct the breach within thirty (30) days.
- 8.4 Upon notice of termination by Owner, CH2M HILL OMI shall assist Owner in resuming operation of the Project. CH2M HILL OMI will provide Owner at the date of termination the quantities of chemicals shown in Appendix E. Owner will pay CH2M HILL OMI for the Cost of quantities in excess of the quantities shown in Appendix E. If additional Cost is incurred by CH2M HILL OMI at request of Owner, Owner shall pay CH2M HILL OMI such Cost in accordance with Article 5.2. CH2M HILL OMI will work with Owner to transfer all software licenses and pertinent operational documentation to Owner, subject to licensing provisions.

9 LABOR DISPUTES, FORCE MAJEURE

- 9.1 In the event activities by Owner's employee groups or unions cause a disruption in CH2M HILL OMI's ability to perform at the Project, Owner, with CH2M HILL OMI's assistance or CH2M HILL OMI, after consultation with the Owner, may seek appropriate injunctive court orders. During any such disruption CH2M HILL OMI shall operate the facilities on a best-efforts basis until any such disruptions cease.
- 9.2 Neither party shall be liable for its failure to perform its obligations under this Agreement if performance is made impractical, abnormally difficult, or abnormally costly, as a result of any unforeseen occurrence beyond its reasonable control. The party invoking this Force Majeure clause shall notify the other party immediately by verbal communication and in writing by certified mail of the nature and extent of the contingency within ten (10) working days after its occurrence.

10 ACCESS TO FACILITIES AND PROPERTY

- 10.1 Owner will make its facilities accessible to CH2M HILL OMI as required for CH2M HILL OMI's performance of its services, and will secure access to any other Owner property necessary for performance of CH2M HILL OMI's services.
- 10.2 CH2M HILL OMI shall provide 24-hour per day access to Project for Owner's personnel. Visits may be made at any time by any of Owner's employees so designated by Owner's Representative. Keys for the Project shall be provided to Owner by CH2M HILL OMI. All visitors to the Project shall comply with CH2M HILL OMI's operating and safety procedures.

11 CHANGES

Owner and CH2M HILL OMI may mutually make changes within the general scope of services of this Agreement. The contract price and schedule will be equitably adjusted pursuant to a written Change Order, Modification or Amendment to the Agreement executed by both parties.

12 NO THIRD PARTY BENEFICIARIES

This Agreement gives no rights or benefits to anyone other than Owner and CH2M HILL OMI and has no third party beneficiaries.

13 JURISDICTION

This Agreement shall be governed by and interpreted in accordance with the laws of the State of Florida.

14 SEVERABILITY AND SURVIVAL

If any of the provisions contained in this Agreement are held for any reason to be invalid, illegal, or unenforceable, the enforceability of the remaining provisions shall not be impaired thereby.

15 FINES AND CIVIL PENALTIES

CH2M HILL OMI shall be liable for those fines or civil penalties which may be imposed by a regulatory agency for violations of the effluent quality and water quality requirements specified in Appendix C, that are a result of CH2M HILL OMI's negligent operation.

16 AUTHORITY

Both parties represent and warrant to the other party that the execution delivery and performance of this Agreement has been duly authorized by the responsible parties thereof. Both parties warrant that all required approvals have been obtained and the executing party below has such authority to bind the party.

17 ENTIRE AGREEMENT

This Agreement, together with all exhibits attached to this Agreement, contains all representations and the entire understanding between the parties with respect to the subject matter of this Agreement. Any prior correspondence, memoranda, or agreements, whether or not such correspondence, memoranda or agreements are in conflict with this Agreement, are intended to be replaced in total by this Agreement and its exhibits. The parties mutually declare there are no oral understandings or promises not contained in the Agreement which contains the complete, integrated, and final agreement between the parties.

OPERATIONS MANAGEMENT
INTERNATIONAL, INC.

CITY OF QUINCY, FLORIDA

By: Roger B. Quayle

By: Keith A Dowdell

Name: ROGER B. QUAYLE

Name: Keith Dowdell

Title: SR. VICE PRESIDENT

Title: Mayor

Date: 11/05/2007

Date: August 25, 2007

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Appendix A
DEFINITIONS

- A.1. "Base Fee" means the compensation paid by Owner to CH2M HILL OMI for the base services defined in Article 4.1 of this Agreement for any year of the Agreement. This compensation does not include payments for Requests by Owner that are incidental to or outside the Scope of Services.
- A.2. "Capital Expenditures" means any expenditures for (1) the purchase of new equipment or facility items that cost more than Two Thousand Dollars (\$2,000.00); or (2) Major Repairs; or (3) expenditures that are planned, non-routine, and budgeted by Owner.
- A.3. "Change in the Scope of Services" means those events or services which either change the basis of cost or add additional scope to the services provided in this Agreement which are anticipated as long term events (greater than one year). Such events or services include but are not limited to, services and/or cost presently the responsibility of Owner, newly mandated regulatory requirements, construction and the impacts thereof, and changes in the Project(s) characteristics.
- A.4. "Cost" means the total of all costs determined on an accrual basis in accordance with Generally Accepted Accounting Principles (GAAP), including but not limited to direct labor, labor overhead, chemicals, materials, supplies, utilities, equipment, maintenance, repair, and outside services.
- A.5. "Incidental Services" means those services requested by Owner incidental to/or not specifically identified or included in CH2M HILL OMI's Costs, but are related or similar in nature to the services contemplated under this Agreement, including but not limited to, services and/or cost for plant or facility upgrades, rate studies, short term construction and the impacts thereof, engineering studies, and other short term incidental projects.
- A.6. "Maintenance" means the cost of those routine and/or repetitive activities required or recommended by the equipment or facility manufacturer or CH2M HILL OMI to maximize the service life of the equipment, sewer, vehicles, and facility.
- A.7. "Major Repairs" means those repairs that significantly extend equipment or facility service life and cost more than Two Thousand Dollars (\$2,000.00).
- A.8. "Preventive Maintenance" means the cost of those routine and/or repetitive activities required or recommended by the equipment or facility manufacturer or CH2M HILL OMI to maximize the service life of the equipment, sewer, vehicles, and facility.
- A.9. "Project" means all equipment, vehicles, grounds, and facilities described in Appendix B and where appropriate, the operations, maintenance, and management of such.
- A.10. "Repairs" means the cost of those nonroutine/nonrepetitive activities required for operational continuity, safety, and performance generally resulting from failure or to avert a failure of the equipment, sewer, vehicle, or facility or some component thereof. Repairs shall be budgeted and paid for by Owner.
- A.11. "Repairs Cost" means the cost of those non-routine/non-repetitive activities required for operational continuity, safety, and performance generally resulting from failure or to avert a failure of the equipment, sewer, vehicle, or facility or some component thereof. Repairs shall be budgeted and paid for by Owner.

Appendix B
LOCATION OF PROJECT

- B.1 CH2M HILL OMI agrees to provide the services necessary for the management, operation, and maintenance of the following:
- a) All equipment, vehicles, grounds, and facilities now existing within the current property boundaries of or being used to operate Owner's Wastewater Treatment Plant located at 300 North GFA Drive.
 - b) All equipment, vehicles, grounds, and facilities now existing within the current property boundaries of or being used to operate Owner's Water Treatment Plant located at 915 South Adams Street and wells at the following locations:
 - 1) South Stewart Street
 - 2) 6215 Memorial Blue Star Hwy.
 - 3) North Adams Street
 - c) All equipment, vehicles, grounds, and facilities now existing within the current property boundaries of the lift stations described as follows:
 - 1) West Circle Drive
 - 2) South Key Street
 - 3) South Virginia Street
 - 4) West Carolina Street
 - 5) West Sharon Street
 - 6) Lake Talquin Road (Jail)
 - 7) Lake Talquin Road (IFUS)
 - 8) Joe Adams Road (Industrial Park)
 - 9) Washington Street
 - 10) Wal-mart
 - d) All equipment, grounds, and facilities now existing within the current property boundaries of elevated storage tanks described as follows:
 - 1) North Adams Street
 - 2) South Roberts Street
 - 3) South Virginia Street
 - e) All equipment, grounds, and facilities now existing within the current property boundaries of ground storage tanks described as follows:
 - 1) North Adams Street

Appendix C
PROJECT CHARACTERISTICS AND REQUIREMENTS

NPDES PERMIT AND PROJECT CHARACTERISTICS

- C.1 CH2M HILL OMI will operate Project so that effluent will meet the requirement of NPDES permit No. FL0029033 (copy attached) and FDEP Permit No. DT20-236954. CH2M HILL OMI shall be responsible for meeting the effluent quality requirements of Owner's NPDES permit unless one or more of the following occurs; (1) the Project influent does not contain Adequate Nutrients to support operation of Project biological processes and/or contains Biologically Toxic Substances that cannot be removed by the existing process and facilities; (2) dischargers into Owner's sewer system violate any or all regulations as stated in the Water and Sewer Ordinance and, (3) the flow, influent BOD₅, and/or suspended solids exceeds the Project design parameters, which are 1.50 million gallons of flow per day, 3,128 pounds of BOD₅ per day, 3,128 pounds of suspended solids, and a daily peaking factor of 1.8 times flow.
- C.2 In the event any one of the Project influent characteristics, suspended solids, BOD, or flow, exceeds the design parameters stated above, CH2M HILL OMI shall return the plant effluent to the characteristics required by the NPDES permit in accordance with the following schedule after Project influent characteristics return to within design parameters.

<u>Characteristics Exceeding Design Parameters By</u>	<u>Recovery Period Maximum</u>
10% or Less	5 days
Above 10% Less than 20%	10 days
20% and Above	30 days

Notwithstanding the above schedule, if the failure to meet effluent quality limitations is caused by the presence of Biologically Toxic Substances or the lack of Adequate Nutrients in the influent, then CH2M HILL OMI will have a thirty (30) day recovery period after the influent is free from said substances or contains Adequate Nutrients..

- C.3 CH2M HILL OMI shall not be responsible for fines or legal action as a result of discharge violations within the period that influent exceeds design parameters, does not contain Adequate Nutrients, contains Biologically Toxic Substances, and the subsequent recovery period, unless caused by CH2M HILL OMI's negligence or as a result of C.2 above.
- C.4 The estimated costs for services under this Agreement are based on the following Project characteristics:

Flow	.885	gallons per day
BOD	1098	pounds per day
TSS	1063	pounds per day

The above characteristics are the actual twelve (12) month averages prior to the date services are provided under this Agreement. Any change of ten percent (10%) or more in any of these characteristics, based on a twelve (12) month moving average, will constitute a change in scope.

RAW WATER QUALITY AND FINISHED WATER REQUIREMENTS

- C.5 CH2M HILL OMI will operate the Project so the treated potable water will meet requirements of the State of Florida and U.S. EPA for Public Water Systems and National Primary Water Treatment Regulations. CH2M HILL OMI shall be responsible for meeting potable water quality limitations established therein unless the raw water supply contains toxic materials or other substances which cannot be removed by the existing processes and facilities. In this event CH2M HILL OMI makes all reasonable efforts to get the water plant into compliance.
- C.6 CH2M HILL OMI will operate the Project and supply the community with a sufficient quantity of potable water unless:
- 1) The demand for water exceeds the design capacity of the facilities specified in Appendix B.
 - 2) Raw water supply is insufficient to meet the demand.
- C.7 CH2M HILL OMI shall not be responsible for fines or legal actions arising from:
- 1) Toxic or foreign substances contained in raw water supply, unless caused by CH2M HILL OMI's negligence
 - 2) Insufficient raw water supply, unless caused by CH2M HILL OMI's negligence
 - 3) Vandalism
 - 4) Acts of God, or
 - 5) Any other event not under CH2M HILL OMI's control
- C.8 The estimated cost for services under this Agreement is based on an average production of 1.4 mgd. Any change of five percent (5%) in average daily production based upon twelve (12) month moving average will constitute a change in scope.

Appendix D
INSURANCE COVERAGE

D.1 CH2M HILL OMI shall maintain:

- ◇ Statutory workers' compensation for all of CH2M HILL OMI's employees at the Project as required by the State of Florida.
- ◇ Comprehensive general liability insurance in an amount not less than Five Million Dollars (\$5,000,000.00) combined single limits for bodily injury and/or property damage.
- ◇ Comprehensive Automobile and Vehicle Liability Insurance with One Million Dollars (\$1,000,000.00) combined single limits; covering claims for injuries to members of the public and/or damages to property of others arising from the use of CH2M HILL OMI owned or leased motor vehicles, including onsite and offsite operations.
- ◇ Property and physical damage insurance for all vehicles and equipment owned by Owner and operated by CH2M HILL OMI under this Agreement as set forth in Appendix F.
- ◇ A performance bond in an amount equal to the annual Base Fee.

D.2 Owner shall maintain:

- ◇ Property damage insurance for all property owned by Owner, with any property not properly or fully insured being the financial responsibility of Owner.

Appendix E
THIRTY-DAY INVENTORY

WASTEWATER PLANT

1200 lbs.
1 tote
2500 lbs.

Chlorine
Sodium Bisulfite
Lime

WATER PLANT

900 lbs.
150 gallons

Chlorine
Fluoride

Appendix F
CITY OWNED VEHICLE AND EQUIPMENT

Vehicle number	Description	Vehicle I.D. Number
U-25	1990 Chevrolet S-10	1gccc14eol8104254
U-32	1998 Chevrolet 1500	1gccc14w3wz252167
U-5	1988 Dodge 350	1bgmd3457gs661306
	1990 Kenworth W900	2xkwd29x6mm562234
	1998 Kioti Tractor w/ loader	200281
	60" bush hog grooming mower	
	48" bush hog rotary mower	201028
	1968 Butler tank trailer	6757nam
	2004 Anderson equipment trailer	
	1998 Utility trailer	
	1998 Toro self propelled mower 30"	200280

Appendix G
BASE FEE ADJUSTMENT FORMULA

$$ABF = BF \times AF$$

Where:

- BF = Base Fee specified in Section 5.1
ABF = Adjusted Base Fee
AF = Adjustment Factor as determined by the formula:

$$AF = \frac{1}{[(ECI) .50 + ((CPI).50)]}$$

- ECI = The twelve month percent change (from the second quarter of the prior year to the second quarter in the current year) in the Employment Cost Index for Total Compensation for All Civilian Workers, and All Workers, Not Seasonally Adjusted as published by U. S. Department of Labor, Bureau of Labor Statistics in the Detailed Report Series ID: CUJ101000000000I (B,C).
- CPI = The twelve month percent change (from July of the prior year to July of the current year) in the Consumer Price Index for the U.S. City Average, All Items, Not Seasonally Adjusted as published by U.S. Department of Labor, Bureau of Labor Statistics in the CPI Detailed Report Series ID: CUJR000SA0.

**City of Quincy
City Commission
Agenda**

Date of Meeting: November 26, 2013
Date Submitted: November 22, 2013
To: Honorable Mayor and Member of the Commission
From: Jack L. McLean Jr., City Manager
Theresa L. Moore, Finance Director
Subject: FY2013 Budget Amendments / Closeouts

Issue:

Chapter 166 of the Florida Statutes require that all municipalities prepare, approve, adopt and execute an annual budget for such funds as may be required by law or by sound financial practices and general accepted accounting principles. Staff is presenting amendments to ensure that the General Fund is balanced.

Analysis:

The attached document summarizes the amendments required within the General Fund to ensure that the fund is balanced. In many instances, expenditures in excess of appropriations are addressed by amending specific budget lines within a department budget. There are other occasions where the budget lines from other departments must be utilized to address the expenditures in excess of appropriations. However, the overall increase in expenditures is offset by the revenues received in the General Fund budget. Once these amendments are recorded, the City will be in compliance with the statutes.

Options:

Option 1 Accept Staff's recommendations regarding amendments to the FY2013 adopted budget.

Staff's Recommendation:

Option 1

Attachment:

- Proposed Amendments by Department
- Explanations
- September 2013 Financials

CITY OF QUINCY, FLORIDA
 PROPOSED BUDGET AMENDMENTS
 FY2013

	ADOPTED 2012-2013	PROPOSED BUDGET AMENDMENTS	MODIFIED 2012-2013
GENERAL FUND OPERATION			
GENERAL GOVERNMENT			
CITY COMMISSION	123,336	(12,500)	110,836
CITY ATTORNEY	135,400	43,183	178,583
CITY MANAGER	269,078	6,495	275,573
PURCHASING	13,395	1,160	14,555
NON-DEPARTMENTAL	1,607,856	88,842	1,696,698
CITY CLERK	93,823	(5,010)	88,813
FINANCE	137,635	1,398	139,033
HUMAN RESOURCES	165,692	(38,872)	126,820
BUILDING AND PLANNING	249,485	(18,535)	230,950
TOTAL GENERAL GOVERNMENT	\$ 2,795,700	\$ 66,162	\$ 2,861,862
PUBLIC SAFETY			
POLICE	2,011,892	117,728	2,129,620
FIRE	1,423,486	(188,447)	1,235,039
TOTAL PUBLIC SAFETY	3,435,378	(70,719)	3,364,659
PHYSICAL ENVIRONMENT			
PUBLIC WORKS	1,327,641	69,369	1,397,010
TOTAL PHYSICAL ENVIRONMENT	\$ 1,327,641	\$ 69,369	\$ 1,397,010
CULTURE/RECREATION			
RECREATION	306,272	(9,582)	296,690
PARKS	134,541	70,495	205,036
TOTAL CULTURE/RECREATION	\$ 440,813	\$ 60,913	\$ 501,726
TOTAL GENERAL FUND OPERATION	\$ 7,999,532	\$ 125,725	\$ 8,125,257
ENTERPRISE FUND			
BUSINESS ACTIVITY FUND			
CUSTOMER SERVICE	405,390	(35,439)	369,951
FINANCE SERVICES	247,748	(8,369)	239,379
TOTAL FINANCE SERVICES	\$ 653,138	\$ (43,809)	\$ 609,329
UTILITIES			
SEWER	2,027,273	(302,083)	1,725,190
ELECTRIC	15,172,855	(1,697,767)	13,475,088
WATER	1,594,534	(169,642)	1,424,892
GAS	2,026,341	(283,610)	1,742,731

CITY OF QUINCY, FLORIDA
 PROPOSED BUDGET AMENDMENTS
 FY2013

	ADOPTED 2012-2013	PROPOSED BUDGET AMENDMENTS	MODIFIED 2012-2013
TOTAL UTILITY FUNDS	\$ 20,821,003	\$ (2,453,103)	\$ 18,367,900
OTHER			
REFUSE ADMINISTRATION	1,240,897	19,054	1,259,951
LANDFILL OPERATIONS	252,505	(11,437)	241,068
TELECOMMUNICATIONS	213,281	7,749	221,030
TOTAL OTHER FUND	\$ 1,706,683	\$ 15,366	\$ 1,722,049
TOTAL ENTERPRISE FUND	\$ 23,180,824	\$ (2,481,545)	\$ 20,699,279
TOTAL ALL FUNDS	\$ 31,180,356	\$ (2,355,820)	\$ 28,824,536
General Fund Revenue	\$ 7,999,535	\$ 126,722	\$ 8,126,257

