

City of Quincy

City Hall

404 West Jefferson Street

Quincy, FL 32351

www.myquincy.net



**Tuesday,
October 11, 2016
6:00 PM**

City Hall Commission Chambers

City Commission

Derrick Elias, Mayor (Commissioner District Three)

Andy Gay, Mayor Pro-Tem (Commissioner District Four)

Keith Dowdell (Commissioner District One)

Angela Sapp (Commissioner District Two)

Daniel McMillan (Commissioner District Five)

AGENDA FOR THE REGULAR MEETING
OF THE CITY COMMISSION OF
QUINCY, FLORIDA
Tuesday~October 11, 2016
6:00 PM
CITY HALL CHAMBERS

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Approval of Agenda

Special Presentations by Mayor or Commission

Approval of the Minutes of the previous meetings

1. Approval of Minutes of the 09/27/2016 Regular Meeting
(Sylvia Hicks, City Clerk)

Proclamations

2. Proclamation for Domestic Violence Awareness
(Mike Wade, City Manager)

Public Hearings and Ordinances as scheduled or agended

3. Ordinance Number 1081-2016 Second Reading on Mobile Food Vendors
(Mike Wade, City Manager; Bernard Piawah, Building and Planning Director)
4. Ordinance Number 1084-2016 First Reading on Alcoholic Beverage Distance Separation
(Mike Wade, City Manager; Bernard Piawah, Building and Planning Director)
5. Ordinance Number 1085-2016 First Reading Relating to Compensation of the
Mayor and Commissioners
(Mike Wade, City Manager; Scott Shirley, City Attorney)

Public Opportunity to speak on Commission propositions– (Pursuant to Sec. 286.0114, Fla. Stat. and subject to the limitations of Sec. 286.0114(3)(a), Fla. Stat.)

Resolutions

Reports by Boards and Committees

Reports, requests and communications by the City Manager

6. Contract Renewal for Auditing Services
(Mike Wade, City Manager; Ted Beason, Finance Director)
7. Financial Report
(Mike Wade, City Manager; Ted Beason, Finance Director)
8. Cash Requirement Report
(Mike Wade, City Manager; Ted Beason, Finance Director)

Other items requested to be agendaed by Commission Member(s), the City Manager and other City Officials

Comments

- a) **City Manager**
- b) **City Clerk**
- c) **City Attorney**
- d) **Commission Members**

Comments from the Audience

Adjournment

*Items(s) Not in Agenda Packet

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting, he/she may need a record of the proceedings, and for such purpose, he/she may need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. FS 286.0105.

Persons with disabilities who require assistance to participate in City meetings are request to notify the City Clerk's Office at (850) 618-0020 in advance.

CITY COMMISSION
CITY HALL
QUINCY, FLORIDA

REGULAR MEETING
SEPTEMBER 27, 2016
6:00 P.M.

The Quincy City Commission met in regular session, Tuesday, September 27, 2016, with Mayor Commissioner Elias presiding and the following present:

Commissioner Angela Sapp
Commissioner Daniel McMillan
Commissioner Gerald A. Gay, III
Commissioner Keith A. Dowdell

Also Present:

City Manager Mike Wade
City Attorney Scott Shirley
City Clerk Sylvia Hicks
Finance Director Ted Beason
Public Works Director Reginald Bell
Police Chief Glenn Sapp
Parks and Recreation Director Greg Taylor
Building and Planning Director Bernard Piawah
Human Resources Director Bessie Evans
Interim Fire Chief Curtis Bridges
Customer Service Supervisor Catherine Robinson
Community Redevelopment Agency Manager Regina Davis
City Manager Administrative Assistant Vancheria Perkins
Main Street Executive Director Joe Munroe
Dewberry Engineers Representative Matt Chester
OMI Representative Terry Presnal
Sergeant at Arms Lieutenant Larry Gilyard

Call to Order:

Mayor Commissioner Elias called the meeting to order followed by invocation and the Pledge of Allegiance.

Approval of Agenda

Commissioner McMillan made a motion to approve the agenda. Commissioner Sapp seconded the motion. The ayes were unanimous. The motion carried five to zero.

Special Presentations by the Mayor or Commission

Approval of the Minutes of the previous meeting

Approval of the Minutes of September 13, 2016 Regular Meeting

Commissioner Sapp made a motion to approve the minutes of the September 27, 2016 regular meeting with corrections if necessary. Commissioner McMillan seconded the motion. Page 6 the statement should have read: Commissioner Sapp request mosquito spraying...

Proclamations

Public Hearings and Ordinances as scheduled or agended

Public Opportunity to speak on Commission propositions-(Pursuant to Sec. 286.0114, Fla. Stat. and subject to the limitations of Sec. 286.0114(3(a), Fla. Stat.)

Ordinances:

Ordinance No. 1079-2016 Millage Rate on Second Reading

Commissioner Sapp made a motion to read Ordinance No. 1079-2016 by title only. Commissioner Gay seconded the motion. Upon roll call by the Clerk the ayes were Commissioners: Sapp, McMillan, Gay, Dowdell and Elias. Nays were none. The Clerk read the title as follows:

AN ORDINANCE DETERMINING THE AMOUNT AND FIXING THE RATE OF TAXATION AND STATING THE ANNUAL LEVY FOR THE CITY OF QUINCY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016 AND ENDING SEPTEMBER 30, 2017, AND SETTING THE PERCENTAGE BY WHICH THE MILLAGE RATE TO BE LEVIED DOES NOT EXCEED THE ROLLED BACK RATE.

There were no comments.

Commissioner Gay made a motion to approve Ordinance No. 1079-2016 on second and final reading. Commissioner Sapp seconded the motion. The motion carried five to zero.

Ordinance No. 1080-2016 Fiscal Year 2017-2017 Budget Second Reading

Commissioner McMillan made a motion to read Ordinance No. 1080-2016 by title only. Commissioner Sapp seconded the motion. Upon roll call by the Clerk the ayes were: Commissioners Sapp, McMillan, Gay, Dowdell and Elias. Nays were none. The Clerk read the title as follows:

AN ORDINANCE MAKING APPROPRIATIONS FOR THE EXPENDITURES AND OBLIGATIONS OF THE CITY OF QUINCY FOR THE FISCAL YEAR BEGINNING ON OCTOBER 1, 2016 AND ENDING SEPTEMBER 30, 2017; DESIGNATING THE SOURCES AND REVENUES AND SAID APPROPRIATIONS; AND PROVIDING AN EFFECTIVE DATE.

Comments were as follows:

Stacey Hannigan, Executive Director of Gadsden Senior Services, came before the Commission to request that they increase the proposed funding from \$3,000 to \$10,000. Ms. Hannigan also stated that she would like to change the statement that she would use the funds for the Meal on Wheels Program because they have not finalized their budget. Commissioner Gay asked what other cities contribute to the center. She replied none. Commissioner Dowdell asked what programs the center provides. She stated in home care, transportation to and from the center, energy assistance, foster grandparents, and meals on wheels. Commissioner Dowdell asked if they still install handicap ramps. Ms. Hannigan stated not since she has been there. Commissioner Sapp asked do you service any other cities. Ms. Hannigan stated we service all cities.

Frieda Bass-Prieto of 329 East King Street had the following concerns: She stated that she had looked at the long list of items to complete Tanyard Creek. She stated that we need to find some money to redo the website. She indicated that the Gadsden Economic Development website only list four (4) sites for Quincy and she thinks it should include all the vacant buildings we have to sell ourselves.

Commissioner Sapp asked the Manager what is his plans for filling the vacancies. The Manager stated he does have plans and is working with Human Resources to advertise the Utilities Director position and transfer Meter Reader. He stated he uses the vacant positions as a cost saving method. We are going to re-advertise the Utilities Director to get better applicants. The Service Tech Position is being advertised. In the Fire Department we are going to promote from within and we will hire two new firefighters. Commissioner Sapp stated if we are not filling the positions we need to transfer them to the Police Department because she thinks three officers are not adequate to patrol the City; we need one officer per district.

Commissioner Dowdell asked if we advertised for the budget. The Clerk replied yes. Commissioner Dowdell asked the Manager for a timeline for filling his top level positions. The Manager stated he will have the Fire Chief's position filled by the end of the week and it will take approximately 45 to 60 days for the Utilities Director. Commissioner Dowdell asked if \$30,000 will complete the newly proposed Hillside Park. The Manager stated no. Commissioner Dowdell asked do we have money to complete Tanyard Creek. The Manager stated no. Commissioner Dowdell asked where the money is coming from to complete Tanyard Creek. Ms. Davis stated that she has the money for fencing and mulching but the maintenance will be done by the City such as the cleanup behind super lube and others wetlands. Commissioner Dowdell asked if we had funds in the City's budget for maintenance. City Manager Mike Wade stated that Public Works will take care

of the maintenance. Ms. Davis stated the fence needs repairing and the basketball court needs repairing. Commissioner Dowdell asked the Manager if he and Ms. Davis have had a meeting of the minds prior to completing the budget, is there a 2% increase in the budget for employees raises and did we budget the software for HR. The Manager stated there is a 2% in the budget and he spoke with other cities (i.e. Tampa, Santa Rosa and Havana) and they don't use that software.

Mayor Elias stated the Manager needs to increase communications and he looks forward to next year budget. Mayor Elias stated that during the budget hearings he asked why the Accountant II position hadn't been filled in a year and a half. He was told that Mr. Beason did not have time to train someone; it would just slow him down. Mayor Elias stated that he would like to increase the Senior Citizens from \$3,000 to \$10,000, Music Theater from \$3,000 to \$10,000, Library from \$3,000 to \$10,000 and School of Performing Arts from \$2,500 to \$5,000, Chamber from 2,500 to \$7,000, and defund the Accountant II position. Commissioner McMillan stated that Mr. Beason needs that position; he is playing catch up. Commissioner McMillan stated that Mr. Beason works 12 hours a day five days a week. Commissioner Dowdell stated he doesn't see us giving funds to the Chamber but totally agree with the others. Commissioner Sapp stated she agrees with the proposal. Commissioner Gay stated he is not in favor of changing the budget. Commissioner McMillan stated that since we are increasing those nonprofits they are going to look for it next year. Mayor Elias stated we don't have to fund them. Commissioner Dowdell made a motion to approve Ordinance No. 1080-2016 on second reading with the following amendment: Senior Citizens from \$3,000 to \$10,000, Music Theater from \$3,000 to \$10,000, Library from \$3,000 to \$10,000 and School of Performing Arts from \$2,500 to \$5,000, and defund the Accountant II position. Commissioner Sapp seconded the motion. Upon roll call by the Clerk the ayes were: Commissioners Sapp, Dowdell, and Elias. Nays were Commissioners McMillan and Gay. The motion carried three to two with Commissioners McMillan and Gay casting the nay vote. Mr. Beason stated that 75% of the funds will come from the utility fund.

Resolutions

Reports by Board and Committees

Reports, requests and communications by the City Manager

Capital Item Purchase – Digger Derrick and Bucket Truck

Commissioner Sapp made a motion to approve option one: Approve the purchase of a 2013 Altec Digger Derrick for \$105,000 and 2012 Freightliner Bucket Truck for \$101,000 to replace the 1992 Pittman Polecat and the 1989 Altec Bucket truck for the Electric Department. Commissioner McMillan seconded the motion. The motion carried five to zero.

Capital Item Purchase – Replacement Truck for the Meter Readers

City Manager informed the Commission that he had just received a price quote from Gaber Chevrolet and requested to change the vendor from Duval Ford to Gaber and accept the quote.

Commissioner Dowdell made a motion to approve the authorize purchase of the replacement truck from Gaber Chevrolet not to exceed \$20,000. Commissioner Sapp seconded the motion. The motion carried five to zero.

OMI Contact Renewal

Commissioner Dowdell made a motion to authorize the Mayor and City Manager to sign amendment No. 9 to the agreement from October 1, 2007 between the City of Quincy and CH2MHILL-OMI. Commissioner McMillan seconded the motion. City Attorney Scott Shirley stated that this falls under the rules of Chapter 119 Florida Statutes. The motion carried five to zero.

Tanyard Creek Park Improvement Notice of Award and Agreement Approval

Commissioner Dowdell made a motion to approve and execute the Notice of Award for the Tanyard Cree Park Improvement Project and authorize the Mayor to sign the agreement between the City of Quincy and North Florida Construction Company. Commissioner Sapp seconded the motion. City Attorney Scott Shirley stated this falls under the rules of Chapter 119 Florida Statutes. The motion carried five to zero.

Inter-local Agreement with the City and Board of County Commissioners Unpaved/Paved Road Maintenance for FY 2016-2017

Commissioner Dowdell made a motion to approve option one: Approve the Inter-Local Agreement and authorize the Mayor to execute the documents with the additional two streets (Station and Mainline Drive). Commissioner McMillan seconded the motion. The motion carried five to zero.

Fire Department Reports

Commissioner McMillan stated that the calls do not add up. The Fire Chief stated that he would look into it and get back with him.

Police Department Reports Monthly Traffic Report – No Comments

Financial Reports – No Comments

Other items requested to be agendaed by the Commission Member(s) the City Manager and other City Officials

Comments

City Manager

City Manager Mike Wade reported that CSX will begin repairs to West Franklin and Forest Drive and the Crossing will be closed either Thursday or Friday.

City Manager Mike Wade reported that District II will have a Crime Watch Meeting on Wednesday, September 28, 2016 at 6:00 p.m. in the Chambers.

City Manager Mike Wade reported that Florida Department of Transportation has awarded the SCOP grant for King Street paving in the amount of \$275,000. Commissioner Sapp asked if it was possible to use the original funding to finish paving Martin Luther King.

Commissioner Dowdell asked for an update from Code Enforcement on the house at 1504 Osceola Street. The Manager stated he will get a report.

Felisha Redding of 1639 Martin Luther King Jr. Boulevard came before the Commission regarding some property that she is developing on Selman Road and had requested utilities on the property. Ms. Redding felt as if she has been given the run around. She indicated that she had paid all the fees associated with the property and had not received any utilities. The City Manager stated that she needs to provide an easement and a survey as well as the cost associated with the construction. She stated that she had already provided the documents. The Manager stated he will check on that and we can get scheduled as soon as possible within the next two to three days.

City Clerk – None

City Attorney

City Attorney Scott Shirley informed the Commission of an update concerning Police and Firefighter Pension Fund Defined Contribution Share proposed for adoption to achieve compliance with 2015 amendment to Florida Statutes Section 175 and 185 in SB 172(2015).

Commission Members

Commissioner Dowdell thanked Public Works for the cleanup on Mainline Drive.

Commissioner Dowdell stated that he had received a call from someone that wants to purchase/use 40 acres of property in our Business Park and asked what the procedures are. Commissioner Dowdell requested to have this item placed on the next agenda. City Manager Mike Wade asked for the person's contact information.

Commissioner Gay – None

Commissioner Sapp stated that the Manager needs to get with Ms. Evans to get the software she needs to assist her.

Commissioner Sapp sent condolences to the Ackery family. Mr. Ackery was struck and killed on Pat Thomas Parkway. Chief Sapp stated that if anyone had seen anything please call the Police Department or Florida Highway Patrol. Commissioner Sapp stated that there are no street lights in this area and the lights are on the opposite side of the road.

Commissioner Sapp stated that LC Jackson is requesting an energy audit.

Commissioner Sapp stated that District II will have a crime watch meeting on Wednesday, September 28, 2017 at 6:00 p.m.

Commissioner Sapp stated that Ms. Johnson, located at 218 South Jackson Street, is requesting a refund for a security light.

Commissioner McMillan stated that the Community Meeting that was held last week for his district went well and he appreciates the Chief and his staff.

Commissioner McMillan thanked Mr. Bell and his staff for the cleanup on Fletcher Drive.

Commissioner McMillan stated that on Forest Drive there are limbs overhanging the roadway.

Commissioner McMillan stated that the old nursing home on MLK need Code Enforcement it seem hazardous to the public.

Commissioner Sapp stated that the Higdon Casket Company property need Code Enforcement attention.

Frieda Bass-Prieto of 329 East King Street came before the Commission regarding the quality of the City Commission Meeting on television. She stated that the volume is low, there is no video on demand, and we need to put it on live stream or cloud base. She stated that we need to put the service out for RFP. Commissioner Dowdell stated that all the equipment that the City uses to broadcast the meetings belongs to Mr. Southerland. Mr. Southerland stated he is available anytime. He stated the meeting runs live and 12:00 noon and 8:00 pm the following day. Commissioner McMillan asked what the cost difference between the City and County is.

James Bennett of 118 Circle Drive came before the Commission requesting that the City purchase his property due to flooding.

Mayor Elias stated that a house on Crofton Street has a lift station and is waiting on the City to give them some direction. The City Manager stated that the lift station is privately owned but we will talk with them to give them some directions.

Mayor Elias stated that he attended a pep rally on Friday at the Recreation Department. It was well attended and full of spirit.

Mayor Elias stated he had received several calls regarding the utility bills; some were high and some were low. Ted Beason, Finance Director, stated that we had a couple of issues with two of the apartment complexes but has since corrected the problem.

Mayor Elias stated that the positions were established to perform a certain function not to save money and recommended to the Manager to expeditiously fill the positions.

Commissioner Sapp made a motion to adjourn the meeting. Commissioner McMillan seconded the motion. There being no further business to discuss the meeting was adjourned.

APPROVED:

Derrick D. Elias Mayor and Presiding
Officer of the City Commission and
City of Quincy, Florida

ATTEST:

Sylvia Hicks
Clerk of the City of Quincy and
Clerk of the City Commission thereof

PROCLAMATION

DOMESTIC VIOLENCE AWARENESS

WHEREAS, women and children have a fundamental right to safety in their homes; and

WHEREAS, a woman is battered every nine seconds and domestic violence is the leading cause of injury to women; and

WHEREAS, domestic violence plays a key role in other contemporary social problems, including homelessness among women and children, poor pregnancy outcomes, and child abuse; and

WHEREAS, meeting the needs of the children of battered women is our best hope for breaking the inter-generational cycle of family violence; and

WHEREAS, the most dangerous time for a battered woman is when she is taking steps to leave the abusive situation; and

WHEREAS, the provision of emergency shelter is one of the most important lifesaving services a community can provide for battered women and their children; and

WHEREAS, coordination between law enforcement, civil and criminal courts, health care providers, batterer's treatment programs, and domestic violence centers has proven to be the best way to provide for safety of victims.

NOW THEREFORE, BE IT RESOLVED THAT I DERRICK D. ELIAS, AS MAYOR OF THE CITY OF QUINCY FLORIDA do hereby proclaim the month of October 2016 as

DOMESTIC VIOLENCE AWARENESS MONTH

in the City of Quincy and urge our citizens to become aware of the important issue of domestic violence and work with agencies and individuals to provide women and children the safety they have every right to expect.

Executed this 11th day of October 2016

Derrick D. Elias Mayor
and Presiding Officer of the City
Commission of the City of Quincy, Florida

ATTEST:

SYLVIA HICKS
Clerk of the City of Quincy and
Clerk of the City Commission thereof

**CITY OF QUINCY
CITY COMMISSION
AGENDA REQUEST**

MEETING DATE: October 11, 2016

DATE OF REQUEST: October 3, 2016

TO: Honorable Mayor and Members of the City Commission

FROM: Mike Wade, City Manager
Bernard O. Piawah, Director, Building and Planning

SUBJECT: Second Reading of Draft Ordinance: Number 1081-2016
Amending the Mobile Food Vending Ordinance

Statement of Issue:

This is a request for Second Reading of Ordinance Number 1081-2016 to make some changes to the mobile food ordinance. The first reading of the ordinance took place on September 13, 2016, during which no objections were raised to the proposed changes. The version of the ordinance for second reading today is exactly the same as was presented to the Commission for first reading on September 13, 2016. The City's staff is asking the Commission to approve the proposed changes to the mobile food vending ordinance. (See attached the draft ordinance and agenda item of September 13, 2016.

Summary of the Proposed Changes to the Mobile Food Ordinance:

The proposed change includes the following:

- a) Updating the definition of "mobile food dispensing vehicle" to be consistent with state law;
- b) Clarifying the definition of "mobile food vendor" and "semi-permanent vendor";
- c) Revising the requirements for mobile food vending permit to be consistent with the requirements of the Department of Business and Professional Regulations;
- d) Removing the truck size requirement; and
- e) Making other changes to make the document internally consistent.

OPTIONS:

Option 2: Vote to adopt the proposed changes to the mobile food vending ordinance on second and final reading.

Option 2: Do not vote to adopt the proposed changes to the mobile food vending ordinance on second and final reading.

STAFF RECOMMENDATION:

Option 1

Attachment:

- 1) Draft Ordinance; and
- 2) Agenda Item for the meeting of September 13, 2016

ATTACHMENT 1

ORDINANCE NUMBER 1081-2016

AN ORDINANCE OF THE CITY OF QUINCY, FLORIDA, RELATING TO MOBILE FOOD VENDORS, AND MOBILE VENDING CONVEYANCES; AMENDING CODE OF ORDINANCES SECTION 46-233(a) DEFINITIONS; AMENDING SECTION 46-233(b) ANNUAL PERMIT; AMENDING SECTION 46-233(c) REGULATIONS; AMENDING SECTION 46-233(d) REVOCATION OF PERMIT/LICENSE; PROVIDING FOR SEVERABILITY; PROVIDING FOR COPY ON FILE; AND PROVIDING FOR AN EFFECTIVE DATE.

SECTION 1. Findings.

WHEREAS, the City Commission has adopted comprehensive regulations for the permitting and operation of flea markets, vending booths, mobile food vendors, mobile vendors and semi-permanent vendors; and

WHEREAS, the State of Florida, Department of Business and Professional Regulation, Division of Hotels and Restaurants, has recently amended the rules relating to the licensure and operational requirements pertaining to mobile food dispensing vehicles; and

WHEREAS, the City Commission desires to ensure that the City ordinances regulating mobile food dispensing vehicles or mobile vending conveyances are consistent with State regulations for the licensure and operation of mobile food dispensing vehicles; and

WHEREAS, the City Commission desires to eliminate certain standards regarding the operation and length of mobile food dispensing vehicles or mobile vending conveyances.

