

# **PUBLIC NOTICE**

## **CITY OF QUINCY, FLORIDA REGULAR CITY COMMISSION MEETING**



Quincy City Hall  
City Commission Chamber  
404 W. Jefferson Street | Quincy, Florida 32351

**2<sup>nd</sup> Tuesday, March 8, 2022**  
**6:00 p.m.**

All interested members of the public are hereby invited to attend the regular City Commission meeting on **2<sup>nd</sup> Tuesday, March 8, 2022 at 6:00 p.m.** in the City Commission Chamber.

For additional information, please call the City of Quincy at 850.618.1881.

# **City of Quincy**



## **City Hall**

**404 West Jefferson Street**

**Quincy, Florida 32351**

**[www.myquincy.net](http://www.myquincy.net)**

## **REGULAR CITY COMMISSION MEETING**

**2<sup>nd</sup> Tuesday, March 8, 2022**

**6:00 PM**

**City Hall Commission Chamber**

### **City Commissioners**

**Mayor Ronte R. Harris - District III**

**Mayor Pro-Tem Keith A. Dowdell - District I**

**Commissioner Angela G. Sapp - District II**

**Commissioner Freida Bass-Prieto - District IV**

**Commissioner Anessa A. Candidate - District V**



**City of Quincy, Florida  
Regular City Commission Meeting**

**AGENDA**

**2<sup>nd</sup> Tuesday, March 8, 2022**

**6:00 P.M.**

**City Hall Commission Chamber**

**Call to Order**

**Invocation**

**Rev. Terrence D. Milton, Pastor, Bear Creek Bethel  
Missionary Baptist Church**

**Flag Ceremony**

**Girl Scout Troop 11214, Girl Scouts of the Gateway Council, Inc.**

- **Pledge of Allegiance**
  - **Girl Scout Promise**
  - **The Girl Scout Law**

**Roll Call**

**Approval of Agenda**

**Proclamation**

- **The National Association of Women in Construction Week, March 6-12, 2022**

**Special Presentations**

- **Girl Scouts of the Gateway Council, Inc.**
  - **Mary Jacob, CEO**
    - **Anti-Crime Prevention Seed Grant Recipient**
    - **National Girl Scout Month**
- **Massey Drugs, Quincy: Mr. Terrence Massey**
  - **Commissioner Angela Sapp**

**Items for Consent by the Commission**

1. Minutes: February 8, 2022 Regular Meeting
  - **Janice Shackelford, City Clerk**
2. Minutes: February 22, 2022 Regular Meeting
  - **Janice Shackelford, City Clerk**
3. Weekly Reports: **Fire Department** – February 23, 2022 – Anthony Baker, Chief
  - **Weekly Report: Fire Department, February 17, 2022**
  - **Weekly Report: Fire Department, March 4, 2022**
4. Weekly Reports: **Finance Department**, February 9, 2022 – Marcia Carty, Director
  - **Weekly Report: Finance Department, February 16, 2022**
  - **Weekly Report: Finance Department, February 23, 2022**
5. Monthly Report: **Police Department**, January 2022 – Timothy Ashley, Chief

6. Weekly Reports: **Planning and Zoning/Building Department**, February 21-25, 2022 – Charles Hayes, Interim Director
  - Monthly Report: Code Enforcement, February 8, 2022 – March 1, 2022
7. Weekly Report: **Customer Service & Human Resources Department**, February 21 -25, 2022 – Carolyn Bush, Interim Director
8. Monthly Reports: **Finance Department**, January 2022 – Marcia Carty, Director
  - Grants 2<sup>nd</sup> Quarter – Budget Transfers – Cash Lead Schedule – Age Accounts Receivable – Revenues – Expenses – Cash Requirement
9. Weekly Reports: Parks and Recreation Department, Thursday, February 24, 2022 – DeCody Fagg, Director
  - Weekly Report: Friday, February 25, 2022
  - Weekly Report: Monday, February 28, 2022
  - Weekly Report: Tuesday March 01, 2022

### **Comments from the Audience**

#### **Public Hearings and Ordinances as Scheduled or Agendaed**

10. Ordinance 1127-2022 – Zoning Map Change on **Second Reading**
  - Dr. Beverly Nash, Interim City Manager
  - Charles Hayes, Interim Director, Building and Planning Department
11. Ordinance 1130-2022 – Future Land Map Use Amendment to City’s Comprehensive Plan on **Second Reading**
  - Dr. Beverly Nash, Interim City Manager
  - Charles Hayes, Interim Director, Building and Planning Department

#### **Public Opportunity to Speak on Commission Propositions – (Pursuant to Sec. 286.0114, Fla. Stat. and subject to the limitations of Sec. 286.0114(3)(a), Fla. Stat.)**

#### **Resolution**

#### **Reports, Requests and Communications by the City Manager**

12. Premium Pay Plan of Distribution: American Rescue Plan Act
  - Dr. Beverly A. Nash, Interim City Manager
  - Marcia Carty, Director, Finance Department
13. Department of Juvenile Justice (DJJ) Memorandum of Understanding (MOU) in Partnership with the City Quincy and the Police Department
  - Dr. Beverly A. Nash, Interim City Manager
  - Timothy Ashley, Chief, Police Department

#### **Reports by Boards and Committees**

#### **Other Items Requested to Be Agendaed by Commission Member(s), the City Manager and Other City Officials**

#### **Comments**

- Interim City Manager
- City Clerk
- City Attorney

## ■ Commission Members

### Adjournment

Title XIX: PUBLIC BUSINESS - Chapter 286PUBLIC BUSINESS: MISCELLANEOUS PROVISIONS -  
**SECTION 0105**Notices of meetings and hearings must advise that a record is required to appeal.  
286.0105 - Notices of meetings and hearings must advise that a record is required to appeal.—Each board, commission, or agency of this state or of any political subdivision thereof shall include in the notice of any meeting or hearing, if notice of the meeting or hearing is required, of such board, commission, or agency, conspicuously on such notice, the advice that, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The requirements of this section do not apply to the notice provided in s. [200.065](#)(3). History. —s. 1, ch. 80-150; s. 14, ch. 88-216; s. 209, ch. 95-148.

***Persons with disabilities who require assistance to participate in City meetings are requested to notify the City Clerk's Office at (850) 618-1884 in advance.***



## PROCLAMATION



The National Association of  
**Women in Construction**

March 6-12, 2022

**WHEREAS**, for more than 55 years, NAWIC (National Association of Women In Construction) has helped women take advantage of the opportunities in construction. Whether you want to embark on a new career, establish a networking base, be a mentor/mentee, make a difference in your community, continue your education, or invest in great friendships; and

**WHEREAS**, the focus of Women in Construction (WIC) Week is to highlight women as a visible component of the construction industry. WIC Week also provides an occasion for NAWIC's thousands of members across the country to raise awareness of the opportunities available for women in the construction industry and to emphasize the growing role of women in the industry. It is also a time for local chapters to give back to their communities; and

**WHEREAS**, NAWIC Chapter #72 would love the opportunity to encourage women in our viewing area to participate with us as we celebrate Women In Construction; and

**WHEREAS**, the NAWIC Chapter #72 has sought to achieve successful results for Gadsden County and surrounding areas in a cooperative spirit with other organizations;

**Now Therefore**, be it proclaimed that I, **Mayor Ronte R. Harris**, along with my colleagues, Mayor Pro Tem Keith A. Dowdell, District One, Commissioner Angela Grant Sapp, District Two, Commissioner Frieda Bass-Prieto, District Four and Anessa A. Canidate, District Five and the citizens of the **City of Quincy, Florida** do hereby recognize the NAWIC Chapter #72 and its many dedicated volunteers for its steadfast work on behalf and support of women in construction, and do proudly proclaim the week of **March 6-12, 2022 as "Women in Construction Week,"** and encourage our citizens to congratulate the organization on its many accomplishments.

2022 Women in Construction Week  
National Association of Women in Construction (NAWIC)

Dated this 8<sup>th</sup> day of March 2022

*Ronte R. Harris*

Ronte R. Harris, Mayor and Presiding Officer  
of Quincy City Commission and  
City of Quincy, Florida 32351

*Janice Shackelford-Clemons*

Janice Shackelford-Clemons, Clerk of the City of  
Quincy Clerk of the City Commission

**CITY COMMISSION**  
**Tuesday, February 8, 2022**  
**6:07 P.M. (Eastern)**

**REGULAR MEETING**  
**QUINCY, FLORIDA 32351**

**CITY COMMISSION REGULAR MEETING MINUTES**

The City of Quincy City Commission met in a regular in-person meeting on Tuesday, February 8, 2022, with **Mayor Ronte Harris** presiding and the following Commissioners present:

Mayor Pro Tem Keith Dowdell  
Commissioner Angela G. Sapp  
Commissioner Freida Bass-Prieto  
Commissioner Anessa A. Canidate

City Staff and Guests:

Dr. Beverly Nash, Interim City Manager  
Marcia Carty, Finance Director  
Gary Roberts, City Attorney  
Janice Shackelford Clemons, City Clerk  
DeCody Fagg, Parks and Recreations Director  
Reggie Bell, Public Works Director  
Carolyn Bush, Human Resources and Customer Service  
Anthony Baker, Fire Chief  
Robin Ryals, Utilities Director  
Charles J. Hayes, Interim Building and Planning Director  
Jim Southerland Sr., WQTN-13 Administrator

SCG Governmental Affairs

The regular in-person meeting was recorded, televised, and transmitted through TV Channel (WQTN-13). (Note: Digital formatted documents/media are public records.)

**Called to Order:**

Mayor Harris called the regular Commission meeting to order at 6:07 pm. Mayor Harris led in the reciting of the Pledge of Allegiance and requested a roll call.

**Approval of Agenda**

Mayor Harris noted that the Black History presentation would be postponed until the February 22 Commission meeting.

Mayor Harris asked the Commission what the will and pleasure is on the printed agenda.

Commissioner Sapp offered a motion to approve the agenda as printed, removing the special presentation. Commissioner Bass-Prieto seconded the motion.

<b>Commissioner</b>	<b>Vote</b>
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

**The Motion Carried 5 to 0.**

**Special Presentations – In Celebration of Black History Month**

~~Song: Black National Anthem~~

~~Special Poem: Students invited by Mayor Harris~~

**Proclamations**

None

**Items for Consent by the Commission**

1. Minutes: Approval of Minutes of the December 30, 2021, Special Meeting - Corrected
  - Janice Shackelford, City Clerk
2. Minutes: Approval of Minutes of the January 11, 2022, Regular Meeting
  - Janice Shackelford, City Clerk
3. Minutes: Approval of Minutes of the January 18, 2022, Special Meeting
  - Janice Shackelford, City Clerk
4. Weekly Report: January 20, 2022 – January 26, 2022, Public Works Department
  - Dr. Beverly A. Nash, Interim City Manager
  - Reggie Bell, Director, Public Works Department
5. Weekly Report: January 21, 2022 – January 27, 2022, Parks and Recreation Department
  - Dr. Beverly A. Nash, Interim City Manager
  - DeCody Fagg, Director, Parks and Recreation Department
6. Weekly Report: January 24, 2022 – January 29, 2022, Customer Service and Human Resources Departments
  - Dr. Beverly A. Nash, Interim City Manager
  - Carolyn Bush, Interim Director, Customer Service/Human Resources Departments



7. Monthly Reports: December 31, 2021- Cash Lead Schedule – Net operational Actual Results – 1<sup>st</sup> Quarter Electric Revenues – October to December 2021 – FY 2022-Grants 1st Quarter Report

- Dr. Beverly A. Nash, Interim City Manager
- Marcia Carty, Director, Finance Department

**Agenda Item: Items for Consent by the Commission #1-7**

**Summary of the Discussion by Staff and the Commission**

Mayor Harris asked what the will and pleasure of the Commission on the items for consent by the Commission.

With no discussion, Commissioner Canidate offered a motion to approve the seven items for consent by the Commission. Commissioner Sapp seconded the motion.

<b>Commissioner</b>	<b>Vote</b>
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

**The Motion Carried 5 to 0.**

**Comments from the Audience**

Mayor Harris reminded that comments from the audience would be on the agenda early to accommodate citizens and not have them sit through the entire Commission meeting.

Felecia Battle Jones, 35 Loblolly Lane, Midway, FL 32343, commented on the following:

- Asked for clarification on the status of Mother Care Network, Inc., funding request.

Interim City Manager Dr. Beverly Nash stated that an email was sent to a Mother Care Network, Inc. inviting them to a workshop.

Interim City Manager Dr. Beverly Nash stated no error was on the part of staff.

Interim City Manager Dr. Beverly Nash stated that no decision had been made on funding the organization.

- Stated that she searched her email and did not find any email from the City of Quincy.

Mayor Harris stated that he wants the City to be fair and above board in making decisions.

Mayor Harris stated that no decision had been made to fund the organization.

Commissioner Sapp requested that the interim city manager and Ms. Battle-Jones meet to discuss the matter.

Helen Jackson, 2040 Flagler St, Quincy, FL 32351, commented on the following:

- Thanked the interim city manager for meeting with her to discuss the flooding on Flagler Street.
- Stated that one of her neighbor's lights was turned off.
- Stated that no one living on Flagler Street should have their lights off because of the flooding issue.
- Hoping and pray that the situation on Flagler Street gets resolved.
- Stated that the City should provide premade sandbags to the citizens and not just place the sand and bags in the area for self-service.

Mayor Harris suggested to the interim city manager to provide some premade sandbags to the high flood areas.

Interim City Manager Dr. Beverly Nash stated that the Public Works Department is launching an informational campaign to address high flooding areas.

Commissioner Candidate thanked Ms. Jackson for voicing her concerns on the flooding issue on Flagler Street.

Commissioner Sapp stated that the Commission should consider the 2011 study that addressed the flooding issue throughout the City.

Commissioner Sapp stated that she's thankful that the interim city manager met with Ms. Jackson to discuss her concerns regarding the flooding on Flagler Street.

Commissioner Sapp stated that she showed pictures of a home on 7<sup>th</sup> street to the Commission damaged by flooding.