CITY OF QUINCY, FLORIDA
BUDGET CLOSE-OUT EXPLANATIONS
FOR FISCAL YEAR ENDED SEPTEMBER 30, 2013

G/L-ACCT #	ACCOUNT DESCRIPTION	ANNUAL BUDGET	ACTUAL YTD	(OVER) UNDER		PERCENT	EXPLANATION
				BUDGET	BUDGET		
CITY COMMISSION							
001-110-511-10110	SALARIES & WAGES	\$ 77,135	\$ 77,217.54	\$ (82.54)		100.11%	
001-110-511-10210	FICA TAXES	5,901	5,907.12	(6.12)		100.10%	
001-110-511-30491	OTHER EXPENSES	8,000	9,565.89	(1,565.89)		119.57%	Betsey Barfield Photography - Commission pictures (\$1,670);
CITY MANAGER							
001-160-512-10110	SALARIES & WAGES	140,111	140,212.10	(101.10)		100.07%	
001-160-512-10120	REGULAR SALARIES & WAGES	30,069	30,174.96	(105.96)		100.35%	
001-160-512-10220	RETIREMENT CONTRIBUTIONS	30,470	31,709.03	(1,239.03)		104.07%	
001-160-512-10230	LIFE & HEALTH INSURANCE	20,769	25,851.78	(5,082.78)		124.47%	
001-160-512-30343	PROFESSIONAL SERVICES	1,800	5,025.00	(3,225.00)		279.17%	Upkeep of city grounds at City Hall \$4,800
001-160-512-30461	REPAIR & MAINTENANCE OFFICE EQ	500	1,033.33	(533.33)		206.67%	Printer repair expenses
001-160-512-30491	OTHER OPERATING EXPENSE	2,800	4,462.62	(1,662.62)		159.38%	Christmas Tree, various food expenses
001-160-512-30511	OFFICE SUPPLIES GENERAL	1,300	1,986.11	(686.11)		152.78%	
CITY ATTORNEY							
001-120-514-30341	CONTRACTUAL SERVICES	115,000	135,695.14	(20,695.14)		118.00%	Transition - legal service from the new attorney of \$22,754
001-120-514-30343	PROFESSIONAL SERVICES	900	28,512.95	(27,612.95)		3168.11%	Legal services for Ray Eaton litigations (\$25,051); stenotype reporter (\$1,962); \$1,500 in settlement fees
CITY CLERK							
001-130-519-10110	SALARIES & WAGES	57,754	57,910.24	(156.24)		100.27%	
001-130-519-10230	LIFE & HEALTH INSURANCE	5,591	5,898.74	(307.74)		105.50%	
001-130-519-30491	OTHER OPERATING EXPENSE	200	780.50	(580.50)		390.25%	
NON-DEPARTMENTAL							
001-001-519-30320	ACCOUNTING & AUDITING SERVICES	113,500	123,793.75	(10,293.75)		109.07%	Additional testing required by auditor to completed audit
001-001-519-30440	SUMMER YOUTH WORK PROGRAM	29,000	41,685.05	(12,685.05)		143.74%	Additional youths were employed during the summer than were originally budgeted
001-001-519-30451	INSURANCE	505,000	544,367.16	(39,367.16)		107.80%	Insurance claims

**CITY OF QUINCY, FLORIDA
BUDGET CLOSE-OUT EXPLANATIONS
FOR FISCAL YEAR ENDED SEPTEMBER 30, 2013**

<u>G/L ACCT #</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL YTD</u>	<u>(OVER) UNDER BUDGET</u>	<u>PERCENT</u>	<u>EXPLANATION</u>
GENERAL FUND						
001-001-519-30491	OTHER OPERATING EXPENSE	66,645	126,709.83	(60,064.83)	190.13%	CRA TIF Funds (\$35,655); Ardaman & Assoc - Holding
001-001-519-31000	OTHER OPERATING EXP - IT SUPPO	117,730	118,369.96	(639.96)	100.54%	pond pymt (\$11,540); Bathroom at MLK track (\$4,200)
PERSONNEL						
001-260-513-10120	REGULAR SALARIES & WAGES	37,644	46,261.08	(8,617.08)	122.89%	HR Director retired; HR Specialist assigned as interim
001-260-513-30341	CONTRACTUAL SERVICES	3,000	3,112.50	(112.50)	103.75%	with increase in pay
001-260-513-30343	PROFESSIONAL SERVICES	4,930	6,029.61	(1,099.61)	122.30%	Increase in background check services, drug screening
001-260-513-30410	TELEPHONE	2,280	2,396.12	(116.12)	105.09%	and new employee physicals
001-260-513-30461	REPAIR AND MAINTENANCE OFFICE	250	495.00	(245.00)	198.00%	
001-260-513-30491	OTHER OPERATING EXPENSE	800	1,200.81	(400.81)	150.10%	Volunteer related expenses of \$695
FINANCE						
001-271-513-10110	EXE SALARIES & WAGES	19,538	19,564.63	(26.63)	100.14%	
001-271-513-10140	OVERTIME	-	71.14	(71.14)	0.00%	
001-271-513-30343	PROFESSIONAL SERVICES	28,800	29,597.00	(797.00)	102.77%	Travel expenses for Director and Accountant III to attend week long training in Chicago
001-271-513-30402	TRAVEL EXPENSE	2,500	7,959.44	(5,459.44)	318.38%	Training cost for Director and Accountant III to attend training class in Chicago
001-271-513-30493	TRAINING	2,000	3,115.00	(1,115.00)	155.75%	Additional expenses (envelopes) related to changing of the new utility bill format
001-271-513-30511	OFFICE SUPPLIES GENERAL	2,800	6,685.40	(3,885.40)	238.76%	Higher cost for old utility bill format due to changing to the new format
001-271-513-30521	OPERATING SUPPLIES	6,300	8,491.02	(2,191.02)	134.78%	Additional memberships for both Director and Accountant III
001-271-513-30540	DUES, PUBLICATIONS, & MEMBERSH	750	1,493.50	(743.50)	199.13%	
LAW ENFORCEMENT ADM						
001-210-521-10110	EXE SALARIES & WAGES	82,127	82,236.00	(109.00)	100.13%	Funding for one captain position was inappropriately left out of the budget; position was filled half way thru the year
001-210-521-10120	REGULAR SALARIES & WAGES	182,304	208,421.52	(26,117.52)	114.33%	
001-210-521-10130	OTHER SALARIES & WAGES	-	170.00	(170.00)	0.00%	
001-210-521-10140	OVERTIME	-	177.30	(177.30)	0.00%	

**CITY OF QUINCY, FLORIDA
BUDGET CLOSE-OUT EXPLANATIONS
FOR FISCAL YEAR ENDED SEPTEMBER 30, 2013**

<u>G/L ACCT #</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL YTD</u>	<u>(OVER) UNDER BUDGET</u>	<u>PERCENT</u>	<u>EXPLANATION</u>
<u>GENERAL FUND</u>						
001-210-521-10210	FICA TAXES	20,229	21,613.96	(1,384.96)	106.85%	
001-210-521-10230	LIFE & HEALTH INSURANCE	36,184	39,406.25	(3,222.25)	108.91%	
001-210-521-30341	CONTRACTUAL SERVICES	31,420	40,002.97	(8,582.97)	127.32%	Grants Writer (\$4,675) One time expense related to relocation to bldg with
001-210-521-30410	TELEPHONE	22,000	44,335.75	(22,335.75)	201.53%	GCSO; TDS (\$23,650)
001-210-521-30430	UTILITIES	24,000	25,764.22	(1,764.22)	107.35%	
<u>LAW ENFORCEMENT OPERATIONS</u>						
001-220-521-10120	REGULAR SALARIES & WAGES	879,741	901,556.03	(21,815.03)	102.48%	Overlapping expenses due to the leave pay-out related to officers who resigned and the filling of the open positions during the period
001-220-521-10140	OVERTIME	34,510	74,651.15	(40,141.15)	216.32%	Employees on extended leave (FMLA); training of new officers and increase in the hrs worked at special events
001-220-521-10150	SPEC PAY-INCENTIVE,HOL, LV BUY	12,480	15,210.00	(2,730.00)	121.88%	
001-220-521-10210	FICA TAXES	73,802	76,321.15	(2,519.15)	103.41%	and overtime
001-220-521-30403	GASOLINE & DIESEL	69,000	74,857.15	(5,857.15)	108.49%	
001-220-521-30491	OTHER OPERATING EXPENSE	4,132	4,971.76	(839.76)	120.32%	
001-220-521-60644	EQUIPMENT	1,902	55,758.13	(53,856.13)	2931.55%	Toughbooks and docking station for police cars
<u>FIRE CONTROL ADM</u>						
001-210-522-10120	REGULAR SALARIES & WAGES	88,293	92,535.74	(4,242.74)	104.81%	Promotion of Captain to Fire Chief
<u>FIRE CONTROL OPERATIONS</u>						
001-230-522-10140	OVERTIME	-	37,669.46	(37,669.46)	0.00%	Funding amount was not reflected in budget
001-230-522-30462	REPAIR & MAINT. - EQUIPMENT &	4,165	4,470.98	(305.98)	107.35%	
001-230-522-30491	OTHER OPERATING EXPENSE	1,327	1,535.56	(208.56)	115.72%	
001-230-522-30511	OFFICE SUPPLIES	640	718.89	(78.89)	112.33%	
001-230-522-30521	OPERATING MATERIALS & SUPPLIES	909	1,263.99	(354.99)	139.05%	
<u>BUILDING & PLANNING</u>						
001-284-515-10110	EXE SALARIES & WAGES	55,628	55,734.28	(106.28)	100.19%	
001-284-515-10140	OVERTIME	-	272.40	(272.40)	0.00%	Additional vehicle used in department by Director not
001-284-515-30403	GAS & DIESEL	2,500	6,109.35	(3,609.35)	244.37%	previously budgeted

**CITY OF QUINCY, FLORIDA
BUDGET CLOSE-OUT EXPLANATIONS
FOR FISCAL YEAR ENDED SEPTEMBER 30, 2013**

G/L ACCT #	ACCOUNT DESCRIPTION	ANNUAL BUDGET	ACTUAL YTD	(OVER) UNDER BUDGET	PERCENT	EXPLANATION
001-284-515-30493	TRAINING	-	1,124.33	(1,124.33)	0.00%	Code enforcement training
RECREATIONAL ACTIVITY						
001-310-572-10110	EXE SALARIES & WAGES	43,737	53,884.65	(10,147.65)	123.20%	Increase in pay for Director in accordance with the hiring agreement
001-310-572-10210	FICA TAXES	8,303	11,895.97	(3,592.97)	143.27%	
001-310-572-10230	LIFE & HEALTH INSURANCE	3,280	11,169.70	(7,889.70)	340.54%	Expenses were under budgeted
001-310-572-30343	PROFESSIONAL SERVICES	12,000	12,945.64	(945.64)	107.88%	
001-310-572-30403	GAS & DIESEL	2,000	5,263.60	(3,263.60)	263.18%	Labor Day Jam expenses which were offset by \$17K in miscellaneous revenue from sponsorship and vendor sales
001-310-572-30491	OTHER OPERATING EXPENSES	34,000	50,995.97	(16,995.97)	149.99%	
001-310-572-30511	OFFICE SUPPLIES - GENERAL	1,500	1,936.73	(436.73)	129.12%	
001-310-572-30540	OTHER RECREATIONAL ACTIVITIES	31,000	34,977.61	(3,977.61)	112.83%	Includes reimbursable (from TDC) Labor Day Jam expenses totaling \$5,500;
PARKS						
001-440-572-10120	REGULAR SALARIES & WAGES	37,812	81,007.57	(43,195.57)	214.24%	Reflects 3 contractor positions which were mistakenly excluded from budget
001-440-572-10130	OTHER SALARIES & WAGES - P/T	25,500	47,407.19	(21,907.19)	185.91%	Portion of expenses for part-time positions were mistakenly excluded from budget
001-440-572-10140	OVERTIME	-	1,701.20	(1,701.20)	0.00%	
001-440-572-10210	FICA TAXES	3,072	5,851.97	(2,779.97)	190.49%	
001-440-572-10220	RETIREMENT CONTRIBUTIONS	4,819	5,452.10	(633.10)	113.14%	
001-440-572-10230	LIFE & HEALTH INSURANCE	6,338	11,160.37	(4,822.37)	176.09%	Expenses were under budgeted
001-440-572-30462	REPAIR & MAINT.-EQUIPMENT & TO	-	345.91	(345.91)	0.00%	
001-440-572-30463	REPAIR & MAINTENANCE-BLDGS. &	6,000	6,701.28	(701.28)	111.69%	
001-440-572-30491	OTHER OPERATING EXPENSES	-	360.83	(360.83)	0.00%	
PUBLIC WORKS ADM						
001-410-539-10110	EXE SALARIES & WAGES	41,202	41,562.96	(360.96)	100.88%	
001-410-539-10120	REGULAR SALARIES & WAGES	8,784	8,981.28	(197.28)	102.25%	
001-410-539-10220	RETIREMENT CONTRIBUTIONS	5,998	6,052.70	(54.70)	100.91%	
001-410-539-30430	UTILITIES	81,269	88,265.85	(6,996.85)	108.61%	
001-410-539-30491	OTHER OPERATING EXPENSE	5,000	5,232.75	(232.75)	104.66%	
ROADS & STREETS						

CITY OF QUINCY, FLORIDA
BUDGET CLOSE-OUT EXPLANATIONS
FOR FISCAL YEAR ENDED SEPTEMBER 30, 2013

<u>G/L ACCT #</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL YTD</u>	<u>(OVER) UNDER BUDGET</u>	<u>PERCENT</u>	<u>EXPLANATION</u>
GENERAL FUND						
001-430-541-10110	SALARIES & WAGES	5,886	15,242.58	(9,356.58)	258.96%	Salary compression adjustment for supervisor and pay adjustment for director
001-430-541-10130	OTHER SALARIES & WAGES - P/T	15,000	69,890.88	(54,890.88)	0.00%	Reflects contractor positions which were mistakenly excluded from budget;
001-430-541-10140	OVERTIME	-	3,471.16	(3,471.16)	0.00%	
001-430-541-10210	FICA TAXES	9,826	13,239.83	(3,413.83)	134.74%	Salary adjustment for director and supervisor
001-430-541-30403	GASOLINE & DIESEL	75,000	95,389.23	(20,389.23)	127.19%	
001-430-541-30491	OTHER OPERATING EXPENSE	-	360.00	(360.00)	0.00%	
CEMETERIES & GROUNDS						
001-431-542-10120	REGULAR SALARIES & WAGES	3,698	5,127.41	(1,429.41)	138.65%	
001-431-542-10140	OVERTIME	-	298.65	(298.65)	0.00%	
001-431-542-10210	FICA TAXES	733	741.11	(8.11)	101.11%	
001-431-542-10220	RETIREMENT CONTRIBUTIONS	1,150	1,239.39	(89.39)	107.77%	
BUILDINGS & GROUNDS						
001-440-519-10110	SALARIES & WAGES	5,865	5,885.16	(20.16)	100.34%	
001-440-519-10120	REGULAR SALARIES & WAGES	150,218	175,700.47	(25,482.47)	116.96%	Reflects contractor positions which were mistakenly excluded from budget and leave pay out
001-440-519-10140	OVERTIME	-	6,403.66	(6,403.66)	0.00%	
001-440-519-10210	FICA TAXES	11,940	13,126.85	(1,186.85)	109.94%	
001-440-519-10220	RETIREMENT CONTRIBUTIONS	18,730	19,771.64	(1,041.64)	105.56%	
001-440-519-10230	LIFE & HEALTH INSURANCE	40,891	42,610.54	(1,719.54)	104.21%	
001-440-519-30341	CONTRACTUAL SERVICES	30,000	34,180.20	(4,180.20)	113.93%	
001-440-519-30463	REPAIR & MAINT.-BUILDINGS & GR	45,000	76,530.69	(31,530.69)	170.07%	MLK restroom
001-440-519-30491	OTHER OPERATING EXPENSE	12,000	14,795.34	(2,795.34)	123.29%	
FLEET MAINTENANCE						
001-450-541-10120	REGULAR SALARIES & WAGES	81,349	82,415.27	(1,066.27)	101.31%	
001-450-541-10230	LIFE & HEALTH INSURANCE	19,007	20,663.56	(1,656.56)	108.72%	
001-450-541-30405	TIRES	11,381	11,631.38	(250.38)	102.20%	Unexpected breakdown in equipment; life span of equipment; majority of expenses related to the repair for the Fire Truck, Utilities Bucket Truck, street sweeper, boom truck and police vehicles
001-450-541-30406	VEH PARTS ONLY	56,475	83,071.83	(26,596.83)	147.09%	
001-450-541-30407	VEHICLE REPAIRS	17,430	17,605.11	(175.11)	101.00%	
001-450-541-30491	OTHER OPER EXPENSE	-	696.71	(696.71)	0.00%	

CITY OF QUINCY, FLORIDA
BUDGET CLOSE-OUT EXPLANATIONS
FOR FISCAL YEAR ENDED SEPTEMBER 30, 2013

G/L ACCT #	ACCOUNT DESCRIPTION	ANNUAL BUDGET	ACTUAL YTD	(OVER) UNDER BUDGET	PERCENT	EXPLANATION
GENERAL FUND						
ENTERPRISE FUNDS						
FINANCIAL SERVICES						
400-271-513-10230	LIFE & HEALTH INSURANCE	25,049	26,990.94	(1,941.94)	107.75%	Insurance related to hiring of Acct III
CUSTOMER SERVICES						
400-274-513-10110	EXE SALARIES & WAGES	64,225	64,333.55	(108.55)	100.17%	
400-274-513-10140	OVERTIME	8,526	9,216.74	(690.74)	108.10%	
400-274-513-10210	FICA TAXES	15,092	15,447.81	(355.81)	102.36%	
400-274-513-10220	RETIREMENT CONTRIBUTION	21,274	22,553.14	(1,279.14)	106.01%	
400-274-513-10230	LIFE & HEALTH INSURANCE	34,516	36,982.59	(2,466.59)	107.15%	
400-274-513-30341	CONTRACTUAL SERVICES	30,800	30,852.60	(52.60)	100.17%	
400-274-513-30491	OTHER OPERATING EXPENSES	1,500	1,545.78	(45.78)	103.05%	
SEWER ADMINISTRATION						
402-520-535-10140	OVERTIME	20	50.47	(30.47)	252.35%	
402-520-535-30440	RENTALS & LEASES	2,100	2,205.00	(105.00)	105.00%	
402-520-535-30511	OFFICE SUPPLIES	125	142.92	(17.92)	114.34%	
402-520-535-30521	OPERATING SUPPLIES	128	145.39	(17.39)	113.59%	
402-520-535-70731	NOTE PAY EQUIP LOAN- INTEREST	716	730.91	(14.91)	102.08%	
SEWER TREATMENT						
402-531-535-30491	OTHER OPERATING EXPENSE	-	472.90	(472.90)	0.00%	
402-531-535-30501	PERMITS	114	450.00	(336.00)	394.74%	
SEWER DISTRIBUTION						
402-540-535-10140	OVERTIME	2,284	4,593.97	(2,309.97)	201.14%	
402-540-535-10230	LIFE & HEALTH INSURANCE	16,131	16,294.56	(163.56)	101.01%	
ELECTRIC ADMINISTRATION						
403-520-531-10140	OVERTIME	41	100.95	(59.95)	246.22%	
403-520-531-30343	PROFESSIONAL SERVICES	-	5,618.36	(5,618.36)	0.00%	Electric rate study
403-520-531-30402	TRAVEL EXPENSE	1,550	1,826.76	(276.76)	117.86%	
403-520-531-30403	GASOLINE & DIESEL	1,911	2,229.90	(318.90)	116.69%	
403-520-531-30491	OTHER OPERATING EXPENSE	16,876	17,840.21	(964.21)	105.71%	