NOW THEREFORE, BE IT ENACTED BY THE CITY OF QUINCY, FLORIDA, AS FOLLOWS:

SECTION 2. Purpose and Intent. The purpose of this ordinance is to provide for certain amendments to the City Code of Ordinances relating to mobile food vendors and mobile food conveyances.

SECTION 4. Amendment of Code of Ordnances Section 46-233. Code of Ordinances Section 46-233 is hereby amended as follows:

ARTICLE III ZONING REGULATIONS

46-233 FLEA MARKETS, VENDING BOOTHS, MOBILE FOOD VENDORS, MOBILE VENDORS and SEMI-PERMANENT VENDORS City of Quincy Code of Ordinances

Sec. 46-233. - Flea markets, vending booths, mobile food vendors, mobile vendors and semi-permanent vendors.

(a) *Definitions.*

- (1) Flea market means a permanent ongoing merchandise sale which takes place in a nonresidential area. The display shall not be located in the right-of-way. For this type of use, the vendor may erect a temporary structure and must obtain a permit.
- (2) A "vending booth" is a temporary wheeled cart-mounted food or retail establishment located on public property, or a permanent structure constructed by the City of Quincy at location designated by the city commission. A vending booth cannot be propelled by an internal combustion engine, electric motor or other similar mechanical device. A vending booth, except a permanent structure constructed by the City of Quincy, must be capable of being moved from place to place, but may be stationary during the business day. Examples of vending booths are, but are not limited to, the following: coffee/cappuccino stands; stands selling muffins, bagels and other bakery items; ice cream carts; snow cone and Italian ice carts; fast-food carts; souvenirs carts; clothing and newsstands.
- (3) A "mobile food dispensing vehicle" is a vehicle-mounted public food service establishment that is self-propelled or is otherwise movable from place to place and which may be operated only by obtaining a license from the Department of Business and Professional Regulation, Division of Hotels and Restaurants, or successor agency, under Rule 61C-4.0161, FAC, or successor rule, or by the Department of Agriculture and Consumer Services, Division of Food Safety, or successor agency, under Chapter 5K-4, FAC, or successor rule.
- (34) A "mobile food vendor" is a natural person or business entity, that sells immediately consumable food products and non-alcoholic beverage items from a "mobile food dispensing vehicle" ~~non-permanent cart, trailer, or vehicle (a "mobile food vending conveyance")~~ at a fixed location on ~~public or~~ private property.
- (45) A "mobile vendor" is a natural person or business entity, that sells non-perishable items, such as the following but not limited thereto, souvenirs, clothing, hardware, electronics, etc., from a non-permanent cart, trailer, or vehicle (a "mobile vending conveyance") at a fixed location on private property. For purposes of this article fruit and vegetable vendors are defined as a mobile vendor."
- (56) A "semi-permanent vendor" is a natural person or a business entity that sells from a mobile food dispensing vehicle ~~vending conveyance~~, however, the conveyance is attached to a city utility pole from which it can unplug, have city water and a grease trap and have access to restroom facilities that meet Florida Building Code and other state regulations. A semi-permanent vendor must meet the definition of a "self-sufficient mobile food dispensing vehicle" under Rule 61C-1.001(25), FAC, or successor rule.

(b) *Annual permit.*

(1) A flea market permit, a vending booth permit, mobile food vendor permit, mobile vendor, semi-permanent vendor permit is required and can be obtained from the city manager, or designee, upon payment of the fee specified by city council resolution, along with submitting a completed application that includes a description of the nature, character and quality of food, beverage or retail items to be offered for sale; photographs of the vending booth, mobile food vending conveyance or mobile vending conveyance and sufficient information for city reviewing staff to determine compliance with the requirements listed in subsection (b) or (c) below, the applicable regulations listed in subsection (3) and other applicable code and safety requirements. Flea markets, vending booth, mobile food vendor, mobile vendor and semi-permanent vendors permit expire on September 30 of each year. Vending booth, mobile food vendor permits, mobile vendor permits semi-permanent vendors permits issued between April 1 and September 30 are subject to one-half the permit fees for the initial period (between issuance and September 30). Vending booth, mobile food vendor permits and mobile vendor permits shall not be valid during any event declared to be a special event by the city manager or designee. A separate permit shall be required for vending at these events. Events such as Relay for Life and Quincy Fest and other non-profit and church events shall be exempt from the requirements of this article by resolution of the city commission.

(2) Requirements to obtain a vending booth permit:

- a. Proof of liability insurance, in amounts to annually be determined by the city manager, which shall include the city as an additional insured and which shall indemnify, defend and hold harmless the city, its elected and appointed officers, employees and agents, from any resultant claims which may arise from operation of the booth due to intentional or unintentional wrongdoing or negligence by the operator, or employees, contractors or agents of the operator.
- b. Proof of workers compensation insurance or provide a certificate of exemption.
- c. Select an available public property site from the official vending booth site map on file with the city manager or designee. When more than one application is received for a designated site, that site will be made available by random drawing of all qualified applicants. Once an operator has received a space that site will not become available again unless the operator does not renew the permit or the owner's permit is revoked under this article.
- d. Submission of a site drawing clearly depicting the public property site location, size of the vending booth, set up of the vending booth and any other information necessary for the city reviewing staff to determine that the vending booth will comply with all applicable City Codes. The vending booth must be located a minimum of five feet from the curb or improved right-of-way and so positioned as to leave an unobstructed way for pedestrian passage on any sidewalk and shall not be positioned within five feet of any crosswalk or fire hydrant, nor block any ingress or egress from a building entrance or emergency exit. Vending booths shall be located a minimum of 25 feet from intersections and shall be located outside of the vision triangle.

- (3) Requirements to obtain a mobile food vendor and a semi-permanent vendor permit:
- a. Provide the name and address of the applicant's employer, if not self-employed.
 - b. Provide written permission or lease from the owner of the property where the mobile food vendor will operate.
 - c. Provide documentation of compliance with licensing requirements of the Department of Business and Professional Regulation, Division of Hotels and Restaurants, or successor agency, under Rule 61C-4.0161, FAC, or successor rule, or the Florida Department of Agriculture, Division of Food Safety, or successor agency, Guidelines for Mobile Food Establishments F.S. ch. 500, under Chapter 5K-4, FAC, or successor rule, Florida Administrative Code, (F.A.C) ,as may apply, and with the guides referenced in that guideline including 2001 FDA Food Code and the Gadsden County Health Department Regulations and Guidelines.
 - d. Submit a site plan meeting the requirements of section 46-105 of the land development code for a minor development plan to include dimensions and the proposed location of the mobile food vending conveyance as well as entrance and exits to the host business, parking and any other information necessary for the city reviewing staff to areas, bus stops, loading zones, fire hydrants, zoning district setbacks determine that the mobile food vending conveyance will comply with all applicable City Codes.
 - e. Any mobile food vendor and a semi permanent vendor permit which proposes to operate from a location on public property must also comply with the requirements for a vending booth permit in subsection (b)(2) herein above.

(c) *Regulations.*

- (1) The following are the regulations concerning yard sales, and flea markets.
 - a. Yard sales. Yard sales may be operated within the city for a maximum of three days each month. These sales may occur in residential areas, but may not take place in the right-of-way.
 - b. Flea markets. Flea markets may be operated in nonresidential areas only, but not in the right-of-way. Flea markets are considered a commercial operation and must be properly licensed by the city.
- (2) Vending booths, mobile food dispensing vehicles ~~vending conveyances~~, and mobile vending conveyances operating in the city shall be subject to the following regulations:
 - a. Compliance with the licensing requirements of the Department of Business and Professional Regulation, Division of Hotels and Restaurants, or successor agency, under Rule 61C-4.0161, FAC, or successor rule, or the Florida Department of

Agriculture, Division of Food Safety, or successor agency, Chapter 5K-4, FAC, or successor rule, as may apply, and with the 2001 FDA Food Code and Gadsden County Health Department Regulations and Guidelines.

~~The county/state health department must license any vending booths and mobile food vending operations preparing and selling food items. All applicable codes of the health department shall be met.~~

- b. A trash container must be available on the vending booth, mobile food dispensing vehicle ~~vending conveyance~~, or mobile vending conveyance ~~or semi-permanent conveyance~~.
- c. Lighting may be used to continuously illuminate the vending booth, mobile food dispensing vehicle, or mobile vending conveyance, including any associated canopy, ~~mobile food vending conveyance or semi-permanent conveyance canopy~~ and provide task lighting for night operation, provided it is in conformity with the city's lighting regulations.
- d. Change of ownership, booth/conveyance or location will require that the owner apply for a new vending booth, mobile food vendor permit, mobile vendor permit or semi-permanent permit.
- e. All required licenses must be conspicuously displayed on the vending booth, mobile food dispensing vehicle ~~vending conveyance~~, or mobile vending conveyance ~~or semi-permanent conveyance~~.
- f. Vending booths, mobile food dispensing vehicles ~~vending conveyances~~, or mobile vending conveyances ~~and semi-permanent conveyance~~ must be provided with at least one approved portable fire extinguisher having a minimum rating of 8 BC.
- g. All liquefied petroleum gas containers must be installed on the outside of the vending booth, mobile food dispensing vehicle ~~vending conveyance~~, or mobile vending conveyance ~~or semi-permanent conveyance~~ protected from physical damage and, if enclosed, vented at the lowest point of the enclosure. All liquefied petroleum gas containers must be properly secured and comply with all applicable standards.
- h. Signs using lettering painted on or applied to the canopy valance will be allowed. Additional signs in conformity with the city's sign regulations will be allowed at a maximum size of six square feet, to be mounted on the vending booth, mobile food dispensing vehicle ~~vending conveyance~~, or mobile vending conveyance ~~semi-permanent conveyance~~. No other signs, pictures or advertisements of any kind, such as stickers, flags, balloons, inflatables or lights shall be allowed.
- i. The vendor must obtain a local business tax receipt from the city.

- j. The vendor shall keep the sidewalks, parking areas and other spaces adjacent to their vending sites or locations clean and free of paper, peelings and refuse of any kind generated from their vending operation.
 - k. Vendors shall not conduct business in a way that will restrict or interfere with the entrance or exit of a business, create a nuisance, create a hazard to pedestrians, life or property, or obstruct vehicular circulation, pedestrian circulation, or access to emergency exits.
- (3) The following additional regulations shall apply to mobile food vendors, mobile vendors and semi-permanent vendors.
- a. Tent structures shall be permitted, but only upon approval of the city building and planning department and must be affixed to the ground in an ~~permanent~~ attractive fashion.
 - b. No alcoholic beverages may be sold.
 - c. ~~All food shall be prepared on site from the mobile food vending conveyance or semi-permanent conveyance.~~
 - d. There shall be only one mobile food dispensing vehicle or mobile vending conveyance ~~or semi-permanent conveyance~~ per parcel, location or development.
 - e. No mobile food vendor or mobile vendor shall be permitted to operate in any of the following areas:
 - 1. Within 25 feet of any loading zone or bus stop.
 - 2. Within 15 feet of a building entrance or exit.
 - 3. Against display windows of a business.
 - 4. Within 25 feet of any fire hydrant, fire escape or fire control device.
 - 5. Within 25 feet of any parking space or access ramp designated for persons with disabilities.
 - 6. Outside of the established building setbacks of the zoning district.
 - 7. Within required parking spaces or within the required interior or terminal islands of the vehicle use area, unless specifically permitted for such use and location.
 - 8. On a vacant lot or property.

fe. Mobile food vending and mobile vending shall be limited to the hours between 7:00 a.m. and 10:00 p.m. daily and shall take place only at the approved location. The mobile food vending conveyance or the mobile vendor shall not be set up prior to 6:00 a.m. and must be removed by 11:00 p.m. of that same day

gf. Outdoor seating shall be permitted only to the extent of the allowed tent structure coverage.

hg. ~~A mobile food vending conveyance or a mobile vending conveyance shall not exceed a size of ten feet in width and 20 feet in length.~~ If the mobile food dispensing vehicle vending conveyance is a trailer, the trailer shall be ~~unhitched from the motorized vehicle and stabilized prior to operating the vending conveyance and it is the trailer alone that will be considered the mobile food vending conveyance or the mobile vending conveyance for purposes of the size limitation.~~

ih. The mobile food dispensing vehicle, or vending conveyance mobile vending conveyance ~~or semipermanent conveyance~~ shall not be operated in a manner that destroys existing sodded areas, results in erosion or breaks down the previous or impervious surface of the site. In the event of erosion or destruction of the site surface, the owner of the site shall be required to restore the site to its original condition.

(d) *Revocation of permit/license.* Permits/licenses issued under this article may be revoked by the city manager or designee after written notice and opportunity for hearing for any of the following reasons:

- a. Fraud, misrepresentation or false statement contained in the application for permit.
- b. Any violation of this article.
- c. Conviction of a felony by a court of competent jurisdiction of the operator, or any shareholder, partner or member of a business entity holding a 50 percent or greater interest in the vending booth or mobile food vending conveyance for any of the following: homicide, rape, aggravated battery, burglary, aggravated assault, kidnapping, robbery, child molestation, lewd and lascivious acts, criminal solicitation to commit any of the above, criminal attempt to commit any of the above, or possession, sale or distribution of narcotic drugs, barbituric acid derivatives or central nervous system stimulants.
- d. Conducting business in an unlawful manner or in such a manner as to constitute a breach of the peace or to constitute a menace to the health, safety or general welfare of the public.
- e. With respect to a vending booth, failure to operate for more than 14 days during the period from October 1 through September 30 of each year.

- f. Refusal to remove the vending booth, mobile food dispensing vehicle vending conveyance, or mobile vending conveyance, from the site at the end of each business day, unless permitted as a semi-permanent vendor.
- g. The vending booth, mobile food vendor, mobile vendor or semi-permanent vendor has been adjudicated guilty of, been found guilty of with adjudication withheld, waived the right to contest, or pled no contest to, three or more violations of city ordinances with respect to the vending operation.

Such revocation may be appealed directly to the code enforcement board/ magistrate provided such appeal is filed with the clerk of the city commission within 15 days of the time of the revocation by the city manager. The clerk shall schedule the hearing on the appeal at the next regular meeting of the code enforcement board/magistrate scheduled to be at least ten days from the date the appeal is filed. The clerk shall inform the city manager of the appeal, and the city manager shall forward the evidence used to determine the revocation, including minutes of the hearing, if any, to the clerk. No new evidence or testimony may be introduced before the code enforcement board/magistrate, which shall render its decision based upon the record. The code enforcement board/magistrate may reinstate the permit only if it finds an abuse of discretion in the decision of the city manager or designee.

(e)¹ Flea markets, vending booths, mobile food vendors, mobile vendors and semi-permanent vendors shall operate in conformity with the requirements of this Section, provided, however, that mobile food vendors and mobile vendors who, at the time of passage of Ordinance No. 1028, possessed occupational and other licenses and permits shall be allowed to continue in business in the manner such vendors had established prior to January 26, 2010, until said license and/or permit expires and is not renewed. In addition, there shall be provided for limited issuance of holiday/special event occupational and other licenses and permits for mobile food vendors and mobile vendors by the City of Quincy as otherwise provided herein below.

- (1) Mobile food vendors and mobile vendors can sell their items, things and food that reflect holiday/special event days as set forth in subsections (b) and (c) herein.
- (2) The City Manager or Designee may grant a three (3) day occupational license or permit for the following holiday-special event days: Valentine Day, Labor Day, Halloween/Harvest Festival and Thanksgiving Day. The holiday/special event day shall be included in the three day period.
- (3) The City Manager of Designee may grant a ten (10) day occupational license or permit of the following holiday/special events day: Independence Day, Christmas Day and New Year's Day. The Occupational license or permit for these holiday/special events days

¹ This subsection was originally numbered as subsection (6) in Ordinance 1028, Ordinance 1038, and Ordinance No. 1068-2015, but was never included in the codification appearing in Municode (Municipal Code Corporation). The numbering as appears in the ordinances has been revised to conform to the codified numbering.

shall not be issued more than 10 days before the holiday/special event and shall include the holiday/special event day.

SECTION 4. Severability

If any portion of this ordinance is deemed by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then the remaining provisions and portions shall remain in full force and effect.

SECTION 5. Copy on File

A certified copy of this Ordinance shall be filed with the City Clerk of the City of Quincy.

SECTION 6. Effective Date

This Ordinance shall take effect upon passage.

INTRODUCED on first reading in open session of the City Commission of the City of Quincy, Florida on this 13th day of September 2016, A.D. 2016.

PASSED on second and final reading in open session of the City Commission of the City of Quincy, Florida, on this 11th day of October 3, 2016, A.D. 2016.

Derrick D. Elias, Mayor
Presiding Officer of the City Commission of
the City of Quincy, Florida

ATTEST:

Sylvia Hicks
Clerk of the City of Quincy and
Clerk of the City Commission thereof

ATTACHMENT 2:

**CITY OF QUINCY
CITY COMMISSION
AGENDA REQUEST**

MEETING DATE: September 13, 2016

DATE OF REQUEST: September 8, 2016

TO: Honorable Mayor and Members of the City Commission

FROM: Mike Wade, Manager, City of Quincy
Bernard O. Piawah, Director, Building and Planning

SUBJECT: First Reading of draft Ordinance Number 1081-2016
Amending the Mobile Food Vending Ordinance

Statement of Issue:

This is a request for First Reading of Ordinance Number 1081-2016 to make some change to the mobile food vending ordinance. On July 12, 2016 the City Commission met and discussed the proposed changes following a public workshop that was conducted on the subject on June 28, 2016. During the City Commission meeting of July 12, 2016 the Commission voted to direct staff to bring back the proposal in ordinance form. Subsequently, the proposal was taken to Planning and Development Board (PDRB) for review and recommendation. The PDRB met on August 16, to review the proposed changes during which they voted unanimously to recommend approval of the proposal. The version of the draft ordinance for first reading is identical to the version that was reviewed during the City Commission meeting of July 12, 2016 except for the removal of the word "public" in Section (a)4. on page 1, as well as the removal of the associated reference in Section (3)e. of the ordinance. This is because, upon further staff consideration, those changes were unnecessary. The City's staff is asking the Commission to approve the proposed changes to the mobile food vending ordinance. (See attached the draft ordinance and the minutes of the PDRB meeting of August 16, 2016).

Summary of the Proposed Changes to the Mobile Food Ordinance:

The proposed change includes the following:

- f) Updating the definition of "mobile food dispensing vehicle" to be consistent with state law;
- g) Clarifying the definition of "mobile food vendor" and "semi-permanent vendor";

- h) Revising the requirements for mobile food vending permit to be consistent with the requirements of the Department of Business and Professional Regulations;
- i) Removing the truck size requirement; and
- j) Making other changes to make the document internally consistent.

PUBLIC NOTICE:

The notice for this public hearing was properly advertised in the Gadsden county Times on Thursday August 25, 2016. As of the date of this meeting, the Building and Planning Department has not received any written or verbal comment on the proposal to revise the mobile food vending ordinance.

PDRB Recommendation:

The PDRB met on August 16, 2016 and voted unanimously to recommend approval of the proposed changes to the mobile food vending ordinance. See attached the minutes of the PDRB meeting of August 16, 2016.

OPTIONS:

Option 2: Vote to adopt the proposed changes to the mobile food vending ordinance on first reading.

Option 2: Do not vote to adopt the proposed changes to the mobile food vending ordinance on first reading

STAFF RECOMMENDATION:

Option 1

Attachment:

- 3) Draft Ordinance;
- 4) PDRB Meeting Minutes.

ATTACHMENT 1

ORDINANCE NUMBER 1081-2016

AN ORDINANCE OF THE CITY OF QUINCY, FLORIDA, RELATING TO MOBILE FOOD VENDORS, AND MOBILE VENDING CONVEYANCES; AMENDING CODE OF ORDINANCES SECTION 46-233(a) DEFINITIONS; AMENDING SECTION 46-233(b) ANNUAL PERMIT; AMENDING SECTION 46-233(c) REGULATIONS; AMENDING SECTION 46-233(d) REVOCATION OF PERMIT/LICENSE; PROVIDING FOR SEVERABILITY; PROVIDING FOR COPY ON FILE; AND PROVIDING FOR AN EFFECTIVE DATE.

SECTION 1. Findings.

WHEREAS, the City Commission has adopted comprehensive regulations for the permitting and operation of flea markets, vending booths, mobile food vendors, mobile vendors and semi-permanent vendors; and

WHEREAS, the State of Florida, Department of Business and Professional Regulation, Division of Hotels and Restaurants, has recently amended the rules relating to the licensure and operational requirements pertaining to mobile food dispensing vehicles; and

WHEREAS, the City Commission desires to ensure that the City ordinances regulating mobile food dispensing vehicles or mobile vending conveyances are consistent with State regulations for the licensure and operation of mobile food dispensing vehicles; and

WHEREAS, the City Commission desires to eliminate certain standards regarding the operation and length of mobile food dispensing vehicles or mobile vending conveyances.

NOW THEREFORE, BE IT ENACTED BY THE CITY OF QUINCY, FLORIDA, AS FOLLOWS:

SECTION 2. Purpose and Intent. The purpose of this ordinance is to provide for certain amendments to the City Code of Ordinances relating to mobile food vendors and mobile food conveyances.

SECTION 4. Amendment of Code of Ordinances Section 46-233. Code of Ordinances Section 46-233 is hereby amended as follows:

ARTICLE III ZONING REGULATIONS

46-233 FLEA MARKETS, VENDING BOOTHS, MOBILE FOOD VENDORS, MOBILE VENDORS and SEMI-PERMANENT VENDORS City of Quincy Code of Ordinances

Sec. 46-233. - Flea markets, vending booths, mobile food vendors, mobile vendors and semi-permanent vendors.