Commissioner Sapp stated that the Williams family living in the home on 7<sup>th</sup> street has multiple health issues, and the house has become impossible to live in.

Commissioner Sapp noted that she would be giving the interim city manager the Williams's contact information to begin addressing their concerns.

Marilyn Wood, 1747 Inlet Street, Quincy, FL 32351, commented on the following:

- Requests a meeting with the city manager, the mayor, and her commissioner
- Does not feel that anything is getting resolved regarding her issue.

Mayor Harris requested that the interim city manager schedule a meeting with Ms. Wood with the Mayor Pro Tem and herself.

Mayor Harris noted that he nor the mayor pro tem could present at the same time in the meeting.

- Asked if a study could be done on Inlet Street that would address flooding.

#### **Public Hearings and Ordinances as Scheduled or Agendaed**

**Agenda item #8 Ordinance No. 1128-2022 – Voluntary Annexation of Stones on Blue Star Highway on First Reading**

**ORDINANCE NO. 1128-2022**

**AN ORDINANCE OF THE CITY OF QUINCY, FLORIDA, RELATING TO THE ANNEXATION OF 1.3 ACRES OF CONTIGUOUS PROPERTY INTO THE CORPORATE LIMITS OF THE CITY, PROVIDING FOR AUTHORITY, PROVIDING FOR ANNEXATION AND LEGAL DESCRIPTION; PROVIDING FOR A MAP OF ANNEXED AREA; PROVIDING FOR ZONING AND LAND USE; PROVIDING FOR COMPLIANCE WITH LAW; PROVIDING FOR FILING; AND PROVIDING FOR AN EFFECTIVE DATE.**

Commissioner Sapp offered a motion to read Ordinance No 1128-2022 by title only. Mayor Pro Tem Dowdell seconded the motion.

Mayor Harris directed the city clerk to poll the Commission.

<b>Commissioner</b>	<b>Vote</b>
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Candidate	Yes

**The Motion Carried 5 to 0.**

City Clerk Janice Shackelford Clemons read into the record by title only Ordinance No. 1128-2022.

**Summary of the Discussion by Staff and the Commission**

Interim Building and Planning Director Charles Hayes stated that during the last Commission meeting, the City Commission approved staff to draft an ordinance for first reading for volunteer annexation of Stones Home Center.

Interim Building and Planning Director Charles Hayes stated that the proposed annexation meets the State’s three requirements for voluntary annexation listed in Section 171.044, FS.

Interim Building and Planning Director Charles Hayes stated that staff recommends approval of Ordinance No. 1128-2022 on the first reading.

Mayor Harris opened up the public hearing on Ordinance No. 1128-2022 for comments.

Hearing no comments from the public, Mayor Harris closed the public hearing and turned Ordinance No. 1128-2022 to the Commission for consideration.

With no further discussion, Mayor Pro Tem Dowdell offered a motion to approve Ordinance No. 1128-2022 on the first reading. Commissioner Bass-Prieto seconded the motion.

<b>Commissioner</b>	<b>Vote</b>
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

**The Motion Carried 5 to 0.**

**Agenda item #9 Ordinance No. 1129-2022 – Voluntary Annexation of E. Jefferson Street and GF & A Drive on First Reading**

**ORDINANCE NO. 1129-2022**

**AN ORDINANCE OF THE CITY OF QUINCY, FLORIDA, RELATING TO THE ANNEXATION OF +/- ACRES OF CONTIGUOUS PROPERTY INTO THE CORPORATE LIMITS OF THE CITY, PROVIDING FOR AUTHORITY; PROVIDING FOR ANNEXATION AND LEGAL DESCRIPTION; PROVIDING FOR A MAP OF ANNEXED AREA; PROVIDING FOR COMPLIANCE WITH LAW; PROVIDING FOR A REPEALER PROVIDING FOR FILING; AND PROVIDING FOR AN EFFECTIVE DATE.**

**Summary of the Discussion by Staff and the Commission**

Commissioner Sapp offered a motion to read Ordinance 1129-2022, by title only on the second read. Mayor Pro Tem Dowdell seconded the motion.

Mayor Harris requested the city clerk to poll the Commission.

<b>Commissioner</b>	<b>Vote</b>
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

**The Motion Carried 5 to 0.**

City Clerk Janice Shackelford Clemons read into the record by title only Ordinance No. 1129-2022.

**Summary of the Discussion by Staff and the Commission**

Interim Building and Planning Director Charles Hayes stated that this is the first reading of Ordinance No. 1129-2022 relating to the annexation of a parcel located on the northside of the corner of GF&A and East Jefferson Street.

Interim Building and Planning Director Charles Hayes stated that it is understood that the property is inside the City limits. However, no property taxes had been paid.

Interim Building and Planning Director Charles Hayes stated that it is assumed that this property was inside the City limits and that the paperwork was not delivered to the clerk's office for filing.

Mayor Harris opened up the public hearing on Ordinance 1129-2022 for comments.

Hearing no comments from the public, Mayor Harris closed the public hearing and turned Ordinance 1129-2022 to the Commission for consideration.

Mayor Harris noted that the property came before the Commission for a land-use change.

Mayor Harris stated that because the property was recognized as not being in the City limits, is coming before the Commission for annexation.

Commissioner Bass-Prieto stated that she asked that this matter be tabled at the last meeting.

Commissioner Bass-Prieto stated that if the motion had passed at the last meeting, the Commission would have changed the zoning not belonging to the City.

Commissioner Bass-Prieto stated that there are many requests for annexation coming before the Commission.

Commissioner Bass-Prieto stated that this matter must be done correctly.

Commissioner Bass-Prieto suggested doing more research.

Commissioner Bass-Prieto noted that the maps are wrong.

Commissioner Bass-Prieto also noted that this request is to annex two acres.

Commissioner Bass-Prieto requested that a protocol be established for annexation.

Commissioner Bass-Prieto stated that she had no issues with the request.

With no further discussion, Mayor Pro Tem Dowdell offered a motion to approve Ordinance 1129-2022 on the first reading. Mayor Harris seconded the motion.

<b>Commissioner</b>	<b>Vote</b>
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes

Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

**The Motion Carried 5 to 0.**

**Agenda item #10 Ordinance No. 1130-2022 – Future Land Use Amendment on First Reading**

**ORDINANCE NO. 1130-2022**

**AN ORDINANCE AMENDING THE COMPREHENSIVE PLAN FUTURE LAND USE MAP OF THE CITY TO REFLECT A LAND USE DESIGNATION OF COMMERCIAL FOR A PARCEL OF PROPERTY LOCATED AT THE NORTH SIDE OF THE INTERSECTION OF N GF&A DRIVE AND E. JEFFERSON STREET (HWY 90), QUINCY, FLORIDA, HAVING A APPROXIMATELY TWO ACRES; PROVIDING FOR A REPEALER, PROVIDING FOR SEVERABILITY, AND PROVIDING FOR AN EFFECTIVE DATE.**

**Summary of the Discussion by Staff and the Commission**

Commissioner Sapp offered a motion to read Ordinance 1130-2022, by title only on the second read. Mayor Pro Tem Dowdell seconded the motion.

Mayor Harris requested the city clerk to poll the Commission.

<b>Commissioner</b>	<b>Vote</b>
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	No
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

**The Motion Carried 4 to 1.**

City Clerk Janice Shackelford Clemons read into the record by title only Ordinance 1130-2022.

**Summary of the Discussion by Staff and the Commission**

Interim Building and Planning Director Charles Hayes stated that this is a request to change the City’s comprehensive plan Future Land Use Map (FLUM).

Interim Building and Planning Director Charles Hayes stated that the request is being made to accommodate the future development of the property located on the corner of GF& A Drive and East Jefferson Street.

Interim Building and Planning Director Charles Hayes stated that staff had not identified any issues with the proposed annexation and recommended approval of Ordinance 1130-2022 on the first reading.

Commissioner Bass-Prieto questioned how the zoning can be changed before the land is annexed into the City.

Commissioner Bass-Prieto asked that the city attorney provide guidance in this matter.

City Attorney Gary Roberts stated that he would provide a legal opinion regarding the future land-use change.

Commissioner Bass-Prieto stated that the notice was advertised in the Tallahassee Democrat.

Commissioner Bass-Prieto stated that many residents living in Quincy do not read the Tallahassee Democrat.

Interim Planning and Building Director Charles Hayes stated that the notice was also placed on the City's website.

Commissioner Bass-Prieto stated that she desires growth in the City of Quincy.

Commissioner Bass-Prieto stated that the land is designated as conservation.

Commissioner Bass-Prieto stated that there are unanswered questions.

Commissioner Bass-Prieto stated her concerns regarding elevation, flooding, and traffic in this area.

Mayor Harris stated that staff should be prepared to address Commissioner Bass-Prieto's concerns.

Mayor Pro Tem Dowdell stated that he agrees with Commissioner Bass-Prieto.

Mayor Pro Tem Dowdell noted his concerns about putting the cart before the horse.

Commissioner Sapp stated she does not wish to make a rash decision on this agenda item.

Utilities Director Robin Ryals stated that anything done by the developer would improve the road in the area.

Utilities Director Robin Ryals stated that cars coming off of GF & A Drive have good visibility.

Commissioner Candidate stated that it is a good thing that the project is going through many channels to ensure it does not become a disaster.

Mayor Harris stated that he does not want the project to suffer because of the past.

Mayor Harris stated that there are no businesses on this side of town.

Mayor Harris echoed that he, too, would like to see the City of Quincy grow.

Mayor Harris stated that he would like to see the project move forward.

Commissioner Bass-Prieto offered a motion to table Ordinance 1130-2022 until the passing of the annexation. Commissioner Sapp seconded the motion.

Commissioner Bass-Prieto stated that she would also like input from the residents living in the area.

<b>Commissioner</b>	<b>Vote</b>
Mayor Harris	No
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Candidate	No

**The Motion Carried 3 to 2.**

**Agenda item #11 Ordinance No. 1127-2022 – Zoning Map Change on First Reading**

**ORDINANCE NO. 1127-2022**

**AN ORDINANCE OF THE CITY OF QUINCY, FLORIDA, ZONING PARCEL OF PROPERTY LOCATED AT THE NORTH SIDE OF THE INTERSECTION OF N GF&A DRIVE AND JEFFERSON STREET (HWY 90) HAVING APPROXIMATELY TWO ACRES, GENERAL COMMERCIAL (C-1); PROVIDING FOR FINDINGS; PROVIDING FOR PURPOSE AND INTENT; PROVIDING FOR TITLE OF ZONING MAP AMENDMENT; PROVIDING FOR SEVERABILITY; PROVIDING FOR COPY ON FILE; AND PROVIDING FOR AN EFFECTIVE DATE.**

**Summary of the Discussion by Staff and the Commission**

Commissioner Bass-Prieto offered a motion to table Ordinance 1127-2022 until after the second reading of the annexation. Mayor Pro Tem Dowdell seconded the motion.

Mayor Harris stated that the ordinance will be tabled until the February 22 Commission meeting.

Interim Building and Planning Director Charles Hayes stated that the proposed development is a Dollar General.

Mayor Harris stated that this development would improve the quality of life for those living in the community.

**Audience Comments**

Marilyn Wood, 1747 Inlet Street, Quincy, FL 32351, commented on the following:

- Glad that the agenda item was tabled.
- Knows the problems of street flooding.



- There should be a protocol put in place.
- Thanked the Commission for being cautious.

**Public Opportunity to Speak on Commission Propositions – (Pursuant to Sec. 286.0114, Fla. Stat. and subject to the limitations of Sec. 286.0114(3)(a), Fla. Stat.)**

None

**Resolutions**

12. Resolution 1419-2022 – Road Closure for 2022 Black History Parade

- Dr. Beverly Nash, Interim City Manager
- Charles Hayes, Interim Director, Building and Planning Department

**Agenda item #12: Resolution 1419-2022 – Road Closure for 2022 Black History Parade**

**Summary of the Discussion by Staff and the Commission**

With no discussion on agenda item #12, Resolution 1419-2022 – Road Closure for the 2022 Black History Parade, Mayor Pro Tem Dowdell offered a motion to approve Resolution 1419-2022. Commissioner Sapp seconded the motion.

<b>Commissioner</b>	<b>Vote</b>
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

**The Motion Carried 5 to 0.**

**Reports, Requests, and Communications by the City Manager**

13. Review and Approval of Virginia Street Drainage Basin Study

- Dr. Beverly Nash, Interim City Manager
- Reggie Bell, Director, Public Works Department

14. Continuation of Professional Services: City of Quincy and Rostan Solution, LLC,

- Dr. Beverly Nash, Interim City Manager
- Marcia Carty, Director, Finance Department

15. Contractual Agreement: City of Quincy and International Association of Firefighters

- Dr. Beverly Nash, Interim City Manager
- Anthony Baker, Fire Chief

16. Contractual Agreement: City of Quincy and SCG Governmental Affairs

- Dr. Beverly Nash, Interim City Manager

17. Contractual Agreement: City of Quincy/OCRA and the Florida Department of Economic Opportunity, Community Development Block Grant Disaster Recovery (CDBG-Dr) hometown Revitalization Program

- Dr. Beverly Nash, Interim City Manager
- Rob Nixon, QCRA Manager

**Agenda item #13: Review and Approval of Virginia Street Drainage Basin Study**

**Summary of the Discussion by Staff and the Commission**

Mayor Harris stated for clarification that this study is for the drainage issue on Flagler Street.

Mayor Pro Tem Dowdell stated that he has been waiting for this moment for a long time.

Mayor Pro Tem Dowdell offered a motion to approve option one, the task order with Dewberry Engineering for the proposed work of Design and Permitting, Surveying, and Contractor Procurement for the Virginia Street Drainage Basin Study for \$19,550. Commissioner Canidate seconded the motion.

Commissioner Bass-Prieto stated that she remembered the Commission voting for an RFP to provide more options.

Commissioner Bass-Prieto stated that she would not hold the process up and that the residents had waited long enough.

Mayor Harris stated that the Commission should remain in order.

City Attorney Gary Roberts stated that if the Commission voted for an RFP, rescinding the vote would be the cure.