CITY OF QUINCY, FLORIDA
BUDGET CLOSE-OUT EXPLANATIONS
FOR FISCAL YEAR ENDED SEPTEMBER 30, 2013

G/L ACCT #	ACCOUNT DESCRIPTION	ANNUAL BUDGET	ACTUAL YTD	(OVER) UNDER BUDGET	PERCENT	EXPLANATION
GENERAL FUND						
403-520-531-30511	OFFICE SUPPLIES	153	187.15	(34.15)	122.32%	
403-520-531-30512	POSTAGE	25,000	25,200.00	(200.00)	100.80%	
ELECTRIC DISTRIBUTION						
403-591-531-10140	OVERTIME	20,300	20,941.44	(641.44)	103.16%	
403-591-531-30462	REPAIR & MAINT - EQUIPMENT & T	5,623	8,474.33	(2,851.33)	150.71%	
403-591-531-30468	REPAIR & MAINTENANCE - SERVICE	18,475	19,359.18	(884.18)	104.79%	
WATER ADMINISTRATION						
404-520-533-10110	EXE SALARIES & WAGES	13,089	13,112.76	(23.76)	100.18%	
404-520-533-10140	OVERTIME	20	51.20	(31.20)	256.00%	
404-520-533-30405	TIRES	-	100.00	(100.00)	0.00%	
404-520-533-30440	RENTALS & LEASES	2,101	2,205.00	(104.00)	104.95%	
404-520-533-30493	TRAINING	-	75.00	(75.00)	0.00%	
404-520-533-30501	PERMITS & FEES	4,571	8,155.00	(3,584.00)	178.41%	
404-520-533-30521	OPERATING SUPPLIES	127	145.40	(18.40)	114.49%	
404-520-533-30522	OPERATING SUPPLIES - UNIFORMS	90	109.66	(19.66)	121.84%	
404-520-533-31000	OTHER OPERATING EXP - IT SUPPO	8,000	8,000.04	(0.04)	100.00%	
WATER TREATMENT						
404-530-533-30469	REPAIR & MAINT RESERVOIRS	7,500	7,777.25	(277.25)	103.70%	
404-530-533-60644	EQUIPMENT	20,000	64,906.71	(44,906.71)	324.53%	Expenses related to Biosolid project which are expected to be reimbursed when loan completed
WATER DISTRIBUTION						
404-539-533-10140	OVERTIME	2,284	5,133.94	(2,849.94)	224.78%	
404-539-533-10230	LIFE & HEALTH INSURANCE	16,131	18,098.82	(1,967.82)	112.20%	
404-539-533-30403	GASOLINE & DIESEL	2,300	3,876.41	(1,576.41)	168.54%	
GAS ADMINISTRATION						
405-520-532-10110	EXE SALARIES & WAGES	13,089	13,112.76	(23.76)	100.18%	
405-520-532-10140	OVERTIME	20	51.20	(31.20)	256.00%	
405-520-532-30410	TELEPHONE EXPENSE	1,000	1,839.74	(839.74)	183.97%	
405-520-532-30580	TAXES-STATE ASSESMENT	-	3,060.47	(3,060.47)	0.00%	State assessment
GAS DISTRIBUTION						

**CITY OF QUINCY, FLORIDA
BUDGET CLOSE-OUT EXPLANATIONS
FOR FISCAL YEAR ENDED SEPTEMBER 30, 2013**

<u>G/L ACCT #</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL YTD</u>	<u>(OVER) UNDER BUDGET</u>	<u>PERCENT</u>	<u>EXPLANATION</u>
<u>GENERAL FUND</u>						
405-561-532-30403	GASOLINE & DIESEL	3,500	3,798.53	(298.53)	108.53%	
405-561-532-30430	UTILITIES	2,450	2,595.66	(145.66)	105.95%	
405-561-532-30467	MAINT. OF MAINS & LINES - GAS	18,585	33,888.39	(15,303.39)	182.34%	Expenses related to extension of gas line to Tri-B
405-561-532-30468	MAINTENANCE OF SERVICES - GAS	6,120	232.68	5,887.32	3.80%	Nurseries which amounted to approx \$19,320
<u>REFUSE ADMINISTRATION</u>						
406-410-539-30443	RESIDENTIAL REFUSE	540,710	561,545.21	(20,835.21)	103.85%	Transfer related to saving on new contract was calculated higher than the actual savings which understated the actual expense
406-410-539-30480	LANDFILL TIPPING FEES	56,618	58,157.50	(1,539.50)	102.72%	
<u>LANDFILL OPERATIONS</u>						
407-422-536-10120	REGULAR SALARIES & WAGES	38,296	60,772.91	(22,476.91)	158.69%	Under budget which includes expenses related to missing contractor
407-422-536-10140	OVERTIME	5,075	5,698.68	(623.68)	112.29%	
407-422-536-10220	RETIREMENT CONTRIBUTIONS	6,684	7,351.45	(667.45)	109.99%	
407-422-536-10230	LIFE & HEALTH INSURANCE	14,266	16,443.56	(2,177.56)	115.26%	
407-422-536-30430	UTILITIES	1,104	1,420.01	(316.01)	128.62%	
<u>TELECOMMUNICATIONS</u>						
408-539-539-10110	EXECUTIVE SALARIES & WAGES	22,507	23,506.21	(999.21)	104.44%	
408-539-539-10120	REGULAR SALARIES & WAGES	20,391	21,132.94	(741.94)	103.64%	
408-539-539-10220	RETIREMENT CONTRIBUTIONS	5,148	5,230.54	(82.54)	101.60%	
408-539-539-10230	LIFE & HEALTH INSURANCE	9,292	12,052.04	(2,760.04)	129.70%	
408-539-539-30341	CONTRACTUAL SERVICES	44,776	49,838.45	(5,062.45)	111.31%	Computer tutors training classes for department
408-539-539-30343	PROFESSIONAL SERVICES	26,200	29,899.92	(3,699.92)	114.12%	
408-539-539-30403	GAS & DIESEL	6,600	7,182.59	(582.59)	108.83%	
408-539-539-30410	TELEPHONE	12,800	13,030.75	(230.75)	101.80%	
408-539-539-30430	UTILITIES	13,126	16,718.49	(3,592.49)	127.37%	
408-539-539-30491	OTHER OPERATING EXPENSES	5,350	5,885.43	(535.43)	110.01%	

**City of Quincy
City Commission
Agenda Request**

Date of Meeting: November 19, 2013

Date Submitted: November 15, 2013

To: Honorable Mayor and Commissioners

From: Jack L. McLean Jr., City Manager
Theresa Moore, Finance Director

Subject: Financial Report as of **September 30, 2013 (FY2013)**

Attached you will find preliminary financial data for September 30, 2013 relating to the City of Quincy. Finance provides monthly reports to keep the Mayor and the Commission abreast of the financial activity of the City. We have completed all months (100%) of the financial activity for the fiscal year ended September 30, 2013. Below are some highlights for the fiscal year (FY2013).

Revenue:

- Overall, General Fund revenues reflect that we have received 101.6% of budgeted revenues. Ad valorem tax revenue received to date total \$947,648 which represents 95.9% of its budget. Tax payments are due to the tax collector's office beginning in November and continue throughout the year. Once payment is received by the tax collector, it is subsequently submitted to the City.
- Revenues pertaining to the transfer of profit from the Enterprise Fund to the General Fund amount to \$4.852 million or 60% of the revenues received to date for the General Fund. As deemed necessary, the monthly transfers were adjusted to only transfer to the general fund the amount actually required to meet the expenses through the current period.
- The overall Enterprise Fund revenues reflect that we have received \$20.554 million or 88.5% of the budgeted revenues.

Expenses:

- The General Fund expended 101.6% of its budgeted expenses. There were no unusual expenses included in this total.
- The Enterprise Fund expended 88.9% of its budgeted expenses. There are no unusual expenses included in these expenses.

The additional financial data is presented below for your review.

Current Cash Balances:

	<u>Sep 30, 2013</u>	<u>Aug 31, 2013</u>
Cash Balance Operating - (Capital City)	\$ 384,366	\$ 82,842
Operating - (Premier)	\$ 76,214	\$ 76,188
Total	\$ 460,580	\$ 159,030

Line of Credit (Capital City Bank)

Beginning Balance	\$ 747,570	\$ 747,570
Draws	\$ 0	\$ 0
Repayment	\$ 0	\$ 0
Ending Balance	\$ 747,570	\$ 747,570

(Note: Line of Credit balance as of 11/15/2013 is \$967,570.)

Reserves:

Investments Unrestricted	\$1,481,149	\$1,465,548
*Investments Restricted	\$2,639,291	\$3,044,406

(*Includes funds placed in escrow to cover debt service.)

<u>Accounts Payable</u>	<u>9/30/2013</u>	<u>11/6/2013</u>
Current (0 -30 days)	\$1,333,781	\$1,024,754
31 – 60 days	291,486	370,160
61 – 90 days	486,711	408,064
Total	\$2,111,978	\$1,802,978

Note:

The amount of accounts payable greater than 60 days is \$486,711 or 23% of total outstanding accounts payable. Included are the following:

- 31 – 60 days – includes invoices from large vendors SEPA, OMI and Waste Pro. The SEPA invoice is being paid consistent with the payment plan previously provided. Additional invoices are also included from some of the small vendors.
- 61 – 90 days – majority of amount includes invoices for OMI and for Waste Pro. Additional invoices are also included from some of the small vendors.

ATTACHMENTS

Budget to Actual Revenue – September 30, 2013
 Budget to Actual Expenses – September 30, 2013

**CITY OF QUINCY, FLORIDA
BUDGET TO ACTUAL REVENUE
AS OF SEPTEMBER 30, 2013 (FY2013)**

G/LACCT #	ACCOUNT DESCRIPTION	ANNUAL BUDGET	ACTUAL YTD	(OVER) UNDER BUDGET	PERCENT
GEN FUND REV					
001-311-10000	CURRENT AD VALOREM TAX	987,997	947,647.94	40,349.06	95.92%
001-312-41000	SALES-LOCAL OPTION GAS TAX	274,544	262,153.16	12,390.84	95.49%
001-312-60000	LOCAL GOV INFRASTRUCTURE SURTA	325,000	392,215.35	(67,215.35)	120.68%
001-314-80000	UTILITY SERVICE TAX - PROPANE	7,699	8,206.90	(507.90)	106.60%
001-315-00000	COMMUNICATION SERVICES TAX	205,000	275,092.73	(70,092.73)	134.19%
001-321-10000	PROFESSIONAL & OCCUPATION LICE	46,800	42,760.52	4,039.48	91.37%
001-321-11000	COMPETENCY LICENSE	228	1,805.00	(1,577.00)	791.67%
001-322-10000	PERMITS	63,997	62,979.18	1,017.82	98.41%
001-329-10000	OTHER LICENSES, FEES & PERMITS	2,075	1,750.00	325.00	84.34%
001-335-12000	STATE REVENUE SHARING PROCEEDS	222,764	237,309.51	(14,545.51)	106.53%
001-335-14000	STATE - MOBILE HOME LICENSE	2,704	1,748.50	955.50	64.66%
001-335-15000	STATE - ALCOHOLIC BEVERAGE LIC	4,995	3,958.17	1,036.83	79.24%
001-335-17000	STATE - D O T REIMBURSEMENT	63,104	63,104.20	(0.20)	100.00%
001-335-18000	STATE - HALF CENT SALES TAX	185,000	214,157.04	(29,157.04)	115.76%
001-335-41000	STATE - REBATE ON MUN VEH FUEL	6,625	6,790.15	(165.15)	102.49%
001-335-42000	STATE - UNCLAIMED PROPERTY	418	910.38	(492.38)	217.79%
001-340-21000	SERVICES - COUNTY FIRE PROTECT	405,000	405,000.00	-	100.00%
001-340-21500	SERVICES-FIRE INSPECTIONS	2,475	2,041.25	433.75	82.47%
001-347-21000	REVENUE - BASEBALL	-	125.00	(125.00)	0.00%
001-347-22000	REVENUE - FOOTBALL	6,207	18,062.75	(11,855.75)	291.01%
001-347-23000	REVENUE - BASKETBALL	6,546	4,065.00	2,481.00	62.10%
001-347-26000	REVENUE - SOFTBALL	-	1,920.00	(1,920.00)	0.00%
001-347-27000	REVENUE - OTHER ACTIVITY FEES	5,813	470.00	5,343.00	8.09%
001-347-30000	RENT ON FACILITIES	4,273	7,195.32	(2,922.32)	168.39%
001-347-41000	REVENUE - POOL ADMISSION FEES	5,118	5,420.26	(302.26)	105.91%
001-347-50000	COKE FUND REVENUE	108	72.82	35.18	0.00%
001-359-10000	OTH FINES & FORFEITS	16,528	23,985.16	(7,457.16)	145.12%
001-361-10000	INTEREST INC ON INVESTMENTS	500	-	500.00	0.00%
001-361-13000	UNREALIZED GAIN	500	-	500.00	0.00%
001-361-15000	INTEREST INC ON BANK ACCT	355	158.12	196.88	44.54%
001-364-11000	SALE OF LAND - HILLCREST CEMET	6,000	4,415.00	1,585.00	73.58%
001-364-12000	SALE OF LAND - SUNNYVALE CEMET	18,000	22,260.00	(4,260.00)	123.67%
001-369-90000	OTHER MISCELLANEOUS REVENUES	228,768	255,761.05	(26,993.05)	111.80%
001-382-10000	CONTRIBUTION FR INTER OPER-ELE	3,845,121	3,812,378.82	32,742.18	99.15%
001-382-20000	CONTRIBUTION FR INTER OPER-GAS	577,537	572,619.13	4,917.87	99.15%
001-382-30000	CONTRIBUTION FR INTER OPER-WAT	167,000	165,577.95	1,422.05	99.15%
001-382-40000	CONTRIBUTION FR INTER OPER-REFUSE	125,950	124,877.50	1,072.50	99.15%
001-382-50000	CONTRIBUTION FR INTER OPER-SEW	135,271	134,119.13	1,151.87	99.15%
001-382-60000	CONTRIBUTION FR INTER OPER LAN	43,515	43,144.46	370.54	99.15%
	TOTAL GENERAL FUND REVS	\$ 7,999,535	\$ 8,126,257.46	\$ (126,722.46)	101.58%

ENTERPRISE FUND REVENUES

BUSINESS ACTIVITY

400-381-10000	INTERFUND TRANSFER	653,139	653,139.00	-	100.00%
	TOTAL BUSINESS ACTIVITY	\$ 653,139	\$ 653,139.00	\$ -	100.00%

**CITY OF QUINCY, FLORIDA
BUDGET TO ACTUAL REVENUE
AS OF SEPTEMBER 30, 2013 (FY2013)**

<u>G/L ACCT #</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL YTD</u>	<u>(OVER) UNDER BUDGET</u>	<u>PERCENT</u>
SEWER					
402-343-10000	SALES	1,836,242	1,494,428.48	341,813.52	81.39%
402-343-16000	CONNECTIONS	2,507	2,940.00	(433.00)	117.27%
402-343-17000	FORFEITED DISCOUNTS - PENALTIE	24,665	29,230.05	(4,565.05)	118.51%
402-343-50000	SEWER SURCHARGE O/S	34,203	35,679.80	(1,476.80)	104.32%
402-361-10000	INTEREST REVENUE	41	52.94	(11.94)	129.12%
402-381-10000	INTERFUND TRANSFER	128,681	-	128,681.00	0.00%
	TOTAL SEWER REV	\$ 2,026,339	\$ 1,562,331.27	\$ 464,007.73	77.10%
ELECTRIC					
403-343-11000	RESIDENTIAL SALES	5,855,463	5,295,212.56	560,250.44	90.43%
403-343-12000	COMMERCIAL SALES	6,685,382	5,967,761.62	717,620.38	89.27%
403-343-13000	INDUSTRIAL SALES	1,774,379	1,516,753.04	257,625.96	85.48%
403-343-14000	STREET LIGHTING SALES	241,167	196,368.49	44,798.51	81.42%
403-343-15000	INTERDEPARTMENTAL SALES	430,759	380,514.96	50,244.04	88.34%
403-343-16000	CONNECTIONS	1,452	6,549.00	(5,097.00)	451.03%
403-343-17000	FORFEITED DISCOUNTS - PENALTIE	115,741	181,844.24	(66,103.24)	157.11%
403-343-18500	SPECIAL PROJECT - MATERIAL SAL	511	50.40	460.60	9.86%
403-343-19000	CUT ON/OFF FEES	27,199	30,499.63	(3,300.63)	112.14%
403-343-24000	TRANSFORMER RENT	8,627	8,905.47	(278.47)	103.23%
403-343-27000	MISCELLANEOUS CHARGES	2,112	44,163.85	(42,051.85)	2091.09%
403-343-90000	MISCELLANEOUS REVENUES	11,546	204.20	11,341.80	1.77%
403-361-10000	INTEREST REVENUE	2,712	-	2,712.00	0.00%
403-361-13000	UNREALIZED GAIN-PRUDENTIAL BAC	14,395	-	14,395.00	0.00%
403-369-90000	MISCELLANEOUS REVENUES	1,410	12,028.21	(10,618.21)	853.06%
	TOTAL ELECTRIC REV	\$ 15,172,855	\$ 13,640,855.67	\$ 1,531,999.33	89.90%
WATER					
404-343-10000	SALES	1,333,091	1,221,494.16	111,596.84	91.63%
404-343-15000	INTERDEPARTMENTAL SALES	59,512	100,207.99	(40,695.99)	168.38%
404-343-16000	CONNECTIONS	10,835	3,126.00	7,709.00	28.85%
404-343-17000	FORFEITED DISCOUNTS-PENALTIES	26,215	30,023.47	(3,808.47)	114.53%
404-343-19000	CUT ON/OFF FEES	125	1,008.80	(883.80)	807.04%
404-343-27000	MISCELLANEOUS CHARGES	-	(26,621.22)	26,621.22	0.00%
404-343-30000	WATER SURCHARGE O/S	57,715	56,936.56	778.44	98.65%
404-361-10000	INTEREST REVENUE	10,507	97.41	10,409.59	0.93%
404-361-13000	UNREALIZED GAIN	500	-	500.00	0.00%
404-381-10000	INTERFUND TRANSFER	96,033	-	96,033.00	0.00%
	TOTAL WATER REV	\$ 1,594,533	\$ 1,386,273.17	\$ 208,259.83	86.94%
GAS					
405-343-10000	GAS SALES	1,814,205	1,615,606.05	198,598.95	89.05%
405-343-15000	GAS INTERDEPARTMENTAL SALES	9,854	9,768.31	85.69	99.13%
405-343-16000	GAS CONNECTIONS	419	1,107.60	(688.60)	264.34%
405-343-17000	GAS FORFEITED DISCS-PENALTIES	18,609	23,083.12	(4,474.12)	124.04%
405-343-19000	GAS CUT ON/OFF FEES	132	22.40	109.60	16.97%
405-343-27000	GAS OTHER CHARGES	-	(1,332.65)	1,332.65	0.00%
405-381-10000	INTERFUND TRANSFER	183,120	-	183,120.00	0.00%
	TOTAL GAS REV	\$ 2,026,339.00	\$ 1,648,254.83	\$ 378,084.17	81.34%