(a) *Definitions.*

- (1) Flea market means a permanent ongoing merchandise sale which takes place in a nonresidential area. The display shall not be located in the right-of-way. For this type of use, the vendor may erect a temporary structure and must obtain a permit.
- (2) A "vending booth" is a temporary wheeled cart-mounted food or retail establishment located on public property, or a permanent structure constructed by the City of Quincy at location designated by the city commission. A vending booth cannot be propelled by an internal combustion engine, electric motor or other similar mechanical device. A vending booth, except a permanent structure constructed by the City of Quincy, must be capable of being moved from place to place, but may be stationary during the business day. Examples of vending booths are, but are not limited to, the following: coffee/cappuccino stands; stands selling muffins, bagels and other bakery items; ice cream carts; snow cone and Italian ice carts; fast-food carts; souvenirs carts; clothing and newsstands.
- (3) A "mobile food dispensing vehicle" is a vehicle-mounted public food service establishment that is self-propelled or is otherwise movable from place to place and which may be operated only by obtaining a license from the Department of Business and Professional Regulation, Division of Hotels and Restaurants, or successor agency, under Rule 61C-4.0161, FAC, or successor rule, or by the Department of Agriculture and Consumer Services, Division of Food Safety, or successor agency, under Chapter 5K-4, FAC, or successor rule.
- (34) A "mobile food vendor" is a natural person or business entity, that sells immediately consumable food products and non-alcoholic beverage items from a "mobile food dispensing vehicle" ~~non-permanent cart, trailer, or vehicle (a "mobile food vending conveyance")~~ at a fixed location on ~~public or~~ private property.
- (45) A "mobile vendor" is a natural person or business entity, that sells non-perishable items, such as the following but not limited thereto, souvenirs, clothing, hardware, electronics, etc., from a non-permanent cart, trailer, or vehicle (a "mobile vending conveyance") at a fixed location on private property. For purposes of this article fruit and vegetable vendors are defined as a mobile vendor."
- (56) A "semi-permanent vendor" is a natural person or a business entity that sells from a mobile food dispensing vehicle ~~vending conveyance~~, however, the conveyance is attached to a city utility pole from which it can unplug, have city water and a grease trap and have access to restroom facilities that meet Florida Building Code and other state regulations. A semi-permanent vendor must meet the definition of a "self-sufficient mobile food dispensing vehicle" under Rule 61C-1.001(25), FAC, or successor rule.

(b) *Annual permit.*

(1) A flea market permit, a vending booth permit, mobile food vendor permit, mobile vendor, semi-permanent vendor permit is required and can be obtained from the city manager, or designee, upon payment of the fee specified by city council resolution, along with submitting a completed application that includes a description of the nature, character and quality of food, beverage or retail items to be offered for sale; photographs of the vending booth, mobile food vending conveyance or mobile vending conveyance and sufficient information for city reviewing staff to determine compliance with the requirements listed in subsection (b) or (c) below, the applicable regulations listed in subsection (3) and other applicable code and safety requirements. Flea markets, vending booth, mobile food vendor, mobile vendor and semi-permanent vendors permit expire on September 30 of each year. Vending booth, mobile food vendor permits, mobile vendor permits semi-permanent vendors permits issued between April 1 and September 30 are subject to one-half the permit fees for the initial period (between issuance and September 30). Vending booth, mobile food vendor permits and mobile vendor permits shall not be valid during any event declared to be a special event by the city manager or designee. A separate permit shall be required for vending at these events. Events such as Relay for Life and Quincy Fest and other non-profit and church events shall be exempt from the requirements of this article by resolution of the city commission.

(2) Requirements to obtain a vending booth permit:

- a. Proof of liability insurance, in amounts to annually be determined by the city manager, which shall include the city as an additional insured and which shall indemnify, defend and hold harmless the city, its elected and appointed officers, employees and agents, from any resultant claims which may arise from operation of the booth due to intentional or unintentional wrongdoing or negligence by the operator, or employees, contractors or agents of the operator.
- b. Proof of workers compensation insurance or provide a certificate of exemption.
- c. Select an available public property site from the official vending booth site map on file with the city manager or designee. When more than one application is received for a designated site, that site will be made available by random drawing of all qualified applicants. Once an operator has received a space that site will not become available again unless the operator does not renew the permit or the owner's permit is revoked under this article.
- d. Submission of a site drawing clearly depicting the public property site location, size of the vending booth, set up of the vending booth and any other information necessary for the city reviewing staff to determine that the vending booth will comply with all applicable City Codes. The vending booth must be located a minimum of five feet from the curb or improved right-of-way and so positioned as to leave an unobstructed way for pedestrian passage on any sidewalk and shall not be positioned within five feet of any crosswalk or fire hydrant, nor block any ingress or egress from

a building entrance or emergency exit. Vending booths shall be located a minimum of 25 feet from intersections and shall be located outside of the vision triangle.

(3) Requirements to obtain a mobile food vendor and a semi-permanent vendor permit:

- a. Provide the name and address of the applicant's employer, if not self-employed.
- b. Provide written permission or lease from the owner of the property where the mobile food vendor will operate.
- c. Provide documentation of compliance with licensing requirements of the Department of Business and Professional Regulation, Division of Hotels and Restaurants, or successor agency, under Rule 61C-4.0161, FAC, or successor rule, or the Florida Department of Agriculture, Division of Food Safety, or successor agency, Guidelines for Mobile Food Establishments F.S. ch. 500, under Chapter 5K-4, FAC, or successor rule, Florida Administrative Code, (F.A.C) ,as may apply, and with the guides referenced in that guideline including 2001 FDA Food Code and the Gadsden County Health Department Regulations and Guidelines.
- d. Submit a site plan meeting the requirements of section 46-105 of the land development code for a minor development plan to include dimensions and the proposed location of the mobile food vending conveyance as well as entrance and exits to the host business, parking and any other information necessary for the city reviewing staff to areas, bus stops, loading zones, fire hydrants, zoning district setbacks determine that the mobile food vending conveyance will comply with all applicable City Codes.
- e. Any mobile food vendor and a semi permanent vendor permit which proposes to operate from a location on public property must also comply with the requirements for a vending booth permit in subsection (b)(2) herein above.

(c) *Regulations.*

(1) The following are the regulations concerning yard sales, and flea markets.

- a. Yard sales. Yard sales may be operated within the city for a maximum of three days each month. These sales may occur in residential areas, but may not take place in the right-of-way.
- b. Flea markets. Flea markets may be operated in nonresidential areas only, but not in the right-of-way. Flea markets are considered a commercial operation and must be properly licensed by the city.

(2) Vending booths, mobile food dispensing vehicles ~~vending conveyances~~, and mobile vending conveyances operating in the city shall be subject to the following regulations:

- a. Compliance with the licensing requirements of the Department of Business and Professional Regulation, Division of Hotels and Restaurants, or successor agency, under Rule 61C-4.0161, FAC, or successor rule, or the Florida Department of Agriculture, Division of Food Safety, or successor agency, Chapter 5K-4, FAC, or successor rule, as may apply, and with the 2001 FDA Food Code and Gadsden County Health Department Regulations and Guidelines.

~~The county/state health department must license any vending booths and mobile food vending operations preparing and selling food items. All applicable codes of the health department shall be met.~~

- b. A trash container must be available on the vending booth, mobile food dispensing vehicle ~~vending conveyance~~, or mobile vending conveyance ~~or semi-permanent conveyance~~.
- c. Lighting may be used to continuously illuminate the vending booth, mobile food dispensing vehicle, or mobile vending conveyance, including any associated canopy, ~~mobile food vending conveyance or semi-permanent conveyance canopy~~ and provide task lighting for night operation, provided it is in conformity with the city's lighting regulations.
- d. Change of ownership, booth/conveyance or location will require that the owner apply for a new vending booth, mobile food vendor permit, mobile vendor permit or semi-permanent permit.
- e. All required licenses must be conspicuously displayed on the vending booth, mobile food dispensing vehicle ~~vending conveyance~~, or mobile vending conveyance ~~or semi-permanent conveyance~~.
- f. Vending booths, mobile food dispensing vehicles ~~vending conveyances~~, or mobile vending conveyances ~~and semi-permanent conveyance~~ must be provided with at least one approved portable fire extinguisher having a minimum rating of 8 BC.
- g. All liquefied petroleum gas containers must be installed on the outside of the vending booth, mobile food dispensing vehicle ~~vending conveyance~~, or mobile vending conveyance ~~or semi-permanent conveyance~~ protected from physical damage and, if enclosed, vented at the lowest point of the enclosure. All liquefied petroleum gas containers must be properly secured and comply with all applicable standards.
- h. Signs using lettering painted on or applied to the canopy valance will be allowed. Additional signs in conformity with the city's sign regulations will be allowed at a maximum size of six square feet, to be mounted on the vending booth, mobile food dispensing vehicle ~~vending conveyance~~, or mobile vending conveyance ~~semi-permanent conveyance~~. No other signs, pictures or advertisements of any kind, such as stickers, flags, balloons, inflatables or lights shall be allowed.

- i. The vendor must obtain a local business tax receipt from the city.
 - j. The vendor shall keep the sidewalks, parking areas and other spaces adjacent to their vending sites or locations clean and free of paper, peelings and refuse of any kind generated from their vending operation.
 - k. Vendors shall not conduct business in a way that will restrict or interfere with the entrance or exit of a business, create a nuisance, create a hazard to pedestrians, life or property, or obstruct vehicular circulation, pedestrian circulation, or access to emergency exits.
- (3) The following additional regulations shall apply to mobile food vendors, mobile vendors and semi-permanent vendors.
- a. Tent structures shall be permitted, but only upon approval of the city building and planning department and must be affixed to the ground in an permanent attractive fashion.
 - b. No alcoholic beverages may be sold.
 - ~~c. All food shall be prepared on site from the mobile food vending conveyance or semi-permanent conveyance.~~
 - ~~d.~~ dc. There shall be only one mobile food dispensing vehicle or mobile vending conveyance ~~or semi permanent conveyance~~ per parcel, location or development.
 - ed. No mobile food vendor or mobile vendor shall be permitted to operate in any of the following areas:
 - 1. Within 25 feet of any loading zone or bus stop.
 - 2. Within 15 feet of a building entrance or exit.
 - 3. Against display windows of a business.
 - 4. Within 25 feet of any fire hydrant, fire escape or fire control device.
 - 5. Within 25 feet of any parking space or access ramp designated for persons with disabilities.
 - 6. Outside of the established building setbacks of the zoning district.
 - 7. Within required parking spaces or within the required interior or terminal islands of the vehicle use area, unless specifically permitted for such use and location.
 - 8. On a vacant lot or property.

fe. Mobile food vending and mobile vending shall be limited to the hours between 7:00 a.m. and 10:00 p.m. daily and shall take place only at the approved location. The mobile food vending conveyance or the mobile vendor shall not be set up prior to 6:00 a.m. and must be removed by 11:00 p.m. of that same day

gf. Outdoor seating shall be permitted only to the extent of the allowed tent structure coverage.

hg. ~~A mobile food vending conveyance or a mobile vending conveyance shall not exceed a size of ten feet in width and 20 feet in length.~~ If the mobile food dispensing vehicle vending conveyance is a trailer, the trailer shall be ~~unhitched from the motorized vehicle and~~ stabilized prior to operating ~~the vending conveyance and it is the trailer alone that will be considered the mobile food vending conveyance or the mobile vending conveyance for purposes of the size limitation.~~

ih. The mobile food dispensing vehicle, or vending conveyance mobile vending conveyance ~~or semipermanent conveyance~~ shall not be operated in a manner that destroys existing sodded areas, results in erosion or breaks down the previous or impervious surface of the site. In the event of erosion or destruction of the site surface, the owner of the site shall be required to restore the site to its original condition.

(d) *Revocation of permit/license.* Permits/licenses issued under this article may be revoked by the city manager or designee after written notice and opportunity for hearing for any of the following reasons:

- a. Fraud, misrepresentation or false statement contained in the application for permit.
- b. Any violation of this article.
- c. Conviction of a felony by a court of competent jurisdiction of the operator, or any shareholder, partner or member of a business entity holding a 50 percent or greater interest in the vending booth or mobile food vending conveyance for any of the following: homicide, rape, aggravated battery, burglary, aggravated assault, kidnapping, robbery, child molestation, lewd and lascivious acts, criminal solicitation to commit any of the above, criminal attempt to commit any of the above, or possession, sale or distribution of narcotic drugs, barbituric acid derivatives or central nervous system stimulants.
- d. Conducting business in an unlawful manner or in such a manner as to constitute a breach of the peace or to constitute a menace to the health, safety or general welfare of the public.
- e. With respect to a vending booth, failure to operate for more than 14 days during the period from October 1 through September 30 of each year.

- f. Refusal to remove the vending booth, mobile food dispensing vehicle vending conveyance, or mobile vending conveyance, from the site at the end of each business day, unless permitted as a semi-permanent vendor.
- g. The vending booth, mobile food vendor, mobile vendor or semi-permanent vendor has been adjudicated guilty of, been found guilty of with adjudication withheld, waived the right to contest, or pled no contest to, three or more violations of city ordinances with respect to the vending operation.

Such revocation may be appealed directly to the code enforcement board/ magistrate provided such appeal is filed with the clerk of the city commission within 15 days of the time of the revocation by the city manager. The clerk shall schedule the hearing on the appeal at the next regular meeting of the code enforcement board/magistrate scheduled to be at least ten days from the date the appeal is filed. The clerk shall inform the city manager of the appeal, and the city manager shall forward the evidence used to determine the revocation, including minutes of the hearing, if any, to the clerk. No new evidence or testimony may be introduced before the code enforcement board/magistrate, which shall render its decision based upon the record. The code enforcement board/magistrate may reinstate the permit only if it finds an abuse of discretion in the decision of the city manager or designee.

(e)² Flea markets, vending booths, mobile food vendors, mobile vendors and semi-permanent vendors shall operate in conformity with the requirements of this Section, provided, however, that mobile food vendors and mobile vendors who, at the time of passage of Ordinance No. 1028, possessed occupational and other licenses and permits shall be allowed to continue in business in the manner such vendors had established prior to January 26, 2010, until said license and/or permit expires and is not renewed. In addition, there shall be provided for limited issuance of holiday/special event occupational and other licenses and permits for mobile food vendors and mobile vendors by the City of Quincy as otherwise provided herein below.

- (1) Mobile food vendors and mobile vendors can sell their items, things and food that reflect holiday/special event days as set forth in subsections (b) and (c) herein.
- (2) The City Manager or Designee may grant a three (3) day occupational license or permit for the following holiday-special event days: Valentine Day, Labor Day, Halloween/Harvest Festival and Thanksgiving Day. The holiday/special event day shall be included in the three day period.
- (3) The City Manager of Designee may grant a ten (10) day occupational license or permit of the following holiday/special events day: Independence Day, Christmas Day and New Year's Day. The Occupational license or permit for these holiday/special events days

² This subsection was originally numbered as subsection (6) in Ordinance 1028, Ordinance 1038, and Ordinance No. 1068-2015, but was never included in the codification appearing in Municode (Municipal Code Corporation). The numbering as appears in the ordinances has been revised to conform to the codified numbering.

shall not be issued more than 10 days before the holiday/special event and shall include the holiday/special event day.

SECTION 4. Severability

If any portion of this ordinance is deemed by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then the remaining provisions and portions shall remain in full force and effect.

SECTION 5. Copy on File

A certified copy of this Ordinance shall be filed with the City Clerk of the City of Quincy.

SECTION 6. Effective Date

This Ordinance shall take effect upon passage.

INTRODUCED on first reading in open session of the City Commission of the City of Quincy, Florida on this 13th day of September 2016, A.D. 2016.

PASSED on second and final reading in open session of the City Commission of the City of Quincy, Florida, on this ___ day of ___, A.D. 2016.

Derrick D. Elias, Mayor
Presiding Officer of the City Commission of
the City of Quincy, Florida

ATTEST:

Sylvia Hicks
Clerk of the City of Quincy and
Clerk of the City Commission thereof

ATTACHMENT 2:

MINUTES OF THE PLANNING BOARD MEETING

PLANNING AND DEVELOPMENT

REVIEW BOARD

QUINCY, FLORIDA

AUGUST 16, 2016

6:00 PM

The Planning and Development Review Board (PDRB) met at City Hall in Quincy, Florida on Tuesday, August 16, 2016 at 6:00 P.M. and the following were present:

Mr. Alvin Young
Mr. Willie Reeves
Ms. Kimberly Williams
Ms. Denise Hannah

Members Absent:
Mr. Thomas Skipper
Mr. Dan Hooker
Ms. Judy Ware

Staff in Attendance:

Bernard Piawah, Director, Building and Planning
Betty Powell, Administrative Assistant

The meeting was called to order by the Acting Chair, Alvin Young, followed by roll call.

A motion to approve the minutes of the previous meetings, May 17, 2016 with any corrections was made by Ms. Denise Hannah. The motion was seconded by Ms. Kimberly Williams and the motion passed. The ayes were unanimous.

Item for Discussion:

1. Review of Proposed Changes to the Mobile Food Vending Ordinance.

Mr. Piawah addressed the Board and stated that on July 12, 2016 the City Commission met and discussed the proposed changes following a public workshop that was conducted on June 28, 2016. He indicated that the copy of the draft ordinance that was presented to the PDRB for review is the same as what was presented to the City Commission at their meeting of July 12, 2016 except for the removal of

the word "public" from page 1 and the associated reference to it because upon further review the staff concluded that such a change was not necessary. In brief, the proposed changes to the ordinance include the following:

- a) Updating the definition of "mobile food dispensing vehicle" consistent with state law;
- b) Clarifying the definition of "mobile food vendor" and "semi-permanent vendor",
- c) Revising the requirement to be consistent with the requirements of the Department of Business and Professional Regulations;
- d) Removing the truck size requirement; and
- e) Making other changes to make the document internally consistent.

After summarizing the proposed changes, Mr. Piawah informed the Board of their options:

First Option: Vote to recommend approval of the changes to the mobile food vending Ordinance

Second Option: Vote to recommend denial of the changes to the mobile food vending Ordinance

Ms. Denise Hannah made a motion to accept the First Option and the motion was properly seconded by Mr. Willie Reeves and the motion passed. The ayes were unanimous.

Mr. Young asked for a motion to adjourn, there was a motion to adjourn and was properly seconded by Mr. Willie Reeves. The meeting adjourned.

APPROVED:

Chairman

Date

ATTEST:

Board Secretary

**CITY OF QUINCY
CITY COMMISSION
AGENDA REQUEST**

DATE OF MEETING: October 11, 2016

DATE SUBMITTED: October 5, 2016

TO: Honorable Mayor and Members of the City Commission

FROM: Mike Wade, Manager, City of Quincy
Bernard O. Piawah, Director, Building and Planning

**SUBJECT: First Reading of Ordinance No. 1084-2016 Pertaining to
Alcoholic Beverage Distance Separation**

Statement of Issue:

The City is proposing to make a small change to the alcohol ordinance with respect to the distance separation between places that sell alcoholic beverages along the city's major commercial corridors (U.S. Highway 90 and State Road 267). The proposed change to the code will provide an exception to existing convenience store buildings along these corridors to reopen where alcohol was once sold. The impetus for this change came from Commission members during the meeting of July 26, 2016 whereby staff was directed to revisit the alcohol ordinance with respect to the distance separation between the places that sell alcoholic beverages because such reassessment could enable certain currently vacant convenience store buildings along our major commercial corridors to reopen which will help enhance the City's tax base. Subsequently, a draft language of the proposed change was discussed in a public workshop on August 23, 2016 after which it was taken to the Planning and Development Review Board (PDRB) for review. The PDRB met on September 20, 2016, during which they recommended approval of the proposed change. The City's staff is equally recommending that the City Commission approve the proposed change to the ordinance. See attached the draft ordinance and PDRB minutes.

Background:

The City's code disallows the sale of alcoholic beverages except in identified zoning districts along the City's major commercial corridors: U.S. Highway 90 and State Road 267, as well as along Crawford Street. Specifically, the code stated in Section 6-1 (a)(5) that no lounge, convenience store or establishment selling any alcoholic beverage shall operate within a one hundred fifty feet of any other established location in the city for which a license has been issued under the state beverage law for the sale of alcoholic beverages except for-bona fide restaurants located in the Downtown District Area and special events when a permit has been approved and issued by the City Commission. Based on Section 6-1 (a)(5), a vacant convenience store location, for

example, that once sold alcoholic beverages cannot reopen with the sale of alcoholic beverages if another place that sells alcohol has already opened within 150 feet of that vacant convenience store location.

This City would like to modify the code to provide an exception that would enable existing vacant convenience store buildings along US 90 and SR 267 that once sold alcoholic beverages to reopen. The advantage of this modification of the code is that it will promote the full economic utilization of the vacant convenience store buildings along the City's two major commercial corridors; the resultant effect of which is more jobs for the people of Quincy and a boost to the City's tax base and economy.

Suggested Change:

The City's staff is recommending that the following language be added to Paragraph (a)(5) of the code:

"No Lounge, convenience store (selling alcohol beverage of any kind) or establishment selling any alcoholic beverage shall operate (however see Section 8, Package Stores below) one hundred fifty feet of any other established, location in the city for which a license has been issued under the state beverage law, which distance shall be measured along the shortest straight line between the nearest point of the respective properties on which the places of business are located, except for-bona fide restaurants located in the Downtown District Area and special events when a permit has been approved and issued by the City Commission. The distance separation required in this paragraph shall not apply to the proposal to reopen the sale of alcoholic beverages (excluding a package store) in an existing building, located on lands zoned C-1 or C-2 along the U.S Highway 90 and State Road 267 corridors in which the sale of alcoholic beverages once took place and the building has not been substantially altered for some other uses that did not involve the sale of alcohol. (Substantial alteration in this context is an alteration whose value did not exceed 50% of the value of the property)."

OPTIONS:

Option 1: Approve the proposed change to the alcohol ordinance.