Interim City Manager Dr. Beverly Nash stated for clarity that the 2011 study could not solve the flooding problem.

Dewberry Representative Matt stated that this study would take the project to the next level.

Commissioner Canidate stated that there had been years of nothing getting done for the residents living on Flagler Street.

Commissioner Canidate stated that now traction is being made, let's not hold up the progress.

Commissioner Sapp stated that she would like to see this project move forward and get some attention on the flooding issue on 7<sup>th</sup> street.

<b>Commissioner</b>	<b>Vote</b>
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Candidate	Yes

**The Motion Carried 5 to 0.**

**Agenda item #14: Continuation of Professional Services: City of Quincy and Rostan**

**Summary of the Discussion by Staff and the Commission**

Interim City Manager Dr. Beverly Nash stated that the impact of Hurricane Michael's devastation left the City in search of a contractor/consultant who could assist in disaster funding for recovery and mitigation.

Interim City Manager Dr. Beverly Nash stated that Rostan Solutions, LLC had worked effectively with the City on all aspects of FEMA.

Interim City Manager Dr. Beverly Nash stated that Rostan Solutions, LLC has helped the City achieve positive and measurable financial results.

Interim City Manager Dr. Beverly Nash stated that Rostan Solutions, LLC is currently assisting with the FEMA reimbursements.

Interim City Manager Dr. Beverly Nash stated to continue Rostan's contract, an additional \$10,000 is needed.

Commissioner Bass-Prieto asked where the money would come from?

Finance Director Marcia Carty stated that the funds would come from the professional services line item. GL 403-539-532-30343.

Finance Director Marcia Carty stated that the funds are in the budget.

With no further discussion, Commissioner Sapp offered a motion to approve option one continuation of professional services and amendment/task order for Hurricane Michael and authorize the Mayor and/or Interim City Manager to sign on behalf of the City of Quincy. Mayor Pro Tem Dowdell seconded the motion.

<b>Commissioner</b>	<b>Vote</b>
---------------------	-------------

Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

**The Motion Carried 5 to 0.**

**Agenda item #15: Contractual Agreement: City of Quincy and International Association of Firefighters**

**Summary of the Discussion by Staff and the Commission**

Interim City Manager Dr. Beverly Nash stated that the collective bargaining agreement between the City of Quincy and the Quincy Professional Fire Fighters International Association of Fire Fighters Local 4343 expired on October 1, 2021.

Interim City Manager Dr. Beverly Nash stated that the negotiations are completed.

Interim City Manager Dr. Beverly Nash stated that the changes to the agreement are in red.

Interim City Manager Dr. Beverly Nash stated that \$63,571.38 is the cost of the raises.

Interim City Manager Dr. Beverly Nash stated that the money would be taken from funds set aside to purchase the Public Works Department a building.

Finance Director Marcia Carty stated that purchasing Public Works a building fell through.

Commissioner Bass-Prieto stated that she does not like to fund raises with non-recurring money.

Commissioner Bass-Prieto stated that she is in favor of the contract.

Commissioner Bass-Prieto stated that the Commission needs to look at how these raises will get funded next budget.

With no further discussion, Commissioner Sapp offered a motion to approve the new contract between the City of Quincy and the Quincy Professional Fire Fighters International Association of Fire Fighters Local 4343. Mayor Harris seconded the motion.

<b>Commissioner</b>	<b>Vote</b>
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes

Commissioner Candidate	Yes
------------------------	-----

**The Motion Carried 5 to 0.**

**Agenda item #16: Contractual Agreement: City of Quincy and SCG Governmental Affairs**

**Summary of the Discussion by Staff and the Commission**

Interim City Manager Dr. Beverly Nash stated that the last update to consultants Stephen Lane and Mark Maxwell agreement was in 2017.

Interim City Manager Dr. Beverly Nash provided an overview of the consultant's list of services;

- Lobbying support.
- Working with staff to develop positions, talking points on legislative issues.
- Provides direct communication with state legislators on behalf of the City.
- Work on securing funds for the City.

Interim City Manager Dr. Beverly Nash stated that these are recurring fees.

Interim City Manager Dr. Beverly Nash stated that SCG Governmental Affairs are currently monitoring two items being looked at by state legislators.

SCG Governmental Affairs Lane Stephens stated that during the last legislative session, the City was able to obtain funding for the new Ariel Fire Truck.

SCG Governmental Affairs Lane Stephens stated that two proposals submitted to the state legislators are for water and sewer.

Commissioner Bass-Prieto stated that the Commission should address the priorities during the budget process.

Mayor Pro Tem Dowdell stated that he would like to see a building utilized by the County and the City Public Works Departments.

SCG Governmental Affairs Lane Stephens stated that he and the interim city manager discussed looking for funding for economic development.

SCG Governmental Affairs Lane Stephens stated that government loves giving money away for economic development.

With no further discussion, Commissioner Sapp offered a motion to approve the contractual agreement between the City of Quincy and SCG Governmental Affairs and authorize the interim city manager and the mayor to sign on behalf of the City of Quincy. Mayor Pro Tem Dowdell seconded the motion.

<b>Commissioner</b>	<b>Vote</b>
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

**The Motion Carried 5 to 0.**

**Agenda item #17: Contractual Agreement: City of Quincy/OCRA and the Florida Department of Economic Opportunity, Community Development Block Grant Disaster Recovery (CDBG-Dr) Hometown Revitalization Program**

**Summary of the Discussion by Staff and the Commission**

Interim City Manager Dr. Beverly Nash stated that staff presents the contract for a \$2.9 million grant.

Interim City Manager Dr. Beverly Nash stated that this funding is for downtown Quincy.

Interim City Manager Dr. Beverly Nash stated that approval of the contract by the Commission would allow staff to begin the scope of work.

Interim City Manager Dr. Beverly Nash stated that the grant has provision to hire a project manager.

Interim City Manager Dr. Beverly Nash stated that the City would be the fiscal agent, and the CRA would provide the day-to-day operation.

Interim City Manager Dr. Beverly Nash stated that \$180,000 would be used for a project manager's salary, and \$140,000 would be used to hire a grant administrative.

With no further discussion, Commissioner Bass-Prieto offered a motion to approve option one, the engagement of the City of Quincy in the Sub-Recipient Contractual Agreement for Funding, and authorize the Mayor and/or Interim City Manager to sign on behalf of the City of Quincy. Mayor Pro Tem Dowdell seconded the motion.

Commissioner Sapp suggested changing the Mayor and/or Interim City Manager to sign on behalf of the City of Quincy to having both the Mayor and Interim City Manager sign on behalf of the City of Quincy. Commissioner Bass-Prieto accepted the amended changes to the motion, with Mayor Pro Tem Dowdell seconding the motion.

<b>Commissioner</b>	<b>Vote</b>
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes

Mayor Pro Tem Dowdell	Yes
Commissioner Candidate	Yes

**The Motion Carried 5 to 0.**

**Reports by Boards and Committees**

None

**Other Items Requested to Be Agendaed by Commission Member(s), the City Manager and Other City Officials**

None

**Comments**

Matt from Dewberry stated that additional funds had been approved for the SCOP project.

Matt from Dewberry stated that the supplemental agreement would need to go on the agenda for approval and signatures.

Commissioner Sapp thanked Matt for his hard work and stated that the residents want to see the roads paved on Stewart Street.

Interim City Manager Dr. Beverly Nash

- February 10 workshop is canceled.
- February 15 workshop is still on the calendar.
- Gadsden County invites all to a rally on February 11 against crime and violence.
- Presented the Commission with a timeline for the Fiber Optic project.
- The City of Quincy will participate in the United Way of the Big Bend campaign.

City Clerk Janice Shackelford-Clemons

- Submitted ordinances for codification.

City Attorney Gary Roberts

- Stated that several motions to dismiss will be heard on Friday, February 11, in front of Judge Frank in the case of McLean/Sapp vs. the City of Quincy.
- Stated that the City filed a motion to dismiss in the case of Yvette Bittle.
- Stated that he would email the zoom link for the February 11 hearings.
- Encourage everyone to attend the hearing.
- Stated that depositions will be scheduled, and Judge Frank is encouraging mediation.
- Stated that Attorney Ronald Meyer had been retained to assist the clerk in the recall matters.

Mayor Pro Tem Dowdell asked about the city clerk attorney.

City Attorney Gary Roberts stated that Attorney Ron Meyer and Martin Powell were hired to assist the city clerk in the recall matter.

City Attorney Gary Roberts stated that Mark Levine filed a notice of appearance in the Yvette Bittle case on behalf of the city clerk.

City Attorney Gary Roberts stated that the motion to dismiss should cover the entire case and all parties.

Mayor Harris stated that the City should pick up the costs for the city clerk representation.

City Attorney Gary Roberts expressed that he's given a legal opinion regarding upfront costs to attorneys.

Mayor Harris stated that he would not allow an employee doing her job to go without the representation of an attorney and the City not pick up the costs.

City Attorney Gary Roberts stated that the paperwork in the Yvette Bittle lawsuit was submitted to the Florida League of Cities requesting legal representation.

City Attorney Gary Roberts stated that the Florida League of Cities has not responded to the last two lawsuits.

Mayor Harris stated that if Attorney Mark Levine had not stepped in to represent the city clerk, she would not have representation.

City Attorney Gary Roberts stated that he does not see the judge leaving the clerk out of the motion to dismiss.

Mayor Harris stated that the City is being bullied by someone knowing how to use the law to his benefit.

Mayor Harris stated we need to fight and fight hard.

Commissioner Bass-Prieto stated that she takes issue in not knowing where the money is coming from to pay for another attorney.

Commissioner Bass-Prieto stated that the City Attorney negotiates the price when obtaining the services from other attorneys.

Commissioner Bass-Prieto stated that she believes there is a conflict with Attorney Mark Levine already hired to investigate wrongdoings.



City Attorney Gary Roberts stated that other attorneys request attorney fees from the other filed lawsuits.

Commissioner Bass-Prieto questioned how the City would recoup money if the defendants lost.

Commissioner Bass-Prieto questioned where the money would come from. Mayor Harris stated that all attorneys paid upfront by the City would be given back to the City once awarded by the judge.

City Attorney Gary Roberts stated that he's comfortable that the Florida League of Cities will not provide an attorney for a declaratory relief case.

Mayor Pro Tem Dowdell stated that the city clerk is doing her job.

Mayor Pro Tem Dowdell stated that he paid for his attorney.

Mayor Pro Tem Dowdell offered a motion to allow the City to pay for the city clerk's attorney. The city attorney will confirm that there is no conflict of interest with Attorney Mark Levine's representation of the city clerk. If so, the city clerk will search for another attorney to represent her. Mayor Harris seconded the motion.

<b>Commissioner</b>	<b>Vote</b>
Mayor Harris	Yes
Commissioner Sapp	No
Commissioner Bass-Prieto	No
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

**The Motion Carried 3 to 2.**

**Commission**

Commissioner Bass-Prieto

- Thanked the Police Department for arresting a burglar suspect robbing homes in Burmah Heights.
- Thanked the Police Department for confiscating numerous guns and assault rifles and getting them off the streets.
- Thanked Public Works Department for doing a great job in keeping the City clean.
- Stated that there is a broken fire hydrant in front of the courthouse.
- Asked about how citizens are notified when items left on the street will not get picked up.
- Will see everyone in two weeks for the Black History Celebration.

Commissioner Sapp

- Reminded the interim city manager for a list of funds each organization received for the anti-crime initiative.
- Asked if Ms. Carolyn Bush was the permanent or Interim Human Resources Director.

Interim City Manager Dr. Beverly Nash stated that Ms. Bush is the Interim Human Resources Director.

- Asked for a timeline for filling the customer service position.

Interim City Manager Dr. Beverly Nash stated that she could not give a timeline for an RFP for a customer service person.

Interim City Manager Dr. Beverly Nash stated that the RFP for a city manager is ongoing.

- Reminded that the Commission wants a buy-in on the process and criteria for a city manager.

Interim City Manager Dr. Beverly Nash stated that the last day of work for Vacheria Starling is February 11.

- Stated that she did not want the executive assistant position to be vacant long.

Interim City Manager Dr. Beverly Nash stated that an RFP is out for an executive assistant.

- Stated to Interim City Manager Dr. Beverly Nash to give Ms. Williams a call.
- Thanked the department for the weekly updates.
- Stated that Women in Construction typically receives a proclamation by the City on the first Commission meeting in March.
- Requested an unmarked vehicle at the corner of Stewart and Crawford Street and note how many cars go through the light.
- Stated that Thursday evening at 6 pm, District Two's monthly meeting will be held at the Campbell Kelly Center. The host is Police Chief Timothy Ashley. Everyone is invited.
- Asked how the meetings were being broadcast.

Interim City Manager Dr. Beverly Nash stated that the meetings are still be aired on WQTN.

Interim City Manager Dr. Beverly Nash stated that Vancheria Starling was sharing the meetings on Facebook.

- Stated that covid has frightened many people who want to stay informed and are not willing to come out and sit through an in-person meeting.
- Stated that her constituents would be happy if all meetings were streamed on social media.

Interim City Manager Dr. Beverly Nash stated that regular and special meetings are streamed. Workshops are recorded, and CDs are made available upon request.

Interim City Manager Dr. Beverly Nash stated that the dais pattern had been to record workshops.

- Asked if the Commission could change having workshops being recorded.
- Stated that she would like to have her citizens view all meetings for transparency and reasons of sunshine purposes.

Commissioner Sapp offered a motion that regular meetings, special meetings, and workshops are all recorded live on multiple social media outlets. Commissioner Bass-Prieto seconded the motion.

Mayor Harris stated that he agrees with the motion; however, it is unfair that a strain is being placed on the interim city manager who does not have an IT person.

Mayor Harris stated that this was not done under the previous city manager.

Mayor Harris reiterated that the request is unfair when there is no full-time IT person to carry out day-to-day functions.

Mayor Harris stated that there had not been an IT person for the past 6-8 months.