**CITY OF QUINCY, FLORIDA
BUDGET TO ACTUAL REVENUE
AS OF SEPTEMBER 30, 2013 (FY2013)**

G/L ACCT #	ACCOUNT DESCRIPTION	ANNUAL BUDGET	ACTUAL YTD	(OVER) UNDER BUDGET	PERCENT
REFUSE					
406-343-11000	RESIDENTIAL SALES	646,369	634,721.55	11,647.45	98.20%
406-343-12000	COMMERCIAL SALES	483,618	477,462.87	6,155.13	98.73%
406-343-15000	YARD TRASH COLLECTION	132,726	132,617.99	108.01	99.92%
406-343-17000	FORFEITED DISCOUNTS-PENALTIES	18,716	21,889.51	(3,173.51)	116.96%
	TOTAL REFUSE REV	\$ 1,281,429	\$ 1,266,691.92	\$ 14,737.08	98.85%
LANDFILL					
407-343-44000	GARBAGE TIPPING FEES	252,445	167,560.00	84,885.00	66.37%
407-361-10000	INTEREST INCOME	60	52.43	7.57	87.38%
	TOTAL LANDFILL REV	\$ 252,505	\$ 167,612.43	\$ 84,892.57	66.38%
TELECOMMUNICATION					
408-340-00000	INTERNET PROVIDER FEES	456	461.30	(5.30)	101.16%
408-340-10000	COMPUTER SALES PROGRAM	-	958.80	(958.80)	0.00%
408-340-20000	BROADBAND SALES	50,247	75,248.87	(25,001.87)	149.76%
408-340-30000	ARBOR CREST CABLE SALES	-	2,000.00	(2,000.00)	0.00%
408-340-40000	BROADBAND - BUSINESS	10,265	11,491.47	(1,226.47)	111.95%
408-340-50000	BROADBAND - GOVERNMENT	6,159	6,548.30	(389.30)	106.32%
408-345-10000	QFONE-RESIDENTIAL SALES	8,359	-	8,359.00	0.00%
408-345-20000	QFONE RESIDENTIAL INSTALLATION	54	-	54.00	0.00%
408-349-00000	OTHER CHARGES FOR SERVICES	25	-	25.00	0.00%
408-355-10000	QFONE BUSINESS SALES	5,876	-	5,876.00	0.00%
408-382-10000	INTERFUND TRANSFER	131,839	131,839.00	-	100.00%
	TOTAL TELECOMMUNICATIONS REV	\$ 213,280	\$ 228,547.74	\$ (15,267.74)	107.16%
		-	-	-	
	TOTAL ENTERPRISE FND REVS	\$ 23,220,419	\$ 20,553,706.03	\$ 2,666,712.97	88.52%
	TOTAL REVENUES	\$ 31,219,954	\$ 28,679,963.49	\$ 2,539,990.51	91.86%

CITY OF QUINCY, FLORIDA
 BUDGET TO ACTUAL EXPENSES
 AS OF SEPTEMBER 30, 2013 (FY2013)

G/L ACCT #	ACCOUNT DESCRIPTION	ANNUAL BUDGET	ACTUAL YTD	(OVER) UNDER BUDGET	PERCENT
GEN FUND EXP					
CITY COMMISSION					
001-110-511-10110	SALARIES & WAGES	\$ 77,135	\$ 77,217.54	\$ (82.54)	100.11%
001-110-511-10210	FICA TAXES	5,901	5,907.12	(6.12)	100.10%
001-110-511-30402	TRAVEL	4,000	845.50	3,154.50	21.14%
001-110-511-30491	OTHER EXPENSES	8,000	9,565.89	(1,565.89)	119.57%
001-110-511-31000	OTHER OPERATING IT SUPPORT	4,000	4,000.00	-	100.00%
001-110-511-80810	AID TO GOVERNMENT AGENCIES	5,300	1,500.00	3,800.00	28.30%
001-110-511-80820	AID TO PRIVATE ORGANIZATIONS	19,000	11,800.00	7,200.00	62.11%
	TOTAL CITY COMMISSION	\$ 123,336	\$ 110,836.05	\$ 12,499.95	89.87%
CITY MANAGER					
001-160-512-10110	SALARIES & WAGES	140,111	140,212.10	(101.10)	100.07%
001-160-512-10120	REGULAR SALARIES & WAGES	30,069	30,174.96	(105.96)	100.35%
001-160-512-10210	FICA TAXES	13,019	11,096.91	1,922.09	85.24%
001-160-512-10220	RETIREMENT CONTRIBUTIONS	30,470	31,709.03	(1,239.03)	104.07%
001-160-512-10230	LIFE & HEALTH INSURANCE	20,769	25,851.78	(5,082.78)	124.47%
001-160-512-30341	CONTRACTUAL SERVICES	8,800	8,684.00	116.00	98.68%
001-160-512-30343	PROFESSIONAL SERVICES	1,800	5,025.00	(3,225.00)	279.17%
001-160-512-30402	TRAVEL EXPENSE	2,300	-	2,300.00	0.00%
001-160-512-30403	GAS	4,000	3,657.56	342.44	91.44%
001-160-512-30410	TELEPHONE	5,140	3,679.56	1,460.44	71.59%
001-160-512-30461	REPAIR & MAINTENANCE OFFICE EQ	500	1,033.33	(533.33)	206.67%
001-160-512-30491	OTHER OPERATING EXPENSE	2,800	4,462.62	(1,662.62)	159.38%
001-160-512-30511	OFFICE SUPPLIES GENERAL	1,300	1,986.11	(686.11)	152.78%
001-160-512-31000	OTHER OPERATING EXP - IT SUPPO	8,000	8,000.04	(0.04)	100.00%
	TOTAL CITY MANAGER	\$ 269,078	\$ 275,573.00	\$ (6,495.00)	102.41%
CITY ATTORNEY					
001-120-514-30341	CONTRACTUAL SERVICES	115,000	135,695.14	(20,695.14)	118.00%
001-120-514-30343	PROFESSIONAL SERVICES	900	28,512.95	(27,612.95)	3168.11%
001-120-514-30402	TRAVEL	500	-	500.00	0.00%
001-120-514-30491	OTHER OPERATING EXPENSE	1,500	1,114.48	385.52	74.30%
001-120-514-30500	LEGAL & RECORDING FEES	3,500	900.00	2,600.00	25.71%
001-120-514-30501	ONLINE LIBRARY SERVICES	5,000	4,360.00	640.00	87.20%
001-120-514-30540	PUBLICATIONS,SUBSCRIP,& MEMBER	1,000	-	1,000.00	0.00%
001-120-514-31000	OTHER OPERATING EXP - IT SUPPO	8,000	8,000.04	(0.04)	100.00%
	TOTAL CITY ATTORNEY	\$ 135,400	\$ 178,582.61	\$ (43,182.61)	131.89%
CITY CLERK					
001-130-519-10110	SALARIES & WAGES	57,754	57,910.24	(156.24)	100.27%
001-130-519-10210	FICA TAXES	4,418	4,248.93	169.07	96.17%
001-130-519-10220	RETIREMENT CONTRIBUTIONS	6,930	6,930.56	(0.56)	100.01%
001-130-519-10230	LIFE & HEALTH INSURANCE	5,591	5,898.74	(307.74)	105.50%
001-130-519-30343	PROFESSIONAL SERVICES	4,600	1,155.00	3,445.00	25.11%
001-130-519-30410	TELEPHONE	2,300	1,249.39	1,050.61	54.32%
001-130-519-30461	REPAIR & MAINT - OFFICE EQUIPM	500	21.89	478.11	4.38%
001-130-519-30491	OTHER OPERATING EXPENSE	200	780.50	(580.50)	390.25%
001-130-519-30493	TRAINING	255	133.00	122.00	52.16%
001-130-519-30500	LEGAL ADS AND RECORDING FEES	2,525	1,659.06	865.94	65.71%
001-130-519-30511	OFFICE SUPPLIES-GENERAL	750	825.78	(75.78)	110.10%

CITY OF QUINCY, FLORIDA
BUDGET TO ACTUAL EXPENSES
AS OF SEPTEMBER 30, 2013 (FY2013)

<u>G/L ACCT #</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL YTD</u>	<u>(OVER) UNDER BUDGET</u>	<u>PERCENT</u>
001-130-519-31000	OTHER OPERATING EXP - IT SUPPO	8,000	8,000.04	(0.04)	100.00%
	TOTAL CITY CLERK	\$ 93,823	\$ 88,813.13	\$ 5,009.87	94.66%
	NON-DEPARTMENTAL				
001-001-519-30320	ACCOUNTING & AUDITING SERVICES	113,500	123,793.75	(10,293.75)	109.07%
001-001-519-30342	RECORDING OF THE COMMISSION MT	36,000	36,000.00	-	100.00%
001-001-519-30343	PROFESSIONAL SERVICES	10,000	1,637.20	8,362.80	16.37%
001-001-519-30390	CONTINGENCIES	100,000	76,744.98	23,255.02	76.74%
001-001-519-30410	TELEPHONE	1,000	10.75	989.25	1.08%
001-001-519-30430	SALES & USE TAXES (DOR AUDIT)	150,000	150,000.00	-	100.00%
001-001-519-30440	SUMMER YOUTH WORK PROGRAM	29,000	41,685.05	(12,685.05)	143.74%
001-001-519-30451	INSURANCE	505,000	544,367.16	(39,367.16)	107.80%
001-001-519-30465	COPIER PAYMENT	7,500	6,929.52	570.48	92.39%
001-001-519-30491	OTHER OPERATING EXPENSE	66,645	126,709.83	(60,064.83)	190.13%
001-001-519-30500	LEGAL ADS & RECORDINGS	500	-	500.00	0.00%
001-001-519-30512	POSTAGE	10,000	9,469.11	530.89	94.69%
001-001-519-31000	OTHER OPERATING EXP - IT SUPPO	117,730	118,369.96	(639.96)	100.54%
001-001-519-70730	TRANSFER DEBT SVC CAP IMP BOND	460,981	460,981.00	-	100.00%
	TOTAL NON-DEPARTMENTAL	\$ 1,607,856	\$ 1,696,698.31	\$ (88,842.31)	105.53%
	PERSONNEL				
001-260-513-10110	EXE SALARIES & WAGES	62,520	25,725.28	36,794.72	41.15%
001-260-513-10120	REGULAR SALARIES & WAGES	37,644	46,261.08	(8,617.08)	122.89%
001-260-513-10210	FICA TAXES	7,663	4,864.62	2,798.38	63.48%
001-260-513-10220	RETIREMENT CONTRIBUTIONS	12,020	7,439.03	4,580.97	61.89%
001-260-513-10230	LIFE & HEALTH INSURANCE	16,170	8,648.33	7,521.67	53.48%
001-260-513-30314	PSYCHIATRIC EVALUATIONS	875	700.00	175.00	80.00%
001-260-513-30315	EMPLOYEE QUALITY OF LIFE	2,000	524.99	1,475.01	26.25%
001-260-513-30341	CONTRACTUAL SERVICES	3,000	10,912.50	(7,912.50)	363.75%
001-260-513-30343	PROFESSIONAL SERVICES	4,930	6,029.61	(1,099.61)	122.30%
001-260-513-30402	TRAVEL EXPENSE	1,000	432.75	567.25	43.28%
001-260-513-30410	TELEPHONE	2,280	2,396.12	(116.12)	105.09%
001-260-513-30461	REPAIR AND MAINTENANCE OFFICE	250	495.00	(245.00)	198.00%
001-260-513-30491	OTHER OPERATING EXPENSE	800	1,200.81	(400.81)	150.10%
001-260-513-30493	TRAINING	3,300	547.00	2,753.00	16.58%
001-260-513-30511	OFFICE SUPPLIES GENERAL	2,740	2,643.16	96.84	96.47%
001-260-513-31000	OTHER OPERATING EXP - IT SUPPO	8,000	8,000.04	(0.04)	100.00%
001-260-513-60641	OFFICE FURNITURE & EQUIPMENT	500	-	500.00	0.00%
	TOTAL PERSONNEL	\$ 165,692	\$ 126,820.32	\$ 38,871.68	76.54%
	FINANCE				
001-271-513-10110	EXE SALARIES & WAGES	19,538	19,564.63	(26.63)	100.14%
001-271-513-10120	REGULAR SALARIES & WAGES	31,749	28,030.16	3,718.84	88.29%
001-271-513-10140	OVERTIME	-	71.14	(71.14)	0.00%
001-271-513-10210	FICA TAXES	3,923	3,427.45	495.55	87.37%
001-271-513-10220	RETIREMENT CONTRIBUTIONS	6,154	5,615.24	538.76	91.25%
001-271-513-10230	LIFE & HEALTH INSURANCE	10,621	7,773.14	2,847.86	73.19%
001-271-513-30343	PROFESSIONAL SERVICES	28,800	29,597.00	(797.00)	102.77%
001-271-513-30402	TRAVEL EXPENSE	2,500	7,959.44	(5,459.44)	318.38%
001-271-513-30410	TELEPHONE	4,500	3,281.15	1,218.85	72.91%
001-271-513-30461	REPAIR & MAINT OFFICE EQUIPMEN	1,800	1,723.51	76.49	95.75%
001-271-513-30470	PRINTING & BINDING-BUDGET	1,500	156.69	1,343.31	10.45%

CITY OF QUINCY, FLORIDA
BUDGET TO ACTUAL EXPENSES
AS OF SEPTEMBER 30, 2013 (FY2013)

G/L ACCT #	ACCOUNT DESCRIPTION	ANNUAL BUDGET	ACTUAL YTD	(OVER) UNDER BUDGET	PERCENT
001-271-513-30491	OTHER OPERATING EXPENSE	2,700	2,285.36	414.64	84.64%
001-271-513-30493	TRAINING	2,000	3,115.00	(1,115.00)	155.75%
001-271-513-30511	OFFICE SUPPLIES GENERAL	2,800	6,685.40	(3,885.40)	238.76%
001-271-513-30512	POSTAGE	2,000	669.72	1,330.28	33.49%
001-271-513-30521	OPERATING SUPPLIES	6,300	8,491.02	(2,191.02)	134.78%
001-271-513-30540	DUES, PUBLICATIONS, & MEMBERSH	750	1,493.50	(743.50)	199.13%
001-271-513-31000	OTHER OPERATING EXP - IT SUPPO	8,000	8,000.04	(0.04)	100.00%
001-271-513-60641	OFFICE FURNITURE & EQUIPMENT	2,000	1,093.28	906.72	54.66%
	TOTAL FINANCE	\$ 137,635	\$ 139,032.87	\$ (1,397.87)	101.02%
	GENERAL SERVICES ADM				
001-276-513-10110	EXE SALARY & WAGES	10,023	10,022.79	0.21	100.00%
001-276-513-10210	FICA	767	701.57	65.43	91.47%
001-276-513-10220	RETIREMENT	1,203	1,202.76	0.24	99.98%
001-276-513-10230	LIFE & HEALTH	1,402	2,628.33	(1,226.33)	187.47%
	TOTAL GEN SERVICES ADM	\$ 13,395	\$ 14,555.45	\$ (1,160.45)	108.66%
	LAW ENFORCEMENT ADM				
001-210-521-10110	EXE SALARIES & WAGES	82,127	82,236.00	(109.00)	100.13%
001-210-521-10120	REGULAR SALARIES & WAGES	182,304	208,421.52	(26,117.52)	114.33%
001-210-521-10130	OTHER SALARIES & WAGES	-	170.00	(170.00)	0.00%
001-210-521-10140	OVERTIME	-	177.30	(177.30)	0.00%
001-210-521-10210	FICA TAXES	20,229	21,613.96	(1,384.96)	106.85%
001-210-521-10220	RETIREMENT CONTRIBUTIONS	31,732	31,462.29	269.71	99.15%
001-210-521-10230	LIFE & HEALTH INSURANCE	36,184	39,406.25	(3,222.25)	108.91%
001-210-521-30341	CONTRACTUAL SERVICES	31,420	52,207.97	(20,787.97)	166.16%
001-210-521-30403	GAS & DIESEL	6,000	3,543.65	2,456.35	59.06%
001-210-521-30410	TELEPHONE	22,000	44,335.75	(22,335.75)	201.53%
001-210-521-30430	UTILITIES	24,000	25,764.22	(1,764.22)	107.35%
001-210-521-30461	REPAIR & MAINTENANCE-OFFICE EQ	500	-	500.00	0.00%
001-210-521-30464	REPAIRS & MAINTENANCE-RADIO	4,500	1,970.64	2,529.36	43.79%
001-210-521-30491	OTHER OPERATING EXPENSE	4,600	3,446.53	1,153.47	74.92%
001-210-521-30492	INVESTIGATIVE FUNDS	3,000	34.28	2,965.72	1.14%
001-210-521-30493	TRAINING	-	20.00	(20.00)	0.00%
001-210-521-30511	OFFICE SUPPLIES-GENERAL	2,000	1,760.66	239.34	88.03%
001-210-521-30521	OPERATING MATERIALS & SUPPLIES	1,500	1,472.29	27.71	98.15%
001-210-521-30522	OPERATING SUPPLIES-UNIFORMS	1,000	-	1,000.00	0.00%
001-210-521-30540	PUBLICATIONS, SUBSCRIP. & MEMB	1,000	423.44	576.56	42.34%
001-210-521-31000	OTHER OPERATING EXP - IT SUPPO	8,000	8,000.04	(0.04)	100.00%
001-210-521-60620	BUILDINGS	3,800	-	3,800.00	0.00%
001-210-521-60641	OFFICE FURNITURE & EQUIPMENT	3,300	323.18	2,976.82	9.79%
001-210-521-60644	EQUIPMENT	3,800	475.56	3,324.44	12.51%
	TOTAL LAW ENFORCEMENT ADM	\$ 472,996	\$ 527,265.53	\$ (54,269.53)	111.47%
	LAW ENFORCEMENT OPERATIONS				
001-220-521-10120	REGULAR SALARIES & WAGES	879,741	901,556.03	(21,815.03)	102.48%
001-220-521-10130	OTHER SALARIES & WAGES - P/T	38,000	35,077.21	2,922.79	92.31%
001-220-521-10140	OVERTIME	34,510	74,651.15	(40,141.15)	216.32%
001-220-521-10150	SPEC PAY-INCENTIVE,HOL, LV BUY	12,480	15,210.00	(2,730.00)	121.88%
001-220-521-10210	FICA TAXES	73,802	76,321.15	(2,519.15)	103.41%
001-220-521-10220	RETIREMENT CONTRIBUTIONS	115,768	110,260.75	5,507.25	95.24%
001-220-521-10230	LIFE & HEALTH INSURANCE	195,265	181,500.96	13,764.04	92.95%

CITY OF QUINCY, FLORIDA
BUDGET TO ACTUAL EXPENSES
AS OF SEPTEMBER 30, 2013 (FY2013)