Option 2: Do not approve the proposed change to the alcohol ordinance.

Staff Recommendation:

Option 1

ATTACHMENTS:

1. Draft Ordinance 1084-2016; and
2. Minutes of PDRB Meeting of September 20, 2016

ATTACHMENT 1

ORDINANCE NUMBER 1084-2016

AN ORDINANCE OF THE CITY OF QUINCY, FLORIDA, AMENDING THE CITY CODE OF ORDINANCES; PROVIDING FOR FINDINGS; PROVIDING FOR AMENDMENT TO CODE OF ORDINANCES SECTION 6-1 TO CREATE A LIMITED EXCEPTION FROM REQUIREMENT FOR SEPARATION OF CERTAIN ESTABLISHMENTS SELLING ALCOHOLIC BEVERAGES IN DESIGNATED AREAS OF CITY; PROVIDING FOR SEVERABILITY; PROVIDING FOR COPY ON FILE; AND PROVIDING FOR AN EFFECTIVE DATE.

SECTION 1. Findings.

WHEREAS, City Code of Ordinances Section Sec. 6-1 establishes, among other things, separation distances between establishments selling alcoholic beverages, including separation from other businesses selling alcoholic beverages; and

WHEREAS, Code of Ordinances Sec. 6-1(a)(5) establishes a separation distance of 150 feet between lounges, convenience stores (selling alcohol beverage of any kind) or establishments selling any alcoholic beverage, except a bona fide restaurant, bona fide restaurants, sports bars located in the downtown district area, and special events when a permit has been approved and issued by the city commission; and

WHEREAS, the City Commission seeks to create another exception to such distance separation where there is a proposal to reopen the sale of alcoholic beverages (excluding a package store) in an existing building, located in certain designated areas of the City in which building the sale of alcoholic beverages once took place and such building has not been substantially altered for some other uses that did not involve the sale of alcohol; and

WHEREAS, creating the limited exception herein is consistent with protecting the public health, safety and welfare.

NOW THEREFORE, BE IT ENACTED BY THE CITY OF QUINCY, FLORIDA, AS FOLLOWS:

SECTION 2. Amendment of Code of Ordinances Section 6-1. Code of Ordinances Section 6-5, is hereby amended as follows:

Sec. 6-1. - Location of alcohol-related business.

(a) It shall be unlawful for any person licensed under the state beverage law to conduct, operate or carry on any place of business for the sale of alcoholic beverages within the following places:

(1) – (4) No change.

(5) No Lounge, convenience store (selling alcohol beverage of any kind) or establishment selling any alcoholic beverage shall operate (however see Section 8, Package Stores below) one hundred fifty feet of any other established, location in the city for which a license has been issued under the state beverage law, which distance shall be measured along the shortest straight line between the nearest point of the respective properties on which the places of business are located, except for bona fide restaurants located in the Downtown District Area and special events when a permit has been approved and issued by the City Commission. The distance separation required in this paragraph shall not apply to the proposal to reopen the sale of alcoholic beverages (excluding a package store) in an existing building, located on lands zoned C-1 or C-2 along the U.S Highway 90 and State Road 267 corridors in which the sale of alcoholic beverages once took place and the building has not been substantially altered for some other uses that did not involve the sale of alcohol. (Substantial alteration in this context is an alteration whose value did not exceed 50% of the value of the property).

(6) – (13) No change.

SECTION 3. Severability.

If any portion of this ordinance is deemed by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then the remaining provisions and portions shall remain in full force and effect.

SECTION 4. Copy on File.

A certified copy of this Ordinance shall be filed with the City Clerk of the City of Quincy.

SECTION 5. Effective Date.

This Ordinance shall take effect upon passage.

INTRODUCED on first reading in open session of the City Commission of the City of Quincy, Florida, on this 11th day of October, A.D. 2016.

PASSED on second and final reading in open session of the City Commission of the City of Quincy, Florida, on this ___ day of ___, A.D. 2016.

Derrick D. Elias, Mayor
Presiding Officer of the City Commission of
the City of Quincy, Florida

ATTEST:

Sylvia Hicks
Clerk of the City of Quincy and
Clerk of the City Commission thereof

ATTACHMENT 2

PLANNING AND DEVELOPMENT REVIEW BOARD

REGULAR MEETING CITY HALL, QUINCY, FLORIDA

SEPTEMBER 20, 2016

6:00 PM

The Planning and Development Review Board (PDRB) met at City Hall in Quincy, Florida on Tuesday, September 20, 2016 at 6:00 P.M. and the following were present:

Mr. Alvin Young
Ms. Denise Hannah
Mr. Willie Reeves
Ms. Judy Ware; via telephone

Members Absent:
Mr. Tommy Skipper
Ms. Kimberly Williams
Mr. Dan Hooker

Staff in Attendance:

Bernard Piawah, Director, Building and Planning;
Betty Powell, Administrative Assistant; and
John Rudolph, Attorney

The meeting was called to order by the Acting Chairperson, Mr. Alvin Young, followed by roll call, meeting a quorum.

A motion to approve the minutes of the previous meetings, August 16, 2016 with any corrections was made by Ms. Denise Hannah. The motion was seconded by Mr. Willie Reeves and the motion passed. The ayes were unanimous.

Item for Discussion:

1. Review of Small Scale Amendment to Future Land Use Map.

Mr. Piawah addressed the Board and stated that this agenda item involves the proposal to make small scale amendments to the City's comprehensive plan Future Land Use Map. The proposed changes involve 11 small parcels that were purchased with Florida Communities Trust Fund in order to implement the Tanyard Creek Preservation Park and Management Plan. Under the conditions of the

grant and the management plan, these parcels are required to be changed to Conservation Overlay in order to ensure the protection of the area while allowing some passive recreation activities in the area.

After the discussion, Mr. Young asked what the parcels would be used for? Mr. Piawah answered stating that the parcels will be used consistent with the management plan; i.e., walking trails and parking spaces. Mr. Piawah, further stated that the City is proposing to assign the designation of Conversation Overlay to these parcels as required by the Management Plan.

Mr. Piawah informed the Board of their options:

Option 1: Vote to recommend approval of the proposed small scale amendments

Option 2: Vote to recommend denial of the proposed small scale amendments.

The Chairman asked for a motion and recommendation

Ms. Denise Hannah made a motion to accept Option 1; to recommend approval of the small scale Amendment and the motion was properly seconded by Mr. Willie Reeves and the motion passed. The ayes were unanimous.

2. Review of Proposed Changes to the Zoning Map.

Mr. Piawah addressed the Board informing them that this agenda item involves the proposal to make small changes to the City’s zoning atlas. The proposed changes involve 11 small parcels that were purchased with Florida Communities Trust fund in order to implement the Tanyard Creek Preservation Park and Management Plan. Under the conditions of the grant and management plans these parcels are required to be changed to Conversation overlay in order to ensure the protection of the area while allowing some passive recreation activities in the area. After discussion, Ms. Hannah asked Mr. Piawah if the proposed changes would affect residential properties in the area. He stated that it will not affect any homeowners in the areas. Mr. Piawah stated that the parcels are scattered along Tanyard Creek on the southwest of the City in the vicinity of Stewart Street, Key Street and 8th Street ranging in size from 0.14 acres to 1.5 acres. The proposed zoning changes are consistent with the City’s comprehensive plan and the proposed designation will ensure the protection of the area and further the Tanyard Creek Preservation Park and Management Plan.

Mr. Piawah informed the Board of their options:

Option1: Vote to recommend approval of the proposed zoning changes.

Option 2: Vote to recommend denial of the proposed zoning changes.

The Chairman asked for a motion and recommendation.

Ms. Denise Hannah made a motion to accept Option 1; to recommend approval of the proposed changes and the motion was properly seconded by Mr. Willie Reeves and the motion passed. The ayes were unanimous.

3. Review of Proposed Changes to the Alcohol Ordinance

Mr. Piawah addressed the Board and stated that the City Commission met to review the proposed revision to the alcohol ordinance and directed staff to bring it back in ordinance form after review by the Planning and Development Review Board. He mentioned that the City Commission had directed staff during the meeting of July 26, 2016 do an assessment of the ordinance with respect to the distance separation between the places that sell alcoholic beverages along the major commercial corridors. This reassessment would enable currently vacant convenient store building along our major corridors; U.S. Highway 90 and State Road 267 that once sold alcoholic beverages to reopen, which will help enhance the City's tax base. The City's staff has reevaluated the ordinance as directed and has come up with some changes that could be made to the code to address the issue.

Mrs. Francis Kelley and Mr. JR Kelley were present and Mr. Kelley addressed the Board informing the Board for their reason for addressing this issue. He stated that his parents bought the property and built the Convenience store and it has always been a convenience store for about fifty years. In 1977, they sold the business to a family, and without their knowledge, the location was sub-leased to a tenant and he went across the street and opened another store called "Golden Falcon", at which time the person allowed the beer and wine License to lapse (again without their knowledge). Mr. Kelley indicated that they now have a new tenant that has invested more than seventy thousand dollars into the building for repairs and wants to reopen as a convenience store; they added that without the Beer and Wine license, the business would not survive. He further stated that they were going to request for a variance but found out that they could not do so because the variance provisions of the code does not apply to situations like this. They also added that that they have talked the merchants in the area and they were in agreement with them re-opening as a convenience store.

Mr. Piawah informed the Board of their options:

Option 1: Recommend approval of the proposed change to the code

Option 2: Do not recommend approval of the proposed change to the code.

After further discussion, the Chairman asked for a motion and recommendation.

Ms. Denis Hannah made a motion to accept Option 1 to approve the proposed change to the code the motion was properly seconded by Mr. Willie Reeves and the motion passed. The ayes were unanimous Ms. Hannah stated that the Board needed a permanent Chair and new members and Mr. Piawah Indicated that he agrees and will do something about that.

Mr. Young asked for a motion to adjourn; there was a motion to adjourn and was properly seconded by Mr. Willie Reeves. The meeting adjourned.

APPROVED:

Chairman

Date

ATTEST:

Board Secretary

**CITY OF QUINCY
CITY COMMISSION
AGENDA REQUEST**

MEETING DATE: October 11, 2016

DATE OF REQUEST: October 7, 2016

TO: Honorable Mayor and Members of the City Commission

FROM: Mike Wade, City Manager
Scott Shirley, City Attorney

SUBJECT: Ordinance 1085-2016 Relating to the Compensation for the Mayor and Commissioners on First Reading

Statement of Issue:

Section 2-61 of the City of Quincy Code of Ordinances needs to be updated in order to prevent the annual compensation for the Mayor and Commissioner from conflicting with the approved budget. The proposed ordinance number 1085-2016 amends the code such that compensation for the Mayor and Commissioners will be approved each year in the adopted annual budget.

OPTIONS:

- Option 1: Approve Ordinance 1085-2016 on first reading.
- Option 2: Do not approve the Ordinance 1085-2016.

STAFF RECOMMENDATION:

Option 1

ATTACHMENTS:

1. Ordinance 1085-2016
2. Agenda item from September 13, 2016 Meeting

ORDINANCE NO. 1085-2016

AN ORDINANCE OF THE CITY OF QUINCY, FLORIDA, RELATING TO COMPENSATION OF THE CITY MAYOR AND COMMISSIONERS; AMENDING CODE OF ORDINANCES SEC. 2-61 TO PROVIDE THAT MAYOR AND COMMISSIONER COMPENSATION SHALL BE AS IS APPROVED AND ADOPTED AS PART OF THE ANNUAL BUDGET ORDINANCE; PROVIDING FOR SEVERABILITY; PROVIDING FOR COPY ON FILE; AND PROVIDING FOR AN EFFECTIVE DATE.

SECTION 1. Findings.

WHEREAS, the City Commission adopts an annual budget ordinance that, among other things, establishes the compensation to the Mayor and City Commissioners for their service provided to the City; and

WHEREAS, City Code of Ordinances Sec. 2-61 provides for a specific level of monthly compensation to the Mayor and Commissioners for their service to the City; and

WHEREAS, in order to prevent the Mayor and Commissioner compensation adopted as part of the annual budget from conflicting with the monthly compensation specified in the Code of Ordinances, the City Commission deems it necessary and desirable to amend Code of Ordinances Sec. 2-61 to provide that such compensation shall be as approved and adopted in the annual budget ordinance; and

WHEREAS, the City Commission hereby determines that this ordinance is in the best interest of the public health, safety and welfare.

NOW THEREFORE, BE IT ENACTED BY THE CITY COMMISSION OF THE CITY OF QUINCY, FLORIDA, AS FOLLOWS:

SECTION 2. Amendment of Code of Ordinances Section 2-61. Code of Ordinances, Article II - City Commission, Division 2 - Rules of Order and Procedure, Sec. 2-61 – Compensation and expenses, is hereby amended as follows:

Sec. 2-61. - Compensation and expenses.

(a) Members of the city commission shall receive as compensation for their services such monthly the sum as may be approved and adopted by the commission as part of the annual budget ordinance, which shall include of \$1166.67 each per month, and the mayor shall receive an additional \$100.00 per month for the mayor.

(b) (No change).

SECTION 3. Severability

If any portion of this ordinance is deemed by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then the remaining provisions and portions shall remain in full force and effect.

SECTION 4. Copy on File

A certified copy of this Ordinance shall be filed with the City Clerk of the City of Quincy.

SECTION 5. Effective Date

This Ordinance shall take effect upon passage.

INTRODUCED on first reading in open session of the City Commission of the City of Quincy, Florida, on this ___ day of ___, A.D. 2016.

PASSED on second and final reading in open session of the City Commission of the City of Quincy, Florida, on this ___ day of ___, A.D. 2016.

Derrick Elias, Mayor
Presiding Officer of the City Commission
City of Quincy, Florida

ATTEST:

Sylvia Hicks
Clerk of the City of Quincy and
Clerk of the City Commission thereof

“ATTACHMENT 2”

**CITY OF QUINCY
CITY COMMISSION
AGENDA REQUEST**

MEETING DATE: September 13, 2016

DATE OF REQUEST: September 9, 2016

TO: Honorable Mayor and Members of the City Commission

FROM: Mike Wade, City Manager
Scott Shirley, City Attorney

SUBJECT: Draft Ordinance Relating to the Compensation of the Mayor and Commissioners

Statement of Issue:

Section 2-61 of the City of Quincy Code of Ordinances needs to be updated in order to prevent the annual compensation for the Mayor and Commissioner from conflicting with the approved budget. The proposed draft ordinance amends the code such that compensation for the Mayor and Commissioners will be approved in the adopted annual budget.

OPTIONS:

- Option 1: Approve the draft ordinance and authorize staff to bring the ordinance back to the commission for first reading.
- Option 2: Do not approve the draft ordinance.

STAFF RECOMMENDATION:

Option 1

ATTACHMENTS:

1. Draft Ordinance to Amend Section 2-61 of the City of Quincy Code of Ordinances

**City of Quincy
City Commission
Agenda Request**

Date of Meeting: October 11, 2016
Date Submitted: October 7, 2016
To: Honorable Mayor and Commissioners
From: Mike Wade, City Manager
Ted Beason, Finance Director
Subject: Audit Engagement Extension

After concluding a Request for Proposal (RFP) process in March 2014, the City entered into an agreement with Moran & Smith to audit Fiscal Year's 2013, 2014, and 2015. These audits have been completed. After the initial 3-year agreement, the City's RFP specified there could be a two-year extension at the City's option.

Moran & Smith has been professional, accurate, and timely. The 2014 and 2015 annual reports were completed by June 30 and filed on time with the Auditor General's Office. This was the first time that this has been done in Quincy for at least 15 years. This punctuality is key for the City to compete for and be awarded grants.

Moran & Smith is a local firm located on Stewart Street, just across from our parking lot. Chris Moran has specialized in auditing and reporting for local governments. He has invested a lot of time in getting to know our operation and staff.

The price for the audit will go down from \$92,000 to \$86,000. This is a further reduction from the \$125,000 for the 2012 audit.

Moran & Smith has scheduled to start the 2016 audit on January 1, 2017 and issue a report on April 30, 2017.

Options

1. Approve a two-year year extension.
2. Approve a one-year extension
3. Direct the staff to issue an RFP for auditing services.

Staff Recommendation

Option 1

October 7, 2016

To the Honorable Board of
City Commissioners and to the City
Manager of the City of Quincy
Quincy, Florida

We are pleased to confirm our understanding of the services we are to provide to the City of Quincy for the years ended September 30, 2016 and 2017. We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements, of the City of Quincy as of and for the years ended September 30, 2016 and 2017. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the City of Quincy's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City of Quincy's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Police and Firemen's Supplemental Pension Plan – Schedule of Progress and Funding Schedule.
- 3) Other Postemployment Benefits – Schedule of Funding Progress
- 4) Budgetary Comparison information

We have also been engaged to report on supplementary information other than RSI that accompanies the City of Quincy's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole

- 1) Schedule of expenditures of federal awards and State Financial assistance.
- 2) The combining and individual non-major governmental and proprietary fund financial statements

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of the accounting records of the City of Quincy and other procedures we consider necessary to enable us to express

such opinions. We will issue a written report upon completion of our audit of the City of Quincy's financial statements. Our report will be addressed to the City Commission, and the City Manager of the City of Quincy. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or may withdraw from this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that the City of Quincy is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. Our responsibility as auditors is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City of Quincy's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Other Services

We will also assist in preparing the financial statements and related notes of the City of Quincy in conformity with U.S. generally accepted accounting principles based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for establishing and maintaining effective internal controls, including evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with U.S. generally accepted accounting principles, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts or grant agreements, or abuse that we report.

You are responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to [include the audited financial statements with any presentation of the supplementary information that includes our report thereon OR make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon]. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with

GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them. '''

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

We will provide copies of our reports to the City; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Moran & Smith LLP and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the Florida Auditor General or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Moran & Smith LLP personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the Florida Auditor General. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit within three months of year end and to issue our reports no later than April 30 of each year. Christopher H. Moran is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed \$86,000 for 2016 or 2017. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 90 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to the City of Quincy and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us. '

Very truly yours,

Moran & Smith LLP

RESPONSE:

This letter correctly sets forth the understanding of the City of Quincy.

Management signature: _____

Title: _____

Date: _____

Governance signature: _____

Title: _____

Date: _____

City of Quincy
August 2016

ACCOUNT_#	ACCOUNT DESCRIPTION	ANNUAL BUDGET	YTD Aug 2016	OVER (UNDER)	92 %	YTD Aug 2015
GEN FUND REV						
001-311-10000	CURRENT AD VALOREM TAX	975,526	945,495	(30,031)	97%	934,346
001-312-41000	SALES-LOCAL OPTION GAS TAX	272,950	201,760	(71,190)	74%	219,605
001-312-60000	LOCAL GOV INFRASTRUCTURE SURT	449,080	365,086	(83,994)	81%	328,460
001-314-80000	UTILITY SERVICE TAX - PROPANE	10,500	5,149	(5,351)	49%	10,041
001-315-00000	COMMUNICATION SERVICES TAX	240,000	180,462	(59,538)	75%	204,010
001-321-10000	PROFESSIONAL & OCCUPATION LICE	20,000	18,818	(1,182)	94%	19,894
001-321-11000	COMPETENCY LICENSE	1,400	375	(1,025)	27%	1,396
001-322-10000	PERMITS	67,000	79,940	12,940	119%	61,373
001-329-10000	OTHER LICENSES, FEES & PERMITS	1,300	2,155	855	166%	1,076
001-331-20000	Federal Public Safety Grant	2,267	0	(2,267)	0%	0
001-334-49000	State Grant - Transportation	172,561	172,561	0	100%	0
001-335-12000	STATE REVENUE SHARING PROCEED	245,000	221,438	(23,562)	90%	195,311
001-335-14000	STATE - MOBILE HOME LICENSE	1,900	1,383	(517)	73%	1,603
001-335-15000	STATE - ALCOHOLIC BEVERAGE LIC	7,700	3,351	(4,349)	44%	7,641
001-335-17000	STATE - D O T REIMBURSEMENT	69,000	70,211	1,211	102%	78,202
001-335-18000	STATE - HALF CENT SALES TAX	242,050	205,590	(36,460)	85%	174,224
001-335-41000	STATE - REBATE ON MUN VEH FUEL	8,400	3,379	(5,021)	40%	6,559
001-340-21000	SERVICES - COUNTY FIRE PROTECT	405,000	408,240	3,240	101%	405,000
001-340-21500	SERVICES-FIRE INSPECTIONS	2,000	1,450	(550)	73%	2,177
001-347-21000	REVENUE - BASEBALL	0	1,220	1,220	100%	0
001-347-22000	REVENUE - FOOTBALL	10,000	1,714	(8,286)	17%	6,855
001-347-23000	REVENUE - BASKETBALL	5,300	6,340	1,040	120%	5,295
001-347-24000	REVENUE - DAY CAMP	0	0	0	0%	10
001-347-26000	REVENUE - SOFTBALL	2,800	2,845	45	102%	2,854
001-347-27000	REVENUE - OTHER ACTIVITY FEES	600	732	132	122%	523
001-347-30000	RENT ON FACILITIES	12,000	20,619	8,619	172%	11,695
001-347-41000	REVENUE - POOL ADMISSION FEES	6,600	2,532	(4,068)	38%	4,345
001-347-46991	QuincyFest DONATIONS: OUTSIDE	2,600	3,312	712	127%	2,602
001-347-46993	QuincyFest Vendors	700	0	(700)	0%	615
001-347-50000	COKE FUND REVENUE	400	160	(240)	40%	333
001-359-10000	OTH FINES & FORFEITS	30,000	26,461	(3,539)	88%	28,459
001-361-13000	UNREALIZED GAIN	30,000	0	(30,000)	0%	0
001-361-15000	INTEREST INC ON BANK ACCT	50	0	(50)	0%	47
001-364-11000	SALE OF LAND - HILLCREST CEMET	8,000	9,750	1,750	122%	8,765
001-364-12000	SALE OF LAND - SUNNYVALE CEMET	32,000	22,400	(9,600)	70%	33,776
001-365-11000	SALE OF EQUIPT/VEHICLES	0	2,363	2,363	100%	0
001-366-00000	WALMART - FIRE SAFETY GRANT	1,000	1,000	0	100%	0
001-366-10009	QuincyFest Sponsorship	0	0	0	0%	100
001-369-90000	OTHER MISCELLANEOUS REVENUES	30,000	28,934	(1,066)	96%	87,616
001-369-92000	FIN ADMINISTRATION FEE CRA	20,000	20,000	0	100%	0
001-369-95000	INSURANCE PROCEEDS	0	13,312	13,312	100%	0
001-382-10000	CONTRIBUTION FR INTER OPER-ELE	4,196,081	3,846,408	(349,673)	92%	3,647,853
001-382-20000	CONTRIBUTION FR INTER OPER-GAS	531,165	486,901	(44,264)	92%	486,901
001-382-30000	CONTRIBUTION FR INTER OPER-WA	134,286	123,096	(11,190)	92%	205,107
001-382-40000	CONTRIBUTION FR INTER OPER-REF	105,809	96,992	(8,817)	92%	96,992
001-382-50000	CONTRIBUTION FR INTER OPER-SEV	2,362	0	(2,362)	0%	122,238
001-382-60000	CONTRIBUTION FR INTER OPER LAN	0	0	0	0%	51,310
	TOTAL GENERAL FUND REVS	8,355,387	7,603,934	(751,453)	91%	7,455,209