<b>Commissioner</b>	<b>Vote</b>
Mayor Harris	No
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	No
Commissioner Canidate	No

### **The Motion Failed 3 to 2.**

- Would like to schedule a meeting with the interim city manager to discuss bringing back the 2011 study to the Commission.
- Stated that she was not attempting to bring an undue burden on the interim city manager regarding having the meetings placed on multiple social media outlets.

### **Commissioner Canidate**

- Stated that until the IT position is filled, stay consistent in the way meetings are recorded.
- Thanked the Police Department for the continued effort in looking into the burglaries in District 5.
- A thank you to the Public Works Department.
- Stated that there has been discussion on the recall.
- Stated that she is being recalled.

Commissioner Canidate offered a motion to obtain legal representation for the recall of her seat, District 5. Mayor Harris seconded the motion.

Commissioner Sapp asked City Attorney Gary Roberts for a legal opinion on legal representation for a recall.

City Attorney Gary Roberts stated that he would consult with Attorneys Powell and Meyer on the recall issue.

City Attorney Gary Roberts stated that the recall is a different issue, unlike the lawsuits filed by McLean and Sapp.

City Attorney Gary Roberts stated that the issue becomes if it is personal instead of an official capacity as a commissioner.

<b>Commissioner</b>	<b>Vote</b>
Mayor Harris	Yes
Commissioner Sapp	No
Commissioner Bass-Prieto	No
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

**The Motion Carried 3 to 2.**

Mayor Pro Tem Dowdell

- Did not provide any comments.

Mayor Harris

- Requested an updated copy of the adopted budget.
- Suggested that the City has entries in the Black History Parade.
- Requested to meet with the interim city manager to discuss the Black History Parade and what the County sent to him.
- Stated that it is the Commission's job to protect the integrity of the government.
- Stated that the Commission cannot sit idly by while two individuals run rampant in the City.
- Stated that he would always lean in protecting the City and not allow individuals to hinder the progress of the City.
- Stated that he believes that we are on the right side of the law.
- Stated that we need to be fair to everyone doing their job.

The adjournment was motioned by Mayor Harris and seconded by Commissioner Sapp at 9:47 pm.

**Please Note:** The City Commission places the official copies of Commission Meeting Minutes on file with the City Clerk's Office upon approval.

Submitted by Janice Shackelford Clemons, City Clerk

**APPROVED:**

---

Ronte Harris, Mayor, and Presiding  
Officer of the City Commission and  
of the City of Quincy, Florida

**ATTEST:**

---

Janice Shackelford Clemons, City Clerk per  
Clerk of the of Quincy, Florida  
Clerk of the City Commission thereof

**CITY COMMISSION**  
**Tuesday, February 22, 2022**  
**6:04 P.M. (Eastern)**

**REGULAR MEETING**  
**QUINCY, FLORIDA 32351**

**CITY COMMISSION REGULAR MEETING MINUTES**

The City of Quincy City Commission met in a regular in-person meeting on Tuesday, February 22, 2022, with **Mayor Ronte Harris** presiding and the following

Commissioners present:

Mayor Pro Tem Keith Dowdell  
Commissioner Angela G. Sapp  
Commissioner Freida Bass-Prieto  
Commissioner Anessa A. Canidate

City Staff and Guests:

Dr. Beverly Nash, Interim City Manager  
Gary Roberts, City Attorney  
Janice Shackelford Clemons, City Clerk  
Marcia Carty, Finance Director  
LaTrenda Gainous, Executive Asst., City Manager's Office  
DeCody Fagg, Parks and Recreations Director  
Reggie Bell, Public Works Director  
Carolyn Bush, Human Resources and Customer Service  
Anthony Baker, Fire Chief  
Robin Ryals, Utilities Director  
Charles J. Hayes, Interim Building and Planning Director  
Jim Southerland Sr., WQTN-13 Administrator

Chaplin Jimmy Salters  
Liberty Gibson

**Black History Honoree's Present**

Clarence Bryant Sr.  
Willie Earl Banks Jr.  
Family of the Late Benjamin Ward (B.W.) Roberts Jr.  
Anthony Powell  
Family of Melvin Barber

The regular in-person meeting was recorded, televised, and transmitted through T.V. Channel (WQTN-13) and Facebook (Note: Digital formatted documents/media are public records.)

**Called to Order:**

Mayor Harris called the regular Commission meeting to order at 6:04 pm and requested a roll call.

Interim City Manager Dr. Beverly Nash corrected the misspelling in the last name of Benjamin Ward's name to reflect Ward, not Wade.

Interim City Manager Dr. Beverly Nash noted to omit the poem from the agenda.

Commissioner Sapp requested to add the following two items to the agenda.

- Item #20 - Meetings transmittal
- Item #21 - Commission raises

Mayor Harris asked what is the will and pleasure of the Commission to accept the agenda with the recommended changes.

Mayor Pro Tem Dowdell offered a motion to accept the amended agenda with the added changes. Commissioner Sapp seconded the motion.

<b>Commissioner</b>	<b>Vote</b>
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

**The Motion Carried 5 to 0.**

**Proclamation**

- Black History Month 2022

Mayor Harris read the following proclamation in celebration of Black History Month.

**WHEREAS**, During Black History Month, we celebrate the many achievements and contributions made by African Americans to our economic, cultural, spiritual, and political development; and

**WHEREAS**, Black History Month grew out of the establishment, in 1926, of Negro History Week by Carter G. Woodson and the Association for the Study of American Life and History; and

**WHEREAS**, the 2022 focal point of Black History Month is Black health and wellness – resonates for many, given the ongoing COVID-19 pandemic and the racial disparities in health care; and

**WHEREAS**, the City of Quincy is proud to honor the history and contributions of African Americans in our community, throughout our state, and nation.

Now Therefore, be it proclaimed that I, Mayor Ronte R. Harris, along with my colleagues, Mayor Pro Tem Keith A. Dowdell, District One, Commissioner Angela Grant Sapp, District Two, Commissioner Frieda Bass-Prieto, District Four and Anessa A. Canidate, District Five and the citizens of the City of Quincy, Florida do hereby recognize African Americans –past and present – in our community and hereby proclaim February 2022 to be Black History Month.

We encourage all citizens to celebrate our diverse heritage and culture and continue our efforts to create a world that is more just, peaceful, and prosperous for all.

Mayor Harris stated that the proclamation is dated February 22 and signed by him and the city clerk.

### **Special Presentations**

- In Celebration of Black History Month
  - Song: The Black National Anthem – “Lift Every Voice and Sing”
  - Poem – Student – Gadsden County High School
  
- Spotlight on Legends in City Government – the City of Quincy
  - Presentations by: Commissioner Frieda Bass-Prieto
  - Clarence Bryant Sr. – First of Two Blacks Elected to the City of Quincy Commission and First Black Mayor
  - Melvin Barber, Jr. – First of Two Blacks Elected to the City of Quincy Commission
  - Howard Smith – First Black Fire Chief for the City of Quincy Fire Department and First Black Assistant Chief of the Fire Department
  - Anthony Powell – First Black City Manager for the City of Quincy
  - Willie Earl Banks, Jr. – First Black Department Director for the City of Quincy
  - Major Robert Barkley – First of Two Blacks – Police Chief for the City of Quincy Police Department
  - Rodney Moore – First of Two Blacks – Police Chief for the City of Quincy Police Department
  - Benjamin Ward (B.W.) Roberts Jr. – First Black Police Officer and Fire Fighter for the City of Quincy Public safety Department
  - Sylvia Hicks – First Black City Clerk for the City of Quincy City Commission
  
- The Center for Health Equity, Inc. (CHE)
  - April McCray, LCSW, Therapist/Special Projects  
Anti-Crime Prevention Seed Grant Recipient -Update

### **Summary of Presentation by Commissioner Bass-Prieto**

Mayor Harris stated that Liberty Gibson, a student from Gadsden County High School, would lead out in the singing of the Black National Anthem.



Mayor Harris stated that he's delighted to have his student Liberty Gibson present.

Mayor Harris stated that the presentation would continue.

Commissioner Bass-Prieto greeted everyone.

Commissioner Bass-Prieto stated that in her spare time, she is an amateur historian.

Commissioner Bass-Prieto stated that she believes that it's the everyday people who make the changes in the world.

Commissioner Bass-Prieto stated that she found nine individuals in Quincy who are the unsung heroes of our community.

Commissioner Bass-Prieto stated that she would like to celebrate and honor the following individuals.

- Rev. Benjamin (B.W.) Roberts – First Black Police Officer and Fire Fighter for the City of Quincy public Safety Department. Also served as pastor of Arnett Chapel.
- Clarence Bryant, Sr. – First of Two Blacks Elected to the City of Quincy Commission and the First Black Mayor.
- Melvin Barber, Jr. – First of Two Blacks Elected to the City of Quincy Commission.
- Willie Earl Banks, Jr. – First Black Department Director for the City of Quincy.
- Sylvia Hicks – First Black City Clerk for the City of Quincy City Commission.
- Colonel Robert Barkley- First of Two Blacks Police Chief for the City of Quincy Police Department.
- Anthony Powell - First Black City Manager for the City of Quincy.
- Rodney Moore – First of Two Blacks Police Chief for the City of Quincy Police Department.
- Howard Smith – First Fire Chief for the City of Quincy Fire Department and First Black Assistant Chief of the Fire Department.

Commissioner Bass-Prieto stated that there is a combined service of more than 250 years of service among the nine individuals honored.

Commissioner Bass-Prieto stated that these individuals kept us safe, the City running, educated us, and loved us.

Mayor Harris congratulated the honorees and thanked Commissioner Bass-Prieto for all her hard work in preparing the bios.

Commissioner Sapp also thanked Commissioner Bass-Prieto for putting together the presentation.

Commissioner Sapp stated that these are the recognitions that our citizens need to hear.

**The Center for Health Equity, Inc. (CHE)**

CHE Representative April McCray provided a mid-point report of the following:

- Served six of the twelve women enrolled in the first-trimester pregnancy.
- Women enrolled are being given services to assist them in giving birth to healthy newborns.

Commissioner Sapp thanked Ms. McCray for her report.

Commissioner Sapp stated that the reports help the Commission know what organizations are doing in the community.

**Items for Consent by the Commission**

1. Minutes: January 25, 2022 Regular Meeting
  - Janice Shackelford, City Clerk
2. Minutes: February 11, 2022 Special Meeting
  - Janice Shackelford, City Clerk
3. Monthly Report: Human Resources Department, January 24, 2022 – February 16, 2022
4. Monthly Report: Customer Service Department, December 18, 2021 – January 17, 2022
5. Weekly Report: Code Enforcement, January 31, 2022 – February 7, 2022
6. Monthly Report: Quincy Fire Department, January 2022
7. Weekly Report: Quincy Fire Department, February 1-4, 2022
8. Weekly Report: Utilities Department, February 8, 2022
9. Weekly Report: Public Works Department, February 3, 2022 – February 9, 2022

**Summary of the Discussion by Staff and the Commission**

Mayor Harris stated what the will and pleasure of the Commission on the items for consent.

Commissioner Sapp offered a motion to approve the nine items for consent by the Commission. Commissioner Bass-Prieto seconded the motion.

<b>Commissioner</b>	<b>Vote</b>
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

**The Motion Carried 5 to 0.**

**Comments from the Audience**

Mayor Harris reminded the audience is moved to an earlier part of the agenda.

Sophia Baker, 1736 MLK Blvd, Quincy, FL 32351, made the following comments:

- Interested in getting information on housing.

Mayor Harris stated that there are two programs available through the CRA.

Mayor Harris requested that the interim city manager meet with Ms. Baker and provide her with the information.

Commissioner Bass-Prieto stated that there is the SHIP Program through the County and an SBA Rural Development grant, and a loan program.

Interim City Manager Dr. Beverly Nash stated that United Way has programs available.

Rolanda Jackson, no address provided, made the following comments:

- Asked if there can be an apart for citizens to speak again at the end of the meeting
- Stated that it has been a good meeting.
- Stated that the City is the talk of the town.
- Stated that all five Commission members should make time before the meeting to meet with the interim city manager to get questions answered.
- Stated that it is an election year.
- Stated that the Commission should work on transparency.
- Stated that the last couple of months, residents have been misinformed on the duties of a Commission.
- Believes that the Commission is heading in the right direction.

Mayor Harris stated that there is a part of the meeting where citizens can speak on agenda items.

Marilyn Wood, 1747 Inlet Street, Quincy, FL 32351, made the following comments:

- Questioned the Hurricane Michael surcharged.
- Asked how she could receive a copy of the meeting agenda.
- Requested a flooding study for Inlet Street.

Commissioner Bass-Prieto explained Hurricane Michael surcharged.

Mayor Pro Tem Dowdell asked City Attorney Gary Roberts to look into paying off the Hurricane Michael surcharge.

**Public Hearings and Ordinances as Scheduled or Agendaed**

10. Ordinance 1128-2022 – Voluntary Annexation of Stones on Blue Star Highway on second reading.

- Dr. Beverly Nash, Interim City Manager
- Charles Hayes, Interim Director, Building and Planning Department

11. Ordinance 1129-2022 – Annexation of Northside of G.F. &A and East Jefferson Street on second reading

- Dr. Beverly Nash, Interim City Manager
- Charles Hayes, Interim Director, Building and Planning Department

12. Ordinance 1130-2022 – Future land map Use Amendment to City’s Comprehensive Plan on first reading

- Dr. Beverly Nash, Interim City Manager
- Charles Hayes, Interim Director, Building and Planning Department

13. Ordinance 1127-2022 – Zoning Map Change on first reading

- Dr. Beverly Nash, Interim City Manager
- Charles Hayes, Interim Director, Building and Planning Department

**Summary of the Discussion by Staff and the Commission**

**Agenda item #10: Ordinance 1128-2022 – Voluntary Annexation of Stones on Blue Star Highway on second reading**

**ORDINANCE NO. 1128-2022**  
**AN ORDINANCE OF THE CITY OF QUINCY, FLORIDA, RELATING TO THE ANNEXATION OF 1.3 ACRES OF CONTIGUOUS PROPERTY INTO THE CORPORATE LIMITS OF THE CITY, PROVIDING FOR AUTHORITY, PROVIDING FOR ANNEXATION AND LEGAL DESCRIPTION; PROVIDING FOR A MAP OF ANNEXED AREA; PROVIDING FOR ZONING AND LAND USE; PROVIDING FOR COMPLIANCE WITH LAW; PROVIDING FOR FILING; AND PROVIDING FOR AN EFFECTIVE DATE.**

Mayor Harris stated what the will and pleasure of the Commission on Ordinance 1128-2022.