<u>G/L ACCT #</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL YTD</u>	<u>(OVER) UNDER BUDGET</u>	<u>PERCENT</u>
001-220-521-30341	CONTRACTURAL SERVICES	3,500	147.30	3,352.70	4.21%
001-220-521-30402	TRAVEL EXPENSE	645	381.00	264.00	59.07%
001-220-521-30403	GASOLINE & DIESEL	69,000	74,857.15	(5,857.15)	108.49%
001-220-521-30462	REPAIR & MAINT.-EQUIPMENT & TO	1,587	1,519.70	67.30	95.76%
001-220-521-30464	REPAIR & MAINTENANCE - RADIOS	241	158.34	82.66	65.70%
001-220-521-30491	OTHER OPERATING EXPENSE	4,132	4,971.76	(839.76)	120.32%
001-220-521-30493	TRAINING	39,000	13,719.08	25,280.92	35.18%
001-220-521-30499	CANINE EXPENSE	7,000	1,563.73	5,436.27	22.34%
001-220-521-30511	OFFICE SUPPLIES	1,714	477.61	1,236.39	27.87%
001-220-521-30521	OPERATING MATERIALS & SUPPLIES	2,069	1,609.51	459.49	77.79%
001-220-521-30522	OPERATING SUPPLIES - UNIFORMS	11,423	4,767.31	6,655.69	41.73%
001-220-521-60644	EQUIPMENT	1,902	55,758.13	(53,856.13)	2931.55%
001-220-521-70710	CAPITAL EQUIPMENT LOAN- PRINCI	14,964	13,737.76	1,226.24	91.81%
001-220-521-70711	VEHICLE LOAN CCBG (4)-PRINCIPA	28,000	30,147.24	(2,147.24)	107.67%
001-220-521-70720	CAPITAL EQUIPMENT LOAN- INTERE	662	694.31	(32.31)	104.88%
001-220-521-70721	VEHICLE LOAN CCBG (4)- INTERES	3,491	3,267.05	223.95	93.58%
	TOTAL LAW ENFORCEMENT OPERAT	\$ 1,538,896	\$ 1,602,354.23	\$ (63,458.23)	104.12%
	FIRE CONTROL ADM				
001-210-522-10110	EXE SALARIES & WAGES	63,934	33,056.17	30,877.83	51.70%
001-210-522-10120	REGULAR SALARIES & WAGES	88,293	92,535.74	(4,242.74)	104.81%
001-210-522-10150	SPEC PAY-INCENTIVE,HOL,LV BUYB	3,160	2,275.00	885.00	71.99%
001-210-522-10210	FICA TAXES	11,887	9,034.18	2,852.82	76.00%
001-210-522-10220	RETIREMENT CONTRIBUTIONS	18,646	14,590.38	4,055.62	78.25%
001-210-522-10230	LIFE & HEALTH INSURANCE	29,815	23,498.95	6,316.05	78.82%
001-210-522-30410	TELEPHONE	8,085	2,933.65	5,151.35	36.29%
001-210-522-30430	UTILITIES	32,550	14,266.16	18,283.84	43.83%
001-210-522-30461	REPAIR & MAINTENANCE-OFFICE EQ	2,260	1,120.00	1,140.00	49.56%
001-210-522-30463	REPAIR & MAINT.-BUILDINGS & GR	3,000	2,298.34	701.66	76.61%
001-210-522-30464	REPAIR & MAINTENANCE-RADIO	18,000	1,745.32	16,254.68	9.70%
001-210-522-30465	COPIER PAYMENT	1,350	1,258.53	91.47	93.22%
001-210-522-30491	OTHER OPERATING EXPENSE	1,145	1,831.31	(686.31)	159.94%
001-210-522-30494	FIRE PREVENTION & EDUCATION	2,550	1,825.65	724.35	71.59%
001-210-522-30511	OFFICE SUPPLIES-GENERAL	967	715.40	251.60	73.98%
001-210-522-30521	OPERATING MATERIALS & SUPPLIES	655	148.15	506.85	22.62%
001-210-522-30522	OPERATING SUPPLIES - UNIFORMS	1,150	21.20	1,128.80	1.84%
001-210-522-31000	OTHER OPERATING EXP -IT SUPPOR	8,000	8,000.04	(0.04)	100.00%
001-210-522-60641	OFFICE FURNITURE & EQUIPMENT	2,500	979.88	1,520.12	39.20%
001-210-522-70711	VEHICLE LOAN CCBG - PRINCIPAL	5,490	4,994.60	495.40	90.98%
001-210-522-70721	VEHICLE LOAN CCBG - INTEREST	625	549.51	75.49	87.92%
	TOTAL FIRE CONTROL ADM	\$ 304,062	\$ 217,678.16	\$ 86,383.84	71.59%
	FIRE CONTROL OPERATIONS				
001-230-522-10120	REGULAR SALARIES & WAGES	667,108	605,108.29	61,999.71	90.71%
001-230-522-10130	OTHER SALARIES & WAGES - P/T	39,000	35,174.29	3,825.71	90.19%
001-230-522-10140	OVERTIME	-	37,669.46	(37,669.46)	0.00%
001-230-522-10150	SPEC PAY-INCENTIVE,HOL,LV BUYB	34,360	24,240.00	10,120.00	70.55%
001-230-522-10210	FICA TAXES	56,645	49,891.44	6,753.56	88.08%
001-230-522-10220	RETIREMENT CONTRIBUTIONS	88,856	77,883.10	10,972.90	87.65%
001-230-522-10230	LIFE & HEALTH INSURANCE	158,081	139,498.35	18,582.65	88.24%
001-230-522-30402	TRAVEL EXPENSE	1,650	-	1,650.00	0.00%
001-230-522-30403	GASOLINE & DIESEL	16,135	16,134.28	0.72	100.00%

CITY OF QUINCY, FLORIDA
BUDGET TO ACTUAL EXPENSES
AS OF SEPTEMBER 30, 2013 (FY2013)

<u>G/L ACCT #</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL YTD</u>	<u>(OVER) UNDER BUDGET</u>	<u>PERCENT</u>
001-230-522-30404	OIL & GREASE	550	-	550.00	0.00%
001-230-522-30405	TIRES	1,000	-	1,000.00	0.00%
001-230-522-30406	VEHICLE PARTS ONLY	1,500	250.01	1,249.99	16.67%
001-230-522-30462	REPAIR & MAINT. - EQUIPMENT &	4,165	4,470.98	(305.98)	107.35%
001-230-522-30491	OTHER OPERATING EXPENSE	1,327	1,535.56	(208.56)	115.72%
001-230-522-30493	TRAINING	5,800	3,479.69	2,320.31	59.99%
001-230-522-30511	OFFICE SUPPLIES	640	718.89	(78.89)	112.33%
001-230-522-30521	OPERATING MATERIALS & SUPPLIES	909	1,263.99	(354.99)	139.05%
001-230-522-30522	OPERATING SUPPLIES - UNIFORMS	33,068	13,193.59	19,874.41	39.90%
001-230-522-60644	EQUIPMENT	8,630	6,849.30	1,780.70	79.37%
	TOTAL FIRE CONTROL OPERATIONS	\$ 1,119,424	\$ 1,017,361.22	\$ 102,062.78	90.88%
	BUILDING & PLANNING				
001-284-515-10110	EXE SALARIES & WAGES	55,628	55,734.28	(106.28)	100.19%
001-284-515-10120	REGULAR SALARIES & WAGES	61,886	61,403.45	482.55	99.22%
001-284-515-10140	OVERTIME	-	272.40	(272.40)	0.00%
001-284-515-10210	FICA TAXES	8,990	8,260.10	729.90	91.88%
001-284-515-10220	RETIREMENT CONTRIBUTIONS	14,102	14,021.89	80.11	99.43%
001-284-515-10230	LIFE & HEALTH INSURANCE	30,629	30,444.28	184.72	99.40%
001-284-515-30341	CONTRACTUAL SERVICES	40,025	29,779.79	10,245.21	74.40%
001-284-515-30343	PROFESSIONAL SERVICES	14,025	8,600.00	5,425.00	61.32%
001-284-515-30402	TRAVEL EXPENSE	2,000	89.13	1,910.87	4.46%
001-284-515-30403	GAS & DIESEL	2,500	6,109.35	(3,609.35)	244.37%
001-284-515-30410	TELEPHONE	2,500	2,078.06	421.94	83.12%
001-284-515-30461	REPAIR & MAINT. OFFICE EQUIPME	500	225.00	275.00	45.00%
001-284-515-30491	OTHER OPERATING EXPENSE	2,200	1,119.46	1,080.54	50.88%
001-284-515-30493	TRAINING	-	1,124.33	(1,124.33)	0.00%
001-284-515-30500	ADVERTISEMENTS	2,500	1,387.00	1,113.00	55.48%
001-284-515-30511	OFFICE SUPPLIES GENERAL	3,000	1,285.45	1,714.55	42.85%
001-284-515-31000	OTHER OPERATING EXP - IT SUPPO	8,000	8,000.04	(0.04)	100.00%
001-284-515-60641	OFFICE FURNITURE & EQUIPMENT	1,000	1,016.12	(16.12)	101.61%
	TOTAL BUILDING & PLANNING	\$ 249,485	\$ 230,950.13	\$ 18,534.87	92.57%
	RECREATIONAL ACTIVITY				
001-310-572-10110	EXE SALARIES & WAGES	43,737	53,884.65	(10,147.65)	123.20%
001-310-572-10120	REGULAR SALARIES & WAGES	56,020	55,223.77	796.23	98.58%
001-310-572-10210	FICA TAXES	8,303	11,895.97	(3,592.97)	143.27%
001-310-572-10220	RETIREMENT CONTRIBUTIONS	13,025	12,555.82	469.18	96.40%
001-310-572-10230	LIFE & HEALTH INSURANCE	3,280	11,169.70	(7,889.70)	340.54%
001-310-572-30343	PROFESSIONAL SERVICES	12,000	12,945.64	(945.64)	107.88%
001-310-572-30390	CONTINGENCY	2,000	-	2,000.00	0.00%
001-310-572-30402	TRAVEL EXPENSE	2,000	-	2,000.00	0.00%
001-310-572-30403	GAS & DIESEL	2,000	5,263.60	(3,263.60)	263.18%
001-310-572-30410	TELEPHONE	5,100	4,882.76	217.24	95.74%
001-310-572-30440	RENTAL OF EQUIPMENT & BUILDING	3,000	50.00	2,950.00	1.67%
001-310-572-30462	REPAIR & MAINT-EQUIPMENT & TOO	45,000	9,985.00	35,015.00	22.19%
001-310-572-30491	OTHER OPERATING EXPENSES	34,000	50,995.97	(16,995.97)	149.99%
001-310-572-30493	TRAINING	2,000	287.00	1,713.00	14.35%
001-310-572-30511	OFFICE SUPPLIES - GENERAL	1,500	1,936.73	(436.73)	129.12%
001-310-572-30521	OPERATING MATERIALS & SUPPLIES	2,000	1,781.09	218.91	89.05%
001-310-572-30523	OPERATING SUP - CHEM	2,000	1,623.76	376.24	81.19%
001-310-572-30524	SWIMMING POOL SUPPLIES	6,807	1,112.11	5,694.89	16.34%

**CITY OF QUINCY, FLORIDA
BUDGET TO ACTUAL EXPENSES
AS OF SEPTEMBER 30, 2013 (FY2013)**

G/L ACCT #	ACCOUNT DESCRIPTION	ANNUAL BUDGET	ACTUAL YTD	(OVER) UNDER BUDGET	PERCENT
001-310-572-30525	ATHLETIC EQUIPMENT - FOOTBALL	15,000	12,699.79	2,300.21	84.67%
001-310-572-30526	ATHLETIC EQUIP BASEBALL & SOFT	1,000	100.41	899.59	10.04%
001-310-572-30528	ATHLETIC EQUIPMENT - BASKETBAL	2,000	1,139.40	860.60	56.97%
001-310-572-30529	ATHLETIC EQUIPMENT - OTHER	5,500	4,179.27	1,320.73	75.99%
001-310-572-30540	OTHER RECREATIONAL ACTIVITIES	31,000	34,977.61	(3,977.61)	112.83%
001-310-572-31000	OTHER OPERATING EXP - IT SUPPO	8,000	8,000.04	(0.04)	100.00%
	TOTAL RECREATIONAL ACTIVITY	\$ 306,272	\$ 296,690.09	\$ 9,581.91	96.87%
	PARKS				
001-440-572-10120	REGULAR SALARIES & WAGES	37,812	81,007.57	(43,195.57)	214.24%
001-440-572-10130	OTHER SALARIES & WAGES - P/T	25,500	47,407.19	(21,907.19)	185.91%
001-440-572-10140	OVERTIME	-	1,701.20	(1,701.20)	0.00%
001-440-572-10210	FICA TAXES	3,072	5,851.97	(2,779.97)	190.49%
001-440-572-10220	RETIREMENT CONTRIBUTIONS	4,819	5,452.10	(633.10)	113.14%
001-440-572-10230	LIFE & HEALTH INSURANCE	6,338	11,160.37	(4,822.37)	176.09%
001-440-572-30391	PARKS & FACILITY	10,000	7,119.19	2,880.81	71.19%
001-440-572-30430	UTILITIES	38,000	37,528.64	471.36	98.76%
001-440-572-30440	RENTAL OF EQUIPMENT & BUILDING	3,000	400.00	2,600.00	13.33%
001-440-572-30462	REPAIR & MAINT.-EQUIPMENT & TO	-	345.91	(345.91)	0.00%
001-440-572-30463	REPAIR & MAINTENANCE-BLDGS. &	6,000	6,701.28	(701.28)	111.69%
001-440-572-30491	OTHER OPERATING EXPENSES	-	360.83	(360.83)	0.00%
	TOTAL PARKS	\$ 134,541	\$ 205,036.25	\$ (70,495.25)	152.40%
	PUBLIC WORKS ADM				
001-410-539-10110	EXE SALARIES & WAGES	41,202	41,562.96	(360.96)	100.88%
001-410-539-10120	REGULAR SALARIES & WAGES	8,784	8,981.28	(197.28)	102.25%
001-410-539-10210	FICA TAXES	3,824	3,562.32	261.68	93.16%
001-410-539-10220	RETIREMENT CONTRIBUTIONS	5,998	6,052.70	(54.70)	100.91%
001-410-539-10230	LIFE & HEALTH INSURANCE	12,774	12,549.32	224.68	98.24%
001-410-539-30402	TRAVEL EXPENSE	1,500	-	1,500.00	0.00%
001-410-539-30410	TELEPHONE	6,800	6,558.32	241.68	96.45%
001-410-539-30430	UTILITIES	81,269	88,265.85	(6,996.85)	108.61%
001-410-539-30440	REPAIR & MAINT BUILDING	3,500	1,225.07	2,274.93	35.00%
001-410-539-30491	OTHER OPERATING EXPENSE	5,000	5,232.75	(232.75)	104.66%
001-410-539-30493	TRAINING	5,000	1,290.00	3,710.00	25.80%
001-410-539-30511	OFFICE SUPPLIES	500	403.73	96.27	80.75%
001-410-539-30521	OPERATING MATERIALS & SUPPLIES	3,000	851.69	2,148.31	28.39%
001-410-539-30522	OPERATING EXPENSE - UNIFORMS	16,000	9,977.87	6,022.13	62.36%
001-410-539-30524	OPERATING SUPPLIES - TOOLS	1,000	11.51	988.49	1.15%
001-410-539-31000	OTHER OPERATING EXP - IT SUPPO	8,000	8,000.04	(0.04)	100.00%
	TOTAL PUBLIC WORKS ADM	\$ 204,151	\$ 194,525.41	\$ 9,625.59	95.29%
	ROADS & STREETS				
001-430-541-10110	SALARIES & WAGES	5,886	15,242.58	(9,356.58)	258.96%
001-430-541-10120	REGULAR SALARIES & WAGES	122,561	90,574.52	31,986.48	73.90%
001-430-541-10130	OTHER SALARIES & WAGES - P/T	15,000	69,890.88	(54,890.88)	0.00%
001-430-541-10140	OVERTIME	-	3,471.16	(3,471.16)	0.00%
001-430-541-10210	FICA TAXES	9,826	13,239.83	(3,413.83)	134.74%
001-430-541-10220	RETIREMENT CONTRIBUTIONS	15,414	11,668.55	3,745.45	75.70%
001-430-541-10230	LIFE & HEALTH INSURANCE	30,995	18,837.62	12,157.38	60.78%
001-430-541-30341	CONTRACTUAL SERVICES	35,600	6,966.74	28,633.26	19.57%
001-430-541-30403	GASOLINE & DIESEL	75,000	95,389.23	(20,389.23)	127.19%

CITY OF QUINCY, FLORIDA
BUDGET TO ACTUAL EXPENSES
AS OF SEPTEMBER 30, 2013 (FY2013)

<u>G/L ACCT #</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL YTD</u>	<u>(OVER) UNDER BUDGET</u>	<u>PERCENT</u>
001-430-541-30491	OTHER OPERATING EXPENSE	-	360.00	(360.00)	0.00%
001-430-541-30524	OPERATING SUPPLIES - SMALL TOO	1,000	302.70	697.30	30.27%
001-430-541-30530	ROAD MATERIALS & SUPPLIES	25,000	24,070.84	929.16	96.28%
001-430-541-60632	RESURF & SIDEWALKS	158,100	157,581.82	518.18	99.67%
001-430-541-60634	STORM WATER FACILITIES	5,000	140.00	4,860.00	2.80%
001-430-541-60643	HEAVY EQUIPMENT	42,876	21,487.24	21,388.76	50.11%
001-430-541-70710	CCB LOAN- GRAPPLE TRUCK PRINCI	29,488	24,493.08	4,994.92	83.06%
001-430-541-70711	PRINCIPAL- CCB LOAN EQUIP FOR	9,100	9,083.15	16.85	0.00%
001-430-541-70720	CCB LOAN GRAPPLE TRUCK - INTER	1,602	1,342.02	259.98	83.77%
001-430-541-70721	INTEREST - CCB LOAN EQUIPMENT	1,800	1,527.60	272.40	0.00%
	TOTAL ROADS & STREETS	\$ 584,248	\$ 565,669.56	\$ 18,578.44	96.82%
	CEMETERIES & GROUNDS				
001-431-542-10110	SALARIES & WAGES	5,886	5,885.16	0.84	99.99%
001-431-542-10120	REGULAR SALARIES & WAGES	3,698	5,127.41	(1,429.41)	138.65%
001-431-542-10140	OVERTIME	-	298.65	(298.65)	0.00%
001-431-542-10210	FICA TAXES	733	741.11	(8.11)	101.11%
001-431-542-10220	RETIREMENT CONTRIBUTIONS	1,150	1,239.39	(89.39)	107.77%
001-431-542-10230	LIFE & HEALTH INSURANCE	2,806	2,645.19	160.81	94.27%
001-431-542-30521	OPERATING SUPPLIES	5,000	-	5,000.00	0.00%
	TOTAL CEMETERIES & GROUNDS	\$ 19,273	\$ 15,936.91	\$ 3,336.09	82.69%
	BUILDINGS & GROUNDS				
001-440-519-10110	SALARIES & WAGES	5,865	5,885.16	(20.16)	100.34%
001-440-519-10120	REGULAR SALARIES & WAGES	150,218	175,700.47	(25,482.47)	116.96%
001-440-519-10140	OVERTIME	-	6,403.66	(6,403.66)	0.00%
001-440-519-10210	FICA TAXES	11,940	13,126.85	(1,186.85)	109.94%
001-440-519-10220	RETIREMENT CONTRIBUTIONS	18,730	19,771.64	(1,041.64)	105.56%
001-440-519-10230	LIFE & HEALTH INSURANCE	40,891	42,610.54	(1,719.54)	104.21%
001-440-519-30341	CONTRACTUAL SERVICES	30,000	34,180.20	(4,180.20)	113.93%
001-440-519-30463	REPAIR & MAINT.-BUILDINGS & GR	45,000	76,530.69	(31,530.69)	170.07%
001-440-519-30491	OTHER OPERATING EXPENSE	12,000	14,795.34	(2,795.34)	123.29%
001-440-519-60644	EQUIPMENT	2,500	-	2,500.00	0.00%
	TOTAL BUILDINGS & GROUNDS	\$ 317,144	\$ 389,004.55	\$ (71,860.55)	122.66%
	FLEET MAINTENANCE				
001-450-541-10120	REGULAR SALARIES & WAGES	81,349	82,415.27	(1,066.27)	101.31%
001-450-541-10210	FICA TAXES	6,223	5,633.42	589.58	90.53%
001-450-541-10220	RETIREMENT CONTRIBUTIONS	9,762	9,687.34	74.66	99.24%
001-450-541-10230	LIFE & HEALTH INSURANCE	19,007	20,663.56	(1,656.56)	108.72%
001-450-541-30404	OIL & GREASE	1,198	468.56	729.44	39.11%
001-450-541-30405	TIRES	11,381	11,631.38	(250.38)	102.20%
001-450-541-30406	VEH PARTS ONLY	56,475	83,071.83	(26,596.83)	147.09%
001-450-541-30407	VEHICLE REPAIRS	17,430	17,605.11	(175.11)	101.00%
001-450-541-30491	OTHER OPER EXPENSE	-	696.71	(696.71)	0.00%
	TOTAL FLEET MAINT	\$ 202,825	\$ 231,873.18	\$ (29,048.18)	114.32%
	TOTAL GEN FUND EXPENDITURES	\$ 7,999,532	\$ 8,125,256.96	\$ (125,724.96)	101.57%