City of Quincy
August 2016

ACCOUNT_#	ACCOUNT DESCRIPTION	ANNUAL BUDGET	YTD Aug 2016	OVER (UNDER)	92 %	YTD Aug 2015
	COMMUNITY REDEVELOPMENT FUND					
002-341-00000	CRA TIF FUNDS	276,000	274,942	(1,058)	100%	275,868
002-341-10000	TIF FUNDS REVENUE	144,000	145,813	1,813	101%	147,311
002-343-27000	MISCELLANEOUS REVENUE	0	0	0	0%	494
002-361-10000	INTEREST REVENUE	0	101	101	100%	0
002-389-00000	USE OF FUND BALANCE	297,000	0	(297,000)	0%	0
	TOTAL CRA REVENUE	717,000	420,856	(296,144)	59%	423,673
	BUSINESS ACTIVITY AND CUSTOMER					
400-381-10000	INTERFUND TRANSFER	496,229	454,877	(41,352)	92%	468,015
	ENTERPRISE FUND REVENUES					
	SEWER					
402-343-10000	SALES	1,858,283	1,588,803	(269,480)	85%	1,549,192
402-343-16000	CONNECTIONS	2,562	1,926	(636)	75%	2,476
402-343-17000	FORFEITED DISCOUNTS - PENALTIE	25,818	19,073	(6,745)	74%	23,567
402-343-50000	SEWER SURCHARGE O/S	45,649	41,385	(4,264)	91%	41,158
402-361-10000	INTEREST REVENUE	51	0	(51)	0%	0
	TOTAL SEWER REV	2,428,592	2,106,064	(322,528)	87%	2,084,407
	ELECTRIC					
403-343-11000	RESIDENTIAL SALES	5,969,758	4,487,143	(1,482,615)	75%	5,023,180
403-343-12000	COMMERCIAL SALES	6,161,238	4,816,332	(1,344,906)	78%	5,018,952
403-343-13000	INDUSTRIAL SALES	1,716,500	1,228,331	(488,169)	72%	1,381,124
403-343-14000	STREET LIGHTING SALES	144,093	11,569	(132,524)	8%	90,729
403-343-15000	INTERDEPARTMENTAL SALES	262,741	156,586	(106,155)	60%	223,747
403-343-16000	CONNECTIONS	5,000	22,366	17,366	447%	19,906
403-343-17000	FORFEITED DISCOUNTS - PENALTIE	140,000	112,647	(27,353)	80%	138,606
403-343-18000	SALE OF MATERIAL	0	0	0	0%	100
403-343-18500	SPECIAL PROJECT - MATERIAL SAL	400	250	(150)	63%	384
403-343-19000	CUT ON/OFF FEES	20,000	30,805	10,805	154%	32,296
403-343-24000	TRANSFORMER RENT	9,000	7,629	(1,371)	85%	7,652
403-343-27000	MISCELLANEOUS CHARGES	7,000	66,675	59,675	953%	-927
403-343-29000	POLE RENT-CABLEVISION	19,540	19,717	177	101%	78,161
403-343-90000	MISCELLANEOUS REVENUES	300	105,365	105,065	100%+	353
403-361-10000	INTEREST REVENUE	9,000	0	(9,000)	0%	0
403-361-13000	UNREALIZED GAIN-PRUDENTIAL BA	6,000	0	(6,000)	0%	0
	TOTAL ELECTRIC REV	14,470,570	11,065,413	(3,405,157)	76%	12,014,262
	WATER					
404-343-10000	SALES	1,405,747	1,372,349	(33,398)	98%	1,271,551
404-343-15000	INTERDEPARTMENTAL SALES	102,386	94,098	(8,288)	92%	81,736
404-343-16000	CONNECTIONS	5,945	4,325	(1,620)	73%	4,402
404-343-17000	FORFEITED DISCOUNTS-PENALTIES	35,240	17,910	(17,330)	51%	19,746
404-343-19000	CUT ON/OFF FEES	386	242	(144)	63%	314
404-343-27000	MISCELLANEOUS CHARGES	0	(1,700)	(1,700)	0%	-5,437
404-343-30000	WATER SURCHARGE O/S	67,442	64,505	(2,937)	96%	61,934
404-361-10000	INTEREST REVENUE	3,500	0	(3,500)	0%	0
404-361-13000	UNREALIZED GAIN	24,000	0	(24,000)	0%	0
	TOTAL WATER REV	1,644,646	1,551,729	(92,917)	94%	1,434,244

City of Quincy
August 2016

ACCOUNT_#	ACCOUNT DESCRIPTION	ANNUAL BUDGET	YTD Aug 2016	OVER (UNDER)	92 %	YTD Aug 2015
GAS						
405-343-10000	GAS SALES	1,676,124	1,232,612	(443,512)	74%	1,441,602
405-343-15000	GAS INTERDEPARTMENTAL SALES	7,800	5,815	(1,985)	75%	6,629
405-343-16000	GAS CONNECTIONS	1,500	1,881	381	125%	1,775
405-343-17000	GAS FORFEITED DISCS-PENALTIES	21,000	9,427	(11,573)	45%	19,895
405-343-19000	GAS CUT ON/OFF FEES	100	118	18	118%	203
405-343-27000	GAS OTHER CHARGES	0	(83)	(83)	0%	-200
405-369-40000	OTHER MISC REV-REBATE	0	77,235	77,235	100%	0
	TOTAL GAS REV	1,706,524	1,327,006	(379,518)	78%	1,469,904
REFUSE						
406-343-11000	RESIDENTIAL SALES	676,000	611,688	(64,312)	90%	607,405
406-343-12000	COMMERCIAL SALES	472,000	402,614	(69,386)	85%	393,601
406-343-15000	YARD TRASH COLLECTION	143,000	127,874	(15,126)	89%	128,351
406-343-17000	FORFEITED DISCOUNTS-PENALTIES	17,000	12,955	(4,045)	76%	16,324
	TOTAL REFUSE REV	1,308,000	1,155,131	(152,869)	88%	1,145,682
LANDFILL						
407-343-44000	GARBAGE TIPPING FEES	195,000	73,724	(121,276)	38%	194,670
407-343-45000	TRASH TIPPING FEES	0	24,972	24,972	100%	0
	TOTAL LANDFILL REV	195,000	98,696	(96,304)	51%	194,670
TELECOMMUNICATION						
508-381-00010	Non-Operating Transfer	175,208	0	(175,208)	0%	0
508-381-10000	INTERFUND TRANSFER FROM GENERAL	173,000	0	(173,000)	0%	0
508-381-20000	INTERFUND TRNFR FROM ENTERPRISE	24,000	0	(24,000)	0%	0
	TOTAL TELECOMMUNICATIONS REV	372,208	0	(372,208)	0%	0
GEN FUND EXPENDITURES						
CITY COMMISSION						
001-110-511-10110	SALARIES & WAGES	84,671	74,598	10,073	88%	69,203
001-110-511-10210	FICA TAXES	6,095	5,768	327	95%	5,349
001-110-511-30402	TRAVEL	2,000	0	2,000	0%	0
001-110-511-30491	OTHER EXPENSES	8,000	7,262	738	91%	6,276
001-110-511-31000	OTHER OPERATING IT SUPPORT	8,000	0	8,000	0%	0
001-110-511-80820	AID TO PRIVATE ORGANIZATIONS	58,500	51,008	7,492	87%	30,004
	TOTAL CITY COMMISSION	167,266	138,635	28,631	83%	110,832

City of Quincy
August 2016

ACCOUNT_#	ACCOUNT DESCRIPTION	ANNUAL BUDGET	YTD Aug 2016	OVER (UNDER)	92 %	YTD Aug 2015
CITY MANAGER						
001-160-512-10110	SALARIES & WAGES	85,000	75,846	9,154	89%	69,114
001-160-512-10120	REGULAR SALARIES & WAGES	26,614	16,658	9,956	63%	0
001-160-512-10140	OVERTIME	0	141	(141)	100%	0
001-160-512-10210	FICA TAXES	8,538	6,570	1,968	77%	4,825
001-160-512-10220	RETIREMENT CONTRIBUTIONS	13,394	11,101	2,293	83%	8,294
001-160-512-10230	LIFE & HEALTH INSURANCE	12,493	12,112	381	97%	11,117
001-160-512-30341	CONTRACTUAL SERVICES	5,000	0	5,000	0%	0
001-160-512-30343	PROFESSIONAL SERVICES	1,000	0	1,000	0%	0
001-160-512-30402	TRAVEL EXPENSE	1,000	0	1,000	0%	0
001-160-512-30403	GAS	1,500	205	1,295	14%	111
001-160-512-30410	TELEPHONE	4,500	5,882	(1,382)	131%	4,004
001-160-512-30461	REPAIR & MAINTENANCE OFFICE EC	875	395	480	45%	655
001-160-512-30491	OTHER OPERATING EXPENSE	2,800	135	2,665	5%	301
001-160-512-30511	OFFICE SUPPLIES GENERAL	1,300	427	873	33%	440
001-160-512-31000	OTHER OPERATING EXP - IT SUPPO	8,000	0	8,000	0%	0
	TOTAL CITY MANAGER	172,014	129,471	42,543	75%	98,860
CITY ATTORNEY						
001-120-514-30341	CONTRACTUAL SERVICES	200,000	118,663	81,337	59%	186,779
001-120-514-30343	PROFESSIONAL SERVICES	5,000	0	5,000	0%	358
001-120-514-30402	TRAVEL	500	0	500	0%	0
001-120-514-30491	OTHER OPERATING EXPENSE	5,000	0	5,000	0%	266
001-120-514-30500	LEGAL & RECORDING FEES	6,000	0	6,000	0%	0
001-120-514-30540	PUBLICATIONS,SUBSCRIP,& MEMBE	500	0	500	0%	0
001-120-514-31000	OTHER OPERATING EXP - IT SUPPO	8,000	0	8,000	0%	0
	TOTAL CITY ATTORNEY	225,000	118,663	106,337	53%	187,403
CITY CLERK						
001-130-519-10110	SALARIES & WAGES	59,409	53,008	6,401	89%	52,792
001-130-519-10210	FICA TAXES	4,545	3,772	773	83%	3,736
001-130-519-10220	RETIREMENT CONTRIBUTIONS	7,129	6,361	768	89%	6,335
001-130-519-10230	LIFE & HEALTH INSURANCE	4,471	4,835	(364)	108%	5,564
001-130-519-30343	PROFESSIONAL SERVICES	2,300	1,682	618	73%	617
001-130-519-30402	TRAVEL EXPENSE	1,000	0	1,000	0%	0
001-130-519-30410	TELEPHONE	2,000	1,595	405	80%	1,118
001-130-519-30461	REPAIR & MAINT - OFFICE EQUIPM	400	55	345	14%	31
001-130-519-30491	OTHER OPERATING EXPENSE	200	41	159	21%	7
001-130-519-30493	TRAINING	250	0	250	0%	0
001-130-519-30500	LEGAL ADS AND RECORDING FEES	1,000	95	905	10%	1,214
001-130-519-30511	OFFICE SUPPLIES-GENERAL	500	356	144	71%	372
001-130-519-31000	OTHER OPERATING EXP - IT SUPPO	8,000	0	8,000	0%	0
	TOTAL CITY CLERK	91,204	71,800	19,404	79%	71,786

City of Quincy
August 2016

ACCOUNT_#	ACCOUNT DESCRIPTION	ANNUAL BUDGET	YTD Aug 2016	OVER (UNDER)	92 %	YTD Aug 2015
NON-DEPARTMENTAL						
001-001-519-30320	ACCOUNTING & AUDITING SERVICE	100,000	92,000	8,000	92%	118,500
001-001-519-30341	CONTRACTUAL SERVICES	20,000	4,875	15,125	24%	0
001-001-519-30342	RECORDING OF THE COMMISSION	42,000	38,500	3,500	92%	38,500
001-001-519-30343	PROFESSIONAL SERVICES	5,000	2,575	2,425	52%	2,325
001-001-519-30390	CONTINGENCIES	73,408	0	73,408	0%	5,063
001-001-519-30410	TELEPHONE	1,000	394	606	39%	583
001-001-519-30420	REIMBURSEMENT TO CRA	10,000	150	9,850	2%	0
001-001-519-30440	SUMMER YOUTH WORK PROGRAM	24,000	12,727	11,273	53%	10,993
001-001-519-30451	INSURANCE	490,000	471,961	18,039	96%	518,524
001-001-519-30465	COPIER PAYMENT	9,408	11,942	(2,534)	127%	9,977
001-001-519-30491	OTHER OPERATING EXPENSE	50,000	15,098	34,902	30%	132,576
001-001-519-30512	POSTAGE	30,000	14,876	15,124	50%	17,999
001-001-519-31000	OTHER OPERATING EXP - IT SUPPO	85,000	0	85,000	0%	0
001-001-519-70730	TRANSFER DEBT SVC CAP IMP BOND	360,296	330,000	30,296	92%	333,703
001-001-519-70731	HONEWELL LOAN PRINCIPAL	11,676	11,676	0	100%	10,538
001-001-519-70732	HONEYWELL LOAN INTEREST	5,683	5,682	1	100%	6,185
001-001-519-90000	TRANSFER TO INTERNAL SERVICE F	175,208	0	175,208	0%	0
001-001-552-30645	CRA TIF: ECONOMIC ENVIRON.	144,000	145,813	(1,813)	101%	143,609
001-001-574-31699	QuincyFest: Artist	0	0	0	0%	10,241
	TOTAL NON-DEPARTMENTAL	1,636,679	1,158,269	478,410	71%	1,359,315
PERSONNEL						
001-260-513-10110	EXE SALARIES & WAGES	54,500	48,628	5,872	89%	48,392
001-260-513-10130	OTHER SALARIES & WAGES - P/T	11,960	17,070	(5,110)	143%	13,175
001-260-513-10210	FICA TAXES	5,084	4,685	399	92%	4,349
001-260-513-10220	RETIREMENT CONTRIBUTIONS	6,540	5,835	705	89%	5,807
001-260-513-10230	LIFE & HEALTH INSURANCE	4,471	4,944	(473)	111%	5,675
001-260-513-30314	PSYCHIATRIC EVALUATIONS	1,600	1,800	(200)	113%	1,200
001-260-513-30315	EMPLOYEE QUALITY OF LIFE	2,000	704	1,296	35%	994
001-260-513-30341	CONTRACTUAL SERVICES	12,000	11,463	537	96%	8,785
001-260-513-30343	PROFESSIONAL SERVICES	4,500	1,812	2,688	40%	4,214
001-260-513-30402	TRAVEL EXPENSE	1,000	0	1,000	0%	0
001-260-513-30410	TELEPHONE	4,500	4,726	(226)	105%	4,341
001-260-513-30461	REPAIR AND MAINTENANCE OFFICE	500	0	500	0%	500
001-260-513-30491	OTHER OPERATING EXPENSE	2,000	868	1,132	43%	2,103
001-260-513-30493	TRAINING	1,000	0	1,000	0%	507
001-260-513-30511	OFFICE SUPPLIES GENERAL	2,000	1,955	45	98%	-106
001-260-513-31000	OTHER OPERATING EXP - IT SUPPO	8,000	0	8,000	0%	0
	TOTAL PERSONNEL	121,655	104,489	17,166	86%	99,935

City of Quincy
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ACCOUNT_#	ACCOUNT DESCRIPTION	ANNUAL BUDGET	YTD Aug 2016	OVER (UNDER)	92 %	YTD Aug 2015
	FINANCE					
001-271-513-10110	EXE SALARIES & WAGES	20,206	17,919	2,287	89%	14,116
001-271-513-10120	REGULAR SALARIES & WAGES	48,312	27,622	20,690	57%	39,692
001-271-513-10140	OVERTIME	0	18	(18)	100%	0
001-271-513-10210	FICA TAXES	5,242	3,323	1,919	63%	3,997
001-271-513-10220	RETIREMENT CONTRIBUTIONS	8,222	5,435	2,787	66%	6,532
001-271-513-10230	LIFE & HEALTH INSURANCE	10,522	7,048	3,474	67%	11,241
001-271-513-30343	PROFESSIONAL SERVICES	18,800	15,997	2,803	85%	24,187
001-271-513-30410	TELEPHONE	7,900	6,318	1,582	80%	6,581
001-271-513-30461	REPAIR & MAINT OFFICE EQUIPMEN	1,600	50	1,550	3%	1,194
001-271-513-30470	PRINTING & BINDING-BUDGET	500	0	500	0%	0
001-271-513-30491	OTHER OPERATING EXPENSE	1,000	902	98	90%	758
001-271-513-30493	TRAINING	1,000	250	750	25%	0
001-271-513-30511	OFFICE SUPPLIES GENERAL	6,900	6,418	482	93%	5,218
001-271-513-30512	POSTAGE	500	17	483	3%	-63
001-271-513-30521	OPERATING SUPPLIES	1,000	547	453	55%	700
001-271-513-30540	DUES, PUBLICATIONS, & MEMBERSH	500	0	500	0%	0
001-271-513-31000	OTHER OPERATING EXP - IT SUPPO	8,000	0	8,000	0%	0
001-271-513-60641	OFFICE FURNITURE & EQUIPMENT	1,500	1,621	(121)	108%	0
	TOTAL FINANCE	141,704	93,485	48,219	66%	114,153
	GENERAL SERVICES ADM					
001-276-513-10110	EXE SALARIES & WAGES	8,871	7,771	1,100	88%	10,850
001-276-513-10210	FICA	679	0	679	0%	0
001-276-513-10220	RETIREMENT	1,065	0	1,065	0%	0
001-276-513-10230	LIFE & HEALTH	1,118	0	1,118	0%	0
	TOTAL GEN SERVICES ADM	11,733	7,771	3,962	66%	10,850

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ACCOUNT_#	ACCOUNT DESCRIPTION	ANNUAL BUDGET	YTD Aug 2016	OVER (UNDER)	92 %	YTD Aug 2015
	LAW ENFORCEMENT ADM					
001-210-521-10110	EXE SALARIES & WAGES	63,775	58,561	5,214	92%	6,549
001-210-521-10120	REGULAR SALARIES & WAGES	138,266	77,432	60,834	56%	178,590
001-210-521-10140	OVERTIME	1,000	15	985	2%	-373
001-210-521-10150	SPEC PAY-INCENTIVE,HOL,LV BUYB	1,000	8	992	1%	-508
001-210-521-10210	FICA TAXES	15,399	10,027	5,372	65%	13,427
001-210-521-10220	RETIREMENT CONTRIBUTIONS	33,716	16,367	17,349	49%	19,614
001-210-521-10230	LIFE & HEALTH INSURANCE	24,895	21,581	3,314	87%	32,606
001-210-521-30341	CONTRACTUAL SERVICES **	36,000	42,180	(6,180)	117%	56,882
001-210-521-30402	TRAVEL EXPENSE	1,500	397	1,103	26%	0
001-210-521-30403	GAS & DIESEL	3,500	1,217	2,283	35%	1,897
001-210-521-30404	OIL & GREASE	350	0	350	0%	34
001-210-521-30405	TIRES	800	0	800	0%	123
001-210-521-30406	VEHICLE PARTS ONLY	1,250	324	926	26%	32
001-210-521-30407	VEHICLE REPAIRS	950	0	950	0%	0
001-210-521-30410	TELEPHONE	44,000	34,678	9,322	79%	36,231
001-210-521-30430	UTILITIES	39,000	27,913	11,087	72%	30,980
001-210-521-30464	REPAIRS & MAINTENANCE-RADIO	4,000	380	3,620	10%	628
001-210-521-30491	OTHER OPERATING EXPENSE	3,500	1,372	2,128	39%	1,796
001-210-521-30492	INVESTIGATIVE FUNDS	3,000	269	2,731	9%	0
001-210-521-30493	TRAINING	0	225	(225)	100%	0
001-210-521-30511	OFFICE SUPPLIES-GENERAL	2,000	507	1,493	25%	1,170
001-210-521-30521	OPERATING MATERIALS & SUPPLIES	500	522	(22)	104%	0
001-210-521-30522	OPERATING SUPPLIES-UNIFORMS	500	0	500	0%	0
001-210-521-30540	PUBLICATIONS, SUBSCRIP. & MEMB	400	510	(110)	128%	300
001-210-521-31000	OTHER OPERATING EXP - IT SUPPO	8,000	0	8,000	0%	0
001-210-521-60620	BUILDINGS	0	0	0	0%	583
001-210-521-60641	OFFICE FURNITURE & EQUIPMENT	3,000	900	2,100	30%	0
001-210-521-60644	EQUIPMENT	3,000	0	3,000	0%	990
	TOTAL LAW ENFORCEMENT ADM	433,301	295,385	137,916	68%	381,551