Mayor Pro Tem Dowdell offered a motion to read Ordinance 1128-2022 by title only on second reading. Commissioner Sapp seconded the motion.

Mayor Harris directed the city clerk to poll the Commission.

<b>Commissioner</b>	<b>Vote</b>
Mayor Harris	Yes

Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

**The Motion Carried 5 to 0.**

Mayor Harris directed the city clerk to read by title only Ordinance 1128-2022.

City Clerk Janice Shackelford Clemons read into the record by title only Ordinance 1128-2022.

Interim Building and Planning Director Charles Hayes stated that this is the second reading for voluntary annexation for Stones Home Center.

Interim Building and Planning Director Charles Hayes stated that the ordinance passed 5-0 on the first reading.

Interim Building and Planning Director Charles Hayes stated that staff recommends approving Ordinance 1128-2022 on the second read.

Mayor Harris opened the public hearing for comments by the audience. Hearing no comments, Mayor Harris closed the public hearing and turned Ordinance 1128-2022 to the Commission for consideration.

With no further discussion, Mayor Pro Tem Dowdell offered a motion to approve Ordinance 1128-2020. Commissioner Sapp seconded the motion.

<b>Commissioner</b>	<b>Vote</b>
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

**The Motion Carried 5 to 0.**

**Agenda item #11: Ordinance 1129-2022 – Annexation of Northside of G.F. &A and East Jefferson Street on second reading**

**ORDINANCE NO 1129-2022**

**AN ORDINANCE OF THE CITY OF QUINCY, FLORIDA RELATING TO THE ANNEXATION OF +/- ACRES OF CONTIGUOUS PROPERTY INTO THE CORPORATE LIMITS OF THE CITY, PROVIDING FOR AUTHORITY; PROVIDING FOR ANNEXATION AND LEGAL DESCRIPTION; PROVIDING FOR A MAP OF ANNEXED AREA; PROVIDING FOR COMPLIANCE WITH LAW; PROVIDING FOR A REPEALER, PROVIDING FOR FILING; AND PROVIDING FOR AN EFFECTIVE DATE.**

Mayor Harris stated what the will and pleasure of the Commission on Ordinance 1129-2022.

Mayor Pro Tem Dowdell offered a motion to read Ordinance 1129-2022 by title only on second reading. Commissioner Bass-Prieto seconded the motion.

Mayor Harris directed the city clerk to poll the Commission.

<b>Commissioner</b>	<b>Vote</b>
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

**The Motion Carried 5 to 0.**

Mayor Harris directed the city clerk to read by title only Ordinance 1129-2022.

City Clerk Janice Shackelford Clemons read into the record by title only Ordinance 1129-2022.

Interim Building and Planning Director Charles Hayes stated that Ordinance 1129-2022 was advertised correctly.

Interim Building and Planning Director Charles Hayes stated that Ordinance 1129-2022 would be followed by adopting Ordinance 1130-2022, land-use, and zoning Ordinance 1127-2022.

Interim Building and Planning Director Charles Hayes stated that staff recommends approving Ordinance 1129-2022 on the second read.

Mayor Harris opened the public hearing for comments by the audience. Hearing no comments, Mayor Harris closed the public hearing and turned Ordinance 1129-2022 to the Commission for consideration.

Commissioner Bass-Prieto stated that she did visit the neighborhood and spoke with residents.

Commissioner Bass-Prieto stated that there were no concerns from the residents about the changes.

With no further discussion, Mayor Pro Tem Dowdell offered a motion to approve Ordinance 1129-2022. Commissioner Canidate seconded the motion.

<b>Commissioner</b>	<b>Vote</b>
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

**The Motion Carried 5 to 0.**

**Agenda item #12: Ordinance 1130-2022 – Future land map Use Amendment to City’s Comprehensive Plan on first reading**

**ORDINANCE NO. 1130-2022**

**AN ORDINANCE AMENDING THE COMPREHENSIVE PLAN FUTURE LAND USE MAP OF THE CITY TO REFLECT A LAND USE DESIGNATION OF COMMERCIAL FOR A PARCEL OF PROPERTY LOCATED AT TE NORTH SIDE OF THE INTERSECTION OF N G.F. & A DRIVE AND E, JEFFERSON STREET (HWY 90), QUINCY, FLORIDA, HAVING APPROXIMATELY TWO ACRES; PROVIDING FOR A REPEALER, PROVIDING FOR SEVERABILITY, AND PROVIDING FOR AN EFFECTIVE DATE.**

Mayor Harris stated what the will and pleasure of the Commission on Ordinance 1130-2022 is.

Commissioner Sapp offered a motion to read Ordinance 1130-2022 by title only on the first reading. Mayor Pro Tem Dowdell seconded the motion.

Mayor Harris directed the city clerk to poll the Commission.

<b>Commissioner</b>	<b>Vote</b>
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

**The Motion Carried 5 to 0.**

Mayor Harris directed the city clerk to read by title only Ordinance 1130-2022.

City Clerk Janice Shackelford Clemons read into the record by title only Ordinance 1130-2022.

Interim Building and Planning Director Charles Hayes stated that the request is to make changes to the City's comprehensive plan Future Land use Map (FLUM)

Interim Building and Planning Director Charles Hayes stated that the request is made to accommodate the future development of the property located on the corner of G.F. & A Drive and East Jefferson Street.

Interim Building and Planning Director Charles Hayes stated that this proposed land use would not have any additional impact on the City's public facilities and services.

Interim Building and Planning Director Charles Hayes stated that staff recommends approval of Ordinance 1130-2022.

Mayor Harris opened the public hearing for comments by the audience. Hearing no comments, Mayor Harris closed the public hearing and turned Ordinance 1130-2022 to the Commission for consideration.

Commissioner Bass-Prieto noted that this ordinance was tabled at the last Commission meeting, and it is not the second reading.

Commissioner Bass-Prieto noted the dates on the ordinance are incorrect.

City Attorney Gary Roberts stated that the ordinance could pass subject to correcting the dates.

Commissioner Bass-Prieto asked if the land would be replated.

Land Developer Alana Gutcher stated that there would be a new parcel description for two acres.

With no further discussion, Mayor Pro Tem Dowdell offered a motion to approve Ordinance 1130-2022 on the first reading. Commissioner Sapp seconded the motion.

<b>Commissioner</b>	<b>Vote</b>
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Absent during the vote



**The Motion Carried 4 to 0.**

**Agenda item #13: Ordinance 1127-2022 – Zoning Map Change on first reading**

**ORDINANCE 1127-2022**

**AN ORDINANCE OF THE CITY OF QUINCY, FLORIDA, ZONING A PARCEL OF PROPERTY LOCATED AT THE NORTH SIDE OF THE INTERSECTION OF N G.F. &A DRIVE AND JEFFERSON STREET (HWY 90) HAVING APPROXIMATELY TWO ACRES, GENERAL COMMERCIAL (C-1); PROVIDING FOR FINDINGS; PROVIDING FOR PURPOSE AND INTENT; PROVIDING FOR TITLE OF ZONING MAP AMENDMENT; PROVIDING FOR SEVERABILITY; PROVIDING FOR COPY ON FILE; AND PROVIDING FOR AN EFFECTIVE DATE.**

Mayor Harris stated what the will and pleasure of the Commission on Ordinance 1127-2022.

Mayor Pro Tem Dowdell offered a motion to read Ordinance 1127-2022 by title only on first reading. Commissioner Bass-Prieto seconded the motion.

Mayor Harris directed the city clerk to poll the Commission.

<b>Commissioner</b>	<b>Vote</b>
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

**The Motion Carried 5 to 0.**

Mayor Harris directed the city clerk to read by title only Ordinance 1127-2022.

City Clerk Janice Shackelford Clemons read into the record by title only Ordinance 1127-2022.

Interim Building and Planning Director Charles Hayes stated that the request is to revise the City's zoning atlas to assign properties to the City's zoning designations.

Interim Building and Planning Director Charles Hayes stated that this request would be consistent with the Future Land Use Map.

Interim Building and Planning Director Charles Hayes stated that staff is recommending option one.

Mayor Harris opened the public hearing for comments by the audience. Hearing no comments, Mayor Harris closed the public hearing and turned Ordinance 1130-2022 to the Commission for consideration.

Commissioner Bass-Prieto suggested obtaining a traffic study.

Land Developer Alana Gutcher stated that a study had been conducted on the traffic capacity and found to be suitable.

Land Developer Alana Gutcher stated that a turn lane study could be looked into during development.

Commissioner Bass-Prieto stated that the residents are concerned about the amount of traffic entering the development.

With no further discussion, Mayor Pro Tem Dowdell offered a motion to approve Ordinance 1127-2022 on the first reading. Mayor Harris seconded the motion.

<b>Commissioner</b>	<b>Vote</b>
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

**The Motion Carried 5 to 0.**

**Public Opportunity to Speak on Commission Propositions – (Pursuant to Sec. 286.0114, Fla. Stat. and subject to the limitations of Sec. 286.0114(3)(a), Fla. Stat)**

**Resolution**

14. Resolution Number: 1422-2022 – Intent to Appy for Florida Department of Transportation (FDOT) Municipal Small County Outreach Program (M-SCOP) Grant Funding

- Dr. Beverly Nash, Interim City Manager
- Robin Ryals, Director Utilities Department
- Reggie Bell, Director, Public Works Department

**Agenda item #14: Resolution Number: 1422-2022 – Intent to Appy for Florida Department of Transportation (FDOT) Municipal Small County Outreach Program (M-SCOP) Grant Funding**

**RESOLUTION 1422-2022**

**A RESOLUTION OF THE BOARD OF CITY COMMISSION MEMBERS OF THE CITY OF QUINCY, FLORIDA, AUTHORIZING THE MAYOR AND THE INTERM CITY**

**MANAGER TO APPLY FOR FDOT FUNDING THROUGH THE “MUNICIPAL SMALL COUNTY OUTREACH PROGRAM (M-SCOP)’ FOR RESURFACING KING STREET PH II.**

**Summary of the Discussion by Staff and the Commission**

Public Works Director Reggie Bell stated that the City had been awarded five M-SCOP grant projects.

Public Works Director Reggie Bell stated two of the awards were for resurfacing and paving of MLK Blvd and resurfacing and paving King Street.

Public Works Director Reggie Bell stated that to engage in the application process, the Commission must approve the Resolution.

Commissioner Sapp stated that these projects improve the streets and make the neighborhood appear safe.

Commissioner Sapp offered a motion to approve Option one, authorizing the Mayor and the Interim City Manager to apply for financial assistance from the Florida Department of transportation for the M-SCOP grant. Commissioner Bass-Prieto seconded the motion.

<b>Commissioner</b>	<b>Vote</b>
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

**The Motion Carried 5 to 0.**

**Reports, Request and Communications by the City Manager**

15. Florida Department of Transportation (FDOT) Small Counties Outreach Programs (SCOP) – Stewart Street to U.S. 90 -FPID – 446065-1-54-01/CONTRACT NUMBER G1P08

- Dr. Beverly Nash, Interim City Manager
- Robin Ryals, Director Utilities Department
- Reggie Bell, Director, Public Works Department
- Mo Cox, Assistant Director, Utilities Department

16. Mutual Aid Agreement: The School Board of Leon County Department of Safety and Security and the City of Quincy and the City of Quincy Police Department

- Dr. Beverly Nash, Interim City Manager

- Timothy Ashley, Chief, Police Department

17. Fiber Optic Completion Plans: Change Order to Existing Contractual Agreement and the Continuation of Work and Cost Update

- Dr. Beverly Nash, Interim City Manager
- Robin Ryals, Director, Utilities Department

18. Black History Parade and Festival Partnership: City of Quincy and Gadsden County

- Dr. Beverly Nash, Interim City Manager
- Charles Hayes, Interim Director, Building and Planning Department

19. Funds Transferred to Grant Line: BRACE/ AmeriCorps/VISTA

- Dr. Beverly Nash, Interim City Manager
- Marcia Carty, Finance Director

**Items Added to the Agenda**

20. Meeting Transmittal

- Commissioner Sapp

21. Commissioner Raises

- Commissioner Sapp

**Agenda item #15: Florida Department of Transportation (FDOT) Small Counties Outreach Programs (SCOP) – Stewart Street to U.S. 90 -FPID – 446065-1-54-01/CONTRACT NUMBER G1P0**

**Summary of the Discussion by Staff and the Commission**

Commissioner Sapp stated that the Commission had discussed this agenda item with staff on many occasions.

Commissioner Sapp thanked all departments involved in getting the grant increased to \$642,077.

Commissioner Sapp stated that Stewart Street badly needs paving.

Commissioner Sapp offered a motion to approve and have the Mayor sign the Supplemental Agreement, along with the attached Resolution for the completion of the Stewart Street Resurfacing from Stewart Street School north US 90. Commissioner Bass-Prieto seconded the motion.

<b>Commissioner</b>	<b>Vote</b>
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes

Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

**The Motion Carried 5 to 0.**

**Agenda item #16: Mutual Aid Agreement: The School Board of Leon County Department of Safety and Security and the City of Quincy and the City of Quincy Police Department**

Police Chief Timothy Ashley stated that because of the shooting at Marjory Stoneman Douglas School, every school is required to have a safety officer or school guardian.

Police Chief Timothy Ashley stated that the City has a great partnership with Leon County.

Police Chief Timothy Ashley stated that Leon County had requested assistance from the City to fill vacancies in the schools.

Police Chief Timothy Ashley stated this partnership would give police officers a chance to make a little extra money.

With no further discussion, Commissioner Canidate offered a motion to approve the mutual aid agreement between the School Board of Leon County Department of Safety and Security ad the City of Quincy and the Quincy Police Department authorizing the signatures of the Mayor, Interim City Manager, and Police Chief. Mayor Harris seconded the motion.