CITY OF QUINCY, FLORIDA
BUDGET TO ACTUAL EXPENSES
AS OF SEPTEMBER 30, 2013 (FY2013)

G/L ACCT #	ACCOUNT DESCRIPTION	ANNUAL BUDGET	ACTUAL YTD	(OVER) UNDER BUDGET	PERCENT
ENTERPRISE FUND					
FINANCIAL SERVICES					
400-271-513-10110	EXECUTIVE SALARIES & WAGES	58,613	58,613.77	(0.77)	100.00%
400-271-513-10120	REGULAR SALARIES & WAGES	126,872	120,376.36	6,495.64	94.88%
400-271-513-10210	FICA TAXES	13,961	12,952.30	1,008.70	92.77%
400-271-513-10220	RETIREMENT CONTRIBUTIONS	23,253	20,445.29	2,807.71	87.93%
400-271-513-10230	LIFE & HEALTH INSURANCE	25,049	26,990.94	(1,941.94)	107.75%
	TOTAL FINANCIAL SERVICES	\$ 247,748.00	\$ 239,378.66	\$ 8,369.34	96.62%
CUSTOMER SERVICES					
400-274-513-10110	EXE SALARIES & WAGES	64,225	64,333.55	(108.55)	100.17%
400-274-513-10120	REGULAR SALARIES & WAGES	141,157	140,414.85	742.15	99.47%
400-274-513-10140	OVERTIME	8,526	9,216.74	(690.74)	108.10%
400-274-513-10210	FICA TAXES	15,092	15,447.81	(355.81)	102.36%
400-274-513-10220	RETIREMENT CONTRIBUTION	21,274	22,553.14	(1,279.14)	106.01%
400-274-513-10230	LIFE & HEALTH INSURANCE	34,516	36,982.59	(2,466.59)	107.15%
400-274-513-30341	CONTRACTUAL SERVICES	30,800	30,852.60	(52.60)	100.17%
400-274-513-30390	CONTINGENCY	10,000	1,350.00	8,650.00	13.50%
400-274-513-30402	TRAVEL EXPENSES	5,000	669.00	4,331.00	13.38%
400-274-513-30403	GAS & DIESEL	6,500	4,701.96	1,798.04	72.34%
400-274-513-30410	TELEPHONE	6,500	3,787.83	2,712.17	58.27%
400-274-513-30461	REPAIR & MAINTAIN OFFICE EQUIP	3,000	1,523.95	1,476.05	50.80%
400-274-513-30491	OTHER OPERATING EXPENSES	1,500	1,545.78	(45.78)	103.05%
400-274-513-30493	TRAINING	3,500	520.00	2,980.00	14.86%
400-274-513-30511	OFFICE SUPPLIES-GENERAL	5,000	4,088.02	911.98	81.76%
400-274-513-30522	OPERATING SUPPLIES - UNIFORMS	4,000	1,871.85	2,128.15	46.80%
400-274-513-31000	OTHER OPERATING EXPENSE IT SUP	8,000	8,000.00	-	100.00%
400-274-513-31500	ENERGY PROGRAM EXPENSES	6,000	3,110.68	2,889.32	51.84%
400-274-513-60641	OFFICE FURNITURE & EQUIPMENT	10,000	-	10,000.00	0.00%
400-274-513-70711	NETQUINCY BLDG PRINCIPAL 50%	19,200	18,000.55	1,199.45	93.75%
400-274-513-70722	NETQUINCY BLDG INTEREST 50%	1,600	979.73	620.27	61.23%
	TOTAL CUSTOMER SERVICES	\$ 405,390	\$ 369,950.63	\$ 35,439.37	91.26%
	TOTAL BUSINESS ACTIVITY	\$ 653,138	\$ 609,329.29	\$ 43,808.71	93.29%
SEWER ADMINISTRATION					
402-520-535-10110	EXE SALARIES & WAGES	13,089	13,112.76	(23.76)	100.18%
402-520-535-10120	REGULAR SALARIES & WAGES	32,380	29,256.37	3,123.63	90.35%
402-520-535-10140	OVERTIME	20	51.20	(31.20)	256.00%
402-520-535-10210	FICA TAXES	3,480	2,562.11	917.89	73.62%
402-520-535-10220	RETIREMENT CONTRIBUTIONS	5,459	4,354.97	1,104.03	79.78%
402-520-535-10230	LIFE & HEALTH INSURANCE	9,975	8,911.24	1,063.76	89.34%
402-520-535-30341	CONTRACTUAL SERVICES	23,500	5,836.86	17,663.14	24.84%
402-520-535-30343	PROFESSIONAL SERVICES	81,189	71,458.50	9,730.50	88.02%
402-520-535-30405	TIRES	-	100.00	(100.00)	0.00%
402-520-535-30410	TELEPHONE	6,340	5,819.93	520.07	91.80%
402-520-535-30440	RENTALS & LEASES	2,100	2,205.00	(105.00)	105.00%
402-520-535-30491	OTHER OPERATING EXPENSE	6,257	4,345.65	1,911.35	69.45%
402-520-535-30511	OFFICE SUPPLIES	125	145.97	(20.97)	116.78%
402-520-535-30521	OPERATING SUPPLIES	128	145.39	(17.39)	113.59%
402-520-535-30522	OPERATING SUPPLIES - UNIFORMS	89	109.62	(20.62)	123.17%

CITY OF QUINCY, FLORIDA
BUDGET TO ACTUAL EXPENSES
AS OF SEPTEMBER 30, 2013 (FY2013)

<u>G/L ACCT #</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL YTD</u>	<u>(OVER) UNDER BUDGET</u>	<u>PERCENT</u>
402-520-535-31000	OTHER OPERATING EXP - IT SUPPO	8,000	8,000.00	-	100.00%
402-520-535-70710	DEBT SERVICE PRINCIPAL	82,500	82,500.00	-	100.00%
402-520-535-70711	DEBT SERVICE PRIN-SERIES 2003	115,533	115,533.00	-	100.00%
402-520-535-70720	DEBT SERVICE DEP STATE LOAN PR	182,741	182,741.00	-	100.00%
402-520-535-70721	DEBT SERVICE DEP STATE LOAN IN	39,818	39,818.00	-	100.00%
402-520-535-70730	NOTE PAY EQUIP LOAN- PRINCIPAL	16,212	14,677.82	1,534.18	90.54%
402-520-535-70731	NOTE PAY EQUIP LOAN- INTEREST	716	730.91	(14.91)	102.08%
402-520-535-90990	TRANSFER OF PROFIT	135,271	134,119.13	1,151.87	99.15%
402-520-535-91000	BUSINESS ACTIVITY SHARED EXP	54,170	54,170.00	-	100.00%
	TOTAL SEWER ADM	\$ 819,092	\$ 780,705.43	\$ 38,386.57	95.31%
	SEWER TREATMENT				
402-531-535-30341	CONTRACTUAL SERVICES	756,274	571,726.83	184,547.17	75.60%
402-531-535-30430	UTILITIES	257,861	254,885.78	2,975.22	98.85%
402-531-535-30466	REPAIR & MAINTENANCE - PLANT	35	-	35.00	0.00%
402-531-535-30491	OTHER OPERATING EXPENSE	-	472.90	(472.90)	0.00%
402-531-535-30501	PERMITS	114	638.10	(524.10)	559.74%
402-531-535-60644	EQUIPMENT	58,500	3,257.95	55,242.05	5.57%
	TOTAL SEWER TREATMENT	\$ 1,072,784	\$ 830,981.56	\$ 241,802.44	77.46%
	SEWER DISTRIBUTION				
402-540-535-10120	REGULAR SALARIES & WAGES	71,211	65,583.56	5,627.44	92.10%
402-540-535-10140	OVERTIME	2,284	5,132.51	(2,848.51)	224.72%
402-540-535-10210	FICA TAXES	5,622	5,030.08	591.92	89.47%
402-540-535-10220	RETIREMENT CONTRIBUTIONS	8,819	7,331.70	1,487.30	83.14%
402-540-535-10230	LIFE & HEALTH INSURANCE	16,131	18,098.01	(1,967.01)	112.19%
402-540-535-30312	ENGINEERING STUDY	2,000	-	2,000.00	0.00%
402-540-535-30341	CONTRACTUAL SERVICES	1,745	-	1,745.00	0.00%
402-540-535-30401	AUTO EXPENSE	200	-	200.00	0.00%
402-540-535-30403	GASOLINE & DIESEL	3,024	1,512.67	1,511.33	50.02%
402-540-535-30404	OIL & GREASE	576	149.25	426.75	25.91%
402-540-535-30405	TIRES	150	114.00	36.00	76.00%
402-540-535-30406	AUTO PARTS	150	142.78	7.22	95.19%
402-540-535-30407	VEHICLE REPAIRS-PARTS AND LABO	200	-	200.00	0.00%
402-540-535-30440	RENTALS/LEASES	200	-	200.00	0.00%
402-540-535-30462	REPAIR & MAINT.-EQUIPMENT & TO	5,300	2,235.08	3,064.92	42.17%
402-540-535-30467	MAINTENANCE OF MAINS & LINES	16,215	6,860.95	9,354.05	42.31%
402-540-535-30491	OTHER OPERATING EXPENSE	203	61.82	141.18	30.45%
402-540-535-30521	OPERATING SUPPLIES	200	89.00	111.00	44.50%
402-540-535-30522	OPERATING SUPPLIES - UNIFORMS	1,167	1,162.07	4.93	99.58%
	TOTAL SEWER DISTRIBUTION	\$ 135,397	\$ 113,503.48	\$ 21,893.52	83.83%
	TOTAL SEWER FUND	\$ 2,027,273	\$ 1,725,190.47	\$ 302,082.53	85.10%
	ELECTRIC ADMINISTRATION				
403-520-531-10110	EXE SALARIES & WAGES	26,179	26,225.24	(46.24)	100.18%
403-520-531-10120	REGULAR SALARIES & WAGES	64,758	58,512.72	6,245.28	90.36%
403-520-531-10140	OVERTIME	41	102.41	(61.41)	249.78%
403-520-531-10210	FICA TAXES	6,960	5,123.80	1,836.20	73.62%
403-520-531-10220	RETIREMENT CONTRIBUTIONS	10,917	8,710.46	2,206.54	79.79%
403-520-531-10230	LIFE & HEALTH INSURANCE	19,962	17,823.99	2,138.01	89.29%

CITY OF QUINCY, FLORIDA
 BUDGET TO ACTUAL EXPENSES
 AS OF SEPTEMBER 30, 2013 (FY2013)

<u>G/L ACCT #</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL YTD</u>	<u>(OVER) UNDER BUDGET</u>	<u>PERCENT</u>
403-520-531-30341	CONTRACTUAL SERVICES	213,501	63,475.46	150,025.54	29.73%
403-520-531-30343	PROFESSIONAL SERVICES	-	5,735.66	(5,735.66)	0.00%
403-520-531-30370	PURCHASED ELECTRIC	8,071,340	7,911,343.71	159,996.29	98.02%
403-520-531-30391	RESERVES	341,350	-	341,350.00	0.00%
403-520-531-30392	REPAIRS & REPLACEMENT	67,000	-	67,000.00	0.00%
403-520-531-30393	RATE STABILIZATION FUND	875,000	102,000.00	773,000.00	11.66%
403-520-531-30402	TRAVEL EXPENSE	1,550	1,826.76	(276.76)	117.86%
403-520-531-30403	GASOLINE & DIESEL	1,911	2,718.28	(807.28)	142.24%
403-520-531-30404	OIL & GREASE	218	-	218.00	0.00%
403-520-531-30405	TIRES	150	150.00	-	100.00%
403-520-531-30406	VEHICLE PARTS ONLY	50	9.22	40.78	18.44%
403-520-531-30407	VEHICLE REPAIRS	200	1.88	198.12	0.94%
403-520-531-30410	TELEPHONE	4,480	3,966.20	513.80	88.53%
403-520-531-30440	RENTALS/LEASES	2,250	2,205.00	45.00	98.00%
403-520-531-30491	OTHER OPERATING EXPENSE	16,876	18,335.36	(1,459.36)	108.65%
403-520-531-30493	TRAINING	6,600	5,364.22	1,235.78	81.28%
403-520-531-30500	LEGAL ADS & RECORDING	-	140.00	(140.00)	0.00%
403-520-531-30511	OFFICE SUPPLIES	153	189.73	(36.73)	124.01%
403-520-531-30512	POSTAGE	25,000	25,200.00	(200.00)	100.80%
403-520-531-30521	OPERATING SUPPLIES	200	145.39	54.61	72.70%
403-520-531-30522	OPERATING SUPPLIES - UNIFORMS	268	239.07	28.93	89.21%
403-520-531-30540	DUES, PUBLICATION, & MEMBERSHI	34,300	28,311.57	5,988.43	82.54%
403-520-531-30580	STATE ASSESSMENT TAXES	2,976	1,943.81	1,032.19	65.32%
403-520-531-30591	UNCLAIMED PROPERTY UTILITY REF	3,783	1,841.80	1,941.20	48.69%
403-520-531-31000	OTHER OPERATING EXP - IT SUPPO	8,000	8,000.00	-	100.00%
403-520-531-70700	2003 BOND DEBT SERVICE PRINCIP	57,317	57,316.65	0.35	0.00%
403-520-531-70701	2003 BOND DEBT SERVICE INTERES	42,683	42,683.35	(0.35)	0.00%
403-520-531-90990	TRANSFER OF PROFIT	3,845,121	3,812,378.82	32,742.18	99.15%
403-520-531-90993	INTERFUND TRANSFER TO TELECOM	131,839	131,839.00	-	100.00%
403-520-531-91000	BUSINESS ACTIVITY SHARED EXP	238,138	238,138.00	-	100.00%
	TOTAL ELECTRIC ADM	\$ 14,121,071	\$ 12,581,997.56	\$ 1,539,073.44	89.10%
	ELECTRIC DISTRIBUTION				
403-591-531-10120	REGULAR SALARIES & WAGES	279,062	267,075.07	11,986.93	95.70%
403-591-531-10140	OVERTIME	20,300	22,895.57	(2,595.57)	112.79%
403-591-531-10210	FICA TAXES	22,901	21,521.25	1,379.75	93.98%
403-591-531-10220	RETIREMENT CONTRIBUTIONS	35,923	30,602.51	5,320.49	85.19%
403-591-531-10230	LIFE & HEALTH INSURANCE	50,459	41,815.37	8,643.63	82.87%
403-591-531-30341	CONTRACTUAL SERVICES	2,000	710.00	1,290.00	35.50%
403-591-531-30403	GASOLINE & DIESEL	16,455	17,318.23	(863.23)	105.25%
403-591-531-30404	OIL & GREASE	750	149.26	600.74	19.90%
403-591-531-30405	TIRES	55	-	55.00	0.00%
403-591-531-30406	PARTS	150	106.49	43.51	70.99%
403-591-531-30407	VEHICLE REPAIRS-LABOR & PARTS	15,304	5,618.89	9,685.11	36.72%
403-591-531-30430	UTILITIES	432,110	373,122.74	58,987.26	86.35%
403-591-531-30440	RENTALS / LEASES	305	381.20	(76.20)	124.98%
403-591-531-30462	REPAIR & MAINT - EQUIPMENT & T	5,623	8,474.33	(2,851.33)	150.71%
403-591-531-30467	REPAIR & MAINT-MAINS & LINES	71,819	66,880.09	4,938.91	93.12%
403-591-531-30468	REPAIR & MAINTENANCE - SERVICE	18,475	19,359.18	(884.18)	104.79%
403-591-531-30469	LINE CLEARING CREW	30,000	-	30,000.00	0.00%
403-591-531-30491	OTHER OPERATING EXPENSES	800	529.55	270.45	66.19%
403-591-531-30521	OPERATING SUPPLIES	761	627.19	133.81	82.42%

CITY OF QUINCY, FLORIDA
BUDGET TO ACTUAL EXPENSES
AS OF SEPTEMBER 30, 2013 (FY2013)