** Contractual Services -- Annual Software Support \$12,000, Animal Control \$32,000, Copier \$4,200

	LAW ENFORCEMENT OPERATIONS					
001-220-521-10120	REGULAR SALARIES & WAGES	952,950	809,733	143,217	85%	775,318
001-220-521-10130	OTHER SALARIES & WAGES - P/T	47,712	26,464	21,248	55%	21,002
001-220-521-10140	OVERTIME	65,000	106,137	(41,137)	163%	89,793
001-220-521-10150	SPEC PAY-INCENTIVE,HOL,LV BUYB	15,500	13,175	2,325	85%	14,066
001-220-521-10210	FICA TAXES	76,551	70,756	5,795	92%	67,694
001-220-521-10220	RETIREMENT CONTRIBUTIONS	179,056	158,082	20,974	88%	97,340
001-220-521-10230	LIFE & HEALTH INSURANCE	140,193	137,611	2,582	98%	146,497
001-220-521-30341	CONTRACTUAL SERVICES	1,000	0	1,000	0%	161
001-220-521-30402	TRAVEL EXPENSE	1,500	0	1,500	0%	0
001-220-521-30403	GASOLINE & DIESEL	45,000	29,975	15,025	67%	36,128
001-220-521-30404	OIL & GREASE	3,500	823	2,677	24%	1,281
001-220-521-30405	TIRES	4,000	3,418	582	85%	2,559
001-220-521-30406	VEHICLE PARTS ONLY	10,000	6,046	3,954	60%	3,139
001-220-521-30407	OTHER AUTO EXPENSE	9,000	234	8,766	3%	0
001-220-521-30462	REPAIR & MAINT.-EQUIPMENT & TC	600	798	(198)	133%	0
001-220-521-30464	REPAIR & MAINTENANCE - RADIOS	200	0	200	0%	0
001-220-521-30491	OTHER OPERATING EXPENSE	4,600	6,067	(1,467)	132%	4,318
001-220-521-30493	TRAINING	7,000	5,005	1,995	72%	3,129
001-220-521-30499	CANINE EXPENSE	2,500	1,120	1,380	45%	892

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ACCOUNT_#	ACCOUNT DESCRIPTION	ANNUAL BUDGET	YTD Aug 2016	OVER (UNDER)	92 %	YTD Aug 2015
001-220-521-30511	OFFICE SUPPLIES	1,500	478	1,022	32%	1,083
001-220-521-30521	OPERATING MATERIALS & SUPPLIES	2,000	8,228	(6,228)	411%	1,365
001-220-521-30522	OPERATING SUPPLIES - UNIFORMS	15,000	4,330	10,670	29%	13,046
001-220-521-60642	VEHICLES	55,000	36,617	18,383	67%	0
001-220-521-60644	EQUIPMENT	9,167	8,515	652	93%	16,923
001-220-521-70710	CAPITAL EQUIPMENT LOAN- PRINCI	28,000	27,378	622	98%	55,307
001-220-521-70711	VEHICLE LOAN CCBG (4)-PRINCIPA	2,599	0	2,599	0%	0
001-220-521-70721	VEHICLE LOAN CCBG (4)- INTERES	8	0	8	0%	750
	TOTAL LAW ENFORCEMENT OPERA	1,679,136	1,460,990	218,146	87%	1,351,791
	FIRE CONTROL ADM					
001-210-522-10110	EXE SALARIES & WAGES	61,094	53,339	7,755	87%	56,060
001-210-522-10120	REGULAR SALARIES & WAGES	40,445	36,086	4,359	89%	36,489
001-210-522-10150	SPEC PAY-INCENTIVE,HOL,LV BUYB	6,500	858	5,642	13%	1,385
001-210-522-10210	FICA TAXES	7,768	6,569	1,199	85%	6,692
001-210-522-10220	RETIREMENT CONTRIBUTIONS	26,202	20,146	6,056	77%	14,063
001-210-522-10230	LIFE & HEALTH INSURANCE	18,072	12,407	5,665	69%	17,810
001-210-522-30410	TELEPHONE	17,000	15,129	1,871	89%	16,742
001-210-522-30430	UTILITIES	22,000	15,317	6,683	70%	15,063
001-210-522-30461	REPAIR & MAINTENANCE-OFFICE EC	750	727	23	97%	0
001-210-522-30463	REPAIR & MAINT.-BUILDINGS & GR	3,000	3,614	(614)	120%	3,754
001-210-522-30464	REPAIR & MAINTENANCE-RADIO	2,000	330	1,670	17%	1,510
001-210-522-30465	COPIER PAYMENT	1,500	1,270	230	85%	1,160
001-210-522-30491	OTHER OPERATING EXPENSE	1,340	441	899	33%	1,169
001-210-522-30494	FIRE PREVENTION & EDUCATION	2,250	2,002	248	89%	343
001-210-522-30511	OFFICE SUPPLIES-GENERAL	950	74	876	8%	435
001-210-522-30521	OPERATING MATERIALS & SUPPLIES	570	463	107	81%	448
001-210-522-30522	OPERATING SUPPLIES - UNIFORMS	700	478	222	68%	532
001-210-522-31000	OTHER OPERATING EXP -IT SUPPOR	8,000	0	8,000	0%	0
001-210-522-60641	OFFICE FURNITURE & EQUIPMENT	2,000	570	1,430	29%	0
001-210-522-70711	VEHICLE LOAN CCBG - PRINCIPAL	388	0	388	0%	4,173
001-210-522-70721	VEHICLE LOAN CCBG - INTEREST	1	0	1	0%	112
	TOTAL FIRE CONTROL ADM	222,530	169,820	52,710	76%	177,940

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ACCOUNT_#	ACCOUNT DESCRIPTION	ANNUAL BUDGET	YTD Aug 2016	OVER (UNDER)	92 %	YTD Aug 2015
	FIRE CONTROL OPERATIONS					
001-230-522-10120	REGULAR SALARIES & WAGES	637,500	544,497	93,003	85%	567,893
001-230-522-10130	OTHER SALARIES & WAGES - P/T	40,414	36,677	3,737	91%	34,748
001-230-522-10140	OVERTIME **	25,000	107,494	(82,494)	430%	29,970
001-230-522-10150	SPEC PAY-INCENTIVE,HOL,LV BUYB	22,000	17,608	4,392	80%	19,536
001-230-522-10210	FICA TAXES	51,952	51,959	(7)	100%	46,795
001-230-522-10220	RETIREMENT CONTRIBUTIONS	155,631	135,907	19,724	87%	93,510
001-230-522-10230	LIFE & HEALTH INSURANCE	108,830	99,118	9,712	91%	131,511
001-230-522-30402	TRAVEL EXPENSE	100	0	100	0%	0
001-230-522-30403	GASOLINE & DIESEL	14,000	5,890	8,110	42%	8,751
001-230-522-30404	OIL & GREASE	2,000	847	1,153	42%	118
001-230-522-30405	TIRES	3,500	3,139	361	90%	3,567
001-230-522-30406	VEHICLE PARTS ONLY	3,400	2,436	964	72%	2,604
001-230-522-30407	OTHER AUTO EXPENSE	0	0	0	0%	1,354
001-230-522-30462	REPAIR & MAINT. - EQUIPMENT &	5,500	4,244	1,256	77%	4,401
001-230-522-30491	OTHER OPERATING EXPENSE	850	895	(45)	105%	783
001-230-522-30493	TRAINING	10,800	430	10,370	4%	3,851
001-230-522-30511	OFFICE SUPPLIES	750	600	150	80%	737
001-230-522-30521	OPERATING MATERIALS & SUPPLIES	560	543	17	97%	515
001-230-522-30522	OPERATING SUPPLIES - UNIFORMS	18,000	10,828	7,172	60%	6,327
001-230-522-60642	VEHICLES	20,000	0	20,000	0%	0
001-230-522-60644	EQUIPMENT	19,500	16,339	3,161	84%	11,564
	TOTAL FIRE CONTROL OPERATIONS	1,140,287	1,039,451	100,836	91%	968,536

** Additional overtime created as a result of two retirements and personnel changes.

	BUILDING & PLANNING					
001-284-515-10110	EXE SALARIES & WAGES	57,241	51,074	6,167	89%	50,849
001-284-515-10120	REGULAR SALARIES & WAGES	88,781	56,244	32,537	63%	51,054
001-284-515-10140	OVERTIME	0	782	(782)	100%	354
001-284-515-10210	FICA TAXES	11,171	7,791	3,380	70%	7,424
001-284-515-10220	RETIREMENT CONTRIBUTIONS	14,429	12,878	1,551	89%	10,496
001-284-515-10230	LIFE & HEALTH INSURANCE	25,230	24,374	856	97%	19,431
001-284-515-30341	CONTRACTUAL SERVICES	30,000	26,660	3,340	89%	16,100
001-284-515-30343	PROFESSIONAL SERVICES	50,000	0	50,000	0%	0
001-284-515-30402	TRAVEL EXPENSE	3,000	0	3,000	0%	0
001-284-515-30403	GAS & DIESEL	1,800	864	936	48%	1,199
001-284-515-30404	OIL & GREASE	200	0	200	0%	0
001-284-515-30405	TIRES	200	0	200	0%	0
001-284-515-30406	VEH PARTS ONLY	200	0	200	0%	0
001-284-515-30407	VEH REPAIRS	300	0	300	0%	0
001-284-515-30410	TELEPHONE	4,800	5,944	(1,144)	124%	4,212
001-284-515-30461	REPAIR & MAINT. OFFICE EQUIPME	500	255	245	51%	9
001-284-515-30491	OTHER OPERATING EXPENSE	5,000	541	4,459	11%	8,865
001-284-515-30493	TRAINING	1,500	1,450	50	97%	0
001-284-515-30500	ADVERTISEMENTS	1,200	2,411	(1,211)	201%	1,718
001-284-515-30511	OFFICE SUPPLIES GENERAL	2,500	635	1,865	25%	393
001-284-515-31000	OTHER OPERATING EXP - IT SUPPO	8,000	0	8,000	0%	0
001-284-515-60641	OFFICE FURNITURE & EQUIPMENT	1,000	0	1,000	0%	0
	TOTAL BUILDING & PLANNING	307,052	191,903	115,149	62%	172,105

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ACCOUNT_#	ACCOUNT DESCRIPTION	ANNUAL BUDGET	YTD Aug 2016	OVER (UNDER)	92 %	YTD Aug 2015
RECREATIONAL ACTIVITY						
001-310-572-10110	EXE SALARIES & WAGES	56,128	51,451	4,677	92%	75,372
001-310-572-10120	REGULAR SALARIES & WAGES	98,631	86,108	12,523	87%	49,442
001-310-572-10130	OTHER SALARIES & WAGES - P/T	38,410	32,826	5,584	85%	13,773
001-310-572-10140	OVERTIME	0	91	(91)	100%	157
001-310-572-10210	FICA TAXES	15,979	12,430	3,549	78%	10,251
001-310-572-10220	RETIREMENT CONTRIBUTIONS	18,571	21,354	(2,783)	115%	11,915
001-310-572-10230	LIFE & HEALTH INSURANCE	15,000	18,439	(3,439)	123%	16,090
001-310-572-30341	CONTRACTUAL SERVICES	8,300	6,536	1,764	79%	68
001-310-572-30343	PROFESSIONAL SERVICES	0	3,585	(3,585)	100%	6,525
001-310-572-30390	CONTINGENCY	1,000	975	25	98%	0
001-310-572-30402	TRAVEL EXPENSE	1,000	94	906	9%	0
001-310-572-30403	GAS & DIESEL	2,500	4,526	(2,026)	181%	4,398
001-310-572-30404	OIL & GREASE	150	89	61	59%	67
001-310-572-30405	TIRES	200	28	172	14%	0
001-310-572-30406	VEH PARTS ONLY	500	268	232	54%	6
001-310-572-30407	VEHICLE REPAIRS	750	657	93	88%	0
001-310-572-30410	TELEPHONE	10,700	8,286	2,414	77%	8,922
001-310-572-30430	UTILITIES	320	0	320	0%	238
001-310-572-30440	RENTAL OF EQUIPMENT & BUILDING	0	0	0	0%	442
001-310-572-30462	REPAIR & MAINT-EQUIPMENT & TO	9,500	2,853	6,647	30%	7,202
001-310-572-30491	OTHER OPERATING EXPENSES	20,000	11,779	8,221	59%	14,249
001-310-572-30493	TRAINING	1,000	539	461	54%	100
001-310-572-30511	OFFICE SUPPLIES - GENERAL	1,350	1,486	(136)	110%	990
001-310-572-30521	OPERATING MATERIALS & SUPPLIES	1,700	1,693	7	100%	1,458
001-310-572-30523	OPERATING SUP - CHEM	2,000	1,678	322	84%	252
001-310-572-30524	SWIMMING POOL SUPPLIES	4,000	4,786	(786)	120%	1,591
001-310-572-30525	ATHLETIC EQUIPMENT - FOOTBALL	10,000	2,033	7,967	20%	2,272
001-310-572-30526	ATHLETIC EQUIP BASEBALL & SOFT	1,000	2,383	(1,383)	238%	688
001-310-572-30528	ATHLETIC EQUIPMENT - BASKETBAL	2,000	818	1,182	41%	1,570
001-310-572-30529	ATHLETIC EQUIPMENT - OTHER	5,000	3,362	1,638	67%	3,395
001-310-572-30540	OTHER RECREATIONAL ACTIVITIES	12,000	11,149	851	93%	9,240
001-310-572-31000	OTHER OPERATING EXP - IT SUPPO	8,000	0	8,000	0%	0
	TOTAL RECREATIONAL ACTIVITY	345,689	292,302	53,387	85%	240,673
PARKS						
001-440-572-10120	REGULAR SALARIES & WAGES	2,631	856	1,775	33%	66,500
001-440-572-10140	OVERTIME	0	4	(4)	100%	1,233
001-440-572-10210	FICA TAXES	201	62	139	31%	4,872
001-440-572-10220	RETIREMENT CONTRIBUTIONS	316	1,000	(684)	316%	7,006
001-440-572-10230	LIFE & HEALTH INSURANCE	457	31	426	7%	13,641
001-440-572-30391	PARKS & FACILITY	6,000	1,852	4,148	31%	3,407
001-440-572-30430	UTILITIES	42,500	25,285	17,215	59%	32,702
001-440-572-30462	REPAIR & MAINT.-EQUIPMENT & TC	0	4	(4)	100%	0
001-440-572-30463	REPAIR & MAINTENANCE-BLDGS. &	17,672	13,684	3,988	77%	10,825
001-440-572-30491	OTHER OPERATING EXPENSES	0	0	0	0%	492
001-440-572-60642	VEHICLES	14,500	14,500	0	100%	0
001-440-572-60644	EQUIPMENT	17,728	1,897	15,831	11%	0
	TOTAL PARKS	102,005	59,175	42,830	58%	140,678

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PUBLIC WORKS ADM						
001-410-539-10110	EXE SALARIES & WAGES	42,225	34,200	8,025	81%	0
001-410-539-10120	REGULAR SALARIES & WAGES	18,426	4,537	13,889	25%	9,301
001-410-539-10140	OVERTIME	0	0	0	0%	67
001-410-539-10210	FICA TAXES	4,640	2,703	1,937	58%	657
001-410-539-10220	RETIREMENT CONTRIBUTIONS	7,278	4,648	2,630	64%	1,116
001-410-539-10230	LIFE & HEALTH INSURANCE	5,842	6,502	(660)	111%	1,544
001-410-539-30402	TRAVEL EXPENSE	0	(17)	17	100%	0
001-410-539-30410	TELEPHONE	8,400	8,956	(556)	107%	7,305
001-410-539-30430	UTILITIES	81,924	55,260	26,664	67%	58,240
001-410-539-30440	REPAIR & MAINT BUILDING	2,000	1,002	998	50%	727
001-410-539-30491	OTHER OPERATING EXPENSE	5,000	4,802	198	96%	20,039
001-410-539-30493	TRAINING	1,000	1,085	(85)	109%	169
001-410-539-30511	OFFICE SUPPLIES	400	171	229	43%	311
001-410-539-30521	OPERATING MATERIALS & SUPPLIES	2,000	1,782	218	89%	803
001-410-539-30522	OPERATING EXPENSE - UNIFORMS	13,000	13,714	(714)	105%	10,579
001-410-539-30524	OPERATING SUPPLIES - TOOLS	500	242	258	48%	47
001-410-539-31000	OTHER OPERATING EXP - IT SUPPO	8,000	942	7,058	12%	0
	TOTAL PUBLIC WORKS ADM	200,635	140,529	60,106	70%	110,905
ROADS & STREETS						
001-430-541-10110	SALARIES & WAGES	6,032	5,529	503	92%	2,798
001-430-541-10120	REGULAR SALARIES & WAGES	203,962	177,505	26,457	87%	103,752
001-430-541-10130	OTHER SALARIES & WAGES - P/T	0	0	0	0%	886
001-430-541-10140	OVERTIME	0	1,684	(1,684)	100%	834
001-430-541-10210	FICA TAXES	16,065	13,797	2,268	86%	7,924
001-430-541-10220	RETIREMENT CONTRIBUTIONS	25,199	20,561	4,638	82%	12,269
001-430-541-10230	LIFE & HEALTH INSURANCE	40,303	30,056	10,247	75%	20,212
001-430-541-30341	CONTRACTUAL SERVICES	5,000	4,279	721	86%	0
001-430-541-30403	GASOLINE & DIESEL	60,000	34,693	25,307	58%	42,412
001-430-541-30491	OTHER OPERATING EXPENSE	0	0	0	0%	279
001-430-541-30524	OPERATING SUPPLIES - SMALL TOO	500	4,241	(3,741)	848%	-256
001-430-541-30530	ROAD MATERIALS & SUPPLIES	40,000	26,300	13,700	66%	15,052
001-430-541-60632	RESURF & SIDEWALKS	332,561	185,972	146,589	56%	26,169
001-430-541-60634	STORM WATER FACILITIES	25,000	866	24,134	3%	0
001-430-541-60643	HEAVY EQUIPMENT	15,000	1,452	13,548	10%	10,737
001-430-541-70711	PRINCIPAL- CCB LOAN EQUIP FOR	18,455	15,611	2,844	85%	15,066
001-430-541-70721	INTEREST - CCB LOAN EQUIPMENT	1,173	1,064	109	91%	1,608
	TOTAL ROADS & STREETS	789,250	523,610	265,640	66%	259,742
CEMETERIES & GROUNDS						
001-431-542-10120	REGULAR SALARIES & WAGES	79,583	57,501	22,082	72%	4,681
001-431-542-10140	OVERTIME	0	1,643	(1,643)	100%	0
001-431-542-10210	FICA TAXES	6,088	4,378	1,710	72%	326
001-431-542-10220	RETIREMENT CONTRIBUTIONS	9,550	6,894	2,656	72%	562
001-431-542-10230	LIFE & HEALTH INSURANCE	17,093	9,823	7,270	57%	1,031
001-431-542-30521	OPERATING SUPPLIES	5,000	219	4,781	4%	0
	TOTAL CEMETERIES & GROUNDS	117,314	80,460	36,854	69%	6,600

City of Quincy
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ACCOUNT_#	ACCOUNT DESCRIPTION	ANNUAL BUDGET	YTD Aug 2016	OVER (UNDER)	92 %	YTD Aug 2015
	BUILDINGS & GROUNDS					
001-440-519-10120	REGULAR SALARIES & WAGES	148,642	109,043	39,599	73%	147,640
001-440-519-10140	OVERTIME	0	1,191	(1,191)	100%	2,414
001-440-519-10210	FICA TAXES	11,371	8,840	2,531	78%	10,295
001-440-519-10220	RETIREMENT CONTRIBUTIONS	17,837	12,232	5,605	69%	16,176
001-440-519-10230	LIFE & HEALTH INSURANCE	29,014	17,360	11,654	60%	34,848
001-440-519-30341	CONTRACTUAL SERVICES	45,000	46,854	(1,854)	104%	9,021
001-440-519-30463	REPAIR & MAINT.-BUILDINGS & GR	20,000	3,133	16,867	16%	61,416
001-440-519-30491	OTHER OPERATING EXPENSE	8,000	4,617	3,383	58%	5,062
001-440-519-60644	EQUIPMENT	37,500	19,131	18,369	51%	0
	TOTAL BUILDINGS & GROUNDS	317,364	222,401	94,963	70%	286,871
	FLEET MAINTENANCE					
001-450-541-10120	REGULAR SALARIES & WAGES	69,816	62,534	7,282	90%	63,145
001-450-541-10140	OVERTIME	1,000	387	613	39%	1,329
001-450-541-10210	FICA TAXES	5,341	4,215	1,126	79%	4,346
001-450-541-10220	RETIREMENT CONTRIBUTIONS	8,378	7,194	1,184	86%	7,418
001-450-541-10230	LIFE & HEALTH INSURANCE	17,584	14,542	3,042	83%	17,850
001-450-541-30404	OIL & GREASE	750	3,009	(2,259)	401%	697
001-450-541-30405	TIRES	7,500	6,278	1,222	84%	6,431
001-450-541-30406	VEH PARTS ONLY	15,000	40,468	(25,468)	270%	22,895
001-450-541-30407	VEHICLE REPAIRS	7,500	12,314	(4,814)	164%	7,238
001-450-541-30491	OTHER OPER EXPENSE	700	873	(173)	125%	632
	TOTAL FLEET MAINT	133,569	151,815	(18,246)	114%	131,982
	TOTAL GEN FUND EXPENDITURES	8,355,387	6,450,424	1,904,963	77%	6,018,544