<b>Commissioner</b>	<b>Vote</b>
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

**The Motion Carried 5 to 0.**

**Agenda item #17: Fiber Optic Completion Plans: Change Order to Existing Contractual Agreement and the Continuation of Work and Cost Update**

Interim City Manager Dr. Beverly Nash stated that based on the vendor and examination of the magnitude of the work needed for completion, a change in the total amount and scope of work required.

Utilities Director Robin Ryals stated that the City is 75% complete to begin reading meters.

Utilities Director Robin Ryals stated that the vendor continues making good progress.

Utilities Director Robin Ryals stated that the Commission would receive updates on the project.

Utilities Director Robin Ryals stated that to complete the field portion of the fiber optic repair would cost \$750,000.00, which is reimbursable by FEMA.

Interim City Manager Dr. Beverly Nash stated that the fieldwork is 80% complete.

Interim City Manager Dr. Beverly Nash stated that the FEMA consultant had placed that City in an excellent position to get the reimbursement.

Interim City Manager Dr. Beverly Nash stated that the changes would allow submitting reimbursements.

Interim City Manager Dr. Beverly Nash stated that the money would come from the Enterprise Fund.

Finance Director Marcia Carty stated that approximately \$400,000 had been spent on the project.

Utilities Director Robin Ryals stated that once the City fills up the buckets, the City will get reimbursed.

Finance Director Marcia Carty stated that the FEMA consultant is looking at Tantalus and Lightspeed invoices to determine how they relate to Hurricane Michael.

Finance Director Marcia Carty stated that the FEMA consultant would modify the scope of work.

Mayor Pro Tem Dowdell asked where is all the money coming from?

Mayor Pro Tem Dowdell stated that the money is not adding up.

Commissioner Sapp stated that she also needed to see where the funds were coming from.

Finance Director Marcia Carty stated that the vendors are not working.

Finance Director Marcia Carty stated that this request is for a scope of work change order.

Mayor Harris stated that he would not commit any more money to this project until questions get answered.

Interim City Manager Dr. Beverly Nash stated that this request would start getting the City reimbursed.

Commissioner Bass-Prieto stated in 2019, there was \$800,000 allocated for fiber optic.

Commissioner Bass-Prieto stated that the following year the Commission was informed that FEMA would pay for some things.

Commissioner Bass-Prieto stated that there had been two funding sources.

Commissioner Bass-Prieto stated that we are running a risky operation when we start and stop contractors.

Commissioner Bass-Prieto stated where will the money come from to finish the project.

Commissioner Bass-Prieto stated that a clear direction is needed.

Commissioner Bass-Prieto stated that the citizens were promised a smart grid.

Commissioner Bass-Prieto stated that

Mayor Harris stated that everyone working behind the scenes is making big money on this project.

Mayor Harris stated that he doesn't know who to trust on the project.

Mayor Harris stated that he requested the interim city manager to find someone to manage the project.

Interim City Manager Dr. Beverly Nash stated that there are two work areas for the fiber optic project – field and air.

Mayor Pro Tem Dowdell stated that he feels that some of the activity on the fiber optic project is not Hurricane Michael-related.

Interim City Manager Dr. Beverly Nash stated that staff is only dealing with what is related to Hurricane Michael.

Commissioner Sapp stated that she's listening to a lot concerning trust.

Commissioner Sapp stated that we should be able to trust staff.

Interim City Manager Dr. Beverly Nash stated that there was a lot of clean-up.

Commissioner Sapp noted that the longer it takes to finish the project, our citizens will not be educated consumers like they desire to be.

Mayor Harris stated that a project manager is missing.

Mayor Harris stated that a project manager would protect the City's dollars.

Commissioner Bass-Prieto noted that a project manager would help keep the cost down.

Commissioner Bass-Prieto stated that the City is paying by the hour and should be paying by the job.

Mayor Pro Tem Dowdell stated that the IT position needs filling.

Mayor Pro Tem Dowdell stated that this could assist in the project.

Finance Director Marcia Carty stated that the 1.5 million in the smart grid could be used for the fiber optic project.

Interim City Manager Dr. Beverly Nash stated that fiber optic could be added to the Thursday workshop.

Commissioner Bass-Prieto stated that she believes that an IT person may not be the person to use for a project manager.

Commissioner Bass-Prieto suggested contacting Florida Municipal Power for assistance in locating a project manager.

Commissioner Sapp noted reaching out to the various vendors that assisted during Hurricane Michael.

Utilities Director Robin Ryals stated that approving the change order will assist in the FEMA Reimbursements.

Utilities Director Robin Ryals stated that the vendors stopped working appropriately one week ago.

Finance Director Marcia Carty stated that the FEMA Consultant is looking at how to get the City reimbursed for approximately \$300,000 for the air work.

Commissioner Bass-Prieto questioned the Commission where will we get the money?

With no further discussion, Commissioner Canidate offered a motion to approve the change order to the existing contractual agreement to begin FEMA reimbursements. Mayor Pro Tem Dowdell seconded the motion.

<b>Commissioner</b>	<b>Vote</b>
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

**The Motion Carried 5 to 0.**

**Agenda item #18: Black History Parade and Festival Partnership: City of Quincy and Gadsden County**

**Summary of the Discussion by Staff and the Commission**

Interim Building and Planning Director Charles Hayes stated that the City of Quincy and Gadsden County has partnered and celebrated Black History Month for the past 42 years.

Interim Building and Planning Director stated Charles Hayes stated that there was no Black History Parade last year due to covid.

Interim City Manager Dr. Beverly Nash stated that the in-kind from the City consists of

- Police covered for the parade
- Public Works Department clean-up



Commissioner Bass-Prieto asked for clarification of the City's contribution.

Interim City Manager Dr. Beverly Nash stated that the total cost of the Black History event is approximately \$67,000, of which the County is asking the City to donate \$20,000.

Interim Building and Planning Director Charles Hayes stated that the Commission would be given two complimentary tickets to attend the reception.

Mayor Harris stated that the County administrator approached him to partner with them in hosting the Black History event.

Mayor Harris stated that he supported the concert due to Main Street's cancellation of its event.

Commissioner Bass-Prieto stated that the event is a couple of days away and there are a lot of unanswered questions.

Commissioner Bass-Prieto stated that the Commission should plan these events earlier in the year.

Commissioner Canidate noted that at this late in planning, all the vendors would be secured and money identified.

Mayor Pro Tem Dowdell questioned the \$20,000 the County requested from the City.

Mayor Pro Tem Dowdell also questioned if the County paid the City its portion for the Christmas decorations.

Commissioner Bass-Prieto offered a motion to table the agenda item until Thursday to allow staff to bring back clarity on the event and locate a funding source. Mayor Pro Tem seconded the motion.

<b>Commissioner</b>	<b>Vote</b>
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

**The Motion Carried 5 to 0.**

**Agenda item #19: Funds Transferred to Grant Line: BRACE/ AmeriCorps/VISTA**

**Summary of the Discussion by Staff and the Commission**

Interim City Manager Dr. Beverly Nash stated that this request involves the Commission's decision to transfer money from the city manager's line item into the Commission Contingency Reserve.

Finance Director Marcia Carty stated that there is an individual working at the City of Quincy receiving payments from the BRACE/AmeriCorps/Volunteers in service to America (VISTA).

Finance Director Marcia Carty stated that the amount removed was \$28,413.

Finance Director Marcia Carty stated that the City has to recognize the money paid to the contractor.

Finance Director Marcia Carty stated that the money needs to be placed back.

With no further discussion, Commissioner Bass-Prieto offered a motion to remove the balance of the funds \$15,470 from the Contingency reserve account (001-110-511-3390) and remove \$12,943 from 001-110-552-60641, office furniture, transferring back \$28,413 back into contractual services to cover the cost of the services. Commissioner Sapp seconded the motion.

<b>Commissioner</b>	<b>Vote</b>
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	No
Commissioner Canidate	Yes

**The Motion Carried 4 to 1.**

**Agenda item #20: Meeting Transmittal**

Commissioner Sapp stated that during the February 8 Commission meeting, she brought up the transmittal of meetings discussion and offered a motion.

Commissioner Sapp stated that the item should not have been considered because it had not been added to the agenda.

Commissioner Sapp stated that she would like to offer a motion that all of our in-person workshops, special and regular meetings be transmittal via Facebook, social media, and through T.V. Channel (WQTN-13). Commissioner Bass-Prieto seconded the motion.

Commissioner Canidate asked who the contact person is assigned to meeting transmittals.

Interim City Manager Dr. Beverly Nash stated that there is a transition in the executive assistant within the city manager's office.

Interim City Manager Dr. Beverly Nash stated that the previous executive assistant shared the meetings via Facebook.

Interim City Manager Dr. Beverly Nash stated that Mr. Southerland is acting in dual role, attempting to cover the social media platform.

Commissioner Sapp stated that meeting transmittals via Facebook also assist the city clerk with minute transcribing.

Commissioner Sapp stated that the minutes are one-month behind.

Commissioner Sapp stated that the Commission needs to ensure that the public has various means of viewing the meetings.

Mayor Pro Tem Dowdell stated that he sees no reasoning behind the motion.

Commissioner Canidate questioned if it had been the practice to televise workshops.

Interim City Manager Dr. Beverly Nash stated that the City's practice was to record workshops only.

Interim City Manager Dr. Beverly Nash stated that televised special and regular meetings.

Commissioner Bass-Prieto stated that this would bring transparency.

Commissioner Bass-Prieto stated that she takes issue with the request.

Mayor Harris stated that he takes no issue with being transparent.

Mayor Harris stated that the City is under staff and is operating with no IT person.

Mayor Harris stated that he takes issue with burdening staff.

Commissioner Bass-Prieto stated that the Commission needs to do the best we can to be transparent.

<b>Commissioner</b>	<b>Vote</b>
Mayor Harris	No
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	No
Commissioner Canidate	Yes

**The Motion Carried 3 to 2.**

**Agenda item #21: Commission raises**

Commissioner Sapp stated that she would like to address the Commission's 122% raise.

Commissioner Sapp stated that she would like the Commission to reconsider the raise.

Commissioner Sapp offered a motion to return the Commission's salary to the original standing before the 122% raise. Commissioner Bass-Prieto seconded the motion.

<b>Commissioner</b>	<b>Vote</b>
Mayor Harris	No
Commissioner Sapp	Yes

Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	No
Commissioner Canidate	No

**The Motion Failed 3 to 2.**

Mayor Pro Tem Dowdell offered a motion that if any Commission desires to give back their salary to do so at their own will and pleasure. Mayor Harris seconded the motion.

Commissioner	Vote
Mayor Harris	Yes
Commissioner Sapp	Yes
Commissioner Bass-Prieto	Yes
Mayor Pro Tem Dowdell	Yes
Commissioner Canidate	Yes

**The Motion Carried 5 to 0.**

Commissioner Canidate questioned if any Commissioner had given their raise back.

Commissioner Bass-Prieto stated that she does not give back the raise because she cannot control the way it is being spent but does give it back in the form of donations to charity, citizens, and the community.

Commissioner Bass-Prieto stated that she would be happy to show anyone where she donates.

Commissioner Sapp stated that she had not returned the raise because she too can control where it's being spent.

Commissioner Canidate stated that three Commissioners voted for the raises and five Commissioners receive the raises.

**Comments**

Interim City Manager, Dr. Beverly Nash

- Stated that the January financials will be in the March 8 packet.
- Welcomed the executive assistant LaTrenda Gainous.
- Stated that there will be a workshop on February 24.
- Stated that the City of Quincy will have a float in the Black History Parade for the Commissioners.
- Stated that there are t-shirts being ordered for the Black History Parade.
- Parks and Recreation Department started the baseball season.

**Commission**

City Clerk Janice Shackelford Clemons

- No comments

City Attorney Gary Roberts

- Stated that Catherine Robinson vs. the City of Quincy had been settled.
- Stated that an executive session is needed at the next Commission meeting.

Commissioner Bass-Prieto

- Thanked Ms. Gainous for her assistance with the Black History honorees presentation.
- Stated that she receives numerous calls concerning the high utility bills.
- Stated that some residents cannot pay the high utility bill.
- Stated that the fuel adjustment charge increased.
- Stated that utility bills should not go past 30-days.
- Stated that she believes that the rate stabilization should protect citizens from high cost of the utilities.
- Stated that residents should not live in fear of having their power off.
- Stated that the City needs a robust plan and suggested calling it “Neighbor helping Neighbor.”
- Stated that we should assist the seniors and disabled in paying a utility bill.

Mayor Harris stated that he agrees with assisting citizens in paying utilities.

Mayor Harris stated that there needs to be a real solution.

Commissioner Sapp stated that many homes are built poorly.

Commissioner Sapp

- Thanked Interim City Manager Dr. Beverly Nash for having the Public Works Department begin cleaning up Stewart Street in advance of Saturdays parade.
- Delighted to see the baseball schedule, giving the Youth much needed activity.
- Asked the city clerk why the minutes were a month behind.
- Questioned the city clerk’s signature - Janice Shackelford or Janice Shackelford Clemons

City Clerk Janice Shackelford Clemons noted that she had just received the CD was working on getting the February 8 minutes completed.

City Clerk Janice Shackelford Clemons stated that she had extra duties.

City Clerk Janice Shackelford Clemons stated that her signature is either/or Shackelford or Shackelford Clemons.

Commissioner Canidate

- Asked if there was a quality person reviewing utility bills before mailing.

Interim City Manager Dr. Beverly Nash stated that checks and balances are lacking.

Interim City Manager Dr. Beverly Nash stated that staff is reworking some old processes. Utilities Director Robin Ryals stated that the meter readers are double-checking readings on the meters.

Utilities Director Robin Ryals stated that it is not easy to read meters when the gate is locked or there's a bad dog inside the yard.

Mayor Pro Tem Dowdell

- Thanked the interim city manager for providing him with the leave policy.
- Stated that former employees are leaving the City with enormous time.

Interim City Manager Dr. Beverly Nash stated that corrective measures are being set to get employee leave hours down.