<u>G/L ACCT #</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL YTD</u>	<u>(OVER) UNDER BUDGET</u>	<u>PERCENT</u>
403-591-531-30522	OPERATING SUPPLIES - UNIFORMS	10,072	7,580.01	2,491.99	75.26%
403-591-531-60635	STREET LIGHTS	3,645	1,122.63	2,522.37	30.80%
403-591-531-60636	SIGNALIZATION	3,000	-	3,000.00	0.00%
	TOTAL ELECTRIC DISTRIBUTION	\$ 1,019,969	\$ 885,889.56	\$ 134,079.44	86.85%
	ELECTRIC WAREHOUSE				
403-502-531-10120	REGULAR SALARIES & WAGES	15,834	-	15,834.00	0.00%
403-502-531-10140	OVERTIME	508	-	508.00	0.00%
403-502-531-10210	FICA TAXES	1,250	-	1,250.00	0.00%
403-502-531-10220	RETIREMENT CONTRIBUTIONS	1,961	-	1,961.00	0.00%
403-502-531-10230	LIFE & HEALTH INSURANCE	5,251	-	5,251.00	0.00%
403-502-531-30430	UTILITIES	4,657	4,599.74	57.26	98.77%
403-502-531-30461	R/M-OFFICE EQUIPMENT	-	212.50	(212.50)	0.00%
403-502-531-30462	REPAIR & MAINT - EQUIP AND TOO	30	-	30.00	0.00%
403-502-531-30463	REPAIR & MAINT - BLDS AND GROU	468	384.00	84.00	82.05%
403-502-531-30491	OTHER OPERATING EXPENSE	907	822.81	84.19	90.72%
403-502-531-30521	OPERATING SUPPLIES	680	762.89	(82.89)	112.19%
403-502-531-30522	OPERATING SUPPLIES - UNIFORMS	269	418.45	(149.45)	155.56%
	TOTAL ELECTRIC WAREHOUSE	\$ 31,815	\$ 7,200.39	\$ 24,614.61	22.63%
	TOTAL ELECTRIC FUND	\$ 15,172,855	\$ 13,475,087.51	\$ 1,697,767.49	88.81%
	WATER ADMINISTRATION				
404-520-533-10110	EXE SALARIES & WAGES	13,089	13,112.76	(23.76)	100.18%
404-520-533-10120	REGULAR SALARIES & WAGES	32,380	29,256.37	3,123.63	90.35%
404-520-533-10140	OVERTIME	20	51.20	(31.20)	256.00%
404-520-533-10210	FICA TAXES	3,480	2,562.10	917.90	73.62%
404-520-533-10220	RETIREMENT CONTRIBUTIONS	5,459	4,354.96	1,104.04	79.78%
404-520-533-10230	LIFE & HEALTH INSURANCE	9,975	8,911.21	1,063.79	89.34%
404-520-533-30341	CONTRACTUAL SERVICES	20,000	19,526.04	473.96	97.63%
404-520-533-30343	PROFESSIONAL SERVICES	5,714	1,000.00	4,714.00	17.50%
404-520-533-30402	TRAVEL EXPENSE	200	-	200.00	0.00%
404-520-533-30404	OIL & GREASE	40	-	40.00	0.00%
404-520-533-30405	TIRES	-	100.00	(100.00)	0.00%
404-520-533-30410	TELEPHONE	3,862	2,877.20	984.80	74.50%
404-520-533-30440	RENTALS & LEASES	2,101	2,205.00	(104.00)	104.95%
404-520-533-30491	OTHER OPERATING EXPENSE	6,822	4,876.83	1,945.17	71.49%
404-520-533-30493	TRAINING	-	75.00	(75.00)	0.00%
404-520-533-30501	PERMITS & FEES	4,571	8,155.00	(3,584.00)	178.41%
404-520-533-30511	OFFICE SUPPLIES	150	144.25	5.75	96.17%
404-520-533-30521	OPERATING SUPPLIES	127	145.40	(18.40)	114.49%
404-520-533-30522	OPERATING SUPPLIES - UNIFORMS	90	109.66	(19.66)	121.84%
404-520-533-31000	OTHER OPERATING EXP - IT SUPPO	8,000	8,000.04	(0.04)	100.00%
404-520-533-70710	PRINCIPAL	82,500	82,500.00	-	100.00%
404-520-533-70711	PRINCIPAL-2003 BOND	115,533	115,533.00	-	100.00%
404-520-533-70720	DEBT SERVICE INTEREST	144,365	144,365.00	-	100.00%
404-520-533-70721	INTEREST-2003 BOND	112,670	112,670.00	-	100.00%
404-520-533-90990	TRANSFER OF PROFIT	167,000	165,577.95	1,422.05	99.15%
404-520-533-91000	BUSINESS ACTIVITY SHARED EXP	53,093	53,093.00	-	100.00%
	TOTAL WATER ADM	\$ 791,241	\$ 779,201.97	\$ 12,039.03	98.48%

CITY OF QUINCY, FLORIDA
BUDGET TO ACTUAL EXPENSES
AS OF SEPTEMBER 30, 2013 (FY2013)

G/LACCT #	ACCOUNT DESCRIPTION	ANNUAL BUDGET	ACTUAL YTD	(OVER) UNDER BUDGET	PERCENT
WATER TREATMENT					
404-530-533-30341	CONTRACTUAL SERVICES	328,909	307,852.78	21,056.22	93.60%
404-530-533-30391	RESERVES	75,000	-	75,000.00	0.00%
404-530-533-30430	UTILITIES	219,851	139,926.68	79,924.32	63.65%
404-530-533-30466	REPAIR & MAINTENANCE - PLANT	4,492	1,240.79	3,251.21	27.62%
404-530-533-30469	REPAIR & MAINT RESERVOIRS	7,500	7,777.25	(277.25)	103.70%
404-530-533-60644	EQUIPMENT	20,000	64,906.71	(44,906.71)	324.53%
	TOTAL WATER TREATMENT	\$ 655,752	\$ 521,704.21	\$ 134,047.79	79.56%
WATER DISTRIBUTION					
404-539-533-10120	REGULAR SALARIES & WAGES	71,211	65,584.12	5,626.88	92.10%
404-539-533-10140	OVERTIME	2,284	5,133.94	(2,849.94)	224.78%
404-539-533-10210	FICA TAXES	5,622	5,030.12	591.88	89.47%
404-539-533-10220	RETIREMENT CONTRIBUTIONS	8,666	7,331.85	1,334.15	84.60%
404-539-533-10230	LIFE & HEALTH INSURANCE	16,131	18,098.82	(1,967.82)	112.20%
404-539-533-30403	GASOLINE & DIESEL	2,300	3,876.41	(1,576.41)	168.54%
404-539-533-30404	OIL & GREASE	500	149.26	350.74	29.85%
404-539-533-30405	TIRES	100	-	100.00	0.00%
404-539-533-30406	AUTO PARTS	50	48.24	1.76	96.48%
404-539-533-30407	VEHICLE REPAIRS-PARTS AND LABO	50	-	50.00	0.00%
404-539-533-30440	RENTALS/LEASES	200	-	200.00	0.00%
404-539-533-30462	REPAIR & MAINT- EQUIPMENT & TO	3,100	1,491.06	1,608.94	48.10%
404-539-533-30467	REPAIR & MAINT.-MAINS & LINES	24,160	6,841.07	17,318.93	28.32%
404-539-533-30468	REPAIR & MAINT.- SERVICES	10,700	8,625.61	2,074.39	80.61%
404-539-533-30491	OTHER OPERATING EXPENSE	1,000	570.42	429.58	57.04%
404-539-533-30521	OPERATING SUPPLIES	300	68.65	231.35	22.88%
404-539-533-30522	OPERATING SUPPLIES - UNIFORMS	1,167	1,136.02	30.98	97.35%
	TOTAL WATER DISTRIBUTION	\$ 147,541	\$ 123,985.59	\$ 23,555.41	84.03%
	TOTAL WATER FUND	\$ 1,594,534	\$ 1,424,891.77	\$ 169,642.23	89.36%
GAS ADMINISTRATION					
405-520-532-10110	EXE SALARIES & WAGES	13,089	13,112.76	(23.76)	100.18%
405-520-532-10120	REGULAR SALARIES & WAGES	32,380	29,256.37	3,123.63	90.35%
405-520-532-10140	OVERTIME	20	51.20	(31.20)	256.00%
405-520-532-10210	FICA TAXES	3,480	2,562.13	917.87	73.62%
405-520-532-10220	RETIREMENT CONTRIBUTIONS	5,459	4,354.99	1,104.01	79.78%
405-520-532-10230	LIFE & HEALTH INSURANCE	9,975	8,911.32	1,063.68	89.34%
405-520-532-30341	CONTRACTUAL SERVICES	53,501	7,001.19	46,499.81	13.09%
405-520-532-30380	PURCHASED GAS	1,105,378	917,864.41	187,513.59	83.04%
405-520-532-30402	TRAVEL EXPENSE	200	-	200.00	0.00%
405-520-532-30403	GAS & DIESEL	750	-	750.00	0.00%
405-520-532-30404	OIL & GREASE	50	-	50.00	0.00%
405-520-532-30405	TIRES	100	100.00	-	100.00%
405-520-532-30410	TELEPHONE EXPENSE	1,000	1,839.74	(839.74)	183.97%
405-520-532-30440	RENTALS/LEASES	2,250	2,205.00	45.00	98.00%
405-520-532-30491	OTHER OPERATING EXPENSE	9,700	6,509.70	3,190.30	67.11%
405-520-532-30493	TRAINING	1,527	1,200.00	327.00	78.59%
405-520-532-30511	OFFICE SUPPLIES	175	144.25	30.75	82.43%
405-520-532-30521	OPERATING SUPPLIES	150	145.42	4.58	96.95%
405-520-532-30522	OPERATING SUPPLIES - UNIFORMS	135	109.61	25.39	81.19%

CITY OF QUINCY, FLORIDA
BUDGET TO ACTUAL EXPENSES
AS OF SEPTEMBER 30, 2013 (FY2013)

G/L ACCT #	ACCOUNT DESCRIPTION	ANNUAL BUDGET	ACTUAL YTD	(OVER) UNDER BUDGET	PERCENT
405-520-532-30580	TAXES-STATE ASSESMENT	-	3,060.47	(3,060.47)	0.00%
405-520-532-31000	OTHER OPERATING EXP - IT SUPPO	8,000	8,000.04	(0.04)	100.00%
405-520-532-90990	TRANSFER OF PROFIT	577,537	572,619.13	4,917.87	99.15%
405-520-532-91000	BUSINESS ACTIVITY SHARED EXP	86,468	86,468.00	-	100.00%
	TOTAL GAS ADM	\$ 1,911,324	\$ 1,665,515.73	\$ 245,808.27	87.14%
	GAS DISTRIBUTION				
405-561-532-10120	REGULAR SALARIES & WAGES	54,613	24,474.58	30,138.42	44.81%
405-561-532-10140	OVERTIME	2,068	166.43	1,901.57	8.05%
405-561-532-10210	FICA TAXES	4,336	1,759.91	2,576.09	40.59%
405-561-532-10220	RETIREMENT CONTRIBUTIONS	6,802	2,933.12	3,868.88	43.12%
405-561-532-10230	LIFE & HEALTH INSURANCE	10,586	5,350.61	5,235.39	50.54%
405-561-532-30403	GASOLINE & DIESEL	3,500	3,798.53	(298.53)	108.53%
405-561-532-30404	OIL & GREASE	300	149.26	150.74	49.75%
405-561-532-30405	TIRES	150	71.80	78.20	47.87%
405-561-532-30406	VEHICLE PARTS	150	-	150.00	0.00%
405-561-532-30407	VEHICLE REPAIR PARTS AND LABO	200	-	200.00	0.00%
405-561-532-30430	UTILITIES	2,450	2,595.66	(145.66)	105.95%
405-561-532-30440	RENTALS/LEASES	328	-	328.00	0.00%
405-561-532-30462	REPAIR & MAINT-EQUIPMENT & TOO	927	548.34	378.66	59.15%
405-561-532-30467	MAINT. OF MAINS & LINES - GAS	18,585	33,888.39	(15,303.39)	182.34%
405-561-532-30468	MAINTENANCE OF SERVICES - GAS	6,120	232.68	5,887.32	3.80%
405-561-532-30491	OTHER OPERATING EXPENSE	200	59.83	140.17	29.92%
405-561-532-30520	OPER SUPP-WATER HEATERS	2,000	-	2,000.00	0.00%
405-561-532-30521	OPERATING SUPPLIES	200	-	200.00	0.00%
405-561-532-30522	OPERATING SUPPLIES - UNIFORMS	1,502	1,185.76	316.24	78.95%
	TOTAL GAS DISTRIBUTION	\$ 115,017	\$ 77,214.90	\$ 37,802.10	67.13%
	TOTAL GAS FUND	\$ 2,026,341	\$ 1,742,730.63	\$ 283,610.37	86.00%
	REFUSE ADMINISTRATION				
406-410-539-30443	RESIDENTIAL REFUSE	540,710	561,545.21	(20,835.21)	103.85%
406-410-539-30480	LANDFILL TIPPING FEES	56,618	58,157.50	(1,539.50)	102.72%
406-410-539-31443	COMMERCIAL REFUSE	488,601	486,352.67	2,248.33	99.54%
406-410-539-90990	TRANSFER PROFIT	125,950	124,877.50	1,072.50	99.15%
406-410-539-91000	BUSINESS ACTIVITY SHARED EXP	29,018	29,018.00	-	100.00%
	TOTAL REFUSE ADM	\$ 1,240,897	\$ 1,259,950.88	\$ (19,053.88)	101.54%
	TOTAL REFUSE FUND	\$ 1,240,897	\$ 1,259,950.88	\$ (19,053.88)	101.54%
	LANDFILL OPERATIONS				
407-422-536-10120	REGULAR SALARIES & WAGES	38,296	60,772.91	(22,476.91)	158.69%
407-422-536-10140	OVERTIME	5,075	5,698.68	(623.68)	112.29%
407-422-536-10210	FICA TAXES	4,851	4,588.42	262.58	94.59%
407-422-536-10220	RETIREMENT CONTRIBUTIONS	6,684	7,351.45	(667.45)	109.99%
407-422-536-10230	LIFE & HEALTH INSURANCE	14,266	16,443.56	(2,177.56)	115.26%
407-422-536-30312	ENGINEERING FEES	20,973	(3,000.00)	23,973.00	-14.30%
407-422-536-30346	MONITORING FEES	49,950	44,302.27	5,647.73	88.69%
407-422-536-30430	UTILITIES	1,104	1,420.01	(316.01)	128.62%
407-422-536-30462	REPAIR & MAINT-EQUIPMENT & TOO	1,234	375.00	859.00	30.39%

CITY OF QUINCY, FLORIDA
 BUDGET TO ACTUAL EXPENSES
 AS OF SEPTEMBER 30, 2013 (FY2013)

G/L ACCT #	ACCOUNT DESCRIPTION	ANNUAL BUDGET	ACTUAL YTD	(OVER) UNDER BUDGET	PERCENT
407-422-536-30463	REPAIR & MAINT.-BUILDINGS & GR	1,002	-	1,002.00	0.00%
407-422-536-30491	OTHER OPERATING EXPENSE	6,680	2,245.97	4,434.03	33.62%
407-422-536-30493	TRAINING	1,000	-	1,000.00	0.00%
407-422-536-30501	PERMITS	200	50.00	150.00	25.00%
407-422-536-31000	OTHER OPERATING EXP - IT SUPPO	8,000	8,000.04	(0.04)	100.00%
407-422-536-90990	TRANSFER PROFIT	43,515	43,144.46	370.54	99.15%
407-422-536-91000	BUSINESS ACTIVITY SHARED EXP	49,675	49,675.00	-	100.00%
	TOTAL LANDFILL OPERATIONS	\$ 252,505	\$ 241,067.77	\$ 11,437.23	95.47%
	TOTAL LANDFILL FUND	\$ 252,505	\$ 241,067.77	\$ 11,437.23	95.47%
	TELECOMMUNICATIONS				
408-539-539-10110	EXECUTIVE SALARIES & WAGES	22,507	23,506.21	(999.21)	104.44%
408-539-539-10120	REGULAR SALARIES & WAGES	20,391	21,132.94	(741.94)	103.64%
408-539-539-10210	FICA	3,282	3,065.94	216.06	93.42%
408-539-539-10220	RETIREMENT CONTRIBUTIONS	5,148	5,230.54	(82.54)	101.60%
408-539-539-10230	LIFE & HEALTH INSURANCE	9,292	12,052.04	(2,760.04)	129.70%
408-539-539-30341	CONTRACTUAL SERVICES	44,776	49,838.45	(5,062.45)	111.31%
408-539-539-30343	PROFESSIONAL SERVICES	26,200	29,899.92	(3,699.92)	114.12%
408-539-539-30360	ADMINISTRATIVE SERVICES	454	-	454.00	0.00%
408-539-539-30370	MARKETING & ADVERTISING	2,000	1,728.00	272.00	86.40%
408-539-539-30402	TRAVEL EXPENSES	810	-	810.00	0.00%
408-539-539-30403	GAS & DIESEL	6,600	7,182.59	(582.59)	108.83%
408-539-539-30410	TELEPHONE	12,800	13,030.75	(230.75)	101.80%
408-539-539-30430	UTILITIES	13,126	16,718.49	(3,592.49)	127.37%
408-539-539-30461	REPAIR & MAINTENANCE	2,136	-	2,136.00	0.00%
408-539-539-30470	PRINTING & BINDING	2,200	-	2,200.00	0.00%
408-539-539-30491	OTHER OPERATING EXPENSES	5,350	5,885.43	(535.43)	110.01%
408-539-539-30511	OFFICE SUPPLIES	363	148.00	215.00	40.77%
408-539-539-30521	OPERATING SUPPLIES	7,819	6,672.59	1,146.41	85.34%
408-539-539-60644	EQUIPMENT	1,570	492.00	1,078.00	31.34%
408-539-539-70711	PRINCIPAL-NET QUINCY BLDG	19,535	18,000.55	1,534.45	92.15%
408-539-539-70712	PRINCIPAL CCB LOAN EQUIPMENT P	4,950	4,679.20	270.80	94.53%
408-539-539-70721	INTEREST-NET QUINCY BLDG	1,172	979.73	192.27	83.59%
408-539-539-70722	INTEREST CCB LOAN EQUIPMENT PW	800	786.95	13.05	98.37%
	TOTAL TELECOMMUNICATIONS	\$ 213,281	\$ 221,030.32	\$ (7,749.32)	103.63%
	TOTAL ENTERPRISE FUND	\$ 23,180,824	\$ 20,699,278.64	\$ 2,481,545.36	89.29%
	TOTAL ALL FUNDS	\$ 31,180,356	\$ 28,824,535.60	\$ 2,355,820.40	92.44%

*QFD Monthly Activity Report
October 2013*

	2013	2012
Total Fire Calls	109	106
City	83	78
County	26	28
Total Man Hours	74 hrs 45 mins	86 hrs 34 mins
City	30 hrs. 2 mins	17 hrs. 8 mns
County	43 hrs 32 mins	68 hrs 46 mins
Type Fire Calls - City		
Structure	0	1
Vehicle	4	4
False Alarm	2	3
Hazard	1	1
Rescue	0	0
Wood & Grass	0	0
Other	6	6
Type Fire Calls - County		
Structure	2	1
Vehicle	4	3
False Alarm	0	1
Hazard	1	2
Rescue	0	0
Woods & Grass	2	5
Other	10	7
Fire Causes		
Accidental	5	5
Undetermined	2	2
Suspicious	1	0
Arson	0	0
Average Response Time		
City	5.25 mins	2.86 mins
County	6.76 mins	6.66 mins
Average Firefighters per Call		
City	3.66	1.44
County	2.82	2.16
Average Time Spent per Call		
City	29.41 mins	5.58 mins
County	28 mins	23.44 mins

*QFD Monthly Activity Report
October 2013*

	2013	2012
Responses Out of District	4	2
Mutual Aid Responses *	0	1
Deaths	0	0
Injuries	1	0
Fire Prevention Programs	4	3
Fire Safety Inspection	13	8
Fire Investigation	0	0
Plans Review	3	0
Training Man Hours	243 hrs	250 hrs
Hydrants Serviced/Painted	0	0
Utility Turn Ons	82	99
Smoke Detector Installs	6	0
Fire Safety Presentations:	Scout Troop 201, station tour	
	Haz-Mat Awareness, 29 people at Talquin Electric	
	Shaw Park, fire prevention info	
	Halloween, candy and fire prevention info	
	GARC, fire extinguisher class	
During Fire Safety month, programs were delivered by QFD to over 300 children.		