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ACCOUNT_#	ACCOUNT DESCRIPTION	ANNUAL BUDGET	YTD Aug 2016	OVER (UNDER)	92 %	YTD Aug 2015
COMMUNITY REDEVELOPMENT AGENCY						
002-250-552-10110	EXECUTIVE SALARIES & WAGES	64,270	57,345	6,925	89%	67,615
002-250-552-10120	REGULAR SALARIES & WAGES	0	0	0	0%	-1,615
002-250-552-10210	FICA	4,917	4,295	622	87%	5,094
002-250-552-10220	RETIREMENT CONTRIBUTIONS	7,712	6,881	831	89%	8,114
002-250-552-10230	LIFE & HEALTH INSURANCE	4,471	4,731	(260)	106%	5,480
002-250-552-10280	EXTRA PERSONNEL COSTS	2,703	8,750	(6,047)	324%	0
002-250-552-10290	PERSONNEL COST ROLLOVER	17,000	0	17,000	0%	0
002-250-552-30341	CONTRACTUAL SERVICES	50,000	35,335	14,665	71%	19,744
002-250-552-30343	PROFESSIONAL SERVICES	50,000	1,500	48,500	3%	45,054
002-250-552-30345	MAINSTREET SUPPORT	0	2,237	(2,237)	100+%	10,000
002-250-552-30390	CONTINGENCIES - TANYARD CREEK	90,927	2,870	88,057	3%	28,198
002-250-552-30402	TRAVEL EXPENSES	5,000	2,874	2,126	57%	3,316
002-250-552-30403	GAS & DIESEL	2,000	2,029	(29)	101%	575
002-250-552-30410	TELEPHONE	2,000	1,639	361	82%	1,211
002-250-552-30420	SPECIAL EVENTS	15,000	8,275	6,725	55%	2,845
002-250-552-30463	R/M HOUSING	12,000	9,000	3,000	75%	0
002-250-552-30491	OTHER OPERATING EXPENSES	0	1,606	(1,606)	100+%	10,284
002-250-552-30493	TRAINING	1,500	0	1,500	0%	820
002-250-552-30500	LEGAL ADS & RECORDINGS	2,000	1,120	880	56%	1,690
002-250-552-30511	OFFICE SUPPLIES	0	0	0	0%	1,378
002-250-552-30512	POSTAGE	500	0	500	0%	0
002-250-552-30521	OPERATING SUPPLIES	10,000	2,791	7,209	28%	816
002-250-552-32000	REIMBURSEMENT TO THE CITY	20,000	20,000	0	100%	0
002-250-552-60000	SENIOR ENERGY EFF PROGRAM	200,000	39,675	160,325	20%	12,475
002-250-552-60010	BEAUTIFICATION PROJECTS	100,000	10,758	89,242	11%	0
002-250-552-60020	AFFORDABLE HOUSING PURCHASE &	50,000	28,171	21,829	56%	0
002-250-552-60030	R D Edwards Building	0	296,036	(296,036)	100+%	0
002-250-552-60641	OFFICE FURNITURE & EQUIPMENT	5,000	800	4,200	16%	238
	TOTAL CRA	717,000	548,718	168,282	77%	223,333
ENTERPRISE FUND						
FINANCIAL SERVICES						
400-271-513-10110	EXECUTIVE SALARIES & WAGES	60,619	53,756	6,863	89%	42,347
400-271-513-10120	REGULAR SALARIES & WAGES	144,937	82,910	62,027	57%	128,283
400-271-513-10210	FICA TAXES	15,725	9,985	5,740	63%	12,698
400-271-513-10220	RETIREMENT CONTRIBUTIONS	24,667	16,304	8,363	66%	19,596
400-271-513-10230	LIFE & HEALTH INSURANCE	31,567	23,627	7,940	75%	33,908
	TOTAL FINANCIAL SERVICES	277,515	186,582	90,933	67%	236,833
CUSTOMER SERVICES						
400-274-513-10110	EXE SALARIES & WAGES	0	0	0	0%	15,580
400-274-513-10120	REGULAR SALARIES & WAGES	128,758	108,835	19,923	85%	117,128
400-274-513-10140	OVERTIME	2,341	191	2,150	8%	1,682
400-274-513-10210	FICA TAXES	9,850	8,553	1,297	87%	9,603
400-274-513-10220	RETIREMENT CONTRIBUTION	15,451	12,150	3,301	79%	11,461
400-274-513-10230	LIFE & HEALTH INSURANCE	13,414	12,955	459	97%	23,117
400-274-513-30280	Credit Card Processing Charges	12,000	11,941	59	100%	10,632
400-274-513-30341	CONTRACTUAL SERVICES	5,500	1,085	4,415	20%	7,881
400-274-513-30390	CONTINGENCY	1,000	0	1,000	0%	0
400-274-513-30402	TRAVEL EXPENSES	1,000	0	1,000	0%	0
400-274-513-30403	GAS & DIESEL	0	862	(862)	100%	1,701

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ACCOUNT_#	ACCOUNT DESCRIPTION	ANNUAL BUDGET	YTD Aug 2016	OVER (UNDER)	92 %	YTD Aug 2015
400-274-513-30410	TELEPHONE	5,300	6,905	(1,605)	130%	4,787
400-274-513-30461	REPAIR & MAINTAIN OFFICE EQUIP	2,100	3,075	(975)	146%	1,838
400-274-513-30491	OTHER OPERATING EXPENSES	1,200	1,846	(646)	154%	924
400-274-513-30493	TRAINING	1,000	0	1,000	0%	0
400-274-513-30495	Over or Under	0	(253)	253	0%	0
400-274-513-30511	OFFICE SUPPLIES-GENERAL	2,000	639	1,361	32%	1,580
400-274-513-30522	OPERATING SUPPLIES - UNIFORMS	0	0	0	0%	23
400-274-513-31000	OTHER OPERATING EXPENSE IT SUP	8,000	0	8,000	0%	0
400-274-513-31500	ENERGY PROGRAM EXPENSES	2,500	0	2,500	0%	0
400-274-513-60620	BUILDING MODIFICAION SECURITY	5,000	0	5,000	0%	0
400-274-513-60641	OFFICE FURNITURE & EQUIPMENT	2,300	842	1,458	37%	1,803
400-274-513-70711	NETQUINCY BLDG PRINCIPAL 50%	0	0	0	0%	4,382
400-274-513-70722	NETQUINCY BLDG INTEREST 50%	0	0	0	0%	86
	TOTAL CUSTOMER SERVICES	218,714	169,627	49,087	78%	214,209
	SEWER ADMINISTRATION					
402-520-535-10110	EXE SALARIES & WAGES	13,585	9,868	3,717	73%	9,822
402-520-535-10120	REGULAR SALARIES & WAGES	35,607	7,416	28,191	21%	14,425
402-520-535-10140	OVERTIME	500	4	496	1%	125
402-520-535-10210	FICA TAXES	3,763	1,243	2,520	33%	1,756
402-520-535-10220	RETIREMENT CONTRIBUTIONS	5,903	2,045	3,858	35%	2,433
402-520-535-10230	LIFE & HEALTH INSURANCE	6,145	2,758	3,387	45%	5,585
402-520-535-30341	CONTRACTUAL SERVICES	7,500	4,429	3,071	59%	3,423
402-520-535-30343	PROFESSIONAL SERVICES **	35,000	87,294	(52,294)	249%	0
402-520-535-30402	TRAVEL EXPENSE	200	0	200	0%	99
402-520-535-30403	GAS & DIESEL	200	0	200	0%	0
402-520-535-30404	OIL & GREASE	400	0	400	0%	0
402-520-535-30405	TIRES	100	0	100	0%	0
402-520-535-30410	TELEPHONE	9,000	13,001	(4,001)	144%	7,990
402-520-535-30440	RENTALS & LEASES	3,000	1,869	1,131	62%	2,046
402-520-535-30491	OTHER OPERATING EXPENSE	8,000	1,982	6,018	25%	1,533
402-520-535-30511	OFFICE SUPPLIES	300	0	300	0%	46
402-520-535-30521	OPERATING SUPPLIES	300	0	300	0%	25
402-520-535-30522	OPERATING SUPPLIES - UNIFORMS	100	99	1	99%	88
402-520-535-31000	OTHER OPERATING EXP - IT SUPPO	8,000	0	8,000	0%	0
402-520-535-60644	EQUIPMENT	10,000	0	10,000	0%	0
402-520-535-70031	2003 BOND DEBT SERVICE PRINCIP	102,667	78,406	24,261	76%	
402-520-535-70032	2003 BOND DEBT SERVICE INTERES	197,232	108,875	88,357	55%	81,906
402-520-535-70111	2011 BOND DEBT SERVICE PRINCIP	20,150	20,150	0	100%	18,850
402-520-535-70112	2011 BOND DEBT SERVICE INTERES	34,702	35,029	(327)	101%	35,663
402-520-535-70710	DEBT SERVICE PRINCIPAL	95,475	71,250	24,225	75%	68,750
402-520-535-70721	DEBT SERVICE DEP STATE LOAN IN	25,326	16,007	9,319	63%	18,618
402-520-535-70731	HONEYWELL LOAN PRINCIPAL	31,524	31,524	0	100%	28,452
402-520-535-70732	HONEWELL LOAN INTEREST	16,038	15,343	695	100%	16,698
402-520-535-70733	DEBT SERVICE - FL DEP LOAN	32,516	0	32,516	0%	0
402-520-535-90990	TRANSFER OF PROFIT	2,362	0	2,362	0%	122,238
402-520-535-91000	BUSINESS ACTIVITY SHARED EXP	54,171	49,657	4,514	92%	49,656
	TOTAL SEWER ADM	759,766	558,249	201,517	73%	490,227

Smoke Testing Project -- to be reimbursed

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ACCOUNT_#	ACCOUNT DESCRIPTION	ANNUAL BUDGET	YTD Aug 2016	OVER (UNDER)	92 %	YTD Aug 2015
SEWER TREATMENT						
402-531-535-30341	CONTRACTUAL SERVICES	701,895	659,577	42,318	94%	598,960
402-531-535-30430	UTILITIES	190,000	166,645	23,355	88%	203,242
402-531-535-30466	REPAIR & MAINTENANCE - PLANT	7,000	0	7,000	0%	0
402-531-535-30491	OTHER OPERATING EXPENSE	26,000	0	26,000	0%	150
402-531-535-30501	PERMITS	400	0	400	0%	0
402-531-535-60644	EQUIPMENT	31,000	6,060	24,940	20%	0
	TOTAL SEWER TREATMENT	956,295	832,282	124,013	87%	802,352
SEWER DISTRIBUTION						
402-540-535-10120	REGULAR SALARIES & WAGES	96,109	87,570	8,539	91%	72,129
402-540-535-10140	OVERTIME	6,000	5,530	470	92%	5,469
402-540-535-10210	FICA TAXES	7,352	6,794	558	92%	5,578
402-540-535-10220	RETIREMENT CONTRIBUTIONS	10,894	9,324	1,570	86%	8,191
402-540-535-10230	LIFE & HEALTH INSURANCE	18,687	16,408	2,279	88%	17,888
402-540-535-30312	ENGINEERING STUDY	2,000	0	2,000	0%	0
402-540-535-30341	CONTRACTUAL SERVICES	1,745	0	1,745	0%	0
402-540-535-30401	AUTO EXPENSE	200	0	200	0%	0
402-540-535-30403	GASOLINE & DIESEL	3,100	1,186	1,914	38%	3,084
402-540-535-30404	OIL & GREASE	500	206	294	41%	16
402-540-535-30405	TIRES	1,000	0	1,000	0%	749
402-540-535-30406	AUTO PARTS	1,000	533	467	53%	157
402-540-535-30407	VEHICLE REPAIRS-PARTS AND LABO	1,000	16	984	2%	47
402-540-535-30440	RENTALS/LEASES	200	0	200	0%	0
402-540-535-30462	REPAIR & MAINT.-EQUIPMENT & TC	5,500	2,229	3,271	41%	3,887
402-540-535-30467	MAINTENANCE OF MAINS & LINES	16,215	10,705	5,510	66%	2,696
402-540-535-30491	OTHER OPERATING EXPENSE	400	174	226	44%	69
402-540-535-30521	OPERATING SUPPLIES	400	151	249	38%	0
402-540-535-30522	OPERATING SUPPLIES - UNIFORMS	1,500	1,201	299	80%	1,160
402-540-535-60644	EQUIPMENT	42,500	0	42,500	0%	0
	TOTAL SEWER DISTRIBUTION	216,302	142,026	74,276	66%	121,121
	TOTAL SEWER FUND	1,932,363	1,532,558	399,806	79%	1,413,700
ELECTRIC ADMINISTRATION						
403-520-531-10110	EXE SALARIES & WAGES	27,170	22,136	5,034	81%	19,644
403-520-531-10120	REGULAR SALARIES & WAGES	71,215	14,833	56,382	21%	28,849
403-520-531-10140	OVERTIME	500	20	480	4%	250
403-520-531-10210	FICA TAXES	7,526	2,666	4,860	35%	3,513
403-520-531-10220	RETIREMENT CONTRIBUTIONS	11,806	4,091	7,715	35%	4,867
403-520-531-10230	LIFE & HEALTH INSURANCE	12,291	5,898	6,393	48%	11,170
403-520-531-30341	CONTRACTUAL SERVICES	140,000	21,725	118,275	16%	63,216
403-520-531-30343	PROFESSIONAL SERVICES	20,000	5,417	14,583	27%	16,438
403-520-531-30370	PURCHASED ELECTRIC	7,817,142	4,182,870	3,634,272	54%	5,503,539
403-520-531-30390	CONTINGENCY	324,780	0	324,780	0%	0
403-520-531-30391	RESERVES	0	0	0	0%	-15,000
403-520-531-30402	TRAVEL EXPENSE	1,550	116	1,434	7%	1,121
403-520-531-30403	GASOLINE & DIESEL	2,500	950	1,550	38%	1,322
403-520-531-30404	OIL & GREASE	218	34	184	16%	34
403-520-531-30405	TIRES	150	18	132	12%	13
403-520-531-30406	VEHICLE PARTS ONLY	50	0	50	0%	33
403-520-531-30407	VEHICLE REPAIRS	200	0	200	0%	47

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ACCOUNT_#	ACCOUNT DESCRIPTION	ANNUAL BUDGET	YTD Aug 2016	OVER (UNDER)	92 %	YTD Aug 2015
403-520-531-30410	TELEPHONE	5,100	3,642	1,458	71%	4,222
403-520-531-30440	RENTALS/LEASES	2,700	1,869	831	69%	2,046
403-520-531-30462	REPAIR & MAINT-EQUIPMENT & T	100	0	100	0%	65
403-520-531-30491	OTHER OPERATING EXPENSE	20,000	4,343	15,657	22%	3,880
403-520-531-30493	TRAINING	6,600	8,500	(1,900)	129%	3,261
403-520-531-30500	LEGAL ADS & RECORDING	200	0	200	0%	138
403-520-531-30511	OFFICE SUPPLIES	200	193	7	97%	52
403-520-531-30512	POSTAGE	28,000	25,310	2,690	90%	25,247
403-520-531-30521	OPERATING SUPPLIES	200	53	147	27%	48
403-520-531-30522	OPERATING SUPPLIES - UNIFORMS	350	298	52	85%	340
403-520-531-30540	DUES, PUBLICATION, & MEMBERSHI	36,500	24,985	11,515	68%	27,877
403-520-531-30560	BAD DEBTS	0	(477)	477	0%	-2,470
403-520-531-30580	STATE ASSESSMENT TAXES	2,400	1,839	561	77%	1,764
403-520-531-30591	UNCLAIMED PROPERTY UTILITY REF	0	2,757	(2,757)	100%	0
403-520-531-70111	2011 BOND DEBT SERVICE PRINCIP	94,550	94,550	0	100%	88,450
403-520-531-70112	2011 BOND DEBT SERVICE INTERES	162,832	164,368	(1,536)	101%	167,342
403-520-531-90990	TRANSFER OF PROFIT	4,196,081	3,846,408	349,673	92%	3,647,853
403-520-531-91000	BUSINESS ACTIVITY SHARED EXP	264,662	242,607	22,055	92%	218,293
	TOTAL ELECTRIC ADM	13,257,573	8,682,018	4,575,555	65%	9,827,462
	ELECTRIC DISTRIBUTION					
403-591-531-10120	REGULAR SALARIES & WAGES	310,955	211,702	99,253	68%	201,242
403-591-531-10140	OVERTIME	20,000	12,524	7,476	63%	11,929
403-591-531-10210	FICA TAXES	23,788	17,058	6,730	72%	15,891
403-591-531-10220	RETIREMENT CONTRIBUTIONS	36,676	22,313	14,363	61%	22,692
403-591-531-10230	LIFE & HEALTH INSURANCE	31,524	20,257	11,267	64%	30,053
403-591-531-30341	CONTRACTUAL SERVICES	2,000	0	2,000	0%	0
403-591-531-30403	GASOLINE & DIESEL	20,000	8,299	11,701	41%	9,083
403-591-531-30404	OIL & GREASE	800	651	149	81%	178
403-591-531-30405	TIRES	2,500	1,815	685	73%	779
403-591-531-30406	PARTS	4,050	1,925	2,125	48%	2,030
403-591-531-30407	VEHICLE REPAIRS-LABOR & PARTS	16,000	1,751	14,249	11%	8,257
403-591-531-30430	UTILITIES	200,000	112,030	87,970	56%	84,439
403-591-531-30440	RENTALS / LEASES	500	70	430	14%	0
403-591-531-30461	REPAIR & MAINT - OFFICE EQUIPM	5,000	2,900	2,100	58%	286
403-591-531-30462	REPAIR & MAINT - EQUIPMENT & T	6,700	4,234	2,466	63%	4,345
403-591-531-30467	REPAIR & MAINT-MAINS & LINES	70,000	13,310	56,690	19%	1,234
403-591-531-30468	REPAIR & MAINTENANCE - SERVICE	18,475	1,657	16,818	9%	283
403-591-531-30469	LINE CLEARING CREW	30,000	0	30,000	0%	0
403-591-531-30491	OTHER OPERATING EXPENSES	800	308	492	39%	119
403-591-531-30521	OPERATING SUPPLIES	761	160	601	21%	46
403-591-531-30522	OPERATING SUPPLIES - UNIFORMS	10,072	8,115	1,957	81%	7,130
403-591-531-60635	STREET LIGHTS	3,645	0	3,645	0%	0
403-591-531-60636	SIGNALIZATION	3,000	0	3,000	0%	0
403-591-531-60642	VEHICLES	20,000	0	20,000	0%	0
403-591-531-60644	EQUIPMENT	240,000	0	240,000	0%	0
403-591-531-70731	HONEYWELL LOAN PRINCIPAL	56,043	56,043	0	100%	50,582
403-591-531-70732	HONEYWELL LOAN INTEREST	28,512	27,276	1,236	96%	29,686
	TOTAL ELECTRIC DISTRIBUTION	1,161,801	524,398	637,403	45%	480,284

City of Quincy
August 2016

ACCOUNT_#	ACCOUNT DESCRIPTION	ANNUAL BUDGET	YTD Aug 2016	OVER (UNDER)	92 %	YTD Aug 2015
ELECTRIC WAREHOUSE						
403-502-531-10120	REGULAR SALARIES & WAGES	31,112	0	31,112	0%	0
403-502-531-10140	OVERTIME	500	0	500	0%	0
403-502-531-10210	FICA TAXES	2,380	0	2,380	0%	0
403-502-531-10220	RETIREMENT CONTRIBUTIONS	3,733	0	3,733	0%	0
403-502-531-10230	LIFE & HEALTH INSURANCE	4,471	0	4,471	0%	0
403-502-531-30430	UTILITIES	5,000	3,252	1,748	65%	3,665
403-502-531-30461	R/M-OFFICE EQUIPMENT	400	0	400	0%	0
403-502-531-30462	REPAIR & MAINT - EQUIP AND TOOI	500	0	500	0%	16
403-502-531-30463	REPAIR & MAINT - BLDS AND GROU	600	0	600	0%	362
403-502-531-30491	OTHER OPERATING EXPENSE	1,200	770	430	64%	0
403-502-531-30521	OPERATING SUPPLIES	1,000	381	619	38%	0
403-502-531-30522	OPERATING SUPPLIES - UNIFORMS	300	298	2	99%	263
	TOTAL ELECTRIC WAREHOUSE	51,196	4,701	46,495	9%	4,306
	TOTAL ELECTRIC FUND	14,470,570	9,204,178	5,266,392	64%	10,312,050
WATER ADMINISTRATION						
404-520-533-10110	EXE SALARIES & WAGES	13,585	9,868	3,717	73%	9,822
404-520-533-10120	REGULAR SALARIES & WAGES	35,607	7,416	28,191	21%	14,425
404-520-533-10140	OVERTIME	500	4	496	1%	125
404-520-533-10210	FICA TAXES	3,763	1,243	2,520	33%	1,756
404-520-533-10220	RETIREMENT CONTRIBUTIONS	5,903	2,045	3,858	35%	2,433
404-520-533-10230	LIFE & HEALTH INSURANCE	6,145	2,758	3,387	45%	5,585
404-520-533-30312	ENGINEERING FEES	2,000	0	2,000	0%	0
404-520-533-30314	ANNUAL MEMBERSHIP FEES	500	0	500	0%	0
404-520-533-30341	CONTRACTUAL SERVICES	20,000	7,944	12,056	40%	7,022
404-520-533-30343	PROFESSIONAL SERVICES	5,000	0	5,000	0%	0
404-520-533-30402	TRAVEL EXPENSE	200	0	200	0%	0
404-520-533-30404	OIL & GREASE	100	0	100	0%	0
404-520-533-30405	TIRES	100	0	100	0%	0
404-520-533-30410	TELEPHONE	4,800	3,642	1,158	76%	4,110
404-520-533-30440	RENTALS & LEASES	2,800	1,869	931	67%	2,046
404-520-533-30491	OTHER OPERATING EXPENSE	6,822	1,792	5,030	26%	2,655
404-520-533-30493	TRAINING	2,500	0	2,500	0%	0
404-520-533-30501	PERMITS & FEES	8,000	(920)	8,920	-12%	8,995
404-520-533-30511	OFFICE SUPPLIES	300	0	300	0%	40
404-520-533-30521	OPERATING SUPPLIES	300	0	300	0%	25
404-520-533-30522	OPERATING SUPPLIES - UNIFORMS	100	99	1	99%	88
404-520-533-31000	OTHER OPERATING EXP - IT SUPPO	8,000	0	8,000	0%	0
404-520-533-70031	2003 BOND DEBT SERVICE PRINCIP	95,475	71,250	24,225	75%	68,750
404-520-533-70032	2003 BOND DEBT SERVICE INTERES	105,064	78,406	26,658	75%	81,906
404-520-533-70111	2011 BOND DEBT SERVICE PRINCIP	20,150	20,150	0	100%	18,850
404-520-533-70112	2011 BOND DEBT SERVICE INTERES	34,702	35,029	(327)	101%	35,663
404-520-533-70710	PRINCIPAL	157,203	157,203	0	100%	152,800
404-520-533-70720	DEBT SERVICE INTEREST	99,734	99,834	(100)	100%	104,237
404-520-533-70731	HONEYWELL LOAN PRINCIPAL	17,514	17,514	0	100%	15,807
404-520-533-70732	HONEYWELL LOAN INTEREST	8,910	8,524	386	96%	9,277
404-520-533-90990	TRANSFER OF PROFIT	134,286	123,096	11,190	92%	205,107
404-520-533-91000	BUSINESS ACTIVITY SHARED EXP	30,364	27,834	2,530	92%	48,669
	TOTAL WATER ADM	830,427	676,600	153,827	81%	800,193