- Asked to meet with the interim city manager and the finance director to discuss ADG and Poole cash.

Mayor Harris

- Stated that he would email the interim city manager and the city clerk information on board Doc. Board Doc allows the Commission and citizens to view the agenda as it is being put together.

The adjournment was motioned by Commissioner Harris and seconded by Commissioner Candidate at 9:59 pm.

**Please Note:** The City Commission places the official copies of Commission Meeting Minutes on file with the City Clerk's Office upon approval.

Submitted by Janice Shackelford Clemons, City Clerk

**APPROVED:**

\_\_\_\_\_  
Ronte Harris, Mayor, and Presiding  
Officer of the City Commission and  
of the City of Quincy, Florida

**ATTEST:**

\_\_\_\_\_  
Janice Shackelford Clemons, City Clerk per  
Clerk of the of Quincy, Florida  
Clerk of the City Commission thereof

**CITY OF QUINCY  
REGULAR CITY COMMISSION MEETING  
AGENDA REQUEST**

**Date of Meeting:** March 8, 2022  
**Date Submitted:** March 1, 2022  
**To:** Honorable Mayor and Members of the City Commission  
**From:** Dr. Beverly Nash, Ph.D., Interim City Manager  
Anthony Baker, Chief, Fire Department  
**Subject:** Weekly Report: Fire Department, February 17, 2022  
Weekly Report: Fire Department, February 23, 2022

---

**Per the Fire Department and staff.**

# THE CITY OF QUINCY

## QUINCY FIRE DEPARTMENT

---

February 17, 2022

### *Fire Department Weekly Report*

1. Target Solutions firefighter training:

Diet & Nutrition  
Disaster Preparedness

2. Feb 14<sup>th</sup> – 17<sup>th</sup> Fire Calls

2/14	1521 Cook Landing Road	Canceled en route
2/14	23580 Blue Star Hwy	Grass fire
2/14	32670 Blue Star Hwy	Canceled en route
2/14	Del Rio Drive	No incident found
2/14	137 Mossy Oaks Third St	Grass fire
2/16	Swift St & Milton St	Woods fire
2/16	831 Pat Thomas Pkwy	Trash fire
2/16	20 Astro Ave	Grass fire
2/16	390 Southern Country Ln	Canceled en route
2/16	107 Pat Thomas Pkwy	Vehicle accident
2/17	1922 W. Jefferson St	Vehicle accident

3. Smoke detector/battery installs

2/16 Bessie Baker Sawdust Community  
2/16 Latheria Green 2019 Osceola St  
2/17 Retha Johnson 5442 Ben Bostic Rd  
2/17 Alvin Holmes 714 E Jefferson St

4. Fire Inspections

City:

Padgett's Jewelry 21 E. Jefferson St  
Personal Touch Hair Salon 208 N. 10<sup>th</sup> St  
Stitch & Sew 110 E. Jefferson St  
Gwen Andrews Home for Success Agency 304 E. Jefferson St  
Gadsden Estates 430 Barack Obama Blvd

County:

Tallavana Christian School 5840 Havana Hwy  
Golden Estates 2543 Bristol Hwy  
Golden Estates 2619 Bristol Hwy



# THE CITY OF QUINCY QUINCY FIRE DEPARTMENT

---

February 23, 2022

## *Fire Department Weekly Report*

1. Target Solutions firefighter training:

Public Education Programs  
Discipline & Termination  
Dealing with Issues of Alcohol & Substance Abuse

2. Feb 17<sup>th</sup> – 22<sup>nd</sup> Fire Calls

2/17	Canceled en route	75 Academy Drive
2/17	Utility Re-Connect	32 Marty Street
2/17	Alarm Activation	130 N. Virginia Street
2/17	Smoke Detector Activation	2117 Barack Obama Blvd.
2/18	No Incident Found	217 Barack Obama Blvd
2/18	Gas Leak	80 Makayla Street St John
2/18	Building Fire	2421 Mt. Pleasant Road
2/20	Gas Leak	811 E. Magnolia
2/20	Vehicle Fire	I-10 MM 181 Westbound
2/20	Brush Fire	Peck Betts Road
2/22	Canceled en Route	1559 Rustling Pines Blvd
2/22	Utility Re-Connect	90 Gray Road
2/22	Utility Re-Connect	200 Greenwood Circle
2/22	Utility Re-Connect	131 Joe Knight Road
2/22	Utility Re-Connect	936 S. Cleveland Street
2/22	Utility Re-Connect	888 Arlington Circle
2/22	Utility Re-Connect	1929 W. Jefferson Street
2/22	Utility Re-Connect	427 S. Stewart Street
2/22	Utility Re-Connect	1837 Flagler Street

3. Smoke detector/battery installs

2/18	Gloria Doyle	240 Sparkleberry Drive
2/18	Bernice Crooms	1300 Calhoun Street
2/18	Michelle Pugh	Bettstown Road
2/18	Kiambria Thomas	594 Hogan Lane
2/18	Mary Dillard	1109 W. Clark Street
2/21	Bonnie Williams	156 Forest Drive, Midway

# THE CITY OF QUINCY

## QUINCY FIRE DEPARTMENT

---

March 4, 2022

### *Fire Department Weekly Report*

1. Target Solutions firefighter training:

Fire Service Instructor I  
Fleet Program Driver Safety

Live Burn Training @ the burn building, Station 2 on Feb 26th

2. Feb 17<sup>th</sup> – 22<sup>nd</sup> Fire Calls

2/25	33333 Blue Star Hwy	Canceled en route
2/25	Solomon Dairy Rd	Canceled en route
2/25	1004 Brumby St	Good intent
2/25	1400 Gadsden St	Canceled en route
2/26	I-10 MM 180 EB	Canceled en route
2/26	298 Deloris Madison Dr, Midway	Canceled en route
2/26	186 China Berry Ln, Havana	Brush fire
2/26	2505 Shady Rest Rd, Havana	Forest fire
2/27	267 7thh Street	Medical assist
2/27	I-10 MM 183 EB	Extricate victim from vehicle
2/28	911 4 <sup>th</sup> Street	Smoke scare
3/1	I-10 MMM 189 WB	Vehicle accident
3/1	1735 Elm Street	Assist gov't agency
3/1	Holt Lane	Grass fire
3/2	1958 W. Jefferson Street	Vehicle accident
3/2	1820 W. Jefferson Street	Smoke scare
3/3	Greensboro Hwy & McDaniel Cr, Gretna	Vehicle accident

3. Smoke detector/battery installs

3/1 South Street, Gretna

4. Fire Inspections

City:

DRC Group Home & Supportive Living Services  
Angels on The Rise, LLC  
Edward J. Butler Governmental Complex

County:

Apalachee Center 77 Lasalle Path  
Apalachee Center 79 Lasalle Path

**CITY OF QUINCY  
REGULAR CITY COMMISSION MEETING  
AGENDA REQUEST**

**Date of Meeting:** March 8, 2022  
**Date Submitted:** March 2, 2022  
**To:** Honorable Mayor and Members of the City Commission  
**From:** Dr. Beverly Nash, Ph.D., Interim City Manager  
Marcia Carty, Director, Finance Department  
**Subject:** Weekly Report: **Finance Department**, February 9, 2022  
Weekly Report: Finance Department, February 16, 2022  
Weekly Report: Finance Department, February 23, 2022

---

**Per the Finance Department and staff.**

# FINANCE DEPARTMENT

## WEEKLY DEPARTMENTAL REPORT

DATE: February 23, 2022

Submitted by Ms. Carty, Finance Director

SECTION	STATEMENT	COMMENTS
Goals	To finish the preparation for the audit for the fiscal year ended 09/30/2021	Significant progress has been made with the submittal of information and the auditor is currently working on the audit. Finance is beginning to work on the various schedules, footnotes and responses from the auditor. Adjusting entries have been submitted.
Needs	<p>1. Continue the audit process and complete by March 31st, with draft reports issued by April 10<sup>th</sup> and final report by April 20<sup>th</sup>, so that it can be included in the Commissioners' agenda.</p> <p>2. New computers, monitors, and related equipment for staff. The Senior Accountant could not work for almost 5 hours because no computer was workable.</p>	<p>Commissioners need to allow the Finance Department staff to focus on working with the auditor as much as possible, in order to ensure we are timely in reporting to State and Federal governments.</p> <p>Desperately, need IT staff who is on site and responsive to the needs of the organization</p>
Professional Development	Training needed by staff in Microsoft Excel, Customer Service, ADG, Governmental, and Grant Accounting. Attend webinars on all grants, if available	Currently, OJT is being employed to teach and train staff. Staff shadows the Finance Director and each other in order to learn how to function more effectively as a team.
Staffing	The Revenue and Accounts Receivable Accountant has transferred to another position in the City. <b>This position is now vacant and included the duties related to Customer Services, receipting, and business licenses and permits, as well.</b>	Need the prior employee to assist with training the staff which is in the department and need to fill the position as soon as possible. An assessment of the duties performed by the individual who was working that position supports that the duties requires a full time employee.

<p>Work Plan</p>	<ol style="list-style-type: none"> <li>1. Focus on interaction with external auditor.</li> <li>2. Perform Debt covenant compliance analysis</li> <li>3. Perform an internal review of the PCard activity and adherence to the existing policy.</li> <li>4. Reissue the budget book, with the amendments approved by the Commissioners.</li> <li>5. Release the monthly reports by the 15<sup>th</sup> of the month to the City Manager for Billing, Revenue, Receivables, Payroll and Operating Expenses, and Cash Flow.</li> <li>6. Perform end of month procedures – bank reconciliations</li> </ol>	<p>This has started now.</p> <p>Not performed.</p> <p>Will be completed the week of February 21, 2022.</p> <p>Amended Budget book issued 02/15/2022.</p> <p>Issued on 2/17/2022.</p> <p>Completed 02/16/2022</p>
<p>Updates and Improvements</p>	<ol style="list-style-type: none"> <li>1. Will began working with Point N Pay and the attorney in regards to this receivable (after communications and report to the auditors are more completed).</li> </ol> <p>ADG will be working with the approved vendor, Exceleron, to transfer data so that the relationship with Point n Pay can be ended.</p> <p>Designed new reporting of the revenues and expenses, separating the grant activity from operating activity.</p>	<p>This is being hindered as the vacant position is for revenues and receivables and must be re-assigned.</p> <p>This has started</p> <p>Intent is to improve the manual operation to one programmed in ADG.</p>
<p>Grant Funding Efforts/Projects</p>	<p>Grant Report completed for the month ended 01/31/2021, with the identified receivables and possible deferrals.</p> <p>Grant Accountant is being proactive with the pursuit and collection of the receivables.</p>	<p>Training will be intensified the week of February 21, 2022 for OMB A133 audits and compliance and the ARPA compliance as well.</p> <p>RIF Grant reimbursements was submitted by grant personnel (external party) to the State on 09/23/22.</p>

	Develop a plan for the ARPA grant spending with timelines and suggested projects.	Tentative plan will be developed and submitted to the City Manager by 02/25/2022.
--	---	---

In conclusion, the Department is doing its best to meet deadlines, pay bills, maintain the cash balance, and continue the audit preparation (which is a continuous effort). The audit process is an intense interaction with the auditor for at least six (6) weeks, with all hands on deck.

Staff morale is beginning to build back up and I will have employ certain webinars and activities to achieve this goal.

FINANCE DEPARTMENT  
WEEKLY DEPARTMENTAL REPORT

DATE: February 16, 2022

Submitted by Ms. Carty, Finance Director

SECTION	STATEMENT	COMMENTS
Goals	To finish the preparation for the audit for the fiscal year ended 09/30/2021	Significant progress has been made with the submittal of information and the auditor is currently working on the audit. Finance is beginning to work on the various schedules, footnotes and responses from the auditor. Adjusting entries have been submitted.
Needs	<p>1. To start the audit by February 14<sup>th</sup> and complete by March 31st, with draft reports issued by April 10<sup>th</sup> and final report by April 20<sup>th</sup>, so that it can be included in the Commissioners' agenda.</p> <p>2. New computers, monitors, and related equipment for staff. The Senior Accountant could not work for almost 5 hours because no computer was workable.</p>	<p>Commissioners need to allow the Finance Department staff to focus on working with the auditor as much as possible, in order to ensure we are timely in reporting to State and Federal governments.</p> <p>Desperately, need IT staff who is on site and responsive to the needs of the organization</p>
Professional Development	Training needed by staff in Microsoft Excel, Customer Service, ADG, Governmental, and Grant Accounting. Attend webinars on all grants, if available	Currently, OJT is being employed to teach and train staff. Staff shadows the Finance Director and each other in order to learn how to function more effectively as a team.
Staffing	The Revenue and Accounts Receivable Accountant has transferred to another position in the City. <b>This position is now vacant and included the duties related to Customer Services, as well.</b>	Need the prior employee to assist with training the staff which is in the department and need to fill the position as soon as possible. An assessment of the duties performed by the individual who was working that position supports that the duties requires a full time employee.
Work Plan	1. Focus on interaction with external auditor.	This has started now.

	<p>2. Perform Debt covenant compliance analysis</p> <p>3. Perform an internal review of the PCard activity and adherence to the existing policy.</p> <p>4. Reissue the budget book, with the amendments approved by the Commissioners.</p> <p>5. Release the monthly reports by the 15<sup>th</sup> of the month to the City Manager for Billing, Revenue, Receivables, Payroll and Operating Expenses, and Cash Flow.</p> <p>6. Perform end of month procedures – bank reconciliations</p>	<p>Not performed yes.</p> <p>Will be completed the week of February 21, 2022.</p> <p>Amended Budget book issued 02/15/2022.</p> <p>Issued on 2/17/2022.</p> <p>Completed 02/16/2022</p>
Updates and Improvements	<p>1. Will began working with Point N Pay and the attorney in regards to this receivable.</p> <p>ADG will be working with the approved vendor, Exceleron, to transfer data so that the relationship with Point-n-Pay can be ended.</p> <p>Designed new reporting of the revenues and expenses, separating the grant activity from operating activity.</p>	<p>This is being hindered as the vacant position is for revenues and receivables and must be re-assigned.</p> <p>This has started</p> <p>Intent is to improve the manual operation to one programmed in ADG.</p>
Grant Funding Efforts/Projects	<p>Grant Report completed for the month ended 01/31/2021, with the identified receivables and possible deferrals.</p> <p>Grant Accountant is being proactive with the pursuit and collection of the receivables.</p> <p>Develop a plan for the ARPA grant spending with timelines and suggested projects.</p>	<p>Training will be intensified the week of February 21, 2022 for OMB A133 audits and compliance and the ARPA compliance as well.</p> <p>RIF Grant reimbursements have not been submitted by grant personnel (external party) to the State.</p> <p>Tentative plan will be submitted to the City Manager 02/21/2022.</p>



--	--	--

In conclusion, the Department is doing its best to meet deadlines, pay bills, maintain the cash balance, and continue the audit preparation (which is maybe 20 hours away from completion). The audit process is an intense interaction with the auditor for at least six (6) weeks, with all hands on deck.