QFD Monthly District Fire Calls
October 2013

<u>District</u>	<u>Location</u>	<u>Type of Incident</u>
District 1		
10/1/2013	410 Thomas Alley	Detector activation
10/10/2013	1514 MLK, Jr. Blvd	Motor home fire
10/11/2013	733 S. Shelfer Street	Gas Leak
10/12/2013	2211 Hamilton Street	Vehicle fire
District 2		
10/9/2013	616 4th Street	Vehicle fire
District 3		
10/13/2013	329 S Patton Street	Lock out
10/14/2013	100 S Madison Street	False alarm
10/258/13	803 E Jefferson Street	Lock in
District 4		
10/31/2013	500 W King Street	
District 5		
10/7/2013	14th Street and King Street	Vehicle accident
10/30/2013	King Street and 10th	Oil spill
10/30/2013	110 Marty Street	Service call

Bank of America



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FINANCE

Purchasing Card

FL CITY OF QUINCY
XXXX-XXXX-XXXX
September 05, 2013 - October 04, 2013

Company Statement

Account Information
Mail Billing Inquiries to: BANKCARD CENTER PO BOX 982238 EL PASO, TX 79998-2238
Customer Service: 1.888.449.2273 24 Hours
TTY Hearing Impaired: 1.800.222.7365 24 Hours
Outside the U.S.: 1.509.353.6656 24 Hours
For Lost or Stolen Card: 1.888.449.2273 24 Hours

Payment Information
Statement Date 10/04/13
Payment Due Date 10/18/13
Days in Billing Cycle 30
Credit Limit \$250,000
Cash Limit \$250,000
Total Payment Due \$7,497.03

Account Summary
Previous Balance \$7,121.27
Payments -\$7,121.27
Credits -\$20.95
Cash \$0.00
Purchases \$7,517.21
Other Debits \$0.00
Overlimit Fee \$0.00
Late Payment Fee \$0.00
Cash Fees \$0.00
Other Fees \$0.77
Finance Charge \$0.00
Current Balance \$7,497.03

Cardholder Activity Summary				
Account Number	Credits	Cash	Purchases and Other Debits	Total Activity
XXXX-XXXX-XXXX-XXXX 1,500	0.00	0.00	856.26	856.26
XXXX-XXXX-XXXX-XXXX 1,500	0.00	0.00	132.51	132.51
XXXX-XXXX-XXXX-XXXX 1,500	0.00	0.00	247.80	247.80
XXXX-XXXX-XXXX-XXXX 1,500	0.00	0.00	268.52	268.52

Account Number: XXXX-XXXX-XXXX
September 05, 2013 - October 04, 2013

Total Payment Due \$7,497.03
Payment Due Date 10/18/13

Enter payment amount

\$ [input field]

Check here for a change of mailing address or phone numbers. Please provide all corrections on the reverse side.

Mail this coupon along with your check payable to:
BANK OF AMERICA



BANK OF AMERICA
PO BOX 15731
WILMINGTON, DE 19886-5731



FL CITY OF QUINCY
404 W JEFFERSON ST
QUINCY, FL 32351-2328

**N0003433

Posting payments: Payments received by mail at the remittance address shown on the Payment Coupon portion of the face of this statement on a banking day will be posted to your account on the day received. If we receive your mailed payment on a non-banking day, we will post it to your account on the next banking day. There may be a delay of up to 5 banking days in posting payments made at a location other than the mailing address listed on the front of your payment coupon.

Service for the hearing impaired (TTY/TDD): Contact our service for the hearing-impaired at 1.800.222.7365.

Telephone monitoring: For the purposes of monitoring and improving the quality of service, Bank's supervisory personnel may listen to and/or record telephone calls between Bank employees and any person acting on Company's behalf.

Disclosure: We may furnish to your employer information concerning your use of your account. To read more about our information disclosure, please visit www.bankofamerica.com/corporatecarddisclosure or call the customer service number listed on your statement to request a copy.

In case of errors or questions about your bill: Errors or questions about your bill must be received in writing no later than 60 days after we sent you the first statement on which the error or problem appeared. Please mail this information to BANKCARD CENTER, PO BOX 982238, EL PASO, TX 79998-2238. Your letter must include the following information:

- The company name, cardholder name and account number in question.
- The dollar amount of the suspected error.
- A written description of the error and why you believe there is an error. If you need more information, describe the item you are unsure about.

Customer Service:	For questions regarding transactions, general assistance, and reporting lost and stolen cards, call:	
	<u>Within the U.S.</u> 1.888.449.2273	<u>Outside the U.S.</u> 1.509.353.6656 (collect calls accepted)

Thank you for your business.

Please write your change of address here:

Street	
City	
State	Zip
()	()
Home Phone	Business Phone

Posting payments: Payments received by mail at the remittance address shown on the Payment Coupon portion of the face of this statement on a banking day will be posted to your account on the day received. If we receive your mailed payment on a non-banking day, we will post it to your account on the next banking day. There may be a delay of up to 5 banking days in posting payments made at a location other than the mailing address listed on the front of your payment coupon.



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FINANCE

Cardholder Activity Summary

Account Number Credit Limit	Credits	Cash	Purchases and Other Debits	Total Activity
XXXX-XXXX-XXXX 9,800	0.00	0.00	16.50	16.50
XXXX-XXXX-XXXX 1,500	0.00	0.00	6.99	6.99
XXXX-XXXX-XXXX 1,500	0.00	0.00	195.62	195.62
XXXX-XXXX-XXXX 1,500	0.00	0.00	1,455.08	1,455.08
XXXX-XXXX-XXXX 1,500	0.00	0.00	1,049.77	1,049.77
XXXX-XXXX-XXXX 2,500	0.00	0.00	2,483.11	2,483.11
XXXX-XXXX-XXXX 1,193	20.95	0.00	805.82	784.87

Transactions

Posting Date	Transaction Date	Description	Reference Number	MCC	Charge	Credit	Total Activity
FL CITY OF QUINCY Account Number: XXXX-XXXX-XXXX							-57,121.27
09/25	09/24	PAYMENT THANK YOU	2682031209005AZ	70000003267825082031209	0008		7,121.27
Account Number: XXXX-XXXX-XXXX							856.26
09/09	09/06	W & L TIRE & WHEEL CO INC QUINCY FL	24137473250005096525481	5532	125.31		
09/09	09/06	W & L TIRE & WHEEL CO INC QUINCY FL	24137473250005096525499	5532	123.97		
09/13	09/12	WAL-MART #0488 QUINCY FL	24226383256091004850812	5411	21.50		
09/16	09/13	KELLY'S JR #2 QUINCY FL	24733093256258001386345	5542	85.48		
09/18	09/17	BARNES TIRE AND SERVICE MARIANNA FL	24055233261200345400049	5532	500.00		
Account Number: XXXX-XXXX-XXXX							132.61
09/05	09/04	HILLY FIELDS FLORESTA AND 850-6810558 FL	24755423248132485688232	5992	59.99		
09/10	09/09	WAL-MART #0488 QUINCY FL	24226383253091008891153	5411	11.92		
10/02	10/01	NATL NOTARY ASSN PHONE 800-876-6827 CA	24431053275206052826319	8999	60.60		
Account Number: XXXX-XXXX-XXXX							247.80
09/05	09/04	WAL-MART #0488 QUINCY FL	24226383248091001053684	5411	67.62		
09/11	09/09	BELL & BATES HOME CENTER QUINCY FL	24632693253253137620503	5251	16.31		
10/01	09/30	WAL-MART #0488 QUINCY FL	24226383274091003178312	5411	163.87		
Account Number: XXXX-XXXX-XXXX							268.62
09/20	09/19	PARTY PARTY PARTY 850-942-2155 FL	24055233262200913200036	5999	159.62		
09/23	09/20	HAMPTON INNS SAINT AUGUST FL	24755423264152646138702	3665	108.90		
Account Number: XXXX-XXXX-XXXX							16.60
09/05	09/04	FAMILY DOLLAR #0525 TALLAHASSEE FL	24231683248837003537884	5331	2.00		
09/06	09/04	DOLLAR-GENERAL #7396 TALLAHASSEE FL	24445003248100412398973	5331	14.50		
Account Number: XXXX-XXXX-XXXX							6.99
10/03	10/01	OFFICE DEPOT #2669 TALLAHASSEE FL	24445743275100416603169	5943	6.99		
Account Number: XXXX-XXXX-XXXX							195.62
09/30	09/27	MYFLORIDACOUNTY.COM 877-3268689 FL	24121573272656802389361	9211	195.62		
Account Number: XXXX-XXXX-XXXX							1,466.08
09/23	09/20	WAL-MART #0488 QUINCY FL	24226383264091005061401	5411	119.96		
09/30	09/27	GWILLIES PUBLIC SAFETY TALLAHASSEE FL	24765013270206000000111	5651	842.12		
10/01	09/30	MEDTECH FOR 800-596-6420 FL	24492153273849916492426	5199	493.00		



Transactions

Posting Transaction
 Date Date Description Reference Number MCC Charge Credit

Account Number: XXXX-XXXX-XXXX
 Total Activity 1,049.77

Date	Date	Description	Reference Number	MCC	Charge	Credit
09/16	09/12	GUITAR CENTER #780 TALLAHASSEE FL	24610433256004019166048	5733	399.95	
09/16	09/12	GUITAR CENTER #780 TALLAHASSEE FL	24610433256004019166055	5733	135.97	
09/18	09/16	GUITAR CENTER #780 TALLAHASSEE FL	24610433260004025087216	5733	23.98	
09/19	09/17	FREDS 00027052 QUINCY FL	24399003261205280117963	5310	7.50	
09/20	09/19	WAL-MART #0488 QUINCY FL	24226383262360986903846	5411	20.90	
09/30	09/27	VICTORY CORPS 763-746-1371 MN	24765013271286000023312	5046	356.25	
10/03	10/02	WAL-MART #0488 QUINCY FL	24226383275360191299480	5411	31.85	
10/03	10/02	WAL-MART #0488 QUINCY FL	24226383275360191299498	5411	9.88	
10/03	10/02	STONES HOME CENTERS STOREQUINCY FL	24013393275000124433360	5200	57.49	
10/04	10/02	ALLEN SPORTS HAVANA FL	24509173276980017917841	5699	6.00	

Account Number: XXXX-XXXX-XXXX
 Total Activity 2,483.11

09/09	09/06	THE SERVINT CORPORATION 703-547-1381 VA	24493983249286666000168	7399	603.00	
09/09	09/06	NO COST CONFERENCE, IN 218-3312216 CA	24254773251463201600013	4814	147.50	
09/09	09/08	WUFOO.COM/CHARGE 813-4213676 CA	24906413251003121843619	5968	29.95	
09/11	09/10	WAL-MART #0488 QUINCY FL	24226383254091003087939	5411	9.97	
09/12	09/10	DOLLAR-GENERAL #1478 QUINCY FL	24445003254100290044468	5331	4.30	
09/12	09/10	PAYPAL *BCSS 402-935-7733 CA	24492153254849219939456	8999	167.40	
09/13	09/12	2CO.COM 614-921-2450 OH	24431053255083711414249	5964	89.25	
09/13	09/13	MYFAX *PROTUS IP SOLN 866-563-9212 GA	24692163256000406328823	5968	101.30	
09/16	09/15	WAL-MART #0488 QUINCY FL	24226383259091005688416	5411	25.97	
09/16	09/15	BARRACUDA NETWORKS INC 408-3425400 CA	24436543259005121318422	7372	200.00	
09/16	09/15	ALFRESCO SOFTWARE MAIDENHEAD	74830503258174165440328	8299	94.00	
09/16	09/16	INTERNATIONAL TRANSACTION FEE	74830503258174165440328	0001	0.75	
09/20	09/19	SQ *ALLCOL TECHNOLOGIES IAtlanta GA	24692163262000841980016	7392	500.00	
09/23	09/20	WAL-MART #0488 QUINCY FL	24226383264091007554015	5411	51.41	
09/23	09/21	GK GROUP LLC 866-776-7584 TX	24493983264207439700926	4816	23.26	
09/23	09/22	ACCUWEATHER INC 814-235-8540 PA	24492153266200905701451	8999	7.95	
09/25	09/24	CITRIXONLINE.COM 855-837-1750 CA	24692163267000488672053	5968	49.00	
09/25	09/24	SQ *ALLCOL TECHNOLOGIES IAtlanta GA	24692163267000625417313	7392	300.00	
09/26	09/24	ADOBE SYSTEMS, INC. 800-833-6687 WA	24610433268004031001864	5969	69.99	
09/30	09/28	MYFAX *PROTUS IP SOLN 866-563-9212 GA	24692163271000883792203	5968	5.10	
10/03	09/28	SKYPE COMMUNICATIO LUXEMBOURG	74547063276040204519819	5968	2.99	
10/03	10/03	INTERNATIONAL TRANSACTION FEE	74547063276040204519819	0001	0.02	

Account Number: XXXX-XXXX-XXXX
 Total Activity 784.87

09/20	09/19	RING POWER HE PARTS 850-5362306 FL	24755423262172626769443	5085	300.22	
09/23	09/19	BUTLERS REPAIR SHOP CAIRO GA	24254773263275362514908	7699	505.60	
09/24	09/19	RING POWER HE PARTS MIDWAY FL	74755423266172626769477	5085		20.95

Finance Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	0.00%	\$0.00	\$0.00
CASH	0.00%	\$0.00	\$0.00

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.

Time Period
09/05/13 - 10/04/13

Due Date: 10/18/2013
Invoice Date: 10/4/2013
Invoice #: Oct2013

BANK OF AMERICA
P-CARD STATEMENT
Vendor# 11646

Vendor	Amount	General Ledger #	Justification
W & L TIRE & WHEEL	125.31	001-450-541-30405	TIRE - PUBLIC WORKS TRUCK
W & L TIRE & WHEEL	123.97	004-450-541-30405	TIRES CUSTOMER SERVICES
WAL-MART	21.50	001-440-519-30491	REPLACEMENT OF FLOWERS DAMAGED BY STAFF AT SUNNYVALE GRAVEYARD
KELLY'S JR	85.48	001-410-539-30491	GAS FOR BELL WORK TRUCK FUEL SYSTEM NOT WORKING
BARNES TIRE AND SERVICE	500.00	001-450-541-30406	FEE FOR TIRE DISPOSAL FROM CITY LANDFILL
HILLY FIELDS FLORISTS	59.99	001-001-519-30390	FLOWERS FOR ALICE DUPONT
WAL-MART	11.92	001-260-513-30343	CASSETTE TAPES FOR HEARING
NATL NOTARY ASSN PHONE	60.60	001-260-513-30343	RENEWAL OF BOND INSURANCE FOR OMISSIONS
WAL-MART	67.62	001-210-522-30521	CLEANING SUPPLIES
BELL & BATES HOME CENTER	16.31	001-210-522-30463	SNAKE AWAY
WAL-MART	163.87	001-210-522-30521	CLEANING SUPPLIES
PARTY PARTY PARTY	159.62	002-250-552-30491	REPLACED SCHOOL BOARD 6 MISSING CHAIRS
HAMPTON INN	108.90	002-250-552-30402	VILANO BEACH STATEWIDE FLA. MAINSTREET CONFERENCE
FAMILY DOLLAR	2.00	001-001-519-30390	NAT ADDERLEY JR RECEPTION
DOLLAR-GENERAL	14.50	001-001-519-30390	NAT ADDERLEY JR RECEPTION
OFFICE DEPOT	6.99	001-271-513-30470	BINDING COMBS FOR BUDGET BOOKS
MYFLORIDACOUNTY.COM	195.62	001-284-515-30491	FEE TO FILE CODE VIOLATIONS IN THE OFFICIAL GADSDEN COUNTY COURT RECORD
WAL-MART	119.96	001-210-521-60641	NEW VACUUM FOR OFFICES
GWILLIES PUBLIC SAFETY	842.12	001-220-521-60644	PISTOL HOLSTERS, RAIN COATS, BADGES
MEDTECH FOR	493.00	001-220-521-60644	FINGERPRINT KITS, ILLEGAL DRUG TEST KITS
GUITAR CENTER	399.95	001-310-572-30491	CORDLESS MICROPHONE FOR REC
GUITAR CENTER	135.97	001-310-572-30491	MICSTAND CABLE, MUSIC STAND FOR REC
GUITAR CENTER	23.98	001-310-572-30491	CORD FOR CORDLESS MIC
FREDS	7.50	001-310-572-30491	BATTERIES FOR CAMERA
WAL-MART	20.90	001-440-572-30391	BATHROOM SUPPLIES FOR CORRY FIELD
VICTORY CORPS	356.25	001-310-572-30491	DECORATIONS FOR PARADE FLOAT
WAL-MART	31.85	001-440-572-30391	PAINTER'S TAPE & ROOM DEODORIZER FOR KELLY/CAMPBELL
WAL-MART	9.88	001-440-572-30391	TAPE FOR KELLY CAMPBELL
STONES HOME CENTERS	57.49	001-440-572-30391	PAINT ACCESSORIES FOR KELLY CAMPBELL
ALLEN SPORTS	6.00	001-310-572-30525	FOOTBALL KICKING TEE
THE SERVINT CORPORATION	603.00	508-539-539-30343	SMART GRIP PORTAL
NO COST CONFERENCE	147.50	508-539-539-30491	Phone conferencing service
WUFOO.COM/CHARGE	29.95	508-539-539-30491	Instant alert form registration
WAL-MART	9.97	408-539-539-30491	USB Drive For NetQuincy
DOLLAR-GENERAL	4.30	408-539-539-30491	Cups & napkins for breakroom
PAYPAL	167.40	508-539-539-30491	Network card for printer
ZCO.COM	89.25	408-539-539-30491	Web hosting for public customer site
MYFAX *PROTUS IP SOLN	10.00	001-310-572-30410	City fax services fee - REC
MYFAX *PROTUS IP SOLN	11.30	408-539-539-30410	City fax services fee - NetQ
MYFAX *PROTUS IP SOLN	10.00	002-250-552-30410	City fax services fee - CRA
MYFAX *PROTUS IP SOLN	10.00	001-260-513-30491	City fax services fee - HR
MYFAX *PROTUS IP SOLN	10.00	001-271-513-30410	City fax services fee - FIN
MYFAX *PROTUS IP SOLN	20.00	001-160-512-30410	City fax services fee - CMO
MYFAX *PROTUS IP SOLN	10.00	001-210-522-30410	City fax services fee - QFD
MYFAX *PROTUS IP SOLN	20.00	001-210-521-30410	City fax services fee - QPD
WAL-MART	25.97	408-539-539-30491	Ink For Printer
BARRACUDA NETWORKS	200.00	508-539-539-30341	City office site backup
ALFRESCO SOFTWARE	94.00	508-539-539-30491	City sharepoint site
INTERNATIONAL TRANSACTION FEE	0.75	408-539-539-30491	INTERNATIONAL TRANS FEE-SHAREPOINT
SQ*ALLCOL TECHNOLOGIES	500.00	508-539-539-30341	QPD - Engineering services for FDLE upgrade
WAL-MART	51.41	408-539-539-30491	Wireless Router For NetQuincy Customer
GK GROUP	23.26	508-539-539-30491	Renewal of netquincy.com Domain Name
ACCUWEATHER INC	7.95	508-539-539-30491	Weather data CM office
CITRIXONLINE.COM	49.00	508-539-539-30491	CITY WEB CONFERENCE TOOL
SQ*ALLCOL TECHNOLOGIES	300.00	508-539-539-30341	QPD- Software Build
ADOBE SYSTEMS	69.99	508-539-539-30491	City-Adobe subscription
MYFAX *PROTUS IP SOLN	5.10	001-271-513-30410	City fax services fee - FIN
SKYPE COMMUNICATIO	2.99	408-539-539-30410	Skype Service
INTERNATIONAL TRANSACTION FEE	0.02	408-539-539-30410	Skype Service - international fee
RING POWER HE PARTS	300.22	403-591-531-30407	TRUCK REPAIR
BUTLERS REPAIR SHOP	505.60	403-591-531-30407	MOWER REPAIR PARTS
RING POWER HE PARTS	(20.95)	403-591-531-30407	CREDIT FOR SALES TAX
Total	7,497.03		