City of Quincy
August 2016

ACCOUNT_#	ACCOUNT DESCRIPTION	ANNUAL BUDGET	YTD Aug 2016	OVER (UNDER)	92 %	YTD Aug 2015
WATER TREATMENT						
404-530-533-30341	CONTRACTUAL SERVICES	353,913	345,258	8,655	98%	285,301
404-530-533-30430	UTILITIES	150,000	75,914	74,086	51%	80,344
404-530-533-30466	REPAIR & MAINTENANCE - PLANT	4,492	210	4,282	5%	135
404-530-533-30469	REPAIR & MAINT RESERVOIRS	15,000	0	15,000	0%	0
404-530-533-60644	EQUIPMENT	25,000	4,505	20,495	18%	2,618
	TOTAL WATER TREATMENT	548,405	425,887	122,518	78%	368,398
WATER DISTRIBUTION						
404-539-533-10120	REGULAR SALARIES & WAGES	131,549	88,833	42,716	68%	72,132
404-539-533-10140	OVERTIME	6,500	5,532	968	85%	5,471
404-539-533-10210	FICA TAXES	10,063	6,881	3,182	68%	5,578
404-539-533-10220	RETIREMENT CONTRIBUTIONS	15,147	9,375	5,772	62%	8,192
404-539-533-10230	LIFE & HEALTH INSURANCE	23,953	16,649	7,304	70%	17,889
404-539-533-30403	GASOLINE & DIESEL	2,500	1,965	535	79%	2,204
404-539-533-30404	OIL & GREASE	500	323	177	65%	0
404-539-533-30405	TIRES	750	0	750	0%	469
404-539-533-30406	AUTO PARTS	675	422	253	63%	3
404-539-533-30407	VEHICLE REPAIRS-PARTS AND LABO	1,050	0	1,050	0%	0
404-539-533-30440	RENTALS/LEASES	200	0	200	0%	0
404-539-533-30462	REPAIR & MAINT- EQUIPMENT & TC	3,100	890	2,210	29%	1,265
404-539-533-30467	REPAIR & MAINT.-MAINS & LINES	14,160	988	13,172	7%	2,675
404-539-533-30468	REPAIR & MAINT.- SERVICES	10,700	0	10,700	0%	40
404-539-533-30491	OTHER OPERATING EXPENSE	1,000	202	798	20%	138
404-539-533-30521	OPERATING SUPPLIES	300	0	300	0%	32
404-539-533-30522	OPERATING SUPPLIES - UNIFORMS	1,167	892	275	76%	800
404-539-533-60644	EQUIPMENT	42,500	0	42,500	0%	0
	TOTAL WATER DISTRIBUTION	265,814	132,952	132,862	50%	116,888
	TOTAL WATER FUND	1,644,646	1,235,439	409,207	75%	1,285,479
GAS ADMINISTRATION						
405-520-532-10110	EXE SALARIES & WAGES	13,585	9,868	3,717	73%	9,822
405-520-532-10120	REGULAR SALARIES & WAGES	35,607	7,416	28,191	21%	14,425
405-520-532-10140	OVERTIME	0	4	(4)	100%	125
405-520-532-10210	FICA TAXES	3,763	1,243	2,520	33%	1,756
405-520-532-10220	RETIREMENT CONTRIBUTIONS	5,903	2,045	3,858	35%	2,433
405-520-532-10230	LIFE & HEALTH INSURANCE	6,145	3,522	2,623	57%	5,585
405-520-532-30341	CONTRACTUAL SERVICES	25,000	17,092	7,908	68%	10,023
405-520-532-30380	PURCHASED GAS	744,452	572,263	172,189	77%	635,270
405-520-532-30390	CONTINGENCY	11,472	0	11,472	0%	0
405-520-532-30402	TRAVEL EXPENSE	200	0	200	0%	0
405-520-532-30403	GAS & DIESEL	750	0	750	0%	0
405-520-532-30404	OIL & GREASE	50	0	50	0%	0
405-520-532-30405	TIRES	100	0	100	0%	0
405-520-532-30410	TELEPHONE EXPENSE	4,300	3,642	658	85%	3,683
405-520-532-30440	RENTALS/LEASES	2,800	1,869	931	67%	2,046
405-520-532-30491	OTHER OPERATING EXPENSE	9,700	3,427	6,273	35%	3,098
405-520-532-30493	TRAINING	1,527	0	1,527	0%	0
405-520-532-30511	OFFICE SUPPLIES	300	0	300	0%	58
405-520-532-30521	OPERATING SUPPLIES	300	0	300	0%	25
405-520-532-30522	OPERATING SUPPLIES - UNIFORMS	135	99	36	73%	88
405-520-532-30580	TAXES-STATE ASSESMENT	3,500	2,575	925	74%	2,704

City of Quincy
August 2016

ACCOUNT_#	ACCOUNT DESCRIPTION	ANNUAL BUDGET	YTD Aug 2016	OVER (UNDER)	92 %	YTD Aug 2015
405-520-532-70111	2011 BOND DEBT SERVICE PRINCIP	20,150	20,150	0	100%	18,850
405-520-532-70112	2011 BOND DEBT SERVICE INTERES	34,702	35,029	(327)	101%	35,663
405-520-532-90990	TRANSFER OF PROFIT	531,165	486,901	44,264	92%	486,901
405-520-532-91000	BUSINESS ACTIVITY SHARED EXP	62,613	57,395	5,218	92%	79,262
	TOTAL GAS ADM	1,518,219	1,224,544	293,675	81%	1,311,818
	GAS DISTRIBUTION					
405-561-532-10110	EXE SALARIES & WAGES	38,502	0	38,502	0%	0
405-561-532-10120	REGULAR SALARIES & WAGES	45,377	53,079	(7,702)	117%	24,108
405-561-532-10140	OVERTIME	2,000	883	1,117	44%	139
405-561-532-10210	FICA TAXES	6,417	3,965	2,452	62%	1,740
405-561-532-10220	RETIREMENT CONTRIBUTIONS	9,427	5,501	3,926	58%	2,893
405-561-532-10230	LIFE & HEALTH INSURANCE	11,972	8,604	3,368	72%	5,088
405-561-532-30403	GASOLINE & DIESEL	4,000	1,968	2,032	49%	2,872
405-561-532-30404	OIL & GREASE	500	0	500	0%	0
405-561-532-30405	TIRES	500	0	500	0%	229
405-561-532-30406	VEHICLE PARTS	1,300	193	1,107	15%	77
405-561-532-30407	VEHICLE REPAIR PARTS AND LABO	1,000	0	1,000	0%	0
405-561-532-30430	UTILITIES	2,450	1,673	777	68%	1,931
405-561-532-30440	RENTALS/LEASES	328	0	328	0%	165
405-561-532-30462	REPAIR & MAINT-EQUIPMENT & TO	927	612	315	66%	197
405-561-532-30467	MAINT. OF MAINS & LINES - GAS	18,585	7,642	10,943	41%	2,788
405-561-532-30468	MAINTENANCE OF SERVICES - GAS	6,120	0	6,120	0%	32
405-561-532-30491	OTHER OPERATING EXPENSE	200	174	26	87%	83
405-561-532-30520	OPER SUPP-WATER HEATERS	2,000	0	2,000	0%	0
405-561-532-30521	OPERATING SUPPLIES	200	16	184	8%	11
405-561-532-30522	OPERATING SUPPLIES - UNIFORMS	1,500	1,121	379	75%	896
405-561-532-60644	EQUIPMENT	35,000	0	35,000	0%	0
	TOTAL GAS DISTRIBUTION	188,305	85,431	102,874	45%	43,249
	TOTAL GAS FUND	1,706,524	1,309,973	396,551	77%	1,355,067
	REFUSE ADMINISTRATION					
406-410-539-30390	CONTINGENCY	21,041	0	21,041	0%	0
406-410-539-30443	RESIDENTIAL REFUSE	578,275	501,822	76,453	87%	441,745
406-410-539-30480	LANDFILL TIPPING FEES	50,000	37,002	12,998	74%	35,387
406-410-539-31443	COMMERCIAL REFUSE	518,131	380,908	137,223	74%	337,230
406-410-539-90990	TRANSFER PROFITS TO GF	105,809	96,992	8,817	92%	96,992
406-410-539-91000	BUSINESS ACTIVITY SHARED EXP	34,744	31,849	2,895	92%	26,600
	TOTAL REFUSE ADM	1,308,000	1,048,572	259,428	80%	937,952

City of Quincy
August 2016

ACCOUNT_#	ACCOUNT DESCRIPTION	ANNUAL BUDGET	YTD Aug 2016	OVER (UNDER)	92 %	YTD Aug 2015
LANDFILL OPERATIONS						
407-422-536-10120	REGULAR SALARIES & WAGES	65,847	55,839	10,008	85%	49,627
407-422-536-10140	OVERTIME	0	2,106	(2,106)	100%	2,677
407-422-536-10210	FICA TAXES	5,037	3,981	1,056	79%	3,516
407-422-536-10220	RETIREMENT CONTRIBUTIONS	7,902	6,623	1,279	84%	5,770
407-422-536-10230	LIFE & HEALTH INSURANCE	14,800	13,544	1,256	92%	13,490
407-422-536-30312	ENGINEERING FEES	4,500	0	4,500	0%	0
407-422-536-30346	MONITORING FEES	40,000	23,360	16,640	58%	37,780
407-422-536-30430	UTILITIES	1,539	844	695	55%	955
407-422-536-30462	REPAIR & MAINT-EQUIPMENT & TO	500	259	241	52%	710
407-422-536-30463	REPAIR & MAINT.-BUILDINGS & GR	0	0	0	0%	80
407-422-536-30491	OTHER OPERATING EXPENSE	4,000	517	3,483	13%	3,833
407-422-536-30493	TRAINING	1,000	1,018	(18)	102%	0
407-422-536-30501	PERMITS	200	60	140	30%	90
407-422-536-90990	TRANSFER PROFIT	0	0	0	0%	51,310
407-422-536-91000	BUSINESS ACTIVITY SHARED EXP	49,675	45,535	4,140	92%	45,535
	TOTAL LANDFILL OPERATIONS	195,000	153,686	41,314	79%	215,373
	TOTAL ENTERPRISE FUND	21,753,332	14,840,615	6,912,718	68%	15,970,662
TELECOMMUNICATIONS						
508-539-539-10110	EXECUTIVE SALARIES & WAGES	48,880	325	48,555	1%	37,914
508-539-539-10120	REGULAR SALARIES & WAGES	33,601	38,006	(4,405)	113%	538
508-539-539-10140	OVERTIME	0	781	(781)	100%	0
508-539-539-10210	FICA	2,570	2,777	(207)	108%	2,650
508-539-539-10220	RETIREMENT CONTRIBUTIONS	4,032	4,600	(568)	114%	4,537
508-539-539-10230	LIFE & HEALTH INSURANCE	7,918	7,552	366	95%	8,928
508-539-539-30341	CONTRACTUAL SERVICES	28,740	43,141	(14,401)	150%	96,301
508-539-539-30343	PROFESSIONAL SERVICES	1,000	0	1,000	0%	614
508-539-539-30360	ADMINISTRATIVE SERVICES	1,500	0	1,500	0%	0
508-539-539-30402	TRAVEL EXPENSE	400	0	400	0%	0
508-539-539-30403	GAS & DIESEL	1,400	911	489	65%	754
508-539-539-30410	TELEPHONE	0	(591)	591	0%	6,391
508-539-539-30430	UTILITIES	3,000	10,634	(7,634)	354%	11,283
508-539-539-30491	OTHER OPERATING EXPENSES	18,000	918	17,082	5%	14,444
508-539-539-30511	OFFICE SUPPLIES	400	133	267	33%	0
508-539-539-30521	OPERATING SUPPLIES	2,000	0	2,000	0%	0
508-539-539-60644	EQUIPMENT	8,000	0	8,000	0%	0
508-539-539-70031	2003 BOND DEBT SERVICE PRINCIP	95,475	142,500	(47,025)	149%	137,500
508-539-539-70032	2003 BOND DEBT SERVICE INTERES	105,064	156,813	(51,749)	149%	163,813
508-539-539-70711	NETQUINCY BLDG PRINCIPAL 50%	0	0	0	0%	4,382
508-539-539-70721	DEBT SERVICE PRINCIPAL CCBG EQ	9,617	8,042	1,575	84%	7,761
508-539-539-70722	NETQUINCY BLDG INTEREST 50%	0	0	0	0%	86
508-539-539-70725	DEBT SERICE INTEREST CCBG EQ L	611	548	63	90%	828
	TOTAL TELECOMMUNICATIONS	372,208	417,090	(44,882)	112%	498,724
	TOTAL ALL FUNDS	31,197,927	22,256,847	8,941,080	71%	22,711,263

CITY OF QUINCY
 Cash Requirements Report

By Vendor No

Vendor/ Invoice No	Vendor Name/ Invoice Date	Due Date 07.31.2016	Due Date 08.31.2016	Due Date 09.30.2016	Due Date 10.31.2016	Future Date	Retainage Amount	Invoice Amount
10	UTILITY REFUNDS							
	Vendor Total	0.00	523.16	0.00	0.00	0.00	0.00	523.16
18	AMERICAN FUNDS							
	Vendor Total	0.00	13,750.11	0.00	0.00	0.00	0.00	13,750.11
23	PRE-PAID LEGAL SERVICES, INC.							
	Vendor Total	0.00	108.61	0.00	0.00	0.00	0.00	108.61
28	UNITED WAY OF BIG BEND							
	Vendor Total	0.00	123.00	0.00	0.00	0.00	0.00	123.00
34	AFLAC WORLDWIDE HEADQUARTERS							
	Vendor Total	0.00	5,987.36	0.00	0.00	0.00	0.00	5,987.36
39	AMERICAN GENERAL INSURANCE							
	Vendor Total	0.00	540.68	0.00	0.00	0.00	0.00	540.68
62	AFLAC FLEXIBLE SPENDING							
	Vendor Total	134.00	0.00	0.00	0.00	0.00	0.00	134.00
117	BELL AND BATES HARDWARE							
	Vendor Total	0.00	223.45	0.00	0.00	0.00	0.00	223.45
127	CLARK MUNROE TRACTOR COMPANY, INC.							
	Vendor Total	0.00	386.72	0.00	0.00	0.00	0.00	386.72
151	Florida Transformer, Inc.							
	Vendor Total	0.00	2.50	0.00	0.00	0.00	0.00	2.50
197	MARPAN SUPPLY CO., INC							
	Vendor Total	0.00	658.60	0.00	0.00	0.00	0.00	658.60
222	PEAVY & SON							
	Vendor Total	0.00	0.00	1,625.64	0.00	0.00	0.00	1,625.64
239	COMPUTER TUTORS USA							
	Vendor Total	300.00	0.00	0.00	0.00	0.00	0.00	300.00
251	STONE'S INCORPORATED							
	Vendor Total	0.00	206.76	0.00	0.00	0.00	0.00	206.76
268	SHIVER DIESEL INJECTION & TURB							
	Vendor Total	0.00	249.00	0.00	0.00	0.00	0.00	249.00
288	HOLLEY'S, INC.							
	Vendor Total	0.00	0.00	66.12	0.00	0.00	0.00	66.12
301	W & L TIRE & WHEEL CO.							
	Vendor Total	0.00	186.66	0.00	0.00	0.00	0.00	186.66
426	CONTINENTAL AMERICAN INSURANCE							
	Vendor Total	0.00	78.14	0.00	0.00	0.00	0.00	78.14
524	PAUL'S PEST CONTROL							
	Vendor Total	0.00	51.00	0.00	0.00	0.00	0.00	51.00

CITY OF QUINCY
Cash Requirements Report

By Vendor No

Vendor/ Invoice No	Vendor Name/ Invoice Date	Due Date 07.31.2016	Due Date 08.31.2016	Due Date 09.30.2016	Due Date 10.31.2016	Future Date	Retainage Amount	Invoice Amount
749	HAVANA FORD INC. Vendor Total	0.00	86.62	0.00	0.00	0.00	0.00	86.62
850	MARIANNA AUTO PARTS-QUINCY AUTO PARTS Vendor Total	0.00	153.95	756.80	0.00	0.00	0.00	910.75
894	CSX TRANSPORTATION Vendor Total	0.00	1,725.95	0.00	0.00	0.00	0.00	1,725.95
943	EXECUTIVE OFFICE FURNITURE INC Vendor Total	0.00	20.60	0.00	0.00	0.00	0.00	20.60
987	BEARD EQUIPMENT CO Vendor Total	0.00	125.54	0.00	0.00	0.00	0.00	125.54
1093	CAPITAL AREA COMMUNITY Vendor Total	0.00	0.00	5,000.00	0.00	0.00	0.00	5,000.00
3841	CAPITAL HYDRAULICS INC Vendor Total	0.00	276.99	0.00	0.00	0.00	0.00	276.99
4784	OFFICE DEPOT Vendor Total	0.00	753.50	0.00	0.00	0.00	0.00	753.50
5603	ALLSTATE AMERICAN HERITAGE LIF Vendor Total	0.00	605.02	0.00	0.00	0.00	0.00	605.02
5708	SOUTHEASTERN POWER ADMINISTRATION Vendor Total	0.00	0.00	217,850.61	0.00	0.00	0.00	217,850.61
6421	BRUCE FIRE & SAFETY EQUIPMENT CO. Vendor Total	0.00	522.00	0.00	0.00	0.00	0.00	522.00
6597	Florida Combined Life/LTD Vendor Total	3,200.21	1,447.87	0.00	0.00	0.00	0.00	4,648.08
8892	AMERICAN CASTING Vendor Total	0.00	858.49	0.00	0.00	0.00	0.00	858.49
9863	FIRST CALL TRUCK PARTS Vendor Total	0.00	53.56	0.00	0.00	0.00	0.00	53.56
9978	CRAWFORD & SONS OIL CO., INC. Vendor Total	0.00	61.88	0.00	0.00	0.00	0.00	61.88
11070	CINTAS CORPORATION #646 Vendor Total	648.97	1,024.43	0.00	0.00	0.00	0.00	1,673.40
11646	BANK OF AMERICA Vendor Total	5,041.86	3,290.97	0.00	0.00	0.00	0.00	8,332.83
12056	THE PARTS HOUSE, INC. Vendor Total	0.00	293.05	0.00	0.00	0.00	0.00	293.05
114327	Pro-Am Safety, Inc.							

CITY OF QUINCY
 Cash Requirements Report

By Vendor No

Vendor/ Invoice No	Vendor Name/ Invoice Date	Due Date 07.31.2016	Due Date 08.31.2016	Due Date 09.30.2016	Due Date 10.31.2016	Future Date	Retainage Amount	Invoice Amount
	Vendor Total	0.00	0.00	6,500.00	0.00	0.00	0.00	6,500.00
114536	SHRED-IT							
	Vendor Total	0.00	0.00	41.73	0.00	0.00	0.00	41.73
144958	CAPITAL HEALTH PLAN							
	Vendor Total	0.00	55,532.55	0.00	0.00	0.00	0.00	55,532.55
144959	BCBS - FLORIDA							
	Vendor Total	70.63	0.00	0.00	0.00	0.00	0.00	70.63
145066	AG-PRO COMPANIES							
	Vendor Total	0.00	0.00	442.05	0.00	0.00	0.00	442.05
145218	FLORIDA COMBINED LIFE-DENTAL							
	Vendor Total	0.00	3,002.60	0.00	0.00	0.00	0.00	3,002.60
145219	Florida Combined Life/AD&D							
	Vendor Total	7,504.99	1,795.40	0.00	0.00	0.00	0.00	9,300.39
145283	Climate Control							
	Vendor Total	0.00	0.00	538.00	0.00	0.00	0.00	538.00
145304	FOUR STAR FREIGHTLINER, INC.							
	Vendor Total	1,068.97	0.00	115.00-	0.00	0.00	0.00	953.97
146789	ROBERT J YOUNG COMPANY INC							
	Vendor Total	0.00	0.00	39.29	0.00	0.00	0.00	39.29
146837	PARKWAY WRECKER SERVICE INC							
	Vendor Total	0.00	0.00	255.00	0.00	0.00	0.00	255.00
	REPORT TOTAL	17,969.63	94,706.72	233,000.24	0.00	0.00	0.00	345,676.59