Staff morale is beginning to build back up and I will have employ certain webinars and activities to achieve this goal.

FINANCE DEPARTMENT  
WEEKLY DEPARTMENTAL REPORT

DATE: February 9, 2022

Submitted by Ms. Carty, Finance Director

SECTION	STATEMENT	COMMENTS
Goals	To finish the preparation for the audit for the fiscal year ended 09/30/2021	Significant progress has been made and there are only 5 items left to submit to the auditor. He has enough not to start the audit.
Needs	<ol style="list-style-type: none"> <li>1. To start the audit by February 14<sup>th</sup> and complete by March 31<sup>st</sup>, with draft reports issued by April 10<sup>th</sup> and final report by April 20<sup>th</sup>, so that it can be included in the Commissioners' agenda.</li> <li>2. New computers, monitors, and related equipment for staff. The Senior Accountant could not work for almost 5 hours because no computer was workable.</li> </ol>	<p>Commissioners need to allow the Finance Department staff to focus on working with the auditor as much as possible, in order to ensure we are timely in reporting to State and Federal governments.</p> <p>Desperately, need IT staff who is on site and responsive to the needs of the organization</p>
Professional Development	Training needed by staff in Microsoft Excel, Customer Service, ADG, Governmental, and Grant Accounting. Attend webinars on all grants, if available	Currently, OJT is being employed to teach and train staff. Staff shadows the Finance Director and each other in order to learn how to function more effectively as a team.
Staffing	Senior Accountant position has been filled and this employee will directly support the Finance Director; and attend some of the Commissioners' meetings as well.	Employee jumped in ad started producing the first day of employment by assisting with budget and audit requirements.
Work Plan	<ol style="list-style-type: none"> <li>1. Focus on interaction with external auditor.</li> <li>2. Perform Debt covenant compliance analysis</li> <li>3. Perform an internal review of the PCard activity and adherence to the existing policy.</li> </ol>	This is being hindered as the Senior Accountant is not hired yet, so the Finance Director is training, preparing the reports when needed until that vacancy is filled.

	<p>4. Reissue the budget book, with the amendments approved by the Commissioners.</p> <p>5. Release the monthly reports by the 15<sup>th</sup> of the month to the City Manager for Billing, Revenue, Receivables, Payroll and Operating Expenses, and Cash Flow.</p> <p>6. Perform end of month procedures – bank reconciliations</p>	
Updates and Improvements	<p>1. Submit to Point N Pay monies not paid to the City of Quincy. Point n Pay reconciliation analyses will be completed and the third party vendor contacted again to address monies due to the City.</p> <p>2. Will began working with Point N Pay and the attorney in regards to this receivable.</p> <p>ADG will be working with the approved vendor, Exceleron, to transfer data so that the relationship with Point-n-Pay can be ended.</p> <p>Designed new reporting of the revenues and expenses, separating the grant activity from operating activity.</p>	<p>Was completed on February 8, 2022.</p> <p>ADG will began working with Exceleron starting the week of February 14, 2022.</p> <p>Intent is to improve the manual operation to one programmed in ADG.</p>
Grant Funding Efforts/Projects	<p>Grant Report completed for the quarter ended 12/31/2021, with the identified receivables and possible deferrals.</p> <p>Grant Accountant is being proactive with the pursuit and collection of the receivables.</p> <p>Develop a plan for the ARPA grant spending with timelines and suggested projects.</p>	<p>Training will be intensified the week of February 14 for OMB A133 audits and compliance and the ARPA compliance as well.</p>

In conclusion, the Department is doing its best to meet deadlines, pay bills, maintain the cash balance, and continue the audit preparation (which is maybe 20 hours away from completion). The audit process is an intense interaction with the auditor for at least six (6) weeks, with all hands on deck.

Staff morale is beginning to build back up and I will have employ certain webinars and activities to achieve this goal.

Quincy Police Department  
Monthly Traffic Enforcement Report  
January 2022

For the month of January 2022, the Quincy Police  
Department reports:

Citations

7

Warnings

104

Quincy Police Department  
 Monthly Traffic Enforcement Report  
 January 2022

## District 1

VIOLATION	DATE	LOCATION	WARNING	CITATION
<b>Unlawful Speed</b>				
Unlawful speed	01/03/2022	Lincoln St/ Hartin St	X	
Unlawful speed	01/07/2022	Flagler St / MLK	X	
Unlawful speed	01/07/2022	701 Pat Thomas Pkwy	X	
Unlawful speed	01/21/2022	Pat Thomas Pkwy	X	
Unlawful speed	01/22/2022	1940 Pat Thomas Pkwy	X	
Unlawful speed	01/22/2022	702 PTP Pkwy	X	
Unlawful speed	01/27/2022	Cleveland/ Smith	X	
Unlawful speed	01/27/2022	9 <sup>th</sup> / Smith	X	
Unlawful speed	01/28/2022	Gadsden Mini Storage	X	
Unlawful speed	01/28/2022	IGA	X	
<b>Aggressive Driving</b>				
<b>DUI</b>				
<b>Other Moving</b>				
<b>Non-Moving</b>				
Viol of Traffic Control Device	01/07/2022	PTP/MLK	X	
Stop Sign Viol	01/26/2022	1820 MLK	X	
Stop Sign Viol	01/28/2022	1423 W Jefferson St	X	
Traffic Accident	01/13/2022	1800 W King St	X	
Traffic Accident	01/19/2022	KFC	X	
Traffic Accident	01/19/2022	PTP/ Jefferson	X	
Traffic Accident	01/12/2022	PTP/ Crawford	X	
Traffic Accident	01/23/2022	Lincoln/ MLK	X	

## District 2

VIOLATION	DATE	LOCATION	WARNING	CITATION
<b>Unlawful Speed</b>				
Unlawful speed	01/12/2022	MLK/ Shelfer St	X	
Unlawful speed	01/12/2022	MLK/ Shelfer	X	
Unlawful speed	01/13/2022	MLK/ Cleveland St	X	
Unlawful speed	01/17/2022	201 W Jefferson St		X
Unlawful speed	01/22/2022	Golden Falcon	X	
<b>Aggressive Driving</b>				

Quincy Police Department  
 Monthly Traffic Enforcement Report  
 January 2022

DUI				
<b>Other Moving</b>				
Faulty Equip Viol	01/03/2022	MLK /Pat Thomas	X	
Faulty Equip Viol	01/03/2022	MLK/ Willis	X	
Faulty Equip Viol	01/12/2022	915 2 <sup>nd</sup> St	X	
Faulty Equip Viol	01/13/2022	MLK/ Adam St	X	
Ran Stop Sign	01/14/2022	Jackson/ Clark ST	X	
No Headlights	01/14/2022	1117 W Jefferson St	X	
Faulty Equip Viol	01/22/2022	Jefferson St	X	
Faulty Equip Viol	01/28/2022	W Key St	X	
Roadway Viol	01/04/2022	Crawford / Zeta	X	
Traffic Accident	01/08/2022	315 w Jefferson St	X	
Traffic Accident	01/15/2022	328 S 12 <sup>th</sup> St	X	
Traffic Accident	01/22/2022	Key/ 3 <sup>rd</sup>	X	
<b>Non-Moving</b>				

### District 3

VIOLATION	DATE	LOCATION	WARNING	CITATION
<b>Unlawful Speed</b>				
Unlawful Speed	01/18/2022	Jefferson St /Circle Dr		X
Unlawful Speed	01/19/2022	Jefferson St/Duval St	X	
Unlawful Speed	01/21/2022	Jackson / Clark	X	
Unlawful Speed	01/21/2022	339 E Jefferson St	X	
Unlawful Speed	01/22/2022	Stewart/ Jefferson	X	
Unlawful Speed	01/22/2022	12 S Adams St	X	
Unlawful Speed	01/25/2022	Jefferson/ Adams	X	
Unlawful Speed	01/26/2022	339 E Jefferson St	X	
Unlawful Speed	01/28/2022	Police Dept.	X	
Unlawful Speed	01/28/2022	Bell and Bates	X	
<b>Aggressive Driving</b>				
<b>DUI</b>				
<b>Other Moving</b>				
Ran stop Viol	01/10/2022	GFA/ Jefferson St	X	
Headlight Viol	01/13/2022	S Adams St	X	
Ran red Light	01/26/2022	Jefferson/ Madison	X	
Red Light Viol	01/28/2022	Envision/ Key St	X	

Quincy Police Department  
 Monthly Traffic Enforcement Report  
 January 2022

Traffic Accident	01/15/2022	Bottom Lounge	X	
Traffic Accident	01/16/2022	Strong/ Jefferson	X	
Traffic Accident	01/16/2022	GFA/90	X	
Traffic Accident	01/17/2022	Police Dept.	X	
Traffic Accident	01/21/2022	The Block	X	
Traffic Accident	01/11/2022	Kings/ Adams	X	
<b>Non-Moving</b>				

District 4

VIOLATION	DATE	LOCATION	WARNING	CITATION
<b>Unlawful Speed</b>				
Unlawful Speed	01/15/2022	N Jackson / King St	X	
Unlawful Speed	01/17/2022	Adams / Jefferson St	X	
Unlawful Speed	01/18/2022	E King/ Camillia St	X	
Unlawful Speed	01/18/2022	S Curve/ E King St	X	
Unlawful Speed	01/22/2022	Franklin/ Adams	X	
Unlawful Speed	01/23/2022	Franklin / Adams	X	
Unlawful Speed	01/25/2022	Jefferson/ Adams	X	
Unlawful Speed	01/25/2022	Jefferson/ Monroe	X	
Unlawful Speed	01/26/2022	Bell and Bates	X	
Unlawful Speed	01/26/2022	Bell and Bates	X	
Unlawful Speed	01/27/2022	Jefferson/ Shadow	X	
Unlawful Speed	01/27/2022	Corry/ King	X	
Unlawful Speed	01/27/2022	King/ Camilla	X	
Unlawful Speed	01/28/2022	Bell and Bates	X	
Unlawful Speed	01/28/2022	T and T mart	X	
Unlawful Speed	01/29/2022	Jefferson/ Sonico		X
Unlawful Speed	01/30/2022	Royal Inn		X
Unlawful Speed	01/31/2022	Jefferson/ Marshall	X	
Unlawful Speed	01/31/2022	Arco Station	X	
<b>Non-Moving</b>				
Headlight Viol	01/12/2022	King / 8 <sup>th</sup> St		X



Quincy Police Department  
 Monthly Traffic Enforcement Report  
 January 2022

Ran Stop sign	01/18/2022	King/ key	X	
Failure To Stop Viol	01/19/2022	King/ 14th	X	
Improper Start	01/19/2022	Calhoun/ Jefferson		X
Stop Sign Viol	01/23/2022	Wards Lot	X	
Stop Sign Viol	01/23/2022	Stewart/ Jefferson	X	
Stop Sign Viol	01/27/2022	King/ Madison	X	
Traffic Accident	01/04/2022	1208 W King St	X	
Traffic Accident	01/05/2022	830 E Jefferson St	X	
Traffic Accident	01/15/2022	Madison St	X	
Traffic Accident	01/20/2022	By Pass	X	
Traffic Accident	01/26/2022	Adams / King	X	
Traffic Accident	01/08/2022	E GFA/ Jefferson	X	
Traffic Accident	01/11/2022	Madison/ Jefferson	X	

## District 5

VIOLATION	DATE	LOCATION	WARNING	CITATION
<b>Unlawful Speed</b>				
Unlawful Speed	01/21/2022	Corry / 12 <sup>th</sup>	X	
Unlawful Speed	01/22/2022	1216 W Jefferson St	X	
Unlawful Speed	01/22/2022	Jefferson / Duval St	X	
Unlawful Speed	01/24/2022	Family Sloan/U-Haul	X	
Unlawful Speed	01/27/2022	936 W Jefferson St	X	
Unlawful Speed	01/28/2022	902 W Jefferson St	X	
Unlawful Speed	01/28/2022	McDonald's	X	
Unlawful Speed	01/31/2022	14 th/ Pat Thomas	X	
<b>Aggressive Driving</b>				
<b>DUI</b>				
<b>Other Moving</b>				
No Lights	01/04/2022	N 14 <sup>th</sup> St/ W King St	X	
Texting w/d	01/08/2022	1208 W Jefferson St	X	
No Lights	01/16/2022	902 W Jefferson St		X
Stop Sign Viol	01/19/2022	929 W King St	X	
Traffic Sign Vio	01/23/2022	King/ 8th	X	
No Lights	01/27/2022	Inland	X	
Traffic Accident	01/04/2022	1208 W Jefferson St	X	
Traffic Accident	01/13/2022	Kelly Jr #2	X	
Traffic Accident	01/18/2022	King/ 12th	X	
Traffic Accident	01/22/2022	PTP/ Jefferson	X	
Traffic Accident	01/25/2022	McDonald's	X	

Quincy Police Department  
Monthly Traffic Enforcement Report  
January 2022

Traffic Accident	01/26/2022	1215 W King St	X	
Traffic Accident	01/28/2022	Inland	X	
Traffic Accident	01/31/2022	McDonald's	X	
Traffic Accident	01/05/2022	Kelly JR 2	X	
<b>Non-Moving</b>				